



WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street

Wednesday, October 18, 2023

6:00 PM

- 1. Duffy Boat Tour and Discussion 5:00 PM - 5:45 PM at Excelsior Docks**
- 2. Call to Order and Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - a. September 20, 2023 Parks and Trails Board Meeting Minutes
- 5. Public Comments**
- 6. Old Business**
 - a. Klapprich Park Design Development Update
 - b. Wayzata Community Ed Update
 - c. Post Office Park Bulb Planting
 - d. Skate Donation Update
 - e. Boat Rental Discussion
- 7. New Business**
- 8. Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
- 9. Adjourn**
 - a. Next Meeting - November 15

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 4.a
TITLE: September 20, 2023 Parks and Trails Board Meeting Minutes	
PROPOSED MOTION: Approve the September 20, 2023 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the September 20, 2023 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

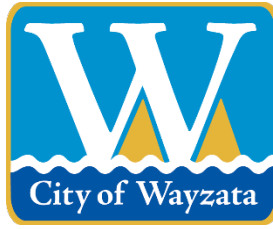
N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. 9-20-23_P&T Board Minutes



Parks and Trails Board Meeting Minutes

Wednesday, September 20, 2023
Wayzata City Hall Community Room

Attendees: Chair Tory Schalkle, Vice Chair Merrily Borg Babcock, Sarah Randolph, Sarah Showalter, Graciela Gonzalez, Bianca Jensen, Jon Erickson, and Council Member Molly MacDonald.

Staff: Parks Planner, Nick Kieser.

Guests: Jenni Ebert Director of Community Ed and Hilary Disch OST Youth Coordinator.

1. **Call to Order and Roll Call:** Meeting was called to order at 6:35 PM by Chair Schalkle.
2. **Approval of Agenda:** Randolph made a motion to approve the agenda with the following additions, seconded by Babcock. Approved 7-0.
 - Beach Park Winterization
 - Duffy Boat Update (staff update)
 - Pickleball Membership Update (staff update)
 - QR Code Signs (staff update)
 - Post Office Park Maintenance (staff update)
3. **Approval of Minutes:** A motion to approve the minutes with the following edits was made by Erickson, seconded by Babcock. Approved 7-0.
 - Fix “rink” typo
 - Change revenue from “City” to “Parks and Trails”
4. **Public Comments:** No public comments.
5. **Old Business:**
 - **Klapprich Park Design Development Discussion:** Staff provided an update that City Council liked the direction of the Klapprich Park concept plans that were discussed at the Council workshop. The next steps in the planning process are to have WSB create more detailed design plans and cost estimates. This process is estimated to take 2-3 months. Staff will also bring the concept plans to the Energy and Environment Committee and Heritage Preservation Board for their review and comment.

The Board reviewed the concept plans and proposed the following direction/changes to WSB:

- Bell Court Pavilion
 - Move the west wall of the building back to be flush with the other existing walls. Explore glazed windows in this wall for sound mitigation.

- Explore the option to relocate the ADA walkway to the north side of the building.
- Remove the screen from the porch area.
- Remove the patio space in the rear of the building.
- Move the water fountain outside the building.
- Klapprich Park
 - Do not move forward on the underground cooling system for skating.
 - Only have the walking path from Wayzata Blvd to the plaza and from the playground to the stairs. Also, explore the surface options for the sidewalk (e.g. crushed gravel).
 - Remove the existing playground pad (e.g. return to dirt/grass).
- Warming House
 - Explore how other similar warming houses accommodate storage and changing space.
 - Incorporate a sound system for indoor and outdoor uses.

6. New Business

- **Community Ed:** The Wayzata Community Ed staff provided an update of the summer classes participation and the future of the winter activities. The summer classes were a success with participation up over 50% compared to pre-COVID classes and the classes had highly favorable scores. There was a total of 67 classes, 473 enrollments, and 427 unique participants with an average class size of 10. For outreach, Community Ed sends out various emails, a postcard to all Wayzata addresses with a \$10 discount, creates social media posts, and the classes are also marketed in City media outlets.

