PARKS AND TRAILS BOARD

MEETING MINUTES

Wednesday October 16, 2013

Wayzata City Hall, 600 Rice Street East

1. CALL TO ORDER/ ROLL CALL:

Meeting was called to order by Chair Baasen at 7:00 PM

Present: Dan Baasen, Merrily Borg Babcock, Joanie Cunningham, Dick Himes, and Sarah Randolph

Staff present: Dave Dudinsky

Guests present: Bridget Anderson, Wayzata City Council

Andrew Mullin, Wayzata Foundation information

APPROVAL OF MEETING MINUTES FROM September 18, 2013:

- Minutes were reviewed with multiple corrections from the transcribed minutes and Board agreed that a re-write was appropriate and would be transmitted electronically to each board member for approval, then submitted to the city as official.

APPROVAL OF AGENDA

- Merrily Babcock moved to approve, Dick Himes seconded and approved unanimously
- Baasen agreed to transcribe recorded meeting to minutes

Andrew Mullin was request by Chair Baasen to update the Board with his experience with the Wayzata Foundation. He disclosed that he was not there as a member of the Council or as an officer of the Foundation but agreed to update P&T Board on his experience with the City and the Foundation.

- Mullin shared that the Wayzata Foundation was a 501C3 entity that was formed by a group of Wayzata residents including Jake Beard and Gerry Carisch to serve the greater Wayzata area with intent to improve Parks. It was involved with a number of projects including Children's Garden at the Library Property, Dedicated benches throughout the City and the Riley Platform on the Depot property. Its purpose is to act as a conduit to contribute to city parks and parkland around Wayzata.

- Other Third Party sources contributed to project around the City including the lighting program at Klapperich Park Twins Foundation coordinated through Hennepin County
- CIP funds for Parks & Trails benefit come four sources; General Fund, Street Fund, Public Works funding and the Lake Front Fund, Sources for these funds come from levy and Development fees that have been reduced in recent years.
- Mullin shared that the P&T Board was formed with the role of working with the citizens of Wayzata to bring forward ideas for improvement and implementation to the City staff and serve as advisory to the City Council. Outside funding request need to be channeled through City Staff as they are the only entities of Wayzata with the authority to request funds for projects. The Council has ultimate authority to make those decisions on behalf of the City.
- Mullin discussed the Minneapolis Charity Park Foundation as an example of citizens working with a Park Board and that it had both funding and direction from Wayzata residents.

Mullin was asked by P&T member Himes to clarify PROCESS for P&T Board. Mullin indicated;

- Interact with Community
- Provide recommendations to proper authority (Staff)
- Interact with the City Council

Dudinsky reminded the Board that process with Gov't was slow and that patience is essential

2. OLD BUSINESS

A. Revised priority list Pricing and cost evaluation

- Dudinsky indicated he needed more clarity as to what projects that were presented by P&T really entailed and recommended a Work Shop with two of his staff during regular working hours to finalize for pricing.   After the workshop Dave would then review with Board at the November meeting of the P&T Board prior to CIP review with the City Council in December. Workshop was set for November 1, at 1:30 at the Public Works Building. Baasen requested that each board member send to him their top three CIP and Maintenance recommendations in order to trim down our recommendations for pricing by Dudinsky. List to Dan by 10/23.
- Dudinsky reminded Board again that it takes time and that it should not get frustrated with the process. He also said that we have a good collaborator with the Lake Effect Effort that will no doubt influence Wayzata Parks & Trail in the future. The priorities presented to the Council in August by Chair Baasen was an update and did not call for action as CIP was still undetermined and no costs were attached to the priorities disclosed at that meeting.   It was informational and an update on the focus of the Board.
- Dudinsky commented on Post Office Pocket Park alternatives

B. Merrily Babcock discussed Food Service at the Public Beach. She had discussions with McCOrmick's and a proposal using the utility room at the Beach. Dudinsky commented that there wasn't that much room in the building and that space available would be very small. He encouraged that entities interested in providing services at the Beach should contact him.

C. Himes and Babcock discussed drinking fountain alternatives.

D. Due to time restraints, Chair recommended that the discussion of both Website Design and P&T Brochure development be tabled to the next meeting in November. It was moved and seconded; passed unanimously

3. Motion was made and seconded to adjourn at 9:10 pm. Unanimously approved