

WAYZATA CITY COUNCIL Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street
Tuesday, January 8, 2019

7:00 PM - CITY COUNCIL MEETING

1. **Call to Order**
 - a. Oath of Office - Jeffrey Buchanan and Johanna McCarthy
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Public Forum (3min/person)**
6. **New Agenda Items**
7. **Consent Agenda**
 - a. Approval of City Council Workshop Meeting Minutes of December 18, 2018 and City Council Regular Meeting Minutes of December 19, 2018.
 - b. Approval of Check Register
 - c. Approval of Municipal Licenses
 - d. Approval of Resolution No. 02-2019 Approving Variance Request at 630 Wayzata Boulevard E
 - e. Approval of 2019 Community Room Use Agreement and License Agreement with Lake Minnetonka Conservation District
 - f. Approval of 2019 Depot Lease Agreement with Wayzata Chamber of Commerce
 - g. Approval of 2019 Depot Lease Agreement with Wayzata Historical Society
 - h. Approval of 5:30 p.m. on April 2, 2019 as the Time and Date of our 2019 Local Board of Appeal and Equalization Meeting
8. **New Business**
 - a. Consider Approval of Resolution No. 01-2019 Designating Appointments & Assignments for 2019
 - b. Consider Approval of Contract with Civitas to Design Extension of Dakota Rail Regional Trail between Barry Avenue and Ferndale Road
9. **City Manager's Report and Discussion Items**
10. **Public Forum (as necessary)**
11. **Adjournment**

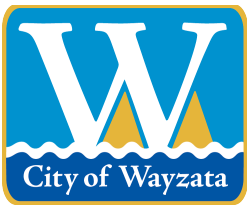
Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - Jan. 22 & Feb 5, 2019
Planning Commission - Jan. 7 & Feb. 4, 2019

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event.
All members of the public are welcome.



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.a.
TITLE: Approval of City Council Workshop Meeting Minutes of December 18, 2018 and City Council Regular Meeting Minutes of December 19, 2018.	
PROPOSED MOTION: To Approve the City Council Workshop Meeting Minutes of December 18, 2018, and City Council Regular Meeting Minutes of December 18, 2018	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

The December 18, 2018 council meeting minutes were omitted from the initial agenda packet to allow the city attorney time to review the minutes. The minutes are now available for council review and approval. Staff recommends approval of the attached draft minutes.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Draft City Council Workshop Meeting Minutes of December 18, 2018
2. Draft City Council Meeting Minutes of December 18, 2018

WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
December 18, 2018

4:30 p.m. Discuss Extension of Dakota Rail Trail in Wayzata

Mayor Willcox called the meeting to order at 4:30 p.m. in the Community Room at Wayzata City Hall. Council Members present: Koch, Tyacke, McCarthy and Plechash. Also present: Council Member Elect Buchanan, City Manager Dahl, Director of Planning and Building Thomson, and Director of Public Works/City Engineer Kelly.

Mr. Dahl presented background information on continued work with Three Rivers Park District on the Lake Effect Project as the section of Lake Street between Ferndale Avenue and Barry Avenue has been an increasing topic of discussion. Recently, officials at Three Rivers Park District have indicated that due to the importance of this stretch of trail, including a new, safer, and less confusing crossing at Ferndale, they have allocated the cost of the segment, both design and construction, in their Capital Improvements Plan. If the City is agreeable, Three Rivers would fund the design and construction of the trail segment parallel with the Lake Street Improvements.

Three Rivers Park District Planning Director Vlaming discussed the trail segment, design process, and funding arrangement over three years. Next steps include moving forward with a design contract which could be considered at the first meeting in January. Consensus of the Council was to move forward with the process.

5:00 p.m. Interviews for Boards & Commissions

The council conducted interviews for the following finalists:

5:00 PM	Lindsay Bashioum	Planning Commission 1 yr term
5:10 PM	Jeff Parkhill	Planning Commission 1 or 3 yr term
5:20 PM	Laura Merriam	Planning Commission 1 or 3 yr term
5:30 PM	Greg Flannigan	Planning Commission 3 yr term
5:40 PM	Daniel Drotning	Planning Commission 1 or 3 yr term
5:50 PM	Tory Schalke	1) HRA; 2) Parks and Trails
6:00 PM	Merrily Babcock	Parks and Trails
6:10 PM	Dan Baasen	Parks and Trails
6:20 PM	Dennis "Ilja" Gregor	Parks and Trails
6:30 PM	Judy Starkey	HPB
6:40 PM	Steve Tyacke	HRA

The workshop meeting was adjourned at 6:55 pm.

Respectfully submitted,

Kathy Leervig
City Clerk

**WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
December 18, 2018**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch, McCarthy, Plechash and Tyacke. Also present: City Manager Dahl, Director of Planning and Building Thomson, Public Works Director/City Engineer Kelly, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Heritage Preservation Board Presentation of Centennial House Award

Heritage Preservation Board Chair Nate Leding thanked staff for helping with providing the background on homes and provided a brief history of the home at 534 Wayzata Boulevard E.

Mr. Thomas Vanderheyden described the home and accepted the certificate for Centennial House Award.

b. Heritage Preservation Board Presentation of the Mayor's Best Historic Restoration Award 2018

Mr. Leding gave a brief history of the home at 16201 Holdridge Road W.

Ms. Judy Starkey talked about the home and accepted the certificate for Mayor's Best Historic Restoration Award.

c. Introduction of Sergeant Dustin Edberg

Police Chief Risvold thanked the Council for supporting the addition of a sergeant to the police force. He said the promotional process started in September and out of an excellent group of prospects one candidate, Dustin Edberg, rose to the top. Dustin Edberg was a drug recognition evaluator and a huge help in the technology department. Chief Risvold congratulated and introduced Sergeant Dustin Edberg.

Sergeant Edberg thanked the Council, staff, citizens, Chief Risvold, and especially his family for all of the support.

AGENDA ITEM 6. New Agenda Items.

None.

AGENDA ITEM 7. Consent Agenda.

Mr. Dahl noted that an additional item had been left off the Consent Agenda and should be acted upon: Accept Jeff Buchanan's Resignation from the Planning Commission.

Mr. Plechash requested that an item be pulled from the Consent Agenda due to his membership in the Fire Department: item 7.g. Approval of Resolution No. 72-2018, Approving Appointment of Fire Department Officers for 2019.

Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to approve the consent agenda amended to remove item 7.g.:

- a. Approval of City Council Workshop Minutes of December 4, 2018 and City Council Regular Minutes of December 4, 2018
- b. Approval of Check Register
- c. Approval of Municipal Licenses
- d. Police Activity Report
- e. Building Activity Report
- f. Approval of Revised Development Agreement for Ventana Condos at 253 Lake Street East
- ~~g. Approval of Resolution No. 72-2018, Approving Appointment of Fire Department Officers for 2019~~

The motion carried 5/0.

g. Approval of Resolution No. 72-2018, Approving Appointment of Fire Department Officers for 2019

Mr. Tyacke made a motion, seconded by Mr. Koch, to adopt Resolution No. 72-2018, Approving Appointment of Wayzata Fire Department Officers for 2019. The motion carried 4/0 (Plechash abstained).

h. Accept Jeff Buchanan's Resignation from the Planning Commission

Mr. Plechash made a motion, seconded by Mrs. McCarthy, to approve accept Jeff Buchanan's Resignation from the Planning Commission. The motion carried 5/0.

AGENDA ITEM 8. New Business.

a. Consider Approval of Wetland Replacement Plan for Lake Street/Barry Avenue Parking Facility

Mr. Kelly gave the staff report on the proposed wetland replacement plan, including project location, proposed parking configuration, application process, and action requested

Mayor Willcox asked a question about the application process because there was a decision on the application in the materials. Mr. Kelly clarified that the decision was a draft that spelled out conditions from each of the environmental agencies with a five-year life. He further explained that the City was the local governing body who ultimately made decisions on wetland applications.

Mr. Tyacke asked why the Department of Natural Resources had not signed the technical evaluation. Mr. Kelly explained that the DNR representative was not present at the technical evaluation panel meeting in order to sign, but that the application was valid without the signature. The Department of Natural Resources also did not provide any comments during feedback period.

Mr. Koch asked if the rest of the City wetland acreage was available for mitigation in the future. Mr. Kelly said there were five-acres of wetland remaining that could be withdrawn as future credits.

Mrs. McCarthy asked questions and shared a concern over the close proximity of the proposed public parking wetland area to the lake. Mr. Kelly explained that the goal was to minimize or avoid impacts. Public parking was needed with the potential for growth in the future. This flat parking lot could be expanded upwards in the future so there would not be any more impact. There was also a potential for improvement of vegetation in the wetland both aesthetically and functionally.

Mr. Plechash asked if the wetland bank benefited the lake and what was the monetary value. Mr. Kelly answered yes and \$2.75 per square foot.

Mr. Tyacke made a motion, seconded by Mr. Koch, to approve the Wetland Conservation Act (WCA) Permit Application for the proposed parking project, located north of Lake Street and west of Barry Avenue, adjacent to the Wayzata Blu and Ventana projects. The motion carried 5/0.

b. Consider Request to Construct a Public Street to Access 445 Bovey Road Property

1 Mr. Dahl gave the staff report including the background, financial consideration, and staff's
2 recommendation to deny the request.

3 Mrs. McCarthy asked about the location, existing structures, width of the fire lane
4 easement, required width of a city street, and cost. Mr. Kelly explained the location was Ferndale
5 Woods Road, the easement and roadway varied in width, the fire code required a public street to
6 be a minimum of 20-feet, the subdivision code required a street to be a minimum of 26-feet, and a
7 rough estimate for cost of construction the requested public street was \$120,000 to \$150,000.

8 Mr. Plechash asked about the history of the property, why the property lines were drawn
9 this way, and if there was any benefit to the City of constructing the requested public street. Mr.
10 Dahl said it was part of a plat that was approved over 40 years ago and the property owner had
11 access when it owned the property to the north of the subject property. Mr. Dahl stated that there
12 was no benefit to the City of constructing the requested public street.

13 Mayor Willcox asked what was legally required of the City in order to provide access. Mr.
14 Schelzel responded that the City has no legal obligation to provide a public street to access private
15 property.

16 Michael Klemm, Hellmuth & Johnson, attorney for the owner of the subject property,
17 addressed the Council and shared history of the property. He talked about the easement dated
18 December 13, 1978 and addressed the language in Section 6 of the easement. He stated that the
19 key issue was whether or not a public street was necessary. Mr. Klemm reasoned that it was
20 necessary because the owner clearly needed access to the property in order to make it viable for
21 residential use which was its intended purpose. He also noted that property owner expected to
22 cover the cost for construction.

23 Dan Schmidt, Sathre-Bergquist, Inc., civil engineer for the property owner talked about the
24 major issues, including safety, cost, and tree removal, for building an access road from the property
25 to Bovey Road.

26 Mr. Schelzel addressed a question from the Council concerning the property owner's other
27 options for accessing the property, including acquiring an easement from a neighbor.

28 Jane Payfer, owner of the subject property, addressed the Council explaining steps that had
29 been taken previously.

30 Mr. Tyacke stated that he supported going forward with a public hearing on the request.

31 Mayor Willcox asked if the City would be taking public property by using the fire lane
32 easement, and was it necessary that all platted property have public access. Mr. Schelzel confirmed
33 that the City would be converting public property from a fire lane easement to a public street, but
34 it had the right to do so under the terms of the existing easement if the street was necessary. He
35 also explained that the City was not legally required to provide a new public street to access the
36 subject property.

37 Mrs. McCarthy suggested this was coming at the problem backwards. If the public street
38 was necessary, then the City would have identified it as part of its Capital Improvement Program.
39 She also noted if there was a Public Hearing, the neighbors would most likely be against it.

40 Mr. Plechash said the best solution would be an access on Bovey Road or a private right-
41 of-way. It was not in the City's best interest to build a public street.

42 Mr. Koch noted he was sensitive to the property owner's plight; however, the best-case
43 scenario would be to purchase property rights from adjacent properties to create an access
44 easement.

45 Mr. Tyacke believed that a public hearing was necessary in order to determine if a public
46 road was necessary.

47 Mayor Willcox agreed with the consensus of the other Council members, but noted he was
48 sensitive to the property owner.

49
50 Mrs. McCarthy made a motion, seconded by Mr. Plechash, to deny the request to construct a public
51 street to access 445 Bovey Road. The motion carried 4/1 (Tyacke).

c. Award Contract for Wayzata Boulevard, Superior Boulevard Intersection Improvement Project

Mr. Kelly gave the staff report including project limits, proposed timeline, bidding and award of contract, and action requested.

Mr. Kelly answered a question of the Council concerning New Look Contracting, Inc. He shared that New Look had worked for the City before, but under a different name. Mr. Kelly had also received recommendations for New Look from other cities who had used them more recently.

Mrs. McCarthy asked if the City was using technology as part of the project to alert drivers when pedestrians were crossing. Mr. Kelly answered that staff was not supportive of in pavement solutions, but would look into possibilities and associated cost.

Mr. Tyacke asked staff to explain Alternate 1 outlined in the bids. Mr. Kelly explained that it provided one additional year of landscape maintenance.

Mr. Plechash asked how the three contractors were chosen. Mr. Kelly explained that the three contractors had not been chosen. The bid was public and out of eight potential contractors, only three submitted actual bids.

Mr. Koch asked a question about enforcement of contract and punishment for issues such as not meeting deadlines. Mr. Kelly confirmed that the City could enforce penalties for breach of contract, but there was difficulty with proving a breach.

Mr. Tyacke made a motion, seconded by Mr. Plechash, to award the Wayzata Boulevard/Superior Boulevard Intersection Improvement project contract to the low bidder, New Look Contracting, Inc., in the amount of \$1,635,080. The motion carried 5/0.

d. Review of Construction Management Plan

Mr. Thomson gave the staff report including background information, administrative citations, fee schedule amendment, and the updated construction management plan. He noted that staff was looking for Council feedback on the plan which would be implemented in early 2019.

Mr. Tyacke suggested including that the general contractor would be responsible for any fines even when the sub-contractor was directly responsible for the violation. He asked a question about tree protection fencing. Mr. Thomson said excavation was allowed outside of the fence. Mrs. McCarthy was interested in requiring better fence materials that would stay in place.

Mayor Willcox noted a typographical error on Page 117, Section 16 (changing 'repairs' to 'repaired'), and indicated he was uncomfortable with the language concerning damages to public property.

Mr. Thomson noted that City staff would amend the construction management plan based on the Council feedback.

e. Consider Resolution No. 77-2018, Approving Concurrent Preliminary and Final Plat at 153 Peavey Lane

Mr. Thomson gave the staff report including property information, the proposed subdivision, zoning ordinance standards, the planning commission review and action, and action steps for the Council.

Mr. Tyacke asked why the zoning of the property is not the same as the comprehensive plan land use designation for the subject property. Mr. Thomson explained that the current use of the property as a triplex falls within the medium density residential land use designation based on the size of the lot.

Mrs. McCarthy asked if the zoning of the subject property would be considered spot zoning. Mr. Thomson answered that it would not because the residential properties on the same block are all zoned R-3.

1 Mr. Koch asked about setbacks. Mr. Thomson stated that setback requirements for the new
2 lots would be 20-feet from the front and rear property lines, and 10 feet from the side property lines.

3 Applicant's representative, Mr. Todd Rapp, 13316 Caffrey Avenue, Rosemount, discussed
4 the proposal and stood for questions.

5 Mr. Plechash asked about a secondary plan if this proposal was not approved. Mr. Rapp
6 said that the existing tri-plex would likely be upgraded.

7 Mr. Koch asked if the proposed building pads could be moved. Mr. Rapp answered the
8 builder would need to answer that question. Mr. Koch asked if it was practical to maintain sight
9 lines of the fronts of the existing homes on the street. Mr. Rapp said he thought there was some
10 flexibility and noted the plat dramatically improved the neighborhood.

11 Applicant's surveyor, David Pemberton, Vice President-Land Surveying for Sathre-
12 Bergquist, Inc., stated that their niche was residential development. Details had been left out of the
13 plan on purpose, but there was potential to move the location of the homes around on the new lots.

14 Applicant's representative, Lori Serum, Regency Homes, Inc. said that she was flexible on
15 the placement of the homes.

16 The Mayor noted a member of the public wished to speak about the application, and invited
17 her to do so. Carol Danner, 151 Peavey Lane, said that she originally thought two-structures would
18 be acceptable on the subject property, but had changed her mind. She believed that only one home
19 should be built on the lot.

20 Mr. Koch asked what a developer could build on the subject property without any approvals
21 from the City Council. Mr. Thomson said a substantially larger home could be built as long as it
22 met the applicable setback and zoning requirements.

23 Mayor Willcox asked about the orientation of the proposed two lots. Mr. Thomson said
24 one would be oriented towards Peavey Road, and one towards Peavey Lane.

25 Mrs. McCarthy noted that the Council could place conditions on what would be built to
26 ensure compliance with the standards of the subdivision ordinance. Mr. Rapp said that staff had
27 acknowledged that it was entirely compliant with zoning, the comprehensive plan, and the
28 subdivision ordinance so why would the Council add conditions. Mr. Schelzel confirmed that the
29 subdivision ordinance give Council the authority to place conditions on approval, but the conditions
30 must be reasonable and related to the criteria in the subdivision ordinance.

31 Mr. Tyacke voiced a concern over the proposed setbacks and lot sizes, and their effect on
32 the neighborhood.

33 Mr. Plechash thought it was a dramatic improvement and there was not a reason to deny.

34 Mr. Koch was supportive of the project, but had a concern with the effects of the proposed
35 setbacks on the neighborhood.

36 Mrs. McCarthy said the proposed plat did not meet subdivision ordinance criteria five
37 through seven that were noted in the report.

38 Mayor Willcox said his biggest concern was the adverse effects of the proposed setbacks
39 and small size of lots compared to surrounding lots.

40 Mr. Schelzel talked about the Council's options for acting on the application if they did not
41 adopt the draft resolution to approve the application. He said it could make a motion to adopt the
42 resolution to approve the application, make a motion to deny the application with the reasons for
43 such denial, or table action on the application until the next meeting so that a denial resolution with
44 findings of fact could be drafted. He recommended tabling so that staff had time to draft a denial
45 resolution.

46 Mayor Willcox asked members how they would like to proceed, and asked for a motion.
47

48 Mr. Tyacke made a motion, seconded by Mr. Koch, to table consideration of Resolution No. 77-
49 2018, Approving Concurrent Preliminary and Final Plat Subdivision at 153 Peavey Lane, to the
50 January 8, 2018 meeting. The motion failed 2/3 (McCarthy, Plechash, and Willcox nay).
51

Mr. Tyacke made a motion, seconded by Mrs. McCarthy, to deny the Concurrent Preliminary and Final Plat Subdivision at 153 Peavey Lane based on the Preliminary Plat Criteria (City Code Section 1003.02 Subd. E) not being met with regard to Items 5-7, as noted in the record, that (i) the creation of the proposed lots would adversely impact the scale, pattern and character of the neighborhood, (ii) design of the lots and the building pads, and the site layout proposed would not respond to or be reflective of the surrounding lots and neighborhood character, and (iii) the lot sizes resulting from the subdivision would be dissimilar from adjacent lots and lots found in the surrounding neighborhood. Upon roll call vote, the motion carried 3/2 (Koch and Plechash nay).

f. Consider Resolution No. 73-2018, Appointing Planning Commissioners

Mr. Dahl shared that interviews for new City boards and commission appointments were conducted prior to the Council meeting. The Council would vote by ballot.

Recess and Reconvene

Mayor Willcox called a recess at 10:17 p.m. He called the meeting back to order at 10:19 p.m.

f. Consider Resolution No. 73-2018, Appointing Planning Commissioners - continued

Mr. Tyacke made a motion, seconded by Mr. Plechash, to adopt Resolution No. 73-2018, Appointing Planning Commissioners as follows: Greg Flannigan shall serve a full three-year term, Laura Merriam shall serve a full three-year term, Lindsay Bashoum shall serve a one-year term, and Jeff Parkhill shall serve a one-year term. The motion carried 5/0.

g. Consider Resolution No. 74-2018, Appointing Parks & Trails Board Members

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to adopt Resolution No. 74-2018, Appointing Parks and Trails Board Members as follows: Tori Schackle shall serve a full three-year term, Merrily Babcock shall serve a full three-year term, and Dan Baasen shall serve as the Executive Board Chair for a full one-year term. The motion carried 5/0.

h. Consider Resolution No. 75-2018, Appointing Heritage Preservation Board Members

Mr. Koch made a motion, seconded by Mr. Plechash, to adopt Resolution No. 75-2018, Appointing Heritage Preservation Board Member(s) as follows: Judy Starkey shall serve a full two-year term. The motion carried 5/0.

i. Consider Resolution No. 76-2018, Appointing a Housing and Redevelopment Authority Commissioner

Mrs. McCarthy made a motion, seconded by Mr. Koch, to adopt Resolution No. 76-2018, Appointing a Housing and Redevelopment Authority Commissioner as follows: Steve Tyacke shall serve a full five-year term. The motion carried 4/0 (Tyacke abstained).

AGENDA ITEM 9. City Manager's Report and Discussion Items.

a. Update of 2018 Wayzata Police Department Alcohol Compliance Checks

Mr. Dahl shared that the police checked 28 local businesses. There had been two failures including Birch's on the Lake and Wayzata Bar & Grill. The Wayzata Bar & Grill would pay its fine through the Muni to a local non-profit. It would also update the new hire training packet, implement a zero-tolerance policy, and increase compliance education from annually to twice per year.

b. Upcoming Events/Announcements

- Staff was working to get the ice rink open; however, the weather was not cooperating.
- Mr. Dahl thanked Mr. Tyacke for his years of service on behalf of all staff.

1 **c. Council Member Updates/Announcements**

2 Each Council member thanked Mr. Tyacke for his service and shared personal thoughts and
3 memories.

4
5 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

6 There were no comments.

7
8 **AGENDA ITEM 11. Adjournment.**

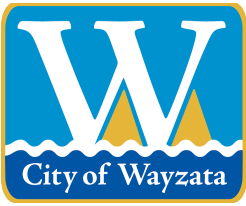
9 Mrs. McCarthy made a motion, seconded by Mr. Willcox to adjourn. There being no further
10 business, Mr. Tyacke adjourned the meeting at 10:35 p.m.

11
12 Respectfully submitted,

13
14
15
16 Kathy Leervig
17 City Clerk

18
19 Drafted by Sarah Peterson
20 *TimeSaver Off Site Secretarial, Inc.*
21

DRAFT



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.b.
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks for November & December 2018	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached check register for November & December 2018.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Check Detail Register - December 2018

***Check Detail Register©**

December 2018

Check Amt Invoice Comment

10100 Anchor BankPaid Chk# 111493 12/19/2018 **ADVANCED IMAGING SOLUTIONS**

E 640-47000-210	Operating Supplies (GENERAL)	\$30.45	INV182566	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$30.46	INV182566	SUPPLIES
Total	ADVANCED IMAGING SOLUTIONS	\$60.91		

Paid Chk# 111494 12/19/2018 **ARTISAN BEER COMPANY**

E 640-47000-253	Beer For Resale	\$327.00	3309081	BEER RESALE
Total	ARTISAN BEER COMPANY	\$327.00		

Paid Chk# 111495 12/19/2018 **BELLBOY BAR SUPPLY CORP.**

E 640-47000-251	Liquor For Resale	\$280.00	0067205900	LIQ RESALE
E 640-47000-259	Freight	\$5.10	0067205900	FREIGHT
E 640-47000-251	Liquor For Resale	\$305.00	0067338300	LIQUOR
E 640-47000-252	Wine For Resale	\$104.00	0067338300	WINE
E 640-47000-259	Freight	\$7.65	0067338300	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	\$246.27	0098643400	MISC.MIX
Total	BELLBOY BAR SUPPLY CORP.	\$948.02		

Paid Chk# 111496 12/19/2018 **BERNICK'S WINE**

E 640-47000-254	Soft Drinks/Mix For Resale	\$61.00	466839	MISC.BEV
E 640-47000-253	Beer For Resale	\$579.20	466840	BEER
E 640-47000-254	Soft Drinks/Mix For Resale	\$30.40	468084	MISC.BEV
E 640-47000-253	Beer For Resale	\$130.97	468085	BEER
Total	BERNICK'S WINE	\$801.57		

Paid Chk# 111497 12/19/2018 **BOURGET IMPORTS**

E 640-47000-252	Wine For Resale	\$636.00	156374	WINE
E 640-47000-259	Freight	\$7.00	156374	FREIGHT
Total	BOURGET IMPORTS	\$643.00		

Paid Chk# 111498 12/19/2018 **BREAKTHRU BEVERAGE**

E 640-47000-251	Liquor For Resale	\$225.55	1080882633	LIQUOR
E 640-47000-259	Freight	\$1.45	1080882633	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,716.10	1080893730	LIQUOR
E 640-47000-252	Wine For Resale	\$72.00	1080893730	WINE
E 640-47000-259	Freight	\$21.41	1080893730	FREIGHT
E 640-47000-252	Wine For Resale	\$3,356.00	1080893731	WINE
E 640-47000-259	Freight	\$32.62	1080893731	FREIGHT
E 640-47000-251	Liquor For Resale	\$450.00	1080893732	LIQUOR
E 640-47000-259	Freight	\$2.90	1080893732	FREIGHT
E 640-48000-252	Wine For Resale	\$405.95	1080896610	WINE
E 640-47000-251	Liquor For Resale	\$3,570.72	1080897075	LIQUOR
E 640-47000-259	Freight	\$26.81	1080897075	FREIGHT
E 640-47000-252	Wine For Resale	\$2,676.50	1080897076	WINE
E 640-47000-259	Freight	\$24.77	1080897076	FREIGHT
E 640-48000-251	Liquor For Resale	\$432.00	1080900111	LIQUOR
E 640-48000-252	Wine For Resale	\$409.09	1080900111	WINE
E 640-47000-251	Liquor For Resale	(\$226.45)	2080217739	LIQUOR
E 640-47000-251	Liquor For Resale	(\$37.76)	2080219489	LIQUOR
E 640-47000-251	Liquor For Resale	(\$73.45)	2080219744	LIQUOR
Total	BREAKTHRU BEVERAGE	\$14,086.21		

Paid Chk# 111499 12/19/2018 **BREAKTHRY BEVERAGE BEER**

E 640-47000-253	Beer For Resale	\$2,612.15	1090938725	BEER
E 640-47000-253	Beer For Resale	\$3,682.55	1090941529	BEER
E 640-48000-253	Beer For Resale	\$419.00	1090941577	BEER
E 640-48000-253	Beer For Resale	\$470.00	1090944287	BEER

