WAYZATA CITY COUNCIL MEETING AGENDA

Wayzata City Hall Community Room, 600 Rice Street

WEDNESDAY, November 5, 2014

WORKSHOP TOPICS FOR DISCUSSION:

1. **313 CENTRAL AVE S SUBDIVISION CONCEPT (5:30 PM)**
2. **240 MINNETONKA AVE S - JOHN ADAMS (6:15 PM OR IMMEDIATELY FOLLOWING)**

7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	TT	JA	KW	AM	BA	VOTE	PAGE #
1	**Roll Call**								
2	**Approve Agenda**								
3	**Public Forum - 15 Minutes (3 min/person)**								
a.	Presentation of Chamber Exceptional Service Award	Pierson							
4	**Consent Agenda**								2
a.	Approval of Workshop Minutes of October 21, 2014 and Minutes of October 21, 2014								
b.	Approval of Check Register								
c.	Approval of 2015 Liability Insurance Coverage Waiver Form								
5	**Public Hearings**								
a.	Public Hearing on IOCP Tax Abatement Request - 110 Grand Ave., Maggie Manor followed by Consideration of Resolution No. 27-2014 to Approve Tax Abatement Request	Gadow							24
6	**New Business**								
a.	Consider Approval of 2014-2016 AFSCME Union Contract	Nelson							37
b.	Consider East Corridor Landscaping Plan	Kelly							54
7	**City Manager's Report and Discussion Items**								
8	**Public Forum (as necessary)**								
9	**Adjournment**								

Meeting Rules of Conduct:
Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:
City Council - November 7, and 18, 2014
Planning Commission - November 17 & December 1, 2014

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
October 21, 2014

5:15 PM – LAKE EFFECT

Mayor Willcox called the workshop meeting to order at 5:15 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson and Mary deLaittre with Groundwork, the Foundation for City Building.

Ms. deLaittre introduced the components, timeline and approach for organizational development for the Lake Effect and financial considerations. The Council discussed the organization structure to carry the Lake Effect process forward, the proposed timeline and the resources required over the next 2-3 years to execute a project in the central lake front.

Council agreed to another workshop on November 18th to review the recommendations regarding moving the Lake Effect plan forward.

6:15 PM – LIQUOR OPERATIONS BUDGET

Mayor Willcox called the workshop meeting to order at 6:15 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, Administrative Services Director Uram, Wayzata Bar and Grill Manager Bartley, and Wayzata Wine and Spirits Manager Maeger.

Mr. Uram reviewed a draft of the 2015 Liquor Revenue and Expenditure budgets by each operation. Currently, YTD revenues total $4.19 million compared to the year-end budgeted amount of $5.5 million. Mr. Uram indicated sales for the year are projected to about $2.45 million at Wayzata Wine and Spirits (WWS) and about $3.1 million at the Wayzata Bar and Grill (WBG).

The sales of wine and liquor in both operations are projected to be slightly under budget while beer is projected to be over budget by about $21,000 at WWS and by $92,000 at WBG. Food sales continue to be strong and are projected to reach $1.7 million in 2014. For 2014, total combined revenues are expected to exceed expenditures by the budgeted amount of about $435,000.

Mr. Uram said the 2015 budget numbers reflect an expectation that liquor and wine sales will continue to show little or no increase over 2014. Alternatively, beer and food sales are exceptionally strong and are expected to remain that way through 2015.

Mr. Uram said major changes impacting our expenditures include an increase in employee costs of about $150,000 (minimum wage increase, additional staff, FICA on tips, work comp insurance), and $25,000 increase in general promotions including Saviors Rewards, a $70,000 inter-fund loan repayment, and $100,000 increase in the cost of products for re-sale.

Mr. Uram indicated a part time in store marketing/promotions/events person has been recently hired. Over the past two months there has been a significant decline in the number of part-time employees and employment applications. WBG is currently not adequately staffed so recruitment efforts have been expanded.

Mr. Uram stated that the WWS and WBG is currently staffed with interim General Managers and that they have opened up recruitment for the two positions of General Managers of WWS and WBG to both internal and external candidates. The application deadline is November 12 and we expect to have the positions filled by year end.

Mr. Uram reviewed a proposal he received from Delaney Consulting to complete an assessment of our operations. The goal of this project is to create a short and long-term “roadmap” to improve the brand’s strengths with our current and future customer base. It will also provide the framework for the operations business plan. The cost of this project is $8,490.00

Mr. Uram reviewed the various issues that have come up with the building which need to be resolved. Mr. Uram stated that we are soliciting proposals to complete a building evaluation to gain an understanding of all the building issues that need some type of improvement. Mr. Uram expects to have this work completed within 60 days.

The workshop meetings were adjourned at 6:55 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
October 21, 2014

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson and City Engineer Kelly.

AGENDA ITEM 2. Approve Agenda.

Mr. Tanner made a motion, seconded by Mr. Amdal, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. Update on Bushaway Road Reconstruction Project

Trudy Richter, Public Relations representative for the Bushaway Road/CR101 Reconstruction Project, thanked Ms. Nelson, Mr. Kelly, and the Council for their help. Ms. Richter shared that Hennepin County had a system called GovDelivery for sending out notifications through e-mail, but she set up a separate system for local residents for more timely updates. Ms. Richter reported that keeping Eastman Lane and McGinty Road open to local traffic only had been a struggle. The hotline number for questions and concerns is 1-866-981-1101 and it has had a total of 35 calls so far. Ms. Richter also shared that they were working closely with the Chamber of Commerce to help local businesses.

The Council asked to be copied on the weekly e-mail update and the same services, maps, and information available to other effected communities. The Council also asked for information on the special access cards for residents on the Bushaway Road corridor. Ms. Richter answered that the cards had already been sent and residents were to display them in their back windows.

AGENDA ITEM 4. Consent Agenda.

Mr. Amdal made a motion, seconded by Mrs. Anderson, to approve the consent agenda:

a. Approval of Workshop Minutes of October 7, 2014 and Minutes of October 7, 2014
b. Approval of Check Register
c. Consider Second Reading of Ordinance No. 748, an Ordinance Amending Chapter 202 (Police Department) of the Wayzata City Code to Address Background Investigations
d. Approval of Municipal Licenses
e. Police Activity Report
f. Building Activity Report

The motion carried 5/0.

AGENDA ITEM 5. Public Hearing.

a. Public Hearing on Special Assessment Roll for Unpaid Delinquent Utility Bills followed by Consideration of Resolution No. 30-2014 to Approve Assessment Roll

Ms. Nelson reported that this public hearing was concerning unpaid delinquent utility bills with one amendment to the current roll adding one property to the roll: 117 Broadway Avenue North in the amount of $751.85. After the public hearing, Resolution No. 30-2014 would allow delinquent bills to be assessed to the property taxes through the County system.

The Council asked if some of the properties were under construction or in some sort of transition. Ms. Nelson answered that some properties were under construction and some properties were just unpaid delinquent bills. She explained that this was an annual process that allowed the amount unpaid to go into the tax system to be collected. Some of the properties that are in a transition mode prefer the unpaid delinquent bill go through the tax system because it may be owned by a bank where the money is tied up.

Mayor Willcox opened the public hearing at 7:25 p.m. There being no input, Mayor Willcox closed the public hearing at 7:25 p.m.

Mr. Tanner made a motion, seconded by Mrs. Anderson, to Adopt Resolution No. 30-2014 Certifying to the County Auditor Assessments for Unpaid Delinquent Utility Bill Charges. The motion carried 5/0.

<u>AGENDA ITEM 6. New Business.</u>

a. Consider Resolution No. 29-2014 Seasonal Sidewalk Cafe' at 681 Lake Street East (McCormick's) for Additional Seats and Tables

Ms. Nelson reported that Tim McCormick, owner of the property at 331 Broadway Avenue North, was requesting to expand McCormick's Restaurant into the tenant space directly to the south at 681 Lake Street. The expansion will continue the same façade design, material, and color as the portion of McCormick's on Broadway Avenue. As part of the expansion, the applicant was requesting approval to amend the existing Outdoor Sidewalk Café Conditional Use Permit to include additional outdoor seating adjacent to the new restaurant space along Broadway Avenue. The request was heard by the Planning Commission on October 6, 2014, and voted 7 to 0 in favor. The request will increase the number of tables and chairs from 13 tables and 36 chairs to 22 tables and 60 chairs.

Mr. McCormick shared that the expansion should be open by late November, but the extended patio will not be open until next summer.

The Council asked how many entryways there are from the building to the patio. Mr. McCormick answered that there was only one existing entrance and two service doors. The Council discussed the five-foot sidewalk in front of the patio and whether cars hanging over the edge would cause an issue for pedestrians. Ms. Nelson shared that it was not a problem currently, but staff would continue to monitor it.

Mrs. Anderson made a motion, seconded by Mr. Amdal, to Adopt Resolution No. 29-2014 Approving an Amendment to a Condition Use Permit for an Outdoor Sidewalk Cafe' at 681 Lake Street East. The motion carried 5/0.

<u>AGENDA ITEM 7. City Manager's Report and Discussion Items.</u>

a. Update on Interfaith Outreach Community Partnership Public Hearing

Ms. Nelson shared that the applicant had requested more time and the public hearing had been moved to the November 5, 2014 City Council meeting.

b. Upcoming Dates

A tour of the Presbyterian Homes West Block and Plaza Block had been scheduled for October 28, 2014 at 4:00 p.m.

Due to the election on November 4, 2014 the next City Council meeting had been moved to Wednesday, November 5, 2014.

d. Announcements

Ms. Nelson shared that people are needed to serve on Boards and Commissions and absentee voting was ongoing at City Hall.

Mayor Willcox stated he and Mr. Amdal had attended the Watershed District Awards Dinner where Hennepin County had been awarded for innovative design on Bushaway Road for the lakeshore and storm water treatment.

Mrs. Anderson shared that Pull It Day on October 18, 2014 had been a success in cleaning up the City gardens and thanked Pat Broyles.

<u>AGENDA ITEM 8. Public Forum Continued (if necessary).</u>

There were no comments.

<u>AGENDA ITEM 9. Adjournment.</u>

Mr. Tanner made a motion, seconded by Mrs. Anderson to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Sarah Peterson
TimeSaver Off Site Secretarial, Inc.

CITY OF WAYZATA

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October 2014

		Check Amt	Invoice	Comment
10100 Anchor Bank				
Paid Chk# 096663 10/24/2014	**CASH - ANCHOR BANK**			
E 620-40000-331	Mileage & Expense Account	$12.95		REPLENISH PW PETTY CASH
E 101-43100-331	Mileage & Expense Account	$25.69		REPLENISH PW PETTY CASH
E 620-40000-210	Operating Supplies (GENERAL)	$6.49		REPLENISH PW PETTY CASH
E 610-40000-210	Operating Supplies (GENERAL)	$10.95		REPLENISH PW PETTY CASH
	Total CASH - ANCHOR BANK	$56.08		
Paid Chk# 096664 10/24/2014	**COPPIN SEWER & WATER**			
G 101-20300	Deposits Payable	$999.00	REFUND	STREET CUT PERMIT REFUND
R 101-00000-34190	Charges for Services/Gen Gov	($320.00)	REFUND	DEGRADATION FEE
	Total COPPIN SEWER & WATER	$679.00		
Paid Chk# 096665 10/24/2014	**DATA911**			
E 240-40000-540	Equipment	$3,809.00	SI-101612	SQUAD COMPUTER
	Total DATA911	$3,809.00		
Paid Chk# 096666 10/24/2014	**DELTA DENTAL OF MINNESOTA**			
G 101-21717	Dental Insurance	$1,612.95	5724511	DENTAL INS.
	Total DELTA DENTAL OF MINNESOTA	$1,612.95		
Paid Chk# 096667 10/24/2014	**EMERGENCY AUTOMOTIVE**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$200.84	23048	SQUAD REPAIRS
	Total EMERGENCY AUTOMOTIVE	$200.84		
Paid Chk# 096668 10/24/2014	**JP SCHWARTZ CONSTRUCTION**			
G 101-20300	Deposits Payable	$999.00	REFUND	STREET CUT REFUND
R 101-00000-34190	Charges for Services/Gen Gov	($930.00)	REFUND	DEGRADATION FEE
	Total JP SCHWARTZ CONSTRUCTION	$69.00		
Paid Chk# 096669 10/24/2014	**JS STEWART COMPANIES INC**			
R 101-00000-34190	Charges for Services/Gen Gov	($510.00)	REFUND	DEGRADATION FEE
G 101-20300	Deposits Payable	$999.00	REFUND	STREET CUT DEPOSIT REFUND
	Total JS STEWART COMPANIES INC	$489.00		
Paid Chk# 096670 10/24/2014	**LESUER, EMMA**			
E 640-48000-341	General Promotions	$50.00	BOO BLAST	BOO BLAST FACE PAINTING AT BAR
	Total LESUER, EMMA	$50.00		
Paid Chk# 096671 10/24/2014	**MN DEPT.OF PUBLIC SAFETY**			
E 101-42100-210	Operating Supplies (GENERAL)	$28.00	DOG SIGN	DANGEROUS DOG SIGNS
	Total MN DEPT.OF PUBLIC SAFETY	$28.00		
Paid Chk# 096672 10/24/2014	**MN DEPT.OF PUBLIC SAFETY**			
E 101-42100-210	Operating Supplies (GENERAL)	$12.00	DOG TAGS	DANGEROUS DOG TAGS
	Total MN DEPT.OF PUBLIC SAFETY	$12.00		
Paid Chk# 096673 10/24/2014	**PLYMOUTH AUTOMOTIVE INC.**			
E 240-40000-499	Miscellaneous	$180.00	8/21/14	DWI TOWING SERVICE
	Total PLYMOUTH AUTOMOTIVE INC.	$180.00		
Paid Chk# 096674 10/24/2014	**SHI INTERNATIONAL CORP.**			
E 409-42100-540	Equipment	$4,350.00	B02363556	SQUAD EQUIPMENT
	Total SHI INTERNATIONAL CORP.	$4,350.00		
Paid Chk# 096675 10/24/2014	**SOJOURNER**			
E 101-42100-309	Contractual Services	$2,000.00	2014 SERVIC	PD SERVICES
	Total SOJOURNER	$2,000.00		

