

**WAYZATA CITY COUNCIL  
WORKSHOP MEETING MINUTES  
June 20, 2023**

**5:15 p.m. Discussion of Long-Term Staffing Plan**

Mayor Mouton called the meeting to order at 5:15 p.m. Council Members present in-person in the community room at City Hall offices: Iverson, MacDonald, Parkhill, and Plechash. Also present: City Manager Jeffrey Dahl, Deputy City Manager Aurora Yager, Community Development Director Emily Goellner, Public Works Director/City Engineer Mike Kelly, Bar and Grill Manager Jeff Pietrini, and Wine and Spirits Manager Kevin Castellano.

Ms. Yager provided background information on the long-term staffing needs noting the identification of staffing needs does not commit the City to fill these positions, but rather gives the Council and staff an idea of the impact those positions could have on the budget to better evaluate priorities and plan for these in advance.

Staff explained the need for each requested position and gathered feedback from the Council. Council discussed wanting to explore some alternatives including contracting out for payroll and accounting services, evaluating our current contract for IT services, and meeting with Long Lake to continue discussing fire service in the area. Consensus was to wait until the first draft of the budget comes fully together to decide on what staff to include or exclude in the 2024 budget.

**6:15 p.m. Update of Muni Operations and Review of New Financial Tracking "Scorecard"**

Mr. Dahl walked through the new scorecard that has been created over the past few months. The objective of the new scorecard is to provide the most up-to-date, accurate, and relevant data to inform staff, the Council, and the public about the Muni's financial health. It focuses on key data, compares it from month to month and year to year. The scorecard is planned to be relayed to the Council on a monthly basis with more detailed information to be relayed on a quarterly basis. There was consensus on the Council that the new scorecard was helpful and an improvement in terms of tracking important metrics of "Muni" Operations.

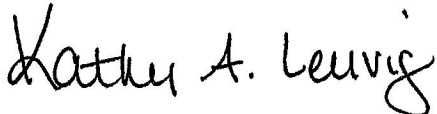
Mr. Pietrini and Mr. Castellano provided general updates on operations as well as status on their recent work plans regarding their assessments.

**6:30 p.m. Discussion of Strategic Plan Dates**

Discussion included confirming this summer's strategic planning session dates.

The workshop meeting was adjourned at 6:40 p.m.

Respectfully submitted,



Kathy Leervig, City Clerk