



WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street

Tuesday, June 25, 2024

6:15 PM

- 1. Bell Courts Opening Celebration - 6:15 PM**
- 2. Call to Order and Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - a. May 9, 2024 Parks and Trails Board Meeting Minutes
- 5. Public Comments**
- 6. Old Business**
 - a. Klapprich Park Design Development
 - b. Bell Courts Opening Celebration Review
- 7. New Business**
 - a. Parks and Trails Master Plan Review
 - b. JJ Hill Days Participation
- 8. Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
- 9. Adjourn**
 - a. Next Meeting - July 17

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 4.a
TITLE: May 9, 2024 Parks and Trails Board Meeting Minutes	
PROPOSED MOTION: Approve the May 9, 2024 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the May 9, 2024 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Draft May 9, 2024 P&T Board Meeting Minutes



Parks and Trails Board Meeting Minutes
Wednesday, May 9, 2024
Wayzata City Hall - Community Room

Attendees: Sarah Randolph, Sarah Showalter, JP Yorro, and Blake Cameron.

Staff: Parks and Environment Planner, Nick Kieser.

1. The Parks and Trails Board held a tour of Shaver Park from 6:00 pm – 6:30 pm.
2. **Call to Order and Roll Call:** Meeting was called to order at 6:42p.m.
3. **Approval of Agenda:** Motion to approve agenda as shown by Cameron, seconded by Yorro. Approved unanimously.
4. **Approval of Minutes:** Cameron motioned to approve the minutes as shown, seconded by Yorro. Minutes approved unanimously as amended.
5. **Public Comments.** No public comments were provided.
6. **Old Business.**
 - a. **Klapprich Park Design Development.** Staff provided an update on the City Council workshop discussion that was held on April 23. A summary of the Council's comments were attached to the agenda packet. Generally, Council noted that the cost is too high and should be reduced or phased out. Specific comments included:
 - Include a lighting plan and tree inventory in upcoming planning phases.
 - Show additional planters to soften the building and add umbrellas at the tables.
 - The parking lot seems too large so explore options to reduce the spaces. Also, explore options for permeable pavers. The Board noted that reducing the spaces is not recommended and that 20 spaces would be needed during busy times.
 - The hillside stairs and slides do not seem necessary and are expensive.
 - Ensure that we include park amenities like grills, picnic tables, and benches.
 - Explore creative options for the existing play area. Ideas include horseshoes, garden, hammocks, etc.
 - ADA accessibility is imperative so the cabana work should include an ADA accessible path.

- Ensure that the materials for the warming house are durable.
- Include more cubbies and less lockers for the warming house space to keep it flexible.
- Explore solar options for the warming house.
- Council liked the idea of creating a restrooms that are available year-round.
- For the cabana, the price is significant for minimal work. Council wanted to keep the cabana scope minimal. This could include adding a water bottle filler/fountain and a general refresh of the building.
- The addition of a kitchenette is too expensive for the benefits.

Staff noted that the next step for this project is to discuss the proposed budget at the June 18 Council workshop. The Board discussed the option to complete all the lower Klapprich projects and have the cabana project as phase 2 of the overall project. Since the hillside stairs and slides are not a high priority this could be included as an alternate bid. If the bids received show lower prices or if grant funds are secured then the stairs and slides could be completed with the rest of the lower Klapprich projects. The Board agreed that this plan is reasonable. Staff will work with the consultants with the updated project scope and include updated costs at the upcoming Council workshop.

- b. Bell Courts Update and Opening Day Event.** Staff noted that the courts are now paved so now the pavement needs to settle which takes approximately 30 days. The next step is to add the color coating which will occur in mid-June.

The Board discussed the opening day event and decided on a date of June 25 starting at 6:15 pm. The Parks and Trails Board meeting could occur after this event.

- c. Spring Splash Review.** Showalter and Jensen both participated at the Spring Splash event on behalf of the Parks and Trails Board. Showalter provided an update that the event was a success that had many participants. Showalter noted that the participants stated that they are excited about the potential improvements to the parks.

7. New Business.

- a. Parks and Trails Master Plan Review.** Staff noted that the Parks and Trails Master Plan was included in the agenda packet for the Board to review. The Board noted that this item could be discussed in more detail at an upcoming Board meeting.

8. Other Business

- a. Communications Recap.** Staff will start communication on the Bell Courts Opening Day Event once the color coating date is confirmed.
- b. Staff Updates.**
- The sidewalk that was removed on Broadway has a temporary fix as the building is underdevelopment.
 - The dock at Little Beach has been installed and the space has been cleaned up.

- Maintenance of the iron fences is still planned to be completed this year. Staff needs to determine which areas will be worked on and when the work will occur.
- The Broadway and Depot docks are close to be finished and a parking payment system is going to be implemented. Residents will be able to sign up for free parking.
- Two new full-time park employees have been hired.

9. Adjourn. The meeting was adjourned at 7:33 pm.

- a. The next meeting was voted to be rescheduled to June 25 after the Bell Courts Opening Day Event.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 6.a
TITLE: Klapprich Park Design Development	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

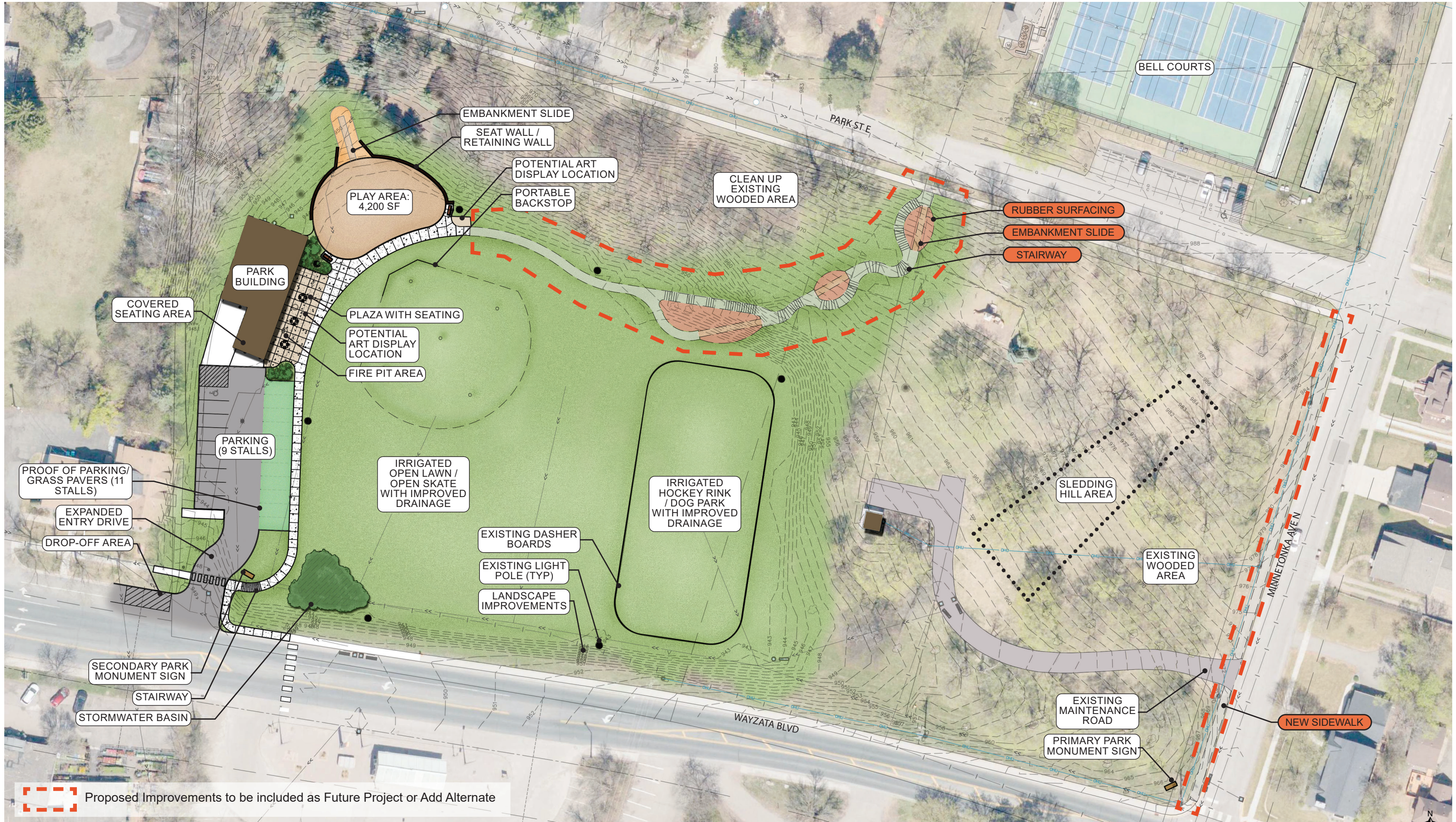
Updated Klapprich Park plans and cost estimates are attached for review. At the May 9 Parks and Trails Board meeting, staff and the Board reviewed the comments from the City Council to reduce the cost of the project. Therefore, the Board discussed an option to complete all of the "lower" Klapprich Park improvements with the hillside stairs/slides and Minnetonka sidewalk as alternate bids. If the bids received are lower than expected or if grant funds are secured then the alternate improvements could be completed with the rest of the improvements. The second phase of the improvements would be upgrades to the Bell Courts Cabana and any of the alternate bid projects that were not completed with the first phase.