CITY OF WAYZATA

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October 2014

			Check Amt	Invoice	Comment
Paid Chk# 096676	10/24/2014	**TRAIL AUTOBODY & MARINE**			
E 101-42100-404	Repairs/Maint - Machin/Equip		$1,853.38	GROVES	PD REPAIRS
	Total	**TRAIL AUTOBODY & MARINE**	$1,853.38		
Paid Chk# 096677	10/28/2014	**3D SPECIALTIES**			
E 101-43100-226	Sign Repair Materials		$800.58	446928	PARTS
	Total	**3D SPECIALTIES**	$800.58		
Paid Chk# 096678	10/28/2014	**ALLEGRA PRINT & IMAGING**			
E 233-40000-499	Miscellaneous		$736.00	109258	BEACH PARKING STICKERS
	Total	**ALLEGRA PRINT & IMAGING**	$736.00		
Paid Chk# 096679	10/28/2014	**AT&T**			
E 101-42100-499	Miscellaneous		$300.00	185867	PD TRACKING SERVICE
	Total	**AT&T**	$300.00		
Paid Chk# 096680	10/28/2014	**AT&T MOBILITY**			
E 101-41940-321	Telephone		$203.22		CELL PHONE SERVICE
	Total	**AT&T MOBILITY**	$203.22		
Paid Chk# 096681	10/28/2014	**BANK OF AMERICA**			
E 101-42200-210	Operating Supplies (GENERAL)		$186.43		FD SUPPLIES
	Total	**BANK OF AMERICA**	$186.43		
Paid Chk# 096682	10/28/2014	**BANYON DATA SYSTEMS**			
E 610-40000-433	Dues, Licensing & Seminars		$397.50	00152135	UTILITY BILLING SUPPORT
E 620-40000-433	Dues, Licensing & Seminars		$397.50	00152135	UTILITY BILLING SUPPORT
	Total	**BANYON DATA SYSTEMS**	$795.00		
Paid Chk# 096683	10/28/2014	**BARCO MUNICIPAL PRODUCTS**			
E 610-40000-210	Operating Supplies (GENERAL)		$157.04	213324	UTILITY MARKING PAINT
E 620-40000-210	Operating Supplies (GENERAL)		$157.04	213324	UTILITY MARKING PAINT
	Total	**BARCO MUNICIPAL PRODUCTS**	$314.08		
Paid Chk# 096684	10/28/2014	**BARTON SAND & GRAVEL CO.**			
E 610-40000-225	Repair & Maint - System		$510.73	177295	BINDER ROCK
	Total	**BARTON SAND & GRAVEL CO.**	$510.73		
Paid Chk# 096685	10/28/2014	**BCA**			
E 101-42100-323	Radio Units		$270.00	00000230673	PD CONNECTION
	Total	**BCA**	$270.00		
Paid Chk# 096686	10/28/2014	**BEST & FLANAGAN**			
E 101-41500-304	Legal Fees		$1,087.50	447120	CITY COUNCIL
E 101-41500-304	Legal Fees		$262.50	447122	UNITARIAN CHURCH
G 101-20310	Escrow		$172.00	447124	AT&T ESCROW PROJECT
G 101-20310	Escrow		$215.00	447125	T-MOBILE ESCROW
E 404-40000-304	Legal Fees		$787.50	447126	CELL TOWER ISSUE
E 101-41500-304	Legal Fees		$757.90	447127	DOWNTOWN PARKING
E 101-41500-304	Legal Fees		$150.00	447129	CUBICLE PLUS ISSUE
E 101-41500-304	Legal Fees		$900.00	447131	RETAINER
E 101-41500-304	Legal Fees		$210.00	447132	WEST LAKE STREET
	Total	**BEST & FLANAGAN**	$4,542.40		
Paid Chk# 096687	10/28/2014	**BIFFS, INC.**			
E 101-45200-415	Other Equipment Rentals		$62.50	W543150	PARKS SERVICE
	Total	**BIFFS, INC.**	$62.50		
Paid Chk# 096688	10/28/2014	**BOYER TRUCK PARTS**			

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October 2014

		Check Amt	Invoice	Comment
E 101-43100-220	Repair/Maint Supply (GENERAL)	$911.66	900702	PARTS
	Total BOYER TRUCK PARTS	$911.66		
Paid Chk# 096689	10/28/2014 **BRYAN ROCK PRODUCTS**			
E 610-40000-225	Repair & Maint - System	$195.22	5366	BINDER ROCK FOR WATERMAIN SUPPORT
	Total BRYAN ROCK PRODUCTS	$195.22		
Paid Chk# 096690	10/28/2014 **COMMERCIAL ASPHALT CO.**			
E 430-40000-309	Contractual Services	$625.59	141015	ASPHALT
	Total COMMERCIAL ASPHALT CO.	$625.59		
Paid Chk# 096691	10/28/2014 **CULLIGAN-BOTTLED WATER**			
E 101-42100-499	Miscellaneous	$54.00	1788328	PD SUPPLIES
	Total CULLIGAN-BOTTLED WATER	$54.00		
Paid Chk# 096692	10/28/2014 **DON ANTHONY S MULTI SERVICES**			
E 233-40000-309	Contractual Services	$300.00	10/16/14	SWIM BOUYS REMOVED
	Total DON ANTHONY S MULTI SERVICES	$300.00		
Paid Chk# 096693	10/28/2014 **EHLERS**			
E 401-40000-309	Contractual Services	$512.50	65887	ED STRATEGIES
E 316-40000-309	Contractual Services	$112.50	65888	BAY CENTER TIF
E 401-40000-309	Contractual Services	$1,025.00	65889	TIF POOLING
E 401-40000-309	Contractual Services	$768.75	65890	BUS.SUBSIDY POLICY
E 401-40000-309	Contractual Services	$512.50	65891	GENERAL TIF
	Total EHLERS	$2,931.25		
Paid Chk# 096694	10/28/2014 **EMERYS TREE SERVICE, INC.**			
E 404-40000-309	Contractual Services	$5,555.00	19459	TREE REMOVAL & DISPOSAL
	Total EMERYS TREE SERVICE, INC.	$5,555.00		
Paid Chk# 096695	10/28/2014 **ESS BROTHERS & SONS INC.**			
E 610-40000-225	Repair & Maint - System	$507.00	TT6861	PARTS
	Total ESS BROTHERS & SONS INC.	$507.00		
Paid Chk# 096696	10/28/2014 **GRAINGER, INC.**			
E 101-43100-210	Operating Supplies (GENERAL)	$50.03	9575157103	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$35.72	9575984340	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$34.00	9575984340	SUPPLIES
	Total GRAINGER, INC.	$119.75		
Paid Chk# 096697	10/28/2014 **GROVES, JAMES**			
E 101-42100-434	Training and schools	$25.00	reimb.	SEMINAR REIMB.
	Total GROVES, JAMES	$25.00		
Paid Chk# 096698	10/28/2014 **H&L MESABI**			
E 101-43100-220	Repair/Maint Supply (GENERAL)	$138.81	91719	PARTS
	Total H&L MESABI	$138.81		
Paid Chk# 096699	10/28/2014 **HAWKINS, INC**			
E 610-40000-216	Chemicals and Chem Products	$1,845.42	3655665	CHEMICALS
	Total HAWKINS, INC	$1,845.42		
Paid Chk# 096700	10/28/2014 **HENN.CNTY.ACCTG.SERVICES**			
E 101-42120-308	Prisoner Care	$420.99	1000049907	PRISONER PROCESSING
G 101-20300	Deposits Payable	$180.66	1000049907	PRISONER PROCESSING
	Total HENN.CNTY.ACCTG.SERVICES	$601.65		
Paid Chk# 096701	10/28/2014 **HENN.CNTY.INFO.TECH.DEPT.**			

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October 2014

		Check Amt	Invoice	Comment
E 101-42100-323	Radio Units	$786.65	1000050094	PD RADIO CONNECTION
	Total HENN.CNTY.INFO.TECH.DEPT.	$786.65		
Paid Chk# 096702	10/28/2014 **J.H. LARSON COMPANY**			
E 101-45200-210	Operating Supplies (GENERAL)	$47.70	S100758206.0	PARTS
E 101-45203-220	Repair/Maint Supply (GENERAL)	$23.45	S100773248.0	PARTS
	Total J.H. LARSON COMPANY	$71.15		
Paid Chk# 096703	10/28/2014 **JC HEAVY TRUCK SERVICE, INC.**			
E 101-43100-404	Repairs/Maint - Machin/Equip	$577.46	7862	TANDEM TRUCK RADIATOR
	Total JC HEAVY TRUCK SERVICE, INC.	$577.46		
Paid Chk# 096704	10/28/2014 **JONES, REBECCA**			
E 610-40000-499	Miscellaneous	$24.99	REIMB.	PW SUPPLIES
	Total JONES, REBECCA	$24.99		
Paid Chk# 096705	10/28/2014 **KEEPRS**			
E 101-42100-217	Uniforms	$127.37	258139	PD UNIFORMS
	Total KEEPRS	$127.37		
Paid Chk# 096706	10/28/2014 **LAMBERT, JEFFREY W.**			
E 101-42120-304	Legal Fees	$3,503.25	928.002	LEGAL SERVICES
	Total LAMBERT, JEFFREY W.	$3,503.25		
Paid Chk# 096707	10/28/2014 **LASER TECHNOLOGY INC.**			
E 101-42100-409	Maint services & Improv	$193.00	140594	PD SERVICE
	Total LASER TECHNOLOGY INC.	$193.00		
Paid Chk# 096708	10/28/2014 **LAW ENFORCEMENT LABOR SERVICES**			
G 101-21707	Police union dues	$405.00	OCT.2014	UNION DUES - OCT.2014
	al LAW ENFORCEMENT LABOR SERVICES	$405.00		
Paid Chk# 096709	10/28/2014 **LEAGUE OF MN.CITIES**			
E 101-41500-433	Dues, Licensing & Seminars	$40.00	204571	REGIONAL MEETING-HEIDI
	Total LEAGUE OF MN.CITIES	$40.00		
Paid Chk# 096710	10/28/2014 **LEXUS**			
G 630-20300	Deposits Payable	$2,179.25	CVR REFUND	CVR REFUND
	Total LEXUS	$2,179.25		
Paid Chk# 096711	10/28/2014 **LONG LAKE TRU VALUE**			
E 101-41940-210	Operating Supplies (GENERAL)	$17.13		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)	$49.55		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)	$24.88		SUPPLIES
E 610-40000-225	Repair & Maint - System	$64.89		PARTS
E 620-40000-210	Operating Supplies (GENERAL)	$64.14		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$25.83		SUPPLIES
E 101-42100-210	Operating Supplies (GENERAL)	$6.43		SUPPLIES
	Total LONG LAKE TRU VALUE	$252.85		
Paid Chk# 096712	10/28/2014 **LOU`S GLOVES**			
E 101-43100-241	Safety equip/testings	$29.00	007250	SAFETY GLOVES
E 610-40000-241	Safety equip/testings	$29.00	007250	SAFETY GLOVES
E 620-40000-241	Safety equip/testings	$29.00	007250	SAFETY GLOVES
	Total LOU`S GLOVES	$87.00		
Paid Chk# 096713	10/28/2014 **MANSFIELD OIL COMPANY**			
E 101-49200-212	Motor Fuels	$2,136.15	963980	FUEL
E 101-49200-212	Motor Fuels	$1,539.12	979635	FUEL

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October 2014

		Check Amt	Invoice	Comment
	Total MANSFIELD OIL COMPANY	$3,675.27		
Paid Chk# 096714 10/28/2014	**MCCARTHY, TIMOTHY**			
E 101-42100-331	Mileage & Expense Account	$22.44	REIMB.	MILEAGE & MEAL
	Total MCCARTHY, TIMOTHY	$22.44		
Paid Chk# 096715 10/28/2014	**MED COMPASS**			
E 101-42200-306	Personnel Expense	$346.00	24252	FD EXAMS
	Total MED COMPASS	$346.00		
Paid Chk# 096716 10/28/2014	**MEDIACOM**			
E 101-41940-321	Telephone	$309.95		SERVICE
	Total MEDIACOM	$309.95		
Paid Chk# 096717 10/28/2014	**METERING & TECHNOLOGY SOLUTION**			
G 620-14100	Inventory of Material/Supply	$1,167.28	2097	WATER METERS
G 610-14100	Inventory of Material/Supply	$1,167.29	2097	WATER METERS
G 620-14100	Inventory of Material/Supply	$1,666.50	2098	WATER METERS
G 610-14100	Inventory of Material/Supply	$1,666.50	2098	WATER METERS
E 620-40000-211	Meter supplies	$70.00	2109	WATER METERS
E 610-40000-211	Meter supplies	$70.00	2109	WATER METERS
E 620-40000-211	Meter supplies	$119.53	2126	WATER METERS
E 610-40000-211	Meter supplies	$119.54	2126	WATER METERS
	tal METERING & TECHNOLOGY SOLUTION	$6,046.64		
Paid Chk# 096718 10/28/2014	**METRO SALES INC.**			
E 630-40000-200	Office Supplies (GENERAL)	$57.06	INV96780	MV SUPPLIES
	Total METRO SALES INC.	$57.06		
Paid Chk# 096719 10/28/2014	**MILLER, FRED**			
E 235-40000-302	Consultants	$1,525.00	84	WCTV
	Total MILLER, FRED	$1,525.00		
Paid Chk# 096720 10/28/2014	**MINNETONKA AQUATICS**			
E 101-45200-312	Rec Program Fee/Sr. Serv	$14,820.00	10-16-2014	2014 LIFEGUARD SERVICES
	Total MINNETONKA AQUATICS	$14,820.00		
Paid Chk# 096721 10/28/2014	**MINNETONKA, CITY OF**			
E 101-43100-216	Chemicals and Chem Products	$36.50	406	SALT BRINE SOLUTION
	Total MINNETONKA, CITY OF	$36.50		
Paid Chk# 096722 10/28/2014	**MN CHILD SUPPORT PAYMENT CENTE**			
G 101-21710	County WH	$227.50	0015104841	WITHHOLDING ORDER
	›tal MN CHILD SUPPORT PAYMENT CENTE	$227.50		
Paid Chk# 096723 10/28/2014	**MN DEPT.OF LABOR & INDUSTRY**			
E 101-41940-499	Miscellaneous	$200.00	ALR0045259I	ELEVATOR ANNUAL OPERATIONS
	Total MN DEPT.OF LABOR & INDUSTRY	$200.00		
Paid Chk# 096724 10/28/2014	**MN NCPERS LIFE INSURANCE**			
G 101-21715	PERA Term Life	$48.00	11/2014	LIFE INS.
	Total MN NCPERS LIFE INSURANCE	$48.00		
Paid Chk# 096725 10/28/2014	**MOSS & BARNETT**			
E 101-41500-304	Legal Fees	$1,111.50	613707	MEDIACOM FRANCHISE RENEWAL
	Total MOSS & BARNETT	$1,111.50		
Paid Chk# 096726 10/28/2014	**NAPA AUTO PARTS-WATERTOWN**			
E 620-40000-224	Repair & Maint - Motor Equip	$68.87	426835	PARTS