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E 640-47000-253	Beer For Resale		(\$60.00)	2090275371	BEER
E 640-47000-253	Beer For Resale		(\$15.75)	2090298950	BEER
E 640-47000-253	Beer For Resale		(\$26.20)	2090299098	BEER
E 640-47000-253	Beer For Resale		(\$18.32)	2090338197	BEER
E 640-47000-253	Beer For Resale		(\$52.30)	2090340216	BEER
E 640-47000-253	Beer For Resale		(\$95.70)	2090346675	BEER
E 640-47000-253	Beer For Resale		(\$20.02)	2090348636	BEER
E 640-47000-253	Beer For Resale		(\$27.70)	2090350515	BEER
E 640-47000-253	Beer For Resale		(\$67.20)	2090353012	BEER
E 640-47000-253	Beer For Resale		(\$27.70)	2090356351	BEER
E 640-47000-253	Beer For Resale		(\$25.00)	2090357220	BEER
Total	BREAKTHRY BEVERAGE BEER		\$6,747.81		
Paid Chk#	111500	12/19/2018	CAPITOL BEVERAGE SALES		
E 640-47000-253	Beer For Resale		\$5,016.30	2192671	BEER
E 640-47000-253	Beer For Resale		\$740.75	2195681	BEER
E 640-48000-253	Beer For Resale		\$1,015.00	2196122	BEER
E 640-48000-253	Beer For Resale		\$730.00	2199067	BEER
Total	CAPITOL BEVERAGE SALES		\$7,502.05		
Paid Chk#	111501	12/19/2018	CASH - OLD NATIONAL		
G 640-10150	ATM		\$9,000.00	ATM FILL	ATM FILL
Total	CASH - OLD NATIONAL		\$9,000.00		
Paid Chk#	111502	12/19/2018	CINTAS CORPORATION		
E 640-48500-210	Operating Supplies (GENERAL)		\$99.97	4013084118	KITCHEN SUPPLIES
E 640-48500-217	Uniforms		\$22.28	4013084118	KITCHEN UNIFORMS
E 640-48000-210	Operating Supplies (GENERAL)		\$65.53	4013084118	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$79.95	4013416849	KITCHEN SUPPLIES
E 640-48500-217	Uniforms		\$22.28	4013416849	KITCHEN UNIFORMS
E 640-48000-210	Operating Supplies (GENERAL)		\$65.53	4013416849	BAR SUPPLIES
Total	CINTAS CORPORATION		\$355.54		
Paid Chk#	111503	12/19/2018	CULLIGAN-METRO		
E 640-48500-210	Operating Supplies (GENERAL)		\$121.83	1281140	SUPPLIES
Total	CULLIGAN-METRO		\$121.83		
Paid Chk#	111504	12/19/2018	DAHLHEIMER DISTRIBUTING CO.		
E 640-48000-253	Beer For Resale		(\$120.00)	1138400	BEER
E 640-47000-253	Beer For Resale		(\$90.00)	1384767	BEER
E 640-47000-253	Beer For Resale		\$668.35	1388805	BEER
E 640-47000-253	Beer For Resale		\$1,033.00	1388856	BEER
E 640-48000-253	Beer For Resale		\$733.00	1388857	BEER
E 640-48000-253	Beer For Resale		\$973.00	1388913	BEER
E 640-47000-253	Beer For Resale		(\$43.80)	195097	BEER
Total	DAHLHEIMER DISTRIBUTING CO.		\$3,153.55		
Paid Chk#	111505	12/19/2018	FIBRENEW WEST METRO LAKES (MN)		
E 640-48000-401	Repairs/Maint Buildings		\$100.00	1863	BAR TABLES REPAIRED
otal	FIBRENEW WEST METRO LAKES (MN)		\$100.00		
Paid Chk#	111506	12/19/2018	FOREMOST BUSINESS SYSTEMS INC.		
E 640-48000-404	Repairs/Maint - Machin/Equip		\$37.50	64872	PRINTER INSTALLATION
otal	FOREMOST BUSINESS SYSTEMS INC.		\$37.50		
Paid Chk#	111507	12/19/2018	GRAPE BEGINNINGS, INC.		
E 640-47000-259	Freight		\$1.50	00049481	FREIGHT
E 640-47000-259	Freight		\$4.50	00049795	FREIGHT

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E 640-47000-259	Freight		\$4.50	00049898	FREIGHT
E 640-47000-252	Wine For Resale		\$108.00	MN00049481	WINE RESALE
E 640-47000-252	Wine For Resale		\$1,086.00	MN00049795	WINE RESALE
E 640-47000-252	Wine For Resale		\$408.00	MN00049898	WINE RESALE
Total GRAPE BEGINNINGS, INC.			\$1,612.50		
Paid Chk# 111508	12/19/2018	HOHENSTEINS INC.			
E 640-47000-253	Beer For Resale		\$893.25	108146	BEER RESALE
E 640-47000-253	Beer For Resale		\$72.00	109791	BEER RESALE
Total HOHENSTEINS INC.			\$965.25		
Paid Chk# 111509	12/19/2018	INBOUND BREWCO			
E 640-47000-253	Beer For Resale		\$385.00	3056	BEER
Total INBOUND BREWCO			\$385.00		
Paid Chk# 111510	12/19/2018	JJ TAYLOR DISTRIBUTING OF MN			
E 640-47000-253	Beer For Resale		\$1,490.68	2909827	BEER
E 640-47000-253	Beer For Resale		\$2,202.55	2909862	BEER
E 640-48000-253	Beer For Resale		\$311.00	2919364	BEER
E 640-48000-253	Beer For Resale		\$730.50	2926446	BEER
E 640-48000-253	Beer For Resale		\$904.00	2926518	BEER
E 640-47000-253	Beer For Resale		(\$3.00)	ACCT.W0600	BEER
Total JJ TAYLOR DISTRIBUTING OF MN			\$5,635.73		
Paid Chk# 111511	12/19/2018	JOHNSON BROS.-ST.PAUL			
E 640-47000-252	Wine For Resale		\$103.80	1158626	WINE
E 640-47000-259	Freight		\$1.22	1158626	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,538.62	1161752	LIQUOR
E 640-47000-259	Freight		\$20.58	1161752	FREIGHT
E 640-47000-252	Wine For Resale		\$5,033.97	1161753	WINE
E 640-47000-259	Freight		\$58.59	1161753	FREIGHT
E 640-47000-251	Liquor For Resale		\$3,113.10	1162105	LIQUOR
E 640-47000-259	Freight		\$20.58	1162105	FREIGHT
E 640-47000-252	Wine For Resale		\$437.05	1162106	WINE
E 640-47000-259	Freight		\$7.56	1162106	FREIGHT
E 640-47000-251	Liquor For Resale		\$76.03	1163593	LIQUOR
E 640-47000-259	Freight		\$1.26	1163593	FREIGHT
E 640-47000-252	Wine For Resale		\$270.22	1163594	WINE
E 640-47000-259	Freight		\$2.52	1163594	FREIGHT
E 640-47000-251	Liquor For Resale		\$627.51	1166772	LIQUOR
E 640-47000-259	Freight		\$7.56	1166772	FREIGHT
E 640-47000-252	Wine For Resale		\$8,218.48	1166773	WINE
E 640-47000-259	Freight		\$136.07	1166773	FREIGHT
E 640-47000-251	Liquor For Resale		\$3,685.34	1168053	LIQUOR
E 640-47000-259	Freight		\$26.69	1168053	FREIGHT
E 640-47000-252	Wine For Resale		\$38.85	1168054	WINE
E 640-47000-259	Freight		\$1.26	1168054	FREIGHT
E 640-47000-259	Freight		\$0.21	1169288	FREIGHT
E 640-47000-251	Liquor For Resale		\$2,378.00	1169289	LIQUOR
E 640-47000-259	Freight		\$13.86	1169289	FREIGHT
E 640-47000-251	Liquor For Resale		(\$38.98)	513938	LIQUOR
E 640-47000-252	Wine For Resale		(\$56.75)	513939	WINE
E 640-47000-251	Liquor For Resale		(\$222.42)	514283	LIQUOR
Total JOHNSON BROS.-ST.PAUL			\$25,500.78		
Paid Chk# 111512	12/19/2018	KARLSBURGER FOODS, INC.			
E 640-48500-255	FOODIngredients For Resale		\$272.90	000484027	FOOD

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Total KARLSBURGER FOODS, INC.		\$272.90		
Paid Chk# 111513	12/19/2018	LIBATION PROJECT		
E 640-47000-252	Wine For Resale	\$312.00	18646	WINE RESALE
E 640-47000-259	Freight	\$3.00	18646	FREIGHT
E 640-47000-252	Wine For Resale	\$216.00	18790	WINE RESALE
E 640-47000-259	Freight	\$3.00	18790	FREIGHT
Total LIBATION PROJECT		\$534.00		
Paid Chk# 111514	12/19/2018	M.AMUNDSON LLP		
E 640-47000-256	MISC.MDSE.RESALE	\$909.12	270239	CIGARETTES
E 640-47000-256	MISC.MDSE.RESALE	\$500.60	270791	CIGARETTES
Total M.AMUNDSON LLP		\$1,409.72		
Paid Chk# 111515	12/19/2018	MAIN STREET BAKERY		
E 640-48500-255	FOODIngredients For Resale	\$82.00	348078	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale	\$57.50	348216	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale	\$47.00	348349	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale	\$52.16	348421	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale	\$75.00	348511	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale	\$60.08	348564	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale	\$131.00	348857	FOOD RESALE
Total MAIN STREET BAKERY		\$504.74		
Paid Chk# 111516	12/19/2018	MN LICENSED BEVERAGE ASSOC.		
E 640-47000-433	Dues, Licensing & Seminars	\$180.00	2004247	DUES
E 640-48000-433	Dues, Licensing & Seminars	\$180.00	2004247	DUES
Total MN LICENSED BEVERAGE ASSOC.		\$360.00		
Paid Chk# 111517	12/19/2018	MODIST BREWING CO. LLC		
E 640-47000-253	Beer For Resale	\$228.25	1354	BEER
E 640-47000-253	Beer For Resale	\$112.50	1521	BEER
E 640-48000-253	Beer For Resale	\$135.00	1528	BEER
Total MODIST BREWING CO. LLC		\$475.75		
Paid Chk# 111518	12/19/2018	NEGOCE, LLC		
E 640-47000-252	Wine For Resale	\$383.18	INV251126	WINE
E 640-47000-259	Freight	\$3.00	INV251126	FREIGHT
Total NEGOCE, LLC		\$386.18		
Paid Chk# 111519	12/19/2018	NEW FRANCE WINE COMPANY		
E 640-47000-252	Wine For Resale	\$630.91	137635	WINE RESALE
E 640-47000-259	Freight	\$6.00	137635	FREIGHT
E 640-47000-252	Wine For Resale	\$661.00	137892	WINE RESALE
E 640-47000-259	Freight	\$16.00	137892	FREIGHT
E 640-47000-252	Wine For Resale	\$456.00	137992	WINE RESALE
E 640-47000-259	Freight	\$6.00	137992	FREIGHT
Total NEW FRANCE WINE COMPANY		\$1,775.91		
Paid Chk# 111520	12/19/2018	NORTHWESTERN FRUIT COMPANY		
E 640-48500-255	FOODIngredients For Resale	(\$7.35)	894161	FOOD
E 640-48500-255	FOODIngredients For Resale	(\$51.00)	894719	FOOD
E 640-48500-255	FOODIngredients For Resale	\$318.00	894905	FOOD
E 640-48500-255	FOODIngredients For Resale	\$264.95	895045	FOOD
E 640-48500-255	FOODIngredients For Resale	\$575.25	895130	FOOD
E 640-48000-251	Liquor For Resale	\$165.15	895322	LIQUOR
E 640-48500-255	FOODIngredients For Resale	\$417.90	895501	FOOD
Total NORTHWESTERN FRUIT COMPANY		\$1,682.90		

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Paid Chk# 111521	12/19/2018	PAUSTIS & SONS			
E 640-47000-252	Wine For Resale		\$2,490.76	32928	WINE RESALE
E 640-47000-259	Freight		\$22.50	32928	FREIGHT
E 640-47000-252	Wine For Resale		\$1,501.00	33868	WINE RESALE
E 640-47000-259	Freight		\$12.50	33868	FREIGHT
	Total PAUSTIS & SONS		\$4,026.76		
Paid Chk# 111522	12/19/2018	PHILLIPS WINES & SPIRITS			
E 640-47000-251	Liquor For Resale		\$329.85	2463766	LIQUOR
E 640-47000-259	Freight		\$3.78	2463766	FREIGHT
E 640-47000-252	Wine For Resale		\$3,284.00	2463767	WINE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale		\$23.50	2463767	MISC.MIX
E 640-47000-259	Freight		\$39.49	2463767	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,043.70	2466982	LIQUOR
E 640-47000-259	Freight		\$9.03	2466982	FREIGHT
E 640-47000-252	Wine For Resale		\$1,165.00	2466983	WINE RESALE
E 640-47000-259	Freight		\$12.60	2466983	FREIGHT
E 640-47000-252	Wine For Resale		\$140.00	2467866	WINE
E 640-47000-259	Freight		\$1.26	2467866	FREIGHT
	Total PHILLIPS WINES & SPIRITS		\$6,052.21		
Paid Chk# 111523	12/19/2018	ROOTSTOCK WINE COMPANY			
E 640-47000-252	Wine For Resale		\$308.04	18-06767	WINE RESALE
E 640-47000-259	Freight		\$4.50	18-06767	FREIGHT
	Total ROOTSTOCK WINE COMPANY		\$312.54		
Paid Chk# 111524	12/19/2018	SHAMROCK GROUP			
E 640-47000-254	Soft Drinks/Mix For Resale		\$75.86	0200834623	ICE
	Total SHAMROCK GROUP		\$75.86		
Paid Chk# 111525	12/19/2018	SOUTHERN GLAZER'S OF MN			
E 640-47000-251	Liquor For Resale		\$7,795.94	1757957	LIQUOR
E 640-47000-259	Freight		\$55.04	1757957	FREIGHT
E 640-47000-252	Wine For Resale		\$320.00	1757958	WINE RESALE
E 640-47000-259	Freight		\$2.56	1757958	FREIGHT
E 640-47000-252	Wine For Resale		\$1,493.15	1757959	WINE
E 640-47000-259	Freight		\$17.92	1757959	FREIGHT
E 640-47000-251	Liquor For Resale		\$2,386.31	1760710	LIQUOR
E 640-47000-259	Freight		\$17.63	1760710	FREIGHT
E 640-47000-259	Freight		\$2.56	1760711	FREIGHT
E 640-47000-252	Wine For Resale		\$845.36	1760712	WINE RESALE
E 640-47000-259	Freight		\$5.76	1760712	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		\$189.00	1760713	MISC.BEV
E 640-47000-259	Freight		\$10.24	1760713	FREIGHT
E 640-47000-252	Wine For Resale		\$1,932.00	1760714	WINE RESALE
E 640-47000-259	Freight		\$33.28	1760714	FREIGHT
	Total SOUTHERN GLAZER'S OF MN		\$15,106.75		
Paid Chk# 111526	12/19/2018	STEEL TOE BREWING			
E 640-48000-253	Beer For Resale		\$90.00	24846	BEER
	Total STEEL TOE BREWING		\$90.00		
Paid Chk# 111527	12/19/2018	T.D. ANDERSON INC.			
E 640-48000-409	Maint services & Improv		\$105.00	809182	BEER LINE SERVICE
	Total T.D. ANDERSON INC.		\$105.00		
Paid Chk# 111528	12/19/2018	TOLL GAS & WELDING SUPPLY			
E 640-48000-210	Operating Supplies (GENERAL)		\$53.79	10274597	SUPPLIES

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E 640-48000-210	Operating Supplies (GENERAL)		\$86.33	40091828	SUPPLIES
Total	TOLL GAS & WELDING SUPPLY		\$140.12		
Paid Chk# 111529	12/19/2018	TRADITION WINE & SPIRITS			
E 640-47000-251	Liquor For Resale		\$684.00	17211	LIQUOR
E 640-47000-259	Freight		\$4.00	17211	FREIGHT
Total	TRADITION WINE & SPIRITS		\$688.00		
Paid Chk# 111530	12/19/2018	TRIMARK			
E 640-48500-210	Operating Supplies (GENERAL)		\$66.96	99SNFD	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$633.32	99SNFF	KITCHEN MIXER
E 640-48000-210	Operating Supplies (GENERAL)		\$116.20	99SNSC	BAR SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$42.33	99SRGY	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$80.07	99SRGZ	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$67.80	99SRGZ	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$98.46	99SRLS	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$43.72	99SVY6	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$167.33	99SVY7	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$252.79	99SVY8	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$246.30	99SVY8	BAR SUPPLIES
Total	TRIMARK		\$1,815.28		
Paid Chk# 111531	12/19/2018	UNMAPPED BREWING COMPANY			
E 640-47000-253	Beer For Resale		\$132.00	227	BEER
Total	UNMAPPED BREWING COMPANY		\$132.00		
Paid Chk# 111532	12/19/2018	URBAN CHEMIST LLC			
E 640-47000-254	Soft Drinks/Mix For Resale		\$77.88	1290	MISC.MIX
Total	URBAN CHEMIST LLC		\$77.88		
Paid Chk# 111533	12/19/2018	US FOODS			
E 640-48500-255	FOODIngredients For Resale		\$93.16	3979460	FOOD
E 640-48500-255	FOODIngredients For Resale		\$156.98	3979461	FOOD
E 640-48500-255	FOODIngredients For Resale		\$4,542.22	3979464	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$180.44	3979464	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$90.67	3979464	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$100.21	3979464	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$350.95	3979464	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$248.58	3979464	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$2,806.14	4014134	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$206.00	4014134	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$58.74	4014134	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$32.76	4014134	PROMO FOOD
E 640-48000-251	Liquor For Resale		\$79.62	4014134	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$3,784.28	4067883	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$221.01	4067883	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$62.85	4067883	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$67.44	4067883	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$354.82	4067883	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$9.62	4067883	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$135.09	4114476	FOOD
E 640-48500-255	FOODIngredients For Resale		\$251.24	4114477	FOOD
E 640-48500-255	FOODIngredients For Resale		\$4,382.89	4114478	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$24.00	4114478	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$59.88	4114478	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$44.71	4114478	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$155.41	4114478	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$58.69	4114478	LIQUOR

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E 640-48500-255	FOODIngredients For Resale	\$276.83	4149512	FOOD
E 640-48500-255	FOODIngredients For Resale	\$3,589.89	4149513	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$164.33	4149513	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$98.73	4149513	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	\$22.73	4149513	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$163.44	4149513	MISC.BEV.
E 640-48000-251	Liquor For Resale	\$59.86	4149513	LIQUOR
E 640-48500-255	FOODIngredients For Resale	\$33.60	4185809	FOOD
E 640-48500-255	FOODIngredients For Resale	\$3,489.62	4202826	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$247.45	4202826	KITCHEN SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	\$67.27	4202826	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$150.77	4202826	MISC.BEV
E 640-48000-251	Liquor For Resale	\$17.38	4202826	LIQUOR
Total US FOODS		\$26,940.30		
Paid Chk# 111534	12/19/2018 VAN PAPER COMPANY			
E 640-48500-210	Operating Supplies (GENERAL)	\$308.95	483742-00	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$133.47	483742-01	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$391.74	484586-00	KITCHEN SUPPLIES
Total VAN PAPER COMPANY		\$834.16		
Paid Chk# 111535	12/19/2018 VINOCOPIA			
E 640-47000-254	Soft Drinks/Mix For Resale	(\$182.75)	0219744-CM	MISC.BEV
E 640-47000-251	Liquor For Resale	\$229.32	0221278	LIQUOR
E 640-47000-252	Wine For Resale	\$449.93	0221278	WINE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale	\$120.00	0221278	MISC.MIX
E 640-47000-259	Freight	\$16.50	0221278	FREIGHT
E 640-47000-251	Liquor For Resale	\$96.00	0221403	LIQUOR
E 640-47000-259	Freight	\$2.50	0221403	FREIGHT
E 640-47000-252	Wine For Resale	\$376.00	0221750	WINE RESALE
E 640-47000-259	Freight	\$7.50	0221750	FREIGHT
Total VINOCOPIA		\$1,115.00		
Paid Chk# 111536	12/19/2018 WINE COMPANY			
E 640-47000-252	Wine For Resale	\$1,721.33	90421	WINE RESALE
E 640-47000-259	Freight	\$14.85	90421	FREIGHT
E 640-47000-252	Wine For Resale	\$304.00	90698	WINE RESALE
E 640-47000-252	Wine For Resale	\$184.00	90804	WINE RESALE
E 640-47000-259	Freight	\$4.20	90804	FREIGHT
E 640-47000-251	Liquor For Resale	\$116.67	91188	LIQUOR
E 640-47000-252	Wine For Resale	\$1,620.00	91188	WINE RESALE
E 640-47000-259	Freight	\$19.80	91188	FREIGHT
Total WINE COMPANY		\$3,984.85		
Paid Chk# 111537	12/19/2018 WINE MERCHANT			
E 640-47000-252	Wine For Resale	\$4,120.81	7211291	WINE
E 640-47000-254	Soft Drinks/Mix For Resale	\$41.75	7211291	MIX.MIX
E 640-47000-259	Freight	\$25.84	7211291	FREIGHT
E 640-47000-252	Wine For Resale	\$180.00	7211572	WINE
E 640-47000-259	Freight	\$1.26	7211572	FREIGHT
E 640-47000-252	Wine For Resale	\$2,163.00	7212451	WINE
E 640-47000-259	Freight	\$11.34	7212451	FREIGHT
E 640-47000-252	Wine For Resale	\$360.00	7212856	WINE
E 640-47000-259	Freight	\$2.44	7212856	FREIGHT
E 640-48000-252	Wine For Resale	\$946.54	7212857	WINE
E 640-48000-252	Wine For Resale	\$2,638.94	7214141	WINE
E 640-47000-252	Wine For Resale	(\$313.26)	723940	WINE

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Total WINE MERCHANT		\$10,178.66		
Paid Chk# 111538	12/20/2018	ACME TOOLS		
E 101-45200-240	Small Tools and Minor Equip	\$288.83	6261970	TOOLS
Total ACME TOOLS		\$288.83		
Paid Chk# 111539	12/20/2018	AEM FINANCIAL SOLUTIONS		
E 101-41500-302	Consultants	\$55.00	407247	PAYROLL CONSULTANT
E 408-40000-499	Miscellaneous	\$428.00	407923	CIP MGMT.
E 101-41500-301	Auditing and Acct g Services	\$4,817.00	407924	FINANCE DIR.SERVICES
Total AEM FINANCIAL SOLUTIONS		\$5,300.00		
Paid Chk# 111540	12/20/2018	AIRTECH		
E 437-40000-404	Repairs/Maint - Machin/Equip	\$339.00	35065	LIBRARY MAINT.
Total AIRTECH		\$339.00		
Paid Chk# 111541	12/20/2018	AMERICAN PLANNING ASSOCIATION		
E 101-41500-306	Personnel Expense	\$25.00	JP181220	JOB POSTING
Total AMERICAN PLANNING ASSOCIATION		\$25.00		
Paid Chk# 111542	12/20/2018	ARBOR DAY FOUNDATION		
E 101-41100-433	Dues, Licensing & Seminars	\$15.00		WILLCOX MEMBERSHIP
Total ARBOR DAY FOUNDATION		\$15.00		
Paid Chk# 111543	12/20/2018	ASPEN MILLS		
E 101-42100-217	Uniforms	\$476.85	227928	PD UNIFORMS
E 101-42200-217	Uniforms	\$1,416.00	228378	FD UNIFORMS
Total ASPEN MILLS		\$1,892.85		
Paid Chk# 111544	12/20/2018	BANK OF AMERICA		
E 101-42200-240	Small Tools and Minor Equip	\$1,484.26		FD TOOLS
E 101-42200-433	Dues, Licensing & Seminars	\$209.00		FD DUES
E 101-42200-499	Miscellaneous	\$306.28		FD MISC.
Total BANK OF AMERICA		\$1,999.54		
Paid Chk# 111545	12/20/2018	BARTON SAND & GRAVEL CO.		
E 101-43100-229	Dirt, Sand and gravel	\$1,711.04	181130	WASHED SAND
Total BARTON SAND & GRAVEL CO.		\$1,711.04		
Paid Chk# 111546	12/20/2018	BERRY COFFEE COMPANY		
E 101-42200-499	Miscellaneous	\$90.32	608154	SUPPLIES
E 101-41940-499	Miscellaneous	\$69.89	616922	SUPPLIES
Total BERRY COFFEE COMPANY		\$160.21		
Paid Chk# 111547	12/20/2018	BEST & FLANAGAN		
E 101-41500-304	Legal Fees	\$585.00		CHARTER
E 101-41500-304	Legal Fees	\$1,665.00		GENERAL
E 101-41500-304	Legal Fees	\$135.00		DATA PRACTICES
E 430-40000-304	Legal Fees	\$270.00		WAYZ./SUPERIOR
E 101-41500-304	Legal Fees	\$1,755.00		BOARDWALK
E 101-41500-304	Legal Fees	\$1,305.00		NORDQUIST SIGNS
E 101-41500-304	Legal Fees	\$1,241.25		445 BOVEY RD
G 802-20365	253 LAKE STREET-HOYT	\$1,800.00		253 LAKE ESCROW
G 802-20332	MEYER BROS DEV.	\$455.00		MEYER BROS.ESCROW
G 802-20836	305 LAKE ST - ZITZLOFF	\$945.00		305 LAKE ESCROW
E 305-40000-304	Legal Fees	\$180.00		WEST LAKE TIF
E 233-40000-304	Legal Fees	\$315.00		LAKE EFFECT
E 101-41500-304	Legal Fees	\$270.00		CODE ENFORCEMENT
E 401-40000-304	Legal Fees	\$450.00		DOWNTOWN PARKING

