WAYZATA CITY COUNCIL MEETING AGENDA

Wayzata City Hall Community Room, 600 Rice Street
Tuesday, May 6, 2014

WORKSHOP AGENDA:

4:30 PM - 6:15 PM LAKE EFFECT NEXT STEPS WORKSHOP WITH GIL PENALOSA
6:15 PM DINNER AVAILABLE FOR CITY COUNCIL-CONFERENCE ROOM
7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	TT	JA	KW	AM	BA	VOTE	PAGE #
1	**Roll Call**								
2	**Approve Agenda**								
3	**Public Forum - 15 Minutes (3 min/person)**								
a.	Presentation of Chamber Exceptional Service Award	Pierson							
b.	Presentation of 2013 Fire Department Annual Report and Update on Second Call Fire Department	K. Klapprich							2
c.	Presentation of Centennial House Awards	HPB							
4	**Consent Agenda**								31
a.	Approval of Workshop Minutes of April 15, 2014 and Minutes of April 15, 2014								
b.	Approval of Check Register								
c.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
5	**New Business**								
a.	2013 Audit Report Presented by Bill Lauer, MMKR	Lauer							65
b.	Consider Res. #12-2014 Final Plat Wayzata Junction Residential Homes	Gadow							212
c.	Consider Roundabout Design	Kelly							297
d.	Discuss Sidewalk Right-Of-Way Policy and Fees	Gadow							299
e.	Discuss 2014 Wayfinding Projects	Kelly							325
f.	Consider Council Liaison Policy	Nelson							326
g.	Discuss Watering City Adopt-A-Gardens	Nelson							328
h.	Consider First Reading of Ordinance # 745 - Mayor and Council Wage Increase	Nelson							329
6	**City Manager's Report and Discussion Items**								331
a.	Next Steps for Lake Effect								
7	**Public Forum (as necessary)**								
8	**Adjournment**								

Meeting Rules of Conduct:
Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:
City Council - May 20 & June 3, 2014
Planning Commission - May 19 & June 2, 2014

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

WAYZATA FIRE DEPARTMENT
600 RICE STREET
WAYZATA, MN 55391
(952) 404-5337
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fire@wayzata.org

2013 Fire Department Annual Report

For The

City of Wayzata

Kevin J. Klapprich
Fire Chief

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Wayzata Fire Department

Mission Statement

The Wayzata Fire Department Provides a safe, effective, and swift response to fire suppression and emergency medical situations, coordinates rescue operations in the event of a disaster, and improves emergency preparedness in the community we serve while protecting and preserving life and property with compassion.

Vision Statement

Integrity, trust, honesty, and service . . . these are the principles that guide our decisions. We treat each other with dignity and respect. Our focus is on the safety and well being of our members and those we serve. We are dedicated to improving our skills through training and education setting the standards of excellence. We work as a team to accomplish tasks we cannot achieve individually. We are accountable to each other and those we serve. We value and strive to improve relationships with our neighboring communities. We are recognized for our commitment to those that depend on us and are role models in the community. We are proud to be firefighters.

Value Statement

Since 1912, the members of the Wayzata Fire Department have taken pride in the community we serve. We have shown our commitment to public service by honing our skills and abilities, while treating all with ethical, honest, and professional dignity.

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To: Wayzata City Council

From: Kevin Klapprich, Wayzata Fire Chief

Re: Year-End Report (2013)

Dear Mayor Willcox & Councilmembers,

I am reminded every year how fortunate (The Members of the Wayzata Fire Department) are to serve the City of Wayzata. The support of the City Council is something we are honored to have and never take for granted! The men and women of our department are grateful for the never-ending commitment this body directs towards public safety! THANK YOU!

This past year (2013) was similar to 2012 . . . with a tad fewer calls. Our total calls for service in 2013 was 279 . . . which compares to 290 in 2012. As Wayzata continues to grow and redevelop, our department stands ready to meet the needs of our citizens. Training is a high priority and something we spend a lot of time on. Here are some of the highlights from last year . . .

- we started a "Duty Officer" program, sending one of our Officer's directly to the scene.
- our busiest month was June (61 Calls for Service)
- our slowest month was October (14 Calls for Service) Fire Prevention Month???
- we added two NEW Firefighters: Jesse Bullis and Casey Kirschner
- we were happy and sad to announce three retirements: Walt Haselhuhn (15 Years), Brian Botham (34 Years), and Paul Klapprich (49 Years) A SPECIAL THANKS TO ALL THREE!
- Significant anniversaries: Joe Rasmus (15 Years)
  John Berns (10 Years)
  Brandyn Springsted (10 Years)
  Mike Swierzewski (10 Years)

Looking ahead in 2014 . . . our department is committed to serving you with the same professionalism and pride! Our goal is to be the best Fire Department in the State! With your help, we will meet every challenge! Thanks for your continued support! It is a privilege to be a member of the Wayzata Fire Department!

Sincerely,

Kevin Klapprich, Fire Chief
CITY OF WAYZATA

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2013 Annual Report

Name	Years of Service	Position
Paul Klapprich	49 Retired	Firefighter
Bill Meyer	39	Fire Marshal
Kevin Klapprich	35	Chief of Department
Brian Botham	34 Retired	Firefighter
Justy Anderson	33	Captain
Kurt Klapprich	31	Assistant Chief
Reb Bowman	31	Firefighter
Dan Day	27	Assistant Chief
Rich Holm	27	Firefighter
Bill Malikowski	23	Firefighter
Troy Hoefker	19	Lieutenant
Joseph Rasmus	15	Firefighter
Walter Haselhuhn	15 Retired	Chaplain
Scott Woodworth	14	Firefighter
David Anderson	11	Firefighter
John Berns	10	Lieutenant
Brandyn Springsted	10	Lieutenant

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Mike Swierzewski	10	Firefighter
Mike Coen	8	Firefighter
Denise Kozojed	7	Firefighter
Alex Plechash	7	Firefighter
Anders Seeland	6	Firefighter
Corey Day	5	Firefighter
Joseph Carlson	3	Firefighter
David Kuck	3	Firefighter
Mark Schaefer	3	Firefighter
Josh Brunken	1	Firefighter
Mike Wilson	1	Firefighter
Scott Anderson	1	Firefighter
Tom Busyn	1	Firefighter
Jesse Bullis	6 Months	Firefighter
Casey Kirschner	6 Months	Firefighter
Joe Komarek	5 Months	Chaplain

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Past Fire Chief's

1922/1927	Reed Keesling
1928/1929	Warren Lamb
1930	W.T. Berry
1931	Reed Keesling
1932/1933	W.T Berry
1934	Cris Swaggert
1935	Earl Day
1936/1937	Tom Perry
1938/1942	Rodell Swaggert
1943/1944	Tom Perry
1945	Fred Moritz Sr.
1946/1955	W.T. Berry
1956/1976	Cliff Fadden
1977	Larrie Fadden
1978/1984	Bruce Day
1985/2005	Paul Klapprich
2006/	Kevin Klapprich

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2013 Annual Report

Comparison of Fire Calls

1980	162
1981	136
1982	119
1983	112
1984	92
1985	94
1986	108
1987	92
1988	154
1989	153
1990	138
1991	175
1992	163
1993	156
1994	180
1995	206
1996	239
1997	261
1998	299
1999	260
2000	254
2001	250
2002	278
2003	262
2004	232
2005	286
2006	275
2007	330
2008	265
2009	251
2010	272
2011	288
2012	290
2013	279

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2013 Annual Report

Incidents Per Month

January	18	6.45%
February	17	6.09%
March	20	7.17%
April	19	6.81%
May	27	9.68%
June	61	21.86%
July	22	7.89%
August	23	8.24%
September	18	6.45%
October	14	5.02%
November	15	5.38%
December	25	8.96%
Total		279

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2013 Annual Report

Incidents Per Day of the Week

Sunday	38	13.62%
Monday	42	15.05%
Tuesday	30	10.76%
Wednesday	24	8.60%
Thursday	29	10.39%
Friday	59	21.15%
Saturday	57	20.43%
Total		279

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2013 Annual Report

Incidents Per City

Wayzata	188	67.38%
Orono	31	11.12%
Woodland	14	5.02%
Plymouth	21	7.53%
Minnetonka	4	1.43%
Deephaven	7	2.51%
Long Lake	4	1.43%
Excelsior	5	1.79%
Mound	1	0.36%
Other	4	1.43%
Total		279

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Alarm Time by District

District	12 AM. to 4 AM.	4 AM. to 8 AM.	8 AM. to 12 PM.	12 PM. to 4 PM.	4 PM. to 8 PM.	8 PM. to 12 AM.	Total
NA	1	0	1	0	0	0	2
Deephaven	2	1	1	1	2	0	7
Excelsior	1	0	1	0	2	1	5
Long Lake	2	0	0	0	1	1	4
Minnetonka	1	0	1	2	0	0	4
Mound	0	0	0	1	0	0	1
Orono	4	6	9	6	5	1	31
Other	0	0	1	0	1	0	2
Plymouth	5	3	1	4	4	4	21
Wayzata	13	15	37	36	56	31	188
Woodland	1	1	2	1	4	5	14
Grand Total	30	26	54	51	75	43	279

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2013 Annual Report

Response Times by District

District	Total Alarms	Average Time (Minutes)
NA	2	N/A
Deephaven	7	11
Excelsior 1	5	18
Long Lake	4	8
Minnetonka	4	8
Mound	1	19
Orono	31	7
Other	2	14
Plymouth	21	15
Wayzata	188	5
Woodland	14	11
Grand Total	279	12

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2013 Annual Report

Where Our Time Is Spent

Types of Calls	Number of Calls	
Fires		
Fire, Other	1	
Building Fires	19	
Cooking Fires	5	
Chimney Fires	2	
Passenger Vehicle Fires	3	
Water Vehicle Fires	1	
Brush Fires	1	
Total	32	11.47%
Hazardous Conditions		
Hazardous Conditions	1	
Gasoline Spill	3	
Natural Gas Leak	7	
Power Line Down	22	
Arcing/Shorted Electrical	19	
Total	52	18.64%
Service Call		
Rescue EMS, Other	2	
Medical Assist	15	
Extrication from Vehicle	1	
Service Call, Other	1	
Smoke or Odor Removal	6	
Assist Police	8	
Total	33	11.83%

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Where Our Time is Spent Continued

Good Intent

Good Intent, Other	9	
Dispatched & Canceled Enroute	61	
Smoke Scare, Odor of Smoke	1	
Severe Weather Stand By	1	
Total	72	25.81%

Alarms

Malicious, Mischievous False Calls	1	
System Malfunction	27	
Sprinkler Activation/Malfunction	2	
Smoke Detector Activation, No Fire	51	
Alarm Sounding/No Fire	1	
Co Detector Activation	8	
Total	90	32.26%

Total Calls 279

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2013 Annual Report

Fire Situation

110	Fire, Other	1
111	Building Fires	19
113	Cooking Fires	5
114	Chimney Fires	2
131	Vehicle Fires	3
134	Water Vehicle Fires	1
142	Brush Fires	1
300	Rescue EMS, Other	2
311	Medical Assist	15
352	Extrication from Vehicle	1
400	Hazardous Condition	1
411	Gasoline Spill	3
412	Gas Leak, Natural or LPG	7
444	Power Line Down	22
445	Arcing/Shorted Electrical	19
500	Service Call, Other	1
531	Smoke or Odor Removal	6
551	Assist Police	8
600	Good Intent Call, Other	9
611	Dispatched & Canceled	61
651	Smoke Scare, Odor of Smoke	1
710	Malicious, Mischievous False Call	1
730	System Malfunction	27
731	Sprinkler Activation/Malfunction	2
743	Smoke Detector Activation	51
745	Alarm Sounding/No Fire	1
746	Co Detector Activation	8
815	Severe Weather	1
	Total Calls	279

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Equipment

Boat 12	2012 14' Zodiac Rescue Boat
Engine 12	2012 Freightliner M2, 1250 G.P.M Pumper
Tanker 11	1985 International S1900, 1800 Gallons of Water
Utility 11	1989 Ford 350 Quick Response, 150 G.P.M.
Boat 11	2008 25" Angler
Utility 12	1996 Chevrolet ¾ Ton Pick-Up
Engine 11	1996 Freightliner FL80, 1250 G.P.M. Pumper
Tower 11	1997 American LaFrance LTI 100' Ladder/Tower
Rescue 11	2003 Freightliner M2, Heavy Rescue

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2013 Annual Report

January 2013 Fire Calls

	Date	Address	Situation Found
1	January 1	18530 11th Avenue North, Plymouth	Good Intent
2	January 5	215 Barry Avenue, Wayzata	Medical Assist
3	January 5	20040 Cottonwood Lane, Deephaven	Dispatched & Canceled
4	January 9	Highway 12 & CSAH 15 West, Wayzata	Vehicle Fire
5	January 10	250 Central Avenue North, Wayzata	Medical Assist
6	January 13	750 Lake Street East, Wayzata	Unintentional
7	January 16	545 Broadway Avenue North, Wayzata	Unintentional
8	January 19	16425 Holdridge Road West, Wayzata	Dispatched & Canceled
9	January 19	18520 23rd Avenue North, Plymouth	Dispatched & Canceled
10	January 20	Lake Minnetonka (Wayzata Bay), Wayzata	Good Intent
11	January 20	2871 Gale Road, Woodland	Unintentional
12	January 20	2871 Gale Road, Woodland	Chimney Fire
13	January 21	1305 Olive Lane, Plymouth	Building Fire
14	January 23	Highway 12 under Wayzata Blvd., Wayzata	Assist Police
15	January 23	2505 Cedar Point Drive	System Malfunction
16	January 26	Lake Minnetonka (Carsons Bay), Deephaven	Assist Police
17	January 27	Highway 12 & CSAH 15 West, Wayzata	Vehicle Fire
18	January 29	900 Wayzata Boulevard East, Wayzata	Building Fire

Total Calls for January 2013 18 6.45%

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February 2013 Fire Calls

	Date	Address	Situation Found
19	February 1	7020 CSAH 19, Corcoran	Building Fire
20	February 2	949 Wayzata Boulevard East, Wayzata	Medical Assist
21	February 2	Gray's Bay Bridge, Wayzata	Ice Rescue
22	February 8	469 Ferndale Woods Road, Wayzata	Unintentional
23	February 10	125 Wayzata Boulevard East, Wayzata	Medical Assist
24	February 10	420 Hughcroft Road, Wayzata	Dispatched & Canceled
25	February 11	205 Barry Avenue South, Wayzata	Cooking Fire
26	February 12	Lake Street East & Ferndale Road S., Wayzata	Gas Leak
27	February 14	2715 Olive Lane North, Plymouth	Dispatched & Canceled
28	February 16	771 Lake Street East, Wayzata	Arcing/Shorted Electrical
29	February 19	10717 10th Avenue North, Plymouth	Building Fire
30	February 20	661 Ridgeview Drive, Wayzata	Smoke Scare
31	February 22	1125 Wayzata Boulevard East, Wayzata	Gas Leak
32	February 23	75 Ferndale Road North, Orono	Arcing/Shorted Electrical
33	February 23	2720 Gale Road, Woodland	Smoke Odor, Removal
34	February 24	600 Hillside Drive, Wayzata	Unintentional
35	February 25	646 Ferndale Road West, Wayzata	Dispatched & Canceled

Total Calls for February 2013 17 6.09%

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March 2013 Fire Calls

	Date	Address	Situation Found
36	March 2	1107 Lasalle Street, Wayzata	Medical Assist
37	March 3	150 Wayzata Boulevard East, Wayzata	Cooking Fire
38	March 5	75 Ferndale Green, Orono	Medical Assist
39	March 11	163 Wayzata Boulevard West, Wayzata	Medical Assist
40	March 13	163 Wayzata Boulevard West, Wayzata	Unintentional
41	March 13	960 Zanzibar Lane, Plymouth	Dispatched & Canceled
42	March 14	1020 Medicine Lake Drive West, Plymouth	Dispatched & Canceled
43	March 15	118 Chevy Chase Drive, Orono	Good Intent
44	March 15	601 Bushaway Road South, Wayzata	System Malfunction
45	March 15	250 Peavey Lane, Wayzata	Unintentional
46	March 15	5135 Cottonwood Lane, Plymouth	Building Fire
47	March 17	163 Wayzata Blvd. West, Wayzata	Medical Assist
48	March 22	1209 French Creek Drive, Orono	Good Intent
49	March 27	402 Lake Street East, Wayzata	Assist Police
50	March 28	200 Wayzata Boulevard West, Orono	Dispatched & Canceled
51	March 28	6935 Game Farm Road, Minitrista	Building Fire
52	March 30	423 Waycliffe Road North, Wayzata	Arcing/Shorted Electrical
53	March 30	646 Ferndale Road West, Wayzata	Unintentional
54	March 30	739 Lake Street East, Wayzata	Medical Assist
55	March 31	101 Ferndale Road South, Wayzata	Unintentional

Total Calls for May 2013 20 7.17%

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April 2013 Fire Calls

	Date	Address	Situation Found
56	April 1	215 Barry Avenue South, Wayzata	Medical Assist
57	April 4	520 Indian Mound Street, Wayzata	Unintentional
58	April 4	637 Harmony Circle, Wayzata	Medical Assist
59	April 7	Highway 12 & CSAH 15 West, Wayzata	Assist Police
60	April 9	600 Hillside Drive, Wayzata	Unintentional
61	April 13	378 Margaret Circle, Wayzata	Smoke Odor, Removal
62	April 14	Highway 12 & Bushaway Road, Wayzata	Assist Police
63	April 17	949 Wayzata Boulevard East, Wayzata	Building Fire
64	April 17	739 Lake Street East, Wayzata	Medical Assist
65	April 19	431 Bushaway Road, Wayzata	Assist Police
66	April 21	163 Wayzata Boulevard East, Wayzata	Medical Assist
67	April 23	Highway 12 & CSAH 6, Orono	Dispatched & Canceled
68	April 24	450 Woodhill Road, Orono	System Malfunction
69	April 25	600 Rice Street East, Wayzata	Medical Assist
70	April 29	1151 Wayzata Boulevard East, Wayzata	System Malfunction
71	April 29	1151 Wayzata Boulevard East, Wayzata	Unintentional
72	April 30	1618 Holdridge Terrace, Wayzata	Carbon Monoxide Alarm
73	April 29	110 Grand Avenue South, Wayzata	System Malfunction
74	April 30	1151 Wayzata Boulevard East, Wayzata	System Malfunction

Total Calls for April 2013 19 6.81%

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May 2013 Fire Calls

	Date	Address	Situation Found
75	May 2	600 Rice Street East, Wayzata	System Malfunction
76	May 2	215 Chicago Avenue North, Wayzata	Medical Assist
77	May 5	700 Widsten Circle, Wayzata	Unintentional
78	May 6	649 Ferndale Road West, Orono	Unintentional
79	May 8	200 Woodhill Road, Wayzata	Good Intent
80	May 10	605 Locust Hills Drive, Wayzata	Unintentional
81	May 10	Bushaway Road & McGinty Road, Wayzata	Good Intent
82	May 12	1450 Eastman Lane, Wayzata	Unintentional
83	May 13	385 Highcroft Lane, Wayzata	System Malfunction
84	May 14	453 Highcroft Road, Wayzata	Unintentional
85	May 17	155 Gleason Lake Road, Wayzata	Unintentional
86	May 18	15300 37th Avenue North, Plymouth	Dispatched & Canceled
87	May 18	156 Brown Road South, Long Lake	Building Fire
88	May 18	540 Indian Mound Street, Wayzata	Medical Assist
89	May 19	1801 West Farm Road, Orono	Dispatched & Canceled
90	May 19	267 Lake Street West, Wayzata	Unintentional
91	May 21	1055 Wayzata Boulevard East, Wayzata	Good Intent
92	May 24	163 Wayzata Boulevard West, Wayzata	Unintentional
93	May 24	150 Central Avenue South, Wayzata	Sprinkler Activation
94	May 25	150 Central Avenue South, Wayzata	Unintentional
95	May 25	175 Westwood Drive, Wayzata	Unintentional
96	May 25	2715 Maplewood Circle West, Woodland	Unintentional
97	May 25	215 Gleason Lake Road, Wayzata	Unintentional
98	May 26	133 Peavey Lane, Wayzata	Power Line Down
99	May 28	330 Waycliffe Road South, Wayzata	Medical Assist
100	May 29	100 Big Island, Orono	Dispatched & Canceled
101	May 31	949 Wayzata Boulevard East, Wayzata	System Malfunction
		Total Calls for May 2013	27 9.68%

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June 2013 Fire Calls

	Date	Address	Situation Found
102	June 2	3608 Leroy Street, Deephaven	Building Fire
103	June 2	Highway 12 & Central Avenue North, Wayzata	Gasoline or Liquid Spill
104	June 3	110 Grand Avenue South, Wayzata	Unintentional
105	June 6	150 Central Avenue South, Wayzata	Unintentional
106	June 7	315 Manitoba Avenue South , Wayzata	Unintentional
107	June 8	401 Ridgeview Drive, Wayzata	Unintentional
108	June 10	1221 Wayzata Boulevard East, Wayzata	Unintentional
109	June 11	1800 Crosby Road, Wayzata	Natural Gas Leak
110	June 12	518 Harrington Road, Wayzata	Unintentional
111	June 12	1221 Wayzata Boulevard East, Wayzata	Assist Police
112	June 13	1450 Wayzata Boulevard East, Wayzata	Dispatched & Canceled
113	June 14	649 Ferndale Road West, Orono	Unintentional
114	June 15	980 Shady Lane, Wayzata	Arcing/Shorted Electrical
115	June 16	205 Northgate Road, Orono	System Malfunction
116	June 16	Lake Mtka. (Robinson's Bay), Deephaven	Water Vehicle Fire
117	June 16	326 Ferndale Road West, Wayzata	Power Line Down
118	June 17	522 Harrington Road, Wayzata	System Malfunction
119	June 17	235 Nathan Lane, Plymouth	Vehicle Fire
120	June 21	16685 32nd Place North, Plymouth	Dispatched & Canceled
121	June 21	2710 Ashbourne Road, Minnetonka	Building Fire
122	June 21	133 Gleahaven Road, Wayzata	Arcing/Shorted Electrical
123	June 21	190 Hunters Glen, Wayzata	Arcing/Shorted Electrical
124	June 21	95 Ferndale Green, Orono	Power Line Down
125	June 21	2768 Gale Road, Woodland	Power Line Down
126	June 21	2900 Gale Road, Woodland	Power Line Down
127	June 21	Ferndale Road & Grove Lane, Wayzata	Power Line Down
128	June 21	240 Manitoba Avenue South, Wayzata	Power Line Down
129	June 21	1000 Superior Boulevard, Wayzata	System Malfunction
130	June 21	520 Indian Mound Street, Wayzata	Power Line Down
131	June 21	16200 Wayzata Boulevard East, Wayzata	Arcing/Shorted Electrical
132	June 21	223 Central Avenue North, Wayzata	Power Line Down

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June 2013 Calls Continued

133	June 21	550 Hillside Drive, Wayzata	Power Line Down
134	June 21	1909 Wayzata Boulevard East, Wayzata	Arcing/Shorted Electrical
135	June 21	17737 Maple Hill Road, Woodland	Arcing/Shorted Electrical
136	June 21	1907 Wayzata Boulevard East, Wayzata	Arcing/Shorted Electrical
137	June 21	Highway 12 & Bushaway Road, Wayzata	Power Line Down
138	June 22	301 Peavey Lane, Wayzata	Power Line Down
139	June 22	Highway 12 & Central Avenue N., Wayzata	Power Line Down
140	June 22	692 Ferndale Road West, Wayzata	Power Line Down
141	June 22	301 Walker Avenue North, Wayzata	Carbon Monoxide Alarm
142	June 22	1000 Superior Boulevard, Wayzata	System Malfunction
143	June 22	209 Central Avenue South, Wayzata	Power Line Down
144	June 22	560 Hillside Drive, Wayzata	Power Line Down
145	June 22	718 Widsten Circle, Wayzata	Carbon Monoxide Alarm
146	June 22	928 Shady Lane, Wayzata	Power Line Down
147	June 22	865 Ferndale Road North, Orono	System Malfunction
148	June 22	815 Wayzata Boulevard East, Wayzata	System Malfunction
149	June 22	1000 Superior Boulevard, Wayzata	System Malfunction
150	June 22	402 Gardner Street, Wayzata	Carbon Monoxide Alarm
151	June 22	949 Wayzata Boulevard East, Wayzata	Smoke Odor, Removal
152	June 22	1316 Lasalle Street, Wayzata	Arcing/Shorted Electrical
153	June 22	120 Circle A Drive, Wayzata	Arcing/Shorted Electrical
154	June 23	3715 Laurel Drive, Deephaven	Building Fire
155	June 23	402 Gardner Street, Wayzata	Carbon Monoxide Alarm
156	June 24	402 Gardner Street, Wayzata	Carbon Monoxide Alarm
157	June 24	161 Ridgeview Drive, Wayzata	Arcing/Shorted Electrical
158	June 25	600 Hullside Drive, Wayzata	Building Fire
159	June 28	537 Harrington Road, Wayzata	Unintentional
160	June 28	138 Circle A Drive, Wayzata	Arcing/Shorted Electrical
161	June 28	102 Chevy Chase Drive, Orono	Arcing/Shorted Electrical
162	June 30	205 Barry Avenue South, Wayzata	Unintentional

Total Calls for June 2013 61 21.86%

WAYZATA FIRE DEPARTMENT
600 RICE STREET
WAYZATA, MN 55391
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fire@wayzata.org

2013 Annual Report

July 2013 Fire Calls

	Date	Address	Situation Found
163	July 1	200 Block Central Avenue North, Wayzata	Gas Spill
164	July 2	1065 Ferndale Road West, Orono	Gas Leak
165	July 5	11735 48th Place North, Plymouth	Building Fire
166	July 5	5950 Ridge Road, Shorewood	Building Fire
167	July 7	Wayzata Bay, Wayzata	Medical Assist
168	July 9	Ferndale Road & Sixth Avenue North, Orono	Arcing/Shorted Electrical
169	July 9	250 Central Avenue North, Wayzata	Service Call
170	July 9	600 Rice Street East, Wayzata	Good Intent
171	July 11	5400 Teakwook Lane, Plymouth	Building Fire
172	July 11	734 Widsten Circle, Wayzata	Unintentional
173	July 12	15700 Rockford Road, Plymouth	Building Fire
174	July 13	200 Wayzata Boulevard West, Orono	System Malfunction
175	July 13	340 Peavey Road, Wayzata	Arcing/Shorted Electrical
176	July 13	Highway 12 & CSAH 15 West, Wayzata	Good Intent
177	July 14	470 Waycliffe Road North, Wayzata	System Malfunction
178	July 14	392 Ferndale Road South, Wayzata	Unintentional
179	July 15	648 Indian Mound Street, Wayzata	Carbon Monoxide Alarm
180	July 16	60 Myrtlewood Road, Orono	Unintentional
181	July 18	600 Highway 169, St. Louis Park	Building Fire
182	July 19	503 Harrington Road, Wayzata	Unintentional
183	July 26	200 Woodhill Road, Orono	Unattended Burn
184	July 29	Highway 12 & Bushaway Road, Wayzata	Extrication from Vehicle

Total Calls for July 2013 22 7.89%

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2013 Annual Report

August 2013 Fire Calls

	Date	Address	Situation Found
185	August 6	250 Peavey Lane, Wayzata	Unintentional
186	August 6	18055 Fairhomes Lane, Deephaven	Dispatched & Canceled
187	August 6	600 Rice Street East, Wayzata	Weather Stand By
188	August 6	515 Ferndale Road North, Orono	Arcing/Shorted Electrical
189	August 7	1221 Wayzata Boulevard East, Wayzata	Medical Assist
190	August 9	497 Highcroft Road, Wayzata	Unintentional
191	August 10	600 Hillside Drive, Wayzata	Dispatched & Canceled
192	August 10	17225 11th Avenue North, Plymouth	Medical Assist
193	August 11	1221 Wayzata Boulevard East, Wayzata	Unintentional
194	August 14	507 Rice Street East, Wayzata	Gas Leak
195	August 14	900 Shady Lane, Wayzata	Power Line Down
196	August 15	18323 Minnetonka Boulevard, Deephaven	Dispatched & Canceled
197	August 15	230 Central Avenue North, Wayzata	Dispatched & Canceled
198	August 16	McGinty Road & Bushaway Road S. Wayzata	Medical Assist
199	August 18	557 Harrington Road, Wayzata	System Malfunction
200	August 22	750 Lake Street East, Wayzata	Smoke Odor
201	August 25	730 Lake Street East, Wayzata	System Malfunction
202	August 26	1221 Wayzata Boulevard East, Wayzata	System Malfunction
203	August 27	16500 Holdridge Road West, Wayzata	Hazardous Condition
204	August 27	1165 Ferndale Road West, Orono	Unintentional
205	August 29	509 Ferndale Road North, Orono	Unintentional
206	August 29	271 Bushaway Road South, Wayzata	Arcing/Shorted Electrical
207	August 30	420 Peavey Lane, Wayzata	Unintentional

Total Calls for August 2013 23 8.24%

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2013 Annual Report

September 2013 Fire Calls

	Date	Address	Situation Found
208	September 1	200 Wayzata Boulevard West, Orono	System Malfunction
209	September 5	250 Central Avenue North, Wayzata	Gas Spill
210	September 5	1165 Ferndale Road West, Wayzata	Unintentional
211	September 10	215 Gleason Lake Road, Wayzata	Unintentional
212	September 11	722 Widsten Circle, Wayzata	Gas Leak
213	September 11	1220 Wayzata Blvd. East, Wayzata	Power Line Down
214	September 12	230 Central Avenue North, Wayzata	Smoke Odor
215	September 13	205 Ferndale Road South, Wayzata	Good Intent.
216	September 17	20100 Lakeview Avenue, Deephaven	Dispatched & Canceled
217	September 19	700 Lake Street East, Wayzata	Unintentional
218	September 22	453 Highcroft Road, Wayzata	Unintentional
219	September 22	800 Lake Street East, Wayzata	Arcing/Shorted Electrical
220	September 22	110 Grand Avenue, Wayzata	Unintentional
221	September 24	2850 Gale Road, Woodland	Cooking Fire
222	September 25	328 Barry Avenue South, Wayzata	Unintentional
223	September 29	1165 Ferndale Road West, Orono	Unintentional
224	September 29	Carson's Bay, Deephaven	Dispatched & Canceled
225	September 30	101 Promenade Avenue, Wayzata	Unintentional

Total Calls for September 2013 18 6.45%

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2013 Annual Report

October 2013 Fire Calls

	Date	Address	Situation Found
226	October 6	215 Gleason Lake Road, Wayzata	Dispatched & Canceled
227	October 8	Wayzata Blvd. & CSAH 101 South, Wayzata	Assist Police
228	October 12	3240 Ranier Lane, Plymouth	Building Fire
229	October 12	630 Wayzata Boulevard East, Wayzata	Medical Assist
230	October 13	1500 Holdridge Circle, Wayzata	Cooking Fire
231	October 13	875 Wayzata Boulevard West, Orono	Smoke Odor
232	October 14	100 Ferndale Road South, Wayzata	System Malfunction
233	October 16	3900 Plymouth Boulevard, Plymouth	Dispatched & Canceled
234	October 17	1832 Wayzata Boulevard West, Long Lake	Arcing/Shorted Electrical
235	October 17	113 Highland Lane, Wayzata	Unintentional
236	October 25	10710 51st Avenue North, Plymouth	Dispatched & Canceled
237	October 26	19365 Waterford Place, Shorewood	Building Fire
238	October 26	510 Waycliffe Road North, Wayzata	System Malfunction
239	October 26	1685 Fox Street, Orono	Dispatched & Canceled

Total Calls for October 2013 14 5.02%

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2013 Annual Report

November 2013 Fire Calls

	Date	Address	Situation Found
240	November 2	771 Lake Street East, Wayzata	Unintentional
241	November 4	681 Lake Street East, Wayzata	Unintentional
242	November 4	1400 Block of CSAH 15, Orono	Dispatched & Canceled
243	November 8	163 Wayzata Boulevard West, Wayzata	Malicious False Call
244	November 11	149 Barry Avenue North, Wayzata	Unintentional
245	November 16	20100 Lakeview Avenue, Deephaven	Building Fire
246	November 17	344 Ferndale Road North, Wayzata	Dispatched & Canceled
247	November 18	735 Ferndale Road North, Orono	System Malfunction
248	November 20	3120 Robinson Bay Road, Deephaven	Unintentional
249	November 21	Highway 12 at CSAH 15, Wayzata	Assist Police
250	November 23	200 Block of Wayzata Boulevard, Wayzata	Gas Leak
251	November 26	12411 Wayzata Boulevard, Minnetonka	Building Fire
252	November 27	150 Central Avenue South, Wayzata	Assist Police
253	November 27	101 Promenade Avenue, Wayzata	Unintentional
254	November 28	429 Rice Street East, Wayzata	Medical Assist

Total Calls for November 2013 15 5.38%

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2013 Annual Report

December 2013 Fire Calls

	Date	Address	Situation Found
255	December 1	420 Peavey Lane, Wayzata	Dispatched & Canceled
256	December 3	908 Shady Lane, Wayzata	Arcing/Shorted Electrical
257	December 3	453 Highcroft Road, Wayzata	Unintentional
258	December 4	240 Central Avenue, Wayzata	Rescue Person from Elevator
259	December 5	163 Wayzata Blvd. West, Wayzata	Medical Assist
260	December 5	339 Barry Avenue South, Wayzata	System Malfunction
261	December 5	500 Block Ferndale Road West, Wayzata	Arcing/Shorted Electrical
262	December 6	4515 Wellington Lane, Plymouth	Dispatched & Canceled
263	December 9	501 Holly Circle, Wayzata	Co Alarm
264	December 11	200 Wayzata Boulevard West, Orono	Unintentional
265	December 12	520 Indian Mound Street, Wayzata	Medical Assist
266	December 12	949 Wayzata Boulevard East, Wayzata	Unintentional
267	December 12	2871 Gale Road, Woodland	System Malfunction
268	December 14	3854 Orchid Lane, Plymouth	Building Fire
269	December 13	614 Wayzata Boulevard East, Wayzata	Medical Assist
270	December 22	1065 Tamarack Drive, Orono	Vehicle Fire
271	December 24	344 Ferndale Road North, Wayzata	Unintentional
272	December 24	2745 Maplewood Circle West	Chimney Fire
273	December 26	425 Ferndale Woods Road, Wayzata	System Malfunction
274	December 26	200 Lake Street East, Wayzata	Sprinkler Activation
275	December 30	2060 Sixth Avenue North	Arcing/Shorted Electrical
276	December 30	739 Lake Street East, Wayzata	Medical Assist
277	December 31	328 Barry Avenue South, Wayzata	Unintentional
278	December 31	390 Ferndale Road West, Wayzata	Unintentional
279	December 31	12125 24th Avenue North, Plymouth	Building Fire

Total Calls for December 2013 25 8.96%

WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
April 15, 2014

4:30 PM CLOSED SPECIAL MEETING

Mayor Willcox called the meeting to order at 4:30 p.m. in the Conference Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson.

Mr. Tanner made a motion, seconded by Mr. Amdal to recess to a closed special meeting of the Wayzata City Council to conduct a performance evaluation of the Wayzata City Manager Heidi Nelson pursuant to Minn. Stat. § 13D.05, Subd. 3. The motion carried 5/0.

Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn the closed meeting at 5:38 p.m.

5:30 PM DISCUSS POLICY FOR COUNCIL LIAISON TO BOARDS AND COMMISSIONS

Mayor Willcox called the meeting to order at 5:45 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, and City Planner Gadow.

Ms. Nelson asked the Council to provide direction on defining the role of Council liaisons to the various boards and commissions. She stated that some boards, such as the Communications Board had a formal Council representative slot included in the establishing resolution, while others like the Parks and Trails Board did not formally designate a Council liaison.

The Council asked Staff to bring back a policy which defines the role of the Council liaison as well as consider the appointment of a liaison to the Parks and Trails Board.

The workshop meeting was adjourned at 6:00 p.m.

6:00 PM DISCUSS MAYOR AND COUNCIL SALARY ADJUSTMENT

Mayor Willcox called the meeting to order at 6:00 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, and Finance Manager Ovshak.

Ms. Nelson reviewed a Mayor and Council wage comparison with metro cities with a population of 5,000 to 10,000 and which also have similar tax capacities. A draft resolution was reviewed which provides an increase in the Mayor's salary from $4,500 to $6,000 per year and an increase in the Council Members salaries from $3,000 to $4,500 per year commencing on January 1, 2015. The Council directed staff to bring this resolution back to the Council at a future meeting.

The workshop meeting was adjourned at 6:30 p.m.

6:30 PM DISCUSS BREWERY/TAPROOM CONCEPT AT THE BOATWORKS BUILDING

Mayor Willcox called the meeting to order at 6:30 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, City Engineer Kelly, and Public Works Director Dudinsky. Also present: Bill Cavanaugh and Robert Klick of Wayzata Brew Werks, LLC.

Mr. Gadow explained that in the past several years, the Minnesota legislature has enacted amendments to the liquor licensing statutes to allow for increased demand in craft beer production in local brewpubs and brewery taprooms. Following these state legislative changes, a number of communities in the metropolitan area have updated their local alcohol ordinances to permit microbreweries and taprooms, including Excelsior, Minnetonka, Hopkins, and St. Louis Park. The formal definitions of a microbrewery and taproom vary between communities, but typically limit breweries to the production of not more than 3,500 barrels of beer per year (31 gallons in a barrel). In addition, many microbreweries also incorporate the sale of portable "growlers" (64-ounce containers that meet specific packaging requirements) to consumers from the brewery facility.

Mr. Gadow stated that staff was recently contacted by Bill Cavanagh and Robert Klick of Wayzata Brew Werks, LLC, who are interested in opening up a microbrewery operation in the Boatworks building this year. In order for a microbrewery/taproom to be considered in this location, a number of items would need to be considered, including: 1) A amendment to the City's liquor ordinances to permit microbreweries and taprooms within the City; and 2) a amendment to the existing PUD for the Boatworks building to allow a new microbrewery/taproom use that is not contemplated under the existing PUD. The amendment to the PUD would necessitate the review of such items as parking and noise.

Mr. Cavanaugh and Mr. Klick presented their microbrewery/taproom concept to the City Council, and reviewed their frequently asked questions document. The City Council asked Mr. Cavanaugh and Mr. Klick questions about the proposed brewing operations and about parking impacts of the proposed use on the site.

The Council direct staff to continue researching the microbrewery/taproom ordinance.

The workshop meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
April 15, 2014

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, City Engineer Kelly, Public Works Director Dudinsky, and City Attorney Schelzel.

Mr. Willcox announced that prior to tonight's meeting, the Council met in Closed Session to conduct a performance evaluation of City Manager Nelson. He reported that City Manager Nelson received a glowing report, exceeding expectations in every category.

AGENDA ITEM 2. Approve Agenda.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. State Senator Dave Osmek to Provide Legislative Update

State Senator Dave Osmek updated the Council on legislative highlights and advised of awards and appointments he had received. Senator Osmek commented on the City's bonding request of $5.2 million and stated he will work with the City to identify regional benefit/significance of that request.

Senator Osmek answered questions of the Council relating to Excelsior bonding bill projects and importance of identifying a regional significance/asset. With regard to MSA funding and the City's joint task force with Long Lake, Senator Osmek stated he is unsure whether you can combine populations to meet MSA's population threshold of 5,000. He encouraged joint ventures between cities and stated he will research the feasibility of legislation to combine populations to meet MSA's threshold and report back.

The Council thanked Senator Osmek for his service and work on the City's behalf. Senator Osmek encouraged the Council and residents to contact him if he can be of assistance.

b. Recognition of Matt Majka, Former Chair of the Communications Board

Mr. Willcox stated this item will be rescheduled when Matt Majka can be in attendance.

c. Recognition of Lieutenant Michael Murphy, Recipient of the MN Chiefs of Police Association's Distinguished Service Award

Police Chief Risvold introduced Lieutenant Michael Murphy and described the presentation of the Minnesota Chiefs of Police Association's Distinguished Service Award in recognition of his detective work of jewelry store burglaries.

Mr. Willcox noted that Lieutenant Murphy has a distinguished record of service and had received a similar award four to five years ago. The Council congratulated Lieutenant Murphy on this recognition. The Council and audience responded with a round of applause.

d. Introduction of New City Employees

Chief Risvold introduced newly hired Police Department Administrative Records Specialist Nichole (Nikki) Fernandez. Ms. Nelson introduced newly hired Communication Specialist Kristin Classey. The Council welcomed Ms. Fernandez and Ms. Classey.

e. Roundabout Design and Huntington Avenue Neighborhood Entrance/Exit

Gordy Straka, 130 Huntington Avenue, read prepared statements from Audrie Eckman of 209 Central Avenue South and Dale and Gloria Purnick of 257 Central Avenue South expressing concern with the roundabout entrance/exit to their neighborhood and resulting congestion. Mr. Straka then expressed his concern with the roundabout design that attempted, unsuccessfully, to eliminate cut through traffic into their neighborhood by restricting exit/entrance points. He described traffic circulation, suggested additional police enforcement, and asked the Council to rectify this situation. Mr. Straka suggested the installation of sidewalks on the west side of Circle A Drive to improve safety.

The Council commended Mr. Straka for his fact-based assessment of this situation and acknowledged that if a change is made, it should be sooner rather than later. It was noted the Council's decision on the roundabout design was based on resident input. The Council indicated a willingness to look again at traffic flow, safety of the Circle Drive and Circle A Drive alignment, and effectiveness of the roundabout design.

Patrick Murphy, 173 Huntington Avenue S., stated why he does not like the roundabout, finding it to be a nuisance and requiring him to drive through the neighborhood. He also supported making a change before construction is completed.

AGENDA ITEM 4. Consent Agenda.

Mr. Amdal made a motion, seconded by Mr. Tanner, to approve the consent agenda:

a. Approval of Workshop Minutes of April 1, 2014, and Minutes of April 1, 2014
b. Approval of Check Register
c. Approval of Municipal Licenses
d. Municipal Licenses which received Administrative Approval (informational only)
e. Police Activity Report
f. Building Activity Report

The motion carried 4/0/1 (Mullin).

AGENDA ITEM 5. New Business.

a. Review Concepts for East Lake Street / Eastman Lane Corridor Landscaping

Michael Schroeder, LHB, presented highlights of a compilation landscape concept for the East Lake Street/Eastman Lane corridor that had been distilled from five concepts. He explained a budget had not yet been established and a sequencing plan could be created to keep pace with funding. Mr. Schroeder displayed slides of corridor sections and described elements proposed for each.

The Council asked about the area of prairie landscaping. Mr. Schroeder stated they intend to work on that area with the Wayzata Yacht Club to honor the PUD arrangements. He explained how the concept addresses the Council's direction to assure the corridor "looks more like Wayzata" and respects its understated character.

The Council acknowledged constituent's request for additional communication, especially when their yards would be impacted, and asked Mr. Schroeder to create connection with the two-acre Great Lawn Park and assure it has purpose. Concern was expressed relating to the attempt to blend the mini woods and sculpture and diminished form and function of the roundabout. The option was raised to relocate the sculpture to the west terminus of Eastman Lane and Shady Lane and to include a flagpole/nautical element within this corridor. Mr. Kelly indicated the new concepts would be presented to the Park and Trail Board and Heritage Preservation Board to gain their perspective and comment.

Mr. Kelly reported that Hennepin County continues to work with the railroad to finalize the agreement. He estimated this project would be bid in June with construction starting in July and utility work and basic restoration completed in 2014. The finalized streetscape/sidewalks likely would occur in 2015. Mr. Kelly stated staff will further refine concepts, as directed by the Council, for future presentation.

The Council thanked Mr. Schroeder for his work.

b. Review SEH Telecom Compound Proposal

Mr. Dudinsky reviewed that at the November 19, 2013, Telecommunication Workshop, staff had provided a recap of events from 2008 to present related to the telecommunication compound and telecommunication equipment on the water tower. At the conclusion of that Workshop, the Council directed staff to revisit former plans for making improvements at the existing compound site to reduce impacts to the neighborhood. Mr. Dudinsky stated he reviewed the 2008 plans and bid that included a telecom site on the west side of the building; however, the cost came in way over budget ($300,000). That project was re-bid and the west end of the public works site was graded so it could accommodate a new compound in the future.

It was noted that SEH had submitted a proposal to perform a feasibility study for telecommunications site improvements to the existing water tower site to analyze options that will improve the aesthetics of existing ground equipment and several options to relocate the existing telecom compound to the east. The estimated cost to perform the Telecommunications Compound Site Improvements Study is $9,535. Mr. Dudinsky indicated that all options with associated cost estimates and aesthetics would be presented to the Council.

Mrs. Anderson stated one suggested option is to relocate access to the existing site; however, a key element is neighborhood concern with the high amount of vendor traffic all times of the day and night. Mr. Dudinsky stated tenant upgrades provide additional traffic and it is his understanding the only time vendors are on site after hours is to address equipment failure.

Mr. Dudinsky stated he is not sure how far underground the equipment could be buried, as it would have to meet OSHA requirements and address groundwater issues.

Susan Hughes, 415 Gardner Street East, stated this compound has grown and is located very near their homes. In addition, vendor traffic is on site weekly and she does not think the proposed access relocation will work for the vendors. Ms. Hughes stated this is an historic park and the neighborhood finds the option to bury the compound equipment at the current location to be unacceptable. The neighborhood finds the telecom equipment to be a blight and want it moved out of the park, as it does not enhance the park or the City. In addition, it is not a secure site and should not be allowed to expand.

Mary Bader, 117 Peavey Lane, thanked the Council for continuing to address this issue, noting it has been under discussion for at least six years. She reviewed the number of meetings held and SEH studies conducted to improve the site. Ms. Bader agreed with Ms. Hughes that it does not improve anything to bury the compound or add landscaping. She stated she was surprised to learn that the cost of improving the existing site would be almost as much as creating an entirely new telecom site at public works. Ms. Bader noted that the $300,000 per year received from telecom companies is used to subsidize streets and water at the expense of this impacted neighborhood. Rather, she supported relocating the telecom site as an issue of fairness and as a moral issue. Ms. Bader stated this neighborhood has been impacted long enough and urged the Council to direct SEH to not focus on improvements to the existing site but to look at the other options to create a new site at public works.

Mr. Mullin noted the purpose for the cellular telephone equipment is to provide high quality communication and data services to the citizens of Wayzata so a location that degraded that service would be a disservice. In addition, there is a water treatment plant at the same location as the water tower. Mr. Mullin stated he does not support spending additional funds on consultants for additional studies and stated he has enough facts to support making substantial improvements at the existing site.

Mr. Dudinsky explained that all tenants have different coverage needs so there may be different ramifications based on the location of the site. It has been indicated that moving from the center of Wayzata to the far west end of Wayzata, would create degradation of signals to the east end and for some providers, in the downtown area. Vendors have also indicated that if relocated to the west end, supplemental towers would be needed to enhance service on the east end of Wayzata. From a legal perspective, the City Attorney has expressed concern that to avoid a legal issue, the City needs to assure that moving the equipment must keep them whole.

Mr. Tanner asked about the feasibility of the option to underground the telecom equipment and potential impact on existing buried infrastructure. Mr. Dudinsky agreed with the need to assure that water treatment plant operations are not impacted. He stated the study will identify all elements, including underground infrastructure, and provide comprehensive financial estimates. It was noted the study would address improvements to the current site as well as relocating the compound.

Mrs. Anderson stated there are many issues to this challenging problem and her concern is that the site can be changing, even if improved based on new technologies. She finds the entire community is impacted as all use the park and the interaction of commercial business and maintenance with the neighborhood is the issue. Mrs. Anderson felt it is a vendor issue if their service is degraded as the vendor can make improvements to their equipment. She stated her opinion that the City has made more than enough money on telecom contracts when compared to the small cost to relocate the telecom equipment.

Mr. Willcox thanked the neighborhood for continuing to provide input on their perspective. He stated this is not an easy decision due to consideration of the important lease revenue that may be at risk depending on the decision made. Mr. Willcox noted the City has been gathering information from the vendor, costs to relocate, sense of tenant's response, and tenant's costs; however, the City does not have information on the alternative of retaining the current site and costs of improvements to make it palatable. He felt this study was a reasonable way to put that last piece of the puzzle in place so the Council can make the best decision.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the SEH proposal relating to the telecom compound.

Mr. Mullin stated he supports investing now and into the future to improve the existing site and mitigate impact inclusive of changing the policy on how the site is used by vendors. He stated he has enough facts to make that decision and does not support spending additional tax dollars for an additional consultant study.

The motion carried 5/1 (Mullin).

c. Consider Resolution No. 10-2014 Cru Outdoor Dining Development Agreement

Mr. Gadow reviewed that at the April 1, 2014, meeting, staff had informed the Council of the change in ownership of Sunsets Restaurant and name change to Cru. Staff had also presented the new owner's desired modifications to the 2013 approval. Mr. Gadow summarized the requested modifications and stated staff has updated the Development Agreement to address the new owner's desired modifications and removed conditions that no longer apply. The revised agreement language also reflects the Council's direction to maintain the existing trees in the planter boxes, modify the proposed bench seating, maintain the bicycle rack, and to replace concrete in the area of the outdoor sidewalk café in the City's right-of-way. He displayed a site plan depicting the indented location of benches to create visual interest.

The Council considered whether to include the parking clause to address change in use over time. Mr. Gadow explained that the 2013 approvals included an 18-seat enclosed bar on the patio, which triggered the additional parking requirement for 14 spaces. Because the new owner is not building that 18-seat bar, the parking requirement is not triggered and should not be part of the Development Agreement.

Mr. Mullin stated support to include a parking clause that will run with the land to address future potential and possible change in use over time. He stated the City is conceding use of public right-of-way and if parking is taken away from the back lot, it triggers transfer of land to the property owner. Mr. Mullin explained he is not suggesting a financial commitment but supports a clause that the property owner will work cooperatively to address parking deficit based on future uses not contemplated at this time, especially in consideration of the Lake Effect.

Mr. Schelzel advised that the Development Agreement calls out the fact the applicant has to continue a license from the City to use of the right-of-way. That could be revoked at any time so the City is not precluded from doing anything in the future with the right-of-way if the Lake Effect plan requires use in another way. With respect to the parking shortage, the City has the general right to assess benefited properties for any future parking solution. That power will not go away depending on what is in this Development Agreement. Mr. Schelzel stated there could be a negotiation with this developer recognizing the City is granting some rights that could be confirmed in the Development Agreement. In addition, nothing in the existing Development Agreement is in effect with regard to the ability of the property owner to object to an assessment.

Mr. Mullin stated the existing Development Agreement contains a definition of parking and that if any parking is taken away, the lakeside of the property goes back to the property owner. This clause was part of the original land deal to protect the City, which gave them land, and protect the landowner. He would like to clearly and specifically state that this use and future uses will impact how that was calculated and constructed and for the land owner to acknowledge the City will likely come back to them. Mr. Mullin stated the clause he is suggesting is not intended to constrain the land owner/lessee, but to state the City's policy perspective that parking is an issue.

Mr. Schelzel stated he has no concern with that type of clause; however, it is an acknowledgement and not an obligation on their part. He indicated it is not necessary for the City to exercise any of its rights but would remove the argument they had no idea. Mr. Schelzel advised the City could add language to the resolution to make this point, which would be part of the public record and reflect the voice of the Council.

Neil Weber, Neil Weber Architects, Long Lake, representing the applicant, stated he thought the process was to come to the Council with the request to use part of the right-of-way as used by Gianni's and other establishments. He noted that all Lake Street properties impact parking so he does not know why this building would be called out in a different manner.

Mr. Mullin agreed that all landowners will have to work together to address parking; however, the difference in this case is that the existing CUP and Development Agreement includes a quid pro quo clause related to status of parking on the property. He stated he is attempting to protect the City's future rights and clearly state the City's intent. Mr. Gadow clarified that the underlying CUP remains enforce but the ability for the City to assess for parking (per the 1988) has expired.

The Council considered whether to amend the resolution to add a Whereas paragraph to address the parking concern. Mr. Schelzel stated the legal force will revolve around the language of the resolution or Development Agreement, noting it would be an acknowledgement of the City putting the applicant on notice there may be future parking needs. Should the Council desire more of an obligation, it would have to be included in the Development Agreement.

Mr. Schelzel described the two-step process to consider the original CUP for the sidewalk café and annual consideration of the license (for right-of-way use). Mr. Gadow stated the license application form could include a statement to address Mr. Mullin's suggestion. In an effort to remain consistent, the Council indicated support to add similar language when considering annual sidewalk café licenses for similar establishments.

Mr. Mullin made a motion, seconded by Mr. Amdal, to Adopt Resolution No. 10-2014 Approving Amendment to Development Agreement and Conditional Use Permit and Modified Approval Conditions for 700 Lake Street East, as revised to add: "<u>WHEREAS, the City wishes to make clear that in the future, the property owner may be required to participate in resolving potential parking shortages</u>;". The motion carried 5/0.

d. Consider Resolution No. 11-2014 Study of Lake Minnetonka Scenic Byway Concept

Mr. Gadow reviewed the City's past consideration of a Lake Minnetonka Scenic Byway designation for Bushaway Road, Lake Street, Shoreline Drive, and Eastman Lane within the

City's borders and outcome of the February 24, 2014, meeting to further discuss that concept. He presented the draft resolution that would be considered by all involved cities to authorize additional study of this concept to pursue a State-level Scenic Byway designation.

Mr. Willcox noted this initiative came out of the Lake Effect and as Senator Osmek mentioned earlier, you need to be part of a broader regional effort. He stated this resolution will assure a regional effort is fostered and to highlight amenities within each community around Lake Minnetonka. Mr. Willcox announced a meeting of Lake Minnetonka Mayors on April 25, 2014, and encouraged the Council to consider adoption of the draft resolution. The Council agreed with Mr. Amdal that the Bushaway Road project also raised awareness of creating a scenic byway.

Mrs. Anderson made a motion, seconded by Mr. Mullin, to Adopt Resolution No. 11-2014 Authorizing a Feasibility Study for a Lake Minnetonka Scenic Byway Concept. The motion carried 5/0.

e. Discuss Benton Avenue / Wayzata Boulevard Interim Traffic Control

Mr. Kelly noted, as part of the Anchor Bank/Walgreen's site construction, Elm Lane has been removed so the residential neighborhood immediately west of Highway 101 and north of Wayzata Boulevard has only one access to the roadway system (Benton Avenue/Wayzata Boulevard intersection). He stated the most likely improvement would be to place a detector on Benton Avenue that would place a delayed call to the traffic signal controller at the Wayzata/Superior intersection. Mr. Kelly described the equipment involved and that if the vehicle was still present after the delay period, the traffic signal would cycle to a phase to clear the queue on eastbound Wayzata Boulevard while preventing westbound-to-westbound Wayzata Boulevard shallow angle right turns. This would create adequate gaps to allow vehicles to make a left turn from Benton Avenue onto eastbound Wayzata Boulevard. This option was presented to Hennepin County who found it to be reasonable. Staff will provide final programming of the two traffic signals to Hennepin County.

Mr. Kelly stated Hennepin County recommended that the signal cabinet at the Wayzata/Superior Boulevards intersection be replaced, as it has not been properly functioning. He recommended a loop detector on Benton Avenue and replacement of the controller and signal cabinet, noting the cost estimate is $40,000.

The Council asked whether the neighborhood concern relating to the location of the current cabinet and impact on lines was being addressed. Mr. Kelly stated it was not because the cost to relocate the wiring and cabinet, on an interim basis, would be very costly. The optimal cabinet location has not yet been determined so the recommendation is to take advantage of existing wiring. Mr. Kelly stated the existing cabinet sits on a pedestal to prevent water intrusion and it will be considered whether that pedestal height can be lowered. He stated staff will also look into low-profile cabinet designs. Mr. Kelly described the difference between a loop detector (which is more reliable) and a video detector.

The Council asked about a right turn on red movement. Mr. Kelly stated this was discussed with Hennepin County as it would back up traffic at the intersection and greatly impact the functionality of the Central Avenue intersection. The intent is to create a pause to allow a left turn out of Benton Avenue; however, Hennepin County was not receptive to a no right turn on red scenario. Mr. Kelly explained that may be a possibility as part of a modified intersection at Central Avenue to create additional storage, which is possible because the Walgreens plat provided additional right-of-way along its eastern property line.

The Council considered asking the developer to contribute towards the interim costs as the traffic situation is a result of the development closing off one access point. Mr. Kelly stated that is an option as the Wayzata Bay Center has contributed towards resolving impacts that project has created. He stated staff can consider mechanisms to require contribution from the Walgreens/Anchor Bank and Wayzata Bay Center, as these improvements are necessary to create the new intersection.

Mr. Dudinsky explained the timing of the traffic signals. Mr. Kelly stated the timing will be addressed with Hennepin County to assure a safe intersection is created from all directions including pedestrians. The Council supported pursuing a no right on red scenario.

Informational; no action required.

f. Consider Compensation and Classification Study

Ms. Nelson presented a proposal to perform a Compensation and Classification Study for non-union, regular City Hall positions to establish a market-based compensation system for these positions. She recommended moving forward with the Springsted proposal with funding from the Administration consulting budget. Ms. Nelson stated it is recommended, if approved, that the Compensation Plan be implemented on an incremental basis as planned for in the budget process.

Ms. Nelson also recommended staff be provided with latitude in advance of completion of this study to address the below-market condition of the Building Inspector position.

With regard to statutory requirements relating to pay equity, Ms. Nelson advised the City complies with that requirement. She answered questions of the Council relating to the higher level of training for the Building Inspector when compared to an entry-level positions.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the proposal of Springsted to conduct a Compensation and Classification Study and to give staff latitude to address the below-market condition of the Building Inspector position. The motion carried 5/0.

<u>AGENDA ITEM 6. City Manager's Report and Discussion Items.</u>

Ms. Nelson reported that Mr. Majka was detained, offered his apology, and indicated that presentation will be scheduled for a future meeting.

Mr. Dudinsky described the impact of Emerald Ash Borer and invited residents to attend the April 26, 2014, informational meeting.

Ms. Nelson advised of agenda items for next week's HRA meeting and upcoming Council meetings. She announced the Dig-It volunteer event.

Mrs. Anderson announced the volunteer opportunity on June 7, 2014, for cleanup at the Foreman's House and ability to sign up on line.

a. Lake Effect Next Steps

Mr. Gadow presented Lake Effect discussion points and Council direction provided at the April 1, 2014, Workshop. He advised of items in play, upcoming meetings, information on committee member job description, and topics for future meetings.

Ms. Nelson requested Council direction on whether to proceed with an interim dock. Due to the late hour, the Council deferred this issue to a future Workshop.

Mr. Kelly provided updates on road projects and indicated the roundabout discussion will need to occur eminently. He reported that a separate contractor is making modifications to the Met Council lift station adjacent to the marina, which will impact parking. Mr. Kelly stated a clean up operation will be starting relating to grading that occurred on the east lot of the Yacht Club. It was indicated that the Yacht Club was not responsible for the grading.

<u>AGENDA ITEM 7. Public Forum Continued (if necessary).</u>

There were no comments.

<u>AGENDA ITEM 8. Adjournment.</u>

Mr. Tanner made a motion, seconded by Mrs. Anderson, to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 9:56 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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		Check Amt	Invoice	Comment
10100 Anchor Bank				
Paid Chk# 094891 4/15/2014	**A-1 OUTDOOR POWER, INC.**			
E 101-45200-240	Small Tools and Minor Equip	$1,112.75	332905	PARKS - BLOWER & TRIMMERS
	Total A-1 OUTDOOR POWER, INC.	$1,112.75		
Paid Chk# 094892 4/15/2014	**AEM FINANCIAL SOLUTIONS**			
E 101-41500-301	Auditing and Acct g Services	$11,250.00	325795	FINANCIAL SERVICES
	Total AEM FINANCIAL SOLUTIONS	$11,250.00		
Paid Chk# 094893 4/15/2014	**ALLEGRA PRINT & IMAGING**			
E 101-42100-350	Printing & Publishing	$157.42	107300	PD SUPPLIES
	Total ALLEGRA PRINT & IMAGING	$157.42		
Paid Chk# 094894 4/15/2014	**ANCHOR BANK-CARDMEMBER SERV.**			
E 101-41910-433	Dues, Licensing & Seminars	$35.00		PLANNING CONF.
E 101-45200-433	Dues, Licensing & Seminars	$38.62		PARKS CONF.MEALS
E 409-40000-540	Equipment	$487.89		GENERATOR PARTS
E 640-48000-499	Miscellaneous	$11.11		BAR EMPLOYMENT ADS
E 640-48000-433	Dues, Licensing & Seminars	$45.00		BAR DUES
E 101-42400-433	Dues, Licensing & Seminars	$95.00		BLDG.CONF.
E 101-41500-433	Dues, Licensing & Seminars	($300.00)		CONF.REFUND
E 101-43300-433	Dues, Licensing & Seminars	$945.29		ENG.SOFTWARE
E 101-41500-306	Personnel Expense	$298.42		EMPLOYEE RETIREMENTS
E 101-41500-331	Mileage & Expense Account	$242.63		ADMIN.MTG.MEALS
E 101-41100-331	Mileage & Expense Account	$127.81		COUNCIL MTG.MEALS
E 640-48000-409	Maint services & Improv	$107.19		BAR MAINT.SUPPLIES
	'otal ANCHOR BANK-CARDMEMBER SERV.	$2,133.96		
Paid Chk# 094895 4/15/2014	**BERRY COFFEE COMPANY**			
E 101-41500-499	Miscellaneous	$50.90	1166058	CH SUPPLIES
	Total BERRY COFFEE COMPANY	$50.90		
Paid Chk# 094896 4/15/2014	**BEST & FLANAGAN**			
E 101-41500-304	Legal Fees	$1,162.50	442451	PLANNING COMM.TRAINING & MTGS.
G 101-20310	Escrow	$837.60	442452	YACHT CLUB ESCROW PROJECT
	Total BEST & FLANAGAN	$2,000.10		
Paid Chk# 094897 4/15/2014	**BLUE CROSS AND BLUE SHIELD**			
G 101-21706	Health Insurance	$37,476.00		HEALTH INS.MAY 2014
	Total BLUE CROSS AND BLUE SHIELD	$37,476.00		
Paid Chk# 094898 4/15/2014	**CARQUEST OF WAYZATA**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$4.19	6973-208926	PD REPAIRS
E 620-40000-210	Operating Supplies (GENERAL)	$4.89	6973-212658	GENERATOR PARTS
	Total CARQUEST OF WAYZATA	$9.08		
Paid Chk# 094899 4/15/2014	**CASH - ANCHOR BANK**			
E 630-40000-331	Mileage & Expense Account	$42.96		MV MILEAGE
E 610-40000-322	Postage	$8.47		REPLENISH PETTY CASH
E 101-42100-404	Repairs/Maint - Machin/Equip	$11.00		PD CAR TABS
R 650-00000-37530	Additional Can	$10.00		TRASH STICKERS REFUNDED
R 101-00000-34107	Passport Processing	$45.00		PASSPORT PICTURES REFUNDED
E 101-41500-200	Office Supplies (GENERAL)	$66.64		CH SUPPLIES
	Total CASH - ANCHOR BANK	$184.07		
Paid Chk# 094900 4/15/2014	**CENTERPOINT ENERGY**			
E 101-42200-383	Fuel, oil and natural gas	$639.96		SERVICE
E 640-48000-383	Fuel, oil and natural gas	$2,285.42		SERVICE

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		Check Amt	Invoice	Comment
E 640-47000-383	Fuel, oil and natural gas	$571.36		SERVICE
E 610-40000-383	Fuel, oil and natural gas	$30.16		SERVICE
E 101-41940-383	Fuel, oil and natural gas	$6,259.24		SERVICE
E 101-41940-383	Fuel, oil and natural gas	$190.82		SERVICE
	Total CENTERPOINT ENERGY	$9,976.96		
Paid Chk# 094901	4/15/2014 **CINTAS CORPORATION**			
E 620-40000-241	Safety equip/testings	$21.06	5001086258	SAFETY GLASSES - PW
E 610-40000-241	Safety equip/testings	$21.06	5001086258	SAFETY GLASSES - PW
E 101-45200-241	Safety equip/testings	$21.06	5001086258	SAFETY GLASSES - PW
E 101-43100-241	Safety equip/testings	$21.06	5001086258	SAFETY GLASSES - PW
	Total CINTAS CORPORATION	$84.24		
Paid Chk# 094902	4/15/2014 **CLASSIC CLEANING COMPANY**			
E 101-41940-409	Maint services & Improv	$1,195.00	20634	MONTHLY CLEANING
E 101-41940-409	Maint services & Improv	$360.00	20635	MONTHLY CLEANING
	Total CLASSIC CLEANING COMPANY	$1,555.00		
Paid Chk# 094903	4/15/2014 **COMMERCIAL ASPHALT CO.**			
E 430-40000-309	Contractual Services	$380.25	140331	ASPHALT
	Total COMMERCIAL ASPHALT CO.	$380.25		
Paid Chk# 094904	4/15/2014 **CULLIGAN-BOTTLED WATER**			
E 101-42100-499	Miscellaneous	$40.36	1732238	PD SUPPLIES
	Total CULLIGAN-BOTTLED WATER	$40.36		
Paid Chk# 094905	4/15/2014 **DISTEL, DANIEL**			
E 101-41550-302	Consultants	$3,427.00	APRIL 2014	MONTHLY ASSESSING - APRIL 2014
	Total DISTEL, DANIEL	$3,427.00		
Paid Chk# 094906	4/15/2014 **EHLERS**			
E 401-40000-309	Contractual Services	$51.25	348111	ECON.DEV.STRATEGIES
E 401-40000-309	Contractual Services	$358.75	348112	ECON.DEV.STRATEGIES
	Total EHLERS	$410.00		
Paid Chk# 094907	4/15/2014 **FLEISCHHACKER, ALAN**			
E 640-48000-130	Employer Paid Ins	$400.00	DEC.-MARCH	HEALTH INS.REIMB.DEC.-MARCH 2014
	Total FLEISCHHACKER, ALAN	$400.00		
Paid Chk# 094908	4/15/2014 **FORMS & SYSTEMS OF MINNESOTA**			
E 101-42100-350	Printing & Publishing	$112.06	136519	PD SUPPLIES
	Total FORMS & SYSTEMS OF MINNESOTA	$112.06		
Paid Chk# 094909	4/15/2014 **GOPHER STATE ONE CALL**			
E 610-40000-313	Permit Fees/Gopher State	$40.65	99986	UTILITY LOCATES
E 620-40000-313	Permit Fees/Gopher State	$40.65	99986	UTILITY LOCATES
	Total GOPHER STATE ONE CALL	$81.30		
Paid Chk# 094910	4/15/2014 **HENN.CNTY.ACCTG.SERVICES**			
G 101-20300	Deposits Payable	$379.95	1000043398	PRISONER PROCESSING
E 101-42120-308	Prisoner Care	$115.88	1000043398	PRISONER PROCESSING
	Total HENN.CNTY.ACCTG.SERVICES	$495.83		
Paid Chk# 094911	4/15/2014 **HENNEPIN COUNTY RECORDER**			
E 101-41500-304	Legal Fees	$144.00	ACCT.562	PROPERTY SEARCHES
	Total HENNEPIN COUNTY RECORDER	$144.00		
Paid Chk# 094912	4/15/2014 **HENNEPIN COUNTY TREASURER**			
G 650-20818	Garbage Sales Tax	$1,337.42	9% REFUSE T	9% REFUSE TAX - MARCH 2014

CITY OF WAYZATA

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		Check Amt	Invoice	Comment
	Total HENNEPIN COUNTY TREASURER	$1,337.42		
Paid Chk# 094913 4/15/2014	**HIGHFLIER DECOR**			
E 640-47000-499	Miscellaneous	$50.00	14	MUNI CONSULTANT
E 640-48000-499	Miscellaneous	$50.00	14	MUNI CONSULTANT
	Total HIGHFLIER DECOR	$100.00		
Paid Chk# 094914 4/15/2014	**INTEGRATED FIRE & SECURITY**			
E 610-40000-242	Well & F.P. Equipment	$300.00	58771	WP#3 REPAIR & SERVICE OF FIRE MONITORING
	Total INTEGRATED FIRE & SECURITY	$300.00		
Paid Chk# 094915 4/15/2014	**INTOXIMETERS**			
E 101-42100-210	Operating Supplies (GENERAL)	$152.00	461774	PD SUPPLIES
	Total INTOXIMETERS	$152.00		
Paid Chk# 094916 4/15/2014	**KEEPRS**			
E 101-42100-434	Training and schools	$1,783.50	241037	PD TRAINING
	Total KEEPRS	$1,783.50		
Paid Chk# 094917 4/15/2014	**KOTTKE, DAVID**			
E 640-48000-341	General Promotions	$300.00	4/5/14	BAR MUSIC 4/5/14
	Total KOTTKE, DAVID	$300.00		
Paid Chk# 094918 4/15/2014	**LAW ENFORCEMENT TECHNOLOGY**			
E 101-42100-309	Contractual Services	$90.00	14509	PD SERVICE
	Total LAW ENFORCEMENT TECHNOLOGY	$90.00		
Paid Chk# 094919 4/15/2014	**LEAGUE OF MN.CITIES**			
E 101-41500-306	Personnel Expense	$2,100.00	198426	RESPECTFUL WORKPLACE TRAINING
	Total LEAGUE OF MN.CITIES	$2,100.00		
Paid Chk# 094920 4/15/2014	**LHB, INC.**			
E 430-40000-302	Consultants	$2,876.00	130445.00-2	LAKE ST./EASTMAN LANE
	Total LHB, INC.	$2,876.00		
Paid Chk# 094921 4/15/2014	**LOFFLER COMPANIES, INC.**			
E 101-41500-311	Data Processing	$3,026.97	1729673	NETWORK SUPPORT
	Total LOFFLER COMPANIES, INC.	$3,026.97		
Paid Chk# 094922 4/15/2014	**LUND S**			
E 101-45200-499	Miscellaneous	$90.24	ACCT.2341	SUPPLIES
E 101-41500-499	Miscellaneous	$37.18	ACCT.2341	SUPPLIES
E 640-47000-341	General Promotions	$76.60	ACCT.2341	SUPPLIES
E 630-40000-210	Operating Supplies (GENERAL)	$30.86	ACCT.2341	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$186.96	ACCT.2341	SUPPLIES
	Total LUND S	$421.84		
Paid Chk# 094923 4/15/2014	**METRO ELEVATOR, INC.**			
E 437-40000-404	Repairs/Maint - Machin/Equip	$350.76	38801	SERVICE - LIBRARY
E 437-40000-404	Repairs/Maint - Machin/Equip	$757.68	38809	SERVICE - LIBRARY
	Total METRO ELEVATOR, INC.	$1,108.44		
Paid Chk# 094924 4/15/2014	**METRO SALES INC.**			
E 101-42100-200	Office Supplies (GENERAL)	$182.47	25076A	SUPPLIES
	Total METRO SALES INC.	$182.47		
Paid Chk# 094925 4/15/2014	**METROPOLITAN COUNCIL**			
E 620-40000-386	Other Utilities	$33,718.65	0001031869	SEWER SERVICE
	Total METROPOLITAN COUNCIL	$33,718.65		

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		Check Amt	Invoice	Comment
Paid Chk# 094926 4/15/2014	**MINNEAPOLIS, CITY OF**			
E 101-42100-309	Contractual Services	$204.00	400413004841	PD SERVICE
	Total MINNEAPOLIS, CITY OF	$204.00		
Paid Chk# 094927 4/15/2014	**MINNESOTA PIPE & EQUIPMENT**			
E 610-40000-225	Repair & Maint - System	$3,475.43	0311322	PARTS
	Total MINNESOTA PIPE & EQUIPMENT	$3,475.43		
Paid Chk# 094928 4/15/2014	**MN BUREAU OF CRIMINAL APPREHEN**			
E 101-42100-434	Training and schools	$190.00	3241	PD TRAINING
	otal MN BUREAU OF CRIMINAL APPREHEN	$190.00		
Paid Chk# 094929 4/15/2014	**MN UC FUND**			
E 640-48000-140	Unemployment Comp (GENERAL	$388.31	07970965	UNEMPLOYMENT
E 101-45200-140	Unemployment Comp (GENERAL	$398.00	07970965	UNEMPLOYMENT
E 640-47000-140	Unemployment Comp (GENERAL	$917.76	07970965	UNEMPLOYMENT
	Total MN UC FUND	$1,704.07		
Paid Chk# 094930 4/15/2014	**NAPA AUTO PARTS-WATERTOWN**			
E 101-45200-222	Repair & Maint - Equip	$115.28	414492	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)	$30.00	414492	PARTS
	Total NAPA AUTO PARTS-WATERTOWN	$145.28		
Paid Chk# 094931 4/15/2014	**NEWMAN TRAFFIC SIGNS**			
E 101-43100-226	Sign Repair Materials	($175.60)	0268752	TRAFFIC SIGNS
E 101-43100-226	Sign Repair Materials	$162.81	0270167	TRAFFIC SIGNS
E 101-43100-226	Sign Repair Materials	$84.78	0272265	TRAFFIC SIGNS
E 101-43100-226	Sign Repair Materials	($10.48)	AR0234939	TRAFFIC SIGNS
	Total NEWMAN TRAFFIC SIGNS	$61.51		
Paid Chk# 094932 4/15/2014	**NORTH EMS EDUCATION**			
E 101-42100-434	Training and schools	$150.00	PSA659	PD TRAINING
	Total NORTH EMS EDUCATION	$150.00		
Paid Chk# 094933 4/15/2014	**OFFICE DEPOT**			
E 640-48000-200	Office Supplies (GENERAL)	$148.42	702727028001	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)	$16.00	702727028001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$94.00	702727028001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$17.36	702727253001	SUPPLIES
E 235-40000-200	Office Supplies (GENERAL)	$63.90	702727254001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$15.29	702727255001	SUPPLIES
E 235-40000-200	Office Supplies (GENERAL)	$64.95	703603875001	SUPPLIES
E 235-40000-200	Office Supplies (GENERAL)	$19.45	703735204001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$46.63	703735463001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	($54.95)	704149511001	SUPPLIES
	Total OFFICE DEPOT	$431.05		
Paid Chk# 094934 4/15/2014	**POTTERS INDUSTRIES INC.**			
E 101-43100-226	Sign Repair Materials	$1,323.00	90907447	STREET MARKING SUPPLIES
	Total POTTERS INDUSTRIES INC.	$1,323.00		
Paid Chk# 094935 4/15/2014	**RAILROAD MANAGEMENT CO. III**			
E 610-40000-499	Miscellaneous	$146.16	306884	WATER PIPELINE CROSSING PERMIT
	Total RAILROAD MANAGEMENT CO. III	$146.16		
Paid Chk# 094936 4/15/2014	**RIGID HITCH INC.**			
E 101-45200-404	Repairs/Maint - Machin/Equip	$105.27	1927513046	TRUCK REPAIRS-PARKS
	Total RIGID HITCH INC.	$105.27		

