

WAYZATA CITY COUNCIL MEETING AGENDA
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, March 4, 2014

WORKSHOP AGENDA:

**5:00 PM WAYZATA CITY COUNCIL MAY BE IN ATTENDANCE AT LUNDS &
BYERLYS KITCHEN, 250 SUPERIOR BLVD.**

7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	TT	JA	KW	AM	BA	VOTE	PAGE #
1	Roll Call								
2	Approve Agenda								
3	Public Forum - 15 Minutes (3 min/person)								
4	Consent Agenda								2
a.	Approval of Workshop Minutes of February 18, 2014 and Minutes of February 18, 2014								
b.	Approval of Check Register								
c.	Second Reading of Ordinance #744 Vacation of Street Right-of-Way and Public Utility Easements at Elm Lane								
d.	Consider Cooperative Agreement with Great River Greening								
e.	Approval of Municipal Licenses								
f.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
5	Public Hearing								
a.	Consider On-Sale Intoxicating Liquor License including Sunday Sales for Anderson Franchise Investments, Inc. DBA "Peoples Organic" at 755 Lake Street E.	Nelson							39
6	New Business								
a.	2013 Year in Review and Financial Report	McDonald							40
b.	Review Lakefront Framework and Plan	Gadow							71
c.	Consider New Organizational Structure	Nelson							181
7	City Manager's Report and Discussion Items								
8	Public Forum (as necessary)								
9	Adjournment								

Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - March 18 & April 1
Planning Commission - March 17 & April 7

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
Draft - February 18, 2014**

5:00 PM CLOSED MEETING

Mayor Willcox called the meeting to order at 5:11 p.m. in the Conference Room at Wayzata City Hall. Council members present: Amdal, Mullin and Tanner. Absent and excused: Anderson. Also present: City Manager Nelson, City Engineer Kelly, and City Attorney Elisa Hatlevig.

Mr. Tanner made a motion, seconded by Mr. Amdal to recess to a closed meeting of the Wayzata City Council pursuant to Minn. Stat. § 13D.05, subd. 3(b), the attorney/client privilege exception to the Open Meeting Law, to discuss a proposed settlement of litigation relative to 743 Lake Street Spydernet, LLC v. Wayzata, et al. The motion carried 4/0.

Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn the closed meeting at 5:27 pm. The motion carried 4/0.

5:30 PM DISCUSS SETTLEMENT OF ALLEGED PROPERTY DAMAGE AT 744 / 750 / 800-815 LAKE ST. E.

Mayor Willcox called the meeting to order at 5:30 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Mullin and Tanner. Absent and excused: Anderson. Also present: City Manager Nelson, City Engineer Kelly, and City Attorney Elisa Hatlevig.

Ms. Hatlevig reviewed the claim (\$11,000 claim, \$5,000 settlement) regarding owner John C. Dietrich and the claim (\$33,000 claim, \$10,000 settlement) regarding owner Dietrich Family Limited Partnership.

The workshop meeting was adjourned at 5:55 pm.

6:00 PM DISCUSS LAKEFRONT PLAN FRAMEWORK

Mayor Willcox called the meeting to order at 6:00 p.m. in the Community Room at Wayzata City Hall. Council members present: Anderson, Amdal, Mullin and Tanner. Also present: City Manager Nelson, City Engineer Kelly, and City Planner Gadow. Representatives from the Saint Paul Riverfront Corporation included Patrick Seeb, Tim Griffin, Josh Kenney, and Brian Fewell.

Patrick Seeb and Tim Griffin presented the draft Lakefront Plan Framework, including the nine strategic initiatives and implementation strategies. The Council provided feedback and edits on the draft Lakefront Plan Framework. Mr. Seeb indicated that they would incorporate the feedback received and have a formal presentation of the Lakefront Plan Framework to the Council at their March 4, 2014 regular meeting.

The workshop meeting was adjourned at 6:55 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
February 18, 2014

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, City Engineer Kelly, and City Attorney Schelzel.

Mr. Willcox announced that earlier this evening at 5:00 pm a closed meeting of the Wayzata City Council was held pursuant to Minnesota Statute § 13D.05, Subdivision 3(b), the attorney/client privilege exception to the Open Meeting Law, to discuss a proposed settlement of litigation relative to 743 Lake Street, Spydernet, LLC v. the Wayzata, et al. Specifically, the meeting was closed to permit the City Council to meet with its litigation attorney to review and candidly and openly discuss absolutely confidential, privileged matters regarding the proposed settlement of the above-referenced litigation against Wayzata. He noted the Council will vote on approving this settlement at this evening's open meeting.

AGENDA ITEM 2. Approve Agenda.

Mr. Amdal made a motion, seconded by Mr. Tanner, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

Dan Goodmundson, 373 Park Street, asked who owned several properties including the Depot, 402 Lake Street, and 400 Walker Avenue. Ms. Nelson stated the City of Wayzata owns the Depot and the property on which it sits but a portion of the parking lot is owned by Burlington Northern Railroad. Ms. Nelson stated this information is available on the Hennepin County website and Hennepin County is the keeper of the property records.

Mr. Goodmundson stated he is trying to establish who owns property and the agreements in place for the purpose of clarification. He explained that he is asking because he is curious as well as for other purposes, such as his concern about liability as it relates to the railroad.

Mr. Willcox explained this is not the best forum for these questions and suggested Mr. Goodmundson meet with staff. He restated that the Hennepin County site correctly reflects property ownership.

AGENDA ITEM 4. Consent Agenda.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the consent agenda:

- a. Approval of Workshop Minutes of February 5, 2014 and Minutes of February 5, 2014
- b. Approval of Check Register
- c. Approval of Settlement Agreement with 743 Lake Street, Spydernet, LLC
- d. Approval of Settlement Agreement with John C. Dietrich
- e. Approval of Settlement Agreement with Dietrich Family Ltd. Partnership
- f. Municipal licenses which received administrative approval (informational only)
- g. Police Activity Report
- h. Building Activity Report

The motion carried 5/0.

AGENDA ITEM 5. New Business.

- a. **Approval of Resolution No. 07-2014 and First Reading of Ordinance #744 Vacation of Street Right-of-Way and Public Utility Easements at Elm Lane**

1 Mr. Gadow reviewed that at its February 5, 2014 meeting, the City Council discussed options for
2 addressing the street vacation request for Elm Lane as part of the Walgreens/Anchor Bank
3 redevelopment application. At that meeting, the City Council directed staff and the City Attorney
4 to work with the applicant on crafting documents for Option C that included a formal vacation of
5 Elm Lane and an Easement Option Agreement granted by the applicant to the City over a portion
6 of the new commercial roadway into the project. He explained the purpose of this Easement
7 Option Agreement is to provide the City with a future option to create public street access over
8 the new commercial roadway to Central Avenue. The Council also requested trigger language for
9 the Easement Option so the City can activate the public access easement.

10 Mr. Gadow explained that in order for the City Council to properly act on Option C, it
11 must first approve draft Resolution No. 07-2014 to accept the Easement Option Agreement, sign
12 the Easement Option Agreement, and then unanimously adopt First Reading of Ordinance #744.
13 It was noted that if First Reading is approved tonight, Second Reading would be considered on
14 March 4, 2014.

15 Attorney Schelzel encouraged the Council to first consider the draft Resolution and
16 whether the City will accept the Easement Option Agreement offered by the applicant. He
17 explained that as a condition to the City vacating Elm Lane, the City would be granted an option
18 to make the access roadway a public street in the future. Based on Council feedback, the triggers
19 would be if the property owner requested an amendment to the PUD (change in use of the
20 property), or a period of thirty years has passed from the date of approval of the 2013 application.

21 Mayor Willcox noted there would also be a ten-year time window during which the City
22 could exercise this option. Mr. Schelzel stated it can be executed anytime a PUD amendment is
23 requested and the ten-year window gives the City the opportunity to evaluate if it wants to do
24 something as part of its Comprehensive Plan direction.

25 Mr. Schelzel recommended the Easement Option Agreement be signed prior to
26 consideration of granting first reading of the ordinance for vacation.

27 The Council discussed the Easement Option Agreement language and asked questions of
28 staff. Mr. Schelzel advised that under the City's Charter, there are only three methods by which
29 the Council can take action: a resolution, an ordinance, or a motion.

30 JoAnn Birkholz, 140 Benton Avenue, stated this project has been a collaborative process
31 over the past few years and the Council had been presented with a plan that the majority of the
32 parties could support. One of the key contingencies for the neighborhood's support of this project
33 is the vacation of East Elm Lane to put a stop to commercial traffic and commercial creep to the
34 north of their property. Ms. Birkholz stated both trucks and cars use East Elm Lane and the alley
35 as a cut through from Central Avenue to Wayzata Boulevard. She found that the recent
36 introduction of Option C disregards the wishes of this neighborhood and leaves a large loophole
37 for a street to be reinstated in the future. Ms. Birkholz asked the Council to give serious
38 consideration to modifying the language to require a unanimous vote by future Councils to
39 reinstate the option to put back in a public street. She stated another issue is the critical nature of
40 the traffic and asked the Council to initiate a traffic signal analysis for modifications at Superior
41 and Wayzata Boulevards. She hoped the Council would make this a priority with both short- and
42 long-term solutions such as a pressure plate at the bottom of the hill and a no turn on red for
43 traffic coming west onto Wayzata Boulevard. Ms. Birkholz stated it is not currently safe for
44 pedestrians or traffic trying to exit or cross Benton Avenue. She urged the Council to consider
45 this opportunity to modify the language and close the loophole while still preserving options for
46 future Councils.

47 Anna Boeder, 123 Benton Avenue, stated she e-mailed proposed language to the Council,
48 developer, and bank to require a unanimous vote by a future Council to open the easement into a
49 drive from Highway 101 to Wooddale. She stated this neighborhood is at risk for cut through
50 traffic and the only benefit to opening it is to allow for commercial and cut through traffic to
51 again impact this neighborhood.

When asked whether the City's Charter addressed the ability of the Council to require unanimous votes for certain types of action, Mr. Schelzel advised that usually the City looks to the Charter and State law where super majority votes can be imposed. In this case, it is more of a policy decision of the Council whether or not to place that limit on a future Council. Currently, the consideration is more of a contractual arrangement with a property owner for an option for a future easement. This is not a land use decision where State statute spells out clear parameters. Mr. Schelzel stated the City has received a signed offer from Anchor Bank but Anchor Bank has authorized making the change to require a unanimous vote.

Following discussion, it was the majority consensus of the Council to not support the language proposed by the neighborhood to require a unanimous vote to exercise Option C.

Mr. Amdal made a motion, seconded by Mrs. Anderson, to Adopt Resolution No. 07-2014, Approving Easement Option Agreement in Connection with Condition of Approval for new Planned Unit Development ("PUD") at 1055 Wayzata Boulevard E and 141, 155 Central Avenue North. The motion carried 5/0.

Following execution of the Easement Option Agreement, Mr. Amdal made a motion, seconded by Mrs. Anderson, to approve the First Reading of Ordinance #744, Vacating Certain City Right-of-Way and Public Utility Easements. The motion carried 5/0.

The Council addressed the neighborhood request for a pressure plate at the bottom of the hill and a no turn on red for traffic coming west onto Wayzata Boulevard. Mr. Kelly stated some of those items are included as part of the future design of the Superior and Wayzata Boulevards intersection. He offered to prepare an RFP to determine the capabilities of the current traffic controller and whether a pressure plate/loop detector or programming a no turn on red are possible during an interim condition. The Council supported that suggestion.

The Council noted another issue raised by the neighborhood relates to moving the utility box so it no longer limits visibility for traffic turning left or right. Staff was asked if that will be addressed along with traffic flow/backup. Mr. Kelly stated he believes as a first step, the City should determine possible interim conditions. He stated staff and the consultant looked at the intersection design several years ago but some assumptions have changed so it should be considered whether the right intersection had been designed based on these new assumptions. The Council asked what is the trigger to make improvements north of Rice Street. Mr. Kelly stated Superior Blvd. north of Rice Street is used for traffic related to the Wayzata Bay Center redevelopment so reconstruction of that roadway is scheduled with the completion of the Wayzata Bay Center redevelopment, maybe 2015 or 2016. Mr. Kelly stated there would be additional traffic burden as a result of the Bushaway Road project but he does not know the route of those detours. There will also be some impact to Wayzata Boulevard as work progresses along Eastman Lane. Mr. Kelly clarified that interim conditions would be anything that the current traffic controller can accommodate and/or whether a new controller could be incorporated.

It was noted that the last part of the Wayzata Bay Center project would be the hotel, which could be delayed. Mr. Kelly stated the Council could determine whether the traffic counts warrant doing something with the intersection before the Wayzata Bay Center is completed.

AGENDA ITEM 6. City Manager's Report and Discussion Items.

Ms. Nelson reported on meetings held relating to the Lake Effect and stated that information will be presented at the March 4, 2014, Council meeting. She announced the March 12, 2014, joint Rotary/Chamber of Commerce panel discussion and the March 24, 2014, meeting related to a Scenic Byway.

Mr. Gadow reported the City was successful in its grant application with Great River Greening and will receive \$19,000 for native habitation restoration by the Section Foreman's House. He stated this grant requires a City match of \$5,000 from the Capital Improvement Fund. If approved, staff would work with the Volunteer Coordinator to schedule dates to remove

invasive species and plant DNR suggested native vegetation. It was suggested that the Parks & Trails Board also be involved with this project. Mr. Kelly stated the pond has been inspected and is due for maintenance once the Bay Center project nears completion. The consensus of the Council was to authorize execution of the grant through Great River Greening of \$19,000 and authorize a City match of \$5,000 for native vegetation restoration by the Section Foreman's House.

Mr. Gadow reported that McCormick's is interested in expanding into the Blanc de Blanc space and to carry over its existing exterior façade fronting Lake Street. He described their proposal, noting the types of exterior building materials that would be used and location of windows.

Mr. Gadow stated McCormick's has not mentioned expanding its sidewalk café seating. The Council asked staff to schedule a future Workshop discussion related to fee structure and regulations for sidewalk cafés and width of the Lake Street sidewalk on the north side. Ms. Nelson reviewed issues related to the 600 Block sidewalk and connection back to the Lake. She felt that needed to be dealt with through a broader view including the Lake Effect so at this time it is on hold absent a better plan. The Council acknowledged there are six restaurants opening or undergoing major remodels and it wants a business-friendly framework that accommodates and encourages outdoor patio seating.

Mr. Gadow reported that Nice Rides Minnesota (rental bicycles) is looking at expanding its program into Wayzata and asked if the Council would support further staff research into that option. The Council authorized staff to further vet options with Nice Rides Minnesota.

Ms. Nelson stated staff met with McCormick's staff and its kitchen designer at the beach house to discuss options to allow concessions. Staff has reviewed agreements from the Minneapolis Park Board and will draft an agreement for the Council's consideration.

Ms. Nelson stated the opening for the Lunds & Byerlys Kitchen is March 6, 2014.

Mr. Kelly reported that a direct mailing was made for the March 8, 2014, design charette for the East Lake Street/Eastman Lane corridor. Notice will also be given to the Park and Trail Board.

AGENDA ITEM 7. Public Forum Continued (if necessary).

There were no comments.

AGENDA ITEM 8. Adjournment.

Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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February 2014

		Check Amt	Invoice	Comment
10100 Anchor Bank				
Paid Chk#	094353	2/10/2014	LEXUS	
G 630-20300	Deposits Payable	\$2,638.94	CVR REFUND	CVR REFUND
Total LEXUS		\$2,638.94		
Paid Chk#	094354	2/13/2014	ABSOLUTE MECHANICAL	
E 101-41940-404	Repairs/Maint - Machin/Equip	\$225.00	3432	HVAC REPAIRS
Total ABSOLUTE MECHANICAL		\$225.00		
Paid Chk#	094355	2/13/2014	ADVANCED IMAGING SOLUTIONS	
E 620-40000-220	Repair/Maint Supply (GENERAL)	\$25.50	INV41470	PW COPIER REPAIRS
E 610-40000-220	Repair/Maint Supply (GENERAL)	\$25.50	INV41470	PW COPIER REPAIRS
E 101-45200-221	Equipment Parts	\$52.00	INV41470	PW COPIER REPAIRS
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$52.00	INV41470	PW COPIER REPAIRS
Total ADVANCED IMAGING SOLUTIONS		\$155.00		
Paid Chk#	094356	2/13/2014	AIRTECH	
E 437-40000-404	Repairs/Maint - Machin/Equip	\$1,336.00	53029	LIBRARY MAINT.
Total AIRTECH		\$1,336.00		
Paid Chk#	094357	2/13/2014	ANCHOR BANK-CARDMEMBER SERV.	
E 101-41100-210	Operating Supplies (GENERAL)	\$24.98		COUNCIL SUPPLIES
E 101-41100-210	Operating Supplies (GENERAL)	\$156.63		PLANNING COMM.SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	\$36.02		SUPPLIES
E 101-41910-433	Dues, Licensing & Seminars	\$621.00		PLANNING DUES
E 101-42100-240	Small Tools and Minor Equip	\$138.37		PD EQUIPMENT
E 640-47000-200	Office Supplies (GENERAL)	\$47.00		STORE SUPPLIES
E 640-48000-433	Dues, Licensing & Seminars	\$344.00		BAR DUES
E 101-41500-331	Mileage & Expense Account	\$202.60		MTG.MEALS & PARKING
E 101-41500-306	Personnel Expense	\$101.53		KURT R.FUNERAL FLOWERS
Total ANCHOR BANK-CARDMEMBER SERV.		\$1,672.13		
Paid Chk#	094358	2/13/2014	BANYON DATA SYSTEMS	
E 101-41500-433	Dues, Licensing & Seminars	\$75.00		REGISTRATIO TRAINING CLASS
Total BANYON DATA SYSTEMS		\$75.00		
Paid Chk#	094359	2/13/2014	BATTERIES PLUS	
E 101-43100-210	Operating Supplies (GENERAL)	\$42.72	021-288933	SUPPLIES
Total BATTERIES PLUS		\$42.72		
Paid Chk#	094360	2/13/2014	BIFFS, INC.	
E 101-45200-415	Other Equipment Rentals	\$42.50	W518687	SERVICE
Total BIFFS, INC.		\$42.50		
Paid Chk#	094361	2/13/2014	BLUE CROSS AND BLUE SHIELD	
G 101-21706	Health Insurance	\$38,475.50		MARCH 2014 HEALTH INS.
Total BLUE CROSS AND BLUE SHIELD		\$38,475.50		
Paid Chk#	094362	2/13/2014	BUSINESS FORMS & ACCOUNTING	
E 101-41500-200	Office Supplies (GENERAL)	\$282.60	048391	SUPPLIES
Total BUSINESS FORMS & ACCOUNTING		\$282.60		
Paid Chk#	094363	2/13/2014	CARQUEST OF WAYZATA	
E 101-45200-222	Repair & Maint - Equip	\$54.58	6973-206383	PARTS
E 610-40000-242	Well & F.P. Equipment	\$8.55	6973-207207	PARTS
E 101-43100-210	Operating Supplies (GENERAL)	\$4.04	6973-207356	PARTS
E 101-43100-210	Operating Supplies (GENERAL)	\$65.94	6973-207946	PARTS
E 101-43100-210	Operating Supplies (GENERAL)	\$23.50	6973-207997	PARTS
E 610-40000-224	Repair & Maint - Motor Equip	\$23.78	6973-208366	PARTS

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February 2014

			Check Amt	Invoice	Comment
Total CARQUEST OF WAYZATA			\$180.39		
Paid Chk# 094364	2/13/2014	CENTERPOINT ENERGY			
E 640-48000-383	Fuel, oil and natural gas		\$1,692.06		SERVICE
E 640-47000-383	Fuel, oil and natural gas		\$423.02		SERVICE
E 101-41940-383	Fuel, oil and natural gas		\$192.20		SERVICE
E 101-42200-383	Fuel, oil and natural gas		\$486.59		SERVICE
E 101-41940-383	Fuel, oil and natural gas		\$5,836.86		SERVICE
Total CENTERPOINT ENERGY			\$8,630.73		
Paid Chk# 094365	2/13/2014	CLAREY S SAFETY EQUIPMENT			
E 404-40000-401	Repairs/Maint Buildings		\$1,595.00	153743	GEN.BATTERY
E 101-45200-241	Safety equip/testings		\$29.62	153882	SAFETY EQUIP.
E 610-40000-241	Safety equip/testings		\$29.61	153882	SAFETY EQUIP.
E 620-40000-241	Safety equip/testings		\$29.61	153882	SAFETY EQUIP.
E 101-43100-241	Safety equip/testings		\$29.61	153882	SAFETY EQUIP.
Total CLAREY S SAFETY EQUIPMENT			\$1,713.45		
Paid Chk# 094366	2/13/2014	COMMERCIAL ASPHALT CO.			
E 430-40000-309	Contractual Services		\$1,194.85	ACCT.WA950	ASPHALT
Total COMMERCIAL ASPHALT CO.			\$1,194.85		
Paid Chk# 094367	2/13/2014	CRABTREE COMPANIES			
E 409-40000-540	Equipment		\$2,314.00	122204	LASERFICHE SYSTEM RENEWAL
Total CRABTREE COMPANIES			\$2,314.00		
Paid Chk# 094368	2/13/2014	CUSHMAN MOTOR COMPANY, INC.			
E 101-45200-222	Repair & Maint - Equip		\$267.67	162220	PARTS
E 101-45200-222	Repair & Maint - Equip		\$739.50	162292	PARTS
Total CUSHMAN MOTOR COMPANY, INC.			\$1,007.17		
Paid Chk# 094369	2/13/2014	DISTEL, DANIEL			
E 101-41550-302	Consultants		\$3,427.00	FEB.2014	MONTHLY ASSESSING-FEB.2014
Total DISTEL, DANIEL			\$3,427.00		
Paid Chk# 094370	2/13/2014	FASTENAL			
E 610-40000-210	Operating Supplies (GENERAL)		\$30.29	66751	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$30.30	66751	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$30.29	66751	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$30.29	66751	SUPPLIES
Total FASTENAL			\$121.17		
Paid Chk# 094371	2/13/2014	GENUINE PARTS COMPANY			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$21.96	214481	PARTS
Total GENUINE PARTS COMPANY			\$21.96		
Paid Chk# 094372	2/13/2014	GOPHER STATE ONE CALL			
E 610-40000-313	Permit Fees/Gopher State		\$46.00	91689	LOCATES
E 620-40000-313	Permit Fees/Gopher State		\$45.65	91689	LOCATES
Total GOPHER STATE ONE CALL			\$91.65		
Paid Chk# 094373	2/13/2014	GRAINGER, INC.			
E 101-41940-210	Operating Supplies (GENERAL)		\$61.92	9347091192	SUPPLIES
E 610-40000-242	Well & F.P. Equipment		\$26.35	9350831401	SUPPLIES
Total GRAINGER, INC.			\$88.27		
Paid Chk# 094374	2/13/2014	HD SUPPLY WATERWORKS, LTD			
E 610-40000-225	Repair & Maint - System		\$1,017.97	B938916	PARTS
E 610-40000-225	Repair & Maint - System		\$198.00	C015825	PARTS

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February 2014

			Check Amt	Invoice	Comment
Total	HD SUPPLY WATERWORKS, LTD		\$1,215.97		
Paid Chk#	094375	2/13/2014	HEITKE, ROBERT		
E 101-45200-331	Mileage & Expense Account		\$38.08	REIMB.	MILEAGE
Total	HEITKE, ROBERT		\$38.08		
Paid Chk#	094376	2/13/2014	HENNEPIN COUNTY TREASURER		
G 650-20818	Garbage Sales Tax		\$1,337.83	9% REFUSE T	9% REFUSE TAX - JAN.2014
Total	HENNEPIN COUNTY TREASURER		\$1,337.83		
Paid Chk#	094377	2/13/2014	HOME DEPOT		
E 620-40000-210	Operating Supplies (GENERAL)		\$35.00		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$35.00		SUPPLIES
Total	HOME DEPOT		\$70.00		
Paid Chk#	094378	2/13/2014	J.H. LARSON COMPANY		
E 101-41940-401	Repairs/Maint Buildings		\$117.09	S100580687.0	DEPOT MAINT.
Total	J.H. LARSON COMPANY		\$117.09		
Paid Chk#	094379	2/13/2014	LAKESHORE WEEKLY NEWS		
E 101-41500-350	Printing & Publishing		\$105.60	00133790	LEGAL NOTICE
Total	LAKESHORE WEEKLY NEWS		\$105.60		
Paid Chk#	094380	2/13/2014	LOFFLER COMPANIES, INC.		
E 101-41500-311	Data Processing		\$3,005.97	1697143	NETWORK SUPPORT
E 409-40000-540	Equipment		\$2,673.75	CW24197	COMPUTERS
Total	LOFFLER COMPANIES, INC.		\$5,679.72		
Paid Chk#	094381	2/13/2014	LUND S		
E 630-40000-210	Operating Supplies (GENERAL)		\$21.19		SUPPLIES
E 101-43100-499	Miscellaneous		\$24.99		SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$37.96		SUPPLIES
Total	LUND S		\$84.14		
Paid Chk#	094382	2/13/2014	METERING & TECHNOLOGY SOLUTION		
G 610-14100	Inventory of Material/Supply		\$485.88	149	WATER METERS
G 620-14100	Inventory of Material/Supply		\$485.88	149	WATER METERS
tal	METERING & TECHNOLOGY SOLUTION		\$971.76		
Paid Chk#	094383	2/13/2014	METROPOLITAN COUNCIL		
E 620-40000-386	Other Utilities		\$33,718.65	0001030355	SEWER SERVICE
Total	METROPOLITAN COUNCIL		\$33,718.65		
Paid Chk#	094384	2/13/2014	METROPOLITAN COUNCIL		
E 101-42400-499	Miscellaneous		\$25.15	JAN.2014 SAC	SAC FEES - JAN.2014
G 101-20831	MWCC (SAC)		\$2,435.00	JAN.2014 SAC	SAC FEES - JAN.2014
Total	METROPOLITAN COUNCIL		\$2,460.15		
Paid Chk#	094385	2/13/2014	MN AWWA		
E 610-40000-433	Dues, Licensing & Seminars		\$175.00	REGISTRATIO	CLASS REGISTRATION
E 610-40000-433	Dues, Licensing & Seminars		\$175.00	REGISTRATIO	CLASS REGISTRATION
Total	MN AWWA		\$350.00		
Paid Chk#	094386	2/13/2014	MN CHILD SUPPORT PAYMENT CENTE		
G 101-21710	County WH		\$191.40	001514070701	WITHHOLDING ORDER
tal	MN CHILD SUPPORT PAYMENT CENTE		\$191.40		
Paid Chk#	094387	2/13/2014	MN DEPT.OF LABOR & INDUSTRY		
E 101-41940-401	Repairs/Maint Buildings		\$10.00	ABR0089578I	BOILER LICENSE

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Total	MN DEPT.OF LABOR & INDUSTRY		\$10.00		
Paid Chk#	094388	2/13/2014	MN RURAL WATER ASSOCIATION		
E 610-40000-433	Dues, Licensing & Seminars		\$200.00	REGISTRATIO	CLASS REGISTRATION
Total	MN RURAL WATER ASSOCIATION		\$200.00		
Paid Chk#	094389	2/13/2014	MN RURAL WATER ASSOCIATION		
E 620-40000-433	Dues, Licensing & Seminars		\$112.50	DUES 2014	MEMBERSHIP DUES 2014
E 610-40000-433	Dues, Licensing & Seminars		\$112.50	DUES 2014	MEMBERSHIP DUES 2014
Total	MN RURAL WATER ASSOCIATION		\$225.00		
Paid Chk#	094390	2/13/2014	NAPA AUTO PARTS		
E 101-43100-210	Operating Supplies (GENERAL)		\$12.58	119405	PARTS
Total	NAPA AUTO PARTS		\$12.58		
Paid Chk#	094391	2/13/2014	NORTHERN TOOL & EQUIPMENT		
E 620-40000-240	Small Tools and Minor Equip		\$78.82	4061060647	TOOLS
E 610-40000-240	Small Tools and Minor Equip		\$78.83	4061060647	TOOLS
Total	NORTHERN TOOL & EQUIPMENT		\$157.65		
Paid Chk#	094392	2/13/2014	NYS CHILD SUPPPORT PROCESSING		
G 101-21710	County WH		\$204.75	NR07016J1	WITHHOLDING ORDER
Total	NYS CHILD SUPPPORT PROCESSING		\$204.75		
Paid Chk#	094393	2/13/2014	OBERMILLER, DAVID		
R 233-00000-32255	Boat slip rentals		\$358.00	REFUND	BOATSLIP CHANGE - REFUND
Total	OBERMILLER, DAVID		\$358.00		
Paid Chk#	094394	2/13/2014	OFFICE DEPOT		
E 101-41500-200	Office Supplies (GENERAL)		\$2.39	693110935001	SUPPLIES
E 101-42100-200	Office Supplies (GENERAL)		\$29.37	693111019001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$44.08	693111019001	SUPPLIES
Total	OFFICE DEPOT		\$75.84		
Paid Chk#	094395	2/13/2014	OVSHAK, KATHY		
E 101-41500-331	Mileage & Expense Account		\$100.80	REIMB.	MILEAGE OCT'13-JAN.'14
Total	OVSHAK, KATHY		\$100.80		
Paid Chk#	094396	2/13/2014	PIRTEK		
E 101-43100-404	Repairs/Maint - Machin/Equip		\$105.81	S1867087.001	REPAIRS
Total	PIRTEK		\$105.81		
Paid Chk#	094397	2/13/2014	PLANT & FLANGED EQUIPMENT CO.		
E 610-40000-242	Well & F.P. Equipment		\$782.81	0062447	PARTS
Total	PLANT & FLANGED EQUIPMENT CO.		\$782.81		
Paid Chk#	094398	2/13/2014	POIRIER, BERNARD		
E 620-40000-331	Mileage & Expense Account		\$80.64	REIMB.	MILEAGE
Total	POIRIER, BERNARD		\$80.64		
Paid Chk#	094399	2/13/2014	RADERMACHER, KURT		
E 620-40000-331	Mileage & Expense Account		\$100.80	REIMB.	MILEAGE
Total	RADERMACHER, KURT		\$100.80		
Paid Chk#	094400	2/13/2014	SIGNS NOW		
E 101-41100-210	Operating Supplies (GENERAL)		\$40.00	26294	PLANNING COMMISSION PLATES
Total	SIGNS NOW		\$40.00		
Paid Chk#	094401	2/13/2014	STANTEC CONSULTING SERVICES		
E 610-49100-303	Engineering Fees		\$1,881.93	761065	WELLHEAD PROTECTION PLAN

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E 620-40000-303	Engineering Fees		\$1,707.86	761699	SEWER ENG.SERVICES
Total	STANTEC CONSULTING SERVICES		\$3,589.79		
Paid Chk# 094402	2/13/2014	TESSMAN SEED CO.			
E 101-45200-216	Chemicals and Chem Products		\$517.50	S188165	CHEMICALS
Total	TESSMAN SEED CO.		\$517.50		
Paid Chk# 094403	2/13/2014	TITAN MACHINERY			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$510.27	3011204	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$88.75	3092418	PARTS
Total	TITAN MACHINERY		\$599.02		
Paid Chk# 094404	2/13/2014	TRI-CITY			
E 610-40000-309	Contractual Services		\$105.00	1/1-1/31/14	WATER ANALYSIS
Total	TRI-CITY		\$105.00		
Paid Chk# 094405	2/13/2014	VALLEY-RICH CO., INC.			
E 610-40000-405	Maint/Replac - System		\$6,736.50	19684	WATERMAIN BREAKS
E 610-40000-405	Maint/Replac - System		\$4,495.28	19692	WATERMAIN BREAKS
Total	VALLEY-RICH CO., INC.		\$11,231.78		
Paid Chk# 094406	2/13/2014	WARNING LITES			
E 101-43100-226	Sign Repair Materials		\$374.70	134654	TRAFFIC CONES
E 101-43100-226	Sign Repair Materials		\$257.88	134655	TRAFFIC FLASHERS
Total	WARNING LITES		\$632.58		
Paid Chk# 094407	2/13/2014	WATER CONSERVATION SERVICE			
E 610-40000-405	Maint/Replac - System		\$921.68	4563	WATERMAIN LEAK LOCATE
Total	WATER CONSERVATION SERVICE		\$921.68		
Paid Chk# 094408	2/13/2014	WBC HOLDINGS, INC.			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$7.51	10949	AUTO MAINT.
Total	WBC HOLDINGS, INC.		\$7.51		
Paid Chk# 094409	2/13/2014	XCEL ENERGY			
E 640-47000-381	Electric Utilities		\$439.55		SERVICE
E 101-41940-381	Electric Utilities		\$5.70		SERVICE
E 640-48000-381	Electric Utilities		\$1,025.61		SERVICE
E 610-40000-381	Electric Utilities		\$3,548.67		SERVICE
E 101-42200-381	Electric Utilities		\$154.04		SERVICE
E 101-41940-381	Electric Utilities		\$4,678.11		SERVICE
E 101-45203-381	Electric Utilities		\$5,200.71		SERVICE
E 620-40000-381	Electric Utilities		\$1,438.92		SERVICE
Total	XCEL ENERGY		\$16,491.31		
Paid Chk# 094410	2/13/2014	YOCUM OIL			
E 101-49200-212	Motor Fuels		\$1,797.55	608813	FUEL
E 101-49200-212	Motor Fuels		\$1,611.85	608814	FUEL
Total	YOCUM OIL		\$3,409.40		
Paid Chk# 094411	2/13/2014	ZAHL-PMC			
E 101-43100-210	Operating Supplies (GENERAL)		\$73.22	0196274	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$73.21	0196274	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$73.21	0196274	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$73.21	0196274	SUPPLIES
Total	ZAHL-PMC		\$292.85		
Paid Chk# 094412	2/18/2014	BELLBOY BAR SUPPLY CORP.			
E 640-47000-254	Soft Drinks/Mix For Resale		\$18.95	41695800	MISC.MDSE.

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E 640-47000-259	Freight		\$1.55	41695800	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,193.60	41696600	LIQ
E 640-47000-259	Freight		\$13.95	41696600	FREIGHT
E 640-47000-259	Freight		\$4.94	89696300	FREIGHT
E 640-47000-210	Operating Supplies (GENERAL)		\$87.63	89696300	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$112.25	89696300	MISC.MDSE.
E 640-47000-259	Freight		\$4.92	89725600	FREIGHT
E 640-47000-210	Operating Supplies (GENERAL)		\$136.89	89725600	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$57.97	89725600	MISC.MDSE.
Total	BELLBOY BAR SUPPLY CORP.		\$1,632.65		
Paid Chk# 094413	2/18/2014	BERRY COFFEE COMPANY			
E 640-48000-254	Soft Drinks/Mix For Resale		\$231.95	1149624	COFFEE
Total	BERRY COFFEE COMPANY		\$231.95		
Paid Chk# 094414	2/18/2014	BETH, GERALD O			
E 640-48000-341	General Promotions		\$150.00	2/18/14	BAR MUSIC 2/18/14
Total	BETH, GERALD O		\$150.00		
Paid Chk# 094415	2/18/2014	BETH, GERALD O			
E 640-48000-341	General Promotions		\$150.00	2/25/14	BAR MUSIC 2/25/14
Total	BETH, GERALD O		\$150.00		
Paid Chk# 094416	2/18/2014	BOOM ISLAND BREWING COMPANY			
E 640-47000-253	Beer For Resale		\$232.00	1749	BEER
Total	BOOM ISLAND BREWING COMPANY		\$232.00		
Paid Chk# 094417	2/18/2014	CINTAS CORPORATION			
E 640-48500-210	Operating Supplies (GENERAL)		\$101.08	5000851197	FIRST AID SUPPLIES
Total	CINTAS CORPORATION		\$101.08		
Paid Chk# 094418	2/18/2014	COCA-COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		\$159.52	0128127517	MISC.BEV.
Total	COCA-COLA		\$159.52		
Paid Chk# 094419	2/18/2014	CULLIGAN-METRO			
E 640-48500-210	Operating Supplies (GENERAL)		\$112.64	101X26169402	SUPPLIES
Total	CULLIGAN-METRO		\$112.64		
Paid Chk# 094420	2/18/2014	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$674.50	1077484	BEER
E 640-48000-253	Beer For Resale		\$180.00	1077485	BEER
E 640-48000-253	Beer For Resale		\$436.00	1077487	BEER
E 640-47000-253	Beer For Resale		\$1,289.10	17651	BEER
E 640-47000-253	Beer For Resale		\$310.00	17706	BEER
Total	DAHLHEIMER DISTRIBUTING CO.		\$2,889.60		
Paid Chk# 094421	2/18/2014	DAY DISTRIBUTING			
E 640-47000-253	Beer For Resale		\$515.50	736993	BEER
E 640-48000-253	Beer For Resale		\$1,068.00	737931	BEER
E 640-47000-253	Beer For Resale		\$695.95	737932	BEER
E 640-48000-253	Beer For Resale		\$754.00	738814	BEER
Total	DAY DISTRIBUTING		\$3,033.45		
Paid Chk# 094422	2/18/2014	DMX MUSIC - MINNEAPOLIS			
E 640-48000-415	Other Equipment Rentals		\$92.23	50679476	BAR MUSIC
Total	DMX MUSIC - MINNEAPOLIS		\$92.23		
Paid Chk# 094423	2/18/2014	EXCELSIOR BREWING COMPANY			

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E 640-48000-253	Beer For Resale		\$130.00	3153	BEER
E 640-47000-253	Beer For Resale		\$120.00	3154	BEER
E 640-48000-253	Beer For Resale		\$170.00	3179	BEER
Total EXCELSIOR BREWING COMPANY			\$420.00		
Paid Chk# 094424	2/18/2014	G & K SERVICES			
E 640-48000-210	Operating Supplies (GENERAL)		(\$0.30)		CREDIT
E 640-48500-210	Operating Supplies (GENERAL)		\$195.96	1013144955	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$104.55	1013144955	SUPPLIES
E 640-48500-217	Uniforms		\$43.70	1013144955	UNIFORMS
E 640-48500-210	Operating Supplies (GENERAL)		\$196.88	1013156406	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$111.25	1013156406	SUPPLIES
E 640-48500-217	Uniforms		\$43.70	1013156406	UNIFORMS
Total G & K SERVICES			\$695.74		
Paid Chk# 094425	2/18/2014	GIFTNETWORKS LLC-1			
E 640-48000-210	Operating Supplies (GENERAL)		\$91.20	4435	BAR SUPPLIES
E 640-47000-256	MISC.MDSE.RESALE		\$108.00	4436	MISC.MDSE.RESALE
Total GIFTNETWORKS LLC-1			\$199.20		
Paid Chk# 094426	2/18/2014	GRAPE BEGINNINGS, INC.			
E 640-47000-252	Wine For Resale		\$180.00	162445	WINE
E 640-47000-259	Freight		\$2.25	162445	FREIGHT
E 640-47000-252	Wine For Resale		\$120.00	162730	WINE
E 640-47000-259	Freight		\$2.25	162730	FREIGHT
E 640-47000-259	Freight		\$33.75	162762	FREIGHT
E 640-47000-252	Wine For Resale		\$1,710.00	162762	WINE
E 640-47000-252	Wine For Resale		\$1,088.00	162847	WINE
E 640-47000-259	Freight		\$18.25	162847	FREIGHT
Total GRAPE BEGINNINGS, INC.			\$3,154.50		
Paid Chk# 094427	2/18/2014	HEGGIES PIZZA			
E 640-48500-255	FOODIngredients For Resale		\$123.60	1424737	FOOD
Total HEGGIES PIZZA			\$123.60		
Paid Chk# 094428	2/18/2014	JJ TAYLOR DISTRIBUTING OF MN			
E 640-47000-253	Beer For Resale		\$1,661.10	2146747	BEER
E 640-47000-253	Beer For Resale		(\$40.00)	2173275	BEER
E 640-47000-253	Beer For Resale		\$859.55	2173316	BEER
E 640-48000-253	Beer For Resale		\$315.30	2178943	BEER
Total JJ TAYLOR DISTRIBUTING OF MN			\$2,795.95		
Paid Chk# 094429	2/18/2014	JOHNSON BROS.-ST.PAUL			
E 640-47000-254	Soft Drinks/Mix For Resale		\$33.50	1604160	MISC.
E 640-47000-252	Wine For Resale		\$1,317.31	1770054	WINE
E 640-47000-259	Freight		\$21.92	1770054	FREIGHT
E 640-47000-259	Freight		\$15.07	1775122	FREIGHT
E 640-47000-252	Wine For Resale		\$837.10	1775122	WINE
E 640-47000-252	Wine For Resale		\$1,031.50	1776264	WINE
E 640-47000-259	Freight		\$15.07	1776264	FREIGHT
E 640-47000-251	Liquor For Resale		\$310.25	1776265	LIQ
E 640-47000-259	Freight		\$4.11	1776265	FREIGHT
E 640-47000-252	Wine For Resale		\$226.70	1776266	WINE
E 640-47000-259	Freight		\$6.85	1776266	FREIGHT
E 640-47000-251	Liquor For Resale		\$991.99	1776267	LIQ
E 640-47000-259	Freight		\$9.59	1776267	FREIGHT
Total JOHNSON BROS.-ST.PAUL			\$4,820.96		
Paid Chk# 094430	2/18/2014	KARLSBURGER FOODS, INC.			

