WAYZATA CITY COUNCIL MEETING AGENDA

Wayzata City Hall Community Room, 600 Rice Street
Tuesday, June 3, 2014

WORKSHOP AGENDA:

6:15 PM DISCUSS COMPENSATION AND CLASS STUDY

7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	TT	JA	KW	AM	BA	VOTE	PAGE #
1	**Roll Call**								
2	**Approve Agenda**								
3	**Public Forum - 15 Minutes (3 min/person)**								
a.	CenterPoint Energy to Present Award of $750 Community Partnership Grant for a Defibrillator for the Police Department	Steve Marsh / Mike Risvold							
b.	Presentation by Partners in Prevention Coalition	Alison Wobschall							
4	**Consent Agenda**								3
a.	Approval of Workshop Minutes of May 20, 2014 and Minutes of May 20, 2014								
b.	Approval of Check Register								
c.	Approval of Municipal Licenses								
d.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
5	**Public Hearing**								
a.	Consider On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Cru Entertainment LLC DBA "CRU" at 700 Lake Street E.	Nelson							18
6	**New Business**								
a.	LMCD to Discuss 2015 Draft Budget and Review Activities and Projects	Nybeck							19
7	**City Manager's Report and Discussion Items**								27
a.	Next Steps Lake Effect and Downtown Parking								
8	**Public Forum (as necessary)**								
9	**Adjournment**								

Meeting Rules of Conduct:
Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:
City Council - June 17 & July 1, 2014
Planning Commission - June 16 & July 7, 2014

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

WAYZATA CITY COUNCIL
DRAFT- WORKSHOP MEETING MINUTES
May 20, 2014

6:15 PM DISCUSS POTENTIAL SITES FOR LOG CABIN

The Wayzata City Council assembled at 6:15 p.m. in the Community Room at Wayzata City Hall for a workshop meeting to discuss potential sites for the log cabin. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, and City Planner.

Per the City Council's workshop discussion with the Heritage Preservation Board, on March 18, staff walked the Shaver Park site to review potential location for the log cabin. Staff recommended that the log cabin be located on the south side of the Three Rivers Park kiosks. Staff asked for City Council direction on the placement of the log cabin. The Council discussed potential locations within Shaver Park, including concerns with water level in the staff identified location. Staff also reviewed a potential location in Klapprich Park, adjacent to the existing walkway on the eastern end of the park. The Council supported locating the log cabin in the southwest corner of Shaver Park to locate it among the forested area, and on higher ground. Staff indicated that they would begin the process of preparing the site for the foundation on which the log cabin would be placed, in the location supported by the Heritage Preservation Board and the City Council.

The workshop meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

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WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
May 20, 2014

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, and City Engineer Kelly.

AGENDA ITEM 2. Approve Agenda.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. Presentation of Mayor's Best Historic Restoration Award

Judy Starkey, Heritage Preservation Board (HPB), presented the Mayor's Best Historic Restoration Award to DeWalt and Margaret Ankeny, 553 Harrington Road, for their neoclassical revival home built in 1915. Margaret Ankeny displayed pictures of the house and property, explaining they had removed the third floor. DeWalt Ankeny said he purchased the house in 1968 and had been convinced by Carol Humphrey to not tear it down.

Mayor Willcox thanked the HPB for honoring the City's traditional homes and presented the Ankenys with a plaque to commemorate the Award.

b. Recognition of Matt Majka, Former Chair of the Communications Board

Mr. Willcox presented Matt Majka with a letter detailing his contribution to improve the City's communications and in recognition of his Chairmanship of the Communications Board. Mr. Majka stated it was his pleasure to help in these small ways and thanked the Council for this recognition. He also thanked former Councilmember Mary Bader and Councilmember Bridget Anderson for their assistance with the Communications Board.

c. Update on The Big Woods

John Berryhill, 229 Byrondale Avenue North, stated the Wayzata Football Team has an active community service program and for the past four years, the players have assisted in clearing Buckthorn from the Big Woods. He also thanked Craig Shaver III, an Eagle Scout from Deephaven, who has also helped for the past two years and the Boardwalk people who provided pizza for the volunteers.

AGENDA ITEM 4. Consent Agenda.

Mr. Tanner asked that Item 4c., Second Reading of Ordinance No. 745 – Adopting Annual Salary for Mayor and Council Members, be removed from the Consent Agenda and acted on separately.

Mr. Amdal made a motion, seconded by Mr. Tanner, to approve the consent agenda:

a. Approval of Workshop Minutes of May 5, 2014, Workshop Minutes of May 6, 2014, and Minutes of May 6, 2014
b. Approval of Check Register
~~c. Second Reading of Ordinance No. 745 – Adopting Annual Salary for Mayor and Council Members~~ This item was considered as Item 5e.
d. Municipal Licenses which Received Administrative Approval (Informational Only)
e. Police Activity Report
f. Building Activity Report
g. Consider Approval of 2014 – 2015 Agreement for Independent Assessor Services – Dan Distel

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h. Consider Approval of Resolution No. 13-2014 Extending Workers Compensation Coverage for Elected and Appointed Officials

The motion carried 5/0.

AGENDA ITEM 5. New Business.

a. Consider Resolution No. 14-2014 – 520 Ferndale Road West – Variances and CUPs

Mr. Gadow presented the request of Patricia Cavanaugh for zoning approvals to remove an existing 1,650 square foot structure at 520 Ferndale Road West and build a new single family residence. The owner also owns the adjacent property at 532 Ferndale Road West. Mr. Gadow presented details for the requested Conditional Use Permit (CUP) to redevelop a legal non-conforming lot; a Shoreland CUP for hardcover above 25% with stormwater mitigation; a Variance to the Lakeshore Setback; and, a Variance from the front yard setback. He stated the Planning Commission raised the option of moving the garage farther to the south. The applicant indicated that while it was considered, moving the house to the south would then impact three very large trees. Mr. Gadow displayed renderings of the proposed single-family residence and advised of action steps for the Council's consideration. He indicated that all actions require a simple majority vote as none impact the Subdivision Ordinance.

Mike Sharratt, Sharratt Design & Company, 464 2nd St. #100, Excelsior, stated this is a purposefully humble house, not a "show me/look at me" type of house. He indicated it will have 4,500 sq. ft. of finished space, which is small for Ferndale Road.

Mrs. Anderson commended the applicant for using real stone and brick, quality materials and a home design that does not push the limits.

Mr. Sharratt stated the house on the west side is 20 feet from the water and the house on the east side is 50 feet from the water so the owner decided the structure would be placed in context with the ground and the house was pushed towards the street to assure the trees would be saved. Because there can be no basement due to FEMA regulations, all mechanicals and storage must be housed on the first floor. The garage has only two stalls and will contain a concrete storm shelter. At the Planning Commission, it was indicated that the most crucial issue was that the side yard setbacks be respected, more so than lakeside or streetside. Mr. Sharratt stated they believe their request is reasonable.

The Council considered the application and agreed this is a reasonable solution for a difficult nonconforming property.

Mr. Amdal made a motion, seconded by Mrs. Anderson, to Adopt Resolution No. 14-2014 Approving Redevelopment CUP, Shoreland CUP, Lakeshore Setback, Variance Front Yard Setback Variance, and Lot Coverage Setback Variance at 520 Ferndale Road West. The motion carried 5/0.

Mrs. Anderson asked whether staff tracks nonconforming lots and adjustments made to setback and sight lines. Mr. Gadow stated along Ferndale Road and Bushaway Road, the 'line' in most cases is the more restrictive.

b. Consider Peavey Bridge Bid Award

Mr. Kelly reported that three bids were opened on April 22, 2014, and ranged from $1,099,421.60 to $1,328,572.65, significantly higher than anticipated. The City and County are discussing with the State how to proceed. He explained that as part of the City's grant request in 2013, a cost estimate of $650,641 was submitted to the Minnesota State Aid Office to determine grant eligible costs. From that estimate, it was determined they would fund $577,123 and the City would be responsible for the remaining costs.

Mr. Kelly advised that the State Aid office prefers to reject the bids and rebid the project in an effort to reduce the overall project cost. It is felt that a September/October bid may result in more competitive costs and that this small piece of the bridge could be combined with other work to gain an economy of scale. Another consideration that may lower the cost is to allow the

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channel to be closed for a period of time. Mr. Kelly stated staff will reconsider the bid to determine if anything can be trimmed to lower the cost and whether it can be bid with another 2015 project.

The Council considered whether any money will be saved as bidding the bridge project with a road project would probably involve two separate contractors. Mr. Kelly explained that mobilization on this bid was quite high (3-4 times the estimate) and with a larger project the mobilization costs may be lower.

The Council asked whether this project can be undertaken during fall/winter months. Mr. Kelly explained that winter project would involve a premium to heat the concrete, dewatering, and difficulty with plowing Ferndale Road to keep that area open. Mr. Kelly advised there were no concerns relating to the safety of Peavey Bridge, the issue is one of aesthetics.

Mr. Kelly answered questions of the Council relating to the funding of this bridge project. He explained it is being sponsored by Hennepin County and since State Aid funds are involved, those regulations must be followed. He stated he will ask Hennepin County whether specifications can be revised to open the project to more bidders.

