

**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
October 7, 2014**

**4:30 PM – CLOSED SPECIAL MEETING TO DISCUSS THE CITY’S LABOR
NEGOTIATION STRATEGY PURSUANT TO MINN. STAT. 13D.03**

Mayor Willcox called the workshop meeting to order at 4:30 p.m. in the Conference Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson.

Mr. Tanner made a motion, seconded by Mr. Amdal to recess to a closed special meeting of the Wayzata City Council to discuss the City’s labor negotiation strategy pursuant to Minnesota Statute Section 13D.03. The motion carried 5/0.

Mr. Tanner made a motion, seconded by Mr. Amdal to adjourn the closed meeting at 5:26 p.m. The motion carried 5/0.

5:30 PM – SECTION FOREMAN HOUSE

Mayor Willcox called the workshop meeting to order at 5:30 p.m. in the Community Room at Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also present: City Manager Nelson, City Planner Gadow, Sue Sorrentino with the Wayzata Historical Society/HPB, Judy Starkey with the HPB, and Charles Liddy from Miller Dunwiddie.

Mr. Gadow stated that in March of 2010, the City Council approved a resolution (Resolution 08-2010) of support for a grant application with the Minnesota Arts and Cultural Heritage Fund Legacy Grant for a historical context study of the Wayzata Section Foreman’s House (the “House”), collaboratively with the Wayzata Historical Society (WHS). He said the purpose of the historical context study was to begin the process of preparing background information for a potential state-level National Register of Historic Places nomination for the House with the Minnesota Historic Preservation Office (SHPO), and to better understand the feasibility of restoring the House.

Mr. Gadow said that staff and the WHS completed the application in 2010, and were successful in receiving \$7,000 in grant funds to complete a Historic Context Study on the House by the Hess, Roise and Company. Staff and the WHS requested a preliminary evaluation of the eligibility of the House for placement of the National Register, and the Minnesota Historical Society replied with some additional items that needed further research on the history of the structure and the past alterations to the House.

Mr. Gadow explained the next step in the process is to conduct a Historic Assessment Report/Reuse Study to physically evaluate the building to determine its current condition and what options may be available for its future reuse. He said the reuse of the House was included as a key element of the City’s Lake Effect planning discussions over the past two years. Mr. Gadow informed the Council that the WHS applied for and received a \$10,000 grant from the Burlington Northern Santa Fe (BNSF) Railway Foundation to offset the cost of the Historic Structures Report/Reuse Study. He noted the WHS has received a proposal from Charles Liddy of Miller Dunwiddie to complete the Historic Structures Report/Reuse Study for a not to exceed number of \$10,000. Mr. Liddy is familiar with the structure and has provided guidance to WHS on the historic structures report process.

1 WHS and Staff are requesting City Council approval to utilize the received grant uses to complete
2 a Historic Structures Report/Reuse Study with Miller Dunwiddie.

3
4 Mr. Liddy answered questions from the Council regarding the Historic Structures Report/Reuse
5 Study process. Mr. Liddy stated that the work would take two to three months, with a final report
6 provided to the Council.

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8 The Council indicated support for City Staff, the Wayzata Historical Society, and Mr. Liddy to
9 move forward with the Historic Structures Report/Reuse Study, which will be paid for with a
10 \$10,000 grant from BNSF.

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12 Mr. Gadow noted that the item would be on the October 7th regular agenda for formal
13 authorization by Council Resolution.

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15 **6:00 PM – CIP WITH SPECIAL EMPHASIS ON PARKS & TRAILS**

16 Mayor Willcox called the workshop meeting to order at 6:00 p.m. in the Community Room at
17 Wayzata City Hall. Council members present: Amdal, Anderson, Mullin and Tanner. Also
18 present: City Manager Nelson, Administrative Services Director Uram, Director of Public
19 Service Dudinsky, City Planner Gadow. Also present: Parks & Trails Board Chair Dan Baasen,
20 and Parks & Trails Board Vice Chair Merrily Babcock.

21
22 Ms. Nelson provided an overview of the CIP process and discussed the strategic nature of the
23 plan. The plan should represent the capital priorities of the City Council along with a funding
24 mechanism. Wayzata's current plan is a blend of both capital projects and operating
25 expenditures. Over the next year, staff will be reviewing the plan and making a recommendation
26 to the Council on plan changes to more accurately reflect operating expenditures in the general fund
27 budget.

28
29 Mr. Uram reviewed the 2015 Capital Improvement Plan, including project descriptions and cash
30 flows. He indicated that the projected fund balances in the majority of the funds had adequate
31 cash balances to pay for the proposed projects. Exceptions to this included the Street CIP and the
32 Parks CIP. Mr. Uram handed out the City's Fund Balance Policy and a spreadsheet showing how
33 surplus revenue has been allocated to the various funds in the past and how surplus revenue could
34 be allocated for year-end 2014. Based on that, the deficit in the Streets and Parks CIP could be
35 eliminated. He also discussed that the fund balances do not reflect any transfers from the Liquor
36 operation. In accordance with the policy, the year-end will be presented to the Council for review
37 and approval.

38
39 Council member Mullin raised the question of funding available in the Lakefront CIP to continue
40 work efforts on the Lake Effect initiative. He indicated that \$310,000 was transferred to the fund
41 in 2012 and that \$108,000 has been spent. Additional funding may be needed to complete the work.
42 He also raised the question of setting aside a portion of the cell tower rental revenue to fund
43 improvements at the water location. Council agreed that \$50,000 should be set aside annually
44 starting in 2015.

45
46 Mr. Uram presented a schedule of transfers from the General Fund to the CIP and the Street CIP
47 and indicated that these transfers are included in the 2015 budget.

48
49 Mr. Baasen with the Parks & Trails Board reviewed several projects they have asked the City to
50 include in the Parks and Trails Lakefront and Parks CIP's.

1 The Council directed staff to include the Parks and Trails Board projects discussed in the
2 respective CIP's.

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4 The workshop meetings were adjourned at 6:55 p.m.

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6 Respectfully submitted,

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10 Becky Malone
11 Deputy City Clerk