

WAYZATA CITY COUNCIL MEETING AGENDA
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, June 17, 2014

WORKSHOP AGENDA:

**5:30 PM - REVIEW EAST CORRIDOR LANDSCAPE CONCEPTS, EAST BUFFER
PLAY AREA AND PEDESTRIAN CONNECTIONS**
7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	TT	JA	KW	AM	BA	VOTE	PAGE #
1	Roll Call								
2	Approve Agenda								
3	Public Forum - 15 Minutes (3 min/person)								
a.	Tour de Tonka Bike Ride Presentation	Tim Litfin							
b.	Update of Wayzata Art Experience & Potential 2014 Temporary Public Art Installation	Pierson							
4	Consent Agenda								2
a.	Approval of Workshop Minutes of June 3, 2014 and Minutes of June 3, 2014								
b.	Approval of Check Register								
c.	Consider Data Practices Policies and Resolution No. 17-2014								
d.	Approval of Municipal Licenses								
e.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
f.	Police Activity Report								
g.	Building Activity Report								
5	New Business								
a.	Consider Resolution No. 16-2014 Wayzata Community Church PUD Amendment and Design Review	Gadow							51
b.	Consider Resolution No. 15-2014 - 312 Hampton Variances and CUP	Gadow							172
c.	Consider East Play Area & Pedestrian Connections - Promenade/Bay Center	Kelly							
d.	Bushaway / CR 101 Reconstruction Update	Kelly							
6	City Manager's Report and Discussion Items								
7	Public Forum (as necessary)								
8	Adjournment								

Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - July 1 & 15, 2014
Planning Commission - July 7 & 21, 2014

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

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WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
June 3, 2014

6:15 PM DISCUSS COMPENSATION AND CLASS STUDY

Mayor Willcox called the workshop meeting to order at 6:15 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow and Ann Antonsen with Springsted.

At the regular meeting of April 15, the City Council authorized a compensation and classification study for non-union City Hall positions to be completed by Springsted. Ms. Antonsen of Springsted reviewed background materials regarding policy issues of pay philosophy and comparable markets for the study to review compensation and establish a compensation system for non-union staff. Staff asked for City Council direction regarding policy issues of pay philosophy and comparable market before initiating the study. The City Council provided input regarding comparable cities and Wayzata's position in the municipal market for staffing. The feedback received at the workshop will be used in the study.

The workshop meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
June 3, 2014

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, and Police Chief Risvold.

AGENDA ITEM 2. Approve Agenda.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. CenterPoint Energy to Present Award

Steve Marsh, CenterPoint Energy, presented a \$750 Community Partnership Grant to Police Chief Risvold and indicated the grant will be used towards the purchase of a defibrillator for the Police Department. Chief Risvold thanked CenterPoint its generosity and described the need for an additional defibrillator to save lives.

Rail Safety Update

Chief Risvold provided an update relating to his meeting with Congressman Walz, representatives of the railroad, natural gas and petroleum industry, fire departments, and elected officials to address the issue of rail safety.

b. Presentation by Partners in Prevention Coalition

Rochelle Olson, Partners in Prevention Coalition, described their vision and mission to reduce substance use among youth. Ms. Olson answered questions of the Council relating to the impact of the City's ordinances regulating advertisement of liquor and best practices.

c. Cemetery Walk

Judy Starkey, Heritage Preservation Board, announced the Cemetery Walk, co-sponsored with the Historical Society, on June 7, 2014, and invited all to join them. Mr. Willcox described the tour and character actors who are dressed in period costumes and describe those entombed in the cemetery.

AGENDA ITEM 4. Consent Agenda.

Mr. Amdal made a motion, seconded by Mrs. Anderson, to approve the consent agenda:

- a. Approval of Workshop Minutes of May 20, 2014, and Minutes of May 20, 2014
- b. Approval of Check Register
- c. Approval of Municipal Licenses
- d. Approval of Municipal Licenses which Received Administrative Approval (Informational Only)

The motion carried 5/0.

AGENDA ITEM 5. Public Hearing.

a. Consider On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Cru Entertainment LLC dba "CRU" at 700 Lake Street East

Ms. Nelson presented the request by CRU for liquor licenses and recommended approval as the application and background investigation were in satisfactory order. It was noted the licensed

premises will include the first floor indoor restaurant and an outdoor patio on the south and southwest side of the building.

Dean Vlachos, owner of CRU, stated they are excited to do business in Wayzata and anticipates a July 24, 2014 opening. He described the patio seating with Italian umbrellas, and menu offerings. Mr. Vlachos indicated CRU will be a fabulous restaurant and assured the Council it will be an establishment of which all can be proud.

Mayor Willcox opened the public hearing at 7:29 p.m. There being no input, Mayor Willcox closed the public hearing at 7:30 p.m.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Cru Entertainment LLC dba “CRU” at 700 Lake Street East. The motion carried 5/0.

The Council thanked Mr. Vlachos for investing in Wayzata.

AGENDA ITEM 6. New Business.

a. LMCD to Discuss 2015 Draft Budget and Review Activities and Projects

Dan Baasen, Lake Minnetonka Conservation District (LMCD) Board Chair, reported on Code updates relating to qualified commercial marinas and that future updates will address yacht clubs, municipal and transient slips. He also reported on the impact of record high water levels of Lake Minnetonka and indicated there are four new LMCD Board Members.

Greg Nybeck, LMCD Executive Director, described their 2015 budget process, 2014 programs and activities, changes made to LMCD Code for commercial marinas, and Lake Minnetonka Boater Safety Education courses. Mr. Nybeck read Code Section 2.021 detailing parameters for declaring high water conditions, which occurred on May 13, 2014, when it reached 930.25 feet. He stated they are seeking assistance from Wayzata for AIS peace officer training and that all Wayzata Police Officers receive this training by the 2015 boating season.

Mr. Nybeck presented the 2015 LMCD budget, noting it includes a 0.6% levy increase; 1.1% expenditure decrease; 2% increase in personnel services, 63.8% decrease in office lease/storage; \$95,000 for harvesting of Eurasian Watermilfoil (EWM); a transfer of \$35,000 from the Aquatic Invasive Species (AIS) Reserve Fund for future replacement of EWM capital equipment; \$30,000 for AIS prevention and management projects; and, \$3,300 to provide on-line viewing of LMCD Board meetings. Mr. Nybeck noted the LMCD levy, since 2008, has increased about \$22,000. For Wayzata, the proposed 2015 budget is an increase of \$889 over the 2014 budget, or a 2.3% increase.

Mr. Nybeck answered questions of the Council relating to the City’s 2.3% increase when compared to other communities and indicated he would provide additional information, such as a spreadsheet, relating to this issue. With regard to the report of Mound dumping sewage into Lake Minnetonka, Mr. Nybeck stated they have been referring inquiries to the City of Mound. Mr. Nybeck stated they have met with Ms. Nelson about Lake Effect next steps and gave direction on the process.

Messrs. Baasen and Nybeck described the role of the LMCD to inspect watercraft and partnership with other regulating agencies to control the spread of AIS through a coordinated effort. Mr. Nybeck also described the treatment of Zebra Mussels occurring in Robinson Bay.

The Council thanked Messrs. Baasen and Nybeck and the LMCD for their work on the City’s behalf and for keeping the levy as low as possible.

AGENDA ITEM 7. City Manager's Report and Discussion Items.

a. Next Steps Lake Effect – Transient Docks

Ms. Nelson referenced her May 28, 2014, memorandum outlining staff’s meeting with representatives of Marine Dock and Lift to consider options for additional transient docks at the Broadway and depot locations. She presented three layouts to add transient dock capacity, related costs, buy back options, and lease terms. If a three-year consideration, she recommended the

1 lease option. Ms. Nelson stated the LMCD expressed concern with winter deicing (bubbler) that
 2 may result in destabilizing ice in the bay so the dock sections could instead be floated into the
 3 marina. Ms. Nelson stated a study has not been formally conducted about the level of transient
 4 dock shortfall but such comments had been received during the Lake Effect meetings. The
 5 Council indicated its preference for a high-end dock aesthetic and asked staff to obtain material
 6 samples.

7 The Council considered the number of docks, most efficient layout to eliminate conflicts
 8 with other boats, and joint venture option with retailers/restaurants/Chamber to help support this
 9 effort.

10 Member Mullin stated that while he supports improving transient boat slips and knows
 11 more are needed, he does not support this plan as he finds it over benefits two alcohol/restaurant
 12 establishments; the funding partners have expressed concern about alcohol use on the lake; and,
 13 this option does not make an impactful difference (based on timing and number of slips).
 14 Member Mullin stated he supports businesses and transient boat slips but for a higher purpose
 15 beyond alcohol and restaurants.

16 The Council acknowledged that additional transient boat slips are needed today and a
 17 lease option allows the City to try transient docks as an ‘experiment’ to determine the scale of
 18 transient dock shortage, as well as what does and does not work.

19 The Council requested additional information on key dates with a.m./p.m. peaks and
 20 weekends to learn how often the existing docks are being used, why the docks are being used, the
 21 resulting benefit to the business community, the number of additional transient boat slips that will
 22 make an impact, whether “dock boys” should be considered to assist boaters, and the option of
 23 posting signage indicating maximum time for dock use (if it becomes a problem).

24 The Council asked staff to request a prorated term as the docks may not be placed for
 25 another month and to develop an educational component so the community understands this is a
 26 test/interim program to determine need. Ms. Nelson stated there is a maintenance program if the
 27 docks are leased and staff can provide more information on that option.

28 The Council supported a concurrent process with the LMCD subject to presentation of
 29 dock layout and lease terms. The majority of the Council supported moving forward with the
 30 lease of cedar transient docks that would be attached to the existing dock structure so a new pier
 31 is not required.

32 33 **Meeting with Mary deLaitre**

34 Mr. Gadow suggested several dates to meet with Mary deLaitre to consider Lake Effect Next
 35 Steps. The Council indicated availability on June 26, 2014, at 5 pm.

36 37 **Concession Stand Update**

38 Ms. Nelson reported that staff continues to obtain additional bids for the electrical component, is
 39 working on the Agreement, and met with the two individuals who are interested in operating a
 40 hotdog stand this summer.

41 42 **Other**

43 Ms. Nelson stated the June 17, 2014, Workshop will include: presentation by LHB of the concept
 44 plans for east corridor landscape and cost estimates, and, discussion with Presbyterian Homes on
 45 the east play area design and neighborhood connections.

46 Ms. Nelson reported on the water quality test that occurred at the City’s beach, finding
 47 the water was swimmable. The Council asked staff to determine whether geese deterrents could
 48 be used at the City’s beach.

49 Ms. Nelson described the impact of high water levels at the City’s marina and other road
 50 locations where water is over the road.

Ms. Nelson stated staff is reviewing the Bushaway Construction Cooperative Agreement and bids will be accepted on July 8, 2014. She stated an update will be provided at the next Council meeting.

Downtown Parking Study

Ms. Nelson stated the HRA, at its April meeting, reviewed the Downtown Parking Study and considered financing options for a parking ramp in the Mill Street area. She requested Council direction for addressing downtown parking needs including a process for determining the site, developing and RFP/RFQ for the design process, and further defining the financing and parking agreements with surrounding properties.

Mr. Mullin stated it is a foregone conclusion that there is a parking issue in Wayzata that will only get more severe. He offered the following next steps: 1. Restripe the Mill Street parking lot, remove the unneeded lift station to create more stalls, reconsider motorcycle parking, and remove the collection bin to create more stalls; 2. Implement a shuttle service that is partnered with schools and marketed to restaurant and others during high season demand; 3. Explore renegotiating with Presbyterian Homes and Marquee Place to improve public parking capacity and quality; 4. Build a parking ramp on Mill Street; and, 5. Build a parking ramp to the west in the next 10-20 years.

Mrs. Anderson requested numbers on constructing an underground parking ramp and indicated she thinks there are locations other than Mill Street. She noted there would be an incredible loss of tax revenue in that area because there could be more retail, office suites, and condos in this prime area of Wayzata. Mrs. Anderson stated a previous speaker had discussed why parking ramps should not be constructed in a desirable location that is close to the water and has large crowds. Rather, parking should be out of a congested area, such as the west end of Wayzata. Mrs. Anderson asked the Council to consider this differently to assure the creation of a walkable community and not create a large eyesore.

The Council acknowledged that parking was an immediate need and that a parking ramp could be constructed underground.

The Council agreed that Lake Street and that sidewalk also needed to be addressed to create a space that is adequate to accommodate pedestrians and also support sidewalk café uses. The Council asked staff to post the Power Point presentation made by Gil Penalosa to the City's website.

Mr. Willcox suggested creating a small task force to research existing parking agreements and covenants and provide a recommendation on how each can be addressed. Mr. Amdal felt it was the Council's responsibility to address existing parking agreements and covenants, create a spreadsheet detailing those agreements, and the HRA can assist with financing options. He suggested this topic be a regularly scheduled Workshop agenda item so it can be moved forward. The majority of the Council supported the suggestion of Mr. Amdal and asked staff to develop a Workshop schedule to address existing parking agreements and covenants, and create a spreadsheet, with the HRA assisting on financing options.

Ms. Nelson stated staff will develop an RFP/RFQ in terms of design that would include commercial aspect components, engineering (underground option), other locations such as the west end, and potential partnership with Presbyterian Homes and Marquee Place. In addition, as a first step, staff will meet with property owners to gain an understanding of existing agreements. Ms. Nelson noted it had always been envisioned that the corner of Lake and Superior Streets would become something else that would fund a parking ramp. That piece will also have to be taken into consideration.

Mrs. Anderson asked that the discussion start with understanding everyone's definitions, the number of parking spaces needed, and expectations as a City given the Lake Effect.

The Council indicated a willingness to consider Mr. Mullin's suggested first steps to restripe the Mill Street parking lot, remove the unneeded lift station to create more stalls,

1 reconsider motorcycle parking, and remove the collection bin to create more stalls. The Council
2 agreed with the need to address summer peak parking solutions for employees of businesses (i.e.,
3 shuttle busses, off-site parking) and consider a ramp location that does not impact views from the
4 bluff district or storefronts.

5 To address the parking issue in the marina area given County's construction projects,
6 staff was asked to reach out to Three Rivers Park District to determine whether they are willing to
7 find a temporary location or redirect trail users to a location other than the trailhead. Ms. Nelson
8 stated staff has been in discussion with Mr. Born and Three Rivers Park District about how to off-
9 load parking.

10 11 **Bus Rapid Transit Study by Met Council**

12 Mr. Gadow stated he reviewed the Bus Rapid Transit (BRT) Study that the Met Council
13 considered as part of its 2030 Comprehensive Plan. He explained that Study identified corridors
14 that included I-394 but indicated that additional study was required to determine feasibility.

15 16 **Comment on Pull Tab Operation**

17 Mr. Mullin read a constituent's statement about pull tabs. Mr. Mullin suggested the City
18 maximize its pull tab opportunity and promote how it benefits local charities.

19 20 **AGENDA ITEM 8. Public Forum Continued (if necessary).**

21 There were no comments.

22 23 **AGENDA ITEM 9. Adjournment.**

24 Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn. There being no further business,
25 Mr. Willcox adjourned the meeting at 9:20 p.m.

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27 Respectfully submitted,

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31 Becky Malone
32 Deputy City Clerk

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34 Drafted by Carla Wirth
35 *TimeSaver Off Site Secretarial, Inc.*

***Check Detail Register©**

May 2014

			Check Amt	Invoice	Comment
10100 Anchor Bank					
Paid Chk#	095322	5/29/2014	AFSCME COUNCIL		
G 101-21709	PW Union dues		\$351.36	MAY 2014	PW UNION DUES-MAY 2014
	Total	AFSCME COUNCIL	\$351.36		
Paid Chk#	095323	5/29/2014	AUSTIN, ANDY		
E 640-48000-341	General Promotions		\$200.00	6/12/14	BAR MUSIC 6/12/14
	Total	AUSTIN, ANDY	\$200.00		
Paid Chk#	095324	5/29/2014	BETH, GERALD O		
E 640-48000-341	General Promotions		\$150.00	6/3/14	BAR MUSIC 6/3/14
	Total	BETH, GERALD O	\$150.00		
Paid Chk#	095325	5/29/2014	BETH, GERALD O		
E 640-48000-341	General Promotions		\$150.00	6/10/14	BAR MUSIC 6/10/14
	Total	BETH, GERALD O	\$150.00		
Paid Chk#	095326	5/29/2014	BETH, GERALD O		
E 640-48000-341	General Promotions		\$150.00	6/17/14	BAR MUSIC 6/17/14
	Total	BETH, GERALD O	\$150.00		
Paid Chk#	095327	5/29/2014	BETH, GERALD O		
E 640-48000-341	General Promotions		\$150.00	6/24/14	BAR MUSIC 6/24/14
	Total	BETH, GERALD O	\$150.00		
Paid Chk#	095328	5/29/2014	BLOOMQUIST, RICK		
E 640-48000-341	General Promotions		\$400.00	6/21/14	BAR MUSIC 6/21/14
	Total	BLOOMQUIST, RICK	\$400.00		
Paid Chk#	095329	5/29/2014	DIRECTV		
E 640-48000-415	Other Equipment Rentals		\$347.31	23208556275	SERVICE
	Total	DIRECTV	\$347.31		
Paid Chk#	095330	5/29/2014	GILBERT, MELODY		
E 640-48000-341	General Promotions		\$300.00	6/5/14	BAR MUSIC 6/5/14
	Total	GILBERT, MELODY	\$300.00		
Paid Chk#	095331	5/29/2014	KRAUTH, MAX		
E 640-48000-341	General Promotions		\$300.00	6/28/14	BAR MUSIC 6/28/14
	Total	KRAUTH, MAX	\$300.00		
Paid Chk#	095332	5/29/2014	LAKESHORE WEEKLY NEWS		
E 640-48000-340	Advertising		\$105.00	00134393	BAR AD
	Total	LAKESHORE WEEKLY NEWS	\$105.00		
Paid Chk#	095333	5/29/2014	LAW ENFORCEMENT LABOR SERVICES		
G 101-21707	Police union dues		\$405.00	MAY 2014	PD UNION DUES MAY 2014
	Total	LAW ENFORCEMENT LABOR SERVICES	\$405.00		
Paid Chk#	095334	5/29/2014	LUND S		
E 640-47000-341	General Promotions		\$238.14	ACCT.2341	WINE TASTING SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$193.80	ACCT.2341	FOOD
E 101-45200-499	Miscellaneous		\$22.13	ACCT.2341	SUPPLIES
	Total	LUND S	\$454.07		
Paid Chk#	095335	5/29/2014	MAEGER, STEVEN		
E 640-47000-331	Mileage & Expense Account		\$129.08	REIMB.	MILEAGE & MEALS
	Total	MAEGER, STEVEN	\$129.08		

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May 2014

		Check Amt	Invoice	Comment
Paid Chk# 095336	5/29/2014	MARTIN, SHANE		
E 640-48000-341	General Promotions	\$300.00	6/26/14	BAR MUSIC 6/26/14
Total MARTIN, SHANE		\$300.00		
Paid Chk# 095337	5/29/2014	MEUWISSEN, LYNN		
E 640-48000-130	Employer Paid Ins	\$100.00	MARCH 2014	HEALTH INS.REIMB.MARCH 2014
Total MEUWISSEN, LYNN		\$100.00		
Paid Chk# 095338	5/29/2014	MN CHILD SUPPORT PAYMENT CENTE		
G 101-21710	County WH	\$227.50	0015104841	WITHHOLDING ORDER
Total MN CHILD SUPPORT PAYMENT CENTE		\$227.50		
Paid Chk# 095339	5/29/2014	MN NCPERS LIFE INSURANCE		
G 101-21715	PERA Term Life	\$48.00	6/2014	LIFE INS.
Total MN NCPERS LIFE INSURANCE		\$48.00		
Paid Chk# 095340	5/29/2014	MOSER, MELISSA		
E 640-48000-341	General Promotions	\$300.00	6/7/14	BAR MUSIC 6/7/14
Total MOSER, MELISSA		\$300.00		
Paid Chk# 095341	5/29/2014	REYCRAFT, TOM		
E 640-48000-341	General Promotions	\$200.00	6/19/14	BAR MUSIC 6/19/14
Total REYCRAFT, TOM		\$200.00		
Paid Chk# 095342	5/29/2014	WOODFORD, RICHARD		
E 640-47000-130	Employer Paid Ins	\$300.00	MAY 2014	HEALTH INS.REIMB.MAY 2014
Total WOODFORD, RICHARD		\$300.00		
Paid Chk# 095343	5/29/2014	ZAHLER, TONY		
E 640-48000-341	General Promotions	\$400.00	6/14/14	BAR MUSIC 6/14/14
Total ZAHLER, TONY		\$400.00		
Paid Chk# 095344	6/2/2014	AT&T MOBILITY		
E 101-41940-321	Telephone	\$172.82	287250008232	CELL PHONE SERVICE
E 101-41940-321	Telephone	\$113.85	287250190047	CELL PHONE SERVICE
Total AT&T MOBILITY		\$286.67		
Paid Chk# 095345	6/2/2014	BEST & FLANAGAN		
E 101-41500-304	Legal Fees	\$112.50	443862	DATA PRACTICES AGREEMENT
E 101-41500-304	Legal Fees	\$787.50	443863	CITY COUNCIL
E 101-41500-304	Legal Fees	\$501.30	443864	ORDINANCES
E 101-41500-304	Legal Fees	\$949.50	443865	253/259 LAKE STREET
E 101-41500-304	Legal Fees	\$1,679.00	443868	BURLINGTON NORTHERN
E 101-41500-304	Legal Fees	\$750.00	443869	C.R.101 RECONSTRUCTION
E 101-41500-304	Legal Fees	\$4,022.00	443870	UNITARIAN CHURCH
E 401-40000-304	Legal Fees	\$1,464.50	443872	DOWNTOWN PARKING
G 101-20310	Escrow	\$750.00	443873	ANCHOR BANK PROJECT - ESCROW ACCT.
E 101-41500-304	Legal Fees	\$900.80	443874	549 HARRINGTON RD
G 101-20310	Escrow	\$1,712.50	443875	700 LAKE STREET - CRU ESCROW PROJECT
E 101-41500-304	Legal Fees	\$412.50	443876	BEACH HOUSE CONCESSIONS
E 101-41500-304	Legal Fees	\$75.00	443877	GRANITE LEDGE ELECTRICAL CONTRACTORS COMPLAINT
E 101-41500-304	Legal Fees	\$390.50	443878	RETAINER
Total BEST & FLANAGAN		\$14,507.60		
Paid Chk# 095346	6/2/2014	CLAREY S SAFETY EQUIPMENT		
E 101-42200-240	Small Tools and Minor Equip	\$67.50	155602	FD TOOLS
Total CLAREY S SAFETY EQUIPMENT		\$67.50		

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May 2014

			Check Amt	Invoice	Comment
Paid Chk#	095347	6/2/2014	CRABTREE COMPANIES		
E 101-41500-404	Repairs/Maint - Machin/Equip		\$108.00	124740	3MO.SERVICE CONTRACT
	Total CRABTREE COMPANIES		\$108.00		
Paid Chk#	095348	6/2/2014	ECM PUBLISHERS, INC.		
E 101-41500-350	Printing & Publishing		\$42.56	104592	LEGAL NOTICES
E 101-41500-350	Printing & Publishing		\$53.20	104593	LEGAL NOTICES
E 101-41500-350	Printing & Publishing		\$53.20	104594	LEGAL NOTICES
E 101-41500-350	Printing & Publishing		\$63.84	106752	LEGAL NOTICES
	Total ECM PUBLISHERS, INC.		\$212.80		
Paid Chk#	095349	6/2/2014	FASTENAL		
E 101-45203-220	Repair/Maint Supply (GENERAL)		\$91.50	MNPLY69144	PARTS
	Total FASTENAL		\$91.50		
Paid Chk#	095350	6/2/2014	FIRE EQUIPMENT SPECIALTIES INC		
E 409-42200-540	Equipment		\$19,170.00	8265	FD THERMAL IMAGING CAMERA (GRANT)
	Total FIRE EQUIPMENT SPECIALTIES INC		\$19,170.00		
Paid Chk#	095351	6/2/2014	GRAINGER, INC.		
E 101-45203-220	Repair/Maint Supply (GENERAL)		\$49.96	9441935708	PARTS
E 620-40000-225	Repair & Maint - System		\$693.60	9442166394	PARTS
	Total GRAINGER, INC.		\$743.56		
Paid Chk#	095352	6/2/2014	HAWKINS, INC		
E 610-40000-216	Chemicals and Chem Products		\$2,767.16	3593437	CHEMICALS
	Total HAWKINS, INC		\$2,767.16		
Paid Chk#	095353	6/2/2014	HENN.CNTY.ACCTG.SERVICES		
E 101-42200-323	Radio Units		\$962.29	1000045181	FD RADIO CONNECTION
	Total HENN.CNTY.ACCTG.SERVICES		\$962.29		
Paid Chk#	095354	6/2/2014	HENNEPIN COUNTY TREASURER		
G 650-20818	Garbage Sales Tax		\$1,364.52	9% REFUSE T	9% REFUSE TAX - MAY 2014
	Total HENNEPIN COUNTY TREASURER		\$1,364.52		
Paid Chk#	095355	6/2/2014	LMCD		
E 233-40000-437	Payments to Organizations		\$9,831.50	2ND QTR.201	2ND QTR. 2014 LEVY
	Total LMCD		\$9,831.50		
Paid Chk#	095356	6/2/2014	LONG LAKE TRU VALUE		
E 620-40000-210	Operating Supplies (GENERAL)		\$27.91	ACCT.5318	SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)		\$46.99	ACCT.5318	SUPPLIES
E 101-45203-220	Repair/Maint Supply (GENERAL)		\$16.07	ACCT.5318	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$21.20	ACCT.5318	SUPPLIES
	Total LONG LAKE TRU VALUE		\$112.17		
Paid Chk#	095357	6/2/2014	MALIKOWSKI, JOAN		
E 101-42200-409	Maint services & Improv		\$145.00	MAY 2014	MONTHLY FD CLEANING - MAY 2014
	Total MALIKOWSKI, JOAN		\$145.00		
Paid Chk#	095358	6/2/2014	METERING & TECHNOLOGY SOLUTION		
E 610-40000-211	Meter supplies		\$94.92	860	WATER METER SUPPLIES
E 620-40000-211	Meter supplies		\$94.00	860	WATER METER SUPPLIES
	tal METERING & TECHNOLOGY SOLUTION		\$188.92		
Paid Chk#	095359	6/2/2014	MILLER, FRED		
E 235-40000-302	Consultants		\$1,525.00	65	WCTV

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Total MILLER, FRED			\$1,525.00		
Paid Chk# 095360	6/2/2014	MINNEAPOLIS, CITY OF			
E 101-49200-365	Workers Comp Ins		\$457.00		JAMES WILSON WORKERS COMP.REIMB.
Total MINNEAPOLIS, CITY OF			\$457.00		
Paid Chk# 095361	6/2/2014	MN BATTERY LLC			
E 101-43100-210	Operating Supplies (GENERAL)		\$12.00	11961	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$12.00	11961	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$12.00	11961	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$12.75	11961	SUPPLIES
Total MN BATTERY LLC			\$48.75		
Paid Chk# 095362	6/2/2014	MN CITY/COUNTY MANAGEMENT ASSO			
E 101-41500-433	Dues, Licensing & Seminars		\$138.00	2014 DUES	2014 DUES
Total MN CITY/COUNTY MANAGEMENT ASSO			\$138.00		
Paid Chk# 095363	6/2/2014	MN DEPARTMENT OF HEALTH			
E 610-40000-309	Contractual Services		\$2,213.00		WATER SERVICE
Total MN DEPARTMENT OF HEALTH			\$2,213.00		
Paid Chk# 095364	6/2/2014	MN DEPARTMENT OF HEALTH			
E 610-40000-433	Dues, Licensing & Seminars		\$23.00	LIC.RENEWAL	J.EIBENSTEINER SYSTEM OPERATOR LICENSE RENEWAL
Total MN DEPARTMENT OF HEALTH			\$23.00		
Paid Chk# 095365	6/2/2014	NAPA AUTO PARTS-LONG LAKE			
E 101-43100-210	Operating Supplies (GENERAL)		\$6.99	226925	SUPPLIES
Total NAPA AUTO PARTS-LONG LAKE			\$6.99		
Paid Chk# 095366	6/2/2014	OFFICE DEPOT			
E 640-48000-200	Office Supplies (GENERAL)		\$74.45	711842999001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$70.00	714328684001	SUPPLIES
E 101-42100-200	Office Supplies (GENERAL)		\$7.95	714328684001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$20.45	714784039001	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)		\$109.99	714784040001	SUPPLIES
Total OFFICE DEPOT			\$282.84		
Paid Chk# 095367	6/2/2014	RANDY S SANITATION			
E 650-47500-499	Miscellaneous		\$3,595.02		SPRING CLEANUP DISPOSAL
E 650-47600-499	Miscellaneous		\$3,500.00		SPRING CLEANUP
E 640-48000-384	Refuse/Garbage Disposal		\$300.00		BAR
E 650-47500-384	Refuse/Garbage Disposal		\$8,294.98		LABOR
E 640-47000-384	Refuse/Garbage Disposal		\$149.90		STORE
E 650-47600-309	Contractual Services		\$3,804.00		RECYCLING
E 650-47800-386	Other Utilities		\$49.05		ORGANICS DISPOSAL
E 650-47500-384	Refuse/Garbage Disposal		\$41.60		STICKERS
E 650-47800-384	Refuse/Garbage Disposal		\$6,340.00		ORGANICS
E 650-47500-384	Refuse/Garbage Disposal		\$1,374.50		KARTS
E 650-47500-384	Refuse/Garbage Disposal		\$989.40		DRIVE UP
E 650-47500-386	Other Utilities		\$3,235.47		DISPOSAL
E 101-41940-386	Other Utilities		\$327.12		CH & PW
Total RANDY S SANITATION			\$32,001.04		
Paid Chk# 095368	6/2/2014	RUDY LUTHER			
G 630-20300	Deposits Payable		\$2,674.30	CVR REFUND	CVR REFUND
Total RUDY LUTHER			\$2,674.30		
Paid Chk# 095369	6/2/2014	SAINT PAUL RIVERFRONT CORP.			

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E 101-41910-302	Consultants		\$1,000.00	5814-1R	GIL PENALOSA EVENT
E 101-41100-302	Consultants		\$1,000.00	5814-1R	GIL PENALOSA EVENT
Total SAINT PAUL RIVERFRONT CORP.			\$2,000.00		
Paid Chk# 095370	6/2/2014	SPRINGSTED, BRANDYN			
E 101-42200-433	Dues, Licensing & Seminars		\$150.00	REIMB.	FD - CLIA FEE
Total SPRINGSTED, BRANDYN			\$150.00		
Paid Chk# 095371	6/2/2014	SPRINT			
E 101-42200-323	Radio Units		\$296.28	523093316-15	SERVICE
Total SPRINT			\$296.28		
Paid Chk# 095372	6/2/2014	SURFACE CONVERSIONS			
E 101-41910-492	HPB		\$150.00	MAY28,2014	MAYOR'S AWARD & CENTINNIAL DRAWING
Total SURFACE CONVERSIONS			\$150.00		
Paid Chk# 095373	6/2/2014	TIME SAVER			
E 101-41100-302	Consultants		\$430.50	M20569	MTG.MINUTES
Total TIME SAVER			\$430.50		
Paid Chk# 095374	6/2/2014	US BANK			
E 610-49100-621	Fiscal Agent s Fees		\$100.00	3689719	FISCAL AGENT FEES
E 430-40000-621	Fiscal Agent s Fees		\$100.00	3689720	FISCAL AGENT FEES
Total US BANK			\$200.00		
Paid Chk# 095375	6/2/2014	USA BLUE BOOK			
E 610-40000-240	Small Tools and Minor Equip		\$123.22	347400	UTILITY LOCATING TOOL
E 620-40000-240	Small Tools and Minor Equip		\$123.21	347400	UTILITY LOCATING TOOL
Total USA BLUE BOOK			\$246.43		
Paid Chk# 095376	6/2/2014	VAN PAPER COMPANY			
E 101-42100-200	Office Supplies (GENERAL)		\$80.00	311814-00	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$404.68	311814-00	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)		\$125.00	311814-00	SUPPLIES
E 640-48000-200	Office Supplies (GENERAL)		\$80.00	311814-00	SUPPLIES
Total VAN PAPER COMPANY			\$689.68		
Paid Chk# 095377	6/2/2014	WILSON, MICHAEL			
E 101-42200-210	Operating Supplies (GENERAL)		\$16.09	REIMB.	FD SUPPLIES
Total WILSON, MICHAEL			\$16.09		
Paid Chk# 095378	6/2/2014	ZW REAL ESTATE			
R 610-00000-37110	W/S/Storm Sales		\$51.98	REFUND	OVERPAYMENT ON FINAL UTILITY BILL
Total ZW REAL ESTATE			\$51.98		
Paid Chk# 095379	6/3/2014	AMARA			
E 640-47000-252	Wine For Resale		\$528.00	2104	WINE
E 640-47000-259	Freight		\$6.00	2104	FREIGHT
E 640-47000-259	Freight		\$3.00	2129	FREIGHT
E 640-47000-252	Wine For Resale		\$100.00	2129	WINE
Total AMARA			\$637.00		
Paid Chk# 095380	6/3/2014	ARCTIC GLACIER INC.			
E 640-47000-254	Soft Drinks/Mix For Resale		\$72.75	463413205	ICE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale		\$146.30	463414308	ICE RESALE
Total ARCTIC GLACIER INC.			\$219.05		
Paid Chk# 095381	6/3/2014	BAGY JO, INC.			
E 640-48000-306	Personnel Expense		\$627.50	DRV-14044	BAR UNIFORMS

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Total BAGY JO, INC.			\$627.50		
Paid Chk# 095382	6/3/2014	BELLBOY BAR SUPPLY CORP.			
E 640-47000-251	Liquor For Resale	\$928.25	43024500	LIQ	
E 640-47000-259	Freight	\$12.30	43024500	FREIGHT	
E 640-47000-251	Liquor For Resale	\$3,522.12	43162100	LIQ	
E 640-47000-259	Freight	\$35.91	43162100	FREIGHT	
E 640-47000-251	Liquor For Resale	\$705.35	43222800	LIQ	
E 640-47000-259	Freight	\$10.85	43222800	FREIGHT	
E 640-47000-259	Freight	\$1.55	43222900	FREIGHT	
E 640-47000-252	Wine For Resale	\$128.00	43222900	WINE	
E 640-47000-259	Freight	\$3.10	43223000	FREIGHT	
E 640-47000-254	Soft Drinks/Mix For Resale	\$87.00	43223000	MISC.MDSE	
E 640-47000-251	Liquor For Resale	(\$101.10)	43244100	LIQ	
E 640-47000-251	Liquor For Resale	\$452.00	43248600	LIQ	
E 640-47000-256	MISC.MDSE.RESALE	\$610.14	6431800	CIGARS	
E 640-47000-210	Operating Supplies (GENERAL)	\$84.37	90177500	SUPPLIES	
E 640-47000-254	Soft Drinks/Mix For Resale	\$74.22	90182200	MISC.MDSE.	
E 640-47000-254	Soft Drinks/Mix For Resale	(\$29.00)	90193200	MISC.MDSE.	
E 640-47000-254	Soft Drinks/Mix For Resale	\$59.75	90255200	MISC.MDSE	
E 640-47000-210	Operating Supplies (GENERAL)	\$132.14	90255300	SUPPLIES	
E 640-47000-254	Soft Drinks/Mix For Resale	\$30.30	90255300	MISC.MDSE	
Total BELLBOY BAR SUPPLY CORP.		\$6,747.25			
Paid Chk# 095383	6/3/2014	BERNICK'S WINE			
E 640-47000-254	Soft Drinks/Mix For Resale	\$225.75	135793	MISC.MDSE	
Total BERNICK'S WINE		\$225.75			
Paid Chk# 095384	6/3/2014	BERRY COFFEE COMPANY			
E 101-42200-499	Miscellaneous	\$90.11	1171156	COFFE SUPPLIES	
E 640-48000-254	Soft Drinks/Mix For Resale	\$143.95	1171907	COFFE SUPPLIES	
E 640-48000-254	Soft Drinks/Mix For Resale	\$167.45	1174676	COFFE SUPPLIES	
Total BERRY COFFEE COMPANY		\$401.51			
Paid Chk# 095385	6/3/2014	CINTAS CORPORATION			
E 620-40000-241	Safety equip/testings	\$37.45	5001277672	FIRST AID SUPPLIES	
E 610-40000-241	Safety equip/testings	\$37.46	5001277672	FIRST AID SUPPLIES	
E 640-48500-210	Operating Supplies (GENERAL)	\$64.38	5001277674	FIRST AID SUPPLIES	
Total CINTAS CORPORATION		\$139.29			
Paid Chk# 095386	6/3/2014	COCA-COLA			
E 640-47000-254	Soft Drinks/Mix For Resale	\$181.60	0138123511	MISC.BEV.	
E 640-48000-254	Soft Drinks/Mix For Resale	\$296.44	0168053610	MISC.BEV.	
E 640-48000-254	Soft Drinks/Mix For Resale	(\$154.20)	0168053611	MISC.BEV.	
E 640-48000-254	Soft Drinks/Mix For Resale	\$302.42	0168054225	MISC.BEV.	
E 640-48000-254	Soft Drinks/Mix For Resale	(\$154.20)	0168054226	MISC.BEV.	
Total COCA-COLA		\$472.06			
Paid Chk# 095387	6/3/2014	COZZINI BROS., INC.			
E 640-48500-415	Other Equipment Rentals	\$71.34	C955061	KNIFE EXCHANGE	
E 640-48500-415	Other Equipment Rentals	\$71.34	C983270	KNIFE EXCHANGE	
Total COZZINI BROS., INC.		\$142.68			
Paid Chk# 095388	6/3/2014	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale	\$568.00	1077550	BEER	
E 640-48000-253	Beer For Resale	\$439.00	1077554	BEER	
E 640-47000-253	Beer For Resale	\$827.24	19991	BEER	
E 640-47000-253	Beer For Resale	\$90.00	68280	BEER	

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E 640-47000-253	Beer For Resale	\$919.20	69309	BEER
E 640-48000-253	Beer For Resale	\$270.00	69311	BEER
Total DAHLHEIMER DISTRIBUTING CO.		\$3,113.44		
Paid Chk# 095389	6/3/2014	DAY DISTRIBUTING		
E 640-47000-253	Beer For Resale	\$1,338.85	751566	BEER
E 640-48000-253	Beer For Resale	\$881.00	752566	BEER
E 640-47000-253	Beer For Resale	\$2,450.65	752567	BEER
E 640-47000-253	Beer For Resale	\$123.00	753364	BEER
E 640-48000-253	Beer For Resale	\$671.00	753662	BEER
E 640-47000-253	Beer For Resale	\$4,001.50	753663	BEER
Total DAY DISTRIBUTING		\$9,466.00		
Paid Chk# 095390	6/3/2014	DMX MUSIC - MINNEAPOLIS		
E 640-48000-415	Other Equipment Rentals	\$92.23	50792270	BAR MUSIC
Total DMX MUSIC - MINNEAPOLIS		\$92.23		
Paid Chk# 095391	6/3/2014	DOMACE VINO		
E 640-47000-252	Wine For Resale	\$636.00	7562	WINE
E 640-47000-259	Freight	\$6.00	7562	FREIGHT
Total DOMACE VINO		\$642.00		
Paid Chk# 095392	6/3/2014	EXCELSIOR BREWING COMPANY		
E 640-48000-253	Beer For Resale	\$145.00	3723	BEER
E 640-48000-253	Beer For Resale	\$305.00	3772	BEER
E 640-48000-253	Beer For Resale	\$145.00	3833	BEER
Total EXCELSIOR BREWING COMPANY		\$595.00		
Paid Chk# 095393	6/3/2014	EXTREME BEVERAGE, LLC		
E 640-47000-254	Soft Drinks/Mix For Resale	\$134.00	264-227	MISC.BEV.
E 640-47000-254	Soft Drinks/Mix For Resale	\$100.50	264-234	MISC.BEV.
Total EXTREME BEVERAGE, LLC		\$234.50		
Paid Chk# 095394	6/3/2014	G & K SERVICES		
E 640-48500-217	Uniforms	\$30.86	1013293157	UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$34.79	1013293157	UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$84.60	1013293157	UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$85.47	1013304383	UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$32.93	1013304383	UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms	\$29.86	1013304383	UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$34.79	1013315769	UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$81.44	1013315769	UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms	\$26.20	1013315769	UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms	\$26.20	1013327052	UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$32.93	1013327052	UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$81.31	1013327052	UNIFORMS & SUPPLIES
Total G & K SERVICES		\$581.38		
Paid Chk# 095395	6/3/2014	GIFTNETWORKS LLC-1		
E 640-47000-254	Soft Drinks/Mix For Resale	\$144.00	4561	WINE GLASSES ETCHED
Total GIFTNETWORKS LLC-1		\$144.00		
Paid Chk# 095396	6/3/2014	GRAPE BEGINNINGS, INC.		
E 640-47000-252	Wine For Resale	\$1,412.66	166882	WINE
E 640-47000-259	Freight	\$18.00	166882	FREIGHT
E 640-47000-259	Freight	\$18.00	166994	FREIGHT
E 640-47000-252	Wine For Resale	\$1,128.00	166994	WINE
E 640-47000-259	Freight	\$9.00	167471	FREIGHT

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E 640-47000-252	Wine For Resale	\$408.09	167471	WINE
Total GRAPE BEGINNINGS, INC.		\$2,993.75		
Paid Chk# 095397	6/3/2014	HEGGIES PIZZA		
E 640-48500-255	FOODIngredients For Resale	\$93.60	1425984	FOOD
Total HEGGIES PIZZA		\$93.60		
Paid Chk# 095398	6/3/2014	HOHENSTEINS INC.		
E 640-47000-253	Beer For Resale	\$522.00	702176	BEER
E 640-47000-253	Beer For Resale	\$556.00	704614	BEER
Total HOHENSTEINS INC.		\$1,078.00		
Paid Chk# 095399	6/3/2014	JJ TAYLOR DISTRIBUTING OF MN		
E 640-48000-253	Beer For Resale	\$369.75	2208232	BEER
E 640-48000-253	Beer For Resale	\$172.00	2211161	BEER
E 640-47000-253	Beer For Resale	\$629.55	2213519	BEER
E 640-47000-253	Beer For Resale	\$1,881.25	2213569	BEER
E 640-48000-253	Beer For Resale	\$105.55	2218380	BEER
E 640-47000-253	Beer For Resale	\$1,617.95	2226020	BEER
E 640-48000-253	Beer For Resale	\$772.15	2227310	BEER
Total JJ TAYLOR DISTRIBUTING OF MN		\$5,548.20		
Paid Chk# 095400	6/3/2014	JOHNSON BROS.-ST.PAUL		
E 640-47000-259	Freight	\$10.96	1848894	FREIGHT
E 640-47000-252	Wine For Resale	\$416.25	1848894	WINE
E 640-47000-259	Freight	\$12.78	1848895	FREIGHT
E 640-47000-251	Liquor For Resale	\$1,039.59	1848895	LIQ
E 640-47000-259	Freight	\$9.59	1848896	FREIGHT
E 640-47000-252	Wine For Resale	\$520.60	1848896	WINE
E 640-47000-251	Liquor For Resale	\$729.00	1848897	LIQ
E 640-47000-259	Freight	\$6.85	1848897	FREIGHT
E 640-47000-259	Freight	\$2.74	1850136	FREIGHT
E 640-47000-251	Liquor For Resale	\$187.00	1850136	LIQ
E 640-47000-259	Freight	\$23.29	1850137	FREIGHT
E 640-47000-252	Wine For Resale	\$1,403.50	1850137	WINE
E 640-47000-259	Freight	\$13.70	1851442	FREIGHT
E 640-47000-252	Wine For Resale	\$1,280.00	1851442	WINE
E 640-47000-259	Freight	\$14.15	1854336	FREIGHT
E 640-47000-251	Liquor For Resale	\$880.00	1854336	LIQ
E 640-47000-259	Freight	\$31.51	1854337	FREIGHT
E 640-47000-252	Wine For Resale	\$1,484.15	1854337	WINE
E 640-47000-251	Liquor For Resale	\$123.00	1854338	LIQ
E 640-47000-259	Freight	\$34.25	1854339	FREIGHT
E 640-47000-252	Wine For Resale	\$2,175.00	1854339	WINE
E 640-47000-251	Liquor For Resale	\$111.00	1855835	LIQ
E 640-47000-259	Freight	\$1.37	1855835	FREIGHT
E 640-47000-259	Freight	\$1.37	1855836	FREIGHT
E 640-47000-252	Wine For Resale	\$88.00	1855836	WINE
E 640-47000-251	Liquor For Resale	\$637.10	1855837	LIQ
E 640-47000-259	Freight	\$4.11	1855837	FREIGHT
E 640-47000-252	Wine For Resale	\$16.00	1855838	WINE
E 640-47000-259	Freight	\$2.74	1855838	FREIGHT
E 640-47000-252	Wine For Resale	\$2,426.35	1859145	WINE
E 640-47000-259	Freight	\$38.36	1859145	FREIGHT
E 640-47000-259	Freight	\$7.77	1859146	FREIGHT
E 640-47000-251	Liquor For Resale	\$402.00	1859146	LIQ
E 640-47000-259	Freight	\$8.22	1859147	FREIGHT
E 640-47000-251	Liquor For Resale	\$632.35	1859147	LIQ

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E 640-47000-252	Wine For Resale		\$238.60	1859148	WINE
E 640-47000-259	Freight		\$6.85	1859148	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,897.66	1860689	LIQ
E 640-47000-259	Freight		\$14.17	1860689	FREIGHT
E 640-47000-252	Wine For Resale		\$1,800.00	1860691	WINE
E 640-47000-259	Freight		\$35.62	1860691	FREIGHT
E 640-47000-252	Wine For Resale		\$280.00	1860692	WINE
E 640-47000-259	Freight		\$6.85	1860692	FREIGHT
E 640-47000-251	Liquor For Resale		(\$268.11)	608203	LIQ
E 640-47000-252	Wine For Resale		(\$1.37)	618800	WINE
E 640-47000-252	Wine For Resale		(\$81.37)	620166	WINE
E 640-47000-252	Wine For Resale		(\$80.00)	620167	WINE
Total JOHNSON BROS.-ST.PAUL			\$18,623.55		
Paid Chk# 095401	6/3/2014	KARLSBURGER FOODS, INC.			
E 640-48500-255	FOODIngredients For Resale		\$269.80	5-000060450	FOOD
Total KARLSBURGER FOODS, INC.			\$269.80		
Paid Chk# 095402	6/3/2014	LAMBERT, JEFFREY W.			
E 101-42120-304	Legal Fees		\$570.00	928.003	LEGAL SERVICES
Total LAMBERT, JEFFREY W.			\$570.00		
Paid Chk# 095403	6/3/2014	LINNIHAN FOY			
E 640-48000-340	Advertising		\$875.00	1176-00	SOCIAL MEDIA UPDATES
E 640-47000-340	Advertising		\$875.00	1176-00	SOCIAL MEDIA UPDATES
E 640-47000-210	Operating Supplies (GENERAL)		\$360.00	1177-00	WINE SALE SIGNAGE
E 640-47000-341	General Promotions		\$1,250.00	1178-00	SAVOUR REWARDS BLAST
E 640-47000-340	Advertising		\$1,005.00	634-00	LAKESHORE WEEKLY AD
Total LINNIHAN FOY			\$4,365.00		
Paid Chk# 095404	6/3/2014	M.AMUNDSON LLP			
E 640-47000-256	MISC.MDSE.RESALE		\$744.30	174102	CIGARETTES
Total M.AMUNDSON LLP			\$744.30		
Paid Chk# 095405	6/3/2014	MAIN STREET BAKERY			
E 640-48500-255	FOODIngredients For Resale		\$58.85	241612	FOOD
E 640-48500-255	FOODIngredients For Resale		\$93.05	241809	FOOD
E 640-48500-255	FOODIngredients For Resale		\$96.57	241879	FOOD
E 640-48500-255	FOODIngredients For Resale		\$121.97	241948	FOOD
E 640-48500-255	FOODIngredients For Resale		\$121.98	242030	FOOD
E 640-48500-255	FOODIngredients For Resale		\$127.79	242115	FOOD
E 640-48500-255	FOODIngredients For Resale		\$119.26	242295	FOOD
E 640-48500-255	FOODIngredients For Resale		\$153.76	242430	FOOD
E 640-48500-255	FOODIngredients For Resale		\$273.83	242513	FOOD
E 640-48500-255	FOODIngredients For Resale		\$155.35	242536	FOOD
E 640-48500-255	FOODIngredients For Resale		\$67.77	242705	FOOD
E 640-48500-255	FOODIngredients For Resale		\$79.09	242825	FOOD
E 640-48500-255	FOODIngredients For Resale		\$189.71	242920	FOOD
Total MAIN STREET BAKERY			\$1,658.98		
Paid Chk# 095406	6/3/2014	MN DEPARTMENT OF HEALTH			
E 640-48000-433	Dues, Licensing & Seminars		\$35.00	9547	BAR HOSPITALITY FEE
Total MN DEPARTMENT OF HEALTH			\$35.00		
Paid Chk# 095407	6/3/2014	NEW FRANCE WINE COMPANY			
E 640-47000-259	Freight		\$4.50	90684	FREIGHT
E 640-47000-252	Wine For Resale		\$383.00	90684	WINE
Total NEW FRANCE WINE COMPANY			\$387.50		

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		Check Amt	Invoice	Comment
Paid Chk#	095408	6/3/2014	NORTHWESTERN FRUIT COMPANY	
E 640-48500-255	FOODIngredients For Resale	(\$30.20)	781910	FOOD
E 640-48500-255	FOODIngredients For Resale	(\$54.10)	782471	FOOD
E 640-48500-255	FOODIngredients For Resale	\$509.35	782914	FOOD
E 640-48000-251	Liquor For Resale	\$44.00	783067	LIQ
E 640-48000-253	Beer For Resale	\$4.00	783067	BEER
E 640-48500-255	FOODIngredients For Resale	\$426.30	783067	FOOD
E 640-48500-255	FOODIngredients For Resale	\$229.80	783312	FOOD
E 640-48000-253	Beer For Resale	\$6.00	783312	BEER
E 640-48000-253	Beer For Resale	\$6.00	783461	BEER
E 640-48000-251	Liquor For Resale	\$14.20	783461	LIQ
E 640-48500-255	FOODIngredients For Resale	\$291.95	783461	FOOD
E 640-48500-255	FOODIngredients For Resale	(\$26.40)	783641	FOOD
E 640-48500-255	FOODIngredients For Resale	\$413.20	783641	FOOD
E 640-48000-251	Liquor For Resale	\$65.15	783845	LIQ
E 640-48000-253	Beer For Resale	\$6.00	783845	BEER
E 640-48500-255	FOODIngredients For Resale	\$563.95	783845	FOOD
E 640-48500-255	FOODIngredients For Resale	\$198.50	784122	FOOD
E 640-48000-253	Beer For Resale	\$14.20	784122	BEER
E 640-48000-251	Liquor For Resale	\$14.35	784342	LIQ
E 640-48000-253	Beer For Resale	\$6.60	784342	BEER
E 640-48500-255	FOODIngredients For Resale	\$542.45	784342	FOOD
E 640-48500-255	FOODIngredients For Resale	\$54.00	784377	FOOD
Total	NORTHWESTERN FRUIT COMPANY	\$3,299.30		
Paid Chk#	095409	6/3/2014	PAUSTIS & SONS	
E 640-48000-252	Wine For Resale	\$229.50	8448682	WINE
E 640-47000-251	Liquor For Resale	\$124.00	8448748	LIQ
E 640-47000-259	Freight	\$2.25	8448748	FREIGHT
E 640-47000-252	Wine For Resale	\$742.00	8448755	WINE
E 640-47000-259	Freight	\$11.25	8448755	FREIGHT
E 640-47000-252	Wine For Resale	\$847.00	8449788	WINE
E 640-47000-259	Freight	\$15.00	8449788	FREIGHT
E 640-48000-252	Wine For Resale	\$264.25	8449998	WINE
E 640-47000-252	Wine For Resale	\$2,105.00	8450653	WINE
E 640-47000-259	Freight	\$46.25	8450653	FREIGHT
E 640-48000-252	Wine For Resale	\$114.75	8450658	WINE
Total	PAUSTIS & SONS	\$4,501.25		
Paid Chk#	095410	6/3/2014	PHILLIPS WINES & SPIRITS	
E 640-47000-259	Freight	\$2.06	2599807	FREIGHT
E 640-47000-259	Freight	\$31.51	2603451	FREIGHT
E 640-47000-252	Wine For Resale	\$1,973.95	2603451	WINE
E 640-47000-251	Liquor For Resale	\$1,471.43	2603452	LIQ
E 640-47000-259	Freight	\$13.93	2603452	FREIGHT
E 640-47000-251	Liquor For Resale	\$37.75	2604365	LIQ
E 640-47000-259	Freight	\$1.37	2604365	FREIGHT
E 640-47000-259	Freight	\$5.48	2607991	FREIGHT
E 640-47000-252	Wine For Resale	\$151.45	2607991	WINE
E 640-47000-259	Freight	\$6.85	2607992	FREIGHT
E 640-47000-251	Liquor For Resale	\$639.30	2607992	LIQ
E 640-47000-259	Freight	\$7.21	2610029	FREIGHT
E 640-47000-251	Liquor For Resale	\$582.53	2610029	LIQ
E 640-47000-252	Wine For Resale	\$1,515.10	2610030	WINE
E 640-47000-259	Freight	\$19.18	2610030	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,605.50	2610031	LIQ
E 640-47000-259	Freight	\$18.50	2610031	FREIGHT

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E 640-47000-251	Liquor For Resale	(\$10.00)	3527223	LIQ
Total PHILLIPS WINES & SPIRITS		\$9,073.10		
Paid Chk# 095411	6/3/2014	PLUNKETT S PEST CONTROL		
E 640-48000-409	Maint services & Improv	\$118.26	3641918	SERVICE
E 101-42200-499	Miscellaneous	\$270.00	4255657	SERVICE
Total PLUNKETT S PEST CONTROL		\$388.26		
Paid Chk# 095412	6/3/2014	RITE		
E 640-47000-404	Repairs/Maint - Machin/Equip	\$133.60	8594	SOFTWARE SUPPORT
Total RITE		\$133.60		
Paid Chk# 095413	6/3/2014	SOUTHERN WINE & SPIRITS OF MN		
E 640-47000-252	Wine For Resale	\$2,662.00	1152015	WINE
E 640-47000-252	Wine For Resale	(\$484.00)	1152015	WINE
E 640-47000-259	Freight	\$18.40	1152015	FREIGHT
E 640-47000-259	Freight	\$12.65	1161612	FREIGHT
E 640-47000-252	Wine For Resale	\$884.00	1161612	WINE
E 640-47000-252	Wine For Resale	\$1,718.46	1161613	WINE
E 640-47000-259	Freight	\$13.22	1161613	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,471.56	1161614	LIQ
E 640-47000-259	Freight	\$18.89	1161614	FREIGHT
E 640-47000-251	Liquor For Resale	\$1,110.94	1163951	LIQ
E 640-47000-259	Freight	\$9.19	1163951	FREIGHT
E 640-47000-252	Wine For Resale	\$706.90	1163952	WINE
E 640-47000-259	Freight	\$9.20	1163952	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,707.07	1163953	liq
E 640-47000-259	Freight	\$19.55	1163953	freight
E 640-47000-259	Freight	\$2.30	1163954	freight
E 640-47000-252	Wine For Resale	\$204.00	1163954	WINE
E 640-47000-259	Freight	\$1.15	1166115	freight
E 640-47000-251	Liquor For Resale	\$207.00	1166115	liq
E 640-47000-252	Wine For Resale	\$1,882.32	1166116	WINE
E 640-47000-259	Freight	\$22.23	1166116	freight
E 640-47000-251	Liquor For Resale	\$5,111.95	1166117	LIQ
E 640-47000-259	Freight	\$41.97	1166117	FREIGHT
E 640-47000-252	Wine For Resale	\$818.00	1166118	WINE
E 640-47000-259	Freight	\$4.60	1166118	FREIGHT
E 640-47000-251	Liquor For Resale	\$83.21	1166119	LIQ
E 640-47000-259	Freight	\$1.15	1166119	FREIGHT
Total SOUTHERN WINE & SPIRITS OF MN		\$20,257.91		
Paid Chk# 095414	6/3/2014	SPENCER JANITORIAL		
E 640-48000-409	Maint services & Improv	\$2,134.72	10126	MONTHLY CLEANING
Total SPENCER JANITORIAL		\$2,134.72		
Paid Chk# 095415	6/3/2014	STRATEGIC EQUIPMENT AND		
E 640-48500-210	Operating Supplies (GENERAL)	(\$13.99)	135383	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$440.89	2189946	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$67.13	2212852	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$476.63	2212853	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$59.36	2212853	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$165.29	2213830	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$249.15	2216819	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$439.41	2216820	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$86.76	2216820	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$119.64	2221145	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$471.92	2221146	SUPPLIES

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E 640-48000-210	Operating Supplies (GENERAL)	\$176.32	2221146	SUPPLIES
Total	STRATEGIC EQUIPMENT AND	\$2,738.51		
Paid Chk# 095416	6/3/2014	SUNBURST CHEMICALS, INC.		
E 640-48500-210	Operating Supplies (GENERAL)	\$409.98	0324015	SUPPLIES
Total	SUNBURST CHEMICALS, INC.	\$409.98		
Paid Chk# 095417	6/3/2014	SYSCO MINNESOTA		
E 640-48000-254	Soft Drinks/Mix For Resale	\$23.02	405120732	MISC.BEV.
E 640-48000-251	Liquor For Resale	\$114.44	405120732	LIQ
E 640-48000-341	General Promotions	\$89.40	405120732	PROMO
E 640-48500-210	Operating Supplies (GENERAL)	\$176.98	405120732	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$4,105.25	405120732	FOOD
E 640-48000-342	Promotions - Food/Drinks	\$56.05	405120732	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$168.60	405141071	SUPPLIES
E 640-48000-251	Liquor For Resale	\$78.61	405141071	LIQ
E 640-48500-255	FOODIngredients For Resale	\$4,947.35	405141071	FOOD
E 640-48000-342	Promotions - Food/Drinks	\$56.05	405141071	PROMO FOOD
E 640-48000-251	Liquor For Resale	\$36.36	405161504	LIQ
E 640-48000-254	Soft Drinks/Mix For Resale	\$224.55	405161504	MISC.BEV.
E 640-48000-342	Promotions - Food/Drinks	\$27.88	405161504	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	\$3,904.40	405161504	FOOD
E 640-48000-342	Promotions - Food/Drinks	\$72.59	405190720	PROMO FOOD
E 640-48000-251	Liquor For Resale	\$62.48	405190720	LIQ
E 640-48500-210	Operating Supplies (GENERAL)	\$215.50	405190720	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$5,907.51	405190720	FOOD
E 640-48500-255	FOODIngredients For Resale	(\$34.36)	405210173	FOOD
E 640-48000-342	Promotions - Food/Drinks	\$28.17	405211058	PROMO FOOD
E 640-48000-251	Liquor For Resale	\$62.80	405211058	LIQ
E 640-48500-210	Operating Supplies (GENERAL)	\$16.07	405211058	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$3,530.67	405211058	FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$29.60	405211058	MISC.BEV.
E 640-48000-342	Promotions - Food/Drinks	\$27.88	405231505	PROMO FOOD
E 640-48000-251	Liquor For Resale	\$92.22	405231505	LIQ
E 640-48000-210	Operating Supplies (GENERAL)	\$50.40	405231505	SUPPLIES
E 640-48000-341	General Promotions	\$44.70	405231505	PROMO
E 640-48500-210	Operating Supplies (GENERAL)	\$19.95	405231505	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$4,123.68	405231505	FOOD
E 640-48000-251	Liquor For Resale	\$98.84	405260583	LIQ
E 640-48500-255	FOODIngredients For Resale	\$6,187.19	405260583	FOOD
E 640-48000-341	General Promotions	\$44.70	405260583	PROMO
E 640-48000-342	Promotions - Food/Drinks	\$56.05	405260583	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$267.24	405260583	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	(\$148.59)	405280096	FOOD
E 640-48000-251	Liquor For Resale	\$48.55	405281136	LIQ
E 640-48000-342	Promotions - Food/Drinks	\$28.17	405281136	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$51.24	405281136	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$3,040.01	405281136	FOOD
E 640-48000-253	Beer For Resale	\$20.76	405281136	BEER
E 640-48000-251	Liquor For Resale	(\$48.55)	405290142	LIQ
E 640-48500-210	Operating Supplies (GENERAL)	\$146.97	405291738	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	\$56.05	405301660	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$146.17	405301660	SUPPLIES
E 640-48000-251	Liquor For Resale	\$25.15	405301660	LIQ
E 640-48500-255	FOODIngredients For Resale	\$3,796.91	405301660	FOOD
Total	SYSCO MINNESOTA	\$42,075.66		
Paid Chk# 095418	6/3/2014	T.D. ANDERSON INC.		

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E 640-48000-409	Maint services & Improv	\$110.00	490234	BEER LINES CLEANED
E 640-48000-409	Maint services & Improv	\$110.00	490300	BEER LINES CLEANED
Total T.D. ANDERSON INC.		\$220.00		
Paid Chk# 095419	6/3/2014	THORPE DISTRIBUTING CO.		
E 640-47000-253	Beer For Resale	\$2,067.85	823001	BEER
E 640-48000-253	Beer For Resale	\$286.60	823006	BEER
E 640-48000-253	Beer For Resale	\$650.00	823007	BEER
E 640-48000-253	Beer For Resale	\$104.00	823008	BEER
E 640-47000-253	Beer For Resale	\$18.55	823009	BEER
E 640-47000-253	Beer For Resale	\$161.25	823010	BEER
E 640-48000-253	Beer For Resale	\$150.00	823585	BEER
E 640-48000-253	Beer For Resale	\$748.00	824432	BEER
E 640-48000-253	Beer For Resale	\$143.30	824433	BEER
E 640-48000-253	Beer For Resale	\$104.00	824434	BEER
E 640-47000-253	Beer For Resale	\$1,480.42	824439	BEER
E 640-47000-253	Beer For Resale	\$89.95	825663	BEER
E 640-48000-253	Beer For Resale	\$210.00	825664	BEER
E 640-48000-253	Beer For Resale	\$214.95	825665	BEER
Total THORPE DISTRIBUTING CO.		\$6,428.87		
Paid Chk# 095420	6/3/2014	TKO WINES, INC.		
E 640-47000-252	Wine For Resale	\$885.60	406946	WINE
Total TKO WINES, INC.		\$885.60		
Paid Chk# 095421	6/3/2014	UPS STORE		
E 640-48000-210	Operating Supplies (GENERAL)	\$16.09		BAR SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$48.27		BAR SUPPLIES
Total UPS STORE		\$64.36		
Paid Chk# 095422	6/3/2014	VINOCOPIA		
E 640-47000-252	Wine For Resale	\$112.00	98593	WINE
E 640-47000-259	Freight	\$2.00	98593	FREIGHT
E 640-47000-259	Freight	\$10.00	98594	FREIGHT
E 640-47000-251	Liquor For Resale	\$415.00	98594	LIQ
E 640-47000-252	Wine For Resale	\$296.00	99566	WINE
E 640-47000-259	Freight	\$7.50	99566	FREIGHT
Total VINOCOPIA		\$842.50		
Paid Chk# 095423	6/3/2014	WILLIAMS, CRAIG		
E 640-48500-130	Employer Paid Ins	\$300.00	MAY 2014	HEALTH INS.REIMB.MAY 2014
Total WILLIAMS, CRAIG		\$300.00		
Paid Chk# 095424	6/3/2014	WINE COMPANY		
E 640-47000-252	Wine For Resale	\$560.00	360786	WINE
E 640-47000-259	Freight	\$9.90	360786	FREIGHT
E 640-47000-259	Freight	\$18.15	361151	FREIGHT
E 640-47000-252	Wine For Resale	\$1,208.00	361151	WINE
E 640-47000-259	Freight	\$11.55	361474	FREIGHT
E 640-47000-252	Wine For Resale	\$936.00	361474	WINE
E 640-47000-252	Wine For Resale	\$489.33	362245	WINE
E 640-47000-259	Freight	\$8.40	362245	FREIGHT
E 640-47000-252	Wine For Resale	\$288.00	362678	WINE
E 640-47000-259	Freight	\$6.30	362678	FREIGHT
Total WINE COMPANY		\$3,535.63		
Paid Chk# 095425	6/3/2014	WINE MERCHANT		
E 640-47000-259	Freight	\$30.14	503445	FREIGHT

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E 640-47000-252	Wine For Resale	\$2,819.50	503445	WINE
E 640-47000-259	Freight	\$4.11	504143	FREIGHT
E 640-47000-252	Wine For Resale	\$414.00	504143	WINE
E 640-47000-252	Wine For Resale	\$764.00	504906	WINE
E 640-47000-259	Freight	\$9.59	504906	FREIGHT
Total WINE MERCHANT		\$4,041.34		

Paid Chk# 095426	6/3/2014	WIRTZ BEVERAGE MN BEER		
E 640-48000-253	Beer For Resale	\$460.00	1090224056	BEER
E 640-47000-253	Beer For Resale	\$102.80	1090224206	BEER
E 640-47000-253	Beer For Resale	\$1,805.05	1090224207	BEER
E 640-48000-253	Beer For Resale	\$490.00	1090227640	BEER
E 640-47000-253	Beer For Resale	\$115.50	1090227740	BEER
E 640-47000-253	Beer For Resale	\$2,465.90	1090227751	BEER
E 640-48000-253	Beer For Resale	\$430.00	1090230992	BEER
E 640-47000-253	Beer For Resale	\$86.00	1090231567	BEER
E 640-47000-253	Beer For Resale	\$123.00	1090231568	BEER
E 640-47000-253	Beer For Resale	\$1,598.70	1090231569	BEER
E 640-47000-253	Beer For Resale	\$145.00	1090231570	BEER
Total WIRTZ BEVERAGE MN BEER		\$7,821.95		

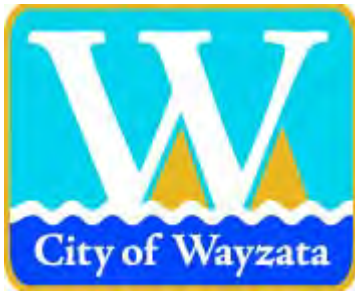
Paid Chk# 095427	6/3/2014	WIRTZ BEVERAGE MN WINE & SPIRI		
E 640-47000-251	Liquor For Resale	\$2,931.76	1080178815	LIQ
E 640-47000-259	Freight	\$27.54	1080178815	FREIGHT
E 640-47000-252	Wine For Resale	\$1,798.00	1080178816	WINE
E 640-47000-259	Freight	\$23.20	1080178816	FREIGHT
E 640-47000-259	Freight	\$56.42	1080184176	FREIGHT
E 640-47000-251	Liquor For Resale	\$5,425.90	1080184176	LIQ
E 640-47000-259	Freight	\$46.64	1080184177	FREIGHT
E 640-47000-252	Wine For Resale	\$3,342.57	1080184177	WINE
E 640-47000-251	Liquor For Resale	(\$78.42)	2080039940	LIQ
Total WIRTZ BEVERAGE MN WINE & SPIRI		\$13,573.61		

Paid Chk# 095428	6/3/2014	Z WINES USA LLC		
E 640-47000-252	Wine For Resale	\$478.00	12955	WINE
E 640-47000-259	Freight	\$12.00	12955	FREIGHT
Total Z WINES USA LLC		\$490.00		

10100 Anchor Bank	\$283,691.86
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Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	\$21,614.24
233 LAKFRONT IMPROVE	\$9,831.50
235 CABLE TV	\$1,525.00
401 PERM IMPROVEMENT	\$1,464.50
409 EQUIP REVOLVING	\$19,170.00
430 STREET CIP	\$100.00
610 WATER FUND	\$5,422.74
620 SEWER FUND	\$988.92
630 MOTOR VEHICLE	\$2,909.29
640 LIQUOR	\$188,077.13
650 SOLID WASTE	\$32,588.54
	\$283,691.86



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox
City Council:
Jack Amdal
Bridget Anderson
Andrew Mullin
Tom Tanner
City Manager:
Heidi Nelson

MEMORANDUM

DATE: June 13, 2014

TO: The Honorable Mayor and Members of the City Council

FROM: Becky Malone, Deputy City Clerk

RE: Data Practices Policies and Resolution Appointing Responsible Authority

The Minnesota Government Data Practices Act (MGDPA) is a series of state laws that attempt to balance the public's right to know what their government is doing, individuals' right to privacy in government data created and maintained about them, and the government's need to function responsibly and efficiently. All cities must comply with the MGDPA.