This proposed scope and overall cost estimates will be included as part of the June 18 Council budget workshop discussion. A portion of the staff memo for this workshop discussion is also attached. Staff will provide any updates from that Council discussion.

In addition, WSB has created concept plans for how an ADA-compliant sidewalk could be constructed for the Bell Courts Cabana that are attached. The Board can review these options to determine if more information is needed or if there is a preference for the sidewalk location.

ATTACHMENTS:

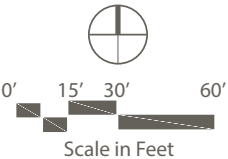
1. Klapprich Park Design Plans
2. Klapprich Park Cost Estimate
3. Warming House Estimate
4. 2024-2033 CIP Spring Update Memo
5. Bell Courts Cabana ADA Access Options
6. Bell Court Cabana Renovation Plans



Klapprich Park | Final Concept Plan

Wayzata, MN

March 28, 2024 | WSB Project number: 022538-000



Project:	Klapprich Park
Location:	City of Wayzata
WSB No.:	22538
Date:	6/10/2024

ESTIMATED QUANTITIES						
Item No.	Description	Unit	Est. Base Quantity	Estimated Unit Price	Estimated Total Base Cost (Low)	Estimated Total Base Cost (High)
	Klapprich Park - Open Lawn and Wayzata Blvd Landscaping					
				TOTAL:	\$270,732.00	\$307,650.00
	Klapprich Park - Parking Lot					
				TOTAL:	\$290,800.13	\$330,454.69
	Klapprich Park - Play Area and Trails					
				BASE PROJECT TOTAL:	\$575,016.75	\$653,428.13
				PROJECT TOTAL WITH ALTERNATES:	\$1,136,548.88	\$1,291,532.81
	ADD ALTERNATE: Klapprich Park - Hillside Slide / Modular Steps / Connection Trail					
				TOTAL:	\$403,441.50	\$458,456.25
	ADD ALTERNATE: Klapprich Park - Minnetonka Avenue Walk					
				ADD ALTERNATE TOTAL:	\$81,340.88	\$92,432.81
	ADD ALTERNATE: Cabana ADA Walk					
				ADD ALTERNATE TOTAL:	\$35,805.00	\$40,687.50
				PROJECT TOTAL WITH ALTERNATES:	\$1,657,136.25	\$1,883,109.38



HAGEN, CHRISTENSEN & MCILWAIN
ARCHITECTS

MEMORANDUM

City of Wayzata
Klapprich Warming House
Bell Courts Cabana

Matt Lysne
2425
Cc: File

Following represents our estimate of probable cost at a Schematic Design level for the above referenced projects.

Warming House Global
Project Budget

Base Project - General Construction Office, Crew, Lobby, Breakroom, File, Etc.:	\$560,400.00
Base Project - Site / Civil / Patios:	\$102,000.00
Owner Contingency	\$66,240.00

**Escalation for
2025 start** **\$728,640.00**

Building Permit	\$36,432.00
Met Council SAC	
Determination	\$2,485.00
Special Inspections & Testing	\$2,185.92
Furniture and Equipment	\$48,000.00
AV Equipment	\$7,500.00
Survey and geotech	\$10,000.00
<u>Professional Services</u> <u>Fees</u>	<u>\$48,000.00</u>

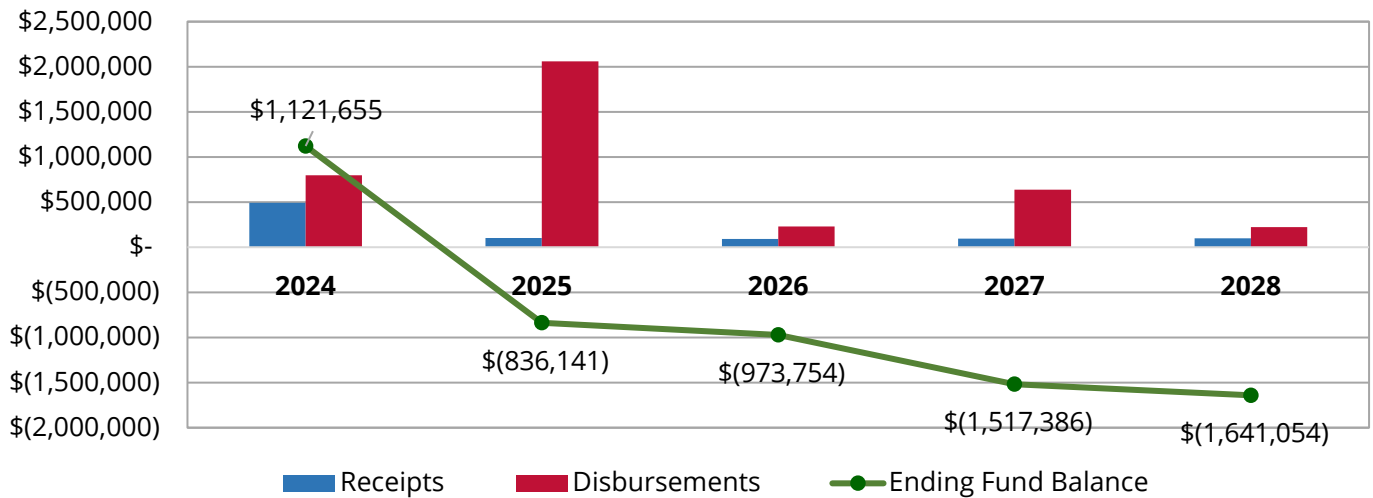
Warming House Updates Base Global Project Budget **\$883,242.92**

PH 612-904-1332 FAX 612-904-7366

4201 CEDAR AVENUE SOUTH

MINNEAPOLIS, MN 55407

Parks and Trails Improvement Fund (Fund #404)



Significant Projects Planned for 2024-2028:

- 2024 - Reconstruction of Wayzata Middle School Tennis Courts - \$154,200 (started in 2023, will be completed in 2024)
- 2024 - Klapprich Park Design Development and Construction Documents - \$155,000 (started in 2023, will be completed in 2024)
- 2024 - Reconstruction of Bell Tennis Court - \$329,600
- 2025 - Klapprich Park Improvements - \$1,962,700
- 2027 - Beach+Shaver Park Improvements - \$559,200

External Funding Sources:

Year	Source	Amount	Project
2024	School District	\$77,100	Reconstruction of Wayzata Middle School Tennis Courts
2024	Hennepin County Grant	\$100,000	Reconstruction of Bell Tennis Courts
Total		\$177,100	

Other Potential Funding Sources:

Year	Source	Amount	Project
2024-2033	State Grants	Varies	Planting, Removal, & Management of City Trees (EAB Management)
2024-2033	Fee-in-lieu-of Planting (New)	Varies	Planting, Removal, & Management of City Trees (EAB Management)
2025	State Bonds	Up to \$1,962,700	Klapprich Park Improvements
2026+	Food & Beverage Sales Tax	Est. \$270,000 per year	Misc. Park Projects
2027	State Bonds	Up to \$559,200	Beach + Shaver Park Improvements



Klapprich Park Design and Phasing Options (20 mins)

Since the April 23, 2024, Council Workshop regarding Klapprich Park, staff have continued to work with the consultant and Parks and Trails Board to update the design, cost estimates, and determine phasing options.

Design Changes

Some of the significant changes to the design since the Council last reviewed it are that instead of a full Bell Courts Cabana Renovation (included new kitchenette in storage room for rental purposes, adding a door, installing windows, installing a drinking fountain/bottle filler, and refreshing the exterior paint), the scope has been reduced to just a refresh (repainting the exterior and installing a drinking fountain/bottle filler). In addition, options for an ADA accessible route are being explored to access the cabana.

Updated Cost Estimate

Current CIP Budget	\$1,962,700
Updated Total Cost Estimate	\$2,788,799
Amount Under (Over) Budget	\$(826,099)

Staff and the Parks and Trails Board recommend proceeding with construction all at once (if possible and budgets allow) to minimize the amount of time the park is disrupted and to avoid some duplicated construction costs that would occur if we mobilized and bid out the project on two separate occasions.

The other option would be to pursue the project using the phasing plan outlined below. Staff recommend including items in Phase 2 as bid alternates/sub-alternate bids for Phase 1 to get solid pricing and at that point the Council can determine if we can afford them in Phase 1.

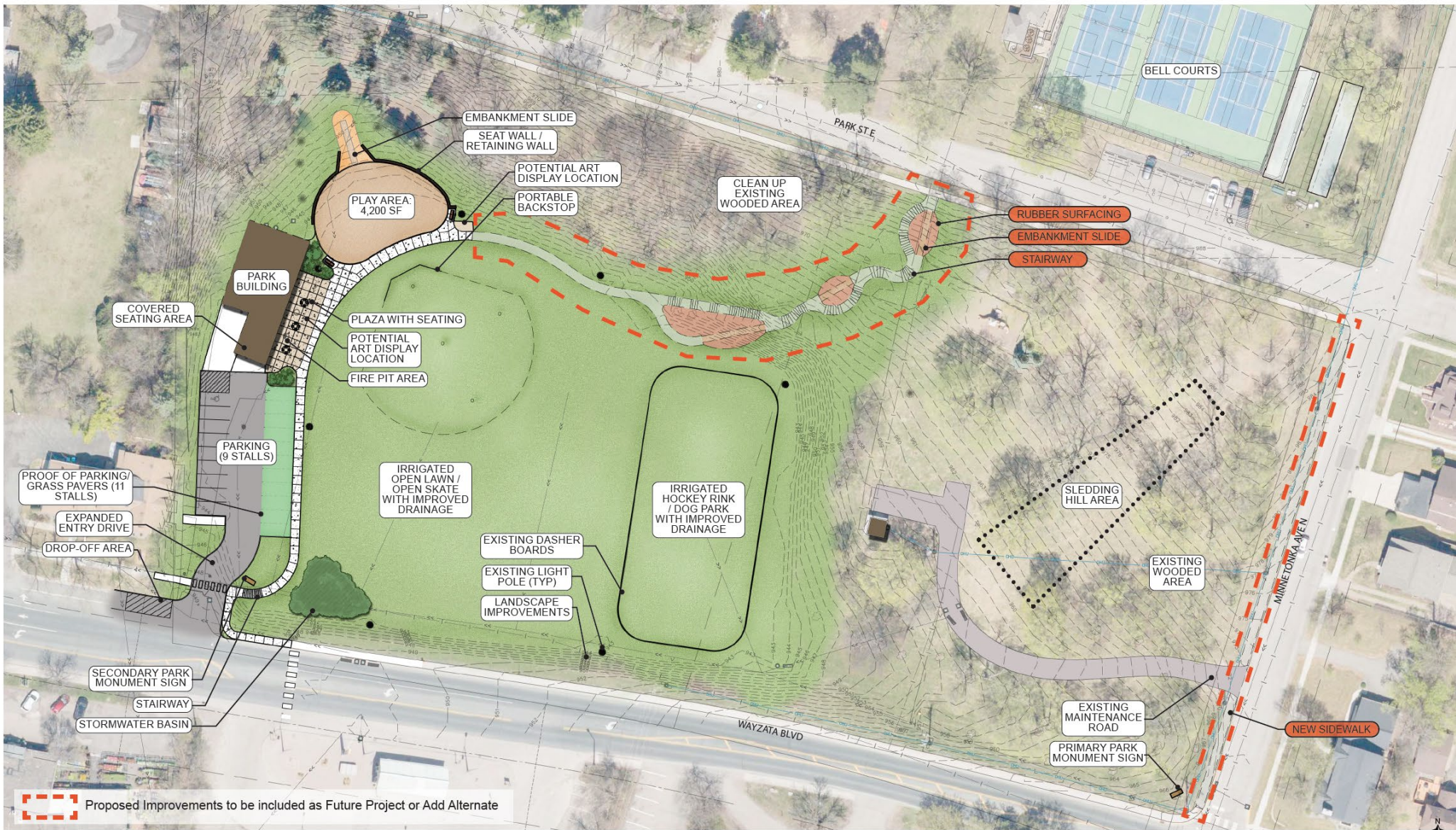
Phase 1:

Open Lawn/Landscaping	\$307,650
Parking Lot	\$330,454
Playground/Trails	\$653,428
Warming House/Patio	\$883,242
Subtotal	\$2,174,774

Phase 1 Alternates/Phase 2:

Hillside Stairs/Slides	\$458,456
Minnetonka Ave Sidewalk	\$92,432
Cabana ADA Walk	\$40,687
Cabana Refresh	\$22,450
Subtotal	\$614,025

