



HERITAGE PRESERVATION BOARD MEETING AGENDA

August 28, 2023 11:30 a.m. – 1:00 p.m.

Wayzata City Hall Conference Room
600 Rice Street East
Wayzata, MN 55391

1. Roll Call
2. Approve Agenda
3. New Business from Board Members
4. Staff Updates
 - a. HPB Budget Update
 - b. Panoway Donation
 - c. Just Deeds
 - d. Preservation Easement Webpage
 - e. Mayor's Award Update
5. Work Plan Items
 - a. Section Foreman House Fundraising
 - b. James J. Hill Days Planning
 - c. Centennial Homes List
 - d. Recruitment
 - i. Meeting Times
6. Adjournment

Wayzata Heritage Preservation Board

August 2023 Work Plan Update

July → December 2023

July

Events	Initiatives	Accomplishments
No July meeting.	Explore and apply for additional funding for Section Foreman House renovation. Prepare list of new Centennial Home Award properties and coordinate the creation of award materials.	Article published in <i>Wayzata Together</i> about HPB. \$500,000 donation to Panoway.

August

Events	Initiatives	Accomplishments/Updates
Meeting August 28.	Prepare for James J Hill Days. Create any displays and/or surveys to best utilize public opportunity.	

September

Events	Initiatives	Accomplishments
Official meeting September 28. James J Hill Days September 8-10.	Staff booth at James J Hill Days. "Give to the Max" promotion with Wayzata Conservancy to raise funds for Section Foreman House.	

October

Events	Initiatives	Accomplishments
Potential for an additional meeting to be scheduled if 3 or more board members can attend.	Explore and fulfill "additional responsibilities of the board" within bylaws, including historic places survey and heritage education.	

November

Events	Initiatives	Accomplishments
Potential for an additional meeting to be scheduled if 3 or more board members can attend.	Prepare annual report for 2023.	

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Wayzata Heritage Preservation Board

August 2023 Work Plan Update

December

Events	Initiatives	Accomplishments
Official meeting December 28.	Send out Centennial Home Awards. Prepare 2024 Work Plan.	

January → June 2023 (Old)

March

Events	Initiatives	Accomplishments
No meeting March 30 – looked to reschedule for April.	Create new marketing materials for Just Deeds and gather testimonials. Create recruitment materials for new members.	Sue reached out to members of her network so that they can join the board next year. Judy is coordinating with Nate Leding to get something in <i>Wayzata Together</i> . Val is writing an email to go out to all participants in the Just Deeds program.

April

Events	Initiatives	Accomplishments
No April meeting.	Reach out to specific homeowners regarding preservation easements. <i>Create promotion for preservation easements to be housed on City website.</i> Decide whether Mayor's Award program is achieving goals and adjust as needed. Continue Just Deeds work.	Val and Judy discussed targeted preservation easement outreach.

May

Events	Initiatives	Accomplishments
Meeting May 1.	Explore maintenance of the Trapper's Cabin. Explore funding for accessibility improvements to historic buildings. Review building permit process for cultural resource archaeology.	Val coordinating with Public Works on Trapper's Cabin. MN Historic Rehab Tax Credit about to be reinstated. Val reached out to MN Office of the State Archeologist.

June

Events	Initiatives	Accomplishments/Updates
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August 2023 Work Plan Update

Official meeting June 29.	Reach out to historic buildings with accessibility challenges and offer partnerships to improve access. Reach out to other history organizations around Lake Minnetonka and discuss opportunities to partner. Plan Burial Mounds education.	Process begins to consolidate Lake Minnetonka history organizations under one roof.
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