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		Check Amt	Invoice	Comment
Paid Chk# 094937 4/15/2014	**RISVOLD, MICHAEL**			
E 101-42100-331	Mileage & Expense Account	$468.88	REIMB.	CONFERENCE EXPENSES
E 101-42100-240	Small Tools and Minor Equip	$20.00	REIMB.	DASHLITES
E 101-42100-434	Training and schools	$30.00	REIMB.	TRAINING LUCHEON
	Total RISVOLD, MICHAEL	$518.88		
Paid Chk# 094938 4/15/2014	**SAFEASSURE CONSULTANTS INC.**			
E 101-45200-433	Dues, Licensing & Seminars	$1,015.00	723	PW SAFETY TRAINING
E 620-40000-433	Dues, Licensing & Seminars	$507.50	723	PW SAFETY TRAINING
E 610-40000-433	Dues, Licensing & Seminars	$507.50	723	PW SAFETY TRAINING
E 101-43100-433	Dues, Licensing & Seminars	$1,015.00	723	PW SAFETY TRAINING
	Total SAFEASSURE CONSULTANTS INC.	$3,045.00		
Paid Chk# 094939 4/15/2014	**SCHARBER & SONS**			
E 101-45200-222	Repair & Maint - Equip	$8.64	P16303	PARTS
E 101-45200-222	Repair & Maint - Equip	$31.27	P16321	PARTS
	Total SCHARBER & SONS	$39.91		
Paid Chk# 094940 4/15/2014	**SCHWAAB, INC.**			
E 101-41500-200	Office Supplies (GENERAL)	$104.50	D71933	SUPPLIES
	Total SCHWAAB, INC.	$104.50		
Paid Chk# 094941 4/15/2014	**SILENT KNIGHT SECURITY GROUP**			
E 101-41940-409	Maint services & Improv	$144.00	82129	DEPOT YEARLY MONITORING
	Total SILENT KNIGHT SECURITY GROUP	$144.00		
Paid Chk# 094942 4/15/2014	**SPRINT**			
E 101-42100-323	Radio Units	$130.70	134573312-14	SERVICE
	Total SPRINT	$130.70		
Paid Chk# 094943 4/15/2014	**SRF CONSULTING GROUP, INC.**			
E 430-40000-302	Consultants	$145.52	7991.00-12	EASTMAN LANE
E 408-40000-302	Consultants	$5,916.78	8433.00-1	PEAVEY BRIDGE
E 430-40000-302	Consultants	$285.81	8445.00-1	WAYZ.BLVD/SUPERIOR TRAFFIC SIGNAL IMPROVEMENTS
	Total SRF CONSULTING GROUP, INC.	$6,348.11		
Paid Chk# 094944 4/15/2014	**STATE OF MINNESOTA**			
E 101-42100-323	Radio Units	$270.00	00000161966	PD RADIO CONNECTIONS
	Total STATE OF MINNESOTA	$270.00		
Paid Chk# 094945 4/15/2014	**STREICHER S**			
E 101-42100-217	Uniforms	$124.99	I1079104	PD UNIFORMS
E 101-42100-217	Uniforms	$114.99	I1080919	PD UNIFORMS
	Total STREICHER S	$239.98		
Paid Chk# 094946 4/15/2014	**SUN NEWSPAPER**			
E 101-41500-433	Dues, Licensing & Seminars	$87.00	SUBSCRIPTIO	SUBSCRIPTION
	Total SUN NEWSPAPER	$87.00		
Paid Chk# 094947 4/15/2014	**TRI-CITY**			
E 610-40000-309	Contractual Services	$91.00	3/1-3/31/14	WATER ANALYSIS
	Total TRI-CITY	$91.00		
Paid Chk# 094948 4/15/2014	**TWIN CITY GARAGE DOOR CO.**			
E 101-41940-401	Repairs/Maint Buildings	$126.00	412843	PW REPAIRS
	Total TWIN CITY GARAGE DOOR CO.	$126.00		
Paid Chk# 094949 4/15/2014	**UNIFORMS UNLIMITED**			

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E 101-42100-217	Uniforms	$122.95	196863	PD UNIFORMS
E 101-42100-217	Uniforms	($5.05)	196935	PD UNIFORMS
E 101-42100-217	Uniforms	$109.94	197457	PD UNIFORMS
E 101-42100-217	Uniforms	$66.20	197556	PD UNIFORMS
	Total UNIFORMS UNLIMITED	$294.04		
Paid Chk# 094950 4/15/2014	**UPS STORE**			
E 101-43100-226	Sign Repair Materials	$22.45		MAILING EXP.
E 101-41500-200	Office Supplies (GENERAL)	$5.38	1328	BUS.CARDS
	Total UPS STORE	$27.83		
Paid Chk# 094951 4/15/2014	**USA BLUE BOOK**			
E 610-40000-241	Safety equip/testings	$75.18	303042	SAFETY SUPPLIES
E 620-40000-241	Safety equip/testings	$75.18	303042	SAFETY SUPPLIES
	Total USA BLUE BOOK	$150.36		
Paid Chk# 094952 4/15/2014	**VANDERHEIDEN, ROBERT**			
E 101-42100-331	Mileage & Expense Account	$71.68	REIMB.	MILEAGE
	Total VANDERHEIDEN, ROBERT	$71.68		
Paid Chk# 094953 4/15/2014	**VERIZON WIRELESS**			
E 101-42100-323	Radio Units	$160.06	9721654977	PD SERVICE
	Total VERIZON WIRELESS	$160.06		
Paid Chk# 094954 4/15/2014	**VILLAGE CHEVROLET**			
E 101-45200-222	Repair & Maint - Equip	$270.00	268755	PARTS
	Total VILLAGE CHEVROLET	$270.00		
Paid Chk# 094955 4/15/2014	**WALT S GARAGE**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$684.25	3871	SQUAD REPAIRS
	Total WALT S GARAGE	$684.25		
Paid Chk# 094956 4/15/2014	**WAYZATA ROTARY CLUB**			
E 101-41500-433	Dues, Licensing & Seminars	$300.00	200	DUES & MEALS
	Total WAYZATA ROTARY CLUB	$300.00		
Paid Chk# 094957 4/15/2014	**XCEL ENERGY**			
E 640-48000-381	Electric Utilities	$3,209.16		SERVICE
E 101-41940-381	Electric Utilities	$4,552.82		SERVICE
E 101-45203-381	Electric Utilities	$4,765.98		SERVICE
E 101-42200-381	Electric Utilities	$400.00		SERVICE
E 610-40000-381	Electric Utilities	$5,893.46		SERVICE
E 640-47000-381	Electric Utilities	$1,375.36		SERVICE
E 620-40000-381	Electric Utilities	$2,325.84		SERVICE
E 101-41940-381	Electric Utilities	$39.14		SERVICE
	Total XCEL ENERGY	$22,561.76		
Paid Chk# 094958 4/15/2014	**YOCUM OIL**			
E 101-49200-212	Motor Fuels	$2,334.67	621470	FEUL
	Total YOCUM OIL	$2,334.67		
Paid Chk# 094959 4/15/2014	**ZIEGLER**			
E 620-40000-224	Repair & Maint - Motor Equip	$102.00	PC001552895	PARTS
E 610-40000-224	Repair & Maint - Motor Equip	$102.01	PC001552895	PARTS
E 101-43100-220	Repair/Maint Supply (GENERAL)	$102.00	PC001552895	PARTS
	Total ZIEGLER	$306.01		
Paid Chk# 094961 4/21/2014	**A-1 OUTDOOR POWER, INC.**			
E 101-45200-240	Small Tools and Minor Equip	$218.75	333063	WEED WHIP BROOM ATTACHMENT

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		Total A-1 OUTDOOR POWER, INC.	$218.75		
Paid Chk# 094962	4/21/2014	**CROW RIVER NURSERY**			
E 101-45203-220	Repair/Maint Supply (GENERAL)		$180.00	1029	PLANTINGS
		Total CROW RIVER NURSERY	$180.00		
Paid Chk# 094963	4/21/2014	**DELTA DENTAL OF MINNESOTA**			
G 101-21717	Dental Insurance		$1,463.00	5495914	DENTAL INS.
		Total DELTA DENTAL OF MINNESOTA	$1,463.00		
Paid Chk# 094964	4/21/2014	**DEPUTY REGISTRAR 126**			
E 409-42100-550	Vehicles		$1,750.18	NEW TITLE	NEW PD CHIEF VEHICLE
		Total DEPUTY REGISTRAR 126	$1,750.18		
Paid Chk# 094965	4/21/2014	**EIBENSTEINER, JIM**			
E 610-40000-241	Safety equip/testings		$60.00	REIMB.	SAFETY SHOES
E 620-40000-241	Safety equip/testings		$59.99	REIMB.	SAFETY SHOES
		Total EIBENSTEINER, JIM	$119.99		
Paid Chk# 094966	4/21/2014	**KELLY, MICHAEL JR.**			
E 101-43300-433	Dues, Licensing & Seminars		$235.00	REIMB.	APWA CONF.
E 101-43300-331	Mileage & Expense Account		$509.52	REIMB.	APWA CONF.LODGING
E 101-43300-499	Miscellaneous		$53.63	REIMB.	SOFTWARE
E 101-43300-433	Dues, Licensing & Seminars		$134.50	REIMB.	LICENSE RENEWAL
		Total KELLY, MICHAEL JR.	$932.65		
Paid Chk# 094967	4/21/2014	**LEAGUE OF MN.CITIES**			
E 101-41500-200	Office Supplies (GENERAL)		$52.70	DIRECTORY	2014 CITY OFFICIAL DIRECTORY
		Total LEAGUE OF MN.CITIES	$52.70		
Paid Chk# 094968	4/21/2014	**M.M.K.R. & COMPANY**			
E 620-40000-301	Auditing and Acct g Services		$2,000.00	35118	AUDIT SERVICE
E 640-48000-301	Auditing and Acct g Services		$4,000.00	35118	AUDIT SERVICE
E 610-40000-301	Auditing and Acct g Services		$2,000.00	35118	AUDIT SERVICE
E 101-41500-301	Auditing and Acct g Services		$2,200.00	35118	AUDIT SERVICE
E 630-40000-301	Auditing and Acct g Services		$1,000.00	35118	AUDIT SERVICE
E 640-47000-301	Auditing and Acct g Services		$4,000.00	35118	AUDIT SERVICE
		Total M.M.K.R. & COMPANY	$15,200.00		
Paid Chk# 094969	4/21/2014	**MALIKOWSKI, JOAN**			
E 101-42200-409	Maint services & Improv		$145.00	MARCH 2014	MONTHLY FD CLEANING
		Total MALIKOWSKI, JOAN	$145.00		
Paid Chk# 094970	4/21/2014	**MAMA**			
E 101-41500-433	Dues, Licensing & Seminars		$20.00	1489	MTG.REG.
		Total MAMA	$20.00		
Paid Chk# 094971	4/21/2014	**MEDIACOM**			
E 235-40000-499	Miscellaneous		$249.95		SERVICE
		Total MEDIACOM	$249.95		
Paid Chk# 094972	4/21/2014	**MENARD S**			
E 101-45200-210	Operating Supplies (GENERAL)		$16.22		SUPPLIES
E 101-45200-216	Chemicals and Chem Products		$420.26		SUPPLIES
		Total MENARD S	$436.48		
Paid Chk# 094973	4/21/2014	**METRO ELEVATOR, INC.**			
E 437-40000-404	Repairs/Maint - Machin/Equip		$266.30	38825	LIBRARY ELEVATOR
		Total METRO ELEVATOR, INC.	$266.30		

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Paid Chk# 094974	4/21/2014	**OFFICE DEPOT**			
E 235-40000-210	Operating Supplies (GENERAL)		$29.00	704692642001	SUPPLIES
E 235-40000-210	Operating Supplies (GENERAL)		$14.42	704692844001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		$24.14	704692845001	SUPPLIES
		Total OFFICE DEPOT	$67.56		
Paid Chk# 094975	4/21/2014	**OIL-AIR PRODUCTS, LLC**			
E 101-45200-210	Operating Supplies (GENERAL)		$103.61	546137-001	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		$17.08	546137-002	SUPPLIES
		Total OIL-AIR PRODUCTS, LLC	$120.69		
Paid Chk# 094976	4/21/2014	**PLANT & FLANGED EQUIPMENT CO.**			
E 610-40000-242	Well & F.P. Equipment		$137.21	0062787	PARTS
		Total PLANT & FLANGED EQUIPMENT CO.	$137.21		
Paid Chk# 094977	4/21/2014	**SCHWAAB, INC.**			
E 101-42100-200	Office Supplies (GENERAL)		$32.50	D73969	NOTARY STAMP
		Total SCHWAAB, INC.	$32.50		
Paid Chk# 094978	4/21/2014	**SUNDE LAND SURVEYING**			
E 101-41500-304	Legal Fees		$1,669.50	45972	LAKE ST.SURVEYING SERVICES
		Total SUNDE LAND SURVEYING	$1,669.50		
Paid Chk# 094979	4/21/2014	**TIME SAVER**			
E 101-41100-302	Consultants		$419.68	M20472	MTG.MINUTES
		Total TIME SAVER	$419.68		
Paid Chk# 094980	4/21/2014	**USA BLUE BOOK**			
E 620-40000-241	Safety equip/testings		$13.95	308879	SAFETY PANTS
E 610-40000-241	Safety equip/testings		$13.00	308879	SAFETY PANTS
		Total USA BLUE BOOK	$26.95		
Paid Chk# 094981	4/21/2014	**VERIZON WIRELESS**			
E 101-42200-323	Radio Units		$12.03	9722100357	SERVICE
		Total VERIZON WIRELESS	$12.03		
Paid Chk# 094982	4/21/2014	**YOCUM OIL**			
E 101-49200-212	Motor Fuels		$2,378.48	622707	FUEL
E 101-49200-212	Motor Fuels		$2,365.80	623603	FUEL
		Total YOCUM OIL	$4,744.28		
Paid Chk# 094983	4/22/2014	**ALPINE DIVERSIFIED SERVICES**			
E 640-48500-404	Repairs/Maint - Machin/Equip		$992.29	14603	EXHAUST CLEANING
		Total ALPINE DIVERSIFIED SERVICES	$992.29		
Paid Chk# 094984	4/22/2014	**ARCTIC GLACIER INC.**			
E 640-47000-254	Soft Drinks/Mix For Resale		$78.70	463409707	ICE RESALE
		Total ARCTIC GLACIER INC.	$78.70		
Paid Chk# 094985	4/22/2014	**BAGY JO, INC.**			
E 640-47000-306	Personnel Expense		$1,036.75	44133	STORE UNIFORMS
		Total BAGY JO, INC.	$1,036.75		
Paid Chk# 094986	4/22/2014	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251	Liquor For Resale		$560.70	42439200	LIQ
E 640-47000-259	Freight		$8.20	42439200	FREIGHT
E 640-47000-251	Liquor For Resale		$288.00	42445200	LIQ
E 640-47000-259	Freight		$2.05	42445200	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		$18.95	42540600	MISC.MDSE.

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E 640-47000-251	Liquor For Resale	$1,480.95	42540600	LIQ
E 640-47000-259	Freight	$15.50	42540600	FREIGHT
E 640-47000-256	MISC.MDSE.RESALE	$545.39	6416400	CIGARS
E 640-47000-254	Soft Drinks/Mix For Resale	$77.70	89975800	MISC.MDSE.
E 640-47000-259	Freight	$2.86	89975800	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$19.99	90009300	MISC.MDSE.
E 640-47000-210	Operating Supplies (GENERAL)	$63.99	90009300	SUPPLIES
E 640-47000-259	Freight	$4.40	90009300	FREIGHT
	Total BELLBOY BAR SUPPLY CORP.	$3,088.68		
Paid Chk# 094987	4/22/2014 **BERNICK`S WINE**			
E 640-47000-253	Beer For Resale	$62.05	122526	BEER
E 640-47000-254	Soft Drinks/Mix For Resale	$162.95	125633	MISC.BEV.
E 640-47000-253	Beer For Resale	$274.48	125634	BEER
	Total BERNICK`S WINE	$499.48		
Paid Chk# 094988	4/22/2014 **BOURGET IMPORTS**			
E 640-47000-252	Wine For Resale	$404.00	119108	WINE
E 640-47000-259	Freight	$4.50	119108	FREIGHT
	Total BOURGET IMPORTS	$408.50		
Paid Chk# 094989	4/22/2014 **CULLIGAN-METRO**			
E 640-48500-210	Operating Supplies (GENERAL)	$77.88	101X26351406	SUPPLIES
	Total CULLIGAN-METRO	$77.88		
Paid Chk# 094990	4/22/2014 **DAHLHEIMER DISTRIBUTING CO.**			
E 640-47000-253	Beer For Resale	$59.00	1077507	BEER
E 640-48000-253	Beer For Resale	$469.00	1077514	BEER
E 640-47000-253	Beer For Resale	$572.00	19054	BEER
E 640-47000-253	Beer For Resale	$88.00	19186	BEER
E 640-47000-253	Beer For Resale	$964.60	19213	BEER
E 640-48000-253	Beer For Resale	$432.00	19215	BEER
	Total DAHLHEIMER DISTRIBUTING CO.	$2,584.60		
Paid Chk# 094991	4/22/2014 **DAY DISTRIBUTING**			
E 640-47000-253	Beer For Resale	$2,256.70	744690	BEER
E 640-48000-253	Beer For Resale	$1,072.00	745763	BEER
E 640-47000-253	Beer For Resale	$572.30	745764	BEER
E 640-48000-253	Beer For Resale	$700.00	746574	BEER
E 640-47000-253	Beer For Resale	$2,807.15	746576	BEER
	Total DAY DISTRIBUTING	$7,408.15		
Paid Chk# 094992	4/22/2014 **DOMACE VINO**			
E 640-47000-259	Freight	$4.00	7334	FREIGHT
E 640-47000-252	Wine For Resale	$312.00	7334	WINE
	Total DOMACE VINO	$316.00		
Paid Chk# 094993	4/22/2014 **EXCELSIOR BREWING COMPANY**			
E 640-47000-253	Beer For Resale	($160.00)	1104	BEER
E 640-47000-253	Beer For Resale	($605.00)	1581	BEER
E 640-47000-253	Beer For Resale	$205.00	2860	BEER
E 640-47000-253	Beer For Resale	$280.00	3326	BEER
E 640-47000-253	Beer For Resale	$610.00	3367	BEER
E 640-48000-253	Beer For Resale	$610.00	3506	BEER
	Total EXCELSIOR BREWING COMPANY	$940.00		
Paid Chk# 094994	4/22/2014 **EXTREME BEVERAGE, LLC**			
E 640-47000-254	Soft Drinks/Mix For Resale	$167.50	264-169	MISC.BEV.

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	Total EXTREME BEVERAGE, LLC	$167.50		
Paid Chk# 094995 4/22/2014	**FOREMOST BUSINESS SYSTEMS INC.**			
E 640-48000-404	Repairs/Maint - Machin/Equip	$875.00	4881	ANNUAL REGISTER/SOFTWARE SUPPORT
	otal FOREMOST BUSINESS SYSTEMS INC.	$875.00		
Paid Chk# 094996 4/22/2014	**GRAINGER, INC.**			
E 640-48000-404	Repairs/Maint - Machin/Equip	$117.01	9361292692	PARTS/REPAIRS
E 640-48000-404	Repairs/Maint - Machin/Equip	$44.46	9401579900	PARTS/REPAIRS
E 101-45200-241	Safety equip/testings	$45.95	9408379114	PARTS/REPAIRS
E 101-43100-241	Safety equip/testings	$45.00	9408379114	PARTS/REPAIRS
E 620-40000-241	Safety equip/testings	$45.00	9408379114	PARTS/REPAIRS
E 610-40000-241	Safety equip/testings	$45.00	9408379114	PARTS/REPAIRS
	Total GRAINGER, INC.	$342.42		
Paid Chk# 094997 4/22/2014	**GRAPE BEGINNINGS, INC.**			
E 640-47000-259	Freight	$4.50	165152	FREIGHT
E 640-47000-252	Wine For Resale	$284.00	165152	WINE
E 640-47000-252	Wine For Resale	$990.00	165385	WINE
E 640-47000-259	Freight	$15.75	165385	FREIGHT
	Total GRAPE BEGINNINGS, INC.	$1,294.25		
Paid Chk# 094998 4/22/2014	**HEGGIES PIZZA**			
E 640-48500-255	FOODIngredients For Resale	$213.60	1425419	FOOD
	Total HEGGIES PIZZA	$213.60		
Paid Chk# 094999 4/22/2014	**HOHENSTEINS INC.**			
E 640-47000-253	Beer For Resale	$435.00	696466	BEER
	Total HOHENSTEINS INC.	$435.00		
Paid Chk# 095000 4/22/2014	**JJ TAYLOR DISTRIBUTING OF MN**			
E 640-48000-253	Beer For Resale	$314.30	2197384	BEER
E 640-47000-253	Beer For Resale	$642.60	2199859	BEER
E 640-47000-253	Beer For Resale	$591.67	2199906	BEER
E 640-48000-253	Beer For Resale	$507.05	2205240	BEER
	Total JJ TAYLOR DISTRIBUTING OF MN	$2,055.62		
Paid Chk# 095001 4/22/2014	**JOHNSON BROS.-ST.PAUL**			
E 640-47000-259	Freight	$42.47	1815334	FREIGHT
E 640-47000-252	Wine For Resale	$2,768.05	1815334	WINE
E 640-47000-259	Freight	$30.14	1816557	FREIGHT
E 640-47000-252	Wine For Resale	$1,978.20	1816557	WINE
E 640-47000-259	Freight	$16.67	1816558	FREIGHT
E 640-47000-251	Liquor For Resale	$1,331.92	1816558	LIQ
E 640-47000-252	Wine For Resale	$166.60	1816559	WINE
E 640-47000-259	Freight	$4.56	1816559	FREIGHT
E 640-47000-252	Wine For Resale	$468.00	1817782	WINE
E 640-47000-259	Freight	$7.30	1817782	FREIGHT
E 640-47000-259	Freight	$5.82	1817783	FREIGHT
E 640-47000-251	Liquor For Resale	$421.24	1817783	LIQ
E 640-47000-259	Freight	$1.37	1821891	FREIGHT
E 640-47000-252	Wine For Resale	$200.00	1821891	WINE
E 640-47000-252	Wine For Resale	$176.70	1821892	WINE
E 640-47000-259	Freight	$5.48	1821892	FREIGHT
E 640-47000-251	Liquor For Resale	$1,461.43	1821893	LIQ
E 640-47000-259	Freight	$16.44	1821893	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$32.25	1821894	MISC.MDSE.
E 640-47000-259	Freight	$1.37	1821894	FREIGHT

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E 640-47000-251	Liquor For Resale	$27.60	1821895	LIQ
E 640-47000-259	Freight	$15.07	1821896	FREIGHT
E 640-47000-252	Wine For Resale	$991.55	1821896	WINE
E 640-47000-252	Wine For Resale	$2,567.33	1823349	WINE
E 640-47000-259	Freight	$42.47	1823349	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$104.00	1823351	MISC.MDSE.
E 640-47000-259	Freight	$4.11	1823351	FREIGHT
E 640-47000-259	Freight	$16.89	1827717	FREIGHT
E 640-47000-251	Liquor For Resale	$1,449.06	1827717	LIQ
E 640-47000-252	Wine For Resale	($137.37)	614385	WINE
	Total JOHNSON BROS.-ST.PAUL	$14,216.72		

Paid Chk# 095002	4/22/2014	**KARLSBURGER FOODS, INC.**		
E 640-48500-255	FOODIngredients For Resale	$114.90	5-000059925	FOOD
	Total KARLSBURGER FOODS, INC.	$114.90		

Paid Chk# 095003	4/22/2014	**MAIN STREET BAKERY**		
E 640-48500-255	FOODIngredients For Resale	$77.71	238949	FOOD
E 640-48500-255	FOODIngredients For Resale	$102.47	239048	FOOD
E 640-48500-255	FOODIngredients For Resale	$70.35	239165	FOOD
E 640-48500-255	FOODIngredients For Resale	$136.08	239249	FOOD
E 640-48500-255	FOODIngredients For Resale	$112.31	239449	FOOD
	Total MAIN STREET BAKERY	$498.92		

Paid Chk# 095004	4/22/2014	**NETWORK BUSINESS SUPPLIES**		
E 640-47000-210	Operating Supplies (GENERAL)	$197.66	94506	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$300.76	94506	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$360.99	94506	SUPPLIES
	Total NETWORK BUSINESS SUPPLIES	$859.41		

Paid Chk# 095005	4/22/2014	**NORTHWESTERN FRUIT COMPANY**		
E 640-48000-251	Liquor For Resale	$14.20	779512	LIQ
E 640-48500-255	FOODIngredients For Resale	$402.75	779512	FOOD
E 640-48000-251	Liquor For Resale	$86.55	779697	LIQ
E 640-48500-255	FOODIngredients For Resale	$245.95	779697	FOOD
E 640-48000-253	Beer For Resale	$6.00	779697	BEER
E 640-48000-253	Beer For Resale	$2.00	779883	BEER
E 640-48000-251	Liquor For Resale	$119.15	779883	LIQ
E 640-48500-255	FOODIngredients For Resale	$636.15	779883	FOOD
E 640-48000-251	Liquor For Resale	$14.20	780049	LIQ
E 640-48000-253	Beer For Resale	$6.00	780049	BEER
E 640-48500-255	FOODIngredients For Resale	$408.90	780049	FOOD
E 640-48500-255	FOODIngredients For Resale	$308.95	780257	FOOD
E 640-48000-251	Liquor For Resale	$54.60	780257	LIQ
	Total NORTHWESTERN FRUIT COMPANY	$2,305.40		

Paid Chk# 095006	4/22/2014	**PARLEY LAKE WINERY**		
E 640-47000-252	Wine For Resale	$504.00	14033	WINE
	Total PARLEY LAKE WINERY	$504.00		

Paid Chk# 095007	4/22/2014	**PAUSTIS & SONS**		
E 640-47000-259	Freight	$2.25	8443058	FREIGHT
E 640-47000-251	Liquor For Resale	$151.00	8443058	LIQ
E 640-47000-252	Wine For Resale	$1,488.48	8443060	WINE
E 640-47000-259	Freight	$25.00	8443060	FREIGHT
E 640-48000-252	Wine For Resale	$377.50	8443909	WINE
E 640-47000-251	Liquor For Resale	$379.35	8444153	LIQ
E 640-47000-259	Freight	$4.50	8444153	FREIGHT

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		Check Amt	Invoice	Comment
E 640-47000-252	Wine For Resale	$1,152.00	8444173	WINE
E 640-47000-259	Freight	$17.50	8444173	FREIGHT
	Total PAUSTIS & SONS	$3,597.58		
Paid Chk# 095008 4/22/2014	**PHILLIPS WINES & SPIRITS**			
E 640-47000-252	Wine For Resale	$1,440.00	2579761	WINE
E 640-47000-259	Freight	$10.96	2582265	FREIGHT
E 640-47000-252	Wine For Resale	$754.00	2582265	WINE
E 640-47000-251	Liquor For Resale	$179.50	2582266	LIQ
E 640-47000-259	Freight	$3.03	2582266	FREIGHT
E 640-48000-251	Liquor For Resale	$422.18	2585508	WINE
E 640-47000-252	Wine For Resale	$1,653.50	2585686	WINE
E 640-47000-259	Freight	$24.77	2585686	FREIGHT
E 640-47000-251	Liquor For Resale	$823.22	2585687	LIQ
E 640-47000-259	Freight	$7.53	2585687	FREIGHT
	Total PHILLIPS WINES & SPIRITS	$5,318.69		
Paid Chk# 095009 4/22/2014	**PLUNKETT S PEST CONTROL**			
E 640-48000-409	Maint services & Improv	$77.24	3521950	SERVICE
	Total PLUNKETT S PEST CONTROL	$77.24		
Paid Chk# 095010 4/22/2014	**SOUTHERN WINE & SPIRITS OF MN**			
E 640-47000-252	Wine For Resale	$1,207.73	1140178	WINE
E 640-47000-259	Freight	$6.42	1140178	FREIGHT
E 640-47000-259	Freight	$1.72	1144846	FREIGHT
E 640-47000-251	Liquor For Resale	$2,339.01	1144847	LIQ
E 640-47000-259	Freight	$22.71	1144847	FREIGHT
E 640-47000-251	Liquor For Resale	$2,225.55	1147336	LIQ
E 640-47000-259	Freight	$15.04	1147336	FREIGHT
E 640-47000-252	Wine For Resale	$5,004.50	1147337	WINE
E 640-47000-259	Freight	$33.92	1147337	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$58.00	1147338	MISC.BEV.
E 640-47000-259	Freight	$2.30	1147338	FREIGHT
E 640-47000-251	Liquor For Resale	$2,060.18	1149705	LIQ
E 640-47000-259	Freight	$25.88	1149705	FREIGHT
E 640-47000-252	Wine For Resale	$1,374.90	1149706	WINE
E 640-47000-259	Freight	$17.25	1149706	FREIGHT
E 640-47000-259	Freight	$1.15	1149707	FREIGHT
E 640-47000-252	Wine For Resale	$120.00	1149707	WINE
	Total SOUTHERN WINE & SPIRITS OF MN	$14,516.26		
Paid Chk# 095011 4/22/2014	**STRATEGIC EQUIPMENT AND**			
E 640-48500-210	Operating Supplies (GENERAL)	$398.00	2185634	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$63.72	2185634	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$81.46	2189947	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$189.15	2189948	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$115.00	2189953	SUPPLIES
	Total STRATEGIC EQUIPMENT AND	$847.33		
Paid Chk# 095012 4/22/2014	**SUNBURST CHEMICALS, INC.**			
E 640-48500-210	Operating Supplies (GENERAL)	$855.29	0321044	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$292.14	0321510	KITCHEN SUPPLIES
	Total SUNBURST CHEMICALS, INC.	$1,147.43		
Paid Chk# 095013 4/22/2014	**SYSCO MINNESOTA**			
E 640-48500-255	FOODIngredients For Resale	($74.99)	404010813	FOOD
E 640-48000-342	Promotions - Food/Drinks	$28.17	404021110	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	$3,572.22	404021110	FOOD

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		Check Amt	Invoice	Comment
E 640-48000-251	Liquor For Resale	$73.15	404021110	LIQ
E 640-48500-210	Operating Supplies (GENERAL)	$137.03	404021110	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	($29.06)	404030011	FOOD
E 640-48500-255	FOODIngredients For Resale	($30.05)	404030897	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$100.79	404041471	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$2,645.45	404041471	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$136.43	404070704	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$5,187.41	404070704	FOOD
E 640-48000-342	Promotions - Food/Drinks	$56.05	404070704	PROMO FOOD
E 640-48000-251	Liquor For Resale	$125.98	404070704	LIQ
E 640-48000-254	Soft Drinks/Mix For Resale	$29.60	404070704	MISC.BEV.
E 640-48500-210	Operating Supplies (GENERAL)	($7.04)	404080678	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	$28.17	404090856	PROMO FOOD
E 640-48000-251	Liquor For Resale	$45.50	404090856	LIQ
E 640-48500-210	Operating Supplies (GENERAL)	$145.98	404090856	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$3,203.97	404090856	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	($15.60)	404100518	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	($57.31)	ON ACCT. 562	FOOD
	Total SYSCO MINNESOTA	$15,301.85		
Paid Chk# 095014	4/22/2014 **T.D. ANDERSON INC.**			
E 640-48000-404	Repairs/Maint - Machin/Equip	$110.00	485276	BEER LINES CLEANED
	Total T.D. ANDERSON INC.	$110.00		
Paid Chk# 095015	4/22/2014 **THORPE DISTRIBUTING CO.**			
E 640-47000-253	Beer For Resale	$1,127.35	00701199	BEER
E 640-47000-253	Beer For Resale	($80.00)	00766806	BEER
E 640-48000-253	Beer For Resale	$505.00	814509	BEER
E 640-48000-253	Beer For Resale	$104.00	814510	BEER
E 640-47000-253	Beer For Resale	$37.10	814511	BEER
E 640-47000-253	Beer For Resale	$123.00	814512	BEER
E 640-47000-253	Beer For Resale	$980.05	814513	BEER
E 640-48000-253	Beer For Resale	$143.30	815909	BEER
E 640-48000-253	Beer For Resale	$645.00	815910	BEER
E 640-48000-253	Beer For Resale	$104.00	815911	BEER
E 640-47000-253	Beer For Resale	$2,279.55	815912	BEER
E 640-47000-253	Beer For Resale	$161.25	815913	BEER
E 640-47000-253	Beer For Resale	$88.55	815914	BEER
	Total THORPE DISTRIBUTING CO.	$6,218.15		
Paid Chk# 095016	4/22/2014 **TOLL GAS & WELDING SUPPLY**			
E 640-48000-210	Operating Supplies (GENERAL)	$46.50	40005996	SUPPLIES
	Total TOLL GAS & WELDING SUPPLY	$46.50		
Paid Chk# 095017	4/22/2014 **UPS STORE**			
E 640-48000-200	Office Supplies (GENERAL)	$21.46	8853	BUS.CARDS
	Total UPS STORE	$21.46		
Paid Chk# 095018	4/22/2014 **VINOCOPIA**			
E 640-47000-251	Liquor For Resale	$631.25	0096337	LIQ
E 640-47000-259	Freight	$7.50	0096337	FREIGHT
E 640-47000-252	Wine For Resale	$232.00	0096338	WINE
E 640-47000-259	Freight	$5.00	0096338	FREIGHT
E 640-47000-251	Liquor For Resale	$120.00	0096537	LIQ
E 640-47000-259	Freight	$2.50	0096537	FREIGHT
	Total VINOCOPIA	$998.25		
Paid Chk# 095019	4/22/2014 **WINE COMPANY**			

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E 640-47000-259	Freight	$16.50	357464-00	FREIGHT
E 640-47000-252	Wine For Resale	$1,064.00	357464-00	WINE
E 640-47000-252	Wine For Resale	($420.00)	357603-00	WINE
E 640-47000-252	Wine For Resale	$532.00	358053-00	WINE
E 640-47000-259	Freight	$8.25	358053-00	FREIGHT
	Total WINE COMPANY	$1,200.75		
Paid Chk# 095020	4/22/2014 **WINE MERCHANT**			
E 640-47000-259	Freight	$30.14	497740	FREIGHT
E 640-47000-252	Wine For Resale	$6,380.00	497740	WINE
E 640-47000-259	Freight	$15.07	497741	FREIGHT
E 640-47000-252	Wine For Resale	$2,206.00	497741	WINE
E 640-47000-259	Freight	$9.70	498690	FREIGHT
E 640-47000-252	Wine For Resale	$902.00	498690	WINE
E 640-47000-259	Freight	$4.11	499009	FREIGHT
E 640-47000-252	Wine For Resale	$456.00	499009	WINE
E 640-47000-252	Wine For Resale	$1,268.00	499276	WINE
E 640-47000-259	Freight	$4.11	499276	FREIGHT
	Total WINE MERCHANT	$11,275.13		
Paid Chk# 095021	4/22/2014 **WIRTZ BEVERAGE MN BEER**			
E 640-47000-253	Beer For Resale	$833.65	1090202884	BEER
E 640-47000-253	Beer For Resale	$145.00	1090202885	BEER
E 640-48000-253	Beer For Resale	$258.00	1090203457	BEER
E 640-48000-253	Beer For Resale	$374.00	1090206226	BEER
E 640-47000-253	Beer For Resale	$1,125.80	1090206398	BEER
	Total WIRTZ BEVERAGE MN BEER	$2,736.45		
Paid Chk# 095022	4/22/2014 **WIRTZ BEVERAGE MN WINE & SPIRI**			
E 640-47000-259	Freight	$2.90	1080161210	FREIGHT
E 640-47000-252	Wine For Resale	$240.00	1080161210	WINE
E 640-47000-251	Liquor For Resale	$743.75	1080161453	LIQ
E 640-47000-259	Freight	$8.82	1080161453	FREIGHT
E 640-47000-259	Freight	$1.45	1080161514	FREIGHT
E 640-47000-252	Wine For Resale	$72.00	1080161514	WINE
E 640-47000-259	Freight	$23.20	1080161515	FREIGHT
E 640-47000-252	Wine For Resale	$962.10	1080161515	WINE
E 640-47000-251	Liquor For Resale	$781.61	1080164110	LIQ
E 640-47000-259	Freight	$7.85	1080164110	FREIGHT
E 640-47000-259	Freight	$31.90	1080164111	FREIGHT
E 640-47000-252	Wine For Resale	$3,022.00	1080164111	WINE
E 640-47000-251	Liquor For Resale	$2,600.03	1080167634	LIQ
E 640-47000-252	Wine For Resale	$72.00	1080167634	WINE
E 640-47000-254	Soft Drinks/Mix For Resale	$25.51	1080167634	MISC.BEV.
E 640-47000-259	Freight	$20.05	1080167634	FREIGHT
E 640-47000-259	Freight	$14.50	1080167635	FREIGHT
E 640-47000-252	Wine For Resale	$1,152.00	1080167635	WINE
E 640-47000-251	Liquor For Resale	($23.92)	2080033170	LIQ
E 640-47000-251	Liquor For Resale	($167.80)	2080035591	LIQ
	Total WIRTZ BEVERAGE MN WINE & SPIRI	$9,589.95		
Paid Chk# 095023	4/28/2014 **ALLINA HEALTH**			
E 640-48000-306	Personnel Expense	$235.00	ACCT.201829	EMPLOYEE URGENT CARE SERVICES
	Total ALLINA HEALTH	$235.00		
Paid Chk# 095024	4/28/2014 **BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251	Liquor For Resale	$1,968.32	42636500	LIQ
E 640-47000-259	Freight	$14.70	42636500	FREIGHT

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E 640-47000-254	Soft Drinks/Mix For Resale	$18.95	42734600	MISC.BEV.
E 640-47000-259	Freight	$1.55	42734600	FREIGHT
E 640-47000-251	Liquor For Resale	$1,811.62	42734700	LIQ
E 640-47000-259	Freight	$19.11	42734700	FREIGHT
E 640-47000-259	Freight	$4.60	90041900	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$37.80	90041900	MISC.BEV.
E 640-47000-210	Operating Supplies (GENERAL)	$89.25	90041900	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale	$194.50	90075800	MISC.BEV.
E 640-47000-210	Operating Supplies (GENERAL)	$47.64	90075800	SUPPLIES
E 640-47000-259	Freight	$5.13	90075800	FREIGHT
	Total BELLBOY BAR SUPPLY CORP.	$4,213.17		
Paid Chk# 095025	4/28/2014 **DAY DISTRIBUTING**			
E 640-48000-253	Beer For Resale	$93.00	746575	BEER
E 640-48000-253	Beer For Resale	$1,136.00	747652	BEER
E 640-47000-253	Beer For Resale	$848.85	747653	BEER
E 640-48000-253	Beer For Resale	$978.00	748561	BEER
	Total DAY DISTRIBUTING	$3,055.85		
Paid Chk# 095026	4/28/2014 **DIRECTV**			
E 640-48000-415	Other Equipment Rentals	$347.31	22982092225	BAR SERVICE
	Total DIRECTV	$347.31		
Paid Chk# 095027	4/28/2014 **DMX MUSIC - MINNEAPOLIS**			
E 640-48000-415	Other Equipment Rentals	$92.23	50728379	BAR MUSIC
	Total DMX MUSIC - MINNEAPOLIS	$92.23		
Paid Chk# 095028	4/28/2014 **JOHNSON BROS.-ST.PAUL**			
E 640-47000-252	Wine For Resale	$476.39	1827716	WINE
E 640-47000-259	Freight	$12.78	1827716	FREIGHT
E 640-47000-252	Wine For Resale	$2,938.10	1827718	WINE
E 640-47000-259	Freight	$56.18	1827718	FREIGHT
E 640-47000-259	Freight	$15.07	1827719	FREIGHT
E 640-47000-251	Liquor For Resale	$880.00	1827719	LIQ
E 640-47000-252	Wine For Resale	$1,133.94	1828955	WINE
E 640-47000-259	Freight	$21.92	1828955	FREIGHT
E 640-47000-259	Freight	$2.74	1828956	FREIGHT
E 640-47000-251	Liquor For Resale	$202.00	1828956	LIQ
E 640-47000-259	Freight	$4.11	1832843	FREIGHT
E 640-47000-259	Freight	$2.74	1832844	FREIGHT
E 640-47000-251	Liquor For Resale	$90.00	1832844	WINE
E 640-47000-251	Liquor For Resale	$1,244.48	1832845	LIQ
E 640-47000-259	Freight	$13.01	1832845	FREIGHT
E 640-47000-259	Freight	$1.37	1832846	FREIGHT
E 640-47000-259	Freight	$10.96	1832847	FREIGHT
E 640-47000-252	Wine For Resale	$879.90	1832847	WINE
E 640-47000-252	Wine For Resale	$196.00	1834067	WINE
E 640-47000-259	Freight	$6.85	1834067	FREIGHT
E 640-47000-251	Liquor For Resale	$33.75	1834068	LIQ
E 640-47000-259	Freight	$4.11	1834068	FREIGHT
	Total JOHNSON BROS.-ST.PAUL	$8,226.40		
Paid Chk# 095029	4/28/2014 **MAIN STREET BAKERY**			
E 640-48500-255	FOODIngredients For Resale	$96.59	239344	FOOD
E 640-48500-255	FOODIngredients For Resale	$162.28	239638	FOOD
E 640-48500-255	FOODIngredients For Resale	$205.78	239701	FOOD
E 640-48500-255	FOODIngredients For Resale	$47.82	239714	FOOD
E 640-48500-255	FOODIngredients For Resale	$132.29	239930	FOOD

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		Check Amt	Invoice	Comment
E 640-48500-255	FOODIngredients For Resale	$82.84	240027	FOOD
E 640-48500-255	FOODIngredients For Resale	$163.67	240131	FOOD
E 640-48500-255	FOODIngredients For Resale	$87.54	240310	FOOD
	Total MAIN STREET BAKERY	$978.81		
Paid Chk# 095030 4/28/2014	**MEUWISSEN, LYNN**			
E 640-48000-130	Employer Paid Ins	$100.00	FEB.2014	HEALTH INS.REIMB.FEB.2014
	Total MEUWISSEN, LYNN	$100.00		
Paid Chk# 095031 4/28/2014	**NORTHWESTERN FRUIT COMPANY**			
E 640-48500-255	FOODIngredients For Resale	$438.60	780484	FOOD
E 640-48000-251	Liquor For Resale	$54.45	780484	LIQ
E 640-48000-253	Beer For Resale	$3.00	780484	BEER
E 640-48500-255	FOODIngredients For Resale	$512.40	780681	FOOD
E 640-48000-253	Beer For Resale	$2.00	780681	BEER
E 640-48000-251	Liquor For Resale	$108.65	780681	LIQ
E 640-48500-255	FOODIngredients For Resale	$277.05	780813	FOOD
E 640-48000-251	Liquor For Resale	$54.45	781008	LIQ
E 640-48500-255	FOODIngredients For Resale	$668.60	781008	FOOD
E 640-48000-253	Beer For Resale	$4.00	781008	BEER
E 640-48500-255	FOODIngredients For Resale	$216.15	781182	FOOD
	Total NORTHWESTERN FRUIT COMPANY	$2,339.35		
Paid Chk# 095032 4/28/2014	**PEPSI -COLA**			
E 640-47000-254	Soft Drinks/Mix For Resale	$308.60	16726218	MISC.BEV.
	Total PEPSI -COLA	$308.60		
Paid Chk# 095033 4/28/2014	**SYSCO MINNESOTA**			
E 640-48500-255	FOODIngredients For Resale	$3,166.37	404111457	FOOD
E 640-48000-342	Promotions - Food/Drinks	$27.88	404111457	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$67.97	404111457	SUPPLIES
E 640-48000-251	Liquor For Resale	$111.47	404140798	LIQ
E 640-48000-342	Promotions - Food/Drinks	$56.05	404140798	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	$4,394.54	404140798	FOOD
E 640-48000-253	Beer For Resale	$9.94	404140798	BEER
E 640-48500-210	Operating Supplies (GENERAL)	$208.90	404140798	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$115.18	404160929	SUPPLIES
E 640-48000-251	Liquor For Resale	$65.23	404160929	LIQ
E 640-48500-255	FOODIngredients For Resale	$4,786.29	404160929	FOOD
E 640-48000-342	Promotions - Food/Drinks	$72.59	404160929	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	$4,467.53	404181373	FOOD
E 640-48000-251	Liquor For Resale	$35.83	404181373	LIQ
E 640-48500-210	Operating Supplies (GENERAL)	$204.34	404181373	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	$56.05	404181373	PROMO FOOD
E 640-48000-251	Liquor For Resale	$110.78	404210680	LIQ
E 640-48000-342	Promotions - Food/Drinks	$28.17	404210680	PROMO FOOD
E 640-48000-210	Operating Supplies (GENERAL)	$29.11	404210680	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$3,428.55	404210680	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$152.47	404230767	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$3,384.75	404230767	FOOD
E 640-48000-251	Liquor For Resale	$46.75	404230767	LIQ
	Total SYSCO MINNESOTA	$25,026.74		
Paid Chk# 095034 4/28/2014	**THORPE DISTRIBUTING CO.**			
E 640-48000-253	Beer For Resale	$104.00	817341	BEER
E 640-47000-253	Beer For Resale	$1,592.80	817342	BEER
E 640-47000-253	Beer For Resale	$55.65	817343	BEER
E 640-48000-253	Beer For Resale	$429.00	817354	BEER

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		Check Amt	Invoice	Comment
E 640-48000-253	Beer For Resale	$286.60	817355	BEER
E 640-48000-253	Beer For Resale	$214.95	818709	BEER
E 640-48000-253	Beer For Resale	($90.00)	818710	BEER
	Total THORPE DISTRIBUTING CO.	$2,593.00		
Paid Chk# 095035	4/28/2014 **TKO WINES, INC.**			
E 640-47000-252	Wine For Resale	$1,440.00	814840	WINE
	Total TKO WINES, INC.	$1,440.00		
Paid Chk# 095036	4/28/2014 **WIRTZ BEVERAGE MN BEER**			
E 640-47000-253	Beer For Resale	$123.00	1090209372	BEER
E 640-47000-253	Beer For Resale	$1,437.55	1090209373	BEER
E 640-47000-253	Beer For Resale	$64.50	1090209374	BEER
E 640-48000-253	Beer For Resale	$460.00	1090210151	BEER
	Total WIRTZ BEVERAGE MN BEER	$2,085.05		
Paid Chk# 095037	4/27/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$150.00	5/6/14	BAR MUSIC 5/6/14
	Total BETH, GERALD O	$150.00		
Paid Chk# 095038	4/27/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$150.00	5/13/14	BAR MUSIC 5/13/14
	Total BETH, GERALD O	$150.00		
Paid Chk# 095039	4/27/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$150.00	5/20/14	BAR MUSIC 5/20/14
	Total BETH, GERALD O	$150.00		
Paid Chk# 095040	4/27/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$150.00	5/27/14	BAR MUSIC 5/27/14
	Total BETH, GERALD O	$150.00		
Paid Chk# 095041	4/27/2014 **BLOOMQUIST, RICK**			
E 640-48000-341	General Promotions	$400.00	5/31/14	BAR MUSIC 5/31/14
	Total BLOOMQUIST, RICK	$400.00		
Paid Chk# 095042	4/27/2014 **ISRAEL, DAN**			
E 640-48000-341	General Promotions	$200.00	5/10/14	BAR MUSIC 5/10/14
	Total ISRAEL, DAN	$200.00		
Paid Chk# 095043	4/27/2014 **KRAUTH, MAX**			
E 640-48000-341	General Promotions	$300.00	5/15/14	BAR MUSIC 5/15/14
	Total KRAUTH, MAX	$300.00		
Paid Chk# 095044	4/27/2014 **MARTIN, SHANE**			
E 640-48000-341	General Promotions	$300.00	5/8/14	BAR MUSIC 5/8/14
	Total MARTIN, SHANE	$300.00		
Paid Chk# 095045	4/27/2014 **MOSER, MELISSA**			
E 640-48000-341	General Promotions	$300.00	5/17/14	BAR MUSIC 5/17/14
	Total MOSER, MELISSA	$300.00		
Paid Chk# 095046	4/27/2014 **RED DOT GARAGE**			
E 640-48000-341	General Promotions	$300.00	5/22/14	BAR MUSIC 5/22/14
	Total RED DOT GARAGE	$300.00		
Paid Chk# 095047	4/27/2014 **REYCRAFT, TOM**			
E 640-48000-341	General Promotions	$200.00	5/1/14	BAR MUSIC 5/1/14
	Total REYCRAFT, TOM	$200.00		

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Paid Chk# 095048	4/27/2014	**REYCRAFT, TOM**			
E 640-48000-341	General Promotions		$200.00	5/24/14	BAR MUSIC 5/24/14
		Total REYCRAFT, TOM	$200.00		
Paid Chk# 095049	4/27/2014	**STARY, MARK**			
E 640-48000-341	General Promotions		$300.00	5/29/14	BAR MUSIC 5/29/14
		Total STARY, MARK	$300.00		
Paid Chk# 095050	4/27/2014	**ZAHLER, TONY**			
E 640-48000-341	General Promotions		$400.00	5/3/14	BAR MUSIC 5/3/14
		Total ZAHLER, TONY	$400.00		
Paid Chk# 095051	4/29/2014	**ACME TOOLS**			
E 101-43100-240	Small Tools and Minor Equip		$99.00	2555734	TOOLS
E 101-43100-240	Small Tools and Minor Equip		$78.00	2556845	TOOLS
		Total ACME TOOLS	$177.00		
Paid Chk# 095052	4/29/2014	**ACTION FLEET INC.**			
E 101-42100-404	Repairs/Maint - Machin/Equip		$51.00	1460	PD REPAIRS
		Total ACTION FLEET INC.	$51.00		
Paid Chk# 095053	4/29/2014	**AFSCME COUNCIL**			
G 101-21709	PW Union dues		$351.36	APRIL 2014	APRIL 2014 PW DUES
		Total AFSCME COUNCIL	$351.36		
Paid Chk# 095054	4/29/2014	**B.N & S.F. RY. CO.**			
E 408-40000-309	Contractual Services		$1,500.00	14-49750	BUSHAWAY RD PERMITS
E 408-40000-309	Contractual Services		$1,500.00	14-49751	BUSHAWAY RD PERMITS
		Total B.N & S.F. RY. CO.	$3,000.00		
Paid Chk# 095055	4/29/2014	**BAGY JO, INC.**			
E 101-41100-493	Volunteer program		$375.00	44619	VOLUNTEER HATS
		Total BAGY JO, INC.	$375.00		
Paid Chk# 095056	4/29/2014	**BANK OF AMERICA**			
E 101-42200-404	Repairs/Maint - Machin/Equip		$75.08		FD PARTS
E 101-42200-404	Repairs/Maint - Machin/Equip		$57.92		FD PARTS
E 101-42200-210	Operating Supplies (GENERAL)		$60.02		FD SUPPLIES
E 101-42200-331	Mileage & Expense Account		$45.50		FD MTG.MEAL
		Total BANK OF AMERICA	$238.52		
Paid Chk# 095057	4/29/2014	**BEST & FLANAGAN**			
G 101-20310	Escrow		$3,459.20	443105	ANCHOR BANK PROJECT
G 101-20310	Escrow		$1,200.00	443106	YACHT CLUB PROJECT
E 101-41910-302	Consultants		$112.50	443107	PLANNING CONSULTANT
E 101-41500-304	Legal Fees		$37.50	443108	143 HUNTINGTON
E 101-41500-304	Legal Fees		$675.00	443109	BEACH HOUSE CONCESSIONS
G 101-20310	Escrow		$412.50	443110	700 LAKE STREET PROJECT
E 101-41500-304	Legal Fees		$668.75	443111	BURLINGTON NORTHERN
E 101-41500-304	Legal Fees		$300.00	443113	UNITARIAN CHURCH
E 101-41500-304	Legal Fees		$832.50	443114	AT&T TOWER MATTERS
E 401-40000-304	Legal Fees		$147.50	443115	DOWNTOWN PARKING
E 101-41500-304	Legal Fees		$150.00	443116	549 HARRINGTON ROAD
E 101-41500-304	Legal Fees		$346.30	443117	RETAINER
E 401-40000-304	Legal Fees		$2,677.50	443118	DOWNTOWN PARKING
		Total BEST & FLANAGAN	$11,019.25		
Paid Chk# 095058	4/29/2014	**BOB S SHOE REPAIR**			
E 101-42100-217	Uniforms		$70.00	WAYZ.PD	BOOT REPAIR

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	Total BOB S SHOE REPAIR	$70.00		
Paid Chk# 095059 4/29/2014	**BROOKDALE CHRYSLER, JEEP,DODGE**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$733.75	241682	PARTS/REPAIRS
E 101-42100-404	Repairs/Maint - Machin/Equip	$298.75	242205	PARTS/REPAIRS
	tal BROOKDALE CHRYSLER, JEEP,DODGE	$1,032.50		
Paid Chk# 095060 4/29/2014	**CARQUEST OF WAYZATA**			
E 101-43100-210	Operating Supplies (GENERAL)	$15.38	6973-213818	SUPPLIES
	Total CARQUEST OF WAYZATA	$15.38		
Paid Chk# 095061 4/29/2014	**CLAREY S SAFETY EQUIPMENT**			
E 101-42200-217	Uniforms	$1,210.82	155053	FD UNIFORMS
	Total CLAREY S SAFETY EQUIPMENT	$1,210.82		
Paid Chk# 095062 4/29/2014	**COMMERCIAL ASPHALT CO.**			
E 430-40000-309	Contractual Services	$282.99	140415	ASPHALT
	Total COMMERCIAL ASPHALT CO.	$282.99		
Paid Chk# 095063 4/29/2014	**EDINA REALTY TITLE**			
R 610-00000-37110	W/S/Storm Sales	$15.92	REFUND	OVERPAYMENT ON FINAL UTILITY BILL FOR 242 GLENBROOK RD
	Total EDINA REALTY TITLE	$15.92		
Paid Chk# 095064 4/29/2014	**EIBENSTEINER, JIM**			
E 610-40000-217	Uniforms	$76.00	REIMB.	UNIFORM ALLOWANCE
E 620-40000-217	Uniforms	$76.93	REIMB.	UNIFORM ALLOWANCE
	Total EIBENSTEINER, JIM	$152.93		
Paid Chk# 095065 4/29/2014	**EMERGENCY AUTOMOTIVE**			
E 409-42100-550	Vehicles	$935.00	22628	NEW SQUAD SETUP
	Total EMERGENCY AUTOMOTIVE	$935.00		
Paid Chk# 095066 4/29/2014	**F.I.R.E.**			
E 101-42200-434	Training and schools	$500.00	639	FD TRAINING
	Total F.I.R.E.	$500.00		
Paid Chk# 095067 4/29/2014	**FOURTH JUDICIAL DISTRICT**			
E 101-42100-350	Printing & Publishing	$106.31	216	PD SUPPLIES
	Total FOURTH JUDICIAL DISTRICT	$106.31		
Paid Chk# 095068 4/29/2014	**HATZ, KIM**			
E 630-40000-331	Mileage & Expense Account	$24.75	REIMB.	MILEAGE
	Total HATZ, KIM	$24.75		
Paid Chk# 095069 4/29/2014	**HD SUPPLY WATERWORKS, LTD**			
E 610-40000-225	Repair & Maint - System	$526.35	C259980	CHEMICALS
E 610-40000-225	Repair & Maint - System	$446.66	C277071	CHEMICALS
E 610-40000-225	Repair & Maint - System	$409.00	C284712	CHEMICALS
	Total HD SUPPLY WATERWORKS, LTD	$1,382.01		
Paid Chk# 095070 4/29/2014	**HENN.CNTY.ACCTG.SERVICES**			
E 101-42200-323	Radio Units	$962.29	1000043796	RADIO CONNECTION
E 101-42100-323	Radio Units	$1,088.14	1000043797	RADIO CONNECTION
E 610-40000-323	Radio Units	$80.55	1000043808	RADIO CONNECTION
E 101-45200-323	Radio Units	$150.00	1000043808	RADIO CONNECTION
E 620-40000-323	Radio Units	$80.55	1000043808	RADIO CONNECTION
E 101-43100-323	Radio Units	$150.00	1000043808	RADIO CONNECTION
	Total HENN.CNTY.ACCTG.SERVICES	$2,511.53		

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Paid Chk# 095071	4/29/2014 **HENNEPIN TECHNICAL COLLEGE**			
E 101-42200-434	Training and schools	$65.00	00284716	FD TRAINING
	Total HENNEPIN TECHNICAL COLLEGE	$65.00		
Paid Chk# 095072	4/29/2014 **HERITAGE SHADE TREE CONSULTANT**			
E 408-40000-309	Contractual Services	$1,360.00	5377	BUSHAWAY RD PROJECT
E 408-40000-309	Contractual Services	$1,444.59	5378	BUSHAWAY RD PROJECT
	ıtal HERITAGE SHADE TREE CONSULTANT	$2,804.59		
Paid Chk# 095073	4/29/2014 **JONES, REBECCA**			
E 610-40000-331	Mileage & Expense Account	$11.20	REIMB.	MILEAGE
E 620-40000-331	Mileage & Expense Account	$11.20	REIMB.	MILEAGE
	Total JONES, REBECCA	$22.40		
Paid Chk# 095074	4/29/2014 **KEYS WELL DRILLING CO.**			
E 610-40000-242	Well & F.P. Equipment	$125.00	2014023	WELL #3 REPAIRS
	Total KEYS WELL DRILLING CO.	$125.00		
Paid Chk# 095075	4/29/2014 **KIRVIDA FIRE, INC.**			
E 101-42200-404	Repairs/Maint - Machin/Equip	$270.75	3913	FD REPAIRS
	Total KIRVIDA FIRE, INC.	$270.75		
Paid Chk# 095076	4/29/2014 **LAMBERT, JEFFREY W.**			
E 101-42120-304	Legal Fees	$2,440.60	928.002	LEGAL SERVICES
	Total LAMBERT, JEFFREY W.	$2,440.60		
Paid Chk# 095077	4/29/2014 **LAW ENFORCEMENT LABOR SERVICES**			
G 101-21707	Police union dues	$405.00	APRIL 2014	PD UNION DUES APRIL 2014
	al LAW ENFORCEMENT LABOR SERVICES	$405.00		
Paid Chk# 095078	4/29/2014 **LEAGUE OF MN.CITIES**			
E 101-42200-434	Training and schools	$20.00	199006	FD TRAINING
	Total LEAGUE OF MN.CITIES	$20.00		
Paid Chk# 095079	4/29/2014 **MACQUEEN EQUIPMENT, INC.**			
E 101-43100-220	Repair/Maint Supply (GENERAL)	$104.77	2143065	PARTS
	Total MACQUEEN EQUIPMENT, INC.	$104.77		
Paid Chk# 095080	4/29/2014 **MED COMPASS**			
E 101-42200-306	Personnel Expense	$62.50	23137	FD SHOTS
	Total MED COMPASS	$62.50		
Paid Chk# 095081	4/29/2014 **METRO SALES INC.**			
E 101-42100-350	Printing & Publishing	$540.50	130752	SUPPLIES
	Total METRO SALES INC.	$540.50		
Paid Chk# 095082	4/29/2014 **MILLER, FRED**			
E 235-40000-302	Consultants	$1,525.00	62	WCTV
	Total MILLER, FRED	$1,525.00		
Paid Chk# 095083	4/29/2014 **MINNESOTA PIPE & EQUIPMENT**			
E 610-40000-225	Repair & Maint - System	$68.39	0311897	PARTS
	Total MINNESOTA PIPE & EQUIPMENT	$68.39		
Paid Chk# 095084	4/29/2014 **MN FIRE SERVICE CERTIFICATION**			
E 101-42200-306	Personnel Expense	$100.00	2516	FD EXAM
	Total MN FIRE SERVICE CERTIFICATION	$100.00		
Paid Chk# 095085	4/29/2014 **MN NCPERS LIFE INSURANCE**			

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G 101-21715	PERA Term Life	$48.00	5/2014	LIFE INS.
	Total MN NCPERS LIFE INSURANCE	$48.00		
Paid Chk# 095086 4/29/2014	**MORRIE S MINNETONKA FORD**			
E 101-45200-212	Motor Fuels	$17.85	522115	OIL
E 101-43100-212	Motor Fuels	$17.84	522115	OIL
	Total MORRIE S MINNETONKA FORD	$35.69		
Paid Chk# 095087 4/29/2014	**MOSS & BARNETT**			
E 101-41500-304	Legal Fees	$2,166.00	603110	MEDIACOM FRANCHISE RENEWAL
	Total MOSS & BARNETT	$2,166.00		
Paid Chk# 095088 4/29/2014	**MURPHY, MICHAEL**			
E 101-42500-409	Maint services & Improv	$122.07	REIMB.	SUPPLIES
	Total MURPHY, MICHAEL	$122.07		
Paid Chk# 095089 4/29/2014	**NAPA AUTO PARTS-WATERTOWN**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$248.49	414800	PARTS/REPAIRS
E 101-45200-222	Repair & Maint - Equip	$28.68	415335	PARTS/REPAIRS
	Total NAPA AUTO PARTS-WATERTOWN	$277.17		
Paid Chk# 095090 4/29/2014	**NUSS TRUCK & EQUIPMENT**			
E 101-43100-220	Repair/Maint Supply (GENERAL)	$111.84	4395788P	PARTS
	Total NUSS TRUCK & EQUIPMENT	$111.84		
Paid Chk# 095091 4/29/2014	**OFFICE DEPOT**			
E 101-41100-210	Operating Supplies (GENERAL)	$44.00	706997252001	SUPPLIES
E 101-42100-200	Office Supplies (GENERAL)	$34.00	706997308001	SUPPLIES
E 640-48000-200	Office Supplies (GENERAL)	$28.00	706997308001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$55.00	706997308001	SUPPLIES
E 640-48000-200	Office Supplies (GENERAL)	$3.19	706997309001	SUPPLIES
	Total OFFICE DEPOT	$164.19		
Paid Chk# 095092 4/29/2014	**OVSHAK, KATHY**			
E 101-41500-331	Mileage & Expense Account	$72.80	REIMB.	MILEAGE FEB.-APRIL 2014
	Total OVSHAK, KATHY	$72.80		
Paid Chk# 095093 4/29/2014	**PITNEY BOWES**			
E 101-49200-322	Postage	$190.22	377989	POSTAGE METER
	Total PITNEY BOWES	$190.22		
Paid Chk# 095094 4/29/2014	**POPP TELECOM**			
E 101-41940-321	Telephone	$803.37		SERVICE
E 610-40000-323	Radio Units	$89.54		SERVICE
E 620-40000-323	Radio Units	$32.68		SERVICE
	Total POPP TELECOM	$925.59		
Paid Chk# 095095 4/29/2014	**RANDY S SANITATION**			
E 650-47800-384	Refuse/Garbage Disposal	$6,340.00		ORGANICS
E 640-48000-384	Refuse/Garbage Disposal	$300.00		BAR
E 650-47500-384	Refuse/Garbage Disposal	$53.30		STICKERS
E 640-47000-384	Refuse/Garbage Disposal	$150.48		STORE
E 650-47800-386	Other Utilities	$43.35		ORGANICS DISPOSAL
E 101-41940-386	Other Utilities	$327.12		CH & PW SERVICE
E 650-47500-386	Other Utilities	$3,184.02		DISPOSAL
E 650-47500-384	Refuse/Garbage Disposal	$1,307.28		KARTS
E 650-47500-384	Refuse/Garbage Disposal	$8,246.48		LABOR
E 650-47500-384	Refuse/Garbage Disposal	$984.30		DRIVE UP
E 650-47600-309	Contractual Services	$3,804.00		RECYCLING

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	Total RANDY S SANITATION	$24,740.33		
Paid Chk# 095096 4/29/2014	**SOUTH METRO PUBLIC SAFETY**			
E 101-42100-434	Training and schools	$750.00	9051	PD TRAINING
	Total SOUTH METRO PUBLIC SAFETY	$750.00		
Paid Chk# 095097 4/29/2014	**SPRINT**			
E 101-42100-323	Radio Units	$141.10	134573312-14	SERVICE
E 101-42200-323	Radio Units	$54.19	523093316-14	SERVICE
	Total SPRINT	$195.29		
Paid Chk# 095098 4/29/2014	**STAPLES BUSINESS SUPPLIES**			
E 101-45200-210	Operating Supplies (GENERAL)	$58.01	3229108019	SUPPLIES
	Total STAPLES BUSINESS SUPPLIES	$58.01		
Paid Chk# 095099 4/29/2014	**THN ENTERPRISES INC.**			
E 233-40000-409	Maint services & Improv	$550.00	1505	DOCK REPAIRS
	Total THN ENTERPRISES INC.	$550.00		
Paid Chk# 095100 4/29/2014	**VALLEY-RICH CO., INC.**			
E 610-40000-405	Maint/Replac - System	$8,680.50	20027	WATERMAIN BREAK REPAIRS-BUSHAWAY RD
	Total VALLEY-RICH CO., INC.	$8,680.50		
Paid Chk# 095101 4/29/2014	**VERIZON WIRELESS**			
E 101-42100-323	Radio Units	$160.02	9723372463	SERVICE
	Total VERIZON WIRELESS	$160.02		
Paid Chk# 095102 4/29/2014	**VILLAGE CHEVROLET**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$106.22	268929	PD REPAIRS
	Total VILLAGE CHEVROLET	$106.22		
Paid Chk# 095103 4/29/2014	**WARNING LITES**			
E 101-43100-415	Other Equipment Rentals	$350.00	135664	SUPPLIES
	Total WARNING LITES	$350.00		
Paid Chk# 095104 4/29/2014	**WBC HOLDINGS, INC.**			
E 101-43100-499	Miscellaneous	$15.02	11106 & 11138	VEHICLE MAINT.
	Total WBC HOLDINGS, INC.	$15.02		
Paid Chk# 095105 4/29/2014	**WILLIS, RICH**			
R 610-00000-37110	W/S/Storm Sales	$79.23	REFUND	OVERPAYMENT ON FINAL UTILITY BILL - 378 WAYCLIFFE
	Total WILLIS, RICH	$79.23		
Paid Chk# 095106 4/29/2014	**WILSON, DAVID**			
E 101-42100-331	Mileage & Expense Account	$46.68	REIMB.	MILEAGE, PARKING & MEAL
	Total WILSON, DAVID	$46.68		
Paid Chk# 095107 4/29/2014	**WOODFORD, RICHARD**			
E 640-47000-130	Employer Paid Ins	$300.00	APRIL 2014	HEALTH INS.REIMB.APRIL 2014
	Total WOODFORD, RICHARD	$300.00		
	10100 Anchor Bank	$434,495.42		

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Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	$131,826.91
233 LAKFRONT IMPROVE	$550.00
235 CABLE TV	$1,966.67
401 PERM IMPROVEMENT	$3,235.00
408 GENERAL FUND CIF	$11,721.37
409 EQUIP REVOLVING	$3,173.07
430 STREET CIP	$3,970.57
437 LIBRARY/COMM.ROOM CIP	$1,374.74
610 WATER FUND	$23,554.63
620 SEWER FUND	$39,116.07
630 MOTOR VEHICLE	$1,114.57
640 LIQUOR	$187,581.67
650 SOLID WASTE	$25,310.15
	$434,495.42

5/6/2014

THE FOLLOWING MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

2014 Swimming Pool License	
Hollybrook Homeowners Association	1148 Hollybrook Drive
Locust Hills Homeowners Association	500 Locust Hills Drive

CITY OF WAYZATA
WAYZATA, MINNESOTA

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED
DECEMBER 31, 2013

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WAYZATA, MINNESOTA

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CITY OF WAYZATA, MINNESOTA
ELECTED AND APPOINTED OFFICIALS
FOR THE YEAR ENDED DECEMBER 31, 2013

ELECTED

Name	Title	Term Expires
Kenneth Willcox	Mayor	12/31/16
Jack Amdal	Council Member	12/31/14
Bridget Anderson	Council Member	12/31/16
Andrew Mullin	Council Member	12/31/16
Tom Tanner	Council Member	12/31/14

APPOINTED

Name	Title
Heidi Nelson	City Manager
Kathy Ovshak	Finance Manager

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FINANCIAL SECTION

CITY OF WAYZATA
WAYZATA, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2013

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MMKR
CERTIFIED PUBLIC
ACCOUNTANTS

PRINCIPALS
Thomas M. Montague, CPA
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA

INDEPENDENT AUDITOR'S REPORT

To the City Council and Management
City of Wayzata, Minnesota

REPORT ON THE FINANCIAL STATEMENTS

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Wayzata, Minnesota (the City) as of and for the year ended December 31, 2013, and the related notes to basic financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

(continued)

Malloy, Montague, Karnowski, Radosevich, & Co., P.A.
5353 Wayzata Boulevard • Suite 410 • Minneapolis, MN 55416 • Telephone: 952-545-0424 • Telefax: 952-545-0569 • www.

OPINIONS

In our opinion, the financial statements referred to on the previous page present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of December 31, 2013, and the respective changes in financial position and, where applicable, cash flows thereof, and the budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

OTHER MATTERS

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Schedule of Funding Progress for the Post-Employment Benefit Plan, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual fund financial statements and schedules, and supplementary information, as listed in the table of contents, are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and supplementary information have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

(continued)

PRIOR YEAR COMPARATIVE INFORMATION

We have previously audited the City's 2012 financial statements, and we expressed unmodified audit opinions on the respective financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information in our report dated April 19, 2013. In our opinion, the partial comparative information presented herein as of and for the year ended December 31, 2012 is consistent, in all material respects, with the audited financial statements from which it has been derived.

OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 21, 2014 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
April 21, 2014

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Management's Discussion and Analysis

As management of the City of Wayzata, Minnesota, (the City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2013.

Financial Highlights - Primary Government

- The assets of the City exceeded its liabilities at the close of the most recent fiscal year by $54,411,610 (net position). Of this amount, $14,551,261 (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors.

- The City's total net position increased by $2,286,884. This was primarily a result of the combining factors: capital contributions of nearly $600,000 received in total across the governmental and business-type activities, roughly $580,000 more in revenues than expected for nonbusiness licenses and permits and plan check fees**,** and approximately $830,000 in income for the enterprise funds prior to any capital contributions or transfers.

- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of $10,168,165, an increase of $1,125,461 in comparison with the prior year. Approximately 20.4 percent of this total amount, $2,076,707 is available for spending at the City's discretion (unassigned fund balance).

- At the end of the current fiscal year, unassigned fund balance for the General fund was $2,076,707 or 34.4 percent of total General fund 2013 expenditures and transfers out.

- The City's total noncurrent liabilities decreased $430,857 or 2.9 percent during the current fiscal year. This was a result of scheduled bond payments.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. Figure 1 shows how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, we have included a section with combining and individual fund financial statements and schedules that provide details about nonmajor governmental funds, which are added together and presented in single columns in the basic financial statements.

Figure 1
Required Components of the
City's Annual Financial Report

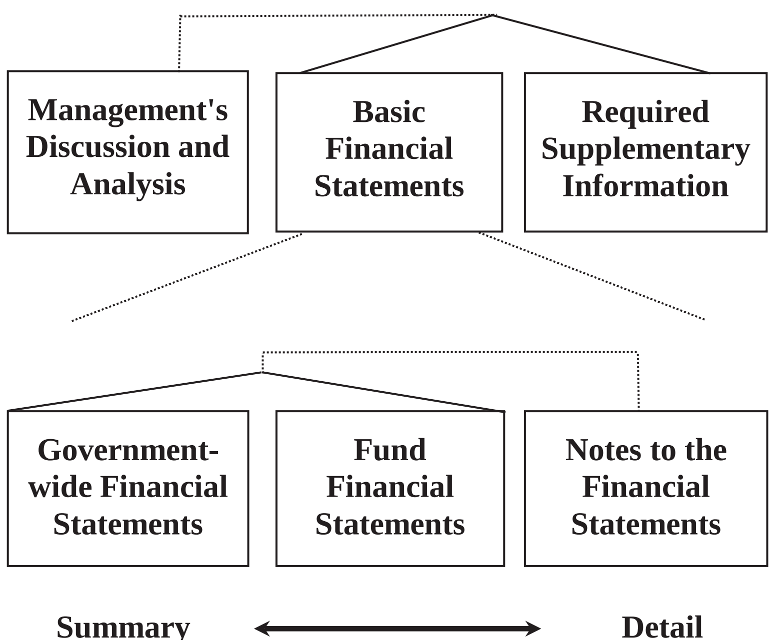


Figure 2 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Figure 2
Major features of the Government-wide and Fund Financial Statements

		Fund Financial Statements	
	Government-wide Statements	**Governmental Funds**	**Proprietary Funds**
Scope	Entire City government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary, such as police, fire and parks	Activities the City operates similar to private businesses, such as the water and sewer system
Required financial statements	• Statement of Net Position • Statement of Activities	• Balance Sheet • Statement of Revenues, Expenditures, and Changes in Fund Balances	• Statements of Net Position • Statements of Revenues, Expenses and Changes in Net Position • Statements of Cash Flows
Accounting Basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
Type of deferred outflows/inflows of resources information	All deferred outflows/inflows of resources, regardless of when cash is received or paid.	Only deferred outflows of resources expected to be used up and deferred inflows of resources that come due during the year or soon thereafter; no capital assets included	All deferred outflows/inflows of resources, regardless of when cash is received or paid
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City's assets and liabilities, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenue (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, public works, culture and recreation, and interest on long-term debt. The business-type activities of the City include water, sewer, licensing, liquor, solid waste, and stormwater.

