WAYZATA PARKS AND TRAILS BOARD
Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street
Wednesday, January 15, 2020

1. **Call to Order and Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes**
   a. Approve the Parks and Trails Board Meeting Minutes from November 20, 2019.
4. **Public Comments**
5. **Old Business**
6. **New Business**
   a. Discuss Board Priorities for 2020
   b. Discuss 2020 Music in the Park and Select Performers
   c. Discuss Park Signage
7. **Other Business**
   a. Determine February Agenda Items
8. **Adjourn**

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.

City of Wayzata
Parks and Trail Board
Agenda Report

MEETING DATE: January 15, 2020	**AGENDA ITEM:** 3.a.
TITLE: Approve the Parks and Trails Board Meeting Minutes from November 20, 2019.	
PROPOSED MOTION: To Approve Parks and Trails Board Meeting Minutes from November 20, 2019.	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

Approval of the November 20, 2019 meeting minutes.

FINANCIAL OR BUDGET CONSIDERATION:

BACKGROUND:

ATTACHMENTS:

1. DRAFT November 20, 2019 Meting Minutes

MINUTES FOR WAYZATA PARK AND TRAILS

November 20, 2019

Attendees: Chair Dan Baasen, Merrily Borg Babcock, Mary Bader, Jim McWethy, Sarah Randolph, and Sarah Showalter.

Staff: Public Works Director, Mike Kelly.

Absent: Ty Purdy, Tory Schalkle

Call to Order: Chairman Baasen called the meeting to order at 6:08 pm.

Approval of Agenda: Baasen moved to approve the agenda, second by McWethy. Motion passed 6-0.

Approval of Minutes: Babcock moved to approve the agenda, second by McWethy. Motion passed 6-0.

Public Comments: None

Old Business:

Baasen let us know that the Council has approved our desire to work with Wayzata Community Ed to handle our summer programming. The council approved it. James Westrum would like to meet with either Mike Kelly or the whole board. Mike is going to find out what he's looking for. Jenny Ebert and Deb Slomkowski of Wayzata Community Ed would like to meet with the board to put together the curriculum for the summer and then once that is finalized, we will begin discussion about some winter activities.

New Business:

Lake Conservancy Update **-** Andrew Mullin was in attendance to talk about the Lake Front Conservancy. He let us know they have reached out to different groups within the community, for example Minnehaha Watershed and Three Rivers Park District, to make sure that there is community support. Mullin is here to ask for a letter of support from the Parks and Trails Board to show our official support.

About three (3) weeks ago, the Senate Bonding Committee did a stop in Wayzata to see where the boardwalk would go and what the official Lake Effect is trying to accomplish. The Lake Effect has already gotten $500k and they are hoping to ask the Legislature for a contribution to the project of $10 million.

The Parks and Trails Board asked to see the letter they would be endorsing. Mullin is going to get a copy to the members of the board for the next meeting.

Beach Rentals - Wai Nani Surf and Paddle - Mullin spoke to the board about Wai Nani's future. Some of the challenges are tricky with the environment of the beach and park. The lifeguards are essential to people being at the beach. There has been a drop in attendance to the beach when the lifeguards are not there. Mullin wondered if we would like to offer a fitness paddleboard class as part of the Wayzata Community Ed program. He would like to expand into kayaks and offer more fitness-based classes. The little shack that houses the boards is falling apart, but he doesn't want to invest in a new shed/ building if the Board is not planning on continuing to invest in the beach and activities down there.

Discussion about McCormick's 'To Go' and adding some sort of a shade structure or awning for increased sales in case of rain or if it's too hot.

Park Signage **-** Discussion on the look and feel of the park signage. Bader feels the signs needs to be classy and timeless. Not all our parks are the same so how to do we make these cohesive yet have the information we need on each parks sign? There is also work being done with the Gateway Committee about what signage looks likes welcoming people into Wayzata. Do we try and incorporate the two? The Board felt they should come up with some ideas as to what they should look like that we can present to the Council. Randolph and Borg Babcock are going to start pulling ideas together.

OTHER BUSINESS: General discussion about the Master plan.

ADJOURN: Motion to adjourn by Baasen and seconded by Showalter at 8:27 pm. Motion passed 6-0.

