

WAYZATA CITY COUNCIL MEETING AGENDA
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, April 7, 2015

4:00 PM - Dinner Available for Wayzata City Council - Conference Rm.

4:30 PM - Closed Special Meeting of the Wayzata City Council to Conduct a Performance Evaluation of the Wayzata City Manager Heidi Nelson Pursuant to Minn. Stat. Sect. 13D.05, Subd. 3 - Conference Room

5:30 PM - Local Board of Appeal & Equalization Meeting

7:00 PM OR IMMEDIATELY AFTER THE LOCAL BOARD OF APPEAL & EQUALIZATION MEETING - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	JM	AM	KW	BA	ST	VOTE	PAGE #
1	Public Meeting								
a.	Open Local Board of Appeal & Equalization Meeting								
b.	Hear Appeal(s)								
c.	Reconvene and/or Continue to April 21, 2015 (if necessary)								
2	City Council Meeting								
3	Roll Call								
4	Approve Agenda								
5	Public Forum - 15 Minutes (3 min/person)								
a.	Recognition of Bob Nash, Owner of the Barbers Inn	Willcox							2
b.	Bushaway Road Construction Update	Trudy Richter							
6	Consent Agenda								3
a.	Approval of Workshop Minutes of March 17, 2015 and Minutes of March 17, 2015								
b.	Approval of Check Register								
c.	Approval of Municipal Licenses								
d.	Consider Peavey Bridge Agreement - Amendment No.1								
e.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
7	Public Hearing								
a.	Consider Approval of an On-Sale Wine License and an On-Sale 3.2% Malt Liquor License for Anderson Franchise Investments, Inc. DBA "Peoples Organic Coffee & Wine Café"	Nelson							53
8	New Business								
a.	Consider Resolution 17-2015 151 Westwood Lane Two Lot Subdivision	Gadow							55
b.	Consider On-Sale Intoxicating Liquor License including Sunday Sales for: Gianni's LLC dba "Gianni's"; McCormick Hospitality Group LLC dba "McCormick's"; and Sushi Fix LLC DBA "Sushi Fix"	Risvold							85
c.	Consider Approving Year End Transfers	Uram							96
d.	Consider Authorization to Obtain Bids for 2015 Street Maintenance Projects	Dudinsky							110
e.	Consider Award of Bid for 2015 Sewer Lining Project	Dudinsky							115
9	City Manager's Report and Discussion Items								
10	Public Forum (as necessary)								
11	Adjournment								

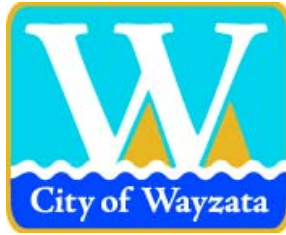
Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - April 21 & May 5, 2015
Planning Commission - April 20 & May 4, 2015

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.



PROCLAMATION RECOGNIZING ROBERT E. NASH

WHEREAS, Bob has been a truly exceptional citizen in both Wayzata and the greater community; and

WHEREAS, Bob is a barber extraordinaire in his Barbers Inn shop on Lake Street, where Bob is Wayzata's own version of "Floyd the Barber" from *The Andy Griffith Show*. That is, if you need to know something going on in Wayzata, you go to the barbershop and get the inside information from Bob; and

WHEREAS, City Hall relied on Bob's vast intelligence network to provide early warning on developing issues that could impact the citizens of Wayzata; and

WHEREAS, Bob has been a Registered Barber with the Minnesota Board of Barber Examiners since May 11, 1970; and

WHEREAS, Bob has been an active member of the Greater Wayzata Area Chamber of Commerce since 1995 and been in the business for over 30 years; and

WHEREAS, he has been an energetic participant in the Wayzata Crime Prevention Coalition; and

WHEREAS, Bob is a former volunteer fire fighter for Long Lake; and

WHEREAS, he is a fishing guide and loves to give out great hunting and fishing tips; and

WHEREAS, he is one of the most caring and generous persons in the community, who goes out of his way to provide help and comfort to those in trouble, sick, lonely, or down on their luck; and

WHEREAS, the City of Wayzata and its citizens have benefited in innumerable ways from his many years of selfless caring and support.

NOW, THEREFORE, BE IT RESOLVED that the Wayzata City Council does hereby extend to Bob Nash its sincere admiration and thanks for extraordinary service to the City and all who live and work here. The council furthermore designates the date, Saturday, April 11, 2015, Bob Nash Day in Wayzata.

Presented to Robert E. Nash on behalf of the City of Wayzata this 7th day of April, 2015.

Mayor Kenneth Willcox

WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
March 17, 2015

5:00 PM – Discuss Potential Amendments to Development Agreement with Presbyterian Homes/Wayzata Bay Redevelopment Company, LLC

Mayor Willcox called the workshop meeting to order at 5 p.m. in the Community Room at Wayzata City Hall. Council members present: Anderson, McCarthy, Mullin and Tyacke. HRA Commissioners present: Ambrose and Shaver. Also present: City Manager Nelson, Director of Planning and Building Gadow, City Attorney Schelzel, Director of Administrative Services Uram and Consultant Stacie Kvilvang with Ehlers.

Ms. Kvilvang stated Presbyterian Homes (the “Developer”) is requesting changes to the development program for the East Block of their Wayzata Bay Center Redevelopment project. Because of this, the TIF Agreement must be amended to reflect any approved changes.

Ms. Kvilvang informed the council that staff met with the Developer on February 26, 2015 to discuss potential refined terms for the TIF Agreement. These terms would address not only the requested development program changes, but items/issues that have arisen since the Agreement was approved and construction of a significant portion of the project completed. At this time, no terms have been formally agreed to by either party and staff and the Developer are working on putting together the required information to determine next steps.

The Council reviewed the memo dated March 17, 2015 from Ms. Kvilvang. The following is a summary of the basic requested terms outlined in the memo:

1. Change in the development program as follows:

Use	Approved	Updated Request	Difference
Hotel	100	88	(12)
Condos	0	29	29
Office	27,314	0	(27,314)
Retail	35,155	26,300	(8,855)

Note: Updated retail includes restaurant in hotel. Unit count and sq/ft are approximate and subject to change

2. Construction start and completion schedule will be updated to meet the needs of the updated development program
3. Developer will work with the City to determine the appropriate amount of parking to be constructed within the overall updated development. If they are unable to prove they are “self-parked” they will work with the City to determine a solution.
4. The Developer would agree to be included in the City’s parking district
5. The term Available Tax Increment would be changed from 95% to 90% (increases administrative fee available to the HRA/City)

6. Developer agrees to supply the documentation necessary to complete the lookback to determine the size of the TIF Note prior to approval of an amendment to the TIF Agreement
7. Developer agrees to release the Remnant Parcel form the Right of First Offer/First Refusal Agreement or make an offer to purchase prior to amending the TIF Agreement
8. Developer agrees to allow the City to direct public parking to the development while the public ramp is under construction, to the extent it does not negatively impact the parking required for the existing uses within the Development. The City will work with the developer on enforcement issues that arise during the construction period.

Ms. Kvilvang said the developer is already working on addressing issues related to contractor parking in and around the site. They have agreed to work with City to put into place a parking protocol and enforcement policy. In addition, they will be replacing the existing covers on the illuminated parking signs from brown to blue to assure the public understands that they can park there when accessing retail businesses within the development. They have also agreed to work with the City to install additional wayfinding signage as appropriate to direct the public to parking within the Development.

Staff will continue to work expeditiously with the developer to come to a consensus on these issues to allow any development approvals to move along in tandem with required TIF development agreement approvals. This will include parking and the landscape buffer.

6:00 PM – Liquor Operations Assessment and Report

Mayor Willcox called the workshop meeting to order at 6 p.m. in the Community Room at Wayzata City Hall. Council members present: Anderson, McCarthy, Mullin and Tyacke. Also present: City Manager Nelson, Director of Planning and Building Gadow, City Attorney Schelzel, Director of Administrative Services Uram and Consultant Flora Delaney with Delaney Consulting.

Ms. Delaney reported that an assessment of the Wayzata Wine & Spirits retail liquor store and the Wayzata Bar & Grill has been completed. The goal of the project was to provide the city with an accurate view of the strengths, weaknesses and opportunities of each business from many vantage points, but primarily from the consumer point of view. Ms. Delaney provided a report to the Council which highlighted the results of the assessments as well as provided a list of prioritized recommendations. The recommendations were designed to help ensure each operations on-going profitability.

Mrs. Anderson asked about our ability to use information we collect through our Savour Rewards program to target market our customer base. She was also interested in knowing who the Wayzata Wine and Spirits customer was. Mr. Uram explained that the system collects specific information about trips, purchases and dollars spent, it has not been used for target marketing. In terms of who are customer is, that has not been defined. Mrs. Anderson would also like to see a cost/benefit analysis done on the changes we are making in the liquor operation. Both in the restaurant and in the liquor store.

Mr. Tyacke asked about our plans for cross marketing between the restaurant and the store. He said that it seemed that we are missing a significant opportunity to grow our business. Mr. Uram

1 responded that while we have not taken advantage of this opportunity in the past it is something
2 we are implanting. The first will be a wine tasting which will happen in April.
3

4 Mrs. McCarthy asked a question about how we control waste/shrinkage in the restaurant. She
5 indicated that this can impact the profitability of the business to a large degree. Interim General
6 Manager said that the restaurant has a system in place to manage inventory but that none exist in
7 the bar. Mr. Uram noted that this will be analyzed and a system implemented.
8

9 Ms. Delaney spent the majority of the time reviewed the two by two matrix for each of the
10 operations. The two by two matrix identified the recommended changes and prioritized them by
11 least cost/easy to do to more cost/harder to do.
12

13 The workshop meetings were adjourned at 6:50 p.m.
14

15 Respectfully submitted,
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17
18

19 Becky Malone
20 Deputy City Clerk
21

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
March 17, 2015

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson, McCarthy, Mullin and Tyacke. Also present: City Manager Nelson, Director of Planning and Building Gadow, Administrative Services Director Uram, City Engineer/Assistant Director of Public Works Kelly, and City Attorney Schelzel.

AGENDA ITEM 2. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

a. Change of Policy for Opening Patios

Terri Huml, 293 Grace Pointe Court, urged the Council to change the ordinance addressing when dining patios are allowed to open to read: 'weather permitting' instead of on a specific date. She explained business could be lost and once lost, could not be recaptured.

AGENDA ITEM 4. Consent Agenda.

Mrs. McCarthy requested to pull Item 4.a. Approval of Workshop Minutes of March 3, 2015 and Minutes of March 3, 2015. Mrs. McCarthy also requested to add clarification to Item 4.c. Approval of Resolution No. 04-2015 Cooperative Construction Agreement with Minnesota Department of Transportation for Eastbound Ramp to Trunk Highway 12.

Mrs. McCarthy noted that "down to the 28 feet" on Page 3, Line 11, of the Minutes of March 3, 2015 was incorrect and asked staff to correct the height. (Staff later checked the video recording and corrected the minutes to state "down very close to the 28 feet".)

Mrs. McCarthy requested that staff look into exploring possibilities for a safer route to and from the medical building parking lot in regard to the Eastbound Ramp closure.

Mayor Willcox asked Mr. Kelly to talk about what was expected for the ramp closure. Mr. Kelly reported that the project added an auxiliary lane from the on ramp adjacent to the BP to the off ramp at the Carlson Parkway exit. This would widen the roadway by approximately eight feet and provide safer routes for drivers. The project would impact drivers during the middle of August for two to three weeks. Mr. Kelly described the detour route and staff's request for additional directional signage.

Mrs. Anderson made a motion, seconded by Mr. Tyacke, to approve the consent agenda, with the revision to the minutes:

- a. Approval of Workshop Minutes of March 3, 2015 and Minutes of March 3, 2015, as revised above
- b. Approval of Check Register
- c. Approval of Resolution No. 04-2015 Cooperative Construction Agreement with Minnesota Department of Transportation for Eastbound Ramp to Trunk Highway 12
- d. Municipal licenses which received administrative approval (informational only)
- e. Police Activity Report
- f. Building Activity Report
- g. Approval of Resolution No. 14-2015 In Support of Legislation Establishing an Early Voting Process

The motion carried 5/0.

AGENDA ITEM 5. New Business.

a. Downtown Parking Improvement Project Recommendations (Tasks 1-4)

Ms. Nelson reported that Jim Lasher of LSA Design would present a report and recommendations in regard to downtown parking. The Council had authorized six projects in the scope of work, but the plan was to formalize the first four tasks and then seek Council's direction for proceeding to the last two tasks.

Mr. Lasher presented the results of the informal survey that had been passed out at the Chamber of Commerce meeting. Mr. Lasher answered a question of the Council relating to the size of the survey explaining that a larger survey could be done if the Council desired it.

Mr. Lasher presented Phase 1 of the Pilot Projects including employee parking, valet parking, and two hour parking.

The Council noted that the City's peak season was June through August instead of May through July and suggested that the timeframe for gathering data should reflect the peak season.

Mr. Lasher explained that Phase 2 of the Pilot Projects was to expand and formalize some or all of the Pilot Projects based on data gathered and to expand the trolley to access remote parking and connectivity for residents. Phase 1 for the Carisch Ramp was to negotiate a new long-term parking agreement. The Carisches were unsure if they were willing to negotiate a new agreement. If a long-term agreement was not possible, then an annual lease could be considered, but the City would not have an interest in expending public funds to improve the ramp. Mr. Lasher talked about a Parking Ordinance and a Parking District and the need to adjust the parking ratio. Mr. Lasher answered a question from the Council relating to the shared cost of the public parking.

Mr. Lasher presented the last two projects including wayfinding and a new parking structure. The new parking structure would add 300 additional parking stalls in the downtown area, which would be a 19% increase.

The Council asked questions relating to the total number of parking stalls on Mill Street and in Wayzata, if the parking structure would include a retail element, and if going below grade was a possibility.

Mr. Uram presented a plan of finance including utilizing existing cash and sale proceeds from the Housing and Redevelopment Authority parcel on corner of Lake and Superior to "buy down" the cost of the ramp, working to secure grant sources as appropriate, and issuing tax-exempt tax abatement bonds to finance the gap. He identified possible funding sources for each project.

The Council asked questions relating to whether or not the TIF District funding had been double counted and how the bond gap would be paid. Stacy Kvilvang, Ehlers, answered questions of the Council relating to possible funding sources including a tax levy and TIF extension.

Mr. Lasher answered a question of the Council relating to the cost of the pre-design and programming phase explaining that the cost was set at \$62,000.00.

Ms. Nelson answered a question of the Council indicating that staff was looking for direction from the Council to proceed with Tasks #5 and #6. It was noted that the Council was not approving any final plans or funding.

Mr. Tyacke made motion, seconded by Mr. Mullin, to proceed with Downtown Parking Improvement Project Tasks #5 Wayfinding and #6 New Parking Structure with LSA Design.

Mrs. Anderson expressed concern over the timeline. She stated that she was uncomfortable with approving the ramp in May before the data from the Pilot programs is analyzed. Mrs. Anderson noted that the Lake Effect program was ongoing and would create an overall vision that would incorporate modality and walkability elements. She also expressed concern over the components of financing that were not guaranteed. Mrs. Anderson requested the Council conduct a public referendum so that the public could vote on the parking structure and tax levy.

The Council discussed the concerns and each shared their opinion. Mrs. McCarthy stated that she was comfortable with the first four tasks, but was not ready to approve Task #5 and #6.

Mr. Lasher informed the Council that it would get design concept plans for the parking structure in May, 2015, and could then decide to move forward, delay, or reject the plans.

The motion carried 3/2 (Anderson, McCarthy).

b. Consider Scope of Work for Lake Effect Next Steps

Mr. Gadow shared that on December 2, 2014, the Council adopted a set of next step recommendations and an Implementation Strategy for the Lake Effect project through the assistance of Ms. Mary deLaittre of Groundworks Consulting. At the January 20, 2015, Workshop the Council discussed whether it wanted to continue its work with Ms. deLaittre or if other consulting options should be explored for project implementation. The Council directed staff to proceed with defining a scope of work with Ms. deLaittre for moving forward with the Lake Effect project. The Council reviewed a draft of an extended services agreement on February 17, 2015, and directed staff to work with Ms. deLaittre to provide additional detail on the jury and initiative board selection process for the scope of work for the next phase of implementation.

Ms. deLaittre presented a revised extended services agreement that included three phases. She outlined the role of the Council through Phase 1 and Phase 2 and presented a full work plan.

The Council asked questions relating to the timeline, referencing the original contract agreement in the extended services agreement, and the jury selection process.

Mrs. McCarthy made a motion, seconded by Mr. Mullin, to approve the extended services agreement with Mary de Laittre of Groundworks Consulting.

Mr. Schelzel noted that he would ensure the extended services agreement cross referenced the master services agreement.

The motion carried 5/0.

The Council recessed at 8:51 p.m.

The Council reconvened at 8:56 p.m.

c. Consider Resolution No. 13-2015 Subdivision at 637 Harmony Circle

Mr. Gadow shared that at the March 3, 2015, Council meeting the Council had considered an application for subdivision approval at 637 Harmony Circle. The Council discussed and considered several alternative actions but ultimately adopted a motion to continue consideration of the application to another Council meeting. Mr. Gadow presented an aerial photo and project summary. There were three different design concepts for the two homes. The Planning Commission recommended the second set of plans. Mr. Gadow recommended that the Council direct staff to draft a resolution reflecting its findings and decisions.

Mr. Gadow answered a question of the Council relating to procedure and timeline concerns. He then presented the revised preliminary plat noting that setback was changed from 23.9 to 27.9 on Lot 2 and 30 feet to 40 feet from the garage to the property line on Lot 1.

Todd Holmes, 260 Wayzata Boulevard E., representing Applicant Fritz Gullickson, noted that the original design had been lowered to 28 feet and the homes needed to run parallel on the north and south.

Mr. Kelly addressed a concern of the Council stating that the plans read that it was 28 feet from the street and that the designs would be reviewed by the City's Building Department before construction.

Gordy and Nancy Engel, 645 Harmony Circle, shared that Mr. Gullickson had addressed all of their concerns and asked the Council to approve the third set of plans.

Cheri Morris, 663 Harmony Circle, expressed concern over the new plans and thought the second set of plans fit the character of the neighborhood.

1 Jeanne Osterby, 636 Harmony Circle, read excerpts from Chapter 4 of the
2 Comprehensive Plan and asked the Council to stand by the Comprehensive Plan and go with the
3 design that fit the neighborhood and to save the oak tree.

4 Mr. Holmes shared that if the property was not being subdivided, the owner could build a
5 large two-story home without a variance.

6 The Council considered its discussion at the March 3, 2015, meeting and explained the
7 Locust Hills verbiage for a one-and-a-half story in the front and two stories in the back. The
8 Council discussed the three different designs, setback, height, and the oak tree.

9 Mr. Gadow answered a question from the Council relating to park dedication fees
10 associated with the property.

11 Mrs. Anderson made a motion, seconded by Mrs. McCarthy, to direct staff to prepare a
12 draft resolution approving the subdivision, the second or alternative design plans, the Planning
13 Commission's recommendations in regard to height and setback, the requirement to save the oak
14 tree, and revised preliminary and final plats. The motion carried 5/0.

15
16 **d. Consider Design Modification for Roof of Wayzata Community Church Project**

17 Mr. Mullin disclosed that he was a member of Wayzata Community Church. Attorney Schelzel
18 advised membership was not a conflict per se. Mr. Mullin indicated he was comfortable voting
19 on this consideration.

20 Mr. Gadow presented the proposed roof modification for Wayzata Community Church.
21 The Planned Unit Development required approval for any significant changes. Mr. Gadow
22 presented renderings and construction drawings of the proposed changes.

23 Dick Minor, Co-Chair Wayzata Community Church Capital Campaign, shared that the
24 church had hit its goal for raising capital for the project; however, construction cost had increased
25 and this was a value engineering option to save money.

26 Mrs. Anderson made a motion, seconded by Mr. Tyacke, to approve Wayzata
27 Community Church proposed roof design changes. The motion carried 5/0.

28
29 **e. Consider Resolution No. 15-2015 Approving Grant Agreement with Minnesota**
30 **Department of Transportation for Funding of Peavey Bridge Replacement**

31 Mr. Kelly shared that the Council approved a bid on December 12, 2014, for the Peavey Bridge
32 Replacement Project. The project involved the reconstruction of the bridge over the Peavey
33 channel, on Ferndale Road West. The Minnesota Department of Transportation notified the City
34 that a Local Bridge Replacement Program grant would be provided in the amount of
35 \$1,025,436.50. The City would be responsible for the remaining \$157,675.50. The City would
36 also be responsible for any cost incurred if the project ran over budget.

37 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve Resolution No. 15-
38 2015, Agreeing to State Transportation Fund Local Bridge Replacement Program Grant Terms
39 and Conditions SAP 027-597-007. The motion carried 5/0.

40
41 **f. Consider Policy on Outdoor Sidewalk Café Operations**

42 Mr. Gadow presented a draft policy statement for the Council's consideration that would provide
43 direction and authority for the City Manager to allow outdoor sidewalk café Conditional Use
44 Permit holders to begin operations prior to April 1st weather permitting.

45 The Council asked questions relating to sidewalk extenders, snow removal, and possible
46 difficulties for staff. The Council discussed setting specific dates for no earlier than or no later
47 than, but decided to leave it flexible and at the City Manager's discretion. The Council directed
48 staff to add the word "structures" after the word "furniture" in the final paragraph of the policy.

49 Mr. Mullin made a motion, seconded by Mr. Tyacke, to approve Resolution No. 16-2015,
50 a Resolution on Outdoor Sidewalk Café Operations, as revised. The motion carried 5/0.

1 **AGENDA ITEM 6. City Manager's Report and Discussion Items.**

2 **a. Update on Lake Minnetonka Conservation District**

3 Ms. Nelson reported that the City was slated to go back to the Lake Minnetonka Conservation
4 District on April 8, 2015, and finalize the dock application.

5
6 **b. Upcoming Dates**

7 Ms. Nelson reported that the Local Board of Appeal and Equalization was April 7, 2015, at 5:30
8 p.m. Strategic Planning was at the Retreat on April 30 and May 1, 2015. Spring clean up was
9 May 2, 2015. The Dig It to plant flowers was May 16, 2015.

10
11 **AGENDA ITEM 7. Public Forum Continued (if necessary).**

12 There were no comments.

13
14 **AGENDA ITEM 8. Adjournment.**

15 Mrs. McCarthy made a motion, seconded by Mr. Tyacke to adjourn. There being no further
16 business, Mr. Willcox adjourned the meeting at 10:26 p.m.

17
18 Respectfully submitted,

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20
21
22 Becky Malone
23 Deputy City Clerk

24
25 Drafted by Sarah Peterson
26 *TimeSaver Off Site Secretarial, Inc.*

***Check Detail Register©**

March 2015

			Check Amt	Invoice	Comment
10100 Anchor Bank					
Paid Chk#	098185	3/17/2015	ADVANCED IMAGING SOLUTIONS		
E 640-47000-200	Office Supplies (GENERAL)		\$438.18	INV68292	STORE/BAR SUPPLIES
E 640-48000-200	Office Supplies (GENERAL)		\$438.18	INV68292	STORE/BAR SUPPLIES
Total	ADVANCED IMAGING SOLUTIONS		\$876.36		
Paid Chk#	098186	3/17/2015	ALPINE DIVERSIFIED SERVICES		
E 640-48000-409	Maint services & Improv		\$482.74	15885	EXHAUST CLEANING
Total	ALPINE DIVERSIFIED SERVICES		\$482.74		
Paid Chk#	098187	3/17/2015	ARCTIC GLACIER INC.		
E 640-47000-254	Soft Drinks/Mix For Resale		\$100.40	459507312	ICE RESALE
Total	ARCTIC GLACIER INC.		\$100.40		
Paid Chk#	098188	3/17/2015	ARTISAN BEER COMPANY		
E 640-47000-253	Beer For Resale		\$198.20	3020743	BEER
E 640-47000-253	Beer For Resale		(\$53.12)	306775	BEER
Total	ARTISAN BEER COMPANY		\$145.08		
Paid Chk#	098189	3/17/2015	BELLBOY BAR SUPPLY CORP.		
E 640-47000-251	Liquor For Resale		\$1,690.00	47246000	LIQUOR
E 640-47000-259	Freight		\$18.60	47246000	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,584.40	47341900	LIQUOR
E 640-47000-259	Freight		\$16.40	47341900	FREIGHT
E 640-47000-210	Operating Supplies (GENERAL)		\$52.40	91658400	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$34.80	91658400	MISC.RESALE
E 640-47000-259	Freight		\$4.42	91658400	FREIGHT
Total	BELLBOY BAR SUPPLY CORP.		\$3,401.02		
Paid Chk#	098190	3/17/2015	BERNICK'S WINE		
E 640-47000-254	Soft Drinks/Mix For Resale		\$161.45	202506	MISC.BEV.
E 640-47000-253	Beer For Resale		\$165.55	202507	BEER
Total	BERNICK'S WINE		\$327.00		
Paid Chk#	098191	3/17/2015	BERRY COFFEE COMPANY		
E 640-48000-254	Soft Drinks/Mix For Resale		\$134.03	M7423	COFFEE
E 640-48000-254	Soft Drinks/Mix For Resale		\$146.95	M8818	COFFEE
E 101-42200-499	Miscellaneous		\$90.11	RENT21032	COFFEE
Total	BERRY COFFEE COMPANY		\$371.09		
Paid Chk#	098192	3/17/2015	BIRCHWOOD MARKETING LLC		
E 640-47000-499	Miscellaneous		\$270.70	202017	STORE SUPPLIES
Total	BIRCHWOOD MARKETING LLC		\$270.70		
Paid Chk#	098193	3/17/2015	CARTER, JEANNE		
E 640-48000-499	Miscellaneous		\$40.15	REIMB.	BAR DECORATIONS
E 640-47000-499	Miscellaneous		\$95.07	REIMB.	STORE DECORATIONS
Total	CARTER, JEANNE		\$135.22		
Paid Chk#	098194	3/17/2015	COCA-COLA		
E 640-48000-254	Soft Drinks/Mix For Resale		\$1,341.44	0188054606	MISC.BEV.
E 640-47000-254	Soft Drinks/Mix For Resale		\$275.04	0188054607	MISC.BEV.
E 640-47000-254	Soft Drinks/Mix For Resale		(\$55.00)	0188054608	MISC.BEV.
Total	COCA-COLA		\$1,561.48		
Paid Chk#	098195	3/17/2015	COZZINI BROS., INC.		
E 640-48500-415	Other Equipment Rentals		\$71.34	C1576500	KNIFE EXCHANGE
Total	COZZINI BROS., INC.		\$71.34		

***Check Detail Register©**

March 2015

			Check Amt	Invoice	Comment
Paid Chk# 098196	3/17/2015	CULLIGAN-METRO			
E 640-48500-210	Operating Supplies (GENERAL)		\$138.17	101X27571408	SUPPLIES
	Total CULLIGAN-METRO		\$138.17		
Paid Chk# 098197	3/17/2015	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$139.00	106007	BEER
E 640-47000-253	Beer For Resale		\$1,066.20	106379	BEER
E 640-48000-253	Beer For Resale		\$447.00	106380	BEER
E 640-47000-253	Beer For Resale		\$225.00	1147533	BEER
E 640-48000-253	Beer For Resale		\$267.00	1147558	BEER
	Total DAHLHEIMER DISTRIBUTING CO.		\$2,144.20		
Paid Chk# 098198	3/17/2015	DAY DISTRIBUTING			
E 640-48000-253	Beer For Resale		\$898.00	792482	BEER
E 640-47000-253	Beer For Resale		\$470.60	792483	BEER
E 640-48000-253	Beer For Resale		\$1,031.00	793443	BEER
E 640-47000-253	Beer For Resale		\$2,504.42	793444	BEER
E 640-48000-253	Beer For Resale		\$336.00	793939	BEER
	Total DAY DISTRIBUTING		\$5,240.02		
Paid Chk# 098199	3/17/2015	DOMACE VINO			
E 640-47000-252	Wine For Resale		\$624.00	9097	WINE
E 640-47000-259	Freight		\$4.00	9097	FREIGHT
	Total DOMACE VINO		\$628.00		
Paid Chk# 098200	3/17/2015	ENKI BREWING COMPANY			
E 640-48000-253	Beer For Resale		\$225.00	3670	BEER
	Total ENKI BREWING COMPANY		\$225.00		
Paid Chk# 098201	3/17/2015	EXTREME BEVERAGE, LLC			
E 640-47000-254	Soft Drinks/Mix For Resale		\$69.80	261-1290	MISC.BEV.
	Total EXTREME BEVERAGE, LLC		\$69.80		
Paid Chk# 098202	3/17/2015	G & K SERVICES			
E 640-48500-217	Uniforms		\$158.25	1013735268	UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$205.78	1013780942	UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$90.02	1013792347	UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms		\$46.51	1013792347	UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$40.48	1013792347	UNIFORMS & SUPPLIES
	Total G & K SERVICES		\$541.04		
Paid Chk# 098203	3/17/2015	GRAPE BEGINNINGS, INC.			
E 640-47000-252	Wine For Resale		\$960.00	178545	WINE
E 640-47000-259	Freight		\$2.25	178545	FREIGHT
E 640-47000-252	Wine For Resale		\$768.00	178902	WINE
E 640-47000-259	Freight		\$13.50	178902	FREIGHT
	Total GRAPE BEGINNINGS, INC.		\$1,743.75		
Paid Chk# 098204	3/17/2015	HOHENSTEINS INC.			
E 640-47000-253	Beer For Resale		\$111.38	78	BEER
	Total HOHENSTEINS INC.		\$111.38		
Paid Chk# 098205	3/17/2015	JJ TAYLOR DISTRIBUTING OF MN			
E 640-48000-253	Beer For Resale		\$584.95	2333793	BEER
E 640-47000-253	Beer For Resale		\$463.25	2334297	BEER
E 640-48000-253	Beer For Resale		\$568.60	2343049	BEER
	Total JJ TAYLOR DISTRIBUTING OF MN		\$1,616.80		
Paid Chk# 098206	3/17/2015	JOHNSON BROS.-ST.PAUL			

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E 640-47000-251	Liquor For Resale		\$98.00	5107822	LIQUOR
E 640-47000-259	Freight		\$1.22	5107822	FREIGHT
E 640-47000-252	Wine For Resale		\$3,400.00	5107823	WINE
E 640-47000-259	Freight		\$37.82	5107823	FREIGHT
E 640-47000-259	Freight		\$3.87	5108905	FREIGHT
E 640-47000-251	Liquor For Resale		\$453.48	5108905	LIQUOR
E 640-47000-259	Freight		\$10.98	5111554	FREIGHT
E 640-47000-252	Wine For Resale		\$455.50	5111554	WINE
E 640-47000-259	Freight		\$26.84	5111555	FREIGHT
E 640-47000-251	Liquor For Resale		\$3,637.60	5111555	LIQUOR
E 640-47000-259	Freight		\$34.16	5111556	FREIGHT
E 640-47000-252	Wine For Resale		\$1,453.75	5111556	WINE
E 640-47000-259	Freight		\$4.88	5112827	FREIGHT
E 640-47000-252	Wine For Resale		\$276.00	5112827	WINE
E 640-47000-252	Wine For Resale		(\$3.57)	515510	WINE
E 640-47000-252	Wine For Resale		(\$27.72)	516636	WINE
E 640-47000-252	Wine For Resale		(\$9.71)	516637	WINE
E 640-47000-251	Liquor For Resale		(\$15.00)	516638	LIQUOR
E 640-47000-251	Liquor For Resale		(\$16.35)	516639	LIQUOR
E 640-47000-252	Wine For Resale		(\$19.44)	517643	WINE
E 640-47000-252	Wine For Resale		(\$51.14)	517644	WINE
E 640-47000-252	Wine For Resale		(\$14.66)	517645	WINE
Total JOHNSON BROS.-ST.PAUL			\$9,736.51		
Paid Chk# 098207	3/17/2015	KARLSBURGER FOODS, INC.			
E 640-48500-255	FOODIngredients For Resale		\$153.55	000373462	FOOD
Total KARLSBURGER FOODS, INC.			\$153.55		
Paid Chk# 098208	3/17/2015	M.AMUNDSON LLP			
E 640-47000-256	MISC.MDSE.RESALE		\$848.78	191344	CIGARS & CIGARETTES
Total M.AMUNDSON LLP			\$848.78		
Paid Chk# 098209	3/17/2015	MAIN STREET BAKERY			
E 640-48500-255	FOODIngredients For Resale		\$39.52	260337	FOOD
E 640-48500-255	FOODIngredients For Resale		\$110.69	260401	FOOD
E 640-48500-255	FOODIngredients For Resale		\$114.02	260548	FOOD
E 640-48500-255	FOODIngredients For Resale		\$143.53	260649	FOOD
E 640-48500-255	FOODIngredients For Resale		\$140.65	260731	FOOD
E 640-48500-255	FOODIngredients For Resale		\$91.40	260782	FOOD
E 640-48500-255	FOODIngredients For Resale		\$70.29	260853	FOOD
E 640-48500-255	FOODIngredients For Resale		\$64.18	260935	FOOD
E 640-48500-255	FOODIngredients For Resale		\$76.79	260980	FOOD
E 640-48500-255	FOODIngredients For Resale		\$118.14	261061	FOOD
E 640-48500-255	FOODIngredients For Resale		\$172.54	261147	FOOD
Total MAIN STREET BAKERY			\$1,141.75		
Paid Chk# 098210	3/17/2015	MEUWISSEN, LYNN			
E 640-48000-130	Employer Paid Ins		\$100.00	FEB.2015	HEALTH INS.REIMB.FEB2015
Total MEUWISSEN, LYNN			\$100.00		
Paid Chk# 098211	3/17/2015	NEW FRANCE WINE COMPANY			
E 640-47000-252	Wine For Resale		\$340.00	98323	WINE
E 640-47000-259	Freight		\$7.50	98323	FREIGHT
Total NEW FRANCE WINE COMPANY			\$347.50		
Paid Chk# 098212	3/17/2015	NORTHWESTERN FRUIT COMPANY			
E 640-48500-255	FOODIngredients For Resale		(\$10.00)	306914	FOOD
E 640-48000-251	Liquor For Resale		\$36.30	806890	LIQUOR

