

Wayzata City Council Meeting Agenda
Wayzata City Hall, 600 Rice Street
Meeting Held Remotely
TUESDAY, JANUARY 5, 2021

Pursuant to Minnesota Statute Sec. 13D.015, and the Executive Orders and Emergency Declarations related to the COVID19 pandemic, this City Council meeting is being conducted by electronic means using the audio and video conferencing platform, Zoom. Members of the public may watch and listen to the meeting by logging into Zoom, or by calling 312-626-6799 on a phone, and entering Zoom Meeting ID 913 1852 8956, Passcode 613156. The meeting will also be shown on Channel 8, WCTV, and streamed on the City's website at www.wayzata.org/WCTV.

To speak during the Public Forum and/or Public Hearing portions of the meeting you can use Zoom or a phone. When using Zoom, indicate you'd like to speak by using Zoom's "raise hand" function. When using a phone, press *9. In each case, you will be muted until you have been recognized and invited to speak.

The City encourages comments or questions about items on the agenda and, when possible, requests that you submit them in advance by emailing PublicComment@wayzata.org, calling City staff at 952-404-5300, or mailing Wayzata City Hall at 600 Rice St E, Wayzata, MN 55391 (Attn: Public Comment).

7:00 PM - CITY COUNCIL MEETING

1. Call to Order

- a. Oaths of Office for Mayor-elect Johanna McCarthy, Council Member-elect Alex Plechash, and Council Member-elect Cathy Iverson (Oaths will be administered in-person. Following the oaths, there will be a 10 minute recess to resume remote meeting.)

2. Pledge of Allegiance

3. Roll Call

4. Approve Agenda

5. Public Forum (3min/person)

6. New Agenda Items

7. Consent Agenda

- a. Approval of City Council Regular Meeting Minutes of December 1, 2020, Workshop and Regular Meeting Minutes of December 15, 2020
- b. Approval of Check Register
- c. Approval of Municipal Licenses
- d. Approval of Homestead Application User Agreement with Hennepin County
- e. Award of Contract for Hollybrook Pond Cleanout Project

8. New Business

- a. Consider Adoption of Resolution 01-2021 Designating Appointments & Assignments for 2021
- b. Consider Appointment Process to fill Remaining Council Term of Mayor McCarthy

9. City Manager's Report and Discussion Items

10. Public Forum (as necessary)

11. Adjournment



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 7.a
TITLE: Approval of City Council Regular Meeting Minutes of December 1, 2020, Workshop and Regular Meeting Minutes of December 15, 2020	
PROPOSED MOTION: To Approve City Council Regular Meeting Minutes of December 1, 2020, Workshop and Regular Meeting Minutes of December 15, 2020	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached draft minutes.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. December 1, 2020 CC Minutes (Draft)
2. December 15, 2020 Workshop Minutes (Draft)
3. December 15, 2020 CC Minutes (Draft)

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
December 1, 2020

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Meeting was being held remotely by electronic means using the audio and video conferencing platform, Zoom. Mayor Willcox shared the multiple options for members of the public to submit comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, and Plechash. Absent: McCarthy. Also present: City Manager Dahl, Assistant Planner Kieser, Administrative Services Director Yager, Public Works Director/City Engineer Kelly, Community Development Director Goellner, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Mr. Koch, to approve the agenda, as presented. Upon roll call vote, the motion carried 4/0.

AGENDA ITEM 5. Public Forum.

a. Presentation of the 2020 Heritage Preservation Mayor's Award to Lowell Zitzloff

Dan Gustafson, Heritage Preservation Board Chair, talked about the Heritage Preservation Board and the history of the Mayor's Award. He recommended 305 Lake Street East and property owner Lowell Zitzloff for his preservation efforts in retaining the façade of Wayzata State Bank. Mr. Gustafson talked about the role the bank played in the formation of Wayzata.

Judy Starkey, Heritage Preservation Board, shared more of the history of the bank and building.

Mayor Willcox asked Mr. Zitzloff to talk about preserving the building. Mr. Zitzloff thanked the City of Wayzata and community. He was thrilled that with the help of architects they were able to preserve the façade of the building and give back to the community.

Mayor Willcox thanked the Heritage Preservation Board for its work and expressed sympathies to Mr. Zitzloff on the loss of his wife. He said Mr. Zitzloff had a long history with Wayzata and had always paid close attention to what the community wanted. Mayor Willcox said for your many years of doing your best for the City and preserving it where you can, we thank you.

AGENDA ITEM 6. New Agenda Items.

None.

AGENDA ITEM 7. Consent Agenda.

Mayor Willcox read the items on the consent agenda and asked if any Council member wished to pull an item for further discussion. Hearing no such request, he asked for a motion to approve the Consent Agenda as presented. Mr. Plechash made a motion, seconded by Mr. Buchanan, to approve the consent agenda:

- a. Approval of Check Register
- b. Approval of Municipal Licenses
- c. Approval of Federal Grant Management Award Policy
- d. Adoption of Resolution 54-2020 Approving Interfund Transfers from the Lakefront Capital Improvements Plan
- e. Adoption of Resolution 55-2020 Designating a Precinct and Polling Place for 2021
- f. Approval of Addendum to Recording Secretary Service Agreement with TimeSaver Off Site Secretarial, Inc. extending the agreement to December 31, 2021
- g. Authorization of Ventrac Tractor and Accessories Purchase in 2021
- h. Approval of Proposal and Authorization of Professional Services Contract with Stantec for Completion of Risk and Resiliency Assessment and Emergency Response Plan
- i. Approval of Contract for Professional Services with WSB for Hollybrook Road and Circle A Drive Trail Projects
- j. Adoption of Resolution 56-2020 Approving Encroachment Permits for 520, 524, 530, and 534 Rice Street East

Upon roll call vote, the motion carried 4/0.

AGENDA ITEM 8. Public Hearings.

- a. **Consider Adoption of Resolution 53-2020 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2021 and Approve the Final General Fund and Enterprise Fund Budgets**

Ms. Yager talked about the budget process, budget goals, and strategic plan priorities.

Steve McDonald, Contracted Finance Director, presented the 2021 levy compared to 2020 and showed levy comparisons from 2016 through 2021. He also discussed tax capacity rates, tax breakdown by jurisdiction, General Fund revenue by sources and General Fund expenditures by use.

Ms. Yager discussed the General Fund revenue and expenditure changes and recommended adopting Resolution 53-2020 and approving the 2021 General Fund and Enterprise Fund Budget, after holding a public hearing.

Mayor Willcox opened the public hearing at 7:41 p.m. No one came forward to speak. There being no one wishing to speak, Mayor Willcox closed the public hearing at 7:43 p.m.

Mr. Plechash noted the unallocated contingencies said \$20,000, but looked more like \$120,000. Ms. Yager said the total other unallocated line included other items such as workers compensation insurance and general liability insurance. The sub-category was contingencies only. Mr. Plechash suggested coming up with a different definition or more detail in that line in the future. Ms. Yager said that was an easy, clarifying change staff could make on the accounting end.

Mr. Koch said the amount of planning and detail that goes into the budget was impressive. He thanked staff and Mr. McDonald for all of their hard work.

1 Mayor Willcox asked Mr. McDonald to comment on Wayzata's budget process.
 2 Mr. McDonald said the schedule started in April or May. He said the City did tremendous
 3 work in planning Capital Improvement Projects that were intermingled with the budget
 4 process. For a City of Wayzata's size, it was a great undertaking and a great job when all
 5 done.

6 Mayor Willcox expressed one concern over the park planner/grant coordinator
 7 position. He said it was being funded by a transfer from the lake front fund, but it was not
 8 wise to fund a position with one-time money. Ms. Yager said it was structured this way
 9 for 2021 because the need was identified after the levy was set. One of the primary
 10 responsibilities would be to manage the Panoway grants which was previously budgeted
 11 to hire a consultant. Staff felt instead of hiring a consultant, the budget could be used
 12 towards the employee. The long-term cost of the position would be paid for out of the
 13 General Operating Budget.

14 There being no further discussion, Mayor Willcox asked for a motion on the draft
 15 resolution. Mr. Plechash made a motion, seconded by Mr. Buchanan, to Adopt Resolution
 16 No. 53-2020 Certifying to the County Auditor the Final Property Tax Levy for Taxes
 17 Payable 2021 and to approve the 2021 General Fund and Enterprise Fund Budgets. Upon
 18 roll call vote, the motion carried 4/0.

19
 20 **AGENDA ITEM 9. New Business.**

21 **a. Consider Authorization of Submission of Winter Use Permit to Three Rivers**
 22 **Park District**

23 Mr. Kelly presented the background, financial information, and location. Staff
 24 recommended that the Council authorize the submission of the Winter Use Permit to Three
 25 Rivers Park District.

26 Mayor Willcox asked if this was for Wayzata resident's benefit primarily. Mr.
 27 Kelly said yes; however, a lot of others use it as well since it was the beginning of the trail.

28 Mr. Koch asked if it was a three-year agreement. Mr. Kelly said yes, but it would
 29 be renewed on an annual basis.

30 Mr. Plechash asked if the cost was roughly \$7,000. Mr. Kelly agreed.

31 Mayor Willcox asked for a motion. Mr. Koch made a motion, seconded by Mr.
 32 Plechash, to authorize the submission of the Winter Use Permit to Three Rivers Park
 33 District. Upon roll call vote, the motion carried 4/0.

34
 35 **b. Consider Adoption of Resolution 51-2020 Approving Excess Reserve**
 36 **Transfers**

37 Ms. Yager discussed the purpose, 2019 Excess Reserves, historical uses, and 2020
 38 priorities. Staff recommended adoption of Resolution 51-2020.

39 Mayor Willcox pointed out that basically everything was going into parks. He said
 40 this was just \$25,000, but wondered if that was the message the Council wanted to send.

41 Ms. Yager said historically the reason for transferring the excess reserves to the
 42 places chosen was based on capital expenditures projected over the next five years. She
 43 said in the current five-year lookout, the only unfunded needs were the General Building
 44 Fund and the Parks Fund. The Park Fund had the most significant need.

1 Mayor Willcox asked for a motion on the draft resolution. Mr. Buchanan made a
2 motion, seconded by Mr. Koch, to Adopt Resolution No. 51-2020 Approving Excess
3 Reserve Transfers. Upon roll call vote, the motion carried 4/0.

4
5 **AGENDA ITEM 10. City Manager's Report and Discussion Items.**

6 **a. Upcoming Events/Announcements**

7 Mr. Dahl updated the Council on COVID-19 related impacts. He said the Motor Vehicle
8 Department was closed, but would be open the following week and Wayzata Bar & Grill
9 was open for takeout.

10
11 **b. Council Member Updates/Announcements**

12 Mayor Willcox said the commercial lighting along Lake Street was spectacular and
13 encouraged everyone to check it out. Mr. Dahl added the domes were out in the plaza and
14 other areas of the City.

15 Mayor Willcox asked about the final decision for Klapprich Park ice rink and
16 warming house. Mr. Kelly said the plan was to open the rink, but the warming house would
17 likely be closed. He said they would try to make sure the outdoor fire place was well
18 stocked.

19
20 **AGENDA ITEM 11. Public Forum Continued (if necessary).**

21 There were no comments.

22
23 **AGENDA ITEM 12. Adjournment.**

24 There being no further business, Mayor Willcox asked for a motion to adjourn. Mr.
25 Buchanan made a motion, seconded by Mr. Plechash to adjourn. Upon roll call vote,
26 Mayor Willcox adjourned the meeting at 8:16 p.m.

27
28 Respectfully submitted,

29
30
31
32 Kathy Leervig
33 City Clerk

34
35 Drafted by Sarah Peterson
36 *TimeSaver Off Site Secretarial, Inc.*

**WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
December 15, 2020**

4:30 p.m. Interviews for Boards & Commissions

Mayor Willcox called the meeting to order at 4:30 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Workshop was being held remotely by electronic means using the audio conferencing platform, Zoom. Council Members present: Plechash, McCarthy, Koch, and Buchanan. Councilmember Elect, Cathy Iverson was also present. Also present: City Manager Jeff Dahl, Community Development Director Emily Goellner, Public Works Director/City Engineer, Mike Kelly, Assistant Planner, Nick Kieser, and City Clerk, Kathy Leervig.

The Council conducted interviews for the following candidates:

4:40-4:50 pm	James Prince (Student)	HPB
4:50-5:00 pm	Peter Pflaum	Planning Commission
5:00-5:10 pm	Ken Sorensen	Planning Commission
5:10-5:20 pm	Michael Palm Sr	Planning Commission Withdrew 12/15/20
5:20-5:30 pm	Diane Silikowski	Planning Commission
5:30-5:40 pm	Larissa Stockton	Planning Commission
5:40-5:50 pm	Dan Gustafson	LMCD Appt
5:50-6:00 pm	Heidi Windmiller	Energy & Environment Commission
6:00-6:10 pm	Lauren Lindelof	Energy & Environment Commission
6:10-6:20 pm	Jon Erickson	Parks and Trails
6:20-6:30 pm	M Graciela Gonzalez	Parks and Trails 1st choice and/or Charter Commission

The workshop meeting was adjourned at 6:30 pm.

Respectfully submitted,

Kathy Leervig
City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
December 15, 2020

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m. Pursuant to Minnesota Statute Sec. 13D.015 and because of the COVID-19 pandemic, the City Council Meeting was held remotely by electronic means using the audio and video conferencing platform, Zoom. Mayor Willcox shared the multiple options for members of the public to submit comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Koch, McCarthy, and Plechash. Also present: City Manager Dahl, Community Development Director Goellner, Public Works Director/City Engineer Kelly, Administrative Services Director Yager, City Clerk Leervig, Assistant Planner Nick Kieser, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Koch, to approve the agenda, as presented. Upon roll call vote, the motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Proclamation and Recognition and Thanks to Mayor Ken Willcox

City Manager Dahl expressed his appreciation to Mayor Willcox for his decades of service to the City. He shared the proclamation via video presentation, video snippets of some past Ask the Mayor segments, and various memories from his time with the City.

Mayor Willcox expressed his thanks for everyone involved in putting together the video presentations for him and noted that what he loved the best about serving the City was getting to know the residents and staff. He expressed his appreciation for his wife, Winnie, who has been involved in just about everything he has undertaken during his years of service. He stated that he believes that the future of Wayzata is very bright and that there are incredibly talented individuals serving on staff and on the Council and Boards.

Mrs. McCarthy, Council Member Plechash, Council Member Koch, and Council Member Buchanan, expressed their love and appreciation for Mayor Willcox.

Terri Huml expressed appreciation to Mayor Willcox for his service to the City and shared some of the projects he has worked on that she feels will be his legacy. She also thanked Council Member Koch for his service as a fair-minded councilmember. She stated that she also wanted to thank the entire Council, City Manager Dahl and especially the City staff for their assistance in various projects for Gianni's. She urged residents to continue supporting local eateries throughout the ongoing pandemic.

Mary Bader thanked Mayor Willcox for his many years of service and noted that they had served six of those years together. She asked that item 7f. the Agreement with Garrison Landing be pulled from the Consent Agenda in order for the Council to have

1 additional discussion in public. She stated that she knows that this has been cooking for a
2 long time, but does not believe the Parks and Trails Commission has discussed it.

3 Mayor Willcox asked if Ms. Bader would like to share any additional thoughts on
4 why she would like the Council to pull the Garrison Landing Agreement from the Consent
5 Agenda.

6 Ms. Bader stated that part of the agreement is to put a picnic table in Post Office
7 Park and she does not think that is wanted, nor is there a place for it. She stated that a
8 picnic table would disrupt a world class design that was a gift to the City by a world-famous
9 artist. She stated that she is disturbed by the small park dedication fee that is being
10 requested and wants to see the offensive sign come down.

11
12 **AGENDA ITEM 6. New Agenda Items.**

13 No new agenda items were added.

14
15 **AGENDA ITEM 7. Consent Agenda.**

16 Mayor Willcox read the items on the consent agenda and asked if any Council member
17 wished to pull an item for further discussion.

18 Mrs. McCarthy asked about item 7k., the encroachment permit for 331 Broadway
19 Avenue South. She stated that she understands that it is a removable structure, but asked
20 if her understanding was correct that they intend to use it year-round.

21 Mr. Dahl stated that it is a temporary structure, but it is bolted on, so it is sturdy and
22 can be utilized all year round.

23 Director of Public Works/City Engineer Kelly explained that it is bolted to both the
24 building and to the sidewalk and will fit within the footprint of the patio. He explained that
25 the intent is to be able to provide for an extended season in both the spring and the fall.

26 Mrs. McCarthy asked if there was a City tree that was being removed.

27 Mr. Kelly stated that he believes the tree will not be impacted and the applicant was
28 working to maintain the tree.

29 Mrs. McCarthy asked to pull item 7f., for an opportunity to bring it back to the
30 Council at a later time so the Parks and Trails Board has an opportunity to review it and
31 provide input to the Council.

32 Mayor Willcox asked if there was a requirement within the encroachment permits
33 that all of the tables needed to be removed by a certain date.

34 Mr. Kelly stated the way it is handled is through a sidewalk café permit which are
35 renewable each year. He stated that due to COVID-19, the City has relaxed a bit how it
36 managed this and have allowed a few restaurants to take advantage of as much space as
37 they can without interfering with the public access and public safety. He stated that,
38 typically, as part of those permits, it would require those to be pulled at the end of the year.

39 Mayor Willcox asked if this meant that once the virus is behind us, with the right
40 protection, they could go on serving outside.

41 Mr. Kelly confirmed that they could do that with the appropriate sidewalk café
42 permit. He noted that the Encroachment permit is because of the structure that they want
43 to provide.

44 Mr. Plechash stated that he would also like to pull item 7f. because he has a great
45 deal of respect for what Ms. Bader thinks about this issue and feels it is worthy of further

discussion. He stated that he does not disagree with item 7k, however he thinks this is significant enough that it should be a separate agenda item for public conversation.

Mayor Willcox stated that he is also in favor of pulling item 7f. to allow the Parks and Trails Commission to weigh in on the issue. He asked how the other Council Members felt about the issue.

Mr. Koch stated that the Parks and Trails Commission asked the City to be expeditious on this issue and have it resolved by the end of the year. He stated that this was discussed at the last workshop and the Council had given staff direction as to how to proceed. He stated that he is in favor of it moving forward as staff has recommended.

Mr. Plechash stated that by pulling it, he is simply saying he would like to have further conversation on it in a more public manner, not that he does not want it to happen.

There was consensus of the Council to pull item 7f. for further discussion later in the meeting.

Mayor Willcox asked for a motion to approve the Consent Agenda as amended.

Mrs. McCarthy made a motion, seconded by Mr. Plechash, to approve the consent agenda:

- a. Approval of City Council Workshop and Regular Meeting Minutes of November 10, 2020 and December 1, 2020, and Special Meeting Minutes of November 13, 2020
 - b. Approval of Check Register
 - c. Approval of Municipal Licenses
 - d. Receipt of Police Activity Report
 - e. Receipt of Building Activity Report
 - ~~f. Approval of Agreement with Garrison Landing, LLC and Garrison Landing Condominium Association on PUD Open Space~~
 - g. Approval of Agreements with Wayzata Area Chamber of Commerce and Musicant Group for Downtown Winter Programming
 - h. Approval of 2021 Liability Insurance Coverage Waiver Form
 - i. Approval of the 2021 Lease Agreement with the Wayzata Historical Society
 - j. Approval of Plans and Authorization to Solicit Bids for the Hollybrook Pond Improvement Project
 - k. Adoption of Resolution 60-2020 Approving Encroachment Permit for 331 Broadway Avenue South (McCormick's Restaurant)
 - l. Approval of Proposal and Authorization of Professional Services Contract with Stantec for the Preparation of the MPCA MS4 Permit
 - m. Approval of 2021 Lease Agreement with Wayzata Area of Commerce
- Upon roll call vote, the motion carried 5/0.

AGENDA ITEM 8. New Business.

- a. **Consider Adoption of Resolution 59-2020 Approving Energy Action Plan and Execution of Memorandum of Understanding with Xcel Energy**

Mr. Dahl explained that Assistant Planner Nick Kieser and Council Member Buchanan would share a presentation regarding this item.

Mr. Buchanan and Mr. Kieser highlighted a few things in the City's Energy Action Plan and explained the difference between the Energy and Environment Committee and

1 the Energy Action Team. He outlined the energy vision, City's goals, and explained how
2 those goals may be achieved.

3 Mr. Plechash commended the entire group who worked on putting this together and
4 noted that the plan seems amazing. He asked about the various references to "energy
5 savings" and asked what this is based on because he did not see a baseline included in the
6 information.

7 Tammi Gunderzik, Program Manager, Xcel Energy, explained that the baseline that
8 this is measured on is from three years of historical performance, so 2017-2019 will be
9 averaged in order to come to the base level.

10 Mr. Plechash stated that to him, that is not the baseline. That number is simply how
11 much energy is being consumed over those three years, but an energy savings means you
12 have done better than that. He stated that he does not think the baseline would be just the
13 average number of the consumption because that will not show how much was saved.

14 Ms. Gunderzik stated that she meant it was the average of what was saved over
15 those three years as the baseline number. She explained that looking at the program
16 participation and establishing the average and then taking an incremental thirty percent of
17 the energy savings from that. She noted that the utilities programs existed over the three-
18 year period so they do have historical participation.

19 Mr. Plechash asked about the City development review process.

20 Mr. Kieser stated that they are still working through how this will look, but much
21 of this may come down to encouraging and incentivizing a reduction in energy
22 consumption.

23 Mr. Plechash stated that the City is implementing an encouragement process and
24 not a coercion process.

25 Mrs. McCarthy asked if the Energy Committee has explored types of municipal
26 vehicles other than electric.

27 Mr. Kieser stated that they want to look at all the different opportunities that are
28 available to reduce our fossil fuel/greenhouse gas emissions which could be done in a few
29 ways. He noted that their goal is to first get all the options on the table and then pick which
30 ones seem like they could work and would be feasible for the City and then bring those
31 options before the Council.

32 Mrs. McCarthy asked about past income-based programs that were in existence for
33 things like window replacement or insulation. She stated that she believes they were
34 handled through the HRA and were geared towards energy efficiency. She suggested that
35 there may be an opportunity if those programs have fallen off the radar to develop programs
36 and partner internally with other boards and commissions like the HRA.

37 Mr. Dahl stated that this is a great idea and one that has not had the dots connected,
38 so they can check and see if the program still exists and if they can marry the two
39 objectives.

40 Mr. Kieser stated that he was unaware of these previous programs so it is very
41 valuable information.

42 Mayor Willcox opened the opportunity for other questions and comments from the
43 Council. He stated that for years, the electric companies have been trying to get people to
44 save energy so they would not have to build new power generation plants. He stated that
45 now it appears as though we are encouraging people to use electric cars which will put a
46 huge demand on the electric grid and will require more power stations. He asked if electric

1 cars were really helping the situation. He noted that one of the goals is to make the City
2 more energy efficient and part of that is to encourage and make people aware of renewable
3 energy opportunities. Overall, the mission was to make the City more energy efficient and
4 to save money and noted that any tool that is used needs to be cost effective which means
5 the savings need to be balanced with the investment required.

6 Mr. Kieser stated that for renewable energy sources, the cost savings will absolutely
7 be something that is considered when they bring options to the Council.

8 Ms. Gunderzik stated that Xcel is very excited about electric vehicles and noted
9 that they envision people charging their vehicles at home, during off-peak hours. She noted
10 that they currently have a surplus of renewable energy on the grids so in the short term,
11 there will be not be additional emissions. She explained that the technology in this area is
12 rapidly advancing so it is hard to project what will happen in five or ten years.

13 Mr. Kieser explained that they were looking for approval of the Energy Action Plan
14 and executing the Memorandum of Understanding with Xcel and CE.

15 Mayor Willcox asked for a motion on the draft resolution.

16 Mr. Koch made a motion, seconded by Mr. Plechash, to Adopt Resolution No. 59-
17 2020 Adopting Wayzata Energy Action Plan and execute the Memorandum of
18 Understanding as outlined. Upon roll call vote, the motion carried 5/0.

19
20 **b. Consider Adoption of Resolution 57-2020 Approving a Front Yard Accessory**
21 **Structure Setback Variance at 144 Edgewood Avenue South**

22 Mr. Kieser gave an overview of the request for a structure setback variance at 144
23 Edgewood Avenue South for a ground mounted solar array. He explained the discussion
24 and recommendation of the Planning Commission for approval with an added condition
25 related to landscaping.