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E 101-41500-304	Legal Fees	\$540.00		ORDINANCES
E 101-41500-304	Legal Fees	\$900.00		PLANNING MTGS
G 802-20390	153 PEAVEY - KIRT	\$675.00	497840	153 PEAVEY ESCROW
G 802-20393	COMM.SAILING SCHOOL	\$1,530.00	497841	SAILING SCHOOL ESCROW
G 802-20392	450 & 460 HIGHCROFT RD	\$1,440.00	497842	450 HIGHCROFT ESCROW
E 101-41500-304	Legal Fees	\$1,530.00	498621	CITY COUNCIL
Total BEST & FLANAGAN		\$17,986.25		
Paid Chk# 111548	12/20/2018	BOTHAM, BRIAN		
E 101-42200-331	Mileage & Expense Account	\$70.00	12/12/18	FD MTG.MEALS
Total BOTHAM, BRIAN		\$70.00		
Paid Chk# 111549	12/20/2018	CASH - OLD NATIONAL		
E 610-40000-322	Postage	\$11.25		POSTAGE
E 101-42100-210	Operating Supplies (GENERAL)	\$5.40		PD SUPPLIES
E 101-41500-331	Mileage & Expense Account	\$39.00		ADMIN.MTG.MEALS
E 630-40000-433	Dues, Licensing & Seminars	\$16.00		MV MTG.MEALS
E 101-42100-404	Repairs/Maint - Machin/Equip	\$21.75		PD VEHICLE MAINT.
E 101-41100-493	Volunteer program	\$2.80		VOL.DINNER
E 101-45200-210	Operating Supplies (GENERAL)	\$26.00		PARKS SUPPLIES
E 101-42100-331	Mileage & Expense Account	\$21.60		PD MILEAGE
Total CASH - OLD NATIONAL		\$143.80		
Paid Chk# 111550	12/20/2018	CENTERPOINT ENERGY		
E 101-41940-383	Fuel, oil and natural gas	\$180.22		SERVICE
E 610-40000-383	Fuel, oil and natural gas	\$0.00		SERVICE
E 640-47000-383	Fuel, oil and natural gas	\$0.00		SERVICE
E 640-48000-383	Fuel, oil and natural gas	\$0.00		SERVICE
E 101-41940-383	Fuel, oil and natural gas	\$42.44		SERVICE
E 101-42200-383	Fuel, oil and natural gas	\$576.24		SERVICE
Total CENTERPOINT ENERGY		\$798.90		
Paid Chk# 111551	12/20/2018	CENTRAL LANDSCAPE		
E 101-45200-240	Small Tools and Minor Equip	\$145.00	287700	TOOLS
E 101-45200-216	Chemicals and Chem Products	\$1,140.65	287700	CHEMICALS
Total CENTRAL LANDSCAPE		\$1,285.65		
Paid Chk# 111552	12/20/2018	CITY AUTO GLASS		
E 240-40000-499	Miscellaneous	\$338.53	I001172605	PD REPAIRS
E 101-42100-404	Repairs/Maint - Machin/Equip	\$480.49	I001172639	PD REPAIRS
Total CITY AUTO GLASS		\$819.02		
Paid Chk# 111553	12/20/2018	CITY VIEW PLUMBING & HEATING		
E 101-41940-404	Repairs/Maint - Machin/Equip	\$178.00	48744	WARMING HOUSE REPAIRS
Total CITY VIEW PLUMBING & HEATING		\$178.00		
Paid Chk# 111554	12/20/2018	CLAREY S SAFETY EQUIPMENT		
E 101-42200-240	Small Tools and Minor Equip	\$1,512.02	180230	FD EQUIPMENT
E 101-42200-240	Small Tools and Minor Equip	\$1,492.92	180230	CENTERPOINT ENERGY GRANT PORTION
Total CLAREY S SAFETY EQUIPMENT		\$3,004.94		
Paid Chk# 111555	12/20/2018	CLASSEY, KRISTIN		
E 235-40000-331	Mileage & Expense Account	\$100.12	MILEAGE	MILEAGE REIMB.
Total CLASSEY, KRISTIN		\$100.12		
Paid Chk# 111556	12/20/2018	CLASSIC CLEANING COMPANY		
E 101-41940-409	Maint services & Improv	\$1,345.00	27522	MONTHLY CLEANING
E 101-41940-409	Maint services & Improv	\$360.00	27523	MONTHLY CLEANING

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Total	CLASSIC CLEANING COMPANY		\$1,705.00		
Paid Chk# 111557	12/20/2018	COMMERCIAL ASPHALT CO.			
E 101-43100-229	Dirt, Sand and gravel		\$312.50	181130	GRAVEL
Total	COMMERCIAL ASPHALT CO.		\$312.50		
Paid Chk# 111558	12/20/2018	CONFLUENCE			
E 404-40000-302	Consultants		\$8,770.30	16409	PARKS MASTER PLAN
Total	CONFLUENCE		\$8,770.30		
Paid Chk# 111559	12/20/2018	CROW RIVER NURSERY			
E 101-45203-220	Repair/Maint Supply (GENERAL)		\$456.00	1038	CHRISTMAS TREES
Total	CROW RIVER NURSERY		\$456.00		
Paid Chk# 111560	12/20/2018	CULLIGAN-BOTTLED WATER			
E 101-41940-499	Miscellaneous		\$174.02	2305690	SUPPLIES
Total	CULLIGAN-BOTTLED WATER		\$174.02		
Paid Chk# 111561	12/20/2018	CUMMINS NPOWER, LLC			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$171.31	E4-60955	PARTS
Total	CUMMINS NPOWER, LLC		\$171.31		
Paid Chk# 111562	12/20/2018	DIAMOND VOGEL PAINTS			
E 101-43100-210	Operating Supplies (GENERAL)		\$49.25	802185065	SUPPLIES
Total	DIAMOND VOGEL PAINTS		\$49.25		
Paid Chk# 111563	12/20/2018	EHLERS			
G 802-20379	ZITZLOFF TIF REDEVELOPMENT		\$810.00	78977	ZITZLOFF - TIF PROJECT
Total	EHLERS		\$810.00		
Paid Chk# 111564	12/20/2018	ELAN-CARDMEMBER SERVICES			
E 101-41500-331	Mileage & Expense Account		\$438.08		ADMIN.MTG.MEALS
E 101-41500-306	Personnel Expense		\$333.33		EMPL.RECOG.-FLOWERS
E 101-41100-493	Volunteer program		\$225.43		VOL.DINNER
E 101-41910-433	Dues, Licensing & Seminars		\$73.00		PLANNING SEMINARS
E 101-41910-433	Dues, Licensing & Seminars		\$400.00		PLANNING DUES
E 101-43300-433	Dues, Licensing & Seminars		\$775.00		ENG.DUES
E 640-47000-210	Operating Supplies (GENERAL)		\$231.31		STORE DECORATIONS
E 640-48000-210	Operating Supplies (GENERAL)		\$80.64		BAR DECORATIONS
E 640-47000-497	Credit Card Fees		\$147.30		STORE CC FEES
E 640-47000-306	Personnel Expense		\$38.88		STORE EMPL.ADS
E 640-48000-497	Credit Card Fees		\$52.50		BAR CC FEES
E 640-48000-306	Personnel Expense		\$19.15		BAR EMPL.ADS
E 630-40000-433	Dues, Licensing & Seminars		\$29.95		MV DUES
E 101-42100-434	Training and schools		\$75.00		PD TRAINING
E 101-41940-401	Repairs/Maint Buildings		\$322.24		BLDG.MAINT.
Total	ELAN-CARDMEMBER SERVICES		\$3,241.81		
Paid Chk# 111565	12/20/2018	FRANKLINE BRONZE PLAQUES			
E 101-41910-492	HPB		\$1,467.86	26629	HPB PLAQUES
Total	FRANKLINE BRONZE PLAQUES		\$1,467.86		
Paid Chk# 111566	12/20/2018	GRAFIX SHOPPE			
E 409-42100-550	Vehicles		\$580.00	124968	NEW SQUAD SET UP
Total	GRAFIX SHOPPE		\$580.00		
Paid Chk# 111567	12/20/2018	GRAINGER, INC.			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$14.26	9020716735	PARTS
E 101-45203-220	Repair/Maint Supply (GENERAL)		\$11.95	9022818828	PARTS

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E 101-41940-210	Operating Supplies (GENERAL)		\$27.66	9027238733	PARTS
	Total GRAINGER, INC.		\$53.87		
Paid Chk# 111568	12/20/2018	HENN.CNTY.ACCTG.SERVICES			
E 101-42120-308	Prisoner Care		\$300.00	1000119232	PRISONER PROCESSING
G 101-20300	Deposits Payable		\$75.00	1000119232	LONG LAKE PRISONER PROCESSING
	Total HENN.CNTY.ACCTG.SERVICES		\$375.00		
Paid Chk# 111569	12/20/2018	HENN.CNTY.ELECTIONS			
E 101-41500-200	Office Supplies (GENERAL)		\$712.81	1218-1	ELECTION SUPPLIES
E 101-41500-404	Repairs/Maint - Machin/Equip		\$881.60	1218-2	ELECTION MACHINE MAINT.
	Total HENN.CNTY.ELECTIONS		\$1,594.41		
Paid Chk# 111570	12/20/2018	HIRSHFIELD S			
E 101-45200-210	Operating Supplies (GENERAL)		\$31.63	33176655	SUPPLIES
	Total HIRSHFIELD S		\$31.63		
Paid Chk# 111571	12/20/2018	INT L SECURITY PRODUCTS			
E 101-45200-210	Operating Supplies (GENERAL)		\$81.00	3052527	ROSSWOOD FENCE POST CAPS
	Total INT L SECURITY PRODUCTS		\$81.00		
Paid Chk# 111572	12/20/2018	ISC COMPANIES INC.			
E 101-45200-404	Repairs/Maint - Machin/Equip		\$296.64	1444872	PARTS/REPAIRS
E 101-45200-404	Repairs/Maint - Machin/Equip		\$54.88	1445038	PARTS/REPAIRS
	Total ISC COMPANIES INC.		\$351.52		
Paid Chk# 111573	12/20/2018	JIMMY'S JOHNNYS			
E 101-45200-415	Other Equipment Rentals		\$420.00	141892	PARKS SERVICE
	Total JIMMY'S JOHNNYS		\$420.00		
Paid Chk# 111574	12/20/2018	KILLMER ELECTRIC CO.,INC.			
E 101-45203-406	Street lights and Signal Maint		\$244.00	88725	TRAFFIC LIGHT MAINT.
	Total KILLMER ELECTRIC CO.,INC.		\$244.00		
Paid Chk# 111575	12/20/2018	KLAPPRICH, KURT			
E 101-45200-240	Small Tools and Minor Equip		\$63.27	REIMB.	ICE AUGER BLADES
	Total KLAPPRICH, KURT		\$63.27		
Paid Chk# 111576	12/20/2018	LANO EQUIPMENT, INC.			
E 101-45200-222	Repair & Maint - Equip		\$344.79	03-626275	SUPPLIES
E 101-45200-222	Repair & Maint - Equip		\$42.39	03-626281	SUPPLIES
E 101-45200-222	Repair & Maint - Equip		\$29.85	03-626284	SUPPLIES
	Total LANO EQUIPMENT, INC.		\$417.03		
Paid Chk# 111577	12/20/2018	LAW ENFORCEMENT LABOR SERVICES			
G 101-21707	Police union dues		\$490.00	DEC.2018	PD UNION DUES
	al LAW ENFORCEMENT LABOR SERVICES		\$490.00		
Paid Chk# 111578	12/20/2018	LEAGUE OF MN CITIES INS.TRUST			
E 101-49200-365	Workers Comp Ins		\$17.03	13377	W/C CLAIM
	Total LEAGUE OF MN CITIES INS.TRUST		\$17.03		
Paid Chk# 111579	12/20/2018	LHB, INC.			
G 101-20300	Deposits Payable		\$5,249.82	180839.00-1	BOATWORKS TIF - TO BE REIMB.
	Total LHB, INC.		\$5,249.82		
Paid Chk# 111580	12/20/2018	LMCD			
E 233-40000-499	Miscellaneous		\$50.00	FIRELANEDO	FIRE LANE DOCK PERMIT
	Total LMCD		\$50.00		

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Paid Chk# 111581	12/20/2018	LOFFLER COMPANIES, INC.			
E 409-40000-540	Equipment		\$3,960.00	CW86110	NEW WORKSTATION SETUPS
E 409-40000-540	Equipment		\$2,227.50	CW86171	NEW WORKSTATION SETUPS
Total		LOFFLER COMPANIES, INC.	\$6,187.50		
Paid Chk# 111582	12/20/2018	MACQUEEN EQUIPMENT, INC.			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$177.86	P15621	SUPPLIES
Total		MACQUEEN EQUIPMENT, INC.	\$177.86		
Paid Chk# 111583	12/20/2018	MED COMPASS			
E 101-42200-306	Personnel Expense		\$270.00	34650	FD EXAMS
Total		MED COMPASS	\$270.00		
Paid Chk# 111584	12/20/2018	MEDIACOM			
E 101-41940-321	Telephone		\$346.90		SERVICE
Total		MEDIACOM	\$346.90		
Paid Chk# 111585	12/20/2018	MENARD S			
E 101-45200-210	Operating Supplies (GENERAL)		\$54.94		SUPPLIES
E 101-45203-220	Repair/Maint Supply (GENERAL)		\$712.23		SUPPLIES
Total		MENARD S	\$767.17		
Paid Chk# 111586	12/20/2018	METERING & TECHNOLOGY SOLUTION			
G 610-14100	Inventory of Material/Supply		\$1,275.00	13185	WATER METER
G 620-14100	Inventory of Material/Supply		\$1,275.00	13185	WATER METER
tal		METERING & TECHNOLOGY SOLUTION	\$2,550.00		
Paid Chk# 111587	12/20/2018	MINNESOTA EQUIPMENT			
E 101-45200-221	Equipment Parts		\$8.16	P72017	PARTS
Total		MINNESOTA EQUIPMENT	\$8.16		
Paid Chk# 111588	12/20/2018	MINNETONKA, CITY OF			
E 101-43200-309	Contractual Services		\$38,500.00	2018HEALTH I	2018 ENVIRON.HEALTH INSPECTIONS
Total		MINNETONKA, CITY OF	\$38,500.00		
Paid Chk# 111589	12/20/2018	MN BATTERY LLC			
E 610-40000-242	Well & F.P. Equipment		\$114.00	20994	PARTS
Total		MN BATTERY LLC	\$114.00		
Paid Chk# 111590	12/20/2018	MN DEPT.OF AGRICULTURE			
E 101-45200-433	Dues, Licensing & Seminars		\$10.00	20030153	PESTICIDE APP.LICENSE RENEWAL
E 101-45200-433	Dues, Licensing & Seminars		\$25.00	20110245	TREE CARE REGISTRY RENEWAL
Total		MN DEPT.OF AGRICULTURE	\$35.00		
Paid Chk# 111591	12/20/2018	MN FIRE SERVICE CERTIFICATION			
E 101-42100-306	Personnel Expense		\$175.00	6234	FD RECERTIFICATIONS
Total		MN FIRE SERVICE CERTIFICATION	\$175.00		
Paid Chk# 111592	12/20/2018	NAPA AUTO PARTS-LONG LAKE			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$6.99	3270-423976	PARTS
Total		NAPA AUTO PARTS-LONG LAKE	\$6.99		
Paid Chk# 111593	12/20/2018	NAPA AUTO PARTS-WATERTOWN			
E 101-43100-220	Repair/Maint Supply (GENERAL)		(\$188.10)	505903	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$124.30	508019	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$69.48	508457	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$24.41	508528	PARTS
Total		NAPA AUTO PARTS-WATERTOWN	\$30.09		

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Paid Chk#	111594	12/20/2018	NATIONAL PEN CORPORATION		
	E 101-41500-200	Office Supplies (GENERAL)	\$316.24	110477349	SUPPLIES
	Total	NATIONAL PEN CORPORATION	\$316.24		
Paid Chk#	111595	12/20/2018	OFFICE DEPOT		
	E 630-40000-200	Office Supplies (GENERAL)	\$319.83	239048080001	SUPPLIES
	E 630-40000-200	Office Supplies (GENERAL)	\$97.89	239050420001	SUPPLIES
	E 640-47000-200	Office Supplies (GENERAL)	\$54.32	243585196001	SUPPLIES
	E 630-40000-200	Office Supplies (GENERAL)	\$42.86	243585196001	SUPPLIES
	E 101-41500-200	Office Supplies (GENERAL)	\$165.30	243585196001	SUPPLIES
	E 101-42100-200	Office Supplies (GENERAL)	\$18.18	243639727001	SUPPLIES
	Total	OFFICE DEPOT	\$698.38		
Paid Chk#	111596	12/20/2018	OVSHAK, KATHY		
	E 101-41500-331	Mileage & Expense Account	\$61.00	MILEAGE	4TH QTR.2018 MILEAGE
	Total	OVSHAK, KATHY	\$61.00		
Paid Chk#	111597	12/20/2018	PAKOR INC.		
	E 630-40000-210	Operating Supplies (GENERAL)	\$317.88	8033244	MV SUPPLIES
	Total	PAKOR INC.	\$317.88		
Paid Chk#	111598	12/20/2018	PETERSON, TODD		
	E 101-42100-331	Mileage & Expense Account	\$152.96	REIMB.	MTG.MEALS
	Total	PETERSON, TODD	\$152.96		
Paid Chk#	111599	12/20/2018	RISVOLD, MICHAEL		
	E 101-42100-331	Mileage & Expense Account	\$42.99	REIMB.	MTG.MEALS
	Total	RISVOLD, MICHAEL	\$42.99		
Paid Chk#	111600	12/20/2018	SHERWIN-WILLIAMS CO.		
	E 101-43100-226	Sign Repair Materials	\$118.02	9589-4	SUPPLIES
	Total	SHERWIN-WILLIAMS CO.	\$118.02		
Paid Chk#	111601	12/20/2018	SHORT ELLIOTT HENDRICKSON INC.		
	E 610-49100-302	Consultants	\$4,725.00	360450	WATER TOWER REHAB
	Total	SHORT ELLIOTT HENDRICKSON INC.	\$4,725.00		
Paid Chk#	111602	12/20/2018	SITEONE LANDSCAPE SUPPLY		
	E 101-43100-210	Operating Supplies (GENERAL)	\$45.27	88252072-001	SUPPLIES
	Total	SITEONE LANDSCAPE SUPPLY	\$45.27		
Paid Chk#	111603	12/20/2018	STANTEC CONSULTING SERVICES		
	E 610-49100-302	Consultants	\$10,899.50	1446627	WATER PLANS
	E 620-49100-302	Consultants	\$4,616.25	1447396	SEWER COMP.PLAN
	E 670-49100-302	Consultants	\$24,673.75	1447398	SURFACE WATER MGMT
	E 305-40000-302	Consultants	\$6,082.25	1447928	LAKE ST PARKING - TIF6
	G 802-20396	ANKENY WETLAND DELINEATION	\$203.34	1447928	ANKENY WETLAND DELINEATION
	G 802-20398	320 HAMPTON - WETLAND DELINE	\$164.09	1447928	HAMPTON WETLAND DELINEATION
	Total	STANTEC CONSULTING SERVICES	\$46,639.18		
Paid Chk#	111604	12/20/2018	SURFACE CONVERSIONS		
	E 101-41910-492	HPB	\$300.00	AWARDS	HPB AWARDS
	Total	SURFACE CONVERSIONS	\$300.00		
Paid Chk#	111605	12/20/2018	TIME SAVER		
	E 101-41100-302	Consultants	\$318.50	M24353	MTG.MINUTES
	Total	TIME SAVER	\$318.50		
Paid Chk#	111606	12/20/2018	TRENCHERS PLUS		

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E 101-43100-220	Repair/Maint Supply (GENERAL)		\$94.04	IT94469	PARTS
	Total TRENCHERS PLUS		\$94.04		
Paid Chk# 111607	12/20/2018	UPS STORE			
E 408-40000-499	Miscellaneous		\$39.49		POLICE MEMORIAL
E 101-41910-492	HPB		\$29.44		HPB
	Total UPS STORE		\$68.93		
Paid Chk# 111608	12/20/2018	USA BLUE BOOK			
E 610-40000-241	Safety equip/testings		\$33.62	752793	SAFETY SUPPLIES
	Total USA BLUE BOOK		\$33.62		
Paid Chk# 111609	12/20/2018	VERIZON WIRELESS			
E 101-42100-323	Radio Units		\$200.05	9820155638	PD SERVICE
	Total VERIZON WIRELESS		\$200.05		
Paid Chk# 111610	12/20/2018	WAYZATA BAY CAR WASH			
E 101-42100-404	Repairs/Maint - Machin/Equip		\$205.12	12/12/18	SQUAD MAINT.
	Total WAYZATA BAY CAR WASH		\$205.12		
Paid Chk# 111611	12/20/2018	WESTSIDE WHOLESALE TIRE			
E 610-40000-404	Repairs/Maint - Machin/Equip		\$291.64	826547	UTILITY TRUCK TIRES
E 620-40000-404	Repairs/Maint - Machin/Equip		\$291.64	826547	UTILITY TRUCK TIRES
E 101-45200-404	Repairs/Maint - Machin/Equip		\$929.56	826773	PARKS TRUCK TIRES
E 610-40000-404	Repairs/Maint - Machin/Equip		\$247.90	826773	TIRES
E 620-40000-404	Repairs/Maint - Machin/Equip		\$247.90	826773	TIRES
	Total WESTSIDE WHOLESALE TIRE		\$2,008.64		
Paid Chk# 111612	12/20/2018	WSB & ASSOCIATES			
E 101-41910-302	Consultants		\$3,963.50	R-011507-000-	PLANNING SERVICES
	Total WSB & ASSOCIATES		\$3,963.50		
Paid Chk# 111613	12/20/2018	XCEL ENERGY			
E 101-45203-381	Electric Utilities		\$4,387.95		SERVICE
E 101-41940-381	Electric Utilities		\$0.00		SERVICE
E 101-42200-381	Electric Utilities		\$0.00		SERVICE
E 610-40000-381	Electric Utilities		\$0.00		SERVICE
E 640-47000-381	Electric Utilities		\$0.00		SERVICE
E 640-48000-381	Electric Utilities		\$0.00		SERVICE
E 620-40000-381	Electric Utilities		\$0.00		SERVICE
E 101-41940-381	Electric Utilities		\$0.00		SERVICE
	Total XCEL ENERGY		\$4,387.95		
Paid Chk# 111614	12/31/2018	ARTISAN BEER COMPANY			
E 640-47000-253	Beer For Resale		\$372.10	3313872	BEER RESALE
	Total ARTISAN BEER COMPANY		\$372.10		
Paid Chk# 111615	12/31/2018	BELLBOY BAR SUPPLY CORP.			
E 640-47000-252	Wine For Resale		\$180.00	0067462700	WINE
E 640-47000-259	Freight		\$2.55	0067462700	FREIGHT
	Total BELLBOY BAR SUPPLY CORP.		\$182.55		
Paid Chk# 111616	12/31/2018	BERNICK'S WINE			
E 640-47000-254	Soft Drinks/Mix For Resale		\$72.40	469477	MISC.BEV
E 640-47000-253	Beer For Resale		\$271.80	469478	BEER
E 640-47000-254	Soft Drinks/Mix For Resale		\$135.80	470948	MISC.BEV
E 640-47000-253	Beer For Resale		\$883.30	470949	BEER
	Total BERNICK'S WINE		\$1,363.30		

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Paid Chk# 111617	12/31/2018	BOURGET IMPORTS			
E 640-47000-252	Wine For Resale		\$112.00	156808	WINE
E 640-47000-259	Freight		\$1.75	156808	FREIGHT
E 640-47000-252	Wine For Resale		\$1,280.50	157022	WINE
E 640-47000-259	Freight		\$10.00	157022	FREIGHT
	Total BOURGET IMPORTS		\$1,404.25		
Paid Chk# 111618	12/31/2018	BREAKTHRU BEVERAGE			
E 640-47000-251	Liquor For Resale		\$4,379.68	1080900615	LIQUOR
E 640-47000-259	Freight		\$35.16	1080900615	FREIGHT
E 640-47000-252	Wine For Resale		\$2,657.16	1080900616	WINE
E 640-47000-259	Freight		\$23.20	1080900616	FREIGHT
E 640-47000-252	Wine For Resale		\$3,520.00	1080900953	WINE
E 640-47000-259	Freight		\$17.40	1080900953	FREIGHT
E 640-48000-251	Liquor For Resale		\$233.52	1080903448	LIQUOR
E 640-48000-252	Wine For Resale		\$390.00	1080903448	WINE
E 640-47000-251	Liquor For Resale		\$4,246.16	1080903903	LIQUOR
E 640-47000-259	Freight		\$45.43	1080903903	FREIGHT
E 640-47000-252	Wine For Resale		\$3,188.00	1080903984	WINE
E 640-47000-259	Freight		\$29.00	1080903984	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		\$193.74	1080903985	MISC.MIX
E 640-47000-259	Freight		\$10.15	1080903985	FREIGHT
E 640-48000-251	Liquor For Resale		\$233.52	1080906805	LIQUOR
E 640-48000-252	Wine For Resale		\$390.00	1080906805	WINE
E 640-47000-251	Liquor For Resale		\$146.00	1080907067	LIQUOR
E 640-47000-254	Soft Drinks/Mix For Resale		\$173.94	1080907067	MISC.MIX
E 640-47000-259	Freight		\$2.90	1080907067	FREIGHT
	Total BREAKTHRU BEVERAGE		\$19,914.96		
Paid Chk# 111619	12/31/2018	BREAKTHRY BEVERAGE BEER			
E 640-47000-253	Beer For Resale		\$1,329.75	1090944258	BEER
E 640-47000-253	Beer For Resale		\$1,445.45	1090946896	BEER
E 640-48000-253	Beer For Resale		\$44.00	1090947081	BEER
E 640-48000-253	Beer For Resale		\$479.00	1090947082	BEER
E 640-48000-253	Beer For Resale		\$663.00	1090949242	BEER
	Total BREAKTHRY BEVERAGE BEER		\$3,961.20		
Paid Chk# 111620	12/31/2018	CAPITOL BEVERAGE SALES			
E 640-47000-253	Beer For Resale		\$2,961.65	2198703	BEER
E 640-48000-253	Beer For Resale		\$1,175.00	2202303	BEER
E 640-47000-253	Beer For Resale		\$691.85	2202328	BEER
E 640-48000-253	Beer For Resale		\$1,262.00	2205032	BEER
	Total CAPITOL BEVERAGE SALES		\$6,090.50		
Paid Chk# 111621	12/31/2018	CLEAR RIVER BEVERAGE CO.			
E 640-47000-253	Beer For Resale		\$248.00	130-2759	BEER
	Total CLEAR RIVER BEVERAGE CO.		\$248.00		
Paid Chk# 111622	12/31/2018	COCA-COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		\$394.16	3609207309	MISC MIX
	Total COCA-COLA		\$394.16		
Paid Chk# 111623	12/31/2018	COZZINI BROS., INC.			
E 640-48500-415	Other Equipment Rentals		\$43.01	C5916042	KNIFE EXCHANGE
	Total COZZINI BROS., INC.		\$43.01		
Paid Chk# 111624	12/31/2018	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$958.50	1388912	BEER