The government-wide financial statements include not only the City itself (known as the primary government), but also a legally separate Housing and Redevelopment Authority (HRA) for which the City is financially accountable. The HRA has been reported as a discretely presented component unit and does not prepare separate financial statements.

The government-wide financial statements start on page 27 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a City's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact by the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains 17 individual governmental funds, three of which are Debt Service funds. The HRA maintains 4 individual governmental funds. Information is presented separately in the City's governmental fund balance sheet and governmental fund statement of revenues, expenditures and changes in fund balances for the General fund and Debt Service fund - both of which are considered to be major funds. Data from the City's other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of the City's nonmajor governmental funds as well as the HRA's individual governmental funds is provided in the form of *combining statements or schedules* elsewhere in this report.

The City adopts an annual appropriated budget for its General fund. A budgetary comparison statement has been provided for the General fund to demonstrate compliance with this budget.

The basic governmental fund financial statements start on page 32 of this report.

Proprietary funds. The City maintains one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses enterprise funds to account for its water, sewer, licensing, liquor, solid waste, and stormwater operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for each of the enterprise funds, all of which are considered to be major funds of the City.

The basic proprietary fund financial statements start on page 38 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 57 of this report.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents *required supplementary information* concerning the City's progress in funding its obligation to provide pension and OPEB benefits to its employees. Required supplementary information can be found on page 82 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds and the discretely presented component unit are presented following the notes to the financial statements. Combining and individual fund statements and schedules start on page 84 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by $54,411,610 at the close of the most recent fiscal year.

By far, the largest portion of the City's net position (62.0 percent) reflects its investment in capital assets (e.g., land, buildings, machinery and equipment); less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of Wayzata's Summary of Net Position

	Governmental Activities			Business-type Activities		
	2013	2012	Increase (Decrease)	2013	2012	Increase (Decrease)
Assets						
Current and other assets	$ 13,451,815	$ 12,164,523	$ 1,287,292	$ 8,563,630	$ 7,825,610	$ 738,020
Capital assets, net of depreciation	29,995,695	29,934,998	60,697	17,514,742	17,547,794	(33,052)
Total assets	43,447,510	42,099,521	1,347,989	26,078,372	25,373,404	704,968
Liabilities						
Noncurrent liabilities outstanding	5,310,984	5,457,535	(146,551)	9,065,370	9,349,676	(284,306)
Other liabilities	552,845	385,803	167,042	185,073	155,185	29,888
Total liabilities	5,863,829	5,843,338	20,491	9,250,443	9,504,861	(254,418)
Net position						
Net investment in capital assets	25,102,214	24,848,400	253,814	8,609,134	8,942,832	(333,698)
Restricted	4,158,146	4,269,467	(111,321)	1,990,855	2,030,893	(40,038)
Unrestricted	8,323,321	7,138,316	1,185,005	6,227,940	4,894,818	1,333,122
Total net position	$ 37,583,681	$ 36,256,183	$ 1,327,498	$ 16,827,929	$ 15,868,543	$ 959,386

An additional portion of the City's net position, $6,149,001 represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* $14,551,261 may be used to meet the City's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position, both for the City as a whole, as well as for its separate governmental and business-type activities.

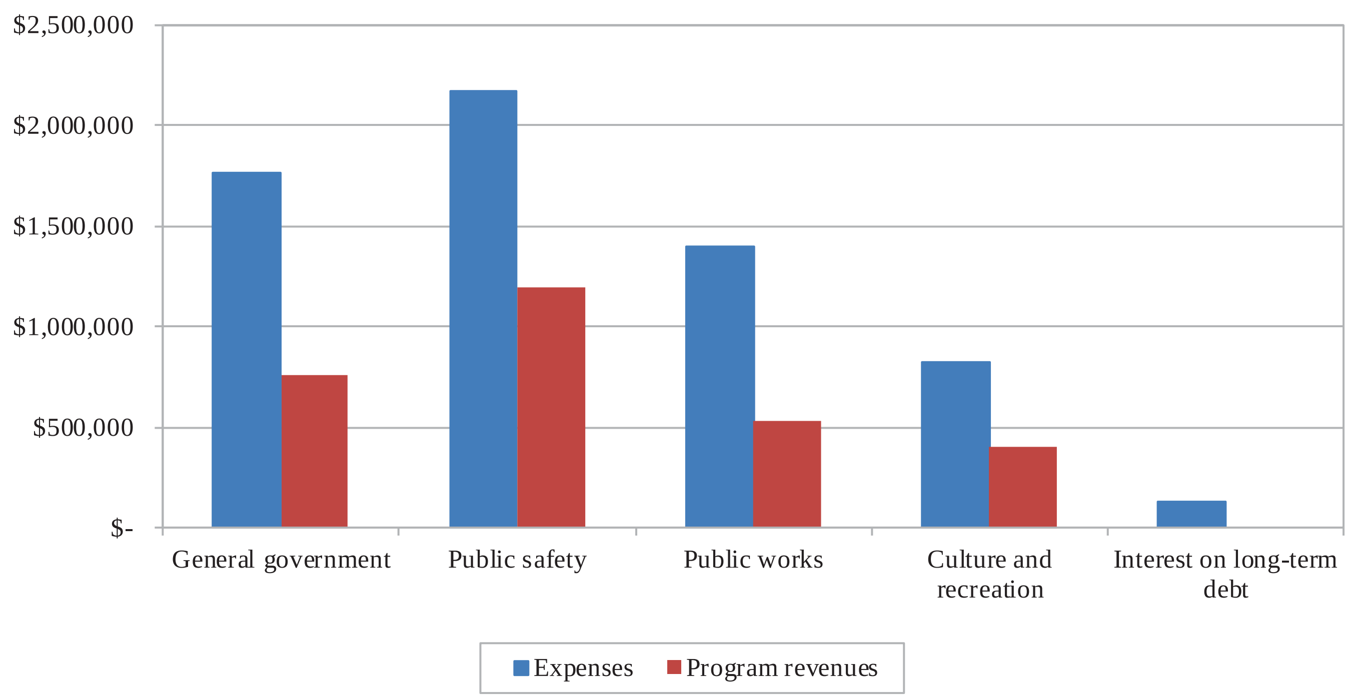
Governmental activities. Governmental activities increased the City's net position by $1,327,498, thereby accounting 58.0 percent of the total growth in net position of the City. Significant changes from the prior year are noted below:

City of Wayzata's Changes in Net Position

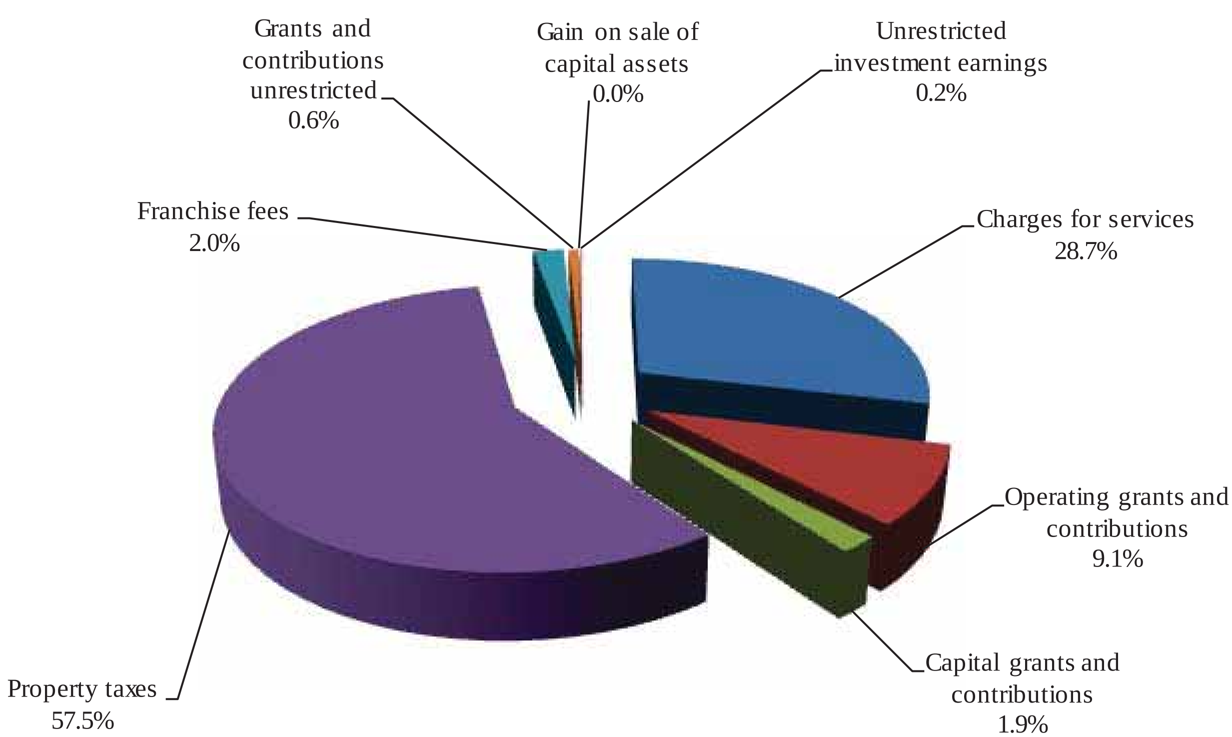
	Governmental Activities			Business-type Activities		
	2013	2012	Increase (Decrease)	2013	2012	Increase (Decrease)
Revenues						
Program revenues						
Charges for services	$ 2,085,363	$ 2,065,600	$ 19,763	$ 7,987,042	$ 8,082,764	$ (95,722)
Operating grants and contributions	659,629	575,627	84,002	10,417	10,343	74
Capital grants and contributions	135,916	1,775,578	(1,639,662)	462,434	2,755,877	(2,293,443)
General revenues						
Taxes						
Property taxes	4,187,884	3,896,962	290,922	-	-	-
Franchise fees	147,714	149,502	(1,788)	-	-	-
Grants and contributions not restricted to specific programs	47,233	21,024	26,209	-	-	-
Unrestricted investment earnings	15,432	96,698	(81,266)	3,865	58,446	(54,581)
Gain on sale of capital assets	1,750	4,482	(2,732)	-	-	-
Total revenues	7,280,921	8,585,473	(1,304,552)	8,463,758	10,907,430	(2,443,672)
Expenses						
General government	1,762,902	1,369,772	393,130	-	-	-
Public safety	2,174,101	2,053,865	120,236	-	-	-
Public works	1,395,144	1,273,717	121,427	-	-	-
Culture and recreation	824,856	452,082	372,774	-	-	-
Interest on long-term debt	129,134	223,711	(94,577)	-	-	-
Water	-	-	-	775,171	780,245	(5,074)
Sewer	-	-	-	850,624	832,702	17,922
Licensing	-	-	-	255,563	249,476	6,087
Liquor	-	-	-	4,835,110	4,804,442	30,668
Solid waste	-	-	-	319,274	237,448	81,826
Stormwater	-	-	-	135,916	132,473	3,443
Total expenses	6,286,137	5,373,147	912,990	7,171,658	7,036,786	134,872
Changes in net position before transfers	994,784	3,212,326	(2,217,542)	1,292,100	3,870,644	(2,578,544)
Transfers - capital assets	-	(17,578)	17,578	-	17,578	(17,578)
Transfers - internal activities	332,714	364,709	(31,995)	(332,714)	(364,709)	31,995
Change in net position	1,327,498	3,559,457	(2,231,959)	959,386	3,523,513	(2,564,127)
Net position, January 1	36,256,183	32,696,726	3,559,457	15,868,543	12,345,030	3,523,513
Net position, December 31	$ 37,583,681	$ 36,256,183	$ 1,327,498	$ 16,827,929	$ 15,868,543	$ 959,386

The following graph depicts various governmental activities and shows the revenue and expenses directly related to those activities.

Expenses and Program Revenues - Governmental Activities

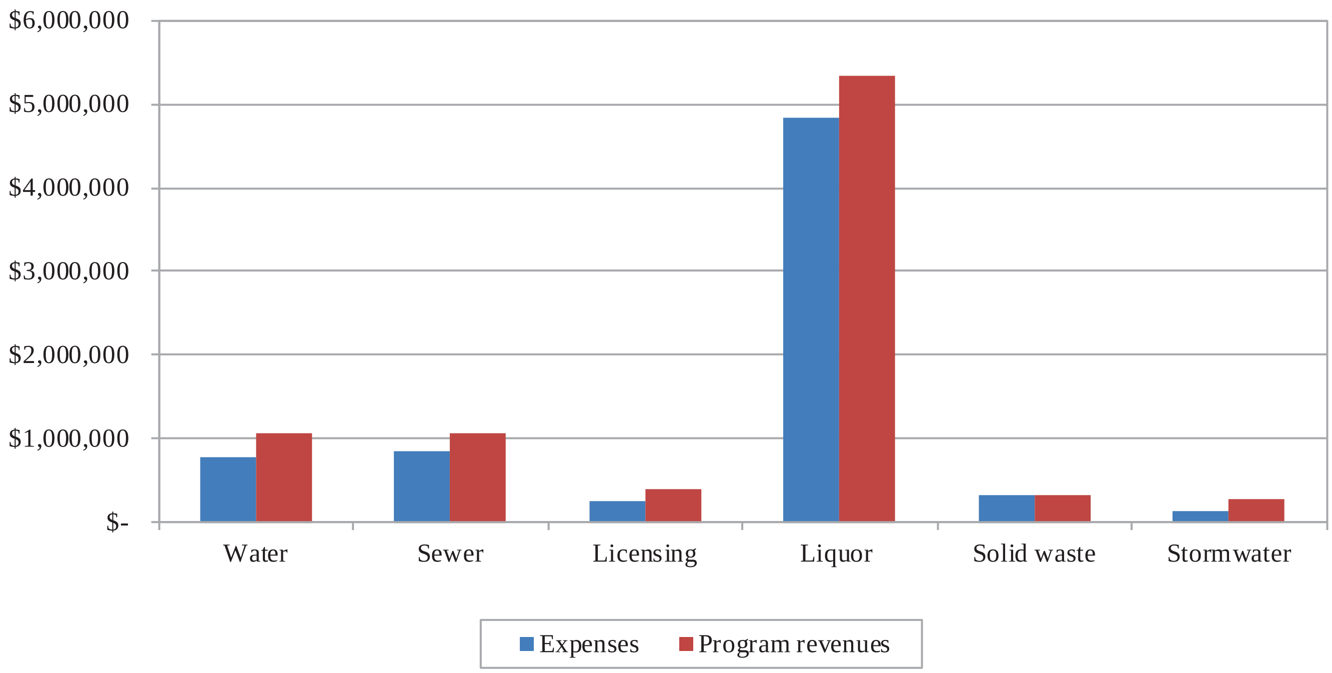


Revenues by Source - Governmental Activities

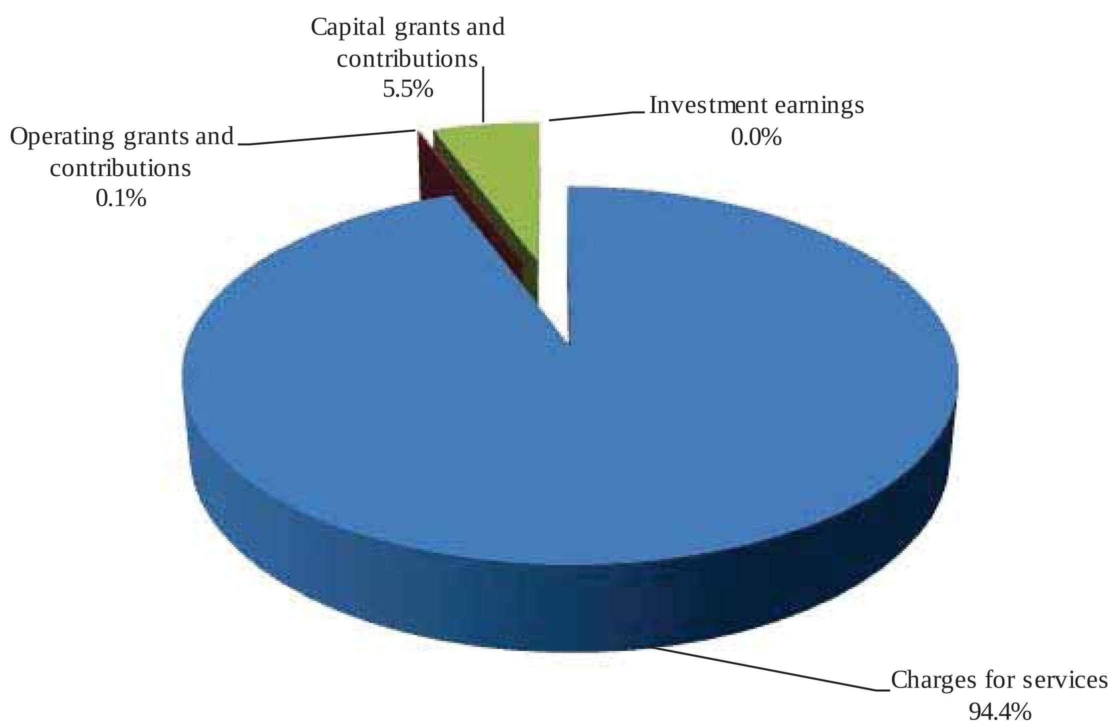


Business-type activities. Business-type activities increased the City's net position by $959,386, thereby accounting 42.0 percent of the total growth in net position of the City. This increase was the result of charges for services and WAC/SAC connection charges in excess of expenditures and transfers.

Expenses and Program Revenues - Business-type Activities



Revenues by Source - Business-type Activities



HRA Component Unit

At the end of the fiscal year, the HRA reported net position of $2,454,648. This is an increase of $444,455 from the previous year, which is a result of tax increment received to cover debt payments.

Financial Analysis of the City's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds: The focus of the City's *governmental funds* is to provide information on near-term inflows, outflows and balances of *spendable* resources. Such information is useful in assessing the City's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds had combined ending fund balances of $10,168,165, an increase of $1,125,461 in comparison with the prior year. Approximately 20.4 percent of this total amount, $2,076,707 constitutes *unassigned fund balance*, which is available for spending at the City's discretion. The remainder of fund balance ($8,091,458) is not available for new spending because it is either 1) restricted ($1,490,076), 2) committed ($180,273), or 3) assigned ($6,421,109). For further classification, refer to Note 3F on page 75 of this report.

Activity in the City's major funds is discussed below:

Major Funds	Fund Balance December 31, 2013	Fund Balance December 31, 2012	Increase (Decrease)
General	$ 2,339,484	$ 2,274,206	$ 65,278
The General fund is the chief operating fund of the City. As a measure of the General fund's liquidity, it may be useful to compare fund balance to total fund expenditures and transfers out. Fund balance represents 38.8 percent of total 2013 expenditures and transfers out. Of the fund balance, $2,076,707 is unassigned and will be used for cash flow for general operations and will be used to support operations until funds are received in June from the first tax settlement.			
Debt Service	$ 275,495	$ 223,992	$ 51,503
The increase in fund balance is primarily due to the collection of taxes and special assessments to cover future debt service requirements.			

Proprietary funds. The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the enterprise funds at the end of the year amounted to $6,227,940. Other factors concerning the finances of these funds have already been addressed in the discussion of the City's business-type activities.

General fund Budgetary Highlights

The City's General fund budget was not amended during the year. The budget called for no change in fund balance. Revenues provided positive budget variances, but expenditures provided a negative budget variance. Some of the significant variances provided by revenues and expenditures are briefly summarized as follows:

- Revenues were more than anticipated by $1,062,969. The largest positive variances were within licenses and permits, charges for services, property taxes, and intergovernmental revenues of $413,203, $274,553, $187,151 and $163,665, respectively. The variance in licenses and permits was mostly due to more building, heating, and plumbing permits than anticipated, which corresponded to the increase in charges for services related to plan check and project inspection fees.

- Current expenditures were $158,150 more than budgeted. Significant variances within current expenditures were general government and miscellaneous expenditures. The general government function was over budget by $224,515 and miscellaneous expenditures were under budget by $87,862.

- In consideration of the positive variances with revenues and expenditures, an additional $821,291 over budget was transferred to capital project funds to finance future projects.

Capital Asset and Debt Administration

Capital assets. The City's investment in capital assets for its governmental and business-type activities as of December 31, 2013, amounts to $47,510,437 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, land improvements, buildings, infrastructure, and machinery and equipment. The total increase in the City's investment in capital assets for the current fiscal year was 0.1 percent. Major capital asset activity includes:

- Additions in governmental construction in progress of $280,800 led to the completion of the Wayzata Boulevard and Lake Street Sidewalk projects, both of which were additions in total of $2,075,584 to infrastructure. The Holdridge project and Lake Street reconstruction project are still outstanding at December 31, 2013.

- Additions in governmental activities included $232,069 of machinery and equipment. Of this amount, $122,760 was related to audio visual system upgrades.

- Additions in business-type activities construction in progress of $366,119 for the Holdridge project.

- Disposals included fully depreciated infrastructure and equipment that was either replaced or no longer in use.

City of Wayzata's Capital Assets
(net of depreciation)

	Governmental Activities			Business-type Activities		
	2013	2012	Increase (Decrease)	2013	2012	Increase (Decrease)
Land	$ 7,563,994	$ 7,563,994	$ -	$ 973,048	$ 973,048	$ -
Construction in progress	1,582,225	2,993,721	(1,411,496)	1,749,377	1,383,258	366,119
Land improvements	81,390	85,731	(4,341)	-	-	-
Buildings	12,827,332	13,155,082	(327,750)	8,415,536	8,582,567	(167,031)
Infrastructure	6,020,512	4,167,319	1,853,193	5,641,717	5,775,108	(133,391)
Machinery and equipment	1,920,242	1,969,151	(48,909)	735,064	833,813	(98,749)
Total	$ 29,995,695	$ 29,934,998	$ 60,697	$ 17,514,742	$ 17,547,794	$ (33,052)

Additional information on the City's capital assets can be found in Note 3C starting on page 67 of this report.

Long-term debt. At the end of the current fiscal year, the City had total bonded debt outstanding of $13,530,000. This amount consists of g.o. bonds, g.o. improvement bonds, and g.o. revenue bonds. While many of these bonds have their own revenue streams, they are all backed by the full faith and credit of the City.

City of Wayzata's Outstanding Debt

	Governmental Activities			Business-type Activities		
	2013	2012	Increase (Decrease)	2013	2012	Increase (Decrease)
G.O. bonds	$ 2,020,000	$ 2,180,000	$ (160,000)	$ -	$ -	$ -
G.O. improvement bonds	2,680,000	2,695,000	(15,000)	2,010,000	2,065,000	(55,000)
G.O. revenue bonds	-	-	-	6,820,000	7,045,000	(225,000)
Unamortized bond premium	193,481	211,598	(18,117)	75,608	79,646	(4,038)
Other postemployment benefits payable	117,068	91,444	25,624	52,377	39,241	13,136
Compensated absences	300,435	279,493	20,942	107,385	120,789	(13,404)
Total	$ 5,310,984	$ 5,457,535	$ (146,551)	$ 9,065,370	$ 9,349,676	$ (284,306)

The City's total debt decreased $430,857 (2.9 percent) during the current fiscal year. This is due to regularly scheduled payment on the outstanding bonds.

In accordance with Minnesota statutes, the City may not incur or be subject to net debt in excess of three percent of the estimated market value of taxable property within the City. Net debt is payable solely from ad valorem taxes and, therefore, excludes debt financed partially or entirely by special assessments, enterprise fund revenues, or tax increments. The City's estimated market value of taxable property in 2013 was $1,359,708,270. The City's legal debt margin was $40,791,248 and $2,020,000 of the City's debt is applicable to the limit. Additional information on the City's long-term debt can be found in Note 3E starting on page 70 of this report.

Economic Factors and Next Year's Budgets and Rates

- Preliminary market values for the 2015 tax year appear to be strong and improving over the prior year. It appears that valuations have increased approximately 5 percent The overall market value increased 9 percent due to the combination of new development and the 5 percent increase.

- The Bay Center TIF project will continue into the next few years and this will have a positive effect on development related revenue.

- The City will evaluate and continue to enhance the planning for capital related items. This includes a more extensive review of anticipated projects and a complete matching of resources to costs.

- The City Council has adopted the Lake Effect Framework in 2014. The intent of this project is to showcase Lake Minnetonka, a significant resource for the City.

All of these factors were considered in preparing the City's budget for the 2014 fiscal year.

Requests for Information

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Manager, City of Wayzata, 600 Rice Street East, Wayzata, Minnesota 55391.

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

CITY OF WAYZATA
WAYZATA, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2013

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CITY OF WAYZATA, MINNESOTA
STATEMENT OF NET POSITION
DECEMBER 31, 2013

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Housing and Redevelopment Authority
ASSETS				
Cash and temporary investments	$ 10,008,912	$ 6,880,625	$ 16,889,537	$ 851,480
Receivables				
Accrued interest	21,872	-	21,872	14,048
Taxes	163,482	-	163,482	-
Accounts, net	66,313	175,225	241,538	-
Notes	-	-	-	46,825
Special assessments	2,696,291	1,479,997	4,176,288	-
Internal balances	411,500	(411,500)	-	-
Due from other governments	83,445	20,993	104,438	-
Inventories	-	418,290	418,290	-
Capital assets				
Land and construction in progress	9,146,219	2,722,425	11,868,644	2,092,900
Depreciable assets, net of accumulated depreciation	20,849,476	14,792,317	35,641,793	-
TOTAL ASSETS	43,447,510	26,078,372	69,525,882	3,005,253
LIABILITIES				
Accounts and contracts payable	476,559	58,570	535,129	-
Due to other governments	31,074	63,320	94,394	1,891
Accrued salaries payable	1,985	13,377	15,362	-
Accrued interest payable	11,930	25,979	37,909	883
Deposits payable	31,297	23,827	55,124	703
Noncurrent liabilities				
Due within one year	451,111	379,894	831,005	260,000
Due in more than one year	4,859,873	8,685,476	13,545,349	287,128
TOTAL LIABILITIES	5,863,829	9,250,443	15,114,272	550,605
NET POSITION				
Net investment in capital assets	25,102,214	8,609,134	33,711,348	2,092,900
Restricted for				
Debt service	2,943,565	1,990,855	4,934,420	-
Parks and trails	89,488	-	89,488	-
Economic development	1,120,909	-	1,120,909	402,572
Public safety police expenditures	4,184	-	4,184	-
Unrestricted	8,323,321	6,227,940	14,551,261	(40,824)
TOTAL NET POSITION	$ 37,583,681	$ 16,827,929	$ 54,411,610	$ 2,454,648

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2013

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions
Primary government				
Governmental activities				
General government	$ 1,762,902	$ 622,255	$ 135,632	$ -
Public safety	2,174,101	974,543	221,451	-
Public works	1,395,144	392,032	1,046	135,916
Culture and recreation	824,856	96,533	301,500	-
Interest on long-term debt	129,134	-	-	-
Total governmental activities	6,286,137	2,085,363	659,629	135,916
Business-type activities				
Water	775,171	724,017	-	334,312
Sewer	850,624	943,819	-	126,188
Licensing	255,563	399,257	-	-
Liquor	4,835,110	5,332,510	-	-
Solid waste	319,274	311,433	10,417	-
Stormwater	135,916	276,006	-	1,934
Total business-type activities	7,171,658	7,987,042	10,417	462,434
Total primary government	$ 13,457,795	$ 10,072,405	$ 670,046	$ 598,350
Component unit				
Housing and Redevelopment Authority	$ 32,975	$ -	$ 77,287	$ -

General revenues
Taxes
Property taxes, levied for general purposes
Property taxes, levied for debt service
Tax increment
Franchise fees
Grants and contributions not restricted to specific programs
Unrestricted investment earnings
Gain on sale of capital assets
Transfers

Total general revenues and transfers

Change in net position

Net position, January 1

Net position, December 31

The notes to the financial statements are an integral part of this statement.

Net (Expenses) Revenues and Changes in Net Position			
Primary Government			Component Unit
Governmental Activities	Business-type Activities	Total	Housing and Redevelopment Authority
$ (1,005,015)	$ -	$ (1,005,015)	$ -
(978,107)	-	(978,107)	-
(866,150)	-	(866,150)	-
(426,823)	-	(426,823)	-
(129,134)	-	(129,134)	-
(3,405,229)	-	(3,405,229)	-
-	283,158	283,158	-
-	219,383	219,383	-
-	143,694	143,694	-
-	497,400	497,400	-
-	2,576	2,576	-
-	142,024	142,024	-
-	1,288,235	1,288,235	-
(3,405,229)	1,288,235	(2,116,994)	-
-	-	-	44,312
3,939,888	-	3,939,888	-
247,996	-	247,996	-
-	-	-	398,602
147,714	-	147,714	-
47,233	-	47,233	-
15,432	3,865	19,297	1,541
1,750	-	1,750	-
332,714	(332,714)	-	-
4,732,727	(328,849)	4,403,878	400,143
1,327,498	959,386	2,286,884	444,455
36,256,183	15,868,543	52,124,726	2,010,193
$ 37,583,681	$ 16,827,929	$ 54,411,610	$ 2,454,648

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FUND FINANCIAL STATEMENTS

CITY OF WAYZATA
WAYZATA, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2013

CITY OF WAYZATA, MINNESOTA
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2013

	101 General	**300's** Debt Service	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and temporary investments	$ 2,431,675	$ 275,495	$ 7,301,742	$ 10,008,912
Receivables				
Accrued interest	21,872	-	-	21,872
Taxes	163,482	-	-	163,482
Accounts, net	48,973	-	17,340	66,313
Special assessments	-	2,680,000	16,291	2,696,291
Due from other funds	-	-	46,500	46,500
Due from other governments	83,345	-	100	83,445
Advances to other funds	-	-	365,000	365,000
TOTAL ASSETS	$ 2,749,347	$ 2,955,495	$ 7,746,973	$ 13,451,815
LIABILITIES				
Accounts and contracts payable	$ 302,229	$ -	$ 174,330	$ 476,559
Due to other governments	31,074	-	-	31,074
Accrued salaries payable	1,985	-	-	1,985
Deposits payable	28,129	-	3,168	31,297
TOTAL LIABILITIES	363,417	-	177,498	540,915
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - delinquent taxes	46,446	-	-	46,446
Unavailable revenue - special assessments	-	2,680,000	16,289	2,696,289
TOTAL DEFERRED INFLOWS OF RESOURCES	46,446	2,680,000	16,289	2,742,735
FUND BALANCES				
Restricted	-	275,495	1,214,581	1,490,076
Committed	-	-	180,273	180,273
Assigned	262,777	-	6,158,332	6,421,109
Unassigned	2,076,707	-	-	2,076,707
TOTAL FUND BALANCES	2,339,484	275,495	7,553,186	10,168,165
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 2,749,347	$ 2,955,495	$ 7,746,973	$ 13,451,815

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
RECONCILIATION OF THE BALANCE SHEET
TO THE STATEMENT OF NET POSITION
GOVERNMENTAL FUNDS
DECEMBER 31, 2013

Total fund balances - governmental funds	$ 10,168,165
Amounts reported for the governmental activities in the statement of net position are different because	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.	
Cost of capital assets	36,210,858
Less: accumulated depreciation	(6,215,163)
Noncurrent liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.	
Noncurrent liabilities at year-end consist of	
Compensated absences payable	(300,435)
Other postemployment benefits payable	(117,068)
Bond principal payable	(4,700,000)
Plus: unamortized bond premium	(193,481)
Some receivables are not available soon enough to pay for the current period's expenditures, and therefore are reported as unavailable revenue in the funds.	
Delinquent taxes receivable	46,446
Special assessments receivable	2,696,289
Governmental funds do not report a liability for accrued interest until due and payable.	(11,930)
Total net position - governmental activities	$ 37,583,681

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2013

	101 General	300's Debt Service	Other Governmental Funds	Total Governmental Funds
REVENUES				
Taxes				
Property taxes	$ 3,947,402	$ 247,996	$ -	$ 4,195,398
Franchise fees	80,732	-	66,982	147,714
Licenses and permits	708,478	-	167,988	876,466
Intergovernmental	294,665	-	300,000	594,665
Charges for services	830,093	-	298,159	1,128,252
Fines and forfeitures	71,154	-	-	71,154
Special assessments	-	139,214	7,884	147,098
Investment earnings	579	29	14,824	15,432
Miscellaneous				
Contributions and donations	-	-	83,210	83,210
Refunds and reimbursements	450	-	1,046	1,496
Other	36,982	-	-	36,982
TOTAL REVENUES	5,970,535	387,239	940,093	7,297,867
EXPENDITURES				
Current				
General government	1,240,945	-	111,219	1,352,164
Public safety	1,961,127	-	2,151	1,963,278
Public works	649,247	-	123,539	772,786
Culture and recreation	381,580	-	18,991	400,571
Miscellaneous	225,138	-	-	225,138
Capital outlay				
General government	614	-	201,741	202,355
Public safety	4,365	-	29,626	33,991
Public works	-	-	841,405	841,405
Culture and recreation	-	-	379,446	379,446
Debt service				
Principal	-	175,000	-	175,000
Interest and other	-	160,736	-	160,736
TOTAL EXPENDITURES	4,463,016	335,736	1,708,118	6,506,870
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	1,507,519	51,503	(768,025)	790,997
OTHER FINANCING SOURCES (USES)				
Transfers in	125,000	-	1,871,705	1,996,705
Sale of capital assets	1,750	-	-	1,750
Transfers out	(1,568,991)	-	(95,000)	(1,663,991)
TOTAL OTHER FINANCING SOURCES (USES)	(1,442,241)	-	1,776,705	334,464
NET CHANGE IN FUND BALANCES	65,278	51,503	1,008,680	1,125,461
FUND BALANCES, JANUARY 1	2,274,206	223,992	6,544,506	9,042,704
FUND BALANCES, DECEMBER 31	$ 2,339,484	$ 275,495	$ 7,553,186	$ 10,168,165

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2013

Total net change in fund balances - governmental funds	$ 1,125,461
Amounts reported for governmental activities in the statement of activities are different because	
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.	
Capital outlays	896,157
Depreciation expense	(827,784)
Governmental funds report a gain (loss) on sale of capital assets to the extent of cash exchanged, whereas the disposition of the assets book value is included in the total gain (loss) in the statement of activities.	
Disposals	(151,591)
Depreciation on disposals	143,915
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The amounts below are the effects of these differences in the treatment of long-term debt and related items.	
Principal repayments	175,000
Amortization of bond premium	18,117
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.	13,485
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.	
Compensated absences	(20,942)
Other postemployment benefits	(25,624)
Certain revenues are recognized as soon as they are earned. Under the modified accrual basis of accounting, certain revenues cannot be recognized until they are available to liquidate liabilities of the current period.	
Property taxes	(7,514)
Special assessments	(11,182)
Change in net position - governmental activities	$ 1,327,498

The notes to the financial statements are an integral part of this statement.

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CITY OF WAYZATA, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2013

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
REVENUES				
Taxes				
Property taxes	$ 3,760,251	$ 3,760,251	$ 3,947,402	$ 187,151
Franchise fees	82,000	82,000	80,732	(1,268)
Licenses and permits	295,275	295,275	708,478	413,203
Intergovernmental	131,000	131,000	294,665	163,665
Charges for services	555,540	555,540	830,093	274,553
Fines and forfeitures	65,500	65,500	71,154	5,654
Investment earnings	15,000	15,000	579	(14,421)
Miscellaneous	3,000	3,000	37,432	34,432
TOTAL REVENUES	4,907,566	4,907,566	5,970,535	1,062,969
EXPENDITURES				
Current				
General government	1,016,430	1,016,430	1,240,945	(224,515)
Public safety	1,945,645	1,945,645	1,961,127	(15,482)
Public works	641,575	641,575	649,247	(7,672)
Culture and recreation	382,216	382,216	381,580	636
Miscellaneous	313,000	313,000	225,138	87,862
Capital outlay				
General government	1,000	1,000	614	386
Public safety	5,000	5,000	4,365	635
TOTAL EXPENDITURES	4,304,866	4,304,866	4,463,016	(158,150)
EXCESS OF REVENUES OVER EXPENDITURES	602,700	602,700	1,507,519	904,819
OTHER FINANCING SOURCES (USES)				
Transfers in	145,000	145,000	125,000	(20,000)
Sale of capital assets	-	-	1,750	1,750
Transfers out	(747,700)	(747,700)	(1,568,991)	(821,291)
TOTAL OTHER FINANCING SOURCES (USES)	(602,700)	(602,700)	(1,442,241)	(839,541)
NET CHANGE IN FUND BALANCES	-	-	65,278	65,278
FUND BALANCES, JANUARY 1	2,274,206	2,274,206	2,274,206	-
FUND BALANCES, DECEMBER 31	$ 2,274,206	$ 2,274,206	$ 2,339,484	$ 65,278

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENTS OF NET POSITION - CONTINUED ON THE FOLLOWING PAGES
PROPRIETARY FUNDS
DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	610 Water		**620** Sewer	
	2013	2012	2013	2012
ASSETS				
CURRENT ASSETS				
Cash and temporary investments	$ 4,408,588	$ 4,356,480	$ 1,136,342	$ 924,516
Receivables				
Accounts, net	41,203	46,767	80,180	70,716
Special assessments	70,715	68,791	50,908	24,097
Due from other governments	12,495	16,463	8,498	14,003
Inventories	16,178	21,044	-	-
Due from other funds	-	-	-	-
TOTAL CURRENT ASSETS	4,549,179	4,509,545	1,275,928	1,033,332
NONCURRENT ASSETS				
Advances to other funds	-	-	-	-
Special assessments	824,647	1,001,384	510,000	545,000
Capital assets				
Land	3,975	3,975	8,495	8,495
Buildings	6,077,906	6,077,906	30,830	30,830
Infrastructure	711,496	711,496	2,529,132	2,472,674
Machinery and equipment	163,884	181,723	296,934	314,773
Construction in progress	1,566,510	1,235,716	-	-
Less: accumulated depreciation	(1,267,191)	(1,136,135)	(620,699)	(561,650)
Total capital assets (net of accumulated depreciation)	7,256,580	7,074,681	2,244,692	2,265,122
TOTAL NONCURRENT ASSETS	8,081,227	8,076,065	2,754,692	2,810,122
TOTAL ASSETS	12,630,406	12,585,610	4,030,620	3,843,454

The notes to the financial statements are an integral part of this statement.

Business-type Activities - Enterprise Funds					
630 Licensing		**640** Liquor		**650** Solid Waste	
2013	2012	2013	2012	2013	2012
$ 82,998	$ 74,870	$ 598,694	$ 175,572	$ 235,427	$ 235,976
-	31,806	400	4,776	28,631	22,014
-	-	-	-	-	-
-	-	-	-	-	-
-	-	402,112	366,117	-	-
9,500	9,000	-	-	-	-
92,498	115,676	1,001,206	546,465	264,058	257,990
73,000	82,500	-	-	-	-
-	-	-	-	-	-
-	-	679,550	679,550	-	-
-	-	3,439,095	3,416,175	-	-
-	-	73,210	513,568	-	-
-	-	805,923	885,850	-	-
-	-	-	-	-	-
-	-	(365,332)	(724,275)	-	-
-	-	4,632,446	4,770,868	-	-
73,000	82,500	4,632,446	4,770,868	-	-
165,498	198,176	5,633,652	5,317,333	264,058	257,990

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CITY OF WAYZATA, MINNESOTA
STATEMENTS OF NET POSITION - CONTINUED
PROPRIETARY FUNDS
DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	670 Stormwater		Totals	
	2013	2012	2013	2012
ASSETS				
CURRENT ASSETS				
Cash and temporary investments	$ 418,576	$ 234,643	$ 6,880,625	$ 6,002,057
Receivables				
Accounts, net	24,811	22,918	175,225	198,997
Special assessments	23,727	12,127	145,350	105,015
Due from other governments	-	-	20,993	30,466
Inventories	-	-	418,290	387,161
Due from other funds	-	-	9,500	9,000
TOTAL CURRENT ASSETS	467,114	269,688	7,649,983	6,732,696
NONCURRENT ASSETS				
Advances to other funds	-	-	73,000	82,500
Special assessments	-	12,030	1,334,647	1,558,414
Capital assets				
Land	281,028	281,028	973,048	973,048
Buildings	-	-	9,547,831	9,524,911
Infrastructure	4,118,931	4,118,931	7,432,769	7,816,669
Machinery and equipment	-	-	1,266,741	1,382,346
Construction in progress	182,867	147,542	1,749,377	1,383,258
Less: accumulated depreciation	(1,201,802)	(1,110,378)	(3,455,024)	(3,532,438)
Total capital assets (net of accumulated depreciation)	3,381,024	3,437,123	17,514,742	17,547,794
TOTAL NONCURRENT ASSETS	3,381,024	3,449,153	18,922,389	19,188,708
TOTAL ASSETS	3,848,138	3,718,841	26,572,372	25,921,404

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENTS OF NET POSITION - CONTINUED
PROPRIETARY FUNDS
DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	610 Water		620 Sewer	
	2013	2012	2013	2012
LIABILITIES				
CURRENT LIABILITIES				
Accounts and contracts payable	$ 6,068	$ 1,249	$ 38,581	$ 16,067
Due to other governments	406	4,375	100	-
Accrued salaries payable	168	-	168	-
Accrued interest payable	14,064	23,743	1,154	4,548
Deposits payable	10,999	9,319	-	-
Due to other funds	-	-	-	-
Compensated absences payable, current portion	12,627	12,238	12,627	12,238
Bonds payable, current portion	190,000	180,000	35,000	-
TOTAL CURRENT LIABILITIES	234,332	230,924	87,630	32,853
NONCURRENT LIABILITIES				
Advances from other funds	-	-	-	-
Other postemployment benefits payable	10,898	8,665	10,898	8,665
Compensated absences payable	13,854	12,583	13,854	12,583
Unamortized bond premium	23,322	24,615	12,075	12,987
Bonds payable	4,820,000	5,010,000	510,000	545,000
TOTAL NONCURRENT LIABILITIES	4,868,074	5,055,863	546,827	579,235
TOTAL LIABILITIES	5,102,406	5,286,787	634,457	612,088
NET POSITION				
Net investment in capital assets	2,223,258	2,444,750	1,687,617	1,707,135
Restricted for debt service	1,451,279	1,490,441	539,576	540,452
Unrestricted	3,853,463	3,363,632	1,168,970	983,779
TOTAL NET POSITION	$ 7,528,000	$ 7,298,823	$ 3,396,163	$ 3,231,366

The notes to the financial statements are an integral part of this statement.

Business-type Activities - Enterprise Funds					
630 Licensing		**640** Liquor		**650** Solid Waste	
2013	2012	2013	2012	2013	2012
$ 500	$ -	$ 12,002	$ 5,484	$ 1,419	$ 328
9,356	8,492	46,944	50,369	6,514	4,346
200	-	12,841	9,970	-	-
-	-	10,761	10,928	-	-
-	-	12,828	5,967	-	-
-	-	56,000	54,000	-	-
5,508	7,127	24,132	30,595	-	-
-	-	100,000	100,000	-	-
15,564	15,619	275,508	267,313	7,933	4,674
-	-	438,000	494,000	-	-
6,894	4,309	22,405	16,728	276	82
1,705	3,168	23,078	30,257	-	-
-	-	40,211	42,044	-	-
-	-	3,175,000	3,275,000	-	-
8,599	7,477	3,698,694	3,858,029	276	82
24,163	23,096	3,974,202	4,125,342	8,209	4,756
-	-	1,317,235	1,353,824	-	-
-	-	-	-	-	-
141,335	175,080	342,215	(161,833)	255,849	253,234
$ 141,335	$ 175,080	$ 1,659,450	$ 1,191,991	$ 255,849	$ 253,234

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CITY OF WAYZATA, MINNESOTA
STATEMENTS OF NET POSITION - CONTINUED
PROPRIETARY FUNDS
DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	670 Stormwater		Totals	
	2013	2012	2013	2012
LIABILITIES				
CURRENT LIABILITIES				
Accounts and contracts payable	$ -	$ -	$ 58,570	$ 23,128
Due to other governments	-	-	63,320	67,582
Accrued salaries payable	-	-	13,377	9,970
Accrued interest payable	-	-	25,979	39,219
Deposits payable	-	-	23,827	15,286
Due to other funds	-	-	56,000	54,000
Compensated absences payable, current portion	-	-	54,894	62,198
Bonds payable, current portion	-	-	325,000	280,000
TOTAL CURRENT LIABILITIES	-	-	620,967	551,383
NONCURRENT LIABILITIES				
Advances from other funds	-	-	438,000	494,000
Other postemployment benefits payable	1,006	792	52,377	39,241
Compensated absences payable	-	-	52,491	58,591
Unamortized bond premium	-	-	75,608	79,646
Bonds payable	-	-	8,505,000	8,830,000
TOTAL NONCURRENT LIABILITIES	1,006	792	9,123,476	9,501,478
TOTAL LIABILITIES	1,006	792	9,744,443	10,052,861
NET POSITION				
Net investment in capital assets	3,381,024	3,437,123	8,609,134	8,942,832
Restricted for debt service	-		1,990,855	2,030,893
Unrestricted	466,108	280,926	6,227,940	4,894,818
TOTAL NET POSITION	$ 3,847,132	$ 3,718,049	$ 16,827,929	$ 15,868,543

The notes to the financial statements are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENTS OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - CONTINUED ON THE FOLLOWING PAGES
PROPRIETARY FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	610 Water		**620** Sewer	
	2013	2012	2013	2012
OPERATING REVENUES				
Sales	$ -	$ -	$ -	$ -
Cost of Sales	-	-	-	-
GROSS PROFIT	-	-	-	-
Charges for services	648,312	885,181	943,819	1,001,590
TOTAL OPERATING REVENUES	648,312	885,181	943,819	1,001,590
OPERATING EXPENSES				
Personnel services	228,539	221,908	228,541	221,903
Supplies	50,724	57,919	21,594	41,939
Professional services	42,748	56,733	40,709	22,557
Utilities	79,235	72,573	414,880	416,678
Other services and charges	37,778	21,677	16,475	18,708
Repairs and maintenance	54,033	30,161	38,259	19,705
Depreciation	145,328	149,190	73,320	61,061
TOTAL OPERATING EXPENSES	638,385	610,161	833,778	802,551
OPERATING INCOME (LOSS)	9,927	275,020	110,041	199,039
NONOPERATING REVENUES (EXPENSES)				
Investment earnings	769	37,702	164	8,158
Grants	-	-	-	-
Other income	75,705	69,375	-	-
Gain (loss) on disposal of capital assets	(3,568)	-	(3,568)	-
Bond issuance costs	-	(34,600)	-	(25,765)
Interest expense and other	(133,218)	(135,484)	(13,278)	(4,386)
TOTAL NONOPERATING REVENUES (EXPENSES)	(60,312)	(63,007)	(16,682)	(21,993)
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	(50,385)	212,013	93,359	177,046
TRANSFERS IN	-	-	-	-
CAPITAL CONTRIBUTIONS FROM OTHER FUNDS	-	8,789	-	8,789
CAPITAL CONTRIBUTIONS	334,312	2,065,020	126,188	687,961
TRANSFERS OUT	(54,750)	(45,100)	(54,750)	(55,200)
CHANGE IN NET POSITION	229,177	2,240,722	164,797	818,596
NET POSITION, JANUARY 1	7,298,823	5,058,101	3,231,366	2,412,770
NET POSITION, DECEMBER 31	$ 7,528,000	$ 7,298,823	$ 3,396,163	$ 3,231,366

The notes to the financial statement are an integral part of this statement.

Business-type Activities - Enterprise Funds					
630		**640**		**650**	
Licensing		Liquor		Solid Waste	
2013	2012	2013	2012	2013	2012
$ -	$ -	$ 5,313,196	$ 5,150,007	$ -	$ -
-	-	(2,619,208)	(2,649,859)	-	-
-	-	2,693,988	2,500,148	-	-
399,257	424,512	-	-	311,433	265,301
399,257	424,512	2,693,988	2,500,148	311,433	265,301
246,740	242,613	1,323,388	1,284,037	20,017	-
3,057	2,213	109,956	105,709	-	-
627	940	130,700	129,315	248,391	187,877
-	-	75,617	66,340	40,760	40,872
4,752	3,710	181,600	173,099	10,106	8,699
387	-	87,303	97,476	-	-
-	-	146,683	150,885	-	-
255,563	249,476	2,055,247	2,006,861	319,274	237,448
143,694	175,036	638,741	493,287	(7,841)	27,853
2,775	5,321	59	2,795	39	2,017
-	-	-	-	10,417	10,343
-	-	19,314	12,381	-	-
-	-	(14,659)	-	-	-
-	-	-	-	-	-
-	-	(145,996)	(147,722)	-	-
2,775	5,321	(141,282)	(132,546)	10,456	12,360
146,469	180,357	497,459	360,741	2,615	40,213
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
(180,214)	(234,409)	(30,000)	(30,000)	-	-
(33,745)	(54,052)	467,459	330,741	2,615	40,213
175,080	229,132	1,191,991	861,250	253,234	213,021
$ 141,335	$ 175,080	$ 1,659,450	$ 1,191,991	$ 255,849	$ 253,234

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CITY OF WAYZATA, MINNESOTA
STATEMENTS OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - CONTINUED
PROPRIETARY FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	670 Stormwater		Totals	
	2013	2012	2013	2012
OPERATING REVENUES				
Sales	$ -	$ -	$ 5,313,196	$ 5,150,007
Cost of Sales	-	-	(2,619,208)	(2,649,859)
GROSS PROFIT	-	-	2,693,988	2,500,148
Charges for services	276,006	274,417	2,578,827	2,851,001
TOTAL OPERATING REVENUES	276,006	274,417	5,272,815	5,351,149
OPERATING EXPENSES				
Personnel services	23,102	22,668	2,070,327	1,993,129
Supplies	450	-	185,781	207,780
Professional services	14,859	10,255	478,034	407,677
Utilities	-	-	610,492	596,463
Other services and charges	515	548	251,226	226,441
Repairs and maintenance	5,566	7,579	185,548	154,921
Depreciation	91,424	91,423	456,755	452,559
TOTAL OPERATING EXPENSES	135,916	132,473	4,238,163	4,038,970
OPERATING INCOME (LOSS)	140,090	141,944	1,034,652	1,312,179
NONOPERATING REVENUES (EXPENSES)				
Investment earnings	59	2,453	3,865	58,446
Grants	-	-	10,417	10,343
Other income	-	-	95,019	81,756
Gain (loss) on disposal of capital assets	-	-	(21,795)	-
Bond issuance costs	-	-	-	(60,365)
Interest expense and other	-	-	(292,492)	(287,592)
TOTAL NONOPERATING REVENUES (EXPENSES)	59	2,453	(204,986)	(197,412)
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	140,149	144,397	829,666	1,114,767
TRANSFERS IN	50,000	50,000	50,000	50,000
CAPITAL CONTRIBUTIONS FROM OTHER FUNDS	-	-	-	17,578
CAPITAL CONTRIBUTIONS	1,934	2,896	462,434	2,755,877
TRANSFERS OUT	(63,000)	(50,000)	(382,714)	(414,709)
CHANGE IN NET POSITION	129,083	147,293	959,386	3,523,513
NET POSITION, JANUARY 1	3,718,049	3,570,756	15,868,543	12,345,030
NET POSITION, DECEMBER 31	$ 3,847,132	$ 3,718,049	$ 16,827,929	$ 15,868,543

The notes to the financial statement are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENTS OF CASH FLOWS - CONTINUED ON THE FOLLOWING PAGES
PROPRIETARY FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	610 Water		**620** Sewer	
	2013	2012	2013	2012
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers and users	$ 658,759	$ 882,072	$ 948,049	$ 994,212
Other operating receipts	871	2,262	-	-
Receipts from (payments to) customer deposits	1,680	(411)	-	-
Payments to suppliers	(258,802)	(245,090)	(497,229)	(515,853)
Payments to employees	(224,478)	(216,558)	(224,480)	(216,553)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	178,030	422,275	226,340	261,806
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers from other funds	-	-	-	-
Rent	74,834	67,113	-	-
Transfers to other funds	(54,750)	(45,100)	(54,750)	(55,200)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	20,084	22,013	(54,750)	(55,200)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of capital assets	(292,848)	(1,232,083)	(68,532)	(801,217)
Special assessments	235,798	448,922	-	-
Connection fees	272,412	257,225	126,188	129,825
Intergovernmental	-	335,000	-	71,355
Receipt from (payment on) interfund loan	-	-	-	-
Proceeds from bonds issued	-	1,520,000	-	545,000
Bond issuance costs	-	(34,600)	-	(25,765)
Premium on bonds issued	-	8,582	-	13,899
Interest paid on long-term debt	(182,137)	(136,944)	(17,584)	(750)
Principal paid on long-term debt	(180,000)	(100,000)	-	-
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(146,775)	1,066,102	40,072	(67,653)
CASH FLOWS FROM INVESTING ACTIVITIES				
Investment earnings	769	37,702	164	8,158
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	52,108	1,548,092	211,826	147,111
CASH AND CASH EQUIVALENTS, JANUARY 1	4,356,480	2,808,388	924,516	777,405
CASH AND CASH EQUIVALENTS, DECEMBER 31	$ 4,408,588	$ 4,356,480	$ 1,136,342	$ 924,516

The notes to the financial statement are an integral part of this statement.

Business-type Activities - Enterprise Funds

630 Licensing		**640** Liquor		**650** Solid Waste	
2013	2012	2013	2012	2013	2012
$ 431,063	$ 392,706	$ 5,317,572	$ 5,145,631	$ 304,816	$ 264,513
-	-	19,314	12,381	10,417	10,343
-	(7,314)	6,861	2,688	-	-
(7,459)	(10,311)	(3,237,286)	(3,212,226)	(295,998)	(234,116)
(247,037)	(241,461)	(1,328,482)	(1,264,618)	(19,823)	-
176,567	133,620	777,979	683,856	(588)	40,740
-	-	-	-	-	-
-	-	-	-	-	-
(180,214)	(234,409)	(30,000)	(30,000)	-	-
(180,214)	(234,409)	(30,000)	(30,000)	-	-
-	-	(22,920)	(33,329)	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
9,000	8,500	(54,000)	(52,000)	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	(147,996)	(149,555)	-	-
-	-	(100,000)	-	-	-
9,000	8,500	(324,916)	(234,884)	-	-
2,775	5,321	59	2,795	39	2,017
8,128	(86,968)	423,122	421,767	(549)	42,757
74,870	161,838	175,572	(246,195)	235,976	193,219
$ 82,998	$ 74,870	$ 598,694	$ 175,572	$ 235,427	$ 235,976

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CITY OF WAYZATA, MINNESOTA
STATEMENTS OF CASH FLOWS - CONTINUED
PROPRIETARY FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	670 Stormwater		Totals	
	2013	2012	2013	2012
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers and users	$ 274,113	$ 272,289	$ 7,934,372	$ 7,951,423
Other operating receipts	-	-	30,602	24,986
Receipts from (payments to) customer deposits	-	-	8,541	(5,037)
Payments to suppliers	(21,390)	(18,382)	(4,318,164)	(4,235,978)
Payments to employees	(22,888)	(22,408)	(2,067,188)	(1,961,598)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	229,835	231,499	1,588,163	1,773,796
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers from other funds	50,000	50,000	50,000	50,000
Rent	-	-	74,834	67,113
Transfers to other funds	(63,000)	(50,000)	(382,714)	(414,709)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(13,000)	-	(257,880)	(297,596)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Acquisition of capital assets	(35,325)	(147,542)	(419,625)	(2,214,171)
Special assessments	2,364	14,829	238,162	463,751
Connection fees	-	-	398,600	387,050
Intergovernmental	-	-	-	406,355
Receipt from (payment on) interfund loan	-	-	(45,000)	(43,500)
Proceeds from bonds issued	-	-	-	2,065,000
Bond issuance costs	-	-	-	(60,365)
Premium on bonds issued	-	-	-	22,481
Interest paid on long-term debt	-	-	(347,717)	(287,249)
Principal paid on long-term debt	-	-	(280,000)	(100,000)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(32,961)	(132,713)	(455,580)	639,352
CASH FLOWS FROM INVESTING ACTIVITIES				
Investment earnings	59	2,453	3,865	58,446
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	183,933	101,239	878,568	2,173,998
CASH AND CASH EQUIVALENTS, JANUARY 1	234,643	133,404	6,002,057	3,828,059
CASH AND CASH EQUIVALENTS, DECEMBER 31	$ 418,576	$ 234,643	$ 6,880,625	$ 6,002,057

The notes to the financial statement are an integral part of this statement.

CITY OF WAYZATA, MINNESOTA
STATEMENTS OF CASH FLOWS - CONTINUED
PROPRIETARY FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	610 Water		**620** Sewer	
	2013	2012	2013	2012
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES				
Operating income (loss)	$ 9,927	$ 275,020	$ 110,041	$ 199,039
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities				
Other income related to operations	871	2,262	-	-
Depreciation	145,328	149,190	73,320	61,061
(Increase) decrease in assets				
Accounts receivable, net	5,564	(4,392)	(9,464)	(959)
Special assessments receivable	915	1,796	8,189	(6,214)
Due from other governments	3,968	(513)	5,505	(205)
Inventories	4,866	(3,210)	-	-
Increase (decrease) in liabilities				
Accounts and contracts payable	4,819	(2,637)	34,588	3,734
Due to other governments	(3,969)	(180)	100	-
Accrued salaries payable	168	-	168	-
Deposits payable	1,680	(411)	-	-
Compensated absences payable	1,660	2,695	1,660	2,695
Other postemployment benefits payable	2,233	2,655	2,233	2,655
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	$ 178,030	$ 422,275	$ 226,340	$ 261,806
SCHEDULE OF NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES				
Capital contribution	$ -	$ 8,789	$ -	$ 8,789
Capital asset disposals, net	(3,568)	-	(3,568)	-
Capital assets purchased on account	-	-	-	12,074
Capitalized interest	37,947	12,569	-	-
Amortization of bond premium	(1,293)	(1,293)	(912)	(912)

The notes to the financial statements are an integral part of this statement.

Business-type Activities - Enterprise Funds					
630 Licensing		**640** Liquor		**650** Solid Waste	
2013	2012	2013	2012	2013	2012
$ 143,694	$ 175,036	$ 638,741	$ 493,287	$ (7,841)	$ 27,853
-	-	19,314	12,381	10,417	10,343
-	-	146,683	150,885	-	-
31,806	(31,806)	4,376	(4,376)	(6,617)	(788)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	(35,995)	3,742	-	-
500	(1,036)	6,518	650	1,091	328
864	(2,412)	(3,425)	5,180	2,168	3,004
200	-	2,871	1,698	-	-
-	(7,314)	6,861	2,688	-	-
(3,082)	(274)	(13,642)	11,206	-	-
2,585	1,426	5,677	6,515	194	-
$ 176,567	$ 133,620	$ 777,979	$ 683,856	$ (588)	$ 40,740
$ -	$ -	$ -	$ -	$ -	$ -
-	-	(14,659)	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	(1,833)	(1,833)	-	-

CITY OF WAYZATA, MINNESOTA
STATEMENTS OF CASH FLOWS - CONTINUED
PROPRIETARY FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Business-type Activities - Enterprise Funds			
	670 Stormwater		Totals	
	2013	2012	2013	2012
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES				
Operating income (loss)	$ 140,090	$ 141,944	$ 1,034,652	$ 1,312,179
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities				
Other income related to operations	-	-	30,602	24,986
Depreciation	91,424	91,423	456,755	452,559
(Increase) decrease in assets				
Accounts receivable, net	(1,893)	(2,128)	23,772	(44,449)
Special assessments receivable	-	-	9,104	(4,418)
Due from other governments	-	-	9,473	(718)
Inventories	-	-	(31,129)	532
Increase (decrease) in liabilities				
Accounts and contracts payable	-	-	47,516	1,039
Due to other governments	-	-	(4,262)	5,592
Accrued salaries payable	-	-	3,407	1,698
Deposits payable	-	-	8,541	(5,037)
Compensated absences payable	-	-	(13,404)	16,322
Other postemployment benefits payable	214	260	13,136	13,511
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	$ 229,835	$ 231,499	$ 1,588,163	$ 1,773,796
SCHEDULE OF NONCASH CAPITAL AND RELATED FINANCING ACTIVITIES				
Capital contribution	$ -	$ -	$ -	$ 17,578
Capital asset disposals, net	-	-	(21,795)	-
Capital assets purchased on account	-	-	-	12,074
Capitalized interest	-	-	37,947	12,569
Amortization of bond premium	-	-	(4,038)	(4,038)

The notes to the financial statements are an integral part of this statement.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting entity

The City of Wayzata, Minnesota (the City) operates under the "Optional Plan A" form of government as defined in the State of Minnesota statutes. Under this plan, the government of the City is directed by a City Council composed of an elected Mayor and four elected City Council members. The City Council exercises legislative authority and determines all matters of policy. The City Council appoints personnel responsible for the proper administration of all affairs relating to the City.

As required by accounting principles generally accepted in the United States of America, these financial statements include all funds, departments, agencies, boards, and commissions of the City (the primary government) and any component units. The City has considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the primary government to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the primary government. The City has one component unit.

Discretely presented component unit

The Wayzata Housing and Redevelopment Authority (HRA) assists the City Council in addressing the City's housing and redevelopment goals and objectives in accordance with the Comprehensive Plan. It is a legally separate entity, of which the governing body consists of a five member board of commissioners approved, but not selected, by the City Council. With the exception of the City Council approving board members and the HRA's budget, the HRA has complete control over its own duties. However, all HRA administrative and financial functions are performed by City staff, and the HRA is fiscally dependent upon the City. It is these criterion that result in the HRA being reported as a discretely presented component unit. The HRA does not prepare separate financial statements. Information on the HRA's governmental funds is presented as supplementary schedules elsewhere in this report.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contribution, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

C. Measurement focus, basis of accounting and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting.* Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, other postemployment benefits, and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the City receives value without directly giving equal value in return, include property taxes, grants, entitlement and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the tax is levied. Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are also recorded as unearned revenue.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The City reports the following major governmental funds:

The *General fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund.

The *Debt Service fund* accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

The City reports the following major proprietary funds:

The *Water fund* accounts for the activities of the City's water distribution operations.

The *Sewer fund* accounts for the collection and pumping of sanitary sewage through a system of sewer lines and lift stations. Sewage is treated by the Metropolitan Council of Environmental Services.

The *Licensing fund* accounts for the City's licensing service center.

The *Liquor fund* accounts for the City's on and off-sale liquor operations.

The *Solid Waste fund* accounts for the City's solid waste collection programs.

The *Stormwater fund* accounts for the activities of the City's stormwater system.

As a general rule, the effect of interfund activity has been eliminated from government-wide financial statements.

D. Assets, liabilities, deferred inflows of resources, and net position/fund balance

Deposits and investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Cash balances from all funds are pooled and invested, to the extent available, in certificates of deposit and other authorized investments. Investments for the City are reported at fair value. Earnings from such investments are allocated on the basis of applicable participation by each of the funds.

The City may invest idle funds as authorized by Minnesota statutes, as follows:

1. Direct obligations or obligations guaranteed by the United States or its agencies.

2. Shares of investment companies registered under the Federal Investment Company Act of 1940 and received the highest credit rating, rated in one of the two highest rating categories by a statistical rating agency, and have a final maturity of thirteen months or less.

3. General obligations of a state or local government with taxing powers rated "A" or better; revenue obligations rated "AA" or better.

4. General obligations of the Minnesota Housing Finance Agency rated "A" or better.

5. Bankers' acceptances of United States banks eligible for purchase by the Federal Reserve System.

6. Commercial paper issued by United States banks corporations or their Canadian subsidiaries, of highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less.

7. Repurchase or reverse repurchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding $10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.

8. Guaranteed Investment Contracts (GIC's) issued or guaranteed by a United States commercial bank, a domestic branch of a foreign bank, a United States insurance company, or its Canadian subsidiary, whose similar debt obligations were rated in one of the top two rating categories by a nationally recognized rating agency.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

The Minnesota Municipal Money Market Fund (4M) investment pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool share. The Minnesota 4M Fund is an external investment pool not registered with the Securities Exchange Commission (SEC) that follows the same regulatory rules of the SEC under rule 2a7. Financial statements of the 4M fund can be obtained by contacting RBC Global Asset Management at 100 South Fifth Street, Suite 2300, Minneapolis, MN 55402-1240.

Property taxes

The City Council annually adopts a tax levy in December and certifies it to the County for collection in the following year. The County is responsible for collecting all property taxes for the City. These taxes attach an enforceable lien on taxable property within the City on January 1 and are payable by the property owners in two installments. The taxes are collected by the County Auditor and tax settlements are made to the City during January, June, and November each year.

Delinquent taxes receivable include the past six years' uncollected taxes. Delinquent taxes have been offset by a deferred inflow of resources for taxes not received within 60 days after year end in the governmental fund financial statements.

Accounts receivable

Accounts receivable include amounts billed for services provided before year end. Unbilled utility enterprise fund receivables are also included for services provided in 2013. The City annually certifies delinquent utility accounts to the County for collection in the following year. Therefore, there has been no allowance for doubtful accounts established for the delinquent water and sewer accounts.

Special assessments

Special assessments represent the financing for public improvements paid for by benefiting property owners. These assessments are recorded as receivables upon certification to the County. Special assessments are recognized as revenue when they are received in cash or within 60 days after year end. All governmental fund special assessments receivable are offset by a deferred inflow of resources in the governmental fund financial statements.

Interfund receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Inventories

The inventory in the General fund is stated at FIFO (first-in, first-out) cost and consists of expendable supplies held for consumption. The cost is recognized as expenditure at the time the inventory items are used (consumption method). The inventories of the proprietary funds are stated at the lower of FIFO cost or replacement market. Proprietary fund inventories consist of water meters, licenses, and liquor.

Capital assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an estimated useful life of more than one year and an initial individual cost of more than $5,000.

The City reports infrastructure assets on a network and subsystem basis. Accordingly, the amounts spent for the construction or acquisition of infrastructure assets are capitalized and reported in the government-wide financial statements regardless of their amount.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

In the case of initial capitalization of general infrastructure assets (i.e., those reported by governmental activities) the City elected to report only those infrastructure assets added since January 1, 2004. As the City constructs or acquires capital assets each period, including infrastructure assets, they are capitalized and reported at historical cost. The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate. In the case of donations the City values these capital assets at the estimated fair value of the item at the date of its donation.

Interest costs incurred on the construction of capital assets for business-type activities are included as part of the capitalized value of the assets constructed. The total interest capitalized in the Water fund was $37,947 in 2013.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

Assets	Useful Lives in Years
Land improvements	5 to 30
Buildings	20 to 50
Infrastructure	5 to 50
Machinery and equipment	2 to 20

Deferred inflows of resources

In addition to liabilities, the statement of financial position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The government has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, *unavailable revenue*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: delinquent taxes and special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Compensated absences

The City policy permits certain employees to accumulate a limited amount of earned, but unused vacation and sick leave. The accrued compensated absences will be paid upon termination or when used. Compensated absences are recognized when they mature in the governmental fund financial statements, and accrued when earned in government-wide and proprietary fund financial statements. The General fund is typically used to liquidate governmental compensated absences payable.

Other postemployment benefits (OPEB) payable

Under Minnesota statute 471.61, subdivision 2b., public employers must allow retirees and their dependents to continue coverage indefinitely in an employer-sponsored health care plan, under the following conditions: 1) Retirees must be receiving (or eligible to receive) an annuity from a Minnesota public pension plan, 2) Coverage must continue in group plan until age 65, and retirees must pay no more than the group premium, and 3) Retirees may obtain dependent coverage immediately before retirement. All premiums are funded on a pay-as-you-go basis. The liability was actuarially determined, in accordance with GASB Statement 45, at January 1, 2013.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Long-term obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. The recognition of bond premiums and discounts are amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as an expense in the period incurred.

In the fund financial statements, governmental fund types recognized bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Fund balance

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of resources reported in the governmental funds. These classifications are defined as follows:

Nonspendable - Amounts that cannot be spent because they are not in spendable form, such as prepaid items.

Restricted - Amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - Amounts constrained for specific purposes that are internally imposed by formal action (resolution) of the City Council, which is the City's highest level of decision-making authority. Committed amounts cannot be used for any other purpose unless the City Council modifies or rescinds the commitment by resolution.

Assigned - Amounts constrained for specific purposes that are internally imposed. In governmental funds other than the General fund, assigned fund balance represents all remaining amounts that are not classified as nonspendable and are neither restricted nor committed. In the General fund, assigned amounts represent intended uses established by the City Council itself or by an official to which the governing body delegates the authority. The City Council has adopted a fund balance policy which delegates the authority to assign amounts for specific purposes to the Finance Manager or City Manager.

Unassigned - The residual classification for the General fund and also negative residual amounts in other funds.

The City considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available. Additionally, the City would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The City has formally adopted a fund balance policy for the General fund. The City's policy is to maintain an unassigned fund balance of 40 percent of the next year's budgeted expenditures.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Net position

Net position represents the difference between assets and liabilities. Net position is displayed in three components:

a. Net investment in capital assets - Consists of capital assets, net of accumulated depreciation reduced by any outstanding debt attributable to acquire capital assets.

b. Restricted net position - Consist of net position restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

c. Unrestricted net position - All other net position that do not meet the definition of "restricted" or "net investment in capital assets".

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Comparative data/reclassifications

Comparative total data for the prior year have been presented only for individual enterprise funds in the fund financial statements in order to provide an understanding of the changes in the financial position and operations of these funds. Also, certain amounts presented in the prior year have been reclassified in order to be consistent with the current year's presentation.

Note 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary information

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General fund. All annual appropriations lapse at fiscal year end. The City does not use encumbrance accounting.

Prior to January 1st of each year, a budget for the General fund is adopted by the City Council after holding public meeting to hear taxpayer comments.

The legal level of budgetary control is at the fund level. This means that management may alter the budget within and between departments, but cannot exceed the greater of the total budgeted expenditures or the total actual revenue for the year without City Council approval. Budgeted expenditures may not exceed estimated revenues. During the year the City Council may increase the budget to the extent an accumulated surplus exists from previous years. No budget amendments were made during 2013.

B. Excess of expenditures over appropriations

For the year ended December 31, 2013, expenditures exceed appropriations in the General fund by $158,150, which was funded by actual revenues in excess of budget.

Note 3: DETAILED NOTES ON ALL FUNDS

A. Deposits and investments

Deposits

Custodial credit risk for deposits and investments is the risk that in the event of a bank failure, the City's deposits and investments may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. In accordance with Minnesota statutes and as authorized by the City Council, the City maintains deposits at those depository banks, all of which are members of the Federal Reserve System.

Minnesota statutes require that all City deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by insurance or bonds.

Authorized collateral in lieu of a corporate surety bond includes:

- United States government Treasury bills, Treasury notes, Treasury bonds;
- Issues of United States government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity;
- General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service;
- General obligation securities of a local government with taxing powers may be pledged as collateral against funds deposited by that same local government entity;
- Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the bank's public debt is rated "AA" or better by Moody's Investors Service, Inc., or Standard & Poor's Corporation; and
- Time deposits that are fully insured by any federal agency.

Minnesota statutes require that all collateral shall be placed in safekeeping in a restricted account at a Federal Reserve Bank, or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The selection should be approved by the City.

Deposit and investments for the primary government and component unit are pooled and as a result they are not separately identified. At year end, the City's carrying amount of deposits was $9,042,742 and the bank balance was $9,205,878. The City was covered by $500,000 of FDIC insurance; however, the City's collateral coverage was insufficient with $3,682 of the bank balance not covered by collateral.

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

Investments

As of December 31, 2013, the City had the following investments:

Types of Investments	Credit Quality/ Rating (1)	Segmented Time Distribution (2)	Fair Value and Carrying Amount
Non Pooled investments			
Brokered Certificates of Deposit	N/A	less than 1 year	$ 1,187,644
Brokered Certificates of Deposit	N/A	1 - 5 years	3,170,346
Brokered Certificates of Deposit	N/A	more than 5 years	240,516
Municipal Securities	A-1	more than 5 years	304,380
U.S. Government Securities	AA	1 - 5 years	696,703
U.S. Government Securities	AA	more than 5 years	2,724,802
Total non pooled			8,324,391
Pooled investments			
Minnesota Municipal Money Market Fund	N/A	less than 6 months	1,502
Minnesota Municipal Money Market Fund - Plus	N/A	less than 6 months	3,263
Broker Money Market	AAA	less than 6 months	353,611
Total pooled			358,376
Total investments			$ 8,682,767

(1) Ratings are provided by various credit rating agencies where applicable to indicate associated credit risk.
(2) Interest rate risk is disclosed using the segmented time distribution method.
N/A Indicates not applicable or available.

The investments of the City are subject to the following risks:

- *Credit Risk*. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Ratings are provided by various credit rating agencies and where applicable, indicate associated credit risk. Minnesota statutes limit the City's investments. The City's investment policies do not further address credit risk.

