



**Wayzata City Council Workshop Meeting Agenda  
Wayzata City Hall Community Room, 600 Rice Street  
TUESDAY, MARCH 7, 2023**

**WORKSHOP TOPICS FOR DISCUSSION:**

1. Conduct Interview for Boards and Commissions Vacancy (5:45-6:00 p.m.)
2. Annual Update of Energy and Environment Committee (6:00-6:15 p.m.)
3. Annual Update of the Heritage Preservation Board (6:15-6:30 p.m.)



## City Council Workshop City Council Agenda Report

|                                                                                     |                                |
|-------------------------------------------------------------------------------------|--------------------------------|
| <b>MEETING DATE:</b> March 7, 2023                                                  | <b>WORKSHOP AGENDA ITEM:</b> 1 |
| <b>TITLE:</b> Conduct Interview for Boards and Commissions Vacancy (5:45-6:00 p.m.) |                                |
| <b>PREPARED BY:</b> Kathy Leervig, City Clerk                                       |                                |
| <b>REVIEWED BY:</b> Jeffrey Dahl, City Manager                                      |                                |

### **DISCUSSION OBJECTIVE:**

To listen and ask questions of the interested community member for consideration of appointment.

### **BACKGROUND:**

This fall, the City solicited applications for vacancies on several Committees and Commissions, but the Parks and Trails Board still has a vacancy. This portion of the workshop will be dedicated to interviewing a potential candidate for the Parks and Trails Board. The interview will be held in-person in the Community Room at City Hall.

Then, at the regular meeting, the City Council will consider an appointment to fill the vacancy by resolution.

The candidate's application will be provided to the council prior to the workshop.

### **ATTACHMENTS:**

None



## City Council Workshop City Council Agenda Report

|                                                                                                |                                |
|------------------------------------------------------------------------------------------------|--------------------------------|
| <b>MEETING DATE:</b> March 7, 2023                                                             | <b>WORKSHOP AGENDA ITEM:</b> 2 |
| <b>TITLE:</b> Annual Update of Energy and Environment Committee (6:00-6:15 p.m.)               |                                |
| <b>PREPARED BY:</b> Nick Kieser, Parks Planner                                                 |                                |
| <b>REVIEWED BY:</b> Jeffrey Dahl, City Manager, Emily Goellner, Community Development Director |                                |

### **DISCUSSION OBJECTIVE:**

To review the accomplishments of the Energy and Environment Committee in 2022 and discuss the objectives of the Committee in 2023.

### **BACKGROUND:**

The Energy and Environment Committee was created at the end of 2019 and started work in 2020. In December 2020, the Energy Action Plan was approved and since that date, the Committee has worked to implement the action items in the Plan. The Partners in Energy Program ended at the end of 2022, so now the E&E Committee has been discussing what the focus areas should be to advance sustainability within the community.

The attachment shows the accomplishments of the E&E Committee in 2022 and the proposed work plan for 2023. Through recent discussions, the Committee would like to transition from an energy focus to a water conservation/quality focus. Part of the Committee's Vision Statement notes, *"Under direction from the City Council, the Committee shall work to protect and preserve the ecological resources of the community so that they are in balance with the economic, recreational, and historic resources of our land and Lake Minnetonka for generations to come."* Therefore, the Committee would like to research and focus on ways to improve water quality and conserve water within the Wayzata community.

### **ATTACHMENTS:**

1. Energy and Environment Committee 2022 Annual Report and 2023 Work Plan



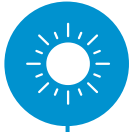
# Energy & Environment Committee

## 2022 ANNUAL REPORT



## Accomplishments in 2022

In 2022, the Energy & Environment Committee completed the Energy Action Plan.



