



WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street

Wednesday, February 19, 2025

6:00 PM

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
 - a. January 15, 2025 Parks and Trails Board Meeting Minutes
- 4. Public Comments**
- 5. Old Business**
 - a. Klapprich Park Update and Plan Review
 - b. Sunday Music in the Park Artists
 - c. Family Skate Night Review
- 6. New Business**
 - a. Maple Tree Tapping
 - b. Discuss Parks and Trails Master Plan Update
- 7. Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
- 8. Adjourn**
 - a. Next Meeting - February 19

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting or a purely social event. All members of the public are welcome.



Parks and Trails Board Meeting Minutes
Wednesday, January 15
Wayzata City Hall - Community Room

Attendees: Chair Tory Schalke, Bianca Jensen, Christian Erard, Sarah Showalter, and Blake Cameron.

Staff: Nick Kieser, Parks and Environment Planner.

Additional Attendees: Jenni Ebert, Director of Community Ed, Katie Lee, Youth Engagement Specialist, and Owen Showalter, Boy Scout.

- 1. Call to Order and Roll Call:** Meeting was called to order at 6:07 PM by Chair Schalke.
- 2. Approval of Agenda:** Motion to approve agenda with addition by Chair Schalke, seconded by Yorro. Approved unanimously.
- 3. Approval of Minutes:** Motion to approve minutes by Chair Schalke, seconded by Cameron. Approved unanimously.
- 4. Public Comments**
 - a. Presentation by Boy Scout:** Owen Showalter presented that he is looking to complete a Boy Scout project. Owen Showalter asked the Board if there are any projects within the parks system that they could help with. There would be a team of 10-20 people that could help with this project. The Board brought up possible options of helping with buckthorn removal at Klapprich Park or help with various projects at Little Woods. Staff will get in contact with Mr. Showalter to discuss these possible options in more detail.
 - b. Presentation by Wayzata Community Ed:** Jenni Ebert and Katie Lee provided an update on the winter classes and proposed summer classes. Ice fishing, hike with a naturalist, barrel sauna, snowgga, etc. Dogsledding is most likely going to get canceled because of the lack of snow. Community Ed does a significant amount of marketing with the catalog, emails, flyers, and social media.

In 2024, the summer class registration went up significantly. The construction of Klapprich Park will impact the location of the classes and possibly the number of registrations. Shaver Park will be utilized for the smaller class offerings.

5. Old Business

- a. **Klapprich Park Update and Playground Design Review:** The Board discussed the updated construction documents for the Klapprich Park project. For the playground, the songbird could be painted the same color as the rest of the playground for \$4,000 more.

Motion made by Schackle to paint the songbird a similar color as the rest of the playground equipment, seconded by Erard. Approved unanimously.

The Board then discussed the option for adding a zipline in between the playground area and the eastern stairway. Board noted that they would like to add a placeholder for a zipline in this location for a future phase of work. Staff will work with Midwest Playscapes and WSB to show a concept for this zipline area for the next meeting.

These plans will be presented to the City Council at their workshop on January 28. All Board Members are encouraged to attend the workshop.

6. New Business

- a. **Sunday Music in the Park:** Board discussed possible options for Sunday Music in the Park artists. Since there are five Sundays in August, the Board recommended only holding four concerts instead of five. Staff noted that Salsa Del Soul is interested in participating again. Board Members will send any other artists that could play at the concert series to staff.

- b. **Discuss Reservation Systems:** The Board discussed the four options for reservation systems for the parks system. From the Board's review and discussion, SportsPlus would work best.

Shackle made a motion to recommend approval of SportsPlus, seconded by Showalter. Approved unanimously.

- c. **Family Skate Day:** The Board discussed the option to reschedule Family Skate Day to Sunday, January 26 due to weather conditions forecasted for Sunday, January 19.

Schackle made a motion to reschedule Family Skate Day to Sunday, January 26 from 1:00 pm – 4:00 pm. Approved unanimously.

Thirsty Whale was not able to help with refreshments and snacks. Staff will contact the Muni to determine if they are able to help.

- d. **2025 Workplan:** Staff noted that an example of the 2024 workplan was included in the agenda packet and a 2025 workplan will need to be created for this year. Board

discussed possible projects that could be moved to 2025, but none are high priorities to push for that with Council. Staff will put together a 2025 work plan together for review.

- e. **Merrily Plaque Discussion:** Former Board Member Merrily Borg Babock had a significant impact on the community, so the Board discussed potential options to recognize her for her work. Board discussed a possible option to dedicate a tree planting in one of the parks with a plaque.

Schalkle made a motion to recommend approval of a small plaque at a dedicated tree, seconded by Cameron. Approved unanimously.

7. Other Business

- a. **Communications Recap:** Staff will promote the change in the Family Skate Day date.
- b. **Staff Updates:** Staff provided one update that the grant with Great River Greening for the Nature Center restoration is still underway and the RFP for the work will be sent out shortly to solicit bids from contractors.

- c. **Future Agenda Items:**

- i. Eastern Hillside slides and stairs/Klapprich Update
- ii. Family Skate Day Review
- iii. Sunday Music in the Park
- iv. Updating Master Plan
- v. Boy Scout Update

- d. **Election of Officers:** Chair Schalkle was nominated to be Chair in 2025. Schalkle made a motion to approve Schalkle as Chair, seconded by Cameron. Approved unanimously.

Schalkle made a motion to approve Erard as Vice Chair, seconded by Showalter. Approved unanimously.

8. Adjourn

- a. Motion to adjourn by Schalkle, seconded by Cameron. Adjourned at 7:36 pm.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 5.a
TITLE: Klapprich Park Update and Plan Review	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

City Council reviewed the construction documents, cost estimates, and construction timeline at their January 28 workshop. From their discussion the following items were noted:

- Have separate bids for the hillside stairs and hillside stairs/play equipment.
- Have the parking lot as a separate bid to potentially use TIF funds.
- Do not include an ADA walkway to the Bell Courts Cabana.
- The Minnetonka Ave sidewalk is not a high priority, but if TIF funds can be used then this could be completed.
- Explore ways to decrease the proposed costs as much as possible.
- Provide flexible furniture for the warming house to allow for a variety of indoor uses.
- Ensure that there is shade on the patio.
- Complete the construction as soon as possible in the spring and summer.

Overall, the City Council liked the direction of the plan and wanted to continue moving forward with the entire project. Staff noted that the final plans and bid authorization could be presented to the City Council in March. The updated 50% construction documents are attached for review.

Hillside Stairs/Hillside Play Equipment

Staff would like to have a more detailed discussion on the proposed hillside stairway and potential hillside play equipment. The hillside stairs and play equipment are the only aspects of the project that have not been finalized at this point. WSB has worked with Midwest Playscapes to create two concept plans for this area which are attached for the Board to review. The concept plans show possible options for the hillside stairs alongside play equipment. Each concept requires an ADA-accessible play area, so a smaller hillside slide and play equipment area is required and is shown in each concept plan. The City Forester has provided a map of the significant trees that should be preserved along the hillside which will help to understand the impact of each concept and the potential need to find other opportunities. Listed below are discussion points and questions for the Board:

- Priority of the stairway and play equipment.
 - Could the stairway be constructed without the play equipment?
- If play equipment is incorporated then an ADA-accessible component would need to be integrated.
- There are some significant tree impacts with the proposed concepts.
- Should the stairway be modular steps or could it be a natural connection made of crushed stone or wood

chips?

- Could the stairway be placed on the western side of the park above the proposed playground?
- If there is a reduction in the scope of the stairway and play equipment, those funds could be used to install the zipline.
- Bidding and construction timeline should also be considered when considering the options.

The Board can provide comments and feedback on these items which staff will relay to WSB and Midwest Playscapes to finalize these plans.

Proposed Timeline

The estimated timeline for the review of plans, bidding process, and potential construction start is listed below.

February

- Complete construction plans and review any plans as necessary at the February 19 P&T Board meeting

March

- Finalize construction plans
- Complete bidding materials and put the project out to bid

April

- Approve a bid for a general contractor

Construction Start

- The exact construction start time is still to be determined. The project could start in the early spring or mid-summer. Generally, the site work would take approximately 8-12 weeks and the warming house construction would take 16-20 weeks.

