

## **Heritage Preservation Board Meeting Minutes of August 28, 2023**

11:30 a.m. – 1 p.m., Wayzata City Hall Conference Room

### **1. Roll Call**

Board Members Sue Ankeny and Judy Starkey were present, along with guest Kelly Gratton and Assistant Planner Valerie Quarles (staff liaison).

### **2. Approve Agenda**

The agenda was approved unanimously.

### **3. New Business from Board Members**

The board discussed placing an article in the newspaper about Just Deeds, Judy Starkey's participation in the program, and Wayzata's continued participation in the program. It was also confirmed that Just Deeds should be one of the posterboards at the HPB's booth at James J. Hill Days.

Member Starkey stated that she had received a comment about the plaque at the cemetery at Walker Avenue and Wayzata Boulevard and asked whether the HPB could consider updating the plaque with the HPB's budget. Planner Quarles noted that she would look into potential costs and the current wording of the plaque.

### **4. Staff Updates**

#### **a. HPB Budget Update**

Planner Quarles gave an update on the HPB's remaining funds for the year, which were significant, and noted that she would check into whether the funds were a "use it or lose it" situation or if they would carry over into the next year.

#### **b. Panoway Donation**

Planner Quarles gave an update on the most recent donation to the Panoway project, which totaled \$500,000, and how that affects the fundraising goal for the Section Foreman House. The group discussed a potential Give to the Max campaign from the Wayzata Conservancy. The group also discussed whether opening up the Section Foreman House for James J. Hill Days could be a good way to promote the building. Planner Quarles said that she would check to see if they could receive additional City staff support for this activity.

#### **c. Just Deeds**

The board noted that they had already talked about this item under "New Business".

#### **d. Preservation Easement Webpage**

Planner Quarles stated that this work was in progress and that a draft webpage would be available for the board to review in the future.

#### **e. Mayor's Award Update**

Planner Quarles stated that she was coordinating with the City Manager to solidify the process for granting the Mayor's Award.

### **5. Work Plan Items**

#### **a. Section Foreman House Fundraising**

The board discussed where the Section Foreman House model would live during James J. Hill Days. Member Starkey noted that she had been in communication with Blake Sandvold of the Wayzata Conservancy about displaying it in their tent.

**b. James J. Hill Days Planning**

Planner Quarles updated the group on overall planning items for James J. Hill Days. She noted that the City had bought a Wayzata-branded tent, which increases visibility, adds legitimacy to the HPB as a separate entity from the Wayzata Historical Society, and saves annual rental costs. The group then reviewed availability for the weekend, planned coverage, and considered other topics for posterboards as well as trivia questions and prizes.

**c. Centennial Homes List**

Planner Quarles gave an update on her progress on this item. Ms. Gratton mentioned that one of the houses that had been considered by the group previously is owned by her partner.

**d. Recruitment**

**i. Meeting Times**

The group agreed that meeting midday would be sustainable moving forward and could significantly help recruitment efforts.

**6. Other Items**

The board had an extended discussion regarding the Blue Water Theater and potential outreach efforts. Planner Quarles made adjustments to the 2023 Work Plan.

**7. Adjournment**

The meeting was adjourned at 12:45 p.m.