



**Wayzata City Council Workshop Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
TUESDAY, FEBRUARY 7, 2023**

WORKSHOP TOPICS FOR DISCUSSION:

1. City Council and Parks and Trails Board Joint Workshop to Discuss 2023 Projects (5:30-6:30 p.m.)



City Council Workshop City Council Agenda Report

MEETING DATE: February 7, 2023	WORKSHOP AGENDA ITEM: 1
TITLE: City Council and Parks and Trails Board Joint Workshop to Discuss 2023 Projects (5:30-6:30 p.m.)	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Jeffrey Dahl, City Manager	

DISCUSSION OBJECTIVE:

To provide an update on the Parks and Trails Board initiatives and allow discussion in order to increase understanding and alignment between the Council and Board around the upcoming projects.

BACKGROUND:

The Parks and Trails (P&T) Board and City Council joint workshop will serve as a way to discuss the projects the P&T Board is currently working on and future projects. At the workshop, staff will provide brief background on the P&T Board and Master Plan, an overview of the approved P&T CIP, the priority projects of the Board, and then there will be significant time to discuss the information with the Board. A short summary of this information is provided below.

The P&T Master Plan was approved in 2019 and the Board has worked to implement the Plan since then to fulfill its mission - *"to provide recommendations to the City Council for the preservation, protection, enhancement, and promotion of a healthy parks and trails system in the City of Wayzata, for the benefit and enjoyment of all community members and visitors, in accordance with the City's Parks and Trails Master Plan."* The projects noted in the Master Plan were incorporated into the P&T CIP with the highest priority projects planned first in response to the Master Plan community engagement which had ~379 participants. Depending on the project, additional community engagement is conducted to get more specific feedback from the community.

The priority projects that the P&T Board plans to focus on in 2023 are:

1. Reconstruction of Bell Tennis Courts with pickleball and reconstruction of the Wayzata West Middle School Tennis Courts
2. Klapprich Park design development and construction documents

The Board has heard that tennis court reconstructions, which include reorganizing for pickleball at the Bell Courts, are a community priority from the Master Plan engagement, Klapprich Park engagement, and general feedback over the last couple of years. As a result, the Council will consider a design proposal to start these projects at their February 7 meeting.

The design development and construction documents of Klapprich Park are planned to include all the proposed improvements/additions to the Park. The proposed projects within Klapprich Park are; a playground update, the addition/enhancement of sidewalks/walking loop, improved grading/drainage, potential warming house improvements, parking/crossing improvements, and any additional smaller projects. The Board would work with a consulting firm to put together these plan sets and conduct additional community engagement for these projects. The goal would be to have construction documents ready for all the proposed projects by the end of 2023 so the bidding and construction process can be implemented in 2024.

The PowerPoint that will be presented at the workshop is attached for additional information.

ATTACHMENTS:

1. Joint Workshop Presentation

City Council – Parks and Trails Board Joint Workshop

February 7, 2023



Workshop Overview

- Introductions---5 min
 - Background on P&T Board and Master Plan creation---5 min
 - CIP overview---5 min
 - Current priority projects for P&T Board---10 min
 - Questions to consider/discussion items---30 min
 - Conclusion---5 min
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- **Overall objectives:** Increase understanding and alignment between the Council and P&T Board around upcoming projects



P&T Board Mission and Goals

The mission of the Board shall be to provide recommendations to the City Council for the preservation, protection, enhancement, and promotion of a healthy parks and trails system in the City of Wayzata, for the benefit and enjoyment of all community members and visitors, in accordance with the City's Parks and Trails Master Plan.

- Goals:
 - a) Develop a variety of active and passive parks and programs that are accessible to all Wayzata residents.
 - b) Ensure each park is well connected, bikeable, and pedestrian friendly.
 - c) Support resident's desire and ability to stay healthy, active, and engaged in the community.
 - d) Create enticing parks with activities and programming for all seasons.
 - e) Foster environmental and economic sustainability that protects Wayzata's water and natural resources.
 - f) Create a multi-generational park system that builds community, attracts young families and supports aging in place.