The City of Wayzata has not had formal policies on how to manage data. In an effort to be consistent with state laws, we should have written procedures to ensure that requests for government data are received and responded to promptly and appropriately.

Staff is recommending approval of the attached data practices policies, and resolution appointing Becky Malone as the Responsible Authority. This policy is based on the model developed by IPAD (Information Policy Analysis Division, MN Department of Administration); an agency that advises local units of government on data practices.

City of Wayzata

Data Practices Policy for Members of the Public

DRAFT

Right to Access Public Data

The Government Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are not public. Government data is a term that means all recorded information a government entity has, including paper, email, DVDs, photographs, etc.

The Government Data Practices Act also provides that this government entity must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Make a Data Request

To look at data or request copies of data that this government entity keeps, make a written request. Make your request for data to the appropriate individual listed in the Data Practices Contacts on page 4. You may make your request for data by mail or fax, using the data request form on page 6.

If you choose not to use the data request form, your request should include:

- that you, as a member of the public, are making a request for data under the Government Data Practices Act, Minnesota Statutes, Chapter 13;
- whether you would like to look at the data, get copies of the data, or both; and
- a clear description of the data you would like to inspect or have copied.

This government entity cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. However, depending on how you want us to process your request (if, for example, you want us to mail you copies of data), we may need some information about you. If you choose not to give us any identifying information, we will provide you with contact information so you may check on the status of your request. In addition, please keep in mind that if we do not understand your request and have no way to contact you, we will not be able to begin processing your request.

How We Respond to a Data Request

Upon receiving your request, we will work to process it.

- If we do not have the data, we will notify you in writing as soon as reasonably possible.
- If we have the data, but the data are not public, we will notify you as soon as reasonably possible and state which specific law says the data are not public.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
 - o arrange a date, time, and place to inspect data, for free, if your request is to look at the data, or
 - o provide you with copies of the data as soon as reasonably possible. You may choose to pick up your copies, or we will mail or fax them to you. If you want us to send you the copies, you will need to provide us with an address or fax number. We

will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format.

Information about copy charges is on page 5.

We will also arrange for you to pre-pay for the copies

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The Government Data Practices Act does not require us to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. (For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request.) If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, the Government Data Practices Act does not require us to answer questions that are not requests for data.

Requests for Summary Data

Summary data are statistical records or reports that are prepared by removing all identifiers from private or confidential data on individuals. The preparation of summary data is not a means to gain access to private or confidential data. We will prepare summary data if you make your request in writing and pre-pay for the cost of creating the data. Upon receiving your written request – you may use the data request form on page 6 – we will respond within ten business days with the data or details of when the data will be ready and how much we will charge.

Data Practices Contacts

Responsible Authority

Deputy City Clerk
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5303
Fax: 952-404-5318

Data Practices Compliance Official

Deputy City Clerk
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5303
Fax: 952-404-5318

Data Practices Designee(s):

Official City Records/
Electronic Data Storage

Deputy City Clerk
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5303

Police Records

Chief of Police
Wayzata Police Department
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5340

Copy Costs – Members of the Public

This government entity charges members of the public for copies of government data. These charges are authorized under Minnesota Statutes, section 13.03, subdivision 3(c).

You must pay for the copies before we will give them to you.

For 100 or Fewer Paper Copies – 25 cents per one-sided page of black and white, letter or legal size paper copies, or 50¢ for a two-sided copy.

For 100 copies of more - the fee will include the actual cost of making the copies (see below.)

Actual Cost of Making the Copies

In determining the actual cost of making copies, we factor in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The fees charged may include the actual cost of searching for, retrieving, including the cost of employee time, and for making, certifying, compiling and electronically transmitting copies the data, or the data themselves. The fee may not include time necessary to separate public information from non-public information.

Other fees will be charged based upon the City of Wayzata fee schedule.

Data Request Form – Members of the Public

Date of request: _____

I am requesting access to data in the following way:

☐ Inspection

☐ Copies

☐ Both inspection and copies

Note: Inspection is free but copy costs will be based on the rates shown on page 5 of this document.

These are the data I am requesting:

Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form.

Contact Information

Name: _____

Address: _____

Phone number: _____

Email address: _____

You do not have to provide any of the above contact information. However, if you want us to mail/email you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us.

We will respond to your request as soon as reasonably possible.

City of Wayzata

Data Practices Policy for Data Subjects

DRAFT

Data about You

The Government Data Practices Act (Minnesota Statutes, Chapter 13) says that data subjects have certain rights related to a government entity collecting, creating, and keeping government data about them. You are the subject of data when you can be identified from the data. Government data is a term that means all recorded information a government entity has, including paper, email, DVDs, photographs, etc.

Classification of Data about You

The Government Data Practices Act presumes that all government data are public unless a state or federal law says that the data are not public. Data about you are classified by state law as public, private, or confidential. See below for some examples.

1. **Public data:** We must give public data to anyone who asks; it does not matter who is asking for the data or why.

The following is an example of public data about you:

The names of Minnesota government employees

2. **Private data:** We cannot give private data to the general public, but you have access when the data are about you. We can share your private data with you, with someone who has your permission, with our government entity staff who need the data to do their work, and as permitted by law or court order.

The following is an example of private data about you:

Social Security numbers

3. **Confidential data:** Confidential data have the most protection. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with our government entity staff who need the data to do their work and to others as permitted by law or court order. We cannot give you access to confidential data.

The following is an example of confidential data about you:

The identity of the subject of an active criminal investigation

Your Rights under the Government Data Practices Act

This government entity must keep all government data in a way that makes it easy for you to access data about you. Also, we can collect and keep only those data about you that we need for administering and managing programs that are permitted by law. As a data subject, you have the following rights.

- **Access to Your Data**

You have the right to look at (inspect), free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about

you. The Government Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.

As a parent, you have the right to look at and get copies of public and private data about your minor children (under the age of 18). As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are appointed guardian.

Minors have the right to ask this government entity not to give data about them to their parent or guardian. If you are a minor, we will tell you that you have this right. We may ask you to put your request in writing and to include the reasons that we should deny your parents access to the data. We will make the final decision about your request based on your best interests. **Note:** Minors do not have this right if the data in question are educational data maintained by an educational agency or institution.

- **When We Collect Data from You**

When we ask you to provide data about yourself that are not public, we must give you a notice. The notice is sometimes called a Tennessean warning. The notice controls what we do with the data that we collect from you. Usually, we can use and release the data only in the ways described in the notice.

We will ask for your written permission if we need to use or release private data about you in a different way, or if you ask us to release the data to another person. This permission is called informed consent. If you want us to release data to another person, you may use the consent form we provide.

- **Protecting your Data**

The Government Data Practices Act requires us to protect your data. We have established appropriate safeguards to ensure that your data are safe.

- **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of public and private data about you. You also have the right to appeal our decision. If you are a minor, your parent or guardian has the right to challenge data about you.

How to Make a Request for Your Data

To look at data, or request copies of data that this government entity keeps about you, your minor children, or an individual for whom you have been appointed legal guardian, make a written request. Make your request for data to the appropriate individual listed in the Data Practices Contacts on page 5. You may make your request by mail or fax, using the data request form on page 7.

If you choose not use to use the data request form, your request should include:

- that you are making a request, under the Government Data Practices Act (Minnesota Statutes, Chapter 13), as a data subject, for data about you;

- whether you would like to inspect the data, have copies of the data, or both;
- a clear description of the data you would like to inspect or have copied; and
- identifying information that proves you are the data subject, or data subject's parent/guardian.

This government entity requires proof of your identity before we can respond to your request for data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity located on page 8.

How We Respond to a Data Request

Once you make your request, we will work to process your request. If it is not clear what data you are requesting, we will ask you for clarification.

- If we do not have the data, we will notify you in writing within 10 business days.
- If we have the data, but the data are confidential or private data that are not about you, we will notify you within 10 business days and state which specific law says you cannot access the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within 10 business days, by doing one of the following:
 - o arrange a date, time, and place to inspect data, for free, if your request is to look at the data, or
 - o provide you with copies of the data within 10 business days. You may choose to pick up your copies, or we will mail or fax them to you. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format.

Information about copy charges is on page 6.

We will also arrange for you to prepay for the copies.

After we have provided you with access to data about you, we do not have to show you the data again for 6 months unless there is a dispute or we collect or create new data about you.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The Government Data Practices Act does not require us to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. (For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request.) If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, we are not required under the Government Data Practices Act to respond to questions that are not specific requests for data.

Data Practices Contacts

Responsible Authority

Deputy City Clerk
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5303
Fax: 952-404-5318

Data Practices Compliance Official

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Deputy City Clerk
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5303

Police Records

Chief of Police
Wayzata Police Department
600 Rice Street E.
Wayzata, MN 55391
Phone: 952-404-5340

Copy Costs – Data Subjects

This government entity charges data subjects for copies of government data. These charges are authorized under Minnesota Statutes, section 13.04, subdivision 3.

You must pay for the copies before we will give them to you.

For 100 or Fewer Paper Copies – 25 cents per one-sided page of black and white, letter or legal size paper copies, or 50¢ for a two-sided copy.

For 100 copies of more - the fee will include the actual cost of making the copies (see below.)

Actual Cost of Making the Copies

In determining the actual cost of making copies, we factor in employee time, the cost of the materials onto which we are copying the data (paper, CD, DVD, etc.), and mailing costs (if any). If your request is for copies of data that we cannot reproduce ourselves, such as photographs, we will charge you the actual cost we must pay an outside vendor for the copies.

The fees charged may include the actual cost of searching for, retrieving, including the cost of employee time, and for making, certifying, compiling and electronically transmitting copies the data, or the data themselves.

Other fees will be charged based upon the City of Wayzata fee schedule.

Data Request Form – Data Subjects

Date of request: _____

To request data as a data subject, you must show a valid state ID, such as a driver's license, military ID, or passport as proof of identity.

I am requesting access to data in the following way:

☐ Inspection

☐ Copies

☐ Both inspection and copies

Note: inspection is free but copy costs will be based on the rates shown on page 6 of this document.

These are the data I am requesting:

Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form.

Contact Information

Data subject name _____

Parent/Guardian name (if applicable) _____

Address _____

Phone number _____ Email address _____

Staff Verification

Identification provided _____

We will respond to your request within 10 business days.

Standards for Verifying Identity

The following constitute proof of identity.

- An **adult individual** must provide a valid photo ID, such as
 - o a state driver's license
 - o a military ID
 - o a passport
 - o a Minnesota ID
 - o a Minnesota tribal ID
- A **minor individual** must provide a valid photo ID, such as
 - o a state driver's license
 - o a military ID
 - o a passport
 - o a Minnesota ID
 - o a Minnesota Tribal ID
 - o a Minnesota school ID
- The **parent or guardian of a minor** must provide a valid photo ID *and either*
 - o a certified copy of the minor's birth certificate *or*
 - o a certified copy of documents that establish the parent or guardian's relationship to the child, such as
 - ❖ a court order relating to divorce, separation, custody, foster care
 - ❖ a foster care contract
 - ❖ an affidavit of parentage
- The **legal guardian for an individual** must provide a valid photo ID *and* a certified copy of appropriate documentation of formal or informal appointment as guardian, such as
 - o court order(s)
 - o valid power of attorney

Note: Individuals who do not exercise their data practices rights in person must provide *either* notarized or certified copies of the documents that are required *or* an affidavit of ID.

CITY OF WAYZATA

RESOLUTION NO. 17-2014

A RESOLUTION APPOINTING A RESPONSIBLE AUTHORITY

WHEREAS, *Minnesota Statutes*, section 13.02, subdivision 16, as amended, requires that the City of Wayzata appoint one person as the Responsible Authority to administer the requirements for collection, storage, use, and dissemination of data on individuals within the City and,

WHEREAS, the Wayzata City Council shares concern expressed by the Legislature on the responsible use of all City data and wishes to satisfy this concern by immediately appointing an administratively qualified Responsible Authority as required under the statute.

BE IT RESOLVED, the City Council of Wayzata appoints Becky Malone, Deputy City Clerk, as the Responsible Authority for the purposes of meeting all requirements of *Minnesota Statutes*, chapter 13 as amended, and with rules as lawfully promulgated by the commissioner of Administration.

FURTHER, BE IT RESOLVED, the Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies and of preparing summary data, as allowed by *Minnesota Statutes*, chapter 13 and by *Minnesota Rules*, chapter 1205, as amended.

ADOPTED BY THE WAYZATA CITY COUNCIL ON JUNE 17, 2014.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 17-2014 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on June 17, 2014.

Becky Malone, Deputy City Clerk

SEAL

2014 MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL ON 6/17/14

(Recommended for approval, pending staff review for completeness of application)

New 2014 Food Cart Vendor License	
Hippy's Hot Dogs	Minnetonka

6/17/2014
THE FOLLOWING MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

Special Event-Itinerant Food - Wayzata Art Experience 6/28/14 to 6/29/14	
Pharoh's Gyro's	Burnsville, MN
Special Event-Itinerant Food - Flying Pancake Breakfast 7/4/14	
Lk Minnetonka Children of the American Revolution	Wayzata, MN
2014 Tree License	
Tongen Tree Service	Tonka Bay, MN

WAYZATA POLICE DEPARTMENT
ACTIVITY REPORT
MAY, 2014

Suspicious Act

Reported: 05-01-2014 0039

Occupied vehicle parked in lot of closed business. Male was waiting for a friend. Advised to move along.

Addresses Involved

1XXX Wayzata Blvd E, Wayzata, MN

Locate Attempt

Reported: 05-01-2014 1705

Assist to Plymouth Police on an attempt to locate a male with memory issues who had wandered off. Male was located in Plymouth.

Addresses Involved

1XXX Symes St , Long Lake, MN 55356

Harassment Report

Reported: 05-01-2014 1838

Report of a harassing text message. Male was advised.

Addresses Involved

11XX Wayzata Blvd E, Wayzata, MN 55391

DWI

Reported: 05-04-2014 0110

35 year old female from Apple Valley arrested for driving while under the influence, tested .12

Addresses Involved

16XXX block of EB Highway 12 , Wayzata, MN 55391 USA

Names Involved

(Arrested) Kline, Danielle Emilia (Age:35)

Damage Prop

Reported: 05-04-2014 0758

Damage done to door of outside shed, loss approximately \$50.

Addresses Involved

1XX Gleahaven Rd , Wayzata, MN

No Pay

Reported: 05-05-2014

2038

Gas no pay, loss \$30.95

Addresses Involved

14XX Wayzata Blvd, Wayzata, MN

Unwanted Person**Reported:** 05-12-2014 1813

Complaint of a solicitor in the area. Unable to locate.

Addresses Involved

1XX Westwood Lane S , Wayzata, MN 55391

Unwanted Person**Reported:** 05-12-2014 1745

Complaint of a solicitor in the area. Unable to locate.

Addresses Involved

1XX Benton Ave , Wayzata, MN 55391

Warrant**Reported:** 05-12-2014 1559

31 year old male from Alabama arrested on an outstanding warrant.

Addresses Involved

Ferndale Rd W & Harrington , Wayzata, MN

No Contact Order Violation/Probation Violation**Reported:** 05-10-2014 2125

Charges pending against a 46 year old male from Long Lake for violation of a no contact order and a probation violation.

Addresses Involved

3XX Lakeview Ave , Long Lake, MN 55356

Damage to Property - Vandalism**Reported:** 05-10-2014 1706

Damage to four fire extinguishers, loss approximately \$400.

Addresses Involved

2XX Grove Lane , Wayzata, MN 55391

Damage Property/Rpt**Reported:** 05-10-2014 0820

Damage to several mailboxes in the area. Loss approximately \$50.00 each.

Addresses Involved

500 - 600 Blocks of Ridgview Dr , Wayzata, MN 55391

Suspicious Act**Reported:** 05-09-2014 1820

Complaint of a solicitor in the area. Parties located and advised to leave area.

Addresses Involved

9XX Shady Lane E , Wayzata, MN 55391

Disturbance**Reported:** 05-09-2014 1515

Road rage incident. Parties were separated and advised.

Addresses Involved

6XX Wayzata Blvd E, Wayzata, MN 55391

Damage to Property**Reported:** 05-08-2014 1513

Damage done to rear tail light of vehicle, loss \$50.

Addresses Involved

1XX Grand Avenue S , Wayzata, MN 55391 USA

Theft From Auto Report**Reported:** 05-06-2014 1745

License plate stolen off of vehicle.

Addresses Involved

1XX Gleason Lake Rd , Wayzata, MN 55391

Vehicle Fire**Reported:** 05-06-2014 1334

Wayzata Police and Fire Departments responded to a fully engulfed vehicle fire. Fire was extinguished and vehicle was towed.

Addresses Involved

1XX Gleason Lake Rd , Wayzata, MN 55391

Domestic**Reported:** 05-06-2014 0245

Officers responded to a dispute between a male and female. Parties were advised and the situation was mediated.

Addresses Involved

1XX Circle A Dr, Wayzata, MN 55391

Unwanted Person - Solicitor**Reported:** 05-19-2014 1502

Report of a solicitor without a permit. 27 year old male from Alabama arrested on an outstanding warrant.

Addresses Involved

1XXX Holdridge Cir , Wayzata, MN 55391

Unwanted Person – Solicitor**Reported:** 05-18-2014 1806

Report of a solicitor without a permit. Area checked. Unable to locate.

Addresses Involved

4XX Highcroft Rd , Wayzata, MN

Property Damage Accident**Reported:** 05-17-2014 2043

Vehicle verses a deer property damage accident.

Addresses InvolvedCentral Ave N & Hwy 12 , Wayzata, MN

Noise Disturbance**Reported:** 05-17-2014 1447

Officers responded to a noise complaint. No noise heard upon arrival.

Addresses Involved5XX Harrington Rd , Wayzata, MN 55391

Vandalism**Reported:** 05-17-2014 0830

Graffiti painted on side of building, unknown loss at this time.

Addresses Involved1XX Lake Street E, Wayzata, MN 55391

Suspicious Activity**Reported:** 05-16-2014 2045

Report of banging noise coming from basement. Officers checked house, nothing suspicious found.

Addresses Involved1XX Grove La E, Wayzata, MN

Gas No Pay**Reported:** 05-16-2014 0753

Theft of gas, loss \$88.

Addresses Involved1XXX WAYZATA BLVD E, Wayzata, MN 55391 USA

Theft**Reported:** 05-15-2014 1515

Theft of a flat bed trailer from a parking lot.

Addresses Involved2XXX Wayzata Blvd , Long Lake, MN

3rd Degree DWI**Reported:** 05-14-2014 2054

Charges filed against 48 year old male from Blaine for driving under the influence of alcohol, tested .27.

Addresses Involved1XX Wayzata Blvd , Wayzata, MN 55391

Suspicious Vehicle**Reported:** 05-13-2014 1347

Report of a suspicious vehicle in area. Vehicle was located. Elderly couple that was lost. Assisted to their destination.

Addresses Involved1XX Peavey La , Wayzata, MN 55391

Theft - Shoplifting**Reported:** 05-13-2014 0940

Shoplifting of several items, unknown loss at this time.

Addresses Involved

11XX WAYZATA BLVD E, Wayzata, MN 55391 USA

Theft from Auto**Reported:** 05-24-2014 1548

Report of a theft from vehicle. Cash and various credit cards were taken.

Addresses Involved

2XX Woodhill Road , Wayzata, MN 55391 USA

DWI**Reported:** 05-24-2014 0440

46 year old male from Shakopee arrested for driving while under the influence of alcohol (tested .11).

Addresses Involved

8XX Wayzata Blvd , Orono, MN

Under 21 Drink/Drive**Reported:** 05-24-2014 0114

Vehicle was stopped for illegal turn on red. 20 year old female from Plymouth was cited for Underage Drinking and Driving and illegal right turn on red. The 19 year female passenger was cited for Underage Consumption of Alcohol.

Addresses Involved

Central Ave N & Highway 12 W , Wayzata, MN 55391 USA

Loud Music**Reported:** 05-23-2014 1925

Report of loud music. Resident advised to turn it down.

Addresses Involved

6XX Wayzata Boulevard E , Wayzata, MN 55391

Unwanted Person**Reported:** 05-23-2014 1841

Report of a male soliciting in the area without a permit. Male was located and issued a citation for soliciting without a permit.

Addresses Involved

1XXX Holdridge Lane , Wayzata, MN

Suspicious Vehicles**Reported:** 05-22-2014 0009

Officer observed two suspicious vehicles stopped near a closed business. Drivers of both vehicles were cleaners for the business.

Addresses Involved

16000 block of Wayzata Boulevard E , Wayzata, MN 55391 USA

Accident/Pd**Reported:** 05-21-2014 1657

Two vehicle property damage accident. Parties were assisted in exchanging information.

Addresses Involved

Rice St E & Superior , Wayzata, MN

Juvenile Problem**Reported:** 05-21-2014 1635

Report of a group of juveniles being too close to railroad tracks when train went by. Group of juveniles advised on their conduct and sent on their way.

Addresses Involved

5XX Lake St , Wayzata, MN 55391

One Down (Unknown Problem)**Reported:** 05-20-2014 2137

Officers responded to the report of a person down on the roadway. An 18 year old male was transported to the hospital where he subsequently passed away. This incident remains under investigation by the Hennepin County Medical Examiner's Office.

Addresses Involved

Highway 12 & Central Avenue N , Wayzata, MN

Violation of No Contact Order**Reported:** 05-27-2014
2215

Charges pending against a 46 year old male from Long Lake for violation of a no contact court order.

Addresses Involved

3XX Lakeview Ave , Long Lake, MN

Suspicious Activity**Reported:** 05-28-2014 1301

Report of a suspicious vehicle in parking lot. Driver was taking a nap while on her break from work.

Addresses Involved

1XX Barry Avenue N, Wayzata, MN 55391 USA

Burglary/Rpt**Reported:** 05-28-2014 2205

Several items stolen from resident's garage. Loss \$800.

Addresses Involved

1XX Gleason Lake Rd , Wayzata, MN

Suspicious Activity**Reported:** 05-31-2014 1100

Report of an open door at a business after hours. Officers checked building and located an employee who stated they propped the door open.

Addresses Involved

2XX Central Ave N, Wayzata, MN

Beach Hours Violation**Reported:** 05-30-2014 2326

Three juveniles located in beach area after hours. Advised to move along.

Addresses Involved

2XX Grove La E, Wayzata, MN

TRAFFIC - MAY, 2014

CITATIONS	160
WRITTEN WARNINGS	33
VERBAL WARNINGS	63

Description	May 2014
MISSING ANIMAL	2
MISSING/LOST PROPERTY	2
FOUND PROPERTY	9
ABANDONED VEHICLE	1
PDMV	11
H & R PDMV	3
PDMV & DEER	1
Other Fire/Smoke	2
Business/Commercial/Industrial Fire	1
Vehicle Fire	2
FIRE ALARM	8
GAS LEAK/SMELL	2
GENERAL HAZARD	1
HAZ ROAD CONDITION	6
SUICIDE ATTEMPT	1

SUICIDE THREAT	3
OTHER MEDICAL	22
72 Hour Hold/Emergency Admission	2
WELFARE CHECK - ADULT	15
WELFARE CHECK - JUV	7
MENTAL HEALTH ISSUE	3
INFO REC'D	6
VERBAL DOMESTIC	3
CIVIL MATTER	3
Trespass Warn/Order	1
DISTURBANCE/FIGHT/LOUD PARTY	10
SUSPICION	30
OPEN DOOR/WINDOW	4
CONFIDENTIAL INFO	3
Scam Attempt	3
BURNING COMPL	2
FIREWORKS COMPL	1
MISC. JUVENILE PROBLEM	7
DRIVING/TRAFFIC COMPLAINT	21
PARKING COMPL	7
RECORD CHECKS	10
HC SHERIFFS PERMIT TO CARRY	5
ALCOHOL COMPLIANCE CHECK	1
SOLICITATION	7
SOLICITATION - Citation	1
SOLICITATION - Verbal Warning	1
ANIMAL VIOLATION - Citation	1
ANIMAL VIOLATION - Written Warning	1
ANIMAL COMPLAINT/CHECK	10
ANIMAL IMPOUND	1
DOG LICENSE ISSUED	9
PATROL REQUEST	3
POLICE ESCORT/STAND-BY	1
ADULT PROTECTION ASSIST	7
FINGERPRINTS	6
MOTORIST ASSIST/STALL	17
UTILITY PROBLEM	2
PUBLIC ASSIST	15
LOCKOUT	11
BUSINESS ALARM	17
CO2 ALARM	1
HOME ALARM	17
911 HANG-UP	16
Park Violation	2
ASSIST OTHER DEPT	14

WARRANT/ATTEMPT/ARREST	3
Impound Release	1
TRANSPORT	2
CASE FOLLOW UP	1
Sex Offender/POR Info/Checks	1
ASLT 5-MS-THREATEN HARM-HANDS-ADLT STR	1
BURG 4-UNOCC RES NO FRC-U-UNK WEAP-UNK AQCT	1
DRUGS-SM AMT IN MOT VEH-POSS-MARIJ-UNK	1
DRUGS-DRUG PARAPH-POSSESS-UNK-UNK	2
DRUGS-DRUG PARAPH-POSSESS-UNK-SCHOOL ZONE	1
TRAF-ACC-MS-UND AGE DRINK DRIVE-UNK-MOTOR VEH	1
TRAF-AC-FE-1ST DEG DWI-UI ALCOHOL-MV	1
TRAF-AC-FE-1ST DEG DWI-08 OR MORE -MV	1
TRAF-AC-GM-3RD DEG DWI-UI ALCOHOL-MV	1
TRAF-AC-GM-3RD DEG DWI-08 OR MORE -MV	1
TRAF-ACC-M-4TH DEG DWI-UI ALCOHOL-MV	1
TRAF-ACC-MS-4TH DEG DWI-08 OR MORE -MV	1
LIQUOR-UNDERAGE CONSUMPTION 18-21	1
MS-VIOL ORDER FOR PROTECTION	1
DISTURB PEAC-MS-VIOL DOM ABUSE NO CONTACT ORD	1
PROP DAMAGE-FE-PRIVATE-UNK INTENT	1
PROP DAMAGE-MS-PRIVATE-UNK INTENT	5
PROP DAMAGE-MS-PRIVATE-OTHER INTENT	2
THEFT-OVER 5000 DLRS FE-STREETLOTDRWAY-OTH PRO	1
THEFT-500 OR LESS MS-YARDS-OTH PROP	1
THEFT-500 OR LESS MS-SELF SERVE GAS-GAS ONLY	2
THEFT-500 OR LESS MS-MTR VEHICLE-OTH PROP	2
THEFT-500 OR LESS MS-OTHER-OTH PROP	1
THEFT-UNK LVL-IDENTITY THEFT-UNK LOSS	1
THEFT-FE-FALSE REPRESENTATN-2501-19999	1
THEFT-MS-SHOPLIFTING-250 OR LESS	1

2013	2014 March	2014 April	2014 May	YTD 2014
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BUILDING CONSTRUCTION

NUMBER OF BLDG. PERMITS	180	12	15	21	78
PROJECT VALUE	\$86,541,995.07	\$1,999,840.00	\$5,004,206.32	\$9,394,837.00	\$40,973,148.31
BUILDING PERMIT FEE	\$450,148.65	\$10,440.00	\$29,997.25	\$46,601.25	\$207,829.25
PLAN CHECK FEE	\$263,643.54	\$5,967.58	\$19,145.46	\$20,682.19	\$122,717.44

EXTERIOR REPAIR

NUMBER OF PERMITS	54	0	9	10	23
PROJECT VALUE	\$803,851.01	\$0.00	\$69,970.00	\$115,141.00	\$281,268.00
PERMIT FEE	\$12,737.00	\$ -	\$ 1,460.25	\$ 1,958.00	\$4,665.00

MECHANICAL

NUMBER OF PERMITS	154	22	17	16	83
PROJECT VALUE	\$4,245,740.00	362,838.75	1,625,335.00	1,273,230.95	\$3,584,688.70
PERMIT FEE	\$70,487.99	7,286.76	25,441.52	20,089.12	\$58,999.96

PLUMBING

NUMBER OF PERMITS	166	14	14	14	68
PROJECT VALUE	\$1,041,197.50	\$285,404.00	\$1,366,952.00	\$143,250.00	\$2,119,591.00
PERMIT FEE	\$21,005.93	\$5,669.10	\$21,357.16	\$2,918.00	\$36,454.66

TOTAL # OF PERMITS	554	48	55	61	252
TOTAL INCOME	\$818,023.11	\$29,363.44	\$97,401.64	\$92,248.56	\$430,666.31

NUMBER OF INSPECTIONS

BUILDING	639	64	37	90	342
EXTERIOR	74	2	1	17	23
HVAC	318	32	39	44	174
PLUMBING	294	17	19	40	118
OTHER	39	1	2	0	6
TOTAL # OF INSPECTIONS	1364	116	98	191	663

RENTAL HOUSING INSPECTIONS

INSPECTIONS	122	63	17	8	112
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Planning Report

Wayzata City Council Tuesday, June 17, 2014

File Case No: PR 2014-3

Applicant: Wayzata Community Church

Address of Request: 125 Wayzata Blvd

Prepared By: Bryan Gadow, City Planner

Request(s): Amendment to PUD
Project Design Review

Project Summary: The proposed project is for a two phased project to add an addition to the existing chapel, main entrance canopy, exterior building repairs, replacement of existing second story interior, addition of 2nd story in interior of building, and parking lot reconfiguration (the "Project").

Section 1: Introduction

The Wayzata Community Church (the "Applicant") has submitted an application (the "Application") for approval of a Amendment to an existing Planned Unit Development (PUD) (the "PUD Amendment") and Project Design Review for modifications to the existing church facility (the "Design Review"), at 125 Wayzata Blvd E (the "Property").

The Applicant's proposed design modifications would add 5,281 gross SF of additional space to the facility, including an addition to an existing chapel and a 2nd story addition on an interior portion of the building. The Project is proposed for two phases, with Phase 1 to commence in 2014, and Phase 2 to be completed within five (5) years as funding allows.

Along with the Development Application, the following plans and reports are included with this Application as Attachment B:

- Boundary Survey
- Site Preparation and Demolition Plan
- Site Layout
- Grading Plan
- Planting Plan
- Existing Conditions
- Erosion Control Plan
- Utility Plan
- Tree Inventory
- Civil Detail Sheets
- Basement Level Plan
- Ground Level Plan
- First Level Plan
- Second Level Plan
- Exterior Elevations
- Photometric Plan
- Site 3D Renderings

1.1 Property Background

The Property includes the existing Wayzata Community Church facility at the intersection of Wayzata Blvd E and Ferndale Road N.

The existing Wayzata Community Church building is a one and two story building with 51,815 square feet (SF) building footprint. The total SF of the facility is 122,317, including basement, first floor, and second floor. The Project proposes to add 5,281 SF for a total of 127,598 SF.

The Church is accessed off Wayzata Blvd and Ferndale Rd W. As part of the Project, the Applicant proposes to reconfigure the parking lot and access to provide better circulation within the site. The existing south drive on Ferndale will be shifted farther south and be one-way into the site.

Map 1: Existing Property Aerial



1.2 Application Requests.

As part of the submitted Application, the Applicant is requesting approval of the following items:

- a. Amendment to existing PUD to implement a proposed expansion of the Property under Section 801.33.9.
- b. Project Design Review under Section 801.09.
- c. Site Plan Review under Section 801.22.

1.3 Property Description

A copy of the legal description for the subject properties are on file and available for viewing at City Hall. The following properties are included in the project area of the Application:

125 Wayzata Blvd E	06-117-22-20-0006	Wayzata Community Church
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1.4 Relevant Property Information

Zoning:	Planned Unit Development (PUD)
Comp Plan:	Institutional/Public
Design District:	Property is in the Wayzata Blvd Design District
Total lot size:	262,534 square feet (SF) or 6.03 acres

1.5 Public Noticing Requirements

Zoning Ordinance Section 801.33.5 requires the Planning Commission to hold a public hearing on the Application. The Notice of Public Hearing was published in the Sun Sailor on May 22, 2014. A copy of the Notice of Public Hearing was also mailed to all property owners located within 350 feet of the subject property on May 22, 2014.

1.6 Planning Commission Action. A Public Hearing on the Application was held at the Planning Commission's June 2, 2014 meeting at which no individuals spoke during the hearing. The Planning Commission voted seven (7) in favor and zero (0) opposed to recommend approval of the Application with conditions to the City Council. A copy of the Planning Commission meeting minutes is included as Attachment F, and a draft Resolution based on the Planning Commission's recommendation is included as Attachment G.

Section 2: **Summary of Issues**

2.1 Surrounding Uses

A summary of land uses and their respective zoning classifications for the immediate area:

Direction	Land Use	Zoning
North	School	INS
South	Single Family Residential	R-1
East	School	INS
West	Church	INS

2.2 Zoning History for the Property.

The existing Wayzata Community Church site was rezoned from INS Institutional to Planned Unit Development (PUD) as part of a phased expansion project in 1992, and a PUD Development Agreement was approved in 1993. The Church Phase 1 addition was completed in 1995. The development agreement timeline was extended in 1999 to allow for additional time to complete Phase 2, which was completed in 2001. As part of the 1993 approvals, a CUP was granted to allow construction of a cupola structure on the roof of the sanctuary at 74 ft and a sanctuary roof height of 42 ft. addition. A copy of the PUD agreement is included as Attachment E.

Any modifications to the existing PUD and site conditions, such as expansion or require approval of an amendment to the PUD through the normal PUD process. Since the Application includes proposed additions to the existing structures, the Applicant has included a PUD Amendment request as part of their Application.

2.3 Project Hardcover Calculations and Lot Areas

The Property has the following proposed hardcover as part of the Project, including both the Commercial and Residential portions of the Property:

Item	Existing	Proposed	Percentage
Impervious Surface	151,690 SF (57.8%)	163,321 SF	62.2%
Non-paved/green space	110,844 SF	99,213 SF	37.8%

2.4 Stormwater Management.

The Property contains a stormwater pond in the northeast corner of the Property that was built as part of the original expansion project to address hardcover. As part of the Project, the Applicant's are proposing 11,361 SF of additional hardcover. To address this additional hardcover, the Applicant is proposing a StormTech system (which is a perforated pipe water retention system) which will capture runoff and infiltrate it to reduce the quantity of water to the existing stormwater pond. In addition, the Applicant will also add a perforated pipe system to the front parking lot area adjacent to Wayzata Blvd. The Applicant has provided a stormwater management plan as part of the Application (Attachment D). With the additional building footprint for the structure, the Property is at twenty percent (20%) lot coverage, under the fifty percent (50%) lot coverage requirement in the INS Institutional Zoning District. There is not a maximum hardcover requirement in the INS Zoning District.

Image 1: Area for Stormwater System

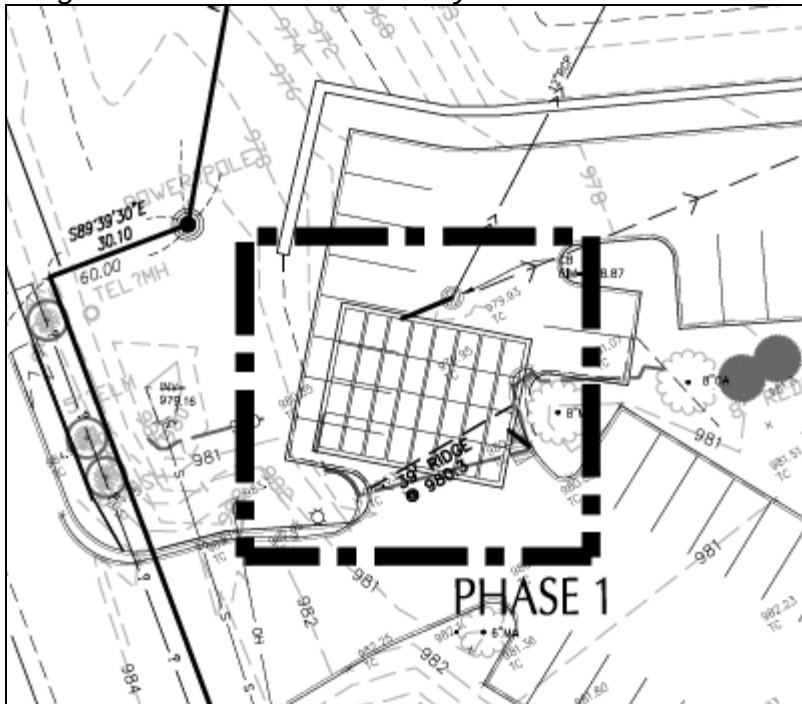
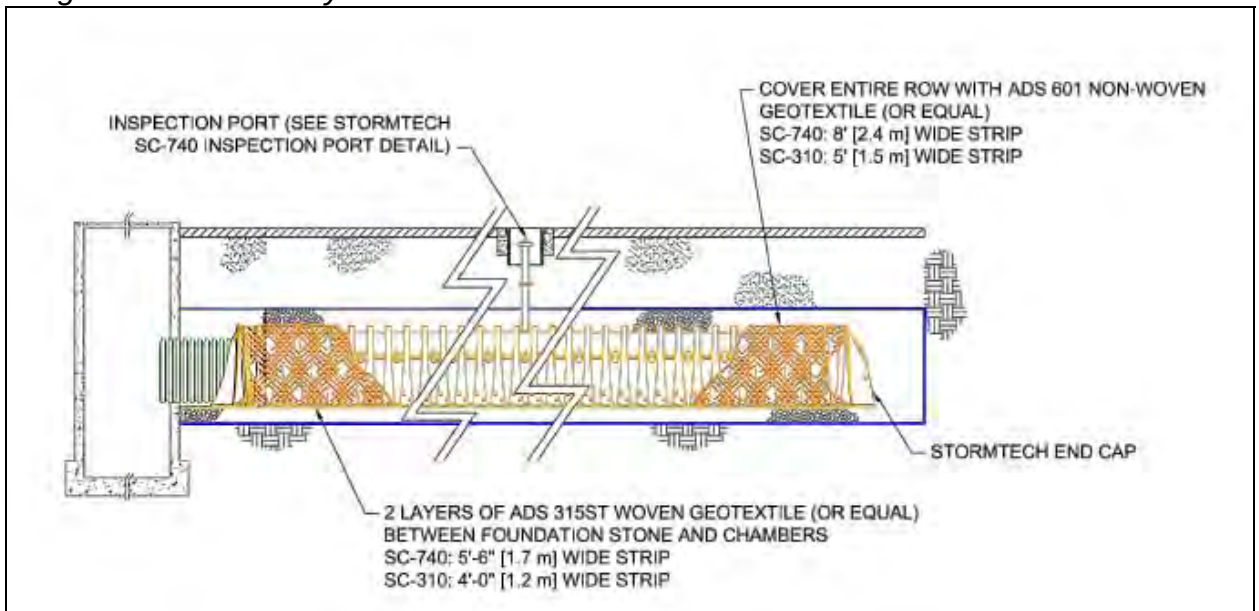


Image 2: StormTech System Profile



2.6 Parking.

Parking for the Property is provided within existing surface parking lots that would be reconfigured as part of the Project. The Applicant's parking lot contains three

hundred and twenty seven (327) parking spaces. During the phasing of the Project, approximately nineteen (19) parking stalls would be impacted. However, after the completion of Phase 1 there will be twenty five (25) parking stalls added for a net gain of six (6) stalls. After both phases of the Project are completed, the total number of parking stall would remain at the original three hundred and twenty seven (327) parking stalls, with five (5) additional proof of parking stalls added to the site. Approximately one hundred forty seven (147) of the Applicant's parking spaces are through a lease agreement with the adjacent Wayzata Middle School, which would not be impacted by the Project.

2.7 Landscaping.

Currently, there are one hundred forty five (145) trees on the site. The Applicant is proposing to remove six (6) trees for Phase 1 and thirteen (13) trees for Phase 2 for a total of nineteen (19) trees removed. The Applicant proposes to plant eight (8) new trees and one hundred thirty three (133) shrubs in Phase I and fourteen (14) trees and one hundred sixty one (161) shrubs in Phase 2 for a total of twenty two (22) new trees and two hundred ninety four (294) shrubs for the Project. The Applicant has included a Tree Inventory Chart and a Phase 1 and 2 landscaping plan in Attachment B. To address shielding of vehicle lights to neighboring properties across Wayzata Blvd, the landscape design includes perennial plantings and natural berming to act as a shield.

2.8 Project Phasing.

The Applicant is proposing to construct the Project in a phased development with two phases. In summary, Phase I will include the chapel and canopy additions, exterior repairs, the half story addition of the interior roof, and reconfiguration of parking along the Wayzata Blvd portion of the site. Phase 2, which is anticipated to be completed within five years, will include additional parking lot reconfiguration on the Ferndale Rd portion. The phases are noted on the Site Plans in Attachment B.

2.9 Design.

The Project is subject to the Wayzata Blvd District of the Design Standards. A Design Review of the proposal is included as Attachment C. Additional design sketches and material descriptions are included in Attachment B.

The proposed design elements of the Project are as follows:

A. Exterior Building Repairs:

1. Covering of all existing wood trims with prefinished sheet metal, replicating existing wood trim profiles, and matching other existing sheet metal trim on more recent building additions.
 2. Replacement of freestanding wood balustrades and railings on the existing steeple with a polymer system to match other existing polymer balustrades on more recent building additions.
 3. Replacement of all existing wood and older steel sash windows with new all aluminum high performance windows to match windows on more recent building additions.
 4. Roof repairs as needed in various locations on the building.
 5. All work will match the design features of the existing Georgian Colonial Architecture.
- B. Addition to Existing Chapel:
1. Adding a fourteen (14) ft addition to the existing with a new entry vestibule, canopy, and roof structure. Brick will match existing brick on the structure.
- C. Extension of Existing Main Entrance Canopy:
1. The existing main entrance portico on the south side of the building is proposed to be extended to the south to create a drive-thru drop off for the building main entrance.
- D. Replacement of Existing East Side Entry Vestibule:
1. The existing entry vestibule is proposed to be extended and enlarged to create a more welcoming and accommodating entrance for the east side of the building.

2.10 Comprehensive Plan.

The commercial portion of the Property is currently guided for Institutional/Public land use in the 2030 Comprehensive Plan. The following are applicable Mixed Use Commercial Policies from the Comprehensive Plan:

- 4.1 Accomplish transitions between differing types of land uses in an orderly fashion to minimize negative impacts on adjoining development.
- 4.2 Analyze all institutional development proposals from physical, social, and economic standpoints to determine the most appropriate land uses within a neighborhood and the community as a whole.
- 4.3 Consider the removal of land from the tax rolls only when it can be demonstrated that such removal is in the public interest.
- 4.4 Establish sufficient setback requirements for new or expanding institutional development to assure adequate separation of differing land uses.

- 4.5 Develop all institutional uses according to high levels of design, which are sensitive to the mass and scale of the existing surrounding neighborhood.
- 4.6 Adequately screen, landscape and buffer institutional facilities to minimize the impact on surrounding uses and enhance the neighborhood and community in which they are located.

Section 3. Applicable Code Provisions for Review

- 3.1 Amendment of a PUD Permit. Section 801.33.9.A requires that any deviation or modification from the terms or conditions of an approved PUD permit or any alteration in a project for which a PUD permit has been approved shall require an amendment of the original permit. An application for amendment of the original PUD permit specifying the proposed variance or alteration shall be submitted to the City, together with a fee established by City Council resolution and such information as is required by the City or as the applicant deems necessary to fully explain his application. Should the applicant request an amendment of a PUD permit to erect an additional building or buildings, the applicant fee therefore shall be established by City Council resolution. In either case, the applicant also shall pay, as an additional fee, any consulting expenses which are incurred by the City in review of the application. The same application and hearing procedure for an amendment of a PUD permit shall be followed as was followed with respect to the applicant's Concept Plan, as outlined in Section 801.33.5.
- 3.2 Action by the Planning Commission and City Council. Section 801.33.9.B requires the same review procedure by the Planning Commission and City Council shall be followed for an amendment of a PUD permit as was followed with respect to the applicant's Concept Plan, outlined in Section 801.33.5 and 801.33.6. The affirmative majority vote (3 of 5) of the City Council shall be required for approval of an amendment of a PUD permit.
- 3.3 Planned Unit Development – General Standards – 801.33.2
 - A. General Standards. Section 801.33.2.A of the Zoning Ordinance sets forth the general standards for review of any PUD application. The applicable standards for review of this Application are:
 - 1. Health Safety and Welfare. The Council shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the surrounding area.
 - 2. Intent and Purpose of PUDs. The Council shall evaluate the project's conformance with the overall intent and purpose of Section 33 of the Zoning Ordinance.

3. Ownership. An application for a PUD District or conditional use permit approval must be filed by the land owner or jointly by all land owners of the property included in a project.
4. Comprehensive Plan. The proposed PUD must be consistent with the City's Comprehensive Plan.
5. Sanitary Sewer Plan. The proposed PUD must be consistent with the City's Sanitary Sewer Plan and not create a discharge which is in excess of the City's assigned regional limitations.
6. Utilities. All utilities associated with proposed PUD must be installed underground.
7. Utility Connections. All utilities associated with proposed PUD must meet the utility connection requirements of Section 801.33.2.A.10.
8. Roadways. All roadways associated with the proposed PUD must conform to the Design Standards and Wayzata Subdivision Regulations, unless otherwise approved by City Council.
9. Landscaping. All landscaping associated with the proposed PUD must be according to a detailed plan approved by the City Council. In assessing the plan, the City Council shall consider the natural features of the particular site, the architectural characteristics of the proposed structure and the overall scheme of the PUD plan.
10. Setbacks. The front, rear and side yard restrictions on the periphery of the Planned Unit Development site at a minimum shall be the same as imposed in the underlying districts, if a PUD conditional use permit, or the previous zoning district, if a PUD District. No building shall be located less than fifteen (15) feet from the back of the curb line along those roadways which are part of the internal street pattern. No building within the PUD project shall be nearer to another building than one-half (1/2) the sum of the building heights of the two (2) buildings. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the allowable setbacks shall be as negotiated and agreed upon between the applicant and the City.
11. Height. The maximum building height to be considered within a PUD District shall be thirty five (35) feet and three (3) stories, whichever is lesser. There shall be no deviation from the height standards applied within the applicable zoning districts for PUD

conditional use permits. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the maximum allowable height and number of floors shall be as negotiated and agreed upon between the applicant and the City.

3.8 Design Review.

The design of all new buildings and exterior improvements to the public side of nonresidential and/or multifamily buildings in Wayzata which clearly alter the appearance of a structure are subject to the review and approval of the Wayzata Planning Commission and City Council. City Code Section 801.09.1.5. The relevant design criteria for the "Wayzata Blvd District" are included in the attached Design Critique (Attachment C).

Section 4: Department Comments

Utility Superintendent

- Community Church has private sewage lift station on north side with force main running along east side of Church to Wayzata Blvd. This may be impacted. *[Note: the Applicant acknowledges this comment and has shown the force main on the project drawings. The consultant team will avoid adverse impacts on the line.]*
- Storm sewer concerns regarding additional hard surface. *[Note: The Applicant is coordinating with the City Engineer on stormwater management with the proposed StormTech system and stormwater management plan.]*
- Existing storm line out of the north side of property froze this winter. *[Note: The consultant team will review this occurrence with the Owner.]*
- Gravity sewer line for Church also exits out east side of building, and south to Wayzata Blvd. *[Note: the Applicant acknowledges this comment and the consultant team will avoid adverse impacts on the line.]*

City Engineer

- Do you have a drawing that shows how Phase 1 improvements would tie into existing condition, prior to construction of Phase 2? It looks like some parking could be impacted.
 - *[Applicant's response: We prepared attached Sheets L2.0, Phase 1 and L3.0, Phase 1 to show how the Phase 1 improvements will tie into the Phase 2 project area before Phase 2 is implemented. We have also included Sheets L2.0, Phase 2 and L3.0, Phase 2 to show minor adjustments to the layout and grading where Phase 2 ties into the completed Phase 1 work.]*
 - *[Applicant's response: The total number of existing parking stalls to be removed in the Phase 1 area has been revised from 16 to 19 and the proposed Phase 1 stall quantity is 25 so there will be a net gain of 6 stalls]*

after Phase 1 is complete. There are 5 additional stalls labeled “proof of parking” in the Phase 1 area. After the Phase 2 project is implemented, the total number of parking stalls will be 327 (including the 5 proof of parking stalls), the same as currently exists on the site.]

- Is the one (1) catch basin in the NW corner of the lot sufficient to catch the proposed parking lot runoff and direct it through your StormTech? Is the intent to have the eastside of that lot and the drop-off lane sheet drain to the existing catch basin, north of the proposed StormTech?

City Planning

- Need an inventory (chart/table) showing the trees to be removed vs. trees to be preserved. The symbols on the demo notes are difficult to interpret. [Note: The Applicant has provided this information]

Section 5: Action Steps

After considering the items outlined in this Report, the City Council should pursue one of the following options as an action step:

1. Adopt the draft approval Resolution No. 16-2014 included as Attachment G of this Report.
2. If the Council wishes to significantly modify the Resolution for approval, the Council should direct staff to prepare a revised Resolution for review and adoption at the next Council meeting.
3. If the Council wishes to pursue a denial motion, the Council should direct staff to prepare a revised Resolution reflecting the denial motion for review and adoption at the next Council meeting.

Attachments:

Attachment A: Project Narrative

Attachment B: Project Plan Set

Attachment C: Project Design Critique

Attachment D: Stormwater Management Plan

Attachment E: 1993 PUD Agreement

Attachment F: Planning Commission Meeting Minutes, June 2, 2014

Attachment G: Draft Resolution 16-2014

MEMORANDUM

PROJECT: Wayzata Community Church **RRTL PROJECT #:** 1309.03
TO: City of Wayzata
FROM: Chip Lindeke, FAIA *AW*
SUBJECT: Wayzata Community Church Development Application – Project Narrative
DATE: 4/15/14
COPIES TO: Dick Minors, Scott Woolery for distribution, Deb Aldrich, file

This proposed project consists of the following elements:

1. **Site Work** – See separate Loucks Associates memorandum, dated 4/15/14.
2. **Exterior Building Repairs** – This proposed work consists of the following:
 - a. Covering of all existing wood trims with prefinished sheet metal, replicating existing wood trim profiles/details, and matching other existing sheet metal trim on more recent building additions.
 - b. Replacement of freestanding wood balustrades/railings on the existing steeple with a polymer system to match other existing polymer balustrades on more recent building additions.
 - c. Replacement of all existing wood & older steel sash windows with new all aluminum high performance windows to match windows on more recent building additions.
 - d. Roof repairs as needed in various locations on the building.
 - e. All work will match the design features of the existing Georgian Colonial architecture. This work is as noted on building elevation exhibits.
3. **Addition to Existing Chapel** – This existing chapel is located at the southwest corner of the existing building. A 14 foot addition to the west is being proposed. This project entails the removal of the existing roof, and its replacement with a new roof structure, matching the slope of the existing roof. The new roof ridge will be higher than the existing ridge. A new entry vestibule and canopy will also be provided. The existing cupola will be replaced with a new prefinished metal cupola. The brick veneer on the south/front elevation will be all new, and all new brick veneer will match the existing brick color. All work will match the design features of the existing Georgian Colonial architecture. This work is as noted on the attached floor plans and exterior elevations.
4. **Extension of Existing Main Entrance Canopy** – The existing main entrance portico on the south side of the building is proposed to be extended to the south to create a drive-thru drop off for the building main entrance. The existing grade will be raised in this location to make a fully accessible and welcoming entrance into the building – see associated site work. This canopy extension will match the line of the existing canopy. All work will match the design features of the existing Georgian Colonial architecture. This work is as noted on the attached floor plans and exterior elevations.

5. **Replacement of Existing East Side Entry Vestibule** – The existing entry vestibule is proposed to be extended and enlarged to create a more welcoming and accommodating entrance for the east side of the building. This entry is also intended to provide a main entrance for the popular nursery school program. All work will match the design features of the existing Georgian Colonial architecture. This work is as noted on the attached floor plans and exterior elevations.
6. **Replacement of the Existing Second Story in the Middle of the Building** – The existing second half-story space in the very center of the building complex is proposed to be replaced with a full story and attic structure. This full story will house a proper home for church youth programs. The attic will house mechanical equipment. The new roof ridge in this area will be higher than the existing ridge, but lower than the existing ridge over the main sanctuary. The new roof ridge will have hipped shaped ends to blend into the existing roof lines. All work will match the design features of the existing Georgian Colonial architecture. This work is as noted on the attached floor plans and exterior elevations.

This summary is part of the permanent record for this project. If there are concerns or discrepancies please notify RRTL within 7 days.

END



WAYZATA COMMUNITY CHURCH TREE SURVEY

Tree #	Size (C=caliper; H=height)	Tree species	Trees Removed – Phase 1	Trees Removed – Phase 2
1	20'H	Spruce		
2	20'H	Spruce		
3	20'H	Spruce		
4	20'H	Spruce		
5	15'H	Spruce		
6	15'H	Spruce		
7	15'H	Spruce		
8	20'H	Spruce		
9	20'H	Spruce		
10	20'H	Spruce		
11	20'H	Spruce		
12	20'H	Spruce		
13	25'H	Spruce		
14	25'H	Spruce		
15	25'H	Spruce		
16	25'H	Spruce		
17	8"C	Cedar		X
18	8"C	Cedar		X
19	8"C	Cedar		X
20	8"C	Cedar		X
21	20"C	Green ash	X	
22	14"C	Green ash		
23	14"C	Green ash		
24	12"C	Green ash		
25	24"C	Green ash		
26	18"C	Green ash		
27	8"C	Green ash		
28	14"C	Green ash		
29	10"C	Green ash		
30	10"C	Green ash		
31	10"C	Green ash		
32	24"C	Green ash		
33	24"C	Green ash		
34	24"C	Green ash		
35	15"C	Green ash		
36	15"C	Green ash		
37	10"C	Green ash		
38	8"C	Amur maple		
39	8"C	Amur maple		
40	8"C	Amur maple		
41	8"C	Amur maple		
42	8"C	Amur maple		
43	10"C	Amur maple		
44	8"C	Amur maple		
45	8"C	Amur maple		
46	12"C	Amur maple		
47	8"C	Amur maple		

48	8"C	Amur maple		
49	8"C	Amur maple		
50	10"C	Amur maple		
51	10"C	Amur maple		
52	8"C	Amur maple		
53	8"C	Amur maple		
54	8"C	Amur maple		
55	10"C	Maple		
56	10"C	Maple		
57	10"C	Maple		
58	10"C	Maple		
59	10"C	Maple		
60	8"C	Maple		
61	14"C	Maple		X
62	14"C	Maple		
63	14"C	Maple		
64	16"C	Maple		
65	14"C	Maple		
66	12"C	Maple		
67	12"C	Maple		
68	12"C	Maple		
69	8"C	Maple		
70	6"C	Maple		
71	6"C	Maple		
72	16"C	Maple		
73	6"C	Maple		
74	6"C	Maple		
75	10"C	Maple		
76	8"C	Maple		
77	8"C	Maple		
78	10"C	Maple		X
79	8"C	Maple		
80	6"C	Maple		
81	10"C	Maple		
82	10"C	Maple		
83	10"C	Maple		
84	10"C	Maple		
85	10"C	Maple		
86	8"C	Maple		
87	24"C	Maple		
88	20"C	Maple		
89	18"C	Maple	X	
90	6"C	Maple		
91	18"C	Maple		
92	36"C	Maple		
93	18"C	Maple		
94	18"C	Maple		
95	16"C	Maple		
96	16"C	Maple		
97	12"C	Maple		
98	24"C	Maple	X	
99	12"C	Linden		
100	18"C	Linden		X

101	18"C	Linden		X
102	18"C	Linden		X
103	18"C	Linden		X
104	18"C	Linden		X
105	18"C	Linden		X
106	14"C	Linden		
107	24"C	Linden		
108	24"C	Linden		
109	14"C	Linden		
110	16"C	Linden		
111	14"C	Linden		
112	12"C	Linden		
113	24"C	Linden		
114	24"C	Linden		
115	24"C	Linden		
116	18"C	Oak		X
117	18"C	Oak		
118	12"C	Hackberry		
119	12"C	Hackberry		
120	12"C	Hackberry		
121	12"C	Hackberry		
122	12"C	Hackberry		
123	12"C	Hackberry		
124	16"C	River birch		
125	6"C	Elm		
126	36"C	Elm	X	
127	18"C	Elm		
128	6"C	Elm		
129	24"C	Elm		
130	18"C	Boxelder		
131	8"C	Flowering crab		
132	8"C	Flowering crab		
133	8"C	Flowering crab		
134	8"C	Flowering crab		
135	8"C	Flowering crab		
136	18"C	Flowering crab		
137	10"C	Flowering crab		
138	18"C	Flowering crab		
139	15"C	Flowering crab	X	
140	6"C	Flowering crab		
141	16"C	Honeylocust		
142	8"C	Chokeberry	X	
143	12"C	Paper birch		
144	12"C	Paper birch		
145	6"C	Japanese tree lilac		

NOTE: All trees not marked for removal in Phase 1 or Phase 2 on the table will be retained and protected during construction as shown on Sheet L1.0 of the drawings.

WAYZATA COMMUNITY CHURCH DEVELOPMENT APPLICATION

APRIL 15, 2014

SHEET INDEX:

SURVEY

LANDSCAPE:

PUD SUBMITTAL FOR SITE WORK MEMORANDUM

- L1.0 SITE PREPARATION & DEMOLITION PLAN
- L2.0 LAYOUT PLAN
- L3.0 GRADING PLAN
- L4.0 PLANTING PLAN

CIVIL:

- C1.0 EXISTING CONDITIONS
- C2.0 EROSION CONTROL PLAN
- C3.0 UTILITY PLAN
- C4.0 CIVIL DETAIL SHEET

ARCHITECTURAL:

- A111B BASEMENT LEVEL PLAN
- A112A GROUND LEVEL PLAN
- A113A FIRST LEVEL PLAN
- A114A SECOND LEVEL PLAN
- A-201 EXISTING & PROPOSED SOUTH ELEVATIONS
- A-202 EXISTING & PROPOSED PARTIAL WEST ELEVATIONS
- A-203 EXISTING & PROPOSED PARTIAL EAST ELEVATIONS
- A-204 EXISTING PARTIAL EAST & WEST ELEVATIONS & EXISTING NORTH ELEVATION
- A-205 EXTERIOR ELEVATIONS AT SMALL & LARGE COURTYARDS

ELECTRICAL:

- E1.0 SITE LIGHTING PHOTOMETRIC PLAN WITH CALCULATIONS
- CUT SHEET FOR DECORATIVE ACORN LIGHT FIXTURE – FS31
- CUT SHEET FOR PARKING LOT LIGHTING LUMINAIRE – RCS

- SOUTH PERSPECTIVE
- EAST PERSPECTIVE



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(651) 209-6254
(651) 209-6256 FAX

Wayzata Community Church
125 Wayzata Blvd East
Wayzata, MN 55391

I hereby certify that this plan, specification or report was prepared
by me or under my direct supervision and that I am a duly Licensed
Architect under the laws of The State of Minnesota.



ARCHITECT:
DATE: REG. NO.:

PROJ #: 1309.03 DATE: 4-15-2014
DRAWN BY: KT, CT
CHECKED BY: AVL

REVISIONS

ISSUE DATE

TITLE
SHEET INDEX

SHEET NUMBER
GI-1

Parcel 1:

Hennepin County, Minnesota
Torrens Property
Torrens Certificate No. 365351

Parcel 2:

Hennepin County, Minnesota
Abstract Property

NOTES

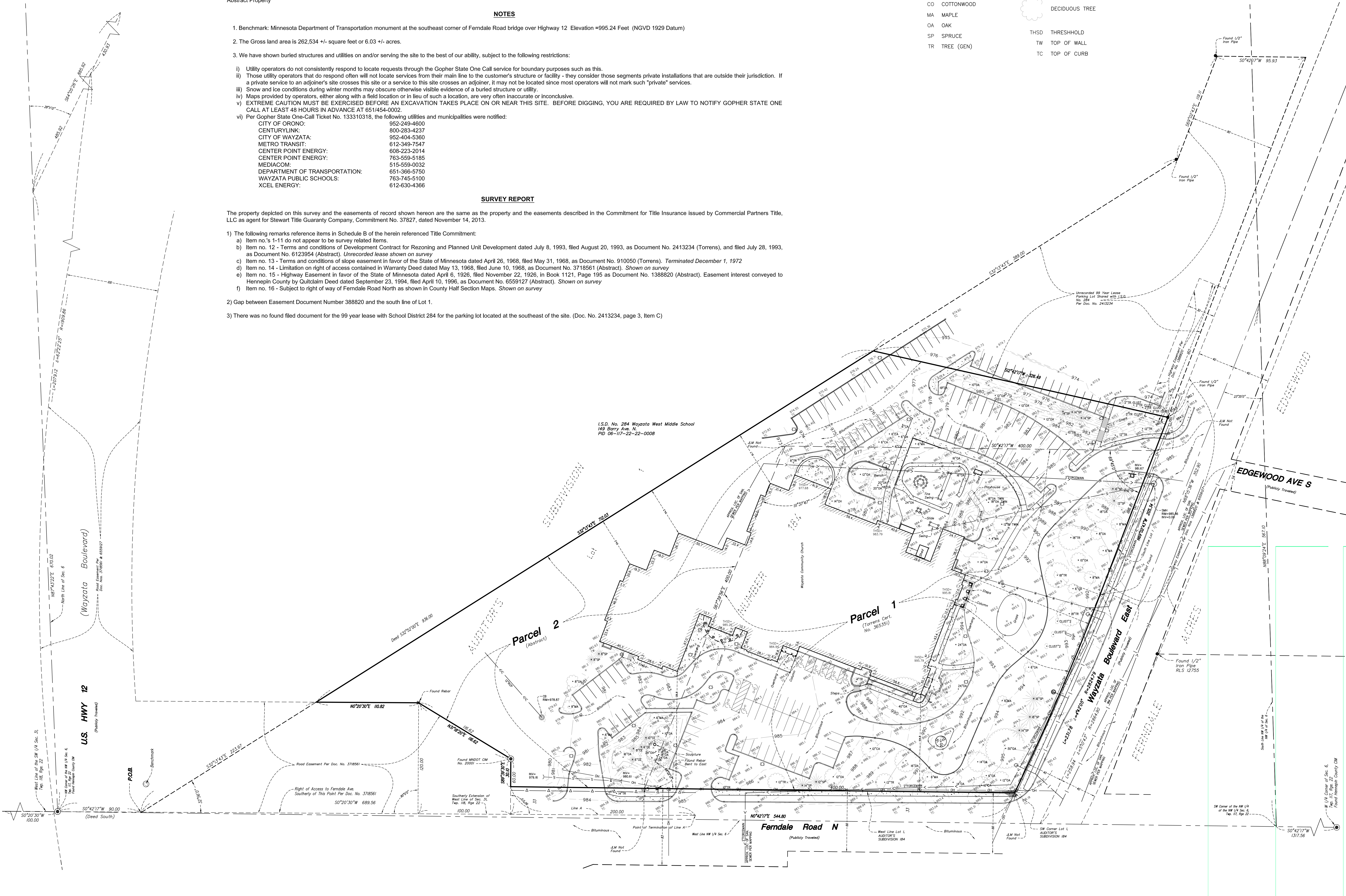
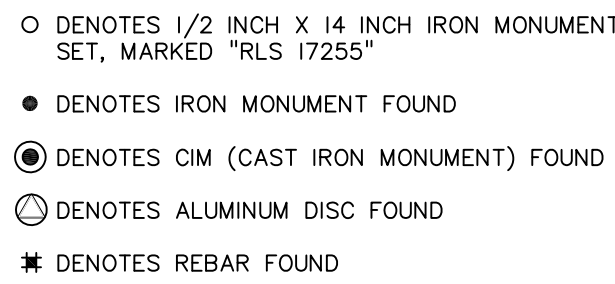
- ## SURVEY REPORT

1) The following remarks reference items in Schedule B of the herein referenced Title Commitment:

- a) Item no.'s 1-11 do not appear to be survey related items.
- b) Item no. 12 - Terms and conditions of Development Contract for Rezonning and Planned Unit Development dated July 8, 1993, filed August 20, 1993, as Document No. 2413234 (Torrens), and filed July 28, 1993, as Document No. 6123954 (Abstract). *Unrecorded lease shown on survey*
- c) Item no. 13 - Terms and conditions of lease agreement in favor of the State of Minnesota dated April 26, 1968, filed May 31, 1968, as Document No. 910050 (Torrens). *Terminated December 1, 1972*
- d) Item no. 14 - Limitation on right of access contained in Warranty Deed dated May 13, 1968, filed June 10, 1968, as Document No. 3718561 (Abstract). *Shown on survey*
- e) Item no. 15 - Highway Easement in favor of the State of Minnesota dated April 6, 1926, filed November 22, 1926, in Book No 1121, Page 195 as Document No. 1388820 (Abstract). Easement interest conveyed to Hennepin County by Quitclaim Deed dated September 23, 1994, filed April 10, 1996, as Document No. 6559127 (Abstract). *Shown on survey*
- f) Item no. 16 - Subject to right of way of Ferndale Road North as shown in County Half Section Maps. *Shown on survey*

- 2) Gap between Easement Document Number 388820 and the south line of Lot 1.
- 3) There was no found filed document for the 99 year lease with School District 284 for the parking lot located at the southeast of the site. (Doc. No. 2413234, page 3, Item C)

	CATCH BASIN		STORM SEWER
	STORM MANHOLE		SANITARY SEWER
	SANITARY MANHOLE		WATERMAIN
	HYDRANT		SANITARY SEWER SERVICE
	GUARD POST		WATER SERVICE
	POWER POLE		CULVERT
	LIGHT POLE		OVERHEAD UTILITY
	YARD LIGHT		FORCE MAIN
	GUY WIRE		CHAIN LINK FENCE
	FLAG POLE		CONCRETE CURB
	SPOT ELEVATION		CONCRETE
	GAS METER		CONTOUR
	POST INDICATOR VALVE		RIGHT OF ACCESS
CA	CATULPA		CONIFEROUS TREE
CE	CEDAR		
CO	COTTONWOOD		DECIDUOUS TREE
MA	MAPLE		
OA	OAK		
SP	SPRUCE	THSD	THRESHOLD
TR	TREE (GEN)	TW	TOP OF WALL
		TO	TOP OF CURB



Wayzata, Minnesota

Owner/Developer Name:

Wayzata Community Church
125 East Wayzata Blvd.
Wayzata, MN 55391

Professional Services:

Planning • Civil Engineering • Land Surveying
Landscape Architecture • Environmental

7200 Hemlock Lane - Suite 300
Maple Grove, MN 55369
Telephone: (763) 424-5505
www.mpls.catholicdiocese.org

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CADD Qualification:

CADD files prepared by the Consultant for this project are instruments of the Consultant professional services for use solely with respect to this project. These CADD files shall not be used on other projects, for additions to this project, or for completion of this project by others without written approval by the Consultant. With the Consultant's approval, others may use the CADD files for the project.

may be determined to contain copies of the CADD drawing files for information and reference only. All intentional or unintentional revisions, additions, or deletions to these CADD files shall be made at the full risk of that party making such revisions, additions or deletions and that party shall hold harmless and indemnify the Consultant from any and all responsibilities, claims, and liabilities.