City of Wayzata
Parks and Trail Board
Agenda Report

MEETING DATE: January 15, 2020	**AGENDA ITEM:** 6.a.
TITLE: Discuss Board Priorities for 2020	
PROPOSED MOTION: Approve Board Priorities for 2020.	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

Approve Board priorities for 2020, which is consistent Master Plan.

FINANCIAL OR BUDGET CONSIDERATION:

Staff will have to evaluate impacts to Capital Improvement Plan (CIP), based on Board recommendations. CIP will be reviewed again by staff and City Council in April.

BACKGROUND:

ATTACHMENTS:

1. DRAFT - 2020 Board Priorities

Board Priorities

Dan Baasen

1. Klapprich Playground definition and goals for what it would look like, what it would cost, what is our budget and what does the community want it to provide to families
2. Initiate some of the Little Beach offerings in 2020. We could stage a three or four year plan with a schedule implementation
3. Wayzata Community Ed agenda for programing in summer 2020. Can we look to expanding into some winter activities f0r 2020-2021 using existing facilities at WPS Middle School West?
4. Conversion of one Bell Court into 2+ Pickle Ball Courts (need two) closest to building for observers
5. Discuss with Wayzata Public Schools potential plan for campus, Tennis Courts, and possible expansion
6. Platform Tennis: The Boards understanding was that PT was "site to be determined" yet nowhere on Master Plan CIP Plan for next 20 years. What's with that? I believe 2020 should include alternate site investigation and costs related as well as looking into Wayzata Public Schools as a possibility.

Merrily Babcock

BIG WOODS

1. Interpretive Signage
2. Upgrade Donor Signage
3. Plant Trees on West side next to fence where buckthorn has been removed
4. Add a gate on west side for access to woods walk

CHILDREN'S LIBRARY GARDEN or CITY HALL

1. Addition of gate on south end
2. Sign welcoming visitors
3. Perennial plant funding

HERITAGE PARK at Batson's Corner

1. Sign under Heritage Park Sign that says "at Batson's Corner"
2. Perennial Shade Plant funding (most plants in this park are for sun and with the trees maturing many of these perennials are struggling and should be moved to another location)

KLAPPRICH

1. Additional Australian Sail in Dog Park
2. New ADA approved Children's Playground on Klapprich East
3. Speakers for piping out music for Family Skate Night and developing that program in conjunction with WCE
4. *(Start think about skate rentals)*

LITTLE BEACH

1 Canoe/ Kayak racks (rental or private smr. rental)
2 Small sign stating this is a public pier
3 Add permanent bench on east side of road for winter skaters

POST OFFICE PARK

1 Replace boardwalk with same material and design

MARGARET CIRCLE PARK

1 Improve drainage on west end
2 Replace Ash trees and add benches

NATURE CENTER

1 Write a funding grant from Legacy Foundation and contact Great River Greening for invasive spices removal (Buckthorn, Garlic Mustard and Wild Honeysuckle) Every Spring Cargill comes to us for a project and they would also be helpful volunteers for this mission.

ALL PARKS

1 Add trees
2 I have left off many of the suggested signage additions as I think we still need to address that issue and Sarah R and I have not had a chance to meet. I think we were also supposed to list some community education ideas.

Wayzata Community Education Ideas

Winter:

1 Lessons on Couples Skate Dancing during Family Skate Night-Add speakers to posts and pipe out skating music. Hot thermos of cocoa & cider?
2 Snowshoe path in a park with snowshoe instruction
3 Plow main beach area for skating with path that goes to Little Beach. Either add tree stump seating or Adirondack chairs around fire pit for people to sit and put on their skates. Keep wood available for fire pit.
4 How to Play Broomball pond hockey-plow area on lake where temporary floating dock is located in summer. Talk to restaurants about providing brooms. Could be called Happy Hour Broomball Challenge
5 How to Build an inner tube slide (down Klapprich East hill and Shaver Park hill)
6 Early Wayzata Settlers Ornament making with history behind what was done w/o Target: At the Depot pre-Thanksgiving
7 Igloo making (for fun or survival)
8 Ice fishing basics with how to build a small shelter

Summer/Spring or Fall:

1 What grows in your wild areas where you've removed Buckthorn?
2 Planting a small Raise Vegetable Garden
3 Container Gardening for Your Deck

4 Pickleball Demonstrations followed by classes
5 Bocce Ball Demonstrations followed by classes
6 Planting Trees for Future Generations

Mary Bader

1 Determine plan, style and execution timetable for park signage.
1. Evaluate e-newsletter and, if desirable, make plan to transfer to staff.