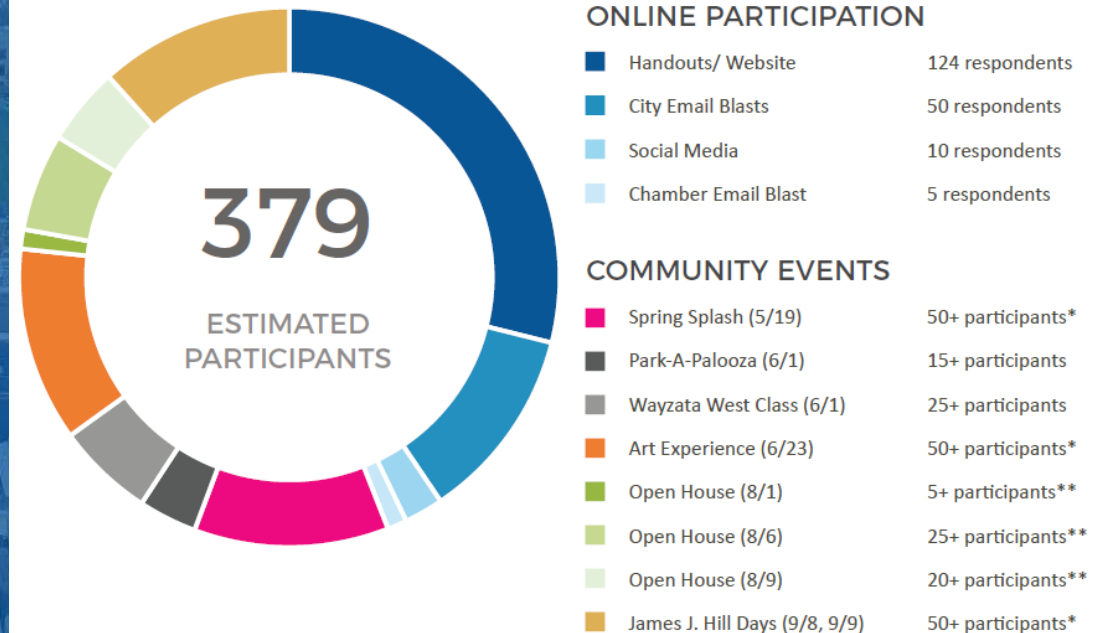


Parks and Trails Master Plan

- **2011-2012** - A 10-member Parks and Trails Taskforce met and recommended the establishment of a formal advisory board
- **2012** - Council formally established a Parks and Trails Board
- **2017** - Council tasked the Board with the creation of a Master Plan in order to help guide future park initiatives
- **2019** - Council approved the Master Plan on November 6, 2019



COMMUNITY ENGAGEMENT



* The community engagement team qualified participants at larger events by asking if they were residents of Wayzata before proceeding to engage further and provide tools for comments. The consultants estimate approximately 90-95% of respondents were from residents and less than 10% were from close neighbors or people who worked in Wayzata and were highly familiar with the parks.

** The largest demographic at the open houses were Wayzata residents over the age 50. Attendees had little access or desire for online commenting.

figure 1.3 - Community engagement overview diagram

Graphic from P&T Master Plan

Capital Improvement Plan (CIP)

- Approx. 10 years ago, the City created a CIP to help guide future capital improvements. The purpose of a CIP is to create a living document which is frequently updated to help plan for significant expenditures that normally wouldn't be part of an annual operating budget.
- Benefits of a CIP are:
 - Allows ability to prudently prepare for major expenditures, thus reducing fluctuations in tax levy.
 - Able to update planned projects as City priorities change.
 - Update market/economic conditions such as inflation.

Capital Improvement Plan (CIP)

- **The CIP is dynamic**---expenditures and revenues change constantly and especially as the planned expenditure gets nearer and more information is available.
- **The CIP is a Council Policy-making tool**. However, it is appropriate for the P&T Board to make recommendations for the Council to consider. The Council takes recommendations under advisement and considers them under the context of their strategic plan and broader budgeting process.