S13360-MASTER.DWG/BH

Revisions:

01-16-14 Survey Issued

[illegible]

Professional Signature

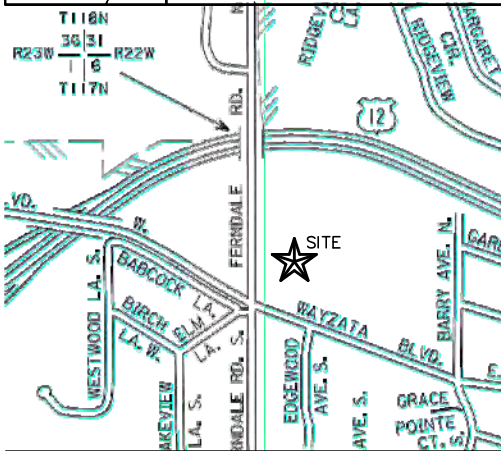
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Henry D. Nelson - PLS	
17255	01-16-14
License No.	Do

Quality Control:

Project Lead:	Drawn By:
Checked By:	Review Date:

Vicinity Map:



Sheet Title:

Boundary and Partial
Topographic Survey

Project No.

13-360

Sheet No.:

Sheet 1 of 1

LOUCKS ASSOCIATES

planning . engineering . land surveying . landscape architecture . environmental

MEMORANDUM

To: Chip Lindeke
From: Larry Wacker
Subject: PUD submittal for site work – Wayzata Community Church
Date: April 17, 2013
CC:

Enclosed please find drawings and information for site improvements proposed at Wayzata Community Church. The package is a submittal for review as part of the application for an amendment to the existing PUD agreement for the property. The church proposes the improvements to be implemented in phases 1 and 2, as shown on the drawings, and requests that the PUD agreement be amended to include the build-out of all of the proposed site improvements.

The primary design goals for site improvements include:

- Improve the safety and efficiency of vehicular and pedestrian circulation and parking.
- Improve wayfinding to clarify site entry and building entry locations.
- Repair and replace site elements that are in poor condition and/or do not meet current ADA and safety standards.
- Complement the appearance and function of architectural improvements included in the project.
- Improve the appearance of the site with emphasis on building entry areas and the relationship of the building architecture to site spaces.

The enclosed items include the following:

1. L1.0 - Site Demolition and Preparation Plan
2. L2.0 - Site Layout Plan
3. L3.0 - Grading Plan
4. L4.0 - Planting Plan
5. C1.0 – Existing Conditions
6. C2.0 – Erosion Control Plan
7. C3.0 – Utility Plan
8. C4.0 – Civil Detail Sheet
9. Stormwater calculations and drainage area maps to be submitted separately

PARKING

The total number of existing parking stalls on the church site is 327 and the quantity proposed for the total build-out of all proposed improvements shown on the drawings is 327.

365 EAST KELLOGG BOULEVARD - SAINT PAUL MINNESOTA 55101-1411
PHONE: 651-221-0401 FAX: 651-297-6817
VISIT OUR WEBSITE: WWW.SWBINC.COM

The total number of existing parking stalls in the Phase 1 area is 16 and the proposed phase one stall quantity is 25. There are 5 additional stalls labeled “proof of parking” in the Phase area.

ENTRY DRIVES

The plan proposes to retain the entry drive on Wayzata Blvd. and the north drive on Ferndale. The existing south drive on Ferndale will be shifted farther south, as shown on Sheet L2.0, and will be a one-way in. The drives on Ferndale are intended to provide efficient flow of pick-up and drop-off traffic which is concentrated at the west building entry.

SITE LIGHTING

Site lighting is designed with the intent of providing uniform illumination on walk, drive and parking surfaces throughout the project area as shown on Sheet E1.0. Pedestrian scale, 12’ tall light standards are proposed along walks and 25’ tall standards are proposed for parking lots.

EXISTING TREES

Existing trees to be removed as part of the Phase 1 project include 1-40” elm, 2-24” elm, 1-18” green ash, 1-6” green ash and 1-12” crabapple. Additional trees to be removed when total build-out is completed include 1-6” green ash, 1-10” spruce, 2-6” spruce, 1-8” spruce, 2-18” maple, 1-14” oak, 2-24” oak, 1-16” oak, 1-12” maple and 1-10” ash.

Trees which are proposed to be planted as part of Phase 1 and as part of the total build-out are shown on Planting Plan, Sheet L4.0.

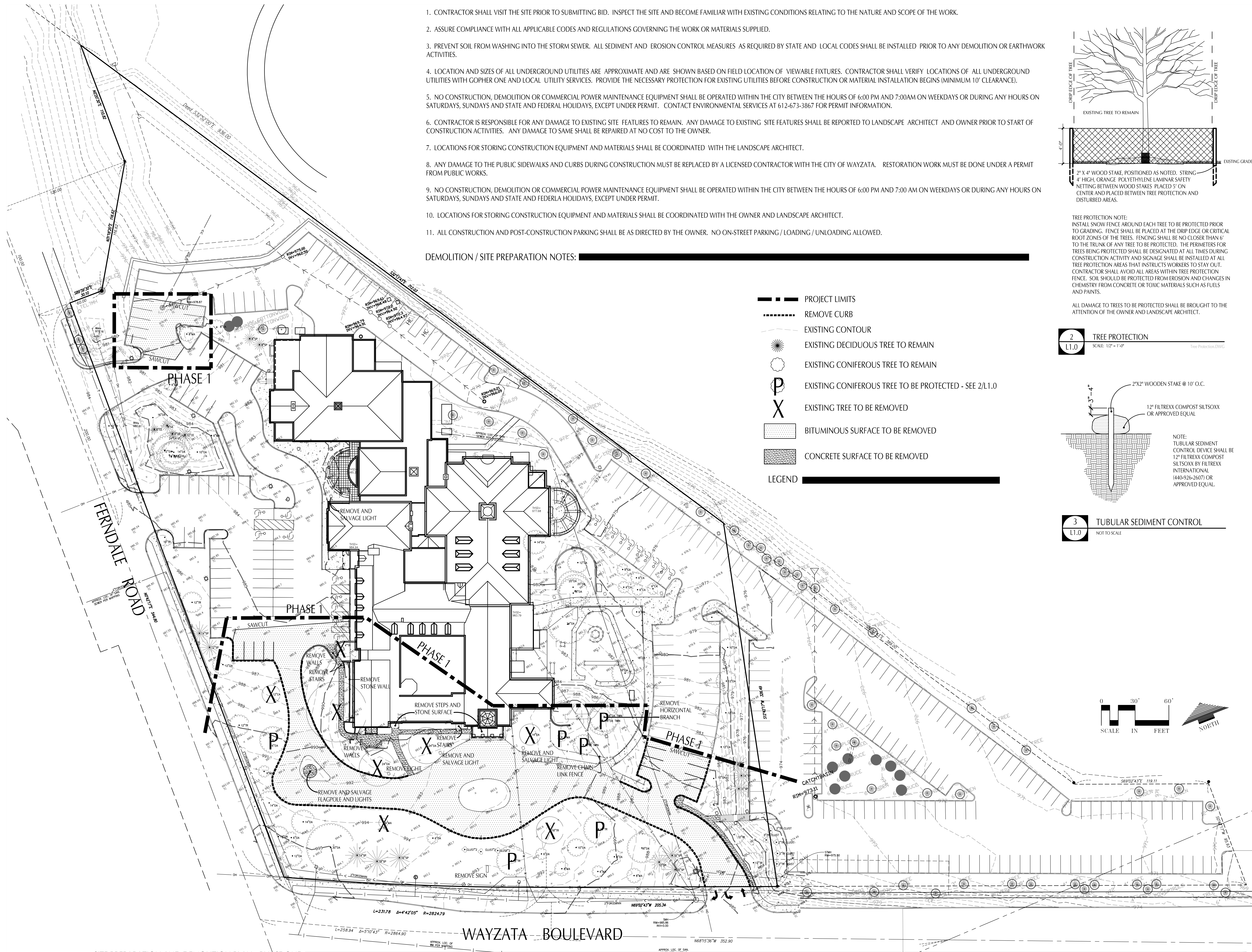
MONUMENT SIGNS

We propose three monument signs, one at the Wayzata Blvd. entrance drive and one at each of the entrance drives on Ferndale, shown on Sheet L2.0. The sign on Wayzata Blvd. would be designed within the parameters noted within Ordinance section 801.27.07, Paragraph L. and on the Section 27 Sign Table, which we interpret to require a maximum 16sq.ft sign face and 5’ height. The two signs on Ferndale will be designed using materials and character matching the Wayzata Blvd. sign but will be smaller in size and height.

STORMWATER MANAGEMENT

The impervious surfacing is increased a total of 8,863sq.ft. with an increase of 7,818 sq.ft. in the Phase 1 area and 1,045 sq.ft. in the Phase 2 area as shown on C2.0.

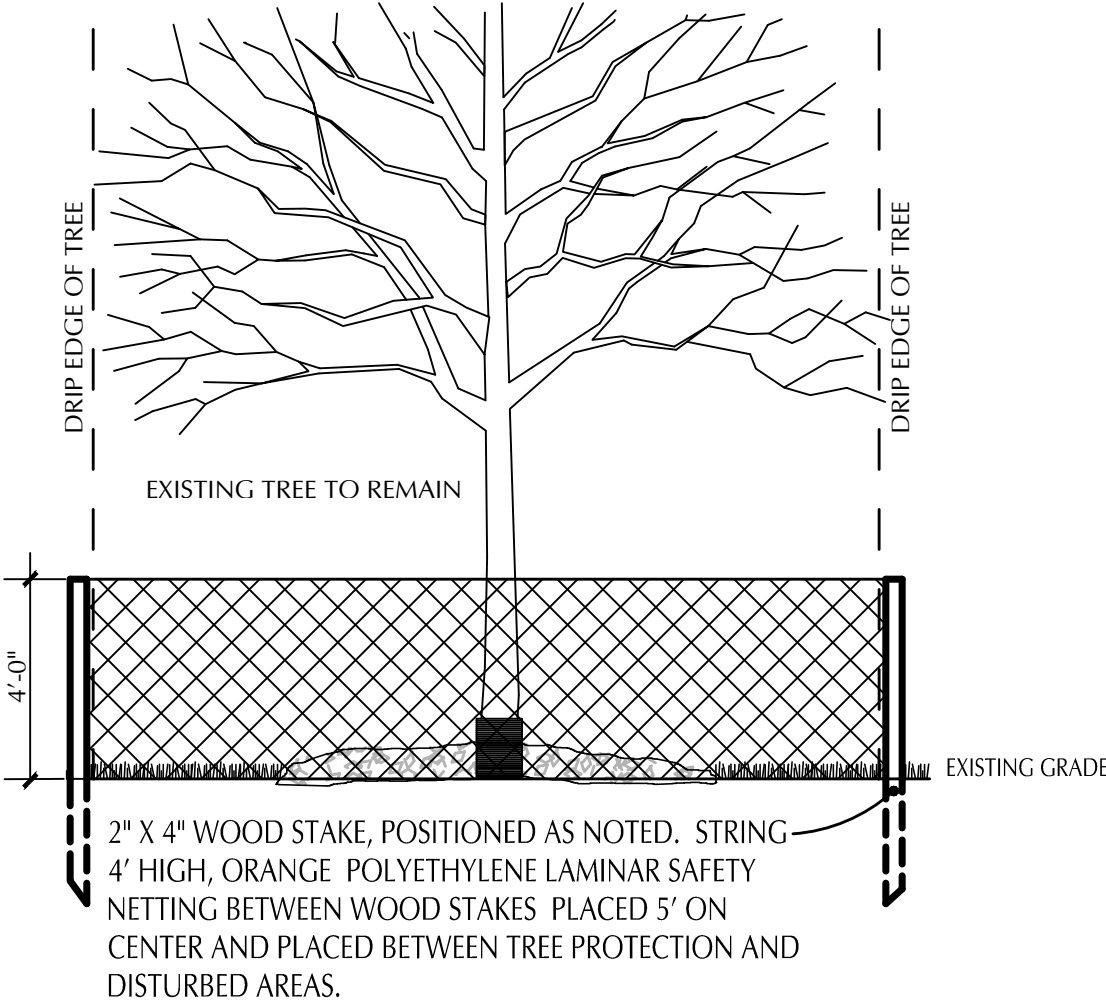
Please contact Larry Wacker at 763-496-6782 or lwacker@loucksassociates.com with questions regarding proposed site work.



1. CONTRACTOR SHALL VISIT THE SITE PRIOR TO SUBMITTING BID. INSPECT THE SITE AND BECOME FAMILIAR WITH EXISTING CONDITIONS RELATING TO THE NATURE AND SCOPE OF THE WORK.
2. ASSURE COMPLIANCE WITH ALL APPLICABLE CODES AND REGULATIONS GOVERNING THE WORK OR MATERIALS SUPPLIED.
3. PREVENT SOIL FROM WASHING INTO THE STORM SEWER. ALL SEDIMENT AND EROSION CONTROL MEASURES AS REQUIRED BY STATE AND LOCAL CODES SHALL BE INSTALLED PRIOR TO ANY DEMOLITION OR EARTHWORK ACTIVITIES.
4. LOCATION AND SIZES OF ALL UNDERGROUND UTILITIES ARE APPROXIMATE AND ARE SHOWN BASED ON FIELD LOCATION OF VIEWABLE FIXTURES. CONTRACTOR SHALL VERIFY LOCATIONS OF ALL UNDERGROUND UTILITIES WITH GOPHER ONE AND LOCAL UTILITY SERVICES. PROVIDE THE NECESSARY PROTECTION FOR EXISTING UTILITIES BEFORE CONSTRUCTION OR MATERIAL INSTALLATION BEGINS (MINIMUM 10' CLEARANCE).
5. NO CONSTRUCTION, DEMOLITION OR COMMERCIAL POWER MAINTENANCE EQUIPMENT SHALL BE OPERATED WITHIN THE CITY BETWEEN THE HOURS OF 6:00 PM AND 7:00AM ON WEEKDAYS OR DURING ANY HOURS ON SATURDAYS, SUNDAYS AND STATE AND FEDERAL HOLIDAYS, EXCEPT UNDER PERMIT. CONTACT ENVIRONMENTAL SERVICES AT 612-673-3867 FOR PERMIT INFORMATION.
6. CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE TO EXISTING SITE FEATURES TO REMAIN. ANY DAMAGE TO EXISTING SITE FEATURES SHALL BE REPORTED TO LANDSCAPE ARCHITECT AND OWNER PRIOR TO START OF CONSTRUCTION ACTIVITIES. ANY DAMAGE TO SAME SHALL BE REPAIRED AT NO COST TO THE OWNER.
7. LOCATIONS FOR STORING CONSTRUCTION EQUIPMENT AND MATERIALS SHALL BE COORDINATED WITH THE LANDSCAPE ARCHITECT.
8. ANY DAMAGE TO THE PUBLIC SIDEWALKS AND CURBS DURING CONSTRUCTION MUST BE REPLACED BY A LICENSED CONTRACTOR WITH THE CITY OF WAYZATA. RESTORATION WORK MUST BE DONE UNDER A PERMIT FROM PUBLIC WORKS.
9. NO CONSTRUCTION, DEMOLITION OR COMMERCIAL POWER MAINTENANCE EQUIPMENT SHALL BE OPERATED WITHIN THE CITY BETWEEN THE HOURS OF 6:00 PM AND 7:00 AM ON WEEKDAYS OR DURING ANY HOURS ON SATURDAYS, SUNDAYS AND STATE AND FEDERAL HOLIDAYS, EXCEPT UNDER PERMIT.
10. LOCATIONS FOR STORING CONSTRUCTION EQUIPMENT AND MATERIALS SHALL BE COORDINATED WITH THE OWNER AND LANDSCAPE ARCHITECT.
11. ALL CONSTRUCTION AND POST-CONSTRUCTION PARKING SHALL BE AS DIRECTED BY THE OWNER. NO ON-STREET PARKING / LOADING / UNLOADING ALLOWED.

DEMOLITION / SITE PREPARATION NOTES: [REDACTED]

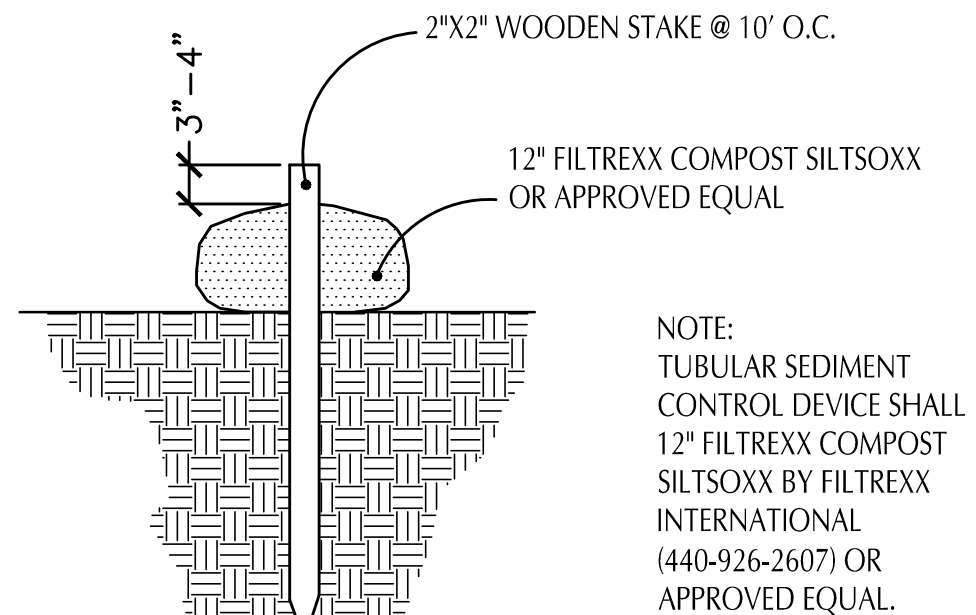
- PROJECT LIMITS
----- REMOVE CURB
--- EXISTING CONTOUR
* EXISTING DECIDUOUS TREE TO REMAIN
* EXISTING CONIFEROUS TREE TO REMAIN
P EXISTING CONIFEROUS TREE TO BE PROTECTED - SEE 2/L1.0
X EXISTING TREE TO BE REMOVED
[Pattern] BITUMINOUS SURFACE TO BE REMOVED
[Pattern] CONCRETE SURFACE TO BE REMOVED
LEGEND [REDACTED]



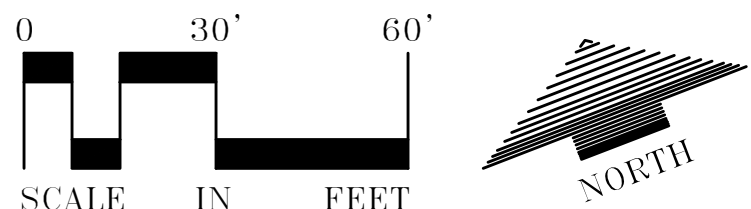
TREE PROTECTION NOTE:
INSTALL SNOW FENCE AROUND EACH TREE TO BE PROTECTED PRIOR TO GRADING. FENCE SHALL BE PLACED AT THE DRIP EDGE OR CRITICAL ROOT ZONES OF THE TREES. FENCING SHALL BE NO CLOSER THAN 6' TO THE TRUNK OF ANY TREE TO BE PROTECTED. THE PERIMETERS FOR TREES BEING PROTECTED SHALL BE DESIGNATED AT ALL TIMES DURING CONSTRUCTION ACTIVITY AND SIGNAGE SHALL BE INSTALLED AT ALL TREE PROTECTION AREAS THAT INSTRUCTS WORKERS TO STAY OUT. CONTRACTOR SHALL AVOID ALL AREAS WITHIN TREE PROTECTION FENCE. SOIL SHOULD BE PROTECTED FROM EROSION AND CHANGES IN CHEMISTRY FROM CONCRETE OR TOXIC MATERIALS SUCH AS FUELS AND PAINTS.

ALL DAMAGE TO TREES TO BE PROTECTED SHALL BE BROUGHT TO THE ATTENTION OF THE OWNER AND LANDSCAPE ARCHITECT.

2 TREE PROTECTION
SCALE: 1/2" = 1'-0"
Tree Protection (2007)



3 TUBULAR SEDIMENT CONTROL
NOT TO SCALE



SITE PREPARATION AND DEMOLITION PLAN - PHASE ONE

RRTL

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WAYFINDING CONSULTANT
SIGNIA DESIGN
2395 West University Ave Suite 316
St. Paul, MN 55114
(651) 209-6254
(651) 209-6256 FAX

Wayzata Community Church

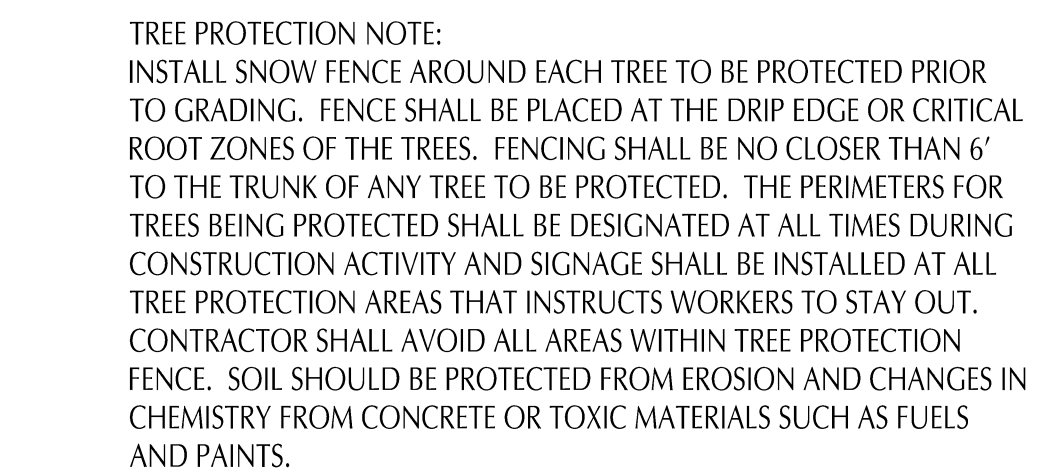
NOT FOR
CONSTRUCTION

ARCHITECT:
DATE: 05/12/14 REG. NO.:
PROJ. #1309.01 DATE: May 2014
DRAWN BY: GAJ
CHECKED BY: LW
REVISIONS
ISSUE DATE

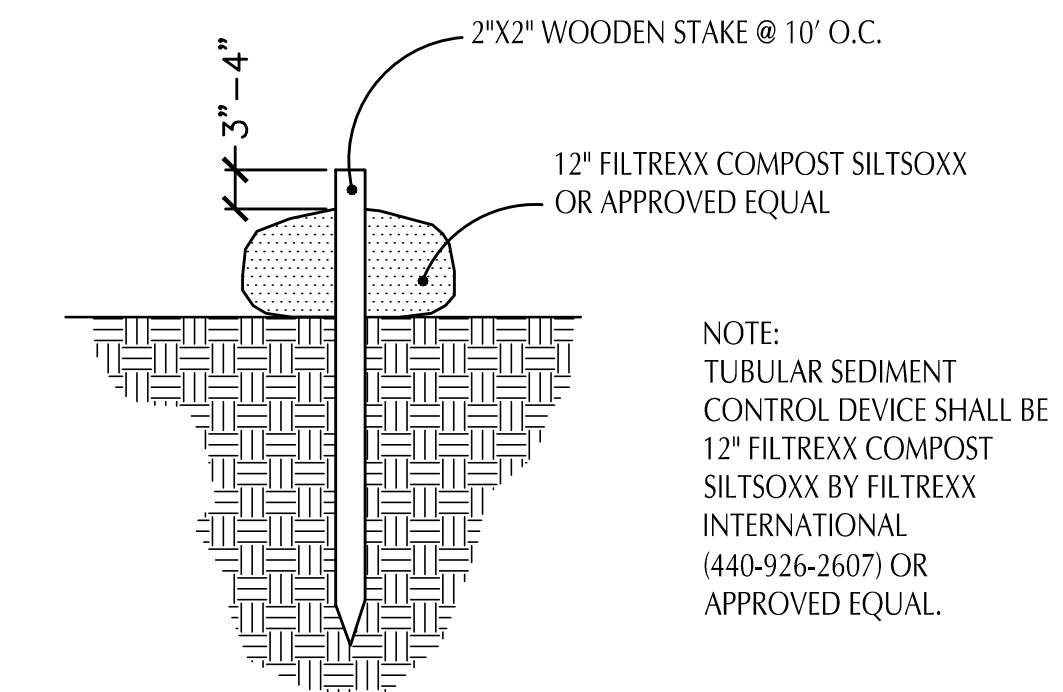
TITLE
SITE PREPARATION
AND DEMOLITION
PLAN - PHASE 1

SHEET NUMBER
L1.0
PHASE 1

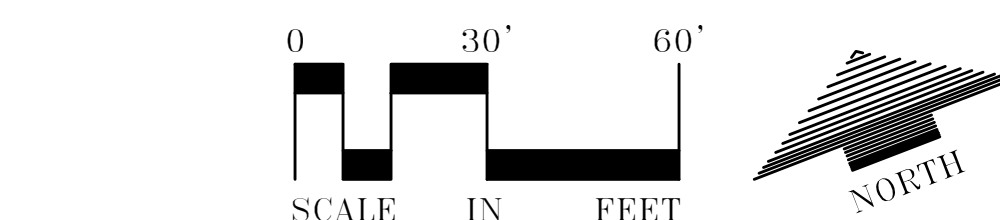
- DEMOLITION / SITE PREPARATION NOTES: _____



2 TREE PROTECTION
L1.0 SCALE: 1/2" = 1'-0" Tree Protection.DWG



3 TUBULAR SEDIMENT CONTROL
L1.0 NOT TO SCALE



Wayzata Community Church

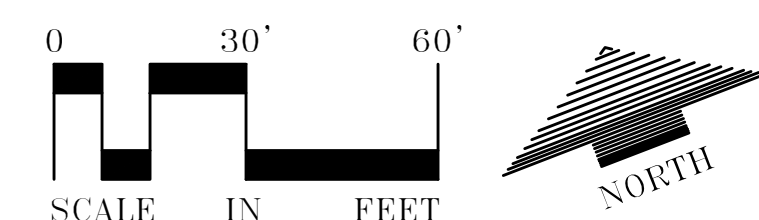
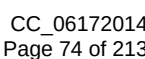
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am duly registered architect under the laws of the state of South Dakota.

NOT FOR CONSTRUCTION

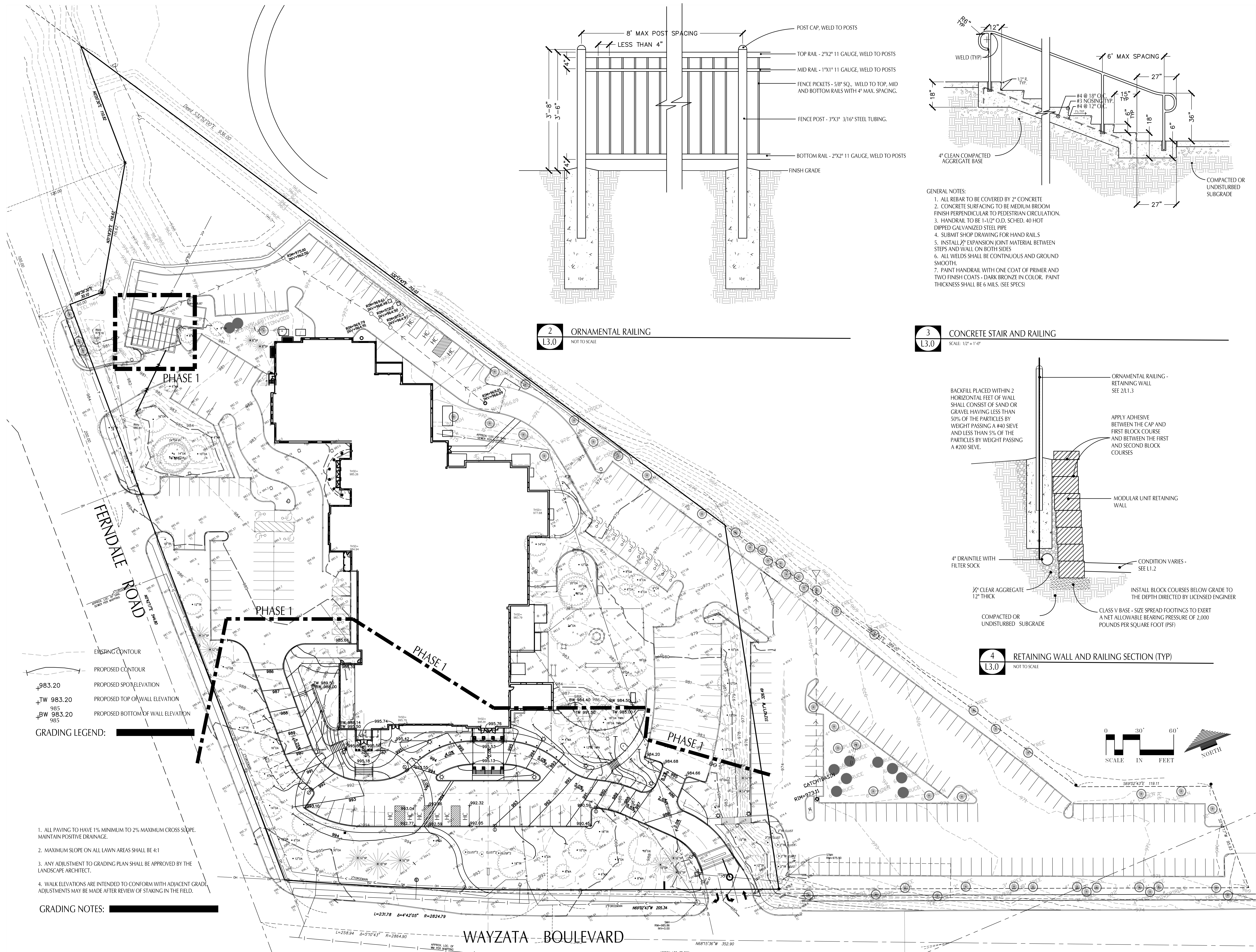
ARCHITECT:	
DATE: 04/17/14	REG. NO.:
PROJ #1309.01	DATE: April 2014
DRAWN BY: GAJ	
CHECKED BY: LW	
_____ REVISIONS _____ ISSUE DATE	

TITLE _____
SITE PREPARATION
AND DEMOLITION
PLAN - PHASE 2

— SHEET NUMBER —
L1.0
PHASE 2







2 ORNAMENTAL RAILING
NOT TO SCALE

3 CONCRETE STAIR AND RAILING
SCALE: 1/2" = 1'-0"

4 RETAINING WALL AND RAILING SECTION (TYP)
NOT TO SCALE

RRTL

RAFFERTY RAFFERTY
TO LEEFSON LINDEN
278 EAST SEVENTH STREET
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(651) 430-2861 FAX

WAYFINDING CONSULTANT

2395 West University Ave Suite 100
St. Paul, MN 55114

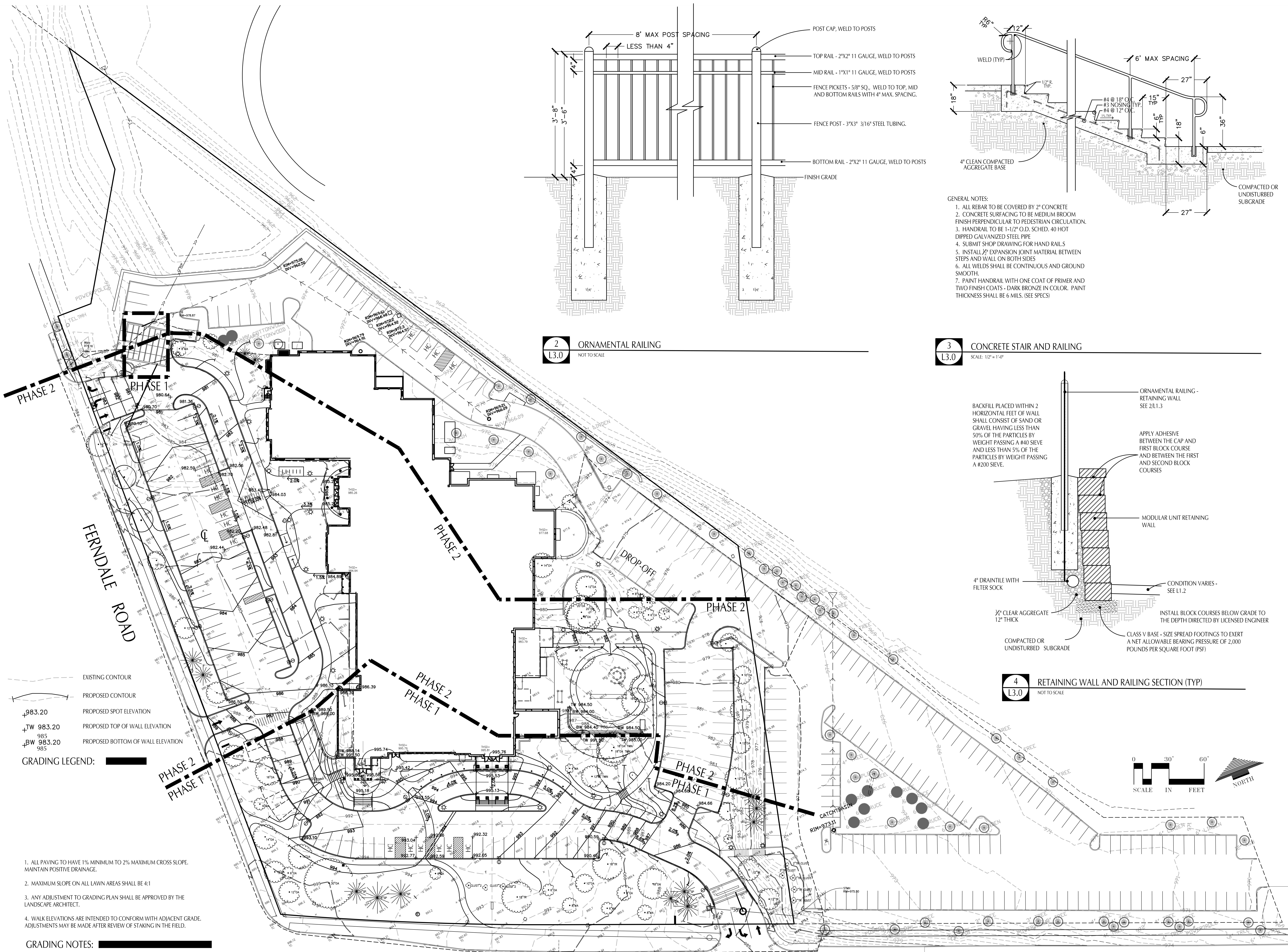
Wayzata Community Church
125 Wayzata Blvd
Wayzata, MN 55391

NOT FOR
CONSTRUCTION

DATE: 05/12/14 REC NO:
PROJ: 1300-01 DATE: May 2014
REV: 1
ISSUE: DATE:

TITLE
GRADING PLAN
PHASE 1

L3.0
PHASE 1



RAFFERTY RAFFERTY
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278 EAST SEVENTH STREET
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ELECTRICAL ENGINEER

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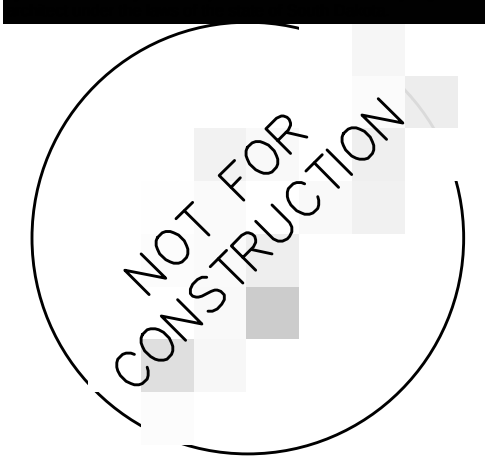
TECHNOLOGY CONSULTANT

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(651) 430-2861 FAX

WAYFINDING CONSULTANT

2395 West University Ave Suite 100
St. Paul, MN 55114

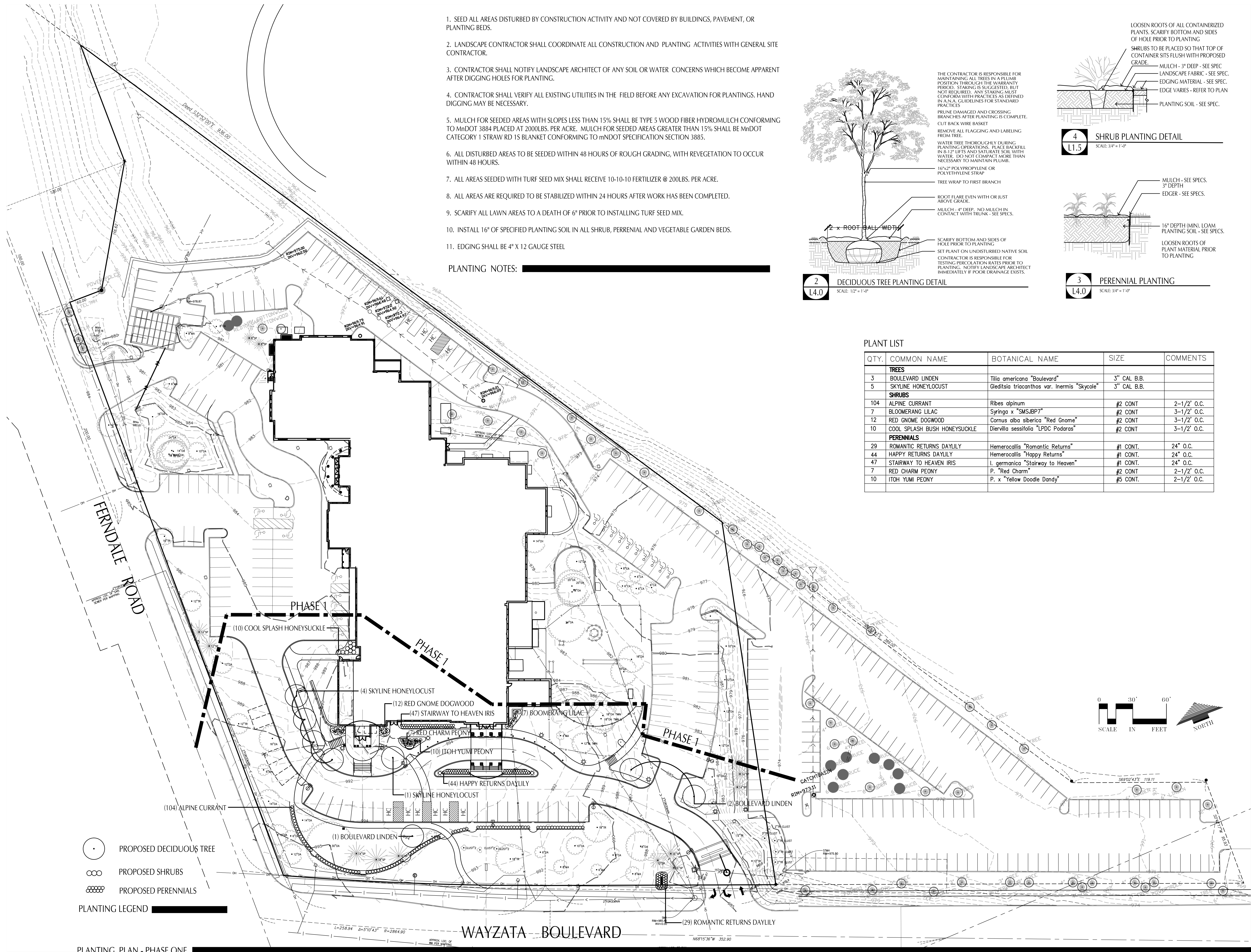
Wayzata Community Church
125 Wayzata Blvd
Wayzata, MN 553



DATE: 04/17/14 REC NO:
PROJ: 1309-01 DATE: April 2014
REVISION
ISSUE DATE

TITLE
GRADING PLAN
PHASE 2

L3.0
PHASE 2



RRTL

RAFFERTY RAFFERTY
TO LEESON LINDEN

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ELECTRICAL ENGINEER

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WAYFINDING CONSULTANT

2395 West University Ave Suite 200
St. Paul, MN 55114

Wayzata Community Church
125 Wayzata Blvd
Wayzata, MN 55391

NOT FOR
CONSTRUCTION

DATE: 05/12/14 REC NO: [REDACTED]

PROJ: L4.000.01 DATE: May 2014

REVISION [REDACTED]

ISSUE [REDACTED]

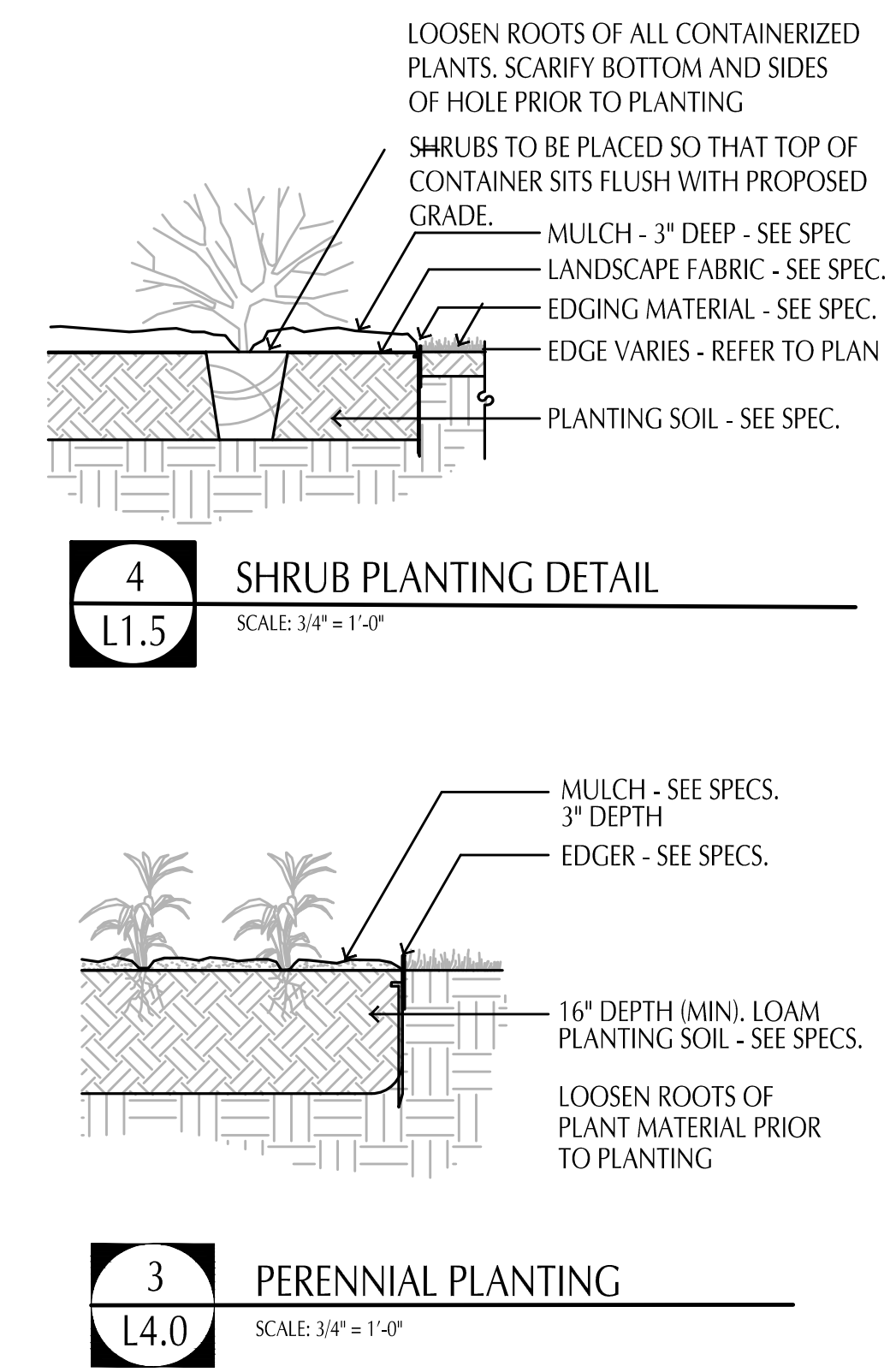
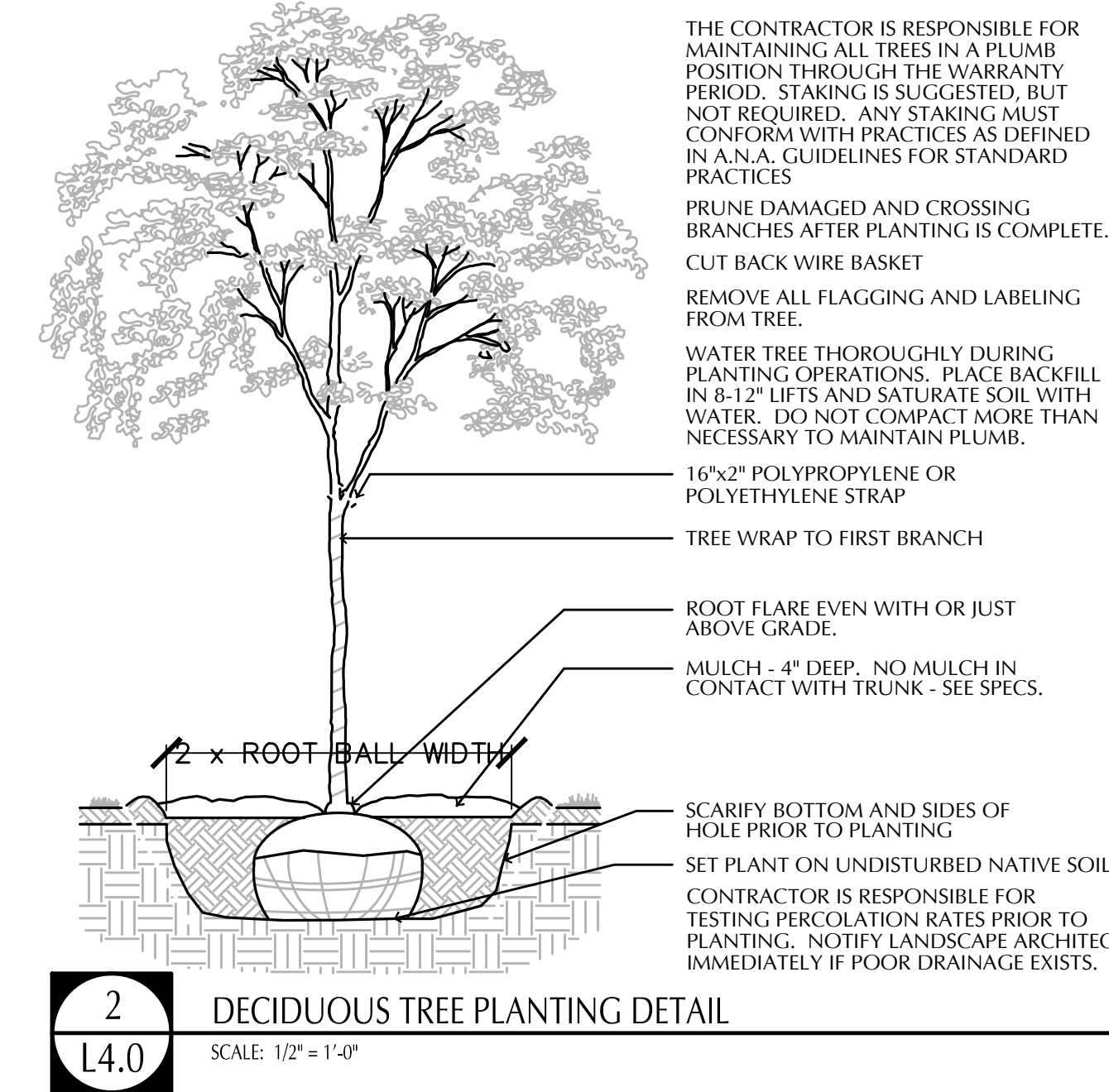
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PLANTING PLAN
PHASE 1

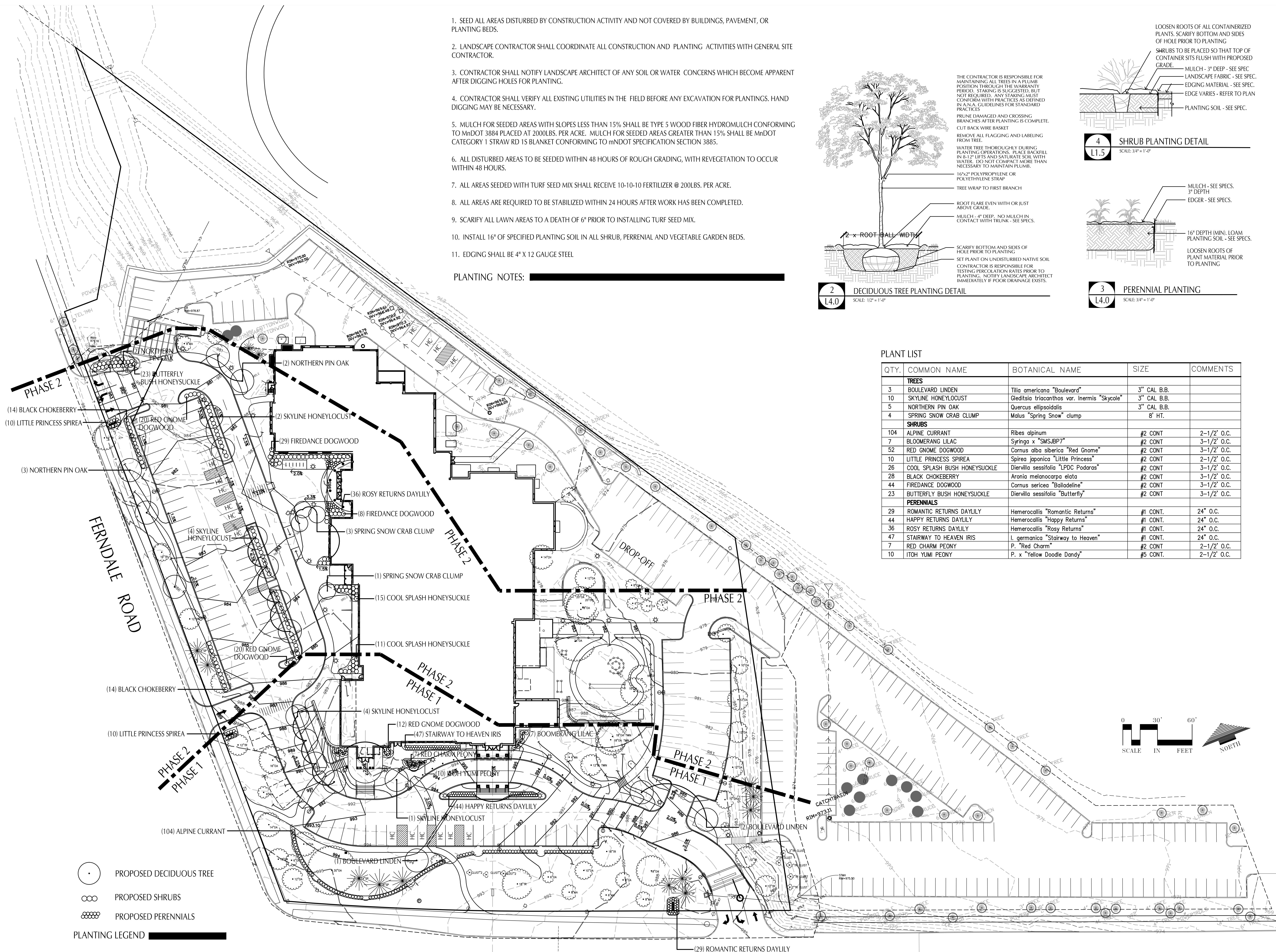
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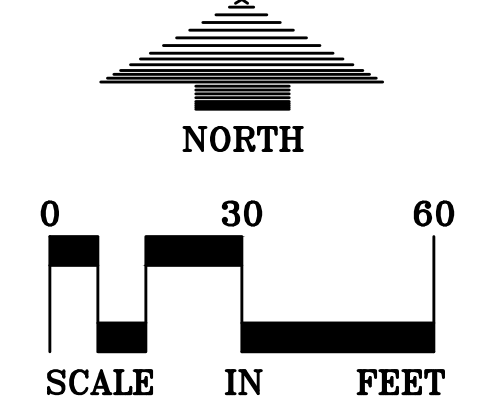
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Page 78 of 213

- PLANTING NOTES: _____



PLANT LIST				
QTY.	COMMON NAME	BOTANICAL NAME	SIZE	COMMENTS
	TREES			
3	BOULEVARD LINDEN	Tilia americana "Boulevard"	3" CAL B.B.	
10	SKYLINE HONEYLOCUST	Gleditsia triacanthos var. Inermis "Skycolor"	3" CAL B.B.	
5	NORTHERN PIN OAK	Quercus ellipsoidalis	3" CAL B.B.	
4	SPRING SNOW CRAB CLUMP	Molus "Spring Snow" clump	8' HT.	
	SHRUBS			
104	ALPINE CURRANT	Ribes alpinum	#2 CONT	2-1/2' O.C.
	BLOOMERANG LILAC	Syringa x "SMSJB7"	3-1/2' O.C.	
52	RED GNOME DOGWOOD	Cornus alba siberica "Red Gnome"	#2 CONT	3-1/2' O.C.
10	LITTLE PRINCESS SPIREA	Spiraea japonica "Little Princess"	#2 CONT	2-1/2' O.C.
26	COOL SPLASH BUSH HONEYSUCKLE	Diervilla sessilifolia "LPDC Podaras"	#2 CONT	3-1/2' O.C.
28	BLACK CHOKEBERRY	Aronia melanocarpa elata	#2 CONT	3-1/2' O.C.
44	FIREDANCE DOGWOOD	Cornus sericea "Balladeline"	#2 CONT	3-1/2' O.C.
23	BUTTERFLY BUSH HONEYSUCKLE	Diervilla sessilifolia "Butterfly"	#2 CONT	3-1/2' O.C.
	PERENNIALS			
29	ROMANTIC RETURNS DAYLILY	Hemerocallis "Romantic Returns"	#1 CONT.	24" O.C.
44	HAPPY RETURNS DAYLILY	Hemerocallis "Happy Returns"	#1 CONT.	24" O.C.
36	ROSY RETURNS DAYLILY	Hemerocallis "Rosy Returns"	#1 CONT.	24" O.C.
47	STAIRWAY TO HEAVEN IRIS	I. germanica "Stairway to Heaven"	#1 CONT.	24" O.C.
7	RED CHARM PEONY	P. "Red Charm"	#2 CONT	2-1/2' O.C.
10	ITOHI YUMI PEONY	P. x "Yellow Doodle Dandy"	#5 CONT.	2-1/2' O.C.





GENERAL NOTES

1. BACKGROUND INFORMATION IS BASED ON A FIELD SURVEY BY LOUCKS ASSOCIATES AND RECORD UTILITY DRAWINGS FROM THE CITY OF WAYZATA. LOUCKS ASSOCIATES DOES NOT GUARANTEE THE ACCURACY OF INFORMATION PROVIDED BY OTHERS.

2. WE HAVE SHOWN BURIED STRUCTURES AND UTILITIES ON AND/OR SERVING THE SITE TO THE BEST OF OUR ABILITY, SUBJECT TO THE FOLLOWING RESTRICTIONS:

A. UTILITY OPERATORS DO NOT CONSISTENTLY RESPOND TO LOCATE REQUESTS THROUGH THE GOPHER STATE ONE CALL SERVICE FOR BOUNDARY PURPOSES SUCH AS THIS.

B. THOSE UTILITY OPERATORS THAT DO RESPOND, OFTEN WILL NOT LOCATE SERVICES FROM THEIR MAIN LINE TO THE CUSTOMER'S STRUCTURE OR FACILITY - THEY CONSIDER THOSE SEGMENTS PRIVATE INSTALLATIONS THAT ARE OUTSIDE THEIR JURISDICTION. IF A PRIVATE SERVICE TO AN ADJOINER'S SITE CROSSES THIS SITE OR A SERVICE TO THIS SITE CROSSES AN ADJOINER, IT MAY NOT BE LOCATED SINCE MOST OPERATORS WILL NOT MARK SUCH "PRIVATE" SERVICES.

C. SNOW AND ICE CONDITIONS DURING WINTER MONTHS MAY OBSCURE OTHERWISE VISIBLE EVIDENCE OF A BURIED STRUCTURE OR UTILITY.

D. MAPS PROVIDED BY OPERATORS, EITHER ALONG WITH A FIELD LOCATION OR IN LIEU OF SUCH A LOCATION, ARE VERY OFTEN INACCURATE OR INCONCLUSIVE.

E. THE SURFACE FEATURES AND ELEVATIONS SHOWN ON THIS DRAWING WERE LOCATED BY LOUCKS ASSOCIATES.

F. ALL OF THE UNDERGROUND UTILITY INFORMATION AND LOCATION SHOWN ON THIS PLAN WERE PREPARED FROM RECORD DRAWINGS OBTAINED FROM THE CLIENT AND THE CITY OF WAYZATA RECORDS.

G. EXTREME CAUTION MUST BE EXERCISED BEFORE AN EXCAVATION TAKES PLACE ON OR NEAR THIS SITE. BEFORE DIGGING, YOU ARE REQUIRED BY LAW TO NOTIFY GOPHER STATE ONE CALL AT LEAST 48 HOURS IN ADVANCE AT 651/454-0002.

3. THERE MAY BE OTHER UTILITIES ON THE SITE THAT ARE NOT SHOWN ON THIS PLAN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO REMOVE THE UTILITIES. NOTIFY THE ENGINEER IF THERE ARE OTHER SERVICES FOUND.

SURVEY LEGEND		
AS ASH	● CATCH BASIN	— STORM SEWER
AP APPLE	○ STORM MANHOLE	— SANITARY SEWER
BA BASSWOOD	○ SANITARY MANHOLE	— WATERMAIN
BI BIRCH	○ WATER MANHOLE	— SANITARY SEWER SERVICE
BO BOXELDER	◇ HYDRANT	— WATER SERVICE
BU BUCKEYE	⌘ GATE VALVE	— CULVERT
BS BUSH	⊗ POWER POLE	— CTV UNDERGROUND CABLE TV
CA CATULPA	⊕ LIGHT POLE	— UNDERGROUND ELECTRIC
CE CEDAR	⊙ YARD LIGHT	— UNDERGROUND FIBER OPTIC
CO COTTONWOOD	— GUY WIRE	— GAS UNDERGROUND GAS
DE DEAD TREE	— SIGN	— UNDERGROUND TELEPHONE
EL ELM	• SPOT ELEVATION	— UTILITY UNDERGROUND UTILITY
FR MISC FRUIT	— A/C UNIT	— OVERHEAD UTILITY
FI FIR	⊞ CABLE TV PEDESTAL	— UNDERGROUND TRAFFIC
HA HACKBERRY	⊞ ELECTRIC TRANSFORMER	— DRAIN TILE
HI HICKORY	⊞ TELEPHONE PEDESTAL	— FORCE MAIN
IR IRONWOOD	⊞ UTILITY PEDESTAL	— CHAIN LINK FENCE
LO LOCUST	⊞ ELECTRIC MANHOLE	— POST FENCE
MA MAPLE	⊞ GAS VALVE	— WOOD FENCE
OA OAK	⊞ TELEPHONE MANHOLE	— TRAFFIC SIGNAL
PA PALM	⊞ UTILITY MANHOLE	— CONCRETE CURB
PI PINE	⊞ ELECTRIC METER	— CONCRETE
PO POPLAR	⊞ GAS METER	— CONTOUR
SP SPRUCE	— HAND HOLE	— RAILROAD TRACKS
TR TREE (GEN)	— MONITORING WELL	— CONIFEROUS TREE
WA WALNUT	— POST INDICATOR VALVE	— DECIDUOUS TREE
WI WILLOW	— SOIL BORING	



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TOLL FREE: 1-800-252-1166

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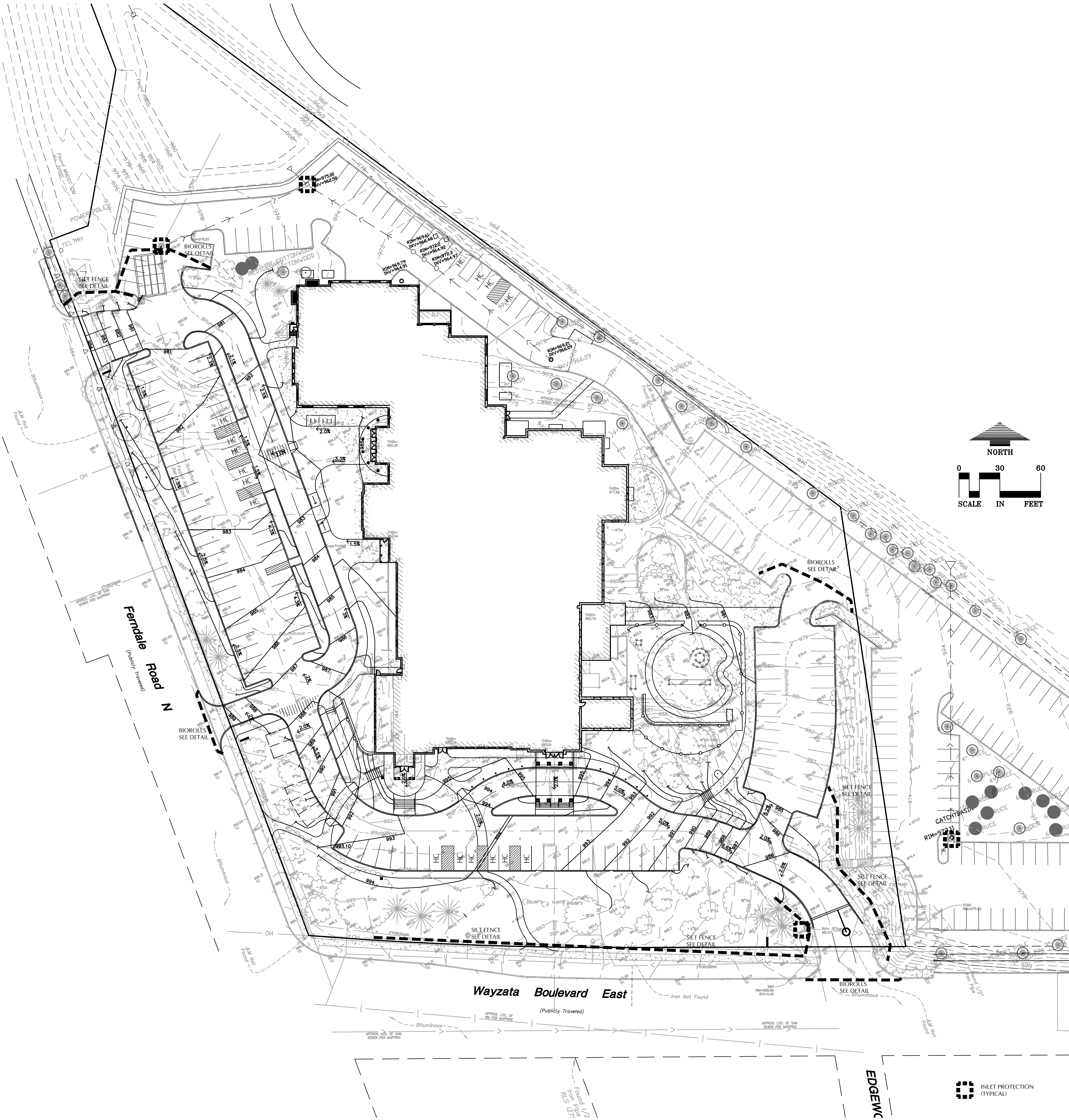
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am duly registered architect under the laws of the state of South Dakota.