26 Mayor Willcox opened the opportunity for questions and comments from the
27 Council.

28 Mrs. McCarthy asked for details on the kWh for the solar array.

29 Mr. Kieser stated that the 8,000 kWh is for the ground mounted system and the
30 21,000 kWh is with the addition of the solar panels located on the detached garage and the
31 principal structure.

32 Mrs. McCarthy asked for a clarification on the size of the solar array.

33 Mr. Kieser stated that the solar array is 40 feet in length and 11 feet high, but is
34 angled.

35 Mrs. McCarthy asked if there was a reason that the home itself does not contain all
36 of the solar arrays rather than requiring a separate ground mounted array.

37 Mr. Kieser stated that the areas proposed are what will allow for the most efficient
38 use of the solar panels.

39 Mrs. McCarthy asked for details about the meaning of kWh and the time frame for
40 producing power.

41 Patrick Farnham, Cedar Creek, gave details about the kWh and noted that the
42 21,510-kWh listed in the staff report was the first year's estimated output of energy.

43 Mrs. McCarthy asked about the average energy consumption of the applicant.

44 Bruce Steiner stated that they have a ground source heat pump system for heating
45 the house which uses quite a bit of electricity, so they use about 30,000 kWh. He stated
46 that he has also had an electric car for about four years and his wife got one earlier this

1 year, so their consumption will go up a bit. He explained that their home was built in 1917,
2 so it is not the most efficiently insulated structure, but are trying to make it so this system
3 will generate over half of their total consumption.

4 Mrs. McCarthy noted that she was glad that the array will not capture more energy
5 than was being used.

6 Mr. Steiner explained that one of the reasons for the ground mount solar array is
7 because their roof has so many angles, plus there are large trees around the house which
8 make it more difficult to place the array on the roof.

9 Mrs. McCarthy noted that one of the photos appeared to show a break in the buffer
10 and asked if the intent was for that to be filled in somehow so the solar array would not be
11 visible from the street.

12 Mr. Kieser stated that the applicant removed a significant amount of buckthorn in
13 the area and the idea is to have an enclosed buffer from the road and the nearby apartments.

14 Mr. Plechash stated that this is a unique property that is quite private and sheltered.
15 He stated that he is also putting in a solar panel array at his home, but his concern is whether
16 the City is setting a precedent by allowing a ground array so close to the property line. He
17 reiterated that this is a unique property and Mr. Steiner has the support of the neighbors.
18 He stated that he is amenable to this proposal, but questions whether the Council would be
19 setting a precedent. He noted that the solar panels that he is installing will be on his roof
20 and not visible from the street and did not entertain the idea of adding more solar panels
21 on the ground. He feels the screening will be very important if this is approved and would
22 like to see it as a perpetual requirement as long as there is a solar array present. He stated
23 that he understands that if this is functioning properly, it will save about fifty percent of
24 the Steiner's energy bill, but asked why that is necessary. He asked why the solar panels
25 on the roof lines would not be sufficient.

26 Mr. Steiner stated that it boils down to his interest in solar and that they already
27 have a heating system that has reduced their consumption of natural gas dramatically. He
28 stated that there is not a specific need to do any of it, but it is mostly based on his interest
29 in alternative energy technologies.

30 Mr. Farnham stated that they prefer to stay on the roof with their systems and only
31 switch to ground mounted options when the roof does not allow for an ideal set up. He
32 explained the ideal situation for an array and explained that in order to maximize the return
33 and output in this situation necessitated adding the ground array.

34 Mr. Plechash stated that the ground array is not needed in order for this project to
35 move forward. He clarified that he was not suggesting that the Council take it out, but
36 would like to make the point that this is not an 'all or none' situation. He reiterated that he
37 likes this idea and Mr. Steiner's reasoning, but remains concerns about setting a precedent
38 about allowing ground mounted arrays that close to the property line. He stated that
39 because this property is so unique, he is in support of this request, but not every property
40 will be as uniquely situated as Mr. Steiner's.

41 Mr. Koch stated that he is comfortable that this situation will not set a precedent
42 because this is definitely a unique lot and the variance is unique to this property. He asked
43 if the requirement for evergreen plantings was just in the area that is currently open along
44 the hedge or if they will be replacing the existing hedges.

45 Mr. Steiner stated that their intent is to put in fairly large evergreens that will serve
46 as a year-round buffer along Edgewood and to the north.

1 Mayor Willcox stated that this is a large lot and asked why the ground mounted
2 panels would not be installed on the south side of the property where there aren't many
3 trees.

4 Mr. Steiner stated that the driveway would be an issue and it would have placed it
5 right in their lawn area. He stated that they are in the process of putting in prairie
6 restoration and native grasses to the west and south side of their lawn.

7 Mayor Willcox stated that he shares Mr. Plechash's concern about the possibility
8 of setting a precedent. He stated that he does not want to see people start attempting to put
9 these types of energy saving devices in locations that are obtrusive to their neighbors. He
10 questions whether the Council should be put into the position to grant a waiver just because
11 the applicant wants to put it in this particular location. He noted that he feels this will be
12 an ongoing issue in the City in the years ahead as more people put in this type of device.
13 He stated that he understands Mr. Steiner's reasoning behind the placement of the array,
14 but he is skeptical.

15 Mr. Buchanan thanked Mr. Steiner for his investment and interest in renewable
16 energy. He stated that he appreciated Mr. Steiner's commitment and he believes that this
17 precedent is appropriate for the City to set. He stated that he is in favor of granting the
18 variance request and does believe there is a practical difficulty and it does not alter the
19 essential character of the neighborhood and noted that the neighbors have expressed their
20 approval of the plans. He stated that he thinks all other applications for this type of thing
21 will be unique and must be decided accordingly. He stated that the only precedent he sees
22 the City creating is a precedent to encourage renewable energy installation.

23 Mayor Willcox stated that this array is industrial hardware and not a beautification
24 enhancement which is where his concern lies by putting this type of thing in a
25 neighborhood, closer than it should be.

26 Mayor Willcox asked for a motion on the draft resolution. Mr. Buchanan made a
27 motion, seconded by Mr. Koch, to Adopt Resolution No. 57-2020 Approving Setback
28 Variance at 144 Edgewood Avenue South. Upon roll call vote, the motion carried 3/2
29 (McCarthy, Willcox)

30
31 **c. Consider Adoption of Resolution 58-2020 Denying a Concept PUD Plan and**
32 **Preliminary Plat for 200 Lake Street East**

33 Community Development Director Goellner gave an overview of the request by ESG
34 Architects and Lake West Development, LLC for a PUD Concept Plan and Preliminary
35 Plat for 200 Lake Street East.

36 Mr. Kieser explained specific details of the PUD request and the public benefits
37 that the applicant feels this project would provide. He gave an overview of the discussion
38 points from the neighborhood meeting that was held on October 15, 2020. He stated that
39 the City has received twelve public comments regarding this proposal which shared
40 concerns about density, traffic, lack of small-town feel, inconsistency with the
41 Comprehensive Plan, massing/scaling, proximity to the train, and visitor parking.
42 Comments in support of the proposal were that this brings economic development and
43 improvements to the area. He gave an overview of the lengthy discussion at the Planning
44 Commission where they ultimately unanimously recommended denial of the request.

1 Mr. Buchanan stated that at the Planning Commission meeting, there was a lot of
2 conversation about the railroad. He asked if that was pertinent to this application because
3 the railroad is already there.

4 Ms. Goellner stated that the face of the eastern building is about thirty-three feet
5 from the BNSF railroad. She explained that there are several other buildings throughout
6 town that are approximately that same distance from the railroad and noted that in other
7 parts of the country there are buildings that are even closer than that. She stated that there
8 are no standards in the City's subdivision or zoning ordinance about proximity to railroad
9 for buildings. She stated that if there is a genuine concern about proximity of buildings to
10 the railroad, she would suggest that be address as part of a larger conversation about city-
11 wide policy and perhaps even regional policy rather than addressing it through this
12 particular application. She noted that there are some Planning Commissioners that remain
13 concerned about the general topic of building proximity to the railroad.

14 Mayor Willcox stated that the reason the City can implement any ordinances at all
15 is to protect the health, safety and welfare of its citizens. He stated that this would lead
16 him to believe that the Council has a requirement to consider the health, safety and welfare
17 of future residents that would be located here, especially in view of the fact that there has
18 been a derailment within a block or two of this location in the past.

19 Ms. Goellner stated that she agreed that the City Code of Ordinances was based on
20 health, safety and welfare. If the Council feels this is a concern, they could perform a
21 safety study at the cost of the applicant for this particular site or conduct a safety study that
22 is more City-wide which may tell us the best practice in this area may be to install a crash
23 wall for protection.

24 Mayor Willcox stated that he agrees that the world has lots of buildings that are
25 close to railroads, however, he does think this is a concern and ought to be in the Council's
26 minds as they consider this request.

27 Mayor Willcox opened the opportunity for questions and comments from the
28 Council.

29 Mr. Koch asked about the PUD that is currently in place for office use and whether
30 it is for exactly how the property is today. He asked if office buildings could be added on
31 either side without any significant approvals needed.

32 Ms. Goellner stated that the PUD agreement is for the exact site plan as it was
33 proposed in 1989. She explained that any changes to the site will require either a new PUD
34 plan or a PUD amendment.

35 Burt Coffin, ESG Architects, gave a presentation that showed more details and
36 renderings of their proposal for this property. He noted that his whole team has greatly
37 appreciated the assistance that both Ms. Goellner and Mr. Kieser have given to them. He
38 asked the Council to consider their proposal and stated that they would like to find a path
39 to move forward for this project and noted that they are open to conditions of approval or
40 refinements.

41 Mrs. McCarthy stated that her questions revolve around the lot subdivision and the
42 common interest community. She asked about the purpose or benefit of dividing this
43 property into three separate lots.

44 Ms. Goellner stated that this Preliminary Plat suggests that each of the unique
45 buildings would be under their own ownership. She noted that the City does not routinely
46 see PUD proposals that have multiple buildings, so this is unique. She stated that because

1 it is probable that each of the buildings would be owned and operated independently, they
2 may each have their own HOA, or could combine the HOA among multiple buildings. She
3 explained that she believes the real motivation behind the way the plat is designed is to
4 allow for unique ownership of each of the buildings. She stated that her understanding of
5 common interest community is that they are mostly used for tax purposes.

6 Mrs. McCarthy asked if the proposed pocket parks were included in the overall
7 square footage for density calculations.

8 Ms. Goellner stated that they have included the open spaces in the density
9 calculations. She explained that she likes to include them because she feels the open space
10 is a super important component of the site and to exclude them from a calculation feels
11 inconsistent to her. She stated that in the past, she has excluded truly unbuildable area such
12 as wetlands but these are considered unbuildable because of easement agreements that
13 could be removed, which is why she does not consider them truly unbuildable.

14 Mrs. McCarthy asked if there would be any difference in size of the green spaces
15 today versus what is being proposed for the pocket parks.

16 Mr. Kieser stated that the eastern pocket park is essentially the same size as what
17 exists today and noted that the very end has a slightly different configuration. She stated
18 that the western pocket park is not currently open for public use.

19 Mrs. McCarthy asked about the western pocket park and if there had been any
20 discussion about working with Three Rivers in terms of finding an opportunity since that
21 is a critical transition point between the Dakota Trail and the City's new bike path.

22 Ms. Goellner stated that she would be open to having that conversation.

23 Mr. Dahl agreed that this is a conversation that the City could have. He noted that
24 staff had engaged the property owner when they were working on designing the Dakota
25 River Regional Trail and would do that again for any substantive amendments to the overall
26 corridor.

27 Mrs. McCarthy asked about the sidewalks and paths that were recently poured as
28 part of Panoway and whether they would align, width wise, to the proposed sidewalks.

29 Mr. Kelly noted that the majority of the sidewalk that runs in front of the property
30 that was poured new is six feet in width. The sidewalk that remains in front of the existing
31 TCF building was a five-foot sidewalk, and then the City provided a new multi-use ten-
32 foot-wide trail.

33 Mrs. McCarthy confirmed with Mr. Kelly that the proposed sidewalk is
34 approximately the same width as what is currently in place.

35 Mrs. McCarthy asked if this proposal activating the City's subdivision ordinance
36 requires anything above and beyond what the Council should be thinking about with just a
37 PUD application.

38 Mr. Kieser started that criteria for a subdivision does start to incorporate
39 comparison to the surrounding properties for things such as lot size and how that is
40 compatible or consistent with the surrounding neighborhoods.

41 Mr. Koch stated that in this situation there are kind of two neighborhoods to
42 consider and asked which one the City should consider as this projects "neighborhood".
43 He stated that there is both a commercial district and the residential area nearby which, to
44 him, means it is almost impossible to say that it blends or is consistent with both of those
45 neighborhoods.

1 Mr. Kieser stated that this is a difficult question to answer because it is not
2 consistent one way or another. He stated that this can be a discussion that the Council has
3 to see if it would fit in with one neighborhood over another.

4 Mr. Koch stated that he feels that something that needs to be considered is ways to
5 blend the design, feel, and the scale with two different neighborhoods.

6 Mr. Plechash stated that it almost seems as though there is a bipolar tension between
7 a Comprehensive Plan that is almost being shoved down the City's throats by the Met
8 Council saying that the City needs density to further the goals of having more people. This
9 is counter to the City's goal of having less density to make it more like the charming little
10 town that it currently is. He stated that Ms. Goellner made a comment earlier that there
11 needs to be density in this property in order to support retail adequately and right now there
12 is zero density. He asked about the tension of needing more density from the Met Council
13 and the City's view being that in order to maintain a small-town charm, it need less density.

14 Ms. Goellner stated that the employment rate at this office building when it was
15 occupied was about 140 employees and definitely had a time when it was very active in
16 supporting the downtown area. She stated that she understands that the Met Council had
17 density requirements for the City, but her understanding was that there was also some
18 community decision to add density to the City over time and that if there was going to be
19 density added, the strategic locations for that would be Lake Street and Wayzata Boulevard.
20 She stated that a vacant building in this location is not ideal in this location and 38 units is
21 generally consistent with what the City is looking for on this site. A full residential site was
22 something that the Planning Commission was comfortable with and noted that they were
23 most concerned about the design of the site and the size of the buildings as opposed to the
24 number of humans that would occupy the site.

25 Mr. Plechash stated that answer helped answer his question, but also reinforced the
26 point he is trying to make that the concern is mass and density of buildings and if that is
27 scaled back, then the City will reduce the density which creates a conflict with the
28 Comprehensive Plan. He explained that he would like to see this site developed in a way
29 that will be generally accepted by the community, but in his view, what is being "jammed
30 down our throats" by the Met Council to increase density is not the solution. He stated that
31 he would like to see setbacks and less scale, but that would all go against the Met Council.
32 He reiterated that he would like to see it developed but does not want to see more mass and
33 more density.

34 Ms. Goellner stated that one piece of this puzzle is the proposal to convert the TCF
35 building that had 140 employees to a residential building that only has 10 units. She stated
36 that only have 10 units is partially what is causing the density issue with the other buildings.

37 Mr. Plechash stated that he sees that as apples and oranges and having 140 people
38 working there during the day is an entirely different matter than people who live there 365
39 days a year.

40 Mr. Dahl stated that the issues of density and scale/massing are different. He noted
41 that the number of people that will actually be in these buildings are very few, but the units
42 are big. The scale is big and it will change a lot, so to Ms. Goellner's point, the issue that
43 the City staff has struggled with is the scale and the massing of the buildings.

44 Mayor Willcox stated that this is a long, narrow piece of property so if it is built
45 out there will be a long, narrow building. He stated that he would like to avoid a Great
46 Wall of China or canyon kind of feel and that is sort of the impression that he gets from

1 the plans. He stated that in the past, the City emphasized smaller scale and smaller height
2 development unless there was commercial on the first floor which in some cases would
3 then allow for a third story. He stated that over time it has become the default that plans
4 come in immediately with three stories. He suggested that the applicant reconsider how to
5 make this long wall less wall-like and less imposing which means setbacks and a lower
6 height. He stated that he would also like to see more open space.

7 Mr. Buchanan stated that he agrees with Mayor Willcox's comments and feels this
8 proposal has the canyon effect he was referencing. He asked how mixed use would affect
9 density requirement.

10 Ms. Goellner stated that they have a way to measure density based on employment.

11 Mr. Buchanan stated that the City needs to be careful because density is not mass
12 and mass is not density, as mentioned by Mr. Dahl. He stated that density is in the
13 Comprehensive Plan and he doesn't think the City is interested in getting it amended, but
14 he believes there is a way to get the scale of the buildings to be less imposing. He stated
15 that, in his opinion, he feels these buildings would be more charming if they had some
16 similarities to the TCF building so there is more a village feeling to this application. He
17 stated that he struggles with the public benefit as presented by the application and does not
18 think there is enough, which could make Mayor Willcox's point about additional green and
19 open space. He stated that he agreed that he would love to see this location developed, but
20 thinks this particular application needs more work.

21 Mr. Koch stated that he agrees with much of what has already been said. He stated
22 that he would also like to see this area redeveloped. When the Comprehensive Plan was
23 put together there was a lot of support for this end of Lake Street to transition to residential
24 use and he supports the residential aspect. He explained that he would like to see setback
25 requirements being met on both the front and backside. He noted that he thinks if the
26 setbacks are met it will take away from the canyon affect that Mayor Willcox was talking
27 about. He stated that he agreed that he would like to see the designs blend more with the
28 current architecture of TCF building even though they cannot match the rooflines. He
29 noted that he agrees with Mr. Plechash that there is a conflict between density that the Met
30 Council would like versus what the City would like to see.

31 Mayor Willcox stated that the most important thing to him is preserving the small-
32 town feel, charm and character of Wayzata and noted that this was much more important
33 to him than density.

34 Mrs. McCarthy commended the applicant on their responsiveness to some of the
35 feedback in reducing the height, density and enclosing the parking. She stated that those
36 to her, are great first steps, but this proposal does not exude charm and has a very linear
37 type feel that creates the tunnel effect. She stated that she agrees that setbacks have a huge
38 impact on the eventual look and feel of the building. She stated that if the architecture of
39 the TCF building is the center piece of this entire project, she feels that there should at the
40 very least be a nod to that architecture in the other two buildings. She stated that she agrees
41 that there has also not been enough green space included in the design. She stated that the
42 safety aspect with the train, especially with the history of a derailment in town is a valid
43 concern. She stated that the bottom line may be that this may not be the correct lot for this
44 type of proposal given the challenges with the railroad and the dimensions of the lot. She
45 noted that it may be a bit like attempting to put a square peg in a round hole. She stated

1 that if these other key notes are hit, she is much more willing to work on reducing the
2 density even further.

3 Mayor Willcox noted that on the past derailment, it caused the track to peel back
4 and part of the track went through the window of an office adjacent to the tracks and would
5 have skewered the secretary if she had been sitting at her chair at the time.

6 Mr. Koch stated that nobody on the Council is saying that they do not want anything
7 being developed in this spot. He asked what would be the best way to keep this project
8 moving rather than just turning it down and telling the developer to go away. He stated
9 that he thinks he has heard quite a bit of support for something similar to what has been
10 presented with some modifications. He asked if the feedback that has been given gives the
11 developer enough information to modify their plans to bring them back before the City.

12 Ms. Goellner stated that she feels that sufficient direction has been given to work
13 on a future proposal. She stated that the amount of feedback, to her, seems significant and
14 noted that the City can accept a new application in the future with material changes made
15 which is what the Council is suggesting.

16 City Attorney Schelzel stated that if the Council approved the resolution that is in
17 front of them to deny the request, the applicant is free to come back with a different
18 application that incorporates some of the feedback that was given whenever they would
19 like. He stated that they cannot come back with the same application for 6 months.

20 Mr. Plechash stated that he is concerned about where this is going because of the
21 tension he mentioned before regarding density. He stated that if the applicant incorporated
22 everything that Mayor Willcox suggested, that will reduce density. He stated that he is not
23 sure that enough direction has been given to the applicant about coming back with a
24 concept plan that has far lower density because the Met Council is saying that the density
25 needs to be even higher. He asked if the Council was actually saying that they want a
26 concept plan with lower density because he is getting the sense that staff does not want
27 that.

28 Mayor Willcox stated that he would prefer small town feel and character rather than
29 density.

30 Mr. Plechash asked how compelled the City is to meet the Met Council density
31 requirement.

32 Mr. Schelzel stated that the density requirement of a Comprehensive Plan is there
33 and he would advise the Council to abide by that standard. He stated that if the applicant
34 cannot meet that, then an amendment will need to be looked at for that particular piece of
35 the Comprehensive Plan, which is not unheard of and will require a super-majority vote.
36 He stated that the distinction has been made several times between density and mass and
37 there are solutions for creating buildings that do not present the same mass and scale but
38 still have the required density under the Comprehensive Plan. He stated that is why there
39 are architects and designers and noted that this is not the City's problem to solve, but a
40 challenge for the applicant.

41 Mr. Coffin stated that they are just looking for a path forward and the guidance that
42 the Council have given is very helpful. He stated that the 3-story townhomes are only
43 about 2,000 square feet each. He stated that they will look and see if they can find more
44 creative ways to add more density in the existing building, but it is very complex and was
45 not set up to be residential and noted that the window arrangement in the building is a
46 challenge in terms of adding dwelling units. He stated that they are willing to create larger

units and have less density in a moment if it were not for the Comprehensive Plan requirement.

Mr. Dahl stated that he feels the point of the Council's feedback is that it is not as much about the density as it is about the scale and fitting that within the character of this corridor. He stated that he feels that if they are able to do that, density will be a lesser priority for the City.

Mayor Willcox asked for a motion on the draft resolution. Mrs. McCarthy made a motion, seconded by Mr. Plechash, to Adopt Resolution No. 58-2020 Denying PUD Concept Plan and Preliminary Plat Subdivision at 200 Lake Street E. Upon roll call vote, the motion carried 5/0

d. Consider Adoption of Resolution 61-2020 Appointing Heritage Preservation Board Members

Mr. Dahl explained that the following items were on the agenda annually for various appointments to Boards. Commissions and Committees and noted that the City had advertised the vacancies this past fall. The recommendations were based on feedback from the interview process and could be change by the Council if desired.

Mayor Willcox asked for a motion on the draft resolution. Mr. Buchanan made a motion, seconded by Mr. Plechash, to Adopt Resolution No. 61-2020 Appointing Heritage Preservation Board Members as follows: James Prince and Judy Starkey shall both serve full two-year terms to expire on December 31, 2022. Upon roll call vote, the motion carried 5/0

e. Consider Adoption of Resolution 62-2020 Appointing Housing and Redevelopment Commissioner

Mayor Willcox asked for a motion on the draft resolution. Mr. Buchanan made a motion, seconded by Mr. Koch, to Adopt Resolution No. 62-2020 Appointing Housing and Redevelopment Commissioner as follows: Roger Wothe shall serve a full five-year term to expire on December 31, 2025. Upon roll call vote, the motion carried 5/0

f. Consider Adoption of Resolution 63-2020 Appointing Parks & Trails Board Members

Mayor Willcox asked for a motion on the draft resolution. Mr. Buchanan made a motion, seconded by Mr. Plechash, to Adopt Resolution No. 63-2020 Appointing Parks & Trails Board Members as follows: Jon Erickson, Graciela Gonzalez, and Sarah Showalter shall all serve full three-year terms to expire on December 31, 2023. Upon roll call vote, the motion carried 5/0

g. Consider Adoption of Resolution 64-2020 Appointing Planning Commissioners

Mayor Willcox asked for a motion on the draft resolution. Mr. Plechash made a motion, seconded by Mrs. McCarthy, to Adopt Resolution No. 64-2020 Appointing Planning Commissioners as follows: Christine Plantan, Peggy Douglas, and Larissa Stockton shall all serve full three-year terms to expire on December 31, 2023. Upon roll call vote, the motion carried 5/0.

h. Consider Adoption of Resolution 65-2020 Appointing Charter Commission Member

Mayor Willcox asked for a motion on the draft resolution. Mr. Koch made a motion, seconded by Mr. Buchanan, to Adopt Resolution No. 65-2020 Suggesting Charter Commission Nominees to Fourth Judicial District Court of the State of Minnesota as follows: Graciela Gonzalez to serve a full four-year term to expire on December 31, 2024, contingent upon her interest. Upon roll call vote, the motion carried 5/0.

i. Consider Adoption of Resolution 66-2020 Appointing Energy and Environment Committee Member

Mayor Willcox asked for a motion on the draft resolution. Mr. Buchanan made a motion, seconded by Mrs. McCarthy, to Adopt Resolution No. 66-2020 Appointing Energy and Environment Committee Member as follows: Lauren Lindelof shall serve a full three-year term to expire on December 31, 2023. Upon roll call vote, the motion carried 5/0

j. Consider Denial of Tobacco Sales License Renewal for North Shore Vape LLC

Chief Risvold gave some background information on the City ordinance related to tobacco sales. He stated that North Shore Vape, LLC was incorporated in February of 2019 and was licensed by the City to sell tobacco and the license was renewed in January of 2020. He explained that there have been multiple complaints from concerned parents and citizens regarding underage purchases. He stated that there were also observations of minors coming out of the store and have also been violations of the recent Executive Order from Governor Walz. He noted that the business failed a compliance check in September of 2020. He received a complaint this past weekend from a parent of a 14-year-old who reported that their child had vape products and the child told the parents that North Shore Vape is where all the kids go to get their vape products. He stated that the owner of North Shore Vape owns numerous other locations and had their license revoked by the City of Forest Lake for repeated violations. He referenced the ordinance language that stated that nobody shall be allowed a license after having a license revoked. He reviewed the other cities where there have been similar violations in vape stores owned by the same person. Staff is recommending denial of the license renewal.

