

Heritage Preservation Board Meeting Minutes of March 28, 2024
11:30am-1pm, Wayzata City Hall Conference Room

Call to Order

The meeting was called to order at 11:35am.

Roll Call

Board members Judy Starkey (vice-chair), Sonya Travanty, Sue Ankeny (chair) and Kim Gharrity were present, along with Assistant Planner Valerie Quarles. Kelly Gratton was absent and excused.

Approval of Minutes

Member Starkey made a motion to approve the minutes of the February 29, 2024 HBP meeting. Member Travanty seconded. The minutes were approved by a vote of 4-0.

Old Business

Discussion of the 2024 Work Plan

Planner Quarles recommended that we be intentional about spending most of the budgeted \$3500 allocated to the HPB for 2024. Planner Quarles will put together a budget.

Cemetery Plaque Project

The Cemetery Plaque project was discussed as part of the Work Plan for this year.

Centennial Homes Event and Awards

The Centennial Homes Event and awards was discussed. This is scheduled to take place on May 16, 2024, and will be HPB's biggest ticket item this year. Currently, approximately 75 homes have been designated as being a minimum of 100 years old. Most of these homes have been acknowledged and this event will recognize the remaining homes with a picture of their house on a Certificate of Recognition. City Council member Molly MacDonald, who has a historic home on Park Street, could present the certificates (Planner Quarles to double-check with Molly), preceded by a short presentation by Rethos, a 501(c)(3) nonprofit organization working nationwide for the use of old buildings and sites. Rethos has responded to HPB's request to speak and is checking on their availability.

Members discussed food and beverage options with Costco food trays as one possibility and/or assorted charcuterie offerings spread on a table lined with butcher paper. The possibility of subsidizing drink tickets was discussed... Planner Quarles will do a little more research on that with the Muni. Planner Quarles mentioned renting high-top tables for the event on which items such as topical conversation starters might be placed, flowers, pictures of Wayzata historic homes to be acknowledged (HPB members will take pictures of the homes), etc. Name tags would also be made available.

How best to contact the recipients was discussed. Member Travanty offered to explore Canva as a possible online graphic design option to produce a note card/save the

date/invitation. Member Ankeny offered to address the envelopes and others offered to help as well. Invitations would be mailed to recipients a month or so ahead of the May 16th event.

Mayor's Award

The Mayor's Award will take place at 7:00pm on April 25, 2024, in conjunction with the Wayzata City Council meeting. The homeowners at 110 Minnetonka Blvd. have been contacted and are enthusiastic to receive the award. Planner Quarles will put together a power point with details about the house, Merrily Babcock will do an artist's rendering of the home for an agreed upon \$250, and the mayor will say a few words before presenting the award.

Just Deeds

This effort will be tabled for right now.

New Business from Members

There was no new business from members.

Staff Updates

There were no additional staff updates.

Other Items

The next HPB meeting will be on Thursday, April 25, 2024. Planner Quarles will send an email prior. Member Gratton will take the minutes at this meeting.

Adjournment

Member Travanty made a motion to adjourn the meeting and member Starkey seconded. The meeting was adjourned by a vote of 4-0 at 1:05pm.