ARCHITECT:
DATE: 04/17/14 REG. NO.:
PROJ #1309.01 DATE: April 2014
DRAWN BY: GAJ
CHECKED BY: LW

REVISIONS
ISSUE DATE

TITLE
**EXISTING
CONDITIONS**
SHEET NUMBER
C1.0



- EROSION CONTROL SCHEDULE**
1. CONTRACTOR MUST NOTIFY THE CITY OF WAYZATA 48 HOURS BEFORE ANY CONSTRUCTION ACTIVITY.
 2. INSTALL EROSION CONTROL MEASURES AT LOCATIONS SHOWN ON EROSION CONTROL PLAN PRIOR TO ANY LAND DISTURBANCE. INSTALL SEDIMENT FILTERS IMMEDIATELY FOLLOWING INSTALLATION OF STRUCTURE.
 3. REMOVE ALL SOILS TRACKED OR OTHERWISE DEPOSITED ONTO PUBLIC AND PRIVATE AREAS. REMOVAL SHALL BE ON A DAILY BASIS WHEN TRACKING OCCURS AND MAY BE ORDERED BY INSPECTORS AT ANY TIME IF CONDITIONS WARRANT. SWEEPING SHALL BE MAINTAINED THROUGHOUT THE DURATION OF THE CONSTRUCTION AND DONE IN A MANNER TO PREVENT DUST BEING BLOWN TO ADJACENT PROPERTIES.
 4. SLOPES MUST BE STABILIZED BY BEING SEEDED AND COVERED WITH AN EROSION CONTROL BLANKET OR MULCHED WITH A TACKIFYING AGENT AS SOON AS POSSIBLE AFTER GRADING AND NO LATER THAN 14 DAYS.
 5. ALL EROSION CONTROL INSTALLATIONS SHALL REMAIN IN PLACE AND BE MAINTAINED IN GOOD CONDITION BY THE CONTRACTOR/PERMITTEE UNTIL THE SITE HAS BEEN RE-VEGETATED, AT WHICH TIME THEY SHALL BE REMOVED. INSPECT TEMPORARY EROSION AND SEDIMENT CONTROL DEVICES ON A DAILY BASIS AND REPLACE DETERIORATED, DAMAGED, OR ROTTED EROSION CONTROL DEVICES IMMEDIATELY. FOR PROPOSED PAVED SURFACE AREA, THE CONTRACTOR MAY REMOVE NECESSARY SILT FENCING TO CONSTRUCT ROADWAY WHILE MAINTAINING ADEQUATE EROSION CONTROL IN ADJACENT AREAS.
 6. LOCATE SOIL OR DIRT STOCKPILES NO LESS THAN 25 FEET FROM ANY PUBLIC OR PRIVATE ROADWAY OR DRAINAGE CHANNEL. IF REMAINING FOR MORE THAN SEVEN DAYS, STABILIZE THE STOCKPILES BY MULCHING, VEGETATIVE COVER, TARP, OR OTHER MEANS. CONTROL EROSION FROM ALL STOCKPILES BY PLACING SILT BARRIERS AROUND THE PILES. TEMPORARY STOCKPILES LOCATED ON PAVED SURFACES MUST BE NO LESS THAN TWO FEET FROM THE DRAINAGE/GUTTER LINE AND SHALL BE COVERED IF LEFT MORE THAN 24 HOURS. SUFFICIENT TOPSOIL SHALL BE STOCKPILED TO ALLOW FOR THE REPLACEMENT OF A MINIMUM OF 4" OF TOPSOIL FOR DISTURBED AREAS THAT ARE TO BE REVEGETATED.
 7. INSTALL INLET PROTECTION AT ALL PUBLIC AND PRIVATE CATCH BASIN INLETS, WHICH RECEIVE RUNOFF FROM THE DISTURBED AREAS. CATCH BASIN INSERTS OR OTHER APPROVED PRODUCT ARE REQUIRED IN UNDISTURBED AREAS THAT MAY RECEIVE RUNOFF FROM THE PROJECT AREA. HAY BALES OR FILTER FABRIC WRAPPED GRATES ARE NOT ALLOWED FOR INLET PROTECTION.
 8. THE CONTRACTOR/PERMITTEE SHALL SCHEDULE SITE GRADING, UTILITY INSTALLATION AND ROADWAY CONSTRUCTION SO THAT THE GENERAL SITE CAN BE MULCHED AND RE-SEEDED SOON AFTER DISTURBANCE. ALL DISTURBED AREAS SHALL BE SEEDED AND MULCHED WITHIN 14 DAYS AFTER COMPLETION OF FINAL GRADING OR AFTER 14 DAYS OF GRADING INACTIVITY. ALL MULCH MATERIAL SHALL BE DISCED INTO THE SOIL IN DIRECTION PERPENDICULAR TO THE STORMWATER FLOW OVER SUCH AREAS. AN EARLY APPLICATION OF GRAVEL BASE ON AREAS TO BE PAVED IS RECOMMENDED THEREFORE MINIMIZING EROSION POTENTIAL.
 9. READY MIXED CONCRETE AND CONCRETE BATCH PLANTS ARE PROHIBITED WITHIN THE PUBLIC RIGHT OF WAY. ALL CONCRETE RELATED PRODUCTION, CLEANING AND MIXING ACTIVITIES SHALL BE DONE IN THE DESIGNATED CONCRETE MIXING/WASHOUT LOCATION AS SHOWN ON THE EROSION CONTROL PLAN. UNDER NO CIRCUMSTANCES MAY THE WASHOUT WATER DRAIN ONTO THE PUBLIC RIGHT OF WAY OR INTO ANY PUBLIC OR PRIVATE STORM SEWER CONVEYANCE.

- EROSION CONTROL MAINTENANCE PROGRAM**
1. INSPECT CONSTRUCTION SITE ON A DAILY BASIS AND WITHIN 24 HOURS OF A RAINFALL EVENT OF MORE THAN 0.5 INCHES IN 24 HOUR PERIOD. WEEKLY INSPECTION REPORTS REQUIRED. A COPY OF THE SWPPP SHALL BE KEPT ON-SITE FOR REVIEW. THE SWPPP SHALL BE AMENDED AND UPDATED AS CONDITIONS CHANGE ON-SITE.
 2. SEDIMENT DEPOSITS SHOULD BE REMOVED AFTER EACH STORM EVENT. THEY MUST BE REMOVED WHEN DEPOSITS REACH APPROXIMATELY ONE-HALF THE HEIGHT OF THE BARRIER.
 3. ANY SEDIMENT REMAINING IN PLACE AFTER THE SILT FENCE OR FILTER FABRIC IS NO LONGER REQUIRED SHALL BE DRESSED TO CONFORM WITH THE EXISTING GRADE, PREPARED AND SEEDED WITH THE APPROPRIATE SEED MIX.
 4. IN THOSE AREAS WHERE WOOD FIBER BLANKET OR OTHER SLOPE STABILIZATION METHOD HAS FAILED, THE SLOPE SHALL BE REESTABLISHED, SEED AND TOPSOIL REPLACED, AND ADDITIONAL SLOPE TREATMENT INSTALLED.
 5. SILT FENCES SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFUL PURPOSE, BUT NOT BEFORE THE UPWARD SLOPE AREA HAS BEEN PERMANENTLY STABILIZED. REMOVAL IS REQUIRED WITH ALL TEMPORARY EROSION CONTROL FACILITIES (SEDIMENT FILTERS, HAY BALES, ETC.) ONCE SITE IS PERMANENTLY STABILIZED BY THE BUILDER.
 6. ALL PERMANENT SEDIMENTATION BASINS MUST BE RESTORED TO THEIR DESIGN AND REMOVAL OF ALL TEMPORARY SYNTHETIC, STRUCTURAL, NON-BIODEGRADABLE EROSION AND SEDIMENT CONTROL DEVICES AFTER THE SITE HAS UNDERGONE FINAL STABILIZATION WITH PERMANENT VEGETATION ESTABLISHMENT. FINAL STABILIZATION FOR PURPOSES OF THIS REMOVAL IS 70% ESTABLISHED COVER OVER DENUDED AREA.

- TERMINATION OF COVERAGE**
1. PERMITTEES WISHING TO TERMINATE COVERAGE UNDER THIS PERMIT MUST SUBMIT A NOTICE OF TERMINATION (NOT) TO THE MPCA. COMPLIANCE WITH THIS PERMIT IS REQUIRED UNTIL A NOT IS SUBMITTED. THE PERMITTEES' COVERAGE TERMINATES AT MIDNIGHT ON THE POSTMARK DATE OF THE NOT, OR ON THE DATE AN ONLINE NOT IS SUBMITTED TO THE MPCA.
 2. TERMINATION OF COVERAGE SCENARIOS:
 - a. TERMINATION OF COVERAGE FOR THE ENTIRE PROJECT.
 - b. ALL PERMITTEES MUST SUBMIT A NOT WITHIN 30 DAYS AFTER FINAL STABILIZATION HAS BEEN COMPLETED ON ALL PORTIONS OF THE SITE FOR WHICH THE PERMITTEE IS RESPONSIBLE AND ALL CONSTRUCTION ACTIVITY HAS BEEN COMPLETED. IF THE SITE INCLUDES PERMANENT STORMWATER MANAGEMENT SYSTEMS, THE REQUIREMENTS FOR FINAL CLEANOUT/MAINTENANCE MUST BE PERFORMED AS REQUIRED IN FINAL STABILIZATION.
 - c. PERMITTEES MUST SUBMIT A NOT WITHIN 30 DAYS AFTER SELLING THE ENTIRE SITE INCLUDING ROADS AND STORMWATER INFRASTRUCTURE, AND COVERAGE IS TRANSFERRED TO ANOTHER OWNER.
 - d. TERMINATION OF COVERAGE FOR A PORTION OF THE ENTIRE PROJECT.
- ALL PERMITTEES MUST SUBMIT A NOT WITHIN SEVEN (7) DAYS AFTER SELLING OR OTHERWISE LEGALLY TRANSFERRING PORTIONS OF THE SITE TO ANOTHER PARTY AND THEY ARE NO LONGER THE OWNER OR OPERATOR. THE PORTIONS OF THE SITE BEING SOLD TO ANOTHER PARTY MUST BE IN COMPLIANCE WITH THE PERMIT (E.G. ALL TEMPORARY EROSION PROTECTION AND SEDIMENT CONTROL MEASURES MUST BE IN PLACE). THE FORM MUST INCLUDE SIGNATURES FROM THE ORIGINAL PERMITTEES AND CONTACT INFORMATION FOR THE NEW OWNER OF THE PROPERTY.

- e. TERMINATION OF COVERAGE OBTAINED USING A SUBDIVISION REGISTRATION.
- IF PERMIT COVERAGE WAS OBTAINED USING THE SUBDIVISION REGISTRATION PROCESS, PERMITTEES ARE REQUIRED TO SUBMIT A NOT WITHIN 30 DAYS AFTER ACHIEVING FINAL STABILIZATION.
- CHANGE OF COVERAGE.** FOR CONSTRUCTION PROJECTS WHERE THE OWNER OR OPERATOR CHANGES, (E.G., AN ORIGINAL DEVELOPER SELLS PORTIONS OF THE PROPERTY TO VARIOUS HOMEBUILDERS OR SELLS THE ENTIRE SITE TO A NEW OWNER).
- a. THE ORIGINAL/CURRENT OWNER SHALL PROVIDE A COPY OF THE COMPLETE NOTICE OF TERMINATION/PERMIT MODIFICATION FORM TO THE NEW OWNER. THE ORIGINAL/CURRENT OWNER SHALL PROVIDE A SWPPP TO THE NEW OWNER AND OPERATOR THAT SPECIFICALLY ADDRESSES THE REMAINING CONSTRUCTION ACTIVITY. NOTE: THE NOTICE OF TERMINATION/PERMIT MODIFICATION FORM REPLACES THE SUBDIVISION REGISTRATION, PERMIT TRANSFER/MODIFICATION AND NOTICE OF TERMINATION FORMS.
 - b. THE NEW OWNER OR OPERATOR SHALL SUBMIT A COMPLETE AND SIGNED PERMIT MODIFICATION PORTION (PERMIT MODIFICATIONS INCLUDE SUBDIVISION REGISTRATION OR PERMIT TRANSFER OF THE NOTICE OF TERMINATION/PERMIT MODIFICATION FORM TO THE MPCA PRIOR TO COMMENCING CONSTRUCTION ACTIVITY ON SITE OR IN NO CASE LATER THAN SEVEN (7) DAYS AFTER TAKING OWNERSHIP OF THE PROPERTY. THE NEW PERMITTEES ARE RESPONSIBLE FOR COMPLIANCE WITH ALL TERMS AND CONDITIONS OF THIS PERMIT.
 - c. IF AN OPERATOR OR GENERAL CONTRACTOR HAS COMPLETED THEIR PORTION OF WORK ON THE SITE, IS NO LONGER IN OPERATIONAL CONTROL OF THE PROJECT, AND ALL CONTRACTUAL OBLIGATIONS BETWEEN THE OWNER AND OPERATOR OR GENERAL CONTRACTOR RELATING TO COMPLIANCE WITH THE TERMS AND CONDITIONS OF THIS PERMIT HAVE BEEN MET, THE OPERATOR OR GENERAL CONTRACTOR, MAY TRANSFER PERMIT COVERAGE BACK TO THE OWNER OR TO A NEW OPERATOR USING THE NOTICE OF TERMINATION/PERMIT MODIFICATION FORM. A SIGNATURE FROM BOTH THE OWNER AND OPERATOR IS REQUIRED.



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TOLL FREE: 1-800-252-1166

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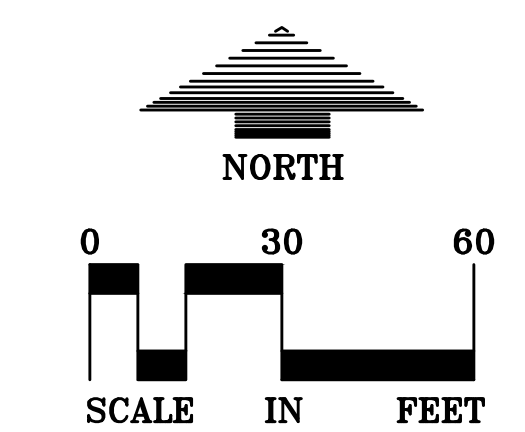
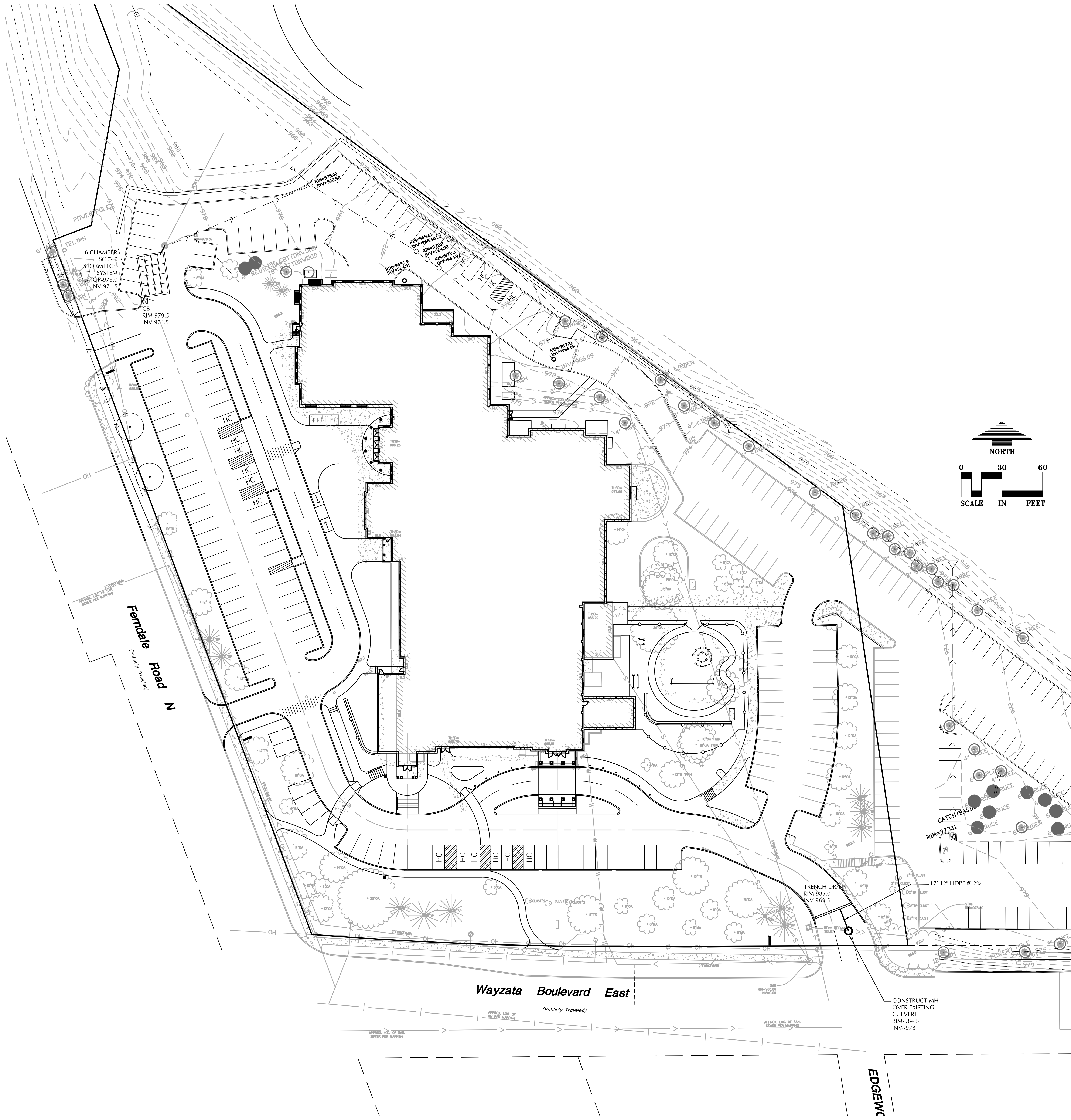
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am duly registered architect under the laws of the state of South Dakota.

NOT FOR
CONSTRUCTION

ARCHITECT:
DATE: 04/17/14 REG. NO.:
PROJ #1309.01 DATE: April 2014
DRAWN BY: GAJ
CHECKED BY: LW
REVISIONS
ISSUE DATE

TITLE
**EROSION
CONTROL PLAN**

SHEET NUMBER
C2.0



- NOTES
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 - ALL SANITARY SEWER, STORM SEWER AND WATERMAIN UTILITIES SHALL BE FURNISHED AND INSTALLED PER THE REQUIREMENTS OF THE SPECIFICATIONS, THE CITY AND THE STANDARD UTILITIES SPECIFICATION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM), 1999 EDITION. HDPE PIPE CONNECTIONS INTO ALL CONCRETE STRUCTURES SHALL BE MADE WITH WATER TIGHT MATERIALS, UTILIZING AN A-LOK OR WATERSTOP GASKET OR BOOT, CAST-IN-PLACE RUBBER BOOT, OR APPROVED EQUAL. WHERE THE ALIGNMENT PRECLUDES THE USE OF THE ABOVE APPROVED WATERTIGHT METHODS, CONSEAL 231 WATERSTOP SEALANT, OR APPROVED EQUAL WILL ONLY BE ALLOWED AS APPROVED BY THE ENGINEER. ALL SANITARY SEWER MAIN LINE SHALL BE SDR 35. ALL SANITARY SEWER SERVICES SHALL BE SDR 26.
 - SEE SHEETS C8-1 AND THE CONTRACT SPECIFICATIONS FOR SPECIFIC UTILITY DETAILS AND UTILITY SERVICE DETAILS.
 - ALL UTILITY PIPE BEDDING SHALL BE COMPACTED SAND OR FINE GRANULAR MATERIAL PER THE REQUIREMENTS OF THE CITY. ALL COMPACTION SHALL BE PERFORMED PER THE REQUIREMENTS OF THE CEAM SPECIFICATION.
 - THE CONTRACTOR SHALL NOTIFY GOPHER STATE ONE CALL AT 651-454-0002 AT LEAST 48 HOURS PRIOR TO PERFORMING ANY EXCAVATION OR UNDERGROUND WORK.
 - ADJUST ALL EXISTING STRUCTURES, BOTH PUBLIC AND PRIVATE TO THE PROPOSED GRADES WHERE DISTURBED AND COMPLY WITH ALL REQUIREMENTS OF THE UTILITY OWNERS. STRUCTURES BEING RESET TO PAVED AREAS MUST MEET OWNERS REQUIREMENTS FOR TRAFFIC LOADING.
 - PROPOSED PIPE MATERIALS:
STORM SEWER: N12 HDPE-WT 12" DIAMETER.
ROOF DRAIN LEADS: N12 HDPE-WT 12" DIAMETER.
 - STORM SEWER PIPE SHALL MEET OF EXCEED AASHTO M294 MINIMUM PIPE STIFFNESS PER ASTM D2412 60PSI FOR 8'x18'.
 - ALL CONSTRUCTION & POST-CONSTRUCTION PARKING SHALL BE ON-SITE. NO ON-STREET PARKING/LOADING/UNLOADING ALLOWED.
 - PROPOSED GAS, TELEPHONE & ELECTRIC SERVICES ARE APPROXIMATE LOCATIONS ONLY. COORDINATE EACH SERVICE WITH THE UTILITY OWNER AND GENERAL CONTRACTOR. IF ANY PROPOSED SERVICE LOCATION VARY SIGNIFICANTLY OR CONFLICT, THE ENGINEER MUST BE NOTIFIED PRIOR TO THE INSTALLATION OF THE SERVICE.
 - THE REMOVAL OF EXISTING SERVICES WITHIN THE CONSTRUCTION LIMITS SHALL BE COORDINATED WITH THE GENERAL CONTRACTOR AND UTILITY OWNER. ADDITIONAL SERVICES MAY EXIST.



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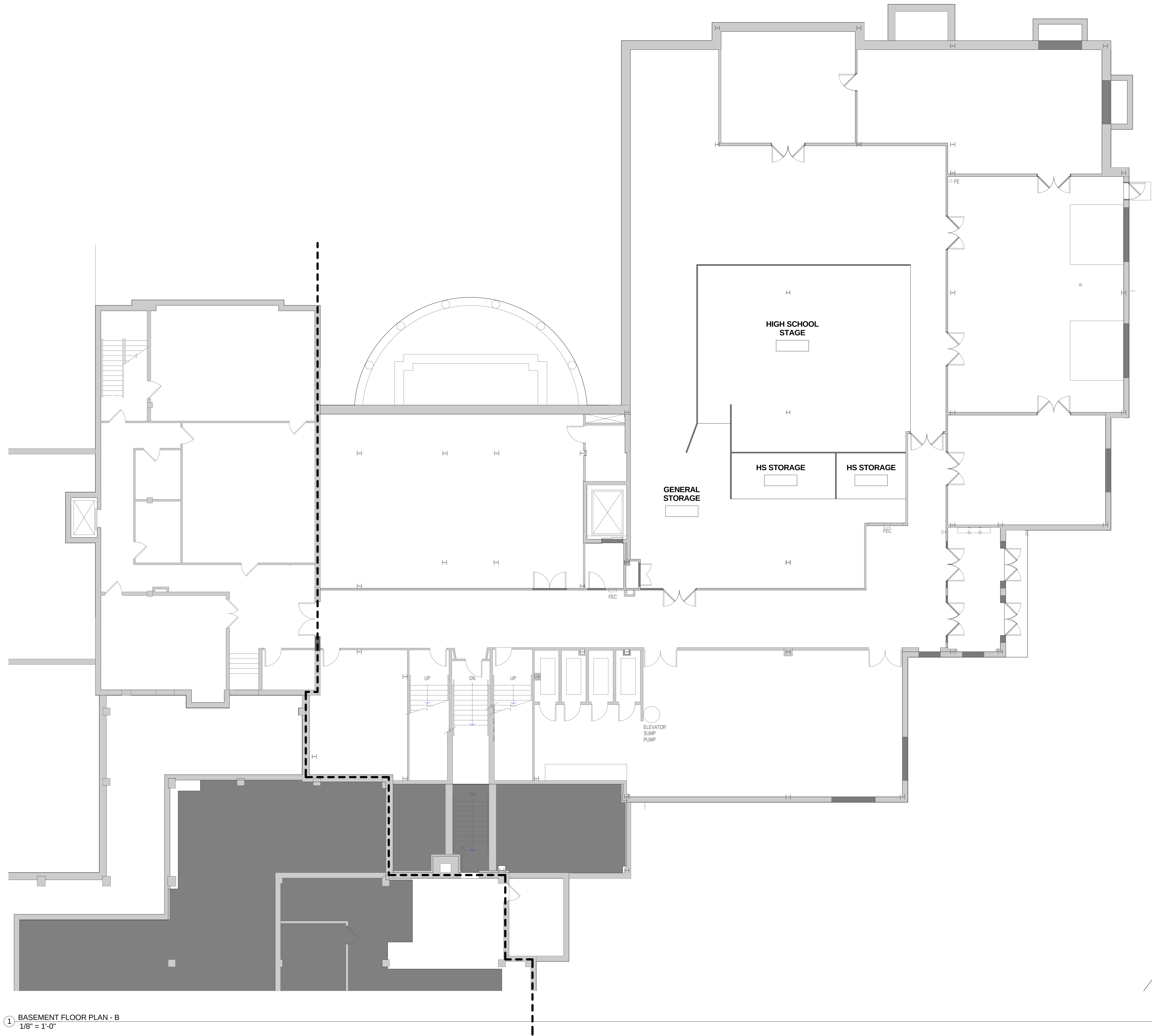


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DATE: 04/17/14 REG. NO.:
PROJ #1309.01 DATE: April 2014
DRAWN BY: GAJ
CHECKED BY: LW

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ISSUE DATE

TITLE
UTILITY PLAN

SHEET NUMBER
C3.0



1 BASEMENT FLOOR PLAN - B
1/8" = 1'-0"



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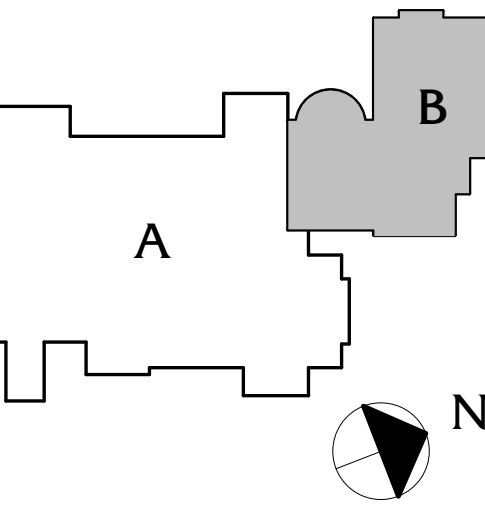
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KEY PLAN

WAYZATA COMMUNITY CHURCH

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TITLE
BASEMENT LEVEL
PLAN

SHEET NUMBER
A111B



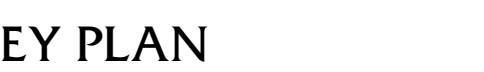
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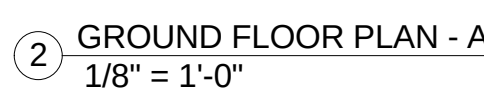
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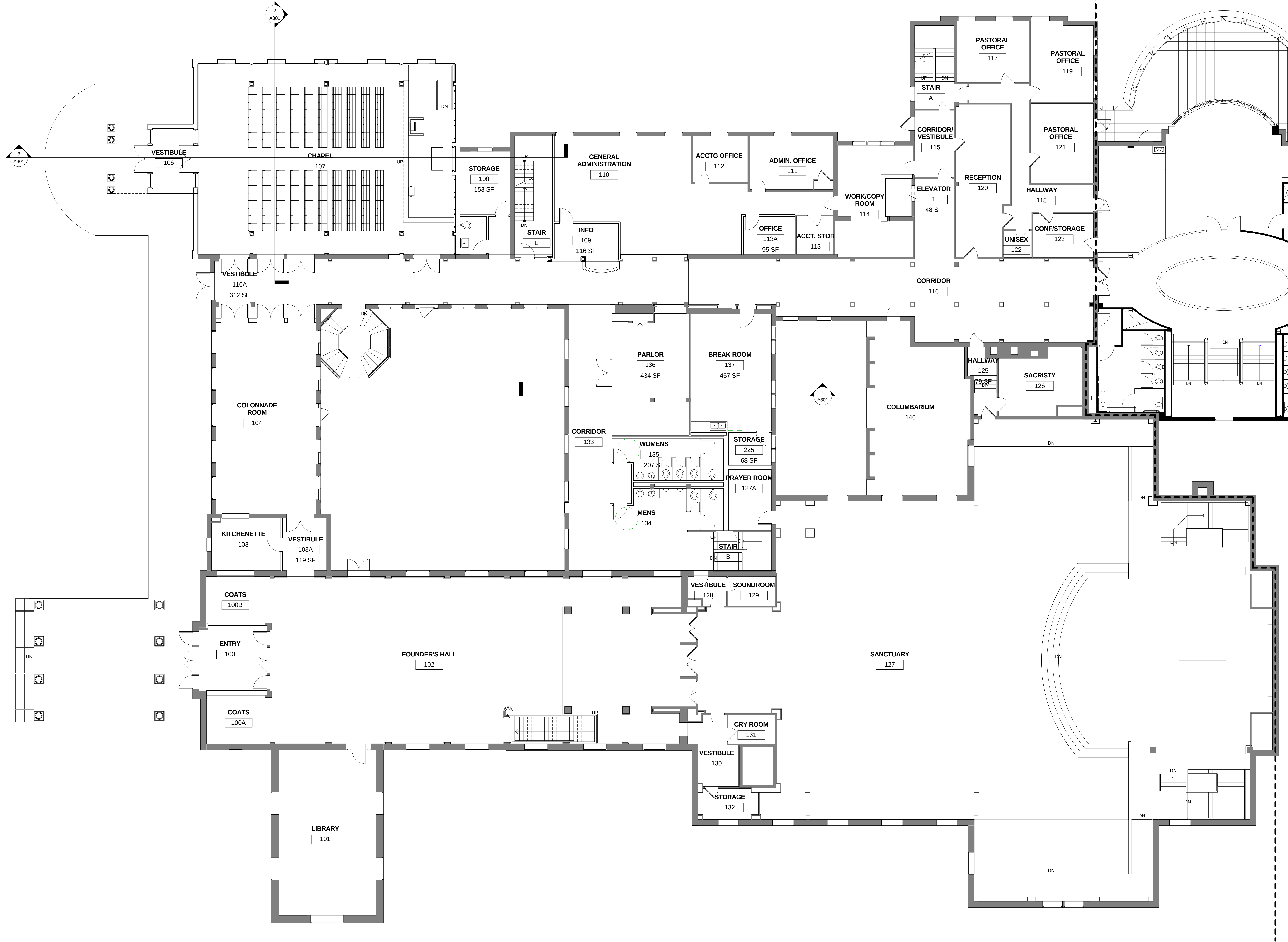
TITLE

ROUND LEVEL PLAN

SHEET NUMBER

A112A





1 FIRST FLOOR PLAN - A
1/8" = 1'-0"



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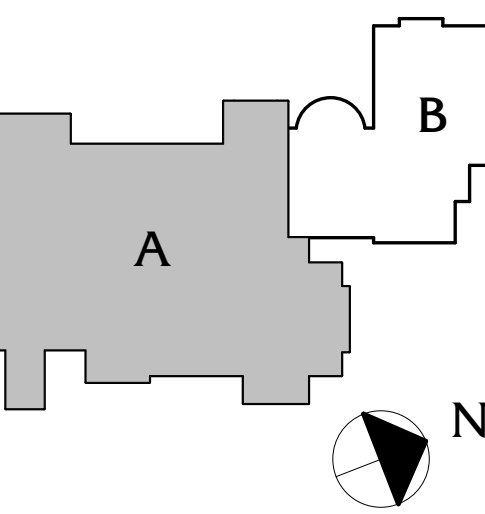
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KEY PLAN

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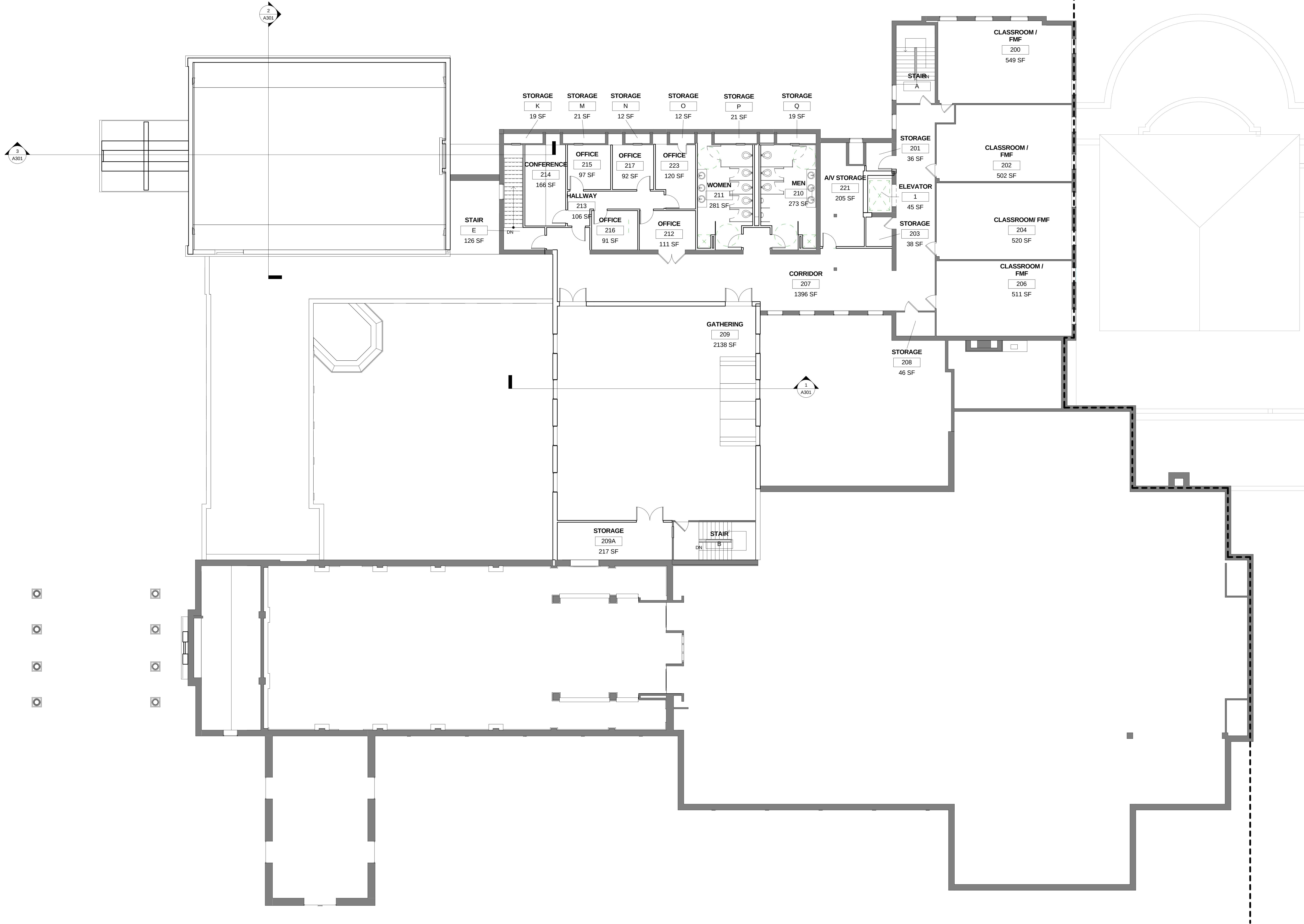
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TITLE
FIRST LEVEL PLAN

SHEET NUMBER
A113A



1 SECOND FLOOR PLAN - A
1/8" = 1'-0"



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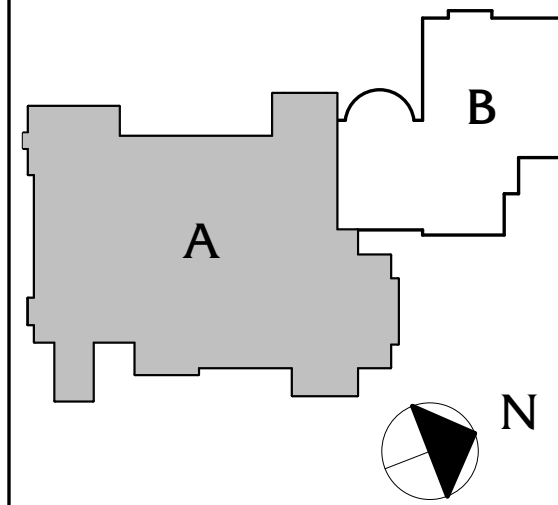
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KEY PLAN

WAYZATA COMMUNITY CHURCH

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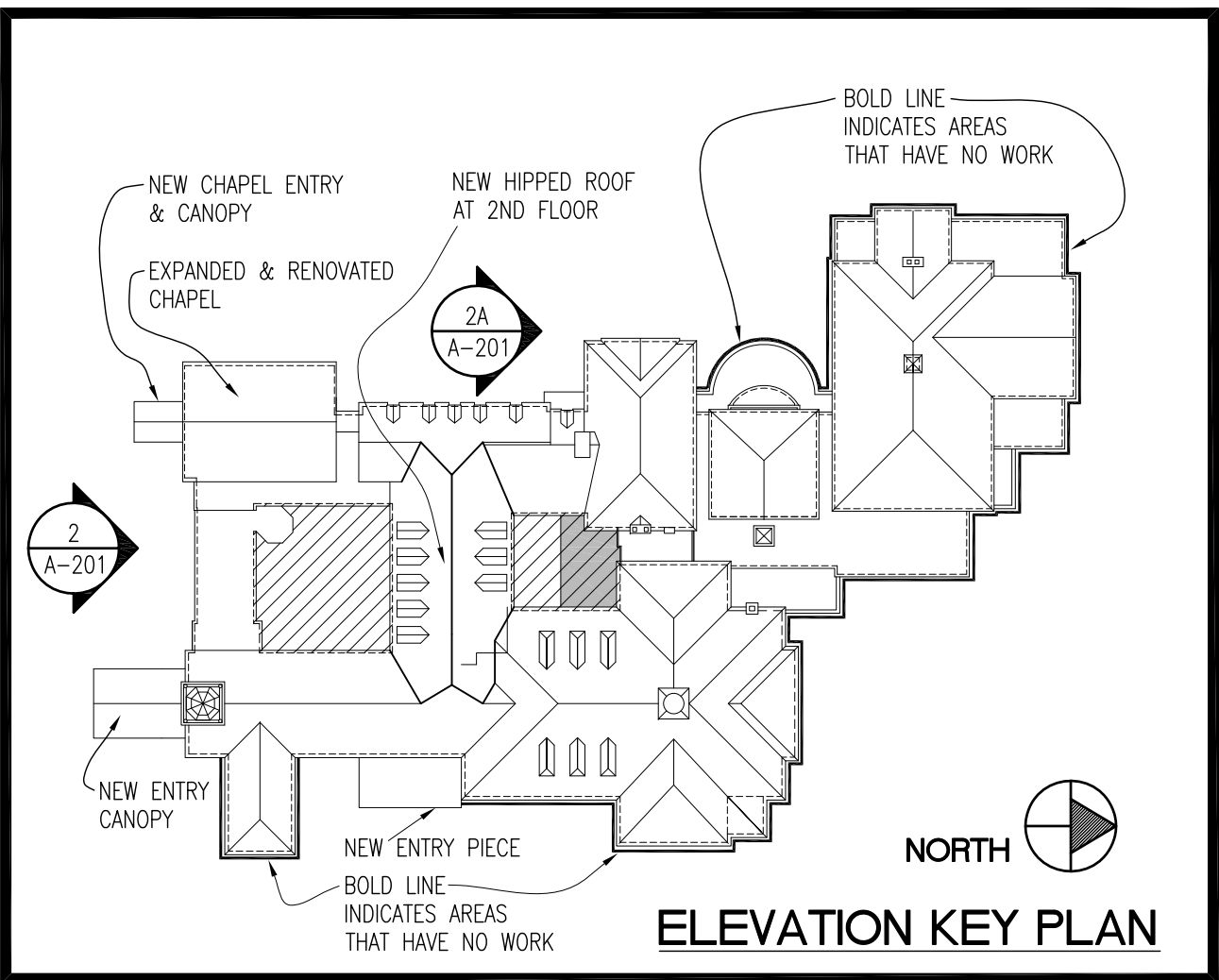
SECOND LEVEL PLAN

SHEET NUMBER

A114A

PERCENT OF MATERIAL IN ELEVATION

FACE BRICK	53%
CONCRETE	1%
GLASS	8%
TRIM	29%
SHINGLE	9%



1 EXISTING SOUTH ELEVATION
SCALE: 1/8" = 1'-0"

PERCENT OF MATERIAL IN ELEVATION

FACE BRICK	53%
CONCRETE	1%
GLASS	8%
TRIM	30%
SHINGLE	8%



2 SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



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ELEVATIONS

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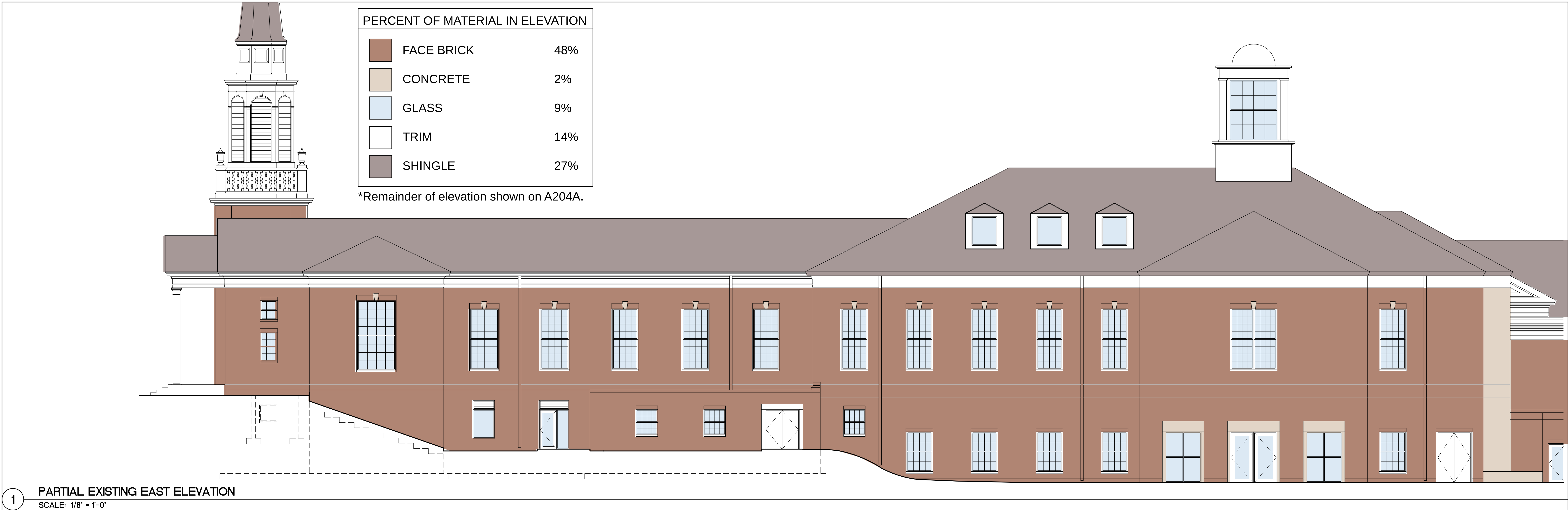
MATERIAL EXTERIOR
ELEVATIONS

SHEET NUMBER

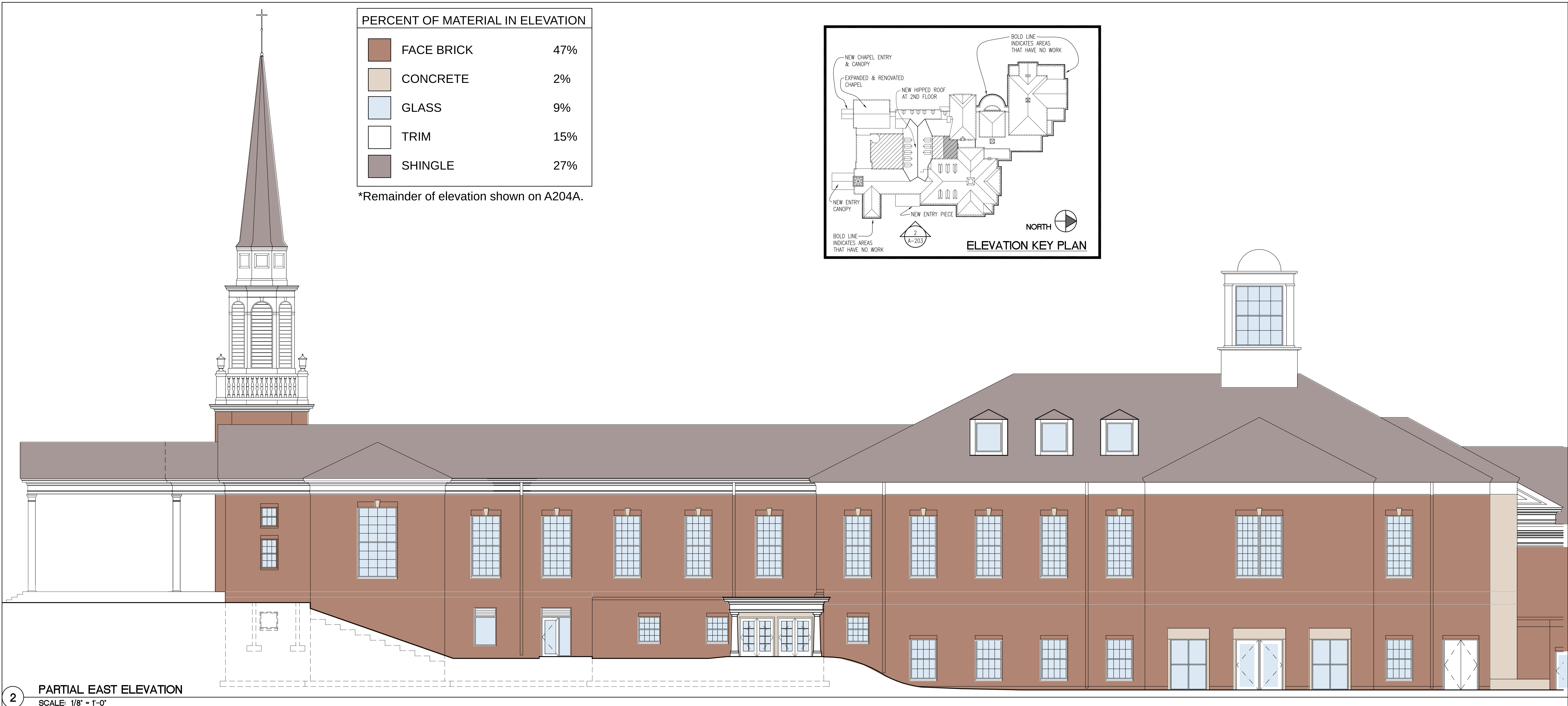
A-202A

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CC: 06172014
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1 PARTIAL EXISTING EAST ELEVATION
SCALE: 1/8" = 1'-0"



2 PARTIAL EAST ELEVATION
SCALE: 1/8" = 1'-0"



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ELEVATIONS

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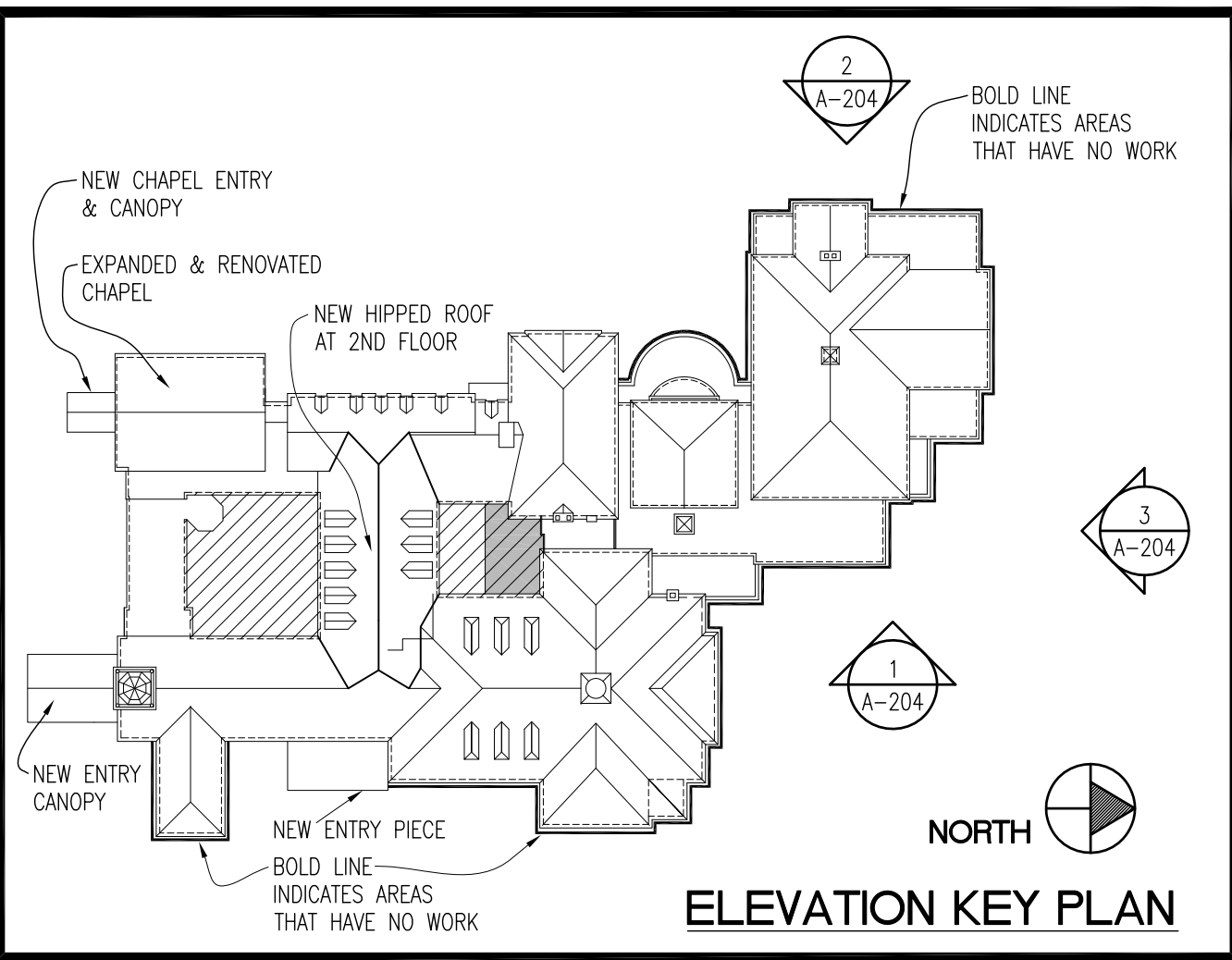
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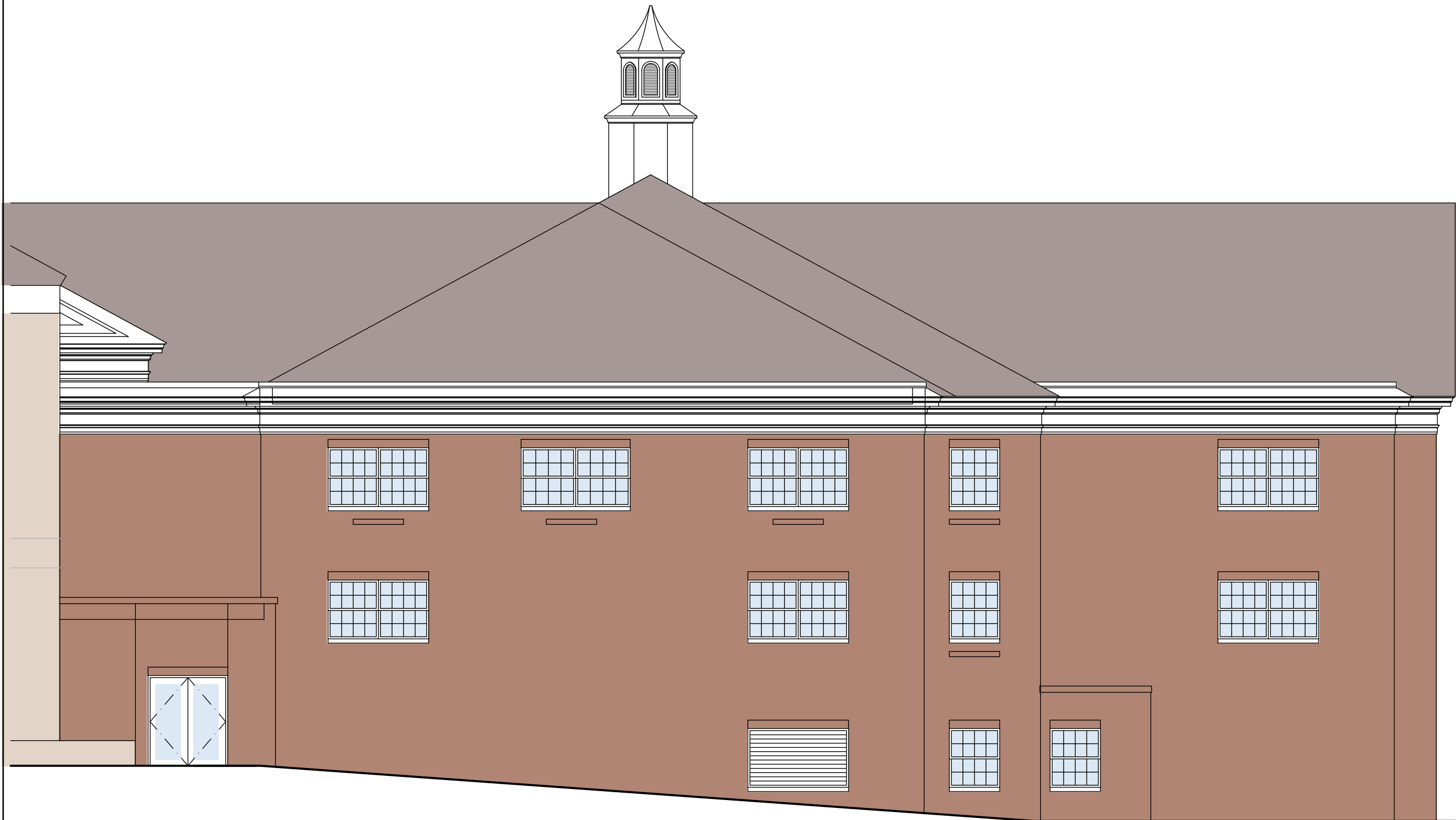
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MATERIAL EXTERIOR
ELEVATIONS

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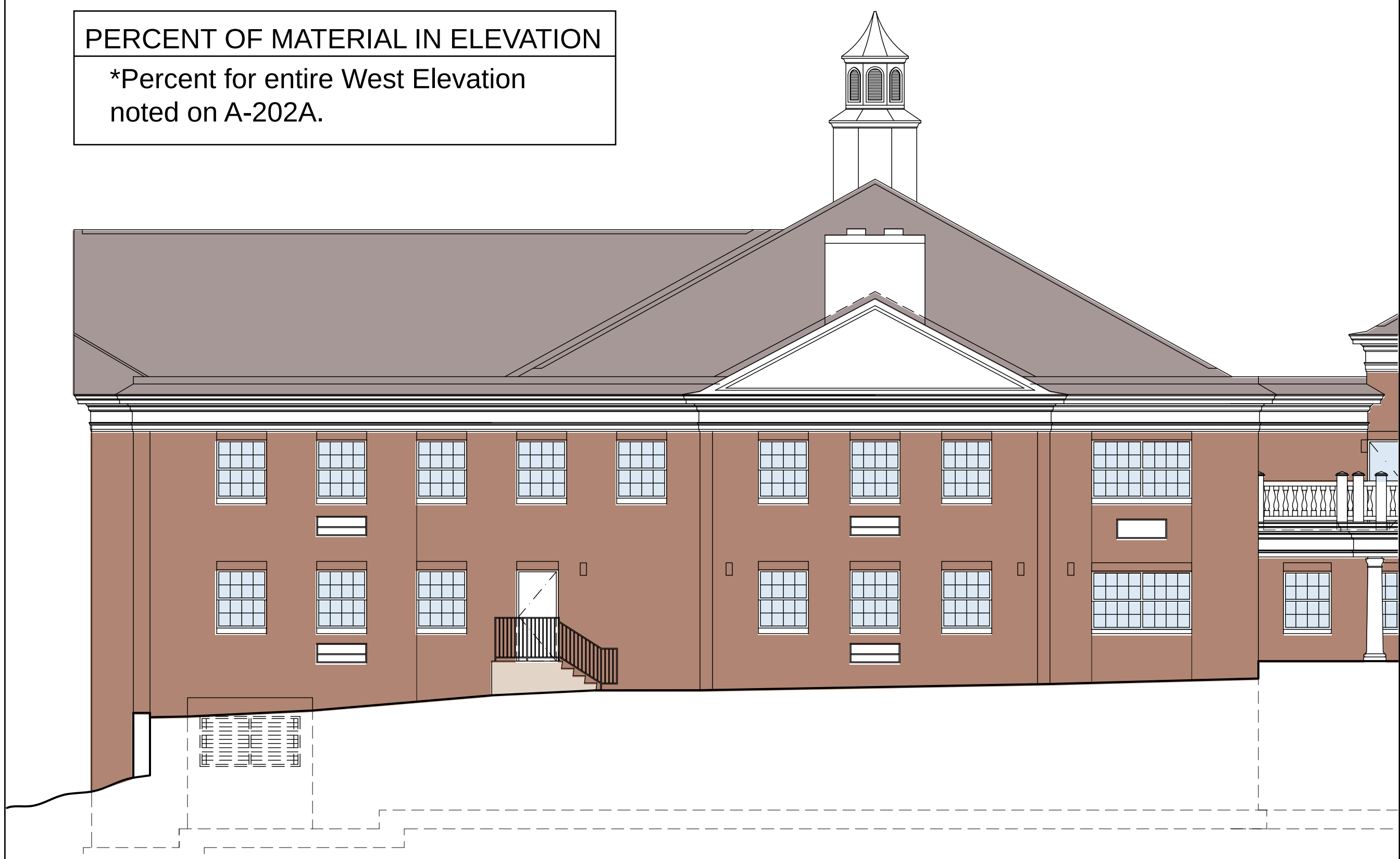


PERCENT OF MATERIAL IN ELEVATION
*Percent for entire East Elevation
noted on A-203A.



1 PARTIAL EXISTING EAST ELEVATION - NO WORK
SCALE: 1/8" = 1'-0"

PERCENT OF MATERIAL IN ELEVATION
*Percent for entire West Elevation
noted on A-202A.