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E 640-48500-255	FOOD	Ingredients For Resale	\$520.55	806890	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$213.60	807064	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$687.75	807252	FOOD
E 640-48000-251	Liquor	For Resale	\$52.45	807252	LIQUOR
E 640-48000-253	Beer	For Resale	\$3.60	807252	BEER
E 640-48000-251	Liquor	For Resale	\$16.15	807419	LIQUOR
E 640-48500-255	FOOD	Ingredients For Resale	\$382.75	807419	FOOD
E 640-48000-251	Liquor	For Resale	\$16.15	807593	LIQUOR
E 640-48000-253	Beer	For Resale	\$5.40	807593	BEER
E 640-48500-255	FOOD	Ingredients For Resale	\$141.40	807593	FOOD
E 640-48000-251	Liquor	For Resale	\$70.60	807805	LIQUOR
E 640-48000-253	Beer	For Resale	\$3.60	807805	BEER
E 640-48500-255	FOOD	Ingredients For Resale	(\$46.20)	807805	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$1,155.80	807805	FOOD
Total NORTHWESTERN FRUIT COMPANY			\$3,249.90		
Paid Chk# 098213	3/17/2015	PAUSTIS & SONS			
E 640-47000-252	Wine	For Resale	\$879.75	8489454	WINE
E 640-47000-259	Freight		\$4.50	8489454	FREIGHT
E 640-48000-252	Wine	For Resale	\$260.75	8489459	WINE
E 640-47000-259	Freight		\$48.75	8490421	FREIGHT
E 640-47000-252	Wine	For Resale	\$4,205.93	8490421	WINE
E 640-48000-252	Wine	For Resale	\$188.75	8490431	WINE
E 640-47000-259	Freight		\$4.50	8490443	FREIGHT
E 640-47000-251	Liquor	For Resale	\$334.00	8490443	LIQUOR
Total PAUSTIS & SONS			\$5,926.93		
Paid Chk# 098214	3/17/2015	PHILLIPS WINES & SPIRITS			
E 640-47000-251	Liquor	For Resale	(\$106.72)	209280	LIQUOR
E 640-47000-251	Liquor	For Resale	\$417.39	2751496	LIQUOR
E 640-47000-259	Freight		\$6.26	2751496	FREIGHT
E 640-47000-259	Freight		\$4.88	2751497	FREIGHT
E 640-47000-252	Wine	For Resale	\$220.70	2751497	WINE
E 640-48000-251	Liquor	For Resale	\$421.36	2754782	LIQUOR
E 640-47000-259	Freight		\$1.22	2754958	FREIGHT
E 640-47000-252	Wine	For Resale	\$440.00	2754958	LIQUOR
E 640-47000-259	Freight		\$12.20	2754959	FREIGHT
E 640-47000-251	Liquor	For Resale	\$1,628.57	2754959	LIQUOR
E 640-47000-259	Freight		\$15.04	2754960	FREIGHT
E 640-47000-252	Wine	For Resale	\$1,031.90	2754960	WINE
Total PHILLIPS WINES & SPIRITS			\$4,092.80		
Paid Chk# 098215	3/17/2015	PLUNKETT S PEST CONTROL			
E 640-48000-409	Maint services & Improv		\$82.48	3962676	SERVICE
Total PLUNKETT S PEST CONTROL			\$82.48		
Paid Chk# 098216	3/17/2015	QUALITY SERVICE, INC.			
E 640-48500-404	Repairs/Maint - Machin/Equip		\$388.30	30656	KITCHEN EQUIP.REPAIRS
Total QUALITY SERVICE, INC.			\$388.30		
Paid Chk# 098217	3/17/2015	RITE			
E 640-47000-404	Repairs/Maint - Machin/Equip		\$166.99	9816	POS SUPPORT
Total RITE			\$166.99		
Paid Chk# 098218	3/17/2015	SHAMROCK GROUP			
E 640-48000-210	Operating Supplies (GENERAL)		\$83.00	1871240	ICE
Total SHAMROCK GROUP			\$83.00		

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Paid Chk# 098219	3/17/2015	SINCLAIR, DAVID			
E 640-48000-130	Employer Paid Ins		\$100.00	FEB.2015	HEALTH INS.REIMB.FEB.2015
	Total SINCLAIR, DAVID		\$100.00		
Paid Chk# 098220	3/17/2015	SOUTHERN WINE & SPIRITS OF MN			
E 640-47000-252	Wine For Resale		\$1,216.00	1261052	WINE
E 640-47000-259	Freight		\$8.75	1261052	FREIGHT
E 640-47000-251	Liquor For Resale		\$2,016.73	1261053	LIQUOR
E 640-47000-259	Freight		\$15.52	1261053	FREIGHT
E 640-47000-252	Wine For Resale		\$2,172.00	1263508	WINE
E 640-47000-259	Freight		\$35.00	1263508	FREIGHT
E 640-47000-259	Freight		\$2.50	1263509	FREIGHT
E 640-47000-252	Wine For Resale		\$208.00	1263509	WINE
	Total SOUTHERN WINE & SPIRITS OF MN		\$5,674.50		
Paid Chk# 098221	3/17/2015	SPENCER JANITORIAL			
E 640-48000-409	Maint services & Improv		\$2,036.45	10307	MONTHLY CLEANING
	Total SPENCER JANITORIAL		\$2,036.45		
Paid Chk# 098222	3/17/2015	STRATEGIC EQUIPMENT AND			
E 640-48500-210	Operating Supplies (GENERAL)		\$56.15	2375156	SUPPLIES
E 640-48000-341	General Promotions		\$32.72	2375164	PROMO SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$30.50	2375164	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$353.04	2375164	SUPPLIES
E 640-48000-341	General Promotions		\$65.44	2379571	PROMO SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$102.60	2379571	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$386.68	2379571	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$88.43	2379572	SUPPLIES
	Total STRATEGIC EQUIPMENT AND		\$1,115.56		
Paid Chk# 098223	3/17/2015	SUNBURST CHEMICALS, INC.			
E 640-48500-210	Operating Supplies (GENERAL)		\$527.50	0340460	SUPPLIES
	Total SUNBURST CHEMICALS, INC.		\$527.50		
Paid Chk# 098224	3/17/2015	SYSCO MINNESOTA			
E 640-48500-255	FOODIngredients For Resale		(\$29.33)	3467420PU	FOOD
E 640-48500-255	FOODIngredients For Resale		(\$56.50)	3467421PU	FOOD
E 640-48500-255	FOODIngredients For Resale		(\$75.55)	3467780PU	FOOD
E 640-48500-255	FOODIngredients For Resale		(\$262.53)	502281946	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$57.96	503020953	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$2,278.17	503020953	FOOD
E 640-48000-251	Liquor For Resale		\$37.88	503020953	LIQUOR
E 640-48000-342	Promotions - Food/Drinks		\$56.10	503020953	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale		(\$69.35)	503030692	FOOD
E 640-48500-255	FOODIngredients For Resale		\$35.99	503031394	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$115.91	503040935	SUPPLIES
E 640-48000-251	Liquor For Resale		\$18.22	503040935	LIQUOR
E 640-48500-255	FOODIngredients For Resale		\$3,942.11	503040935	FOOD
E 640-48500-255	FOODIngredients For Resale		(\$35.51)	503051306	FOOD
E 640-48500-255	FOODIngredients For Resale		\$3,772.35	503061317	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$56.10	503061317	PROMO FOOD
E 640-48000-253	Beer For Resale		\$9.55	503061317	BEER
E 640-48500-255	FOODIngredients For Resale		\$99.60	503071565	FOOD
E 640-48500-255	FOODIngredients For Resale		(\$94.60)	503071966	FOOD
E 640-48500-255	FOODIngredients For Resale		\$121.85	503079049	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$56.10	503090887	PROMO FOOD
E 640-48000-251	Liquor For Resale		\$65.89	503090887	LIQUOR
E 640-48000-341	General Promotions		\$45.92	503090887	PROMO SUPPLIES

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E 640-48500-210	Operating Supplies (GENERAL)		\$187.20	503090887	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$4,254.56	503090887	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$28.17	503110840	PROMO FOOD
E 640-48000-251	Liquor For Resale		\$84.85	503110840	LIQUOR
E 640-48500-210	Operating Supplies (GENERAL)		\$70.98	503110840	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$3,785.95	503110840	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$28.50	503131370	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$2,911.94	503131370	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$27.93	503131370	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale		\$126.89	503141739	FOOD
Total SYSCO MINNESOTA			\$21,653.30		
Paid Chk# 098225	3/17/2015	T.D. ANDERSON INC.			
E 640-48000-409	Maint services & Improv		\$115.00	551227	BEER LINES CLEANED
Total T.D. ANDERSON INC.			\$115.00		
Paid Chk# 098226	3/17/2015	THORPE DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		(\$55.60)	00701612	BEER
E 640-48000-253	Beer For Resale		\$71.65	879715	BEER
E 640-48000-253	Beer For Resale		\$740.00	879716	BEER
E 640-47000-253	Beer For Resale		\$18.55	879783	BEER
E 640-47000-253	Beer For Resale		\$351.79	879784	BEER
E 640-47000-253	Beer For Resale		\$89.95	881098	BEER
E 640-47000-253	Beer For Resale		\$3,015.00	881099	BEER
Total THORPE DISTRIBUTING CO.			\$4,231.34		
Paid Chk# 098227	3/17/2015	TOLL GAS & WELDING SUPPLY			
E 640-48000-210	Operating Supplies (GENERAL)		\$63.00	40023254	SUPPLIES
Total TOLL GAS & WELDING SUPPLY			\$63.00		
Paid Chk# 098228	3/17/2015	TRUE			
E 640-47000-254	Soft Drinks/Mix For Resale		\$107.94	17391	MISC.MDSE.RESALE
E 640-47000-254	Soft Drinks/Mix For Resale		\$8.90	17551	MISC.MDSE.RESALE
Total TRUE			\$116.84		
Paid Chk# 098229	3/17/2015	UPS STORE			
E 640-48000-210	Operating Supplies (GENERAL)		\$17.16	0187	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$93.54	7005	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$59.30	7013	SUPPLIES
E 640-47000-210	Operating Supplies (GENERAL)		\$98.18	8313	SUPPLIES
Total UPS STORE			\$268.18		
Paid Chk# 098230	3/17/2015	VINOCOPIA			
E 640-47000-259	Freight		\$2.50	0119367	FREIGHT
E 640-47000-251	Liquor For Resale		\$180.25	0119367	LIQUOR
E 640-47000-251	Liquor For Resale		\$670.00	0119834	LIQUOR
E 640-47000-259	Freight		\$10.00	0119834	FREIGHT
E 640-47000-252	Wine For Resale		\$112.00	0119835	WINE
E 640-47000-259	Freight		\$2.50	0119835	FREIGHT
Total VINOCOPIA			\$977.25		
Paid Chk# 098231	3/17/2015	WINE COMPANY			
E 640-47000-252	Wine For Resale		\$1,868.00	386773	WINE
E 640-47000-259	Freight		\$9.90	386773	FREIGHT
E 640-47000-259	Freight		\$13.20	387471	FREIGHT
E 640-47000-252	Wine For Resale		\$912.00	387471	WINE
Total WINE COMPANY			\$2,803.10		

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Paid Chk#	098232	3/17/2015	WINE MERCHANT		
E 640-48000-252	Wine For Resale		(\$10.00)	701839	WINE
E 640-47000-259	Freight		\$7.32	7020250	FREIGHT
E 640-47000-252	Wine For Resale		\$860.00	7020250	WINE
E 640-48000-252	Wine For Resale		\$366.88	7020638	WINE
E 640-47000-252	Wine For Resale		\$680.00	7020682	WINE
E 640-47000-259	Freight		\$6.10	7020682	FREIGHT
E 640-48000-252	Wine For Resale		\$267.66	7021568	WINE
E 640-47000-259	Freight		\$36.60	7021598	FREIGHT
E 640-47000-252	Wine For Resale		\$3,852.00	7021598	WINE
Total WINE MERCHANT			\$6,066.56		
Paid Chk#	098233	3/17/2015	WIRTZ BEVERAGE MN BEER		
E 640-47000-253	Beer For Resale		\$624.00	1090369220	BEER
E 640-48000-253	Beer For Resale		\$231.00	1090369645	BEER
E 640-48000-253	Beer For Resale		\$697.00	1090371965	BEER
E 640-47000-253	Beer For Resale		\$23.10	1090372536	BEER
E 640-47000-253	Beer For Resale		\$2,390.55	1090372537	BEER
E 640-47000-253	Beer For Resale		\$119.00	1090372538	BEER
Total WIRTZ BEVERAGE MN BEER			\$4,084.65		
Paid Chk#	098234	3/17/2015	WIRTZ BEVERAGE MN WINE & SPIRI		
E 640-47000-259	Freight		\$1.45	1080294897	FREIGHT
E 640-47000-259	Freight		\$13.05	1080294898	FREIGHT
E 640-47000-252	Wine For Resale		\$1,832.00	1080294898	WINE
E 640-47000-251	Liquor For Resale		\$2,785.86	1080294899	LIQUOR
E 640-47000-259	Freight		\$29.24	1080294899	FREIGHT
E 640-47000-259	Freight		\$10.15	1080297802	FREIGHT
E 640-47000-252	Wine For Resale		\$992.00	1080297802	WINE
E 640-47000-251	Liquor For Resale		\$9,617.36	1080297803	LIQUOR
E 640-47000-259	Freight		\$82.88	1080297803	FREIGHT
E 640-47000-259	Freight		\$1.45	1080297864	FREIGHT
E 640-47000-251	Liquor For Resale		\$209.00	1080297864	LIQUOR
Total WIRTZ BEVERAGE MN WINE & SPIRI			\$15,574.44		
Paid Chk#	098235	3/23/2015	ABSOLUTE MECHANICAL		
E 101-41940-404	Repairs/Maint - Machin/Equip		\$640.00	4955	HVAC MAINT.
Total ABSOLUTE MECHANICAL			\$640.00		
Paid Chk#	098236	3/23/2015	ACCURATE RADAR SPECIALTIES		
E 101-42100-309	Contractual Services		\$320.00	2634	PD RADAR MAINT.
Total ACCURATE RADAR SPECIALTIES			\$320.00		
Paid Chk#	098237	3/23/2015	ANDERSON, KIM		
E 101-41100-499	Miscellaneous		\$75.99	REIMB.	HPB EVENT REIMB.
Total ANDERSON, KIM			\$75.99		
Paid Chk#	098238	3/23/2015	ASSEMBLED PRODUCTS CORP.		
E 101-42100-409	Maint services & Improv		\$98.02	766341	PD REPAIRS
Total ASSEMBLED PRODUCTS CORP.			\$98.02		
Paid Chk#	098239	3/23/2015	ATLAS BUSINESS SOLUTIONS, INC.		
E 101-42100-309	Contractual Services		\$225.00	IVC086470	PD SUBSCRIPTION
Total ATLAS BUSINESS SOLUTIONS, INC.			\$225.00		
Paid Chk#	098240	3/23/2015	BANK OF AMERICA		
E 101-42200-210	Operating Supplies (GENERAL)		\$24.94		FD SUPPLIES
E 101-42200-210	Operating Supplies (GENERAL)		\$86.44		FD SUPPLIES

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Total BANK OF AMERICA			\$111.38		
Paid Chk# 098241	3/23/2015	BEST & FLANAGAN			
E 101-41500-304	Legal Fees	\$1,462.50	449919	PLANNING COMM.MTG.	
G 101-20310	Escrow	\$300.00	449919	COV/700 LAKE ESCROW PROJECT	
G 101-20310	Escrow	\$300.00	449919	637 HARMONY CIRC.ESCROW PROJECT	
E 101-41500-304	Legal Fees	\$1,904.00	449927	HRA	
E 101-41910-302	Consultants	\$1,042.20	450428	PLANNING MTG.	
E 101-41500-304	Legal Fees	\$1,117.10	450430	CITY COUNCIL	
E 101-41500-304	Legal Fees	\$412.90	450432	UNITARIAN CHURCH	
E 401-40000-304	Legal Fees	\$3,352.90	450433	ROW - SUP/LAKE	
G 101-20310	Escrow	\$900.00	450438	COV/700 LAKE ESCROW PROJECT	
E 101-41500-304	Legal Fees	\$262.50	450439	WEBSITE CONTRACT	
G 101-20310	Escrow	\$225.00	450440	165/213 CENTRAL AVE. ESCROW PROJECT	
E 101-41500-304	Legal Fees	\$337.50	450441	253/259 LAKE ST.	
E 101-41500-304	Legal Fees	\$300.00	450442	RETAINER	
E 101-41500-304	Legal Fees	\$37.50	450443	HRA	
Total BEST & FLANAGAN		\$11,954.10			
Paid Chk# 098242	3/23/2015	BROOKDALE CHRYSLER, JEEP,DODGE			
E 101-42100-404	Repairs/Maint - Machin/Equip	\$21.50	259895	PARTS/REPAIRS	
E 101-42100-404	Repairs/Maint - Machin/Equip	\$97.38	260172	PARTS/REPAIRS	
E 101-42100-404	Repairs/Maint - Machin/Equip	\$97.38	260546	PARTS/REPAIRS	
E 101-42100-404	Repairs/Maint - Machin/Equip	\$78.10	260558	PARTS/REPAIRS	
Total BROOKDALE CHRYSLER, JEEP,DODGE		\$294.36			
Paid Chk# 098243	3/23/2015	CARQUEST OF WAYZATA			
E 101-42100-404	Repairs/Maint - Machin/Equip	\$14.49	6973-244292	PARTS/REPAIRS	
E 101-42100-404	Repairs/Maint - Machin/Equip	(\$144.57)	6973-244296	PARTS/REPAIRS	
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$6.99	6973-244579	PARTS/REPAIRS	
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$13.98	6973-244690	PARTS/REPAIRS	
E 101-42100-404	Repairs/Maint - Machin/Equip	\$172.46	6973-245209	PARTS/REPAIRS	
E 101-42100-404	Repairs/Maint - Machin/Equip	\$214.03	6973-245290	PARTS/REPAIRS	
Total CARQUEST OF WAYZATA		\$277.38			
Paid Chk# 098244	3/23/2015	CLASSIC CLEANING COMPANY			
E 101-41940-409	Maint services & Improv	\$1,838.00	21925	MONTHLY CLEANING	
E 101-41940-409	Maint services & Improv	\$779.00	21926	MONTHLY PW CLEANING	
Total CLASSIC CLEANING COMPANY		\$2,617.00			
Paid Chk# 098245	3/23/2015	CRABTREE COMPANIES			
E 101-41500-404	Repairs/Maint - Machin/Equip	\$155.00	131088	COPIER REPAIRS	
Total CRABTREE COMPANIES		\$155.00			
Paid Chk# 098246	3/23/2015	CULLIGAN-BOTTLED WATER			
E 101-42100-309	Contractual Services	\$34.36	1838637	PD SUPPLIES	
Total CULLIGAN-BOTTLED WATER		\$34.36			
Paid Chk# 098247	3/23/2015	DELTA DENTAL OF MINNESOTA			
G 101-21717	Dental Insurance	\$1,809.00	5926443	DENTAL INS.APRIL 2015	
Total DELTA DENTAL OF MINNESOTA		\$1,809.00			
Paid Chk# 098248	3/23/2015	DORSEY & WHITNEY LLP			
E 401-40000-304	Legal Fees	\$152.50	2002541	DOWNTOWN PARKING	
E 401-40000-304	Legal Fees	\$274.50	2002542	DOWNTOWN PARKING	
Total DORSEY & WHITNEY LLP		\$427.00			
Paid Chk# 098249	3/23/2015	EHLERS			
E 401-40000-309	Contractual Services	\$450.00	67022	DOWNTOWN PARKING	

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E 316-40000-309	Contractual Services		\$2,531.25	67022	BAY CENTER TIF
	Total EHLERS		\$2,981.25		
Paid Chk# 098250	3/23/2015	GRAINGER, INC.			
E 101-43100-240	Small Tools and Minor Equip		\$55.08	9684848600	TOOLS
	Total GRAINGER, INC.		\$55.08		
Paid Chk# 098251	3/23/2015	HD SUPPLY WATERWORKS, LTD			
E 670-40000-409	Maint services & Improv		\$449.10	D637196	STORM WATER PIPE REPAIRS
	Total HD SUPPLY WATERWORKS, LTD		\$449.10		
Paid Chk# 098252	3/23/2015	HENN.CNTY.INFO.TECH.DEPT.			
E 101-42200-323	Radio Units		\$962.58	1000058130	RADIO CONNECTION
E 101-42100-323	Radio Units		\$786.87	1000058131	RADIO CONNECTION
	Total HENN.CNTY.INFO.TECH.DEPT.		\$1,749.45		
Paid Chk# 098253	3/23/2015	KENNETH N. POTTS, PA			
E 101-42120-304	Legal Fees		\$513.00	3/9/15	LEGAL SERVICES
	Total KENNETH N. POTTS, PA		\$513.00		
Paid Chk# 098254	3/23/2015	LAW ENFORCEMENT TECHNOLOGY			
E 101-42100-240	Small Tools and Minor Equip		\$338.00	14727	PD TOOLS
E 101-42100-309	Contractual Services		\$300.00	14930	PD SERVICE
	Total LAW ENFORCEMENT TECHNOLOGY		\$638.00		
Paid Chk# 098255	3/23/2015	LEAGUE OF MN.CITIES			
E 101-41500-433	Dues, Licensing & Seminars		\$325.00	214951	CONF.REGISTRATION - HEIDI
	Total LEAGUE OF MN.CITIES		\$325.00		
Paid Chk# 098256	3/23/2015	LEXISNEXIS RISK DATA			
E 101-42100-309	Contractual Services		\$33.00	121455020150	PD SERVICE
	Total LEXISNEXIS RISK DATA		\$33.00		
Paid Chk# 098257	3/23/2015	LOFFLER COMPANIES, INC.			
E 101-41500-404	Repairs/Maint - Machin/Equip		\$36.00	1938897	SUPPORT
	Total LOFFLER COMPANIES, INC.		\$36.00		
Paid Chk# 098258	3/23/2015	LSA DESIGN, INC.			
E 401-40000-309	Contractual Services		\$16,736.05	15013	DOWNTOWN PARKING
	Total LSA DESIGN, INC.		\$16,736.05		
Paid Chk# 098259	3/23/2015	LUBE TECH			
E 101-43100-212	Motor Fuels		\$236.39	602875	OIL
E 101-43100-212	Motor Fuels		\$712.50	603929	OIL
	Total LUBE TECH		\$948.89		
Paid Chk# 098260	3/23/2015	MACQUEEN EQUIPMENT, INC.			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$498.29	2151602	PARTS/SUPPLIES
E 620-40000-224	Repair & Maint - Motor Equip		\$352.93	2151735	PARTS/SUPPLIES
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$128.76	2151768	PARTS/SUPPLIES
	Total MACQUEEN EQUIPMENT, INC.		\$979.98		
Paid Chk# 098261	3/23/2015	MANSFIELD OIL COMPANY			
E 101-49200-212	Motor Fuels		\$2,054.11	323700	FUEL
	Total MANSFIELD OIL COMPANY		\$2,054.11		
Paid Chk# 098262	3/23/2015	MEDIACOM			
E 101-41940-321	Telephone		\$309.95		SERVICE
	Total MEDIACOM		\$309.95		

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Paid Chk#	098263	3/23/2015	METERING & TECHNOLOGY SOLUTION		
	G 610-14100	Inventory of Material/Supply	\$1,236.00	3097	WATER METERS
	G 620-14100	Inventory of Material/Supply	\$1,236.00	3097	WATER METERS
	tal	METERING & TECHNOLOGY SOLUTION	\$2,472.00		
Paid Chk#	098264	3/23/2015	METRO SALES INC.		
	E 101-42100-404	Repairs/Maint - Machin/Equip	\$140.00	INV209205	PD REPAIRS
	Total	METRO SALES INC.	\$140.00		
Paid Chk#	098265	3/23/2015	MINNEAPOLIS, CITY OF		
	E 101-42100-309	Contractual Services	\$204.00	400413005828	PD SERVICE
	Total	MINNEAPOLIS, CITY OF	\$204.00		
Paid Chk#	098266	3/23/2015	MINNESOTA EQUIPMENT		
	E 101-43100-220	Repair/Maint Supply (GENERAL)	\$45.57	P27818	PARTS
	E 101-43100-220	Repair/Maint Supply (GENERAL)	(\$30.38)	P27843	PARTS
	Total	MINNESOTA EQUIPMENT	\$15.19		
Paid Chk#	098267	3/23/2015	MN BATTERY LLC		
	E 101-42100-404	Repairs/Maint - Machin/Equip	\$112.75	13730	PARTS/REPAIRS
	E 240-40000-499	Miscellaneous	\$295.00	13761	PARTS/REPAIRS
	Total	MN BATTERY LLC	\$407.75		
Paid Chk#	098268	3/23/2015	MORRIE S MINNETONKA FORD		
	E 101-43100-212	Motor Fuels	\$21.47	531187	OIL
	E 101-42100-404	Repairs/Maint - Machin/Equip	\$31.08	531302	PD REPAIRS
	Total	MORRIE S MINNETONKA FORD	\$52.55		
Paid Chk#	098269	3/23/2015	MOSS & BARNETT		
	E 101-41500-304	Legal Fees	\$1,513.40	622590	MEDIACOM FRANCHISE RENEWAL
	Total	MOSS & BARNETT	\$1,513.40		
Paid Chk#	098270	3/23/2015	NAPA AUTO PARTS-WATERTOWN		
	E 101-42100-404	Repairs/Maint - Machin/Equip	\$17.20	434019	PD REPAIRS
	Total	NAPA AUTO PARTS-WATERTOWN	\$17.20		
Paid Chk#	098271	3/23/2015	NELSON AUTO CENTER		
	E 409-42100-550	Vehicles	\$26,775.95	F5300	3 NEW SQUADS
	E 409-42100-550	Vehicles	\$26,775.95	F5301	3 NEW SQUADS
	E 409-42100-550	Vehicles	\$26,775.95	F5302	3 NEW SQUADS
	Total	NELSON AUTO CENTER	\$80,327.85		
Paid Chk#	098272	3/23/2015	NORTH EMS EDUCATION		
	E 101-42100-434	Training and schools	\$150.00	PSA753	PD TRAINING
	Total	NORTH EMS EDUCATION	\$150.00		
Paid Chk#	098273	3/23/2015	NORTH MEMORIAL URGENT CARE		
	E 610-40000-499	Miscellaneous	\$522.00	688225-00	W/C CLAIM
	Total	NORTH MEMORIAL URGENT CARE	\$522.00		
Paid Chk#	098274	3/23/2015	OFFICE DEPOT		
	E 235-40000-210	Operating Supplies (GENERAL)	\$85.48	758543576001	SUPPLIES
	E 101-41500-200	Office Supplies (GENERAL)	\$66.80	758842507001	SUPPLIES
	E 101-45200-200	Office Supplies (GENERAL)	\$33.66	759132348001	SUPPLIES
	E 101-43100-200	Office Supplies (GENERAL)	\$33.66	759132348001	SUPPLIES
	E 610-40000-200	Office Supplies (GENERAL)	\$16.83	759132348001	SUPPLIES
	E 620-40000-200	Office Supplies (GENERAL)	\$16.84	759132348001	SUPPLIES
	E 101-41500-200	Office Supplies (GENERAL)	\$69.12	760031489001	SUPPLIES
	E 630-40000-200	Office Supplies (GENERAL)	\$69.98	760031489001	SUPPLIES

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Total OFFICE DEPOT			\$392.37		
Paid Chk# 098275	3/23/2015	OUTREACH DEVELOPMENT CORP.			
E 101-41500-499	Miscellaneous		\$1,885.40	TAX ABATEM	2015 TAX ABATEMENT - 160 GLEASON LAKE RD & 645 WAYZ.BLVD.
Total OUTREACH DEVELOPMENT CORP.			\$1,885.40		
Paid Chk# 098276	3/23/2015	PITNEY BOWES			
E 101-49200-322	Postage		\$8,080.00		POSTAGE
Total PITNEY BOWES			\$8,080.00		
Paid Chk# 098277	3/23/2015	POPP TELECOM			
E 610-40000-323	Radio Units		\$89.48		SERVICE
E 640-47000-321	Telephone		\$100.00		SERVICE
E 101-41940-321	Telephone		\$309.80		SERVICE
E 620-40000-323	Radio Units		\$32.66		SERVICE
E 640-48000-321	Telephone		\$100.00		SERVICE
Total POPP TELECOM			\$631.94		
Paid Chk# 098278	3/23/2015	RANDY S SANITATION			
E 640-48000-384	Refuse/Garbage Disposal		\$338.26		BAR
E 650-47500-384	Refuse/Garbage Disposal		\$8,417.34		LABOR
E 650-47500-384	Refuse/Garbage Disposal		\$39.65		STICKERS
E 650-47500-384	Refuse/Garbage Disposal		\$1,327.64		KARTS
E 650-47500-384	Refuse/Garbage Disposal		\$968.25		DRIVEUP
E 650-47500-386	Other Utilities		\$2,341.71		DISPOSAL
E 101-41940-386	Other Utilities		\$331.12		CH & PW SERVICE
E 650-47600-309	Contractual Services		\$3,880.08		RECYCLING
E 650-47800-384	Refuse/Garbage Disposal		\$6,479.48		ORGANICS PROGRAM
E 650-47800-386	Other Utilities		\$49.80		ORGANICS DISPOSAL
E 640-47000-384	Refuse/Garbage Disposal		\$150.00		STORE
Total RANDY S SANITATION			\$24,323.33		
Paid Chk# 098279	3/23/2015	SAVE THE LAKE			
E 101-41500-433	Dues, Licensing & Seminars		\$60.00	REGISTRATIO	REGISTRATION - HEIDI
Total SAVE THE LAKE			\$60.00		
Paid Chk# 098280	3/23/2015	SNAP-ON INDUSTRIAL			
E 101-43100-240	Small Tools and Minor Equip		\$7.69	25166885	TOOLS
Total SNAP-ON INDUSTRIAL			\$7.69		
Paid Chk# 098281	3/23/2015	SRF CONSULTING GROUP, INC.			
E 401-40000-309	Contractual Services		\$1,374.98	08291.00-5	ROW SUP/LAKE
Total SRF CONSULTING GROUP, INC.			\$1,374.98		
Paid Chk# 098282	3/23/2015	STANTEC CONSULTING SERVICES			
E 610-49100-303	Engineering Fees		\$252.17	880047	WELLHEAD PROTECTION PLAN
E 610-40000-303	Engineering Fees		\$2,601.25	883140	GENERAL PW
E 620-40000-303	Engineering Fees		\$1,000.00	883140	GENERAL PW
E 620-49100-303	Engineering Fees		\$6,537.70	883141	LIFT STATION #5
Total STANTEC CONSULTING SERVICES			\$10,391.12		
Paid Chk# 098283	3/23/2015	STREICHER S			
E 101-42100-217	Uniforms		\$231.99	I1140285	PD UNIFORMS & SUPPLIES
E 101-42100-217	Uniforms		\$21.99	I1142285	PD UNIFORMS & SUPPLIES
E 101-42100-434	Training and schools		\$77.94	I1142487	PD UNIFORMS & SUPPLIES
E 101-42100-210	Operating Supplies (GENERAL)		\$53.97	I1142671	PD UNIFORMS & SUPPLIES
Total STREICHER S			\$385.89		

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Paid Chk# 098284	3/23/2015	TIME SAVER			
E 101-41100-302	Consultants		\$510.00	M21190	MTG.MINUTES
	Total	TIME SAVER	\$510.00		
Paid Chk# 098285	3/23/2015	TRANSPORT GRAPHICS			
E 237-40000-550	Vehicles		\$2,274.23	EM-116335	FD SUPPLIES
	Total	TRANSPORT GRAPHICS	\$2,274.23		
Paid Chk# 098286	3/23/2015	USA BLUE BOOK			
E 610-40000-309	Contractual Services		\$96.29	581371	WATER ANALYSIS
	Total	USA BLUE BOOK	\$96.29		
Paid Chk# 098287	3/23/2015	VAN PAPER COMPANY			
E 101-45200-200	Office Supplies (GENERAL)		\$64.17	342158-00	SUPPLIES
E 101-43100-200	Office Supplies (GENERAL)		\$64.17	342158-00	SUPPLIES
E 610-40000-200	Office Supplies (GENERAL)		\$32.10	342158-00	SUPPLIES
E 620-40000-200	Office Supplies (GENERAL)		\$32.11	342158-00	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$125.09	342439-00	SUPPLIES
	Total	VAN PAPER COMPANY	\$317.64		
Paid Chk# 098288	3/23/2015	VANDERHEIDEN, ROBERT			
E 101-42100-331	Mileage & Expense Account		\$29.48	REIMB.	MTG.MEALS
	Total	VANDERHEIDEN, ROBERT	\$29.48		
Paid Chk# 098289	3/23/2015	VESSCO, INC.			
E 610-40000-242	Well & F.P. Equipment		\$778.00	62683	PARTS
	Total	VESSCO, INC.	\$778.00		
Paid Chk# 098290	3/23/2015	WALT S GARAGE			
E 101-42100-404	Repairs/Maint - Machin/Equip		\$103.95	4696	PD REPAIRS
	Total	WALT S GARAGE	\$103.95		
Paid Chk# 098291	3/23/2015	WAYZATA FIRE RELIEF ASSOC.			
G 101-20300	Deposits Payable		\$2,000.00	EFT	EFT FROM STATE- RETIREMENT PAYMENT
	Total	WAYZATA FIRE RELIEF ASSOC.	\$2,000.00		
Paid Chk# 098292	3/23/2015	WAYZATA ROTARY CLUB			
E 101-41500-433	Dues, Licensing & Seminars		\$293.00	499	HEIDI MEALS & DUES
	Total	WAYZATA ROTARY CLUB	\$293.00		
Paid Chk# 098293	3/30/2015	AVI SYSTEMS, INC.			
E 235-40000-404	Repairs/Maint - Machin/Equip		\$537.95	43181500	A/V EQUIP.REPAIRS
	Total	AVI SYSTEMS, INC.	\$537.95		
Paid Chk# 098294	3/30/2015	BEST & FLANAGAN			
G 101-20310	Escrow		\$108.75	450429	VERIZON ESCROW PROJECT
E 101-41500-304	Legal Fees		\$525.00	450431	TELECOM.ORD.
G 101-20310	Escrow		\$129.00	450434	AT&T ESCROW PROJECT
G 101-20310	Escrow		\$129.00	450435	T-MOBILE ESCROW PROJECT
E 101-41500-304	Legal Fees		\$2,220.50	450436	CELL TOWER
	Total	BEST & FLANAGAN	\$3,112.25		
Paid Chk# 098295	3/30/2015	BROOKDALE CHRYSLER, JEEP,DODGE			
E 101-42100-404	Repairs/Maint - Machin/Equip		\$48.00	261308	SQUAD REPAIRS/PARTS
	Total	BROOKDALE CHRYSLER, JEEP,DODGE	\$48.00		
Paid Chk# 098296	3/30/2015	CARQUEST OF WAYZATA			
E 101-43100-210	Operating Supplies (GENERAL)		\$5.50	6973-246357	SUPPLIES