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	E 610-40000-224	Repair & Maint - Motor Equip	$68.88	426835	PARTS
	E 620-40000-224	Repair & Maint - Motor Equip	$125.92	426900	PARTS
	E 610-40000-224	Repair & Maint - Motor Equip	$125.93	426900	PARTS
	E 101-43100-210	Operating Supplies (GENERAL)	$8.56	426999	PARTS
		Total NAPA AUTO PARTS-WATERTOWN	$398.16		
Paid Chk# 096727	10/28/2014	**NEWMAN TRAFFIC SIGNS**			
	E 101-43100-226	Sign Repair Materials	$402.43	0279269	STREET SIGNS
	E 101-43100-226	Sign Repair Materials	$232.34	0279549	STREET SIGNS
		Total NEWMAN TRAFFIC SIGNS	$634.77		
Paid Chk# 096728	10/28/2014	**OFFICE DEPOT**			
	E 610-40000-200	Office Supplies (GENERAL)	($79.99)	732749753001	SUPPLIES
	E 101-45200-200	Office Supplies (GENERAL)	$42.99	732854435001	SUPPLIES
	E 620-40000-200	Office Supplies (GENERAL)	$21.51	732854435001	SUPPLIES
	E 610-40000-200	Office Supplies (GENERAL)	$21.50	732854435001	SUPPLIES
	E 101-43100-200	Office Supplies (GENERAL)	$42.99	732854435001	SUPPLIES
	E 101-45200-200	Office Supplies (GENERAL)	$28.82	733274406001	SUPPLIES
	E 610-40000-200	Office Supplies (GENERAL)	$28.81	733274406001	SUPPLIES
	E 620-40000-200	Office Supplies (GENERAL)	$28.81	733274406001	SUPPLIES
	E 101-43100-200	Office Supplies (GENERAL)	$28.82	733274406001	SUPPLIES
	E 101-43100-200	Office Supplies (GENERAL)	$4.18	733274408001	SUPPLIES
	E 620-40000-200	Office Supplies (GENERAL)	$2.09	733274408001	SUPPLIES
	E 101-45200-200	Office Supplies (GENERAL)	$4.18	733274408001	SUPPLIES
	E 610-40000-200	Office Supplies (GENERAL)	$2.09	733274408001	SUPPLIES
	E 101-41500-200	Office Supplies (GENERAL)	$51.51	733396853001	SUPPLIES
	E 101-41100-210	Operating Supplies (GENERAL)	$66.08	734236761001	SUPPLIES
	E 640-48000-499	Miscellaneous	$264.30	734421637001	SUPPLIES
	E 101-41500-200	Office Supplies (GENERAL)	$120.27	735480233001	SUPPLIES
		Total OFFICE DEPOT	$678.96		
Paid Chk# 096729	10/28/2014	**OFFICE OF ENTERPRISE TECHNOLOG**			
	E 101-42100-309	Contractual Services	$18.75	W14090716	PD SERVICE
		otal OFFICE OF ENTERPRISE TECHNOLOG	$18.75		
Paid Chk# 096730	10/28/2014	**POPP TELECOM**			
	E 610-40000-323	Radio Units	$89.35		SERVICE
	E 620-40000-323	Radio Units	$32.61		SERVICE
	E 640-48000-321	Telephone	$100.00		SERVICE
	E 640-47000-321	Telephone	$100.00		SERVICE
	E 101-41940-321	Telephone	$388.09		SERVICE
		Total POPP TELECOM	$710.05		
Paid Chk# 096731	10/28/2014	**Q3 CONTRACTING**			
	E 408-40000-402	Sidewalk Replacement	$19,427.90	RMN0423622	SIDEWALK REPLACEMENT
		Total Q3 CONTRACTING	$19,427.90		
Paid Chk# 096732	10/28/2014	**RANDY S SANITATION**			
	E 650-47500-386	Other Utilities	$4,534.46		DISPOSAL
	E 640-48000-384	Refuse/Garbage Disposal	$300.00		BAR
	E 650-47500-384	Refuse/Garbage Disposal	$47.45		STICKERS
	E 650-47500-384	Refuse/Garbage Disposal	$918.00		DRIVE UP
	E 101-41940-386	Other Utilities	$374.58		CH & PW SERVICE
	E 650-47600-309	Contractual Services	$3,804.00		RECYCLING
	E 650-47800-384	Refuse/Garbage Disposal	$6,340.00		ORGANICS
	E 650-47800-386	Other Utilities	$45.30		ORGANICS DISPOSAL
	E 640-47000-384	Refuse/Garbage Disposal	$144.65		STORE
	E 650-47500-384	Refuse/Garbage Disposal	$8,462.77		LABOR

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E 650-47500-384	Refuse/Garbage Disposal	$1,389.35		KARTS
	Total RANDY S SANITATION	$26,360.56		
Paid Chk# 096733 10/28/2014	**RISVOLD, MICHAEL**			
E 101-42100-217	Uniforms	$143.48	REIMB.	UNIFORMS
	Total RISVOLD, MICHAEL	$143.48		
Paid Chk# 096734 10/28/2014	**RIVERSIDE MECHANICAL INC.**			
R 610-00000-37140	Meter Sales	$19.31	REFUND	REFUND ON WATER METER
	Total RIVERSIDE MECHANICAL INC.	$19.31		
Paid Chk# 096735 10/28/2014	**SCHARBER & SONS**			
E 101-45200-221	Equipment Parts	($14.89)	P24974	PARTS
E 101-45200-210	Operating Supplies (GENERAL)	$24.54	P25245	PARTS
E 101-45200-221	Equipment Parts	$61.67	P25481	PARTS
	Total SCHARBER & SONS	$71.32		
Paid Chk# 096736 10/28/2014	**SHORT ELLIOTT HENDRICKSON INC.**			
G 101-20310	Escrow	$536.90	288216	SPRINT ESCROW PROJECT
G 101-20310	Escrow	$2,873.03	288217	NEXTEL DECOMMISSIONING
G 101-20310	Escrow	$141.40	288495	NEXTEL DECOMMISSIONING
	Total SHORT ELLIOTT HENDRICKSON INC.	$3,551.33		
Paid Chk# 096737 10/28/2014	**SIGNS NOW**			
E 101-42200-210	Operating Supplies (GENERAL)	$123.81	27166	FD SUPPLIES
	Total SIGNS NOW	$123.81		
Paid Chk# 096738 10/28/2014	**SPRINT**			
E 101-42200-323	Radio Units	$321.48	523093316-15	SERVICE
	Total SPRINT	$321.48		
Paid Chk# 096739 10/28/2014	**SRF CONSULTING GROUP, INC.**			
E 101-43100-303	Engineering Fees	$209.48	08407.00-2	DESTINATION SIGNING
E 404-40000-303	Engineering Fees	$2,309.14	08631.00-1	TREE PLANTING PROJECT
	Total SRF CONSULTING GROUP, INC.	$2,518.62		
Paid Chk# 096740 10/28/2014	**STREICHER S**			
E 101-42100-210	Operating Supplies (GENERAL)	$17.99	I1115318	SUPPLIES
E 101-42100-217	Uniforms	$36.99	I1116938	UNIFORMS
E 101-42100-217	Uniforms	$49.99	I1116975	UNIFORMS
E 101-42100-217	Uniforms	$108.87	I1117884	UNIFORMS
	Total STREICHER S	$213.84		
Paid Chk# 096741 10/28/2014	**TIME SAVER**			
E 101-41100-302	Consultants	$352.00	M20861	MTG.MINUTES
	Total TIME SAVER	$352.00		
Paid Chk# 096742 10/28/2014	**TITAN MACHINERY**			
E 101-43100-220	Repair/Maint Supply (GENERAL)	$132.88	4824170	PARTS
	Total TITAN MACHINERY	$132.88		
Paid Chk# 096743 10/28/2014	**TRAFFIC MARKING SERVICE, INC.**			
E 101-43100-409	Maint services & Improv	$5,976.40	7465	STREET MARKING
	Total TRAFFIC MARKING SERVICE, INC.	$5,976.40		
Paid Chk# 096744 10/28/2014	**TWIN CITY SEED CO.**			
E 101-43100-229	Dirt, Sand and gravel	$105.00	33949	BLVD.REPAIRS
	Total TWIN CITY SEED CO.	$105.00		

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Paid Chk# 096745	10/28/2014 **TWIST OFFICE PRODUCTS**			
E 101-42100-409	Maint services & Improv	$243.40	696758-0	PD SUPPLIES
E 101-42100-210	Operating Supplies (GENERAL)	$60.72	698687-0	PD SUPPLIES
	Total TWIST OFFICE PRODUCTS	$304.12		
Paid Chk# 096746	10/28/2014 **UPS STORE**			
E 430-40000-499	Miscellaneous	$169.10		BUSHAWAY RD
E 101-42100-409	Maint services & Improv	$68.78		PD SUPPLIES
E 430-40000-499	Miscellaneous	$183.95		BUSHAWAY RD
	Total UPS STORE	$421.83		
Paid Chk# 096747	10/28/2014 **USA SAFETY SUPPLY CORP**			
E 101-45200-241	Safety equip/testings	$62.93	92618	SAFETY GLASSES
	Total USA SAFETY SUPPLY CORP	$62.93		
Paid Chk# 096748	10/28/2014 **WARNING LITES**			
E 408-40000-309	Contractual Services	$3,779.62	141708	RAILROAD CROSSING REPAIRS
	Total WARNING LITES	$3,779.62		
Paid Chk# 096749	10/28/2014 **WAYZATA CHAMBER OF COMMERCE**			
E 101-41500-499	Miscellaneous	$110.57		JJ HILL DAYS EXPENSES
	Total WAYZATA CHAMBER OF COMMERCE	$110.57		
Paid Chk# 096750	10/28/2014 **WBC HOLDINGS, INC.**			
E 101-45200-499	Miscellaneous	$7.51	11589	CAR MAINT.
	Total WBC HOLDINGS, INC.	$7.51		
Paid Chk# 096751	10/28/2014 **WESTSIDE WHOLESALE TIRE**			
E 620-40000-404	Repairs/Maint - Machin/Equip	$244.72	733978	TIRES #316
E 610-40000-404	Repairs/Maint - Machin/Equip	$244.72	733978	TIRES #316
E 101-45200-222	Repair & Maint - Equip	$882.99	734093	PARKS
E 101-43100-220	Repair/Maint Supply (GENERAL)	$844.70	734107	SKID STEER
	Total WESTSIDE WHOLESALE TIRE	$2,217.13		
Paid Chk# 096752	10/29/2014 **ADVANCED IMAGING SOLUTIONS**			
E 640-49100-540	Equipment	$2,047.34	INV59100	COPIER
	Total ADVANCED IMAGING SOLUTIONS	$2,047.34		
Paid Chk# 096753	10/29/2014 **AUSTIN, ANDY**			
E 640-48000-341	General Promotions	$200.00	11/20/14	BAR MUSIC 11/20/14
	Total AUSTIN, ANDY	$200.00		
Paid Chk# 096754	10/29/2014 **BELLBOY BAR SUPPLY CORP.**			
E 640-47000-259	Freight	$1.55	45136500	FREIGHT
E 640-47000-251	Liquor For Resale	$174.00	45136500	LIQ
E 640-47000-251	Liquor For Resale	$1,227.10	45172500	LIQ
E 640-47000-259	Freight	$13.95	45172500	FREIGHT
E 640-47000-259	Freight	$4.65	45172600	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$62.85	45172600	MISC.BEV.
E 640-47000-251	Liquor For Resale	$380.70	45273600	LIQ
E 640-47000-259	Freight	$10.20	45273600	FREIGHT
E 640-47000-259	Freight	$4.82	90941100	FREIGHT
E 640-47000-210	Operating Supplies (GENERAL)	$174.98	90941100	SUPPLIES
	Total BELLBOY BAR SUPPLY CORP.	$2,054.80		
Paid Chk# 096755	10/29/2014 **BERRY COFFEE COMPANY**			
E 640-48000-254	Soft Drinks/Mix For Resale	$145.95	1204588	MISC.BEV.
	Total BERRY COFFEE COMPANY	$145.95		

