Wayzata Parks & Trails Board
January, 15 2014
Meeting Minutes

Meeting was called to order at 7 pm at Wayzata City Hall January 15, 2014.

Present: Dan Baasen as Chair, Merrily Borg Babcock, Joanie Cunningham, Sarah Randolph, Holly Evans & David Dudinsky (staff).

Minutes of December meeting were approved as written by motion of Borg Babcock, seconded by Randolph and unanimous vote of board.

Agenda for 1/15/14 meeting approved as amended by Borg Babcock. Motion by Borg Babcock, seconded by Cunningham and unanimous vote of board.
*Note to Board of Council increase authorized P&T Board from 5 to 7 members (2 unfilled).

Board welcomed new member Holly Evans and new 3 year term of Sarah Randolph. Holly gave Board a summary of her background and experience and enthusiasm for serving on P&T Board.

Old Business:

1) Dave Dudinsky reviewed capital improvement assignments by City Council with input from the P&T Board. Approvals for 2014 are as follows:

   Parks & Trails Improvement Fund:
   A) $1,500 Dog cleanup dispensers at 10 locations (all parks)
   B) $3,000 Create park brochure
   C) $500 Heritage Park: Add Forsythia to west hill
   D) $1,500 Repair to walkway at Post Office Park
   E) $89,964 Way finding signage for trails plan (carried over from 2013)

   Lake Front Improvement Fund:
   A) $2,000 Beach drinking fountain
   B) $2,000 Depot drinking fountain
   C) $2,000 Depot Adirondack Chairs
   D) $5,000 Provide facilities for food vendor in Beach House
   E) Continuing repair to Parks & to Trail Connections

   A discussion was held between Board members regarding past and next steps of decision making process. Projects listed for future years are not necessarily approved, but on the drawing board. City Council approves only projects for current year. Dudinsky noted next step on approved list for 2014 is bidding process. Dudinsky will keep Board informed as to progress.

2) Beach House food vendor project:
Dudinsky and Heidi Nelson met with Tim & Michael from McCormicks Restaurant. Dudinsky shared issues facing City with this project and talked about next steps and alternatives. Fairness issues were discussed. He indicated target date for final decision is March 2014. Details will be in the contract.

3) Website Subcommittee Report:
Borg Babcock and Cunningham, in a meeting with Samantha, determined that RFP would be approved in January with a March rollout of the project. A questionnaire was distributed and discussed with further discussion in Feb & March. Suggested that a "smart phone" application be included as well as key components for clear understanding of Parks & Trails features and programs, locations, activities, and opportunities at each of our parks.

New Business:

Both Dan Baasen & Merrily Borg Babcock were unanimously voted to serve as Chairman & Vice Chair for 2014.

Request that City e-mail addresses be established for Board members with automatic forward to personal e-mail.

Dudinsky discussed request for Chamber of Commerce meeting at noon on January 21st to develop brochure for Wayzata. Board expressed importance of not compromising needs for P&T. Evans and Randolph agreed to attend meeting on 21st to represent P&T.

Baasen initiated discussion for private funding opportunities. He emphasized need to clarify ways for private citizens to contribute or sponsor various activities or projects. Do we need a "Fund" or Foundation – what are legalities? Baasen agreed to meet with City Manager & City Attorney. Borg Babcock agreed to meet with a representative of Minneapolis Parks Foundation.

Additional notes:

Big Woods celebration coming in 2014. Steve Fox now Chairs Communications Committee for City of Wayzata.
Merrily Babcock brought up need to meet with Presbyterian Homes about "Great Lawn". Protocol was defined.
Dudinsky indicated hockey boards would need to be replaced at Klapperich Park. Child safety issues were raised.

Meeting adjourned at 9:10.