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E 640-48500-255	FOODIngredients For Resale		\$303.95	352898	FOOD
Total KARLSBURGER FOODS, INC.			\$303.95		
Paid Chk# 094431	2/18/2014	KOTTKE, DAVID			
E 640-48000-341	General Promotions		\$300.00	2/27/14	BAR MUSIC 2/27/14
Total KOTTKE, DAVID			\$300.00		
Paid Chk# 094432	2/18/2014	KRAUTH, MAX			
E 640-48000-341	General Promotions		\$300.00	2/22/14	BAR MUSIC 2/22/14
Total KRAUTH, MAX			\$300.00		
Paid Chk# 094433	2/18/2014	MAIN STREET BAKERY			
E 640-48500-255	FOODIngredients For Resale		\$92.66	235434	FOOD
E 640-48500-255	FOODIngredients For Resale		\$119.64	235447	FOOD
E 640-48500-255	FOODIngredients For Resale		\$110.57	235649	FOOD
E 640-48500-255	FOODIngredients For Resale		\$83.98	235777	FOOD
E 640-48500-255	FOODIngredients For Resale		\$247.02	235831	FOOD
Total MAIN STREET BAKERY			\$653.87		
Paid Chk# 094434	2/18/2014	MEDIACOM			
E 640-48000-415	Other Equipment Rentals		\$249.95		SERVICE
Total MEDIACOM			\$249.95		
Paid Chk# 094435	2/18/2014	NEW FRANCE WINE COMPANY			
E 640-47000-252	Wine For Resale		\$612.00	87864	WINE
E 640-47000-259	Freight		\$6.00	87864	FREIGHT
Total NEW FRANCE WINE COMPANY			\$618.00		
Paid Chk# 094436	2/18/2014	NORTHWESTERN FRUIT COMPANY			
E 640-48500-255	FOODIngredients For Resale		(\$17.65)	771558	FOOD
E 640-48500-255	FOODIngredients For Resale		\$340.70	775178	FOOD
E 640-48500-255	FOODIngredients For Resale		\$233.75	775365	FOOD
E 640-48000-253	Beer For Resale		\$6.00	775365	BEER
E 640-48000-251	Liquor For Resale		\$13.40	775365	LIQ
E 640-48000-251	Liquor For Resale		\$10.85	775498	LIQ
E 640-48500-255	FOODIngredients For Resale		\$151.75	775498	FOOD
E 640-48000-251	Liquor For Resale		\$62.05	775703	LIQ
E 640-48000-253	Beer For Resale		\$4.80	775703	BEER
E 640-48500-255	FOODIngredients For Resale		\$304.16	775703	FOOD
E 640-48000-251	Liquor For Resale		\$27.80	775857	LIQ
E 640-48500-255	FOODIngredients For Resale		\$311.45	775857	FOOD
Total NORTHWESTERN FRUIT COMPANY			\$1,449.06		
Paid Chk# 094437	2/18/2014	PAUSTIS & SONS			
E 640-47000-259	Freight		\$57.50	8434934	FREIGHT
E 640-47000-252	Wine For Resale		\$3,132.93	8434934	WINE
E 640-47000-252	Wine For Resale		\$363.50	8435820	WINE
E 640-47000-259	Freight		\$8.75	8435820	FREIGHT
E 640-48000-252	Wine For Resale		\$264.25	8435822	WINE
E 640-47000-251	Liquor For Resale		\$73.35	8435825	LIQ
E 640-47000-259	Freight		\$2.25	8435825	FREIGHT
Total PAUSTIS & SONS			\$3,902.53		
Paid Chk# 094438	2/18/2014	PEPSI -COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		\$207.90	18954757	MISC.BEV.
Total PEPSI -COLA			\$207.90		
Paid Chk# 094439	2/18/2014	PHILLIPS WINES & SPIRITS			
E 640-47000-251	Liquor For Resale		\$1,636.79	2555198	LIQ

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E 640-47000-259	Freight		\$14.70	2555198	FREIGHT
E 640-47000-252	Wine For Resale		\$1,360.00	2555199	WINE
E 640-47000-259	Freight		\$15.07	2555199	FREIGHT
Total PHILLIPS WINES & SPIRITS			\$3,026.56		
Paid Chk# 094440	2/18/2014	PLUNKETT S PEST CONTROL			
E 640-48000-409	Maint services & Improv		\$77.24	3437920	SERVICE
Total PLUNKETT S PEST CONTROL			\$77.24		
Paid Chk# 094441	2/18/2014	RED DOT GARAGE			
E 640-48000-341	General Promotions		\$400.00	3/1/14	BAR MUSIC 3/1/14
Total RED DOT GARAGE			\$400.00		
Paid Chk# 094442	2/18/2014	SECURITY PRODUCTS COMPANY			
E 640-47000-404	Repairs/Maint - Machin/Equip		\$347.57	1095152	REPAIRS
E 640-48000-404	Repairs/Maint - Machin/Equip		\$62.50	1095291	REPAIRS
E 640-47000-404	Repairs/Maint - Machin/Equip		\$62.50	1095291	REPAIRS
Total SECURITY PRODUCTS COMPANY			\$472.57		
Paid Chk# 094443	2/18/2014	SOUTHERN WINE & SPIRITS OF MN			
E 640-47000-259	Freight		\$12.65	1128752	FREIGHT
E 640-47000-252	Wine For Resale		\$1,536.00	1128752	WINE
E 640-47000-259	Freight		\$25.30	1128753	FREIGHT
E 640-47000-251	Liquor For Resale		\$4,274.34	1128753	LIQ
E 640-47000-259	Freight		\$11.59	1128754	FREIGHT
E 640-47000-252	Wine For Resale		\$1,228.95	1128754	WINE
Total SOUTHERN WINE & SPIRITS OF MN			\$7,088.83		
Paid Chk# 094444	2/18/2014	STAR TRIBUNE			
E 640-48000-433	Dues, Licensing & Seminars		\$149.50	2519144	SUBSCRIPTION RENEWAL
Total STAR TRIBUNE			\$149.50		
Paid Chk# 094445	2/18/2014	STARY, MARK			
E 640-48000-341	General Promotions		\$300.00	2/20/14	BAR MUSIC 2/20/14
Total STARY, MARK			\$300.00		
Paid Chk# 094446	2/18/2014	STRATEGIC EQUIPMENT AND			
E 640-48500-210	Operating Supplies (GENERAL)		(\$76.52)	133096	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		(\$34.18)	133216	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$57.65	2150199	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$304.37	2154447	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$31.32	2154447	BAR SUPPLIES
Total STRATEGIC EQUIPMENT AND			\$282.64		
Paid Chk# 094447	2/18/2014	STROBEL, DAVID			
E 640-48000-499	Miscellaneous		\$120.00	CHILLY OPEN	CHILLY OPEN SERVICES
Total STROBEL, DAVID			\$120.00		
Paid Chk# 094448	2/18/2014	SYSCO MINNESOTA			
E 640-48500-255	FOODIngredients For Resale		\$2.55	401031386	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$288.13	402030736	SUPPLIES
E 640-48000-251	Liquor For Resale		\$45.67	402030736	LIQ
E 640-48500-255	FOODIngredients For Resale		\$4,785.80	402030736	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$57.70	402030736	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale		(\$79.51)	402041123	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$51.51	402051139	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$2,332.53	402051139	FOOD
E 640-48500-255	FOODIngredients For Resale		\$3,618.23	402071323	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$59.06	402071323	SUPPLIES

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E 640-48000-251	Liquor For Resale		\$89.32	402071323	LIQ
E 640-48000-342	Promotions - Food/Drinks		\$57.70	402071323	PROMO FOOD
E 640-48000-253	Beer For Resale		\$9.94	402100774	BEER
E 640-48500-210	Operating Supplies (GENERAL)		\$87.30	402100774	SUPPLIES
E 640-48000-251	Liquor For Resale		\$72.19	402100774	LIQ
E 640-48500-255	FOODIngredients For Resale		\$3,087.10	402100774	FOOD
E 640-48500-255	FOODIngredients For Resale		\$2,335.96	402121286	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$52.37	402121286	SUPPLIES
E 640-48000-254	Soft Drinks/Mix For Resale		\$29.36	402121286	MISC.BEV.
E 640-48000-342	Promotions - Food/Drinks		\$57.70	402121286	PROMO FOOD
Total SYSCO MINNESOTA			\$17,040.61		
Paid Chk# 094449	2/18/2014	THORPE DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$1,599.25	802476	BEER
E 640-47000-253	Beer For Resale		\$37.10	802477	BEER
E 640-48000-253	Beer For Resale		\$579.00	803814	BEER
E 640-47000-253	Beer For Resale		\$2,820.35	803815	BEER
Total THORPE DISTRIBUTING CO.			\$5,035.70		
Paid Chk# 094450	2/18/2014	TKO WINES, INC.			
E 640-47000-252	Wine For Resale		\$678.00	406807	WINE
Total TKO WINES, INC.			\$678.00		
Paid Chk# 094451	2/18/2014	TOLL GAS & WELDING SUPPLY			
E 640-48000-210	Operating Supplies (GENERAL)		\$147.40	10009835	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$102.72	10009959	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$46.50	40002886	SUPPLIES
Total TOLL GAS & WELDING SUPPLY			\$296.62		
Paid Chk# 094452	2/18/2014	TWEED, ISAIAH			
E 640-48000-499	Miscellaneous		\$131.25	CHILLY OPEN	CHILLY OPEN SERVICES
Total TWEED, ISAIAH			\$131.25		
Paid Chk# 094453	2/18/2014	WINE COMPANY			
E 640-47000-259	Freight		\$18.15	352117-00	FREIGHT
E 640-47000-252	Wine For Resale		\$1,317.33	352117-00	WINE
E 640-47000-252	Wine For Resale		(\$85.33)	352425-00	WINE
Total WINE COMPANY			\$1,250.15		
Paid Chk# 094454	2/18/2014	WINE MERCHANT			
E 640-47000-254	Soft Drinks/Mix For Resale		\$19.00	489904	MISC.BEV.
E 640-47000-259	Freight		\$5.48	489904	FREIGHT
E 640-47000-252	Wine For Resale		\$832.00	489904	WINE
E 640-47000-252	Wine For Resale		\$290.00	490537	WINE
E 640-47000-259	Freight		\$1.37	490537	FREIGHT
E 640-47000-252	Wine For Resale		\$608.32	490538	WINE
E 640-47000-259	Freight		\$5.93	490538	FREIGHT
Total WINE MERCHANT			\$1,762.10		
Paid Chk# 094455	2/18/2014	WIRTZ BEVERAGE MN BEER			
E 640-47000-253	Beer For Resale		\$64.50	1090173488	BEER
E 640-47000-253	Beer For Resale		\$1,510.10	1090173489	BEER
E 640-47000-253	Beer For Resale		\$92.40	1090176507	BEER
E 640-47000-253	Beer For Resale		\$64.50	1090176508	BEER
E 640-47000-253	Beer For Resale		\$554.50	1090176509	BEER
E 640-48000-253	Beer For Resale		\$404.00	1090177022	BEER
E 640-48000-253	Beer For Resale		\$460.00	1090179564	BEER
Total WIRTZ BEVERAGE MN BEER			\$3,150.00		

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Paid Chk# 094456	2/18/2014	WIRTZ BEVERAGE MN WINE & SPIRI			
E 640-47000-259	Freight		\$7.73	1080140250	FREIGHT
E 640-47000-251	Liquor For Resale		\$967.66	1080140250	LIQ
E 640-47000-252	Wine For Resale		\$1,150.00	1080140251	WINE
E 640-47000-259	Freight		\$15.95	1080140251	FREIGHT
E 640-47000-251	Liquor For Resale		(\$275.80)	2080025798	LIQ
Total	WIRTZ BEVERAGE MN WINE & SPIRI		\$1,865.54		
Paid Chk# 094457	2/25/2014	ACCURATE RADAR SPECIALTIES			
E 101-42100-309	Contractual Services		\$320.00	2588	PD SERVICE
Total	ACCURATE RADAR SPECIALTIES		\$320.00		
Paid Chk# 094458	2/25/2014	AFSCME COUNCIL			
G 101-21709	PW Union dues		\$429.44	FEB.2014	PW DUES - FEB.2014
Total	AFSCME COUNCIL		\$429.44		
Paid Chk# 094459	2/25/2014	AIRTECH			
E 437-40000-404	Repairs/Maint - Machin/Equip		\$117.00	17699	LIBRARY MAINT./REPAIRS
Total	AIRTECH		\$117.00		
Paid Chk# 094460	2/25/2014	BANK OF AMERICA			
E 101-42200-499	Miscellaneous		\$66.08		FD MISC.
E 101-42200-433	Dues, Licensing & Seminars		\$209.00		FD CONFERENCE EXP.
E 101-42200-210	Operating Supplies (GENERAL)		\$92.22		OFFICE SUPPLIES
E 101-42200-210	Operating Supplies (GENERAL)		\$46.00		SUPPLIE
Total	BANK OF AMERICA		\$413.30		
Paid Chk# 094461	2/25/2014	BANYON DATA SYSTEMS			
E 101-41500-433	Dues, Licensing & Seminars		\$485.00	00151127	POS SOFTWARE SUPPORT
Total	BANYON DATA SYSTEMS		\$485.00		
Paid Chk# 094462	2/25/2014	BEST & FLANAGAN			
E 101-41910-302	Consultants		\$1,928.20	441680	PLANNING COMM.MTGS.
E 101-41500-304	Legal Fees		\$150.00	441681	OPEN BIDDING ISSUES
G 101-20310	Escrow		\$937.50	441682	YACHT CLUB ESCROW PROJECT
E 101-41500-304	Legal Fees		\$232.50	441683	COUNCIL
E 101-41500-304	Legal Fees		\$712.50	441684	ORDINANCES
E 101-41500-304	Legal Fees		\$279.33	441685	BURLINGTON NORTHERN
E 101-41500-304	Legal Fees		\$450.00	441686	FIBER OPTIC ISSUES
E 401-40000-304	Legal Fees		\$37.50	441688	SUPERIOR BLVD.REALIGNMENT
E 101-41500-304	Legal Fees		\$195.00	441689	EASEMENT TITLE WORK
E 101-41500-304	Legal Fees		\$297.50	441690	FIBEROPTIC PROJECT
E 404-40000-304	Legal Fees		\$75.00	441691	CELL TOWER
G 101-20310	Escrow		\$1,800.00	441692	ANCHOR BANK ESCROW PROJECT
G 101-20310	Escrow		\$150.00	441694	SUNSETS ESCROW PROJECT
Total	BEST & FLANAGAN		\$7,245.03		
Paid Chk# 094463	2/25/2014	CLASSIC CLEANING COMPANY			
E 101-41940-409	Maint services & Improv		\$1,195.00	20403	MONTHLY CLEANING
E 101-41940-409	Maint services & Improv		\$360.00	20404	MONTHLY CLEANING
Total	CLASSIC CLEANING COMPANY		\$1,555.00		
Paid Chk# 094464	2/25/2014	CRABTREE CAMPANIES			
E 101-41500-200	Office Supplies (GENERAL)		\$122.00	122633	SUPPLIES
Total	CRABTREE CAMPANIES		\$122.00		
Paid Chk# 094465	2/25/2014	CULLIGAN-BOTTLED WATER			
E 101-42100-499	Miscellaneous		\$43.08	114-10039014-	PD SUPPLIES

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Total	CULLIGAN-BOTTLED WATER		\$43.08		
Paid Chk#	094466	2/25/2014	DELTA DENTAL OF MINNESOTA		
	G 101-21717	Dental Insurance	\$1,504.55	5430234	DENTAL INS.-MARCH 2014
Total	DELTA DENTAL OF MINNESOTA		\$1,504.55		
Paid Chk#	094467	2/25/2014	EHLERS		
	E 401-40000-309	Contractual Services	\$863.75	347924	ED STRATEGIES
	E 101-41500-302	Consultants	\$2,300.00	64652	ANNUAL DISCLOSURE REPORTING
	E 401-40000-309	Contractual Services	\$205.00	647925	TIF-BAY CENTER
Total	EHLERS		\$3,368.75		
Paid Chk#	094468	2/25/2014	FIRE MARSHALS ASSOCIATION		
	E 101-42200-433	Dues, Licensing & Seminars	\$40.00	2014 DUES	2014 DUES
Total	FIRE MARSHALS ASSOCIATION		\$40.00		
Paid Chk#	094469	2/25/2014	GADOW, BRYAN		
	E 101-41910-331	Mileage & Expense Account	\$25.72	REIMB.	MEETING MEAL
Total	GADOW, BRYAN		\$25.72		
Paid Chk#	094470	2/25/2014	GRAINGER, INC.		
	E 610-40000-242	Well & F.P. Equipment	\$91.48	9361292684	PARTS
Total	GRAINGER, INC.		\$91.48		
Paid Chk#	094471	2/25/2014	HAMMEL, BETTE		
	R 610-00000-37110	W/S/Storm Sales	\$51.17	REFUND	REFUND-OVERPAYMENT ON FINAL UTILITY BILL
Total	HAMMEL, BETTE		\$51.17		
Paid Chk#	094472	2/25/2014	HENN. CNTY. FIRE CHIEFS ASSN.		
	E 101-42200-433	Dues, Licensing & Seminars	\$100.00	2014 DUES	2014 DUES
Total	HENN. CNTY. FIRE CHIEFS ASSN.		\$100.00		
Paid Chk#	094473	2/25/2014	HENN.CNTY.ACCTG.SERVICES		
	G 101-20300	Deposits Payable	\$173.74	1000038967	PRISONER PROCESSING
	E 101-42120-308	Prisoner Care	\$75.00	1000038967	PRISONER PROCESSING
Total	HENN.CNTY.ACCTG.SERVICES		\$248.74		
Paid Chk#	094474	2/25/2014	HOLIDAY		
	E 101-43100-212	Motor Fuels	\$65.29		FUEL
Total	HOLIDAY		\$65.29		
Paid Chk#	094475	2/25/2014	INTEGRATED FIRE & SECURITY		
	E 640-48000-409	Maint services & Improv	\$163.40	58373	ANNUAL FIRE & SPRINKLER MONITORING
	E 640-47000-409	Maint services & Improv	\$100.00	58373	ANNUAL FIRE & SPRINKLER MONITORING
	E 101-41940-401	Repairs/Maint Buildings	\$263.40	58465	ANNUAL FIRE & SPRINKLER MONITORING
	E 437-40000-401	Repairs/Maint Buildings	\$263.40	58466	ANNUAL FIRE & SPRINKLER MONITORING
Total	INTEGRATED FIRE & SECURITY		\$790.20		
Paid Chk#	094476	2/25/2014	J. P. COOKE CO.		
	E 101-42120-309	Contractual Services	\$75.69	2604457	PD SUPPLIES
Total	J. P. COOKE CO.		\$75.69		
Paid Chk#	094477	2/25/2014	KEEPRS		
	E 101-42100-210	Operating Supplies (GENERAL)	\$359.80	237676	PD SUPPLIES
Total	KEEPRS		\$359.80		
Paid Chk#	094478	2/25/2014	LAW ENFORCEMENT LABOR SERVICES		
	G 101-21707	Police union dues	\$405.00	FEB.2014 DU	PD DUES - FEB.2014
al	LAW ENFORCEMENT LABOR SERVICES		\$405.00		

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Paid Chk# 094479	2/25/2014	LEXISNEXIS RISK DATA			
E 101-42100-309	Contractual Services		\$66.00	121455020140	PD SERVICE
	Total LEXISNEXIS RISK DATA		\$66.00		
Paid Chk# 094480	2/25/2014	LEXUS			
G 630-20300	Deposits Payable		\$2,640.94	CVR REFUND	CVR REFUND
	Total LEXUS		\$2,640.94		
Paid Chk# 094481	2/25/2014	LUBE TECH			
E 610-40000-212	Motor Fuels		\$228.50	2331377	MOTOR OIL
E 101-45200-212	Motor Fuels		\$228.51	2331377	MOTOR OIL
E 101-43100-212	Motor Fuels		\$228.50	2331377	MOTOR OIL
E 620-40000-212	Motor Fuels		\$228.50	2331377	MOTOR OIL
	Total LUBE TECH		\$914.01		
Paid Chk# 094482	2/25/2014	MACQUEEN EQUIPMENT, INC.			
E 620-40000-224	Repair & Maint - Motor Equip		\$40.63	2141595	PARTS
	Total MACQUEEN EQUIPMENT, INC.		\$40.63		
Paid Chk# 094483	2/25/2014	MADDEN, GALANTER, HANSEN, LLP			
E 101-41500-306	Personnel Expense		\$525.12	1/31/14	LABOR RELATIONS SERVICES
	Total MADDEN, GALANTER, HANSEN, LLP		\$525.12		
Paid Chk# 094484	2/25/2014	MALIKOWSKI, JOAN			
E 101-42200-409	Maint services & Improv		\$145.00	JAN.2014	FD MONTHLY CLEANING JAN.2014
	Total MALIKOWSKI, JOAN		\$145.00		
Paid Chk# 094485	2/25/2014	MED COMPASS			
E 101-42200-306	Personnel Expense		\$211.00	22915	FD SHOTS
	Total MED COMPASS		\$211.00		
Paid Chk# 094486	2/25/2014	MENARD S			
E 101-45200-210	Operating Supplies (GENERAL)		\$11.03		SUPPLIES
	Total MENARD S		\$11.03		
Paid Chk# 094487	2/25/2014	METERING & TECHNOLOGY SOLUTION			
G 620-14100	Inventory of Material/Supply		\$922.64	163	WATER METERS
G 610-14100	Inventory of Material/Supply		\$922.64	163	WATER METERS
	tal METERING & TECHNOLOGY SOLUTION		\$1,845.28		
Paid Chk# 094488	2/25/2014	METRO ELEVATOR, INC.			
E 101-41940-401	Repairs/Maint Buildings		\$300.00	38250	ELEVATOR MAINT.
	Total METRO ELEVATOR, INC.		\$300.00		
Paid Chk# 094489	2/25/2014	MILLER, FRED			
E 235-40000-302	Consultants		\$1,525.00	55	WCTV
	Total MILLER, FRED		\$1,525.00		
Paid Chk# 094490	2/25/2014	MN NCPERS LIFE INSURANCE			
G 101-21715	PERA Term Life		\$48.00	3/2014	LIFE INS.
	Total MN NCPERS LIFE INSURANCE		\$48.00		
Paid Chk# 094491	2/25/2014	MN POLLUTION CONTROL AGENCY			
E 610-40000-310	Plan Review		\$345.00	4400113766	ANNUAL DISCHARGE PERMIT
	Total MN POLLUTION CONTROL AGENCY		\$345.00		
Paid Chk# 094492	2/25/2014	MOSS & BARNETT			
E 101-41500-304	Legal Fees		\$2,439.20	599576	MEDIACOM FRANCHISE RENEWAL
	Total MOSS & BARNETT		\$2,439.20		

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Paid Chk# 094493	2/25/2014	NATIONAL ASSOCIATION OF SCHOOL			
E 101-42100-434	Training and schools		\$495.00	15084MN	PD TRAINING
otal	NATIONAL ASSOCIATION OF SCHOOL		\$495.00		
Paid Chk# 094494	2/25/2014	NOKOMIS SHOE SHOP			
E 101-43100-241	Safety equip/testings		\$520.00		PW SAFETY SHOES
E 101-45200-241	Safety equip/testings		\$130.00		PW SAFETY SHOES
E 610-40000-241	Safety equip/testings		\$195.00		PW SAFETY SHOES
E 620-40000-241	Safety equip/testings		\$195.00		PW SAFETY SHOES
Total	NOKOMIS SHOE SHOP		\$1,040.00		
Paid Chk# 094495	2/25/2014	OFFICE DEPOT			
E 101-41500-200	Office Supplies (GENERAL)		\$15.11	697736382001	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)		\$40.00	697736382001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$74.65	700115044001	SUPPLIES
E 101-42100-200	Office Supplies (GENERAL)		\$24.30	700115044001	SUPPLIES
Total	OFFICE DEPOT		\$154.06		
Paid Chk# 094496	2/25/2014	PAKOR INC.			
E 101-41500-200	Office Supplies (GENERAL)		\$210.91	913884	SUPPLIES
Total	PAKOR INC.		\$210.91		
Paid Chk# 094497	2/25/2014	PITNEY BOWES			
E 101-49200-322	Postage		\$8,080.00	95451510200	POSTAGE
Total	PITNEY BOWES		\$8,080.00		
Paid Chk# 094498	2/25/2014	POPP TELECOM			
E 620-40000-323	Radio Units		\$32.66		SERVICE
E 101-41940-321	Telephone		\$801.80		SERVICE
E 610-40000-323	Radio Units		\$89.48		SERVICE
Total	POPP TELECOM		\$923.94		
Paid Chk# 094499	2/25/2014	RANDY S SANITATION			
E 640-48000-384	Refuse/Garbage Disposal		\$350.00		BAR
E 650-47500-384	Refuse/Garbage Disposal		\$8,302.26		LABOR
E 650-47500-384	Refuse/Garbage Disposal		\$42.90		STICKERS
E 650-47500-384	Refuse/Garbage Disposal		\$1,213.20		KARTS
E 650-47500-384	Refuse/Garbage Disposal		\$994.50		DRIVE UP
E 650-47500-386	Other Utilities		\$2,673.44		DISPOSAL
E 101-41940-386	Other Utilities		\$327.12		CH & PW SERVICE
E 650-47600-309	Contractual Services		\$3,804.00		RECYCLING
E 650-47800-384	Refuse/Garbage Disposal		\$6,340.00		ORGANICS
E 650-47800-386	Other Utilities		\$30.30		ORGANICS DISPOSAL
E 640-47000-384	Refuse/Garbage Disposal		\$101.65		STORE
Total	RANDY S SANITATION		\$24,179.37		
Paid Chk# 094500	2/25/2014	RDO EQUIPMENT CO.			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$274.21	P10543	SUPPLIES
Total	RDO EQUIPMENT CO.		\$274.21		
Paid Chk# 094501	2/25/2014	SCHARBER & SONS			
E 101-45200-222	Repair & Maint - Equip		\$171.52	P15097	PARTS
E 101-45200-222	Repair & Maint - Equip		\$137.81	P15112	PARTS
Total	SCHARBER & SONS		\$309.33		
Paid Chk# 094502	2/25/2014	STREICHER S			
E 409-42100-540	Equipment		\$955.97	I1072038	PD RIFLE
E 101-42100-217	Uniforms		\$103.98	I1072045	PD UNIFORMS

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Total STREICHER S			\$1,059.95		
Paid Chk# 094503	2/25/2014	SUBURBAN RATE AUTHORITY			
E 101-41500-433	Dues, Licensing & Seminars		\$400.00	2014 DUES	2014 DUES
Total SUBURBAN RATE AUTHORITY			\$400.00		
Paid Chk# 094504	2/25/2014	THERMA-STOR			
E 610-40000-242	Well & F.P. Equipment		\$171.70	2668376	PARTS
E 610-40000-242	Well & F.P. Equipment		\$57.36	2668377	PARTS
Total THERMA-STOR			\$229.06		
Paid Chk# 094505	2/25/2014	TIME SAVER			
E 101-41100-302	Consultants		\$472.23	M20350	MTG.MINUTES
Total TIME SAVER			\$472.23		
Paid Chk# 094506	2/25/2014	USA MOBILITY WIRELESS			
E 101-43100-323	Radio Units		\$14.70	X0318102B	PAGER SERVICE
Total USA MOBILITY WIRELESS			\$14.70		
Paid Chk# 094507	2/25/2014	VISA - FIRSTNATIONAL BANK OMAH			
E 640-48000-499	Miscellaneous		\$34.46		BAR SOFTWARE
Total VISA - FIRSTNATIONAL BANK OMAH			\$34.46		
Paid Chk# 094508	2/25/2014	W.W. GOETSCH ASSOCIATES			
E 620-40000-225	Repair & Maint - System		\$125.00	92077	PARTS
Total W.W. GOETSCH ASSOCIATES			\$125.00		
Paid Chk# 094509	2/25/2014	ZAHL-PMC			
E 101-41940-210	Operating Supplies (GENERAL)		\$535.70	0196425	SUPPLIES
Total ZAHL-PMC			\$535.70		
10100 Anchor Bank			\$289,887.53		

Fund Summary**10100 Anchor Bank**

101 GENERAL FUND	\$106,554.03
233 LAKFRONT IMPROVE	\$358.00
235 CABLE TV	\$1,525.00
401 PERM IMPROVEMENT	\$1,106.25
404 PARK AND TRAIL CIP	\$1,670.00
409 EQUIP REVOLVING	\$5,943.72
430 STREET CIP	\$1,194.85
437 LIBRARY/COMM.ROOM CIP	\$1,716.40
610 WATER FUND	\$23,365.67
620 SEWER FUND	\$39,507.76
630 MOTOR VEHICLE	\$5,341.07
640 LIQUOR	\$76,866.35
650 SOLID WASTE	\$24,738.43
	\$289,887.53

**CITY OF WAYZATA
HENNEPIN COUNTY, MINNESOTA**

ORDINANCE NO. 744

**AN ORDINANCE VACATING CERTAIN CITY RIGHT OF WAY AND PUBLIC
UTILITY EASEMENTS.**

WHEREAS, the City Council of the City of Wayzata, pursuant to Section 70 of the Wayzata City Charter and to due notice given to all affected property owners, has heretofore conducted a public hearing of all affected property owners wishing to participate on the vacation of City Right of Way known as “Elm Lane” and certain public utility easements, said portions hereof depicted on the attached Exhibit A and legally described on the attached Exhibit B;

WHEREAS, the request for vacation is part of a development application (the “Application”) from Semper Development for the redevelopment of the existing Anchor Bank site at the intersection of Central Ave N and Wayzata Blvd E; and

WHEREAS, all persons present at said public hearing were given the opportunity to be heard.

NOW THEREFORE, THE CITY OF WAYZATA ORDAINS that the City Right of Way and Public Utility Easements depicted on the attached Exhibits are hereby vacated.

Section 2. Effective Date. This ordinance shall be in full force and effect after its passage and publication according to law.

Adopted by the City Council of Wayzata, Minnesota this _____ day of _____, 201__.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson

First Reading:
Second Reading:
Publication:

Exhibit A

CONTACT:
Jon Kohler, A.I.A.
SEMPER DEVELOPMENT
Suite 1275
80 S. 8th Street
IDS Center
Minneapolis, Minnesota 55402
Phone: 612-332-1500

COUNTY/CITY:
HENNEPIN
COUNTY
CITY OF
WAYZATA

REVISIONS:	DATE	REVISION
	1-21-13	IN ITAL ISSUE
	6-12-13	PRELIMINARY PLAT
	6-18-13	PRELIMINARY PLAT
	7-02-13	CHANGE TREE SHADING / CITY
	7-03-13	EASEMENT LABELS
	9-4-13	ADDITIONAL ROW

CERTIFICATION:



 Daniel L. Thurmes Registration No: 25718

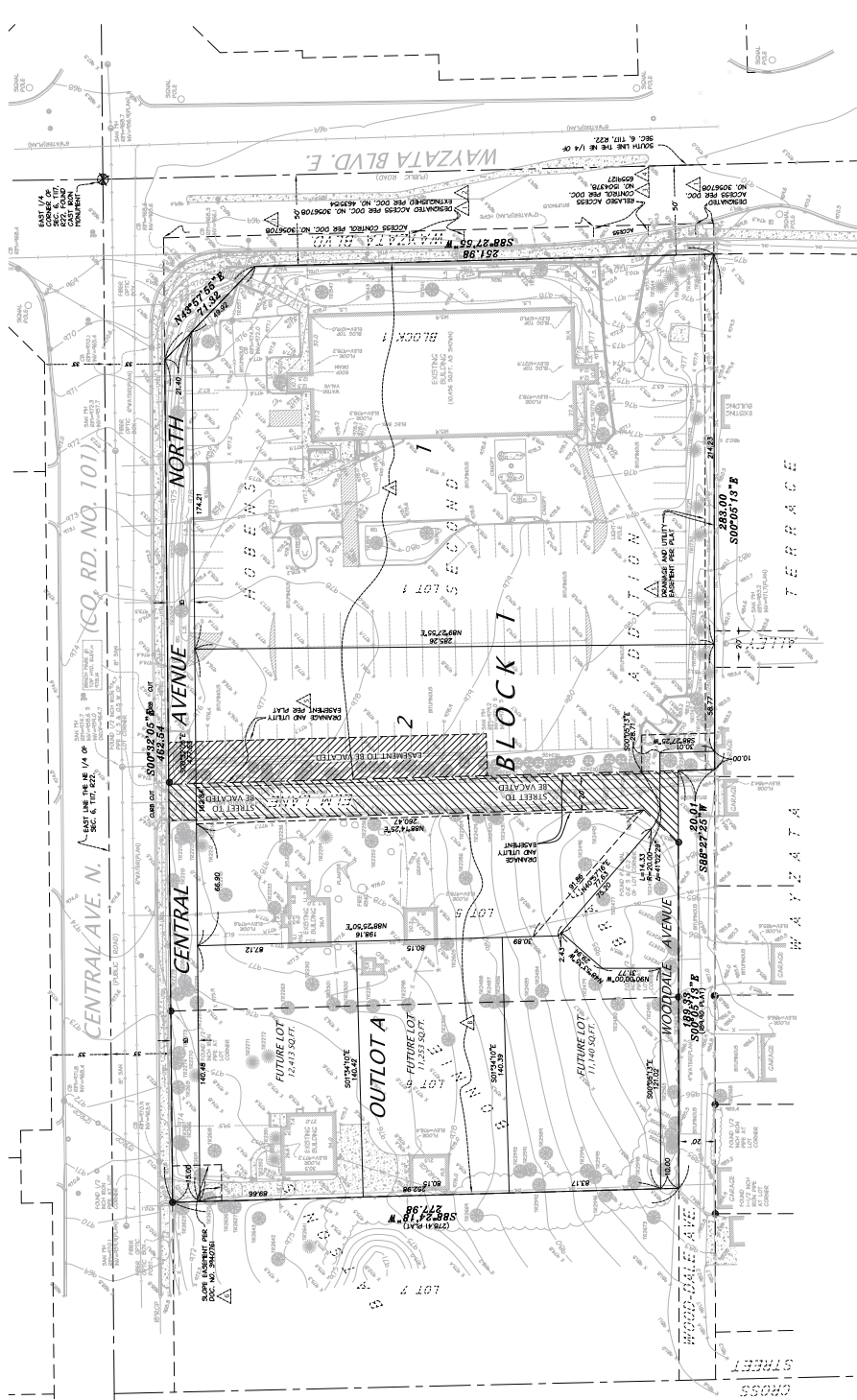
Date: 6-12-13

PROJECT LOCATION:
1055
 WAYZATA BLVD. E.
 PID#0611722140077
 PID#0611722140005
 PID#0611722140006
 PID#0611722140007

 Suite #1
 6750 Stillwater Blvd. N.
 Stillwater, MN 55082
 Phone 651.275.8969
 Fax 651.275.8976
 dan@csurvey.net

CORNERSTONE
LAND SURVEYING, INC.

FILE NAME: SURV5044
PROJECT NO.: SD13041

PRELIMINARY
PLAT[illegible]

○ DENRITS SET POINT MONUMENT ○ WATER MAIN MONUMENT ○ CATCH BASIN ○ CULTIVET F.E.S. ○ SANITARY MANHOLE SIGN ○ UTILITY POLE ○ HAND HOLE ○ TELE FLEC BOX		GAS VALVE LINE TELEPHONE LINE OVERHEAD LINE STORM SEWER LINE SANITARY SEWER LINE CONCRETE CURBLINE FENCE SPOT ELEVATION GAS METER ELECTRIC METER 1 FOOT CONTOUR INTERVAL
--	--	--

[illegible][illegible]

VICINITY MAP

SITE:

LEGEND:

- Site
- Road
- Water

Scale: 1 inch = 30 feet

North Arrow:

Map Labels:

- Highway 17
- Highway 22
- Highway 50
- Wabigoon River
- Wabigoon Lake
- Duluth
- St. Louis County, Minnesota

Site Location: The site is located on Highway 17, north of Highway 22 and west of Highway 50. The map also shows the location of the site relative to the city of Duluth and the county of St. Louis.

EXISTING PARKING
THERE ARE 114 VISIBLE PARKING SPACES DESIGNATED ON THIS PARCEL INCLUDING 2 HANDICAP SPACES.

BENCH MARKS
ELEVATIONS BASED ON INFORMATION AS SHOWN ON THE CITY OF WACATSIAN MAPS: 1. ELEVATION OF THE TOP OF THE CITY OF WACATSIAN WATER TOWER: 978.1
2. TOP OF HYDRANT AT ELM LANE AND CENTRAL AVENUE: 978.1

SURVEY NOTES:

1. READINGS ARE BASED ON COORDINATES SUPPLIED BY COUNTY SURVEYORS OFFICE.

2. UNDERGROUND UTILITIES SHOWN PER CORNER ONE LINE RECORD PROVIDED BY THE CITY OF WINTHROP DEPARTMENT.

3. THERE MAY BE SOME UNDERGROUND UTILITIES, GAS ETC. NOT SHOWN OR LOCATED.

[illegible]

CC_03032014
Page 24 of 186

Exhibit B

Legal Description of Parcels and Easements Involved in Vacation

1. Those parts of Elm Lane and Wood-Dale Avenue, both dedicated in the plat of BASTON'S BONNY BRAE ADDITION TO WAYZATA, MINNESOTA, lying east of the southerly extension of the most westerly line of Lots 5, 6, and 7, said plat, and west of a line drawn from the southeast corner of Lot 5, said plat, to the northeast corner of Lot 1, Block 1, HOBEN'S SECOND ADDITION.
2. That particular Drainage and Utility Easement as dedicated on the plat of HOBENS SECOND ADDITION described as being the north 23.00 feet of the east 175.00 feet of Lot 1, Block 1 of said HOBENS SECOND ADDITION.

GREAT RIVER GREENING COOPERATIVE AGREEMENT

THIS AGREEMENT, hereinafter referred to as "Agreement", is made this _____ day of _____, 2014, by and between the **City of Wayzata**, hereinafter referred to as the "City", and **GREAT RIVER GREENING**, hereinafter referred to as the "Provider".

RECITALS:

- a. Provider is a non-profit 501 (c)(3) conservation organization based in St. Paul, Minnesota organized for the purpose of restoring natural areas and open spaces through community engagement; and
- b. The City and Provider are partnering to restore shoreland habitat along Lake Minnetonka by the Section Foreman's House in Wayzata; and
- c. Under Minnesota Laws 2009, Chapter 172, Article 1, Session 2, Subdivision 5a, and Minnesota Statute 84.026 the State has appropriated \$66,000 to the Commissioner of MN-DNR, for habitat work on public and private lands to improve habitat for fish, game and wildlife to improve public recreational opportunities, for an agreement with Provider; and
- d. The Provider desires to contribute \$19,000 of the above mentioned DNR Shoreland Habitat Block grant towards the partnership project; and
- e. The City desires to contribute \$5,000 towards the partnership project; and
- f. The City seeks to enter into an agreement with Provider for the purpose of detailing partnership contributions and the provision of Technical Services in support of the Insert project location and type of work;

NOW THEREFORE, in consideration of the mutual undertakings and agreement contained within this agreement, the City and Provider hereby agrees as follows:

1. Compensation and Terms of Payment

a. Compensation

The Parties agree that Provider will complete or arrange for services to be completed under this Agreement. The cost of such services will be funded by joint contributions of the parties.

The City's contributions/compensation under this agreement shall be paid to Provider on the basis of hourly rates for services according to rates shown in **Exhibit A** attached herein, plus expenses and restoration costs necessary to complete the project described in Section 3 Scope of Work of this contract, not to exceed \$5,000.

Provider shall contribute \$19,000 match to the City's contribution over the course of the project. After City's contribution, Provider shall assume fiscal responsibility for all services completed under this agreement. Provider's financial obligation, as set out above, shall be in accordance with the MN DNR Shoreland Habitat Block Grant which is attached and incorporated herein as **Exhibit B**, and may be met through actual payment for services to a third party or calculation of the value, on an hourly basis, for "in-kind" services provided.

b. Terms of Payment

- 1) For City's contribution, Provider shall submit invoices on a monthly basis to the authorized agent of the City for payment of work completed. Payments shall be made within thirty (30) days after receipt of invoices for services performed and acceptance of such services by the authorized agent of the City.

2. **Condition of Payment**

All services provided by Provider pursuant to this agreement shall be performed to the satisfaction of the City and its authorized agent, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations. Payment shall be withheld for work found by the Partner or its authorized agent to be unsatisfactory, or performed in violation of federal, state and local laws, ordinances, rules or regulations.

3. **Scope of Services**

Provider agrees to oversee and implement the Project activities as identified in Plan. City agrees to oversee project for consistency with the City's plans, goals and policies and will act as project liaison to the Other Partners. The City will furnish any in-kind services as identified in the Work Plan.

The scope of services for the Project is more fully detailed Exhibit C in accordance to the requirements of the MN DNR Shoreland Habitat Block Grant (exhibit b).

4. **Effective Date of Contract**

This agreement shall be effective February_____, 2014.

5. **Term of Contract**

This agreement shall remain in effect until June 30, 2016 or until all obligations set forth in this agreement have been satisfactorily fulfilled or unless earlier terminated as provided, whichever occurs first.

6. **Notices**

The City shall appoint an authorized agent for the purpose of administration of this agreement. Provider is notified of the authorized agent of the City as follows:

PARTNER

City of Wayzata

Authorized Contact

Bryan Gadow

Address

600 Rice St E

Wayzata, MN 55391

Contact Phone Number

(952) 404-5312

Email Address

bgadow@wayzata.org

PROVIDER

Great River Greening

Authorized Contact

Todd Rexine

Address

35 West Water Street, Suite 201

St. Paul, MN 55107

Contact Phone Number

(651) 665-9500 x-28

Email Address

trexine@greatrivergreening.org

7. **Partner and State Audit**

Pursuant to Minn. Stat. Section 16C.05, Subd. 5 (2007), the books, records, documents, and accounting procedures and practices of Provider relative to this agreement shall be subject to examination by the City and the State Auditor. Complete and accurate records of the work performed pursuant to this agreement shall be kept by Provider for a minimum of six (6) years following termination of this agreement for such auditing purposes. The retention period shall be automatically extended during the course of any administrative or judicial action involving the Partner regarding matters to which the records are relevant. The retention period shall be automatically extended until the administrative or judicial action is finally completed or until the authorized agent of the City notifies Provider in writing that the records need no longer be kept.

8. Indemnity

Provider agrees to defend, indemnify, and hold the City, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees and expenses resulting directly or indirectly from any negligent act or omission on the part of the provider, or its subcontractors, partners or independent contractors or any of their agents or employees, in the performance of or with relation to any of the work or services to be performed or furnished by the vendor or the subcontractors, partners or independent contractors or any of their agents or employees under the agreement.

Provider shall be responsible for the professional quality, technical accuracy, and the coordination of all services furnished by Provider under this agreement. Provider shall, without additional compensation, correct or revise any errors or deficiencies in Provider's final reports and services.

9. Insurance

Provider shall not commence work under this agreement until it has obtained, at its own cost and expense, all insurance required herein. All insurance coverage is subject to approval of the City and shall be maintained by Provider until final completion of the work.

a. Workers' Compensation

- 1) State: Minnesota – Statutory
- 2) Employer's Liability with minimum limits of:
 - Bodily Injury by Accident: \$100,000 each Accident
 - Bodily Injury by Disease: \$100,000 each Employee
 - Bodily Injury by Disease: \$500,000 policy limit
- 3) Benefits required by union labor contracts: as applicable

In the event Provider is a sole proprietor and has not elected to provide workers' compensation insurance, Provider shall be required to execute and submit an affidavit of sole proprietorship in a form satisfactory to the Partner before entering into the agreement.

b. Commercial General Liability

Including Premises, Operations, Products, Completed Operations, Advertising, and Personal Injury Liability, with the following minimum limits of liability:

- \$2,000,000 Aggregate
- \$2,000,000 Products & Completed Operations Aggregate
- \$1,000,000 Personal Injury & Advertising Injury
- \$1,000,000 Occurrence
- \$ 100,000 Fire Damage Limit
- \$ 5,000 Medical Expense

Policy should be written on an occurrence basis and include explosion, collapse and underground.

c. Commercial Auto Liability

Automobile Liability should include Hired and Non-Owned, and the City should be named as an additional insured.

Minimum limits of liability shall be:

- If split limits: \$1,000,000 each person/\$1,000,000 each occurrence for Bodily Injury
- \$1,000,000 each occurrence for Property Damage
- If combined single limit: \$1,000,000 per occurrence

d. Proof of Insurance

Insurance certificates evidencing that the above insurance is in force with companies acceptable to Partner and in the amounts required shall be submitted to Partner for examination and approval prior to the execution of the agreement, after which they shall be filed with Partner. **The insurance certificate shall name the Partner as an additional insured and specifically provide that a certificate shall not be materially changed, canceled or non-renewed except upon sixty (60) days prior written notice to Partner.** Neither Partner's failure to require or insist upon certificates, nor other evidence of a variance from the specified coverage requirements, amends Provider's responsibility to comply with the insurance specifications.

10. Subcontracts

Provider shall not subcontract any portion of the work to be performed under this agreement nor assign this agreement without the prior written approval of the authorized agent of the City. Provider shall ensure and require that any subcontractor agrees to and complies with all of the terms of this agreement. Any subcontractor of Provider used to perform any portion of this agreement shall report to and bill Provider directly. Provider shall be solely responsible for the breach, performance or nonperformance of any subcontractor.

11. Force Majeure

Partner and Provider agree that Provider shall not be liable for any delay or inability to perform this agreement, directly or indirectly caused by, or resulting from, strikes, labor troubles, accidents, fire, flood, breakdowns, war, riot, civil commotion, lack of material, delays of transportation, acts of God or other cause beyond reasonable control of Provider and the Partner.

12. Data Practices

Provider, its agents, employees and any subcontractors of Provider, in providing all services hereunder, agree to abide by the provisions of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as amended, and Minn. Rules promulgated pursuant to Ch. 13. Provider understands that it must comply with these provisions as if it were a government entity. Provider agrees to indemnify and hold the Partner, its officers, department heads and employees harmless from any claims resulting from the Provider's unlawful disclosure, failure to disclose or use of data protected under state and federal laws.

13. Termination

This agreement may be terminated by either party, with or without cause upon 30 days written notice to Provider or the Authorized Agent of the City.

14. Independent Contractor

It is agreed that nothing contained in this agreement is intended or should be construed as creating the relationship of a partnership, joint venture, or association with the City and Provider. Provider is an independent contractor, and it, its employees, agents, subcontractors, and representatives shall not be considered employees, agents or representatives of the City. Except as otherwise provided herein, Provider shall maintain, in all respects, its present control over the means and personnel by which this agreement is performed. From any amounts due Provider, there shall be no deduction for federal income tax, FICA payments, state income tax, or for any other purposes which are associated with an employer/employee relationship unless otherwise required by law. Payment of federal income tax, FICA payments, state income tax, unemployment compensation taxes, and other payroll deductions and taxes are the sole responsibility of Provider.

15. Notices

Any notices to be given under this agreement shall be given by enclosing the same in a sealed envelope, postage prepaid, and depositing the same with the United States Postal Service, addressed to Provider at its address stated herein, and to the authorized agent of the City at the address stated herein.

16. **Controlling Law**

The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this agreement, the legal relations between the parties and performance under the agreement. The appropriate venue and jurisdiction for any litigation hereunder will be those courts located within the County or City, State of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the State of Minnesota. If any provision of this contract is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

17. **Successors and Assigns**

The City and Provider, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the other party to this agreement and to the partners, successors, assigns, and legal representatives of such other party with respect to all covenants of this agreement. Neither the City nor Provider shall assign, sublet, or transfer any interest in this agreement without the prior written consent of the other.

18. **Equal Employment and Americans with Disabilities**

In connection with the work under this agreement, Provider agrees to comply with the applicable provisions of state and federal equal employment opportunity and nondiscrimination statutes and regulations. In addition, upon entering into this agreement, Provider certifies that it has been made fully aware of Provider's Equal Employment Opportunity and Americans with Disabilities Act Policy, attached hereto and incorporated herein as **Exhibit A** through both oral and written communications, that it supports this policy and that it will conduct its own employment practices in accordance therewith. Failure on the part of the Provider to conduct its own employment practices in accordance with Partner Policy may result in the withholding of all or part of regular payments by the County due under this agreement unless or until Provider complies with the Partner policy, and/or suspension or termination of this agreement.

19. **Changes**

The parties agree that no change or modification to this agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this agreement. The execution of the change shall be authorized and signed in the same manner as for this agreement.

19. **Severability**

In the event any provision of this agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties unless such invalidity or non-enforceability would cause the agreement to fail its purpose. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

20. **Entire Agreement**

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the City and Provider relating to the subject matter hereof.

For internal Greening use:

Agreement #:CA0114WAY01-0

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed intending to be bound thereby.

PARTNER

BY: _____
Name

DATE: _____

GREAT RIVER GREENING:

BY: _____
Executive Director

DATE: _____

GRANT MANAGER INT:_____

Exhibit A

GREAT RIVER GREENING HOURLY RATES

- **Director of Conservation Programs: \$90/hour**
- **Project Manager: \$75/hour**
- **Volunteer Program Manager: \$60/hour**
- **Field Crew Supervisor: \$50/hour**
- **Technician: \$40/hour**

EXHIBIT B: MN DNR Shoreland Habitat Grant Agreement

Landowner: City of Wayzata
600 Rice Street E
Wayzata, MN 55391
(952) 404-5300

Project Great River Greening
Cooperator: 35 West Water Street, Suite 201
St. Paul, MN 55107
(651) 665-9500

Location (County): Hennepin

This agreement dated _____ between the Minnesota Department of Natural Resources (DNR), Division of Fish and Wildlife and the **City of Wayzata** (Landowner), and **Great River Greening** (Project Cooperator) is entered into in order to establish native vegetation along the shorelines for the purpose of creating a buffer zone and improving fish and wildlife habitat. Through this Agreement, Landowner will permit the DNR and the Project Cooperator to undertake certain shoreline habitat restoration activities.

This agreement covers land in T **117**, R **22**, S **6** adjacent and within the following watercourse **Lake Minnetonka**, as specified in the project proposal. The term of this Agreement shall be ten (10) years, from **March 1, 2014** to **Feb 28, 2023**.

The landowner is responsible for maintaining the project for a period of ten (10) years to ensure that the conservation objective of this practice is met. Minimum maintenance includes watering when needed during the first year or two and removing all invasive species that encroach on the project as discovered.

The Landowner agrees to the terms of installation, maintenance and monitoring outlined in the approved project proposal.

The Landowner agrees to allow the DNR (and Project Cooperator) access to the project area for construction, maintenance, evaluation, and promotion of the project. The Landowner agrees to make the site available as a demonstration site to the general public.

The Landowner or the Project Cooperator shall secure all necessary permits for the project.

The Landowner will forgo the use of fertilizer in the buffer zone created by the project.

The Landowner will forgo the chemical control of aquatic plants except for the purposes of controlling algae (which still requires a permit from the DNR's Division of Fisheries).

The DNR assumes no liability for injury or damage, other than that caused by its own negligence, in the project area. The DNR assumes no jurisdiction over the project area for purposes of controlling trespass, noxious weeds, granting rights-of-way, or other incidents of ownership.

This Agreement will be cancelled upon transfer of the property to another owner during this period. This Agreement may be amended by mutual consent of the DNR and the Landowner. The DNR shall have no obligation to restore the land to its original condition upon expiration or termination of this Agreement.

John Heibert _____ Date
Shoreland Habitat Coordinator, DNR-Fisheries

City of Wayzata _____ Date

Deborah Karasov _____ Date
Executive Director, Great River Greening

Title

EXHIBIT C: Scope of Services

**Section Foreman’s House
Shoreline Restoration – Phase I
City of Wayzata**



Wayzata Shoreline Restoration - Phase I



**Section Foreman's House
Shoreline Restoration – Phase I
City of Wayzata**

Due to the short time frame there will need to be an intensive site preparation in the spring of 2014 to prepare the site for native seeding and planting.

Site preparation activities are to include, but not limited to:

Prior to mowing or spraying all trash will need to be collected and removed from the site.