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Paid Chk# 096756	10/29/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	11/4/14	BAR MUSIC 11/4/14
	Total BETH, GERALD O	$175.00		
Paid Chk# 096757	10/29/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	11/11/14	BAR MUSIC 11/11/14
	Total BETH, GERALD O	$175.00		
Paid Chk# 096758	10/29/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	11/18/14	BAR MUSIC 11/18/14
	Total BETH, GERALD O	$175.00		
Paid Chk# 096759	10/29/2014 **BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	11/25/14	BAR MUSIC 11/25/14
	Total BETH, GERALD O	$175.00		
Paid Chk# 096760	10/29/2014 **BLOOMQUIST, RICK**			
E 640-48000-341	General Promotions	$400.00	11/22/14	BAR MUSIC 11/22/14
	Total BLOOMQUIST, RICK	$400.00		
Paid Chk# 096761	10/29/2014 **BOOM ISLAND BREWING COMPANY**			
E 640-47000-253	Beer For Resale	$129.00	2794	BEER
	Total BOOM ISLAND BREWING COMPANY	$129.00		
Paid Chk# 096762	10/29/2014 **BOURGET IMPORTS**			
E 640-47000-259	Freight	$1.50	122475	FREIGHT
E 640-47000-252	Wine For Resale	$132.00	122475	WINE
	Total BOURGET IMPORTS	$133.50		
Paid Chk# 096763	10/29/2014 **CINTAS CORPORATION**			
E 640-48500-210	Operating Supplies (GENERAL)	$98.37	5001941572	FIRST AID SUPPLIES
	Total CINTAS CORPORATION	$98.37		
Paid Chk# 096764	10/29/2014 **CITY VIEW PLUMBING & HEATING**			
E 640-48000-401	Repairs/Maint Buildings	$513.11	42158	RESTROOM REPAIRS
E 640-48000-401	Repairs/Maint Buildings	$941.29	42182	BAR SINK/RESTROOM/EYE WASHING STATION
	Total CITY VIEW PLUMBING & HEATING	$1,454.40		
Paid Chk# 096765	10/29/2014 **COZZINI BROS., INC.**			
E 640-48500-415	Other Equipment Rentals	$71.34	C1255145	KNIFE EXCHANGE
	Total COZZINI BROS., INC.	$71.34		
Paid Chk# 096766	10/29/2014 **DAHLHEIMER DISTRIBUTING CO.**			
E 640-47000-253	Beer For Resale	$686.90	1119103	BEER
E 640-48000-253	Beer For Resale	$267.00	1119154	BEER
E 640-48000-253	Beer For Resale	$292.00	1119164	BEER
E 640-48000-253	Beer For Resale	$447.00	1119172	BEER
E 640-47000-253	Beer For Resale	$137.50	99333	BEER
E 640-48000-253	Beer For Resale	$192.00	99437	BEER
	Total DAHLHEIMER DISTRIBUTING CO.	$2,022.40		
Paid Chk# 096767	10/29/2014 **DAY DISTRIBUTING**			
E 640-47000-253	Beer For Resale	$2,502.98	772788	BEER
E 640-48000-253	Beer For Resale	$766.00	773921	BEER
E 640-47000-253	Beer For Resale	$1,405.10	773922	BEER
E 640-48000-253	Beer For Resale	$1,143.00	774693	BEER
	Total DAY DISTRIBUTING	$5,817.08		
Paid Chk# 096768	10/29/2014 **DIRECTV**			

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E 640-48000-415	Other Equipment Rentals	$347.31	24322906355	SERVICE
	Total DIRECTV	$347.31		
Paid Chk# 096769	10/29/2014 **DOMACE VINO**			
E 640-47000-252	Wine For Resale	$360.00	8277	WINE
E 640-47000-259	Freight	$4.00	8277	FREIGHT
	Total DOMACE VINO	$364.00		
Paid Chk# 096770	10/29/2014 **ENKI BREWING COMPANY**			
E 640-48000-253	Beer For Resale	$110.00	3216	BEER
	Total ENKI BREWING COMPANY	$110.00		
Paid Chk# 096771	10/29/2014 **G & K SERVICES**			
E 640-48500-217	Uniforms	$156.30	1013542193	SUPPLIES & UNIFORMS
E 640-48500-210	Operating Supplies (GENERAL)	$153.93	1013553512	SUPPLIES & UNIFORMS
	Total G & K SERVICES	$310.23		
Paid Chk# 096772	10/29/2014 **GENERAL PARTS, INC.**			
E 640-48000-404	Repairs/Maint - Machin/Equip	$413.48	5583370	PARTS
	Total GENERAL PARTS, INC.	$413.48		
Paid Chk# 096773	10/29/2014 **GRAINGER, INC.**			
E 640-48000-404	Repairs/Maint - Machin/Equip	$34.10	9564054436	PARTS/REPAIRS
E 640-48000-404	Repairs/Maint - Machin/Equip	$17.34	9564054444	PARTS/REPAIRS
E 640-48000-404	Repairs/Maint - Machin/Equip	($34.10)	9565069839	PARTS/REPAIRS
E 640-48000-404	Repairs/Maint - Machin/Equip	$50.48	9565139095	PARTS/REPAIRS
	Total GRAINGER, INC.	$67.82		
Paid Chk# 096774	10/29/2014 **GRAPE BEGINNINGS, INC.**			
E 640-47000-259	Freight	$15.75	172564	FREIGHT
E 640-47000-252	Wine For Resale	$984.00	172564	WINE
E 640-47000-252	Wine For Resale	$1,274.00	172755	WINE
E 640-47000-259	Freight	$18.00	172755	FREIGHT
	Total GRAPE BEGINNINGS, INC.	$2,291.75		
Paid Chk# 096775	10/29/2014 **HOHENSTEINS INC.**			
E 640-47000-253	Beer For Resale	$420.00	728053	BEER
	Total HOHENSTEINS INC.	$420.00		
Paid Chk# 096776	10/29/2014 **ISRAEL, DAN**			
E 640-48000-341	General Promotions	$200.00	11/13/14	BAR MUSIC 11/13/14
	Total ISRAEL, DAN	$200.00		
Paid Chk# 096777	10/29/2014 **JJ TAYLOR DISTRIBUTING OF MN**			
E 640-48000-253	Beer For Resale	$541.00	2277574	BEER
E 640-47000-253	Beer For Resale	$548.95	2281039	BEER
E 640-47000-253	Beer For Resale	$1,238.70	2281079	BEER
E 640-47000-253	Beer For Resale	$106.00	2281082	BEER
E 640-48000-253	Beer For Resale	$530.15	2287614	BEER
	Total JJ TAYLOR DISTRIBUTING OF MN	$2,964.80		
Paid Chk# 096778	10/29/2014 **JOHNSON BROS.-ST.PAUL**			
E 640-47000-252	Wine For Resale	$50.00	1960327	WINE
E 640-47000-252	Wine For Resale	$279.10	1965684	WINE
E 640-47000-259	Freight	$8.46	1965684	FREIGHT
E 640-47000-259	Freight	$7.05	1965685	FREIGHT
E 640-47000-251	Liquor For Resale	$1,200.24	1965685	LIQ
E 640-47000-252	Wine For Resale	$2,960.00	1965686	WINE
E 640-47000-259	Freight	$35.25	1965686	FREIGHT

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E 640-47000-259	Freight	$5.64	5002811	FREIGHT
E 640-47000-252	Wine For Resale	$199.70	5002811	WINE
E 640-47000-259	Freight	$13.17	5002812	FREIGHT
E 640-47000-251	Liquor For Resale	$1,165.37	5002812	LIQ
E 640-47000-252	Wine For Resale	$451.25	5002813	WINE
E 640-47000-259	Freight	$7.05	5002813	FREIGHT
E 640-47000-251	Liquor For Resale	$2,138.25	5002814	LIQ
E 640-47000-259	Freight	$35.25	5002814	FREIGHT
E 640-47000-251	Liquor For Resale	$278.50	5004172	LIQ
E 640-47000-259	Freight	$4.23	5004172	FREIGHT
E 640-47000-252	Wine For Resale	$228.00	5004173	WINE
E 640-47000-259	Freight	$7.05	5004173	FREIGHT
E 640-47000-251	Liquor For Resale	($8.17)	636542	LIQ
	Total JOHNSON BROS.-ST.PAUL	$9,065.39		
Paid Chk# 096779	10/29/2014 **JORGENSEN, KURT**			
E 640-48000-341	General Promotions	$300.00	11/29/14	BAR MUSIC 11/29/14
	Total JORGENSEN, KURT	$300.00		
Paid Chk# 096780	10/29/2014 **KRAUTH, MAX**			
E 640-48000-341	General Promotions	$300.00	11/1/14	BAR MUSIC 11/1/14
	Total KRAUTH, MAX	$300.00		
Paid Chk# 096781	10/29/2014 **M.AMUNDSON LLP**			
E 640-47000-256	MISC.MDSE.RESALE	$276.31	183187	CIGARETTES
	Total M.AMUNDSON LLP	$276.31		
Paid Chk# 096782	10/29/2014 **MAIN STREET BAKERY**			
E 640-48500-255	FOODIngredients For Resale	$115.07	251374	FOOD
E 640-48500-255	FOODIngredients For Resale	$193.75	251465	FOOD
E 640-48500-255	FOODIngredients For Resale	$112.50	251535	FOOD
E 640-48500-255	FOODIngredients For Resale	$121.04	251696	FOOD
E 640-48500-255	FOODIngredients For Resale	$182.92	251851	FOOD
E 640-48500-255	FOODIngredients For Resale	$196.78	251933	FOOD
	Total MAIN STREET BAKERY	$922.06		
Paid Chk# 096783	10/29/2014 **MARTIN, SHANE**			
E 640-48000-341	General Promotions	$300.00	11/6/14	BAR MUSIC 11/6/14
	Total MARTIN, SHANE	$300.00		
Paid Chk# 096784	10/29/2014 **NORTHWESTERN FRUIT COMPANY**			
E 640-48500-255	FOODIngredients For Resale	($100.00)	794623	FOOD
E 640-48000-251	Liquor For Resale	$10.55	795675	LIQ
E 640-48000-253	Beer For Resale	$6.00	795675	BEER
E 640-48500-210	Operating Supplies (GENERAL)	$18.45	795675	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$469.60	795675	FOOD
E 640-48500-255	FOODIngredients For Resale	$187.30	795874	FOOD
E 640-48500-255	FOODIngredients For Resale	$166.05	796071	FOOD
E 640-48500-255	FOODIngredients For Resale	($27.05)	796288	FOOD
E 640-48500-255	FOODIngredients For Resale	$341.35	796288	FOOD
	Total NORTHWESTERN FRUIT COMPANY	$1,072.25		
Paid Chk# 096785	10/29/2014 **PAUSTIS & SONS**			
E 640-47000-252	Wine For Resale	$0.01	8469010	WINE
E 640-47000-259	Freight	$27.50	8469137	FREIGHT
E 640-47000-252	Wine For Resale	$2,179.99	8469137	WINE
E 640-47000-252	Wine For Resale	$1,022.30	8470205	WINE
E 640-47000-259	Freight	$12.50	8470205	FREIGHT

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E 640-48000-252	Wine For Resale	$415.25	8471102	WINE
	Total PAUSTIS & SONS	$3,657.55		
Paid Chk# 096786	10/29/2014 **PHILLIPS WINES & SPIRITS**			
E 640-47000-252	Wine For Resale	($10.00)	200168	WINE
E 640-47000-252	Wine For Resale	($12.00)	200169	WINE
E 640-47000-252	Wine For Resale	($12.00)	200170	WINE
E 640-47000-259	Freight	$12.69	2678965	FREIGHT
E 640-47000-252	Wine For Resale	$589.95	2678965	WINE
E 640-47000-259	Freight	$11.28	2678966	FREIGHT
E 640-47000-251	Liquor For Resale	$1,227.70	2678966	LIQ
E 640-47000-259	Freight	$5.82	2682699	FREIGHT
E 640-47000-251	Liquor For Resale	$592.53	2682699	LIQ
E 640-47000-252	Wine For Resale	$1,209.55	2682700	WINE
E 640-47000-259	Freight	$21.15	2682700	FREIGHT
	Total PHILLIPS WINES & SPIRITS	$3,636.67		
Paid Chk# 096787	10/29/2014 **REYCRAFT, TOM**			
E 640-48000-341	General Promotions	$200.00	11/26/14	BAR MUSIC 11/26/14
	Total REYCRAFT, TOM	$200.00		
Paid Chk# 096788	10/29/2014 **SECURITY PRODUCTS COMPANY**			
E 640-47000-499	Miscellaneous	$114.63	1102901	ALARM FEES
E 640-48000-499	Miscellaneous	$114.62	1102901	ALARM FEES
	Total SECURITY PRODUCTS COMPANY	$229.25		
Paid Chk# 096789	10/29/2014 **SINCLAIR, DAVID**			
E 640-48000-130	Employer Paid Ins	$100.00	SEPT.2014	HEALTH INS. REIMB.SEPT.2014
	Total SINCLAIR, DAVID	$100.00		
Paid Chk# 096790	10/29/2014 **SOUTHERN WINE & SPIRITS OF MN**			
E 640-47000-251	Liquor For Resale	$3,785.59	1211823	LIQ
E 640-47000-259	Freight	$35.74	1211823	FREIGHT
E 640-47000-252	Wine For Resale	$2,394.00	1211824	WINE
E 640-47000-259	Freight	$33.75	1211824	FREIGHT
E 640-47000-259	Freight	$1.25	1214334	FREIGHT
E 640-47000-251	Liquor For Resale	$2,514.40	1214335	LIQ
E 640-47000-259	Freight	$22.52	1214335	FREIGHT
E 640-47000-251	Liquor For Resale	$450.00	1214337	LIQ
E 640-47000-259	Freight	$1.25	1214337	FREIGHT
E 640-47000-251	Liquor For Resale	$315.19	1214338	LIQ
E 640-47000-259	Freight	$1.25	1214338	FREIGHT
E 640-47000-252	Wine For Resale	$1,709.00	1214338	WINE
E 640-47000-259	Freight	$23.75	1214338	FREIGHT
E 640-47000-252	Wine For Resale	$972.00	1214340	WINE
E 640-47000-259	Freight	$6.25	1214340	FREIGHT
E 640-47000-252	Wine For Resale	$360.00	1214341	WINE
E 640-47000-259	Freight	$7.50	1214341	FREIGHT
	Total SOUTHERN WINE & SPIRITS OF MN	$12,633.44		
Paid Chk# 096791	10/29/2014 **SOUTHWEST NEWSPAPERS**			
E 640-48000-499	Miscellaneous	$80.00	378113	EMPLOYMENT AD
	Total SOUTHWEST NEWSPAPERS	$80.00		
Paid Chk# 096792	10/29/2014 **SPENCER JANITORIAL**			
E 640-48000-409	Maint services & Improv	$2,134.72	10277	MONTHLY CLEANING
	Total SPENCER JANITORIAL	$2,134.72		