- *Custodial Credit Risk*. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. The City does not have a formal investment policy addressing this risk, but typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

- *Concentration of Credit Risk.* The concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer, excluding U.S. guaranteed investments (such as treasuries), investment pools, and mutual funds. The City's investment policies do not limit the concentration of investments. As of December 31, 2013, the City had 41 percent of its total investment portfolio invested in Federal Home Loan Bank securities.

- *Interest Rate Risk.* The interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The City's investment policies do not limit the duration of investments.

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

A reconciliation of cash and temporary investments as shown on the Statement of Net Position for the City follows:

Carrying amount of deposits	$ 9,042,742
Investments	8,682,767
Cash on hand	15,508
Total	$ 17,741,017

Cash and temporary investments	
Primary government	
Unrestricted	$ 16,889,537
Component unit - HRA	
Unrestricted	851,480
Total	$ 17,741,017

B. Note receivables

Discretely presented component units

The Housing and Redevelopment Authority has several loans receivable from local businesses. As of December 31, 2013, the total outstanding balance of these loans is $46,825. The terms and interest rates vary and all are secured by the assets of the business.

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

C. Capital assets

Primary government

Capital asset activity for the year ended December 31, 2013 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities				
Capital assets not being depreciated				
Land	$ 7,563,994	$ -	$ -	$ 7,563,994
Construction in progress	2,993,721	280,800	(1,692,296)	1,582,225
Total capital assets not being depreciated	10,557,715	280,800	(1,692,296)	9,146,219
Capital assets being depreciated				
Land improvements	86,816	-	-	86,816
Buildings	16,137,216	-	-	16,137,216
Infrastructure	4,912,537	2,075,584	-	6,988,121
Machinery and equipment	3,772,008	232,069	(151,591)	3,852,486
Total capital assets being depreciated	24,908,577	2,307,653	(151,591)	27,064,639
Less accumulated depreciation for				
Land improvements	(1,085)	(4,341)	-	(5,426)
Buildings	(2,982,134)	(327,750)	-	(3,309,884)
Infrastructure	(745,218)	(222,391)	-	(967,609)
Machinery and equipment	(1,802,857)	(273,302)	143,915	(1,932,244)
Total accumulated depreciation	(5,531,294)	(827,784)	143,915	(6,215,163)
Total capital assets being depreciated, net	19,377,283	1,479,869	(7,676)	20,849,476
Governmental activities capital assets, net	$ 29,934,998	$ 1,760,669	$ (1,699,972)	$ 29,995,695

Depreciation expense was charged to functions/programs of the governmental activities of the City as follows:

General government	$ 158,137
Public safety	175,288
Public works	429,305
Culture and recreation	65,054
Total depreciation expense - governmental activities	$ 827,784

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

	Beginning Balance	Increases	Decreases	Ending Balance
Business-type activities				
Capital assets not being depreciated				
Land	$ 973,048	$ -	$ -	$ 973,048
Construction in progress	1,383,258	366,119	-	1,749,377
Total capital assets not being depreciated	2,356,306	366,119	-	2,722,425
Capital assets being depreciated				
Buildings	9,524,911	22,920	-	9,547,831
Infrastructure	7,816,669	56,459	(440,359)	7,432,769
Machinery and equipment	1,382,346	-	(115,605)	1,266,741
Total capital assets being depreciated	18,723,926	79,379	(555,964)	18,247,341
Less accumulated depreciation for				
Buildings	(942,344)	(189,951)	-	(1,132,295)
Infrastructure	(2,041,561)	(177,973)	428,482	(1,791,052)
Machinery and equipment	(548,533)	(88,831)	105,687	(531,677)
Total accumulated depreciation	(3,532,438)	(456,755)	534,169	(3,455,024)
Total capital assets being depreciated, net	15,191,488	(377,376)	(21,795)	14,792,317
Business-type activities capital assets, net	$ 17,547,794	$ (11,257)	$ (21,795)	$ 17,514,742

Depreciation expense was charged to functions/programs of the business-type activities of the City as follows:

Water	$ 145,328
Sewer	73,320
Liquor	146,683
Stormwater	91,424
Total depreciation expense - business-type activities	$ 456,755

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

The City has active construction projects as of December 31, 2013. At year end, the City's commitments with the contractors are as follows:

Project	Spent to date	Remaining Commitment
Holdridge Project	$ 3,036,095	$ 15,958

Discretely presented component unit - HRA

Capital asset activity for the year ended December 31, 2013 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Component unit activities				
Capital assets not being depreciated				
Land	$ 2,092,900	$ -	$ -	$ 2,092,900

D. Interfund receivables, payables and transfers

The composition of internal balances as of December 31, 2013 is as follows:

Receivable Fund	Payable Fund	Purpose	Amount
Due from/to other funds			
Governmental	Business-type		
Nonmajor	Liquor enterprise	Finance capital purchase	$ 46,500
Business-type	Business-type		
Licensing enterprise	Liquor enterprise	Finance capital purchase	9,500
Total due from/to other funds			56,000
Advance to/from other funds			
Governmental	Business-type		
Nonmajor	Liquor enterprise	Finance capital purchase	365,000
Business-type	Business-type		
Licensing enterprise	Liquor enterprise	Finance capital purchase	73,000
Total advances to/from other funds			438,000
Interfund activity eliminated from government-wide statements			(82,500)
Total internal balances government-wide statements			$ 411,500

In 2011, the noted funds loaned an accumulated balance of $600,000 to the Liquor enterprise fund for the Municipal liquor store project. The interfund loans will be paid back over 10 years and have an interest rate of 3 percent.

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

Interfund transfers

The composition of interfund transfers for the year ended December 31, 2013 is as follows:

	Transfer in			
Fund	General	Nonmajor Governmental	Stormwater Enterprise	Total
Transfer out				
General	$ -	$ 1,568,991	$ -	$ 1,568,991
Nonmajor governmental	30,000	15,000	50,000	95,000
Water enterprise	15,000	39,750	-	54,750
Sewer enterprise	15,000	39,750	-	54,750
Licensing enterprise	25,000	155,214	-	180,214
Liquor enterprise	30,000	-	-	30,000
Stormwater enterprise	10,000	53,000	-	63,000
Total transfers	$ 125,000	$ 1,871,705	$ 50,000	$ 2,046,705

The City annually budgets transfers for specific purposes. Annual transfers include transfers made to cover costs of operation, and transfers made as part of capital improvement plans.

E. Long-term debt

Primary government

General obligation (G.O.) bonds

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities and projects. G.O. bonds have been issued for both governmental and business-type activities. These bonds are reported in the proprietary funds if they are expected to be repaid from proprietary fund revenues. In addition, bonds have been issued to refund G.O. bonds.

Description	Authorized and Issued	Interest Rate	Issue Date	Maturity Date	Balance at Year End
G.O. Street Reconstruction Bonds, Series 2009B	$ 370,000	3.00 - 3.87 %	05/19/09	12/01/23	$ 270,000
G.O. Refunding Bonds, Series 2012A	1,885,000	2.00 - 3.00	09/05/12	12/01/23	1,750,000
Total G.O. bonds					$ 2,020,000

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

Annual debt service requirements to maturity for the G.O. bonds are as follows:

Year Ending December 31,	Governmental Activities Principal	Interest	Total
2014	$ 175,000	$ 59,908	$ 234,908
2015	180,000	56,158	236,158
2016	185,000	50,758	235,758
2017	190,000	45,208	235,208
2018	195,000	39,508	234,508
2019-2023	1,095,000	103,585	1,198,585
Total	$ 2,020,000	$ 355,125	$ 2,375,125

G.O. revenue bonds

The following bonds were issued to finance capital improvements in the enterprise funds. Along with g.o. special assessment bonds, they will be repaid from future net operating revenues pledged from enterprise funds and are backed by the taxing power of the City. Annual net operating revenues, principal and interest payments, and percentage of revenue required to cover the principal and interest payments are as follows:

	Water	Sewer	Liquor
Net operating revenues	$ 648,312	$ 943,819	$ 2,693,988
Principal and interest	362,137	17,584	247,996
Percentage of revenues	56%	2%	9%

Description	Authorized and Issued	Interest Rate	Issue Date	Maturity Date	Balance at Year End
G.O. Water Revenue Bonds, Series 2009A	$ 3,870,000	2.00 - 4.37 %	05/19/09	12/01/31	$ 3,545,000
G.O. Liquor and Restaurant Bonds, Series 2011A	3,375,000	2.00 - 4.40	03/01/11	12/01/35	3,275,000
Total G.O. revenue bonds					$ 6,820,000

Annual debt service requirements to maturity for G.O. revenue bonds are as follows:

Year Ending December 31,	Business-type Activities Principal	Interest	Total
2014	$ 225,000	$ 260,724	$ 485,724
2015	250,000	256,224	506,224
2016	260,000	249,849	509,849
2017	265,000	242,049	507,049
2018	270,000	234,099	504,099
2019-2023	1,530,000	1,013,737	2,543,737
2024-2028	1,870,000	693,250	2,563,250
2029-2033	1,720,000	285,776	2,005,776
2034-2035	430,000	28,600	458,600
Total	$ 6,820,000	$ 3,264,308	$10,084,308

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

G.O. improvement (special assessment) bonds

The following bonds were issued to finance various improvements and will be repaid from special assessments levied on the properties benefiting from the improvements and future net revenues pledged from the Water and Sewer funds. G.O. improvement bonds have been issued for both governmental and business-type activities. All special assessment debt is backed by the full faith and credit of the City.

Description	Authorized and Issued	Interest Rate	Issue Date	Maturity Date	Balance at Year End
G.O. Improvement Bonds, Series 2010A	$ 2,695,000	3.00 - 3.50 %	09/01/10	12/01/30	$ 2,680,000
G.O. Improvement Bonds, Series 2012B	1,520,000	2.00 - 3.00	09/05/12	12/01/32	1,465,000
G.O. Improvement Bonds, Series 2012C	545,000	2.00 - 3.00	09/05/12	12/01/27	545,000
Total G.O. improvement bonds					$ 4,690,000

Annual debt service requirements to maturity for G.O. improvement bonds are as follows:

Year Ending	Governmental Activities			Business-type Activities		
December 31,	Principal	Interest	Total	Principal	Interest	Total
2014	$ 120,000	$ 83,250	$ 203,250	$ 100,000	$ 51,025	$ 151,025
2015	130,000	79,650	209,650	100,000	49,025	149,025
2016	130,000	75,750	205,750	100,000	47,025	147,025
2017	135,000	71,850	206,850	100,000	45,025	145,025
2018	140,000	67,800	207,800	105,000	43,025	148,025
2019-2023	760,000	273,450	1,033,450	555,000	181,187	736,187
2024-2028	875,000	152,290	1,027,290	580,000	104,013	684,013
2029-2032	390,000	20,460	410,460	370,000	28,050	398,050
Total	$ 2,680,000	$ 824,500	$ 3,504,500	$ 2,010,000	$ 548,375	$ 2,558,375

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

Changes in long-term liabilities

Long-term liability activity for the year ended December 31, 2013 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Governmental activities					
Bonds payable					
G.O. bonds	$ 2,180,000	$ -	$ (160,000)	$ 2,020,000	$ 175,000
G.O. improvement bonds	2,695,000	-	(15,000)	2,680,000	120,000
Unamortized premium on bonds	211,598	-	(18,117)	193,481	-
Total bonds payable	5,086,598	-	(193,117)	4,893,481	295,000
Other postemployment benefits payable	91,444	37,698	(12,074)	117,068	-
Compensated absences payable	279,493	238,878	(217,936)	300,435	156,111
Governmental activity long-term liabilities	$ 5,457,535	$ 276,576	$ (423,127)	$ 5,310,984	$ 451,111

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Business-type activities					
Bonds payable					
G.O. revenue bonds	$ 7,045,000	$ -	$ (225,000)	$ 6,820,000	$ 225,000
G.O. improvement bonds	2,065,000	-	(55,000)	2,010,000	100,000
Total bonds payable	9,110,000	-	(280,000)	8,830,000	325,000
Unamortized premium on bonds	79,646	-	(4,038)	75,608	-
Other postemployment benefits payable	39,241	19,325	(6,189)	52,377	-
Compensated absences payable	120,789	74,205	(87,609)	107,385	54,894
Business-type activity long-term liabilities	$ 9,349,676	$ 93,530	$ (377,836)	$ 9,065,370	$ 379,894

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

Discretely presented component unit - HRA

G.O. tax increment bonds

The following bonds were issued for development purposes. The additional tax increment resulting from the increased tax capacity of the redeveloped properties has been pledged to retire the related debt. Tax increment revenues are projected to produce over 179 percent of the debt service requirements over the life of the bonds. For the current year, principal and interest paid and total related tax increment revenues were $459,475 and $398,602, respectively. In addition, G.O. tax increment bonds have been issued to refund related G.O. tax increment bonds.

Description	Authorized and Issued	Interest Rate	Issue Date	Maturity Date	Balance at Year End
G.O. Tax Increment Refunding Bonds, Series 2010B	$ 1,265,000	2.00 %	09/01/10	12/01/15	$ 530,000

Annual debt service requirements to maturity for G.O. tax increment bonds are as follows:

Year Ending December 31,	Component Unit - HRA Principal	Interest	Total
2014	$ 260,000	$ 10,600	$ 270,600
2015	270,000	5,400	275,400
Total	$ 530,000	$ 16,000	$ 546,000

Changes in long-term liabilities

Long-term liability activity for the year ended December 31, 2013 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Component unit - HRA					
Bonds payable					
G.O. tax increment bonds	$ 970,000	$ -	$ (440,000)	$ 530,000	$ 260,000
Unamortized premium on bonds	26,537	-	(9,409)	17,128	-
Component unit - HRA long-term liabilities	$ 996,537	$ -	$ (449,409)	$ 547,128	$ 260,000

Note 3: DETAILED NOTES ON ALL FUNDS - CONTINUED

F. Components of fund balance

At December 31, 2013, portions of the City's fund balance are not available for appropriation due to not being in spendable form (Nonspendable), legal restrictions (Restricted), City Council action (Committed), policy and/or intent (Assigned). The following is a summary of the components of fund balance:

Purpose	General	Debt Service	Other Governmental Funds	Total
Restricted for				
Debt service	$ -	$ 275,495	$ -	$ 275,495
Economic development	-	-	1,120,909	1,120,909
Parks and trails	-	-	89,488	89,488
Public safety police expenditures	-	-	4,184	4,184
Total restricted	$ -	$ 275,495	$ 1,214,581	$ 1,490,076
Committed to				
Cemetery	$ -	$ -	$ 45,798	$ 45,798
Cable TV	-	-	52,518	52,518
Comprehensive Plan	-	-	81,957	81,957
Total committed	$ -	$ -	$ 180,273	$ 180,273
Assigned to				
Insurance	$ 262,777	$ -	$ -	$ 262,777
Lakefront improvement	-	-	421,381	421,381
Capital equipment	-	-	1,397,550	1,397,550
Parks and trails	-	-	871,490	871,490
Public works building	-	-	277,206	277,206
Street improvement	-	-	1,513,853	1,513,853
Community room/library improvements	-	-	375,577	375,577
Other capital projects	-	-	1,301,275	1,301,275
Total assigned	$ 262,777	$ -	$ 6,158,332	$ 6,421,109

Note 4: DEFINED BENEFIT PENSION PLANS - STATEWIDE

A. Plan description

All full-time and certain part-time employees of the City of Wayzata are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund (GERF) and the Public Employees' Police and Fire Fund (PEPFF), which are cost-sharing, multiple-employer retirement plan. This plan is established and administered in accordance with Minnesota statutes, chapters 353 and 356.

GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. All police officers, firefighters, and peace officers who qualify for membership by statute are covered by PEPFF.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by Minnesota statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For PEPFF members, the annuity accrual rate in 3.0 percent for each year of service. For all PEPFF members and for GERF members hired prior to July 1, 1989 whose annuity is calculated using method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single life annuity is a lifetime annuity that ceases upon the death of the retiree - no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERF and PEPFF. That report may be obtained on the Internet at www.mnpera.org, by writing to PERA at 60 Empire Drive # 200, St. Paul, Minnesota 55103-2088 or by calling (651) 296-7460 or (800) 652-9026.

B. Funding policy

Minnesota statutes, chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the State legislature. The City makes annual contributions to the pension plans equal to the amount required by Minnesota statutes. GERF Basic Plan members and Coordinated Plan members were required to contribute 9.10 percent and 6.25 percent, respectively, of their annual covered salary in 2013. PEPFF members were required to contribute 9.60 percent of their annual covered salary in 2013. In 2013, the City was required to contribute the following percentages of annual covered payroll: 11.78 percent for Basic Plan GERF members, 7.25 percent for Coordinated Plan GERF members, and 14.40 percent for PEPFF members. The City's contributions to the GERF for the years ending December 31, 2013, 2012 and 2011, were $194,818, $191,337, and $166,222, respectively. The City's contributions to the Public Employees Police & Fire Fund for the years ending December 31, 2013, 2012, and 2011 were $127,766, $123,982, and $120,189, respectively. The City's contributions were equal to the contractually required contributions for each year as set by Minnesota statute.

Note 5: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

A. Plan description

The City's defined benefit healthcare plan ("the Retiree Health Plan") provides healthcare insurance for eligible retirees and their spouses. The Retiree Health Plan is affiliated with the healthcare plan administered through LOGIS, an agent multiple-employer postemployment healthcare plan. LOGIS is a consortium of Minnesota local government units controlled by its members. LOGIS' Board of Directors is composed of one representative from each agency. LOGIS issues a publicly available financial report that includes financial statements and required supplementary information for the health plan. That report may be obtained by writing to LOGIS, 5750 Duluth Street, Golden Valley, MN 55422, or by calling (763) 543-2600.

B. Funding policy

The contribution requirements of plan members and the City are established and may be amended by LOGIS' Board of Directors. The required contributions are based on projected pay-as-you-go financing requirements. For fiscal year 2013, the City contributed $18,263 to the plan. As of December 31, 2013, there were two former employees on leave with disability receiving health benefits from the plan. Retirees receiving benefits contribute 100 percent of their premium costs.

C. Annual other postemployment benefit cost

The City's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer* (ARC) of the City, an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the City's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the City's net OPEB obligation:

Annual required contribution	$ 56,185
Interest on net OPEB obligation	5,881
Adjustment to annual required contribution	(5,043)
Annual OPEB cost (expense)	57,023
Contributions made	(18,263)
Increase in net OPEB obligation	38,760
Net OPEB obligation - January 1, 2013	130,685
Net OPEB obligation - December 31, 2013	$ 169,445

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2013, 2012 and 2011 follows:

	Three Year Trend Information		
Year Ending	Annual OPEB Cost	Percentage Annual OPEB Contributed	Net OPEB Obligation
12/31/13	$ 57,023	32.0 %	$ 169,445
12/31/12	55,035	23.6	130,685
12/31/11	44,956	59.8	88,650

Note 5: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS - CONTINUED

D. Funded status and funding progress

As of January 1, 2013, the most recent actuarial valuation date, the actuarial accrued liability for benefits was $520,112, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) was $2,550,437 and the ratio of the unfunded actuarial accrued liability to the covered payroll was 20.4 percent.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress for the Postemployment Benefit Plan, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

E. Actuarial methods and assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2013 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions include a 4.5 percent discount rate and a 3.0 percent inflation rate. The initial healthcare trend rate was 8.67 percent, reduced by decrements to an ultimate rate of 5.0 percent after 11 years. The unfunded actuarial accrued liability (UAAL) is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at December 31, 2013, was 25 years.

Note 6: DEFINED CONTRIBUTION PENSION PLAN - FIRE DEPARTMENT RELIEF ASSOCIATION

A. Plan description

The City contributes to the Wayzata Fire Department Relief Association (the Association), a single-employer defined contribution lump sum service pension plan. Volunteer firefighters of the City are members of the Association and its pension plan. Partial vesting of retirement benefits occurs at year 10 and continues based on years of service up to 20 years of service, at which time participants are 100 percent vested for retirement benefit purposes. On termination of service, a vested participant receives a single, lump sum distribution.

The City passes through state aids allocated to the plan in accordance with Minnesota statutes. The City’s payroll for members of the Association for the year ended December 31, 2013 was $99,502 compared to a total City payroll of $3,901,959. The Association issues a publicly available financial report which may be obtained at Wayzata City Hall.

B. Pension benefits

Minnesota statutes, chapters 424 and 424A authorize pension benefits for volunteer fire relief associations. A firefighter who completes as least 20 years as an active member of the Fire Department and Association, after age 50, is entitled to a full service pension upon retirement.

C. Funding and allocation policy

Total contributions to the Association pension fund for 2013 amounted to $107,713 of which $62,038 (57.6 percent) was paid by the state to the City for the Association and $45,675 (42.4 percent) was paid directly by the City. The City’s contribution and state aid are apportioned to the accounts of active members in equal shares.

Note 7: OPERATING LEASES

A. Antenna and ground space lease

The City leases space on its water tower and the ground surface located under the water tower to five companies that use the space for their antennas and equipment. The leases are five-year leases with three additional five-year renewal periods and are cancelable by either party by giving 60 days written notice. For 2013 the rent is $764 per month, per antenna, and $382 per month for the ground space, which is adjusted each January 1 by the greatest of five percent or the percentage increase of the Consumer Price Index (CPI). Antenna and ground space rent received in 2013 totaled $290,336.

B. Library lease

The City leases space to Hennepin County on a five-year lease that terminates on April 30, 2018. The lease is cancelable by either party by giving 180 days written notice. The cost of the building being leased is $4,253,125 and the accumulated depreciation is $935,688 as of December 31, 2013. The base rent of $56,830 is adjusted each December 1 by the percentage increase in the CPI. A portion of the base rent (25 percent) reimburses the City for building and grounds operating costs. The library pays for its own utility services. Library rent of $55,951 was received in 2013.

Note 8: OTHER INFORMATION

A. Risk management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the City carries insurance. The City obtains insurance through participation in the League of Minnesota Cities Insurance Trust (LMCIT), which is a risk sharing pool with approximately 800 other governmental units. The City pays an annual premium to LMCIT for its workers compensation and property and casualty insurance. The LMCIT is self-sustaining through member premiums and will reinsure for claims above a prescribed dollar amount for each insurance event. Settled claims have not exceeded the City’s coverage in any of the past three fiscal years.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. An excess coverage insurance policy covers individual claims in excess of $1,000,000. Liabilities, if any, include an amount for claims that have been incurred but not reported (IBNRs). The City’s management is not aware of any incurred but not reported claims.

The City also carries commercial insurance for certain other risks of loss, including liquor liability. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years. There were no significant reductions in the City’s coverage in 2013.

B. Legal Claims

The City has the usual and customary type of miscellaneous legal claims pending at year-end. Although the outcome of these lawsuits is not presently determinable, the City’s management believes that the City will not incur any material monetary loss resulting from these claims. No loss has been recorded on the City’s financial statements relating to these claims.

C. Legal debt margin

In accordance with Minnesota statutes, the City may not incur or be subject to net debt in excess of three percent of the estimated market value of taxable property within the City. Net debt is payable solely from ad valorem taxes and, therefore, excludes debt financed partially or entirely by special assessments, enterprise fund revenues, or tax increments. The City’s estimated market value of taxable property in 2013 was $1,359,708,270. The City’s legal debt margin was $40,791,248 and $2,020,000 of the City’s debt is applicable to the limit.

Note 8: OTHER INFORMATION - CONTINUED

D. Tax increment financing districts

The City's tax increment districts are subject to review by the State of Minnesota Office of the State Auditor (OSA). Any disallowed claims or misuse of tax increments could become a liability of the applicable fund. Management has indicated that they are not aware of any instances of noncompliance which would have a material effect on the financial statements.

E. Jointly governed organizations

The Lake Minnetonka Conservation District (LMCD) is a jointly governed organization, established by the state, which is made up of a representative appointed by the City Councils of each of the 14 Cities surrounding Lake Minnetonka. The purpose of the LMCD is to uniformly regulate docks, promote public access, and protect the environmental quality of the lake. The City contributed $37,945 and $35,731 in 2013 and 2012, respectively.

F. Conduit debt

The City entered into a Cooperative Agreement with the City of Minnetonka to issue a Housing Revenue Note for $6,250,000. Conduit debt obligations are certain limited-obligation revenue bonds or similar debt instruments issued for the express purpose of providing capital financing for a specific third party. The City of Minnetonka has issued revenue bonds to provide financial assistance to private-sector entities for projects deemed to be in the public interest. Although these bonds bear the name of the City of Minnetonka, the City of Minnetonka, the City of Wayzata, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

In addition, the City entered into a Cooperative Agreement with Hammer Residences to issue a Housing Revenue Note for $5,500,000. The outstanding balance at December 31, 2013 is $5,413,958. The City of Wayzata, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements.

Note 9: TRANSACTIONS BETWEEN THE PRIMARY GOVERNMENT AND ITS COMPONENT UNIT

The City conducts routine transactions with its component unit for services provided. The City provides administrative and financial services for the HRA activities. The HRA contributed $20,000 to the City during 2013 for these administrative services and operating costs. The City contributed $77,287 to the HRA toward the deficit cash balance in a decertified tax increment financing district.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF WAYZATA
WAYZATA, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2013

Schedule of funding progress for the postemployment benefit plan

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability	Unfunded Actuarial Accrued Liability (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
01/01/13	$ -	$ 520,112	$ 520,112	- %	$ 2,550,437	20.4 %
01/01/12	-	475,597	475,597	-	2,458,253	19.3
01/01/11	-	531,416	531,416	-	2,240,300	23.7

COMBINING AND INDIVIDUAL FUND
FINANCIAL STATEMENTS AND SCHEDULES

CITY OF WAYZATA
WAYZATA, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2013

CITY OF WAYZATA, MINNESOTA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2013

	Special Revenue	Capital Projects	Total Nonmajor Governmental Funds
ASSETS			
Cash and temporary investments	$ 167,319	$ 7,134,423	$ 7,301,742
Receivables			
Accounts, net	17,340	-	17,340
Special assessments	-	16,291	16,291
Due from other funds	-	46,500	46,500
Due from other governments	-	100	100
Advances to other funds	-	365,000	365,000
TOTAL ASSETS	$ 184,659	$ 7,562,314	$ 7,746,973
LIABILITIES			
Accounts and contracts payable	$ 202	$ 174,128	$ 174,330
Deposits payable	-	3,168	3,168
TOTAL LIABILITIES	202	177,296	177,498
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - special assessments	-	16,289	16,289
FUND BALANCES			
Restricted	4,184	1,210,397	1,214,581
Committed	180,273	-	180,273
Assigned	-	6,158,332	6,158,332
TOTAL FUND BALANCES	184,457	7,368,729	7,553,186
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 184,659	$ 7,562,314	$ 7,746,973

CITY OF WAYZATA, MINNESOTA
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2013

	Special Revenue	Capital Projects	Total Nonmajor Governmental Funds
REVENUES			
Taxes			
Franchise fees	$ 66,982	$ -	$ 66,982
Licenses and permits	-	167,988	167,988
Intergovernmental	-	300,000	300,000
Charges for service	1,061	297,098	298,159
Special assessments	-	7,884	7,884
Investment earnings	31	14,793	14,824
Miscellaneous			
Contributions and donations	22,219	60,991	83,210
Refunds and reimbursements	-	1,046	1,046
TOTAL REVENUES	90,293	849,800	940,093
EXPENDITURES			
Current			
General government	111,219	-	111,219
Public safety	2,151	-	2,151
Public works	-	123,539	123,539
Culture and recreation	-	18,991	18,991
Capital outlay			
General government	-	201,741	201,741
Public safety	-	29,626	29,626
Public works	-	841,405	841,405
Culture and recreation	-	379,446	379,446
TOTAL EXPENDITURES	113,370	1,594,748	1,708,118
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(23,077)	(744,948)	(768,025)
OTHER FINANCING SOURCES (USES)			
Transfers in	-	1,871,705	1,871,705
Transfers out	(15,000)	(80,000)	(95,000)
TOTAL OTHER FINANCING SOURCES (USES)	(15,000)	1,791,705	1,776,705
NET CHANGE IN FUND BALANCES	(38,077)	1,046,757	1,008,680
FUND BALANCES, JANUARY 1	222,534	6,321,972	6,544,506
FUND BALANCES, DECEMBER 31	$ 184,457	$ 7,368,729	$ 7,553,186

CITY OF WAYZATA, MINNESOTA
NONMAJOR SPECIAL REVENUE FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2013

	232 Cemetery	235 Cable TV	236/240 Police Forfeiture	239 Comprehensive Plan	Total
ASSETS					
Cash and temporary investments	$ 45,798	$ 35,326	$ 4,238	$ 81,957	$ 167,319
Accounts receivable, net	-	17,340	-	-	17,340
TOTAL ASSETS	$ 45,798	$ 52,666	$ 4,238	$ 81,957	$ 184,659
LIABILITIES					
Accounts and contracts payable	$ -	$ 148	$ 54	$ -	$ 202
FUND BALANCES					
Restricted	-	-	4,184	-	4,184
Committed	45,798	52,518	-	81,957	180,273
TOTAL FUND BALANCES	45,798	52,518	4,184	81,957	184,457
TOTAL LIABILITIES AND FUND BALANCES	$ 45,798	$ 52,666	$ 4,238	$ 81,957	$ 184,659

CITY OF WAYZATA, MINNESOTA
NONMAJOR SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2013

	232 Cemetery	**235** Cable TV	**236/240** Police Forfeiture	**239** Comprehensive Plan	Total
REVENUES					
Taxes					
Franchise fees	$ -	$ 66,982	$ -	$ -	$ 66,982
Charges for services	1,061	-	-	-	1,061
Investment earnings	10	10	1	10	31
Miscellaneous					
Contributions and donations	-	-	-	22,219	22,219
TOTAL REVENUES	1,071	66,992	1	22,229	90,293
EXPENDITURES					
Current					
General government	13,032	98,187	-	-	111,219
Public safety	-	-	2,151	-	2,151
TOTAL EXPENDITURES	13,032	98,187	2,151	-	113,370
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(11,961)	(31,195)	(2,150)	22,229	(23,077)
OTHER FINANCING USES					
Transfers out	-	(15,000)	-	-	(15,000)
NET CHANGE IN FUND BALANCES	(11,961)	(46,195)	(2,150)	22,229	(38,077)
FUND BALANCES, JANUARY 1	57,759	98,713	6,334	59,728	222,534
FUND BALANCES, DECEMBER 31	$ 45,798	$ 52,518	$ 4,184	$ 81,957	$ 184,457

CITY OF WAYZATA, MINNESOTA
NONMAJOR CAPITAL PROJECTS FUNDS
COMBINING BALANCE SHEET
DECEMBER 31, 2013

	233 Lakefront Improvement	237 Fire Department Pull Tabs	401 Internally Financed Capital Project	404 Parks and Trails Capital Project
ASSETS				
Cash and temporary investments	$ 552,634	$ 86,983	$ 286,965	$ 962,014
Special assessments receivable	-	-	7,409	-
Due from other funds	9,500	-	23,000	-
Due from other governments	100	-	-	-
Advances to other funds	73,000	-	182,500	-
TOTAL ASSETS	$ 635,234	$ 86,983	$ 499,874	$ 962,014
LIABILITIES				
Accounts and contracts payable	$ -	$ -	$ 3,917	$ 1,036
Deposits payable	3,168	-	-	-
TOTAL LIABILITIES	3,168	-	3,917	1,036
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - special assessments	-	-	7,409	-
FUND BALANCES				
Restricted	210,685	-	-	89,488
Assigned	421,381	86,983	488,548	871,490
TOTAL FUND BALANCES	632,066	86,983	488,548	960,978
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 635,234	$ 86,983	$ 499,874	$ 962,014

	408 General Improvement Capital Project	409 Equipment Revolving	425 Public Works Building	430 Street Improvement Capital Project	437 Community Room/Library Improvement	Total
	$ 1,724,161	$ 1,317,895	$ 153,706	$ 1,674,488	$ 375,577	$ 7,134,423
	8,882	-	-	-	-	16,291
	-	-	14,000	-	-	46,500
	-	-	-	-	-	100
	-	-	109,500	-	-	365,000
	$ 1,733,043	$ 1,317,895	$ 277,206	$ 1,674,488	$ 375,577	$ 7,562,314
	$ 1,212	$ 7,328	$ -	$ 160,635	$ -	$ 174,128
	-	-	-	-	-	3,168
	1,212	7,328	-	160,635	-	177,296
	8,880	-	-	-	-	16,289
	910,224	-	-	-	-	1,210,397
	812,727	1,310,567	277,206	1,513,853	375,577	6,158,332
	1,722,951	1,310,567	277,206	1,513,853	375,577	7,368,729
	$ 1,733,043	$ 1,317,895	$ 277,206	$ 1,674,488	$ 375,577	$ 7,562,314

CITY OF WAYZATA, MINNESOTA
NONMAJOR CAPITAL PROJECTS FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2013

	233 Lakefront Improvement	**237** Fire Department Pull Tabs	**401** Internally Financed Capital Project	**404** Parks and Trails Capital Project
REVENUES				
Licenses and permits	$ 167,988	$ -	$ -	$ -
Intergovernmental	-	-	-	300,000
Charges for services	-	-	-	24,625
Special assessments	-	-	4,109	-
Investment earnings	2,822	11	6,888	133
Miscellaneous				
Contributions and donations	-	50,000	-	-
Refunds and reimbursements	-	-	-	-
TOTAL REVENUES	170,810	50,011	10,997	324,758
EXPENDITURES				
Current				
Public works	123,539	-	-	-
Culture and recreation	-	-	-	300,050
Capital outlay				
General government	-	-	-	-
Public safety	-	28,009	-	-
Public works	1,696	-	36,167	-
Culture and recreation	-	-	-	43,747
TOTAL EXPENDITURES	125,235	28,009	36,167	343,797
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	45,575	22,002	(25,170)	(19,039)
OTHER FINANCING SOURCES (USES)				
Transfers in	200,000	-	-	207,500
Transfers out	(80,000)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	120,000	-	-	207,500
NET CHANGE IN FUND BALANCES	165,575	22,002	(25,170)	188,461
FUND BALANCES, JANUARY 1	466,491	64,981	513,718	772,517
FUND BALANCES, DECEMBER 31	$ 632,066	$ 86,983	$ 488,548	$ 960,978

408 General Improvement Capital Project	409 Equipment Revolving	425 Public Works Building	430 Street Improvement Capital Project	437 Community Room/Library Improvement	Total
$ -	$ -	$ -		$ -	$ 167,988
-	-	-	-	-	300,000
8,542	-	-	215,502	48,429	297,098
3,775	-	-	-	-	7,884
210	188	4,134	346	61	14,793
-	-	-	-	10,991	60,991
1,046	-	-	-	-	1,046
13,573	188	4,134	215,848	59,481	849,800
-	-	-	-	-	123,539
-	-	-	-	18,991	319,041
-	201,741	-	-	-	201,741
-	1,617	-	-	-	29,626
141,456	25,858	-	636,228	-	841,405
31,538	4,111	-	-	-	79,396
172,994	233,327	-	636,228	18,991	1,594,748
(159,421)	(233,139)	4,134	(420,380)	40,490	(744,948)
711,005	565,200	-	188,000	-	1,871,705
-	-	-	-	-	(80,000)
711,005	565,200	-	188,000	-	1,791,705
551,584	332,061	4,134	(232,380)	40,490	1,046,757
1,171,367	978,506	273,072	1,746,233	335,087	6,321,972
$ 1,722,951	$ 1,310,567	$ 277,206	$ 1,513,853	$ 375,577	$ 7,368,729

CITY OF WAYZATA, MINNESOTA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - CONTINUED ON THE FOLLOWING PAGES
FOR THE YEAR ENDED DECEMBER 31, 2013
(With comparative actual amounts for the year ended December 31, 2012)

	2013				2012
	Budgeted Amounts		Actual	Variance with	Actual
	Original	Final	Amounts	Final Budget	Amounts
REVENUES					
Taxes					
Property taxes	$ 3,760,251	$ 3,760,251	$ 3,947,402	$ 187,151	$ 3,630,586
Franchise fees	82,000	82,000	80,732	(1,268)	81,996
Total	3,842,251	3,842,251	4,028,134	185,883	3,712,582
Licenses and permits					
Business	117,175	117,175	151,156	33,981	130,159
Nonbusiness	178,100	178,100	557,322	379,222	562,497
Total	295,275	295,275	708,478	413,203	692,656
Intergovernmental					
Federal					
Other	-	-	74,067	74,067	-
State					
Other	131,000	131,000	200,598	69,598	150,513
Local					
Other	-	-	20,000	20,000	40,000
Total	131,000	131,000	294,665	163,665	190,513
Charges for services					
General government	141,800	141,800	408,554	266,754	407,115
Public safety	400,390	400,390	407,551	7,161	397,474
Culture and recreation	13,350	13,350	13,988	638	13,383
Total	555,540	555,540	830,093	274,553	817,972
Fines and forfeitures	65,500	65,500	71,154	5,654	72,433
Investment earnings	15,000	15,000	579	(14,421)	18,505
Miscellaneous					
Refunds and reimbursements	-	-	450	450	251,600
Other	3,000	3,000	36,982	33,982	4,528
Total	3,000	3,000	37,432	34,432	256,128
TOTAL REVENUES	4,907,566	4,907,566	5,970,535	1,062,969	5,760,789

CITY OF WAYZATA, MINNESOTA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2013
(With comparative actual amounts for the year ended December 31, 2012)

	2013				2012
	Budgeted Amounts		Actual	Variance with	Actual
	Original	Final	Amounts	Final Budget	Amounts
EXPENDITURES					
Current					
General government					
Mayor and Council					
Personnel services	$ 17,763	$ 17,763	$ 17,762	$ 1	$ 17,762
Supplies	200	200	165	35	101
Other services and charges	18,500	18,500	18,252	248	13,668
Total	36,463	36,463	36,179	284	31,531
Administration and finance					
Personnel services	372,053	372,053	378,385	(6,332)	394,519
Supplies	11,000	11,000	13,360	(2,360)	15,255
Other services and charges	276,500	276,500	494,620	(218,120)	275,479
Total	659,553	659,553	886,365	(226,812)	685,253
Assessing					
Supplies	500	500	465	35	627
Other services and charges	47,800	47,800	45,765	2,035	49,080
Total	48,300	48,300	46,230	2,070	49,707
Planning and zoning					
Personnel services	96,714	96,714	97,395	(681)	95,230
Other services and charges	12,500	12,500	7,899	4,601	6,816
Total	109,214	109,214	105,294	3,920	102,046
General government buildings					
Supplies	8,000	8,000	3,184	4,816	9,387
Other services and charges	154,900	154,900	163,693	(8,793)	142,232
Total	162,900	162,900	166,877	(3,977)	151,619
Total general government	1,016,430	1,016,430	1,240,945	(224,515)	1,020,156
Public safety					
Police protection					
Personnel services	1,216,645	1,216,645	1,244,090	(27,445)	1,196,360
Supplies	44,300	44,300	43,211	1,089	40,756
Other services and charges	113,200	113,200	105,234	7,966	103,838
Total	1,374,145	1,374,145	1,392,535	(18,390)	1,340,954

CITY OF WAYZATA, MINNESOTA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2013
(With comparative actual amounts for the year ended December 31, 2012)

	2013				2012
	Budgeted Amounts		Actual	Variance with	Actual
	Original	Final	Amounts	Final Budget	Amounts
EXPENDITURES - CONTINUED					
Current - continued					
Public safety - continued					
Fire protection					
Personnel services	$ 109,510	$ 109,510	$ 107,114	$ 2,396	$ 105,987
Supplies	35,700	35,700	36,076	(376)	33,532
Other services and charges	175,975	175,975	165,426	10,549	153,781
Total	321,185	321,185	308,616	12,569	293,300
Building inspections					
Personnel services	191,965	191,965	206,432	(14,467)	171,858
Supplies	500	500	1,079	(579)	712
Other services and charges	22,500	22,500	16,423	6,077	11,242
Total	214,965	214,965	223,934	(8,969)	183,812
Emergency management					
Other services and charges	5,350	5,350	4,626	724	2,886
Health inspections					
Other services and charges	30,000	30,000	31,416	(1,416)	26,681
Total public safety	1,945,645	1,945,645	1,961,127	(15,482)	1,847,633
Public works					
Streets					
Personnel services	363,980	363,980	374,905	(10,925)	360,254
Supplies	81,900	81,900	79,490	2,410	61,835
Other services and charges	23,400	23,400	13,256	10,144	20,870
Total	469,280	469,280	467,651	1,629	442,959
Street lighting					
Supplies	3,000	3,000	8,654	(5,654)	13,257
Other services and charges	58,600	58,600	64,072	(5,472)	51,913
Total	61,600	61,600	72,726	(11,126)	65,170
Engineering					
Personnel services	106,045	106,045	106,050	(5)	103,816
Supplies	950	950	516	434	463
Other services and charges	3,700	3,700	2,304	1,396	3,412
Total	110,695	110,695	108,870	1,825	107,691
Total public works	641,575	641,575	649,247	(7,672)	615,820

CITY OF WAYZATA, MINNESOTA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2013
(With comparative actual amounts for the year ended December 31, 2012)

	2013				2012
	Budgeted Amounts		Actual	Variance with	Actual
	Original	Final	Amounts	Final Budget	Amounts
EXPENDITURES - CONTINUED					
Current - continued					
Culture and recreation					
Parks, recreation, and forestry					
Personnel services	$ 296,716	$ 296,716	$ 309,243	$ (12,527)	$ 262,711
Supplies	50,100	50,100	41,559	8,541	35,564
Other services and charges	35,400	35,400	30,778	4,622	27,444
Total culture and recreation	382,216	382,216	381,580	636	325,719
Miscellaneous					
Unallocated					
Other services and charges	313,000	313,000	225,138	87,862	108,478
Total current expenditures	4,298,866	4,298,866	4,458,037	(159,171)	3,917,806
Capital outlay					
General government	1,000	1,000	614	386	597
Public safety	5,000	5,000	4,365	635	6,061
Total capital outlay	6,000	6,000	4,979	1,021	6,658
TOTAL EXPENDITURES	4,304,866	4,304,866	4,463,016	(158,150)	3,924,464
EXCESS OF REVENUES OVER EXPENDITURES	602,700	602,700	1,507,519	904,819	1,836,325
OTHER FINANCING SOURCES (USES)					
Transfers in	145,000	145,000	125,000	(20,000)	115,000
Sale of capital assets	-	-	1,750	1,750	28,092
Transfers out	(747,700)	(747,700)	(1,568,991)	(821,291)	(1,287,291)
TOTAL OTHER FINANCING SOURCES (USES)	(602,700)	(602,700)	(1,442,241)	(839,541)	(1,144,199)
NET CHANGE IN FUND BALANCES	-	-	65,278	65,278	692,126
FUND BALANCES, JANUARY 1	2,274,206	2,274,206	2,274,206	-	1,582,080
FUND BALANCES, DECEMBER 31	$ 2,274,206	$ 2,274,206	$ 2,339,484	$ 65,278	$ 2,274,206

CITY OF WAYZATA, MINNESOTA
DEBT SERVICE FUND
COMBINING BALANCE SHEET
DECEMBER 31, 2013

	310 Superior/Lake Realignment	311 2009 Street Improvements	315 Big Woods	Total
ASSETS				
Cash and temporary investments	$ 100,802	$ 13,737	$ 160,956	$ 275,495
Special assessments receivable	2,680,000	-	-	2,680,000
TOTAL ASSETS	$ 2,780,802	$ 13,737	$ 160,956	$ 2,955,495
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - special assessments	$ 2,680,000	$ -	$ -	$ 2,680,000
FUND BALANCES				
Restricted	100,802	13,737	160,956	275,495
TOTAL DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 2,780,802	$ 13,737	$ 160,956	$ 2,955,495

CITY OF WAYZATA, MINNESOTA
DEBT SERVICE FUND
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2013

	310 Superior/Lake Realignment	**311** 2009 Street Improvements	**315** Big Woods	Total
REVENUES				
Taxes				
Property taxes	$ -	$ 36,391	$ 211,605	$ 247,996
Special assessments	139,214	-	-	139,214
Investment earnings	7	1	21	29
TOTAL REVENUES	139,221	36,392	211,626	387,239
EXPENDITURES				
Debt service				
Principal	15,000	25,000	135,000	175,000
Interest and other	84,125	9,658	66,953	160,736
TOTAL EXPENDITURES	99,125	34,658	201,953	335,736
NET CHANGE IN FUND BALANCES	40,096	1,734	9,673	51,503
FUND BALANCES, JANUARY 1	60,706	12,003	151,283	223,992
FUND BALANCES, DECEMBER 31	$ 100,802	$ 13,737	$ 160,956	$ 275,495

CITY OF WAYZATA, MINNESOTA
HOUSING AND REDEVELOPMENT AUTHORITY
(DISCRETELY PRESENTED COMPONENT UNIT)
COMBINING BALANCE SHEET
DECEMBER 31, 2013

	Debt Service		Capital Projects	Special Revenue	
	304	**314**	**316**	**440**	
	Central Area Tax Increment	Widsten Tax Increment	Bay Center Tax Increment	Housing	Total
ASSETS					
Cash and temporary investments	$ -	$ 509,078	$ -	$ 342,402	$ 851,480
Receivables					
Accrued interest	-	-	-	14,048	14,048
Notes	-	-	-	46,825	46,825
Due from other funds	-	10,973	-	-	10,973
TOTAL ASSETS	$ -	$ 520,051	$ -	$ 403,275	$ 923,326
LIABILITIES					
Due to other governments	$ -	$ 1,382	$ 509	$ -	$ 1,891
Deposits payable	-	-	-	703	703
Due to other funds	-	-	10,973	-	10,973
TOTAL LIABILITIES	-	1,382	11,482	703	13,567
FUND BALANCES					
Restricted for debt service	-	518,669	-	-	518,669
Restricted for economic development	-	-	-	402,572	402,572
Unassigned	-	-	(11,482)	-	(11,482)
TOTAL FUND BALANCES	-	518,669	(11,482)	402,572	909,759
TOTAL LIABILITIES AND FUND BALANCES	$ -	$ 520,051	$ -	$ 403,275	$ 923,326

Total fund balances reported above	$ 909,759
Amounts reported for the Housing and Redevelopment Authority in the statement of net position are different because	
Capital assets used in the Housing and Redevelopment Authority are not financial resources and therefore are not reported as assets in the funds.	
Cost of capital assets	2,092,900
Noncurrent liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Noncurrent liabilities at year-end consist of	
Bond principal payable	(530,000)
Plus: unamortized bond premium	(17,128)
The funds do not report a liability for accrued interest until due and payable.	(883)
Total net position - Housing and Redevelopment Authority	$ 2,454,648

CITY OF WAYZATA, MINNESOTA
HOUSING AND REDEVELOPMENT AUTHORITY
(DISCRETELY PRESENTED COMPONENT UNIT)
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2013

	Debt Service		Capital Projects	Special Revenue	
	304 Central Area Tax Increment	**314** Widsten Tax Increment	**316** Bay Center Tax Increment	**440** Housing	Total
REVENUES					
Tax increment	$ (77,607)	$ 476,209	$ -	$ -	$ 398,602
Intergovernmental	77,287	-	-	-	77,287
Investment earnings	23	53	-	1,465	1,541
TOTAL REVENUES	(297)	476,262	-	1,465	477,430
EXPENDITURES					
Current					
Housing and economic development	1,100	21,832	809	60	23,801
Debt service					
Principal	190,000	250,000	-	-	440,000
Interest and other	3,450	16,025	-	-	19,475
TOTAL EXPENDITURES	194,550	287,857	809	60	483,276
NET CHANGE IN FUND BALANCES	(194,847)	188,405	(809)	1,405	(5,846)
FUND BALANCES, JANUARY 1	194,847	330,264	(10,673)	401,167	915,605
FUND BALANCES, DECEMBER 31	$ -	$ 518,669	$ (11,482)	$ 402,572	$ 909,759

CITY OF WAYZATA, MINNESOTA
HOUSING AND REDEVELOPMENT AUTHORITY
(DISCRETELY PRESENTED COMPONENT UNIT)
RECONCILIATION OF THE COMBINING STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2013

Total net change in fund balances	$ (5,846)
Amounts reported for the Housing and Redevelopment Authority in the statement of activities are different because	
The issuance of long-term debt provides current financial resources to the funds, while the repayment of principal of long-term debt consumes the current financial resources of the funds. Neither transaction, however, has any effect on net position. Also, the funds report the effect premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The amounts below are the effects of these differences in the treatment of long-term debt and related items.	
Principal repayments	440,000
Amortization of bond premium	9,409
Interest on long-term debt in the statement of activities differs from the amount reported in the funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.	892
Change in net position - Housing and Redevelopment Authority	$ 444,455

SUPPLEMENTARY INFORMATION (UNAUDITED)

CITY OF WAYZATA
WAYZATA, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2013

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CITY OF WAYZATA, MINNESOTA
SUMMARY FINANCIAL REPORT
REVENUES AND EXPENDITURES FOR GENERAL OPERATIONS
GOVERNMENTAL FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012

	Total		Percent Increase
	2013	2012	(Decrease)
REVENUES			
Taxes	$ 4,343,112	$ 4,048,397	7.3 %
Licenses and permits	876,466	862,655	1.6
Intergovernmental	594,665	1,873,031	(68.3)
Charges for services	1,128,252	1,185,645	(4.8)
Fines and forfeitures	71,154	77,264	(7.9)
Special assessments	147,098	144,426	1.9
Investment earnings	15,432	96,698	(84.0)
Miscellaneous	121,688	293,656	(58.6)
TOTAL REVENUES	$ 7,297,867	$ 8,581,772	(15.0) %
Per Capita	$ 1,930	$ 2,307	(16.3) %
EXPENDITURES			
Current			
General government	$ 1,352,164	$ 1,092,117	23.8 %
Public safety	1,963,278	1,851,768	6.0
Public works	772,786	703,659	9.8
Culture and recreation	400,571	336,885	18.9
Miscellaneous	225,138	108,478	107.5
Capital outlay			
General government	202,355	23,660	755.3
Public safety	33,991	597,083	(94.3)
Public works	841,405	3,504,122	(76.0)
Culture and recreation	379,446	288,434	31.6
Debt service			
Principal	175,000	165,000	6.1
Interest and other	160,736	174,758	(8.0)
Bond issuance costs	-	56,174	(100.0)
TOTAL EXPENDITURES	$ 6,506,870	$ 8,902,138	(26.9) %
Per Capita	$ 1,721	$ 2,393	(28.1) %
Total Long-term Indebtedness	$ 4,700,000	$ 4,875,000	(3.6) %
Per Capita	1,243	1,310	(5.1)
General Fund Balance - December 31	$ 2,339,484	$ 2,274,206	2.9 %
Per Capita	619	611	1.2

The purpose of this report is to provide a summary of financial information concerning the City of Wayzata to interested citizens. The complete financial statements may be examined at City Hall, 600 Rice Street East, Wayzata, MN 55391 Questions about this report should be directed to Kathy Ovshak, Finance Manager at (952) 404-5300.

Management Report

for

City of Wayzata, Minnesota

December 31, 2013

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To the City Council and Management
City of Wayzata, Minnesota

We have prepared this management report in conjunction with our audit of the City of Wayzata, Minnesota's (the City) financial statements for the year ended December 31, 2013. The purpose of this report is to provide comments resulting from our audit process and to communicate information relevant to city finances in Minnesota. We have organized this report into the following sections:

- Audit Summary
- Governmental Funds Overview
- Financial Trends and Analysis
- Enterprise Funds Overview
- Government-Wide Financial Statements
- Legislative Updates
- Accounting and Auditing Updates

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

The purpose of this report is solely to provide those charged with governance of the City, management, and those who have responsibility for oversight of the financial reporting process comments resulting from our audit process and information relevant to city finances in Minnesota. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
April 21, 2014

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AUDIT SUMMARY

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the City Council, administration, or those charged with governance of the City.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2013, and the related notes to the financial statements. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate the following information related to our audit.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

AUDIT OPINION AND FINDINGS

Based on our audit of the City's financial statements for the year ended December 31, 2013:

- We have issued an unmodified opinion on the City's basic financial statements.

- We reported one matter involving the City's internal control over financial reporting that we consider to be a material weakness. Due to the limited size of the City's office staff, the City has limited segregation of duties in certain areas.

- The results of our testing disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

- We reported one finding based on our testing of the City's compliance with Minnesota laws and regulations. Minnesota Statute § 118A.03 requires that city deposits in excess of the federal depository insurance available be covered by surety bond or pledged collateral with a market value equal to 110 percent of such excess. For one depository used by the City, $3,862 of the City's deposits in excess of federal depository insurance at December 31, 2013 was not covered by pledged collateral.

FOLLOW-UP ON PRIOR YEAR FINDINGS AND RECOMMENDATIONS

As a part of our audit of the City's financial statements for the year ended December 31, 2013, we performed procedures to follow-up on the findings and recommendations that resulted from our prior year audit. Minnesota Statutes require the City, before making final settlement with any contractor under a contract requiring wages to be paid to employees by the contractor or subcontractor, to obtain a certificate by the Commissioner of Revenue that the contractor complied with the withholding requirements of Minnesota Statute §290.92. This requirement was not complied with for one contract tested in 2012. We are pleased to report that the City implemented procedures to ensure the required certificates were obtained for 2013, and this was not a current year finding.

Other Observations and Recommendations

While it may not be cost-beneficial or practical for the City to fully segregate accounting duties in all areas due to the small size of its finance department staff, we did note two key areas where internal controls could be strengthened with procedures that should not require significant additional time or resources. The two areas are journal entries posted to the general ledger and changes made to the master payroll records. The City Finance Manager has primary responsibility for performing both of these functions, which ideally should be segregated from other duties she performs. A simple procedure to strengthen controls in both of these areas would be to have another party review and approve journal entries and payroll changes periodically using reports generated from the City's finance system. We recommend the City Manager review a payroll changes log report each month and the City's contracted financial consultant review all journal entries at least quarterly.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 of the notes to basic financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting Estimates and Management Judgments

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- **Depreciation** – Management's estimates of depreciation expense are based on the estimated useful lives of the assets.

- **Net Other Post-Employment Benefit (OPEB) Liabilities** – Actuarial estimates of the net OPEB obligation are based on eligible participants, estimated future health insurance premiums, and estimated retirement dates.

We evaluated the key factors and assumptions used to develop these accounting estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Where applicable, management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management, when applicable, were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements With Management

For purposes of this report, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 21, 2014.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the combining and individual fund financial statements and schedules accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the combining and individual fund financial statements and schedules to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

With respect to the introductory section and the supplementary information accompanying the financial statements, our procedures were limited to reading this other information, and in doing so we did not identify any material inconsistencies with the audited financial statements.

GOVERNMENTAL FUNDS OVERVIEW

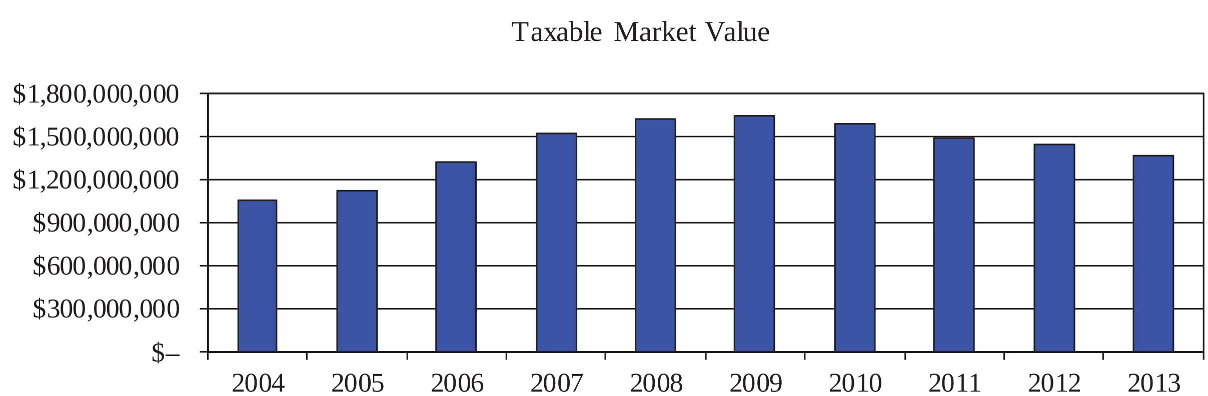
This section of the report provides you with an overview of the financial trends and activities of the City's governmental funds, which includes the General Fund, special revenue, debt service, and capital project funds. These funds are used to account for the basic services the City provides to all of its citizens, which are financed primarily with property taxes. The governmental fund information in the City's financial statements focuses on budgetary compliance, and the sufficiency of each governmental fund's current assets to finance its current liabilities.

PROPERTY TAXES

Minnesota cities rely heavily on local property tax levies to support their governmental fund activities. In recent years this dependence has been heightened, as economic conditions have resulted in reductions to other revenue sources such as state aids and fees generated from property development or redevelopment. Despite these conditions, property taxes levied by Minnesota cities increased a record low 0.9 percent state-wide for 2012, and 2.27 percent for 2013. Almost one-third of Minnesota cities kept their 2013 levy at the same level as the previous year, while another 13 percent reduced their levies for 2013.

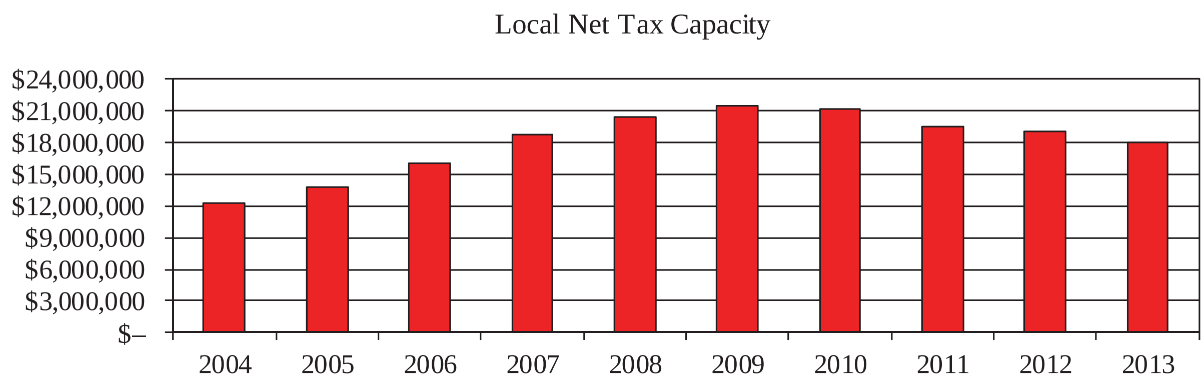
Economic conditions have also had a profound effect on the tax base of Minnesota cities with state-wide taxable market values declining each of the last four levy years, including average decreases of 8.8 percent and 4.5 percent for taxes payable in 2012 and 2013, respectively. There is optimism that this trend is reversing, as the market value decline for the 2013 levy year was the smallest of the past four years. However, since the assessed valuation used for levying property taxes is based on values from the previous fiscal year (e.g. the market value for taxes payable in 2013 is based on estimated values as of January 1, 2012), taxable market value improvement has lagged behind recent upturns in the housing market and the economy in general.

The City's taxable market value decreased 2.8 percent for taxes payable in 2012 and 6.1 percent for taxes payable in 2013. The following graph shows the City's changes in taxable market value over the past 10 years:



Tax capacity is considered the actual base available for taxation. It is calculated by applying the state's property classification system to each property's market value. Each property classification, such as commercial or residential, has a different calculation and uses different rates. Consequently, a city's total tax capacity will change at a different rate than its total market value, as tax capacity is affected by the proportion of the City's tax base that is in each property classification from year-to-year, as well as legislative changes to tax rates. The City's tax capacity decreased 3.1 percent and 5.4 percent for taxes payable in 2012 and 2013, respectively.

The following graph shows the City's change in tax capacities over the past 10 years:



The following table presents the average tax rates applied to city residents for each of the last two levy years, along with comparative state-wide and metro area rates. The general increase in rates reflects both the increased reliance of local governments on property taxes and the recent decline in tax capacities.

Rates expressed as a percentage of net tax capacity

	All Cities State-Wide		Seven-County Metro Area		**City of Wayzata**	
	2012	2013	2012	2013	**2012**	**2013**
Average tax rate						
City	46.3	48.8	43.4	46.1	**24.3**	**26.0**
County	46.8	48.5	45.0	47.1	**48.2**	**49.5**
School	27.3	28.5	28.5	30.3	**25.3**	**25.2**
Special taxing	6.8	7.2	8.7	9.4	**11.2**	**11.9**
Total	127.2	133.0	125.6	132.9	**109.0**	**112.6**

The City's portion of the tax capacity rates for Wayzata residents has historically been well below the average for Minnesota cities state-wide and for cities in the seven-county metro area because of the City's high property values and strong commercial tax base.

The increase in the City's tax rate for 2013 was partially caused by the decline in tax capacity, but also reflected a 7.4 percent increase in the City's tax levy due to a new $210,000 levy for city infrastructure.

GOVERNMENTAL FUND BALANCES

The following table summarizes the changes in the fund balances of the City's governmental funds during the year ended December 31, 2013, presented both by fund balance classification and by fund:

Governmental Funds Change in Fund Balance

	Fund Balance as of December 31, 2013	Fund Balance as of December 31, 2012	Increase (Decrease)
Fund balances of governmental funds			
Total by classification			
Restricted	$ 1,490,076	$ 1,609,882	$ (119,806)
Committed	180,273	216,200	(35,927)
Assigned	6,421,109	5,204,698	1,216,411
Unassigned	2,076,707	2,011,924	64,783
Total – governmental funds	$ 10,168,165	$ 9,042,704	$ 1,125,461
Total by fund			
General	$ 2,339,484	$ 2,274,206	$ 65,278
Debt Service	275,495	223,992	51,503
Nonmajor funds	7,553,186	6,544,506	1,008,680
Total – governmental funds	$ 10,168,165	$ 9,042,704	$ 1,125,461

In total, the fund balances of the City's governmental funds increased by $1,125,461 during the year ended December 31, 2013. The increase was primarily in assigned fund balances, which were $1,216,411 higher than the previous year, mainly in fund balances assigned for various capital needs in the nonmajor capital projects funds.

GOVERNMENTAL FUNDS REVENUE AND EXPENDITURES

The following table presents the per capita revenue of the City's governmental funds for the past three years, along with state-wide averages.

We have included the most recent comparative state-wide averages available from the State Auditor to provide a benchmark for interpreting the City's data. The amounts received from the typical major sources of governmental fund revenue will naturally vary between cities based on factors such as the City's stage of development, location, size and density of its population, property values, services it provides, and other attributes. It will also differ from year-to-year due to the effect of inflation and changes in the City's operation. Also, certain data on these tables may be classified differently than how they appear on the City's financial statements in order to be more comparable to the state-wide information, particularly in separating capital expenditures from current expenditures.

We have designed this section of our management report using per capita data in order to better identify unique or unusual trends and activities of your city. We intend for this type of comparative and trend information to complement, rather than duplicate, information in the Management's Discussion and Analysis. An inherent difficulty in presenting per capita information is the accuracy of the population count, which for most years is based on estimates.

The per capita information presented in this report excludes the Wayzata Housing and Redevelopment Authority (HRA), the City's component unit.

Governmental Funds Revenue per Capita
With State-Wide Averages by Population Class

	State-Wide		**City of Wayzata**		
Year	December 31, 2012		**2011**	**2012**	**2013**
Population	2,500–10,000	10,000–20,000	**3,720**	**3,781**	**3,781**
Property taxes	$ 414	$ 382	**$ 1,018**	**$ 1,031**	**$ 1,110**
Tax increments	32	44	**–**	**–**	**–**
Franchise and other taxes	29	36	**40**	**40**	**39**
Special assessments	60	54	**5**	**38**	**39**
Licenses and permits	24	24	**143**	**228**	**232**
Intergovernmental revenues	278	279	**698**	**495**	**157**
Charges for services	104	81	**261**	**314**	**298**
Other	66	58	**169**	**124**	**55**
Total revenue	$ 1,007	$ 958	**$ 2,334**	**$ 2,270**	**$ 1,930**

The City's total governmental funds revenue for 2013 was $7,297,867, a decrease of $1,283,905 (15.0 percent) from the previous year. On a per capita basis, revenue for 2013 was $1,930, a decrease of $340 from the prior year. Intergovernmental revenue for 2013 was $338 per capita lower than the prior year, mainly due to a decrease of $1,965,000 in contributions from the Wayzata HRA for street reconstruction and general improvement projects compared to 2012. Other revenue sources were also $69 per capita lower than the previous year, mainly due to a significant insurance settlement received by the General Fund in 2012.

The expenditures of governmental funds will also vary from state-wide averages and from year-to-year, based on the City's circumstances. Expenditures are classified into three types as follows:

- **Current** – These are typically the general operating-type expenditures occurring on an annual basis, and are primarily funded by general sources such as taxes and intergovernmental revenues.

- **Capital Outlay and Construction** – These expenditures do not occur on a consistent basis, more typically fluctuating significantly from year-to-year. Many of these expenditures are project-oriented, which are often funded by specific sources that have benefited from the expenditure, such as special assessment improvement projects.

- **Debt Service** – Although the expenditures for debt service may be relatively consistent over the term of the respective debt, the funding source is the important factor. Some debt may be repaid through specific sources, such as special assessments or redevelopment funding, while other debt may be repaid with general property taxes.

The City's expenditures per capita of its governmental funds for the past three years, together with state-wide averages, are presented in the following table:

Governmental Funds Expenditures per Capita
With State-Wide Averages by Population Class

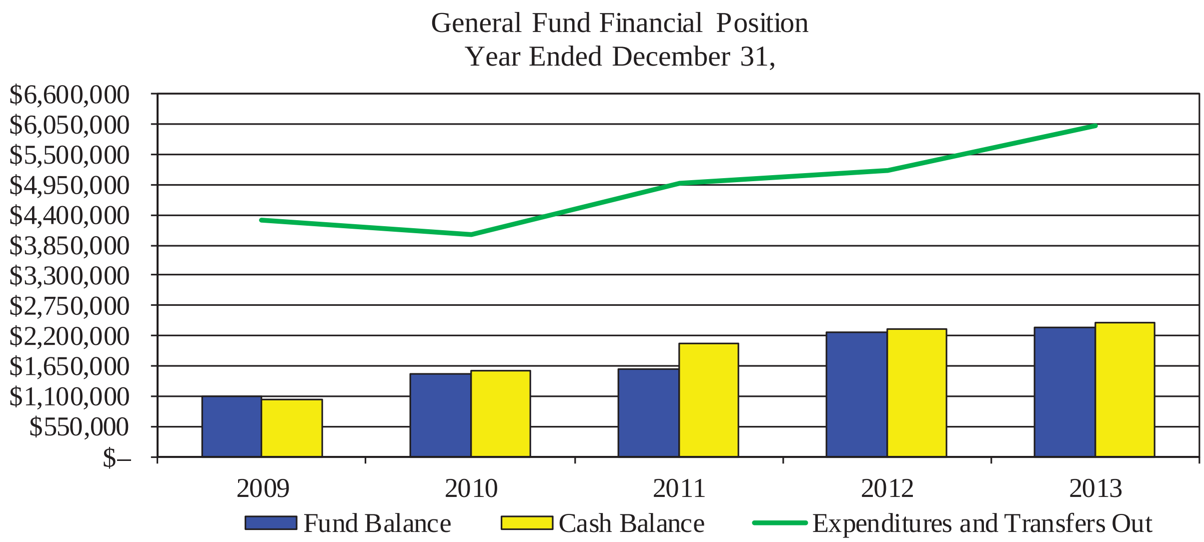
	State-Wide		**City of Wayzata**		
Year	December 31, 2012		**2011**	**2012**	**2013**
Population	2,500–10,000	10,000–20,000	**3,720**	**3,781**	**3,781**
Current					
General government	$ 127	$ 101	**$ 432**	**$ 289**	**$ 358**
Public safety	234	229	**480**	**490**	**519**
Public works	114	105	**183**	**186**	**204**
Culture and recreation	82	95	**85**	**89**	**185**
All other	73	75	**30**	**29**	**60**
	$ 630	$ 605	**$ 1,210**	**$ 1,083**	**$ 1,326**
Capital outlay and construction	$ 315	$ 313	**$ 314**	**$ 1,167**	**$ 306**
Debt service					
Principal	$ 187	$ 135	**$ 42**	**$ 44**	**$ 46**
Interest and fiscal	58	46	**54**	**61**	**43**
	$ 245	$ 181	**$ 96**	**$ 105**	**$ 89**

The City's total governmental fund expenditures for 2013 were $6,506,870, a decrease of $2,395,268 (26.9 percent) from the prior year. Current expenditures for 2013 were $243 per capita higher than the previous year. General government expenditures for 2013 were $69 per capita higher than the previous year, mainly due to an increase in legal fees of almost $239,000. Culture and recreation expenditures were also $96 per capita higher than last year, mainly due to a $300,000 "livable communities" grant received from the Metropolitan Council that was passed through to Legacy Homes in 2013. Capital outlay expenditures decreased $861 per capita in 2013 to a more typical level for the City. Capital expenditures were unusually high in 2012 due to significant street improvement projects on Wayzata Boulevard and Holdridge Road. Debt service expenditures for 2013 were $16 per capita lower than the previous year.

FINANCIAL TRENDS AND ANALYSIS

GENERAL FUND

The City's General Fund accounts for the financial activity of the basic services provided to the community. The primary services included within this fund are the administration of the municipal operation, police and fire protection, building inspection, streets and highway maintenance, and culture and recreation. The graph below illustrates the change in the General Fund financial position over the last five years. We have also included a line representing annual expenditures and operating transfers out to reflect the change in the size of the General Fund operation over the same period.

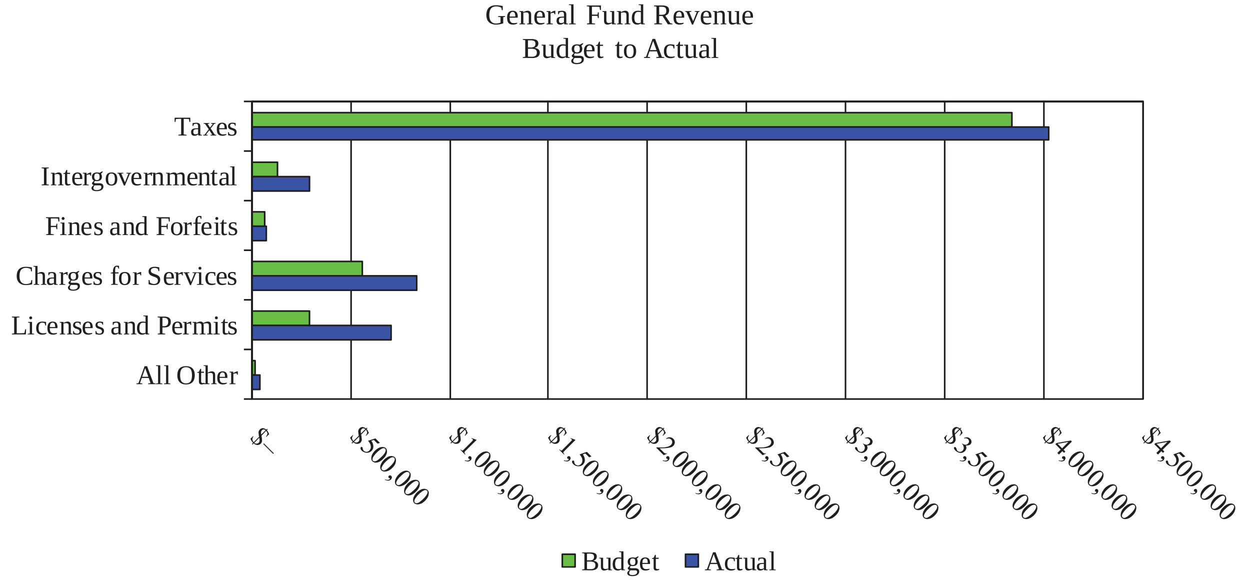


The City's General Fund cash and investments balance at December 31, 2013 was $2,431,675, an increase of $125,429 from the previous year. Total fund balance at year-end was $2,339,484, which was an increase of $65,278 from the prior year, as compared to a break-even budget. The unassigned portion of fund balance was $2,076,707 at year-end, which represents 34.4 percent of the City's annual General Fund expenditures and operating transfers out based on 2013 levels, down from 38.4 percent at the end of the previous year.

The City has generally been able to maintain healthy cash and fund balance levels as the volume of financial activity has grown. This is an important factor because a government, like any organization, requires a certain amount of equity to operate. A healthy financial position allows the City to avoid volatility in tax rates; helps minimize the impact of state funding changes; allows for the adequate and consistent funding of services, repairs, and unexpected costs; and is a factor in determining the City's bond rating and resulting interest costs. Maintaining an adequate fund balance has become increasingly important given the fluctuations in state funding for cities in recent years.