Minimum of two herbicide treatments to all non-native species with an aquatic safe herbicide. With this site almost all vegetation is non-native or invasive in nature and will need to be treated. Care will be taken as to not disturb those areas to the east and northeast that appear to have already been restored with native vegetation.

Site mowing and raking prior to first herbicide application is preferable but may be accomplished between first and second application. This is to remove all thatch from the site and allow the sun to warm the soil and get any weed seed to germinate.

Flush cut all stumps and invasive tree species. After cutting all stumps will be painted with an aquatic safe herbicide.

Plant Restoration:

Seed the site with a mix of native grasses and wild flowers. Seed will need to be hand broadcast and raked in.

Plant site with approximately 2000 native shrubs. This would be a combination of bareroot, container and seedling stock. Volunteers will be recruited to help with planting the shrubs.

Set up temporary fencing on both the north and south end of the restoration area.

Restoration Maintenance 2 years:

Oversee site establishment maintenance for 2 years from July 1, 2014 – June 30, 2016

All plant lists below were created using the MN DNR Native Plant Encyclopedia for Hennepin County.

Proposed Grass list:

<u>Scientific Name</u>	<u>Common Name</u>
<i>Andropogon gerardii</i>	big bluestem
<i>Bouteloua curtipendula</i>	side-oats grama
<i>Bouteloua gracilis</i>	blue grama
<i>Bouteloua hirsuta</i>	hairy grama
<i>Bromus ciliatus</i>	fringed brome
<i>Bromus kalmii</i>	Kalm's brome
<i>Calamagrostis canadensis</i>	bluejoint
<i>Carex bebbii</i>	Bebb's sedge
<i>Carex brevior</i>	short sedge
<i>Carex sprengei</i>	Sprengel's sedge
<i>Carex vulpinoidea</i>	fox sedge
<i>Elymus canadensis</i>	nodding wild rye
<i>Juncus effusus</i>	soft rush
<i>Juncus tenuis</i>	path rush
<i>Juncus torreyi</i>	Torrey's rush
<i>Panicum virgatum</i>	switchgrass
<i>Schizachyrium scoparium</i>	little bluestem
<i>Scirpus cyperinus</i>	woolgrass
<i>Sorghastrum nutans</i>	Indian grass
<i>Spartina pectinata</i>	prairie cordgrass

Proposed Wild Flower list:

<u>Scientific Name</u>	<u>Common Name</u>
------------------------	--------------------

For internal Greening use:

Agreement #: CA0114WAY01-0

<i>Anemone canadensis</i>	Canada anemone
<i>Asclepias incarnata</i>	Swamp milkweed
<i>Desmodium canadense</i>	Canada tick trefoil
<i>Eupatorium perfoliatum</i>	Common boneset
<i>Eurybia macrophylla</i>	Large-leaved aster
<i>Eutrochium maculatum</i>	Spotted Joe-Pye-weed
<i>Fragaria virginiana</i>	Common strawberry
<i>Helenium autumnale</i>	Autumn sneezeweed
<i>Helianthus giganteus</i>	Giant sunflower
<i>Helianthus grosseserratus</i>	Sawtooth sunflower
<i>Helianthus strumosus</i>	Woodland sunflower
<i>Lespedeza capitata</i>	Round-headed bush clover
<i>Liatris aspera</i>	Rough blazing star
<i>Monarda fistulosa</i>	Wild bergamot
<i>Physostegia virginiana</i>	Obedient plant
<i>Pycnanthemum virginianum</i>	Virginia mountain mint
<i>Ratibida pinnata</i>	Gray-headed coneflower
<i>Rudbeckia hirta</i>	Black-eyed susan
<i>Silphium perfoliatum</i>	Cup plant
<i>Symphyotrichum ericoides</i>	Heath aster
<i>Symphyotrichum novae-angliae</i>	New England aster
<i>Thalictrum dasycarpum</i>	Tall meadow-rue
<i>Tradescantia bracteata</i>	Bracted spiderwort
<i>Verbena hastata</i>	Blue vervain
<i>Verbena stricta</i>	Hoary vervain
<i>Vernonia fasciculata</i>	Bunched ironweed
<i>Zizia aurea</i>	Golden alexanders

Proposed Shrub list:

<u>Scientific Name</u>	<u>Common Name</u>
<i>Amorpha canescens</i>	leadplant
<i>Amorpha fruticosa</i>	False indigo
<i>Aronia melanocarpa</i>	black chokeberry
<i>Ceanothus americanus</i>	American New Jersey tea
<i>Corylus americana</i>	Hazelnut
<i>Cornus sericea</i>	Red Dogwood
<i>Cornus amomum</i>	Silky Dogwood
<i>Diervilla lonicera</i>	bush honeysuckle
<i>Rosa arkansana</i>	prairie rose
<i>Rosa blanda</i>	smooth wild rose
<i>Rubus allegheniensis</i>	Allegheny Blackberry
<i>Rubus idaeus</i>	Red raspberry
<i>Rubus occidentalis</i>	black raspberry
<i>Symphoricarpos occidentalis</i>	wolfberry
<i>Vaccinium angustifolium</i>	Lowbush blueberry
<i>Viburnum rafinesquianum</i>	Downy Arrowwood

2014 MUNICIPAL LICENSES

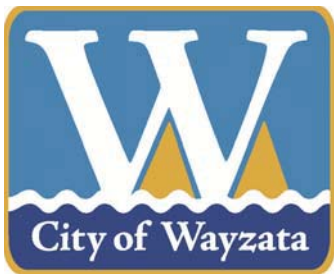
FOR CITY COUNCIL APPROVAL ON 3/4/14

(Recommended for approval, pending staff review for completeness of application materials.)

New 2014 Food License	
Peoples Organic Café	755 Lake Street East, Suite 120
New 2014 Food Vehicle License	
D'Amico & Sons, LLC	810 Lake Street East

3/4/2014
THE FOLLOWING MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

2014 Gas Fitters License	
Alpha Mechanical Services	White Bear Lake, MN
Ditter, Inc.	Hamel, MN



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Jack Amdal
Bridget Anderson
Andrew Mullin
Tom Tanner

City Manager:
Heidi Nelson

MEMORANDUM

DATE: February 27, 2014

TO: The Honorable Mayor and Members of the City Council

FROM: Becky Malone, Deputy City Clerk

RE: Public hearing for an on-sale intoxicating liquor license including Sunday sales at Peoples Organic

Anderson Franchise Investments, Inc. has applied for an on-sale intoxicating liquor license including Sunday sales for Peoples Organic, a restaurant located at 755 Lake Street E. The licensed premises will include the indoor restaurant and an outdoor patio on the east side of the building. The outdoor patio must have approved control measures in place prior to opening.

The applicant applied for an on-sale intoxicating liquor license including Sunday sales for the license period of May 1, 2014 (or after) through April 30, 2015. The applicant paid a license fee of \$10,500.00.

A background investigation as it pertains to liquor licensing was conducted on the owners and was found to be in satisfactory order. The applicant paid a background investigation fee of \$500.

The Building Official and Environmental Health Specialist will inspect and review the restaurant prior to granting approval for opening.

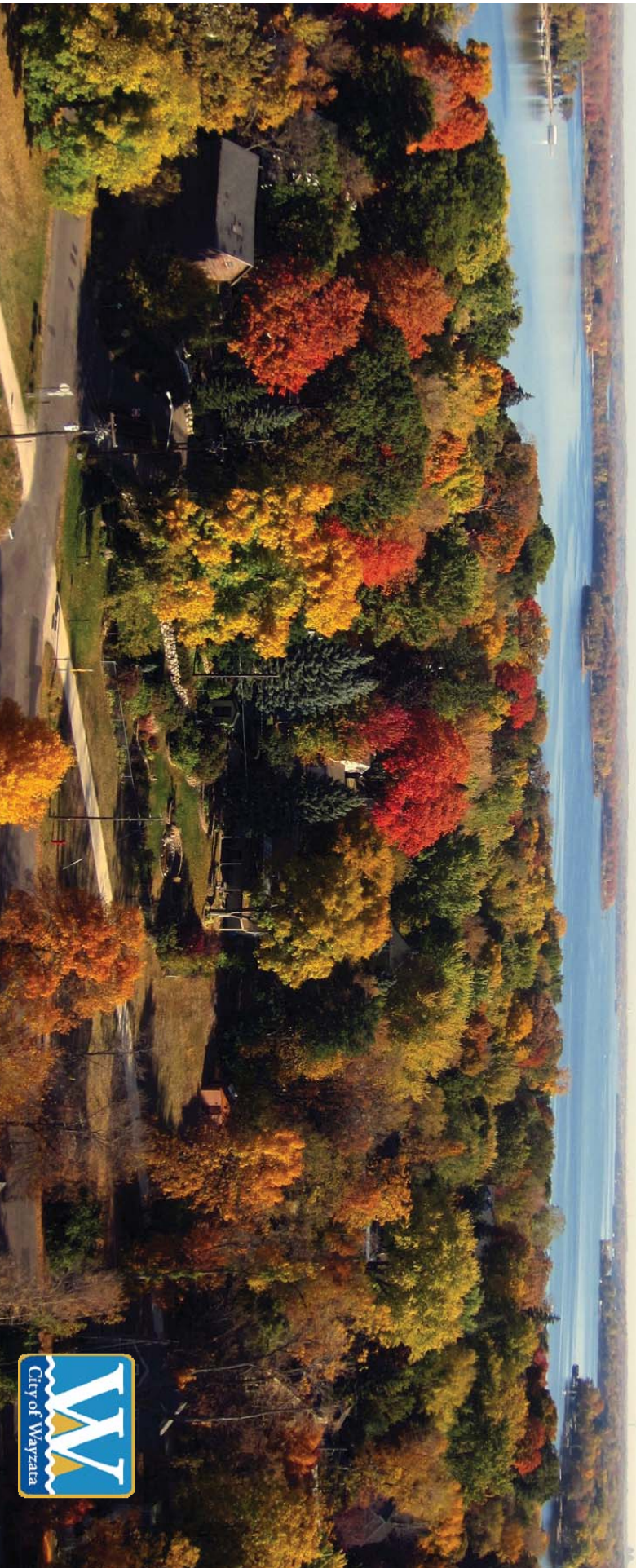
The license must be reviewed by Alcohol and Gambling Enforcement following approval by the Wayzata City Council, Police Chief and City Manager.

Staff recommends approval of both licenses.

Aricka Lahren, general manager at the Peoples Organic in Minnetonka, will be present at the meeting to answer questions.

City of Wayzata

2013 in Review



Strategic Planning – 2014 to 2016

In 2013, City Council and staff met with consultant Craig Rapp to revisit the Strategic Plan that was written in 2012.

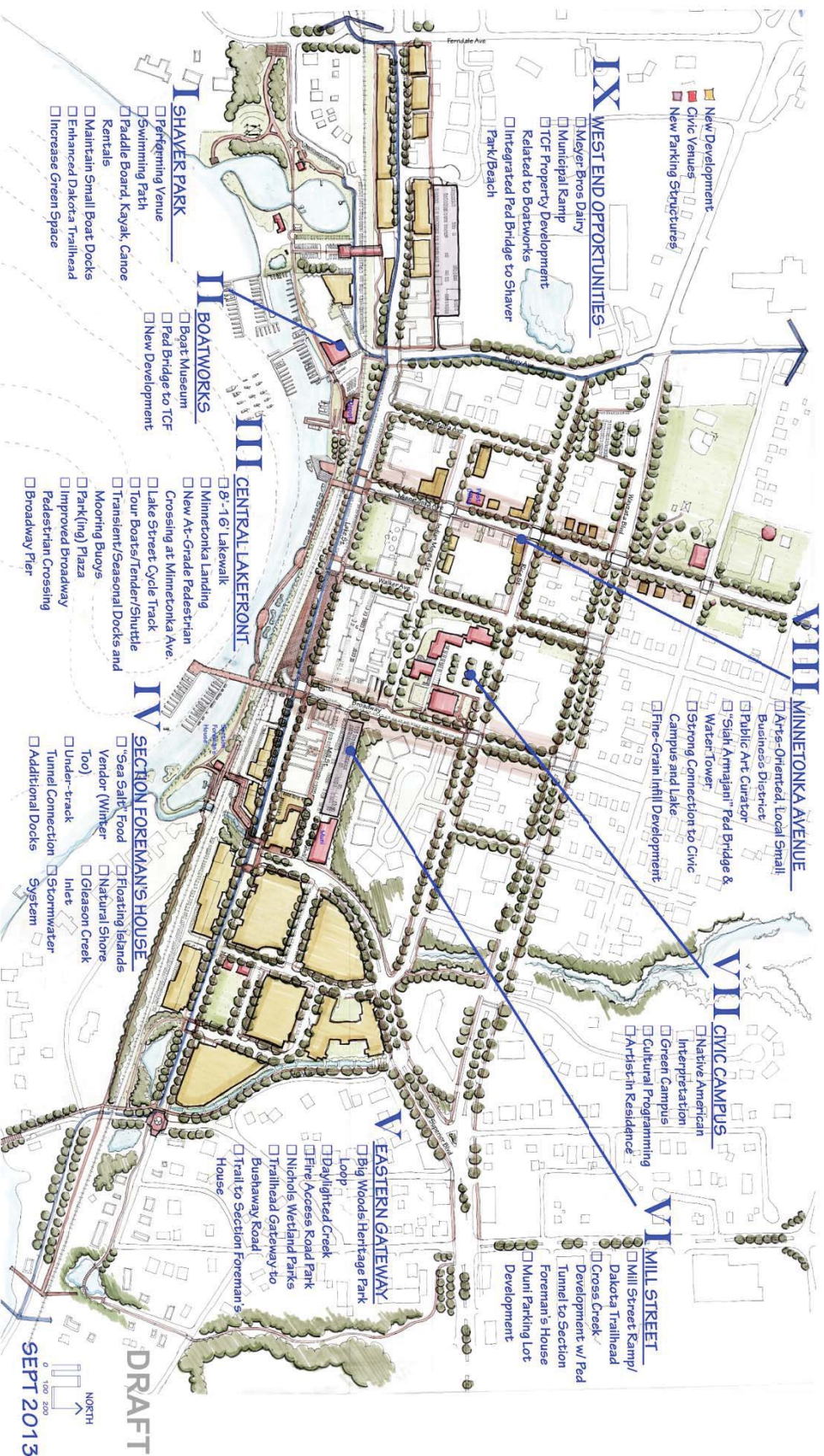
As a result, goals from the 2012 edition were more clearly defined, with key outcome indicators created to measure results.

To help us reach our vision of Wayzata, we have established **three focus areas**, accompanied by strategies to help us achieve our goals.

- Sustaining our community
- Ensuring financial stability
- Enhancing City assets

Wayzata Lake Effect – Scenario D

SCENARIO D WITH NINE ACTIVITY CENTERS



Communications

- Online Communications
 - 212 Facebook followers
 - 161 Twitter followers
 - 401 email subscribers



- Website redesign scheduled for 2014
- Event promotion
 - City events
 - Chamber events

Engineering

- Holdridge Road Improvements substantially complete
- Bushaway Road Moving Forward
 - Hennepin County's plans were approved by the City Council January 7, 2014
- Met Council Environmental Sewer Project proceeds east
 - Roundabout open to traffic, finish work and landscape to be completed in the spring of 2014

Finance

- Fiscal year 2013 ended with revenues in excess of expenditures of \$820,000, due mainly to permit and inspection revenue.
- Excess funds will be allocated to capital improvement funds based on projected expenditures.
- Enhanced capital improvement model to include a more detailed scope of City buildings maintenance requirements.

Fire

- 278 Calls for Service in 2013; compared to 290 in 2012
- 60 Calls for Service in just the month of June
- Brian Botham (34 years) Walt Haselhuhn (15) Paul Klapprich (49) all retired from the Fire Department in 2013 totaling 98 Years of Service
- Hired two new firefighters
- Recruited over 90 new Second Call members

Inspections

- Total number of permits is 554; the 10 year average is 460.
- 23 permits were issued for new Single-family dwellings.
- 12 permits were issued for demolitions of structures.
- 2 new multi-family buildings were started.
- Total residential project value of \$27,986,182.
- Total commercial project value of \$58,555,814.
- We performed 1344 building, plumbing and HVAC inspections.
- We did 122 inspections of rental properties.

Motor Vehicle

	Actual 12/31/2012	Actual 12/31/2013
Total Operating Revenue	\$425,957	\$400,209
Net Income	\$178,483	\$144,199

- Motor vehicle continues to be strong. Throughout the year, more dealers and customers have been using this motor vehicle office to conduct their business.
- The Motor Vehicle department continues to provide important services such as vehicle registration, title transfers, driver license services and DNR licenses to residents.
- In 2013, Passports transitioned to City Hall due to changes in federal regulation.
- In the beginning of 2013, Motor Vehicle came under new management.

Planning

- Development Applications Reviewed: 26
 - PUD/Amendments: 3
 - Subdivision/Platting: 5
 - Design Review: 2
 - CUPs: 12
 - Residential Building Plan Review: 4
- Successful in raising \$19,000 in grant funds
- Initiated review of City Ordinances on Tree Preservation and Telecommunications Facilities
- Involvement in Lake Effect Project
 - Numerous design charrettes, open houses, and community meetings held with St. Paul Riverfront Corp.
- Liaison with Heritage Preservation Board (HPB), Park and Trails Board, and Lake Effect Boards.



Police

	2011	2012	2013
Citations	1701	1090	1225
Warnings	490	661	795
DWI	46	46	43
Accidents	234	236	272
Burglary	16	17	19
Firearm Permits	45	86	54
Death Investigation	10	9	3
Crime Sex Conduct	3	4	4
Assault	29	34	31
Theft/Forgery	134	144	111
Medicals	587	687	593
Alarms	328	354	426
Total Activities	7326	6830	6856
Total Excluding Traffic	4835	5079	4836

Police

- Of 19 reported burglaries, Property was recovered, suspects were charged, or cases were cleared in 13 cases. Four remain under investigation and only two are inactive.
- Participated in the federally funded “Toward Zero Deaths” traffic safety/enforcement program with partner agencies Minnetonka, Plymouth, and Maple Grove Police Departments.
- Wayzata PD Facebook followers reached 500
- Participated in the Lake Minnetonka Emergency Response Unit (SWAT) with two officers, one trained as a sniper.

Police

- Enhanced Active Shooter Training to include four training sessions for each officer in the four school buildings in Wayzata.
- Both Violent and Property Crime rates declined in 2013.
- Prepared for and began police response to calls for service at Folkstone. Activity will increase upon further build-out and occupancy.

Public Works

- June 21 Storm Event (impacted public works for the rest of the year)
- FEMA: Started working on FEMA reimbursement process in July of 2013 that still continues into 2014
- JJ Hill Days 2013 was bigger than ever



Public Works - Utilities

- Utility staff completed 1,192 locates (Gopher State One Call) in 2013
- Utility staff completed 186 work orders to replace or repair failed water meters throughout the water system
- 88% Holdridge area residents are now hooked up to city water and sewer.
- Utility staff inspected sewer and water laterals for 12 new residential homes within our community
- City staff drained city water tower in October, 2013 for interior and exterior inspection/painting
- Partial replacement of failed sewer force main for sewer Liftstation #7 near Wayzata Country Club
- Performed water leak study throughout water distribution system
- Completed Phase I of Wellhead Protection Plan-(Phase II of plan will be presented to Council in March of 2014)

Public Works – Streets and Parks

- Prepared streets for seal coating in 2014
- Resurfaced Middle School Tennis Courts (including striping for pickle ball)
- A complete ASH tree inventory was performed to determine healthy and unhealthy ash trees in preparation for the beetle invasion (EAB).
- Parks Department replaced and re-decked the boardwalk from the Depot docks to the boat works landing
- Tree replacement of dead trees at Hollybrook
- Repaired Harmony circle irrigation system and prepared flower planting beds at the ends of the berm fence



2013 Highlights and Events:

November 2012 net income: \$5,159

November 2013 net income: \$23,504

December 2012 net income: \$23,905

December 2013 net income: \$35,576

- New Management 8-01-13
- Reset Beer Cooler to provide more craft beers
- Started Winery of the Month
- Re-freshed Wine cellar inventory
- Added more signage above beer cooler
- Started 90+ Points Wine display
- Re-pricing Wine, Beer, Liquor to be more competitive in the market
- Reducing the aged inventory and bringing in new, fresh product
- Became more involved with the MMBA and networking with managers from other municipal operation.
- More robust advertising, digital marketing and social media
- Expanding cross promotions with Wayzata Bar & Grill
- Be Pink Wayzata Events
- MMBA Food Drive





2013 Highlights and Events:

The Craft Beer movement in Minnesota has exploded with 30 new breweries in the past 8 years, including Excelsior Brewing, Fulton Brewery, Lucid, Flat Earth to name a few. Beer has been embraced much like wine during the past decade. People are enjoying the complexity of the flavors and styles and really have a passion for buying and experiencing local brews. In May of 2013 we expanded our tap lines from 14 to 22 lines. We invested \$5700.00 to expand the lines. This has allowed a lot of flexibility in our beer selection, we have anywhere from 5 to 8 Minnesota beers. 3 to 4 domestic staples, the other lines are rounded out by a mix of regional and national craft style beers.

Beer sales thru December 2012 \$582,244

Beer sales thru December 2013 \$651,953

December 2012 Gift Card sales \$5,890

December 2013 Gift Card Sales \$12,007

Complimentary Gift Certificates issued \$1,660

Complimentary Gift Certificates redeemed as of 1/28/2014 \$1,320



- Wayzata Bar & Grill is continuing to offer additional training and education to the staff. In the last months of 2013 we held one training session a month with topics ranging from Wine 101, Alcohol Awareness, Service Standards. We look forward to more in the upcoming year.
- On New Year's Eve we offered a 3 course meal special for \$24.95 and every customer was asked to sign up for our email list. By doing so, they were eligible for a drawing for a weekend getaway for two at Superior Shores in Two Harbors, which is a vendor benefit that we pass along to customers.
- Successful transition to new management team in August 2013. Chad Bartley took over as Interim General Manager of the Bar & Grill. The management team includes Chad Bartley, Greg Nicklow, Linda Glunz on a full-time basis. Jenny Rovolis and Wendy Lesuer were brought on as Night Supervisors this past fall on a part-time basis.

February 4, 2014

Honorable Mayor and Council
City of Wayzata
Wayzata, Minnesota

Dear Honorable Mayor and Council:

We have reviewed all bank account reconciliations through December 31, 2013 and reviewed activity in all funds. A summary of our observations are listed below. All information presented is unaudited.

- Cash and investments - the City has \$17.7 million in cash. This is an increase of \$2.2 million from the prior year end and is consistent with increased permit activity and positive results in the enterprise funds; mainly the liquor operations.
- General fund reserve levels were about 45 percent at December 31, 2012. The increase in 2013 total fund balance is appears to be approximately \$885 thousand before any excess is transfers or about 60% of the 2014 budget. Currently the unassigned reserve is 55 percent of the 2013 expenditure and transfer budget and the amount assigned for insurance deductible is 5%. This leaves approximately \$805 thousand available to transfer to leave unassigned fund balance at about 40 percent.
- General fund budget performance - Attachment A is a summary of the budget and actual for the third quarter. These results do not indicate any items of surprise and most variances are insignificant or favorable.
- Cash balances for all funds are summarized on Attachment B. All but two funds have a positive cash balance and those deficits are only \$122. At the current time, there are sufficient reserves for the planned projects.
- Attachment C is a summary of the cash and investment balances. As indicated, about half of the City's funds have current maturities and the weighted average rate of return is approximately .89 percent. The current 10 year treasury rate is 3.04. The City has planned to improve the rate of return by more actively managing the portfolio.
- Attachment D is a summary of the operations of the Liquor fund with a presentation of key operating results in a scorecard format.

* * * * *

This information is unaudited and is intended solely for the information and use of management and Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

AEM FINANCIAL SOLUTIONS, LLC

CITY OF WAYZATA
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND (UNAUDITED)
FOR THE YEAR ENDED DECEMBER 31, 2013

ATTACHMENT A

	Annual Budget	Actual Through December	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget Through December	Indicator - Revenue > 100% positive Expense < 105% positive
REVENUES					
Taxes	\$ 3,842,251	\$ 4,008,088	\$ 165,837 (1)	104.32 %	↑
Licenses and permits	295,275	708,478	413,203 (2)	239.94	↑
Intergovernmental	131,000	274,665	143,665 (3)	209.67	↑
Charges for services	555,540	828,003	272,463 (2)	149.04	↑
Fines and forfeitures	65,500	71,154	5,654	108.63	↑
Interest	15,000	602	(14,398) (4)	4.01	↓
Miscellaneous	3,000	39,182	36,182 (5)	1,306.07	↑
TOTAL REVENUES	4,907,566	5,930,172	1,022,606	120.84	
EXPENDITURES					
Mayor and council	36,463	36,179	284	99.22	↑
Administrative and finance	659,553	884,223	(224,670) (6)	134.06	↓
Assessing	48,300	46,230	2,070	95.71	↑
Planning and zoning	109,214	105,294	3,920	96.41	↑
General government buildings	162,900	162,957	(57)	100.03	↑
Police protection	1,374,145	1,392,500	(18,355)	101.34	↑
Fire protection	321,185	294,465	26,720 (7)	91.68	↑
Building inspections	214,965	223,934	(8,969)	104.17	→
Emergency management	5,350	4,626	724 (8)	86.47	↑
Health inspections	30,000	31,416	(1,416)	104.72	→
Streets	469,280	467,273	2,007	99.57	↑
Street lighting	61,600	72,726	(11,126) (9)	118.06	↓
Engineering	110,695	108,870	1,825	98.35	↑
Parks, recreation and forestry	382,216	382,104	112	99.97	↑
Unallocated	313,000	225,138	87,862 (10)	71.93	↑
Capital outlay	6,000	4,979	1,021 (11)	82.98	↑
TOTAL EXPENDITURES	4,304,866	4,442,914	(138,048)	103.21	
EXCESS (DEFICIENCY)					
OF REVENUES OVER (UNDER) EXPENDITURES	602,700	1,487,258	884,558	246.77 %	
OTHER FINANCING SOURCES					
Transfers in	145,000	145,000	-	100.00	
Operating transfers out	(747,700)	(747,700)	-	100.00	
TOTAL OTHER FINANCING SOURCES (USES)	(602,700)	(602,700)	-	-	
EXCESS (DEFICIENCY)					
OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES	\$ -	\$ 884,558	\$ 884,558	#DIV/0! %	

Item Scope for explanation: \$25,000 variance and percentage variance of greater than 10%.

- (1) Positive variance due the \$210,000 additional levy started in 2012 as a result of the TIF decertification.
- (2) Positive variance due to Baycenter activity.
- (3) Positive variance due to the City receiving additional FEMA aid from the Federal government as well as the State for storm damage clean up.
- (4) Negative variance due to negative market value adjustment. This adjustment is temporary and overall the City will receive full cash.
- (5) Positive variance due to collecting \$32,000 from Hammer as a charge for issuing conduit debt.
- (6) Negative variance due to final legal expenditures related to the Unitarian Church lawsuit paid in January, 2013.
- (7) Positive variance due to expenditures budgeted for fuel and repairs/maintenance that were not expended in 2013.
- (8) Positive variance due to expenditures budgeted for emergency management that were not expended in 2013.
- (9) Negative variance due to street lighting repairs/maintenance expenditures in excess of budget.
- (10) Positive variance due to expenditures budgeted for contingencies that were not expended in 2013.
- (11) Positive variance due to expenditures budgeted for capital outlay that were not expended in 2013.

CITY OF WAYZATA, MINNESOTA
UNAUDITED CASH BALANCES BY FUND
DECEMBER 31, 2012 AND 2013

ATTACHMENT B

Fund		Balance 12/31/12	Balance 12/31/13	YTD Change from 12/31/12	Reserve Rating
General					
101	General	\$ 2,306,246	\$ 3,252,988	\$ 946,742 (1)	●
Special Revenue					
232	Cemetery	57,759	45,798	(11,961)	●
235	Cable TV	85,670	35,326	(50,344) (2)	●
236	Drug/DWI Forfeiture	6,334	4,238	(2,096)	●
237	Fire Relief / Pulltabs	64,981	86,983	22,002	●
239	Comp Plan - Land Use	59,728	81,957	22,229	●
Debt Service					
310	Superior/Lake Realignment (2010A)	60,706	100,802	40,096	●
311	Street Reconstruction 2009A	12,003	13,737	1,734	●
312	Water Revenue Bonds	-	(100)	(100)	●
315	Big Woods	151,283	160,956	9,673	●
Capital Projects					
233	Lakefront Improvements	388,006	352,634	(35,372)	●
401	Permanent Improvement	285,718	286,965	1,247	●
404	Park and Trail CIP	773,792	762,014	(11,778)	●
408	General Fund CIF	1,183,239	1,248,656	65,417 (3)	●
409	Equipment Revolving	978,506	1,281,895	303,389 (3)	●
425	Public Works Building	136,072	153,706	17,634	●
430	Street CIP	1,971,073	1,634,488	(336,585) (4)	●
437	Library/Community Room CIP	335,087	375,577	40,490	●
Enterprise					
610	Water	4,356,480	4,408,688	52,208 (5)	●
620	Sewer	924,516	1,136,342	211,826 (6)	●
630	Motor Vehicle	74,870	213,212	138,342 (7)	●
640	Liquor	175,572	598,694	423,122 (8)	●
650	Solid Waste	235,976	235,427	(549)	●
670	Stormwater	234,643	418,576	183,933 (9)	●
HRA					
304	Central Area Redevelopment	4,518	(22)	(4,540)	●
314	Widsten Tax Increment	321,989	509,078	187,089 (10)	●
316	Baycenter	-	-	-	●
440	Housing	342,402	342,402	-	●
Total		\$ 15,527,169	\$ 17,741,017	\$ 2,213,848	

Item Explanation of changes greater than \$50,000

- (1) See details on this increase on the Statement of Revenues and Expenditures on the previous page.
- (2) Expenditures exceeded revenue in 2013. This was mainly related to the legal costs needed to negotiate the franchise agreement.
- (3) Project expenditures were less than operating transfer into the fund.
- (4) Decrease is due to Street improvement and Holdridge expenditures in excess of tower rental revenue and transfers in.
- (5) Overall increase is due to increased connection fees received.
- (6) Increase is due to charges for services performed in excess of expenditures required to carry out sewer services.
- (7) Overall profitability remained consistent with the prior year which translates to a positive cash increase.
The liquor fund has shown positive operating results since opening. The cash balance has reached the target cash balance of approximately \$600,000 for adequate working capital reserves. Additional detail on this increase is highlighted on the scoreboard attached.
- (8)
- (9) Increase is due to charges for services performed in excess of expenditures required to carry out stormwater services.
- (10) Increase is due to Tax Increment Financing received in excess of debt service expenditures and operating transfers out.

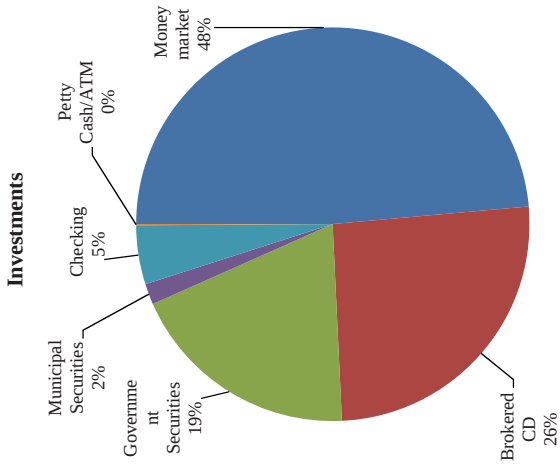
CITY OF WAYZATA
INVESTMENT SCHEDULE
FOR THE MONTH ENDED DECEMBER 31, 2013

Institution	Description	Type	Rate	Maturity Date		11/30/2013	Deposits	Expenditures	Transfers	Interest	12/31/2013
Anchor	General	Checking	10100 0.03%	Current	\$	100,076.10	\$ 3,985,681.70	\$ (3,982,907.35)		\$ 2.47	\$ 102,852.92
Anchor	Payroll	Checking	10100 0.03%	Current		-	531,032.60	(531,032.60)			-
Anchor	Motor Vehicle	Checking	10100 0.03%	Current		314,904.17	1,973,936.06	(1,980,996.57)		6.82	307,850.48
Anchor	City Hall Credit Card	Checking	10100 0.03%	Current		4,684.66	10,018.84	(10,411.07)		0.10	4,292.53
Anchor	Bar and Grill	Checking	10100 0.03%	Current		26,123.80	185,744.05	(179,877.56)		0.54	31,990.83
Anchor	Wine and Spirits	Checking	10100 0.03%	Current		34,735.76	180,080.22	(193,573.47)		0.36	21,242.87
Anchor	Sweep	Money market	10100 0.80%	Current		6,091,862.95	3,027,796.89	(785,487.84)		2,422.85	8,336,594.85
Petty Cash/ATM	Liquor ATM	Petty Cash/ATM	10150 N/A	Current		7,578.00	40,360.00	(37,960.00)			9,978.00
Petty Cash/ATM	Petty Cash	Petty Cash/ATM	10200 N/A	Current		830.00					830.00
Petty Cash/ATM	Change Fund	Petty Cash/ATM	10300 N/A	Current		4,700.00					4,700.00
US Bank	Motor Vehicle, Return Items	Checking	10100 0.00%	Current		-					-
Wells Fargo	Liquor Credit Card Account	Checking	10100 0.00%	Current		285,038.54	118,084.81	(2,070.00)			401,053.35
Wells Fargo	City Hall Credit Card Account	Checking	10100 0.00%	Current		-					-
4 M	4MP General Account	Money market	10400 0.05%	Current		3,262.38					3,262.38
4 M	4M General Account	Money market	10400 0.02%	Current		1,502.29					1,502.29
Morgan Stanley	Ally Bank - UT	Brokered CD	10400 0.59%	06/13/14		227,656.64				914.50	228,421.80
Morgan Stanley	Discover BK, Greenwood DE	Brokered CD	10400 0.85%	06/15/15		248,150.72				1,305.57	249,485.52
Morgan Stanley	Goldman Sachs Bank - NY	Brokered CD	10400 0.90%	06/15/15		248,150.72				1,367.74	249,093.68
Morgan Stanley	Sallie Mae Bank - UT	Brokered CD	10400 0.95%	08/10/15		248,886.43					249,440.88
Morgan Stanley	Doral Bank - PR	Brokered CD	10400 0.99%	09/27/16		248,957.28					249,783.12
Morgan Stanley	State Bank of India - IL	Brokered CD	10400 1.55%	07/25/17		250,291.52					250,353.52
Morgan Stanley	American Express Centurion	Brokered CD	10400 1.36%	07/26/17		250,816.15					248,044.81
Morgan Stanley	GE Capital Bank - SLC UT	Brokered CD	10400 1.77%	07/20/18		248,941.42					247,558.22
Morgan Stanley	GE Capital Bank - Draper UT	Brokered CD	10400 1.77%	07/20/18		248,941.42					247,558.22
Morgan Stanley	City Bank - UT	Brokered CD	10400 1.89%	07/25/19		249,203.24					240,516.25
Morgan Stanley	Western Asset Institutional Government	Money market	10400 0.10%	Current		312,744.70	3,587.81			10.69	316,343.20
UBS	UBS Select Prime Institutional Func	Money market	10400 0.04%	Current		338,850.65	17,652.63	(315,174.99)		1.63	37,267.59
UBS	Beal Bank - NV	Brokered CD	10400 0.35%	07/30/14		240,000.00					239,810.40
UBS	Bank Baroda	Brokered CD	10400 0.45%	08/13/14		240,000.00					239,844.00
UBS	Bank of China - NY	Brokered CD	10400 0.30%	08/14/14		240,000.00					239,798.40
UBS	Fifth Third Bank - OH	Brokered CD	10400 0.40%	08/14/14		240,000.00					239,769.60
UBS	Merrick Bank South - UT	Brokered CD	10400 0.55%	07/27/15		240,000.00				108.49	239,971.20
UBS	FirstBank PR	Brokered CD	10400 0.80%	07/31/15		220,000.00				294.14	219,890.00
UBS	Citi Bank Salt Lake City - UT	Brokered CD	10400 1.45%	07/31/17		240,000.00					240,153.60
UBS	BMW Bank of NA - UT	Brokered CD	10400 1.40%	08/09/17		240,000.00					239,728.80
UBS	Compass Bank Birmingham - AL	Brokered CD	10400 1.75%	08/14/18		240,000.00					239,284.80
UBS	Straford Ct	Municipal Securities	10400 3.42%	08/15/19		-	314,105.24				304,380.00
UBS	FHLB Bond	Government Securities	10400 0.75%	12/19/16		697,625.25				2,625.00	696,703.00
UBS	FHLB Bond Step-Up	Government Securities	10400 1.25%	12/11/20		876,335.25				5,625.00	851,202.00
UBS	FHLB Bond Step-Up	Government Securities	10400 0.80%	06/19/23		972,051.45				4,000.00	923,210.00
UBS	FHLB Bond Step-Up	Government Securities	10400 1.00%	06/20/23		976,255.25				5,000.00	950,390.00
Total cash and investments											
						\$ 15,659,156.74	\$ 10,388,080.85	\$ (8,019,491.45)	\$ -	\$ 23,685.90	\$ 17,904,153.11

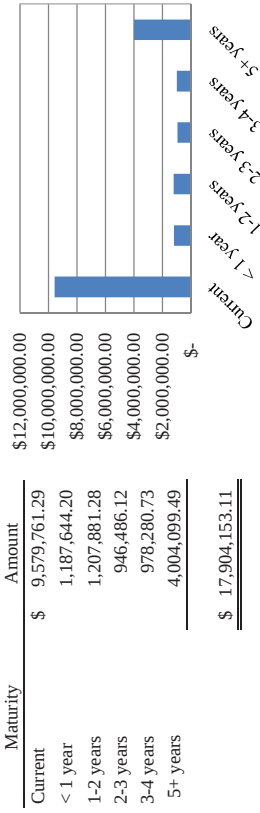
Checking	\$	9,205,877.83
DIT		911,623.08
Outstanding		(1,074,759.83)
AP		-
Total Reconciled	\$	9,042,741.08
Per BDS	\$	9,042,741.08
Collateral Cover		
Anchor Bank	\$	14,496,152.68
Sufficient		yes
Collateral Cover		
Wells Fargo	\$	162,108.45
Sufficient		yes
GL Difference	\$	-

Investments	\$	8,682,767.28
Per BDS	\$	8,682,767.28
Difference		-

Petty cash/ATM	\$	15,508.00
Per BDS	\$	15,508.00
Difference		-



Scheduled Maturities



Weighted average rate of return	0.89%	12/31/2013
Weighted average rate of return	0.84%	11/30/2013

Measurable	Year	Budget Goal	January	February	March	April	May	June	July	August	September	October	November	December	Total Thru 12/31/13	Comments
Sales	2013	2,713,357	207,143	201,554	247,248	246,094	271,794	261,663	277,941	267,260	250,519	241,668	235,077	232,259	2,940,221	7% ahead of py and 8% ahead of annual budget. Yellow if 95% of month budget
Sales	2012		183,838	190,963	231,183	213,521	228,544	264,864	254,908	267,266	238,801	227,478	221,967	230,044	2,753,376	
Gross profit	2013	1,753,927	138,792	136,555	173,416	178,609	194,680	170,373	191,707	186,034	171,671	165,817	162,566	164,018	2,034,238	
Gross profit %	2013		124,032	127,538	159,623	147,190	153,046	178,149	176,298	176,635	156,032	152,956	151,247	154,674	1,857,419	
Gross profit %	2012	65%	67.4%	68.3%	70.8%	73.2%	72.3%	65.7%	69.6%	70.2%	69.2%	69.3%	69.3%	71.4%	69,19%	Ahead of budget and py
Gross profit %	2012		67.9%	67.2%	69.4%	69.3%	72.3%	67.6%	69.5%	66.5%	65.7%	67.6%	68.5%	67.6%	67.46%	
Personnel costs	2013	1,041,114	90,823	78,562	82,310	82,764	93,236	85,282	100,509	99,805	86,961	89,382	83,258	82,099	1,054,992	3% above PY and 1% over budget.
Personnel costs	2012		73,751	76,636	77,325	76,732	82,027	88,648	93,179	96,792	84,036	101,209	86,288	87,054	1,023,677	
Personnel as % of sales	2013	38%	43.85%	38.98%	33.29%	33.63%	34.30%	32.59%	36.16%	37.34%	34.71%	36.99%	35.42%	35.35%	35.88%	good compared to py and budget
Personnel as % of sales	2012		40.12%	40.13%	33.45%	35.94%	35.89%	33.47%	36.55%	36.22%	35.19%	44.49%	38.87%	37.84%	37.18%	
Operating exp	2013	377,399	26,784	25,716	30,111	28,959	32,371	36,781	42,640	37,588	31,687	33,674	36,226	32,757	326,311	9.2% above PY, but 14% under annual budget. Electricity \$6k over annual budget (19%)
Operating exp	2012		23,868	28,277	28,666	30,738	31,029	24,065	33,860	30,174	33,741	34,362	31,674	38,131	298,782	
Operating as % of sales	2013	14%	12.93%	12.76%	12.18%	11.77%	11.91%	14.06%	15.34%	14.06%	12.65%	13.93%	15.41%	14.10%	11.10%	under budget, slightly higher than py
Operating as % of sales	2012		12.98%	14.81%	12.40%	14.40%	13.58%	9.09%	13.28%	11.29%	14.13%	15.11%	14.27%	16.58%	10.85%	
Net income before transfers	2013	333,003	20,546	31,943	60,225	66,741	68,681	47,986	48,067	48,080	52,414	42,149	50,408	48,511	585,750	Ahead of budget and py
Net income before transfers	2012		1,522	21,990	52,951	39,092	39,577	64,881	48,866	49,118	37,712	17,146	32,928	28,954	434,737	
Net income %	2013	12.27%	9.92%	15.85%	24.36%	27.12%	25.27%	18.34%	17.29%	17.99%	20.92%	17.44%	21.44%	20.89%	19.92%	
Net income %	2012		0.83%	11.52%	22.90%	18.31%	17.32%	24.50%	19.17%	18.38%	15.79%	7.54%	14.83%	12.59%	15.79%	

December notes: Very good bottom line. Margins are mostly favorable and near in line with budget.

Measurable	Year	Budget Goal	Total thru												Comments
			January	February	March	April	May	June	July	August	September	October	November	December	12/31
Sales	2013	2,440,257	152,898	156,504	178,326	165,399	213,257	195,803	239,012	242,256	180,020	174,126	219,536	274,296	2,391,432
Sales	2012		147,210	152,342	194,828	161,413	196,861	238,411	234,987	233,102	185,237	183,447	196,445	284,598	2,408,881
Gross profit	2013	646,666	40,197	39,122	49,312	42,908	58,132	48,505	65,635	65,409	49,500	48,263	53,753	73,186	633,923
Gross profit	2012		39,195	39,420	44,942	43,411	44,762	71,020	65,112	61,338	52,326	48,965	46,569	69,344	626,404
Gross profit %	2013	26.5%	26.3%	25.0%	27.7%	25.9%	27.3%	24.8%	27.5%	27.0%	27.5%	27.7%	24.49%	26.68%	26.51%
Gross profit %	2012		26.6%	25.9%	23.1%	26.9%	22.7%	29.8%	27.7%	26.3%	28.2%	26.7%	23.71%	24.37%	26.00%
Personnel costs	2013	276,860	22,814	21,817	21,771	22,422	23,600	23,556	33,856	20,229	20,820	19,936	20,327	20,877	272,026
Personnel costs	2012		20,348	20,126	20,460	20,364	21,104	21,064	21,444	22,065	20,908	21,463	21,129	22,405	252,881
Personnel as % of sales	2013	11.35%	14.92%	13.94%	12.21%	13.56%	11.07%	12.03%	14.17%	8.35%	11.57%	11.45%	9.26%	7.61%	11.38%
Personnel as % of sales	2012		13.82%	13.21%	10.50%	12.62%	10.72%	8.84%	9.13%	9.47%	11.29%	11.70%	10.76%	7.87%	10.50%
Operating exp as % of sales	2013	12.73%	7.86%	7.93%	5.63%	7.49%	6.58%	8.99%	4.01%	7.68%	8.47%	7.25%	7.74%	5.72%	5.10%
Operating exp as % of sales	2012		8.13%	4.97%	6.33%	9.98%	8.48%	3.85%	5.47%	5.39%	7.78%	6.27%	9.79%	7.73%	6.91%
Liquor turnover	2013		3.84	3.60	3.67	3.71	3.91	3.92	4.06	4.21	4.19	4.59	5.10	5.80	5.10
Wine turnover	2013		2.68	2.79	2.93	2.93	3.09	3.15	3.29	3.42	3.43	3.79	4.38	5.02	4.38
Beer turnover	2013		8.31	9.27	10.19	10.28	10.49	10.98	11.39	11.82	11.76	13.00	14.36	15.37	14.36
Misc	2013		1.65	2.00	2.37	2.79	2.90	3.27	3.83	4.43	4.31	4.83	5.31	5.89	5.31
Total Inventory Turn	2013	7.0	3.6	3.6	3.8	3.8	4.0	4.1	4.3	4.5	4.5	4.9	5.6	6.3	5.6
Total Inventory Turn	2012														inventory but lowest turnover.
Net income b4 transfers	2013	180,648	4,319	3,851	16,456	7,251	19,460	6,579	21,158	25,532	12,394	14,669	23,504	35,576	190,750
Net income b4 transfers	2012		5,842	10,675	11,113	5,891	5,916	39,738	29,770	25,655	15,967	14,962	5,159	23,905	194,595
Net income %	2013	7.40%	2.82%	2.46%	9.23%	4.38%	9.13%	3.36%	8.85%	10.54%	6.89%	8.42%	10.71%	12.97%	7.98%
Net income %	2012		3.97%	7.01%	5.70%	3.65%	3.01%	16.67%	12.67%	11.01%	8.62%	8.16%	2.63%	8.40%	8.08%
All goals are based on budget except Inventory turn which is based on municipal industry target.															

December notes: Sales less than prior year but gross profit is up due to lower operating expense as a % of sales. Personnel is slightly below budget but up about \$19,000 from last year and below last year for prior 5 months. Turnover is below last month and below target. Net income was slightly below last year and well under budget. Net income % is similar to last year but still under budget. Overall good results

February 24, 2014

MEMORANDUM

To: Heidi Nelson, City Manager
 From: Steve McDonald, Finance Consultant

Re: Excess fund balance transfer

Background

The City Council approved the concept of transferring amounts deemed excess reserves in the general and Licensing to certain capital funds at the 3/19/12 work session. Subsequent to that meeting the City Council approved a fund balance policy with resolution #13-2013 (attached) on 4/2/13 that identified the intended funds and process to transfer the excess reserves. As a result the City transferred \$803,000 to capital projects funds.