Mrs. Anderson made a motion, seconded by Mr. Tanner, to reject the three bids, rebid in the fall of 2014 for a start of project in the spring of 2015, and direct staff to refine the project. The motion carried 5/0.

c. Update on Beach Concession Stand

Ms. Nelson reviewed staff's negotiation related to drafting an agreement for the beach concession stand. She stated estimates were received from the restaurant supply company for the equipment as well as the required build-out of the necessary improvements to the building. The draft agreement presumes that McCormicks would be responsible for the equipment needs for the concession operation and the City would be responsible for the permanent improvements to the building.

Ms. Nelson stated the estimate for improvements to the building is $29,858; upgrading the electrical service to the building is $22,000; and, equipment for the concession operation is $50,000 (McCormicks cost). She noted the draft agreement includes consideration of 12% of the gross revenue ($3,000 to $4,000) for use of the lease space.

The Council expressed concern that it may be August before this work is completed and the concession stand can be opened.

Tim McCormick, 1058 Loma Linda Avenue, Orono, agreed that the timing is not optimal but they think, if done right, this will be a lot of fun, good for the City, and beneficial for their enterprise. He stated this is an exciting opportunity, they want to work with the City, and are willing to be involved for the long haul.

Ms. Nelson stated the building improvements will support a concession operation and the agreement assumes a five-year term with some exit options should it not work out. She explained that if Mr. McCormick decides to not remain involved, someone else would have the opportunity.

The Council thanked Mr. McCormick for being willing to partner with the City in this initiative, even if it is late to market this year. It was noted the Parks and Trails Board brought forward this idea and it is expected a concession stand will be successful and draw people to the Park.

Ms. Nelson stated a lift station is also served by this electrical connection and if a brewery piece happens, that lift station may need to be upgraded. The Council noted there are other public benefits such as park amenities and power to the marina.

The Council acknowledged the improvements to this building are estimated to be over $200 per square foot. Mr. Amdal raised the option of locating the electric service/transformer nearer the building so the City does not have to pay the cost to obtain service from the Grove Street transformer. Ms. Nelson stated the kitchen exhaust/hood remains an open item as it may

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be considered to be a structural item. Mr. Amdal asked staff to reconsider some lower-cost building finishes as time may permit.

Mr. McCormick stated if this building does not open this summer, they were committed to have a food service cart available.

Mary Anderson, 2222 Platwood Road, Minnetonka, stated her sons have interested in operating a hotdog cart at the beach and had contacted the City about a permit for that use. She stated they are supportive of the concession stand but would ask about the timeline for this summer and if it would be considered. Ms. Nelson stated staff had a conversation with Ms. Anderson and indicated the City was already down the road of the concession stand and preferred to not have multiple vendors offering the same.

The Council indicated support or furthering improvements to the concession stand as detailed by staff and finalizing the Beach Concession Agreement with McCormicks.

d. Yacht Club Dock Modifications

Mr. Gadow stated the Wayzata Yacht Club (WYC) and Wayzata Community Sailing School (WCSC) are scheduled to appear before the Lake Minnetonka Conservation District (LMCD) in the next few weeks to request approval to modify existing docks related to the WCSC operations. The request includes: installation of the narrow floating dock adjacent to the island for use by WCSC participants; lengthening of the second to the last dock off the WCSC site from 20 feet to 30 feet to match the last dock length; and combining Site 2 and Site 4 to allow storage of unrestricted watercraft on the WCSC property.

Jonathan McDonagh, WYC Rear Commodore, concurred with staff's presentation and explained the floating dock will allow children to board smaller-sized Opti sailboats and, in the future, provide handicapped access. He stated the other slip was an oversight in the 2009 LMCD permit and they would like to put it back in. Because the LMCD does not allow storage of unrestricted watercraft at the WCSC without combining the two sites, they are seeking LMCD approval to store those boats as indicated in the CUP. Mr. McDonagh described the location of their four sites.

The Council discussed the request and whether the City had considered storage at the WCSC. Mr. Gadow explained the storage of unrestricted watercraft is regulated by the LMCD; however, the City did discuss screening and landscaping around that storage area. It was noted that once the new WCSC is constructed, it would accommodate storage of a number of unrestricted watercraft. In addition, the west parking lot had allowance for unrestricted watercraft in a designated area. Mr. Gadow stated the 187 Boat Storage Units for the properties would not be affected or modified by this request.

The Council asked whether the last two docks were in contention and the City did not want those two docks lengthened. Mr. McDonagh explained that the last two docks have always been shown to be of the same length but one is currently shorter. He clarified they are not asking for the docks to accommodate longer boats; they are requesting that one slip be longer.

Mr. McDonagh answered questions of the Council relating to the types of sailboats that are working well on Lake Minnetonka. The Council indicated it remained concerned with the impact of larger and longer boat use at the WYC as it may drive the need for parking. Mr. McDonagh assured the Council that the trend is for faster and lighter sailboats requiring less crew.

Mr. McDonagh advised that when the LMCD sends out its notice, it will indicate it is a new multiple dock license. He stated he has asked the LMCD to include additional information in that notice so recipients are aware this is not a new multiple dock.

Mr. Tanner made a motion, seconded by Mr. Amdal, to direct staff to draft a letter to the LMCD indicating the City has no objection to the three dock modifications as requested by the Wayzata Yacht Club. The motion carried 5/0.

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e. Second Reading of Ordinance No. 745 – Adopting Annual Salary for Mayor and Council Members

Ms. Nelson stated this Ordinance had been discussed at several Council Workshops and was introduced at the Council meeting of May 6, 2014. She stated it had been 19 years since the salaries of the Mayor and Council Members had been adjusted upward.

Mr. Tanner stated he pulled this item from the Consent Agenda as his position had not changed. He stated when he ran for office he wanted to be one to make positive decisions for the community and did not know there was a salary for Council Members. He stated he did not want the salary or perks to be a reason to run for this office and he does not support this increase.

It was noted this increase will not go into effect until after the next municipal election (January 1, 2015). Mr. Willcox agreed with Mr. Tanner that the salary is not a reason to run for municipal office; however, he does think it is a mark of the community in how it values its City Council and value of the Council's work.

Mr. Amdal made a motion, seconded by Mrs. Anderson, to Adopt the Second Reading of Ordinance No. 745, Adopting Annual Salary for Mayor and Council Members. The motion carried 4/1 (Tanner).

AGENDA ITEM 6. City Manager's Report and Discussion Items.

Ms. Nelson stated LHB will present the east corridor landscape plan at the June 17, 2014, meeting and address connections with the neighborhood and Circle A Drive.

Mr. Kelly provided updates on the Bushaway Road project, noting plans are being prepared for bid. Mrs. Anderson stated the Communications Board is preparing information on communications flow to assure a collaborative effort. Mr. Kelly reviewed the coordination meetings that would occur prior to going out for bids. Then, in June, County staff will begin negotiating the Construction Cooperative Agreement and it is expected construction will start about August 6, 2014.

Mr. Kelly reported on the start of restoration work for the Holdridge Road project.

Mrs. Anderson reported on the work of volunteers, thanked sponsors, and advised of upcoming opportunities. The Council added their thanks to all of the volunteers including those who organized those efforts.

Mr. Gadow reported staff met with Mary deLaittre of Groundworks Consulting and suggested she be invited every six weeks to a Workshop to address the larger Lakefront efforts such as stewardship and fundraising. He stated the Council will be asked whether it is available June 25 or 26 for a first meeting with Ms. deLaittre.

Mr. Mullin expressed concern that the developer of 143 Huntington Avenue South had been unresponsive to his numerous attempts to contact him. Mr. Gadow stated he reached out to the contractor working with that applicant (Willi Abbott) and they will be mailing a letter to the neighborhood to inform them of the construction schedule.

AGENDA ITEM 7. Public Forum Continued (if necessary).

a. Trapper's Log Cabin

Irene Stemmer, 205 Barry Avenue South, stated support for the site identified for the Trapper's log cabin and asked the Council to take formal action. Mr. Willcox stated the Council gave staff guidance at tonight's Workshop to locate the cabin in the southwest corner of Shaver Park.

Mr. Tanner made a motion, seconded by Mrs. Anderson, to locate the Trapper's Log Cabin in the southwest corner of Shaver Park. The motion carried 5/0.

AGENDA ITEM 8. Adjournment.

Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 9:02 p.m.