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Paid Chk# 096793	10/29/2014 **STARY, MARK**			
E 640-48000-341	General Promotions	$300.00	11/15/14	BAR MUSIC 11/15/14
	Total STARY, MARK	$300.00		
Paid Chk# 096794	10/29/2014 **STRATEGIC EQUIPMENT AND**			
E 640-48500-210	Operating Supplies (GENERAL)	($23.00)	138593	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$25.38	2301080	SUPPLIES
E 640-48000-341	General Promotions	$63.56	2301080	PROMO SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$230.33	2301080	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$75.68	2301081	SUPPLIES
E 640-48000-404	Repairs/Maint - Machin/Equip	$25.28	2304423	SUPPLIES
	Total STRATEGIC EQUIPMENT AND	$397.23		
Paid Chk# 096795	10/29/2014 **SYSCO MINNESOTA**			
E 640-48500-255	FOODIngredients For Resale	($23.03)	3435870PU	FOOD
E 640-48500-255	FOODIngredients For Resale	$3,948.49	410102294	FOOD
E 640-48000-342	Promotions - Food/Drinks	$28.17	410102294	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$135.20	410102294	KITCHEN SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	$56.05	410130992	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$217.24	410130992	KITCHEN SUPPLIES
E 640-48000-251	Liquor For Resale	$80.61	410130992	LIQ
E 640-48500-255	FOODIngredients For Resale	$4,766.93	410130992	FOOD
E 640-48000-342	Promotions - Food/Drinks	$56.05	410151691	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	$23.02	410151691	MISC.BEV.
E 640-48500-210	Operating Supplies (GENERAL)	$49.30	410151691	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$3,317.97	410151691	FOOD
E 640-48000-253	Beer For Resale	$12.74	410171414	BEER
E 640-48000-210	Operating Supplies (GENERAL)	$91.56	410171414	BAR SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$221.44	410171414	KITCHEN SUPPLIES
E 640-48000-251	Liquor For Resale	$112.94	410171414	LIQ
E 640-48500-255	FOODIngredients For Resale	$3,047.41	410171414	FOOD
E 640-48500-255	FOODIngredients For Resale	$18.99	410181683	FOOD
E 640-48500-255	FOODIngredients For Resale	$21.65	ACCT.562157	FOOD
	Total SYSCO MINNESOTA	$16,182.73		
Paid Chk# 096796	10/29/2014 **T.D. ANDERSON INC.**			
E 640-48000-409	Maint services & Improv	$115.00	588653	BEER LINES CLEANED
	Total T.D. ANDERSON INC.	$115.00		
Paid Chk# 096797	10/29/2014 **THORPE DISTRIBUTING CO.**			
E 640-48000-253	Beer For Resale	($270.00)	00767669	BEER
E 640-47000-253	Beer For Resale	$1,301.45	852946	BEER
E 640-48000-253	Beer For Resale	$991.00	854062	BEER
E 640-48000-253	Beer For Resale	$143.30	854063	BEER
E 640-47000-253	Beer For Resale	$55.65	854064	BEER
E 640-47000-253	Beer For Resale	$115.50	854065	BEER
E 640-47000-253	Beer For Resale	$2,059.05	854066	BEER
E 640-48000-253	Beer For Resale	$143.30	855604	BEER
E 640-48000-253	Beer For Resale	$348.00	855605	BEER
	Total THORPE DISTRIBUTING CO.	$4,887.25		
Paid Chk# 096798	10/29/2014 **TRADITION WINE & SPIRITS**			
E 640-47000-259	Freight	$2.00	3652	FREIGHT
E 640-47000-252	Wine For Resale	$240.00	3652	WINE
	Total TRADITION WINE & SPIRITS	$242.00		
Paid Chk# 096799	10/29/2014 **VINOCOPIA**			
E 640-47000-252	Wine For Resale	$208.00	0108501	WINE

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	E 640-47000-259	Freight	$5.00	0108501	FREIGHT
	E 640-47000-252	Wine For Resale	$88.00	0109011	WINE
	E 640-47000-259	Freight	$5.00	0109011	FREIGHT
		Total VINOCOPIA	$306.00		
Paid Chk# 096800	10/29/2014	**WAYZATA CHAMBER OF COMMERCE**			
	E 640-48000-341	General Promotions	$50.00	10/24/14	BOO BLAST REGISTRATION
		Total WAYZATA CHAMBER OF COMMERCE	$50.00		
Paid Chk# 096801	10/29/2014	**WINE COMPANY**			
	E 640-47000-252	Wine For Resale	$336.00	374109-00	WINE
	E 640-47000-252	Wine For Resale	($128.00)	374609-00	WINE
	E 640-47000-259	Freight	$8.25	374642-00	FREIGHT
	E 640-47000-252	Wine For Resale	$592.00	374642-00	WINE
		Total WINE COMPANY	$808.25		
Paid Chk# 096802	10/29/2014	**WINE MERCHANT**			
	E 640-47000-252	Wine For Resale	$1,284.75	7000493	WINE
	E 640-47000-259	Freight	$16.92	7000493	FREIGHT
	E 640-47000-259	Freight	$2.82	7001705	FREIGHT
	E 640-47000-251	Liquor For Resale	$320.00	7001705	LIQ
	E 640-47000-252	Wine For Resale	$1,755.00	7001706	WINE
	E 640-47000-259	Freight	$10.58	7001706	FREIGHT
	E 640-47000-252	Wine For Resale	$1,400.00	7001707	WINE
	E 640-47000-259	Freight	$1.52	7001707	FREIGHT
		Total WINE MERCHANT	$4,791.59		
Paid Chk# 096803	10/29/2014	**WIRTZ BEVERAGE MN BEER**			
	E 640-47000-253	Beer For Resale	$123.25	1090299774	BEER
	E 640-47000-253	Beer For Resale	$2,433.15	1090299775	BEER
	E 640-47000-253	Beer For Resale	$145.00	1090300415	BEER
	E 640-47000-253	Beer For Resale	$123.00	1090303289	BEER
	E 640-47000-253	Beer For Resale	$63.00	1090303290	BEER
	E 640-47000-253	Beer For Resale	$1,400.90	1090303311	BEER
	E 640-48000-253	Beer For Resale	$493.00	1090303562	BEER
	E 640-48000-253	Beer For Resale	$198.00	1090306744	BEER
		Total WIRTZ BEVERAGE MN BEER	$4,979.30		
Paid Chk# 096804	10/29/2014	**WIRTZ BEVERAGE MN WINE & SPIRI**			
	E 640-47000-251	Liquor For Resale	$1,794.42	1080237043	LIQ
	E 640-47000-259	Freight	$18.06	1080237043	FREIGHT
	E 640-47000-252	Wine For Resale	$428.00	1080237104	WINE
	E 640-47000-259	Freight	$5.80	1080237104	FREIGHT
	E 640-47000-259	Freight	$1.45	1080239956	FREIGHT
	E 640-47000-252	Wine For Resale	$72.00	1080239956	WINE
	E 640-47000-252	Wine For Resale	$1,178.00	1080239957	WINE
	E 640-47000-259	Freight	$14.62	1080239957	FREIGHT
	E 640-47000-259	Freight	$13.41	1080239958	FREIGHT
	E 640-47000-252	Wine For Resale	$1,225.57	1080239958	WINE
		Total WIRTZ BEVERAGE MN WINE & SPIRI	$4,751.33		
Paid Chk# 096805	10/29/2014	**WOODFORD, RICHARD**			
	E 640-47000-130	Employer Paid Ins	$300.00	OCT.2014	HEALTH INS.REIMB.OCT.2014
		Total WOODFORD, RICHARD	$300.00		
Paid Chk# 096806	10/29/2014	**Z WINES USA LLC**			
	E 640-47000-252	Wine For Resale	$160.00	13351	WINE
	E 640-47000-259	Freight	$5.00	13351	FREIGHT

CITY OF WAYZATA

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E 640-47000-252	Wine For Resale	$104.00	13378	WINE
E 640-47000-259	Freight	$2.50	13378	FREIGHT
	Total Z WINES USA LLC	$271.50		
Paid Chk# 096807 10/29/2014	**ZAHLER, TONY**			
E 640-48000-341	General Promotions	$400.00	11/8/14	BAR MUSIC 11/8/14
	Total ZAHLER, TONY	$400.00		
	10100 Anchor Bank	$239,710.09		

Fund Summary

10100 Anchor Bank

101 GENERAL FUND	$56,253.88
233 LAKFRONT IMPROVE	$1,036.00
235 CABLE TV	$1,525.00
240 DWI FORFIETURES	$3,989.00
316 BAY CENTER	$112.50
401 PERM IMPROVEMENT	$2,818.75
404 PARK AND TRAIL CIP	$8,651.64
408 GENERAL FUND CIF	$23,207.52
409 EQUIP REVOLVING	$4,350.00
430 STREET CIP	$978.64
610 WATER FUND	$7,348.22
620 SEWER FUND	$4,248.96
630 MOTOR VEHICLE	$2,236.31
640 LIQUOR	$97,412.34
650 SOLID WASTE	$25,541.33
	$239,710.09

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

TO: Mayor Willcox and Councilmembers

FROM: Heidi Nelson, City Manager

DATE: November 4, 2014

RE: 2015 Liability Insurance Coverage Waiver Form (tort limits)

Annually within the renewal process of the liability insurance that the City has through the League of Minnesota Cities Insurance Trust, the City has to elect whether or not to accept the monetary liability limits a claimant would be able to recover. By not waiving this limit an individual claimant would be able to recover no more than $500,000 and all claimants for a single occurrence would be limited to $1,500,000. By waiving the statutory tort limits the insurer would not be able to use the tort limit as a defense. The increased exposure/liability coverage would increase the premium and the individual claimant could recover up to the limit of coverage purchased by the City.

Staff recommends not waiving the statutory tort limits.

SECTION I: LIABILITY COVERAGE WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

If the city does not waive the statutory tort limits, an individual claimant would be able to recover no more than $500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.

If the city waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to $1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to $1,500,000., regardless of the number of claimants.

If the city waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

____________________ accepts liability coverage limits of $_________________ from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

☐ The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

☐ The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting ______________________________

Signature________________________________ Position______________________________

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

PLANNING DEPARTMENT

MEMORANDUM

To: City Council

From: Bryan Gadow, City Planner

Date: October 30, 2014

Re: Public Hearing on IOCP/ODC Request for Tax Abatement for 110 Grand Ave ("Maggie Manor") **– for Public Hearing at November 5, 2014 City Council Meeting**

<u>Background</u>

Interfaith Outreach and Community Partners (IOCP), Outreach Development Corporation, and Community Legacy Homes, LLC (collectively, the "Applicant") is requesting to utilize the City's Tax Abatement Program to receive back the local share of the property taxes for their property at 110 Grand Ave. The Property contains the six (6) unit affordable rental townhome project, called "Maggie Manor", which was approved by the City in 2012. The tax abatement request is for the City's portion of the property taxes, which is $986.66 for a duration of fifteen (15) years or a total tax abatement of $14,799.90.

IOCP has previously applied for and received City Council approval for tax abatement for the Gleason Lake Townhome project in 2007 (a total tax abatement of $14,400) and the Boulevard Apartments project in 2010 (a total of $11,039.70 in tax abatement).

Minnesota State Statute 469.1813 provides local governments with the authority to release their local share of property tax back to a property for a period of up to fifteen (15) years, provided that the use of the funds will meet a public purpose. In 2004, the City Council adopted a policy on tax abatement that provides additional criteria which must be met in order to receive the tax abatement (Copy of Tax Abatement Policy attached).

In order to grant tax abatement, State Law requires that the City:

1. Adopt a Tax Abatement Policy (Completed in 2004)
2. Hold a Public Hearing for each tax abatement request (A Public Hearing for the IOCP request was noticed for October 7, 2014).
3. Find that the tax abatement request meets the 5 statutory conditions and additional city conditions.

Recommendation

The decision on whether or not to grant tax abatement is a City Council policy decision. The Applicant is requesting the funds to offset future maintenance costs of keeping the building well maintained over the life of the building. If the City Council is inclined to approve the tax abatement request, then it should adopt Draft Resolution 27-2014 approving the tax abatement request.

Attachments:

- Copy of IOCP Tax Abatement Request Application
- Copy of City Tax Abatement Policy
- Copy of Resolution No. 24-2006 Approving IOCP Tax Abatement Request for 170 Gleason Lake Road
- Copy of Resolution No. 47-2010 Approving Tax Abatement Request for 645 Wayzata Blvd
- Draft Resolution No. 27-2014 Approving Tax Abatement for Maggie Manor Project

APPLICATION FOR TAX ABATEMENT

Applicant Names:_ Community Legacy Homes, LLC, Outreach Development Corporation, and Interfaith Outreach & Community Partners

DBA:_Maggie Manor____

Address: ODC, 1605 County Road 101 N., Plymouth, MN 55447_________

Phone/Fax/Email: Kim Vohs, 952-975-9316 / vohsconsult@outlook.com____________

Attach the following information concerning the proposed housing project:

1. **General Description: location, estimated construction costs, number of units, partners, funding sources, project start date, etc.**

The address is 110 Grand Avenue and this is the former site of the IOCP office. The construction costs were over $1.5 million to develop 6 units of affordable rental housing, four 3BR units, two 2BR units, and 1 handicapped-accessible unit.

