



WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street

Wednesday, October 16, 2024

6:00 PM

- 1. Klapprich Park Site Visit - 340 Park St E (6:00 PM - 6:30 PM)**
- 2. Call to Order and Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Minutes**
 - a. September 18, 2024 Parks and Trails Board Meeting Minutes
- 5. Public Comments**
- 6. Old Business**
 - a. Klapprich Park Update and Discussion
- 7. New Business**
 - a. Wayzata Community Ed Summer Review and Winter Programming
 - b. Sunday Music in the Park Artists
- 8. Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
- 9. Adjourn**
 - a. Next Meeting - November 20

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 16, 2024	AGENDA ITEM: 4.a
TITLE: <u>September 18, 2024 Parks and Trails Board Meeting Minutes</u>	
PROPOSED MOTION: Approve the September 18, 2024 Parks and Trails Board Meeting Minutes	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

To Approve the September 18, 2024 Parks and Trails Board Meeting Minutes

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Draft September 18, 2024 Minutes



Parks and Trails Board Meeting Minutes
Tuesday, September 18, 2024
Wayzata City Hall - Community Room

Attendees: Chair Tory Schalke, Merrily Babcock, Sarah Randolph, Sarah Showalter, Bianca Jensen and Blake Cameron.

Staff: Parks and Environment Planner, Nick Kieser.

Additional Attendees: Robert Slipka, WSB Senior Professional Landscape Architect II

- 1. Call to Order and Roll Call:** Meeting was called to order at 6:07 PM by Chair Schalke.
- 2. Approval of Agenda:** Motion to approve agenda by Chair Schalke, seconded by Babcock. Approved unanimously.
- 3. Approval of Minutes:** Chair Schalke made a motion to approve minutes, seconded by Showalter. Approved unanimously.
- 4. Public Comments:** No public comments were provided.
- 5. Old Business:**
 - a. Klapprich Park Design Development:**
 - i. Planner Kieser and Architect Slipka noted that ideally, the playground equipment would be ordered by January, 2025 to ensure large vendors do not deprioritize this project and to avoid cost increases for the equipment.
 - ii. Staff provided a summary of the playground concept proposals that were sent in by various vendors. After discussion about the specific design, Board felt none of the concepts come close to capturing what is wanted in the space. Specifically, designs appeared relatively run-

of-the-mill, with no thoughtful design around the landscape/topography, natural material, and unique elements. Additionally, some notable vendors did not even submit bid because a custom design requires 4 weeks. Board voted 6-0 to not commit to any vendor and, instead, get alignment on more specific feedback that we can give to vendors and a 4-week submission period. A off-cycle workshop will be scheduled to discuss the vision of the playground space.

- iii. For the warming house, Board approved Option 1 that showed the interior concept design, but with a different, cheaper counter. Randolph may provide potential samples for a different counter.

b. CIP Discussion

- i. October is a key deadline for any comments regarding the Parks and Trails CIP. The City Council will be reviewing the updated CIP to determine if any changes are necessary.
- ii. The current CIP is moving forward to Council review that includes the Children's Garden gate and sidewalk in 2025, additional funds allocated for Klapprich Park, and additional funds allocated for the Maple Tree Tapping program in the 2025 operational fund.
- iii. Park Dedication fees: Staff gave clarity that Park Dedication fees only apply to subdivisions, but how much, etc. is being revisited next year as part of the Subdivision Ordinance revisions. Staff noted that the Board will be kept in the loop when this effort kicks off.

c. Sunday Music in the Park Review:

- i. Board discussed what can be improved at these events for next year, and aligned on:
 - 1. Staff putting up sandwich boards and overall increasing communications for the concerts.
 - 2. Board putting up posters at McCormick, Library, Lunds, Landing, 925, etc.
 - 3. Board to explore Beer & Wine tent or partnership with adjacent restaurants
 - 4. Board wanted to resign Salsa Del Soul and resigning Wailing Loons or Buffalo Galaxy could be explored
- ii. The Board is going to send additional band ideas after the meeting to be reviewed at the next meeting.