Jim McWethy

1 Move all Priority 1 & 2 projects from the Master Plan into 2020, the big one being Klapprich playground, and including converting one Klapprich tennis court to dedicated pickleball court(s).
2 Move Little Beach Access Improvements to 2020 also.
3 Add background Platform Tennis site investigation at Middle School to 2020.
4 Include Wayzata Community Education summer programming (along with some winter trial programming) to 2020
5 Do park signage projects as time and funds allow.

Tyler Purdy

Sarah Randolph

Tory Schalkle

1 Proposed trail extension (Ferndale, Dakota Rail Trail)
2 Klapprich improvement
3 Margaret drainage
4 Signage improvements
5 Discussion of potential additional community events through year
6 HH Broomball League
7 Klapprich Inner tube/sledding hill
8 Skating night
9 some type of Winter in Wayzata Parks event
10 fire pit chairs and wood

Sarah Showalter

1 Planning for Klapprich playground. As discussed, it think it's time we get consultant back in.
2 Signage
3 Coordination with Lake Effect lakefront plan
4 Resident awareness of rec programs in the parks

City of Wayzata
Parks and Trail Board
Agenda Report

MEETING DATE: January 15, 2020	**AGENDA ITEM:** 6.b.
TITLE: Discuss 2020 Music in the Park and Select Performers	
PROPOSED MOTION: Approve Performers for 2020	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To approve the performers for 2020 Music in the Park Series.

FINANCIAL OR BUDGET CONSIDERATION:

The 2020 budget has $7,600 allocated for this event series.

The following costs were expended in 2019:

Bernie King and the Guilty Pleasures-$600.
Ditchweed from Power Balladz-$800.
Blue Groove-$700.
Wailing Loons-$400
Mark Bendickson and Friends-$750

Sound setup - $675/show ($3,375 in 2019)

BACKGROUND:

Merrily Babcock has confirmed one (1) band (Wailing Loons), but no specific date.

This year, the following June dates are scheduled for concerts: Sunday, June 7,14, 21, and 28.

Merrily would like to finalize a list of bands, and implement contracts, ASAP.

ATTACHMENTS:

None

City of Wayzata
Parks and Trail Board
Agenda Report

MEETING DATE: January 15, 2020	**AGENDA ITEM:** 6.c.
TITLE: Discuss Park Signage	
PROPOSED MOTION: None	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

None

FINANCIAL OR BUDGET CONSIDERATION:

BACKGROUND:

Merrily has provided additional visual options for signage.

Additionally, I have attached the original Wayfinding signage plan, for reference.

ATTACHMENTS:

1. Signage Depictions_01132020
2. Original 2007 Wayfinding Plan

FLEMING
FAMILY FARMS

THE
BUTLER
FARM

FARM
TO
TABLE

WILSON

Jackson
EST 1998

225
FRENCH ANTIQUE SHOP
INC.
ANTIQUES

HOTEL SCHIFF

FARMINGTON
·PLACE·

THE HIGH CROSS
GENTLEMEN

MAGNOLIA HILL

5'X20 SIGN HANGING BRACKET NOT INCLUDED
Welcome To Sandy's
NEW ORLEANS
BOURBON STREET
WHISKY BAR

PLAINFIELD
HISTORIC
DISTRICT

BAR

PRESERVATION
HALL

HISTORIC
KENWOOD

Historic
District

FERRY

THE
LATCHES

Wayfinding Plan

City of Wayzata

Prepared By:

Damon Farber Associates

Landscape Architects

1 Mission Statement

This Wayfinding Plan has been commissioned by the City of Wayzata and developed by stakeholder representatives to develop an organized and clear methodology to assist the City of Wayzata implement a comprehensive wayfinding plan. It communicates to the visitor and resident alike, the mission and vision of the City. Wayfinding objectives include but are not limited to:

• Enhance the arrival and wayfinding experience in and around the City.

