

**WAYZATA CITY COUNCIL  
MEETING MINUTES  
June 17, 2014**

**AGENDA ITEM 1. Call to Order and Roll Call.**

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, and City Engineer Kelly.

**AGENDA ITEM 2. Approve Agenda.**

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the agenda, as presented. The motion carried 5/0.

**AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).**

**a. Tour de Tonka Bike Ride Presentation**

Tammy Nelson described how she met Dan, her fiancé, at last year's Tour de Tonka and announced they will be married at this year's Tour de Tonka. The Council wished Ms. Nelson and her fiancé the very best.

Tim Litfin, representing Tour de Tonka Bike Ride, described their August 2, 2014, event. He thanked all sponsors and volunteers who make this event a success and encouraged all to participate this year. Following a video of last year's highlights, Mr. Litfin answered questions of the Council relating to the designated route.

**b. Update of Wayzata Art Experience & Potential 2014 Temporary Public Art Installation**

Becky Pierson, Wayzata Chamber of Commerce, described the Wayzata Art Experience that will be held on June 28-29, 2014, and thanked TCF for sponsoring this event. Ms. Pierson announced the opportunity for a temporary public art installation at the Depot and asked whether the Council's was interested in this feature.

The Council discussed the request and stated support for the temporary public art installation at the Depot as long as it involved a public/private partnership. The Council acknowledged the community enjoyed last year's art installation and there was interest in considering a similar long-term public art installation, perhaps within the roundabout.

**c. Appreciation to Keller Williams Premier Realty and Great River Greening**

Merrily Babcock, 337 Reno Street, thanked Keller Williams Premier Realty of Lake Minnetonka for its assistance this spring to remove garlic mustard from the Big Woods. She also thanked Great River Greening for a grant to purchase marsh-like plants for the Section Foreman's house.

**d. North Klapprich Park and Telecommunications Site**

Lucy Bruntjen, 402 Gardner Street, expressed her concern for the safety of the North Klapprich Park neighborhood because of the encroachment and danger imposed by the industrial telecommunications complex at the City's water tower. She asked the Council to relocate the telecommunications equipment to the Public Works site and restore North Klapprich Park to the neighborhood.

Ms. Nelson stated staff continues to work on this issue and this topic will be on a future Council Workshop agenda.

**AGENDA ITEM 4. Consent Agenda.**

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the consent agenda:

- a. Approval of Workshop Minutes of June 3, 2014 and Minutes of June 3, 2014

- b. Approval of Check Register
  - c. Consider Data Practices Policies and Adopt Resolution No. 17-2014
  - d. Approval of Municipal Licenses
  - e. Municipal Licenses which Received Administrative Approval (Informational Only)
  - f. Police Activity Report
  - g. Building Activity Report
- The motion carried 5/0.

**AGENDA ITEM 5. New Business.**

**a. Consider Resolution No. 16-2014 Wayzata Community Church PUD Amendment and Design Review**

Mr. Mullin disclosed that he is a member of the Wayzata Community Church and asked whether that posed a conflict of interest. Ms. Nelson stated it is appropriate to disclose that relationship; however, this consideration does not constitute a conflict of interest as there is no direct financial benefit.

Mr. Gadow presented the request of the Wayzata Community Church for approval of an Amendment to an existing Planned Unit Development (PUD) and Project Design Review for modification to the existing church facility at 125 Wayzata Boulevard E. He explained the applicant's proposed design modifications would add 5,281 gross square feet of additional space to the facility, including an addition to an existing chapel and a second story addition on an interior portion of the building. While the parking lot would be reconfigured, the net number of parking spaces would remain the same. This project is proposed for two phases, with Phase 1 to commence in 2014 (assuming approval) and Phase 2 completed within five years as funding allows.

Mr. Gadow reviewed considerations of the Planning Commission and recommendation for approval of the PUD amendment and design review, with conditions as detailed in its Report and Recommendation.

Messrs. Gadow and Kelly answered questions of the Council relating to parking along Ferndale, adequacy of the proposed drainage design, and monument signage.

Mr. Chip Lindeke, Rafferty Rafferty Tollefson Lindeke Architects, representing Wayzata Community Church, indicated they were familiar with the site and building and the intention of the addition was to match existing architecture and create a more maintenance-free structure.

Larry Walker, Loucks and Associates, landscape architect representing Wayzata Community Church, stated the Planning Commission had discussed, in depth, the screening of headlights along the Wayzata Boulevard frontage. He explained they had proposed Alpine Current as it was a low-maintenance hardy shrub with limited winter dieback and heavy branching pattern to provide an effective screen. However, based on input from the Planning Commission, they have now selected an evergreen planting that would provide year-round screening though it would require additional maintenance.