Grand Total	\$2,788,799
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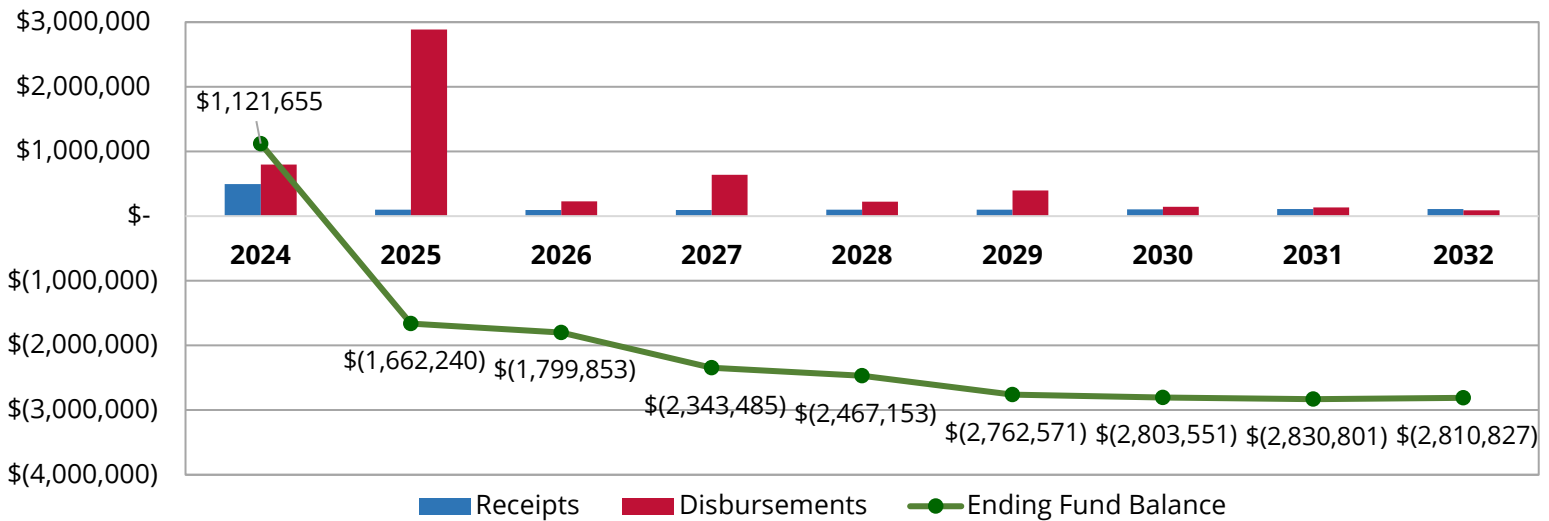
Klapprich Park | Final Concept Plan

Wayzata, MN

Klapprich Park Phasing Impact on Fund Balance

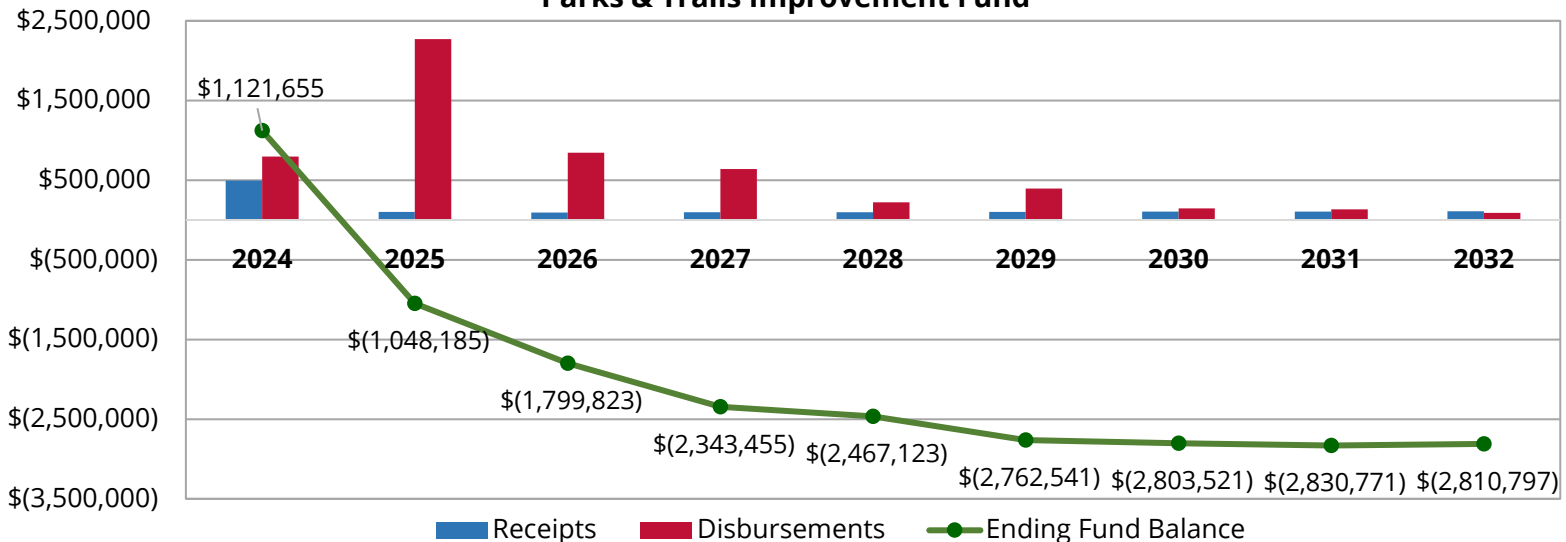
Option 1: Proceeding with total project all in one phase in 2025

Parks & Trails Improvement Fund

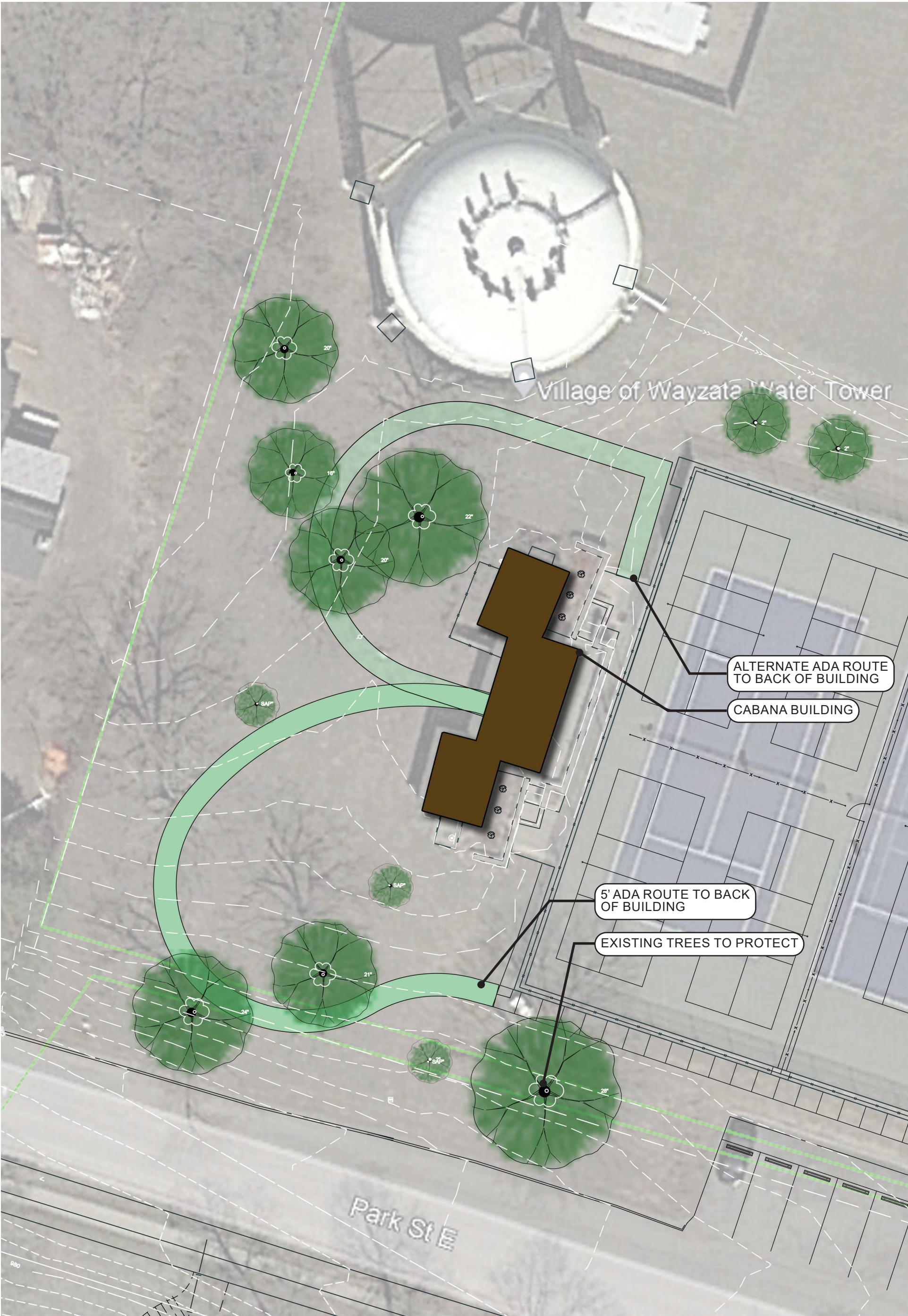


Option 2: Proceeding with Phase 1 of Klapprich Park in 2025 and Phase 2 in 2026 (or when funding available)