• Provide information to assist both visitors and residents to easily access the City's important points of Civic, Natural, Cultural and Economic elements.

• Enhance the City's image as an accessible, attractive, and active destination through distinctive, helpful graphics.

• Simplify traffic patterns by directing people and vehicles down the most desirable routes.

• Remove visitors' anxieties and make their experiences more memorable.

• Reflect the City's history and culture in wayfinding design.

The signage will share a common palette of colors, fonts, materials, and graphics using cues from the surrounding architecture and landscape.

While the designs and materials of the signage will be selected in part for their durability and relative ease of installation and maintenance, no material is perfect, and all require some maintenance and attention.

2 Stakeholders

a: Working Group

Mike Kelly, City of Wayzata
Robyn Cook, City of Wayzata
Peggy Douglas, Greater Wayzata Area Chamber of Commerce
Barry Petit, Former Mayor
Damon Farber, Damon Farber Associates
Scott Ferguson, Damon Farber Associates

b: Overall Constituency

City of Wayzata:
Planning Commission
City Council
Engineering Department
Public Works Department
Housing and Redevelopment Authority
Greater Wayzata Area Chamber of Commerce

3 Destinations

a: Civic

b: Cultural

c: Natural

d: Economic

4 Design

Signtype
a: Layout
b: Color

Gateway Monument Sign — **A**

Primary Directional Sign — **B**

Secondary Directional/ Regulatory Sign — **C**

New Pole — **D**

Existing Pole — **E**

4 Design (continued)

c: Typeface

Arial Condensed 80%

a b c d e f g h i j k l m n o p q r s t u v w x y z
A B C D E F G H I J K L M N O P Q R S T U V W X Y X Z
0 1 2 3 4 5 6 7 8 9

