WAYZATA CITY COUNCIL
Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, December 7, 2021

ZOOM INFORMATION
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Members of the public may attend this City Council meeting in person, provided they follow all City policies and protocols related to the pandemic, including wearing masks. Members of the public may also watch and listen remotely by logging into Zoom and entering Zoom Meeting ID 894 9761 1710 and Passcode 005324, or by viewing the meeting on Channel 8, WCTV, and at the City's website at **www.wayzata.org/WCTV**.

Public comment during the Public Forum and/or Public Hearing portions of the meeting may be provided in person at the meeting, in advance, or by using the Zoom chat feature. All comments must include your full name and address, and will be taken and/or read at the appropriate time during the meeting.

The City encourages comments or questions about items on the agenda and, when possible, requests that you submit them in advance by emailing **PublicComment@wayzata.org**, calling City staff at 952-404-5323, or mailing Wayzata City Hall at 600 Rice St E, Wayzata, MN 55391 (Attn: Public Comment).

7:00 PM - CITY COUNCIL MEETING

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Public Forum (3min/person)**
6. **New Agenda Items**
7. **Consent Agenda**
   a. Approval of City Council Workshop and Regular Meeting Minutes of November 3 and November 16, 2021
   b. Approval of Check Register
   c. Approval of Municipal Licenses
   d. Adoption of Resolution 58-2021 Designating a Precinct and Polling Place for 2022
   e. Approval of Addendum to Recording Secretary Service Agreement with TimeSaver Off Site Secretarial, Inc. extending the agreement to December 31, 2022
   f. Approval of the 2022 Liability Insurance Coverage Waiver Form
   g. Approval of the 2022 Investment Policy and Broker Certificate
   h. Approval of the 2022 Lease Agreement with the Wayzata Chamber of Commerce
   i. Adoption of Resolution 56-2021 Authorizing Residential Recycling Grant Agreement with Hennepin County
   j. Approval of 2022 Lease Agreement with the Wayzata Historical Society
   k. Adopt Resolution 59-2021 Accepting the Supplemental Share of Coronovirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act
   l. Approval of the Second Reading and Adoption of Ordinance 809 Amending Chapter 302 Pertaining to Parking Regulations
   m. Award of Contract for LaSalle Pond Maintenance to Nadeau Companies, LLC
8. **Public Hearing**

a. Consider Adoption of Resolution 55-2021 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2022 and Adoption of Resolution 60-2021 Approving the Final General Fund and Enterprise Fund Budgets

9. New Business

a. Review of 2019-2023 Strategic Plan and Progress Report

b. Consider Adoption of Resolution 57-2021 Authorizing Special Appropriation General Obligation Bond Grant for Panoway on Wayzata Bay

10. City Manager's Report and Discussion Items

11. Public Forum (as necessary)

12. Adjournment

Meeting Rules of Conduct:
Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:
City Council - December 16, 2021
Planning Commission - December 6, 2021

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.a
TITLE: Approval of City Council Workshop and Regular Meeting Minutes of November 3 and November 16, 2021	
PROPOSED MOTION: To Approve the City Council Workshop and Regular Meeting Minutes of November 3 and November 16, 2021	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends approval of the minutes as attached.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
N/A

ATTACHMENTS:
1. November 3, 2021 CC Minutes (draft)
2. November 16, 2021 Workshop Minutes (draft)
3. November 16, 2021 CC Minutes (draft)

WAYZATA CITY COUNCIL
<u>DRAFT</u> - MEETING MINUTES
November 3, 2021

AGENDA ITEM 1. Call to Order.

Mayor Mouton called the meeting to order at 7:00 p.m. Mayor Mouton stated members of the public may attend the City Council meeting in person, provided they follow all City policies and protocols related to the pandemic, including wearing masks. She also shared the multiple options for joining remotely and submitting comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Iverson, MacDonald, and Plechash. Also present: City Manager Dahl, Public Works Director/City Engineer Kelly, Administrative Services Director Yager, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Mr. Plechash, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Wayzata Bar & Grill Popcorn Machine

Dave Williams, 2055 Webber Hills Road, said the Wayzata Bar & Grill was his favorite place to eat and entertain. He also said the management was exceptionally good. He asked about the popcorn machine and why it was not back in service post pandemic.

Mr. Dahl said he had missed the machine as well. He planned to talk to management to see if there was a safe way to start it back up.

Mayor Mouton added that staff could possibly bag the popcorn. She asked if there were any online comments. Ms. Yager said there were none.

AGENDA ITEM 6. New Agenda Items.

Mr. Buchanan expressed concern over pedestrian safety especially on Wayzata Boulevard. Pedestrian safety was part of the corridor study, but he wanted to be sure the City was moving quickly.

Mayor Mouton asked staff about the timeline for the study. Mr. Dahl explained that the Wayzata Corridor Study was in the Capital Improvement Plan funded as a 2022 project. Staff planned to start the process with a request for proposal in the first quarter of 2022. He said if the Council agreed that it was a priority that should be pushed forward then staff would need to schedule a workshop to discuss the timeline and priorities. Mayor Mouton thought a workshop would be beneficial to talk about priorities because it asked a lot of staff.

Mr. Buchanan agreed.

Ms. Iverson also supported the workshop. She said she had heard from residents that the timing to cross was very short and hard for residents who were slower. Mr. Kelly shared that the timing had been updated several years ago and was set as slow as it could be. It was changed then to address the aging population. He said he would check to make sure there had not been any updates.

<u>AGENDA ITEM 7. Consent Agenda.</u>

Mayor Mouton read the items on the consent agenda and asked if any Council member wished to pull an item for further discussion.

Mr. Dahl, referencing Item 7.a., said the October 19, 2021 Workshop Meeting Minutes refer to Code of Conduct approved in 2013. It should say 2015. He also shared, referencing Item 7.c., that the elevations were incorrect in the memorandum; however, the agreement was correct so no action was necessary.

Ms. Iverson, referring to Item 7.c., asked about the escrow for tree replacement. Mr. Kelly said the warranty for plant materials was one year from installation of landscaping. Ms. Iverson was worried that was not long enough. Mr. Dahl said staff could look into it from a policy perspective, but asked the City Attorney for his thoughts on this application. Mr. Schelzel said the development agreement was reviewed by staff and ready to go. He further explained that if the Council wished to change the terms it would have to go back to the developer. Ms. Iverson did not want to hold up the development agreement, but thought the Council should discuss the policy for future developments.

Mayor Mouton asked for a motion to approve the Consent Agenda, as amended to replace 2013 with 2015 in the City Council Workshop Minutes of October 19, 2021. Mr. Buchanan made a motion, seconded by Ms. Iverson, to approve the consent agenda as amended:

a. Approval of City Council Workshop and Regular Meeting Minutes of October 19 and October 27, 2021
b. Approval of Check Register
c. Approval of Development Agreement with Pillar Homes Partner Inc. for Rice Street Townhomes at 520, 524, 530, and 534 Rice Street East

The motion carried 5/0.

<u>AGENDA ITEM 8. New Business.</u>

a. Consider Approval of Software as a Service Agreement with BS&A Software for ERP Software and Implementation Services

Ms. Yager presented the service agreement with BS&A Software for enterprise resource planning software and implementation services. She discussed the accounting software upgrades needed, project timeline, Request for Proposal response summary, BS&A snapshots, and recommended action.

Mayor Mouton asked if the Council had questions for staff.

Mr. Plechash was happy to see the City was doing this. He asked what was in the original cost estimate that made it so much higher. Ms. Yager said the original estimate came from AEM and was based on what they typically saw form other cities. What the City actually needed came in much lower. Mr. Plechash asked what the old system costed. Ms. Yager answered about $3,000 annually. Mr. Plechash asked if the increased cost was in the budget. Ms. Yager said it was.

Ms. MacDonald asked about cyber security. Ms. Yager explained this was a cloud system and the data would be stored with Microsoft Azure.

Ms. Iverson asked if money was not an issue, would this be the system staff would choose to bring the City into the future. Ms. Yager said yes, the best alternative was Tyler Technologies. Tyler was more expensive, but staff felt BS&A would be a really good fit. BS&A had a really good reputation for customer service and they offered more implementation support. Ms. Iverson asked about the timeframe. Ms. Yager said about one year to be fully operational.

Mayor Mouton was surprised that the cloud services were through Microsoft Azure instead of Amazon Web Services. She asked if Microsoft had SOC 1 or SOC 2 certification. Ms. Yager was not sure and would check. Mayor Mouton was also surprised that Paylocity could not integrate into the system. Ms. Yager said they could not fully integrate, but it would not be completely manual. Staff would have to export and then import, but it would not take any extra time. Mayor Mouton asked about software updates. Ms. Yager said they were included, but there could be an upgrade fee for large updates. Those updates would be optional. Mayor Mouton asked about legacy data. Ms. Yager said ten years would go into the new system. Mayor Mouton asked about module availability for purchase orders. Ms. Yager said there was a module available that could be added on in the future.

Ms. MacDonald asked if the way residents paid their utility bills would be improved. Ms. Yager said an online portal could also be an add-on in the future.

Mayor Mouton suggested baby steps in order to ensure a smooth transition. She asked for a motion on the proposal. Mr. Schelzel asked that the Service Agreement be subject to approval by the City Manager and City Attorney so that some language tweaks could be worked out.

Mr. Plechash made a motion, seconded by Ms. MacDonald, to Approve the Software as a Service Agreement with BS&A Software for ERP Software and Implementation Services, subject to the approval of the City Manager and City Attorney. The motion carried 5/0.

AGENDA ITEM 9. City Manager's Report and Discussion Items.

a. Upcoming Events/Announcements

Mr. Dahl thanked the Wayzata Chamber of Commerce, Public Works Department, and volunteers associated with the Boo Bash. He reminded everyone that November 8th was Leaf Pickup Day and November 19th was the deadline to apply to Boards, Commissions, and Committees.

b. Council Member Updates/Announcements

Mr. Plechash asked about the current vacancies on Boards and Commissions. Mr. Dahl shared the list and where to find it.

Mayor Mouton thanked the volunteers who participated in Pull It Day. She said the City's volunteers were at the heart of who Wayzata was as a community. She also noted the Open House Volunteer Appreciation on November 18th.

AGENDA ITEM 10. Public Forum Continued (if necessary).

There were no comments.

AGENDA ITEM 11. Adjournment.

There being no further business, Mayor Mouton asked for a motion to adjourn. Mr. Buchanan made a motion, seconded by Ms. Iverson to adjourn. Mayor Mouton adjourned the meeting at 7:53 p.m.

Respectfully submitted,

Kathy Leervig
City Clerk

Drafted by Sarah Peterson
TimeSaver Off Site Secretarial, Inc.

WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
November 16, 2021

4:45 p.m. Update of Zoning Study Task Force—Tree Replacement and Chickens

Mayor Mouton called the meeting to order at 4:45 p.m. The workshop was held in-person in the Community Room at City Hall. Council Members present: Buchanan, Iverson, MacDonald and Plechash. Also present: City Manager Jeff Dahl, Administrative Services Director Aurora Yager, City Attorney David Schelzel, Public Works Director/City Engineer Mike Kelly, Community Development Director Emily Goellner, Parks Planner Nick Kieser, and Fire Chief Kevin Klapprich.

Mr. Kieser provided background and additional information regarding trees and chickens to help determine whether the Council wants to pursue resource-intensive tree preservation measures and whether the Council wants to move forward to allow chickens despite conflicting public input.

Staff conducted meetings and surveys to obtain feedback from the community. The survey results, community meetings, and numerous conversations with the Parks Lead/Tree Inspector and City Arborist proposed changes to the Tree Preservation Ordinance (TPO). Proposed changes were noted in full detail in staff's memo. The council discussed that there needs to be changes to the TPO, but would like more information on what additional resources would be necessary to enforce and manage the current TPO along with the proposed changes. Staff will bring this information forward at a future Council workshop in early 2022 to continue the discussion on the proposed changes to the TPO.

5:30 p.m. Discuss Long-Range Fire Department Study

In June of 2021, the City Council approved an agreement with Baker Tilly to conduct a Long-Range Fire Department study. The purpose of this study was to take a more strategic look at operations and equipment and evaluate Wayzata's staffing, training, and equipment needs. The study also included a benchmark analysis of other Fire Departments along with a plan to implement the recommendations over a two-year period. This study follows a recent policy change which incorporated the Fire Department's bylaws into City policies and procedures.

Representatives from Baker Tilly, Nick Dragasich and Jeff Roemer went through the report. Key discussion involved replacement of the ladder truck, increasing training levels, and hiring a full-time Fire Chief which is proposed for 2023. Council discussed that an additional workshop related to the ladder truck replacement would be needed to review its cost, approximate use, and impact on response times before the City would proceed with replacement.

The workshop meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Kathy Leervig
City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
November 16, 2021

AGENDA ITEM 1. Call to Order.

Mayor Mouton called the meeting to order at 7:00 p.m. Mayor Mouton stated members of the public may attend the City Council meeting in person, provided they follow all City policies and protocols related to the pandemic, including wearing masks. She also shared the multiple options for joining remotely and submitting comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Buchanan, Iverson, MacDonald, and Plechash. Also present: City Manager Dahl, Community Development Director Goellner, and City Attorney Schelzel.

Mayor Mouton recognized the passing of long-time resident Roger Wothe who had served as the Vice Chair of the Housing and Redevelopment Authority. Her thoughts and prayers were with the family.

Mayor Mouton stated that a Closed Meeting of the City Council was held on November 4th at 6:15 p.m. to conduct a performance evaluation of City Manager Dahl pursuant to Minnesota Statute Section 13D.05, Subdivision 3(a). She summarized the conclusions of the meeting and thanked Mr. Dahl for his excellent performance and encouraged him to keep up the good work.

Mr. Dahl responded that it was a pleasure to serve the Mayor, City Attorney, staff, and community. He felt blessed to come to work every day.

Mayor Mouton noted earlier this evening, the City Council participated in a workshop. The following items were on the agenda:

- Update of Zoning Study Task Force – Tree Replacement and Chickens
- Discuss Long-Range Fire Department Study

AGENDA ITEM 4. Approve Agenda.

Mr. Buchanan made a motion, seconded by Ms. MacDonald, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.

a. Update of 2021-2022 State Legislative Session

Representative Jerry Hertaus stated that the legislative session had been a challenge due to the conditions of the pandemic. He served on the Ways and Means Committee and talked about the state's finances and what to expect looking ahead.

Mayor Mouton thanked Representative Hertaus for the many things he had helped the Council accomplish. She asked, regarding the 2020 Census, about his thoughts on redistricting. Representative Hertaus said there was no way to know. The drop-dead date was February 15th. He talked about some of the possibilities. He also talked more about local government aid.

b. Update of Wayzata Lions Club and Community Charitable Contributions

Tim Anderson, President, discussed who we are and what we do, charitable gambling, and financial and social impacts on the Wayzata community.

Nancy Nelson McIntosh, Gambling Manager, shared what Lions stood for and discussed the operations.

Mayor Mouton said the City had been a recipient of $1.4 million since 1988. She asked what specific entities had been recipients. Mr. Dahl said there was an agreement with the Lions Club where they contribute a certain amount of dollars to the Wayzata Fire Department Relief Association which was a non-profit.

Kent Howe, Lions Club member, talked about some of the projects the Club had made donations to.

Mayor Mouton said her understanding was that the City could not accept financial donations. Mr. Schelzel said cities could accept donations including real property and gifts of money as long as they followed a careful process.

Mayor Mouton asked if there was a report of the donations were going year after year. Mr. Dahl said the Lions Club had recently updated their report. He said he would send it to the Council.

c. Introduction of Assistant Planner Valerie Quarles

Mr. Dahl introduced Assistant Planner Quarles and said he thought she was a good fit for Wayzata's small-town yet fast-paced dynamic.

Ms. Goellner said there was a very competitive hiring process and Ms. Quarles immediately shined. She brought creative ideas forward and was adaptable and positive.

Ms. Quarles shared her background and was excited to be part of the team.

Mayor Mouton congratulated her on graduating from school and joining Wayzata's amazing staff.

<u>AGENDA ITEM 6. New Agenda Items.</u>

None.

<u>AGENDA ITEM 7. Consent Agenda.</u>

Mayor Mouton read the items on the consent agenda and asked if any Council member wished to pull an item for further discussion.

Ms. Iverson, referencing Item 7.c., noted there were 87 verbal warnings regarding traffic. She asked why there were so many verbal warnings instead of written warnings. Police Chief Schultz said he had not had a chance to research the numbers. Based on his experience as a Police Officer, it was likely the number was higher because written warnings took more time. Verbal warnings allowed Officers to make more contacts and get back out on the streets. Ms. Iverson asked if verbal warnings affected people the same as written for obeying laws in the future. Chief Schultz said yes, it allowed Officers to have good dialogue with people. Ms. Iverson said her biggest concern was people not stopping at stop signs.

Ms. Iverson, referencing Item 7.e., asked what was meant by tree inventory. Mr. Dahl was unsure of the best staff member to respond. Mayor Mouton asked if Ms. Iverson wanted to pull Item 7.e. if staff did not have the answer. Ms. Iverson said no, perhaps a follow up email with more information. Ms. Goellner said she would send an email explaining exactly what was being inventoried. Ms. Iverson said she would appreciate the details.

Mayor Mouton asked for a motion to approve the Consent Agenda as presented. Ms. MacDonald made a motion, seconded by Mr. Plechash, to approve the consent agenda:

a. Approval of City Council Workshop and Regular Meeting Minutes of October 5, 2021
b. Approval of Check Register
c. Receipt of Police Activity Report
d. Receipt of Building Activity Report
e. Approval of Grant Agreement with Hennepin County for Healthy Tree Canopy Project Funding

The motion carried 5/0.

<u>AGENDA ITEM 8. New Business.</u>

a. Consider Approval of Professional Services Contract with Civitas for Design Validation and Construction Documents for Phase II of Panoway on Wayzata Bay – Boardwalk and Community Docks

Mr. Dahl said projects were four phases: engagement, design, funding, and construction. This would move forward the final design phase. He explained why staff chose not to go through the full Request for Proposal process for this proposed contract.

Mayor Mouton asked the City Manager to talk about the selection process. Mr. Dahl said it was before his time as City Manager, but there were several committees and one just for the selection process. Ultimately, a Request for Proposals was issued by the City to a nationwide pool. The decision was based on experience, past projects, costs, etc. and ultimately Civitas was selected.

Ms. Goellner discussed the budget, funding sources, and agreement for services.

Scott Jordan, Civitas, discussed the design team, process, validation, engagement, and permitting.

Mr. Buchanan asked about the total time to get to construction. Mr. Jordan said 28 weeks barring permitting.

Mr. Plechash asked if the permits could be run parallel or if any needed to be run in sequence. Mr. Jordan said they could all run in parallel and could be approved concurrently. The permits had fixed date deadlines, but could be renewed.

Ms. Iverson asked if all the consultant's fees were included in Civitas's fee. Mr. Jordan said yes.

Mayor Mouton said all of the agencies except the U.S. Army Corps of Engineers and the Minnesota Pollution Control Agency were involved in the original process. Mr. Jordan agreed and said that had made it easier to contact each of them. Mayor Mouton asked about the railroad. Mr. Jordan said the City would need a letter from BNSF Railway that stated the boardwalk was acceptable. Some of the other permitting agencies required permission from the railroad.

Mayor Mouton asked if the Council had questions for staff.

Ms. Iverson asked about the original verses the actual cost for Civitas for phase one of Panoway and the dollar amount of change orders. Mr. Dahl said he was happy to look up those exact numbers and get back to her. He thought it came in a bit lower, but was definitely pretty close. Ms. Iverson noted Goff Consulting was used for phase one. She asked if staff anticipated needing those services again. Mr. Dahl said Goff helped with communications specifically with the Conservancy led marketing piece. He did not think there would be a need for that. Ms. Goellner added that staff now had a full-time communication person. Ms. Iverson said the Depot and Eco-Park were not supposed to be a part of this until the funds were raised. According to page 71 of the agreement, it would be a part of their scope of work. Mr. Dahl said they were part of design validation component of the contract. Nothing was moving forward on those components in terms of final design/construction documents. Ms. Iverson asked if it was fair to say the design validation work was not budgeted for. Mr. Dahl said yes, that was fair, however, as the project has evolved, staff recommends those services are needed in order to get more community input and costs will be reimbursed through the state bonding dollars. Ms. Iverson said it seemed like the City was letting the horse out of the barn. She also noted that on page 63 there was a difference in their design engineering fee verses what was in the contract. Ms. Goellner said the budget was based on a percentage of construction costs. Mr. Dahl said it was based on the plan, but now they had the actual amount which was a percentage point or so off.

Mayor Mouton invited the Council to share their thoughts.

Mr. Plechash said Civitas had been outstanding and had not exceeded budgets in the past, he was in support.

Ms. MacDonald said this was funded and they had done a great job thus far, she was looking forward to seeing the plans.

Mr. Buchanan said the City had a good relationship with this firm, he was fine with the proposal.

Ms. Iverson said Civitas had done a great job and her bigger, long-term concerns were about funding and had nothing to do with Civitas.

Mayor Mouton said the extensive process of selecting Civitas really came to fruition once phase one was complete. It was a difficult process and this would be even more challenging, but she thought everyone would come together again. She understood the concern about paying for all of the components as part of the construction documents, but thought it did make sense to do it all at once. She did caution against going too far down that path because the Depo and Eco-Park were not funded.

Mayor Mouton asked for a motion on the draft contract. Mr. Buchanan made a motion, seconded by Mr. Plechash, to Approve the Professional Services Contract with Civitas for Design Validation and Construction Documents for Phase II of Panoway on Wayzata Bay. The motion carried 4/1 (Iverson).

b. Consider Approval of First Reading of Ordinance 809 Amending Chapter 302 Pertaining to Parking Regulations

Mr. Dahl noted a letter from resident, Dan Gustafson, with concerns about the ordinance.

Police Chief Schultz discussed the background, current issue, proposed amendment, and recommended action.

Mayor Mouton asked if the Council had questions.

Mr. Plechash asked how the Police Officers would enforce the ordinance. Chief Schultz said it typically started with a complaint. A community service officer or on duty personnel would make checks and then start with education before punitive measures.

Ms. Iverson thanked the Police Department for putting the time and effort into this and listening to residents.

Mayor Mouton asked if a person moved a trailer 501 feet, did the three days start over. Chief Schultz said a person could move it past 500 feet and it would not be subject to the three-day rule. He said typically a person would take it away and then bring it back. He also said the language came from another agency that he worked with where it was very successful. Mayor Mouton asked about the plan in terms of signage and communication. Mr. Dahl said staff and the Police Department would work together to figure out how best to get the word out.

Mr. Plechash asked about construction trailers and whether there would be an exception. Ms. Goellner said there was usually a parking plan for construction that was enforced by the building official. Mr. Plechash thought construction trailers should get an exemption. Mr. Schelzel said a right-of-way permit came to mind, but as the ordinance was written construction trailers would be subject to it. Mayor Mouton asked if different language was needed to address construction. Mr. Schelzel said yes, if there was not an available permitting process. Ms. Goellner checked the City's code and said there was an obstruction permit within the right-of-way permitting process.

Mayor Mouton asked for a motion on the draft ordinance. Ms. MacDonald made a motion, seconded by Mr. Plechash, to Approve the First Reading of Ordinance No. 809 Amending Wayzata City Code Chapter 302 – Parking Regulations. The motion carried 5/0.

<u>AGENDA ITEM 9. City Manager's Report and Discussion Items.</u>

a. Upcoming Events/Announcements

- Deadline to apply for Boards, Commissions, and Authorities was Friday, November 19, 2021
- Light Up the Lake on November 26, 2021
- Small Business Saturday on November 27, 2021
- Happy Thanksgiving1

b. Council Member Updates/Announcements

Mayor Mouton wished everyone a very Happy Thanksgiving. She asked about getting a box for a canned food drive at City Hall. Mr. Dahl said our staff could reach out to a local food pantry.

<u>AGENDA ITEM 10. Public Forum Continued (if necessary).</u>

There were no comments.

<u>AGENDA ITEM 11. Adjournment.</u>

There being no further business, Mayor Mouton asked for a motion to adjourn. Mr. Buchanan made a motion, seconded by Mr. Plechash to adjourn. Mayor Mouton adjourned the meeting at 9:18 p.m.

Respectfully submitted,

Kathy Leervig
City Clerk

Drafted by Sarah Peterson
TimeSaver Off Site Secretarial, Inc.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.b
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks and Electronic Fund Transfer (EFT's) for October and November 2021	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends the approval of checks and EFT's.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
N/A

ATTACHMENTS:
1. Detail Check Register©
2. Detail EFT Register©

*Check Detail Register©

Batch: 111621PAY,111721PAY,112221PAY,112321PAY,113021PAY,120121PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Old National					
122101	11/16/21	**56 BREWING LLC**			
E 640-47000-253		Beer For Resale	$78.00	5616532	BEER
		Total	$78.00		
122102	11/16/21	**ARTISAN BEER COMPANY**			
E 640-48000-253		Beer For Resale	$179.00	3505505	BEER RESALE
E 640-47000-253		Beer For Resale	$476.05	3505558	BEER RESALE
		Total	$655.05		
122103	11/16/21	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251		Liquor For Resale	$4,734.75	0092116700	LIQ RESALE
E 640-47000-259		Freight	$35.65	0092116700	FREIGHT
E 640-47000-252		Wine For Resale	$126.00	0092116700	WINE
		Total	$4,896.40		
122104	11/16/21	**BOURGET IMPORTS**			
E 640-47000-252		Wine For Resale	$308.00	182217	WINE
E 640-47000-259		Freight	$3.50	182217	FREIGHT
		Total	$311.50		
122105	11/16/21	**BREAKTHRU BEVERAGE MN**			
E 640-47000-252		Wine For Resale	$460.00	341545512	WINE
E 640-47000-259		Freight	$1.45	341545512	FREIGHT
E 640-48000-251		Liquor For Resale	$228.00	341575833	LIQUOR
E 640-48000-252		Wine For Resale	$473.84	341575833	WINE
E 640-47000-252		Wine For Resale	$418.50	341670771	WINE
E 640-47000-259		Freight	$1.45	341670771	FREIGHT
E 640-47000-252		Wine For Resale	$520.00	341670772	WINE
E 640-47000-259		Freight	$5.80	341670772	FREIGHT
E 640-47000-252		Wine For Resale	$376.00	341670773	WINE
E 640-47000-259		Freight	$1.45	341670773	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	$63.00	341670774	MISC.BEV.
E 640-47000-251		Liquor For Resale	$471.00	341670775	LIQUOR
E 640-47000-259		Freight	$2.90	341670775	FREIGHT
E 640-47000-251		Liquor For Resale	$8,556.65	341670776	LIQUOR
E 640-47000-259		Freight	$53.65	341670776	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	$136.44	341670777	MIX
E 640-47000-259		Freight	$4.35	341670777	FREIGHT
E 640-47000-252		Wine For Resale	$2,840.00	341713810	WINE
E 640-47000-259		Freight	$21.75	341713810	FREIGHT
E 640-48000-251		Liquor For Resale	$467.60	341759839	LIQUOR
E 640-48000-252		Wine For Resale	$234.00	341759839	WINE
		Total	$15,337.83		
122106	11/16/21	**BREAKTHRU BEVERAGE**			
E 640-48000-253		Beer For Resale	$270.00	341689497	BEER
E 640-47000-253		Beer For Resale	$2,582.70	341689523	BEER
E 640-48000-253		Beer For Resale	$651.00	341760257	BEER

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Batch: 111621PAY,111721PAY,112221PAY,112321PAY,113021PAY,120121PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$3,503.70		
122107	11/16/21	**CAPITOL BEVERAGE SALES**			
E 640-48000-253		Beer For Resale	$672.00	2615985	BEER
E 640-47000-253		Beer For Resale	$2,981.20	2616038	BEER
E 640-48000-253		Beer For Resale	$208.00	2618626	BEER
		Total	$3,861.20		
122108	11/16/21	**CINTAS CORPORATION**			
E 640-48500-210		Operating Supplies (GEN	$165.59	4100670933	KITCHEN SUPPLIES
E 640-48500-217		Uniforms	$35.92	4100670933	KITCHEN UNIFORMS
E 640-48500-210		Operating Supplies (GEN	$145.37	4101275785	BAR SUPPLIES
E 640-48500-217		Uniforms	$35.92	4101275785	KITCHEN UNIFORMS
		Total	$382.80		
122109	11/16/21	**COZZINI BROS., INC.**			
E 640-48500-415		Other Equipment Rentals	$47.74	C10113504	KNIFE EXCHANGE
		Total	$47.74		
122110	11/16/21	**CULLIGAN-METRO**			
E 640-48500-210		Operating Supplies (GEN	$179.78	1485319	SUPPLIES
		Total	$179.78		
122111	11/16/21	**DAHLHEIMER DISTRIBUTING CO.**			
E 640-48000-253		Beer For Resale	$115.00	1485731	BEER
E 640-47000-253		Beer For Resale	$625.75	1488208	BEER
E 640-48000-253		Beer For Resale	$315.00	1489888	BEER
		Total	$1,055.75		
122112	11/16/21	**JJ TAYLOR DISTRIBUTING OF MN_**			
E 640-47000-253		Beer For Resale	$1,271.70	3240279	BEER
E 640-48000-253		Beer For Resale	$484.20	3253853	BEER
		Total	$1,755.90		
122113	11/16/21	**JOHNSON BROS.-ST.PAUL**			
E 640-47000-251		Liquor For Resale	$456.44	1923704	LIQUOR
E 640-47000-259		Freight	$2.52	1923704	FREIGHT
E 640-47000-252		Wine For Resale	$3,472.00	1923705	WINE
E 640-47000-259		Freight	$31.54	1923705	FREIGHT
E 640-47000-251		Liquor For Resale	$3,710.44	1926093	LIQUOR
E 640-47000-253		Beer For Resale	$64.50	1926093	BEER
E 640-47000-259		Freight	$22.93	1926093	FREIGHT
E 640-47000-252		Wine For Resale	$1,209.50	1926094	WINE
E 640-47000-259		Freight	$14.11	1926094	FREIGHT
		Total	$8,983.98		
122114	11/16/21	**KARLSBURGER FOODS, INC.**			
E 640-48500-255		FOODIngredients For Res	$300.45	000557458	FOOD
		Total	$300.45		
122115	11/16/21	**LIBATION PROJECT**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-252		Wine For Resale	$584.00	403344	WINE RESALE
E 640-47000-259		Freight	$6.00	403344	FREIGHT
		Total	$590.00		
122116	11/16/21	**M.AMUNDSON LLP**			
E 640-47000-256		MISC.MDSE.RESALE	$2,531.85	331034	CIGARETTES
		Total	$2,531.85		
122117	11/16/21	**MAIN STREET BAKERY**			
E 640-48500-255		FOODIngredients For Res	$201.70	415359	FOOD RESALE
E 640-48500-255		FOODIngredients For Res	$127.50	415686	FOOD RESALE
E 640-48500-255		FOODIngredients For Res	$145.00	415870	FOOD RESALE
E 640-48500-255		FOODIngredients For Res	$184.20	416286	FOOD RESALE
		Total	$658.40		
122118	11/16/21	**MINNEHAHA BLDG.MAINT.INC.**			
E 640-48000-409		Maint services & Improv	$80.64	180191761	BLDG.MAINT.
		Total	$80.64		
122119	11/16/21	**MODIST BREWING CO. LLC**			
E 640-47000-253		Beer For Resale	$222.00	26465	BEER
		Total	$222.00		
122120	11/16/21	**NEW FRANCE WINE COMPANY**			
E 640-47000-252		Wine For Resale	$564.00	180207	WINE RESALE
E 640-47000-259		Freight	$8.00	180207	FREIGHT
		Total	$572.00		
122121	11/16/21	**PAUSTIS & SONS**			
E 640-47000-252		Wine For Resale	$3,600.00	142113	WINE RESALE
E 640-47000-259		Freight	$31.25	142113	FREIGHT
E 640-47000-252		Wine For Resale	$256.00	144523	WINE RESALE
E 640-47000-259		Freight	$2.25	144523	FREIGHT
E 640-47000-252		Wine For Resale	$1,244.00	144996	WINE RESALE
E 640-47000-259		Freight	$10.00	144996	FREIGHT
E 640-47000-252		Wine For Resale	($105.25)	146380	WINE
		Total	$5,038.25		
122122	11/16/21	**PEQUOD DISTRIBUTION**			
E 640-47000-253		Beer For Resale	$782.25	W-123252	BEER
E 640-47000-253		Beer For Resale	$85.75	W-123803	BEER
		Total	$868.00		
122123	11/16/21	**PHILLIPS WINES & SPIRITS**			
E 640-47000-252		Wine For Resale	$920.00	6297783	WINE RESALE
E 640-47000-259		Freight	$5.05	6297783	FREIGHT
		Total	$925.05		
122124	11/16/21	**PRYES BREWING COMPANY LLC**			
E 640-48000-253		Beer For Resale	$180.00	W-29248	BEER
		Total	$180.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
122125	11/16/21	**REINHART FOODSERVICE**			
E 640-48500-255		FOODIngredients For Res	$3,327.08	813703	FOOD
E 640-48500-210		Operating Supplies (GEN	$65.76	813703	KITCHEN SUPPLIES
E 640-48000-210		Operating Supplies (GEN	$68.54	813703	BAR SUPPLIES
E 640-48000-254		Soft Drinks/Mix For Resal	$186.65	813703	MISC.BEV.
E 640-48000-251		Liquor For Resale	$70.03	813703	LIQUOR
E 640-48500-255		FOODIngredients For Res	$2,962.35	816527	FOOD
E 640-48000-254		Soft Drinks/Mix For Resal	$47.61	816527	MISC.BEV.
E 640-48500-255		FOODIngredients For Res	$4,622.35	819834	FOOD
E 640-48500-210		Operating Supplies (GEN	$128.18	819834	KITCHEN SUPPLIES
E 640-48000-210		Operating Supplies (GEN	$59.95	819834	BAR SUPPLIES
E 640-48000-254		Soft Drinks/Mix For Resal	$235.33	819834	MISC.BEV.
E 640-48000-251		Liquor For Resale	$130.22	819834	LIQUOR
		Total	$11,904.05		
122126	11/16/21	**SMALL LOT MN**			
E 640-47000-251		Liquor For Resale	$230.28	MN47307	LIQUOR
E 640-47000-252		Wine For Resale	$128.04	MN47307	WINE
E 640-47000-259		Freight	$5.00	MN47307	FREIGHT
		Total	$363.32		
122127	11/16/21	**SOUTHERN GLAZER`S**			
E 640-47000-251		Liquor For Resale	$1,005.45	2141855	LIQUOR
E 640-47000-259		Freight	$5.12	2141855	FREIGHT
E 640-47000-251		Liquor For Resale	$5,086.05	2141856	LIQUOR
E 640-47000-259		Freight	$30.72	2141856	FREIGHT
E 640-47000-252		Wine For Resale	$2,214.00	2141857	WINE
E 640-47000-259		Freight	$32.00	2141857	FREIGHT
E 640-47000-251		Liquor For Resale	$315.00	2141858	LIQUOR
E 640-47000-259		Freight	$1.28	2141858	FREIGHT
E 640-47000-251		Liquor For Resale	$4,717.60	2143538	LIQUOR
E 640-47000-259		Freight	$39.68	2143538	FREIGHT
E 640-47000-251		Liquor For Resale	$4,793.79	2143539	LIQUOR
E 640-47000-259		Freight	$37.12	2143539	FREIGHT
E 640-47000-252		Wine For Resale	$1,920.00	2143540	WINE
E 640-47000-259		Freight	$34.77	2143540	FREIGHT
E 640-47000-259		Freight	$2.56	2143541	FREIGHT
E 640-47000-252		Wine For Resale	$2,400.00	5076252	WINE
E 640-47000-259		Freight	$32.00	5076252	FREIGHT
E 640-47000-252		Wine For Resale	$600.00	5076253	WINE
E 640-47000-259		Freight	$7.68	5076253	FREIGHT
E 640-47000-251		Liquor For Resale	($1,363.45)	CM2131576	LIQUOR
E 640-47000-259		Freight	($6.40)	CM2131576	FREIGHT
E 640-47000-252		Wine For Resale	($794.95)	CM2131577	WINE
E 640-47000-259		Freight	($5.75)	CM2131577	FREIGHT
E 640-47000-251		Liquor For Resale	($238.50)	CM2131578	LIQUOR
E 640-47000-259		Freight	($1.28)	CM2131578	FREIGHT
E 640-47000-251		Liquor For Resale	($33.76)	CM2131579	LIQUOR
E 640-47000-259		Freight	($0.13)	CM2131579	FREIGHT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-254		Soft Drinks/Mix For Resal	($46.00)	CM2131580	MISC.BEV.
E 640-47000-259		Freight	($2.56)	CM2131580	FREIGHT
		Total	$20,782.04		
122128	11/16/21	**STEEL TOE BREWING**			
E 640-47000-253		Beer For Resale	$168.00	43037	BEER
		Total	$168.00		
122129	11/16/21	**TOLL GAS & WELDING SUPPLY**			
E 640-48000-210		Operating Supplies (GEN	$81.80	10433009	SUPPLIES
E 640-48000-210		Operating Supplies (GEN	$52.48	40145207	SUPPLIES
		Total	$134.28		
122130	11/16/21	**TRIMARK**			
E 640-48000-210		Operating Supplies (GEN	$230.06	2794170	BAR SUPPLIES
		Total	$230.06		
122131	11/16/21	**TRIO SUPPLY COMPANY**			
E 640-48000-210		Operating Supplies (GEN	$45.71	718737	BAR SUPPLIES
E 640-48500-210		Operating Supplies (GEN	$775.91	718899	KITCHEN SUPPLIES
E 640-48000-210		Operating Supplies (GEN	$175.64	718899	BAR SUPPLIES
		Total	$997.26		
122132	11/16/21	**US FOODS**			
E 640-48500-255		FOODIngredients For Res	$896.37	5767125	FOOD
E 640-48000-251		Liquor For Resale	$45.09	5767125	LIQUOR
		Total	$941.46		
122133	11/16/21	**VINOCOPIA**			
E 640-47000-252		Wine For Resale	$680.00	0290550	WINE
E 640-47000-259		Freight	$14.00	0290550	FREIGHT
		Total	$694.00		
122134	11/16/21	**WINE COMPANY**			
E 640-47000-251		Liquor For Resale	$710.00	188179	LIQUOR
E 640-47000-252		Wine For Resale	$1,056.67	188179	WINE RESALE
E 640-47000-259		Freight	$14.85	188179	FREIGHT
		Total	$1,781.52		
122135	11/16/21	**WINE MERCHANT**			
E 640-47000-252		Wine For Resale	$8,074.00	7353592	WINE
E 640-47000-259		Freight	$51.75	7353592	FREIGHT
E 640-47000-252		Wine For Resale	$1,192.00	7354146	WINE
E 640-47000-259		Freight	$7.56	7354146	FREIGHT
E 640-48000-252		Wine For Resale	$968.20	7355296	WINE
		Total	$10,293.51		
122136	11/16/21	**WINEBOW**			
E 640-47000-252		Wine For Resale	$738.00	MN00103221	WINE RESALE
E 640-47000-259		Freight	$11.25	MN00103221	FREIGHT
		Total	$749.25		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
122137	11/16/21	**WOODEN HILL BREWING COMPANY**			
E 640-47000-253		Beer For Resale	$0.80	2589-1	BEER
E 640-47000-253		Beer For Resale	$119.40	3055	BEER
		Total	$120.20		
122138	11/17/21	**ABDO FINANCIAL SOLUTIONS**			
E 409-40000-499		Miscellaneous	$3,675.00	450353	RFP DEV.& EVALUATION
		Total	$3,675.00		
122139	11/17/21	**ACTION FLEET INC.**			
E 409-42100-550		Vehicles	$17,214.34	I4599	NEW SQUAD BUILD OUT
E 101-42100-404		Repairs/Maint - Machin/Eq	$858.47	I4609	SQUAD REPAIRS
		Total	$18,072.81		
122140	11/17/21	**AT&T - FIRSTNET**			
E 101-42200-323		Radio Units	$318.72		FD SERVICE
E 101-42100-323		Radio Units	$978.36		PD SERVICE
		Total	$1,297.08		
122141	11/17/21	**BEST & FLANAGAN**			
E 101-41500-304		Legal Fees	$682.50	553138	COUNCIL WORKSHOPS
E 101-41500-304		Legal Fees	$463.13	553138	HRA
E 305-40000-304		Legal Fees	$463.12	553138	HRA
E 101-41500-304		Legal Fees	$877.50	553138	EHLERT & GREENWAY LAWSUIT
E 101-41500-304		Legal Fees	$48.75	553138	ROW PERMIT
E 101-41500-304		Legal Fees	$1,803.75	553138	EMPLOYMENT ISSUES
E 430-40000-304		Legal Fees	$1,121.25	553138	CELL TOWER - DISH NETWORK
E 101-41500-304		Legal Fees	$292.50	553138	PLANNING COMM.MTGS.
E 101-41500-304		Legal Fees	$2,096.25	553138	COUNCIL MTGS.
E 101-41500-304		Legal Fees	$438.75	553138	ORDINANCES
E 101-41500-304		Legal Fees	$877.50	553138	CITY CONTRACTS
E 101-41500-304		Legal Fees	$731.25	553138	CODE ENFORCEMENT
E 101-41500-304		Legal Fees	$731.25	553138	BOARDS & COMMISSIONS
E 101-41500-304		Legal Fees	$146.25	553138	WINTER LIGHTING
E 101-41500-304		Legal Fees	$487.50	553138	MISC.GENERAL
E 305-40000-304		Legal Fees	$568.75	553138	TIF #6
G 802-20876		200 Lake - TCF Lake Wes	$536.25	553138	200 LAKE ESCROW PROJECT
G 802-20366		163 WAYZATA BLVD - M	$2,681.25	553138	163 WAYZATA BLVD ESCROW PROJECT
G 802-20892		611 BUSHAWAY RD - W	$438.75	553138	611 BUSHAWAY ESCROW PROJECT
G 802-20893		1640 HOLDRIDGE CIRCL	$926.25	553138	1640 HOLDRIDGE CIRC ESCROW PROJECT
G 802-20365		253 LAKE STREET-HOY	$48.75	553138	253 LAKE ESCROW PROJECT
G 802-20856		639 BUSHAWAY-SKYFA	$162.50	553138	639 BUSHAWAY ESCROW PROJECT
G 802-20886		520-534 RICE STREET T	$975.00	553138	RICE ST ESCROW PROJECT
G 802-20859		700 LAKE - STIELDOW	$48.75	553138	700 LAKE ESCROW PROJECT
		Total	$17,647.50		
122142	11/17/21	**BLOOMINGTON, CITY OF**			
E 610-40000-309		Contractual Services	$63.00	19756	WATER ANALYSIS
E 610-40000-309		Contractual Services	$63.00	20039	WATER ANALYSIS

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		Total	$126.00		
122143	11/17/21	**CARLSON, LAURA**			
E 101-42100-217		Uniforms	$89.99		PD UNIFORMS
		Total	$89.99		
122144	11/17/21	**CASH - OLD NATIONAL**			
G 640-10150		ATM	$9,000.00		ATM FILL
		Total	$9,000.00		
122145	11/17/21	**CEMSTONE PRODUCTS CO.**			
E 430-40000-309		Contractual Services	$609.00	C2446894	CONCRETE
		Total	$609.00		
122146	11/17/21	**CLAREY'S SAFETY EQUIPMENT**			
E 101-42200-240		Small Tools and Minor Eq	$814.50	196953	FD TOOLS
E 101-41940-210		Operating Supplies (GEN	$218.84	197023	BLDG.SUPPLIES
		Total	$1,033.34		
122147	11/17/21	**CONCRETE SCIENCE**			
E 404-40000-309		Contractual Services	$19,210.00	18213426	WARMING HOUSE PATIO
		Total	$19,210.00		
122148	11/17/21	**DISPLAY SALES**			
E 101-45203-220		Repair/Maint Supply (GEN	$186.00	030701	LIGHTS
		Total	$186.00		
122149	11/17/21	**DRAIN KING INC.**			
E 640-48000-401		Repairs/Maint Buildings	$1,000.00	109629	GREASE TRAP CLEANED
		Total	$1,000.00		
122150	11/17/21	**DUNN, TOM**			
R 437-00000-36223		Community Room Rent	$300.00		REFUND - COMM.RM RENTAL
		Total	$300.00		
122151	11/17/21	**EATON, JOHN**			
R 610-00000-37110		W/S/Storm Sales	$100.00	235 CENTRA	REFUND - OVERPAYMENT ON FINAL UTILITY BILL
		Total	$100.00		
122152	11/17/21	**EHLERS**			
E 305-40000-302		Consultants	$540.00	88880	TIF #6
		Total	$540.00		
122153	11/17/21	**ELAN-CARDMEMBER SERVICES**			
E 101-41500-331		Mileage & Expense Accou	$151.52		MTG. MEALS - DAHL
E 101-41910-210		Operating Supplies (GEN	$111.82		PLANNING TABLET
E 101-43300-499		Miscellaneous	$28.98		ENG.MISC.SUPPLIES
E 101-41500-433		Dues, Licensing & Semina	$1,521.00		ADOBE RENEWAL
E 101-41910-433		Dues, Licensing & Semina	$399.00		PLANNING DUES
E 101-42400-433		Dues, Licensing & Semina	$247.17		BLDG.DEPT.DUES
E 101-41500-306		Personnel Expense	$107.12		WELLNESS PROGRAM

