Heritage Preservation Board Meeting Minutes of April 25, 2024
11:30am-1pm, Wayzata City Hall Community Room

Call to Order
The meeting was called to order at 11:42am.

Roll Call
Board members Judy Starkey (vice-chair), Sonya Travanty, Sue Ankeny (chair), Kim Gharrity and Kelly Gratton were present, along with Assistant Planner Valerie Quarles.

Approval of Minutes
Member Ankeny made a motion to approve the minutes of the March 28, 2024 HPB meeting. Member Gratton seconded. The minutes were approved by a vote of 5-0.

Old Business
Discussion of the 2024 Work Plan
Planner Quarles said the Mayor's Award was wrapped up. Members decided that moving forward they will pick the award recipient in January and then present the award in May.
Reviewed that we still need to discuss the plan for the summer tours.
Reviewed that we need to still prep for James J. Hill Days and the school tours.
There is a Just Deeds event in Plymouth on April 29, 2024 from 6pm to 8pm.

Centennial Homes Event and Awards
The Centennial Homes Event was discussed. The date of the event was moved to May 23, 2024 from 5pm to 7pm. Member Ankeny will reach out to the calligrapher once the certificates are finished. Some houses have been taken off the list because of changes to the property. All board members are available to come to the event. Planner Quarles will be assigning members jobs: calligraphy, materials, picking up food and decorations. Members decided to keep the May 30th meeting and that the Event will be organized via email rather than holding an extra meeting. Member Starkey volunteered to do flowers for the tables. Planner Quarles suggested Nothing Bundt Cakes as a take home for the award recipients. Members decided to explain the cake tradition during the ceremony and give the cakes out with the awards. Members also decided to announce each home one at a time. Member Ankeny will hand out awards and Member Gratton will hand out cakes. Member Travanty will announce the homes.

Summer Tours
Members discussed the overall goal and vision for the event. Discussion about needed a buy-in from owners. Various questions were raised: do we need to go inside; how to make it work and be comfortable for home owners; is there another option; is the Wise house an option; if the Wise house is an option, how do we make that an event. Members discussed doing end to end Panoway tours for James J. Hill ending at the Foreman's House. Planner Quarles said she would try to ask ownership about Grove Lane before moving forward.

New Business from Members
There was no new business from members.

Staff Updates
There were no additional staff updates.

Adjournment
Member Gratton motioned to adjourn the meeting and Member Ankeny seconded. The meeting was adjourned by a vote of 5-0 at 1:00pm.