ATTACHMENTS:

1. Klapprich Embankment Concepts
2. Zipline Example
3. Klapprich Tree Protection Map
4. Klapprich Park 50% Plan Set
5. Final Cost Estimate

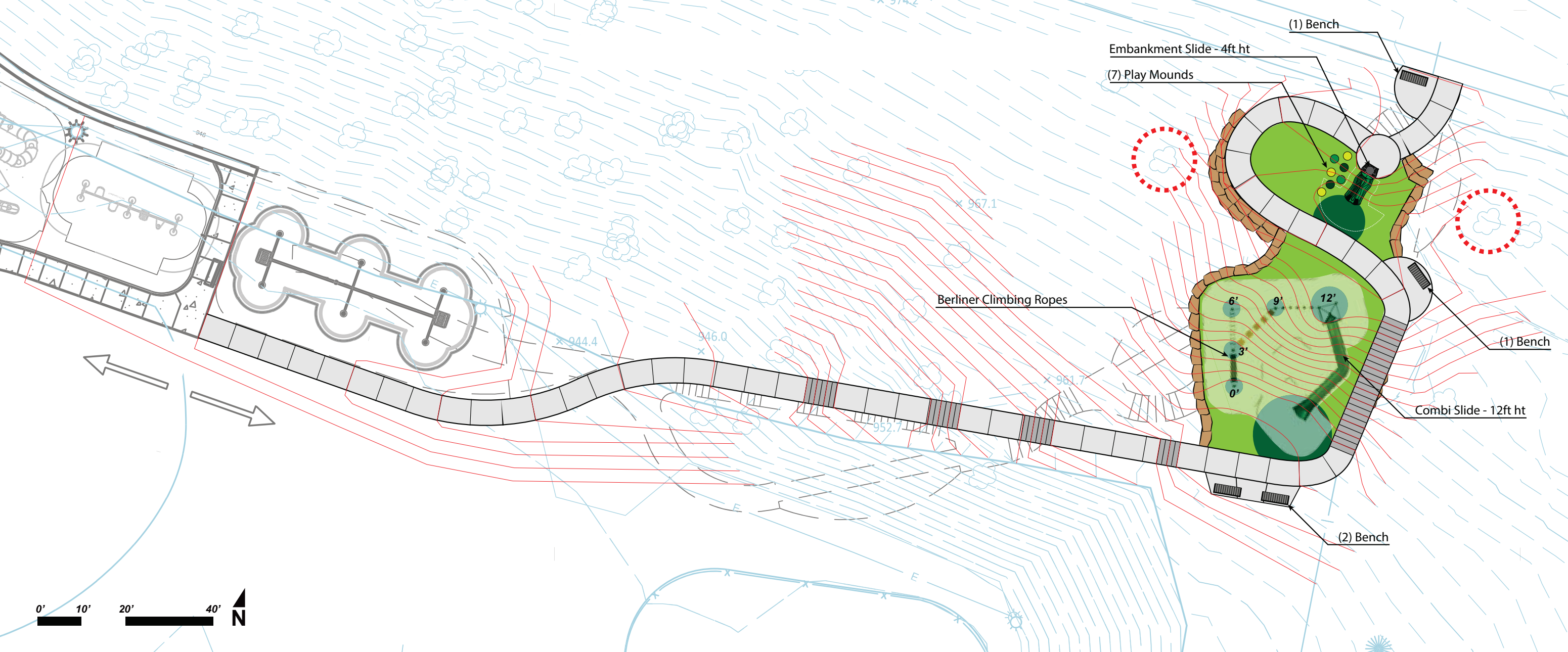
Klapprich Park | Embankment Playground - Concept 1

February 7, 2025

3
L6.0

WATER FOUNTAIN

BID ALT: CABAN



Klapprich Park | Embankment Playground - Concept 2

February 7, 2025

BID ALT: CABAN



Klapprich Embankment Wayzata, MN USP.07681-2



Berliner Seilfabrik
Play Equipment Corporation

96 Brookfield Oaks Dr., Suite 140,
Greenville, SC 29607

Phone: +1-864-627-1092
Fax: +1-864-627-1178

www.berliner-playequipment.com
info@berliner-playequipment.com





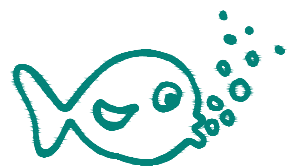
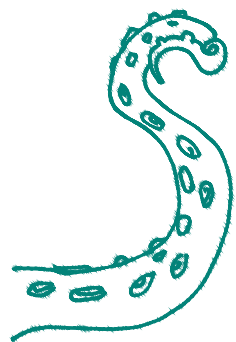
CombiNation Klapprich Embankment Wayzata, MN

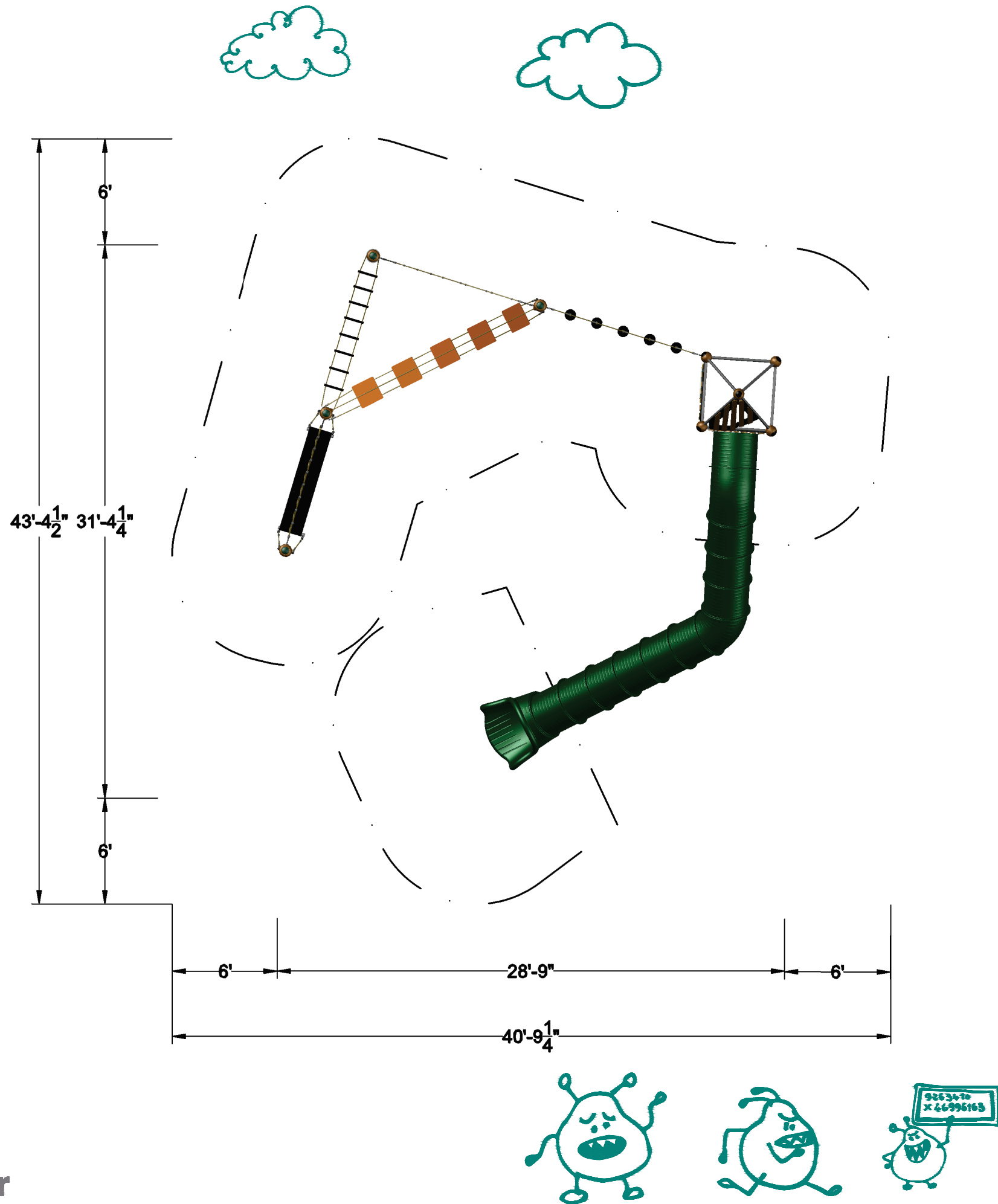
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	Dimensions (l x w x h) ('-")28'-9" x 31'-4" x 19'-4"		Free height of fall ('-")8'-3"
	Minimum space required ('-")40'-9" x 43'-4"		Surface (sqft) ----
	Format ANSI A (8.5" x 11")		Scale N.T.S.
	Date 01.06.2025		Name L.Vardanian
	Revision Date 1.01.13.2025 2.02.04.2025	3. 4.	

Please note: Current design is for conceptual purposes only and is subject to change.





CombiNation Klapprich Embankment Wayzata, MN

USP.07681-2



Dimensions (l x w x h)

('")28'-9" x 31'-4" x 19'-4"



Free height of fall

('")8'-3"



Minimum space required

('")40'-9" x 43'-4"

Surface

(sqft) ----



Format

ANSI A (8.5" x 11")



Scale

N.T.S.



Date

01.06.2025



Name

L.Vardanian



Revision Date

1.01.13.2025

3.

2.02.04.2025

4.

Please note: Current design is for conceptual purposes only and is subject to change.