As indicated in our December 11, 2013 memo regarding Bushaway funding options, we anticipated that the general fund would have excess reserves sufficient to fund transfers in 2013 consistent with the practice established for 2012. The preliminary results from the 2013 annual report indicate that the City would have funds available from the General fund and Licensing fund. The 2012 calculation and 2013 proposed transfers are as follows:

	2013 Transfer calculation	2012 Transfer calculation
2014 General Fund Budget	\$ 5,221,920	
40%	2,088,768	
12/31/13 General Fund Balance less Insurance assignment	2,910,059	
General Fund Excess	821,291	\$ 618,590
Licensing		
Operating expense	255,563	
Transfers out	50,000	
Total expense	305,563	
	0.25	
Working capital needed	76,391	
Current working capital (current assets - current liabilities)	206,648	
	130,257	184,410
Total excess transfer available	\$ 951,548	\$ 803,000
Amount needed for Bushaway project funding per December 11, 2013 memo	475,505	
Remaining	\$ 476,043	

The scenario modeled below assumes the excess reserves are first used to fund the Bushaway transfer and the remaining is allocated based on the projected average CIP expenditures over the next five years. This is consistent with the prior year practice.

	2013 Potential Transfer if same as prior year % + Bushaway	2012 Excess Transfer
233 Lakefront Improvements	\$ 11,667	\$ 128,480
404 Parks and Trails	26,990	321,200
408 General Improvements	564,288	56,210
409 Equipment Revolving	170,411	24,090
430 Streets Improvement Revolving	178,192	273,020
	<u>\$ 951,548</u>	<u>\$ 803,000</u>

	Average projected expenditures 2014-2018	Percent of total Expenditures
Capital projects fund		
233 Lakefront Improvements	\$ (49,180)	2%
404 Parks and Trails	(113,780)	6%
408 General Improvements	(374,270)	19%
409 Equipment Revolving	(718,378)	36%
430 Streets Improvement Revolving	(751,180)	37%
Total	<u>\$ (2,006,788)</u>	<u>100%</u>

The current allocation is based on the CIP plan previously approved but Council could consider other options to transfer the excess; for example, there may be other projects anticipated that do not meet the criteria to be reflected in the CIP. We recommend that Council discuss and then approve the amount of excess fund balance transfer and the specific funds.

CITY OF WAYZATA, MN

FUND BALANCE POLICY

Adopted December 20, 2011, amended April 2, 2013

I. PURPOSE

The purpose of this policy is to establish specific guidelines the City of Wayzata will use to maintain an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids are received in the second half of the City's fiscal year.

The purpose of this policy is to also establish specific guidelines the City of Wayzata will use to classify fund balances into a categories based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in these funds can be spent.

II. CLASSIFICATION OF FUND BALANCE/PROCEDURES

1. **Nonspendable**

- This category includes fund balance that cannot be spent because it is either (i) not in spendable form or (ii) is legally or contractually required to be maintained intact. Examples include inventories and prepaid amounts.

2. **Restricted**

- Fund balance should be reported as restricted when constraints placed on those resources are either (i) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (ii) imposed by law through constitutional provisions or enabling legislation.

3. **Committed**

- Fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. The committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to commit those amounts.
- The City's highest level of decision making authority (City Council) will annually or as deemed necessary commit specific revenue sources for specified purposes by resolution. This formal action must occur prior to the end of the reporting period, however, the amount to be subject to the constraint, may be determined in the subsequent period.

II. CLASSIFICATION OF FUND BALANCE/PROCEDURES – CONTINUED

- To remove the constraint on specified use of committed resources the City Council shall pass a resolution

4. Assigned

- Amounts that are constrained by the government's intent to use for specified purposes, but are neither restricted nor committed. Assigned fund balance in the General fund includes amounts that are intended to be used for specific purposes.
- The City Council has delegated the authority to assign and remove assignments of fund balance amounts for specified purposes to the Finance Manager or City Manager.

5. Unassigned

- Unassigned fund balance represents the residual classification for the General fund. Includes amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General fund. The General fund should be the only fund that reports a positive unassigned fund balance amount.
 - i. The City will maintain an unassigned fund balance in the General fund of 40% of the next year's budgeted expenditures of the General fund. This will assist in maintaining an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids are received in the second half of the City's fiscal year.
 - a) Any excess unassigned fund balance above 40% of the next year's budgeted expenditures shall be allocated to the following funds as determined by the Finance Manager:
 - Fund 233 - Lakefront Improvement Fund
 - Fund 404 - Parks and Trails Fund
 - Fund 408 - General Improvement Capital Project Fund
 - Fund 409 - Equipment Revolving Fund
 - Fund 430 - Streets Improvement Revolving Fund
 - b) Any shortage in unassigned fund balance below 40% of the next year's budgeted expenditures shall be allocated from the following funds as determined by the Finance Manager:
 - Fund 233 - Lakefront Improvement Fund
 - Fund 404 - Parks and Trails Fund
 - Fund 408 - General Improvement Capital Project Fund
 - Fund 409 - Equipment Revolving Fund
 - Fund 430 - Streets Improvement Revolving Fund

III. STABILIZATION ARRANGEMENTS

Stabilization arrangements are defined as formally setting aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

The City will set aside amounts by resolution as deemed necessary that can only be expended when certain specific circumstances exist. The resolution will identify and describe the specific circumstances under which a need for stabilization arises. The need for stabilization will only be utilized for situations that are not expected to occur routinely.

IV. MONITORING AND REPORTING

The City Manager and Finance Manager shall annually prepare the status of fund balance in relation to this policy and present to the City Council in conjunction with the development of the annual budget.

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1.) committed 2.) assigned and 3.) unassigned.

A negative residual amount may not be reported for restricted, committed, or assigned fund balances in the General fund.

CITY OF WAYZATA



PLANNING DEPARTMENT

MEMORANDUM

To: City Council
From: Bryan Gadow, City Planner
Date: February 27, 2014
Re: Lake Effect Framework Review

At the February 18th City Council workshop meeting, the Saint Paul Riverfront Corporation (SPRC) presented a draft of the Lake Effect Framework to receive additional feedback and comment. SPRC has updated the Framework document to incorporate the feedback received by the City Council, Steering Committee, and Advisory Committee, including cost estimates for the nine strategic initiatives. Staff has also prepared a draft resolution adopting the framework for the Council's review and comment.

On March 4th, staff and SPRC will present the revised framework to the City Council for any additional discussion and feedback, and review the draft resolution. The documents would be revised based on any additional feedback received.

Then, at the next City Council meeting on March 18th, staff would look for City Council formal adoption of the Framework plan.



Architectural Illustration © Jerrald E. Ohm

FINAL DRAFT

LAKE EFFECT
WAYZATA
wayzatalakeeffect.com

City of Wayzata

March 2014

[Letter of Transmittal]

Mayor Ken Willcox

Jack Andal

Bridget Anderson

Andrew Mullin

Tom Tanner

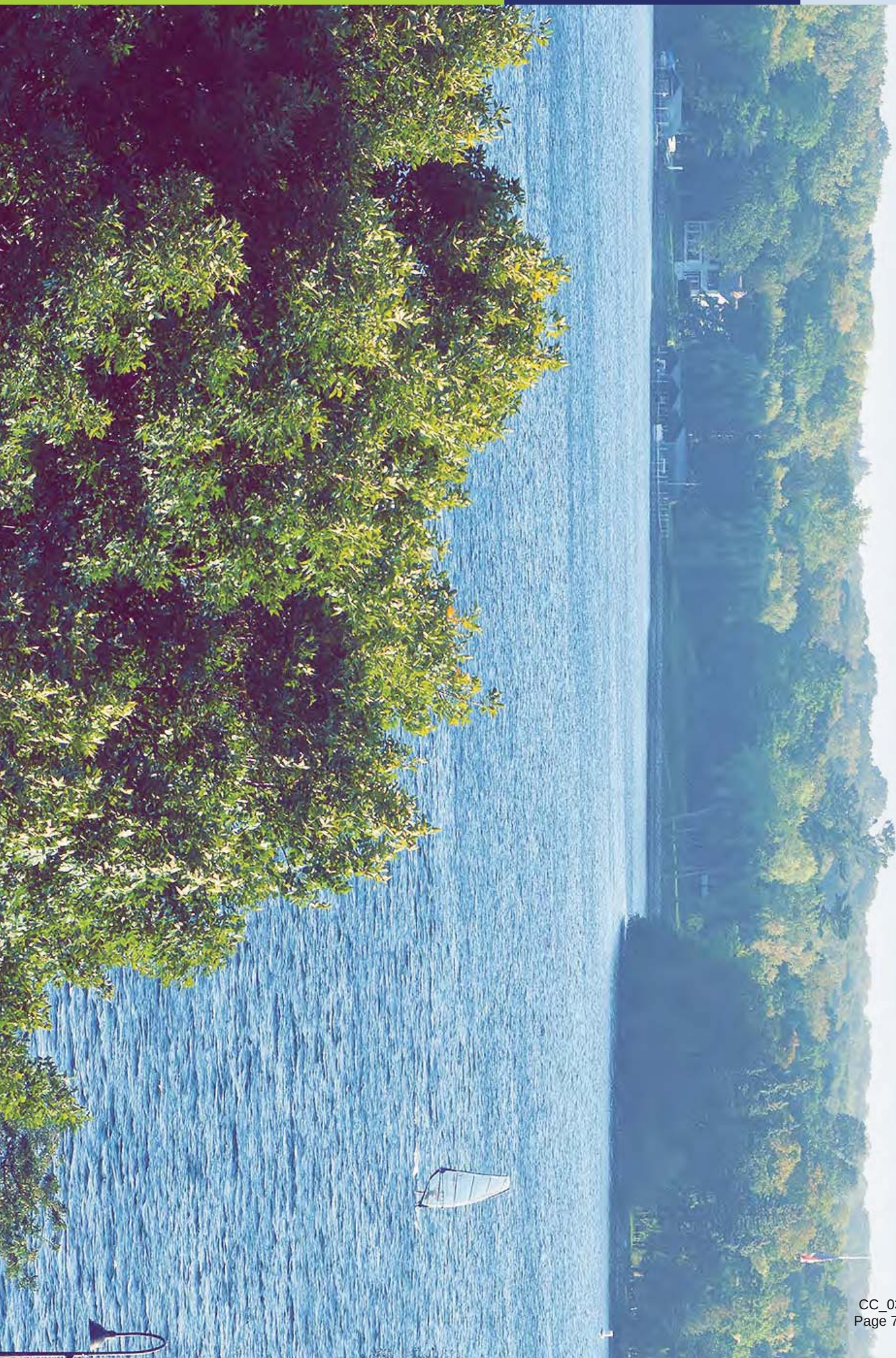


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EXECUTIVE SUMMARY



THE CITY OF WAYZATA set out to create a community-embraced vision for one of the City's most important and enduring assets—its relationship Lake Minnetonka. Launched in September 2012 and led by the city-selected Sairin Paul Riverfront Corporation, the 16-month Wayzata Lake Effect initiative inspired a 10-year framework for the lakefront. Throughout every phase anyone who lives, works or loves Wayzata was invited to share input and ideas for what it could be.

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COMMUNITY VALUES

In Phase One, the community articulated a number of value statements, which serve as a guide to evaluate project ideas and future development.

- ▶ Be Wayzata
- ▶ Embrace the Lake
- ▶ Thoughtful Economic Growth
- ▶ Engaged Community
- ▶ Reimagine the Railroad
- ▶ Access for All
- ▶ Lively, but Not Rowdy
- ▶ Design Matters
- ▶ Environmental + Historical Stewardship

COMMUNITY PRIORITIES

Community priorities emerged in the second phase based on hundreds of community-generated ideas to enhance the lakefront.

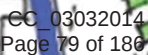
- ▶ Lake Walk (Path, piers, docks that allow closer proximity to the water)
- ▶ Lake Access (Better, safer, more attractive railroad crossings)
- ▶ Connectivity (From the East to West and North to South sides of downtown)
- ▶ Enhancing Lakefront Venues (Leverage current assets such as the Section Foreman's House, Depot, Shaver Park, Municipal Marina, plus identify new opportunities for public gathering spaces)
- ▶ Parking and Circulation (Create a balanced approach for automobiles, pedestrians, bicycles, and boats)
- ▶ Purposeful Public Investment (to stimulate programming and economic development)



- Shaver Park and Rand Beach
- Boat works
- Central Lakefront
- Section Foreman's House
- Eastern Gateway
- Mill Street
- Civic Campus
- Minnetonka Avenue
- West End

This framework document identifies a set of initiatives to achieve the community vision, based on the community's values, priorities, and activity centers.

- Community members in and around Wayzata are incredibly engaged and genuinely care about the future of the Lakefront and broader Wayzata community.
- Opportunities abound to benefit the lakefront and broader Wayzata community.
- Progress will only come through sustained community involvement, and through a combination of public and private partnerships, including those outside of the Wayzata community.
- The lakefront encompasses a number of overlapping jurisdictions. Coordinating and gaining consensus will be an important part of moving projects forward and realizing the vision expressed in this framework document.
- The exciting work has only just begun. While the framework has general support of the community, the details of how it gets implemented remain up for discussion. The framework provides a general vision of what the lakefront could be, but doesn't define the specific design and details of each project.



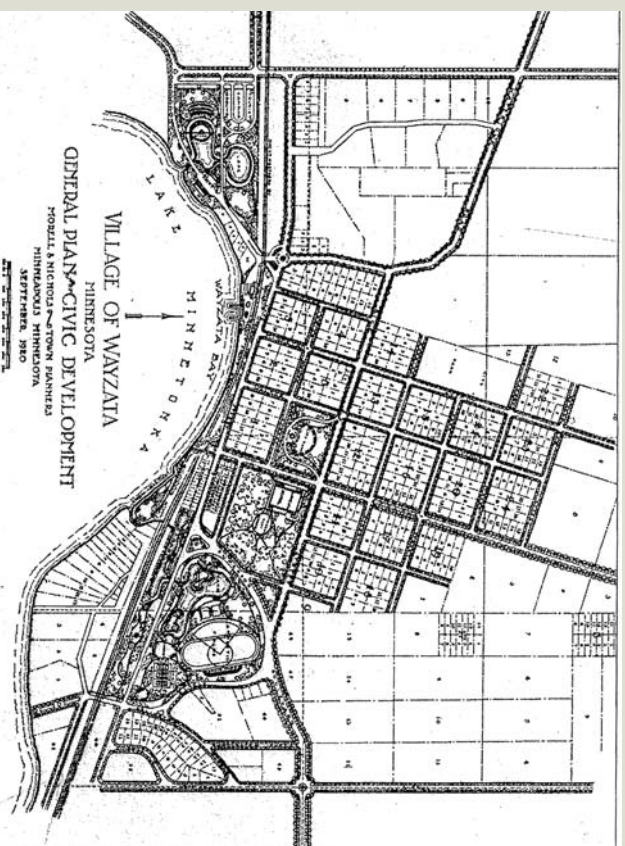
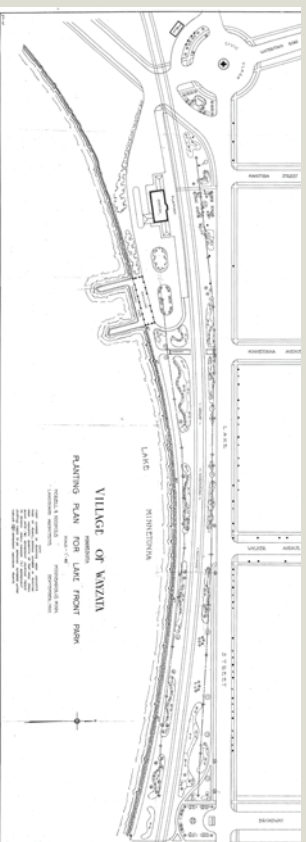


MORELL & NICHOLS HISTORIC PLAN

Minneapolis landscape architecture firm Morell & Nichols developed a "General Plan for Civic Development" for the Village of Wayzata in 1920. The plan incorporated generous park space, including a lakefront park extending from the Depot to the Section Foreman's House, and a series of wetlands on the east side of downtown.



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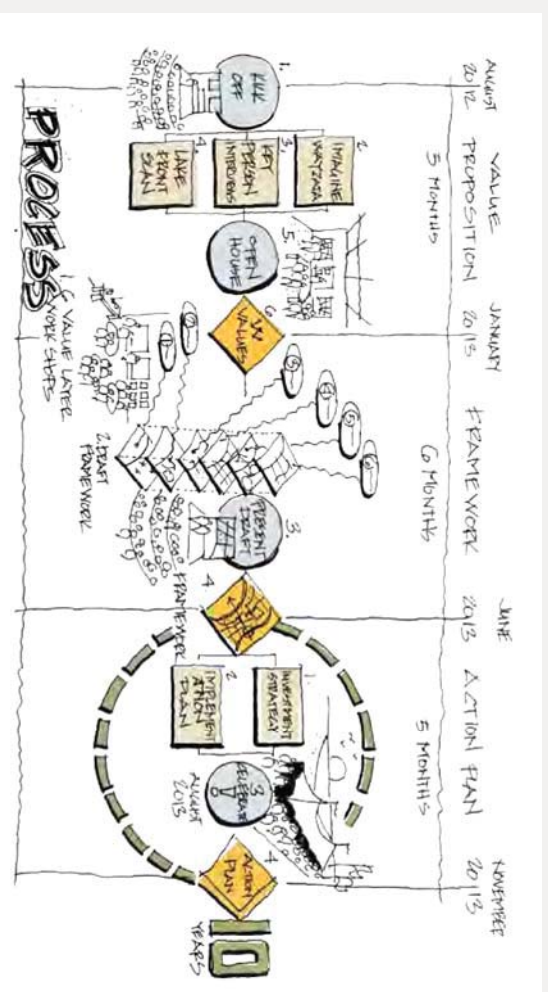
INTRODUCTION

OVER THE PAST THIRTY YEARS, several efforts have been made to showcase the City of Wayzata's greatest resource, Lake Minnetonka; however, no definitive city plan was ever adopted. In 2011, the Wayzata City Council formed the Wayzata Lakefront Taskforce to research the opportunities and challenges associated with the lakefront. The Taskforce presented their findings to the City Council a year later. Their final report recommended that a community engagement process be used to identify a community-driven vision for the lakefront, along with a 10-year plan for its execution.

In July of 2012, the Saint Paul Riverfront Corporation (SPRC) team was hired as a "process manager" by the City of Wayzata to carry out the Community Planning and Engagement process for the purpose of creating a 10-Year Lakefront Plan. The outcome of this intensive initiative is a community-embraced and actionable vision for one of Wayzata's most important and enduring assets, its relationship to Lake Minnetonka.

PROCESS

The process is comprised of three phases.



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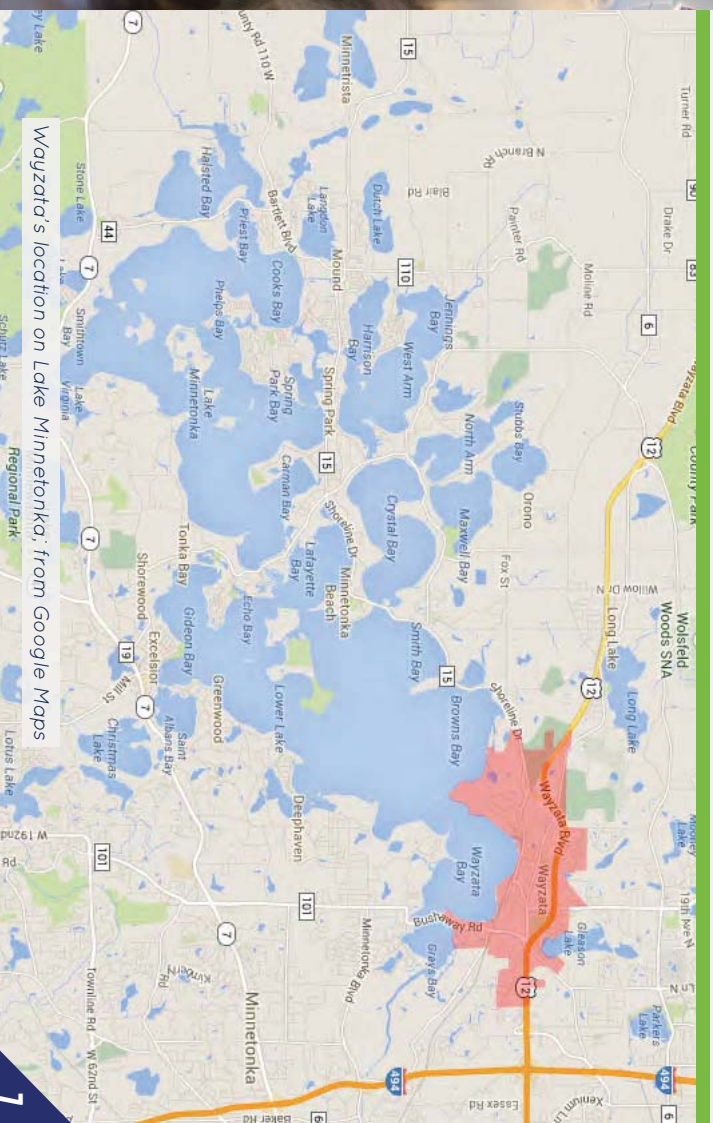


Based on the outcome of these workshops, the design team developed a range of scenarios and the presented these scenarios to the community through an open house, committee meetings, and online. Again, based on community input, a single framework emerged.

PHASE THREE

During the third and final phase, the process management team worked with a number of additional consultants to turn the community's values, vision, and ideas into a cohesive framework document. Meetings were held with the Wayzata Planning Commission, Parks and Trails Board, the Housing and Redevelopment Authority, BNSF Railroad; and other jurisdictional agencies, such as Three Rivers Park District and the Minnehaha Creek Watershed District, to share with them the work being done in Wayzata and to get their input on the process.

The result of this work is an actionable 10-year laketrfront framework document with strategic initiatives, funding sources and implementation strategies.



GLOSSARY OF TERMS

DAYLIGHTING Throughout the 20th century, many urban and suburban waterways were moved to underground pipes to make way for development. Daylighting refers to restoring waterways to above-ground channels. Benefits include improved stormwater management, reduced flooding, water quality improvement, and new opportunities to restore natural elements to the built environment.

DESIGN CONCEPT Early in the design process, a design concept provides initial ideas for how a project could develop. Multiple design concepts may be generated for a project, but ultimately one concept is selected for development. A design concept describes approximate building masses, programming, and how spaces relate to each other, but doesn't provide specifics such as building square footage, architectural style, or materials.

DEVELOPER The person or organization who oversees the construction of new buildings and spaces in an urban setting; not necessarily the landowner. The developer is generally a for-profit private-sector party who develops a parcel with the intent of meeting a market need. Developers must work with governmental agencies to adhere to city codes and ordinances.

FINE-GRAINED DEVELOPMENT Small-scale building on short blocks with narrow frontages and minimal setbacks; contrasted with big-box development. Fine-grained development is more pedestrian friendly and offers opportunities for all users to inhabit and explore a place. This type of development typically occurs as individual projects under multiple developers.

FRAMEWORK A development framework provides guidance for an area but doesn't dictate what specific projects look like or when they are implemented. A framework is aspirational, and is based on a community's shared vision for a place.

INFILL DEVELOPMENT Infill development refers to the development of vacant or underutilized parcels interspersed among existing development. For instance, an empty lot between two businesses might be developed as a public park, or a new owner may build another structure to provide additional economic opportunities in an area. Infill development seeks to create a denser built environment and is usually fine-grained in scale.

MASTER PLAN An overarching document that guides the development of multiple projects over a long period of time. It is more detailed than a framework in that it provides guidance on details like architectural styles and intended project phasing.

POLICY A guideline or rule established by a governing agency (such as a city). Policies are the rules that determine what development activities are allowed.

PROGRAM The activities that take place in a space. A program can include a single activity, or multiple activities occurring simultaneously or at different times of the day or year.

PROJECT A single specific development effort on a single site. A project to construct a new building would include demolition of existing structures if needed, site preparation, and building construction.

WHAT IS LAKE EFFECT? The Lake Effect project is a community-driven initiative to develop a long-term vision for Wayzata's lakefront.

WHAT IS A FRAMEWORK? A framework is a document or set of principles that guide development. The intention is to codify what sorts of development are desired and identify opportunities for achieving a particular vision. The example below shows a part of the Saint Paul on the Mississippi Development Framework and the subsequent built form for the Upper Landing area. The built form differs in detail from the framework illustration, but fits the vision expressed in the framework.

HOW IS A FRAMEWORK DIFFERENT FROM A MASTER PLAN AND A PROJECT? A framework provides an overarching vision without providing details about how that vision is fulfilled. A



Before



After

master plan is more specific, providing guidance on details such as building massing, spatial relationships between projects, and phasing. A project is a single development effort, such as a building or a plaza, and includes construction details.

WHY CHANGE THIS CHARMING LITTLE TOWN? Change is inevitable, and will occur with or without community input. The Lake Effect Framework is an attempt to guide the process so that growth and change occur in keeping with the community's vision for the lakefront.

WHAT ABOUT THE PRESBYTERIAN HOMES/ WAYZATA BAY CENTER DEVELOPMENT? The community conversation about the Bay Center development has informed the Lake Effect process and, in turn, Lake Effect will influence later phases of that project.

WHY CAN'T WE JUST MOVE THE RAILROAD? The railroad owns the right-of-way along the lake front. Rerouting the track would require the railroad to acquire new right-of-way somewhere else, and would be a costly and drawn-out process. Due to the ongoing need for rail service into the area and the existing infrastructure, moving the railroad tracks is not feasible.

WHO'S GOING TO PAY FOR THIS? Private sector projects, such as the Meyer Brothers Dairy redevelopment, will be funded by individual developers as the market allows. Public realm improvements will be funded through a variety of channels, including municipal funds, grants, partnerships with other agencies, and others.



VISION

WHAT DOES THE FUTURE HOLD for Wayzata? How can it embrace growth while maintaining its scale? How can the community create both a healthy and vibrant lakefront? Can it be both a great place to live and a great place to visit?

A Lakefront Taskforce was established by the Wayzata City Council in 2011 to explore the opportunities and challenges associated with lakefront enhancements. Rather than defining a specific project to be implemented on the lakefront, the task force recommended that the city engage the community to develop a long-term vision for the city, incorporating input from residents, business owners, and other jurisdictional stakeholders.

In September 2012, the city kicked off a 16-month facilitated public process to create a community-embraced vision. This vision imagines a Wayzata that retains its small-town charm, yet serves as a regional destination for lake recreation — the Gateway to Lake Minnetonka.

In this chapter, the community's vision for their lakefront is expressed through:

Community Values

- ▶ Be Wayzata
- ▶ Embrace the Lake
- ▶ Thoughtful Economic Growth
- ▶ Engaged Community
- ▶ Reimagine the Railroad
- ▶ Access for All
- ▶ Lively, but not Rowdy
- ▶ Design Matters
- ▶ Environmental and Historical Stewardship

Community Priorities

- ▶ Lake Walk
- ▶ Lake Access
- ▶ Connectivity
- ▶ Enhanced Venues
- ▶ Parking and Circulation
- ▶ Purposeful Public Investment



WAYZATA LAKE EFFECT COMMUNITY VALUES

Input in the first phase was gathered through a variety of activities such as special events, small group sessions, community-led committees, interviews, surveys and online forums. The responses were compiled and used to create a set of value statements that reflect the community's aspirations for the future of the lakefront. These values now serve as a guide to evaluate project ideas and future development.

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BE WAYZATA

Wayzata is a charming family friendly community that welcomes visitors as the Gateway to Lake Minnetonka. Be Wayzata; honor and build on Wayzata's unique lakefront location, history, ecology, scale, architecture, retail, service, cultural, and neighborhood assets. Draw from the Hippocratic Oath: First Do no harm.

EMBRACE THE LAKE

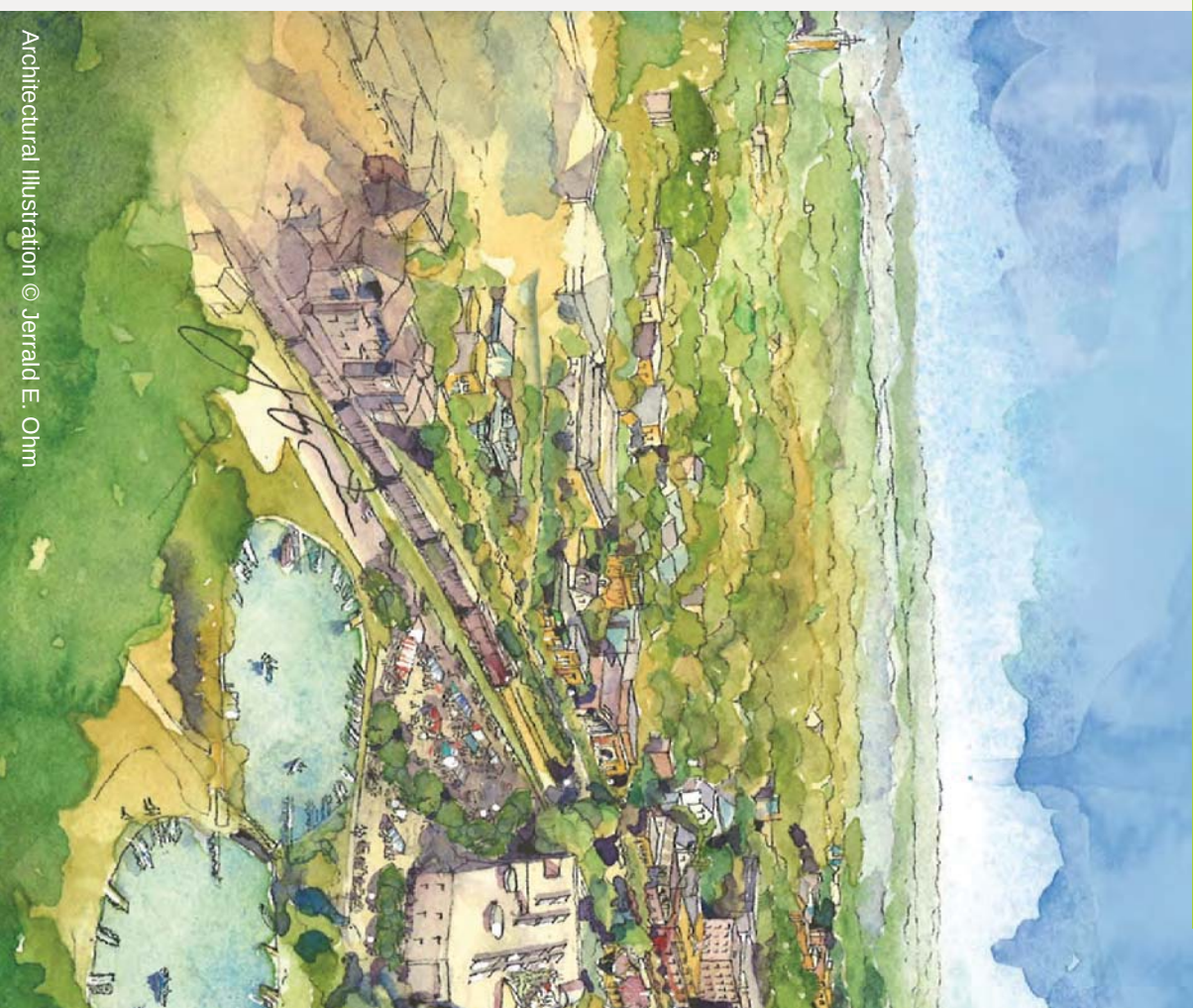
Lake Minnetonka's physical, recreational, scenic, and spiritual assets are keys to Wayzata's unique sense of place, year round appeal, culture, and economic vitality. The residential, retail, and commercial community faces, embraces, and integrates with the lake's many assets. Enhance the quality of life and lake-living culture. Visitors will go where the locals go; touch the water, boat, swim, fish, and skate the lake. Protect important view corridors.

THOUGHTFUL ECONOMIC GROWTH

Continue economic growth with small focused projects and programs that create direction, success, synergy, and momentum toward community plans and goals. The sum is greater than the parts. Restore, repurpose, build and program with balance and diversity. Champion local businesses and encourage a mix of affordable retail and service businesses.

ENGAGED COMMUNITY

Wayzatars care about the future and actively participate in shaping their community. Everyone's voice and involvement is important. Continuing community engagement is key to long term success.



REIMAGINE THE RAILROAD

James J. Hill's historic lakeside railroad preserved the community's view to the lake and saved the lakeshore from private development. Its operation simultaneously compromises access to and from the downtown and the lake, uses of the lakefront, and raises safety concerns for both the railroad and community. Reimagine the railroad to realize opportunities and address issues along the BN downtown reach.

ACCESS FOR ALL

Wayzata's lakefront downtown serves the local community and is also part of a regional network of shopping, entertainment, service, and recreation. Provide safe, affordable, all-season universal access – for all ages and abilities, residents and visitors – to walk, bike, boat, drive, park, see and connect Wayzatans and regional visitors to Lake Street retail and services, lakefront amenities and activities, and the lake. Connect the parts visually, physically, and with information and “way finding” signage.

LIVELY, BUT NOT ROWDY

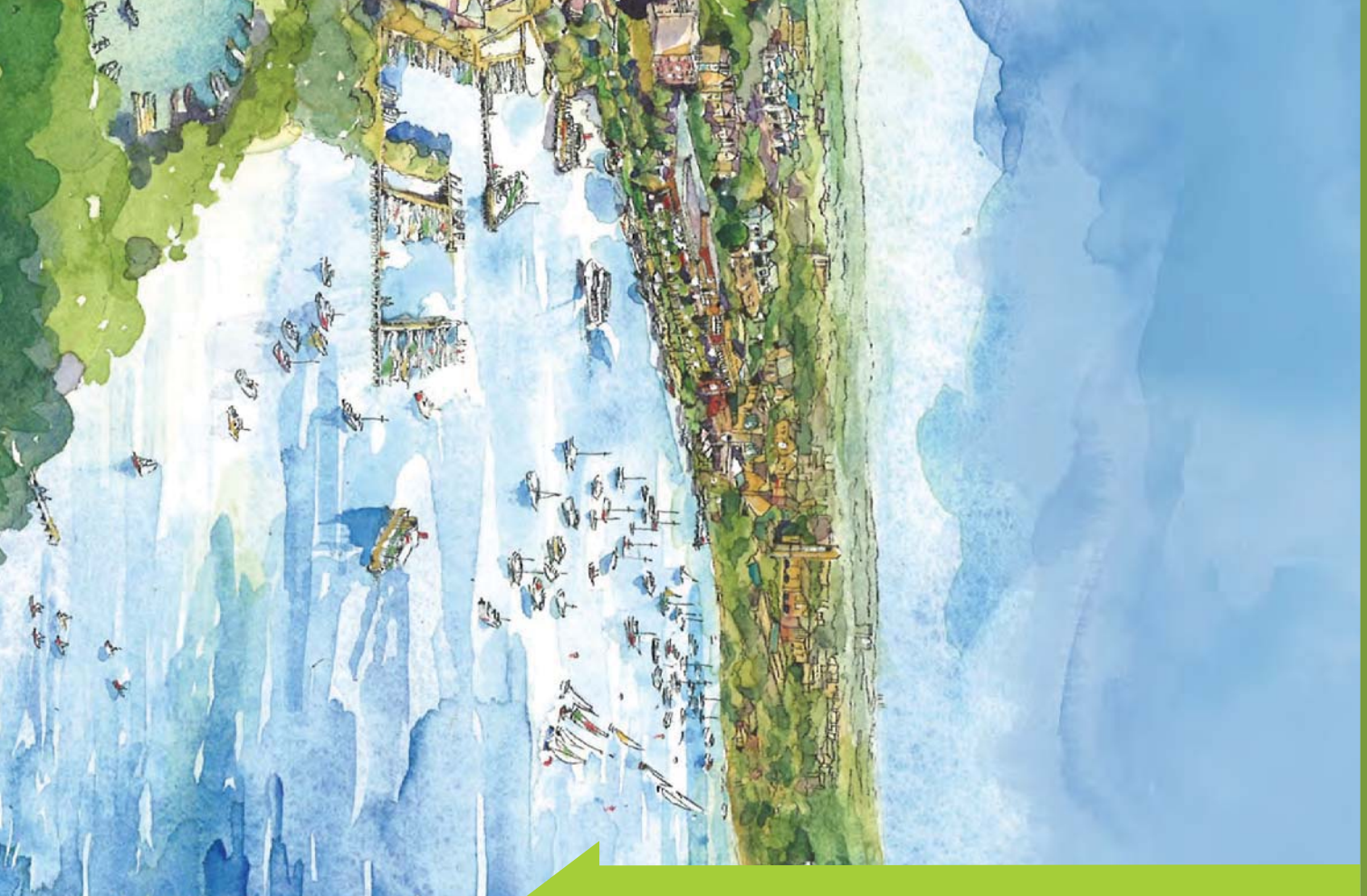
Wayzata is a peaceful and vibrant family community that invites and welcomes visitors by providing diverse attractions and experiences for all ages. Enhance and develop a variety of affordable every day and unique opportunities for year ‘round shopping, dining, culture, recreation, celebration, gathering, and relaxation.

DESIGN MATTERS

Wayzata's lakefront downtown picture postcard should look great. From storefronts to housing, from landscaping to signage, design matters. Invest in, and build upon, the identity of the lakefront downtown with quality design, architecture, and signage, of appropriate scale, that safely knits together and connects the fabric of Lake Street and the lakefront.

ENVIRONMENTAL & HISTORICAL STEWARDSHIP

The environmental health and history of Wayzata and the Lake Minnetonka watershed are integral to Wayzata's economy, sense of place, and community well-being. Stewardship and sustainable development practices will support a healthy ecology. Wayzata's heritage, and strengthen the community development partnership. Wayzata's natural beauty and cultural heritage means you don't have to “go up north” for a resort experience, when you already live in, or near, Wayzata.



WAYZATA LAKE EFFECT COMMUNITY PRIORITIES

Wayzata's residents, business owners, and jurisdictional partners were invited to participate in a series of hands-on design workshops alongside professional designers. Using the Community Values as a guide, these workshops generated more than 600 project, program, and policy ideas to enhance the lakefront and broader community. With the help of the Steering and Advisory Committees, city staff and the design team, six priorities emerged as a means to organize the ideas.



LAKE WALK

The lakefront is one of Wayzata's most enduring assets, and the community voiced strong support for some kind of lake walk that allows people to have closer proximity to the water. This includes the desire to accommodate a wide range of uses and recreational enthusiasts, while ensuring a scale that is appropriate to Wayzata.

During Phase One, community members identified many lakefronts, including the following, as some of their favorites:

- ▶ Lake Geneva, WI
- ▶ Seaside, FL
- ▶ Duluth, MN
- ▶ San Diego, CA - Del Mar Beach
- ▶ San Francisco, CA - Farmers Market
- ▶ Chicago, IL - Beachfront/Navv pier area on Lake Michigan



- ▶ Key West, FL- near Mallory Square
- ▶ English Channel coastal towns, such as Brighton, Portsmouth and Rye
- ▶ Tel Aviv, Israel
- ▶ Monte Verde, Costa Rica



- Desirable qualities of these lakefronts included:
- ▶ Fun, with something for everyone
 - ▶ Proximity between waterfront and restaurants, bars, and shops
 - ▶ Boardwalks that make the lake more accessible
 - ▶ Attractive spaces for intimate events
 - ▶ Embracing the timeless natural beauty of the water
 - ▶ Natural habitat



Duluth, MN lakefront

LAKE ACCESS



The railroad has protected the lakeshore from development, but it also poses a significant barrier to those wishing to get to the lake. The community expressed a desire for better, safer, and more attractive crossings that provide easier and more well-defined access to the lake.



CONNECTIVITY



Improve the connections between the east and west sides of downtown, whether arriving by car or by foot. Connectivity, while similar to priority of Circulation, refers to creating relevant and meaningful reasons to go to an area versus the physical act of moving around the area.

For example, commercial development on the west end of downtown could help strengthen the Lake Street corridor by drawing people farther



along its length, thus creating a connection between the east and west sides of the city.

Areas such as Big Woods, the 600 block of Lake Street area, and Shaver Park could all become a series interconnected locations. They each serve a different purpose, but we could create solutions that connect them in ways that provide easy access for all while at the same time maintaining the integrity of the particular area.

ENHANCED VENUES



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Better leverage current assets such as the Section Foreman's House, Depot, Shaver Park, and the Municipal Marina, plus identify new opportunities for public gathering spaces.



Photo from wayzatachilljopen.com

At the present time, there are a limited number of lakefront venues in Wayzata. To support community values such as Embrace the Lake and Access for All, the city seeks to create opportunities for residents and visitors to enjoy the activities afforded by this one of a kind setting. Community members shared ideas such as rooftop dining with views of the lake, a small community performance space in Shaver Park, a skate park, and leveraging the municipal parking lot on Lake Street as a flexible space for special events.



PARKING AND CIRCULATION



One of the community's primary concerns is parking availability for both cars and boats. Some also expressed concern about safety on Lake Street for cars, bicyclists, and pedestrians. The community expressed a desire to create a balanced approach for automobiles, boats, pedestrians, and bicycles that results in no net loss of parking.

Related to parking is circulation: ensuring that people can move safely in and around Wayzata whether traveling by car, boat, bike, or foot.

PUBLIC INVESTMENT



Community members expressed a desire for targeted public investment that stimulates programming of public places and economic development in Wayzata.

This investment could take the form of money spent on public realm enhancements, programming at public venues, or policies that encourage private sector development.





FRAMEWORK

BASED ON COMMUNITY INPUT, the following framework was created and is illustrated through the following lenses:

Activity Centers

- ▶ Shaver Park and Rand Beach
- ▶ Boatworks
- ▶ Central Lakefront
- ▶ Section Foreman's House
- ▶ Eastern Gateway
- ▶ Mill Street
- ▶ Civic Campus
- ▶ Minnetonka Avenue
- ▶ West End

Systems

- ▶ Ecology
- ▶ Public Realm
- ▶ Circulation
- ▶ Parking
- ▶ Activity

Metrics

A look at how the framework meets the community priorities expressed in the previous chapter.



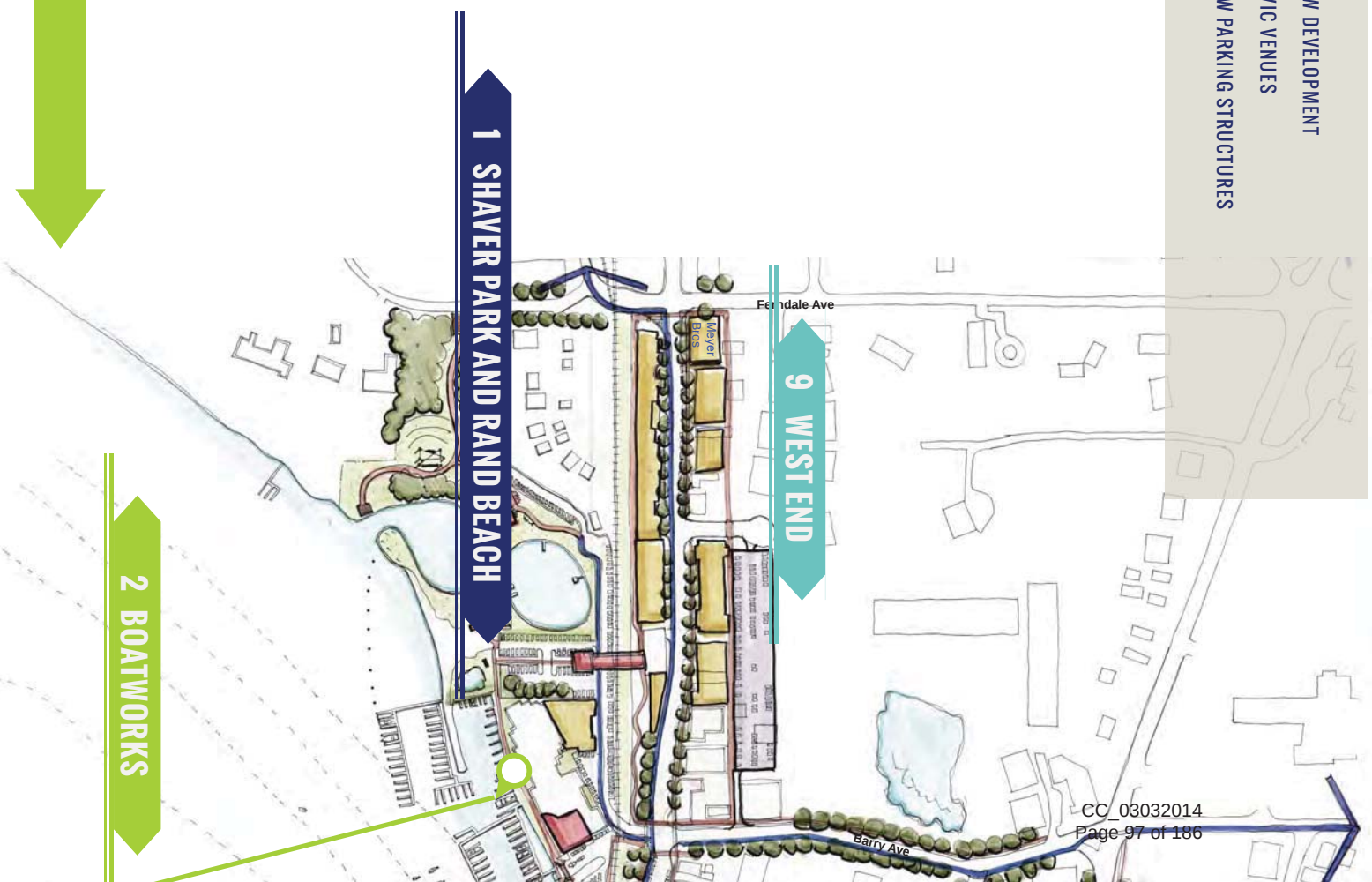
WAYZATA LAKE EFFECT

ACTIVITY CENTERS

Early in the Lake Effect initiative, the community identified nine distinct areas where improvements could be made to enhance the city's image and relationship to Lake Minnetonka. These nine activity centers already provide opportunities for residents and visitors alike to work, shop, and play along the lake, but also have untapped potential to help the city embody more fully the community's values as defined in Phase One.



