



**Wayzata City Council Workshop Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
TUESDAY, FEBRUARY 6, 2024**

WORKSHOP TOPICS FOR DISCUSSION:

1. Presentation of Annual Reports and Work Plans of City Boards, Commissions, Committees, and Authorities
(5:00-6:30 p.m.)



City Council Workshop City Council Agenda Report

MEETING DATE: February 6, 2024	WORKSHOP AGENDA ITEM: 1
TITLE: Presentation of Annual Reports and Work Plans of City Boards, Commissions, Committees, and Authorities (5:00-6:30 p.m.)	
PREPARED BY: Jeffrey Dahl, City Manager	
REVIEWED BY: N/A	

DISCUSSION OBJECTIVE:

To listen, discuss, and ask questions regarding the annual reports and work plans of the City's standing boards, commissions, committees, and authorities.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

Not Applicable.

BACKGROUND:

Over the last couple of years, the City has invited all the City boards to a Council workshop at the beginning of the year to update the Council on previous year's actions and inform the Council on their work plans for the up-and-coming year.

This meeting serves as a good touch point between the Council and the boards to ensure alignment with their duties and the Strategic Plan. Attached are summaries of the board updates. The liaisons and staff will be going over them at the workshop. The tentative schedule is listed below:

5:00-5:15	Charter Commission (verbal update)
5:15-5:30	Heritage Preservation Board
5:30-5:45	Energy & Environment Committee
5:45-6:00	Parks & Trails Board
6:00-6:15	Panoway District Committee
6:15-6:30	Housing & Redevelopment Authority

Given the nature and role of the Planning Commission, there will be no update. If there is time at the end of the meeting, staff will also provide a brief verbal update of the Zoning Study Task Force.

ATTACHMENTS:

1. HPB 2023 Annual Report and 2024 Work Plan_Final
2. Energy and Environment Committee 2023 Annual Report and 2024 Work Plan_1-30-24
3. PT Board 2023 Annual Report and 2024 Work Plan_1-30-24
4. PDC 2023 Annual Report and 2024 Work Plan_1-30-24
5. HRA 2023 Annual Report and 2024 Work Plan_2-1-24



Heritage Preservation Board

**2023 ANNUAL REPORT &
2024 WORK PLAN**

Accomplishments in 2023

In 2023, the Heritage Preservation Board completed the following action items:



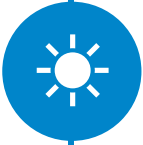
Focused on Recruitment and Growth

- Prioritized efforts to recruit new members, which led to adding three new board members at the end of 2023
- Shifted meeting time and frequency to attract new members and build momentum
- Publicized the work of the board through an appearance in *Wayzata Together*
- Continued to build capacity for future efforts



Prioritized Community

- Continued to coordinate Mayor's Award, Centennial Home Awards, and other ways to recognize residents and friends of Wayzata who are preserving their homes or commercial buildings
- Built relationships with new Lake Minnetonka Historical Society for future partnership



Celebrated James J. Hill Days

- Represented the City for duration of festival with their own booth, educating visitors on the Section Foreman House, Just Deeds, and promoting HPB recruitment
- Met with 100+ visitors



Other Accomplishments

- Began work on updating certain historic plaques around Wayzata
- Considered how Wayzata's building permit process can account for discovery of cultural resources

Looking Ahead to 2024 - Workplan



Building Community

- Collaboration with Lake Minnetonka Historical Society
- Host Centennial Home Event
- Promotion of Just Deeds Program
- Kickoff Summer Tours Program



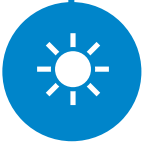
Preserving the Built Environment

- Proactive engagement with property owners of historic buildings that will be at risk in the future, but may not be now
- Support funding opportunities for Section Foreman House



Create Educational Opportunities

- Explore new topics as championed by Board members



Fulfilling Annual Responsibilities

- Mayor's Award
- Centennial Home Awards
- James J. Hill Days

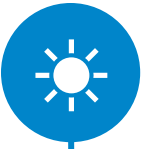


Energy & Environment Committee

**2023 ANNUAL REPORT &
2024 WORK PLAN**

Accomplishments in 2023

In 2023, the Energy & Environment Committee completed the following action items:



Led Municipal Solar Initiative

- Started installation of solar systems on the Public Work building, Muni/Liquor Store, Library, City Hall, and the Fire Station.



Championed LED Lighting Installations

- Completed LED retrofits at City Hall and Public Works.
 - Received \$6,724.06 in rebates for the lighting retrofits.
- Incorporated additional LED retrofitting into the 2024 CIP.



Supported Home Energy Squad Visits

- Provided 34 free Home Energy Squad Planner visits and 2 Home Energy Squad Saver visits.
 - Saved residents a total of \$1,770 with the partnership with Center for Energy and Environment and Xcel Energy.



Presented Sustainability Champion Award

- Awarded the first Sustainability Champion Award to the Wayzata Community Church.



Shared Sustainable Home Information

- Created an educational and informational diagram of a [Sustainable Home](#) that is shown on the City's website.



Hosted Electric Vehicle Ride & Drive Event

- Held another Electric Vehicle Ride & Drive Event with electric vehicles, electric bikes/scooters, and electric boats.



Additional Accomplishments

- Approved the purchase of battery-powered equipment for Public Works staff to transition from gas-powered equipment.
- Reviewed and commented on the Klapprich Park concept plans.
- Created various Portal articles and social media posts.
- Updated sustainability webpages on City website.