2023 CIP

Cost	Project
\$3,000	Big Woods Addition of Natural Surface Trail
\$5,000	Little Woods Improvements
\$8,300	Locust Hills Park – Identify Future Needs
\$10,500	Tennis Court and Pickleball Design Development and Construction Documents
\$11,800	City Hall Addition of Gate and Path
\$42,000	Miscellaneous Improvements
\$54,100	Wayfinding Signage Study
\$84,500	Planting, Removal, and Management of City Trees
\$105,000	Klapprich Park Design Development and Construction Documents
\$235,400	Reconstruction of Bell Tennis Courts
\$235,400	Reconstruction of Wayzata Middle School Tennis Courts

Notable 2024 CIP

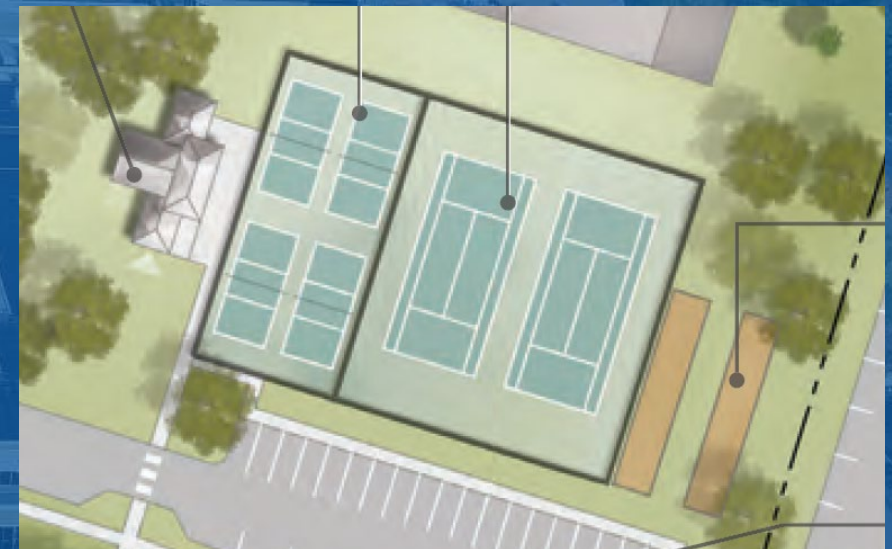
Cost	Project
\$49,200	Wayfinding Signs – Park Signage
\$53,000	Nature Feasibility Study
\$106,100	Shaver Park Design Development and Construction Documents
\$106,100	Wayfinding Signage Installation
\$992,900	Klapprich Park Improvements – Playground, Nature Play, Trails, Bocce, Drainage, Crossing/Parking



2023 Priority Project – Tennis/Pickleball Courts



Wayzata Middle School – Reconstruct four tennis courts in existing footprint



Bell Courts– Reconstruct courts to include dedicated pickleball and keep two doubles tennis courts



2023 Priority Project – Klapprich Park



KLAPPRICH PARK + BELL COURTS PROPOSED PLAN

P&T Master Plan Concept Plan – Klapprich Park

Design Process:

1. Schematic Design
2. **Design Development**
3. Construction Documents
4. Bidding
5. Construction Administration

Priority Projects:

1. Tennis Courts/Pickleball
2. Playground
3. Sidewalk/Walking Loop
4. Grading/Drainage
5. Warming House

Community Engagement:

- 154 survey respondents
- August Open House

Summary of 2022 Klapprich Park Survey and Open House Feedback

- What, if any, are your other priorities for Klapprich Park in general (besides playground update)?
 1. Inclusion of dedicated pickleball courts and Bell Courts update
 2. Expand/improve the warming house
 3. Trail upgrade from playground to ball field
- What amenities do you use while visiting Klapprich park?
 1. Walking paths
 2. Playground
 3. Hockey/skating rink
- For the playground update, 51.3% would like to remove the existing equipment, but continue to utilize the area with picnic tables, benches, fire pits, etc.
- The open house had a main focus on the playground update which had the following feedback:
 - Strong desire for updated playground
 - Fine/no preference with moving new playground to the south
 - Want nature themed equipment
 - Climbing structure, swings, and slides are top priority
 - Desire to make it ADA accessible



Questions to Consider/Discussion Items

- Do the Council and P&T Board wish to make any changes to the 2023 priority projects?
- Do the Council and P&T Board wish to further update the priority projects for Klapprich Park and Proposed Process?
 - Tennis Courts/Pickleball
 - Playground
 - Sidewalk/Walking Loop
 - Grading/Drainage
 - Warming House
- Is there a preference for the playground update and location?
- Are there any additional parks and trails priorities of the P&T Board and Council that need to be updated?
- Is there a preference on future P&T Board Updates in the future?