Mr. Plechash asked if the City had given this business a tobacco license after it had been revoked in Forest Lake.

Chief Risvold stated that the City doesn't normally do a background investigation for a tobacco license like they would for a liquor license. He explained that they learned about the other revocation while they were investigating all of the complaints that were coming in.

Mr. Plechash asked if the City had known about the previous revocation if it would not have issued a tobacco sales license.

Mr. Schelzel stated that would have been the recommendation from staff and Chief Risvold.

Mr. Plechash stated that this gentleman had reincorporated under a different name at some point and then opened up a new business that subsequently ran into difficulty again. He asked if this was a sole proprietorship.

Chief Risvold stated that the application indicates that it is a sole proprietorship.

1 Mr. Plechash stated that if a sole proprietor has a license revoked under one
2 corporate identity and then creates another one that is also a sole proprietorship, he asked
3 if it can be tied to the individual as opposed to just the corporate name.

4 Mr. Schelzel stated that to be precise, the applicant is a Limited Liability Company
5 that was set up by an individual who is also the sole owner of these other entities. Council
6 can consider any evidence that is relevant to whether this license should be renewed or not,
7 particularly if it goes to the health, safety and welfare of the community. He stated that a
8 license like this is a privilege and is not a right.

9 Mr. Plechash stated that he is in favor of revocation of the license and asked if the
10 City could revoke it in such a way that he cannot come back under a different corporate
11 identity and reapply for a new license.

12 Mr. Schelzel clarified that this is a renewal application, so there is a bit of a different
13 process than a revocation. He stated that anyone can apply at any time for a license and if
14 they meet the criteria and the standards, the City cannot ban anyone from the City. He
15 noted that any of the facts that have bearing on this case now, will have bearing on any
16 future applications.

17 Mayor Willcox opened the opportunity for questions and comments from the
18 Council.

19 James Ventura, attorney for the applicant, stated that he feels this proposal sets a
20 dangerous precedent. He stated that North Shore Vape is an LLC and his client, Mr.
21 Shocinksi owns it, however, the license that Chief Risvold has referenced for Forest Lake,
22 was Diane Hughes and the North Branch and Buffalo licenses are in the name of Courtney
23 James. He stated that he feels this is a dangerous precedent and noted the other tobacco
24 license holders in the City. Holiday Station Stores and Walgreens have numerous locations
25 within a 10-minute drive of the City. He was unable to find the Wayzata BP location and
26 the other license is held by Wayzata Wine and Spirits. During the Governor's Executive
27 Order these establishments were allowed to remain open and his client did what many bars
28 used to do when they started selling frozen pizzas on Sunday and sold food so they could
29 remain open. He stated that his client was educated by the police and was not given a
30 citation. He stated that to base the denial of licensure on that is extremely unfair and
31 prejudicial. His client has had compliance checks for tobacco sales three times over the
32 last thirteen and a half months and the business has only failed once. He noted that
33 according to the City ordinance the administrative penalties are laid out and a first violation
34 should result in a financial penalty not the loss of a license. He read aloud language from
35 the ordinance and stated that he feels the Council is not following the steps and procedures
36 for due process and fairness already laid out by the City code. He read aloud portions of
37 the reports regarding the complaints and the dates. He stated that he feels it is unreasonable
38 to punish his client for having 5 legal adults in his store making purchases. He stated that
39 he wants to make sure the Council understands the gravity of the accusation and the base
40 of the law. He reiterated that his client did not own the other properties referenced by Chief
41 Risvold and to punish his clients would be ridiculous. He noted that according to his
42 information there have been no compliance checks on any of the other 4 tobacco license
43 holders in the City. He stated that he is asking the Council to follow their own ordinance
44 and procedures for dealing with this one violation.

45 Mayor Willcox asked City Attorney Schelzel to react to the presentation by Mr.
46 Ventura.

1 Mr. Schelzel stated that Chief Risvold can answer any questions of fact, but he can
2 clarify the legal structure that may be involved. He stated that this is not a proceeding to
3 revoke a license, this is about whether a license should be renewed which is handled
4 through a different portion of the City Code than what Mr. Ventura was referencing. He
5 stated that the Council can take into consideration all of the factors cited by Chief Risvold
6 in their decision regarding renewal. Chief Risvold has presented evidence that could go to
7 the fact that this individual may not be a good citizen for holding this kind of license in the
8 City.

9 Chief Risvold stated that the documents he has from the Secretary of State show
10 that Cloud X Vape, LLC with a filing date of August 29, 2017 at the Forest Lake address
11 lists William Shocinski, Jr. as the principal/manager. He referenced a police report from
12 Forest Lake Case No. 18-14316 where they interviewed by Mr. Shocinski after a failed
13 compliance check and Mr. Shocinski talked about having two other businesses and neither
14 of those had failed compliance checks. He stated that he does not think there is much to
15 dispute as to Mr. Shocinski's involvement in the Forest Lake establishment.

16 Mayor Willcox asked about the comment from Mr. Ventura that the City cited the
17 violation 45 days later.

18 Chief Risvold stated that delay was due to the pandemic and noted that they had
19 dealt with an individual who identified himself as the manager of the store immediately
20 and took what action they could with him, but with the administrative staff working
21 remotely, it slipped through the cracks and was not processed for 45 days.

22 Mr. Ventura reiterated that Mr. Shocinski was listed as a manager for the Forest
23 Lake business and not the owner. He stated that the Council needs to understand that was
24 not his license. He stated that it appears as though the thought process is that the City is
25 planning to deny this renewal because they don't like Mr. Shocinski. He reiterated that
26 there have been no other compliance checks at any of the other 4 tobacco license holders
27 in the City or investigations into their other locations. He stated that he feels this is not
28 fair, nor due process.

29 Mayor Willcox stated that this is a renewal and this establishment has received a
30 number of complaints from various people about this business. He stated that his
31 understanding from what City Attorney Schelzel explained was that when the Council
32 considers a renewal of a license, they can consider more broadly and include incidents,
33 complaints and general conduct that gives a preponderance of incidents that say this is not
34 necessarily the right profile for our community.

35 City Attorney Schelzel stated that is a fair summary of what he was trying to say
36 and if Council bases its decision on the findings that were outlined by Chief Risvold,
37 particularly the incidents that happened within our community over the last year, he
38 believes that is a reasonable basis upon which to deny the application. He outlined the
39 other options the Council may have to renew the license and impose fines on the applicant.
40 He stated that he feels if the Council chooses to deny the renewal it would be reasonable
41 and rational decision.

42 Mayor Willcox noted that this business focuses solely on this product, so by not
43 renewing this license it essentially removes the business.

44 Mr. Ventura stated that his client received reports from Chief Risvold and the last
45 incident was October 28, 2020 which stated that they received a complaint via City e-mail
46 from a representative for the Association for Non-Smokers Minnesota who heard from a

1 parent about a 7th grader who witnessed one of her classmates leave North Shore Vape with
2 product. He stated that he feels this is unsubstantiated bologna and asked the Council not
3 to take away his client's livelihood.

4 Chief Risvold stated that there was follow up to the October 28, 2020 incident and
5 they interviewed the parent and subsequent to that, interviewed a former employee of North
6 Shore Vape who told the department that they were encouraged by the owner to sell to
7 people of any age. He stated that this is a current investigation and these details will be
8 included in that report.

9 Mrs. McCarthy asked if the contention by Mr. Ventura was that Diane Hughes and
10 Courtney James are not affiliated in any way with Mr. Shocinski.

11 Mr. Ventura stated that his assertion is that they are the owners of the licenses and
12 the punishment should be for the license holders, not other employees.

13 Mrs. McCarthy asked City Attorney Schelzel to weigh in on license holder versus
14 business owner and asked if the statute shows a distinction between the two. She stated
15 that she has conducted very brief research, which shows that Ms. Hughes is Mr. Shocinski's
16 grandmother and Ms. James is his girlfriend. She asked if the intent was to muddy the
17 waters in terms of license holders versus who invested money to purchase a business.

18 Mr. Schelzel stated that this information is relevant for Council to weigh as they
19 consider whether or not to renew this application. He stated that if he heard correctly there
20 is an affiliation, perhaps a familial or relational affiliation between those particular license
21 holders and the license holder here in the City. He stated that there is a distinction under
22 the law between entities and license holders, but he thinks it is probative and relevant if
23 there is a family relationship or other kind of relationship between the person the City is
24 considering for a license renewal and these other incidents.

25 Mrs. McCarthy stated that she would concur and is confident in Chief Risvold's
26 report. She stated that as a parent, consumer, and a witness to the sales that have taken
27 place in that shop she has often questioned whether the letter of the law was being followed
28 even though she never filed an official complaint. She stated that it has always been a
29 concern and clarified that she did not bring this up and kept her concerns to herself and
30 feels now that perhaps she should have brought them up. She stated that it is the 'word on
31 the street' that this and many other establishments of this kind in other communities do not
32 abide by the laws of regulating sales to minors. She stated that she is not in favor of
33 renewing the license based on the evidence provided this evening.

34 Mayor Willcox stated that the Council had a discussion in the past about whether
35 the City should increase the tobacco age to 21 before the State made the change and decided
36 to wait for the State. He stated that when they were discussing that issue, they discussed
37 the incidents at this establishment. He stated that this is not the first time the Council has
38 heard about issues and this problem at this establishment.

39 Mr. Koch stated that he understands that there is a difference between the license
40 holder and the business owner, but when you are the manager of an LLC, you are the CEO
41 of that company and responsible for the day-to-day affairs of the business. He stated that
42 to say that you have no relation or connection to what is happening at the business is
43 disingenuous.

44 Mayor Willcox asked for a motion on the draft resolution. Mr. Plechash made a
45 motion, seconded by Mr. Koch, to deny a Tobacco Sales License renewal for North Shore

1 Vape LLC, based upon the findings presented in Chief Risvold's report. Upon roll call
2 vote, the motion carried 5/0

3
4 Mayor Willcox recessed the meeting at 11:24 p.m. and convened again at 11:29 p.m.

5
6 **7f. Approval of Agreement with Garrison Landing, LLC and Garrison Landing**
7 **Condominium Association on PUD Open Space – Moved from the Consent**
8 **Agenda**

9 Mr. Dahl gave an overview of the agreement with Garrison Landing, LLC and Garrison
10 Landing Condominium Association on PUD Open Spaces and the desire to have a
11 resolution by the end of the year. He explained that staff feels the recommendation in the
12 packet best represents the Council's consensus and feedback. He stated that part of the
13 agreement is that the developer will take down the 'Private Only' signs, will make more of
14 a natural separation between the two spaces, provide public space with a sitting area, and
15 fund a sign to highlight the park's name, The Post Office Pocket Park, so people know that
16 it is a public park. He stated that staff didn't think there was full Council support to pursue
17 park dedication and felt this agreement, as presented, was a reasonable compromise that
18 would help mitigate the concerns mentioned by the Council and the Parks and Trails Board.
19 He agreed that it is a good idea to discuss this item in public, but does not feel that this
20 needs to go back to the Parks and Trails Board for additional evaluation. He stated that the
21 agreement reflects what the Parks and Trails Board wanted the City Council to do.

22 Mayor Willcox stated that this was a murky situation where the documents said one
23 thing and people's recollection was something else and there was no good way to bridge
24 the gap.

25 Mr. Dahl noted that if the Parks and Trails Board does not want the picnic table
26 there because it disrupts the character of the park, it can be moved.

27 Mr. Plechash asked who came up with the \$5,000 and the idea of adding a picnic
28 table to the Post Office Pocket Park.

29 Ms. Goellner stated that this is an agreement that she coordinated with Gary
30 Kraemer, a representative of Garrison Landing. During the Council workshop there were
31 three members of the Council who did not feel that a park dedication fee or contribution
32 was appropriate at all, but in recognition that there were two members of the Council that
33 were interested in seeing this as a public space and were conceding to the idea that it would
34 be private space, she asked the Mr. Kraemer if he would be willing to give some kind of
35 contribution. She explained that part of that contribution will cover the cost of putting up
36 a new sign. She stated that part of the use of that private space is for eating food, so with
37 the new landscaping separating the two spaces, she and Gary thought a new picnic table in
38 the Post Office Pocket Park would be helpful for members of the public to have a place to
39 sit and eat. She stated that the exact placement or whether it is there at all can be worked
40 on with the Parks and Trails Board.

41 Mrs. McCarthy stated that she will leave it to the Parks and Trails Board and City
42 staff to determine if and where the picnic table should be placed. She explained that the
43 largest sticking point to her was the small amount of contribution. She stated that she felt
44 the intent of the language of the agreement called for a public space and her recollection
45 was that the initial proposed amount was significantly higher. She asked how the
46 dedication fee was whittled down to such a nominal amount.

1 Ms. Goellner reiterated that at the Council workshop, 3 of the 5 Council Members
2 felt that no fee or contribution was appropriate in this case, so that significantly changed
3 the number for the City.

4 Mr. Dahl stated that the number came about based on the feedback they heard from
5 the Council.

6 Mr. Koch stated that was because the original agreement did not call for a park
7 dedication fee, so it was difficult to come back and say, we didn't charge you back then,
8 but we are going to charge you now.

9 Mrs. McCarthy stated that her understanding is that you don't pay a park dedication
10 fee if you are donating land that is used for public space. She stated that now they are
11 paying a super nominal fee, but it is also still a private space which brings it back to where
12 the City started.

13 Mayor Willcox stated that the claim is that the City's previous planner had told the
14 developer that he would not need a park dedication fee. He stated that it is a small fee and
15 the question is whether it is an adequate, though unpleasant, final result.

16 Mrs. McCarthy asked if there would still be a private property sign or has that been
17 eliminated.

18 Mayor Willcox stated that his understanding is that the sign will go away.

19 Ms. Goellner stated that there will still be one sign that denotes that it is private
20 space, but it already exists and is facing the parking lot rather than the public park.

21 Mr. Dahl explained that the signs in question will be gone. He stated that their goal
22 was to come to some sort of resolution without spending too much time and money on
23 consultants because that would quickly eat up any potential contribution to the park
24 dedication fund.

25 Mr. Buchanan stated that he feels staff did a pretty good job of taking what was
26 discussed at the workshop and putting together the best agreement that they could.

27 Mr. Plechash stated that this is a compromise so it doesn't satisfy everyone. He
28 agreed that this item needed to be pulled so these details could be aired in public and not
29 appear as though it was swept under the rug on the Consent Agenda.

30
31 Mayor Willcox asked for a motion on the draft agreement. Mr. Plechash made a motion,
32 seconded by Mr. Koch, to Approve the Agreement with Garrison Landing, LLC and
33 Garrison Landing Condominium Association on PUD Open Space. Upon roll call vote, the
34 motion carried 5/0.

35
36 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

37 **a. Upcoming Events/Announcements**

38 Mr. Dahl stated that in addition to this being Mayor Willcox's last meeting it is also Mr.
39 Koch's last meeting. He explained that it has been an absolute pleasure working with him
40 and he has heard the same thing from other staff members. Mr. Koch is one of the most
41 thoughtful, understanding, respectful and principled people that they have met. He noted
42 that he has a framed copy of his original Oath of Office that will be presented to him as a
43 memento and are working on some other in person celebrations at a later date.

44 Mr. Koch stated it has been a pleasure and he has enjoyed his time serving the City.

45 Mayor Willcox stated that one of his top priorities was to make sure that the Council
46 was harmonious and worked well together even when they disagreed. He stated that Mr.

1 Koch has always been thoughtful, respectful, upbeat, supportive and all the things that
2 make a Council work well together.

3 Mr. Kelly wished Mayor Willcox and Mr. Koch well in their future endeavors and
4 noted that they helped the City accomplish a lot of good things.

5 Mr. Schelzel stated that it has been a true pleasure to work with Mayor Willcox and
6 Mr. Koch and noted that they will both be sorely missed.

7 Mrs. McCarthy stated that Mr. Koch has been an amazing pleasure to work with
8 and she has come to truly appreciate him as both a colleague and as a person.

9 Mr. Dahl shared a poem in honor of Mayor Willcox, put together by Fred Miller,
10 to wrap up the meeting.

11 Mayor Willcox expressed his thanks for the creativity and the sentiments that went
12 into putting this together for his last meeting.

13
14 **b. Council Member Updates/Announcements**

15 None.

16 .

17 **AGENDA ITEM 10. Public Forum Continued (if necessary).**

18 There were no comments.

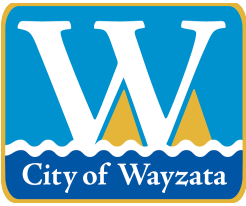
19
20 **AGENDA ITEM 11. Adjournment.**

21 There being no further business, Mayor Willcox asked for a motion to adjourn. Mr. Koch
22 made a motion, seconded by Mrs. McCarthy to adjourn. Upon roll call vote, Mayor
23 Willcox adjourned the meeting at 12:04 a.m.

24
25 Respectfully submitted,

26
27
28
29 Kathy Leervig
30 City Clerk

31
32 Drafted by Kayla Atkins Rokosz
33 *TimeSaver Off Site Secretarial, Inc.*



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 7.b
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks for November and December 2020	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the payment of checks.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Detail Check Register - November & December 2020

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*Check Detail Register©

Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Old National					
118699	12/15/20	ARTISAN BEER COMPANY			
E 640-47000-253		Beer For Resale	\$696.75	3450010	BEER RESALE
		Total	\$696.75		
118700 12/15/20 BELLBOY BAR SUPPLY CORP.					
E 640-47000-251		Liquor For Resale	\$754.20	0087015300	LIQ RESALE
E 640-47000-259		Freight	\$14.35	0087015300	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	\$65.15	0102434600	MISC.MIX
E 640-47000-259		Freight	\$4.31	0102434600	FREIGHT
		Total	\$838.01		
118701 12/15/20 BLACKSTACK BREWING					
E 640-47000-253		Beer For Resale	\$365.00	10561	BEER
		Total	\$365.00		
118702 12/15/20 BOURGET IMPORTS					
E 640-47000-252		Wine For Resale	\$932.00	174523	WINE
E 640-47000-259		Freight	\$8.75	174523	FREIGHT
		Total	\$940.75		
118703 12/15/20 BREAKTHRU BEVERAGE MN					
E 640-47000-252		Wine For Resale	\$3,953.02	1081211605	WINE
E 640-47000-259		Freight	\$1.20	1081211605	FREIGHT
E 640-47000-251		Liquor For Resale	\$5,960.15	1081212418	LIQUOR
E 640-47000-259		Freight	\$54.13	1081212418	FREIGHT
E 640-47000-252		Wine For Resale	\$3,642.70	1081212419	WINE
E 640-47000-259		Freight	\$37.70	1081212419	FREIGHT
E 640-47000-251		Liquor For Resale	\$2,418.00	1081214796	LIQUOR
E 640-47000-259		Freight	\$27.55	1081214796	FREIGHT
E 640-47000-252		Wine For Resale	\$1,270.70	1081214797	WINE
E 640-47000-259		Freight	\$27.55	1081214797	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	\$40.95	1081214798	MIX
E 640-47000-259		Freight	\$1.45	1081214798	FREIGHT
E 640-47000-252		Wine For Resale	(\$106.45)	2080296269	WINE
		Total	\$17,328.65		
118704 12/15/20 BREAKTHRU BEVERAGE					
E 640-47000-253		Beer For Resale	\$2,059.82	1091192885	BEER
E 640-47000-253		Beer For Resale	\$6,106.50	1091193875	BEER
		Total	\$8,166.32		
118705 12/15/20 CAPITOL BEVERAGE SALES					
E 640-47000-253		Beer For Resale	\$575.70	2490858	BEER
E 640-47000-253		Beer For Resale	\$2,156.55	2492478	BEER
E 640-47000-254		Soft Drinks/Mix For Resal	\$70.97	2492478	MIX
		Total	\$2,803.22		
118706 12/15/20 CINTAS CORPORATION					
E 640-48500-210		Operating Supplies (GEN	\$55.42	4069379880	KITCHEN SUPPLIES

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-48500-217		Uniforms	\$13.64	4069379880	KITCHEN UNIFORMS
		Total	\$69.06		
118707	12/15/20	COZZINI BROS., INC.			
E 640-48500-415		Other Equipment Rentals	\$45.59	C8726945	KNIFE EXCHANGE
		Total	\$45.59		
118708	12/15/20	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253		Beer For Resale	(\$8.00)	113-1237CM	BEER
E 640-47000-253		Beer For Resale	\$533.75	1325201	BEER
E 640-47000-253		Beer For Resale	\$455.75	1327520	BEER
		Total	\$981.50		
118709	12/15/20	DOMACE VINO			
E 640-47000-252		Wine For Resale	\$144.00	21456	WINE
E 640-47000-259		Freight	\$2.50	21456	FREIGHT
		Total	\$146.50		
118710	12/15/20	FOREMOST BUSINESS SYSTEMS INC.			
E 640-48000-433		Dues, Licensing & Semina	\$75.00	83699	NEW REGISTER SET UP
		Total	\$75.00		
118711	12/15/20	GENERAL PARTS LLC			
E 640-48000-404		Repairs/Maint - Machin/Eq	\$256.00	6215477	GRIDDLE REPAIRS
		Total	\$256.00		
118712	12/15/20	HEADFLYER BREWING			
E 640-47000-253		Beer For Resale	\$131.25	2437	BEER
		Total	\$131.25		
118713	12/15/20	HOHENSTEINS INC.			
E 640-47000-253		Beer For Resale	\$1,158.70	377217	BEER RESALE
		Total	\$1,158.70		
118714	12/15/20	JJ TAYLOR DISTRIBUTING OF MN_			
E 640-47000-253		Beer For Resale	\$1,426.20	3143809	BEER
E 640-47000-253		Beer For Resale	\$1,455.31	3143837	BEER
		Total	\$2,881.51		
118715	12/15/20	JOHNSON BROS.-ST.PAUL			
E 640-47000-252		Wine For Resale	\$4,963.30	1694734	WINE
E 640-47000-259		Freight	\$47.88	1694734	FREIGHT
E 640-47000-251		Liquor For Resale	\$318.63	1695598	LIQUOR
E 640-47000-259		Freight	\$2.94	1695598	FREIGHT
E 640-47000-252		Wine For Resale	\$556.00	1695599	WINE
E 640-47000-259		Freight	\$6.30	1695599	FREIGHT
E 640-47000-251		Liquor For Resale	\$113.95	1695799	LIQUOR
E 640-47000-251		Liquor For Resale	\$5,012.10	1696598	LIQUOR
E 640-47000-259		Freight	\$34.46	1696598	FREIGHT
E 640-47000-252		Wine For Resale	\$1,409.35	1696599	WINE
E 640-47000-259		Freight	\$22.68	1696599	FREIGHT