Parks & Trails Improvement Fund

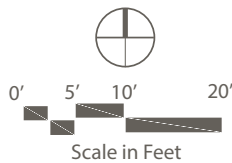


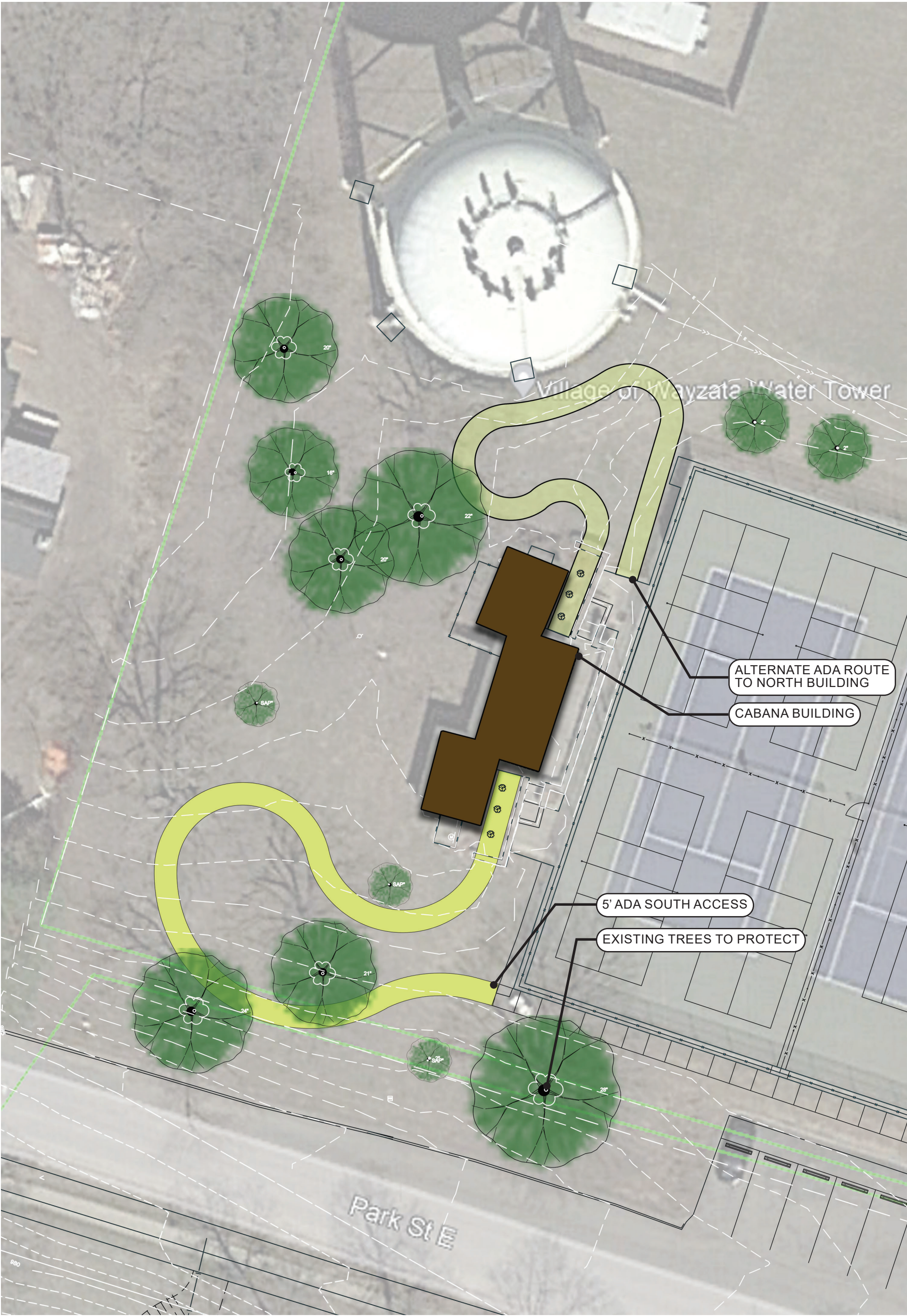
Note on fund balance: In 2024, the Bell Tennis Court reconstruction project is estimated to come in about \$150,000 under budget when completed. These savings have not yet been incorporated into the CIP and would increase the projected fund balances by that amount in both scenarios.



Klapprich Park Cabana | Concept 1

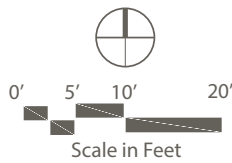
Wayzata, Minnesota
June 17, 2024 | WSB Project number: 022538-000