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Total CARQUEST OF WAYZATA			\$5.50		
Paid Chk# 098297	3/30/2015	CASH - ANCHOR BANK			
R 101-00000-39400	Misc.Revenues		\$21.00		PETTY CASH REIMB.
E 101-42100-404	Repairs/Maint - Machin/Equip		\$103.75		PETTY CASH REIMB.
E 101-41500-200	Office Supplies (GENERAL)		\$20.00		PETTY CASH REIMB.
E 101-41100-499	Miscellaneous		\$12.40		PETTY CASH REIMB.
E 630-40000-210	Operating Supplies (GENERAL)		\$57.98		PETTY CASH REIMB.
E 101-41500-433	Dues, Licensing & Seminars		\$60.00		PETTY CASH REIMB.
E 610-40000-322	Postage		\$12.17		PETTY CASH REIMB.
Total CASH - ANCHOR BANK			\$287.30		
Paid Chk# 098298	3/30/2015	CENTRAL LANDSCAPE			
E 101-45200-240	Small Tools and Minor Equip		\$128.80	248963	CHEMICALS & TOOLS
E 101-45200-216	Chemicals and Chem Products		\$2,081.40	248963	CHEMICALS & TOOLS
Total CENTRAL LANDSCAPE			\$2,210.20		
Paid Chk# 098299	3/30/2015	CLASSEY, KRISTIN			
G 101-21721	Flex Plan		\$20.00	FLEX REIMB.	FLEX SPENDING REIMB.
Total CLASSEY, KRISTIN			\$20.00		
Paid Chk# 098300	3/30/2015	EMERYS TREE SERVICE, INC.			
E 404-40000-309	Contractual Services		\$3,500.00	19848	TREE REMOVAL
Total EMERYS TREE SERVICE, INC.			\$3,500.00		
Paid Chk# 098301	3/30/2015	FASTENAL			
E 101-43100-210	Operating Supplies (GENERAL)		\$24.25	MNPLY75671	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$24.25	MNPLY75671	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$24.26	MNPLY75671	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$24.25	MNPLY75671	SUPPLIES
Total FASTENAL			\$97.01		
Paid Chk# 098302	3/30/2015	FINANCE AND COMMERCE			
E 620-49100-309	Contractual Services		\$163.39	742078561	LIFTSTATION #5
E 620-49100-309	Contractual Services		\$161.21	742078563	2015 SEWER LINING
Total FINANCE AND COMMERCE			\$324.60		
Paid Chk# 098303	3/30/2015	GARY'S SEWER AND DRAIN			
E 101-41940-409	Maint services & Improv		\$175.00	15093	BEACH BATHHOUSE SEWER TELEVIEWED
Total GARY'S SEWER AND DRAIN			\$175.00		
Paid Chk# 098304	3/30/2015	HAWKINS, INC			
E 610-40000-216	Chemicals and Chem Products		\$3,110.93	3705498	CHEMICALS
Total HAWKINS, INC			\$3,110.93		
Paid Chk# 098305	3/30/2015	HENN.CNTY.ACCTG.SERVICES			
E 101-42120-308	Prisoner Care		\$336.82	1000057952	PRISONER PROCESSING
Total HENN.CNTY.ACCTG.SERVICES			\$336.82		
Paid Chk# 098306	3/30/2015	INTEGRATED FIRE & SECURITY			
E 101-41940-404	Repairs/Maint - Machin/Equip		\$268.75	61714	PW FIRE ALARM REPAIRS
Total INTEGRATED FIRE & SECURITY			\$268.75		
Paid Chk# 098307	3/30/2015	J.H. LARSON COMPANY			
E 101-41940-210	Operating Supplies (GENERAL)		\$76.50	S100877061.0	SUPPLIES
Total J.H. LARSON COMPANY			\$76.50		
Paid Chk# 098308	3/30/2015	JONES, REBECCA			
E 101-43100-331	Mileage & Expense Account		\$10.35	REIMB.	MILEAGE & SUPPLIES

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E 610-40000-499	Miscellaneous		\$24.99	REIMB.	MILEAGE & SUPPLIES
	Total JONES, REBECCA		\$35.34		
Paid Chk# 098309	3/30/2015	KELLY, MICHAEL JR.			
E 101-43300-433	Dues, Licensing & Seminars		\$235.00	REIMB.	APWA SPRING CONF.REG.
	Total KELLY, MICHAEL JR.		\$235.00		
Paid Chk# 098310	3/30/2015	LAMBERT, JEFFREY W.			
E 101-42120-304	Legal Fees		\$2,883.75	3/23/15	LEGAL SERVICES
	Total LAMBERT, JEFFREY W.		\$2,883.75		
Paid Chk# 098311	3/30/2015	LAW ENFORCEMENT LABOR SERVICES			
G 101-21707	Police union dues		\$423.00	MARCH 2015	UNION DUES - MARCH 2015
	al LAW ENFORCEMENT LABOR SERVICES		\$423.00		
Paid Chk# 098312	3/30/2015	MACQUEEN EQUIPMENT, INC.			
E 101-43100-210	Operating Supplies (GENERAL)		\$95.67	2151690	SUPPLIES
	Total MACQUEEN EQUIPMENT, INC.		\$95.67		
Paid Chk# 098313	3/30/2015	MARTIN, SHANE			
E 640-48000-341	General Promotions		\$300.00	4/2/15	BAR MUSIC 4/2/15
	Total MARTIN, SHANE		\$300.00		
Paid Chk# 098314	3/30/2015	MCCARTHY, TIMOTHY			
E 101-42100-331	Mileage & Expense Account		\$28.57	REIMB.	MILEAGE & MEAL
	Total MCCARTHY, TIMOTHY		\$28.57		
Paid Chk# 098315	3/30/2015	MEDIACOM			
E 101-41940-321	Telephone		\$592.00		SERVICE
	Total MEDIACOM		\$592.00		
Paid Chk# 098316	3/30/2015	MILLER, FRED			
E 235-40000-302	Consultants		\$1,725.00	93	WCTV
	Total MILLER, FRED		\$1,725.00		
Paid Chk# 098317	3/30/2015	MN CHILD SUPPORT PAYMENT CENTE			
G 101-21710	County WH		\$227.50	0015104841	WITHHOLDING ORDER
	otal MN CHILD SUPPORT PAYMENT CENTE		\$227.50		
Paid Chk# 098318	3/30/2015	MN LAW ENFORCEMENT MEMORIAL			
E 101-42100-433	Dues, Licensing & Seminars		\$75.00	2015 MEMBE	2015 PD MEMBERSHIP
	Total MN LAW ENFORCEMENT MEMORIAL		\$75.00		
Paid Chk# 098319	3/30/2015	MN NCPERS LIFE INSURANCE			
G 101-21715	PERA Term Life		\$48.00	4/2015	LIFE INS.4/2015
	Total MN NCPERS LIFE INSURANCE		\$48.00		
Paid Chk# 098320	3/30/2015	MUNSON LAKES NUTRITION			
E 101-45200-217	Uniforms		\$330.66	0408548	PW UNIFORMS
E 101-45200-217	Uniforms		\$337.99	0408550	PW UNIFORMS
E 101-43100-217	Uniforms		\$334.00	0408551	PW UNIFORMS
E 101-43100-217	Uniforms		\$337.33	0408552	PW UNIFORMS
E 101-43100-217	Uniforms		\$340.00	0408553	PW UNIFORMS
E 620-40000-217	Uniforms		\$164.66	0408554	PW UNIFORMS
E 610-40000-217	Uniforms		\$164.66	0408554	PW UNIFORMS
E 101-45200-217	Uniforms		\$300.66	0408556	PW UNIFORMS
E 101-43100-217	Uniforms		\$268.00	0408560	PW UNIFORMS
E 610-40000-217	Uniforms		\$128.00	0408561	PW UNIFORMS
E 620-40000-217	Uniforms		\$127.99	0408561	PW UNIFORMS

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E 620-40000-217	Uniforms	\$94.00	0408562	PW UNIFORMS
E 610-40000-217	Uniforms	\$94.00	0408562	PW UNIFORMS
E 620-40000-217	Uniforms	\$115.50	0408563	PW UNIFORMS
E 610-40000-217	Uniforms	\$115.50	0408563	PW UNIFORMS
Total MUNSON LAKES NUTRITION		\$3,252.95		
Paid Chk# 098321	3/30/2015	MURPHY, STEVE		
E 640-48000-341	General Promotions	\$400.00	4/4/15	BAR MUSIC 4/4/15
Total MURPHY, STEVE		\$400.00		
Paid Chk# 098322	3/30/2015	OFFICE OF ENTERPRISE TECHNOLOG		
E 101-42100-309	Contractual Services	\$12.50	W15020726	PD SERVICE
Total OFFICE OF ENTERPRISE TECHNOLOG		\$12.50		
Paid Chk# 098323	3/30/2015	PITNEY BOWES		
E 101-49200-322	Postage	\$144.19	5502686322	METER SUPPLIES
Total PITNEY BOWES		\$144.19		
Paid Chk# 098324	3/30/2015	POPP TELECOM		
E 101-42100-309	Contractual Services	\$39.02	1001563	PD SERVICE/LONG LAKE
E 101-41500-200	Office Supplies (GENERAL)	\$47.45	127435	HEADSET
Total POPP TELECOM		\$86.47		
Paid Chk# 098325	3/30/2015	SAFETY KLEEN		
E 101-43100-210	Operating Supplies (GENERAL)	\$27.71	66409589	PW SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)	\$27.71	66409589	PW SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	\$27.70	66409589	PW SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	\$27.70	66409589	PW SUPPLIES
Total SAFETY KLEEN		\$110.82		
Paid Chk# 098326	3/30/2015	SCHWAAB, INC.		
E 101-41500-200	Office Supplies (GENERAL)	\$20.50	380092	SUPPLIES
Total SCHWAAB, INC.		\$20.50		
Paid Chk# 098327	3/30/2015	SHORT ELLIOTT HENDRICKSON INC.		
G 101-20310	Escrow	\$2,004.67	295284	CELL WATER TOWER ESCROW PROJECTS
Total SHORT ELLIOTT HENDRICKSON INC.		\$2,004.67		
Paid Chk# 098328	3/30/2015	SPRINT		
E 101-42100-323	Radio Units	\$142.86	134573312-16	PD SERVICE
Total SPRINT		\$142.86		
Paid Chk# 098329	3/30/2015	STREICHER S		
E 101-42100-217	Uniforms	\$24.99	I1143204	PD UNIFORMS
Total STREICHER S		\$24.99		
Paid Chk# 098330	3/30/2015	TRI-CITY		
E 610-40000-309	Contractual Services	\$52.50	2/1-2/28/15	WATER ANALYSIS
Total TRI-CITY		\$52.50		
Paid Chk# 098331	3/30/2015	UPS STORE		
E 101-42100-409	Maint services & Improv	\$29.29	628	PD SERVICE
Total UPS STORE		\$29.29		
Paid Chk# 098332	3/30/2015	USA BLUE BOOK		
E 610-40000-240	Small Tools and Minor Equip	\$572.27	589767	TOOLS
E 620-40000-240	Small Tools and Minor Equip	\$572.26	589767	TOOLS
Total USA BLUE BOOK		\$1,144.53		

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Paid Chk# 098333	3/30/2015	VAN PAPER COMPANY			
E 610-40000-200	Office Supplies (GENERAL)		\$25.60	342158-01	PW SUPPLIES
E 101-43100-200	Office Supplies (GENERAL)		\$51.19	342158-01	PW SUPPLIES
E 101-45200-200	Office Supplies (GENERAL)		\$51.19	342158-01	PW SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$141.06	342158-01	PW SUPPLIES
E 620-40000-200	Office Supplies (GENERAL)		\$25.59	342158-01	PW SUPPLIES
	Total VAN PAPER COMPANY		\$294.63		
Paid Chk# 098334	3/30/2015	VERIZON WIRELESS			
E 101-42100-323	Radio Units		\$200.07	9742143777	PD SERVICE
	Total VERIZON WIRELESS		\$200.07		
Paid Chk# 098335	3/31/2015	ANGELL AIRE, INC.			
R 101-00000-32222	Heating Permits		\$440.12	REFUND	HVAC PERMIT REFUND
	Total ANGELL AIRE, INC.		\$440.12		
Paid Chk# 098336	3/31/2015	ARTISAN BEER COMPANY			
E 640-47000-253	Beer For Resale		\$127.50	3022921	BEER
E 640-47000-253	Beer For Resale		\$128.00	3024001	BEER
	Total ARTISAN BEER COMPANY		\$255.50		
Paid Chk# 098337	3/31/2015	BAGY JO, INC.			
E 640-47000-499	Miscellaneous		\$455.00	15022	STORE UNIFORMS
	Total BAGY JO, INC.		\$455.00		
Paid Chk# 098338	3/31/2015	BELLBOY BAR SUPPLY CORP.			
E 640-47000-251	Liquor For Resale		\$2,506.95	47451100	LIQUOR
E 640-47000-254	Soft Drinks/Mix For Resale		\$41.90	47451100	MISC.BEV
E 640-47000-259	Freight		\$27.90	47451100	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,391.69	47533800	LIQUOR
E 640-47000-254	Soft Drinks/Mix For Resale		\$107.95	47533800	MISC.BEV.
E 640-47000-259	Freight		\$17.31	47533800	FREIGHT
E 640-47000-256	MISC.MDSE.RESALE		\$1,464.53	6528500	CIGARS
E 640-47000-259	Freight		\$0.59	91724000	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		\$19.50	91724000	MISC.MDSE.
E 640-47000-210	Operating Supplies (GENERAL)		\$99.00	91752300	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$98.00	91752300	MISC.MDSE.
E 640-47000-259	Freight		\$4.93	91752300	FREIGHT
	Total BELLBOY BAR SUPPLY CORP.		\$5,780.25		
Paid Chk# 098339	3/31/2015	BERNICK'S WINE			
E 640-47000-254	Soft Drinks/Mix For Resale		\$113.15	206754	MISC.BEV.
E 640-47000-253	Beer For Resale		\$54.01	206755	BEER
	Total BERNICK'S WINE		\$167.16		
Paid Chk# 098340	3/31/2015	BERRY COFFEE COMPANY			
E 640-48000-254	Soft Drinks/Mix For Resale		\$124.95	M10249	COFFEE
	Total BERRY COFFEE COMPANY		\$124.95		
Paid Chk# 098341	3/31/2015	BETH, GERALD O			
E 640-48000-341	General Promotions		\$175.00	4/7/15	BAR MUSIC 4/7/15
	Total BETH, GERALD O		\$175.00		
Paid Chk# 098342	3/31/2015	BOURGET IMPORTS			
E 640-47000-259	Freight		\$1.50	125479	FREIGHT
E 640-47000-252	Wine For Resale		\$128.00	125479	WINE
	Total BOURGET IMPORTS		\$129.50		
Paid Chk# 098343	3/31/2015	CINTAS CORPORATION			

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E 640-48500-210	Operating Supplies (GENERAL)		\$40.92	5002726446	FIRST AID SUPPLIES
	Total CINTAS CORPORATION		\$40.92		
Paid Chk# 098344	3/31/2015	CITY VIEW PLUMBING & HEATING			
E 640-48000-401	Repairs/Maint Buildings		\$220.84	42841	BUS BOY STATION REPAIRS
E 101-41940-401	Repairs/Maint Buildings		\$173.44	42867	BOOKING ROOM REPAIRS
	Total CITY VIEW PLUMBING & HEATING		\$394.28		
Paid Chk# 098345	3/31/2015	COCA-COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		(\$42.36)	0188055622	MISC.BEV.
E 640-47000-254	Soft Drinks/Mix For Resale		\$209.48	0188055623	MISC.BEV.
	Total COCA-COLA		\$167.12		
Paid Chk# 098346	3/31/2015	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$35.50	106608	BEER
E 640-48000-253	Beer For Resale		\$845.00	1150244	BEER
E 640-47000-253	Beer For Resale		\$521.80	1150257	BEER
E 640-48000-253	Beer For Resale		\$120.00	1150310	BEER
E 640-47000-253	Beer For Resale		\$439.82	1150311	BEER
	Total DAHLHEIMER DISTRIBUTING CO.		\$1,962.12		
Paid Chk# 098347	3/31/2015	DAY DISTRIBUTING			
E 640-48000-253	Beer For Resale		\$848.00	794570	BEER
E 640-47000-253	Beer For Resale		\$823.55	794571	BEER
E 640-48000-253	Beer For Resale		\$458.00	795464	BEER
E 640-47000-253	Beer For Resale		\$1,042.05	795465	BEER
E 640-48000-253	Beer For Resale		\$872.00	796435	BEER
E 640-47000-253	Beer For Resale		\$1,154.95	796436	BEER
	Total DAY DISTRIBUTING		\$5,198.55		
Paid Chk# 098348	3/31/2015	DIRECTV			
E 640-48000-415	Other Equipment Rentals		\$355.87	25432950045	SERVICE
	Total DIRECTV		\$355.87		
Paid Chk# 098349	3/31/2015	DMX MUSIC - MINNEAPOLIS			
E 640-48000-415	Other Equipment Rentals		\$96.62	51507349	BAR MUSIC
	Total DMX MUSIC - MINNEAPOLIS		\$96.62		
Paid Chk# 098350	3/31/2015	EXTREME BEVERAGE, LLC			
E 640-47000-254	Soft Drinks/Mix For Resale		\$69.80	261-1340	MISC.BEV.
	Total EXTREME BEVERAGE, LLC		\$69.80		
Paid Chk# 098351	3/31/2015	G & K SERVICES			
E 640-48500-217	Uniforms		\$40.30	1013803747	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$89.49	1013803747	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$38.01	1013803747	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms		\$46.51	1013815217	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$87.96	1013815217	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$26.85	1013815217	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms		\$46.51	1013826624	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$92.95	1013826624	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$38.01	1013826624	KITCHEN UNIFORMS & SUPPLIES
	Total G & K SERVICES		\$506.59		
Paid Chk# 098352	3/31/2015	GRAINGER, INC.			
E 101-42200-210	Operating Supplies (GENERAL)		\$229.60	9690209581	SUPPLIES
	Total GRAINGER, INC.		\$229.60		
Paid Chk# 098353	3/31/2015	GRAPE BEGINNINGS, INC.			

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E 640-47000-252	Wine For Resale		\$288.00	179431	WINE
E 640-47000-259	Freight		\$4.50	179431	FREIGHT
Total GRAPE BEGINNINGS, INC.			\$292.50		
Paid Chk# 098354	3/31/2015	GREG JOHNSON DESIGN			
E 640-48000-302	Consultants		\$280.00	2849	MENU DESIGN
Total GREG JOHNSON DESIGN			\$280.00		
Paid Chk# 098355	3/31/2015	HATZ, KIM			
E 630-40000-331	Mileage & Expense Account		\$40.25	MILEAGE	MILEAGE REIMB.
Total HATZ, KIM			\$40.25		
Paid Chk# 098356	3/31/2015	HENNEPIN COUNTY TREASURER			
G 650-20818	Garbage Sales Tax		\$1,331.83	9% REFUSE T	9% REFUSE TAX MARCH 2015
Total HENNEPIN COUNTY TREASURER			\$1,331.83		
Paid Chk# 098357	3/31/2015	HOHENSTEINS INC.			
E 640-47000-253	Beer For Resale		\$471.00	752675	BEER
Total HOHENSTEINS INC.			\$471.00		
Paid Chk# 098358	3/31/2015	JJ TAYLOR DISTRIBUTING OF MN			
E 640-47000-253	Beer For Resale		\$2,062.75	2334340	BEER
E 640-47000-253	Beer For Resale		\$796.30	2334377	BEER
E 640-47000-253	Beer For Resale		\$738.30	2346619	BEER
Total JJ TAYLOR DISTRIBUTING OF MN			\$3,597.35		
Paid Chk# 098359	3/31/2015	JOHNSON BROS.-ST.PAUL			
E 640-47000-252	Wine For Resale		\$9,749.58	5108013	WINE
E 640-47000-259	Freight		\$142.74	5108013	FREIGHT
E 640-47000-252	Wine For Resale		\$303.00	5113002	WINE
E 640-47000-259	Freight		\$6.10	5113002	FREIGHT
E 640-47000-259	Freight		\$0.21	5116774	FREIGHT
E 640-47000-259	Freight		\$3.66	5116775	FREIGHT
E 640-47000-252	Wine For Resale		\$279.95	5116775	WINE
E 640-47000-251	Liquor For Resale		\$2,696.75	5116776	LIQUOR
E 640-47000-259	Freight		\$36.60	5116776	FREIGHT
E 640-47000-251	Liquor For Resale		\$2,243.84	5118053	LIQUOR
E 640-47000-259	Freight		\$16.78	5118053	FREIGHT
E 640-47000-252	Wine For Resale		\$769.30	5118054	WINE
E 640-47000-259	Freight		\$12.20	5118054	FREIGHT
E 640-47000-251	Liquor For Resale		\$208.00	5118055	LIQUOR
E 640-47000-259	Freight		\$2.44	5118055	FREIGHT
E 640-47000-252	Wine For Resale		\$225.80	5118056	WINE
E 640-47000-259	Freight		\$7.32	5118056	FREIGHT
E 640-47000-251	Liquor For Resale		\$64.50	5123289	LIQUOR
E 640-47000-259	Freight		\$1.22	5123289	FREIGHT
E 640-47000-259	Freight		\$12.20	5123290	FREIGHT
E 640-47000-252	Wine For Resale		\$431.95	5123290	WINE
E 640-47000-251	Liquor For Resale		\$213.35	5123291	LIQUOR
E 640-47000-259	Freight		\$2.44	5123291	FREIGHT
E 640-47000-252	Wine For Resale		\$463.85	5123292	WINE
E 640-47000-259	Freight		\$10.98	5123292	FREIGHT
E 640-47000-251	Liquor For Resale		\$1,083.44	5123293	LIQUOR
E 640-47000-259	Freight		\$12.20	5123293	FREIGHT
E 640-47000-251	Liquor For Resale		(\$121.22)	518897	LIQUOR
Total JOHNSON BROS.-ST.PAUL			\$18,879.18		
Paid Chk# 098360	3/31/2015	KARLSBURGER FOODS, INC.			

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E 640-48500-255	FOOD	Ingredients For Resale	\$302.20	000374576	FOOD
Total KARLSBURGER FOODS, INC.			\$302.20		
Paid Chk# 098361	3/31/2015	KREATZ, DAVID			
E 640-48500-130	Employer Paid Ins		\$275.32	MARCH 2015	HEALTH INS.REIMB.MARCH 2015
Total KREATZ, DAVID			\$275.32		
Paid Chk# 098362	3/31/2015	LEE, DAN			
G 101-21721	Flex Plan		\$1,400.00	FLEX SPENDI	FLEX SPENDING REIMB.
Total LEE, DAN			\$1,400.00		
Paid Chk# 098363	3/31/2015	LIBATION PROJECT			
E 640-47000-259	Freight		\$1.50	631	FREIGHT
E 640-47000-252	Wine For Resale		\$280.00	631	WINE
Total LIBATION PROJECT			\$281.50		
Paid Chk# 098364	3/31/2015	LONG LAKE TRU VALUE			
E 101-42200-210	Operating Supplies (GENERAL)		\$23.05		SUPPLIES
E 101-42100-210	Operating Supplies (GENERAL)		\$52.42		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$48.76		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$41.58		SUPPLIES
Total LONG LAKE TRU VALUE			\$165.81		
Paid Chk# 098365	3/31/2015	M.AMUNDSON LLP			
E 640-47000-256	MISC.MDSE.RESALE		\$1,063.72	192037	CIGARETTES
E 640-47000-256	MISC.MDSE.RESALE		\$612.14	192519	CIGARETTES
Total M.AMUNDSON LLP			\$1,675.86		
Paid Chk# 098366	3/31/2015	MAIN STREET BAKERY			
E 640-48500-255	FOOD	Ingredients For Resale	(\$88.23)	097924	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$115.64	261196	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$110.16	261279	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$115.87	261335	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$152.03	261485	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$200.13	261539	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$79.61	261686	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$157.03	261831	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$113.64	261905	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$156.85	261966	FOOD
E 640-48500-255	FOOD	Ingredients For Resale	\$140.90	262054	FOOD
Total MAIN STREET BAKERY			\$1,253.63		
Paid Chk# 098367	3/31/2015	METROPOLITAN COUNCIL			
R 101-00000-34190	Charges for Services/Gen Gov		(\$24.85)	MARCH2015S	MARCH 2015 SAC FEES
G 101-20831	MWCC (SAC)		\$2,485.00	MARCH2015S	MARCH 2015 SAC FEES
Total METROPOLITAN COUNCIL			\$2,460.15		
Paid Chk# 098368	3/31/2015	MN DEPT.OF PUBLIC SAFETY			
E 640-48000-433	Dues, Licensing & Seminars		\$150.00	2015 CATERE	2015 CATERERS PERMIT
E 640-47000-433	Dues, Licensing & Seminars		\$150.00	2015 CATERE	2015 CATERERS PERMIT
Total MN DEPT.OF PUBLIC SAFETY			\$300.00		
Paid Chk# 098369	3/31/2015	NETWORK BUSINESS SUPPLIES			
E 640-48000-210	Operating Supplies (GENERAL)		\$80.33	98227	SUPPLIES
Total NETWORK BUSINESS SUPPLIES			\$80.33		
Paid Chk# 098370	3/31/2015	NORTH EMS EDUCATION			
E 101-42200-434	Training and schools		\$950.00	PSA751	FD TRAINING

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Total NORTH EMS EDUCATION		\$950.00		
Paid Chk# 098371	3/31/2015	NORTHWESTERN FRUIT COMPANY		
E 640-48000-251	Liquor For Resale	\$11.40	808020	LIQ
E 640-48500-255	FOODIngredients For Resale	\$410.45	808020	FOOD
E 640-48500-255	FOODIngredients For Resale	(\$43.00)	808170	FOOD
E 640-48000-251	Liquor For Resale	\$53.45	808170	LIQ
E 640-48000-253	Beer For Resale	\$8.50	808170	BEER
E 640-48500-255	FOODIngredients For Resale	\$427.15	808170	FOOD
E 640-48500-255	FOODIngredients For Resale	\$23.25	808218	FOOD
E 640-48000-253	Beer For Resale	\$4.50	808389	BEER
E 640-48500-255	FOODIngredients For Resale	\$765.85	808389	FOOD
E 640-48000-251	Liquor For Resale	\$81.35	808389	LIQ
E 640-48000-253	Beer For Resale	\$5.40	808559	BEER
E 640-48500-255	FOODIngredients For Resale	\$120.60	808559	FOOD
E 640-48500-255	FOODIngredients For Resale	\$366.70	808717	FOOD
E 640-48000-253	Beer For Resale	\$5.40	808908	BEER
E 640-48000-251	Liquor For Resale	\$19.70	808908	LIQ
E 640-48500-255	FOODIngredients For Resale	\$200.95	808908	FOOD
E 640-48500-255	FOODIngredients For Resale	\$389.15	809089	FOOD
Total NORTHWESTERN FRUIT COMPANY		\$2,850.80		
Paid Chk# 098372	3/31/2015	PAUSTIS & SONS		
E 640-48000-252	Wine For Resale	\$335.25	8491260	WINE
E 640-47000-259	Freight	\$10.50	8491262	FREIGHT
E 640-47000-252	Wine For Resale	\$489.00	8491262	WINE
E 640-47000-259	Freight	\$15.00	8492117	FREIGHT
E 640-47000-252	Wine For Resale	\$900.98	8492117	WINE
E 640-48000-252	Wine For Resale	\$113.25	8492124	WINE
Total PAUSTIS & SONS		\$1,863.98		
Paid Chk# 098373	3/31/2015	PEPSI -COLA		
E 640-47000-254	Soft Drinks/Mix For Resale	\$193.60	45176602	MISC.BEV.
Total PEPSI -COLA		\$193.60		
Paid Chk# 098374	3/31/2015	PHILLIPS WINES & SPIRITS		
E 640-47000-252	Wine For Resale	\$1,884.00	2758446	WINE
E 640-47000-259	Freight	\$25.72	2758446	FREIGHT
E 640-47000-251	Liquor For Resale	\$846.85	2760044	LIQUOR
E 640-47000-259	Freight	\$8.54	2760044	FREIGHT
E 640-47000-252	Wine For Resale	\$678.90	2761837	WINE
E 640-47000-259	Freight	\$17.18	2761837	FREIGHT
E 640-47000-259	Freight	\$1.43	2762702	FREIGHT
E 640-47000-251	Liquor For Resale	\$166.63	2762702	LIQUOR
Total PHILLIPS WINES & SPIRITS		\$3,629.25		
Paid Chk# 098375	3/31/2015	RITE		
E 640-47000-499	Miscellaneous	\$1,656.56	3712	INVENTORY EQUIP.RENTAL
E 640-47000-433	Dues, Licensing & Seminars	\$2,399.00	3753	POS SUPPORT PACKAGE
Total RITE		\$4,055.56		
Paid Chk# 098376	3/31/2015	SINCLAIR, DAVID		
E 640-48000-130	Employer Paid Ins	\$100.00	MARCH 2015	HEALTH INS.REIMB.MARCH 2015
Total SINCLAIR, DAVID		\$100.00		
Paid Chk# 098377	3/31/2015	SOUTHERN WINE & SPIRITS OF MN		
E 640-47000-252	Wine For Resale	\$642.50	1251914	WINE
E 640-47000-259	Freight	\$2.50	1265772	FREIGHT

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		Check Amt	Invoice	Comment
E 640-47000-251	Liquor For Resale	\$229.07	1265772	LIQUOR
E 640-47000-259	Freight	\$42.74	1265773	FREIGHT
E 640-47000-251	Liquor For Resale	\$5,365.67	1265773	LIQUOR
E 640-47000-253	Beer For Resale	\$50.50	1265774	BEER
E 640-47000-259	Freight	\$36.35	1268107	FREIGHT
E 640-47000-251	Liquor For Resale	\$3,645.44	1268107	LIQUOR
E 640-47000-252	Wine For Resale	\$560.00	1268108	WINE
E 640-47000-259	Freight	\$12.50	1268108	FREIGHT
E 640-47000-259	Freight	\$3.75	1268109	FREIGHT
E 640-47000-252	Wine For Resale	\$288.00	1268109	WINE
E 640-47000-254	Soft Drinks/Mix For Resale	\$24.00	1268110	MISC.BEV.
E 640-47000-259	Freight	\$1.25	1268110	FREIGHT
E 640-47000-251	Liquor For Resale	\$149.12	1268111	LIQUOR
E 640-47000-259	Freight	\$2.50	1268111	FREIGHT
E 640-47000-259	Freight	\$33.75	5009738	FREIGHT
E 640-47000-251	Liquor For Resale	\$4,493.75	5009738	LIQUOR
E 640-47000-259	Freight	\$1.87	5009745	FREIGHT
E 640-47000-252	Wine For Resale	\$306.98	5009745	WINE
E 640-47000-252	Wine For Resale	(\$36.00)	9051892	WINE
E 640-47000-252	Wine For Resale	(\$12.00)	9052812	WINE
Total SOUTHERN WINE & SPIRITS OF MN		\$15,844.24		

Paid Chk# 098378 3/31/2015 SPRINT

E 101-42200-323	Radio Units	\$350.41	523093316-16	FD SERVICE
Total SPRINT		\$350.41		

Paid Chk# 098379 3/31/2015 STRATEGIC EQUIPMENT AND

E 640-48000-210	Operating Supplies (GENERAL)	\$102.18	2383624	SUPPLIES
E 640-48000-341	General Promotions	\$65.45	2383624	PROMOTION SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$296.47	2383624	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$107.88	2383633	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$129.52	2388247	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$60.43	2388248	KITCHEN SUPPLIES
E 640-48000-341	General Promotions	\$65.44	2388249	PROMO SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	\$30.50	2388249	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$370.95	2388249	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$27.63	2388250	KITCHEN SUPPLIES
Total STRATEGIC EQUIPMENT AND		\$1,256.45		

Paid Chk# 098380 3/31/2015 SYSCO MINNESOTA

E 640-48000-253	Beer For Resale	\$9.55	503160917	BEER
E 640-48500-210	Operating Supplies (GENERAL)	\$78.71	503160917	KITCHEN SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	\$56.10	503160917	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	\$2,644.63	503160917	FOOD
E 640-48500-255	FOODIngredients For Resale	\$297.97	503170018	FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$22.85	503180945	MISC.BEV.
E 640-48000-251	Liquor For Resale	\$37.88	503180945	LIQUOR
E 640-48500-210	Operating Supplies (GENERAL)	\$21.12	503180945	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$4,058.20	503180945	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	\$54.50	503201347	KITCHEN SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	\$56.10	503201347	PROMO FOOD
E 640-48000-210	Operating Supplies (GENERAL)	\$45.78	503201347	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	\$3,750.94	503201347	FOOD
E 640-48500-255	FOODIngredients For Resale	\$3,567.39	503230879	FOOD
E 640-48000-342	Promotions - Food/Drinks	\$56.04	503230879	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	\$29.31	503230879	MISC.BEV.
E 640-48000-251	Liquor For Resale	\$115.74	503230879	LIQUOR
E 640-48000-210	Operating Supplies (GENERAL)	\$96.18	503230879	SUPPLIES