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Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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CITY OF WAYZATA

*Check Detail Register©

Cks 5/22/2014 - 5/28/2014

			Check Amt	Invoice	Comment
10100 Anchor Bank					
Paid Chk# 095262	5/22/2014	**ACME TOOLS**			
E 620-40000-240	Small Tools and Minor Equip		$101.00	2597108	RECIPROCATING SAW
E 610-40000-240	Small Tools and Minor Equip		$101.29	2597108	RECIPROCATING SAW
		Total ACME TOOLS	$202.29		
Paid Chk# 095263	5/22/2014	**AMERICAN FLAGPOLE & FLAG CO.**			
E 238-40000-404	Repairs/Maint - Machin/Equip		$3,235.00	112879	FLAG POLE REPLACEMENT FROM ACCIDENT (AMERIPRISE INS)
		Total AMERICAN FLAGPOLE & FLAG CO.	$3,235.00		
Paid Chk# 095264	5/22/2014	**ANOKA COUNTY**			
G 101-20300	Deposits Payable		$100.00	CASH BAIL	CASH BAIL
		Total ANOKA COUNTY	$100.00		
Paid Chk# 095265	5/22/2014	**BANK OF AMERICA**			
E 101-42200-306	Personnel Expense		$360.00		FD CERTIFICATIONS
E 101-42200-240	Small Tools and Minor Equip		$195.18		FD TOOLS
E 101-42200-433	Dues, Licensing & Seminars		$85.00		FD DUES
		Total BANK OF AMERICA	$640.18		
Paid Chk# 095266	5/22/2014	**BANYON DATA SYSTEMS**			
E 101-41500-433	Dues, Licensing & Seminars		$100.00	00151427	SOFTWARE TRAINING
		Total BANYON DATA SYSTEMS	$100.00		
Paid Chk# 095267	5/22/2014	**BATTERIES PLUS**			
E 101-41940-210	Operating Supplies (GENERAL)		$12.95	021-296960	SUPPLIES
		Total BATTERIES PLUS	$12.95		
Paid Chk# 095268	5/22/2014	**BENSON, BRIAN**			
R 233-00000-32255	Boat slip rentals		$1,788.00	REFUND	REFUND BOAT SLIP
		Total BENSON, BRIAN	$1,788.00		
Paid Chk# 095269	5/22/2014	**BIFFS, INC.**			
E 101-45200-415	Other Equipment Rentals		$42.50	W522342	PARKS SERVICE
		Total BIFFS, INC.	$42.50		
Paid Chk# 095270	5/22/2014	**BRULEY, BOB**			
G 101-20300	Deposits Payable		$999.00	REFUND	STREET CUT REFUND
R 101-00000-34190	Charges for Services/Gen Gov		($800.00)	REFUND	STREET CUT REFUND
		Total BRULEY, BOB	$199.00		
Paid Chk# 095271	5/22/2014	**CARQUEST OF WAYZATA**			
E 101-43100-210	Operating Supplies (GENERAL)		$18.39	6973-215834	PARTS/SUPPLIES
E 101-42200-210	Operating Supplies (GENERAL)		$8.44	6973-216823	PARTS/SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		$114.00	6973-216938	PARTS/SUPPLIES
		Total CARQUEST OF WAYZATA	$140.83		
Paid Chk# 095272	5/22/2014	**COMMERCIAL ASPHALT CO.**			
E 430-40000-309	Contractual Services		$978.47	WA950	ASPHALT
		Total COMMERCIAL ASPHALT CO.	$978.47		
Paid Chk# 095273	5/22/2014	**CRABTREE CAMPANIES**			
E 101-41500-200	Office Supplies (GENERAL)		$495.26	124631	SUPPLIES
		Total CRABTREE CAMPANIES	$495.26		
Paid Chk# 095274	5/22/2014	**DELTA DENTAL OF MINNESOTA**			
G 101-21717	Dental Insurance		$1,584.30	5536566	DENTAL INS.

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Cks 5/22/2014 - 5/28/2014

			Check Amt	Invoice	Comment
Total	**DELTA DENTAL OF MINNESOTA**		$1,584.30		
Paid Chk# 095275	5/22/2014	**EARL F. ANDERSEN, INC.**			
E 101-43100-226	Sign Repair Materials		$130.69	0104698	STREET SIGN REPLACEMENT
Total	**EARL F. ANDERSEN, INC.**		$130.69		
Paid Chk# 095276	5/22/2014	**EHLERS**			
E 401-40000-309	Contractual Services		$666.25	348229	253-259 LAKE ST.
E 401-40000-309	Contractual Services		$410.00	348230	BUS.SUBSIDY POLICY
E 401-40000-309	Contractual Services		$666.25	348231	ECON.DEV.STRATEGIES
E 401-40000-309	Contractual Services		$871.25	348232	TIF CONSULTING
Total	**EHLERS**		$2,613.75		
Paid Chk# 095277	5/22/2014	**EXCEL DOCUMENT MGMT.**			
E 430-46123-499	Miscellaneous		$118.79	39871	ENG.MAILING SUPPLIES
Total	**EXCEL DOCUMENT MGMT.**		$118.79		
Paid Chk# 095278	5/22/2014	**FIRSTLAB**			
E 101-45200-306	Personnel Expense		$42.95	00779161	EMPLOYMENT DRUG TESTING
Total	**FIRSTLAB**		$42.95		
Paid Chk# 095279	5/22/2014	**FRED HOLASEK & SON, INC.**			
E 101-45200-227	Plantings		$4,903.80	00016279	PLANTINGS
E 101-45200-227	Plantings		$310.00	00016325	PLANTINGS
Total	**FRED HOLASEK & SON, INC.**		$5,213.80		
Paid Chk# 095280	5/22/2014	**FRESCO**			
E 101-45203-220	Repair/Maint Supply (GENERAL)		$515.35	62211	BLVD.IRRIGATION PARTS
Total	**FRESCO**		$515.35		
Paid Chk# 095281	5/22/2014	**GOPHER STATE ONE CALL**			
E 610-40000-313	Permit Fees/Gopher State		$22.00	94090	UTILITY LOCATES
E 620-40000-313	Permit Fees/Gopher State		$21.80	94090	UTILITY LOCATES
Total	**GOPHER STATE ONE CALL**		$43.80		
Paid Chk# 095282	5/22/2014	**GROTH SEWER & WATER**			
G 101-20300	Deposits Payable		$999.00	REFUND	STREET CUT DEPOSIT REFUND
R 101-00000-34190	Charges for Services/Gen Gov		($200.00)	REFUND	STREET CUT DEPOSIT REFUND
Total	**GROTH SEWER & WATER**		$799.00		
Paid Chk# 095283	5/22/2014	**HAWKINS, ANNETTE**			
E 610-40000-216	Chemicals and Chem Products		($2,767.16)	3593437	CHEMICALS
E 610-40000-216	Chemicals and Chem Products		$2,767.16	3593437	CHEMICALS
Total	**HAWKINS, ANNETTE**		$0.00		
Paid Chk# 095284	5/22/2014	**HENN.CNTY.ACCTG.SERVICES**			
E 610-40000-323	Radio Units		$80.00	1000045193	PW RADIO CONNECTIONS
E 620-40000-323	Radio Units		$81.10	1000045193	PW RADIO CONNECTIONS
E 101-45200-323	Radio Units		$150.00	1000045193	PW RADIO CONNECTIONS
E 101-43100-323	Radio Units		$150.00	1000045193	PW RADIO CONNECTIONS
Total	**HENN.CNTY.ACCTG.SERVICES**		$461.10		
Paid Chk# 095285	5/22/2014	**INGERSOLL RAND INDUSTRIAL TECH**			
E 610-40000-242	Well & F.P. Equipment		$494.01	22580118	PARTS WP#3
Total	**INGERSOLL RAND INDUSTRIAL TECH**		$494.01		
Paid Chk# 095286	5/22/2014	**INTEGRATED FIRE & SECURITY**			
E 610-40000-242	Well & F.P. Equipment		$339.60	59123	PARTS
Total	**INTEGRATED FIRE & SECURITY**		$339.60		

