



WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street

Wednesday, May 17, 2023

6:30 PM

- 1. 6:00 PM - 6:30 PM Heritage Park Tour (1106 Wayzata Blvd E)**
- 2. Call to Order and Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - a. April 20, 2023 Parks and Trails Board Meeting Minutes
- 5. Public Comments**
- 6. Old Business**
 - a. Klapprich Park Design Development Discussion
 - b. Earth Day Recap
- 7. New Business**
 - a. Miscellaneous Budget Update
- 8. Other Business**
 - a. Communications Recap
 - b. Staff Updates
- 9. Adjourn**
 - a. Next Meeting - June 21

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 4.a
TITLE: April 20, 2023 Parks and Trails Board Meeting Minutes	
PROPOSED MOTION: Approve the April 20, 2023 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the April 20, 2023 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. 5-11-23_P&T Board Minutes



Parks and Trails Board Meeting Minutes

Thursday, April 20, 2023

Attendees: Acting Chair Merrily Babcock, Sarah Randolph, Bianca Jensen, Jon Erickson, and Council Member Molly McDonald

Staff: Parks Planner, Nick Kieser

- 1. Call to Order and Roll Call:** Meeting was called to order at 6:32 PM.
- 2. Approval of Minutes:** Minor edits and additions were offered by Babcock and executed by staff. A motion to approve the minutes as amended was made by Acting Chair Babcock, seconded by Randolph. Approved 4-0.
- 3. Public Comments:** No public comments.
- 4. Old Business.**

- a. Klapprich Park Design Development Discussion** – Staff reviewed the scope of WSB design services, timeline and the concept plan in the Parks and Trails Master Plan. Staff noted that the discussion between the Board and WSB at the meeting should provide high-level input on the future improvements to Klapprich Park so WSB can start putting together concept level plans based on the comments received.

Architect Tim McIlwain from Hagen, Christensen & McIlwain led a discussion of issues, potential changes and enhancements to the existing warming house. Size and crowding were discussed which led to the idea of enclosing the current roof area which could double the indoor space. The main goals of the warming house improvements were to increase the indoor seating areas, increase storage space, create space for rental equipment, and ensure the space is ADA accessible. Members expressed a preference to preserve and improve the existing building. Architect McIlwain noted that he will look at the current building plans to determine possibilities for improvement and cost implications to a renovation of the existing building versus creating a new building.

Landscape Architect Bob Slipka from WSB led a discussion of the overall park design. The overall layout was discussed, with a focus on enhancing summer and winter use of the Park. The limited

use of the ball field was discussed and the Board noted that additional amenities or opportunities to increase usage of the field is desired.

The location of existing playground area and future playground areas relative to the shelter building were discussed. Slipka noted that there could be increased use of the ball field, warming house, and other amenities if these were concentrated more closely in a specific area. For example, if the playground was located closer to the warming house then that would provide additional amenities for the playground users which could increase usage. The Board noted the need to preserve all of the trees in the Park, no matter what the overall improvements are. The playground equipment should be nature themed and/or be created with natural play elements. The Board noted that they will send along pictures or examples of desirable playground equipment to staff.

An idea of incorporating an underground ice rink cooling system was also discussed in length. The main benefit of this type of system would be to increase the time the ice rink could be used. The concerns and constraints of this type of system would be the significant cost, need for pavement over the cooling system, and area needed for the cooling equipment. The Board noted this system was not as desirable after the discussion based on the concerns and constraints stated.

The Board, WSB, and staff discussed the next steps regarding public engagement and noted that preliminary plans will be reviewed at the next P&T Board meeting. WSB will take any comments received at that meeting to make changes to the plans to be reviewed at the June P&T Board meeting. Community engagement should be planned after the June meeting to elicit feedback on the concept plans.