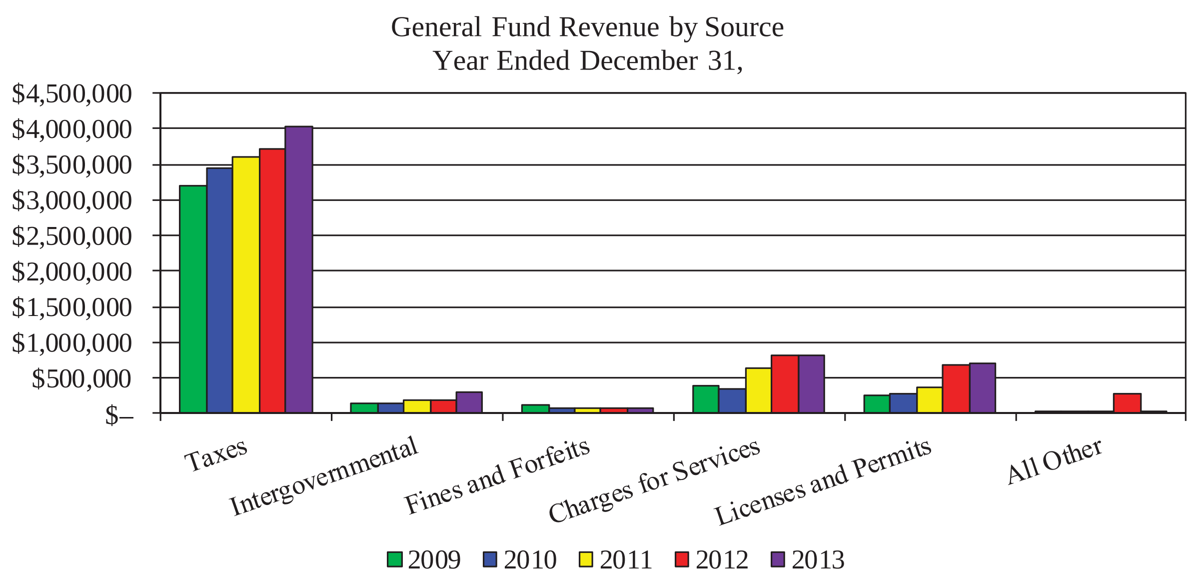
A trend that is typical to Minnesota local governments, especially the General Fund of cities, is the unusual cash flow experienced throughout the year. The City's General Fund cash disbursements are made fairly evenly during the year other than the impact of seasonal services such as snowplowing, street maintenance, and park activities. Cash receipts of the General Fund are quite a different story. Property taxes comprise about 66 percent of the fund's total annual revenue. Approximately half of these revenues are received by the City at mid-year and the rest at year-end. Consequently, the City needs to have adequate cash reserves to finance its everyday operations between these payments.

The following chart reflects the City's General Fund revenue sources for 2013 compared to budget:



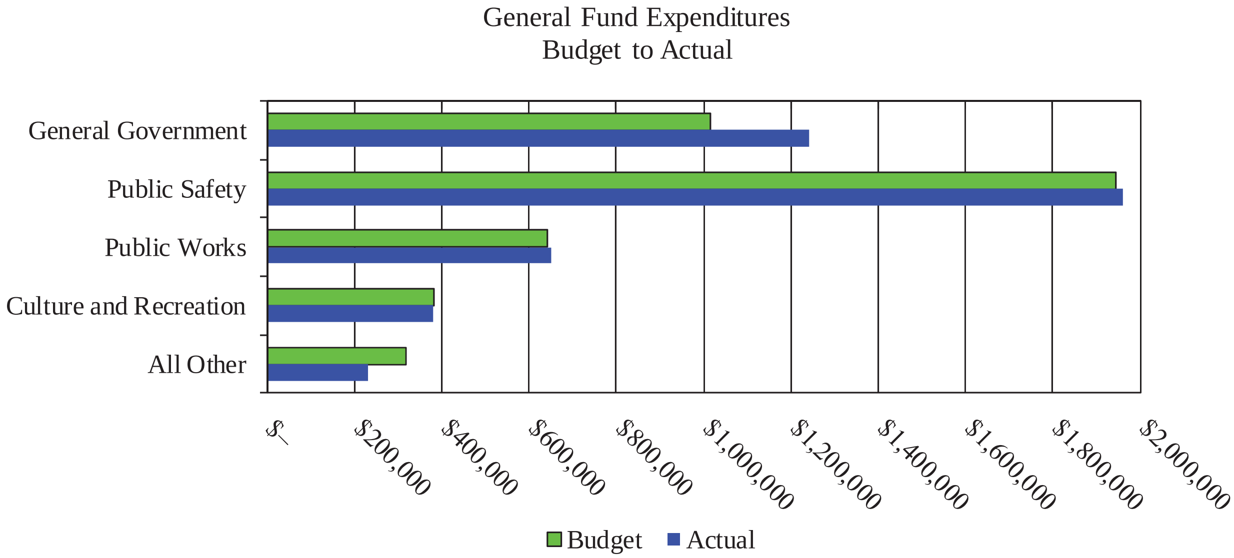
General Fund revenue for 2013 totaled $5,970,535, which was $1,062,969 (21.7 percent) higher than budget. Tax revenue exceeded budget by $185,883 due to a new capital infrastructure levy added in 2013 that was not included in the budget. Intergovernmental revenues exceeded budget by $163,665, mainly due to federal aid received by the City for the repair of summer storm damage. Service charges exceeded budget by $274,553, as fees for plan checks and project inspections were higher than projected. Licenses and permits revenue was $413,203 higher than projected, as building, heating, and plumbing permits were much higher than the City's conservative budget.

The following graph presents the City's General Fund revenues by source for the last five years. The graph reflects the City's reliance on property taxes and other local sources of revenue, and shows the lack of general state-aid revenue in recent years.



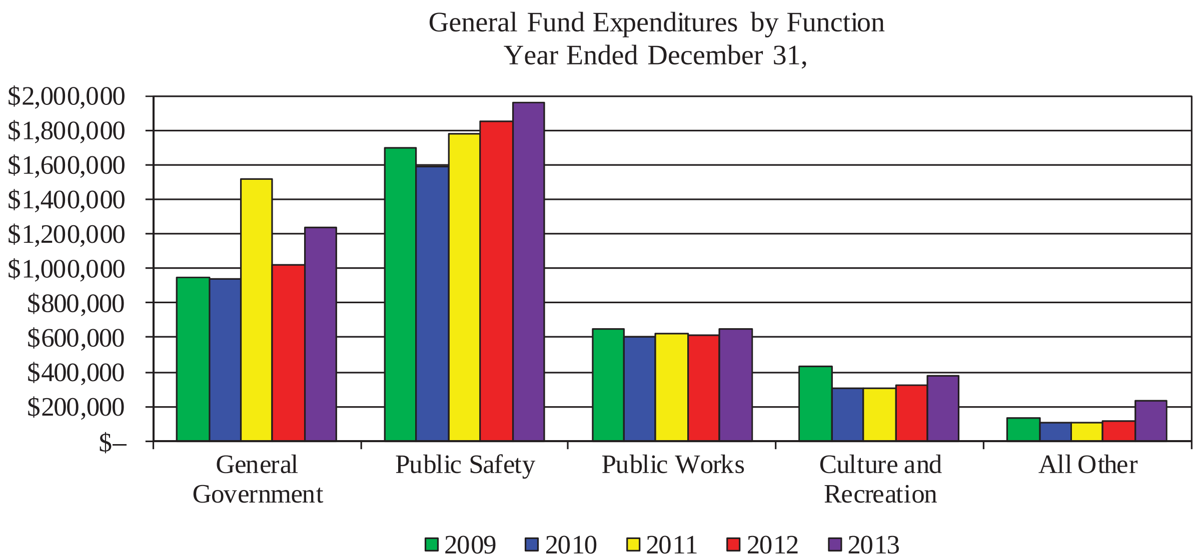
Total General Fund revenues increased $209,746 (3.6 percent) from the previous year. Revenue from property taxes increased $315,552 from the prior year due to levy increases that included the new $210,000 capital infrastructure levy discussed earlier. Intergovernmental revenue was $104,152 higher than last year, mainly due to the federal aid received for storm damage repair. Other revenues were $236,662 lower than last year due to the insurance settlement received in 2012.

The following graphs illustrate the components of General Fund spending for 2013 compared to budget:



Total General Fund expenditures for 2013 were $4,463,016, which was $158,150 (3.7 percent) over budget. General government expenditures were $224,515 over budget, mainly due to an unanticipated increase in legal fees. Other miscellaneous expenditures were under budget by $88,883, mainly due to an unspent budget for contingencies.

The following graph presents the City's General Fund expenditures by function for the last five years:



Total General Fund expenditures were $538,552 (13.7 percent) more than the previous year. General government expenditures increased $220,789, primarily due to the increase in legal fees. Public safety expenditures were $113,494 more than last year, mainly due to increases in personnel costs for the police and building inspections departments. Culture and recreation expenditures were $55,861 higher than last year, mainly due to an additional employee and increased overtime in the parks department. Finally, other expenditures increased $114,981 from the prior year, mainly due to increases in property and workers' compensation insurance.

ENTERPRISE FUNDS OVERVIEW

The City maintains a number of enterprise funds to account for services the City provides that are financed primarily through fees charged to those utilizing the service. This section of the report provides you with an overview of the financial trends and activities of the City's enterprise funds, which includes the Water, Sewer, Licensing, Liquor, Solid Waste, and Stormwater Funds.

ENTERPRISE FUNDS FINANCIAL POSITION

The following table summarizes the changes in the financial position of the City's enterprise funds during the year ended December 31, 2013, presented both by classification and by fund:

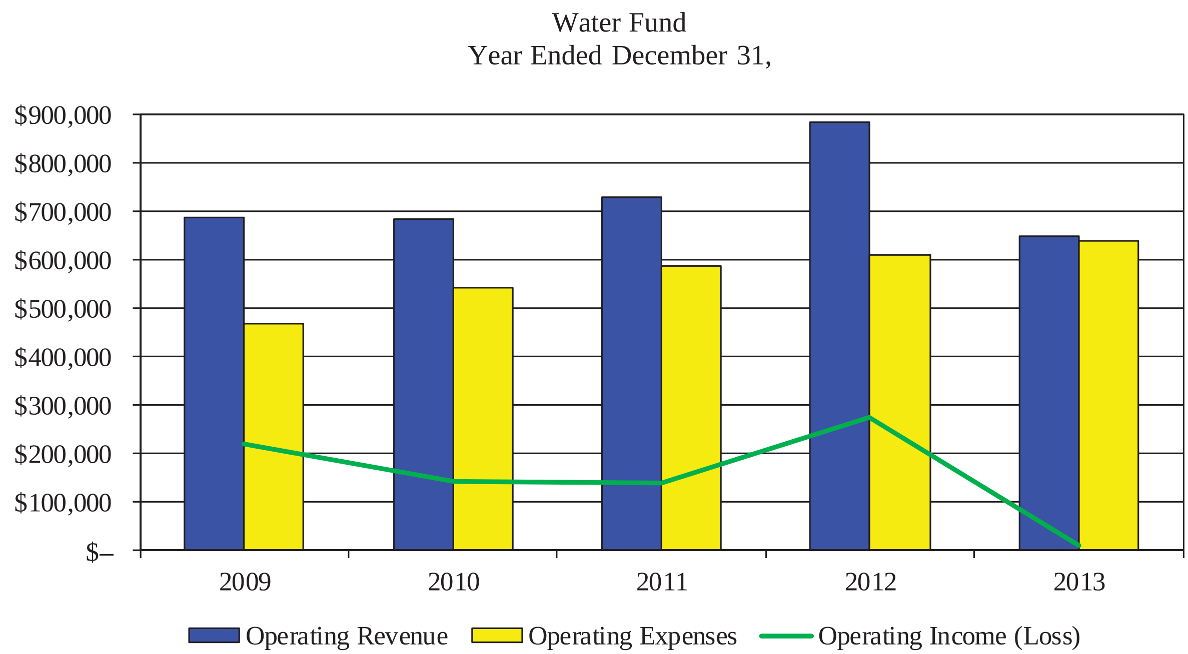
Enterprise Funds Change in Financial Position

	Net Position as of December 31, 2013	Net Position as of December 31, 2012	Increase (Decrease)
Net position of enterprise funds			
Total by classification			
Net investment in capital assets	$ 8,609,134	$ 8,942,832	$ (333,698)
Restricted	1,990,855	2,030,893	(40,038)
Unrestricted	6,227,940	4,894,818	1,333,122
Total – enterprise funds	$ 16,827,929	$ 15,868,543	$ 959,386
Total by fund			
Water	$ 7,528,000	$ 7,298,823	$ 229,177
Sewer	3,396,163	3,231,366	164,797
Licensing	141,335	175,080	(33,745)
Liquor	1,659,450	1,191,991	467,459
Solid Waste	255,849	253,234	2,615
Stormwater	3,847,132	3,718,049	129,083
Total – enterprise funds	$ 16,827,929	$ 15,868,543	$ 959,386

In total, the net position of the City's enterprise funds increased by $959,386 during the year ended December 31, 2013. Most of the increase was in the unrestricted portion of net position, which went up by $1,333,122 during the year, mainly due to positive operating results across most of the enterprise funds.

WATER FUND

The following graph presents five years of operating results for the Water Fund:



The Water Fund ended 2013 with a total net position of $7,528,000, an increase of $229,177 from the prior year. The Water Fund had a net investment in capital assets of $2,223,258, net position restricted for debt service of $1,451,279, and unrestricted net position of $3,853,463 at year-end.

Water Fund operating revenues for fiscal 2013 were $648,312, a decrease of $236,869 (26.8 percent) from the prior year. The decline in operating revenue was the result of a 24.9 percent decrease in gallons billed. Irrigation usage was lower in 2013 due to the long winter and wet spring, as compared to a longer and much drier summer in 2012.

Operating expenses for 2013 were $638,385, an increase of $28,224 (4.6 percent), mainly due to higher repairs and maintenance costs.

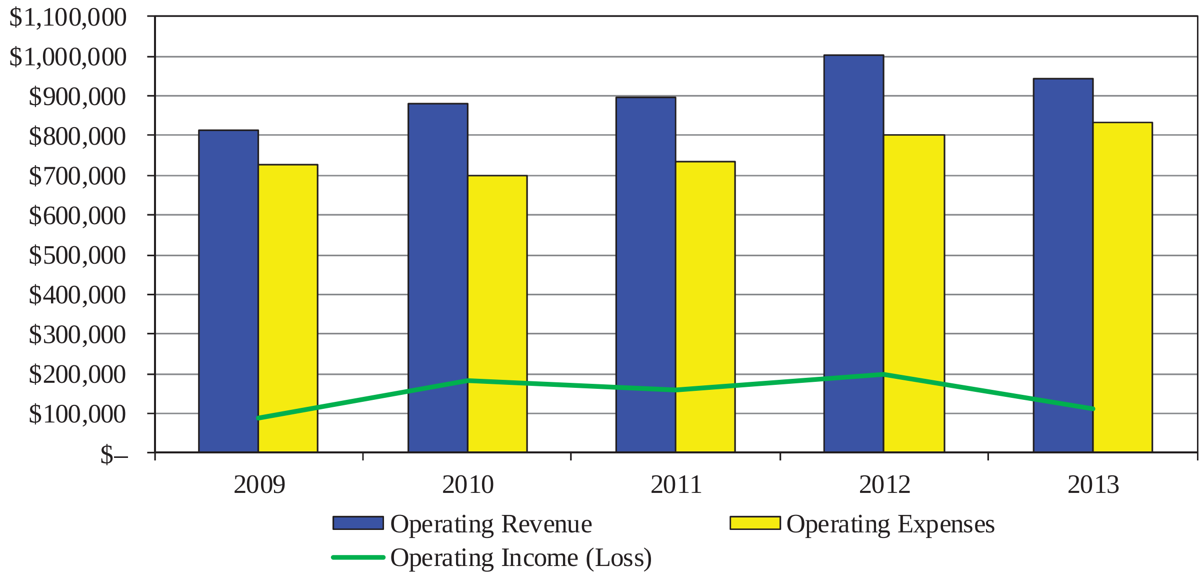
After nonoperating revenues and expenses (such as interest revenue, tower rental revenue, and interest expense), the Water Fund had loss before contributions and transfers of $50,385.

The Water Fund received capital contributions of $334,312 from special assessments and access charges to finance the water portion of street improvement projects.

SEWER FUND

The following graph presents five years of operating results for the Sewer Fund:

Sewer Fund
Year Ended December 31,



The Sewer Fund ended 2013 with a total net position of $3,396,163, an increase of $164,797 from the prior year. The Sewer Fund had a net investment in capital assets of $1,687,617, net position restricted for debt service of $539,576, and unrestricted net position of $1,168,970 at year-end.

Sewer Fund operating revenue for fiscal 2013 was $943,819, a decrease of $57,771 (5.8 percent) from the prior year, mainly due to lower usage.

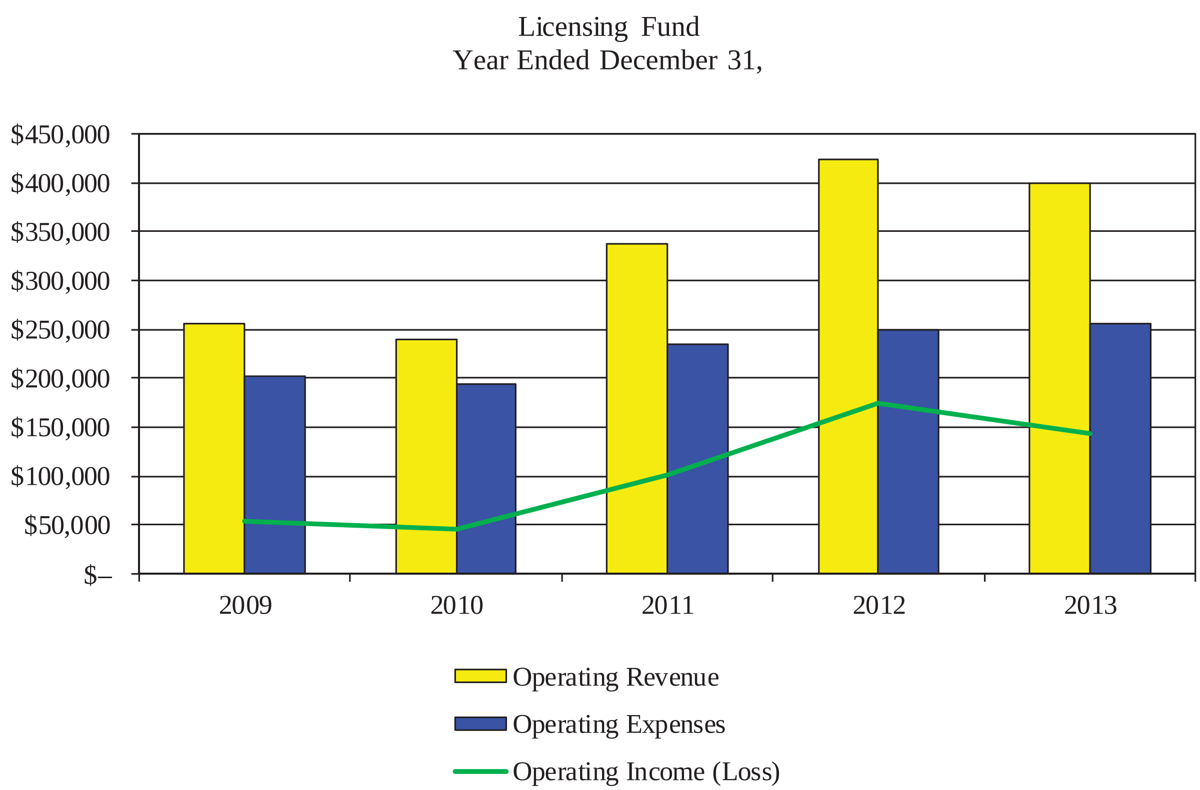
Operating expenses for 2013 were $833,778, an increase of $31,227 (3.9 percent), with the largest increases in professional services ($18,152), repairs and maintenance ($18,554), and depreciation ($12,259).

After nonoperating revenues, the Sewer Fund had income before contributions and transfers of $93,359.

The Sewer Fund also received contributions of $126,188 from special assessments and access charges to finance the sewer portion of street improvement projects.

LICENSING FUND

The following graph presents five years of operating results for the Licensing Fund:



The Licensing Fund ended 2013 with an unrestricted net position of $141,335, a decrease of $33,745 from the prior year.

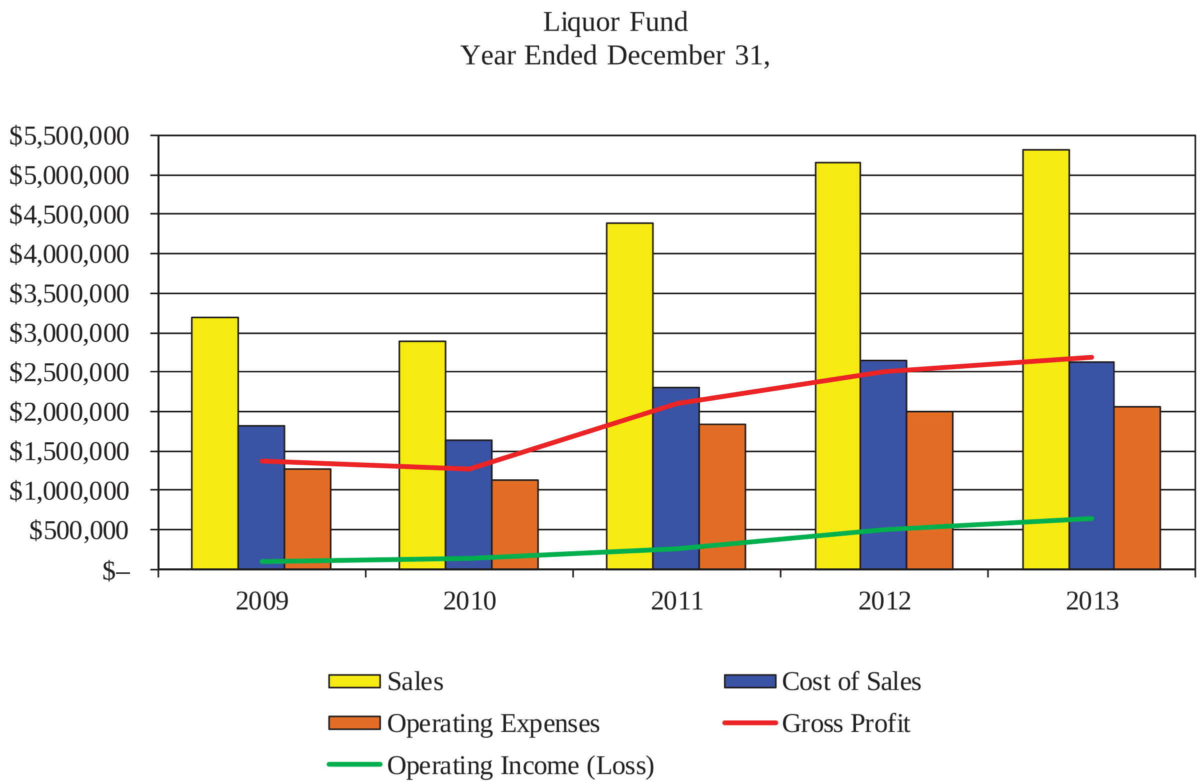
Licensing Fund operating revenues for 2013 were $399,257, a decrease of $25,255 (6.0 percent) from the prior year. The revenues decreased due to passport activity moving to the General Fund for 2013.

Operating expenses for 2013 were $255,563, an increase of $6,087 (2.4 percent) from last year, mainly due to an increase in personnel costs.

The Licensing Fund transferred $180,214 to other funds to finance general operations and various capital projects.

LIQUOR FUND

The following graph presents five years of operating results for the Liquor Fund:



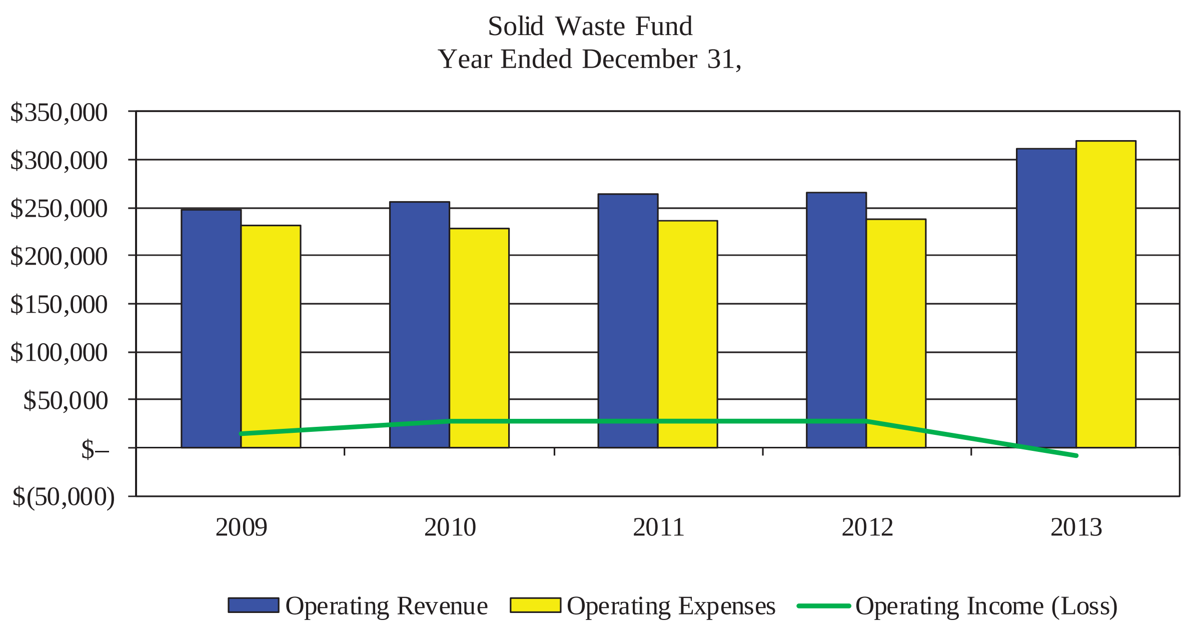
The Liquor Fund ended 2013 with a total net position of $1,659,450, an increase of $467,459 from the prior year. The Liquor Fund's net investment in capital assets was $1,317,235 at year-end, leaving an unrestricted net position of $342,215 at year-end.

Liquor Fund gross sales for 2013 were $5,313,196, an increase of $163,189 from the prior year. Gross sales for the bar and restaurant side of the operation increased $174,659 (6.4 percent), while liquor store gross sales decreased by $11,470 (0.5 percent). Gross profits for 2013 were $2,693,988, an increase of $193,840 (7.8 percent).

Operating expenses were $2,055,247, an increase of $48,286 (2.4 percent) from the prior year. Expenses for personnel services increased $39,351 due to the growth in business, and utilities increased $9,277 due to rate and usage increases.

SOLID WASTE FUND

The following graph presents five years of operating results for the Solid Waste Fund:



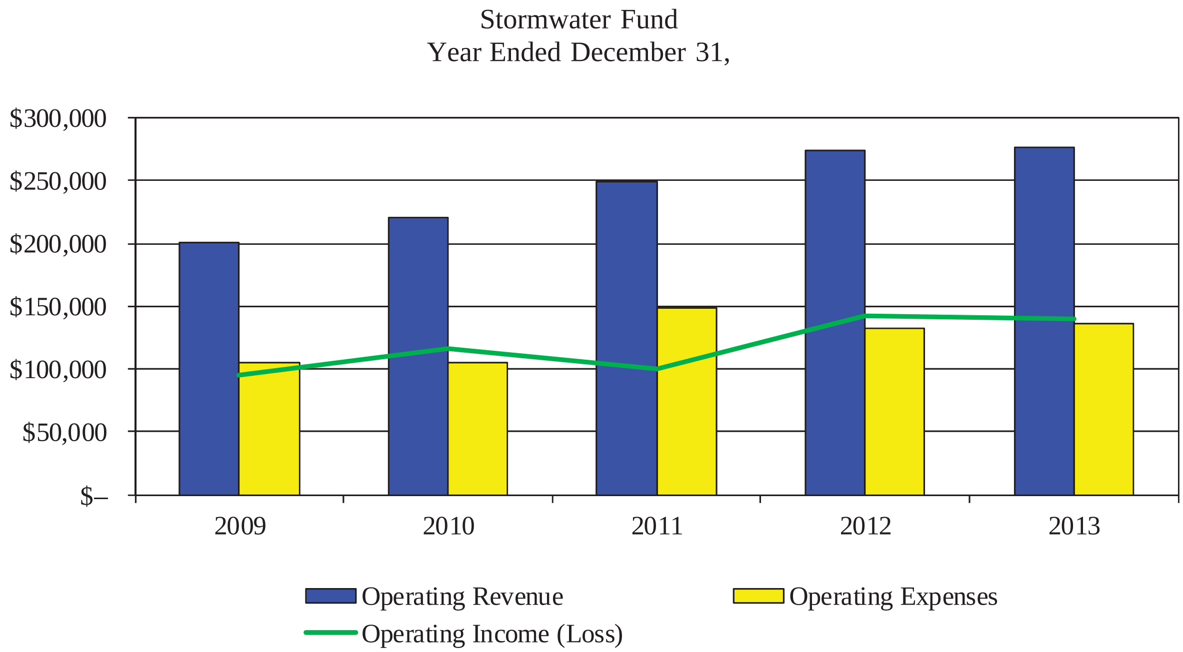
The Solid Waste Fund ended 2013 with an unrestricted net position of $255,849, an increase of $2,615 from the prior year.

Operating revenues for 2013 were $311,433, an increase of $46,132 (17.4 percent) from last year. The increase was due to a combination of higher rates and additional customers.

Operating expenses for 2013 were $319,274, an increase of $81,826 (34.5 percent) from the previous year. Personnel services increased $20,017, as the City allocated a portion of several employees' salaries to the fund for the first time in 2013. Professional services costs also increased $60,514, mainly for enhancements to the City's organics recycling program.

STORMWATER FUND

The following graph presents five years of operating results for the Stormwater Fund:



The Stormwater Fund ended 2013 with a total net position of $3,847,132, an increase of $129,083 from the prior year. The Stormwater Fund's net investment in capital assets was $3,381,024 at year-end, leaving an unrestricted net position of $466,108.

Stormwater Fund operating revenue for 2013 was $276,006, an increase of $1,589 (0.6 percent) from last year.

Operating expenses for 2013 were $135,916, an increase of $3,443 (2.6 percent) from last year.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

In addition to fund-based information, the current reporting model for governmental entities also requires the inclusion of two government-wide financial statements designed to present a clear picture of the City as a single, unified entity. These government-wide financial statements provide information on the total cost of delivering services, including capital assets and long-term liabilities.

STATEMENT OF NET POSITION

The Statement of Net Position essentially tells you what your city owns and owes at a given point in time, the last day of the fiscal year. Theoretically, net position represents the resources the City has leftover to use for providing services after its debts are settled. However, those resources are not always in spendable form, or there may be restrictions on how some of those resources can be used. Therefore, net position is divided into three components: net investment capital assets, restricted, and unrestricted.

The following table presents the components of City's net position as of December 31, 2013 and 2012, for governmental activities and business-type activities:

	As of December 31, 2013	As of December 31, 2012	Increase (Decrease)
Net position			
Governmental activities			
Net investment in capital assets	$ 25,102,214	$ 24,848,400	$ 253,814
Restricted	4,158,146	4,269,467	(111,321)
Unrestricted	8,323,321	7,138,316	1,185,005
Total governmental activities	$ 37,583,681	$ 36,256,183	$ 1,327,498
Business-type activities			
Net investment in capital assets	$ 8,609,134	$ 8,942,832	$ (333,698)
Restricted	1,990,855	2,030,893	(40,038)
Unrestricted	6,227,940	4,894,818	1,333,122
Total business-type activities	$ 16,827,929	$ 15,868,543	$ 959,386
Total net position	$ 54,411,610	$ 52,124,726	$ 2,286,884

The City (excluding the HRA) ended 2013 with a combined total net position of $54,411,610, an increase of $2,286,884 from the prior year. About 58.0 percent of the increase was from governmental activities, and 42.0 percent was from business-type activities. At the end of the current fiscal year, the City is able to present positive balances in all categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

STATEMENT OF ACTIVITIES

The Statement of Activities tracks the City's yearly revenues and expenses, as well as any other transactions that increase or reduce total net positions. These amounts represent the full cost of providing services. The Statement of Activities provides a more comprehensive measure than just the amount of cash that changed hands, as reflected in the fund-based financial statements. This statement includes the cost of supplies used, depreciation of long-lived capital assets, and other accrual-based expenses.

The following table presents the change in the net position of the City for the years ended December 31, 2013 and 2012:

	2013			2012
	Expenses	Program Revenues	Net Change	Net Change
Net (expense) revenue				
Governmental activities				
General government	$ 1,762,902	$ 757,887	$ (1,005,015)	$ (390,413)
Public safety	2,174,101	1,195,994	(978,107)	(935,094)
Public works	1,395,144	528,994	(866,150)	880,902
Culture and recreation	824,856	398,033	(426,823)	(288,026)
Interest on long-term debt	129,134	–	(129,134)	(223,711)
Business-type activities				
Water	775,171	1,058,329	283,158	2,239,331
Sewer	850,624	1,070,007	219,383	856,849
Licensing	255,563	399,257	143,694	175,036
Liquor	4,835,110	5,332,510	497,400	357,946
Solid waste	319,274	321,850	2,576	38,196
Stormwater	135,916	277,940	142,024	144,840
Total net (expense) revenue	$ 13,457,795	$ 11,340,801	(2,116,994)	2,855,856
General revenues				
Property taxes			4,187,884	3,896,962
Franchise taxes			147,714	149,502
Unrestricted grants and contributions			47,233	21,024
Investment earnings			19,297	155,144
Other revenues			1,750	4,482
Total general revenues			4,403,878	4,227,114
Change in net position			$ 2,286,884	$ 7,082,970

One of the goals of this statement is to provide a side-by-side comparison to illustrate the difference in the way the City's governmental and business-type operations are financed. The City's governmental operations tend to rely more heavily on general revenues, such as property taxes and unrestricted grants. In contrast, the City's business-type activities tend to rely more heavily on program revenues like charges for services (sales) and program specific grants to cover expenses. This is critical given the current external downward pressures on general revenue sources such as taxes and state aids.

LEGISLATIVE UPDATES

Despite an improving economy, the 2013 Legislature faced the familiar prospect of having to address a significant projected deficit in order to adopt a balanced budget for the next biennium. The November 2012 financial forecast projected a deficit of $1.1 billion in the state General Fund for the 2014–2015 biennium, which was revised down to a $627 million deficit in the February 2013 forecast. Even with this challenge, there was an expectation that with one political party holding the Governor's office and majorities in both the House and Senate, this biennial budget agreement would be reached more quickly and easily than the previous one, which featured numerous vetoes, a special session, and the longest shutdown of non-essential state government services in Minnesota history. While in the end there was no special session or government shutdown, the 2013 session still stretched until the final day allowable under the state constitution, with the last bill passed at midnight.

The following is a summary of recent legislative activity affecting the finances of Minnesota cities in 2013 and into the future:

Local Government Aid (LGA) – The state-wide LGA appropriation for fiscal 2013 was set to increase about 2.8 percent to $426.4 million. However, the 2012 Legislature froze 2013 LGA payments at 2012 levels for cities with a population of 5,000 or more. For cities with populations below 5,000, 2013 LGA was the greater of their 2012 aid or the amount they would have received for 2013 under existing law.

The 2013 Legislature completely overhauled the LGA formula for fiscal year 2014 and thereafter, creating a three-tiered formula that includes separate "need factor" calculations for cities with populations under 2,500, between 2,500 and 10,000, or over 10,000. The new formula simplifies the LGA calculation, and is designed to reduce the volatility of the LGA distribution by limiting the amount it may decline in a given year. Under the new formula, each city's LGA distribution for 2014 will be no less than their 2013 LGA. Beginning in 2015, any reduction to a city's LGA distribution will be limited to the lesser of $10 per capita, or 5 percent of their previous year net tax levy. For cities that gain under the new formula, the increases will be distributed proportionate to their unmet need, as determined by the new "need factor" calculations. The state-wide LGA appropriation is $507.6 million for fiscal 2014, $509.1 million for 2015, and $511.6 million for fiscal 2016 and thereafter.

Levy Limits – A levy limit for city property tax levies payable in 2014 was established for all cities with populations exceeding 2,500. The levy limit base is the certified levy (excluding special levies) plus the certified LGA for taxes payable in fiscal 2012 or 2013, whichever is greater, increased by 3 percent. The levy limit is equal to the base, less the city's certified LGA for fiscal 2014. Levies for special purposes such as debt service, abatements, or voter-approved purposes, are not subject to this limitation.

Market Value Definitions – A number of levy, tax, spending, debt, and similar limits that had previously been computed based on "market value" or "taxable market value" must now be computed based on "estimated market value." This change was enacted to eliminate the effects of the homestead market value exclusion established in 2011.

Levy Authority for Watershed Management Plan – Cites are granted the authority to levy taxes to provide funding for the implementation of a comprehensive watershed management plan.

Tax Status of Leased Tax-Exempt Property – Tax-exempt property owned by a political subdivision and held under a lease for a term of at least one year, or under a contract for the purchase thereof, is considered to be the property of the person holding it for all purposes of taxation. This change makes the tax treatment of leased property owned by local governments consistent with leased property owned by the federal government.

Tax Increment Financing (TIF) – A number of changes and clarifications were made to rules governing the use of TIF, including:

- The prohibition on using tax increments for improvements or equipment primarily of a decorative or aesthetic nature, or with costs twice as high due to the selection of materials or designs compared to more commonly used improvements or equipment, is eliminated.
- The four-year rule originally applying to TIF Districts certified between January 1, 2005 and April 20, 2009 is extended through December 31, 2016.
- Development authorities may elect to reduce the original net tax capacity of qualifying TIF districts for the effects of the homestead market value exclusion that replaced the homestead tax credit program.
- Taxes paid by captured tax capacity of TIF districts that are attributable to the new general education levy authorized by the 2013 Legislature, will be paid to the school district that imposes the levy.

Park Dedication Fees – A clarification was made to define the basis on which a city calculates a park dedication fee charged to a developer in lieu of dedicating land for park usage. The fee must be calculated on the fair market value of the land as annually determined by the city based on tax valuation or other relevant data. The new law also provides a method for resolving valuation disputes through negotiation or the use of independent appraisals of land in the same land use category.

Host Community Economic Development Grants – A new program was created that will provide grants for the acquisition and improvement of publically owned capital assets for metro-area cities that host waste disposal facilities. No local matching funds are required.

Change to Small Cities Development Block Grants – The Minnesota Department of Employment and Economic Development is now allowed to provide a forgivable loan through the Small Cities Development Block Grant Program directly to a private enterprise. The city in which the private enterprise is located is no longer required to submit an application, only a resolution of support.

Wastewater and Stormwater Funding – Several changes were made to wastewater and stormwater grant and loan programs administered by the Public Facilities Authority. The changes include expanded eligibility for some programs, and increased grant or loan ceilings for others.

Sales Tax Exemption – Cities are exempted from paying sales tax on qualifying purchases, effective for purchases made on or after January 1, 2014. This exemption does not include purchases of goods or services to be used as inputs to goods or services cities provide to the public that are generally provided by a private business, such as liquor stores, golf courses, marinas, or fitness centers.

Cities with a population over 500 will be required to include a property tax savings report along with its proposed 2013 payable 2014 property tax levy certification, with the amount of sales or use taxes paid or estimated to have been paid in fiscal 2012. Cities must also discuss the savings resulting from the sales tax exemption at their fall truth-in-taxation public hearings.

Organized Solid Waste Collection – The process for imposing the city-organized collection of solid waste was streamlined and better defined. The previous 180-day process for cities to adopt organized collection of solid waste was eliminated. The process now begins with a 60-day period in which cities may negotiate with collectors currently operating in the city, thereby giving them the first opportunity to develop a proposal for organized collection. If the 60-day negotiation period ends without an agreement, a city may continue the process by passing a resolution to form a committee to study the methods of organizing collection and make recommendations. A city must provide public notice and hold at least one public hearing before deciding to implement organized collection.

Pensions – An omnibus pension bill was passed that made a number of changes to both state-wide pension plans and single employer relief associations, including:

- Changes to the Public Employees Retirement Association (PERA) General Plan:
    - The "average salary" for determining surviving spouse and dependent benefits was redefined.
    - A number of clarifications were made to what constitutes "salary" for plan purposes.
    - Changes were made to the level of annual post-retirement adjustments, which will vary based on the funding level of the plan.
- Changes to the PERA Police and Fire Plan:
    - Increases employee contribution rate from 9.6 percent of salary to 10.2 percent for fiscal 2014, and 10.8 percent for fiscal 2015 and thereafter.
    - Increases employer contribution rate from 14.4 percent of salary to 15.3 percent for fiscal 2014, and 16.2 percent for fiscal 2015 and thereafter.
    - A 20-year proportional vesting period was established for new hires beginning in 2014, under which the member becomes 50 percent vested after 10 years, and vests an additional 5 percent annually until fully vested at 20 years.
    - The retirement annuity formula calculation was changed to incorporate the effect of the new 20-year vesting period, and a new cap of 33 years on allowable service time included in the annuity calculation.
    - The early retirement reduction factor was increased from the current 2.4 percent per year to 5 percent, phased in over a 5-year period beginning July 1, 2014.
    - Changes were made to the level of annual post-retirement adjustments, which will vary based on the funding level of the plan.
- Changes to single employer relief associations:
    - The threshold of assets at which police relief associations and salaried or volunteer fire relief associations must prepare financial statements and have them audited by an independent auditor was raised from $200,000 to $500,000.
    - Volunteer firefighter relief associations are now required to pay a supplemental survivor benefit whenever it pays a survivor benefit, regardless of whether it is authorized in the association bylaws.
    - Any change to the interest rate paid during the deferral period of lump-sum service pensions must be approved by the governing body of the city or independent firefighting corporation to which the association is related.

In addition, a new supplemental state aid was created to provide funding for pension plans. An annual allotment of $15.5 million will be distributed among the PERA Police and Fire Plan ($9 million), municipal volunteer firefighter associations ($5.5 million allocated based on proportionate share of fire state aid), and the Minnesota State Retirement System State Patrol Plan ($1 million).

Expansion of Debt Authority – Several changes were made to expand the allowable uses of certain types of debt, including:

- Home rule charter city or statutory city capital notes are allowed to be used for the purchase of application development services and training related to the use of computer hardware and software.
- Capital improvement program (CIP) bonds are allowed to be used for expenditures incurred before the adoption of the CIP, if the expenditures are included in the plan.
- Street reconstruction bonds are allowed to be used for bituminous overlay projects, which previously had not been included in the definition of reconstruction.

Authorized Investments – The list of authorized investments for cities was expanded to include: revenue obligations issued by local governments without levy authority that are rated AA or better; short-term (13 month maturity or less) obligation issued by a school district that is either rated in the highest credit rating category or covered by the State of Minnesota Credit Enhancement Program; and short-term (18 month maturity or less) guaranteed investment contracts when the issuer's or guarantor's short-term debt is rated in the highest rating category, even if their long-term debt is rated below the top two rating categories.

Elections – The Legislature passed an omnibus elections policy bill that made a number of changes and clarifications to election requirements, including:

- Establishing "no excuse" absentee balloting;
- Increasing the time for counting absentee ballots from 4 days prior to the election to 7;
- Reducing the number of people a voter may vouch for in a polling place from 15 to 8;
- Eliminating the requirement to have at least one telecommunications device for deaf voter registration in every city of the first, second, or third class;
- Requiring that the municipal clerk designated to administer absentee ballots also be responsible for the administration of a "ballot board";
- Reducing the number of election judges required in a precinct for elections other than a general election from 4 to 3, for precincts with more than 500 voters; and allowing the minimum number of three election judges for all elections including general elections for precincts with less than 500 registered voters;
- Modifying the vote differentials requiring publically funded recounts to 0.25 percent in elections where more than 50,000 votes are cast, and 0.5 percent for elections in which between 400 and 50,000 votes are cast;
- Amending the time period in which cities are prohibited from holding a special election from the first 40 days following a general election to the first 56 days;
- Increasing the number of days' notice a city clerk must provide to a county auditor before holding a municipal election from 67 to 74 days; and
- Establishing a pilot program and task force for the use of electronic rosters of voters.

Alternative Bid Publication for Projects Funded by Special Assessments – A technical change was made to eliminate duplicative publication requirements for projects funded with special assessments. The definition of "recognized industry trade journal" was broadened to include websites or electronic publications, thereby eliminating circumstances that were forcing cities utilizing an alternative electronic publication method to also publish written notice for certain projects.

Met Council Allocated Costs – A change was made to allow cities that are allocated costs by the Met Council to request the cost be deferred, or to be paid over time on a payment schedule with interest as agreed to by the Met Council.

Liquor Licensing – An omnibus liquor bill was passed that made several changes to liquor licensing and distribution. Among the changes are: authorizing cities with municipal liquor operations to issue brewer taproom licenses that allow consumption on the premises or adjacent to malt liquor breweries; authorizing cities to issue brewers a license for off-sale of malt liquor packaged by the brewer; providing for the sale of malt-liquor educator licenses that will allow malt liquor tastings and education to be conducted similar to wine tastings; and allowing micro-distilleries to provide product samples on site.

Tax-Exempt Holding Period for Development Property – The tax exempt holding period for city-owned land held for development is increased from 9 to 15 years for property acquired between January 1, 2000 and December 31, 2010, or for property located in a city outside of the metro area with a population under 20,000.

Citizen Contact Information Classified as Private Data – Citizen contact information submitted to cities in order to receive certain notifications or to subscribe to the city's electronic publications, such as phone numbers or email addresses, is now classified as private data. The names of people on such lists remain public information.

Criminal History and Background Checks – Cities are authorized to perform criminal history checks on applicants for: city employment, volunteer positions, or a license that does not otherwise subject the applicant to a criminal history check. Such criminal history checks may not be substituted for statutorily mandated background checks.

Background checks are now required for all fire department applicants, and are allowed for current fire department employees. The fire chief is also required to perform criminal history record checks of applicants.

ACCOUNTING AND AUDITING UPDATES

GASB STATEMENT NO. 67 – FINANCIAL REPORTING FOR PENSION PLANS – AN AMENDMENT OF GASB STATEMENT NOS. 25 AND 50

The primary objective of this statement is to improve financial reporting by state and local government pension plans. GASB Statement No. 67 replaces the requirements of GASB Statement Nos. 25 and 50 for pension plans that are administered through trusts or equivalent arrangements that meet the following criteria: contributions from employers and nonemployer contributing entities to the pension plan and earnings on those contributions are irrevocable; pension plan assets are dedicated to providing pensions to plan members in accordance with the benefit terms; and pension plan assets are legally protected from the creditors of employers, nonemployer contributing entities, and the pension plan administrator. If the plan is a defined benefit pension plan, plan assets also are legally protected from creditors of the plan members. The requirements of GASB Statement Nos. 25 and 50 remain applicable to pension plans that are not administered through trusts covered by the scope of this statement and to defined contribution plans that provide post-employment benefits other than pensions. The statement makes a number of changes in the financial statement presentation, measurement, and required disclosures relating to the reporting of these types of pension plans. This statement is effective for financial statements for fiscal years beginning after June 15, 2013. Earlier application is encouraged.

GASB STATEMENT NO. 68 – ACCOUNTING AND FINANCIAL REPORTING FOR PENSIONS – AN AMENDMENT OF GASB STATEMENT NOS. 27 AND 50

The primary objective of this statement is to improve accounting and financial reporting by state and local governments for pensions. This statement replaces the requirements of GASB Statement Nos. 27 and 50, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements that meet certain criteria (as described earlier for GASB Statement No. 67). The requirements of GASB Statement Nos. 27 and 50 remain applicable for pensions that are not covered by the scope of this statement.

This statement establishes standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. In addition, this statement details the recognition and disclosure requirements for employers with liabilities (payables) to a defined benefit pension plan and for employers whose employees are provided with defined contribution pensions. This statement also addresses circumstances in which a nonemployer entity has a legal requirement to make contributions directly to a pension plan. This statement is effective for financial statements for fiscal years beginning after June 15, 2014. Earlier application is encouraged.

Included in this statement are major changes in how employers that participate in cost-sharing pension plans, such as the Teachers' Retirement Association (TRA) and PERA, account for pension benefit expenses and liabilities. In financial statements prepared using the economic resources measurement focus and accrual basis of accounting (government-wide and proprietary funds), a cost-sharing employer that does not have a special funding situation is required to recognize a liability for its proportionate share of the net pension liability of all employers with benefits provided through the pension plan. A cost-sharing employer is required to recognize pension expense and report deferred outflows of resources and deferred inflows of resources related to pensions for its proportionate share of collective pension expense and collective deferred outflows of resources and deferred inflows of resources related to pensions. In addition, the effects of (1) a change in the employer's proportion of the collective net pension liability and (2) differences during the measurement period between the employer's contributions and its proportionate share of the total of contributions from employers included in the collective net pension liability are required to be determined. These effects are required to be recognized in the employer's pension expense in a systematic and rational manner over a closed period equal to the average of the expected remaining service lives of all active and inactive employees that are provided with pensions through the pension plan.

GASB Statement No. 69 – Government Combinations and Disposals of Government Operations

This statement provides accounting and financial reporting guidance, including disclosure requirements, for government combinations and disposals of government operations. Government combinations include mergers, acquisitions, and transfers of operations. Included within the scope of this statement are combinations of governmental entities, or combinations of governmental entities with nongovernmental entities (such as a nonprofit entity), as long as the new or continuing organization is a government. This statement does not apply to combinations in which a government acquires an organization that continues to exist as a separate entity, or acquires an equity interest in an organization that remains legally separate from the acquiring government. A disposal of operations occurs when a government either transfers or sells specific operations. The provisions of this statement are effective for financial statements for periods beginning after December 15, 2013. Earlier application is encouraged.

Changes to Requirements for Federal Grants

In December 2013, the U.S. Office of Management and Budget (OMB) issued "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Audits," which supersedes all or parts of eight OMB circulars; consolidating federal cost principles, administrative principles, and audit requirements in one document. The "Super Circular" includes a number of significant changes to the federal Single Audit process, including an increase in dollar threshold for requiring a Single Audit, changes to the thresholds and process used for determining major programs, a reduction in the percentage of expenditures required to be covered by a Single Audit, revised criteria for determining low-risk auditees, and an increase in the threshold for reporting questioned costs. The draft version of this guidance also included proposed reductions in the number of compliance requirements to be tested in a Single Audit, but final guidance on those changes will not be available until an updated compliance supplement is issued in 2014.

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CITY OF WAYZATA
HENNEPIN COUNTY, MINNESOTA

Special Purpose Audit Reports

Year Ended
December 31, 2013

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CITY OF WAYZATA

Special Purpose Audit Reports
Year Ended December 31, 2013

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

City Council and Management
City of Wayzata, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Wayzata, Minnesota (the City) as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 21, 2014.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified one deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings as item 2013-001 to be a material weakness.

(continued)

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

CITY'S RESPONSES TO FINDINGS

The City's responses to the findings identified in our audit are described in the accompanying Schedule of Findings. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
April 21, 2014

INDEPENDENT AUDITOR'S REPORT ON

MINNESOTA LEGAL COMPLIANCE

City Council and Management
City of Wayzata, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Wayzata, Minnesota (the City) as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 21, 2014.

The *Minnesota Legal Compliance Audit Guide for Political Subdivisions*, promulgated by the Office of the State Auditor pursuant to Minnesota Statute § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*, except as described in the Schedule of Findings as item 2013-002. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions.

The City's response to the legal compliance finding identified in our audit has been included in the Schedule of Findings. The City's response was not subject to the auditing procedures applied in our audit of the financial statements and, accordingly, we express no opinion on it.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
April 21, 2014

Schedule of Findings
Year Ended December 31, 2013

A. FINDINGS – MATERIAL WEAKNESS IN INTERNAL CONTROL OVER FINANCIAL REPORTING

2013-001 SEGREGATION OF DUTIES

Criteria – Internal control over financial reporting.

Condition – The City of Wayzata, Minnesota (the City) has limited segregation of duties in a number of areas, including controls over cash disbursements, investments, and payroll.

Context – This is a current year and prior year finding.

Cause – The limited segregation of duties is primarily caused by the limited size of the City's business office staff.

Effect – One important element of internal accounting controls is an adequate segregation of duties such that no individual has responsibility to execute a transaction, have physical access to the related assets, and have responsibility or authority to record the transaction. A lack of segregation of duties subjects the City to a higher risk that errors or fraud could occur and not be detected in a timely manner in the normal course of business.

Recommendation – We recommend that the City continue to segregate duties as best it can within the limits of what the City considers to be cost beneficial.

Management Response – The City reviews and makes improvements to its internal control structure on an ongoing basis and attempts to maximize the segregation of duties in all areas within the limits of the staff available. However, the City does not consider it cost beneficial at this time to increase the size of its staff in order to further segregate accounting functions.

B. FINDINGS – MINNESOTA LEGAL COMPLIANCE AUDIT

2013-002 SUFFICIENT COLLATERAL

Criteria – Minnesota Statute § 118A.03.

Condition – City deposits in excess of federal depository insurance are required to be covered by security bond or pledged collateral with a market value of 110 percent of such excess. At December 31, 2013, there was not adequate collateral coverage on the City's excess deposits at one bank used by the City.

Context – This is a current year finding. Uncollateralized deposits were $3,682.

B. FINDINGS – MINNESOTA LEGAL COMPLIANCE AUDIT (CONTINUED)

2013-002 SUFFICIENT COLLATERAL (CONTINUED)

Cause – This was an oversight by city personnel.

Effect – City deposits not covered by federal depository insurance or pledged collateral were subject to custodial credit risk, the risk they may be lost if the depository bank fails.

Recommendation – We recommend that the City review collateral coverage on deposit accounts to assure that in the future, adequate pledged collateral is available to cover city deposits in excess of federal depository insurance coverage.

Management Response – There is no disagreement with the finding. The City's staff will review procedures and obtain adequate coverage on all deposit accounts.

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Planning Report

Wayzata City Council
Tuesday, May 6, 2014

File Case No: PR 2014-1

Applicant: NLD Wayzata LLC

Address of Request: 141 Central Ave N, and 155 Central Ave N.

Prepared By: Bryan Gadow, City Planner

Request(s): Final Plat for Three (3) Lot Subdivision
Variance for Street Frontage for Lot 2
Variance for Impervious Surface Coverage
Review of Residential Design for Lot 2

Project Summary: The project is a result of the recently approved Anchor Bank/Walgreens redevelopment at the adjacent 1055 Wayzata Blvd. One of the conditions of that approval was the two lots to the north be subdivided into three (3) single family lots. The above requests are to finalize the subdivision process and approve the design of the first of three new homes on the property.

Section 1: Introduction

NLD Wayzata LLC (the "Applicant") submitted an application in 2013 for approval of a Amendment to a Planned Unit Development (PUD), Project Design Review for two (2) commercial structures, a concurrent preliminary and final plat for replatting of commercial property, a preliminary plat for three (3) residential lots (the "Residential Plat"), site plan review, request to vacate and remove Elm Lane to redevelop the existing Anchor Bank site at 1055 Wayzata Blvd E and two residential lots at 141 Central Ave N and 155 Central Ave N (collectively, the "Property").

The Project was reviewed by the Planning Commission in the fall of 2013. After deliberation, the Planning Commission recommended denial of the Project on a three (3) to two (2) vote.

The City Council reviewed the application in December of 2013 and the first quarter of 2014. The City Council approved the Project, with conditions, as part of Resolution 05-2014. In addition, the City Council approved the vacation of Elm Lane with the condition that the Applicant grant the City a future public option easement agreement that the City could exercise upon any future amendment of the PUD or a time period of thirty years, to reestablish a public roadway through the Property at the City's discretion.

<u>Current Application Background</u>

One of components of the overall redevelopment project is that the two existing single family residential parcels at 141 and 155 Central Ave N be re-subdivided into three (3) new single family lots. In addition, one of the three single family lots must be built and have a certificate of occupancy issued before a certificate of occupancy would be issued on the Walgreens building.

The preliminary plat for the three (3) new single family residential lots was approved as part of Resolution 05-2014, and now the owners of the residential property, NLD Wayzata LLC and the Leo & Algena Lund Partnership (the "Applicant") request approval of the Final Plat in order to finalize the three (3) lot subdivision. In addition, the Applicant prepared building plans for the first of the three lots, Lot 2, ready for review and approval prior to submitting for building permits.

In order to finalize the Final Plat for the three (3) residential lots, two (2) variances need consideration: 1) A variance for the amount of street frontage for Lot 2, as Lot 2 does not front onto a public street; and 2) a variance for the amount of impervious surface, as the private roadway access to all three lots is a driveway that runs across all three properties.

Along with the Development Application, the following plans and reports are included with this Application as <u>Attachments A and B</u>:

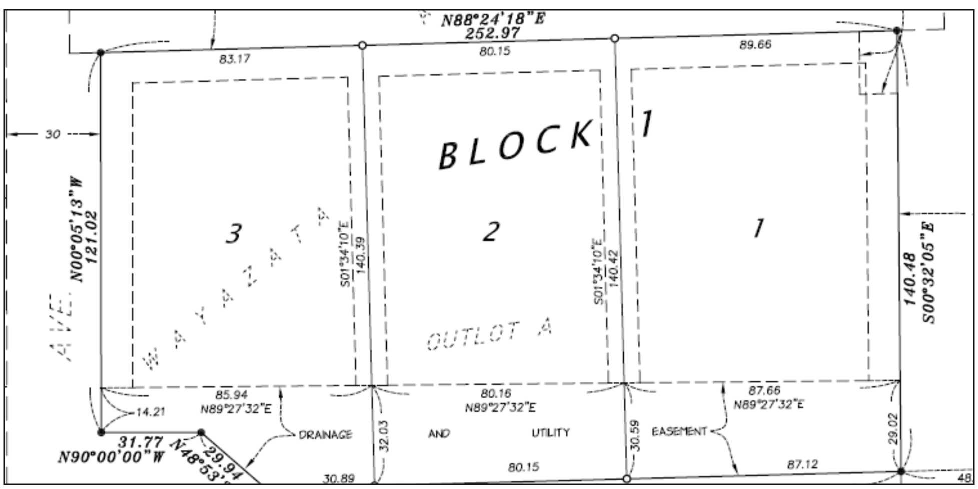
- Project Narrative
- Final Plat
- Colored Building Elevation for Lot 2
- Illustrated Building Elevations for Lot 2
- Landscaping Plan
- Site Plan
- Grading Plan
- Utility Plan
- Site Plan for Lot 2

1.1 Approval Requests.

The Residential component of this Project includes four (4) approval requests:

A. *Final Plat Approval for Three (3) Single Family Lots*.
The Anchor Bank and Walgreens redevelopment project, which was approved in January of 2014, includes the replatting of single family zoned lots at 141 and 155 Central Ave N. into three (3) single family lots that provide a single family use to buffer the north side of the commercial components of the site redevelopment.

The preliminary plat for the three (3) residential lots was approved as part of Resolution 05-2014, with the overall project approvals. The lots are in the R-3A Zoning District, and have a minimum lot area requirement of 9,000 SF. The lots are proposed to be platted north to south, with Lot 1 adjacent to Central Ave N, Lot 2 in the middle, and Lot 3 on the western side adjacent to Wooddale Ave, as shown below:



The three (3) lots are proposed to exceed the lot area minimum as follows:

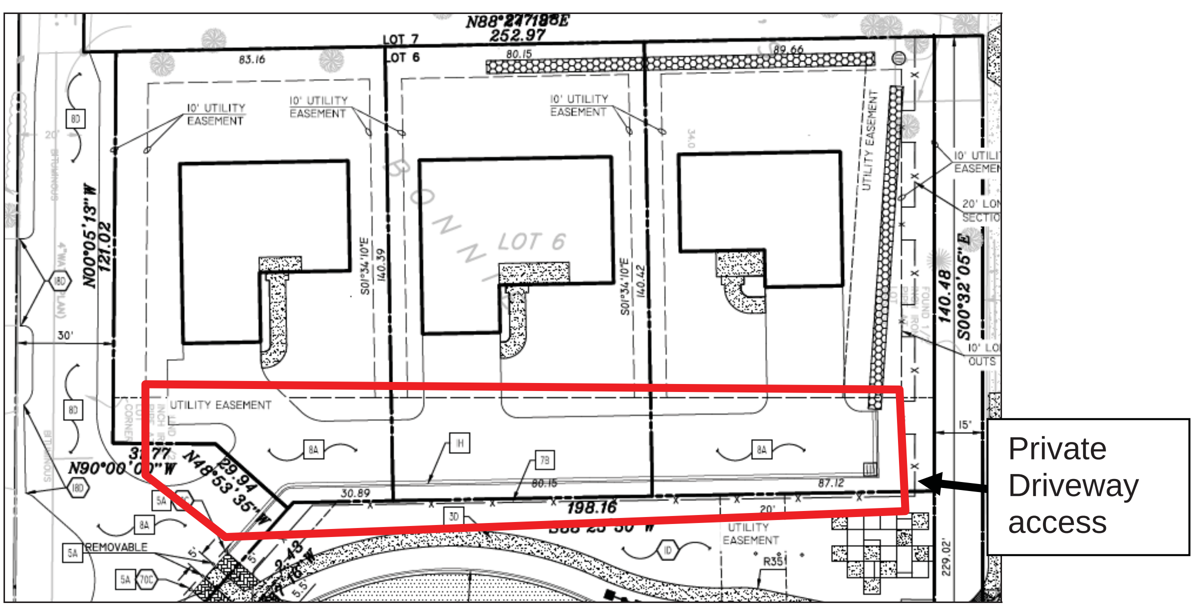
	Lot 3	Lot 2	Lot 1
Total Lot Area	11,140 SF	11,253 SF	12,413 SF

Approval of the Final Plat that would finalize the division of the three (3) new residential parcels is included as Attachment B.

B. *Variance from Street Frontage Requirement for Lot 2*.
The Subdivision Ordinance Section 805.26.E requires that residential lots provide minimum frontage on a City approved Public Street other than an alley. The minimum street frontage in the R-3A Zoning District is 60 ft. Lot 1 was the required frontage on Central Ave N, and Lot 3 has the required frontage on Wooddale Ave. However, Lot 2, because it is the middle lot and is accessed by a private driveway does not contain public street access. The Applicant is requesting a variance from this provision, as overall redevelopment project approvals required the platting of three (3) residential lots, and there is not a way to gain public street frontage to Lot 2. This is because of its proposed location and the need for a 20 ft private driveway on a 30 ft easement area rather than creating a formal public street to access all three (3) lots. The variance standards from the Subdivision Ordinance are in Section 805.60, and will be discussed further in a later section of this report.

C. *Variance from R-3A 35% Impervious Surface Limit due to Private Driveway*.

As noted above, all three (3) of the new residential parcels that are included in this redevelopment are accessed by a 20 ft private driveway on a 30 ft easement area that connect from Wooddale Ave and runs eastward across the three properties and terminates on Lot 1, as shown below:



Because of this driveway access, which crosses all three parcels, each of the lots is burdened by the additional hardcover of the roadway. The private driveway and the lots themselves will connect to the stormwater management system installed as part of this Project to capture the water runoff from the road.

For comparison purposes, if the roadway was platted as public, it would not count against the three lots hardcover, as it would be an outlot separate from the platted lots. However, since the roadway is a 20 ft private roadway on a 30 ft easement area located on the properties, it is included in the hardcover calculations.

D. *Review of Design for Lot 2*.

One of the conditions of Resolution 05-2014 was that the Applicant and/or future homeowners submit building plans for review and approval by the City depicting architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the residential structures proposed to demonstrate similarity to the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.e.8 and 805.14.e.9.

Furthermore, another condition of Resolution 05-2014, was that the Walgreens component of the project may not be open for business until a certificate of occupancy has been issued for the first house constructed on the Residential Parcels that are a part of the Project.

The Applicant's builders, Steiner & Koppleman, have residential design plans prepared for Lot 2, and are requesting review and approval of the plans in order to apply for building permit to construct the single family home on Lot 2. The building plans for Lots 1 and 3 would also be required to be submitted for Planning Commission and City Council review at a future date, either by the Applicant and/or the future owner.

The Applicant has submitted a colorized illustration of the proposed home on Lot 2, in addition to hardcover calculations for Lot 2, building elevation drawings, landscaping plan, grading plan, and utility plan for the three (3) residential lots.

1.2 Property Background.

The Residential Property includes two existing single family residential lots located at 141 and 151 Central Ave N, north of the existing Anchor Bank site at the intersection of County Road 101 N/Central Ave N. and Wayzata Blvd E.

The two residential lots, 141 and 155 Central Ave, are currently accessed off of Elm Lane and Central Ave N. As part of the approved overall redevelopment project, the City Council approved the request to vacate and remove Elm Lane, and redesign a commercial only access into the existing Anchor Bank site. The closure of Elm Lane was to prevent commercial cut through traffic from entering the neighborhood from Central Ave N.

The three (3) new residential lots would utilize Benton Ave to Cross Street to Wooddale Ave to access a private 20 ft roadway to each of the three lots.

Map 1: Existing Property Aerial

1.3 <u>Application Requests Summary</u>.

As part of the submitted Application, the Applicant is requesting approval of the following items:

a. Final Plat Subdivision for Residential Plat to create three (3) residential lots under Section 805.15.

b. Variance from Section 805.26.E for Public Street Frontage for Lot 2.
c. Variance from Section 801.55.7.A for Thirty Five Percent (35%) Impervious Surface Coverage due to Private Roadway access.
d. Review of Design of Proposed Single Family Residence on Lot 2 under 805.14.E.8&9.

1.4 Property Description.

A copy of the legal description for the subject properties are on file and available for viewing at City Hall. The following properties are included in the project area of the Application:

141 Central Ave N	06-117-22-14-0005	Leo & Algena Lund Partnership
155 Central Ave N	06-117-22-14-0006	Leo & Algena Lund Partnership

1.5 Relevant Property Information.

Zoning:	R-3A Single and Two Family Residential
Comp Plan:	Low Density Single Family Residential
Total lot size:	34,806 square feet (SF)

1.6 Public Noticing Requirements.

Zoning Ordinance Section 805.14.B requires the Planning Commission to hold a public hearing on the Application. The Notice of Public Hearing for August 5, 2013 was published in the Sun Sailor on March 25, 2014. A copy of the Notice of Public Hearing for April 7, 2014 was also mailed to all property owners located within 350 feet of the subject property and to the entire Benton area neighborhood on March 27, 2014.

1.7 Planning Commission Meeting Summary.

The Planning Commission reviewed the Application and held a Public Hearing on April 7, 2014. The Planning Commission voted seven (7) in favor and zero (0) opposed to recommend approval of the Application with conditions and direct staff to develop a draft *Planning Commission Report and Recommendation*. On April 21, 2014, the Planning Commission voted five (5) in favor and zero (0) opposed to adopt the Planning Commission Report and Recommendation, and recommend approval of the Application to the City Council. A copy of the Planning Commission meeting minutes from April 7, 2014 is included as Attachment D, and the Planning Commission Report and Recommendation is included as Attachment E. A draft resolution based upon the Planning Commission recommendation is included as Attachment F.

Section 2: Summary of Issues

2.1 Surrounding Uses.

A summary of land uses and their respective zoning classifications for the immediate area:

Direction	Land Use	Zoning
North	Single Family Residential	R-3A
South	Commercial	PUD
East	Commercial Shopping Center	C-2
West	Single Family Residential	R-3A

2.2 Project Lot Areas and Hardcover Calculations.

The Final Plat associated with the Project is for the creation of three (3) new single family lots on the Property. The lots, as proposed, would all exceed the R-3A District minimum of 9,000 SF. The lot square footages are shown below:

Item	Proposed
Residential Lot 1	11,140 SF
Residential Lot 2	11,253 SF
Residential Lot 3	12,413 SF

As noted in the Applicant's narrative, all three lots are serviced by a private driveway access that runs across the lots, rather than a public street. Having the private driveway access go across all three (3) lots, rather than platting it as a public road, creates additional hardcover on each of the three (3) lots. The Applicant is requesting a variance (for Lot 2) and that the City not count the private driveway portion towards their hardcover totals. In addition, the Applicant is connecting the private driveway access and the lots themselves to the project's stormwater management system, through grass swales and into underground treatment systems. The Applicant's proposed calculations for impervious surface on the three (3) single family lots is shown below:

	Lot 3	Lot 2	Lot 1
Total Lot Area	11,140 SF	11,253 SF	12,413 SF
Total Proposed Hardcover (Building and Driveway)	3,002 SF	3,154 SF	2,849 SF
Total Area of Private Driveway Hardcover	1,375 SF	1,750 SF	1,420 SF
Total Hardcover	4,377 SF	4,904 SF	4,269 SF

(Proposed + Private Driveway Easement)			
Total Hardcover Percent	39.3%	43.6%	34.4%
Lot Area (Excluding Private Roadway Easement Area)	9,095 SF	8,743 SF	9,808 SF
Total Proposed Hardcover	3,002 SF	3,154 SF	2,849 SF
Total Hardcover Percent	**33.01%**	**36.07%**	**29.05%**

2.3 Lot 2 Building Plan and Building Height.

Included in the Applicant's submittal materials is the proposed building elevations and site plan for Lot 2 of the residential component. Below is a chart summarizing the building plan for Lot 2 and the R-3A District code requirements:

	R-3A Code Requirements	**Lot 2**
Lot Area	9,000 SF	11,253 SF
Lot Width	60 ft	80.15 ft
Lot Depth	100 ft	140.42 ft
Front Yard Setback	20 ft	20 ft
Side Yard Setbacks	10 ft	10 ft
Rear Yard Setback	20 ft	40 ft
Building Height	32 ft	29.7 ft
Lot Coverage	3,376 SF (30%)	2,379 SF (21.1%)
Impervious Surface	3,939 SF (35%)	With Private Driveway Hardcover Included: 4,904 SF (43.6%) Without Private Driveway Hardcover Included: 3,154 SF (36.07%)

A breakdown of the hardcover for Lot 2 is included below:

	Lot 2 Hardcover Calculations
Residence	1,799 SF
Garage	580 SF
Front Porch	129 SF
Front Sidewalk	70 SF
Back Patio and Steps	156 SF
Driveway	420 SF
Lot Area (Less Private Driveway Easement)	8,743 SF
Hardcover Percentage	36.1%

The building elevations for Lot 2 submitted with the Application indicates that the new single family residence on Lot 2 will be 29.7 ft to the peak of the roof. The maximum height for homes in the R-3A District is 32 ft to the peak of the roof.

2.4 Landscaping.

The Applicant has included a revised landscape plan, which has been updated to reflect the locations of the proposed building pads for all three lots. The construction of the homes would remove additional trees on the lots, but the Applicant would install thirty four (34) trees for a total of forty (40) trees on site. In addition, the Applicant would also install over sixty five (65) shrubs and assorted perennials for additional landscaping on the homes.

2.5 Comprehensive Plan.

The Comprehensive Plan guides the residential portion of the Property for Low Density Single Family. Low Density Single Family Residential is described as follows:

"Low density single family development represents the single family detached homes in neighborhoods within and in close proximity to the historic community core. Density ranges from 1 to 4 homes per acre or less."

The residential portion of the Property would support the proposed three (3) single family detached lots included in the Application, as the lots exceed the lot area minimum of 9,000 SF in the R-3A District.

Section 3. Applicable Code Provisions for Review

3.1 Final Plat Approval. Section 805.15 of the Subdivision Ordinance provides the procedure and standards for Final Plat approval. The standards are as follows (with Staff's comments included in *italics*):

A. Filing: After the preliminary plat has been approved, the final plat shall be submitted for review as set forth in Section 805.15. The final plat shall incorporate all changes, modifications and revisions required by the City. Otherwise, it shall conform to the approved preliminary plat.

The Applicant has complied with this requirement.

B. Except as provided as specified as part of a Development Contract, the submission of a final plat application shall be no later than one hundred (100) days after the date of approval of the preliminary plat for distribution to the City Council and appropriate City staff. Seven (7) copies of the final plat and one (1) reduced copy no larger than eleven by seventeen (11 x 17) inches shall be submitted to the City Manager for City review.

The Applicant has complied with this requirement.

C. All final plats shall comply with the provisions of Minnesota State Statutes and requirements of the Subdivision Ordinance.

The Applicant has complied with this requirement, with the exceptions of the Street Frontage Variance which is included as part of this Application.

D. An applicant shall submit with the final plat a current Abstract of Title or a Registered Property Certificate, along with any unrecorded documents, and an Opinion of Title.

The Applicant has complied with this requirement.

E. Review of a Final Plat:

(1) Upon receipt of a final plat, the City Manager shall refer one copy each to the City Council, appropriate City staff, the County Surveyor, and the Watershed District Board, if applicable, and to all applicable utility companies, and one copy, with Abstract of Title or Registered Property Certificate and Opinion Title, to the City Attorney.

(2) The City Council may refer the final plat to the Planning Commission for recommendation if they feel the proposed final plat is substantially different from the approved preliminary plat. The Planning Commission shall submit a report thereon to the City Council within forty-five (45) days.

(3) The City staff receiving final plat copies shall submit reports through the City Manager to the City Council within fifteen (15) days, expressing their recommendation on the final plat.

(4) The County Surveyor shall review the final plat and notify the subdivider's surveyor or final plat preparer of corrections that are to be made to the final plat.

(5) Prior to approval of a final plat, the applicant shall have executed an agreement with the City controlling the installation of all required improvements. Said agreement will require all improvements to comply with approved engineering standards and applicable regulations.

(6) The City Council shall take action on final plat not more than sixty (60) days after the plat application is filed with the City Manager. If the final plat is not approved, the reasons for such action shall be recorded in the official proceedings of the city and shall be transmitted to the subdivider. The City Council's approval of the final plat shall be subject to its conformance with all the criteria found in Section 805.14.e of the Subdivision Ordinance.

(7) Upon receiving an approved final plat in conformance with the requirements of the County Surveyor, representatives of the City shall sign the plat and the applicant, as a condition of approval, shall record it with the County Registrar of Titles within one hundred twenty (120) days, or the approved final plat shall be considered void.

(8) The applicant, immediately upon recording, shall furnish the City Manager with a reproducible copy of the recorded final plat, either chronoflex or its equivalent, and two (2) prints. Failure to furnish such copies shall be grounds for refusal to issue building permits for lots within a plat.

(9) Upon receiving approval of a final plat for a portion of an approved preliminary plat, a continuation of the recognition of the preliminary plat is not required to maintain its approval. In the event a Zoning Ordinance amendment is adopted which required a larger minimum lot size for land not yet platted recorded, the larger minimum lot size may be required for any additional platting. If the applicant is unable to file a final plat application within the required one hundred (100) days, such a person shall file a written request for an extension of the preliminary plat approval with the City Manager and receive City Council approval prior to the end of the one hundred (100) days. Said request shall specify and the City shall approve the length of time the preliminary plat shall remain in full force and effect.