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E 640-48000-253	Beer For Resale		\$303.00	1388982	BEER
E 640-48000-253	Beer For Resale		\$643.00	1393433	BEER
E 640-47000-253	Beer For Resale		\$1,307.35	195615	BEER
E 640-47000-253	Beer For Resale		\$40.00	196274	BEER
Total DAHLHEIMER DISTRIBUTING CO.			\$3,251.85		
Paid Chk#	111625	12/31/2018	ENKI BREWING COMPANY		
E 640-47000-253	Beer For Resale		\$63.00	10024	BEER
E 640-48000-253	Beer For Resale		\$235.00	10063	BEER
E 640-48000-253	Beer For Resale		(\$212.25)	9901A	BEER
Total ENKI BREWING COMPANY			\$85.75		
Paid Chk#	111626	12/31/2018	GENERAL PARTS, INC.		
E 640-48500-404	Repairs/Maint - Machin/Equip		\$969.63	6024189	OVEN REPAIRS
Total GENERAL PARTS, INC.			\$969.63		
Paid Chk#	111627	12/31/2018	GRAPE BEGINNINGS, INC.		
E 640-47000-259	Freight		\$1.50	50221	FREIGHT
E 640-47000-259	Freight		\$4.50	50951	FREIGHT
E 640-47000-252	Wine For Resale		\$372.00	MN00050221	WINE RESALE
E 640-47000-252	Wine For Resale		\$162.00	MN00050951	WINE RESALE
Total GRAPE BEGINNINGS, INC.			\$540.00		
Paid Chk#	111628	12/31/2018	HEGGIES PIZZA		
E 640-48500-255	FOODIngredients For Resale		(\$68.95)	128274726	FOOD
E 640-48500-255	FOODIngredients For Resale		\$26.80	544068217	FOOD
E 640-48500-255	FOODIngredients For Resale		\$99.60	926105346	FOOD
Total HEGGIES PIZZA			\$57.45		
Paid Chk#	111629	12/31/2018	HOHENSTEINS INC.		
E 640-47000-253	Beer For Resale		\$1,153.20	110649	BEER RESALE
E 640-48000-253	Beer For Resale		\$130.00	112351	BEER RESALE
Total HOHENSTEINS INC.			\$1,283.20		
Paid Chk#	111630	12/31/2018	JJ TAYLOR DISTRIBUTING OF MN		
E 640-47000-253	Beer For Resale		\$2,885.25	2909890	BEER
E 640-47000-253	Beer For Resale		\$1,424.00	2909932	BEER
E 640-48000-253	Beer For Resale		\$842.60	2926589	BEER
E 640-48000-253	Beer For Resale		\$706.20	2935651	BEER
Total JJ TAYLOR DISTRIBUTING OF MN			\$5,858.05		
Paid Chk#	111631	12/31/2018	JOHNSON BROS.-ST.PAUL		
E 640-47000-259	Freight		\$0.95	1171006	FREIGHT
E 640-47000-251	Liquor For Resale		\$302.00	1173215	LIQUOR
E 640-47000-259	Freight		\$3.78	1173215	FREIGHT
E 640-47000-252	Wine For Resale		\$2,026.80	1173216	WINE
E 640-47000-259	Freight		\$17.64	1173216	FREIGHT
E 640-47000-251	Liquor For Resale		\$4,597.90	1173509	LIQUOR
E 640-47000-259	Freight		\$34.64	1173509	FREIGHT
E 640-47000-252	Wine For Resale		\$841.75	1173510	WINE
E 640-47000-259	Freight		\$19.53	1173510	FREIGHT
E 640-47000-251	Liquor For Resale		\$381.40	1178170	LIQUOR
E 640-47000-259	Freight		\$5.04	1178170	FREIGHT
E 640-47000-252	Wine For Resale		\$6,058.85	1178171	WINE
E 640-47000-259	Freight		\$117.16	1178171	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,501.52	1179345	LIQUOR
E 640-47000-259	Freight		\$12.22	1179345	FREIGHT
E 640-47000-252	Wine For Resale		\$700.80	1179346	WINE

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E 640-47000-259	Freight		\$15.12	1179346	FREIGHT
E 640-47000-252	Wine For Resale		\$579.25	1182974	WINE
E 640-47000-259	Freight		\$6.93	1182974	FREIGHT
E 640-47000-252	Wine For Resale		\$2,431.98	1182975	WINE
E 640-47000-259	Freight		\$26.46	1182975	FREIGHT
E 640-47000-252	Wine For Resale		\$2,604.51	1184923	WINE
E 640-47000-259	Freight		\$17.64	1184923	FREIGHT
E 640-47000-252	Wine For Resale		(\$26.67)	515032	WINE
E 640-47000-251	Liquor For Resale		(\$50.82)	515781	LIQUOR
Total JOHNSON BROS.-ST.PAUL			\$22,226.38		
Paid Chk# 111632	12/31/2018	KARLSBURGER FOODS, INC.			
E 640-48500-255	FOODIngredients For Resale		\$231.80	12/18/2018	FOOD
Total KARLSBURGER FOODS, INC.			\$231.80		
Paid Chk# 111633	12/31/2018	LIBATION PROJECT			
E 640-47000-252	Wine For Resale		\$1,780.00	18995	WINE RESALE
E 640-47000-259	Freight		\$13.50	18995	FREIGHT
E 640-47000-252	Wine For Resale		\$96.00	19084	WINE RESALE
E 640-47000-259	Freight		\$1.50	19084	FREIGHT
Total LIBATION PROJECT			\$1,891.00		
Paid Chk# 111634	12/31/2018	LUPULIN BREWING			
E 640-47000-253	Beer For Resale		\$60.00	17534	BEER
E 640-47000-253	Beer For Resale		\$72.00	17837	BEER
Total LUPULIN BREWING			\$132.00		
Paid Chk# 111635	12/31/2018	M.AMUNDSON LLP			
E 640-47000-256	MISC.MDSE.RESALE		\$2,445.04	271073	CIGARETTES
Total M.AMUNDSON LLP			\$2,445.04		
Paid Chk# 111636	12/31/2018	MAIN STREET BAKERY			
E 640-48500-255	FOODIngredients For Resale		\$145.00	348936	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale		\$59.16	349002	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale		\$120.32	349188	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale		\$218.32	349331	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale		\$92.50	349428	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale		\$61.00	349554	FOOD RESALE
E 640-48500-255	FOODIngredients For Resale		\$225.32	349619	FOOD RESALE
Total MAIN STREET BAKERY			\$921.62		
Paid Chk# 111637	12/31/2018	MARGRON SKOGLUND WINE IMPORTS			
E 640-47000-252	Wine For Resale		\$164.00	20023108	WINE
E 640-47000-259	Freight		\$5.00	20023108	FREIGHT
tal MARGRON SKOGLUND WINE IMPORTS			\$169.00		
Paid Chk# 111638	12/31/2018	MODIST BREWING CO. LLC			
E 640-47000-253	Beer For Resale		\$451.50	E-1773	BEER
E 640-48000-253	Beer For Resale		\$330.00	E-1952	BEER
Total MODIST BREWING CO. LLC			\$781.50		
Paid Chk# 111639	12/31/2018	NEGOCE, LLC			
E 640-47000-252	Wine For Resale		\$139.92	255992	WINE
E 640-47000-259	Freight		\$1.50	255992	FREIGHT
Total NEGOCE, LLC			\$141.42		
Paid Chk# 111640	12/31/2018	NEW FRANCE WINE COMPANY			
E 640-47000-252	Wine For Resale		\$630.00	138135	WINE RESALE
E 640-47000-259	Freight		\$4.00	138135	FREIGHT

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E 640-47000-252	Wine For Resale		\$81.00	138336	WINE RESALE
E 640-47000-259	Freight		\$4.00	138336	FREIGHT
Total	NEW FRANCE WINE COMPANY		\$719.00		
Paid Chk# 111641	12/31/2018	NORTHWESTERN FRUIT COMPANY			
E 640-48500-255	FOODIngredients For Resale		(\$10.10)	895407	FOOD
E 640-48500-255	FOODIngredients For Resale		\$353.40	895754	FOOD
E 640-48500-255	FOODIngredients For Resale		\$595.35	895874	FOOD
E 640-48500-255	FOODIngredients For Resale		\$188.35	896013	FOOD
E 640-48500-255	FOODIngredients For Resale		\$778.45	896138	FOOD
E 640-48500-255	FOODIngredients For Resale		\$141.75	896193	FOOD
E 640-48500-255	FOODIngredients For Resale		\$271.05	896261	FOOD
Total	NORTHWESTERN FRUIT COMPANY		\$2,318.25		
Paid Chk# 111642	12/31/2018	PAUSTIS & SONS			
E 640-47000-252	Wine For Resale		\$1,170.36	34661	WINE RESALE
E 640-47000-259	Freight		\$12.50	34661	FREIGHT
E 640-47000-252	Wine For Resale		\$2,329.00	35605	WINE RESALE
E 640-47000-259	Freight		\$16.25	35605	FREIGHT
E 640-47000-252	Wine For Resale		\$3,498.00	36333	WINE RESALE
E 640-47000-259	Freight		\$27.50	36333	FREIGHT
Total	PAUSTIS & SONS		\$7,053.61		
Paid Chk# 111643	12/31/2018	PEPSI -COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		\$226.10	80129761	MISC.BEV
E 640-47000-254	Soft Drinks/Mix For Resale		\$193.80	82260805	MISC.BEV
Total	PEPSI -COLA		\$419.90		
Paid Chk# 111644	12/31/2018	PHILLIPS WINES & SPIRITS			
E 640-47000-252	Wine For Resale		\$144.00	2470054	WINE RESALE
E 640-47000-259	Freight		\$1.26	2470054	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,088.25	2471763	LIQUOR
E 640-47000-259	Freight		\$7.56	2471763	FREIGHT
E 640-47000-252	Wine For Resale		\$2,366.00	2471764	WINE RESALE
E 640-47000-259	Freight		\$26.46	2471764	FREIGHT
E 640-47000-251	Liquor For Resale		\$351.45	2475169	LIQUOR
E 640-47000-259	Freight		\$2.73	2475169	FREIGHT
E 640-47000-252	Wine For Resale		\$539.50	2475170	WINE RESALE
E 640-47000-259	Freight		\$8.82	2475170	FREIGHT
E 640-48000-251	Liquor For Resale		\$847.02	2477879	LIQUOR
E 640-47000-252	Wine For Resale		(\$129.26)	315592	WINE
Total	PHILLIPS WINES & SPIRITS		\$5,253.79		
Paid Chk# 111645	12/31/2018	REINHARDT & SONS			
E 640-48500-255	FOODIngredients For Resale		\$23.33	555947	FOOD
Total	REINHARDT & SONS		\$23.33		
Paid Chk# 111646	12/31/2018	RUE 38			
E 640-47000-252	Wine For Resale		\$656.00	4662	WINE
E 640-47000-259	Freight		\$7.50	4662	FREIGHT
Total	RUE 38		\$663.50		
Paid Chk# 111647	12/31/2018	SHAMROCK GROUP			
E 640-47000-254	Soft Drinks/Mix For Resale		\$46.56	0200850323	ICE
E 640-47000-254	Soft Drinks/Mix For Resale		\$136.46	2314445	ICE
E 640-47000-254	Soft Drinks/Mix For Resale		\$137.17	2317199	ICE
Total	SHAMROCK GROUP		\$320.19		

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Paid Chk# 111648	12/31/2018	SOUTHERN GLAZER'S OF MN			
E 640-47000-252	Wine For Resale		\$1,850.00	1763734	WINE
E 640-47000-259	Freight		\$5.33	1763734	FREIGHT
E 640-47000-259	Freight		\$0.11	1763755	FREIGHT
E 640-47000-259	Freight		\$0.32	1763757	FREIGHT
E 640-47000-252	Wine For Resale		\$163.82	1763758	WINE RESALE
E 640-47000-259	Freight		\$1.28	1763758	FREIGHT
E 640-47000-251	Liquor For Resale		\$3,738.78	1763759	LIQUOR
E 640-47000-259	Freight		\$28.37	1763759	FREIGHT
E 640-47000-252	Wine For Resale		\$4,271.99	1763760	WINE RESALE
E 640-47000-259	Freight		\$51.41	1763760	FREIGHT
E 640-47000-252	Wine For Resale		\$572.00	1766752	WINE
E 640-47000-259	Freight		\$2.56	1766752	FREIGHT
E 640-47000-251	Liquor For Resale		\$6,237.98	1766784	LIQUOR
E 640-47000-259	Freight		\$34.19	1766784	FREIGHT
E 640-47000-252	Wine For Resale		\$1,901.71	1766785	WINE
E 640-47000-259	Freight		\$57.60	1766785	FREIGHT
E 640-47000-252	Wine For Resale		\$984.00	1766786	WINE
E 640-47000-259	Freight		\$7.68	1766786	FREIGHT
E 640-47000-252	Wine For Resale		\$720.00	1768142	WINE
E 640-47000-259	Freight		\$25.60	1768142	FREIGHT
E 640-47000-252	Wine For Resale		\$4,080.00	1769628	WINE
E 640-47000-259	Freight		\$74.24	1769628	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,404.00	5035946	LIQUOR
E 640-47000-259	Freight		\$15.36	5035946	FREIGHT
E 640-47000-252	Wine For Resale		\$720.00	5035947	WINE RESALE
E 640-47000-259	Freight		\$25.60	5035947	FREIGHT
Total	SOUTHERN GLAZER'S OF MN		\$26,973.93		
Paid Chk# 111649	12/31/2018	STEEL TOE BREWING			
E 640-48000-253	Beer For Resale		\$330.00	25215	BEER
Total	STEEL TOE BREWING		\$330.00		
Paid Chk# 111650	12/31/2018	SUNBURST CHEMICALS, INC.			
E 640-48500-210	Operating Supplies (GENERAL)		\$0.00		KITCHEN SUPPLIES
E 640-48500-415	Other Equipment Rentals		\$92.58	0011372	DISHWASHER LEASE
Total	SUNBURST CHEMICALS, INC.		\$92.58		
Paid Chk# 111651	12/31/2018	T.D. ANDERSON INC.			
E 640-48000-409	Maint services & Improv		\$105.00	307616	BEER LINE SERVICE
Total	T.D. ANDERSON INC.		\$105.00		
Paid Chk# 111652	12/31/2018	THE AMERICAN BOTTLING COMPANY			
E 640-47000-254	Soft Drinks/Mix For Resale		\$84.24	3575507475	MISC.MIX
Total	THE AMERICAN BOTTLING COMPANY		\$84.24		
Paid Chk# 111653	12/31/2018	TOLL GAS & WELDING SUPPLY			
E 640-48000-210	Operating Supplies (GENERAL)		\$50.83	10277780	SUPPLIES
Total	TOLL GAS & WELDING SUPPLY		\$50.83		
Paid Chk# 111654	12/31/2018	TRIMARK			
E 640-48500-210	Operating Supplies (GENERAL)		\$39.48	99SZDY	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$52.40	99SZDZ	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$259.79	99SZDZ	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$88.21	99TOZ3	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$380.75	99TOZ3	KITCHEN SUPPLIES
Total	TRIMARK		\$820.63		

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Paid Chk# 111655	12/31/2018	TRUE BRANDS			
E 640-47000-254	Soft Drinks/Mix For Resale		\$186.88	424446	MISC MDSE
E 640-47000-210	Operating Supplies (GENERAL)		\$15.45	424446	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$237.20	425160	MISC MDSE
E 640-47000-210	Operating Supplies (GENERAL)		\$197.29	425160	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$21.74	425657	MISC MDSE
E 640-47000-254	Soft Drinks/Mix For Resale		\$13.86	431712	MISC.MDSE
	Total TRUE BRANDS		\$672.42		
Paid Chk# 111656	12/31/2018	US FOODS			
E 640-48500-255	FOODIngredients For Resale		\$333.16	4248087	FOOD
E 640-48500-255	FOODIngredients For Resale		\$4,688.34	4248088	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$77.94	4248088	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$100.77	4248088	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$121.96	4248088	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$212.39	4248088	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$175.30	4248088	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$190.18	4248089	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$21.99	4248091	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$253.28	4281850	FOOD
E 640-48500-255	FOODIngredients For Resale		\$3,708.64	4281851	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$164.71	4281851	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$40.89	4281851	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$100.03	4281851	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$45.91	4281851	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$52.96	4281851	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$148.13	4298149	FOOD
E 640-48500-255	FOODIngredients For Resale		\$261.51	4339511	FOOD
E 640-48500-255	FOODIngredients For Resale		\$4,224.61	4339512	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$136.64	4339512	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$154.90	4339512	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$132.79	4339512	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$539.39	4339512	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$271.63	4339512	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$584.19	4375695	FOOD
E 640-48500-255	FOODIngredients For Resale		\$7,435.88	4375696	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$278.83	4375696	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$100.77	4375696	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$167.30	4375696	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$429.03	4375696	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$246.52	4375696	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$52.15	4391236	FOOD
E 640-48500-255	FOODIngredients For Resale		\$123.79	4418792	FOOD
E 640-48500-255	FOODIngredients For Resale		\$3,637.64	4439180	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$165.52	4439180	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$157.51	4439180	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$67.27	4439180	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$393.85	4439180	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$9.62	4439180	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$118.79	4474290	FOOD
E 640-48500-255	FOODIngredients For Resale		\$418.40	4474291	FOOD
E 640-48500-255	FOODIngredients For Resale		\$7,776.78	4474293	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$278.34	4474293	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$112.90	4474293	BAR SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$67.27	4474293	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale		\$185.95	4474293	MISC.BEV.
E 640-48000-251	Liquor For Resale		\$9.62	4474293	LIQUOR

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Total US FOODS		\$38,975.97		
Paid Chk# 111657	12/31/2018	VAN PAPER COMPANY		
E 640-48500-210	Operating Supplies (GENERAL)	\$376.77	485996-00	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$491.56	486806-00	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$336.14	487345-00	KITCHEN SUPPLIES
Total VAN PAPER COMPANY		\$1,204.47		
Paid Chk# 111658	12/31/2018	VINOCOPIA		
E 640-47000-251	Liquor For Resale	\$812.00	0222464	LIQUOR
E 640-47000-252	Wine For Resale	\$640.00	0222464	WINE RESALE
E 640-47000-259	Freight	\$16.00	0222464	FREIGHT
E 640-47000-251	Liquor For Resale	\$286.53	0222935	LIQUOR
E 640-47000-252	Wine For Resale	\$368.00	0222935	WINE RESALE
E 640-47000-259	Freight	\$12.00	0222935	FREIGHT
E 640-47000-252	Wine For Resale	\$120.00	0223336	WINE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale	\$264.00	0223356	MISC.BEV
E 640-47000-259	Freight	\$19.50	0223356	FREIGHT
Total VINOCOPIA		\$2,538.03		
Paid Chk# 111659	12/31/2018	WINE COMPANY		
E 640-47000-252	Wine For Resale	(\$101.65)	91442	WINE RESALE
E 640-47000-252	Wine For Resale	\$2,424.00	91926	WINE RESALE
E 640-47000-259	Freight	\$26.40	91926	FREIGHT
E 640-47000-252	Wine For Resale	\$400.00	92260	WINE RESALE
E 640-47000-259	Freight	\$5.00	92260	FREIGHT
E 640-47000-252	Wine For Resale	\$1,134.67	92730	WINE RESALE
E 640-47000-259	Freight	\$8.25	92730	FREIGHT
Total WINE COMPANY		\$3,896.67		
Paid Chk# 111660	12/31/2018	WINE MERCHANT		
E 640-47000-252	Wine For Resale	\$1,360.00	7213566	WINE
E 640-47000-259	Freight	\$12.60	7213566	FREIGHT
E 640-47000-252	Wine For Resale	\$2,303.00	7213618	WINE
E 640-47000-254	Soft Drinks/Mix For Resale	\$63.50	7213618	MISC..MIX
E 640-47000-259	Freight	\$15.12	7213618	FREIGHT
E 640-47000-252	Wine For Resale	\$4,131.08	7214926	WINE
E 640-47000-254	Soft Drinks/Mix For Resale	\$65.75	7214926	MISC.MIX
E 640-47000-259	Freight	\$47.48	7214926	FREIGHT
E 640-48000-252	Wine For Resale	\$460.88	7215424	WINE
E 640-48000-252	Wine For Resale	\$182.44	7215887	WINE
E 640-48000-252	Wine For Resale	(\$266.44)	724116	WINE
E 640-47000-252	Wine For Resale	(\$320.00)	724214	WINE
Total WINE MERCHANT		\$8,055.41		
Paid Chk# 111661	12/31/2018	Z WINES USA LLC		
E 640-47000-252	Wine For Resale	\$132.00	21057	WINE RESALE
E 640-47000-259	Freight	\$5.00	21057	FREIGHT
Total Z WINES USA LLC		\$137.00		
Paid Chk# 111662	12/31/2018	ABSOLUTE MECHANICAL		
E 101-41940-404	Repairs/Maint - Machin/Equip	\$640.00	10741	HVAC MAINT.
Total ABSOLUTE MECHANICAL		\$640.00		
Paid Chk# 111663	12/31/2018	AIRTECH		
E 408-40000-540	Equipment	\$1,798.50	35152	BOILER SENSORS
E 437-40000-404	Repairs/Maint - Machin/Equip	\$1,299.25	35153	LIBRARY CIRCULATION PUMP
E 437-40000-404	Repairs/Maint - Machin/Equip	\$308.00	35319	LIBRARY HTG.ISSUE

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Total AIRTECH		\$3,405.75		
Paid Chk# 111664	12/31/2018	ANCOM COMMUNICATIONS, INC.		
E 101-42200-323	Radio Units	\$2,253.00	36771	FD PAGERS
E 101-42200-323	Radio Units	\$2,278.00	36798	FD PAGERS
Total	ANCOM COMMUNICATIONS, INC.	\$4,531.00		
Paid Chk# 111665	12/31/2018	AT&T MOBILITY		
E 101-41940-321	Telephone	\$165.71		SERVICE
Total	AT&T MOBILITY	\$165.71		
Paid Chk# 111666	12/31/2018	AT&T MOBILITY		
E 101-41940-321	Telephone	\$705.63	287284904965	SERVICE
Total	AT&T MOBILITY	\$705.63		
Paid Chk# 111667	12/31/2018	CASH - OLD NATIONAL		
E 610-40000-210	Operating Supplies (GENERAL)	\$31.15		PW PETTY CASH REPLENISHED
E 620-40000-210	Operating Supplies (GENERAL)	\$31.15		PW PETTY CASH REPLENISHED
E 610-40000-322	Postage	\$3.75		PW PETTY CASH REPLENISHED
Total	CASH - OLD NATIONAL	\$66.05		
Paid Chk# 111668	12/31/2018	CINTAS CORPORATION		
E 640-48500-210	Operating Supplies (GENERAL)	\$79.95	4013744134	KITCHEN SUPPLIES
E 640-48500-217	Uniforms	\$22.28	4013744134	KITCHEN UNIFORMS
E 640-48000-210	Operating Supplies (GENERAL)	\$65.53	4013744134	BAR SUPPLIES
E 640-48500-217	Uniforms	\$22.28	4014058569	KITCHEN UNIFORMS
E 640-48500-210	Operating Supplies (GENERAL)	\$79.95	4014058569	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$65.53	4014058569	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$56.83	5012494892	KITCHEN SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)	\$26.15	5012494895	WARMING HOUSE SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)	\$59.83	8403951004	CH SUPPLIES
Total	CINTAS CORPORATION	\$478.33		
Paid Chk# 111669	12/31/2018	CITY VIEW PLUMBING & HEATING		
E 101-41940-404	Repairs/Maint - Machin/Equip	\$178.00	48812	HTG.ISSUE REPAIRS
Total	CITY VIEW PLUMBING & HEATING	\$178.00		
Paid Chk# 111670	12/31/2018	CONSORT		
E 101-45200-409	Maint services & Improv	\$821.99	INV0063367	NEW POLES & PENNANTS
Total	CONSORT	\$821.99		
Paid Chk# 111671	12/31/2018	CORE & MAIN		
E 610-40000-225	Repair & Maint - System	\$886.72	J965324	PARTS
Total	CORE & MAIN	\$886.72		
Paid Chk# 111672	12/31/2018	DAILEY DATA & ASSOCIATES		
E 640-47000-404	Repairs/Maint - Machin/Equip	\$41.65	102030	REGISTER SUPPORT
Total	DAILEY DATA & ASSOCIATES	\$41.65		
Paid Chk# 111673	12/31/2018	DAYSPRING WINDOW CLEANING		
E 101-41940-401	Repairs/Maint Buildings	\$1,635.00	8-136079-18	CITY BLDGS WINDOW CLEANING
Total	DAYSPRING WINDOW CLEANING	\$1,635.00		
Paid Chk# 111674	12/31/2018	DIRECTV		
E 640-48000-415	Other Equipment Rentals	\$316.87	35639124895	SERVICE
Total	DIRECTV	\$316.87		
Paid Chk# 111675	12/31/2018	DIVERSIFIED ELECTRIC INC.		
E 101-41940-401	Repairs/Maint Buildings	\$351.78	1459	BEACH SHACK CAMERA REPAIRS