MIDWEST

PLAYSCAPES

8632 Eagle Creek Circle, Savage, MN 55378
www.MIDWESTPLAYSCAPES.com

direct: 952.895.8888
fax:952.895.8889
toll free: 800.747.1452

playscapes@earthlink.net

DUE: JAN 23 2025

Quotation



Project:	Klapprich Park	Sourcewell Info:	Phone:	612.201.5949
Contact:	Robert Slipka	Playworld Systems: #010521-LTS-8	Fax:	
Ship To:	340 Park St E, Wayzata, MN 55391		Bill To:	
Email:	RSlipka@wsbeng.com	Customer Name / Contract #:	Date:	2/7/25
Shipping Contact:	tims@midwestplayscapes.com	City of Wayzata: SourceWell #23991 bri.schmidt@sourcewell-mn.gov		
Qty	Design/Item #	Description	Unit Price	Total
		<u>Border/Surfacing</u>		
2400		Synthetic Turf	\$ 19.00	\$ 45,600.00
2400		Concrete Base	\$ 10.00	\$ 24,000.00
		<u>Play Equipment</u>		
1	USP.07681-1	12ft Embankment Slide w/ Embankment Climbers	\$ 67,526.00	\$ 67,526.00
1	ZZCH2727+ZZCH6862+ZZCH007	Playworld Twist & Shout Embankment Sl	\$ 5,214.00	\$ 5,214.00
7		18" Climbing Domes w/ mounts	\$ 565.00	\$ 3,955.00
1	ZZXX0843	Age Risk Management Sign		\$ 400.00
		<u>Site Furnishings</u>		
4	WP1-1001	Sitescapes - Westport Steel Bar Ends	\$ 985.00	\$ 3,940.00
1		<u>Installation</u>		\$ 20,258.75
1		<u>Sourcewell Discount (10%)</u>		\$ (8,103.50)
			Subtotal	\$ 162,790.25
			Freight	\$ 7,900.00
	Tax Exempt # _____	* Please provide certificate	Sales Tax	
			Local Sales Tax	
			Total	\$ 170,690.25

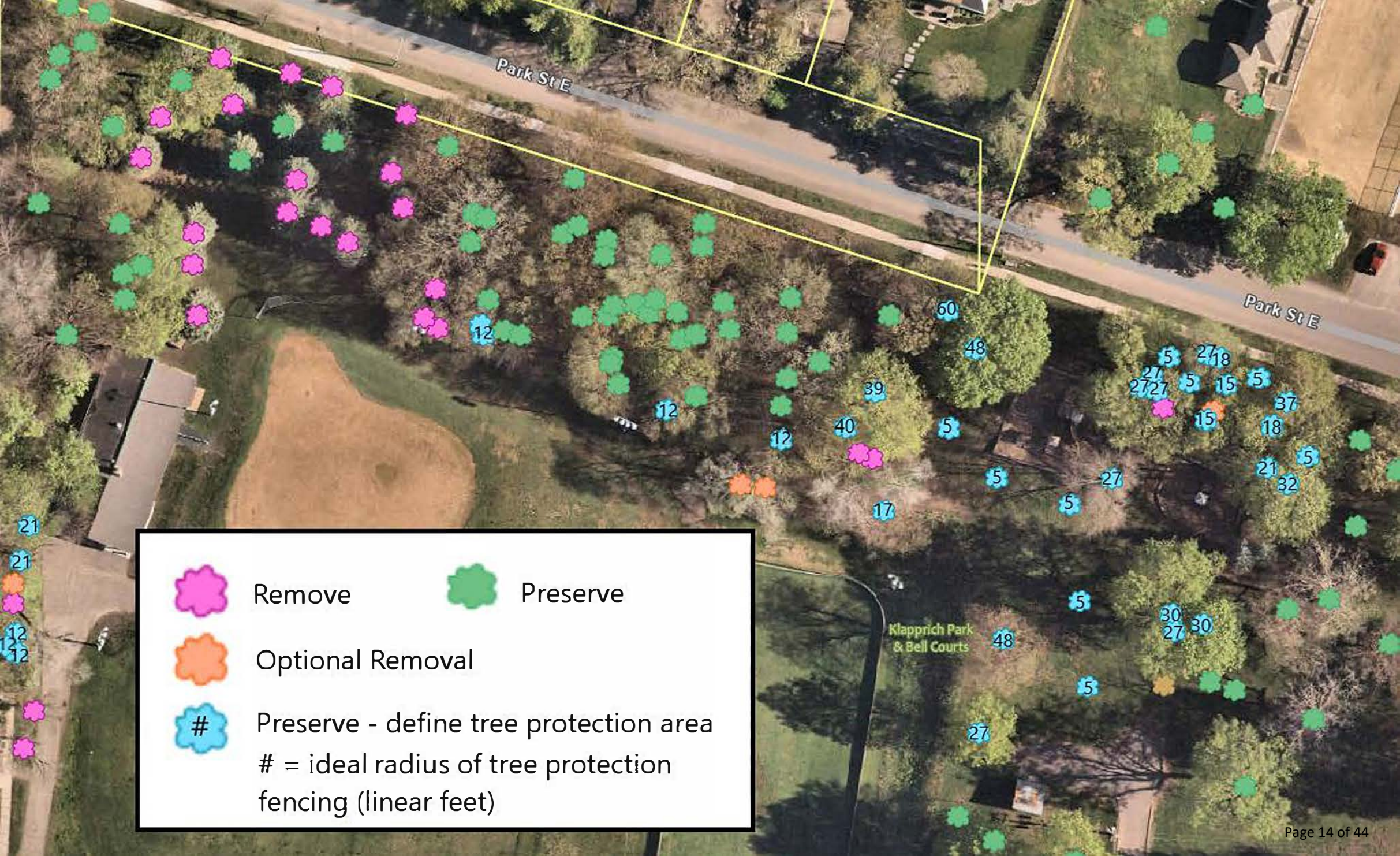
NOTE: Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials **NOTE:** are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced seperately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3to4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Signed: _____
Tim Solomonson, PLA(MN) | Project Manager





Remove



Preserve



Optional Removal



Preserve - define tree protection area
= ideal radius of tree protection
fencing (linear feet)

Klapprich Park Improvements

Wayzata, Minnesota

City Improvement Project No..... ----
 WSB & Associates, Inc. Project No. 022538-000
 Issue Date..... 01/21/2025



SCALE: AS SHOWN
 PLAN BY: KMP
 KMP
 DESIGN BY: KMP
 CHECK BY: RS

REVISIONS

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR OTHER DOCUMENT PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Robert A. Bliha
 DATE: 01-21-2025 LIC. NO. 44137

Sheet List Table	
SHEET NUMBER	SHEET TITLE
L1.0	TITLE PLAN
L2.0	DEMOLITION PLAN
L3.0	OVERALL LAYOUT PLAN
L3.1	PATIO & PLAYGROUND ENLARGEMENT
L3.2	PARKING ENLARGEMENT
L3.3	EASTERN TRAIL ENLARGEMENT
L4.0	GRADING PLAN
L4.1	GRADING ENLARGEMENT
L5.0	RESTORATION PLAN
L5.1	PATIO PLANTING ENLARGEMENT
L5.2	PARKING PLANTING ENLARGEMENT
L6.0	PRE- CONSTRUCTION DETAILS
L6.1	CONSTRUCTION DETAILS
L6.2	MISCELLANEOUS DETAILS
L6.3	PLANTING DETAILS



TITLE PLAN

KLAPPRICH PARK IMPROVEMENTS
 CITY OF WAYZATA, MN

THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE DRAWINGS CONCERNING TYPE AND LOCATION OF PRIVATE UTILITIES HAS BEEN DESIGNATED UTILITY QUALITY LEVEL D. THESE QUALITY LEVELS WERE DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE DATA". THE CONTRACTOR IS TO DETERMINE THE TYPE AND LOCATION OF PRIVATE UTILITIES AS MAY BE DEEMED NECESSARY TO AVOID DAMAGE THERETO.

