

**WAYZATA PLANNING COMMISSION
MEETING MINUTES
AUGUST 19, 2024**

AGENDA ITEM 1. Call to Order

Commissioner Severson called the meeting to order at 6:30 p.m. and explained that in the absence of both Chair Stockton and Vice-Chair Sorensen, staff had asked her to step in to run the meeting as Acting Chair.

Commissioner Severson asked for a motion to officially appoint her to serve as Acting Chair for tonight's meeting. Commissioner Schwalbe made a motion, seconded by Commissioner Elg to appoint Commissioner Severson as Acting Chair for the August 19, 2024 Planning Commission meeting. The motion carried unanimously.

AGENDA ITEM 2. Roll Call

Acting Chair Severson asked Community Development Director Goellner to take roll call.

Present at roll call were Commissioners: Plantan, Schwalbe, Severson, Elg, and Cameron. Community Development Director Emily Goellner and City Attorney David Schelzel were also present.

Absent at roll call were Commissioners: Sorensen and Stockton.

AGENDA ITEM 3. Approval of Agenda

Acting Chair Severson asked for a motion to approve the agenda for the meeting.

Commissioner Plantan made a motion, seconded by Commissioner Schwalbe to approve the August 19, 2024 agenda, as presented. The motion carried unanimously.

AGENDA ITEM 4. Consent Agenda

- a.) Approval of the August 5, 2024 Planning Commission Meeting Minutes
- b.) Approval of Planning Commission Report and Recommendation of Approval of Comprehensive Plan Amendment, Zoning Map Amendment, Conditional Use Permit, Variance to the West Side Yard Setback, and Design Deviations for an Elderly Care Facility (Moments of Wayzata) at 163 Wayzata Boulevard West
- c.) Approval of Planning Commission Report and Recommendation of approval of Amendments to Conditional Use Permits for Eloise Restaurant Parking at 332 Broadway Avenue South

Acting Chair Severson read the items on the consent agenda and asked if any Commissioner wished to pull an item for further discussion.

1 Commissioner Cameron asked about the recommendations related to the Moments of Wayzata
2 where in item e., it says that the applicant must coordinate with Xcel Energy on the installation of
3 a sidewalk on the north side of Wayzata Boulevard. He noted that there was currently not a
4 sidewalk in this location or further east, and to the west is the highway bridge and asked why the
5 Commission was recommending that they put in a sidewalk.

6
7 Community Development Director Goellner stated that she thought there was a sidewalk on the
8 north side, near the Country Club, over the bridge. She noted that the applicant had not fully
9 designed this portion of the project yet because the coordination with Xcel is likely to take several
10 months but believes it will include a sidewalk connection.

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12 Commissioner Cameron explained that the Planning Commission had not discussed this point
13 during their meeting so he wanted to make sure he understood it.

14
15 Community Development Director Goellner clarified that the sidewalk had been discussed more
16 at a staff level along with the City Engineer so they just wanted to make sure this was captured in
17 this document for coordination at a later date.

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19 Acting Chair Severson asked for a motion to approve the Consent Agenda as presented.

20
21 Commissioner Cameron made a motion, seconded by Commissioner Schwalbe to approve the
22 Consent Agenda as presented. The motion carried unanimously.

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24 **AGENDA ITEM 5. Other Items:**

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26 **a) Review of Development Activities**

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28 **b) Planning Commission Meeting Schedule**

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30 Community Development Director Goellner stated that this would be her last meeting with the
31 Planning Commission and admitted that it was bittersweet. She explained that because of the City's
32 transition following her leaving the City and bringing in new leadership, the September 9, 2024
33 Planning Commission meeting would be canceled.

34
35 Commissioner Plantan expressed her appreciation to Community Development Director Goellner
36 for her many years of service to the City. She stated that her service had always been top notch
37 and that it had been an absolute pleasure to work with her. She explained that she did not think of
38 this as a 'goodbye' but 'until we meet again'.

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40 **AGENDA ITEM 6. Adjournment.**

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42 There being no further business on the agenda, Acting Chair Severson asked for a motion to
43 adjourn.

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45 Commissioner Plantan made a motion, seconded by Commissioner Elg to adjourn the Planning
46 Commission meeting. The motion carried unanimously.

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2 The Planning Commission meeting was adjourned at 6:37 p.m.

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4 Respectfully submitted,
5 Kayla Atkins Rokosz
6 *TimeSaver Off Site Secretarial, Inc.*
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