3.2 Parkland Dedication Fee. Section 805.37 of the Subdivision Ordinance requires a parkland dedication fee for new single family lots at the time of recording of the Final Plat.

3.3 Subdivision Ordinance Variance Standards.
As noted above, the Applicant is requesting the following variances from the Subdivision Ordinance:

A. Lot Frontage on a Public Street (Section 805.26.E)

Section 805.60 allows the City Council to approve variances from the minimum standards of the Subdivision Ordinance, when, in its opinion, undue hardship may result from strict compliance. In approving any variance, the City Council shall prescribe any conditions that it deems necessary to or desirable for the public interest. In making its approval, the City Council shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. A variance shall only be approved when the City Council finds:

(1) That there are special circumstances or highly unique conditions affecting the property such that the strict application of the provisions of this Chapter would deprive the applicant of the reasonable use of his land.

The platting of three (3) single family lots on the Property was component of the overall redevelopment project to serve as a single family buffer to the commercial component of the project. In order to plat three (3) lots within the area of the existing 141 and 155 Central Ave N lots that matched the existing neighborhood, it was necessary for the three lots to be platted north/south. As such, the middle lot (Lot 2) would be unable to have street frontage access.

(2) That the granting of the variance will not be detrimental to the public health, safety and welfare or injurious to other property in the territory in which property is situated.

Granting a variance for no street frontage on Lot 2 would not be detrimental to the public health, safety and welfare, as all three (3) new lots would have access off of a new private driveway across all three (3) properties.

(3) That the variance is to correct inequities resulting from an extreme physical hardship such as topography.

The Variance is to correct an inequity resulting from the hardship of the existing lots current access on CR 101/Central Ave N. The Variance would allow lots to be platted that match the character of the neighborhood, provide safer access off of a private driveway, provide a single family buffer to the commercial project to the south.

(4) Hardship relating to economic difficulties shall not be considered for the purpose of granting a variance.

The hardship relating to the request for the Variance is not economic in nature.

(5) That the hardship is not a result of an action or actions by the owner, applicant, developer or any agent thereof.

The platting of three (3) single family lots on the Property was a necessary component of the overall Anchor Bank and Walgreens redevelopment project to serve as a single family buffer to the commercial component of the project.

Section 805.60.b (14) states that a variance from the Subdivision Ordinance *requires a four-fifths (4/5) vote of the full City Council*. If the Planning

Commission and City Council are of the opinion to grant the variances requested in the Application, they should make findings of fact which address each of the above criteria in the Subdivision Ordinance.

3.4 Subdivision Ordinance – Building Design Related.
Section 805.14(e) provides criteria for the Planning Commission and City Council to evaluate the proposed building design, as required by the condition of approval of Resolution 05-2014. The following is the applicable factor for this section for consideration. Included is Staff's evaluation of each of the factors:

A. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.

The Applicant has provided building elevations for review and comment by the Commission and City Council. The proposed structure meets the requirements of the R-3A District in terms of height and other performance standards, with the exception of hardcover, for which a variance is requested. The Commission and Council should comment on the character of the building design within the context of the neighborhood.

3.5 Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the Zoning Ordinance. The Variance requested in the Application is for Impervious Surface above Thirty Five Percent (35%) in the R-3A District. The criteria are as follows (with Staff's comments included in *italics*):

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of this Ordinance; and
(ii) consistent with the Comprehensive Plan.

The Property is guided for low density single family residential use. The Application does not alter the usage of the Property for single family use, and instead creates three (3) new single family lots where there currently exist two (2) lots. The additional hardcover is due to the private driveway access that crosses all three lots. The Planning Commission and City Council should make a finding of fact on whether the variance request is in harmony with the general purpose and intent of the ordinance and consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

The overall project approval contemplates three (3) single family lots that are accessed by a private driveway rather than a public street platted on City Right of Way. If the area of the private driveway is excluded from the calculations, Lots 1 and 3 would be under the 35% impervious surface threshold.

C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
(i) the property owner’s proposal for the property is reasonable but not permitted by this Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

The Property is currently guided for single family use, and the Applicant desires to continue that use by platting three (3) new single family lots in place of the two (2) existing lots. The Planning Commission and City Council should make a finding of fact on whether the Project meets the practical difficulties and reasonableness standard.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

The Planning Commission and City Council should make a finding of fact on whether economic considerations are the sole reason for the practical difficulties.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

Not applicable in this case, as the Applicant is not proposing earth sheltered construction.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person’s land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

The proposed three (3) single family detached houses for the three lots are a permitted use in the R-3A District.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The City Council should determine if there are any applicable conditions that apply to a potential approval of the Variance. As noted above, the additional impervious surface of the private driveway access is connected to the project's overall stormwater management system.

H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

The Applicant's narrative has articulated the reasons for the variance request due to the additional hardcover from the private driveway access to all three (3) lots.

Section 5. Action Steps.

After considering the items outlined in this Report, the City Council should pursue one of the following options as an action step:

1. Adopt the draft approval Resolution No. 12-2014 included as Attachment F of this Report.

2. If the Council wishes to significantly modify the Resolution for approval, the Council should direct staff to prepare a revised Resolution for review and adoption at the next Council meeting.

3. If the Council wishes to pursue a denial motion, the Council should direct staff to prepare a revised Resolution reflecting the denial motion for review and adoption at the next Council meeting.

Attachments:
Attachment A: Project Narrative
Attachment B: Applicant Plan Sets
Attachment C: Resolution 05-2014
Attachment D: Planning Commission Meeting Minutes from April 7, 2014
Attachment E: Planning Commission Report and Recommendation
Attachment F: Draft Resolution 12-2014

Attachment A

Property Address: A Portion of Outlot A, Wayzata Junction
Applicant: NLD Wayzata LLC
Submittal Date: March 19, 2014

Design Review Submittal Narrative

Concurrent with our pending request for Final Plat of Wayzata Junction Second Addition, we are pleased to enclose information in support of our request for Design Review Approval for the first of three residential buildings to be completed on the subject property. This Narrative is also intended to introduce the attributes of the three-parcel residential development as a whole and to describe certain common infrastructure to allow for phased construction of the three parcels.

As shown on the enclosed site plan, we are proposing three lots, each with one single family residence to be constructed. The middle house (Lot 2) will be the first house constructed. This house will be a 1-story, 1,799 square foot structure (plus basement) with an attached two-car garage. The basement area will be unfinished, providing opportunity for future build-out by the homeowner. Exterior amenities include an asphalt driveway, concrete front porch and sidewalk and a rear patio.

As shown on the enclosed colored elevations, the proposed color palette for the exterior finishes is warm, neutral tones. The primary building material will be fiberboard composition siding in both a horizontal and vertical application to add visual interest to the structure. The roofline is a hip roof with gables and dark brown asphalt shingles. The front porch is accented with pillars and a decorative stone veneer.

The houses will be accessed from Wooddale via a common, private 30-foot wide driveway with private covenants for access easements, utility easements and maintenance mechanisms. This private driveway is subject to a public utility easement as shown on the utility plan for this development.

An overall landscape plan is enclosed showing proposed landscaping for the Walgreens, Anchor Bank and each of the three residential lots. As shown on this plan, the individual tree counts for the "as-developed" condition is consistent with the plant counts on the PUD Site Plan approved by City Council per Resolution No. 05-2014. At that time, 159 trees were proposed across the five lots – 123 new plantings on the Walgreens and Anchor Bank lots and 36 existing trees to remain over the three residential lots. As final engineering plans have now been prepared for the residential parcels, the location of the houses and site grading changes indicate that it is not possible to preserve all 36 trees on the residential property. Further, a tree inventory inspection conducted by our landscape consultant concluded that not all of the trees proposed as preserved were worthy of being preserved (either in poor condition or an undesirable specimen). We are now proposing to save six (6) existing trees and will be planting additional new trees as shown on the landscape plan. The result is 172 total trees across all lots, exceeding the tree count contemplated by the PUD approval.

Property Address: A Portion of Outlot A, Wayzata Junction
Applicant: NLD Wayzata LLC
Submittal Date: March 19, 2014

The zoning code requirements state that total hardcover area shall not exceed 35% of lot area. As a part of this Design Review Application, we are proposing that for purposes of hardcover area calculations, "lot area" be deemed to include only that area north of the 30' private access road and utility area as shown on the proposed Final Plat. A unique aspect of this project is that the lots are served by a private drive instead of a public road. We respectfully request that the lot area calculation not include the square footage of the private access drive.

Proposed hardcover areas for the three lots are set forth in the table below, with the subject property (Lot 2) in bold print.

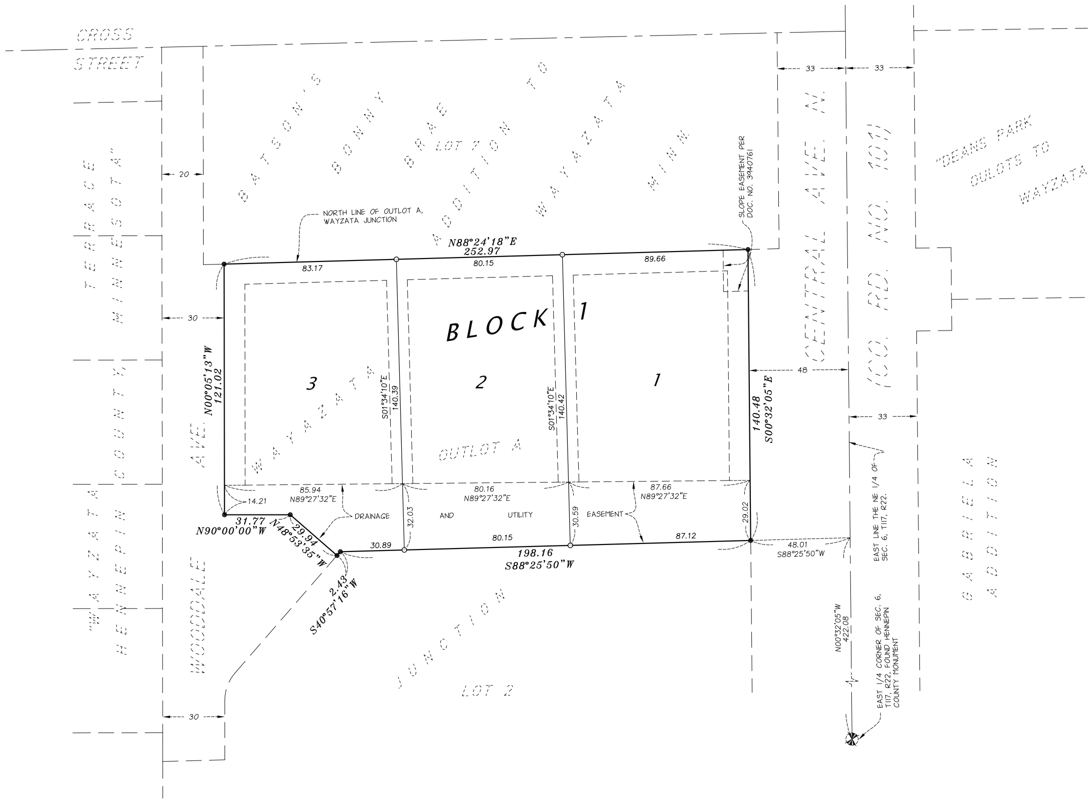
	Lot 3	**Lot 2**	Lot 1
Total Land Area	11,140 SF	**11,253 SF**	12,413 SF
Total Proposed Hardcover	3,002 SF	**3,154 SF**	2,849 SF
Lot Area (Exclusive of Private Road Easement Area)	9,095 SF	**8,743 SF**	9,808 SF
% Impervious	33.01%	**36.07%**	29.05%

Water and sanitary sewer connections will be made from the mains under the access drive (and embraced in the public utility easement granted by the plat). Further, there are perimeter utility easements granted by the plat as per common practice.

The storm water from the residential development, including the access drive, will be collected and treated within the residential development. The water will be collected along the north and east sides of the properties in two grassy swales. These swales will initiate the treatment process by filtering out the larger solids and allowing some natural infiltration to occur. The remaining run off will be directed from the swales to two underground treatment systems. These systems are comprised of perforated piping within a gravel surround. This system facilitates further treatment for phosphates and other suspended solids while also allowing for additional infiltration. The treated water will finally be discharged into the public storm system at the northeast corner of the development.

WAYZATA JUNCTION 2ND ADDITION

R.T. DOC. NO.	
C.R. DOC. NO.	



KNOW ALL PERSONS BY THESE PRESENTS: That NLD Wayzata LLC, a Delaware limited liability company, owner and proprietor of the following described property situated in the County of Hennepin, State of Minnesota, to wit:

Oultot A, WAYZATA JUNCTION.

Have caused the same to be surveyed and platted as WAYZATA JUNCTION 2ND ADDITION and do hereby dedicate to the public forever the easements for drainage and utility purposes only as shown on this plat.

In witness whereof said NLD Wayzata LLC, a Delaware limited liability company, has caused these presents to be signed by its proper officer, this________day of ____________________, 2014.

NLD WAYZATA LLC

____
Allison F. Kern, manager

STATE OF _____________
COUNTY OF_____________
The foregoing instrument was acknowledged before me this_______day of_____________, 2014, by Allison F. Kern, manager
of NLD Wayzata LLC, a Delaware limited liability company, on behalf of the company.

____
____
Notary Public,_______________County, ___________
(Printed name)
My Commission Expires__________________________

I, Daniel L. Thurmes do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on the plat; that all monuments depicted on the plat have been or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes 505.01, Subd. 3, as of the date of this certificate are shown and labeled on the plat, and all public ways are shown and labeled on the plat.
Dated this _______ day of ________________, 2014.

____
Daniel L. Thurmes, Land Surveyor
Minnesota License No. 25718

STATE OF MINNESOTA
COUNTY OF WASHINGTON
This instrument was acknowledged before me this _______ day of ________________, 2014, by Daniel L. Thurmes.

____

____
(Printed name)

Notary Public, Dakota County, Minnesota
My Commission Expires January 31, 2015

WAYZATA, MINNESOTA
This plat of WAYZATA JUNCTION 2ND ADDITION was approved and accepted by the City Council of Wayzata, Minnesota, at a regular meeting thereof held this ____ day of _______________, 20___. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the city or the prescribed 30 day period has eleapsed without receipt of such comments and recommendations, as provided by Minnesota Statutes Section 505.03, Subdivision 2.

CITY COUNCIL OF WAYZATA, MINNESOTA

By ______________________________, Mayor
By__________________________, Clerk

TAXPAYER SERVICES DEPARTMENT, Hennepin County, Minnesota
I hereby certify that taxes payable in 20___ and prior years have been paid for the land described on this plat, dated this _____________ day of __________________, 20___.

Mark V. Chapin, County Auditor By
_________________________________, Deputy

SURVEY DIVISION, Hennepin County, Minnesota
Pursuant to Minnesota Statutes Sec. 383B.565 (1969), this plat has been approval this _____________ day of _____________________, 20___.

William P. Brown, County Surveyor By
____

REGISTRAR OF TITLES, Hennepin County, Minnesota
I hereby certify that the within plat of WAYZATA JUNCTION 2ND ADDITION was filed in this
office this _________ day of _______________, 20___ at _____________ o'clock ____.M.

Marton McCormick,
Registrar of Titles By _________________________________,
Deputy

COUNTY RECORDER, Hennepin County, Minnesota
I hereby certify that the within plat of WAYZATA JUNCTION 2ND ADDITION was recorded in this
office this _________ day of _______________, 20___ at _____________ o'clock ____.M.

Marton McCormick,
County Recorder By _________________________________,
Deputy

BEARINGS SHOWN ARE ORIENTATED TO THE NORTH LINE OF OUTLOT A, WAYZATA JUNCTION WHICH IS ASSUMED TO BEAR NORTH 88 DEGREES 24 MINUTES 18 SECONDS EAST.

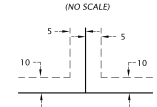
● DENOTES FOUND 1/2 INCH IRON MONUMENT MARKED RLS 25718

○ DENOTES 1/2 INCH BY 14 INCH MONUMENT SET AND MARKED RLS 25718.

NORTH

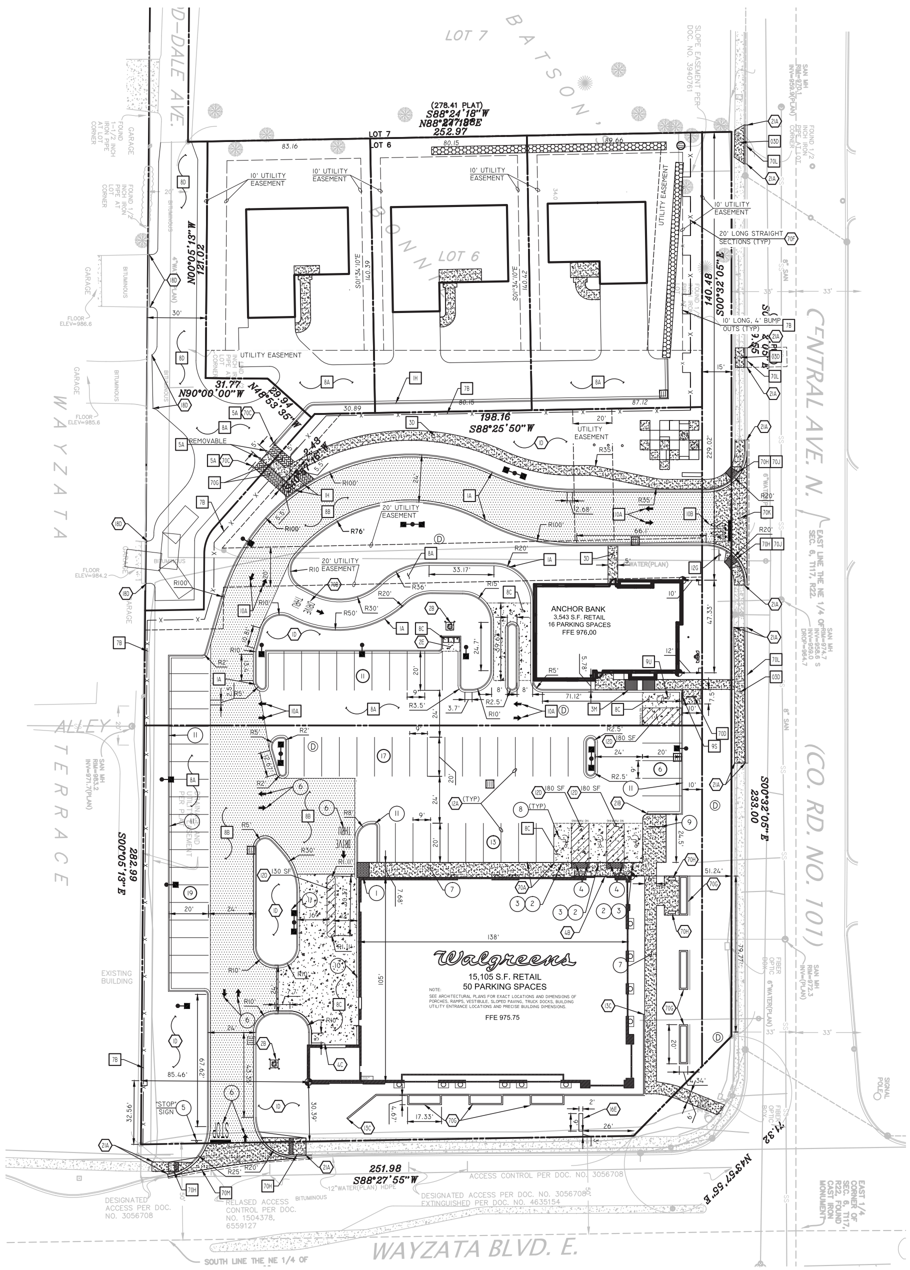
0 30 60
SCALE IN FEET

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN AS THUS: (NO SCALE)



BEING 5 FEET IN WIDTH AND ADJOINING LOT LINES, UNLESS OTHERWISE INDICATED, AND BEING 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES UNLESS OTHERWISE INDICATED AS SHOWN ON THE PLAT.

CORNERSTONE
LAND SURVEYING, INC



SITE BENCHMARK #1
FIRE HYDRANT EAST OF PROPERTY LINE TOP NUT 978.14

SCALE IN FEET: 0 30' 45' 60'

LEGEND

EXISTING

- DENOTES FOUND MONUMENT
- DENOTES SET MONUMENT
- WATER VALVES
- HYDRANT
- CATCH BASIN/STORM MH
- SANITARY MANHOLE
- CLEAN OUT
- UTILITY POLE
- LIGHT POLE
- TELE/ELEC BOX
- OVERHEAD ELECTRIC LINE
- UNDERGROUND ELECTRIC LINE
- TELEPHONE LINE
- WATER LINE
- STORM SEWER LINE
- SANITARY SEWER LINE
- CHAINLINK FENCE
- CURB
- CONCRETE
- TREE

- BOUNDARY LINE
- RIGHT OF WAY LINE
- CONCRETE CURB AND GUTTER. SEE DETAIL 10 & 11.
- CURB INLET
- MANHOLE
- BUILDING CONTROL POINT
- PROPOSED PARKING SPACES
- EXISTING PARKING SPACES
- LIMITS OF SIDEWALKS & CONCRETE APRONS (PER ARCH. PLANS)
- LIGHT POLE LOCATION (PER ARCH. PLANS)

GENERAL SITE NOTES

A. ALL DIMENSIONS SHOWN ARE TO THE FACE OF CURB UNLESS OTHERWISE NOTED.

B. ALL CURB RETURN RADII SHALL BE 2' OR 10', AS SHOWN TYPICAL ON THIS PLAN, UNLESS OTHERWISE NOTED.

C. UNLESS OTHERWISE SHOWN, CALLED OUT OR SPECIFIED HEREON OR WITHIN THE SPECIFICATIONS:

ALL CURB AND GUTTER ON SITE UNLESS OTHERWISE NOTED SHALL BE INSTALLED PER WALGREENS DETAIL 10 & 11.

PAVEMENT SHALL BE INSTALLED IN ACCORDANCE WITH DETAIL 8A, 8B & 8C OVER THE ENTIRE PARKING LOT AREA AND ALL APPROACH DRIVES.

ALL PARKING LOT STRIPING INCLUDING ACCESSIBLE AND VAN ACCESSIBLE SPACES SHALL BE PAINTED PER WALGREENS CRITERIA.

D. ALL ACCESSIBLE PARKING STALLS SHALL HAVE SIGNAGE INSTALLED PER WALGREENS DETAILS 2 & 3.

SITE NOTES

1D SODDED GREEN AREA
2B TRANSFORMER PAD
2E TRASH DUMPSTER ENCLOSURE (PER ARCH. PLANS)
4B EXIT PORCH (PER ARCH. PLANS)
4C AT-GRADE DELIVERY DOORS (PER ARCH. PLANS)
8B OVERHEAD CANOPY (PER ARCH. PLANS)
12A 4" TRAFFIC YELLOW LANE STRIPE (SEE LENGTH INDICATED AT SYMBOL)
12D 4" WIDE PAINTED YELLOW STRIPES, 2.0' O.C. @ 45° (SEE SIZE INDICATED AT SYMBOL) OUTLINED IN BLACK ON CONCRETE.
13C LIMITS OF RETAINING WALL
16E PYLON SIGN (PER ARCH PLANS)
21A TAPER CURB TO MATCH EXISTING
21B TAPER CURB FROM 6 INCHES TO 0 INCHES OVER 2 FEET.
70A TRANSITION FROM 0" HIGH CURB TO 6" CURB OVER 14.3'
70B DRIVE THRU PAVEMENT MARKINGS
70C "NO PARKING / SNOW STORAGE IN THIS AREA" SIGN
70D BENCH (PER ARCH PLANS)
70F 6' ORNAMENTAL FENCE AMERISTAR MONTAGE PLUS 3 RAIL
70G LANDSCAPE PLANTERS (SEE RETAINING WALL PLANS)
70H BENCH (TO BE SUPPLIED BY WALGREENS)

SITE DETAILS

1A TYPE "A" CONCRETE CURB AND GUTTER
1H TYPE "H" CURB "ROLL OVER"
3D CONCRETE SIDEWALK
3M WHEELCHAIR RAMP IN SIDEWALK
5A GUARD POST (SINGLE)
7B 6' HIGH WOOD FENCE
8A STANDARD DUTY ASPHALT PAVING
8B HEAVY DUTY ASPHALT PAVING
8C HEAVY DUTY CONCRETE PAVING
8D HEAVY DUTY ASPHALT PAVING ALLEY WIDENING
9S ACCESSIBLE / VAN ACCESSIBLE PARKING SIGN
9U ACCESSIBLE PARKING SYMBOL (SEE PAINT COLOR INDICATED AT SYMBOL)
10A TRAFFIC FLOW ARROWS (TYP.)
10B STOP BAR (TYP.)
12G STOP SIGN
70D BIKE RACK, REFER TO DETAIL 9, SHEET C-510
70G INSTALL GRASSPAVE2 OVER 12" CLASS 5 BASE AGGREGATE, WITH STEEL LANDSCAPE EDGING DOWN THE SIDES; INSTALL PER MANUFACTURERS SPECIFICATIONS
70H PEDESTRIAN CURB RAMP (PER DETAIL STR-8, STR-9)
70J DETECTABLE WARNING SURFACE (REFER TO DETAIL 7038A)
70K CONCRETE WALK & CURB RETURNS AT ENTRANCES (SEE DETAIL 7035N)
70L CONCRETE CURB & GUTTER (SEE DETAIL 7100)
70M COMMERCIAL DRIVEWAY ENTRANCE (PER CITY OF WAYZATA DETAIL STR-15)

WALGREENS SITE DETAILS (SEE C510)

1 CURB RAMPS AND OTHER RAMP DETAILS (PER WALGREENS DETAIL 1)
2 ACCESSIBILITY SIGNAGE (PER WALGREENS DETAIL 2)
3 ACCESSIBLE SIGN AND POST (FREESTANDING) (PER WALGREENS DETAIL 3)
4 TYPICAL PIPE BOLLARD (PER WALGREENS DETAIL 4)
5 TRAFFIC DIRECTIONAL SIGNAGE (PER WALGREENS DETAIL 5)
6 PAVEMENT PAINTING (PER WALGREENS DETAIL 6)
7 TYPICAL PERIMETER SIDEWALK (PER WALGREENS DETAIL 7)
8 ACCESSIBLE PARKING - SIZE AND MARKINGS (PER WALGREENS DETAIL 8)
9 BIKE RACK ISLAND (PER WALGREENS DETAIL 9)
10 VERTICAL CURB (PER WALGREENS DETAIL 10)
11 COMBINED CURB & GUTTER (PER WALGREENS DETAIL 11)

SITE DATA

SITE AREA	142,053 S.F.	3.26 Ac.
ZONING	RC - REGIONAL (HIGHWAY) COMMERCIAL DISTRICT	
IMPERVIOUS AREA	81,135 S.F.	57.12 %
GREEN SPACE	60,985 S.F.	42.93 %

PARKING DATA

STANDARD PARKING (9'X20')	52 REQUIRED	62 PROVIDED
ACCESSIBLE PARKING (9'X20')	3 REQUIRED	4 PROVIDED
TOTAL PARKING*	55 REQUIRED	66 PROVIDED

*TOTAL PARKING BASED CITY REQUIREMENT OF 1 STALL PER 350 S.F. OF FLOOR AREA.

Engineering Associates, Inc.
ENGINEERS • PLANNERS • SURVEYORS
LANDSCAPE ARCHITECTS • ENVIRONMENTAL SCIENTISTS
2025 CENTRE POINTE BLVD., SUITE 210
MENDOTA HEIGHTS, MN 55120
(651)452-8960
(651)452-1149
REV-9

NO.	DATE	BY	REVISIONS
REV-9	03/19/14	TLC	CCD#1
REV-8	03/05/14	TLC	CONSTRUCTION DOCUMENTS
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REV-2	09/09/13	TLC	RESUBMITTAL TO CITY
REV-1	07-12-13	TLC	PER INITIAL CITY COMMENTS

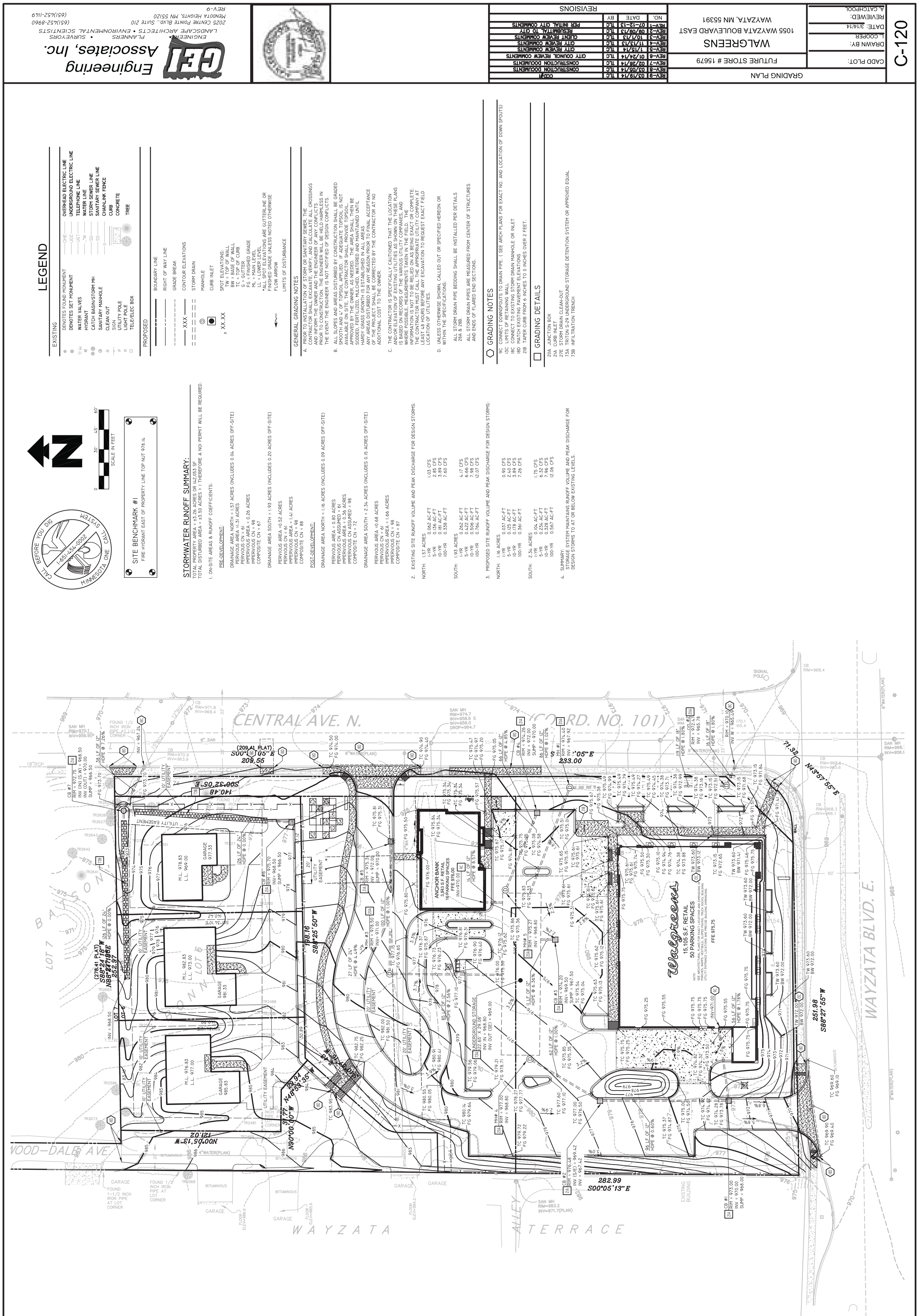
SITE PLAN

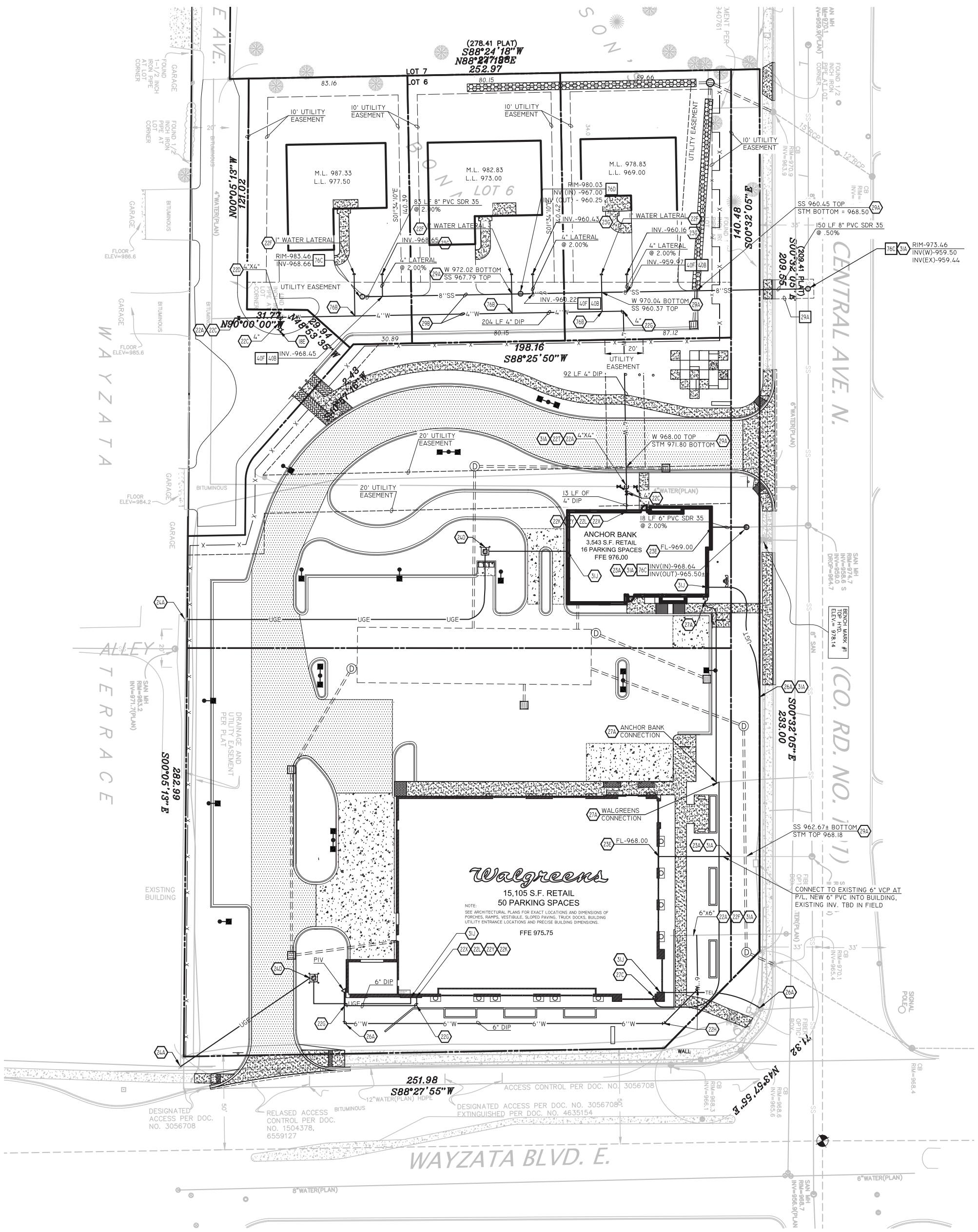
FUTURE STORE # 15679

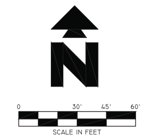
WALGREENS
1055 WAYZATA BOULEVARD EAST
WAYZATA, MN 55391

CADD PLOT:
DRAWN BY: L. COOPER
DATE: 3/14/14
REVIEWED: A. CATCHPOOL

C-100


C-120
GRADING PLAN
WALGREENS
FUTURE STORE # 15679
1055 WAYZATA BOULEVARD EAST
WAYZATA, MN 55391
CEI Engineering Associates, Inc.
LEGEND
STORMWATER RUNOFF SUMMARY
GENERAL GRADING NOTES
GRADING NOTES
GRADING DETAILS
SITE BENCHMARK #1
CENTRAL AVE. N.
WAYZATA BLVD. E.
WAYZATA TERRACE





SITE BENCHMARK #1
FIRE HYDRANT EAST OF PROPERTY LINE TOP NUT 978.14

LEGEND

EXISTING		PROPOSED	
DENOTES FOUND MONUMENT	OHE — OVERHEAD ELECTRIC LINE	BOUNDARY LINE	
DENOTES SET MONUMENT	UGE — UNDERGROUND ELECTRIC LINE	RIGHT OF WAY LINE	
WATER VALVES	UGT — TELEPHONE LINE	STORM DRAIN	
HYDRANT	_"W — WATER LINE	GAS — GAS SERVICE	
CATCH BASIN/STORM MH	SD — STORM SEWER LINE	X"SS — SANITARY SEWER SERVICE	
SANITARY MANHOLE	SS — SANITARY SEWER LINE	UGE — UNDERGROUND ELECTRIC SERVICE	
CLEAN OUT	X — CHAINLINK FENCE	X"W — WATER SERVICE	
SIGN	CURB	UGE&T — UNDERGROUND ELECTRIC, TELEPHONE AND CABLE	
UTILITY POLE	CONCRETE		
LIGHT POLE	TREE		
TELE/ELEC BOX			

GENERAL UTILITY NOTES

A. ALL WATER MAINS SHALL BE CLASS 52, DIP WITH 7.5' MIN. COVER.

B. SANITARY SEWER SERVICE SHALL BE PVC SDR 35 WITH 1% MIN. SLOPE AND 7.5' MIN. COVER.

C. CONTRACTOR SHALL COORDINATE ANY DISRUPTIONS TO EXISTING UTILITY SERVICES WITH ADJACENT PROPERTY OWNERS.

D. ALL ELECTRIC, TELEPHONE AND GAS EXTENSIONS INCLUDING SERVICE LINES SHALL BE CONSTRUCTED TO THE APPROPRIATE UTILITY COMPANY SPECIFICATIONS. ALL UTILITY DISCONNECTIONS SHALL BE COORDINATED WITH THE DESIGNATED UTILITY COMPANIES.

E. CONSTRUCTION SHALL NOT START ON ANY PUBLIC UTILITY SYSTEM UNTIL WRITTEN APPROVAL HAS BEEN RECEIVED BY THE ENGINEER FROM THE APPROPRIATE GOVERNING AUTHORITY AND CONTRACTOR HAS BEEN NOTIFIED BY THE ENGINEER.

F. PRIOR TO THE CONSTRUCTION OF OR CONNECTION TO ANY STORM DRAIN, SANITARY SEWER, WATER MAIN OR ANY OF THE DRY UTILITIES, THE CONTRACTOR SHALL EXCAVATE, VERIFY AND CALCULATE ALL POINTS OF CONNECTION AND ALL UTILITY CROSSINGS AND INFORM CEI ENGINEERING AND THE OWNER/DEVELOPER OF ANY CONFLICT OR REQUIRED DEVIATIONS FROM THE PLAN. NOTIFICATION SHALL BE MADE A MINIMUM OF 48 HOURS PRIOR TO CONSTRUCTION. CEI ENGINEERING AND ITS CLIENTS SHALL BE HELD HARMLESS IN THE EVENT THAT THE CONTRACTOR FAILS TO MAKE SUCH NOTIFICATION.

G. UNLESS OTHERWISE SHOWN, CALLED OUT OR SPECIFIED HEREON OR WITHIN SPECIFICATIONS: ALL WATER LINE FITTINGS SHALL BE INSTALLED WITH THRUST BLOCKING PER DETAIL 31A. ALL WATER LINE PIPE BEDDING SHALL BE INSTALLED PER DETAIL 42A. ALL SANITARY SEWER PIPE BEDDING SHALL BE INSTALLED PER DETAIL 42B.

H. CONTRACTOR TO PROVIDE FIRE DEPARTMENT KEY BOX AND INSTALL AS SPECIFIED BY FIRE MARSHALL

UTILITY NOTES

18E POINT OF RELOCATION
22A POINT OF CONNECTION - WATER SERVICE (PER LOCAL CODES)
22C M.J. GATE VALVE WITH ADJUSTABLE VALVE BOX (SEE SIZES THIS SHEET)
22D M.J.TEE WITH THRUST BLOCKING (SEE SIZES THIS SHEET)
22F M.J.CAP/PLUG WITH THRUST BLOCKING (SEE SIZES THIS SHEET)
22G 90 DEGREE M.J. BEND WITH THRUST BLOCKING (SEE SIZES THIS SHEET)
22H 45 DEGREE M.J. BEND WITH THRUST BLOCKING (SEE SIZES THIS SHEET)
22K SPRINKLER ENTRY PER ARCH. PLANS (SEE SIZES THIS SHEET)
22L METERED DOMESTIC WATER SERVICE ENTRY PER ARCH. PLANS (SEE SIZES THIS SHEET)
22T M.J. CROSS WITH THRUST BLOCKING (SEE SIZES THIS SHEET)
22X INTERIOR WATER METER (PER LOCAL CODES)
22Y INTERIOR BACK FLOW PREVENTER (PER ARCH. PLANS)
23A POINT OF CONNECTION - SANITARY SEWER SERVICE (PER LOCAL CODES)
23E SANITARY SEWER SERVICE ENTRY (PER EXISTING CONDITIONS)
23G SANITARY SEWER CAP/PLUG (SEE SIZES THIS SHEET) TO BE MONUMENTED OR MARKED WITH T-POST
24A POINT OF CONNECTION FOR ELECTRICAL SERVICE (PER ELECTRIC COMPANY REQUIREMENTS)
24D PROPOSED ELECTRIC TRANSFORMER
26A POINT OF CONNECTION FOR UNDERGROUND TELEPHONE (PER TELEPHONE COMPANY REQUIREMENTS)
27A POINT OF CONNECTION FOR GAS SERVICE (PER LOCAL GAS COMPANY REQUIREMENTS)
27C PROPOSED GAS METER
29A MAINTAIN MIN. 18 INCHES VERTICAL SEPARATION
29B MAINTAIN MIN. 10 FEET HORIZONTAL SEPARATION
31A LOCATION FOR THIS UTILITY AS SHOWN IS FOR DRAWING PURPOSES ONLY. CONTRACTOR SHALL VERIFY THE EXACT LOCATION IN FIELD PRIOR TO THE CONSTRUCTION OF THE PROPOSED UTILITY LINE TO BE CONNECTED. CONTRACTOR SHALL NOTIFY CEI ENGINEERING IF THE DESIGN AS SHOWN IS NOT ACHIEVABLE.
31J UNDERGROUND ELECTRIC AND TELEPHONE ENTRY PER ARCH. PLANS
76B CORPORATION STOP

UTILITY DETAILS

29A ASPHALT STREET OR DRIVE CUT REPAIR
40C SANITARY SEWER CLEAN-OUT
40B SANITARY SEWER SERVICE CONNECTION
40F SANITARY SEWER SERVICE WYE
76C SANITARY SEWER MANHOLE (REFER TO PLATE NUMBER SAN-3)
76D SANITARY SEWER DROP MANHOLE (REFER TO PLATE NUMBER SAN-5)

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UTILITY PLAN
FUTURE STORE # 15679
WALGREENS
1055 WAYZATA BOULEVARD EAST
WAYZATA, MN 55391

CADD PLOT:
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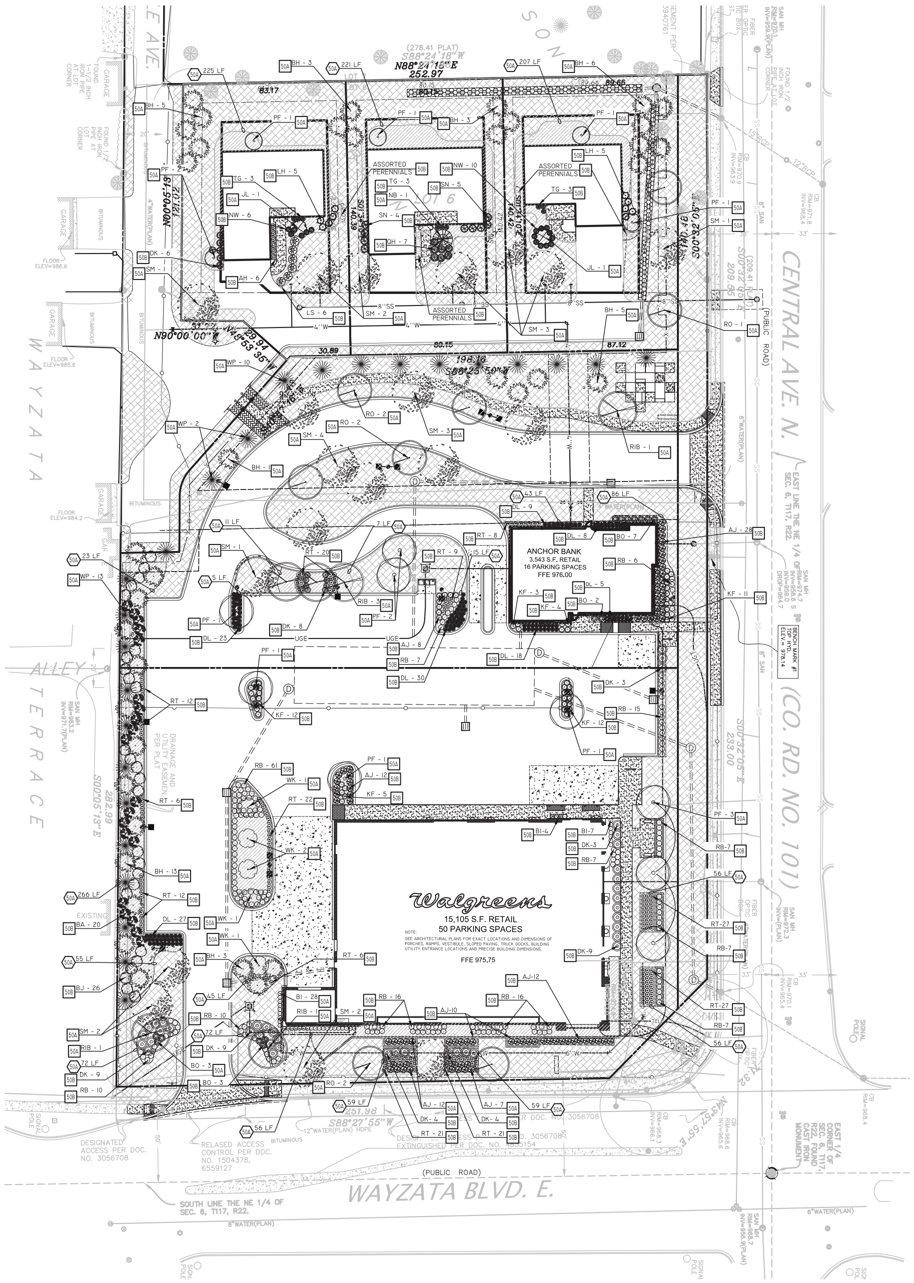
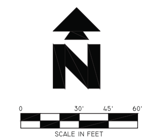
C-130





SITE BENCHMARK #1
FIRE HYDRANT EAST OF PROPERTY LINE TOP NUT 978.14

LEGEND

EXISTING

- DENOTES FOUND MONUMENT
- DENOTES SET MONUMENT
- WATER VALVES
- HYDRANT
- CATCH BASIN/STORM MH
- SANITARY MANHOLE
- CLEAN OUT
- SIGN
- UTILITY POLE
- LIGHT POLE
- TELE/ELEC BOX
- OHE — OVERHEAD ELECTRIC LINE
- UGE — UNDERGROUND ELECTRIC LINE
- UGT — TELEPHONE LINE
- W — WATER LINE
- SD — STORM SEWER LINE
- SS — SANITARY SEWER LINE
- X — CHAINLINK FENCE
- CURB
- CONCRETE
- TREE

LANDSCAPE NOTES

50A STEEL EDGING

LANDSCAPE DETAILS

50A TREE PLANTING
50B SHRUB PLANTING

PROPOSED

- BOUNDARY LINE
- RIGHT OF WAY LINE
- 4" SHREDDED HARDWOOD MULCHED AREA
- 4" TOPSOIL AND SODDED AREA

GENERAL LANDSCAPE NOTES

A. LOCATE ALL UTILITIES AND SITE LIGHTING CONDUITS BEFORE LANDSCAPE CONSTRUCTION BEGINS.

B. NOTIFY LANDSCAPE ARCHITECT OR DESIGNATED REPRESENTATIVE OF ANY LAYOUT DISCREPANCIES PRIOR TO ANY PLANTING.

C. ALL LANDSCAPE MATERIALS SHALL BE IN COMPLIANCE WITH THE GRADES AND STANDARDS FOR NURSERY PLANTS, AND SHALL CONFORM TO Mn/DOT SPECIFICATIONS

D. ALL DISTURBED AREAS NOT SHOWN AS SOD ON THE LANDSCAPE PLAN SHALL BE AS FOLLOWS: FERTILIZERS: SHALL BE APPLIED PER MANUFACTURERS SPECIFICATIONS AND TILLED INTO THE TOPSOIL PRIOR TO PLACING SOD. MULCH: SHREDDED HARDWOOD MULCH 4" DEPTH SHALL CONFORM TO Mn/DOT SPECIFICATIONS 3882 TOPSOIL: 4" DEPTH THAT IS PULVERIZED, SCREENED AND FREE OF HEAVY CLAY, COURSE SAND, STONES, PLANTS, ROOTS, STICKS AND OTHER FOREIGN MATERIALS. SHALL MEET THE REQUIREMENTS OF Mn/DOT SPECIFICATIONS 3877 FOR SELECT TOPSOIL BORROW. SOD: SHALL CONFORM TO Mn/DOT SPECIFICATION 3878 (TYPE A LAWN) ALL SLOPES GREATER THAN 4:1 SHALL BE STAKED AS APPROPRIATE TO PREVENT SOD SLIPPAGE.

E. ALL SLOPES AND AREAS DISTURBED BY CONSTRUCTION SHALL BE GRADED SMOOTH AND SIX INCHES OF TOPSOIL APPLIED. IF ADEQUATE TOPSOIL IS NOT AVAILABLE ON SITE, THE CONTRACTOR SHALL PROVIDE TOPSOIL, APPROVED BY THE OWNER, AS NEEDED. THE AREA SHALL THEN BE SODDED, FERTILIZED, MULCHED, WATERED AND MAINTAINED UNTIL HARDY GRASS GROWTH IS ESTABLISHED IN ALL AREAS. ANY RELOCATED TREES SHALL BE MAINTAINED UNTIL SUCH POINT AS TREE IS RE-ESTABLISHED. ANY AREAS DISTURBED FOR ANY REASON PRIOR TO FINAL ACCEPTANCE OF THE PROJECT SHALL BE CORRECTED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.

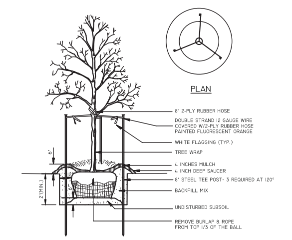
F. MAINTAIN 5' MIN. HORIZONTAL SEPARATION BETWEEN TREE PLANTINGS AND ALL UTILITIES.

TREE LIST

SYB	KEY	QTY	COMMON NAME/ BOTANICAL NAME	ROOT	SIZE	REMARKS
	SM	19	SUGAR MAPLE / ACER SACCHARUM	B&B	3" CAL.	PLANT AS SHOWN
	WP	25	EASTERN WHITE PINE / PINUS MONTICOLA	B&B	MIN 6' TALL	PLANT AS SHOWN
	RO	8	NORTHERN RED OAK / QUERCUS RUBRA	B&B	3" CAL.	PLANT AS SHOWN
	RIB	6	RIVER BIRCH / BETULA NIGRA	B&B	3" CAL.	PLANT AS SHOWN
	PF	14	PRAIRIE FIRE CRABAPPLE / MALUS "PRAIRE FIRE"	B&B	3" CAL.	PLANT AS SHOWN
	WK	5	WINTER KING HAWTHORNE / CRATAEGUS VIRIDIS 'WINTER KING'	B&B	3" CAL.	PLANT AS SHOWN
	BH	39	BLACK HILLS SPRUCE / PICEA GLAUCA	B&B	MIN 8' TALL	PLANT AS SHOWN
	BA	20	BRANDON'S ARBORVITAE / THUJA OCCIDENTALIS	B&B	8'-10' TALL	PLANT AS SHOWN
	BJ	26	BLUE POINT JUNIPER / JUNIPERUS CHINENSIS 'BLUE POINT'	B&B	8'-10' TALL	PLANT AS SHOWN
	JL	2	JAPANESE LILAC CLUMPS / SYRINGA RECTICULATA	B&B	6' TALL	PLANT AS SHOWN
	NB	1	NANNYBERRY CLUMP / VIBERNUM LENTAGO	B&B	6' TALL	PLANT AS SHOWN
	-	1	PINE TREE TO BE PRESERVED	-	-	-
	-	6	DECIDUOUS TREE TO BE PRESERVED	-	-	-
		172				

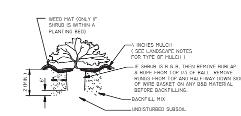
SHRUB LIST

SYB	KEY	QTY	COMMON NAME/ BOTANICAL NAME	ROOT	SIZE	REMARKS
	AJ	81	ANDORRA COMPACTA JUNIPER / JUNIPERUS 'ANDORA COMPACTA'	CONT.	3 GAL	PLANT AS SHOWN
	BO	15	BLUE OAT GRASS / HELICTOTRICHON SEMPERVIRENS	CONT.	#2 POT	PLANT AS SHOWN
	KF	55	KARL FOERSTER - REED GRASS / CALAMAGROSTIS X ACUTIFLORA	CONT.	1 GAL	PLANT AS SHOWN
	RB	171	ROYAL BURGUNDY BARBERRY / BERBERIS THUNBERGII 'GENTRY'	CONT.	1 GAL	PLANT AS SHOWN
	RT	192	REDTWIG DOGWOOD / CORNUS ALBA 'SIBIRICA'	CONT.	1 GAL	PLANT AS SHOWN
	DL	120	DAYLILIES / HERMEROCALLIS	CONT.	1 GAL	PLANT AS SHOWN
	DK	55	DWARF KOREAN LILAC / SYRINGA MEYERI 'PALIBIN'	CONT.	1 GAL	PLANT AS SHOWN
	BI	39	BOSTON IVY / PARTHENOCISSUS TRICUSPIDATA	CONT.	1 GAL	PLANT AS SHOWN
	AH	6	ANNABELLE HYDRANGEA / HYDRANGEA ABORESCENS 'ANNABELLE'	CONT.	5 GAL	PLANT AS SHOWN
	TG	9	TECHNY GLOBE ARBORVITAE / THUJA OCCIDENTALIS 'TECHNY GLOBE'	CONT.	5 GAL	PLANT AS SHOWN
	SN	9	SUMMERVINE NINEBARK / PHYSOCARPUS OPULIFOLIUS 'SEWARD'	CONT.	5 GAL	PLANT AS SHOWN
	LH	10	LIMELIGHT HYDRANGEA / HYDRANGEA PANTICULATA 'LIMELIGHT'	CONT.	5 GAL	PLANT AS SHOWN
	NW	16	NEARLY WILD ROSE / FLORIBUNDA	CONT.	2 GAL	PLANT AS SHOWN
	LS	6	LITTLE PRINCESS SPIREA / SPIRAEA JAPONICA 'LITTLE PRINCESS'	CONT.	5 GAL	PLANT AS SHOWN
	QH	7	QUICKFORE HYDRANGEA / HYDRANGEA PANTECULATA	CONT.	5 GAL	PLANT AS SHOWN
	AP	30	ASSORTED PERENNIALS	CONT.	1 GAL	PLANT AS SHOWN
		821				



NOTE: SEE LANDSCAPE NOTES FOR THE TYPE OF MULCH MATERIAL TO USE.

TREE PLANTING 50A
N.T.S.



NOTE: THE ACCEPTED PLANTING DETAIL MUST BE ADHERED TO BY THE LANDSCAPE INSTALLER.

SHRUB PLANTING 50B
N.T.S.

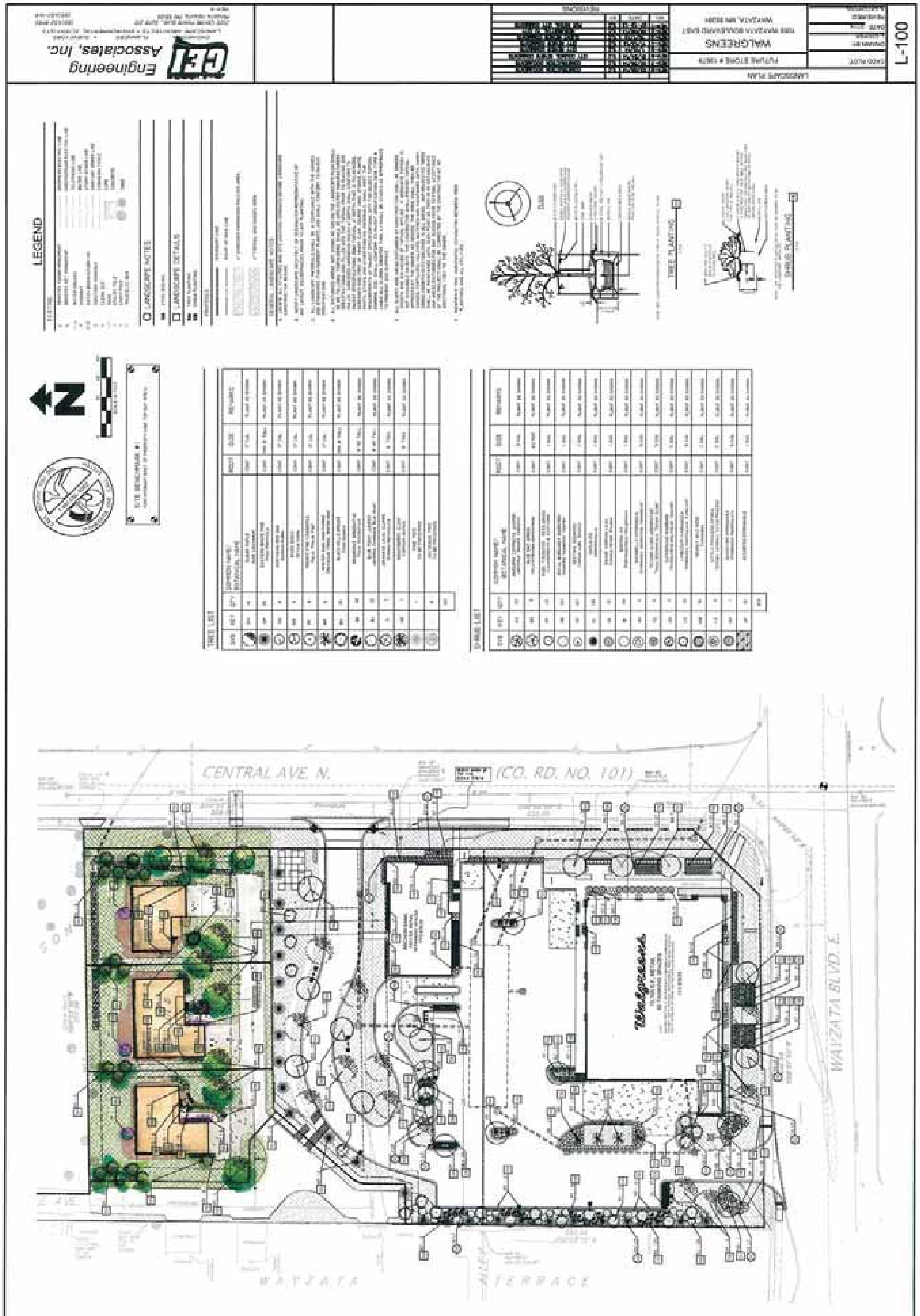
CEI Engineering Associates, Inc.
ENGINEERS • PLANNERS • SURVEYORS
LANDSCAPE ARCHITECTS • ENVIRONMENTAL SCIENTISTS
2025 CENTRE POINTE BLVD., SUITE 210
MENDOTA HEIGHTS, MN 55120
(651)452-8960
(651)452-1149
REV-9

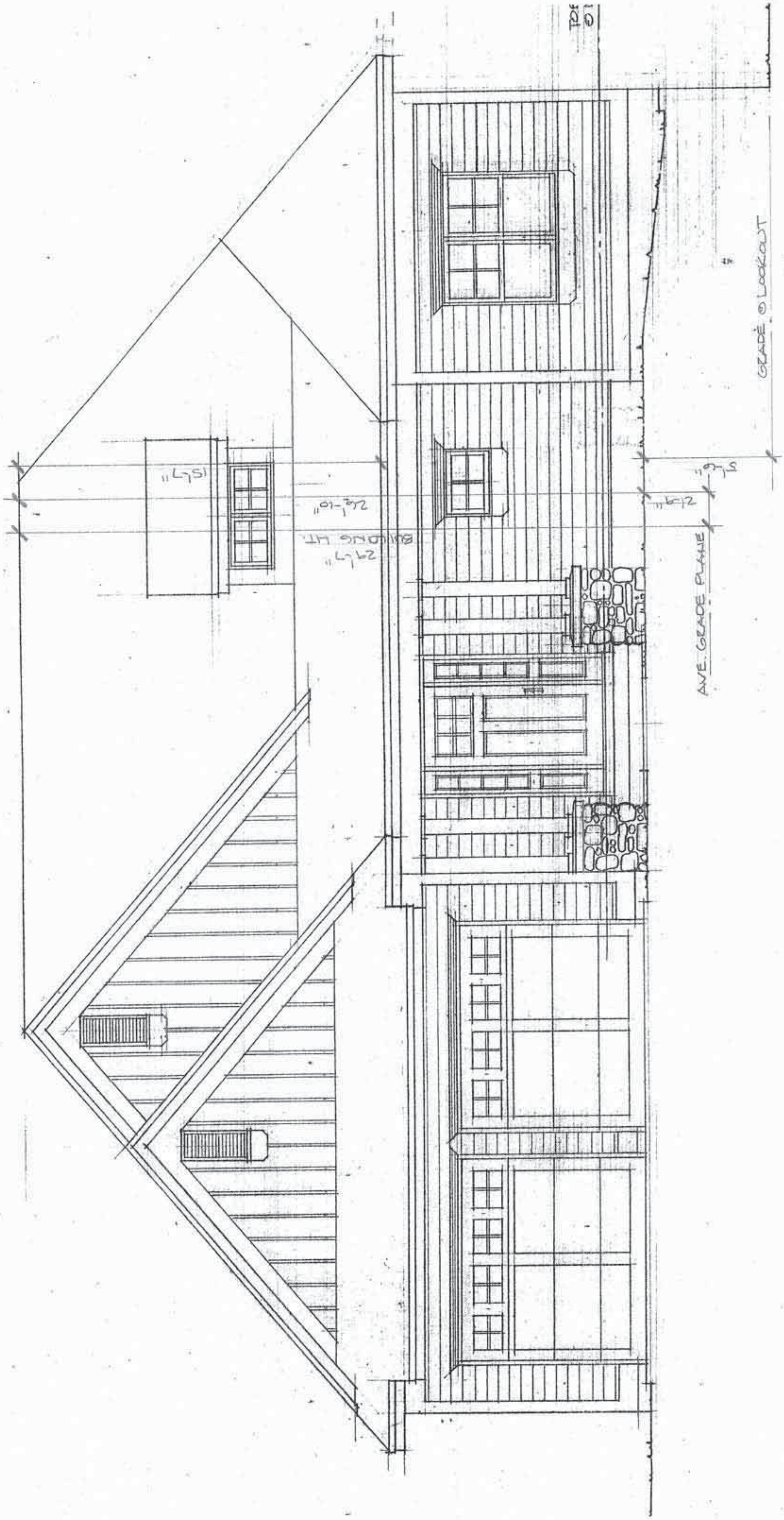
NO.	DATE	BY	REVISIONS
REV-9	03/19/14	TLC	CCD#1
REV-8	03/05/14	TLC	CONSTRUCTION DOCUMENTS
REV-7	02/28/14	TLC	CONSTRUCTION DOCUMENTS
REV-6	01/24/14	TLC	CITY COUNCIL REVIEW COMMENTS
REV-5	1/15/14	TLC	CITY REVIEW COMMENTS
REV-4	11/13/13	TLC	CITY REVIEW COMMENTS
REV-3	10/1/13	TLC	CLIENT REVIEW COMMENTS
REV-2	09/09/13	TLC	RESUBMITTAL TO CITY
REV-1	07-12-13	TLC	PER INITIAL CITY COMMENTS

LANDSCAPE PLAN
FUTURE STORE # 15679
WALGREENS
1055 WAYZATA BOULEVARD EAST
WAYZATA, MN 55391

CADD PLOT:
DRAWN BY: L.COOPER
DATE: 3/14/14
REVIEWED: A. CATCHPOOL

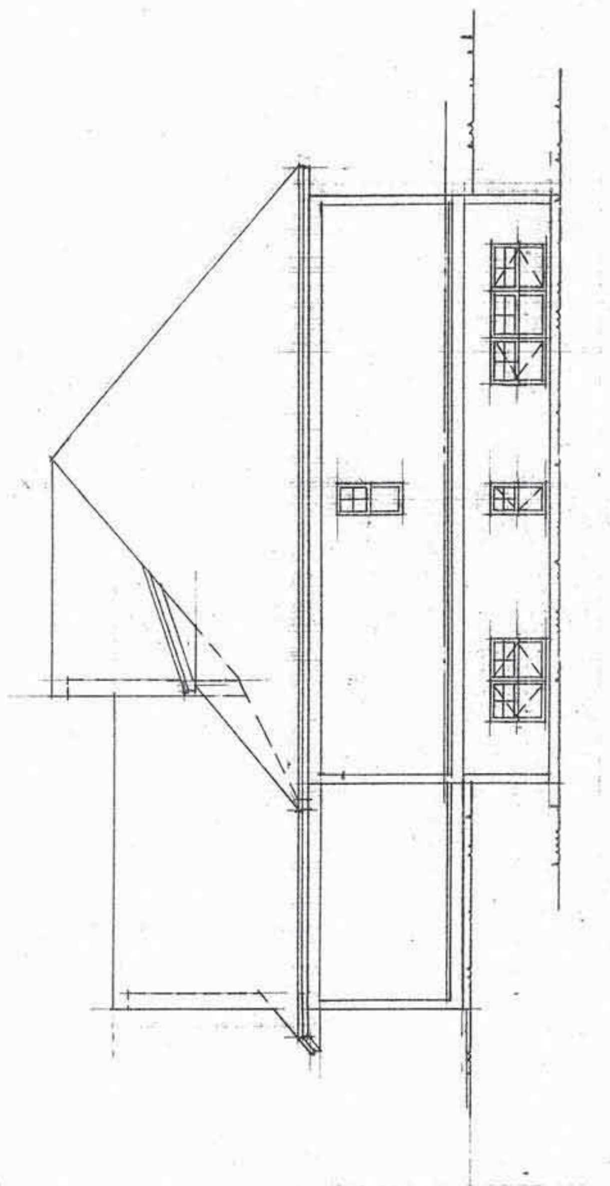
L-100


CENTRAL AVE. N.
(CO. RD. NO. 101)
WAYZATA BLVD. E.
WAYZATA
TERRACE
LEGEND
TREE LIST
SHRUB LIST
TREE PLANTING
SHRUB PLANTING
WALGREENS
Engineering Associates, Inc.
L-100

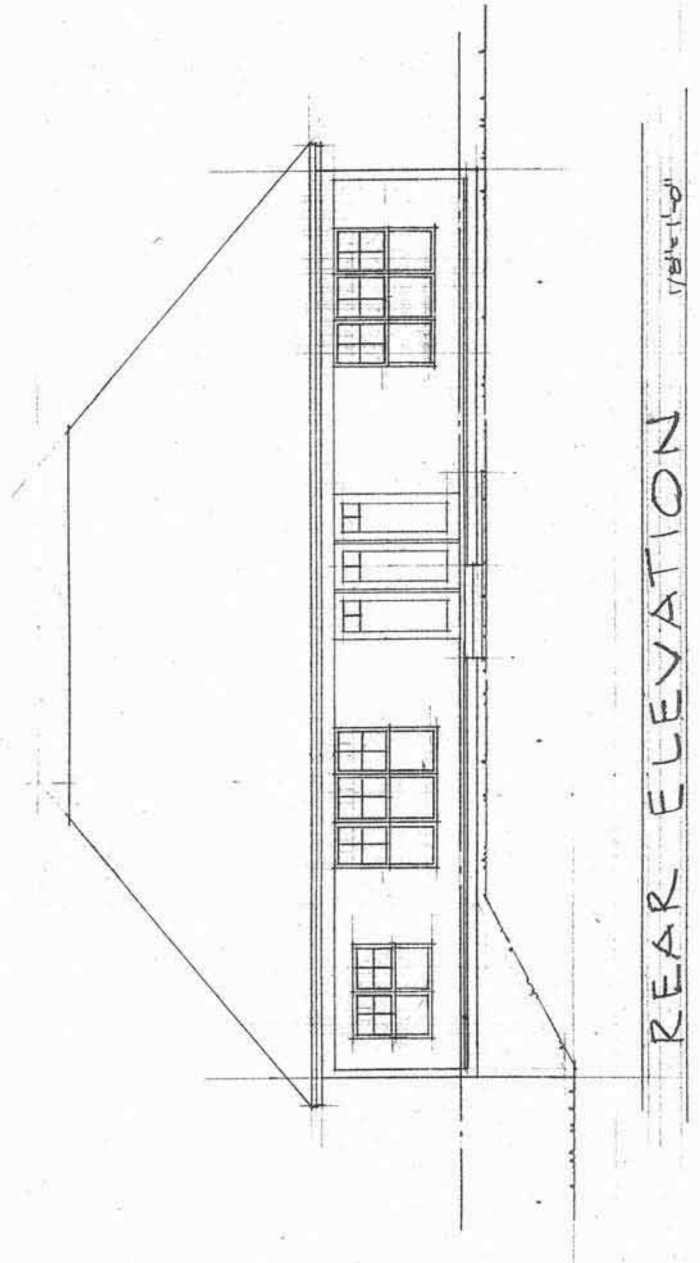


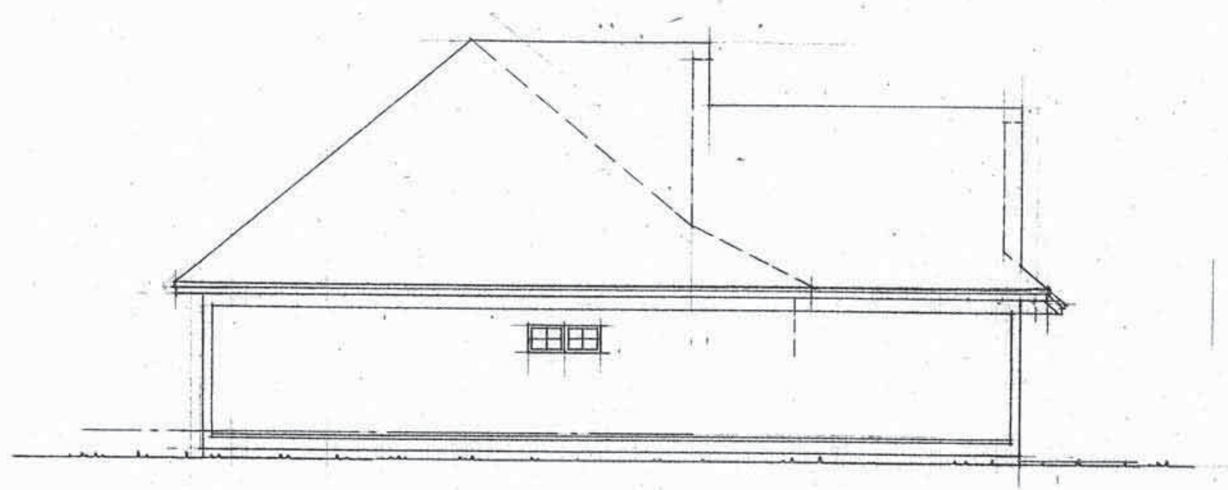
FRONT ELEVATION

1/4" = 1'-0"



RIGHT SIDE ELEVATION 1/8"=1'-0"

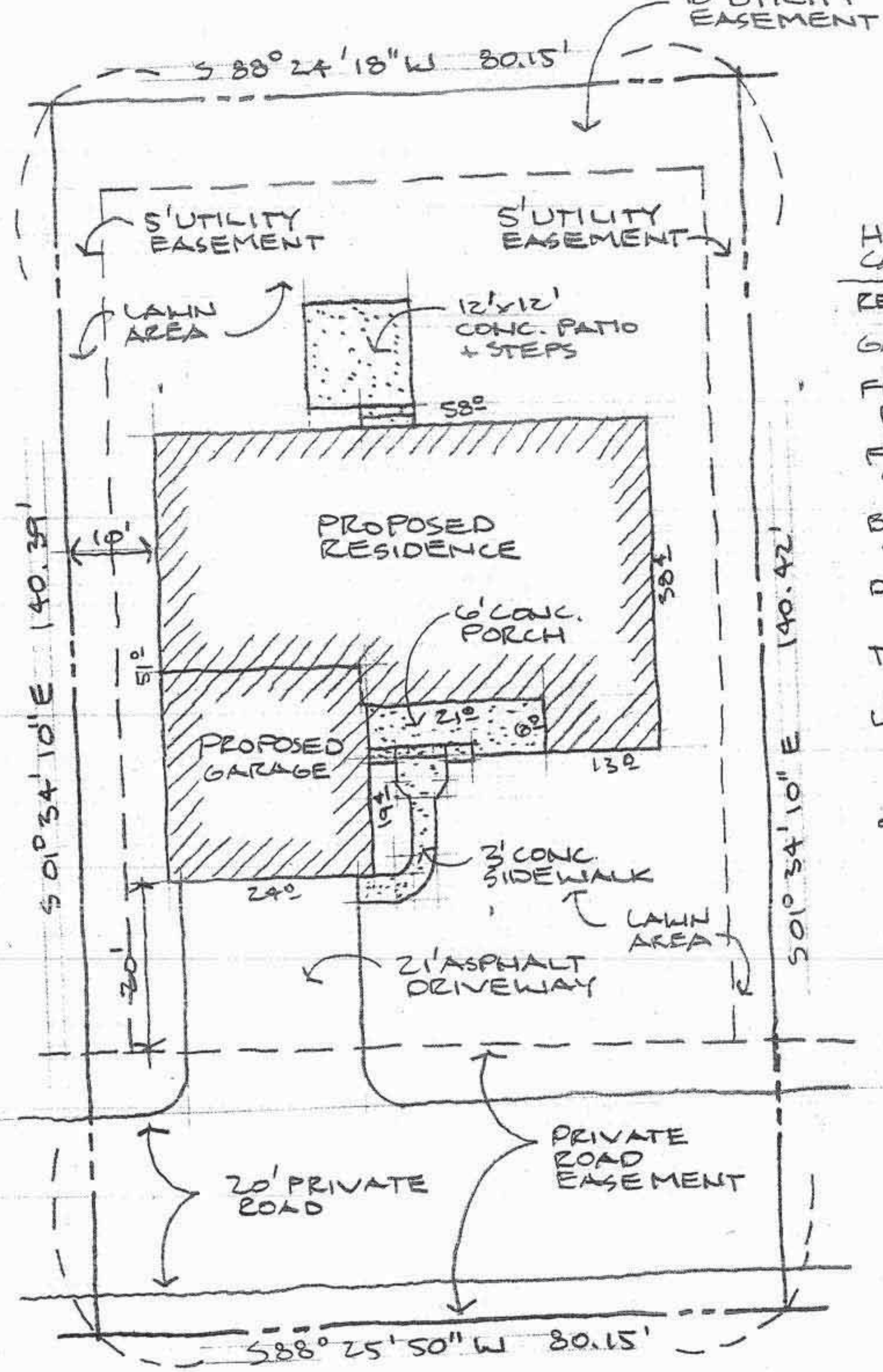

REAR ELEVATION
1/8"=1'-0"



LEFT SIDE ELEVATION 1/8"=1'-0"

PRELIMINARY SITE PLAN ©
WAYZATA JUNCTION MODEL

03.19.14



HARDCOVER CALCULATIONS:

RESIDENCE	1,799 sf
GARAGE	580 sf
FRONT PORCH	129 sf
FRONT SIDEWALK	70 sf
BACK PATIO & STEPS	156 sf
DRIVEWAY	420 sf
TOTAL HARDCOVER	3,154 sf
LOT AREA (LESS PRIVATE ROAD EASEMENT)	8,743 sf
% IMPERVIOUS	36.1%

SITE PLAN 1"=20'

Attachment C

RESOLUTION NO. 05-2014

RESOLUTION APPROVING PUD AMENDMENT, CONCURRENT PRELIMINARY AND FINAL PLAT, DRIVE-THRU CUPS, PROJECT DESIGN, AND SITE PLAN FOR 1055 WAYZATA BLVD E. AND 141, 155 CENTRAL AVE N

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

1.1 Project. Anchor Bank and the Leo & Algena Lund Partnership (collectively, the "Applicant) have submitted an application attached hereto as Attachment A (the "Application") for approval of a new development that would include a new 4,012 SF Anchor Bank building with drive-thru at the northeast corner of the site, a new 14,500 SF Walgreens store with drive-thru, a widened Wooddale Ave, and three (3) new single family detached residential lots (collectively, the "Project").