1 PROJECT LOCATION MAP
 L1.0

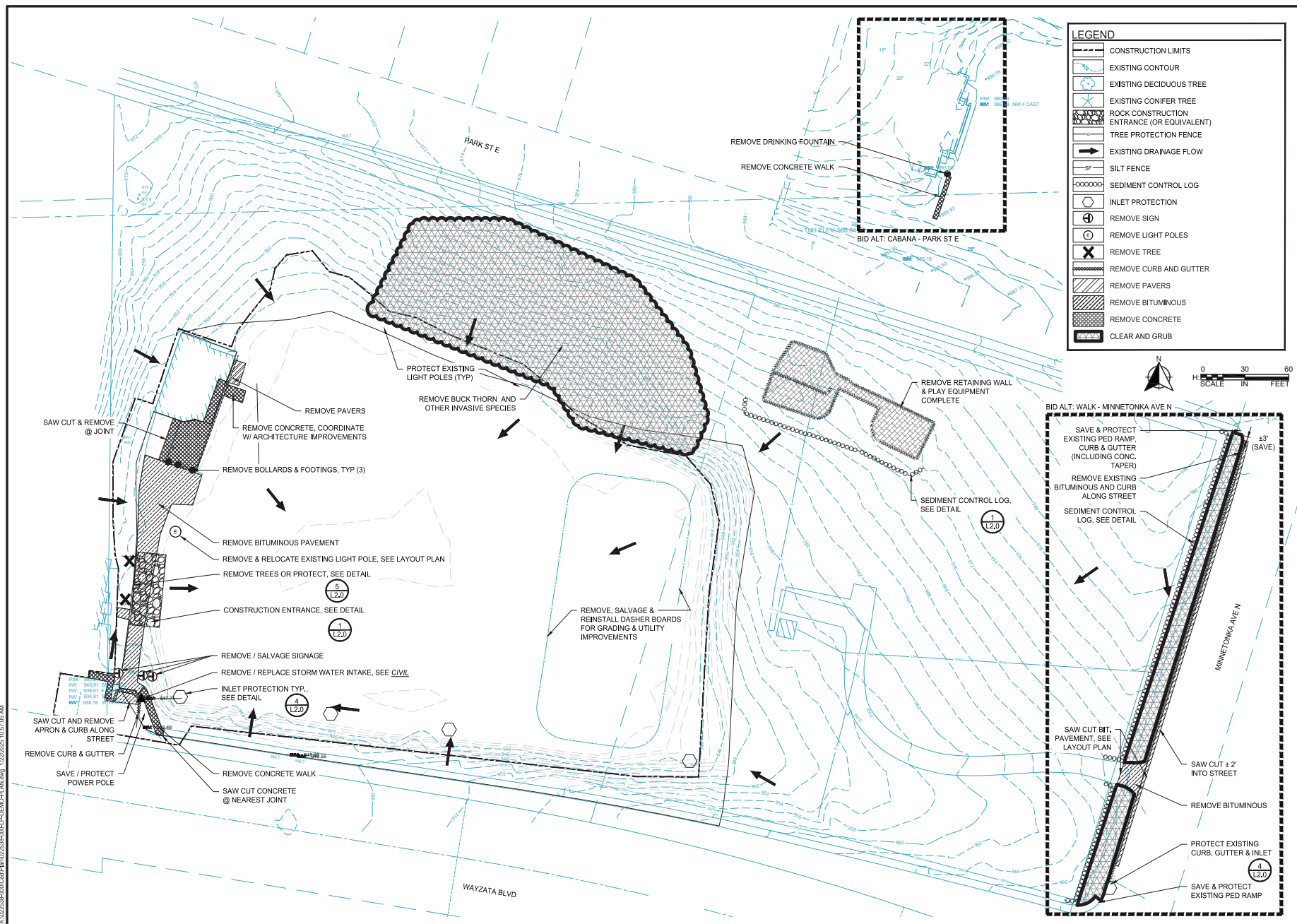


CLIENT PROJECT NO.
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WSB PROJECT NO.
 022538-000

SHEET
 L1.0

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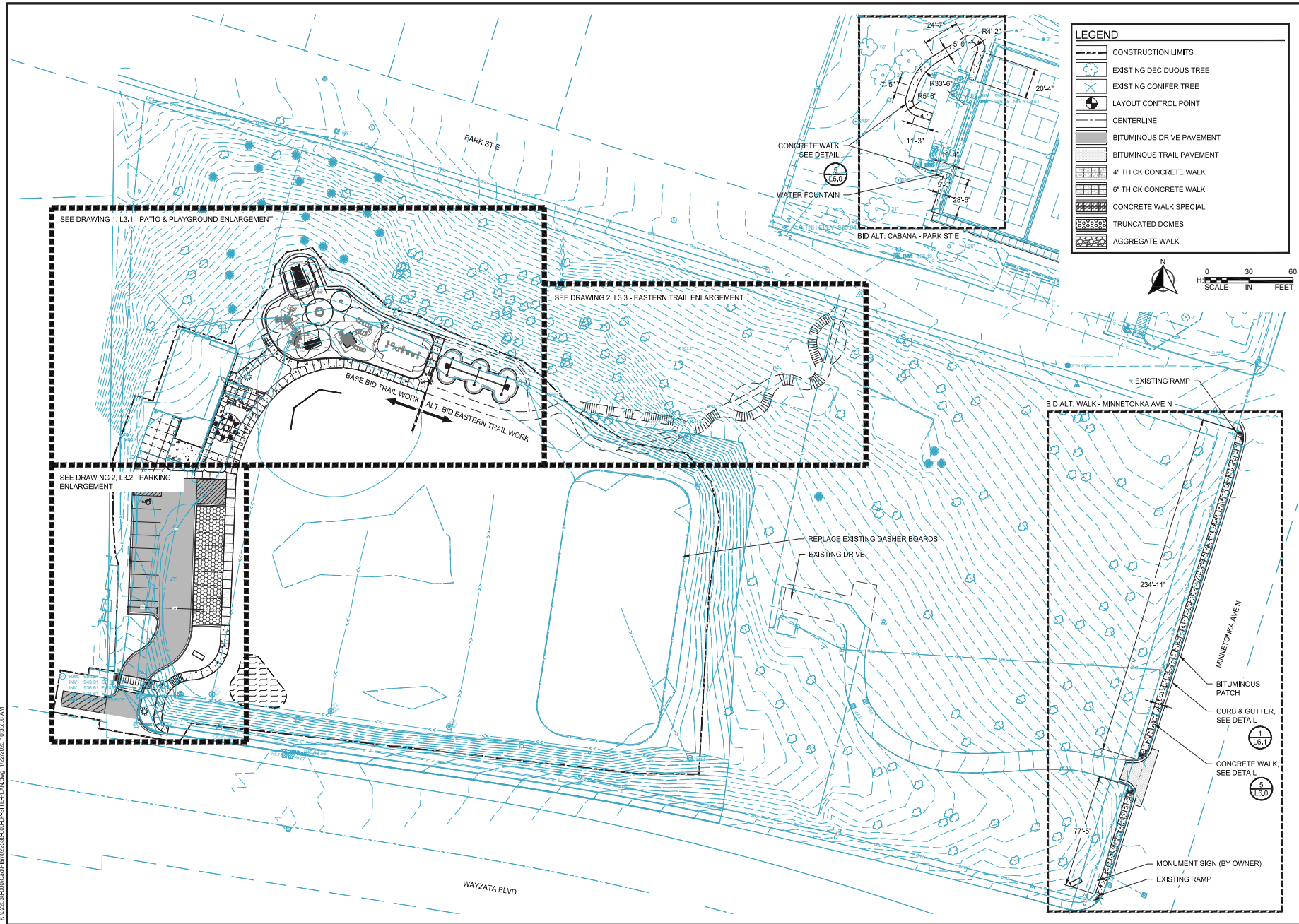
Robert A. Blum
DATE: 01-21-2025 LIC. NO. 44337

DEMOLITION PLAN

KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

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WSB PROJECT NO. 022538-000
SHEET L2.0

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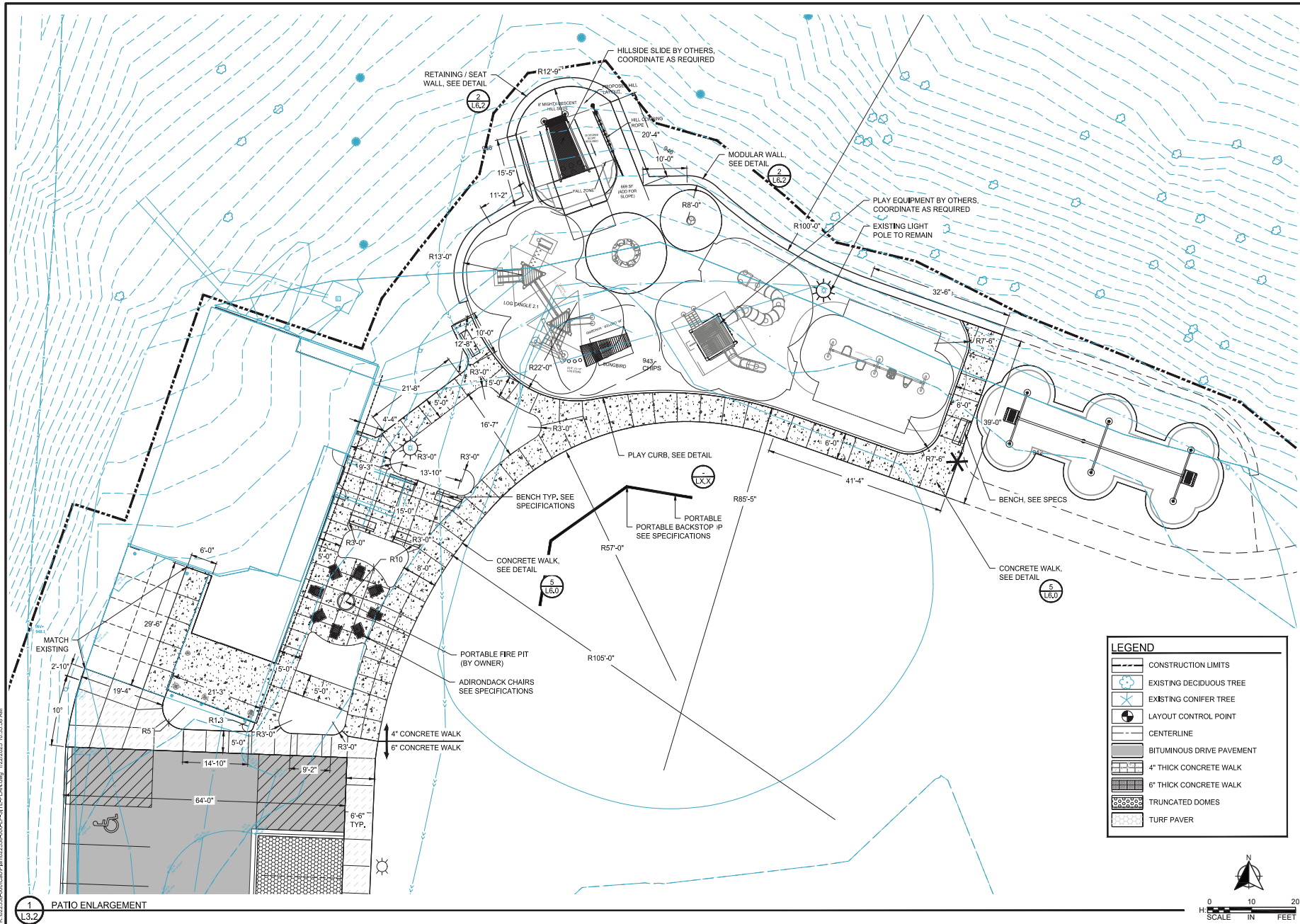
Robert A. Blava
DATE: 01-21-2025 LIC. NO. 44337