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E 610-40000-242	Well & F.P. Equipment	\$1,771.95	1460		WATER PLANT #3 TEMP.CONTROLLER
E 610-40000-242	Well & F.P. Equipment	\$394.00	1461		WATER PLANT #2 THERMOSTAT
E 101-41940-404	Repairs/Maint - Machin/Equip	\$1,652.95	1462		CITY HALL MAINT.
E 437-40000-404	Repairs/Maint - Machin/Equip	\$1,925.65	1463		LIBRARY MAINT.
E 101-41940-404	Repairs/Maint - Machin/Equip	\$481.00	1464		PW MAINT.
E 101-45203-220	Repair/Maint Supply (GENERAL)	\$2,849.27	1465		STREET LIGHTS MAINT.
E 640-47000-401	Repairs/Maint Buildings	\$3,026.78	1466		MUNI MAINT.
E 640-48000-401	Repairs/Maint Buildings	\$3,026.79	1466		MUNI MAINT.
Total DIVERSIFIED ELECTRIC INC.		\$15,480.17			
Paid Chk# 111676	12/31/2018	DWB VENTURES, LLC			
E 640-48000-340	Advertising	\$395.00	DEC.2018		PROMOTIONS/ADVERTISING
E 640-48000-340	Advertising	\$395.00	NOV.2018		PROMOTIONS/ADVERTISING
E 640-48000-340	Advertising	\$395.00	OCTOBER 201		PROMOTIONS/ADVERTISING
Total DWB VENTURES, LLC		\$1,185.00			
Paid Chk# 111677	12/31/2018	ECM PUBLISHERS, INC.			
G 802-20397	URNES - 143 WESTWOOD LANE	\$71.40	657938		143 WESTWOOD ESCROW PROJECT
E 101-41500-350	Printing & Publishing	\$107.10	659789		BUDGET SUMMARY
Total ECM PUBLISHERS, INC.		\$178.50			
Paid Chk# 111678	12/31/2018	EDBERG, DUSTIN			
E 101-42100-331	Mileage & Expense Account	\$104.64	MILEAGE		MILEAGE
Total EDBERG, DUSTIN		\$104.64			
Paid Chk# 111679	12/31/2018	EMERY'S TREE SERVICE, INC.			
E 404-40000-309	Contractual Services	\$2,485.00	22252		TREE REMOVAL
Total EMERY'S TREE SERVICE, INC.		\$2,485.00			
Paid Chk# 111680	12/31/2018	ESG COMPANY, INC.			
E 101-45200-221	Equipment Parts	\$87.50	845176		PARTS
Total ESG COMPANY, INC.		\$87.50			
Paid Chk# 111681	12/31/2018	FIRE EQUIPMENT SPECIALTIES INC			
E 101-42200-217	Uniforms	\$2,961.00	10226		FD UNIFORMS
E 101-42200-217	Uniforms	\$2,961.00	10227		FD UNIFORMS
Total FIRE EQUIPMENT SPECIALTIES INC		\$5,922.00			
Paid Chk# 111682	12/31/2018	FISHER, CHERYL			
E 630-40000-331	Mileage & Expense Account	\$57.55	MILEAGE		4TH QTR.2018 MIELAGE
Total FISHER, CHERYL		\$57.55			
Paid Chk# 111683	12/31/2018	FLOYD TOTAL SECURITY			
E 640-47000-401	Repairs/Maint Buildings	\$149.10	1277481		MUNI ENTRY
E 640-48000-401	Repairs/Maint Buildings	\$149.10	1277481		MUNI ENTRY
E 101-41940-401	Repairs/Maint Buildings	\$270.00	1277498		WARMING HOUSE SERVICE DOOR
E 101-41940-401	Repairs/Maint Buildings	\$1,428.54	1278680		FD CARD READERS
Total FLOYD TOTAL SECURITY		\$1,996.74			
Paid Chk# 111684	12/31/2018	GRAINGER, INC.			
E 610-40000-240	Small Tools and Minor Equip	\$20.00	9035368472		UTILITY MARKING
E 620-40000-240	Small Tools and Minor Equip	\$21.54	9035368472		UTILITY MARKING
E 101-41940-210	Operating Supplies (GENERAL)	\$25.24	9036807684		SUPPLIES
E 620-40000-240	Small Tools and Minor Equip	\$31.50	9040683667		TOOLS
E 101-45203-220	Repair/Maint Supply (GENERAL)	\$65.47	9040724271		PARTS
Total GRAINGER, INC.		\$163.75			
Paid Chk# 111685	12/31/2018	HATZ, KIM			
E 630-40000-331	Mileage & Expense Account	\$64.74	MILEAGE		4TH QTR.MILEAGE 2018

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Total HATZ, KIM		\$64.74			
Paid Chk# 111686	12/31/2018	HERC-U-LIFT			
E 101-41940-401	Repairs/Maint Buildings	\$365.00	R051105		LIFT RENTAL
Total HERC-U-LIFT		\$365.00			
Paid Chk# 111687	12/31/2018	HIGH FIVE LLC			
E 640-47000-306	Personnel Expense	\$498.20	9684		STORE UNIFORMS
Total HIGH FIVE LLC		\$498.20			
Paid Chk# 111688	12/31/2018	HI-TECH REFRIGERATION			
E 640-48000-404	Repairs/Maint - Machin/Equip	\$577.08	000-2255		ICE MACHINE REPAIRS
Total HI-TECH REFRIGERATION		\$577.08			
Paid Chk# 111689	12/31/2018	HOME DEPOT			
E 610-40000-240	Small Tools and Minor Equip	\$94.85			SUPPLIES
E 620-40000-240	Small Tools and Minor Equip	\$94.85			SUPPLIES
E 101-43100-226	Sign Repair Materials	\$12.84			SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)	\$13.41			SUPPLIES
Total HOME DEPOT		\$215.95			
Paid Chk# 111690	12/31/2018	IDEAL SERVICE, INC.			
E 101-41940-404	Repairs/Maint - Machin/Equip	\$1,755.25	9717		CH BOILER REPROGRAMMED
Total IDEAL SERVICE, INC.		\$1,755.25			
Paid Chk# 111691	12/31/2018	INTERFAITH OUTREACH AND			
E 640-48000-499	Miscellaneous	\$500.00	DONATION		DONATION FROM BAR
Total INTERFAITH OUTREACH AND		\$500.00			
Paid Chk# 111692	12/31/2018	ISC COMPANIES INC.			
E 101-45200-221	Equipment Parts	\$36.49	1445402		PARTS
Total ISC COMPANIES INC.		\$36.49			
Paid Chk# 111693	12/31/2018	J.H. LARSON COMPANY			
E 101-41940-210	Operating Supplies (GENERAL)	\$39.73	S101838418.0		SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)	(\$60.51)	S101838470.0		SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)	\$42.70	S101895615.0		SUPPLIES
Total J.H. LARSON COMPANY		\$21.92			
Paid Chk# 111694	12/31/2018	KENNEDY & GRAVEN, CHARTERED			
E 101-41500-304	Legal Fees	\$17.50	WA455-00001		SMALL CELL ORDINANCE AMENDMENTS
Total KENNEDY & GRAVEN, CHARTERED		\$17.50			
Paid Chk# 111695	12/31/2018	KLAPPRICH, KEVIN			
E 101-42200-409	Maint services & Improv	\$504.00	REIMB.		FD CARPETS CLEANED
Total KLAPPRICH, KEVIN		\$504.00			
Paid Chk# 111696	12/31/2018	LAMBERT, JEFFREY W.			
E 101-42120-304	Legal Fees	\$2,855.25	DEC.2018		LEGAL SERVICES
Total LAMBERT, JEFFREY W.		\$2,855.25			
Paid Chk# 111697	12/31/2018	LIND, JODI			
E 630-40000-331	Mileage & Expense Account	\$57.55	MILEAGE		4TH QTR.2018 MILEAGE
Total LIND, JODI		\$57.55			
Paid Chk# 111698	12/31/2018	LONG LAKE TRU VALUE			
E 610-40000-210	Operating Supplies (GENERAL)	\$18.18			SUPPLIES
E 610-40000-225	Repair & Maint - System	\$39.48			SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	\$6.87			SUPPLIES

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E 101-42100-210	Operating Supplies (GENERAL)		\$4.99		SUPPLIES
E 101-42200-434	Training and schools		\$80.45		SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)		\$8.28		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$25.53		SUPPLIES
E 101-43100-226	Sign Repair Materials		\$13.10		SUPPLIES
Total LONG LAKE TRU VALUE			<u>\$196.88</u>		
Paid Chk# 111699	12/31/2018	MANSFIELD OIL COMPANY			
E 101-49200-212	Motor Fuels		\$1,449.92	21107788	FUEL
Total MANSFIELD OIL COMPANY			<u>\$1,449.92</u>		
Paid Chk# 111700	12/31/2018	MARCO			
E 630-40000-404	Repairs/Maint - Machin/Equip		\$182.11	INV5881107	MV COPIER
E 409-40000-540	Equipment		\$13,134.01	ORD1456744	NEW CH COPIER
Total MARCO			<u>\$13,316.12</u>		
Paid Chk# 111701	12/31/2018	MEDIACOM			
E 101-41940-321	Telephone		\$47.31		SERVICE
Total MEDIACOM			<u>\$47.31</u>		
Paid Chk# 111702	12/31/2018	MEDIACOM			
E 101-41940-321	Telephone		\$316.90		SERVICE
Total MEDIACOM			<u>\$316.90</u>		
Paid Chk# 111703	12/31/2018	MEDIACOM			
E 610-49100-499	Miscellaneous		\$1,620.00		SERVICE
Total MEDIACOM			<u>\$1,620.00</u>		
Paid Chk# 111704	12/31/2018	METRO SALES INC.			
E 101-42100-350	Printing & Publishing		\$489.52	INV1232762	PD COPIER
Total METRO SALES INC.			<u>\$489.52</u>		
Paid Chk# 111705	12/31/2018	MILLER, FRED			
E 235-40000-302	Consultants		\$1,600.00	0180219	WCTV
Total MILLER, FRED			<u>\$1,600.00</u>		
Paid Chk# 111706	12/31/2018	MINNESOTA EQUIPMENT			
E 101-45200-210	Operating Supplies (GENERAL)		\$39.30	P76243	PARTS
E 101-45200-221	Equipment Parts		\$41.43	P76351	PARTS
E 101-45200-221	Equipment Parts		\$78.95	P76354	PARTS
Total MINNESOTA EQUIPMENT			<u>\$159.68</u>		
Paid Chk# 111707	12/31/2018	MN BATTERY LLC			
E 620-40000-404	Repairs/Maint - Machin/Equip		\$228.00	21031	BATTERIES
E 620-40000-404	Repairs/Maint - Machin/Equip		\$228.00	21032	BATTERIES
Total MN BATTERY LLC			<u>\$456.00</u>		
Paid Chk# 111708	12/31/2018	MOOD MEDIA			
E 640-47000-433	Dues, Licensing & Seminars		\$57.28	54417657	OVERHEAD MUSIC
E 640-48000-433	Dues, Licensing & Seminars		\$57.28	54417657	OVERHEAD MUSIC
Total MOOD MEDIA			<u>\$114.56</u>		
Paid Chk# 111709	12/31/2018	MTI DISTRIBUTING, INC.			
E 101-45200-240	Small Tools and Minor Equip		\$532.18	1197854-00	TOOLS
Total MTI DISTRIBUTING, INC.			<u>\$532.18</u>		
Paid Chk# 111710	12/31/2018	NAPA AUTO PARTS-LONG LAKE			
E 620-40000-224	Repair & Maint - Motor Equip		\$49.98	3270-425483	PARTS
Total NAPA AUTO PARTS-LONG LAKE			<u>\$49.98</u>		

***Check Detail Register©**

December 2018

			Check Amt	Invoice	Comment
Paid Chk# 111711	12/31/2018	NAPA AUTO PARTS-WATERTOWN			
E 101-45200-221	Equipment Parts		\$69.89	508601	PARTS
E 610-40000-224	Repair & Maint - Motor Equip		\$18.49	508940	PARTS
Total	NAPA AUTO PARTS-WATERTOWN		\$88.38		
Paid Chk# 111712	12/31/2018	NORTH MEMORIAL			
E 101-42100-434	Training and schools		\$60.00	8885035	PD TRAINING
Total	NORTH MEMORIAL		\$60.00		
Paid Chk# 111713	12/31/2018	OFFICE DEPOT			
E 610-40000-210	Operating Supplies (GENERAL)		\$25.98	246871724001	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$25.97	246871724001	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$8.29	246872170001	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$69.56	246872171001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$44.88	249475823001	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)		\$21.99	249476806001	SUPPLIES
Total	OFFICE DEPOT		\$196.67		
Paid Chk# 111714	12/31/2018	OTTEN BROTHERS			
E 101-45200-216	Chemicals and Chem Products		\$24.99	1-1556217	X-MAS GREENS
Total	OTTEN BROTHERS		\$24.99		
Paid Chk# 111715	12/31/2018	OUTDOOR EXCAPES			
E 408-40000-309	Contractual Services		\$10,766.67	8260	POLICE MEMORIAL
Total	OUTDOOR EXCAPES		\$10,766.67		
Paid Chk# 111716	12/31/2018	POIRIER, BERNARD			
E 610-40000-241	Safety equip/testings		\$75.00	BOOTS	WORK BOOTS - UNIFORM ALLOWANCE
E 620-40000-241	Safety equip/testings		\$74.99	BOOTS	WORK BOOTS - UNIFORM ALLOWANCE
Total	POIRIER, BERNARD		\$149.99		
Paid Chk# 111717	12/31/2018	POPP TELECOM			
E 640-47000-321	Telephone		\$100.00		
E 640-48000-321	Telephone		\$100.00		
E 101-41940-321	Telephone		\$293.37		
E 610-40000-323	Radio Units		\$91.75		
E 620-40000-323	Radio Units		\$33.47		
E 101-42100-309	Contractual Services		\$32.02		
Total	POPP TELECOM		\$650.61		
Paid Chk# 111718	12/31/2018	RANDY S SANITATION			
E 650-47500-384	Refuse/Garbage		\$9,120.85		LABOR
E 650-47500-384	Refuse/Garbage		\$41.60		STICKERS
E 650-47500-384	Refuse/Garbage		\$1,365.52		KARTS
E 650-47500-384	Refuse/Garbage		\$1,077.63		DRIVEUP
E 650-47500-386	Other Utilities		\$4,488.62		DISPOSAL
E 101-41940-386	Other Utilities		\$445.28		CH/PW
E 650-47600-309	Contractual Services		\$3,959.64		RECYCLING
E 650-47800-384	Refuse/Garbage		\$6,612.34		ORGANICS
E 650-47800-386	Other Utilities		\$71.75		ORGANICS DISPOSAL
E 640-47000-384	Refuse/Garbage		\$150.00		STORE
E 640-48000-384	Refuse/Garbage		\$603.54		BAR
Total	RANDY S SANITATION		\$27,936.77		
Paid Chk# 111719	12/31/2018	RIGID HITCH INC.			
E 101-45200-221	Equipment Parts		\$40.94	1928071610	PARTS
Total	RIGID HITCH INC.		\$40.94		

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December 2018

		Check Amt	Invoice	Comment
Paid Chk#	111720	12/31/2018	RISVOLD, MICHAEL	
E 101-42100-331	Mileage & Expense Account	\$64.93	SUPPLIES	SUPPLIES
Total		RISVOLD, MICHAEL	\$64.93	
Paid Chk#	111721	12/31/2018	SCHANKE, SUZIE	
E 101-42200-409	Maint services & Improv	\$145.00	DEC.2018	FD MONTHLY CLEANING
Total		SCHANKE, SUZIE	\$145.00	
Paid Chk#	111722	12/31/2018	SHERWIN-WILLIAMS CO.	
E 101-45200-210	Operating Supplies (GENERAL)	\$83.49	4302-2	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)	(\$25.00)	4303-0	SUPPLIES
Total		SHERWIN-WILLIAMS CO.	\$58.49	
Paid Chk#	111723	12/31/2018	SPRINT	
E 101-42200-323	Radio Units	\$408.60	523093316-20	FD SERVICE
Total		SPRINT	\$408.60	
Paid Chk#	111724	12/31/2018	SRF CONSULTING GROUP, INC.	
E 408-40000-302	Consultants	\$208.64	09397.00-13	BUSHAWAY RD LANDSCAPING
E 239-40000-302	Consultants	\$1,863.83	11484.00-8	2040 COMP.PLAN
Total		SRF CONSULTING GROUP, INC.	\$2,072.47	
Paid Chk#	111725	12/31/2018	STREICHER S	
E 101-42100-210	Operating Supplies (GENERAL)	\$19.99	I1344391	PD SUPPLIES
E 101-42100-217	Uniforms	\$99.98	I1346020	PD UNIFORMS
Total		STREICHER S	\$119.97	
Paid Chk#	111726	12/31/2018	THE OTHER SIDE	
G 101-20300	Deposits Payable	\$35.00	REFUND	WATER USAGE DEPOSIT REFUND LESS USAGE
R 610-00000-37130	Service to Other Cities	(\$15.00)	REFUND	WATER USAGE DEPOSIT REFUND LESS USAGE
Total		THE OTHER SIDE	\$20.00	
Paid Chk#	111727	12/31/2018	THOMSON, JEFFREY	
E 101-41910-433	Dues, Licensing & Seminars	\$487.40	CONF.FLIGHT	CONF.FLIGHT REIMB.
Total		THOMSON, JEFFREY	\$487.40	
Paid Chk#	111728	12/31/2018	THREE RIVERS PARK DISTRICT	
E 430-40000-309	Contractual Services	\$1,906.29	1800000029	FERNDAL RD TRAIL
Total		THREE RIVERS PARK DISTRICT	\$1,906.29	
Paid Chk#	111729	12/31/2018	TIME SAVER	
E 101-41100-302	Consultants	\$456.50	M24384	MTG.MINUTES
Total		TIME SAVER	\$456.50	
Paid Chk#	111730	12/31/2018	UPS STORE	
E 404-40000-499	Miscellaneous	\$49.41	1935	MARINA SIGNS
E 640-48000-210	Operating Supplies (GENERAL)	\$313.11	7177	BAR SUPPLIES
Total		UPS STORE	\$362.52	
Paid Chk#	111731	12/31/2018	VERIZON WIRELESS	
E 101-42200-323	Radio Units	\$12.62	9820670909	FD SERVICE
Total		VERIZON WIRELESS	\$12.62	
Paid Chk#	111732	12/31/2018	WSB & ASSOCIATES	
E 101-41910-302	Consultants	\$3,590.00	R-011507-000-	PLANNING CONSULTANTS
Total		WSB & ASSOCIATES	\$3,590.00	
Paid Chk#	111733	12/31/2018	ZIEGLER	
E 409-40000-540	Equipment	\$63,330.00	F1604402	GENERATOR

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December 2018

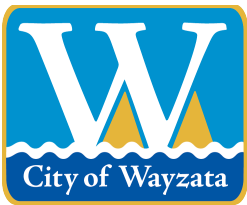
	Check Amt	Invoice	Comment
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Total ZIEGLER	\$63,330.00		
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10100 Anchor Bank	\$692,192.25		
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Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	\$132,143.19
233 LAKFRONT IMPROVE	\$365.00
235 CABLE TV	\$1,700.12
239 COMP PLAN - LAND USE	\$1,863.83
240 DWI FORFIETURES	\$338.53
305 DOWNTOWN TIF DISTRICT 6	\$6,262.25
401 PERM IMPROVEMENT	\$450.00
404 PARK AND TRAIL CIP	\$11,304.71
408 GENERAL CIP	\$13,241.30
409 EQUIP REVOLVING	\$83,231.51
430 STREET CIP	\$2,176.29
437 LIBRARY/COMM.ROOM CIP	\$3,871.90
610 WATER FUND	\$22,681.08
620 SEWER FUND	\$7,250.24
630 MOTOR VEHICLE	\$1,208.35
640 LIQUOR	\$344,598.42
650 SOLID WASTE	\$26,737.95
670 STORMWATER	\$24,673.75
802 ESCROW PROJECTS	\$8,093.83
	\$692,192.25



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.c.
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To approve the Municipal Licenses as Attached	
PREPARED BY: Lori Krismer, Administrative Assistant	
REVIEWED BY: Kathy Leervig, City Clerk	

ACTION REQUESTED:

Staff recommends approval of the Municipal Licenses.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. List of Municipal Licenses for City Council Approval and Municipal Licenses Which Received Administrative Approval (informational only).

1/8/2019

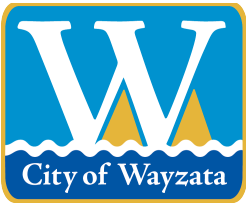
LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

Recommended for approval, pending staff review for completeness of application materials

2019 Food License	
The Dough Room	Wayzata, MN

**THE FOLLOWING MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY**

2018 Gas Fitter's License	
Massmann Geothermal & Mechanical, LLC	Zimmerman, MN
2019 Gas Fitter's License	
Egan Company	Brooklyn Park, MN
Heating & Cooling Two, Inc.	Maple Grove, MN
Select Mechanical Services, Inc.	St. Louis Park, MN
Yale Mechanical LLC	Bloomington, MN
2019 Tree Removal and Treatment License	
Aspen Tree Service, LLC	Wayzata, MN
Acer Tree Care, LLC	Mound, MN
A Cut Above Services, Inc.	Buffalo, MN
Andy's Lawn Care	Greenfield, MN
Arbor Tech Tree & Landscape, Inc	Sauk Rapids, MN
Bartlett Tree Experts	Minnetonka, MN
The Davey Tree Experts	Kent, OH
Huston's Tree Service	Eden Prairie, MN
Monster Tree Service	Eden Prairie, MN
North Star Tree Care	Pierz, MN
Treecology	Golden Valley, MN
Vineland Tree Care	Mpls, MN



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.d.
TITLE: Approval of Resolution No. 02-2019 Approving Variance Request at 630 Wayzata Boulevard E	
PROPOSED MOTION: To Adopt Resolution No. 02-2019 Approving Variance Request at 630 Wayzata Boulevard East	
PREPARED BY: Jeff Thomson, Director of Planning and Building	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

City staff recommends that the City Council adopt the resolution approving the development application, as recommended by the Planning Commission.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

The development application does not have any impact on the City's 2018 general fund budget.

BACKGROUND:

Application Overview

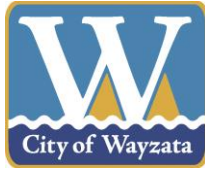
The applicant Marion Clark and property owner, Church of St. Bartholomew, are requesting approval of a variance to allow installation of two covered entryways in the front yard of the church and school property at 630 Wayzata Boulevard E. The existing building on the property currently does not conform to the required front yard setback, and the addition of the covered entryways would be an expansion of the legal non-conforming structure. The application requests approval to encroach upon the required front yard setback of 50 feet in the institutional zoning district to allow for the construction of the two covered entryways.

Planning Commission Review

The Planning Commission reviewed the application and held a public hearing at its meeting on December 3, 2018. The Planning Commission voted five in favor and zero opposed to direct staff to prepare a draft report and recommendation for approval of the development application.

ATTACHMENTS:

1. December 3, 2018 Staff Report
2. Proposed Plans
3. December 3, 2018 Planning Commission meeting minutes
4. December 17, 2018 Planning Commission draft meeting minutes
5. Draft Resolution No. 02-2019
6. Planning Commission Report and Recommendation



**Staff Report
December 3, 2018**

Project Name: St. Bartholomew Variance
Address of Request: 630 Wayzata Blvd E
Prepared By: Jeff Thomson, Director of Planning and Building
“60 Day” Deadline: February 28, 2019 (120 day extension)

Development Application

Introduction

The applicant Marion Clark and property owner, Church of St. Bartholomew are requesting approval of a variance to allow installation of two (2) covered entry ways in the front yard of their property (the “Variance” or the “Application”) at 630 Wayzata Boulevard E (the “Property”). The Application requests approval to encroach upon the required front yard setback of 50 feet in the Institutional District to allow for the construction of the two covered entryways. The proposed plans are attached to this report

The existing building on the property currently does not conform to the required front yard setback, and the addition of the covered entryways would be an expansion of the legal non-conforming structure.

Application Requests

As part of the submitted development application, the applicant is requesting approval of the following items:

- Variance to the required front yard setback of 50 feet (Section 970.06) to allow for construction of covered entryways at 8.7 feet and 20.9 feet from the property line.

Property Information

The property identification number and owner of the property are as follows:

Address	PID	Owner
630 Wayzata Ave E	06-117-22-13-0004	Church of St. Bartholomew

The current zoning and comprehensive plan land use designation for the property are as follows:

Zoning:	Institutional
Comp Plan designation:	Institutional
Overlay districts:	None

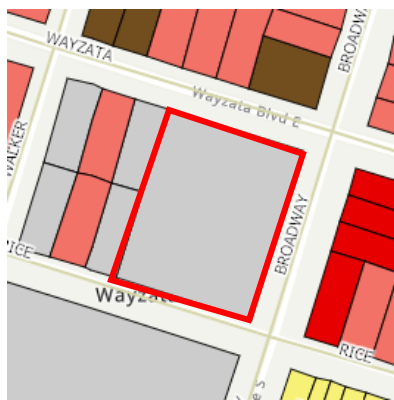
Project Location

The property is on the south side of Wayzata Boulevard and to the north of Rice Street:

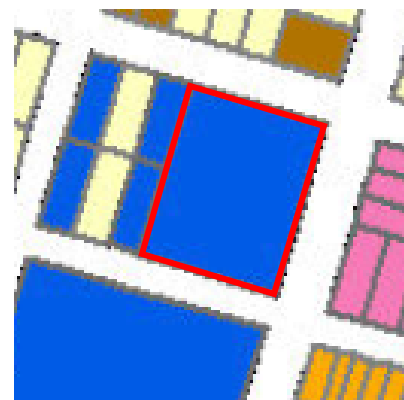
Map 1: Project Location



Map 2: Zoning Map



Map 3: Comprehensive Plan



Adjacent Land Uses

The following table outlines the uses, zoning, and Comprehensive Plan land use designations for adjacent properties:

Direction	Adjacent Use	Zoning	Comp Plan Land Use Designation
North	Residential	R-3A Single and Two Family Residential District	Low Density Single Family
East	Residential	C-1 Office and Limited Commercial District	Mixed Use Residential
South	Residential	Institutional	Institutional
West	Residential	Institutional	Institutional

Public Hearing Notice

The public hearing notice was published in the Wayzata *Sun Sailor* on November 20th, 2018. The public hearing notice was also mailed to all property owners located within 350 feet of the subject property on November 14, 2018.

Analysis of Application

Proposed Canopies

The applicant is requesting a variance to the required front yard setback of fifty (50) feet for the construction of two (2) covered entryways along Rice Street. The proposed covered entryways would encroach into the required setback and be located 8.7 feet and 20.9 feet from the property line.

The area where the proposed covered entryways are would be located are along Rice Street, in the south east corner of the parcel. The covered entryways are attached to the existing building entrances.

The existing school and church located on the property currently do no conform to the required setback of 50 feet. The Applicant would like to add the covered entryways to provide some protection from rain and snow and to provide for better lighting around the entrances. The design and material of the entryways is consistent with the existing building. Staff believes that given the exisiting building currently does not conform with the required setback that there is reason to issue a variance.