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-251		Liquor For Resale	\$2,685.36	1697696	LIQUOR
E 640-47000-259		Freight	\$36.54	1697696	FREIGHT
E 640-47000-252		Wine For Resale	\$6,307.80	1697697	WINE
E 640-47000-259		Freight	\$80.64	1697697	FREIGHT
E 640-47000-251		Liquor For Resale	\$687.53	1699471	LIQUOR
E 640-47000-259		Freight	\$15.74	1699471	FREIGHT
E 640-47000-252		Wine For Resale	\$1,324.00	1699472	WINE
E 640-47000-259		Freight	\$18.90	1699472	FREIGHT
		Total	\$23,644.10		
118716	12/15/20	KATOM RESTAURANT SUPPLY, INC.			
E 640-48500-210		Operating Supplies (GEN	\$299.43	I3171546	KITCHEN SUPPLIES
		Total	\$299.43		
118717	12/15/20	LIBATION PROJECT			
E 640-47000-252		Wine For Resale	\$208.00	32407	WINE RESALE
E 640-47000-259		Freight	\$3.00	32407	FREIGHT
		Total	\$211.00		
118718	12/15/20	LOFFLER COMPANIES, INC.			
E 640-47000-210		Operating Supplies (GEN	\$103.59	3581522	STORE / BAR COPIER MAINT.
E 640-48000-210		Operating Supplies (GEN	\$103.59	3581522	STORE / BAR COPIER MAINT.
		Total	\$207.18		
118719	12/15/20	M.AMUNDSON LLP			
E 640-47000-256		MISC.MDSE.RESALE	\$1,230.70	312590	CIGARETTES
		Total	\$1,230.70		
118720	12/15/20	MAIN STREET BAKERY			
E 640-48500-255		FOODIngredients For Res	\$110.00	392515	FOOD RESALE
		Total	\$110.00		
118721	12/15/20	MAVERICK WINE CO.			
E 640-47000-251		Liquor For Resale	\$2,327.76	512677	LIQUOR
E 640-47000-251		Liquor For Resale	\$859.83	513667	LIQUOR
E 640-47000-252		Wine For Resale	\$391.92	513667	WINE
E 640-47000-259		Freight	\$13.50	513667	FREIGHT
E 640-47000-252		Wine For Resale	\$264.00	517079	WINE
		Total	\$3,857.01		
118722	12/15/20	MINNEHAHA BLDG.MAINT.INC.			
E 640-48000-409		Maint services & Improv	\$68.82	180170086	BLDG.MAINT.
		Total	\$68.82		
118723	12/15/20	MODIST BREWING CO. LLC			
E 640-47000-253		Beer For Resale	\$235.00	18117	BEER
		Total	\$235.00		
118724	12/15/20	NEW FRANCE WINE COMPANY			
E 640-47000-252		Wine For Resale	\$1,996.00	163812	WINE RESALE
E 640-47000-259		Freight	\$26.00	163812	FREIGHT

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-252		Wine For Resale	\$456.64	163843	WINE RESALE
E 640-47000-259		Freight	\$2.00	163843	FREIGHT
E 640-47000-252		Wine For Resale	\$789.00	163999	WINE RESALE
E 640-47000-259		Freight	\$6.00	163999	FREIGHT
E 640-47000-252		Wine For Resale	\$96.67	164013	WINE
		Total	\$3,372.31		
118725	12/15/20	PAUSTIS & SONS			
E 640-47000-252		Wine For Resale	\$1,536.50	109904	WINE RESALE
E 640-47000-259		Freight	\$16.25	109904	FREIGHT
		Total	\$1,552.75		
118726	12/15/20	PHILLIPS WINES & SPIRITS			
E 640-47000-251		Liquor For Resale	\$183.00	6129072	LIQUOR
E 640-47000-259		Freight	\$1.26	6129072	FREIGHT
E 640-47000-252		Wine For Resale	\$795.75	6129073	WINE RESALE
E 640-47000-259		Freight	\$8.82	6129073	FREIGHT
E 640-47000-251		Liquor For Resale	\$550.95	6131348	LIQUOR
E 640-47000-259		Freight	\$5.25	6131348	FREIGHT
E 640-47000-252		Wine For Resale	\$1,606.25	6131349	WINE RESALE
E 640-47000-259		Freight	\$17.64	6131349	FREIGHT
		Total	\$3,168.92		
118727	12/15/20	PLUNKETT'S PEST CONTROL			
E 640-48000-409		Maint services & Improv	\$82.66	6871385	SERVICE
		Total	\$82.66		
118728	12/15/20	REINHART FOODSERVICE			
E 640-48500-255		FOODIngredients For Res	\$489.44	439612	FOOD
E 640-48500-255		FOODIngredients For Res	\$783.77	442750	FOOD
E 640-48500-255		FOODIngredients For Res	\$1,160.48	443656	FOOD
E 640-48500-255		FOODIngredients For Res	\$827.03	446373	FOOD
E 640-48000-251		Liquor For Resale	\$18.57	446373	LIQUOR
E 640-48500-210		Operating Supplies (GEN	\$282.68	446373	KITCHEN SUPPLIES
		Total	\$3,561.97		
118729	12/15/20	SHAMROCK GROUP			
E 640-47000-254		Soft Drinks/Mix For Resal	\$106.96	2574360	ICE
		Total	\$106.96		
118730	12/15/20	SMALL LOT MN			
E 640-47000-252		Wine For Resale	\$128.04	MN39565	WINE
E 640-47000-259		Freight	\$5.00	MN39565	FREIGHT
		Total	\$133.04		
118731	12/15/20	SOUTHERN GLAZER'S			
E 640-47000-251		Liquor For Resale	\$3,578.31	2023152	LIQUOR
E 640-47000-259		Freight	\$26.35	2023152	FREIGHT
E 640-47000-259		Freight	\$0.11	2023153	FREIGHT
E 640-47000-251		Liquor For Resale	\$2,964.09	2023154	LIQUOR
E 640-47000-259		Freight	\$18.48	2023154	FREIGHT

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-252		Wine For Resale	\$3,995.99	2023155	WINE
E 640-47000-259		Freight	\$32.00	2023155	FREIGHT
E 640-47000-252		Wine For Resale	\$69.51	5063629	WINE RESALE
E 640-47000-259		Freight	\$0.43	5063629	FREIGHT
		Total	\$10,685.27		
118732	12/15/20	SUNBURST CHEMICALS, INC.			
E 640-48500-210		Operating Supplies (GEN	\$854.99	0471831	KITCHEN SUPPLIES
		Total	\$854.99		
118733	12/15/20	TOLL GAS & WELDING SUPPLY			
E 640-48000-210		Operating Supplies (GEN	\$164.32	10370368	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$90.39	40119332	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$68.41	40122405	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$53.67	40123934	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$55.33	40125452	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$64.59	40128489	SUPPLIES
		Total	\$496.71		
118734	12/15/20	TRIMARK			
E 640-48000-210		Operating Supplies (GEN	\$89.02	99ZFCX	BAR SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$127.27	9B0GHQ	SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$1,118.26	9B0NLP	SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$335.48	9B0NLQ	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$178.38	9B0YNV	BAR SUPPLIES
E 640-48000-210		Operating Supplies (GEN	(\$5.52)	9B1GHJ	BAR SUPPLIES
E 640-48000-210		Operating Supplies (GEN	\$173.03	9B2F5M	BAR SUPPLIES
		Total	\$2,015.92		
118735	12/15/20	TRIO SUPPLY COMPANY			
E 640-48500-210		Operating Supplies (GEN	\$363.72	647396	KITCHEN SUPPLIES
E 640-48500-210		Operating Supplies (GEN	\$229.52	647878	KITCHEN SUPPLIES
		Total	\$593.24		
118736	12/15/20	UNMAPPED BREWING COMPANY			
E 640-47000-253		Beer For Resale	\$199.00	1785	BEER
		Total	\$199.00		
118737	12/15/20	US FOODS			
E 640-48500-255		FOODIngredients For Res	\$281.77	4996282	FOOD
E 640-48500-255		FOODIngredients For Res	\$238.35	5069859	FOOD
		Total	\$520.12		
118738	12/15/20	VIKING AUTOMATIC SPRINKLER CO.			
E 640-47000-404		Repairs/Maint - Machin/Eq	\$340.00	1025-F13847	ANNUAL INSPECTION
E 640-48000-404		Repairs/Maint - Machin/Eq	\$340.00	1025-F13847	ANNUAL INSPECTION
		Total	\$680.00		
118739	12/15/20	WINE COMPANY			
E 640-47000-251		Liquor For Resale	\$129.00	158417	LIQUOR
E 640-47000-252		Wine For Resale	\$5,104.00	158417	WINE RESALE

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E 640-47000-259		Freight	\$51.15	158417	FREIGHT
E 640-47000-252		Wine For Resale	\$728.00	158921	WINE RESALE
E 640-47000-259		Freight	\$8.25	158921	FREIGHT
		Total	\$6,020.40		
118740	12/15/20	WINE MERCHANT			
E 640-47000-252		Wine For Resale	\$844.00	7308657	WINE
E 640-47000-259		Freight	\$7.56	7308657	FREIGHT
E 640-47000-252		Wine For Resale	\$96.00	7308882	WINE
E 640-47000-259		Freight	\$1.26	7308882	FREIGHT
E 640-47000-252		Wine For Resale	\$6,166.00	7309047	WINE
E 640-47000-259		Freight	\$31.50	7309047	FREIGHT
E 640-47000-252		Wine For Resale	(\$301.26)	735157	WINE
		Total	\$6,845.06		
118741	12/15/20	WINEBOW			
E 640-47000-259		Freight	\$10.50	87174	FREIGHT
E 640-47000-259		Freight	\$8.75	87431	FREIGHT
E 640-47000-252		Wine For Resale	\$859.00	MN00087174	WINE RESALE
E 640-47000-252		Wine For Resale	\$648.50	MN00087431	WINE RESALE
		Total	\$1,526.75		
118742	12/15/20	WOODEN HILL BREWING COMPANY			
E 640-47000-253		Beer For Resale	\$334.50	2532	BEER
		Total	\$334.50		
118743	12/16/20	ADVANCE SURVEYING & ENGINEERIN			
E 408-40000-303		Engineering Fees	\$1,450.00	20202151	PD PARKING LOT
		Total	\$1,450.00		
118744	12/16/20	AEM WORKFORCE SOLUTIONS LLC			
E 409-40000-540		Equipment	\$9,350.00	436797	PAYLOCITY IMPLEMENTATION
		Total	\$9,350.00		
118745	12/16/20	AT&T - FIRSTNET			
E 101-42200-323		Radio Units	\$1,722.40	28729411044	FD SERVICE
		Total	\$1,722.40		
118746	12/16/20	BANK OF AMERICA			
E 101-42200-499		Miscellaneous	\$1,221.75		FD MISC
E 101-42200-240		Small Tools and Minor Eq	\$2,185.32		FD TOOLS
E 101-42200-210		Operating Supplies (GEN	\$379.50		FD SUPPLIES
		Total	\$3,786.57		
118747	12/16/20	BELTZ ENTERPRISES, LLC			
G 101-20300		Deposits Payable	\$825.00	326BROAD	ENCROACHMENT DEPOSIT REFUND
		Total	\$825.00		
118748	12/16/20	BEST & FLANAGAN			
E 101-41500-304		Legal Fees	\$975.00	535377	COUNCIL WORKSHOPS
E 101-41500-304		Legal Fees	\$1,023.75	535377	PLANNING COMM.MTGS.

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E 101-41500-304		Legal Fees	\$1,413.75	535377	CITY COUNCIL
E 101-41500-304		Legal Fees	\$292.50	535377	CITY CHARTER
E 316-40000-304		Legal Fees	\$325.00	535377	TIF#5
E 101-41500-304		Legal Fees	\$390.00	535377	CITY CONTRACTS
E 101-41500-304		Legal Fees	\$195.00	535377	CODE ENFORCEMENT
E 101-41500-304		Legal Fees	\$975.00	535377	GENERAL
E 101-41500-304		Legal Fees	\$243.75	535377	DATA PRACTICES
E 305-40000-304		Legal Fees	\$2,762.50	535377	TIF#6
E 305-40000-304		Legal Fees	\$551.25	535377	TIF#6 - VENTANA 253 ALKE
E 101-41500-304		Legal Fees	\$1,267.50	535377	HR ISSUES
E 316-40000-304		Legal Fees	\$536.25	535377	TIF#5 - 801 LAKE
G 802-20876		200 Lake - TCF Lake Wes	\$4,680.00	535377	200 LAKE - ESCROW PROJECT
G 802-20877		144 EDGEWOOD-STEIN	\$926.25	535377	144 EDGEWOOD - ESCROW PROJECT
		Total	\$16,557.50		
118749	12/16/20	BRATT TREE COMPANY			
E 404-40000-309		Contractual Services	\$5,445.00	4331	TREE REMOVAL
E 404-40000-309		Contractual Services	\$400.00	4730	TREE REMOVAL
		Total	\$5,845.00		
118750	12/16/20	CENTERPOINT ENERGY			
E 101-41940-383		Fuel, oil and natural gas	\$194.28		SERVICE
E 101-41940-383		Fuel, oil and natural gas	\$77.46		SERVICE
E 101-42200-383		Fuel, oil and natural gas	\$623.10		SERVICE
		Total	\$894.84		
118751	12/16/20	CENTRAL LANDSCAPE			
E 101-45200-216		Chemicals and Chem Pro	\$367.30	303663	CHEMICALS
		Total	\$367.30		
118752	12/16/20	CLAREY'S SAFETY EQUIPMENT			
E 101-42200-241		Safety equip/testings	\$1,590.00	192258	FD TOOLS
		Total	\$1,590.00		
118753	12/16/20	CULLIGAN WATER CONDITIONING			
R 101-00000-32230		Plumbing Permits	\$33.58	222BARRYA	PERMIT REFUND
		Total	\$33.58		
118754	12/16/20	CURB MASTERS, INC			
E 233-40000-309		Contractual Services	\$7,741.16	7	PANOWAY
		Total	\$7,741.16		
118755	12/16/20	FINLEY BROS. INC.			
E 404-40000-409		Maint services & Improv	\$19,900.00	12/3/20	HOCKEY RINK REPAIRS
		Total	\$19,900.00		
118756	12/16/20	GE DIGITAL LLC			
E 610-40000-405		Maint/Replac - System	\$3,080.00	17001100024	WATER PLANT PARTS
		Total	\$3,080.00		
118757	12/16/20	GOPHER ACE TRU VALUE			

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E 101-41940-401		Repairs/Maint Buildings	\$5.58	4240	SUPPLIES
E 101-45200-210		Operating Supplies (GEN	\$9.18	4255	SUPPLIES
E 610-40000-405		Maint/Replac - System	\$35.04	4261	SUPPLIES
E 101-45200-210		Operating Supplies (GEN	\$7.50	4306	SUPPLIES
E 101-45200-210		Operating Supplies (GEN	\$2.69	4344	SUPPLIES
E 101-45200-226		Sign Repair Materials	\$17.99	4359	SUPPLIES
E 101-45200-222		Repair & Maint - Equip	\$2.72	4367	SUPPLIES
		Total	\$80.70		
118758	12/16/20	GOPHER STATE ONE CALL			
E 610-40000-313		Permit Fees/Gopher State	\$121.50	0090828	MONTHLY LOCATES
E 620-40000-313		Permit Fees/Gopher State	\$121.50	0090828	MONTHLY LOCATES
		Total	\$243.00		
118759	12/16/20	GRAINGER, INC.			
E 101-41940-401		Repairs/Maint Buildings	\$177.82	9737619123	PARTS/SUPPLIES
E 101-41940-401		Repairs/Maint Buildings	\$113.28	9737619131	PARTS/SUPPLIES
E 101-41940-401		Repairs/Maint Buildings	\$95.22	9737619149	PARTS/SUPPLIES
E 101-41940-401		Repairs/Maint Buildings	\$114.24	9744741639	PARTS/SUPPLIES
		Total	\$500.56		
118760	12/16/20	HENN.CNTY.INFO.TECH.DEPT.			
E 101-42200-323		Radio Units	\$2,077.56	1000156214	FD RADIO LEASE
		Total	\$2,077.56		
118761	12/16/20	HENNEPIN COUNTY ASSESSORS OFFI			
E 101-41550-302		Consultants	\$8,000.00	1000152394	CONTRACTED ASSESSING SERVICES
		Total	\$8,000.00		
118762	12/16/20	LANO EQUIPMENT, INC.			
E 101-45200-240		Small Tools and Minor Eq	\$73.62	03-799993	TOOLS
E 101-45200-415		Other Equipment Rentals	\$150.00	03-801016	EQUIP.RENTAL
		Total	\$223.62		
118763	12/16/20	LOCKRIDGE GRINDAL NAUEN PLLP			
E 233-40000-302		Consultants	\$3,333.33	107976	LAKE EFFECT LOBBYIST
E 233-40000-302		Consultants	\$3,333.33	108299	LAKE EFFECT LOBBYIST
		Total	\$6,666.66		
118764	12/16/20	LOFFLER COMPANIES, INC.			
E 101-41500-311		Data Processing	\$4,905.00	3586629	NETWORK SUPPORT
		Total	\$4,905.00		
118765	12/16/20	MADDEN, GALANTER, HANSEN, LLP_			
E 101-41500-304		Legal Fees	\$90.00	12/11/20	PAYROLL ISSUE
		Total	\$90.00		
118766	12/16/20	MANSFIELD OIL COMPANY			
E 101-49200-212		Motor Fuels	\$1,723.94	22094294	FUEL
		Total	\$1,723.94		

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118767	12/16/20	MEDIACOM			
E 101-41940-321		Telephone	\$406.90		SERVICE
		Total	\$406.90		
118768	12/16/20	METRO MANUFACTURING INC			
E 233-40000-309		Contractual Services	\$33,965.35	4	PANOWAY
		Total	\$33,965.35		
118769	12/16/20	METRO WEST INSPECTION SERVICES			
E 101-42400-309		Contractual Services	\$2,517.50	2638	BLDG.INSPECTION SERVICES
		Total	\$2,517.50		
118770	12/16/20	MN STATE FIRE CHIEFS ASSOC.			
E 101-42200-433		Dues, Licensing & Semina	\$460.00	2180	DUES
		Total	\$460.00		
118771	12/16/20	MORRIE'S MINNETONKA FORD			
E 101-45200-404		Repairs/Maint - Machin/Eq	\$154.86	575163	TRUCK REPAIRS
		Total	\$154.86		
118772	12/16/20	WATERTOWN ALL AROUND PARTS INC			
E 101-43100-220		Repair/Maint Supply (GEN	\$57.36	543411	PARTS
E 101-45200-222		Repair & Maint - Equip	\$9.52	544429	PARTS
E 101-43100-220		Repair/Maint Supply (GEN	\$2.00	FC	PARTS
E 101-43100-220		Repair/Maint Supply (GEN	\$70.57	ON ACCT	PARTS
		Total	\$139.45		
118773	12/16/20	NEW LOOK CONTRACTING, INC,			
E 233-40000-309		Contractual Services	\$45,626.44	9	PANOWAY
		Total	\$45,626.44		
118774	12/16/20	NORTHERN TOOL & EQUIPMENT			
E 101-45200-240		Small Tools and Minor Eq	\$19.34	4063021415	TOOLS
		Total	\$19.34		
118775	12/16/20	OFFICE DEPOT			
E 101-41500-200		Office Supplies (GENERA	\$14.99	13370146900	SUPPLIES
		Total	\$14.99		
118776	12/16/20	PURCHASE POWER			
E 101-49200-322		Postage	\$2,553.19		POSTAGE ON ACCT.8000900011572348
		Total	\$2,553.19		
118777	12/16/20	SIGNATION SIGN GROUP			
E 233-40000-309		Contractual Services	\$15,055.60	1	PANOWAY
		Total	\$15,055.60		
118778	12/16/20	STAHL CONSTRUCTION COMPANY			
E 233-40000-309		Contractual Services	\$127,885.61	8	PANOWAY
		Total	\$127,885.61		
118779	12/16/20	SUPPLY SOLUTIONS LLC			

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E 101-41940-210		Operating Supplies (GEN	\$134.08	30766	BLDG.SUPPLIES
		Total	\$134.08		
118780	12/16/20	TIME SAVER			
E 101-41100-302		Consultants	\$331.50	M26091	MTG.MINUTES
		Total	\$331.50		
118781	12/16/20	TITAN MACHINERY			
E 101-43100-220		Repair/Maint Supply (GEN	\$148.67	14927929	PARTS
E 101-43100-220		Repair/Maint Supply (GEN	\$149.10	14956447	PARTS
E 101-43100-220		Repair/Maint Supply (GEN	(\$129.00)	14963000	PARTS
		Total	\$168.77		
118782	12/16/20	TWIN CITY GARAGE DOOR CO.			
E 101-41940-401		Repairs/Maint Buildings	\$1,391.10	Z159651	PD GARAGE DOOR REPAIRS
		Total	\$1,391.10		
118783	12/16/20	UPS STORE			
E 233-40000-499		Miscellaneous	\$51.30	8436	PANAWAY POSTER
		Total	\$51.30		
118784	12/16/20	WASCHE COMMERCIAL FINISHES			
E 233-40000-309		Contractual Services	\$11,483.60	3	PANOWAY
		Total	\$11,483.60		
118785	12/16/20	WAYZATA COMMUNITY CHURCH			
R 101-00000-32120		Health	\$727.00		REFUND-OVERPAYMENT ON FOOD LICENSE
		Total	\$727.00		
118786	12/16/20	XCEL ENERGY			
E 101-45203-381		Electric Utilities	\$3,519.60		SERVICE
		Total	\$3,519.60		
118787	12/16/20	ZERO WASTE USA			
E 101-45200-210		Operating Supplies (GEN	\$217.78	375532	DOG WASTE BAGS
		Total	\$217.78		
118788	12/21/20	ARTISAN BEER COMPANY			
E 640-47000-253		Beer For Resale	\$667.65	3450772	BEER RESALE
		Total	\$667.65		
118789	12/21/20	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253		Beer For Resale	\$321.00	1328185	BEER
		Total	\$321.00		
118790	12/21/20	JOHNSON BROS.-ST.PAUL			
E 640-47000-251		Liquor For Resale	\$2,465.90	1700495	LIQUOR
E 640-47000-259		Freight	\$18.37	1700495	FREIGHT
E 640-47000-252		Wine For Resale	\$1,940.95	1700496	WINE
E 640-47000-259		Freight	\$26.31	1700496	FREIGHT
		Total	\$4,451.53		

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118791	12/21/20	MINNEHAHA BLDG.MAINT.INC.			
E 640-47000-409		Maint services & Improv	\$47.31	180170087	BLDG.MAINT.
		Total	\$47.31		
118792	12/21/20	NEW FRANCE WINE COMPANY			
E 640-47000-252		Wine For Resale	\$532.00	164138	WINE RESALE
E 640-47000-259		Freight	\$2.00	164138	FREIGHT
		Total	\$534.00		
118793	12/21/20	PAUSTIS & SONS			
E 640-47000-252		Wine For Resale	\$781.00	110742	WINE RESALE
E 640-47000-259		Freight	\$8.75	110742	FREIGHT
		Total	\$789.75		
118794	12/21/20	PRYES BREWING COMPANY LLC			
E 640-47000-253		Beer For Resale	\$274.00	14544	BEER
		Total	\$274.00		
118795	12/21/20	SOUTHERN GLAZER'S			
E 640-47000-251		Liquor For Resale	\$985.95	2025427	LIQUOR
E 640-47000-259		Freight	\$8.96	2025427	FREIGHT
E 640-47000-252		Wine For Resale	\$1,593.00	2025428	WINE
E 640-47000-259		Freight	\$22.83	2025428	FREIGHT
E 640-47000-251		Liquor For Resale	\$116.00	2025429	LIQUOR
E 640-47000-259		Freight	\$2.56	2025429	FREIGHT
E 640-47000-259		Freight	\$0.11	2025430	FREIGHT
E 640-47000-259		Freight	\$1.28	2025431	FREIGHT
E 640-47000-251		Liquor For Resale	\$2,368.41	2025432	LIQUOR
E 640-47000-259		Freight	\$20.98	2025432	FREIGHT
E 640-47000-251		Liquor For Resale	(\$36.00)	9204304	LIQUOR
E 640-47000-252		Wine For Resale	(\$46.36)	9209185	WINE
E 640-47000-251		Liquor For Resale	(\$6.00)	9209744	LIQUOR
E 640-47000-252		Wine For Resale	(\$132.00)	9209869	WINE
E 640-47000-251		Liquor For Resale	(\$24.00)	9213849	LIQUOR
E 640-47000-259		Freight	(\$1.28)	9224389	FREIGHT
E 640-47000-252		Wine For Resale	(\$108.00)	9228010	WINE
E 640-47000-251		Liquor For Resale	(\$48.00)	9232004	LIQUOR
		Total	\$4,718.44		
118796	12/21/20	VINOCOPIA			
E 640-47000-251		Liquor For Resale	\$93.16	0269516	LIQUOR
E 640-47000-252		Wine For Resale	\$344.00	0269516	WINE
E 640-47000-254		Soft Drinks/Mix For Resal	\$120.00	0269516	MIX
E 640-47000-259		Freight	\$20.00	0269516	FREIGHT
		Total	\$577.16		
118797	12/21/20	WINE MERCHANT			
E 640-47000-252		Wine For Resale	\$6,196.52	7309798	WINE
E 640-47000-259		Freight	\$29.40	7309798	FREIGHT
E 640-47000-252		Wine For Resale	\$1,490.00	7309957	WINE