OVERALL
LAYOUT PLAN

KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, AND BILL OF MATERIALS WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

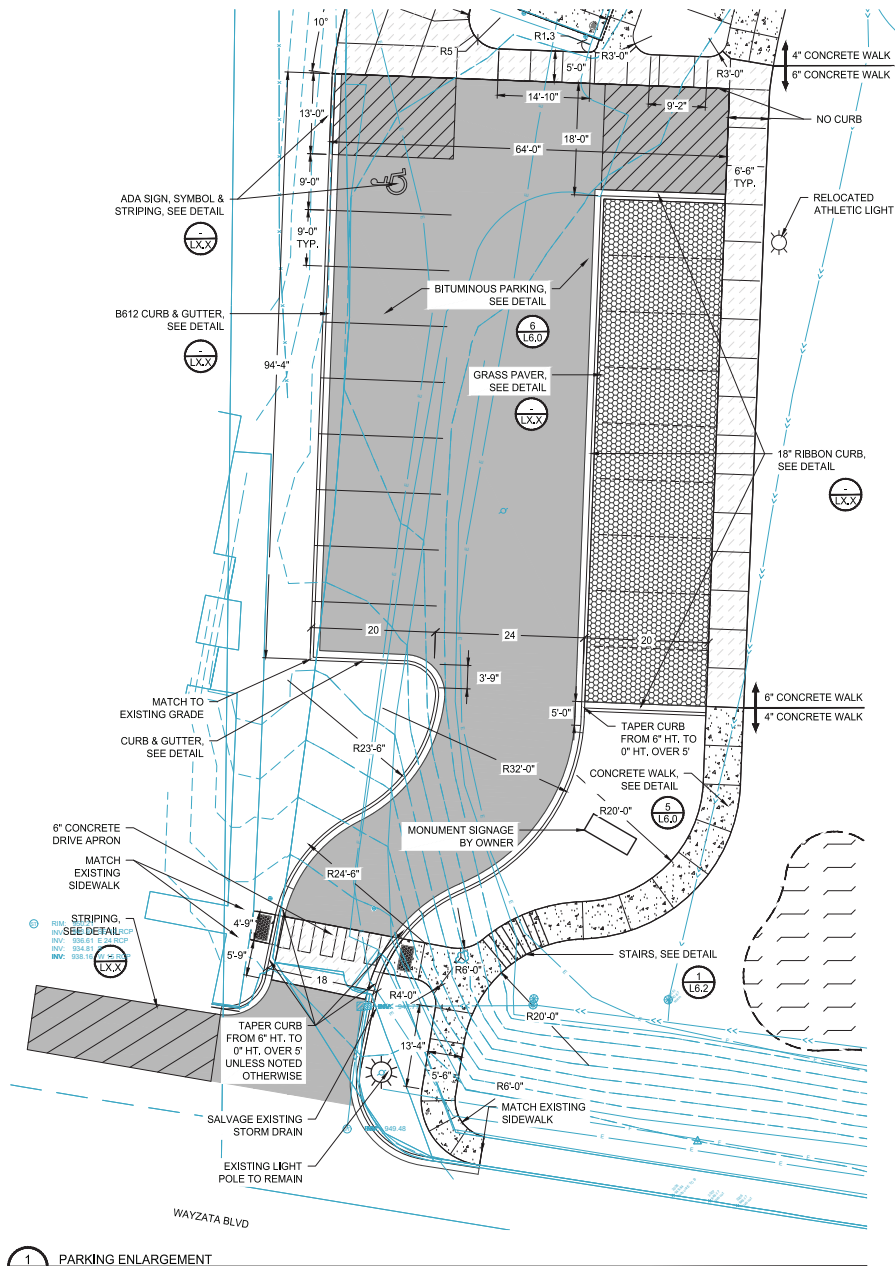
Robert A. Blava
DATE: 01-21-2025 LIC. NO. 44337

PATIO & PLAYGROUND ENLARGEMENT

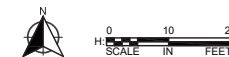
KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

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LEGEND	
	CONSTRUCTION LIMITS
	EXISTING DECIDUOUS TREE
	EXISTING CONIFER TREE
	LAYOUT CONTROL POINT
	CENTERLINE
	BITUMINOUS DRIVE PAVEMENT
	4' THICK CONCRETE WALK
	6' THICK CONCRETE WALK
	TRUNCATED DOMES
	TURF PAVER



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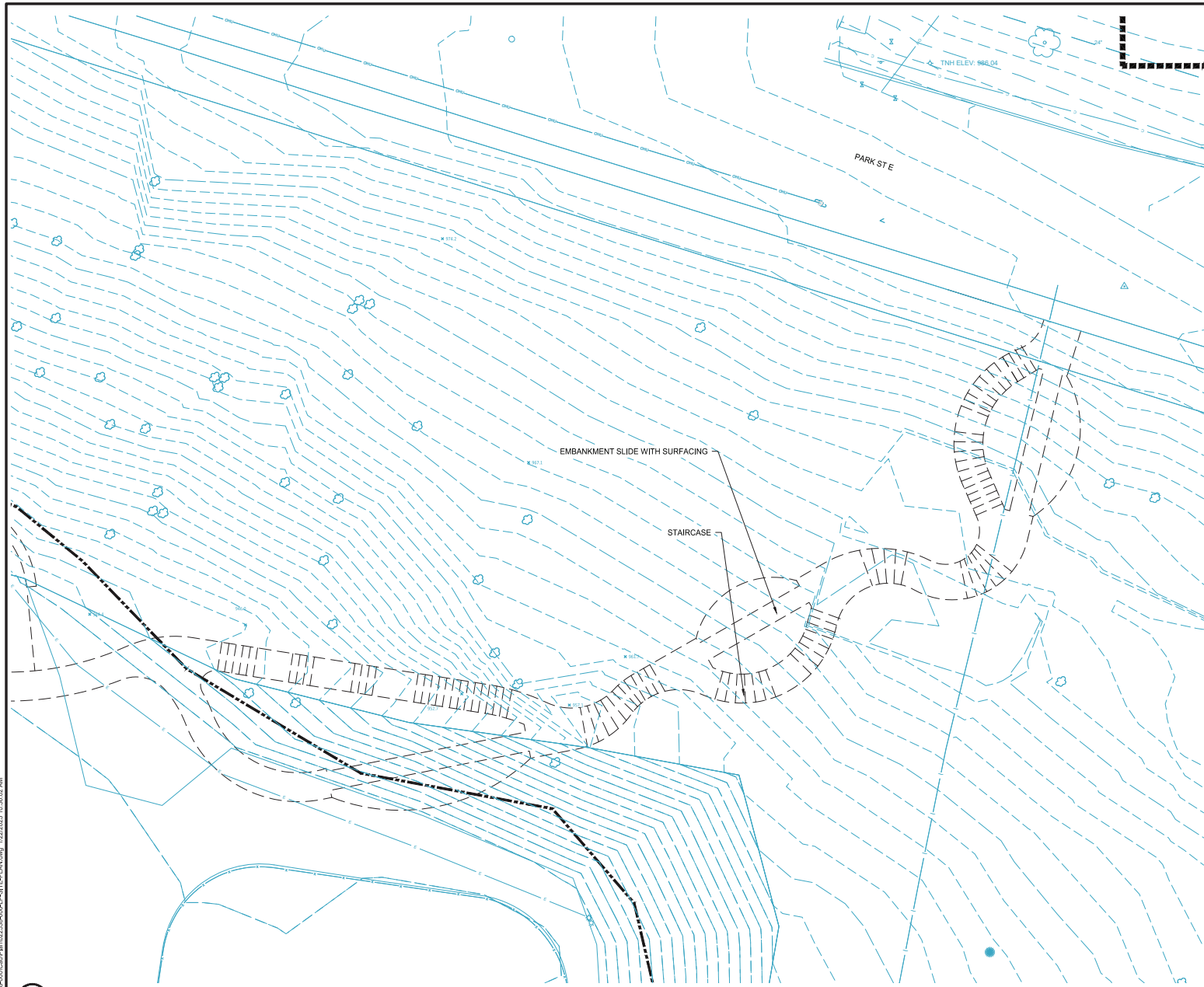
Robert A. Blum
DATE: 01-21-2025 LIC. NO. 44337