Applicable Code Provisions for Review

Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the Zoning Ordinance. The Variance requested in the Application is an Impervious Surface Variance. The variance review criteria are as follows (with Staff's comments included in *italics*):

- A. Variances shall only be permitted when they are:
- (i) in harmony with the general purposes and intent of this Ordinance; and
 - (ii) consistent with the Comprehensive Plan.

The Property is guided for Institutional use. The Application proposes to construct two covered entryways on the Property. The Variance is to encroach into the required fifty foot front yard setback have entryways located 8.7 feet and 20.9 feet from the property line. The Planning Commission and City Council should make a finding of fact on whether or not the variance requests are in harmony with the general purpose and intent of the ordinance and consistent with the Comprehensive Plan.

- B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

The Planning Commission and City Council should make a finding of fact on whether or not the Applicant has established that there are practical difficulties in complying with the Ordinance.

- C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
- (i) the property owner’s proposal for the property is reasonable but not permitted by this Ordinance;
 - (ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
 - (iii) the variance, if granted, will not alter the essential character of the locality.

The existing building on the property does not currently meet the required setbacks for the Institutional District. Due to this circumstance, there is no alternative for adding the covered entryways. The Planning Commission and City Council should make a find of fact on whether or not the Project meets the practical difficulties and reasonableness standard.

- D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

The Planning Commission and City Council should make a finding of fact on whether or not economic considerations are the sole reason for the practical difficulties.

- E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

Not applicable in this case, as the Applicant is not proposing earth sheltered construction.

- F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person’s land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

The proposed covered entryways are a permitted use in the Institutional District.

- G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The Planning Commission and City Council should determine if there are any applicable conditions that apply, if the Project is recommended for approval.

- H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

The Applicant has provided a narrative to describe their reasons for requesting the Variance.

Action Steps

After considering the items outlined in this report and the public hearing held at the meeting, the Planning Commission should direct staff to prepare a *Planning Commission Report and Recommendation*, with appropriate findings, reflecting a recommendation on the application for review and adoption at the next Planning Commission meeting.

Attachments

Proposed canopy designs

St. Bartholomew proposes to add entry canopies at the main entrances to the church and school.

- 2 entries on Rice Street side – one for the church and one for preschool children
- 2 entries on Wayzata Boulevard side – one for the church and one for elementary school children

The canopies are designed to aesthetically blend into the existing facades using the same materials.

- Give the impression that the canopies were constructed with the initial building
- Provide some covered protection from rain and snow
 - More welcoming and departing experience from the church and school
 - Reduces water migration through the doors and extends door hardware life
 - Enables better lighting of the entries to the building

Desirable to construct the canopies while school is not in session (mid-June to late August 2019).

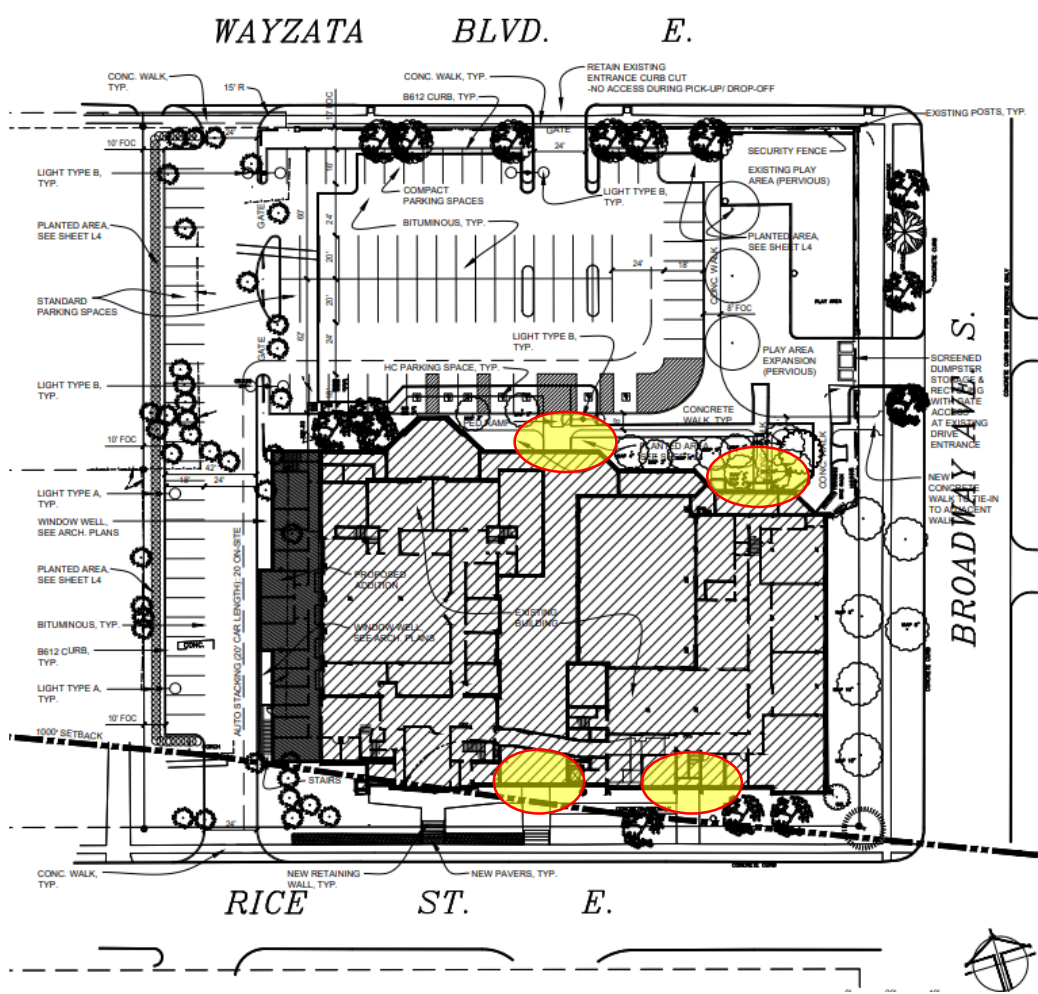
- Minimal disruption to use of the entries
- Minimizes safety concerns of working when children are present

Requesting City of Wayzata input:

- Planning and Zoning/Architectural review
- Variance for Rice Street canopies encroaching of required setbacks
- Time line and submission requirements for entitlements



Aerial View



Site Plan

SITE COVERAGE:

35,170 SF.	EXISTING CHURCH AND SCHOOL FOOTPRINT
2,730 SF.	BUILDINGS TO BE REMOVED (WEST SIDE)
37,900 SF.	TOTAL
106,590 SF.	TOTAL SITE AREA
35.6%	EXISTING LOT COVERAGE

35,170 SF.	EXISTING CHURCH AND SCHOOL FOOTPRINT
3,400 SF.	PROPOSED CHURCH ADDITION
38,570 SF.	NET SITE COVERAGE
106,590 SF.	TOTAL SITE AREA
36.2%	PROPOSED LOT COVERAGE

IMPERVIOUS SURFACE:

24.9%	IMPERVIOUS SURFACE WITHIN 1000' SETBACK
-------	---

PARKING:

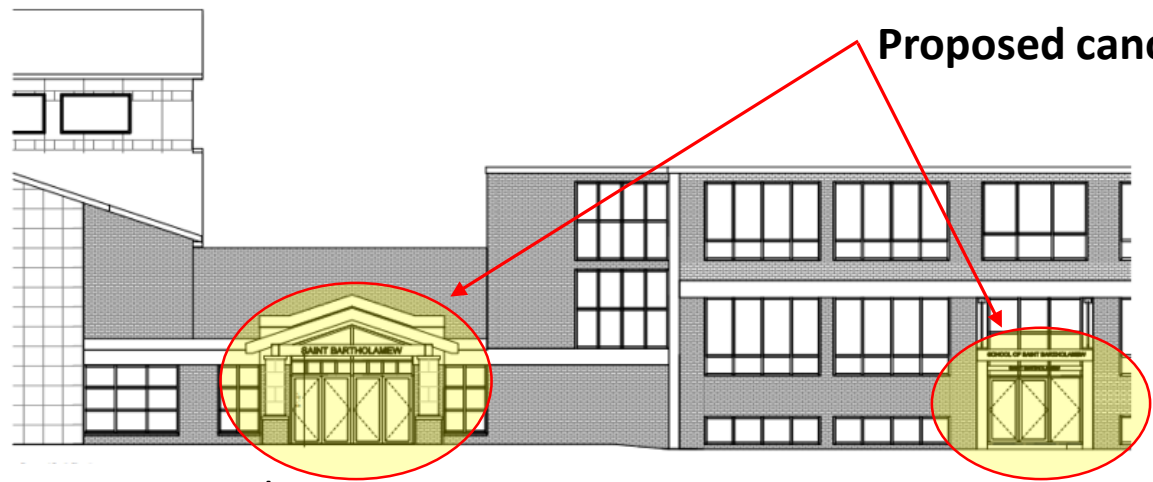
70	EXISTING PARKING SPACES
103	TOTAL PROPOSED PARKING SPACES
7	- HC PARKING SPACES
16	- COMPACT PARKING SPACES
80	- STANDARD PARKING SPACES
20	ON-SITE SCHOOL PICK UP/ DROP OFF AUTO STACKING (20' CAR LENGTH)

LEGEND:

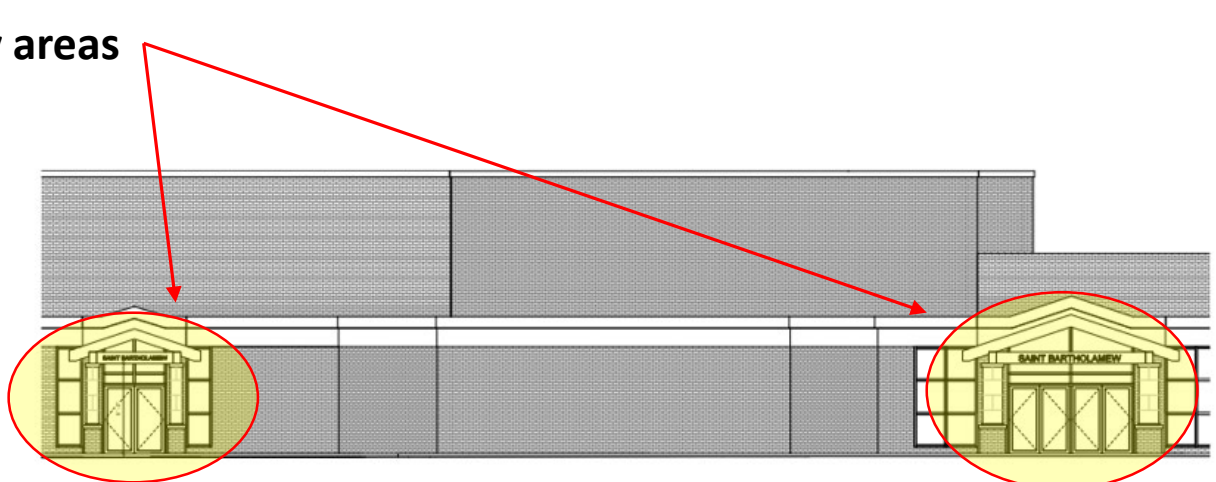
	LIGHT, TYPE A
	LIGHT, TYPE B
	EXISTING BUILDING
	PROPOSED ADDITION
	METAL PICKET FENCE
	HC PARKING SPACE



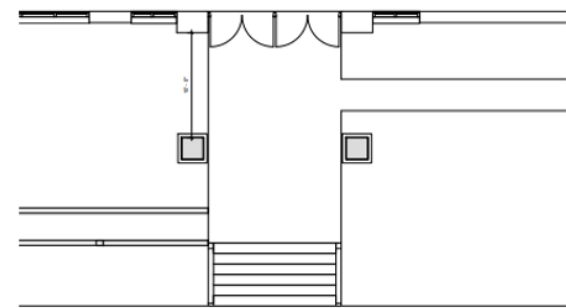
Context Aerial



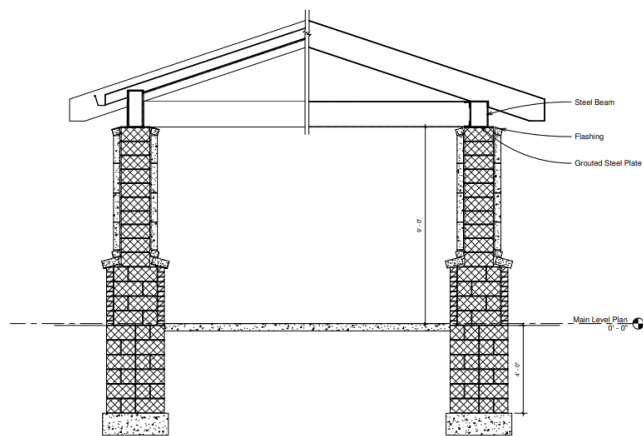
Rice Street Elevation



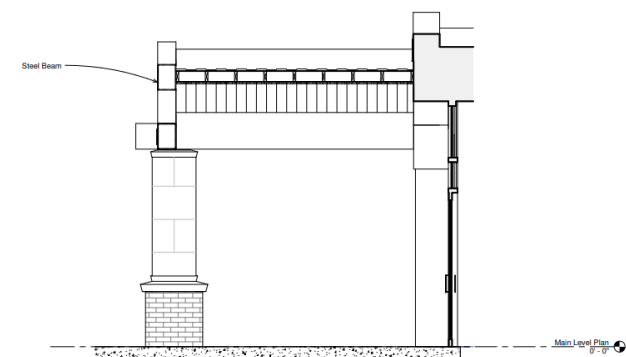
Wayzata Boulevard Elevation



Rice Street Church Entrance



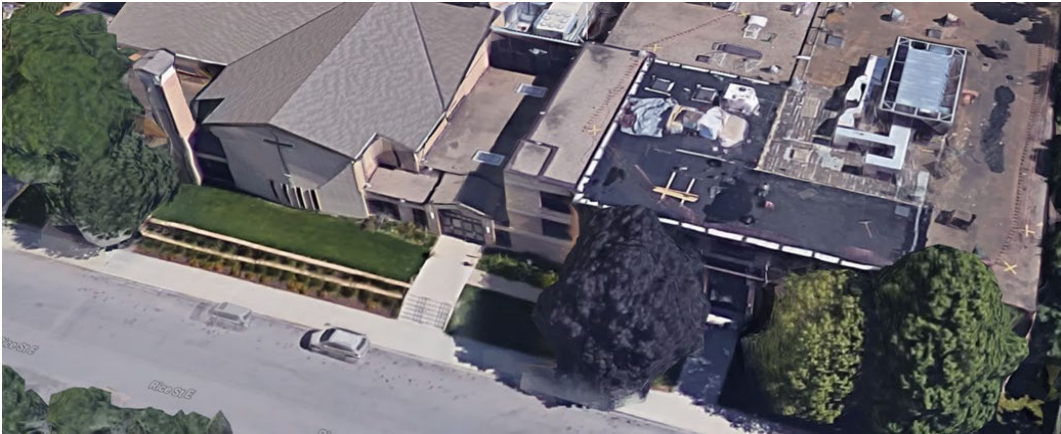
Canopy Section



Canopy Section

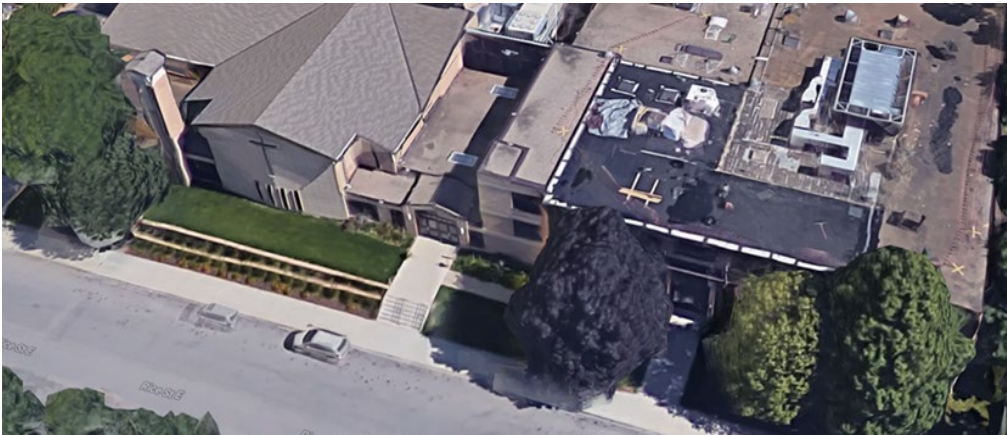


Rice Street Church Entry



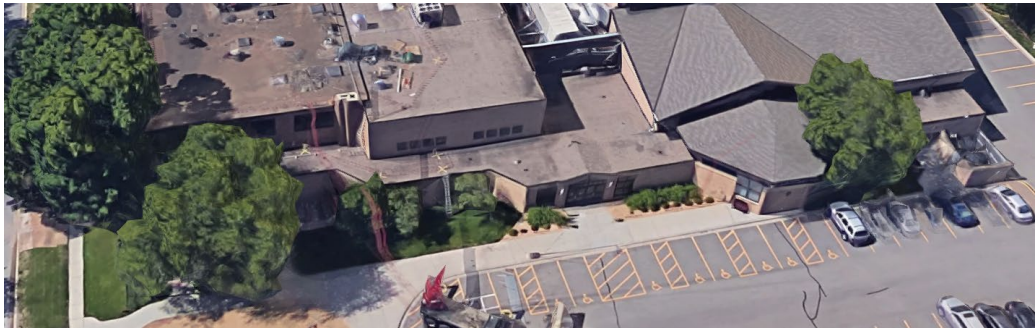


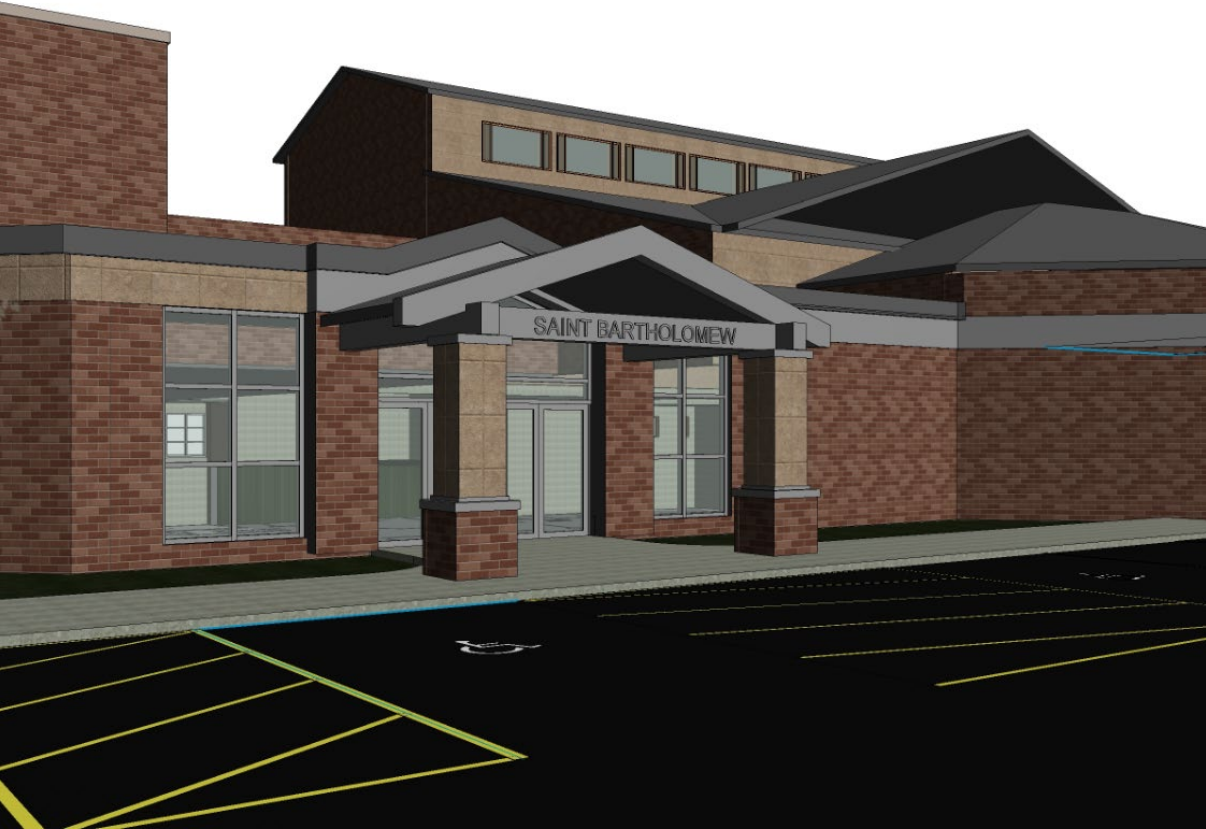
Rice Street School Entry





Wayzata Boulevard School Entry





Wayzata Boulevard Church Entry



Proposed canopy



Rice Street Canopy Projection



1 a.) None.
2
3

4 **AGENDA ITEM 5. Public Hearing Items:**
5

6 **a.) St. Bartholomew – 630 Wayzata Blvd E**
7 **i. Variance**
8

9 City Planning Consultant PeggySue Imihy, WSB & Associates, stated the applicant, Marion Clark,
10 and property owner, Church of St. Bartholomew, are requesting approval of a variance to allow
11 installation of two (2) covered entryways in the front yard of the subject property at 630 Wayzata
12 Blvd E. The approval would allow encroachment upon the required front yard setback of 50-feet
13 in the Institutional District by two proposed covered entryways. The existing building on the
14 property currently does not conform to the required front yard setback, and the addition of the
15 covered entryways would be an expansion of the legal non-conforming structure. The variance
16 would allow for construction of covered entryways at 8.7-feet and 20.9-feet from the property line.
17 The proposed covered entryways for which the variance is requested would be located along Rice
18 Street and would be attached to the existing building entrances.
19

20 Applicant's Representative, David Marquis, 885 Willow View Drive, Orono, stated he had been
21 in front of the Planning Commission when the church had been rebuilt. Buildings need on going
22 maintenance, and they would like to also make some improvements. This includes adding
23 canopies over the entrances. This is both a practical and aesthetic request. The canopies would
24 not only provide protection from the elements while entering and exiting the building, but also
25 help to visually break up the façade of the existing building. If the application is approved, they
26 plan to do construction during the summer to minimize the impacts to the kids.
27

28 Chair Buchanan opened the public hearing at 7:10 p.m.
29

30 There being no one wishing to address the Planning Commission on the application, Chair
31 Buchanan closed the public hearing at 7:11 p.m.
32

33 Commissioner Douglas stated she would support the application based on the application materials
34 and information presented. The canopies would enhance the look of the building.
35

36 Commissioner Plantan stated she can understand the need for some protection as you are stepping
37 in or out of the building, and that she would support the application.
38

39 Commissioner Iverson stated the design architecturally made it look as though the proposed
40 canopies had always been a part of the building. She would support the application.
41

42 Commissioner Flannigan made a motion, Seconded by Commissioner Plantan, to direct staff to
43 prepare a draft Planning Commission Report and Recommendation with appropriate findings to
44 recommend approval of the requested variance from the required front yard setback of 50-feet to
45 allow for construction of covered entryways at 8.7-feet and 20.9 feet from the property line for the
46 property at 630 Wayzata Blvd. E. The motion carried unanimously.

**WAYZATA PLANNING COMMISSION
MEETING MINUTES
DECEMBER 17, 2018**

AGENDA ITEM 1. Call to Order and Roll Call

Chair Buchanan called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Douglas, Plantan, Murray, Buchanan, Iverson, and Flannigan. Absent: None. Director of Planning and Building Jeff Thomson, City Planning Consultant PeggySue Imihy from WSB & Associates, and City Attorney David Schelzel were also present.

AGENDA ITEM 2. Approval of Agenda

Chair Buchanan asked for a motion to approve the agenda for the meeting.

Commissioner Douglas made a motion, seconded by Commissioner Plantan, to approve the December 17, 2018 agenda as presented. The motion carried unanimously.

AGENDA ITEM 3. Consent Agenda

- a.) Approval of November 19, 2018 Meeting Minutes
- b.) Approval of December 3, 2018 Meeting Minutes
- c.) Adoption of Report and Recommendation for Approval of a Variance for St. Bartholomew's at 630 Wayzata Blvd E

Chair Buchanan read the items on the consent agenda and asked if any Commissioner wanted to pull any item for further discussion. Hearing no such request, he asked for a motion to approve the Consent Agenda as presented.

Commissioner Douglas made a motion, seconded by Commissioner Plantan, to approve the Consent Agenda as presented. The motion carried unanimously.

AGENDA ITEM 4. Old Business Items:

- a.) Ankeny Addition – 353 Ferndale Rd S
 - i. Variance

City Planning Consultant PeggySue Imihy, WSB & Associates, provided the following summary. The applicant Sathre-Bergquist Inc. and the property owners Phillip and Susan Ankeny have submitted a development application to subdivide the property at 353 Ferndale

RESOLUTION NO. 02-2019

RESOLUTION APPROVING A VARIANCE AT 630 WAYZATA BLVD E

WHEREAS, Marion Clark, for and with property owner, Church of St. Bartholomew, (the “Applicant”) have submitted a development application for a setback variance (the “Application”) to allow two (2) covered entryways (the “Project”) in the front yard of the church’s property at 630 Wayzata Boulevard E, and legally described on Attachment A (the “Property”);

WHEREAS, the Wayzata Planning Commission, pursuant to the Zoning Ordinance, held a public hearing on the Application on December 3, 2018 and adopted a Report and Recommendation to the City Council to approve the Application, a copy of which is attached to this Resolution as Attachment B (“PC Report”); and

WHEREAS, the City Council concurs with the findings and recommendation of the PC Report;

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

A. Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearings, the standards of the Wayzata Zoning Ordinance, and the findings and recommendations of the PC Report, all of which are incorporated by reference in this Resolution, the City Council of the City of Wayzata hereby finds, confirms and memorializes that the Application meets the applicable requirements of Wayzata’s Zoning Ordinance.

B. Based on the foregoing, the Setback Variance requested in the Application, and as defined in the record, is hereby **APPROVED**, subject to satisfaction and continuing compliance with all of the following:

1. The Applicant must secure all necessary building permits for construction, and follow all laws and regulations applicable to the Project.
2. The Applicant must build and complete the Project in conformance in all material respects with the plans depicted in the Application.
3. All expenses of the City of Wayzata, including consultant, expert, legal, and planning incurred must be fully reimbursed by the Applicant.