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			Check Amt	Invoice	Comment
E 640-48500-210	Operating Supplies (GENERAL)		\$105.89	503230879	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$86.75	503251218	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$4,232.59	503251218	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$28.17	503251218	PROMO FOOD
E 640-48000-342	Promotions - Food/Drinks		\$56.04	503271325	PROMO FOOD
E 640-48000-251	Liquor For Resale		\$96.94	503271325	LIQUOR
E 640-48000-341	General Promotions		\$45.92	503271325	PROMO SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$182.34	503271325	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$4,589.19	503271325	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$27.93	503300854	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale		\$2,847.92	503300854	FOOD
E 640-48000-251	Liquor For Resale		\$28.51	503300854	LIQUOR
E 640-48000-341	General Promotions		\$50.92	503300854	PROMO SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$80.68	503300854	KITCHEN SUPPLIES
Total SYSCO MINNESOTA			\$27,458.78		
Paid Chk# 098381	3/31/2015	T.D. ANDERSON INC.			
E 640-48000-409	Maint services & Improv		\$115.00	938910	BEER LINES CLEANED
Total T.D. ANDERSON INC.			\$115.00		
Paid Chk# 098382	3/31/2015	THORPE DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$143.25	881097	BEER
E 640-48000-253	Beer For Resale		\$143.30	882404	BEER
E 640-48000-253	Beer For Resale		\$715.00	882405	BEER
E 640-47000-253	Beer For Resale		\$988.61	882410	BEER
E 640-48000-253	Beer For Resale		\$175.00	882645	BEER
E 640-48000-253	Beer For Resale		\$131.40	883763	BEER
E 640-48000-253	Beer For Resale		\$805.00	883764	BEER
E 640-47000-253	Beer For Resale		\$1,115.76	883986	BEER
E 640-47000-253	Beer For Resale		\$54.25	883987	BEER
Total THORPE DISTRIBUTING CO.			\$4,271.57		
Paid Chk# 098383	3/31/2015	TKO WINES, INC.			
E 640-47000-252	Wine For Resale		\$2,880.00	956	WINE
Total TKO WINES, INC.			\$2,880.00		
Paid Chk# 098384	3/31/2015	TOLL GAS & WELDING SUPPLY			
E 640-48000-210	Operating Supplies (GENERAL)		\$300.96	10053605	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$110.64	10053860	SUPPLIES
Total TOLL GAS & WELDING SUPPLY			\$411.60		
Paid Chk# 098385	3/31/2015	TRUE			
E 640-47000-254	Soft Drinks/Mix For Resale		\$1,610.60	19676	MISC.MDSE.
Total TRUE			\$1,610.60		
Paid Chk# 098386	3/31/2015	VINOCOPIA			
E 640-47000-259	Freight		\$10.00	0120342	FREIGHT
E 640-47000-252	Wine For Resale		\$576.00	0120342	WINE
Total VINOCOPIA			\$586.00		
Paid Chk# 098387	3/31/2015	WINE COMPANY			
E 640-47000-259	Freight		\$11.55	387857-00	FREIGHT
E 640-47000-253	Beer For Resale		\$889.33	387857-00	WINE
E 640-47000-252	Wine For Resale		\$914.66	388512-00	WINE
E 640-47000-259	Freight		\$8.25	388512-00	FREIGHT
Total WINE COMPANY			\$1,823.79		
Paid Chk# 098388	3/31/2015	WINE MERCHANT			

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E 640-48000-252	Wine For Resale	\$347.66	7022428	WINE
E 640-47000-259	Freight	\$3.66	7022461	FREIGHT
E 640-47000-252	Wine For Resale	\$568.00	7022461	WINE
E 640-48000-252	Wine For Resale	\$96.22	7023247	WINE
E 640-47000-252	Wine For Resale	\$534.00	7023277	WINE
E 640-47000-259	Freight	\$3.97	7023277	FREIGHT
Total WINE MERCHANT		\$1,553.51		

Paid Chk# 098389	3/31/2015	WIRTZ BEVERAGE MN BEER		
E 640-47000-253	Beer For Resale	\$1,441.00	1090375624	BEER
E 640-48000-253	Beer For Resale	\$377.00	1090375870	BEER
E 640-47000-253	Beer For Resale	\$118.00	1090376662	BEER
E 640-47000-253	Beer For Resale	\$204.45	1090379432	BEER
E 640-47000-253	Beer For Resale	\$46.20	1090379433	BEER
E 640-47000-253	Beer For Resale	\$1,918.55	1090379434	BEER
E 640-48000-253	Beer For Resale	\$377.00	1090380039	BEER
E 640-47000-253	Beer For Resale	\$1,235.00	1090382373	BEER
E 640-47000-253	Beer For Resale	(\$39.10)	R09086361	BEER
E 640-47000-253	Beer For Resale	(\$138.50)	R09088895	BEER
E 640-47000-253	Beer For Resale	(\$119.00)	R09089728	BEER
Total WIRTZ BEVERAGE MN BEER		\$5,420.60		

Paid Chk# 098390	3/31/2015	WIRTZ BEVERAGE MN WINE & SPIRI		
E 640-47000-251	Liquor For Resale	\$50.00	1080212289	LIQUOR
E 640-47000-252	Wine For Resale	\$72.00	1080300556	WINE
E 640-47000-259	Freight	\$1.45	1080300556	FREIGHT
E 640-47000-252	Wine For Resale	\$2,292.00	1080300557	WINE
E 640-47000-259	Freight	\$29.00	1080300557	FREIGHT
E 640-47000-259	Freight	\$14.01	1080300558	FREIGHT
E 640-47000-251	Liquor For Resale	\$2,281.18	1080300558	LIQUOR
E 640-47000-252	Wine For Resale	\$2,302.00	1080303083	WINE
E 640-47000-259	Freight	\$33.35	1080303083	FREIGHT
E 640-47000-251	Liquor For Resale	\$840.54	1080303134	LIQUOR
E 640-47000-254	Soft Drinks/Mix For Resale	\$53.99	1080303134	MISC.BEV.
E 640-47000-259	Freight	\$13.05	1080303134	FREIGHT
E 640-47000-259	Freight	\$4.35	1080305622	FREIGHT
E 640-47000-252	Wine For Resale	\$364.00	1080305622	WINE
E 640-47000-259	Freight	\$5.80	1080305623	FREIGHT
E 640-47000-251	Liquor For Resale	\$529.25	1080305623	LIQUOR
E 640-47000-252	Wine For Resale	\$152.00	1080305822	WINE
E 640-47000-259	Freight	\$1.45	1080305822	FREIGHT
E 640-47000-251	Liquor For Resale	(\$118.43)	2080051180	LIQUOR
E 640-47000-251	Liquor For Resale	(\$244.52)	2080058512	LIQUOR
E 640-47000-252	Wine For Resale	(\$53.45)	2080058724	WINE
E 640-47000-252	Wine For Resale	(\$89.45)	2080069717	WINE
E 640-47000-251	Liquor For Resale	(\$223.94)	2080070159	LIQUOR
Total WIRTZ BEVERAGE MN WINE & SPIRI		\$8,309.63		

Paid Chk# 098391	3/31/2015	WOODFORD, RICHARD		
E 640-47000-130	Employer Paid Ins	\$300.00	MARCH 2015	HEALTH INS.REIMB.MARCH 2015
Total WOODFORD, RICHARD		\$300.00		
10100 Anchor Bank		\$462,703.29		

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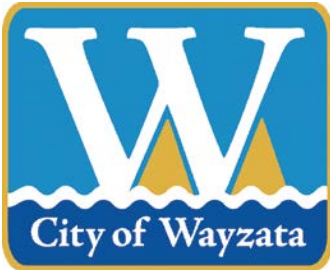
Fund Summary**10100 Anchor Bank**

101 GENERAL FUND	\$61,774.93
235 CABLE TV	\$2,348.43
237 FIRE DEPT PULL TABS	\$2,274.23
240 DWI FORFIETURES	\$295.00
316 BAY CENTER	\$2,531.25
401 PERM IMPROVEMENT	\$22,340.93
404 PARK AND TRAIL CIP	\$3,500.00
409 EQUIP REVOLVING	\$80,327.85
610 WATER FUND	\$10,018.27
620 SEWER FUND	\$10,684.79
630 MOTOR VEHICLE	\$168.21
640 LIQUOR	\$241,154.52
650 SOLID WASTE	\$24,835.78
670 STORMWATER	\$449.10
	\$462,703.29

2015 MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL ON 04/07/2015

(Recommended for approval, pending staff review for completeness of application materials.)

Annual On-Sale Club Intoxicating Liquor License 5/1/15-4/30/16	
Am Leg 118 DBA "Ernest Aselton Post"	949 Wayzata Blvd E
Wayzata Country Club DBA "Wayzata Country Club"	200 Wayzata Blvd W
Woodhill Country Club DBA "Woodhill Country Club"	200 Woodhill Rd
Annual On-Sale Intoxicating Liquor License (with Sunday) 5/1/15-4/30/16	
Bob and Weave LLC, DBA "6Smith"	294 Grove Ln E
CRU Entertainment DBA "CoV Wayzata"	700 Lake St E
Dining Concept DBA "Blue Point Restaurant"	739 Lake St E
Sakana Sushi Inc DBA "Sakana"	683 Lake St E
Annual On-Sale Wine License 5/1/15-4/30/16	
Chipotle Mexican Grill of Colorado DBA "Chipotle Mexican Grill"	1313 Wayzata Blvd E
Civitali Restaurant Corp DBA "Punch Neapolitan Pizza"	1313 Wayzata Blvd E
D'Amico & Sons LLC DBA "D'Amico & Sons"	810 Lake St E
Homan Corp DBA "Maggie's Restaurant"	844 Lake St E
Lunds Inc DBA "Lunds & Byerlys Kitchen"	250 Superior Blvd
The Noodle Shop, Co - Colorado, Inc DBA "Noodles & Company"	1179 Wayzata Blvd E
Wang Hua, Inc. DBA "Jade Fountain Chinese Restaurant"	838 Lake St E
Municipally Owned Off-Sale Liquor License 5/1/15-4/30/16	
Wayzata Wine & Spirits	747 Mill St
Municipally Owned On-Sale Intoxicating Liquor License (with Sunday) 5/1/15-4/30/16	
Wayzata Bar & Grill	747 Mill St



City of Wayzata Public Works
299 Wayzata Blvd. W
Wayzata, MN 55391

Director of Public Service

David Dudinsky

City Engineer/Asst. Public Works Director

Mike Kelly

Public Works Superintendent

Jim Eibensteiner

Public Works Secretary/Utility Billing Clerk

Rebecca Jones

To: City Council
From: Public Works Department
Date: 4/1/2015
Re: Peavey Bridge Agreement – Amendment No. 1

In 2013, the City of Wayzata entered into a Construction Cooperative Agreement with Hennepin County for the Peavey Bridge project. In that agreement, PW 21-21-13, the County stipulated several insurance requirements for the contractor.

Recently, the contractor, Lunda Construction, has requested that the City and County waive two of the insurance requirements, Professional Liability and Watercraft.

Professional Liability insurance typically covers issues that may arise related to the design of a project. The contractor, in the case of the Peavey Bridge project, is not responsible for any design. They are simply constructing the bridge from plans designed by SRF Consulting Group.

The contractor is also not planning on using any watercraft, thereby removing the necessity for Watercraft insurance.

The City Attorney and County Risk Management have each reviewed the contractor's request and feel that waiving these insurance requirements will have no impact on the project.

The City attorney has drafted the attached Amendment No. 1 to the original City/County agreement, relieving the contractor of these insurance requirements.

I have also attached a copy of the original Construction Cooperative Agreement, PW 21-21-13, for reference.

The Public Works Department recommends approval of the attached Amendment No.1.

**Amendment No. 1 to
Agreement No. PW 21-21-13
County Project No. 1312
City of Wayzata
County of Hennepin**

**AMENDMENT NO. 1 TO AGREEMENT NO. PW 21-21-13
CONSTRUCTION COOPERATIVE AGREEMENT**

THIS AMENDMENT is made and entered into this _____ day of _____, 2015, by and between the County of Hennepin, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "County", and the **City of Wayzata**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the County and the City have previously entered into Construction Cooperative Agreement PW 21-21-13 (Agreement) for a project for the replacement of the Ferndale Road bridge (State Bridge No. L8855) over the Peavey Channel of Lake Minnetonka within the corporate limits of the City (Project); and

WHEREAS, the Agreement sets forth insurance requirements for the performance of the construction work included in the Project; and

WHEREAS, the City and the County wish to modify such insurance requirements as appropriate for the Project; and

WHEREAS, pursuant to Section IX of the Agreement, all alterations, variations, modifications, or waivers of provisions of the Agreement shall only be valid when they have been reduced to writing as an amendment to the Agreement signed by the parties thereto.

NOW THEREFORE, IT IS HEREBY AGREED:

I

The following types of insurance shall not be required for the Project:

Professional Liability Coverage
Watercraft Coverage

II

Except as provided in this Amendment, each and every term, condition and agreement contained in the Agreement, including all other insurance requirements, will remain in full force and effect.

(this space left intentionally blank)

IN TESTIMONY WHEREOF, The parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

CITY OF WAYZATA

(Seal)

By: _____
Mayor

Date: _____

And: _____
Manager

Date: _____

COUNTY OF HENNEPIN

APPROVED AS TO FORM:

By: *Quick. Duman*
Assistant County Attorney

Date: 3/12/15

By: _____
County Administrator

Date: _____

And: _____
Assistant County Administrator, Public Works

Date: _____

APPROVED AS TO EXECUTION:

By: _____
Assistant County Attorney

Date: _____

RECOMMENDED FOR APPROVAL

By: _____
Director, Transportation Department and
County Highway Engineer

Date: _____

#1332 B

Agreement No. PW 21-21-13
County Project No. 1312
City of Wayzata
County of Hennepin

#1332 B

CONSTRUCTION COOPERATIVE AGREEMENT

THIS AGREEMENT, made and entered into this 20th day of August, 2013, by and between the **County of Hennepin**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "County", and the **City of Wayzata**, a body politic and corporate under the laws of the State of Minnesota, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the City has developed a project for the replacement of the Ferndale Road bridge (State Bridge No. L8855) over the Peavey Channel of Lake Minnetonka within the corporate limits of the City; and

WHEREAS, the proposed replacement bridge over the Peavey Channel of Lake Minnetonka will be identified as State Bridge No. 27B70; and

WHEREAS, the above mentioned improvements have been identified as City Project No. _____, (County Project No. 1312; State Aid Project Numbers 027-597-007 and 098-594-001), and shall be hereinafter referred to as the "Project"; and

WHEREAS, the City has submitted an application for Bridge Funds (aka State Transportation Fund Grants and Town Bridge Funds) to the Minnesota Department of Transportation (Mn/DOT) Division of State Aid for Local Transportation; and

WHEREAS, the City is a city with a population of less than 5,000 and is therefore not eligible to receive direct State Aid funding per the rules and procedures of Mn/DOT Division of State Aid for Local Transportation; and

WHEREAS, in order for the City to use said Bridge Funds to finance the desired improvements to the Peavey Channel bridge, Mn/DOT State Aid for Local Transportation Division requires that the Project's bid award and subsequent construction be sponsored by the County; and

WHEREAS, the County is willing to sponsor the construction of the improvements to the Peavey Channel bridge under the terms and conditions established herein; and

WHEREAS, it is contemplated that the work be carried out by the parties hereto under the provisions of Minnesota Statutes, Section 162.17, Subdivision 2 and Section 471.59.

NOW THEREFORE, IT IS HEREBY AGREED:

I

The City or its agents shall acquire all additional right of way, permits and/or easements required for the construction of the Project at no expense to the County.

The City or its agents shall prepare the necessary plans, specifications and proposals for construction of the Project. Said plans and specifications shall be in accordance with the existing standards required by the Mn/DOT Division of State Aid for Local Transportation and shall be approved by the Mn/DOT State Aid Engineer prior to submittal to the County. It is understood that all costs expended by the City for the design of the Project shall be borne by the City.

The County will advertise for bids for the work and construction; receive and open bids pursuant to said advertisement and enter into a contract with the successful bidder at the unit prices specified in the bid of such bidder. The contract will include plans and specifications prepared by the City or its agents, and approved by the County and by the Mn/DOT Division of State Aid for Local Transportation, also referenced and identified as State Aid Project Numbers 027-597-007 and 098-594-001, and the plans and specifications are by this reference made a part of this Agreement.

It is understood that the City shall provide the County with written notification of concurrence in the award prior to award of the contract by the County to the successful low bidder for the Project.

The City or its agents will inspect the construction, perform the necessary material testing, perform the necessary construction staking and document the contract work contemplated herewith, in accordance with the existing practices and procedures required by the Mn/DOT Division of State Aid for Local Transportation for said Project. The City will also be responsible for wage compliance and payroll documentation, and Small Business Enterprise (SBE)/Disadvantage Business Enterprise (DBE) contract documentation. The County Engineer and staff will cooperate with the City's Project Engineer and staff to the extent necessary and shall have the right to enter upon the Project at any time to make any inspections deemed necessary.

All direct payments to the Contractor for work performed on the Project will be made by the County. The City's Project Engineer and staff shall cooperate with the County Engineer and staff in the processing of contract payments. The City shall provide all necessary estimated quantities of completed contract work. The County will provide access to the City to the County's "One Office System" for the purpose of quantity entries in the preparation of contractor pay requests as stipulated in this agreement and in accordance with the contract specifications. Attached herein, marked Exhibit "A" and by this reference made a part hereof, are access requirements to the County's "One Office System". The City and its agents shall comply with the requirements of Exhibit "A".

The City shall also apply for, and comply with, at its sole cost and expense, all permits and approvals from all other governmental or regulatory agencies as may be required to accomplish the Project. Said permits and approvals shall be obtained prior to start of any construction. Copies of the permits shall be given to the County Engineer or designated representative prior to the start of construction activities.

It is further understood that all aspects of public relations for the Project shall be the responsibility of the City.

II

The County agrees that the City may make changes in the plans or in the character of the contract construction which are reasonably necessary to cause the construction to be in all things performed and completed in a satisfactory manner. It is agreed, however, that this authority does not authorize the City's Project Engineer to process change orders or supplemental agreements to the construction contracts. In the event changes to the construction documents are necessary which require a change order or supplemental agreement, the City's Project Engineer shall prepare the change order or supplemental agreement on forms provided by the County. It shall be the responsibility of the County Engineer and the County's staff to process the actual change order or supplemental agreement document. All change orders and supplemental agreements shall be authorized by the County Engineer or staff prior to incorporating the changes into the Project.

The City shall be responsible for preparing and submitting all final documentation required by Mn/DOT's State Aid Office for the contract construction completed under the Project. The County will submit the final financial information to Mn/DOT's State Aid Office upon notification from the City that the final contract construction documentation is completed and acceptable to Mn/DOT's State Aid Office for Local Transportation.

III

It is understood and agreed by the parties that in the event the State Bridge Funds are not made available to the County, the County will not enter into a contract for construction of the Project. It is further understood and agreed that the County reserves the right not to enter into a contract for construction of the Project if any action or inaction of the City causes the Mn/DOT State Aid Engineer to determine that the Project's costs are not eligible for State funding.

It is understood that the County will be entering into a contract for construction of the Project. It is further understood that the County is to be the recipient of the State Bridge Funds that the City has secured for the Project. It is the County's intention to invoice the State for reimbursement each time the County processes a partial payment to its Contractor during the construction of the Project. In the event the State does not reimburse the County with the State Bridge Funds due the County, for any reason, the City hereby agrees to reimburse the County an amount equal to the State reimbursement sought by the County.

It is further understood and agreed by the parties hereto that all additional costs for construction of the Project beyond said State Bridge Funds shall be paid by the City. After an award by the County to the successful bidder on the Project, the County shall invoice the City for one hundred (100) percent of the estimated contract construction costs not eligible for the State Bridge Funds. Payments shall be made to the County, in the name of the Hennepin County Treasurer, by the City for the full amount due stated on the invoices within forty five (45) days of the invoice date. Said estimated City construction contract costs shall be based on actual contract unit prices applied to the estimated quantities shown in the plans.

In the event the construction contract is amended with a supplemental agreement or change order which results in an increase in the City's contract construction costs for the Project, the City agrees to remit within forty five (45) days of notification by the County of said change an amount equal to one hundred (100) percent of the additional construction costs as documented in the supplemental agreement or change order.

Any additional City contract construction costs for the Project, including additional costs resulting from supplemental agreements, contractor claims and change orders, will be due the County upon the completion of the Project and submittal of the County Engineer's final estimate for the Project.

Upon final payment to the Project contractor by the County, any amount remaining as a balance in the deposit account will be returned to the City within ninety (90) days. Likewise, any amount due the County from the City upon final payment by the County shall be paid by the City as its final payment for the construction costs of the Project within ninety (90) days of receipt of an invoice from the County.

All payments shall be made to the County, in the name of the Hennepin County Treasurer. All payments to the County must be postmarked by the date due or a late penalty of one (1) percent per month, or fraction thereof, on the unpaid balance will be charged to the City. The City shall pay the amount due as stated on the statement, notwithstanding any dispute of such amount. Should a disputed amount be resolved in favor of the City, the County shall reimburse the disputed amount plus daily interest thereon calculated from the date such disputed amount was received by the County. Daily interest shall be at the rate of one (1%) percent per month on the disputed amount.

For informational purposes only, it is estimated that the total construction contract costs for the Project will be \$785,000.00.

IV

It is understood and agreed that upon completion of the Project the City shall notify the County. It is further understood and agreed that upon completion of any and all improvements proposed herein, all improvements included in the Project shall be the property of the City and all maintenance, restoration, repair, replacement or other work or services required thereafter shall be performed by the

City at no expense to the County.

V

The City will prepare weekly progress reports for the Project as provided in the specifications. Copies of these reports will be furnished to the County.

All records kept by the City and the County with respect to this Project shall be subject to examination by the representatives of each party hereto.

VI

Each party agrees that it will be responsible for its own acts and the results thereof, to the extent authorized by law, and shall not be responsible for the acts of the other party and the results thereof.

The City agrees to defend, indemnify, and hold harmless the County, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the City, its contractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for in the performance of the services required by this contract, and against all loss by reason of the failure of said City to perform fully its obligations under this Contract. The City's liability is governed by the provisions of Minnesota Statutes, Chapter 466.

The County agrees to defend, indemnify, and hold harmless the City, its elected officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the County, its contractors, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable for in the performance of the services required by this contract, and against all loss by reason of the failure of said County to perform fully its obligations under this Contract. The County's liability is governed by the provisions of Minnesota Statutes, Chapter 466.

The County and the City each warrant that they are able to comply with the aforementioned indemnity requirements through an insurance or self-insurance program.

VII

The City and County agree that any contract let by either of them or their agents for the performance of the construction work included in the Project as provided herein, or for any maintenance activities associated with the herein established City owned improvements installed as part of this Project shall include clauses that will: 1) Require the Contractor to defend, indemnify, and hold the County and City, their officials, officers, agents and employees harmless from any liability, causes of action, judgments, damages, losses, costs or expenses including, without limitation,

reasonable attorneys' fees, arising out of or by reason of the acts and/or omissions of the said Contractor, its officers, employees, agents or subcontractors; 2) Require the Contractor to be an independent contractor for the purposes of completing the work provided for in this Agreement; and 3) Require the Contractor to provide and maintain insurance in accordance with the following:

1. Commercial General Liability on an occurrence basis with

Contractual Liability and Explosion, Collapse and Underground
Property Damage (XCU) Liability coverages:

	Limits
General Aggregate	\$2,000,000
Products--Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,500,000
Each Occurrence - Combined Bodily Injury and Property Damage	\$1,500,000

Hennepin County and the City of Wayzata shall all be named as an additional insured for the Commercial General Liability coverage with respect to operations covered under this Agreement.

2. Automobile Liability:

Combined Single limit each occurrence coverage or the equivalent covering owned, non-owned, and hired automobiles:	\$1,000,000
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3. Workers' Compensation and Employer's Liability:

A. Workers' Compensation	Statutory
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If the Contractor is based outside the State of Minnesota,
coverages must apply to Minnesota laws.

B. Employer's Liability - Bodily injury by:

Each Accident	\$500,000
Disease - Policy Limit	\$500,000
Disease - Each Employee	\$500,000

4. Professional Liability - Per Claim	\$1,500,000
Aggregate	\$2,000,000

The Professional Liability insurance shall be maintained by the Contractor continuously for a period of two years after completion of the actual construction of the Project.

An Umbrella Liability policy over primary liability coverages is an acceptable method to provide the required insurance limits.

The above subparagraphs establish minimum insurance requirements. It shall be the sole responsibility of the City' contractor(s) to determine the need for and to procure additional insurance which may be needed in connection with said Project. All insurance policies shall be open to inspection by the County and copies of policies shall be submitted to the County upon written request.

VIII

It is further agreed that any and all employees of the City and all other persons engaged by the City in the performance of any work or services required or provided for herein to be performed by the City shall not be considered employees of the County, and that any and all claims that may or might arise under the Workers' Compensation Act or Minnesota Economic Security Law on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the County.

Also, any and all employees of the County and all other persons engaged by the County in the performance of any work or services required or provided for herein to be performed by the County shall not be considered employees of the City, and that any and all claims that may or might arise under the Workers' Compensation Act or the Minnesota Economic Security Law on behalf of the employees while so engaged and any and all claims made by any third parties as a consequence of any act or omission on the part of the employees while so engaged on any of the work or services provided to be rendered herein shall in no way be the obligation or responsibility of the City.

IX

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.

X

In order to coordinate the services of the County with the activities of the City so as to accomplish the purposes of this Agreement, the Hennepin County Engineer or a designated representative shall manage this Agreement on behalf of the County and serve as liaison between the County and the City.

In order to coordinate the services of the City with the activities of the County so as to accomplish the purposes of this Agreement, the City Engineer or a designated representative shall manage this Agreement on behalf of the City and serve as liaison between the City and the County.

XI

The provisions of Minnesota Statute Section 181.59 and of any applicable local ordinance relating to civil rights and discrimination and the Affirmative Action Policy statement of Hennepin County shall be considered a part of this Agreement as though fully set forth herein.

XII

The matters set forth in the “whereas” clauses at the beginning of this Agreement are incorporated into and made a part hereof by this reference.

(this space left intentionally blank)

IN TESTIMONY WHEREOF, The parties hereto have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

CITY OF WAYZATA

(Seal)

By: [Signature]
Mayor

Date: 8/29/13

And: [Signature]
Manager

Date: 8/20/13

COUNTY OF HENNEPIN

ATTEST:

By: [Signature]
Deputy Clerk of the County Board

Date: 11.19.13

By: [Signature]
VICE-Chair of its County Board

Date: 11-19-13

APPROVED AS TO FORM:

By: [Signature]
Assistant County Attorney

Date: 7/18/13

And: [Signature]
County Administrator

Date: 11/15/13

And: [Signature]
Assistant County Administrator, Public Works

Date: 11/12/2013

APPROVED AS TO EXECUTION:

By: [Signature]
Assistant County Attorney

Date: 11/27/13

RECOMMENDED FOR APPROVAL

By: [Signature]
Director, Transportation Department and
County Engineer

Date: 9/23/13

The County will provide One Office system access to City staff for the purpose of quantity entries in the preparation of contractor pay requests under the terms of this agreement. All such access shall be conducted via the County Virtual Private Network (VPN) connectivity established on the City's equipment and by specifically authorized users.

Access to County VPN network by the City is only permitted as required to perform the work authorized under this Agreement. Classified computer resources or information shall not be accessed or attempted to be accessed without specific written authorization from the County. Personal and non-work-related use of County VPN network by the City is prohibited. Remote access account holders are responsible for all activity for which their account is used, whether by account holder or another person. Therefore it is essential that passwords for the account be kept confidential.

Use of County VPN network constitutes consent to having all activities monitored and recorded. Unacceptable and unauthorized activities can result in the revocation of the Remote Access account and depending on the severity of violations; filing of civil or criminal complaints. The City will cooperate with law enforcement authorities in investigations involving criminal activities for which County VPN network is employed. County remote access accounts and the accessed information may NOT be used:

- To interfere with the privacy of others.
- In conjunction with programs that are designed to probe, describe or defeat computer security features, or the repeated use of tools in a manner that may probe or describe network topology or computer security features without the express written consent of the County.
- To access or attempt to access any system for which the user is not specifically authorized.
- To decrypt or attempt to decrypt files that are not owned by the user.
- To use "sniffing" or similar programs so as to gain access to communications or data which the user is not a party.
- In a manner that degrades system or network performance (i.e. transmission of software containing a virus, worm or other harmful component).
- To upload, post, publish, transmit or reproduce in any way, information, software or other materials which is protected by copyright or other propriety right without obtaining the permission of the copyright owner.

- To post or transmit any unlawful or unsolicited message that is threatening, abusive, libelous, obscene or pornographic, whether in text, audio, or any other form whether or not the message was unsolicited.
- To send unsolicited messages (chain letters, junk mail, etc.) that may be perceived as harassing, annoying or obscene.
- To interfere with or intercept the electronic communications of another user.
- To obscure or attempt to obscure the identity and location of a remote connection.
- To engage in activities prohibited by local, state or federal law.

WL

RESOLUTION NO. 29-2013

**RESOLUTION AUTHORIZING MAYOR AND CITY MANAGER
TO EXECUTE AN AGREEMENT (PW 21-21-13) WITH HENNEPIN COUNTY**

WHEREAS, the City of Wayzata has been working to finalize construction plans and secure State funding for the replacement of the Peavey Channel bridge on Ferndale Road; and

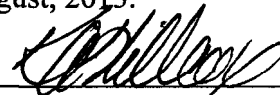
WHEREAS, the City of Wayzata requires Hennepin County sponsorship on the project, per the rules and procedures of Mn/DOT Division of State Aid for Local Transportation because it has a population of less than 5,000; and

WHEREAS, Hennepin County is willing to sponsor the construction of the replacement of the Peavey Channel bridge; and

WHEREAS, a Construction Cooperative Agreement has been prepared as County Agreement No. 21-21-13, to formalize said sponsorship.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Manager are hereby authorized and directed to execute said Agreement.

Adopted by the Wayzata City Council this 20th day of August, 2013.



Mayor Kenneth Willcox

ATTEST:


City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption: *Tanner*

Seconded by: *Amdal*

Voted in favor of: *Amdal, Anderson, Mullin, Tanner, Willcox*

Voted against: *None*

Abstained: *None*

Absent: *None*

Resolution: *Adopted*

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on August 20, 2013.



Deputy City Clerk Becky Malone

SEAL

4/7/2015

THE FOLLOWING 2015 MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

2015 Gas Fitters License	
W N Webster, Inc	Wayzata, MN 55391
2015 Swimming Pool License	
Locust Hills Homeowners Association	500 Locust Hills Drive
Wayzata Villa Condominiums	205 & 215 Barry Avenue South
2015 Tree Removal and Treatment License	
Castle Rock Contracting & Tree, LLC	Castle Rock, MN
Holtz Firewood and Tree Service	Little Falls, MN



City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

City Manager:
Heidi Nelson

MEMORANDUM

DATE: April 3, 2015

TO: The Honorable Mayor and Members of the City Council

FROM: Becky Malone, Office Manager

RE: Public hearing for an on-sale wine license and an on-sale 3.2% malt liquor license at Peoples Organic Coffee & Wine Cafe

Anderson Franchise Investments, Inc. DBA "Peoples Organic Coffee & Wine Cafe" has applied for an on-sale wine license and an on-sale 3.2% malt liquor license for Peoples Organic Coffee & Wine Cafe, a restaurant located at 765 Lake Street East. The licensed premises will include the first floor indoor restaurant and a compact and contiguous outdoor patio.

The applicant currently holds an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license which will expire on April 30, 2015. The applicant has applied for an on-sale wine license for the license period of May 1, 2015 through April 30, 2016, and an on-sale 3.2% malt liquor license for the license period of May 1 through December 31, 2015. The applicant paid a license fee of \$1,290 for the wine license and \$343.33 (pro-rated) for the 3.2% malt liquor license.

A background investigation as it pertains to liquor licensing was conducted on the owners and was found to be in satisfactory order. The applicant paid a background investigation fee of \$500.00.

The wine license must be approved by Alcohol and Gambling Enforcement following approval by the Wayzata City Council, Police Chief and City Manager.

Staff recommends approval of both licenses.

General Manager Nicole Mondt will be present at the meeting to answer questions.

2015 MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL ON 04/07/2015

(Recommended for approval, pending staff review for completeness of application materials.)

NEW On-Sale Wine License 05/01/2015 - 04/30/2016	
Anderson Franchise Investments Inc. DBA "Peoples Organic Coffee & Wine Café"	765 Lake St. E.
NEW On-Sale 3.2% Malt Liquor License 05/01/2015 - 12/31/2015	
Anderson Franchise Investments Inc. DBA "Peoples Organic Coffee & Wine Café"	765 Lake St. E.



**Planning Report
Wayzata City Council
April 7, 2015**

Project Name: MacMillan Place
File Number: PR 2015-4
Applicant/Owner: White Birch Properties and Development Group
Address of Request: 151 Westwood Lane
Property ID #s: 01-117-23-13-0011
Prepared by: Bryan Gadow, City Planner
Planning Commission Review: March 16, 2015
City Council Review: April 7, 2015

PROJECT SUMMARY

Section 1. Development Application

- 1.1. General. White Birch Properties and Development Group (the “Applicant”) has submitted a Development Application (the “Application”) requesting concurrent preliminary and final plat subdivision approval (the “Subdivision” or the “Preliminary/Final Plat”) for a new two (2) lot subdivision (the “Project”) at 151 Westwood Lane (the “Property”). The Project would require the removal of the existing structure on the Property and a subdivision of the parcel. Access to the Project would be thru an existing private driveway that would be widen to twenty (20) ft to meet State Fire Code requirements, which would require approval of variances from the Subdivision Ordinance (the “Variance”). Building plans for the new structures are not available at this time, so any approval recommendation should include a condition requiring the future owners to provide building plans for review by the Planning Commission and City Council prior to building permit submittal.