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41100-493		Volunteer program	$443.00		VOLUNTEER APPRECIATION DINNER
E 101-41500-306		Personnel Expense	$279.16		EMPLOYEE FLOWERS
E 101-41500-306		Personnel Expense	$114.09		COFFEE WITH CHIEF
E 640-47000-433		Dues, Licensing & Semina	$219.00		LIQUOR STORE SUBSCRIPTION RENEWAL
E 640-47000-497		Credit Card Fees	$156.36		STORE CC FEES
E 101-42400-200		Office Supplies (GENERA	$457.81		BLDG.DEPT.SUPPLIES
E 630-40000-433		Dues, Licensing & Semina	$29.95		MV DUES
E 640-48000-210		Operating Supplies (GEN	$96.69		BAR SUPPLIES
E 640-48000-497		Credit Card Fees	$56.23		BAR CC FEES
E 640-48500-210		Operating Supplies (GEN	$35.48		KITCHEN SUPPLIES
E 640-48500-404		Repairs/Maint - Machin/Eq	$596.62		KITCHEN REPAIRS
E 101-41100-331		Mileage & Expense Accou	$11.98		COUNCIL MEALS
E 640-48000-497		Credit Card Fees	$137.14		E-HUNGRY ONLINE ORDER FEES
E 101-42100-404		Repairs/Maint - Machin/Eq	$2,575.44		SQUAD REPAIRS
E 101-42100-210		Operating Supplies (GEN	$357.04		PD SUPPLIES
E 101-42100-331		Mileage & Expense Accou	$122.76		PD CONF.EXP.
		Total	$8,255.36		
122154	11/17/21	**FASTENAL**			
E 101-45203-406		Street lights and Signal M	$14.84	MNPLY1323	PARTS
		Total	$14.84		
122155	11/17/21	**GMH ASPHALT CORP.**			
E 430-40000-309		Contractual Services	$298,838.50		2021 STREET MILL & OVERLAY
		Total	$298,838.50		
122156	11/17/21	**GOPHER ACE TRU VALUE**			
E 610-40000-210		Operating Supplies (GEN	$19.96	8634	SUPPLIES
		Total	$19.96		
122157	11/17/21	**GRAINGER, INC.**			
E 101-43100-220		Repair/Maint Supply (GEN	$27.84	9114821003	SUPPLIES
E 101-43100-210		Operating Supplies (GEN	$39.05	9114821011	SUPPLIES
E 101-45203-406		Street lights and Signal M	$38.85	9116822215	SUPPLIES
		Total	$105.74		
122158	11/17/21	**H&L MESABI**			
E 101-43100-220		Repair/Maint Supply (GEN	$354.23	08985	PARTS
		Total	$354.23		
122159	11/17/21	**HENN.CNTY.INFO.TECH.DEPT.**			
E 101-42100-323		Radio Units	$1,136.41	1000174245	PD RADIO LEASE
E 409-42100-540		Equipment	$1,232.36	1000174245	PD RADIOS
E 101-42200-323		Radio Units	$1,951.45	1000174309	FD RADIO LEASE
		Total	$4,320.22		
122160	11/17/21	**IACP MEMBERSHIP RENEWAL**			
E 101-42100-433		Dues, Licensing & Semina	$525.00	0113705	PD DUES
		Total	$525.00		
122161	11/17/21	**INTEGRATED FIRE & SECURITY**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-409		Maint services & Improv	$125.00	85891	MUNI FIRE PANEL REPAIRS
E 640-48000-409		Maint services & Improv	$125.00	85891	MUNI FIRE PANEL REPAIRS
		Total	$250.00		
122162	11/17/21	**J.H. LARSON COMPANY**			
E 101-45203-406		Street lights and Signal M	$88.31	S102603611.	PARTS
E 101-41940-210		Operating Supplies (GEN	$117.80	S102608646.	PARTS
		Total	$206.11		
122163	11/17/21	**KALKES, NATALIE**			
E 101-42100-217		Uniforms	$124.93		PD UNIFORMS
		Total	$124.93		
122164	11/17/21	**LAW ENFORCEMENT LABOR SERVICES**			
G 101-21707		Police union dues	$698.50	NOV.2021	PD UNION DUES
		Total	$698.50		
122165	11/17/21	**LONG LAKE VETERINARY CLINIC**			
E 101-42120-309		Contractual Services	$50.00	324324	BOARDING FEE
		Total	$50.00		
122166	11/17/21	**MANSFIELD OIL COMPANY**			
E 101-49200-212		Motor Fuels	$1,536.33	22749205	FUEL
E 101-49200-212		Motor Fuels	$1,370.99	22749347	FUEL
		Total	$2,907.32		
122167	11/17/21	**MARINE DOCK & LIFT**			
E 404-40000-309		Contractual Services	$5,344.00	11/2/21	DOCK REMOVAL
		Total	$5,344.00		
122168	11/17/21	**MCCARTHY, TIMOTHY**			
E 101-42100-331		Mileage & Expense Accou	$23.66		MILEAGE & MEAL
		Total	$23.66		
122169	11/17/21	**MED COMPASS**			
E 101-42200-306		Personnel Expense	$3,575.00	40189	FD EXAMS
		Total	$3,575.00		
122170	11/17/21	**MEDIACOM**			
E 101-41940-321		Telephone	$399.95		SERVICE
		Total	$399.95		
122171	11/17/21	**METROPOLITAN COUNCIL**			
G 101-20831		MWCC (SAC)	$7,455.00		OCT.2021 SAC FEES
R 101-00000-34190		Charges for Services/Gen	($74.55)		OCT.2021 SAC FEES
		Total	$7,380.45		
122172	11/17/21	**MN DEPT.OF LABOR & INDUSTRY**			
E 101-42200-404		Repairs/Maint - Machin/Eq	$10.00	ABR0268307	PRESSURE VESSEL PERMITS
E 101-41940-404		Repairs/Maint - Machin/Eq	$30.00	ABR0268309	PRESSURE VESSEL PERMITS
E 610-40000-242		Well & F.P. Equipment	$10.00	ABR0269313	PRESSURE VESSEL PERMITS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$50.00		
122173	11/17/21	**MN GLASS SERVICE**			
E 408-40000-309		Contractual Services	$6,445.00	2547	CITY HALL WINDOW REPAIRS
		Total	$6,445.00		
122174	11/17/21	**NORTH MEMORIAL**			
E 101-42200-434		Training and schools	$630.00	8885034-10/2	FD TRAINING
		Total	$630.00		
122175	11/17/21	**OFFICE DEPOT**			
E 101-41500-200		Office Supplies (GENERA	$37.03	20637845000	SUPPLIES
E 630-40000-200		Office Supplies (GENERA	$93.09	20637845000	MV SUPPLIES
E 101-41500-200		Office Supplies (GENERA	$81.41	20814511400	SUPPLIES
		Total	$211.53		
122176	11/17/21	**PFG VENTURES LP PROFORMA**			
E 101-41500-499		Miscellaneous	$318.20	BP66007512	MISC.SUPPLIES
		Total	$318.20		
122177	11/17/21	**PLYMOUTH, CITY OF**			
E 430-40000-309		Contractual Services	$41,312.60	2021-000000	COST SHARE OF FERNDALE RD REHAB
		Total	$41,312.60		
122178	11/17/21	**POWDER COATING TECHNOLOGIES**			
E 620-40000-405		Maint/Replac - System	$613.01	58306	VACTOR PAINT
		Total	$613.01		
122179	11/17/21	**REINDERS**			
E 101-45203-220		Repair/Maint Supply (GEN	$472.50	3084289-00	PARTS
		Total	$472.50		
122180	11/17/21	**SHORT ELLIOTT HENDRICKSON INC.**			
G 802-20891		KGI WIRELESS - CELL T	$905.07	415785	SPRINT (KGI) ESCROW PROJECT
		Total	$905.07		
122181	11/17/21	**SOCIETY FOR HUMAN RESOURCE MAN**			
E 101-41500-433		Dues, Licensing & Semina	$219.00		SUBSCRIPTION RENEWAL
		Total	$219.00		
122182	11/17/21	**SPOK, INC.**			
E 101-43100-323		Radio Units	$15.05	34857	PAGER SERVICE
		Total	$15.05		
122183	11/17/21	**SUPPLY SOLUTIONS LLC**			
E 101-41940-210		Operating Supplies (GEN	$242.44	34857	BLDG.SUPPLIES
		Total	$242.44		
122184	11/17/21	**TERMINAL SUPPLY CO.**			
E 101-43100-210		Operating Supplies (GEN	$142.54	87584-00	SUPPLIES
		Total	$142.54		

CITY OF WAYZATA

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
122185	11/17/21	**TIME SAVER**			
E 101-41100-302		Consultants	$151.00	M26885	MTG.MINUTES
		Total	$151.00		
122186	11/17/21	**TRI-K SERVICES**			
E 101-45200-229		Dirt, Sand and gravel	$112.00	9353	DIRT
		Total	$112.00		
122187	11/17/21	**UPS STORE**			
E 101-41100-499		Miscellaneous	$115.15	11/10/21	LIGHT UP THE LAKE POSTERS
E 101-41100-493		Volunteer program	$324.35	11/10/21	VOLUNTEER APPRECIATION DINNER POSTERS
E 101-41100-499		Miscellaneous	$50.96	11/3/21	LIGHT UP THE LAKE POSTERS
		Total	$490.46		
122188	11/17/21	**WARNING LITES**			
E 101-43100-415		Other Equipment Rentals	$1,558.50	233039	BOO BASH DASH BARRICADES/DETOUR SIGNS
		Total	$1,558.50		
122189	11/17/21	**WAYZATA CHAMBER OF COMMERCE**			
E 101-41500-331		Mileage & Expense Accou	$250.00	1021285	PERSON OF THE YEAR LUNCHEON
		Total	$250.00		
122190	11/17/21	**WILLCOX, KENNETH**			
E 101-41100-499		Miscellaneous	$510.42		LIGHT UP THE LAKE SUPPLIES
		Total	$510.42		
122191	11/17/21	**WSB & ASSOCIATES**			
E 670-40000-302		Consultants	$4,911.50	R-018817-00	LASALLE POND MAINT.
		Total	$4,911.50		
122192	11/17/21	**XCEL ENERGY**			
E 101-45203-381		Electric Utilities	$1,863.85		SERVICE
		Total	$1,863.85		
122193	11/22/21	**ARTISAN BEER COMPANY**			
E 640-47000-253		Beer For Resale	$548.40	3506706	BEER RESALE
		Total	$548.40		
122194	11/22/21	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251		Liquor For Resale	$1,995.97	0092248000	LIQUOR
E 640-47000-259		Freight	$21.96	0092248000	FREIGHT
E 640-47000-251		Liquor For Resale	$265.00	0092249700	LIQ RESALE
E 640-47000-259		Freight	$1.65	0092249700	FREIGHT
E 640-47000-251		Liquor For Resale	$105.00	0104235100	LIQ RESALE
E 640-47000-259		Freight	$3.04	0104235100	FREIGHT
		Total	$2,392.62		
122195	11/22/21	**BOURGET IMPORTS**			
E 640-47000-252		Wine For Resale	$384.00	182467	WINE
E 640-47000-259		Freight	$5.25	182467	FREIGHT

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		Total	$389.25		
122196	11/22/21	**BRASS FOUNDRY BREWING CO.**			
E 640-47000-253		Beer For Resale	$128.00	7473	BEER
		Total	$128.00		
122197	11/22/21	**BREAKTHRU BEVERAGE MN**			
E 640-47000-251		Liquor For Resale	$112.50	341759874	LIQUOR
E 640-47000-259		Freight	$1.45	341759874	FREIGHT
E 640-47000-251		Liquor For Resale	$1,304.89	341759875	LIQUOR
E 640-47000-259		Freight	$13.05	341759875	FREIGHT
E 640-47000-251		Liquor For Resale	$78.06	341759876	LIQUOR
E 640-47000-259		Freight	$0.36	341759876	FREIGHT
E 640-47000-252		Wine For Resale	$1,200.00	341759877	WINE
E 640-47000-259		Freight	$5.80	341759877	FREIGHT
E 640-48000-252		Wine For Resale	$80.90	341854973	WINE
		Total	$2,797.01		
122198	11/22/21	**BREAKTHRU BEVERAGE**			
E 640-47000-253		Beer For Resale	$3,205.65	341760296	BEER
E 640-48000-253		Beer For Resale	$464.00	341852567	BEER
E 640-48000-253		Beer For Resale	$270.00	341852568	BEER
		Total	$3,939.65		
122199	11/22/21	**CAPITOL BEVERAGE SALES**			
E 640-47000-253		Beer For Resale	$1,361.80	2618613	BEER
E 640-47000-254		Soft Drinks/Mix For Resal	$40.98	2618613	MISC.BEV.
E 640-48000-253		Beer For Resale	$748.00	2621414	BEER
		Total	$2,150.78		
122200	11/22/21	**CINTAS CORPORATION**			
E 640-48500-217		Uniforms	$35.92	4101992641	KITCHEN UNIFORMS
E 640-48500-210		Operating Supplies (GEN	$145.37	4101992641	KITCHEN SUPPLIES
E 640-48500-210		Operating Supplies (GEN	$82.60	5074837108	KITCHEN SUPPLIES
E 640-48500-210		Operating Supplies (GEN	$110.14	5078125903	KITCHEN SUPPLIES
		Total	$374.03		
122201	11/22/21	**COZZINI BROS., INC.**			
E 640-48500-415		Other Equipment Rentals	$47.74	C10181756	KNIFE EXCHANGE
		Total	$47.74		
122202	11/22/21	**DAHLHEIMER DISTRIBUTING CO.**			
E 640-47000-253		Beer For Resale	$663.00	1491628	BEER
E 640-48000-253		Beer For Resale	$345.00	1492889	BEER
		Total	$1,008.00		
122203	11/22/21	**DELTA FOREMOST CHEMICAL CORP**			
E 640-48500-210		Operating Supplies (GEN	$672.15	183161	KITCHEN SUPPLIES
		Total	$672.15		
122204	11/22/21	**DIRECTV**			

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E 640-48000-415		Other Equipment Rentals	$325.96	050852385X	SERVICE
		Total	$325.96		
122205	11/22/21	**FLAHERTY'S HAPPY TYME CO.**			
E 640-47000-254		Soft Drinks/Mix For Resal	$178.20	37732	MISC.MIX
		Total	$178.20		
122206	11/22/21	**HARNELL REFRIGERATION**			
E 640-48000-404		Repairs/Maint - Machin/Eq	$614.30	3041	BAR - NEW THERMOSTAT PARTS
E 640-48000-404		Repairs/Maint - Machin/Eq	$306.45	3052	THERMOSTAT INSTALL
		Total	$920.75		
122207	11/22/21	**HOHENSTEINS INC.**			
E 640-47000-253		Beer For Resale	$919.70	457212	BEER RESALE
		Total	$919.70		
122208	11/22/21	**JJ TAYLOR DISTRIBUTING OF MN_**			
E 640-47000-253		Beer For Resale	($38.44)	3206979	BEER
E 640-47000-253		Beer For Resale	$1,309.00	3240306	BEER
E 640-48000-253		Beer For Resale	$484.50	3253930	BEER
E 640-48000-253		Beer For Resale	$427.70	3258406	BEER
		Total	$2,182.76		
122209	11/22/21	**JOHNSON BROS.-ST.PAUL**			
E 640-47000-252		Wine For Resale	$356.40	1926352	WINE
E 640-47000-259		Freight	$6.30	1926352	FREIGHT
E 640-47000-251		Liquor For Resale	$1,516.00	1928585	LIQUOR
E 640-47000-259		Freight	$8.82	1928585	FREIGHT
E 640-47000-252		Wine For Resale	$1,075.40	1928586	WINE
E 640-47000-259		Freight	$16.40	1928586	FREIGHT
E 640-47000-252		Wine For Resale	$579.20	1930970	WINE
E 640-47000-259		Freight	$2.52	1930970	FREIGHT
		Total	$3,561.04		
122210	11/22/21	**KARLSBURGER FOODS, INC.**			
E 640-48500-255		FOODIngredients For Res	$235.20	000558572	FOOD
		Total	$235.20		
122211	11/22/21	**LUPULIN BREWING**			
E 640-47000-253		Beer For Resale	$195.00	41365	BEER
		Total	$195.00		
122212	11/22/21	**MAIN STREET BAKERY**			
E 640-48500-255		FOODIngredients For Res	$110.00	416497	FOOD RESALE
		Total	$110.00		
122213	11/22/21	**MINNEHAHA BLDG.MAINT.INC.**			
E 640-47000-409		Maint services & Improv	$54.84	180191762	BLDG.MAINT.
		Total	$54.84		
122214	11/22/21	**MODIST BREWING CO. LLC**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
	E 640-48000-253	Beer For Resale	$165.00	26837	BEER
		Total	$165.00		
122215	11/22/21	**NEW FRANCE WINE COMPANY**			
	E 640-47000-252	Wine For Resale	$1,712.17	180416	WINE RESALE
	E 640-47000-259	Freight	$12.00	180416	FREIGHT
		Total	$1,724.17		
122216	11/22/21	**PAUSTIS & SONS**			
	E 640-47000-252	Wine For Resale	$224.00	145530	WINE RESALE
	E 640-47000-259	Freight	$4.50	145530	FREIGHT
	E 640-47000-252	Wine For Resale	$1,628.00	146012	WINE RESALE
	E 640-47000-259	Freight	$16.25	146012	FREIGHT
		Total	$1,872.75		
122217	11/22/21	**PEPSI COLA**			
	E 640-47000-254	Soft Drinks/Mix For Resal	$247.23	41463003	MISC.BEV
		Total	$247.23		
122218	11/22/21	**PHILLIPS WINES & SPIRITS**			
	E 640-47000-251	Liquor For Resale	$848.40	6297782	LIQUOR
	E 640-47000-253	Beer For Resale	$245.83	6297782	BEER
	E 640-47000-259	Freight	$10.08	6297782	FREIGHT
	E 640-47000-251	Liquor For Resale	$384.15	6301475	LIQUOR
	E 640-47000-253	Beer For Resale	$118.00	6301475	BEER
	E 640-47000-259	Freight	$7.56	6301475	FREIGHT
	E 640-47000-252	Wine For Resale	$368.00	6301476	WINE
	E 640-47000-259	Freight	$3.78	6301476	FREIGHT
	E 640-48000-251	Liquor For Resale	$680.13	6307032	LIQUOR
		Total	$2,665.93		
122219	11/22/21	**PLUNKETT'S PEST CONTROL**			
	E 640-48000-409	Maint services & Improv	$120.12	7304282	SERVICE
		Total	$120.12		
122220	11/22/21	**PRYES BREWING COMPANY LLC**			
	E 640-47000-253	Beer For Resale	$229.67	W-29473	BEER
		Total	$229.67		
122221	11/22/21	**REINHART FOODSERVICE**			
	E 640-48500-255	FOODIngredients For Res	$3,372.52	822002	FOOD
	E 640-48500-210	Operating Supplies (GEN	$213.02	822002	KITCHEN SUPPLIES
	E 640-48000-251	Liquor For Resale	$53.02	822002	LIQUOR
	E 640-48500-255	FOODIngredients For Res	$3,086.14	825013	FOOD
	E 640-48000-254	Soft Drinks/Mix For Resal	$186.65	825013	MISC.BEV.
	E 640-48000-251	Liquor For Resale	$12.86	825013	LIQUOR
	E 640-48500-255	FOODIngredients For Res	$5,024.80	828303	FOOD
	E 640-48500-210	Operating Supplies (GEN	$122.54	828303	KITCHEN SUPPLIES
	E 640-48000-254	Soft Drinks/Mix For Resal	$48.26	828303	MISC.BEV.
	E 640-48500-255	FOODIngredients For Res	$2,761.68	829877	FOOD
	E 640-48500-210	Operating Supplies (GEN	$55.78	829877	KITCHEN SUPPLIES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-48000-251		Liquor For Resale	$124.73	829877	LIQUOR
E 640-48500-255		FOODIngredients For Res	$3,915.96	833579	FOOD
E 640-48500-210		Operating Supplies (GEN	$128.18	833579	KITCHEN SUPPLIES
E 640-48000-254		Soft Drinks/Mix For Resal	$187.57	833579	MISC.BEV.
E 640-48000-251		Liquor For Resale	$31.86	833579	LIQUOR
		Total	$19,325.57		
122222	11/22/21	**RUE 38**			
E 640-47000-252		Wine For Resale	$176.00	11928	WINE
E 640-47000-259		Freight	$4.50	11928	FREIGHT
		Total	$180.50		
122223	11/22/21	**SHAMROCK GROUP**			
E 640-47000-254		Soft Drinks/Mix For Resal	$153.32	2696176	ICE
		Total	$153.32		
122224	11/22/21	**SMALL LOT MN**			
E 640-47000-252		Wine For Resale	$128.00	MN47439	WINE
E 640-47000-259		Freight	$5.00	MN47439	FREIGHT
		Total	$133.00		
122225	11/22/21	**SOUTHERN GLAZER`S**			
E 640-47000-251		Liquor For Resale	$3,084.95	2145800	LIQUOR
E 640-47000-259		Freight	$15.36	2145800	FREIGHT
E 640-47000-252		Wine For Resale	$3,879.59	2145801	WINE
E 640-47000-259		Freight	$18.03	2145801	FREIGHT
E 640-47000-259		Freight	$1.28	2145802	FREIGHT
E 640-47000-252		Wine For Resale	$106.66	5076514	WINE
E 640-47000-259		Freight	$1.28	5076514	FREIGHT
		Total	$7,107.15		
122226	11/22/21	**SUNBURST CHEMICALS, INC.**			
E 640-48500-210		Operating Supplies (GEN	$439.16	0495173	KITCHEN SUPPLIES
		Total	$439.16		
122227	11/22/21	**T.D. ANDERSON INC.**			
E 640-48000-409		Maint services & Improv	$125.00	377610	BEER LINE SERVICE
		Total	$125.00		
122228	11/22/21	**TOLL GAS & WELDING SUPPLY**			
E 640-48000-210		Operating Supplies (GEN	$76.46	10434465	SUPPLIES
		Total	$76.46		
122229	11/22/21	**TRIMARK**			
E 640-48500-210		Operating Supplies (GEN	$204.98	2795597	KITCHEN SUPPLIES
E 640-48000-210		Operating Supplies (GEN	$157.81	2795597	BAR SUPPLIES
		Total	$362.79		
122230	11/22/21	**TRIO SUPPLY COMPANY**			
E 640-48000-210		Operating Supplies (GEN	$102.14	720840	BAR SUPPLIES
E 640-48500-210		Operating Supplies (GEN	$800.44	720840	KITCHEN SUPPLIES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-48500-255		FOODIngredients For Res	$1,357.17	722420	FOOD
E 640-48000-210		Operating Supplies (GEN	$107.77	722420	BAR SUPPLIES
E 640-48000-251		Liquor For Resale	$92.76	722420	LIQUOR
		Total	$2,460.28		
122231	11/22/21	**TRUE BRANDS**			
E 640-47000-254		Soft Drinks/Mix For Resal	$267.96	936435	MISC.MDSE
E 640-47000-254		Soft Drinks/Mix For Resal	$147.18	938716	MISC MDSE
		Total	$415.14		
122232	11/22/21	**US FOODS**			
E 640-48500-255		FOODIngredients For Res	$789.77	3034456	FOOD
E 640-48000-251		Liquor For Resale	$79.08	3034456	LIQUOR
		Total	$868.85		
122233	11/22/21	**VINOCOPIA**			
E 640-47000-252		Wine For Resale	$120.00	0291003	WINE
E 640-47000-259		Freight	$2.50	0291003	FREIGHT
		Total	$122.50		
122234	11/22/21	**WINE COMPANY**			
E 640-47000-252		Wine For Resale	$760.00	188536	WINE RESALE
E 640-47000-259		Freight	$8.25	188536	FREIGHT
		Total	$768.25		
122235	11/22/21	**WINE MERCHANT**			
E 640-47000-252		Wine For Resale	$2,789.00	7354784	WINE
E 640-47000-259		Freight	$15.12	7354784	FREIGHT
E 640-48000-252		Wine For Resale	$109.22	7355374	WINE
E 640-48000-252		Wine For Resale	$472.88	7356537	WINE
		Total	$3,386.22		
122236	11/22/21	**WINEBOW**			
E 640-47000-259		Freight	$3.50	103222	FREIGHT
E 640-47000-259		Freight	$2.25	103669	FREIGHT
E 640-47000-252		Wine For Resale	$480.00	MN00103222	WINE RESALE
E 640-47000-252		Wine For Resale	$260.00	MN00103669	WINE RESALE
		Total	$745.75		
122237	11/23/21	**ACTION FLEET INC.**			
E 101-42100-404		Repairs/Maint - Machin/Eq	$841.50	I4618	SQUAD REPAIRS
		Total	$841.50		
122238	11/23/21	**BANK OF AMERICA**			
E 101-42200-404		Repairs/Maint - Machin/Eq	$1,119.36		FD VEHICLE REPAIRS
E 101-42200-210		Operating Supplies (GEN	$268.67		FD SUPPLIES
		Total	$1,388.03		
122239	11/23/21	**BCA**			
G 101-20300		Deposits Payable	$33.25		LONG LAKE FIRE FIGHTER BACKGROUND SEARCH

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$33.25		
122240	11/23/21	**BOTHAM, BRIAN**			
E 101-42200-499		Miscellaneous	$86.00		FD BREAKFAST MTG.FOOD
		Total	$86.00		
122241	11/23/21	**BOUND TREE MEDICAL, LLC**			
E 101-42200-240		Small Tools and Minor Eq	$476.64	84289718	FD TOOLS
		Total	$476.64		
122242	11/23/21	**BYERS, JOSH**			
E 101-42200-212		Motor Fuels	$19.10		FD FUEL
		Total	$19.10		
122243	11/23/21	**CEMSTONE PRODUCTS CO.**			
E 408-40000-309		Contractual Services	$114.00	593020	SIDEWALK MAINT.
		Total	$114.00		
122244	11/23/21	**CINTAS CORPORATION**			
E 610-40000-200		Office Supplies (GENERA	$38.05	5084645134	FIRST AID SUPPLIES
E 620-40000-200		Office Supplies (GENERA	$38.00	5084645134	FIRST AID SUPPLIES
		Total	$76.05		
122245	11/23/21	**CIRCLE K**			
E 101-42100-212		Motor Fuels	$210.50		PD FUEL
		Total	$210.50		
122246	11/23/21	**CMT JANITORIAL SERVICES**			
E 101-41940-409		Maint services & Improv	$2,725.00	3620	MONTHLY CLEANING
		Total	$2,725.00		
122247	11/23/21	**COMPASS MINERALS AMERICA**			
E 101-43100-216		Chemicals and Chem Pro	$10,553.07	881646	WINTER SALT
		Total	$10,553.07		
122248	11/23/21	**CRAWFORD MERZ**			
G 101-20300		Deposits Payable	$1,132.00	445 LAKE	REFUND PERMIT#2021-00260
		Total	$1,132.00		
122249	11/23/21	**DAHL, JEFFREY**			
E 101-41500-331		Mileage & Expense Accou	$46.00		PARKING & MTG.MEAL
		Total	$46.00		
122250	11/23/21	**DORSEY & WHITNEY LLP**			
E 305-40000-304		Legal Fees	$318.00	632603-0003	TIF#6
		Total	$318.00		
122251	11/23/21	**FORCE AMERICA INC.**			
E 101-45200-222		Repair & Maint - Equip	$77.69	001-1589858	PARTS
		Total	$77.69		
122252	11/23/21	**GENE`S WATER & SEWER**			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
R 101-00000-34190		Charges for Services/Gen	($280.00)		STREET REPAIR - 522 HARRINGTON
R 101-00000-34190		Charges for Services/Gen	($420.00)		STREET CUT REPAIR - 522 HARRINGTON
R 101-00000-34190		Charges for Services/Gen	($336.00)		STREET CUT REPAIR - 522 HARRINGTON
G 101-20300		Deposits Payable	$1,132.00	522HARRIN	STREET CUT DEPOSIT 2021-736
G 101-20300		Deposits Payable	$1,132.00	522HARRIN	STREET CUT DEPOSIT 2021-735
G 101-20300		Deposits Payable	$1,132.00	522HARRIN	STREET CUT DEPOSIT 2021-732
		Total	$2,360.00		
122253	11/23/21	**GOPHER ACE TRU VALUE**			
E 101-45200-240		Small Tools and Minor Eq	$129.99	8732	SUPPLIES
E 101-45203-220		Repair/Maint Supply (GEN	$63.93	8751	SUPPLIES
E 101-43100-220		Repair/Maint Supply (GEN	$92.48	8757	SUPPLIES
		Total	$286.40		
122254	11/23/21	**HARVEST HOME**			
E 101-45203-220		Repair/Maint Supply (GEN	$449.99	3728	SPRUCE TIPS
		Total	$449.99		
122255	11/23/21	**HENNEPIN COUNTY PROPERTY SERV**			
E 101-41500-350		Printing & Publishing	$682.19		TNT NOTICES
		Total	$682.19		
122256	11/23/21	**INDOOR BOAT STORAGE, INC.**			
E 101-42200-404		Repairs/Maint - Machin/Eq	$341.93	60577	FD BOAT REPAIRS
E 101-42200-404		Repairs/Maint - Machin/Eq	$321.97	61383	FD BOAT REPAIRS
		Total	$663.90		
122257	11/23/21	**JOHN KRAEMER SONS INC.**			
G 101-20300		Deposits Payable	$1,500.00		WATER PERMIT USAGE 2021-05
R 610-00000-37120		Water Usage Permits-Oth	($264.90)		WATER USED ON PERMIT 2021-05
		Total	$1,235.10		
122258	11/23/21	**KIRVIDA FIRE, INC.**			
E 101-42200-241		Safety equip/testings	$325.00	10071	FD TRUCK INSPECTION
E 101-42200-241		Safety equip/testings	$325.00	10072	FD TRUCK INSPECTION
E 101-42200-241		Safety equip/testings	$647.03	10073	FD TRUCK INSPECTION
E 101-42200-241		Safety equip/testings	$325.00	10074	FD TRUCK INSPECTION
		Total	$1,622.03		
122259	11/23/21	**KLAPPRICH, KURT**			
E 101-45200-331		Mileage & Expense Accou	$80.00		CREW MTG.LUNCH
		Total	$80.00		
122260	11/23/21	**LANO EQUIPMENT, INC.**			
E 101-45200-240		Small Tools and Minor Eq	$625.00	03-877344	DETHATCHER
		Total	$625.00		
122261	11/23/21	**LEAGUE OF MN.CITIES**			
E 101-41500-433		Dues, Licensing & Semina	$10.00	355315	YAGER - SEMINAR REGISTRATION
		Total	$10.00		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
122262	11/23/21	**LOFFLER COMPANIES, INC.**			
E 409-40000-540		Equipment	$206.25	CW127532	NEW COMPUTER SETUP
		Total	$206.25		
122263	11/23/21	**MARCO**			
E 620-40000-404		Repairs/Maint - Machin/Eq	$960.12	INV9333686	PW COPIER MAINT.
		Total	$960.12		
122264	11/23/21	**MARCO TECHNOLOGIES LLC**			
E 630-40000-404		Repairs/Maint - Machin/Eq	$274.79	457782696	MV COPIER MAINT.
		Total	$274.79		
122265	11/23/21	**MILLER BROTHERS EXCAVATING**			
G 101-20300		Deposits Payable	$1,400.00	235 LAKE	WATER METER DEPOSIT REFUND
		Total	$1,400.00		
122266	11/23/21	**MN CNTY ATTORNEYS ASSOC.**			
E 101-42100-350		Printing & Publishing	$44.00	200008407	PD SUPPLIES
		Total	$44.00		
122267	11/23/21	**OFFICE OF MN IT SERVICES**			
E 101-42100-499		Miscellaneous	$12.60	W21100627	PD SUPPLIES
		Total	$12.60		
122268	11/23/21	**PRESTIGE SAFETY LLC**			
E 101-42200-241		Safety equip/testings	$575.00	133	FD TESTING
		Total	$575.00		
122269	11/23/21	**STREICHER'S**			
E 101-42100-217		Uniforms	$89.99	I1533887	PD UNIFORM
E 101-42100-217		Uniforms	$130.00	I1533888	PD UNIFORM
E 101-42100-240		Small Tools and Minor Eq	$5.99	I1534126	PD TOOLS
E 101-42100-217		Uniforms	$9.99	I1534744	PD UNIFORM
E 101-42100-217		Uniforms	$50.00	I1534918	PD UNIFORM
E 101-42100-217		Uniforms	$9.99	I1535137	PD UNIFORM
		Total	$295.96		
122270	11/23/21	**TERRA GENERAL CONTRACTORS**			
G 101-20300		Deposits Payable	$500.00	401 LAKE	WATER METER DEPOSIT REFUND
		Total	$500.00		
122271	11/23/21	**UNITED WATER & SEWER CO.**			
G 101-20300		Deposits Payable	$1,400.00	401 LAKE	WATER METER DEPOSIT REFUND
		Total	$1,400.00		
122272	11/23/21	**VALLEY-RICH CO., INC.**			
G 101-20300		Deposits Payable	$1,132.00	812 LAKE	STREET CUT DEPOSIT REFUND
		Total	$1,132.00		
122273	11/23/21	**VARNER MOBILE SERVICES, LLC**			
E 101-43100-404		Repairs/Maint - Machin/Eq	$1,035.78	9060	TANDEM TRUCK REPAIRS

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			Total	$1,035.78		
122274	11/23/21	**VERIZON WIRELESS**				
E 101-42100-323		Radio Units		$200.07	9892648459	PD SERVICE
			Total	$200.07		
122275	11/23/21	**VOGEL, JOSHUA**				
E 101-42100-331		Mileage & Expense Accou		$94.30		RE-ISSUE LOST CK#117423
			Total	$94.30		
122276	11/23/21	**WAYZATA BAY CAR WASH**				
E 101-42100-404		Repairs/Maint - Machin/Eq		$141.02		SQUAD MAINT.
			Total	$141.02		
122277	11/30/21	**ACTION FLEET INC.**				
E 409-42100-550		Vehicles		$14,255.03	I4537	NEW SQUAD BUILD OUT
E 409-42100-550		Vehicles		$858.47	I4639	PUSH BUMPER FOR NEW SQUAD
			Total	$15,113.50		
122278	11/30/21	**ART PARTNERS GROUP**				
E 233-40000-309		Contractual Services		$2,700.50	15459	911 MEMORIAL
			Total	$2,700.50		
122279	11/30/21	**BANYON DATA SYSTEMS**				
E 101-41500-433		Dues, Licensing & Semina		$990.00	00162392	FA SUPPORT
E 610-40000-433		Dues, Licensing & Semina		$395.00	00162392	UTILITY BILLING SUPPORT
E 620-40000-433		Dues, Licensing & Semina		$400.00	00162392	UTILITY BILLING SUPPORT
			Total	$1,785.00		
122280	11/30/21	**CASH - OLD NATIONAL**				
G 640-10150		ATM		$9,000.00		ATM FILL
			Total	$9,000.00		
122281	11/30/21	**CORE & MAIN**				
E 610-40000-405		Maint/Replac - System		$55.79	P896552	PARTS
			Total	$55.79		
122282	11/30/21	**CREATE CONSTRUCTION**				
E 408-40000-309		Contractual Services		$11,185.75	73141	SIDEWALK MAINT.
			Total	$11,185.75		
122283	11/30/21	**CROW RIVER NURSERY**				
E 101-45203-220		Repair/Maint Supply (GEN		$488.00	1043	CHRISTMAS TREES
			Total	$488.00		
122284	11/30/21	**ECM PUBLISHERS, INC.**				
G 802-20883		15419/15429 WAYZ.BLV		$107.10	863829	CANTISSIMO ESCROW PROJECT
			Total	$107.10		
122285	11/30/21	**ENVIRONMENTAL SYSTEMS RESEARCH**				
E 101-43300-433		Dues, Licensing & Semina		$404.00	94140870	ARCGIS MAINT.
E 101-41910-433		Dues, Licensing & Semina		$404.00	94140870	ARCGIS MAINT.

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		Total	$808.00		
122286	11/30/21	**FENDLER PATTERSON CONSTRUCTION**			
G 101-20300		Deposits Payable	$1,135.00	701LAKE	ENROACHMENT PERMIT DEPOSIT REFUND
		Total	$1,135.00		
122287	11/30/21	**FLOYD TOTAL SECURITY**			
E 233-40000-309		Contractual Services	$940.54	2656786	PANOWAY BATHROOMS
		Total	$940.54		
122288	11/30/21	**FORCE AMERICA INC.**			
E 101-45200-222		Repair & Maint - Equip	$17.10	001-1590515	PARTS
		Total	$17.10		
122289	11/30/21	**G.L. CONTRACTING, INC.**			
E 670-49100-307		Project Coordinator	$4,206.04	5 - FINAL	SIDEWALK IMPROVMENTS
E 404-40000-309		Contractual Services	$28,000.00	5 - FINAL	SIDEWALK IMPROVMENTS
		Total	$32,206.04		
122290	11/30/21	**GE DIGITAL LLC**			
E 610-40000-405		Maint/Replac - System	$3,080.00	17001100034	WATER PARTS
		Total	$3,080.00		
122291	11/30/21	**GOPHER ACE TRU VALUE**			
E 101-45200-200		Office Supplies (GENERA	$43.74	8818	SUPPLIES
E 101-45200-200		Office Supplies (GENERA	$10.88	8847	SUPPLIES
		Total	$54.62		
122292	11/30/21	**GRAINGER, INC.**			
E 610-40000-210		Operating Supplies (GEN	$106.04	9133257650	SUPPLIES
		Total	$106.04		
122293	11/30/21	**GREINER CONSTRUCTION**			
G 101-20300		Deposits Payable	$1,135.00	701 LAKE	ENCROACHMENT PERMIT DEPOSIT REFUND
		Total	$1,135.00		
122294	11/30/21	**HENN.CNTY.ELECTIONS**			
E 101-41500-200		Office Supplies (GENERA	$315.38		ELECTION EQUIPMENT MAINT.
		Total	$315.38		
122295	11/30/21	**HERITAGE SHADE TREE CONSULTANT**			
E 408-40000-302		Consultants	$2,328.75	5868	ZONING STUDY
E 404-40000-309		Contractual Services	$977.50	5868	URBAN FORESTRY CONSULTING
		Total	$3,306.25		
122296	11/30/21	**HOME DEPOT**			
E 101-45203-220		Repair/Maint Supply (GEN	$586.68		SUPPLIES
E 101-43300-499		Miscellaneous	$45.02		SUPPLIES
E 101-41940-401		Repairs/Maint Buildings	$75.90		SUPPLIES
		Total	$707.60		
122297	11/30/21	**J.H. LARSON COMPANY**			

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E 101-45203-406		Street lights and Signal M	$115.48	S102603611.	BLVD.LIGHTS
		Total	$115.48		
122298	11/30/21	**LAKETOWN ELECTRIC INC**			
E 233-40000-309		Contractual Services	$4,500.00	33221	911 MEMORIAL
		Total	$4,500.00		
122299	11/30/21	**JEFFREY W. LAMBERT, P.A.**			
E 101-42120-304		Legal Fees	$3,480.00	11/24/2021	LEGAL SERVICES
		Total	$3,480.00		
122300	11/30/21	**MANSFIELD OIL COMPANY**			
E 101-49200-212		Motor Fuels	$512.11	22778781	FUEL
E 101-49200-212		Motor Fuels	$1,266.56	22778818	FUEL
		Total	$1,778.67		
122301	11/30/21	**MEDIACOM**			
E 101-41940-321		Telephone	$48.74		SERVICE
E 101-41940-321		Telephone	$226.90		SERVICE
		Total	$275.64		
122302	11/30/21	**METRO ELEVATOR, INC.**			
E 101-41940-401		Repairs/Maint Buildings	$320.00	77641	DEC.MAINT.
		Total	$320.00		
122303	11/30/21	**MILLER TRUCKING OF BUFFALO**			
E 101-43100-229		Dirt, Sand and gravel	$3,759.56	50558	WINTER MIX DELIVERY
E 101-43100-229		Dirt, Sand and gravel	$573.59	50575	WINTER MIX DELIVERY
		Total	$4,333.15		
122304	11/30/21	**MILLER, FRED**			
E 235-40000-302		Consultants	$1,900.00	0210312	WCTV
		Total	$1,900.00		
122305	11/30/21	**MINNESOTA WISCONSIN PLAYGROU**			
E 404-40000-309		Contractual Services	$17,370.00	2021541	BEACH PLAYGROUND EQUIPMENT
E 404-40000-309		Contractual Services	$31,025.00	2021542	BEACH PLAYGROUND EQUIPMENT
		Total	$48,395.00		
122306	11/30/21	**MN DEPARTMENT OF HEALTH**			
E 610-40000-309		Contractual Services	$3,555.00		WATER CONNECTIONS
		Total	$3,555.00		
122307	11/30/21	**MN NCPERS LIFE INSURANCE**			
G 101-21715		PERA Term Life	$32.00	83080012202	LIFE INS.
		Total	$32.00		
122308	11/30/21	**MORGAN, PATRICK**			
E 404-40000-499		Miscellaneous	$400.00	9/26/2021	MUSIC IN THE PARK
		Total	$400.00		
122309	11/30/21	**NAPA AUTO PARTS-LONG LAKE**			

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E 101-45200-221		Equipment Parts	$7.37	3270-525027	PARTS
		Total	$7.37		
122310	11/30/21	**NEW HISTORY**			
E 233-40000-302		Consultants	$4,525.00	3119	SECTION FOREMAN HOUSE
E 233-40000-302		Consultants	$2,591.25	3169	SECTION FOREMAN HOUSE
		Total	$7,116.25		
122311	11/30/21	**OFFICE DEPOT**			
E 101-41500-200		Office Supplies (GENERA	$56.32	20861213600	SUPPLIES
E 640-47000-200		Office Supplies (GENERA	$46.03	20861213600	SUPPLIES
E 101-41500-200		Office Supplies (GENERA	$29.99	20873543400	SUPPLIES
E 101-41500-200		Office Supplies (GENERA	$51.19	20873544700	SUPPLIES
		Total	$183.53		
122312	11/30/21	**OTTEN BROTHERS**			
E 101-45203-220		Repair/Maint Supply (GEN	$79.98	1-1691824	CHRISTMAS GREENS
E 101-45200-216		Chemicals and Chem Pro	$79.99	1-1692586	CHRISTMAS GREENS
		Total	$159.97		
122313	11/30/21	**PENNINGGROTH, PAUL OR LISA**			
R 610-00000-37110		W/S/Storm Sales	$102.60	1030LAKE	OVERPAYMENT ON FINAL UTILITY BILL
		Total	$102.60		
122314	11/30/21	**POLLARDWATER**			
E 610-40000-225		Repair & Maint - System	$67.91	0203695	PARTS
E 610-40000-240		Small Tools and Minor Eq	$704.01	0203881	TOOLS
		Total	$771.92		
122315	11/30/21	**POPP TELECOM**			
E 640-47000-321		Telephone	$100.00		SERVICE
E 640-48000-321		Telephone	$100.00		SERVICE
E 101-41940-321		Telephone	$289.62		SERVICE
E 610-40000-323		Radio Units	$91.09		SERVICE
E 620-40000-323		Radio Units	$34.18		SERVICE
		Total	$614.89		
122316	11/30/21	**PREFERRED COMMUNICATIONS**			
E 409-42100-550		Vehicles	$2,386.00	INV067354	SQUAD COMPUTER
		Total	$2,386.00		
122317	11/30/21	**RANDY'S SANITATION**			
E 650-47500-384		Refuse/Garbage	$9,563.45		LABOR
E 650-47500-384		Refuse/Garbage	$40.30		STICKERS
E 650-47500-384		Refuse/Garbage	$1,463.92		KARTS
E 650-47500-384		Refuse/Garbage	$1,127.70		DRIVEUP
E 650-47500-386		Other Utilities	$4,690.35		DISPOSAL
E 101-41940-386		Other Utilities	$776.92		CH/PW
E 650-47600-309		Contractual Services	$4,076.40		RECYCLING
E 650-47800-384		Refuse/Garbage	$6,798.30		ORGANICS
E 650-47800-386		Other Utilities	$93.56		ORGANICS DISPOSAL