Adopted by the Wayzata City Council this 8th day of January, 2019.

Mayor Ken Willcox

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on January 8, 2019.

Kathy Leervig, City Clerk
SEAL

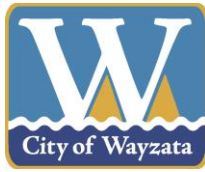
Attachment A
Legal Description of Property

DRAFT

Attachment B

Planning Commission Report and Recommendation, dated December 17, 2018

DRAFT



WAYZATA PLANNING COMMISSION

December 17, 2018

REPORT AND RECOMMENDATION OF APPROVAL OF SETBACK VARIANCE AT ST. BARTHOLOMEW'S CHURCH AT 630 WAYZATA BLVD E

SUMMARY OF RECOMMENDATION

- Approval* of Setback Variance

** subject to certain conditions noted in Section 4 of this Report*

REPORT AND RECOMMENDATION

Section 1. BACKGROUND

- 1.1 Project. Marion Clark, for and with property owner, Church of St. Bartholomew, (the "Applicant") have submitted a development application for a setback variance (the "Application") to allow two (2) covered entryways (the "Project") in the front yard of the church's property at 630 Wayzata Boulevard E (the "Property").
- 1.2 Application Request. The variance requested in the Application is for a variance from the required front yard setback of 50 feet in the Institutional District to allow for covered entryways over the existing entrances along Rice Street E at 8.7 feet and 20.9 feet from the property line (the "Setback Variance").
- 1.3 Property. The address, property identification number and owner of the Property are:

630 Wayzata Ave E	06-117-22-13-0004	Church of St. Bartholomew
-------------------	-------------------	---------------------------

- 1.4 Land Use. The Property is zoned Institutional in the Zoning Ordinance and is designated Institutional in the Comprehensive Plan.

- 1.5 Notice and Public Hearing. Notice of the public hearing on the Application was published in the *Wayzata Sun Sailor* on November 20, 2018 and notices were mailed to all properties within 350 feet of the Property on November 14, 2018. The public hearing on the Application was conducted at the December 3, 2018 Planning Commission meeting. No member of the public spoke at the public hearing.
- 1.6 Planning Commission Action. After the conclusion of the public hearing on the Application at the December 3, 2018 Planning Commission meeting, the Planning Commission voted unanimously to direct staff to prepare a draft Planning Commission Report and Recommendation recommending approval of the Application.

Section 2. STANDARDS

- 2.1 Front Yard Setback Requirement. Section 970.06 of the Zoning Ordinance stipulates that the front yard setback in the Institutional District is 50 feet.
- 2.2 Zoning Ordinance Variance Standard. Section 905.01.C provides the criteria for reviewing variances from the standards of the Zoning Ordinance. The variance review criteria are as follows:
- A. Variances shall only be permitted when they are:
 - (i) in harmony with the general purposes and intent of the Zoning Ordinance; and
 - (ii) consistent with the Comprehensive Plan.
 - B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.
 - C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
 - (i) the property owner’s proposal for the property is reasonable but not permitted by the Zoning Ordinance;
 - (ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
 - (iii) the variance, if granted, will not alter the essential character of the locality.
 - D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.
 - E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

- F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.
- G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.
- H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

Based on the Application materials, staff reports, public hearing, and the standards set forth in the Wayzata Zoning Ordinance, the Planning Commission of the City of Wayzata makes the following findings of fact with respect to the Setback Variance:

3.1 Zoning Ordinance Variance Standard.

- A. The Setback Variance requested in the Application does not change the current institutional use on the Property. The proposed entry way canopies associated with the Setback Variance are designed to compliment and improve the aesthetics of the existing building design and would not materially increase the current non-conforming building setback. They would improve the safety and ease of those entering and existing the church buildings. The Setback Variance requested is in harmony with the general purposes and intent of the Zoning Ordinance and is consistent with the Comprehensive Plan.
- B. The Setback Variance addresses practical difficulties with the Property and existing church buildings, and will not alter the essential character of the locality.
- C. The Setback Variance requested is reasonable, due to circumstances driven by the existing, legal non-conforming church buildings, a desire to enhance the aesthetics of the building, and to improve the safety and comfort of those entering and exiting the building. If granted, the Setback Variance would not alter the essential character of the locality and would improve views from adjacent properties.
- D. The practical difficulties necessitating the Setback Variance are not economic in nature.

- E. The proposed use for the Property would not change and is permitted within the Institutional zoning district.
- F. The recommended conditions for granting approval of the Setback Variance are listed below in Section 4 of this Resolution.
- G. The Applicant has provided the reasons that the Setback Variance is justified under the criteria of the Zoning Ordinance in order to make reasonable use of the land, structures and buildings on the Property.

Section 4. RECOMMENDATION

4.1 Planning Commission Recommendation. Based on the findings in section 3 of this Report, the Planning Commission recommends approval of the Setback Variance as requested in the Application, subject to all of the following conditions:

- A. The Applicant must secure all necessary building permits for construction, and follow all laws and regulations applicable to the Project.
- B. The Applicant must build and complete the Project in conformance in all material respects with the plans depicted in the Application, included as Attachment A.
- C. All expenses of the City of Wayzata, including consultant, expert, legal, and planning incurred must be fully reimbursed by the Applicant.

Adopted by the Wayzata Planning Commission this 17th day of December 2018.

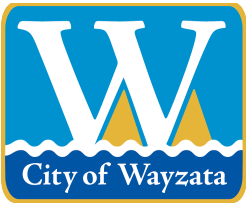
Voting For Approval Recommendation: Buchanan, Douglas, Flannigan, Iverson, Plantan

Voting Against Approval Recommendation: None

Abstaining: None

Absent: Murray

Attachment A
Plans



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.e.
TITLE: Approval of 2019 Community Room Use Agreement and License Agreement with Lake Minnetonka Conservation District	
PROPOSED MOTION: To Approve the 2019 Use Agreement and License Agreement with Lake Minnetonka Conservation District	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached Use Agreement and License Agreement with Lake Minnetonka Conservation District (LMCD).

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

The 2019 Use Agreement has a rate increase of 2.5%, based on CPI, which equates to an annual increase to \$85.00. The Annual Community Room Use amount for 2019 will be \$3,470, which is reflected in the 2019 General Fund Budget.

BACKGROUND:

The LMCD utilizes the Community Room for its business meetings. This arrangement with the City is spelled out in the attached draft agreements. Increases are calculated every year based on CPI.

ATTACHMENTS:

1. 2019 Use Agreement with Lake Minnetonka Conservation District
2. 2019 License Agreement with Lake Minnetonka Conservation District

AGREEMENT

This Agreement made and entered into by and between the City of Wayzata, a municipal corporation, hereinafter referred to as “Landlord”; and the Lake Minnetonka Conservation District, a Minnesota municipal corporation (the “LMCD”).

WITNESSETH:

Landlord and LMCD enter into this Agreement for the use of meeting space in the Wayzata City Hall Community Room located at 600 Rice Street, Wayzata, Minnesota, 55391;

Now, therefore, the parties mutually agree as follows:

Landlord hereby agrees to allow LMCD to use the Community Room in accordance with the City’s “Community Room Policy” and the following terms:

- A. LMCD agrees to schedule the community room through the City of Wayzata per the Wayzata Community Room Scheduling and Use Policy rules. (Two meetings per month, set-up time starting at 4 PM, provide own DVD’s, tapes etc., vacuum if needed, empty trash and recycling if full from meeting.) The City reserves the right to revoke permission to use the Community Room on a Monday – Thursday evening if the Community Room is needed for a City Council, Planning Commission, or other City government meeting.
- B. LMCD agrees to return the Community Room back to its standard configuration after each use.
- C. LMCD agrees to be responsible for any liability, damage or loss to the City from the LMCD’s use of the Community Room as follows: The LMCD agrees to save harmless, protect, and indemnify the City and its employees, Council Members and agents from and against any and all losses, damages, claims, suites or actions judgments, and costs that may arise or grow out of any injury to or death of persons or damage to property, arising out of and attributable to the acts or omissions of, or use by the LMCD, its agents, servants, employees, or guests of the Community Room and the contents therein except as may be the result of the City’s sole negligence. The City shall not be responsible for the loss of or damage to property or injury to person, occurring in or about the Community Room while in use by the LMCD. The LMCD agrees that if the LMCD, or its agents or employees cause any damage to the Community Room or contents therein, normal wear and tear exempted, it shall immediately repair such damage or replace such equipment or personal property so damaged. Nothing herein shall be deemed a waiver by the LMCD of the limitations on liability set forth in Minnesota Statutes, Chapter 466.
- D. For the calendar year 2019, LMCD agrees to pay the sum of Three Thousand Three Hundred Nineteen dollars (\$3,470.00) for the use of the Wayzata Community Room. Effective for subsequent years, Landlord shall, at its sole discretion, have the right to make reasonable adjustments to the room use fee.
- E. LMCD shall have the right to terminate its use of the Community Room upon 30-days written notice to Landlord.

The effective date of this Agreement is January 1, 2019.

City of Wayzata

Lake Minnetonka Conservation District

Mayor

Date

Chair

Date

City Manager

Date

Executive Director

Date

LICENSE AGREEMENT

(Wayzata City Hall Cable Television Video Production Studio)

This License Agreement ("Agreement") is made as of the _____ day of _____, 201____ by and between the Lake Minnetonka Conservation District, a Minnesota municipal corporation (the "LMCD") and the City of Wayzata, a Minnesota municipal corporation (the "City").

WITNESSETH

WHEREAS, THE City owns and operates a cable television/video production facility (the "Studio") (for purposes of this Agreement the Studio shall be defined to include all equipment and personal property located within the Studio), which said facility located in the Wayzata City Hall located at 600 Rice Street East, Wayzata Minnesota; and

WHEREAS, the LMCD desires to broadcast the LMCD meetings from the Wayzata City Hall Community Room by using the Studio; and

WHEREAS, the City is willing to allow the LMCD to use the Studio so long as the LMCD enters into this Agreement;

NOW, THEREFORE, in consideration of mutual covenants herein contained, and in consideration of **One Dollar** and other good and valuable consideration, the receipt and sufficiency which is hereby acknowledged by the parties, the parties agree as follows:

1. License. The City hereby licenses to the LMCD for the use of the Studio and the equipment and improvements located within the Studio as well as other personal property located within the Studio. Such use shall be on a nonexclusive basis subject to the approval of the City, within the City's sole discretion.
2. Purpose. The LMCD agrees that it shall use the Studio for the sole purpose of producing LMCD meetings that are held in the Wayzata City Hall Community Room.
3. Personnel. As a condition of the license granted by the City to the LMCD under this Agreement, the LMCD agrees that any time it uses the Studio, the Studio will only be used by a videographer who will be under the direct supervision of LMCD Executive Director. One videographer shall be assigned to produce LMCD meetings in the Wayzata City Hall Community Room who will be fully trained in by City employees before broadcasting any meetings. Such personnel may be employees of LMCD or independent contractors. Such videographer must be approved by the City in the City's sole discretion. The LMCD shall be solely responsible for wages, workers' compensation insurance, wage withholding for social security, income tax and other compensation and taxes to be paid to and on behalf of such videographer.

4. Operations.

A. LMCD shall:

- i. Return the Studio to correct working order;
- ii. Not remove any City equipment or property from the Studio except as authorized by appropriate City personnel;
- iii. Secure the Studio and City Hall when it leaves the Studio;
- iv. Agree to abide by all rules, regulations, and requests adopted by the City in regard to use of the Studio;
- v. Only use the Studio for the broadcast of LMCD meetings.

B. City shall:

- i. Provide one key and fob to allow access to the Studio and City Hall;
- ii. Provide custodial services, cabinets, chairs and such other furniture as City determines is necessary for operation of the Studio.

5. Indemnification, Property Damage and Liabilities. The LMCD agrees to exonerate, save harmless, protect, and indemnify the City and its employees, Council Members and agents from and against any and all losses, damages, claims, suits or actions, judgments, and costs that may arise or grow out of any injury to or death of persons or damage to property, arising out of and attributable to the acts or omissions of, or use by the LMCD, its agents, servants, employees, or guests of the Studio and the contents therein except as may be the result of the City's sole negligence. The City shall not be responsible for the loss of or damage to property or injury to person, occurring in or about the Studio while in use by the LMCD. The LMCD agrees that if any damage is caused to the Studio or contents therein it shall immediately repair such damage or replace such equipment or personal property so damaged. Nothing herein shall be deemed a waiver by the LMCD of the limitations on liability set for in Minnesota Statutes, Chapter 466.
6. Insurance. The LMCD agrees that it shall maintain insurance in amounts and substance reasonably acceptable to the City, which said insurance shall insure for damage caused to the Studio and its contents caused by the LMCD. Upon the request of the City, the LMCD shall provide the City with proof of such insurance. If requested by the City, the insurance shall call for 30 days written notice to the City before cancellation of such insurance. The City must be named as a certificate holder or an additional insured. Nothing herein shall be deemed a waiver of the limitations on liability set forth in Minnesota Statutes, Chapter 466.
7. Notice. If a notice is given pursuant to the terms of this Agreement, said notice shall be by US mail, certified, return receipt requested, addressed to the City as follows: City Manager, City of Wayzata, 600 Rice Street E, Wayzata, Minnesota 55391; to LMCD at 5341 Maywood Road, Suite 200, Mound, MN 55364.
8. Assignment. This agreement may not be assigned by LMCD to a third party without the written consent of the City, which may be withheld in the City's sole judgment.

9. Term. The term of this License shall be from the date hereof until Midnight on December 31, 2019.
10. Miscellaneous. The City, by entering into this Agreement makes no representation or warranty regarding the fitness of the Studio and its equipment and personal property as being suitable for the purposes of the LMCD. The LMCD agrees that the Studio and its contents are being provided on an “as is” basis. The LMCD agrees that they shall be solely responsible for the quality of the production as a result of the LMCD’s use of the Studio.
11. Termination. Either party may terminate this Agreement at any time, for any reason or no reason, upon thirty (30) days written notice to the other parties.
12. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Minnesota.
13. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to all matters regarding the rights and obligations of each party regarding the operation, access and use of the Studio, and this Agreement supersedes all prior agreements and understandings, oral and written, between the City and LMCD regarding use of the Studio.
14. Binding Effect. This agreement shall inure to the benefit of the parties hereto and shall be binding upon the parties hereto and their respective successors and assigns.
15. Headings. The article, section, and other headings contained in this Agreement are for reference purposes only and shall be deemed to be a part of this Agreement or to affect the meaning or interpretation of this Agreement.
16. Counterparts. This Agreement may be executed in any number of counterparts, and be different parties on different counterparts, each of which, when executed, shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument. This Agreement shall be deemed fully executed when each party hereto has executed a counterpart hereof.
17. Severability. If any term, condition, or provision of this Agreement, or the application thereof to any circumstance, shall be invalid or unenforceable to any extent, the remaining terms, covenants, conditions, and provision of this Agreement shall not be affected thereby and each remaining term, covenant, condition, and provision of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law. If any provision of this Agreement is so broad as to be unenforceable, such provision shall be interpreted to be only as broad as is enforceable.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CITY:

CITY OF WAYZATA

By _____
It's Mayor

Date: _____

And by _____
It's City Manager

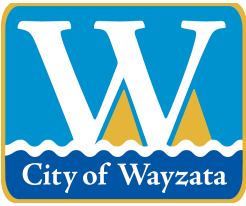
LMCD:

LAKE MINNETONKA CONSERVATION
DISTRICT

By _____
Its Board Chair

Date: _____

And by _____
Its Executive Director



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.f.
TITLE: Approval of 2019 Depot Lease Agreement with Wayzata Chamber of Commerce	
PROPOSED MOTION: To Approve the 2019 Lease Agreement with Wayzata Chamber of Commerce	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached Lease Agreement with Wayzata Chamber of Commerce located at 402 Lake Street East (Depot).

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

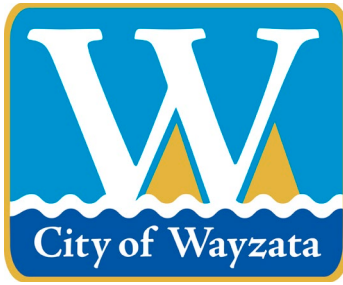
The 2019 Lease Agreement has no base rate increase per the agreement of an every other year CPI increase. Property taxes did go down from last year (2018 = \$5,040; proposed 2019 = \$4,739) so there is an overall decrease in the monthly payment. Annual rent will be \$3,193 and proposed property taxes are \$4,739. The combined rent and property tax monthly payment to the City of Wayzata will be \$661. These updated numbers were reflected in the 2019 General Fund Budget.

BACKGROUND:

The Chamber of Commerce utilizes the City-owned Depot as its home office. Rent increases are every other year based on CPI.

ATTACHMENTS:

1. 2019 Lease Agreement with Wayzata Chamber of Commerce



City Council
Mayor Ken Willcox
Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke

City Manager
Jeffrey Dahl

LEASE

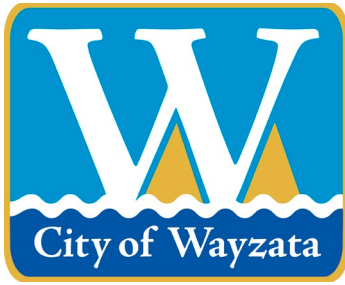
THIS LEASE, entered into this _____ day of _____, 20__, by and between the City of Wayzata, a municipal corporation (hereinafter "Lessor"), and The Greater Wayzata Area Chamber of Commerce (hereinafter "Lessee").

WITNESSETH, in consideration of the covenants and agreements of the respective parties herein contained, the parties hereto agree as follows:

1. Premises. Lessor does hereby demise and let unto Lessee and the Lessee leases and hires from Lessor those certain premises located in that building commonly known as the Wayzata Depot, 402 E. Lake Street, Wayzata, MN. The finished office space (765 sq. ft.), together with access to all common areas, including restrooms (200 sq. ft.), and storage space as needed in basement.
2. Term. The lease period shall commence on the first day of January 2019, and shall terminate on the 31st day of December, provided that either party may cancel this lease by giving the other party no less than ninety (90) days written notice thereof and provided further that any cancellation date shall be effective no earlier than July 1.
3. Rent. As rent therefore Lessee covenants to pay Lessor an annual rent of \$3,193 payable on or before the first day of each month.
4. Property Tax: Lessee agrees to pay Lessor the annual property tax that is calculated and assessed from Hennepin County based on market value of said property. Property tax estimates are prepared by the County in November of the prior year that taxes are due. Lessee agrees that adjustments may be made to the amount owed for property taxes after Lessor receives the final tax settlement for leased year. Based on the proposed 2019 Hennepin County Property Tax Statement, Lessee agrees to pay Lessor \$4,739.
5. Payment: Lessee agrees to pay Lessor for the year 2019; \$3,193 for annual rent and \$4,739 for property taxes, payable in monthly installments of \$661.00 on or before the first day of each month.
6. Purpose. The leased property shall be used solely as office space for the normal business purposes of Lessee, together with incidental storage in conjunction therewith.
7. Sublease. Lessee shall not assign this lease or sublet all or any part of said premises without the written consent of Lessor.

8. Fire. If the premises becomes untenable or unfit for occupancy in whole or in part by the total or partial destruction of said building by fire or other casualty and Lessor shall fail or refuse within 10 days thereafter to agree in writing to restore the same within 90 days after such loss, this lease may be terminated by either Lessor or Lessee by notice in writing. If Lessor agrees in writing within 10 days after such loss, the rent to be paid hereunder pending such restoration shall be abated in proportion that the impairment of the use of said premises to Lessee bears to the total rent to be paid during the term of the lease.
9. Utilities. Lessor will provide for natural gas, electric, water and sewer to the premises. Lessee will pay for telephone, cable TV, and other personal choice amenities used on the premises.
10. Furnishings. The premises are leased unfinished. All furnishings shall be the responsibility of Lessee.
11. Additional Interior Improvements. Lessee may make, at its own expense and with the written consent of Lessor, such further and additional interior improvements in the leased premises as it shall deem necessary and proper.
12. Janitor. Lessee will provide its own janitorial services at its own expense for the demised premises and for the rest room facilities adjacent thereto. Lessor shall at its own expense provide maintenance, including snow removal and cleaning for the driveways, the roof, the exterior of the building, the lawns and the parking area. Lessee will keep the leased premises in a neat, clean and respectable condition. Lessor will replace glass broken on the premises during the term on the lease.
13. Insurance. Lessee hereby holds Lessor harmless from any and all liability that may arise out of Lessee's use or occupancy of said premises, and Lessee will obtain, at its own expense, policies of liability insurance with the Lessor endorsed thereon as an additional insured in an amount not less than \$1,000,000 per person injured and \$2,000,000 per accident. Lessee will furnish Lessor appropriate certificates showing such coverage and that the City be listed as additional insured.

Lessor will, at his own expense, obtain fire and extended coverage insurance on the entire building and such contents thereof as are owned by Lessor. Lessor shall obtain waiver of subrogation clauses on such policies so as to relieve Lessee of any liability to Lessor or any other person for causes or events for which Lessor was covered under such policies.
14. Entry by Lessor. Lessor may at all reasonable times enter said premises to inspect the same and to maintain and make repairs therein.
15. Repairs. Lessor shall make all necessary structural repairs and repairs to the exterior of the building except as specifically provided above.
16. Binding Effect. This agreement shall be binding upon the successors and assigns of the parties hereto.



City Council
Mayor Ken Willcox
Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke

City Manager
Jeffrey Dahl

IN WITNESS WHEREOF, the parties hereto have caused the foregoing agreement to be executed the day and year first above written.

CITY OF WAYZATA, MINNESOTA (Lessor)

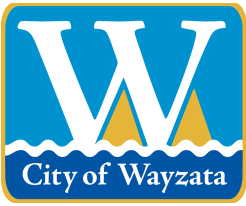
By _____
Ken Willcox, Mayor

And _____
Jeffrey Dahl, City Manager

(Lessee)

By _____
Lessee

And _____
Lessee



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.g.
TITLE: Approval of 2019 Depot Lease Agreement with Wayzata Historical Society	
PROPOSED MOTION: To Approve the 2019 Lease Agreement with Wayzata Historical Society	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached Lease Agreement with Wayzata Historical Society located at 402 Lake Street East (Depot).

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

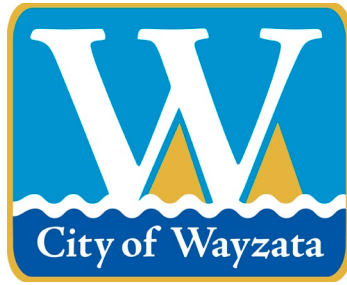
The 2019 Lease Agreement has no rate increase per the every other year CPI increase agreement. Annual rent will be \$1,276, which is paid on a quarterly basis of \$319 each quarter.

BACKGROUND:

The Wayzata Historical Society utilizes the City-owned Depot as its main office/showroom space. Rent increases are every other year based on CPI.

ATTACHMENTS:

1. 2019 Lease Agreement with Wayzata Historical Society



City Council
Mayor Ken Willcox
Dan Koch
Johanna McCarthy
Alex Plechash
Steven Tyacke

City Manager
Jeffrey Dahl

LEASE

THIS LEASE, entered into this _____ day of _____, 20____, by and between the City of Wayzata, a municipal corporation (hereinafter "Lessor"), and the Wayzata Historical Society, a Minnesota non-profit corporation ("Lessee").

WITNESSETH, in consideration of the covenants and agreements of the respective parties herein contained, the parties hereto agree as follows:

1. **Premises.** Lessor does hereby demise and let unto Lessee and the Lessee leases and hires from Lessor those certain premises located in that building commonly known as the Wayzata Depot, 402 E. Lake Street, Wayzata, MN. The finished office space (800 sq. ft.), together with access to all common areas, including restrooms (200 sq. ft.), and storage space as needed in basement.
2. **Term.** The lease period shall commence in the year 2019 on the first day of January, and shall terminate on the 31st day of December, provided that either party may cancel this lease by giving the other party no less than ninety (90) days written notice thereof and provided further that any cancellation date shall be effective no earlier than July 1. Said term shall be automatically renewed for like periods of time unless terminated as provided above.
3. **Rent.** As rent therefore Lessee covenants to pay Lessor an annual rent of \$1,276.00 payable in quarterly installments of \$319.00 on or before the first day of each quarter.
4. **Purpose.** The leased property shall be used for the normal purposes of Lessee, together with incidental storage in conjunction therewith.
5. **Sublease.** Lessee shall not assign this lease or sublet all or any part of said premises without the written consent of Lessor.
6. **Fire.** If the premises becomes untenable or unfit for occupancy in whole or in part by the total or partial destruction of said building by fire or other casualty and Lessor shall fail or refuse within 10 days thereafter to agree in writing to restore the same within 90 days after such loss, this lease may be terminated by either Lessor or Lessee by notice in writing. If Lessor agrees in writing within 10 days after such loss, the rent to be paid hereunder pending such restoration shall be abated in proportion that the impairment of the use of said premises to Lessee bears to the total rent to be paid during the term of the lease.
7. **Utilities.** Lessor will provide for electricity, natural gas, water and sewer to the premises. Lessee will pay for telephone, cable TV, and other personal choice amenities used on the premises by the Lessee.
8. **Furnishing.** The premises are leased unfinished with the exception of the wooden depot benches. All other furnishings shall belong to and be the responsibility of Lessee.

9. Additional Interior Improvements. Lessee may make, at its own expense and with the written consent of Lessor for improvements costing more than \$500.00, such further and additional interior improvements in the leased premises as it shall deem necessary and proper.
10. Janitor. Lessee will provide its own janitorial services at its own expense for the demised premises and for the restroom facilities adjacent thereto. Lessor shall at its own expense provide maintenance, including snow removal and cleaning for the driveways, the roof, the exterior of the building, the lawns and the parking area. Lessee will keep the leased premises in a neat, clean and respectable condition. Lessor will replace glass broken on the premises during the term on the lease.
11. Insurance. Lessee hereby holds Lessor harmless from any and all liability that may arise out of Lessee's use or occupancy of said premises, and Lessee will obtain, at its own expense, policies of liability insurance with the Lessor endorsed thereon as an additional insured in an amount not less than \$1,000,000 per person injured and \$2,000,000 per accident. Lessee will furnish Lessor appropriate certificates showing such coverage and that the City be listed as additional insured.
- Lessor will, at his own expense, obtain fire and extended coverage insurance on the entire building and such contents thereof as are owned by Lessor. Lessor shall obtain waiver of subrogation clauses on such policies so as to relieve Lessee of any liability to Lessor or any other person for causes or events for which Lessor was covered under such policies.
12. Entry by Lessor. Lessor may at all reasonable times enter said premises to inspect the same and to maintain and make repairs therein.
13. Repairs. Lessor shall make all necessary structural repairs and repairs to the exterior of the building except as specifically provided above.
14. Binding Effect. This agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the foregoing agreement to be executed the day and year first above written.