The project was developed by Outreach Development Corporation, as the development arm of Interfaith Outreach & Community Partners (IOCP). The project was funded by the Minnesota Housing Finance Agency, Metropolitan Council, Hennepin County, St. Bart's Church, and a federal CDBG grant through the City of Wayzata. The units were brought on line in May, 2013.

2. **Describe how the proposed project meets the Statutory Conditions for Tax Abatement as described in Wayzata's Tax Abatement Policy**

Regarding "1. benefits to the City…," providing permanent affordable housing is a long standing goal of the City of Wayzata. This project accomplishes that goal.

Regarding "2. the public interest…," this project will increase the tax base by creating new housing on a site formerly occupied by an aging commercial building.

Regarding "3. total tax abatement…," the abatement is less than 5 percent of its current tax levy.

Regarding "4. State's business subsidy law requirements…," is not applicable here.

Regarding "5. a 10 day notice…," notice has been granted and public hearings held.

3. **Describe how the proposed project meets the Additional Conditions for Tax Abatement as described in Wayzata's Tax Abatement Policy**

Regarding 1., this project meets the HRA's Guidelines for Participation in a Housing Project in that it is scattered site, permanently affordable housing that blends in with the neighborhood and is consistent with the City's Comprehensive Plan/Zoning Ordinances.

Regarding 2., the abatement will be only on the City's portion of the taxes collected on the increased value of the improvements. Taxes collected on the value of the land will not be abated.

Regarding 3., as a multi-unit residential project, these units meet the criteria of this policy and do qualify for tax abatement/rebate of the incremental increase in the City's property taxes for up to 15 years.

Regrading 4., these rental units meet or exceed the requirements for a low-income housing credit under section 142(d) of the Internal Revenue Code, even though the project is not receiving tax credits, due to it being a smaller project. Covenants and restrictions on the funding for these units established by Hennepin County specifies rents affordable to those between 30% and 50% of the AMI. These affordability restrictions run for 30 years.

4. **Identify how many housing units are being requested for tax abatement. If abatement is being requested for housing units that do not meet the Wayzata Tax Abatement Policy criteria for tax abatement, describe how the overall project meets a specific housing need identified by the City Council.**

Six units are requested for tax abatement as described above.

5. **Describe the impact on the project if the requested tax abatement is not granted by the Wayzata City Council.**

The tax abatement funds contribute to the cash flow of the project, and help ODC to maintain the appearance of the property in accordance with the community norms of the City of Wayzata.

Thank you for considering our request.

WAYZATA TAX ABATEMENT POLICY

INTRODUCTION

The Wayzata City Council may grant tax abatements pursuant to *Minnesota Statutes 469.1812 to 469.1815*. The purpose of the Wayzata Tax Abatement Policy is to provide a uniform set of standards and procedures for the City and HRA to follow when considering tax abatement requests. The adoption of this policy is a prerequisite to determine the level and extent of any tax abatement of City property taxes.

Tax abatement allows cities to:

- rebate a property tax to the property owner,
- reallocate taxes to pay bondholders,
- reallocate taxes to pay for public infrastructure costs, or
- defer property taxes.

The existing tax base is not affected by the abatements and no other property's taxes would increase as a result of the abatement. Properties in an abatement area pay the same level of tax as any other property. The City does not need the property owner's consent to abate taxes on a new development. An abatement can be requested from any of the following "political subdivisions":

1. City or Town
2. County
3. School District

This tax abatement policy was developed to address the ongoing concern that if current housing trends (land and housing prices rising faster than incomes and new development continuing to focus on only high-end housing) continue, housing opportunities for people with more modest incomes will diminish and thus threaten a key element to Wayzata's "small town" character.

STATUTORY CONDITIONS

According to Minnesota State Statutes, tax abatement for City taxes can be granted if all of the following five (5) conditions are met:

1. City Council finds that the benefits to the City are at least equal to the amount of the City taxes proposed to be abated;
2. City Council finds that the abatement will be in the public interest because it will accomplish at least one of the following purposes:
    a. increase or preserve tax base
    b. provide affordable housing opportunities
    c. provide employment opportunities
    d. provide or help acquire or construct public facilities
    e. provide access to services for residents of the City

   f. provide public infrastructure;
3. City's total tax abatement is less than 5 percent of its current tax levy.
4. State's business subsidy law requirements, if applicable, are met.
5. Following a 10 day notice containing specific language in the notice regarding the abatement property and process, a public hearing is held.

ADDITIONAL CONDITIONS

The City Council has set forth additional conditions the abatement must meet:

1. The City Council must find that the project meets the HRA's Guidelines for Participation in a Housing Project i.e. scattered site, permanently affordable housing that blends in with the neighborhood and is consistent with the City's Comprehensive Plan/Zoning Ordinances.
2. The abatement will be on the City's portion of the taxes collected on the increased value of the improvements; taxes collected on the value of the land will not be abated.
3. For a multi-unit residential project, units that meet the criteria of this policy will qualify for tax abatement/rebate of the incremental increase in the City's property taxes for up to 15 years. Tax abatement will also be considered for market rate units in the project on a case by case basis if the project is being built to address a specific housing need identified by the City Council.
4. A rental housing project must meet all of the requirements for a low-income housing credit under section 142(d) of the Internal Revenue Code, regardless of whether the project actually receives a housing credit.

RECAPTURE OF ABATEMENT

The City Council reserves the right, in its sole discretion, to recapture abatement for any reason. For example, should the project fail to meet any of this policy's criteria in the future, the City Council could recapture the abatement.

APPLICATION FOR TAX ABATEMENT

Applicant Name:____

DBA:____

Address:____

Phone/Fax/Email:____

Attach the following information concerning the proposed housing project:

1. General Description: location, estimated construction costs, number of units, partners, funding sources, project start date, etc.

2. Describe how the proposed project meets the Statutory Conditions for Tax Abatement as described in Wayzata's Tax Abatement Policy

3. Describe how the proposed project meets the Additional Conditions for Tax Abatement as described in Wayzata's Tax Abatement Policy

4. Identify how many housing units are being requested for tax abatement. If abatement is being requested for housing units that do not meet the Wayzata Tax Abatement Policy criteria for tax abatement, describe how the overall project meets a specific housing need identified by the City Council.

5. Describe the impact on the project if the requested tax abatement is not granted by the Wayzata City Council.

RESOLUTION NO. 24-2006

RESOLUTION APPROVING $14,400 TAX ABATEMENT FOR IOCP VILLAGE HOMES PROJECT LOCATED AT 170 GLEASON LAKE ROAD

WHEREAS, MN Statutes 469.1812 to 469.1815 gives the City the authority to grant a Tax Abatement if certain conditions are met; and

WHEREAS, the Wayzata City Council has adopted a Tax Abatement Policy which identifies additional conditions which must be met; and

WHEREAS, the Interfaith Outreach and Community Partners ("IOCP") has requested a Tax Abatement for its Village Homes Project located at 170 Gleason Lake Road; and

WHEREAS, the Wayzata City Council held a public hearing on June 4th, 2006 to consider this request; and

WHEREAS, the City Council determined that the Village Homes Project meets the statutory and City conditions for a Tax Abatement; and

WHEREAS, the City's Financial Consultant, Public Financial Management, has calculated that the present value of the City's portion of the property taxes from the incremental tax base which is created by the Project for the next 15 years is $14,400; and

BE IT RESOLVED THAT the City of Wayzata grants IOCP a $14,400 Tax Abatement for its Village Homes Project to be paid once the Project is complete.

Adopted by the Wayzata City Council this 20th day of June, 2006.

Mayor Andrew Humphrey

ATTEST:

City Manager Allen Orsen

ACTION ON THIS RESOLUTION:

Motion for adoption: Willcox
Seconded by: Bangert
Voted in favor of: Bangert, Berns, Humphrey, Willcox
Voted against: None
Abstained:
Absent:

Resolution adopted.

I hereby certify that the forgoing is a true and correct copy of a resolution adopted by the Wayzata City Council at a duly authorized meeting held on June 20, 2006

Sandy Langley
Sandy Langley, City Clerk

SEAL

RESOLUTION NO. 47-2010

RESOLUTION APPROVING $11,039.70 TAX ABATEMENT FOR IOCP REHABILITATION PROJECT LOCATED AT 645 WAYZATA BOULEVARD

WHEREAS, Minnesota Statutes Sec. 469.1813 gives the City the authority to grant a tax abatement under certain conditions, for up to a total of fifteen (15) years; and

WHEREAS, the Wayzata City Council has adopted a Tax Abatement Policy which identifies additional conditions which must be met; and

WHEREAS, the Interfaith Outreach and Community Partners ("IOCP") and Outreach Development Corporation ("ODC") (collectively, the "Applicant") have requested a Tax Abatement for its Boulevard Apartments Project (the "Boulevard Apartments Project") located at 645 Wayzata Boulevard (the "Property"); and

WHEREAS, the Wayzata City Council held a duly noticed public hearing on December 7th, 2010, in accordance with Minnesota Statutes Sec. 469.1813, subd. 5, to consider this request; and

WHEREAS, the City Council finds the Boulevard Apartments Project meets the requirements of the City's Tax Abatement Policy; and

WHEREAS, the City Council finds: (1) the Boulevard Apartments Project meets the requirements of Minnesota Statutes Sec. 469.1813, subd. 1; (2) that granting the Tax Abatement is in the public interest, will help renew a blighted property and assist in its on-going maintenance, and help provide access to housing services to residents in the municipality; and (3) the expected benefits to the City are at least equal the cost of the Tax Abatement for the Boulevard Apartments Project; and

WHEREAS, Hennepin County has calculated that the present value of the City's portion of the property taxes from the incremental tax base which is created by the Boulevard Apartments Project as $735.98 annually, or a total of $11,039.70 over the duration of the allowed 15 years abatement period.

BE IT RESOLVED THAT the City of Wayzata hereby grants IOCP a $11,039.70 Tax Abatement for its Boulevard Apartments Project, such amount to be paid by the City to the Property owner, in annual installments of $735.98 for a duration of fifteen (15) years, pursuant to Minnesota Statutes Sec. 469.1815.

Adopted by the Wayzata City Council this 7th day of December 2010.

Mayor Ken Willcox

ATTEST:

City Manager Allan Orsen

ACTION ON THIS RESOLUTION:

Motion for adoption: Mullen
Seconded by: Bader
Voted in favor of: Amdal, Bader, Mullin, Tanner, Willcox
Voted against: None
Abstained: None
Absent: None
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 7, 2010.

Becky Malone

Becky Malone, Deputy City Clerk

SEAL

#449852_1

<u>DRAFT</u> RESOLUTION NO. 27-2014

RESOLUTION APPROVING $14,799.90 TAX ABATEMENT FOR "MAGGIE MANOR" PROJECT LOCATED AT 110 GRAND AVENUE SOUTH

WHEREAS, Minnesota Statutes Sec. 469.1813 gives the City the authority to grant a tax abatement under certain conditions, for up to a total of fifteen (15) years; and

WHEREAS, the Wayzata City Council has adopted: 1) a Tax Abatement Policy; and 2) a Business Sudsidy Criteria and Public Financing Policy, which identify additional conditions which must be met; and

WHEREAS, Community Legacy Homes, LLC, Outreach Development Corporation, and Interfaith Outreach and Community Partners (collectively, the "Applicant") has requested a Tax Abatement for its Maggie Manor project (the "Maggie Manor Project") located at 110 Grand Avenue South (the "Property"); and

WHEREAS, the Wayzata City Council held a duly noticed public hearing on November 3, 2014, in accordance with Minnesota Statutes Sec. 469.1813, subd. 5, to consider this request; and

WHEREAS, the City Council finds the Maggie Manor Project meets the requirements of the City's Tax Abatement Policy and Business Subsidy Criteria and Public Financing Policy; and

WHEREAS, the City Council finds: (1) Maggie Manor Project meets the requirements of Minnesota Statutes Sec. 469.1813, subd. 1; (2) that granting the Tax Abatement is in the public interest and will help maintain a affordable housing property within the community; and (3) the expected benefits to the City are at least equal the cost of the Tax Abatement for the Maggie Manor Project; and

WHEREAS, Hennepin County has calculated that the present value of the City's portion of the property taxes from the incremental tax base which is created by the Boulevard Apartments Project for the next 15 years is $14,799.90.

BE IT RESOLVED THAT the City of Wayzata hereby grants the Applicant a $14,799.90 Tax Abatement for its Maggie Manor Project, such amount to be paid by the City to the Property owner, in annual installments of $986.66 for a duration of fifteen (15) years, pursuant to Minnesota Statutes Sec. 469.1815.

Adopted by the Wayzata City Council this _____ day of ________, 2014.

____
Mayor Ken Willcox

ATTEST:

____
City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on __________________________, 2014.

____
Becky Malone, Deputy City Clerk

SEAL

#449852_1

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

MEMORANDUM

TO: Mayor Willcox and Councilmembers

FROM: Heidi Nelson, City Manager

DATE: October 29, 2014

RE: AFSCME Union 2014-2016 Contract

Staff has successfully negotiated a multi-year contract (2014-2016) with the Public Works AFSCME union. Our goal for this negotiation process was to achieve a multi-year contract and address the new organizational structure with the addition of regular Lead Worker positions and wage scale. The Lead Worker positions will assist with the process of succession planning and allow for additional leadership opportunities in Public Works. The Lead Worker position starting pay has a 15% differential from the PSW-C.2 pay rate with a 3% step increase in years 2 & 3.
The union accepted the last offer during negotiations for COLA increases of 2% for 1/1/2014, 2% for 1/1/2015, and 3% for 1/1/2016.

Other items within the agreement are:

- Health insurance contribution is consistent with all other City employees ($1,008 per mo.)
- Re-opener for health insurance contribution for 2015 and 2016.

Staff recommends approval of the 2014-2019 AFSCME union contract.