Looking Ahead to 2024 - Workplan



High Priority Items:

Research benefits, cost, and options for a Climate/Resiliency Action Plan



Install LED lighting at the Muni/Liquor Store, Klapprich Park Warming House and potentially other buildings



Present the second Sustainability Champion Award



Host educational event on native landscaping and sustainable yards



Research option to require energy efficient, “Dark-Sky” compliant outdoor lighting fixtures



Research and implement initiatives to reduce air emissions



Medium Priority:

Review energy production of the solar systems and create educational opportunities based on the renewable energy



Research options to require new construction for city-owned buildings to be built using SB 2030 energy standard or another green building framework



Research sustainable construction and demolition Ordinance/Policy



Introduce incentive-based programs/options for residents (i.e. reduced costs for rain barrels)



Research options to install EV charging stations in the new public parking lot



Low Priority:

Determine action items required with the planned closure of the Hennepin County Energy Recovery Center (HERC)



Parks & Trails Board

**2023 ANNUAL REPORT &
2024 WORK PLAN**

Accomplishments in 2023

In 2023, the Parks and Trails Board completed the following action items:



Led Tennis & Pickleball Court Improvements

- Reconstructed the Wayzata West Middle School tennis courts
- Created plans to reconstruct Bell Courts to include tennis and pickleball



Made Significant Progress on Klapprich Park Redesign

- Hosted family-friendly community meeting to gather resident input
- Created concept plans for Klapprich Park site and building improvements
- Started design development for Klapprich Park site improvements



Hosted a Variety of Events and Programs

- Maple Tree Tapping
- Participated at Spring Splash
- Earth Day Tree Giveaway
- Sunday Music in the Park
- Post Office Park Bulb Planting



Collaborated with Wayzata Community Education

- Created new winter opportunities



Supported Grant Applications

- Applied for Hennepin County Grants for Bell Courts improvements and rental ice skate purchases
- Partnered with Great River Greening to apply for a grant to conduct restoration project at the Nature Center



Remained Responsive to New Ideas, Inquiries, & Concerns

- Reviewed boat rental options
- Purchased additional Adirondack chairs
- Addressed beach playground drainage issues
- Addressed maintenance concerns at Big Woods

Looking Ahead to 2024 - Workplan



Continue to lead and guide the Klapprich Park improvement project by engaging the community, completing construction documents, and preparing for the bidding process



Complete the reconstruction of the Bell Courts tennis courts and pickleball courts



Determine options to construct a new sidewalk on the east side of the Library



Continue conducting and participating in a variety of community events and programs



Continue to partner with Wayzata Community Education to provide activities and programs to residents



Panoway District Committee

**2023 ANNUAL REPORT &
2024 WORK PLAN**

Accomplishments in 2023

In 2023, the Panoway District Committee completed the following action items:



Reviewed Panoway Phase 2 Plans and Construction



Provided Recommendations for Panoway Phase 2 Policy Updates



Reviewed and Provided Guidance on Panoway Naming and Dedication Plan



Discussed Options to Improve Public Safety in Panoway

- Reviewed crime data from 2022.



Grants

- Applied for Hennepin County Active Living Grant conduct a new Walk-Zata event.



Provided Recommendations on Special Event Requests

- Reviewed options for curling in Panoway.
- Reviewed coffee pop-up option in Panoway.



Reviewed Downtown Parking Study Conducted in Summer of 2022

Looking Ahead to 2024 - Workplan



Plan a Panoway Phase 2 Ribbon-cutting/Walk-Zata Event in Coordination with the Active Living Grant award.



Review Feedback from Panoway Users and Provide Direction on Potential Policy Changes.



Review and Provide Guidance on Special Event Request Code Amendments and Specific Requests



Continue to Provide Direction on Public Safety Concerns in Panoway.



Review and Provide Guidance on Panoway Phase 3 plans for future construction.



Promote 2024 Downtown Parking Study



Housing & Redevelopment Authority

**2023 ANNUAL REPORT &
2024 WORK PLAN**

Accomplishments in 2023

In 2023, the HRA completed the following action items:



Adopted Building Permit Fee Policy

- Adopted policy on use of public funds to reimburse permitting fees associated with affordable housing projects



Preserved Maggie Manor Too

- Enabled Maggie Manor Too to receive property tax and building permit fee relief in exchange for ten-year rent affordability commitment



Served on Wayzata Blvd Corridor Study Committee

- The Wayzata Boulevard Corridor Study built community buy-in for allowing a fourth story in select areas in exchange for affordable housing units, but a policy has not yet been created.

Looking Ahead to 2024 - Workplan



Preserve Naturally Occurring Affordable Housing

- Research which properties are eligible for LIRC, then engage NOAH property owners and promote LIRC program to help preserve affordable stock.
- Explore grant options for existing multifamily NOAH to better serve as technical assistance for externally funded improvements.
- Keep building NOAH properties database that can be continually updated with information related to rent, affordability status, and maintenance needs.
- Engage West Metro Community Land Trust (Homes Within Reach) to look at options for affordable homeownership and single-family home preservation



Incentivize New Affordable Housing Construction

- Coordinate on-going meetings with local affordable housing partners such as Interfaith Outreach and potentially invite them for a work session to discuss City's affordable housing goals.
- Work with U of M Capstone Group on potential use of the Park and Ride Site, establish affordability goals
- Establish an Affordable Housing Policy to clarify how density and height bonuses may be eligible for certain types of affordable housing developments.