CITY OF WAYZATA, MINNESOTA (Lessor)

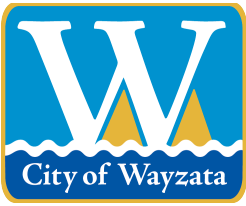
By _____
Ken Willcox, Mayor

And _____
Jeffrey Dahl, City Manager

WAYZATA HISTORICAL SOCIETY (Lessee)

By _____
Joanie Holst, President

And _____
Andy L. Bond, Treasurer



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 7.h.
TITLE: Approval of 5:30 p.m. on April 2, 2019 as the Time and Date of our 2019 Local Board of Appeal and Equalization Meeting	
PROPOSED MOTION: To Approve 5:30 p.m. on April 2, 2019 as the time and date for our 2019 Local Board of Appeal and Equalization Meeting	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of 5:30 p.m. on April 2, 2019 as the time and date for our 2019 Local Board of Appeal and Equalization Meeting.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Minnesota Statute § 274.01, Subdivision 1, requires that the County Assessor set the time and date for our local board of appeal and equalization meeting. Section 40 of the Revised Charter of the City of Wayzata states that the Council shall constitute a board of equalization and shall meet on a date established by the City Council each year. We are proposing 5:30 pm on April 2, 2019 as the time and date for our 2019 Local Board of Appeal and Equalization meeting.

ATTACHMENTS:

1. Memo from Hennepin County confirming the time and date for our Local Board of Appeal and Equalization Meeting.

HENNEPIN COUNTY

MINNESOTA

To: Wayzata City Clerk/City Administrator
From: Kim Jensen, Senior Appraiser
Date: January 2, 2019
Re: 2019 Local Board of Appeal and Equalization Meeting

Tuesday, April 2, 2019

5:30 PM

Date

Time

Minnesota Statute 274.01, Subdivision 1, requires that the County Assessor set the date and time for your local board of appeal and equalization meeting. We are proposing the date and time referenced above based upon last year's meeting date.

Please confirm the date and time above, or if you wish to change the date, call us with an alternative by January 25. In addition to the date, please complete the form (please print) with the name of the Mayor and Council Members. This will allow for Notices of Valuation and Classification to be prepared timely. If you have any questions, please call me at (612) 348-6106 or send me an e-mail at kimberly.jensen@hennepin.us.

Please return the confirmation to Kim Jensen, A-2103 Government Center, Minneapolis, MN, 55487, or email to AO.Admin@hennepin.us.

CONFIRMATION

City: _____ Mayor: _____

Date: _____ Council: _____

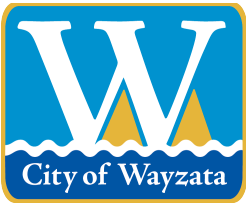
Time: _____ Council: _____

Place: _____ Council: _____

Council: _____

Council: _____

City Clerk/City Administrator Signature:



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 8.a.
TITLE: Consider Approval of Resolution No. 01-2019 Designating Appointments & Assignments for 2019	
PROPOSED MOTION: To Adopt Resolution No. 01-2019 Designating Appointments & Assignments for 2019	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends a motion to adopt the attached Resolution 01-2019 Designating Appointments & Assignments for 2019.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

At the first meeting of every year, the City is required to make official appointments and assignments per the City Charter. In addition, initiatives that entail specific assignments, such as the Lake Effect, require the City to appoint City Representatives annually.

Staff has drafted a Resolution designating the appointments and assignments for 2019. A couple of notes:

- For most items, staff has filled in the names of the individuals or entities that were designated in 2018. However, that doesn't mean that those designations can't be discussed and/or changed.
- Mayor Pro Tem is based on a combination of 1.) Seniority and 2.) Amount of popular votes received in the local election.
- Dan Baasen no longer lives in the City of Wayzata but has represented the City on the LMCD for several years and is still a significant stakeholder as Chair of the Parks and Trails Board.
- Per the Lake Effect Conservancy agreement, the City and the Conservancy will create a Lake Effect Team, which will consist of "five (5) people made up of two (2) representatives of the Conservancy, two (2) representatives of the City appointed by the City Council, and the Mayor." The team will be established to provide input on key issues if/when they arise, and meet at least once yearly to review the current year's progress and prepare a general Lake Effect Project fundraising plan for the upcoming year.
- Also per the Conservancy Agreement, the City should also appoint a Lead Staff Person.
- In addition to the appointments, Council Members are expected to rotate duties as Council Member liaisons to the Fire Department, the HRA, and the Planning Commission.

ATTACHMENTS:

1. Draft Resolution No. 01-2019

CITY OF WAYZATA

RESOLUTION NO. 01-2019

**A RESOLUTION DESIGNATING THE
CITY APPOINTMENTS AND ASSIGNMENTS FOR 2019**

BE IT RESOLVED by the City Council of the City of Wayzata that the following appointments are approved for 2019:

Johanna McCarthy	Mayor Pro Tem
2) Dan Koch	
3) Alex Plechash	
4) Jeffrey Buchanan	
Daniel Baasen	LMCD Board of Directors (Term Expires 01/31/2021)
Jeff Dahl	Suburban Rate Authority Representative
Best & Flanagan (David Schelzel)	City Attorney
Jeffrey W. Lambert, PA	Prosecuting Attorney
Hennepin County (City of Minnetonka)	Health Officer
<i>Lakeshore Weekly News</i>	Official Newspaper (was <i>Wayzata Sun Sailor</i> in 2018)
Kurt Klapprich	Assistant Weed Inspector
Kathy Leervig	Responsible Authority (for purposes of the Data Practices Act)
Rolf Erickson with Southwest Assessing	Residential Property Assessor
Hennepin County Assessor's Office	Assessor for Commercial, Industrial, Utility & Apartment & the "Promenade of Wayzata" Properties
Mayor Ken Willcox	City Representatives (Mayor + 2) on Lake Effect Team
Jeffrey Dahl	
Jeff Thomson	Lake Effect lead Staff Person
Anchor Bank	
Old National Bank	Official Depositories
UBS Financial Services	
Morgan Stanley Smith Barney	
League of MN Cities 4M Fund & 4M Plus	
Wells Fargo Bank, N.A.	

BE IT FURTHER RESOLVED that all checks drawn against the account of the City of Wayzata at ~~Anchor Bank~~ **Old National Bank** of Wayzata shall be signed by City Manager Jeffrey Dahl and by either Mayor Ken Willcox or the Mayor Pro-Tem. Said signatures may be affixed to such checks by a signature plate or by hand; and

BE IT FURTHER RESOLVED that the above signatures also shall be considered the official signatures of the City of Wayzata; and

BE IT FURTHER RESOLVED that the City Clerk and Senior Accountant shall have all authority and responsibility as delegated by the City Manager; and

BE IT FINALLY RESOLVED that the City Manager and designated (by City Manager) City employees shall have the ability to make credit card purchases on behalf of the City of Wayzata.

Adopted by the City Council of the City of Wayzata this 8th day of January, 2019.

Ken Willcox, Mayor

Attest: _____
Jeffrey Dahl, City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

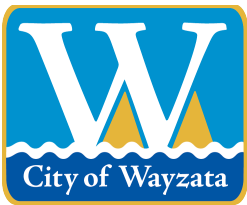
Absent:

Resolution:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 01-2019 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on January 8, 2019.

Kathy Leervig, City Clerk

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: January 8, 2019	AGENDA ITEM: 8.b.
TITLE: Consider Approval of Contract with Civitas to Design Extension of Dakota Rail Regional Trail between Barry Avenue and Ferndale Road	
PROPOSED MOTION: To Approve the Design Services Proposal from Civitas dated December 28, 2018	
PREPARED BY: Jeff Dahl, City Manager	
REVIEWED BY: N/A	

ACTION REQUESTED:

Staff recommends approval of the attached design services proposal from Civitas.

STRATEGIC PLAN IMPLICATION:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

The design services proposal for the Dakota Rail Regional Trail Extension is \$146,030. Three Rivers Park District have indicated that they would reimburse the City of this cost, including the construction phase service portion, which will not occur until construction commences.

BACKGROUND:

Update

Since the January 8th Council Packet was sent out late last week, there have been a few developments that warrant a change in recommended action. Originally, staff recommended approval of an agreement with Three Rivers Park District that spelled out their funding of the Lake Effect Project, including the Dakota Rail Regional Trail extension between Barry Avenue and Ferndale Road. Staff's recommendation was based on Three Rivers' approval of the same agreement at their board meeting on Thursday, Jan 3.

However, the Three Rivers Park District Board has delayed action until February 2019. Furthermore, they have asked to split up the agreements between the Lake Effect-related improvements and the Dakota Rail Regional Trail extension project. Lastly, direction was given that the board would fund the design first prior to committing to the capital expense.

What does this mean? In order to move forward with the design of the trail extension in January, the City will need to approve the design services proposal from Civitas without documented reimbursement of those costs by Three Rivers Park District for a month. Three Rivers staff has indicated that they are very confident that the board will ultimately approve reimbursement of the design costs in February. Worst case scenario would be that Three Rivers Park District would not approve the costs, and the City would likely be on the hook for \$20,000 to \$25,000 (services between Jan and Feb).

Constructing the Lake Street Improvements along with the Dakota Rail Regional Trail extension would benefit the City in terms of functionality (continuous trail would open at one time, rather than staggered) and likely would save dollars. Adding the trail to the overall construction project would reduce mobilization costs and would likely result in an overall lower bid, given economies of scale. See the attached email from Scott Jordan of Civitas.

It is imperative that if the Dakota Rail Trail Extension is to be built at the same time of the Lake Effect/Lake Street-related improvements, that the design proposal is approved in as soon as possible. Three Rivers and City staff agree that in order to keep the expertise and consistency of the broader Lake Effect Design, the City

should utilize Civitas for design services.

The attached design services proposal includes a four task approach which includes significant public engagement at the front end of the process:

- Schematic Design---4 weeks (Meetings with adjacent property owners, Open House, and City Council Meeting);
- Design Development---4 weeks (City Council Meeting);
- Construction Documents---14 weeks (No Public Meetings); and
- Construction Phase Services---24 weeks (No Public Meetings).

The objective of the design process will be to design an extended regional trail that takes into account the existing Lake Street landscape between Barry Avenue and Ferndale Road, the proposed design of the Lake Effect Project, and the existing conditions of the Dakota Rail Trail west of Ferndale.

ATTACHMENTS:

1. Proposal from Civitas to design Dakota Rail Regional Trail Extension from Barry Avenue to Ferndale Road, dated December 28, 2018 and Email from Scott

December 28, 2018

CIVITAS

City of Wayzata
600 Rice Street
Wayzata, MN 55391
(952) 404-5300
Jeff Dahl, City Manager

>Urban Designers
>Landscape Architects
>Planners

Re: Civitas Job 2-15-0032

Dear Jeff,

We are very excited that the City and Three Rivers Park District is moving forward with extending the dedicated off-street bike/streetscape design from Barry Avenue west to Ferndale. Civitas will be supported by our team of technical consultants including Solution Blue – Civil Engineering, LKPB Engineers – Lighting and Electrical Design, Water-in-Motion - Irrigation, and SRF Consulting for Traffic and Railroad Crossing Design.

Please review the attached Scope of Services. If more clarification is needed, I would be happy to meet with you to review the document in detail.

If the content is acceptable, please sign and return a digital copy to me. This will finalize our agreement and we will begin work immediately. Or, if you prefer, you may attach this document to your standard agreement form.

Again, thank you for this opportunity. Please give me a call should you have any questions or comments.

Sincerely,



Scott Jordan
Treasurer

cc: SH, SM
Attachments

1200 Bannock Street
Denver, CO 80204
T: 303.571.0053
F: 303.825.0438
www.civitasinc.com

CONSULTING SERVICES AGREEMENT:
PROFESSIONAL LANDSCAPE ARCHITECTURE SERVICES
FOR WAYZATA LAKE STREET/DAKOTA RAIL REGIONAL TRAIL
EXTENSION

CIVITAS

>Urban Designers
>Landscape Architects
>Planners

CIVITAS PROJECT# 2-15-0032

PROJECT INFORMATION

Owner:

City of Wayzata
600 Rice Street
Wayzata, MN 55391
(952) 404-5300
Jeff Dahl, City Manager

Partner Institution:

Three Rivers Parks District
3000 Xenium Lane North
Plymouth, MN 55441
(763) 559-9000

Landscape Architectural Consultant:

Civitas, Inc.
1200 Bannock Street
Denver, CO 80204
(303) 571-0053 phone
Scott Jordan, Principal in Charge
Sarah Maas, Project Leader

Subconsultant(s) to Civitas:

Civil Engineering

Solution Blue
444 Cedar Street, Suite 1005
Saint Paul, MN 55101
(651) 294-0038
Mitchell Cookas, Vice President

Traffic Engineer

SRF Consulting Group, Inc.
One Carlson Parkway North, Suite 150
Minneapolis, MN 55447
(763) 249-6728
Matt Hansen, Principal

Irrigation Consultant

Water In Motion
175 James Avenue North
Minneapolis, MN 55405
(844) 797-9713
Tim Malooly, Owner

Electrical Engineer

LKPB Engineers
3001 Broadway St. NE Suite 601
Minneapolis, MN 55413
(612) 540-5020
John Killeen, Principal

1200 Bannock Street
Denver, CO 80204
T: 303.571.0053
F: 303.825.0438
www.civitasinc.com

GENERAL SCOPE OF SERVICES

As part of the current Lake Effect Design effort, Civitas has developed a streetscape design for Lake Street from Barry Avenue to Broadway. The proposed design includes a ten-foot off-street bike facility, with a 2.5' hardscape buffer between the back of curb and the bike lane and a 5'-6" planted landscape buffer between the bike lane and the 7' wide pedestrian sidewalk on the south side of Lake Street. The scope of services included in this agreement would extend the proposed regional trail west from Barry Avenue to Ferndale along the south side of Lake Street. The Lake Street Scope of Services include:

- Roadway and sidewalk improvements along the south side of Lake Street between Barry and Ferndale of similar detail and quality as currently proposed east of Barry.
 - We assume that the proposed improvements to Lake Street will limit disturbance to the existing sidewalks, trees and tree lawns, and road surface, however, reconfiguring of the south curb and restriping of Lake Street is likely.
 - The proposed roadway improvements will be limited to feathering in the existing road surface to the new curb-line and restriping the existing pavement surface, if needed.
- Proposed improvements to the existing Ferndale Railroad Crossing to match the design and safety intent of the current design efforts associated with the existing crossings at Barry and Broadway.

COMMUNITY OUTREACH

Building upon the outreach process completed during the previous and current phases, this scope of work will utilize the following methods to maintain a transparent and open design process through regular touch points throughout the process.

1. Individual Meetings with Adjacent Property Owners
Early in the design process a Civitas team member will meet individual property owners to discuss the proposed improvements, address their concerns, and provide them with an opportunity to provide input into the final alignment/design.
2. Community Open House and City Council Updates
Similar to the first community open house hosted as part of the current scope of work, we anticipate hosting an open house style meeting where the community members are free to come and meet with the design team and review the proposed design alternatives. Because of the timing of this effort, we have included a separate Community Open House to facilitate a community discussion.

Task 1 Schematic Design

4 weeks

Building upon the work completed during the current phases of the project, the Civitas team will test and design the proposed bikeway extension against the updated Survey provided by the City of Wayzata. The focus of this effort will be on testing the proposed streetscape improvements, and exploring up to three (3) design alternatives.

Meetings

- | | |
|---|---|
| • Stakeholder Meetings (Adjacent Property Owners) | 2 |
| • Community Open House | 1 |
| • City Council Work Session | 1 |

Travel to Wayzata

- | | |
|-----------------------------|---------------------------------|
| • City Council Work Session | 1 trip with 1 Civitas Attendee |
| • Community Open House | 1 trip with 2 Civitas Attendees |

Deliverables

- Lake Street Schematic Design Plan
- Ferndale Railroad Crossing Design
- Updated Plan Rendering
- Lake Street Sectional Drawings

Task 2 DESIGN DEVELOPMENT

4 weeks

After the completion of the Schematic Design Phase, the Civitas team will prepare Design Development Documents. This phase of the work scope will include design refinement to further evaluates the design concepts, relative costs, the materials to be used and the construction methodologies to be employed in the construction phase. Final Design Development Documents include all necessary design and engineering frameworks and plans/details (included but not limited to grading, layout, civil, utility, architecture, structural, lighting, planting and irrigation), sections, elevations, details and outline specifications necessary to obtain approvals and inter-team coordination. The Civitas team will work closely with the City staff and Three Rivers staff to ensure the project meets all city and regulatory requirements, is tracking with the overall project budget and the deliverables to meet City standards.

Meetings

- | | |
|-----------------------|--------------------------------|
| • City Council Update | 1 trip with 1 Civitas Attendee |
|-----------------------|--------------------------------|

Deliverables

- 100% DD Technical Drawings
- Outline Specifications
- Updated Opinion of Probable Construction Costs

Following the completion of the Design Development Drawings, the Lake Street Extension drawing will be folded into the Lake Effect Phase 1 Construction Document package.

Task 3 CONSTRUCTION DOCUMENTS

14 weeks

Upon completion of the DD phase, Civitas and the entire design team will prepare final Construction Documents for bidding and final contract negotiation. Civitas will lead this process. The Construction Documents include: construction plans, construction specifications, and construction sections/details necessary to construct the scope of the improvements. The Civitas team will be responsible for the design, inner-team coordination and delivery of all construction documents necessary to complete the scope within the site boundary and within the defined project construction budget. The Construction Document phase will include City Plan review /referral comment process checks at 50% and 100% stages of the Construction documentation process.

Assumed in this phase of the scope of work are permit approvals through the City of Wayzata and the NPDES Permit.

Deliverables

- 50% CD Technical Drawings
- 50% CD Specifications (CSI Format) – Division 1 to be provided by the City of Wayzata
- 100% CD Technical Drawings
- 100% CD Specifications (CSI Format) – Division 1 to be provided by the City of Wayzata

Task 4 CONSTRUCTION PHASE SERVICES

24 weeks

The construction phase services for this scope of work is assumed to occur concurrently with the construction of the existing phases of the project. If construction does not occur concurrently additional fee and travel expenses will be required.

Construction Phase services can range dramatically in scope and fee based on the final project delivery method. For the purposes of this proposal we have assumed a typical Design/Bid/Build scenario where the design team will only be responsible for reviewing work in progress to determine if the installation is meeting design intent, responding to RFI's, reviewing submittals/mock-ups and issuing design changes. The design team will not be responsible for processing Contractor pay applications, or performing roles typically associated with an Owner's Representative. If at any point in the process the delivery method is changed, or the City requires the design team to perform services not specified in this proposal or services typically performed by an Owner's Representative, the design team will work with the City to negotiate an additional services agreement in the form of a scope/fee addition or deduction as required.

Our construction phase services will be led by Solution Blue, who will conduct weekly site visits, documented with field reports. They will also act as the design team's prime contact when questions or issues arise during the process. During construction, the design team will assist the city in the review of the work in process. We anticipate that this will include attendance at a Pre-Construction Meeting(s), review of submittals and shop drawings, and preparation of drawing clarifications as needed.

The design team anticipates regular visits by other consultants as necessary to the site during construction to review the work in progress. These visits will be documented with Field Reports. Members of the design team will attend periodic construction team planning sessions, initial site walks to punch list completed work, final site walk for final acceptance and warranty period site walk. In this phase we will prepare all necessary field reports, punch lists, prepare necessary change orders, review all submittals and shop drawings, review the as built conditions and prepare final as built drawings in digital CAD and PDF formats.

Meetings

- Additional Construction site walks/trips (Civitas) 4

Deliverables

- Field reports for construction progress
- Written and graphic RFI responses to field conditions
- Review of all submittals and shop drawings
- Punch lists and final acceptance reviews and letters

DETAILED FEE BREAKDOWN



Design Phase Services

Task 1 Schematic Design	\$ 33,340
Task 2 Design Development	\$ 31,800
Task 3 Construction Documents	\$ 38,140
subtotal	\$ 103,280

Reimbursable (including Travel)	\$ 6,000
Total Design Phase Services	\$ 109,280

Construction Phase Services

Task 4 Construction Phase Services	\$ 32,750
subtotal	\$ 32,750

Reimbursable (including Travel)	\$ 4,000
Total Construction Phase Services	\$ 36,750

Total Fee \$ 146,030

PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COSTS

Femdale to Barry Extension				
material	qty.	Units	\$/Unit	Cost
Asphalt Bike Lane	1,045	SY	\$30.00	\$31,350.00
Integral Colored Concrete with Sand Finish and Detailed Jts	10,118	SF	\$20.00	\$202,360.00
Planting w/Irrigation	3,727	SF	\$6.00	\$22,362.00
Curb and Gutter	1,572	LF	\$25.00	\$39,300.00
Demo Curb	1,572	LF	\$15.00	\$23,580.00
Demo Asphalt / Concrete	21,201	SF	\$0.67	\$14,204.67
Utility Adjustments	1	LS	\$75,000.00	\$75,000.00
Roadway Repair and Striping	1	LS	\$75,000.00	\$75,000.00
Improved Rail Crossing	1	LS	200,000	\$200,000.00
Sub Total				\$683,156.67
			Construction Contingency (15%)	\$102,473.50
			Total	\$785,630.17

ASSUMPTIONS

- Only submittals noted under deliverables are included. If additional submittals are required or multiple updates to submittals are required, additional fee will be necessary.
- Presentation models and 3D animations are not included, but can be performed as additional services to the agreement as directed by the Client.
- All submittals will be in digital format. All submittal hardcopies including Mylars to be provided by Client.
- All drawings to be completed in AutoCAD format.
- Maintenance Manual is not included, but can be performed as an additional service.

- F. Only the services and meetings outlined above are included in this scope of work, if additional meetings or studies are required, additional fee in the form of an additional services agreement will be required.
- G. We have assumed a 24-week period for Construction Phase Services. Once a contractor has been selected and a construction schedule is completed, if the anticipated Construction period exceeds the anticipated timeframe by greater than 2 weeks, additional fees will be necessary and will need to be negotiated through an additional services agreement. Please refer to the graphic schedule attached as exhibit 1 for additional detail.
- H. City of Wayzata to provide Division 1 and all Bid RFP and Bid Form Documents.

FORM OF CONTRACT

Labor for services described in this proposal would be provided under a fixed-fee agreement, with subconsultants and reimbursable expenses included in the fee.

REIMBURSABLE EXPENSES

Normal reimbursable expenses include local travel within the Denver metropolitan area, printing, delivery services, and photo reproduction. Expenses will be billed at cost plus 10%. Printing multiple copies of approval and bid documents is not included.

TRAVEL

Travel outside the Denver metropolitan area is anticipated. Expenses related to such travel will be billed in accordance with other project reimbursable expenses as detailed above.

ADDITIONAL SERVICES

When the Owner or Client requests activities and/or work products that are above and beyond the Scope of Work in this proposal, an Additional Services request will be made by Civitas to the Owner/Client. This request must be approved by the Owner/Client prior to Civitas beginning the additional work. Based on the Owner's/Client's and Civitas' needs, the additional service may be considered an additional billing group, or may be included in the overall contract amount.

BILLING RATES



Senior Principal	\$275.00/hr
Principal	\$225.00/hr
Principal 1	\$190.00/hr
Project Director	\$190.00/hr
Senior Project Leader I	\$150.00/hr
Project Leader	\$125.00/hr
Designer III	\$100.00/hr
Designer II	\$90.00/hr
Designer I	\$80.00/hr
Tech/Clerical	\$80.00/hr

ACCEPTANCE

Signature

A handwritten signature in black ink, appearing to be 'S Jordan', is written over a horizontal line.

Signature

Date December 11, 2018

Date

Name Scott Jordan - Treasurer

Name

Company Civitas
1200 Bannock Street
Denver, CO 80204

Company

Phone (303) 571-0053

Phone

Fax (303) 825-0438

Fax

Please sign and return a digital copy to Civitas Inc.

TERM & CONDITIONS

- A. STANDARD OF CARE: The services provided by Consultant pursuant to this Agreement shall be performed with that degree of care and skill normally exercised by design professionals of similar experience working under the same or similar conditions in the same locale.
- B. TERMINATION CLAUSE: This Agreement may be terminated by either party upon seven (7) days written notice, at which time and invoice for final payment shall be sent by Consultant to Client for payment of all work completed to the date of notice.
- C. RESPONSIBILITIES OF CLIENT: The Client shall provide all criteria and information as to the requirements for the Project to the Consultant.
- D. NONDISCRIMINATION IN EMPLOYMENT: In connection with the performance of work under this Agreement, Consultant agrees that in its employment decisions (including but not limited to hiring, firing, promotion, demotion, compensation and other terms and conditions of employment), it will not engage in unlawful discrimination on the basis of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability. This provision does not create rights in any third party.
- E. INVOICING: Consultant will invoice Client monthly, and invoices are due upon receipt by Client.
- F. REIMBURSABLES: Reimbursable expenses include but are not limited to out of pocket expenses such as progress and presentation printing, telephone, mileage costs, travel, delivery services and photo reproduction. Expenses will be invoiced at cost plus 10%.
- G. CHANGE IN SCOPE OF SERVICES: In the event of a change in the scope of services, Consultant shall be entitled to additional compensation as mutually agreed by Consultant and the Client in writing. Such additional services will not commence until written approval is provided from Client.
- H. OWNERSHIP OF DRAWINGS: Original drawings and other documents are Instruments of Service and are the property of Client whether the project for which they are made is completed or not. The Consultant and Client both retain rights for the reproduction and publication but not for the application of work products under this scope or other projects.
- I. CREDIT FOR WORK: Consultant reserves the right to utilize information produced during the work of this Agreement for promotional and educational purposes. Consultant shall give appropriate credit to Client in any publicity releases, awards submissions, publications, and on-site signs which identify other professionals and/or contractors working on this Project.
- J. LIMITATIONS: Civitas shall not be liable to the Client for incidental, indirect or consequential damages arising out of or connected to this Agreement, including but not limited to loss of use, loss of profits, lost income, unrealized energy savings, diminution in property value.

CIVITAS

>Urban Designers
>Landscape Architects
>Planners

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