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-384		Refuse/Garbage	$150.00		STORE
E 640-48000-384		Refuse/Garbage	$886.64		BAR
E 650-47500-499		Miscellaneous	$3,500.00		LEAF PICKUP
		Total	$33,167.54		
122318	11/30/21	**SALOW, MIKE**			
E 404-40000-499		Miscellaneous	$400.00	9/26/21	MUSIC IN THE PARK
		Total	$400.00		
122319	11/30/21	**SIRCHIE FINGER PRINT LABS.,INC**			
E 101-42100-240		Small Tools and Minor Eq	$54.27	0520864	PD SUPPLIES
		Total	$54.27		
122320	11/30/21	**SOUTHWEST ASSESSING**			
E 101-41550-302		Consultants	$4,810.00	11/30/2021	MONTHLY ASSESSING
E 101-41550-210		Operating Supplies (GEN	$138.81	11/30/2021	SUPPLIES
		Total	$4,948.81		
122321	11/30/21	**TDB BUILDERS**			
G 101-20300		Deposits Payable	$1,135.00	739LAKE	ENCROACHMENT PERMIT DEPOSIT REFUND
		Total	$1,135.00		
122322	11/30/21	**TWIN CITIES SOUND, LLC**			
E 404-40000-499		Miscellaneous	$3,544.00	1007	MUSIC IN THE PARK
		Total	$3,544.00		
122323	12/01/21	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251		Liquor For Resale	$3,338.66	0092314700	LIQ RESALE
E 640-47000-259		Freight	$29.70	0092314700	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	$318.00	0092472000	MISC.MIX
E 640-47000-251		Liquor For Resale	$1,553.09	0092472000	LIQUOR
E 640-47000-259		Freight	$16.50	0092472000	FREIGHT
		Total	$5,255.95		
122324	12/01/21	**BREAKTHRU BEVERAGE MN**			
E 640-47000-251		Liquor For Resale	$193.39	341855010	LIQUOR
E 640-47000-259		Freight	$2.05	341855010	FREIGHT
E 640-47000-251		Liquor For Resale	$168.00	341855011	LIQUOR
E 640-47000-259		Freight	$1.57	341855011	FREIGHT
E 640-47000-251		Liquor For Resale	$9,051.07	341855012	LIQUOR
E 640-47000-259		Freight	$62.35	341855012	FREIGHT
E 640-47000-252		Wine For Resale	$3,032.00	341855014	WINE
E 640-47000-259		Freight	$29.00	341855014	FREIGHT
E 640-47000-252		Wine For Resale	$144.00	341855015	WINE
E 640-47000-259		Freight	$2.90	341855015	FREIGHT
E 640-47000-252		Wine For Resale	$1,460.00	341872098	WINE
E 640-47000-259		Freight	$1.45	341872098	FREIGHT
E 640-47000-252		Wine For Resale	$504.00	341894892	WINE
E 640-47000-259		Freight	$4.35	341894892	FREIGHT
E 640-47000-251		Liquor For Resale	$742.50	341943494	LIQUOR
E 640-47000-259		Freight	$1.45	341943494	FREIGHT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 640-47000-252		Wine For Resale	$688.00	341943495	WINE
E 640-47000-259		Freight	$5.80	341943495	FREIGHT
E 640-47000-251		Liquor For Resale	$858.37	341943496	LIQUOR
E 640-47000-259		Freight	$13.53	341943496	FREIGHT
E 640-47000-252		Wine For Resale	($168.00)	409155330	WINE
		Total	$16,797.78		
122325	12/01/21	**BREAKTHRU BEVERAGE**			
E 640-47000-253		Beer For Resale	$83.10	341852622	BEER
E 640-47000-253		Beer For Resale	$1,561.50	341852623	BEER
E 640-48000-253		Beer For Resale	$554.00	341940706	BEER
E 640-48000-253		Beer For Resale	$270.00	341940707	BEER
E 640-47000-253		Beer For Resale	$391.10	341940741	BEER
		Total	$2,859.70		
122326	12/01/21	**CAPITOL BEVERAGE SALES**			
E 640-47000-253		Beer For Resale	$1,586.15	2621307	BEER
E 640-47000-253		Beer For Resale	$356.15	2623210	BEER
		Total	$1,942.30		
122327	12/01/21	**CINTAS CORPORATION**			
E 640-48500-217		Uniforms	$35.92	4102790365	KITCHEN UNIFORMS
E 640-48500-210		Operating Supplies (GEN	$190.86	4102790365	KITCHEN SUPPLIES
E 640-48500-210		Operating Supplies (GEN	$102.09	5084994910	KITCHEN SUPPLIES
		Total	$328.87		
122328	12/01/21	**DAHLHEIMER DISTRIBUTING CO.**			
E 640-47000-253		Beer For Resale	$689.10	1494956	BEER
E 640-48000-253		Beer For Resale	$660.00	752-01324	BEER
		Total	$1,349.10		
122329	12/01/21	**DIRECTV**			
E 640-48000-415		Other Equipment Rentals	$658.17	050852385X	SERVICE
		Total	$658.17		
122330	12/01/21	**HARNELL REFRIGERATION**			
E 640-48000-404		Repairs/Maint - Machin/Eq	$342.26	3063	ICE MAKER REPAIR
E 640-48000-404		Repairs/Maint - Machin/Eq	$161.29	3065	THERMOSTAT
		Total	$503.55		
122331	12/01/21	**HOHENSTEINS INC.**			
E 640-47000-253		Beer For Resale	$1,026.60	460658	BEER RESALE
		Total	$1,026.60		
122332	12/01/21	**JJ TAYLOR DISTRIBUTING OF MN_**			
E 640-47000-253		Beer For Resale	$2,723.65	3240339	BEER
E 640-47000-253		Beer For Resale	$987.15	3240367	BEER
E 640-48000-253		Beer For Resale	$1,065.90	3258478	BEER
		Total	$4,776.70		
122333	12/01/21	**JOHNSON BROS.-ST.PAUL**			

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E 640-47000-251		Liquor For Resale	$2,259.69	1933560	LIQUOR
E 640-47000-259		Freight	$15.54	1933560	FREIGHT
E 640-47000-252		Wine For Resale	$2,216.00	1933561	WINE
E 640-47000-259		Freight	$28.36	1933561	FREIGHT
E 640-47000-251		Liquor For Resale	$771.52	1936047	LIQUOR
E 640-47000-253		Beer For Resale	$64.50	1936047	BEER
E 640-47000-259		Freight	$6.30	1936047	FREIGHT
E 640-47000-252		Wine For Resale	$581.75	1936048	WINE
E 640-47000-259		Freight	$6.30	1936048	FREIGHT
E 640-47000-252		Wine For Resale	$288.30	1938127	WINE
E 640-47000-259		Freight	$6.30	1938127	FREIGHT
E 640-47000-252		Wine For Resale	$176.00	1939749	WINE
E 640-47000-259		Freight	$1.26	1939749	FREIGHT
		Total	$6,421.82		
122334	12/01/21	**KARLSBURGER FOODS, INC.**			
E 640-48500-255		FOODIngredients For Res	$316.50	000559489	FOOD
		Total	$316.50		
122335	12/01/21	**LIBATION PROJECT**			
E 640-47000-252		Wine For Resale	$588.00	40951	WINE RESALE
E 640-47000-259		Freight	$6.00	40951	FREIGHT
		Total	$594.00		
122336	12/01/21	**M.AMUNDSON LLP**			
E 640-47000-256		MISC.MDSE.RESALE	$1,134.20	331836	CIGARETTES
		Total	$1,134.20		
122337	12/01/21	**MAIN STREET BAKERY**			
E 640-48500-255		FOODIngredients For Res	$158.62	417152	FOOD RESALE
E 640-48500-255		FOODIngredients For Res	$152.00	417293	FOOD RESALE
		Total	$310.62		
122338	12/01/21	**MIDWEST GREASE**			
E 640-48000-409		Maint services & Improv	$200.00	PI.297706	GREASE TRAP CLEANED
		Total	$200.00		
122339	12/01/21	**MOOD MEDIA**			
E 640-47000-433		Dues, Licensing & Semina	$68.99	56537572	OVERHEAD MUSIC
E 640-48000-433		Dues, Licensing & Semina	$68.99	56537572	OVERHEAD MUSIC
		Total	$137.98		
122340	12/01/21	**NEW FRANCE WINE COMPANY**			
E 640-47000-252		Wine For Resale	$448.00	180636	WINE RESALE
E 640-47000-259		Freight	$4.00	180636	FREIGHT
E 640-47000-252		Wine For Resale	$1,664.00	181078	WINE RESALE
E 640-47000-259		Freight	$14.00	181078	FREIGHT
		Total	$2,130.00		
122341	12/01/21	**ORIGIN WINE & SPIRITS**			
E 640-47000-251		Liquor For Resale	$216.00	0014058	LIQUOR

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	E 640-47000-259	Freight	$1.26	0014058	FREIGHT
		Total	$217.26		
122342	12/01/21	**PAUSTIS & SONS**			
	E 640-47000-252	Wine For Resale	$898.00	146845	WINE RESALE
	E 640-47000-259	Freight	$8.75	146845	FREIGHT
	E 640-47000-252	Wine For Resale	$399.00	147418	WINE RESALE
	E 640-47000-259	Freight	$7.00	147418	FREIGHT
		Total	$1,312.75		
122343	12/01/21	**PEQUOD DISTRIBUTION**			
	E 640-47000-253	Beer For Resale	$240.00	W-125486	BEER
		Total	$240.00		
122344	12/01/21	**PHILLIPS WINES & SPIRITS**			
	E 640-47000-251	Liquor For Resale	$164.50	6305268	LIQUOR
	E 640-47000-259	Freight	$2.52	6305268	FREIGHT
	E 640-47000-252	Wine For Resale	$423.75	6305269	WINE RESALE
	E 640-47000-259	Freight	$5.04	6305269	FREIGHT
	E 640-47000-252	Wine For Resale	$785.00	6308741	WINE
	E 640-47000-259	Freight	$5.04	6308741	FREIGHT
	E 640-47000-251	Liquor For Resale	($64.08)	649260	LIQUOR
		Total	$1,321.77		
122345	12/01/21	**REINHART FOODSERVICE**			
	E 640-48500-255	FOODIngredients For Res	$4,562.28	836618	FOOD
	E 640-48500-210	Operating Supplies (GEN	$113.64	836618	KITCHEN SUPPLIES
	E 640-48000-254	Soft Drinks/Mix For Resal	$96.54	836618	MISC.BEV.
	E 640-48000-251	Liquor For Resale	$26.24	836618	LIQUOR
	E 640-48500-255	FOODIngredients For Res	$4,654.59	839409	FOOD
	E 640-48500-210	Operating Supplies (GEN	$59.78	839409	KITCHEN SUPPLIES
	E 640-48000-210	Operating Supplies (GEN	$68.50	839409	BAR SUPPLIES
	E 640-48000-254	Soft Drinks/Mix For Resal	$234.26	839409	MISC.BEV.
	E 640-48000-251	Liquor For Resale	$95.45	839409	LIQUOR
	E 640-48500-255	FOODIngredients For Res	$5,086.51	843125	FOOD
	E 640-48500-210	Operating Supplies (GEN	$31.07	843125	KITCHEN SUPPLIES
	E 640-48000-210	Operating Supplies (GEN	$46.47	843125	BAR SUPPLIES
	E 640-48000-254	Soft Drinks/Mix For Resal	$142.00	843125	MISC.BEV.
	E 640-48000-251	Liquor For Resale	$80.69	843125	LIQUOR
	E 640-48500-255	FOODIngredients For Res	$5,104.76	845532	FOOD
	E 640-48000-254	Soft Drinks/Mix For Resal	$142.51	845532	MISC.BEV.
	E 640-48000-251	Liquor For Resale	$50.49	845532	LIQUOR
	E 640-48500-255	FOODIngredients For Res	$302.12	846720	FOOD
		Total	$20,897.90		
122346	12/01/21	**RUE 38**			
	E 640-47000-252	Wine For Resale	$240.00	12026	WINE
	E 640-47000-259	Freight	$4.50	12026	FREIGHT
		Total	$244.50		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
122347	12/01/21	**SHAMROCK GROUP**			
E 640-47000-254		Soft Drinks/Mix For Resal	$55.56	2698123	ICE
		Total	$55.56		
122348	12/01/21	**SOUTHERN GLAZER`S**			
E 640-47000-251		Liquor For Resale	$2,973.69	2148972	LIQUOR
E 640-47000-259		Freight	$20.48	2148972	FREIGHT
E 640-47000-252		Wine For Resale	$3,148.00	2148974	WINE
E 640-47000-259		Freight	$43.52	2148974	FREIGHT
E 640-47000-251		Liquor For Resale	$825.00	2151291	LIQUOR
E 640-47000-259		Freight	$5.12	2151291	FREIGHT
E 640-47000-254		Soft Drinks/Mix For Resal	$52.00	2151292	MISC.BEV
E 640-47000-259		Freight	$2.56	2151292	FREIGHT
E 640-47000-252		Wine For Resale	$2,252.00	2151293	WINE
E 640-47000-259		Freight	$14.72	2151293	FREIGHT
E 640-47000-252		Wine For Resale	$4,840.00	5076513	WINE
E 640-47000-259		Freight	$88.32	5076513	FREIGHT
		Total	$14,265.41		
122349	12/01/21	**SUMMER LAKES BEVERAGE LLC**			
E 640-47000-254		Soft Drinks/Mix For Resal	$720.00	3201	MISC.BEV
		Total	$720.00		
122350	12/01/21	**SUNBURST CHEMICALS, INC.**			
E 640-48500-210		Operating Supplies (GEN	$312.77	0495757	KITCHEN SUPPLIES
		Total	$312.77		
122351	12/01/21	**TOLL GAS & WELDING SUPPLY**			
E 640-48000-210		Operating Supplies (GEN	$120.72	10413152	SUPPLIES
		Total	$120.72		
122352	12/01/21	**TRIO SUPPLY COMPANY**			
E 640-48000-210		Operating Supplies (GEN	$291.06	724169	BAR SUPPLIES
E 640-48500-210		Operating Supplies (GEN	$1,396.26	724169	KITCHEN SUPPLIES
E 640-48000-251		Liquor For Resale	$82.15	724169	LIQUOR
E 640-48500-210		Operating Supplies (GEN	$27.76	724856	KITCHEN SUPPLIES
E 640-48000-210		Operating Supplies (GEN	$45.71	725105	BAR SUPPLIES
		Total	$1,842.94		
122353	12/01/21	**TRUE BRANDS**			
E 640-47000-254		Soft Drinks/Mix For Resal	$772.54	939053	MISC MDSE
E 640-47000-210		Operating Supplies (GEN	$109.50	939053	SUPPLIES
		Total	$882.04		
122354	12/01/21	**US FOODS**			
E 640-48500-255		FOODIngredients For Res	$601.03	3192951	FOOD
E 640-48000-251		Liquor For Resale	$61.56	3192951	LIQUOR
E 640-48500-255		FOODIngredients For Res	$1,322.12	3309706	FOOD
E 640-48000-251		Liquor For Resale	$91.51	3309706	LIQUOR
		Total	$2,076.22		

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122355	12/01/21	**VINOCOPIA**			
E 640-47000-251		Liquor For Resale	$126.25	0291825	LIQUOR
E 640-47000-252		Wine For Resale	$240.00	0292269	WINE
E 640-47000-259		Freight	$5.00	0292269	FREIGHT
		Total	$371.25		
122356	12/01/21	**WAYZATA CHEVROLET**			
E 640-47000-212		Motor Fuels	$78.36	338157	DELIVERY VEHICLE MAINT.
		Total	$78.36		
122357	12/01/21	**WINE COMPANY**			
E 640-47000-252		Wine For Resale	$844.00	189165	WINE RESALE
E 640-47000-259		Freight	$9.90	189165	FREIGHT
E 640-47000-252		Wine For Resale	$626.00	190052	WINE RESALE
E 640-47000-259		Freight	$8.25	190052	FREIGHT
		Total	$1,488.15		
122358	12/01/21	**WINE MERCHANT**			
E 640-47000-252		Wine For Resale	$4,574.00	7355957	WINE
E 640-47000-259		Freight	$22.71	7355957	FREIGHT
E 640-47000-252		Wine For Resale	$3,912.00	7356606	WINE
E 640-47000-259		Freight	$8.82	7356606	FREIGHT
E 640-47000-252		Wine For Resale	$216.00	7357092	WINE
E 640-47000-254		Soft Drinks/Mix For Resal	$406.00	7357092	MISC.BEV
E 640-47000-259		Freight	$3.79	7357092	FREIGHT
E 640-48000-252		Wine For Resale	$1,040.63	7357389	WINE
E 640-47000-252		Wine For Resale	($159.34)	740969	WINE
		Total	$10,024.61		
122359	12/01/21	**WINEBOW**			
E 640-47000-252		Wine For Resale	$468.00	MN00104418	WINE RESALE
E 640-47000-259		Freight	$6.75	MN00104418	FREIGHT
		Total	$474.75		
		10100 Old National	$982,704.70		

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Fund Summary

10100 Old National	
101 GENERAL FUND	$102,851.76
233 LAKFRONT IMPROVE	$15,257.29
235 CABLE TV	$1,900.00
305 DOWNTOWN TIF DISTRICT 6	$1,889.87
404 PARK AND TRAIL CIP	$106,270.50
408 GENERAL CIP	$20,073.50
409 EQUIP REVOLVING	$39,827.45
430 STREET CIP	$341,881.35
437 LIBRARY/COMM.ROOM CIP	$300.00
610 WATER FUND	$8,186.55
620 SEWER FUND	$2,045.31
630 MOTOR VEHICLE	$397.83
640 LIQUOR	$294,522.10
650 SOLID WASTE	$31,353.98
670 STORMWATER	$9,117.54
802 ESCROW PROJECTS	$6,829.67
	$982,704.70

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10100 Old National					
1481 e	11/10/21	**DELTA DENTAL OF MINNESOTA**			
G 101-21717		Dental Insurance	$3,110.83		DENTAL INS NOV. 2021
		Total	$3,110.83		
1482 e	11/10/21	**HEALTHPARTNERS**			
G 101-21706		Health Insurance	$76,176.00		HEALTH INS. NOV.2021
E 101-42100-130		Employer Paid Ins	$2,488.00		HEALTH INS. NOV.2021
		Total	$78,664.00		
1483 e	11/10/21	**SUN LIFE ASSURANCE COMPANY**			
G 101-21720		Short Term Disability Ins.	$465.76		STD NOV & DEC 2021
G 101-21720		Short Term Disability Ins.	$465.76		STD NOV & DEC 2021
		Total	$931.52		
1484 e	11/10/21	**SUN LIFE ASSURANCE COMPANY**			
G 101-21711		Long Term Disability Insur	$658.66		LTD NOV 2021
		Total	$658.66		
1485 e	11/10/21	**SUN LIFE ASSURANCE COMPANY**			
E 101-42200-306		Personnel Expense	$28.70		BASIC & SUPP. NOV 2021
G 101-21714		Supplemental Life Insuran	$1,203.40		BASIC & SUPP. NOV 2021
G 101-21716		Basic Life Insurance	$41.80		BASIC & SUPP. NOV 2021
		Total	$1,273.90		
1486 e	11/10/21	**FIDELITY SECURITY LIFE**			
G 101-21722		Vision Insurance	$111.53		VISION INS NOV 2021
		Total	$111.53		
1487 e	11/10/21	**OLD NATIONAL BANK**			
E 640-48000-497		Credit Card Fees	$23.75		AUTHNET CC PAYMENT NOV 2021
		Total	$23.75		
1488 e	11/10/21	**MN DEPT. OF REVENUE**			
G 101-20814		Sales Tax - 7.275%	$125.07		SALES TAX NOV 2021
G 101-20820		Sales Use Tax	$0.00		SALES TAX NOV 2021
G 610-20814		Sales Tax - 7.275%	$604.29		SALES TAX NOV 2021
R 630-00000-37190		Other Charge/Revenue	$282.94		SALES TAX NOV 2021
G 640-20814		Sales Tax - 7.275%	$815.87		SALES TAX NOV 2021
G 640-20815		Sales Tax - 9.775%	$25,638.05		SALES TAX NOV 2021
G 640-20816		Sales tax Bar - 7.275%	$12,710.51		SALES TAX NOV 2021
G 640-20817		Sales tax Bar - 9.775%	$10,888.39		SALES TAX NOV 2021
G 650-20818		Garbage Tax - Cnty 15.5	$1,822.88		SALES TAX NOV 2021
E 640-47000-499		Miscellaneous	$3.00		TO BALANCE TAX COLLECTION
		Total	$52,891.00		
1489 e	11/10/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$231,750.73		STATE DMV PAYMENT 11/09/2021
		Total	$231,750.73		
1490 e	11/10/21	**OLD NATIONAL BANK**			

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G 101-20100		Accounts Payable	$156,191.58		PAYROLL 11/12/2021
		Total	$156,191.58		
1491 e	11/10/21	**OLD NATIONAL BANK**			
G 101-20100		Accounts Payable	$27,697.70		FICA TAX 11/12/2021
G 101-20100		Accounts Payable	$17,827.58		FED TAX 11/12/2021
G 101-20100		Accounts Payable	$8,822.62		STATE TAX 11/12/2021
		Total	$54,347.90		
1492 e	11/10/21	**PERA**			
G 101-21704		PERA	$40,219.37		PERA 11/12/2021
		Total	$40,219.37		
1493 e	11/10/21	**OLD NATIONAL BANK**			
G 101-20100		Accounts Payable	$9,174.12		HSA PR 11/12/2021
G 101-20100		Accounts Payable	$323.29		CHILD SUPPORT PR 11/12/2021
		Total	$9,497.41		
1494 e	11/10/21	**ICMA**			
G 101-21719		ICMA Deffered Comp	$2,477.50		ICMA 11/12/2021
		Total	$2,477.50		
1495 e	11/10/21	**NATIONWIDE RETIREMENT**			
G 101-21705		Nationwide Retirement	$2,260.83		NATIONWIDE 11/12/2021
		Total	$2,260.83		
1496 e	11/10/21	**PAYLOCITY**			
E 409-40000-540		Equipment	$3.00		PAYROLL PROCESSING 11/12/2021
		Total	$3.00		
1497 e	11/13/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$227,421.41		STATE DMV PAYMENT 11/10/2021
		Total	$227,421.41		
1498 e	11/15/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$28,864.50		STATE DMV PAYMENT 11/12/2021
		Total	$28,864.50		
1499 e	11/15/21	**MN DNR**			
G 630-20812		DNR REG	$238.00		DNR EFT 11/15/2021
		Total	$238.00		
1500 e	11/15/21	**MN DNR**			
G 630-20812		DNR REG	$676.60		DNR EFT 11/15/2021
		Total	$676.60		
1501 e	11/16/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$245,052.84		STATE DMV PAYMENT 11/15/2021
		Total	$245,052.84		
1502 e	11/17/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$93,312.98		STATE DMV PAYMENT 11/16/2021

*Check Detail Register©

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$93,312.98		
1503 e	11/18/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$59,235.26		STATE DMV PAYMENT 11/17/2021
		Total	$59,235.26		
1504 e	11/21/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$219,527.66		STATE DMV PAYMENT 11/18/2021
		Total	$219,527.66		
1505 e	11/21/21	**MN DNR**			
G 630-20812		DNR REG	$5,498.91		DNR EFT 11/19/2021
		Total	$5,498.91		
1506 e	11/21/21	**MN DNR**			
G 630-20812		DNR REG	$42.00		DNR EFT 11/19/2021
		Total	$42.00		
1507 e	11/22/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$42,679.59		STATE DMV PAYMENT 11/19/2021
		Total	$42,679.59		
1508 e	11/23/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$335,845.50		STATE DMV PAYMENT 11/22/2021
		Total	$335,845.50		
1509 e	11/23/21	**AFSCME COUNCIL**			
G 101-21709		PW Union dues	$769.65		NOV.2021
		Total	$769.65		
1510 e	11/23/21	**OLD NATIONAL BANK**			
G 101-20100		Accounts Payable	$158,092.68		PAYROLL 11/26/2021
		Total	$158,092.68		
1511 e	11/23/21	**OLD NATIONAL BANK**			
G 101-20100		Accounts Payable	$32,453.82		PAYROLL TAXES - FED
G 101-20100		Accounts Payable	$14,060.90		PAYROLL TAXES - FICA
G 101-20100		Accounts Payable	$9,081.62		PAYROLL TAXES - STATE
		Total	$55,596.34		
1512 e	11/23/21	**OLD NATIONAL BANK**			
G 101-20100		Accounts Payable	$556.40		CHILD SUPPORT PAYMENTS THAT PAYLOCITY DOES
		Total	$556.40		
1513 e	11/23/21	**OLD NATIONAL BANK**			
G 101-20100		Accounts Payable	$9,174.12		BOTH HSA 11/26/2021
		Total	$9,174.12		
1514 e	11/23/21	**PERA**			
G 101-21704		PERA	$39,943.28		PR 11/26/2021
		Total	$39,943.28		

CITY OF WAYZATA

*Check Detail Register©

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
1515 e	11/23/21	**NATIONWIDE RETIREMENT**			
G 101-21705		Nationwide Retirement	$2,260.83		PR 11/26/2021
		Total	$2,260.83		
1516 e	11/23/21	**ICMA**			
G 101-21719		ICMA Deffered Comp	$2,477.50		PR 11/26/2021
		Total	$2,477.50		
1517 e	11/23/21	**PAYLOCITY**			
E 409-40000-540		Equipment	$1,703.50		PAYROLL PROCESSING 11/26/2021
		Total	$1,703.50		
1518 e	11/25/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$143,760.18		STATE DMV PAYMENT 11/23/2021
		Total	$143,760.18		
1519 e	11/30/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$81,963.97		STATE DMV PAYMENT 11/24/2021
		Total	$81,963.97		
1520 e	11/30/21	**MN DNR**			
G 630-20812		DNR REG	$2,787.00		DNR EFT 11/29/2021
		Total	$2,787.00		
1521 e	11/30/21	**MN DNR**			
G 630-20812		DNR REG	$37.00		DNR EFT 11/29/2021
		Total	$37.00		
1522 e	11/30/21	**STATE OF MINNESOTA**			
G 630-20300		Deposits Payable	$365,501.62		STATE DMV PAYMENT 11/29/2021
		Total	$365,501.62		
		10100 Old National	$2,757,432.83		

Fund Summary

10100 Old National

101 GENERAL FUND	$618,740.90
409 EQUIP REVOLVING	$1,706.50
610 WATER FUND	$604.29
630 MOTOR VEHICLE	$2,084,478.69
640 LIQUOR	$50,079.57
650 SOLID WASTE	$1,822.88
	$2,757,432.83

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.c
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To Approve the Municipal Licenses as Attached	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends approval of Municipal Licenses.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
N/A

ATTACHMENTS:
1. List of Municipal Licenses for City Council Approval and Municipal Licenses Which Received Administrative Approval (informational only).

12/07/2021

LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

Recommended for approval, pending staff review for completeness of application materials

2022 Tobacco License	
Holiday Stationstores, LLC dba Holiday Stationstore #129	Wayzata, MN
On Duty LLC	Wayzata, MN
Walgreen's #15679	Wayzata, MN
Wayzata BP Amoco Inc.	Wayzata, MN
Wayzata Wine & Spirits	Wayzata, MN

2022 Kennel License	
David Johnson	Wayzata, MN
Natalie Stob	Wayzata, MN

2022 Massage Business License	
Juut Salon Spa	Wayzata, MN
Lāka Spa	Wayzata, MN
Margaret Metz LLC	Wayzata, MN
Wayzata Medical Spa	Wayzata, MN
Selah Massage & Bodywork -Amy Ritter	Wayzata, MN

2022 Massage Provider License	
Kim Janz - Juut Salon Spa	Wayzata, MN
Stephanie E. Hansen - Juut Salon Spa	Wayzata, MN
Margaret Metz	Wayzata, MN
Kelsey Norgren - Juut Salon Spa	Wayzata, MN
Anne Marie Olson - Wayzata Medical Spa	Wayzata, MN
Heidi Denise Knight - Lāka Spa	Wayzata, MN
Gretchen Dillon - Lāka Spa	Wayzata, MN
Nicole West - Juut Salon Spa	Wayzata, MN
Amy Ritter - Vaida Wellness	Wayzata, MN

WERE APPROVED ADMINISTRATIVELY

2021 Gas Fitter's License	
Broll, Inc.	Brooklyn Park, MN

2021 Tree Removal & Treatment License	
Viking Land Tree Care, Inc.	Delano, MN

2022 Tree Removal & Treatment License	
Precision Landscape and Tree, Inc.	Little Canada, MN

2022 Car Wash License	
Gerring's Car Wash	Wayzata, MN
Wayzata Bay Car Wash	Wayzata, MN
Wayzata BP	Wayzata, MN

2022 Food License	
6Smith Restaurant	Wayzata, MN
Wayzata American Legion - Post 118	Wayzata, MN
Baja Haus	Wayzata, MN
Benedict's	Wayzata, MN
Ben & Jerry's	Wayzata, MN
Blake School-Highcroft Campus	Wayzata, MN
Bruegger's Bagels	Wayzata, MN
Caribou Coffee Company, Inc. #103	Wayzata, MN
Caribou Coffee Company, Inc. #145	Wayzata, MN
Chipotle Mexican Grill #0884	Wayzata, MN
CōV Wayzata	Wayzata, MN
Crisp & Green	Wayzata, MN
D'Amico & Sons	Wayzata, MN
Gianni's Steakhouse	Wayzata, MN
Jade Fountain Chinese Restaurant	Wayzata, MN
Jimmy John's	Wayzata, MN
Josefina	Wayzata, MN
Maggie's Restaurant	Wayzata, MN
McCormick's	Wayzata, MN
McDonald's	Wayzata, MN
My Burger	Wayzata, MN
ninetwentyfive	Wayzata, MN
Hand in Hand Christian Montessori	Wayzata, MN
Noodles & Company	Wayzata, MN
Penny's Coffee	Wayzata, MN
Punch Neapolitan Pizza	Wayzata, MN
St. Bartholomew Catholic Church	Wayzata, MN
St. Bartholomew Catholic School	Wayzata, MN
St. Barts (Lake Area Discovery Center)	Wayzata, MN
Sakana Sushi	Wayzata, MN
Stalk and Spade	Wayzata, MN
Starbucks Coffee #53981	Wayzata, MN
Sushi Fix	Wayzata, MN
The Grocer's Table	Wayzata, MN
The McIver Center	Wayzata, MN
The Retreat	Wayzata, MN
Tri's Wok	Wayzata, MN
Wayzata Bar & Grill	Wayzata, MN
Wayzata Community Church	Wayzata, MN
Wayzata Masonic Lodge #205	Wayzata, MN
Wayzata School District #284 - Wayzata West Middle School	Wayzata, MN
Woodhill Country Club	Wayzata, MN

2022 Seasonal Permanent Food Stand License	
McCormick's Beachside	Wayzata, MN
Wayzata Yacht Club	Wayzata, MN

2022 Gasoline Filling Station License	
Holiday Stationstore #129	Wayzata, MN
Boatworks Marina	Wayzata, MN
Wayzata Bay Car Wash	Wayzata, MN
Wayzata BP Amoco Inc.	Wayzata, MN

2022 Lodging Establishment License	
The Hotel Landing	Wayzata, MN
The McIver Center	Wayzata, MN
The Retreat	Wayzata, MN

2022 Swimming Pool License	
Folkestone Presbyterian Homes	Wayzata, MN
Highcroft Wayzata	Wayzata, MN
Hollybrook Townhomes	Wayzata, MN
Locust Hills Development	Wayzata, MN
Wayzata Villa Condominiums	Wayzata, MN
Wayzata West Middle School	Wayzata, MN
Wayzata Woods Apartments	Wayzata, MN
Woodhill Country Club	Wayzata, MN

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.d
TITLE: Adoption of Resolution 58-2021 Designating a Precinct and Polling Place for 2022	
PROPOSED MOTION: To Adopt Resolution 58-2021 Designating a Precinct and Polling Place for 2022	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends adoption of Resolution 58-2021 Designating a Precinct and Polling Place for the 2022 Elections.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
Minnesota State Statute 204B.16 requires the City Council to designate, by ordinance or resolution, polling places for each election precinct by December 31 for the upcoming year. A resolution is required to be passed even if there are no polling place changes and even if the jurisdiction does not have a scheduled election.

The City plans to continue with one precinct, “Precinct #1” and continue using Wayzata City Hall as its polling place. By approving the attached resolution, the Council would be reestablishing the same precinct and polling place that we previously had in place.

ATTACHMENTS:
1. Resolution 58-2021

CITY OF WAYZATA

RESOLUTION NO. 55-2020

RESOLUTION DESIGNATING A PRECINCT AND POLLING PLACE FOR THE 2021 ELECTIONS

WHEREAS, Minnesota Statute Section 204B.16, subd. 1 requires that municipalities must designate polling places for each precinct by December 31 of each year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wayzata hereby designates the boundaries of the voting precinct and polling place for 2021 as follows:

Precinct 1 - Wayzata City Hall, 600 Rice Street E., Wayzata, MN 55391
The entire contiguous boundaries of the City

Adopted by the Wayzata City Council this 1st day of December, 2020.

____
Mayor Ken Willcox

ATTEST:

____
City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution:

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 1, 2020.

____
City Clerk Kathy Leervig

SEAL

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.e
TITLE: Approval of Addendum to Recording Secretary Service Agreement with TimeSaver Off Site Secretarial, Inc. extending the agreement to December 31, 2022	
PROPOSED MOTION: To Approve an Addendum to the Recording Secretary Service Agreement with TimeSaver Off Site Secretarial, Inc., extending the agreement to December 31, 2022	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of an Addendum to the Recording Secretary Service Agreement with TimeSaver Off Site Secretarial, Inc.

FINANCIAL OR BUDGET CONSIDERATION:

The rates are proposed to increase approximately 2.5% from last year.

BACKGROUND:

In 2000, the City entered into an agreement with TimeSaver Off Site Secretarial, Inc. (TOSS) as the recording secretary for meeting minutes in order to have high quality records of meetings and save staff time. This agreement has been extended annually.

TOSS has submitted the attached Addendum to the Recording Secretary Service Agreement that extends the expiration date of the current agreement to December 31, 2022.

ATTACHMENTS:

1. Agreement TimeSaver

ADDENDUM TO
RECORDING SECRETARY SERVICE AGREEMENT

Dated: December 31, 2021

By and between TimeSaver Off Site Secretarial, Inc. and the City of Wayzata, 600 Rice Street, Wayzata, MN 55391.

1. EXTENSION OF RECORDING SECRETARIAL SERVICE AGREEMENT: The term of the existing Recording Secretary Service Agreement dated December 31, 2020 shall be extended under the same terms and conditions to December 31, 2022.

2. TOSS CHARGES: TOSS shall be paid for its services as recording secretary for each meeting with a one (1) hour minimum, the highest rate prevailing, as follows:

   a. Base Rate: One Hundred Fifty-Four and 00/100 dollars ($154.00) for any meeting up to one (1) hour (billable time) plus Thirty-Six and 50/100 dollars ($36.50) for each thirty (30) minutes following the first one (1) hour; **or**

   b. Unit Rate: Forty-Eight and 75/100 dollars ($48.75) for the first hour of meeting time and Thirty-Two and 50/100 dollars ($32.50) for every hour after the first hour plus Fourteen and 50/100 dollars ($14.50) for each page of draft minutes for submission to the City of Wayzata for their preparation of final minutes.

At the end of the term of this Addendum or any extension of it, the parties may make a new Agreement or extend or modify the terms of this Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Addendum to the Recording Secretary Service Agreement as of the day and year indicated.

January ___, 2022

CITY OF WAYZATA

By: ______________________
Jeffrey Dahl

Its: City Manager

November 1, 2021

TIMESAVER OFF SITE SECRETARIAL, INC.

By: Carla Wirth
Carla Wirth

Its: President & CEO

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.f
TITLE: Approval of the 2022 Liability Insurance Coverage Waiver Form	
PROPOSED MOTION: To Approve the 2022 Liability Insurance Coverage Waiver Form	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends not waiving the statutory tort limits and approval of the attached 2022 Liability Insurance Coverage Waiver form.

FINANCIAL OR BUDGET CONSIDERATION:
By not waiving the limits, an individual claimant would be able to recover no more than $500,000 and all claimants for a single occurrence would be limited to $1,500,000. By waiving the statutory tort limits, the City would not be able to use the tort limit as a defense. The increased exposure/liability coverage would increase the premium and the individual claimant could recover up to $2,000,000 for a single occurrence.

BACKGROUND:
As part of the annual renewal process with the League of Minnesota Cities Insurance Trust for general liability insurance, the City is required to elect whether or not to waive the monetary liability limits a claimant would be able to recover.

ATTACHMENTS:
1. Liability coverage waiver form - signed 2022

LEAGUE of MINNESOTA CITIES

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 University Avenue West
St. Paul, Minnesota 55103
PH: (651) 281-1200
TF: (800) 925-1122
FX: (651) 281-1298
www.lmc.org

LMCIT Member Name:

____

Check one:

☑ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: 12/07/21____

Signature: Kathy Ovshak ____________________ Position: Senior Accountant ___________________________

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.g
TITLE: Approval of the 2022 Investment Policy and Broker Certificate	
PROPOSED MOTION: Approve the 2022 Investment Policy and Broker Certificate	
PREPARED BY: Kathy Ovshak, Senior Accountant, Aurora Yager, Administrative Services Director	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends approval of the 2022 Investment Policy and Broker Certificate as presented.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
Minnesota Statute 1118A requires that a government entity annually obtain a Broker Certificate. The Broker Certificate approves a designated Investment Broker(s) for the City and requires that the designated Broker conducts all investments in accordance with State Statutes and the City's Investment Policy. Staff is recommending the City remain with the current Broker, UBS Financial Services, and are not proposing any changes to the Investment Policy as outlined below.

ATTACHMENTS:
1. 2022 Broker Certification
2. City of Wayzata Investment Policy

NOTIFICATION TO BROKER AND CERTIFICATION BY BROKER PURSUANT TO MINN. STAT. § 118A.04

I. Broker Information

1. Name of Firm: UBS Financial Services, Inc.
2. Address: (Local) 681 Lake St E, Wayzata, MN 55391

   (National) ____________________
3. Telephone Number: Local (952) 249-4781 National ____________
4. Primary Representative/Manager/Partner in charge:

   Bob Harnett, Senior VP - Wealth Mgmt — Name and Title

   (952) 249-4781 — Telephone Number

II. Statement of Investment Restrictions:

To: UBS Financial Services, Inc. (name of broker)

The investments of City of Wayzata (name of government entity) must complying with the requirements of Minn. Stat §§ 118A.04, 118A.05 and 118A.06.

____________________ (signed by official of local government)

____________________ (date)

III. Statement of Additional Investment Restrictions: (fill in if applicable)

Further be advised that City of Wayzata (name of government entity) restricts its investments as provided:

[✔] in the attached Investment Policy

[ ] in the attached resolution(s) of the governing body.

City of Wayzata (name of government entity) will provide to the broker copies of any changes to the Additional Investment Restrictions identified herein.

____________________ (signed by official of local government)

____________________ (date)

IV. Certification

We agree to conduct your investment transactions in accordance with Minn. Stat §§ 118A.04, 118A.05 and 118A.06 and the provisions of any Additional Restrictions set forth in Section III above.

____________________ (signed by authorized representative of broker)

____________________ (date)

Prior to completing an initial transaction with a broker, and annually thereafter, this form must be completed. See instructions.

INSTRUCTIONS

In Minnesota, governmental entities must annually obtain from their brokers certain representations regarding future investments. Minnesota Statutes § 118A.04, subd. 9 requires government entities to provide each broker with information regarding the government entity's investment restrictions. Prior to conducting any business with or for the government entity, the broker must acknowledge these investment restrictions and agree to conduct investment transactions in accordance with them. The state auditor has promulgated this uniform notification form to assist government enties in complying with this law.

"Broker" as used in this form is a broker-dealer, broker, or agent of a government entity, who transfers, purchases, sells, or obtains securities for, or on behalf of, a government entity.

Send this form to each broker with whom you conduct business annually. Follow these steps:

1. Fill in the information requested in Section I that is known to you.

2. Fill in Sections II and III (if applicable) and attach copies of your investment policy and any government board resolutions that restrict your investments.

3. Send the form to your broker with instructions to fill in any blanks, sign and return to you.

4. Keep a copy of the form in your files.

Note: *Should you change your investment policy or should your governing body adopt any resolutions affecting future investments, your broker should be notified of the change. To avoid confusion, your broker should receive written notification, and copies of such correspondence should be kept on file with this form.*

INVESTMENT POLICY

FOR

CITY OF WAYZATA

(600 RICE STREET EAST, WAYZATA MN 55391)

PURPOSE:

The purpose of this policy is to establish the specific guidelines for the investment of all public funds of City of Wayzata. This policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return commensurate with the City's investment risk constraints and cash flow characteristics of the portfolio.

OBJECTIVES:

The objective of this policy is to establish standards for governing the investment of the funds of the City. These funds will be invested in accordance with this policy and Minnesota Statute 118A. The City has determined that its funds shall be invested based on the following three objectives, listed in priority order:

- SAFETY OF PRINCIPAL – Safety of principal is the foremost objective of the City. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. Avoiding capital losses shall be the primary objective of each investment transaction.
- MAINTENANCE OF ADEQUATE LIQUIDITY – The portfolio will remain sufficiently liquid to enable the City to meet all operating and capital requirements that might be reasonably anticipated. A portion of the portfolio may be placed in money market mutual funds or local government investment pools, which offer same-day liquidity.
- MAXIMIZATION OF RETURN ON INVESTMENT –Following the satisfaction of liquidity and maturity needs, the balance of the funds available for investment will be placed with institutions that offer the highest rate of return consistent with preservation of principal.

SCOPE

This policy applies to all financial assets of City of Wayzata While separate investment funds are created to accommodate reporting on certain bonded indebtedness, individual investments are purchased using a pooled approach for efficiency and maximum investment opportunity. The City's funds are defined in the City's *Annual Financial Report and include all Governmental, Enterprise, and Agency funds* and any new funds created by the City, unless specifically exempted by the City Council through resolution.

POOLING OF FUNDS: Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

STANDARDS OF CARE

1. PRUDENCE

The prudent person standard shall be applied to the management of the portfolio. This standard states: “Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived.”

Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

2. ETHICS AND CONFLICTS OF INTEREST

Any city official involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair their ability to make impartial decisions. Investment officials shall disclose any material interests in financial institutions with which they conduct business. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City.

3. DELEGATION OF AUTHORITY

The City Manager is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The City Manager through assistance of staff and consultants shall develop and maintain written administrative procedures for the operation of the investment program, monitoring diversification and risk as well as a system of controls to regulate the activities of subordinate officials. Procedures should include references to: safekeeping, investment accounting, repurchase agreements, wire transfer agreements and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and procedures established by the Investment Officer.

4. INTERNAL CONTROLS

The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record-keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

FINANCIAL INSTITUTIONS AND SAFEKEEPING

1. AUTHORIZED BROKER/DEALERS AND FINANCIAL INSTITUTIONS

The Director of Finance is authorized, as allowed under State Statute, to designate depositories and broker-dealers for City Funds. The Director of Finance will maintain a list of financial institutions authorized to provide investment services to the City. All broker/dealers who desire to become qualified bidders for investment transactions must supply the Director of Finance with:

- audited financial statements (a current audited financial statement is required to be on file for each financial institution)
- proof of National Association of Security Dealers (NASD) certification,
- proof of Minnesota registration
- Broker Notification and Certification form required by Minnesota Statutes 118A prior to any investment transactions with the City. The Broker Notification must be updated annually.
- The Official Broker/Dealer Questionnaire must be on file for each broker the City is currently doing business with.
- Authorized institutions must maintain an investment office within the Twin Cities metropolitan area and have other Minnesota local government clients.

The purchase of all investments must be from institutional brokers. An annual review of the financial condition and registration of qualified financial institutions and brokers/dealers will be conducted by the investment officer.

2. SAFEKEEPING

(1) All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts. Investments shall be safekept in the City's name. Certificates will be held at the financial institution in the City's name. All securities should be a risk category one according to the Governmental Accounting Standard No. 3.

SUITABLE AND AUTHORIZED INVESTMENTS

Consistent with Minnesota Statute 118A, the following investments will be permitted by this policy:

- U.S. Treasury Obligations (bills, notes, bonds)
- U.S. Government Agency and Federally Sponsored Agency Securities, excluding mortgage backed securities that fail the FFEIC test.
- General obligations of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service;
- Certificates of deposit with federally insured institutions that are collateralized or insured in excess of the amount provided by the Federal Deposit Insurance Corporation coverage limit.
- Commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest tier (e.g. A-1, P-1, F-1 or D-1 or higher) by at least two nationally recognized rating agencies and matures in 270 days or less.
- Bankers Acceptances that are eligible for purchase by the Federal Reserve.
- Repurchase Agreements which conform to the requirements stated in 118A.05, sub. 2 of the statutes;
- Guaranteed Investment Contracts that meet the requirements of M.S. 118A.
- Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation.

INVESTMENT PARAMETERS

1. DIVERSIFICATION

The investments shall be diversified by:

- Limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities),
- Limiting investment in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools, money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

2. MAXIMUM MATURITIES

To the extent possible, the City should attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten years from the date of purchase. The City shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the governing body.

REPORTING

1. METHODS
The Investment Officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will include the following:
Listing of individual securities held at the end of the reporting period,
Realized and unrealized gains for losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity,
Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks,
Listing of investment by maturity date,
Percentage of the total portfolio which each type of investment represents.

2. PERFORMANCE STANDARDS
The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during an economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.

3. MARKING TO MARKET
The market value of this portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed consistent with the recommended practice.

POLICY CONSIDERATIONS

The City's investment policy shall be adopted by resolution by the City Council and will be reviewed on an annual basis. Any changes must be approved by the investment officer and any other appropriate authority, as well as the individuals charged with maintaining internal controls.

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

STATUTORY AUTHORITY

Specific investment parameters for the investment of public funds by the City are found in Minnesota Statutes Chapters 118A. Copy attached to this policy.

LIST OF ATTACHMENTS

The following documents, as applicable, are attached to this policy:

- Listing of authorized personnel and listing of authorized broker/dealers and financial institutions,
- Relevant investment statutes and ordinances,

INVESTMENT POLICY APPROVAL

This policy was accepted and approved by the City Council on December 7, 2021.

____
Mayor

____
City Manager

CITY OF WAYZATA, MINNESOTA
APPENDIX A
LIST OF AUTHORIZED PERSONNEL AND LISTING OF AUTHORIZED BROKER/DEALERS AND FINANCIAL INSTITUTIONS
AS OF 1/1/22

Financial Institution

UBS Financial Services Inc.
681 Lake Street East
Suite 354
Wayzata, MN 55391

Account: RP 44987 SH
Client contact: Bob Harnet
Phone: 952-475-9440

CITY OF WAYZATA, MINNESOTA
APPENDIX B
RELEVANT INVESTMENT STATUTES AND ORDINANCES

118A.01 DEFINITIONS.

Subdivision 1.**Application.**

The definitions in this section apply to sections 118A.01 to 118A.06.

Subd. 2.**Government entity.**

(a) "Government entity" means a county, city, town, school district, hospital district, public authority, public corporation, public commission, special district, any other political subdivision, except an entity whose investment authority is specified under chapter 11A or 356A.

(b) For the purposes of sections 118A.02 and 118A.03 only, the term includes an American Indian tribal government entity located within a federally recognized American Indian reservation.

Subd. 3.**Financial institution.**

"Financial institution" means a savings association, commercial bank, trust company, credit union, or industrial loan and thrift company.

Subd. 4.**Public funds.**

"Public funds" means all general, special, permanent, trust, and other funds, regardless of source or purpose, held or administered by a government entity, unless otherwise restricted.

History:

1996 c 399 art 1 s 2; 1999 c 151 s 39

118A.02 DEPOSITORIES; INVESTING: SALES, PROCEEDS, IMMUNITY.

Subdivision 1.**Designation; delegation.**

(a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

(b) The governing body may authorize the treasurer or chief financial officer to:

(1) designate depositories of the funds;

(2) make investments of funds under sections 118A.01 to 118A.06 or other applicable law; or

(3) both designate depositories and make investments as provided in this subdivision.

Subd. 2.**Sale; proceeds; immunity, if loss.**

(a) The treasurer or chief financial officer of a government entity may at any time sell obligations purchased pursuant to this section and the money received from such sale, and the interest and profits or loss on such investment shall be credited or charged, as the case may be, to the fund from which the investment was made.

(b) Neither such official nor government entity, nor any other official responsible for the custody of such funds, shall be personally liable for any loss sustained from the deposit or investment of funds in accordance with the provisions of sections 118A.04 and 118A.05.