1.2 Application Requests. As part of the Application, the Applicant is requesting approval of the following items:

A. Amendment to existing PUD under Section 801.33.9 to allow two commercial structures on the Property and amendment to applicable provisions in a 1992 PUD Contract that governs the Property (collectively, the "PUD Amendment")

B. Concurrent Preliminary and Final Plat Subdivision for approval under Section 805 to adjust lot lines of the Commercial Parcel (the "Commercial Plat") and Preliminary Plat Subdivision approval under Section 805 to create three (3) Residential Parcels (the "Residential Plat") (collectively, "the Proposed Subdivision")(Note: the Final Plat for the Residential Parcels will be formally submitted and reviewed at a later date)

C. Drive-thru CUP approval under Sections 801.77.5.C for bank drive-thru and Walgreens drive-thru (the "Drive-thru CUPs")

D. Project Design ("Design") approval under Section 801.09 (Design Standards) for two (2) commercial structures

E. Site Plan approval under Section 801.22 (the "Site Plan")

1.3 Legal Description. The address, property identification number and owners of the property included in the Application (collectively, the "Property") are:

1055 Wayzata Blvd E	06-117-22-14-0077	First National Bank of Wayzata

141 Central Ave N	06-117-22-14-0005	Leo & Algena Lund Partnership
155 Central Ave N	06-117-22-14-0006	Leo & Algena Lund Partnership

The first parcel above is sometimes referred to in this Resolution as the "Commercial Parcel" and the second and third parcels, as the "Residential Parcels".

1.4 Land Use. The land use designations for the Property are:

	Commercial Parcel	Residential Parcels
Zoning:	Planned Unit Development (PUD)	R-3A Single and Two Family Residential
Comp Plan:	Mixed Use Commercial (MUC)	Low Density Single Family Residential
Design District:	Wayzata Blvd Design District	n/a
Total lot size:	* 142,133 square feet (SF) or 3.26 acres (together with Residential Parcels)	

1.5 PUD Agreement. The Commercial Parcel is encumbered by a PUD Contract that was entered into in 1992 and restricts use and further development on the Commercial Property.

1.6 Notice. Notice of a public hearing on the Application at the August 5, 2013 Planning Commission Meeting was published in the *Lakeshore Weekly* on July 23, 2013. A copy of the notice was mailed to all property owners located within 350 feet of the Property on July 24, 2013. A notice of the September 16, 2013 Planning Commission Meeting was mailed to all property owners located within 350 feet of the Property on September 10, 2013.

1.7 Planning Commission Action. The Planning Commission reviewed the Application and held a public hearing at its August 5, 2013 regular meeting. At the conclusion of that meeting, the Planning Commission moved to continue its review of the Application and requested additional information from the Applicant for the Planning Commission's September 16, 2013 meeting. The Planning Commission continued review of the Application at its September 16, 2013 meeting, received further public comment, and voted four (4) in favor and three (3) opposed to direct City Staff to prepare a draft Planning Commission Report and Recommendation on the Application for review at its October 7, 2013 meeting. The Planning Commission continued review of the Application at its October 7, 2013 meeting. At that meeting, a motion to recommend approval of the Application to the City Council and adopt the draft Planning Commission Report and Recommendation failed on a vote of two (2) in favor and three (3) opposed, with two (2) commissioners absent. The Planning Commission then voted three (3) in favor and two (2) opposed, with two (2) commissioners absent, to adopt findings of fact and a recommendation of denial of all requests in the Application.

Section 2. STANDARDS

2.1 PUD Amendment.

A. Application Procedures. Any deviation or modification from the terms or conditions of an approved PUD permit or any alteration in a project for which a PUD permit has been approved shall require an amendment of the original permit. An application for amendment of the original PUD permit specifying the proposed variance or alteration shall be submitted to the City, together with a fee established by City Council resolution and such information as is required by the City or as the applicant deems necessary to fully explain his application. Should the applicant request an amendment of a PUD permit to erect an additional building or buildings, the applicant fee therefor shall be established by City Council resolution. In either case, the applicant also shall pay, as an additional fee, any consulting expenses which are incurred by the City in review of the application. The same application and hearing procedure for an amendment of a PUD permit shall be followed as was followed with respect to the applicant's Concept Plan, as outlined in Section 801.33.5.

B. Action by the Planning Commission and City Council. The same review procedure by the Planning Commission and City Council shall be followed for an amendment of a PUD permit as was followed with respect to the applicant's Concept Plan, outlined in Section 801.33.5 and 801.33.6 of the Zoning Ordinance. The affirmative majority vote (3 of 5) of the City Council shall be required for approval of an amendment of a PUD permit.

C. Council Discretion. If the Council determines that the proposed PUD project will not be detrimental to the health, safety and welfare of residents of the community and the surrounding area and that the project does conform with the overall intent and purpose of Section 33 of the Zoning Ordinance, it may approve the PUD, although it shall not be required to do so. Section 801.33.2.A.

D. Intent and Purpose of PUDs. The PUD process, outlined in Section 801.33 of the Zoning Ordinance, allows deviation from the strict provisions of the Zoning Ordinance related to setbacks, lot area, width and depth, yards, etc., for the purpose of encouraging:

1. Innovations in development to the end that the growing demands for all styles of economic expansion may be met by greater variety in type, design, and placement of structures and by the conservation and more efficient use of land in such developments.

2. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.

3. More convenience in location and design of development and service facilities.

4. The preservation and enhancement of desirable site characteristics such as natural topography and geologic features and the prevention of soil erosion.

5. A creative use of land and related physical development which allows a phased and orderly development and use pattern.

6. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.

7. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan. (PUD is not intended as a means to vary applicable planning and zoning principles.)

8. A more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City.

E. <u>General Standards</u>. Section 801.33.2.A of the Zoning Ordinance sets forth the general standards for review of any PUD application. These are:

1. <u>Health Safety and Welfare; Intent and Purpose of PUDs</u>. In reviewing the PUD application, the Council shall consider comments on the application of those persons appearing before the Council, the report and recommendations of the Planning Commission, the recommendations on design and any staff report on the application. The Council also shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the surrounding area and shall evaluate the project's conformance with the overall intent and purpose of Section 33 of the PUD Ordinance.

2. Ownership. Applicant/s must own all of the property to be included in the PUD.

3. Comprehensive Plan Consistency. The PUD project must be consistent with the City's Comprehensive Plan.

4. Sanitary Sewer Plan Consistency. The PUD project must be consistent with the City's Sanitary Sewer Plan.

5. Common Open Space. The PUD project must provide common private or public open space and facilities at least sufficient enough to meet the minimum requirements established in the Comprehensive Plan, and contain provisions to assure the continued operation and maintenance of such.

6. Operating and Maintenance Requirements. Whenever common private or public open space or service facilities are provided within a PUD, the PUD plan must contain provisions to assure the continued operation and maintenance of such open space and service facilities to a predetermined reasonable standard. Common private or public open space and service facilities within a PUD must be placed under the ownership of one of the following, as approved by the City Council: (i) dedicated to the public, where a community-wide use is anticipated, (ii) Landlord control, where only tenant use is anticipated, or (iii) Property Owners Association, provided the conditions of 801.33.2.A.6.c are meet.

7. Staging of Public and Common Open Space. When a PUD provides for common private or public open space, and is planned as a staged development over a period of time, the total area of common or public open space or land escrow security in any stage of development shall, at a minimum, bear the same relationship to the total open space to be provided in the entire PUD as the stages or units completed or under development bear to the entire PUD.

8. Density. The PUD project must meet the density standards agreed upon by the applicant and City, which must be consistent with the Comprehensive Plan.

9. Utilities. All utilities associated with the PUD must be installed underground and meet the utility connection requirements of Section 801.33.2.A.10.

10. Utility Connections. All utilities associated with proposed PUD must meet the utility connection requirements of Section 801.33.2.A.10.

11. Roadways. All roadways associated with the PUD must conform to the Design Standards and Wayzata Subdivision Regulations, unless otherwise approved by City Council.

12. Landscaping. All landscaping associated with the PUD must be according to a detailed plan approved by the City Council. In assessing the plan, the City Council shall consider the natural features of the particular site, the architectural characteristics of the proposed structure and the overall scheme of the PUD plan.

13. Setbacks. The front, rear and side yard restrictions on the periphery of the Planned Unit Development site at a minimum shall be the same as imposed in the underlying districts, if a PUD conditional use permit, or the previous zoning district, if a PUD District. No building shall be located less than fifteen (15) feet from the back of the curb line along those roadways which are part of the internal street pattern. No building within the PUD project shall be nearer to another building than one-half (1/2) the sum of the building heights of the two (2) buildings. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the allowable setbacks shall be as negotiated and agreed upon between the applicant and the City.

14. Height. The maximum building height to be considered within a PUD District shall be thirty five (35) feet and three (3) stories, whichever is lesser. There shall be no deviation from the height standards applied within the applicable zoning districts for PUD conditional use permits. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the maximum allowable height and number of floors shall be as negotiated and agreed upon between the applicant and the City.

F. PUD Agreement. A 1992 PUD Contract encumbers the Commercial Property, which contains numerous restrictions on further development of the Commercial Property. The City Council would need to approve an amendment to this PUD Agreement in order for the Project to be constructed.

2.2 Preliminary and Final Plat.

Chapter 805 of the Wayzata City Code, (the "Subdivision Ordinance") sets forth the procedure and substantive review criteria for applications for a subdivision. Before any plat can be recorded or of any validity, it must be referred to the City Planning Commission and approved by the City Council as having fulfilled the requirements of the Subdivision Ordinance. Section 805.15 of the Wayzata

Subdivision Ordinance allows the City to review a proposed preliminary and final plat simultaneously.

A. Goals. Under Section 805.2.b of the Subdivision Ordinance, subdivisions approved under the Subdivision Ordinance must be guided by the following:

1. Preserve and enhance Wayzata's "small town" character (Comprehensive Plan).

2. Respect the existing scale, character and pattern of the City, recognizing existing neighborhoods and commercial areas (Wayzata Physical Plan).

3. Support a pedestrian environment at a human, not automotive scale (Wayzata Physical Plan).

4. Relate development/redevelopment to the natural characteristics of the land to enhance the development through the preservation of attractive natural amenities (i.e., lakes, wetlands, creeks, wooded areas, slopes, etc.) (Comprehensive Plan).

B. Criteria for Approval. Under Section 805.14.e of the Subdivision Ordinance, the Planning Commission must consider the possible adverse effects of a preliminary plat and report its findings and recommendation to City Council. Its judgment must be based upon, but not limited to, the following factors:

1. The proposed subdivision or lot combination shall be consistent with the Wayzata Comprehensive Plan.

2. Building pads that result from a subdivision or lot combination shall preserve sensitive areas such as lakes, streams, wetlands, wildlife habitat, trees and vegetation, scenic points, historical locations, or similar community assets.

3. Building pads that result from subdivision or lot combination shall be selected and located with respect to natural topography to minimize filling or grading.

4. Existing stands of significant trees shall be retained where possible. Building pads that result from a subdivision or lot combination shall be sensitively integrated into existing trees.

5. The creation of a lot or lots shall not adversely impact the scale, pattern or character of the City, its neighborhoods, or its commercial areas.

6. The design of a lot, the building pad, and the site layout shall respond to and be reflective of the surrounding lots and neighborhood character.

7. The lot size that results from a subdivision or lot combination shall not be dissimilar from adjacent lots or lots found in the surrounding neighborhood or commercial area.

8. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.

9. The design, scale and massing of buildings proposed on a subdivided or combined lot shall be subject to the architectural guidelines and criteria for the Downtown Architectural District, Commercial and Institutional Architectural Districts, and Residential Architectural Districts and the Design Review Board/City Council review process outline in Section 9 of the Wayzata Zoning Ordinance.

10. The proposed lot layout and building pads shall conform with all relevant performance standards.

11. The proposed subdivision or lot combination shall not tend to or actually depreciate the values of neighboring properties in the area in which the subdivision or lot combination is proposed.

12. The proposed subdivision or lot combination shall be accommodated with existing public services, primarily related to transportation and utility systems, and will not overburden the City's service capacity.

2.3 Drive-Thru CUPs. A drive through service window is permitted as a conditional use under Sections 801.77.5.C and 801.04.2.F

A. Compatibility. The architectural appearance, scale, construction materials, and functional plan of the building and site shall not be dissimilar to the existing nearby commercial and residential buildings, and shall not cause impairment in property values, or constitute a blighting influence within a reasonable distance of the site.

B. Vehicle Access. Vehicular access points shall be limited, shall create a minimum of conflict with through traffic movements.

C. Surfacing. The entire area other than that portion occupied by buildings or structures or plantings shall be surfaced with a material which will control dust and drainage and which is subject to the approval of the City.

D. Drive-through Windows. Service windows shall be allowed if the following additional criteria are satisfied:

1. Stacking. Not less than one hundred eighty (180) feet of segregated automobile stacking lane(s) must be provided for the service window.

2. Traffic Control. The stacking lane and its access must be designed to control traffic in a manner to protect the pedestrians, buildings and green area on the site.

3. Use of Street. No part of the public street or boulevard may be used for stacking of automobiles.

4. Noise. The stacking lane, service intercom, and service window shall be designed and located in such a manner as to minimize automobile and communication noises, emissions, and headlight glare upon adjacent premises, particularly residential premises, and to maximize maneuverability of vehicles on the site. Levels of noise, light, and air quality shall occur and be measured at property lines and shall satisfy established state regulations.

5. Hours. Hours of operation shall be limited as necessary to minimize the effect of nuisance factors such as traffic, noise and glare upon any existing neighboring residential uses.

6. Green Strip. At any common boundary shared with a residential district, a strip of not less than five (5) feet shall be landscaped and screened so as to create an effective visual and sound buffer and separation of uses.

7. The provisions of Section 801.04.2.F of the Zoning Ordinance are considered and satisfactorily met. Section 801.04.2.F requires City Council to consider possible adverse effects of the proposed conditional use. Their judgment shall be based upon (but not limited to) the following factors:

   A. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
   B. The proposed use's compatibility with present and future uses of the area.

C. The proposed use's conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).

D. The proposed use's effect on the area in which it is proposed.

E. The proposed use's impact upon property values in the area in which it is developed.

F. Traffic generated by the proposed use is in relation to capabilities of streets serving the property.

G. The proposed use's impact upon existing public services and facilities including parks, schools, streets and utilities, and the City's service capacity.

2.4 Design Standards.

A. The design of all new buildings and exterior improvements to the public side of nonresidential and/or multifamily buildings in Wayzata which clearly alter the appearance of a structure are subject to the review and approval of the Wayzata Planning Commission and City Council. City Code Section 801.09.1.5. The relevant design criteria for the "Wayzata Blvd District" which are applicable to the Project are included in the attached Design Critique (Attachment C). There are two (2) deviations requested from the Design Standards for the new buildings that are a part of the Project:

1. Sections 801.09.11.1.A and 801.09.11.1.G – Percent of Accent Materials – More than 10% metal on building facades for the new Anchor Bank and Walgreens buildings
2. Section 801.09.8.4 – Façade Transparency – Less than 50% façade transparency on Wayzata Blvd for new Walgreen building
3. Section 801.09.11.1.H.2 – Parapet Coping at five (5) inches

B. With the exception of Section 7 of the Design Standards, a deviation from any section of the Design Standards requires a finding by the City Council (after considering the Planning Commission's recommendation) that the negative impact of such deviation is outweighed by one or more of the following factors:

1. The extent to which the project advances specific policies and provisions of the City's Comprehensive Plan.

2. The extent to which the deviation permits greater conformity with other Standards, policies behind the Standards, or with other Zoning Ordinance standards.

3. The positive effect of the project on the area in which the project is proposed.

4. The alleviation of an undue burden, taking into account current leasing, housing and commercial conditions.

5. The accommodation of future possible uses contemplated by the Design Standards, the Zoning Ordinance or the Comprehensive Plan.

6. A national, state or local historic designation.

7. The project is the remodeling of an existing building which largely otherwise conforms to the Design Standards.

2.5 Site Plan.

Site and construction plans must be submitted to and approved by the Building Official prior to the issuance of any building permit. Except in the case of individual single family uses and minor projects, additions or alterations as determined by the Zoning Administrator and all building and site plans as specified by Section 801.09 of this Ordinance shall be subject to review by the Planning Commission and approval by the City Council. All site and construction plans officially submitted to the City shall be treated as a formal agreement between the building contractor and the City. Once approved, no changes, modifications or alterations shall be made to any plan detail, standard or specifications without prior submission of a plan modification request to the Building Official for his review and approval. City Code Section 801.22.2-4.

2.6 Street and Public Easement Vacation.

Section 70 of the Wayzata City Charter provides that the City Council shall have the exclusive power, by ordinance passed by a unanimous vote of all the members thereof, to vacate or discontinue highways, streets and alleys within the city. Such vacations may be made only after notice and hearing of affected property owners and upon such further terms and by such procedure as the council may, by ordinance, prescribe. A record of each such vacation shall be filed in the office of the Register of Deeds of Hennepin County.

Section 3. FINDINGS

The City Council of the City of Wayzata hereby confirms and memorializes that the PUD Amendment, Concurrent Preliminary and Final Plat Subdivision, Drive-Thru CUPs, Design, Site Plan, and Street Vacation depicted in the Application and subsequent submittals by the Applicant, if approved with the conditions set forth in this approval resolution, would meet the applicable requirements of Wayzata's Design Standards, Wayzata's Zoning Ordinance and Subdivision Ordinance, based upon the following findings of fact made on the record (as well as all Application materials, staff reports, public comment presented at the hearing, and the Recommendation of the Planning Commission):

3.1 PUD Amendment.

A. Intent and Purpose of PUDs. The PUD Amendment (resulting in the "Amended PUD") conforms with the overall intent and purpose of a PUD as outlined in Section 33 of the Zoning Ordinance and Section 2.1 of this Resolution. Comments of persons appearing before the Planning Commission at the Public Hearing were mixed, with some neighbors favoring the Project and some against. The main concerns of the Planning Commission with the Amended PUD centered on traffic impacts, impacts to the adjacent residential neighborhood, and potential intensification of use the site. The conditions placed on the approval of the Amended PUD in this Resolution are intended to address these concerns.

B. General Standards. The Amended PUD, as presented, satisfies all of the fourteen (14) general standards listed in Section 801.33.2.A and in Section 2.1 of this Resolution. The following standards are met:

1. Application Complete. The Application contains all of the information and materials required by or requested pursuant to Section 801.33.5.C.

2. Ownership. All of the property to be included in the Amended PUD is owned by Applicant.

3. Comprehensive Plan. The proposed Amended PUD conforms with the applicable guidance of, and is consistent with the goals of the Comprehensive Plan.

4. Common Space. The Amended PUD would provide sufficient common private or public open space and facilities.

5. Landscaping. Landscaping in the Amended PUD would be according to a detailed plan approved by the City Council.

6. Health, Safety, and Welfare. Provided the recommended conditions of approval are met, the Amended PUD would not have a negative effect on the welfare of residents of the community and the surrounding area.

3.2 Preliminary and Final Plat.

A. Goals. The Proposed Subdivision is consistent with the goals of the Subdivision Ordinance.

B. Criteria for Approval.

1. The Project associated with the Proposed Subdivision is consistent with the Wayzata Comprehensive Plan. The proposed Subdivision conforms with commercial use and low density single family residential development for this area. The proposed lot combination would provide for the redesign and realignment of Elm Lane to serve as an access point for the commercial components and the platting of two existing residential lots into three single family residential lots which would meet the R-3A District lot area minimums.

2. The commercial building pads associated with the Project ("Proposed Building Pads") would not negatively impact any sensitive areas. The proposed commercial building pads utilize the existing Anchor Bank site. The Applicant has provided a landscaping plan for the screening of the two commercial new buildings to the adjacent residential neighborhood. The Applicant has provided three conceptual building pads for the three residential lots, however would be required to return to the Planning Commission and City Council for review of final building pad locations prior any construction activity of the Residential Parcels.

3. The Proposed Building Pads have been selected and located with respect to natural topography to minimize filling or grading. The Project proposes some grading work for the building pad locations and realignment of Elm Lane, but will utilize the existing Anchor Bank site for the location of the new structures.

4. Existing significant trees would be retained where possible on the Property. As part of the Project, there would be a net reduction of 39 trees on the entire site but additional trees would be planted when the Residential Parcels are developed.

5. The Proposed Subdivision would not adversely impact the scale, pattern or character of the City, its neighborhoods, or its commercial areas as it would be consistent with the surrounding area. Further review and approval of the building plans for the residential lots of the Project within the Subdivision would be required as a condition of approval.

6. The design of the lots, the proposed building pads, and the site layout of the Proposed Subdivision responds to and is reflective of the surrounding lots and neighborhood character. The residential building pads would be required to come back for additional review and approval, but are similar in size to other properties in the area. The Project proposes to screen the adjacent residential properties from the two commercial uses.

7. The lot sizes that result from the Proposed Subdivision would not be dissimilar from adjacent lots or lots found in the surrounding neighborhood. The proposed lot sizes are similar to other residential properties in the adjacent area. The proposed lot sizes for the Residential Plat are similar to those in the area. The proposed lots conform with and exceed the R-3A District and Comprehensive Plan minimums for lot area. The commercial lots sizes are similar to other commercial lots in the area.

8. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the buildings for the new residential lots created by the Subdivision is not known at this time but would presumably be similar to the characteristics and quality of existing development in the City and neighborhood. Further review and approval of the building plans for the residential lots within the Subdivision should be required as a condition of approval. The Applicant has provided design review submittals for the two commercial components of the Application in <u>Attachment C</u> of the Staff Report. At this time, the Applicant does not have single family residential design plans completed for the three residential lots, but will provide those plans for review at a future time. As a condition of approval, the Applicant and/or future homeowner shall be required to submit plans for review and approval by the City depicting architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the residential structures proposed to demonstrate similarity to the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.e.8 and 805.14.e.9.

9. The proposed lot layout and Proposed Building Pads of the Proposed Subdivision would conform will all relevant performance standards. The proposed lot layout for the three residential lots meets the performance requirements of R-3A District. As a condition of any approval, the specific building pad design will be reviewed by the Planning Commission and City Council at a future date.

10. The Proposed Subdivision is not likely to tend to or actually depreciate the values of neighboring properties in the area in which the Subdivision is proposed. The Project includes screening of the commercial activity to the adjacent residential properties to the west.

11. The Proposed Subdivision would be accommodated with existing public services, primarily related to transportation and utility systems, and will not overburden the City's service capacity.

C. Parkland Dedication. The Applicant shall be required to pay a minimum of two thousand five hundred dollars ($2,500.00) or ten percent (10%) of the determined land value, whichever is greater, for Parkland Dedication fees, as required under Section 805.37(i)(1) of the Subdivision Ordinance for the creation of each new single-family lot.

3.3 Drive-Thru CUPs.

A. Compatibility. The architectural appearance, scale, construction materials, and functional plan of the new proposed Anchor Bank building, new proposed Walgreens building, and site would not be dissimilar to the existing nearby commercial and residential buildings, and would not cause impairment in property values, or constitute a blighting influence within a reasonable distance of the site.

B. Vehicle Access. Vehicular access points would be limited, and create a minimum of conflict with through traffic movements.

C. Surfacing. The entire area other than that portion occupied by buildings or structures or plantings would be surfaced with a material which will control dust and drainage.

D. Drive-through Windows. The following criteria for service windows would be satisfied:

1. Stacking. Not less than one hundred eighty (180) feet of segregated automobile stacking lane(s) must be provided for the service window. The site contains 180 feet of stacking and adjacent drive lanes for vehicle queuing for both drive-thru operations.

2. Traffic Control. The stacking lane and its access must be designed to control traffic in a manner to protect the pedestrians, buildings and green area on the site.

3. Use of Street. No part of the public street or boulevard may be used for stacking of automobiles.

4. Noise. The stacking lane, service intercom, and service window shall be designed and located in such a manner as to minimize automobile and communication noises, emissions, and headlight glare upon adjacent premises, particularly residential premises, and to maximize maneuverability of vehicles on the site. Levels of noise, light, and air quality shall occur and be measured at property lines and shall satisfy established state regulations.

5. Hours. Hours of operation shall be limited as necessary to minimize the effect of nuisance factors such as traffic, noise and glare upon any existing neighboring residential uses.

6. Green Strip. At any common boundary shared with a residential district, a strip of not less than five (5) feet shall be landscaped and screened so as to create an effective visual and sound buffer and separation of uses.

7. General CUP Criteria:

   A. The use/s associated with the Drive-thru CUP (the “Proposed Use”) does not contravene any specific policies and provisions of the official City Comprehensive Plan.

   B. The Proposed Use conforms with present and future land uses in the area. The Commercial Parcel is currently guided for Mixed Use Commercial in the City Comprehensive Plan.

   C. Other than those aspects of the Proposed Use for which a design deviation has been requested, the Proposed Use will not affect performance standards contained in the Zoning Ordinance.

   D. The Proposed Use will not have a significant impact upon property values in the adjacent Residential and Commercial Districts.

   E. The Proposed Use will not generate traffic that would have a negative impact on the surrounding area according to traffic studies conducted on the Project by the Applicant and the City.

   F. The Proposed Use will not have a negative impact on the surrounding area.

G. The Proposed Use is compatible or will be required to be compatible with all of the performance standards contained in Section 801.77.5.C as a conditional of approval.

3.4 Project Design Review.

A. The Project Design as proposed in the Application meets the criteria of the applicable Design Standards as described in Attachment C, with the exception of the following Design deviations noted in the Design Critique:

1. Sections 801.09.11.1.A and 801.09.11.1.G – Percent of Accent Materials – More than 10% metal on building facades for the new Anchor Bank and Walgreens buildings
2. Section 801.09.8.4 – Façade Transparency – Less than 50% façade transparency on Wayzata Blvd for new Walgreen building
3. Section 801.09.11.1.H.2 – Parapet Coping at five (5) inches

B. The negative impact of such deviations is outweighed by the positive effect the Project will have on the area in which it is proposed due to the use of high quality materials.

3.5 Site Plan. The current Site Plan conforms with the applicable requirements of the Wayzata Zoning Ordinance. As a condition of approval, prior to the issuance of any building permits for the Property, the final Site Plan shall be reviewed and approved by Staff to ensure conformance with the approved PUD Plan.

Section 4. CITY COUNCIL ACTION

Based on the Findings of this Resolution, the City Council takes the following action (failure to comply with any one of the conditions of approval shall result in the revocation of the approval conditioned thereby):

4.1 PUD Amendment. The request for approval of the PUD Amendment, as set forth in the Application, is **APPROVED**, subject to the following conditions, which shall be made a part of the PUD Amendment:

A. Development Agreement. The Applicant must enter into a development agreement, binding it and all future owners of the Property, addressing matters related to the Project, in form and content acceptable to City Staff and the City Attorney, setting forth the approvals granted in this Resolution along with all applicable conditions, the major concerns the conditions are intended to address, the details on the timing and stages of the various phases of the Project, and a requirement that the commercial operations that are part of the Project may not be open for business until a certificate of occupancy has been issued for the first house constructed on the Residential Parcels that are a part of the Project.

B. Deed Restriction. The Applicant must agree to and file a deed restriction for the Residential Parcels that are part of the Project, restricting each parcel to single family residential uses.

C. Construction Times and Timing.

1. All construction and related work on the Project must be limited to normal business hours as defined in City Code. If it is necessary to work on the weekend, work may start no earlier than 9am.

2. Walgreens may not be open for business until a certificate of occupancy has been issued for the first house constructed on the Residential Parcels that are a part of the Project.

D. PUD Requirements.

1. All new tree plantings shall be at least three (3) caliper inches in diameter.

2. All parking lot lights shall be downward facing, be equipped with shields around the light source, and all illuminated signage shall be equipped with dimmers.

3. HVAC equipment or similar building equipment must be screened from view of adjacent properties.

4. All garbage receptacles within the PUD shall be located within the respective buildings or sufficiently screened so that they are not visible from adjacent properties. Garbage pickup times must occur between 8:00 a.m and 8:00 p.m.

5. The emergency access point depicted on the PUD Plan must be built as specified in the PUD Plan so as not to be obtrusive to the adjacent neighborhood.

6. Lighted exterior signage shall be restricted to the south and east facing exterior walls of the buildings in the PUD. No lighted exterior signage may exist on the north or west sides of the buildings in the PUD. All illuminated signage must be equipped with dimmers and be turned off in the evening at the close of business operation.

7. Outside lighting (other than permitted signage) must be downward facing with shield protection.

8. All reasonable efforts must be made to shield the sounds emanating from the speakers of the Walgreens and Anchor Bank drive-thrus from reaching the adjacent neighborhood, including shielding barriers to the west of the drive-thru windows.

9. Landscaping within the PUD (<u>Attachment D</u>) shall be dense and adequate to screen the buildings and access point from the Benton Avenue neighborhood. Landscaping will include a variety of types of trees, including evergreens and deciduous trees with multiple heights. Responsibility for maintaining and as replacing landscaping shall be the ongoing responsibility of the property tenants and owners.

10. A walking path, as depicted on the PUD Plan, between the adjacent neighborhood and Central Avenue shall be included in the PUD and maintained by the owner of the Commercial Parcels.

11. The drainage plan for the Property must be reviewed and approved by the City Engineer to ensure proper flow away from the adjacent neighborhood and towards Central Ave N.

12. The Applicant must construct the commercial building designs as included in the Application, and depicted on <u>Attachment B</u>.

13. The Applicant must construct the proposed modifications to Wooddale Ave and the private driveway to the Residential Parcels to meet State Fire Code requirements and provide adequate space for snow removal and vehicle traffic.

D. <u>Operational Requirements</u>.

1. Walgreens may not be open for business between 10:00 p.m. and 6:00 a.m., and deliveries and garbage pickup may only occur between 8:00 a.m. and 8:00 p.m.

2. The exterior of Walgreens must remain free of outside storage and product offerings, such as a Redbox dispenser, salt bags, firewood, propane tanks and other store merchandise.

3. No advertisements, banners or similar material may appear on the windows of or exterior walls of the Walgreens or the Anchor Bank buildings.

4. All Walgreens and Anchor Bank signage must be dimmed at night after each business is closed until open for business the following day.

5. Drive-thru speakers at Walgreens and Anchor Bank must be kept at the lowest decibel volume possible for acceptable operation.

6. Responsibility for maintaining and as replacing landscaping within the PUD shall be the ongoing responsibility of the property tenants and owners.

7. Maintenance and upkeep of the walking path between the adjacent neighborhood and Central Avenue shall be the ongoing responsibility of the property tenants and owners.

8. Garbage and dumpsters must be located within the interior of the Walgreens and Anchor Bank structures or be sufficiently screened from adjacent residential properties.

E. <u>Recording</u>. The Applicant must record the deed restriction, PUD Amendment and Development Agreement with the appropriate officials at Hennepin County.

F. <u>City Expenses</u>. All expenses of the City of Wayzata related to the review of the Application and Project, including consultant, expert, legal, and planning fees incurred, must be fully reimbursed by the Applicant.

G. <u>Other Permits</u>. The Applicant must secure all necessary building, grading or other such permits for construction, and follow all laws and regulations applicable to the Project. The Applicant must also secure any necessary permits required by Hennepin County and comply with their requirements for Right-of-Way dedication and access realignment.

H. <u>Street Vacation or Alternative</u>: One of the following receiving City Council approval: (a) the Street Vacation; (b) an easement and license from the City to the Applicant to use Elm Lane as necessary for and consistent with the design of the Project; or (c) vacation of Elm Lane coupled with a grant of easement rights in favor of the City to utilize the entrance road to the Project and an enhanced connection with Wooddale Avenue for pedestrian and vehicular traffic, drainage and utilities, such easements exercisable by the City in the future upon terms to be negotiated with the Applicant.

4.2 <u>Proposed Subdivision</u>. The request for approval of the Proposed Subdivision (for the Commercial Parcel and the Residential Parcels), as set forth in the

Application and depicted in Attachment E, is hereby **APPROVED**, subject to the following conditions:

A. The PUD Amendment being approved.

B. One of the following receiving City Council approval: (a) the Street Vacation; (b) an easement and license from the City to the Applicant to use Elm Lane as necessary for and consistent with the design of the Project; or (c) vacation of Elm Lane coupled with a grant of easement rights in favor of the City to utilize the entrance road to the Project and an enhanced connection with Wooddale Avenue for pedestrian and vehicular traffic, drainage and utilities, such easements exercisable by the City in the future upon terms to be negotiated with the Applicant.

C. The Applicant and/or future homeowner submit plans for review and approval by the City depicting architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the residential structures proposed to demonstrate similarity to the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.e.8 and 805.14.e.9.

D. The Applicant and/or future homeowner/s submit a final plat for the Residential Parcels for review by the Planning Commission, and obtain the approval of City Council for that final plat.

E. The Applicant pay the required parkland dedication fees for the subdivision of the Residential Property.

F. The Applicant records the Commercial Parcel Final Plat document with the appropriate Hennepin County officials within one hundred twenty (120) days in conformance with Section 805.15.E.7, and provides a recorded copy to the City.

G. The Final Plat must include easement language for emergency access and pedestrian use.

4.3 Drive-Thru CUPs. The request for approval of the Drive-thru CUPs, as set forth in the Application, is hereby **APPROVED**, provided the PUD Amendment is approved and the Applicant and any future owner of the Commercial Parcel comply with all of the applicable Zoning Ordinance criteria for Drive-thru CUPs.

4.4 Project Design. The request for approval of the Project Design and requested deviations, as set forth in the Application, and depicted in Attachment B, is hereby **APPROVED** subject to the following conditions:

A. The PUD Amendment being approved.

B. The Applicant shall incorporate photos of historical Wayzata scenes within the windows facing Wayzata Blvd of the Walgreens building to screen views into the structure.

C. The Applicant shall use a twelve (12) inch metal architectural cap for the parapet.

4.5 Site Plan. The request for approval of the Site Plan, as set forth in the Application, is hereby **APPROVED** subject to the following conditions:

A. The PUD Amendment being approved.

B. One of the following receiving City Council approval: (a) the Street Vacation; (b) an easement and license from the City to the Applicant to use Elm Lane as necessary for and consistent with the design of the Project; or (c) vacation of Elm Lane coupled with a grant of easements in favor of the City to utilize the entrance road to the Project and an enhanced connection with Wooddale Avenue for pedestrian and vehicular traffic, drainage and utilities, such easement rights exercisable by the City in the future, upon terms to be negotiated with the Applicant.

C. That prior to the issuance of any building permits for the Property, the final Site Plan must be reviewed and approved by City Staff to ensure conformance with the approved PUD Plan.

D. The Applicant shall modify the site plan to remove four (4) parking spaces adjacent to the Walgreens drive-thru island, and construct a three foot vegetated buffer to screen the drive-thru from adjacent properties.

Adopted by the Wayzata City Council this 21st day of January, 2014.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption: Tanner

Seconded by: Amdal

Voted in favor of: Amdal, Tanner, Willcox

Voted against: Anderson

Abstained: None

Absent: Mullin

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on January 21, 2014.

Becky Malone

Becky Malone, Deputy City Clerk
SEAL

WAYZATA PLANNING COMMISSION
MEETING MINUTES
APRIL 7, 2014

AGENDA ITEM 2. **Call to Order, Roll Call and Approval of Minutes.**

Chair Gonzalez called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Vanderheyden, Pearson, Gnos, Gonzalez, Ramy Jr., Tyacke, and Iverson. City Planner Gadow and City Engineer Kelly were also present.

Chair Gonzalez stated the first set of minutes to review and approve is from March 3, 2014 minutes. No corrections were noted.

Chair Gonzalez asked that the February 3, 2014 minutes be reviewed.

Commissioner Vanderheyden made a motion, seconded by Commissioner Ramy, to approve the March 3, 2014 workshop minutes and February 3, 2014 workshop minutes as presented. The motion carried unanimously.

AGENDA ITEM 3. **Regular Agenda Public Hearing Item.**

a. 141 and 155 Central Avenue N – NLD Wayzata LLC
- **i. Final Plat for Three (3) Lot Subdivision**
- **ii. Review of Building Design for Lot 2**
- **iii. Variance from Street Frontage Requirement for Lot 2**
- **iv. Variance from 35% Impervious Surface Requirement**

City Planner Gadow presented the application of 141 Central Avenue N and 155 Central Avenue N. He stated the project is the result of the recently approved Anchor Bank/Walgreens redevelopment at the adjacent 1055 Wayzata Blvd. One of the conditions of that approval was the two lots to the north be subdivided into three (3) single-family lots and one of the lots must be built and have a certificate of occupancy issued before a certificate of occupancy would be issued on the Walgreens building. The request at this time is to finalize the subdivision process and approve the design of the first of the three (3) new homes on the property. The preliminary plat for the three (3) new single-family residential lots was approved as part of resolution 05-2014, and now the owners of the residential property, NLD Wayzata LLC and the Leo & Algena Lund Partnership (the Applicant) request approval of the Final Plat in order to finalize the three (3) lot subdivision. He stated the applicant also has plans for the first of the three lots, Lot 2, ready for review and approval prior to submitting for building permits. He explained in order to finalize the Final Plat for the residential lots, two (2) variances need to be considered: a variance for the amount of street frontage for Lot 2 because this lot does not front onto a public street, and a variance for the amount of impervious surface because the private road access to all three (3) lots is a driveway that runs across all three (3) properties. He also explained the lots are in the R-3A Zoning District and have a minimum lot area requirement of 9,000 square feet. The lots are proposed to be platted north to south, with Lot 1 adjacent to Central Avenue N, Lot 2 in the middle, and Lot 3 on the western side adjacent to Wooddale Avenue.

City Planner Gadow explained the variance request for Lot 2 for the street frontage requirement. He stated the Subdivision Ordinance Section 805.26.E requires that residential lots provide minimum frontage on a City approved Public Street other than an alley. The minimum street frontage in the R-3A Zoning District is 60-feet. Lot 1 and Lot 3 have the required frontage but because Lot 2 is in the middle and accessed by a private driveway, it does not contain public street access.

City Planner Gadow explained the second variance request is from the R03A 35% impervious surface limit due to the private driveway. All three (3) of the new residential parcels will be accessed by a 20-foot private driveway on a 30-foot easement area that connects from Wooddale Avenue and runs eastward across the three (3) properties and terminates on Lot 1. He explained this driveway crosses all three (3) parcels and each of the lots is burdened by the additional hardcover impervious surface. He also stated the private driveway surface would be included in the impervious surface calculations because it is not a public street. The private driveway and the lots would connect to the Stormwater management system installed as part of this Project to capture the water runoff from the road.

City Planner Gadow explained one of the conditions of Resolution 05-2014 was the Applicant submit building plans for review and approval by the City depicting architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the residential structures proposed to demonstrate similarity to the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.e.8 and 805.14.e.9. Additionally Walgreens may not be issued a certificate of occupancy until a certificate of occupancy has been issued for the first house constructed on the residential parcels that are part of this Project. The Applicant's builder, Steiner & Koppleman, have residential design plans prepared for Lot 2 and they are requesting review and approval of the plans in order to apply for building permits to construct the home on Lot 2. The building plans for Lots 1 and 3 are required to be submitted for Planning Commission and City Council review at a future date. The Applicant has also submitted a colorized illustration of the proposed home, building elevation drawings, landscaping plan, grading plan, and utility plan for the three (3) residential lots.

Commissioner Vanderheyden asked if staff had fully reviewed the driveway access from a public safety perspective.

City Planner Gadow stated the private driveway is 20-feet, which meets the State Fire Code requirements.

Commissioner Vanderheyden asked if the Stormwater management system was part of the total package redevelopment and not just the homes. City Planner Gadow stated this was correct.

Commissioner Vanderheyden clarified the runoff from this site, post development, will be equal to or less than the present runoff on the site.

City Engineer Kelly stated the Stormwater had been divided into two (2) separate portions. The commercial portion, south of the public access into the Anchor Bank and Walgreens, a majority of this drains into a drainage structure that is within the commercial parcel. The private driveway and the rear yards of the residential portion will drain into two (2) infiltration trenches, which will drain to the north. These are two (2) separate Stormwater management systems.

Commissioner Vanderheyden asked if the City had a normal calculation to figure the percentage of cover a Stormwater system will take.

City Planner Gadow stated there is a disconnect in how the Zoning Code references hardcover and percentages of total hardscape versus the Stormwater Management Plan, which refers to it and the ability of a stormwater system to treat suspended fossils and phosphorus. Typically, if the applicant uses a Stormwater treatment system for more than 10% of their required hardcover then it is eligible for up to 50%.

Commissioner Pearson clarified if the variance for the street frontage for Lot 2 was not granted then there could not be a home on Lot 2 and without a home on Lot 2 the whole plan cannot move forward.

City Planner Gadow stated this variance is predicated on the previous discussions in 2013 and early 2014 about the project needing three (3) lots, from a neighborhood perspective. In order to get three (3) lots out of the existing two (2) lots, the one in the middle would not have access to a public street. He stated the other option the City had would be to do this as a public street to get access to Lot 2, but this would platting a portion as an outlot and making the roadway 26-feet rather than 20-feet.

Commissioner Pearson clarified the City Council already approved the private driveway and the only way that can happen is if the variance is granted.

City Planner Gadow stated this was the case unless the City Council changed it to a public street.

Commissioner Pearson stated this creates an undue hardship in that they cannot build without the variance.

Commissioner Tyacke stated Section 805.15 states the final plat is submitted and then the Council may refer it to the Planning Commission if there is substantial difference. He asked what the differences are between the initial plat and the final plat being presented.

City Planner Gadow stated there were no substantial differences but the final plat was brought back to the Planning Commission was because of the variances needed in order to implement it. Since the Planning Commission is reviewing the variance requests they should review the final plat.

Commissioner Tyacke asked if the an emergency vehicle or first responder would be able to find these homes because they are not on a street but on a private driveway.

City Planner Gadow stated if the final plat is approved and recorded with the County, Staff would work with emergency management to determine an addressing system with the County that would make it workable.

Commissioner Tyacke asked where the nearest fire hydrant would be located. City Planner Gadow showed where the hydrants would be located.

Commissioner Tyacke asked if these would be close enough for fire services. City Planner Gadow stated it would be.

Commissioner Tyacke stated the building designs for the three (3) homes would all be walk-out basements but there were no walk-outs on the elevations.

Mr. David Steingas, owner Steiner and Koppelman, LLC, 18340 Minnetonka Boulevard, Deephaven, stated this would have to be corrected on the application because the application states look-out basement.

Mr. John Kohler, architect for Kolridge Partners, 8110 Pennsylvania Road, Bloomington, introduced himself.

Commissioner Tyacke asked if they were going to be walk-out basements. Mr. Steingas clarified these homes would be have look-out basements.

Mr. Kohler stated this would allow the widows to be egress without being below grade.

Commissioner Tyacke asked the home could be financed even though it did not have access to a public road. Mr. Steingas stated the home could be financed.

Commissioner Iverson asked why the City did not consider leaving the two (2) lots as they were rather than requiring three (3) lots.

Mr. Kohler stated the desire of the neighborhood was to create a wall of houses, facing south, across this area to create a strong line between the commercial and the residential.

Commissioner Iverson stated her recollection of the discussions were the three lots would keep the commercial from encroaching into the residential area. She did not recall a specific number of lots being discussed just that this area being residential.

Mr. Kohler stated when the project originally started there had been discussions of four (4) houses in this area but based on lot size and home size and help from the neighborhood the number was reduced to three (3). This allows the lots and the homes to match the other part of the neighborhood.

Commissioner Iverson asked if this had resulted from private discussions with the residents in their homes or if it had been in public meetings

City Planner Gadow stated there had been discussions during the public forum in August and September.

Commissioner Iverson stated she had concerns that the City was being too short sighted by not looking at the option of having two (2) homes rather than three (3). She also expressed concerns regarding the number of trees that are being removed in order to have three (3) homes in this location.

City Planner Gadow stated the changes in the number of trees being removed from the preliminary plat were because the building pads were not finalized at the time of the preliminary plat review. Now that the building pads have been finalized the final plat shows what the actual tree removal would be with building out the three (3) lots. He explained all the trees currently marked on the property are proposed to be removed as part of the grading and building pads for the three (3) lots. He stated as part of the project, the developer would re-landscape and plant additional trees. The preliminary plat showed 36 trees would not be removed, but this was before the building pads were finalized and with the homes there will be six (6) trees that will not be removed.

Commissioner Ramy asked if some of the trees being removed were diseased or dead. City Planner Gadow stated there were one (1) dead and a couple more diseased that were included in the number of trees being removed.

Commissioner Ramy asked if the consultant had proved an analysis of the trees. City Planner Gadow stated he was not aware of this but the Parks Department did go to the site and inspected all the trees that had been tagged.

Commissioner Iverson asked if the trees along the metal fence that had been removed and cut had been inspected. City Planner Gadow stated those were part of the grading for the commercial piece of the property.

Commissioner Ramy asked if the mitigation outweighed the hardpack of the private driveway.

City Engineer Kelly stated what the applicant is providing is more than enough for treatment. The original design, particularly the catch basin in the southeast corner of the private driveway. Staff had made a suggestion to modify that to provide a sump so that the outlet is deeper than the pipe it outlets from, which allows sediment to be captured in it and removed without it transferring down the pipe. The developer and the engineer were willing to make these modifications. They are going beyond what they would be required to do.

Commissioner Gnos clarified 30 trees would be removed but 40 trees would be added back in with the landscaping.

City Planner Gadow stated there would be 34 trees removed and 34 would be added back in.

Commissioner Gnos asked if there had been a review of the trees that would be used in the landscaping to determine if they would make up for the size of the trees that were being removed.

Chair Gonzalez stated there had been discussion and there are limits on the size of tree that can be transplanted safely.

City Planner Gadow reviewed the list of trees being planted including sugar maple and black hills spruce. All the trees need to be a minimum of 3-inch caliper.

Commissioner Tyacke asked how the stormwater runoff was being handled with the driveway.

City Engineer Kelly stated the driveway is slopped to drain to the east and picked up by the catch basin in the southeast corner of the driveway. It will then drain to the north via an infiltration trench, which will allow it to percolate into the ground. It will tie into a manhole on the northeast corner of the lot and this ties into an existing storm sewer on Central Avenue. There is also a drainage swale behind the homes that will pick up the natural drainage from behind the homes. This will drain into the same system in the northeast corner of the lot.

Commissioner Tyacke asked if Staff had considered requiring the use of pervious pavement or pavers on the driveway.

City Engineer Kelly stated these had not been considered because of the problem of making sure they are maintained properly. There would be three (3) different homeowners and this would require three (3) separate agreements and this would be challenging. Staff did make sure there was an infiltration area. He stated typical standards for infiltration are to capture the first inch of rain and this is being met with the proposed project.

Commissioner Ramy asked if the initial maintenance of the catch basin would be the City's responsibility. City Engineer Kelly stated this would be the developer's responsibility.

Commissioner Iverson asked if the proposed home for Lot 2 was a custom home or a spec home. Mr. Steingas stated two (2) people were currently interested in the home. The design was initially a spec home but due to the interest it will probably be a custom home.

Commissioner Iverson asked if the exterior of the home would change or just the interior of the home. Mr. Steingas stated it would depend on the buyer but they will have to comply with what has been designed.

Commissioner Iverson asked if the buyer or developer would be required to come back to the Planning Commission if they used materials other than what was being present at this time.

City Planner Gadow stated if the design of the exterior structure, such as the roofline, were changed they would have to come back to the Planning Commission. He explained there is not a set standard of materials for residential homes but if they were using materials completely different than what is proposed they would need to come back to the Planning Commission but if it is in the same spectrum of material then they would not.

Mr. Steingas reviewed all the materials they are proposing to use in the design of the home.

Chair Gonzalez thanked the developer for presenting a nice design that was under the maximum height. She asked if there would be any fill either brought to the site or removed from the site.

City Engineer Kelly stated there was significant grading on the site and approximately 1.25-feet of new material will be brought to the site. This will level the sites so they match the homes and provide the appropriate drainage.

Chair Gonzalez asked if this material would be brought in on roads that have weight restrictions. City Engineer Kelly stated they would not be using roads with weight restrictions.

Mr. Steingas stated the material that is dug out for the basements of the homes would also be used as part of the grading. This will reduce the amount that will be brought in.

City Engineer Kelly stated there was also material being moved on the commercial site that may be used in the residential site.

Chair Gonzalez stated if the private driveway was removed from the equation the only lot that does not meet the impervious surface requirement is Lot 2. She asked if the Planning Commission needed to consider more mitigation for water runoff because of this.

Commissioner Pearson stated the driveway hardcover for Lot 2 was 1750 and 1375 and 1420 for the other two (2) lots. He asked why there was such a significant difference between the outside lots and the middle lot.

City Engineer Kelly stated the main difference is the driveway does not fully cross Lot 3 and Lot 1, whereas the driveway fully crosses Lot 2 from property line to property line. The driveway is 20-feet wide and there is also a 24-foot driveway access to the home.

Commissioner Pearson stated he was asking about the private driveway cover not the driveway access.

City Engineer Kelly explained if the private access driveway was to be a public road then the only hard surface that would be counted would be the 24-foot wide by 5-feet long driveway. This is the same for Lot 1 and Lot 3. The consideration is due to the private access driveway.

Chair Gonzalez stated according to Staff reports Lot 2would still need a variance.

City Engineer Kelly stated Lot 2 would be over the maximum allowed hard surface by 1% if the private driveway access is not included in the calculations.

Chair Gonzalez asked if it was necessary to mitigate that 1% or is Staff satisfied that this would not create a problem with the neighborhood.

Commissioner Pearson stated the Staff Report shows the total area of private driveway hardcover for Lot 2 at 1750-square feet, 1375-square feet for Lot 3, and 1420-square feet for Lot 1 and total hardcover for Lot 2 as 4904-square feet, 4377-square feet for Lot 3, and 4269-square feet for Lot 1. He asked again where the difference is in the amounts between the two outer lots and Lot 2.

City Planner Gadow explained Lot 2 would have the private access driveway crossing from property line to property line whereas the two outside lots will not. The total square footage for Lot 2 is larger because the square footage for the private access driveway is larger.

Chair Gonzalez opened the public hearing at 7:45 p.m.

There being no public input Chair Gonzalez closed the public hearing at 7:46 p.m.

Chair Gonzalez stated the Final Plat is straightforward. She asked if there were any comments or questions from the Planning Commission.

Chair Gonzalez asked if the Planning Commission had to do anything regarding the Park Dedication fee on page 13. City Planner Gadow stated the developer would be paying into the park dedication fund for the one (1) new lot being created. This will be finalized at the time the Final Plat will be filed.

Chair Gonzalez asked the Planning Commission if there were any comments or questions regarding the building design being proposed.

Commissioner Gnos asked how the footprint for the three (3) new lots would be in relation to the new Anchor Bank. City Planner Gadow stated the lots face the new private driveway and the screening for the new commercial area.

Chair Gonzalez asked the Planning Commission for comments or questions regarding the variance for street frontage for Lot 2.

Commissioner Pearson asked if the Planning Commission would have to recommend approval of the variance excluding the private access driveway otherwise a variance will be needed for Lot 3 as well.

City Planner Gadow stated it would be a blanket variance to exceed the 35% with the understanding the total hardcover would be 39.3% for Lot 3, 43.6% for Lot 2, and 34.4% for Lot 1 but the variance would allow the exclusion of the private access driveway from the calculations. This will reduce the total hardcover to 33.01% for Lot 3, 36.07% for Lot 2, and 29.05% for Lot 1. Lot 2 would still be over the 35% maximum and require a variance.

Commissioner Pearson asked how the Planning Commission would go about changing the definition of hardcover that goes into the calculation.

City Planner Gadow stated the clearest path would be to grant the variance assuming the private access driveway is not included in the hardcover calculations and not be limited to just Lot 2.

Chair Gonzalez stated there are two (2) different variance standards.

City Planner Gadow stated the Subdivision Ordinance, which s related to the street frontage for Lot 2. The Subdivision Ordinance has a different set of standards for a variance compared to a variance from the Zoning Ordinance. These standards are listed in the Staff report Section 3.3 and Section 3.5. There are two (2) different variances and two (2) different standards.

Chair Gonzalez stated without a variance Lot 2 cannot be built because it would not meet the frontage requirement.

Commissioner Iverson stated part of it is the Planning Commission has set the standards but there are consistently variance requests. There are options for impervious surfaces but this never really gets discussed. There are other options to reduce the hardcover and the Planning Commission continues to not look at these other options.

Commissioner Pearson stated the street front variance is different than the hard surface variance.

Commissioner Iverson stated the Planning Commission could look at the whole design of the project. The developer could look at reducing the amount by 1% somewhere else so that a variance would not be needed.

Chair Gonzalez stated the application in front of the Planning Commission at this time was approved by the City Council and part of this approval was the subdivision of this parcel into three (3) lots. There is not a lot of leeway because the Council had approved this. The Planning Commission is reviewing this variance to determine if there are any reasonable conditions that the City would like to add to this request. The Planning Commission had discussed different ways to reduce the hardcover.

Commissioner Iverson stated nothing was discussed.

City Planner Gadow stated the developer is mitigating the hardcover of the roadway by having it connect with the stormwater management system so that all of the water that would runoff from this roadway will be treated by an infiltration system that will be installed in the rear and sideyard of the property.

Chair Gonzalez stated this should be a condition of approval.

Commissioner Ramy asked if there were some calculations that had been used previously that if measure A is put into place it would reduce the amount of hard surface by X.

City Planner Gadow stated this was a calculation of rain gardens plus pervious pavers and a couple of other techniques that were being utilized together. He asked Commissioner Iverson if there was something she would like to have considered.

Commissioner Iverson stated she would like to consider what other options would provide a softer impact than a large hard surface driveway.

Chair Gonzalez stated the driveway option was already reducing the amount of hard surface because a road would have to be 26-feet wide and the driveway will only be 20-feet wide. She asked Commissioner Iverson if she had any recommendations for the developer to consider.

Commissioner Iverson stated she had not done any research and was not prepared to provide the developer with other options to consider.

Commissioner Tyacke stated when looking at the plat for the three (3) lots versus two (2) lots it states the property is guided under the plan for low-density, single-family residence. He asked what the definition of low-density, single-family was.

City Planner Gadow stated low-density, single-family would be a range between 1 and 4 units per acre. What the applicant is proposing will meet the minimum standard of the R3-A Zoning District.

Commissioner Vanderheyden stated if the City permitted a 50% credit for the mitigation of the infiltration system the calculations would change to 33.1% for Lot 3, 35.8% for Lot 2, and 28.6% for Lot 1.

Chair Gonzalez asked the Planning Commission if they would prepare the findings of fact or direct Staff to prepare the findings and bring it back to the Planning Commission for approval.

Commissioner Pearson suggested directing Staff to prepare the findings and bring it back to the Commission at the next meeting.

It was the consensus of the Planning Commission to direct Staff to prepare the findings for both variance requests.

Commissioner Pearson made a motion, Seconded by Commissioner Tyacke to direct Staff to prepare a Planning Commission report and recommendation with findings with recommendations for approval at the next Planning Commission meeting that is consistent with the Staff Planning Report and approves the Final Plat for the three (3) lot subdivision, approves the variance for street frontage for Lot 2, approves the variance for impervious surface coverage, and approves the residential design for Lot 2.

City Planner Gadow stated this would be brought back to the Planning Commission at their April 21, 2014 meeting and if approved it would go to the City Council May 6, 2014.

Chair Gonzalez asked the applicants if this would be acceptable.

Mr. Steingas stated May 15 is when they would like to start digging because of the road restrictions.

Chair Gonzalez suggested adding the condition that the stormwater management would be what was presented.

Commissioner Pearson amended the motion to include the condition that the stormwater management follow the plans presented.

Commissioner Tyacke accepted the amended motion.

The motion was called to a vote. The motion passed unanimously.

AGENDA ITEM 4. Other Items.

a. Review of Development Activities

City Planner Gadow reported at the April 21 meeting the Planning Commission will have the recommendation for approval of the project discussed tonight. The City Council has invited the Planning Commission to a joint workshop April 15. Future development activity includes a new home on the far side of Ferndale. Staff is continuing to work on the Ordinances.

b. Other Items

Commissioner Tyacke provided a report of the last City Council meeting.

City Planner Gadow provided an update regarding Sunset Restaurant doing an outside sidewalk café. Since the approval the restaurant has changed ownership and will be rebranded as Cru. As part of this rebranding there will be less of the items that had been approved in 2013.

Chair Gonzalez stated she had heard there was a new restaurant going in where Jan's was.

City Planner Gadow stated People's Organic would be going into that location.

Chair Gonzalez stated she and City Planner Gadow had reviewed the ordinance and the Planning Commission Chair and/or delegate is a non-voting member of the Heritage Preservation Board. The Planning Commission will need to start attending these meetings.

Commissioner Ramy stated he is not able to attend the upcoming joint Council Workshop meeting. Mr. Gadow stated it is considered to be a special meeting.

Chair Gonzalez stated in the past, joint Council Workshops had been scheduled on Mondays, prior to the Planning Commission meeting. She asked staff to offer that scheduling suggestion to the Council.

Attachment E

WAYZATA PLANNING COMMISSION

April 21, 2014

REPORT AND RECOMMENDATION OF APPROVAL OF FINAL PLAT SUBDIVISION, VARIANCES, AND PROPOSED DESIGN FOR RESIDENCE ON LOT 2 AT 141 AND 155 CENTRAL AVENUE NORTH

SUMMARY OF RECOMMENDATIONS

1. Approve Final Plat Subdivision for Three (3) Residential Lots (Section 805.15)
2. Approve Variance for Public Street Frontage for Lot 2 (Section 805.26.E
3. Approve Variance for Impervious Surface Coverage Over 35% (Section 801.55.7A)
4. Approve Design of Proposed Single Family Residence on Lot 2 (Section 805.14.E.8 and 9)

REPORT

Section 1. BACKGROUND

1.1 Development Application. NLD Wayzata LLC submitted an application (the "Application") requesting approval of a final plat subdivision for three (3) residential lots (the "Final Plat"), a variance from the street frontage requirement for Lot 2 (the "Street Frontage Variance"), a variance from the thirty five percent (35%) hardcover limit in the R-3A District (the "Impervious Surface Variance"), and the design of the single family home proposed for Lot 2 (the "Residential Design") for the property at 141 Central Ave N and 155 Central Ave N (collectively, the "Property"). The Application is a companion to an application approved in 2014 (via Resolution 05-2014) for the redevelopment of the existing Anchor Bank facility at 1055 Wayzata Blvd.

1.2 Property. The property identification numbers and owners for the Property involved in the proposed Application is as follows:

141 Central Ave N	06-117-22-14-0005	Leo & Algena Lund Partnership
155 Central Ave N	06-117-22-14-0006	Leo & Algena Lund Partnership

1.3 Land Use. The Property is located within the R-3A Single and Two Family Residential District, as defined in Section 801.55 of the Wayzata Zoning Ordinance. The Property is guided for Low Density Single Family Residential in the Wayzata Comprehensive Plan.

Notice and Public Hearing. Pursuant to Section 805.14.B, notice of a public hearing on the Development Application was published in the *Sun Sailor* on March 25, 2014. A copy of the notice was mailed to all property owners located with 350 feet of the Property on March 27, 2014. The required Public Hearing was held at the April 7, 2014 Planning Commission meeting.

Section 2. STANDARDS

2.1 Final Plat Approval. Section 805.15 of the Subdivision Ordinance provides the procedure and standards for Final Plat approval.

A. Filing: After the preliminary plat has been approved, the final plat shall be submitted for review as set forth in Section 805.15. The final plat shall incorporate all changes, modifications and revisions required by the City. Otherwise, it shall conform to the approved preliminary plat.

B. Except as provided as specified as part of a Development Contract, the submission of a final plat application shall be no later than one hundred (100) days after the date of approval of the preliminary plat for distribution to the City Council and appropriate City staff. Seven (7) copies of the final plat and one (1) reduced copy no larger than eleven by seventeen (11 x 17) inches shall be submitted to the City Manager for City review.

C. All final plats shall comply with the provisions of Minnesota State Statutes and requirements of the Subdivision Ordinance.

D. An applicant shall submit with the final plat a current Abstract of Title or a Registered Property Certificate, along with any unrecorded documents, and an Opinion of Title.

E. Review of a Final Plat:

(1) Upon receipt of a final plat, the City Manager shall refer one copy each to the City Council, appropriate City staff, the County Surveyor, and the Watershed District Board, if applicable, and to all

applicable utility companies, and one copy, with Abstract of Title or Registered Property Certificate and Opinion Title, to the City Attorney.

(2) The City Council may refer the final plat to the Planning Commission for recommendation if they feel the proposed final plat is substantially different from the approved preliminary plat. The Planning Commission shall submit a report thereon to the City Council within forty-five (45) days.

(3) The City staff receiving final plat copies shall submit reports through the City Manager to the City Council within fifteen (15) days, expressing their recommendation on the final plat.

(4) The County Surveyor shall review the final plat and notify the subdivider's surveyor or final plat preparer of corrections that are to be made to the final plat.

(5) Prior to approval of a final plat, the applicant shall have executed an agreement with the City controlling the installation of all required improvements. Said agreement will require all improvements to comply with approved engineering standards and applicable regulations.

(6) The City Council shall take action on final plat not more than sixty (60) days after the plat application is filed with the City Manager. If the final plat is not approved, the reasons for such action shall be recorded in the official proceedings of the city and shall be transmitted to the subdivider. The City Council's approval of the final plat shall be subject to its conformance with all the criteria found in Section 805.14.e of the Subdivision Ordinance.

(7) Upon receiving an approved final plat in conformance with the requirements of the County Surveyor, representatives of the City shall sign the plat and the applicant, as a condition of approval, shall record it with the County Registrar of Titles within one hundred twenty (120) days, or the approved final plat shall be considered void.

(8) The applicant, immediately upon recording, shall furnish the City Manager with a reproducible copy of the recorded final plat, either chronoflex or its equivalent, and two (2) prints. Failure to furnish such copies shall be grounds for refusal to issue building permits for lots within a plat.

(9) Upon receiving approval of a final plat for a portion of an approved preliminary plat, a continuation of the recognition of the preliminary plat is not required to maintain its approval. In the event a Zoning

Ordinance amendment is adopted which required a larger minimum lot size for land not yet platted recorded, the larger minimum lot size may be required for any additional platting. If the applicant is unable to file a final plat application within the required one hundred (100) days, such a person shall file a written request for an extension of the preliminary plat approval with the City Manager and receive City Council approval prior to the end of the one hundred (100) days. Said request shall specify and the City shall approve the length of time the preliminary plat shall remain in full force and effect.

2.2 Parkland Dedication Fee. Section 805.37 of the Subdivision Ordinance requires a parkland dedication fee for new single family lots at the time of recording of the Final Plat.

2.3 Subdivision Ordinance Variance Standards.
As noted above, the Applicant is requesting the following variances from the Subdivision Ordinance:

A. Lot Frontage on a Public Street (Section 805.26.E)

Section 805.60 allows the City Council to approve variances from the minimum standards of the Subdivision Ordinance, when, in its opinion, undue hardship may result from strict compliance. In approving any variance, the City Council shall prescribe any conditions that it deems necessary to or desirable for the public interest. In making its approval, the City Council shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. A variance shall only be approved when the City Council finds:

(1) That there are special circumstances or highly unique conditions affecting the property such that the strict application of the provisions of this Chapter would deprive the applicant of the reasonable use of his land.

(2) That the granting of the variance will not be detrimental to the public health, safety and welfare or injurious to other property in the territory in which property is situated.

(3) That the variance is to correct inequities resulting from an extreme physical hardship such as topography.

(4) Hardship relating to economic difficulties shall not be considered for the purpose of granting a variance.

(5) That the hardship is not a result of an action or actions by the owner, applicant, developer or any agent thereof.

Section 805.60.b (14) states that a variance from the Subdivision Ordinance *requires a four-fifths (4/5) vote of the full City Council*.

2.4 Subdivision Ordinance – Building Design Related.

Section 805.14(e) provides criteria for the Planning Commission and City Council to evaluate the proposed building design, as required by the condition of approval of Resolution 05-2014. The following is the applicable factor for this section for consideration:

A. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.

2.5 Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the Zoning Ordinance. The Variance requested in the Application is for Impervious Surface above Thirty Five Percent (35%) in the R-3A District. The criteria are as follows:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of this Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

C. "Practical difficulties," as used in connection with the granting of a variance, means that:
(i) the property owner's proposal for the property is reasonable but not permitted by this Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

The Wayzata Planning Commission has reviewed the Application and makes the following findings:

3.1 Final Plat Subdivision.

A. The Applicant has complied with the filing and review requirements for submitting a Final Plat Subdivision under Section 805.15.A-E of the Subdivision Ordinance.

3.2 Street Frontage Variance.

A. The platting of three (3) single family lots on the Property was component of the overall redevelopment project to serve as a single family buffer to the commercial component of the project. In order to plat three (3) lots within the area of the existing 141 and 155 Central Ave N lots that matched the existing neighborhood, it was necessary for the three lots to be platted north/south. As such, the middle lot (Lot 2) would be unable to have street frontage access.

B. Granting a variance for no street frontage on Lot 2 would not be detrimental to the public health, safety and welfare, as all three (3) new lots would have access off of a new private driveway across all three (3) properties.

C. The Variance is to correct an inequity resulting from the hardship of the existing lots current access on CR 101/Central Ave N. The Variance would allow lots to be platted that match the character of the neighborhood, provide safer access off of a private driveway, provide a single family buffer to the commercial project to the south.

D. The hardship relating to the request for Variance is not economic in nature.

E. The platting of three (3) single family lots on the Property was a necessary component of the overall Anchor Bank and Walgreens redevelopment project to serve as a single family buffer to the commercial component of the project. The platting of three (3) single family lots was a component of the preliminary plat approved as part of the City's previous approvals in Resolution 05-2014.

3.3 Design for Single Family Residential Structure on Lot 2.

A. The Applicant has complied with the requirements of Section 805.14.E.8 and 9 by providing proposed building plans (the "Building Plans" or Attachment A) for Lot 2.

B. The Building Plans for Lot 2 are in character with other similar single family residential homes in the immediate area. The Building Plans conform with the performance requirements for the R-3A District, with the exception of impervious surface, for which a variance request is included as part of the Application.

3.4 Impervious Surface Variance.

A. The Property is guided for low density single family residential use. The Application does not alter the usage of the Property for single family use, and instead creates three (3) new single family lots where there currently exist two (2) lots. The additional hardcover is due to the private driveway access that crosses all three lots. The Impervious Surface Variance request is in harmony with the general purpose and intent of the ordinance and consistent with the Comprehensive Plan.

B. The Applicant has established that a practical difficulty exists in complying with the impervious surface requirement. The overall project approval contemplates three (3) single family lots that are accessed by a private driveway rather than a public street platted on City Right of Way. The use of the private roadway, which was requested and approved as part of the preliminary plat and the City's approvals under Resolution 05-2014 creates the practical difficulty. If the area of the private driveway is excluded from the calculations, Lots 1 and 3 would be under the 35% impervious surface threshold, and Lot 2 would be one percent (1%) over the threshold. The plight of the landowner is due to these unique circumstances, given the relationship between the Property and the approval of the redevelopment project at 1055 Wayzata Blvd. The variance for additional hardcover, which will be mitigated through stormwater systems, will not alter the essential character of the locality.

C. The Applicant has proposed to use the Property in a reasonable manner under the Zoning Ordinance. The Property is currently guided for single family use, and the Applicant desires to continue that use by platting three (3) new single family lots in place of the two (2) existing lots. The Applicant proposes to mitigate the additional hardcover from the private driveway by connecting the driveway to stormwater treatment facilities that will be installed as part of the project.

D. Economic considerations are not the sole reason for the Variance request. The amount of additional impervious surface is driven by the requirement for the twenty (20) ft private driveway that crosses all three properties.

E. The Applicant's narrative has articulated the reasons for the variance request due to the additional hardcover from the private driveway access to all three (3) lots.

Section 4. RECOMMENDATION

4.1 Based on the Findings of this Report and Recommendation, the Planning Commission recommends that the request for approval of the Final Plat Subdivision, Street Frontage Variance, Residential Design, and Impervious Surface Variance, as set forth in the Development Application, be **APPROVED** with following conditions:

A. The Applicant shall construct the single family detached structure for Lot 2 as described in the Building Plans included in Attachment A.

B. The Applicant shall connect the private roadway to the stormwater management system installed in the rear yard and side yard as depicted on the site plan included in Attachment A.

C. The Applicant shall secure all necessary building permits for construction, comply with the stipulations of City Code Section 801.91.19.C, and all laws and regulations applicable to the Project.

D. The Applicant shall pay the required parkland dedication fee, as required under Section 805.37(i)(1) of the Subdivision Ordinance, at the time that the Final Plat is recorded.

E. The Applicant shall record the Final Plat document (Attachment A) with the appropriate Hennepin County officials within one hundred twenty (120) days in conformance with Section 805.15.E.7, and provide a recorded copy to the City.

Adopted by the Wayzata Planning Commission this 21st day of April, 2014.

Voting In Favor: Gonzalez, Iverson, Pearson, Tyacke, Vanderheyden
Voting Against: None
Abstaining: None

____
Chair, Planning Commission

<u>Attachment A</u>

Applicant's Submittals

Attachment F

<u>DRAFT</u> RESOLUTION NO. 12-2014

RESOLUTION APPROVING FINAL PLAT SUBDIVISION, VARIANCES, AND PROPOSED DESIGN FOR RESIDENCE ON LOT 2 AT 141 AND 155 CENTRAL AVENUE NORTH

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

1.1. <u>Development Application</u>. NLD Wayzata LLC submitted an application (the "Application") requesting approval of a final plat subdivision for three (3) residential lots (the "Final Plat"), a variance from the street frontage requirement for Lot 2 (the "Street Frontage Variance"), a variance from the thirty five percent (35%) hardcover limit in the R-3A District (the "Impervious Surface Variance"), and the design of the single family home proposed for Lot 2 (the "Residential Design") for the property at 141 Central Ave N and 155 Central Ave N (collectively, the "Property"). The Application is a companion to an application approved in 2014 (via Resolution 05-2014) for the redevelopment of the existing Anchor Bank facility at 1055 Wayzata Blvd (collectively, the "Project").