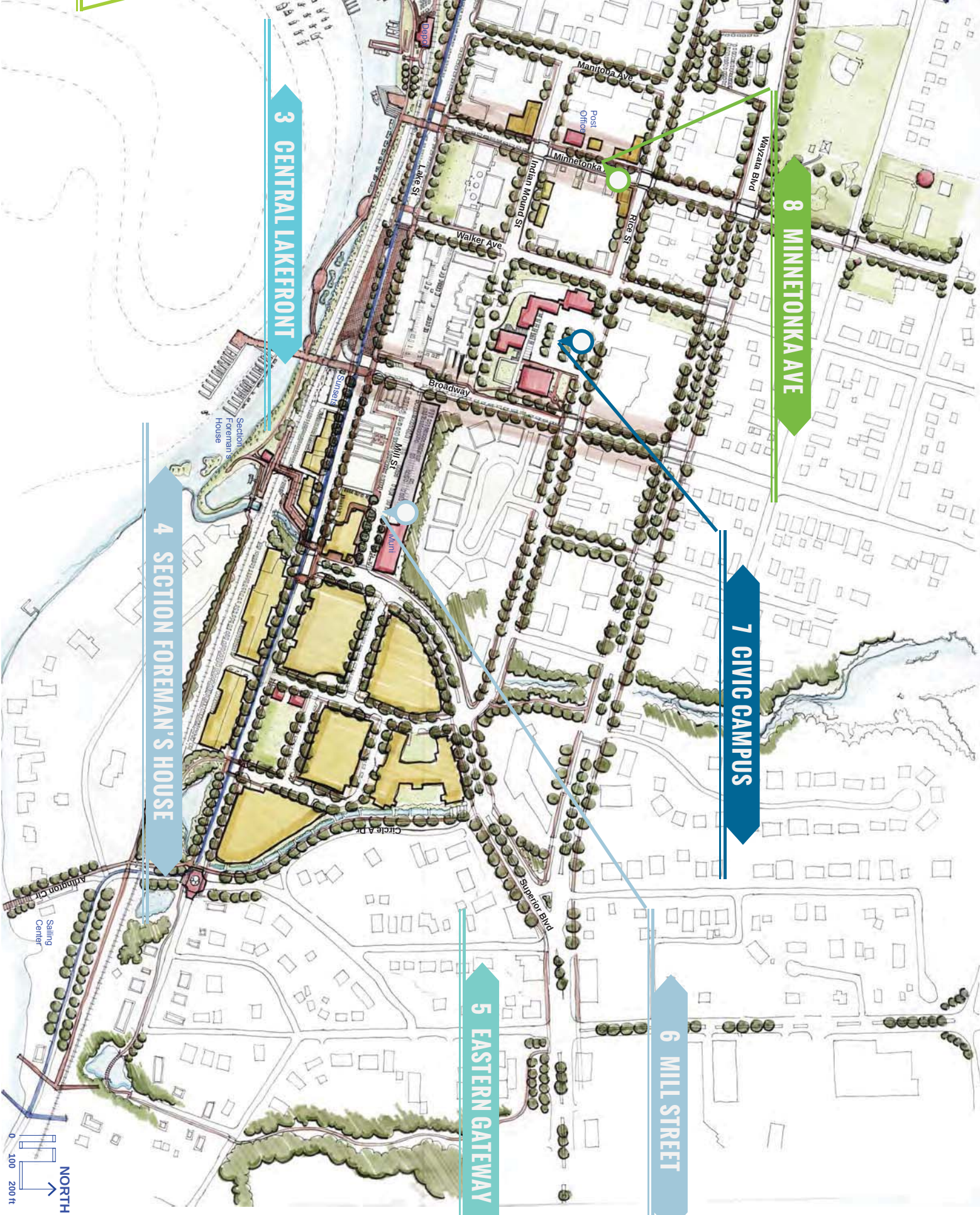
- NEW DEVELOPMENT
- CIVIC VENUES
- NEW PARKING STRUCTURES



2 BOATWORKS

1 SHAVER PARK AND RAND BEACH

9 WEST END



3 CENTRAL LAKEFRONT

4 SECTION FOREMAN'S HOUSE

5 EASTERN GATEWAY

6 MILL STREET

7 CIVIC CAMPUS

8 MINNETONKA AVE

ACTIVITY CENTERS



SHAVER PARK & RAND BEACH

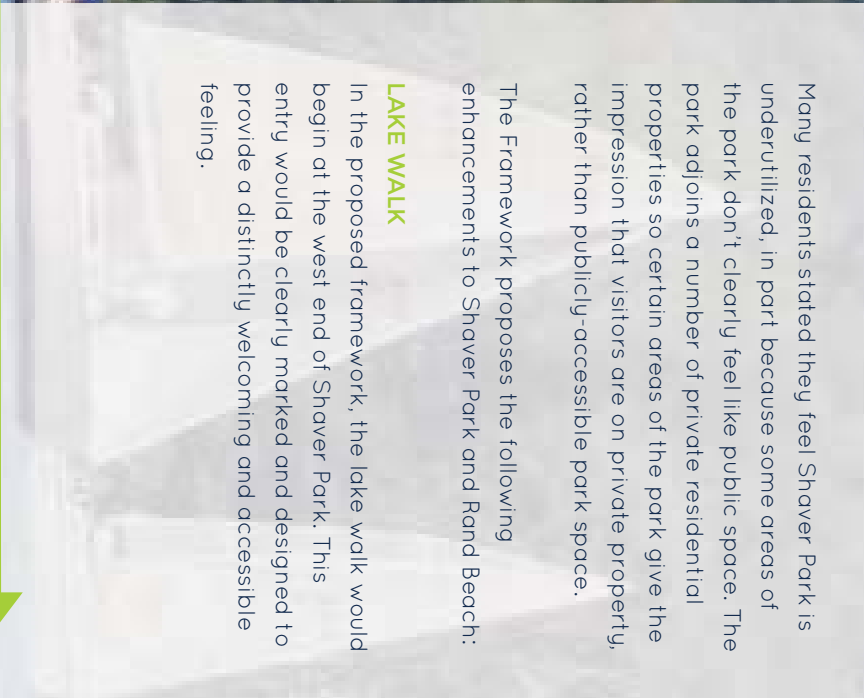


Many residents stated they feel Shaver Park is underutilized, in part because some areas of the park don't clearly feel like public space. The park adjoins a number of private residential properties so certain areas of the park give the impression that visitors are on private property, rather than publicly-accessible park space.

The Framework proposes the following enhancements to Shaver Park and Rand Beach:

LAKE WALK

In the proposed framework, the lake walk would begin at the west end of Shaver Park. This entry would be clearly marked and designed to provide a distinctly welcoming and accessible feeling.



PERFORMANCE SPACE

Many in the community expressed a desire for more programming in Shaver Park, but nearby residents don't want a facility that creates a lot of noise or undesirable activity. The proposed performance space would likely be a small stage that accommodates school plays, weddings, and other small gatherings. Specific characteristics of the venue – for instance, size, capacity, and whether amplifiers are allowed – would be worked out in the design phase of the project.

PADDLEBOARD, KAYAK, AND CANOE RENTALS

Equipment rentals at the Marina will allow lake use by a broader range of people to access the lake who do not own boats.



ENHANCED DAKOTA RAIL TRAILHEAD WITH TRAPPER'S CABIN

The Trapper's Cabin would be moved to the park to serve as a bicycle trailhead, providing a better experience for cyclists.

INCREASE GREEN SPACE

To increase green space, especially at eastern edge of the marina, the last row of parking would be eliminated. This reduction in parking would be compensated by the proposed pedestrian bridge and additional parking in the West End project area.

SWIMMING PATH WITH H-DOCK

A protected swimming area off the beach would be delineated with buoys.



BOATWORKS



The Boatworks facility has been part of Wayzata's lakefront for many years. Former owner Rick Born has purchased the Boatworks and plans to move his technology consulting firm into the building. Additional proposed uses include:

BOAT MUSEUM

This could be a winter home for the Minnehaha tour boat, and could provide programming in conjunction with other organizations, such as the Sailing School and the Wayzata Yacht Club.

RESTAURANT OR OTHER DEVELOPMENT

The community expressed a desire for outdoor lakefront dining. The Boatworks building is one potential location for this, as the market permits.

PEDESTRIAN BRIDGE TO TCF

A pedestrian bridge over the railroad tracks would allow for improved access to the Boatworks, the beach, and the lake walk.



CENTRAL LAKEFRONT



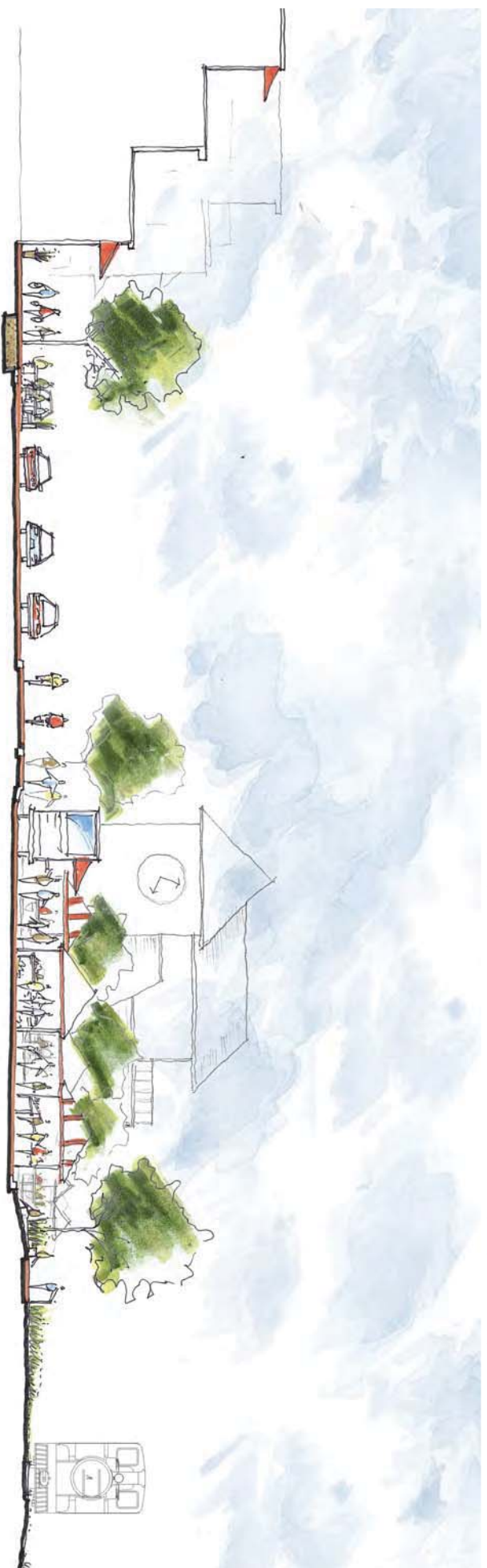
The Central Lakefront is a key element of Wayzata's character. The view of the lake from the 600 block of Lake Street is unique among Lake Minnetonka communities. As such, this area is a focal point of the proposed framework.

LAKE WALK WITH MINNETONKA AVENUE LANDING AND BROADWAY PIER

One of the most broadly supported goals of the Lake Effect initiative is to get people closer to the water. To facilitate this, the proposal

includes a lake walk that brings pedestrians out onto the lake. The character of the lake walk changes along its length; at the central lakefront it might take the form of a boardwalk. The Minnetonka Landing provides opportunities to step down to the water's surface and literally "touch the water".

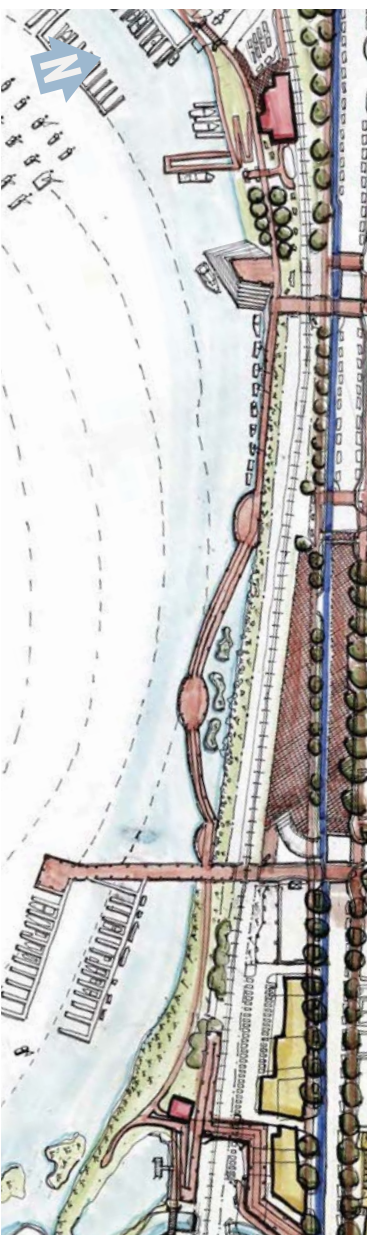
A pier at Broadway provides for additional public boat docks near the Section Foreman's House and gives people an opportunity to get



further out onto the lake. The pier could be a small pedestrian-scale boardwalk, or it could be larger in scale to accommodate a few small vendor locations (tents or kiosks).

NEW AND ENHANCED RAILROAD CROSSINGS

At present, there is no official railroad crossing (between the Boatworks (Barry Ave) and Broadway. However, this is the area where the water is most visible from Lake Street, and as a result people simply jump the fence and cross



at any point. A new at-grade pedestrian railroad crossing at Minnetonka Avenue provides a legitimate crossing, reducing the tendency for people to cross the tracks illegally. In addition, the existing Broadway track crossing would improved to be more legible and pedestrian friendly.

LAKE STREET CYCLE TRACK

A dedicated cycle track along Lake Street creates a more orderly traffic flow. This track is created by eliminating the center turn lane and reallocating the roadway through pavement marking.

TOUR BOATS

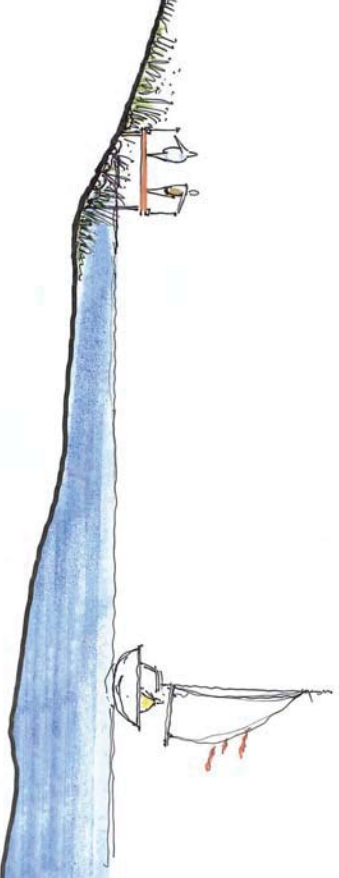
Tour boats would continue to use the area by the depot.

TRANSIENT/SEASONAL DOCKS AND MOORING BUOYS WITH TENDER/SHUTTLE

Additional boat parking is provided with mooring buoys and a tender shuttle. Additional transient slips are provided along the lake walk and at the Broadway Pier.

PARK(ING) PLAZA

The municipal parking lot next to Sunsets is redesigned as a multi-functional plaza. The plaza would be used for parking most of the time, but can be cordoned off for special events such as JJ Hill Days or a weekly farmer's market.



SECTION FOREMAN'S HOUSE



The Section Foreman's House offers an opportunity for a quieter, more contemplative lakeside experience. The existing landscape needs some cleanup, and includes a pond that would be suitable for winter activities such as ice skating.

YEAR-ROUND FOOD VENDOR

The restored Section Foreman's House provides an opportunity for a year-round informal food vendor in the style of Sea Salt (Minnehaha Falls), Bread + Pickle (Lake Harriet), or Tin Fish (Lake Calhoun). This operation could also serve as a warming house for ice skaters in the winter.

ADDITIONAL DOCKS

Additional transient boat parking is available along the east side of the Broadway pier to avoid interfering with lake views from Lake Street.

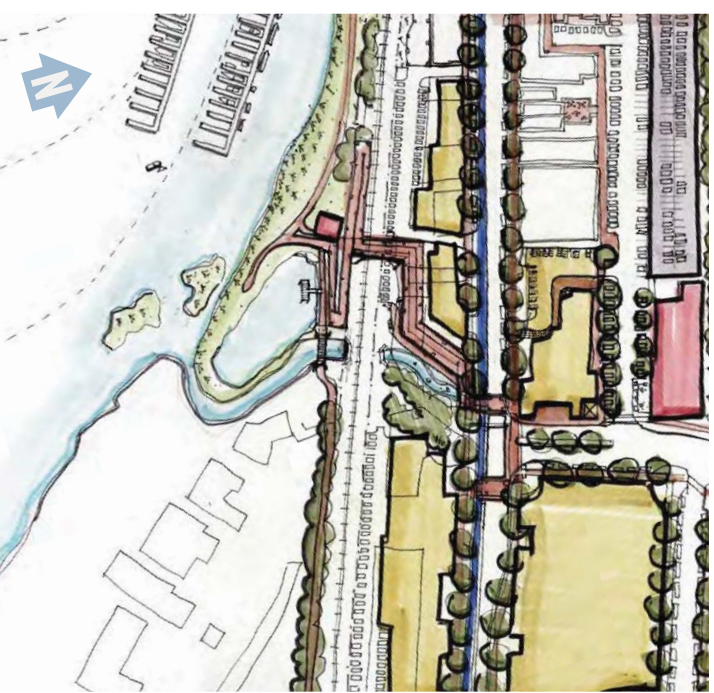
UNDER-TRACK TUNNEL CONNECTION

The framework proposes exploring the potential for an under-track tunnel connection to this location from Lake Street and Superior Blvd. Additional research is required regarding the feasibility of this proposal.

STORMWATER MANAGEMENT AND WATER QUALITY

Stormwater management is an important factor in managing water quality. Expanding on the existing natural features around the Section Foreman's House would enhance water quality for the lake.

- **Floating islands**
Floating islands assist in enhancing water quality by removing pollutants and particulate matter.
- **Natural shoreline**
The natural shoreline condition is maintained in this area. Shoreline vegetation filters runoff and improves water quality while providing habitat for lake wildlife.
- **Gleason Creek Inlet**
As a small pond next to the Section Foreman's House, the Gleason Creek inlet currently provides some stormwater management.



EASTERN GATEWAY



The proposal for the Eastern Gateway area emphasizes its natural and park-like features.

BIG WOODS HERITAGE PARK LOOP

This walking trail would connect walkers from downtown Wauzata to Heritage Park and the Big Woods Preserve.

DAYLIGHTED CREEK AT EASTERN BUFFER

Historic Gleason Creek is daylighted to provide

a natural amenity along Circle A Drive and to enhance stormwater management.

FIRE ACCESS ROAD PARK AT LITTLE BEACH

Arlington Circle serves as fire truck access to the lake. The frameworks proposes making this area more park-like and leveraging its value as a public gathering space.

NICHOLS WETLAND PARKS

The wetland area on the southwest corner of Lake Street and Circle Drive is enhanced with trails and interpretive features.

TRAILHEAD GATEWAY TO BUSHAWAY ROAD

The Lake Street cycle track connects to Bushaway Road by way of Shady Lane and Eastman Lane. This enhances regional biking connections by connecting the Dakota Rail Trail to the Lake Minnetonka LRT Regional Trail.

TRAIL TO SECTION FOREMAN'S HOUSE

A pedestrian trail along the railroad tracks takes walkers from Arlington Circle to the Section Foreman's House.



MILL STREET



Mill Street today functions largely as a parking lot for the Muni and businesses on Lake Street. The framework proposes this as a site for pedestrian-scale development as the market allows.

MIXED-USE MILL STREET RAMP/ DAKOTA RAIL TRAILHEAD

The current parking lot on Mill Street provides a number of parking stalls for downtown shops. However, the site offers the potential to build a two- to three-level parking ramp that provides roughly twice as many parking stalls and could include some small shops at street level.

In addition, this ramp would provide trailhead facilities for the Dakota Rail Trail and connected regional trails.

MUNI PARKING LOT DEVELOPMENT

As Wayzata grows and becomes a more active suburban lakeside community, additional market opportunities will arise for housing and commercial development.

With the Mill Street parking ramp in place, surface parking lots, such as the one south of the Muni, become available for additional development. This development could include structured parking with street-level retail shops and a public plaza.

CROSS CREEK DEVELOPMENT WITH PEDESTRIAN TUNNEL TO SECTION FOREMAN'S HOUSE

The framework identifies the potential for a pedestrian tunnel under the railroad tracks. This tunnel would necessitate some reconfiguration of existing commercial structures, specifically the Cross Creek development across from the surface parking lot on Lake Street.



The design framework suggests that, if it is feasible from an engineering standpoint, the tunnel be implemented as part of a redevelopment of the Cross Creek project. If the developer plans to demolish existing structures and rebuild, a partnership with the city could create a tunnel as part of the new construction. There is no municipal mandate to tear down existing structures to build the tunnel.



CIVIC CAMPUS



The Civic Campus is comprised of the area where City Hall and the Library are today. Additions in this area are largely programmatic and seek to leverage the spaces that already exist to create opportunities to better engage citizens.

NATIVE AMERICAN INTERPRETATION

There is a desire in the community for some kind of acknowledgment of the history of the area among Native American peoples. Prior to European settlement, the area now known as Wayzata was Chief Shakopee's village, and the town's name comes from a Native American word meaning "north shore".

GREEN CAMPUS

Proposed green infrastructure enhancements on in this activity center include stormwater management practices in the parking lot and solar panels on city buildings.

CULTURAL PROGRAMMING

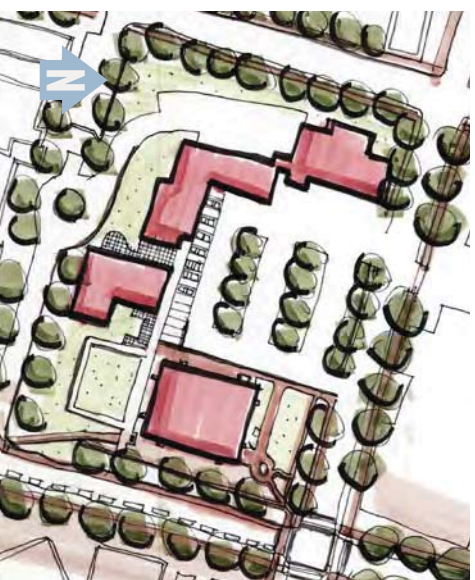
As the seat of municipal government and services, the civic campus can provide cultural programming such as the Native American interpretation and other events in conjunction with the Wayzata Historical Society or other organizations.

ARTIST IN RESIDENCE

Wayzata has a strong artistic tradition, showcased in events like the Wayzata Art Experience. Art and artists are part of every robust healthy community, and providing an artist-in-residence program would highlight the community as a regional center for arts.

PARKING

Enhancements to parking are possible.



MINNETONKA AVENUE



ARTIST-DESIGNED PEDESTRIAN BRIDGE AND WATER TOWER

Post Office Park, designed by sculptor Siah Armajani, is a unique landmark in Wayzata, and shows how public art can be more than just sculptures on a street corner. The framework proposes engaging other artists to create one-of-a-kind landmarks in the city. Examples could include a pedestrian bridge over the railroad tracks at the end of Minnetonka Avenue, and a new water tower, which would serve as a landmark for boaters, clearly identifying Wayzata from the lake.

STRONG CONNECTION TO CIVIC CAMPUS AND LAKE MINNETONKA

The Civic Campus can be strongly linked to Minnetonka Avenue through well-maintained sidewalks and careful streetscape design. The street should also capitalize on its strong visual connection to the lake.

FINE-GRAIN INFILL DEVELOPMENT

A number of available locations along Minnetonka Avenue could be developed to provide a denser, pedestrian-oriented shopping district.

Minnetonka Avenue runs perpendicular to the lakefront and provides the opportunity for stunning views of the lake flanked by small local shops.

ARTS-ORIENTED, LOCAL SMALL BUSINESS DISTRICT

As an area that could offer lower rents than Lake Street, Minnetonka Avenue is a prime location for small local businesses. Currently the home of the Post Office and Post Office Park, this street has the potential to become a more active local business area.

PUBLIC ART CURATOR

This role could be part of the artist-in-residence program.



WEST END



The west end of Lake Street is primed for redevelopment. In particular, the community would like to see retail activity continue along Lake Street past Minnetonka Avenue

MEYER BROTHERS DAIRY REDEVELOPMENT

The Meyer Brothers Dairy facility and adjacent properties would be developed by private sector agents to meet market demands. The city's role in these projects would be to facilitate development that fulfills the community's vision as expressed through this framework document. Community suggestions ranged from a brew-pub to artist lofts to a movie theater.

MUNICIPAL PARKING RAMP

As development occurs in this area, the city could exercise the option to build another parking structure in this area to accommodate

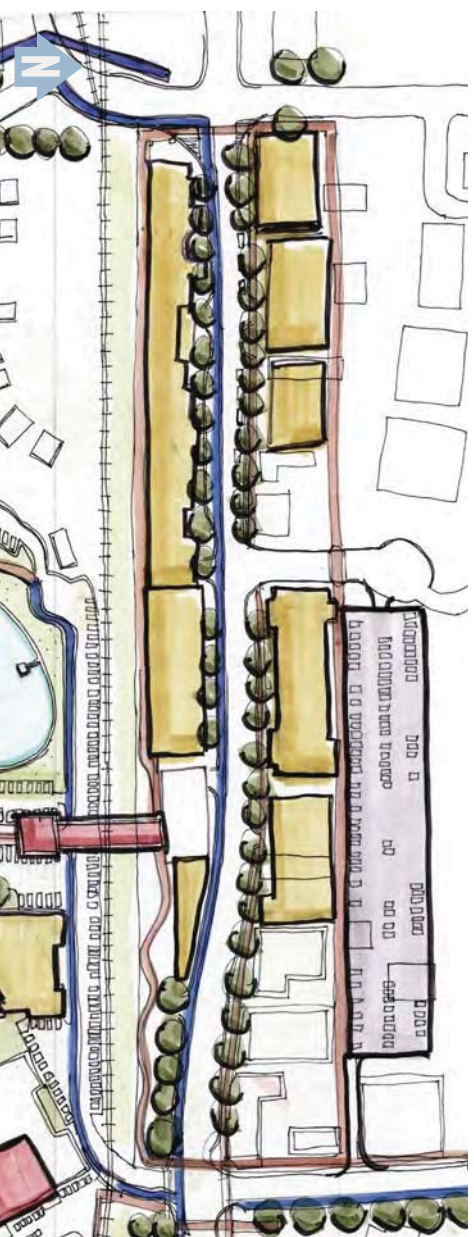
additional vehicular traffic.

TCF REDEVELOPMENT RELATED TO BOATWORKS

Surface parking lots adjacent to the TCF building are opportunities to develop a denser, more walkable retail and commercial district in the West End. Part of this development would include structured parking to ensure that there is no net loss of parking in the area.

INTEGRATED PEDESTRIAN BRIDGE TO SHAVER PARK AND RAND BEACH

This bridge would take pedestrians safely over the railroad tracks, strengthening walkability and improving lake access for recreational users and weekend visitors.



WAYZATA LAKE EFFECT SYSTEMS

In the design world, frameworks are typically concerned with looking at a particular area or opportunity and then organizing information by a series of systems. Each system contributes to the overall function of the community ecologically, socially, and economically. This section reviews the following systems: ecology, public realm, circulation, parking, and activity.

LEGEND

- Permeable pavers on Lake Street parking bays and at Civic Campus
- Opportunity for green roof on Mill Street parking ramp
- Tree trenches
- Infiltration basins
- Rain gardens - at curb bump outs
- Shoreline restoration
- Constructed wetland
- Opportunity for daylighted creek

ECOLOGY

The conditions of environmental elements tied to Lake Minnetonka located in Wayzata have not kept up with the expectations of the 21st century. Stormwater ponds and shoreline riprap can be improved to better the environmental quality of the lakefront. The city has a number of valuable natural assets which need to be fostered and protected to ensure that the environmental and recreational value of the lakefront is preserved for future generations.

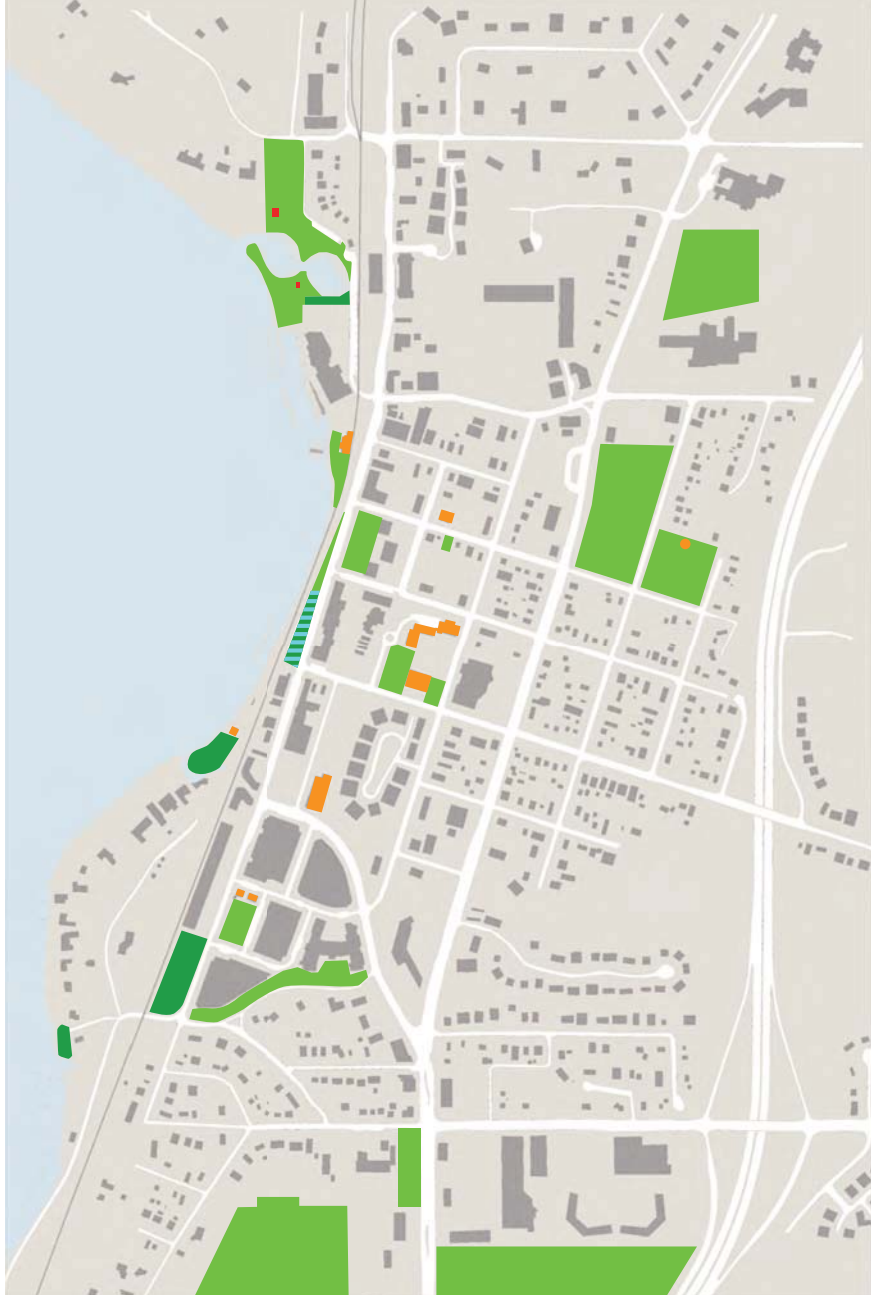
The framework proposes incorporating a number of stormwater management best practices and "green" technologies. Examples are illustrated below.



PUBLIC REALM

Public realm is defined as any publicly owned streets, pathways, rights of way, parks, publicly accessible open spaces, and any public and civic building and facilities. The quality of our public realm is vital if we are to be successful in creating environments that people want to live and work in.

While much of the circulation system is considered part of the public realm (streets, sidewalks, and public trails), those elements are shown separately in the circulation system.



LEGEND

- Existing parks and open spaces
- Opportunity for new parks and open spaces
- Opportunity for multipurpose plaza
- Existing municipal buildings and facilities
- Opportunity for new municipal facilities

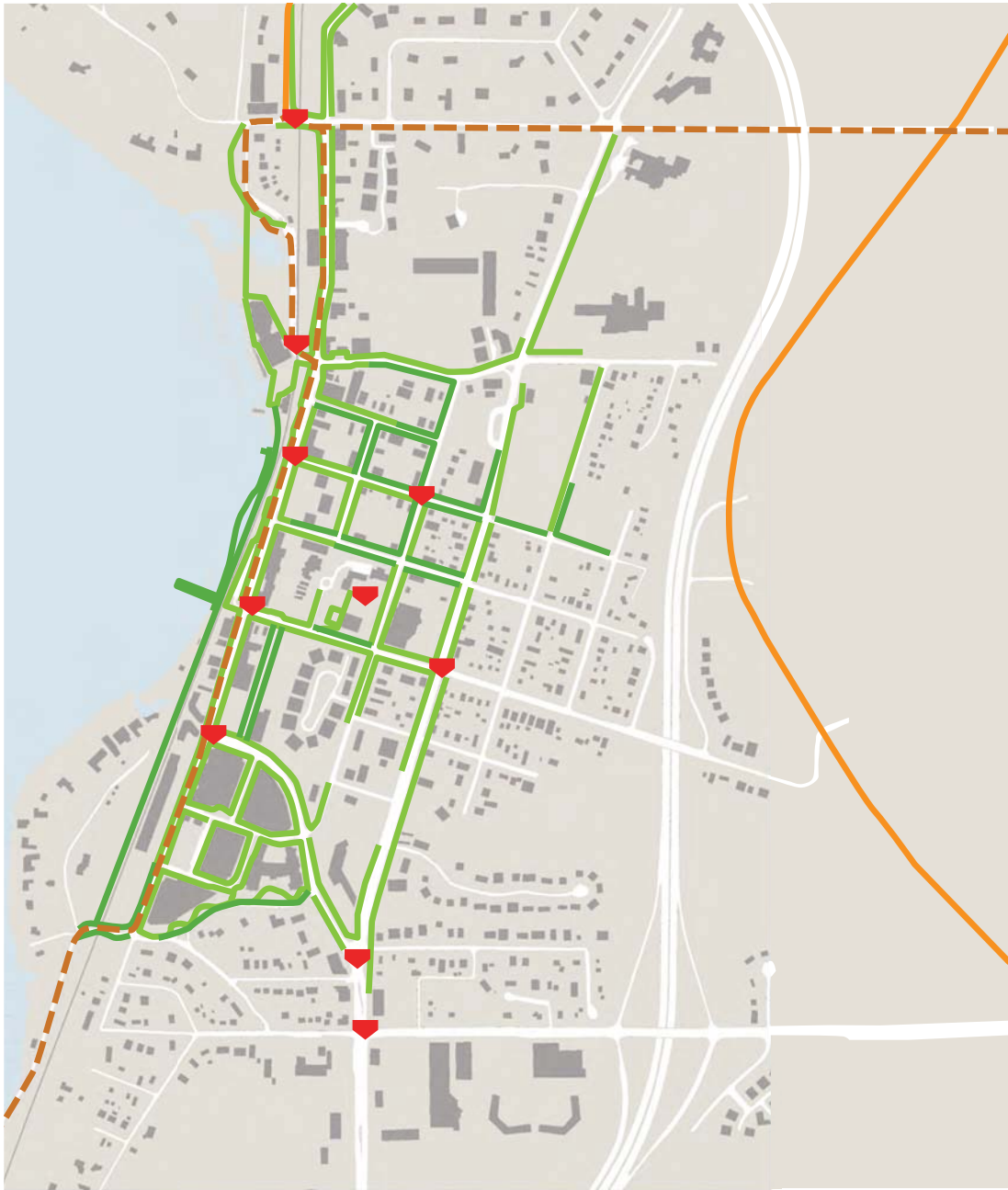


CIRCULATION

Wayzata stands to leverage its most important natural asset, the lakefront, by enhancing connections between greater Wayzata, downtown Wayzata and the water's edge. To do so it will be important to separate the ideas of "visual accessibility" and "physical accessibility" and then concentrate on strategies to enhance both types of accessibility, the modes of transportation used, and paths that are available to making Wayzata more walkable. The framework also proposes repairing and completing the sidewalk system and providing connections for regional bicyclists.

LEGEND

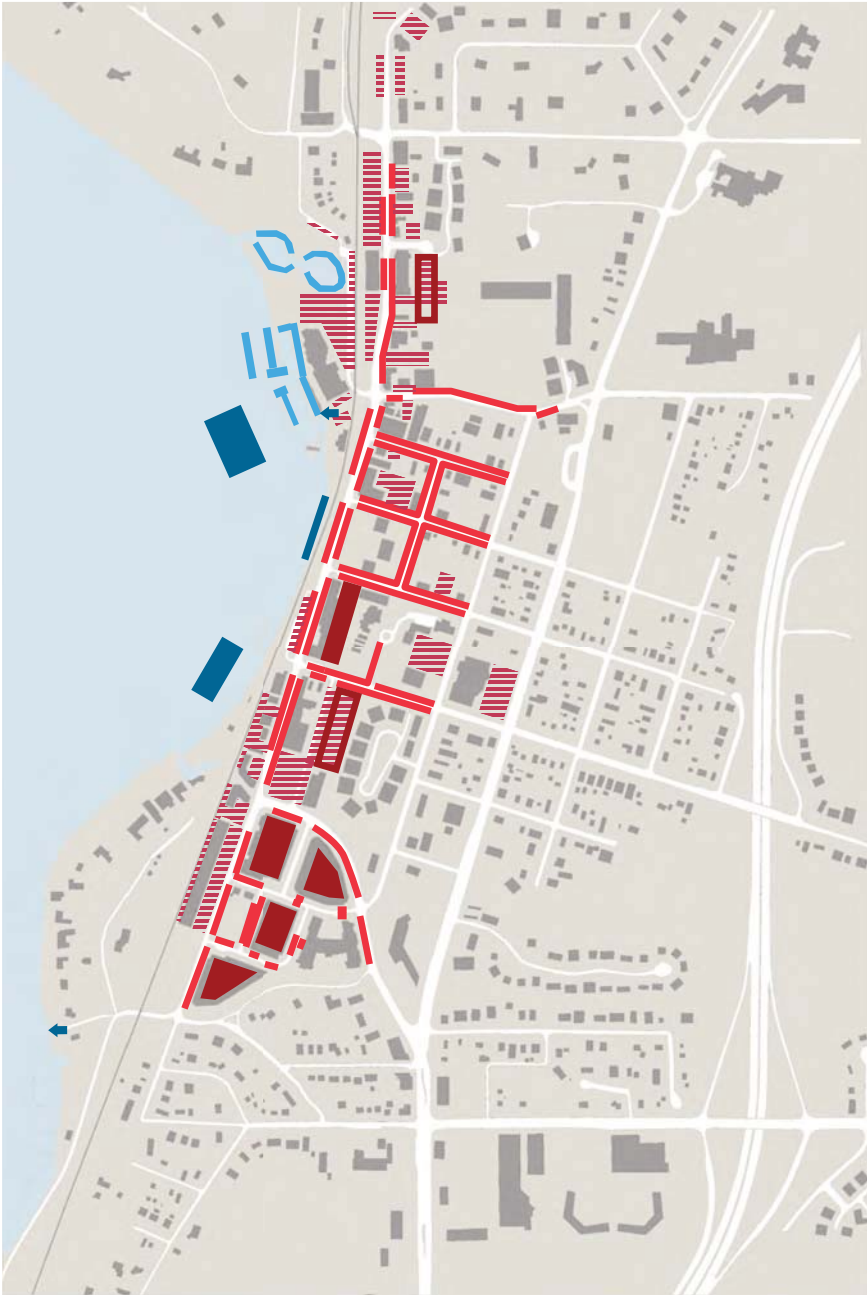
- Existing pedestrian walkways (sidewalks, trails, etc)
- Opportunity for new pedestrian connections
- Existing regional bike trails
- Opportunity for bikeway connections
- Potential wayfinding enhancements



PARKING

Parking structures ensure that parking availability keeps pace with activity while maintaining the physical and economic characteristics that make Wayzata successful. In conjunction with a well-designed circulation and wayfinding system, a robust and diverse system of parking creates a pleasant experience for visitors.

The framework proposes increasing structured parking and providing additional boat parking to meet the anticipated growth. Maintaining on-street parking is also key to retaining the city's small-town feel. Strategic development of existing surface parking lots should be pursued in concert with parking ramp projects to ensure continued economic growth without incurring a net loss of parking stalls.



LEGEND

	Existing on-street parking	Spaces 550
	Existing surface parking	1,627
	Existing parking structures	776
	Opportunity for parking structures	600
	Existing boat parking (retained)*	143
	Opportunity for boat parking	40
	Existing boat launch	2

*This framework suggests moving the existing boat slips at Broadway to the east side of the proposed Broadway pier.



ACTIVITY

There was community consensus that the lakefront is underutilized throughout the year. Focusing on Minnesota's two dominant seasons, the framework highlights potential programming that could occur in summer and winter.

The framework proposes enhancing existing venues and creating new venues to provide additional meeting spots for organized and casual gatherings along the lake.

LEGEND

- 1 Shaver Park and Rand Beach
- 2 Boatworks
- 3 Central Lakefront
- 4 Section Foreman's House
- 5 Eastern Gateway
- 6 Mill Street
- 7 Civic Campus
- 8 Minnetonka Avenue
- 9 West End
- Existing Venues
- Opportunity for New Venues



PROGRAMMING BY ACTIVITY CENTER



1. Shaver Park and Rand Beach	▶ Performance space ▶ Butterfly garden ▶ Kayak/canoe/paddleboard rental ▶ Swimming ▶ Splash pad ▶ Floating swim dock ▶ Yoga/Tai Chi classes ▶ Habitat restoration	▶ Boot slips ▶ Picnic shelters ▶ Additional restrooms ▶ Play equipment ▶ Sledding ▶ Ice skating ▶ Cross-country skiing ▶ Fire pits
2. Boatworks	▶ Restaurant ▶ Outdoor dining ▶ Steamboat museum	▶ Retail ▶ Additional boat slips ▶ Vehicular access to lake
3. Central Lakefront	▶ Concerts/movies at Depot ▶ Historical education ▶ Railroad interpretation ▶ Interactive public art ▶ Boating ▶ Fishing/Ice fishing ▶ Water taxi ▶ Tour boats	▶ Art walk ▶ Boat parades ▶ Walking/Running ▶ Regional bike trail ▶ Farmers market ▶ Lake viewing/seating ▶ Ice skating
4. Section Foreman's House	▶ Historical education ▶ Retreat center ▶ Food vending	▶ Meeting center ▶ Boot-oriented retail/restaurant
5. Eastern Gateway	▶ Walking/running	▶ Lake viewing/seating
6. Mill Street	▶ Pedestrian walk ▶ Market place	▶ Bicycle Trailhead
7. Civic Campus	▶ Viewing terraces/seating ▶ Events in the park	▶ Native American interpretation
8. Minnetonka Avenue	▶ Arts district/Art walk	▶ Boutique shopping
9. West End	▶ Indoor farmers market ▶ Artist studios/cultural center	▶ Microbrewery ▶ Trailhead/bike service

WAYZATA LAKE EFFECT

METRICS

The following metrics illustrate how the framework meets each of the community priorities for lakefront enhancement.

Lake Walk

- ▶ Continuous lake walk from Shaver Park (big beach) to the Section Foreman House, and then to the Fire Access road (little beach)
- ▶ Shoreline improvements
- ▶ One (1) improved pier (Broadway)
- ▶ One (1) new overlook (Minnetonka)
- ▶ Additional transient and seasonal boat slips

Lake Access

- ▶ Improves four (4) current at-grade railroad crossings (Broadway, Boatworks, Ferndale, Circle Drive)
- ▶ Adds one (1) additional at-grade railroad crossing (Minnetonka)
- ▶ Improves view corridor at two (2) street ROW (Walker, Manitoba)
- ▶ Adds two (2) grade separated crossings (TCF and Cross Creek)

Enhanced Venues

- ▶ Section Foreman's House—repurposed as new community venue
- ▶ Boatworks as home to Museum and possible future development
- ▶ Shaver Park as "home town" recreation venue
- ▶ City Hall campus as a destination

Connections

- ▶ New and enhanced venues provide destinations to draw people to the lakefront.
- ▶ Enhanced sidewalk network throughout Wayzata
- ▶ Signage and Wayfinding Program, emphasizing Gateways
- ▶ Natural systems and landscapes

Parking and Circulation

- ▶ Cycle Track connecting Dakota Trailhead to Circle Drive and to Bushaway Corridor
- ▶ Dedicated bike lane connecting Dakota Trailhead to Luce Line
- ▶ Improve pedestrian crossings/sidewalks
- ▶ Net increase in Transient and Seasonal boat slips/moorings
- ▶ Retain on-street parking
- ▶ Multi Use of Municipal Parking Lot at Broadway
- ▶ Net increase in parking via parking ramps

Public Investment

- ▶ Encourage private development of Meyer's Dairy and TCF on the West End
- ▶ Encourage private development of Mill Street and Cross Creek on East End
- ▶ Increased all season programming





THE DIFFERENCE BETWEEN communities whose plans, such as Lake Effect, are realized over time versus those where little is implemented is the organizational capacity that exists or is created to steward the plan. The more dynamic and complicated a plan is, the more robust and capable the stewardship program must be. Furthermore, any project that involves water frontage is inherently more challenging.

Lake Effect is a more dynamic and therefore complicated plan. It is long term in nature, requires support and participation from many public and private sector partners, and is front and center in the community's attention.

This chapter describes the framework's key recommendations and outlines nine strategic initiatives - projects that embody the community's vision of the lakefront and provide the basis for future development.

ACTION PLAN: KEY RECOMMENDATIONS

Going forward, the framework proposes the following implementation steps:

- ▶ Establish a stewardship organization
- ▶ Proposed methodology
- ▶ Project advancement through design review

ESTABLISH A STEWARDSHIP ORGANIZATION

A stewardship organization ensures that the city and developers meet the community's expectations and aspirations as expressed in the framework. This organization would not be part of the city government, but would work closely with the city and project developers to ensure that new development meets the vision expressed in the framework.

- ▶ Role: Advocate for implementation of the Lake Effect framework
- ▶ Strategies: Fund raising, Community Engagement, and Design Stewardship
- ▶ Gain City Council Support/Endorsement
- ▶ Draw from existing Steering/Advisory/Technical Committee makeup
- ▶ Attract new members based on mission/vision
- ▶ Include Regional Representation
- ▶ Non-profit, 501c3



PROPOSED METHODOLOGY

Stewardship Approaches

- ▶ General Advocacy: Continually promote the vision to municipal and other leaders while continuing to engage the broader community.
- ▶ Project Leadership: Take ownership of catalytic projects pursuant to the plan, providing leadership in ensuring completion (e.g., fund raising).
- ▶ Design Oversight: Provide technical design guidance to projects as they emerge, ensuring that each individual project contributes to the vision.

