

Parks and Trails Board – Meeting Minutes – February 28, 2013

Present: Board members Dan Baasen, Merrily Borg Babcock, Joanie Cunningham, Dick Himes, Sarah Randolph, and City Planner Bryan Gadow. Absent: City PS Director Dave Dudinski.

Prior to official opening of the meeting, a great deal of information was handed out, including the Parks and Trails Task Force Report of 4/17/2012, Connecting Trails in Wayzata Report of 1/9/2009, Proposal for a Lake Minnetonka Scenic Byway (by Ron Anderson, no date), Eastman Lane Options 1/26/2013 from Mike Kelly, Tree Ordinance packet of 2/27/2013 as prepared for the Planning Commission, Wayzata Map depicting all Parks, and the 2012 Capital Improvement Plan Summary (the budget) for Parks and Trails. Board members were urged to read all of this important background material prior to the next meeting. Future packets of meeting materials should be personally picked up at City Hall. Binders are available as well, if requested.

Meeting was opened at 5:42 PM. Minutes of the 1/31/2013 meeting were reviewed, corrected and approved. Next, discussion about future meeting dates because of conflicts with 4th week of each month. Agreed that future meetings will be the 3rd Wednesday of each month at 7:00 PM in the City Council Chambers, so that public space is available. Plan for a 2 hour meeting. In case Dave Dudinski has a conflict with meeting on the 3rd Wednesday, backup date is 3rd Thursday.

Discussion on minutes: Scribe duties will rotate among members, draft minutes to be sent to all via email for review and approval at the next meeting. Discussion on how the meeting agenda is developed, since action items from the 1/31/2013 meeting were not carried over to the current meeting, as “old business”. There is a need for meetings to be conducted using “Roberts Rules of Order”, to ensure that old business is discussed, and new business is invited and allowed for introduction by any Board Member. Next, extensive discussion took place on development of our Mission Statement. It was agreed that the Mission Statement should reflect “what” we are supposed to do, rather than “how to”. The following draft statement is proposed:

“Provide recommendations for the City Council to preserve, protect, and promote Wayzata’s Parks, Trails, and natural amenities.”

Discussion followed, about a possible secondary role as “champions” for the Parks and Trails, and the need to further develop an understanding of “how to” accomplish our mission. This will be the key agenda item for the next meeting.

Next steps / agenda for next meeting;

- (1) Review, finalize, and approve the Mission Statement.
- (2) Develop our secondary role, the “how to” activity list.
- (3) Discuss the Task Force Report of 4/17/2012 in detail.

City Planner Bryan Gadow requested that everyone review the tree ordinance packet and be prepared to offer comments in the future as revisions to the ordinance are being developed.

Next Meeting: 7:00 PM Wednesday, March 20 in the City Council chambers

Meeting was adjourned at 7:08 PM.

Minutes respectfully submitted by Dick Himes.