Along with the Development Application, the following plans are included with this Application as Attachment A:

- Existing Conditions Survey
- Preliminary Plat
- Final Plat
- Grading and Utility Plan
- Significant Tree Inventory Plan

1.2 Application Requests.

As part of the submitted Application, the Applicant is requesting approval of the following items:

- A. Concurrent Concept Final Plat Subdivision to create two (2) lots (Section 805)
- B. Variances from Subdivision Ordinance to allow use of existing private driveway (collectively, the "Variance"):
 - 1. Use of Private Roadways (Section 805.27.K)
 - 2. Lot Frontage on a Public Street (Section 805.26.E)
 - 3. Street Width Less Than Twenty-Six (26) feet (Section 805.29.A)
 - 4. Construction of Roadways Without Curbs and Gutters (Section 805.29.L)

1.3 Project Location.

The proposed Subdivision would be built on property located south of Wayzata Blvd, and east of Hwy 12.

Map 1: Project Location.



The property identification numbers and owners for the Property involved in the proposed Application is as follows:

151 Westwood Lane	01-117-23-13-0011	White Birch Properties and Development Group
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1.4 Area Land Uses.

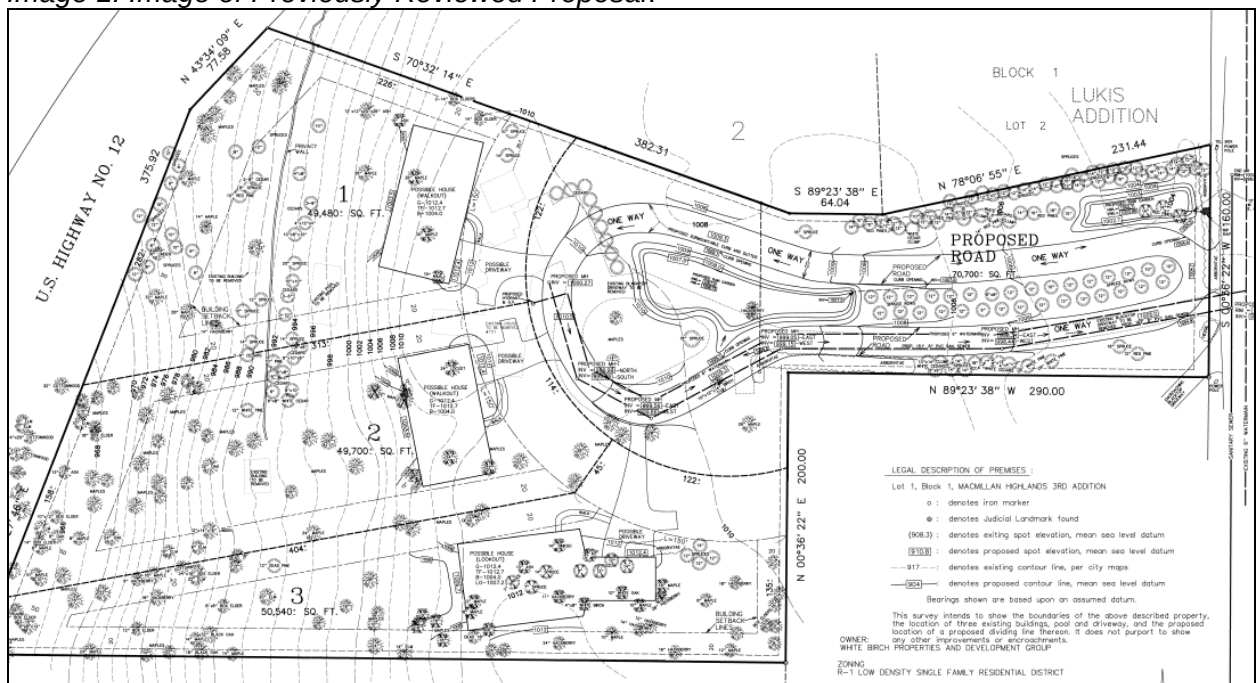
Uses in the general vicinity are entirely single family residential, with the majority guided for larger sized lots. The Project area is zoned R-1 (40,000 SF minimum lot sizes). To

the northeast, the properties are guided R-2 Medium Density Single Family Residential (15,000 SF minimum lot size).

1.5 Previous Subdivision Proposal

In 2014, the Applicant submitted a request for a three (3) lot subdivision with a public road for the Property that was reviewed by the Planning Commission and denied by the City Council in December of 2014. The reasons for denial were that the division of the Property into three lots was out of scale and character of the existing neighborhood. The Applicant has since revised their proposal to be a two (2) lot subdivision with lots over 90,000 SF to better match the character of the existing neighborhood, and request to utilize the location of the existing driveway as the access into the Property to minimize tree removals.

Image 1: Image of Previously Reviewed Proposal.



1.6 Public Hearing Notice.

Zoning Ordinance Section 805.14 requires the Planning Commission to hold a public hearing on the Subdivision Application. The Notice of Public Hearing was published in the *Lakeshore Weekly* on February 24, 2015. A copy of the Notice of Public Hearing was also mailed to all property owners located within 350 feet of the subject Property on February 20, 2015.

1.7 Planning Commission Action.

Planning Commission Action. The Planning Commission reviewed the Application and held a public hearing at their March 16, 2015 meeting. The Planning Commission voted four (4) in favor and zero (0) opposed to adopt findings and recommend approval of the Application with conditions to the City Council. A copy of the meeting minutes from March 16, 2015 is included as Attachment C. A draft resolution based upon the Planning Commission's recommendation is included as Attachment D.

SECTION 2. ANALYSIS OF CURRENT DEVELOPMENT PROPOSAL

2.1 Lot Arrangement.

The Project would consist of 2 parcels, together totaling 5.06 acres. The lots would be 90,970 SF (Lot 1) and 129,440 SF (Lot 2). Both lots as proposed would exceed the R-1 District lot area minimum requirement of 40,000 SF.

Table 1: Proposed Lot Sizes

Lot	Lot Size (SF)
1	90,970
2	129,440
Average	110,205 SF

Table 2: Adjacent Lot Sizes

Address	Lot Size (SF)	Acres
121 Westwood Lane	47,660	1.09
125 Westwood Lane	48,090	1.1
139 Westwood Lane	130,127	2.99
172 Birch Lane	48,296	1.11
159 Westwood Lane	58,000	1.33
172 Westwood Lane	40,820	0.94
175 Westwood Lane	54,394	1.25
178 Westwood Lane	41,902	0.94
182 Westwood Lane	92,032	2.11
184 Westwood Lane	105,971	2.43
186 Westwood Lane	200,946	4.61
190 Westwood Lane	163,920	3.76

2.2 Housing Unit Density.

The Subdivision consists of 2 single-family homes on a 5.06 acre site. This yields a total project density of 1 dwelling unit per 2.53 acres, which meets the density requirements of the One Acre Single Family Residential guidance in the Comprehensive Plan.

2.3 Zoning.

The Property is located in the R-1, Low Density Single Family District. The R-1 District prescribes minimum design criteria for the creation of lots and platting of land. The following minimum standards for the R-1 District apply to this Preliminary/Final Plat:

Table 4: R-1 Zoning District Requirements

R-1 District	Standard
Minimum Lot Area	40,000 square feet
Minimum Lot Width	150 feet
Minimum Lot Depth	150 feet
Front Yard Setback (min.)	45 feet
Side Yard Setback (min.)	20 feet
Rear Yard Setback (min.)	50 feet
Lot Coverage	15%

Impervious Surface	25%
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As shown on the submitted Plat, the proposed division would result in two (2) buildable parcels that would meet minimum standards of the R-1 District and therefore would be conforming lots.

Table 5: Proposed Development Plan

	R-1 Requirements	Lot 1	Lot 2	Notes
Lot Area	40,000 SF	90,970 SF	129,440 SF	Conforms to Code
Lot Width (Public Street Frontage)	150 ft	80 ft	80 ft	Requires approval of a Variance
Lot Depth	150 ft	779 ft	779 ft	Conforms to Code
Front Yard Setback	45 ft	170 ft	165 ft	Conforms to Code
Side Yard Setback	20 ft	20 ft	20 ft	Conforms to Code
Rear Yard Setback	50 ft	188 ft	260 ft	Conforms to Code
Potential Lot Coverage	15%	4.9% (4,500 SF)	3.5% (4,500 SF)	Conforms to Code
Proposed Hardcover	25%	10.5% (9,544 SF)	12.3% (15,851 SF)	Conforms to Code

Building plans are not provided at this time. The owners are subdividing the lots and any future owners would need to provide building plans for review by the Planning Commission and City Council prior to applying for a building permit. The Applicant has provided example building pads to highlight potential locations for future residential structures. All residential structures would need to conform to applicable setback, lot coverage, and hardcover requirements.

2.4 Access to Project.

The Project proposes to utilize the location of the existing private driveway to access the Property. This is in lieu of a twenty six (26) ft public road to minimize tree impacts and maintain the existing curb cut location onto the Property. The roadway would be widened to twenty (20) ft to meet State Fire Code requirements. As noted above, use of the private driveway and the lack of sufficient public street frontage, require approval of variances from the Subdivision Ordinance.

2.5 Tree Inventory.

The Application materials include a tree inventory of the Property, which shows a total of 340 significant trees on the property having a minimum diameter of 6 inches. The property includes a wide variety of species: Maple, Box Elder, Oak, Elm, Cedar, Pine, and Spruce.

The amount of trees proposed to be removed for the Project is:

Portion of Site	Number of Trees Proposed for Removal
Lot 1	2
Lot 2	5
Roadway	1
Total	8 trees (out of 340) or 2.4%

The amount of trees to be removed for the proposed subdivision is 8 trees, or 2.4% of the site.

2.6 Past Burial Site on the Property.

Recently, it was brought to staff's attention that there potentially is or was a burial site on the Property. Below is the information provided to staff by a resident:

The MacMillan Burial Site (21HE98) was discovered during construction of an addition to the Duncan MacMillan residence on Westwood Lane, Wayzata in 1964. The site was excavated by amateur archeologists. Human remains representing 33 individuals were recovered from the site. No known individuals were identified. A flint projectile was also excavated.

University of Minnesota graduate students under the direction of the State Archaeologist excavated the burial pit which proved to be Kathio focus and which probably was central burial pit under mound. The name "Kathio" is actually a corruption of "Izatys", a name the Mdewakanton Sioux people gave themselves.

Staff contacted the State Archeologist's Office to gather additional information regarding whether a burial site exists on the Property. The State Archeologist has visited the site to conduct a field evaluation, and provided the attached letter regarding their analysis (Attachment B).

Section 3. Applicable Code Provisions for Review

3.1 Subdivision Ordinance

Section 805.14(e) provides criteria for the Planning Commission to evaluate when reviewing a Preliminary Plat. In this review, the Planning Commission should determine if the proposed subdivision would have an adverse impact on the site or surrounding area. The following are the factors from this section for consideration. Included is Staff's evaluation of each of the factors.

- A. The proposed subdivision or lot combination shall be consistent with the Wayzata Comprehensive Plan.

The proposed Subdivision conforms with low density development for this residential area. Lot sizes exceed the 40,000 SF minimum of an R-1 area, as the proposed lots are 90,970 SF and 129,440 SF, respectively. The proposed subdivision would meet the one acre density guidance for the One Acre Single Family District.

- B. Building pads that result from a subdivision or lot combination shall preserve sensitive areas such as lakes, streams, wetlands, wildlife habitat, trees and vegetation, scenic points, historical locations, or similar community assets.

The Applicant's submittal materials show that approximately eight (8) trees will need to be removed as a result of the Project. The Planning Commission and City Council should comment on the amount of tree loss and preservation proposed as part of the Project.

- C. Building pads that result from subdivision or lot combination shall be selected and located with respect to natural topography to minimize filing or grading.

The proposed building pads are located away from significant slopes on the Property. A grading plan was submitted as part of the Application and will need final approval by the City Engineer prior to any construction work so that land disruption is minimized.

- D. Existing stands of significant trees shall be retained where possible. Building pads that result from a subdivision or lot combination shall be sensitively integrated into existing trees.

The Applicant's submittal materials show that approximately eight (8) trees will need to be removed as a result of the Project. The Planning Commission and City Council should comment on the amount of tree loss and preservation proposed as part of the Project.

- E. The creation of a lot or lots shall not adversely impact the scale, pattern or character of the City, its neighborhoods, or its commercial areas.

The proposed lots conform with other lots in the immediate vicinity in terms of lot size.

- F. The design of a lot, the building pad, and the site layout shall respond to and be reflective of the surrounding lots and neighborhood character.

The example building pads and their locations are similar to other larger lots in the immediate vicinity.

- G. The lot size that results from a subdivision or lot combination shall not be dissimilar from adjacent lots or lots found in the surrounding neighborhood or commercial area.

The proposed lot sizes are similar to those in the area. The proposed lot conforms to the R-1 District minimums for lot area.

- H. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.

Cannot comment at this time. The Applicant does not have building elevations available for the proposed three lots at this time. As a condition of any approval motion for this Application, the Planning Commission and City Council should consider requiring that the Applicant and/or future homeowner shall submit plans for review and approval by the Planning Commission and the City Council depicting architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the buildings proposed to demonstrate similarity to the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.e.8 and 805.14.e.9.

- I. The design, scale and massing of buildings proposed on a subdivided or combined lot shall be subject to the architectural guidelines and criteria for the Downtown Architectural District, Commercial and Institutional Architectural Districts, and Residential Architectural Districts and the Design Review Board/City Council review process outline in Section 9 of the Wayzata Zoning Ordinance.

Not applicable, as the City does not have single family residential design standards.

- J. The proposed lot layout and building pads shall conform with all performance standards contained herein.

As noted above, due to the existing layout of the lot and the Applicant's proposal to utilize the existing private driveway to access the Property, the Project would need approval of a Variance from the Subdivision Ordinance for public street frontage and use of a private roadway.

- K. The proposed subdivision or lot combination shall not tend to or actually depreciate the values of neighboring properties in the area in which the subdivision or lot combination is proposed.

The Subdivision would not be dissimilar from other larger lots in the neighborhood.

- L. The proposed subdivision or lot combination shall be accommodated with existing public services, primarily related to transportation and utility systems, and will not overburden the City's service capacity.

The Project has access to City sanitary sewer and water services, and would not over-burden these systems. The Public Works Department provided comments on the Application below.

- 3.2 Concurrent Preliminary/Final Plat. Section 805.15 of the Subdivision Ordinance allows the City to review the preliminary and final plat simultaneously. The final plat shall incorporate all changes, modifications, and revisions required by the City. Otherwise, it shall conform to the approved preliminary plat.

- 3.3 Variance Standards from Subdivision Ordinance. As noted above, the Applicant is requesting the following variances from the Subdivision Ordinance to allow the use and widened of the existing private driveway to serve as access to the Property:

- A. Use of Private Roadways (Section 805.27.k)

- B. Lot Frontage on a Public Street (Section 805.26.E)
- C. Street Width Less Than Twenty Six (26) feet (Section 805.29.a)
- D. Construction of Roadways Without Curbs and Gutters (Section 805.29.I)

Section 805.60 allows the City Council to approve variances from the minimum standards of the Subdivision Ordinance, when, in its opinion, undue hardship may result from strict compliance. In approving any variance, the City Council shall prescribe any conditions that it deems necessary to or desirable for the public interest. In making its approval, the City Council shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. A variance shall only be approved when the City Council finds:

- (1) That there are special circumstances or highly unique conditions affecting the property such that the strict application of the provisions of this Chapter would deprive the applicant of the reasonable use of his land.
- (2) That the granting of the variance will not be detrimental to the public health, safety and welfare or injurious to other property in the territory in which property is situated.
- (3) That the variance is to correct inequities resulting from an extreme physical hardship such as topography.
- (4) Hardship relating to economic difficulties shall not be considered for the purpose of granting a variance.
- (5) That the hardship is not a result of an action or actions by the owner, applicant, developer or any agent thereof.

- 3.3 Parkland Dedication Fee. Section 805.37 of the Subdivision Ordinance requires a parkland dedication fee for the new single family lot at the time of recording of the Final Plat.

Section 4. Staff Input

Staff has reviewed the proposal. Comments from each department are as follows.

4.1 Utility Superintendent

- Our files indicate that there may be a well on the site. The well should be verified and dealt with appropriately.
- The property has an existing water connection that will need to be abandoned at the main. The existing service feeds through a meter adjacent to the driveway. This should be removed and pipes abandoned appropriately.
- Our Utility Department is verifying the location of the existing sewer service. This service should be abandoned at the property line.

4.2 City Planner

- As the Application does not include architectural plans for each of the new single family residences that would be built on the lots, the Applicant should be aware that the Planning Commission and City Council are likely to place a condition on any approval of the subdivision, such that any future owners of the lots would be required

to submit the proposed building plans and landscaping plans for review and approval by the Planning Commission and City Council prior to any building permits being issued for the Property. *[Note: The Applicant is aware of this requirement].*

Section 5. Action Steps.

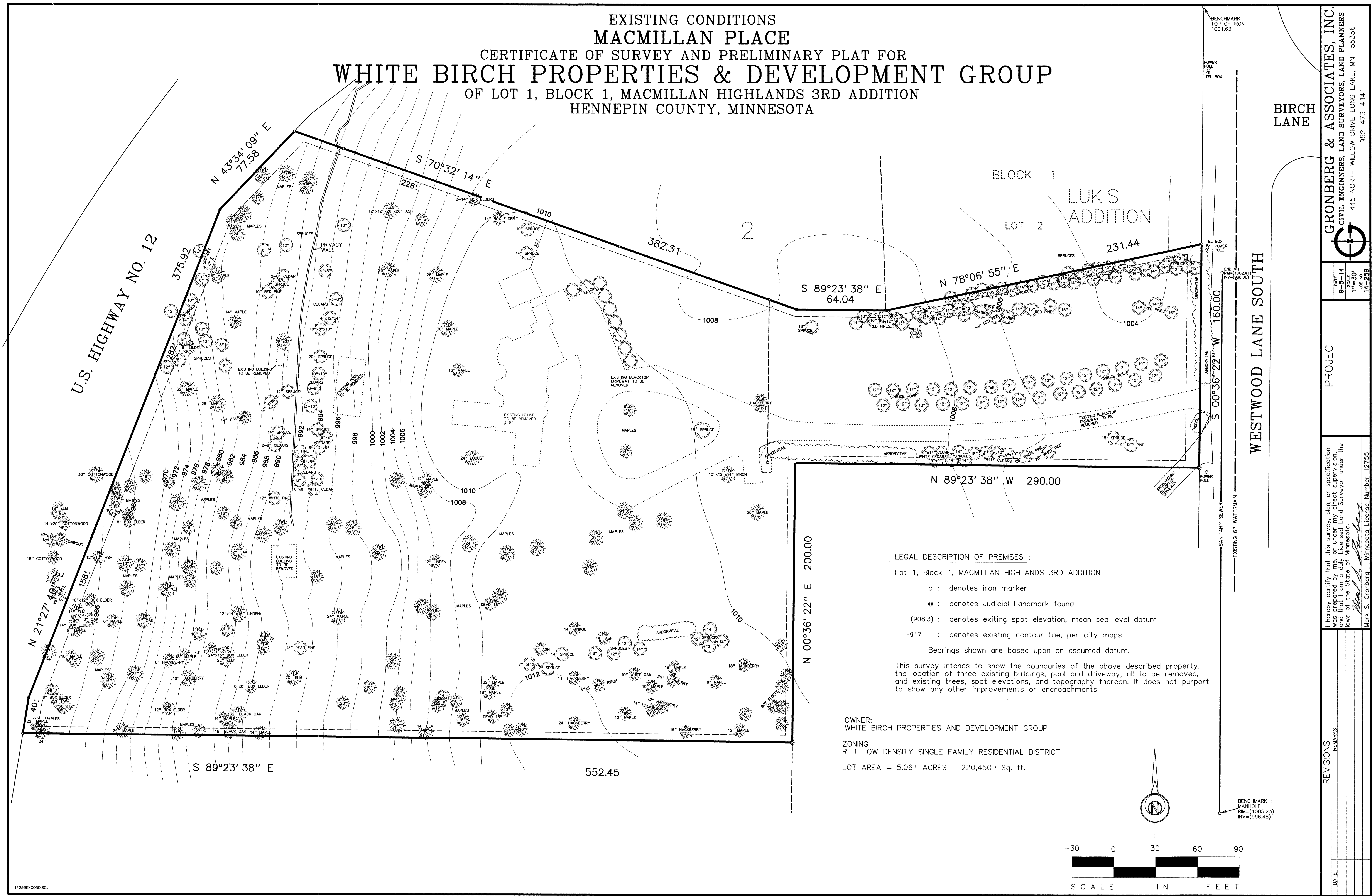
After considering the items outlined in this Report, the City Council should pursue one of the following options as an action step:

1. Adopt the draft approval Resolution No. 17-2015 included as Attachment D of this Report.
2. If the Council wishes to significantly modify the Resolution for approval, the Council should direct staff to prepare a revised Resolution for review and adoption at the next Council meeting.
3. If the Council wishes to pursue a denial motion, the Council should direct staff to prepare a revised Resolution reflecting the denial motion for review and adoption at the next Council meeting.

Attachments:

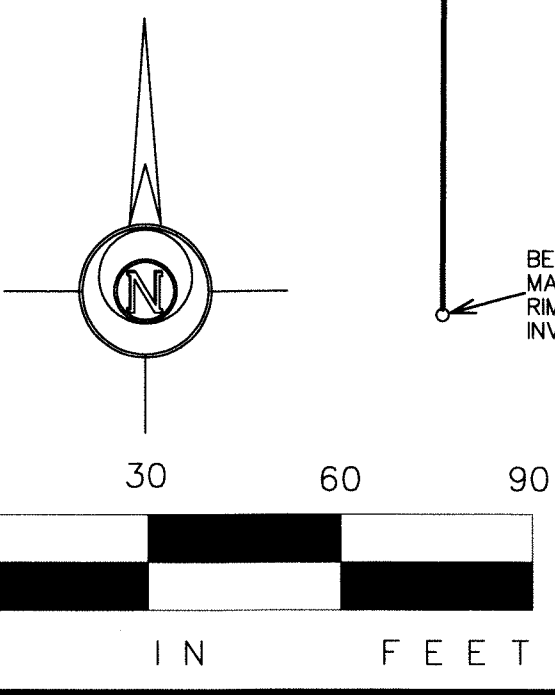
- Attachment A: Applicant Submittals:
 - o Existing Conditions Survey
 - o Certificate of Survey and Preliminary Plat
 - o Proposed Grading and Utility Plan
 - o Tree Inventory Plan
- Attachment B: Letter from State Archeologist
- Attachment C: Planning Commission Meeting Minutes – March 16, 2015
- Attachment D: Draft Resolution 17-2015

EXISTING CONDITIONS
MACMILLAN PLACE
CERTIFICATE OF SURVEY AND PRELIMINARY PLAT FOR
WHITE BIRCH PROPERTIES & DEVELOPMENT GROUP
OF LOT 1, BLOCK 1, MACMILLAN HIGHLANDS 3RD ADDITION
HENNEPIN COUNTY, MINNESOTA



LEGAL DESCRIPTION OF PREMISES :
Lot 1, Block 1, MACMILLAN HIGHLANDS 3RD ADDITION
o : denotes iron marker
⊙ : denotes Judicial Landmark found
(908.3) : denotes exiting spot elevation, mean sea level datum
—917— : denotes existing contour line, per city maps
Bearings shown are based upon an assumed datum.
This survey intends to show the boundaries of the above described property, the location of three existing buildings, pool and driveway, all to be removed, and existing trees, spot elevations, and topography thereon. It does not purport to show any other improvements or encroachments.

OWNER:
WHITE BIRCH PROPERTIES AND DEVELOPMENT GROUP
ZONING
R-1 LOW DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT
LOT AREA = 5.06± ACRES 220,450± Sq. ft.

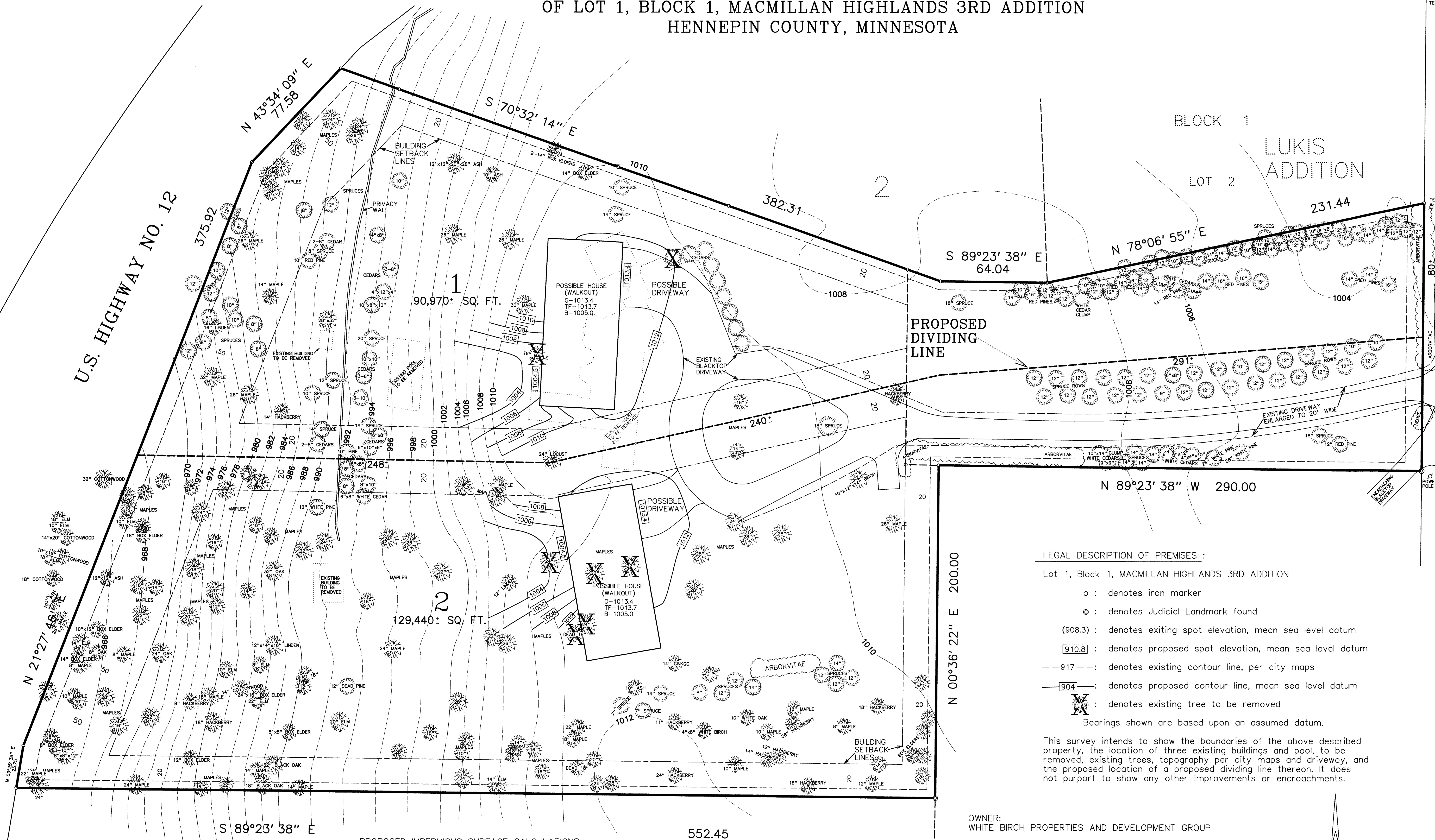


BIRCH LANE
WESTWOOD LANE SOUTH

DATE		REVISIONS		I hereby certify that this survey, plan, or specification was prepared by me, or under my direct supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. <i>Mark S. Gronberg</i>	PROJECT	DATE 9-5-14 SCALE 1"=30'	JOB NO 14-259		GRONBERG & ASSOCIATES, INC. CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS 445 NORTH WILLOW DRIVE LONG LAKE, MN 55356 952-473-4141
				Mark S. Gronberg Minnesota License Number 12755					

GRONBERG & ASSOCIATES, INC.
CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS
445 NORTH WILLOW DRIVE LONG LAKE, MN 55356
952-473-4141

MACMILLAN PLACE
PROPOSED GRADING AND UTILITY PLAN FOR
WHITE BIRCH PROPERTIES & DEVELOPMENT GROUP
OF LOT 1, BLOCK 1, MACMILLAN HIGHLANDS 3RD ADDITION
HENNEPIN COUNTY, MINNESOTA

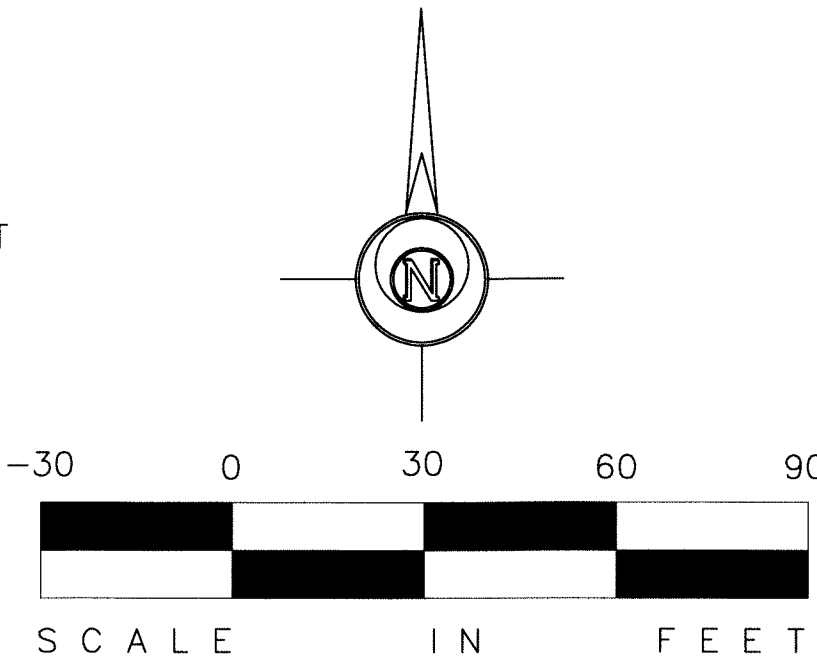


LEGAL DESCRIPTION OF PREMISES :

- Lot 1, Block 1, MACMILLAN HIGHLANDS 3RD ADDITION
- o : denotes iron marker
 - ⊙ : denotes Judicial Landmark found
 - (908.3) : denotes exiting spot elevation, mean sea level datum
 - [910.8] : denotes proposed spot elevation, mean sea level datum
 - 917--- : denotes existing contour line, per city maps
 - [904]--- : denotes proposed contour line, mean sea level datum
 - X : denotes existing tree to be removed
- Bearings shown are based upon an assumed datum.

This survey intends to show the boundaries of the above described property, the location of three existing buildings and pool, to be removed, existing trees, topography per city maps and driveway, and the proposed location of a proposed dividing line thereon. It does not purport to show any other improvements or encroachments.

OWNER:
WHITE BIRCH PROPERTIES AND DEVELOPMENT GROUP
ZONING
R-1 LOW DENSITY SINGLE FAMILY RESIDENTIAL DISTRICT
LOT AREA = 5.06 ± ACRES 220,410 ± Sq. ft.