201~~3~~2014-2016

LABOR AGREEMENT
BETWEEN
THE CITY OF WAYZATA
AND
THE AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES
LOCAL NO. 224, COUNCIL NO. 5

TABLE OF CONTENTS

PREAMBLE

This AGREEMENT is hereby made and entered into between the City of Wayzata, a municipal corporation, and Local No. 224, District Council No. 5 of the American Federation of State, County and Municipal Employees. It is the purpose and intent of this AGREEMENT to express in written form the agreement of the parties hereto regarding terms and conditions of employment in the Wayzata Public Works Department.

ARTICLE 1 - UNION RECOGNITION

It is understood and agreed between both parties hereto that the American Federation of State, County and Municipal Employees, Local No. 224, Council No. 5 is the exclusive representative of non-supervisory employees of the Public Works Department, and as such the UNION is authorized to enter into this AGREEMENT for and on behalf of the employees it so represents.

ARTICLE 2 – DISCIPLINE

No employee shall be disciplined or discharged without cause. Any disciplinary action or measure imposed upon an employee may be processed as a grievance.

ARTICLE 3 - GRIEVANCE PROCEDURE

3.1 Any grievance which may arise between the parties hereto shall be settled in the manner outlined below. The word "grievance" shall mean any dispute with regard to the interpretation, application or violation of any terms or provisions of this AGREEMENT.

Step 1. As the first step in the grievance procedure an employee having a grievance shall take up the grievance with the employee's department head within twenty-one (21) calendar days of the date of its occurrence. The department head shall consider the grievance and shall respond to the employee within ten (10) calendar days.

Step 2. If the grievance remains unadjusted the UNION Steward, with or without the employee, shall present the grievance in writing to the employee's department head, with a copy to the City Manager, within ten (10) calendar days after the initial response of the department head is due. The department head again shall consider the grievance and shall respond in writing to the UNION Steward within ten (10) calendar days.

Step 3. If the grievance still remains unadjusted it shall be presented in writing by the UNION Steward and the UNION representative to the City Manager within ten (10) calendar days after the response of the department head is due. The City Manager shall respond in writing to the UNION Steward and representative within ten (10) calendar days.

Step 4. If the grievance still remains unadjusted it shall be presented in writing by the UNION representative to the City Council within ten (10) calendar days after the response of the City Manager is due. An oral presentation by the UNION representative to the Council may also be made if requested by the UNION. The Council shall respond in writing to the UNION representative within ten (10) calendar days.

Step 5. If the grievance is still unsettled either party may, by written notice to the other, request arbitration.

3.2 By mutual written agreement the parties hereto may waive any step and extend any time limit in the above grievance procedure. However, failure to adhere to the above time limits may result in a forfeit of the grievance or, in the case of the EMPLOYER, may require mandatory alleviation of the grievance as outlined in the last statement by the UNION Steward or representative.

3.3 Choice of Remedy: If, as a result of the written Employer response in Step 4, the grievance remains unresolved, and if the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 5 of Article 3 or a procedure such as: Civil Service or Veterans Preference. If appealed to any procedure other than Step 5 of Article 3, the grievance is not subject to the arbitration procedure as provided in Step 5 of Article 3. The aggrieved employee shall indicate in writing which procedure is to be utilized; Step 5 of Article 3 or another appeal procedure and shall sign a statement to the effect that the choice of any other hearing precludes the aggrieved employee from making a subsequent appeal through Step 5 of Article 3. Except that with respect to statutes under the jurisdiction of the United State Equal Employment Opportunity Commissions, an employee pursuing a statutory remedy is not precluded from also pursuing an appeal under this grievance procedure.

ARTICLE 4 - ARBITRATION

4.1 The City Manager and the UNION representative shall endeavor to select a mutually acceptable arbitrator to hear and decide a grievance which has reached Step 5 in the grievance procedure. If the City Manager and the UNION representative are unable to agree upon an arbitrator they may request from the Minnesota Bureau of Mediation Services a list of five names, which names shall be from a larger list maintained by the Bureau and made up of qualified arbitrators having submitted an application therefore to the Bureau. The parties shall alternately strike names from this list, with the UNION striking the first name, until only one name remains. The remaining arbitrator then shall hear and decide the grievance.

4.2 The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of this AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the City and the UNION, and shall have no authority to make a decision on any other issue not so submitted. The decision of the arbitrator shall be issued within ten (10) working days following the completion of testimony on the grievance.

4.3 The decision of the arbitrator shall be final and binding upon all parties to the dispute unless the decision violates any provision of the laws of Minnesota or rules or regulations promulgated thereunder, or violates the City Charter or ordinances or resolutions enacted pursuant thereto, or causes a penalty to be incurred thereunder. This decision shall be issued to the parties by the arbitrator and a copy thereof shall be filed with the Minnesota Bureau of Mediation Services.

4.4 Expenses for arbitration services and processing shall be borne equally by the City and the UNION. However, each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings it may cause such a record to be made. Such party shall pay for this record and shall make copies available without charge to the other party and to the arbitrator. All time spent in the grievance procedure by either the employee or the UNION Steward shall be during their off-duty hours, unless on-duty participation is approved in advance by the City Manager.

ARTICLE 5 - SENIORITY

5.1 New employees shall be on a twelve-month probationary period. The City shall furnish to the UNION a Seniority List of the employees, based upon and showing their respective dates of hire. Annually the City shall add to this list any new employees hired during the year. Employees shall be advanced to the next salary step upon satisfactory completion of the probationary period. If an employee is denied a salary progression because of unsatisfactory execution of duties the City Manager shall explain in writing to the employee such unsatisfactory performance.

5.2 Promotions within the Public Works Department will go to the person deemed to be best qualified for the position to be filled. Where possible every consideration will be given to present employees of the Department.

5.3 In the event of a layoff within the bargaining unit, seniority shall govern if ability and other qualifying factors as determined by the Employer are equal.

The last employee laid off shall be the first employee to be recalled to work provided the employee immediately meets the qualifications to perform the work involved. No new employee shall be hired during the two year period following the layoff unless the laid off employee does not immediately have the qualifications to perform the work involved.

The City will notify an employee on layoff to return to work by registered mail at the employee's last recorded address. The employee must return to work within 10 calendar days following notice of recall in order to be eligible for reemployment. Recall rights shall cease two (2) years after an employee is laid off and thereupon such employee shall be deemed separated from employment and shall have no further recall rights.

ARTICLE 6 – VACATIONS

Employees will receive the following vacation leave, based upon their years of service with the City:

0 through 5 years service - 10 days (6 2/3 hrs./mo.)
6 through 11 years service - 16 days (10 2/3 hrs./mo.)
12 through 13 years service - 17 1/2 days (11 2/3 hrs./mo.)
14 through 15 years service - 19 days (12 2/3 hrs./mo.)
16 through 17 years service - 20 1/2 days (13 2/3 hrs./mo.)
18 through 19 years service - 21 days (14 hrs./mo.)
20 through 24 years service - 23 days (15 1/3 hrs./mo.)
25+ years service - 24 days (16 hrs/mo.)

ARTICLE 7 - SICK LEAVE

7.1 Each employee will earn one day per month sick leave, to a maximum of 120 days, days earned over the max must be converted via the Sick Leave Credit Pay Plan and in any event no more than 120 days can be carried forward to the next year. Sick leave will be paid at the employee's pay level at the time of illness, and in cases of prolonged illness the employee may also use vacation time after accumulated sick leave has expired. While on sick leave an employee shall continue to earn and accrue all benefits as fully employed and on duty.

7.2 Sick leave will be granted for personal illness, injury or legal quarantine of the employee or for critical illness in the employee's immediate family (spouse, parents and children). At the discretion of the City Manager, a doctor's certificate may be required showing the nature and extent of any injury or illness.

7.3 Employees are covered by Worker's Compensation, which covers injuries received on the job. The employee will be paid by the City with the difference between Workers' Compensation and the employee's regular pay for a period not to exceed six months. The employee shall not lose sick leave for this type of injury. While on Workers' Compensation an employee shall continue to earn and accrue all benefits as fully employed and on duty.

7.4 Sick Leave Credit Pay Out Plan

7.4.1 Employees who leave employment (in good standing) with 0-720 sick leave hours shall as of the date of separation receive compensation for 25% of their accrued sick leave to a Post Employment Health Care Savings Plan administered by the Minnesota State Retirement System (MSRS).

Employees who leave employment (in good standing) with 720-960 sick leave hours shall as of the date of separation receive compensation for 60% of their accrued sick leave to a Post Employment Health Care Savings Plan administered by the Minnesota State Retirement System (MSRS).

Employees who leave employment (in good standing) with 960-1056 sick leave hours shall as of the date of separation receive compensation for 85% of their accrued sick leave to a Post Employment Health Savings Plan administered by the Minnesota State Retirement System (MSRS).

At the end of each year, employees with an accumulation of sick leave in excess of 120 days will have the days in excess of 120 days converted at a per day compensation rate of 85% to a Post Employment Health Care Savings Plan administered by the Minnesota State Retirement System (MSRS).

In no event can more than 120 days be carried forward to the next year.

All compensation calculations will be based on the per hour rate at the time of pay out.

This credit pay plan would not be calculated or converted for any employees terminated for just cause.

ARTICLE 8 - SPECIAL LEAVES OF ABSENCE

8.1 Jury Duty. If an employee is called for jury duty the employee will be excused from work during that period. The City will pay the difference from that pay received for jury duty and that received as regular salary. Mileage allowance shall not be considered or deducted from regular salary.

8.2 Military Duty. If an employee is called into the armed forces of the United States the employee will receive no pay while gone, but the time spent will count as time worked with the City for purposes of accruing seniority. For salary purposes, upon return from military duty, the employee will begin on the step at which the employee last worked. If an employee is required to attend summer camp or cruise with the military reserves the employee will be paid by the City the difference between the employee's pay at such summer camp or cruise and the employee's regular pay.

8.3 Leaves of Absence With Pay. Employees required by the City to attend school / training meetings will receive their normal pay and benefits during such school / training meetings. Employees will be provided other paid leave as required by law.

8.4 Leave of Absence Without Pay. Employees granted a leave of absence without pay will accrue no benefits while gone.

8.5 Funeral Leave. In the event of the death of an employee's spouse or children, employee's and spouse's parents, or employee's brothers or sisters the employee will be granted up to three (3) days emergency leave with pay. For the death of an employee's or spouse's other immediate relatives the employee will be granted one day of emergency leave with pay. For the purpose of this provision the term "emergency leave" shall mean sick leave. Immediate relatives other than those defined above shall mean employee's and spouse's grandparents and grandchildren and spouse's brothers and sisters as well as any member of the employee's immediate household when a close relationship exists and has been designated by the employee in advance.

ARTICLE 9 - HOLIDAYS

9.1 Employees will receive twelve (12) holidays per year. These holidays are:

Martin Luther King Day	Presidents Day
Good Friday	Memorial Day
Independence Day	Labor Day
Columbus Day	Veterans' Day
Thanksgiving Day	Christmas Eve Afternoon
Christmas Day	New Year's Day

One-half day floating holiday (to be taken subject to employer approval)

9.2 For each holiday employees will receive the day off, except as otherwise provided herein. When a holiday falls on Saturday employees will receive the preceding Friday off and when a holiday falls on Sunday employees will receive the following Monday off.

ARTICLE 10 - HOURS OF WORK

The regular work day for public works employees shall be eight (8) hours, which will include thirty minutes of work relief periods. An additional thirty minutes each day will be allowed for meals, but shall not count as time worked. The regular work week for public works employees shall be forty (40) hours.

ARTICLE 11 - OVERTIME

11.1 Overtime shall be defined as all hours worked in excess of eight (8) hours per day or forty (40) hours per week. Overtime will be paid in the regular check, as it is earned, at the rate of time and one-half (1-1/2). To the extent possible all overtime will be distributed equally among those employees entitled to receive it.

11.2 Overtime will be paid for all "emergency" work on weekends or holidays and for the second portion of any "split shift". The minimum amount of "call back" pay shall be three hours at the overtime rate.

11.3 Double time will be paid for all “emergency” work on Thanksgiving, Christmas Eve and Christmas Day. The minimum amount of “call back” pay shall be three hours at the double time rate.

11.4 In lieu of overtime pay, Parks Department employees may opt for compensatory time off calculated at the specific overtime situation rate.

ARTICLE 12 - COMPENSATORY TIME OFF

12.1 Seventy five (75) hours of overtime pay for each public service worker shall be allocated for emergency snow removal each year. After this maximum is reached compensatory double time off will be granted for the remaining overtime spent in snow removal.

12.2 Utility Home Base personnel performing "routine" weekly on-call duties duties will be compensated eight (8) hours per week or eight (8) hours of compensatory time off that they are assigned to weekly on call duty. The on call week runs from Monday at 7:00 a.m. until the following Monday at 6:59 a.m. All work performed during the week outside of normal working hours or on weekends beyond these routine duties will be compensated at the overtime rate. If the weekend duty should fall on Thanksgiving, Christmas Eve and Christmas Day the compensated rate will be at double time. The City Manager shall issue a memorandum specifying those duties which are considered "routine".

ARTICLE 13 - SALARIES

13.1 Payday. Employees will be paid semi-monthly, no later than three working days following the fifteenth of each month and the last day of each month.

13.2 Expenses. Should an employee be required to use a private vehicle for City business the employee will be paid mileage at the rate set by the City Manager for all City employees, plus any necessary parking fees for the use of such vehicle. The City will pay an employee for all necessary meals, boarding and mileage for required attendance at meetings, conferences, training sessions and schools. The City will cover the cost of tuitions and books for job related schools. If a school is held only during normal working hours and the course is approved by the City, employees shall be paid their normal rate of pay for attendance at the school.