- b. Bell Courts** - Staff presented the two options for Bell Courts. The difference between the two options is the location of the pickleball courts on either the east side or west side of the courts. Landscape Architect Slipka led a discussion around the two options and the pros and cons of both. The main benefit for locating the pickleball courts on the west side is that the pickleball users can utilize and gather around the existing building. This would benefit the communal play atmosphere of the pickleball courts. The main benefit of placing pickleball on the east side of the courts is noise could be reduced to the properties on the west. After discussion, a motion was made to endorse locating the Pickleball courts on the west side was made by Randolph, seconded by Jensen. Approved 4-0.
- c. Earth Day** - Babcock verbally presented the activities and schedule and details for the Earth Day event. The event is scheduled for April 22 from 1:00pm – 3:00pm. There will be potted tree raffle, tree seedling giveaway, native tree order pick-up, local bookstore sale, and children readings.

d. **Tree Tapping** – Babcock provided a summary of the recently completed tree tapping activity. Participation and production of sap have both increased from previous years. Council Member Jeff Parkhill was recognized for his participation and support.

5. **Other Business.** Babcock noted the age and condition of Tulips at the Post Office park and the need to plant new bulbs. Collaboration between the Board and staff will occur to address this idea.

6. **Staff Updates.** Discussed current inventory of Adirondack chairs and ordering more. The Board noted that additional Adirondack chairs are desired so staff will put in an order for additional chairs.

Staff also displayed a “pop” tennis racket, that was provided by a community member near Bell Courts. The resident wanted the Board to know about this sport and the ability to play the game on existing tennis courts.

7. **Adjourn.** The meeting was adjourned at 8:57 PM



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 6.a
TITLE: Klapprich Park Design Development Discussion	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Based on the April 20 Parks and Trails Board meeting discussion, the consultants put together preliminary sketches for the proposed park improvements.

Warming House:

The key ideas for the warming house are listed below with the proposed improvements:

1. Enlarge seating area
 - a. *The indoor seating area more than doubled. Existing seating area is 13'x21' = 273 SF - Option A seating area is 18'x36' - 648 SF*
2. Provide rental counter and rental skate bins
 - a. *Located at the new entry point - 16'-0" LF*
3. Reduce outside picnic area
 - a. *This area is proposed to be converted into interior space as well as a smaller covered seating area with an outside fireplace*
4. Provide more locker areas/storage bins
 - a. *These can be located along the west wall*
5. Provide a cost-effective solution
 - a. *Option A expands the building under the existing roof structure*

Overall Park Improvements:

WSB created three concept plans for the overall Klapprich Park improvements. The concept plans attached are the first iteration of plans to get the discussion going. Any comments from the Board will in turn result in updated plans.

Concept 1: Remove the ballfield and insert an open flex field. Hockey stays as is. The play area moves near the park building and added parking on the west. East area has walk that works with existing trees to get access into the park along with added parking on the east side of the park as well. This will remove the sledding area on the east so that will need to be considered.

Concept 2: The play area moves to the west near the building, again some parking is added to the west but not many stalls. Construct a new small backstop but no formal ballfield (no agg lime). Hockey to stay as is, the sledding hill preserved, more natural trail on the east (NOT ADA ACCESSIBLE) but we did show a walk along Minnetonka Avenue to provide hard walk access around the park. Modifications of the existing east maintenance road to provide some parking on the east also.

Concept 3: This is more the big-picture approach. Add parking to the west side of park. This will require removing and reconstructing a new building. The play area moves to the north central area of lawn space. It still includes a rectangle flex field and loop walk around park. The east side of the park is to be preserved,

remove the play area at the east area and perhaps look at natural resource improvements like buckthorn removal, selective tree replacements, etc.

The Board should also discuss a date for a Community Open House to review the preliminary plans and options for Klapprich Park. Staff reserved Tuesday, July 11 to hold the Open House so the Board has another round of plan review in June before the Open House.

ATTACHMENTS:

1. Klapprich Park Master Plan Pages
2. Klapprich Park - Existing Warming House Plan (for reference)
3. Klapprich Park Concept Plan Options
4. Klapprich Park - Warming House Expansion - Concept Plan A



KLAPPRICH PARK + BELL COURTS EXISTING CONDITIONS

KLAPPRICH PARK + BELL COURTS

EXISTING CONDITIONS

Klapprich Park is at the center of the Wayzata park system located off of Wayzata Boulevard and Minnetonka Avenue North. Klapprich Park is considered an “active park” and includes many facilities including picnic tables, a softball diamond, a multi-use field, a permanent hockey rink that serves as a seasonal off-leash dog park, a warming house, a large hill for sledding and viewing the park, and a playground. Being restricted in size, the ball diamond is predominantly used by younger children. The multiuse field is in good condition, but is left unstriped, making it available for casual use and pick-up games. This park attracts users all year with the hockey rink, and a popular, but unofficial sledding hill during the winter months. The warming house is open 3:00-10:00pm on weekdays and 10:00am-10:00pm on weekends and when school is not in session. The warming house is small and fairly distant from the hockey rink. The playground has two traditional structures that are in fair condition, but do not meet current ADA accessibility standards. A few picnic tables, surrounded by a number of large shade trees, are also located near the playground.