6. New Business

a. Bell Courts Grant Opportunity:

- i. Multiple signs noting the rules and hours have been ordered and will be installed as soon as they are delivered.
- ii. A drinking fountain with bottle filling capacity will continue to be included in the plans for the Bell Courts Cabana updates.
- iii. Staff noted that there is a grant opportunity from the United States Tennis Association if junior tennis lines are included on the tennis courts and the midrail is removed from the fence. Board approved adding the junior tennis lines to receive grant *if* we do muted colors and all funds go directly to Parks and Trails fund. Motion made by Cameron & seconded by Babcock. Approved 6-0.
- iv. Board noted that the benches inside the pickleball courts should be moved outside the courts.
- v. Board rejected the idea to add a box with bocce balls, racket, pickleball paddles, etc. that could be used by residents.
- vi. Chair Schalkle asked if there were low cost or easier ways to reserve courts online (besides calling Kathy). It was mentioned that Foretees is used at golf courses (but costs \$5-10k/year). Showalter suggested Calendly. Staff will conduct additional research into this topic and present findings at a future Board meeting.

b. Wayzata Foundation Discussion

- i. In an effort to facilitate outside / private funding for park projects (e.g., Klapprich), the Board had brought up the idea of naming rights, auctions, etc. City Attorney had previously advised that this requires a 501c3. Chair Schalkle informed Board that there may be path forward on repurposing an existing 501c3 (Foundation).
- ii. Board discussed who might be passionate about joining such a non-profit Board, but for sake of time Board advised this be taken offline in an email / poll.
- iii. Board discussed what might be “monetizable”, which include:
 - 1. Building naming
 - 2. Plaques on buildings
 - 3. Pavers in Klapprich
 - 4. Benches

7. Other Business

a. Communications Recap

b. Staff Updates

- i. Chair Schalkle suggested we should have a Parks & Trails representative attend the Panoway District Committee on a monthly

basis. The meetings are currently being held on every second Thursday of the month at 8:00 PM. Staff noted that the framework of the Committee could be changing soon but will continue to update the Board on any developments. Randolph said she would be interested

- ii. Chair Schalkle asked if Wed evenings is still best time for recurring meeting time but will send an online survey to confirm best time.
- iii. Staff provided the following updates:
 - 1. Ice skates will be delivered soon which will allow for ice skate rentals at Klapprich Park.
 - 2. All of the openings for the free pickleball lessons have been filled that is scheduled for Monday, September 23 at 5:00 PM.
 - 3. RSVP to the Volunteer Dinner, which is scheduled for Thursday, November 7 at 5:00 PM.
 - 4. The Great River Greening grant agreement is scheduled to be reviewed by the City Council on October 8.

c. Future Agenda Items

- i. The next Board meeting is scheduled for October 16 and should include the following agenda items:
 - 1. Klapprich Park Update
 - 2. Wayzata Community Ed Summer Summary and Winter Activity Update

8. Adjourn

- a. Motion made by Schalkle to adjourn; seconded by Babcock. Approved unanimously.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 16, 2024	AGENDA ITEM: 6.a
TITLE: Klapprich Park Update and Discussion	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

WSB has developed several options for ensuring ADA accessibility to the Bell Courts cabana for the Board's consideration. The current cost estimate for this project is \$36,000, which encompasses earthwork, concrete walkways, and grass seed. Option 1 will necessitate additional work to facilitate access to the rear of the building. Options 2 and 3 will require modifications to the garden beds located in front of the cabana to accommodate the sidewalk, which is projected to be approximately 80 feet in length. The Board is invited to discuss these options and vote on the preferred course of action.

WSB is actively engaging with various playground vendors to align with the Board's directives from the October 3 playground workshop. Staff intends to present a draft RFQ during the upcoming Board meeting, which will be disseminated to prospective vendors for playground equipment. Following the Board's feedback on the draft RFQ, staff and WSB will implement any necessary revisions. The objective is to distribute the RFQ by October 18, with a submission period of 3 to 4 weeks. If feasible, the responses to the RFQ will be included in the agenda packet for the November 20 Parks and Trails Board meeting for review.

Regarding the warming house plans, HCM has now contracted mechanical and electrical engineers to finalize the construction documents. Additional information will be provided at the November Parks and Trails Board meeting concerning the plans for the warming house. HCM has also provided an updated plan set that shows progress on the overall construction documents.

ATTACHMENTS:

1. Klapprich Park Concept Plan
2. Bell Courts Cabana ADA Access Options
3. Bell Court Cabana Plans
4. Klapprich Warming House Plan Set

