

**WAYZATA CITY COUNCIL
MEETING MINUTES
July 2, 2019**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also, present: City Manager Dahl, Interim Director of Planning and Building Zweber, Project Engineer Jen Schumann, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Mrs. McCarthy, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Tour de Tonka Bike Ride Presentation

Tim Litfin, Director Tour de Tonka, talked about Tour de Tonka on Saturday, August 3, 2019. He presented Tour de Tonka by the numbers, volunteer opportunities, 2018 statistics, 2019 plans, police and fire departments, and sponsors.

Mayor Willcox asked what drew riders to this race. Mr. Litfin thought it was because customer satisfaction was a high priority. He also pointed out that it was a high energy race because all the riders start together. Mayor Willcox said it was always a colorful display.

b. Lake Effect Conservancy Status Update

Andrew Mullin, Chair Lake Effect Conservancy, talked about the areas of focus, marketing, and fundraising.

Mayor Willcox asked how many board members there were currently. Mr. Mullin answered fourteen.

Mr. Dahl noted that once their marketing effort was complete, it would come back before the Council for review.

c. Ferndale Road Sidewalk

Daniel Drotning, 120 Westwood Lane, advocated to add an extension to the sidewalk on Ferndale Road, from Old Wayzata Boulevard to Lake Street, to the Capital Improvement Plan budget. He was worried about the safety of families trying to get to the lake especially in winter and thought it made sense to continue the sidewalk there.

Mayor Willcox said it had been looked at periodically, but there were some obstacles.

Mr. Dahl said staff would take a look at it, but it did make sense since a sidewalk extension was being added at Meyer Place.

1 **d. Lake Effect Affects**

2 George Carisch, owner of Marquee Place, expressed concern about traffic and construction
3 especially as it related to tenants. He requested the Council send timeline to all businesses
4 in Wayzata so they could plan accordingly.

5 Mr. Dahl mentioned that Item 8.b. dealt with moving forward with the bidding
6 process. Assuming that it was approved, the City should begin procuring contractors
7 within one month's time. He also noted that the timeline would depend on the capability
8 of the contractor and the weather.

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10 **AGENDA ITEM 6. New Agenda Items.**

11 None.

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13 **AGENDA ITEM 7. Consent Agenda.**

14 Mr. Dahl noted corrections to Item 7.g. The date October 2, 2020 on Page 2 of the
15 Resolution should be changed to October 2, 2019. Also, the last paragraph of Page 3 of
16 the Resolution should identify the variance as Planned Unit Development.

17 Mr. Plechash asked a question concerning Item 7.d. He said Compensation and
18 Billing referred to an hourly basis, but there was not an hourly fee listed. Mr. Schelzel
19 confirmed that PVN would bill hourly; however, they would be capped at the agreed
20 amount.

21 Mayor Willcox asked if Item 7.e. limited the City's debt capacity. Mr. Dahl said
22 the City's capacity was \$10 million. The Housing would limit the City's capacity by \$2
23 million. Jennifer Hanson, Dorsey & Whitney, further explained that the total debt was \$77
24 million, but only \$75 million was outstanding. \$2 million was needed for cost of issuance,
25 etc.

26 Mrs. McCarthy asked a question regarding Item 7.i. She said that state bonding
27 covered the cost of construction, but not this cost because it was design. Mr. Dahl
28 confirmed.

29 Mrs. McCarthy made a motion, seconded by Mr. Plechash, to approve the consent
30 agenda, as amended:

- 31 a. Approval of City Council Workshop Minutes of June 18, 2019 and City Council
- 32 Regular Meeting Minutes of June 11 and June 18, 2019
- 33 b. Approval of Check Register
- 34 c. Approval of Municipal Licenses
- 35 d. Approval of Professional Services Agreement with PVN for Stabilization Plan for
- 36 Section Foreman House
- 37 e. Adoption of Second Reading of Ordinance No. 788 Proposing Refinancing of
- 38 Housing Revenue Boards for Wayzata Bay Senior Housing, Inc.
- 39 f. Adoption of Second Reading of Ordinance No. 789 Amending Chapter 603 of the
- 40 City Code pertaining to Food Establishments
- 41 g. Approval of Resolution No. 25-2019 Approving an Extension of Zoning Approvals
- 42 at 235 and 239 Lake Street East
- 43 h. Authorize Purchase of Jetter/Vactor Truck in 2020
- 44 i. Approval of Proposal from Civitas and Amended Scope of Services for Design of
- 45 Railroad Crossing Improvements

46 The motion carried 5/0.

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2 **AGENDA ITEM 8. New Business.**

3 **a. Consider Adoption of Resolution No. 24-2019 Authorizing Submittal of the**
4 **2040 Comprehensive Plan to the Metropolitan Council**

5 Mr. Zweber talked about the approval process, City Council review, remaining steps, and
6 action steps.

7 Mr. Plechash liked the toned-down mandates. He pointed out two corrections. On
8 Page 104 of the Agenda packet in the third sentence in the last paragraph, and should be
9 changed to an. Also, on Page 130 in the Assessment Chart, the second highest number
10 needed to be corrected. He noted that Wayzata had the lowest rent around the lake.