Bell Courts is adjacent to Klapprich Park and separated only by Park Street East. Bell Courts Park, originally called the Tourist Park by local residents, features three striped tennis courts, two of which are striped to accommodate pickleball; two bocce courts; and a grill and picnic tables. The bocce courts are popular with local residents and are currently reserved in the summer by the bocce leagues. The Louise H. Bell cabana overlooking the courts was a gift to the city in the mid-1960s from the James Ford Bell family. This facility has recently been renovated with restrooms.

The City Water tower and water treatment facility are located on the site as well as several existing telecommunication facilities. These telecommunication utilities have future plans for relocation to the City’s new monopole, but have been designed around for this plan.



Existing playground outdated and inaccessible.



Existing hillside showing erosion on non-accessible route.



Existing tennis facility at Bell Courts

THE PROPOSED DESIGN

Klapprich Park and Bell Courts are intended to be utilized in a similar fashion as today, but with improvements that will create more opportunities for year-round and multi-generational use. Currently, the north and east sides of Klapprich Park are disjointed with steep grades and few walking paths.

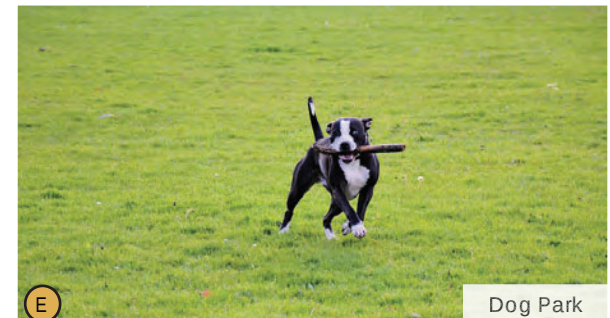
The current maintenance drive is proposed to be modified to allow for drop-off and additional ADA accessible parking spaces adjacent to the proposed playground. The outdated and inaccessible playground is proposed to be replaced with an ADA accessible route for inclusive play built into the hillside. Play options will be expanded with a new nature play element tucked into the trees near the top of the hill.

The existing softball diamond will remain for casual play and use by youth teams. The existing hockey rink/dog park is to remain in its current configuration.

Klapprich Park Plan proposed to provide several winter recreational opportunities, including the current ice skating and sledding activities.

Bell Courts will retain its primary uses, but this master plan will expand the tennis court and move the bocce courts to accommodate four new pickleball courts, while retaining two doubles tennis courts. Minimal improvements to the north side of Bell Courts Park include additional screening between adjacent residences and an additional butterfly garden surrounding the existing water tower.

Additional street improvements are proposed to accommodate safer crossings and dedicated bike sharrows lanes.





KLAPPRICH PARK + BELL COURTS PROPOSED PLAN



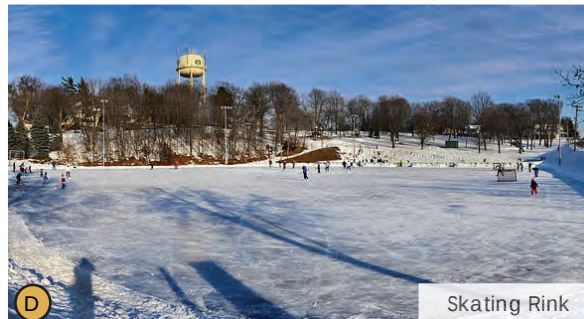
KLAPPRICH PARK + BELL COURTS WINTER PLAN