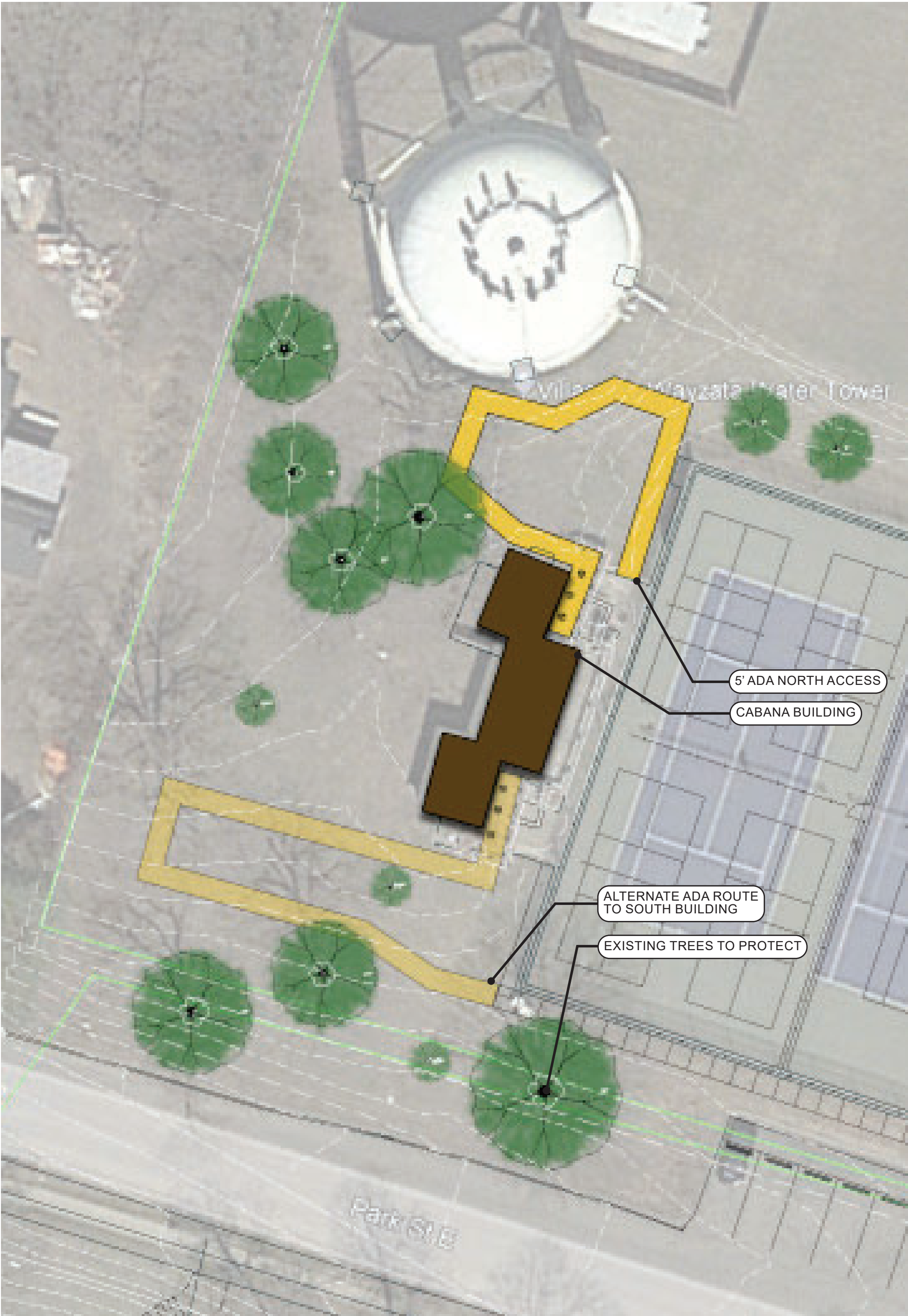




Klapprich Park Cabana | Concept 2

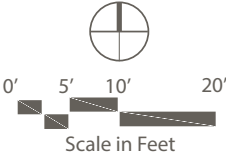
Wayzata, Minnesota
June 17, 2024 | WSB Project number: 022538-000