PARKING ENLARGEMENT

KLAPPRICH PARK IMPROVEMENTS CITY OF WAYZATA, MN

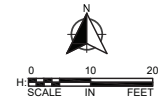
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1 PATIO ENLARGEMENT
L3.2

LEGEND	
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[Symbol]	TRUNCATED DOMES
[Symbol]	TURF PAVER



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Robert A. Blum
DATE: 01-21-2025 LIC. NO. 44337

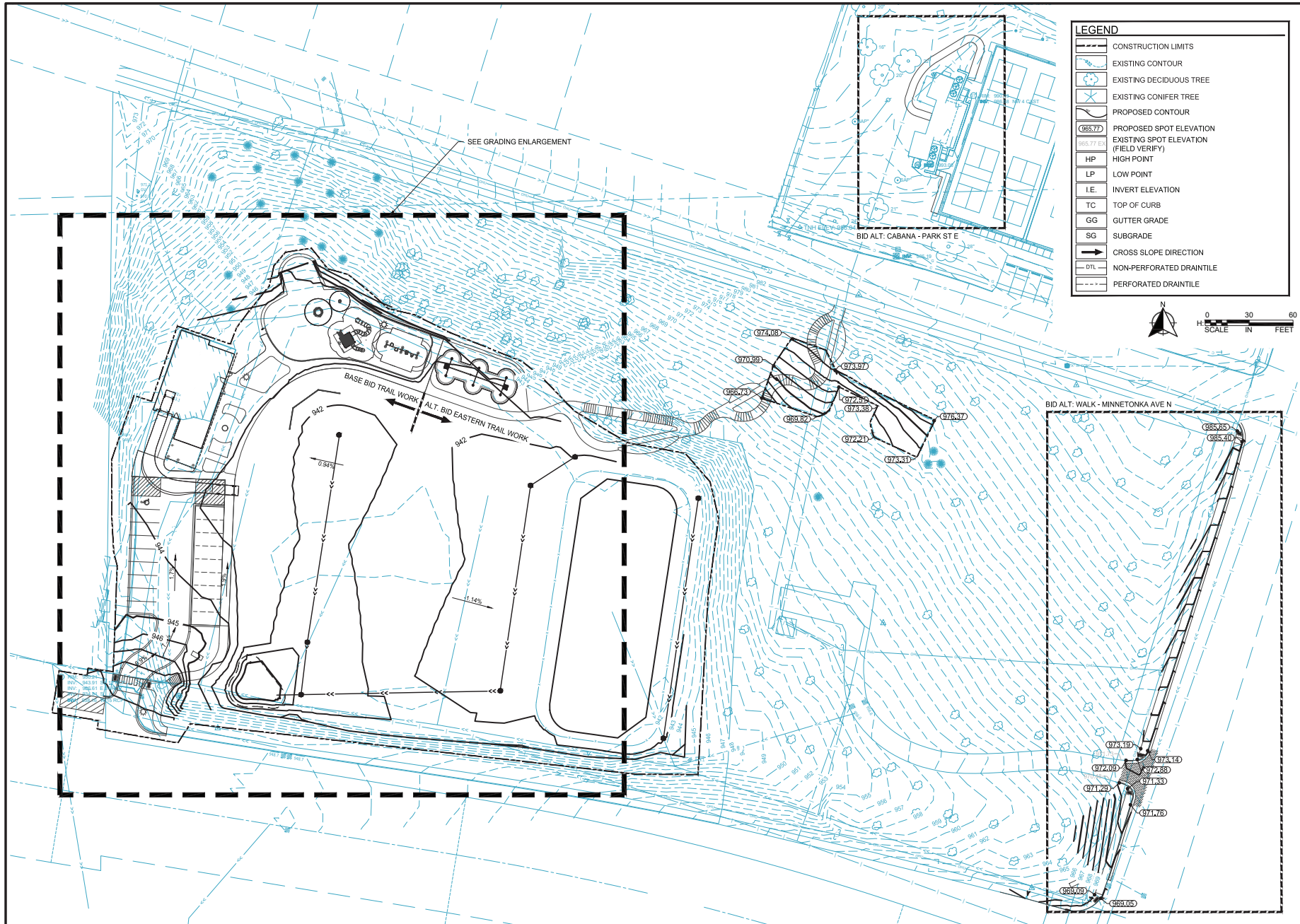
EASTERN TRAIL ENLARGEMENT

KLAPPRICH PARK IMPROVEMENTS CITY OF WAYZATA, MN

CLIENT PROJECT NO.
XXXXXX

WSB PROJECT NO.
022538-000

SHEET
L3.3



1 GRADING ENLARGEMENT

LEGEND

	CONSTRUCTION LIMITS
	EXISTING CONTOUR
	EXISTING DECIDUOUS TREE
	EXISTING CONIFER TREE
	PROPOSED CONTOUR
	PROPOSED SPOT ELEVATION
	EXISTING SPOT ELEVATION (FIELD VERIFY)
	HIGH POINT
	LOW POINT
	INVERT ELEVATION
	TOP OF CURB
	GUTTER GRADE
	SUBGRADE
	CROSS SLOPE DIRECTION
	NON-PERFORATED DRAINILE
	PERFORATED DRAINILE

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KMP	RS

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION,
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 Robert A. Sipka

DATE: 01-21-2025 LIC. NO: 44337

GRADING
ENLARGEMENT

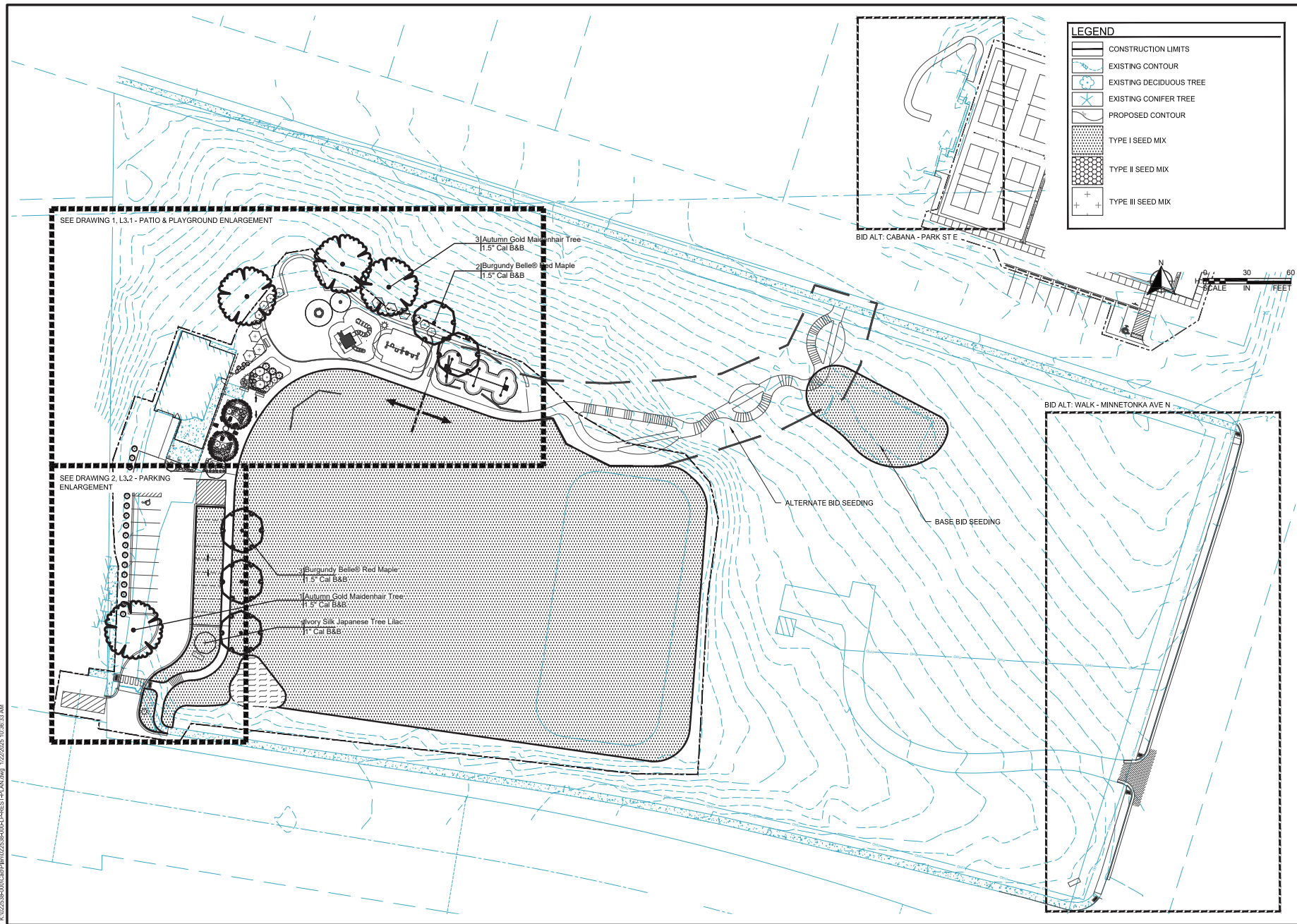
KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

CLIENT PROJECT NO.
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WSB PROJECT NO.
022538-000

SHEET
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Robert A. Blum
DATE: 01-21-2025 LIC. NO. 44337