*Check Detail Register©

Cks 5/22/2014 - 5/28/2014

			Check Amt	Invoice	Comment
Paid Chk# 095287	5/22/2014	**J.H. LARSON COMPANY**			
E 437-40000-404	Repairs/Maint - Machin/Equip		$313.96	S100652939.0	LIBRARY REPAIRS
	Total J.H. LARSON COMPANY		$313.96		
Paid Chk# 095288	5/22/2014	**JUDD FROST CLOTHIERS**			
E 101-43100-210	Operating Supplies (GENERAL)		$144.82	REIMB.	REIMB.FOR SNOW PLOW DAMAGE - LOST ORIGINAL CH#94581 - REISSUE
	Total JUDD FROST CLOTHIERS		$144.82		
Paid Chk# 095289	5/22/2014	**KIRVIDA FIRE, INC.**			
E 101-42200-404	Repairs/Maint - Machin/Equip		$148.95	3993	FD REPAIRS
	Total KIRVIDA FIRE, INC.		$148.95		
Paid Chk# 095290	5/22/2014	**LIFEGUARD STORE, INC**			
E 233-40000-499	Miscellaneous		$2,578.00	199247	LIFEGUARD CHAIRS & UMBRELLAS
E 233-40000-499	Miscellaneous		$142.00	199557	LIFEGUARD CHAIRS & UMBRELLAS
	Total LIFEGUARD STORE, INC		$2,720.00		
Paid Chk# 095291	5/22/2014	**LITTLE FALLS MACHINE, INC.**			
E 101-43100-220	Repair/Maint Supply (GENERAL)		$109.28	00054203	PARTS
	Total LITTLE FALLS MACHINE, INC.		$109.28		
Paid Chk# 095292	5/22/2014	**LOFFLER COMPANIES, INC.**			
E 409-40000-540	Equipment		$508.00	1738453	SOFTWARE
E 409-40000-540	Equipment		$1,129.00	1746769	COMPUTER
	Total LOFFLER COMPANIES, INC.		$1,637.00		
Paid Chk# 095293	5/22/2014	**M.M.K.R. & COMPANY**			
E 101-41500-301	Auditing and Acct g Services		$4,250.00	35802	FINAL AUDIT BILLING
	Total M.M.K.R. & COMPANY		$4,250.00		
Paid Chk# 095294	5/22/2014	**MANSFIELD OIL COMPANY**			
E 101-49200-212	Motor Fuels		$2,047.88	610310	FUEL
	Total MANSFIELD OIL COMPANY		$2,047.88		
Paid Chk# 095295	5/22/2014	**MEDIACOM**			
E 235-40000-499	Miscellaneous		$249.95		SERVICE
	Total MEDIACOM		$249.95		
Paid Chk# 095296	5/22/2014	**METERING & TECHNOLOGY SOLUTION**			
G 620-14100	Inventory of Material/Supply		$3,473.55	808	WATER METERS
G 610-14100	Inventory of Material/Supply		$3,473.55	808	WATER METERS
	tal METERING & TECHNOLOGY SOLUTION		$6,947.10		
Paid Chk# 095297	5/22/2014	**METRO FIRE OFFICERS ASSOCIATIO**			
E 101-42200-433	Dues, Licensing & Seminars		$100.00	2014 DUES	FD 2014 DUES
	Total METRO FIRE OFFICERS ASSOCIATIO		$100.00		
Paid Chk# 095298	5/22/2014	**METRO SALES INC.**			
E 630-40000-404	Repairs/Maint - Machin/Equip		$175.00	095928	MV COPIER REPAIRS
	Total METRO SALES INC.		$175.00		
Paid Chk# 095299	5/22/2014	**METROPOLITAN COUNCIL**			
E 610-40000-310	Plan Review		$350.00	0001033543	WP#2 ANNUAL DISCHARGE PERMIT
E 610-40000-310	Plan Review		$350.00	0001033544	WP#3 ANNUAL DISCHARGE PERMIT
	Total METROPOLITAN COUNCIL		$700.00		
Paid Chk# 095300	5/22/2014	**MICRO CENTER**			
E 409-40000-540	Equipment		$74.98	4955371	NEW COMPUTER CABLES

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Cks 5/22/2014 - 5/28/2014

			Check Amt	Invoice	Comment
	Total	**MICRO CENTER**	$74.98		
Paid Chk# 095301	5/22/2014	**MN POLLUTION CONTROL AGENCY**			
E 620-40000-433	Dues, Licensing & Seminars		$23.00	CERTIFICATI	CERTIFICATION RENEWAL
Total	**MN POLLUTION CONTROL AGENCY**		$23.00		
Paid Chk# 095302	5/22/2014	**MORRIE S MINNETONKA FORD**			
E 101-45200-222	Repair & Maint - Equip		$37.89	522933	PARTS/REPAIRS
Total	**MORRIE S MINNETONKA FORD**		$37.89		
Paid Chk# 095303	5/22/2014	**MOSS & BARNETT**			
E 101-41500-304	Legal Fees		$2,708.00	604652	MEDIACOM FRANCHISE RENEWAL
Total	**MOSS & BARNETT**		$2,708.00		
Paid Chk# 095304	5/22/2014	**NAPA AUTO PARTS-WATERTOWN**			
E 101-45200-222	Repair & Maint - Equip		$36.96	416981	PARTS
E 101-45200-222	Repair & Maint - Equip		$6.03	416984	PARTS
E 101-45200-222	Repair & Maint - Equip		$27.91	416986	PARTS
E 101-43300-404	Repairs/Maint - Machin/Equip		$16.76	417312	PARTS
E 101-45200-222	Repair & Maint - Equip		$93.81	417504	PARTS
Total	**NAPA AUTO PARTS-WATERTOWN**		$181.47		
Paid Chk# 095305	5/22/2014	**NEWMAN TRAFFIC SIGNS**			
E 101-43100-226	Sign Repair Materials		($77.01)	0272379	NEW STREET SIGNS
E 101-43100-226	Sign Repair Materials		$1,391.39	0273428	NEW STREET SIGNS
E 101-43100-226	Sign Repair Materials		$54.35	0273543	NEW STREET SIGNS
Total	**NEWMAN TRAFFIC SIGNS**		$1,368.73		
Paid Chk# 095306	5/22/2014	**NOKOMIS SHOE SHOP**			
E 101-45200-241	Safety equip/testings		$130.00	56592	SAFETY SHOES
E 101-45200-241	Safety equip/testings		$130.00	56593	SAFETY SHOES
Total	**NOKOMIS SHOE SHOP**		$260.00		
Paid Chk# 095307	5/22/2014	**OFFICE DEPOT**			
E 640-48000-200	Office Supplies (GENERAL)		$120.00	707514803001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		$68.15	707514803001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		$104.10	708529611001	SUPPLIES
Total	**OFFICE DEPOT**		$292.25		
Paid Chk# 095308	5/22/2014	**PAKOR INC.**			
E 630-40000-210	Operating Supplies (GENERAL)		$210.93	915496	PASSPORT SUPPLIES
Total	**PAKOR INC.**		$210.93		
Paid Chk# 095309	5/22/2014	**POPP TELECOM**			
E 610-40000-323	Radio Units		$89.54		SERVICE
E 620-40000-323	Radio Units		$32.68		SERVICE
E 101-41940-321	Telephone		$798.76		SERVICE
Total	**POPP TELECOM**		$920.98		
Paid Chk# 095310	5/22/2014	**RIGID HITCH INC.**			
E 101-43100-220	Repair/Maint Supply (GENERAL)		$142.94	1927525956	PARTS
Total	**RIGID HITCH INC.**		$142.94		
Paid Chk# 095311	5/22/2014	**STONEBROOKE**			
E 101-43100-220	Repair/Maint Supply (GENERAL)		$290.00	31187	PARTS
Total	**STONEBROOKE**		$290.00		
Paid Chk# 095312	5/22/2014	**TIME SAVER**			
E 101-41100-302	Consultants		$560.50	M20535	MTG.MINUTES

CITY OF WAYZATA

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			Check Amt	Invoice	Comment
	Total	**TIME SAVER**	$560.50		
Paid Chk# 095313	5/22/2014	**TITAN MACHINERY**			
E 101-43100-220	Repair/Maint Supply (GENERAL)		$250.66	3699952	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)		$24.50	3763102	PARTS
	Total	**TITAN MACHINERY**	$275.16		
Paid Chk# 095314	5/22/2014	**TRI-K SERVICES**			
E 101-43100-229	Dirt, Sand and gravel		$54.00	5/6/14	SOD & DIRT FOR CEMETARY
E 232-40000-210	Operating Supplies (GENERAL)		$54.00	5/6/14	SOD & DIRT FOR CEMETARY
E 232-40000-210	Operating Supplies (GENERAL)		$36.00	5/9/14	SOD & DIRT FOR CEMETARY
	Total	**TRI-K SERVICES**	$144.00		
Paid Chk# 095315	5/22/2014	**UNITED RENTALS**			
E 610-40000-415	Other Equipment Rentals		$272.87	119581775-00	EQUIP.RENTAL
	Total	**UNITED RENTALS**	$272.87		
Paid Chk# 095316	5/22/2014	**UPS STORE**			
E 101-45200-499	Miscellaneous		$10.62		SUPPLIES
E 101-43100-499	Miscellaneous		$33.95		SHIPPING
	Total	**UPS STORE**	$44.57		
Paid Chk# 095317	5/22/2014	**US HEALTH WORKS MEDICAL GROUP**			
E 101-45200-306	Personnel Expense		$172.00	0032131-MN	EMPLOYMENT PHYSICALS
	otal	**US HEALTH WORKS MEDICAL GROUP**	$172.00		
Paid Chk# 095318	5/22/2014	**WBC HOLDINGS, INC.**			
E 610-40000-499	Miscellaneous		$7.51	11169	VEHICLE MAINT.
E 620-40000-499	Miscellaneous		$7.51	11200	VEHICLE MAINT.
	Total	**WBC HOLDINGS, INC.**	$15.02		
Paid Chk# 095319	5/22/2014	**WESTSIDE WHOLESALE TIRE**			
E 101-45200-222	Repair & Maint - Equip		$22.99	723407	PARTS
	Total	**WESTSIDE WHOLESALE TIRE**	$22.99		
Paid Chk# 095320	5/22/2014	**WUNDERLICH - MALEC**			
E 610-40000-242	Well & F.P. Equipment		$405.00	6783	WP#3
	Total	**WUNDERLICH - MALEC**	$405.00		
Paid Chk# 095321	5/22/2014	**YOCUM OIL**			
E 101-49200-212	Motor Fuels		$2,354.98	606358	FUEL
E 101-49200-212	Motor Fuels		($2,334.67)	623602	FUEL
	Total	**YOCUM OIL**	$20.31		
	10100	**Anchor Bank**	$48,279.15		

CITY OF WAYZATA

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Cks 5/22/2014 - 5/28/2014

	Check Amt	Invoice	Comment

Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	$24,227.31
232 CEMETARY	$90.00
233 LAKFRONT IMPROVE	$4,508.00
235 CABLE TV	$249.95
238 SELF INSURANCE	$3,235.00
401 PERM IMPROVEMENT	$2,613.75
409 EQUIP REVOLVING	$1,711.98
430 STREET CIP	$1,097.26
437 LIBRARY/COMM.ROOM CIP	$313.96
610 WATER FUND	$5,985.37
620 SEWER FUND	$3,740.64
630 MOTOR VEHICLE	$385.93
640 LIQUOR	$120.00
	$48,279.15

AMENDED - 2014 MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL ON 6/3/14

(Recommended for approval, pending staff review for completeness of application

New 2014 Food License	
CRU	700 Lake Street East
New 2014 Seasonal Permanent Food Stand License	
Wayzata Yacht Club	1100 Eastman Lane
New 2014 Kennel License	
Andrea Wallack	215 Gleason Lake Road

WAYZATA POLICE DEPARTMENT

600 Rice Street
Wayzata, MN 55391-1734
(952) 404-5340
Fax: (952) 404-5359

To: Heidi Nelson

From: CSO Ronning

Date: May 28, 2014

Re: Dog Kennel License

Wayzata Police have received a Kennel License Application from Andrea Wallack. This is a renewal of her kennel license which had expired on 12-31-10.