PROPOSED IMPERVIOUS SURFACE CALCULATIONS
Lot 1
Lot area = 90,970 Sq. ft.
Possible house = 4500 sf
Driveway = 5044 sf
Total = 9544 / 90,970 x 100 = 10.49%
Lot 2
Lot area = 129,440 Sq. ft.
Possible house = 4500 sf
Driveway = 11,351 sf
Total = 15,851 / 129,440 x 100 = 12.25%

BIRCH LANE

WESTWOOD LANE SOUTH

BENCHMARK
TOP OF IRON
1001.63

POWER
POLE
2
TEL BOX

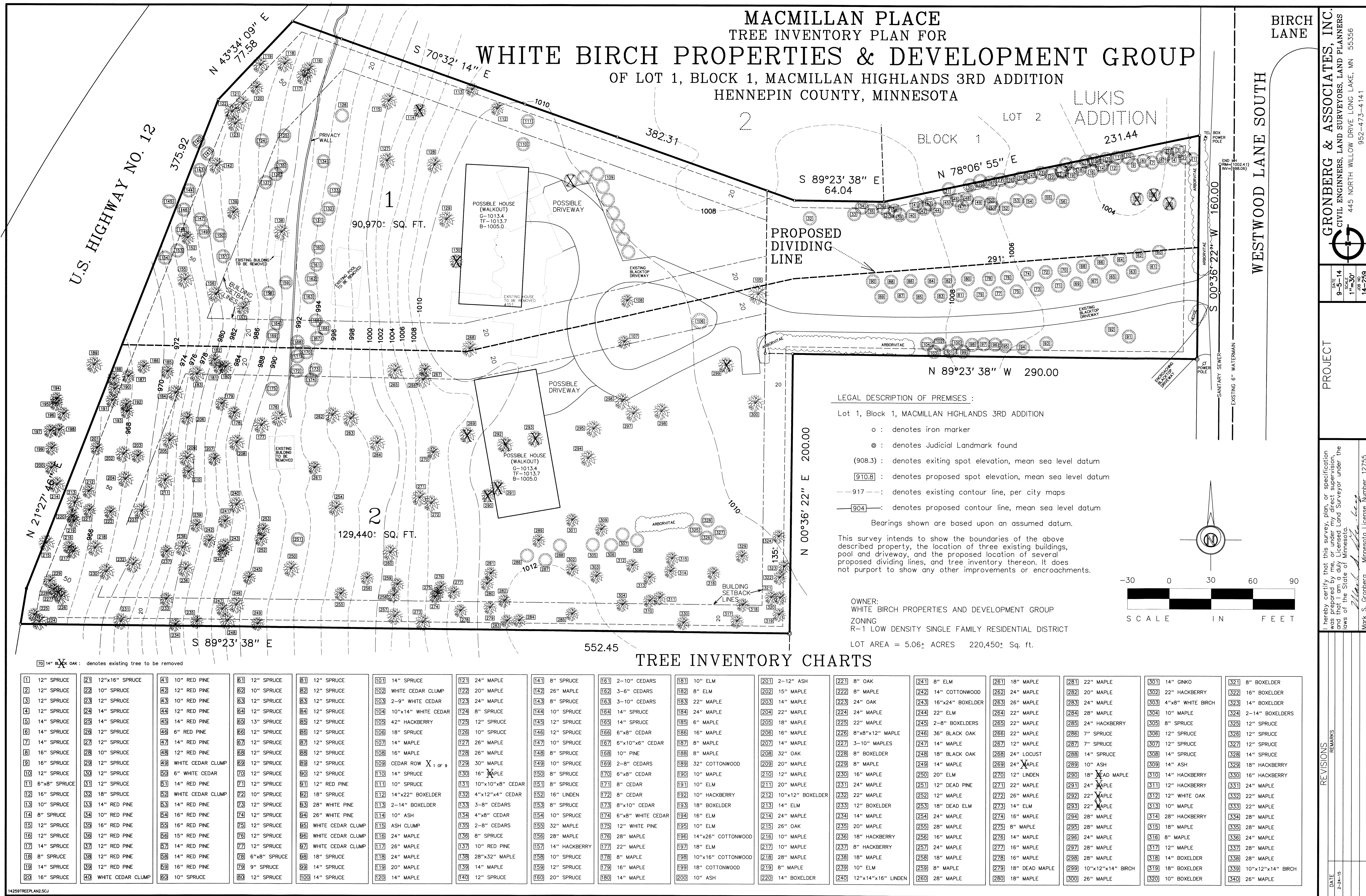
TEL BOX
POWER
POLE

END OF MAP (1002.41)
O.D.M. INV. = (998.06)

SANITARY SEWER
--- EXISTING 6" WATERMAIN ---

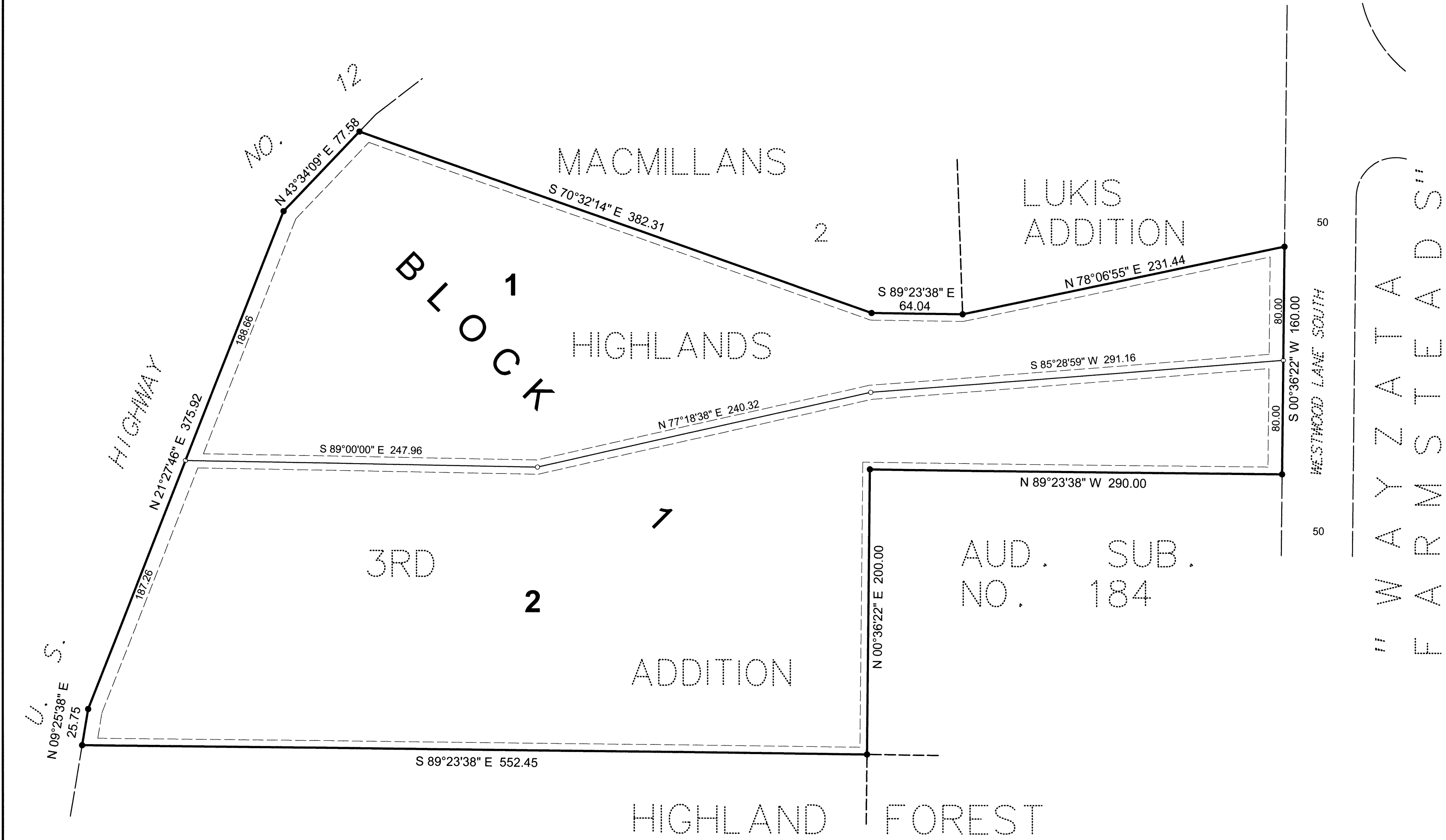
BENCHMARK :
MANHOLE
RM#=(1005.23)
INV#=(996.48)

GRONBERG & ASSOCIATES, INC. CIVIL ENGINEERS, LAND SURVEYORS, LAND PLANNERS 445 NORTH WILLOW DRIVE LONG LAKE, MN 55356 952-473-4141	
DATE 10-2-14	PROJECT PROPOSED GRADING AND UTILITY PLAN FOR WHITE BIRCH PROPERTIES & DEVELOPMENT GROUP
SCALE 1"=30'	REVISIONS
1"=30'	1-28-15 REVISED TO TWO LOTS
1"=30'	2-24-15

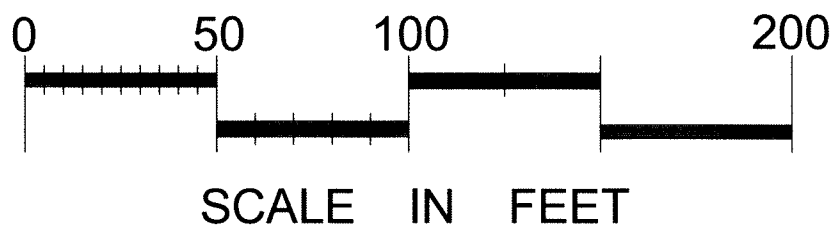


R.T.DOC.NO. _____

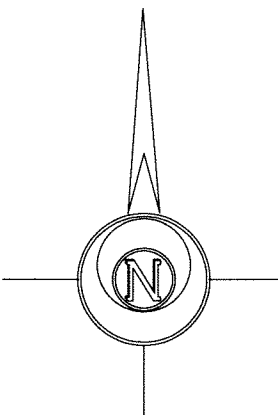
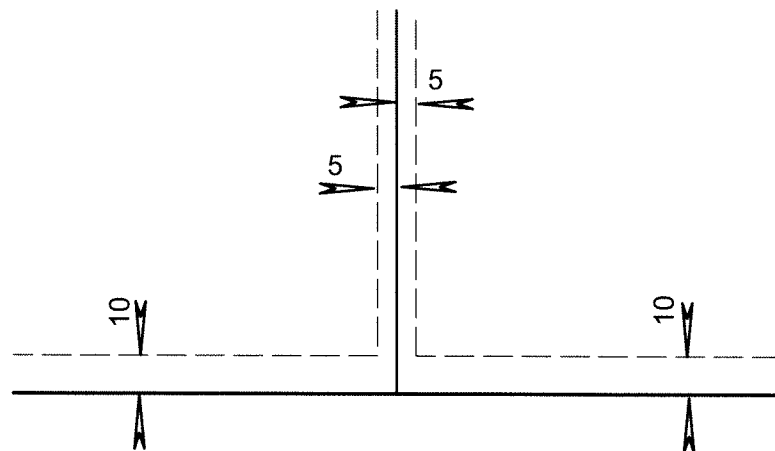
MACMILLAN PLACE



● : DENOTES IRON MARKER FOUND
○ : DENOTES IRON MARKER SET; MARKED BY LIC. NO. 12755
FOR PURPOSES OF THIS SURVEY, THE SOUTH LINE OF LOT 1,
BLOCK 1, MACMILLAN ESTATES 3RD ADDITION HAS AN ASSUMED
BEARING OF S 89°23'38" E



Drainage and utility easements shown thus:



Know all persons by these presents that White Birch Properties and Development Group, LLC, a Minnesota limited liability company, fee owner of the following described property situated in the County of Hennepin, State of Minnesota, to wit:

Lot 1, Block 1, MACMILLANS HIGHLANDS 3RD ADDITION

Has caused the same to be surveyed and platted as MACMILLAN PLACE, and does hereby dedicate to the public for public use forever the drainage and utility easements as shown on the plat.

In witness whereof said White Birch Properties and Development Group, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

White Birch Properties and Development Group, LLC, a Minnesota limited liability company

By _____, its _____
STATE OF _____
COUNTY OF _____ The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, its _____, of White Birch Properties and Development Group, LLC, a Minnesota limited liability company, on behalf of the company.

Notary Public, _____ County, _____ Notary's printed name
My commission expires _____

I, Mark S. Gronberg, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands as defined in Minnesota Statutes, Section 505.01, Subd.3 as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Mark S. Gronberg Licensed Land Surveyor and Engineer
Minnesota License Number 12755

STATE OF _____
COUNTY OF _____ The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Mark S. Gronberg, Land Surveyor and Engineer.

Notary Public, _____ County, _____ Notary's printed name
My commission expires _____

ORONO, MINNESOTA
This plat of MACMILLAN PLACE was approved and accepted by the City Council of Orono, Minnesota, at a regular meeting held this _____ day of _____, 20____. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the City, or the prescribed 30 day period has elapsed without receipt of such comments and recommendations, as provided by Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL OF THE CITY OF ORONO, MINNESOTA

_____, Mayor
_____, Clerk

RESIDENT AND REAL ESTATE SERVICES, HENNEPIN COUNTY, MINNESOTA
I hereby certify that taxes payable in 20____ and prior years have been paid for land described on this plat. Dated this _____ day of _____, 20____.

MARK V. CHAPIN, HENNEPIN COUNTY AUDITOR
By _____, Deputy

SURVEY DIVISION, HENNEPIN COUNTY, MINNESOTA
Pursuant to MINN. STAT. Sec. 383B.565, (1969), this plat has been approved this _____ day of _____, 20____.

CHRIS F. MAVIS, HENNEPIN COUNTY SURVEYOR
By _____

REGISTRAR OF TITLES, HENNEPIN COUNTY, MINNESOTA
I hereby certify that the within plat of MACMILLAN PLACE was filed in this office this _____ day of _____, 20____, at _____ o'clock ____M.

MARTIN MCCORMICK, REGISTRAR OF TITLES
By _____, Deputy

Attachment B

October 15, 2014

Bryan Gadow, City Planner
City of Wayzata
600 Rice Street East
Wayzata, MN 55391-1799



Bryan:

This letter is in response to your request for an official determination by the State Archaeologist as to the probability of human burials existing on the MacMillan Property at 151 Westwood Lane in Wayzata per Minnesota Statutes 307.08. As you know, in 1964 construction excavation for an addition to the MacMillan house encountered human remains. The University of Minnesota excavated what appeared to be a shallow pit burial that had been previously disturbed by various construction activities. The pit contained the remains of 17 individuals that were probably buried about 1,000 years ago based on a stone projectile point found with the burials. In 1964, the pit was completely excavated, the bones removed, and the addition to the house completed. The landowner told a newspaper reporter that a mound had once existed at that location and it was flattened for the yard at the time the original house was built. There was no mention by the landowner or the University investigators of any adjacent mounds. The burial pit location was assigned the official state archaeological site number of 21HE98.

During the 1880s, an extensive burial mound survey of the Lake Minnetonka area was done by a surveyor named Theodore Lewis. Lewis recorded hundreds of mounds around the lake, but he did not record any mounds at or near the MacMillan House location. It is likely that Lewis recorded almost all the groups of mounds in the Lake Minnetonka vicinity, but he probably missed scattered lone mounds. Most mounds, especially groups of mounds, tend to be on hills or terraces overlooking the lake. The MacMillan location is about a half-mile from the lake overlooking a small wetland.

I recently visited the property and did not observe any obvious mounds. I have also used LiDAR to topographically examine the area and see no features that appear to be burial mounds. LiDAR and aerial photographs indicate the western and northern portions of the property have been extensively landscaped. It would appear that the MacMillan burial was originally covered with a mound. If there were additional burial pits under this mound, they would most likely have been destroyed by the house construction, the grading for the yard, the 1964 addition, or subsequent improvements.

Based on my analysis, I cannot authenticate the MacMillan property at this time as a burial site under MS 307.08, as the known burial feature was completely removed and no other mounds have been reported or are currently visually evident. I do think it advisable, however, for the landowner or developer to hire a qualified archaeologist to make a detailed survey of the property to insure there are no remaining MS 307.08 issues, although the chances of finding another isolated burial pit are very low using standard archaeological survey methods.

Attachment B

Because this is a private development on private property, I cannot require an archaeological survey to look for other types of archaeological remains under MS 138.31-.42 (Field Archaeology Act), but I still recommend that a qualified archaeologist examine the property to look for such sites prior to any significant disturbance of the present land surface. If any non-burial archaeological sites are discovered (e.g., prehistoric camp site), it is fully up to the city or the developer to undertake additional archaeological work. You can obtain a list of qualified archaeologists on the Minnesota State Historic Preservation Office website (<http://preservationdirectory.mnhs.org/>).

Whether or not any archaeological survey is done prior to development, it is certainly prudent for the City to require that any areas of significant grading or excavation be monitored by a qualified archaeologist in case any human remains are encountered. If any human remains are uncovered at any time during development, all work at the location must cease and I must be notified.

If you have any additional questions, please do not hesitate to contact me.

Sincerely,



Scott Anfinson
State Archaeologist

Cc: Jim Jones, Minnesota Indian Affairs Council

Woodland, based largely on burial form, since he found no pottery in his excavations. The 1995 excavations recovered a single pottery sherd from feature 1 and obtained two radiocarbon dates from feature 8. The dates span a range from 770 B.C. to A.D. 5 but overlap at 185 to 190 B.C. (calibrated at 2 standard deviations: 190 B.C.–A.D. 5 and 770–185 B.C.) suggesting a Middle Woodland age. Feature 9 had a point similar to a Durst Stemmed and two radiocarbon dates that span a range from 2915 to 2580 B.C. (calibrated at 2 standard deviations: 2890–2580 B.C. and 2915–2855 B.C. or 2820–2665 B.C.), suggesting a Late Archaic burial.

21HE0093 COX

Four mounds and a possible remnant of a fifth; the OSA database lists four. OSA records show an excavation unit for mound 2 and identify the mound as excavated, but contain no information on the profile.

21HE0094 BIG ISLAND MOUND–GROUP NO. 6

Site files indicate a midden and a single mound; no excavation information found.

21HE0098 McMILLAN

This site is on a gently sloping ridge near Lake Minnetonka. In the early 1960s, Kent Day excavated a subsoil pit with human remains exposed during excavation of house footings (Figure D-92). Day noted that the pit's outline and surface origin were obscured by previous grading and disturbance for fence posts, plantings, and an underground fuel tank. Scherer cites a newspaper article in the U of M files as saying that former landowners had mentioned leveling a mound in their lawn, suggesting that a mound had once covered the feature.

Day interpreted the human remains as those of five adults and two children, but more detailed osteological analysis revealed that at least 17 individuals were present, 13 of them under the age of 18. The remains of the adults were generally complete but might have been disarticulated; the juveniles might have been secondary burials based on their more fragmentary remains. Scherer's report (1998a:14) describes the feature as representing "a single burial event associated with what was possibly the traumatic death of these 17 individuals. The presence of only a single large burial feature, an overwhelming number of subadult individuals, cutmarks attributed to scalping, and the general picture of a skeletal population in otherwise good health are all evidence that supports this hypothesis."

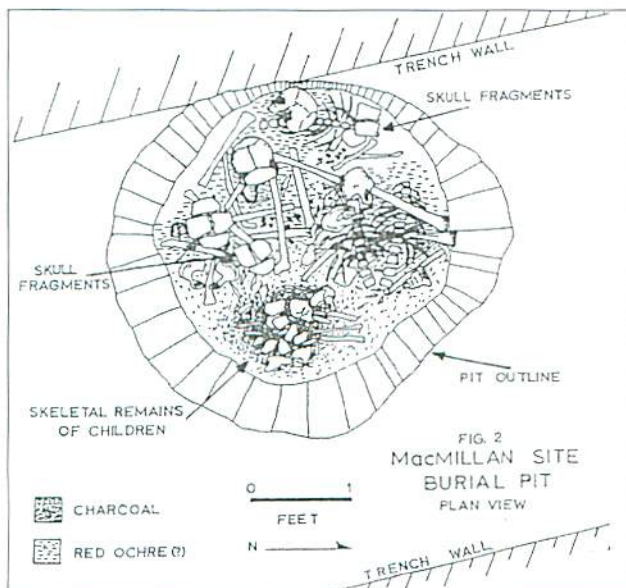


Figure D-92. Burial feature excavated by Kent Day in the early 1960s at the MacMillan site, 21HE0098 (Day 1964; Figure 2).

Scherer also notes that Day had found a vertebra with an embedded projectile point, both of which were lost some years prior to the skeletal inventory.

Principal sources: Excavation: Day 1964; Johnson 1965. Osteology: Blue 1997a; Scherer 1998a; Hamline files.

Archaeological identification/cultural affiliation: Day tentatively identified the site as an aberrant component of the Kathio phase, based on geographic location ("within the area where Mille Lacs Aspect sites are most common") and the presence of a triangular point, but the NAGPRA database and published NAGPRA inventory (National Park Service 1999) list the remains simply as Woodland, culturally unidentifiable.

21HE0100 LONG LAKE/UNION CEMETERY/TEPEE HILL

Landon and Flaskerd (1945) illustrated materials found at the "Long Lake site" but did not clearly identify the location. In 1966, that site was assigned a number with township and range information but no section number. Eventually the site was linked to the Union Cemetery, although the available records do not indicate how. The artifacts collected in the 1940s apparently came from a cultivated field, but the cemetery has been in use since 1864, so it is unlikely that they were collected at the cemetery.

A different collection of human remains is recorded in the NAGPRA inventory under the Union Cemetery site name, although not identified by site number. A Hamline inventory (Blue 1997a) lists remains from at least two adults, with no information on context or origin. The published NAGPRA inventory (National Park Service 1999) notes, "In 1985, human remains representing three individuals were recovered from Long Lake (Union) Cemetery, Hennepin County, MN. These human remains were recovered by representatives of the Minnesota Indian Affairs Council from two spoil piles where recent graves had been dug. No known individuals were identified. No associated funerary objects were present." The inventory lists the remains as of unknown archaeological association. Thurston (1985a) also reports on these remains.

21HE0103 (UNNAMED)

One mound. OSA/SHPO files note that shovel testing was conducted during development-related surveying of an adjacent parcel; the shovel tests were at least 100 feet from the mound and were negative.

21HE0104 (UNNAMED)

One mound; no excavation information found.

21HE0149 (UNNAMED)

In 1991, a burial was discovered in a Phase I shovel test. In 1992, Leech Lake Heritage Sites Program personnel conducted follow-up fieldwork. G. Goltz conducted coring of the vicinity and reported seeing soil changes "that could not be identified with certainty as mound fill." Goltz did, however, observe a slight rise in this area on the top of the hill. He interpreted the burial as placed "in a shallow subsurface grave and covered with a low, broad mound of earth which encompassed the highest part of the hill." Coring on nearby hills was judged inconclusive as to whether other mounds were present. No information on burial form was found during this project; OSA records indicate that the remains were reburied. The published NAGPRA inventory (National Park Service 1999) lists the remains as of unknown cultural affiliation. The OSA database currently lists this site as a cemetery site with no confirmed earthworks.

Principal sources: Discovery and excavation: Goltz 1992; Thompson 1992; Hamline files (H197 case file); OSA correspondence.

21HE0154 BASS POND ACCESS

A reburial progress report (MNARP, May 15, 1995) includes brief information on Hamline case number H292 regarding "the disturbance of human remains in the Bass Pond Access area of the

Chair Vanderheyden clarified the Commission was in general support of the project, there was encouragement for the Developer to reconsider mass and scale, a request to pursue a remedy or assessment of significant tree damage and more general understanding of the traffic impacts, they would like to request the Developer to also review the historical nature of properties around the lake for articulation in the façade, and general support for the fiber-cement board.

Commissioner Gruber stated there was also concern about contacting the neighbors and making sure they were doing everything they could to make the landscaping plan meets their needs.

Ms. Janet Lillevold, 307 Hampton Street, Wayzata, stated she is happy to see the office space replaced with residential but she is concerned about the hotel because this is a lot of people coming in and out of the property. The buildings on this property already compromise this neighborhood. The roundabout does not work and the sidewalk is on the wrong side. This project will continue to reduce the value of the homes on Circle. She asked the Commission to reconsider the setbacks and the scale of the project.

Commissioner Gruber made a motion, seconded by Commissioner Young to direct Staff to prepare a Planning Commission Report recommending approval of the Planned Unit Development Amendment to allow conversion of proposed office use to condominium and the proposed design modifications with the conditions outlined and appropriate findings for approval at the next Planning Commission meeting. The motion carried unanimously.

The Planning Commission recessed at 7:57 p.m.

The Planning Commission reconvened at 8:05 p.m.

c. 151 Westwood Lane – White Birch Properties and Development Group
i. Concurrent Preliminary and Final Plat for Two (2) Lot Subdivision
ii. Variance for Private Roadway

Mr. Gadow stated White Birch Properties and Development Group has submitted a Development Application requesting concurrent preliminary and final plat subdivision approval for a new 2-lot subdivision. The project would require the removal of the existing structure and access to the project would be thru an existing private driveway that would be widen to 20-feet to meet State Fire Code requirements and would require approval of a variance from the Subdivision Ordinance. He reviewed the Staff Report, the preliminary and final plat, the grading and utility plan, and the significant tree inventory plan. There are no home plans at this time and a condition of approval would be that the owners would need to have approval on the building designs. Staff would work with the applicant on having a fire hydrant included with the project.

Mr. Scott Roe, 5128 Bryant Avenue S., Minneapolis, stated making this a 2-lot subdivision instead of the previously submitted 3-lot subdivision has reduced the impacts to the neighborhood. By utilizing the existing driveway there would be less impact to the existing trees and less impact on those neighbors across the street.

Commissioner Gruber asked about the former research on the Indian Mound.

1
2 Mr. Rose stated he was aware of this and there had been an issue years ago and they would be
3 cognizant of the potential for additional mounds and remains.

4
5 Commissioner Iverson appreciated the amount of trees being removed would be less.

6
7 Chair Vanderheyden asked what the pad size would be for the proposed homes.

8
9 Mr. Roe stated the lots are large enough to support a 10,000 square foot home.

10
11 Chair Vanderheyden asked if there would be an outlot created in this project.

12
13 Mr. Gadow stated there is no need for an outlot to be created with the 2-lot subdivision being
14 proposed.

15
16 Chair Vanderheyden opened the public hearing at 8:14 p.m.

17
18 There being no public comment Chair Vanderheyden closed the public hearing at 8:15 p.m.

19
20 Mr. Gadow explained the variances that would be required to utilize the existing driveway as the
21 private roadway. The Applicant is requesting to use this driveway to reduce the impact to the
22 neighborhood and to existing trees.

23
24 Commissioner Iverson made a motion, seconded by Commissioner Gruber to recommend
25 approval of the concurrent preliminary and final plat for a two (2) lot subdivision at 151
26 Westwood Lane and the four variances for a private roadway as outlined by Staff including the
27 addition of a fire hydrant and the conditions contained in the Staff report. The motion carried
28 unanimously.

29
30
31 **AGENDA ITEM 3. Other Items:**

32
33 **a. Review of Development Activities**

34
35 Director of Planning and Building Gadow stated the next meeting would be the Planning
36 Commission recommendation on East Block and 313 Central Avenue subdivision. There are
37 two other items but they are not ready for the Commission to review at this time.

38
39 **b. Other Items**

40
41 Mr. Gadow stated the Council had discussed Harmony Circle and the project was table to their
42 next meeting.

43
44
45 **AGENDA ITEM 4. Adjournment.**

DRAFT RESOLUTION NO. 17-2015

**RESOLUTION APPROVING CONCURRENT PRELIMINARY AND FINAL PLAT AND
SUBDIVISION VARIANCES AT 151 WESTWOOD LANE**

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

1.1 Project. White Birch Properties and Development Group (the “Applicant”) has submitted a Development Application (the “Application”) requesting concurrent preliminary and final plat subdivision approval (the “Subdivision” or the “Preliminary/Final Plat”) for a two (2) lot subdivision (the “Project”) at 151 Westwood Lane (the “Property”) as depicted in Attachment A to this Resolution. Access to the Project would be through an existing private driveway that would be widened to a width of twenty (20) feet to meet State Fire Code requirements, and which would require approval of variances from the Subdivision Ordinance standards for streets and roadways.

1.2 Application Requests. As specified further in the Application, the Applicant is requesting approval of the following:

- A. Concurrent Preliminary and Final Plat for two (2) Lot Subdivision of the Property depicted in Attachment A.
- B. Variances from the following street and roadway standards of the Subdivision Ordinance (collectively, the “Variance”):
 - 1. Use of Private Roadways (Section 805.27.K)
 - 2. Lot Frontage on a Public Street (Section 805.26.E)
 - 3. Street Width Less Than Twenty-Six (26) feet (Section 805.29.A)
 - 4. Construction of Roadways Without Curbs and Gutters (Section 805.29.L)

1.3 Property. The property identification number and owner of the affected property (the “Property”) are:

151 Westwood Lane	01-117-23-13-0011	White Birch Properties and Development Group
-------------------	-------------------	--

1.4 Land Use. The Property is zoned R-1 (40,000 SF minimum lot sizes) and guided One Acre Single Family in the Comprehensive Plan. Uses in the general vicinity are entirely single family residential, with the majority guided for larger sized lots. To the northeast, the properties are guided R-2 Medium Density Single Family Residential (15,000 SF minimum lot size).

1.5 Previous Subdivision Proposal

In 2014, the Applicant submitted a request for a three (3) lot subdivision with a new public road for the Property that was reviewed by the Planning Commission and later denied by the City Council in December of 2014. Among the reasons for denial were

that the division of the Property into three lots was out of scale and character of the existing neighborhood. The Applicant's new proposal in the Application is for a two (2) lot subdivision with lots over 90,000 SF.

- 1.6 Notice and Public Hearing. Notice of a public hearing on the Application was published in the *Lakeshore Weekly* on February 24, 2015. A copy of the notice was mailed to all property owners located with 350 feet of the Property on February 26, 2015. The required public hearing was held at the March 16, 2015 Planning Commission meeting.
- 1.7 Planning Commission Action. The Planning Commission reviewed the Application and held a public hearing at their March 16, 2015 meeting. The Planning Commission voted four (4) in favor and zero (0) opposed to adopt findings and recommend approval of the Application with conditions to the City Council.

Section 2. STANDARDS

- 2.1 Preliminary and Final Plat Subdivision. Chapter 805 of the Wayzata City Code, (the "Subdivision Ordinance") sets forth the procedure and substantive review criteria for applications for a subdivision. Before any plat can be recorded or of any validity, it must be referred to the City Planning Commission and approved by the City Council as having fulfilled the requirements of the Subdivision Ordinance. Section 805.15 of the Wayzata Subdivision Ordinance allows the City to review a proposed preliminary and final plat simultaneously.
 - A. Goals. Under Section 805.2.b of the Subdivision Ordinance, subdivisions approved under the Subdivision Ordinance must be guided by the following:
 1. Preserve and enhance Wayzata's "small town" character (Comprehensive Plan).
 2. Respect the existing scale, character and pattern of the City, recognizing existing neighborhoods and commercial areas (Wayzata Physical Plan).
 3. Provide a balanced housing supply available for all people no matter their income, age, race or ethnicity (Comprehensive Plan).
 4. Support a pedestrian environment at a human, not automotive scale (Wayzata Physical Plan).
 5. Relate development/redevelopment to the natural characteristics of the land to enhance the development through the preservation of attractive natural amenities (i.e., lakes, wetlands, creeks, wooded areas, slopes, etc.) (Comprehensive Plan).

- B. Criteria for Approval. Under Section 805.14.e of the Subdivision Ordinance, the Planning Commission must consider the possible adverse effects of a preliminary plat and report its findings and recommendation to City Council. Its judgment must be based upon, but not limited to, the following factors:
1. The proposed subdivision or lot combination shall be consistent with the Wayzata Comprehensive Plan.
 2. Building pads that result from a subdivision or lot combination shall preserve sensitive areas such as lakes, streams, wetlands, wildlife habitat, trees and vegetation, scenic points, historical locations, or similar community assets.
 3. Building pads that result from subdivision or lot combination shall be selected and located with respect to natural topography to minimize filling or grading.
 4. Existing stands of significant trees shall be retained where possible. Building pads that result from a subdivision or lot combination shall be sensitively integrated into existing trees.
 5. The creation of a lot or lots shall not adversely impact the scale, pattern or character of the City, its neighborhoods, or its commercial areas.
 6. The design of a lot, the building pad, and the site layout shall respond to and be reflective of the surrounding lots and neighborhood character.
 7. The lot size that results from a subdivision or lot combination shall not be dissimilar from adjacent lots or lots found in the surrounding neighborhood or commercial area.
 8. The architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of a building proposed on a lot to be divided or combined shall be similar to the characteristics and quality of existing development in the City, a neighborhood or commercial area.
 9. The design, scale and massing of buildings proposed on a subdivided or combined lot shall be subject to the architectural guidelines and criteria for the Downtown Architectural District, Commercial and Institutional Architectural Districts, and Residential Architectural Districts and the Design Review Board/City Council

review process outline in Section 9 of the Wayzata Zoning Ordinance.

10. The proposed lot layout and building pads shall conform with all relevant performance standards.
 11. The proposed subdivision or lot combination shall not tend to or actually depreciate the values of neighboring properties in the area in which the subdivision or lot combination is proposed.
 12. The proposed subdivision or lot combination shall be accommodated with existing public services, primarily related to transportation and utility systems, and will not overburden the City's service capacity.
- C. Concurrent Preliminary/Final Plat. Section 805.15 of the Subdivision Ordinance allows the City to review the preliminary and final plat simultaneously.
- D. Parkland Dedication. Section 805.37 of the Subdivision Ordinance requires a parkland dedication contribution for new single family lots at the time of recording of the Final Plat.

2.2 Street and Roadway and Variance Standards of Subdivision Ordinance. The following uses and designs are standards in the Subdivision Ordinance:

- A. Use of Private Roadways (Section 805.27.k)
- B. Lot Frontage on a Public Street (Section 805.26.E)
- C. Street Width Less Than Twenty Six (26) feet (Section 805.29.a)
- D. Construction of Roadways Without Curbs and Gutters (Section 805.29.I)

Section 805.60 allows the City Council to approve variances from the minimum standards of the Subdivision Ordinance, when, in its opinion, undue hardship may result from strict compliance. In approving any variance, the City Council shall prescribe any conditions that it deems necessary to or desirable for the public interest. In making its approval, the City Council shall take into account the nature of the proposed use of land and the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. A variance shall only be approved when the City Council finds:

- (1) That there are special circumstances or highly unique conditions affecting the property such that the strict application of the provisions of this Chapter would deprive the applicant of the reasonable use of his land.

- (2) That the granting of the variance will not be detrimental to the public health, safety and welfare or injurious to other property in the territory in which property is situated.
- (3) That the variance is to correct inequities resulting from an extreme physical hardship such as topography.
- (4) Hardship relating to economic difficulties shall not be considered for the purpose of granting a variance.
- (5) That the hardship is not a result of an action or actions by the owner, applicant, developer or any agent thereof.

Section 3. FINDINGS

The City Council of the City of Wayzata hereby confirms and memorializes that the Concurrent Preliminary and Final Plat and Variance depicted in the Application meets the applicable requirements of Wayzata's Zoning and Subdivision Ordinances, based upon the following findings of fact made on the record (as well as all Application materials, staff reports, public comment presented at the hearing, and the Recommendation of the Planning Commission):

3.1 Proposed Subdivision.

- A. Goals. The Proposed Subdivision is consistent with the goals of the Subdivision Ordinance.
- B. Criteria for Approval.
 1. The Project associated with the Proposed Subdivision is consistent with the Wayzata Comprehensive Plan. The proposed Subdivision conforms with the low density residential guidance of the Comprehensive Plan for this area and the One Acre Single Family District. The proposed lots are 90,970 SF (Lot 1) and 129,440 SF (Lot 2).
 2. The building pads associated with the Project ("Proposed Building Pads") would not negatively impact any sensitive areas, although, eight (8) trees would be impacted by the Project.
 3. The Proposed Building Pads have been selected and located with respect to natural topography to minimize filling or grading, and a condition of approval is that the City Engineer's approval must be secured for a grading plan, prior to any construction work so that land disruption is minimized.