2 PARTIAL EXISTING WEST ELEVATION - NO WORK
SCALE: 1/8" = 1'-0"

PERCENT OF MATERIAL IN ELEVATION

FACE BRICK	44%
CONCRETE	11%
GLASS	7%
TRIM	16%
SHINGLE	22%



3 EXISTING NORTH ELEVATION - NO WORK
SCALE: 1/8" = 1'-0"

TRIM (ACCENT MATERIAL) BREAKDOWN		
FIBERCEMENT COLUMN	122 SF	10%
POLYMER BALUSTRADE	0 SF	0%
SHEET METAL	0 SF	0%
WOOD TRIM	916 SF	74%
WOOD/METAL DOOR	182 SF	15%
ALUMINUM FRAME	23 SF	1%

TRIM (ACCENT MATERIAL) BREAKDOWN		
FIBERCEMENT COLUMN	147 SF	10%
POLYMER BALUSTRADE	126 SF	9%
SHEET METAL	861 SF	61%
WOOD TRIM	0 SF	0%
WOOD/METAL DOOR	166 SF	12%
ALUMINUM FRAME	114 SF	8%



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MATERIAL EXTERIOR
ELEVATIONS

SHEET NUMBER

A-201A

CC_06172014
Page 92 of 213

TRIM (ACCENT MATERIAL) BREAKDOWN		
FIBERCEMENT COLUMN	74 SF	3%
POLYMER BALUSTRADE	191 SF	8%
SHEET METAL	1055 SF	43%
WOOD TRIM	692 SF	29%
WOOD/METAL DOOR	83 SF	3%
ALUMINUM FRAME	335 SF	14%

TRIM (ACCENT MATERIAL) BREAKDOWN		
FIBERCEMENT COLUMN	76 SF	3%
POLYMER BALUSTRADE	191 SF	7%
SHEET METAL	1602 SF	61%
WOOD TRIM	0 SF	0%
WOOD/METAL DOOR	113 SF	4%
ALUMINUM FRAME	638 SF	25%



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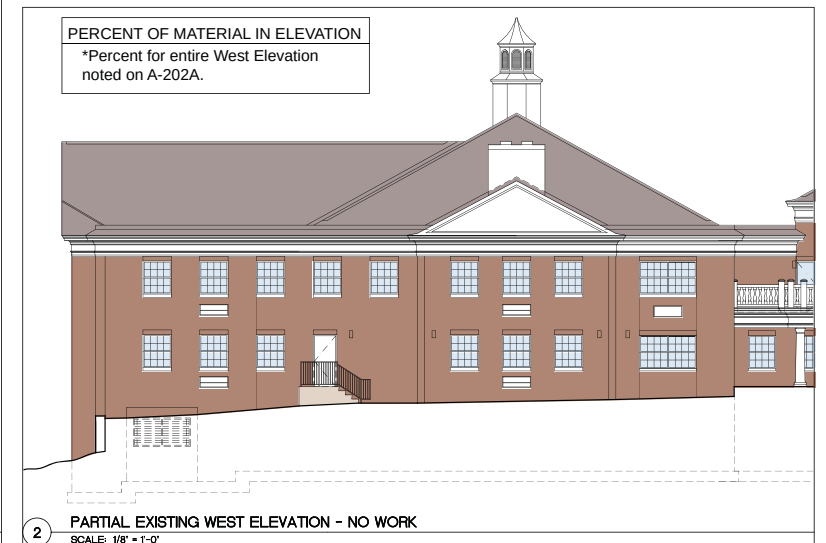
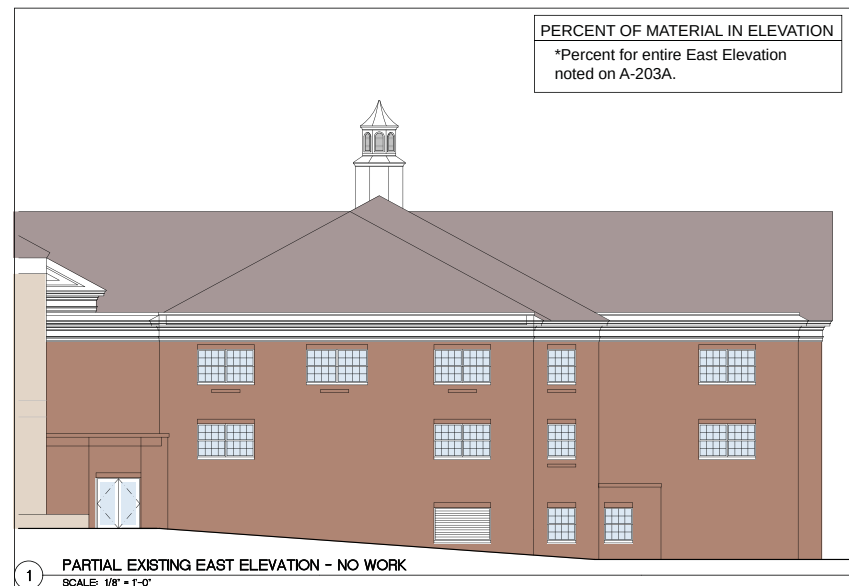
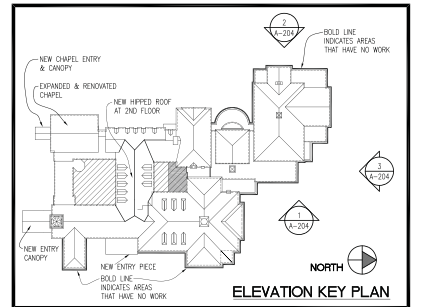
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DATE:

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ELEVATIONS

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Page 93 of 213



TRIM (ACCENT MATERIAL) BREAKDOWN		
FIBERCEMENT COLUMN	0 SF	0%
POLYMER BALUSTRADE	0 SF	0%
SHEET METAL	1475 SF	73%
WOOD TRIM	0 SF	0%
WOOD/METAL DOOR	127 SF	6%
ALUMINUM FRAME	410 SF	21%



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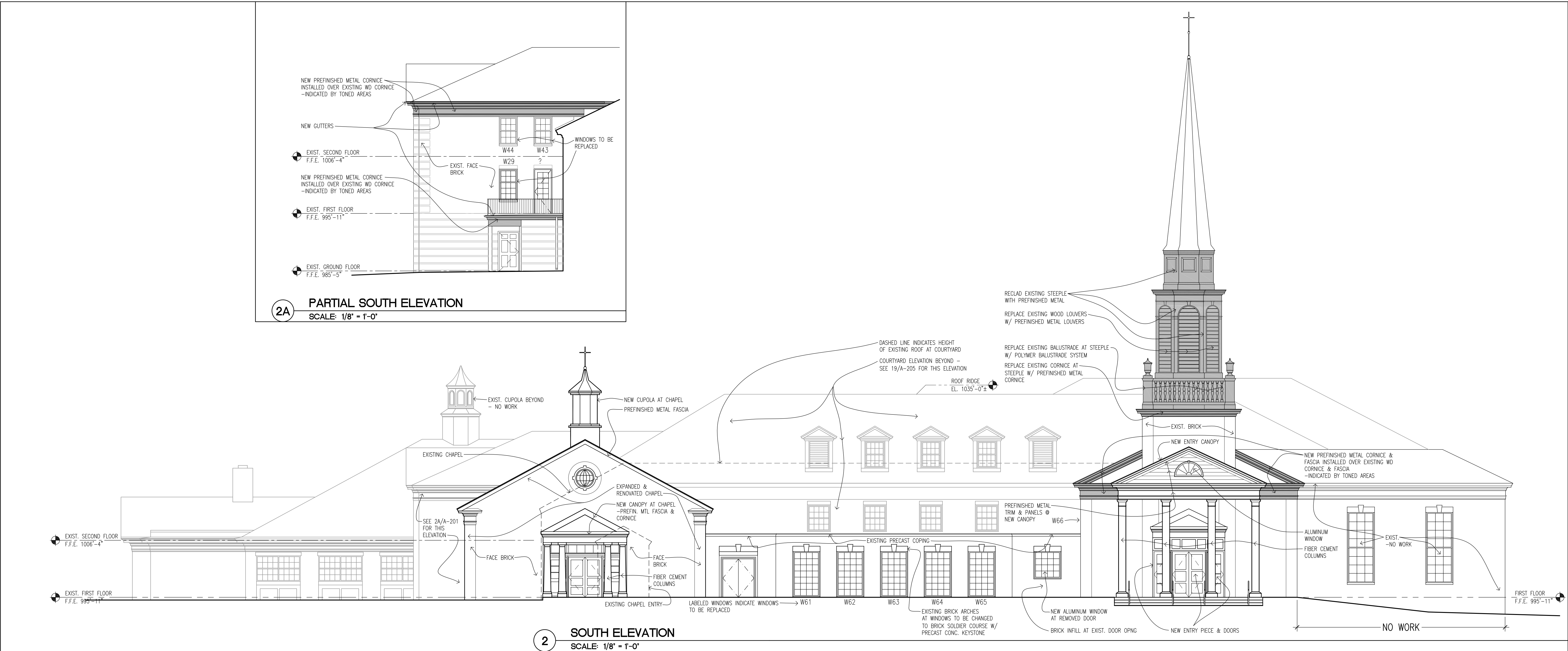
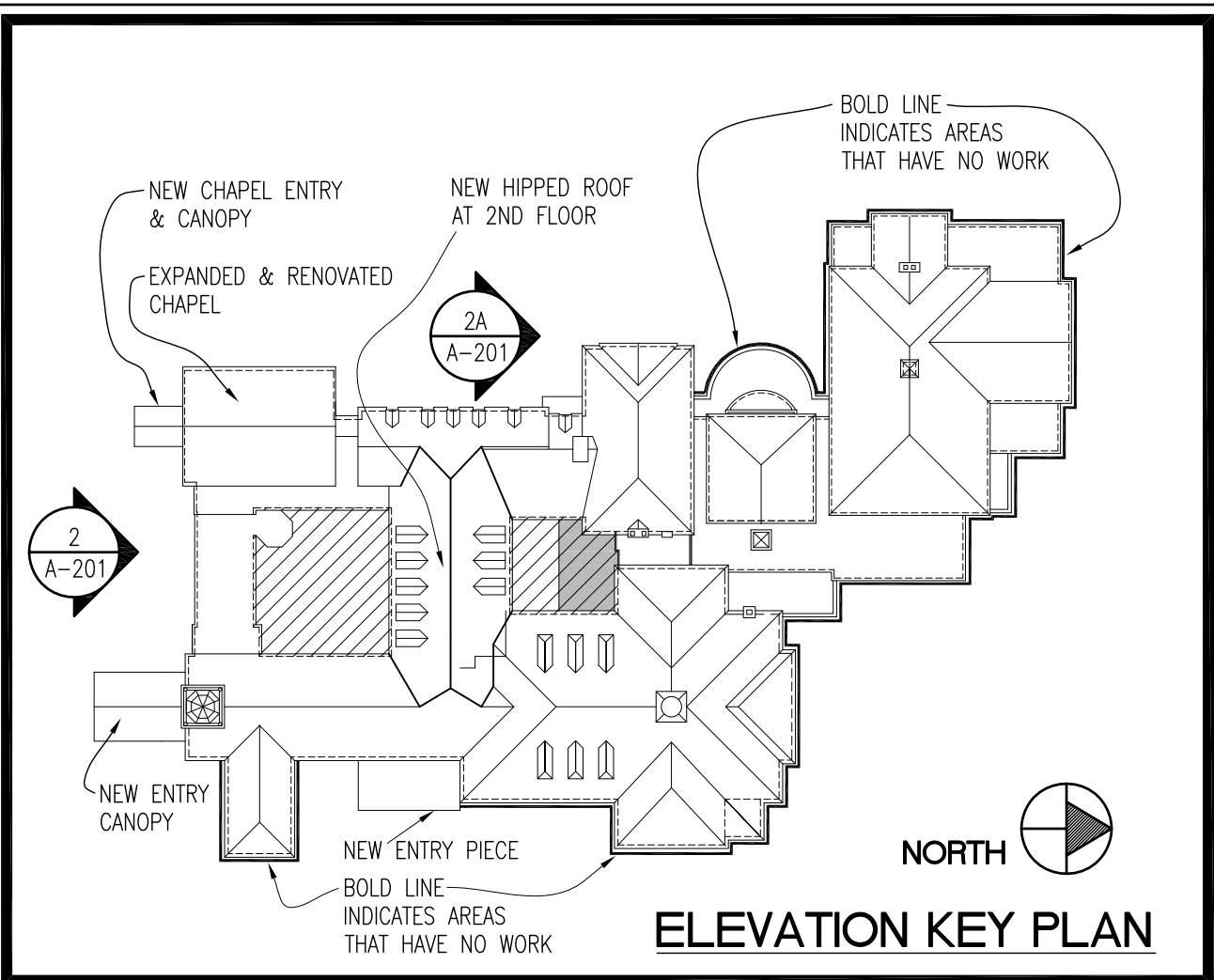
REVISIONS

DATE

TITLE

MATERIAL EXTERIOR

ELEVATIONS



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REG. NO.:

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DRAWN BY:

KT, CT

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AWL

REVISIONS

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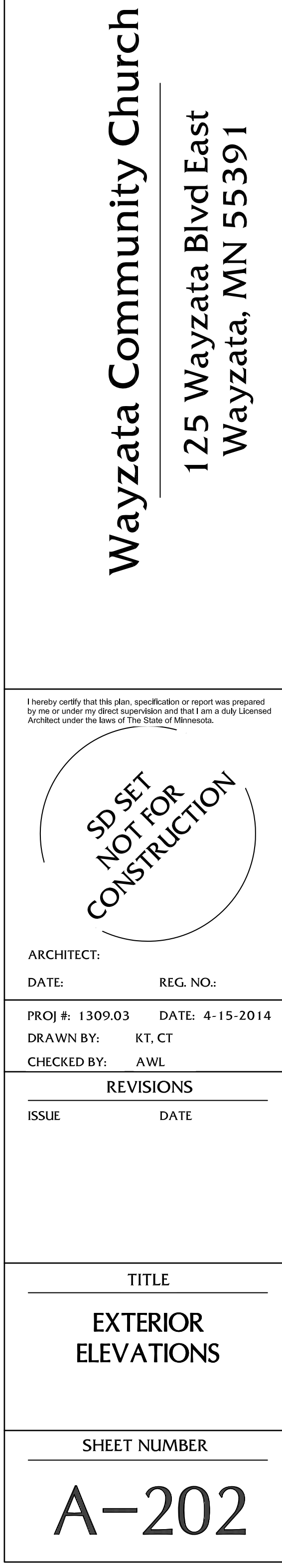
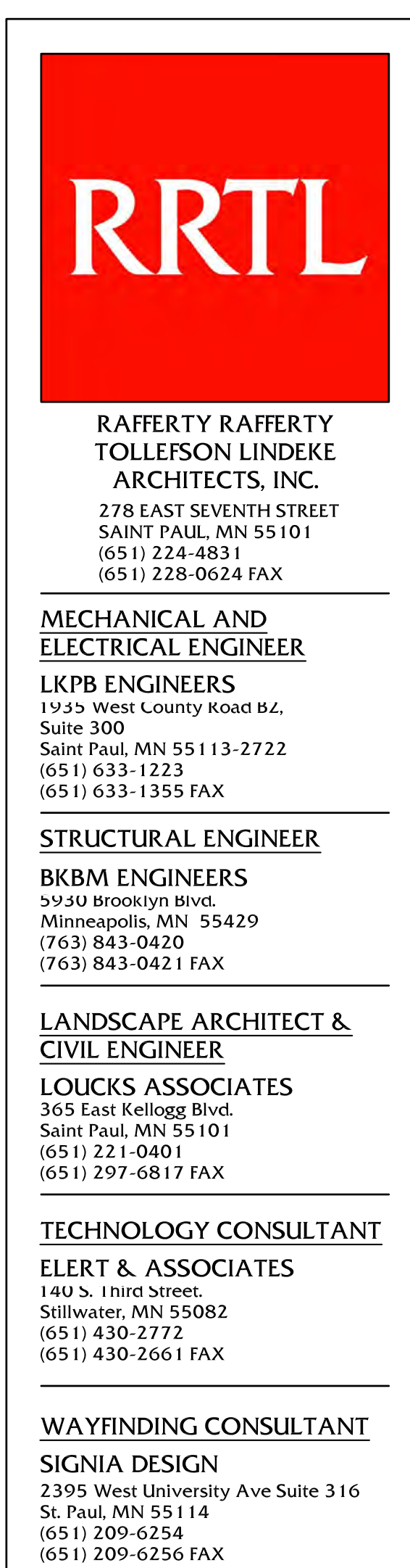
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TITLE

EXTERIOR
ELEVATIONS

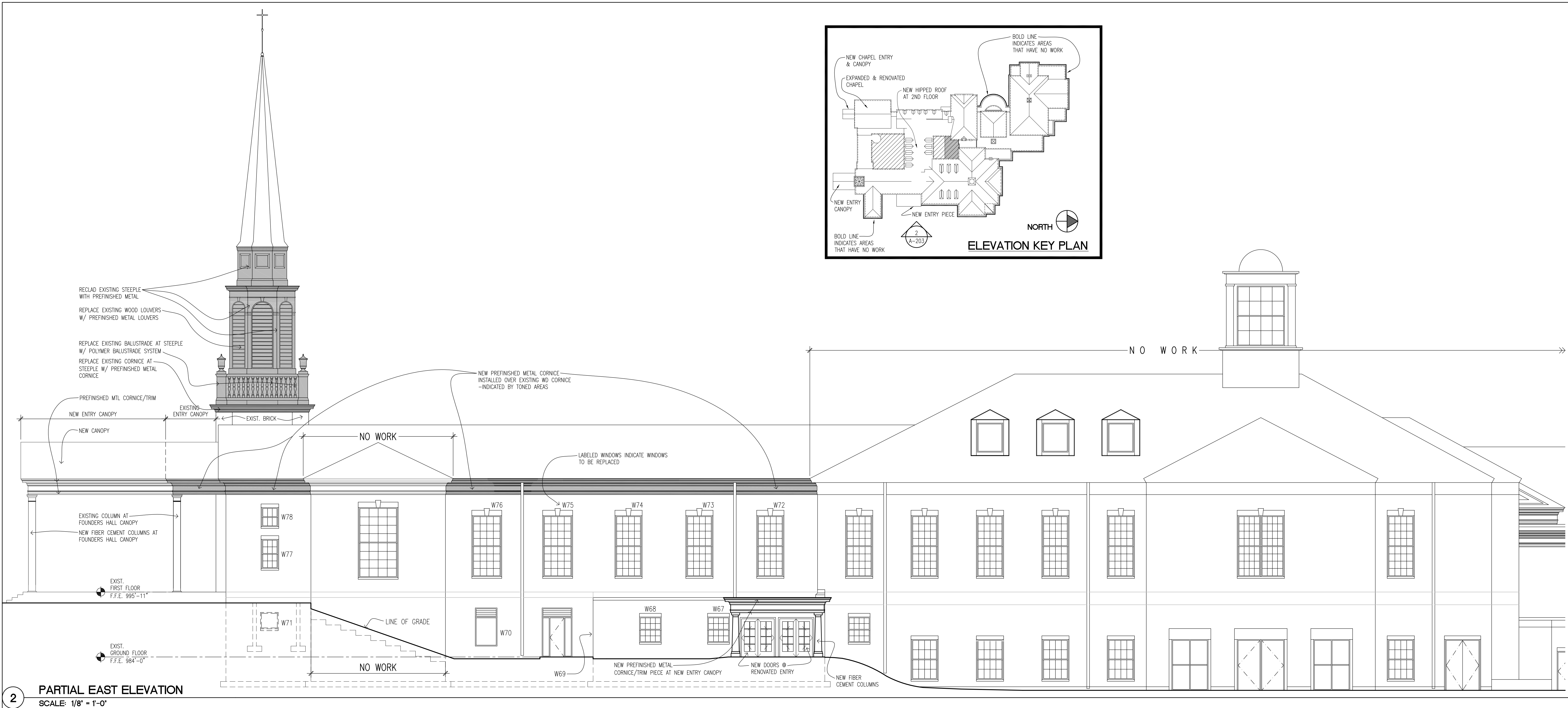
SHEET NUMBER

A-201





1 PARTIAL EXISTING EAST ELEVATION
SCALE: 1/8" = 1'-0"



2 PARTIAL EAST ELEVATION
SCALE: 1/8" = 1'-0"

RRTL

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ARCHITECT:

DATE: REG. NO.:

PROJ # 1309.03 DATE: 4-15-2014

DRAWN BY: KT, CT

CHECKED BY: AVL

REVISIONS

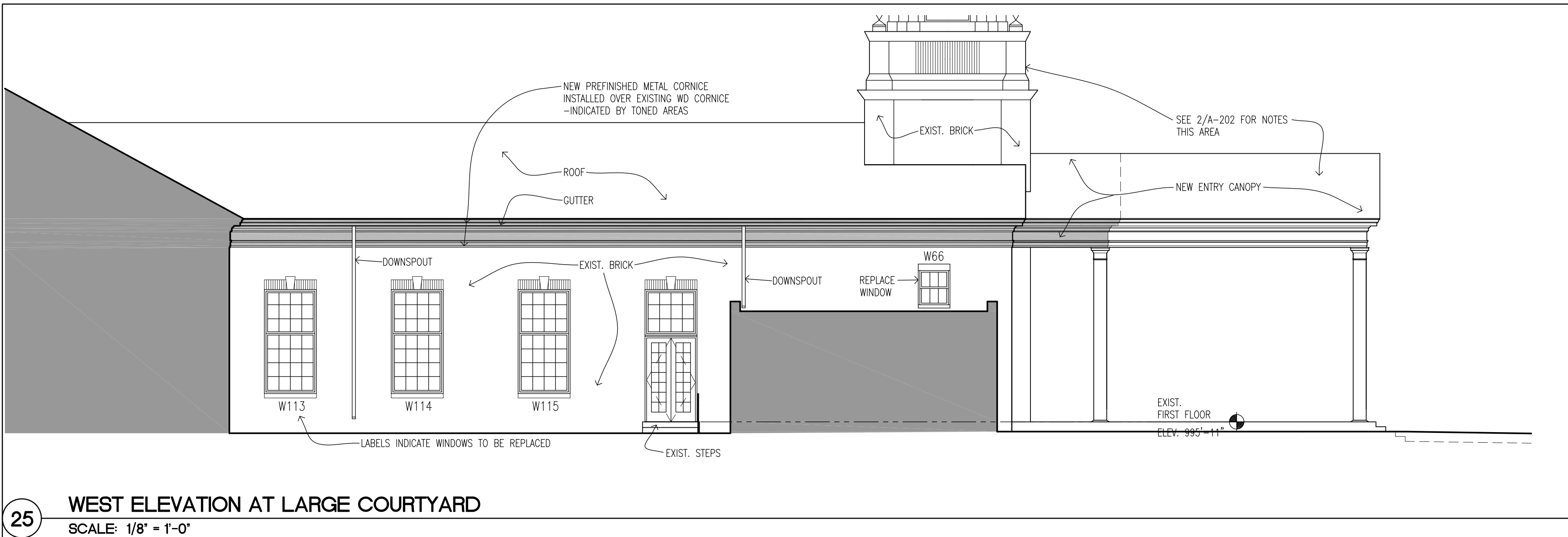
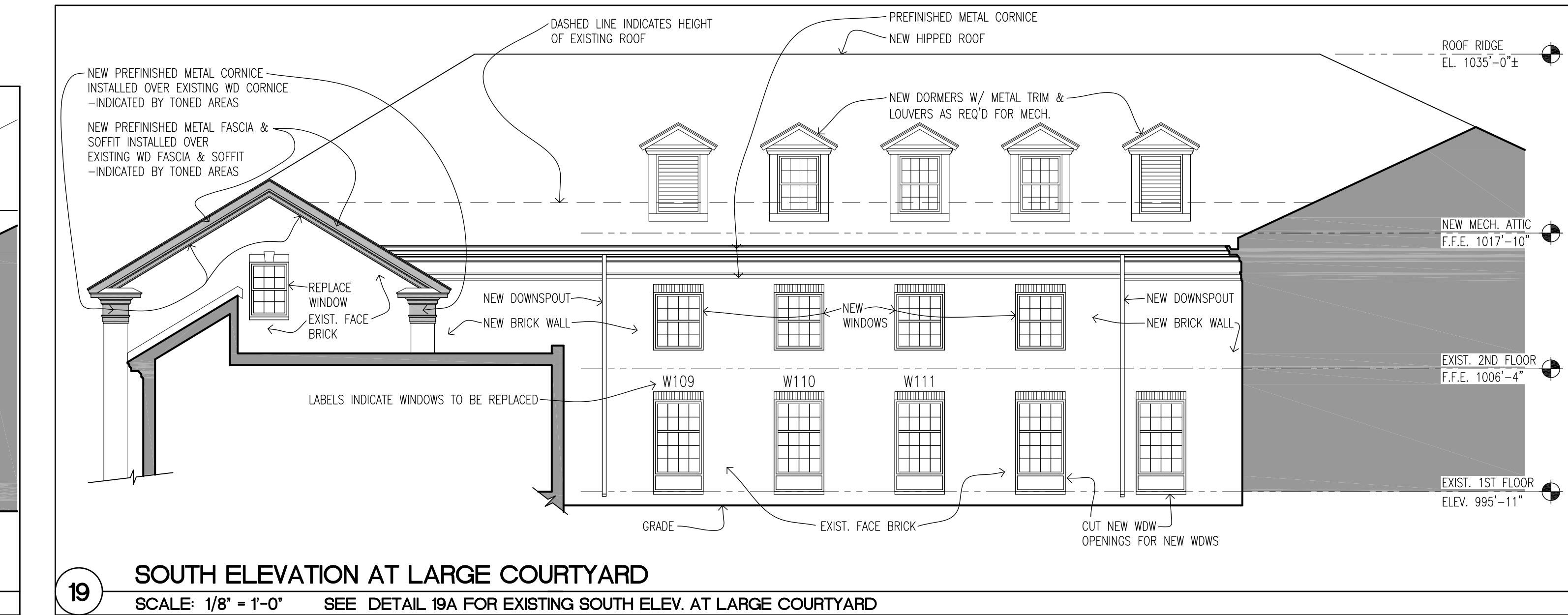
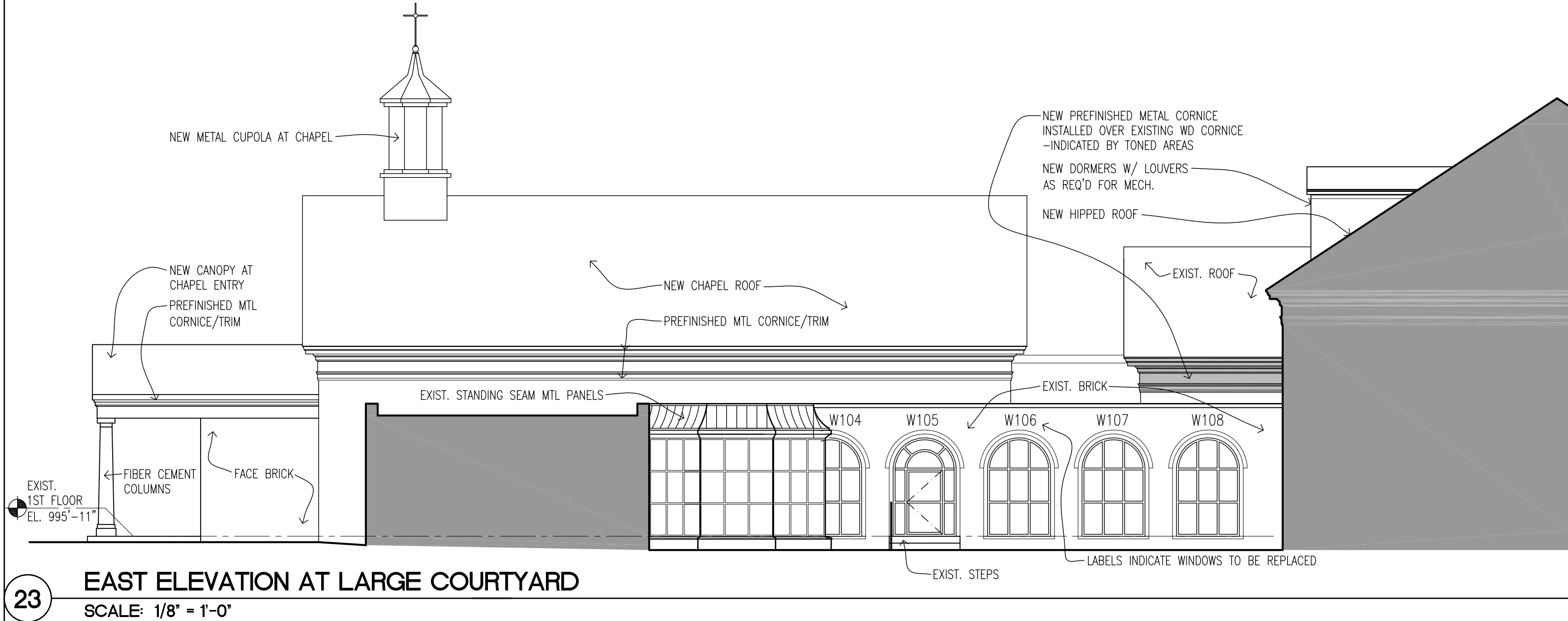
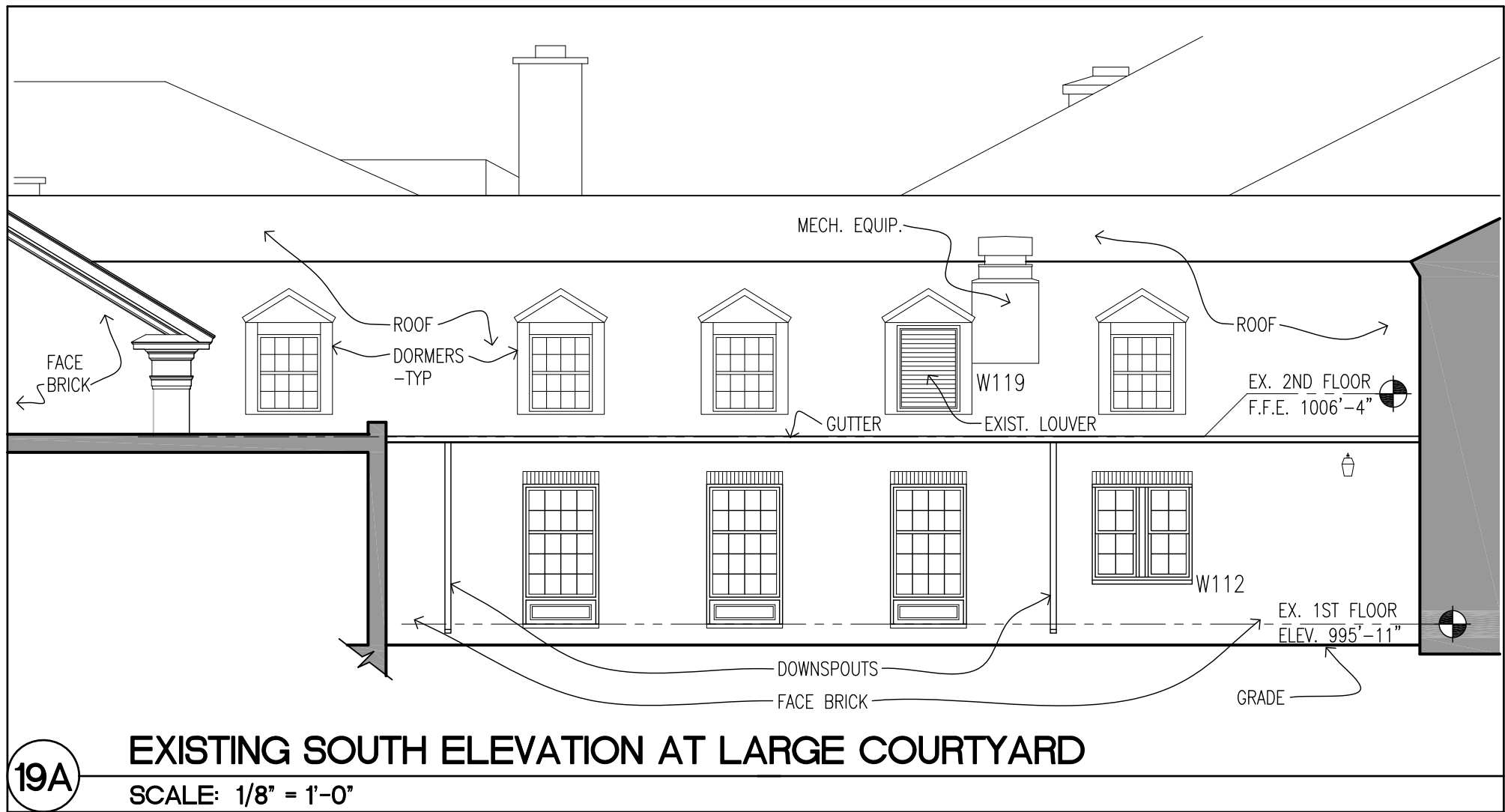
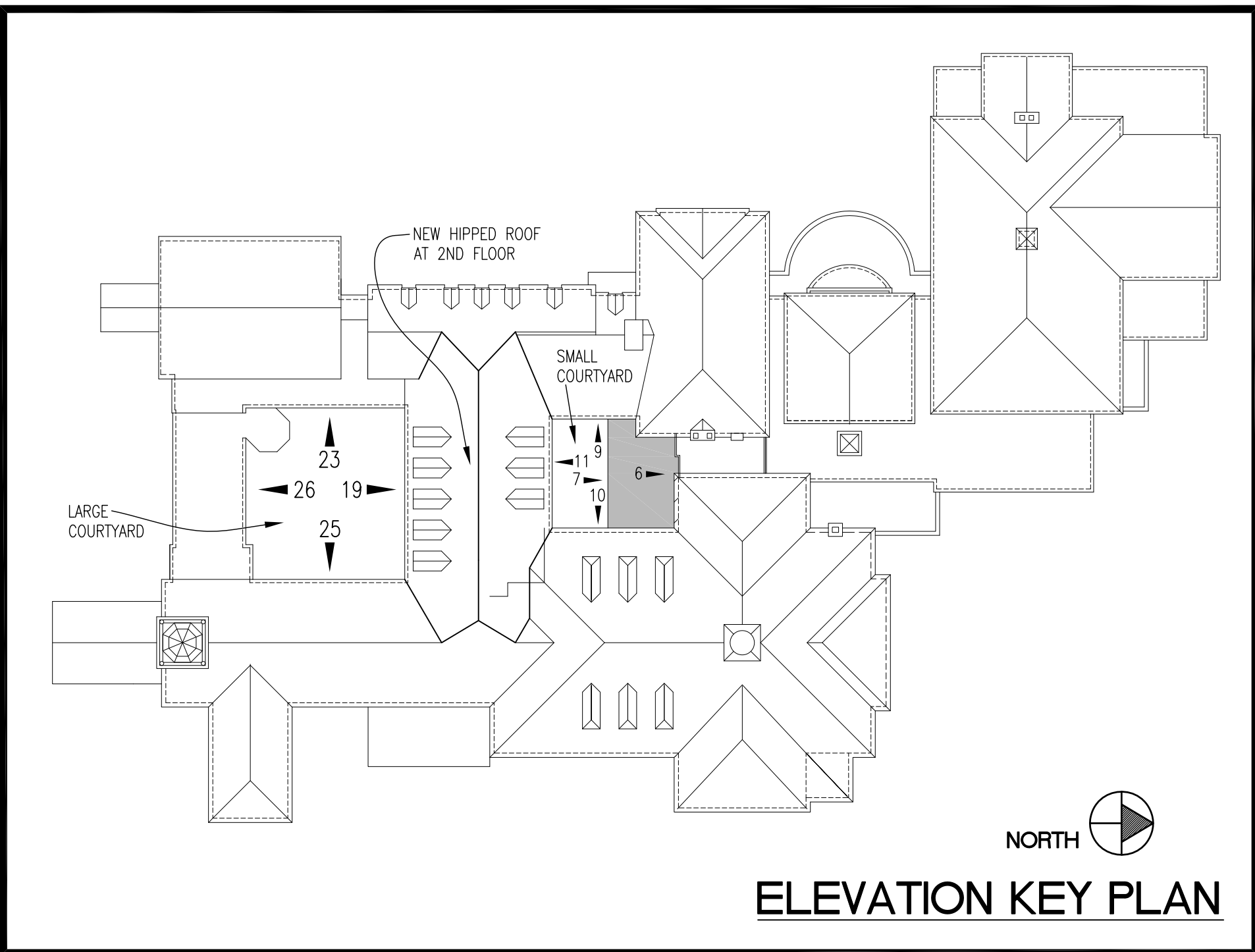
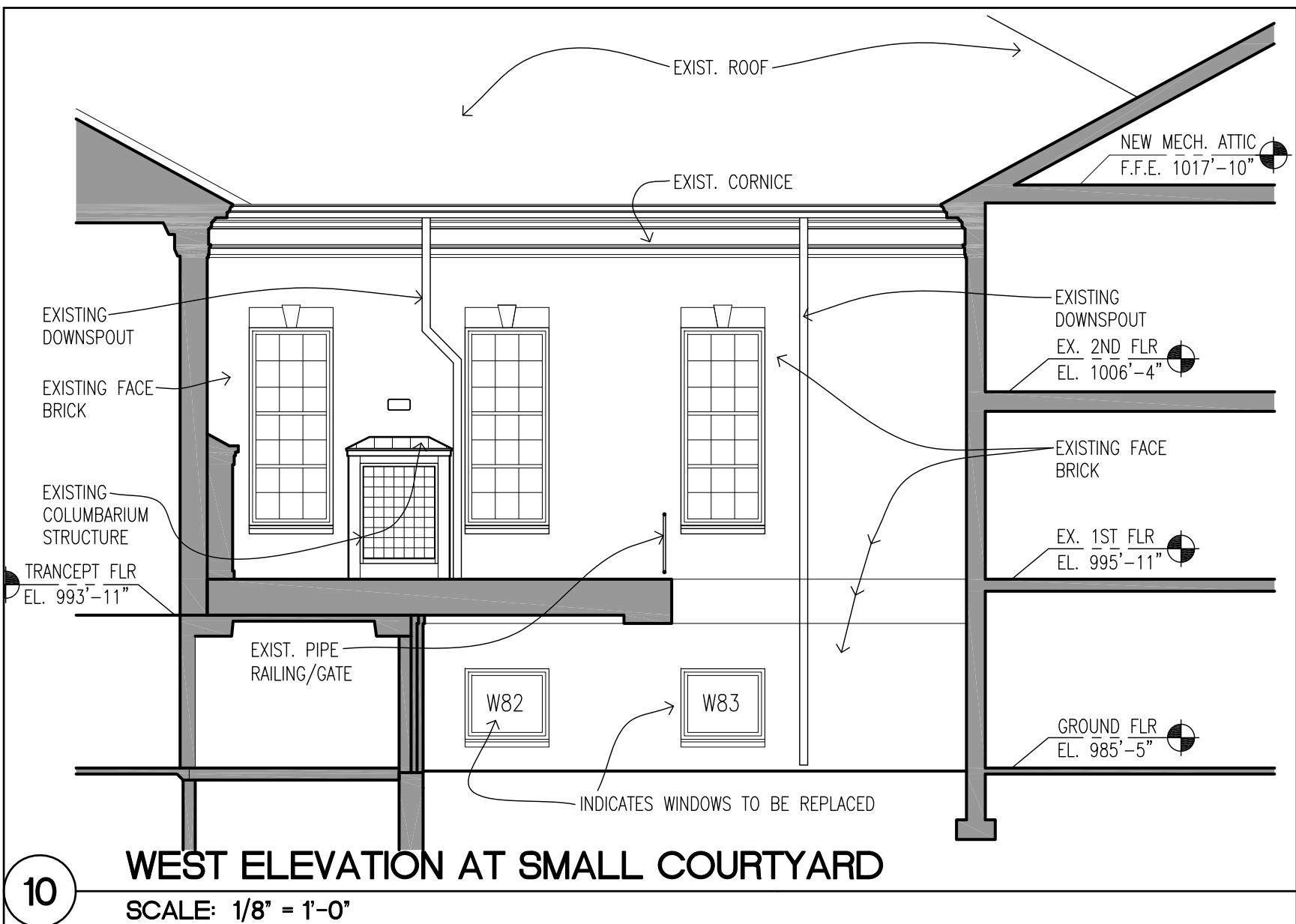
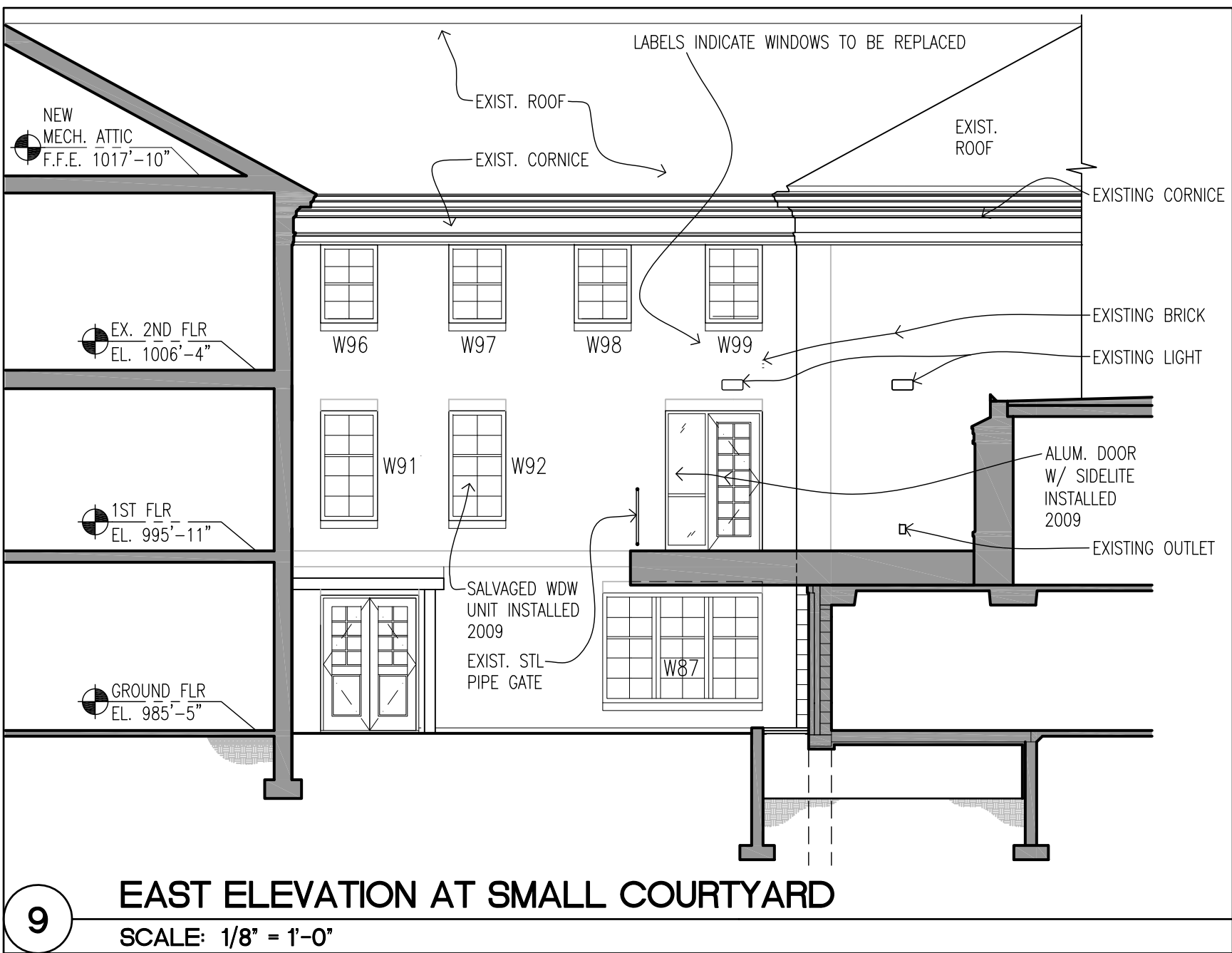
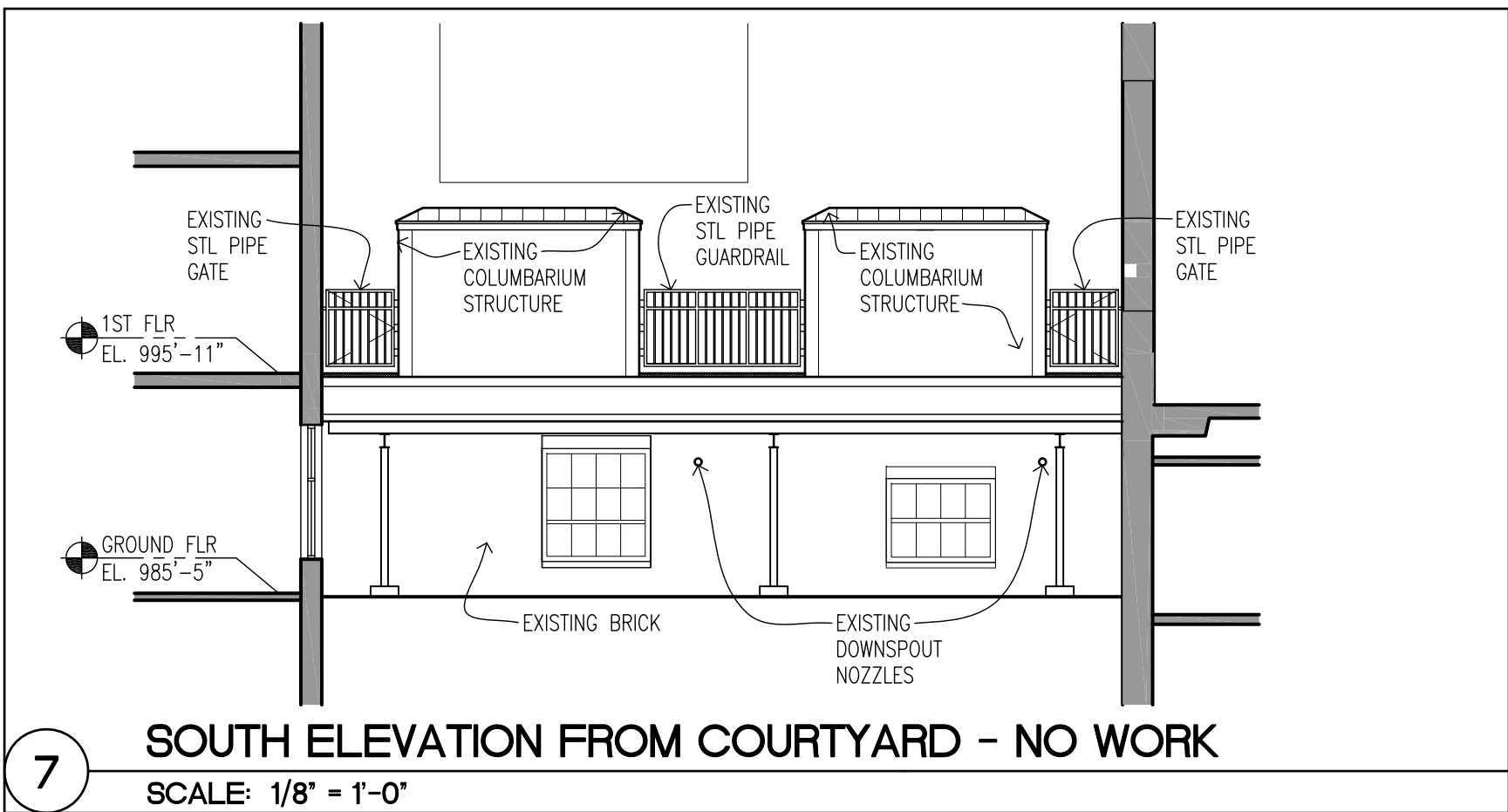
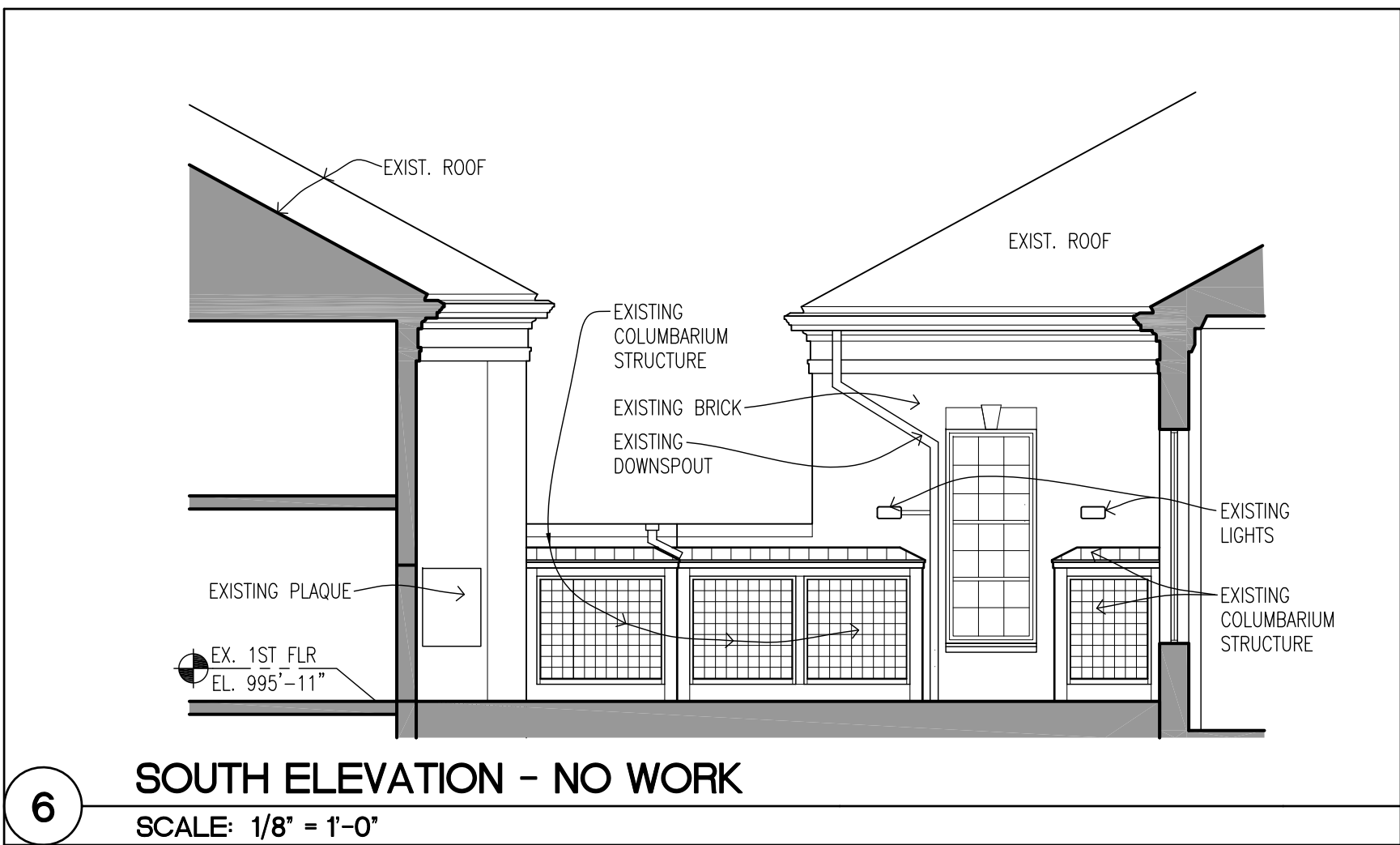
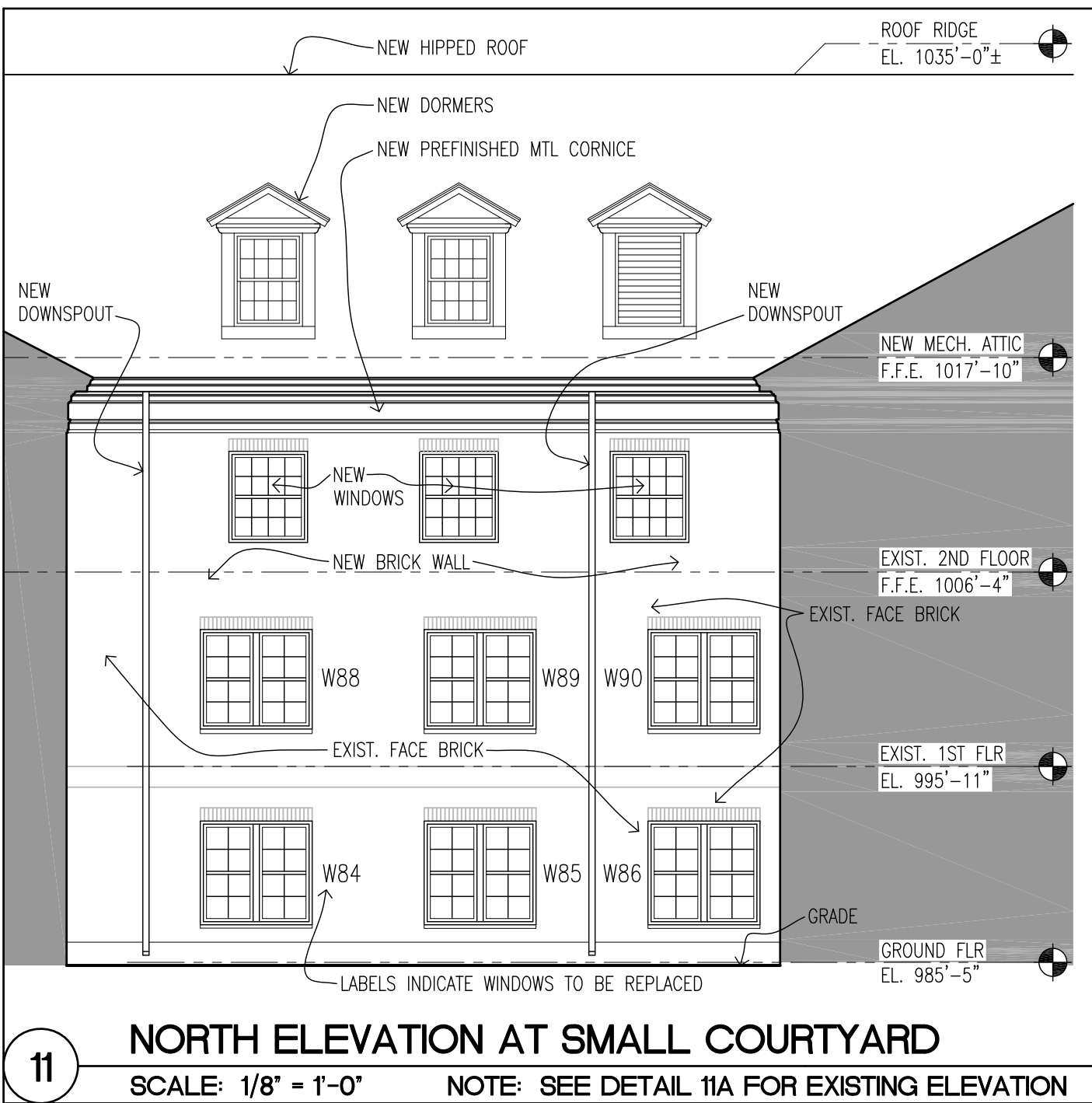
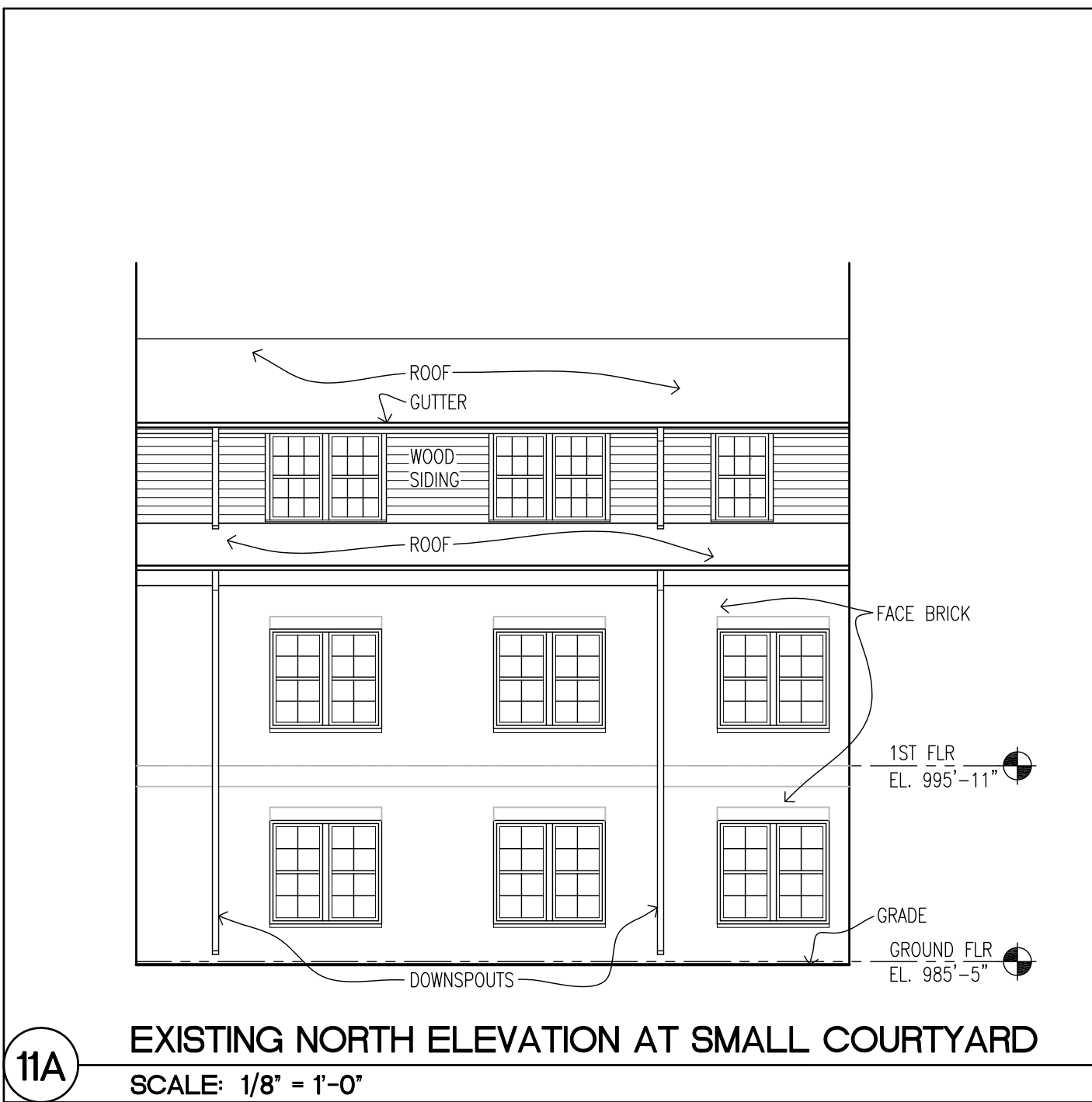
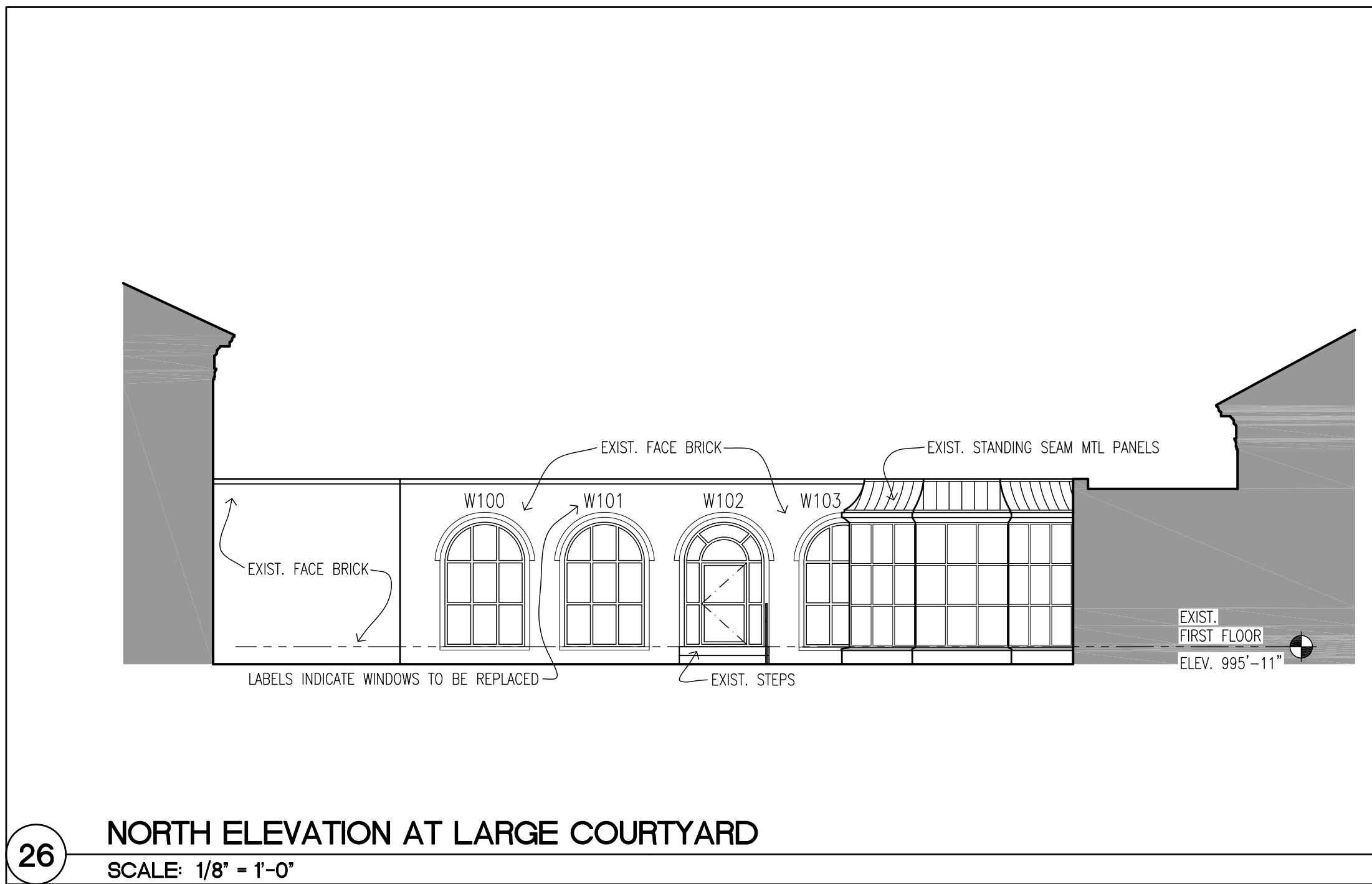
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TITLE

EXTERIOR
ELEVATIONS

SHEET NUMBER

A-203



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PROJ #: 1309.03 **DATE:** 4-15-2014
DRAWN BY: KT, CT
CHECKED BY: AWL
REVISIONS

ISSUE	DATE
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TITLE
**EXTERIOR
ELEVATIONS AT
SMALL & LARGE
COURTYARDS**
SHEET NUMBER

A-205



Luminaire Schedule			
Symbol	Qty	Label	Description
	15	RC-M, P4=13P	RC-M P4=13P
	26	SINGLE	TS31 170W R3 SLR ARP
		arr1083	14000
		arrangement	40000
		Label	Total Lamp Lumen8



FS31 L

SPECIFICATIONS

CONSTRUCTION

The luminaire has an acorn globe with a cast aluminum base/ballast housing. Globe material for FS31 is refractive, acrylic or polycarbonate. Globe material for FS31HL (reflector with horizontal lamp) is clear, smooth acrylic or polycarbonate. Luminaire is available with a large variety of base styles from which to select. All hardware is stainless steel.

INSTALLATION

The luminaire mounts on a 3" O.D. x 3" tall tenon with six, ¼-20 socket set screws. Luminaire with the B series luminaire base mounts on a 8.25" O.D. ring. The globe is removed from the luminaire base by loosening 4 stainless steel set screws, providing complete access to the lamp and ballast assembly. Ballast assembly has tool-less access and is furnished with a quick disconnect. To access ballast assembly, release spring tab, rotate and lift cover off of pin, then lift out ballast tray.

OPTICS

Luminaire is furnished with an H.I.D. ballast and socket assembly. The luminaire is UL listed and labeled as suitable for wet locations. Sockets are glazed porcelain, medium or mogul base, with a copper alloy nickel-plated screw shell and center contact. Ballasts are core and coil, high power factor, regulating type.

FINISH

The luminaire has a powder coat finish utilizing a premium TGIC polyester powder. The finish is a three-stage process which consists of drying, powder application and curing. Before coating, the parts are treated with a five-stage pretreatment process, consisting of a heated alkaline cleaner, rinse, phosphate coating, rinse and sealant.

ANTIQUE Street Lamps™

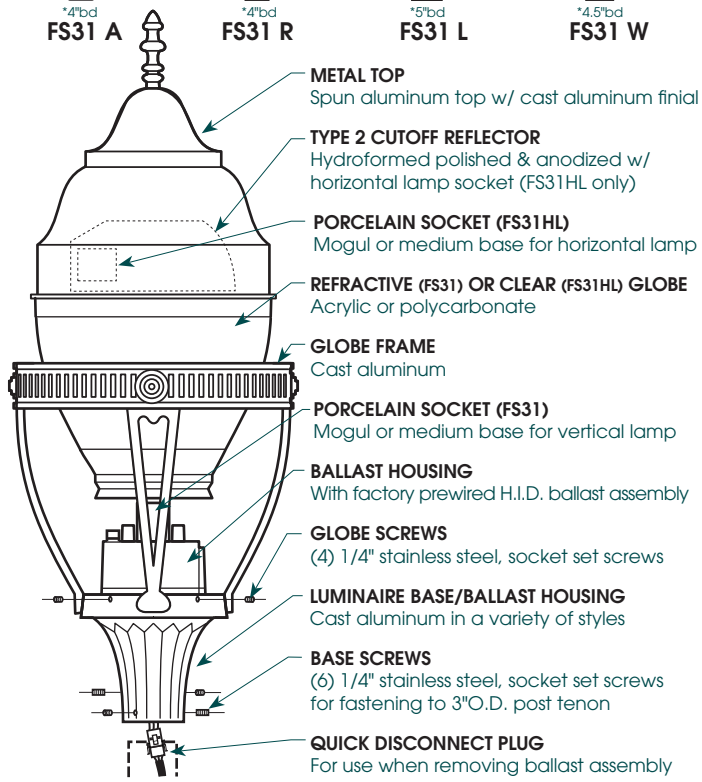
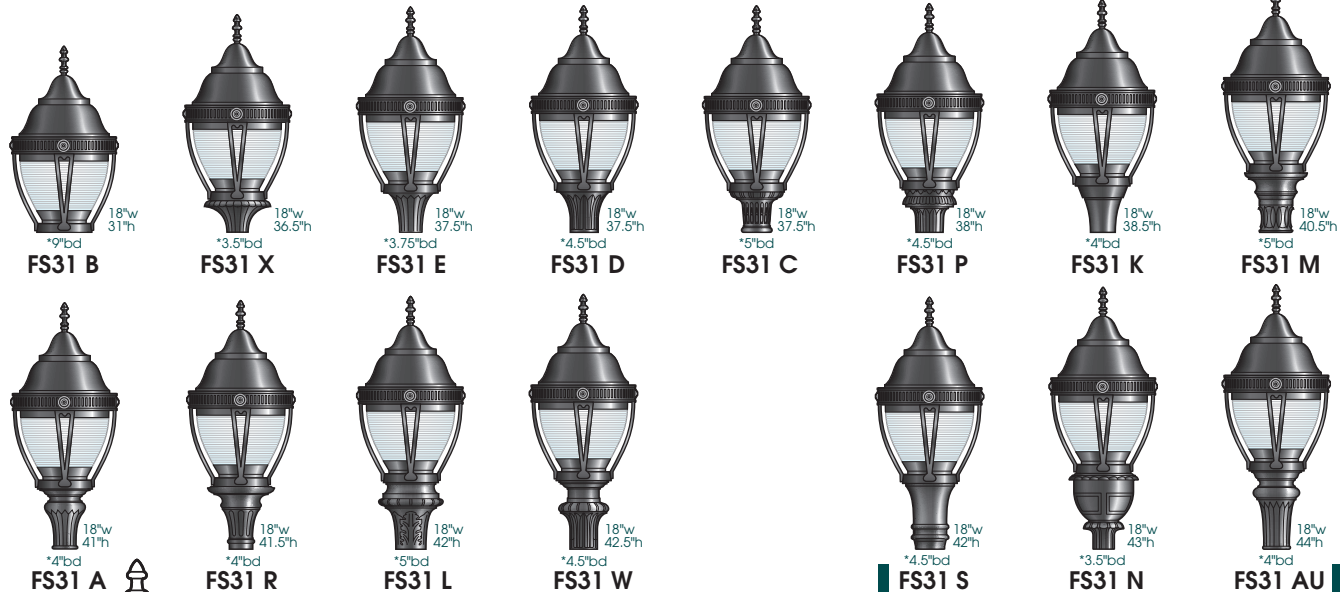
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ph. (800)410-8899 • fax (512)977-9622
www.antiquestreetslamps.com
Acuity Lighting Group, Inc.

FS31 Luminaire

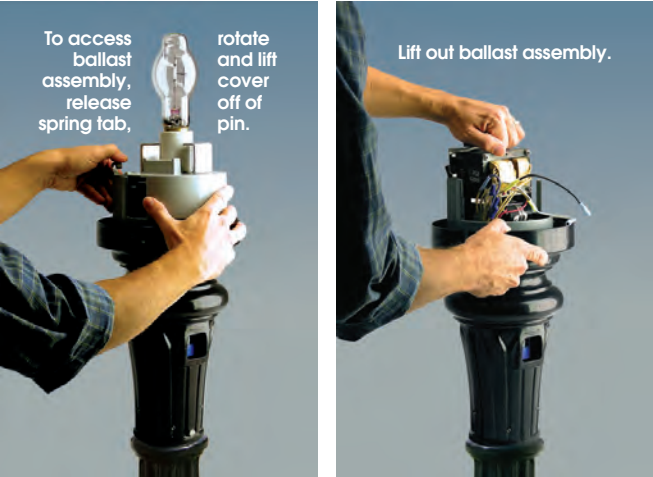
FS31 WITH LUMINAIRE BASE CHOICE

* bd dimensions are the diameter at the base



Twist & Lock photoelectric cell options available with luminaire bases S, N and AU only.

TOOL-LESS BALLAST HOUSING



LUMINAIRE BASE WITH BALLAST HOUSING AND SOCKET

REMOVING BALLAST ASSEMBLY

Note: Lamp is not furnished with the luminaire. Globe frame not shown in photos for clarity.