History:

1996 c 399 art 1 s 3

118A.03 WHEN AND WHAT COLLATERAL REQUIRED.

Subdivision 1.**For deposits beyond insurance.**

To the extent that funds on deposit at the close of the financial institution's banking day exceed available federal deposit insurance, the government entity shall require the financial institution to furnish collateral security or a corporate surety bond executed by a company authorized to do business in the state. For the purposes of this section, "banking day" has the meaning given in Federal Reserve Board Regulation CC, Code of Federal Regulations, title 12, section 229.2(f), and incorporates a financial institution's cutoff hour established under section 336.4-108.

Subd. 2.**In lieu of surety bond.**

The following are the allowable forms of collateral in lieu of a corporate surety bond:

(1) United States government Treasury bills, Treasury notes, Treasury bonds;

(2) issues of United States government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity;

(3) general obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service;

(4) general obligation securities of a local government with taxing powers may be pledged as collateral against funds deposited by that same local government entity;

(5) irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the bank's public debt is rated "AA" or better by Moody's Investors Service, Inc., or Standard & Poor's Corporation; and

(6) time deposits that are fully insured by any federal agency.

Subd. 3. **Amount.**

The total amount of the collateral computed at its market value shall be at least ten percent more than the amount on deposit at the close of the financial institution's banking day, except that where the collateral is irrevocable standby letters of credit issued by Federal Home Loan Banks, the amount of collateral shall be at least equal to the amount on deposit at the close of the financial institution's banking day. The financial institution may furnish both a surety bond and collateral aggregating the required amount.

Subd. 4.**Assignment.**

Any collateral pledged shall be accompanied by a written assignment to the government entity from the financial institution. The written assignment shall recite that, upon default, the financial institution shall release to the government entity on demand, free of exchange or any other charges, the collateral pledged. Interest earned on assigned collateral will be remitted to the financial institution so long as it is not in default. The government entity may sell the collateral to recover the amount due. Any surplus from the sale of the collateral shall be payable to the financial institution, its assigns, or both.

Subd. 5.**Withdrawal of excess collateral.**

A financial institution may withdraw excess collateral or substitute other collateral after giving written notice to the governmental entity and receiving confirmation. The authority to return any delivered and assigned collateral rests with the government entity.

Subd. 6.**Default.**

For purposes of this section, default on the part of the financial institution includes, but is not limited to, failure to make interest payments when due, failure to promptly deliver upon demand all money on deposit, less any early withdrawal penalty that may be required in connection with the withdrawal of a time deposit, or closure of the depository. If a financial institution closes, all deposits shall be immediately due and payable. It shall not be a default under this subdivision to require prior notice of withdrawal if such notice is required as a condition of withdrawal by applicable federal law or regulation.

Subd. 7.**Safekeeping.**

All collateral shall be placed in safekeeping in a restricted account at a Federal Reserve bank, or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The selection shall be approved by the government entity.

History:
1996 c 399 art 1 s 4; 2003 c 51 s 15,16; 2004 c 151 s 1,2; 2004 c 174 s 2; 2007 c 44 s 7; 2007 c 57 art 3 s 39; 2008 c 154 art 10 s 1
NOTE: The amendments made to subdivisions 1 and 3 by Laws 2004, chapter 151, sections 1 and 2, are effective retroactively from the beginning of a government entity's fiscal year 2003 and apply to each fiscal year thereafter. Laws 2004, chapter 151, section 3.

118A.04 INVESTMENTS.

Subdivision 1.**What may be invested.**

Any public funds, not presently needed for other purposes or restricted for other purposes, may be invested in the manner and subject to the conditions provided for in this section.

Subd. 2.**United States securities.**

Public funds may be invested in governmental bonds, notes, bills, mortgages (excluding high-risk mortgage-backed securities), and other securities, which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress.

Subd. 3.**State and local securities.**

Funds may be invested in the following:

(1) any security which is a general obligation of any state or local government with taxing powers which is rated "A" or better by a national bond rating service;

(2) any security which is a revenue obligation of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service; and

(3) a general obligation of the Minnesota housing finance agency which is a moral obligation of the state of Minnesota and is rated "A" or better by a national bond rating agency.

Subd. 4.**Commercial papers.**

Funds may be invested in commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by at least two nationally recognized rating agencies and matures in 270 days or less.

Subd. 5.**Time deposits.**

Funds may be invested in time deposits that are fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of United States banks.

Subd. 6.**High-risk mortgage-backed securities.**

For the purposes of this section and section 118A.05, "high-risk mortgage-backed securities" are:

(a) interest-only or principal-only mortgage-backed securities; and

(b) any mortgage derivative security that:

(1) has an expected average life greater than ten years;

(2) has an expected average life that:

(i) will extend by more than four years as the result of an immediate and sustained parallel shift in the yield curve of plus 300 basis points; or

(ii) will shorten by more than six years as the result of an immediate and sustained parallel shift in the yield curve of minus 300 basis points; or

(3) will have an estimated change in price of more than 17 percent as the result of an immediate and sustained parallel shift in the yield curve of plus or minus 300 basis points.

Subd. 7.**Temporary general obligation bonds.**

Funds may be invested in general obligation temporary bonds of the same governmental entity issued under section 429.091, subdivision 7, 469.178, subdivision 5, or 475.61, subdivision 6.

Subd. 8.**Debt service funds.**

Funds held in a debt service fund may be used to purchase any obligation, whether general or special, of an issue which is payable from the fund, at such price, which may include a premium, as shall be agreed to by the holder, or may be used to redeem any obligation of such an issue prior to maturity in accordance with its terms. The securities representing any such investment may be sold by the governmental entity at any time, but the money so received remains part of the fund until used for the purpose for which the fund was created. Any obligation held in a debt service fund from which it is payable may be canceled at any time unless otherwise provided in a resolution or other instrument securing obligations payable from the fund.

Subd. 9.**Broker; statement and receipt.**

(a) For the purpose of this section and section 118A.05, the term "broker" means a broker-dealer, broker, or agent of a government entity, who transfers, purchases, sells, or obtains securities for, or on behalf of, a government entity.

(b) Prior to completing an initial transaction with a broker, a government entity shall provide annually to the broker a written statement of investment restrictions which shall include a provision that all future investments are to be made in accordance with Minnesota Statutes governing the investment of public funds.

(c) A broker must acknowledge annually receipt of the statement of investment restrictions in writing and agree to handle the government entity's account in accordance with these restrictions. A government entity may not enter into a transaction with a broker until the broker has provided this written agreement to the government entity.

(d) The state auditor shall prepare uniform notification forms which shall be used by the government entities and the brokers to meet the requirements of this subdivision.

History:

1996 c 399 art 1 s 5

118A.05 CONTRACTS AND AGREEMENTS.

Subdivision 1.**May enter into.**

In addition to other authority granted in sections 118A.01 to 118A.06, government entities may enter into contracts and agreements as follows.

Subd. 2.**Repurchase agreements.**

Repurchase agreements consisting of collateral allowable in section 118A.04, and reverse repurchase agreements may be entered into with any of the following entities:

(1) a financial institution qualified as a "depository" of public funds of the government entity;

(2) any other financial institution which is a member of the Federal Reserve System and whose combined capital and surplus equals or exceeds $10,000,000;

(3) a primary reporting dealer in United States government securities to the Federal Reserve Bank of New York; or

(4) a securities broker-dealer licensed pursuant to chapter 80A, or an affiliate of it, regulated by the Securities and Exchange Commission and maintaining a combined capital and surplus of $40,000,000 or more, exclusive of subordinated debt.

Reverse agreements may only be entered into for a period of 90 days or less and only to meet short-term cash flow needs. In no event may reverse repurchase agreements be entered into for the purpose of generating cash for investments, except as stated in subdivision 3.

Subd. 3.**Securities lending agreements.**

Securities lending agreements, including custody agreements, may be entered into with a financial institution meeting the qualifications of subdivision 2, clause (1) or (2), and having its principal executive office in Minnesota. Securities lending transactions may be entered into with entities meeting the qualifications of subdivision 2 and the collateral for such transactions shall be restricted to the securities described in this section and section 118A.04.

Subd. 4.**Minnesota joint powers investment trust.**

Government entities may enter into agreements or contracts for:

(1) shares of a Minnesota joint powers investment trust whose investments are restricted to securities described in this section and section 118A.04;

(2) units of a short-term investment fund established and administered pursuant to regulation 9 of the Office of the Comptroller of the Currency, in which investments are restricted to securities described in this section and section 118A.04;

(3) shares of an investment company which is registered under the Federal Investment Company Act of 1940 and which holds itself out as a money market fund meeting the conditions of rule 2a-7 of the Securities and Exchange Commission and is rated in one of the two highest rating categories for money market funds by at least one nationally recognized statistical rating organization; or

118A.05 CONTRACTS AND AGREEMENTS. (CONTINUED)

(4) shares of an investment company which is registered under the Federal Investment Company Act of 1940, and whose shares are registered under the Federal Securities Act of 1933, as long as the investment company's fund receives the highest credit rating and is rated in one of the two highest risk

rating categories by at least one nationally recognized statistical rating organization and is invested in financial instruments with a final maturity no longer than 13 months.

Subd. 5.**Guaranteed investment contracts.**

Agreements or contracts for guaranteed investment contracts may be entered into if they are issued or guaranteed by United States commercial banks, domestic branches of foreign banks, United States insurance companies, or their Canadian subsidiaries, or the domestic affiliates of any of the foregoing. The credit quality of the issuer's or guarantor's short- and long-term unsecured debt must be rated in one of the two highest categories by a nationally recognized rating agency. Should the issuer's or guarantor's credit quality be downgraded below "A", the government entity must have withdrawal rights.

History:

1996 c 399 art 1 s 6; 1997 c 219 s 1; 2000 c 493 s 1; 2005 c 152 art 1 s 2

118A.06 SAFEKEEPING; ACKNOWLEDGEMENTS.

Investments, contracts, and agreements may be held in safekeeping with:

(1) any Federal Reserve bank;

(2) any bank authorized under the laws of the United States or any state to exercise corporate trust powers, including, but not limited to, the bank from which the investment is purchased;

(3) a primary reporting dealer in United States government securities to the Federal Reserve Bank of New York; or

(4) a securities broker-dealer having its principal executive office in Minnesota, licensed under chapter 80A, or an affiliate of it, and regulated by the Securities and Exchange Commission; provided that the government entity's ownership of all securities is evidenced by written acknowledgments identifying the securities by the names of the issuers, maturity dates, interest rates, CUSIP number, or other distinguishing marks.

History:

1996 c 399 art 1 s 7

118A.07 ADDITIONAL INVESTMENT AUTHORITY.

Subdivision 1.**Authority provided.**

As used in this section, "governmental entity" means a city with a population in excess of 200,000 or a county that contains a city of that size. If a governmental entity meets the requirements of subdivisions 2 and 3, it may exercise additional investment authority under subdivisions 4, 5, and 6.

Subd. 2.**Written policies and procedures.**

Prior to exercising any additional authority under subdivisions 4, 5, and 6, the governmental entity must have written investment policies and procedures governing the following:

(1) the use of or limitation on mutual bond funds or other securities authorized or permitted investments under law;

(2) specifications for and limitations on the use of derivatives;

(3) the final maturity of any individual security;

(4) the maximum average weighted life of the portfolio;

(5) the use of and limitations on reverse repurchase agreements;

(6) credit standards for financial institutions with which the government entity deals; and

(7) credit standards for investments made by the government entity.

Subd. 3.**Oversight process.**

Prior to exercising any authority under subdivisions 4, 5, and 6, the governmental entity must establish an oversight process that provides for review of the government entity's investment strategy and the composition of the financial portfolio. This process shall include one or more of the following:

(1) audit reviews;

(2) internal or external investment committee reviews; and

(3) internal management control.

Additionally, the governing body of the governmental entity must, by resolution, authorize its treasurer to utilize the additional authorities under this section within their prescribed limits, and in conformance with the written limitations, policies, and procedures of the governmental entity.

If the governing body of a governmental entity exercises the authority provided in this section, the treasurer of the governmental entity must annually report to the governing body on the findings of the oversight process required under this subdivision. If the governing body intends to continue to exercise the authority provided in this section for the following calendar year, it must adopt a resolution affirming that intention by December 1.

118A.07 ADDITIONAL INVESTMENT AUTHORITY. (CONTINUED)

Subd. 4.**Repurchase agreements.**

A government entity may enter into repurchase agreements as authorized under section 118A.05, provided that the exclusion of mortgage-backed securities defined as "high-risk mortgage-backed securities" under section 118A.04, subdivision 6, shall not apply to repurchase agreements under this authority if the margin requirement is 101 percent or more.

Subd. 5.**Reverse repurchase agreements.**

Notwithstanding the limitations contained in section 118A.05, subdivision 2, the county may enter into reverse repurchase agreements to:

(1) meet cash flow needs; or

(2) generate cash for investments, provided that the total securities owned shall be limited to an amount not to exceed 130 percent of the annual daily average of general investable monies for the fiscal year as disclosed in the most recently available audited financial report. Excluded from this limit are:

(i) securities with maturities of one year or less; and

(ii) securities that have been reversed to maturity.

There shall be no limit on the term of a reverse repurchase agreement. Reverse repurchase agreements shall not be included in computing the net debt of the governmental entity, and may be made without an election or public sale, and the interest payable thereon shall not be subject to the limitation in section 475.55. The interest shall not be deducted or excluded from gross income of the recipient for the purpose of state income, corporate franchise, or bank excise taxes, or if so provided by federal law, for the purpose of federal income tax.

Subd. 6.**Options and futures.**

A government entity may enter into futures contracts, options on futures contracts, and option agreements to buy or sell securities authorized under law as legal investments for counties, but only with respect to securities owned by the governmental entity, including securities that are the subject of reverse repurchase agreements under this section that expire at or before the due date of the option agreement.

History:

1996 c 399 art 1 s 8

118A.08 NO SUPERSEDING EFFECT.

Except as provided in Laws 1996, chapter 399, article 1, section 11, sections 118A.01 to 118A.06 shall not supersede any general or special law relating to the deposit and investment of public funds.

History:

1996 c 399 art 1 s 9

CITY OF WAYZATA, MINNESOTA
APPENDIX B
RELEVANT INVESTMENT STATUTES AND ORDINANCES
AS OF 5/13/09

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.h
TITLE: Approval of the 2022 Lease Agreement with the Wayzata Chamber of Commerce	
PROPOSED MOTION: To Approve the 2022 Lease Agreement with the Wayzata Chamber of Commerce	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends the approval of the 2022 Lease Agreement with the Wayzata Chamber of Commerce.

FINANCIAL OR BUDGET CONSIDERATION:
The lease agreement for office space in the Wayzata Depot with the Wayzata Chamber of Commerce is $8,526 for 2022, payable in equal monthly installments throughout the year.

BACKGROUND:
Annually, the City approves lease agreements for use of the Wayzata Depot space. The Wayzata Chamber is one of the tenants at 402 E. Lake Street which it uses for its office space. The proposed agreement includes a base rent fee of $3,419 (an increase of 5.3% or CPI from 2021) and $5,107 for payment of the annual property taxes for the building. Given the nature of the Depot and the value of having the Chamber as a tenant, the lease is intended to offset City costs to maintain the space. The lease amount is not market/profit driven.

ATTACHMENTS:
1. 2022 Lease Agreement - Chamber of Commerce

LEASE

THIS LEASE, entered into this __________ day of _______________, 20__, by and between the City of Wayzata, a municipal corporation (hereinafter "Lessor"), and The Greater Wayzata Area Chamber of Commerce (hereinafter "Lessee").

WITNESSETH, in consideration of the covenants and agreements of the respective parties herein contained, the parties hereto agree as follows:

1. Premises. Lessor does hereby demise and let unto Lessee and the Lessee leases and hires from Lessor those certain premises located in that building commonly known as the Wayzata Depot, 402 E. Lake Street, Wayzata, MN. The finished office space (765 sq. ft.), together with access to all common areas, including restrooms (200 sq. ft.), and storage space as needed in basement.

2. Term. The lease period shall commence on the first day of January 2022, and shall terminate on the 31st day of December, provided that either party may cancel this lease by giving the other party no less than ninety (90) days written notice thereof and provided further that any cancellation date shall be effective no earlier than July 1.

3. Rent. As rent therefore Lessee covenants to pay Lessor an annual rent of $3,419 payable on or before the first day of each month.

4. Property Tax: Lessee agrees to pay Lessor the annual property tax that is calculated and assessed from Hennepin County based on market value of said property. Property tax estimates are prepared by the County in November of the prior year that taxes are due. Lessee agrees that adjustments may be made to the amount owed for property taxes after Lessor receives the final tax settlement for leased year. Based on the proposed 2022 Hennepin County Property Tax Statement, Lessee agrees to pay Lessor $5,107.

5. Payment: Lessee agrees to pay Lessor for the year 2022; $3,419 for annual rent and $5,107 for property taxes, payable in monthly installments of $710.50 on or before the first day of each month.

6. Purpose. The leased property shall be used solely as office space for the normal business purposes of Lessee, together with incidental storage in conjunction therewith.

7. Sublease. Lessee shall not assign this lease or sublet all or any part of said premises without the written consent of Lessor.

8. Fire. If the premises becomes untenable or unfit for occupancy in whole or in part by the total or partial destruction of said building by fire or other casualty and Lessor shall fail or refuse within 10 days thereafter to agree in writing to restore the same within 90 days after such loss, this lease may be terminated by either Lessor or Lessee by notice in writing. If Lessor agrees in writing within 10 days after such loss, the rent to be paid hereunder pending such restoration shall be abated in proportion that the impairment of the use of said premises to Lessee bears to the total rent to be paid during the term of the lease.

9. Utilities. Lessor will provide for natural gas, electric, water and sewer to the premises. Lessee will pay for telephone, cable TV, and other personal choice amenities used on the premises.

10. Furnishings. The premises are leased unfinished. All furnishings shall be the responsibility of Lessee.

11. Additional Interior Improvements. Lessee may make, at its own expense and with the written consent of Lessor, such further and additional interior improvements in the leased premises as it shall deem necessary and proper.

12. Janitor. Lessee will provide its own janitorial services at its own expense for the demised premises and for the rest room facilities adjacent thereto. Lessor shall at its own expense provide maintenance, including snow removal and cleaning for the driveways, the roof, the exterior of the building, the lawns and the parking area. Lessee will keep the leased premises in a neat, clean and respectable condition. Lessor will replace glass broken on the premises during the term on the lease.

13. Insurance. Lessee hereby holds Lessor harmless from any and all liability that may arise out of Lessee's use or occupancy of said premises, and Lessee will obtain, at its own expense, policies of liability insurance with the Lessor endorsed thereon as an additional insured in an amount not less than $1,000,000 per person injured and $2,000,000 per accident. Lessee will furnish Lessor appropriate certificates showing such coverage and that the City be listed as additional insured.

    Lessor will, at his own expense, obtain fire and extended coverage insurance on the entire building and such contents thereof as are owned by Lessor. Lessor shall obtain waiver of subrogation clauses on such policies so as to relieve Lessee of any liability to Lessor or any other person for causes or events for which Lessor was covered under such policies.

14. Entry by Lessor. Lessor may at all reasonable times enter said premises to inspect the same and to maintain and make repairs therein.

15. Repairs. Lessor shall make all necessary structural repairs and repairs to the exterior of the building except as specifically provided above.

16. Binding Effect. This agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the foregoing agreement to be executed the day and year first above written.

CITY OF WAYZATA, MINNESOTA (Lessor)

By____
Johann Mouton, Mayor
And_______________________________________
Jeffrey Dahl, City Manager
(Lessee)
By____
Lessee
And_______________________________________
Lessee

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.i
TITLE: Adoption of Resolution 56-2021 Authorizing Residential Recycling Grant Agreement with Hennepin County	
PROPOSED MOTION: To Adopt Resolution 56-2021 Authorizing Residential Recycling Grant Agreement with Hennepin County	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends that the City Council adopt the resolution authorizing the residential recycling grant agreement with Hennepin County.

FINANCIAL OR BUDGET CONSIDERATION:

This grant program has contributed the following funding to the City's recycling program.

2021	$16,315
2020	$16,603
2019	$17,887

BACKGROUND:

A strategic initiative of Hennepin County is to reduce waste and support recycling programs in order to make progress toward zero waste, reduce greenhouse gas emissions, and reduce disparities associated with waste disposal. The County has adopted the goals established in State Statute and by the Minnesota Pollution Control Agency (MPCA) in its Metropolitan Solid Waste Management Policy Plan and developed a Residential Waste Reduction and Recycling Funding Policy to help reach a 75% recycling rate by 2030.

The County receives funding from the state's Select Committee on Recycling and the Environment (SCORE) for the development and implementation of waste reduction and recycling programs. SCORE funds are based on revenue received by the State of Minnesota from the solid waste management tax (SWMT) on garbage services and are subject to change based on the SWMT revenue received by the state and funds allocated by the legislature.

City recycling programs play an important role in the solid waste management system. The County has funded city programs for over 30 years and will use this policy to make available all SCORE funds to cities for residential waste reduction and recycling programs. SCORE funds will be dedicated to four different purposes: 1) general funding for waste reduction and recycling programs, 2) curbside organics recycling programs, 3) organics drop-off sites, and 4) multifamily waste reduction and recycling. Funds distributed to cities for a calendar year will be based on SCORE funds received by the county in the state's corresponding fiscal year.

ATTACHMENTS:

1. RES 56-2021 RESOLUTION AUTHORIZING RESIDENTIAL RECYCLING GRANT AGREEMENT WITH HENNEPIN COUNTY
2. DRAFT_Residential WRR Grant Agreement

RESOLUTION NO. 56-2021

A RESOLUTION AUTHORIZING RESIDENTIAL RECYCLING GRANT AGREEMENT WITH HENNEPIN COUNTY

WHEREAS, pursuant to Minnesota Statutes, Chapter 115A.552, Counties shall ensure that residents have an opportunity to recycle; and

WHEREAS, Hennepin County Ordinance No. 13 requires that each city implement and maintain a recycling program; and

WHEREAS, the County Board approved the Hennepin County Residential Recycling Funding Policy for the period 2012 to 2015 and authorized grant funding for municipal recycling programs consistent with said policy; and

WHEREAS, in order to receive grant funds, the City must sign the agreement; and

WHEREAS, the City wishes to receive these grant funds each year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wayzata, Minnesota, that the City Council accepts the agreement as proposed.

BE IT FURTHER RESOLVED, that the City Council authorizes the Mayor and City Manager to execute such Residential Recycling Grant Agreement with the County.

Adopted by the Wayzata City Council this 7th day of December 2021.

____
Mayor Johanna Mouton

ATTEST:

____
City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution:

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 7, 2021.

____
Kathy Leervig, City Clerk

SEAL

Contract No: PR00003908

RESIDENTIAL WASTE REDUCTION AND RECYCLING GRANT AGREEMENT

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Environment and Energy Department, 701 Fourth Avenue South, Minneapolis, Minnesota 55415-1600 ("COUNTY"), and CITY OF WAYZATA, 600 Rice Street East, Wayzata MN 55391, ("GRANTEE"), a Minnesota government entity.

The parties agree as follows:

1. <u>TERM AND AMOUNT OF GRANT</u>

GRANTEE shall complete all grant requirements ("Grant Requirements"), if any, commencing upon execution and expiring December 31, 2025, unless cancelled or terminated earlier in accordance with the provisions herein.

Annual grant payments ("Grant Funds") shall be calculated as set forth in Section 3.

2. <u>GRANT REQUIREMENTS</u>

GRANTEE shall apply for annual grant funds and operate its Waste Reduction and Recycling Programs as more fully described in Attachment A, the Residential Waste Reduction and Recycling Funding Policy.

3. <u>GRANT DISBURSEMENT</u>

The COUNTY will distribute SCORE funds that the COUNTY receives from the state to Hennepin County municipalities. SCORE funds will be dedicated to the following different purposes: 1) general funding for waste reduction and recycling programs, 2) curbside organics recycling programs, 3) organics drop-off sites, 4) multifamily waste reduction and recycling.

SCORE funds are based on revenue received by the State of Minnesota from the solid waste management tax (SWMT) on garbage services and are subject to change based on the SWMT revenue received by the state and funds allocated by the legislature. Funds distributed to municipalities for the current calendar year will be based on SCORE funds received by the COUNTY in the state's corresponding fiscal year.

A. Waste reduction and recycling programs

COUNTY will dedicate 40% of SCORE funds to provide funding for city waste reduction and recycling programs. The following formula will be used to calculate GRANTEE's waste reduction and recycling grant amount.

$$\frac{\text{Number of eligible households with curbside recycling in city}}{\text{Total number of eligible households with curbside recycling in county}} \times \text{40\% of SCORE funds available} = \text{Waste reduction and recycling grant amount available to the city}$$

Eligible households are defined as households in single family through fourplex residential buildings or other residential buildings where each household has its own recycling collection container to set out for curbside collection and receives recycling collection service through the city. In cities with open recycling collection, eligible households are defined as households in single family through fourplex residential buildings where each household has its own recycling collection container to set out for curbside collection. The number of eligible households will be determined by counting the number of eligible households on January 1 of each funding year. GRANTEE will report the number in its application for funding.

B. Curbside organics recycling programs

COUNTY will dedicate 50% of SCORE funds to provide funding for curbside organics recycling programs. Funds will be allocated using participation targets for each city. Funding is not contingent upon meeting the participation target. The following formula will be used to calculate GRANTEE's curbside organics recycling grant amount.

$$\frac{\text{Target number of households with curbside organics recycling in city}}{\text{Total number of households with curbside organics recycling in county}} \times \text{50\% of SCORE funds available} = \text{Curbside organics recycling grant amount available to the city}$$

Initial participation targets (as a percent of households with curbside recycling service):

- 50% for cities that contract for organics recycling service
- 10% for cities that require haulers to offer organics recycling service

C. Organics drop-off sites

COUNTY will dedicate up to $3,300 per eligible city to provide funding for organics drop-off site expenses. Cities with a population of less than 10,000 are eligible.

D. Multifamily waste reduction and recycling

COUNTY will take 10% of SCORE funds, subtract the amount allocated to organics drop-off sites, and dedicate the remainder to provide funding for multifamily waste reduction and recycling programs. For the purposes of this policy, city waste reduction and recycling programs include organics recycling. Funds will be allocated based on the number of multifamily households. The following formula will be used to calculate GRANTEE's multifamily waste reduction and recycling grant amount.

$$\frac{\text{Number of multifamily households in city}}{\text{Total number of multifamily households in county}} \times \text{10\% of SCORE funds available minus organics drop-off funds} = \text{Multifamily waste reduction and recycling grant amount available to the city}$$

Multifamily households in cities with organized recycling collection are defined as 1) households in buildings where each household does not have its own recycling collection container to set out for curbside collection, or 2) households in buildings that do not receive recycling collection service through the city, including apartment buildings, condominiums, townhomes, and cooperative housing units where a property manager or association coordinates collection service. Multifamily households in cities with open recycling collection are defined as households in residential buildings larger than a fourplex.

The COUNTY will make two equal payments to the GRANTEE. Those two payments will provide the sum of each city's total grant amount for general waste reduction and recycling programs, curbside organics recycling programs, organics drop-off sites, and multifamily waste reduction and recycling. One payment will be made after COUNTY receives the applications for funding from GRANTEE. A second payment will be made after basic program requirements, education and outreach requirements, and performance have been confirmed and approved. If GRANTEE meets the requirements, both payments will be made during the same calendar year.

4. INDEPENDENT CONTRACTOR

GRANTEE shall select the means, method, and manner of performing Grant Requirements, if any. Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting GRANTEE as the agent, representative, or employee of COUNTY for any purpose. GRANTEE is and shall remain an independent contractor under this Agreement. GRANTEE shall secure at its own expense all personnel required in completing Grant Requirements, if any, under this Agreement. GRANTEE's personnel and/or subcontractors engaged to perform any work required by this Agreement will have no contractual relationship with COUNTY and will not be considered employees of COUNTY. COUNTY shall not be responsible for any claims related to or on behalf of any of GRANTEE's personnel, including without limitation, claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law (Minnesota Statutes Chapter 268) or the Minnesota Workers' Compensation Act

(Minnesota Statutes Chapter 176) or claims of discrimination arising out of state, local or federal law, against GRANTEE, its officers, agents, contractors, or employees. Such personnel or other persons shall neither accrue nor be entitled to any compensation, rights, or benefits of any kind from COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

5. NON-DISCRIMINATION

In accordance with COUNTY's policies against discrimination, GRANTEE shall not exclude any person from full employment rights nor prohibit participation in or the benefits of any program, service or activity on the grounds of any protected status or class including but not limited to race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin. No person who is protected by applicable federal or state laws against discrimination shall be subjected to discrimination.

6. INTENTIONALLY OMITTED

7. INDEMNIFICATION

GRANTEE shall defend, indemnify, and hold harmless COUNTY, its present and former officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of GRANTEE, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of this Agreement, and against all loss by reason of the failure of GRANTEE to perform any obligation under this Agreement. For clarification and not limitation, this obligation to defend, indemnify and hold harmless includes but is not limited to any liability, claims or actions resulting directly or indirectly from alleged infringement of any copyright or any property right of another, the employment or alleged employment of GRANTEE personnel, the unlawful disclosure and/or use of protected data, or other noncompliance with the requirements of these provisions.

8. INSURANCE

GRANTEE shall purchase insurance or utilize a self-insurance program sufficient to cover the maximum level of Minnesota tort liability limits under Minnesota Statute, Chapter 466.

9. DUTY TO NOTIFY

GRANTEE shall promptly notify COUNTY of any demand, claim, action, cause of action or litigation brought against GRANTEE, its employees, officers, agents or subcontractors, which arises out of this Agreement. GRANTEE shall also notify

COUNTY whenever GRANTEE has a reasonable basis for believing that GRANTEE and/or its employees, officers, agents or subcontractors, and/or COUNTY, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of this Agreement.

10. DATA PRIVACY AND SECURITY

A. GRANTEE, its officers, agents, owners, partners, employees, volunteers and subcontractors shall, to the extent applicable, abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA) and all other applicable state and federal laws, rules, regulations and orders relating to data or the privacy, confidentiality or security of data, which may include the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations (HIPAA). For clarification and not limitation, COUNTY hereby notifies GRANTEE that the requirements of Minnesota Statutes section 13.05, subd. 11, apply to this Agreement. GRANTEE shall promptly notify COUNTY if GRANTEE becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, and shall also comply with the other requirements of this Section.

Classification of data, including trade secret data, will be determined pursuant to applicable law and, accordingly, merely labeling data as "trade secret" by GRANTEE does not necessarily make the data protected as such under any applicable law.

B. In addition to the foregoing MGDPA and other applicable law obligations, GRANTEE shall comply with the following duties and obligations regarding County Data and County Systems (as each term is defined herein). As used herein, "County Data" means any data or information, and any copies thereof, created by GRANTEE or acquired by GRANTEE from or through COUNTY pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, videos, or symbols, or combinations thereof.

If GRANTEE has access to or possession/control of County Data, GRANTEE shall safeguard and protect the County Data in accordance with generally accepted industry standards, all laws, and all then applicable COUNTY policies, procedures, rules and directions. To the extent of any inconsistency between accepted industry standards and such COUNTY policies, procedures, rules and directions, GRANTEE shall notify COUNTY of the inconsistency and follow COUNTY direction. GRANTEE shall immediately notify COUNTY of any known or suspected security breach or unauthorized access to County Data, then comply with all responsive directions provided by COUNTY. The foregoing shall not be construed as eliminating, limiting or otherwise modifying GRANTEE's indemnification obligations herein.

C. Upon expiration, cancellation or termination of this Agreement:

(1) At the discretion of COUNTY and as specified in writing by the Contract Administrator, GRANTEE shall deliver to the Contract Administrator all County Data so specified by COUNTY.

(2) COUNTY shall have full ownership and control of all such County Data. If COUNTY permits GRANTEE to retain copies of the County Data, GRANTEE shall not, without the prior written consent of COUNTY or unless required by law, use any of the County Data for any purpose or in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such County Data; and shall not do anything which in the opinion of COUNTY would affect COUNTY's ownership and/or control of such County Data.

(3) Except to the extent required by law or as agreed to by COUNTY, GRANTEE shall not retain any County Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to applicable law. In addition, GRANTEE shall, upon COUNTY's request, certify destruction of any County Data so specified by COUNTY.

11. <u>RECORDS – AVAILABILITY/ACCESS</u>

Subject to the requirements of Minnesota Statutes section 16C.05, subd. 5, COUNTY, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of GRANTEE and involve transactions relating to this Agreement. GRANTEE shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration, cancellation or termination.

12. <u>SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS</u>

A. GRANTEE binds itself, its partners, successors, assigns and legal representatives to COUNTY for all covenants, agreements and obligations herein.

B. GRANTEE shall not assign, transfer or pledge this Agreement whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of COUNTY. A consent to assign shall be subject to such conditions and provisions as COUNTY may deem necessary, accomplished by execution of a form prepared by COUNTY and signed by GRANTEE, the assignee and COUNTY. Permission to assign, however, shall under no circumstances relieve GRANTEE of its liabilities and obligations under the Agreement.

C. GRANTEE shall not subcontract this Agreement whether in whole or in part, without the prior written consent of COUNTY. Permission to subcontract, however, shall under no circumstances relieve GRANTEE of its liabilities and obligations under the Agreement. Further, GRANTEE shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of any specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between GRANTEE and each subcontractor shall require that the subcontractor's services be performed in accordance with this Agreement. GRANTEE shall make contracts between GRANTEE and subcontractors available upon request. For clarification and not limitation of the provisions herein, none of the following constitutes assent by COUNTY to a contract between GRANTEE and a subcontractor, or a waiver or release by COUNTY of GRANTEE's full compliance with the requirements of this Section: (1) COUNTY's request or lack of request for contracts between GRANTEE and subcontractors; (2) COUNTY's review, extent of review or lack of review of any such contracts; or (3) COUNTY's statements or actions or omissions regarding such contracts.

D. As required by Minnesota Statutes section 471.425, subd. 4a, GRANTEE shall pay any subcontractor within ten (10) days of GRANTEE's receipt of payment from COUNTY for undisputed services provided by the subcontractor, and GRANTEE shall comply with all other provisions of that statute.

13. <u>MERGER, MODIFICATION AND SEVERABILITY</u>

A. The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

GRANTEE and/or COUNTY are each bound by its own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

B. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. Except as expressly provided, the substantive legal terms contained in this Agreement including but not limited to Indemnification, Insurance, Merger, Modification and Severability, Default and Cancellation/Termination or Minnesota Law Governs may not be altered, varied, modified or waived by any change order, implementation plan, scope of work, development specification or other development process or document.

C. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

14. DEFAULT AND CANCELLATION/TERMINATION

A. If GRANTEE fails to perform any of the provisions of this Agreement, fails to administer the work so as to endanger the performance of the Agreement or otherwise breaches or fails to comply with any of the terms of this Agreement, it shall be in default. Unless GRANTEE's default is excused in writing by COUNTY, COUNTY may upon written notice immediately cancel or terminate this Agreement in its entirety. Additionally, failure to comply with the terms of this Agreement shall be just cause for COUNTY to delay payment until GRANTEE's compliance. In the event of a decision to withhold payment, COUNTY shall furnish prior written notice to GRANTEE.

B. Notwithstanding any provision of this Agreement to the contrary, GRANTEE shall remain liable to COUNTY for damages sustained by COUNTY by virtue of any breach of this Agreement by GRANTEE. Upon notice to GRANTEE of the claimed breach and the amount of the claimed damage, COUNTY may withhold any payments to GRANTEE for the purpose of set-off until such time as the exact amount of damages due COUNTY from GRANTEE is determined. Following notice from COUNTY of the claimed breach and damage, GRANTEE and COUNTY shall attempt to resolve the dispute in good faith.

C. The above remedies shall be in addition to any other right or remedy available to COUNTY under this Agreement, law, statute, rule, and/or equity.

D. COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.

E. This Agreement may be canceled/terminated with or without cause by COUNTY upon thirty (30) days' written notice.

F. If this Agreement expires or is cancelled or terminated, with or without cause, by either party, at any time, GRANTEE shall not be entitled to any payment, fees or other monies except for payments duly invoiced for then-delivered and accepted deliverables/milestones pursuant to this Agreement. In the event GRANTEE has performed work toward a deliverable that COUNTY has not accepted at the time of expiration, cancellation or termination, GRANTEE shall not be entitled to any payment for said work including but not limited to incurred costs of performance, termination expenses, profit on the work performed, other costs founded on termination for convenience theories or any other payments, fees, costs or expenses not expressly set forth in this Agreement.

G. Upon written notice, COUNTY may immediately suspend or cancel/terminate this Agreement in the event any of the following occur: (i) COUNTY does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut down, is otherwise made unavailable or COUNTY loses the outside funding for any other reason; or (iii) COUNTY determines, in its sole discretion, that funding is, or has become, insufficient. COUNTY is not obligated to pay for any costs or expenses or obligations incurred or encumbered after the notice and effective date of the suspension or cancellation/termination. In the event COUNTY suspends, cancels or terminates this Agreement pursuant to this paragraph, COUNTY shall pay any amount due and payable prior to the notice of suspension or cancellation/termination except that COUNTY shall not be obligated to pay any amount as or for penalties, early termination fees, charges, time and materials for costs, expenses or profits on work done.

H. GRANTEE has an affirmative obligation, upon written notice by COUNTY that this Agreement may be suspended or cancelled/terminated, to follow reasonable directions by COUNTY, or absent directions by COUNTY, to exercise a fiduciary obligation to COUNTY, before incurring or making further costs, expenses, obligations or encumbrances arising out of or related to this Agreement.

15. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term, cancellation or termination of this Agreement do survive such term, cancellation or termination. Such provisions include but are not limited to: GRANT REQUIREMENTS; INDEPENDENT CONTRACTOR; INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA PRIVACY AND SECURITY; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND CANCELLATION/TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

16. GRANT ADMINISTRATION

Kaitlin Steinberg/Kira Berglund, Waste Reduction and Recycling Specialist, or their successor ("Grant Administrator"), shall manage this Agreement on behalf of COUNTY and serve as liaison between COUNTY and GRANTEE.

Mike Kelly/Rebecca Jones, Public Works Director and Utility Billing Clerk (952-404-5363) shall manage the agreement on behalf of GRANTEE. GRANTEE may replace such person but shall immediately give written notice to COUNTY of the name, phone number and email/fax number (if available) of such substitute person and of any other subsequent substitute person.]

17. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

A. GRANTEE shall comply with all applicable federal, state and local statutes, funding sources, regulations, rules and ordinances currently in force or later enacted.

B. GRANTEE certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings.

C. If the source or partial source of funds for payment under this Agreement is from federal or state monies or from a federal, state or other grant source, GRANTEE is bound by and shall comply with applicable law, rules, regulations, applicable documentation or other COUNTY directives relating to the source and utilization of such funds.

18. RECYCLING

COUNTY encourages GRANTEE to establish a recycling program for at least three materials, such as newsprint, office paper, glass, plastic, and metal.

19. NOTICES

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing, and shall be sent registered or certified mail. Notices to COUNTY shall be sent to the County Administrator with a copy to the originating COUNTY department at the address given in the opening paragraph of this Agreement. Notice to GRANTEE shall be sent to the address stated in the opening paragraph of this Agreement or to the address stated in GRANTEE's Form W-9 provided to COUNTY.

20. CONFLICT OF INTEREST

GRANTEE affirms that to the best of GRANTEE's knowledge, GRANTEE's involvement in this Agreement does not result in a conflict of interest with any party or entity which may be affected by the terms of this Agreement. Should any conflict or potential conflict of interest become known to GRANTEE, GRANTEE shall immediately notify COUNTY of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise COUNTY whether GRANTEE will or will not resign from the other engagement or representation. Unless waived by COUNTY, a conflict or potential conflict may, in COUNTY's discretion, be cause for cancellation or termination of this Agreement.

21. MEDIA OUTREACH

GRANTEE shall notify COUNTY, prior to publication, release or occurrence of any Outreach (as defined below). The parties shall coordinate to produce collaborative and mutually acceptable Outreach. For clarification and not limitation, all Outreach shall be approved by COUNTY, by and through the Public Relations Officer or his/her designee(s), prior to publication or release. As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, promotions, client lists, civic/community events or opportunities and/or other forms of outreach created by, or on behalf of, GRANTEE (i) that reference or otherwise use the term "Hennepin County," or any derivative thereof; or (ii) that directly or indirectly relate to, reference or concern the County of Hennepin, this Agreement, the Grant Requirements performed hereunder or COUNTY personnel, including but not limited to COUNTY employees and elected officials.

22. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

23. HENNEPIN COUNTY PERSONAL PROPERTY TAX AND PROPERTY TAX

GRANTEE affirms that it and its officers have paid all Hennepin County personal property taxes and property taxes due on all of its Hennepin County properties for taxes owed on or before the date of the execution of this contract. If the County finds that property taxes have not been paid by GRANTEE, GRANTEE's owner and GRANTEE's board of directors (if any), County may refuse to disburse funds or require the return of all or part of the funds already disbursed.

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COUNTY BOARD AUTHORIZATION

Reviewed for COUNTY by
the County Attorney's Office:

{{Sig_es_:signer3:signature}}

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COUNTY OF HENNEPIN
STATE OF MINNESOTA
By:

{{Sig_es_:signer6:signature}}

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Reviewed for COUNTY by:

{{Sig_es_:signer4:signature}}

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ATTEST:

{{Sig_es_:signer7:signature}}

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Board Resolution No:
{{*BoardResolution_es_:signer4:brs}}

By:

{{Sig_es_:signer5:signature}}

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Document Assembled by:

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GRANTEE

GRANTEE warrants that the person who executed this Agreement is authorized to do so on behalf of GRANTEE as required by applicable articles, bylaws, resolutions or ordinances.*

By:

Signature:____________________	Signature:____________________
Name (Printed): Jeffrey Dahl	Name (Printed): Johanna Mouton
Title: City Manager	Title: Mayor
Date:____________	Date:____________

*GRANTEE represents and warrants that it has submitted to COUNTY all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. Documentation is not required for a sole proprietorship.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.j
TITLE: Approval of 2022 Lease Agreement with the Wayzata Historical Society	
PROPOSED MOTION: To Approve the 2022 Lease Agreement with the Wayzata Historical Society	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends the approval of the 2022 Lease Agreement with the Wayzata Historical Society.

FINANCIAL OR BUDGET CONSIDERATION:
The lease agreement for museum space in the Wayzata Depot with Wayzata Historical Society is $1,367 for 2022, payable in equal quarterly installments throughout the year.

BACKGROUND:
Annually, the City approves lease agreements for use of the Wayzata Depot space. The Wayzata Historical Society is one of the tenants at 402 E. Lake Street which it uses for a museum. The proposed agreement includes a base rent fee of $1,367 (an increase of 5.3% or CPI from 2021). Given the nature of the Depot and the value of having the local museum with the Wayzata Historical Society, the lease is intended to offset City costs to maintain the space. The lease amount is not market/profit driven.

ATTACHMENTS:
1. 2022 Lease Agreement - Wayzata Historical Society

LEASE

THIS LEASE, entered into this day of , 20___, by and between the City of Wayzata, a municipal corporation (hereinafter "Lessor"), and the Wayzata Historical Society, a Minnesota non-profit corporation ("Lessee").

WITNESSETH, in consideration of the covenants and agreements of the respective parties herein contained, the parties hereto agree as follows:

1. Premises. Lessor does hereby demise and let unto Lessee and the Lessee leases and hires from Lessor those certain premises located in that building commonly known as the Wayzata Depot, 402 E. Lake Street, Wayzata, MN. The finished office space (800 sq. ft.), together with access to all common areas, including restrooms (200 sq. ft.), and storage space as needed in basement.

2. Term. The lease period shall commence in the year 2022 on the first day of January, and shall terminate on the 31st day of December, provided that either party may cancel this lease by giving the other party no less than ninety (90) days written notice thereof and provided further that any cancellation date shall be effective no earlier than July 1. Said term shall be automatically renewed for like periods of time unless terminated as provided above.

3. Rent. As rent therefore Lessee covenants to pay Lessor an annual rent of $1,367.00 payable in quarterly installments of $341.75 on or before the first day of each quarter.

4. Purpose. The leased property shall be used for the normal purposes of Lessee, together with incidental storage in conjunction therewith.

5. Sublease. Lessee shall not assign this lease or sublet all or any part of said premises without the written consent of Lessor.

6. Fire. If the premises becomes untenable or unfit for occupancy in whole or in part by the total or partial destruction of said building by fire or other casualty and Lessor shall fail or refuse within 10 days thereafter to agree in writing to restore the same within 90 days after such loss, this lease may be terminated by either Lessor or Lessee by notice in writing. If Lessor agrees in writing within 10 days after such loss, the rent to be paid hereunder pending such restoration shall be abated in proportion that the impairment of the use of said premises to Lessee bears to the total rent to be paid during the term of the lease.

7. Utilities. Lessor will provide for electricity, natural gas, water and sewer to the premises. Lessee will pay for telephone, cable TV, and other personal choice amenities used on the premises by the Lessee.

8. Furnishing. The premises are leased unfinished with the exception of the wooden depot benches. All other furnishings shall belong to and be the responsibility of Lessee.

9. Additional Interior Improvements. Lessee may make, at its own expense and with the written consent of Lessor for improvements costing more than $500.00, such further and additional interior improvements in the leased premises as it shall deem necessary and proper.

10. Janitor. Lessee will provide its own janitorial services at its own expense for the demised premises and for the restroom facilities adjacent thereto. Lessor shall at its own expense provide maintenance, including snow removal and cleaning for the driveways, the roof, the exterior of the building, the lawns and the parking area. Lessee will keep the leased premises in a neat, clean and respectable condition. Lessor will replace glass broken on the premises during the term on the lease.

11. Insurance. Lessee hereby holds Lessor harmless from any and all liability that may arise out of Lessee's use or occupancy of said premises, and Lessee will obtain, at its own expense, policies of liability insurance with the Lessor endorsed thereon as an additional insured in an amount not less than $1,000,000 per person injured and $2,000,000 per accident. Lessee will furnish Lessor appropriate certificates showing such coverage and that the City be listed as additional insured.