4. Existing significant trees would be retained where possible on the Property, with the exception of eight (8) trees for the placement of the Proposed Building Pads.
5. The creation of the proposed lots in the Proposed Subdivision would not adversely impact the scale, pattern or character of the City, its neighborhoods, as the lots would be consistent with the larger lots in the surrounding area in terms of lot area.
6. The design of the lots, the proposed building pads, and the site layout of the Proposed Subdivision responds to and is reflective of the surrounding lots and neighborhood character. The proposed lot layout provides for two larger sized lots that exceed the lot area minimum for the district.
7. The lot sizes that result from the Proposed Subdivision would not be dissimilar from adjacent lots or lots found in the surrounding neighborhood. The proposed lots conform with and exceed the R-1 District and Comprehensive Plan minimums for lot area.
8. The Applicant does not have building elevations available for the proposed two lots at this time. Consequently, a condition of approval of the Application should be that the Applicant and/or future homeowner must submit building plans for review by the Planning Commission and the City Council depicting architectural appearance, scale, mass, construction materials, proportion and scale of roof line and functional plan of the buildings proposed to demonstrate similarity to the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.e.8, and obtain approval of those plans prior to the issuance of any building permits for the Property.
9. The proposed lot layout and Proposed Building Pads of the Proposed Subdivision would conform will all relevant performance standards, with the exception of the use of the existing driveway as access into the Property, which would require approval of a Variance from the Subdivision Ordinance. The proposal to utilize the existing driveway is in an effort to reduce hardcover on the site and mitigate vehicle headlight to adjacent properties.
10. The Proposed Subdivision is not likely to tend to or actually depreciate the values of neighboring properties in the area in which it is proposed.
11. The Proposed Subdivision would be accommodated with existing public services, primarily related to transportation and utility systems, and will not overburden the City's service capacity.

- C. Parkland Dedication. A parkland dedication fee in lieu of land under Section 805.37 of the Subdivision Ordinance for the new single family lot must be made at the time of recording of the Final Plat.

3.2 Variance from Subdivision Ordinance.

- A. The existing layout of the Property, with its long and narrow access to Westwood Lane is a unique condition affecting the Property, such that the strict application of the provisions of this Chapter would deprive the Applicant of the reasonable use of the Property. Furthermore, a strict application of the provisions of this Chapter, requiring a wider public roadway, would negatively impact adjacent properties, add additional impervious surface, would not be in keeping with the character of the neighborhood, and would result in the loss of a significant number of trees.
- B. The granting of the Variance will not be detrimental to the public health, safety, and welfare, or injurious to other property in the territory in which the property is situated.
- C. The Variance is to correct inequities resulting from the hardship of the existing access situation for the Property on Westwood Lane. Furthermore, granting the Variance to allow a narrower, private road, in its existing location would result in a reduced number of significant trees removed from the Property.
- D. The hardships relating to the request for the Variance are not economic in nature. The Variance request is in response to feedback provided by the neighborhood and the City Council during review of a previous application for subdivision of the Property.
- E. The hardships relating to the request for the Variance is not a result of an action or actions by the owner, Applicant, developer, or any agent thereof.

Section 4. CITY COUNCIL ACTION

- 4.1 Based on the Findings of this Resolution, the request for approval of the Concurrent Preliminary and Final Plat Subdivision and Variance as set forth in the Application (Attachment A), is hereby **APPROVED** subject to all of the following conditions (failure to comply with any one of these conditions shall result in the revocation of this approval):
- A. The Applicant follow the advice of the State Archaeologist outlined in his October 15, 2014 letter to the City Planner (Attachment B), and hire a qualified archaeologist to make a detailed survey of the Property to insure there are no remaining MS 307.08 issues; or, alternatively, a qualified archaeologist be present on the Property during the duration of excavation

and any other activity on the Property that may reveal or impact a potential human burial site on the Property. Should such archaeologist determine that a potential human burial site is found, the Applicant shall follow the direction and recommendations of such archaeologist handling such sites and the remains associated therewith.

- B. The Applicant and/or future homeowners shall submit final building plans for each residence in the Proposed Subdivision for review and approval by the Planning Commission and City Council that are compatible with the characteristics and quality of the existing homes in the neighborhood as required under Section 805.14.E.8, and obtain approval of such plans prior to the issuance of any building permit for the Proposed Subdivision.
- C. The City Engineer's approval must be secured for a grading plan, prior to any construction work on the Property so that land disruption is minimized.
- D. The following comments of City Staff outlined in the Planning Report on the Application dated March 2, 2015 and referenced on March 16, 2015 shall be incorporated into the Proposed Subdivision as specified in such comments and further directed by such staff:
 - 1. City files indicate that there may be a well on the site. The well should be verified and dealt with appropriately.
 - 2. The Property has an existing water connection that will need to be abandoned at the main. The existing service feeds through a meter adjacent to the driveway. This should be removed and pipes abandoned appropriately.
 - 3. The City Utility Department is verifying the location of the existing sewer service. This service should be abandoned at the property line.
 - 4. Installation of one fire hydrant on the Property if required by the Wayzata Fire Marshal.
- E. Prior to any demolition of the existing residence on the Property, the Applicant shall contact the City's Heritage Preservation Board (HPB), and allow them access into the residence to document the interior and exterior.
- F. The Applicant shall secure all necessary building permits for construction, and all laws and regulations applicable to the Project.
- G. All expenses of the City of Wayzata, including consultant, expert, legal, Park Dedication Fee, and planning fees incurred be fully reimbursed by the Applicant.
- H. The Applicant must pay the required Park Dedication Fee for the new single family lot at the time of recording of the Final Plat, as required under Section 805.37.

- I. The Applicant must record the Final Plat document with the appropriate Hennepin County officials within one hundred twenty (120) days in conformance with Section 805.15.E.7, and provide a recorded copy to the City.

Adopted by the Wayzata City Council this ____ day of April, 2015.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on _____, 2015.

Becky Malone, Deputy City Clerk
SEAL

Attachment A

Applicant Submittals

Attachment B

October 15, 2014 Letter from the State Archeologist

2015 MUNICIPAL LICENSES
FOR CITY COUNCIL APPROVAL ON 04/07/2015

Annual On-Sale Intoxicating Liquor License (and Sunday sales) 5/1/15-4/30/16	
Gianni's LLC DBA "Gianni's Steakhouse"	635 Lake Street E
McCormick Hospitality Group, LLC DBA "McCormick's"	331 Broadway Ave S
Sushi Fix LLC DBA "Sushi Fix"	862 Lake Street E



WAYZATA POLICE DEPARTMENT

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600 Rice Street
Wayzata, MN 55391-1734

(952) 404-5340

Fax: (952) 404-5359

MEMORANDUM

To: Heidi Nelson

From: Chief Mike Risvold

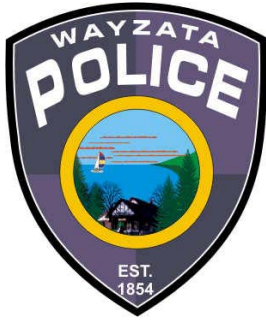
Date: March 25, 2015

Re: Liquor License Renewal – Gianni's

In reviewing Gianni's annual liquor license renewal, information regarding one liquor license violation in the past five years was not disclosed by the applicant. This information is required to be disclosed by the applicant. The violation occurred on September 6, 2014 and involved the lack of controls in place to keep patrons from wandering away from the licensed premises with alcoholic beverages. The violation was addressed in a warning letter issued September 30, 2014. The applicant received an additional letter of warning for a violation of their caterer's permit on the same date. This information has since been added to the application by Wayzata city staff at the request of Minnesota Alcohol and Gambling Enforcement, as they govern caterer's licenses.

In the weeks since the date of this application, the establishment was warned for an additional violation on March 13, 2015 (warning letters for all violations are attached). These violations are not consistent with the practices of Wayzata's other establishments and do not meet expectations for proper controls from the city of Wayzata.

Staff has requested that the applicant attend the April 7, 2015 Wayzata City Council meeting as part of their 2015 liquor license approval process. Staff would like to emphasize the importance of being complete in any application made to the city relative to liquor licensure. The applicant can address the liquor license violations of the past seven months and any corrective measures they have taken in response to the violations.



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September 29, 2014

Teri Huml
c/o Gianni's Steakhouse
635 Lake Street East
Wayzata, MN 55391

Dear Ms. Huml,

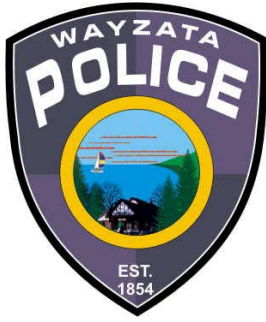
This letter is to serve as a warning for liquor license violations on September 6, 2014. Wayzata city staff witnessed patrons of Gianni's Steakhouse walking out of the establishment and onto the city street carrying mixed drinks in plastic cups.

Allowing patrons with alcohol outside of your licensed premise is in violation of your liquor license as well as state law. After speaking with you, it appears that this incident occurred because proper controls were not in place, as staffing was not adequate to monitor for such occurrences. Further violations of this nature will result in citation as well as potential liquor license sanctions.

Feel free to contact me should you have any questions at 952-404-5343.

Best,

Michael J. Risvold
Chief of Police



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September 29, 2014

Teri Huml
c/o Gianni's Steakhouse
635 Lake Street East
Wayzata, MN 55391

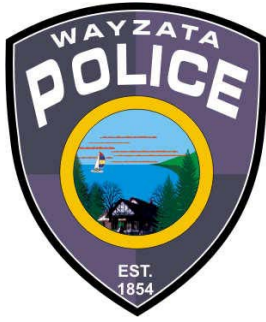
Dear Ms. Huml,

This letter is to serve as a warning for liquor license violations on September 6 and 7, 2014. Under a liquor catering license, you were catering an event for the Wayzata Chamber of Commerce at 309 East Lake Street in the city of Wayzata. Wayzata Police received information that attendees of this event were leaving the event with alcoholic beverages. While in the area, I witnessed a participant at your event walk out of the establishment and onto city property towards the street with an alcoholic beverage in hand. When told he could not bring an alcoholic beverage outside of the building, he walked back inside. Allowing patrons with alcohol outside of the premise of a catered event is in violation your caterer's permit and of state law. In addition, the conditions of the Chamber's Special Event Permit allowed for the service of only wine and beer for their event. This was communicated to you prior to the event. Further violations of this nature will result in citation as well as potential liquor license sanctions.

Feel free to contact me should you have any questions at 952-404-5343.

Best,

Michael J. Risvold
Chief of Police



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March 19, 2015

Teri Huml
c/o Gianni's Steakhouse
635 Lake Street East
Wayzata, MN 55391

Dear Ms. Huml,

This letter is to serve as a warning for liquor license violation on March 13, 2015. Wayzata city staff observed patrons of Gianni's Steakhouse consuming alcohol on the city sidewalk, outside of your licensed premises.

Allowing patrons with alcohol outside of your licensed premise is in violation of your liquor license as well as state law. Outside patio use for this purpose is governed by conditional use permit (CUP). One of the conditions of the permit as well as your liquor license is that the patio area must be surrounded by a fence and contiguous to the building in which you hold the license. No fence was in place on this date and the date of the incident was outside the parameters for sidewalk use as a part of your CUP.

Feel free to contact me should you have any questions at 952-404-5343.

Best,

Michael J. Risvold
Chief of Police



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MEMORANDUM

To: Heidi Nelson

From: Chief Mike Risvold

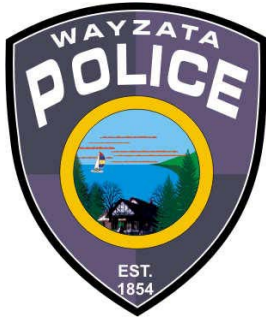
Date: March 25, 2015

Re: Liquor License Renewal – McCormick's

In reviewing McCormick's annual liquor license renewal, information regarding one liquor license violation in the past five years was not disclosed by the applicant. This information is required to be disclosed by the applicant. The violation occurred on September 6, 2014 and involved the lack of controls in place to keep patrons from wandering away from the licensed premises with alcoholic beverages. The violation was addressed in a warning letter issued September 30, 2014. In addition, in the weeks since the date of this application, the establishment was warned for an additional violation on March 17, 2015 (see attached warning letters). In the past 39 months, the establishment has failed two alcohol compliance checks, and in the last seven months, they have been warned twice for liquor license violations. These violations are not consistent with the practices of Wayzata's other establishments and do not meet expectations for proper controls from the city of Wayzata.

The establishment also applies for an annual special event permit (SEP) surrounding the St. Patrick's Day holiday each year. This year, the SEP was submitted on March 12th, two days prior to the event. The late submission allowed for little planning and caused scheduling complications within the police department.

Staff has requested that the applicant attend the April 7, 2015 Wayzata City Council meeting as part of their 2015 liquor license approval process. Staff would like to emphasize the importance of being timely and complete in any application made to the city relative any liquor license or special events involving the sale of liquor. In addition, the applicant can address the liquor license violations of the past seven months and corrective measures they have taken in response to the violations.



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September 30, 2014

Tim McCormick
c/o McCormick's
331 Broadway Avenue South
Wayzata, MN 55391

Dear Mr. McCormick,

This letter is to serve as a warning for a liquor license violation on September 6, 2014 at 11:45 PM. While conducting checks of establishments holding liquor licenses along Lake Street, I observed several patrons sitting outside your restaurant and outside of the outdoor approved seating area of your restaurant. Several were consuming alcoholic beverages, specifically, wine, beer, and what appeared to be mixed drinks. At that time, I went inside and brought this to the attention of a female employee. I advised her that the drinks on the sidewalk outside of the serving area needed to be brought in. She acknowledged me and I left the area. Approximately 15 minutes later, I drove by the same location and saw the same condition, with patrons consuming the same beer, wine, and drinks. Because of all of the activities going on in town at the time, the police department took no enforcement action on that date.

Earlier in the day, a perimeter with a roped off area had been established, and patrons were allowed to use this controlled area for alcohol consumption. At 11:45 PM, there was no longer a roped off area in place and patrons were consuming alcohol beyond the limits of your liquor license. Allowing patrons with alcohol outside of the licensed premise described in your liquor license is in violation of state law. Further violations of this nature will result in citation as well as potential liquor license sanctions.

Feel free to contact me should you have any questions at 952-404-5343.

Best,

Michael J. Risvold
Chief of Police



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Fax: (952) 404-5359

March 18, 2015

Tim McCormick
c/o McCormick's
331 Broadway Avenue South
Wayzata, MN 55391

Dear Mr. McCormick,

This letter is to serve as a warning for a liquor license violation on March 17, 2015 (St. Patrick's Day) at 4:15 PM. Several patrons were observed on the sidewalk outside of your licensed premises consuming beer.

In a face to face meeting with you and city staff on Thursday, March 12, you were advised that a special event permit would be required if you wanted to use sidewalk space outside of your establishment to serve alcohol on the St. Patrick's Day holiday. Staff advised that the city would waive any permit fee, but serving alcohol outside in a "beer garden" like fashion (as you put it) would likely trigger the necessity for a police officer to work the event. You indicated at that time that a permit would not be necessary, as all of your activities would be contained inside your business. Because of the nature of the holiday, city staff expressed concern over the number of people inside the business at one time relative to the fire code. Staff also expressed concern over your staffing of the event on a day that alcohol consumption increases significantly. You assured city staff that you had adequate staffing to work the event (40 employees). Based on that information, the city said that as long as the festivities were contained inside the premises and there was adequate staffing, no special permit or city resources would be required.

Contrary to what you told city staff, you erected fencing and allowed patrons to drink alcoholic beverages on the city sidewalk in violation of your conditional use permit and liquor license.

Feel free to contact me should you have any questions.

Best,

Michael J. Risvold
Chief of Police



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Wayzata, MN 55391-1734

(952) 404-5340

Fax: (952) 404-5359

MEMORANDUM

To: Heidi Nelson

From: Chief Mike Risvold

Date: March 25, 2015

Re: Liquor License Renewal – Sushi Fix

In reviewing the Sushi Fix annual liquor license renewal application, several incidents are worth noting. On 06/06/13, the establishment failed an alcohol compliance check. On 02/04/14, one of the owners was arrested for DWI, his third DWI conviction in the past 10 years. His driver's license status is now Cancelled, Inimical to Public Safety. On 01/09/15, Wayzata Police responded to a call of customer trouble at Sushi Fix. Officers mediated the call, which involved a dispute between a patron and the same owner. The owner was described in the police report as being "heavily intoxicated." He indicated to police at the scene that he was the owner. The ICR from the incident is attached to this memo.

Staff has requested that the applicant attend the April 7, 2015 Wayzata City Council meeting as part of their 2015 liquor license approval process. Staff would like to emphasize the importance of following liquor license restrictions, specifically Wayzata City Code 502.10(b), as the licensee "is at all times responsible for the conduct of the licensee's business and for the sobriety and order on the premises." Staff would also like to emphasize the compliance check failure from 2013 and reinforce the requirement to require age verification for the service of alcohol.



WAYZATA POLICE DEPARTMENT

INCIDENT REPORT

600 Rice Street E
Wayzata, MN 55391
Phone: (952) 404-5340

ICR# 15000174		AGENCY ORI# MN0272300		JUVENILE:					
INCIDENT	Reported: 01-09-2015 2349 First Assigned: 2350 First Arrived: 2351 Last Cleared: 0021 Committed Start: 01-09-2015 2349 Committed End: Title: Customer Trouble How Received: Radio Short Description: Customer trouble - See supplemental for report. Location(s) Sushi Fix Address: 862 Lake St E City: Wayzata State: MN Zip: Country:								
	Officer Assigned: Lee, D (Assist) Badge No: 7218 Primary: No Officer Assigned: Edberg, D Badge No: 7222 Primary: Yes								
MOC	MOC: 9806 Literal: DISTURBANCE/FIGHT/LOUD PARTY/HARASSMENT				Statute: UCR:				
NAMES	Involvement: Involved Name: Tserenbat, Enkhbileg DOB: 03-05-1980 Age: 34 Sex: Race: Height: 0 Weight: 0 Address: 635 PRAIRIE CENTER D City: EDEN PRAIRIE State: MN Zip: 55344 Country: Address: 1571 Sumac Circle City: Carver State: MN Zip: 55315 Country: USA Phone: (Work) (952)473-1364 Hair Color: ID Number(s) ID Type: Drivers License ID #: [REDACTED] State: [REDACTED] Year: Class: [REDACTED]								
	Involvement: Reported By Name: [REDACTED] DOB: [REDACTED] Age: [REDACTED] Sex: M Race: Height: [REDACTED] Weight: [REDACTED] Address: [REDACTED] City: [REDACTED] State: MN Zip: [REDACTED] Country: Hair Color: ID Number(s) ID Type: Drivers License ID #: [REDACTED] State: Year: Class: [REDACTED]								

Supplemental Report

ICR: 15000174

Last Modified: 01-11-2015 0238

Title: Customer Trouble

Created By: D Edberg

Initial Report by Officer Edberg:

On 01-09-14 at 2350 hours, Wayzata Police responded to Sushi Fix (862 Lake St E) for a customer trouble call. The RP was listed as [REDACTED]. Additional information suggested that [REDACTED] thought that 2 males were going to assault his wife. Assisting on the call was Officer Lee.

Upon our arrival at 2351 hours, I spoke to the owner, Enkhbileg Tserenbat (03-05-80), while Officer Lee spoke to the RP, [REDACTED]. Tserenbat, who was heavily intoxicated, kept saying that he was the owner and had no idea why the police were called. I then told Tserenbat why the police were called. According to Tserenbat, he was talking to [REDACTED] wife, who is a painter and was looking for customers.

According to [REDACTED], he thought Tserenbat and a few other patrons were going to assault his wife after he heard them whispering and texting about something. [REDACTED] also said that some of the men sitting near them were touching his wife. In further speaking with both parties, this appeared to be a misunderstanding. Both parties wanted nothing further done. It also became apparent that alcohol was a factor. Wayzata Police cleared shortly there after.

There is nothing further at this time.



City of Wayzata

600 Rice Street

Wayzata, MN 55391-1734

Mayor:

Ken Willcox

City Council:

Bridget Anderson

Johanna McCarthy

Andrew Mullin

Steven Tyacke

City Manager:

Heidi Nelson

MEMORANDUM

TO: Mayor and City Council

FROM: Heidi A. Nelson, City Manager
Don Uram, Administrative Services Director

DATE: April 2, 2015

RE: Fund Transfers

In 2013, the City adopted a Fund Balance Policy to establish a minimum fund balance of 40% for general fund operations and establish a process for the allocation of excess revenues at year end. The policy is attached for Council reference. As a result of this policy, the City transferred \$951,505 from the General and Motor Vehicle funds to capital project funds in 2013.

With development continuing in Wayzata, staff anticipated that the General Fund would have excess revenues in 2014, allowing the City to transfer funds consistent with past practices or to fund other priority projects as determined by the City Council. In addition to transferring money from the General and Motor Vehicle funds, a transfer from the Liquor operation is also possible for 2014. Shown on the attached spreadsheet are the calculations for 2013 and 2014. For 2014, a transfer of \$1,466,140 is possible compared to \$951,548 in 2013.

The policy states that any fund balance above 40% be allocated to the following funds:

- Fund 233 – Lakefront Improvement Fund
- Fund 404 – Parks and Trails
- Fund 408 – General Improvement
- Fund 409 – Equipment Revolving
- Fund 430 – Street Improvement

In 2012, this allocation was made based on the 5-year average projected expenditures in each of the funds. In 2013, the Council chose to fund the Bushaway Road project first and then to allocate the remainder based on

Council priorities. The following table shows the potential transfer amount based on a 5-year average of expenditures in each specific fund and the actual transfer made.

Fund	2014 Potential Transfer*	2013 Actual Transfer	2013 Potential Transfer*	2012 Actual Transfer
Lakefront	68,328	200,000	11,667	128,480
Parks & Trails	114,331	200,000	26,990	321,200
General Imp.	276,780	475,505	564,288	56,210
Equipment Revolving	417,007	36,000	170,411	24,090
Street Imp.	629,410	40,000	178,192	273,020
Total	\$ 1,505,858	\$ 951,505	\$ 951,548	\$ 803,000

*Note the 2014 potential transfer is based on the 5-year average of expenditures in the current CIP.

Based on a review of the cash flows for each of these funds in the 2015 Capital Improvements Plan, all funds with the exception of streets would not show a deficit balance until 2021. Attached to this memo are the current cash flow projections for each of these funds through 2024. The Equipment Revolving fund is funded by an annual transfer from the General Fund. Based on the proposed transfers, no deficits in that fund are projected. The short term deficit in streets could be eliminated with a transfer of \$312,000. If that transfer is made, there is approximately \$1.15 million available for other projects. For reference, detail is provided in the 2015 Streets Maintenance Projects item on the agenda.

Considering this, the Council could choose to transfer the excess funds to other priority projects. Some options include:

1. Lake Effect – The council recently approved the next phase of work with consultant Mary deLaittre to lead the design and jury process for \$100,000. The next phase would be the design for the Central Lakefront project, estimated at \$300,000.
2. Pilot Parking Projects – As a part of the March 17th LSA Design presentation to the City Council regarding the downtown parking improvement project, a number of pilot projects to assist with short/mid-term parking and mobility needs were recommended. The costs associated with the pilot project is estimated at \$45,000 to \$55,000. The pilot projects included the costs associated with the creation of a parking district and revised parking ordinance, implementation of an employee parking plan, valet parking program, and enforcement of short-term parking.
3. Downtown Parking Ramp – At the March 17 meeting, the Council approved LSA Design to proceed with Project Tasks #5 Mill Street Ramp Pre-Design and #6 Wayfinding at a cost not to exceed \$62,000. Currently, all parking related expenditures are being coded to the Permanent Improvement Fund, which currently has an available balance of \$230,000. Funds could be set aside to help fund the costs of architectural/engineering design and construction.
4. Admin/Planning Intern – See attached Memo. Cost estimated at \$12,000.
5. Dock Master – Two seasonal part-time staff to provide for assistance with efficient boat parking at city transient docks and to track usage for approximately 34 hours/week for 20 weeks \$8,500.
6. Other – Council could consider other options not identified above.

Transfer calculations out of excess working capital from General, Licensing and Liquor.

	2014 Transfer Calculation	2013 Transfer Calculation
General fund		
2015 General fund budget	\$ 5,500,610	
40%	\$ 2,227,747	
Determine fund balance net of fund 238 (insurance reserve).	\$ 3,222,823	
Transfer available	<u>\$ 995,076</u>	<u>\$ 821,291</u>
Licensing		
Operating disbursements (suppliers & employees)	\$ 272,212	
1 month operations in reserve	<u>1/12</u>	
	\$ 22,684	
Current identified capital improvements	\$ -	
Cash needed	<u>\$ 22,684</u>	
Cash available	<u>\$ 218,748</u>	
Transfer available	<u>\$ 196,064</u>	<u>\$ 130,214</u>
Liquor		
Operating disbursements (suppliers & employees)	\$ 4,916,643	
1 month operations in reserve	<u>1/12</u>	
	\$ 409,720	
Current debt		
Bonds (p&i)	\$ 227,130	
Current identified capital improvements	\$ 53,815	
Cash needed	<u>\$ 690,665</u>	
Cash available	<u>\$ 965,665</u>	
Transfer available	<u>\$ 275,000</u>	
Total excess transfer available	<u>\$ 1,466,140</u>	<u>\$ 951,505</u>

Improvement Fund

Lakefront Improvement Fund
Projected Balance

	2015	2016	2017	2018	2019	2020	2021	2022	2023
BEGINNING ENDING RESERVE BALANCE	666,478.49	449,648.89	487,086.20	547,454.20	672,569.93	803,217.60	783,492.50	923,764.82	1,069,597.00
Receipts									
Telecom Revenue	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Charges for services	174,186.18	179,411.77	184,794.12	190,337.95	196,048.08	201,929.53	207,987.41	214,227.04	220,653.85
Licenses and permits	(40,505.78)	(41,720.95)	(42,972.58)	(44,261.76)	(45,589.61)	(46,957.30)	(48,366.02)	(49,817.00)	(51,311.51)
Investment earnings	-	4,066.49	4,531.46	5,434.54	6,684.20	7,212.68	7,790.93	9,192.15	10,649.47
Disbursements									
Other current expenditure	(332,200.00)	(86,000.00)	(67,900.00)	(8,000.00)	(8,300.00)	(163,900.00)	(8,800.00)	(9,100.00)	(9,300.00)
Other Financing Sources (Uses)									
Transfer - General Fund	-	-	-	-	-	-	-	-	-
Transfer - Licensing	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)
Transfer - Park & Trail Improvement	-	-	-	-	-	-	-	-	-
Transfer - Stormwater	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)	(50,000.00)
Transfer - Payment on Interfund Loan	11,690.00	11,690.00	11,905.00	11,605.00	11,805.00	11,990.00	11,660.00	11,330.00	-
Transfer - Residual Equity (Excess Revenue)	-	-	-	-	-	-	-	-	-
Total due from interfund loan	449,648.89	487,096.20	547,454.20	672,569.93	803,217.60	783,492.50	923,764.82	1,069,597.01	1,210,288.81
YEAR ENDING RESERVE BALANCE									

Lakefront Improvement Fund
Actual Balance

	2014	2013	2012	2011	2010	2009	2008	2007
BEGINNING ENDING RESERVE BALANCE	632,066.35	466,491.14	213,441.15	166,016.15	130,990.52	115,799.62	93,464.62	85,654.00
Receipts								
Telecom Revenue	50,000.00	-	-	-	-	-	-	-
Charges for services	169,112.80	167,988.00	169,998.99	154,973.00	153,560.00	146,205.50	139,785.00	130,935.00
Licenses and permits	(39,326.00)	-	-	-	-	-	-	-
Investment earnings	13,108.00	2,822.00	2,931.00	2,974.00	1,734.00	2,391.00	3,733.00	5,819.00
Disbursements								
Other current expenditure	(160,982.66)	(86,081.04)	(140,030.25)	(53,029.00)	(42,558.37)	(56,905.60)	(46,183.00)	(15,366.38)
Other Financing Sources (Uses)								
Transfer - General Fund	-	-	-	-	-	-	-	-
Transfer - Licensing	(30,000.00)	115,000.00	(30,000.00)	(30,000.00)	(30,000.00)	(31,500.00)	(30,000.00)	(30,000.00)
Transfer - Park & Trail Improvement	-	55,000.00	(50,000.00)	(50,000.00)	(47,700.00)	(45,000.00)	(45,000.00)	(50,000.00)
Transfer - Stormwater	(50,000.00)	(50,000.00)	-	-	-	-	-	-
Transfer - Payment on Interfund Loan	9,500.00	-	337,090.00	22,507.00	-	-	-	-
Transfer - Residual Equity (Excess Revenue)	-	-	-	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	73,000.00	632,066.35	466,491.14	213,441.15	166,016.15	130,990.52	115,799.62	93,464.62

4 Trails Improvement Fund

Parks and Trails Improvement Fund
Projected Balance

	2015	2016	2017	2018	2019	2020	2021	2022	2023
BEGINNING ENDING RESERVE BALANCE	820,342.94	710,112.94	551,343.07	549,474.00	509,195.24	417,509.94	42,452.54	(58,977.46)	(67,407.40)
Receipts									
Intergovernmental	76,070.00	76,070.00	76,070.00	76,070.00	76,070.00	76,070.00	76,070.00	76,070.00	76,070.00
Investment earnings	-	-	-	-	-	-	-	-	-
Charges for Services	-	5,860.13	5,060.93	4,851.24	4,194.70	1,872.60	-	-	-
Disbursements	(193,800.00)	(248,200.00)	(90,500.00)	(128,700.00)	(179,450.00)	(460,500.00)	(185,000.00)	(92,000.00)	-
Other Financing Sources (Uses)									
Transfer - General Fund	-	-	-	-	-	-	-	-	-
Transfer - Lakefront Improvement	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
Transfer - Licensing	-	-	-	-	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	710,112.94	551,343.07	549,474.00	509,195.24	417,509.94	42,452.54	(58,977.46)	(67,407.46)	16,162.54

Parks and Trails Improvement Fund

Actual Balance	2014	2013	2012	2011	2010	2009	2008	2007
BEGINNING ENDING RESERVE BALANCE	960,978.94	772,517.94	741,541.12	646,133.12	762,513.55	695,498.04	725,173.17	761,275.00
Receipts								
Intergovernmental	76,070.00	-	-	-	-	-	-	-
Investment earnings	-	300,000.00	6,829.00	9,462.00	6,455.00	7,382.94	16,594.97	29,326.00
Charges for services	15,443.00	133.00	-	-	-	-	-	-
Disbursements	(239,649.00)	(343,797.00)	(142,849.80)	(20,654.00)	(262,277.41)	(22,713.23)	(120,961.85)	(178,827.83)
Other Financing Sources (Uses)								
Transfer - General Fund	-	152,500.00	7,500.00	7,500.00	7,511.00	4,550.00	17,300.00	15,000.00
Transfer - Lakefront Improvement	-	-	56,210.00	-	-	45,000.00	45,000.00	50,000.00
Transfer - Licensing	-	55,000.00	47,085.22	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	820,342.94	960,978.94	772,517.94	741,541.12	646,133.12	762,513.55	695,498.04	725,173.17

Fund

General Fund
Projected Balance

	2015	2016	2017	2018	2019	2020	2021	2022	2023
BEGINNING ENDING RESERVE BALANCE	1,231,276.05	496,496.03	611,132.01	534,931.24	536,938.83	483,071.43	180,318.49	56,629.28	(71,258.09)
Receipts									
Other Revenues (Special assessments, charges for service)	4,618.20	4,618.20	4,618.20	4,618.20	4,618.20	4,618.20	4,618.20	4,618.20	4,618.20
Investment earnings	-	4,247.96	4,437.82	4,067.31	3,807.89	2,032.21	-	-	-
Disbursements	(988,300.00)	(143,400.00)	(334,700.00)	(256,400.00)	(312,300.00)	(559,700.00)	(376,900.00)	(385,400.00)	(561,200.00)
Other Financing Sources (Uses)									
Transfer - General Fund: Streets & Parks (Traffic, Bridges, Street Lights & Sidewalks)	235,500.00	235,500.00	235,500.00	235,500.00	235,500.00	235,500.00	235,500.00	235,500.00	235,500.00
Transfer - General Fund: Buildings, Finance, Eng., Fire & License	-	-	-	-	-	-	-	-	-
Transfer - Liquor	-	-	-	-	-	-	-	-	-
Transfer - Licensing	-	-	-	-	-	-	-	-	-
Transfer - Parking Lot Maintenance	13,401.78	13,669.82	13,943.21	14,222.08	14,506.52	14,796.65	15,092.58	15,394.43	15,702.32
Transfer - TIF	-	-	-	-	-	-	-	-	-
Transfer - Residual Equity (Excess Revenue)	-	-	-	-	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	496,496.03	611,132.01	534,931.24	536,938.83	483,071.43	180,318.49	56,629.28	(71,258.09)	(376,637.57)