The three dogs living at the home are all currently licensed in the city of Wayzata. Per city ordinance, an inspection of the yard and home was conducted by Wayzata Police Department. Since one of her animals had to be boarded until the outcome of her kennel license, I was only able to view two of her dogs which appeared healthy. The dogs are kenneled within the house most of the day where plenty of food and water is obtainable. The yard is plenty large for three dogs with both a fence and an invisible fence. I have no areas of concern regarding the safety of the animals within outside the house.

There have been previous barking dog complaints at this residence. The last call for service regarding the barking dogs was on 09-08-09. Staff recommends approval of this kennel license application.

WAYZATA RESIDENTIAL KENNEL LICENSE APPLICATION

License period 06 (month) 03 (day) 2014 (year) to December 31, 2014

APPLICANT NAME: Andrea Wallach Date of Birth 8/27/66

APPLICANT HOME ADDRESS: 215 Gleason Lake Rd.

HOME TELEPHONE: [redacted] ALTERNATE PHONE: [redacted]

KENNEL LICENSE FEE FOR 2014 - $65.00

Wayzata City Code requires that "No person shall own, harbor, keep or have custody of three or more dogs over six months of age on their property without first having secured a kennel license."

Please provide the following information:

Purpose for three or more dogs: three dogs / family pets

Will dogs primarily be kept indoors or outdoors? indoors

Will dogs have outdoor shelter and access to drinking water and food? Please describe:

Dogs live in house and have food and water inside and water outside

Please provide the following information on each dog:

Dog #1:

Dog Name: Luca Breed Australian Shep.

Color: Black+White/Gray Age: 7 Male or Female (circle one)

Date of Rabies Vaccination 5/9/14 Wayzata Dog License # 314

Name of Veterinary Clinic and Telephone Number Wayzata Animal Hospital

Dog #2:

Dog Name: Lily Breed Jack Russell

Color: Black + White Age: 6 Male or Female (circle one)

Date of Rabies Vaccination 5/13/14 Wayzata Dog License # 312

Name of Veterinary Clinic and Telephone Number _____

Dog #3:

Dog Name: Taisa Breed Jack Russell

Color: Brown + White Age: 4 Male or Female (circle one)

Date of Rabies Vaccination 5/13/14 Wayzata Dog License # 313

Name of Veterinary Clinic and Telephone Number _____

Dog #4:

Dog Name: _____ Breed _____

Color: _____ Age: _____ Male or Female (circle one)

Date of Rabies Vaccination _____ Wayzata Dog License # _____

Name of Veterinary Clinic and Telephone Number _____

(If there are additional dogs to be included in this application, please provide same information on a separate sheet of paper.)

X Signature of Applicant _____ **Date** 5/8/2014

6/3/2014
THE FOLLOWING MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

2014 Swimming Pool License	
Wayzata Villa Condominiums	205/215 Barry Avenue South
Special Event/Itinerant Food - Wayzata American Legion - BBQ Rib Contest - 6/15/14	
Wayzata American Legion #118	949 Wayzata Boulevard East
2014 Tree License	
Four Seasons Tree Service	Hopkins, MN

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Jack Amdal
Bridget Anderson
Andrew Mullin
Tom Tanner

City Manager:
Heidi Nelson

MEMORANDUM

DATE: May 30, 2014

TO: The Honorable Mayor and Members of the City Council

FROM: Becky Malone, Deputy City Clerk

RE: Public hearing for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license at CRU

CRU Entertainment LLC has applied for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license for CRU, a restaurant located at 700 Lake Street E. The licensed premises will include the 1st floor indoor restaurant and an outdoor patio on the south and southwest side of the building. The outdoor patio must have approved control measures in place prior to opening.

The applicant applied for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license for the license period of June 15, 2014 (or after) through April 30, 2015. The applicant paid a pro-rated license fee of $9,641.67.

A background investigation as it pertains to liquor licensing was conducted on the owners and was found to be in satisfactory order. The applicant paid a background investigation fee of $500.

The Building Official and Environmental Health Specialist will inspect and review the restaurant prior to granting approval for opening.

The license must be reviewed by Alcohol and Gambling Enforcement following approval by the Wayzata City Council, Police Chief and City Manager.

Staff recommends approval of both licenses.

Owner Dean Vlachos will be present at the meeting to answer questions.

LAKE MINNETONKA CONSERVATION DISTRICT
5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085
Gregory S. Nybeck, EXECUTIVE DIRECTOR

May 16, 2014

TO: LMCD City Administrators
LMCD Board Members

FROM: Greg Nybeck, Executive Director

SUBJECT: Draft 2015 LMCD Budget

Enclosed is a copy of the draft 2015 Lake Minnetonka Conservation District (LMCD) Budget. The invites you to attend a meeting scheduled for Thursday, June 5th, at 11 a.m. in the LMCD office to review and receive your input on it.

By state statute, the allocation of levy to the member cities is based on their percentage of the cumulative net tax capacity, with no member city paying greater than 20% of the overall levy. The LMCD Board has considered and recognized the economic challenges the 14 LMCD member cities are currently facing.

Highlights of the draft 2015 LMCD Budget include the following:

Draft 2015 LMCD Budget	
Budget Highlights	**Details**
Overall Levy Increase	0.6% increase ($342,492 compared to $340,615 in 2014).
Total Expenditures	1.1% decrease ($582,492 compared to $588,805 in 2014).
Personnel Services	2% increase ($254,216 compared to $249,143 in 2014). Compensation adjustments are proposed at up to 3% in Contingency and will be based on performance (see attached survey).
Office Lease & Storage	63.8% decrease ($17,180 compared to $47,409 in 2014). This is due to the relocation of the LMCD office last fall.
Eurasian Watermilfoil (EWM) Harvesting Program	$95,000 for mechanical harvesting of public navigational areas for EWM (no increase).
Equipment Replacement Fund	A $35,000 transfer from the AIS Reserve Fund for future replacement of EWM capital equipment ($10,000 increase).
Aquatic Invasive Species (AIS) Prevention & Management	$30,000 for unspecified AIS prevention and management projects (no increase). This has typically been spent on watercraft inspections and has been leveraged with additional stakeholder grant funds.
Media- Cable & Internet (new line item)	$3,300 for 2015. This line item will pay for a contract producer and on-line viewing for LMCD Board meetings.

The LMCD values your review and input. Please let me know if you would like me to attend an upcoming city council meeting to discuss the draft 2015 LMCD Budget or to review LMCD activities and projects. Review and approval by the LMCD Board is planned for the June 11th meeting.

LAKE MINNETONKA CONSERVATION DISTRICT
2015 BUDGET AND LEVY
(DRAFT)

City	2010 U.S. Census Population Data	2013 Taxable Market Value	2013 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2015	Share of AIS Levy in 2015	Share of Total Levy in 2015	Share of Total Levy in 2014	Increase in Total Levy from 2014	% of Increase from 2014
DEEPHAVEN	3,642	921,435,784	10,292,337	4.8%	$16,667	$6,351	**$23,018**	$22,767	$251	1.1%
EXCELSIOR	2,188	321,522,182	4,048,069	1.9%	$6,555	$2,498	**$9,053**	$8,706	$347	4.0%
GREENWOOD	688	259,159,370	2,933,530	1.4%	$4,750	$1,810	**$6,560**	$6,880	-$320	-4.6%
MINNETONKA	49,734	7,272,259,477	92,123,180	42.9%	$49,598	$18,900	**$68,498**	$68,123	$375	0.6%
MTKA BEACH	539	223,048,670	2,565,823	1.2%	$4,155	$1,583	**$5,738**	$6,419	-$681	-10.6%
MINNETRISTA	6,384	1,192,184,783	12,650,081	5.9%	$20,484	$7,806	**$28,290**	$28,067	$223	0.8%
MOUND	9,052	897,375,019	9,513,754	4.4%	$15,406	$5,871	**$21,276**	$21,653	-$377	-1.7%
ORONO	7,437	2,343,388,885	26,531,505	12.4%	$42,963	$16,371	**$59,334**	$59,056	$278	0.5%
SHOREWOOD	7,307	1,345,804,540	14,770,327	6.9%	$23,918	$9,114	**$33,032**	$33,122	-$90	-0.3%
SPRING PARK	1,669	206,621,084	2,479,310	1.2%	$4,015	$1,530	**$5,545**	$5,522	$23	0.4%
TONKA BAY	1,475	475,614,761	5,376,437	2.5%	$8,706	$3,318	**$12,024**	$12,269	-$245	-2.0%
VICTORIA	7,345	998,285,000	10,438,446	4.9%	$16,903	$6,441	**$23,344**	$22,008	$1,336	6.1%
WAYZATA	3,688	1,357,177,093	17,982,410	8.4%	$29,119	$11,096	**$40,215**	$39,326	$889	2.3%
WOODLAND	437	251,371,266	2,934,929	1.4%	$4,753	$1,811	**$6,564**	$6,698	-$134	-2.0%
	101,585	18,065,247,914	214,640,138	100.0%	$247,992	$94,500	**$342,492**	$340,616	$1,876	0.6%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value * .00242%): $437,179