ORDERING GUIDE

Sample Catalog no: FS31 E 150M MED ARF R5 TB1 PEB1 ANBK

vertical lamp	Series	horizontal lamp	Wattage/Lamp	Lens Material	Distribution ⁷	Voltage ¹	Options	Finish ²
FS31 B ⁵	FS31HL B ⁵	Metal Halide	50M MED	FS31 only	FS31 only	TB1 120 volt	FO ⁶ Acrylic Flame Optics	ANBK Black
FS31 X	FS31HL X	70M MED	70M MED	ARF Acrylic, Refractive (Standard)	R5Refractive Globe, Type V	TB2 208 volt	HS House Side Shield	ANDB Dark Bronze
FS31 E	FS31HL E	100M MED	100M MED	PRF Polycarbonate, Refractive		TB3 240 volt	PEB1 Photoelectric cell button 120v	ANDG Dark Green
FS31 D	FS31HL D	150M MED	150M MED	FS31HL only	R3Refractive Globe, Type III	TB4 277 volt	PEB2 Photoelectric cell button 208, 240, 277v	ANPP Prime Painted
FS31 C	FS31HL C	250M ⁴ MOG	250M ⁴ MOG	ACS Acrylic, Clear Smooth (Standard)		347 347 volt	PER ³ Twist-Lock Photocontrol Receptacle	CM Custom Match
FS31 P	FS31HL P			PCS Polycarbonate, Clear Smooth	R2Refractive Globe, Type II	480 ¹ 480 volt	PE1 ³ NEMA Twist & Lock PE 120, 208, 240v	CS Custom Select RAL colors
FS31 K	FS31HL K						PE3 ³ NEMA Twist & Lock PE 347v	
FS31 M	FS31HL M						PE4 ³ NEMA Twist & Lock PE 480v	
FS31 A	FS31HL A	High Pressure Sodium	50S MED				PE7 ³ NEMA Twist & Lock PE 277v	
FS31 R	FS31HL R	70S MED	70S MED				SF Single Fuse	
FS31 L	FS31HL L	100S MED	100S MED				DF Double Fuse	
FS31 W	FS31HL W	150S MED	150S MED					
FS31 S ³	FS31HL S ³	250S ⁴ MOG	250S ⁴ MOG					
FS31 N ³	FS31HL N ³	Compact Fluorescent	42TRT					
FS31 AU ³	FS31HL AU ³							

NOTES:

1. Multi-tap Ballast (120, 208, 240, 277v), (120, 277, 347v in Canada).
2. For wattages under 70S or 70M contact ASL for voltage availability.
3. For finish and color options, see Finish section in catalog or contact ASL.
4. 250M & 250S not available with luminaire bases X, E, K, D, P and C.
5. Consult factory for wattages for B Series Luminaire Base.
6. FS31HL is FS31 with a horizontal lamp and reflector in dome.
7. Distribution options only available for FS31.

ANTIQUE Street Lamps

An Acuity Brands Company

RAVEN SMALL RCS SERIES

Cat.#

Job

Type

SPAULDING LIGHTING

Approvals

INTENDED USES

- Provides a superior lighting solution for a wide array of area/site lighting applications

CONSTRUCTION

- Lightweight, rugged, one piece die formed and welded low copper aluminum rectilinear housing. Pre-drilled for mounting. Continuous corner welds for seamless one piece enclosure
- Optional decorative embossed band and reveal colors available

DOOR/LENS ASSEMBLY

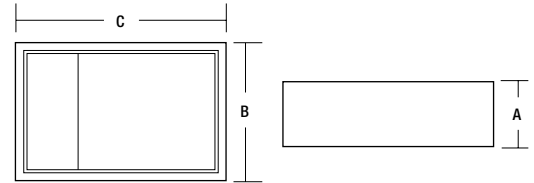
- Door assembly recessed completely within luminaire creating evenly spaced reveal and floating door appearance
- Corrosion resistant extruded and anodized aluminum door frame has 45 degree mitre cut corners with internal corner key brackets for rigid support and die-cast zinc latches for tool free entry
- Door assembly hinges forward (toward pole) and backwards (away from pole) and remains captive to the luminaire housing when only two latches are released. Complete removal of door is achievable without tools.
- Extruded silicone gasket positively seals around tempered glass lens to doorframe and doorframe to housing ensuring a containment free environment. Tempered glass lens includes internal coating of temperature resistant black silk screening to hide electrical compartment

MOUNTING

- Housing attaches to all mounting via two 1/2" diameter bolts/rods. Mounting options include rigid arm assemblies, knuckled arm assemblies for flat surfaces, knuckled arm assemblies for 2-3/8" OD tenon, wall bracket adapter and round pole adapters ensuring maximum luminaire versatility. All mounting accessories provided with gasket between the housing and accessory

OPTICS

- Rotatable hydroformed and high performance segmented reflectors available in IES type II, III, IV and V distributions. H2/H3/H5 (hydroformed), H2P (multifaceted hydroformed), H3P/H4P/H5P (segmented)
- Optional factory or field installed internal house side shield available with H2, H3, H2P, H3P and H4
- Factory installed internal house side shield included with H4P reflector assembly
- Mogul porcelain socket, pulse rated, with spring loaded, nickel-plated center contact and reinforced lamp grip screw shell. Medium base socket for ED17 lamp



	A	B	C	EPA	Weight
RCS	8.5"	16.25"	23.5"	1.7 FT. ²	42 LBS
	203 mm	413 mm	591 mm	0.2 m ²	19.1 kg

NOTE: EPA and weight values do not include mounting arm.

Four inch arm adds 0.2 ft² EPA. Ten inch arm adds 0.4 ft² EPA.

ELECTRICAL

- 200w-400w CWA type HPF ballast starting rating at -20 deg F (-40 deg F for HPS)
- Electronic ballast for 150w, 250w, 350w and 400w PSMH with 0-10V dimming capability (control system by others). Ballast programmed for automatic dimming also available (consult factory)
- 150w and below HPF LAG type ballast starting at -20° F (-40° F for HPS)
- Optional removable Powr-Panl[®] with quick disconnect available for tool-less removal of ballast assembly

FINISH

- TGIC thermoset polyester powder paint finish applied at nominal 2.5 mil thickness. Prior to painting, all luminaires and mounting accessories are thoroughly cleaned with acid and alkaline

LISTINGS/CERTIFICATIONS

- Listed to UL1598 for use in wet locations.
- Approved by the International DarkSky Association



ORDERING INFORMATION

ORDERING EXAMPLE: RCS-A4-P40-H3-F-Q-DB-L

SERIES	SOURCE/WATTAGE	LAMP ORIENT./DISTR.	LENS	COLOR	OPTIONS
RCS Raven Small (100-400w)	ELECTRONIC PULSE START METAL HALIDE	H2 Horiz. II (hydroformed)	F Flat	DB Dark Bronze	W(X) Wiring prep (replace X with voltage: 1-120, 2-208, 3-240, 4-277, 5-480, 6-347)
MOUNT	E15⁶ 150w (ED-28 Mog base)	H2P Horiz. II High Performance Series (multi-faceted hydroformed)		BL Black	RPA2 Round pole adapter (2 3/4-3 1/8")
A4 Arm mount (includes 4" rigid arm)	E25⁶ 250w (ED-28 Mog base)	H3 Horiz. III (hydroformed)		WH White	RPA3 Round pole adapter (3 1/4-3 3/4")
A10² Arm mount (includes 10" rigid arm)	E35⁶ 350w (ED-28 Mog base)	H3P Horiz. III High Performance Series (segmented)		GR Gray	RPA4 Round pole adapter (3 7/8-4 1/2")
WB³ Wall bracket (arm not required nor included)	E40⁶ 400w (ED-28 Mog base)	H4 Horiz. IV (multi-piece)		PS Platinum Silver	RPA5 Round pole adapter (5")
WBA4 Wall bracket with 4" rigid arm	PULSE START METAL HALIDE	H4P Horiz. IV High Performance Series(segmented) with integrated house-side shield		RD Red (premium color)	RPA6 Round pole adapter (6")
WBA10 Wall bracket with 10" rigid arm	P10 100w (ED-17)	H5 Horiz. V (hydroformed)		FG Forest Green (premium color)	F(X) Fusing (replace X with voltage: 1-120, 2-208, 3-240, 4-277, 5-480, 6-347)
0 No arm or wall bracket (only order without arm or wall bracket when they are ordered as an accessory)	P12 125w (ED-17)	H5P Horiz. V High Performance Series (segmented)		CC Custom Color (consult factory)	P(X) Photobutton (replace X with voltage: 1-120, 2-208, 3-240, 4-277)
	P15 150w (ED-28)				PR(X) Photo cell receptacle (replace X with voltage: 1-120, 2-208, 3-240, 4-277, 5-480, 6-347)
	P20 200w (T-15)				QZ Quartz RS with lamp
	P25⁵ 250w (ED-28)				HS⁴ Internal house-side shield (Except type V distribution)
	P32 320w (ED-28)				VG Polycarbonate vandal guard
	P35 350w (ED-28)				RP Power Panel
	P40⁵ 400w (ED-28)				R(XX) Reveal (EB option must be chosen also); Replace XX with color
	HIGH PRESSURE SODIUM				EB Embossed band
	S10 100w (ED-23 1/2)				L Lamp
	S15 150w (ED-23 1/2)				
	S25 250w (ED-18)				
	S40 400w (ED-18)				
			VOLTAGE		
			Q¹ Quad-Tap [®] 120/208/240/277V		
			5⁶ 480V		
			T¹ Tri-Tap [®] 120/277/347V		
			E 50Hz, 220/240V (250 & 400w PSMH & HPS only)		
			V^{1,5} Five-tap 120/208/240/277/480V		
			0 No ballast		
			1 120V (350 & 400w eHID)		
			J 208/240/277V (350 & 400w eHID only)		
			U 120/208/240/277V (150 & 250w eHID only)		
			F 347		

- Factory wired for highest voltage unless specified
- Required for 90° configurations
- FDMLH direct mount hardware kit required
- Not needed with H4P optics
- Five-tap ballast available with 250w & 400w PSMH only
- eHID not available in 480V

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LIGHTING**

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Page 104 of 213 RCS-SPEC 1/14

ORDERING INFORMATION

ACCESSORIES - RCS

(Must be ordered separately. For field installation.)

Catalog Number	Description
RCS-HS-23	Internal Lamp Shielding (RCS - H2 & H3 distributions)
RCS-HS-2P	Internal Lamp Shielding (RCS - H2P distributions)
RCS-HS-4	Internal Lamp Shielding (RCS - H4 distribution)
RCS-PVG	1/8" Polycarbonate Vandal Guard suspended 3" below door frame
RCS-HS-3P	Internal Lamp Shielding (RCS - H3P distributions)

PHOTOCONTROL EQUIPMENT

Catalog Number	Description
PTL-1	Photocontrol - Twist-Lock® Cell (120V)
PTL-8	Photocontrol - Twist-Lock® Cell (120-277V)
PTL-5	Photocontrol - Twist-Lock® Cell (480V)
PTL-6	Photocontrol - Twist-Lock® Cell (347V)
PSC	Shorting Cap - Twist-Lock®

EASY ORDER FIXTURE AND POLE COMBINATIONS

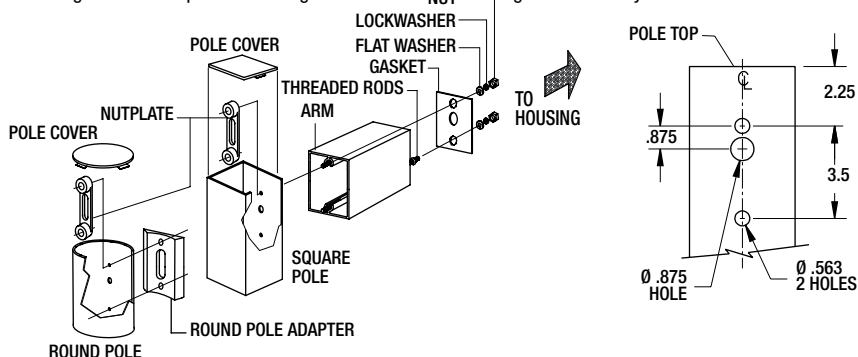
Catalog Number	Description
RSPC-1-P25-H3-20	20ft, 250w PSMH, Type III
RSPC-1-P40-H3-20	20ft, 400w PSMH, Type III
RSPC-1-P40-H3-25	25ft, 400w PSMH, Type III
RSPC-1-P40-H4-20	20ft, 400w PSMH, Type IV
Twin Configurations	
RSPC-2-P25-H3-20	20ft, 250w PSMH, Type III
RSPC-2-P40-H3-20	20ft, 400w PSMH, Type III
RSPC-2-P40-H3-25	25ft, 400w PSMH, Type III

SPECIFICATIONS

HOUSING Die formed rectilinear housing has continuous corner welds creating a seamless one-piece enclosure. Housing constructed from heavy gauge low copper aluminum alloy. Door assembly recesses completely within luminaire housing creating evenly spaced reveal and floating door appearance.

DOOR/LENS Extruded aluminum doorframe has 45° miter cut corners with internal corner key brackets for rigid support. Anodized finish with natural aluminum color. Tool-free entry design provided from corrosion resistant, spring loaded die cast zinc thumb latches (one per corner). Door assembly hinges forward (toward pole) and backwards (away from pole) and remains captive to the luminaire housing when only two latches are released. Complete removal of door is achievable without tools. Extruded silicone gasket profile positively seals tempered glass lens to doorframe and doorframe to luminaire housing ensuring a contaminant free environment. Tempered flat glass lens includes internal coating of temperature resistant black silk-screening to hide electrical compartment.

MOUNT The luminaire housing attaches to all mounting hardware via two 1/2" diameter bolts/rods. Mounting options include rigid arm assemblies, knuckled arm assemblies for flat surfaces, knuckled arm assemblies for 2 3/8" OD tenon, wall bracket adapter, and round pole adapters ensuring maximum luminaire versatility. All mounting accessories provided with gasket between luminaire housing and accessory.



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ADDITIONAL ACCESSORIES

Catalog #	Description
F-RPA2-XX^{1,2}	Round Pole Adapter (2 3/4" - 3 1/8")
F-RPA3-XX^{1,2}	Round Pole Adapter (3 1/4" - 3 3/4")
F-RPA4-XX^{1,2}	Round Pole Adapter (3 7/8" - 4 1/2")
F-RPA5-XX^{1,2}	Round Pole Adapter (5")
F-RPA6-XX^{1,2}	Round Pole Adapter (6")
WB-CR-XX¹	Wall Bracket
ARM-F-K-TA-XX¹	Tenon Arm (single) adjustable (2 3/8" O.D. tenon)
ARM-F-TK-TA-XX¹	Tenon Arm (double 180°) adjustable (2 3/8" O.D. tenon)
ARM-F-K-S-XX^{1,2}	Adjustable Arm
ARM-F-4-S-XX^{1,2}	4" Rigid Straight Arm
ARM-F-10-S-XX^{1,2}	10" Rigid Straight Arm
F-DMLH	Direct mount hardware kit
TPLB-XX	Twin parallel luminaire bracket.

1 Replace **XX** with color choice, eg.: **DB** for Dark Bronze.

2 When ordering poles, specify Pole Drill Pattern #2.

TENON TOP POLE BRACKET ACCESSORIES (2 3/8" OD tenon)

(RSS version requires 4" round pole adapter)

Catalog #	Description
SETA-XX^{1,2}	Square Pole Tenon Adapter (4 at 90 degrees)
RETA-XX^{1,2}	Round Pole Tenon Adapter - 4" (4 at 90 degrees)
TETA-XX^{1,2}	Triangular Pole Tenon Adapter - 4" (3 at 120 degrees)

1 Replace **XX** with color choice, eg.: **DB** for Dark Bronze.

2 Accommodates #2 drill pattern.

OPTICS Multiple levels of photometric performance to be achieved via tiered optic offering ranging from fully segmented to hydroformed reflectors. All optical assemblies to field rotate in 90° increments. All distributions to be IES - Full Cutoff classified. Internal house side shielding to be available on Type II, III, and IV distributions and should be factory or field installable.

ELECTRICAL Available HID wattage range of 100 to 400 watts from Pulse Start Metal Halide and High Pressure Sodium sources. Optional removable Powr-PanIR provided with quick connects on both ballast and socket leads. Additional options include fusing, photocell cell control, and quartz restrike lamp.

FINISH TGIC thermoset polyester powder paint finish applied at nominal 2.5 mil thickness. Prior to painting, all luminaires and mounting accessories are thoroughly cleaned with acid and alkaline cleaners followed by the application of a chromate conversion coating.

LISTINGS/CERTIFICATION Listed to UL1598 for use in wet locations.





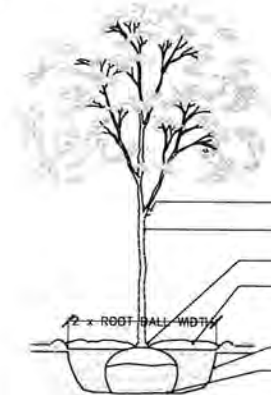


CHAPEL EXPANSION TO WEST

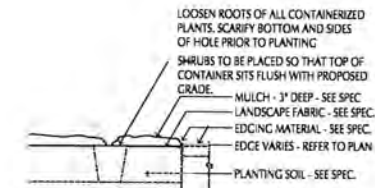


INTERIOR COURTYARD

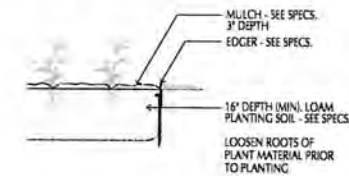
- PLANTING NOTES:



2 DECIDUOUS TREE PLANTING DETAIL
L4.0 SCALE: 1/2" = 1'-0"

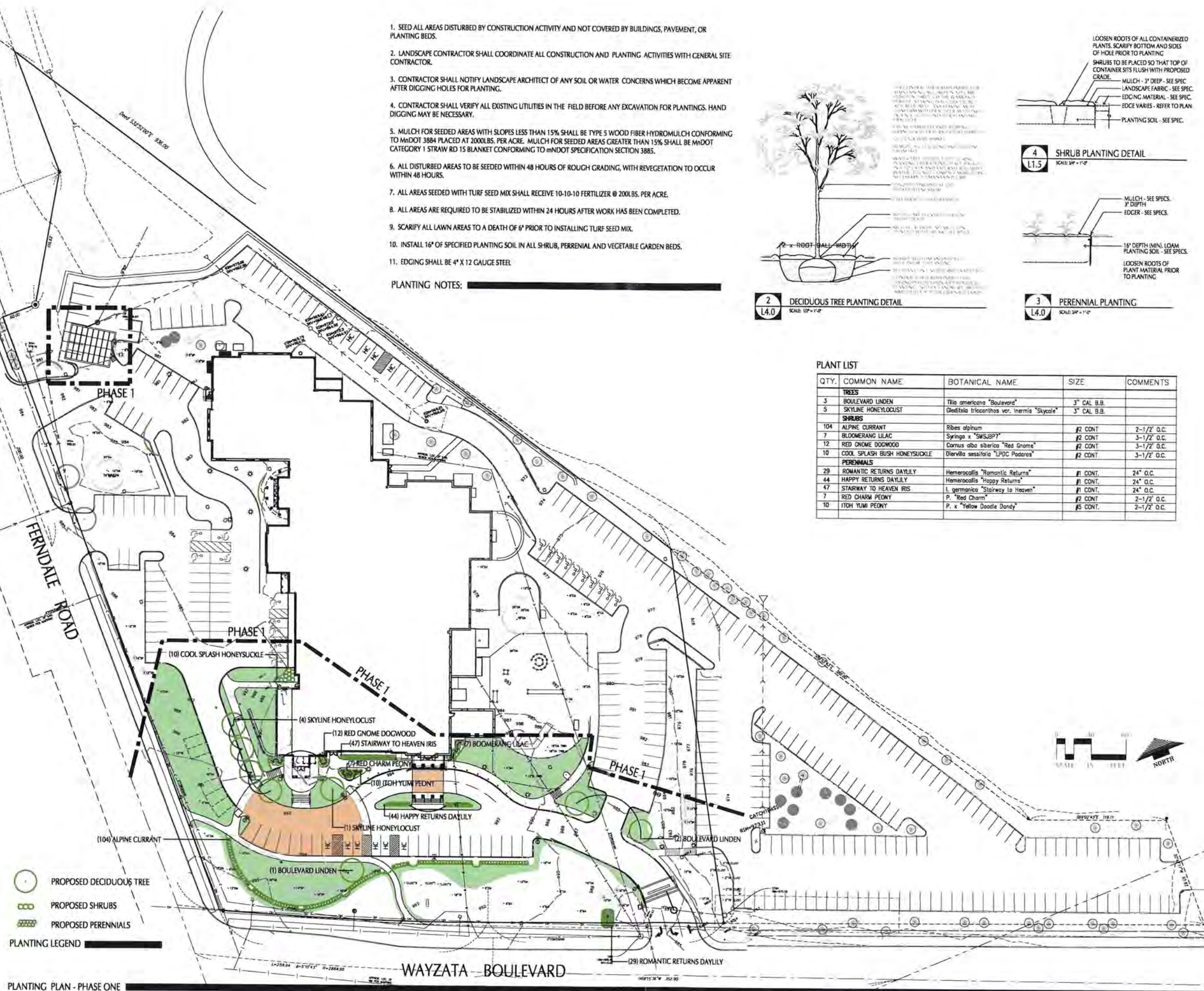


4 SHRUB PLANTING DETAIL
L1.5 SCALE: 3/4" = 1'-0"



3 PERENNIAL PLANTING
L4.0 SCALE: 3/4" = 1'-0"

PLANT LIST				
QTY.	COMMON NAME	BOTANICAL NAME	SIZE	COMMENT
	TREES			
3	BOULEVARD LINDEN	<i>Tilia americana</i> "Boulevard"	3" CAL B.B.	
	SKYLINE HONEYLOCUST	<i>Gleditsia triacanthos</i> var. <i>inermis</i> "Skyline"	3" CAL B.B.	
	SHRUBS			
104	ALPINE CURRANT	<i>Ribes alpinum</i>	#2 CONT	2-1/2' O.C.
7	BLOOMERANG LILAC	<i>Syringa</i> x "SM5897"	#2 CONT	3-1/2' O.C.
12	RED CHOW DOGWOOD	<i>Cornus alba sibirica</i> "Red Gnome"	#2 CONT	3-1/2' O.C.
10	COOL SPLASH BUSH HONEYSUCKLE	<i>Diervilla sessilifolia</i> "LDC Pastels"	#2 CONT	3-1/2' O.C.
	PERENNIALS			
29	ROMANTIC RETURNS DAYLILY	<i>Hemerocallis</i> "Romantic Returns"	#1 CONT.	24" O.C.
44	HAPPY RETURNS DAYLILY	<i>Hemerocallis</i> "Happy Returns"	#1 CONT.	24" O.C.
47	STARWAY TO HEAVEN IRIS	<i>I. germanica</i> "Starway to Heaven"	#1 CONT.	24" O.C.
7	RED CHARM PEONY	P. "Red Charm"	#2 CONT.	2-1/2' O.C.
10	ITOM YUM PEONY	P. x "Yellow Double Dandy"	#5 CONT.	2-1/2' O.C.



125 Wayzata Blvd E. – Wayzata Community Church
Attachment C: Design Critique
June 11, 2014

	Comments	Compliance
Building Recesses		
<u>801.09.3.1.A – All Districts</u> Building facades shall be articulated through the use of pilasters and/or recesses that create visible shadow lines and dimensions especially on the street level	The proposed buildings utilize recesses and changes in materials to break up the façade.	Yes.
<u>801.09.3.1.B</u> Street level landscaped courtyards, outdoor seating areas and gathering areas shall be incorporated into building and site plan design.	The Project proposes landscaping around the exterior of the site and in driveway islands. The site also includes a playground area.	Yes.
Building Width		
<u>801.09.4.1 All Districts – New Buildings</u> In order to reduce the scale of longer façades and to eliminate the long horizontal expressions of buildings, divisions or breaks in materials shall be included and at least three of the following design strategies shall be incorporated into the design: 1. Window bays 2. Special treatment at entrances 3. Variations in roof lines or parapet detailing 4. Awnings 5. Building setbacks or articulation of the facade 6. Rhythm of elements	Not applicable, as the Project is an addition to an existing building.	Not Applicable.

Upper Story Setbacks		
801.09.5.1.A – All Districts – New Buildings Building height shall conform to the height of the applicable zoning district. Where three (3) story buildings are permitted, the third (3 rd) story must be recessed from all façades fronting public right of ways at least a distance equal to the vertical distance of the 3 rd story height from the second (2 nd) floor footprint, or an average of ten (10) feet across the facade, but no portion of the 3 rd story structure shall be closer than six (6) feet to the 2 nd story façade. The 3 rd story façade shall be designed with railings, pillars, dimensional windows, building recesses or other similar design techniques to break up the 3 rd story façade.	This section is not applicable as the Project is only a two story structure.	Not Applicable.
801.09.5.1.B – All Districts – New Buildings The façades fronting public right-of-ways of every two and three story building, longer than sixty (60) feet, must have a recessed second story of approximately twenty-five percent (25%) of the façade's length, setting back a minimum of six (6) feet from the face of the first floor façade. The required third floor setback must follow the frontal plane of the second story setback.	This section is not applicable as the Project is only a two story structure.	Not Applicable.
801.09.5.1.C – All Districts – New Buildings Wintertime sun orientation, solar access, and views of Lake Minnetonka are significant issues within the Design Districts. Building height should not negatively and significantly impact neighboring properties.	The proposed ½ story addition to the interior of the building will be below the 42 ft height of the existing 2 nd story.	Yes.
Roof Design		
801.09.6.1 – All Districts “Green” roofs, roof garden terraces, arbors and other similar structures are encouraged on roofs of building.	The project does not include a green roof structure.	

<u>801.09.6.2.A – All Districts – Roof Materials</u> The roof material for all sloped roofs in all districts shall be slate, untreated copper, pre-finished metal, cedar shake or asphalt shingle in dark colors. <u>801.09.6.2.B – All Districts – Roof Materials</u> The roof material for all flat roofs in all districts shall be treated synthetic membrane or other similar material in dark colors.	The proposed sloped roof portions will be asphalt shingle in a dark color.	Yes.
Screening of Rooftop Equipment <u>801.09.7.2 – Wayzata Blvd District</u> All mechanical equipment shall be completely screened behind a parapet wall, so as not to be visible from adjacent properties and pedestrian view vantage points from adjacent sidewalks. No enclosure shall be larger than 25% of the roof area.	The mechanical equipment will be located within the second story of the structure.	Yes.

	Comments	Compliance
Facade Transparency		
<u>801.09.8.4 – Wayzata Blvd District</u> No less than fifty percent (50%) of ground level façades for buildings containing commercial or office uses fronting Wayzata Blvd shall be transparent glass.	This section is not applicable, as there is no commercial use within the building. The building is used for institutional use.	Not Applicable.
Ground Level Expression		
<u>801.09.9.1 – All Districts</u> In multi-story buildings, the ground floor shall be distinguished from the floors above by the use of at least three of the following elements: 1. An intermediate cornice line 2. A difference in building materials or detailing 3. An offset in the façade 4. An awning, trellis, or loggia 5. Arcade 6. Special window lintels 7. Brick/stone corbels	The building utilizes different building materials to break out the façade; includes recesses to the façade, and window details.	Yes.
Entries		
<u>801.09.10.1 – All Districts</u> The front facade of all buildings shall be landscaped with window boxes or planters with seasonally appropriate plantings. The main entries shall face the primary street at sidewalk grade.	The Project includes landscaping at the entrances to the structure.	Yes.

<u>801.09.11.1.A – Primary Opaque Surfaces – All Districts</u> Other than the accent materials listed in 801.09.11.G, ninety percent (90%) of the non-glass surfaces of each elevation of the exterior building façade shall be composed of one or more of the following materials: 1. Brick 2. Stone 3. Cast stone 4. Factory finished and certified wood, including, but not limited to: a. Wood shingles (cedar shingles six (6) inch maximum exposure) b. Lap-siding (six (6) inch maximum width) 5. Stucco	The building is primarily of brick, stone, metal, and glass with the following percentages: South Elevation: Brick: 53% Concrete: 1% Glass: 8% Trim (Accent: Fiber Cement, Polymer, Metal, Wood): 30% Asphalt Shingle: 8% West Elevation: Brick: 46% Concrete: >1% Glass: 9% Trim (Accent: Fiber Cement, Polymer, Metal, Wood): 20% Asphalt Shingle: 25% East Elevation: Brick: 47% Concrete: 2% Glass: 9% Trim (Accent: Fiber Cement, Polymer, Metal, Wood): 15% Asphalt Shingle: 27%	No. Brick is the primary building material for the additions; however, the Applicant is proposing more than 10% of accent materials for trim around the columns and windows. The City Council should discuss whether a deviation is warranted. The Planning Commission made a finding that the deviation was warranted.
<u>801.09.11.1.B – Façade Coverage – All Districts</u> The primary opaque surface materials of all free standing buildings must be the same on all facades of the building.	Brick is included on all four sides of the building.	Yes.

<u>801.09.11.1.C – Type of Brick – All Districts</u> On all facades of a free-standing building where brick is used, full course modular, Roman, Norman or other standard size brick must be used.	The brick will be full course brick of a standard size.	Yes.
<u>801.09.11.1.D – Façade Detail – All Districts</u> 1. Brick and/or stone façades shall be well detailed and dimensionally designed in order to avoid fractional cuts and odd pieces. All outside brick corners must be full bricks (custom if necessary), with no mitering, forming continuous vertical joints. 2. The narrow face of an exposed stone butt joint, at corners, must be a minimum dimension of two (2) inches. Mitered and quirked stone corners are also acceptable.	This is a condition of approval.	Yes.
<u>801.09.11.1.E – Brick Joints – All Districts</u> 1. The mortar for brick must be dark grey or in the color range of the brick. All joints must be concave or 'v' joint. No mortar may be used beyond the face of the brick. 2. All brick walls must be built to avoid efflorescence	The mortar for the brick be standard grey to match the existing structure and will be assembled as required by code.	Yes.
<u>801.09.11.1.F – Stone Joints – All Districts</u> Stone joints shall be no larger than one-fourth (1/4) inch.	This is a condition of approval.	Yes.

<u>801.09.11.1.G – Accent Materials – All Districts</u> Only the following materials may be used for lintels, sills, cornices, bases, and decorative accent trims, and must be no more than 10 percent (10%) of the non-glass surfaces of each elevation of the exterior building façade: 1. Stone 2. Cast stone 3. Copper (untreated) 4. Rock faced stone 5. Aluminum or painted steel structural shapes 6. Fiber cement board 7. Premium grade wood trim with mitered outside corners. Examples of premium grade wood are cedar, redwood, and fir. 8. EIFS	The trim accent materials are utilized for more than 10% of the façades as part of the additions.	No. The City Council should evaluate if a deviation is warranted. The Planning Commission made a finding that a deviation is warranted.
<u>801.09.11.1.H - Parapets, Flashing, Coping – All Districts</u> 1. Only the following materials may be used for parapets, flashing and coping: a. copper (untreated) b. brick c. stone d. cast stone e. premium grade wood. 2. Pre-finished, painted .032 aluminum may only be used as a standard parapet coping with a maximum exposed edge of five (5) inches.	Aluminum with a maximum exposed edge of no more than five inches will be used as parapet material.	Yes.

<u>801.09.11.1.I – Awnings – All Districts</u> 1. Only the following types of awnings may be used: a. Fabric awnings of a heavy canvas in dark solid colors or other colors that are approved as part of the design review process b. Highly detailed, ornate metal in dark colors c. Glass awnings 2. Backlit awnings are prohibited. 3. Awnings with text or graphic material may be permitted but require approval via the sign permit process of the Zoning Ordinance.	No awnings are proposed for the building.	Not Applicable.
<u>801.09.11.1.J – Balconies – All Districts</u> Balconies shall be accessible and useable by persons. Fake or unusable balconies are prohibited. All balconies shall remain within the property line. Metal railings with members painted dark, or glass panels are permitted.	This section is not applicable, as there are no balconies proposed.	Not Applicable.
<u>801.09.11.1.K – Glass – All Districts</u> Glass shall not be mirrored, reflective or darkened. Slight green, bronze and grey tints are acceptable. Spandrel glass shall not be counted as transparent glass for the purposes of calculations under the transparency requirements of Section 801.09.8 of the Standards, but may be used for detailing purposes. Environmentally appropriate glass, such as Low-emissivity glass, shall be used in all projects	The glass shall meet the standards of the ordinance.	Yes.
<u>801.09.11.1.L – Doors – All Districts</u> Unless there are building security concerns, main entry doors shall be primarily glass. If, for security reasons, a main entry door is not possible or practical, a main entry door must be well detailed. Appropriately designed wood doors may be utilized for retail and office buildings.	The proposed entry doors will be glass.	Yes.

		Comments	Compliance
Franchise Architecture			
801.09.12.1			
A.	Typical or standardized franchise architecture (including building design that is the trade dress of, or identified with a particular chain, franchise or business and is repetitive in nature) is prohibited.	The building and its proposed additions are not standardized or franchise architecture. The building reflects a Georgian Colonial style.	Yes.
B.	Large, bold or bright signage, trade dress or logos must be altered and scaled down to meet the purpose of these standards as articulated herein, and must not be repeated on the facades of the principal structure more than once. All new, altered and/or proposed signage for buildings must be submitted for review under Section 801.09.18 by the Planning Commission at the time of Design Standards Review application		
Walkways			
801.09.13.2 – Wayzata Blvd District			
A.	Continuous sidewalks at least five (5) feet in width shall be provided along all public street frontages. The sidewalk street grid shall be maintained and extended wherever possible.	There is an existing sidewalk connection along this portion of Wayzata Blvd.	Yes.
B.	Where the sidewalk street grid is interrupted by steep slopes or other topographic variations, walkways or stairways shall be built to maintain pedestrian continuity.		

	Comments	Compliance
Landscaping		
<u>801.09.14.1 – All Districts</u> A. Seasonal landscaping shall be used in all Design Districts, including use of window boxes, hanging flowers baskets, vines and/or other similar seasonal landscaping. If feasible, garden areas and ornamental trees shall be used at the street level. B. Window boxes, hanging baskets and planters with seasonally appropriate plantings shall be used around entries to buildings. C. Vines shall be used to cover walls with more than one hundred (100) square feet of uninterrupted surface area. D. Streetscaping shall include all of the following: 1. Boulevard species trees, with at least three (3) caliper inches. 2. Exposed aggregate sidewalks with brick accents 3. Street lights 4. Benches (if building length is 50 feet or greater), which utilize existing city bench designs. 5. Flowers	The Applicant has proposed a mixture of trees and shrub around the perimeter of both of the building. A landscape plan is included with the Applicant submittal materials.	The City Council should comment on the plantings proposed for the Project.
<u>801.09.14.3 – Bluff and Wayzata Blvd Districts</u> Trees with a minimum of three (3) caliper inches shall be planted no more than twenty-six (26) feet apart within a landscaped boulevard.	The Applicant will be installing additional trees and landscaping around the site, and will plant them at a minimum of three (3) caliper inches.	Yes.

	Comments	Compliance
Parking Lot Landscaping		
801.09.15.1 – All Districts A landscaped buffer strip at least five (5) feet wide shall be provided between all parking areas and the sidewalk or street. The buffer strip shall consist of shade trees appropriately spaced for the particular Design District, and a decorative metal fence, masonry wall or hedge. A solid wall or dense hedge shall be no less than three (3) feet and no more than four (4) feet in height.	The project proposes landscaping of trees and shrubs along Ferndale Rd and Wayzata Blvd as part of the phasing for the project.	Yes. City Council should comment on whether there is sufficient screening of parking lot areas.
Surface Parking		
801.09.16.1 – All Districts A. Off-street parking shall be located to the rear of buildings. When parking must be located in a side yard adjacent to the street, a landscaped buffer shall be provided in accordance with the Design Standards. The street frontage occupied by parking shall not exceed sixty (60) feet per property. B. Side-by-side parking lots creating a parking area frontage longer than sixty (60) feet are prohibited, except where a heavily landscaped buffer of at least twenty (20) feet wide completely separates both lots. C. Side yard parking shall not extend beyond the front yard setback of the primary building on the property. D. Front yard parking is prohibited. E. There shall be no corner parking.	The existing site includes parking in the rear and side yards. The Applicant also provides a reconfiguration of parking within the front yard along Wayzata Blvd and Ferndale Rd. The parking along Ferndale Rd and Wayzata Blvd is a result of the existing location of the structure within the interior of the site. The Applicant does propose landscaping along the parking areas.	No. City Council should evaluate if a deviation is warranted. Front Yard parking was contemplated in the original PUD agreement. The Planning Commission made a finding that a deviation is warranted.

		Comments	Compliance
<u>801.09.16.2 – All Districts – Bicycle Parking</u> Commercial developments requiring more than twenty (20) parking spaces shall provide at least four (4) bicycle parking spaces in a convenient, visible, preferably sheltered location.		The Applicant will add bicycle parking to the site, adjacent to the West Entrance.	Yes.
Parking Structures			
<u>801.09.17.1 – All Districts</u> Parking structures shall meet the following standards, along with all other applicable building code standards: A. The ground floor façade abutting any public street or walkway shall be architecturally compatible with surrounding commercial or office buildings. B. The parking structure shall be designed in such a way that sloped floors do not dominate the appearance of the façade. C. Windows or openings shall be similar to those of surrounding buildings. D. Vines and other significant landscaping shall be used to minimize the visual impact of the parking structure.		This section is not applicable, as there is no parking ramp associated with the request.	Not Applicable.

	Comments	Compliance
Signs		
<u>801.09.18.1 – All Districts</u>		
A. Compatibility 1. Signs shall be architecturally compatible with the style, composition, materials, colors and details of the building, and with other signs on nearby buildings. Signs shall be an integral part of the building and site design. 2. A sign plan shall be developed for buildings which house more than one (1) business. Signs need not match, but shall be compatible with one another. Franchise or national chains must comply with these Sign Standards to create signs compatible with their context. 3. When illuminated signs are proposed, only the text and/or logo portion of the sign may be illuminated. Illuminated signs must be compatible with the location. Illumination of the sign to highlight architectural details is permitted. Fixtures shall be small, shielded, and directed towards the sign rather than toward the street, so as to minimize glare for pedestrians and adjacent properties. 4. Sign plans must be submitted for review as part of an Applicant for Design Approval. Proposed signs must also conform to the requirements of Section 801.27 of the Wayzata Zoning Ordinance.	The Project proposes three (3) monument signs for the Property, but the exact monument signs have not yet been designed, but are tentatively 5 ft high x 12 ft wide, with brick masonry to match the existing building, with either an inset sign panel or individual letter signage.	Any proposed future signage would be required to meet Sign Code requirements.

	Comments	Compliance
Parking Lot and Building Lighting		
801.09.19.1 – All Districts		
A. Parking lot lighting shall be designed in such a way as to be in scale with its surroundings, and reduce glare. B. Cutoff fixtures shall be located below the mature height of trees located in parking lot islands so as to minimize ambient glow and light pollution. C. Pedestrian-scale lighting, not exceeding thirteen (13) feet in height, shall be located on walkways and adjacent to store entrances. All sidewalk lighting must be projected downwards. City light standard shall be followed for all public streets. D. Light posts shall be of a dark color. E. Lighting fixtures shall be compatible with the architecture of the building. F. Lights attached to buildings shall be screened by the building's architectural features to eliminate glare to adjacent properties. All façade lighting must be projected downwards. G. All lighting fixtures shall comply with City Code Section 801.16.6 as it relates to glare.	The project proposes decorative lighting lamps to provide an aesthetic element to the building. During the Planning Commission discussion, there was some question as to whether the proposed lamps would meet the requirements for being downcast and shielding the light source. The Applicant will continue to work with City Staff on appropriate lighting fixtures to meet the design standards. A photometric plan is included with the Application.	Yes, the Applicant will continue to work with City Staff to select a lighting sources that will meet the downcast requirement.

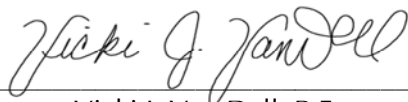
Deviations Requested with the Application

- Section 801.09.11.1.G – Percent of Accent Materials – More than 10% Accent Materials on building facades
- Section 801.09.16.1 – Surface Parking – Front Yard Parking

Stormwater Management Plan

Wayzata Community Church
Wayzata, Minnesota

I hereby certify that this report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Vicki J. Van Dell, P.E.

License No.	Date
41352	4/17/14

Loucks Associates Project No. 13360

Wayzata Community Church
Wayzata, Minnesota

Stormwater Management Plan
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Best Management Practices	3

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Runoff Summary	Appendix
HydroCAD Reports, Existing and Proposed.....	Appendix

Figures

Existing Drainage Exhibit.....	Figure 1
Proposed Drainage Exhibit	Figure 2

Wayzata Community Church

Wayzata, Minnesota

Stormwater Management Plan

Introduction

This stormwater management plan was created for the Wayzata Community Church project located on the east side of Ferndale Road and north of Wayzata Boulevard in Wayzata, Minnesota.

Phase I of the project will disturb approximately 1.1 acres. Phase I of the project consists of a small building addition along with reconfiguration of existing drives south of the existing building and the addition of parking stalls.

Methodology

The stormwater calculations were made utilizing the stormwater-modeling program HydroCAD 9.00. Calculations were performed for the Type II 24-hour 2-year, 10-year, and 100-year rainfall events of 2.80 inches, 4.30 inches, and 6.00 inches respectively.

The City is requiring that the proposed discharge does not exceed the existing discharge to the north pond. The City will allow a slight increase in discharge to the existing pond as long as the pond function remains close to existing.

Existing Conditions

The existing site is comprised of the existing church building with associated drives and parking. There is an existing pond northwest of the church building. The soils are silty sands based on previous soil borings.

Proposed Conditions

The proposed drainage will emulate existing with slight modifications. The proposed project will increase the impervious area by approximately 8,800 square feet. We are proposing a stormtech system just north of the second access on Ferndale. This system will capture runoff and infiltrate it to reduce the quantity of water to the pond. The stormtech system will have 2.5 ft of rock bed with soils with a drain-tile outlet to ensure 72 hour draw down. The drain-tile and primary outlets for the stormtech system will connect to the existing catch basin. The proposed runoff to the north pond is less for each of the 2-, 10-, & 100-year storm events.

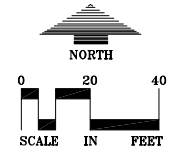
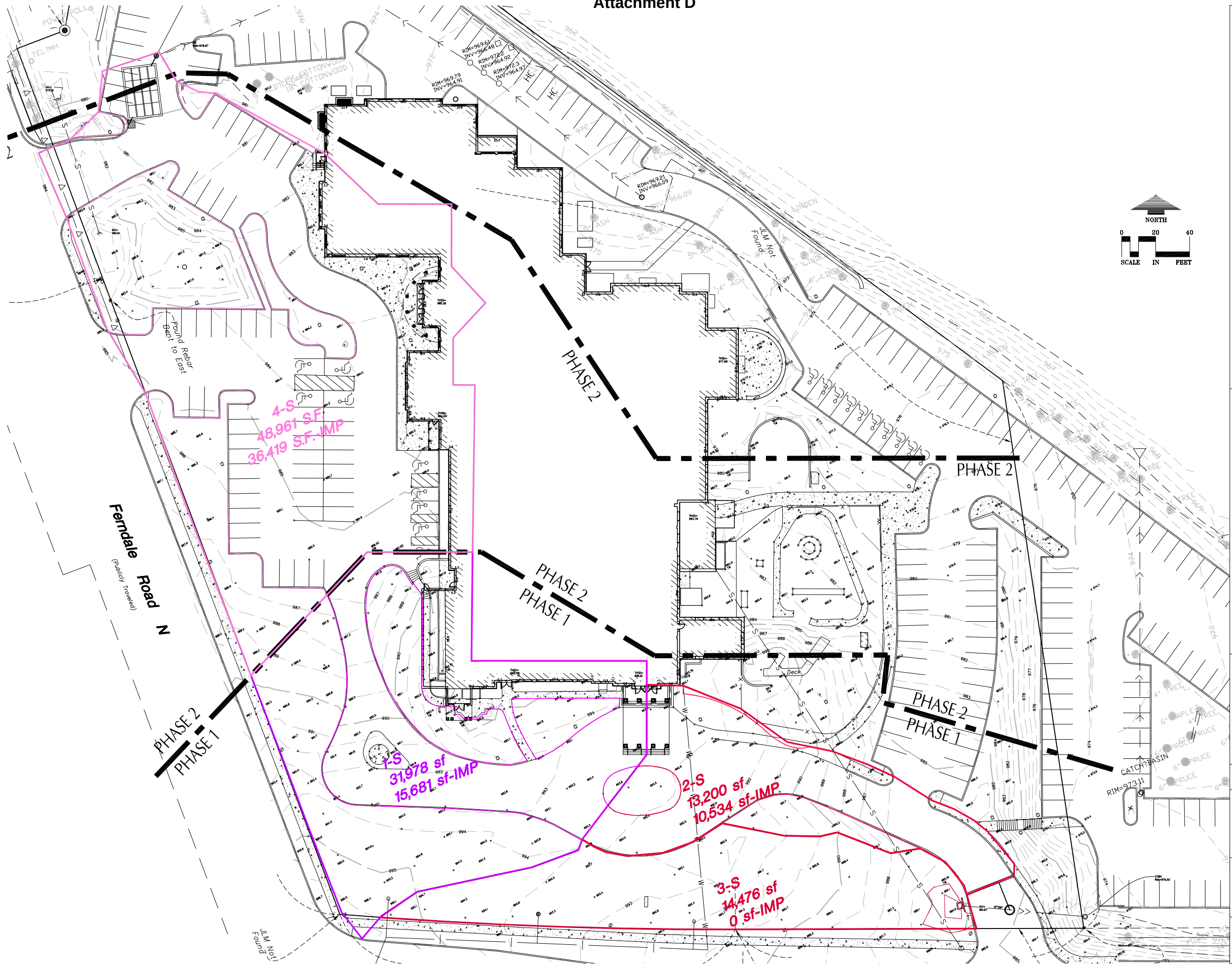
The proposed runoff for the south site will be retained in a 60" CMP perforated pipe to allow for infiltration. The proposed runoff to the south system is less for each of the 2-, 10-, & 100-year storm events.

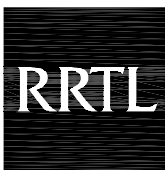
Best Management Practices

Best management practices (BMP's) will be implemented during construction per the project Stormwater Pollution Prevention Plan (SWPPP). The final SWPPP will be prepared as part of the construction documents as required and updated as the development occurs. Proposed BMP's will minimize erosion and manage sedimentation as required by the National Pollution Discharge Elimination System (NPDES). During construction, erosion control measures will include dust control, silt fencing, inlet protection, a temporary rock construction entrance, and a concrete wash-out area. Permanent BMP's will include filtration systems, NURP pond, and surface paving of disturbed areas.

Attachment D

		Project: Wayzata Community Church Project No: 13360 Date: 4/17/2014				
		Flow Summary				
	2-YR Event		10-YR Event		100-YR Event	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
To North Pond	1-S, 4S	1-S, 4S, 4P	1-S, 4S	1-S, 4S, 4P	1-S, 4S	1-S, 4S, 4P
Flow, CFS	6.92	5.23	8.55	8.49	12.66	12.54
To South	2S, 3-P	3-P, 2-P	2S, 3-P	3-P, 2-P	2S, 3-P	3-P, 2-P
Flow, CFS	1.29	0.78	2.41	2.13	3.77	3.46





**RAFFERTY RAFFERTY
TOLLEFSON LINDEKE
ARCHITECTS, INC.**
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ELECTRICAL ENGINEER**
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(651) 633-1353 FAX

STRUCTURAL ENGINEER
BKBM ENGINEERS
3930 Brooklyn Blvd
Minneapolis, MN 55429
(763) 843-0420
(763) 843-0421 FAX

**LANDSCAPE ARCHITECT &
CIVIL ENGINEER**
LOCK'S ASSOCIATES
365 East Kellogg Blvd.
Saint Paul, MN 55101
(651) 221-0401
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TECHNOLOGY CONSULTANT
ELERT & ASSOCIATES
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Stillwater, MN 55082
(651) 430-2772
(651) 430-2861 FAX

WAYFINDING CONSULTANT
SIGNIA DESIGN
2395 West University Ave Suite 316
St. Paul, MN 55114
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Wayzata Community Church
125 Wayzata Blvd East
Wayzata, MN 55391

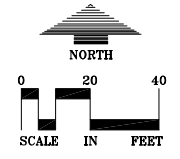
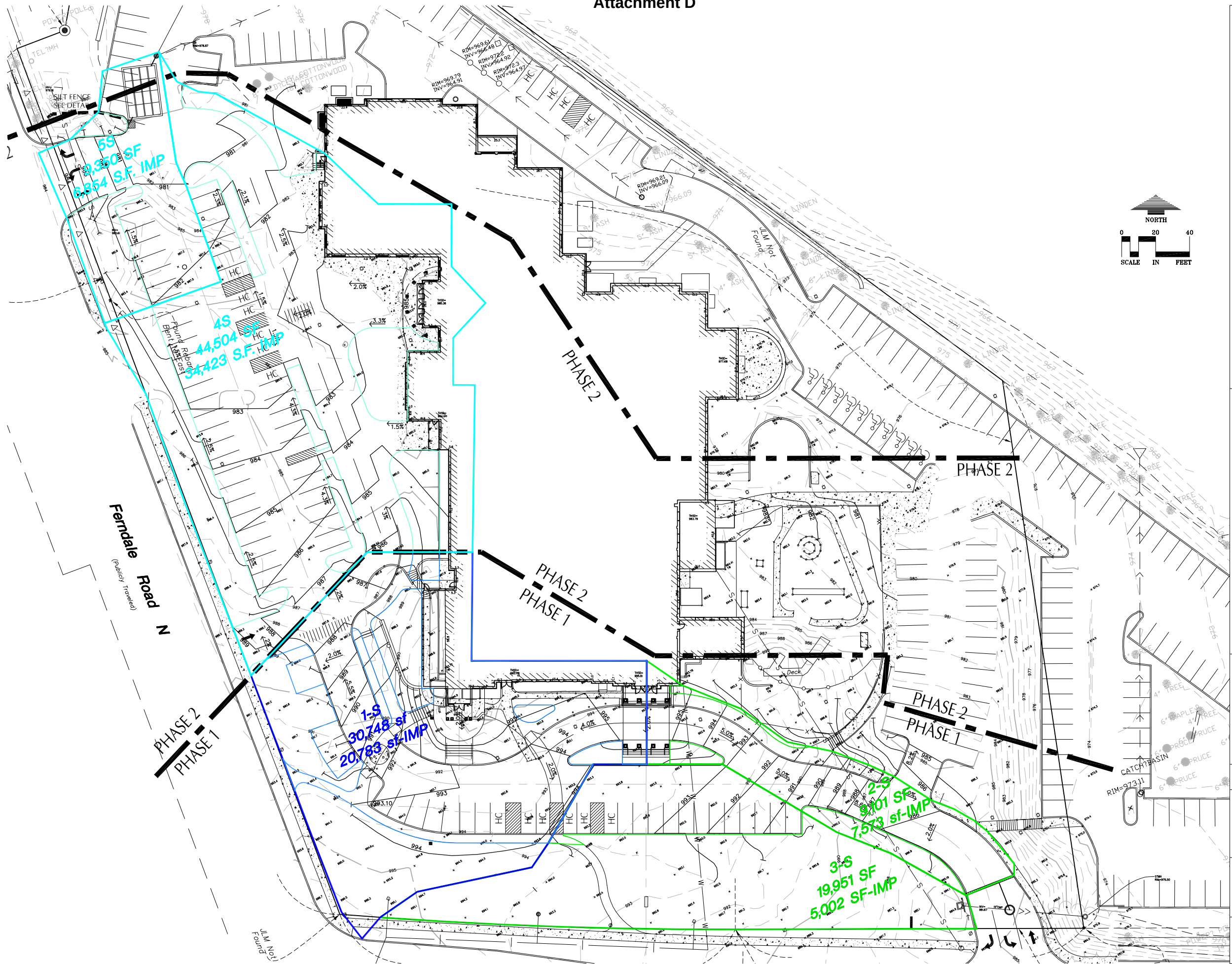
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered architect under the laws of the state of Minnesota.

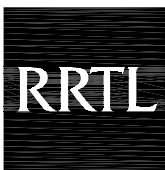
**NOT FOR
CONSTRUCTION**

ARCHITECT:	REG. NO.:
DATE: 04/17/14	DATE: April 2014
PROJ #1309.01	DRAWN BY: GAJ
CHECKED BY: LW	ISSUE
REVISIONS	DATE

TITLE
**EXISTING
DRAINAGE AREA
MAP**

SHEET NUMBER
1 OF 2





**RAFFERTY RAFFERTY
TOLLEFSON LINDEKE
ARCHITECTS, INC.**
278 EAST SEVENTH STREET
SAINT PAUL, MN 55101
(651) 224-4631
(651) 228-0624 FAX

**MECHANICAL AND
ELECTRICAL ENGINEER**
LKPB ENGINEERS
1930 West County Road B2,
Suite 300
Saint Paul, MN 55113-2722
(651) 633-1223
(651) 633-1353 FAX

STRUCTURAL ENGINEER
BKBM ENGINEERS
3930 Brooklyn Blvd
Minneapolis, MN 55429
(763) 843-0420
(763) 843-0421 FAX

**LANDSCAPE ARCHITECT &
CIVIL ENGINEER**
LOCK'S ASSOCIATES
365 East Kellogg Blvd.
Saint Paul, MN 55101
(651) 221-0401
(651) 297-6817 FAX

TECHNOLOGY CONSULTANT
ELERT & ASSOCIATES
140 S. Third Street
Stillwater, MN 55082
(651) 430-2777
(651) 430-2861 FAX

WAYFINDING CONSULTANT
SIGNIA DESIGN
2395 West University Ave Suite 316
St. Paul, MN 55114
(651) 209-6254
(651) 209-6256 FAX

Wayzata Community Church
125 Wayzata Blvd East
Wayzata, MN 55391

**NOT FOR
CONSTRUCTION**

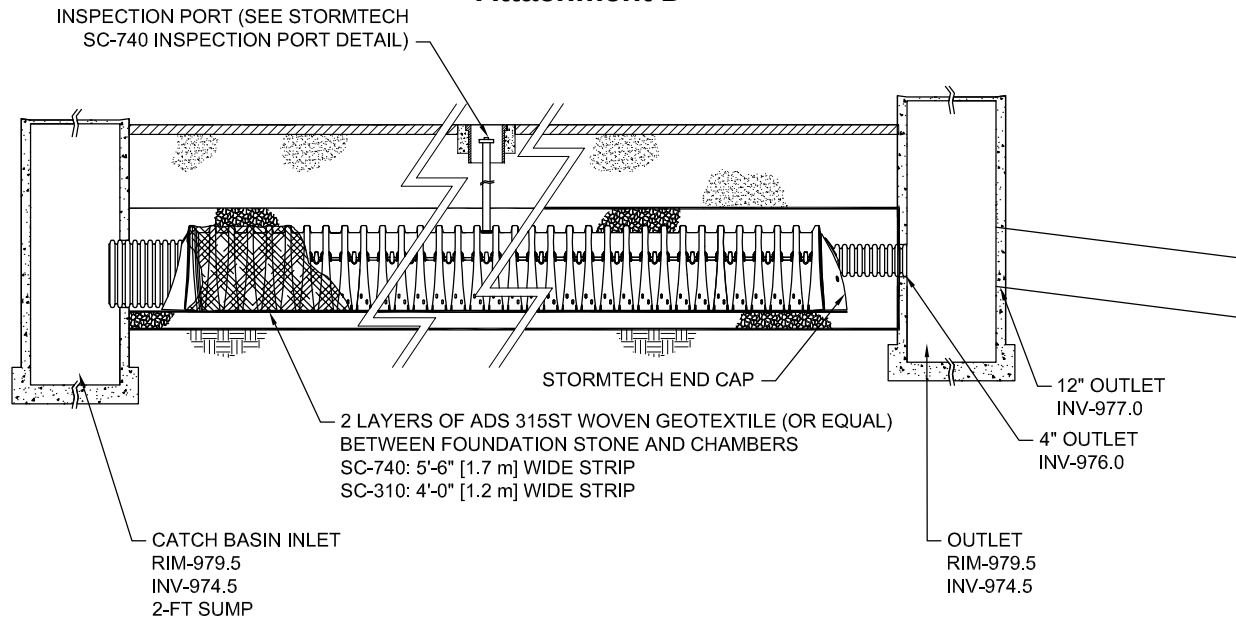
ARCHITECT:
DATE: 04/17/14 REG. NO.:
PROJ #1309.01 DATE: April 2014
DRAWN BY: GAJ
CHECKED BY: LW

REVISIONS	
ISSUE	DATE

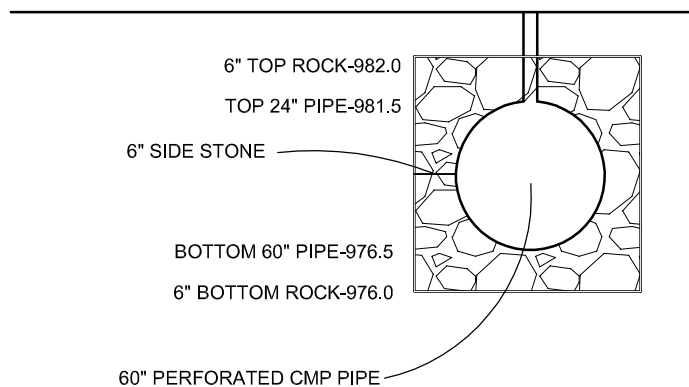
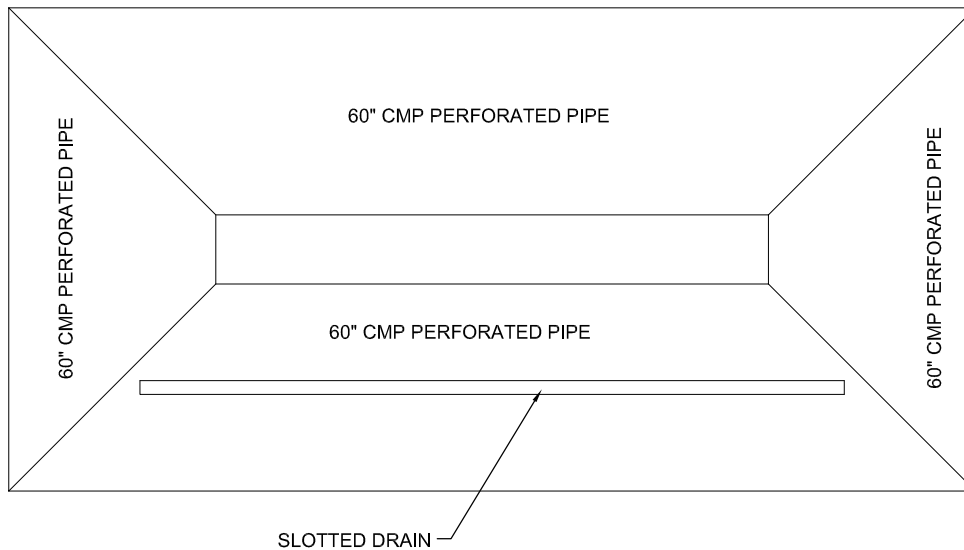
TITLE
**PROPOSED
DRAINAGE AREA
MAP**

SHEET NUMBER
2 of 2

Attachment D



NORTH STORMTECH SC-740 24 CHAMBERS



SOUTH SLOTTED DRAIN & 32' 60" CMP PERFORATED PIPE

Attachment E

DEVELOPMENT CONTRACT FOR REZONING AND PLANNED UNIT DEVELOPMENT WAYZATA COMMUNITY CHURCH

AGREEMENT dated July 8, 1993 by and between the CITY OF WAYZATA, a Minnesota municipal corporation ("City"), and WAYZATA COMMUNITY CHURCH ("Developer").

1. Request for Plan Approval. The Developer has asked the City to approve the following:

- A. Rezoning from Institutional District to a Planned Unit Development District for the property legally described as Exhibit A;
- B. P.U.D. - General Plan of Development;
- C. Conditional Use Permit for building height;

for the property legally described in attached Exhibit A ("Property").

2. Development Plans. The Property shall be developed in accordance with the plans listed below which shall, among other things, satisfy the requirements of the Zoning Ordinances of the City. Reduced copies of these plans are attached to this Contract with large scale copies of the plans, which are or will be on file with the City, and are incorporated into this Contract by reference. The plans, as specified below, may be amended or prepared, subject to City approval, after entering the Contract, but shall be filed with and must be approved by the City before issuance of building permits. If the plans vary from the written terms of this Contract, the written terms shall control. The plans are:

Phase 1 Plans

- Exhibit B - Certificate of Survey - 1.6 Acre School District Property
- Exhibit C - Boundary Survey
- Exhibit D - Vicinity Plan
- Exhibit E - Existing Site Plan
- Exhibit F - Site Plan - Phase 1
- Exhibit G - Grading Plan - Phase 1
- Exhibit H - Landscaping Plan-Phase 1
- Exhibit I - Utility Plan
- Exhibit J - Erosion Control Plan
- Exhibit K - Perspective Drawing - Entrance from Southeast (indicating Phase 1 and 2)
- Exhibit L - West Elevation (indicating Phase 1 and 2)
- Exhibit M - East Elevation (indicating Phase 1 and 2)
- Exhibit N - North Elevation (indicating Phase 1 and 2)

Attachment E

Exhibit O - Tennis Courts - Relocation Area Site Plan
Exhibit W - Parking Plan

Phase 2 Plans (Preliminary)

Exhibit P - Site Plan - Phase 2
Exhibit Q - Grading Plan - Phase 2
Exhibit R - Landscaping Plan - Phase 2
Exhibit S - Utility Plan - Phase 2
Exhibit T - Erosion Control Plan - Phase 2

3. Effect of Development Approval. Notwithstanding any provision of this Contract to the contrary, to the full extent permitted by State laws, any further development or construction of new improvements not approved under this Contract will require full compliance with any amendments to the City's Comprehensive Plan, zoning, platting, or dedication requirements enacted after the date of this Contract.

4. General Approval. The City hereby approves the rezoning to a Planned Unit Development, the P.U.D. - General Plan of Development and conditional use permit for building height on conditions that the Developer enter into and comply with the terms of this Contract and City Ordinances and resolutions.

5. Conditional Use Permit - Building Height. Subject to the conditions of this Contract, a Conditional Use Permit has been issued by the City to Developer to allow construction for cupola structure on the roof of the new sanctuary addition reaching a height of 74 feet (from foundation to top peak), as set forth on attached Exhibit N. A Conditional Use Permit has been issued by the City allowing the sanctuary roof to reach a height of 42 feet (from foundation to top peak), as shown on attached Exhibit N. The Conditional Use Permit shall be considered a part of this Agreement.

6. P.U.D. Rezoning and Planned Unit Development Approval. Subject to the conditions of this Contract, the requested P.U.D. rezoning and P.U.D. plan is approved by the City so long as Developer shall develop the Property in accordance with the plans attached to this Contract. Those plans for Phase 1 are approved for construction. The building and parking in the Master Plan which are not Phase 1 projects, are approved; however at the time Developer is ready to construct these later phases, it shall submit to the City all necessary plans for review and approval by any municipal body the City deems necessary. Any requirements resulting from said reviews shall be followed by Developer.

7. Conditions. Approvals given by the City pursuant to the terms of this Contract are conditioned upon the following:

- A. Access points to Ferndale Road shall be approved by the City Engineer.

Attachment E

- B. An access easement, reasonably acceptable to the City, across Independent School District No. 284 ("School District") property to provide the Property with vehicular access to and from Wayzata Boulevard shall be recorded in the appropriate Hennepin County Land Recorder Office, a copy of the filed easement given to the City, and a survey locating said easement provided to City, all at Developer's expense.
- C. Developer shall enter into a 99 year lease, reasonably acceptable to the City, with the School District to use the property described in attached Exhibit F for parking purposes. Said lease shall be recorded with the appropriate Hennepin County Land Recorder Office by Developer and proof of said recordation given to the City. Said lease shall run with the land, regardless of ownership of benefited or encumbered property.
- D. Developer shall provide parking in accordance with parking plan attached hereto as Exhibit W. Said parking plan shall be subject to review and approval by the City Engineer and City traffic Consultant and any requirements resulting from said problems shall be followed by Developer.
- E. At the time Phase 2 plans are finalized, detailed plans shall require all necessary City approval and all such plans shall be submitted to the City by November 19, 1997. Upon written request of Developer, the 5 year deadline for final plans may be extended by the City, in its total discretion. Construction of all improvements outlined in the master plan shall be completed no later than 15 months from the date the building permit is issued.
- F. The grading plans, attached hereto as Exhibits G and Q, shall be subject to review by the City Engineer and the Minnehaha Creek Watershed District and any requirements resulting from said reviews shall be followed by Developer. Detailed grading plans shall be submitted with all Phase 2 plans and subject to the same review and approval requirements.
- G. The trash handling facility shall be 6 feet deep by 18 feet long, and 5 feet high built of brick to match the existing church building, with an opening on the south side with operable wooden gates. The trash handling facility shall be located as indicated on the site plan, attached hereto as Exhibits F and P.

Attachment E

- H. A Certificate of Survey, in form acceptable to the City, shall be submitted to the City prior to construction of any improvements. Said survey shall depict the location of all utility, drainage, landscaping, parking, driveway and other items deemed appropriate by the City.
- I. Lot coverage by future improvements shall not exceed the maximum allowed under the City Zoning Code of 30 percent.
- J. The lease currently existing between Developer and the School District for the approximate 1.6 acres of land owned by the School District shall be reviewed and approved by the City Attorney.
- K. Any further development, construction of new improvements, not covered under this PUD or other changes which substantially differ in the opinion of City Staff from what was approved for construction pursuant to this Contract shall be subject to the processing of a new PUD application and receipt of appropriate City approvals. No assurance or such approvals are intended or implied at this time by the City.
- L. All use, development, construction and operation requirements and standards of the PUD District, as specified in Section 33 of the Zoning Ordinance, shall apply to and regulate the Property in all respects.

7. Water and Sewer Charges. The Developer shall install and pay for water and sanitary sewer connections. These improvements shall be installed in accordance with water and sewer permits issued by the City and with City standards, ordinances and plans and specifications approved by the City Engineer. The Developer shall pay a sanitary sewer and water connection charge based on the Metropolitan Waste Control Commission SAC rates as determined by MWCC. The Developer shall be responsible for any increase in the fees due at the time of paying the fees to the Commission, and the fees may change to reflect the SAC rate in effect at the time the building permit is issued and the fee paid. The fees are calculated as follows, based upon existing rates as determined by the MWCC:

To City:

Water - \$1,500.00 per sewer availability charge unit.

Sanitary Sewer - \$350.00 per sewer availability charge unit.

TO MWCC:

SAC Charge - \$750.00 per sewer availability charge unit.