IMPROVEMENT OVERVIEW

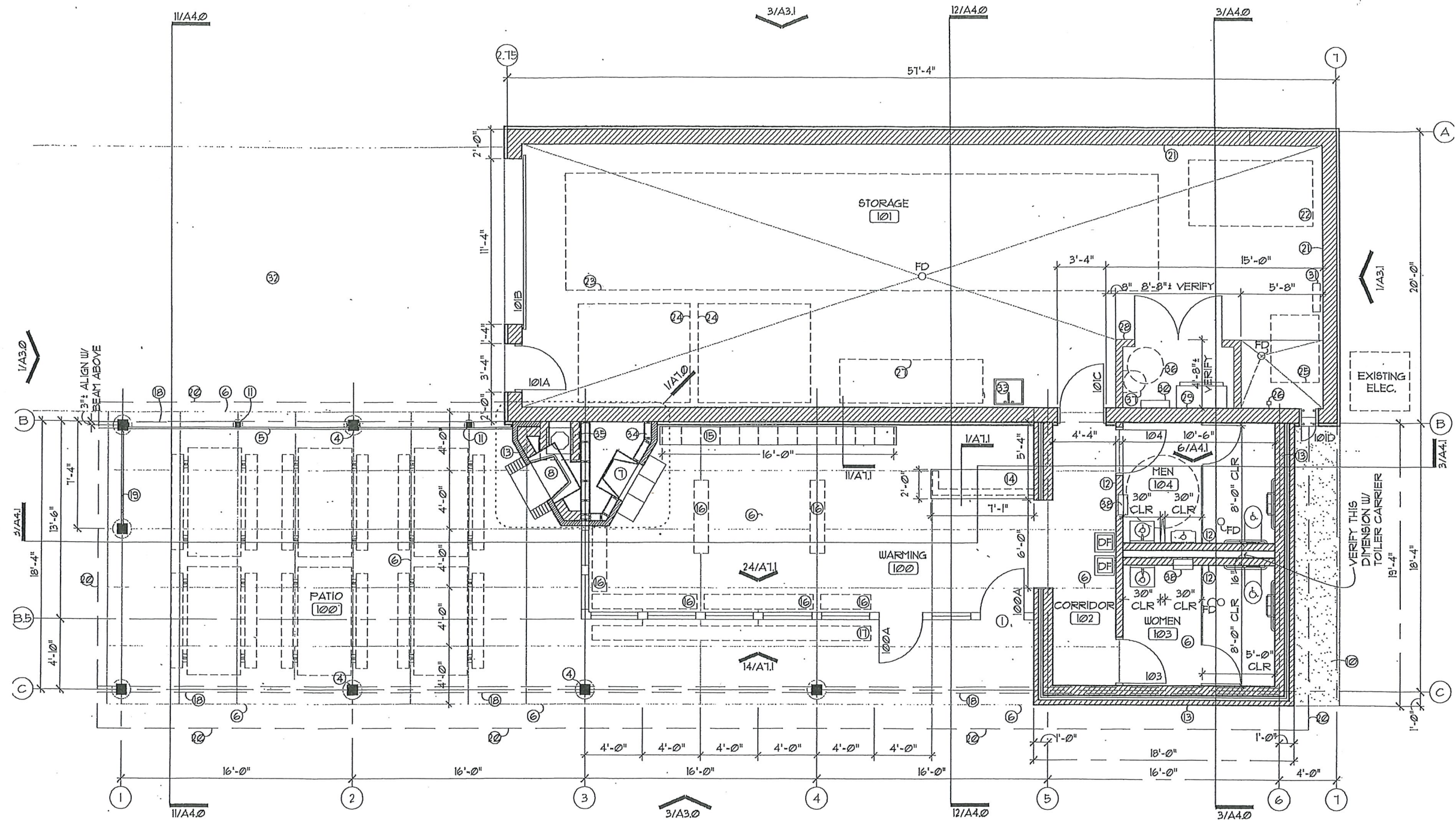
- renovated and relocated ADA accessible playground
- addition of nature play
- addition of four (4) pickleball courts
- renovated tennis courts and bocce courts
- renovated existing diamond and field
- renovated Bell Court building
- addition/renovation of new and existing trails
- renovated driveway/drop-off and ADA accessible parking
- pedestrian crossing improvements
- expansion of existing warming house/ storage building