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E 640-47000-259		Freight	\$6.30	7309957	FREIGHT
		Total	\$7,722.22		
118798	12/22/20	A-1 OUTDOOR POWER, INC.			
E 101-45200-240		Small Tools and Minor Eq	\$367.40	480985	TOOLS
		Total	\$367.40		
118799	12/22/20	ACME TOOLS			
E 101-45200-240		Small Tools and Minor Eq	\$64.99	8248440	TOOLS
		Total	\$64.99		
118800	12/22/20	AMERICAN LASER PRODUCTS			
E 101-42550-210		Operating Supplies (GEN	\$58.00	230323	COVID SUPPLIES
		Total	\$58.00		
118801	12/22/20	AT&T - FIRSTNET			
E 101-42100-323		Radio Units	\$1,796.06		PD SERVICE
		Total	\$1,796.06		
118802	12/22/20	BERRY COFFEE COMPANY			
E 101-41940-499		Miscellaneous	\$175.15	799996	CITY HALL SUPPLIES
		Total	\$175.15		
118803	12/22/20	CENTRAL LANDSCAPE			
E 101-45200-216		Chemicals and Chem Pro	\$207.00	303675	CHEMICALS
		Total	\$207.00		
118804	12/22/20	CHRISTMAS DECOR			
E 101-45203-220		Repair/Maint Supply (GEN	\$10,000.00	2020-01	LIGHTING
E 101-49200-496		Contingencies	\$7,656.00	2020-01	LIGHTING - BUS.ASST.
		Total	\$17,656.00		
118805	12/22/20	ECM PUBLISHERS, INC.			
E 101-41500-350		Printing & Publishing	\$142.80	810774	LEGAL PUBLICATION
		Total	\$142.80		
118806	12/22/20	EHLERS			
E 305-40000-302		Consultants	\$480.00	85675	TIF#6
		Total	\$480.00		
118807	12/22/20	ELAN-CARDMEMBER SERVICES			
E 101-41500-331		Mileage & Expense Accou	\$239.06		MTG.MEALS
E 640-48000-497		Credit Card Fees	\$55.13		BAR CC FEES
E 640-48000-210		Operating Supplies (GEN	\$729.33		BAR SUPPLIES
E 640-48000-540		Equipment	\$295.91		BAR EQUIP.
E 670-40000-499		Miscellaneous	\$26.99		STORMWATER MISC
E 101-45200-210		Operating Supplies (GEN	\$85.85		PARKS SUPPLIES
E 101-43300-433		Dues, Licensing & Semina	\$404.00		ENG.DUES
E 101-41910-433		Dues, Licensing & Semina	\$404.00		PLANNING DUES
E 409-40000-540		Equipment	\$199.98		SERVER EQUIP
E 101-41910-433		Dues, Licensing & Semina	\$60.00		PLANNING SUBSCRIPTION

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-497		Credit Card Fees	\$173.55		STORE CC FEES
E 630-40000-433		Dues, Licensing & Semina	\$29.95		MV DUES
E 101-49200-322		Postage	\$11.79		POSTAGE
E 101-42550-210		Operating Supplies (GEN	\$2,317.07		COVID SUPPLIES
E 101-42100-212		Motor Fuels	\$9.68		PD FUEL
E 101-42100-350		Printing & Publishing	\$210.00		MAILCHIMP
		Total	\$5,252.29		
118808	12/22/20	EXCEL DOCUMENT MGMT.			
E 235-40000-200		Office Supplies (GENERA	\$75.48	45217	BUS.CARDS - LASKEY & MCCARTHY
E 101-41100-210		Operating Supplies (GEN	\$75.38	45217	BUS.CARDS - LASKEY & MCCARTHY
		Total	\$150.86		
118809	12/22/20	FASTENAL			
E 101-43100-210		Operating Supplies (GEN	\$345.79	MNPLY1267	SUPPLIES
E 101-43100-210		Operating Supplies (GEN	(\$125.55)	MR: MNPLY1	SUPPLIES
		Total	\$220.24		
118810	12/22/20	FORKLIFTS OF MINNESOTA, INC			
E 101-43100-404		Repairs/Maint - Machin/Eq	\$573.00	01S8154000	REPAIRS
		Total	\$573.00		
118811	12/22/20	GOPHER ACE TRU VALUE			
E 620-40000-210		Operating Supplies (GEN	\$6.79	4452	SUPPLIES
E 101-42100-210		Operating Supplies (GEN	\$4.99	4457	SUPPLIES
E 101-42100-210		Operating Supplies (GEN	\$21.99	4467	SUPPLIES
E 101-42100-210		Operating Supplies (GEN	\$19.98	4525	SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$5.59	4538	SUPPLIES
		Total	\$59.34		
118812	12/22/20	GRAINGER, INC.			
E 101-45203-220		Repair/Maint Supply (GEN	\$12.52	9750618168	SUPPLIES
E 101-41940-404		Repairs/Maint - Machin/Eq	\$26.43	9753184119	SUPPLIES
		Total	\$38.95		
118813	12/22/20	H&L MESABI			
E 101-43100-210		Operating Supplies (GEN	\$641.60	07484	SUPPLIES
		Total	\$641.60		
118814	12/22/20	HARVEST HOME			
E 101-41100-493		Volunteer program	\$557.52	3444	VOLUNTEER APPRECIATION
		Total	\$557.52		
118815	12/22/20	HENDRICKSEN PSG			
E 101-42550-241		Safety equip/testings	\$2,296.46	705125	CUBICLE PLEXI DOORS
		Total	\$2,296.46		
118816	12/22/20	HENN.CNTY.ELECTIONS			
E 101-41500-200		Office Supplies (GENERA	\$786.34	2020-1	SUPPLIES & EQUIP.MAINT.
E 101-41500-404		Repairs/Maint - Machin/Eq	\$1,011.60	2021-1	SUPPLIES & EQUIP.MAINT.
		Total	\$1,797.94		

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118817	12/22/20	HENNEPIN COUNTY ASSESSORS OFFI			
E 101-41550-302		Consultants	\$8,500.00	1000156837	ASSESSING SERVICES
		Total	\$8,500.00		
118818	12/22/20	HERITAGE SHADE TREE CONSULTANT			
E 404-40000-302		Consultants	\$575.00	5832	TREE INSPECTION SERVICES
		Total	\$575.00		
118819	12/22/20	INTER CITY WATER AND SEWER CO.			
G 101-20300		Deposits Payable	\$1,078.00	398MARGAR	STREET CUT DEPOSIT LESS DEGRATION FEE REFUND
R 101-00000-34190		Charges for Services/Gen	(\$162.50)	398MARGAR	STREET CUT DEPOSIT LESS DEGRATION FEE REFUND
		Total	\$915.50		
118820	12/22/20	LANO EQUIPMENT, INC.			
E 101-45200-415		Other Equipment Rentals	\$250.00	03-802884	EQUIP RENTAL
E 101-45200-415		Other Equipment Rentals	(\$75.00)	03-803047	EQUIP RENTAL
		Total	\$175.00		
118821	12/22/20	LAW ENFORCEMENT LABOR SERVICES			
G 101-21707		Police union dues	\$620.00	DEC.2020	PD UNION DUES
		Total	\$620.00		
118822	12/22/20	LUBE TECH			
E 101-43100-216		Chemicals and Chem Pro	\$139.69	2503468	CHEMICALS
		Total	\$139.69		
118823	12/22/20	MENARD'S			
E 101-45203-220		Repair/Maint Supply (GEN	\$199.41		BLVD LITES
		Total	\$199.41		
118824	12/22/20	MILLER, FRED			
E 235-40000-302		Consultants	\$1,800.00	0200283	WCTV
E 235-40000-309		Contractual Services	\$250.00	0200283	LAKE STREET DRONE FOOTAGE
		Total	\$2,050.00		
118825	12/22/20	MINNETONKA, CITY OF			
E 101-43200-309		Contractual Services	\$19,000.00	2ND HALF20	2020 ENVIRONMENTAL HEALTH SERVICES
		Total	\$19,000.00		
118826	12/22/20	NORTH AMERICAN SAFETY INC			
E 101-43100-241		Safety equip/testings	\$165.60	54983	SAFETY EQUIP.
		Total	\$165.60		
118827	12/22/20	OFFICE DEPOT			
E 101-43100-210		Operating Supplies (GEN	\$125.45	14018895800	SUPPLIES
		Total	\$125.45		
118828	12/22/20	OTTEN BROTHERS			
E 101-45200-227		Plantings	\$17.99	1-1647355	SUPPLIES
		Total	\$17.99		

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118829	12/22/20	POIRIER, BERNARD			
E 610-40000-241		Safety equip/testings	\$169.99		SAFETY BOOTS
		Total	\$169.99		
118830	12/22/20	RJ RYAN CONSTRUCTION			
G 101-20300		Deposits Payable	\$1,047.00	305LAKE	STREET CUT DEPOSIT REFUND
		Total	\$1,047.00		
118831	12/22/20	SCHERBER CO. LLC			
G 101-20300		Deposits Payable	\$1,078.00	150LAKEVIE	STREET CUT DEPOSIT REFUND
G 101-20300		Deposits Payable	\$1,078.00	442PEAVEY	STREET CUT DEPOSIT REFUND
R 101-00000-34190		Charges for Services/Gen	(\$682.50)	442PEAVEY	DEGRADATION FEE
		Total	\$1,473.50		
118832	12/22/20	SCHRADER'S LAW ENFORCEMENT SUP			
E 101-42100-217		Uniforms	\$410.00	2020-284	PD UNIFORMS
		Total	\$410.00		
118833	12/22/20	SHI INTERNATIONAL CORP.			
E 101-42550-540		Equipment	\$1,733.00	B12648072	COVID - THINKPADS
		Total	\$1,733.00		
118834	12/22/20	STREICHER'S			
E 101-42100-217		Uniforms	\$3.99	I1469667	PD UNIFORM
E 409-42100-540		Equipment	\$1,677.00	I1471095	HANDGUNS
		Total	\$1,680.99		
118835	12/22/20	UPS STORE			
E 101-41910-492		HPB	\$35.16	0981	HPB SUPPLIES
E 101-42100-499		Miscellaneous	\$12.09	9667	PD SUPPLIES
		Total	\$47.25		
118836	12/22/20	VERIZON WIRELESS			
E 101-42100-323		Radio Units	\$200.09	9868965955	PD SERVICE
		Total	\$200.09		
118837	12/22/20	WAYZATA BAY CAR WASH			
E 101-42100-404		Repairs/Maint - Machin/Eq	\$153.84	1632	SQUAD MAINT.
		Total	\$153.84		
118838	12/22/20	WAYZATA CHEVROLET			
E 640-47000-404		Repairs/Maint - Machin/Eq	\$33.26	332443	PARTS
		Total	\$33.26		
118839	12/22/20	WAYZATA CRIME PREVENTION			
G 101-20300		Deposits Payable	\$400.00	OLSON	PASS THROUGH DONATION
		Total	\$400.00		
118840	12/22/20	WESTSIDE WHOLESALE TIRE			
E 101-42100-404		Repairs/Maint - Machin/Eq	\$25.00	873876	SQUAD MAINT.
		Total	\$25.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
118841	12/29/20	56 BREWING LLC			
E 640-47000-253		Beer For Resale	\$136.00	5612738	BEER
		Total	\$136.00		
118842	12/29/20	ARTISAN BEER COMPANY			
E 640-47000-253		Beer For Resale	\$619.40	3451633	BEER RESALE
		Total	\$619.40		
118843	12/29/20	BELLBOY BAR SUPPLY CORP.			
E 640-47000-251		Liquor For Resale	\$936.59	0087206600	LIQUOR
E 640-47000-259		Freight	\$11.48	0087206600	FREIGHT
E 640-47000-252		Wine For Resale	\$3,230.00	0087273900	WINE
E 640-47000-259		Freight	\$65.86	0087273900	FREIGHT
E 640-47000-251		Liquor For Resale	\$1,493.16	0087300400	LIQ RESALE
E 640-47000-259		Freight	\$16.89	0087300400	FREIGHT
E 640-47000-251		Liquor For Resale	\$192.00	0102470300	LIQ RESALE
E 640-47000-259		Freight	\$4.90	0102470300	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	\$71.00	0102472900	MIX
E 640-47000-259		Freight	\$4.34	0102472900	FREIGHT
		Total	\$6,026.22		
118844	12/29/20	BRASS FOUNDRY BREWING CO.			
E 640-47000-253		Beer For Resale	\$92.32	5580	BEER
		Total	\$92.32		
118845	12/29/20	BREAKTHRU BEVERAGE MN			
E 640-47000-251		Liquor For Resale	\$230.34	1081215189	LIQUOR
E 640-47000-259		Freight	\$1.94	1081215189	FREIGHT
E 640-47000-251		Liquor For Resale	\$3,002.66	1081217376	LIQUOR
E 640-47000-259		Freight	\$17.15	1081217376	FREIGHT
E 640-47000-252		Wine For Resale	\$1,343.34	1081217377	WINE
E 640-47000-259		Freight	\$15.95	1081217377	FREIGHT
E 640-47000-251		Liquor For Resale	\$8,910.00	1081217378	LIQUOR
E 640-47000-259		Freight	\$31.90	1081217378	FREIGHT
E 640-47000-251		Liquor For Resale	\$3,173.01	1081219560	LIQUOR
E 640-47000-259		Freight	\$18.84	1081219560	FREIGHT
E 640-47000-252		Wine For Resale	\$3,238.70	1081219561	WINE
E 640-47000-259		Freight	\$31.90	1081219561	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	\$507.59	1081220469	MIX
E 640-47000-259		Freight	\$10.15	1081220469	FREIGHT
E 640-47000-251		Liquor For Resale	(\$539.65)	2080274139	LIQUOR
E 640-47000-252		Wine For Resale	(\$129.45)	2080293862	WINE
E 640-47000-251		Liquor For Resale	(\$244.45)	2080293879	LIQUOR
E 640-47000-252		Wine For Resale	(\$121.45)	2080293998	WINE
E 640-47000-251		Liquor For Resale	(\$38.40)	2080294520	LIQUOR
E 640-47000-251		Liquor For Resale	(\$166.45)	2080295804	LIQUOR
E 640-47000-251		Liquor For Resale	(\$237.35)	2080296950	LIQUOR
E 640-47000-252		Wine For Resale	(\$182.90)	2080297365	WINE
E 640-47000-252		Wine For Resale	(\$233.45)	2080297392	WINE
E 640-47000-252		Wine For Resale	(\$122.90)	2080298295	WINE

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$18,517.02		
118846	12/29/20	BREAKTHRU BEVERAGE			
E 640-47000-253		Beer For Resale	\$1,569.00	1091194935	BEER
E 640-47000-253		Beer For Resale	\$3,491.55	1091196054	BEER
E 640-48000-253		Beer For Resale	(\$150.00)	2090345458	BEER
E 640-48000-253		Beer For Resale	(\$180.00)	2090394877	BEER
E 640-48000-253		Beer For Resale	(\$391.00)	2090394982	BEER
E 640-47000-253		Beer For Resale	(\$93.00)	2090446424	BEER
E 640-47000-253		Beer For Resale	(\$49.60)	2090447113	BEER
E 640-47000-253		Beer For Resale	(\$92.30)	2090447263	BEER
E 640-47000-253		Beer For Resale	(\$94.30)	2090447779	BEER
E 640-47000-253		Beer For Resale	(\$46.00)	2090447780	BEER
E 640-47000-253		Beer For Resale	(\$19.58)	2090448821	BEER
E 640-47000-253		Beer For Resale	(\$69.21)	2090448823	BEER
E 640-47000-253		Beer For Resale	(\$120.40)	2090448838	BEER
E 640-47000-253		Beer For Resale	(\$16.80)	2090451156	BEER
E 640-47000-253		Beer For Resale	(\$94.85)	2090451363	BEER
E 640-47000-253		Beer For Resale	(\$202.40)	2090451594	BEER
E 640-47000-253		Beer For Resale	(\$18.40)	2090452292	BEER
E 640-47000-253		Beer For Resale	(\$44.60)	2090453110	BEER
E 640-48000-253		Beer For Resale	(\$120.00)	2090454907	BEER
E 640-47000-253		Beer For Resale	(\$51.10)	2090459100	BEER
E 640-47000-253		Beer For Resale	(\$22.50)	2090459487	BEER
E 640-48000-253		Beer For Resale	(\$90.00)	2090461249	BEER
E 640-47000-253		Beer For Resale	(\$46.10)	2090461958	BEER
E 640-47000-253		Beer For Resale	(\$25.95)	2090463007	BEER
E 640-48000-253		Beer For Resale	(\$120.00)	2090463677	BEER
E 640-47000-253		Beer For Resale	(\$36.80)	2090464677	BEER
E 640-47000-253		Beer For Resale	(\$25.60)	2090465454	BEER
Total			\$2,840.06		
118847	12/29/20	CAPITOL BEVERAGE SALES			
E 640-47000-253		Beer For Resale	\$2,410.55	2494333	BEER
E 640-47000-253		Beer For Resale	(\$40.63)	2494355	BEER
E 640-47000-253		Beer For Resale	\$605.60	2495809	BEER
Total			\$2,975.52		
118848	12/29/20	CINTAS CORPORATION			
E 640-48500-210		Operating Supplies (GEN	\$75.12	4070008117	KITCHEN SUPPLIES
E 640-48500-217		Uniforms	\$67.12	4070688118	KITCHEN UNIFORMS
E 640-48500-210		Operating Supplies (GEN	\$44.84	4071342989	KITCHEN SUPPLIES
E 640-48500-217		Uniforms	\$22.28	4071342989	KITCHEN UNIFORMS
Total			\$209.36		
118849	12/29/20	CLEAR RIVER BEVERAGE CO.			
E 640-47000-253		Beer For Resale	\$422.00	562393	BEER
Total			\$422.00		
118850	12/29/20	COCA-COLA			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-254		Soft Drinks/Mix For Resal	\$819.76	609212146	MISC MIX
		Total	\$819.76		
118851	12/29/20	COZZINI BROS., INC.			
E 640-48500-415		Other Equipment Rentals	\$45.59	C8779293	KNIFE EXCHANGE
		Total	\$45.59		
118852	12/29/20	CROSTOWN MECHANICAL INC			
E 640-48000-401		Repairs/Maint Buildings	\$1,811.00	86484	HVAC REPAIRS
		Total	\$1,811.00		
118853	12/29/20	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253		Beer For Resale	\$2,405.25	1329606	BEER
		Total	\$2,405.25		
118854	12/29/20	DIRECTV			
E 640-48000-415		Other Equipment Rentals	\$320.63	050852385X	SERVICE
		Total	\$320.63		
118855	12/29/20	HEADFLYER BREWING			
E 640-47000-253		Beer For Resale	\$409.00	2519	BEER
		Total	\$409.00		
118856	12/29/20	INBOUND BREWCO			
E 640-47000-253		Beer For Resale	\$246.00	9026	BEER
		Total	\$246.00		
118857	12/29/20	JJ TAYLOR DISTRIBUTING OF MN			
E 640-47000-253		Beer For Resale	\$1,673.35	3143865	BEER
E 640-47000-253		Beer For Resale	\$2,387.45	3143894	BEER
		Total	\$4,060.80		
118858	12/29/20	JOHNSON BROS.-ST.PAUL			
E 640-47000-251		Liquor For Resale	\$221.40	1703618	LIQUOR
E 640-47000-259		Freight	\$2.52	1703618	FREIGHT
E 640-47000-252		Wine For Resale	\$3,652.00	1703619	WINE
E 640-47000-259		Freight	\$39.38	1703619	FREIGHT
E 640-47000-251		Liquor For Resale	\$328.00	1703620	LIQUOR
E 640-47000-259		Freight	\$3.78	1703620	FREIGHT
E 640-47000-252		Wine For Resale	\$430.20	1703621	WINE
E 640-47000-259		Freight	\$10.08	1703621	FREIGHT
E 640-47000-251		Liquor For Resale	\$3,217.37	1704695	LIQUOR
E 640-47000-259		Freight	\$33.28	1704695	FREIGHT
E 640-47000-252		Wine For Resale	\$249.45	1704696	WINE
E 640-47000-259		Freight	\$6.93	1704696	FREIGHT
E 640-47000-251		Liquor For Resale	\$918.80	1705627	LIQUOR
E 640-47000-259		Freight	\$5.04	1705627	FREIGHT
E 640-47000-251		Liquor For Resale	\$6,572.11	1707776	LIQUOR
E 640-47000-259		Freight	\$37.25	1707776	FREIGHT
E 640-47000-252		Wine For Resale	\$1,846.25	1707777	WINE
E 640-47000-259		Freight	\$30.24	1707777	FREIGHT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-251		Liquor For Resale	\$1,184.00	1709396	LIQUOR
E 640-47000-259		Freight	\$2.52	1709396	FREIGHT
		Total	\$18,790.60		
118859	12/29/20	KATOM RESTAURANT SUPPLY, INC.			
E 640-49100-540		Equipment	\$3,633.28	I3196784	PREP TABLE
		Total	\$3,633.28		
118860	12/29/20	LIBATION PROJECT			
E 640-47000-252		Wine For Resale	\$512.00	32575	WINE RESALE
E 640-47000-259		Freight	\$6.00	32575	FREIGHT
E 640-47000-252		Wine For Resale	\$400.00	32618	WINE RESALE
E 640-47000-259		Freight	\$1.50	32618	FREIGHT
E 640-47000-252		Wine For Resale	\$468.00	32674	WINE RESALE
E 640-47000-259		Freight	\$7.50	32674	FREIGHT
		Total	\$1,395.00		
118861	12/29/20	M.AMUNDSON LLP			
E 640-47000-256		MISC.MDSE.RESALE	\$2,448.76	312979	CIGARETTES
		Total	\$2,448.76		
118862	12/29/20	MAIN STREET BAKERY			
E 640-48500-255		FOODIngredients For Res	\$110.00	393595	FOOD RESALE
		Total	\$110.00		
118863	12/29/20	MARGRON SKOGLUND WINE IMPORTS			
E 640-47000-252		Wine For Resale	\$968.00	20024438	WINE
E 640-47000-259		Freight	\$9.00	20024438	FREIGHT
		Total	\$977.00		
118864	12/29/20	MAVERICK WINE CO.			
E 640-47000-252		Wine For Resale	\$787.92	520077	WINE
E 640-47000-259		Freight	\$7.50	520077	FREIGHT
E 640-47000-252		Wine For Resale	\$547.92	523042	WINE
E 640-47000-259		Freight	\$4.50	523042	FREIGHT
		Total	\$1,347.84		
118865	12/29/20	MODIST BREWING CO. LLC			
E 640-47000-253		Beer For Resale	\$75.14	18429	BEER
		Total	\$75.14		
118866	12/29/20	NEW FRANCE WINE COMPANY			
E 640-47000-252		Wine For Resale	\$80.67	164212	WINE RESALE
E 640-47000-259		Freight	\$2.00	164212	FREIGHT
E 640-47000-252		Wine For Resale	\$700.00	164296	WINE RESALE
E 640-47000-259		Freight	\$10.00	164296	FREIGHT
E 640-47000-252		Wine For Resale	\$416.00	164458	WINE RESALE
E 640-47000-259		Freight	\$4.00	164458	FREIGHT
E 640-47000-252		Wine For Resale	\$736.00	164603	WINE RESALE
E 640-47000-259		Freight	\$10.00	164603	FREIGHT
E 640-47000-252		Wine For Resale	(\$189.28)	164787	WINE