The Council asked questions relating to the location of a berm that was to assist with screening and proof of parking spaces.

Dick Miners, Co-Chair Capital Campaign at Wayzata Community Church, explained how the project will address repair and restoration of many items; create accessibility; and, improve utilization of space. In addition, it will expand uses around creating a teenage center. Mr. Miners described how accessibility will be greatly improved.

The Council discussed the Phase 2 parking revision that would result in the removal of trees and increase the north curb cut but not align with the church across the street. Mr. Kelly explained the plan is to utilize the existing curb cut. Mr. Gadow displayed and described the Phase 2 Site Prep Plan, noting the location of trees that would be preserved and removed. The Council suggested consideration of parking lot islands and/or undulations to break up expanses. Mr. Walker explained the goal is to provide as many parking spaces within the site as possible

1 and to provide landscaping to soften the appearance of the parking lot. He noted that including  
2 islands would reduce the number of parking stalls.

3 Mr. Gadow answered questions of the Council relating to the request for an accent  
4 material deviation, as depicted in Attachment C. He explained the concern is the total amount of  
5 material beyond what the primary building would allow. With regard to the front parking lot, he  
6 found a deviation makes sense for the City to approve as the applicant is proposing to include  
7 landscaping to address screening.

8 Mr. Miners stated the expanded parking along the front would accommodate those  
9 attending a special needs service. The Council discussed the request and related parking,  
10 screening, and shared parking options. The Council indicated support for the requested deviation  
11 to allow the accent materials to exceed the City's design standard; to allow the use of Alpine  
12 Current as it was low maintenance, colorful, and provided adequate screening; to assure adequate  
13 screening of parking along the front elevation; to research the option of a shared parking  
14 arrangement with Wayzata West; and, to require the applicant to enter into a stormwater  
15 maintenance agreement.

16 Mr. Walker described the proposed primary sign that would be located closer to the  
17 Wayzata Boulevard entry drive and smaller signs to identify other church entries. He stated the  
18 goal is to improve wayfinding signage both outside and inside the building. Mr. Walker stated  
19 there is no intent to use electronics with the sign. The Council supported the suggestion of Mr.  
20 Gadow to add a condition in the development agreement to restrict the use of electronic signs.

21 Mr. Mullin made a motion, seconded by Mr. Amdal, to Adopt Resolution No. 16-2014  
22 Approving PUD Amendment, Project Design, and Site Plan for 125 Wayzata Boulevard E, as  
23 revised to require the applicant to enter into a stormwater maintenance agreement and restrict the  
24 use of electronic signs. The motion carried 5/0.

25  
26 The Council asked the Planning Commission to review signage regulations within the  
27 institutional zoning district.

28  
29 **b. Consider Resolution No. 15-2014 – 312 Hampton Variances and CUP**

30 Mr. Gadow presented the request of Dan and Julie Vanderheyden for variances and Conditional  
31 Use Permit (CUP) to construct additions onto a pre-existing non-conforming residential house at  
32 312 Hampton Street. The additions include one-half story to an existing one-story roofline, a new  
33 front porch, a new addition to the side and rear, and a new deck onto the rear of the house. Mr.  
34 Gadow reviewed impervious calculations and indicated the Planning Commission, at its June 2,  
35 2014, meeting, recommended approval with conditions on a vote of 6-0-1.

36 Dan Vanderheyden, 312 Hampton Street, stated they have been residents for two years  
37 and want to embrace the architectural 'feel' of Wayzata by making this a story and a half Tudor  
38 home. He stated they spoke with their neighbors, noting the roof design will not block sun from  
39 neighboring properties. Mr. Vanderheyden stated the next phase will be to address exterior  
40 materials. He thought they would use a 30-year architectural asphalt shingle, possibly board and  
41 batten treatment, and cedar shake accents.

42 The Council acknowledged the neighbors of the subject site approve this application, the  
43 drainage concerns have been resolved, and complimented the applicant in developing this  
44 thoughtful design.

45 Mrs. Anderson made a motion, seconded by Mr. Tanner, to Adopt Resolution No. 15-  
46 2014 Approving Redevelopment CUP, Shoreland CUP, Front Yard Setback Variance, and Side  
47 Yard Setback Variance at 312 Hampton Street. The motion carried 5/0.

**c. Consider East Play Area & Pedestrian Connections – Promenade / Bay Center**

Mr. Kelly reviewed the discussion held at tonight's Council Workshop related to the east play area and support for unobtrusive footpath type of connections with the east neighborhood and possibly Circle Drive.