RESTORATION PLAN

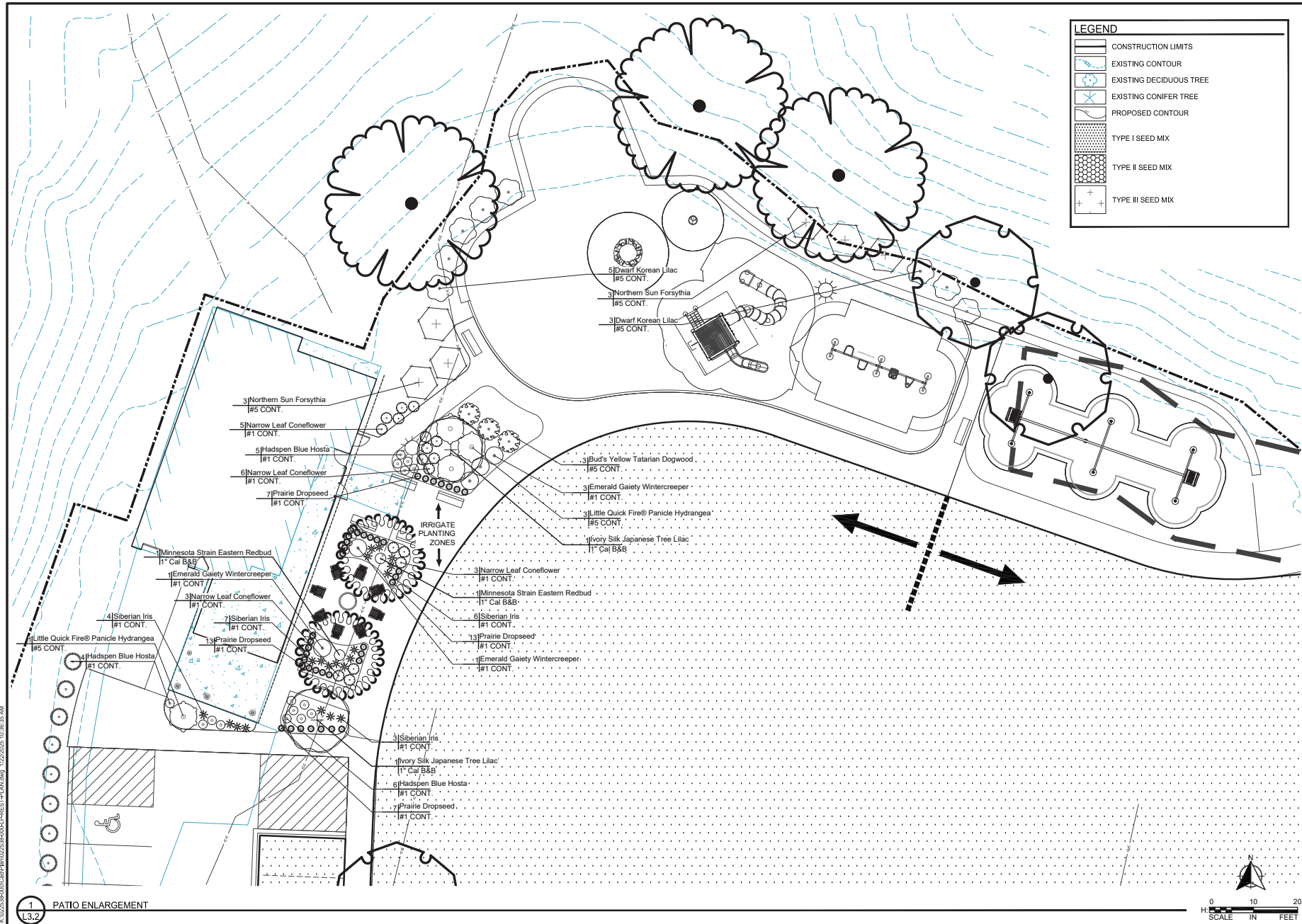
KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

CLIENT PROJECT NO.
XXXXXX

WSB PROJECT NO.
022538-000

SHEET
L5.0

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SCALE: AS SHOWN
PLAN BY: KMP
DESIGN BY: KMP
CHECK BY: RS

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, AND CONTRACT DOCUMENTS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

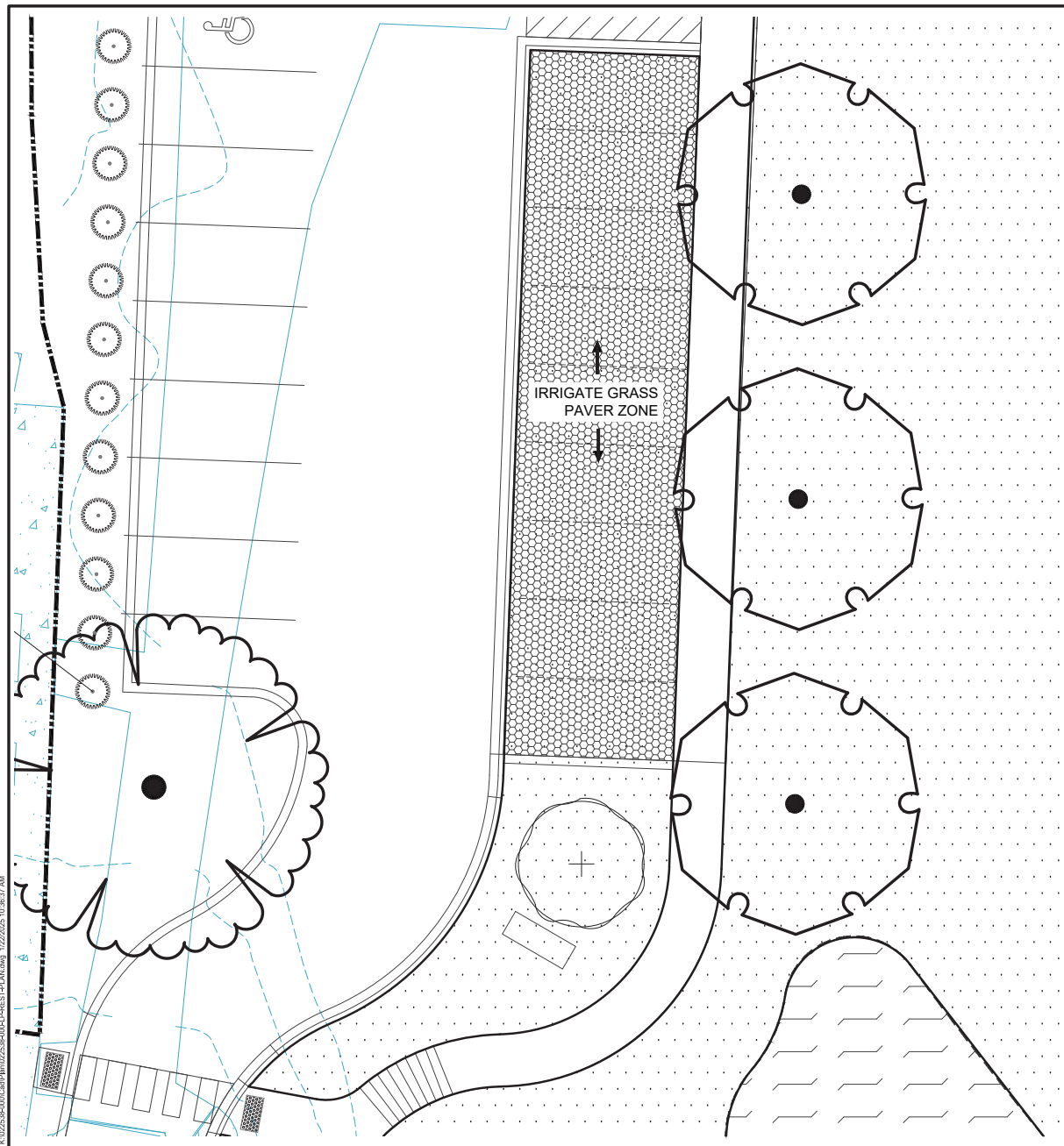
Robert A. Blava
DATE: 01-21-2025 LIC. NO. 44337

PATIO PLANTING ENLARGEMENT

KLAPPRICH PARK IMPROVEMENTS CITY OF WAYZATA, MN

CLIENT PROJECT NO.	XXXXXX
WSB PROJECT NO.	022538-000
SHEET	L5.1

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LEGEND	
	CONSTRUCTION LIMITS
	EXISTING CONTOUR
	EXISTING DECIDUOUS TREE
	EXISTING CONIFER TREE
	PROPOSED CONTOUR
	TYPE I SEED MIX
	TYPE II SEED MIX
	TYPE III SEED MIX