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$1,769.39		
118867	12/29/20	PAUSTIS & SONS			
E 640-47000-252		Wine For Resale	\$1,259.00	111323	WINE RESALE
E 640-47000-259		Freight	\$5.25	111323	FREIGHT
E 640-47000-252		Wine For Resale	\$904.00	111801	WINE RESALE
E 640-47000-259		Freight	\$10.00	111801	FREIGHT
Total			\$2,178.25		
118868	12/29/20	PHILLIPS WINES & SPIRITS			
E 640-47000-251		Liquor For Resale	\$87.75	6133909	LIQUOR
E 640-47000-259		Freight	\$1.26	6133909	FREIGHT
E 640-47000-252		Wine For Resale	\$1,266.25	6133910	WINE RESALE
E 640-47000-254		Soft Drinks/Mix For Resal	\$115.00	6133910	MIX
E 640-47000-259		Freight	\$13.86	6133910	FREIGHT
E 640-47000-251		Liquor For Resale	\$805.05	6136478	LIQUOR
E 640-47000-259		Freight	\$7.35	6136478	FREIGHT
E 640-47000-252		Wine For Resale	\$1,375.00	6136479	WINE RESALE
E 640-47000-259		Freight	\$22.92	6136479	FREIGHT
Total			\$3,694.44		
118869	12/29/20	PLUNKETT'S PEST CONTROL			
E 640-48000-409		Maint services & Improv	\$82.66	6899861	SERVICE
Total			\$82.66		
118870	12/29/20	PRYES BREWING COMPANY LLC			
E 640-47000-253		Beer For Resale	\$213.00	14571	BEER
Total			\$213.00		
118871	12/29/20	REINHART FOODSERVICE			
E 640-48500-255		FOODIngredients For Res	(\$1,858.08)	115744	FOOD
E 640-48500-255		FOODIngredients For Res	(\$42.24)	300321	FOOD
E 640-48500-255		FOODIngredients For Res	(\$203.36)	314973	FOOD
E 640-48500-255		FOODIngredients For Res	(\$18.88)	314975	FOOD
E 640-48500-255		FOODIngredients For Res	(\$40.03)	316019	FOOD
E 640-48500-255		FOODIngredients For Res	(\$410.44)	316022	FOOD
E 640-48500-255		FOODIngredients For Res	\$100.43	363057	FOOD
E 640-48500-255		FOODIngredients For Res	\$26.07	370471	FOOD
E 640-48500-255		FOODIngredients For Res	\$12.93	373853	FOOD
E 640-48500-255		FOODIngredients For Res	\$6.00	375967-1	FOOD
E 640-48500-255		FOODIngredients For Res	(\$26.07)	391255	FOOD
E 640-48500-255		FOODIngredients For Res	\$28.72	392930	FOOD
E 640-48500-255		FOODIngredients For Res	(\$20.08)	407998	FOOD
E 640-48500-255		FOODIngredients For Res	(\$15.22)	414893	FOOD
E 640-48500-255		FOODIngredients For Res	(\$9.57)	425122	FOOD
E 640-48500-255		FOODIngredients For Res	(\$107.66)	435165	FOOD
E 640-48500-255		FOODIngredients For Res	(\$6.22)	441990	FOOD
E 640-49100-540		Equipment	\$11,069.70	447884	EQUIPMENT
E 640-48500-255		FOODIngredients For Res	\$1,535.69	448780	FOOD
E 640-48500-210		Operating Supplies (GEN	\$131.89	448780	KITCHEN SUPPLIES

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-48500-255		FOODIngredients For Res	\$792.75	451381	FOOD
E 640-48500-210		Operating Supplies (GEN	\$129.03	451381	KITCHEN SUPPLIES
E 640-48500-255		FOODIngredients For Res	\$20.50	452498	FOOD
E 640-48500-255		FOODIngredients For Res	\$735.68	454701	FOOD
E 640-48500-255		FOODIngredients For Res	\$35.49	454725	FOOD
E 640-48500-255		FOODIngredients For Res	\$737.42	457537	FOOD
E 640-48500-255		FOODIngredients For Res	\$1,912.34	459983	FOOD
E 640-48500-255		FOODIngredients For Res	\$661.20	461406	FOOD
E 640-49100-540		Equipment	(\$5,000.00)	RCR5082000	EQUIPMENT
		Total	\$10,177.99		
118872	12/29/20	RUE 38			
E 640-47000-252		Wine For Resale	\$96.00	9689	WINE
E 640-47000-259		Freight	\$1.50	9689	FREIGHT
		Total	\$97.50		
118873	12/29/20	SHAMROCK GROUP			
E 640-47000-254		Soft Drinks/Mix For Resal	\$75.12	2579022	ICE
		Total	\$75.12		
118874	12/29/20	SMALL LOT MN			
E 640-47000-252		Wine For Resale	\$288.00	MN39809	WINE
E 640-47000-259		Freight	\$5.00	MN39809	FREIGHT
		Total	\$293.00		
118875	12/29/20	SOUTHERN GLAZER'S			
E 640-47000-251		Liquor For Resale	\$1,731.45	2027614	LIQUOR
E 640-47000-259		Freight	\$11.52	2027614	FREIGHT
E 640-47000-252		Wine For Resale	\$2,867.90	2027615	WINE
E 640-47000-259		Freight	\$33.28	2027615	FREIGHT
E 640-47000-251		Liquor For Resale	\$72.00	2027616	LIQUOR
E 640-47000-259		Freight	\$2.56	2027616	FREIGHT
E 640-47000-251		Liquor For Resale	\$1,240.20	2027617	LIQUOR
E 640-47000-259		Freight	\$8.10	2027617	FREIGHT
E 640-47000-252		Wine For Resale	\$3,240.00	2030147	WINE RESALE
E 640-47000-259		Freight	\$6.40	2030147	FREIGHT
E 640-47000-251		Liquor For Resale	\$315.00	2030156	LIQUOR
E 640-47000-259		Freight	\$1.28	2030156	FREIGHT
E 640-47000-251		Liquor For Resale	\$1,626.87	2030157	LIQUOR
E 640-47000-259		Freight	\$12.80	2030157	FREIGHT
E 640-47000-251		Liquor For Resale	\$2,653.75	2030158	LIQUOR
E 640-47000-259		Freight	\$17.92	2030158	FREIGHT
E 640-47000-252		Wine For Resale	\$2,381.37	2030159	WINE
E 640-47000-259		Freight	\$22.93	2030159	FREIGHT
		Total	\$16,245.33		
118876	12/29/20	STEEL TOE BREWING			
E 640-48000-253		Beer For Resale	\$327.00	37550	BEER
		Total	\$327.00		

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
118877	12/29/20	SUMMER LAKES BEVERAGE LLC			
E 640-47000-254		Soft Drinks/Mix For Resal	\$195.00	1720	MISC.BEV
		Total	\$195.00		
118878	12/29/20	TRIO SUPPLY COMPANY			
E 640-48500-210		Operating Supplies (GEN	\$1,067.54	649861	KITCHEN SUPPLIES
E 640-48500-210		Operating Supplies (GEN	\$586.24	651162	KITCHEN SUPPLIES
		Total	\$1,653.78		
118879	12/29/20	TRUE BRANDS			
E 640-47000-254		Soft Drinks/Mix For Resal	\$286.25	771030	MISC MDSE
E 640-47000-254		Soft Drinks/Mix For Resal	\$65.28	771619	MISC MDSE
		Total	\$351.53		
118880	12/29/20	US FOODS			
E 640-48500-255		FOODIngredients For Res	\$317.32	5158424	FOOD
E 640-48500-255		FOODIngredients For Res	\$267.29	5298506	FOOD
		Total	\$584.61		
118881	12/29/20	VAN PAPER COMPANY			
E 640-47000-210		Operating Supplies (GEN	\$151.08	560656	STORE SUPPLIES
		Total	\$151.08		
118882	12/29/20	VINOCOPIA			
E 640-47000-251		Liquor For Resale	\$265.63	0269992	LIQUOR
E 640-47000-259		Freight	\$5.00	0269992	FREIGHT
E 640-47000-252		Wine For Resale	\$548.00	0270465	WINE
E 640-47000-259		Freight	\$12.50	0270465	FREIGHT
		Total	\$831.13		
118883	12/29/20	WINE COMPANY			
E 640-47000-251		Liquor For Resale	\$68.67	159424	LIQUOR
E 640-47000-252		Wine For Resale	\$1,058.00	159424	WINE RESALE
E 640-47000-259		Freight	\$11.55	159424	FREIGHT
E 640-47000-251		Liquor For Resale	\$321.00	160065	LIQUOR
E 640-47000-252		Wine For Resale	\$3,311.00	160065	WINE RESALE
E 640-47000-259		Freight	\$33.00	160065	FREIGHT
		Total	\$4,803.22		
118884	12/29/20	WINE MERCHANT			
E 640-47000-252		Wine For Resale	\$1,354.00	7310465	WINE
E 640-47000-259		Freight	\$12.60	7310465	FREIGHT
E 640-47000-252		Wine For Resale	\$3,864.00	7311374	WINE
E 640-47000-259		Freight	\$22.68	7311374	FREIGHT
E 640-47000-252		Wine For Resale	\$301.26	735157-2	WINE
		Total	\$5,554.54		
118885	12/29/20	WINEBOW			
E 640-47000-259		Freight	\$1.50	87685	FREIGHT
E 640-47000-259		Freight	\$8.75	87764	FREIGHT
E 640-47000-259		Freight	\$6.00	88073	FREIGHT

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-252		Wine For Resale	\$264.00	MN00087685	WINE RESALE
E 640-47000-252		Wine For Resale	\$1,110.00	MN00087764	WINE RESALE
E 640-47000-252		Wine For Resale	\$466.00	MN00088073	WINE RESALE
		Total	\$1,856.25		
118886	12/29/20	Z WINES USA LLC			
E 640-47000-252		Wine For Resale	\$292.00	24025	WINE RESALE
E 640-47000-259		Freight	\$5.00	24025	FREIGHT
		Total	\$297.00		
118887	12/30/20	ACME TOOLS			
E 101-43100-226		Sign Repair Materials	\$79.99	8257727	SUPPLIES
		Total	\$79.99		
118888	12/30/20	COUSIN, SAM			
E 101-45200-217		Uniforms	\$58.11		COAT - UNIFORM REIMB.
		Total	\$58.11		
118889	12/30/20	DIVERSIFIED ELECTRIC INC.			
E 101-41940-401		Repairs/Maint Buildings	\$1,668.30	1495	SECTION FOREMAN HOUSE REPAIRS
E 437-40000-401		Repairs/Maint Buildings	\$2,988.00	1496	LIBRARY MAINT.
E 401-40000-309		Contractual Services	\$3,641.00	1497	MILL STREET LIGHTS
E 101-45203-406		Street lights and Signal M	\$1,870.00	1498	LAKE & FERNDAL LIGHTS
E 101-45203-406		Street lights and Signal M	\$1,035.00	1499	LAKE & BARRY LIGHTS
E 101-45203-406		Street lights and Signal M	\$160.00	1500	WEST LAKE LIGHTS
E 101-41940-401		Repairs/Maint Buildings	\$1,245.00	1501	CITY HALL UPS REPLACEMENT
E 610-40000-405		Maint/Replac - System	\$125.00	1502	FILTER PLANT #2 FAN
E 640-47000-409		Maint services & Improv	\$1,690.65	1503	MUNI MAINT.
E 640-48000-409		Maint services & Improv	\$1,690.65	1503	MUNI MAINT.
E 101-41940-401		Repairs/Maint Buildings	\$1,504.86	1504	PW MAINT.
E 101-41940-401		Repairs/Maint Buildings	\$616.58	1505	FD MAINT.
E 101-41940-401		Repairs/Maint Buildings	\$1,197.50	1506	PD MAINT.
E 101-41940-401		Repairs/Maint Buildings	\$3,169.25	1507	CITY HALL MAINT.
		Total	\$22,601.79		
118890	12/30/20	EHLERT, BECKY			
E 630-40000-331		Mileage & Expense Accou	\$30.82		MILEAGE - OCT-DEC.2020
		Total	\$30.82		
118891	12/30/20	FIRE EQUIPMENT SPECIALTIES, IN			
E 101-42200-217		Uniforms	\$9,763.94	10701	FD UNIFORMS
		Total	\$9,763.94		
118892	12/30/20	FISHER, CHERYL			
E 630-40000-331		Mileage & Expense Accou	\$38.53		MILEAGE - OCT-DEC 2020
		Total	\$38.53		
118893	12/30/20	GILLUND ENTERPRISES			
E 101-43100-210		Operating Supplies (GEN	\$305.60	875857	SUPPLIES
		Total	\$305.60		

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
118894	12/30/20	GOPHER ACE TRU VALUE			
E 101-45200-240		Small Tools and Minor Eq	\$174.95	4624	SUPPLIES
E 101-45200-240		Small Tools and Minor Eq	(\$139.96)	4625	SUPPLIES
		Total	\$34.99		
118895	12/30/20	HATZ, KIM			
E 630-40000-331		Mileage & Expense Accou	\$30.82		MILEAGE - OCT-DEC 2020
		Total	\$30.82		
118896	12/30/20	HOME DEPOT			
E 101-45200-210		Operating Supplies (GEN	\$267.74		SUPPLIES
E 101-45200-210		Operating Supplies (GEN	\$134.36		SUPPLIES
E 620-40000-210		Operating Supplies (GEN	\$169.89		PW MICROWAVE
E 101-45203-220		Repair/Maint Supply (GEN	\$104.14		SUPPLIES
		Total	\$676.13		
118897	12/30/20	J.H. LARSON COMPANY			
E 101-41940-210		Operating Supplies (GEN	(\$442.80)	S102115313.	SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$201.71	S102374584.	SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$81.32	S102374584.	SUPPLIES
E 101-45203-220		Repair/Maint Supply (GEN	\$33.79	S102392496.	SUPPLIES
E 101-41940-210		Operating Supplies (GEN	\$260.92	S102393845.	SUPPLIES
		Total	\$134.94		
118898	12/30/20	JEFFREY W. LAMBERT, P.A.			
E 101-42120-304		Legal Fees	\$3,349.00	12/22/20	LEGAL SERVICES
		Total	\$3,349.00		
118899	12/30/20	LIND, JODI			
E 630-40000-331		Mileage & Expense Accou	\$38.53		MILEAGE - OCT-DEC 2020
		Total	\$38.53		
118900	12/30/20	MARCO			
E 630-40000-404		Repairs/Maint - Machin/Eq	\$344.91	431498419	MV COPIER MAINT
E 101-41500-404		Repairs/Maint - Machin/Eq	\$600.87	INV8281408	CH COPIER MAINT
		Total	\$945.78		
118901	12/30/20	MEDIACOM			
E 101-41940-321		Telephone	\$48.99		SERVICE
		Total	\$48.99		
118902	12/30/20	MELVINS 235 LLC			
E 305-40000-309		Contractual Services	\$400,822.19	20201217	LAKE/BARRY SURFACE PARKING LOT
		Total	\$400,822.19		
118903	12/30/20	METRO ELEVATOR, INC.			
E 437-40000-401		Repairs/Maint Buildings	\$7,626.00	72747	LIBRARY MAINT.
		Total	\$7,626.00		
118904	12/30/20	METRO SALES INC.			
E 101-42200-210		Operating Supplies (GEN	\$34.00	INV1719483	FD SUPPLIES

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Batch: 121520PAY,121620PAY,122120PAY,122220PAY,122920PAY,123020PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$34.00		
118905	12/30/20	MINNCOR INDUSTRIES			
E 630-40000-210		Operating Supplies (GEN	\$350.00	SOI-093985	MV TITLE SERVICES
Total			\$350.00		
118906	12/30/20	NORTHERN TOOL & EQUIPMENT			
E 101-45200-240		Small Tools and Minor Eq	\$43.98	4061160900	TOOLS
Total			\$43.98		
118907	12/30/20	POPP TELECOM			
E 640-47000-321		Telephone	\$100.00		SERVICE
E 640-48000-321		Telephone	\$100.00		SERVICE
E 101-41940-321		Telephone	\$346.47		SERVICE
E 610-40000-323		Radio Units	\$91.35		SERVICE
E 620-40000-323		Radio Units	\$34.24		SERVICE
E 101-42100-309		Contractual Services	\$32.80		SERVICE
Total			\$704.86		
118908	12/30/20	RANDY'S SANITATION			
E 650-47500-384		Refuse/Garbage	\$9,043.12	DEC.2020	LABOR
E 650-47500-384		Refuse/Garbage	\$74.10	DEC.2020	STICKERS
E 650-47500-384		Refuse/Garbage	\$1,433.12	DEC.2020	KARTS
E 650-47500-384		Refuse/Garbage	\$1,100.32	DEC.2020	DRIVEUP
E 650-47500-386		Other Utilities	\$5,951.61	DEC.2020	DISPOSAL
E 101-41940-386		Other Utilities	\$776.92	DEC.2020	CH/PW
E 650-47600-309		Contractual Services	\$4,011.90	DEC.2020	RECYCLING
E 650-47800-384		Refuse/Garbage	\$6,695.10	DEC.2020	ORGANICS
E 650-47800-386		Other Utilities	\$124.74	DEC.2020	ORGANICS DISPOSAL
E 640-47000-384		Refuse/Garbage	\$150.00	DEC.2020	STORE
E 640-48000-384		Refuse/Garbage	\$744.03	DEC.2020	BAR
Total			\$30,104.96		
118909	12/30/20	STREICHER'S			
E 101-42100-499		Miscellaneous	\$359.98	I1470832	PD SUPPLIES
Total			\$359.98		
118910	12/30/20	UPS STORE			
E 101-41940-210		Operating Supplies (GEN	\$33.52	9909	CITY HALL SIGNS
Total			\$33.52		
118911	12/30/20	WAYZATA CHAMBER OF COMMERCE			
E 101-49200-496		Contigencies	\$900.00		REMAINING RENT REFUND
Total			\$900.00		
118912	12/30/20	WSB & ASSOCIATES			
E 408-40000-302		Consultants	\$860.75	R-015208-00	ZONING STUDY
E 305-40000-302		Consultants	\$38.00	R-015208-00	TIF#6
E 670-40000-302		Consultants	\$5,903.25	R-017152-00	HOLLYBROOK POND
Total			\$6,802.00		

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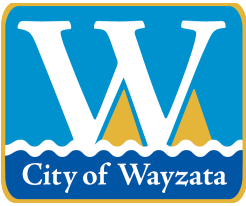
Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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10100	Old National	\$1,154,557.01			
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Fund Summary

10100 Old National

101 GENERAL FUND	\$143,590.98
233 LAKFRONT IMPROVE	\$248,475.72
235 CABLE TV	\$2,125.48
305 DOWNTOWN TIF DISTRICT 6	\$404,653.94
316 BAY CENTER	\$861.25
401 PERM IMPROVEMENT	\$3,641.00
404 PARK AND TRAIL CIP	\$26,320.00
408 GENERAL CIP	\$2,310.75
409 EQUIP REVOLVING	\$11,226.98
437 LIBRARY/COMM.ROOM CIP	\$10,614.00
610 WATER FUND	\$3,622.88
620 SEWER FUND	\$332.42
630 MOTOR VEHICLE	\$863.56
640 LIQUOR	\$255,947.55
650 SOLID WASTE	\$28,434.01
670 STORMWATER	\$5,930.24
802 ESCROW PROJECTS	\$5,606.25
	\$1,154,557.01



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 7.c
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To Approve the Municipal Licenses as Attached	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff Recommends approval of Municipal Licenses.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. List of Municipal Licenses for City Council Approval and Municipal Licenses Which Received Administrative Approval (informational only).

1/05/2021

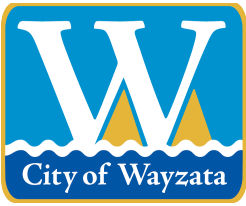
LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

Recommended for approval, pending staff review for completeness of application materials

WERE APPROVED ADMINISTRATIVELY

2021 Gas Fitters License	
Matty Vs Heating and Cooling LLC	Coon Rapids, MN 55433
Absolute Mechanical, LLC	Edina, MN 55439
Bonfe's Plumbing, Heating & Air Service, Inc.	South St. Paul, MN 55075
DJ's Heating & Air Conditioning	Albertville, MN 55301
Genz-Ryan Plumbing and Heating	Burnsville, MN 55337
Great West Mechanical, Inc.	Big Lake, MN 55309
Horwitz, Inc.	New Hope, MN 55428
Matty Vs Heating and Cooling LLC	Coon Rapids, MN 55433
Metropolitan Mechanical Contractors, Inc	Eden Prairie, MN 55344
Pronto Heating and Air Conditioning	Edina, MN 55439
Riccar Heating & Air	Andover, MN 55304
Schulties Plumbing, Inc	Blaine, MN 55449
Standard Heating & Air Conditioning	Minneapolis, MN 55411
Tinwood Homes, LLC	Andover, MN 55304

2021 Tree Removal & Treatment License	
Shadywood Tree Experts, Inc.	Hopkins, MN 55343
Hawkins Tree & Landscaping, Inc.	Shakopee, MN 55379



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 7.d
TITLE: Approval of Homestead Application User Agreement with Hennepin County	
PROPOSED MOTION: To Approve Homestead Application User Agreement with Hennepin County	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the draft agreement.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Hennepin County Assessor's Office is launching a new online homestead application called "One Homestead" and applicants are able to apply directly online. This is a better and more intuitive process for residents and will replace most of the need for in-person transactions.

Hennepin County is requiring a new agreement for its municipalities to utilize the program. The attached draft agreement has been reviewed by the City's residential assessor and City Attorney Schelzel.

ATTACHMENTS:

1. Homestead Application User Agreement ("HAUA")

HOMESTEAD APPLICATION USER AGREEMENT

This Homestead Application User Agreement (“HAUA”) is between Hennepin County, State of Minnesota, (“COUNTY”) and City of Wayzata, Minnesota (“USER”).

WITNESSETH:

WHEREAS, assessors may require proof of the facts upon which property may be classified as a homestead as set forth in Minn. Stat. §273.124;

WHEREAS, homestead applications and program information are maintained by COUNTY in an electronic database (individually and collectively, said data may be referred to herein as “Homestead Application Data”);

WHEREAS, Homestead Application Data may include social security numbers or federal identification numbers which are classified, as applicable, as private data pursuant to Minn. Stat. §§ 13.355, 273.124 and 273.1245;

WHEREAS, COUNTY operates, controls, manages and maintains a web-based software application which enables access to the Homestead Application Data (the “Software”); and

WHEREAS, USER may access, use, modify, add or remove homestead applications from the Homestead Application Data database.

NOW, THEREFORE, in consideration of the mutual undertakings and agreements set forth herein, the COUNTY and USER agree as follows:

1. Term.

This HAUA shall commence upon signature by COUNTY and shall expire on December 31, 2021, unless terminated earlier in accordance with the provisions of this HAUA. Thereafter upon expiration of a term, unless terminated pursuant to the provisions herein, this HAUA shall automatically renew for an additional one year period.

2. Licenses and Related Obligations.

COUNTY hereby grants USER a limited and revocable license to use the Software and the Homestead Application Data exclusively for the purpose of processing homestead applications as required by applicable law. Use of the

Software or Homestead Application Data for any purpose other than processing homestead applications is strictly prohibited. USER shall exercise all reasonable efforts to ensure that its individual users, including but not limited to employees and/or contractors, will not use the Software or the Homestead Application Data for any reason other than processing homestead applications, including but not limited to any personal use, generally looking at/for any information about any individuals, public or private, for any other reason, furtive or otherwise, use related to other government tasks/functions, or otherwise using the Software or Homestead Application Data for any reason other than processing homestead applications. The rights granted to USER pursuant to this section may be collectively referred to as the "License".

Unless COUNTY otherwise agrees in writing, use of the Software and Homestead Application Data shall be restricted to USER's employees. USER shall identify, in writing, each requested employee user(s). Subject to the provisions herein, COUNTY shall issue COUNTY approved USER employees unique login credentials and a password.

Upon notice by COUNTY, USER shall certify that an employee user has undergone background screening, including but not limited to: (i) Criminal Records Search: County Felony and Misdemeanor Criminal Records Search: Federal Standard Criminal; (ii) Civil Records Search: County Civil; (iii) Social Security Number Death Master Search Motor Vehicle Records Credit Report; (iv) Bankruptcy Records Search; and (v) Government Registries Search. If a background screening is returned with a finding, USER shall notify COUNTY in writing. COUNTY expressly reserves the right to refuse access to any individual. USER shall be solely responsible for the costs of required background checks.