The Council asked staff to draft a resolution to formalize acceptance of an east play area and documentation of pedestrian connections to the Circle Drive neighborhood.

**d. Bushaway / CR 101 Reconstruction Update**

Mr. Kelly updated the Council on the status of the Bushaway Road project and anticipated schedule to open bids July 15, 2014, and start construction August 13, 2014. He presented maps of proposed project staging noting completion is anticipated in 2016. Mr. Kelly then provided an update on the Metropolitan Council's project that is expected to be completed mid- to late-July. It was noted that the roads would remain open for resident's use, the Eastman Lane DNR boat launch would be closed in August, but access would remain open to the Wayzata Yacht Club. Mr. Kelly stated the railroad bridge would be out of service from October of 2014 to October of 2015.

Mr. Kelly presented the communication plan including methods that would be used, its goals, audiences, Open for Business campaign, and use of social media.

The Council commended Debra Brisk, Assistant County Administrator for Public Works and Deputy Executive Director for Hennepin County Regional Authority, for positively changing how communications are handled between the County and communities.

**AGENDA ITEM 6. City Manager's Report and Discussion Items.**

**Roundabout Update**

Mr. Kelly used a map to point out locations where additional "Do Not Enter," "Access to Lake Street," and, "No Outlet to Lake Street" signs will be posted. He answered questions of the Council relating to increased enforcement, Police Department presence at this intersection, and efforts to inform the traveling public of how to access Lake Street. The Council asked staff to determine how to assure proper routes are updated on interactive internet mapping.

**Bushaway Road Easements**

Mr. Kelly stated the County has been amicably negotiating for needed Bushaway Road easements and filed for condemnation proceedings on fewer than ten that had not yet been successfully negotiated.

**143 Huntington Avenue S.**

Mr. Gadow stated he contacted the contractor of 143 Huntington Avenue S. to determine why work to repair the foundation had stopped and why a letter had not been sent to the neighborhood. He stated he has not yet received a response so he contacted the Hennepin County Attorney's Office and the League of Minnesota Cities to learn how the City can address this situation.

The Council indicated development of this property had not been progressing and issues have been raised relating to safety, disrespect of staff, and the contractor not following up. Mr. Gadow explained the City's ordinances do not address this type of construction issue (pause in active construction) so staff is researching State Statutes to determine viable options.

**Concession Stand**

Ms. Nelson noted the hotdog concession cart was approved on tonight's Consent Agenda and staff continues to work on long-term solutions for the concession stand.

**Upcoming Meetings**

Ms. Nelson announced the following upcoming dates: June 23, 2014, Burlington Northern Rail Road safety training for emergency response staff; June 26, 2014, Workshop meeting with Mary deLaittre to consider Lake Effect Next Steps; July 15, 2014, Workshop for 2015 budget; August 5, 2014, Night to Unite; August 6, 2014, rescheduled Council meeting; August 19, 2014, Bushaway Road pre-project open house; and, September 25, 2014, Big Woods Preservation 10-year anniversary celebration.

Ms. Nelson stated staff continues to work on an LMCD application for additional interim transient docks. The Council asked staff to provide information on the terms of the lease agreement for transient docks.

**Replacement of Damaged Trees**

Mr. Kelly stated along Wayzata Boulevard, nine trees were damaged last year during a storm and will be replaced. He stated he will follow up with the Public Works Department on damaged trees in City parks and along North Ferndale Road. The Council asked Mr. Kelly to provide an update at its next meeting.

**Other**

Mrs. Anderson asked staff to contact Anchor Bank to ask whether the vines covering its retaining wall, which will be destroyed, can be relocated to cover the retaining wall at the historic cemetery.

Mr. Mullin stated there are three properties along Wayzata Boulevard where drainage has never been resolved and created problems with the lift station and erosion. Those property owners would like the City to facilitate a meeting to address how to resolve that issue.

Mr. Mullin reported on his attendance at the Minnesota Land Trust meeting and potential opportunity to enhance the use of the Big Woods property through a public/private partnership. The Council supported the suggestion of Mr. Mullin to start a dialogue with policy makers in addition to their staff to find out what is possible.

Mr. Willcox announced Fourth of July celebration events.

**AGENDA ITEM 7. Public Forum Continued (if necessary).**

There were no comments.

**AGENDA ITEM 8. Adjournment.**

Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 9:32 p.m.

Respectfully submitted,



Becky Malone  
Deputy City Clerk

Drafted by Carla Wirth  
*TimeSaver Off Site Secretarial, Inc.*