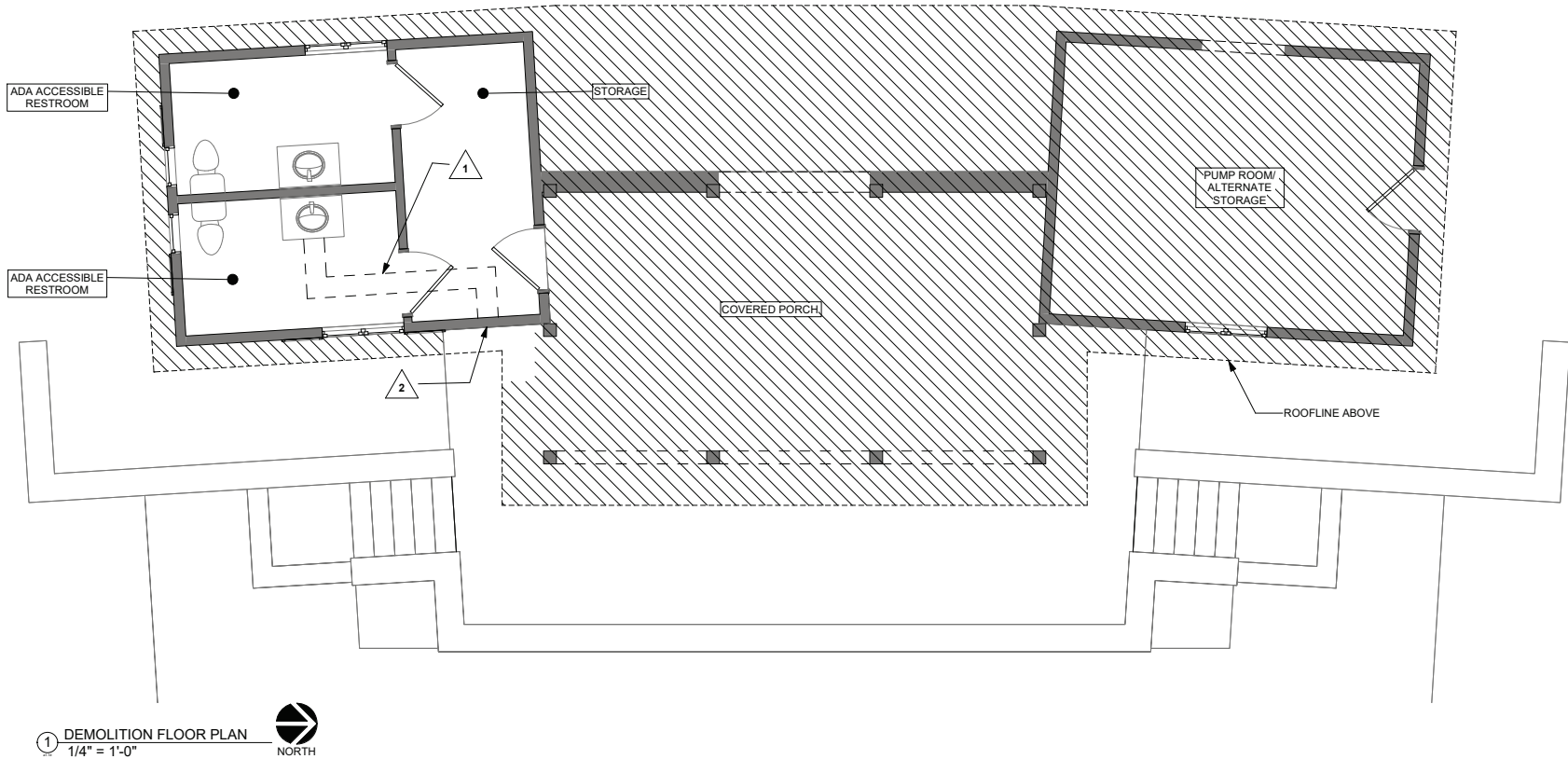




Klapprich Park Cabana | Concept 3

Wayzata, Minnesota
June 17, 2024 | WSB Project number: 022538-000





DEMOLITION FLOOR GENERAL NOTES

1. CONTRACTOR TO VERIFY ALL CONDITIONS AND REPORT DISCREPANCIES TO THE ARCHITECT OR OWNER, PRIOR TO BEGINNING CONSTRUCTION.
2. CONTRACTOR TO REPAIR OR REPLACE ANY DAMAGED AREAS TO THE CONDITION WHICH EXISTED PRIOR TO STARTING WORK.
3. REMOVE ALL CEILING TILE AND GRID ASSEMBLY, LIGHTING, MECHANICAL DIFFUSERS/RETURNS, ETC. COMPLETELY TO PREPARE FOR NEW LAYOUT.
4. WALLS MARKED FOR DEMOLITION TO BE REMOVED IN THEIR ENTIRETY - INCLUDING ALL WALL MOUNTED FIXTURES/ ACCESSORIES U.N.O.
5. REFER TO MECHANICAL NARRATIVE FOR EXTENTS OF DEMOLITION SCOPE.
6. REFER TO ELECTRICAL NARRATIVE FOR EXTENTS OF DEMOLITION SCOPE.
1. THE GENERAL CONTRACTOR SHALL ACCEPT THE PROJECT AS IT EXISTS. EXISTING CONDITIONS, WHETHER OR NOT SPECIFICALLY NOTED ON THE DRAWINGS, SHALL BE VERIFIED BY THE GENERAL CONTRACTOR PRIOR TO THE COMMENCEMENT OF WORK.
2. DEMOLITION DRAWINGS INDICATE GENERAL SCOPE OF WORK ONLY. NOT ALL DEMOLITION WORK NECESSARY IS SPECIFICALLY INDICATED. THE EXTENT AND METHOD OF DEMOLITION SHALL BE AS NEEDED TO ACCOMMODATE THE NEW WORK AS DETAILED.
3. THE NOTATION "NO WORK" INDICATES THAT SUBSTANTIAL DEMOLITION ACTIVITIES ARE NOT ANTICIPATED IN THE DESIGNATED ROOM OR AREA. INCIDENTAL MODIFICATION OR DEMOLITION MAY BE REQUIRED TO ACCOMMODATE NEW WORK / SYSTEMS AS INDICATED ON OTHER DRAWINGS.
4. ACCESS ITEMS INDICATED FOR DEMOLITION IN A MANNER DESIGNED TO MINIMIZE IMPACT ON EXISTING WORK INDICATED TO REMAIN. WHENEVER POSSIBLE, PERFORM DEMOLITION ACTIVITIES FROM AREAS TO BE CONCEALED BY NEW WORK.
5. PATCH AND REPAIR EXISTING CONSTRUCTION WHICH IS DAMAGED OR DISTURBED TO MATCH EXISTING OR RESTORE TO ORIGINAL CONDITION. WHERE AREAS OR ITEMS THAT ARE INDICATED TO BE REMOVED ABUT OR ADJOIN EXISTING CONSTRUCTION INDICATED TO REMAIN, SAWCUT OR OTHERWISE REMOVE TO PROVIDE A CLEAN EDGE. IF EVIDENCE OF DEMOLITION WILL NOT BE CONCEALED BY NEW WORK, PATCH AND/OR REPAIR TRANSITION TO MATCH ADJACENT SURFACE AND FINISH.
6. ITEMS TO BE SALVAGED FOR THE OWNER HAVE BEEN INDICATED ON THE DRAWINGS OR IN THE SPECIFICATIONS OR WILL BE REMOVED BY THE OWNER PRIOR TO THE START OF DEMOLITION. OTHER ITEM(S) SHALL BECOME THE CONTRACTOR'S PROPERTY AND SHALL BE REMOVED ENTIRELY FROM THE SITE.
7. CONSTRUCTION SCHEDULING AND SEQUENCING SHALL BE COORDINATED WITH THE OWNER PRIOR TO BEGINNING ANY WORK. COORDINATE DEMOLITION WORK TO ACCOMMODATE OWNER'S NORMAL OPERATIONS.
8. ERECT TEMPORARY PARTITIONS/BARRIERS AS REQUIRED TO PREVENT CONTAMINATION OF ADJACENT AREAS THAT ARE OR WILL BE USED BY THE OWNER FROM DUST, DEBRIS, AND EXCESSIVE NOISE CAUSED BY DEMOLITION ACTIVITIES.
9. SHORE AND/OR BRACE EXISTING WORK AS REQUIRED TO SAFELY REMOVE ITEM(S) OR EXISTING CONSTRUCTION WITHOUT DAMAGE TO EXISTING CONSTRUCTION INDICATED TO REMAIN.
10. DO NOT MODIFY EXISTING STRUCTURE UNLESS SPECIFICALLY INDICATED ON THE DRAWINGS OR APPROVED IN ADVANCE BY BOTH THE ARCHITECT AND STRUCTURAL ENGINEER.
11. REFER TO MECHANICAL AND ELECTRICAL DEMOLITION DRAWINGS FOR SPECIFIC DEMOLITION OF RELATED ITEM(S).

DEMOLITION - SYMBOL KEY

- EXISTING PARTITIONS TO REMAIN
- NEW PARTITIONS, SEE PARTITION TYPES
- EXISTING PARTITION TO BE REMOVED
- EXISTING DOOR TO REMAIN
- EXISTING DOOR TO BE REMOVED
- NO WORK IN THIS AREA

KEYNOTES - DEMO	
Number	Description
1	DEMOLISH CONCRETE PAD TO EXTENTS SHOWN (FOR PLUMBING OF NEW DRINKING FOUNTAIN STATION)
2	PREPARE EXTERIOR WALL TO RECEIVE DRINKING FOUNTAIN



HAGEN, CHRISTENSEN & MCILWAIN
ARCHITECTS

4201 DEER AVENUE, SUITE 200 • MINNEAPOLIS, MN 55407
TEL: (612) 904-1332 • FAX: (612) 904-9366

CONSULTANT 1

CONSULTANT 2

CONSULTANT 3

Architect
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Architect under the laws of the State of Minnesota.
Signature: _____
Typed or Printed Name: _____
Title: XXXX License Number: XXXX