    Lessor will, at his own expense, obtain fire and extended coverage insurance on the entire building and such contents thereof as are owned by Lessor. Lessor shall obtain waiver of subrogation clauses on such policies so as to relieve Lessee of any liability to Lessor or any other person for causes or events for which Lessor was covered under such policies.

12. Entry by Lessor. Lessor may at all reasonable times enter said premises to inspect the same and to maintain and make repairs therein.

13. Repairs. Lessor shall make all necessary structural repairs and repairs to the exterior of the building except as specifically provided above.

14. Binding Effect. This agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused the foregoing agreement to be executed the day and year first above written.

CITY OF WAYZATA, MINNESOTA (Lessor)

By ____
Johanna Mouton, Mayor

And ________________________________
Jeffrey Dahl, City Manager

WAYZATA HISTORICAL SOCIETY (Lessee)

By ____
Aaron J. Person, President

And ________________________________
Andy L. Bond, Treasurer

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.k
TITLE: Adopt Resolution 59-2021 Accepting the Supplemental Share of Coronovirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act	
PROPOSED MOTION: To Adopt Resolution 59-2021 Accepting the Supplemental Share of Coronovirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act	
PREPARED BY: Aurora Yager, Administrative Services Director	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends adoption of Resolution 59-2021 as attached.

FINANCIAL OR BUDGET CONSIDERATION:

The City has already applied for approximately $488,000 in Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act. Recently, the City became eligible for an additional amount of approximately $16,000 more in ARPA funds.

BACKGROUND:

The American Rescue Plan Act (ARPA) provided Local Fiscal Recovery Funds to mitigate the effects of COVID-19. The City applied for its initial share of eligible funds back in October - approximately $488,000 to be paid half in 2021 and half in 2022. After the deadline passed for local governments to request ARPA funds, nearly $12 million remained unrequested. As allowed by the US Treasury, the state of Minnesota has redistributed these remaining funds amongst eligible local governments who requested ARPA funds. This means that Wayzata is eligible for an additional $16,000. Half of this allocation would be given to the City in 2021 and the other half in 2022. To document receipt of these additional funds, the League of Minnesota Cities recommends the Council adopt a resolution accepting the supplemental distribution.

ATTACHMENTS:

1. Resolution 59-2021 Accepting Supplemental ARPA Funds

CITY OF WAYZATA
RESOLUTION NO. 59-2021

A RESOLUTION TO ACCEPT THE SUPPLEMENTAL SHARE OF CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, the City of Wayzata adopted Resolution 24-2021 Accepting Coronavirus Local Fiscal Recovery Fund Established Under the American Rescue Plan Act; and

WHEREAS, the State of Minnesota had nearly $12 million still available in ARPA funds that went unrequested and as allowed by the US Treasury redistributed those remaining funds amongst eligible local governments.

NOW THEREFORE, **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAYZATA, MINNESOTA** that the City intends to collect its share of the supplemental ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury's guidance.

Adopted by the Wayzata City Council this 7th day of December, 2021.

____
Mayor Johanna Mouton

ATTEST:

____
City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 7, 2021.

____

Kathy Leervig, City Clerk
SEAL

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.I
TITLE: Approval of the Second Reading and Adoption of Ordinance 809 Amending Chapter 302 Pertaining to Parking Regulations	
PROPOSED MOTION: To Approve the Second Reading and Adopt Ordinance 809 Amending Chapter 302 Pertaining to Parking Regulations	
PREPARED BY: Marc Schultz, Police Chief, Kathy Leervig, City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends approval of the second reading of Ordinance 809 amending Chapter 302.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
At the September 7th workshop, staff discussed the challenges of the current parking ordinance as it relates to on-street trailer parking. Ordinance 302.09 (Hours of Parking) addresses on-street parking of vehicles and trailers in the same manner and allows vehicles and trailers to remain parked for up to 72 hours. Vehicles are required to be "shifted" a minimum of 500 feet within this 72 hour period to remain in compliance with the current ordinance. The intent of the ordinance is to prohibit long-term storage of trailers on streets.

The Police Department has received several complaints from residents regarding trailers parked for too long creating both aesthetic and safety concerns. This language leaves little ability for enforcement as a vehicle or trailer could essentially be left parked in a spot for up to 72 hours, driven 500 feet and then immediately returned that day to the same spot to be parked for an additional 72 hours, giving the impression to many that the vehicle or trailer had not moved. Furthermore, legal council has suggested that in order to adequately defend enforcement of the current ordinance, police could be required to conduct 24-hour a day live or video surveillance of the trailer for over 72 hours.

Staff recognizes that the need for on-street vehicle parking, particularly for commuters living in areas without adequate off-street parking, is inherently greater than the need to park trailers on-street long term and drafted an ordinance that differentiates between on-street parking of vehicles and that of trailers. With the draft ordinance language, vehicles would remain under the same regulations while limiting the amount of time a "trailer" could be parked on a right-of-way to 3 days in any calendar month and parking a trailer in one location for over 2 hours in a 24-hour period shall be considered a day for purposes of the proposed ordinance.

The Council approved the first reading of the ordinance at the November 16th Council Meeting.

ATTACHMENTS:
1. Draft Ordinance

CITY OF WAYZATA

HENNEPIN COUNTY, MINNESOTA

ORDINANCE NO. 809

AN ORDINANCE AMENDING WAYZATA CITY CODE

CHAPTER 302 – PARKING REGULATIONS

THE CITY OF WAYZATA ORDAINS:

Section 1. Amendments to Chapter 302.09 (Hours of Parking). Section 9 of Chapter 302 of the Wayzata City Code (Hours of Parking) is hereby amended and restated in its entirety as follows (~~struck~~ text deleted; underlined text added):

302.09 - Hours of Parking.

Vehicles. No vehicle ~~or trailer unit~~ shall be stopped, parked or left standing on any highway, street or alley ~~street right-of-way~~ within the City for ~~a continuous period of time in excess of 72 hours~~ more than 3 consecutive days.

Trailers. No trailer of any size, with or without a boat or other item on it, may be parked on a highway, street or alley within the City for:

a. More than 3 consecutive days; or
b. More than 3 days total in any calendar month.

Parking in Same Location. Parking in one location for over 2 hours in a 24-hour period shall be considered a day for purposes of this section.

Shifting of vehicle or trailer. ~~To regulate limited parking zones, a~~Any vehicle or trailer moved a distance of not more than 500 feet during the limited parking period shall be deemed to have remained stationary.

Section 2. Effective Date. This Ordinance will become effective upon passage and publication.

Adopted by the City Council this ___ day of _______________, 2021.

____
Johanna Mouton
Mayor

ATTEST:

____
Jeffrey Dahl
City Manager

First Reading:
Second Reading:
Publication:

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 7.m
TITLE: Award of Contract for LaSalle Pond Maintenance to Nadeau Companies, LLC	
PROPOSED MOTION: To Award the Contract for the LaSalle Pond Maintenance project to Nadeau Companies, LLC. in the amount of $134,184.	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends awarding the contract for the LaSalle Pond Maintenance project to Nadeau Companies, LLC. in the amount of $134,184.

FINANCIAL OR BUDGET CONSIDERATION:

This project is proposed to be funded using the Stormwater Capital Improvement Plan (CIP). There is currently $212,200 budgeted for this project. Design and construction inspection is being provided by City consulting firm, WSB, for $15,900.

BACKGROUND:

The LaSalle pond was constructed in 1990 and, to date, has not been maintained (dredged). This project proposes to remove accumulated sediment from the pond and return the pond to its original contours. The work is proposed to be completed in early 2022.

Four (4) bids were received and opened by the Public Works Department on November 30, 2021. A summary of the bids can be found below.

Bidder Name	**Total Base Bid**
Nadeau Companies, LLC	$134,184.00
Minger Construction Companies, Inc.	$137,041.30
New Look Contracting, Inc.	$146,617.00
Meyer Contracting, Inc.	$266,806.83
Engineer's Estimate	*$92,047.00*

The primary difference between the Engineer's estimate and the low bid appears to be primarily due to transportation and trucking costs, as reflected in the Mobilization and Pond Excavation bid items. The City had budgeted for these possible increased prices.

Staff recommends awarding of the contract to Nadeau Companies, LLC in the amount of $134,184.

WSB has provided a letter recommending approval of the low bid, as well as a copy of the detailed bid tabulation, for reference.

ATTACHMENTS:

1. Project Location Map
2. WSB Letter and Bid Tabulation


Project Location
La Salle St
La Salle St
La Salle St
La Salle St
Central Ave S
Hampton St S
Reno St
Lacher St
Bushaway Rd
101
101
Eastman Ln
Wayzata Yacht Club
16
16

November 30, 2021

Honorable Mayor and City Council
City of Wayzata
600 Rice Street East
Wayzata, MN 55391

Re: LaSalle Pond Maintenance
City of Wayzata, MN
WSB Project No. 018817-000

Dear Mayor and Council Members:

Quotes were received for the above-referenced project on Tuesday, November 30, 2021. A total of four quotes were received. The quotes were checked for mathematical accuracy and tabulated and there are no errors made on the Proposal Form. The Engineer's Estimate was $105,857.00 with 15% contingency. The bid tabulation indicates the low bidder as Nadeau Companies, LLC, Hampton, Minnesota, in the amount of $134,184.00.

The difference between the Engineer's Estimate and the low bid appears to be primarily due to transportation and trucking costs, as reflected in the Mobilization and Pond Excavation bid items.

We recommend that the City consider these bids and award a contract to Nadeau Companies, LLC, based on the results of the bids received.

Sincerely,

WSB

Jake Newhall, PE
Project Manager / Associate

Enclosure

cc: Michael Nadeau, Nadeau Companies, LLC
Mike Kelly, City of Wayzata
Laura Rescorla, WSB

ar

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

Bid Tabulation

LaSalle Pond Maintenance

City of Wayzata, MN

WSB Project No. 018817-000

Bid Opening: November 30, 2021 @ 10:00 a.m., local time

DENOTES CORRECTED FIGURE

					Engineer's Estimate		Nadeau Companies, LLC		Minger Construction Companies, Inc.		New Look Contracting, Inc.		Meyer Contracting, Inc.	
Line No.	**Material No.**	**Item**	**Units**	**Quantity**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**	**Unit Price**	**Total Price**
POND MAINTENANCE - BASE BID														
1	2021.501/00010	MOBILIZATION	LS	1	$5,000.00	$5,000.00	$17,500.00	$17,500.00	$10,000.00	$10,000.00	$16,500.00	$16,500.00	$45,221.00	$45,221.00
2	2101.501/00020	CLEARING & GRUBBING	LS	1	$1,200.00	$1,200.00	$3,000.00	$3,000.00	$5,750.00	$5,750.00	$1.00	$1.00	$25,000.00	$25,000.00
3	2104.601/01320	REMOVE MISCELLANEOUS DEBRIS	LS	1	$500.00	$500.00	$2,000.00	$2,000.00	$2,750.00	$2,750.00	$3,500.00	$3,500.00	$6,366.04	$6,366.04
4	2105.601/00015	DEWATERING	LS	1	$7,500.00	$7,500.00	$3,000.00	$3,000.00	$20,000.00	$20,000.00	$1.00	$1.00	$54,775.62	$54,775.62
5	2105.507/WR02	POND EXCAVATION (LV)	C Y	2,225	$30.00	$66,750.00	$43.00	$95,675.00	$37.50	$83,437.50	$50.00	$111,250.00	$50.75	$112,918.75
6	2501.602	REPAIR WOODEN WEIR	EACH	1	$750.00	$750.00	$2,100.00	$2,100.00	$1,325.00	$1,325.00	$1,500.00	$1,500.00	$4,086.71	$4,086.71
7	2511.504/00014	GEOTEXTILE FILTER TYPE 4	S Y	70	$5.00	$350.00	$4.00	$280.00	$4.75	$332.50	$10.00	$700.00	$27.38	$1,916.60
8	2511.507/00014	RANDOM RIPRAP CLASS III	C Y	18	$100.00	$1,800.00	$170.00	$3,060.00	$185.00	$3,330.00	$125.00	$2,250.00	$204.81	$3,686.58
9	2573.503/00061	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	50	$4.00	$200.00	$3.00	$150.00	$5.00	$250.00	$10.00	$500.00	$4.00	$200.00
10	2573.602/WR01	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	1	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$3,500.00	$3,500.00	$2,500.00	$2,500.00	$3,690.53	$3,690.53
11	2575.504/00073	EROSION CONTROL BLANKETS CATEGORY 3N	S Y	1,335	$3.00	$4,005.00	$3.00	$4,005.00	$3.90	$5,206.50	$5.00	$6,675.00	$5.00	$6,675.00
12	2575.505/00021	SEEDING	ACRE	0.28	$5,000.00	$1,400.00	$3,000.00	$840.00	$2,795.00	$782.60	$2,000.00	$560.00	$5,500.00	$1,540.00
13	2575.508/25131	SEED MIXTURE 25-131	LB	14	$8.00	$112.00	$21.00	$294.00	$7.80	$109.20	$20.00	$280.00	$35.00	$490.00
14	2575.508/33261	SEED MIXTURE 33-261	LB	8	$60.00	$480.00	$35.00	$280.00	$33.50	$268.00	$50.00	$400.00	$30.00	$240.00
		TOTAL				**$92,047.00**		**$134,184.00**		**$137,041.30**		**$146,617.00**		**$266,806.83**

I hereby certify that this is an exact reproduction of bids received.

Certified By:

License No. 49170

Date: November 30, 2021

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 8.a
TITLE: Consider Adoption of Resolution 55-2021 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2022 and Adoption of Resolution 60-2021 Approving the Final General Fund and Enterprise Fund Budgets	
PROPOSED MOTION: To Adopt Resolution 55-2021 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2022 and Adoption of Resolution 60-2021 Approving the 2022 General Fund and Enterprise Fund Budgets	
PREPARED BY: Aurora Yager, Administrative Services Director, Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

After holding a public hearing and receiving additional feedback, staff recommended tabling adoption of Resolution 55-2021 and Resolution 60-2021 to the next meeting when at least four Council members will be present.

FINANCIAL OR BUDGET CONSIDERATION:

At the September 7th meeting, the City Council approved a Preliminary Budget and General Fund Tax Levy increase of 5.25%. The proposed 2022 General Fund Budget is $7,536,091.

BACKGROUND:

Enclosed is the proposed 2022 Final General Fund and Enterprise Fund Budgets. More details on changes from the prior year's budget are included in the memo below. This meeting serves as the City's Truth and Taxation Hearing. Preliminary Property Tax Statements were mailed out recently by Hennepin County which included information about the proposed budget, property tax levy, and notice of the Truth in Taxation Hearing. The final budget and tax levy must be approved and certified to the County by December 27, 2021.

2022 Budget Goals

- Increase operational effectiveness by increasing staffing levels to meet community needs
- Expand investment in public safety and parks
- Enhance community engagement

General Fund Budget

The General Fund Budget, as presented, assumes a 6.29% increase in operational expenses. Once factoring in other revenue sources and debt and capital needs, this resulted in an overall levy increase of 5.25%. Some contributing factors affecting the 2022 revenue budget include:

- Receipt of $244,000, which is the second half of the City's ARPA funds
- Reduction of interfund transfers of approximately $100,000

Some contributing factors affecting the 2022 expenditure budget include:

- Addition of several positions - PT Administrative Assistant (added mid-year), Election Workers, Parks Planner (full year), Police Officer, Engineering Technician (added mid-year)
- Succession planning and enhanced services in the Police Department (RMS system, Embedded Social Worker, Lead CSO)

Additionally, the General Fund makes significant capital fund transfers each year. However, to minimize the impact of the levy in 2022, staff found that the Equipment Fund transfer could be reduced by about $144,893 due to the existing fund balance, and the General Facilities and Infrastructure Fund transfer could be reduced by $30,000. A more detailed narrative regarding key changes is included in the attached documents.

Enterprise Fund Budgets
In addition to the General Fund, the City of Wayzata maintains several other enterprise funds for many city services including Water, Sewer, Stormwater, Solid Waste, Motor Vehicle, Cable TV, and Liquor operations. While the General Fund derives its revenue largely from property taxes, enterprise funds are supported by user fees. The General Fund along with the Enterprise Funds comprise the City's total annual budget to fund our city services, pay for city staff, and make transfers to capital project funds.

Total 2022 Budget

General Fund	$7,536,091
Water	$1,001,896
Sewer	$1,070,753
Stormwater	$146,204
Solid Waste	$375,878
Motor Vehicle	$619,792
Cable TV	$82,981
Liquor (Bar & Grill and Wine & Spirits)	$7,256,787
Total	**$18,090,382**

Tabling Final Action
According to the City's Charter Chapter 5, Section 36 "Passage of the Budget", parts of the budget must be approved by a four-fifths vote of the Council. As four members will not present at this meeting, the budget approval should be tabled to the next meeting.

ATTACHMENTS:
1. 2022 Final Budget Memo
2. 2022 Budget Document
3. Resolution 55-2021 Certifying the Final Levy for 2022
4. Resolution 60-2021 Approving the Final Budgets for 2022

General Fund Budget Summary

Summary of Changes Since the Preliminary Budget Approved

Based on feedback from the City Council at the October 19, 2021 City Council Meeting, a few changes were made to the budget to reallocate a portion of the contingency budget to accommodate increased winter lighting for 2022. More narrative on key changes from the prior year's budget are identified under the General fund summary later in the memo.

Expenditure	Prelim. Budget	Current	Change
Boulevard Maint. And Lighting	$ 79,000	$ 89,000	$ 10,000
Contingencies	$ 25,000	$ 15,000	($ 10,000)
Total Changes			**$ -**

Tax Levy Summary

Overall, the tax levy includes levies for general operations, City infrastructure, and debt service. The 2021 budgeted and 2022 proposed tax levies are listed below:

	2021	2022 Prelim	Increase (Decrease)	% Change
General	$ 4,676,372	$ 4,941,501	$ 265,129	5.67%
City Infrastructure	$ 222,789	$ 222,789	$ -	0.00%
Bonds				
G.O. Street Reconstruction Bonds, (2009B Ferndale)	$ 33,340	$ 33,886	$ 546	1.64%
2021 Refunding (2004A Big Woods)	$ 212,700	$ 217,193	$ 4,493	2.11%
Total City Tax Levy	**$ 5,145,201**	**$ 5,415,369**	**$ 270,168**	**5.25%**

Summary of the City's Tax Capacity

The past two years with comparison to the average percentage change for Hennepin County is listed below:

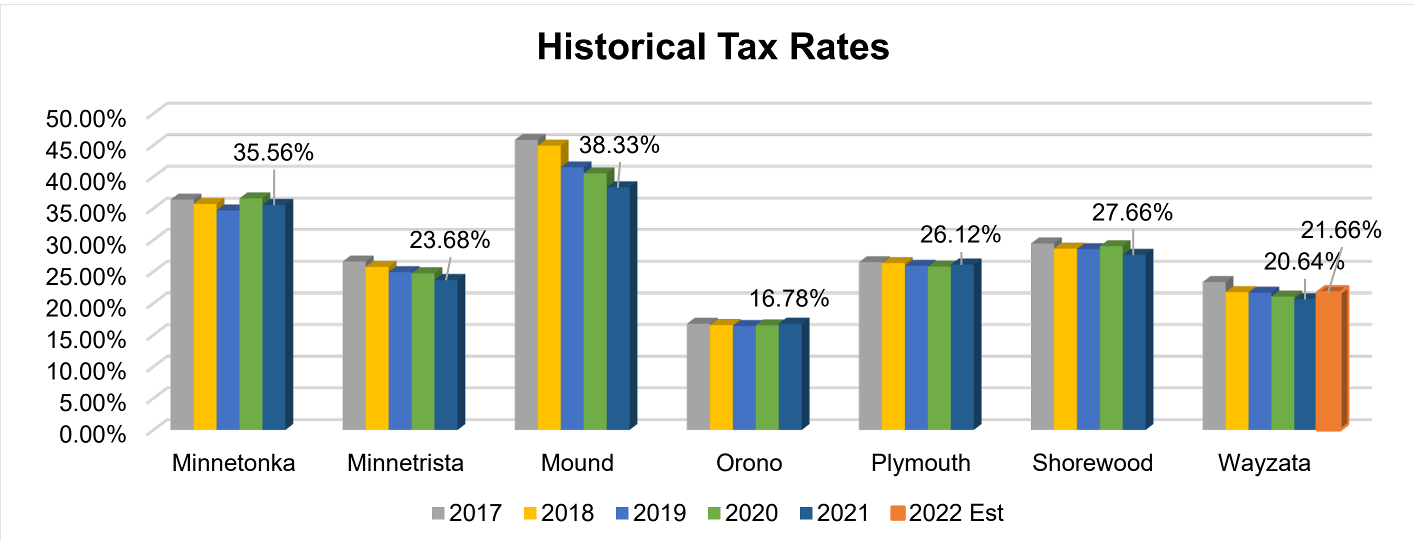
	2020 Pay 2021	2021 Pay 2022	% Change (Wayzata)	% Change (Suburban Hennepin County)
Commercial/Industrial	$ 8,044,227	$ 7,734,737	-3.85%	0.07%
Apartment	$ 2,365,417	$ 2,521,105	6.58%	7.59%
Residential	$ 17,562,086	$ 18,507,030	3.88%	6.29%
Other	$ 2,608,907	$ 2,447,045	3.61%	9.32%
Total	**$ 30,580,637**	**$ 31,209,917**	**2.06%**	**4.55%**

The City's tax rate is derived by dividing the City's levy by the City's total tax capacity. Multiplying the taxable market value of each property in the City's taxing jurisdiction by the applicable statutory percentage (class rate) and summing them together determines the City's total tax capacity. Minnesota has many class rates and those rates can be changed only by the State Legislature.

The current estimated tax capacity by type (class) and historical tax rates are summarized below for Wayzata and six Lake Minnetonka Cities and Plymouth. Compared to other smaller cities in the area, Wayzata has a large commercial tax base.

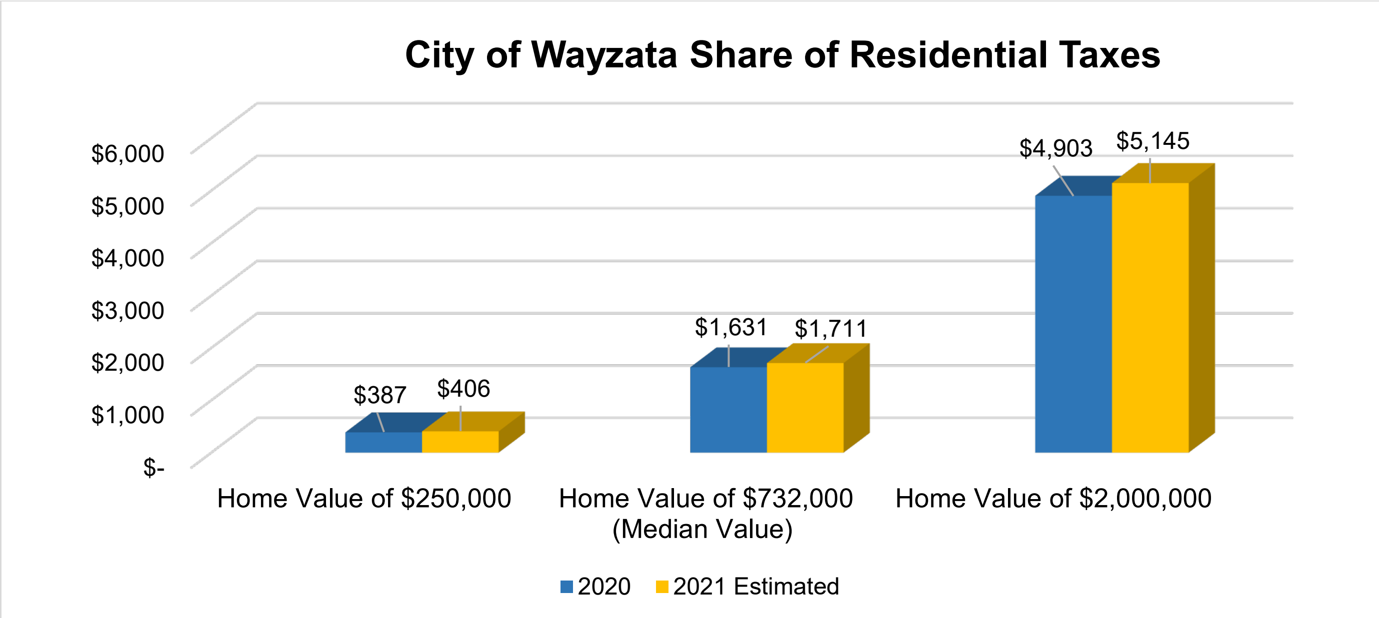
	Minnetonka	Minnetrista	Mound	Orono	Plymouth	Shorewood	Wayzata
Commercial/Industrial	$ 40,853,692	$ 204,823	$ 1,007,792	$ 1,354,231	$ 51,178,566	$ 1,144,545	$ 7,734,737
Apartment	$ 14,918,592	$ -	$ 475,182	$ 303,663	$ 14,673,540	$ 306,451	$ 2,521,105
Residential	$ 78,970,764	$ 20,828,109	$15,304,645	$ 37,471,221	$105,876,222	$20,745,854	$18,507,030
Other	$ 1,230,978	$ 712,692	$ 357,273	$ 2,394,035	$ 71,865	$ 422,488	$ 2,447,045
Total	**$ 135,974,026**	**$ 21,745,624**	**$17,144,892**	**$ 41,523,150**	**$171,800,193**	**$22,619,338**	**$31,209,917**

Below is a summary of Wayzata's tax rate history compared to these communities.



Wayzata is unique in that bonding for capital projects has rarely happened. Instead, the City sets aside resources annually to cash flow nearly all capital projects while still maintaining a lower than average tax rate.

The 2021 tax rate was 20.64% and is estimated to increase to 21.66% in 2022. Below is a summary of Wayzata's tax rate share of residential properties at price points of $250,000, $600,000, and $2,000,000.



Impact to Residents

Calculating the impact of changes in property taxes to homeowners in Minnesota requires a complicated mix of data and information that changes each year. When values are held constant, preliminary estimates indicate that the median valued home of $732,000 will see an increase of $80 in the City's portion of their annual tax bill based upon the overall proposed levy increase of 5.25%.

General Fund Budget Details

Below is a summary of the General fund's revenues and expenditures. Actual amounts are presented for two prior years and the current year to date as well as projected budget amounts for next year.

	Actual		Budget			
	2019	2020	2021	2022	Increase/ (Decrease) from PY	Percent Change
Revenues						
Taxes	$ 4,300,610	$4,483,073	$4,676,372	$ 4,941,501	$ 265,129	5.67%
Franchise Fees	$ 85,108	$ 86,086	$ 85,000	$ 85,000	$ -	0.00%
Licenses and Permits	$ 676,426	$ 724,557	$ 610,310	$ 630,195	$ 19,885	3.26%
Intergovernmental	$ 230,845	$ 584,065	$ 225,500	$ 467,000	$ 241,500	107.10%
Charges for Services	$ 818,170	$ 939,654	$ 828,216	$ 857,395	$ 29,179	3.52%
Fines and Forfeitures	$ 77,810	$ 56,402	$ 91,000	$ 92,000	$ 1,000	1.10%
Interest	$ 101,925	$ 52,233	$ 20,000	$ 10,000	$ (10,000)	-50.00%
Miscellaneous	$ 60,585	$ 16,553	$ 5,000	$ 5,000	$ -	0.00%
Transfers In	$ 420,000	$ 353,983	$ 548,668	$ 448,000	$(100,668)	-18.35%
Total Revenues	**$ 6,771,479**	**$7,296,605**	**$7,090,066**	**$7,536,091**	**$ 446,025**	**6.29%**

	Actual		Budget			
	2019	2020	2021	2022	Increase/ (Decrease) from PY	Percent Change
Expenditures						
Mayor and Council	$ 50,288	$ 42,140	$ 46,336	$ 47,536	$ 1,200	2.59%
Administration and Finance	$ 843,506	$ 929,342	$ 917,022	$1,015,392	$ 98,370	10.73%
Assessing	$ 79,272	$ 73,852	$ 77,000	$ 76,500	$ (500)	-0.65%
Community Development	$ 292,061	$ 281,436	$ 330,518	$ 366,860	$ 36,342	11.00%
Building Operations & Maint.	$ 262,553	$ 250,726	$ 269,110	$ 264,829	$ (4,281)	-1.59%
Police	$ 1,813,014	$ 2,041,113	$ 2,062,911	$2,319,549	$ 256,638	12.44%
Fire	$ 330,485	$ 330,659	$ 359,533	$ 367,975	$ 8,442	2.35%
Building Inspections	$ 184,017	$ 191,376	$ 268,985	$ 232,736	$ (36,249)	-13.48%
Emergency Management	$ 1,807	$ 1,979	$ 5,300	$ 3,000	$ (2,300)	-43.40%
Streets	$ 544,487	$ 515,249	$ 619,468	$ 641,262	$ 21,794	3.52%
Health Inspections	$ 35,085	$ 30,927	$ 41,000	$ 39,000	$ (2,000)	-4.88%
Engineering	$ 123,437	$ 135,156	$ 136,490	$ 177,694	$ 41,204	30.19%
Parks	$ 577,614	$ 579,740	$ 727,500	$ 905,758	$ 178,258	24.50%
Boulevard Maint. & Lighting	$ 70,090	$ 72,143	$ 79,000	$ 89,000	$ 10,000	12.66%
Miscellaneous Allocations	$ 1,605,372	$ 1,454,466	$ 1,149,893	$ 989,000	$(160,893)	-13.99%
Total Expenditures	**$ 6,813,088**	**$ 6,930,305**	**$ 7,090,066**	**$7,536,091**	**$446,025**	**6.29%**
Revenues Less Expenditures	**$ (41,609)**	**$ 366,300**	**$ -**	**$ -**		

Note: 2019 deficit is due to approved transfers out of the general fund reserves per fund balance policy.

General Fund Summary of Increases and Decreases

Revenues:

Line Item	Increase (Decrease)	Reason
Property Taxes	$265,129	To balance the budget
Alcohol Licenses	$7,125	Fee increase
Food/Health Licenses	$13,125	Special Events returning and fee increase
Plumbing Permits	($5,000)	To get to actual
Project Inspections	$20,000	More engineering time spent on capital projects
Interest Earnings	($10,000)	Low interest rates
Federal Grants	$244,000	Second half of the City's ARPA funds distribution
Interfund Transfers	($100,668)	Reduction of Parks CIP transfer in ($51,000) given projected fund balance needs in that capital fund. Reduction of one-time allocation from Lakefront Fund in 2021 ($49,668) for Parks Planner position.
Fire Department Service Contract (Woodland)	$5,000	Increase in calls to Woodland reflected in new contract

Expenditures:

Admin/Finance

Line Item	Increase (Decrease)	Reason
Part-time Wages	$28,900	Addition of part-time Administrative Assistant added mid-year (included in staffing needs workshop) and addition of Election Workers
Auditing/Accounting Services	$5,000	To get to actual
Legal	$20,000	To get to actual
Mileage	$2,000	More in-person training/conferences/seminars
Printing and Publishing	$7,000	Expand Portal outreach to apartments and condos
Dues, Licensing, and Subscriptions	($4,295)	Reallocated training expenses to new line item. Reflects increase in technology use including benefits enrollment, election software, and Zoom.
Training (new line item)	$16,125	Career development (some of this was reallocated from Dues and Subscriptions)
Credit Card Fees	$8,000	To get to actual

Community Development

Line Item	Increase (Decrease)	Reason
Wages and Benefits	$25,000	Full year for Parks Planner position and Permit Tech position
Dues	$1,500	For Parks Planner position
Energy & Environment Committee (new line item)	$5,000	New budget for Committee activities

Police Department

Line Item	Increase (Decrease)	Reason
Full-time Wages	$144,900	Budgeting for full year of all leadership positions, additional Police Officer position (included in staffing needs workshop), and new budget for leave payouts for upcoming retirements
Overtime Wages	$15,000	To get to actual
Part-time Wages	$7,500	Adding a Lead CSO position to better assist with training and retention
Health Insurance	$46,900	Full year for 3 positions and additional Police Officer
Contractual Services	$3,800	New records management system
Contractual Services	$8,900	New Embedded Social Worker Program
Radio Units	$3,600	For additional police officer position

Fire Department

Line Item	Increase (Decrease)	Reason
Part-time Wages	$3,000	Increase in on-call hourly pay
Accounting Services (new line item)	$6,000	Reallocating Fire Relief Audit from Administration and Finance
Maintenance Services	($3,500)	To get to actual

Building Inspections

Line Item	Increase (Decrease)	Reason
Wages and Benefits	($3,051)	Reduction in sick and vacation payouts
Contractual Services	($35,000)	Reduction in Metro West services to match actual use
Misc. (new line item)	$2,000	Code enforcement abatement needs

Engineering

Line Item	Increase (Decrease)	Reason
Full-time Wages & Benefits	$41,200	Engineering Technician position added mid-year (included in staffing needs workshop)

Streets

Line Item	Increase (Decrease)	Reason
Full-time Wages	$13,269	Additional Lead position

Parks

Line Item	Increase (Decrease)	Reason
Full-time Wages & Benefits	$95,000	To get to actual with new Parks employee added in 2021 and full year of Parks Planner position
Contractual Services	$15,000	Reallocation of Music in the Park and compost removal from Parks and Trails CIP since these are operational expenses
Payments to Organizations (new line item)	$37,350	Reallocation of LMCD annual payment from Parks and Trails CIP since this is an operational expense

Boulevard Maint. And Lighting

Line Item	Increase (Decrease)	Reason
Repair/Maint Supply	$10,000	Increase annual holiday lighting

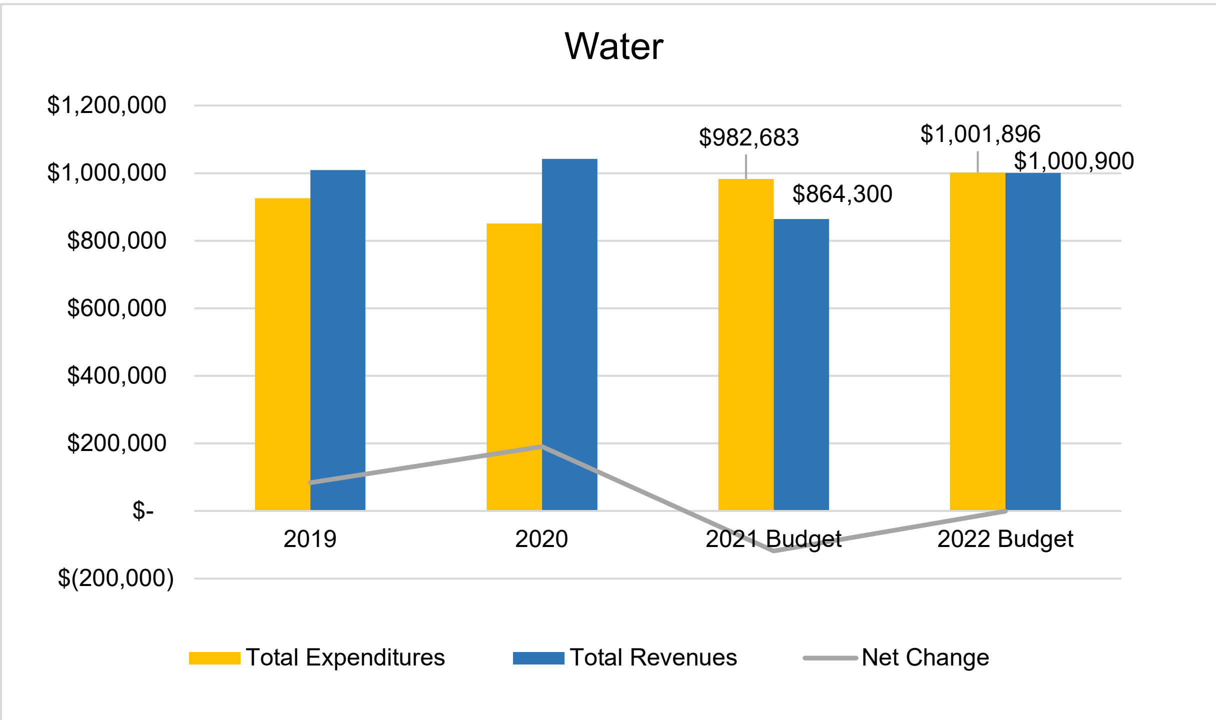
Misc. Allocations (renamed from Other Unallocated)

Line Item	Increase (Decrease)	Reason
General Liability Insurance	$30,000	To get to actual with the additional space of Panoway
Contingencies	($30,000)	Contingencies were increased $20,000 in 2021 budget to capture unanticipated expenditures related to COVID-19. Reduction returns to 2020 contingency levels, and reallocated $10,000 to Boulevard Maintenance and Lighting to accommodate increased holiday lighting.
Transfers Out	($160,893)	Partially restores Streets CIP allocation. Reduces Equipment Fund allocation because of its existing fund balance and to offset reallocation of other CIP items into General Fund operating.

Water Fund Budget Summary

The 2022 budget reflects a 7% rate increase as recommended in the 2018 Utility Rate Study. Service levels are proposed to remain the same so the overall budget remains fairly flat compared to the prior year with significant changes noted below.

	Actual		YTD	Budget		Percent
Water Fund	**2019**	**2020**	**7/31/2021**	**2021**	**2022**	**Change**
Total Revenues	$ 1,009,342	$ 1,041,902	$ 677,379	$ 864,300	$ 1,000,900	15.80%
Total Expenditures	$ 925,545	$ 851,253	$ 340,350	$ 982,683	$ 1,001,896	1.96%
Net Change	**$ 83,797**	**$ 190,648**	**$ 337,029**	**$ (118,383)**	**$ (996)**	



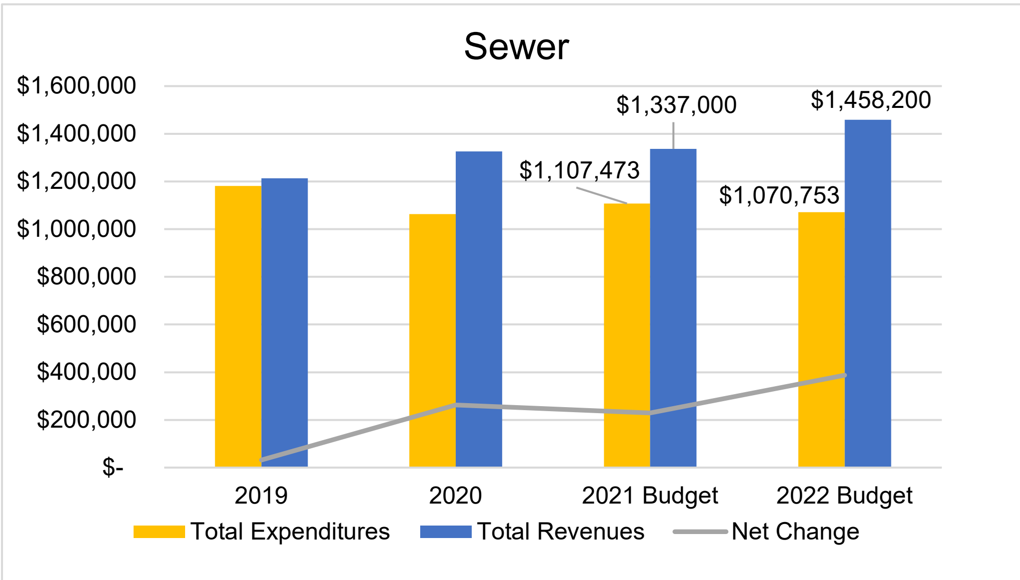
Revenue Line Item	Increase (Decrease)	Reason
Water to Customers	$124,900	7% rate increase
Sprinkling:	$6,300	To actual
Service to Others	$4,200	To actual

Expense Line Item	Increase (Decrease)	Reason
PERA	$10,394	Correcting data entry error in 2021 budget
Water Meters (new line item)	$8,000	Moved from general ledger inventory account to an expense category per audit.

Sewer Fund Summary

The 2022 budget reflects a 10% rate increase as recommended in the 2018 Utility Rate Study. Service levels are proposed to remain the same so the overall budget remains fairly flat compared to the prior year with significant changes noted below.

Sewer Fund	Actual 2019	Actual 2020	YTD 7/31/2021	Budget 2021	Budget 2022	Percent Change
Total Revenues	$ 1,213,515	$ 1,325,966	$ 876,603	$1,337,000	$ 1,458,200	9.07%
Total Expenditures	$ 1,181,740	$ 1,063,413	$ 533,934	$1,107,473	$ 1,070,753	-3.32%
Net Change	**$ 31,775**	**$ 262,553**	**$ 342,669**	**$ 229,527**	**$ 387,447**	



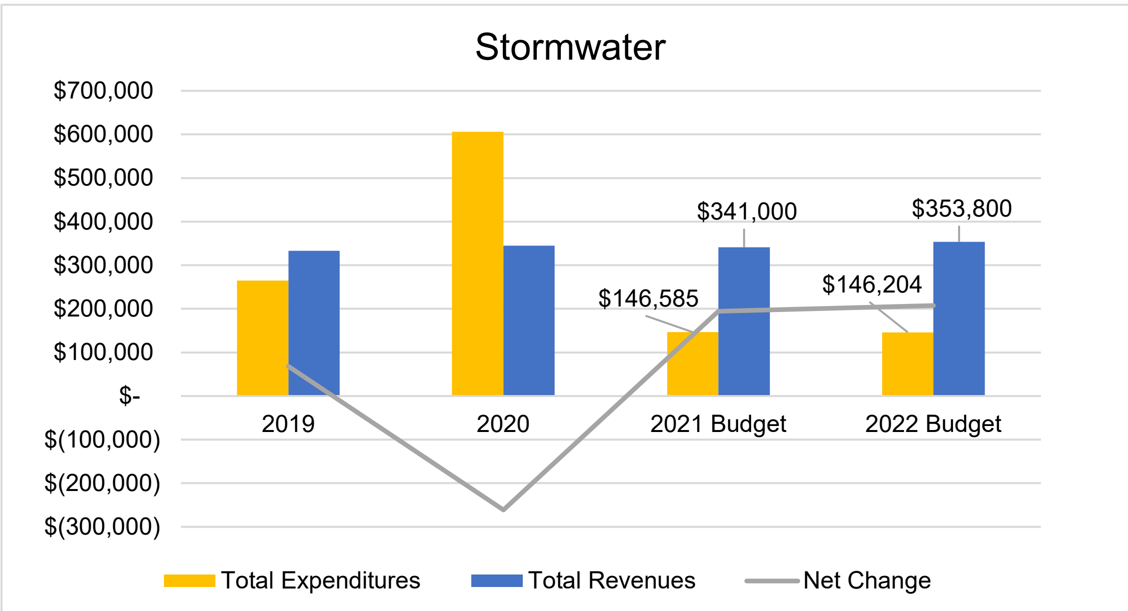
Revenue Line Item	Increase (Decrease)	Reason
Sewer to Customers	$112,000	10% rate increase
Service to Others	$4,400	To actual

Expense Line Item	Increase (Decrease)	Reason
Other Utilities	($41,200)	Decrease in charges from Met Council

Stormwater Fund Summary

The 2022 budget reflects a 5% rate increase as recommended in the 2018 Utility Rate Study. Service levels are proposed to remain the same so the overall budget remains fairly flat compared to the prior year with significant changes noted below.

	Actual		YTD	Budget		Percent
Stormwater Fund	**2019**	**2020**	**7/31/2021**	**2021**	**2022**	**Change**
Total Revenues	$ 333,193	$ 344,725	$ 205,537	$ 341,000	$ 353,800	3.75%
Total Expenditures	$ 264,850	$ 605,924	$ 49,997	$ 146,585	$ 146,204	-0.26%
Net Change	**$ 68,343**	**$ (261,200)**	**$ 155,541**	**$ 194,415**	**$ 207,596**	



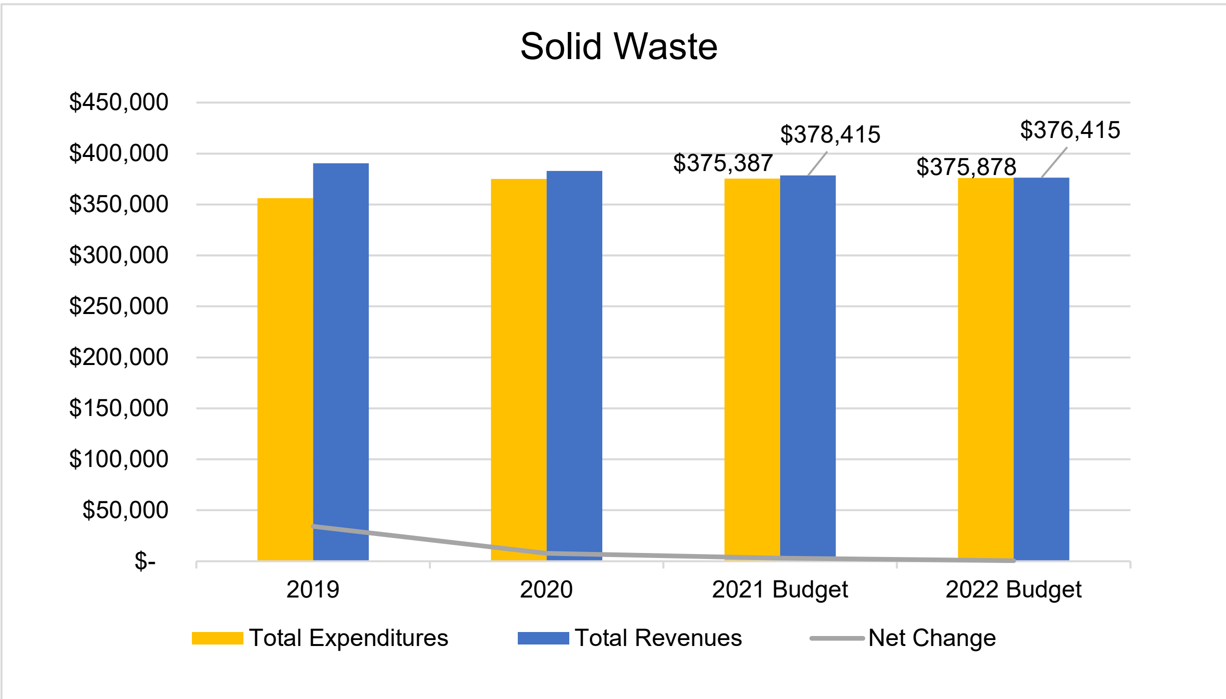
Revenue Line Item	Increase (Decrease)	Reason
Service to Customers	$16,800	5% rate increase

Expense Line Item	Increase (Decrease)	Reason
Project Coordinator	($10,000)	This work is billed through capital funds and not through the operating budget.