Winter activities: The Wayzata Community Ed proposal for winter activities would be a minimum of 10 classes which would run from January – March/April. The Board discussed some ideas that they would like to see for the winter season which include:

- Dog sledding
- Skijoring
- Snow sculpting
- “Luminary Loppet” type event
- Snowshoeing
- Ice skating lessons
- Ice fishing
- Winter survival
- Knitting for kids
- Wildflower educational viewing

The winter catalog would be sent out at the end of November. Chair Schalkle made a motion to approve the requested budget for events, seconded by Gonzales. Approved 7-0.

- **Bulb Planting:** Babcock provided an update that only four volunteers have signed up for the event. Erickson, Jensen, and Chair Schalkle all additionally volunteered for the event. The planting event is scheduled to be held on October 7 at 8:30 am. If anyone has any additional questions, they can contact Babcock. Babcock will also send out an email to the volunteers who signed up with additional information.
- **Sunday Music in the Park:** Board Members noted that 200 people attended the Ditchweed concert which had perfect weather. Salsa Del Soul was a great success, which had over 300

attendees and had very active audience engagement. The Board noted that Salsa Del Soul should be brought back next year.

- **Wayzata Beach Park:** Staff noted that the Parks Department will extend the drain tile to the north and south areas of the spray feature to help alleviate the pooling of water in these areas. This work is proposed to be completed this fall.

7. Other Business

- QR Codes - Staff will send a message to the Park Department to remove the remaining QR code signs that are in the parks.
- Wayzata West Middle School Tennis Courts – The paving of the tennis courts is completed. Temporary nets are up, but once the tennis nets and posts are delivered, they will be installed. The final lining and painting of the courts will occur in the spring as the weather permits.
- Adirondack Chairs – Four additional Adirondack chairs have been ordered from Peterson CedarWorks. The chairs should be delivered by mid-October.
- Skate Donations – Staff have received a total of 13 pairs of donated skates. Staff will work to determine the best option to sharpen the skates. Schalkle made a motion to recommend that staff research grant options and research how other cities manage skate rentals, seconded by Babcock. Approved 6-1.
- Woodbury Pickleball Membership – Staff contacted the City of Woodbury to discuss their pickleball membership initiative. The program is very successful with over 600 participants who have access to the pickleball courts from 9 am – 1 pm Monday to Saturday. The Board was favorable to a similar program, but likely fewer days (e.g. 3 days/week) and at a higher price than what Woodbury charges.
- Duffy Boat - Board liked Duffy Boat design, easy operations, and the opportunity it has to allow more people access to the lake and revenue for city, but Duffy claims they need 4 slips to operate and that will be difficult to get approval for. There is also an additional need for electricity, storage space, check-in area, signage, etc. which would be difficult to incorporate and fund at this time. Park Planner Kieser and Board will contact any other rental options we may be aware of that could provide single use boat services with only 1-2 boats.
- Post Office Park – Babcock noted that the perennials at Post Office Park are in poor condition and could die if they are not watered more often. Staff will relay this message to the Parks Department, but it was also suggested that a volunteer could be found at Garrison Landing to help with watering.

8. Adjourn: Next meeting agenda items:

- Klapprich Park Design Update
- Wayzata Community Ed Update
- Post Office Park Bulb Planting Review
- Skate Donation Update
- Duffy Boat Discussion

The Board noted that the future meetings times can start at 6:00 pm. The meeting was adjourned at 8:30 pm. The next meeting is scheduled for Wednesday, October 18 at 6:00 pm.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 6.a
TITLE: Klapprich Park Design Development Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

WSB has started to create more detailed design plans for Klapprich Park. WSB plans to bring forward updated plans to the Parks and Trails Board in November. Staff has also brought the concept plans forward to the Energy and Environment Committee for their review, who had the following comments:

Klapprich

- Permeable pavers for plaza
- Permeable material for sidewalk
- Native/salt tolerant plantings near Wayzata Blvd
- Incorporate EV charging stations
- Add a potential rain garden on the east side of the parking lot
- In favor of the note to remove invasive species
- Timed and efficient irrigation system
- Explore the potential for low-mow/no-mow grass