SALARIES
PUBLIC SERVICE WORKERS

		Step Relation	2%	2%	3%
			1/1/2014	1/1/2015	1/1/2016
PSW-A.1	Entry	73%	$18.56	$18.93	$19.50
PSW-A.2	After one (1) year of satisfactory performance in PSW-A classification	78%	$19.83	$20.23	$20.83
PSW-B.1	After two (2) years of satisfactory performance in PSW-A classification and achievement of minimum qualifications	84%	$21.36	$21.79	$22.44
PSW-B.2	After One (1) year of satisfactory performance in PSW-B classification	89%	$22.64	$23.09	$23.79
PSW-C.1	After two (2) years of satisfactory performance in PSW-B classification and achievement of minimum qualifications	95%	$24.15	$24.63	$25.37
PSW-C.2	After five (5) years of satisfactory performance and achievement of minimum qualifications	100%	$25.43	$25.94	$26.72

		~~Step Relation~~	~~Rate for 1/1/13~~
~~PSW-A.1~~	~~Entry~~	~~73%~~	~~18.20~~
~~PSW-A.2~~	~~After one (1) year of satisfactory performance in PSW-A classification~~	~~78%~~	~~19.44~~
~~PSW-B.1~~	~~After two (2) years of satisfactory performance in PSW-A classification and achievement of minimum qualifications~~	~~84%~~	~~20.94~~

~~PSW-B.2~~	~~After One (1) year of satisfactory performance in PSW-B classification~~	~~89%~~	~~22.20~~
~~PSW-C.1~~	~~After two (2) years of satisfactory performance in PSW-B classification and achievement of minimum qualifications~~	~~95%~~	~~23.68~~
~~PSW-C.2~~	~~After five (5) years of satisfactory performance and achievement of minimum qualifications~~	~~100%~~	~~24.93~~

		2%	**3%**
Lead Worker Pay scale	1/1/2014	1/1/2015	1/1/2016
Entry	$29.24	$29.82	$30.72
After one (1) year of satisfactory performance	$30.12	$30.72	$31.64
After two (2) years of satisfactory performance	$31.02	$31.64	$32.59

Advancement to the next step will occur at the next regular pay period following satisfactory completion of the time of service requirement and achievement of minimum qualifications, if pertinent. See appendix for classification definitions and requirements.

All employees classified as Public Service Workers will be eligible to move to the top of the range based on satisfactory performance (City determinations as to whether performance was satisfactory can be processed as a grievance but can not be brought to arbitration) and achievement of the minimum qualifications. Once the employee has achieved the top step the employee must maintain satisfactory performance (City determinations as to whether performance was satisfactory can be processed as a grievance but can not be brought to arbitration) in order to stay at that level.

At such time as the City specifically assigns a Union member to work out of class as a lead worker or foreman, the City will pay during that assignment 10% additional per hour differential pay above the pay rate that member is assigned to in the contract. This extra compensation will end at such time as the City reassigns that union member to the original classification.

ARTICLE 14 - INSURANCE

14.1 The City will offer each public works employee the same medical, dental and life insurance programs which are used to protect other City employees.

14.2 An employee who is on an approved unpaid leave of absence that is not covered under the Family and Medical Leave Act of 1993 shall be eligible to continue participation in the EMPLOYER group medical insurance plan during the unpaid leave of absence provided the employee pays the full premium for coverage with no contribution from the City.

14.3 For 2014~~3~~, the City will pay up to ~~nine hundred eighteen dollars ($918.00)~~ one thousand eight (1,008.00) per month for the $30 co-pay plan (high option), ~~nine hundred twenty-seven dollars ($927.00)~~ one thousand eight (1,008.00) per month for the $30 co-pay 90%/10% co-insurance plan (mid-level plan), and ~~nine hundred thirty-one dollars ($931.00)~~ one thousand eight (1,008.00) per month for the high deductible health plan w/HSA. Full single coverage shall be paid by the City and the City will deposit $250.00 per month in the HSA account of single coverage employees choosing the HDHP w/HSA. There will be an insurance re-opener for 2015 and 2016.

14.4 Effective February 1, or March 1, 2012, the City will offer a dental insurance plan for employees and their families subject to the terms of the insurance policy. Bargaining unit participation in the dental insurance plan must meet a minimum of eighty percent (80%). The Employer contribution toward the premium cost for the employee and family will be subject to the City insurance contribution as set forth in Section 14.3 above, and any additional cost shall be at the employee's expense through payroll deduction.

ARTICLE 15 - UNIFORMS

Each year the City will provide each public works employee with a winter jacket or one set of winter coveralls, one set of summer coveralls, three sets of summer uniforms (shirts and pants), and one pair of steel-toed foot wear.

ARTICLE 16 - UNION SECURITY

16.1 The UNION will be allowed to post notices and will be allowed reasonable visitation by UNION representatives for the purposes of signing up new members and processing grievances.

16.2 Payroll deduction of UNION dues will be allowed upon receipt of an authorization signed by the employee. Should an employee wish to stop the deduction of UNION dues the employee shall notify the City in writing of such intention at least five working days prior to the effective date of the termination.

ARTICLE 17 - MANAGEMENT SECURITY

17.1 Nothing in this AGREEMENT shall be construed as delegating to others the authority conferred by law upon the City Council or any City official. The direction of Public Works Department is the sole responsibility of the department head, the City Manager and the City Council. The word "direction" shall include but not be limited to the right to hire, promote, discharge or discipline for proper cause; the right to maintain the efficiency of Public Works Department employees; and the right to determine duties to be performed and the manner in which they are to be performed. However, rules and regulations issued on behalf of the City shall be reasonable and consistent with this AGREEMENT and shall be applied uniformly and without discrimination. The City shall not be required to meet and negotiate on matters of inherent managerial policy, which includes, but are not limited to, such areas of discretion or policy as the functions and programs of the City, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. Any term or condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the City to modify, establish or eliminate.

17.2 The UNION hereby agrees that it will not authorize, instigate, aid, condone or engage in any strike, work stoppage, or other action in violation of the Public Employment Labor Relations Act of 1971, as amended. No employee shall cause or take part in any strike, work stoppage, slow-down or other action. In the event of a violation of this section the Union agrees to take positive steps with the employees concerned to bring about an immediate resumption of normal work. Should there be a violation of this section there shall be no discussion or negotiations regarding any grievance before normal work has been resumed.

ARTICLE 18 - SAVINGS CLAUSE

Should any article, section or portion of this AGREEMENT be held unlawful and unenforceable by any court of competent jurisdiction, such a decision of the court shall apply only to the specific article, section or portion hereof directly specified in said decision, and the remainder of this AGREEMENT shall remain in full force and effect.

ARTICLE 19 - SEASONAL PARK WORKERS

19.1 Workers hired by the City on a seasonal basis to primarily work in the City's flower gardens. In accordance with State Statutes, seasonal park workers are not workers who are exempted from this AGREEMENT due to their student statutes or workers who are hired on a temporary basis to work for less than 67 working days.

19.2 Seasonal park workers will be paid at a rate to be determined by the City which will not be below the rate for student workers and will not exceed the rate of a public service worker at the top scale.

19.3 Seasonal park workers will receive holiday pay for holidays that occur while they are employed by the City. Seasonal park workers will not be eligible for any other benefits under this AGREEMENT except those which may be required by law.

ARTICLE 20 - DURATION

This agreement shall be effective January 1, 2014~~3~~ and shall continue in full force and effect until December 31, 2016~~3~~.

THIS AGREEMENT is executed and signed by the parties hereto through the lawfully designated officers pursuant to the authority of the governing body of the City of Wayzata and pursuant to the authorization of the members' officers of Council 5, Local No. 224 on the _____ day of ____________________,

IN THE PRESENCE OF:

____

____

FOR THE CITY OF WAYZATA:

By __________________________
Ken Willcox MAYOR

And __________________________
Heidi Nelson CITY MANAGER

FOR AFSCME, LOCAL 224,
COUNCIL NO. 5:

____

____

By __________________________
Scott Roberts UNION STEWARD

And __________________________
John Ewaldt FIELD REPRESENTATIVE

APPENDIX A

PUBLIC WORKS MAINTENANCE
MINIMUM REQUIREMENTS

Public Service Worker Level A Minimum Requirements

High School Diploma, GED or equivalent.

Valid Minnesota Class B Driver's License.

Ability to read, understand, and follow written and oral instructions, including safety rules.

Ability to meet the physical demands of the job including but not limited to lifting, bending, climbing, reaching overhead, pushing and pulling.

Ability to perform job responsibilities in climatic extremes.

Ability to perform routine repair and maintenance tasks in one or more of the following sections: Streets, Parks, Sewer, Water.

Ability to work in a cooperative manner as a member of a crew or team.

APPENDIX B

Public Service Worker Level B Minimum Requirements

Meets or exceeds all the minimum requirements of Public Service Worker Level A.

Completion of two (2) years of experience at Level A

Minnesota Class B driver's license or appropriate Commercial Driver's License

Successful completion of all applicable City safety and hazardous materials training

Safe work practices and safe driving record

Adherence to all other policies and procedures for City employees

Adherence to City's policies in regard to tardiness and sick leave

Ability to deal effectively and tactfully with the public

Good knowledge of location of streets and public facilities

Working knowledge of fundamental job duties

CERTIFICATION:

For Street Worker: Ability to use non-motorized and small engine type of equipment in areas of job responsibilities

For Park Worker: When required by the Department Head, Minnesota Non-Commercial Pesticide/Herbicide Applicator License/Certificate

For Sewer Worker: Class S-D Waste Water Operator's Certificate

For Water Worker: Class D Water Supply System Operator's Certificate

Demonstrated ability in the repair of small engines and of routine vehicle maintenance

APPENDIX C

Public Service Worker Level C Minimum Requirements

Meets or exceeds all the minimum requirements for Public Service Worker Level B

Completion of two (2) years of experience at Level B

Ability to work with minimum amount of on-site supervision

Good knowledge of all operations, preventive maintenance and routine repair of equipment operated in area of job responsibility

Enrollment in a Public Works Certificate Program or other program related to public works maintenance offered by a technical college or community college. Successful completion of 16 credits in such a public works maintenance program plus another 8 credits or 8 CEUs in programs directly job related. (24 total) In-service training, college credits and/or CEUs may be substituted for the 16 credits at the discretion of management.

CREDIT - A credit is a credit that is a component of a program of instruction leading towards a diploma or degree.

C E U - A CEU is unit of measurement of instruction. One CEU is equal to 10 hours of instruction. CEUs are used for courses that stand alone and are not part of a diploma or degree program.

Good knowledge of methods and materials used in area of job responsibility

CERTIFICATION: (In service training, college credits and/or CEUs maybe substituted for the public works maintenance program at the discretion of management.)

For Street Worker: Successful completion of course work in a public works maintenance program (16 credits), plus in-service training, or certification in one (1) or more areas including but not limited to the following areas: bituminous technology and repair, light equipment operation, tree trimming, traffic control, asphalt testing, pavement marking, snow removal, construction, concrete finishing, and surveying.

For Park Worker: In addition to Minnesota Non-commercial Pesticide/Herbicide Applicator License/Certificate when required by the Department Head, successful completion of course work in a public works maintenance program (12 credits) plus, in-service training, or certification in one (1) or more areas including but not limited to the following: landscaping, irrigation, entomology, forestry, turf maintenance, building maintenance and construction, concrete finishing, and surveying.

For Sewer Worker: Class S-C Waste Water Operator's Certificate plus, in-service training, or certification in one (1) or more areas including but not limited to the following: irrigation, building maintenance and construction, concrete finishing, surveying, electronics or basic electrical skills.

For Water Worker: Class C Water Supply System Operator's Certificate plus, in-service training, or certification in one (1) or more areas including but not limited to the following: irrigation, building maintenance and construction, concrete finishing, surveying, electronics or basic electrical skills.

All employees are encouraged to cross train and earn their credits in the list of subjects in an adjacent division once they have met the minimums in the home base division.

APPENDIX D

Public Service Lead Worker Minimum Requirements for Streets, Park and Utilities Departments

- Must be at least 18 years old and have a High School Diploma or general degree (GED).
- Must have a valid Minnesota Class B Commercial Driver's License with tanker and air brake endorsements.
- Must be a current full-time City of Wayzata Public Service Worker in good standing for at least three full years.
- No physical limitations.
- Previous experience/informal training in the supervision of department operations and workers when assigned.
- Any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the lead worker position may be considered.

MEMORANDUM OF UNDERSTANDING

DATE: January 11, 2013

To: Wayzata Local No. 224 - AFSCME

From: Heidi Nelson, City Manger

Subject: Memorandum of Understanding Regarding Labor Management Committee

As a part of the 2013 AFSCME Local No. 224 contract negotiations, the establishment of a Labor Management Committee was discussed. The Union desires to have input and information regarding the City's benefits programs. The City recognizes the value of input from employees in developing benefits programs and agrees to create a Labor Management Committee for the purposes of providing information about benefits options and receive input about benefits from the Labor Management Committee. The AFSCME membership will have representation on the Committee to be formed in 2013.

MEMORANDUM

To: Wayzata City Council

From: Mike Kelly, City Engineer

Date: 10/30/2014

Re: East Corridor Landscaping, Circle A pedestrian access, Cottonwood tree

LHB presented a revised concept to the Council at a workshop on June 17th. They have been working to refine the concepts and prepare a preliminary design for City Council review.

Enclosed in the front pocket of your packet folder, you will find the updated plan sheets depicting the basic landscape plan for Eastman Lane and the proposed landscaping at the roundabout. The plan set indicates plant materials and locations, with images of the proposed species. Additionally, the drawings depict placeholders for enhanced features such as public art within the roundabout and/or a vertical element at the west end of Eastman Lane. Also attached is a cost estimate for the items detailed on the concept drawings. Following discussion, staff would like to finalize an initial installation plan and have it ready for implementation early next spring.

Additional discussion items will also include updates on the design of the connection from Circle A Drive to the play area proposed for the east side of the Presbyterian Homes project and extension of a pedestrian connection along Circle A Drive.

Finally, staff has been monitoring the status of the cottonwood on Circle A Drive. Late last year, the eastern stem of the large cottonwood had to be removed, due to safety concerns. Recently, the remaining stem appears to be separating from the stump. Manual Jordan, the City's consultant arborist has inspected the tree and feels that a structural failure is likely to happen in the near future. This failure could result in damage to equipment on the Presbyterian Homes site and several healthy trees. He recommends that the City mitigate this risk of failure by removal of the tree. I have attached several, current photos of the tree.