Solid Waste Fund Summary

The 2022 budget remains stable when compared to the 2021 budget.

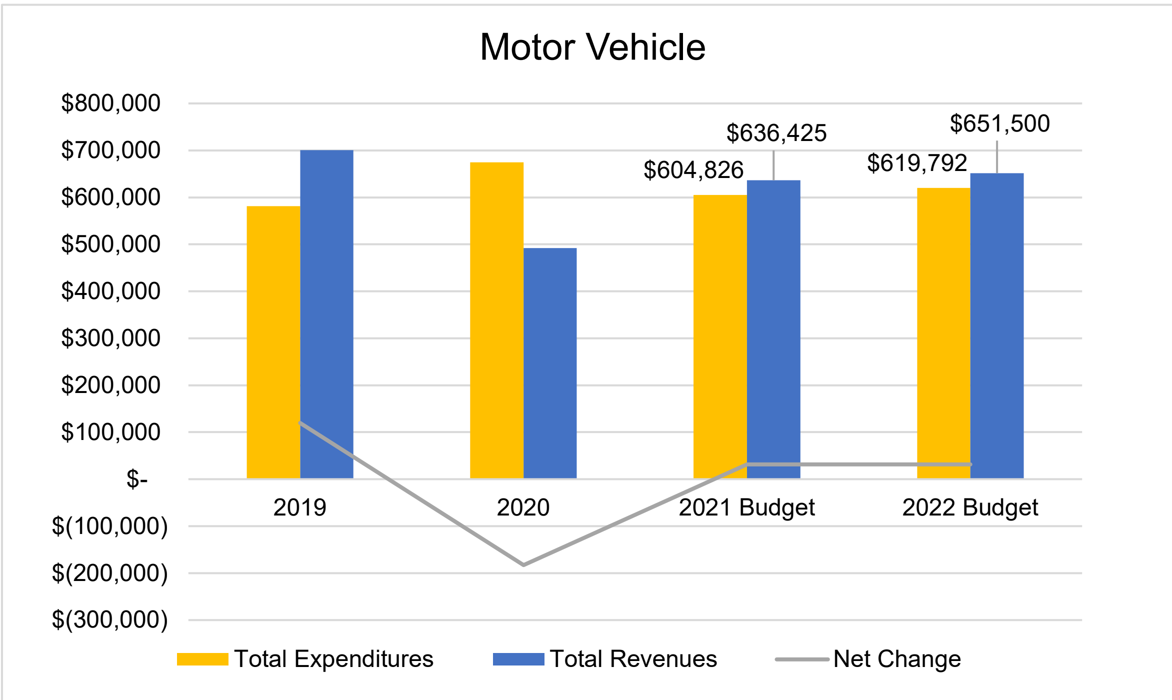
Solid Waste Fund	Actual 2019	Actual 2020	YTD 7/31/2021	Budget 2021	Budget 2022	Percent Change
Total Revenues	$ 390,317	$ 382,859	$ 219,493	$ 378,415	$ 376,415	-0.53%
Total Expenditures	$ 356,087	$ 374,986	$ 216,642	$ 375,387	$ 375,878	0.13%
Net Change	**$ 34,230**	**$ 7,873**	**$ 2,852**	**$ 3,028**	**$ 537**	



Motor Vehicle Fund Summary

The 2022 budget reflects a slight increase in revenues to reflect increased activity along with an almost equal increase in expenditures related to personnel expenses.

	Actual		YTD	Budget		Percent
Motor Vehicle Fund	**2019**	**2020**	**7/31/2021**	**2021**	**2022**	**Change**
Total Revenues	$ 700,706	$ 491,796	$ 390,473	$ 636,425	$ 651,500	2.37%
Total Expenditures	$ 581,026	$ 674,740	$ 289,144	$ 604,826	$ 619,792	2.47%
Net Change	**$ 119,680**	**$ (182,944)**	**$ 101,329**	**$ 31,599**	**$ 31,708**	



Revenue Line Item	Increase (Decrease)	Reason
Motor Vehicle Commissions	$10,475	To actual
Other Charges/Revenue	$10,100	To actual

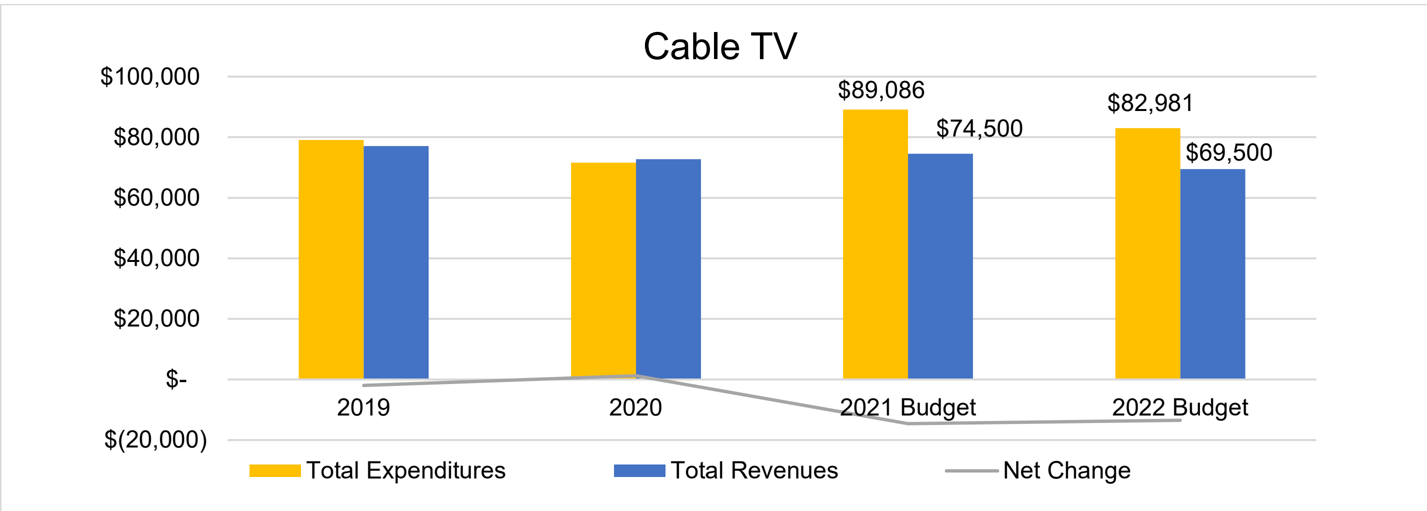
Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	$13,000	To actual

Cable TV Fund Summary

The 2022 budget reflects a decrease in revenues of 6.75% based on current trends. Given projected declining revenues and a shrinking fund balance a larger portion of the Communications Coordinator's salary (additional 5%, total 15%) was allocated to the General Fund for 2022.

The projected budget deficit can be absorbed with the available fund balance which was $31,000 on December 31, 2020. Continued reallocations of the Communications Coordinator's salary to the General Fund or other funds will be necessary in future budgets.

	Actual		YTD	Budget		Percent
Cable TV Fund	**2019**	**2020**	**7/31/2021**	**2021**	**2022**	**Change**
Total Revenues	$ 77,111	$ 72,781	$ 35,372	$ 74,500	$ 69,500	-6.71%
Total Expenditures	$ 79,107	$ 71,542	$ 40,107	$ 89,086	$ 82,981	-6.85%
Net Change	**$ (1,996)**	**$ 1,239**	**$ (4,735)**	**$ (14,586)**	**$ (13,481)**	



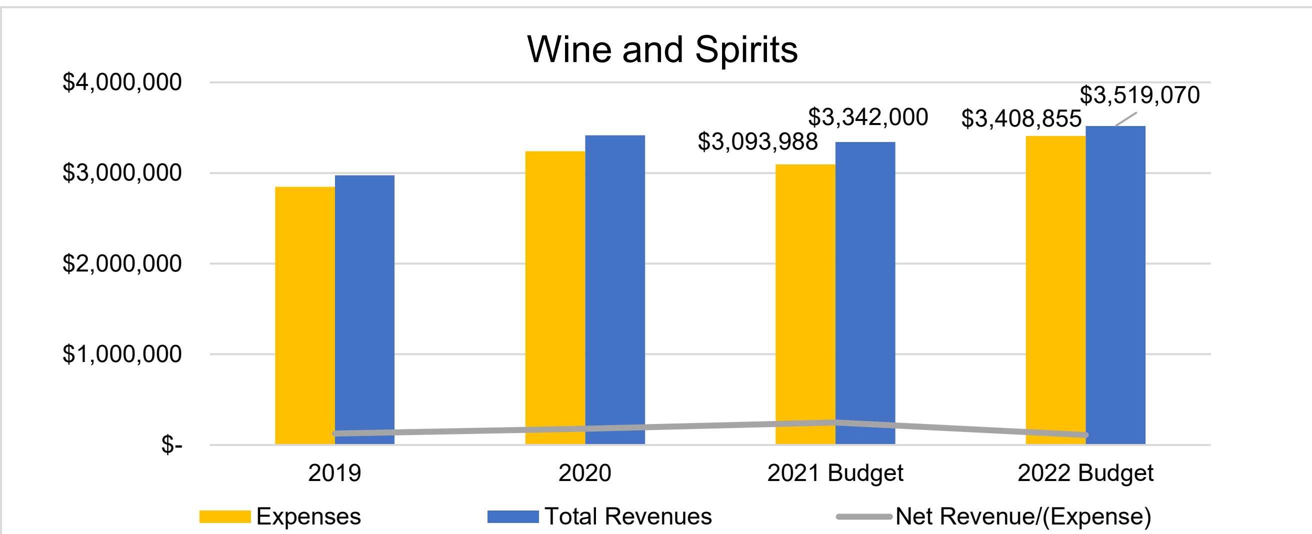
Revenue Line Item	Increase (Decrease)	Reason
Franchise Fees	($5,000)	Trend in declining revenues

Expense Line Item	Increase (Decrease)	Reason
Wages and Benefits	($10,725)	Reallocation of a portion of Communications Coordinator's salary to General Fund budget.

Municipal Liquor Fund – Wine and Spirits Budget Summary

The 2022 budget projects the continued increased demand at about a 5% increase from 2021. The 2022 budget projects about a 30% gross profit (industry standards for gross profit is around 21-24%). This budget includes the addition of a full-time benefitted keyholder position so the increase in wages and benefits reflects this change from the prior year. Other significant changes to the budget are noted below.

	Actual		YTD	Budget		Percent
Liquor - Wine and Spirits	**2019**	**2020**	**7/31/2021**	**2021**	**2022**	**Change**
Revenue	$ 2,974,854	$ 3,416,194	$ 1,879,195	$ 3,342,000	$ 3,519,070	5.30%
Cost of Goods Sold	$(2,197,167)	$ (2,511,854)	$(1,365,522)	$(2,253,000)	$(2,467,687)	9.53%
Operating Expenses	$ (556,063)	$ (646,505)	$ (379,305)	$ (765,988)	$(866,168)	13.15%
Operating Transfer to General Fund	$ (20,000)	$ (20,500)				
Profit Transfer to General Fund	$ (75,000)			$ (75,000)	$ (75,000)	
Net Revenue/(Expense)	**$ 126,624**	**$ 237,335**	**$ 134,368**	**$ 248,012**	**$ 185,216**	
Cost of Goods Sold	74%	74%	73%	67%	70%	
Gross Profit	26%	26%	27%	33%	30%	
Operating Expenses	19%	19%	20%	23%	22%	
Net Income Before Transfers	7%	8%	7%	10%	7%	



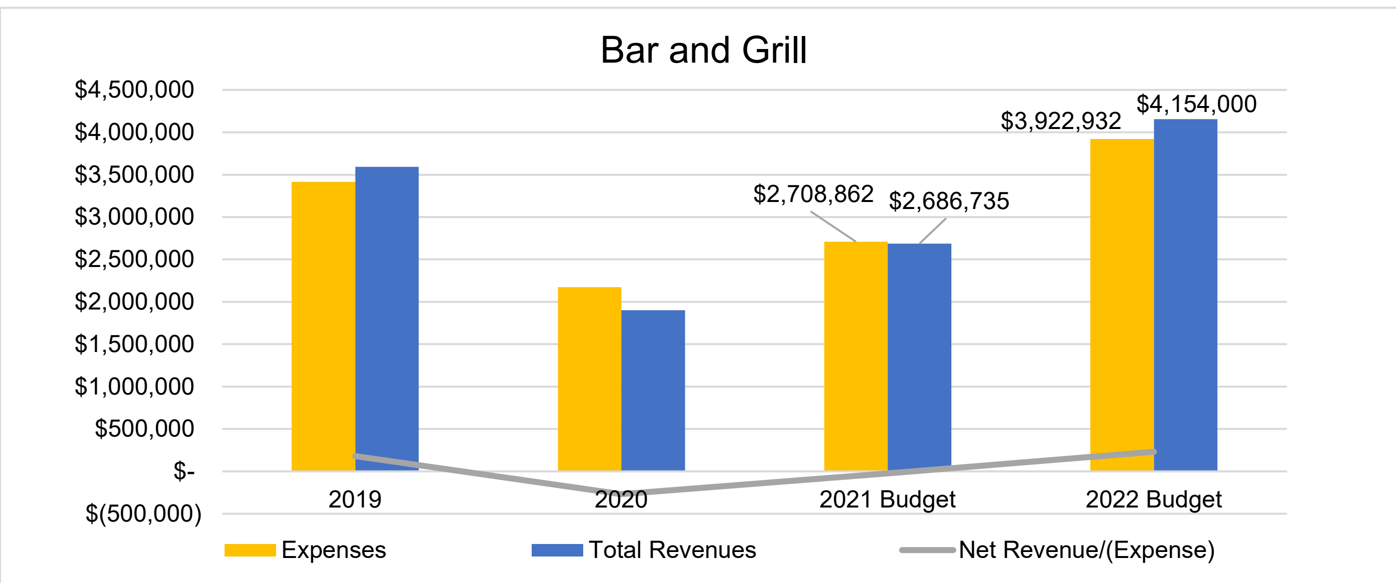
Revenue Line Item	Increase (Decrease)	Reason
Sales	$177,070	5.3% increase from prior year based on projected demands

Expense Line Item	Increase (Decrease)	Reason
Full-time Wages & Benefits	$62,000	Addition of a full-time Key Holder that currently is part-time. This is offset by the reduction in part-time wages.
Part-time Wages	($30,500)	Reallocating part-time hours to full-time Key Holder position.
Costs of Goods Sold (Liquor, Wine, Beer, etc.)	$214,000	To match increased sales and obtain a 29% gross profit
Advertising	($10,000)	To actual, based on producing 4 mailers per year
Credit Card Fees	$8,600	To actual

Municipal Liquor Fund – Bar and Grill Budget Summary

The 2022 budget projects that activity levels will return to 2018 levels for both revenues and expenses. The 2022 budget projects a 75% gross profit (industry standards are around 70%). Other significant changes to the budget are noted below.

	Actual		YTD	Budget		Percent
Liquor - Bar and Grill	**2019**	**2020**	**7/31/2021**	**2021**	**2022**	**Change**
Revenue	$ 3,592,683	$ 1,902,997	$ 2,085,026	$ 2,686,735	$ 4,154,000	54.61%
Cost of Goods Sold	$(1,061,566)	$ (572,288)	$ (467,043)	$ (700,800)	$(1,037,800)	48.09%
Operating Expenses	$(2,232,718)	$(1,578,879)	$(1,288,180)	$(1,808,263)	$(2,785,132)	45.97%
Operating Transfer to General Fund	$ (20,000)	$ (20,500)				
Profit Transfer to General Fund	$ (100,000)			$ (100,000)	$ (100,000)	
Net Revenue/(Expense)	**$ 178,399**	**$ (268,669)**	**$ 329,803**	**$ 77,672**	**$ 231,069**	
Cost of Goods Sold	30%	30%	22%	26%	25%	
Gross Profit	70%	70%	78%	74%	75%	
Operating Expenses	62%	83%	62%	67%	67%	
Net Income Before Transfers	8%	-13%	16%	7%	8%	



Revenue Line Item	Increase (Decrease)	Reason
Sales	$857,000	55% increase from prior year to restore sales to 2018 levels
Misc. Revenues (new line item)	$610,000	Tips are now reported as wages for taxing and PERA calculations. This line item reflects the receipt of tips paid via credit cards to offset the new expense below.

Expense Line Item	Increase (Decrease)	Reason
Full-time Wages & Benefits (Kitchen)	$100,000	Kitchen manager position rehired
Overtime Wages (Kitchen)	$20,000	Staffing returns to 2018 levels
Overtime Wages (front of house)	$5,000	Staffing returns to 2018 levels
Part-time Wages (Kitchen)	$118,500	Staffing returns to 2018 levels
Part-time Wages (Front of house)	$713,000	Staffing returns to 2018 levels. $610,000 of increase is for paying out credit card tips to employees. The revenue from credit cards will offset this expense.
Costs of Goods Sold (Liquor, Wine, Beer, Food etc.)	$336,000	To match projected sales and obtain a food profit of 67% and beverage profit of 77%.
Promotions	$6,000	Relaunching promotions
Workers Compensation	($14,000)	To actual

CITY OF WAYZATA

2022
BUDGET

Jeffrey Dahl
City Manager

TABLE OF CONTENTS

UTILITY ENTERPRISE FUNDS

SERVICE ENTERPRISE FUNDS

CITY OF WAYZATA
2022 CITY OFFICIALS

Mayor:	**Term Expires**
Johanna McCarthy	December 31, 2024
Council Members:	
Molly MacDonald	December 31, 2022
Jeff Buchanan	December 31, 2022
Cathy Iverson	December 31, 2024
Alex Plechash	December 31, 2024
City Manager:	
Jeffrey Dahl	Appointed

RESOLUTION NO. 55-2021
RESOLUTION CERTIFYING TO THE COUNTY AUDITOR
THE FINAL PROPERTY TAX LEVY PAYABLE FOR 2022

WHEREAS, State Statutes require that the final tax levy requirements to meet the annual budget be certified to the County Auditor by December 30, 2021;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, that the following preliminary tax levy requirements be and they hereby are adopted for the year payable 2022.

BE IT FURTHER RESOLVED that the Auditor of Hennepin County is hereby authorized to cancel all other levies previously scheduled to be collected in 2020 due to an accumulation of sufficient reserves in each fund:

	Description	2021	2022
General Fund Levy		$ 4,676,372	$ 4,941,501
	City Infrastructure	222,789	222,789
Total Levy		$ 4,899,161	$ 5,164,290
Debt Levy	Levy for Street bonding (Ferndale)	$ 33,340	$ 33,886
MV Levy	Big Woods bonding debt service	$ 212,700	$ 217,193

BE IT FURTHER RESOLVED that the City Manager is hereby directed to forward a certified copy of this Resolution to the Auditor of Hennepin County.

Adopted by the Wayzata City Council this 7th day of December, 2021.

ATTEST: ______________________________
Mayor Johanna Mouton

____
City Manager Jeffrey Dahl

RESOLUTION NO. 60-2021
RESOLUTION ADOPTING THE 2022 PRELIMINARY GENERAL FUND AND ENTERPRISE FUND BUDGETS

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, that the following final budgets be adopted for 2022:

		2022 Budget
General Fund	$	7,536,091
Water Fund	$	1,001,896
Sewer Fund	$	1,070,753
Stormwater Fund	$	146,204
Solid Waste Fund	$	375,878
Motor Vehicle Fund	$	619,792
Cable TV Fund	$	82,981
Liquor Fund	$	7,256,787
Total	**$**	**18,090,382**

Adopted by the Wayzata City Council this 7th day of December, 2021.

ATTEST: ____________________________
Mayor Johanna Mouton

____
City Manager Jeffrey Dahl

CITY OF WAYZATA
2022 General Fund Budget Summary

Dept Descr	2020 Amount	2021 Budget	2022 Budget
Act Type R Revenue			
All Departments	$6,612,611.85	$6,338,390.00	$6,777,496.00
Police	$566,194.82	$635,400.00	$639,800.00
Fire	$117,798.81	$116,276.00	$118,795.00
Act Type R Revenue	$7,296,605.48	$7,090,066.00	$7,536,091.00
Act Type E Expenditure			
Mayor and Council	-$42,140.49	-$46,336.00	-$47,536.00
Administration & Finance	-$929,342.19	-$917,022.00	-$1,015,392.00
Assessing	-$73,852.12	-$77,000.00	-$76,500.00
Community Development	-$281,435.59	-$330,518.00	-$366,860.00
Building Operations & Maint.	-$247,696.28	-$269,110.00	-$264,829.00
Police	-$2,001,067.70	-$2,010,911.00	-$2,267,549.00
Crime Control and Investigate	-$40,045.50	-$52,000.00	-$52,000.00
Fire	-$330,658.99	-$359,533.00	-$367,975.00
Building Inspection	-$191,375.71	-$268,985.00	-$232,736.00
Emergency Management	-$1,978.50	-$5,300.00	-$3,000.00
COVID-19	-$135,909.15	$0.00	$0.00
Streets	-$515,249.23	-$619,468.00	-$641,262.00
Health Inspections	-$30,927.25	-$41,000.00	-$39,000.00
Engineering	-$135,156.46	-$136,490.00	-$177,694.00
Parks	-$579,739.84	-$727,500.00	-$905,758.00
Boulevard Maint. And lighting	-$72,143.03	-$79,000.00	-$89,000.00
Miscellaneous Allocations	-$1,454,465.96	-$1,149,893.00	-$989,000.00
Act Type E Expenditure	-$7,063,183.99	-$7,090,066.00	-$7,536,091.00
	$233,421.49	$0.00	$0.00

CITY OF WAYZATA
2022 REVENUE BUDGET

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	Percent Change
FUND 101 GENERAL FUND					
R 101-00000-31010 Property Taxes	$4,483,073.18	$4,676,372.00	$4,941,501.00	$265,129.00	5.67%
R 101-00000-32110 Alchoholic Beverages	$117,623.00	$142,500.00	$149,625.00	$7,125.00	5.00%
R 101-00000-32120 Health	$44,536.75	$52,500.00	$65,625.00	$13,125.00	25.00%
R 101-00000-32140 Cigarette License	$441.00	$560.00	$620.00	$60.00	10.71%
R 101-00000-32160 Trade License	$4,800.00	$6,500.00	$6,825.00	$325.00	5.00%
R 101-00000-32180 Rental License	$30,083.00	$25,750.00	$30,000.00	$4,250.00	16.50%
R 101-00000-32190 Misc License	$5,596.00	$5,000.00	$5,000.00	$0.00	0.00%
R 101-00000-32210 Building Permits	$406,500.25	$265,000.00	$265,000.00	$0.00	0.00%
R 101-00000-32222 Heating Permits	$64,155.96	$50,000.00	$50,000.00	$0.00	0.00%
R 101-00000-32230 Plumbing Permits	$24,747.98	$35,000.00	$30,000.00	-$5,000.00	-14.29%
R 101-00000-32290 Misc Permits	$23,488.00	$25,000.00	$25,000.00	$0.00	0.00%
R 101-00000-33160 Other Federal Grants	$355,531.00	$0.00	$244,000.00	$244,000.00	0.00%
R 101-00000-33422 Misc State Aid Grants	$7,769.68	$5,000.00	$5,000.00	$0.00	0.00%
R 101-00000-34104 Plan Check Fee	$235,851.33	$131,500.00	$131,500.00	$0.00	0.00%
R 101-00000-34105 Copies	$0.00	$0.00	$0.00	$0.00	0.00%
R 101-00000-34106 Project Inspection	$177,741.66	$150,000.00	$170,000.00	$20,000.00	13.33%
R 101-00000-34110 Planning Charges	$41,351.00	$45,000.00	$45,000.00	$0.00	0.00%
R 101-00000-34190 Charges for Services/Gen Go	$21,732.94	$20,000.00	$20,000.00	$0.00	0.00%
R 101-00000-34942 Grave Openings	$10,178.00	$9,000.00	$9,000.00	$0.00	0.00%
R 101-00000-36210 Interest Earnings	$41,098.93	$20,000.00	$10,000.00	-$10,000.00	-50.00%
R 101-00000-36211 Blvd. Lights & Maint.	$86,086.19	$85,000.00	$85,000.00	$0.00	0.00%
R 101-00000-36212 Interest revenue from loans	$11,133.80	$0.00	$0.00	$0.00	0.00%
R 101-00000-36221 Library Rent	$23,942.76	$24,540.00	$25,300.00	$760.00	3.10%
R 101-00000-36222 Depot Rent	$9,674.00	$10,500.00	$10,500.00	$0.00	0.00%
R 101-00000-39101 Sales of General Fixed Asset	$14,940.00	$0.00	$0.00	$0.00	0.00%
R 101-00000-39200 Interfund Operating Transfer	$353,982.50	$503,668.00	$403,000.00	-$100,668.00	-19.99%
R 101-00000-39201 Transfers from TIF	$0.00	$45,000.00	$45,000.00	$0.00	0.00%
R 101-00000-39400 Misc.Revenues	$16,552.94	$5,000.00	$5,000.00	$0.00	0.00%
R 101-42100-32240 Animal Licenses	$2,585.00	$2,500.00	$2,500.00	$0.00	0.00%
R 101-42100-33416 Police Training Reimburseme	$11,700.35	$12,500.00	$13,000.00	$500.00	4.00%
R 101-42100-33421 Insurance Premium Tax-Poli	$116,562.79	$120,000.00	$120,000.00	$0.00	0.00%
R 101-42100-33422 Misc State Aid Grants	$10,158.49	$3,000.00	$3,000.00	$0.00	0.00%
R 101-42100-33620 Other County Grants/Aid	$0.00	$0.00	$0.00	$0.00	0.00%
R 101-42100-34108 Police Services - SRO	$76,432.00	$84,000.00	$86,000.00	$2,000.00	2.38%
R 101-42100-34109 Police Charges for Services	$1,976.50	$25,000.00	$25,000.00	$0.00	0.00%
R 101-42100-34211 Accidents Reports	$10.00	$100.00	$0.00	-$100.00	-100.00%
R 101-42100-34212 Fingerprinting	$225.00	$1,200.00	$1,500.00	$300.00	25.00%
R 101-42100-34213 Impound Fees	$0.00	$500.00	$0.00	-$500.00	-100.00%
R 101-42100-34214 Alarm Charges	$139.00	$2,600.00	$1,000.00	-$1,600.00	-61.54%
R 101-42100-34998 Police Services - Long Lake	$290,004.00	$293,000.00	$295,800.00	$2,800.00	0.96%
R 101-42100-35101 Court Fines	$55,667.73	$90,000.00	$90,000.00	$0.00	0.00%
R 101-42100-35106 Misc Fines	$733.96	$1,000.00	$2,000.00	$1,000.00	100.00%
R 101-42200-33160 Other Federal Grants	$0.00	$0.00	$0.00	$0.00	0.00%
R 101-42200-33420 Insurance Premium Tax-Fire	$75,412.81	$75,000.00	$75,000.00	$0.00	0.00%
R 101-42200-33422 Misc State Aid Grants	$6,930.00	$10,000.00	$7,000.00	-$3,000.00	-30.00%
R 101-42200-34201 Fire Contracts	$35,456.00	$31,276.00	$36,795.00	$5,519.00	17.65%
R 101-42200-34203 Fire Misc.	$0.00	$0.00	$0.00	$0.00	0.00%
FUND 101 GENERAL FUND	$7,296,605.48	$7,090,066.00	$7,536,091.00	$446,025.00	6.29%
	$7,296,605.48	$7,090,066.00	$7,536,091.00	$446,025.00	6.29%

CITY OF WAYZATA
2022 Budget

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
FUND 101 GENERAL FUND					
Dept 41100 Mayor and Council					
E 101-41100-103 Part-Time Employees	$24,000.00	$24,000.00	$24,000.00	$0.00	0.00%
E 101-41100-122 FICA	$1,835.96	$1,836.00	$1,836.00	$0.00	0.00%
E 101-41100-130 Employer Paid Ins	$0.00	$0.00	$0.00	$0.00	0.00%
E 101-41100-210 Operating Supplies (GENE	$196.45	$200.00	$500.00	$300.00	150.00%
E 101-41100-302 Consultants	$11,140.50	$9,800.00	$10,500.00	$700.00	7.14%
E 101-41100-309 Contractual Services	$0.00	$0.00	$0.00	$0.00	0.00%
E 101-41100-331 Mileage & Expense Accou	$139.39	$1,000.00	$1,000.00	$0.00	0.00%
E 101-41100-433 Dues, Licensing & Seminar	$365.00	$1,000.00	$1,200.00	$200.00	20.00%
E 101-41100-493 Volunteer program	$3,548.05	$8,000.00	$8,000.00	$0.00	0.00%
E 101-41100-499 Miscellaneous	$915.14	$500.00	$500.00	$0.00	0.00%
Dept 41100 Mayor and Council	$42,140.49	$46,336.00	$47,536.00	$1,200.00	2.59%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 41500 Administration & Finance					
E 101-41500-101 Full-Time Employees Regu	$472,509.82	$430,790.00	$442,348.00	$11,558.00	2.68%
E 101-41500-102 Overtime	$749.16	$0.00	$0.00	$0.00	0.00%
E 101-41500-103 Part-Time Employees	$6,824.25	$0.00	$28,900.00	$28,900.00	0.00%
E 101-41500-121 PERA	$32,556.96	$30,517.00	$32,479.00	$1,962.00	6.43%
E 101-41500-122 FICA	$32,165.54	$32,888.00	$35,270.00	$2,382.00	7.24%
E 101-41500-130 Employer Paid Ins	$71,848.94	$76,927.00	$73,165.00	-$3,762.00	-4.89%
E 101-41500-200 Office Supplies (GENERAL	$10,353.05	$8,500.00	$8,500.00	$0.00	0.00%
E 101-41500-301 Auditing and Acct g Servic	$70,567.50	$65,000.00	$70,000.00	$5,000.00	7.69%
E 101-41500-302 Consultants	$5,198.35	$25,000.00	$25,000.00	$0.00	0.00%
E 101-41500-304 Legal Fees	$81,398.75	$80,000.00	$100,000.00	$20,000.00	25.00%
E 101-41500-306 Personnel Expense	$12,188.02	$12,000.00	$12,000.00	$0.00	0.00%
E 101-41500-311 Data Processing	$65,143.69	$82,000.00	$85,000.00	$3,000.00	3.66%
E 101-41500-324 Internet/Web Page	$5,834.08	$5,900.00	$5,900.00	$0.00	0.00%
E 101-41500-331 Mileage & Expense Accou	$3,847.49	$6,000.00	$8,000.00	$2,000.00	33.33%
E 101-41500-350 Printing & Publishing	$7,344.79	$5,000.00	$12,000.00	$7,000.00	140.00%
E 101-41500-404 Repairs/Maint - Machin/Eq	$9,609.87	$8,000.00	$8,500.00	$500.00	6.25%
E 101-41500-433 Dues, Licensing & Seminar	$29,226.64	$36,500.00	$32,205.00	-$4,295.00	-11.77%
E 101-41500-434 Training and schools	$0.00	$0.00	$16,125.00	$16,125.00	0.00%
E 101-41500-497 Credit Card Fees	$9,999.51	$7,000.00	$15,000.00	$8,000.00	114.29%
E 101-41500-499 Miscellaneous	$1,707.00	$2,000.00	$2,000.00	$0.00	0.00%
E 101-41500-540 Equipment	$268.78	$3,000.00	$3,000.00	$0.00	0.00%
Dept 41500 Administration & Finance	$929,342.19	$917,022.00	$1,015,392.00	$98,370.00	10.73%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 41550 Assessing					
E 101-41550-210 Operating Supplies (GENE	$4,120.12	$4,000.00	$3,500.00	-$500.00	-12.50%
E 101-41550-302 Consultants	$69,732.00	$73,000.00	$73,000.00	$0.00	0.00%
Dept 41550 Assessing	$73,852.12	$77,000.00	$76,500.00	-$500.00	-0.65%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 41910 Community Development					
E 101-41910-101 Full-Time Employees Regu	$175,442.95	$236,428.00	$254,000.00	$17,572.00	7.43%
E 101-41910-102 Overtime	$285.13	$0.00	$0.00	$0.00	0.00%
E 101-41910-121 PERA	$12,483.12	$17,597.00	$18,915.00	$1,318.00	7.49%
E 101-41910-122 FICA	$11,982.58	$18,087.00	$19,431.00	$1,344.00	7.43%
E 101-41910-130 Employer Paid Ins	$35,325.97	$43,906.00	$53,514.00	$9,608.00	21.88%
E 101-41910-210 Operating Supplies (GENE	$1.40	$0.00	$0.00	$0.00	0.00%
E 101-41910-302 Consultants	$40,461.00	$5,000.00	$5,000.00	$0.00	0.00%
E 101-41910-331 Mileage & Expense Accou	$29.53	$500.00	$500.00	$0.00	0.00%
E 101-41910-433 Dues, Licensing & Seminar	$2,970.00	$5,500.00	$7,000.00	$1,500.00	27.27%
E 101-41910-491 Energy & Environment Co	$0.00	$0.00	$5,000.00	$5,000.00	0.00%
E 101-41910-492 HPB	$2,453.91	$3,500.00	$3,500.00	$0.00	0.00%
E 101-41910-499 Miscellaneous	$0.00	$0.00	$0.00	$0.00	0.00%
Dept 41910 Community Development	$281,435.59	$330,518.00	$366,860.00	$36,342.00	11.00%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 41940 Building Operations & Maint.					
E 101-41940-101 Full-Time Employees Regu	$35,444.29	$34,857.00	$35,907.00	$1,050.00	3.01%
E 101-41940-102 Overtime	$732.15	$0.00	$0.00	$0.00	0.00%
E 101-41940-121 PERA	$2,422.17	$2,614.00	$2,693.00	$79.00	3.02%
E 101-41940-122 FICA	$2,450.69	$2,667.00	$2,747.00	$80.00	3.00%
E 101-41940-130 Employer Paid Ins	$5,646.77	$6,472.00	$6,482.00	$10.00	0.15%
E 101-41940-210 Operating Supplies (GENE	$8,194.75	$8,000.00	$7,500.00	-$500.00	-6.25%
E 101-41940-309 Contractual Services	$2,456.40	$0.00	$0.00	$0.00	0.00%
E 101-41940-321 Telephone	$32,035.76	$30,000.00	$25,000.00	-$5,000.00	-16.67%
E 101-41940-381 Electric Utilities	$54,976.29	$55,000.00	$55,000.00	$0.00	0.00%
E 101-41940-383 Fuel, oil and natural gas	$16,838.54	$28,000.00	$28,000.00	$0.00	0.00%
E 101-41940-386 Other Utilities	$8,175.33	$6,000.00	$6,000.00	$0.00	0.00%
E 101-41940-401 Repairs/Maint Buildings	$30,842.34	$40,000.00	$40,000.00	$0.00	0.00%
E 101-41940-404 Repairs/Maint - Machin/Eq	$9,866.79	$20,000.00	$20,000.00	$0.00	0.00%
E 101-41940-409 Maint services & Improv	$35,266.40	$30,000.00	$30,000.00	$0.00	0.00%
E 101-41940-499 Miscellaneous	$2,347.61	$5,500.00	$5,500.00	$0.00	0.00%
Dept 41940 Building Operations & Maint.	$247,696.28	$269,110.00	$264,829.00	-$4,281.00	-1.59%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 42100 Police					
E 101-42100-101 Full-Time Employees Regu	$1,317,098.12	$1,288,351.00	$1,433,283.00	$144,932.00	11.25%
E 101-42100-102 Overtime	$39,235.72	$30,000.00	$45,000.00	$15,000.00	50.00%
E 101-42100-103 Part-Time Employees	$10,504.95	$27,800.00	$35,380.00	$7,580.00	27.27%
E 101-42100-105 Temporary Employees Ov	$2,586.66	$0.00	$0.00	$0.00	0.00%
E 101-42100-107 Military Leave	$0.00	$0.00	$0.00	$0.00	0.00%
E 101-42100-121 PERA	$217,019.51	$223,881.00	$245,339.00	$21,458.00	9.58%
E 101-42100-122 FICA	$23,747.21	$30,013.00	$33,616.00	$3,603.00	12.00%
E 101-42100-130 Employer Paid Ins	$261,637.67	$280,466.00	$327,431.00	$46,965.00	16.75%
E 101-42100-200 Office Supplies (GENERAL	$1,097.14	$2,000.00	$2,000.00	$0.00	0.00%
E 101-42100-210 Operating Supplies (GENE	$4,584.63	$5,200.00	$4,500.00	-$700.00	-13.46%
E 101-42100-212 Motor Fuels	$20,908.61	$24,000.00	$24,000.00	$0.00	0.00%
E 101-42100-217 Uniforms	$11,743.38	$12,000.00	$13,500.00	$1,500.00	12.50%
E 101-42100-240 Small Tools and Minor Equ	$1,478.44	$1,500.00	$1,500.00	$0.00	0.00%
E 101-42100-306 Personnel Expense	$2,044.50	$6,000.00	$6,000.00	$0.00	0.00%
E 101-42100-309 Contractual Services	$17,344.91	$16,200.00	$28,900.00	$12,700.00	78.40%
E 101-42100-323 Radio Units	$24,467.63	$26,400.00	$30,000.00	$3,600.00	13.64%
E 101-42100-331 Mileage & Expense Accou	$821.73	$2,100.00	$2,100.00	$0.00	0.00%
E 101-42100-350 Printing & Publishing	$2,411.46	$1,800.00	$1,800.00	$0.00	0.00%
E 101-42100-404 Repairs/Maint - Machin/Eq	$14,001.79	$10,000.00	$10,000.00	$0.00	0.00%
E 101-42100-409 Maint services & Improv	$404.00	$700.00	$700.00	$0.00	0.00%
E 101-42100-433 Dues, Licensing & Seminar	$2,110.45	$2,500.00	$2,500.00	$0.00	0.00%
E 101-42100-434 Training and schools	$22,688.05	$15,000.00	$15,000.00	$0.00	0.00%
E 101-42100-499 Miscellaneous	$1,233.14	$2,500.00	$2,500.00	$0.00	0.00%
E 101-42100-540 Equipment	$1,898.00	$2,500.00	$2,500.00	$0.00	0.00%
Dept 42100 Police	$2,001,067.70	$2,010,911.00	$2,267,549.00	$256,638.00	12.76%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 42120 Crime Control and Investigate					
E 101-42120-304 Legal Fees	$37,273.25	$44,000.00	$44,000.00	$0.00	0.00%
E 101-42120-308 Prisoner Care	$2,722.25	$7,000.00	$7,000.00	$0.00	0.00%
E 101-42120-309 Contractual Services	$50.00	$1,000.00	$1,000.00	$0.00	0.00%
Dept 42120 Crime Control and Investigat	$40,045.50	$52,000.00	$52,000.00	$0.00	0.00%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 42200 Fire					
E 101-42200-103 Part-Time Employees	$80,199.18	$103,000.00	$106,000.00	$3,000.00	2.91%
E 101-42200-122 FICA	$2,884.67	$8,033.00	$7,975.00	-$58.00	-0.72%
E 101-42200-130 Employer Paid Ins	$0.00	$0.00	$0.00	$0.00	0.00%
E 101-42200-200 Office Supplies (GENERAL	$130.11	$200.00	$200.00	$0.00	0.00%
E 101-42200-210 Operating Supplies (GENE	$8,000.39	$7,500.00	$7,500.00	$0.00	0.00%
E 101-42200-212 Motor Fuels	$3,802.90	$3,300.00	$3,300.00	$0.00	0.00%
E 101-42200-217 Uniforms	$11,460.59	$14,000.00	$14,500.00	$500.00	3.57%
E 101-42200-240 Small Tools and Minor Equ	$8,669.60	$9,000.00	$9,000.00	$0.00	0.00%
E 101-42200-241 Safety equip/testings	$9,959.53	$9,000.00	$9,500.00	$500.00	5.56%
E 101-42200-301 Auditing and Acct g Servic	$0.00	$0.00	$6,000.00	$6,000.00	0.00%
E 101-42200-306 Personnel Expense	$9,720.44	$8,000.00	$8,500.00	$500.00	6.25%
E 101-42200-323 Radio Units	$30,454.34	$26,000.00	$27,000.00	$1,000.00	3.85%
E 101-42200-331 Mileage & Expense Accou	$0.00	$1,000.00	$1,000.00	$0.00	0.00%
E 101-42200-381 Electric Utilities	$8,782.43	$5,000.00	$5,000.00	$0.00	0.00%
E 101-42200-383 Fuel, oil and natural gas	$5,118.25	$8,000.00	$8,000.00	$0.00	0.00%
E 101-42200-404 Repairs/Maint - Machin/Eq	$11,285.53	$15,000.00	$15,000.00	$0.00	0.00%
E 101-42200-409 Maint services & Improv	$0.00	$3,500.00	$0.00	-$3,500.00	-100.00%
E 101-42200-433 Dues, Licensing & Seminar	$1,250.00	$2,000.00	$2,000.00	$0.00	0.00%
E 101-42200-434 Training and schools	$13,410.18	$12,000.00	$12,500.00	$500.00	4.17%
E 101-42200-437 Payments to Organizations	$47,000.00	$47,000.00	$47,000.00	$0.00	0.00%
E 101-42200-438 Payment to Fire Relief 2%	$75,412.81	$75,000.00	$75,000.00	$0.00	0.00%
E 101-42200-499 Miscellaneous	$3,118.04	$3,000.00	$3,000.00	$0.00	0.00%
Dept 42200 Fire	$330,658.99	$359,533.00	$367,975.00	$8,442.00	2.35%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 42400 Building Inspection					
E 101-42400-101 Full-Time Employees Regu	$108,701.39	$120,063.00	$119,052.00	-$1,011.00	-0.84%
E 101-42400-103 Part-Time Employees	$2,722.50	$12,355.00	$12,355.00	$0.00	0.00%
E 101-42400-121 PERA	$8,097.75	$10,283.00	$9,856.00	-$427.00	-4.15%
E 101-42400-122 FICA	$7,700.71	$11,666.00	$10,053.00	-$1,613.00	-13.83%
E 101-42400-130 Employer Paid Ins	$26,806.77	$28,218.00	$28,220.00	$2.00	0.01%
E 101-42400-200 Office Supplies (GENERAL	$354.83	$300.00	$300.00	$0.00	0.00%
E 101-42400-212 Motor Fuels	$257.26	$600.00	$400.00	-$200.00	-33.33%
E 101-42400-309 Contractual Services	$28,422.50	$75,000.00	$40,000.00	-$35,000.00	-46.67%
E 101-42400-331 Mileage & Expense Accou	$59.80	$500.00	$500.00	$0.00	0.00%
E 101-42400-404 Repairs/Maint - Machin/Eq	$543.64	$1,000.00	$1,000.00	$0.00	0.00%
E 101-42400-433 Dues, Licensing & Seminar	$7,708.56	$9,000.00	$9,000.00	$0.00	0.00%
E 101-42400-499 Miscellaneous	$0.00	$0.00	$2,000.00	$2,000.00	0.00%
Dept 42400 Building Inspection	$191,375.71	$268,985.00	$232,736.00	-$36,249.00	-13.48%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 42500 Emergency Management					
E 101-42500-409 Maint services & Improv	$553.50	$2,700.00	$1,000.00	-$1,700.00	-62.96%
E 101-42500-433 Dues, Licensing & Seminar	$1,425.00	$2,600.00	$2,000.00	-$600.00	-23.08%
Dept 42500 Emergency Management	$1,978.50	$5,300.00	$3,000.00	-$2,300.00	-43.40%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 43100 Streets					
E 101-43100-101 Full-Time Employees Regu	$288,100.63	$329,613.00	$353,923.00	$24,310.00	7.38%
E 101-43100-102 Overtime	$21,891.76	$30,000.00	$25,000.00	-$5,000.00	-16.67%
E 101-43100-103 Part-Time Employees	$3,504.28	$6,000.00	$6,600.00	$600.00	10.00%
E 101-43100-121 PERA	$21,691.52	$27,703.00	$29,173.00	$1,470.00	5.31%
E 101-43100-122 FICA	$19,076.96	$28,602.00	$30,116.00	$1,514.00	5.29%
E 101-43100-130 Employer Paid Ins	$73,498.89	$87,200.00	$87,200.00	$0.00	0.00%
E 101-43100-200 Office Supplies (GENERAL	$500.45	$1,400.00	$700.00	-$700.00	-50.00%
E 101-43100-210 Operating Supplies (GENE	$6,413.06	$5,400.00	$5,000.00	-$400.00	-7.41%
E 101-43100-212 Motor Fuels	$10,922.15	$13,000.00	$13,000.00	$0.00	0.00%
E 101-43100-216 Chemicals and Chem Prod	$10,044.29	$10,000.00	$10,000.00	$0.00	0.00%
E 101-43100-217 Uniforms	$2,224.89	$1,800.00	$2,000.00	$200.00	11.11%
E 101-43100-220 Repair/Maint Supply (GEN	$15,863.37	$20,700.00	$20,000.00	-$700.00	-3.38%
E 101-43100-226 Sign Repair Materials	$4,610.10	$13,500.00	$13,500.00	$0.00	0.00%
E 101-43100-229 Dirt, Sand and gravel	$4,839.46	$9,000.00	$10,000.00	$1,000.00	11.11%
E 101-43100-240 Small Tools and Minor Equ	$1,968.05	$2,400.00	$2,500.00	$100.00	4.17%
E 101-43100-241 Safety equip/testings	$587.99	$1,900.00	$2,000.00	$100.00	5.26%
E 101-43100-309 Contractual Services	$360.07	$0.00	$0.00	$0.00	0.00%
E 101-43100-323 Radio Units	$2,871.53	$3,600.00	$3,750.00	$150.00	4.17%
E 101-43100-331 Mileage & Expense Accou	$215.05	$1,300.00	$1,300.00	$0.00	0.00%
E 101-43100-404 Repairs/Maint - Machin/Eq	$10,902.95	$6,850.00	$7,000.00	$150.00	2.19%
E 101-43100-409 Maint services & Improv	$8,383.35	$7,500.00	$7,500.00	$0.00	0.00%
E 101-43100-415 Other Equipment Rentals	$4,406.54	$9,000.00	$8,000.00	-$1,000.00	-11.11%
E 101-43100-433 Dues, Licensing & Seminar	$2,081.63	$2,500.00	$2,500.00	$0.00	0.00%
E 101-43100-499 Miscellaneous	$290.26	$500.00	$500.00	$0.00	0.00%
Dept 43100 Streets	$515,249.23	$619,468.00	$641,262.00	$21,794.00	3.52%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 43200 Health Inspections					
E 101-43200-309 Contractual Services	$30,927.25	$41,000.00	$39,000.00	-$2,000.00	-4.88%
Dept 43200 Health Inspections	$30,927.25	$41,000.00	$39,000.00	-$2,000.00	-4.88%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 43300 Engineering					
E 101-43300-101 Full-Time Employees Regu	$102,954.42	$100,391.00	$131,389.00	$30,998.00	30.88%
E 101-43300-121 PERA	$6,576.18	$7,079.00	$9,404.00	$2,325.00	32.84%
E 101-43300-122 FICA	$6,891.39	$7,680.00	$10,051.00	$2,371.00	30.87%
E 101-43300-130 Employer Paid Ins	$13,627.56	$13,840.00	$19,350.00	$5,510.00	39.81%
E 101-43300-210 Operating Supplies (GENE	$392.72	$700.00	$500.00	-$200.00	-28.57%
E 101-43300-212 Motor Fuels	$565.31	$400.00	$400.00	$0.00	0.00%
E 101-43300-331 Mileage & Expense Accou	$55.12	$1,000.00	$1,000.00	$0.00	0.00%
E 101-43300-404 Repairs/Maint - Machin/Eq	$38.50	$500.00	$500.00	$0.00	0.00%
E 101-43300-433 Dues, Licensing & Seminar	$4,022.70	$4,400.00	$4,600.00	$200.00	4.55%
E 101-43300-499 Miscellaneous	$32.56	$500.00	$500.00	$0.00	0.00%
Dept 43300 Engineering	$135,156.46	$136,490.00	$177,694.00	$41,204.00	30.19%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 45200 Parks					
E 101-45200-101 Full-Time Employees Regu	$331,242.17	$344,487.00	$457,745.00	$113,258.00	32.88%
E 101-45200-102 Overtime	$17,408.25	$20,000.00	$20,000.00	$0.00	0.00%
E 101-45200-103 Part-Time Employees	$28,638.22	$52,000.00	$50,000.00	-$2,000.00	-3.85%
E 101-45200-121 PERA	$25,100.57	$32,515.00	$36,585.00	$4,070.00	12.52%
E 101-45200-122 FICA	$25,124.57	$37,143.00	$41,142.00	$3,999.00	10.77%
E 101-45200-130 Employer Paid Ins	$75,371.20	$104,355.00	$110,836.00	$6,481.00	6.21%
E 101-45200-200 Office Supplies (GENERAL	$543.15	$700.00	$500.00	-$200.00	-28.57%
E 101-45200-210 Operating Supplies (GENE	$5,538.57	$6,300.00	$6,300.00	$0.00	0.00%
E 101-45200-212 Motor Fuels	$8,416.78	$10,000.00	$10,000.00	$0.00	0.00%
E 101-45200-216 Chemicals and Chem Prod	$1,670.15	$3,800.00	$3,800.00	$0.00	0.00%
E 101-45200-217 Uniforms	$3,109.39	$2,700.00	$3,000.00	$300.00	11.11%
E 101-45200-221 Equipment Parts	$545.76	$700.00	$700.00	$0.00	0.00%
E 101-45200-222 Repair & Maint - Equip	$5,705.76	$8,100.00	$8,100.00	$0.00	0.00%
E 101-45200-226 Sign Repair Materials	$245.99	$2,000.00	$1,500.00	-$500.00	-25.00%
E 101-45200-227 Plantings	$7,106.42	$11,000.00	$11,000.00	$0.00	0.00%
E 101-45200-229 Dirt, Sand and gravel	$4,467.79	$5,300.00	$5,000.00	-$300.00	-5.66%
E 101-45200-240 Small Tools and Minor Equ	$2,285.14	$4,600.00	$5,000.00	$400.00	8.70%
E 101-45200-241 Safety equip/testings	$618.58	$1,900.00	$2,000.00	$100.00	5.26%
E 101-45200-306 Personnel Expense	$0.00	$0.00	$0.00	$0.00	0.00%
E 101-45200-309 Contractual Services	$0.00	$0.00	$15,000.00	$15,000.00	0.00%
E 101-45200-312 Rec Program Fee/Sr. Serv	$7,272.00	$43,000.00	$43,000.00	$0.00	0.00%
E 101-45200-316 Weed Control	$7,225.87	$9,000.00	$8,500.00	-$500.00	-5.56%
E 101-45200-323 Radio Units	$2,812.18	$3,500.00	$3,600.00	$100.00	2.86%
E 101-45200-331 Mileage & Expense Accou	$377.07	$1,300.00	$1,400.00	$100.00	7.69%
E 101-45200-350 Printing & Publishing	$34.28	$500.00	$500.00	$0.00	0.00%
E 101-45200-404 Repairs/Maint - Machin/Eq	$5,146.43	$3,200.00	$4,500.00	$1,300.00	40.63%
E 101-45200-409 Maint services & Improv	$6,199.90	$6,600.00	$6,500.00	-$100.00	-1.52%
E 101-45200-415 Other Equipment Rentals	$4,057.88	$5,100.00	$4,500.00	-$600.00	-11.76%
E 101-45200-433 Dues, Licensing & Seminar	$3,370.66	$7,100.00	$7,100.00	$0.00	0.00%
E 101-45200-437 Payments to Organizations	$0.00	$0.00	$37,350.00	$37,350.00	0.00%
E 101-45200-499 Miscellaneous	$105.11	$600.00	$600.00	$0.00	0.00%
Dept 45200 Parks	$579,739.84	$727,500.00	$905,758.00	$178,258.00	24.50%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 45203 Boulevard Maint. And lighting					
E 101-45203-220 Repair/Maint Supply (GEN	$13,319.18	$14,000.00	$24,000.00	$10,000.00	71.43%
E 101-45203-381 Electric Utilities	$55,758.85	$60,000.00	$60,000.00	$0.00	0.00%
E 101-45203-406 Street lights and Signal M	$3,065.00	$5,000.00	$5,000.00	$0.00	0.00%
Dept 45203 Boulevard Maint. And lightin	$72,143.03	$79,000.00	$89,000.00	$10,000.00	12.66%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
Dept 49200 Miscellaneous Allocations					
E 101-49200-212 Motor Fuels	$1,575.51	$0.00	$0.00	$0.00	0.00%
E 101-49200-322 Postage	$13,114.60	$12,000.00	$12,000.00	$0.00	0.00%
E 101-49200-361 General Liability Ins	$122,177.00	$135,000.00	$165,000.00	$30,000.00	22.22%
E 101-49200-365 Workers Comp Ins	$133,899.00	$135,000.00	$135,000.00	$0.00	0.00%
E 101-49200-496 Contigencies	$23,908.85	$45,000.00	$15,000.00	-$30,000.00	-66.67%
E 101-49200-720 Operating Transfers - Equi	$472,480.00	$539,893.00	$395,000.00	-$144,893.00	-26.84%
E 101-49200-721 Operating Transfers - Buil	$175,000.00	$0.00	$0.00	$0.00	0.00%
E 101-49200-722 Operating Transfers - Stre	$98,000.00	$0.00	$24,000.00	$24,000.00	0.00%
E 101-49200-723 Operating Transfers - Park	$10,000.00	$10,000.00	$0.00	-$10,000.00	-100.00%
E 101-49200-728 Operating Transfers - Gen	$0.00	$273,000.00	$243,000.00	-$30,000.00	-10.99%
E 101-49200-729 Operating Transfers - Lak	$404,311.00	$0.00	$0.00	$0.00	0.00%
Dept 49200 Miscellaneous Allocations	$1,454,465.96	$1,149,893.00	$989,000.00	-$160,893.00	-13.99%