The Software and the Homestead Application Data shall only be accessed and used in compliance with the terms of this HAUA. USER shall notify and document that all employees with access to the Software or Homestead Application Data of the obligations imposed by this Agreement and, unless COUNTY otherwise agrees, shall ensure that those employees agree in writing to comply with all applicable obligations herein. USER agrees, on behalf of itself and its employees, to comply with the following:

(i) USER shall safeguard and protect the Software and Homestead Application Data from unauthorized access;

(ii) USER shall restrict access to the Software and Homestead Application Data to USER's designated and approved employee(s);

(iii) USER's designated and duly authorized employees with access to the Software and/or Homestead Application Data shall complete data practices and security training provided by USER and approved COUNTY;

(iv) except as required by applicable law, USER shall not disclose any Homestead Application Data to any third-party during the term of this Agreement or at any time thereafter;

(v) USER shall use, control, and safeguard all Homestead Application Data in accordance with generally accepted industry standards, all laws, and all then applicable COUNTY policies, procedures, rules, and directions;

(vi) USER shall protect and keep private and secure all access credentials and passwords and shall not release either to any unauthorized individual;

(vii) USER shall secure and safeguard credentials and passwords in the same manner that USER secures and safeguards its own critical or confidential systems, software, data, passwords, material or other information;

(viii) unless COUNTY otherwise agrees, USER shall only permit access to the Software from USER owned computers that are physically located in USER's secure facilities or other facilities deemed secure by USER;

(ix) all USER systems, software and equipment used to access the Software shall meet COUNTY's technical operating and security system requirements, including but not limited to installing and/or maintaining COUNTY approved firewalls, proxies, filters and other monitors and controls;

(x) USER shall not alter or disable any hardware or software security programs residing on COUNTY systems;

(xi) USER shall not access the Homestead Application Data by any means other than the Software including but not limited to scraping, robots, wanderers, crawlers, spiders, etc (as those terms are commonly used and understood in the information technology industry);

(xii) if any USER personnel with access to the Software no longer requires said access or is no longer processing homestead applications, USER shall immediately notify COUNTY and ensure that said individual no longer has access to the Software or Homestead Application Data, including but not limited to deleting, eliminating and destroying all access points, usernames, passwords and/or other applicable credentials. Any notice required by the foregoing shall be provided to the COUNTY Contract Administrator (as identified in the CONTRACT ADMINISTRATION provisions below);

(xiii) COUNTY may terminate, deny or revoke access to the Software and/or Homestead Application Data at any time and without notice;

(xiv) if any USER personnel with access to authentication or passwords no longer requires said access, including but not limited to situations where the individual is no longer a USER employee or contractor and/or is no longer performing assessing functions, USER shall immediately notify the County Facilitator, or his/her designee, and ensure that said individual no longer has access to authentication and passwords, including but not limited to deleting, eliminating and destroying all access points, usernames, passwords and/or other applicable credentials; and

(xv) USER shall immediately notify COUNTY of any known or suspected security breach or unauthorized access to Homestead Application Data, including but not limited to any breach or non-compliance with the provisions in this HAUA, then comply with all responsive directions provided by COUNTY.

Except as set forth herein, USER shall acquire no right, title or interest in or to the Software or the Homestead Application Data.

3. Compliance with Applicable Law and Data.

USER shall comply with all applicable federal, state and local statutes, regulations, rules and ordinances currently in force or later enacted including but not limited to the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (MGDPA). USER agrees to cooperate with any audit activities as required by County.

Unless the parties otherwise agree, USER expressly authorizes COUNTY to respond to MGDPA requests to inspect or copy the Software, pursuant to applicable law and COUNTY's then-current policy. USER shall 1) direct the request to the Contract Administrator (identified below); 2) explain to the requesting party that the request has been directed to the COUNTY and communicate appropriate COUNTY contact information; and 3) perform any other reasonable tasks necessary to expedite fulfillment of the request.

4. No Costs.

USER shall not pay COUNTY any amount for access and use of the Software and/or Homestead Application Data.

5. Termination.

COUNTY may terminate this HAUA, and thereby terminate the License and USER's Access to the Software and Homestead Application Data, at any time by providing USER with written notice of said termination. USER may terminate its participation in this HAUA upon thirty (30) day written notice to COUNTY.

6. Liability.

USER agrees to defend, indemnify, and hold harmless the COUNTY and each Partner, their officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from USER's failure to comply with the terms of this HAUA or failure to perform any duties and obligations required by applicable law and/or this HAUA. As applicable, a party's liability is governed by the provisions of Minnesota Statutes, Chapter 466. The statutory limits of liability for the parties may not be added together or stacked to increase the maximum amount of liability for either or both parties.

7. Contract Administration.

Joshua R. Hoogland, Assistant County Assessor, or successor ("Contract Administrator"), shall manage this HAUA on behalf of COUNTY and serve as liaison between COUNTY and USER.

Rolf Erickson, City Assessor, or successor, shall manage this HAUA on behalf of USER and serve as liaison between COUNTY and USER.

8. Miscellaneous Provisions.

The matters set forth in the “WHEREAS” clauses at the beginning of this HAUA are by this reference incorporated into and made a part of this HAUA.

The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance.

The remainder of this page is blank.

COUNTY AUTHORIZATION

Reviewed by the County
Attorney's Office

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By: _____
Hennepin County Administrator

Date: _____

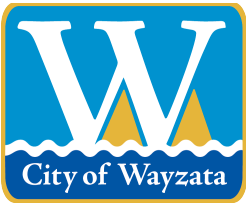
USER

Signed By: _____

Printed Name: _____

Printed Title: _____

Date: _____



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 7.e
TITLE: Award of Contract for Hollybrook Pond Cleanout Project	
PROPOSED MOTION: To Award Contract for Hollybrook Pond Cleanout to Nadeau Companies, Inc. for a Total Amount of \$34,906.00	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

Staff recommends awarding the contract for Hollybrook Pond Cleanout to Nadeau Companies, Inc. in the amount of \$34,906.00.

FINANCIAL OR BUDGET CONSIDERATION:

This project is proposed to be funded using the Storm Water Capital Improvement Plan (CIP). There is currently \$84,300 budgeted for this project. The current construction cost estimate is \$64,055. Design and construction inspection is being provided by WSB.

BACKGROUND:

On Wednesday, December 30, 2020, the Public Works Department received four (4) bids for the Hollybrook Pond Cleanout Project. A summary of the bids can be found below:

<u>Bidder Name</u>	<u>Base Bid</u>
Nadeau Companies, Inc.	\$ 34,906.00
G. f. Jedlicki, Inc.	\$ 54,376.00
New Look Contracting, Inc.	\$ 61,649.00
Meyer Contracting, Inc.	\$ 73,325.00
 <i>Engineer's Estimate</i>	 <i>\$ 64,055.00</i>

The pond, located at the east end of Hollybrook Road, was originally constructed around 1990, and is due for maintenance, which involves the removal of sediment from the basin and returning the pond to its original contours.

The project is proposed to be constructed over the winter.

ATTACHMENTS:

1. Hollybrook Pond Dredging Plans
2. Bid Tabulation

HOLLYBROOK POND CLEANOUT PROJECT

CITY OF WAYZATA

GOVERNING SPECIFICATIONS

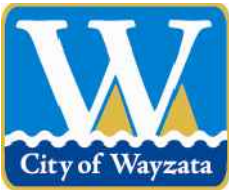
THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

PLAN SET INDEX



PROJECT LOCATION MAP



THIS PLAN SET CONTAINS 3 SHEETS

THIS PLAN SET HAS BEEN PREPARED FOR:

CITY OF WAYZATA
600 RICE STREET EAST
WAYZATA, MN 55391
(952) 404-5300

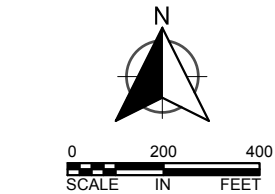
ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES WILL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB H NEWHALL, P.E.

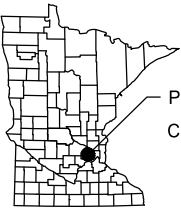
DATE: __/__/2020 LICENSE NUMBER: 49170



PLAN REVISIONS		
DATE	SHEET NO.	APPROVED BY

EXCAVATION NOTICE SYSTEM

A CALL TO GOPHER STATE ONE (651-454-0002) IS REQUIRED A MINIMUM OF 48 HOURS PRIOR TO PERFORMING ANY EXCAVATION.



PROJECT LOCATION
COUNTY: HENNEPIN

UTILITY INFORMATION

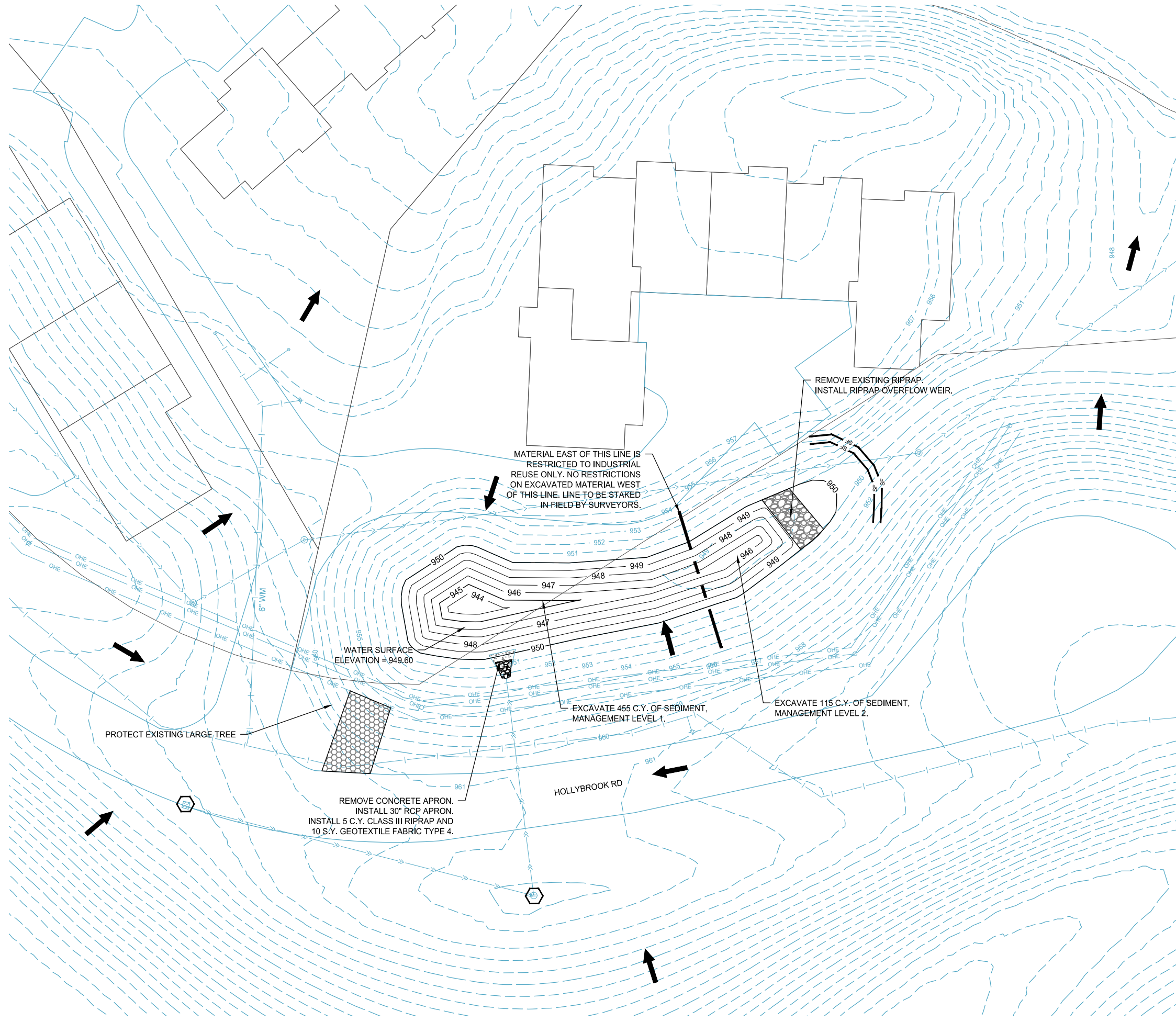
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOPHER ONE CALL TICKET NUMBER: XXXXXXXX

UTILITY COORDINATION MEETING HELD ON: XXXXXXXXXXXX

WSB PROJ. NO. 017152-000	SHEET
	1
	OF 3

K:\017152-000\Cad\Plan\017152-00-CP-SITE PLAN.dwg 12/1/2020 8:18:16 AM



NOTES

1. CONTRACTOR MUST KEEP ALL WORK EQUIPMENT, AND MATERIALS WITHIN THE RIGHT-OF-WAY OR EASEMENTS AND MINIMIZE DISTURBANCE OUTSIDE THESE LIMITS. CONTRACTOR TO COORDINATE ACCESS LIMITS WITH THE ENGINEER IN THE FIELD.
2. THE EXISTING UTILITIES SHOWN ON THE PLANS ARE APPROXIMATE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THEIR EXACT LOCATION AND ELEVATION.
3. EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO SOIL DISTURBANCE. INLET PROTECTION SHALL BE MAINTAINED UNTIL ALL DISTURBED SOILS ARE STABILIZED.
4. RESTORE ALL POND EDGES AND WOODED AREAS WITH TYPE 33-261 SEED (35 LBS/AC). CATEGORY 3N/2S EROSION CONTROL BLANKET SHALL BE INSTALLED ALONG POND EDGES, BUFFERS, AND NON-MOWABLE SLOPES AS DIRECTED BY THE ENGINEER IN THE FIELD.
5. IN THE EVENT THAT RESTORATION CANNOT BE IMPLEMENTED WITHIN 7 DAYS AFTER CONSTRUCTION ACTIVITY IN THE DISTURBED AREA HAS CEASED, TEMPORARY EROSION STABILIZATION BMPs MUST OCCUR WITHIN THAT 7 DAY TIME PERIOD.
6. CONTRACTOR IS RESPONSIBLE FOR ALL DAMAGE TO STREETS AND CONCRETE CURB AND GUTTER. ALL STREETS ADJACENT TO THE PROJECT SHALL REMAIN CLEAN AND PASSABLE AT ALL TIMES. ANY SEDIMENT OR DEBRIS SHALL BE REMOVED WITHIN 24 HOURS, OR AS OFTEN AS NEEDED TO ENSURE PUBLIC SAFETY.
7. EXISTING POND CONTOURS DEVELOPED FROM PRE-DESIGN SURVEY. CONTRACTOR SHALL REMOVE TREES AS NEEDED TO ACCESS THE SITE, AS DIRECTED BY THE ENGINEER IN THE FIELD.
8. MANAGEMENT LEVEL 2 INDICATES THAT SEDIMENT IS REGULATED MATERIAL SUITABLE FOR INDUSTRIAL REUSE ONLY.

EROSION CONTROL LEGEND:

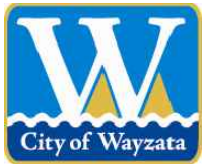
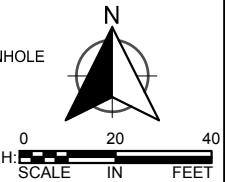
- ← SURFACE DRAINAGE DIRECTION (EXISTING AND PROPOSED)
- SF — SILT FENCE
- ⬡ INLET PROTECTION
- ⬢ ROCK CONSTRUCTION ENTRANCE
- ⬢ CLASS III RIPRAP

PROPOSED LEGEND:

- 950 — CONTOUR - PROPOSED

EXISTING LEGEND:

- 950 — CONTOUR - EXISTING
- OHE — OVERHEAD POWER LINE
- WATER LINE
- SANITARY SEWER LINE
- STORM SEWER LINE
- ⬢ CATCH BASIN
- ⊕ STORM SEWER MANHOLE
- ⬢ FLARED END SECTION
- ⊕ HYDRANT
- ⊕ WATER VALVE
- ⊕ WATER SERVICE
- ⊕ SANITARY SEWER MANHOLE
- ⊕ POWER POLE



WSB PROJECT NO.:
017152-000

SCALE: AS SHOWN
DESIGN BY: LGR
PLAN BY: CKJ
CHECK BY: JHN

REVISIONS

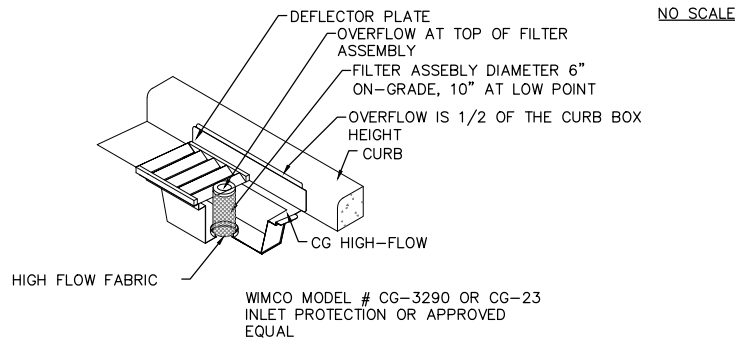
NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

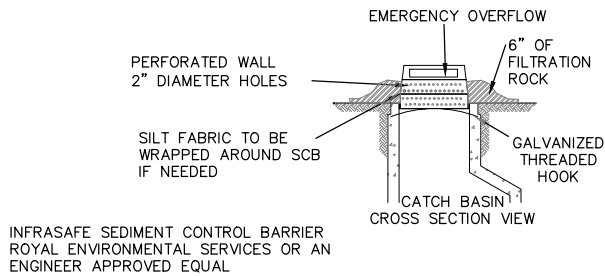
JACOB H NEWHALL, P.E.
DATE: 12/1/2020 LIC. NO.: 49170

HOLLYBROOK POND
CLEANOUT PROJECT
CITY OF WAYZATA

SITE PLAN



CURB AND GUTTER INLET PROTECTION

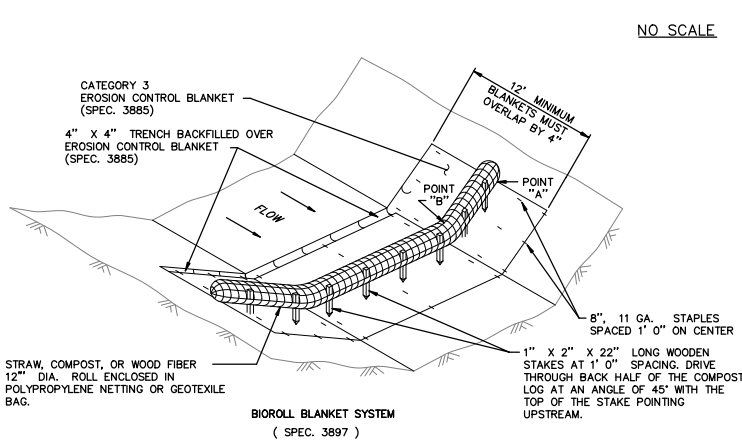


REAR YARD INLET PROTECTION

- NOTES:
1. CHECK FILTER MEDIA AFTER EACH RAIN EVENT & CLEAN AND REPLACE IF SEDIMENT CLOGS FILTER.
 2. REMOVE SEDIMENT AND DEBRIS FROM RECEPTACLE AFTER EACH RAIN EVENT.

1
3 STORM SEWER INLET PROTECTION

SCALE: NO SCALE

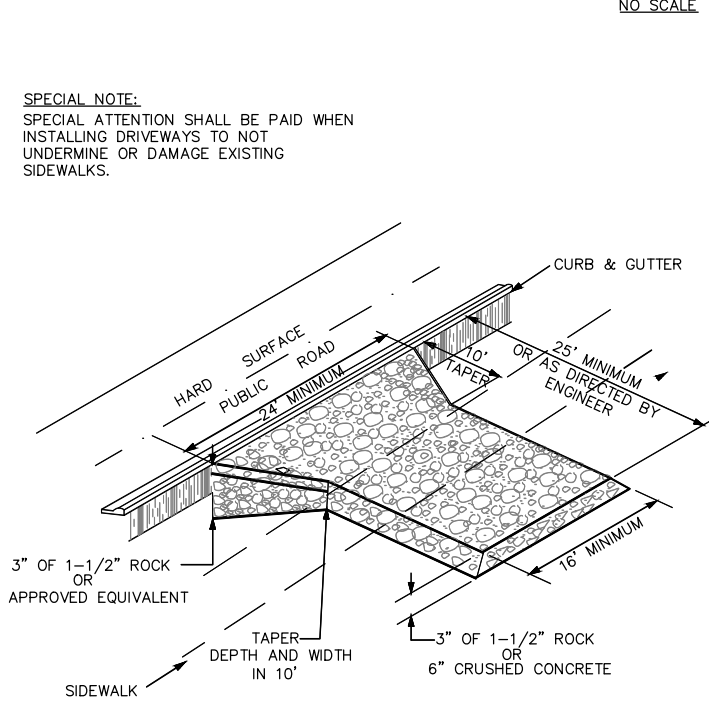


BIOROLL BLANKET SYSTEM
(SPEC. 3897)

- NOTES:
1. FILTER BARRIERS SHALL BE INSPECTED IMMEDIATELY AFTER EACH RAINFALL AND AT LEAST DAILY DURING PROLONGED RAINFALL. ANY REQUIRED REPAIRS SHALL BE MADE IMMEDIATELY.
 2. SHOULD THE BIOROLL DECOMPOSE OR BECOME INEFFECTIVE PRIOR TO THE END OF THE EXPECTED USEABLE LIFE AND THE BARRIER STILL BE NECESSARY, THE BIOROLL SHALL BE PLACED PROMPTLY.
 3. SEDIMENT DEPOSITS MUST BE REMOVED WHEN DEPOSITS REACH APPROXIMATELY 1/2 HEIGHT OF THE BARRIER, OR AS DIRECTED BY THE ENGINEER.
 4. ANY SEDIMENT DEPOSITS REMAINING IN PLACE AFTER THE SILT FENCE OR FILTER BARRIER IS NO LONGER REQUIRED, SHALL BE DRESSED TO CONFORM WITH THE EXISTING GRADE, PREPARED AND SEEDED.
 5. ALL MATERIAL & INSTALLATION MUST CONFORM TO THE REQUIREMENTS OF THE CURRENT EDITION OF THE MNDOT CONSTRUCTION SPECIFICATIONS SECTION 3897.
 6. POINT A MUST BE A MINIMUM OF 6\"/>

2
3 BIO-ROLL BLANKET

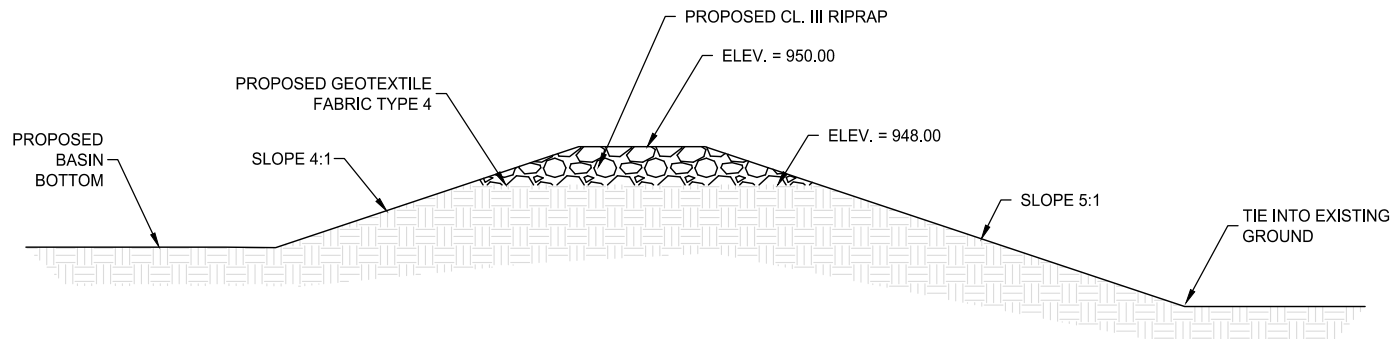
SCALE: NO SCALE



- NOTES:
1. CRUSHED CONCRETE NOT ALLOWED
 2. LENGTH + WIDTH SUBJECT TO CHANGE BY ENGINEER
 3. FABRIC REQUIRED UNDERNEATH ROCK.