General Fund

Actual Balance

	2014	2013	2012	2011	2010	2009	2008	2007	2007
BEGINNING ENDING RESERVE BALANCE	1,722,950.88	1,171,366.88	472,153.71	(47,603.29)	(70,396.54)	261,366.46	452,459.00	594,984.00	546,374.00
Receipts									
Other Revenues (Special assessments, charges for service)	4,618.20	13,363.00	58,804.00	10,360.00	3,895.50	-	7,511.00	9,694.00	9,821.00
Investment earnings	27,443.00	210.00	6,941.00	1,666.00	-	1,066.00	-	-	21,565.00
Disbursements	(772,375.03)	(172,994.00)	(437,353.00)	(323,377.00)	(21,722.65)	(421,829.00)	(293,951.93)	(307,219.00)	(142,467.00)
Other Financing Sources (Uses)									
Transfer - General Fund: Streets & Parks (Traffic, Bridges, Street Lights & Sidewalks)	235,500.00	686,005.00	331,480.00	203,000.00	9,431.00	89,000.00	87,000.00	155,000.00	145,000.00
Transfer - General Fund: Buildings, Finance, Eng., Fire & License	-	-	-	-	-	-	-	-	-
Transfer - Liquor	-	-	-	-	23,240.00	-	-	-	-
Transfer - Licensing	-	25,000.00	-	-	-	-	-	-	-
Transfer - Parking Lot Maintenance	13,139.00	-	8,294.00	8,108.00	7,949.40	-	-	-	7,500.00
Transfer - TIF	-	-	727,000.00	620,000.00	-	-	-	-	7,191.00
Transfer - Residual Equity (Excess Revenue)	-	-	4,047.17	-	-	-	8,348.39	-	-
YEAR ENDING RESERVE BALANCE	1,231,276.05	1,722,950.88	1,171,366.88	472,153.71	(47,603.29)	(70,396.54)	261,366.46	452,459.00	594,984.00

ind

Streets Fund Projected Balance

	2015	2016	2017	2018	2019	2020	2021	2022	2023
BEGINNING ENDING RESERVE BALANCE	2,364,909.17	872,307.75	1,428.31	79,274.51	121,086.24	428,743.04	255,924.69	147,303.40	(1,326,913.83)
Receipts									
Charges for services - Tower rental	195,928.00	205,724.40	216,010.62	226,811.15	119,075.85	125,029.65	131,281.13	137,845.19	144,737.45
Other - Tax Levy	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00
Investment earnings	-	1,625.58	-	-	430.36	1,066.43	-	-	-
Contributions and donations	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58
Disbursements									
Debt service (Ferndale Rd)	(2,029,800.00)	(1,419,500.00)	(480,000.00)	(527,900.00)	(156,100.00)	(644,200.00)	(589,400.00)	(1,961,800.00)	(1,367,900.00)
Capital Outlay (financing to be issued)	(40,400.00)	(40,400.00)	(39,400.00)	(38,400.00)	(37,100.00)	(36,100.00)	(32,408.00)	(31,658.00)	(30,908.00)
Other Financing Sources (Uses)									
Transfer - General Fund	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
Transfer - Liquor	-	-	-	-	-	-	-	-	-
Transfer - Licensing	-	-	-	-	-	-	-	-	-
Transfer - Stormwater (curb & gutter)	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00
Transfer - Residual Equity (Excess Revenue)	-	-	-	-	-	-	-	-	-
Transfer - TIF	-	-	-	-	-	-	-	-	-
Transfer - PW Fund and Payment on Interfund Loan	17,785.00	17,785.00	17,350.00	17,415.00	17,465.00	17,500.00	18,020.00	17,510.00	-
Bond proceeds	-	-	-	-	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	872,307.75	1,428.31	79,274.51	121,086.24	428,743.04	255,924.69	147,303.40	(1,326,913.83)	(2,217,098.81)

Streets Fund Actual Balance

	2014	2013	2012	2011	2010	2009	2008	2007	2006
BEGINNING ENDING RESERVE BALANCE	1,513,853.46	1,746,233.46	3,287,780.17	983,919.17	1,094,497.42	846,189.98	1,153,343.27	744,630.04	301,640.00
Receipts									
Charges for services	226,278.21	215,502.00	193,540.29	184,324.00	175,546.75	167,187.38	159,126.06	152,489.23	182,708.00
Other	210,000.00	-	-	381,259.00	139,092.00	2,029.00	10,086.00	10,086.00	10,086.00
Investment earnings	32,778.00	346.00	24,574.00	28,094.00	53,123.00	11,526.00	24,142.60	39,037.00	21,457.00
Contributions and donations	5,885.58	-	-	382,988.00	1,400,000.00	-	-	-	-
Disbursements									
Debt service (Ferndale Rd)	(466,831.68)	(636,228.00)	(2,798,861.00)	(507,278.00)	(5,806,908.00)	(583,333.49)	(294,568.82)	(132,466.00)	(98,412.96)
Capital Outlay (financing to be issued) - adjust to GL	315,584.00	-	-	-	-	-	(562,140.13)	-	-
Other Financing Sources (Uses)									
Transfer - General Fund	95,000.00	124,786.00	446,200.00	474,474.00	42,479.00	50,000.00	46,000.00	40,000.00	35,000.00
Transfer - Liquor	-	-	-	-	175,000.00	175,000.00	175,000.00	240,000.00	250,000.00
Transfer - Licensing	-	10,214.00	-	-	-	-	-	-	-
Transfer - Stormwater (curb & gutter)	53,000.00	53,000.00	-	-	54,590.00	50,000.00	50,000.00	50,000.00	50,000.00
Transfer - Residual Equity (Excess Revenue)	312,000.00	-	-	-	1,000,000.00	375,898.55	95,287.00	9,567.00	2,238.00
Transfer - TIF	-	-	-	-	2,656,499.00	-	-	-	-
Bond proceeds	67,361.60	-	-	-	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	2,364,909.17	1,513,853.46	1,746,233.46	3,287,780.17	983,919.17	1,094,497.42	846,189.98	1,153,343.27	744,630.04



City of Wayzata

600 Rice Street

Wayzata, MN 55391-1734

Mayor:

Ken Willcox

City Council:

Bridget Anderson

Johanna McCarthy

Andrew Mullin

Steven Tyacke

City Manager:

Heidi Nelson

MEMORANDUM

TO: Mayor and City Council

FROM: Heidi A. Nelson, City Manager

DATE: April 1, 2015

RE: Management/ Planning Intern

Staff would like to discuss with the Council the opportunity to consider a Management/Planning Intern position for the summer/fall of 2015. Interns are a great way for the City to receive affordable assistance with key initiatives or projects while providing invaluable experience to future city planning/management professionals. As the Council is aware, the volume of development applications and development related work load has increased in recent years and continues to fully task the Planning and Building Department as well as the work of the City Manager. This pressure on work load continues to make it difficult for staff to address the myriad of policy issues that staff, Council and Planning Commission have identified as in need of review and potential changes; these policy issues include the following:

- Telecommunication Ordinance/Policy
- Alternative Energies Ordinance
- Tree Preservation Ordinance
- Parking Ordinance revisions for CBD
- Review of Average Front-Yard Setbacks
- Medical Marijuana Ordinance

Other projects that an intern position could assist with:

- Research and develop Citizens Academy program.
- Research and pursue grant opportunities for projects including but not limited to the City's lakefront plan - The Lake Effect; various landscape and trail improvement projects; downtown parking improvements; and redevelopment sites.

- Research and develop single family and multi-family re-investment programs to assist with maintenance of housing stock.
- Support the work of the City Manager for special project and the Director of Planning & Building for the review of various planning permits/applications and preparation of items for Planning Commission/City Council.

For 2015/2016, the Minnesota City Manager's Association is sponsoring an Internship Program by providing \$3500 in matching funds for MN cities who provide internship opportunities in the field of local government. The program application is due April 10th. If there is Council support of an internship program, staff would submit the application to MCMA to be considered for the matching fund program. The program requires that the intern and the city provide a brief report to MCMA about the accomplishments of the intern, involvement in the organization during their experience, and what was gained/learned from the experience. The estimated cost of an intern for up to 6 months is \$12,000.

City of Wayzata

Position Analysis

Position Title: Management/Planning Intern

Position Title of City Manager

Immediate Supervisor:

Primary Objective of Position:

Provide assistance to the city on key initiatives, planning and development related policy review/analysis and special projects for an initial period of up to six months.

Essential Duties and Responsibilities:

A: Administrative Services:

1. Research and develop Citizens Academy program.
2. Provide administrative support to City Manager and Director of Planning & Building for special projects.

B: Community Development:

1. Research and perform policy analysis for various land use related items for city code updates revisions, including but not limited to:
 - a. Telecommunication Ordinance/Policy
 - b. Alternative Energies Ordinance
 - c. Tree Preservation Ordinance
 - d. Parking Ordinance revisions for CBD
 - e. Review of Building Setbacks
 - f. Medical Marijuana Ordinance
2. Research and pursue grant opportunities for projects including but not limited to the City's lakefront plan - The Lake Effect; various landscape and trail improvement projects; downtown parking improvements; and redevelopment sites.
3. Research and develop single family and multi-family re-investment programs to assist with maintenance of housing stock.
4. Support the work of the Director of Planning & Building for the review of various planning permits/applications, preparation of items for Planning Commission/City Council.

C: Other Duties and Responsibilities:

1. Assist other city departments with special projects as needed.

D: Perform other duties as assigned (within the ability and resources of the Management Intern) at the verbal or written direction of the City Manager.

Minimum Qualifications

1. Current graduate student of Urban Planning, Community Development, Public Administration or related field. Graduates with a bachelor degree in a similar field seeking

municipal experience will be considered as well. Preference is for those who intend to pursue a graduate program in the near term.

2. Strong interest in the field of Municipal Planning, Community Development, Economic Development or City Management.

Desired Qualifications

1. Previous experience handling multiple tasks such as answering telephones, writing correspondence, and helping members of the public with excellent customer service.

Knowledge, Skills and Abilities

1. Self-starter with a positive attitude and strong interest in municipal work.
2. Strong knowledge of and ability to use technology including various web-based and Microsoft office programs.
3. Well-developed communication skills, both in oral and written forms.
4. Ability to establish and maintain effective working relationships with City staff, elected officials and community members.
5. Ability to maintain clear, accurate records of activities and work product.
6. Ability to work with minimal supervision.
7. Ability and willingness to work outside of normal office hours from time to time.

CITY OF WAYZATA, MN

FUND BALANCE POLICY

Adopted December 20, 2011, amended April 2, 2013

I. PURPOSE

The purpose of this policy is to establish specific guidelines the City of Wayzata will use to maintain an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids are received in the second half of the City's fiscal year.

The purpose of this policy is to also establish specific guidelines the City of Wayzata will use to classify fund balances into a categories based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in these funds can be spent.

II. CLASSIFICATION OF FUND BALANCE/PROCEDURES

1. **Nonspendable**

- This category includes fund balance that cannot be spent because it is either (i) not in spendable form or (ii) is legally or contractually required to be maintained intact. Examples include inventories and prepaid amounts.

2. **Restricted**

- Fund balance should be reported as restricted when constraints placed on those resources are either (i) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (ii) imposed by law through constitutional provisions or enabling legislation.

3. **Committed**

- Fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. The committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to commit those amounts.
- The City's highest level of decision making authority (City Council) will annually or as deemed necessary commit specific revenue sources for specified purposes by resolution. This formal action must occur prior to the end of the reporting period, however, the amount to be subject to the constraint, may be determined in the subsequent period.

II. CLASSIFICATION OF FUND BALANCE/PROCEDURES – CONTINUED

- To remove the constraint on specified use of committed resources the City Council shall pass a resolution

4. Assigned

- Amounts that are constrained by the government's intent to use for specified purposes, but are neither restricted nor committed. Assigned fund balance in the General fund includes amounts that are intended to be used for specific purposes.
- The City Council has delegated the authority to assign and remove assignments of fund balance amounts for specified purposes to the Finance Manager or City Manager.

5. Unassigned

- Unassigned fund balance represents the residual classification for the General fund. Includes amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes within the General fund. The General fund should be the only fund that reports a positive unassigned fund balance amount.
 - i. The City will maintain an unassigned fund balance in the General fund of 40% of the next year's budgeted expenditures of the General fund. This will assist in maintaining an adequate level of fund balance to provide for cash flow requirements and contingency needs because major revenues, including property taxes and other government aids are received in the second half of the City's fiscal year.
 - a) Any excess unassigned fund balance above 40% of the next year's budgeted expenditures shall be allocated to the following funds as determined by the Finance Manager:
 - Fund 233 - Lakefront Improvement Fund
 - Fund 404 - Parks and Trails Fund
 - Fund 408 - General Improvement Capital Project Fund
 - Fund 409 - Equipment Revolving Fund
 - Fund 430 - Streets Improvement Revolving Fund
 - b) Any shortage in unassigned fund balance below 40% of the next year's budgeted expenditures shall be allocated from the following funds as determined by the Finance Manager:
 - Fund 233 - Lakefront Improvement Fund
 - Fund 404 - Parks and Trails Fund
 - Fund 408 - General Improvement Capital Project Fund
 - Fund 409 - Equipment Revolving Fund
 - Fund 430 - Streets Improvement Revolving Fund

III. STABILIZATION ARRANGEMENTS

Stabilization arrangements are defined as formally setting aside amounts for use in emergency situations or when revenue shortages or budgetary imbalances arise.

The City will set aside amounts by resolution as deemed necessary that can only be expended when certain specific circumstances exist. The resolution will identify and describe the specific circumstances under which a need for stabilization arises. The need for stabilization will only be utilized for situations that are not expected to occur routinely.

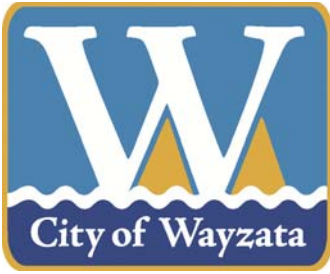
IV. MONITORING AND REPORTING

The City Manager and Finance Manager shall annually prepare the status of fund balance in relation to this policy and present to the City Council in conjunction with the development of the annual budget.

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1.) committed 2.) assigned and 3.) unassigned.

A negative residual amount may not be reported for restricted, committed, or assigned fund balances in the General fund.



City of Wayzata Public Works
299 Wayzata Blvd. W
Wayzata, MN 55391

Director of Public Service

David Dudinsky

City Engineer/Asst. Public Works Director

Mike Kelly

Public Works Superintendent

Jim Eibensteiner

Public Works Secretary/Utility Billing Clerk

Rebecca Jones

To: Wayzata City Council
From: Dave Dudinsky, Mike Kelly
Date: 4/1/2015
Re: 2015 Street Reconstruction

The Public Works Department is proposing that the following streets be considered for reconstruction as part of City street project STR-2015-01:

- Beaver Dam Street
- Edgewood Court (off of Lake Street)
- Ferndale Road South
- Ferndale Road West (to Peavey Bridge)
- Gardner Street (east of Benton)
- Bovey Road/Ferndale Woods (Council to consider adding to the above project)

The project has been designed by WSB & Associates and the engineer's estimate for the project is approximately \$1,764,550.

The project is proposed to be funded using the Street Capital Improvement Program (CIP), Stormwater CIP, and a Minnehaha Creek Watershed District (MCWD) low impact development (LID) grant. The proposed funding breakdown is summarized below.

Street CIP	\$1,417,300
Stormwater CIP	\$ 347,250
MCWD LID grant	\$ 36,500*

*The LID grant would be reimbursed by MCWD, to the Stormwater CIP, upon completion of the project.

A copy of the proposed advertisement for the project has been included for your review.

The project would start in late-May 2015 and be completed in October 2015.

The Public Works Department requests approval to advertise for bid with an opening date of May 1, 2015.

ADVERTISEMENT FOR BIDS

2015 STREET & STORM SEWER IMPROVEMENTS

CITY PROJECT NO. STR-2015-01

FOR THE CITY OF WAYZATA
HENNEPIN COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that sealed bids will be received by the City of Wayzata at the office of the City Manager until **8:00 a.m., Friday, May 1, 2015**, at the City Hall, 600 Rice Street, Wayzata, MN 55391, and will be publicly opened and read at said time and place by representatives of the City of Wayzata. Said proposals for the furnishing of all labor and materials for the construction, complete in-place, of the following approximate quantities:

4,500	CY	Common Excavation
19,704	SY	Remove Bituminous Pavement
3,226	SY	Reclaim Bituminous Pavement
6,118	TON	Aggregate Base
4,555	TON	Bituminous Paving
11,445	LF	Concrete Curb & Gutter
1,824	LF	RC Pipe Storm Sewer (12"-27")
861	LF	HDPE Storm Sewer (12"-15")
6,500	SY	Sodding

The bids must be submitted on the Proposal Forms provided in accordance with the Contract Documents, Plans, and Specifications as prepared by WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, which are on file with the City Manager of Wayzata and may be seen at the office of the Consulting Engineers or at the office of the City Manager.

Complete digital Proposal Forms, Plans, and Specifications for use by Contractors submitting a bid are available at www.questcdn.com. You may download the digital plan documents for a nonrefundable fee of \$25.00 by inputting Quest project #xxxxxxx on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

Bids will only be accepted from Contractors who purchase digital Bidding Documents as specified above.

No bids will be considered unless sealed and filed with the City Manager of Wayzata and accompanied by a cash deposit, cashier's check, or certified check, or bid bond made payable to the City of Wayzata for five percent (5%) of the amount bid, to be forfeited as liquidated damages in the event that the bid be accepted and the bidder fail to enter promptly into a written contract and furnish the required bond.

The provisions of Minn. Stat. 16C.285 Responsible Contractor are imposed as a requirement of this contract. All bidders and persons or companies providing a response/submission to the Advertisement for Bids/RFP of the City shall comply with the provisions of the statute.

No bids may be withdrawn for a period of forty-five (45) days from the date of opening of bids. The City of Wayzata reserves the right to reject any or all bids.

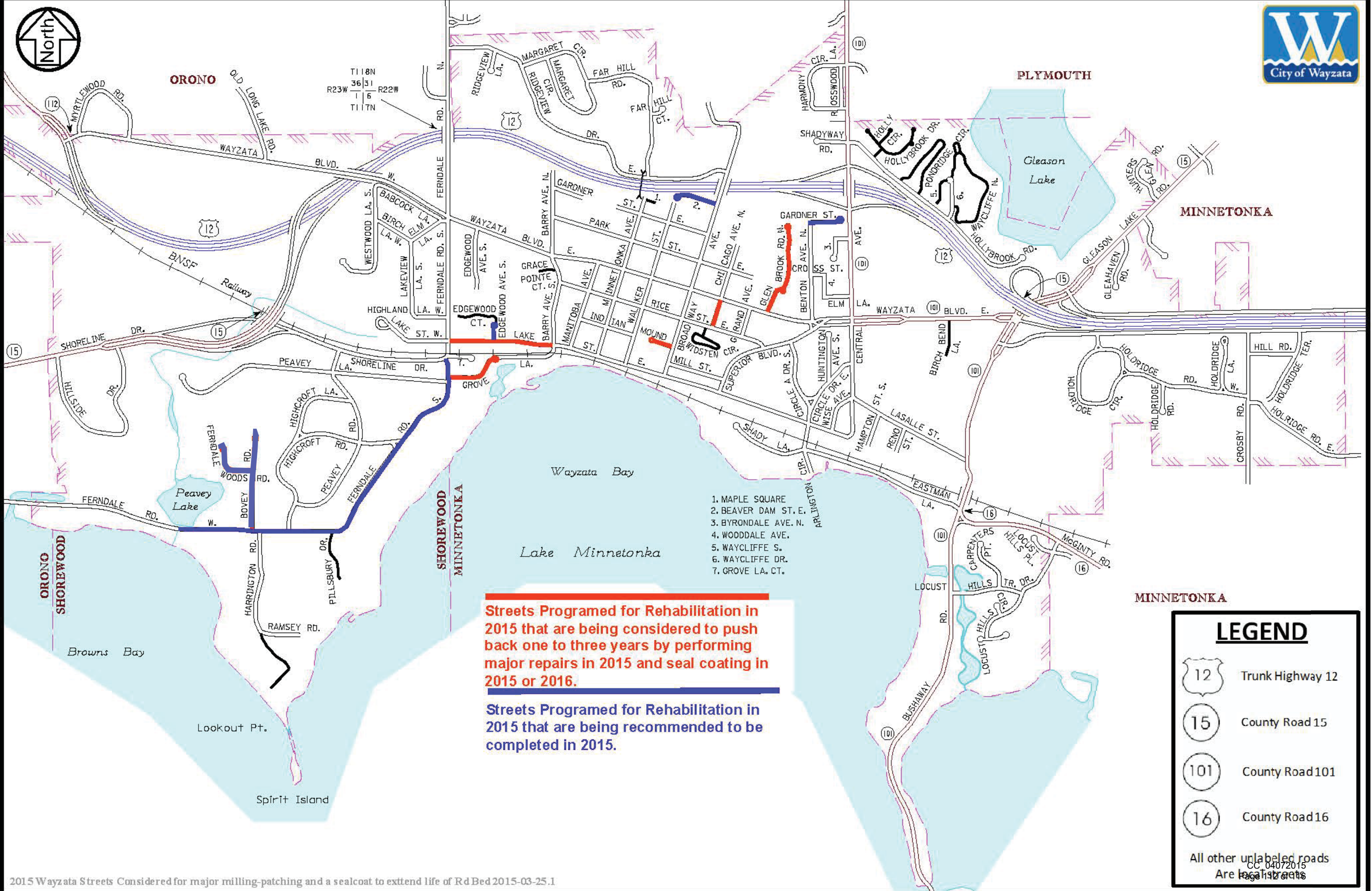
DATED: **April 7, 2015**

BY ORDER OF THE CITY COUNCIL

s/s Heidi Nelson
City Manager
Wayzata, MN

PUBLISHED IN THE: **Wayzata Sun Sailor**
Finance & Commerce

April 14, 2015
April 14, 2015 and April 21, 2015



City of Wayzata
Capital Improvement Plan Summary
Streets Fund

Streets Fund Capital Project Summary Table (Fund #430)

		Project Costs				Type of Project			Financing Source											
Project Description		Estimated Year Needed	Project Costs (with additional costs)		Total Cost (with Inflation)				Other Sources											
			Dollars Spent to Date			New	Maintenance	Status	Streets Fund	State	County	Bonds	Development	Misc.	TIF	Special Assessment	Total Other Sources	Fully Financed?	Notes	
ROAD RECONSTRUCTION / PATCHING / SEALCOATING / & CRACK SEALING:																				
2015: Sealcoat of Streets, Crack Sealing, Patching, & Misc. Maintenance of Streets	2015	195,375	-	195,375	195,400	-	195,400	Ongoing	195,400	-	-	-	-	-	-	-	-	-	✓	
Beaver Dam St E (Mill & Overlay)	2015	83,865	-	106,509	106,600	-	106,600	Ongoing	106,600	-	-	-	-	-	-	-	-	-	✓	
Bovey Road & Ferndale Woods Road (Street Improvements)-2015	2015	123,683	-	157,077	157,100	-	157,100	Ongoing	157,100	-	-	-	-	-	-	-	-	-	✓	Need more time for Final Est.
Eastman Lane	2015	219,215	130,000	89,215	89,300	-	89,300	Ongoing	89,300	-	-	-	-	-	-	-	-	-	✓	
Edgewood Ct (off Lake St)	2015	27,422	-	34,826	34,900	-	34,900	Ongoing	34,900	-	-	-	-	-	-	-	-	-	✓	
Ferndale Roads West & South (Reconstruction of Road)	2015	748,093	-	950,078	950,100	-	950,100	Ongoing	950,100	-	-	-	-	-	-	-	-	-	✓	
Gardner St E (Reconstruction of Road)	2015	132,686	-	168,511	168,600	-	168,600	Ongoing	168,600	-	-	-	-	-	-	-	-	-	✓	Need more time for Final Est.
Holdridge Streets TIF 100% - moved to 2012 & 2013	2015	1,560,070	1,484,041	76,029	76,100	-	76,100	Ongoing	76,100	-	-	-	-	-	-	-	-	-	✓	Retainage Remaining per Mike K 3/5/15
Major Milling / Patching of Streets (New)	2015	100,000	-	100,000	100,000	100,000	-	Ongoing	100,000	-	-	-	-	-	-	-	-	-	✓	
Met Council Overlay on Lk St & Grove Lane - 2013 (Not Yet Billed by MCES)	2015	77,672	-	77,672	77,700	-	77,700	Ongoing	77,700	-	-	-	-	-	-	-	-	-	✓	
Superior Blvd & Lake St Improvement: Lake St East of Superior Blvd: (Superior to RR Xing) MCES	2015	641,920	91,870	550,050	550,100	-	550,100	Ongoing	74,000	-	-	-	-	78,080	-	600,000	678,080	-	✓	Per Mike K Update 8/25/14 Updated 3/5/15
2016: Miscellaneous streets & sealcoats	2016	712,910	-	712,910	734,300	-	734,300	Ongoing	734,300	-	-	-	-	-	-	-	-	-	✓	
Grove Ln (Street Improvements; two way & parking)-2016	2016	109,594	-	139,184	143,400	-	143,400	Ongoing	143,400	-	-	-	-	-	-	-	-	-	✓	Project to be reviewed & approved by CC
Lake Street - Barry Ave to Ferndale N (Mill & Overlay)-2016	2016	136,514	-	173,373	178,600	-	178,600	Ongoing	178,600	-	-	-	-	-	-	-	-	-	✓	
Lake Street-600 Block	2016	250,000	-	317,500	327,100	-	327,100	Ongoing	327,100	-	-	-	-	-	-	-	-	-	✓	
2017: Miscellaneous streets	2017	452,353	-	452,353	480,000	-	480,000	Ongoing	480,000	-	-	-	-	-	-	-	-	-	✓	
Superior Blvd & Lake St Improvement; Superior Blvd: (Rice St to Wayzata Blvd)-Place Holder for now	2017	-	-	-	-	-	-	Ongoing	-	-	-	-	-	-	-	-	-	-	✓	
2018: Miscellaneous Streets & Sealcoats	2018	187,973	-	187,973	205,500	-	205,500	Ongoing	205,500	-	-	-	-	-	-	-	-	-	✓	
Chicago Ave S (Mill & Overlay)-2018	2018	27,559	-	35,000	38,300	-	38,300	Ongoing	38,300	-	-	-	-	-	-	-	-	-	✓	
Glenbrook Road (Mill & Overlay)-2018	2018	169,926	-	215,806	235,900	-	235,900	Ongoing	235,900	-	-	-	-	-	-	-	-	-	✓	Need more time for Final Est.
Indian Mound E (Mill & Overlay)-2018	2018	34,729	-	44,106	48,200	-	48,200	Ongoing	48,200	-	-	-	-	-	-	-	-	-	✓	Need more time for Final Est.
2019: Miscellaneous Streets & Sealcoats	2019	138,609	-	138,609	156,100	-	156,100	Ongoing	156,100	-	-	-	-	-	-	-	-	-	✓	
2020: Miscellaneous Streets & Sealcoats	2020	555,632	-	555,632	644,200	-	644,200	Ongoing	644,200	-	-	-	-	-	-	-	-	-	✓	
2021: Miscellaneous Streets & Sealcoats	2021	493,561	-	493,561	589,400	-	589,400	Ongoing	589,400	-	-	-	-	-	-	-	-	-	✓	
2022 Miscellaneous Streets & Sealcoats	2022	1,595,052	-	1,595,052	1,961,800	-	1,961,800	Ongoing	1,961,800	-	-	-	-	-	-	-	-	-	✓	
2023 Miscellaneous Streets & Sealcoats	2023	1,079,774	-	1,079,774	1,367,900	-	1,367,900	Ongoing	1,367,900	-	-	-	-	-	-	-	-	-	✓	
2024 Miscellaneous Streets & Sealcoats	2024	1,326,552	-	1,326,552	1,730,900	-	1,730,900	Ongoing	1,730,900	-	-	-	-	-	-	-	-	-	✓	
2025 Miscellaneous Street & Sealcoats	2025	413,365	-	413,365	555,600	-	555,600	Ongoing	555,600	-	-	-	-	-	-	-	-	-	✓	
Subtotal:			11,594,104.20	1,705,911.72	10,386,091.65	11,903,100.00	100,000.00	11,803,100.00		11,427,000.00	0.00	0.00	0.00	0.00	78,080.00	0.00	600,000.00	678,080.00		
STREET SIGNS:																				
Replace Street Signs Throughout City	2016	35,000	-	35,000	36,100	-	36,100	Ongoing	36,100	-	-	-	-	-	-	-	-	-	✓	
Subtotal:			35,000.00	0.00	35,000.00	36,100.00	0.00	36,100.00		36,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
UNALLOCATED EXPENDITURES:																				
UNALLOCATED EXPENDITURES-2015	2015	-	-	-	-	-	-	Ongoing	-	-	-	-	-	-	-	-	-	-	✓	
Subtotal:			0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL:			11,629,104.20	1,705,911.72	10,421,091.65	11,939,200.00	100,000.00	11,839,200.00		11,463,100.00	0.00	0.00	0.00	0.00	78,080.00	0.00	600,000.00	678,080.00		

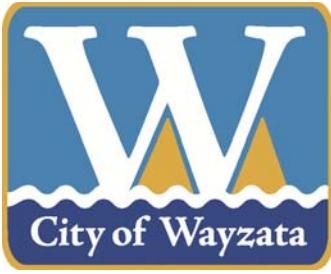
* see Street Projects spreadsheet for details

City of Wayzata
Cash Flow Summary

md

Streets Fund Projected Balance										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
BEGINNING ENDING RESERVE BALANCE	2,364,909.17	872,307.75	1,428.31	79,274.51	121,086.24	428,743.04	255,924.69	147,303.40	(1,326,913.83)	(2,217,098.81)
Receipts	-	-	-	-	-	-	-	-	-	-
Charges for services - Tower rental	195,928.00	205,724.40	216,010.62	226,811.15	119,075.85	125,029.65	131,281.13	137,845.19	144,737.45	151,974.32
Other - Tax Levy	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00
Investment earnings	-	1,625.58	-	-	430.36	1,066.43	-	-	-	-
Contributions and donations	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58	5,885.58
Disbursements	(2,029,800.00)	(1,419,500.00)	(480,000.00)	(527,900.00)	(156,100.00)	(644,200.00)	(589,400.00)	(1,961,800.00)	(1,367,900.00)	(1,730,900.00)
Debt service (Ferndale Rd)	(40,400.00)	(40,400.00)	(39,400.00)	(38,400.00)	(37,100.00)	(36,100.00)	(32,408.00)	(31,658.00)	(30,908.00)	(35,500.00)
Capital Outlay (financing to be issued)										
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Transfer - General Fund	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
Transfer - Liquor	-	-	-	-	-	-	-	-	-	-
Transfer - Licensing	-	-	-	-	-	-	-	-	-	-
Transfer - Stormwater (curb & gutter)	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00
Transfer - Residual Equity (Excess Revenue)	-	-	-	-	-	-	-	-	-	-
Transfer - TIF	-	-	-	-	-	-	-	-	-	-
Transfer - PW Fund and Payment on Interfund Loan	17,785.00	17,785.00	17,350.00	17,415.00	17,465.00	17,500.00	18,020.00	17,510.00		
Bond proceeds	-	-	-	-	-	-	-	-	-	-
YEAR ENDING RESERVE BALANCE	872,307.75	1,428.31	79,274.51	121,086.24	428,743.04	255,924.69	147,303.40	(1,326,913.83)	(2,217,098.81)	(3,467,638.91)

Streets Fund Actual Balance										
	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
BEGINNING ENDING RESERVE BALANCE	1,513,853.46	1,746,233.46	3,287,780.17	983,919.17	1,094,497.42	846,189.98	1,153,343.27	744,630.04	301,640.00	158,634.00
Receipts	-	-	-	-	-	-	-	-	-	-
Charges for services	226,278.21	215,502.00	193,540.29	184,324.00	175,546.75	167,187.38	159,126.06	152,489.23	182,708.00	151,317.00
Other	210,000.00			381,259.00	139,092.00	2,029.00		10,086.00		
Investment earnings	32,778.00	346.00	24,574.00	28,094.00	53,123.00	11,526.00	24,142.60	39,037.00	21,457.00	4,793.00
Contributions and donations	5,885.58			382,988.00	1,400,000.00					
Disbursements	(466,831.68)	(636,228.00)	(2,798,861.00)	(507,278.00)	(5,806,908.00)	(583,333.49)	(294,568.82)	(132,466.00)	(98,412.96)	(359,436.00)
Debt service (Ferndale Rd)										
Capital Outlay (financing to be issued) - adjust to GL	315,584.00						(562,140.13)			
Other Financing Sources (Uses)	-									
Transfer - General Fund	95,000.00	124,786.00	446,200.00	474,474.00	42,479.00	50,000.00	46,000.00	40,000.00	35,000.00	35,000.00
Transfer - Liquor	-			-	175,000.00	175,000.00	175,000.00	240,000.00	250,000.00	250,000.00
Transfer - Licensing	-	10,214.00								
Transfer - Stormwater (curb & gutter)	53,000.00	53,000.00			54,590.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Transfer - Residual Equity (Excess Revenue)	312,000.00									
Transfer - TIF	-		593,000.00	1,360,000.00	1,000,000.00					
Bond proceeds	67,361.60				2,656,499.00	375,898.55	95,287.00	9,567.00	2,238.00	11,332.00
YEAR ENDING RESERVE BALANCE	2,364,909.17	1,513,853.46	1,746,233.46	3,287,780.17	983,919.17	1,094,497.42	846,189.98	1,153,343.27	744,630.04	301,640.00



City of Wayzata Public Works
299 Wayzata Blvd. W
Wayzata, MN 55391

Director of Public Service

David Dudinsky

City Engineer/Asst. Public Works Director

Mike Kelly

Public Works Superintendent

Jim Eibensteiner

Public Works Secretary/Utility Billing Clerk

Rebecca Jones

To: City Council
From: Public Works Department
Date: April 1, 2015
Re: 2015 Sanitary Sewer Rehabilitation

Please find below a summary of the six (6) bids received by the Public Works Department on Wednesday, April 1, 2015 for the 2015 Sanitary Sewer Rehabilitation project.

Insituform Tech USA, Inc.	\$ 156,578.00
Lametti and Sons, Inc.	\$ 173,870.00
Visu-sewer	\$ 182,957.50
SAK Construction, LLC.	\$ 196,695.00
Veit & Company, Inc.	\$ 245,690.00
Michels Corporation	\$ 290,903.00

The project involves the lining of approximately 6,860 lineal feet of eight-inch (8") clay sewer main in the Highlands Neighborhood and on Bovey Road and Peavey Lane. The project is proposed to be completed by October 30, 2015.

The Sewer CIP currently has \$415,800 budgeted for this project.

A map of the areas is attached for your reference.

The Public Works Department recommends approval of the low bid of \$156,578.00, from Insituform Tech USA, Inc.

**2015 Sanitary Sewer Rehabilitation
SAN-2015-01
Location Map**

**Highland
Neighborhood**

**Bovey Road/
Peavey Lane**