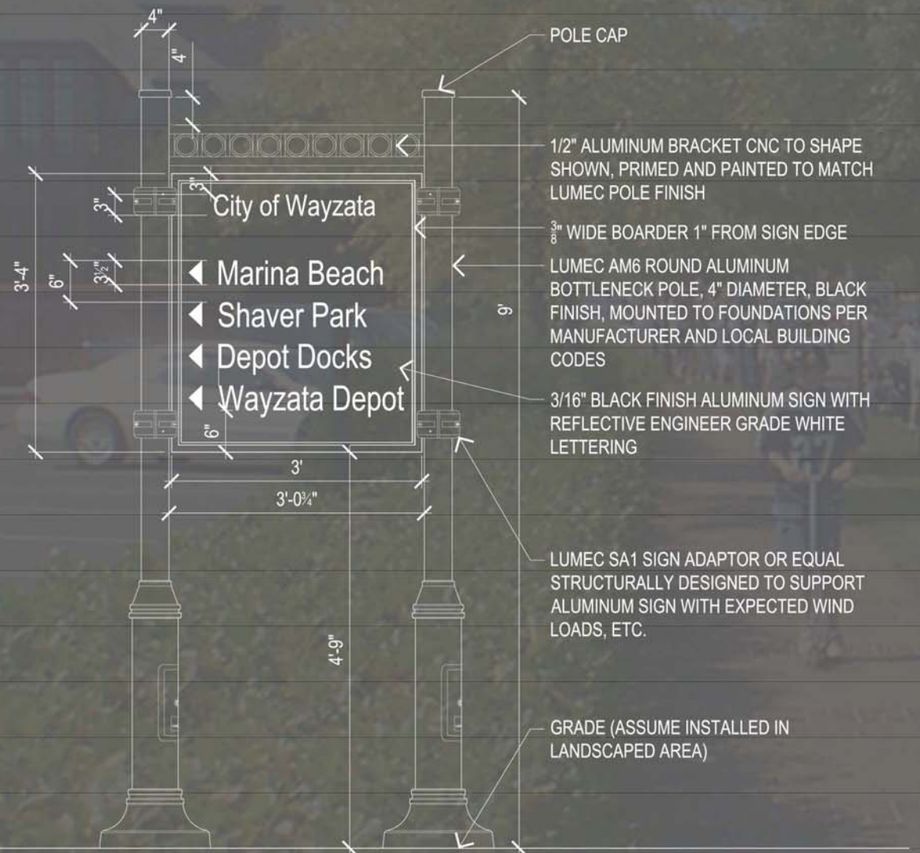
d: Symbols and Logos

- Parking
- Boat Launch
- Beach
- Marina
- Mail
- Depot
- Bicycle

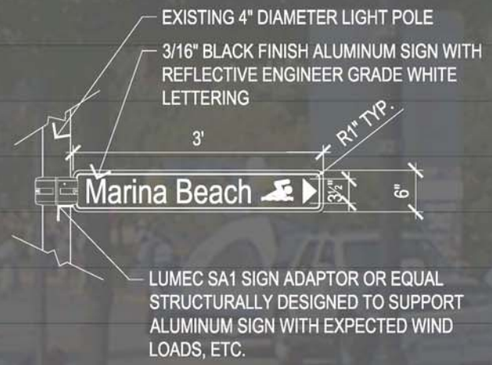
e: Destination Messages

City Hall, Library
Police, Fire
License Center
Post Office
West Middle School
Roadmaster Cottage
Lake Minnetonka
Depot
Broadway Docks
Public Parking
Mill Street Parking
Lake Street Public Parking
Beach
Klapprich Park
Post Office Park
Shaver Park
Wayzata Nature Center
The Big Woods Preserve
Bell Tennis Courts
Downtown Wayzata

5 Fabrication and Installation:



Primary Directional Sign



Blade Sign

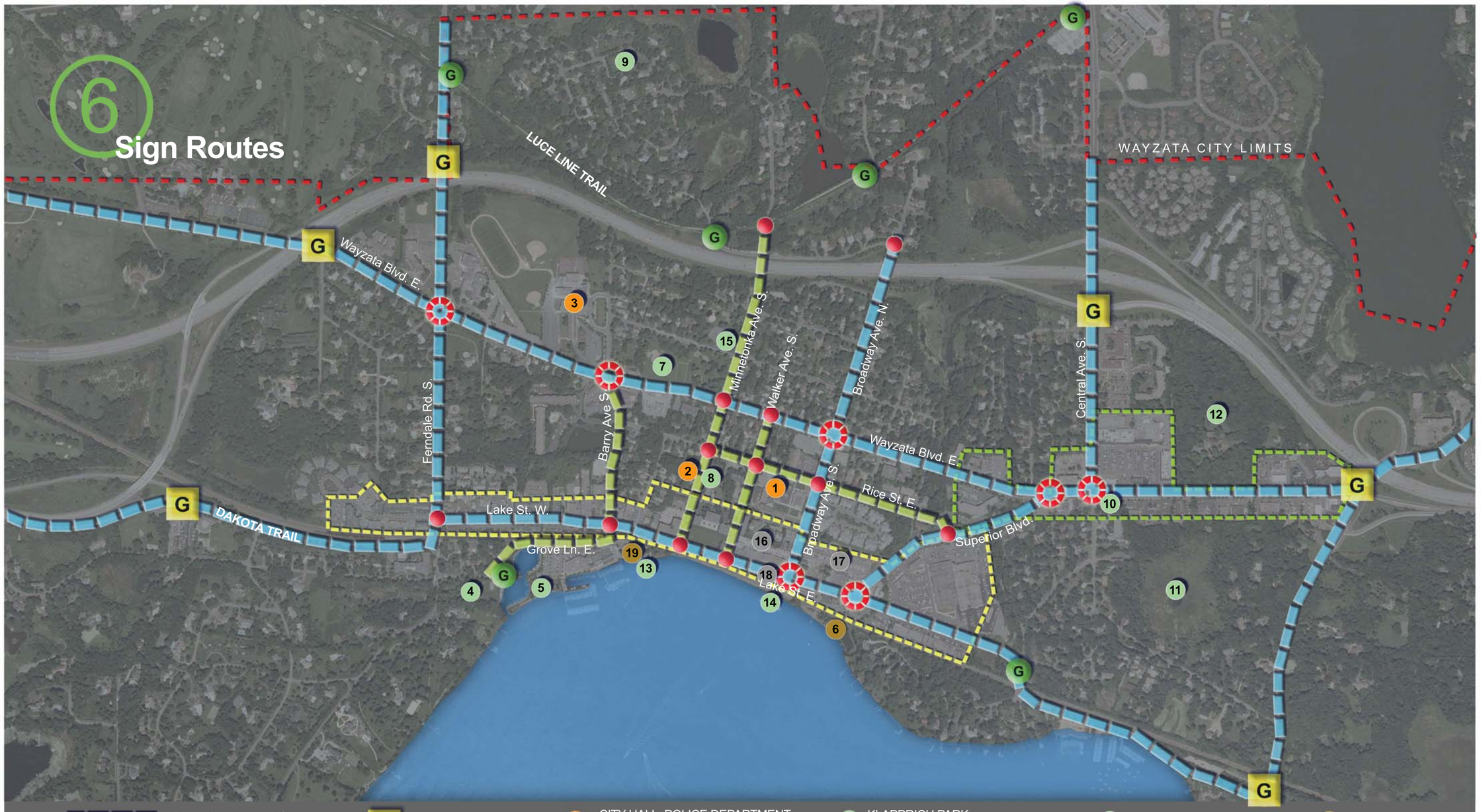
Installation Considerations:

Existing condition surveys should be performed to ensure signage placement and construction activities do not conflict with underground and above-ground utilities and do not encroach on private property unless permission and construction activity easements are documented.

Blade signs shall not be less that 7’ clear above finished grade or pavement.

Signage shall be at least 12” from street curbs to prevent damage due to vehicular maneuvering.

6 Sign Routes



- PRIMARY TRAVEL ROUTE
- SECONDARY TRAVEL ROUTE
- PRIMARY NODE
- SECONDARY NODE
- LAKE STREET BUSINESS DISTRICT
- WAYZATA BOULEVARD BUSINESS DISTRICT
- G VEHICULAR GATEWAY
- G TRAIL GATEWAY

1. CITY HALL, POLICE DEPARTMENT LIBRARY AND FIRE DEPARTMENT
2. POST OFFICE
3. WEST MIDDLE SCHOOL
4. SHAVER PARK
5. MARINA BEACH
6. ROADMASTER COTTAGE
7. KLAPPRICH PARK SKATING AND HOCKEY FACILITIES
8. POST OFFICE PARK
9. MARGARET CIRCLE PARK
10. HERITAGE PARK
11. WAYZATA NATURE CENTER
12. THE BIG WOODS PRESERVE
13. DEPOT DOCKS
14. BROADWAY DOCKS
15. BELL TENNIS COURTS
16. PUBLIC PARKING RAMP
17. MILL STREET PARKING
18. LAKE STREET PUBLIC PARKING
19. WAYZATA DEPOT

Wayfinding Signage Plan
Wayzata, Minnesota

Signage Routes and Destinations

Damon Farber Associates
Landscape Architects
Damon Farber Associates
923 Nicollet Mall
Minneapolis, MN 55402
phone 612.332.7523
fax 612.332.0936
www.damonfarber.com

City of Wayzata

7

Signage Placement: Phase I

1 B — City Hall, Library, Police, Fire, License Center, Lake Minnetonka Depot

2 D — City Hall, Library, Police, Fire, Licence Center

3 D — City Hall, Library, Police, Fire, License Center

4 D — City Hall, Library, Police, Fire, License Center

5 D — Klapprich Park, Luce Line Trail, Post Office

6 D — Post Office, Depot

7 B — City Hall, Library, Police, Fire, Depot, West Middle School, Lake Minnetonka

8 E — Beach, Depot, Broadway Docks, Klapprich Park

9 E — Depot, Beach, Post Office, Luce Line Trail, Public Parking

10 E — Depot, Public Parking, Beach, Broadway Docks

11 E — Broadway Docks

12 E — Broadway Docks, Depot

13 E — City Hall, Library, Police, Fire, Parking, Lake Street Parking, Broadway Docks

14 B — Broadway Docks, Depot, Beach, Public Parking

15 D — Mill Street Parking

16 D — Public Parking, Mill Street Parking

Sign Location
X Sign Type
Destination Messages

Legend:

Wayfinding Signage Plan
Wayzata, Minnesota

Signage Location Plan

Damon Farber Associates
920 Nicollet Mall
Minneapolis, MN 55402
phone 612.332.7522
fax 612.332.0936
www.damonfarber.com

City of Wayzata

8

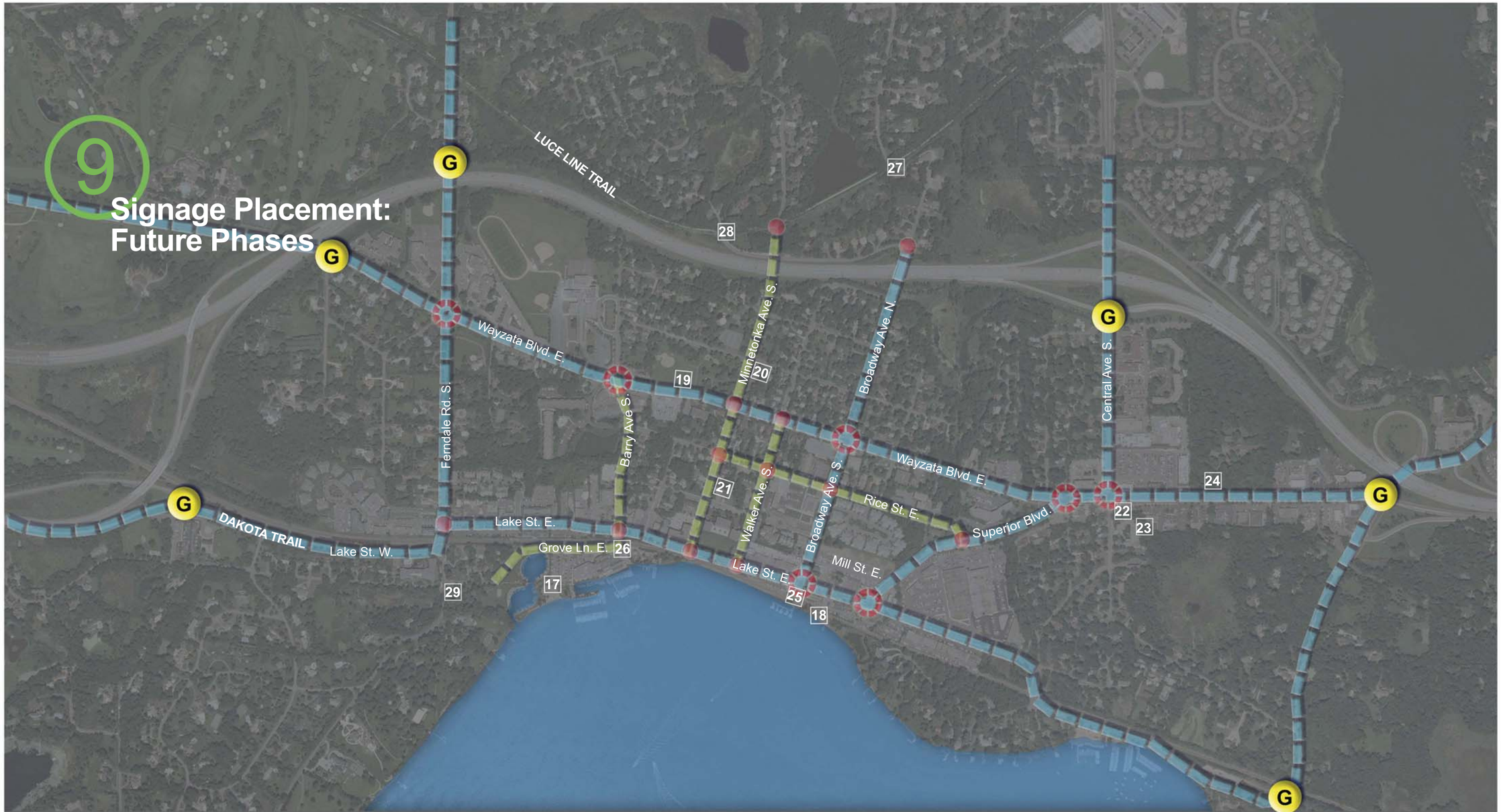
Sign Details & Siting

SIGNAGE NO.:	LAYOUT:	DETAIL:	QUANTITY:
1		Primary Directional Sign	(1)
2			(3) SIGN ADAPTORS (3) SIGNS (1) POLE
3			(3) SIGN ADAPTORS (3) SIGNS (1) POLE
4			(3) SIGN ADAPTORS (3) SIGNS (1) POLE
5			(2) SIGN ADAPTORS (3) SIGNS (1) POLE
6			(2) SIGN ADAPTORS (3) SIGNS (1) POLE
7		Primary Directional Sign	(1)
8			(3) SIGN ADAPTORS (5) SIGNS