Project Strategies

- ▶ Proactive/strategic: The Framework is made up of numerous projects, policies, and programs that together make the whole. Proactively selecting one or more around which to organize community resources will help to develop momentum and commitment.
- ▶ Opportunistic: The community should look for opportunities to showcase progress on the plan. This includes ensuring that projects underway are held accountable to the plan or by steering existing resources pursuant to the plan.
- ▶ Temporal: Many of the Framework elements will require time to complete the design, secure funds, and acquire permits. In the meantime, temporary installations could help for purposes of idea testing, community engagement, and communication of intent.

PROJECT ADVANCEMENT THROUGH DESIGN REVIEW

The Lake Effect Framework provides guidance to ensure that projects are in keeping with the community's vision. It is recommended that a design review team be established to facilitate project advancement. The process should include the following steps:

- 1 **Project Identification**
Design Review Team selects projects for review.
- 2 **Developer Invitation**
Design Review Team invites the developer to participate in the Design Review Process.
- 3 **Development Concept Discussion**
Developer's team meets with Design Review Team to discuss initial development programming, site analysis, massing, and pro forma.
- 4 **City Issue Identification**
City prepares a checklist of city and community issues, needs, and opportunities to be addressed during design development and site plan review.



5 **Subsequent Meetings and Community Conversation**

Design Review Team helps developer design and communicate the project's intent and community vision.

6 **Site Plan Review**

Use existing city process to conduct Site Plan Review.

7 **Construction**

Design Review Team monitors construction to note the project's consistency with the approved site plan.

8 **Post-Occupancy Evaluation**

Following completion the project, the Design Review Team will evaluate how well the project has met the stated community design and development goals.

PROPOSED 2014 OBJECTIVES

These objectives represent a set of tangible steps toward implementation of the framework.

- Obtain City Council Approval of Framework
- Establish Non-Profit Organization
- Secure Community Agreement for Top Priority Project
- Develop Work Plan for Priority Project
- Begin Annual "Report to the Community"
- Initiate 3-5 Temporary Installations to Show Commitment to the Framework and Continuing Progress
- Celebrate Progress on Current Lake Effect Projects
- Complete Property Survey of Lakefront Area
- Incorporate Lake Effect Principles into City Policy(ies)
- Establish Implementation Committees



STRATEGIC INITIATIVES

Nine strategic initiatives are identified on the following pages as a way to achieve the community's vision for Wayzata. These initiatives are based on and take into consideration the community's values, priorities, activity centers, and systems, and are intended as suggestions for how the framework could be implemented. The initiatives are not presented in a particular order, and would be built as community support dictates.

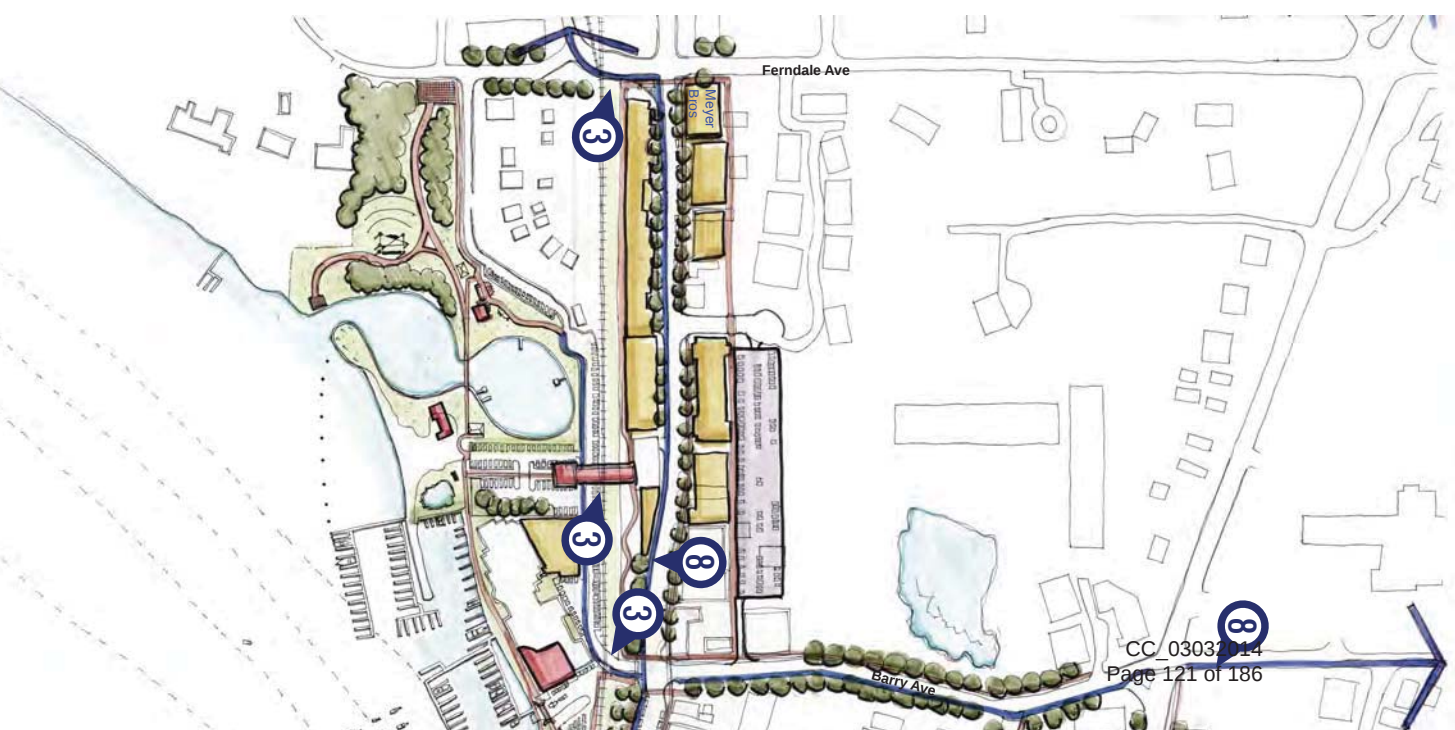
The initiatives as presented in this document are not intended to be the last word on particular projects. Rather, these pages should be viewed as the starting points for community discussion. They set the stage for a new process of learning, exploring, and decision-making.

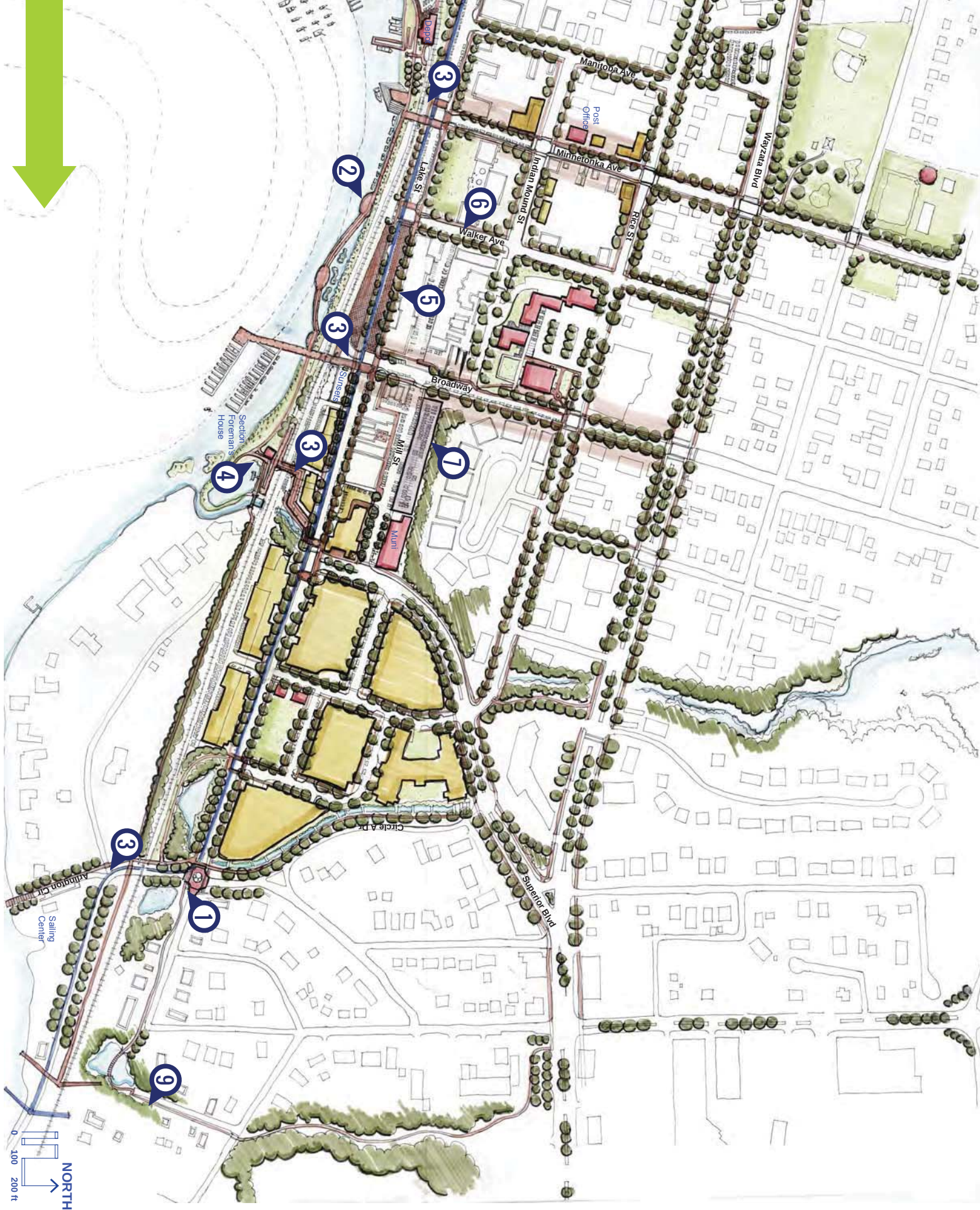
These nine initiatives focus on public realm improvements, and do not address any private development, such as the Boatworks or Meyer Brothers Dairy sites. While the framework and these initiatives have the general support of the community, details such as design and scale are yet to be determined.

Each project estimate is based on one version of how the project might be built, given rough estimates of component costs at the time of publication. Projects are anticipated to fit in with the current public realm standards in Wayzata. The projects as described herein are relatively basic functional structures, and do not represent more lavish designs that might be proposed by a high-end design firm.

PROPOSED INITIATIVES

- 1 Eastern Gateway
- 2 Lake Walk
- 3 Railroad Crossings
- 4 Section Foreman's Park
- 5 Lake Street
- 6 Connections
- 7 Mill Street Area
- 8 Dakota Rail Trail and Luce Line Cycle Track
- 9 Big Woods Loop





EASTERN GATEWAY



A WARM WELCOME

The intersection of Lake Street and Circle A Drive is slated for an upgrade. This includes a traffic circle and landscaping to create a more welcoming entrance into the city.

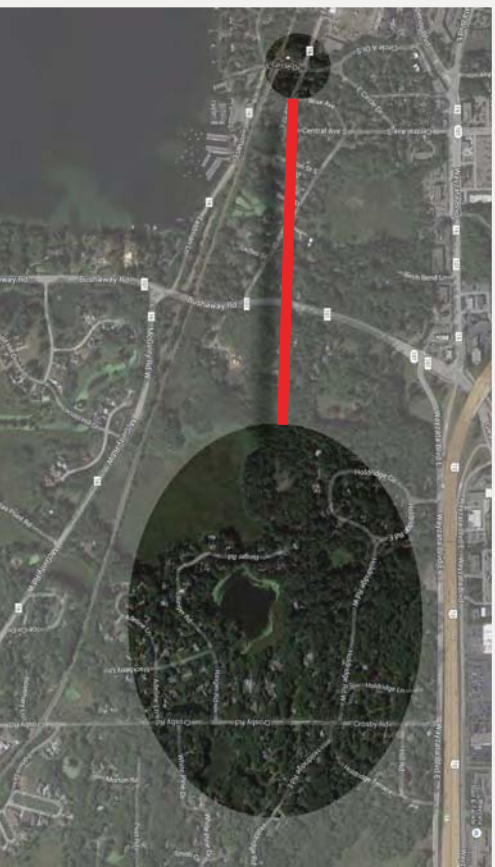
This area also incorporates connections to Greater Wayzata's east side.

OBJECTIVES

Manage traffic on east Lake Street

Strengthen connections to Greater Wayzata

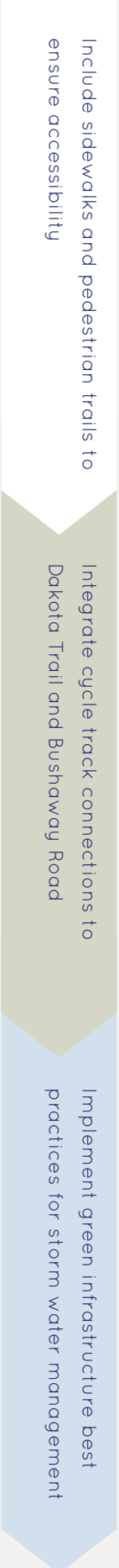
Enhance the naturalistic quality of the area



EASTERN GATEWAY

Suggested Enhancements		Order of Magnitude Cost	
	Description		
Traffic circle construction	Pavement, concrete curb and gutter, trees/perennials/grasses, stormwater system, irrigation system. *This project is already complete as part of the MnDOT Forecmain project.		\$ 375,000
Landscape installation throughout Eastern Gateway area	Design, planting		\$ 50,000 - 75,000
1.5 acre Nichols Wetland park at corner of Lake Street and Circle A Drive	Concrete walkway, aggregate walking paths, trees/perennials/grasses, stormwater ponds, irrigation systems, public art installation.		\$ 1,075,000 - 1,275,000
Park at Sailing Club Water Access - Optional Parking Lot -	Aggregate Path, trees/perennials/grasses, stormwater ponds, irrigation system, public art installation		\$ 475,000 - 550,000
Walking trail to Section Foreman's House	Aggregate walking path, trees/perennials/grasses, stormwater ponds, right-of-way acquisition		\$ 700,000 - 825,000
Total			\$ 2,675,000 - 3,100,000

STRATEGIES



This project is the first of several that focus on and enhance the natural character of the east end of Wayzata's Lake Street. Incorporating wetlands and other green infrastructure embraces the small-town character of Wayzata and embodies the values Be Wayzata and Environmental and Historical Stewardship.

LAKE WALK

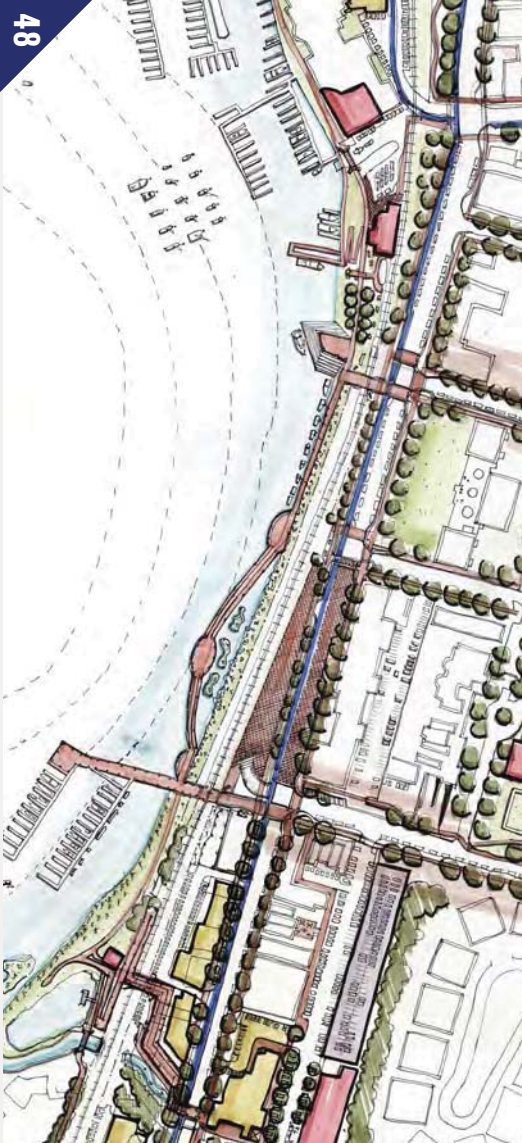


ON THE LAKE

A lake walk was widely endorsed by the community as a way to get closer to the water and improve the experience of living on the largest lake in the Twin Cities metro area. The proposed implementation provides a number of opportunities to get closer to the water and experience the beauty of Lake Minnetonka.

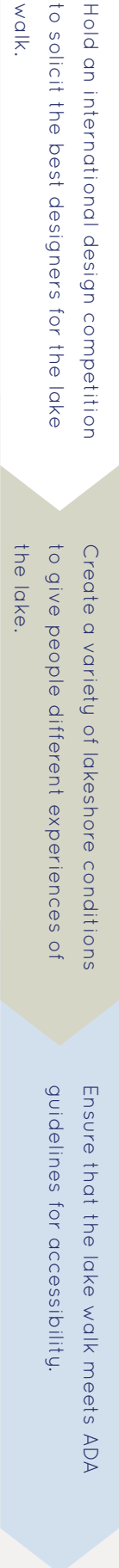
OBJECTIVES

- Create a continuous lakefront walk
- Provide better access to the water
- Beautify lakeshore and improve water quality
- Provide additional boat moorings



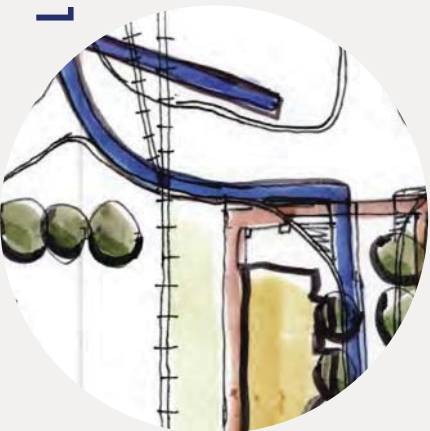
Suggested Enhancements	Description	Order of Magnitude Cost
Broadway Pier - Water access and Increased boat docking	Broadway pier built on helical piers, benches/railings/public art, pedestrian scale lighting, engineering fees/construction	\$ 1,750,000 - 2,075,000
Lake Walk - Depot to Broadway Pier (International Design Competition)	Walkway on helical piers, benches/railings/public art, pedestrian scale lighting, shoreline restoration, floating islands. Requires railroad coordination.	\$ 3,100,000 - 3,675,000
Minnetonka Landing and Mooring buoy water taxi landing	Wooden platform on helical piers, ADA accessible ramp to lake, wrap around steps, pedestrian scale lighting,	\$ 825,000 - 975,000
Total		\$ 5,675,000 - 6,725,000

STRATEGIES

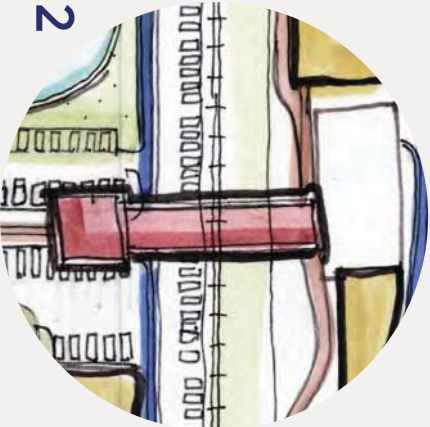


Lake Minnetonka is the key to Wayzata's character and its appeal for both residents and visitors. The lake walk provides a close experience to the lake, giving us a sense of its character through the seasons and an appreciation for its ecological, social, and economic value to the community. Wayzata's lake frontage is unique in the Twin Cities metro.

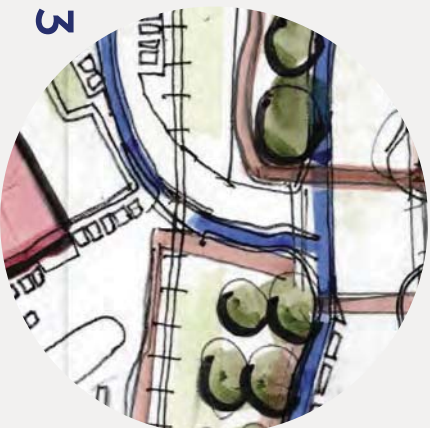
RAILROAD CROSSINGS



1



2



3



4



5



6



7

ACCESS + SAFETY

James J. Hill's lakeside railroad preserved the community's view to the lake and saved the lakeshore from private development. Its operation simultaneously compromises access between downtown and the lake, and use of the lakefront. In addition, it raises safety concerns for both the railroad and community.

Currently, there are no designated railroad crossings between the Boatworks and Broadway. Part of Reimagining the Railroad can begin by providing high-quality designated railroad crossings, ensuring safe and easy access for all to the lake. However, it should be noted that BNSF is the ultimate decision maker regarding new crossings

OBJECTIVES

Improve access to the lake

Discourage unsafe track crossing

RAILROAD CROSSINGS

Suggested Enhancements		Order of Magnitude Cost	
Description			
(1) Ferndale Road crossing improvements	Signage improvements, public art, decorative fencing.	\$ 275,000 - 325,000	
(2) TCF pedestrian bridge	Pedestrian bridge from TCF building to Marina parking lot, ADA compliance, including elevator.	\$ 1,850,000 - 2,200,000	
(3) Boat works crossing improvements	Signage improvements, public art, decorative fencing	\$ 275,000 - 325,000	
(4) New at-grade crossing at Minnetonka Avenue	Pavement and markings, cross-arms and signals, electronic information sign.	\$ 1,125,000 - 1,325,000	
(5) Broadway crossing improvements	Improved pavement markings, signage improvements, electronic information sign.	\$ 225,000 - 275,000	
(6) Cross Creek pedestrian tunnel	Tunnel from Cross Creek development to Section Foreman's House, ADA compliant ramp.	\$ 5,425,000 - 6,400,000	
(7) Circle Drive crossing improvements	Signage improvements, public art, decorative fencing, landscaping.	\$ 375,000 - 450,000	
Total		\$ 9,550,000 - 11,300,000	

STRATEGIES

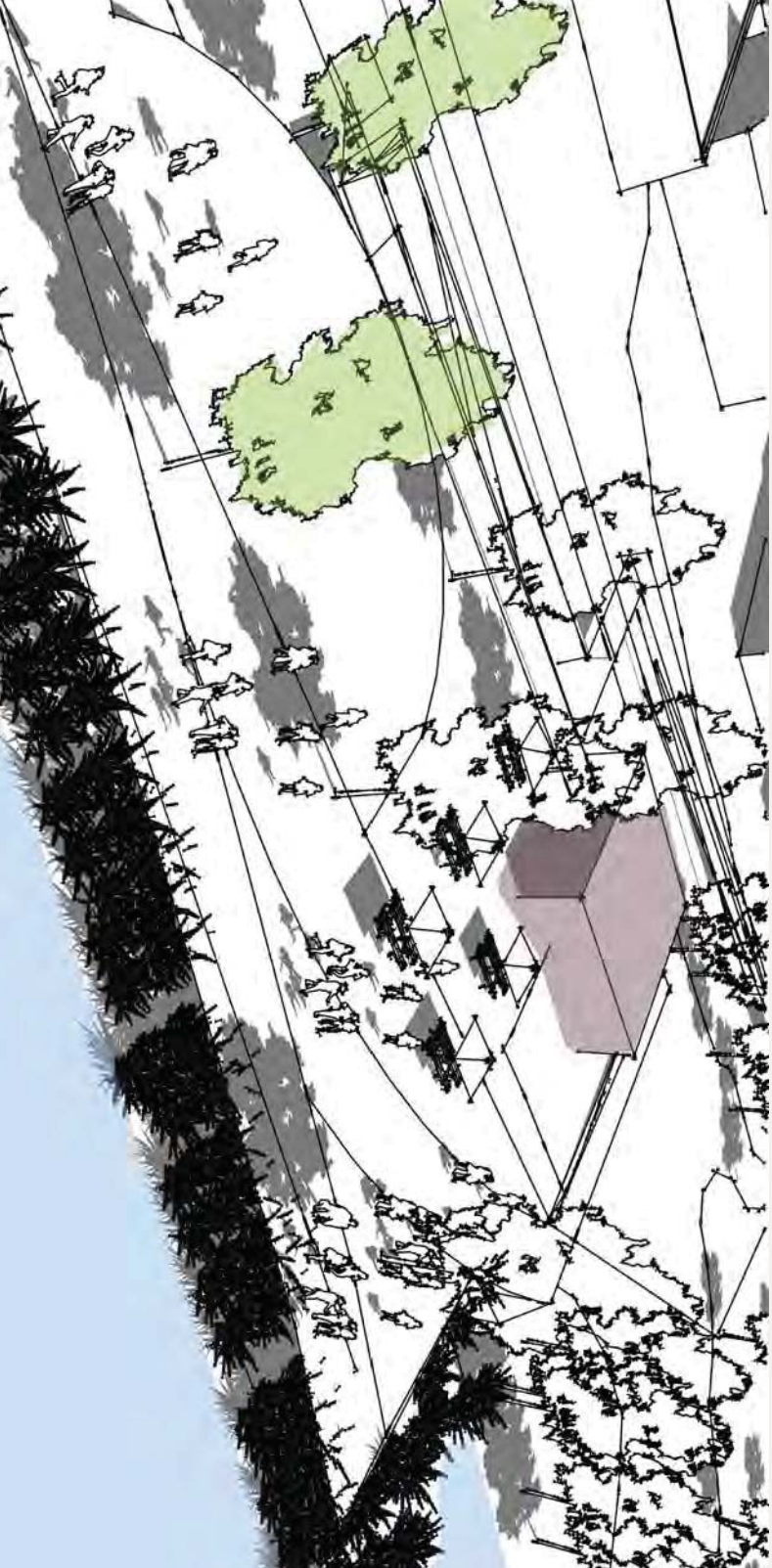
Provide legitimate crossings to discourage unsafe track crossings.

Improve signage at crossings to ensure visibility.

Partner with BNSF to provide outreach and education about railroad safety.

People are drawn to water, and will cross dangerous barriers to reach it. By adding and clarifying legitimate access points, the city reduces the tendency of people to cross the tracks illegally to reach the lake.

SECTION FOREMAN'S PARK



HIDDEN CEM REVEALED

Embracing this historic site offers many opportunities for Wayzata. A rehabilitated Section Foreman's house serves as a touchstone to the past, acknowledging the role of the railroad in keeping Wayzata's lakefront open. This project also creates a new lakeside venue with unique opportunities for summer and winter activities.

OBJECTIVES

- Create a new lakeside public gathering space
- Provide year-round food vendor space
- Incorporate all-season programming
- Preserve historic character

SECTION FOREMAN'S PARK

Suggested Enhancements		Order of Magnitude Cost	
	Description		
Rehabilitate Section Foreman's House	Repair and update house.		\$ 1,000,000 - 1,175,000
Landscape and stormwater pond cleanup	Invasive species monitoring and removal, stormwater pond re-engineering, landscape design, installation, and maintenance, shoreline restoration, litter removal.		\$ 575,000 - 675,000
Vehicle and pedestrian access	Permeable pavers on access road and walking trail from Broadway pier to Section Foreman's Park		\$ 250,000 - 275,000
Total			\$ 1,825,000 - 2,125,000

STRATEGIES



When the railroad tracks were built, a section foreman oversaw track workers for each section of the track. This railroad company employee was also responsible for inspecting and maintaining the tracks, and was housed next to them for that purpose.

LAKE STREET

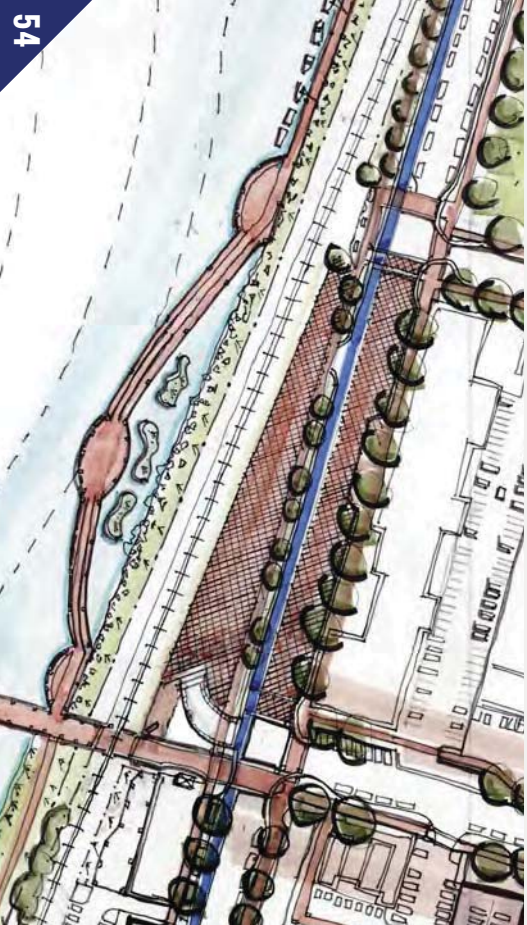


CONVERTIBLE STREET

Lake Street is Wayzata's public marketplace. Creating a street that serves all users, not just automobiles, is an important step toward creating a lively downtown that embodies the small town charm expressed in the value Be Wayzata.

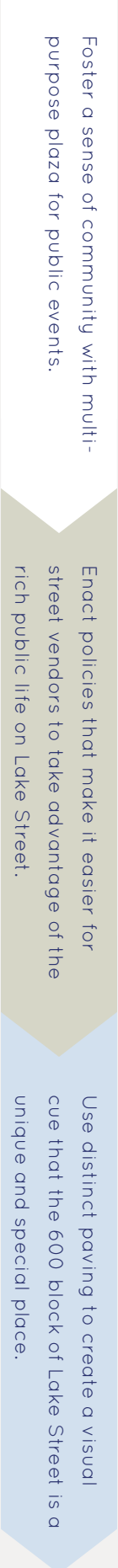
OBJECTIVES

- Create a lively multi-purpose town square
- Provide access for all types of users
- Incorporate green infrastructure
- Create a unique convertible street



Suggested Enhancements		Description	Order of Magnitude Cost
Redesign 600 block of Lake Street		Brick pavers in drive lanes, permeable pavers in parking bays.	\$ 825,000 - 975,000
Widened sidewalk on north side of Lake Street		Wider sidewalk allowing for greater pedestrian movement and patio dining, tree trench & trees.	\$ 50,000 - 75,000
Parking plaza in municipal lot		Brick pavers tree trenches & trees, landscaping design, installation, & maintenance.	\$ 1,100,000 - 1,300,000
Total			\$ 1,975,000 - 2,350,000

STRATEGIES



Under this initiative, Lake Street becomes more than just a thoroughfare for vehicular traffic. It becomes a new town commons, providing a gathering space for community events that accommodates a range of users, and strengthening the connection between the businesses, the community, and Lake Minnetonka.

CONNECTIONS



WALK WAYZATA

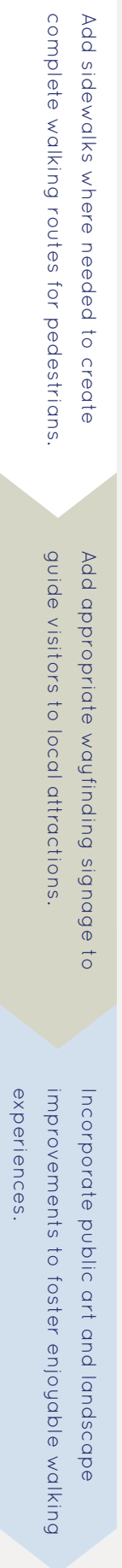
Improved walkability is a public realm improvement that benefits the city. Beautiful and well-maintained sidewalks become part of Wayzata's charm, and visitors view the walk from their car to the lakefront as part of the experience.

OBJECTIVES

- Create complete walking circuits
- Beautify streets with landscape plantings
- Create unique destinations along the way
- Encourage health benefits of walkability

Suggested Enhancements		Description	Order of Magnitude Cost
Maintenance and repair of existing sidewalks	Patching and replacing broken sidewalk sections.		\$ 100,000 - 125,000
New sidewalks to fill gaps in pedestrian network	New sidewalks.		\$ 800,000 - 925,000
Wayfinding signage to lakefront and local attractions	Signage design & installation at key intersections.		\$ 60,000 - 75,000
Landscape improvements on sidewalks	Landscape design, installation, and maintenance		\$ 150,000 - 175,000
Total			\$ 1,110,000 - 1,300,000

STRATEGIES



Improving and supplementing the existing pedestrian infrastructure creates a more pleasant experience for walkers.

MILL STREET AREA



MIXED USE

Mill Street presents an opportunity to create additional parking capacity without blocking lake views while also expanding the capacity for small, local retail shops.

OBJECTIVES

Create up to 300 new parking stalls

Activate the street with ground-floor retail

Provide trailhead facilities for bicyclists

MILL STREET AREA

Suggested Enhancements		Description	Order of Magnitude Cost
Mixed-use retail & parking		Mixed-use structure with retail bays on ground floor and up to 300 parking stalls	\$ 7,275,000 - 8,600,000
Mill Street resurfacing		New pavement with striping, curb and gutter, on-street parking stalls,	\$ 425,000 - 500,000
Total			\$ 7,700,000 - 9,100,000

STRATEGIES

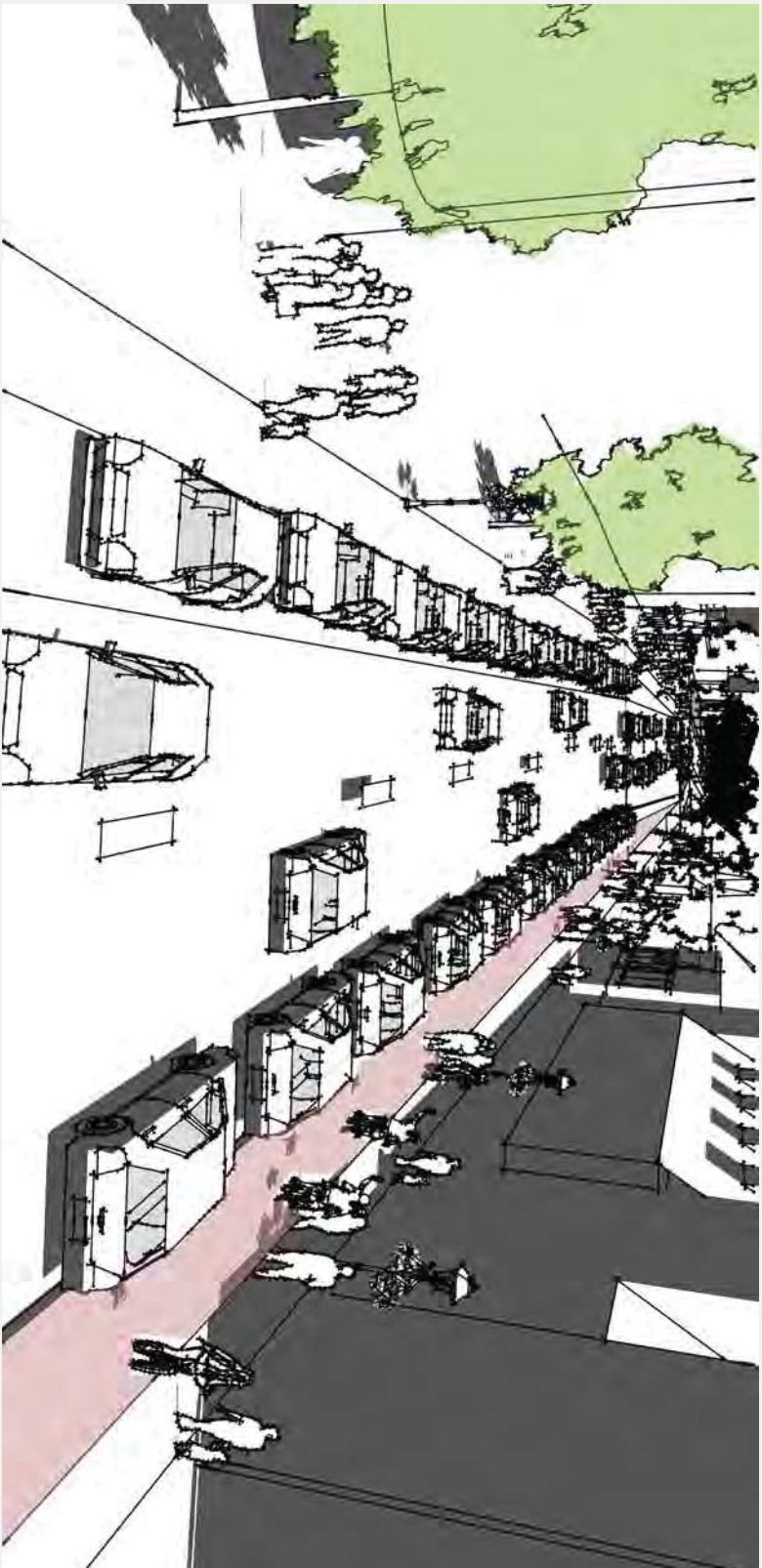
Create a pedestrian mall on Mill Street.

Implement policies to encourage small businesses to locate on Mill Street.

Incorporate trailhead facilities for cyclists using regional trails.

The Mill Street Ramp provides an opportunity to add parking capacity and create a pedestrian mall lined with small shops. Building on Wayzata's small town charm, this project could incorporate historic architectural styles.

CYCLE TRACK



REGIONAL BIKEWAYS

Wayzata is considered a hub of the regional bike trail system. The Dakota Rail Trail and the Luce Line Trail both run through Wayzata. Many cyclists use the streets in Wayzata as a means of accessing these trails. A connection between the two trails currently exists on Barry Avenue, but most cyclists use Ferndale Avenue to make the connection. In addition, cyclists use Lake Street to move between the Dakota Rail Trail and the Lake Minnetonka LRT Regional Trail.

OBJECTIVES

Connect regional bike trails

Provide enhanced trailhead facilities

Ensure safe access for cyclists

Position Wayzata as a regional cycling hub



Suggested Enhancements		Order of Magnitude Cost	
	Description		
Cycle track on Lake Street	Raised cycle track, bollards to separate track from pedestrian traffic, wayfinding signage. Cycle traffic would be on a dedicated path, separated from both automobiles and pedestrians	\$ 325,000 - 400,000	
Bicycle lane on Ferndale Road	Pavement markings on Ferndale Road shoulders for bicycles, signage.	\$ 23,000 - 27,000	
Enhanced trailhead facilities at Shaver Park	Additional parking designated for cyclists, restrooms.	\$ 350,000 - 425,000	
Total		\$ 698,000 - 852,000	

STRATEGIES



This project embodies the value Access For All, providing clearly defined and delineated routes for cyclists who use the regional trails in the area. Presently, these cyclists compete with vehicular and pedestrian traffic, creating conflict. Creating clear connections to regional trails alleviates these conflicts and contributes to making the Twin Cities the most bikeable city in America.

BIG WOODS LOOP



NATURE WALK

The Big Woods loop is a walking trail that connects the eastern part of downtown Wayzata to the Big Woods Preserve, the Nature Center, and Heritage Park.

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OBJECTIVES

Embrace a natural amenity

Encourage environmental stewardship

BIG WOODS LOOP

Suggested Enhancements		Order of Magnitude Cost	
Description			
Walking trail from Circle Drive to Big Woods Preserve	Walking trail from Eastern Gateway traffic circle to Heritage Park, prefab bridge over pond at corner of Lake St and Central Ave.	\$ 825,000 - 975,000	
Landscape cleanup	Invasive species monitoring and removal	\$ 50,000 - 100,000	
Total		\$ 875,000 - 1,050,000	

STRATEGIES

Ensure trail meets accessibility requirements for all users.	Maintain natural character of the trail to provide an experience distinct from the developed lakefront.	Provide interpretive features to teach visitors about presettlement plant communities.
--	---	--

The Big Woods Preserve is one of the last forest remnants that predates European settlement of Minnesota. Providing low-impact access with a walking trail lets people appreciate the value of the site. This project demonstrates the community's commitment to Environmental and Historical Stewardship.

WAYZATA LAKE EFFECT PROJECT FUNDING

The initiatives described in this framework document represent \$30 to 40 million of public realm improvements. In our experience, public realm investment typically leverages about a 10- to 1- corresponding investment by private developers. In other words, the proposals outlined in the preceding pages can be viewed as a driver of \$300 to 400 million in private investment in Wayzata's lakefront.

Projects will be funded through a variety of sources. In addition to traditional municipal channels, funds are available through numerous grant programs at the federal, state, and regional levels.

The stewardship body should consider all aspects of a particular project when seeking funding. As an example, the Minnehaha Creek Watershed District doesn't fund bike trail improvements, but if a cycle track incorporates stormwater management practices, such as permeable pavers, MCWD may be approached to fund that portion of the project.

Private sources, such as philanthropic and corporate foundations, may also contribute funds to public realm improvements. For instance, a corporation with a significant presence in Wayzata has a stake in the community's ongoing vitality. They may be willing to sponsor certain projects, or provide organizational support for implementing the framework. Identifying and approaching these organizations would be a task for the framework stewardship group.

The list of programs in this section not intended to be complete or exhaustive, but rather provides a sample of the variety of grant opportunities that are available. As part of the ongoing implementation of the Lake Effect Framework, the stewardship organization will need to maintain active engagement with funders and continually identify and seek out new funding opportunities.

\$ = \$0-50K \$\$ = \$50K-100K
\$\$\$ = \$100K-500K \$\$\$\$ = \$500K+

Agency or Organization	Program
FEDERAL	
DOT/Federal Highway Administration	Transportation Alternatives Program
	Congestion Mitigation and Air Quality Improvement
Dept of the Interior	Preserve America Program
STATE	
Minnesota Dept of Natural Resources	Various
Minnesota Historical Society	Legacy Fund: Historical and Cultural Heritage Grants
MN Pollution Control Agency	Clean Water Partnership
MN Legislature	State Bonding
REGIONAL	
Minnehaha Creek Watershed Dist.	Various
Metropolitan Council	Livable Communities Grant: Demonstration Account
Hennepin County	County Aid to Municipalities Program
	Bonding
LOCAL	
City of Wayzata	Capital Improvement Plan
	Special Service District
	Special Assessments
PRIVATE FOUNDATIONS (for illustration only)	
BNSF Railway Foundation	Various
Cargill	Various
McKnight Foundation	Various
TCF Foundation	Various

Purpose	Cycle	Range
Replaced prior Transportation Enhancements program, includes bike facilities and conversion of rail corridors for bikes; recreational trails program is under the TAP. (Administered by MnDOT)	Annual	\$-\$\$\$\$
Non-recreational bicycle transportation and pedestrian improvements that provide a reduction in single-occupant vehicle travel. (Administered by MetCouncil/Transportation Advisory Board)	Annual	\$
Provides funding to designated Preserve America Communities to support preservation efforts through heritage tourism, education, and historic preservation planning.	Quarterly	\$-\$\$\$
Multiple grant opportunities to support water quality initiatives, use and conservation of natural resources, habitat and wildlife initiatives, and parks and trails.	Annual	\$-\$\$\$
Grants available for a range of uses for historic resources, including preservation.	Annual	\$-\$\$\$
Grants and loans fund projects that address a nonpoint-source pollution issue.	Annual	\$
Capital investment for publicly-owned assets and infrastructure of statewide significance.	Biennial	\$-\$\$\$\$
Multiple grant programs designed to support water quality initiatives.	Varies	\$-\$
Supports redevelopment that links housing, jobs, and services and demonstrates efficient and cost-effective use of land and infrastructure.	Biennial	\$-\$\$\$\$
Pedestrian and Bicycle Capital Improvement Programs may be prospective sources for established routes.	Annual	\$-\$\$\$
The County is authorized to issue Open Space bonds to fund park projects.	Varies	\$\$\$-\$\$\$\$
Minnesota cities are empowered to fund capital improvement projects directly.	Ongoing	\$-\$
In partnership with property owners, the City can propose and implement a special service district for particular priorities in the area.	Ongoing	\$
Minnesota cities often assess a portion of street or other costs, to owners of nearby benefiting property.	Ongoing	\$-\$\$\$
The Foundation is dedicated to supporting the communities we serve and in which our employees live, work, and volunteer.	Varies	Varies
Our giving is directed within our focus areas of food security and nutrition, education and environmental stewardship.	Varies	Varies
We aim to build and maintain vibrant communities; enrich people's lives through the arts; encourage protection of the natural environment; and promote research in selected fields.	Varies	Varies
The TCF Foundation, the philanthropic arm of TCF National Bank, extends charitable contributions to 501(c)(3) non-profit organizations in education, human services, community development, and the arts.	Varies	Varies

WAYZATA LAKE EFFECT

ACKNOWLEDGMENTS

Thank you to everyone who made the Lake Effect project a success.

Mayor

Ken Willcox

City Council

Jack Amdal

Bridget Anderson

Andrew Mullin

Tom Tanner

Steering Committee

Bridget Anderson

Dan Baasen

Merrily Borg Babcock

Bryan Gadow

Lynn Gruber

Bette Hammel

Terri Huml

Allison Humphrey

Cathy Iverson

Heidi Nelson

John Nolan

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Sarah Showalter

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Tom Vanderheyden

Clement Wong

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Barry Petit
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Sara Pierson
Tyler Purdy
Elliott Randolph
Sarah Randolph
Greg Rye
Thomas Shaver
Sue Sorrentino
Irene Stemmer
Katy Tanghe
Ellen Timmerman-Borer
Neil Weber
Doug Westin
Anthony Wickner
Rufus Winton
Bill Wolfson
Barbie Zehr

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Chris Gears, Three Rivers Park District
Randy Gilbert
Andrew Gillett, Hennepin County Community Works and Transit
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Greg Nybeck, Lake Minnetonka Conservation District
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Tom Tanner	Nancy Wells	
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Freya Thamman	Sean White	
Ellen Timmerman-Borer	Chet Whitley	
Mary Tracey	Barb Wiken	
Tim Tracey	Larry Wiken	
Joy Truax	Mayor Ken Willcox	
Linda Tyacke	Jim Williams	
Steven Tyacke	Jude Williams	
Dean Urdahl	Mike Willis	
Jeanine Utz	Elena Wlsey	
Dan Vanderheyden	Renata Winsor	
Debby Vanderheyden	James Wisker	



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APPENDICES

THE FOLLOWING APPENDICES provide supplemental and background information about Wayzata's lakefront and the Lake Effect process.

APPENDIX 1: COMMUNITY INPUT

Phases One and Two of the Lake Effect process involved extensive community engagement to articulate the community's vision for the lakefront and develop ideas about how that vision could be realized.

APPENDIX 2: LAKEFRONT SCAN

Before working on the development of the framework, it was necessary to understand the characteristics of the site and its regional context. The lakefront scan presents a compilation of the city's environmental, social, and economic assets.

APPENDIX 3: HISTORIC PLANS

Throughout Wayzata's history, a variety of plans have been put forward for the lakefront. These plans help us understand the value of the lakefront from a historic perspective, and can inform the work that follows the adoption of this framework document.