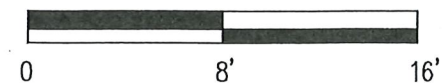
Sledding Hill



Skating Rink



WARMING HOUSE BUILDING - EXISTING FLOOR PLAN
KLAPPRICH PARK - WAYZATA, MN

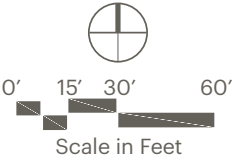


HAGEN, CHRISTENSEN & MOILWAIN
ARCHITECTS



Klapprich Park | Concept 1

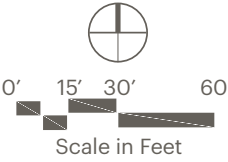
Wayzata, MN
May 9, 2023 | WSB Project number: 022538-000

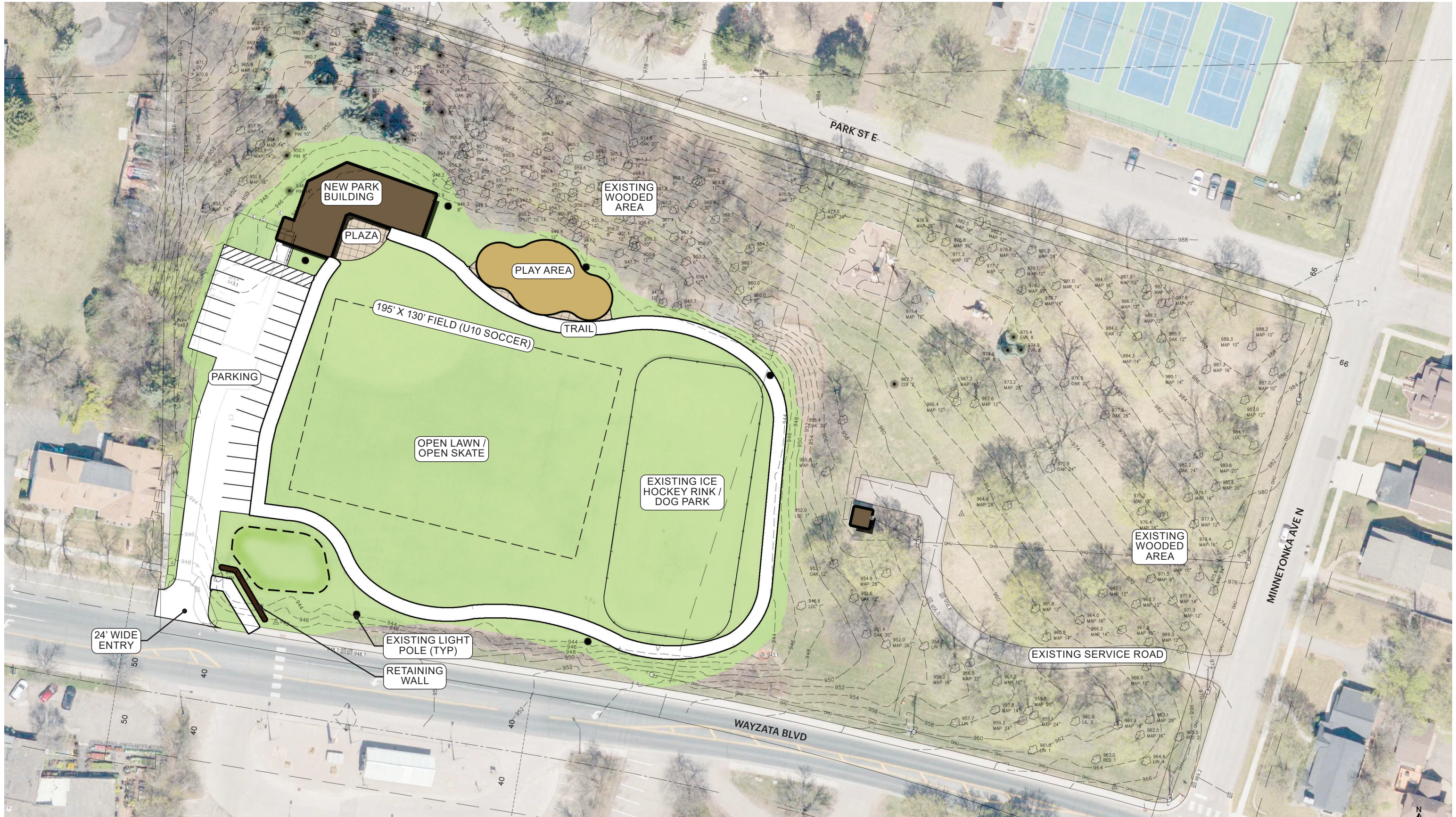




Klapprich Park | Concept 2

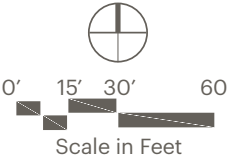
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May 9, 2023 | WSB Project number: 022538-000