Attachment E

The number of sewer availability charge units in the project shall be determined pursuant to regulations and procedures of the Commission.

8. Landscaping. The site, for both Phases 1 and 2, shall be landscaped in accordance with the Landscaping Plan attached hereto as Exhibits H and R. Weather and season permitting, all landscaping for the development shall be installed prior to the issuance of a final certificate of occupancy for the development. All trees, grass, and sod, shall be warranted to be alive, of good quality and disease free for twenty-four (24) months after planting. A conditional occupancy permit shall be issued if only landscaping is not in place due to seasonal weather limitations, subject to landscaping being put in place at earliest reasonable opportunity.

9. Erosion Control. After the site is rough graded, but before any utility or building construction is commenced, erosion control measures (provided by Exhibits J and T) shall be immediately implemented, inspected and approved by the City. The City or Minnehaha Creek Watershed District may impose additional reasonable erosion control requirements if they would be required by law. All areas disturbed by the excavation and backfilling operations with the exception of those areas to be covered by an impervious surface or built upon, shall be reseeded immediately (weather permitting) after the completion of the work in that area. Except as otherwise provided in the erosion control plan, seed shall be rye grass or other fast growing seed suitable to the existing soil to provide a temporary ground cover as rapidly as possible. All seeded areas shall be mulched and disc anchored as necessary for seed retention. The parties recognize that time is of the essence in controlling erosion. If the development does not comply with the erosion control plan and schedule or supplementary instructions received from the City or the Minnehaha Creek Watershed District, the City may cause its agents to enter the Property and take appropriate erosion control actions, at Developer's expense. Except in emergency situations, the City shall notify Developer in advance of taking any such action and shall provide the Developer a reasonable opportunity to cure its default. If the Developer does not reimburse the City for any cost the City incurred for such work within thirty (30) days, the City may draw down the letter of credit to pay any costs. No development will be allowed and no building or occupancy permits will be issued unless the development is in full compliance with the erosion control requirements.

10. Cleanup. Prior to issuance of a final certificate of occupancy, the Developer shall remove from the Property any excess soil, earth or debris resulting from construction work by the Developer or its agents or assigns as directed by the City.

11. Hazardous Waste. Developer agrees that prior to or during site redevelopment work, it shall completely remove all

Attachment E

hazardous waste, and contaminated soil and ground water, if any, from the Property to the extent required by the Minnesota Pollution Control Agency, and other regulatory agencies. If such remedial is required, Developer shall furnish the City with documented approval by such Agency of project completion prior to the issuance of any certificate of occupancy.

12. License. The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the Property to perform all necessary work and/or inspections deemed appropriate by the City. The license shall expire after the improvements installed pursuant to this Contract have been inspected and accepted by the City.

13. Snow Removal. The Developer shall be responsible for the plowing and removal of snow from the parking areas, driveways, and sidewalks within the Property and all associated costs. Snow piles shall not be allowed to occupy parking spaces, in order to ensure that the required number of spaces are available at all times during the year. Excess snow will be promptly removed from the Property so that snow or snow piles do not constitute a safety hazard to motorists and pedestrians, or constitute an obstruction to emergency service vehicles. "Promptly" shall mean no later than twenty-four (24) hours after the end of the last snow fall.

14. Security. The Developer shall furnish the City with an irrevocable letter of credit, or other security acceptable to the City ("Security"), within thirty (30) days of the date of this Contract for One Hundred Thousand Dollars (\$100,000.00). The amount of security shall include, but not be limited to, the estimated costs of all improvements listed in paragraph 2 and other obligations set forth in this Contract. The bank and form of the letter of credit shall be subject to the approval of the City Manager. The Security shall be for a one-year term provided it is automatically renewable for successive one year periods from the present or any future expiration dates with a final expiration date of Project completion, unless sixty (60) days prior to an expiration date the bank notifies the City that it elects not to renew for an additional period. The Security shall secure compliance with the terms of this Contract and all financial obligations of the Developer under it. The City may draw down the Security, with five (5) business days' notice, for any violation of the terms of this contract, or to reimburse itself for costs incurred in performing obligations Developer has defaulted on, or to pay outstanding, past due costs Developer has incurred under this Agreement, provided, however, that the City shall not call such letter or other security, if, within such notice period, Developer commences and diligently pursues to completion such cure in a manner satisfactory to the City. The City shall not call the Security to pay past-due costs incurred by the Developer under this Contract if Developer posts adequate additional security and diligently contests the claims

Attachment E

represented by such past-due costs. With City approval, the Security may be reduced from time to time as obligations of Developer under this Contract secured by such Security are satisfied. The amount of such reduction shall equal the lesser of the cost or value of the obligation satisfied.

15. Responsibility of Costs.

- A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development itself, including but not limited to legal, planning, engineering and inspection expenses incurred in connection with approval and acceptance of the development, the preparation of this Contract and all costs and expenses incurred by the city in monitoring and inspecting the progression of the development.
- B. The Developer shall hold the City and its officers, employees and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from development approval, construction and operation, except for such damages or costs resulting from the gross negligence, intentional misconduct or intentional violation of this Contract by the City. Except as limited by the preceding sentence, the Developer shall indemnify the City and its officers and employees for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney and other consulting fees.
- C. The Developer shall reimburse the City for reasonable costs incurred in the enforcement of this Contract, including engineering, building official, planning and attorney's fees.
- D. The Developer shall pay in full all bills submitted to it by the City for obligations properly incurred under this Contract within thirty (30) days after receipt. If the bills are not paid on time, the City may halt all development work and construction until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of eight (8) percent per year.
- E. In addition to the charges referred to herein, other charges and special assessments may be imposed such as but not limited to building permit fees, provided, however, that the City shall not

Attachment E

impose any charges or assessments for improvements or work to be performed by the City at its costs pursuant to this Contract.

16. Events of Default.

- A. Events of Default Defined. This following shall be "Events of Default" under this Contract.
 - 1. Failure by the Developer to pay when due amounts required to be paid under any provision of this Contract.
 - 2. Failure by the Developer to observe and substantially perform any covenant, condition, obligation on its part to be observed or performed hereunder.
- B. Remedies of Default. Whenever any Event of Default occurs and the Developer fails to cure such default within (1) five (5) days after notice of a monetary default by the City, or (2) fifteen (15) days after notice by the city of a non-monetary default, unless during such period Developer commences and works diligently to complete a cure of such default, or (3) in the case of an emergency, such shorter period of time as may be reasonable under all of the circumstances, the City may, in addition to any other remedies or rights specifically given the City under this Contract, take any one or more of the following actions:
 - 1. Perform or hire a third party to perform for the account of the Developer any obligation of the Developer. The Developer shall promptly reimburse the City for any expense incurred by the City. This Contract is a license for the City to act, and it shall not be necessary for the City to seek a Court order for permission to enter the Property or act in accordance with this Contract. When the City does any work, the City may, in addition to its other remedies, assess the cost in whole or in part.
 - 2. Withhold approval of any permit with respect to the Property and plat, including building permits for the Property.
 - 3. Require the Developer to discontinue work on the Property until such time as the Event of Default shall have been cured.

Attachment E

4. Assess against the Property any costs incurred by the City and not theretofore reimbursed by the Developer.
5. Cancel and terminate any conditional use permits granted to the Developer pursuant to this Contract.

17. Conformance with Laws. The Developer shall comply with the terms of this Contract and all local, state and federal laws and regulations applicable to the development and Property.

The Developer represents to the City that to the best of its knowledge that the development is not of "metropolitan significance" and that an environmental impact statement is not required. If the City or another governmental entity or agency determines that such a review is needed, however, the Developer shall prepare it in compliance with legal requirements so issued from said agency. The Developer shall reimburse the City for all expenses, including staff time and attorney's fees, that the City necessarily incurs in assisting in the preparation of the review.

18. Miscellaneous.

- A. The Developer represents to the City that the development complies with all county, metropolitan, state and federal laws and regulations, and that Developer has no knowledge of any violations by the development or Developer of Subdivision Ordinances, Zoning Ordinances, and environmental regulations. If the City determines that the development does not comply, the City may, at its option, refuse to allow construction or preliminary work in the development until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.
- B. Only the Developer shall have recourse against the City under this Contract.
- C. If any portion, section, sub-section, sentence, clause, paragraph or phrase of this Contract is for any reason held invalid, such decision shall not affect the validity of the remaining portions of this Contract.
- D. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. No building permit or certificate of

Attachment E

occupancy shall be issued which conflicts with the requirements of this Contract, and any such permit or certificate which does so conflict shall be void. The City's failure to promptly take legal action to enforce this Contract shall not be a waiver or release.

- E. Developer and its assignees are liable under this Contract. The Developer may not assign this Contract without written consent of the City Council prior to issuance of the Certificate of Completion described below. This Contract shall run with the land and may be recorded against the title to the property. After the Developer has completed the work required on it under this Contract, at the Developer's request, the City will execute and deliver to the Developer a certificate of completion in recordable form evidencing performance by Developer of its obligations hereunder, subject to (1) any representation or warranties which may be in effect subsequent to the date of completion, and (2) subject to the Developer's obligations to retain the improvements in the form described by the plans referenced herein. Any obligations imposed by this Contract not certified as having been satisfied in such certificate of completion, and all warranties and presentations of the Developer, shall remain in the ongoing obligation of the Developer and its successors or assigns.
- F. Each right, power or remedy herein conferred upon either party is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to such party at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient to the party having such right, power and remedy and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy.
- G. The Developer shall begin actual construction of Phase 1 according to plans approved by the City, on or before one year from the date hereof. The Developer shall complete construction of Phase 1 no later than fifteen (15) months from the date that the building permit is issued for construction of Phase 1. If Developer fails for any reason to satisfy the deadlines provided for by this Section, then such failure shall constitute an "Event of Default" hereunder.

Attachment E

19. Notices. Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees or agents, or mailed to the Developer by certified or registered mail at the following address: _____

Notices to the City shall be in writing and shall be either hand delivered to the City Manager, or mailed to the City by registered or certified mail in care of the City Manager at the following address: Wayzata City Hall, 600 Rice Street, Wayzata, Minnesota 55391.

CITY OF WAYZATA

By _____

Robert Gisvold, Mayor

By _____

Allan Orsen, City Manager

WAYZATA COMMUNITY CHURCH

By _____

Its Moderator 7/8/93

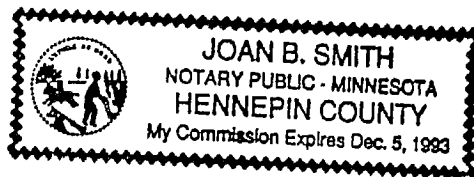
By _____

Its Chr. Trustees 7/8/93

STATE OF MINNESOTA)
) SS.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this 8th day of July, 1993, by Robert Gisvold and Allan Orsen, respectively the Mayor and City Manager of the City of Wayzata, a Minnesota municipal corporation, on behalf of the corporation.

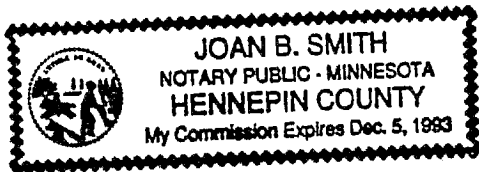
Notary Public



Attachment E

STATE OF MINNESOTA)
) SS.
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me
this 8th day of July, 1993, by Robert G. West
and Gallie Arner, respectively the Moderator
and Chair, Trustees of the Wayzata Community Church,
a MN corporation, on behalf of the corporation.



Joan B. Smith
Notary Public

Exhibit A: Legal description of property
Exhibits B-T and W: As set forth in paragraph 2

THIS INSTRUMENT DRAFTED BY:

BEST & FLANAGAN (PEK)
3500 IDS Center
80 South Eighth Street
Minneapolis, MN 55402-2113
(612) 339-7121

7475K

**WAYZATA PLANNING COMMISSION
MEETING MINUTES
JUNE 2, 2014**

AGENDA ITEM 1. Call to Order and Roll Call.

Chair Gonzalez called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Gonzalez, Vanderheyden, Pearson, Tyacke, Ramy, Gnos and Iverson. City Planner Gadow was also present.

AGENDA ITEM 2. Regular Agenda Public Hearing Items:

a. 125 Wayzata Blvd. E. – Wayzata Community Church

I. Amendment to Planned Unit Development (PUD)

II. Project Design Review

City Planner Gadow stated the Comprehensive Plan guides this property for Institutional Public and as part of the 1993 project approval the property was rezoned to PUD District. The existing Wayzata Community Church building is a one and two story building with a 51,815 square-foot building footprint. The Project proposes to add 5,281 square feet for a total of 127,598 square feet. The Church is accessed off Wayzata Boulevard and Ferndale Road W. The Project proposes to reconfigure the parking lot and access to provide better circulation with the site. The existing south drive on Ferndale would be shifted farther south and be a one-way into the site. The Church is proposing a two (2) phased development with Phase 1 starting this year if approved and Phase 2 to be completed within five (5) years as funding allows. As part of Phase 1 there would be some bituminous surface removed to make room for the expansions. There would also be some tree removal and tree preservation. Phase 2 would remove additional parking to assist with complete the reconfiguration of the parking lot. The bulk of the work would be done during Phase 1. The trees that are removed would be replaced resulting in a net gain of trees and shrubs for the total project. There would also be additional berms and landscaping along Wayzata Boulevard to keep headlights from shining into the homes across the street. Staff did a design review of the proposal and the deviations that would need to approved are the percent of accent materials is more than 10% fiber cement and surface parking/front yard parking. He provided renderings showing the proposed project. The architect is proposing to match the existing materials and colors.

Mr. Chip Lindeke, Rafferty Rafferty Tollefson Lindeke Architects, 278 E. 7th Street, St. Paul, stated they have worked with the Church throughout all of development phases. He stated this project includes four (4) additions to the building; a new entrance canopy, a 14-foot addition to the Chapel, an entry vestibule to the Chapel, converting the interior of the building from a 1.5 story to a full 2 story building but would be the same height as other parts of the building. There would also be interior mechanical maintenance and exterior improvements.

Commissioner Vanderheyden asked if the addition of the half story would make any changes to the south wall distance to the street.

1
2 Mr. Lindeke stated the wall was not being extended any further south. They are extending
3 upward from the existing walls.
4

5 Commissioner Vanderheyden stated one of the issues is the parking in the front of the building,
6 along Wayzata Boulevard. He asked if the current distance in the parking bubble to Wayzata
7 Boulevard would be greater or lesser in the proposed Project.
8

9 Mr. Larry Walker, Louckcs and Associates, 365 E. Kellogg Blvd., St. Paul, stated it is proposed
10 to be an average of 10 feet closer to Wayzata Boulevard. He stated a goal of the first phase is to
11 make the south entry of the Church more accessible and more inviting.
12

13 Commissioner Vanderheyden asked what the height would be for the hedge that is planned for
14 the south end.
15

16 Mr. Walker stated at the time of install the hedge would be about 2 feet and would be maintained
17 at a 3.5-4-foot height over time. This will screen the headlights. On the west end of the parking
18 area there is a natural berm that enhances the screening and on the east end the parking area
19 slopes downward.
20

21 Commissioner Iverson asked what the Alpine White hedge would look like in the winter.
22

23 Mr. Walker stated it is a deciduous plant and would be a dense branching without leaves in the
24 winter.
25

26 Commissioner Vanderheyden asked if the lighting for the parking lot would be downcast and
27 where they would be placed.
28

29 City Planner Gadow stated this would be a topic for discussion. The Applicant was looking at
30 this particular design to match the character of the building. They did include a photometric plan
31 as part of the application and it appeared that the lighting would remain on the Applicants
32 property.
33

34 Commissioner Pearson asked if there were pavers under the proposed canopy and in front of the
35 Chapel.
36

37 Mr. Walker stated this has not been determined but pavers are a possibility.
38

39 Commissioner Tyacke stated there are three (3) monument signs (two (2) on Ferndale Road and
40 one (1) on Wayzata Blvd.) He asked if these would be added during Phase 1 or Phase 2. He also
41 asked if these signs would require a permit under the Ordinance.
42
43
44

45 Mr. Walker explained the sign on Wayzata Blvd. would be part of Phase 1 and the signs on
46 Ferndale Road would be part of Phase 2.

1
2 City Planner Gadow explained the City requests the signage material as part of the overall
3 project package to be reviewed. They do not have the monument sign designed at this time so
4 they were not able to submit it as part of the package. If this application moves forward the
5 solution would be once they submit the monument sign permits they would be reviewed by the
6 Planning Commission and City Council and if it is approved then a permit would be granted
7 administratively.

8
9 Commissioner Tyacke asked what proof of parking stalls are.

10
11 Mr. Walker explained these are spaces that can be added in the future or installed as part of
12 Phase 1. The proof of parking shows there are five (5) additional spaces that could be added in
13 this location.

14
15 Commissioner Tyacke asked if there would be any changes made to the stairway going to the
16 lower parking on the east and if there would be lighting in this parking area.

17
18 Mr. Walker stated lighting would be added but the stairs are expected to remain the same. There
19 are no plans at this time to add lighting to the parking area on the east side. The existing lighting
20 has been sufficient but this can be reviewed if the Planning Commission would like. When this
21 parking area was constructed in 1992 there was a lighting plan done to create uniform
22 illumination throughout the parking lot and there has not been any communication that it is not
23 sufficient.

24
25 Commissioner Tyacke asked if there had been any requirements in the lease with the school to
26 have lighting for the east portion of the parking lot.

27
28 City Planner Gadow stated he did not recall seeing anything pertaining to lighting in the lease
29 agreement but he would look into this.

30
31 Commissioner Tyacke stated the survey noted the lease agreement had not been recorded yet.

32
33 City Planner Gadow stated this is something that can be added as a condition of approval.

34
35 Commissioner Ramy stated the rendering showed a paver or stamped concrete at the entry and
36 this would be more aesthetically pleasing. The Church currently uses the grassy area along
37 Wayzata Blvd. for events. He asked if there were any plans to enhance this area.

38
39 Mr. Walker stated this area is being designed to host the events that are currently taking place in
40 this area. They are currently working with the Church to meet their design needs for this area.

41
42 Chair Gonzalez stated the list of trees provided by the applicant does not appear to comply with
43 the City's recent move to keep plantings native.

44
45 Mr. Walker stated the majority of the trees have native origins.
46

1 Chair Gonzalez asked if the Applicant had considered using evergreens for the hedge to provide
2 a year round screening.

3
4 Mr. Walker stated they have used evergreens for this type of application but the winters are
5 tough on the evergreens, they are difficult to maintain, and it is difficult to have evergreen
6 withstand the salt from the roads and parking. The dense branching of the alpine current would
7 provide satisfactory screening in the winter months.

8
9 Commissioner Vanderheyden stated Section 4, page 11, of the Staff Report, the applicant's
10 response to potential impacts to the force main was "the consultant team will avoid adverse
11 impacts on the line". He asked what this means in means of binding protection.

12
13 City Gadow stated this is acknowledgement that the line is there and they would make all best
14 efforts not to impact it. If this moves forward the Applicant would be required to coordinate any
15 of the site work with the Utility Superintendent and the City Engineer during construction to
16 ensure this would not be impacted.

17
18 Commissioner Vanderheyden asked if there were any concerns about the existing storm line out
19 of the north side of the property freezing this winter.

20
21 City Planner Gadow stated this is something the Utility Superintendent wanted to point out for
22 the development team.

23
24 Commissioner Vanderheyden stated page 12 of the Staff Report, broadly references the catch
25 basin and the Storm-Tech system and this is supported by Attachment D "Stormwater Plan". He
26 the last page of Attachment D pertains to the Storm-Tech system itself. He asked if this system
27 would be going into the northwest corner of the parking lot ad if the drawing provided is to scale
28 with a 12-inch line going into a bed of 12-inch lines.

29
30 Mr. Walker stated the Storm-Tech system would be located in the northwest corner of the
31 parking lot and the bed of pipes is larger than 12-inches. This system is designed for the runoff
32 from both phases of the development.

33
34 Commissioner Vanderheyden asked if the cubic feet per second of runoff from this project upon
35 completion would be slightly less than what is coming off the property currently. He asked if the
36 capacity would be enough to accommodate the increased volume from the increased hard surface
37 area.

38
39 City Planner Gadow stated the additional volume would be accommodated by the Storm-Tech
40 system that would be installed.

41
42 Chair Gonzalez asked if there were concerns about the gravity sewer line for the Church and
43 potential impacts from the project.

1 City Planner Gadow stated the Utility Superintendent just wanted to be sure the Applicant was
2 aware of the gravity sewer line to be sure the design team was aware of it before they got into
3 construction phase so they can plan around it.

4
5 Chair Gonzalez asked if the City received an erosion control plan with the application.

6
7 City Planner Gadow stated it had been included. The City would require erosion control
8 measures to be installed prior to construction starting.

9
10 Commissioner Pearson stated the PUD should be consistent with the City's Comprehensive Plan
11 and he did not see any areas that were not consistent with the Comp Plan. He asked if there had
12 been areas of concern with consistency.

13
14 City Planner Gadow stated he was not aware of any concerns. This property has already been
15 guided for this type of institutional and religious use. The reason for the PUD in 1993 was to
16 provide the City with flexibility in doing a phased construction.

17
18 Commissioner Tyacke asked if the City Engineer was familiar with the Storm-Tech system and
19 if there were any special maintenance requirements for this system.

20
21 City Planner Gadow stated the City engineer was familiar with the system and he is not aware of
22 any special maintenance requirements. He stated he would check into this and respond back to
23 the Planning Commission.

24
25 Commissioner Tyacke stated on page 10, number 11, references the maximum building height.
26 He asked how this would be interpreted and applied to this application since the building was
27 over the maximum height of 35 feet.

28
29 City Planner Gadow clarified the way this is interpreted is as part of the original PUD they have
30 a Conditional Use Permit (CUP) to go above the 35 feet and this would be the governing
31 provision in this application.

32
33 Commissioner Gnos asked what the timeline would be for Phase 1.

34
35 Mr. Lindeke stated they are estimating about 12 months of construction and they would like to
36 start this year.

37
38 Chair Gonzalez asked about the materials being used because some of the material deviate from
39 the design standards.

40
41 Mr. Lindeke stated the biggest deviation is the trim. A lot of the existing building has painted
42 wood trim and this has been rotting and they have not been able to maintain it. During past
43 expansion phases they have used an aluminum material and they would like to continue using
44 this with this expansion to keep the building look consistent. They would also like to use the
45 same baluster material at the base of the steeple as they had used in past construction phases and

1 a fiber cement for the columns at the entrance. He provided samples for the Planning
2 Commission.

3
4 Commissioner Tyacke asked what structural problems there would be if one of the fiber cement
5 columns were to be hit by a car.

6
7 Mr. Lindeke stated these columns would be decorative only and would not provide any structural
8 support.

9
10 Chair Gonzalez asked if the Planning Commission what findings they could use to approve a
11 deviation of the material.

12
13 City Planner Gadow stated the Planning Commission could approve based on the material being
14 maintenance free and matching existing materials. These materials also lead to a better project.

15
16 Commissioner Vanderheyden asked if the new Chapel would match the existing brick.

17
18 Mr. Lindeke stated the intention was to find the same brick product that was used for the original
19 Chapel construction. They would like to keep the spirit of the current buildings.

20
21 Commissioner Vanderheyden asked if the new cupola would be the same height as the existing
22 cupola.

23
24 Mr. Lindeke stated there is no reason to go any higher than the existing cupola.

25
26 Commissioner Iverson asked if the Applicant had done any research to find a shrub that would
27 provide better year round screening and be tolerant of the salt.

28
29 Mr. Walker stated they had researched evergreen products in the past and they could do
30 additional research if needed.

31
32 Commissioner Iverson asked where they planned to put snow during the winter.

33
34 Mr. Walker stated there are spaces on the west and along the drive. There may be some snow on
35 the screening shrubs. Evergreens would be more susceptible to winter kill and salt damage than
36 the proposed shrubs. Covering evergreen with burlap helps with winter burn but may not be
37 effective for keeping the salt off them.

38
39 Commissioner Iverson stated she would like to see more research on alternatives to the proposed
40 alpine current including evergreens.

41
42 Mr. Walker suggested using evergreens on the west end of the parking lot because this is more
43 distant from the parking and the salt. He stated additional research would be done.

1 Chair Gonzalez stated one of the design standard requirements for landscaping is to have vines
2 on any large walls, window boxes and hanging baskets. She asked if any benches would be
3 provided.

4
5 Mr. Walker stated they intend to install benches and there are some on the site currently. The
6 Church is considering the long term maintenance of the building and property with the materials
7 and landscaping they are proposing. Excessive landscaping would be difficult for the Church to
8 maintain.

9
10 Commissioner Ramy asked if the proposed hedge created more of a visual screening than what
11 currently exists.

12
13 Mr. Walker stated it does provide better screening than what is currently in place.

14
15 Commissioner Ramy asked if the height of the berm could be increased to provide additional
16 screening.

17
18 Chair Gonzalez stated the Ordinance requires either a solid wall or a dense hedge between 3-4
19 feet in height.

20
21 City Planner Gadow pointed out that the Ordinance was designed more for commercial spaces
22 and business corridors.

23
24 Mr. Walker stated the berm height was not increased because of the existing trees.

25
26 Commissioner Iverson suggested using snow fencing to protect the new hedge for the first
27 couple of years.

28
29 Mr. Dick Miners, Co-Chair Capital Campaign at Wayzata Community Church, stated fencing is
30 put in every year for the Church rummage sale and the new hedge would be included in this
31 fencing.

32
33 Commissioner Tyack stated there are storage containers placed along Wayzata Blvd during the
34 Church rummage sale. He asked if it would be possible to put some these in the back so they
35 were not visible from Wayzata Blvd.

36
37 Mr. Miners stated this could be looked into.

38
39 Chair Gonzalez opened the public hearing at 8:02 p.m.

40
41 There being no public input Chair Gonzalez closed the public hearing at 8:03 p.m.

42
43 Commissioner Gnos expressed some concern about the hedge along Wayzata Blvd. He would
44 also like to see additional research for covering during the winter.

1 Commissioner Iverson stated she understands the need to move away from using wood as accent
2 material. She would like to have more information on the Storm-Tech system to ensure the City
3 is comfortable approving it. She would also like to see additional research for alternatives to the
4 alpine current hedge.

5
6 Commissioner Tyacke stated he is concerned about the lighting in the parking lot, the stairway,
7 and the screening hedge.

8
9 Commissioner Pearson supports the project.

10
11 Commissioner Vanderheyden is encouraged the Church is making this investment and supports
12 the project and the deviations required.

13
14 Chair Gonzalez stated she would also recommend modification of the PUD and the deviation
15 requests. There are a few conditions that should be looked at including the registration of the
16 parking agreement with the school and they address the comments from City Staff. She would
17 also like to add a condition that all lighting on the site is downcast.

18
19 Commissioner Ramy stated there is existing lighting on the site that is not downcast.

20
21 Commissioner Vanderheyden stated a photometric plan had been submitted.

22
23 City Planner Gadow reviewed the photometric plan and stated if there were any questions this is
24 something that Staff can continue to work with the Applicant on.

25
26 Chair Gonzalez stated she is only concerned with the lights that would affect the neighboring
27 residence.

28
29 Commissioner Vanderheyden stated the intent of the Ordinance is to limit light on the neighbors
30 and according to the photometric study by the time you get to the middle of Wayzata Blvd the
31 light is at zero.

32
33 Commissioner Ramy stated the light fixtures will not have an impact on the neighbors and is
34 aesthetically pleasing.

35
36 Mr. Lindeke stated he would work with Staff to meet the City's requirements.

37
38 Commissioner Vanderheyden made a motion seconded by Commissioner Iverson to recommend
39 approval for the Wayzata Community Church application amendment to the PUD and the project
40 design as submitted with the following conditions: recording of the lease with the school, City
41 Staff be affirmed with the drainage system and drainage plan and described in more detail for the
42 City Council, the deviations in materials are acceptable, and have the Applicant look at
43 alternatives to the alpine currant hedge proposed. The motion carried unanimously.

44
45 City Planner Gadow stated this could be in front of the City Council at their June 17 meeting.

1 **b. 312 Hampton Street – Daniel and Julie Vanderheyden**

2 **I. Redevelopment Conditional Use Permit**

3 **II. Shoreland Conditional Use Permit (CUP)**

4 **III. Front Yard and Side Yard Variances**

5 Commissioner Vanderheyden recused himself from the discussions and left the meeting at 8:17
6 p.m.

7
8 City Planner Gadow stated the Applicant is requesting approvals to construct additions onto a
9 pre-existing non-conforming residential house. The project includes adding a ½-story to an
10 existing 1-story, adding a front porch, adding a new addition to side and rear, and adding a new
11 deck onto the rear of the house. The zoning requests included in the application are a Shoreland
12 Conditional Use Permit (CUP) for hardcover above 25% with stormwater mitigation, a CUP to
13 redevelop a legal non-conforming lot, a variance from the front yard setback, and a variance
14 from the side yard setback. The property falls within the Shoreland Overlay District, which has
15 a hardcover limit of 25%. The property, as it exists currently has 42.5% hardcover, which is a
16 pre-existing non-conformity. The Applicant is proposing to add a cistern tank to capture the rain
17 water from the existing 492 square-foot garage on the property. Capturing the water from the
18 garage would reduce the hardcover on the property to 36.6%, including the proposed additions.
19 The existing residential structure has an existing wood front porch that is only 1.6 feet from the
20 front property line, as well as a substantial portion of the existing residence that is in the front
21 yard setback. The Applicant is proposing to remove the existing non-conforming porch and
22 install a new porch at the existing 1.6-foot front yard setback. The existing structure was also
23 built into the side yard setback and has a side yard setback of 1.6 feet at the closest point. The
24 Applicant is proposing to add a mudroom where the existing non-conforming deck is located, so
25 the non-conformity would not be increased. A proposed new deck would be located to the south
26 in a location that meets the required 10-foot setback. The existing residence is a 1-story
27 structure with an existing height of 18 feet 6 inches to the peak of the roof. The Applicant is
28 proposing to add an additional half story, which would bring the total height to 30 feet at the
29 peak. The modification in roof line would be included in the setback variance requests.

30
31 Commissioner Ramy asked if the Commission would have to approve the non-conformity even
32 though it currently exists.

33
34 City Planner Gadow stated the Applicant is adding volume vertically to the front deck and the
35 addition of a half story and this triggers the need for a variance approval.

36
37 Commissioner Iverson stated the Staff Report states all projects shall be subject to the review of
38 the Minnehaha Creek Watershed District. She asked if this had occurred or if it would be
39 necessary for this project.

40
41 City Planner Gadow stated the Minnehaha Creek Watershed District does not typically review
42 single-family residential projects that fall within the Shoreland District.

43
44 Commissioner Iverson asked if Staff had reviewed the cistern tank proposal for mitigation.

45
46 City Planner Gadow stated the City Engineer had discussed this system with the Applicants.

1
2 Commissioner Tyacke asked if there were any historical significance in the neighborhood the
3 Planning Commission should be aware of since the home at 308 Hampton has been designated a
4 “Centennial House” by the Preservation Heritage Board.

5
6 City Planner Gadow stated there would not be and the Historic Preservation Ordinance is setup
7 as a voluntary opt in by the property owner.

8
9 Commissioner Tyacke asked if the gravel material on the existing driveway would be changed as
10 part of the project and if there would be a condition in the permit that if the applicant were to put
11 a hard surface on the driveway they would have to come back to the City for review of the
12 impervious surface requirement.

13
14 City Planner Gadow clarified if the applicants maintain the existing square footage of the
15 driveway they would not be required to have it reviewed by the City but if they were to expand
16 the area of the driveway then they would.

17
18 Commissioner Tyacke asked if there would be any trees removed from the property as part of the
19 project.

20
21 Mr. Dan Vanderheyden, 312 Hampton Street, Wayzata, stated there were no plans to remove any
22 trees.

23
24 Chair Gonzalez asked if gravel surfaces were considered pervious.

25
26 City Planner Gadow clarified gravel surfaces are considered impervious. The City would work
27 with the applicant to potentially change this gravel driveway to asphalt in the future.

28
29 Chair Gonzalez asked if the applicants had considered other mitigating measures such as rain
30 gardens or rain barrels.

31
32 Mr. Vanderheyden stated the City Engineer had discussed rain gardens and if this is done it
33 would be towards the back of the property. The driveway does occupy a large portion of the
34 property and they have looked at products that may offer some pervious capability. Phase 1 of
35 the project is the building and maybe in the next year or so the landscaping and driveway can be
36 looked at. He stated they would continue to work with City Staff on these options.

37
38 Commissioner Iverson asked about parking for the contractors because the road is narrow. She
39 suggested the City also look at this overall as the City has had more construction activity.

40
41 Mr. Vanderheyden stated the front of his driveway had been damaged by snow plows so he
42 would like to pursue options to keep the width of this area consistent with the property to the
43 north so that the road does not narrow there and additional damage is done. During the project
44 they would allow people to park on the back side of their property and this will hold three (3)
45 trucks.

1 City Planner Gadow stated this would be an Ordinance issue not a Zoning Ordinance issue.

2
3 Chair Gonzalez asked if there were other non-conforming lots in this area.

4
5 City Planner Gadow stated there are several that are substandard because when this development
6 was platted the ordinances were different.

7
8 Chair Gonzalez opened the public hearing at 8:38 p.m.

9
10 There being no public input Chair Gonzalez closed the public hearing at 8:39 p.m.

11
12 Commissioner Iverson asked if they could put a condition on contractor parking.

13
14 City Planner Gadow stated they could put in a condition that the applicant work with City Staff
15 regarding contractor parking during construction.

16
17 Chair Gonzalez asked if there would be excavation and if conditions needed to be established to
18 protect the existing trees.

19
20 City Planner Gadow explained this would be a standard item included in the conditions of
21 approval.

22
23 Commissioner Tyacke moved, seconded by Commissioner Ramy to accept and approve: the
24 Shoreland Conditional Use Permit for hardcover above 25% with the condition the cistern tank is
25 installed, the Conditional Use Permit to redevelop a legal non-conforming lot due to practical
26 difficulties that have been demonstrated, a variance from the front yard setback based on the
27 existing setback not being exceeded, and a variance from the side yard setback. The motion
28 carried unanimously.

29
30 City Planner Gadow stated this would go to the City Council June 17.

31
32 **AGENDA ITEM 4. Other Items.**

33
34 **a. Review of Development Activities**

35 City Planner Gadow stated the Planning Commission agenda for June 16 tentatively includes a
36 review of a 5 lot subdivision on Central Avenue and Shoreland Conditional Use Permit for 420
37 Rice Street. The Planning Commission is invited to attend a planting event on June 7 from 8:30
38 a.m. to 12:30 p.m. The Great River Greening Organization has provided the City with grant
39 money for native land restoration.

40
41 Commissioner Ramy reported on the City Council meeting including the Heritage Preservation
42 Board award and the approval of 520 Ferndale redevelopment project. He asked if the Planning
43 Commission would be involved in the approval of the concession stand.

44
45 City Planner Gadow explained the City has been working with a business owner to rehab the
46 existing City structure by the beach to potentially turn a portion of it into a concession area. This

1 would not be changing the building design so it would not trigger a design review by the
2 Planning Commission.

3
4 **b. Other Items**

5 Chair Gonzalez stated the Trapper's Cabin will be located at Shaver Park. She asked for a
6 volunteer to attend the next Heritage Preservation Board meeting on June 10.

7
8 City Planner Gadow stated the Heritage Preservation Board has a Cemetery Stroll on Saturday
9 June 7.

10
11 Commissioner Pearson volunteered to attend the HPB meeting on June 10.

12
13 Commissioner Iverson asked what was going on by the beach at the water pumping station.

14
15 City Planner Gadow explained this was a Met Council structure and he was not sure what they
16 were doing to it. The City is working with Three Rivers to accommodate the construction
17 parking.

18
19 **AGENDA ITEM 5. Adjournment.**

20 There being no further business, Commissioner Pearson made a motion, seconded by
21 Commissioner Iverson, to adjourn the meeting. The motion passed unanimously.

22
23 The meeting was adjourned at 8:57 p.m.

24
25 Respectfully submitted,

26
27
28 Tina Borg
29 *TimeSaver Off Site Secretarial, Inc.*

DRAFT RESOLUTION NO. 16-2014

**RESOLUTION APPROVING PUD AMENDMENT, PROJECT DESIGN, AND SITE
PLAN FOR 125 WAYZATA BLVD E.**

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

- 1.1 Project. The Wayzata Community Church (the “Applicant”) has submitted an application (the “Application”) for approval of a Amendment to an existing Planned Unit Development (PUD) (the “PUD Amendment”) and Project Design Review for modifications to the existing church facility (the “Design Review” OR “Project Design”), at 125 Wayzata Blvd E (the “Property”).

The Applicant’s proposed design modifications would add 5,281 gross SF of adding space to the facility, including an addition to an existing chapel and a 2nd story addition on an interior portion of the building. The Project is proposed for two phases, with Phase 1 to commence in 2014, and Phase 2 to be completed within five (5) years as funding allows.

- 1.2 Application Requests. As part of the Application, the Applicant is requesting approval of the following items:

- A. Amendment to existing PUD to implement a proposed expansion of the Property under Section 801.33.9.
- B. Project Design Review under Section 801.09.
- C. Site Plan Review under Section 801.22.

- 1.3 Legal Description. The address, property identification number and owners of the property included in the Application (collectively, the “Property”) are:

125 Wayzata Blvd E	06-117-22-20-0006	Wayzata Community Church
--------------------	-------------------	--------------------------

- 1.4 Land Use. The land use designations for the Property are:

Zoning:	Planned Unit Development (PUD)
Comp Plan:	Institutional/Public
Design District:	Wayzata Blvd Design District

Total lot size:	262,534 SF or 6.03 acres
-----------------	--------------------------

- 1.5 PUD Agreement. The Property is encumbered by a PUD Development Agreement that was entered into in 1993 between the Applicant and the City (Attachment E), which requires an amendment to allow the proposed expansion Project.
- 1.6 Notice. Notice of a public hearing on the Application at the June 2, 2014 Planning Commission Meeting was published in the *Sun Sailor* on May 22, 2014. A copy of the notice was mailed to all property owners located within 350 feet of the Property on May 22, 2014.
- 1.7 Planning Commission Action. A Public Hearing on the Application was held at the Planning Commission's June 2, 2014 meeting at which no individuals spoke during the hearing. The Planning Commission voted seven (7) in favor and zero (0) opposed to recommend approval of the Application with conditions to the City Council.

Section 2. STANDARDS

2.1 PUD Amendment.

- A. Application Procedures. Any deviation or modification from the terms or conditions of an approved PUD permit or any alteration in a project for which a PUD permit has been approved shall require an amendment of the original permit. An application for amendment of the original PUD permit specifying the proposed variance or alteration shall be submitted to the City, together with a fee established by City Council resolution and such information as is required by the City or as the applicant deems necessary to fully explain his application. Should the applicant request an amendment of a PUD permit to erect an additional building or buildings, the applicant fee therefor shall be established by City Council resolution. In either case, the applicant also shall pay, as an additional fee, any consulting expenses which are incurred by the City in review of the application. The same application and hearing procedure for an amendment of a PUD permit shall be followed as was followed with respect to the applicant's Concept Plan, as outlined in Section 801.33.5.
- B. Action by the Planning Commission and City Council. The same review procedure by the Planning Commission and City Council shall be followed for an amendment of a PUD permit as was followed with respect to the applicant's Concept Plan, outlined in Section 801.33.5 and 801.33.6 of the Zoning Ordinance. The affirmative majority vote (3 of 5) of the City Council shall be required for approval of an amendment of a PUD permit.

- C. Council Discretion. If the Council determines that the proposed PUD project will not be detrimental to the health, safety and welfare of residents of the community and the surrounding area and that the project does conform with the overall intent and purpose of Section 33 of the Zoning Ordinance, it may approve the PUD, although it shall not be required to do so. Section 801.33.2.A.
- D. Intent and Purpose of PUDs. The PUD process, outlined in Section 801.33 of the Zoning Ordinance, allows deviation from the strict provisions of the Zoning Ordinance related to setbacks, lot area, width and depth, yards, etc., for the purpose of encouraging:
1. Innovations in development to the end that the growing demands for all styles of economic expansion may be met by greater variety in type, design, and placement of structures and by the conservation and more efficient use of land in such developments.
 2. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.
 3. More convenience in location and design of development and service facilities.
 4. The preservation and enhancement of desirable site characteristics such as natural topography and geologic features and the prevention of soil erosion.
 5. A creative use of land and related physical development which allows a phased and orderly development and use pattern.
 6. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.
 7. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan. (PUD is not intended as a means to vary applicable planning and zoning principles.)
 8. A more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City.
- E. General Standards. Section 801.33.2.A of the Zoning Ordinance sets forth the general standards for review of any PUD application. These are:

1. Health Safety and Welfare; Intent and Purpose of PUDs. In reviewing the PUD application, the Council shall consider comments on the application of those persons appearing before the Council, the report and recommendations of the Planning Commission, the recommendations on design and any staff report on the application. The Council also shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the surrounding area and shall evaluate the project's conformance with the overall intent and purpose of Section 33 of the PUD Ordinance.
2. Ownership. Applicant/s must own all of the property to be included in the PUD.
3. Comprehensive Plan Consistency. The PUD project must be consistent with the City's Comprehensive Plan.
4. Sanitary Sewer Plan Consistency. The PUD project must be consistent with the City's Sanitary Sewer Plan.
5. Common Open Space. The PUD project must provide common private or public open space and facilities at least sufficient enough to meet the minimum requirements established in the Comprehensive Plan, and contain provisions to assure the continued operation and maintenance of such.
6. Operating and Maintenance Requirements. Whenever common private or public open space or service facilities are provided within a PUD, the PUD plan must contain provisions to assure the continued operation and maintenance of such open space and service facilities to a predetermined reasonable standard. Common private or public open space and service facilities within a PUD must be placed under the ownership of one of the following, as approved by the City Council: (i) dedicated to the public, where a community-wide use is anticipated, (ii) Landlord control, where only tenant use is anticipated, or (iii) Property Owners Association, provided the conditions of 801.33.2.A.6.c are met.
7. Staging of Public and Common Open Space. When a PUD provides for common private or public open space, and is planned as a staged development over a period of time, the total area of common or public open space or land escrow security in any stage of development shall, at a minimum, bear the same relationship to the total open space to be provided in the entire PUD as the stages or units completed or under development bear to the entire PUD.

8. Density. The PUD project must meet the density standards agreed upon by the applicant and City, which must be consistent with the Comprehensive Plan.
 9. Utilities. All utilities associated with the PUD must be installed underground and meet the utility connection requirements of Section 801.33.2.A.10.
 10. Utility Connections. All utilities associated with proposed PUD must meet the utility connection requirements of Section 801.33.2.A.10.
 11. Roadways. All roadways associated with the PUD must conform to the Design Standards and Wayzata Subdivision Regulations, unless otherwise approved by City Council.
 12. Landscaping. All landscaping associated with the PUD must be according to a detailed plan approved by the City Council. In assessing the plan, the City Council shall consider the natural features of the particular site, the architectural characteristics of the proposed structure and the overall scheme of the PUD plan.
 13. Setbacks. The front, rear and side yard restrictions on the periphery of the Planned Unit Development site at a minimum shall be the same as imposed in the underlying districts, if a PUD conditional use permit, or the previous zoning district, if a PUD District. No building shall be located less than fifteen (15) feet from the back of the curb line along those roadways which are part of the internal street pattern. No building within the PUD project shall be nearer to another building than one-half (1/2) the sum of the building heights of the two (2) buildings. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the allowable setbacks shall be as negotiated and agreed upon between the applicant and the City.
 14. Height. The maximum building height to be considered within a PUD District shall be thirty five (35) feet and three (3) stories, whichever is lesser. There shall be no deviation from the height standards applied within the applicable zoning districts for PUD conditional use permits. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the maximum allowable height and number of floors shall be as negotiated and agreed upon between the applicant and the City.
- F. PUD Agreement. A 1993 PUD Development Agreement encumbers the Property. The City Council would need to approve an amendment to this PUD Agreement in order for the Project to be constructed.

2.2 Design Standards.

- A. The design of all new buildings and exterior improvements to the public side of nonresidential and/or multifamily buildings in Wayzata which clearly alter the appearance of a structure are subject to the review and approval of the Wayzata Planning Commission and City Council. City Code Section 801.09.1.5. The relevant design criteria for the “Wayzata Blvd District” which are applicable to the Project are included in the attached Design Critique (Attachment B). There are two (2) deviations requested from the Design Standards for the new buildings that are a part of the Project:
1. Section 801.09.11.1.G – Percent of Accent Materials – More than 10% Accent Materials on building facades
 2. Section 801.09.16.1 – Surface Parking – Front Yard Parking
- B. With the exception of Section 7 of the Design Standards, a deviation from any section of the Design Standards requires a finding by the City Council (after considering the Planning Commission’s recommendation) that the negative impact of such deviation is outweighed by one or more of the following factors:
1. The extent to which the project advances specific policies and provisions of the City’s Comprehensive Plan.
 2. The extent to which the deviation permits greater conformity with other Standards, policies behind the Standards, or with other Zoning Ordinance standards.
 3. The positive effect of the project on the area in which the project is proposed.
 4. The alleviation of an undue burden, taking into account current leasing, housing and commercial conditions.
 5. The accommodation of future possible uses contemplated by the Design Standards, the Zoning Ordinance or the Comprehensive Plan.
 6. A national, state or local historic designation.
 7. The project is the remodeling of an existing building which largely otherwise conforms to the Design Standards.

2.3 Site Plan.

Site and construction plans must be submitted to and approved by the Building Official prior to the issuance of any building permit. Except in the case of individual single family uses and minor projects, additions or alterations as determined by the Zoning Administrator and all building and site plans as specified by Section 801.09 of this Ordinance shall be subject to review by the Planning Commission and approval by the City Council. All site and construction plans officially submitted to the City shall be treated as a formal agreement between the building contractor and the City. Once approved, no changes, modifications or alterations shall be made to any plan detail, standard or specifications without prior submission of a plan modification request to the Building Official for his review and approval. City Code Section 801.22.2-4.

Section 3. FINDINGS

The City Council of the City of Wayzata hereby confirms and memorializes that the PUD Amendment, Project Design, and Site Plan depicted in the Application and subsequent submittals by the Applicant, if approved with the conditions set forth in this approval resolution, would meet the applicable requirements of Wayzata's Design Standards and Wayzata's Zoning Ordinance, based upon the following findings of fact made on the record (as well as all Application materials, staff reports, public comment presented at the hearing, and the Recommendation of the Planning Commission):

3.1 PUD Amendment.

- A. Intent and Purpose of PUDs. The PUD Amendment (resulting in the "Amended PUD") conforms with the overall intent and purpose of a PUD as outlined in Section 33 of the Zoning Ordinance and Section 2.1 of this Resolution. No public comment was received indicating that the Project would have a negative impact on the adjacent area. Furthermore, the Project would provide additional stormwater mitigation as part of the phase expansion project. The conditions placed on the approval of the Amended PUD in this Resolution are intended to address any potential issues during construction of the phased Project.
- B. General Standards. The Amended PUD, as presented, satisfies all of the fourteen (14) general standards listed in Section 801.33.2.A and in Section 2.1 of this Resolution. The following standards are met:
 - 1. Application Complete. The Application contains all of the information and materials required by or requested pursuant to Section 801.33.5.C.
 - 2. Ownership. All of the property to be included in the Amended PUD is owned by Applicant.

3. Comprehensive Plan. The proposed Amended PUD conforms with the applicable guidance of, and is consistent with the goals of the Comprehensive Plan.
4. Common Space. The Amended PUD would provide sufficient common private or public open space and facilities.
5. Landscaping. Landscaping in the Amended PUD would be according to a detailed plan approved by the City Council.
6. Health, Safety, and Welfare. Provided the recommended conditions of approval are met, the Amended PUD would not have a negative effect on the welfare of residents of the community and the surrounding area.

3.2 Project Design Review.

- A. The Project Design as proposed in the Application meets the criteria of the applicable Design Standards as described in Attachment B, with the exception of the following Design deviations noted in the Design Critique:
 1. Sections 801.09.11.1.A and 801.09.11.1.G – Percent of Accent Materials – More than 10% Accent Material on building facades for the expansion Project.
 2. Section 801.09.18.1– Surface Parking – Front Yard Parking
- B. The negative impact of such deviations is outweighed by the positive effect the Project will have on the area in which it is proposed due to the use of high quality materials and matching the architectural character of the existing structure.

- 3.3 Site Plan. The current Site Plan conforms with the applicable requirements of the Wayzata Zoning Ordinance. As a condition of approval, prior to the issuance of any building permits for the Property, the final Site Plan shall be reviewed and approved by Staff to ensure conformance with the approved PUD Plan.

Section 4. CITY COUNCIL ACTION

Based on the Findings of this Resolution, the City Council takes the following action (failure to comply with any one of the conditions of approval shall result in the revocation of the approval conditioned thereby):

- 4.1 PUD Amendment. The request for approval of the PUD Amendment, as set forth in the Application, is **APPROVED**, subject to the following conditions, which shall be made a part of the PUD Amendment:

- A. Development Agreement Amendment. The Applicant must enter into amendment of the 1993 original development agreement, binding it and all future owners of the Property, addressing matters related to the Project, in form and content acceptable to City Staff and the City Attorney, setting forth the approvals granted in this Resolution along with all applicable conditions.
 - B. Recording of Lease with Wayzata ISD No. 284. The Applicant must record the existing 1992 land lease (the "1992 Lease") with Wayzata Independent School District No. 284, pertaining to a land lease of parking spaces, with the appropriate officials at Hennepin County Office of Recording. The Applicant must also provide the City with an official recorded copy of the 1992 Lease after the recording process has been completed.
 - C. Signage. The Applicant must submit a signage plan for review and approval for the proposed three (3) monument signs prior to installation of the site signage. City Staff will review the sign designs with the Planning Commission and City Council provide to approval of the sign permit.
 - D. Landscape Alternatives. The Applicant must evaluate and consider alternatives to planting Alpine Currant hedges to address concerns regarding car headlights. The Applicant must review their findings on alternatives and any modifications to their Landscape Plan with appropriate City Staff.
 - E. Stormwater and Drainage System. The Applicant must coordinate installation of the proposed stormwater and drainage system with appropriate City Staff, and make any modifications determined necessary by City Staff to ensure proper functioning of the system.
 - F. City Expenses. All expenses of the City of Wayzata related to the review of the Application and Project, including consultant, expert, legal, and planning fees incurred, must be fully reimbursed by the Applicant.
 - G. Other Permits. The Applicant must secure all necessary building, grading or other such permits for construction, and follow all laws and regulations applicable to the Project.
- 4.2 Project Design. The request for approval of the Project Design and requested deviations, as set forth in the Application, and depicted in Attachment A, is hereby **APPROVED** subject to the following conditions:
- A. The PUD Amendment being approved.

4.3 Site Plan. The request for approval of the Site Plan, as set forth in the Application, is hereby **APPROVED** subject to the following conditions:

- A. The PUD Amendment being approved.
- B. That prior to the issuance of any building permits for the Property, the final Site Plan must be reviewed and approved by City Staff to ensure conformance with the approved PUD Plan.

Adopted by the Wayzata City Council this _____ day of June, 2014.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on _____, 2014.

Becky Malone, Deputy City Clerk
SEAL

Attachment A
Applicant Submittals

Attachment B
Staff Design Critique



Planning Report
June 17, 2014
Wayzata City Council Meeting

File Case No: PR 2014-4

Owner: Dan and Julie Vanderheyden

Address of request: 312 Hampton Street

PID number: 05-117-22-33-0029

Prepared By: Bryan Gadow, AICP, City Planner

Project Summary: The Application is for: a Shoreland Conditional Use Permit; A Redevelopment CUP; a Variance from the Front Yard Setback; and a Variance from the Side Yard Setback.

Section 1: Background.

Dan and Julie Vanderheyden (collectively, the “Owner” or “Applicant”) have submitted a development application (the “Application”) requesting approvals to construct additions onto a pre-existing non-conforming residential house at 312 Hampton Street (the “Property”). The project includes adding a one half (1/2) story to an existing one (1) story roofline; adding a new front porch; adding a new addition to side and rear; and adding a new deck onto the rear of the house (collectively, the “Project”).

The zoning requests included in the Application are:

- A Shoreland Conditional Use Permit (CUP) for hardcover above twenty five percent (25%) with stormwater mitigation (the “Shoreland CUP”)
- A Conditional Use Permit (CUP) to redevelop a legal non-conforming lot (Section 801.15.B.6.(a)(i)(b)) (the “Redevelopment CUP”)
- A Variance from the Front Yard Setback (Section 801.55.6.B.1.a) (the “Front Yard Setback Variance”)
- A Variance from the Side Yard Setback (Section 801.55.6.B.1.b) (the “Side Yard Setback Variance”).

1.1 Approval Requests.

The Project includes four (4) approval requests associated with the Application:

A. *CUP for the Redevelopment of a Legal Non-Conforming Lot.*

The Property has a lot area of 6,253 SF, which is below the 9,000 SF lot area minimum in the R-3A District. As the existing lot area is only sixty nine percent (69%) of the required lot area minimum, the Applicant would need approval of a Conditional Use Permit (CUP) to redevelop an existing residential lot which is less than eighty percent (80%) of the underlying zoning district lot area minimum. The Property's lot width (50 ft) is also less than the 60 ft minimum, but is within 80% of the R-3A District minimums.

B. *Shoreland Conditional Use Permit.*

The Property falls within the Shoreland Overlay District, which has a hardcover limit of twenty five percent (25%). The Property, as it exists currently, has 42.5% hardcover, which is a pre-existing non-conformity. The Applicant is proposing add a cistern tank to capture the rain water from the existing 492 SF garage on the Property. Capturing the water from the garage would reduce the hardcover on the Property from an existing 42.5% to 36.6%, inclusive of the proposed additions.

C. *Front Yard Setback Variance.*

The existing residential structure on the Property was built in 1930, has an existing wooden front porch that is only 1.6 ft from the front property line, as well as a substantial portion of the existing residence that is in the front yard setback. Currently, the front yard setback requirement is twenty (20) ft from the front property line. The Applicant is proposing to remove the existing non-conforming porch, and install a new porch at the existing 1.6 ft front yard setback.

D. *Side Yard Setback Variance.*

The existing residential structure was also built into the side yard setback, and has a side yard setback of 1.6 ft at the closest point. The Applicant is proposing to add a mudroom where an existing non-conforming deck is located within the side yard, so that the non-conformity would not be increased. A proposed new deck would be located to the south in a location that meets the required ten (10) ft setback.

The existing residence is a one (1) story structure with an existing height of 18 ft 6 inches to the peak of the roof. The Applicant's are proposing to add an additional half (1/2) story addition, which would bring the total height to 30 ft to the peak. The modification in roof line would be included in the Setback Variance requests, as the existing one story roof is within the front and side yard setbacks.

The proposed ½ story addition would look similar to the example image provided by the Applicant below:

Image 1: Example of Roof Addition



1.2 Relevant Property Information.

Zoning:	R-3A Single and Two Family Residential District
Comp Plan:	Low Density Single Family
Shoreland Overlay:	Property is in a Shoreland Management Overlay District
Total lot size:	6,243 square feet (SF) or 0.14 acres

1.3 Planning Commission Action.

A Public Hearing on the Application was held at the Planning Commission's June 2, 2014 meeting at which no individuals spoke during the hearing. The Planning Commission voted six (6) in favor, zero (0) opposed, and one (1) recusal to recommend approval of the Application with conditions to the City Council. A copy of the Planning Commission's June 2, 2014 meeting minutes is included as Attachment D and a draft Resolution based on their recommendation is included as Attachment E.

Map 1: Existing Property Aerial



1.4 Legal Description.

A copy of the legal description for the subject properties are on file and available for viewing at City Hall. The following properties are included in the project area of the Application:

312 Hampton Street	05-117-22-33-0029	Daniel and Julie Vanderheyden
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1.5 Public Noticing Requirements.

Zoning Ordinance Section 804.14 requires the Planning Commission to hold a public hearing on the Application. The Notice of Public Hearing was published in the Sun Sailor on May 22, 2014. A copy of the Notice of Public Hearing was also mailed to all property owners located within 350 feet of the subject property on May 22, 2014.

Section 2. Summary of Issues.

2.1 Zoning Analysis.

Adjacent property uses are:

Adjacent Property	Zoning	Uses
North	R-3A	Single Family Residences
West	R-3A	Single Family Residences and Multiplex
East	R-3A	Single Family Residences

A comparison of the R-3A Standards and the proposed Project is as follows:

R-3A District	Code Standard	Proposed
Minimum Lot Area	9,000 square feet (SF)	6,243 SF (existing condition)
Minimum Lot Width	60 ft	50 ft (existing condition)
Minimum Lot Depth	100 ft	125.13 ft
Front Yard Setback (min.)	20 ft	1.6 ft (existing); 1.6 ft (proposed)
Side Yard Setback (North)	10 ft	1.6 ft (existing); 1.6 ft (proposed)
Side Yard Setback (South)	10 ft	10 ft
Rear Yard Setback (min.)	20 ft	20 ft
Lot Coverage	30%	20.2% (existing) 22.6% (proposed)
Impervious Surface	25% (within Shoreland District)	42.5% (existing) 36.6% with treatment
Building Height	30 ft to midpoint, 32 ft in R-3A District	30 ft to peak

2.2 Hardcover Calculations.

Based upon staff's analysis of the survey and calculations submitted by the Applicant, the Property has the following proposed hardcover as part of the Project.

Item	Proposed
House	923 SF
Garage	492 SF
Concrete	68 SF
Porch	168 SF
Gravel Driveway	1,115 SF
Hardcover Total	2,766 SF
Hardcover Percent	44.2%
Less Credit for Capturing Water on Garage with Cistern	-492 SF
Revised Hardcover Total	2,274 SF
Revised Hardcover Percent	36.6%

2.3 Stormwater Treatment Methods.

The Shoreland Overlay District has a twenty-five percent (25%) impervious surface limit, however it allows properties to go up to a maximum of seventy-five percent (75%), if appropriate structures and practices are in place for the treatment of stormwater runoff, and if a conditional use permit (CUP) is approved for the Property. In the R-3A Zoning Districts the maximum impervious surface coverage for a property is thirty five percent (35%). The Property has an existing hardcover of 42.5%. Based upon the Applicant's submitted hardcover calculations, the Applicant is proposing to have approximately 44.2% (36.6% with credit for water capture off of existing garage) impervious surface coverage on the Property.

To improve stormwater runoff on the site, the Applicant is proposing to install a 405 gallon Cistern Tank to capture the runoff from the existing 492 SF garage. A Cistern Tank is an underground water receptacle that is connected to a downspout to capture water from a structure. In consultant with the City Engineer, the Applicant is proposing a Cistern Tank that is appropriately sized to capture more than a one inch (1") rain event from the garage. The 1" rain event is the base level standard for runoff treatment that is utilized in the City's Stormwater Management Plan. Installing the Cistern Tank would remove the water runoff from the 492 SF that would be garaged by the existing garage, so the 492 SF of the garage hardcover could be deducted from the Property's hardcover calculations if the Shoreland CUP is approved.

Section 3. Applicable Review Criteria:

3.1 Shoreland Impact Plan and Conditional Use Permit.

Section 801.91.19 requires landowners or developers developing land in the Shoreland District to first submit a conditional use permit application in accordance with Section 801.04 (CUPs) and a Shoreland Impact Plan in accordance with Section 801.91.19A. The purpose of the Shoreland Impact Plan shall be to eliminate and minimize as much as possible potential pollution, erosion and siltation. All conditional use permits for consideration under Section 801.91.19 are subject to the following stipulations:

1. The projects shall be analyzed to determine the impact of impervious surfaces, storm water runoff, floodplain, and water quality implications. Only those projects shall be allowed where the adverse impacts have been mitigated through approved means to the extent possible.
2. Storm water treatment measures including, but not limited to, sediment basins (debris basins), desilting basins or silt traps, installation of debris guards and microsilt basins on storm water inlets, oil skimming devices, etc. shall be required subject to the review of the City Engineer and the Minnehaha Creek Watershed District on projects where applicable.
3. Projects shall be analyzed in terms of provisions for maintenance and enhancement of landscape features, and change in the natural condition of the soil, trees, grade courses and marshes. The vegetative planting plan shall contain trees, when fully mature, that will exceed the building height. The plan shall also minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible. It shall further provide for the relocation or replanting of trees which are proposed to be removed.
4. Projects shall be analyzed in terms of the appearance of the structure when viewed from the lake's surface. Building materials, and color shall be analyzed to determine which facade and roof materials minimize the appearance and blend the structure into the shoreland and vegetation.
5. Building heights shall be analyzed to determine the impact on surrounding structures and views from the lake surface or other shores. Structures shall not be allowed to exceed a height beyond that is allowed by the base zoning district or cannot be screened by landscaping or other design measures.
6. Residential densities on a project basis shall not be allowed to exceed the maximum allowed density of the base zoning district for which the project is proposed. For higher density residential development and planned unit developments, the density shall not be allowed to exceed the density standards as specified in the R-5 District of this Ordinance.

7. Lot coverage on a project basis shall be restricted to the provisions for maximum impervious surface coverage as provided for in this Ordinance.
8. Overall residential densities in the shoreland area shall not exceed the surplus development capacity for residential density, as calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
9. Overall lot coverage in the shoreland area shall not exceed the surplus development capacity for impervious surface coverage calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
10. All projects shall be in conformance with the Stormwater Management Plan for the City of Wayzata, May 1988, as may be amended and/or approved by the City Engineer.
11. All projects shall be in conformance with the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
12. All projects shall be subject to the review of the Minnehaha Creek Watershed District.

In addition to the above conditions, the provisions of Section 801.04.2.F must be considered and satisfactorily met. Section 801.04.2.F requires City Council to consider possible adverse effects of the proposed conditional use. Their judgment shall be based upon (but not limited to) the following factors (Staff's analysis of the review criteria are provided in the *italicized* text):

1. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.

Granting the Shoreland CUP does not contravene any specific policies and provisions of the official City Comprehensive Plan.

2. The proposed use's compatibility with present and future uses of the area.

The proposed single family residential use conforms to present and future land uses in the area. The Property is currently zoned for Low Density Single Family use in the City Comprehensive Plan.

3. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).

The Application includes variance requests for a Shoreland CUP, Redevelopment CUP, a Side Yard Variance, and a Front Yard Setback

Variance. The proposed use meets all other applicable performance standards not noted above.

4. The proposed use's effect on the area in which it is proposed.

The proposed use will not have a negative effect on the area, as it adding additions onto an existing single family residential structure.

5. The proposed use's impact upon property values in the area in which it is developed.

The proposed use will not have a significant impact upon property value in the area in the adjacent Residential Districts.

6. Traffic generated by the proposed use is in relation to capabilities of streets serving the property.

The proposed use will not generate traffic that would have a negative impact on the surrounding area.

7. The proposed use's impact upon existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.

The proposed use will not have a negative impact upon existing public services and facilities including parks, schools, streets, and utilities, and the City's service capacity.

- 3.2 Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the Zoning Ordinance. The Variances requested in the Application are a Lakeshore Setback Variance, a Front Yard Setback Variance, and a Lot Coverage Variance. The variance review criteria are as follows (with Staff's comments included in *italics*):

- A. Variances shall only be permitted when they are:
 - (i) in harmony with the general purposes and intent of this Ordinance; and
 - (ii) consistent with the Comprehensive Plan.

The Property is guided for Low Density Single Family residential use. The Application proposes additions onto an existing single family detached residence on the Property. The City Council should make a finding of fact on whether the variance requests are in harmony with the general purpose and intent of the ordinance and consistent with the Comprehensive Plan.

- B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

The Property includes limiting factors such as a substandard lot area, and the existing structure being built well within the setbacks for the Property, which necessitate the Variance requests. The City Council should make a finding of fact on whether or not the Applicant has established that there are practical difficulties in complying with the Ordinance. The Planning Commission made a finding that the practical difficulties and reasonableness standards have been satisfied.

- C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
- (i) the property owner’s proposal for the property is reasonable but not permitted by this Ordinance;
 - (ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
 - (iii) the variance, if granted, will not alter the essential character of the locality.

The Property is currently guided for single family use, and the Applicant desires to continue that use by constructing modest additions onto an existing single family residence. The City Council should make a finding of fact on whether or not the Project meets the practical difficulties and reasonableness standard. The Planning Commission made a finding that the practical difficulties and reasonableness standards have been satisfied.

- D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

The City Council should make a finding of fact on whether or not economic considerations are the sole reason for the practical difficulties. The Planning Commission has made a finding that economic considerations alone do not constitute the practical difficulties given the existing layout of the Property.

- E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

Not applicable in this case, as the Applicant is not proposing earth sheltered construction.

- F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

The proposed new single family detached house is a permitted use in the R-3A District.

- G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The City Council should determine if there are any applicable conditions that apply to a potential approval of the Variances. Potential conditions of approval are included in draft Resolution 15-2014.

- H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

The Applicant has indicated that the reasons for requesting the variances due to the lack of lot area on the Property and the current location of the existing structure within the required front and side yard setbacks.

- 3.3 Redevelopment CUP Standards. Under Section 801.15.2.B.6(a)(iii) of the Zoning Ordinances, a CUP is required for redevelopment of residential lots of record outside the R-1A District with sanitary sewer where the measurements of such lot's area and frontage width are not within eighty (80) percent of the requirements of the respective district. The criteria for the evaluation of a request for a Conditional Use Permit under Section 801.04.2.F of the Zoning Ordinance are as follows:

The Planning Commission and City Council shall consider the possible adverse effects of a proposed conditional use. Its judgment shall be based upon, but not limited to, the following factors:

1. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
2. The proposed use's compatibility with present and future uses of the area.
3. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).
4. The propose use's effect on the area in which it is proposed.

5. The proposed use's impact upon property values in the area in which it is developed.
6. Traffic generated by the proposed use is in relation to capabilities of streets serving the property.
7. The proposed use's impact upon existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.

Section 4. Action Steps.

After considering the items outlined in this Report, the City Council should pursue one of the following options as an action step:

1. Adopt the draft approval Resolution No. 15-2014 included as Attachment E of this Report.
2. If the Council wishes to significantly modify the Resolution for approval, the Council should direct staff to prepare a revised Resolution for review and adoption at the next Council meeting.
3. If the Council wishes to pursue a denial motion, the Council should direct staff to prepare a revised Resolution reflecting the denial motion for review and adoption at the next Council meeting.