APPENDIX 1



COMMUNITY INPUT

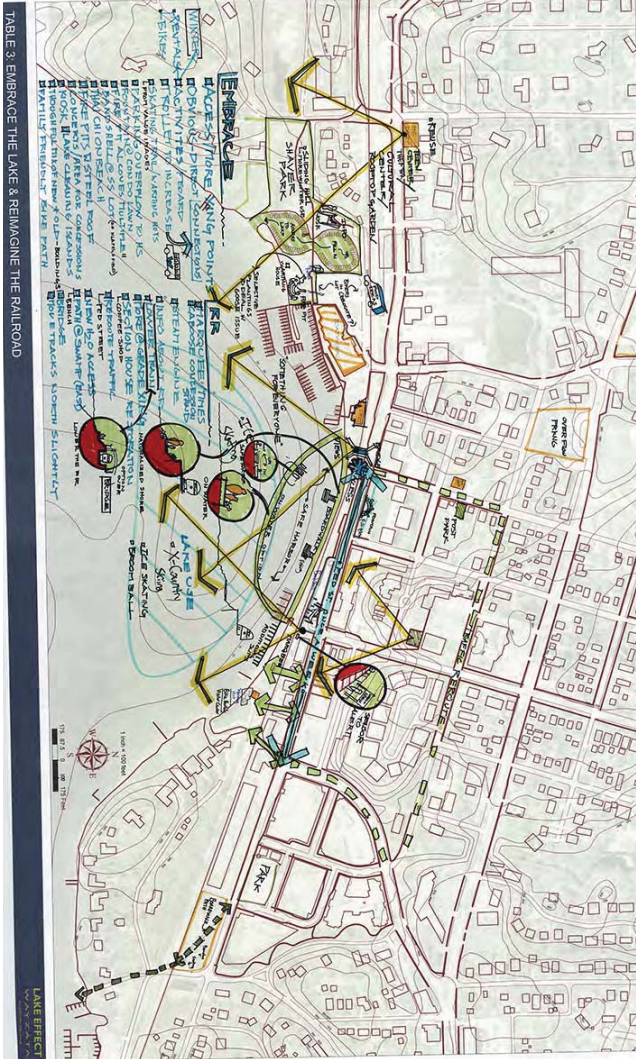
PHASE ONE COMMUNITY INPUT

- 9/8-9/9/2012: James J Hill Days
- 9/11/2012: Lake Effect Kickoff: Inspiration from Around the World
- 12/18/2012: Presentation of Community Values to Wayzata City Council
- 1/15/2013: Community Values Open House
- 1/16/2013: Chamber/Rotary Luncheon: Lake Effect Update
- 1/22/2013: Presentation of Phase 1 results to City Council



PHASE TWO COMMUNITY INPUT

- 6/1/2013: Community Design Workshop #1
- 6/6/2013: Community Design Workshop #2
- 6/11/2013: Community Design Workshop #3
- 6/20/2013: Community Design Workshop #4
- 7/6/2013: Presentation of Design Workshops to City Council
- 8/13/2013: Community Open House: Scenario Alternatives
- 9/7-9/8/2013: James J Hill Days



WAYZATA LAKE EFFECT

600+ IDEAS

During the four design workshops in Phase Two, community designers generated over 600 ideas for improvements they would like to see on the lakefront.



Independent Submissions

Amphitheater, Beach/Shaver Park
Lakeside Park, Expand Depot Park
Boardwalk, Shaver Park to Starbucks
Boat Museum, Next to Depot, Eastman Swamp
Bridge Over Tracks, Sunsets
Curling, Roof Top Park of Muni Ramp
Community Center/Sculpture Garden,
Sunsets Parking Lot
Lawn Bowling, Muni Parking Ramp
Roof
Public/Private Marina, 3 Locations,
Beach Park, Center, Roadmaster
Transient Boat Slips, All Along
Boardwalk
Boardwalk Concept
Native American Lake Heritage
Museum, In Front of City Library into
Hill, Eastman Swamp
Rooftop Dining, Woulette's Building,
Meyer's Dairy, Muni Ramp
Roundabout with Public Art/Fountain,
In Front of Hotel for Pres Homes
Swim Lane, Location TBD
Tree Lined Gateway, Bushaway Road
to Roundabout
Ped Tunnel Under Tracks, Sunsets/
Starbucks/Boatworks
Visitor Center/Public Bathroom,
Renovated Beach House
Public Art
Parking Ramp on Mill Street
More Docks for boats and people
Board Walk that includes access to
the Depot
Public Restrooms
The new bicycle path needs to start
closer to downtown Wayzata
More benches
Historical markers on downtown
buildings
Wayzata Historical Society needs to
display their possessions in space??
Entertainment
Sampling Space where local wineries
could have taste testing. It could also
be used by other business's that want
to display their wares.
Long term the city need to build a

parking ramp by the beach.
What about a Trolley like we used to
have?
We need a tourist Go-To place for the
tourists: museum, train display, etc.
We need the Chamber to be re-
located, so the Wayzata Historical
Society could housed, with displays in
the Depot Building

Workshop 1

Canoe/Kayak Rental at beach
Yoga on the beach
Food carts on beach, Food trucks
More picnic tables
Extend walkway (boardwalk) over
water east of Depot
More upkeep of rental properties and
sidewalks along Rice & Superior
Walking/step access up hill at Wells
Fargo
Garbage cans needed throughout
Benches on east end of Lake needed
Footpath (paved) access to Foreman's
house.
Better upkeep of Foreman's house yet
keeping area natural; add benches &
picnic tables
Need sidewalk on west side of
Broadway
Public restrooms
More public boat docks needed;
include large pier on lake
Need to be able to walk along lake
east from Depot
Better use of Section Foreman's House
Parking structure
Consistent sidewalk maintenance
Improve landscaping of city sidewalk
areas
Boardwalk from Rice Creek to west
Meyer's Dairy & East: opportunity for
redevelopment
Bike trail connections
Train garden
Reclaim lakefront parking for lake
access (i.e., Sunset's pkg lot)
Addition of natural features along
Lake Street (trees, planters, etc)
City design requirements for homes

Utility building blocks view of lake from Blue Point

Boulevard needs landscaping attention

Station Foreman's house underutilized

- boat rental
- Lake/Superior crossing needs to be more ped friendly
- Lighter-Quicker-Cheaper: Short term experiments like conversation pits, multi-use farmers market space
- Waterfront connection: continuous walkway
- Lake walkway: close enough to touch the water; interactive experience of the lake
- Maintain views of lake
- Promote Wayzata as a walkable city
- Maintain natural elements
- Add benches on lakefront to triangulate conversation
- Underutilized west end needs development
- Create trailhead for Dakota Trail
- Fire pit at Depot
- Biking as driver of economic growth
- City policy to enforce maintenance of rental properties
- Height limitations on construction
- Maintain natural quality of Rice Lake/SF House but make more accessible
- Balance of boaters, walkers, bikes on Lake St
- Wetland at SF House needs cleanup
- Excursion boats
- Shaver park improvements
- Rooftop hangouts
- West end as destination
- Stepped access on Rice St
- Pilot (inexpensive) projects - see what works/doesn't work
- Handicap access
- Multi-use street (Nice, France; Central Park)
- Ease RR crossing
- Areas for exercise - e.g. Library steps, along lake
- Improve aesthetics of fencing @ Met Transit parking; more natural
- Farmers Market at Lakefront
- Retain views of lake

Branding - take the snootiness out of Wayzata (perception/image)

Books - library, bookshop

Boutique shops, local businesses

Offer activities for whole family - parents, grandparents, children, teens

Microbrewery at Meyer Bros Dairy

4 Season activity on Lake - Skating

Shaver park: Family Friendly

Bike rentals at Shaver park

Pavilion in Shaver Park - event/performance space

Concert/movies at Depot

600-block: Active Zone

Lake street pedestrian only on weekends

Section Foreman house: "reflective", meditation garden

Structure parking along Mill St west of Muni

Complete streets on lake - supports bike/walk

Roundabout

Opportunity to age in place

Exercise: boot camp stairs by library

Trailhead near beach

Make Lake St bike friendly

Development opportunity at Boatworks

Meijer Bros Dairy revitalization

Better visual/physical connection to west side

Outdoor dining at Boatworks

View of lake along 600 block is sacred

Lake walk - NOT a boardwalk, more natural

Water taxi

Need sidewalk along Broadway

Sidewalk along Circle A Drive

Connection down to lake at Sailing School

Ice Skaters road across lake in winter

Fill or structure along lakefront

Development at West End/Meijer Bros Dairy

More boat parking

Nature reserve with boardwalk east of strip, mall at Circle Dr & Lake St

Improve connectivity from Shaver Park (trailhead) into downtown

Shaver Park: promote & educate re: ecology

Pier at beach

Steps down to the water

Winter bonfires on lake

Extend shoreline (fill)

Ice skating, CC Skiing, broomball on lake (winter)

Improve view of city from lake

Reconfigure Sunsets block

Multiuse/convertible space in Sunsets parking lot

Utilize commercial parking for Art events on weekends

Activate Shaver park: bikes, boats, kiosks

Make docks more inviting

Love RR - keep as is

Barry St RR crossing needs to be ADA

Point)

Rail transit to/from Minneapolis

Shade canopies

Pop-up restaurants

Tunnel under RR

Enforce rental property maintenance

Sidewalks/connections

Boardwalk retaining - pedestrian connection

Legible walkways

Park benches

Auxiliary building in Shaver Park - use?

Walk-up rental & concessions in restroom (Shaver Park)

Coordinate signage

Landscaping along Superior

Additional restrooms, visitor center at beach/Shaver park

Connection: quiet ends, lively center



compliant

Public art

Museum at Depot

Access across RR needed at Minnetonka Ave

Enhance landscaping on RR property

RR Rides for kids & kids at heart

Celebrate RR theme & RR movement

RR themed gateway at Broadway

Improve aesthetics or remove utility building (blocks lake view from Blue

Views from lake of backs of shops is unsightly

Welcoming piers

Presbyterian Homes looks too massive

Muni building looks cheap, like a moved-in old barn. Let's not use this architect again.

Junk, plastic, etc thrown in hillside opposite 815 Rice (apts) & next-door apts on Rice/Grand

930 Rice (apt) unkempt lawn, all



dandelions

Let's keep all big shade trees on Lake Street, don't listen to offices, stores, apt owners who want to remove them

- these trees belong to ALL people.

Library area outside for little kids is beautiful but needs shade trees on west side against afternoon sun.

Lovely, peaceful area at Rice Lake should be kept as a park, NOT developed.

Section Foreman's house: coffee shop, other uses?

Rice Creek park - keep natural, beautify

Historic Rice Creek

Continuity/fence - path of desire along tracks from Depot to Sunsets

Access under tracks (tunnel) at Broadway

Connect to Section Foreman's house

Mitfoill/weeds along lake at SF house - needs clean up

Convention Center at Boatworks

Activate Post Office & park

Keep shoreline natural, but make ADA accessible

Butterfly garden at Shaver Park

Docks to lake/Harbor to natural Lakefront at DT is a sacred zone

Expand public docks east toward SF

house

Better purpose for open space along Barry

Sunsets parking: historically was green space

State bank/Restrooms & Visitor Center (corner of Barry & Lake)

Boardwalk goals: Commerce generator

- boat rentals, food

Indoor/outdoor theater

Protect & promote lake views via policy

Promote small scale local businesses/ startups

SF House: party rentals

Hotel

Hardware store

Drug store

Open streets/Summer streets

Embrace winter season

Activities are different from commerce

Bandshell

Need an east bike trail

Give people options for activity

Shaver park needs better signage, better aesthetics (more welcoming)

Activities for Shaver Park

Rice Lake/SF House: Natural habitat, minimal investment, preservation area

- a pedestrian destination

Reclaim parking

Attract & welcome boaters, more like

Excelsior does

Family friendly activities

Skate park

Creative public spaces

Build upon desire lines

Respect natural beauty

Keep lakefront open from Broadway to Minnetonka

Quiet the RR whistle

Put RR in tunnel

Reschedule RR

Move RR in one right-of-way

Better regulate access across/over tracks

Signage czar to coordinate & regulate safety/visual pollution

Convert commercial to public parking at certain times

Make lakefront an educational experience

Address small wheel (baby buggy & walker) issues at rail crossings

Let people touch the water

Create seating for gathering

Draw people from Dakota Trail to lake

600 block of Lake St widen 6 feet on north side

Table benches drainable

Separate bikes & walkers

Lake front ecology & education

Need continual contamination alerts

Need bioswales/pollution control

Need better notices of beach OK to use & under control

Get rid of fences behind & east along RR

Clearly identify ped access

Landscape aesthetics along track

Hide Biffy

Five Swans Preservation

Openness in center of shore

Fish house contamination

Geothermal @ WB Development

Keep trees for shade

Policies for Arch - unique theme

No Biffy

Additional trash cans

Interpretive/Historical signage/kiosks

Workshop 2

Bandshell - east or west bookend

Gateway to Lake Mtka

Boardwalk/lake walk

Consider parking

Feels like a vacation

Fire pits & gathering spaces

Floating restaurant

Shops behind Sunsets - extend view to lake

Bridge across RR Tracks - access & safety

Nice Ride/Rental/cater to bike/restaurant

Bike Lane

Native American museum

More use of Shaver Park

Stormwater treatment before water gets to lake

More docks

Arch boardwalk from Sunsets to Depot

Skating on lake

Dakota Trail connections

Brewery at Meyer Bros Dairy

RR Museum

Fountain at Lake St

Connect to Luce Line trail

More gathering spaces & benches

Valet in downtown

Parking/close lake access

Trolley/Fundriser

Junior High lot

Park & Ride



Spread out use/activities
 Milfoil cleaning stations
 Use the space of the shore
 Sunsets parking lot could be so much more
 Boatworks/Shaver Park – Restaurant
 Shaver park – more visible, more places to sit
 Bandshell in Shaver Park
 Fur traders cabin – move into Shaver park
 Split kayak/paddleboat use from beach
 Some don't like feel of 600 block – architecture, too close to parking
 Lake street feels bare – no real shade trees
 Old shops vs modern architecture – what is theme?
 Train – some find enjoyable, family friendly (fun for kids to see)
 Train is part of our history, live with it & accept it
 Train is a barrier to the lake
 Get over the tracks with glass elevator system
 Historical walking tours for kids, make more visible
 Create park in Sunsets parking lot
 Connection from beach to foreman's house
 Walker street feels like a barrier – people don't know there is more to see



Depot – add interactive things, sculpture for children
 Educate people that depot is there
 Bring people down to docks at Depot
 Schools should be tied
 Continue shops, buildings, etc so people know there is more to see towards Boatworks, depot, etc.
 Move offices to the west down Lake St
 Let the connection be a boardwalk for fishing and transient boat docking
 Environment means water quality of lake – does city have standards to reduce runoff? Need to consider this
 Wayfinding/signage history needed.
 For biking history, etc. Like the Grand Rounds signage; 3 Rivers does it well.
 Campanile idea for Great Tower – icon & views. Maybe this should be up on hill by library
 No port-a-pottys. Put restrooms in buildings (we can't all go)
 Bring back the movie theater in 600 block.
 Meyers Dairy rehab – Entry
 More ramp parking by Muni
 Valet parking at waterfront (Sunsets lot)
 Green path from Depot to SF house
 Parking along Lake St across from new development on east side
 Garden at SF house
 Movie theater/multi-use performance space
 Small-town businesses meeting daily needs of residents
 Cheaper rents
 Tax incentives for local businesses
 Farmers market, bike rentals at Boatworks
 Museum at SF house
 Outdoor food-court style seating for restaurants
 Auto-free times on Lake St – pedal cabs, horse carriages, foot traffic
 Rooftop decks
 Revive Mill Street
 Winter activities – snowshoeing, skating like Rockefeller Center
 Yoga on beach

Amphitheater in Shaver Park
 Parking concerns/lack of parking – distribution along lakefront, off of lake street, ramps
 Art in Wayzata – art fairs, galleries, public art
 Balance development along lakefront
 Bring back trolley
 Go slow with development
 No inexpensive housing
 Keep building height down
 Increase building setbacks
 Vertical mixed use
 Meyers Dairy – service bikers
 Artist studios in Meyer Bros building
 No more office buildings
 Access for boats/kayaks/canoes (from

Keep Sunsets parking lot as is
 Cruise trips
 Water taxi
 Food boats (like food trucks, but on water)
 Boat piano bar
 Dining out on the water
 Add trees, flowers, grass all around city
 SF house as ecological area
 Dining train trip
 Rooftop restaurants with piano bar
 Bridge over RR
 Create community center for condos north of Muni parking lot
 Access points should announce Wayzata character, introduce & celebrate Wayzata



TABLE 4: DESIGN MATTERS & ENVIRONMENT AND HISTORY

beach)
 Warming hut on lake for ice skating in winter
 Garden park at depot
 More access points to lake & places to inhabit
 Historic & interpretive signs at Depot
 Interpretive kiosks
 Bricks bad on Broadway
 Segway
 High class piano bar
 Bandstand at lake front (Walker Ave)

Bike lane on Lake St to connect Dakota Trail
 Repurpose existing buildings
 Brick walkways are dangerous
 Lake edge path/boardwalk & universal access toll
 Shuttle boats to other communities
 Food barge
 Kids fishing
 Develop more lake habitat
 Preserve green spaces
 Better & more wayfinding – create

iconic symbol
 Park to communicate Wayzata better
 Be Wayzata – go slow & sure
 Boardwalk from Section House to
 Yacht Club
 Build on RR history
 Healthy lifestyle
 Direct Lake St to Gordon Park
 Better canoe access to lake

Workshop 3

Create winter area at beach
 Extend Dakota trail connection into town
 SF house: winter area on lake
 Rentals at SF house
 Break the barrier (fence) along tracks east of Broadway
 Focus on two blocks from Broadway to Minnetonka
 Don't forget Spirit Island – connect to Native history
 Any steep grassy slope should be planted with native grasses
 Area for sale at corner of Broadway & Indian Mound –create terraced green or green roof plaza on top of parking ramp expansion
 Sunsets parking – move parking, create green space (music/dancing?)
 Bring Indian Mound Rd through to Walker
 Could there be a loop road – get traffic off of Lake St
 Different zones for different activities/programming – use public art to represent zones
 Winter kite flying
 Active areas vs private or passive
 Nice Ride bike rentals
 Create more access to the lake
 Play up the idea of different activity zones/different views: Recreation vs History vs Passive vs Business/ Restaurant. But history is everywhere so on top of hill/mounds could be a starting point for the views/tour – frame architecture to visually connect to Spirit Island
 Stormwater management solutions –

consider design e.g., under Grey's Bay Bridge, headwaters behind Minnetonka City Hall
 Create Art District up Minnetonka Ave – use Post Office, draw people up the street
 Create an iconic fountain
 Rent paddles & canoes or license to be fishing guide. Not sure where this is located. Non motorized, rent bikes area, pedi-cab
 Med Council pump station is smelly
 Access for peds by RR barrier would automatically go down & not be able to go between buildings east of Starbucks
 Detention pond & creek outlet at SF house area
 Hire someone to live at & renovate SF house rent free, use building for city purposes
 Great access for lake @ beach, the place the makes
 Dairy as farmers market, retain history
 State Bank is important to save – chamber of commerce, art gallery, coffee house
 Design matters – does it matter, store front architect is a can of worms
 Beach area is more lively, section house is more passive
 Green roofs, urban agriculture/public gardens – bring up slope into town
 Safe harbor area for canoes/kayaks near SF house, connect to the natural habitat edge idea.
 Farmers market at Meyer Bros, develop as a destination
 Public art in Shaver Park
 Outdoor dining at beach/park
 Safe boat launch at Depot
 Lake street – Trolley, bike, ped, rickshaw lane
 Fountains to buffer noise in condo green space on Lake St
 RR crossing needed at Walker
 Preserve lake views from Library green Parking & winery on Mill St
 Lake Street as pedestrian only zone
 Remove Sunsets parking lot
 Public boat park with sign
 Welcome sign at Broadway for visiting boaters
 No on-street parking on lake street
 Floating island
 Fountain on the lake
 Canoe carnival/parade
 Ice road to Excelsior
 Lake as large skating rink in winter
 Water taxi, ducks, trolley boat
 SF House – improve pond aesthetics, renovate & use as recreation rental location
 Gate crossing on RR with movable



panels to block crossing when trains pass through & signage when train will arrive
 Indian museum built into hill south of library
 Connection needed from SF house east onto Lake St
 Economic development tools for small businesses
 White noise fountain
 Create Wayzata icon
 Better pedestrian circulation
 Remove Sunsets parking
 Diversity west end businesses
 Attract people to west end
 High tech sensors for parking
 More public bathrooms
 Engage community in volunteerism
 Light the lake – summer or winter
 Have non-intimidating visitor experiences
 Use technology for connecting
 Renovate SF house for all-season rental: peddl pubs, skis, bike, canoes, snowshoes, ice skates, warming house
 Special attraction for out of towners
 Lake edge seating
 Concert on the lake
 Build more vigor one block north of Lake Street
 Spread out attractions/services
 Quaint, unique waterfront, family friendly, diverse, relaxing



- More outdoor dining
- Bronze animal statues for kids to climb on – interactive
- Diverse design eras
- Bring back trolley
- Lake Minnetonka interurban
- Event rentals at Depot
- Additional development on west end
 - hardware store, movie theater, bait shop, farmers market, coop
- Welcome & incorporate teens – teen board, teen center
- Retain summer feel in winter
- Floating platform for performance space, fireworks, etc
- Connect lake communities with winter activities
- Parking ramp with green roof for activities on Mill St
- Nighttime use
- Fill in harbor on west side, expand
- Shaver Park, move boat slips out onto lake
- Water Skiing
- Marquee announces train arrivals
- Steam engine
- Caboose concession stand
- Lower the train tracks (but not underground)
- More at-grade crossings
- Move RR tracks north to create more space near lake
- Fountain at condo lawn

- Fire pit alcoves
- Tai Chi on beach
- Parking overflow to HS
- Concerts/arena for concessions
- Bandshell in Sunsets parking lot
- Lake cleaning island
- Thoughtful mix of old & new buildings
- Family friendly bike path
- Sliding hill in Shaver Park
- Meier Bros building as teen center/ theater/cultural center with rooftop garden
- Sensor to alert people to coming trains
- Reroute traffic from Lake Street to Rice St.
- Outdoor dining
- Dog park / Pets matter
- Boat rental at Foreman's house
- Music - bandshell
- Lake-cleaning island w/ entertainment on top
- Flowers on Walker
- Ped & Bike friendly
- Lake Access
- All-season activities
- Trolley + Stops
- Access connections - East to West
- Concessions on the lake
- Capitalize on topography: Views of Lake
- Convert Sunset's parking lot to public plaza
- Section Foreman's house - programming
- Meier Bros Dairy - reuse
- Ecological enhancements - native plants, habitat
- History & Nature - artwork
- Bump-ins: curbside drop-offs
- Bike rentals
- Programming for City Hall/Library
- Green space
- Touch the water
- Farmers market
- Close some parts of street to autos
- Convertible street - e.g., closed Sundays
- Maintain quiet area at SF House
- Extend Indian Mound street to reduce traffic on Lake St

- Foreman's House - museum, café
- Blue Point access
- Spread out attractions beyond 2-3 blocks of Lake St
- Rooftop decks w/ lake views

Workshop 4

- Lake walk - all seasons
- More boat docks/pier
- Winter activities - ice skating, skiing, etc
- Bike rentals
- Parking
- SF house: family activities
- Boat/canoe rentals
- Reorient businesses to focus on lake
- Dairy should be pub/brewhouse
- Advertise businesses near post office park
- Music festival/bandshell
- Preserve small town feel (scale)
- Build aesthetics to enhance business activity
- Signage: uptown, downtown, neighborhoods
- Walkability, bikability
- Service businesses (hardware, clothing, etc)
- Policies to attract "right" businesses to town
- Reconfigure Boatworks parking
- Connect/move trailhead for Dakota Trail
- Be mindful of project phasing
- Incentivize business development westward
- Need picnic areas
- Make it attractive to bike through town
- More kid-friendly winter festivals
- Food trucks by local restaurants
- Shops for young families on Lake Street
- Be able to touch the water
- Visitors are important!
- Shaver park - needs to be more active
- Clarify signage, esp for visitors as they enter Wayzata
- Architecture contributes to charm
- Need more handicap accessible parking

- JJ Hill monument @ section house or depot
- Bridge over railroad, but don't block views
- Curve lake street toward lake in 600 block
- Winter events on the lake
- Don't lose any parking – it is all used/ must remain
- Balance visitors with residents
- Welcoming gateway
- Convert Sunsets parking to green space
- Boardwalk on the water with seating options
- Re-examine permit area (more parking for Dakota Trail)
- Safe overpass of RR
- Better signage/wayfinding to the lake
- More interpretation of RR (destinations, what it's carrying)
- Structured parking with green roof by Muni (don't obstruct lake views)
- Sidewalk too narrow on Minnetonka Ave
- Address utility boxes
- Need facade enhancement on Walker St
- Shaver park underutilized
- Revitalize west end
- Keep buildings low
- More piers & docks
- SF House – revitalize, add tea room, rental space, bike, food
- Expand along entire lake front
- Train can't be stopped/blocked
- Underpass under RR
- Second RR line – Folle/Fun RR activity, pump vehicle/RR)
- Keep natural lake edge
- More places to fish
- Share the lake
- Bike safety
- More inviting lake access – "gateways"
- Attract multi age
- Connect bike trail through to Boatworks
- Curve Lake street out toward lake to create plaza at 600 block
- Architecture – keep scale, mix

APPENDIX 2

LAKEFRONT SCAN

LAKEFRONT SCAN

Background research and notes.



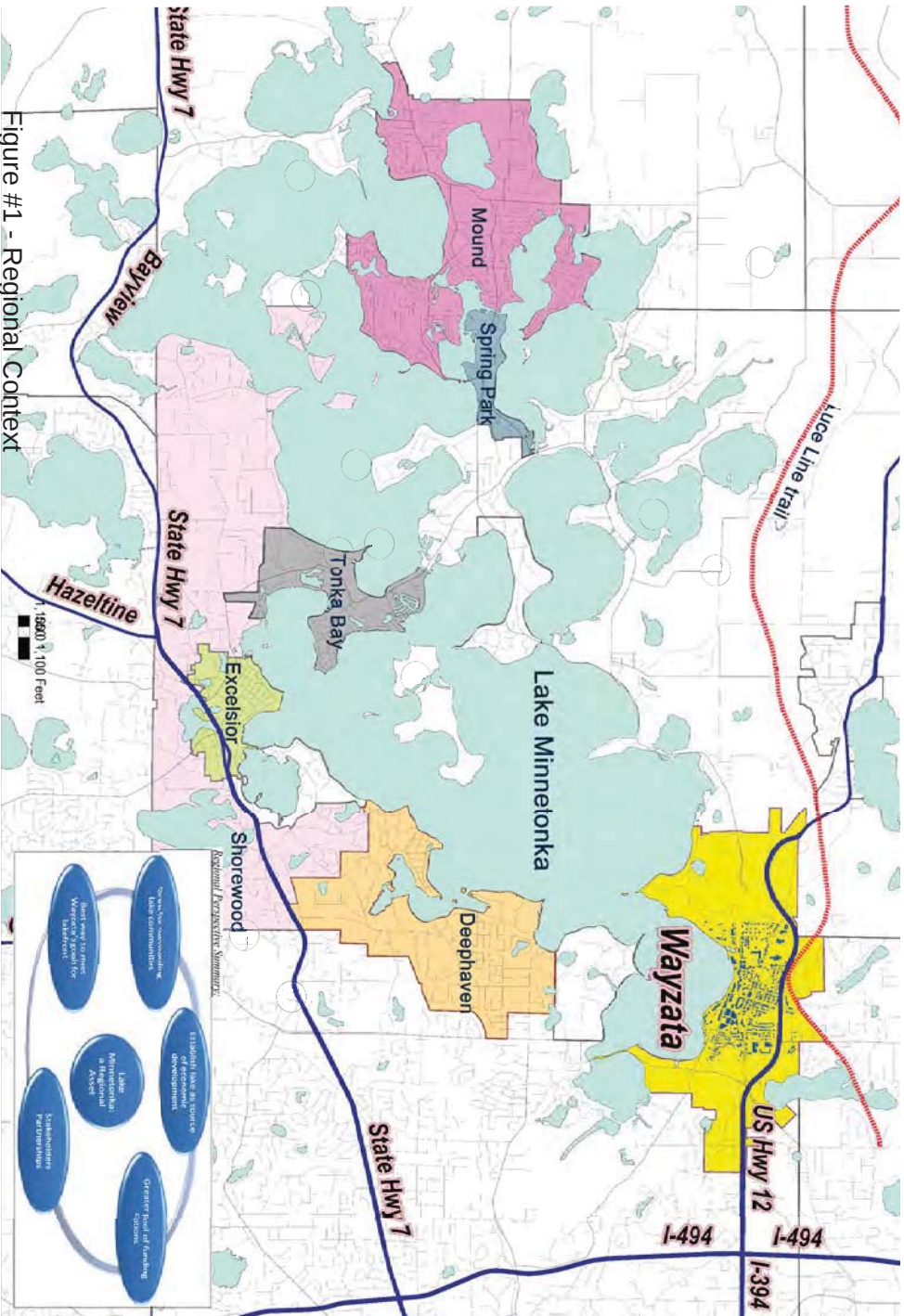


Figure #1 - Regional Context

Regional Perspective Benefits:

Wayzata has always been a regional player in attracting visitors. Now more than ever during stressful economic times, our businesses need visitors. Neighboring communities to the north like Plymouth and Maple Grove have heated the competition within the marketplace by building and integrating large retail spaces throughout their community to persuade their residents to shop within city limits. Healthy cities must have healthy businesses, and Wayzata historically has attracted consumers outside of our city limits. This intense marketplace competition demands that we fortify our sovereignty as a regional "go to" destination. Our city's marketplace is not only an image that comes to mind when one thinks of Wayzata, it is a vital part of our city's financial infrastructure, and integral in supporting the local tax structure. Promoting and sustaining our city's economic viability by welcoming visitors and effectively shaping their visit experience by offering safe and unique amenities is vital not only to visitors, but first and foremost to our own residents.

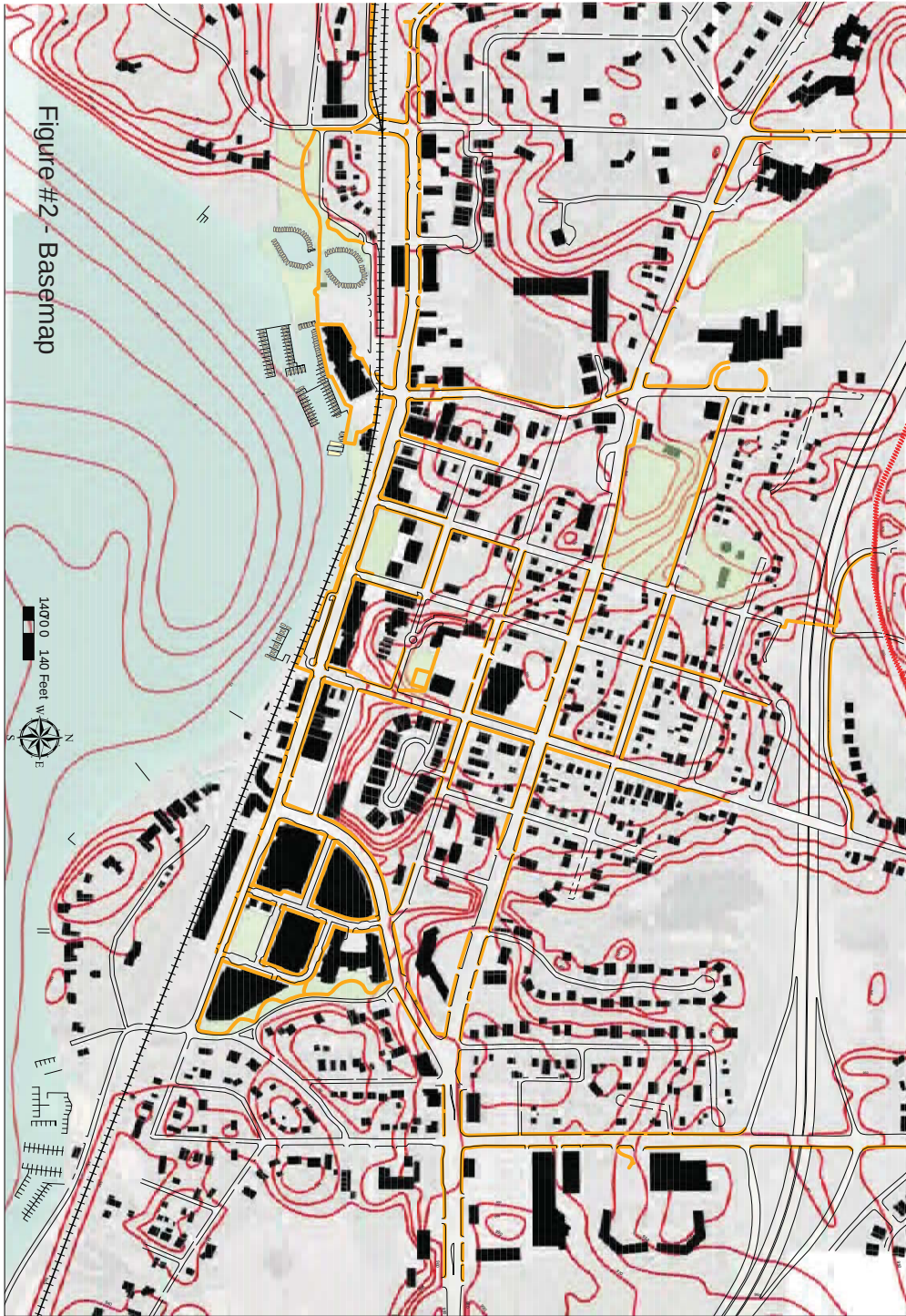
Throughout discussions within the Laketown Taskforce, as well as with the various stakeholders, the question of whether the process benefits Wayzata only or if the focus of efforts benefits the region as a whole came up again and again. As advocates for and stewards of the Wayzata laketown, the taskforce recognized that all improvements to the lake enhance it for all that come to utilize and share in its vitality. It would be narrow-minded of the taskforce to not incorporate a regional perspective within the planning process developed for Wayzata's laketown. And in turn, the benefits that are developed for the region serve as benefits for our community. It is recognized that being a gateway to Lake Minnetonka is a gift to not be taken lightly. With this in mind, several benefits can be identified when incorporating a regional perspective into the community planning process and they are as follows:

Goals:

- Draw from surrounding lake communities.
- Tie in to regional recreational elements.
- Utilize Lake Minnetonka popularity as catalyst for economic prospects
- Partner with all Lake Minnetonka communities as a whole

Base Map

Base Map figure #2 will be used as a base upon which additional data and synthesis can be overlapped or compiled. The Wayzata Lake Effect Phase II design workshops will use this map as the point of departure where the citizen designers' ideas can be keyed into specific map locations. The resultant diagrams will contain all the information showing specialized information representing the direction that workshop participants see the project going.



- Map Key:**
- Buildings
 - Curb Lines
 - Sidewalks
 - Boats
 - Luce Line Trail
 - Parcel Lines
 - Dakota Rail Trail
 - 10 foot Contour
 - Open Space

Aerial Photography

The aerial photography map figure #3 represents the 2011 Google Earth photometrics and are represented at a scale value of 1 inch = 200 feet.

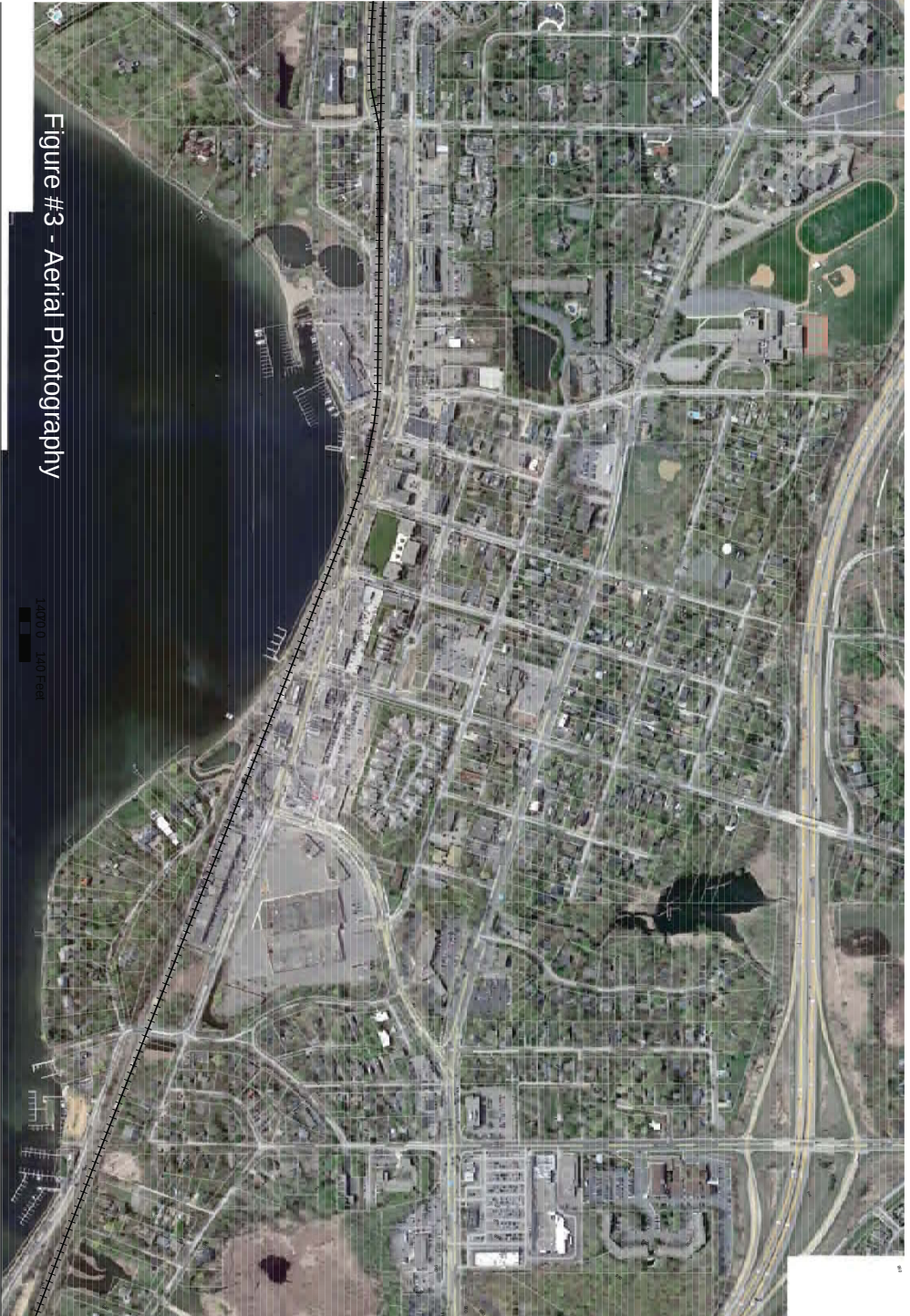


Figure #3 - Aerial Photography

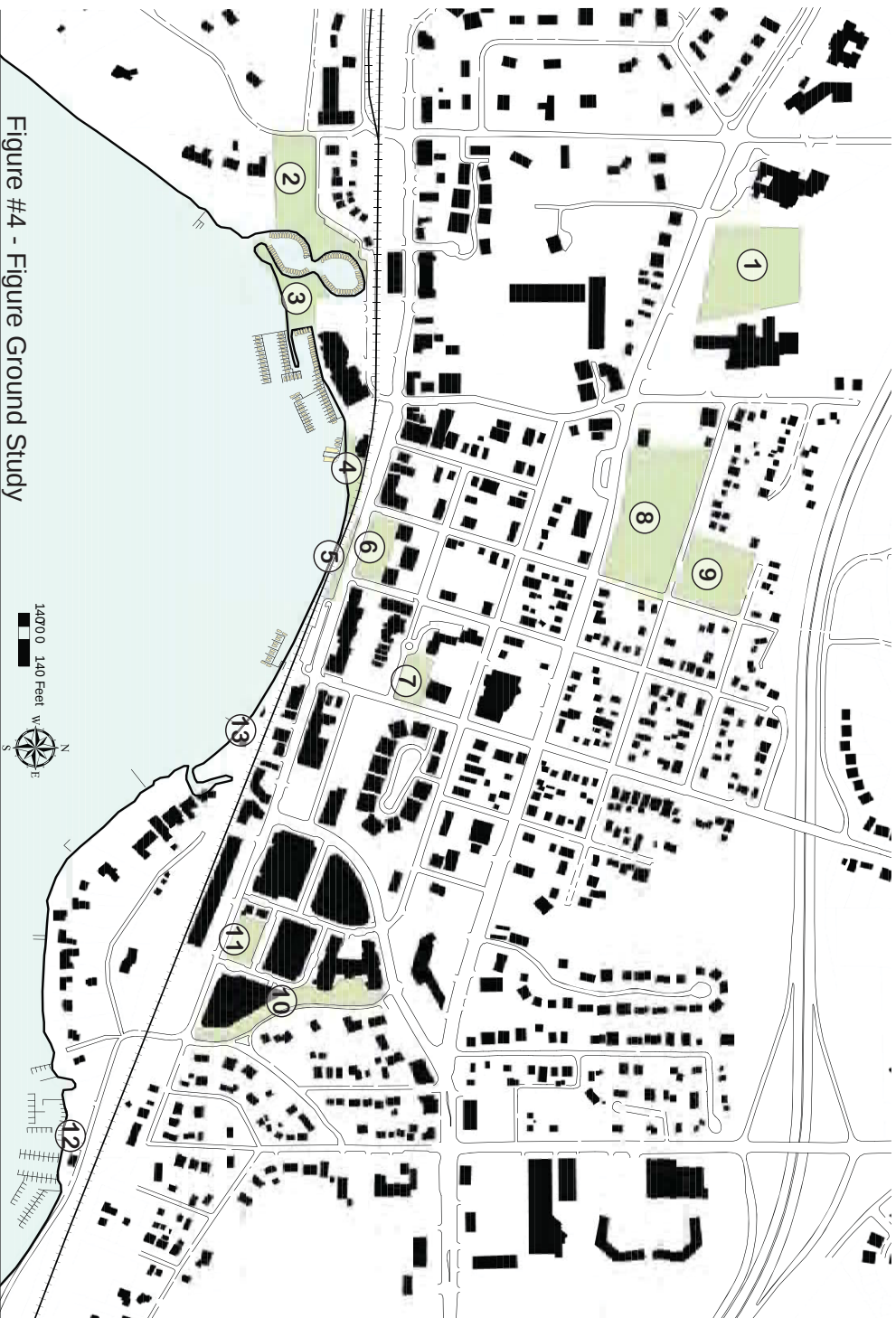


Figure #4 - Figure Ground Study

RELATIONSHIP DIAGRAM FIGURE GROUND STUDY:

Figure-ground organization is used to help artists and designers in composition of a two dimensional image such as a map of a city. In its basic sense, it refers to a cognitive ability to separate elements based upon contrast, that is, dark and light, black and white. Many times this definition is expanded from a simple perception based on contrast to include abstract (i.e. non-visual) concepts such as melody/harmony, subject/background and positive/negative space. The idea is to be able to clearly define the spaces and voids created by the cities roads open space and built environment. Below is a summary of identified community resources and potentials.

- 1. Wayzata West Middle School** - At a distance of less than one half mile from the lakefront the surrounding parking lots and playing fields could host a myriad of events dedicated to celebration of the communities natural and cultural relationships.
- 2-3. Wayzata City Beach and Park** - Restrooms are located in the bathhouse where there is an outdoor shower. The connected marina has docking for 100 boats.
- 4. Wayzata Historical Society** - Listed on the National Register of Historic Places, attractions are access to the lakefront garden, toy train display and public parking.
- 5. Lakefront Park** - The lakefront park offers views to the lake and places to sit and rest and beautiful seasonal flower gardens.
- 6. Open Space on Lake Street** - An resource that could produce a really unique viewing and interaction piece for the lakefront in the city.
- 7. Library Viewshed Park** - At the top of the bluff overlooking Lake Street and Lake Minnetonka this property offers exclusive views.
- 8-9. Klappich Park** - Part of the Wayzata Park system this park is a four season draw with baseball fields in the summer, and ice skating in the winter including a warming house.
- 10-11. Bay Development Green Spaces** - The projects includes two green spaces - one as a park fronting Lake Street with a viewing tower and one with a linear green spaces that creates a connection to neighborhoods on Wayzata Blvd.
- 12. Wayzata Yacht Club and Sailing Center** - A great resource for the community and regionally. Offers sailing opportunities to non-members on Thursday nights.
- 13. Section House and Dock** - A city owned historical opportunity with its own dock. Potential interpretive opportunity and lake access point.