11 Approval Process, City Council review, remaining steps, and action steps.

12 Mr. Koch noted on Page 219, "Complete Streets" should be changed to multi-
13 modal.

14 Mayor Willcox wanted to add "preserve the small-town feel" on Page 95. He
15 approved using multi-modal, but still wanted to add language such as "where possible".

16 Mr. Buchanan thought using multi-modal was appropriate.

17 Mr. Plechash was also comfortable with the language.

18 The Council discussed the language and agreed to using "multi-modal where
19 possible" to replace complete streets and multi-modal throughout the Plan.

20 Mr. Buchanan made a motion, seconded by Mr. Koch, to Adopt Resolution No. 24-
21 2019, Authorizing the Submittal of the Wayzata 2040 Comprehensive Plan to the
22 Metropolitan Council, with changes recommended by the Council. The motion carried
23 5/0.

24
25 **b. Consider Approval of Plans and Authorization to Solicit Public Bids for the**
26 **Lake Effect Project**

27 Mr. Dahl discussed the requested action, financial and budget considerations, background,
28 changes, and next steps.

29 Mr. Plechash asked if the specification would require wood. Mr. Dahl answered
30 that wood was proposed. Mr. Plechash wanted a concerted effort to communicate to
31 businesses and others what to expect. Mr. Dahl noted the Navigate Wayzata site would
32 have a component specifically to address that issue.

33 Mrs. McCarthy reminded staff of the workshop where materials were discussed for
34 seating and path and asked why those recommendations were not in the specifications. Mr.
35 Dahl said it was partly due to value engineering and partly due to safety concerns. He said
36 that staff would reiterate the Council's preference to keep the agreed upon materials.

37 Mr. Buchanan supported Mrs. McCarthy's comments on the previously agreed
38 upon materials especially in regard to the bike path. He was in favor of visual simplicity.

39 Mr. Koch agreed and wanted to see the benches go back to granite slab.

40 Mayor Willcox asked what would happen to the bid process if the Council did not
41 move forward tonight. Mr. Dahl answered one option would be to move forward with the
42 Council's feedback. Another option would be to table the item and bring it back to the
43 Council with alternatives. Third, the Council could approve the plan, but leave this one
44 part open. It would be added later as an addendum to the Plan.

45 Mr. Buchanan did not want to table approval of the Plan.

Ms. Schumann explained the bidding process could move forward with a place holder for redesign of the benches. The design changes could be added before bid opening as an addendum.

Mr. Koch made a motion, seconded by Mr. Plechash, to approve the plans and authorize staff and Civitas, Inc. to solicit bids through a formal public bidding process for the Lake Effect Project (Lake Street, Lake Street Plaza, and the Dakota Rail Regional Trail Extension), contingent upon and alternative plan for benches to be reviewed at a subsequent meeting. The motion carried 5/0.

c. Consider Approval of Business District Initiative Agreement with Hennepin County

Mr. Dahl shared that Hennepin County had awarded the City of Wayzata \$40,000 through its Business District Initiative Program to help fund the “Navigate Wayzata” marketing initiative.

Mrs. McCarthy asked if Navigate Wayzata was integrated into the City’s website. Mr. Dahl confirmed. Mrs. McCarthy asked about the distribution of materials to businesses that the Chamber had provided. Mr. Dahl said the first phase was to create a brand in one place and the current phase was business specific.

Dan Gustafson, 1040 E Circle Drive, asked the Council and the City to consider Wayzata.com next time it requested bids on something like this.

The Council asked Mr. Gustafson if he could have done everything listed in the Request for Proposal and if he could provide something the other agencies did not. Mr. Gustafson said he could provide similar services and more through partnerships.

Mr. Plechash asked if the Request for Proposal was public. Mr. Dahl explained that it depended on the scale of the Request for Proposal. The larger scale requests were posted in the paper. This request was discussed publically and in the Council Agenda which is on the website. Mrs. McCarthy said that the City should make it open and transparent as possible in the future.

Mr. Buchanan made a motion, seconded by Mr. Plechash, to approve the Business District Initiative (BDI) Agreement with Hennepin County. The motion carried 5/0.

AGENDA ITEM 9. City Manager's Report and Discussion Items.

a. Upcoming Events/Announcements

- Flying Pancake Breakfast at the Wayzata Depot, 44th Annual Mini Olympics at Wayzata West Middle School Football Field, and Broadway Kiddie Parade at the corner of Park Street and Broadway Avenue, ALL on July 4, 2019.

b. Council Member Updates/Announcements

None.

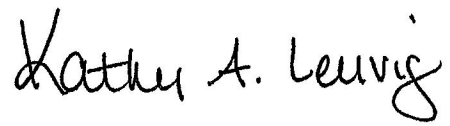
AGENDA ITEM 10. Public Forum Continued (if necessary).

There were no comments.

AGENDA ITEM 11. Adjournment.

Mrs. McCarthy made a motion, seconded by Mr. Plechash to adjourn. There being no further business, Mayor Willcox adjourned the meeting at 8:40 p.m.

1
2 Respectfully submitted,
3

A handwritten signature in black ink that reads "Kathy A. Leervig". The signature is written in a cursive style with a large, stylized 'K' and a distinct dot over the 'i' in 'Leervig'.

4
5 Kathy Leervig
6 City Clerk
7

8 Drafted by Sarah Peterson
9 *TimeSaver Off Site Secretarial, Inc.*