Attachments:

1. Attachment A: Photos of Existing Residence
2. Attachment B: Submitted Plan Set (Included as 11 x 17 sheets)
3. Attachment C: Received Public Comment
4. Attachment D: Planning Commission Meeting Minutes, June 2, 2014
5. Attachment E: Draft Resolution 15-2014

Attachment A: Existing Residence and Site Photos



Front of House- Looking East



SW Corner of Lot

Attachment A: Existing Residence and Site Photos



SW Corner of Existing Structure



SE Corner of Existing Structure – Rear of Structure – Looking West

Attachment A: Existing Residence and Site Photos



Rear Façade of Existing Structure – Looking West



Existing Garage and Rear Yard – Looking East from Existing House

SITE ADDRESS
312 Hampton Street South, Wayzata, Minnesota, 55381

DESCRIPTION OF SUBJECT PROPERTY

The Westerly 125 feet of Lot 18, Block 3, New Wayzata, According to the recorded plat thereof Hennepin County, Minnesota.

NOTES

This survey does not purport to show all underground utilities. The source of information from plans and markings will be combined with observed evidence of utilities to develop a view of those underground utilities. However, the surveyor does not warrant the accuracy of the information shown on this plan. The surveyor is not responsible for any damage to or destruction of any existing or proposed utility facilities. Where additional or more detailed information is required, the client is advised that coordination may be necessary. The contractor shall determine the exact location of any and all existing utilities before commencing work. The contractor shall be fully responsible for any and all damages arising out of this failure to locate and protect all existing utility facilities.
Contact Gopher State ONE CALL at 651-544-0002 for precise locate location of utilities prior to any excavation.
No title commitment was provided or relied upon as to matters of record.

Area Information: Lot Area = 6,253 Sq. Ft. - 0.14 Acres

Existing Handover:

House = 772 sq. ft.

Decks = 243 sq. ft.

Garage = 608 sq. ft.

Total Finished Surface Coverage = 1,575 sq. ft.

Total Coverage = 21.2%

Current zoning and setback information:

Zoning: R-3 A

Primary Building Setbacks: Front Yard - 20 feet

Rear Yard - 20 feet

Side Yard - 10 feet

Accessory Building Setbacks: Front Yard - 20 feet

Rear Yard - 5 feet

Side Yard - 5 feet

Building Height Maximum: 2 Stories not to exceed 32 vertical feet above the Grade Plane measured to the highest roof peak.

*Zoning and Setback information provided by the Planning Department of the City of Wayzata.

Survey coordinate and bearing basis: Assumed

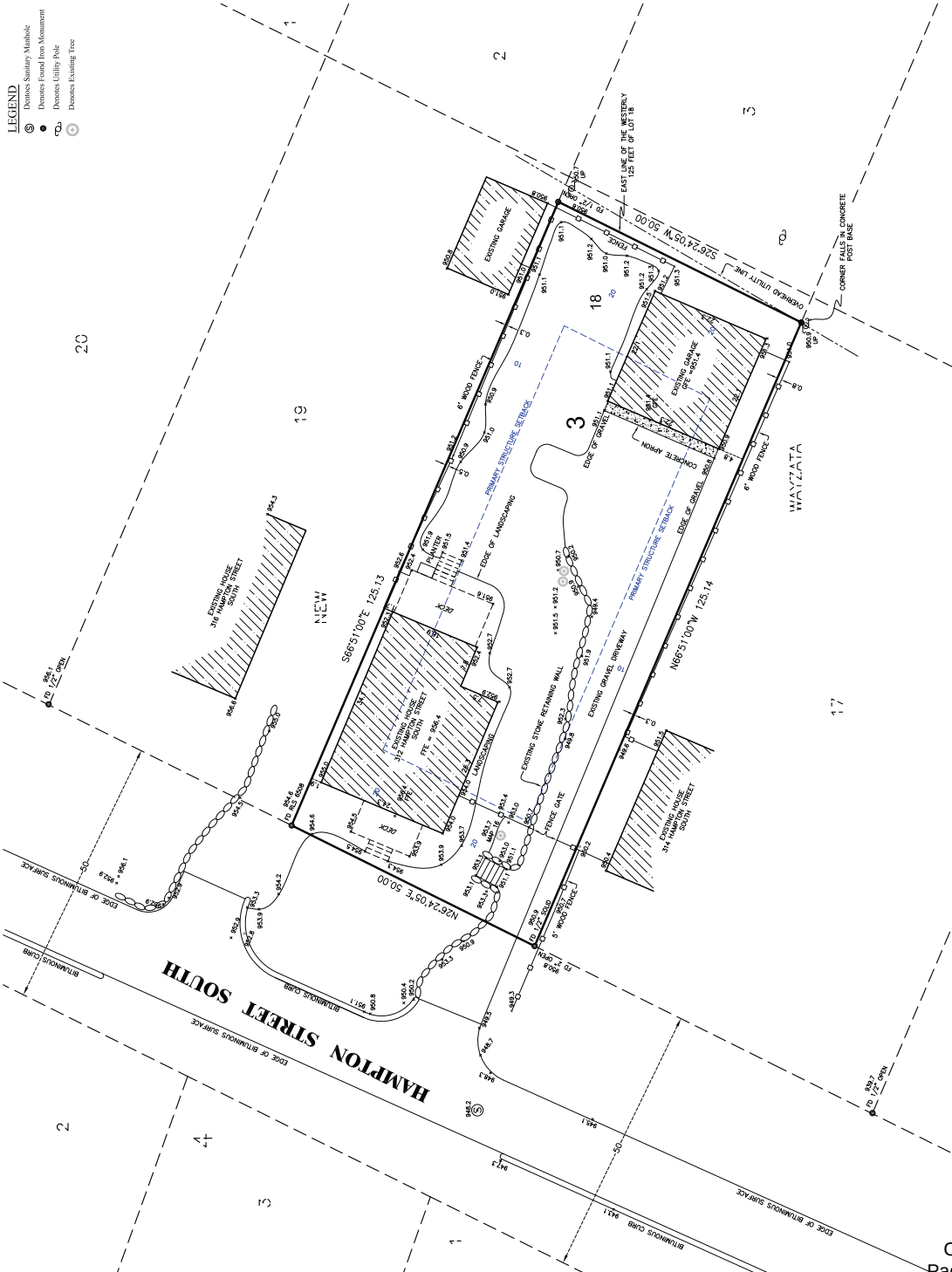
No modification to this survey or sketch may be performed by any person other than the surveyor signing this certification or persons under his direct supervision. Its reproduction and redistribution without proper consent is prohibited.

Benchmark: Top of hydrant at the Northeast corner of Lake Street and Central Avenue

Elevation = 463.89 feet (Per city of Wayzata)



- LEGEND
- Demons Sanitary Manhole
 - Demons Found Iron Monument
 - Demons Utility Pole
 - Demons Existing Tree



TWP 117 - RGE 22 - SEC 3
HENNEPIN COUNTY
BOOK XXX PAGE XXX
Wayzata,
MINNESOTA

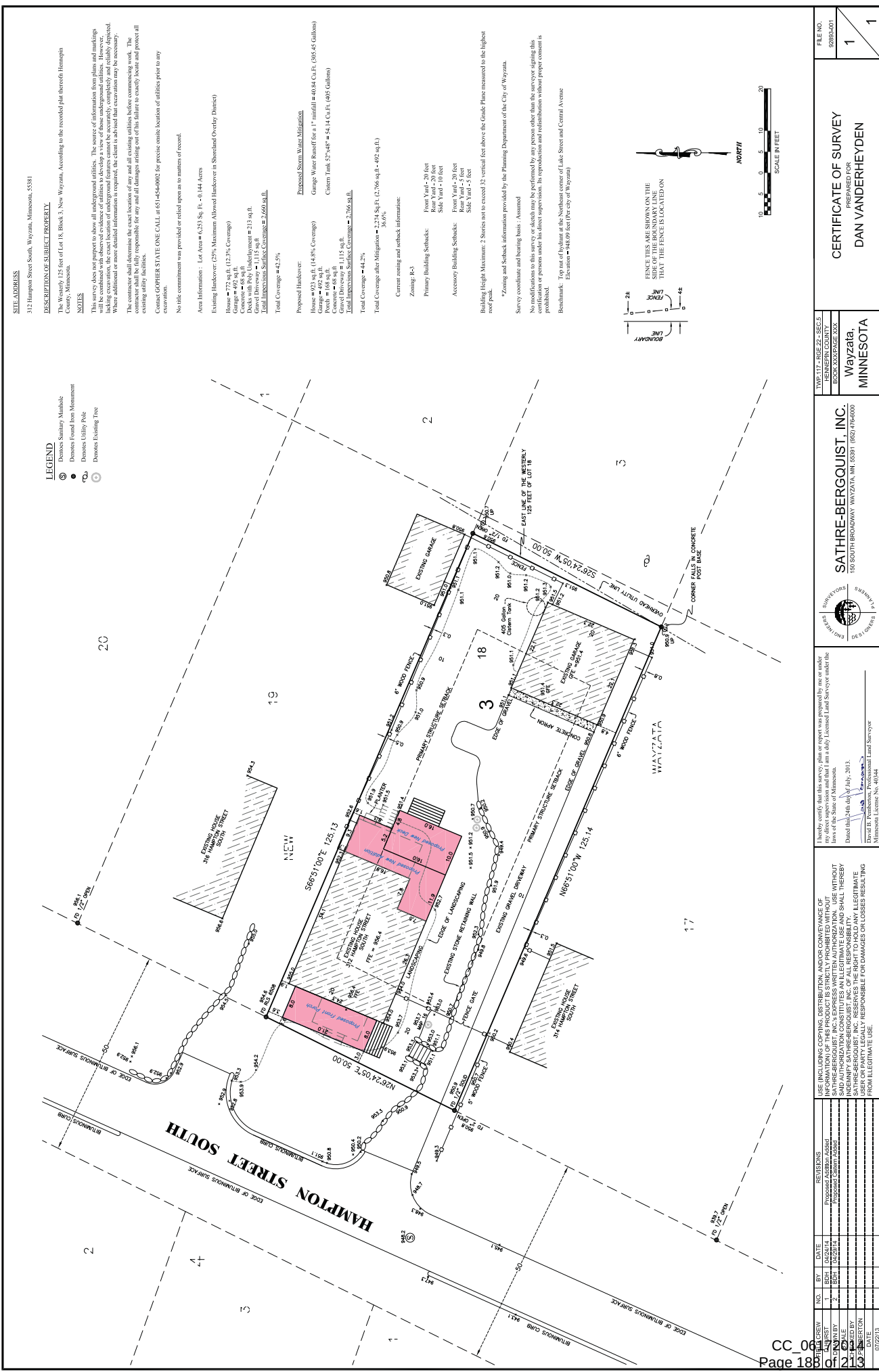
SATHRE-BERGQUIST, INC.
100 SOUTH BROADWAY WAYZATA, MN 55391 (651) 764-0001



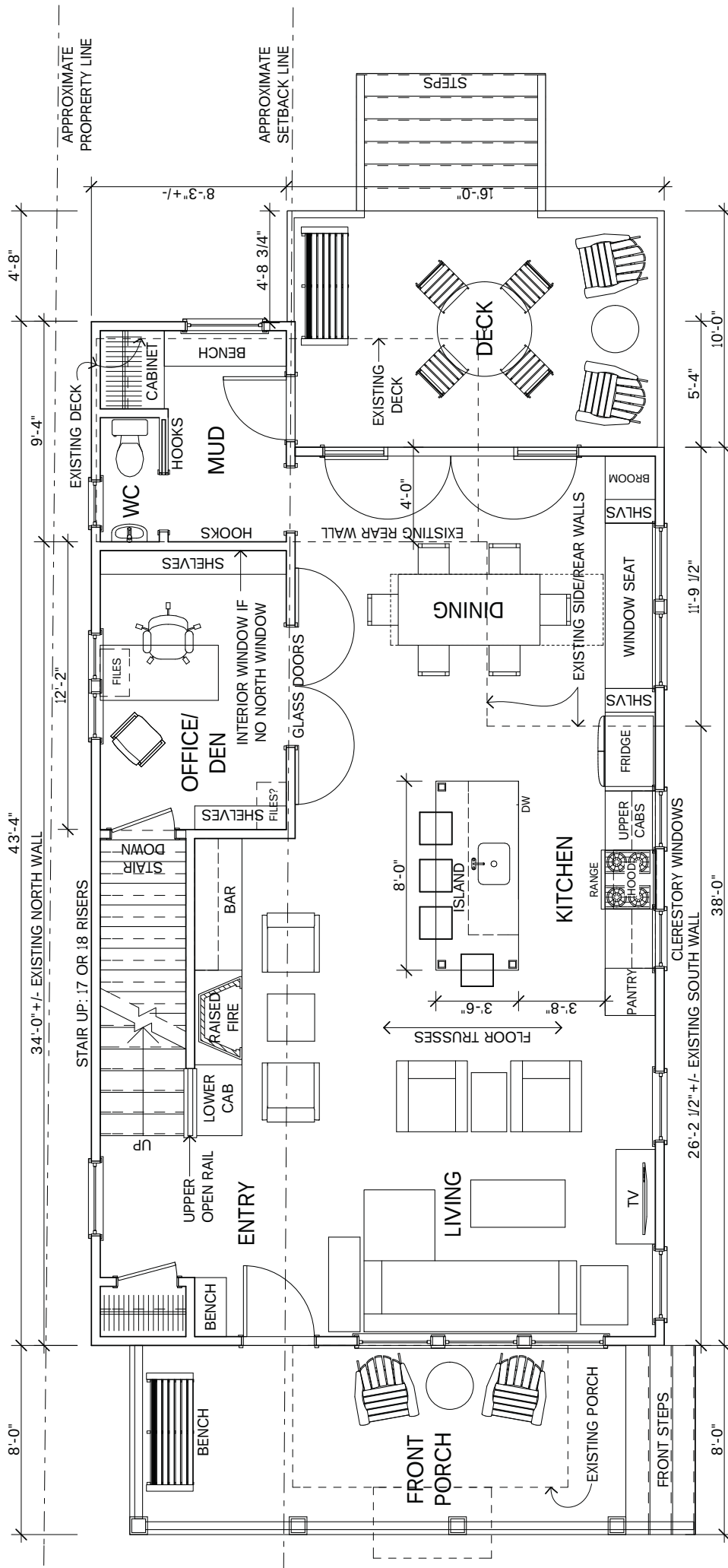
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
Dated this 24th day of July, 2013.
David B. Penherton, Professional Land Surveyor
Minnesota License No. 40434

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NO.	DATE	BY	REVISIONS
1	07/23/13	DAVID B. PENHERTON	ISSUED FOR SIGNATURE



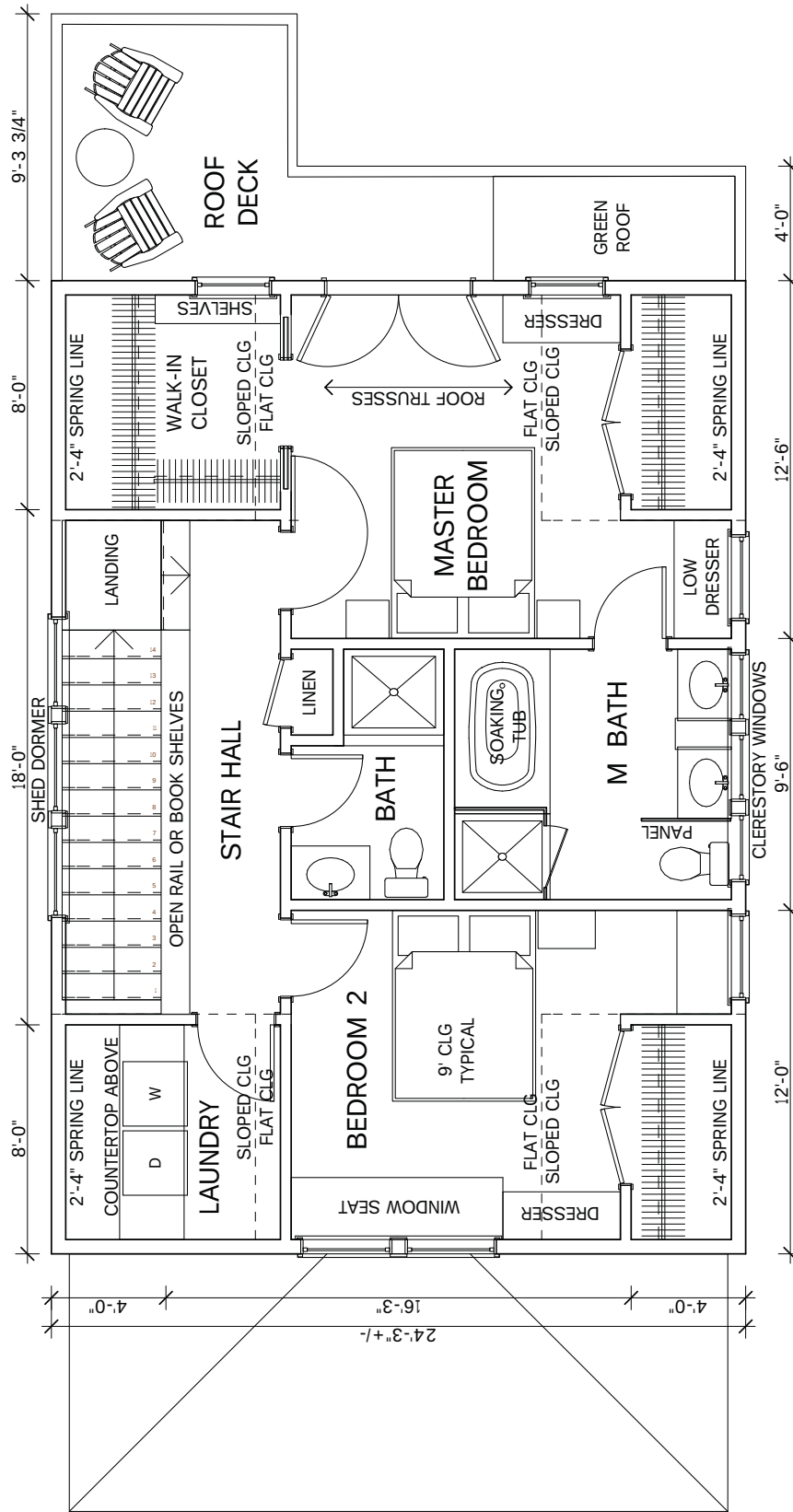
FILE NO. 5298-001		1	
CERTIFICATE OF SURVEY PREPARED FOR DAN VANDERHEYDEN			
TWP. 117 - RGE. 22 - SEC. 18 HENNEPIN COUNTY BOOK XXX PAGE XXX		Wayzata, MINNESOTA	
SATHRE-BERGQUIST, INC. 100 SOUTH BROADWAY WAYZATA, MN 55391 (652) 776-0005			
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Dated this 24th day of July, 2013. David B. Penherton, Professional Land Surveyor Minnesota License No. 40434			
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0 0 MAIN LEVEL PLAN "AFTER"

SCALE: 1/4" = 1'-0"

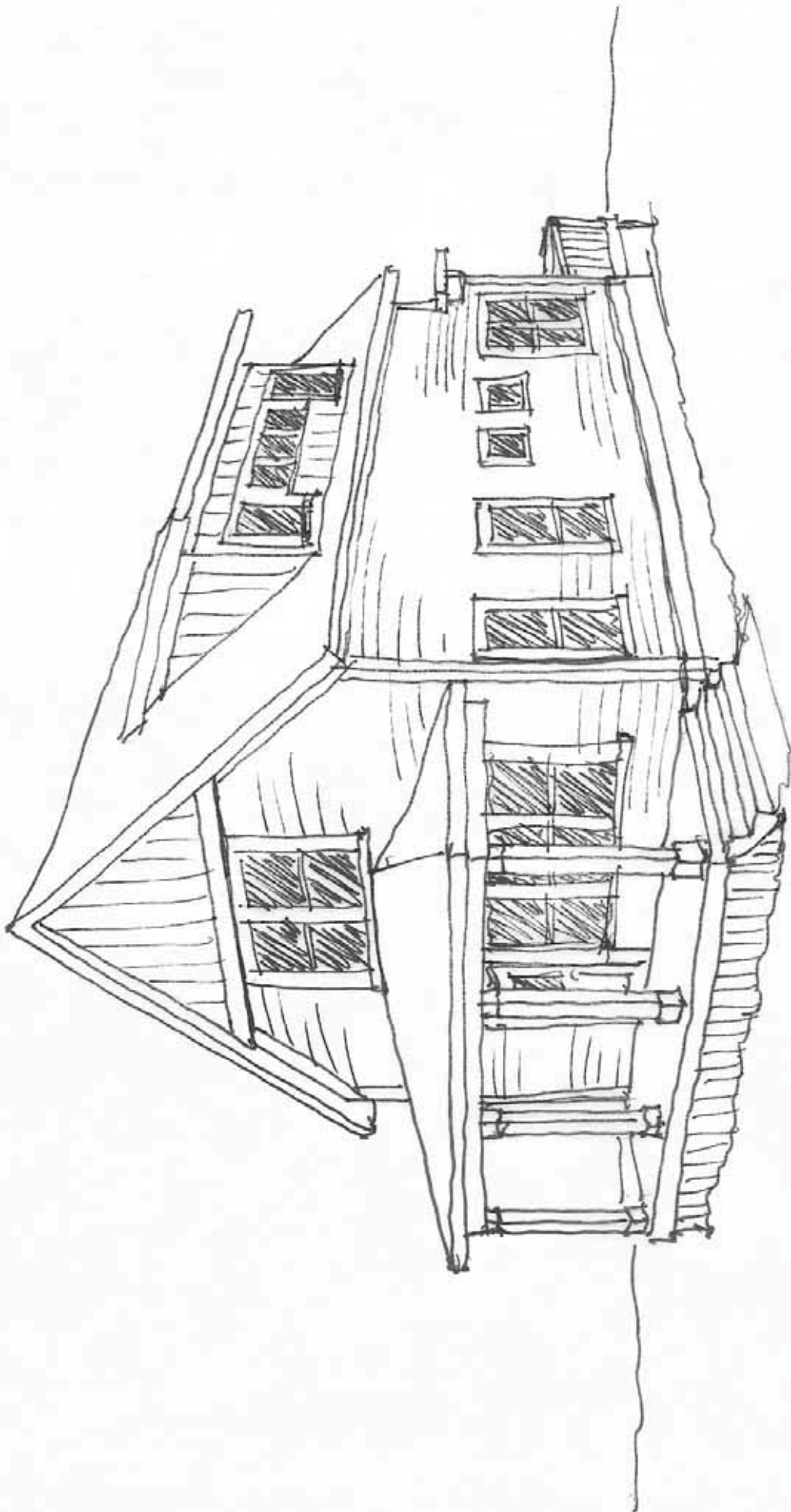
VANDERHEYDEN
4-15-14



0 0 UPPER LEVEL PLAN "AFTER"

SCALE: 1/4" = 1'-0"

VANDERHEYDEN
4-15-14



4.29.14



anderheyden's remodel letter

James Hanson <j.conradhanson@gmail.com>
cc: Dan Vanderheyden <dan@blackdoghomes.com>

Tue, May 27, 2014 at 6:41 PM

City of Wayzata
Bryan Gadow

Dan and Julie Vanderheyden
312 Hampton Street South
Wayzata, MN 55391

To whom it may concern,

I have seen the plans the Vanderheyden's have for their home at 312 Hampton St. South and wanted you to know that I am in full support of what they have envisioned for their property.

I appreciate all the historic attributes of the neighborhood, and think their plans are very fitting as far as over all impact to the street, where it is difficult to apply new constraints on what can be charming aspects to the neighborhood as a whole.

Thanks for your time, and I am happy to provide a signed copy of this letter for your use after June first, when I am back in town.

Sincerely,

James Hanson
316 Hampton street South
Wayzata, MN 55391

Quoted text hidden]

James Conrad Hanson
Production, Styling, Design
763-213-9903

Attachment C

May, 2014

To Whom It May Concern,

Dan and Julie Vanderheyden have discussed with me their plan to remodel 312 Hampton Street, and I am in support of these plans.

Sincerely,

Jay + Sandy Caughey
Signature

Jay + Sandy Caughey
Name

May 27, 2014
Date

309 Hampton St

Attachment C

May, 2014

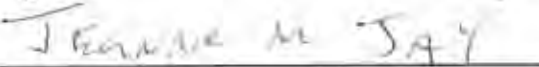
To Whom It May Concern,

Dan and Julie Vanderheyden have discussed with me their plan to remodel 312 Hampton Street, and I am in support of these plans.

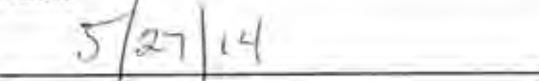
Sincerely,



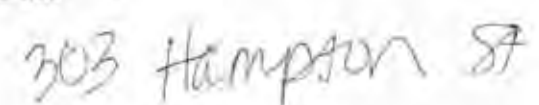
Signature



Name



Date



Attachment C

May, 2014

To Whom It May Concern,

Dan and Julie Vanderheyden have discussed with me their plan to remodel 312 Hampton Street, and I am in support of these plans.

Sincerely,

Cynthia Warner
Signature

Cynthia Warner
Name

5/26/14
Date

308 Hampton St

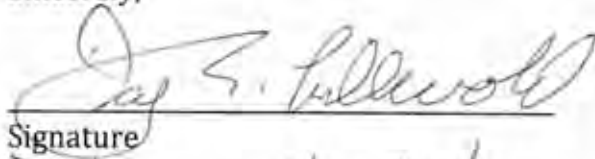
Attachment C

May, 2014

To Whom It May Concern,

Dan and Julie Vanderheyden have discussed with me their plan to remodel 312 Hampton Street, and I am in support of these plans.

Sincerely,



Signature

Date Lillevold

Name

5-27-14

Date

307 Hampton St

1 **b. 312 Hampton Street – Daniel and Julie Vanderheyden**

2 **I. Redevelopment Conditional Use Permit**

3 **II. Shoreland Conditional Use Permit (CUP)**

4 **III. Front Yard and Side Yard Variances**

5 Commissioner Vanderheyden recused himself from the discussions and left the meeting at 8:17
6 p.m.

7
8 City Planner Gadow stated the Applicant is requesting approvals to construct additions onto a
9 pre-existing non-conforming residential house. The project includes adding a ½-story to an
10 existing 1-story, adding a front porch, adding a new addition to side and rear, and adding a new
11 deck onto the rear of the house. The zoning requests included in the application are a Shoreland
12 Conditional Use Permit (CUP) for hardcover above 25% with stormwater mitigation, a CUP to
13 redevelop a legal non-conforming lot, a variance from the front yard setback, and a variance
14 from the side yard setback. The property falls within the Shoreland Overlay District, which has
15 a hardcover limit of 25%. The property, as it exists currently has 42.5% hardcover, which is a
16 pre-existing non-conformity. The Applicant is proposing to add a cistern tank to capture the rain
17 water from the existing 492 square-foot garage on the property. Capturing the water from the
18 garage would reduce the hardcover on the property to 36.6%, including the proposed additions.
19 The existing residential structure has an existing wood front porch that is only 1.6 feet from the
20 front property line, as well as a substantial portion of the existing residence that is in the front
21 yard setback. The Applicant is proposing to remove the existing non-conforming porch and
22 install a new porch at the existing 1.6-foot front yard setback. The existing structure was also
23 built into the side yard setback and has a side yard setback of 1.6 feet at the closest point. The
24 Applicant is proposing to add a mudroom where the existing non-conforming deck is located, so
25 the non-conformity would not be increased. A proposed new deck would be located to the south
26 in a location that meets the required 10-foot setback. The existing residence is a 1-story
27 structure with an existing height of 18 feet 6 inches to the peak of the roof. The Applicant is
28 proposing to add an additional half story, which would bring the total height to 30 feet at the
29 peak. The modification in roof line would be included in the setback variance requests.

30
31 Commissioner Ramy asked if the Commission would have to approve the non-conformity even
32 though it currently exists.

33
34 City Planner Gadow stated the Applicant is adding volume vertically to the front deck and the
35 addition of a half story and this triggers the need for a variance approval.

36
37 Commissioner Iverson stated the Staff Report states all projects shall be subject to the review of
38 the Minnehaha Creek Watershed District. She asked if this had occurred or if it would be
39 necessary for this project.

40
41 City Planner Gadow stated the Minnehaha Creek Watershed District does not typically review
42 single-family residential projects that fall within the Shoreland District.

43
44 Commissioner Iverson asked if Staff had reviewed the cistern tank proposal for mitigation.

45
46 City Planner Gadow stated the City Engineer had discussed this system with the Applicants.

1
2 Commissioner Tyacke asked if there were any historical significance in the neighborhood the
3 Planning Commission should be aware of since the home at 308 Hampton has been designated a
4 “Centennial House” by the Preservation Heritage Board.

5
6 City Planner Gadow stated there would not be and the Historic Preservation Ordinance is setup
7 as a voluntary opt in by the property owner.

8
9 Commissioner Tyacke asked if the gravel material on the existing driveway would be changed as
10 part of the project and if there would be a condition in the permit that if the applicant were to put
11 a hard surface on the driveway they would have to come back to the City for review of the
12 impervious surface requirement.

13
14 City Planner Gadow clarified if the applicants maintain the existing square footage of the
15 driveway they would not be required to have it reviewed by the City but if they were to expand
16 the area of the driveway then they would.

17
18 Commissioner Tyacke asked if there would be any trees removed from the property as part of the
19 project.

20
21 Mr. Dan Vanderheyden, 312 Hampton Street, Wayzata, stated there were no plans to remove any
22 trees.

23
24 Chair Gonzalez asked if gravel surfaces were considered pervious.

25
26 City Planner Gadow clarified gravel surfaces are considered impervious. The City would work
27 with the applicant to potentially change this gravel driveway to asphalt in the future.

28
29 Chair Gonzalez asked if the applicants had considered other mitigating measures such as rain
30 gardens or rain barrels.

31
32 Mr. Vanderheyden stated the City Engineer had discussed rain gardens and if this is done it
33 would be towards the back of the property. The driveway does occupy a large portion of the
34 property and they have looked at products that may offer some pervious capability. Phase 1 of
35 the project is the building and maybe in the next year or so the landscaping and driveway can be
36 looked at. He stated they would continue to work with City Staff on these options.

37
38 Commissioner Iverson asked about parking for the contractors because the road is narrow. She
39 suggested the City also look at this overall as the City has had more construction activity.

40
41 Mr. Vanderheyden stated the front of his driveway had been damaged by snow plows so he
42 would like to pursue options to keep the width of this area consistent with the property to the
43 north so that the road does not narrow there and additional damage is done. During the project
44 they would allow people to park on the back side of their property and this will hold three (3)
45 trucks.

1 City Planner Gadow stated this would be an Ordinance issue not a Zoning Ordinance issue.

2
3 Chair Gonzalez asked if there were other non-conforming lots in this area.

4
5 City Planner Gadow stated there are several that are substandard because when this development
6 was platted the ordinances were different.

7
8 Chair Gonzalez opened the public hearing at 8:38 p.m.

9
10 There being no public input Chair Gonzalez closed the public hearing at 8:39 p.m.

11
12 Commissioner Iverson asked if they could put a condition on contractor parking.

13
14 City Planner Gadow stated they could put in a condition that the applicant work with City Staff
15 regarding contractor parking during construction.

16
17 Chair Gonzalez asked if there would be excavation and if conditions needed to be established to
18 protect the existing trees.

19
20 City Planner Gadow explained this would be a standard item included in the conditions of
21 approval.

22
23 Commissioner Tyacke moved, seconded by Commissioner Ramy to accept and approve: the
24 Shoreland Conditional Use Permit for hardcover above 25% with the condition the cistern tank is
25 installed, the Conditional Use Permit to redevelop a legal non-conforming lot due to practical
26 difficulties that have been demonstrated, a variance from the front yard setback based on the
27 existing setback not being exceeded, and a variance from the side yard setback. The motion
28 carried unanimously.

29
30 City Planner Gadow stated this would go to the City Council June 17.

31
32 **AGENDA ITEM 4. Other Items.**

33
34 **a. Review of Development Activities**

35 City Planner Gadow stated the Planning Commission agenda for June 16 tentatively includes a
36 review of a 5 lot subdivision on Central Avenue and Shoreland Conditional Use Permit for 420
37 Rice Street. The Planning Commission is invited to attend a planting event on June 7 from 8:30
38 a.m. to 12:30 p.m. The Great River Greening Organization has provided the City with grant
39 money for native land restoration.

40
41 Commissioner Ramy reported on the City Council meeting including the Heritage Preservation
42 Board award and the approval of 520 Ferndale redevelopment project. He asked if the Planning
43 Commission would be involved in the approval of the concession stand.

44
45 City Planner Gadow explained the City has been working with a business owner to rehab the
46 existing City structure by the beach to potentially turn a portion of it into a concession area. This

DRAFT RESOLUTION NO. 15-2014

RESOLUTION APPROVING REDEVELOPMENT CUP, SHORELAND CUP, FRONT YARD SETBACK VARIANCE, AND SIDE YARD SETBACK VARIANCE AT 312 HAMPTON STREET

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

1.1. Development Application.

Dan and Julie Vanderheyden (collectively, the “Owner” or “Applicant”) have submitted a development application (the “Application”) requesting approvals to construct additions onto a pre-existing non-conforming residential house at 312 Hampton Street (the “Property”). The project includes adding a one half (1/2) story to an existing one (1) story roofline; adding a new front porch; adding a new addition to side and rear; and adding a new deck onto the rear of the house (collectively, the “Project”, and described in Attachment A).

The zoning requests included in the Application are:

- A Shoreland Conditional Use Permit (CUP) for hardcover above twenty five percent (25%) with stormwater mitigation (the “Shoreland CUP”)
- A Conditional Use Permit (CUP) to redevelop a legal non-conforming lot (Section 801.15.B.6.(a)(i)(b)) (the “Redevelopment CUP”)
- A Variance from the Front Yard Setback to match existing setback at 1.6 ft (Section 801.55.6.B.1.a) (the “Front Yard Setback Variance”)
- A Variance from the Side Yard Setback to match existing setback at 1.6 ft (Section 801.55.6.B.1.b) (the “Side Yard Setback Variance”).

1.2 Property. The property identification number and owner for the Property involved in the proposed Application is as follows:

312 Hampton Street	05-117-22-33-0029	Daniel and Julie Vanderheyden
--------------------	-------------------	-------------------------------

1.3 Land Use. The Property is located within the R-3A Low Density Single Family Residential District, as defined in Section 801.55 of the Wayzata Zoning Ordinance. The Property is guided for Low Density Single Family Residential in the Wayzata Comprehensive Plan, and is within the Shoreland Overlay District.

1.4 Procedural Requirements. Notice of a Public Hearing on the Application was published in the *Sun Sailor* on May 22, 2014. A copy of the Notice of Public Hearing on the Subdivision was also mailed to all property owners located within 350 feet of the Property on May 22, 2014. The required Public Hearing was held during the June 2, 2014 Planning Commission meeting.

- 1.5 Planning Commission Action. A Public Hearing on the Application was held at the Planning Commission's June 2, 2014 meeting at which no individuals spoke during the hearing. The Planning Commission voted seven (7) in favor and zero (0) opposed to recommend approval of the Application with conditions to the City Council.

Section 2. STANDARDS

2.1 Shoreland Impact Plan and Conditional Use Permit.

Section 801.91.19 requires landowners or developers developing land in the Shoreland District to first submit a conditional use permit application in accordance with Section 801.04 (CUPs) and a Shoreland Impact Plan in accordance with Section 801.91.19A. The purpose of the Shoreland Impact Plan shall be to eliminate and minimize as much as possible potential pollution, erosion and siltation. All conditional use permits for consideration under Section 801.91.19 are subject to the following stipulations:

- A. The projects shall be analyzed to determine the impact of impervious surfaces, storm water runoff, floodplain, and water quality implications. Only those projects shall be allowed where the adverse impacts have been mitigated through approved means to the extent possible.
- B. Storm water treatment measures including, but not limited to, sediment basins (debris basins), desilting basins or silt traps, installation of debris guards and microsilt basins on storm water inlets, oil skimming devices, etc. shall be required subject to the review of the City Engineer and the Minnehaha Creek Watershed District on projects where applicable.
- C. Projects shall be analyzed in terms of provisions for maintenance and enhancement of landscape features, and change in the natural condition of the soil, trees, grade courses and marshes. The vegetative planting plan shall contain trees, when fully mature, that will exceed the building height. The plan shall also minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible. It shall further provide for the relocation or replanting of trees which are proposed to be removed.
- D. Projects shall be analyzed in terms of the appearance of the structure when viewed from the lake's surface. Building materials, and color shall be analyzed to determine which facade and roof materials minimize the appearance and blend the structure into the shoreland and vegetation.
- E. Building heights shall be analyzed to determine the impact on surrounding structures and views from the lake surface or other shores. Structures shall not be allowed to exceed a height beyond that is allowed by the base

zoning district or cannot be screened by landscaping or other design measures.

- F. Residential densities on a project basis shall not be allowed to exceed the maximum allowed density of the base zoning district for which the project is proposed. For higher density residential development and planned unit developments, the density shall not be allowed to exceed the density standards as specified in the R-5 District of this Ordinance.
- G. Lot coverage on a project basis shall be restricted to the provisions for maximum impervious surface coverage as provided for in this Ordinance.
- H. Overall residential densities in the shoreland area shall not exceed the surplus development capacity for residential density, as calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
- I. Overall lot coverage in the shoreland area shall not exceed the surplus development capacity for impervious surface coverage calculated for Lake Minnetonka, Gleason and Peavey Lakes, as specified in the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
- J. All projects shall be in conformance with the Stormwater Management Plan for the City of Wayzata, May 1988, as may be amended and/or approved by the City Engineer.
- K. All projects shall be in conformance with the Wayzata Comprehensive Plan/Shoreland Management Plan, as may be amended.
- L. All projects shall be subject to the review of the Minnehaha Creek Watershed District.

In addition to the above conditions, the provisions of Section 801.04.2.F must be considered and satisfactorily met. Section 801.04.2.F requires City Council to consider possible adverse effects of the proposed conditional use. Their judgment shall be based upon (but not limited to) the following factors:

- A. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
- B. The proposed use's compatibility with present and future uses of the area.
- C. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).
- D. The proposed use's effect on the area in which it is proposed.

- E. The proposed use's impact upon property values in the area in which it is developed.
- F. Traffic generated by the proposed use is in relation to capabilities of streets serving the property.
- G. The proposed use's impact upon existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.

2.2 Redevelopment CUP Standards. Under Section 801.15.2.B.6(a)(iii) of the Zoning Ordinances, a CUP is required for redevelopment of residential lots of record outside the R-1A District with sanitary sewer where the measurements of such lot's area and frontage width are not within eighty (80) percent of the requirements of the respective district. The criteria for the evaluation of a request for a Conditional Use Permit under Section 801.04.2.F of the Zoning Ordinance are as follows:

The Planning Commission and City Council shall consider the possible adverse effects of a proposed conditional use. Its judgment shall be based upon, but not limited to, the following factors:

- 1. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
- 2. The proposed use's compatibility with present and future uses of the area.
- 3. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).
- 4. The proposed use's effect on the area in which it is proposed.
- 5. The proposed use's impact upon property values in the area in which it is developed.
- 6. Traffic generated by the proposed use is in relation to capabilities of streets serving the property.
- 7. The proposed use's impact upon existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.

2.3 Zoning Ordinance Variance Standards.

- A. Front Yard Setback Requirement. Section 801.55.6.B.1.a of the Zoning Ordinance establishes a twenty (20) ft front yard setback for principal structures in the R-3A District.
- B. Side Yard Setback Requirement. Section 801.55.6.B.1.b of the Zoning Ordinance establishes a ten (10) ft side yard setback for principal structures in the R-3A District.
- C. Zoning Ordinance Variances. Section 801.05.1.C of the Zoning Ordinance provides the criteria for reviewing variances from the standards of the Zoning Ordinance. The criteria are as follows:
 - 1. Variances shall only be permitted when they are:
 - (i) in harmony with the general purposes and intent of this Ordinance; and
 - (ii) consistent with the Comprehensive Plan.
 - 2. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.
 - 3. "Practical difficulties" as used in connection with the granting of a variance, means that:
 - (i) the property owner's proposal for the property is reasonable but not permitted by this Ordinance;
 - (ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
 - (iii) the variance, if granted, will not alter the essential character of the locality.
 - 4. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.
 - 5. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.
 - 6. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.
 - 7. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

8. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

The City Council of the City of Wayzata hereby confirms and memorializes that the Redevelopment CUP, Shoreland CUP, Front Yard Variance, and Side Yard Variance requested in the Application meet the applicable requirements of Wayzata's Zoning Ordinance, based upon the following findings of fact made on the record (as well as all Application materials, staff reports, public comment presented at the hearing, and the Recommendation of the Planning Commission):

3.1 Shoreland CUP.

- A. The Applicant has complied with applicable requirements and regulations for a Shoreland CUP under Section 801.91.19 of the Zoning Ordinance.
- B. The Applicant has complied with the applicable requirements and regulations for a Conditional Use Permit under Section 801.04 of the Zoning Ordinance.

3.2 Redevelopment CUP.

- A. The Property has a lot area of 6,253 SF, or sixty nine percent (69%) of the 9,000 SF minimum in the R-3A District. Any redevelopment of this Property would necessitate review and approval of a Redevelopment CUP under Section 801.15.2.B.6(a)(iii) of the Zoning Ordinance.
- B. The Applicant has complied with applicable requirements and regulations for a Conditional Use Permit under Section 801.04 of the Zoning Ordinance.

3.3 Front Yard and Side Yard Variances.

- A. The Property is guided for low density single family residential use. The Application does not alter the usage of the Property for single family use, and instead proposes additions to the existing single family residence. The Variance requests are due to the unique characteristics of the lot, in that it is non-conforming as it relates to lot area, lot width, and preexisting structures built within the setbacks dating back to 1940.
- B. The Applicant has established that a practical difficulty exists in complying with certain requirements of the Zoning Ordinance due to substandard lot area, lot width, and existing location of the principle structure within the front and side yard setbacks. The plight of the landowner is due to these unique circumstances related to the layout of the Property. The Applicant will also install a cistern system to mitigate water runoff from the existing garage. The Variances, if granted, will not alter the essential character of the locality.

- C. The Applicant has proposed to use the Property in a reasonable manner under the Zoning Ordinance. The Property is currently guided for single family use, and the Applicant desires to construct modest additions to an existing non-conforming single family residence.
- D. Economic considerations are not the sole reason for the Variance requests. The existing size and layout of the Property and location of the residence in the setbacks are the determining factor for the Variance requests.
- E. The Applicant has articulated the reasons for the Variance requests due to the existing size and width of the lot, and non-conforming location of the existing residence on the Property.

Section 4. CITY COUNCIL ACTION

- 4.1 Based on the Findings in Section 3 of this Resolution, the requests for approval of the Redevelopment CUP, Shoreland CUP, Front Yard Setback Variance, and Side Yard Setback Variance as set forth in the Application and attached to this Resolution (Attachment A), are **APPROVED** subject to all of the following conditions (failure to comply with any one of these conditions shall result in the revocation of the approvals):
 - A. The Applicant shall construct the single family detached structure for the Property as described in the Building Plans included in Attachment A.
 - B. The Applicant shall install the stormwater management system as depicted on the site plan included in Attachment A.
 - C. The Applicant shall secure all necessary building permits for construction, comply with the stipulations of City Code Section 801.91.19.C, and all laws and regulations applicable to the Project.
 - D. The Applicant shall coordinate contractor parking with City Staff during the construction of the Project.
 - E. The Applicant shall install a drain system on the roof addition to direct potential water away from the adjacent property to the north.

Adopted by the Wayzata City Council this _____ day of June, 2014.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson**ACTION ON THIS RESOLUTION:**

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

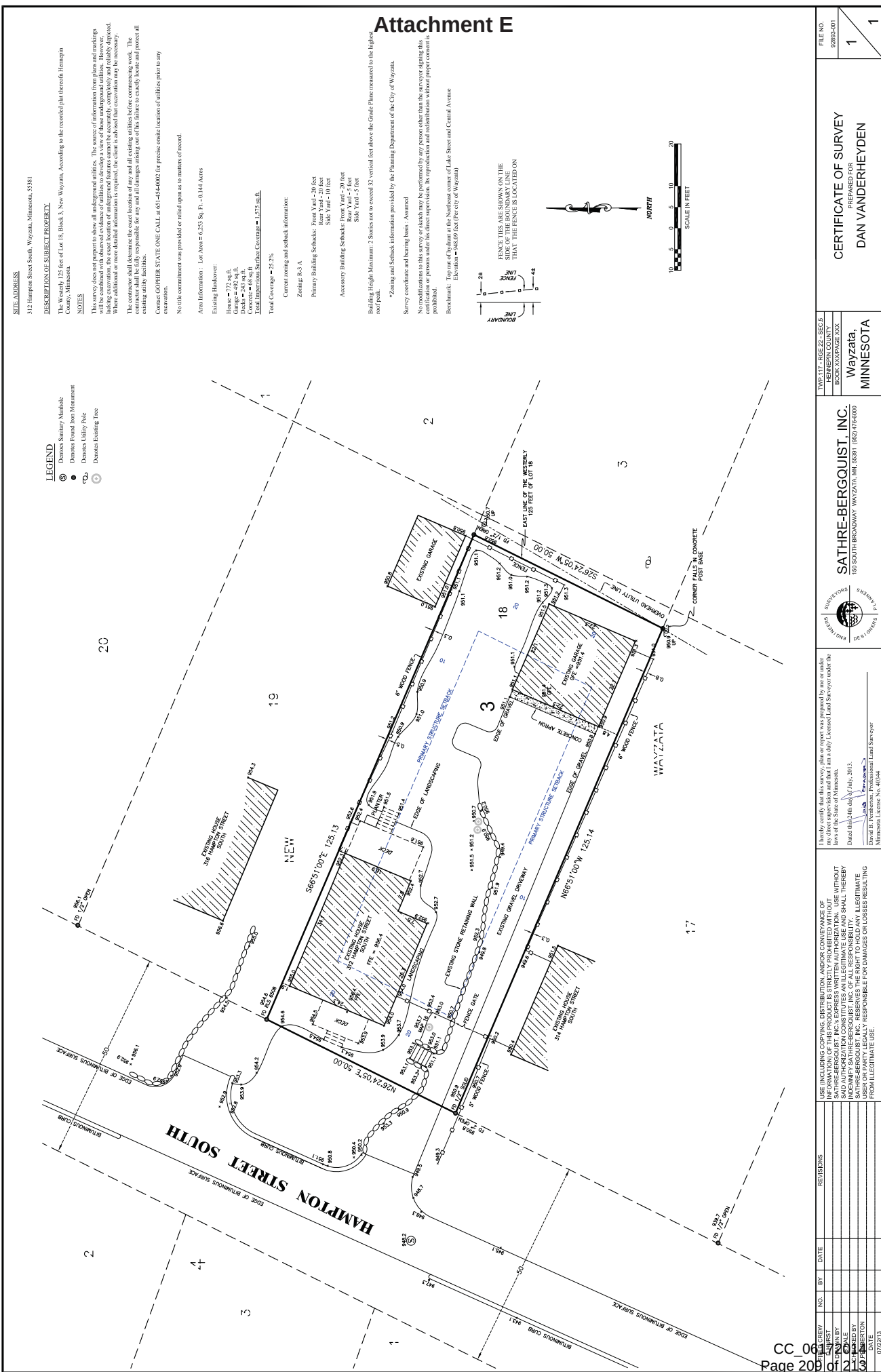
Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on _____, 2014.

Becky Malone, Deputy City Clerk
SEAL

Attachment A
Applicant's Submittals



Attachment E

LEGEND

- Demons Sanitary Manhole
- Demons Found Iron Monument
- Demons Utility Pole
- Demons Existing Tree

NOTES

This survey does not purport to show all underground utilities. The source of information from plans and markings will be combined with observed evidence of utilities to develop a view of those underground utilities. However, the surveyor does not warrant the accuracy of the information shown on this plat. The surveyor is not responsible for any damage to or destruction of any underground utilities. Where additional or more detailed information is required, the client is advised that coordination may be necessary. The contractor shall determine the exact location of any and all existing utilities before commencing work. The contractor shall be fully responsible for any and all damages arising out of this failure to locate and protect all existing utility facilities.

Contact Gopher State ONE CALL at 651-544-0002 for precise locate location of utilities prior to any excavation.

No title commitment was provided or relied upon as to matters of record.

Area Information: Lot Area = 6,253 Sq. Ft. - 0.14 Acres

Existing Handbook:

- House = 772 sq. ft.
- Garage = 179 sq. ft.
- Decks = 243 sq. ft.
- Concrete = 608 sq. ft.
- Landscaping = 1,575 sq. ft.

Total Coverage = 27.2%

Current zoning and setback information:

Zoning: R-3 A

Primary Building Setbacks: Front Yard - 20 feet
Rear Yard - 20 feet
Side Yard - 10 feet

Accessory Building Setbacks: Front Yard - 20 feet
Rear Yard - 5 feet
Side Yard - 5 feet

Building Height Maximum: 2 Stories not to exceed 32 vertical feet above the Grade Plane measured to the highest roof peak.

***Zoning and Setback information provided by the Planning Department of the City of Wayzata.**

Survey coordinate and bearing basis: Assumed

No modification to this survey or sketch may be performed by any person other than the surveyor signing this certification or persons under his direct supervision. Its reproduction and redistribution without proper consent is prohibited.

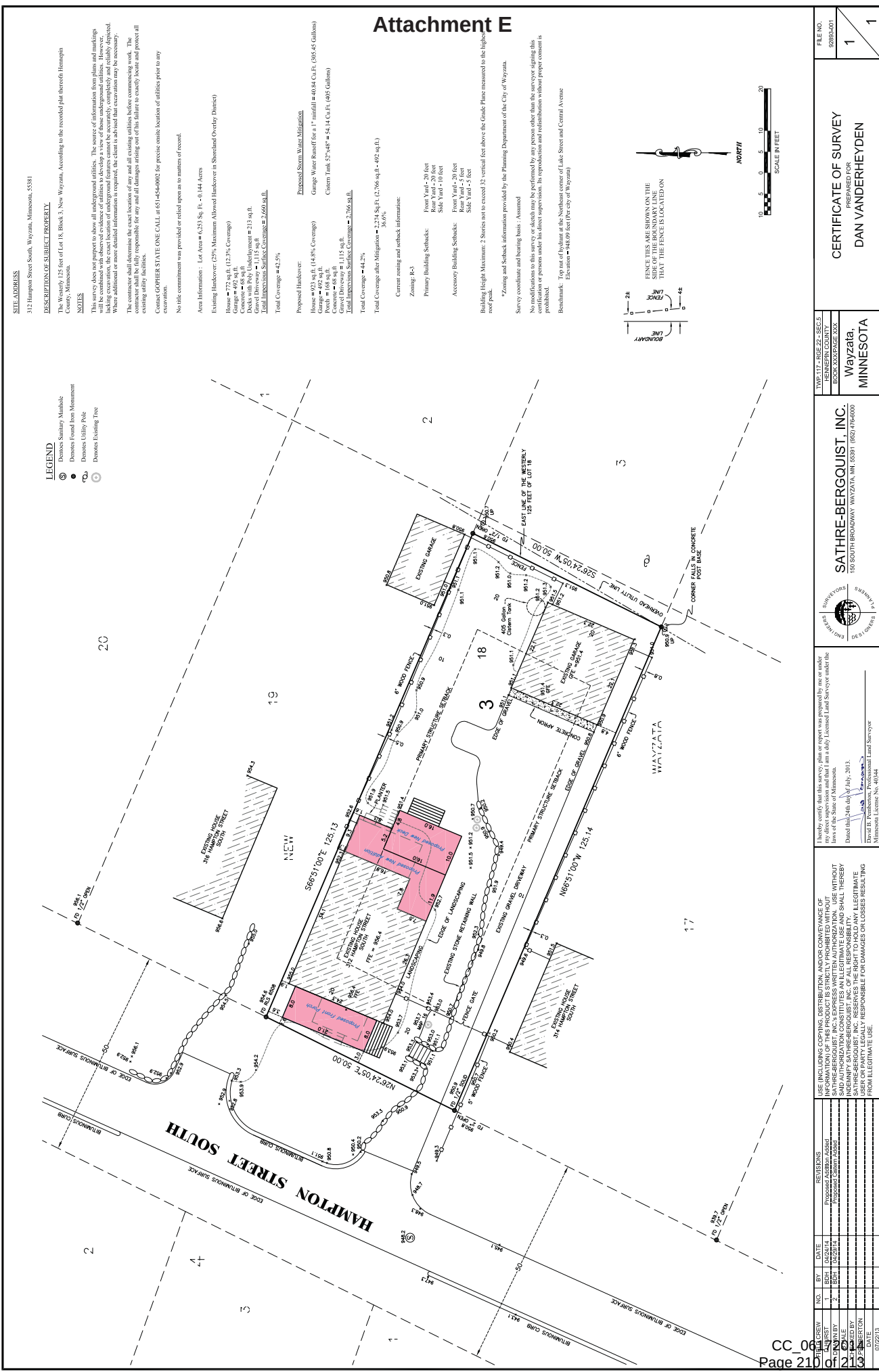
Benchmark: Top of hydrant at the Northeast corner of Lake Street and Central Avenue
Elevation = 463.89 feet (Per city of Wayzata)

SCALE IN FEET

NORTH

FENCE THIS SKETCH SHOWS ON THE LOT. THE FENCE IS LOCATED ON THE LOT.

FILE NO. 92895-001			1		1	
CERTIFICATE OF SURVEY PREPARED FOR DAN VANDERHEYDEN						
TWP. 117 - RGE. 22 - SEC. 5 HENNEPIN COUNTY BOOK XXX PAGE XXX			Wayzata, MINNESOTA			
SATHRE-BERGQUIST, INC. 100 SOUTH BROADWAY WAYZATA, MN 55391 (652) 476-0000						
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Dated this 24th day of July, 2013.  David B. Penherton, Professional Land Surveyor Minnesota License No. 40434						
USE INCLUDING COPYING, DISTRIBUTION, AND/OR CONVEYANCE OF INFORMATION OF THIS PRODUCT IS STRICTLY PROHIBITED WITHOUT THE WRITTEN AUTHORIZATION OF SATHRE-BERGQUIST, INC. AND SHALL THEREBY CONSTITUTE AN ILLEGITIMATE USE AND SHALL BE RESPONSIBLE FOR DAMAGES OR LOSSES RESULTING FROM ILLEGITIMATE USE.						
REVISIONS						
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Attachment E

LEGEND

- Demons Sanitary Manhole
- Demons Found Iron Monument
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- Demons Existing Tree

NOTES

This survey does not purport to show all underground utilities. The source of information from plans and markings will be combined with observed evidence of utilities to develop a view of those underground utilities. However, the surveyor does not warrant the accuracy or completeness of the information shown on this plan. The surveyor is not responsible for any damage to or destruction of any underground utility or other property that may be located on or under the land surveyed. Where additional or more detailed information is required, the client is advised that excavations may be necessary. The contractor shall determine the exact location of any and all existing utilities before commencing work. The contractor shall be fully responsible for any and all damages arising out of the failure to exactly locate and protect all existing utility facilities.

Contact Gopher State ONE CALL at 651-544-0002 for precise onsite location of utilities prior to any excavation.

No title commitment was provided or relied upon as to matters of record.

Area Information: Lot Area = 6,253 Sq. Ft. - 0.14 Acres

Existing Handover: (25% Maximum Allowed Handover in Shoreland Overlay District)

- House = 772 sq.ft. (12.3% Coverage)
- Garage = 68 sq.ft.
- Concrete = 68 sq.ft.
- Gravel Drive = 1,118 sq.ft.
- Total Impervious Surface Coverage = 2,660 sq.ft.
- Total Coverage = 42.5%

Proposed Handover:

- House = 933 sq.ft. (14.8% Coverage)
- Garage = 62 sq.ft.
- Concrete = 62 sq.ft.
- Gravel Drive = 1,118 sq.ft.
- Total Impervious Surface Coverage = 2,766 sq.ft.
- Total Coverage = 44.2%

Proposed Storm Water Mitigation

- Gauge Water Runoff for a 1" rainfall = 10.84 Cu. Ft. (305.5 Gallons)
- Churn Tank 52"x48" = 54.14 Cu. Ft. (446 Gallons)

Current zoning and setback information:

- Zoning: R-3
- Primary Building Setbacks:
 - Front Yard - 20 feet
 - Side Yard - 10 feet
 - Side Yard - 10 feet
- Accessory Building Setbacks:
 - Front Yard - 20 feet
 - Side Yard - 10 feet
 - Side Yard - 5 feet

Building Height Maximum: 2 Stories not to exceed 32 vertical feet above the Grade Plane measured to the highest roof peak.

***Zoning and Setback Information provided by the Planning Department of the City of Wayzata.**

Survey coordinate and bearing basis: Assumed

No modification to this survey or sketch may be performed by any person other than the surveyor signing this plan. Any modification or alteration of this survey or sketch without the proper consent is prohibited.

Benchmark: Top of hydrant at the Northeast corner of Lake Street and Central Avenue

Elevation = 448.09 feet (per City of Wayzata)

REVISIONS			
NO.	BY	DATE	DESCRIPTION
1	EDH	04/24/14	Proposed Addition Added
2	EDH	02/27/14	Proposed Change Added

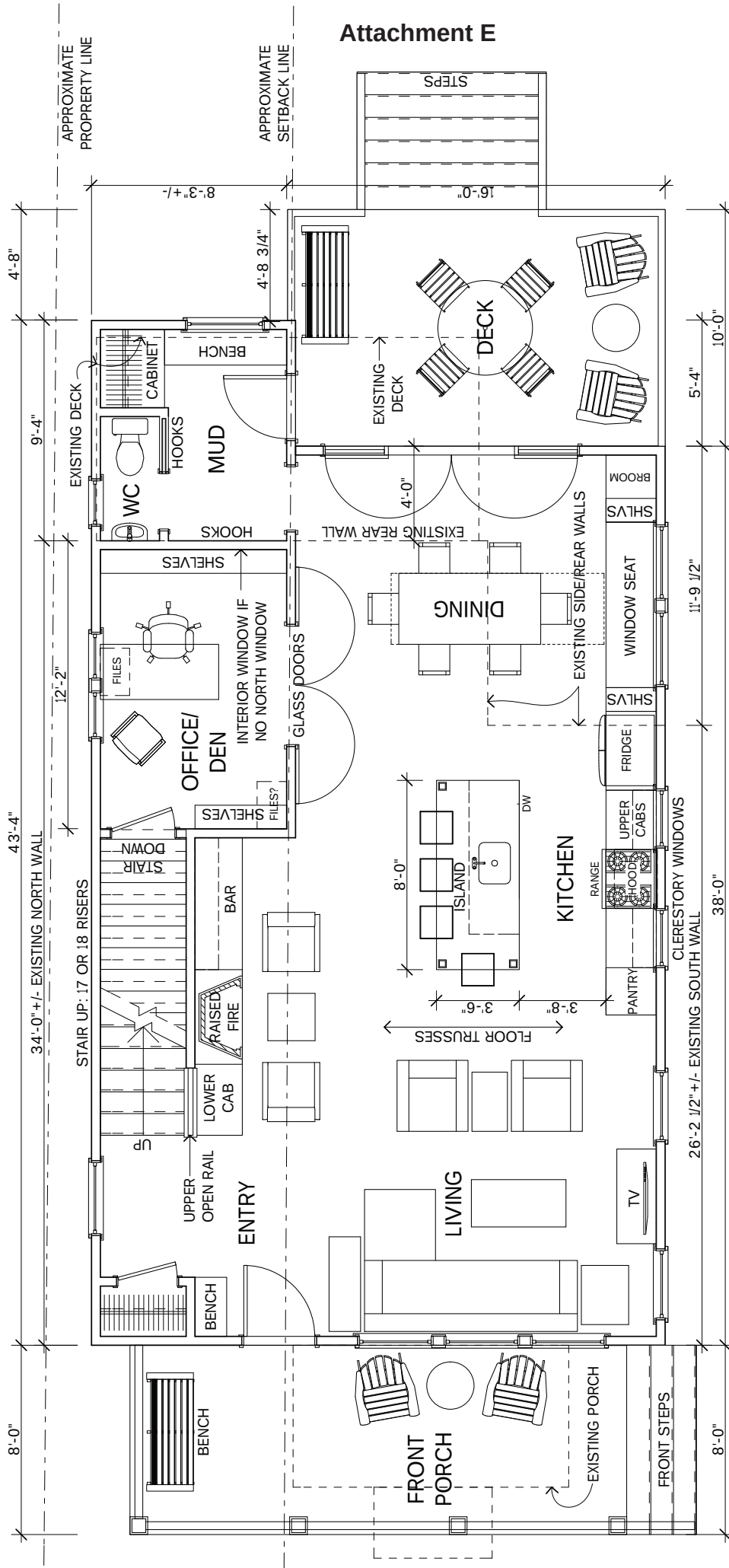
USE INCLUDING COPYING, DISTRIBUTION, AND/OR CONVEYANCE OF INFORMATION OF THIS PRODUCT IS STRICTLY PROHIBITED WITHOUT THE WRITTEN AUTHORIZATION OF SATHRE-BERGQUIST, INC. ANY VIOLATION OF THIS POLICY SHALL BE SUBJECT TO LEGAL ACTION.	
DATE	07/22/13

SATHRE-BERGQUIST, INC.	
100 SOUTH BROADWAY WAYZATA, MN 55301 (652) 776-0000	
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.	
Dated this 24th day of July, 2013.	
David B. Penherton, Professional Land Surveyor	
Minnesota License No. 40434	

TWP. 117 - RGE. 22 - SEC. 18	
HENNEPIN COUNTY	
BOOK XXX PAGE XXX	
Wayzata, MINNESOTA	

CERTIFICATE OF SURVEY	
PREPARED FOR	
DAN VANDERHEYDEN	
FILE NO.	5298-001
1	1

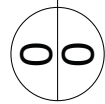
Attachment E

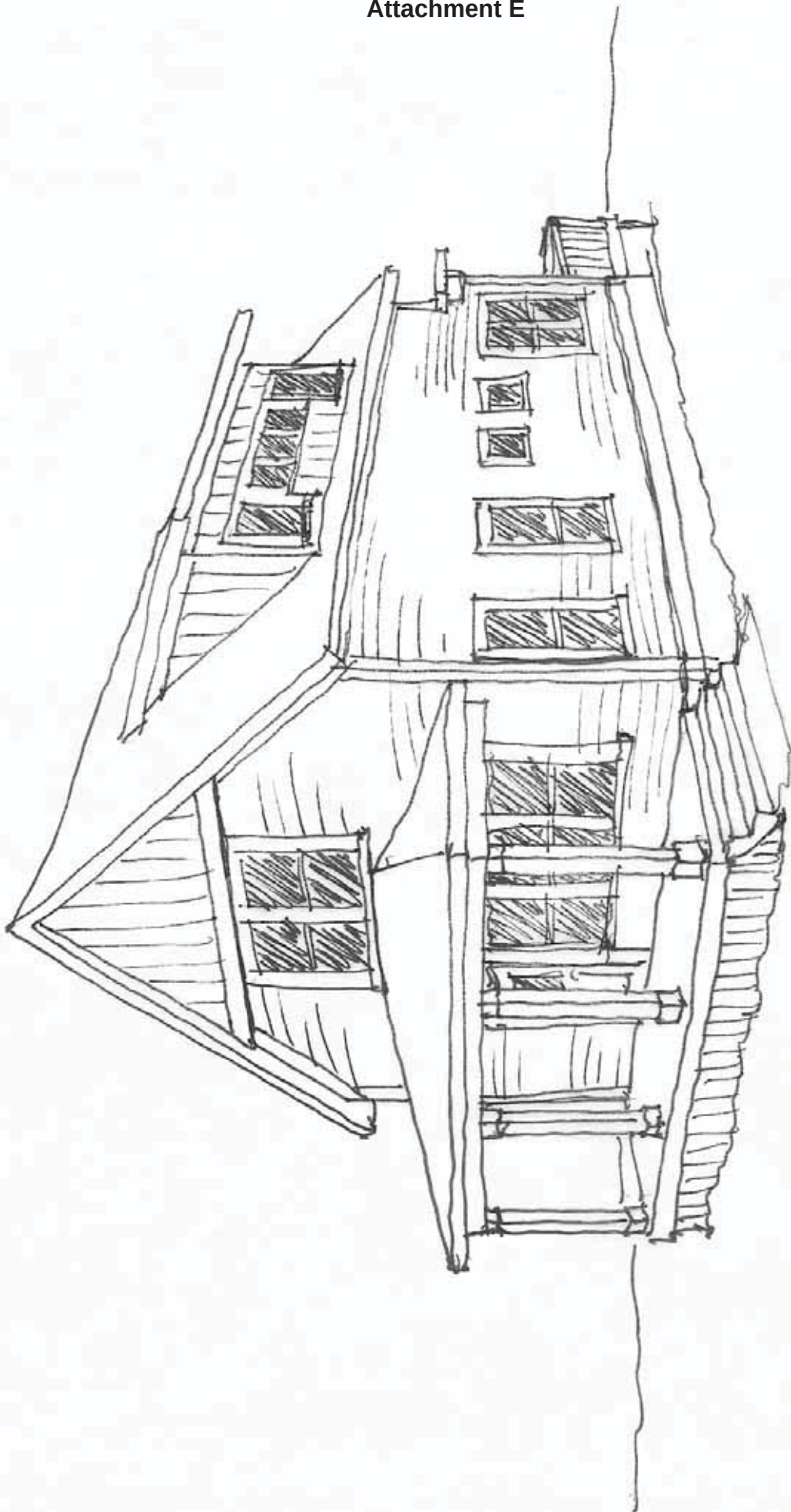


0 MAIN LEVEL PLAN "AFTER"

SCALE: 1/4" = 1'-0"

VANDERHEYDEN
4-15-14





4.29.14