

**WAYZATA CITY COUNCIL
MEETING MINUTES
December 4, 2018**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch and Tyacke. Council Members absent: McCarthy and Plechash. Also present: City Manager Dahl, Director of Planning and Building Thomson, Public Works Director/City Engineer Kelly, Consultant Finance Director McDonald, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Tyacke made a motion, seconded by Mr. Koch, to approve the agenda, as presented. The motion carried 3/0.

AGENDA ITEM 5. Public Forum.

a. Shady Lane Power Lines

Paul Breckner, 928 E Shady Lane, discussed a concept the residents had for Shady Lane. He described the very old, overhead power lines and how the residents would lose power several times per year. The residents were interested in having Xcel Energy bury the power lines. Mr. Breckner talked about possibilities and implications and asked for guidance and help from the City.

Mr. Tyacke noted that Xcel was regulated by the state and suggested making a complaint to the Public Utilities Commission.

George Stickney, 340 Peavey Road, thought easements would not be needed.

Mr. Kelly shared that the City had not prioritized burying power lines, but he would be happy to share expertise.

Mr. Dahl said the City would need to look at it holistically and complete a preliminary analysis prior to the next Capital Improvement Planning discussion; however, in the meantime the engineering office could help Mr. Breckner with some administration of the project.

AGENDA ITEM 6. New Agenda Items.

None.

AGENDA ITEM 7. Consent Agenda.

Mr. Tyacke noted a typographical error on Page 5 Line 7 of the City Council Regular Meeting Minutes of November 20, 2108. Concerning Item 7.g., Mr. Tyacke asked a question about complaints that come through the City. Mr. Dahl explained that the City forwards those complaints to Mediacom's government relations person. Concerning Item 7.i., Mr. Tyacke asked a question about the financial security piece. Mr. Thomson explained that the City had a standard letter of credit that developers were required to use.

Mr. Koch made a motion, seconded by Mr. Tyacke, to approve the consent agenda, with an amendment to Item 7.a.:

- a. Approval of City Council Workshop Meeting Minutes of November 20, 2018 and City Council Regular Meeting Minutes of November 20, 2018
- b. Approval of Check Register
- c. Approval of Municipal Licenses
- d. Approval of Resolution No. 69-2018, Designating a Precinct and Polling Place for 2019
- e. Approval of 2019 Liability Insurance Coverage Waiver Form

- 1 f. Approval of Resolution No. 67-2018, Adopting the 2019 Wayzata City Council Meeting
- 2 Schedule
- 3 g. Mediacom Quarterly Customer Service Report
- 4 h. Approval of Resolution No. 70-2018, Approving an extension of Zoning Approvals 309 &
- 5 341 Ramsey Road
- 6 i. Approval of Development Agreement for Ventana Condos at 253 Lake Street E
- 7 The motion carried 3/0.

8

9 **AGENDA ITEM 8. Public Hearings.**

10 **a. Consider Resolution No. 61-2018, Certifying to the County Auditor the Final Property**

11 **Tax Levy Payable for 2018 and the Final General Budget for Taxes Payable 2019**

12 Mr. Dahl introduced Steve McDonald, the City's Consultant Finance Director and Certified Public

13 Accountant for Abdo, Eick & Meyers.

14 Mr. McDonald reviewed the budget process and talked about the 2019 levy compared to

15 2018, levy comparison and tax rates from 2014 to 2019, City share of taxes if home value was at

16 \$609,000 (average 2019 market value), market value change, key changes to the general fund, and

17 the Council's recommended action.

18 Mr. Tyacke asked if the budget took into account the possible financial ramifications from

19 a pending lawsuit. Mr. Dahl said the lawsuit was being handled by the City's insurance company

20 and would be covered through the City's insurance premiums.

21 Mayor Willcox asked Mr. Dahl to talk about the pressures that have led to the need for

22 staff and police additions. Mr. Dahl answered that the Administrative Services Director was needed

23 for more management and guidance due to an increase overall administrative activity, especially in

24 Human Resources, Finance, Communications, and IT. A tangible example of the overall increase

25 in activity in this town comes from the Police Department. It had an increase of activity in town,

26 especially 911 phone calls, of 30% over the last five years.