SIGNAGE NO.:	LAYOUT:	DETAIL:	QUANTITY:
9			(2) SIGN ADAPTORS (4) SIGNS
10			(2) SIGN ADAPTORS (3) SIGNS
11			(1) SIGN ADAPTORS (1) SIGN
12			(2) SIGN ADAPTORS (2) SIGNS
13			(3) SIGN ADAPTORS (5) SIGNS
14		Primary Directional Sign	(1)
15			(1) SIGN ADAPTOR (1) SIGN (1) POLE
16			(1) SIGN ADAPTOR (2) SIGNS (1) POLE

9

Signage Placement: Future Phases



17 C Marina Beach History Beach Rules	20 D Bell Tennis Courts	23 D Wayzata Nature Center	26 D Depot Docks Beach Chamber of Commerce	29 D Shaver Park
18 D Roadmaster Cottage	21 D Post Office Park	24 D The Big Woods Preserve	27 D Downtown Wayzata Lake Minnetonka	30 -
19 C Klapprich Park History, Facilities, Rules	22 E Heritage Park	25 D Broadway Docks	28 D Downtown Wayzata Lake Minnetonka	31 -

G Gateway Monument Sign

Sign Location
X Sign Type

Destination Messages

Legend:

Wayfinding Signage Plan
Wayzata, Minnesota

Signage Location Plan

Damon Farber Associates
923 Nicollet Mall
Minneapolis, MN 55402
phone 612.332.7522
fax 612.332.0936
www.damonfarber.com

City of Wayzata

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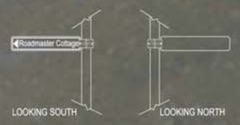
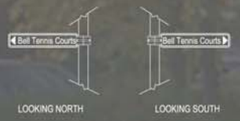
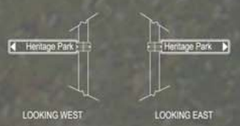
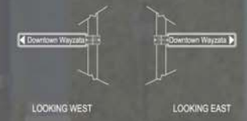
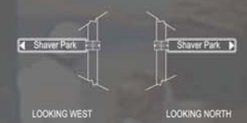
Sign Details & Siting: Future Phases

SIGNAGE NO.:	LAYOUT:	DETAIL:	QUANTITY:
17		Secondary Directional Sign: Beach Name, History, Rules	(1)
18			(1) SIGN ADAPTORS (1) SIGNS (1) POLE
19		Secondary Directional Sign: Beach Name, History, Rules	(1)
20			(1) SIGN ADAPTORS (1) SIGNS (1) POLE
21			(1) SIGN ADAPTORS (1) SIGNS (1) POLE
22			(1) SIGN ADAPTORS (1) SIGNS
23			(1) SIGN ADAPTORS (1) SIGNS (1) POLE
24			(1) SIGN ADAPTORS (1) SIGNS (1) POLE

SIGNAGE NO.:	LAYOUT:	DETAIL:	QUANTITY:
25			(1) SIGN ADAPTORS (1) SIGNS (1) POLE
26			(2) SIGN ADAPTORS (3) SIGNS (1) POLE
27			(1) SIGN ADAPTORS (1) SIGN (1) POLE
28			(1) SIGN ADAPTORS (1) SIGN (1) POLE
29			(1) SIGN ADAPTORS (1) SIGN (1) POLE
30			
31			

City of Wayzata
Parks and Trail Board
Agenda Report

MEETING DATE: January 15, 2020	**AGENDA ITEM:** 7.a.
TITLE: Determine February Agenda Items	
PROPOSED MOTION:	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

BACKGROUND:

ATTACHMENTS:
None