Account Descr	2020 Amt	2021 Budget	2022 Budget	Budget Change from PY	%Diff from Cur Yr 2021
FUND 101 GENERAL FUND	$7,063,183.99	$7,090,066.00	$7,536,091.00	$446,025.00	6.29%

CITY OF WAYZATA
Cable TV Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 235-00000-36210 Interest Earnings	$850.75	$500.00	$46.09	$500.00	$0.00	0.00%
R 235-00000-38050 franchise Fees	$71,930.55	$74,000.00	$35,325.71	$69,000.00	-$5,000.00	-6.76%
Act Type R Revenue	$72,781.30	$74,500.00	$35,371.80	$69,500.00	-$5,000.00	-6.71%
Act Type E Expenditure						
E 235-40000-101 Full-Time Employees Regular	-$15,481.55	-$37,198.00	-$19,232.24	-$29,531.00	-$7,667.00	-20.61%
E 235-40000-121 PERA	-$1,086.63	-$2,541.00	-$1,442.41	-$1,959.00	-$582.00	-22.90%
E 235-40000-122 FICA	-$1,148.69	-$2,592.00	-$1,457.11	-$1,998.00	-$594.00	-22.92%
E 235-40000-130 Employer Paid Ins	-$2,004.09	-$10,055.00	-$4,918.12	-$8,173.00	-$1,882.00	-18.72%
E 235-40000-200 Office Supplies (GENERAL)	-$75.48	-$200.00	-$57.00	-$200.00	$0.00	0.00%
E 235-40000-210 Operating Supplies (GENERAL	$0.00	-$500.00	$0.00	-$300.00	-$200.00	-40.00%
E 235-40000-302 Consultants	-$24,150.00	-$22,000.00	-$11,900.00	-$24,500.00	$2,500.00	11.36%
E 235-40000-304 Legal Fees	-$487.50	$0.00	$0.00	$0.00	$0.00	0.00%
E 235-40000-309 Contractual Services	-$16,650.00	-$1,000.00	$0.00	-$1,000.00	$0.00	0.00%
E 235-40000-331 Mileage & Expense Account	$0.00	-$500.00	$0.00	-$1,000.00	$500.00	100.00%
E 235-40000-404 Repairs/Maint - Machin/Equip	-$962.50	-$2,500.00	$0.00	-$2,000.00	-$500.00	-20.00%
E 235-40000-433 Dues, Licensing & Seminars	-$4,113.53	-$3,000.00	-$712.19	-$4,450.00	$1,450.00	48.33%
E 235-40000-434 Training and schools	$0.00	$0.00	$0.00	-$870.00	$870.00	0.00%
E 235-40000-499 Miscellaneous	-$382.14	$0.00	$0.00	$0.00	$0.00	0.00%
E 235-40000-540 Equipment	$0.00	-$2,000.00	-$387.72	-$2,000.00	$0.00	0.00%
E 235-40000-720 Operating Transfers - Equip.	-$5,000.00	-$5,000.00	$0.00	-$5,000.00	$0.00	0.00%
Act Type E Expenditure	-$71,542.11	-$89,086.00	-$40,106.79	-$82,981.00	-$6,105.00	-6.85%
	$1,239.19	-$14,586.00	-$4,734.99	-$13,481.00	-$11,105.00	-6.79%

CITY OF WAYZATA
Water Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 610-00000-33439 PERA Pension Revenue	$474.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 610-00000-36101 Spec Assess Principal	$26,868.26	$35,000.00	$90,089.28	$35,000.00	$0.00	0.00%
R 610-00000-36210 Interest Earnings	$35,050.05	$20,000.00	$1,315.93	$5,000.00	-$15,000.00	-75.00%
R 610-00000-36212 Interest revenue from lo	$3,321.20	$0.00	$0.00	$0.00	$0.00	0.00%
R 610-00000-37110 W/S/Storm Sales	$633,753.08	$620,600.00	$450,002.41	$678,000.00	$57,400.00	9.25%
R 610-00000-37111 Sprinkling	$189,281.30	$90,000.00	$148,439.41	$157,500.00	$67,500.00	75.00%
R 610-00000-37120 Water Usage Permits-Ot	$0.00	$0.00	$14.70	$0.00	$0.00	0.00%
R 610-00000-37130 Service to Other Cities	$81,236.28	$60,000.00	$39,005.06	$64,200.00	$4,200.00	7.00%
R 610-00000-37140 Meter Sales	-$14,049.53	$10,000.00	$25,509.87	$10,000.00	$0.00	0.00%
R 610-00000-37150 WS Connect/Reconnect	$5,468.00	$1,500.00	$5,202.00	$4,000.00	$2,500.00	166.67%
R 610-00000-37155 City s W/S Access Charg	$75,232.00	$25,000.00	$54,790.00	$45,000.00	$20,000.00	80.00%
R 610-00000-37160 W/S Penalty	$2,214.54	$1,200.00	$1,095.93	$1,200.00	$0.00	0.00%
R 610-00000-37190 Other Charge/Revenue	$2,970.82	$1,000.00	$1,648.64	$1,000.00	$0.00	0.00%
R 610-00000-39400 Misc.Revenues	$81.50	$0.00	$0.00	$0.00	$0.00	0.00%
Act Type R Revenue	$1,041,901.50	$864,300.00	$817,113.23	$1,000,900.00	$136,600.00	15.80%
Act Type E Expenditure						
E 610-42550-101 Full-Time Employees Regul	-$3,805.13	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-101 Full-Time Employees Regul	-$197,553.82	-$229,722.00	-$122,834.74	-$234,688.00	$4,966.00	2.16%
E 610-40000-102 Overtime	-$4,573.00	-$7,500.00	-$2,358.46	-$7,500.00	$0.00	0.00%
E 610-40000-103 Part-Time Employees	-$3,385.83	-$3,000.00	-$3,027.91	-$3,300.00	$300.00	10.00%
E 610-42550-121 PERA	-$285.40	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-121 PERA	-$14,540.89	-$8,524.00	-$9,833.78	-$18,918.00	$10,394.00	121.94%
E 610-40000-122 FICA	-$14,823.17	-$19,094.00	-$9,821.53	-$19,542.00	$448.00	2.35%
E 610-42550-122 FICA	-$277.74	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-129 Pension Expense	$1,592.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-42550-130 Employer Paid Ins	-$770.33	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-130 Employer Paid Ins	-$35,336.63	-$44,500.00	-$25,590.69	-$43,198.00	-$1,302.00	-2.93%
E 610-40000-139 OPEB	$2,745.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-200 Office Supplies (GENERAL)	-$342.52	-$800.00	$0.00	-$500.00	-$300.00	-37.50%
E 610-40000-210 Operating Supplies (GENE	-$1,511.89	-$3,600.00	-$1,911.25	-$2,500.00	-$1,100.00	-30.56%
E 610-40000-211 Meter supplies	$0.00	$0.00	-$9,389.35	-$8,000.00	$8,000.00	0.00%
E 610-40000-212 Motor Fuels	-$3,682.31	-$4,000.00	-$2,109.50	-$4,000.00	$0.00	0.00%
E 610-40000-216 Chemicals and Chem Prod	-$15,721.72	-$18,000.00	-$23,137.42	-$18,000.00	$0.00	0.00%
E 610-40000-217 Uniforms	-$1,046.80	-$1,300.00	-$49.98	-$1,300.00	$0.00	0.00%
E 610-40000-220 Repair/Maint Supply (GEN	-$41.74	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-224 Repair & Maint - Motor Eq	-$1,118.20	-$1,800.00	-$62.43	-$1,800.00	$0.00	0.00%
E 610-40000-225 Repair & Maint - System	-$1,699.44	-$11,000.00	-$5,322.11	-$11,000.00	$0.00	0.00%
E 610-40000-240 Small Tools and Minor Equi	-$1,039.18	-$1,900.00	-$762.91	-$1,800.00	-$100.00	-5.26%
E 610-40000-241 Safety equip/testings	-$939.42	-$1,200.00	-$728.60	-$1,000.00	-$200.00	-16.67%
E 610-40000-242 Well & F.P. Equipment	-$9,233.95	-$15,700.00	-$467.96	-$15,000.00	-$700.00	-4.46%
E 610-40000-301 Auditing and Acct g Servic	-$5,200.00	-$5,200.00	-$5,275.00	-$5,300.00	$100.00	1.92%
E 610-40000-303 Engineering Fees	-$1,066.14	-$1,000.00	-$6,600.00	-$1,000.00	$0.00	0.00%
E 610-49100-303 Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-309 Contractual Services	$4,766.86	-$16,800.00	-$14,152.48	-$16,800.00	$0.00	0.00%
E 610-40000-310 Plan Review	$3,203.97	-$6,400.00	-$3,745.07	-$6,400.00	$0.00	0.00%
E 610-40000-313 Permit Fees/Gopher State	-$2,146.80	-$1,400.00	-$1,942.87	-$1,400.00	$0.00	0.00%
E 610-40000-322 Postage	-$2,850.75	-$5,600.00	-$4,940.55	-$6,000.00	$400.00	7.14%
E 610-40000-323 Radio Units	-$2,534.76	-$1,100.00	-$1,597.64	-$1,100.00	$0.00	0.00%
E 610-40000-331 Mileage & Expense Accoun	-$96.43	-$800.00	$0.00	-$800.00	$0.00	0.00%
E 610-40000-350 Printing & Publishing	-$636.10	$0.00	-$627.00	$0.00	$0.00	0.00%
E 610-40000-361 General Liability Ins	-$8,492.00	-$8,500.00	-$8,500.00	-$8,500.00	$0.00	0.00%
E 610-40000-365 Workers Comp Ins	-$11,824.00	-$12,000.00	-$12,000.00	-$12,000.00	$0.00	0.00%

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
E 610-40000-381 Electric Utilities	-$65,010.40	-$70,000.00	-$47,573.79	-$70,000.00	$0.00	0.00%
E 610-40000-383 Fuel, oil and natural gas	-$1,362.00	-$3,500.00	-$1,114.35	-$2,500.00	-$1,000.00	-28.57%
E 610-40000-401 Repairs/Maint Buildings	-$10.86	-$600.00	-$76.51	-$600.00	$0.00	0.00%
E 610-40000-404 Repairs/Maint - Machin/Eq	-$1,062.88	-$2,300.00	-$1,020.17	-$2,300.00	$0.00	0.00%
E 610-40000-405 Maint/Replac - System	-$29,371.99	-$47,000.00	-$28,004.04	-$47,000.00	$0.00	0.00%
E 610-40000-415 Other Equipment Rentals	$0.00	-$900.00	$0.00	-$900.00	$0.00	0.00%
E 610-40000-420 Depreciation	-$225,830.88	$0.00	$0.00	$0.00	$0.00	0.00%
E 610-40000-433 Dues, Licensing & Seminar	-$4,038.88	-$3,100.00	-$3,307.10	-$3,100.00	$0.00	0.00%
E 610-40000-499 Miscellaneous	-$149.78	-$500.00	-$358.68	-$500.00	$0.00	0.00%
E 610-49100-601 Debt Srv Bond Principal	$0.00	-$255,000.00	$0.00	-$260,000.00	$5,000.00	1.96%
E 610-49100-611 Bond Interest	-$97,472.33	-$99,325.00	-$49,662.50	-$92,200.00	-$7,125.00	-7.17%
E 610-49100-621 Fiscal Agent s Fees	-$975.00	-$450.00	$0.00	-$450.00	$0.00	0.00%
E 610-40000-720 Operating Transfers - Equi	-$35,700.00	-$38,568.00	$0.00	-$40,000.00	$1,432.00	3.71%
E 610-40000-728 Operating Transfers - Gen	-$31,000.00	-$31,000.00	$0.00	-$31,000.00	$0.00	0.00%
E 610-40000-729 Operating Transfers - Lake	-$25,000.00	$0.00	$0.00	$0.00	$0.00	0.00%
Act Type E Expenditure	-$851,253.26	-$982,683.00	-$407,906.37	-$1,001,896.00	$19,213.00	1.96%
	$190,648.24	-$118,383.00	$409,206.86	-$996.00	$155,813.00	8.44%

CITY OF WAYZATA
Sewer Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 620-00000-33439 PERA Pension Revenue Oth	$476.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 620-00000-36101 Spec Assess Principal	$38,573.47	$40,000.00	$86,614.79	$40,000.00	$0.00	0.00%
R 620-00000-36210 Interest Earnings	$15,701.42	$5,000.00	$849.49	$1,000.00	-$4,000.00	-80.00%
R 620-00000-37110 W/S/Storm Sales	$1,172,638.47	$1,230,000.00	$727,085.01	$1,342,000.00	$112,000.00	9.11%
R 620-00000-37130 Service to Other Cities	$57,311.60	$35,000.00	$35,027.80	$48,200.00	$13,200.00	37.71%
R 620-00000-37150 WS Connect/Reconnect Fee	$5,202.00	$4,000.00	$3,700.00	$4,000.00	$0.00	0.00%
R 620-00000-37155 City s W/S Access Charge	$32,000.00	$20,000.00	$21,000.00	$20,000.00	$0.00	0.00%
R 620-00000-37160 W/S Penalty	$4,032.09	$3,000.00	$2,325.81	$3,000.00	$0.00	0.00%
R 620-00000-39400 Misc.Revenues	$31.20	$0.00	$0.00	$0.00	$0.00	0.00%
Act Type R Revenue	$1,325,966.25	$1,337,000.00	$876,602.90	$1,458,200.00	$121,200.00	9.07%
Act Type E Expenditure						
E 620-40000-101 Full-Time Employees Regular	-$198,046.25	-$229,722.00	-$113,996.97	-$234,688.00	$4,966.00	2.16%
E 620-42550-101 Full-Time Employees Regular	-$3,362.99	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-40000-102 Overtime	-$4,813.64	-$7,500.00	-$2,162.08	-$7,500.00	$0.00	0.00%
E 620-40000-103 Part-Time Employees	-$3,626.90	-$3,000.00	$0.00	-$3,300.00	$300.00	10.00%
E 620-40000-121 PERA	-$14,609.96	-$18,524.00	-$9,173.33	-$18,918.00	$394.00	2.13%
E 620-42550-121 PERA	-$252.27	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-42550-122 FICA	-$243.95	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-40000-122 FICA	-$14,896.76	-$19,094.00	-$8,930.60	-$19,549.00	$455.00	2.38%
E 620-40000-129 Pension Expense	$800.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-42550-130 Employer Paid Ins	-$687.57	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-40000-130 Employer Paid Ins	-$35,433.28	-$44,500.00	-$24,058.33	-$43,198.00	-$1,302.00	-2.93%
E 620-40000-139 OPEB	$2,745.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-40000-200 Office Supplies (GENERAL)	-$342.50	-$800.00	-$51.41	-$500.00	-$300.00	-37.50%
E 620-40000-210 Operating Supplies (GENERAL)	-$1,253.31	-$3,500.00	-$1,273.71	-$2,500.00	-$1,000.00	-28.57%
E 620-40000-211 Meter supplies	$0.00	-$3,100.00	-$6,622.35	-$3,100.00	$0.00	0.00%
E 620-40000-212 Motor Fuels	-$3,682.31	-$4,000.00	-$2,109.51	-$4,000.00	$0.00	0.00%
E 620-40000-217 Uniforms	-$1,269.73	-$1,300.00	-$49.98	-$1,300.00	$0.00	0.00%
E 620-40000-224 Repair & Maint - Motor Equip	-$3,099.05	-$2,000.00	-$62.43	-$2,000.00	$0.00	0.00%
E 620-40000-225 Repair & Maint - System	-$15,575.16	-$10,000.00	-$261.35	-$10,000.00	$0.00	0.00%
E 620-40000-240 Small Tools and Minor Equip	-$810.82	-$1,700.00	-$671.37	-$1,700.00	$0.00	0.00%
E 620-40000-241 Safety equip/testings	-$109.02	-$1,200.00	-$362.99	-$1,000.00	-$200.00	-16.67%
E 620-40000-301 Auditing and Acct g Services	-$5,200.00	-$5,200.00	-$5,275.00	-$5,300.00	$100.00	1.92%
E 620-40000-303 Engineering Fees	$0.00	-$1,000.00	$0.00	-$1,000.00	$0.00	0.00%
E 620-40000-313 Permit Fees/Gopher State	-$1,196.80	-$1,400.00	-$662.88	-$1,400.00	$0.00	0.00%
E 620-40000-322 Postage	-$8,025.00	-$5,600.00	-$8,000.00	-$8,500.00	$2,900.00	51.79%
E 620-40000-323 Radio Units	-$1,676.00	-$1,100.00	-$1,101.69	-$1,100.00	$0.00	0.00%
E 620-40000-331 Mileage & Expense Account	-$96.42	-$800.00	$0.00	-$800.00	$0.00	0.00%
E 620-40000-361 General Liability Ins	-$9,217.00	-$9,200.00	-$8,500.00	-$9,200.00	$0.00	0.00%
E 620-40000-365 Workers Comp Ins	-$11,823.00	-$12,000.00	-$12,000.00	-$12,000.00	$0.00	0.00%
E 620-40000-369 Small Backup Claims	-$3,285.85	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-40000-381 Electric Utilities	-$15,996.85	-$17,000.00	-$9,012.06	-$17,000.00	$0.00	0.00%
E 620-40000-386 Other Utilities	-$494,619.26	-$527,900.00	-$307,922.02	-$486,700.00	-$41,200.00	-7.80%
E 620-40000-404 Repairs/Maint - Machin/Equip	-$1,133.13	-$3,200.00	-$416.61	-$3,200.00	$0.00	0.00%
E 620-40000-405 Maint/Replac - System	-$3,444.61	-$18,200.00	-$5,361.54	-$16,000.00	-$2,200.00	-12.09%
E 620-40000-409 Maint services & Improv	-$600.00	-$12,500.00	$0.00	-$12,500.00	$0.00	0.00%
E 620-40000-415 Other Equipment Rentals	$0.00	-$400.00	$0.00	-$400.00	$0.00	0.00%
E 620-40000-420 Depreciation	-$118,299.52	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-40000-433 Dues, Licensing & Seminars	-$1,942.46	-$2,800.00	-$897.10	-$2,800.00	$0.00	0.00%
E 620-40000-499 Miscellaneous	-$315.88	-$500.00	-$573.40	-$500.00	$0.00	0.00%
E 620-49100-540 Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 620-49100-601 Debt Srv Bond Principal	$0.00	-$40,000.00	$0.00	-$40,000.00	$0.00	0.00%
E 620-49100-611 Bond Interest	-$8,671.33	-$8,850.00	-$4,425.00	-$7,650.00	-$1,200.00	-13.56%

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
E 620-49100-621 Fiscal Agent s Fees	-$500.00	-$450.00	$0.00	-$450.00	$0.00	0.00%
E 620-40000-720 Operating Transfers - Equip.	-$47,800.00	-$58,433.00	$0.00	-$60,000.00	$1,567.00	2.68%
E 620-40000-728 Operating Transfers - General	-$31,000.00	-$31,000.00	$0.00	-$31,000.00	$0.00	0.00%
Act Type E Expenditure	-$1,063,413.58	-$1,107,473.00	-$533,933.71	-$1,070,753.00	-$36,720.00	-3.32%
	$262,552.67	$229,527.00	$342,669.19	$387,447.00	$84,480.00	3.46%

CITY OF WAYZATA
Solid Waste Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 650-00000-33439 PERA Pension Revenue O	$35.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 650-00000-33700 HC Recycling Reimb	$16,603.43	$10,000.00	$6,559.02	$10,000.00	$0.00	0.00%
R 650-00000-36210 Interest Earnings	$5,218.21	$2,000.00	$75.89	$1,000.00	-$1,000.00	-50.00%
R 650-00000-37160 W/S Penalty	$1,088.75	$1,000.00	$547.60	$1,000.00	$0.00	0.00%
R 650-00000-37510 GARB (TAXABLE)	$214,912.60	$217,415.00	$125,300.95	$217,415.00	$0.00	0.00%
R 650-00000-37520 RECYC (NONTAX)	$142,686.18	$145,000.00	$85,896.22	$145,000.00	$0.00	0.00%
R 650-00000-37530 Additional Can	$2,314.93	$3,000.00	$1,113.76	$2,000.00	-$1,000.00	-33.33%
Act Type R Revenue	$382,859.10	$378,415.00	$219,493.44	$376,415.00	-$2,000.00	-0.53%
Act Type E Expenditure						
E 650-42550-101 Full-Time Employees Regula	-$549.43	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47600-101 Full-Time Employees Regula	-$14,978.25	-$18,643.00	-$10,549.15	-$19,069.00	$426.00	2.29%
E 650-47600-121 PERA	-$1,094.70	-$1,398.00	-$777.11	-$1,430.00	$32.00	2.29%
E 650-42550-121 PERA	-$41.14	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-42550-122 FICA	-$41.28	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47600-122 FICA	-$1,081.29	-$1,426.00	-$773.96	-$1,459.00	$33.00	2.31%
E 650-47600-129 Pension Expense	$608.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47600-130 Employer Paid Ins	-$2,328.04	-$4,120.00	-$2,226.80	-$4,120.00	$0.00	0.00%
E 650-42550-130 Employer Paid Ins	-$120.32	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47600-139 OPEB	$182.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47600-309 Contractual Services	-$51,751.65	-$49,000.00	-$28,525.32	-$49,000.00	$0.00	0.00%
E 650-47700-309 Contractual Services	-$7,376.00	-$3,700.00	$0.00	-$3,700.00	$0.00	0.00%
E 650-47600-350 Printing & Publishing	-$593.85	-$600.00	-$438.75	-$600.00	$0.00	0.00%
E 650-47800-350 Printing & Publishing	-$453.28	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47500-384 Refuse/Garbage	-$142,373.87	-$143,000.00	-$84,474.26	-$143,000.00	$0.00	0.00%
E 650-47800-384 Refuse/Garbage	-$80,522.85	-$81,000.00	-$47,572.29	-$81,000.00	$0.00	0.00%
E 650-47500-386 Other Utilities	-$59,216.23	-$53,000.00	-$31,959.27	-$53,000.00	$0.00	0.00%
E 650-47800-386 Other Utilities	-$1,114.91	-$1,000.00	-$651.69	-$1,000.00	$0.00	0.00%
E 650-47800-499 Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47600-499 Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 650-47500-499 Miscellaneous	-$12,138.72	-$18,500.00	-$8,693.22	-$18,500.00	$0.00	0.00%
Act Type E Expenditure	-$374,985.81	-$375,387.00	-$216,641.82	-$375,878.00	$491.00	0.13%
	$7,873.29	$3,028.00	$2,851.62	$537.00	-$1,509.00	-0.20%

CITY OF WAYZATA
Stormwater Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 670-00000-33439 PERA Pension Revenue Other	$110.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 670-00000-36210 Interest Earnings	$14,353.27	$5,000.00	$208.36	$1,000.00	-$4,000.00	-80.00%
R 670-00000-37110 W/S/Storm Sales	$326,761.54	$336,000.00	$205,328.71	$352,800.00	$16,800.00	5.00%
R 670-00000-39400 Misc.Revenues	$3,499.69	$0.00	$0.00	$0.00	$0.00	0.00%
Act Type R Revenue	$344,724.50	$341,000.00	$205,537.07	$353,800.00	$12,800.00	3.75%
Act Type E Expenditure						
E 670-42550-101 Full-Time Employees Regular	-$455.52	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-40000-101 Full-Time Employees Regular	-$45,943.02	-$46,450.00	-$29,589.28	-$49,502.00	$3,052.00	6.57%
E 670-42550-121 PERA	-$34.17	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-40000-121 PERA	-$3,373.29	-$2,020.00	-$2,207.58	-$3,713.00	$1,693.00	83.81%
E 670-42550-122 FICA	-$34.85	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-40000-122 FICA	-$3,368.23	-$2,060.00	-$2,234.28	-$3,787.00	$1,727.00	83.83%
E 670-40000-129 Pension Expense	-$4,015.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-42550-130 Employer Paid Ins	-$85.29	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-40000-130 Employer Paid Ins	-$7,360.93	-$5,055.00	-$5,125.65	-$8,202.00	$3,147.00	62.26%
E 670-40000-139 OPEB	-$111.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-40000-210 Operating Supplies (GENERAL)	-$207.77	$0.00	-$38.18	$0.00	$0.00	0.00%
E 670-40000-302 Consultants	-$23,876.43	-$10,000.00	-$8,903.00	-$10,000.00	$0.00	0.00%
E 670-40000-307 Project Coordinator	-$13,110.00	-$10,000.00	$0.00	$0.00	-$10,000.00	-100.00%
E 670-40000-409 Maint services & Improv	-$3,404.66	-$5,000.00	-$712.54	-$5,000.00	$0.00	0.00%
E 670-40000-420 Depreciation	-$125,290.23	$0.00	$0.00	$0.00	$0.00	0.00%
E 670-40000-499 Miscellaneous	-$933.98	-$1,000.00	-$1,186.04	-$1,000.00	$0.00	0.00%
E 670-40000-722 Operating Transfers - Streets	-$55,000.00	-$55,000.00	$0.00	-$55,000.00	$0.00	0.00%
E 670-40000-728 Operating Transfers - General	-$10,000.00	-$10,000.00	$0.00	-$10,000.00	$0.00	0.00%
E 670-40000-729 Operating Transfers - Lakefron	-$309,320.00	$0.00	$0.00	$0.00	$0.00	0.00%
Act Type E Expenditure	-$605,924.37	-$146,585.00	-$49,996.55	-$146,204.00	-$381.00	-0.26%
	-$261,199.87	$194,415.00	$155,540.52	$207,596.00	$12,419.00	2.55%

CITY OF WAYZATA
Motor Vehicle Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 PL YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 630-00000-33422 Misc State Aid Grants	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 630-00000-33439 PERA Pension Revenue Othe	$763.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 630-00000-34111 Motor Vehicle Commissions	$394,537.25	$520,000.00	$316,785.61	$530,475.00	$10,475.00	2.01%
R 630-00000-34190 Charges for Services/Gen Go	$6,045.48	$5,000.00	$5.49	$0.00	-$5,000.00	-100.00%
R 630-00000-36210 Interest Earnings	$4,170.74	$1,000.00	$179.91	$500.00	-$500.00	-50.00%
R 630-00000-37190 Other Charge/Revenue	$86,279.70	$110,425.00	$73,501.84	$120,525.00	$10,100.00	9.15%
Act Type R Revenue	$491,796.17	$636,425.00	$390,472.85	$651,500.00	$15,075.00	2.37%
Act Type E Expenditure						
E 630-40000-101 Full-Time Employees Regular	-$288,009.00	-$316,922.00	-$168,557.62	-$329,524.00	$12,602.00	3.98%
E 630-42550-101 Full-Time Employees Regular	-$15,175.43	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-102 Overtime	-$3,333.57	-$1,500.00	-$181.10	-$500.00	-$1,000.00	-66.67%
E 630-42550-103 Part-Time Employees	-$3,766.35	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-103 Part-Time Employees	-$35,554.17	-$47,096.00	-$29,861.62	-$50,196.00	$3,100.00	6.58%
E 630-42550-121 PERA	-$1,360.19	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-121 PERA	-$23,376.97	-$26,873.00	-$15,959.28	-$28,043.00	$1,170.00	4.35%
E 630-40000-122 FICA	-$22,200.92	-$27,410.00	-$15,114.18	-$28,604.00	$1,194.00	4.36%
E 630-42550-122 FICA	-$1,309.50	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-129 Pension Expense	-$6,954.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-130 Employer Paid Ins	-$70,347.67	-$83,675.00	-$47,407.86	-$83,675.00	$0.00	0.00%
E 630-42550-130 Employer Paid Ins	-$3,898.05	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-139 OPEB	-$3,770.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-200 Office Supplies (GENERAL)	-$1,325.86	-$3,000.00	-$735.51	-$1,500.00	-$1,500.00	-50.00%
E 630-40000-210 Operating Supplies (GENERAL)	-$1,726.59	-$3,500.00	-$2,196.26	-$3,500.00	$0.00	0.00%
E 630-40000-240 Small Tools and Minor Equip	-$48.38	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-301 Auditing and Acct g Services	-$1,000.00	-$1,000.00	-$1,000.00	-$1,000.00	$0.00	0.00%
E 630-40000-331 Mileage & Expense Account	-$723.80	-$1,250.00	-$584.83	-$1,000.00	-$250.00	-20.00%
E 630-40000-361 General Liability Ins	-$1,034.00	-$1,000.00	-$1,000.00	-$1,000.00	$0.00	0.00%
E 630-40000-365 Workers Comp Ins	-$985.00	-$1,000.00	-$1,000.00	-$1,000.00	$0.00	0.00%
E 630-40000-404 Repairs/Maint - Machin/Equip	-$2,655.75	-$1,000.00	-$1,308.25	-$2,750.00	$1,750.00	175.00%
E 630-40000-431 Cash Over/Short	-$406.78	-$250.00	-$193.91	-$250.00	$0.00	0.00%
E 630-40000-433 Dues, Licensing & Seminars	-$1,329.35	-$1,850.00	-$1,952.16	-$1,750.00	-$100.00	-5.41%
E 630-40000-498 Payment on Bad Cks	-$301.05	-$500.00	-$251.75	-$500.00	$0.00	0.00%
E 630-40000-499 Miscellaneous	-$3,461.32	-$3,500.00	-$897.84	-$2,500.00	-$1,000.00	-28.57%
E 630-40000-540 Equipment	-$3,252.67	-$2,500.00	-$942.06	-$1,500.00	-$1,000.00	-40.00%
E 630-40000-721 Operating Transfers - Building	-$25,000.00	-$25,000.00	$0.00	-$25,000.00	$0.00	0.00%
E 630-40000-723 Operating Transfers - Parks	-$25,566.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 630-40000-728 Operating Transfers - General	-$31,000.00	-$56,000.00	$0.00	-$56,000.00	$0.00	0.00%
E 630-40000-729 Operating Transfers - Lakefron	-$95,868.00	$0.00	$0.00	$0.00	$0.00	0.00%
Act Type E Expenditure	-$674,740.37	-$604,826.00	-$289,144.23	-$619,792.00	$14,966.00	2.47%
	-$182,944.20	$31,599.00	$101,328.62	$31,708.00	$30,041.00	2.42%

CITY OF WAYZATA
Liquor Store Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 640-00000-37301 Store Liquor Sales	$878,285.97	$815,000.00	$493,027.91	$905,000.00	$90,000.00	11.04%
R 640-00000-37302 Store Wine Sales	$1,665,257.82	$1,700,000.00	$849,240.02	$1,715,200.00	$15,200.00	0.89%
R 640-00000-37303 Store Beer Sales	$742,579.03	$695,000.00	$443,036.19	$764,900.00	$69,900.00	10.06%
R 640-00000-37304 Store Misc. Sales	$130,070.42	$132,000.00	$93,890.87	$133,970.00	$1,970.00	1.49%
Act Type R Revenue	$3,416,193.24	$3,342,000.00	$1,879,194.99	$3,519,070.00	$177,070.00	5.30%
Act Type E Expenditure						
E 640-47000-101 Full-Time Employees Regular	-$162,975.17	-$212,549.00	-$121,857.00	-$268,726.00	$56,177.00	26.43%
E 640-47000-102 Overtime	-$758.76	-$1,000.00	-$726.35	-$500.00	-$500.00	-50.00%
E 640-47000-103 Part-Time Employees	-$133,129.03	-$118,500.00	-$60,945.45	-$88,000.00	-$30,500.00	-25.74%
E 640-47000-121 PERA	-$21,127.20	-$23,410.00	-$14,375.25	-$25,298.00	$1,888.00	8.06%
E 640-47000-122 FICA	-$20,924.41	-$23,878.00	-$14,094.65	-$25,804.00	$1,926.00	8.07%
E 640-47000-130 Employer Paid Ins	-$38,865.20	-$64,263.00	-$29,527.85	-$70,122.00	$5,859.00	9.12%
E 640-47000-200 Office Supplies (GENERAL)	-$783.92	-$1,500.00	-$192.54	-$1,000.00	-$500.00	-33.33%
E 640-47000-210 Operating Supplies (GENERA	-$4,403.50	-$5,500.00	-$3,168.90	-$5,000.00	-$500.00	-9.09%
E 640-47000-212 Motor Fuels	-$142.28	-$300.00	-$33.71	-$200.00	-$100.00	-33.33%
E 640-47000-251 Liquor For Resale	-$693,261.55	-$620,000.00	-$397,762.67	-$678,750.00	$58,750.00	9.48%
E 640-47000-252 Wine For Resale	-$1,151,968.51	-$1,053,000.00	-$566,854.48	-$1,114,880.00	$61,880.00	5.88%
E 640-47000-253 Beer For Resale	-$533,123.14	-$491,000.00	-$326,762.16	-$573,675.00	$82,675.00	16.84%
E 640-47000-254 Soft Drinks/Mix For Resale	-$65,445.07	-$35,000.00	-$36,193.14	-$40,382.00	$5,382.00	15.38%
E 640-47000-256 MISC.MDSE.RESALE	-$48,128.58	-$35,000.00	-$27,101.17	-$40,000.00	$5,000.00	14.29%
E 640-47000-259 Freight	-$19,927.40	-$19,500.00	-$10,848.32	-$20,000.00	$500.00	2.56%
E 640-47000-301 Auditing and Acct g Services	-$10,613.00	-$12,000.00	-$6,100.00	-$12,000.00	$0.00	0.00%
E 640-47000-306 Personnel Expense	-$2,942.42	-$2,000.00	-$146.66	-$1,500.00	-$500.00	-25.00%
E 640-47000-321 Telephone	-$1,200.00	-$1,200.00	-$751.60	-$1,200.00	$0.00	0.00%
E 640-47000-331 Mileage & Expense Account	-$390.20	-$500.00	$0.00	-$500.00	$0.00	0.00%
E 640-47000-340 Advertising	-$16,768.24	-$25,000.00	-$7,591.34	-$15,000.00	-$10,000.00	-40.00%
E 640-47000-341 General Promotions	-$43,146.76	-$41,000.00	-$25,354.66	-$44,000.00	$3,000.00	7.32%
E 640-47000-361 General Liability Ins	-$11,474.50	-$11,000.00	-$8,969.00	-$10,000.00	-$1,000.00	-9.09%
E 640-47000-365 Workers Comp Ins	-$11,823.00	-$12,000.00	-$12,000.00	-$12,000.00	$0.00	0.00%
E 640-47000-381 Electric Utilities	-$15,524.84	-$18,000.00	-$9,322.09	-$17,000.00	-$1,000.00	-5.56%
E 640-47000-383 Fuel, oil and natural gas	-$2,266.08	-$3,500.00	-$1,654.55	-$3,000.00	-$500.00	-14.29%
E 640-47000-384 Refuse/Garbage	-$1,800.00	-$1,800.00	-$1,050.00	-$1,800.00	$0.00	0.00%
E 640-47000-401 Repairs/Maint Buildings	-$1,770.51	-$5,000.00	-$1,068.32	-$3,500.00	-$1,500.00	-30.00%
E 640-47000-404 Repairs/Maint - Machin/Equi	-$4,425.60	-$5,000.00	-$1,861.44	-$5,000.00	$0.00	0.00%
E 640-47000-409 Maint services & Improv	-$2,183.10	-$5,000.00	-$1,343.56	-$3,500.00	-$1,500.00	-30.00%
E 640-47000-431 Cash Over/Short	-$151.22	-$100.00	$0.52	-$100.00	$0.00	0.00%
E 640-47000-433 Dues, Licensing & Seminars	-$3,467.74	-$4,000.00	-$4,083.41	-$4,000.00	$0.00	0.00%
E 640-47000-497 Credit Card Fees	-$71,486.11	-$65,000.00	-$41,031.46	-$73,600.00	$8,600.00	13.23%
E 640-47000-499 Miscellaneous	-$27.95	-$500.00	-$36.13	-$500.00	$0.00	0.00%
E 640-47000-601 Debt Srv Bond Principal	$0.00	-$70,000.00	$0.00	-$72,500.00	$2,500.00	3.57%
E 640-47000-611 Bond Interest	-$38,410.90	-$22,783.00	-$12,019.52	-$20,127.50	-$2,655.50	-11.66%
E 640-47000-621 Fiscal Agent s Fees	-$23,523.43	-$450.00	$0.00	-$450.00	$0.00	0.00%
E 640-47000-710 Interfund Loan Transfers	$0.00	-$8,755.00	$0.00	-$5,240.00	-$3,515.00	-40.15%
E 640-47000-728 Operating Transfers - Gener	-$20,500.00	-$75,000.00	$0.00	-$75,000.00	$0.00	0.00%
Act Type E Expenditure	-$3,178,859.32	-$3,093,988.00	-$1,744,826.86	-$3,333,854.50	$239,866.50	7.75%
	$237,333.92	$248,012.00	$134,368.13	$185,215.50	$416,936.50	6.48%