KEY PLAN

NORTH

REVISION	DATE	DESCRIPTION

CLIENT

Enter address here
**BELL'S COURT
CABANA**

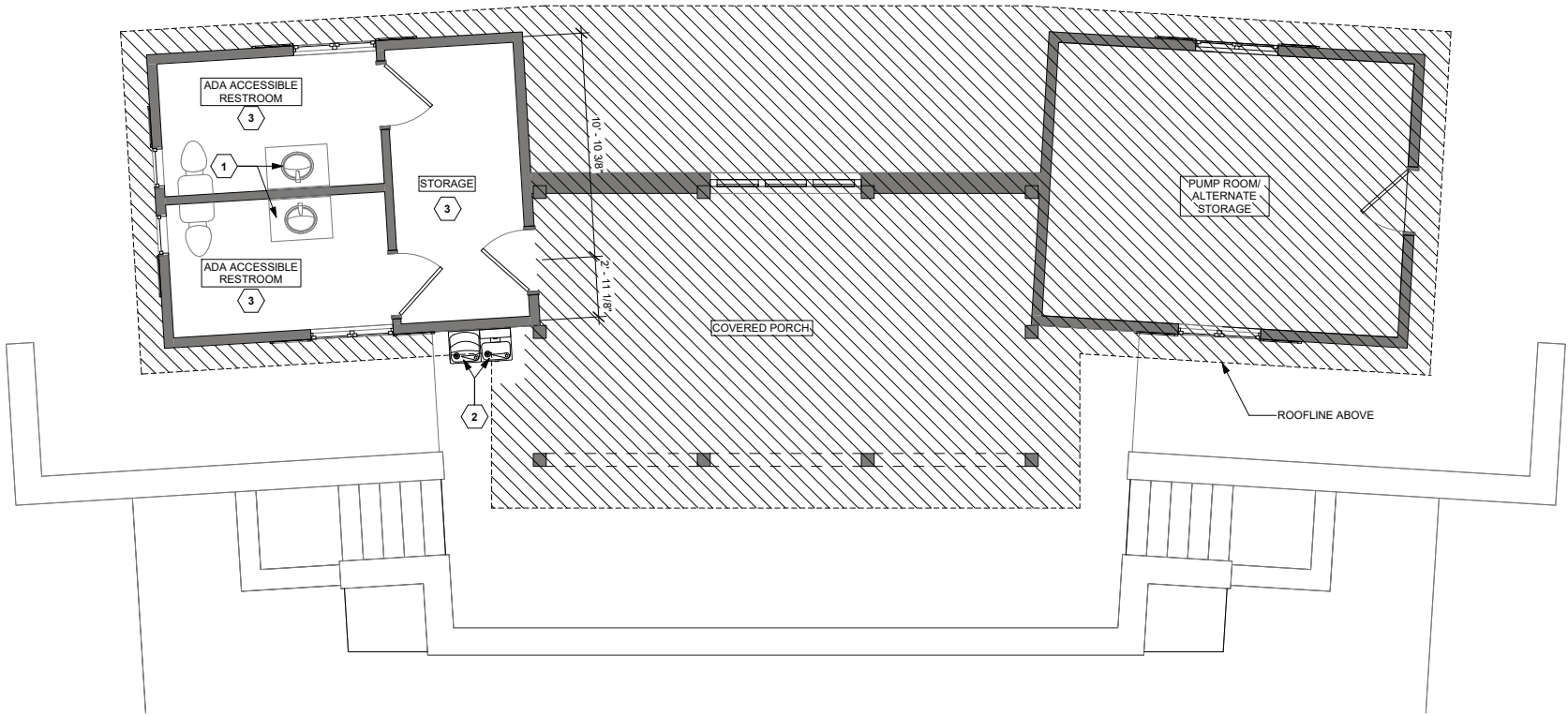
DRAWING TITLE

DEMOLITION PLAN

DRAWING NUMBER

a1.1d

PROJECT NUMBER 2425



2 FIRST FLOOR PLAN
1/4" = 1'-0" NORTH

FLOOR PLAN GENERAL NOTES

- CONTRACTOR TO VERIFY ALL CONDITIONS AND REPORT DISCREPANCIES TO THE ARCHITECT OR OWNER, PRIOR TO BEGINNING CONSTRUCTION.
- REFER TO SHEET a8.1 FOR CEILING SCOPE OF WORK.
- REFER OT SHEET I2.1 FOR FINISHES AND FFE SCOPE OF WORK.
- ALL ROOMS TO RECEIVE ACCESSIBLE ROOM SIGNAGE PER CODE.
- ALL ELECTRICAL, OUTLETS, SWITCHES, THERMOSTATS, PRESSURE MONITORS, ETC. TO BE VERIFIED WITH OWNER ON-SITE BEFORE WALLS ARE CLOSED UP.
- SEE CIVIL DRAWINGS FOR FIRST FLOOR ELEVATION EQUIVALENT TO 100'-0" FOR LEVEL 1 IN ARCHITECTURAL DRAWINGS.
- ALL PENETRATIONS THROUGH NON-RATED FLOORS, WALLS AND OTHER ASSEMBLIES SHALL BE SEALED AT BOTH SIDES WITH MATERIALS APPROPRIATE TO THE ASSEMBLY CONSTRUCTION TO REDUCE SOUND TRANSMISSION.
- ALL PENETRATIONS THROUGH FIRE-RATED FLOORS, WALLS, AND OTHER ASSEMBLIES SHALL BE PROTECTED BY MATERIALS AND INSTALLATION DETAILS THAT CONFORM TO UL OR OTHER APPROVED LISTINGS AND MATCH THE RATING OF THE CONSTRUCTION BEING PENETRATED.
- PROVIDE BLOCKING AS REQUIRED TO SUPPORT ALL WALL MOUNTED ITEMS (INCLUDING, BUT NOT LIMITED TO, MAP RAILS, MARKER BOARDS, SIGNAGE, CASEWORK, MILLWORK, AND TOILET ACCESSORIES).
- PROVIDE BLOCKING AT RAILINGS AND GUARDRAILS CAPABLE OF SUPPORTING THE POINT AND UNIFORM LOADS REQUIRED BY CODE.
- VERIFY CLEARANCES REQUIRED FOR INSTALLATION OF ALL RECESSED OR SEMI-RECESSED EQUIPMENT AND FIXTURES (E.G. CABINETS, DISPENSERS, PANELS, ETC.). NOTIFY ARCHITECT IMMEDIATELY IF SPECIFIED WALL TYPES DO NOT PROVIDE ADEQUATE SPACE FOR PROPER INSTALLATION.
- FLOOR PLAN DIMENSIONS ARE LOCATED FROM THE FINISHED FACE OF PARTITIONS, UNLESS NOTED OTHERWISE.
- ALL MASONRY DIMENSIONS ARE NOMINAL UNLESS NOTED OTHERWISE.
- THE NOTATION "NO WORK" INDICATES THAT SUBSTANTIAL CONSTRUCTION ACTIVITIES ARE NOT ANTICIPATED IN THE DESIGNATED ROOM OR AREA. INCIDENTAL MODIFICATION OR CONSTRUCTION MAY BE REQUIRED TO ACCOMMODATE NEW WORK / SYSTEMS AS INDICATED ON OTHER DRAWINGS.
- DO NOT SCALE DRAWINGS; DIMENSIONS SHALL GOVERN.

FLOOR PLAN - SYMBOL KEY

- EXISTING PARTITIONS TO REMAIN
- NEW PARTITIONS, SEE PARTITION TYPES
- EXISTING DOOR TO REMAIN
- NEW DOOR
- DOOR NUMBER - SEE SCHEDULE ON SHEET a8.1
- NO WORK IN THIS AREA
- CR CARD READER
- FE FIRE EXTINGUISHER

KEYNOTES - FLOOR PLANS	
Number	Description
1	ADD INS. KITS ON DRAIN PIPE
2	HILLOW DRINKING FOUNTAIN AND BOTTLE FILL - OPTION 2
3	PREP WALLS FOR NEW COAT OF PAINT

HAGEN, CHRISTENSEN & MCILWAIN
ARCHITECTS

4201 DEER AVENUE, SUITE 200 • MINNEAPOLIS, MN 55407
TEL: (612) 904-1332 • FAX: (612) 904-9366

CONSULTANT 1

CONSULTANT 2

CONSULTANT 3

Architect
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Architect under the laws of the State of Minnesota.
Signature: _____
Typed or Printed Name: _____
Title: XXXX License Number: XXXXX

KEY PLAN

NORTH

REVISION	DATE	DESCRIPTION

CLIENT

Enter address here
**BELL'S COURT
CABANA**

DRAWING TITLE

FLOOR PLANS

DRAWING NUMBER

a2.1

PROJECT NUMBER 2425



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 6.b
TITLE: Bell Courts Opening Celebration Review	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

An opening celebration of the new Bell Courts tennis and pickleball courts will occur before the Parks and Trails Board meeting starting at 6:15 pm. The Board can review the event and the new courts.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 7.a
TITLE: Parks and Trails Master Plan Review	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Parks and Trails Board can review the Parks and Trails Master Plan linked [here](#) which was approved in 2019 after extensive community engagement. This document is used to guide decisions regarding the parks system and what type of projects or improvements are a priority for the community. As the Board works on various projects, the Master Plan should be referenced as recommendations are made to the City Council.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 7.b
TITLE: JJ Hill Days Participation	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

To register for a JJ Hill Days booth, the cost would be \$475.74. A tent rental would be an additional fee.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Parks and Trails Board can discuss if they would like to register for a booth at JJ Hill Days which is scheduled for September 6-8. The street market will be open on Saturday from 10:00 am - 7:00 pm and Sunday from 10:00 am - 4:00 pm. The fee noted above is the early-bird pricing which ends July 1.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 8.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 8.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Panoway - The newly constructed Lakewalk and Docks are now open to the public. A ribbon-cutting event is currently scheduled to be held on Saturday, July 13 from 11:00 am - 2:00 pm. The event will have free food, music, tours, and family-friendly activities.

Sunday Music in the Park - Everything is set for the August concert series. The Board can discuss if members should be present at each concert to introduce the artists and provide additional information.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 8.c
TITLE: Future Agenda Items	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: June 25, 2024	AGENDA ITEM: 9.a
TITLE: Next Meeting - July 17	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for July 17. The 2024 City Calendar is attached.

ATTACHMENTS:

1. Wayzata Calendar 2024

City of Wayzata 2024 Meeting Calendar



January 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Energy & Environment 5:00 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Elections (see below)
- Night to Unite

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Holiday Observed
City Offices Closed

2024 Election Dates

February 27—Precinct Caucus
March 5—Presidential Nomination Primary
April 30—Special Primary Election (Hennepin Co Commissioner)
May 14, 2024—Special Election (Hennepin Co Commissioner)
August 13—State General Primary Election
November 5—State General Election

Revised
10/24/2023