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / (Total Net Tax Capacity - Minnetonka Net Tax Capacity)) * 80%

Total Net Tax Capacity	214,640,138
less Minnetonka Net Tax Capacity	(92,123,180)
Net Tax Capacity for remaining 13 cities	122,516,958

2015 BUDGET DETAIL (Draft)

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Actual Projected	2015 Budget	Footnote # See Appendix A
REVENUES							
1. Administration							
a) LMCD Communities Levy	231,875	238,654	238,652	245,990	245,990	247,992	
b) Use from Administration Reserve	0	19,655	34,096	19,565	19,565	0	
c) Court Fines	105,036	55,000	55,611	55,000	55,000	55,000	
d) Licenses	110,128	115,000	110,382	115,000	115,000	115,000	
e) Other Public Agencies	0	0	696	0	0	500	
f) Interest	1,941	1,000	2,055	1,250	2,000	2,000	
g) Other Income	3,795	2,000	2,259	2,000	2,000	2,000	
SUB-TOTAL ADMINISTRATION	**452,775**	**431,309**	**443,751**	**438,805**	**439,555**	**422,492**	
2. Aquatic Invasive Species							
a) LMCD Communities Levy	90,331	91,950	91,951	94,625	94,625	94,500	
b) Other Public Agencies	50,750	32,800	51,893	30,000	57,798	30,000	**1**
c) Use from AIS Reserve	0	0	0	0	0	0	
d) Interest	379	250	484	375	500	500	
SUB-TOTAL AQUATIC INVASIVE SPECIES	**141,460**	**125,000**	**144,328**	**125,000**	**152,923**	**125,000**	
3. Equipment Replacement							
a) Transfers from Administration and AIS Reserves	45,856	25,000	25,000	25,000	25,000	35,000	
b) Receipt from LMCIT	32,500	0	0	0	0	0	
c) Use from Equipment Replacement Reserve	96,036	0	0	0	0	0	
SUB-TOTAL EQUIPMENT REPLACEMENT	**174,392**	**25,000**	**25,000**	**25,000**	**25,000**	**35,000**	
TOTAL REVENUES	**768,627**	**581,309**	**613,079**	**588,805**	**617,478**	**582,492**	
Total Levy	**322,206**	**330,604**	**330,603**	**340,615**	**340,615**	**342,492**	
DISBURSEMENTS							
ADMINISTRATION							
1. Personnel Services:							
a) Salaries- excludes EWM Project Management time	195,445	196,401	198,718	200,524	204,488	204,488	**2**
b) FICA & Medicare	14,945	15,025	15,199	15,340	15,643	15,643	**3**
c) Employer Benefit Contributions	29,811	32,015	31,802	33,279	32,297	34,085	**4**
SUB-TOTAL PERSONNEL SERVICES	**240,201**	**243,441**	**245,719**	**249,143**	**252,428**	**254,216**	
2. Contractual Services:							
a) Office Lease & Storage	44,032	45,112	39,143	47,409	16,761	17,180	**5**
b) Professional Services	3,202	2,700	2,130	2,500	2,500	2,500	**6**
SUB-TOTAL CONTRACTUAL SERVICES	**47,234**	**47,812**	**41,273**	**49,909**	**19,261**	**19,680**	

2015 BUDGET DETAIL (Draft)

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Actual Projected	2015 Budget	Footnote # See Appendix A
3. Office & Administration:							
a) Office, General Supplies	4,071	4,500	3,943	4,500	4,500	4,500	
b) Telephone	2,069	2,500	2,190	2,160	2,460	2,460	
c) Website, Internet, & E-mail					300	300	
d) Postage	3,800	5,000	3,637	5,000	5,000	5,000	
e) Printing, Publications, Advertising	9,927	10,000	9,996	10,500	10,500	11,000	**7**
f) Maintenance, Office Equipment	837	1,200	850	1,100	1,100	1,100	
g) Subscriptions, Memberships	1,550	1,000	1,611	1,700	1,700	1,700	
h) Insurance, Bonds	6,031	7,000	7,205	7,000	7,000	7,250	**8**
i) Public Information, Legal Notices	139	1,500	939	1,000	1,000	1,000	
j) Meeting Expenses	4,399	4,000	3,833	4,500	4,500	4,260	
k) Media (Cable & Internet)					2,438	3,300	**9**
l) Mileage	1796	2000	1817	2000	2000	2000	
m) Employee Training	0	400	0	400	400	400	
SUB-TOTAL OFFICE & ADMINISTRATION	**34,619**	**39,100**	**36,021**	**39,860**	**42,898**	**44,270**	
4. Capital Outlay:							
a) Furniture & Equipment	948	1,500	0	1,000	1,000	1,500	
b) Computer Software & Hardware	1,553	2,000	543	2,000	2,000	2,000	**10**
SUB-TOTAL CAPITAL OUTLAY	**2,501**	**3,500**	**543**	**3,000**	**3,000**	**3,500**	
5. Legal:							
a) Legal Services	21,576	35,000	31,674	32,000	32,000	32,000	**11**
b) Prosecution Services	39,875	45,000	50,963	45,000	45,000	45,000	**12**
c) Hennepin County Room & Board	732	1,000	317	1,000	1,000	1,000	
SUB-TOTAL LEGAL	**62,183**	**81,000**	**82,954**	**78,000**	**78,000**	**78,000**	
6. Contract Services/Studies:							
a) Audit	6,850	7,056	7,050	7,268	7,268	7,486	
b) Information Technology	0	0	81	500	500	750	
SUB-TOTAL CONTRACT SERVICES/STUDIES	**6,850**	**7,056**	**7,131**	**7,768**	**7,768**	**8,236**	
7. Code Enforcement Program			**3,410**	**4,000**	**13,126**	**4,590**	
8. Administration Reserve Fund	**0**	**0**	**0**	**0**	**0**	**0**	
9. Equipment Replacement Fund	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**0**	
10. Contingency	**4,693**	**9,400**	**26,700**	**7,125**	**3,160**	**10,000**	
TOTAL ADMINISTRATION	**423,281**	**456,309**	**468,751**	**463,805**	**444,641**	**422,492**	

2015 BUDGET DETAIL (Draft)

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Actual Projected	2015 Budget	Footnote # See Appendix A
AQUATIC INVASIVE SPECIES (AIS)							
1. Eurasian Watermilfoil (EWM) Harvesting Program	84,863	95,000	79,428	95,000	95,000	95,000	13
2. Equipment Replacement Fund	0	0	0	0	0	35,000	14
3. AIS Reserve Fund	0	0	0	0	0	0	
4. Herbicide Treatment Program	0	0	0	0	0	0	
5. AIS Prevention & Management Programs	38,905	30,000	33,472	30,000	47,595	30,000	15
EQUIPMENT REPLACEMENT FUND							
1. Purchase of New Mechanical Harvester	174,392	0	0	0	0	0	
TOTAL AQUATIC INVASIVE SPECIES	298,160	125,000	112,900	125,000	142,595	160,000	
TOTAL DISBURSEMENTS	721,441	581,309	581,651	588,805	587,236	582,492	

Lake Minnetonka Conservation District (LMCD)
Draft 2015 LMCD Budget
Appendix A

Other Public Agencies (Footnote #1) It is anticipated that the MN DNR will fund the LMCD with a grant of $30,000 for the 2015 EWM Harvesting Program.