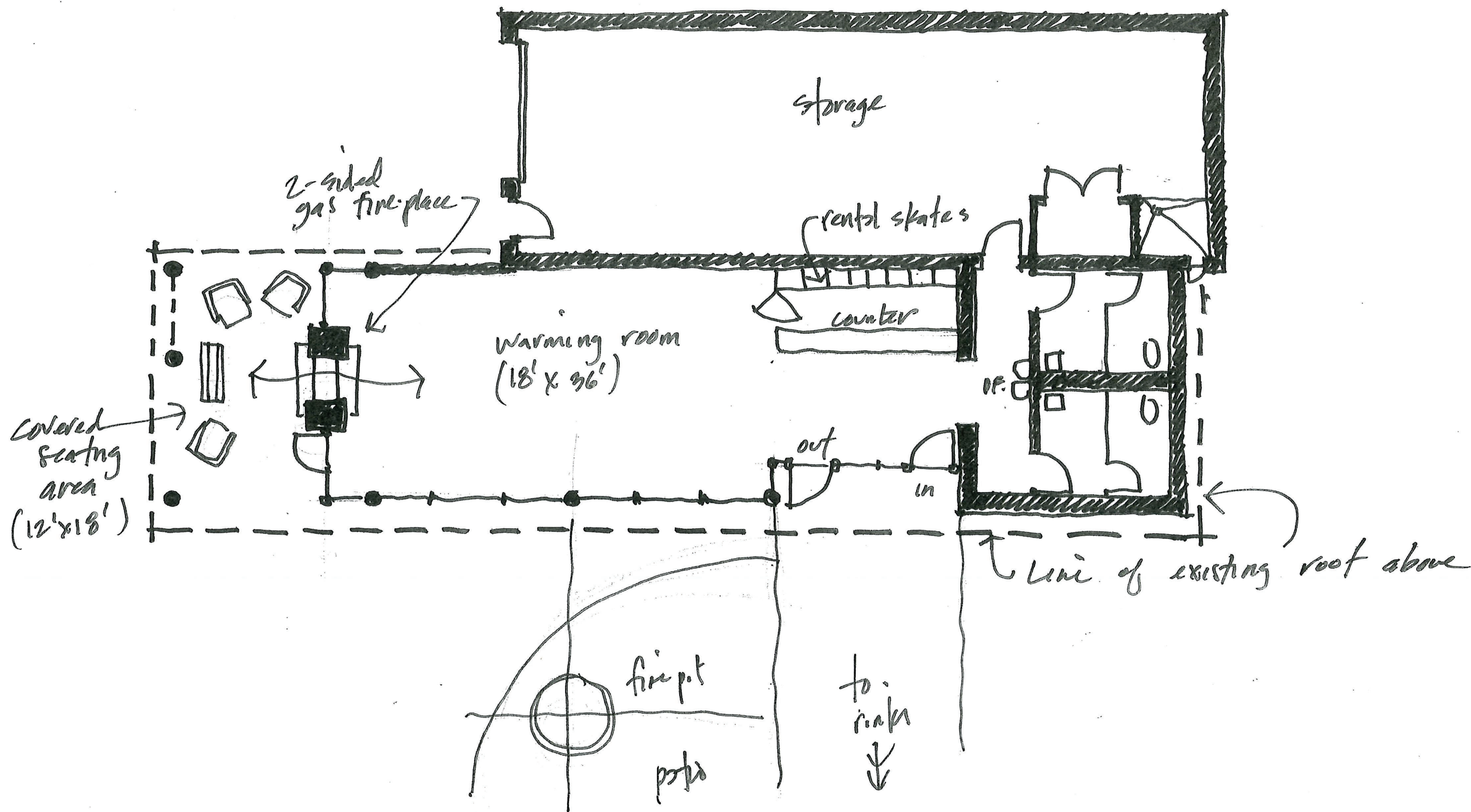




Klapprich Park | Concept 3

Wayzata, MN
May 9, 2023 | WSB Project number: 022538-000





WARMING HOUSE BUILDING - OPTION "A" FLOOR PLAN
KLAPPRICH PARK - WAYZATA, MN





City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 6.b
TITLE: Earth Day Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Board Member Babcock can give an update on the Earth Day event that was held on Saturday, April 22.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 7.a
TITLE: Miscellaneous Budget Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Staff has attached the current report for the miscellaneous budget in the Parks and Trails CIP. The Board requested this information to review to keep updated on the available funds in this budget.