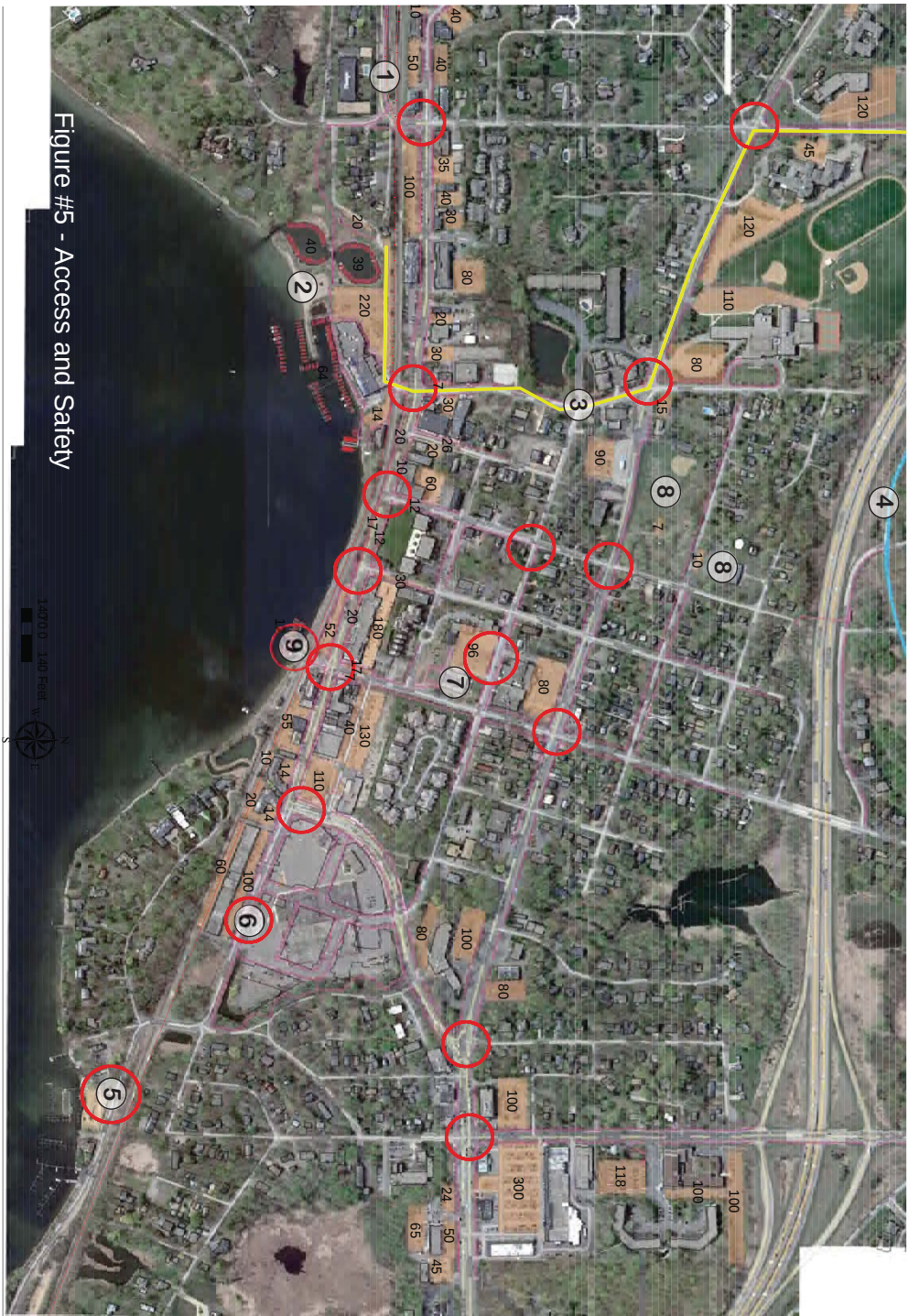


Figure #5 - Access and Safety

Paths, Parking, Wayfinding, Recreation and Interpretation

Wayzata stands to leverage its most important natural asset, the lakefront, by enhancing connections between greater Wayzata, downtown Wayzata and the water's edge. To do so it will be important to separate the ideas of "visual accessibility" and "physical accessibility," and then concentrate on strategies to both types of accessibility, the nodes of transportation used and paths that are available to making Wayzata more walkability. Enhancement of the visual experience of the lakefront will require a plan that incorporates a handful of urban design techniques to create accessibility coupled with discrete viewing areas along the lakefront, allowing for a better visual connection to the water. Important improvements would include better designed pedestrian crossings wayfinding, recreation and interpretation.

The access and safety map outlines existing an proposed recreational opportunities, parking counts for cars and boats, existing sidewalks, and potential interpretation and wayfinding sites. The intent of this exercise is to point out where potential linkages may exist or where connections are needed to provide for increased community connectivity.

Recreation Inventory:

1. Dakota Rail Trail
2. Wayzata Beach and Marina
3. Future Connection to Luce Line Trail and the Lakefront
4. Luce Line Trail
5. Wayzata Yacht Club and Sailing Center
6. Bay Development Observation Tower and Park
7. Hennepin County Library
8. Klapprich Park (north and south)
9. Public Dock near Sunsets

Map Key:

- Potential Wayfinding or Interpretation
- Existing Sidewalks
- Parking Lots (with space counts)
- Future Connection to the Luce Line Trail
- Dock Slips (with space counts)

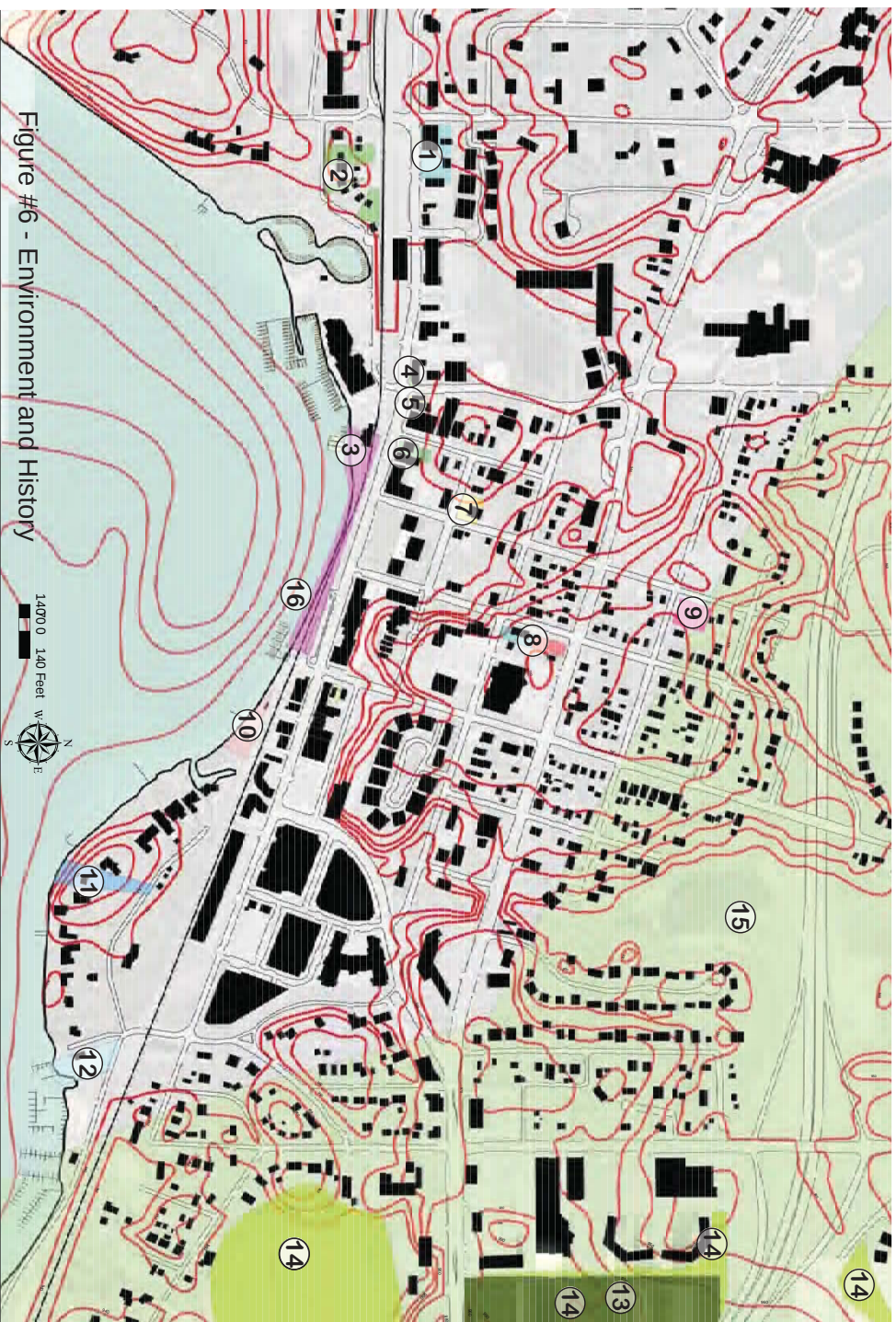


Figure #6 - Environment and History

Historical and Environmental

Stewardship:

Honoring and respecting Wayzata's heritage and history is a proud aspect of the city's quality of life. Several of Wayzata's historical assets are in great need of maintenance and preserving the city's heritage. The conditions of environmental elements tied to Lake Minnetonka located in Wayzata have not kept up with the expectations of the 21st century. Stormwater ponds and shoreline riprap can be improved to better the environment quality of the lakelront.

As our city ages and our community continues to evolve, we have a responsibility to manage the balance of the demand for access to the lakelront. We have a responsibility to protect and enhance our greatest natural resource. In addition to fortifying and expanding safe access to the lakelront, new technologies for environmental lakeshore management and city rainwater discharge have revealed new innovations to help our environment.

Historical Inventory:

1. Heritage Sites
2. Meyer Brother Dairy
4. Wayzata Lake Drug Store
5. Five Swans
6. Kallestad Building
7. Wayzata Post Office
8. Wayzata Congregational Church and Cemetery
9. Greenlawn Cemetery
10. Section House and Dock
11. Gee House
12. Hague-Rosekrans House
13. Arno House and Grounds

Environmental Inventory:

14. Lake Minnetonka Greenway - Big Woods Remnant
15. Minnesota State Green Infrastructure (light green)
16. Wayzata Lake Shore Restoration Potential



Figure #7 - Lakefront Economy

Lakefront Economy Inventory:

- 1. Village Shops**
Raggs Iron Riches
Fitness Together
Keyboard Kids
- 2. 800-810 Lake Street East**
Dr. Margaret C. Keenan
Realty Executives
- 3. Wayzata Bay Center**
Lums
- 4. Mill Street Block**
Sakana Sushi
Jans of Wayzata
Art of Optiks
Good Wine Antiques
American Family Insurance
- 5. 700-740 Lake Street East**
Sisters Wayzata
Bone Adventure
Stribocks
- 6. 600-700 Lake Street East**
Hot Mama
Carmen's Products
Gemma's Skatehouse
Mama Inspired Activewear
Ben and Jerry's
- 7. 400-500 Lake Street East**
Bathmon Cosmetic Surgery Center
Minnesota Travel
Alexander Design Group
- 8. 300-400 Lake Street East**
Merril Lynch
Five Swans
ReGENCY Tile
Valley Bistro
- 9. Edgewood Ct. to Barry Ave.**
Arthur Alton Motors
Babers Inn
Cordwell Banker Burnett Realty
- 9. Edgewood Ct. to Barry Ave.**
TCF National Bank
- 9. Ferndale to Edgewood Ct.**
On the Level
Wayzata Bay Car Wash
- 9. Edgewood Ct. to Barry Ave.**
South of Lake St.
TCF Financial Corporation
- 9. Ferndale to Edgewood Ct.**
Koch Financial
- Planes MN**
Magpie's
Latham Optical
Extras and Umemonables
- Graham Jewelers**
D'Amico & Sons
- Tigons Salon**
Woollet Bakery
Blue Point Restaurant
Wayzata Investment Partnership
Wayzata Wine and Spirits
- Steele Fitness**
Monique's White Diamonds
- Sakana Sushi**
Jans of Wayzata
RBC Wealth Management
Caribou Coffee
The Barre
- Margan Shirley/Smith Barney**
Bulls Insurance Agency
RBC Wealth Management
- Epic Grind**
Noan Properties
JaiArchitects
- North of Lake St.**
Judd Frost Children's
Candlelight Hotel

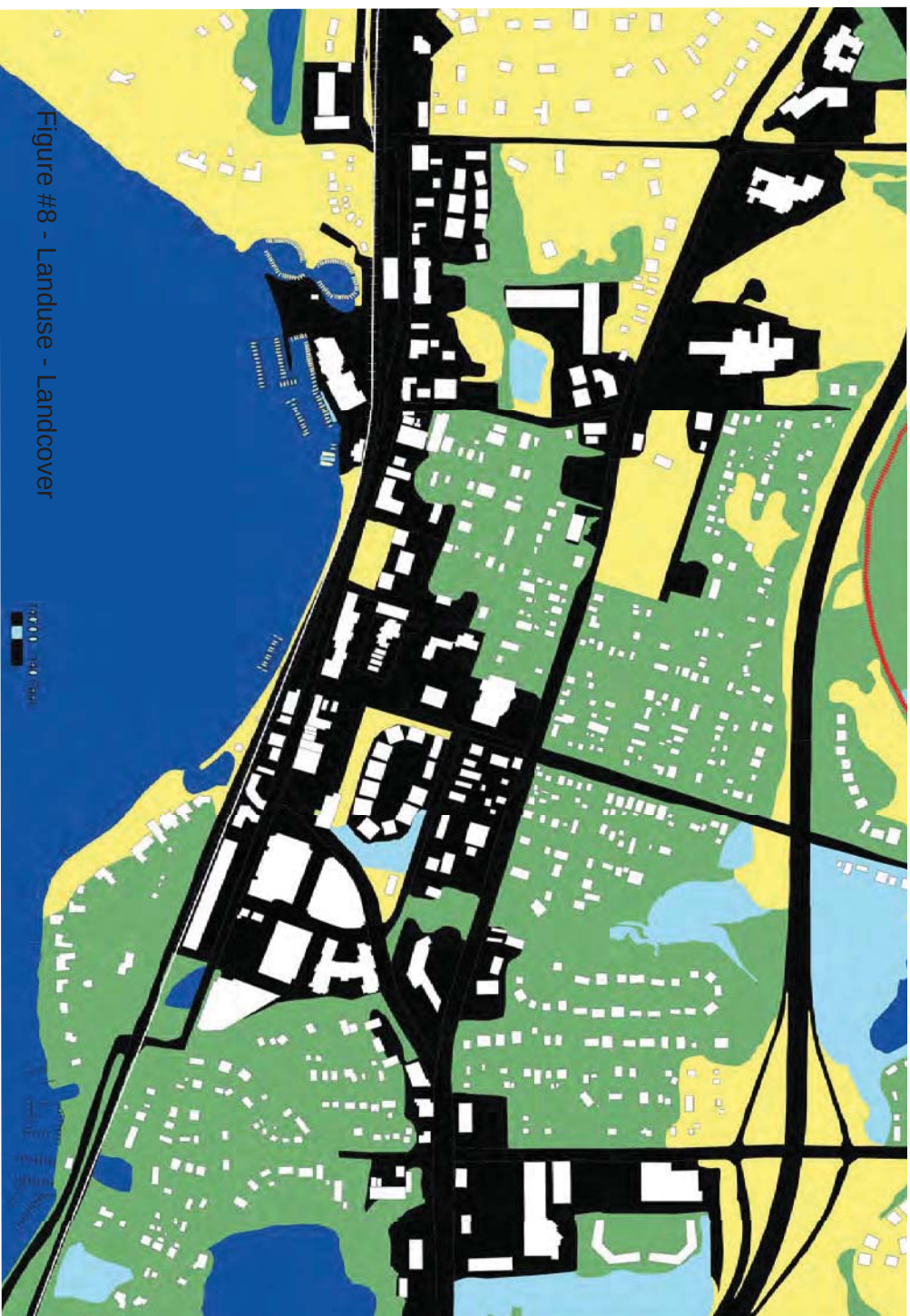


Figure #8 - Landuse - Landcover

Landuse - Landcover

Information on land cover and land use is required in many aspects of land use planning and policy development. It also is required for monitoring and/or modeling environmental change. Many land use/cover classification systems and innumerable maps have been created, most of which blur the difference between land use and land cover. With the escalating concern of land conversion by population growth, there is an urgent need for better matching of land cover and its use. With the rapid increase of available spatial data, along with wider use of remote sensing, it is increasingly possible to map, evaluate and monitor land cover and land use over large areas. The distinction between land cover and land use is fundamental. In previous classifications and legends, the two have often been confused. They should strictly be defined as follows: Land Cover is the observed physical cover, as seen from the ground or through remote sensing, including the vegetation (natural or planted) and human constructions (buildings, roads, etc.) that cover the earth's surface. Water, ice, bare rock, or sand surfaces count as land cover. Land Use is based upon function, the purpose for which the land is being used. Thus, a land use can be defined as a series of activities undertaken to produce one or more goods or services. A given land use may take place on one or more than one piece of land, and several land uses may occur on the same piece of land. Definition of land use in this way provides a basis for precise and quantitative economic and environmental impact analysis, and permits precise distinctions between land uses if required.

Map Key:

- Grasses - Natural/Maintained
- Forest - All Types
- Impervious Surface
- Wetlands
- Water Bodies

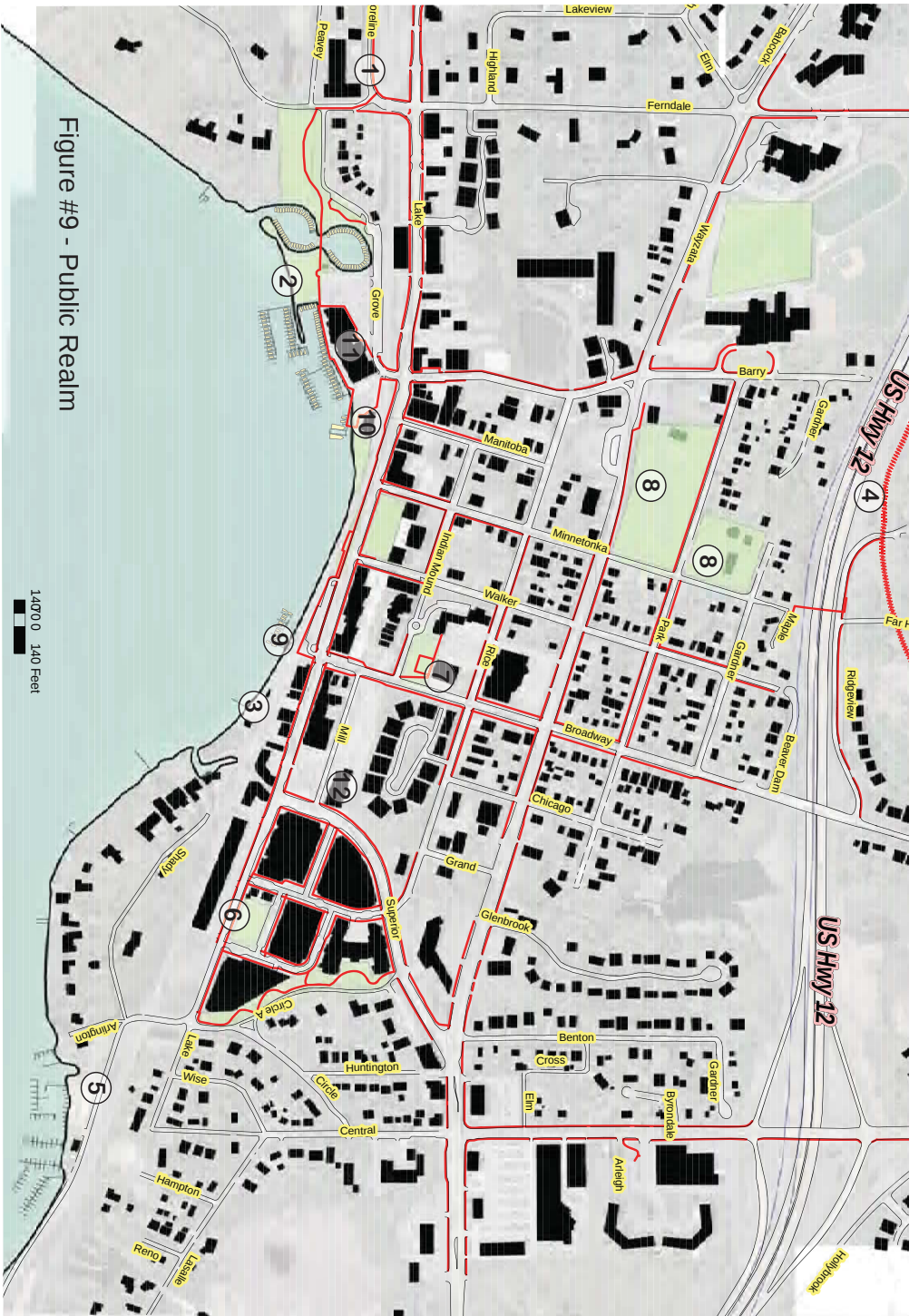


Figure #9 - Public Realm

Public Realm

What is public realm?

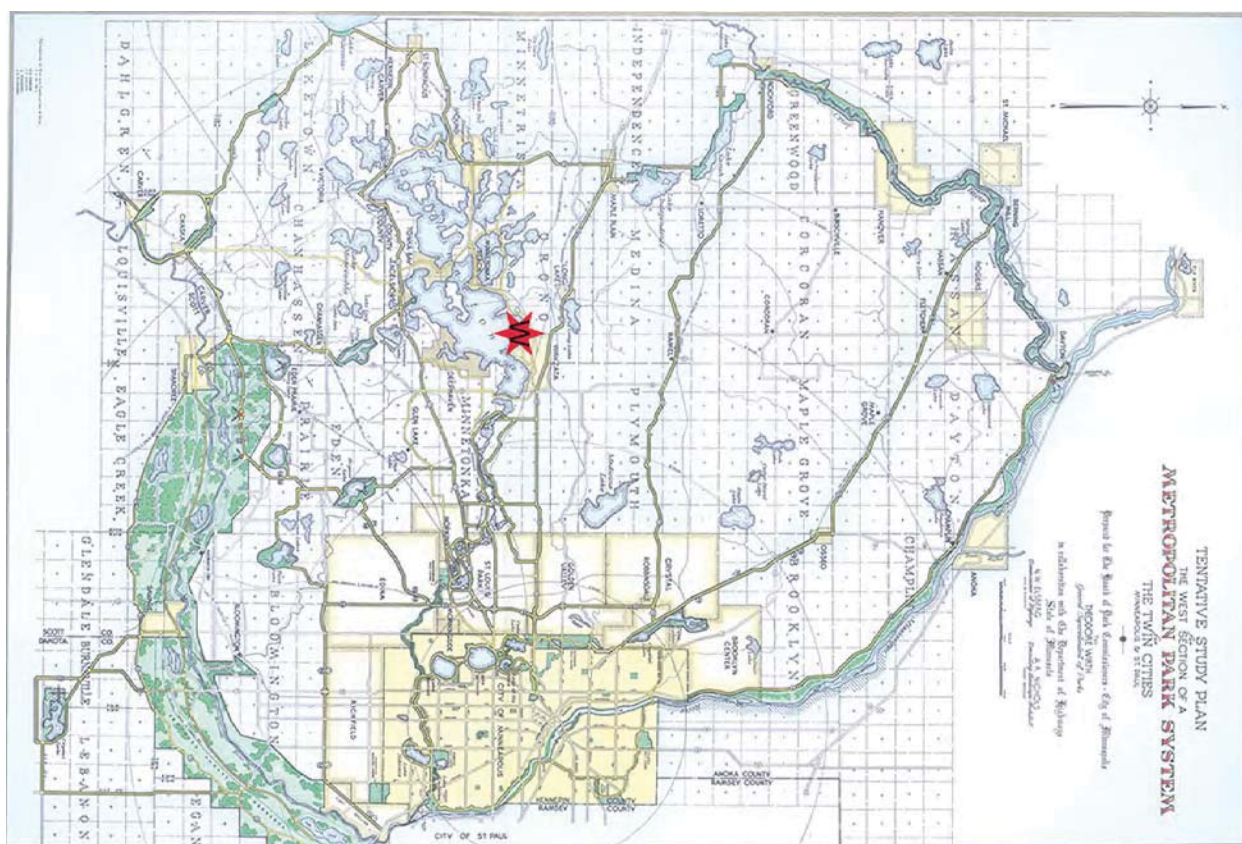
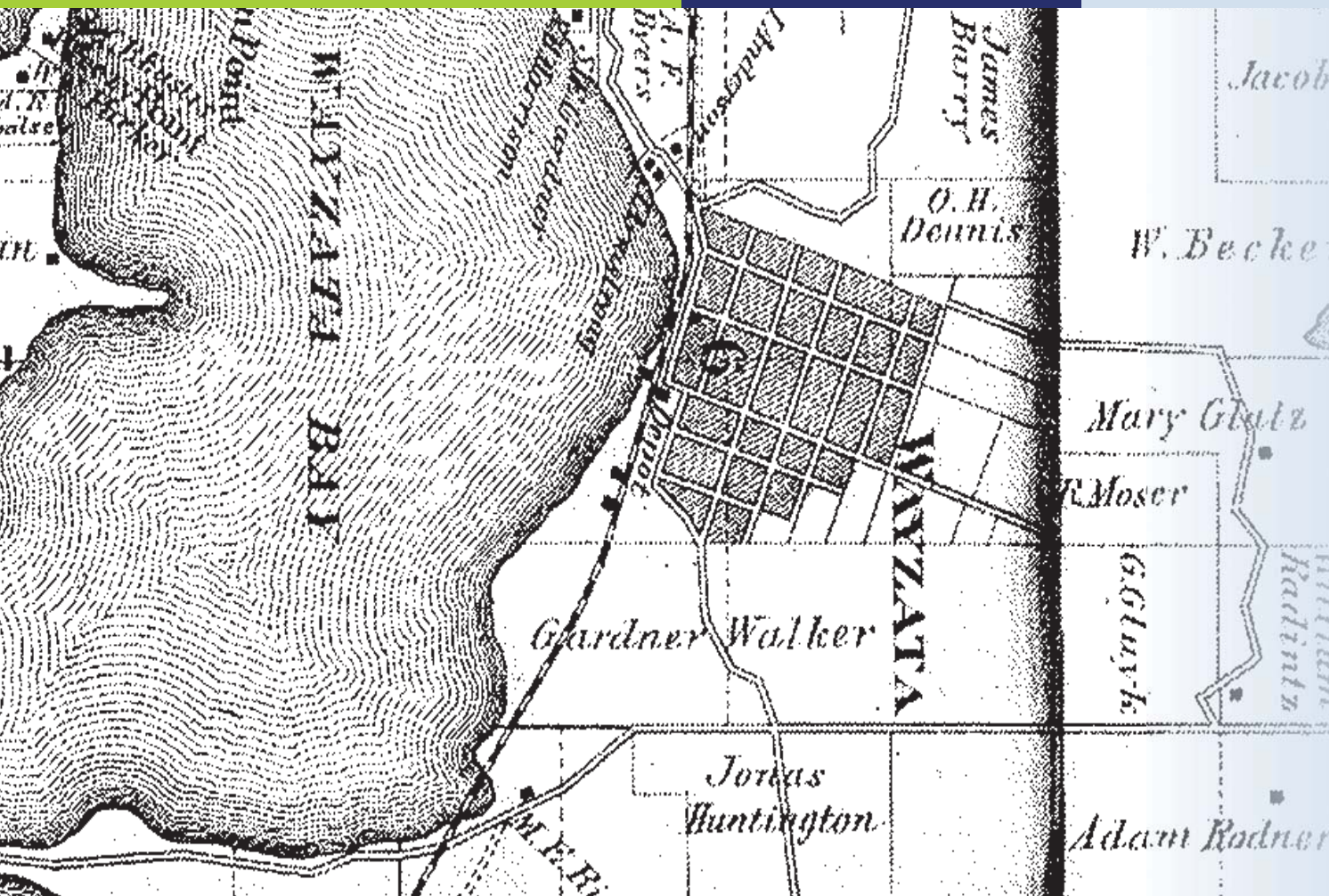
Public realm is defined as any publicly owned streets, pathways, right of ways, parks, publicly accessible open spaces and any public and civic building and facilities.

The quality of our public realm is vital if we are to be successful in creating environments that people want to live and work in.

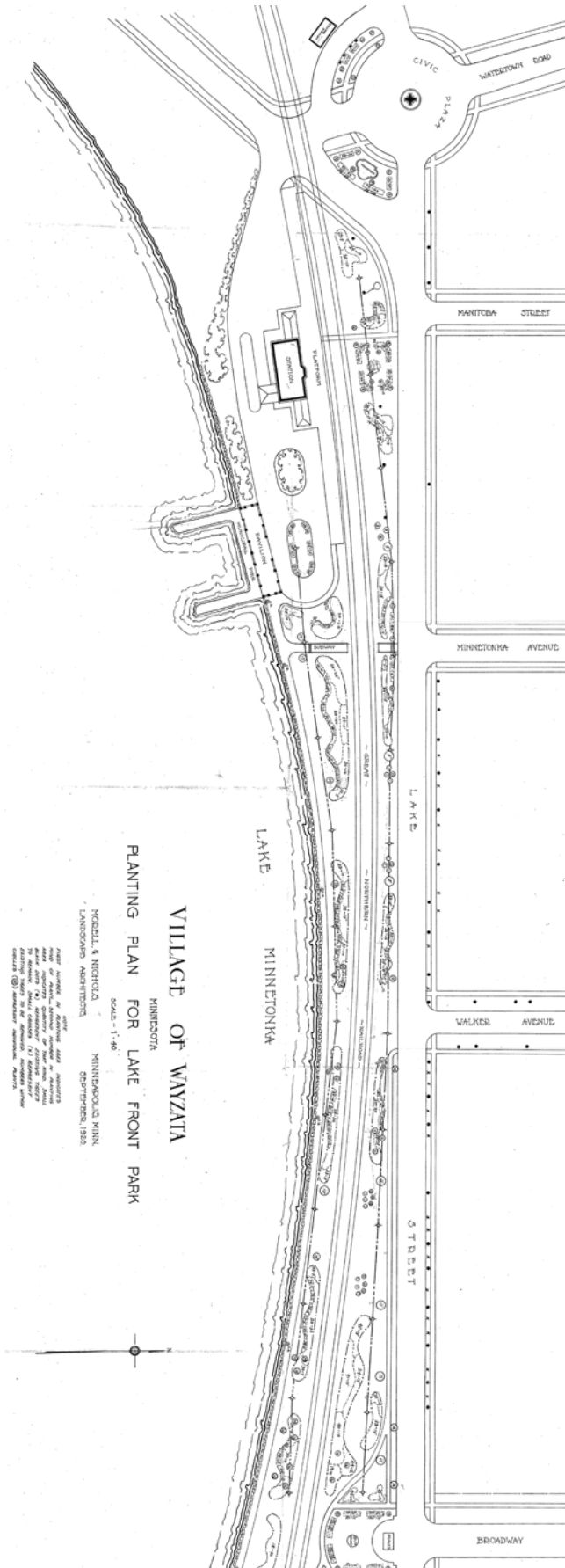
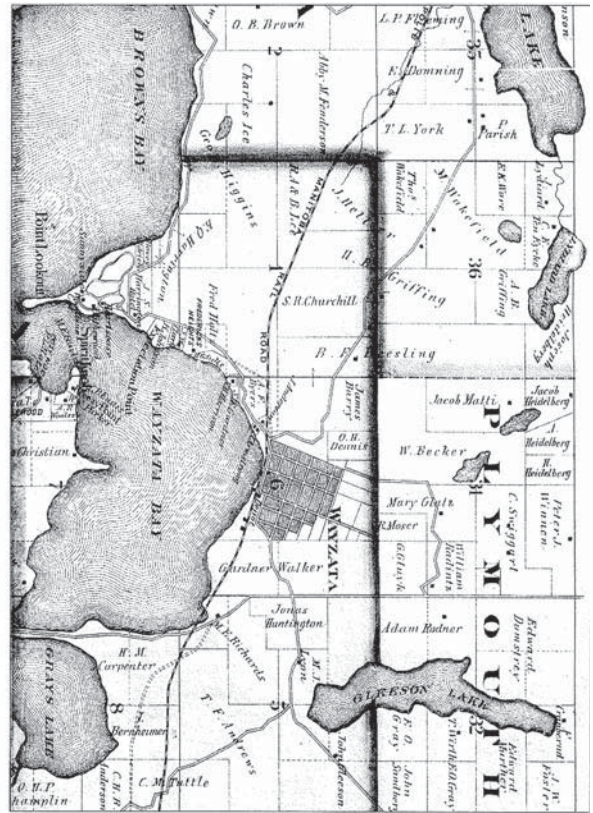
1. Dakota Rail Trail
2. Wayzata Beach and Marina
3. BNSF Section House and Dock
4. Luce Line Trail
5. Wayzata Yacht Club and Sailing Center
6. Bay Development Observation Tower and Park
7. Hennepin County Library
8. Klappich Park (north and south)
9. Public Dock near Sunsets
10. Wayzata Depot and Historical Society
11. Wayzata Boatworks
12. Munt and City Liquor Store
13. Lakefront Park

APPENDIX 3

HISTORIC PLANS



George Cooley Map 1896, showing Harrington Hotel and early platting.



CITY OF WAYZATA

RESOLUTION NO. XX-2014

A RESOLUTION ADOPTING THE LAKE EFFECT FRAMEWORK AND REPORT

WHEREAS, Lake Minnetonka is one of Wayzata's most important community assets; and

WHEREAS, the Wayzata City Council appointed a Lakefront Taskforce in February of 2011 to research and provide a recommendation for the future of the City's lakefront; and

WHEREAS, the Wayzata City Council adopted the Report of the Wayzata Lakefront Taskforce in January of 2012 via Resolution 06-2012, which included a recommendation, among others, to hire a Process Manager to assist the City in conducting an intensive community engagement process for gathering feedback on the lakefront and potential improvements opportunities; and

WHEREAS, the Wayzata City Council and staff conducted an a Request for Proposal (RFP) process for the selection of a Process Manager Consultant for the Lakefront Project (the "Lake Effect"); and

WHEREAS, the Wayzata City Council, through the RFP process, selected the Saint Paul Riverfront Corporation (SPRC) to serve as the Process Manager Consultant in July of 2012; and

WHEREAS, the Wayzata City Council established a Steering Committee, Advisory Committee, and Technical Advisory Committee to assist with the Lake Effect Project; and

WHEREAS, Phase I of the Lake Effect Project included the following community engagement activities from September 2012 to January 2013:

- Booth at James J. Hill Festival on September 8 and 9, 2012
- Lake Effect Launch Event on September 11, 2012
- Briefings before the City Council
- Lake Effect Steering and Advisory Committee Meetings
- One on One Interviews
- Eleven hosted small group sessions
- Various online engagements including social media and E-newsletters
- Mailings to Wayzata Households
- Community Values Workshop on January 7, 2013
- Lake Effect Values Open House on January 15, 2013
- Presentation to Wayzata Chamber and Rotary Luncheon on January 16, 2013; and

WHEREAS, the Wayzata City Council approved the Nine (9) Community Value Statements, the Nine (9) Community Priorities, and authorized staff and SPRC to proceed to Phase II on January 22, 2013; and

WHEREAS, Phase II of the Lake Effect Project included the following community engagement activities from January 2013 to July 2013:

- Lake Effect Steering, Advisory, and Technical Advisory Committee Meetings
- Briefings before the City Council
- Community Design Workshop on June 1, 2013
- Community Design Workshop on June 6, 2013

- Community Design Workshop on June 11, 2013
- Community Design Workshop on June 20, 2013
- Tour of Twin Cities Waterfronts on July 18, 2013
- Lake Effect Community Open House on Alternative Scenarios on August 13, 2013
- Various online engagements including social media and E-newsletters
- Mailings to Wayzata Households
- Booth at James J. Hill Days; and

WHEREAS, the participants in the community engagement process generated over six hundred (600) ideas for the City's lakefront, which are recorded in the Final Framework; and

WHEREAS, the Wayzata City Council authorized authorized staff and SPRC to proceed to Phase III and present "Scenario D" to the City's Boards and Commissions, and to area jurisdictional partners on October 15, 2013; and

WHEREAS, SPRC, staff, and Councilmembers presented a Lake Effect Project update and received additional feedback on "Scenario D" from the following organizations from November 2013 to February 2014:

- Wayzata Planning Commission
- Wayzata Park and Trails Board
- Wayzata Housing and Redevelopment Authority
- Three Rivers Park District Board
- Lake Minnetonka Conservation District Board
- Minnehaha Creek Watershed District Board
- Minnehaha Creek Watershed District Community Advisory Committee; and

WHEREAS, additional feedback on the draft Framework Report was gathered from the Steering Committee, Advisory Committee, and City Council through workshop sessions on February 18, 2014; and

WHEREAS, the SPRC has incorporated the received feedback on the draft framework into a final framework and ten year plan (the "Final Framework Report"); and

WHEREAS, the Wayzata Lake Effect Final Framework includes the following components:

- Community Value Statements
- Community Priorities
- Framework
- Metrics
- Implementation
- Strategic Initiatives
- Acknowledgements
- Appendices; and

NOW, THEREFORE, BE IT RESOLVED, that the Wayzata City Council adopts the Wayzata Lakefront Final Framework Report (attached as Exhibit A) into the record; and

BE IT FURTHER RESOLVED, that the Wayzata City Council expresses their sincere thanks and gratitude for the efforts of the members of the community; the Steering Committee; the Advisory Committee; the Technical Advisory Committee; the participating City Boards and Commissions; the participating Jurisdictional Partner Agencies and their staff; Councilmember

Anderson; Councilmember Mullin; Councilmember Tanner; Councilmember Amdal; Mayor Willcox; City Staff; and the Saint Paul Riverfront Corporation for the completion of the community engagement process and the Lake Effect Final Framework Report; and

BE IT FINALLY RESOLVED, that the Wayzata City Council authorizes City Staff to begin the process of implementation of the recommendations of the Final Framework Report.

Adopted by the Wayzata City Council this _____ day of _____, 2014.

Mayor Kenneth Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

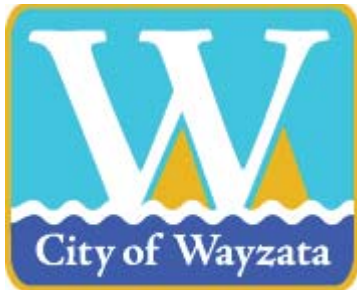
Resolution Adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on _____, 2014.

Becky Malone, Deputy City Clerk

SEAL

DRAFT



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox
City Council:
Jack Amdal
Bridget Anderson
Andrew Mullin
Tom Tanner
City Manager:
Heidi Nelson

MEMORANDUM

TO: Mayor Willcox and Councilmembers
FROM: Heidi A. Nelson, City Manager
DATE: February 24, 2014
RE: Consider Implementation of Organizational Analysis Recommendations

In October of 2013, the City embarked on an Organizational Analysis for the purpose of analyzing key city operations to determine whether staffing, structure and resource deployment meet current and future needs of the city. The analysis looked at the structure and function of the entire organization, with a focus on the areas of Finance, Liquor and Public Works. The Organizational Analysis Report was presented to the city council at a workshop on February 5th. Council directed staff to prepare information regarding the financial impacts of the proposed restructuring, which is detailed below. Attached to this memo is an executive summary of the report and the recommended new structure for the organization.

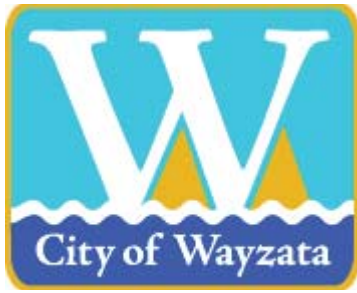
Financial Impacts of Proposed Restructuring:

Administration and Finance Recommendation: Hire an Administrative Services Director

Currently the city contracts with Abdo, Eick and Meyers (AEM) for Financial Management Services. The AEM contract cost is \$46,000 annually. With the hiring of an Administrative Services Director, it is anticipated that the AEM contract would be terminated following a transition period. This recommendation also includes not filling the Liquor Director position. For the 2014 budget, \$68,600 was retained in the budget of the Liquor Director salary pending a decision about that position. This is a net number post the adjustments for the Interim General Manager positions for WBG and WWS.

Current funding available:
\$46,000 from AEM contract
\$68,600 from Liquor Director salary
\$114,600 total

Anticipated costs for Administrative Services Director position:
Salary plus benefits: \$120,000
Line item for financial consulting: \$5,000



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Jack Amdal
Bridget Anderson
Andrew Mullin
Tom Tanner

City Manager:
Heidi Nelson

Public Works Recommendation: Restructure by moving Engineering into Public Works, designate regular lead worker positions for each division of Parks, Streets and Utilities

Anticipated costs for lead worker positions:

Currently, the Parks Lead Worker position is rotated between staff and the pay differential is included in the 2014 budget. For the additional two lead worker positions, \$11,000 is required to cover the differential for the two positions on an annual basis.

Total funding required:

Administrative Services Director (salary and benefits)	\$120,000
Financial consulting	\$ 5,000
<u>Additional lead worker salary</u>	<u>\$ 11,000</u>
Total	\$136,000

Current funds available:

AEM contract	\$ 46,000
<u>Liquor Director salary</u>	<u>\$ 68,600</u>
Total	\$114,600

Net funding required: \$ 21,400

(approximately half would be required for 2014 due to timing of implementation,
full amount required for future years)

Potential funding sources for funding in 2014 would be the contingency fund or allocating excess revenue from 2013. Future years would be reflected in the general fund/enterprise budgets.

Staff is seeking direction regarding implementation of the new organizational structure as recommended in the report.

City of Wayzata Organizational Analysis Executive Summary

The City of Wayzata commissioned this study to analyze key city operations to determine whether its staffing, structure and resource deployment meet current needs and those of the future. With a new City Manager, the departure of several key staff, and retirements expected in the near future, it was an opportune time to assess the potential—and need—for change.

The departments studied have weathered a difficult financial period and yet deliver high-quality services, something the public has come to expect. But as the City goes into the future, with a new commitment to strategic planning—and an updated strategic plan—it's clear that the current organizational structure is not optimal for addressing both new demands and a new, more open and inclusive leadership style.

The consultants—Craig Rapp, Richard Johnson, Mark Nagel, and Jon Thiel—reviewed financial statements and key documents, interviewed management and front-line staff and observed activities in each department. The goal of the study—and of the recommendations—was to better align the city's core functions to meet community expectations and the direction set by the City Council. The recommendations focus both on actions for the immediate future and on creating the capabilities and flexibility needed for the long-term.

Recommendations for Overall City Operations

1. Reorganize and/or realign departments to ensure continued high quality service delivery, develop the workforce and prepare for departure of key staff, create opportunities for cross-training and shared responsibilities, and create a workforce that is well trained and able to adapt to change.

The recommended overall structure reduces the number of lead functions (direct reports to the City Manager) from 11 to five: Fire Chief, Police Chief, Director of Public Works, Director of Administrative Services, Director of Planning and Building, and Communications Specialist.

2. Create a workforce development strategy and program for restructured departments. This should include employee development tactics such as mentoring, cross training, job flexibility, and identification and support for future leaders.

3. Expand the effectiveness and capacity of department leadership. Each of the studied departments can take specific and measurable steps to improve overall management; no matter how much or how little restructuring the city chooses to do.

Recommendations for Departments

Administration and Finance

- Hire an Administrative Services Director.
- Focus on leadership development.
- Improve productivity through coordination among the Administration, Finance, and Motor Vehicle functions.

These actions would provide a strong leader for Administration and Finance, relieve the City Manager of some tasks, develop and support leaders and help integrate Motor Vehicle staff.

Liquor Operations

- Keep current managers on interim status.
 - Give oversight responsibility to new Administrative Services Director.
 - Develop business plans for the liquor operation and the bar/grill operation.
- The liquor store and the bar and grill have recently elevated two managers; time is needed to assess how successful they can be. There are opportunities for growth in both operations, but they need updated business plans and the managers need help and support from the Administrative Services Director to carry out the business plan.

Public Works Department

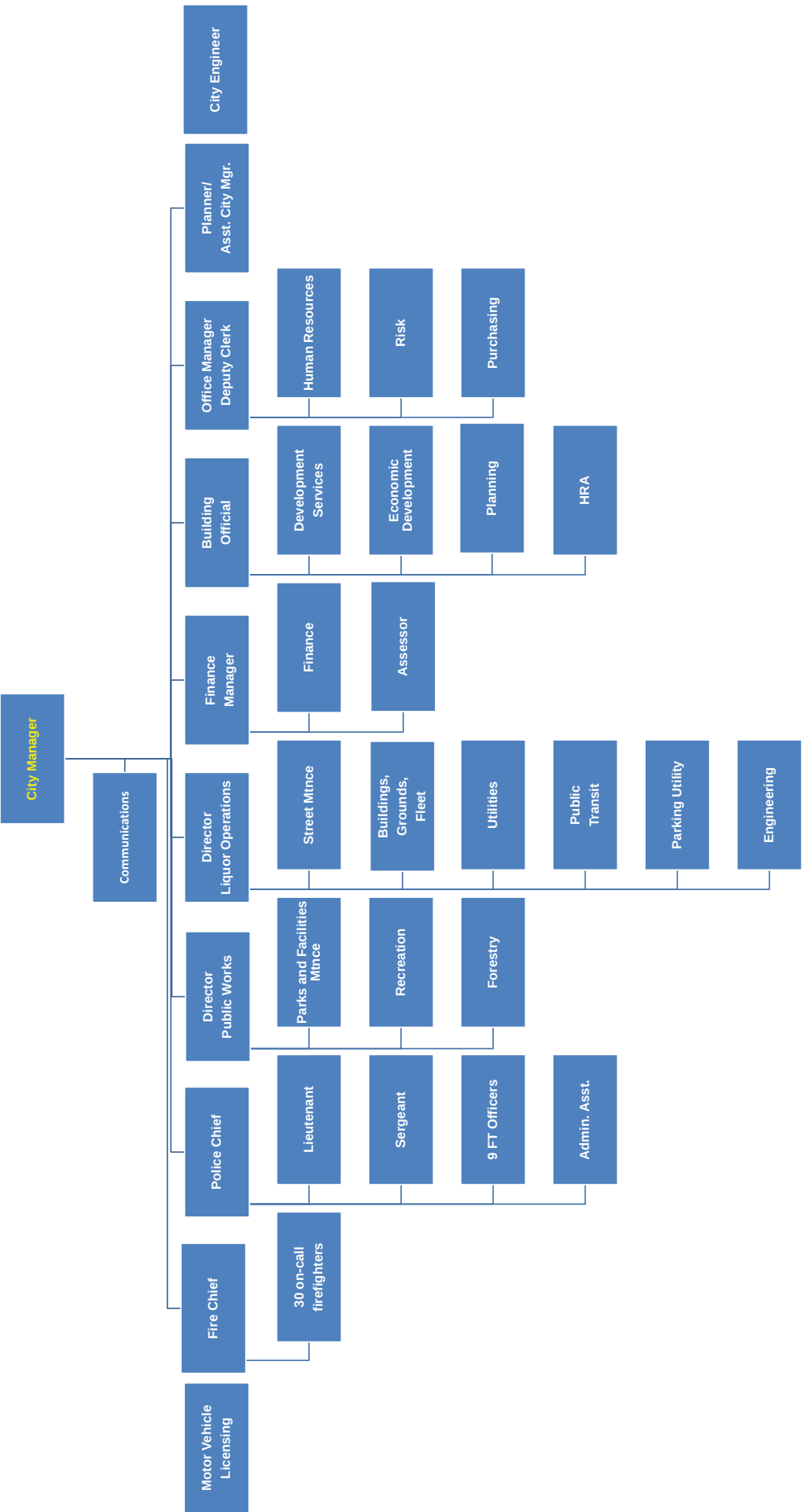
- Move City Engineer into Public Works.
 - Provide leadership training and support for City Engineer, Public Works Operations Superintendent and lead workers.
 - Change department director's title from Director of Public Services to Director of Public Works.
- Transferring the City Engineer into Public Works would improve coordination and, combined with assignment of permanent lead workers for parks, streets, and utilities, would both deepen and broaden management and supervision in the department. The title change would bring the position's title into line with the department name.

Building and Planning Department

- Combine Planning and Building Inspection functions in one department.

These two departments were not part of the study, but a combination of the two functions would allow for a broader focus for community development activities. Currently, the departments are narrowly focused, although their missions are complementary.

EXISTING



RECOMMENDED