CITY OF WAYZATA
Bar Fund Rev/Exp Budget 2022

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
Act Type R Revenue						
R 640-00000-33439 PERA Pension Revenue	$2,898.00	$0.00	$0.00	$0.00	$0.00	0.00%
R 640-00000-38301 Bar Liquor Sales	$273,371.34	$362,645.00	$253,150.13	$450,000.00	$87,355.00	24.09%
R 640-00000-38302 Bar Wine Sales	$97,102.69	$154,725.00	$78,594.67	$215,000.00	$60,275.00	38.96%
R 640-00000-38303 Bar Beer Sales	$362,629.04	$591,515.00	$339,002.98	$760,000.00	$168,485.00	28.48%
R 640-00000-38304 Bar Beverages	$42,233.58	$63,850.00	$42,654.56	$100,000.00	$36,150.00	56.62%
R 640-00000-38305 Bar Food Sales	$1,118,752.35	$1,500,000.00	$1,049,248.43	$2,000,000.00	$500,000.00	33.33%
R 640-00000-38306 Bar Merchandise Sales	$352.38	$1,000.00	$207.35	$1,500.00	$500.00	50.00%
R 640-00000-38310 2FOR1 Food Coupons	-$11,069.94	-$2,000.00	-$62.23	$0.00	$2,000.00	-100.00%
R 640-00000-38320 Rent Income	$6,500.00	$6,000.00	$3,500.00	$6,000.00	$0.00	0.00%
R 640-00000-38362 ATM Fees	$6,162.51	$9,000.00	$1,695.04	$9,000.00	$0.00	0.00%
R 640-00000-38370 Vendor Rebates - BAR	$735.57	$0.00	$0.00	$2,500.00	$2,500.00	0.00%
R 640-00000-39400 Misc.Revenues	$3,329.72	$0.00	$317,034.78	$610,000.00	$610,000.00	0.00%
Act Type R Revenue	$1,902,997.24	$2,686,735.00	$2,085,025.71	$4,154,000.00	$1,467,265.00	54.61%
Act Type E Expenditure						
E 640-48000-101 Full-Time Employees Regul	-$231,869.19	-$293,665.00	-$180,343.62	-$309,359.00	$15,694.00	5.34%
E 640-48500-101 Full-Time Employees Regul	-$18,452.15	$0.00	-$4,319.74	-$71,642.00	$71,642.00	0.00%
E 640-48500-102 Overtime	-$22,744.36	-$20,000.00	-$18,635.28	-$40,000.00	$20,000.00	100.00%
E 640-48000-102 Overtime	-$557.95	$0.00	-$852.26	-$5,000.00	$5,000.00	0.00%
E 640-48500-103 Part-Time Employees	-$408,750.02	-$392,500.00	-$241,630.00	-$511,000.00	$118,500.00	30.19%
E 640-48000-103 Part-Time Employees	-$241,931.66	-$262,800.00	-$422,470.54	-$975,730.00	$712,930.00	271.28%
E 640-48500-121 PERA	-$34,085.54	-$31,000.00	-$20,515.62	-$38,325.00	$7,325.00	23.63%
E 640-48000-121 PERA	-$33,629.66	-$86,000.00	-$43,461.90	-$95,263.00	$9,263.00	10.77%
E 640-48500-122 FICA	-$34,694.04	-$31,600.00	-$20,925.95	-$39,092.00	$7,492.00	23.71%
E 640-48000-122 FICA	-$60,687.22	-$87,715.00	-$46,004.77	-$97,168.00	$9,453.00	10.78%
E 640-48500-130 Employer Paid Ins	-$16,158.30	-$37,610.00	-$8,096.25	-$56,410.00	$18,800.00	49.99%
E 640-48000-130 Employer Paid Ins	-$75,151.13	-$120,685.00	-$39,759.46	-$83,075.00	-$37,610.00	-31.16%
E 640-48000-200 Office Supplies (GENERAL)	-$509.60	-$1,750.00	$0.00	-$1,500.00	-$250.00	-14.29%
E 640-48000-210 Operating Supplies (GENE	-$11,257.96	-$22,400.00	-$9,609.64	-$37,000.00	$14,600.00	65.18%
E 640-48500-210 Operating Supplies (GENE	-$77,851.96	-$45,500.00	-$56,610.77	-$65,000.00	$19,500.00	42.86%
E 640-48500-217 Uniforms	-$1,772.21	-$2,100.00	-$920.10	-$3,000.00	$900.00	42.86%
E 640-48000-217 Uniforms	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 640-48000-251 Liquor For Resale	-$53,838.09	-$79,780.00	-$44,361.61	-$103,500.00	$23,720.00	29.73%
E 640-48000-252 Wine For Resale	-$23,626.26	-$35,590.00	-$16,295.71	-$49,500.00	$13,910.00	39.08%
E 640-48000-253 Beer For Resale	-$75,875.92	-$130,130.00	-$65,623.21	-$174,800.00	$44,670.00	34.33%
E 640-48000-254 Soft Drinks/Mix For Resale	-$11,370.51	-$18,000.00	-$11,568.67	-$30,000.00	$12,000.00	66.67%
E 640-48500-255 FOODIngredients For Resa	-$407,576.92	-$437,500.00	-$329,193.32	-$680,000.00	$242,500.00	55.43%
E 640-48000-301 Auditing and Acct g Servic	-$10,613.00	-$11,000.00	-$6,100.00	-$12,000.00	$1,000.00	9.09%
E 640-48000-306 Personnel Expense	-$4,371.92	-$1,650.00	-$2,008.26	-$4,500.00	$2,850.00	172.73%
E 640-48000-321 Telephone	-$1,200.00	-$1,200.00	-$700.00	-$1,200.00	$0.00	0.00%
E 640-48000-340 Advertising	-$1,912.10	-$6,500.00	$0.00	-$6,500.00	$0.00	0.00%
E 640-48000-341 General Promotions	-$7,810.65	-$10,000.00	-$637.62	-$10,000.00	$0.00	0.00%
E 640-48000-342 Promotions - Food/Drinks	-$1,984.43	-$3,600.00	$0.00	-$10,000.00	$6,400.00	177.78%
E 640-48000-361 General Liability Ins	-$18,426.50	-$18,500.00	-$19,000.00	-$19,000.00	$500.00	2.70%
E 640-48000-365 Workers Comp Ins	-$50,476.00	-$50,000.00	-$35,436.00	-$36,000.00	-$14,000.00	-28.00%
E 640-48000-381 Electric Utilities	-$36,224.58	-$37,000.00	-$26,005.09	-$37,000.00	$0.00	0.00%
E 640-48000-383 Fuel, oil and natural gas	-$8,899.82	-$15,000.00	-$7,117.35	-$12,500.00	-$2,500.00	-16.67%
E 640-48000-384 Refuse/Garbage	-$9,986.39	-$7,250.00	-$6,378.50	-$8,500.00	$1,250.00	17.24%
E 640-48000-401 Repairs/Maint Buildings	-$7,755.79	-$10,000.00	-$1,068.00	-$10,000.00	$0.00	0.00%
E 640-48000-404 Repairs/Maint - Machin/Eq	-$3,578.33	-$10,000.00	-$4,037.60	-$10,000.00	$0.00	0.00%
E 640-48500-404 Repairs/Maint - Machin/Eq	-$5,519.97	-$4,000.00	-$4,483.13	-$5,000.00	$1,000.00	25.00%

Account Descr	2020 PL Amt	2021 Budget	2021 YTD Amt	2022 Budget	Diff From Current	%Diff from Cur Yr 2021
E 640-48000-409 Maint services & Improv	-$11,929.97	-$12,500.00	-$7,769.01	-$12,000.00	-$500.00	-4.00%
E 640-48000-415 Other Equipment Rentals	-$4,601.05	-$4,000.00	-$2,287.56	-$3,500.00	-$500.00	-12.50%
E 640-48500-415 Other Equipment Rentals	-$2,196.64	-$2,500.00	-$1,343.74	-$2,000.00	-$500.00	-20.00%
E 640-48000-431 Cash Over/Short	$309.31	$0.00	$15.67	$0.00	$0.00	0.00%
E 640-48000-433 Dues, Licensing & Seminar	-$2,674.34	-$4,000.00	-$1,622.26	-$4,000.00	$0.00	0.00%
E 640-48000-497 Credit Card Fees	-$54,261.30	-$60,000.00	-$35,514.86	-$55,000.00	-$5,000.00	-8.33%
E 640-48000-499 Miscellaneous	-$1,990.77	-$2,500.00	-$64.34	$0.00	-$2,500.00	-100.00%
E 640-48000-540 Equipment	-$736.16	$0.00	-$446.96	$0.00	$0.00	0.00%
E 640-48000-601 Debt Srv Bond Principal	$0.00	-$70,000.00	$0.00	-$72,500.00	$2,500.00	3.57%
E 640-48000-611 Bond Interest	-$38,410.90	-$22,783.00	-$12,019.52	-$20,127.50	-$2,655.50	-11.66%
E 640-48000-621 Fiscal Agent s Fees	-$23,524.42	$0.00	$0.00	$0.00	$0.00	0.00%
E 640-48000-710 Interfund Loan Transfers	$0.00	-$8,755.00	$0.00	-$5,240.00	-$3,515.00	-40.15%
E 640-48000-720 Operating Transfers - Equi	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 640-48000-722 Operating Transfers - Stre	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 640-48000-727 Operating Transfers - Liqu	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 640-48000-728 Operating Transfers - Gen	-$20,500.00	-$100,000.00	$0.00	-$100,000.00	$0.00	0.00%
Act Type E Expenditure	-$2,171,666.37	-$2,609,063.00	-$1,755,222.55	-$3,922,931.50	$1,313,868.50	50.36%
	-$268,669.13	$77,672.00	$329,803.16	$231,068.50	$2,781,133.50	52.52%

2022 TRANSFERS **Fund To:**	25% Profit transfer General Operating (#101)	General Operating (#101)	Equipment Revolving (#409)	General Building CIP (#408)	Street CIP (#430)	**Total**
Fund From:						
General Fund			395,000	243,000	24,000	$ 662,000
Total From General Fund			**$ 395,000**	**$ 243,000**	**$ 24,000**	**$ 662,000**
Enterprise						
Cable TV (#235)			5,000			**$ 5,000**
General Building CIP (#408)						**$ -**
Parks CIP-Marina (#404)						**$ -**
Lakefront CIP		100,000				**$ 100,000**
TIF Districts (#306, #314 & #316)		45,000				**$ 45,000**
Water (#610)		31,000	40,000			**$ 71,000**
Sewer (#620)		31,000	60,000			**$ 91,000**
MV License (#630)	25,000	31,000		25,000		**$ 81,000**
Liquor Operations						
WWS (640-47000-720)	75,000					**$ 75,000**
WBG (640-48000-720)	100,000					**$ 100,000**
Stormwater (#670)		10,000			55,000	**$ 65,000**
Total From Enterprise Funds	**200,000**	**248,000**	**105,000**	**25,000**	**55,000**	**$ 633,000**
TOTAL TRANSFERS	**$ 200,000**	**$ 248,000**	**$ 500,000**	**$ 268,000**	**$ 79,000**	**$ 1,295,000**

Fund			Sum of 2022
Equipment Replacement Fund	#20 1996 Pumper with 100' Arial ladder	$	1,033,000
	1/2 Ton Pickup Truck (Chev 1500)	$	59,341
	1/2 Ton Pickup Truck (with box cover)	$	23,644
	147 Chief's Car	$	24,951
	152 Investigators Car (Ford Fusion)	$	23,800
	800MHz Radio Lease	$	10,825
	800MHz Radio Replacement	$	12,900
	Accounting Software annual support	$	83,400
	Additional Officer Equipment	$	4,600
	Body Camera	$	12,100
	Computer Replacement	$	21,600
	Election Software - MODUS	$	4,500
	Electronic Building Permit and Plan Review Software	$	77,300
	Gas Detector	$	800
	Interview Camera System Replacement	$	16,208
	Lockers	$	3,600
	Payroll and Online Billing Software	$	26,800
	Police Rifles (1 of 14 Per Year)	$	2,100
	Printers, Plotters, and Misc. Hardware	$	8,440
	Replace Tasers (14 tasers)	$	3,735
	Software - Certificate Upgrades & Renewals	$	19,919
	Squad Cameras	$	7,940
	Stop Sticks	$	6,000
	Trailer-For Hauling Lawn Equipment	$	5,812
	Upgrade Exchange Server & all user accounts	$	52,905
	UTV	$	16,000
	Laserfiche Additional Scanner for Finance/HR	$	3,145
	Switches @ CH, Liq.,PD, & PW	$	27,992
Equipment Replacement Fund Total		**$**	**1,593,358**
Facilities and Infrastructure Fund	Building Maintenance-All City Buildings-Misc.	$	29,400
	CSAH 101 (Bushaway Rd) Underground Utilities	$	133,500
	Facility Study - EOC needs	$	15,500
	Gate Controller at Public Works	$	5,400
	Paint Fire Department Apparatus Rooms	$	8,200
	Records Management - Digitalization Project	$	30,900
	Sidewalk Repairs/Replacement	$	63,300
	Storage Shed	$	51,000
	Strategic Plan Process & Organizational Improvement Studies	$	56,200
	Wayzata Blvd Corridor Study	$	128,800
	Wrought iron fence maintenance - Heritage Park	$	18,500
	Zoning Study (Part 3 - Implementation)	$	103,000
Facilities and Infrastructure Fund Total		**$**	**643,700**
Lakefront Improvement Fund	Administration and Project Management Support	$	51,500
	Lobbying support	$	41,200
	Railroad crossing	$	636,500
	Section Foreman House	$	1,153,600
Lakefront Improvement Fund Total		**$**	**1,882,800**
Library Fund	Reroof-Library	$	95,500
Library Fund Total		**$**	**95,500**

Liquor Operations Enterprise Fund	24" GlassTender Mug Chiller	$	2,500
	30" Traulsen Upright Freezer	$	4,200
	36" True Bottle Beer Cooler	$	2,800
	36" Vulcan 4 burner w/griddle and oven	$	7,000
	48" Randell Dessert Coolers (2)	$	5,900
	50" GlassTender Wine/Beer Cooler	$	5,900
	67" True Pizza Station	$	5,900
	Bar Hardware - Computer Terminals	$	2,900
	Dehn Fryer Replacement	$	1,100
	Handheld Technology for Servers	$	7,700
	Hobart Dishwasher	$	11,500
	Landscaping	$	3,500
	Landscaping - Irrigation	$	11,200
	Marketing Analysis	$	22,500
	Overhead Garage Door Opener	$	5,200
	Rebranding	$	11,200
	Refrigerated Chef Base	$	5,200
	Wine and Spirits E-Commerce	$	26,600
	Interior Refresh: Replace booths, tables, repaint interior, replace carpet	$	134,200
Liquor Operations Enterprise Fund Total		**$**	**277,000**
Parks & Trails Improvement Fund	Beach+Shaver Park Sign and misc. Signs, trees, furniture	$	22,500
	Big Woods Addition of natural surface trail	$	2,900
	Community Gardens Initial Install	$	41,200
	Dredging-Channel	$	13,500
	Ferndale Sidewalk Construction	$	515,000
	Klapp+Bell Park Sign and Misc. Signs, trees, furniture	$	31,000
	Little Beach Access improvements - Part 2	$	18,700
	Margaret Park and misc. Signs, trees, furniture	$	6,000
	Marina Maintenance / Minor Repairs / Landscaping	$	10,600
	Planting, Removal, & Maintenance of City Trees (Including Est. EAB Management)	$	80,500
	Platform Tennis Paddle Ball Courts (2)	$	257,500
	Prairie Maint. of City Hall, Mill St. & Road Masters Areas	$	5,400
	Reconstruction of Wayzata Middle School Tennis Courts (every 20 to 25 years)	$	224,200
	Replace Klapprich Park Playground Equipment (ADA Accessible) and Nature Play	$	539,200
	Transient Boat Slips-In & Out Yearly	$	11,800
	Wayfinding Signs - Park Signage	$	46,400
Parks & Trails Improvement Fund Total		**$**	**1,826,400**
Sewer Improvement Fund	Inflow & Infiltration Investigation - Phase 1(East Side of City)	$	39,000
	Repair / Upgrade of Sewer Lines	$	17,900
	Sewer Lining	$	346,300
	Upgrade #15 Lift station-North of Bovey Rd on Fire Lane	$	40,800
	Upgrade #2 Lift station-Gleason Lake Rd.	$	44,100
	Water Meters Replacement-50% Sewer	$	298,500
Sewer Improvement Fund Total		**$**	**786,600**
Stormwater Improvement Fund	Central Ave to Nature Center Ditch Maintenance	$	53,000
	Heritage Park Culvert Repair	$	51,500
	Lasalle Pond Maintenance	$	206,000
	Replace Storm Sewer at Klapprich Park	$	94,100
	Villa Pond Outlet (ditch between Hughes and Zitzloff)	$	38,700
	Wayzata Boulevard Culvert Repair (WCC)	$	82,400
Stormwater Improvement Fund Total		**$**	**525,700**

Streets Fund	2022 Miscellaneous Streets & Sealcoats	$	911,000
	Grove Ln (Street Improvements; two way & parking)	$	130,900
Streets Fund Total		**$**	**1,041,900**
Water Improvement Fund	Ground Monitoring Well Required by DNR	$	33,700
	Water Leak Study (Every 3 Years)	$	6,500
	Water Meters Replacement-50% Water	$	298,500
	Replace or Add Hydrants to System	$	9,100
	Implementation of Wellhead Objectives	$	3,800
	Install Valves in Distribution System	$	9,100
Water Improvement Fund Total		**$**	**360,700**
Downtown Parking District Fund	Downtown Parking Study	$	20,600
	Maintenance	$	50,200
	Structural Maintenance	$	15,500
Downtown Parking District Fund Total		**$**	**86,300**
2022 Capital Project Total		**$**	**9,119,958**

RESOLUTION NO. 55-2021
RESOLUTION CERTIFYING TO THE COUNTY AUDITOR
THE FINAL PROPERTY TAX LEVY PAYABLE FOR 2022

WHEREAS, State Statutes require that the final tax levy requirements to meet the annual budget be certified to the County Auditor by December 30, 2021;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, that the following preliminary tax levy requirements be and they hereby are adopted for the year payable 2022.

BE IT FURTHER RESOLVED that the Auditor of Hennepin County is hereby authorized to cancel all other levies previously scheduled to be collected in 2020 due to an accumulation of sufficient reserves in each fund:

	Description	2021	2022
General Fund Levy		$ 4,676,372	$ 4,941,501
	City Infrastructure	222,789	222,789
Total Levy		$ 4,899,161	$ 5,164,290
Debt Levy	Levy for Street bonding (Ferndale)	$ 33,340	$ 33,886
MV Levy	Big Woods bonding debt service	$ 212,700	$ 217,193

BE IT FURTHER RESOLVED that the City Manager is hereby directed to forward a certified copy of this Resolution to the Auditor of Hennepin County.

Adopted by the Wayzata City Council this 7th day of December, 2021.

ATTEST:

____
Mayor Johanna Mouton

____
City Manager Jeffrey Dahl

CERTIFICATION:
Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution:

I, hereby certify that the attached and foregoing Resolution is a true and correct copy of the Resolution duly adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 7, 2021.

____
Kathy Leervig, City Clerk

SEAL

RESOLUTION NO. 60-2021
RESOLUTION ADOPTING THE 2022 PRELIMINARY GENERAL FUND AND ENTERPRISE FUND BUDGETS

NOW, THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota, that the following final budgets be adopted for 2022:

		2022 Budget
General Fund	$	7,536,091
Water Fund	$	1,001,896
Sewer Fund	$	1,070,753
Stormwater Fund	$	146,204
Solid Waste Fund	$	375,878
Motor Vehicle Fund	$	619,792
Cable TV Fund	$	82,981
Liquor Fund	$	7,256,787
Total	**$**	**18,090,382**

Adopted by the Wayzata City Council this 7th day of December, 2021.

ATTEST:

____
Mayor Johanna Mouton

____
City Manager Jeffrey Dahl

CERTIFICATION:
Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution:

I, hereby certify that the attached and foregoing Resolution is a true and correct copy of the Resolution duly adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 7, 2021.

____
Kathy Leervig, City Clerk

SEAL

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 9.a
TITLE: Review of 2019-2023 Strategic Plan and Progress Report	
PROPOSED MOTION: N/A	
PREPARED BY: Aurora Yager, Administrative Services Director	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Besides reviewing and asking any clarifying questions, no action is requested.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
The City Council approved the current Strategic Plan at the August 20, 2019 workshop. This summer, the Council reviewed that plan and made a few updates to extend the timeframe, update some metrics, and include some new initiatives. Staff has prepared the following Progress Report Update to provide a high level overview of the current status of the plan. Staff will walk through the details of the update at the meeting.

ATTACHMENTS:
1. City of Wayzata Strategic Plan Progress Report 3

City of Wayzata

STRATEGIC PLAN 2019-2023

PROGRESS REPORT #3

December 7, 2021

Purpose of Strategic Planning

The Strategic Plan is a tool that outlines the City Council's priorities for the Wayzata community. The Strategic Plan provides a clear statement of where the City is going and how it intends to get there. It includes a vision, a description of the mission of the organization, a set of guiding principles (values) that guide actions, a set of multi-year priorities that guide decisions, and a plan for implementation and accountability.

The Strategic Plan is used to evaluate projects to determine if they are a priority and if they warrant the commitment of staff time and financial resources. Therefore, this plan is integral to the development of the annual budget, the Capital Improvement Plan, and determining the appropriate allocation of staff resources.

2019-2022 Strategic Plan

The City of Wayzata approved the 2019-2022 Strategic plan in August of 2019. Through this process the City Council was able to articulate the City's mission, vision, and values which provide the foundation for the plan's four Strategic Priorities: Maintain and Enhance Community Amenities, Maintain and Enhance Infrastructure, Increase Operational Effectiveness, and Manage Thoughtful Development.

In August of 2021 the City Council and Leadership Team held a strategic planning session to review the SWOT analysis and discuss changes or updates needed to the plan. Given the impact of the pandemic and new Council priorities, the Strategic Plan was extended through 2023 and some new initiatives have been added.

A summary of the revised 2019-2023 Strategic Plan and a progress report update on each Strategic Priority is provided below. Targets and Strategic Initiatives are rated according to the following key:

Key

Complete

On Track

Pending

Off Track

Not Started

STRATEGIC PLAN SUMMARY 2019-2023 UPDATE

City of Wayzata

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Strategic Initiatives
Maintain and Enhance Community Amenities	Clean, connected, welcoming and safe lakefront	- Panoway plan milestones achieved	- 100% funded & pledged Panoway fund by 12/2022 - Boardwalk construction started by 12/2023	a) Adopt Parks Master Plan b) Collaborate on Panoway funding c) Panoway construction management & coordination d) Expand Parks CIP e) Develop Parks programming f) Implementation of wayfinding signage program g) Conduct community survey
	Expanded, connected safe parks and trail system	- Parks and Trails Master Plan milestones achieved - Gaps in trails	- 3 gaps closed by 2022 - Master plan approved by 12/2019 - Funding & construction of Phase I by 12/2020	
	Increased awareness and satisfaction of park experience	- Improved satisfaction	- Positive satisfaction of park experience at 90% in 2022	
Maintain and Enhance Infrastructure	Reliable infrastructure systems	- # of breaks/outages	- Systems reliability targets met =/> 80%	a) Implement Energy & Environment Commission b) Conduct a Wayzata Blvd. corridor study c) Establish seasonal maintenance calendar for parks & amenities d) Conduct maintenance staffing analysis
	Sustainable infrastructure systems	- % reduction in energy consumption - City Hall remodel milestones met	- Energy consumption reduced by 10% by 12/2022 - City Hall remodel complete by 12/2020	
	Improve maintenance & sustainability of parks, trails & streetscapes	- % maintenance standards met - Staffing ratio targets met	- Maintenance standards met =/> 95% by 2022 - Staffing ratio met 95% by 12/2022	
Increase Operational Effectiveness	Stable, consistent and well-trained workforce	- Succession plan milestones achieved - Turnover rate - Training targets (licenses, certs, and perf. Eval.) met	- Succession plans in place by 12/2022 - 100% staff meet City-wide training requirements by 12/2021 - 25% reduction in turnover (nonretirement) 2019-2022	a) Develop succession plans b) Centralize City-wide training coordination c) Conduct Fire Dept. analysis d) Conduct technology assessment e) Prepare staffing and support analysis f) Process improvement evaluation & implementation g) Conduct Employee Engagement Survey h) Research opportunities to diversify revenue sources including sales tax and franchise fees i) Conduct review of enterprise operations
	Support systems meet operating needs	- Employee engagement improvement	- =/> 95% of employees report they have the tools and technology to meet their needs by 12/2022	
	Effective and efficient operations	- $ cost savings - Processes improved - New revenue sources developed	- Net decrease of 2 departments' budget by 5% via process evaluation & improvement by 12/2022 - Review of alternative revenue sources completed by 12/2022	
Manage Thoughtful Development	Redevelopment consistent with character and scale	- Character and scale consistency	- All developments consistent with city-defined character and scale	a) Update zoning code b) Evaluate Wayzata Blvd redevelopment project c) Conduct downtown parking study d) Explore City role in economic development and redevelopment e) Adopt affordable housing action plan
	Managed redevelopment of Wayzata Blvd.	- Project plan timelines met - Development applications - Milestones met - # of moderately priced housing units developed	- One mixed use development east of Central by 12/2023 - Conversion of Park & Ride to mixed use-underway by 12/2023 - 20 additional units of moderate priced housing by 12/2023	
	Healthy commercial/retail sector	- Vacancy rates	- 85% occupancy rate in the Promenade by 12/2023 - Market Value for Commercial-Residential ratio increased from 19% to 25% by 12/2023	

Strategic Priority #1: Maintain and Enhance Community Amenities Progress Report

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Status
Maintain and Enhance Community Amenities	Clean, connected, welcoming and safe lakefront	- Panoway plan milestones achieved	- 100% funded & pledged Panoway fund by 12/2022 - Boardwalk construction started by 12/2023	$8.5 Mil, or 57% of Panoway is funded and pledged Boardwalk construction planned for 2023
	Expanded, connected safe parks and trail system	- Parks and Trails Master Plan milestones achieved - Gaps in trails	- 3 gaps closed by 2022 - Master plan approved by 12/2019 - Funding & construction of Phase I by 12/2020	2 gaps closed. 1 more planned to be closed in 2022 6% of Phase 1 constructed
	Increased awareness and satisfaction of park experience	- Improved satisfaction	- Positive satisfaction of park experience at 90% in 2022	Community Survey planned for Winter 2021/2022

Executive Summary

- **Clean, connected, welcoming, and safe lakefront:** In 2021 the City began design for future phases of Panoway. The City has approximately $8.5 million, or 57% of Panoway (includes all future phases along with operations and maintenance costs) funded and pledged. $4 million is from the State Bonding for the boardwalk, $4 million in TIF (per special approval from the State for use on the boardwalk and docks), and $500,000 in private funding from the Conservancy. The Conservancy continues to raise private funds and is responsible for all design and construction costs related to the Section Foreman's House restoration project. Construction of the Section Foreman's House is planned for 2022 with additional phases of Panoway planned for 2023.

- **Expanded, connected, safe parks and trail system:** Two gaps in sidewalks were closed in 2021 (Hollybrook and Circle A) with the third gap planned to be closed in 2022 (Ferndale). Phase 1 of the Parks and Trails Master Plan included several projects that have been reprioritized to align better with funding availability and Parks and Trails Board priorities. Of all the projects identified in the master plan (not just Phase 1) the City has completed approximately 13% of them. Some of those completed projects include replacement of the Beach Playground and maintenance at the Post Office Park. If projects are completed as planned in 2022, 35% of the Master Plan will be implemented. Upcoming Park capital fund shortages starting in 2024 may delay continued progress.

- **Increased awareness and satisfaction of park experience:** Park recreation programing was provided by Wayzata Community Ed this year and results from a participant survey was presented to the Parks and Trails Board this fall. The survey and review of classes revealed higher than anticipated attendance with 480 enrolled and positive feedback on locations and instructors. An upcoming Community Survey planned for this winter will provide additional insight into our progress on increasing park satisfaction.

Strategic Priority #1: Maintain and Enhance Community Amenities Initiatives

Initiative	Status	What We've Done	Next Steps
Adopt Parks Master Plan	✓	- Master plan approved Nov. 6, 2019 City Council Meeting	N/A
Collaborate on Panoway Funding	●	- Secured $4 million in State bonds for Phase 2 (boardwalk and docks) - Received special approval from Legislature to use TIF 6 for boardwalk and docks	- Continue lobbying efforts for future phases - Work with Lobbyist to explore other state funding sources - Review and submit applications for other public grant funds - Conservancy to continue private fundraising
Panoway Construction Management & Coordination	●	- Phase 1 complete - Obtained updated cost estimates for Phase II construction and maintenance - Started design of Phase II	- Continue developing funding plan for future phases
Expand Parks CIP	✓	- Projects identified in Parks Master Plan incorporated into Parks CIP	- Review project priorities and update annually as a part of the CIP and budget process
Develop Parks Programming	●	- Summer 2021 recreation program completed by Wayzata Community Ed - Review rec programming and participant survey in Fall 2021	- Recreation programming review with Wayzata Community Ed will happen annually
Implementation of Wayfinding Signage Program	✗	- Wayfinding signage study for planned and budgeted for 2023 in CIP	- Staff will solidify scope, select a consultant to lead the project and establish a task force in 2022.
Conduct Community Survey	●	- Contract for surveying services approved September 2021 - Draft survey question list in development now	- Council approval of survey questions - Survey residents early 2022

Strategic Priority #2: Maintain and Enhance Infrastructure Progress Report

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Status
Maintain and Enhance Infrastructure	Reliable infrastructure systems	- # of breaks/outages	- Systems reliability targets met =/> 80%	99% system reliability
	Sustainable infrastructure systems	- % reduction in energy consumption - City Hall remodel milestones met	- Energy consumption reduced by 10% by 12/2022 - City Hall remodel complete by 12/2020	1% reduction in Public Works and Fire Station from 2019 to 2020. Baseline data collection ongoing. Remodel completed in 2020
	Improve maintenance & sustainability of parks, trails & streetscapes	- % maintenance standards met - Staffing ratio targets met	- Maintenance standards met =/> 95% by 2022 - Staffing ratio met 95% by 12/2022	Maintenance calendar still in development

Executive Summary

Reliable infrastructure systems: The City only experienced 2 minor water leaks in 2020 and 2021 (a decrease from 7 breaks in 2019). Another large sewer lining project is planned for 2022.

- **Sustainable infrastructure systems:** In 2021 the City focused on implementing the initiatives in the Energy Action Plan. Steps taken to date include setting up benchmarking databases to track energy use, completing energy audits for City Hall and Public Works, researching renewable energy options, and participating in Xcel's electric vehicle fleet study. Baseline data collection on City facilities energy use is still ongoing. Implementation of recommendations from energy audits of City buildings will likely yield energy consumption savings in future years.

  Additionally, outreach and education to businesses, multifamily property owners, and single-family residential properties has been prioritized to connect people to energy saving programs. Methods the City has utilized include The Portal, social media, direct emails/calls, Mayor Minutes podcast, and hosting an electric vehicle event which drew over 80 attendees.

- **Improve maintenance and sustainability of parks, trails and streetscapes:** A park maintenance checklist is planned to be completed in early 2022 and those duties will be compared against the workload of park maintenance staff to determine if the staffing level is appropriate. Staff recently installed QR codes in City parks to encourage residents and visitors to provide real-time feedback on our parks. The Community Survey that is planned for this winter will provide data on citizen satisfaction with park maintenance.

Strategic Priority #2: Maintain and Enhance Infrastructure Initiatives

Initiative	Status	What We've Done	Next Steps
Implement Energy and Environment Commission	✓	- Energy and Environment Committee established October 2019. - Adopted Energy Action Plan - Approved 2021 Work Plan - Implemented first year of Energy Action Plan	- Implement 2022 Work Plan - Implement remaining year(s) of the Energy Action Plan - Discussion of Commission status planned after EAP implemented
Conduct a Wayzata Blvd. Corridor Study	●	- Applied for but was not awarded a grant from Hennepin County. - Budgeted increased to $128,800 in the CIP for a study in the 2022	- Issue RFP in early 2022 - Consultant to start work in early 2022 and complete study (expected to take about 6 months)
Establish Seasonal Maintenance Calendar for Parks and Amenities	●	- Parks Department started developing the maintenance calendar.	- Parks Department to complete maintenance standards and begin implementation.
Conduct Maintenance Staffing Analysis	✗		Staff will evaluate compliance with maintenance standards once complete. Ability to meet standards will inform staffing needs.

Strategic Priority #3: Increase Operational Effectiveness Progress Report

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Status
Increase Operational Effectiveness	Stable, consistent and well-trained workforce	- Succession plan milestones achieved - Turnover rate - Training targets (licenses, certs, and perf. Eval.) met	- Succession plans in place by 12/2022 - 100% staff meet City-wide training requirements by 12/2021 - 25% reduction in turnover (nonretirement) 2019-2022	Plans still needed in Public Works, Fire Department. 100% of employees met training requirements to maintain licenses and certifications. 9% overall reduction in employee turnover
	Support systems meet operating needs	- Employee engagement improvement	- =/> 95% of employees report they have the tools and technology to meet their needs by 12/2022	73% of employees reported they had the tools and technology they needed in 2021 survey (baseline).
	Effective and efficient operations	- $ cost savings - Processes improved - New revenue sources developed	- Net decrease of 2 departments' budget by 5% via process evaluation & improvement by 12/2022 - Review of alternative revenue sources completed by 12/2022	Process improvements have not yet led to a decrease in department budgets. Sales tax research study in progress.

Executive Summary

- **Stable, consistent and well-trained workforce:** Succession plans for Police are currently in place and being utilized and will be updated in 2022. Public Works and Fire Department succession plans have been delayed and will be completed in 2022. Performance review milestones continue to be met. Additional training requirements for the Fire Department will be implemented over the next two years along with additional city-wide training opportunities particularly on leadership. Overall staff turnover has decreased 9% from 2019. In 2021 there were modest increases in turnover in the Police Department, Fire Department, and Bar and Grill which aligns with national employment trends.

- **Support systems meet operating needs:** Additional staffing needs to address high workloads will continue to be addressed as the City implements its Long-Term Staffing Plan. An Employee Engagement Survey completed in February revealed that additional investment in training and technology are needed to improve support systems and meet employee needs.

- **Effective and efficient operations:** The City has implemented several process improvements including electronic payroll and benefits enrollment, electronic planning applications, and permitting integrations with Laserfiche. Several more process improvements related to a new accounting system and permit/plan review system are planned to be implemented in 2022. While the process improvements are important to delivering the efficient and effective services, they have not yet led to a decrease in department budgets as many of these improvements are technology related and have required capital and staffing investments to deploy.

Strategic Priority #3: Increase Operational Effectiveness Initiatives

Initiative	Status	What We've Done	Next Steps
Develop Succession Plans		- PD surge hiring plan in place for 2021. - Additional Police Officer hired in 2021. Additional Police Officer planned for 2023 in Long-Term Staffing Plan	- Public Works and Fire Department succession planning to begin early 2022 - Research annual leadership trainings to offer to employees at all levels of the organization to expand skills and readiness
Centralize City-Wide Training Coordination		- Coordinated city-wide implicit bias training, and leadership training for 6 employees	- Centralize training records and implement electronic storage in Paylocity - Identify training topics and speakers for 2022 and 2023
Conduct Fire Department Analysis	✓	- Fire Department bylaws replaced with Personnel Policies in March 2021 - Department analysis study presented at Council Workshop in November 2021	- Implement recommendations from Fire Department Study in 2022 and 2023
Conduct Technology Assessment		- PD server separation project in process. - IT Security Assessment proposals received and ready for approval at upcoming meeting.	- Implement recommendations from Security Assessment when completed likely in early 2022
Prepare Staffing and Support Analysis	—	- 5-year staffing needs in Long Term Financial Plan for 2022 budget process - Completed first Employee Engagement Survey in February	- Conduct Employee Engagement Survey in February 2022
Process Improvement Evaluation & Implementation		- PD implemented new camera systems - Implemented electronic payroll and open enrollment - Selected accounting software vendor for implementation in 2022 - Managed all planning applications electronically with no cost to transition	- Electronic water meter replacement program planned and budgeted for 2022 - Electronic building permit/plan review software planned and budgeted for 2022. Research and vendor selection will begin in 2022. - Records management project budgeted in 2022 CIP - Additional Process Improvement Studies budgeted for 2022 and 2023

Initiative	Status	What We've Done	Next Steps
Conduct Employee Engagement Survey		- Completed first Employee Engagement Survey in February	- Conduct 2nd Employee Engagement Survey in February 2022 and compare against 2021
Research Opportunities to Diversify Revenue Sources Including Sales Tax and Franchise Fees		- Approves services with U of M Extension to research impact of local option sales tax in October 2021	- Staff and Council to review results of study when completed and determine next steps - Franchise Fee research will begin 1Q 2022
Conduct Review of Enterprise Operations		- General Managers at Bar and Grill and Wine and Spirits have begun seeking proposals that may include a SWOT analysis, marketing assessment, and other recommendations.	- Proposals planned for approval in 1Q 2022. - Implement recommendations when study is complete.

Strategic Priority #4: Manage Thoughtful Development Progress Report

Strategic Priority	Desired Outcome	Key Outcome Indicator	Target	Status
Manage Thoughtful Development	Redevelopment consistent with character and scale	- Character and scale consistency	- All developments consistent with city-defined character and scale	5 variances approved in 2021 and were consistent with city character and scale
	Managed redevelopment of Wayzata Blvd.	- Project plan timelines met - Development applications - Milestones met - # of moderately priced housing units developed	- One mixed use development east of Central by 12/2023 - Conversion of Park & Ride to mixed use-underway by 12/2023 - 20 additional units of moderate priced housing by 12/2023	No mixed use developments proposed yet Staff have not heard from Park and Ride owners but will outreach more heavily after corridor study completed 0 units. In preapplication process for one development which could result in 16 units of moderate housing
	Healthy commercial/retail sector	- Vacancy rates	- 85% occupancy rate in the Promenade by 12/2023 - Market Value for Commercial-Residential ratio increased from 19% to 25% by 12/2023	57% occupancy 17% Commercial – 83% Residential in 2021

Executive Summary

- **Redevelopment consistent with character and scale:** The City continues make progress on the Zoning Study and involve the Zoning Study Task Force to engage residents in the process and discussion of potential changes to the Zoning Code. Topics addressed so far include design standards, residential and commercial zoning districts, tree preservation, and chickens. Development applications continue to be reviewed by the Planning Commission and City Council. Some have not received approval due to concerns with character and scale. Staff continue to work with developers on front end to persuade them to change plans to conform to existing standards and avoid the need for variances requests.

- **Managed redevelopment of Wayzata Blvd:** Redevelopment of Wayzata Boulevard is planned to be evaluated as part of an upcoming Wayzata Boulevard Corridor Study. The study was originally planned for 2021 but was delayed when the City was not awarded a grant. The study is planned for 2022. In the meantime, staff and the Zoning Study Task Force continue to develop potential updates to the zoning code. Staff have also secured architectural consultants to help review development applications to ensure they meet the new design standards. Staff continue to research sites and potential partners for redevelopment projects on Wayzata Blvd that accomplish housing goals in the 2040 Comprehensive Plan.

- **Healthy commercial/retail sector:** While the market values for commercial and residential have increased in dollars over the last two years, residential growth continues to outpace commercial. After some significant developments come onto the property tax rolls in the next few years commercial values will likely see a percentage increase.

Strategic Priority #4: Manage Thoughtful Development Initiatives

Initiative	Status	What We've Done	Next Steps
Update Zoning Code	●	- Adopted 2040 Comprehensive Plan - Launched Zoning Study and established the Zoning Study Task Force - Updated Design Standards adopted June 15, 2021 - Contract for on-call support for design standards review approved June 15, 2021	- Zoning study public hearings will be ongoing - Anticipated Zoning Study completion date of December 2023 - Next steps for 2022 are residential and commercial zoning districts, renewable energy, tree preservation, PUD, and subdivisions.
Evaluate Wayzata Blvd Redevelopment Project	●	- Included in drafted scope for Wayzata Blvd corridor study planned for 2022 - Zoning Study updates underway	- Staff working with potential developments and implementing design standards on Wayzata Blvd
Conduct Downtown Parking Study	●	- Completed Phase 1 – Utilization Survey in 2019 - Completed Phase 2 - Utilization Survey in Summer 2021 - Constructed a 153-space Public Parking Facility at Lake and Barry Ave	- Complete Phase 3 – Research and Planning based on Results of Utilization Surveys in 2021-2022 - Complete Phase 4 – Implementation in 2022-2023
Explore City Role in Economic Development and Redevelopment	●	- Expanded acceptable uses in the Promenade - City expanded role in event planning and business assistance during COVID-19 with Light up the Lake initiative 2020/2021 - Continued participating in Open to Business program with Hennepin County and MCCD - Expanded Neighborhood Notification and Meeting Policy adopted July 20, 2021	- Staff exploring need for future study on housing conditions and inventory - Engagement from Wayzata Blvd corridor study will provide clarity on problems and potential needs from the City
Adopt affordable housing action plan	—		- November 29 HRA meeting will discuss interest in use of TIF for affordable housing and update the business subsidy criteria and public financing policy.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 7, 2021	**AGENDA ITEM:** 9.b
TITLE: Consider Adoption of Resolution 57-2021 Authorizing Special Appropriation General Obligation Bond Grant for Panoway on Wayzata Bay	
PROPOSED MOTION: To Adopt Resolution 57-2021 Authorizing Special Appropriation General Obligation Bond Grant for Panoway on Wayzata Bay	
PREPARED BY: Emily Goellner, Community Development Director	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends Adoption of Resolution 57-2021 Authorizing Special Appropriation General Obligation Bond Grant for Panoway on Wayzata Bay.

FINANCIAL OR BUDGET CONSIDERATION:

The $4 mil allocation is specifically for the boardwalk and restoration of the lake edge. It can be used for design as well. See the attached Panoway budget that incorporates the $4 mil (highlighted) as a source of the project.

BACKGROUND:

In October 2020, the Minnesota Legislature and Governor included $4 mil in the State Bonding Bill for Panoway on Wayzata Bay, specifically for the design and construction of a boardwalk and restoration of the lake edge. The next step in the process is to work with the State of Minnesota to complete the Special Appropriation Grant Application, which requires an executed copy of the attached Resolution. The Resolution states that the City Manager and Community Development Director are authorized to apply to the Minnesota Department of Employment and Economic Development (DEED) for funding. It includes other statements summarizing the City's authority to enter into a grant agreement and follow all laws in the process.

After submission of the Special Appropriation Grant Application, staff will need to follow several steps in order to receive the grant. The grant will function as a reimbursement. The reimbursements will first be used toward costs incurred by the City for the final design of the boardwalk by Civitas. Remaining grant dollars will then be used toward construction costs of the boardwalk and community docks.

ATTACHMENTS:

1. RES 57-2021 Bonding
2. Panoway Budget

RESOLUTION NO. 57-2021
RESOLUTION AUTHORIZING SPECIAL APPROPRIATION GENERAL OBLIGATION BOND GRANT FOR PANOWAY ON WAYZATA BAY

WHEREAS the City of Wayzata act as the legal sponsor for project(s) contained in this Application to be submitted on ____________ and that the City Manager and Community Development Director are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Wayzata;

WHEREAS the City of Wayzata has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

WHEREAS the City of Wayzata has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

WHEREAS that upon approval of its application by the state, the City of Wayzata may enter into an agreement with the State of Minnesota for the above referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements;

BE IT FURTHER RESOLVED that the City Manager and the Community Development Director, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

Adopted by the Wayzata City Council this 7th day of December, 2021.

ATTEST: ____________________________
Mayor Johanna Mouton

____
City Manager Jeffrey Dahl

CERTIFICATION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution:

I, hereby certify that the attached and foregoing Resolution is a true and correct copy of the Resolution duly adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 7, 2021.

Kathy Leervig, City Clerk

SEAL

ALL FUTURE PROJECTS SOURCES & USES

	Proposed Together					
	Boardwalk & Shoreline	**Docks**	**Section Foreman House**	**Depot Park**	**Eco Park & Boardwalk Loop***	**TOTAL** Assuming Separated
HARD COSTS						
Construction - 11/17/20 Stahl Estimate	$ 4,464,227	$ 477,025	$ 527,202	$ 1,860,190	$ 1,674,437	**$ 9,003,081**
Additional Amenities not in current plan						
CM Fee	$ 595,510	$ 158,239	$ 192,908	$ 364,158	$ 293,306	**$ 1,604,121**
General Conditions	$ 117,150	$ 44,060	$ 126,340	$ 150,740	$ 105,030	**$ 543,320**
Escalation to 2022	$ 446,423	$ 33,971	$ 47,323	$ 118,679	$ 108,409	**$ 754,805**
Contingency	$ 258,844	$ 33,971	$ 47,323	$ 118,679	$ 108,409	**$ 567,226**
FFE			$ 100,000			**$ 100,000**
Subtotal Hard Costs	***$ 5,882,154***	***$ 747,266***	***$ 1,041,096***	***$ 2,612,446***	***$ 2,289,591***	***$ 12,572,553***
	TRUE	*TRUE*	*TRUE*	*TRUE*	*TRUE*	***TRUE***
	47%	*6%*	*8%*	*21%*	*18%*	
SOFT COSTS						
Design + Engineering	$ 482,250	$ -	$ 104,110	$ 173,600	$ 136,800	$ 896,760
Community Engagement						
Soft Cost Contingency	$ 45,225					$ 30,000
Subtotal Soft Costs	***$ 527,475***	***$ -***	***$ 104,110***	***$ 173,600***	***$ 136,800***	***$ 926,760***
PROJECT COST	**$ 6,409,629**	**$ 747,266**	**$ 1,145,206**	**$ 2,786,046**	**$ 2,426,391**	**$ 13,499,312**
Rounded	*$ 6,410,000*	*$ 750,000*	*$ 1,150,000*	*$ 2,790,000*	*$ 2,430,000*	*$ 13,530,000*
10 YR O&M RESERVE	$ 218,730	$ -	$ 257,030	$ 604,800	$ 257,030	$ 1,337,590
TOTAL PROJECT COST includes O&M	**$ 6,628,730**	**$ 750,000**	**$ 1,407,030**	**$ 3,394,800**	**$ 2,687,030**	**$ 14,867,590**
SOURCES OF FUNDS						
2020 State Bond Allocation	$ 4,000,000	$ -	$ -	$ -	$ -	$ 4,000,000
Future State Bond Allocation (2022)		$ -	$ -	$ 3,000,000	$ -	$ 3,000,000
TIF	$ 2,410,000	$ 747,000			$ 1,254,000	$ 4,411,000
Other Public Funds (Grants)	$ -				$ 200,000	$ 200,000
Private Grants			$ -			$ -
Private or Other	$ 218,730	$ 3,000	$ 1,407,030	$ 394,800	$ 1,233,030	$ 3,256,590
TOTAL SOURCES OF FUNDS	**$ 6,628,730**	**$ 750,000**	**$ 1,407,030**	**$ 3,394,800**	**$ 2,687,030**	**$ 14,867,590**
*Portion that is Boardwalk Loop					1,254,244	
*Portion that is Eco Park					$ 420,193	