27 Mayor Willcox opened the public hearing at 7:39 p.m. No one spoke. Mayor Willcox

28 closed the public hearing at 7:39 p.m. He commended staff for working to bring the levy down

29 from the proposed 4.3% to the current 3.18%.

30 Mr. Dahl said Mr. McDonald would be working with staff to look five to ten years in the

31 future for staff needs and levy increases if any.

32 Mr. Koch thanked the staff for working on the budget and decreasing the levy.

33

34 Mr. Tyacke made a motion, seconded by Mr. Koch, to Adopt Resolution No. 61-2018 Certifying

35 to the County Auditor the Final Property Tax Levy Payable for 2018 and the Final General Fund

36 Budget for the Taxes Payable Year 2019. The motion carried 3/0.

37

38 **b. Consider Resolution No. 71-2018, Vacating Drainage and Utility Easement and**

39 **Resolution No. 68-2018, Approving Preliminary and Final Plat Subdivision and**

40 **Variances at 450 and 460 Highcroft Road**

41 Mr. Thomson presented the development application from the applicant and the property owners

42 at 450 and 460 Highcroft Road. The applicant was proposing to adjust the shared lot line between

43 the properties. The application requested approval of a preliminary plat, final plat, variances for

44 lot size, and vacation of the existing easements. The Planning Commission unanimously

45 recommended approval of the development application. The easement did not require Planning

46 Commission review, but did require the City Council to hold a public hearing. Staff recommended

47 approval of the drainage and utility easement vacation because the new easements would be

48 dedicated along the new property lines.

49 Mr. Tyacke asked about comments or concerns from the neighbors. Mr. Thomson said

50 there were not any.

1 Mayor Willcox opened the public hearing at 7:47 p.m. No one spoke. Mayor Willcox
2 closed the public hearing at 7:47 p.m.

3 Mayor Willcox confirmed that the variances were for lot size.

4
5 Mr. Tyacke made a motion, seconded by Mr. Koch, to Adopt Resolution No. 71-2018 Vacating
6 Drainage and Utility Easement at 450 and 460 Highcroft Road. The motion carried 3/0.

7
8 Mr. Koch made a motion seconded by Mr. Tyacke, to Adopt Resolution No. 68-2018 Approving
9 Preliminary and Final Plat Subdivision and Variances at 450 and 460 Highcroft Road. The motion
10 carried 3/0.

11
12 **AGENDA ITEM 9. New Business.**

13 None.

14
15 **AGENDA ITEM 10. City Manager's Report and Discussion Items.**

16 **a. Upcoming Events/Announcements**

- 17
 - 18 • Thanked Senior Accountant Kathy Ovshak for her work on the budget.
 - 19 • Santa and his reindeer at Colonial Square on December 8th from 2:00 to 4:00 p.m.
 - 20 • Shop with a Purpose on December 14th
 - 21 • Wayzata Chamber of Commerce's Holly Jolly Trolley
 - 22 • Interviews for boards and commission at Council's next workshop
 - 23 • Sending off Council Member Tyacke on December 11th from 5:00 to 7:00 p.m.

24 **b. Council Member Updates/Announcements**

25 Mayor Willcox thanked the Fire Department for its parade of lights at the Light Up the Lake
26 Celebration on November 23rd.

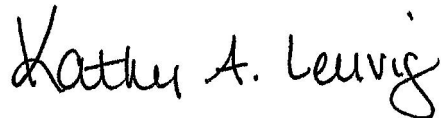
27
28 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

29 There were no comments.

30
31 **AGENDA ITEM 11. Adjournment.**

32 Mr. Tyacke made a motion, seconded by Mr. Koch to adjourn. There being no further business,
33 Mr. Willcox adjourned the meeting at 7:55 p.m.

34
35 Respectfully submitted,

36


37
38
39 Kathy Leervig
40 City Clerk

41
42 Drafted by Sarah Peterson
43 *TimeSaver Off Site Secretarial, Inc.*
44