### Solar

- Received approval for the municipal rooftop solar project which offsets about 30% of energy consumption of buildings
- Held solar workshop with Center for Energy and Environment, Blue Horizon, and SunShare
- Reviewed and commented on the proposal for a new Solar Ordinance and Sustainability Policy



### LED Lighting

- Incorporated LED lighting retrofits to Public Works and City Hall into 2023 CIP
- Gave out ~300 free LED light rental kits to multi-family tenants



### Home Energy Squad

- Sent out a citywide mailing promoting Home Energy Squad visits
- Started participating in the CEE Intercity Challenge for Home Energy Squad
- Wayzata is currently ranked 3rd out of 26 cities for per capita of Home Energy Squad visits
- Created a buydown program with Xcel Energy to have Home Energy Squad visits 100% free



### Energy Audits

- 25 businesses completed energy audits from Energy Smart
- Municipal buildings received \$6,300 in mechanical equipment rebates from the building audit program
- Introduced the Sustainability Champions Award



### Other

- Conducted the EV fleet study
- Approved the purchase of miscellaneous battery-powered equipment for Public Works staff to transition from gas-powered equipment which came from the E & E budget.
- Updated sustainability webpages on City website

## Looking Ahead to 2023 - Workplan



### **Determine projects that have a focus on improving water quality and water conservation**

- Hold a community educational event for water-related topics



### **Building audits of Muni/Liquor Store, Fire Station, and Library**



### **Complete LED lighting retrofits for Public Works and City Hall**

- Send in lighting rebate applications

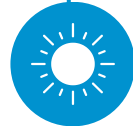


### **Install four EV charging stations in new public parking lot**

- Submit grant for these EV charging stations
- Explore options for installing additional EV charging infrastructure



### **Grant Sustainability Champion Award**



### **Install & monitor municipal solar systems**



### **Explore sustainability policies for new development projects**



### **Continue to explore opportunities to advance the completed work of the Energy Action Plan**



## City Council Workshop City Council Agenda Report

|                                                                                                |                                |
|------------------------------------------------------------------------------------------------|--------------------------------|
| <b>MEETING DATE:</b> March 7, 2023                                                             | <b>WORKSHOP AGENDA ITEM:</b> 3 |
| <b>TITLE:</b> Annual Update of the Heritage Preservation Board (6:15-6:30 p.m.)                |                                |
| <b>PREPARED BY:</b> Valerie Quarles, Assistant Planner                                         |                                |
| <b>REVIEWED BY:</b> Jeffrey Dahl, City Manager, Emily Goellner, Community Development Director |                                |

### **DISCUSSION OBJECTIVE:**

To review the accomplishments of the Heritage Preservation Board in 2022 and discuss the objectives of the Board in 2023.

### **BACKGROUND:**

The Heritage Preservation Board is a group of 4 community members, appointed by the City Council, whose staff liaison is Assistant Planner Valerie Quarles. In 2022, the Board struggled with decreased membership, but still heavily contributed to the Section Foreman House design process and other initiatives throughout the year. In 2023, one new member has joined the board and other process changes are being made in order to ensure resiliency and tackle an ambitious agenda for the year. Recruitment continues to be a focus.

### **ATTACHMENTS:**

1. Heritage Preservation Board 2022 and 2023 Summary



# Heritage Preservation Board

## 2022 ANNUAL REPORT

## Accomplishments in 2022



### **Section Foreman House**

- Participated in Design Review Committee
- Reviewed and approved Site Alteration Permit to enable future work on the site
- Provided ongoing review and support for construction document details



### **James J. Hill Days**

- Staffed Heritage Preservation Board tent for the duration of festival
- Connected with 100+ community members



### **Just Deeds**

- Helped 23 homes renounce racial covenants



### **Recruitment**

- Ongoing efforts to recruit new members led to adding two new board members in 2022



## Looking Ahead to 2023 - Workplan



### Community

- Promote Preservation Easement program
- Create new marketing materials for Just Deeds and gather testimonials
- Reintroduce Mayor's Award for historic homes
- Reintroduce Centennial Homes program for homes over 100 years old
- Participate in James J Hill Days



### Built Environment

- Evaluate Trapper's Cabin for maintenance needs
- Explore program for accessibility improvements to historic buildings
- Explore additional external funding for Section Foreman House improvements



### Process

- Review building permit process for cultural resource impacts
- Evaluate relationships with local historic organizations



### Board

- Continue to heavily emphasize recruitment and resiliency
- Explore alternative meeting methods to increase flexibility