ATTACHMENTS:

1. Miscellaneous Budget Report

GL ACTIVITY REPORT FOR CITY OF WAYZATA

From 01/01/2023 to 12/31/2023

Date	JNL	Type	Description	Reference #	Amount	Enc/Bdgt	Change	Balance	Available
01/01/2023			404-40000-00499 Miscellaneous					0.00	0.00
02/03/2023	AP	INV	LOFFLER COMPANIES, INC.	CW150002	1,569.50		0.00	1,569.50	(1,569.50)
02/14/2023	AP	INV	GOPHER ACE TRU VALUE	014664	23.98		0.00	1,593.48	(1,593.48)
02/15/2023	AP	INV	ELAN-CARDMEMBER SERVICES	JAN 2023	485.01		0.00	2,078.49	(2,078.49)
02/28/2023	AP	INV	HOME DEPOT	FEB2023	345.55		0.00	2,424.04	(2,424.04)
03/13/2023	AP	INV	LAKE STATES EVERGREEN COMPAY LLC	4022	323.59		0.00	2,747.63	(2,747.63)
04/05/2023	AP	INV	UPS STORE	04052023	10.62		0.00	2,758.25	(2,758.25)
04/12/2023	AP	INV	UPS STORE	04/12/2023	152.83		0.00	2,911.08	(2,911.08)
05/01/2023	AP	INV	MOTION SPORTS AND SAFETY PRODUCTS I	1639	985.00		0.00	3,896.08	(3,896.08)
05/03/2023	AP	INV	BABCOCK, MERRILY	04282023	51.27		0.00	3,947.35	(3,947.35)
12/31/2023			END BALANCE					3,947.35	(3,947.35)



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 8.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 8.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Adirondack Chairs - 5 Adirondack chairs have been ordered.

Middle School Tennis Courts - Staff discussed the middle School tennis courts reconstruction project with school staff and they noted they will have the funds needed to pay for half the cost of the reconstruction project this year. Therefore, staff and WSB are working on the construction documents and going through the bid/quote process to reconstruct the courts as soon as possible.

Bell Courts - The final concept plan has been approved by the P&T Board. Therefore, staff is working with WSB to put together the construction documents. This project will be required to go through the public bidding process due to the cost of the project. The goal would be to have the middle school courts reconstructed this summer and Bell Courts this fall. The timeline is dependent on the bidding process and the availability of contractors to complete the work.

Beach Playground Equipment - Staff is still working through an issue with the vendor MN/WI regarding the cost of the netclimber. This item was originally on the City Council meeting to resolve, but it was noted at that meeting that additional information is needed. The City Council will review this item once more information is gained to make the best decision moving forward.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: May 17, 2023	AGENDA ITEM: 9.a
TITLE: Next Meeting - June 21	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

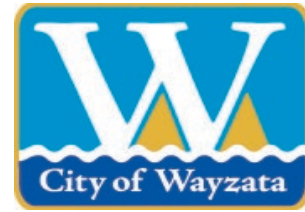
BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for June 21. The 2023 City Calendar is attached to review the Parks and Trails meeting dates in 2023.

ATTACHMENTS:

1. Wayzata Calendar 2023

City of Wayzata 2023 Meeting Calendar



January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
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March 2023						
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April 2023						
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May 2023						
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June 2023						
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July 2023						
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30	31					

August 2023						
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September 2023						
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October 2023						
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29	30	31				

November 2023						
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December 2023						
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23	24	25	26	27	28	29
30						

- Energy & Environment 5:00 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Wayzata School Board
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 5:00 PM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:30 PM
- Charter Commission - 9:00 AM
- Elections (see below)
- Night to Unite

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

 Holiday Observed
City Offices Closed

Revised
9/21/2022