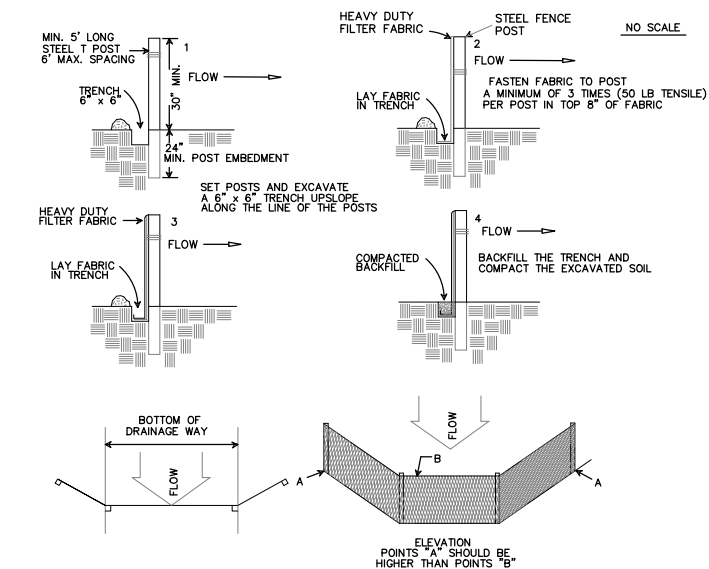
3
3 ROCK CONSTRUCTION ENTRANCE

SCALE: NO SCALE



4
3 PROPOSED OVERFLOW WEIR

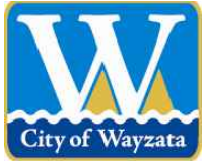
SCALE: NO SCALE



- NOTES:
1. FILTER BARRIERS SHALL BE INSPECTED IMMEDIATELY AFTER EACH RAINFALL AND AT LEAST DAILY DURING PROLONGED RAINFALL. ANY REQUIRED REPAIRS SHALL BE MADE IMMEDIATELY.
 2. SHOULD THE FABRIC DECOMPOSE OR BECOME INEFFECTIVE PRIOR TO THE END OF THE EXPECTED USEABLE LIFE AND THE BARRIER STILL BE NECESSARY, THE FABRIC SHALL BE REPLACED PROMPTLY.
 3. WETLANDS ARE TO BE PROTECTED BY TWO ROWS OF H.D. SILT FENCE. DOUBLE H.D SILT FENCE IS REQUIRED AROUND WATER BODIES, STEEP SLOPES AND HIGHLY ERODIBLE SOILS.
 4. SEDIMENT DEPOSITS MUST BE REMOVED WHEN DEPOSITS REACH APPROXIMATELY 1/2 HEIGHT OF THE BARRIER, OR AS DIRECTED BY THE ENGINEER.
 5. ANY SEDIMENT DEPOSITS REMAINING IN PLACE AFTER THE SILT FENCE OR FILTER BARRIER IS NO LONGER REQUIRED, SHALL BE DRESSED TO CONFORM WITH THE EXISTING GRADE, PREPARED AND SEEDED.
 6. ALL MATERIAL & INSTALLATION MUST CONFORM TO THE REQUIREMENTS OF THE CURRENT EDITION OF THE MNDOT CONSTRUCTION SPECIFICATIONS TABLE 3886-1.

5
3 PLACEMENT AND CONSTRUCTION OF SILT FENCE

SCALE: NO SCALE



WSB PROJECT NO.:
017152-000

SCALE: AS SHOWN
DESIGN BY: LGR
PLAN BY: CKJ
CHECK BY: JHN

REVISIONS

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB H NEWHALL, P.E.

DATE: 11/2020 LIC. NO. 49170

HOLLYBROOK POND
CLEANOUT PROJECT
CITY OF WAYZATA

MISCELLANEOUS
DETAILS

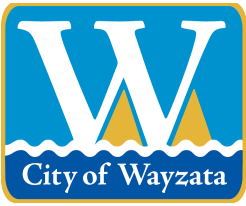
SHEET
3

OF
3

Page 68 of 81

Hollybrook Pond Cleanout - Bid Table

				Engineer's Estimate		Nadeau Companies, Inc		G. F. Jedlicki, Inc.		New Look Contracting		Meyer Contracting, Inc.	
Item No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost	Estimated Unit Price	Estimated Total Cost	Estimated Unit Price	Estimated Total Cost	Estimated Unit Price	Estimated Total Cost	Estimated Unit Price	Estimated Total Cost
1	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00	\$ 4,700.00	\$ 4,700.00	\$ 3,900.00	\$ 3,900.00	\$ 13,400.00	\$ 13,400.00	\$ 3,500.00	\$ 3,500.00
2	CLEARING AND GRUBBING	LUMP SUM	1	\$6,000.00	\$6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 8,635.00	\$ 8,635.00	\$ 6,260.00	\$ 6,260.00	\$ 12,000.00	\$ 12,000.00
3	REMOVE CONCRETE APRON	EACH	1	\$250.00	\$250.00	\$ 400.00	\$ 400.00	\$ 460.00	\$ 460.00	\$ 860.00	\$ 860.00	\$ 225.00	\$ 225.00
4	REMOVE EXISTING RIPRAP WEIR	EACH	1	\$250.00	\$250.00	\$ 650.00	\$ 650.00	\$ 900.00	\$ 900.00	\$ 1,150.00	\$ 1,150.00	\$ 1,200.00	\$ 1,200.00
5	POND EXCAVATION (LV)	CU YD	455	\$30.00	\$13,650.00	\$ 27.00	\$ 12,285.00	\$ 42.00	\$ 19,110.00	\$ 25.00	\$ 11,375.00	\$ 58.00	\$ 26,390.00
6	POND EXCAVATION (SPECIAL) (LV)	CU YD	115	\$45.00	\$5,175.00	\$ 27.00	\$ 3,105.00	\$ 68.00	\$ 7,820.00	\$ 52.00	\$ 5,980.00	\$ 111.00	\$ 12,765.00
7	DEWATERING	LUMP SUM	1	\$5,000.00	\$5,000.00	\$ 1,750.00	\$ 1,750.00	\$ 3,000.00	\$ 3,000.00	\$ 5,700.00	\$ 5,700.00	\$ 3,100.00	\$ 3,100.00
8	30" RC PIPE APRON	EACH	1	\$3,500.00	\$3,500.00	\$ 2,100.00	\$ 2,100.00	\$ 2,650.00	\$ 2,650.00	\$ 2,200.00	\$ 2,200.00	\$ 3,750.00	\$ 3,750.00
9	GEOTEXTILE FILTER TYPE 4	SQ YD	60	\$110.00	\$6,600.00	\$ 5.00	\$ 300.00	\$ 3.00	\$ 180.00	\$ 4.00	\$ 240.00	\$ 5.00	\$ 300.00
10	RANDOM RIPRAP CLASS III	CU YD	35	\$160.00	\$5,600.00	\$ 71.00	\$ 2,485.00	\$ 95.00	\$ 3,325.00	\$ 100.00	\$ 3,500.00	\$ 135.00	\$ 4,725.00
11	STORM DRAIN INLET PROTECTION	EACH	2	\$200.00	\$400.00	\$ 170.00	\$ 340.00	\$ 200.00	\$ 400.00	\$ 170.00	\$ 340.00	\$ 225.00	\$ 450.00
12	SILT FENCE, TYPE HI	LIN FT	120	\$2.00	\$240.00	\$ 3.00	\$ 360.00	\$ 3.50	\$ 420.00	\$ 15.00	\$ 1,800.00	\$ 5.00	\$ 600.00
13	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	200	\$2.50	\$500.00	\$ 3.00	\$ 600.00	\$ 3.50	\$ 700.00	\$ 6.00	\$ 1,200.00	\$ 4.00	\$ 800.00
14	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	1	\$1,000.00	\$1,000.00	\$ 2,100.00	\$ 2,100.00	\$ 900.00	\$ 900.00	\$ 5,700.00	\$ 5,700.00	\$ 2,500.00	\$ 2,500.00
15	EROSION CONTROL BLANKETS CATEGORY 3N	SQ YD	200	\$3.00	\$600.00	\$ 2.10	\$ 420.00	\$ 4.40	\$ 880.00	\$ 8.00	\$ 1,600.00	\$ 4.00	\$ 800.00
16	SEEDING	ACRE	0.04	\$6,000.00	\$240.00	\$ 1,800.00	\$ 72.00	\$ 23,400.00	\$ 936.00	\$ 7,000.00	\$ 280.00	\$ 1,500.00	\$ 60.00
17	SEED MIXTURE 25-131	LB	3	\$5.00	\$15.00	\$ 49.00	\$ 147.00	\$ 40.00	\$ 120.00	\$ 13.00	\$ 39.00	\$ 20.00	\$ 60.00
18	SEED MIXTURE 33-261	LB	1	\$35.00	\$35.00	\$ 92.00	\$ 92.00	\$ 40.00	\$ 40.00	\$ 25.00	\$ 25.00	\$ 100.00	\$ 100.00
TOTAL					\$64,055.00		\$ 34,906.00		\$ 54,376.00		\$ 61,649.00		\$ 73,325.00



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 8.a
TITLE: Consider Adoption of Resolution 01-2021 Designating Appointments & Assignments for 2021	
PROPOSED MOTION: To Adopt Resolution 01-2021 Designating Appointments & Assignments for 2020	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeff Dahl, City Manager	

ACTION REQUESTED:

After discussion of preferred appointments, staff recommends adoption of the attached Resolution.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

At the first meeting of every year, the City is required to make official appointments and assignments per the City Charter. In addition, initiatives that entail specific assignments, such as the Lake Effect/Panoway on Wayzata Bay Team, require the Council to appoint City Representatives annually.

Staff has drafted a Resolution designating the appointments and assignments for 2021. A couple of notes:

- For most items, staff has filled in the names of the individuals or entities that were designated in 2020. However, that doesn't mean that those designations cannot be discussed and/or changed.
- Mayor Pro Tem is based on a combination of 1) Seniority and 2) Amount of popular votes received in the local election.
- Dan Baasen no longer lives in the City of Wayzata but has represented the City on the LMCD and has reapplied along with Dan Gustafson, who recently interviewed.
- Per the agreement with the Lake Effect Conservancy, the City and the Conservancy will create a Lake Effect/Panoway Team, which will consist of "five (5) people made up of two (2) representatives of the Conservancy, two (2) representatives of the City appointed by the City Council, and the Mayor." The team will be established to provide input on key issues if/when they arise, and meet at least once yearly to review the current year's progress and prepare a general Lake Effect/Panoway Project fundraising plan for the upcoming year.
- Also per the Conservancy Agreement, the City should also appoint a Lead Staff Person.
- In addition to the appointments, Council Members are expected to rotate duties as Council Member liaisons to the Fire Department, the HRA, and the Planning Commission.

ATTACHMENTS:

1. Resolution 01-2021

CITY OF WAYZATA

RESOLUTION NO. 01-2021

A RESOLUTION DESIGNATING THE CITY APPOINTMENTS AND ASSIGNMENTS FOR 2021

BE IT RESOLVED by the City Council of the City of Wayzata that the following appointments are approved for 2021:

Mayor Pro Tem	Alex Plechash 2) Jeffrey Buchanan 3) Cathy Iverson
LMCD Board of Directors (Term Expires 01/31/2024)	Daniel Baasen
Suburban Rate Authority Representative	Jeff Dahl
City Attorney	Best & Flanagan (David Schelzel)
Prosecuting Attorney	Jeffrey W. Lambert, PA
Health Officer	City of Minnetonka
Official Newspaper	Sun Sailor
Assistant Weed Inspector	Kurt Klapprich
Responsible Authority (for purposes of the Data Practices Act)	Kathy Leervig
Residential Property Assessor	Rolf Erickson, Southwest Assessing
Assessor for Commercial, Industrial, Utility & Apartment & the "Promenade of Wayzata" Properties	Hennepin County Assessor's Office
City Representatives (Mayor + 2) on Panoway (Lake Effect) Team	Mayor Johanna McCarthy Jeff Dahl Jeff Buchanan
Panoway (Lake Effect) Lead Staff Person	Emily Goellner
Energy & Environment Committee Liaison	Jeff Buchanan
Official Depositories	Old National Bank UBS Financial Services League of MN Cities 4M Fund & 4M Plus Wells Fargo Bank, N.A.

BE IT FURTHER RESOLVED that all checks drawn against the account of the City of Wayzata at Old National Bank of Wayzata shall be signed by City Manager Jeffrey Dahl and by either Mayor Johanna McCarthy or the Mayor Pro-Tem. Said signatures may be affixed to such checks by a signature plate or by hand; and

BE IT FURTHER RESOLVED that the above signatures also shall be considered the official signatures of the City of Wayzata; and

BE IT FURTHER RESOLVED that the City Clerk, Senior Accountant, and Administrative Services Director shall have all authority and responsibility as delegated by the City Manager; and

BE IT FINALLY RESOLVED that the City Manager and designated (by City Manager) City employees shall have the ability to make credit card purchases on behalf of the City of Wayzata.

Adopted by the City Council of the City of Wayzata this 5th day of January, 2021.

Johanna McCarthy, Mayor

Attest: _____
Jeffrey Dahl, City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

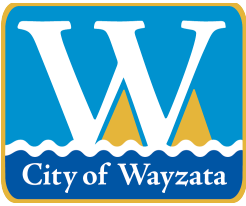
Absent:

Resolution:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 01-2021 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on January 5, 2021.

Kathy Leervig, City Clerk

SEAL



City of Wayzata City Council Agenda Report

MEETING DATE: January 5, 2021	AGENDA ITEM: 8.b
TITLE: Consider Appointment Process to fill Remaining Council Term of Mayor McCarthy	
PROPOSED MOTION: To Approve a Public Process in order to Fill the Remaining Council Term of Mayor McCarthy	
PREPARED BY: Jeff Dahl, City Manager	
REVIEWED BY: N/A	

ACTION REQUESTED:

Staff recommends approval of the process that most effectively balances transparency, quality candidates, and time efficiency.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

As a result of former Council Member McCarthy election as Mayor, the remaining term, which expires December 2022, will need to be filled. While the City Charter does not go into great detail about process, it does mandate that the seat is filled expeditiously and that if there is no consensus on the Council, after repeated votes, that the Mayor will make the appointment. Please see the attached summary from City Attorney David Schelzel for more details.

Staff has assembled three options, in terms of process, in order to fill the 23 months left on the remaining term:

- Limited Process (14 days)
- Expedited Process (28 days)
- Standard Process (42 days)

The key counter balancing variables of the aforementioned process options are time versus vetting/transparency.

Attached is more detail on the three alternatives as well as a draft application that could be solicited upon approval of a process.

ATTACHMENTS:

1. Memo from City Attorney
2. Council Appointment Process Options
3. 2021 City Council Vacancy Application

BEST & FLANAGAN

Memorandum

DATE: December 7, 2020
TO: Wayzata City Manager and City Council
FROM: Wayzata City Attorney
REGARDING: Council Transitions

This memo provides a brief and informal summary of considerations for the upcoming Council transitions.

A. How/When Changes Occur. Mayor-elect McCarthy will become Wayzata's new mayor on January 1, and will vacate her current Council seat at that point to assume her new role as mayor. The vacation of her Council seat effectively happens "automatically" without any other formal action, and the record at the first Council meeting in January should reflect that Mayor McCarthy and Council Members Buchanan, Plechash, and Iverson are present. The seat formally held by Mayor McCarthy is vacant. The oath of office for the new Mayor and Council members need not (but can) be taken at that Council meeting, but either way should be taken prior to the new Council taking up any business.

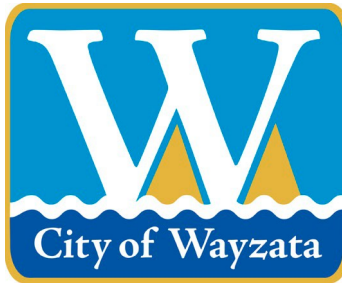
B. Legal Process for Appointing New Council Member. The new Council has the authority and charge to appoint an individual to fill the seat vacated by Mayor McCarthy for the remainder of her term. Section 13 of the City Charter provides: "If a vacancy occurs in an elective office, the council shall *forthwith* appoint an eligible person to fill the office until the next general municipal election, when the office shall be filled by election for the remainder of the term, if any; if not, then for a full term." (emphasis added). The Charter does not specify any particular process or requirements other than that the appointment be made "forthwith" after the vacancy occurs (in this case on January 1), and that the person appointed be "eligible" to fill the office (i.e., someone who could have run for the office in the election).

C. Practical Considerations and Approaches

1. The Council is not required to make the appointment at its first meeting but should fill the vacancy as soon as possible.
 - The Charter calls for any Council vacancy to be filled "forthwith", i.e., immediately; without delay.
 - A Council short of a required member will have less representation of those within the City, and fewer perspectives and viewpoints.

- A Council of 4 has the potential to be deadlocked more often, given the math, and also has greater potential to fall short of a quorum necessary to conduct business.
2. But the appointment and the process of identifying a person to fill the vacancy should be thoughtfully and deliberately undertaken by the newly seated Council.
 - The “new” Council will need time to discuss and agree upon a process, even if a timeline and process is proposed by staff (which may be helpful).
 - It will be important to follow a process that is seen as open, fair, and orderly, and designed to identify the most qualified, eligible candidates.
 3. The procedure of making the appointment will be similar to that of appointing individuals to serve on the City’s commissions, authorities, and boards.
 - Call for candidates and interviews are not a legal requirement, but could help identify the most qualified candidates, and be viewed as an open, fair and orderly process.
 - Qualifications or desirable qualities, experience, availability, etc. could be discussed and should be considered, but ultimately Council members are not bound by any particular standard other than to appoint an eligible candidate (i.e., someone who could legally serve as a Council member).
 - Council will ultimately adopt a motion or resolution to make the appointment, using the same voting procedures as any other motion or resolution (though see following note); cannot be a “secret ballot”.
 4. When action on the appointment is taken, should there be a tie in the voting, the Charter provides a process for breaking any 2-2 deadlocked Council: “In case of a tie vote in the council after three rounds of voting on an appointment to fill a vacancy on the council, the mayor shall make the appointment.”
 5. Council Member McCarthy’s current 4 year term expires at the end of 2022, so the Council member appointed to fill her seat will serve a partial term until that time.

Options for Process to Appoint and Fill Remaining Council Term							
Limited Process---14 Days			Expedited Process---28 Days			Standard Process---42 Days	
Step	Timeline		Step	Timeline		Step	Timeline
Discuss and Appoint Council Member	1/5/2021		Approve Process and Draft Application	1/5/2021		Approve Process and Draft Application	1/5/2021
Onboard New Council Member	1/6/2021 to 1/18/2021		Advertise - Social Media, Website, Word of Mouth	1/6/2021 to 1/13/2021		Advertise - Social Media, Website, Word of Mouth, Newspaper, Council Meeting, Ask the Mayor	1/6/2021 to 1/24/2021
Swear in New Council Member	1/19/2021		Application Due	1/14/2021		Application Due	1/25/2021
			Compile Interest and Coordinate Interviews	1/15/2021 to 1/18/2021		Compile Interest and Coordinate Interviews	1/26/2021 to 1/31/2021
			Conduct Interviews at Work Shop and Appoint Council Member at Regular Meeting	1/19/2021		Hold Special Workshop to Conduct Interviews (if needed) or could be done at Regular Meeting	2/1/2021
			Onboard New Council Member	1/20/2021 to 2/1/2021		Appoint New Council Member at Regular Meeting	2/2/2021
			Swear in New Council Member	2/2/2021		Onboard New Council Member	2/3/2021 to 2/15/2021
						Swear in New Council Member	2/16/2021
Pros:			Pros:			Pros:	
Quickest and most simple option			Very transparent			Most transparent	
Less staff time			Fill seat quickly and have vetted process			More time to receive higher quantity of applications	
Cons:			Cons:			Cons:	
Little vetting			Less time for advertising and community members to prepare			Longer time to wait to have full Council	
Not as transparent							

**City Council**

Mayor Johanna McCarthy
Jeff Buchanan
Cathy Iverson
Alex Plechash

City Manager

Jeffrey Dahl

Dear Wayzata Resident:

On behalf of the City of Wayzata, I would like to thank you for your interest in serving on the City Council. Civic engagement is an important part of what makes Wayzata a great place to live. If appointed to a serve on the Council, you would play a key role in helping shape, plan, and provide your insight on important decisions for the City of Wayzata. Members of the City Council are also compensated at a rate \$4,500 annually or their service.

Applicants must have a desire to serve their community and be willing to contribute the number of hours necessary to fulfill the duties of the position. It is important that prospective members understand the functions and responsibilities of the position before actively seeking appointment.

This packet has been prepared to inform you of the roles and responsibilities of the City Council, outline qualifications, and contains instructions for how to apply for the vacant City Council seat.

If you are interested in being considered for the City Council appointment, please fill out the application included in this packet. Feel free to include a résumé or other information you feel would help the City Council to decide if your expertise matches the requirements and qualifications for the City Council.

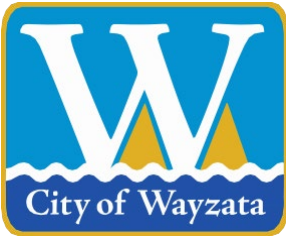
For further information, contact the City Clerk at (952) 404-5303 or visit our website at www.wayzata.org.

We appreciate your interest in applying and serving the City of Wayzata.

Sincerely,

Johanna McCarthy

Johanna McCarthy
Mayor



APPLICATION FOR APPOINTMENT TO CITY COUNCIL

Roles and Responsibilities of the City Council

The Wayzata City Council is comprised of a mayor and four council members. The Mayor and Council are responsible for the efficient operation of the City government through policies and ordinances that are carried out by the Council-appointed City Manager. Council members also act as liaisons between the city and the general public. Council members balance the conduct of daily city business with the future needs and development of the city.

The following information outlines major areas of council authority and responsibility.

1. Judging the qualification and election of its own members
2. Setting and interpreting rules governing its own proceedings
3. Exercising all the powers of cities that the law does not delegate to others
4. Legislating for the city
5. Directing the enforcement of city ordinances
6. Appointing administrative personnel
7. Transacting city business
8. Managing the city's financial operations
9. Appointing members of the boards and commissions
10. Conducting the city's intergovernmental affairs
11. Protecting the welfare of the city and its inhabitants
12. Providing community leadership

Source: League of Minnesota Cities

Data Practices Advisory

DATA PRIVACY NOTICE: Our application requests that you furnish both public and private information about yourself. Your name, address, current employment position, previous work history, education and training are public data under the Minnesota Data Act (Minn. Stat. Sect. 13.43, subd. 2 & 3). It is available to anyone who requests the information. The data you give us about yourself is needed to identify you and assist in determining your suitability for the commission, authority or board for which you are applying. This data is not legally required, but refusal to supply the information requested may affect the City Council's ability to evaluate your application. If you have concerns about providing any of the requested information, please contact the City Clerk at 952-404-5303.

Applicant Information

First Name _____		Last Name _____		M.I. _____
Street Address _____		Apartment/Unit # _____		
City _____	State _____	Zip _____		
Daytime Phone _____	Evening Phone _____	Mobile Phone _____		
Email _____				

Eligibility

Are you eligible to vote in Minnesota?

Yes

No

Will you be at least 21 years of age or more when appointed?

Yes

No

Are you a Wayzata Resident?

Yes

No

How long have you been a Wayzata Resident? _____

Qualifications

Do you have any current or prior service on a City Commission, Authority or Board?

Yes

No

If Yes, explain _____

Have you or any of your family members been employed by the City of Wayzata or served on any City Commission, Authority or Board?

Yes

No

If Yes, explain _____

Conflict of interest is defined as the participation in any activity, recommended action, or decision from which the individual had or could have the potential to receive personal gain, whether it be direct or indirect. In accordance with this definition, do you have any legal or equitable interest in any business, however organized, which could be constructed as a conflict of interest?

Yes

No

I agree to refrain from voting on issues where I have a conflict of interest.

Yes

No

I agree to read the agenda material provided prior to the City Council meetings so that I am prepared to participate in discussion.

Yes

No

I agree to offer discussion on the pros and cons of the policy/issue being discussed and agree to refrain from personal criticism directed toward citizens, applicants, fellow Council Members and staff.

Yes

No

I agree to contact and notify the City Manager when I cannot attend a regularly scheduled meeting.

Yes

No

Experience, Education and Related Activities

Education: _____

Memberships: _____

Name of Employer: _____

Occupation: _____

Does your work require you to travel?

Yes

No

If yes, please select the category that best fits your travel frequency.

A great deal

Periodically

Very Little

None

Please list any community service, civic and professional activities.

What is your primary interest in serving on the Wayzata City Council?

What strengths and abilities would you bring to the City Council? Do you have any special interests or training which you feel would benefit the City Council could use?

As a City Council member, are there any issues that might cause conflict between civic responsibility and personal/professional interests?

Public Contact Information and Disclaimer

The following contact information may be given to residents/others should they want to reach you.

Phone: _____ Email : _____

I authorize the City of Wayzata to share my public contact information with others. Please check the box to affirm that you have read this notice.

Application Signature

Thank you for your interest in serving on the City Council for the City of Wayzata.

Signature: _____ Date: _____

Return completed application by deadline of January XX, 2021 by 11:00 a.m. to:

City of Wayzata
Attention: City Clerk
600 Rice Street East
Wayzata, MN 55391