Salaries (Footnote #2)	**2015 estimated actual**	
Executive Director	$81,210.59	(*)
Administrative Technician (also serves as EWM Project Manager)	$56,805.84	(*)
Less 1 pay period for EWM Project Manager	-$2,366.91	
Administrative Assistant/Code Enforcement	$49,441.60	(*)
Administrative Clerk (part-time)	$17,397.12	
Seasonal Code Enforcement (part-time)	$2,000.00	
	$204,488.24	**(**)**

(*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees
(**) Salary adjustments (including F.I.C.A., medicare, & P.E.R.A.) are included in Contingency (line-item 10)

F.I.C.A. & Medicare (Footnote #3)	
Total Salaries- including EWM Project Management (7.65%)	$15,824.42
Less 1 pay period for EWM Project Manager	$181.07
	$15,643.35

Employer Benefit Contributions (Footnote #4)	
P.E.R.A. (7.50%)	$15,364.14
NCPERS Life Insurance	$576.00
Medical & Dental Insurance	$18,145.20
	$34,085.34

Office Lease & Storage (Footnote #5)	**Monthly Rate**	**Months**	
	$1,422.75	9	$12,804.75
	$1,458.32	3	$4,374.96
			$17,179.71

Professional Services (Footnote #6)	
Contracted Payroll & Taxes	$2,000.00
Contracted Bookkeeping Consulting	$500.00
	$2,500.00

Printing, Publications, & Advertising (Footnote #7) $11,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

Insurance, Bonds (Footnote #8) $7,250 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.

Media (Cable & Internet) (Footnote #9)

$3,300 has been budgeted to contract with Lake Minnetonka Communications Commission for a producer and on-line viewing of LMCD Board Meetings.

Computer Software & Hardware (Footnote #10)

$2,000 has been budgeted for information technology, hardware, and software updates.

Legal Services (Footnote #11)

$32,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.

Prosecution Services (Footnote #12)

$45,000 has been budgeted for prosecution services. These expenses will be offset by projected $55,000 of court fines.

EWM Harvesting Program (Footnote #13)

A 10-week mechanical harvesting program is planned from mid June through mid August to manage EWM on Lake Minnetonka. Harvesting priorities will be based on impediments to public navigation to the open water due to EWM growth (in particular matted areas). All areas that dictate the need for harvesting will be done at least once, with high growth areas being harvested twice (time permitting). More details of the proposed project (including a more detailed budget) will be provided in the spring of 2015.

Equipment Replacement Fund (Footnote #14)

$35,000 has been budgeted for replacement of depreciated EWM Harvesting Equipment.

AIS Prevention & Management Programs (Footnote #15)

$30,000 has been budgeted for unspecfified AIS management and prevention programs (most likely watercraft inspections). Similar to past years, the LMCD will seek partnerships for the implementation of these projects (in particular funding partners).

RESERVE FUND ANALYSIS:	**Administration**	**AIS**	**Equipment Replacement Fund**
2014			
12/31/13 Balance	$242,108	$95,861	$42,327
Reserve Fund Contribution	$0	$0	$0
Transfer from Reserve Fund	($19,565)	$0	$0
Transfer to Equip. Repl. Fund	($25,000)	$0	$25,000
Projected 12/31/14 Balance	**$197,543**	**$95,861**	**$67,327**
	Administration	**AIS**	**Equipment Replacement Fund**
2015			
Projected 12/31/14 Balance	$197,543	$95,861	$67,327
Reserve Fund Contribution	$0	$0	$0
Transfer from Reserve Fund	$0	$0	$0
Transfer to Equip. Repl. Fund	$0	($35,000)	$35,000
Projected 12/31/15 Balance	**$197,543**	**$60,861**	**$102,327**
Projected % of 2014 Annual Budget	**42.6%**	**48.7%**	

Lake Minnetonka Conservation District (LMCD)
Salary and Hourly Rate Adjustments Survey (2010-2015)

Public Agency	2010	2011	2012	2013	2014	2015
Deephaven	0%	2%	1%	2%	2%	2.50%
Excelsior	0%	2%	1%	2%	2%	2.5%- union employees (same anticipated for non union)
Greenwood	Contracts with the City of Deephaven					
LMCD	0%	2%	1.5%	2%	2%	Pending
MCWD	2%	2%	3%	5%	Pending Salary Survey	
Minnetonka	1.81%	1.56%	1.46%	1.44%	1.83% (non union employees)	Pending
	Increases in 2011 were split in January and July. This is the overall average (non-union). Every employee receives a 1% & based on a market analysis, some positions receive a market increase.					
Minnetonka Beach	2%	2%	1%	1%	3.50%	Pending
	(Plus 3.5% step increases to those eligible)					
Minnetrista	1%	0%	2%	1%		
Mound	0%	1%	1%	$.50 per hour for all employees ($1,040- full time)	$.50 per hour for all employees ($1,040- full time)	Pending
Orono	1%	1%	1% (July, 2012)	1%	2.0% (police) 1.5% (non union)	2.5% (police) Non union (pending)
Shorewood	2% budgeted each year from 2010-2013 for non-union employees. Funds were put in a pool & adjustments were based on performance & position in the market range for each employee. The average has been 1.5% the past couple of years (varies by position).					
Spring Park	2%	3%	3%	3.75%	3%	Pending
	(These numbers include COLA increases)					
Tonka Bay	0.83%	1%	1%	1%	2%	2% anticipated
Victoria	1%	1%	1%	2%	2%	Pending
Wayzata	0%	0%	1.5%	2%	2% COLA (non union) 2% COLA & 2% market adjustment (police)	2% on 4/1 (police) Non union (pending)
Woodland	Contracts with the City of Deephaven					

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Jack Amdal
Bridget Anderson
Andrew Mullin
Tom Tanner

City Manager:
Heidi Nelson

MEMORANDUM

TO: Mayor Willcox and Councilmembers

FROM: Heidi Nelson, City Manager

DATE: May 28, 2014

RE: City Manager's Report -- Next Steps Lake Effect and Downtown Parking

Next Steps Lake Effect

Meeting with Mary deLaittre. Staff has polled the Council for dates to meet with Ms. deLaittre to discuss next steps Lake Effect and the majority of the Council preferred the morning of June 26th for a meeting. Staff is in the process of coordinating that workshop.

Beach Concession. Staff is in the process of soliciting additional bids for the improvements to the Beach House as well as proceeding with the upgrade to the electrical service to the building. Staff anticipates bringing the agreement forward in the upcoming weeks for Council consideration. In the meantime, staff is following up with the local resident that inquired at the last city council meeting regarding a hot dog cart for the Beach for this summer given the timeline for the improvements.

Interim Transient Docks. Staff met with a representative of a Marine Dock and Lift last week to discuss options for additional transient docks at both the Broadway and Depot locations. This dock vendor provides both a buy-back program as well as a lease option that could be a good option for an interim plan. Staff anticipates a proposal back from the vendor in the upcoming week which will be brought to the Council for consideration.

East Lake Street/Eastman Corridor Landscape Plan. Staff has scheduled workshop time for June 17th prior to the City Council meeting to discuss the further refined landscape concepts for the east corridor. In addition, staff has asked John Mehrkens with Presbyterian Homes to attend to finalize the east play area and connections to the east neighborhood from the Promenade project.

Downtown Parking

At their April meeting, the HRA reviewed the downtown parking study and financing options for a parking ramp in the Mill Street area. The DRAFT minutes are attached to this memo for Council information. Staff would like to discuss next steps in addressing downtown parking, including a process for determining the site, developing an RFP/RFQ for the design process, and further defining the financing and parking agreements with surrounding properties.

HRA members present: T. Shaver, B. Ambrose, D. McGill, B. Petit, R. Wothe
HRA members absent: None
City Staff/HRA Executive Director present: Heidi Nelson
City Staff present: Becky Malone, Bryan Gadow
Also Present: Stacie Kvilvang of Ehlers & Associates, Jason Aarsvold of Ehlers & Associates

Chairman Shaver called the meeting of the HRA to order at 7:35 am.

APPROVAL OF AGENDA
McGill motioned to approve the April 24, 2014, meeting agenda as presented, seconded by Ambrose The motion passed 5/0 by voice vote.

APPROVAL OF MINUTES – MINUTES OF January 23, 2014
Wothe motioned to approve the January 23, 2014, minutes as presented, seconded by McGill. The motion passed 5/0 by voice vote.

NEW BUSINESS

a. Review Parking Study and Financing Background Information

Gadow reviewed the Parking Study prepared in 2012 by SRF Consultants. This study includes the use of traffic models and on site evaluations in October and July. At this time the City has an overall surplus of parking spaces in the downtown area even though some areas may have a deficit. Depending on what could happen with the redevelopment of Zone 10, this could trigger a significant deficit in parking. Now that the study has been completed, the City needs to look at what financing solutions may be available and designs and capacity.

Shaver stated the study did not provide the same level of detail for both the east and the west side.

Gadow stated SRF did a scan of the whole community in October but the City felt there were key pieces missing including the bike travel in the western part of town. The City asked SRF to look at the western end more closely during July to get a better picture of peak usage in that area and also to look at different redevelopment scenarios specifically in Zone 10.

McGill stated the middle paragraph on page 9 of 28 indicates the City has assisted other communities in funding their public parking ramps. He asked if this was a matter of using the bonding capacity.

Stacie Kvilvang stated Ehlers & Associates has worked with other communities that equally have public parking facilities in their downtown areas. She stated this is a public financing method and there is typically two (2) ways to do this. One is tax abatement bonds and the other is statutory authorities that are specific for public owned parking. The City will need to look at what financing options they want to do including special assessments, use cash to buy down some of the debt or other sources such as the Presbyterian Homes development tax increment. The City could also consider

assessing the benefiting properties in the area. There are some policy discussions the Council will need to have regarding charging for parking as well.