1.2 <u>Property</u>. The property identification numbers and owners for the Property involved in the proposed Application is as follows:

141 Central Ave N	06-117-22-14-0005	NLD Wayzata LLC
155 Central Ave N	06-117-22-14-0006	NLD Wayzata LLC

1.3 <u>Land Use</u>. The Property is located within the R-3A Single and Two Family Residential District, as defined in Section 801.55 of the Wayzata Zoning Ordinance. The Property is guided for Low Density Single Family Residential in the Wayzata Comprehensive Plan.

1.4 <u>Procedural Requirements</u>. Notice of a Public Hearing on the Application was published in the *Sun Sailor* on March 25, 2014. A copy of the Notice of Public Hearing on the Subdivision was also mailed to all property owners located within 350 feet of the Property on March 27, 2014. The required Public Hearing was held during the April 7, 2014 Planning Commission meeting.

1.5 <u>Planning Commission Action</u>. A public hearing on the Application was held at the Planning Commission's April 7, 2014 meeting at which the Planning Commission voted seven (7) in favor and zero (0) opposed to recommend approval of the Application with conditions and direct staff to prepare a *Planning Commission Report and Recommendation* for review and adoption at the next Planning Commission meeting. At the Planning Commission's April 21, 2014 meeting, the Planning Commission voted five (5) in favor and zero (0) opposed to adopt the

Planning Commission Report and Recommendation prepared by staff, recommending approval of the Application with conditions to the City Council.

Section 2. STANDARDS

2.1 Final Plat Approval. Section 805.15.E of the Subdivision Ordinance provides the procedure and standards for Final Plat approval.

A. Review of a Final Plat:

(1) Upon receipt of a final plat, the City Manager shall refer one copy each to the City Council, appropriate City staff, the County Surveyor, and the Watershed District Board, if applicable, and to all applicable utility companies, and one copy, with Abstract of Title or Registered Property Certificate and Opinion Title, to the City Attorney.

(2) The City Council may refer the final plat to the Planning Commission for recommendation if they feel the proposed final plat is substantially different from the approved preliminary plat. The Planning Commission shall submit a report thereon to the City Council within forty-five (45) days.

(3) The City staff receiving final plat copies shall submit reports through the City Manager to the City Council within fifteen (15) days, expressing their recommendation on the final plat.

(4) The County Surveyor shall review the final plat and notify the subdivider's surveyor or final plat preparer of corrections that are to be made to the final plat.

(5) Prior to approval of a final plat, the applicant shall have executed an agreement with the City controlling the installation of all required improvements. Said agreement will require all improvements to comply with approved engineering standards and applicable regulations.

(6) The City Council shall take action on final plat not more than sixty (60) days after the plat application is filed with the City Manager. If the final plat is not approved, the reasons for such action shall be recorded in the official proceedings of the city and shall be transmitted to the subdivider. The City Council's approval of the final plat shall be subject to its conformance with all the criteria found in Section 805.14.e of the Subdivision Ordinance.

(7) Upon receiving an approved final plat in conformance with the requirements of the County Surveyor, representatives of the City shall sign the plat and the applicant, as a condition of approval, shall record it with the County Registrar of Titles within one hundred twenty (120) days, or the approved final plat shall be considered void.

(8) The applicant, immediately upon recording, shall furnish the City Manager with a reproducible copy of the recorded final plat, either chronoflex or its equivalent, and two (2) prints. Failure to furnish such copies shall be grounds for refusal to issue building permits for lots within a plat.

(9) Upon receiving approval of a final plat for a portion of an approved preliminary plat, a continuation of the recognition of the preliminary plat is not required to maintain its approval. In the event a Zoning Ordinance amendment is adopted which required a larger minimum lot size for land not yet platted recorded, the larger minimum lot size may be required for any additional platting. If the applicant is unable to file a final plat application within the required one hundred (100) days, such a person shall file a written request for an extension of the preliminary plat approval with the City Manager and receive City Council approval prior to the end of the one hundred (100) days. Said request shall specify and the City shall approve the length of time the preliminary plat shall remain in full force and effect.

2.2 Parkland Dedication Fee. Section 805.37 of the Subdivision Ordinance requires a parkland dedication fee for new single family lots at the time of recording of the Final Plat.

2.3 Subdivision Ordinance Street Frontage Requirement and Variance Standards.

A. Street Frontage. Section 805.26.E of the Subdivision Ordinance requires every lot to have the minimum frontage on a City approved Public Street other than an alley that is required in the City Zoning Ordinance.B. Subdivision Ordinance Variances. Section 805.60 of the Subdivision Ordinance allows the City Council to approve variances from the minimum standards of the Subdivision Ordinance, when, in its opinion, undue hardship may result from strict compliance. In approving any variance, the City Council shall prescribe any conditions that it deems necessary to or desirable for the public interest. In making its approval, the City Council shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. A variance shall only be approved when the City Council finds:

(1) That there are special circumstances or highly unique conditions affecting the property such that the strict application of the provisions of this Chapter would deprive the applicant of the reasonable use of his land.

(2) That the granting of the variance will not be detrimental to the public health, safety and welfare or injurious to other property in the territory in which property is situated.

(3) That the variance is to correct inequities resulting from an extreme physical hardship such as topography.

(4) Hardship relating to economic difficulties shall not be considered for the purpose of granting a variance.

(5) That the hardship is not a result of an action or actions by the owner, applicant, developer or any agent thereof.

Section 805.60.b(14) states that a variance from the Subdivision Ordinance *requires a four-fifths (4/5) vote of the full City Council*.

2.4 Subdivision Ordinance – Building Design Related.

Section 805.14(e) of the Subdivision Ordinance provides criteria for the Planning Commission and City Council to evaluate the proposed building design, as required by the condition of approval of Resolution 05-2014. The following is the applicable factor for this section for consideration:

- The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.

2.5 Impervious Surface Requirements and Zoning Ordinance Variance Standards.

A. Impervious Surface Requirements. Section 801.55.7.A of the Zoning Ordinance limits the impervious surface of any lot to thirty five percent (35%) in the R-3A District.

B. Zoning Ordinance Variances. Section 801.05.1.C of the Zoning Ordinance provides the criteria for reviewing variances from the standards of the Zoning Ordinance. The criteria are as follows:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of this Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

C. "Practical difficulties" as used in connection with the granting of a variance, means that:
(i) the property owner's proposal for the property is reasonable but not permitted by this Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

C. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

The City Council of the City of Wayzata hereby confirms and memorializes that the Final Plat Subdivision, Street Frontage Variance, Impervious Surface Variance, and the Residential Design for Lot 2 requested in the Application meet the applicable requirements of Wayzata's Zoning and Subdivision Ordinance, based upon the following findings of fact made on the record (as well as all Application materials, staff reports, public comment presented at the hearing, and the Report and Recommendation of the Planning Commission):

3.1 Final Plat Subdivision.

A. The Applicant has complied with the filing and review requirements for submitting a Final Plat Subdivision under Section 805.15.A-E of the Subdivision Ordinance.

3.2 Street Frontage Variance.

A. The platting of three (3) single family lots on the Property was component of the overall redevelopment Project to serve as a single family buffer to the commercial component of the Project. In order to plat three (3) lots within the area of the existing 141 and 155 Central Ave N lots that matched the existing neighborhood, it is necessary for the three lots to be platted north/south. As such, the middle lot (Lot 2) would be unable to have street frontage access without a variance.

B. Granting a variance for no street frontage on Lot 2 would not be detrimental to the public health, safety and welfare, as all three (3) new lots would have access off of a new private driveway across all three (3) properties.

C. The Street Frontage Variance is to correct an inequity resulting from the hardship of the existing lots current access on CR 101/Central Ave N. The Street Frontage Variance would allow lots to be platted that match the character of the neighborhood, provide safer access off of a private driveway, provide a single family buffer to the commercial project to the south.

D. The hardship relating to the request for the Street Frontage Variance is not economic in nature.

E. The platting of three (3) single family lots on the Property was a necessary component of the overall Anchor Bank and Walgreens redevelopment Project to serve as a single family buffer to the commercial component of the Project. The platting of three (3) single family lots was a component of the preliminary plat approved as part of the City's previous approvals of the Project in Resolution 05-2014.

3.3 Design for Single Family Residential Structure on Lot 2.

A. The Applicant has complied with the requirements of Section 805.14.E.8 and 9 by providing proposed building plans (the "Building Plans" or Attachment A) for Lot 2.

B. The Building Plans for Lot 2 are in character with other similar single family residential homes in the immediate area. The Building Plans conform with the performance requirements for the R-3A District, with the exception of impervious surface, for which a variance request is included as part of the Application.

3.4 Impervious Surface Variance.

A. The Property is guided for low density single family residential use. The Application does not alter the usage of the Property for single family use, and instead creates three (3) new single family lots where there currently exist two (2) lots. The additional hardcover is due to the private driveway access that crosses all three lots. The Impervious Surface Variance request is in harmony with the general purpose and intent of the ordinance and consistent with the Comprehensive Plan.

B. The Applicant has established that a practical difficulty exists in complying with the impervious surface requirement of the Zoning Ordinance. The Project approval contemplates three (3) single family lots that are accessed by a private driveway rather than a public street platted on City Right of Way. The use of the private roadway, which was requested and approved as part of the preliminary plat and the City's approvals under Resolution 05-2014 for the Project creates the practical difficulty. If the area of the private driveway is excluded from the calculations, Lots 1 and 3 would be under the 35% impervious surface threshold, and Lot 2 would be approximately one percent (1%) over the threshold. The plight of the landowner is due to these unique circumstances, given the relationship between the Property and the approval of the redevelopment Project at 1055 Wayzata Blvd. The variance for additional hardcover, which will be mitigated through stormwater systems, will not alter the essential character of the locality.

C. The Applicant has proposed to use the Property in a reasonable manner under the Zoning Ordinance. The Property is currently guided for single family use, and the Applicant desires to continue that use by platting three (3) new single family lots in place of the two (2) existing lots. The Applicant proposes to mitigate the additional hardcover from the private driveway by connecting the driveway to stormwater treatment facilities that will be installed as part of the project.

D. Economic considerations are not the sole reason for the Impervious Surface Variance request. The amount of additional impervious surface is driven by the requirement for the twenty (20) ft private driveway that crosses all three properties.

E. The Applicant's narrative has articulated the reasons for the variance request due to the additional hardcover from the private driveway access to all three (3) lots.

Section 4. CITY COUNCIL ACTION

4.1 Based on the Findings in Section 3 of this Resolution, the requests for approval of the Final Plat Subdivision, Street Frontage Variance, Impervious Surface Variance, and Residential Design for Lot 2 as set forth in the Application and attached to this Resolution (Attachment A), are **APPROVED** subject to all of the following conditions (failure to comply with any one of these conditions shall result in the revocation of the approvals):

A. The Applicant shall construct the single family detached structure for Lot 2 as described in the Building Plans included in Attachment A.

B. The Applicant shall connect the private roadway to the stormwater management system installed in the rear yard and side yard as depicted on the site plan included in Attachment A.

C. The Applicant shall secure all necessary building permits for construction, comply with the stipulations of City Code Section 801.91.19.C, and all laws and regulations applicable to the Project.

D. The Applicant shall pay the required parkland dedication fee, as required under Section 805.37(i)(1) of the Subdivision Ordinance, at the time that the Final Plat is recorded.

E. The Applicant shall record the Final Plat document (Attachment A) with the appropriate Hennepin County officials within one hundred twenty (120) days in conformance with Section 805.15.E.7, and provide a recorded copy to the City.

F. The Applicant shall comply with all applicable conditions within the Development Agreement approved by the City Council on March 18, 2014.

Adopted by the Wayzata City Council this ______ day of May, 2014.

____
Mayor Ken Willcox

ATTEST:

____
City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on ____________, 2014.

____
Becky Malone, Deputy City Clerk
SEAL

Attachment A
Applicant's Submittals

CITY OF WAYZATA

MEMORANDUM

To: Wayzata City Council

From: Mike Kelly, City Engineer

Date: 5/1/2014

Re: East Lake Street Roundabout

In late 2013, the intersection at East Lake Street/Arlington Circle/Circle Drive was reconstructed to include a roundabout. The roundabout was constructed with restricted access to the north and from the east, as depicted below.

Recently, several residents have voiced concerns that the intersection should be modified to provide full access on each side of the roundabout. Last September, a petition was presented to the Council by five (5) property owners and four (4) comments were provided at the April 15, 2014 Council meeting. A full-access roundabout is depicted below.

Staff is looking for direction on how and whether to proceed with additional evaluation of the intersection to include full access to and from the neighborhood.

CITY OF WAYZATA

PLANNING DEPARTMENT

MEMORANDUM

To: City Council

From: Bryan Gadow, City Planner

Date: April 30, 2014

Re: Sidewalk and Right of Way (ROW) Usage Policy

Over the past few years, the City Council has discussed the possibility of adopting a city policy pertaining to commercial/private use of City sidewalk and/or right of way (ROW). In the course of these discussions, the Council has looked to balance a desire to allow flexibility for innovation, but also to provide protections to the City's public ROW infrastructure. The City presently permits sidewalk cafes on ROW through an initial conditional use permit (CUP) approval process, and utilizes an annual license renewal process for the approved cafes. The current annual sidewalk café license fee is $144.00. The Council asked staff to research other community examples of similar policies and associated fees.

Working with the League of Minnesota Cities research department, staff has not found many examples of policy language which addresses this type of issue. However, below is a summary of some relevant examples of policy language and fees associated with ROW usage.

Examples:

- *Burien, WA*: Allows annual permit for long-term use of ROW for uses that will not physically disturb the ROW (i.e. sales structures, sidewalk cafes, etc.). $75.00 Permit Fee for one (1) year permits; $100.00 Permit Fee per year for multiple year permits.
- *Milwaukee, WI*: Allows Sidewalk Area Dining Facilities ("Sidewalk Cafes") with a $118.00 Application Fee and a Permit Fee of $0.29 per square foot of ROW usage.
- *Edina, MN*: Sidewalk Café Permit Fee of $640.00.
- *Minneapolis, MN*: Sidewalk Café Permit Fee: 1) 30 seats or less - $355.00; 2) 31 seats or more - $511.00.
- *St. Paul, MN*: A copy of the City of St. Paul's Sidewalk Café Policy is attached.
- *Iowa City, IA*: Allows sidewalk cafes and breaks annual fees down by type of café: 1) $5.00 per SF directly on ROW; 2) $10.00 per SF on structure/platforms on ROW; 3) $10.00 per SF on an elevated planter over ROW; and $10.00 per SF for a platform located on the street. A copy of Iowa City's Sidewalk Café Policy is attached.
- *Hillsdale, MI*: A copy of Hillsdale's Downtown Sidewalk Amenities Policy is attached.
- *Mt. Pleasant, MI*: A copy of Mt. Pleasant's Downtown Sidewalk and Street Parking License Policy is attached.

Staff is looking for City Council direction on what further questions to research and whether to initiate drafting of a potential policy for Wayzata.

Attachments:

- City of St. Paul, MN Sidewalk Café Policy
- City of Iowa City, IA Sidewalk Amenities Policy
- City of Hillsdale, MI Sidewalk Amenities Policy
- City of Mt. Pleasant Sidewalk Policy

DEPARTMENT OF SAFETY AND INSPECTIONS
Ricardo X. Cervantes, Director

CITY OF SAINT PAUL
Christopher Coleman, Mayor

375 Jackson St, Suite 220
Saint Paul, Minnesota 55101-1806

Telephone: *651-266-8989*
Facsimile: *651-266-9124*
Web: *www.stpaul.gov/dsi*

Side Walk Café Site Plan Standards *June 13, 2011*

Sidewalk Café General Statement
Any restaurant may, with a sidewalk café license and an obstruction permit, expand the operation of that restaurant onto a part, and only that part, of the public sidewalk directly in front of the property under the control of the licensed premises (hereafter referred to as sidewalk café).

The use of a portion of the public sidewalk as a sidewalk café shall not be an exclusive use. All public improvements, including but not limited to, trees, light poles, traffic signals, pull boxes or manholes, or any public-initiated maintenance procedures, shall take precedence over said use of the public sidewalk at all times.

It shall be the duty of the licensed food establishment to maintain sidewalk cafe furnishings such as chairs, tables, fencing, barricades, planters or plant tubs and their plantings at all times in a neat, clean, safe and sanitary condition at its proper location and to inspect each item periodically in order that it may be properly maintained, and located in accordance with the approved site plan. No advertising matter or sign or writing of any kind shall be displayed upon any sidewalk cafe furnishing. Issuance of a permit shall not be construed as authorizing any permanent installation to be placed in the public right-of-way. The department of public works shall monitor compliance with the provisions of this section.

Definitions
Sidewalk is defined as that portion or area of the street lying between the curb line and the adjacent property line and intended for the use of pedestrian traffic. For purposes of a sidewalk café, it shall also include any permitted temporary sidewalk extension that protrudes out from the curb line over the street creating a level surface and on which vehicle traffic is prohibited.

Pedestrian through walk zone is defined as an area for pedestrian traffic that is no less than forty-eight (48) inches wide and is not obstructed by trees, trees grates which do not meet federal accessibility guidelines, street light poles, traffic signals, traffic signal control cabinets, bicycle racks, news racks, benches, and bus shelters, and other public uses of the sidewalk.

Sidewalk café furnishings are defined as tables, chairs, plant tubs, planters, and fencing or barricades and associated equipment.

Side Walk Café Standards
The following restrictions shall apply; provided, however, that the city inspection staff may without adverse hearing procedures impose additional reasonable restrictions or withdraw approval upon the operation of any sidewalk café where necessary in the judgment of the city inspection staff to protect the public health, safety or welfare or to prevent a nuisance from developing or continuing:

- Generally it is preferred that sidewalk cafes be located adjacent to the curb, allowing pedestrian traffic to flow next to the building.
- The location of the sidewalk café shall be selected to minimize interference with pedestrian traffic.
- The location of the sidewalk café shall consider the placement of existing public infrastructure.
- Emergency exiting for the building shall not be obstructed.
- No sidewalk café shall be permitted in any portion of the public sidewalk where normal pedestrian traffic flow is obstructed.
- A minimum width of forty-eight (48) inches of clear, unobstructed pedestrian through walk zone, exclusive of the curb, shall be maintained on the public sidewalk at all times.
- The pedestrian through walk zone shall widen to seventy-two (72) inches for a minimum of sixty (60) inches every fifty (50) feet to provide ample room for two (2) wheelchairs, strollers, or pedestrians to pass. When two (2) neighboring sidewalk cafes fall within the fifty (50) foot zone, both will equally share the sixty (60) inch clear zone.

- A twenty-four (24) inch clear zone shall be maintained at all times between the edge of a curbside sidewalk café and the face of a curb.
- If a sidewalk café is adjacent to a traffic lane, a barrier such as a planter or railing shall be installed to separate the sidewalk café from the curb and street area.
- If a single block face has sidewalk cafes both immediately adjoining the building and located on the curbside, then the through walk zone shall include a clear, unobstructed sightline of at least thirty (30) inches along the entire length of the sidewalk.
- If liquor is served on the sidewalk café, where possible, safety barriers or other enclosures shall be provided protect patrons from any hazards, including vehicular traffic.
- Where possible, borders of the sidewalk café area shall be delineated with a continuous, stable, non-flexible barrier device that includes a continuous bottom edge a maximum of six inches above the sidewalk surface and a continuous upper surface or rail a minimum of three (3) feet above the sidewalk surface.
- Sidewalk Cafe must be in an area which is physically delineated by barrier device as described above or by lines marked on the sidewalk. Public Works and DSI will coordinate with licensee on delineation line requirements and installation.

NOTE: Additional requirements/conditions may be placed on this license as determined during the review process.

Requirement to Submit a Site Plan for the Sidewalk Cafe
The site plan shall be submitted to the Department of Safety and Inspection with the application for the license and the obstruction permit. The site plan, drawn to scale and dimensioned, must include the entire area between the curb and the building and show the following:

- the property lines
- width of the building or the leased premises with dimension of the of street frontage the sidewalk café will occupy
- layout for the sidewalk cafe furnishings (tables, chairs, plant tubs, planters, umbrellas, and fencing or barricades) dimensioning width and length of the seating area
- curb-line, street and signal lighting, street signs, parking meters, hydrants.
- public utilities like phone boxes, gas meters, utility poles
- trees(show and dimension tree grates/planter area) boulevard areas, planter boxes, and any other landscaping
- bike racks, paper boxes, trash boxes, kiosk
- any other obstacles or structures occupying space on the sidewalk

Right – of – Way Obstruction Permit
All sidewalk cafés must have an obstruction permit to place tables and chairs in the public right-of-way. The Saint Paul Public Works Department must approve the public sidewalk seating area before this permit can be issued. The permit fee is $53.00 and is valid only for the period from April 1st thru October 31st of each calendar year. This permit is issued by Public Works but the application and site plan are submitted to DSI with payment.

Other Restrictions or Items to Consider Concerning Side Walk Cafes

- If food or beverages are prepared outdoors, the equipment and preparation areas need the approval of the City's health inspector and will require separate licensing from DSI.

- If license to sell alcohol to guest on the sidewalk, the license-holder shall, in addition to all other requirements of law, take reasonable steps to ensure that alcoholic beverages are consumed only by patrons of the establishment who are of age, and not by passersby or persons who are not of age or who are obviously intoxicated, and ensure that alcoholic beverages served to patrons remain on the licensed premises. Reasonable steps may include the use of barriers or fences, supervision of the outside area by security or staff personnel, and/or surveillance by electronic monitors. Failure to take such reasonable steps, and use them at all times that alcoholic beverages are consumed in the sidewalk café is grounds for the imposition by the city council of a condition on the license to prohibit sale of alcoholic beverages in the sidewalk café. Such condition shall not be deemed to be an adverse action against the license, and does not require the notice and hearing procedures of section 310.05 of the Legislative Code. Such sidewalk cafes are deemed part of the licensed premises for all requirements of the law.

If you have any questions or require assistance in completing the application and submitting the required supporting documents, please contact project facilitators Jeff Fischbach at 651-266-9106 or Larry Zangs at 651-266-9109.

POLICY INTRODUCTION

The following pages discuss sidewalk cafe and signage policy, the City's purple meter program, and maintenance-related issues and requirements. The intent is to review current Policy and identify where and how Policy could be adjusted to better align with planning goals. This ensures that all streetscape improvement efforts, whether large or small, contribute to the overall goal of creating a consistent, vibrant streetscape of the highest quality and contribute to the success of the business community.

As part of the process, the planning team met with City Staff and ICDD members to discuss current sidewalk cafe and signage policy. Discussion topics included usable cafe space, walkway width requirements, cafe enclosure, sandwich boards, projecting signs, temporary signs, and process. In addition, the planning team reviewed sidewalk cafe and signage policy from other cities. Findings and recommendations are summarized in the following pages. Recommendations need further detailed study by both the City and the business community.

The high degree of storefront transparency at the Chait Galleries downtown creates a dynamic and exciting streetscape environment.

Sidewalk cafes make a significant contribution to the quality of the streetscape.

SIDEWALK CAFE POLICY INTRODUCTION

Sidewalk cafes must comply with the Sidewalk Café Policy adopted by Resolution #12-414 and governed by Section 10-3-3 of the City Code. The recommended Policy adjustments that follow attempt to better align City Policy with project goals.

USABLE SIDEWALK CAFÉ AREA

1. Unobstructed walkway requirements.

The current policy reads, "In the CB-10 zone with the exception of City Plaza, a sidewalk café area may not extend onto the sidewalk in a manner that will not allow a minimum of eight feet (8') of unobstructed walkway on the side of the café that is parallel to the building. The eight-foot (8') unobstructed walkway does not apply to cafes located on the street."

Recommendation

An inviting, bustling street life is one of the most compelling features of a great downtown and the aim is to energize street activity on targeted streets. A review of Policy in other cities found six (6) feet or less of clear, unobstructed walkway width was common in many heavily traveled commercial environments such as Elmhurst, Minneapolis, Seattle, Portland, Boulder, Chicago, and Spokane. In consideration of the pedestrian volumes seen across downtown Iowa City, the planning team recommends the following: Maintain the eight feet (8') unobstructed walkway requirement along streets with higher pedestrian volumes. Reduce the unobstructed walkway width requirement from eight (8) feet to six (6) feet along select streets with lower pedestrian volumes and in areas where the ROW is limited.

2. Extension of Café, Ped Mall.

The policy reads, "At City Plaza, if a sidewalk café extends into zone 2, there must be a straight, unobstructed walkway, which is at least 5' wide, through the café in zone 1."

Recommendation

Considering the pedestrian volumes and required sidewalk cafe enclosure, the 5' walkway feels restricting and too narrow. The narrow walkway can deter people from window shopping and walking along the storefronts and may actually funnel people down the center section of the Ped Mall. The required 5' clear dimension is narrow in comparison to other commercial areas. An increase to a minimum of 6' of unobstructed walkway through the café in zone 1 is recommended.

TYPES OF SIDEWALK CAFES

3. Design of Overhead Canopies.

The current policy reads, "A sidewalk café serving alcohol shall be contiguous with a side of the building…for cafes in planters and the street, the contiguous requirement may be satisfied by an overhead canopy at least five feet wide connecting the building to the café."

Recommendation

The design review process for overhead canopies must ensure that canopies are compatible with the other streetscape components including light poles and fixtures. The color, finish, and scale of the canopies should complement the larger streetscape vocabulary.

1. Recommendation for a New Category.

Add a new category of sidewalk café: Small unenclosed sidewalk café located directly on the public right-of-way for limited service restaurants.

Recommendation

Small unenclosed sidewalk café.

An unenclosed sidewalk café containing no more than a single row of removable tables and chairs for limited service restaurants. The removable tables and chairs can occupy no more than 4'-6" of the public sidewalk and can only occupy the sidewalk during hours of operation. Serving of alcohol is prohibited.

2. Sidewalk Cafes utilizing an elevated planter on the public right-of-way.

Recommendation

Phase out the category 'Sidewalk café utilizing an elevated planter on the public right-of-way'.

Quality cafe platform and enclosure installation is problematic due to the shape and layout of the existing planters and the existing tree locations and quantities. Most of the existing cafes utilizing an elevated planter appear temporary and piecemeal. However, all of them are considered a positive and integral part of the streetscape and Ped Mall experience. Therefore the phrase 'phase out' does not mean elimination of cafes but rather accommodating them in a better way. When design changes are implemented or at a change of ownership, require sidewalk cafes to relocate at-grade along the streetscape and at Zones 1 and 2 of the Ped Mall.

OTHER SIDEWALK CAFE RECOMMENDATIONS

1. Bollards.

If the location of the sidewalk café requires the use of bollards, the City shall approve the design and location of the bollards. A city standard bollard design should be considered.

2. Placement of sidewalk cafes located directly on the public right-of-way outside of the Ped Mall.

For those restaurants serving alcohol, the recommended location, as feasible, is up against the building. This location is preferred over a curb-side location or along the outer edge of the sidewalk. The intent is to minimize the number of overhead canopies throughout downtown.

3. Payment of Fees for Sidewalk Cafes

Per current Policy, the total annual sidewalk cafe fees are due with the application submittal. Business owners requested a revisiting of the payment schedule. In response, installments for cafe payments are recommended with 50% due at time of application submittal and the remaining 50% due in July. An installment charge could apply to cover any administrative burdens.

City of Iowa City, IA

SIDEWALK CAFÉ POLICY

(adopted Res. No. 12-414)

In addition to the policy set forth below, sidewalk cafes are governed by Section 10-3-3 of the City Code, which is set forth below at the end of the policy.

Location

1. Sidewalk cafes may be located in the public right of way only in the CB-2, CB-5 and CB-10 zones (the downtown and the commercial areas directly north and south of the downtown).
2. In City Plaza (a/k/a, the ped mall), cafes may be located in either zone 1 or zone 2 if in conjunction with zone 1. Zone 1 is the area within ten feet (10') of the buildings. Zone 3 is the emergency/service lane through the middle of City Plaza. Zone 2 is the remaining area. For the specific definitions of the zones in City Plaza, see Section 10-5-1 of the City Code.

Usable Sidewalk Cafe Area

1. In the CB-10 zone with the exception of City Plaza, a sidewalk cafe area may not extend onto the sidewalk in a manner that will not allow a minimum of eight feet (8') of unobstructed walkway on the side of the cafe that is parallel to the building. The eight-foot (8') unobstructed walkway does not apply to cafes located on the street.
2. In City Plaza, there must be a minimum of eight feet (8') of unobstructed walkway between the side of the cafe that is parallel to the building and any public elevated planter. If a sidewalk cafe extends into zone 2, there must be a straight, unobstructed walkway, which is at least five feet (5') wide, through the cafe in zone 1. Said walkway shall be included within the sidewalk cafe area and as such, shall be under the control of the establishment and subject to the annual fee. The walkway must be delineated in such a manner that the entire cafe abuts the building. In the event that an adjacent establishment seeks to locate an abutting sidewalk cafe entirely in zone 1 such that said walkway would end at the abutting cafe, the café owner must relocate the café to zone 1 within thirty (30) days of written notice from the City.
3. In the CB-2 and CB-5 zones, the minimum of eight feet (8') of unobstructed sidewalk is not required if the existing sidewalk is less than eight feet (8') in width. If the sidewalk is less than eight feet (8') in width, a sidewalk cafe may not extend into or encompass in any manner the existing sidewalk and may not impede pedestrian traffic.
4. A sidewalk cafe area may not be located in street corner areas defined by building lines extended to the street and no closer than ten feet (10') from an alley. However, a cafe may be located between two feet (2') and ten feet (10') from an alley if the fencing located within ten feet (10') is a type that is less than twenty percent (20%) solid.
5. A sidewalk café may not extend beyond the building line extended, except for those in a planter.
6. A sidewalk café serving alcohol shall be contiguous with a side of the building wherein the establishment is located. For cafes in planters and the street, the contiguous requirement may be satisfied by an overhead canopy at least five feet (5') wide connecting the building to the café. The design of the canopy shall be approved by the City. The area underneath the canopy shall be under the control of the establishment and is subject to the annual fee.

7. A café on the sidewalk that does not abut the building must be located a maximum of three feet (3’) from the curb as determined by the City.

Operation of Sidewalk Cafes

1. Advertising shall not be permitted in the sidewalk cafe area except for the name of the establishment on chairs, tables, umbrellas or other amenities, as approved by the City.
2. No blockage of building entrances or exits is permitted in a sidewalk cafe area.
3. Additional restroom capacity may be required to comply with local building and housing codes.
4. Occupancy limits are determined as set forth in the City building code.
5. No additional parking is required for the operation of a sidewalk cafe.
6. Sidewalk cafes are subject to annual inspections and may be inspected at any other time at the City’s discretion.
7. The sidewalk café owner is responsible for trash removal and shall maintain the area and surrounding five feet (5') in a clean and litter free manner during all hours of operation.
8. All sidewalk cafes must meet the accessibility standards of City, State, and federal law.

Easement Agreement

1. The agreement shall be between the City and the café owner with the approval of the building owner, if different than the café owner.
2. The agreement shall provide that no property right is conferred and that it may be terminated if the City determines that the right of way is needed.
3. The agreement shall include provisions for insurance, indemnification, fencing, maintenance, including vegetation and the subsurface if applicable, and any other reasonable provision as determined by the City Manager, or designee.
4. The agreement shall include a schematic diagram that shows that the café and platform, if applicable, comply with this policy and the City Code. Except for cafes on City Plaza, the design shall include all existing streetscape amenities and utility features (such as valves and manholes) within eight feet (8’) of the proposed café.
5. Except for cafes located on the street, the agreement shall be issued from February 1 through January 31. The initial agreement may be less than the one year, but shall expire on January 31.
6. The agreement shall be recorded at the café owner’s expense.

Fencing (For Cafes Not on the Street)

1. Except during the term of the initial easement agreement and from December 1 to February 28 thereafter, and with the exception of the entrances to the walkway required when a cafe extends into zone 2, the area for a sidewalk cafe shall be delineated by anchored fencing. During the initial easement agreement and from December 1 to February 28, said area may be delineated by ropes or some other suitable method which shall be detectable by pedestrians who are visually impaired.
2. Fencing shall be constructed of a durable material, such as steel, aluminum, or wrought iron. Wood fencing shall not be allowed. The City shall approve the design.

3. If stored outdoors, tables, chairs, and other items shall be secured within the anchored fencing at the end of each day's operation so that they are unusable and shall not block or obstruct emergency exits. If anchored fencing is not used, tables, chairs and other items shall be removed at the end of the day's operation, and the sidewalk cafe area shall be restored to its normal condition as a pedestrianway.
4. The café owner shall be responsible for any damages to the public right of way caused by the placement of any anchored fencing.
5. Planters with flowers and/or other vegetation are allowed as an alternative to temporary and anchored fencing to delineate the sidewalk cafe. The design of the planters shall be approved by the City Manager, or designee, subject to the following limitations:
    a. The planters shall, at the cafe owner's option, be either fastened to each other or removed from the sidewalk or City Plaza at the end of the day's operation along with the tables, chairs, and other items.
    b. The planters shall not be less than twenty seven inches (27") or more than thirty six inches (36") in height excluding plantings.
    c. The planters shall be either metal or have a metal frame.
6. Anchored fencing on a concrete platform may remain year round.

<u>Public Amenities and Utilities</u>

1. Except as provided herein, a sidewalk cafe shall not utilize or encompass any public amenities, including, but not limited to, benches, seats, tables, trash receptacles, public art, bike racks, water spigots, kiosks, posting pillars, and pergolas. The City Manager or designee may approve the utilization, encompassing, or relocation of a public amenity on the condition that the cafe owner pay all associated costs.
2. A sidewalk cafe may encompass trees, tree rings, light poles, water valves, manholes, and stormwater intakes but shall not interfere with their care, maintenance or operation. Access shall be available to the City for their care and maintenance.
3. Amenities, including trees, tree rings and light poles, shall be considered obstructions for purposes of the requirements of the eight foot (8') unobstructed walkway.
4. The amenities used in the sidewalk cafe area shall be maintained in good condition.
5. Upon payment of the electricity fee, the café owner may use the City's electrical outlet but only for lights.

<u>Planters</u>

1. A sidewalk cafe may encompass or utilize an elevated planter if the proposed cafe meets the following criteria, as determined solely by the City:
    a. It does not interfere with pedestrian movement.
    b. It does not adversely affect drainage.
    c. It does not adversely affect public or city utilities.
    d. It does not adversely affect trees, shrubs or other plantings.
    e. It enhances the appearance of the surrounding area, and if in City Plaza, it enhances the use of City Plaza.
    f. It does not interfere with the functionality of any other existing sidewalk cafe.

g. It is not otherwise contrary to public interest.

2. If utilizing two planters, the area between the planters shall be included in the sidewalk cafe area but need not be delineated as such unless tables and chairs are present.

3. With the consent of the adjacent property owner and first floor tenants, if any, the café may extend beyond the building line extended if the distance between the planter and the building line extended is less than ten feet (10’). The café may extend beyond additional building lines extended with the consent of those property owners and first floor tenants, if any.

4. The cafe owner shall pay all costs associated with the cafe including, but not limited to, the cost to move water mains and water service lines, to remove and plant vegetation, to move electrical outlets, and to cut and restore the limestone.

5. The City may require the café owner to add plantings within the café area at the café owner’s cost.

6. There are a limited number of planters, and cafes in planters will entail a substantial financial investment. In order to address these two opposing concerns, a priority system and a lottery will be used. If a café owner enters into an easement agreement with the City, said café owner will have priority over subsequent applicants for a café in the planter for the following two café seasons assuming that the City continues to authorize cafes in planters. Café owners need to obtain the consent of adjacent property owner(s) and first floor tenant(s) only before entering the easement agreement for the first of the three-year, priority period. The priority is to the individual business owner of said cafe and cannot be assigned or sold to another café owner. Café owners with easement agreements for the 2012 café season will not be subject to the lottery until February 1, 2015. The lottery for planters will be conducted in the same manner as the lottery for cafes in the street.

<u>Platforms (For Cafes Not on the Street)</u>

1. Sidewalk cafes may be located on a platform on top of a public sidewalk if the City Manager or designee determines there is excessive slope in the sidewalk and approves the design and if suitable access is provided for persons with disabilities.

2. Sidewalk cafes may be located on a concrete platform in the right of way that is not a public sidewalk if the City Manager or designee approves the concrete design and if suitable access is provided for persons with disabilities. Fencing shall not be more than three feet (3') in height, measured from the plane on which the chair sits to the top of the railing, excluding finials.

<u>Cafes on the Street</u>

1. An establishment cannot operate a café in the street if there is sufficient room on the sidewalk for a café with an area of at least one-hundred twenty square feet (120 sq. ft.).

2. There shall be a minimum four foot (4’) buffer on either end of the café for safety reasons. These buffers shall be established and maintained by the City and may be used for moped parking and/or bicycle parking. The buffer is subject to the annual fee. As used in this policy, the term sidewalk café area does not include the 4-foot buffer.

3. The sidewalk café area may not include the portion of the parking space beyond the building line extended. The 4-foot buffer may be located beyond the building line extended.

4. Cafes, including the 4-foot buffer, in each block face cannot utilize more than thirty percent (30%) of the total parking spaces in that block face.
5. Cafes cannot be located in loading zones.
6. Cafes cannot be set up before April 1 and shall be removed no later than the Tuesday following the last University of Iowa home football game. Cafes may have to be removed temporarily at the café owner's sole expense to accommodate an event on the street permitted by the City (e.g., criterium).
7. The portion of the café located on the street shall be on a platform. The design features of the platform shall be submitted with the application. The platform shall not impede drainage in the street gutter.
8. The area for a sidewalk cafe shall be delineated by anchored fencing. Fencing shall be constructed of a durable material, such as steel, aluminum, or wrought iron. Wood fencing shall not be allowed. The City shall approve the design.
9. If stored outdoors, tables, chairs, and other items shall be secured within the anchored fencing at the end of each day's operation so that they are unusable.
10. Planters with flowers and/or other vegetation are allowed as an alternative to anchored fencing to delineate the sidewalk café. The design of the planters shall be approved by the City Manager, or designee, subject to the following limitations:
    a. The planters shall be fastened to the platform.
    b. The planters shall not be less than twenty seven inches (27") or more than thirty-six inches (36") in height excluding plantings.
    c. The planters shall be either metal or have a metal frame.
11. The fee shall be a combination of the following four (4) fees: a) the annual square footage "right of way" fee for the portion of the café located on the sidewalk; b) the annual square footage "platform" fee for portion of the café located on the street and any portion that is be located on the sidewalk; c) the daily fee for each parking space regardless of the amount of the parking space that the café utilizes; and d) bollard fee.
12. There is no guarantee that the City will continue to authorize cafes in the street. The café agreement will include a paragraph in substantial compliance with the following:

> Café owner further acknowledges and agrees that no property right is conferred by this agreement for the use of portions of the public right-of-way, that the City is not empowered to grant permanent or perpetual use of its right-of-way for private purposes, that the City may order said locations and/or uses within the right-of-way to cease and desist if, for any reason, the City determines that said right-of-way is needed for a public use and should be cleared of any and all obstructions, and that the café owner shall not be entitled to any compensation should the City elect to do so.

The "30% limitation" limits the number of establishments that will be allowed to operate a café on the street, and cafes on the street will entail a substantial financial investment. To address these opposing concerns, a priority system and a lottery will be used. The City will provide information on the lottery and the priority system on its website.

Lottery. The logistics and deadlines for the lottery are as follows:

- February 1. In order to be eligible for the lottery, an application with a preliminary (not drawn by a professional) schematic diagram must be submitted by this date. Applications received after February 1 will be considered on a first come, first serve basis and will be denied if there is no available space.

- February 15. If there are competing applications, staff will notify the applicants by this date whether they have been selected to enter into easement agreements. Competing applications mean when there are applications for more than 30% of the parking spaces within a block face. The City will conduct a lottery to select applicants.
- March 15. The applicant must sign an easement agreement by this date, which is dependent upon staff approval of its schematic diagram (drawn by a professional) and payment of all fees (except the parking space fee that will not be known until the platform is installed). If an applicant does not meet the March 15 deadline, staff will notify the next applicant that it is eligible for a café on the street.
- April 15. The next applicant must sign an easement agreement by this date.

Note: If one of these dates falls on a weekend, the applicable deadline will be the following Monday.

Priority. If a café owner enters into an easement agreement with the City, said café owner will have priority over subsequent applicants for a café within the same block face for the following two calendar years assuming that the City continues to authorize cafes in the street (see Paragraph 12 above). The priority is to the individual business owner of said cafe and cannot be assigned or sold to another café owner.

<u>City Manager</u>

1. The City Manager is authorized to approve any other provision or require any other restriction regarding the use of the public right of way by a sidewalk café that is not inconsistent with this policy or the City Code.

<u>Fees</u>

1. Annual fee for sidewalk cafes located directly on the public right-of-way: $5.00 per square foot.
2. Annual fee for sidewalk cafes located on a structure/platform (including cement platform) placed on the public right-of-way: $10.00 per square foot.
3. Annual fee for the area of the sidewalk cafe utilizing an elevated planter on the public right-of-way: $10.00 per square foot. The annual fee for the portion of a "planter" sidewalk cafe that is not located on the elevated planter: $5.00 per square foot.
4. Annual fee for a sidewalk café located on the street: $5.00 per square foot for the area located on the sidewalk plus $10.00 square foot for the area located on the platform on the street plus daily fee for each parking space as set forth in the City Code (presently, $12.00 per day) for every day the platform is on the street plus bollard fee.
5. Deposit for sidewalk cafes which place anchored fencing in the public right-of-way: $200.00. This deposit shall be refunded if the right-of-way, and planter if applicable, is restored to its prior condition by the sidewalk café owner to the satisfaction of the City.
6. Deposit for sidewalk cafes which place a structure/platform (including cement platform) on the public right-of-way, regardless of whether anchored fencing is used:

$500.00. This deposit shall be refunded if the structure/platform is removed, and the right-of way is restored to its prior condition by the sidewalk café owner to the satisfaction of the City.

7. Deposit for sidewalk cafes which utilize an elevated planter in the public right-of-way: $1,000.00. This deposit shall be refunded if the platform is removed, and the right-of-way is restored to its prior condition by the sidewalk café owner to the satisfaction of the City.
8. If the initial easement agreement is for less than one season, the fees listed in Paragraphs 1-4 above shall be prorated on a quarterly basis.
9. Electricity fee for using electrical outlet for lights for cafes in planters: $45 per year.
10. Bollard Fee: Actual cost of the bollards based on a five (5) year life cycle plus one (1) hour labor at the MWII pay grade to install, maintain, and remove the 4-foot buffer. If the platform is removed temporarily during the year, the labor fee is assessed again when the platform is reinstalled. A minimum of two (2) bollards will be required, and the City shall determine if additional bollards are needed.
11. Recording fee for the easement agreement: Actual fee charged by County Recorder.

Section 10-3-3 of the City Code

A. Sidewalk cafes are permitted in the public right of way only in the CB-2, CB-5 and CB-10 zones (the downtown and the commercial areas directly north and south of the downtown).

B. No person shall operate a sidewalk café without executing an easement agreement.

C. Each sidewalk café applicant shall file an application for an easement agreement with the Public Works Department, on forms provided by the City.

D. The City Manager, or designee, shall either grant or deny the application within thirty (30) days of the application being filed. If the application is granted, the City Manager, or designee, is authorized to enter into a public right of way easement agreement. If the application is denied, the applicant may appeal to the City Council by filing a written appeal with the City Council, and the appeals process shall be the same as provided for mobile vendors in this chapter. The City retains the right to limit the number of sidewalk cafes.

E. After execution of an easement agreement, the City Manager, or designee, shall retain the right to terminate the easement agreement but only after written notice of violation has been given and the time to cure the violation has expired. Grounds for termination of the easement agreement shall include, but not be limited to, repeated violations of the state and liquor control laws, violations of the easement agreement, and creating a safety hazard, health hazard and/or public nuisance under state or local law. Additionally, the City Manager, or designee, retains the right to terminate the easement agreement and direct removal of sidewalk cafe operations if there is a substantial and reasonable need for use of the public right of way for a valid public purpose. The cafe owner has the right to appeal a decision to terminate the agreement to the City Council. The appeals process shall be the same as provided for mobile vendors in this chapter.

F. The easement agreement, at a minimum, shall require the café operator to provide a certificate of insurance satisfactory to the City, and shall agree to hold the City harmless against any and all liability arising from or relating to the operation of the sidewalk cafe or the location of the cafe on the public right of way including, but not limited to, all claims arising from occurrences or accidents within the sidewalk cafe area, including the walkway through a café.

G. Sidewalk cafes shall operate only between the hours of seven o'clock (7:00) A.M. and twelve o'clock (12:00) midnight.

H. Food and beverages must be available for service to patrons in a sidewalk cafe during all hours of operation. Sidewalk cafes shall not operate when the restaurant kitchen is closed.

I. A sidewalk cafe serving alcoholic beverages shall have an employee monitoring the area at all times during the hours alcohol is consumed and shall dispense any alcoholic beverage under state and local law.

J. Amplified sound equipment shall not be permitted.

K. The operation of any sidewalk cafe shall be in conformity with all applicable federal, state, and local laws and regulations.

M. All fees for the operation of a sidewalk café shall be set by resolution.

N. The City Manager is authorized to establish administrative rules not inconsistent with any ordinance or policy adopted by the City Council. A copy of the policy and rules shall be on file with the City Clerk and available of the City website.

CITY OF HILLSDALE DOWNTOWN SIDEWALK AMENITIES POLICY

NOVEMBER, 2008

General

1. The City of Hillsdale, recognizing the unique nature of the downtown Historical District, wishes to allow certain special uses of the public sidewalks in this area that would otherwise be banned by City ordinance, in keeping with the following guidelines.

2. The intent of this policy is, first and foremost, to ensure the provision of safe, ADA-compliant pedestrian "accessible routes" of an appropriate width, free of all obstacles and hazards, on the public sidewalks within the downtown area and, once these accessible routes have been established, to maintain and provide safe pedestrian passage. The City recognizes that certain privately provided sidewalk amenities add convenience, charm, and character to the downtown area, and determines that there is a public purpose in permitting these encroachments into the public right-of-way, within certain limits.

3. No person, firm, corporation or other entity shall place, cause or allow the placement of any item on any sidewalk or within any other part of a right of way, without first applying for and receiving a valid permit issued by the City of Hillsdale allowing such special use, subject to any restrictions such permit might contain.

4. An application for a permit pursuant to this policy must be submitted to the City Planning Department for approval and shall contain the following information:

   a) The name, address, and contact information of both the applicant and the business.

   b) The name, address and contact information of the property owner if other than the applicant.

   c) The proposed hours of occupancy.

   d) A site plan with the location and number of proposed chairs, tables, railings posts, benches, umbrellas, planters, outdoor electrical outlets, hydrants, and any other public or private equipment or item.

   e) The proposed color and design of the proposed chairs, tables, railings, posts, benches, umbrellas, planters or other. The style and material of amenities including, but not limited to A frame signs, planters and benches, should have a style, color and material consistent with and compatible with the downtown streetscape.

f) The proposed area of occupancy including square feet and dimensions.

g) The proposed pedestrian traffic pattern and circulation for customers and members of the general public.

h) A copy of a certificate of insurance with a minimum of one million (1,000,000) dollars per occurrence & two million (2,000,000) dollars aggregate which names the City of Hillsdale as additional insured; insurance policies from both the owner of the building and the lessee if applicable.

i) A statement indicating whether the application is new or a renewal.

j) Written permission of the property owner if other than the applicant.

k) A signed agreement committing and requiring the applicant to repair any damage caused to the sidewalk or right of way as a result of the placement of any permitted item or the operation of a café or other permitted business or other activity on a sidewalk or within any other part of the right of way at the applicant ‘s expense.

l) If the sale of alcohol is proposed, a copy of approval from the Michigan State Liquor Control Commission.

5. The City Planning Department shall review the application for compliance with the policy and make recommendation for approval/disapproval to the City Manager. The City Manager or his designee shall approve the issuance of the permit, approve the issuance of the permit subject to restrictions or disapprove and deny the issuance of the permit, as the circumstance requires.

6. Permits must be applied for annually and all activities or other actions taken under them shall adhere to all specifications of the City of Hillsdale Sidewalk Amenities Policy and the terms and restrictions contained within the permit. Failure to do so will result in the City Planning Department notifying the permit holder of a violation, either in writing or verbally. If the violation is designated as a safety hazard, it shall be corrected and rectified within the twenty-four (24) hour period next following notification. All violations that are not designated as safety violations shall be corrected and rectified within the seventy-two (72) hour period next following notification. If any violation is not corrected and rectified within the time specified, the permit in question shall automatically become void and of no further force or effect, and all items placed on the sidewalk and all business or other activities taken pursuant to it shall be immediately removed and terminated.

7. Appeals involving the interpretation or application of these rules, the imposition of restrictions and the denial of a permit may be taken to the Zoning Board of Appeals under such provisions and process as prescribed in Section 36-84 of the Hillsdale Municipal Code.

8. This policy is intended to exist only so long as it is self-policing; hence, downtown businesses must voluntarily comply with the conditions of this policy in recognition of the fact that these uses are not typically permitted under City ordinance. If businesses abuse the policy by obstructing accessible routes, limiting the use of benches and/or other amenities to their own customers, by way of example but not limitation, the policy will be rescinded and the existing ordinances strictly applied.

9. This policy does not apply to any other specific permission, permit, or license granted by the City Commission; for example, "sidewalk sales" or other events.

10. The City reserves the right to require the removal of any item or items in the public right of way, regardless of whether the item may be otherwise permitted under this policy, if in the sole judgment of the City, the item or items constitute a particular hazard to the public health, safety, or welfare that outweighs the potential public benefit.

District Boundaries.

11. This Policy applies only within the zoning designation of the B-2, Central Business District as defined by the Official Zoning Map of the City of Hillsdale

General Restrictions

12. The "accessible route" shall be not less than five (5) feet in width, where the physical construction of the sidewalk permits such width; in cases where less than five (5) feet is available, the accessible route shall be as wide as possible, but not less than three (3) feet as required pursuant to the Americans with Disabilities Act (ADA). The accessible route for each specially permitted use on a sidewalk or within any other part of the right of way shall be a straight path with the accessible route within all other specially permitted uses within each block. Tree grates may not be part of the accessible route. No sidewalk obstacles or obstructions of any sort may be placed within or encroach upon the accessible route.

13. Any space remaining between the accessible route and the building face shall be known as the "user zone". Any space between the accessible route and the street shall be known as the "street zone". Both the user zone and the street zone may be used by individual businesses for the placement of a wide variety of public amenities, including benches, tables, chairs, plants, waste receptacles, artworks, or similar amenities.

14 Items offered for sale within the permitted area of the public right of way shall be of merchandise that is also available inside and shall be called outdoor open-air sale items. These items may not, either singly or in the aggregate:

a) Obstruct over fifty (50) percent of the “window shopping” viewing area unless the items are at a height that does not impede the ability to view merchandise within the business.

b) Except for food and drink at a permitted café or restaurant, a permit holder shall not undertake or allow any sales of items displayed within the permitted area to members of the general public or otherwise except within the interior of the permit holder’s business.

15 Items placed and activities undertaken pursuant to permit in the public right of way shall be available for the use and benefit of the general public, and may not be reserved for the use or benefit of patrons of any specific business or its employees.

16. All outdoor sale items must be brought in at the close of business every day. Any such items as are left after closing will be considered abandoned and may be removed and disposed by the City in such manner as it determines appropriate without notice to the affected permit holder.

17. All frame or sandwich board signs shall comply with the provisions of Section 26-5 (p) of the Hillsdale Municipal Code.

18. No item may be affixed to lampposts, signposts, sidewalk, hydrants, utility boxes or public amenity without the prior written permission of the City Manager. No item may be in such a location as to constitute a hazard or an obstruction to the general public or to the performance of public service by any City or other governmental agency having jurisdiction over the area.

Additional Restrictions and Conditions for Outdoor Dining/Sidewalk Cafe

19. Outdoor Dining/Sidewalk cafes may be operated only upon and pursuant to the issuance of an annual permit subject to the following restrictions and conditions:

a) All previously noted restrictions and conditions

b) Review and approval by staff of a site plan.

c) Outdoor dining/sidewalk cafe may be located on public sidewalks only adjacent to or abutting the indoor restaurant that operates the outdoor dining/sidewalk cafe.

d) Notwithstanding anything in this policy to the contrary, tables, chairs, and all other furnishings or accessories may be left in place overnight but shall be removed from the sidewalk and stored indoors whenever outdoor dining/sidewalk cafe is not operated during the general business hours of the restaurant or café to which the outdoor dining/sidewalk café is adjacent as well as at the expiration of any permit, whichever is applicable.

e) No permit shall in any way excuse an applicant from complying with any applicable requirement imposed by the Liquor Control Commission of the State of Michigan on the sale and consumption of alcohol. Such sale and consumption of alcohol shall be allowed within the permitted area only in accordance with and subject to the provisions of any licenses and permits required and issued by the Liquor Control Commission and any other applicable state statutes, state regulations or municipal ordinances.

CITY OF MT. PLEASANT
DOWNTOWN SIDEWALK AND STREET PARKING LICENSE POLICY
FOR MERCHANDISE DISPLAYS, FOOD AND ALCOHOL SERVICE

PURPOSE

The *Downtown Sidewalk and Street Parking License Policy for Merchandise Displays, Food and Alcohol* is designed to allow sidewalk merchandise displays, cafes or outdoor seating on public property in locations where they are determined to be appropriate by the City Commission, and to promote and protect the public health, safety, and general welfare of the community. These general goals include, among others, the following specific purposes:

(1) To attract residents and non-residents to downtown Mt. Pleasant;
(2) To provide an additional way for retailers, restaurants, food service, or other businesses within the Principal Shopping District / Central Business District to expand their operations;
(3) To promote sidewalks as useful and properly planned visual amenities;
(4) To provide adequate space for pedestrians on the sidewalk adjacent to sidewalk displays, cafes or outdoor seating and to insure access to adjacent commercial and retail uses;

Note: this policy is not to be used for the elimination of public parking spaces for personal and/or business parking usage.

COST AND APPLICATION PROCESS

Annual Sidewalk License Application Fee = $50.00 Fence Application Fee = $50.00 (one-time fee)

Additional costs:
Outdoor patios $250.00 per full space or partial space/annually (limited to no more than three spaces).
Purchase of parking space for permanent outdoor use $7,500 per space

Applications can be picked up at City Hall (320 W. Broadway) in the Division of Community Services.

Applications for temporary uses will be reviewed by the following City of Mt. Pleasant departments before being presented to City Commission for approval:

Public Works Public Safety Downtown Development Building Safety
If parking space(s) are requested for permanent elimination – Downtown Development Board and Planning Commission must review.

The City Commission may license City rights-of-way for merchandise displays, food and alcohol service. Licenses are good on an annual basis from May 15 to October 30. Licenses must be secured annually by May 1. Applications made after this date are ineligible.

Applications made for permanent fencing can be submitted on an ongoing basis and are subject 30 day review and approval process by the City Commission.

NOTICE OF VIOLATION; FAILURE TO COMPLY.

Upon a finding by a City staff member that an applicant has violated any provisions of this policy, the Downtown Development Director shall give notice to the applicant to correct said violation. Upon failure to immediately correct said violation, the City Commission may revoke the applicant's license to operate the sidewalk license. Upon the revocation of such license, the applicant shall be entitled to a hearing before the governing body within 30 days, upon notice thereof, provided that a hearing is requested by the applicant, in writing, within five days of revocation of the license.

All conditions are to be met by applicants, unless waived by the City Commission.

PLEASE NOTE

Sections entitled *Location, General Terms – Layout, Maintenance, and Hours of Operation, and Insurance* apply to *ALL* applicants. Applicants in the food and beverage industry, please review the section entitled *Food and Beverage (General), and Food and Beverage (Specific to Alcohol Beverage Sales).* Applicants interested in purchasing a parking space for permanent outdoor use, please review the section entitled *Converting Parking Spaces for Permanent Outdoor Use*.

LOCATION

1. Applications to license public sidewalks or public property for merchandise display, food, alcoholic beverages, or other retail service shall be limited to the area within the downtown Principal Shopping District (PSD) and/or Tax Increment Finance Authority (TIFA) Central Business District (CBD) and those commercially zoned properties specifically authorized by the City Commission that can also meet all of the following criteria.

2. The area devoted to outdoor seating must be ancillary to the main use of an indoor restaurant, bakery, coffee shop, delicatessen, specialty food store, or similar establishment.

GENERAL TERMS - LAYOUT, MAINTENANCE, AND HOURS OF OPERATION

1. Prior to license approval, the Director of Public Works or his designee shall inspect the proposed area and prepare a report listing any damaged public sidewalk in the area, any potential hazards that need to be corrected prior to issuance of the license including, but not limited to, location of trees and low-hanging branches, wires, guide wires, sign locations and height, tree gates, planters, bike racks, etc., that could serve as a hazard to pedestrians.

2. Licensees building a structure or permanent fence to be utilized for outdoor seating shall obtain a building permit to ensure local, state, and federal building codes are met.

3. Location of all furniture, displays or other materials shall be placed to assure safe ingress/egress to buildings.

4. Merchandise displays must be placed next to the building only, except during the annual Sidewalk Sales event.

5. Tables, chairs, umbrellas and any other objects used shall be of quality design, materials, and workmanship both to ensure the safety and convenience of users and to enhance the visual and aesthetic quality of the urban environment.

6. Fence materials shall be of durable commercial-grade building materials, such as powder-coated aluminum or steel. Decorative fences should generally be four and a half feet (54 inches) or below. However, exceptions may be considered for special circumstances.

7. The licensed area and abutting public sidewalk shall be kept clean, attractive and free of all litter and debris, and must allow for the safe and easy flow of pedestrian traffic. In addition, it is the responsibility of the license holder to inspect the licensed area and abutting public sidewalk on a daily basis and report any deterioration, or other hazard(s) to the Director of Public Works.

8. Temporary patio licensees shall keep clean the perimeter of the licensed area where street sweeper will be unable to maneuver.

9. Landscape areas and areas containing trees and the dirt around such trees shall not be disturbed or used in conjunction with licensed area activities, and shall not be designated as the area reserved for pedestrian use.

10. A license area shall not interfere with any public service facility; such as a telephone, mailbox or bench, located on a sidewalk.

11. The area devoted to outdoor seating shall not encroach upon or extend over any public alley.

12. No business displays or signs shall be attached to or displayed on public facilities such as trees, street light poles, junction boxes, mailboxes, fire hydrants, benches, bus shelters, bike racks, trash cans, etc.

13. No advertising signage shall be present on or in the outdoor seating area.

14. Outdoor amplification shall be in compliance with the appropriate codes of the city.

15. Any outdoor lighting shall be arranged in such a manner so as not to create a hazard for vehicular traffic or a nuisance to residential land uses in the area.

16. In licensed areas all electrical wiring and fixtures shall be installed and remain in conformance with the appropriate codes of the city.

17. No structure or enclosure to accommodate the storage of accumulated garbage may be erected or placed on public property.

18. 4' (four feet) of unobstructed pedestrian sidewalk shall be maintained at all times. Note: the swing of exterior doors must be calculated in this measurement.

19. All patio structures must meet ADA accessibility standards.

20. An adequate area adjacent to handicapped parking spaces area shall be maintained free and clear of obstructions and shall lead to the pedestrian walkway.

21. Licensed areas shall not impede city drainage.

22. Fire apparatus access roads shall have an unobstructed width of not less than 24'(twenty-four feet) and an unobstructed vertical clearance of not less than 13'-6" (thirteen feet, six inches).

23. 3' (three feet) clear space shall be maintained around the circumference of all fire hydrants with a minimum of 6' clear aisle access to all hydrants.

24. Vehicles or structures over 1,500 lbs. are prohibited on the licensed area or abutting public sidewalk.

25. License of public right-of-way shall not be permitted if the proposed licensing or requested alterations result in sight obstructions for vehicles or pedestrians or result in the obstruction of normal traffic flow.

26. The licensed area shall be limited to portions of right-of-way abutting the property owned, leased, or rented by the applicant unless given approval by adjacent property and business owners.

27. No more than three parking spaces can be utilized.

28. Hours of operation for licensees shall be limited to between 8:00 a.m. and 11:00 p.m.

29. Licensee shall not cause or permit hazardous or toxic substances to be released, stored, produced, emitted, disposed of or used in the licensed area.

INSURANCE

1. The applicant shall provide evidence of the following insurances prior to issuance of a sidewalk license:
    a. Workers Compensation and Employers Liability
    b. General Liability (occurrence basis only) with the following coverage inclusions:
        - Broad Form General Liability Endorsement or equivalent if not included in the policy proper.
        - Contractual Liability
        - Products and Completed Operations
        - City of Mt. Pleasant named as "Additional Insured"

    c. Limits of liability for items b. above shall be not less than $1,000,000 per occurrence and/or aggregate, for personal injury, bodily injury and property.

2. Hold Harmless
    i. To the fullest extent permitted by law, the licensee agrees to defend, pay in behalf of, and hold harmless the City of Mt. Pleasant, its elected and appointed officials, employees and volunteers, and others working in behalf of the City of Mt. Pleasant against any and all claims, demands, suits, losses, including all costs connected therewith, for any damages which may be asserted, claimed or recovered against or from the City of Mt. Pleasant, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Mt. Pleasant, by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use therefore which arises out of or is in any way connected or associated with this contract.

FOOD AND BEVERAGE (GENERAL)

1. If the licensee serves food and beverages within the licensed area, the licensed area and abutting public sidewalk shall be washed on an as-needed basis to ensure a clean, safe, and healthy environment.

2. Smoking is not allowed in any outdoor areas such as patios or rooftops where patrons are intended to receive service or consume food, beverages, or both per Public Act 1998-0188 (Michigan's Smoke Free Air Law).

3. A minimum 10 lb. ABC Fire Extinguisher shall be present for all outside cooking displays. (ie. grills, roasters, etc.) Also someone shall remain present during the cooking process to avoid any injuries to by-standers.

FOOD AND BEVERAGE (SPECIFIC TO ALCOHOLIC BEVERAGE SALES)

1. The location of sidewalk cafes where alcohol is served shall be subject to the requirements of the Michigan Liquor Control Commission.

2. Outdoor dining areas serving alcoholic beverages shall be continuously supervised by employees of the establishment.

3. All alcoholic beverages to be served at sidewalk cafes shall be prepared within the existing restaurant, and alcoholic drinks shall only be served to patrons seated at tables or counters. The drinking of alcoholic beverages by a member of the public while a patron at a sidewalk cafe, within the confines of the sidewalk cafe area, shall not be construed as a violation of any ordinance controlling open containers in a public area. The operator of the sidewalk cafe shall take whatever steps are necessary to procure the appropriate license from the M.L.C.C., if he intends to serve alcoholic beverages in the sidewalk cafe area and shall comply with all other laws and regulations concerning the serving of alcoholic beverages in the State.

4. Barriers. All barriers used for outdoor cafes serving liquor shall also conform to Michigan Liquor Control Commission (M.L.C.C.) policies and requirements.

5. A sign, one foot square, reading "No Food or Beverages Allowed Beyond Railing" shall be posted at a conspicuous location within the perimeter of outdoor cafes serving alcoholic beverages.

CONVERTING PARKING SPACE(S) FOR TEMPORARY EVENT USE

1. Should applicant wish to use parking spaces for temporary event use such as sidewalk sales, community, business, or other event(s) may due so with approval of the Downtown Development Director and Fire Marshall.

2. Use of space(s) will be no longer than two weeks.

3. Annual application fee may be waived or reduced based on City staff recommendation.

CONVERTING PARKING SPACE(S) FOR PERMANENT OUTDOOR USE

1. The petitioner shall bear all expenses associated with the removal of parking spaces, including preparation of engineering plans for the proposed work, drainage calculations, relocation of said parking spaces and utilities or street lights, etc.

2. The merchant shall contribute $7,500 to the Downtown Development account for each permanent space eliminated in front of his/her property.

3. The petitioner shall follow Department of Public Works permit process for the removal of any alterations of right-of-way associated with the applicant's proposed use.

4. The licensee shall also be responsible for all costs incurred for alterations to existing sidewalk if necessary to accommodate the use of the sidewalk, and if so approved by the City. All work in right-of-way must have Department of Public Works permit.

5. Licensees building a permanent structure to be utilized obtain a building permit to ensure local, state, and federal building codes are met.

MEMORANDUM

To: Wayzata City Council

From: Mike Kelly, City Engineer

Date: 5/1/2014

Re: Wayfinding signage update

In 2007, The City of Wayzata hired Damon Farber Associates to prepare a schematic design package of "Wayfinding" signs for the City of Wayzata. Staff, Scott Ferguson, from Damon Farber Associates, and a small task force met on a number of occasions to determine study boundaries, identify community points of interest and to review the proposed design of the signage. From that study, a draft plan was prepared.

In 2011, a portion the first phase of the plan was implemented through the installation of blade signs on Lake Street, Broadway Avenue and Rice Street. Several signs from the original phase one plan were not installed, however, due to ongoing construction. These signs were to be located along Wayzata Blvd and Superior Blvd. With the construction of Wayzata Blvd and the southern section of Superior Blvd complete, several of these signs could now be installed. These signs would be located at the intersections of Broadway Avenue and Wayzata Blvd and Minnetonka Ave and Wayzata Blvd. Additional signage is proposed to be placed at the east and west ends of Mill Street, related to the Muni and Mill Street parking. The City has also spoken to John Mehrkens about adding "Retail Parking" signs at the entrances to the new development.

Staff has also met with MnDOT regarding signage along the freeway. A meeting was held on February 25, 2014 and staff, city consultant, Chamber of Commerce and MnDOT discussed whether there were opportunities to place signage directing motorists into Wayzata. The group discussed the possibility of installing logo signs in both the eastbound and westbound directions. Logo signs can, typically, be found along freeways, and depict "Gas", "Food", and "Lodging". Unfortunately, due to spacing requirements for signs along the roadway, it is not possible to install such logo signs in the westbound direction. The group also discussed the possibility of modifying the large, green exit signage at the 101 S/Wayzata exit to read "101 S/Wayzata Blvd". This seemed to be possible and staff will continue to work with MnDOT to make this modification.

Finally, the Parks & Trails Board will be meeting on May 21, 2014 at 7:00PM. Staff will be presenting the City's suggested wayfinding signage related to our City parks. Discussion will focus around potential blades signs for several of our parks and potential larger signs to be placed at Klapprich Park and the beach. The two larger signs could contain history and rules at each of these parks.

CITY OF WAYZATA

PLANNING DEPARTMENT

MEMORANDUM

To: City Council

From: Heidi Nelson, City Manager

Date: April 29, 2014

Re: Consider Policy for City Council Liaison to a Board or Commission

At the City Council workshop of April 15, 2014, Council discussed defining the role of Council liaisons to the various boards and commissions. A draft policy is attached to the memo for Council consideration.

Additionally, Council discussed designating a member of the Council to serve as liaison to the Parks and Trails Board. This designation was not made at the time the board was established nor as a part of the organizational resolution that is adopted annually in January. Staff is seeking direction with regard to designating a Council liaison to the Parks and Trails Board.

CITY OF WAYZATA
POLICY FOR
CITY COUNCIL LIAISON TO A BOARD OR COMMISSION

Purpose: The City of Wayzata recognizes and appreciates the valuable service and contribution Board and Commission members make to the community in advising the city council with regard to redevelopment and land use, park and trail amenities, historical assets, and city communications. In an effort to support and stay apprised of the work of the Boards and Commissions, the City Council may appoint a member of Council to serve as Liaison to the Board or Commission.

Role of Council Liaison: The role of the Council Liaison for regular and special meetings of a Board or Commission shall be that of an observer, with the responsibility to observe and report to the City Council on a regular basis the work of the Board or Commission. The Council liaison may provide an update on the work of the Council pertinent to the work of the Board or Commission as part of the regular agenda of the Board or Commission. Staff direction provided at the Board/Commission meetings shall be provided from the Chair of the Board or Commission to the City Manager or staff representative.

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

MEMORANDUM

TO: Mayor Willcox and Councilmembers

FROM: Heidi Nelson, City Manager

DATE: April 29, 2014

RE: Consider Watering City Adopt-a-Gardens

Recently, the City's Volunteer Committee raised a concern with regard to the ongoing maintenance of the City's Adopt-a-Gardens. As Council will recall, the Adopt-a-Garden program was initiated as part of the volunteer efforts during the financial crisis of the late 2000's to ensure that the city's annual flower gardens remained a part of the city's landscape. The Adopt-a-Garden program included the planting, watering and maintenance of the gardens. The Volunteer Committee is asking the Council to consider taking on the watering responsibilities for the gardens due to the challenges associated with access to water and labor involved in the watering of the gardens on a regular basis.

Staff has reviewed the labor requirement for taking on the task of watering the thirteen (13) Adopt-a Garden beds on a weekly basis. Staff estimates the cost associated with the additional seasonal labor, which is somewhat dependent on the summer weather conditions, to be in the range of $3,500-$6,000. Staff would recommend these funds be allocated from the general fund contingency for 2014 and considered as part of the 2015 general fund budget process.

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

TO: Mayor Willcox and Councilmembers
Heidi Nelson, City Manager

FROM: Kathy Ovshak, Finance Manager

DATE: April 29, 2014

RE: Salary Increase for Mayor and Council Members

Attached for your approval is an ordinance that will grant a salary adjustment for the Mayor and Council Members. The Mayor and Council Member's salary has not been increased since 1995. Currently the salary for Mayor is $4,500 and Council Member is $3,000. By adopting this ordinance the Mayor salary will increase to $6,000 and Council Member salary will increase to $4,500. This change in salary will be effective January 1, 2015.

Phone: 952-404-5300 Fax: 952-404-5318 e-mail: city@wayzata.org home page: www.wayzata.org

ORDINANCE NO. 745

AN ORDINANCE ADOPTING ANNUAL SALARY FOR MAYOR AND COUNCIL MEMBERS

WHEREAS, the Mayor and Council Members shall receive compensation as is fixed by the Council in accordance with the Wayzata City Charter and MN Statute 415.11; and

WHEREAS, a change in salary must be approved prior to regular City elections to take effect January following said elections; and

WHEREAS, the City Council last set the annual salary for the Mayor and Council Members in December, 1995 at $4,500 for Mayor and $3,000 for Council Members; and

WHEREAS, it is the desire of the City Council to make an adjustment to the Mayor and Council Members salaries.

NOW, THEREFORE, THE CITY OF WAYZATA ORDAINS that the annual salary for Mayor be set at $6,000 and each Council Member be set at $4,500 commencing January 1, 2015.

Effective Date**:** This ordinance shall be in full force and effect after its passage and publication according to law.

Adopted by the City Council of Wayzata, Minnesota this 20th day of May, 2014.

____
Mayor Kenneth Willcox

ATTEST:

____
City Manager Heidi Nelson

First Reading: May 6, 2014
Second Reading: May 20, 2014
Publication: May 29, 2014

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

MEMORANDUM

TO: Mayor Willcox and Councilmembers

FROM: Heidi A. Nelson, City Manager

DATE: April 30, 2014

RE: Follow-up on 4/1/14 Workshop regarding next steps Lake Effect

As a follow-up to the April 1 workshop regarding next steps Lake Effect, staff has the following updates:

Stewardship/Implementation Structure:
- Bryan and I met with Mary deLaittre last week to discuss the implementation phase of the Lake Effect and potential mission, roles, and responsibilities for a committee going forward. We will plan to discuss some of her thoughts and potential opportunities at the May 6th Council meetings.

Interim Transient Docks:
- I spoke with two dock companies in the past week regarding the potential for a demonstration project in Wayzata to add transient dock capacity on an interim basis. Both companies discussed brief pre-sale installations they have done or day/weekend demo's – but neither had any experience with a seasonal demo installation. They felt it was unlikely that a dock vendor would provide that, as they have had such requests from homeowners in high traffic areas and dock vendors have not provided such a demo. One of the companies offered an interesting option for a buy-back program was offered as a potential solution. They have frequently offered this type of an arrangement where they would agree to buy-back the docks at the end of a term for a pre-agreed to price, given normal wear and tear. They have done this type of arrangement on lakes that are impacted by AIS, so they didn't see that as a barrier. The company also frequently does government/agency installations, thus they have experience in designing systems for frequent public use. Staff will be prepared to discuss at the May 6th Council meeting.

Speaker Opportunities:
- Invitations to the May 6th Gil Penalosa session were sent out last week to the Council, Planning Commission, Parks & Trails Board, HPB, Steering and Advisory Committee members, and business/property owners in the 600 block of Lake Street.
- Staff has also reached out to walkability expert Jeff Speck to find out his booking process.

groundwork
the foundation for city building

24 April 2014

Heidi Nelson - City Manager
Bryan Gadow - Assistant City Manager
City of Wayzata
600 Rice Street East
Wayzata, MN 55391-1799

Dear Heidi and Bryan,

It was a pleasure to meet with you both to discuss The Lake Effect. Clearly a tremendous amount of work has gone into the creation of the document as well as leadership in its adoption.

As you move into Phase II, taking the vision to reality, I believe Groundwork can provide the expertise to work with Wayzata and develop an implementation strategy to realize the vision. This process would include:

I. Analyzing the Lake Effect Framework
   - Project particulars
   - Long-term maintenance/operations and programming needs
   - Partnerships and public/private fund-raising opportunities

II. Determining Roles and Responsibilities for Project Success
   - Project oversight
   - Long-term maintenance and programming
   - Advocacy
   - Fund-raising
   - Communications
   - Leadership and collaboration

III. Identifying Appropriate Organizational Structure to Support Endeavor
   - Organizational type
   - Funding
   - Staffing and governance
   - Timing

The deliverable would be a proposed implementation strategy focused on organizational development and project implementation. The process would last approximately four months – taking into consideration the summer holidays. Based on further refinement of scope, a budget and fee schedule will be proposed.

Thank you for your consideration – the development of your waterfront is such an important and exciting civic project and one that Groundwork would enjoy working on with you.

Sincerely,

Mary deLaittre
Founder and Principal
Groundwork: The Foundation for City Building