Warming House

- Determine solar feasibility
- Air source heat pump
- Heat pump water heater
- Explore geothermal opportunities
- LED lighting
- Passive solar with windows
 - If new windows are installed, make sure they are as efficient as possible
- Overall, make the structure as sustainable as possible

Bell Courts Pavilion

- Same as the notes above for the warming house

Staff intends to receive comments from the Heritage Preservation Board at their October 16 meeting. Staff is also working with the architectural consultant to create a new proposal to complete the design and construction documents for the warming house and pavilion. The current agreement with the architect firm was only for concept-level plans that have been completed.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 6.b
TITLE: Wayzata Community Ed Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Wayzata Community Ed has started to reach out to potential instructors for winter classes/events. Community Ed will keep staff and the P&T Board updated as the classes are finalized.

Staff is also working to bring forward the updated winter proposal and agreement to a future City Council meeting for their review and approval.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 6.c
TITLE: Post Office Park Bulb Planting	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Board can discuss the Post Office Park bulb planting event that was held on October 7.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 6.d
TITLE: Skate Donation Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

Staff has submitted a grant application to the Hennepin County Youth Sports Grant Program for the purchase of youth skates, skate sharpener, and skate storage items. Staff will be notified if the grant is awarded in January.

BACKGROUND:

Staff has received 22 pairs of skate donations as of October 12. Staff has reviewed surrounding community skate rental programs and list below shows the price per rental for each of those cities:

Edina - \$8.00/pair
Plymouth - \$5.00/pair
Maple Grove - \$7.50/pair
Eagan - \$2.00/pair
Woodbury - \$6.00/pair
Champlin - \$5.00/pair

Currently, there is no pay system set up for the warming house so staff will determine if that is possible or if the skates should be rented for free at this time. In addition, staff plans to submit a Hennepin County Youth Sports Grant application by October 17 to purchase youth skates, skate sharpener, and a skate storage rack. The grant notes that the awards will be notified in January, 2024. The grant request is for \$6,865.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 6.e
TITLE: Boat Rental Discussion	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Parks and Trails Board can discuss the Duffy Boat tour and their thoughts on future boat rental opportunities on Lake Minnetonka.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 8.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 8.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

Middle School Tennis Courts - The court pavement has been completed and the nets/posts will be installed as soon as they are delivered. The painting of the courts will occur in the spring as weather allows.

Adirondack Chairs - Staff is expecting the four Adirondack chairs to be delivered in the upcoming weeks.

Beach Drainage - The Parks Department installed additional drain tile on the north and south sides of the spray feature at the Beach playground. Staff will evaluate the drainage next season to determine if this fixes the drainage issue or if other options should be explored.

Bell Courts Grant Application - A grant application to the Hennepin County Youth Sports Facilities Grant will be submitted by October 17. This grant application is for the construction of the tennis/pickleball courts at Bell Courts. The grant request is for \$200,000 and the awards should be notified in January, 2024.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 8.c
TITLE: Future Agenda Items	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 18, 2023	AGENDA ITEM: 9.a
TITLE: Next Meeting - November 15	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

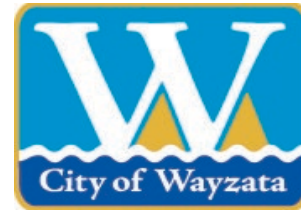
BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for November 15. The 2023 City Calendar is attached to review the Parks and Trails meeting dates in 2023.

ATTACHMENTS:

1. Wayzata Calendar 2023

City of Wayzata 2023 Meeting Calendar



January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
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March 2023						
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April 2023						
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30						

May 2023						
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June 2023						
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July 2023						
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August 2023						
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September 2023						
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October 2023						
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November 2023						
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December 2023						
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31						

- Energy & Environment 5:00 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Wayzata School Board
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 5:00 PM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:30 PM
- Charter Commission - 9:00 AM
- Elections (see below)
- Night to Unite

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Holiday Observed
City Offices Closed

Revised
9/21/2022