Shaver asked if the $1.3 million adjustment for the City owned lot was an appraised value.

Nelson clarified the amount is not an appraisal amount. It was more a market rate based on other sales in the area and the value used for establishing the TIF for Presbyterian Homes. There have been other entities interested in this lot but Presbyterian Homes has first right to the property. At this time they are interested in the property but not immediately.

Wothe asked what they would use the property for.

Nelson stated Presbyterian Homes has the first option until 2016. It could be used as small office/retail space to compliment the businesses across the street.

Shaver stated using the proceeds from the City owned property and a draw down on a portion of the City's funds on the TIF for the Presbyterian Homes project but 5% of this TIF was to be used for services that would support the density. He asked if there had been any study on what value the City could get from this TIF project to allow the City to continue to administer the burden and what is available.

Kvilvang stated the tax increment that is generated off this cannot be utilized for basic City services. They have to be reinvested for redevelopment purposes within the community. If the City wanted to use that 5%, the City would have to send it back to the County for redistribution and the City would only get their set percentage back to the general fund.

Shaver clarified it would be more beneficial to maximize these proceeds and use for redevelopment opportunities.

Nelson stated the TIF projections have been updated based on the first year of assessments. Once this has been evaluated it will be brought back to the HRA for further discussions.

Shaver stated one of the big questions that needs to be looked at is if this will be a pay for parking facility because this will have an impact of funding. He asked what the time frame is for the Council to resolve this issue.

Nelson stated there have been discussions with the Council. There are models throughout the Metro area regarding these types of facilities. She stated the expectations are that you do not pay for parking in the suburbs. The option of permitted spaces for employees is also being looked at.

Shaver stated the financing portion of this project will depend on the decision regarding free parking or paid parking. He stated the timing of this decision could have significant impact.

Petit stated there are a lot of pieces being presented but not a clear overall picture of the plan for the area. He asked if the Council had a big picture view of the project area so the HRA could provide more focused discussions and recommendations. He stated this is a critical junction in providing direction for the City. He stated the City needs to determine if they want to increase density in this area or not.

Ambrose stated in the past the City has always told businesses that they need to provide their own parking but if the larger community vision involves increasing the attraction to the City with the lake effect then there is more responsibility for the City to provide a place for these people once they come.

Petit asked what the Committee should be considering at this time.

Nelson stated for the Presbyterian Homes project, many of the improvements that are being constructed around that project were part of studies to analyze the traffic impacts and parking demand. One of the components of the Lake Effect project is a parking structure to add capacity to downtown. At this time it is difficult to know what will happen out of the Lake Effect Plan.

Petit asked if changes are the best solutions or if they are the best the City can do given what they have. He expressed concerns about the getting to the destination because the City will find a way to fund it. There are areas in town that use to be easy to get around but have gotten increasingly difficult due to traffic.

Gadow clarified Petit's concerns were regarding the street pattern getting from the north side of town to the lake front.

Petit clarified this is a large piece of his concerns.

Shaver stated with large project the City does require a traffic study. If the City continues to develop and grow it will take more time to get places, but the questions is what is considered acceptable time. The City is gearing up for more densification of the lake front. When Presbyterian Homes was done the traffic study at that time showed steps the City has already taken. He stated Petit's concerns lie in the Lake Effect study and the overall grand plan, what is the vision for the City and how are we going to do this. He stated the overall question would be "What do we want Wayzata to be?"

Nelson stated the City is looking at how to move forward and what implementation would look like. She stated there would be a design process that would include what the City wants it to look like and what the traffic and parking impacts would be of the designs. It is hard to know what the streets should be without knowing what the project will be for the area.

McGill stated at some point the City will need to figure out how to get people from Hwy 394 to the downtown area as well as getting around downtown.

Gadow stated this is preliminary at this time. The Lake Effect project would not be successful without letting people know and getting people to the area. The final destinations need to be designed before the infrastructure can be determined.

Shaver stated according to the study the City does not have a parking issue at this time but long term there is an issue. He asked the committee if this was something they wanted to continue to bring forward.

Petit asked if they City was going to have an aggressive parking idea, how much does the City really need, how much will fit in this area, and how to finance it. The size of the parking lot would affect the saturation of traffic in the area.

Shaver asked Staff what feedback they have received from the municipality.

Nelson stated the comments and questions brought up will be taken to the Council for consideration as they look at the next steps. There are significant impacts to the Muni operation because they have people there every day watching traffic and parking patterns. There will be a significant impact to the liquor store because people will not walk a significant distance to get these products. The City will have to make sure that this stays viable given the pressure of parking down there. The new restaurant opening will also put additional pressure on the parking. There are people from Presbyterian Homes not familiar with the on-site parking there so they are parking in front of the Muni. She stated as people become more familiar with this the parking will get better.

Shaver stated if the City ever sold the corner piece then something would have to be done otherwise nothing will work.

Petit clarified that the size of the parking ramp takes into account that this corner will be redeveloped.

Shaver clarified that it did.

Wothe asked if a City could have too much parking. If the City provides enough parking it will precipitate change because a developer would have their parking concerns addressed.

Petit restated that his concern is not the parking itself but rather the getting to the destination.

McGill stated there are people who think of solutions to problems before they are even identified so there would be solutions to Petit's concerns as well.

b. Discuss Policy for Public Assistance for Redevelopment Projects

Nelson stated this policy was to establish priorities so Staff can have good discussions with developers about what the City might consider participating in and what they are not interested in participating in. This would also keep the City in line with State law regarding what they should and should not be doing. She pointed out the memo

outlines what criteria applicant must meet before the City would consider participating on page 28.

Shaver stated the priorities are a good initial filter process. He stated he understands the recommendation that the project offer some diversification to the City.

Petit stated in the past the City has accommodated developers so that they can do what they feel they must in order to pay for the land value and the City needs to determine if this is in the best interest of the City.

Ambrose stated there should not be assistance available for overpayment of land.

Kvilvang stated there are landowners that have unrealistic expectations of what their land is worth. Taking these landowners through the process will show them that it is not worth the amount they think so it will not get developed. Land is a function of what will be built there.

Petit asked if there were any loophole in the must meet criteria 1-10 on page 27.

Ambrose stated he would not like to see definitive yes and no answers for Item #1 but would like to see full reports. The HRA trusts Staff to do some screening when it comes to Item #2.

Shaver clarified this would provide a filter tool for Staff so they can determine if the project would even be considered.

Wothe stated the policy should provide some built in flexibility to handle things as they change.

Shaver suggested they discuss each of the items listed under Issues to consider on page 28. He stated based on discussion the HRA would like to see some flexibility in the policy. He stated he would like to see Staff filter projects prior to bringing them to the City for consideration. He asked for discussion regarding Item #3.

McGill stated overpayment of land and meeting design standards are already included in the 10 criteria the project must meet. He asked if the City would want to provide more public assistance for affordable housing.

Wothe stated the City currently has over 50% rental units and there is not a need for additional at this time.

The HRA discussed affordable housing and if they could restrict public assistance for these projects. It was the consensus of the HRA that they could not enact regulations that prevent affordable housing but the City did not have to provide public assistance for any rental projects including affordable and market value.

Nelson explained Item #8 would be reviewed in accordance with the Zoning Code.

Ambrose suggested not allowing public assistance for financial services buildings as well.

Wothe stated he would not agree with this as a limiting factor because this would be against what the community is.

Shaver asked if the City would waive or flex in the payment of fees. He suggested providing this flexibility to Staff. This is something that can be looked at as part of encouraging development.

Nelson stated flexibility in how these fees are paid would be good for the City.

Petit suggested eliminating this because it will put the City in a corner.

It was the consensus of the HRA to eliminate Item #4.

Shaver suggested the City continue to stay less than the statutory limits for the number of years assistance can be limited to.

It was the consensus of the HRA to continue to stay within the statutory limits for the number of years assistance can be limited to and use this as an additional negotiation tool.

Wothe stated he did not agree with Item #6 even though it already exists.

Nelson stated this was a way to pull in higher wage earners with higher disposable incomes in order to support our businesses.

Kvilvang stated State Statute requires the City to establish a minimum job requirement and wage floor. She suggested keeping the minimum job requirement number low. There is flexibility in this based on the development. The minimum wage is increasing and by 2016 it will be $9.00 per hour. She recommend not setting this high but to keep it realistic. This is just the base floor.

Shaver clarified this had to be set as policy in order to provide assistance.

Nelson stated this was correct.

It was the consensus of the HRA to set the minimum job requirement at 1 and use 150% of minimum wage as the wage floor.

Nelson stated Staff will work on a draft policy and bring back to the HRA in July.

NEXT MEETING DATE

Shaver asked what date would work in July for the HRA to meet.

It was the consensus of the HRA to schedule the July meeting to July 29, 2014.

DRAFT

OLD BUSINESS
None.

ADJOURNMENT
There being no further business; Wothe motioned to adjourn at 9:00 a.m., McGill seconded the motion and the motion carried 5/0.

Respectfully submitted,

Becky Malone
Deputy City Clerk
City of Wayzata

Drafted by Tina Borg, *TimeSaver Off Site Secretarial, Inc.*

DRAFT