PLANT SCHEDULE				
CODE	QTY	BOTANICAL / COMMON NAME	CONT	
TREES				
AR	15	ACER RUBRUM 'MAGNIFICENT MAGENTA' / BURGUNDY BELLES RED MAPLE	1.5" CAL B&B	
ER	2	CERCIS CANADENSIS 'MINNESOTA STRAIN' / MINNESOTA STRAIN EASTERN REDBUD	1" CAL B&B	
GB	4	GINKGO BILOBA 'AUTUMN GOLD' / AUTUMN GOLD MAIDENHAIR TREE	1.5" CAL B&B	
IL	3	STRONGA RETICULATA 'IVORY SILK' / IVORY SILK JAPANESE TREE LILAC	1" CAL B&B	
CODE	QTY	BOTANICAL / COMMON NAME	SIZE	SPACING
SHRUBS				
BDY	15	CORNUS ALBA 'BUD'S YELLOW' / BUD'S YELLOW TATARIAN DOGWOOD	#5 CONT.	60" o.c.
NLC	17	ECHINACEA ANGUSTIFOLIA / NARROW LEAF CONEFLOWER	#1 CONT.	30" o.c.
EGW	5	EUONYMUS FORTUNEI 'EMERALD GAIETY' / EMERALD GAIETY WINTERCREEPER	#1 CONT.	48" o.c.
NSF	6	FORSYTHIA X 'NORTHERN SUN' / NORTHERN SUN FORSYTHIA	#5 CONT.	18" o.c.
HBI	15	HOSTA X 'HADSPEEN BLUE' / HADSPEEN BLUE HOSTA	#1 CONT.	24" o.c.
QPH	4	HYDRANGEA PANICULATA 'SMPLP' / LITTLE QUICK FIRE PANICLE HYDRANGEA	#5 CONT.	84" o.c.
SBT	20	ROS 'SIBERICA' / 'SIBERIAN ROSE'	#1 CONT.	24" o.c.
DWP	18	PRUNUS MUGO 'COMPACTA' / DWARF MUGO PINE	#5 CONT.	48" o.c.
PDG	40	SPOROBOLUS HETEROLEPSIS / PRAIRIE DROPSIDE	#1 CONT.	18" o.c.
DRL	8	STRONGA METER 'PALENT' / DWARF KOREAN LILAC	#5 CONT.	12" o.c.



SCALE: AS SHOWN
PLAN BY: KMP
KMP

DESIGN BY: KMP
CHECK BY: RRS
RRS

REVISIONS	
NO.	DESCRIPTION

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Robert A. Blava
DATE: 01-21-2025 LIC. NO. 44337

PARKING
PLANTING
ENLARGEMENT

KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

CLIENT PROJECT NO. XXXXXX
WSB PROJECT NO. 022538-000
SHEET L5.2

REVISIONS	DESCRIPTION	DATE	NO.

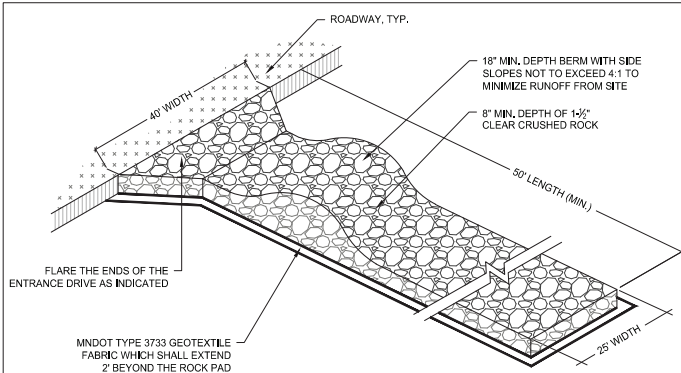
I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION, OR ANY PART THEREOF, WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Robert A. Bihla
DATE: 01-21-2025 LIC. NO. 44137

PRE-CONSTRUCTION DETAILS

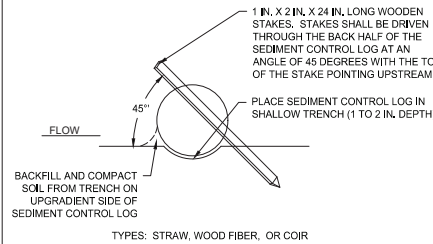
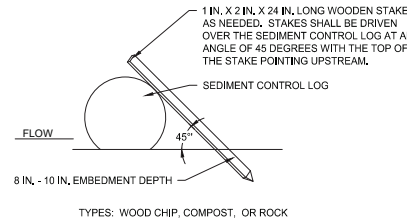
KLAPPRICH PARK IMPROVEMENTS CITY OF WAYZATA, MN

CLIENT PROJECT NO. XXXXXX
WSB PROJECT NO. 022538-000
SHEET L6.0

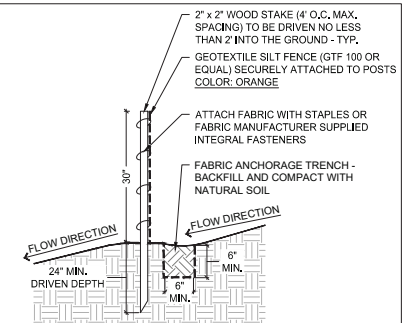


- NOTES
- CONTRACTOR IS RESPONSIBLE FOR ONGOING MAINTENANCE OF THE BERM AND ROCK PAD DURING CONSTRUCTION AND SHALL REMOVE AND RESTORE THE ROCK PAD UPON PROJECT COMPLETION

1 ROCK CONSTRUCTION EXIT DRIVE
L6.0

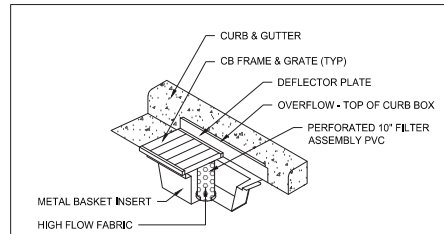


2 SEDIMENT CONTROL LOG
L6.0



- NOTE
- SILT FENCE SHALL BE PLACED PARALLEL TO THE CONTOUR OF THE TERRAIN, WITH THE ENDS WRAPPED UPHILL TO PREVENT FLOW AROUND THEM.
 - NO EARTHWORK SHALL BE PERFORMED DOWNGRADE FROM THE FENCE.
 - ACCUMULATED SILT AROUND THE FENCE SHALL BE REMOVED WHEN DEPOSITS REACH APPROXIMATELY ONE THIRD THE HEIGHT OF THE SILT FENCE OR AS DIRECTED IN THE FIELD BY THE OWNER/LA-E WITHIN 24 HOURS OF NOTIFICATION.

3 SILT FENCE
L6.0



TYPE I - CURB INLET APPLICATION:

WIMCO CURB & GUTTER INLET PROTECTION SHALL BE USED ON NEW AND EXISTING CATCH BASINS WITHIN CONSTRUCTION LIMITS (REFER TO PLANS FOR LOCATIONS) FOR THE DURATION OF THE PROJECT AND SHALL BE CLEANED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD WITH REMOVAL UPON TURF ESTABLISHMENT (TYP).

4 INLET PROTECTION
L6.0

CONCRETE PLACEMENT NOTE:

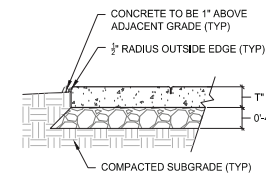
CONCRETE SHALL HAVE 1.0% MIN./1.5% MAX. CROSS-SLOPE IN DIRECTION OF POSITIVE DRAINAGE FLOW, UNLESS INDICATED OTHERWISE (TYP). REFER ALSO TO GRADING PLANS FOR ADDITIONAL INFORMATION.

CONTROL JOINT NOTE:

REFER TO PLAN FOR LOCATIONS OF JOINTS AND VERIFY WITH LA-E AT TIME OF CONSTRUCTION. CRACK CONTROL JOINTS SHALL EXTEND TO $\frac{1}{3}$ THE THICKNESS OF THE CONCRETE. REPLACE CONTROL JOINT WITH $\frac{1}{2}$ EXPANSION JOINT AT MAX. 50' INTERVALS.

CONCRETE SECTION:

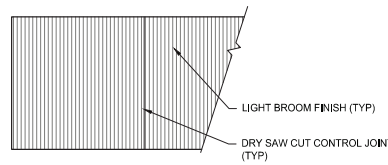
T" = DEPTH OF CONCRETE. SEE LAYOUT PLAN
4" THICK CONCRETE (4000 PSI) OVER 4" THICK COMPACTED DEPTH OF CRUSHED AGGREGATE BASE COMPACTED TO 100% STANDARD PROCTOR DENSITY



CONCRETE SECTION VIEWS

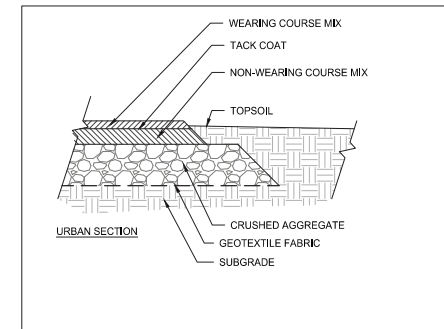
CONCRETE FINISH:

LIGHT BROOM FINISH WITH DRY SAW CUT JOINTS ($\frac{1}{4}$ ") (TYP) - REFER TO PLANS AND DETAILS FOR LOCATIONS



CONCRETE FINISH - PLAN VIEW

5 CONCRETE WALK DETAIL
L6.0



6 BITUMINOUS DRIVE DETAIL
L6.0

[illegible]

HEREBY CERTIFY THAT THIS PLAN SPECIFICATION,
OR REPORT WAS PREPARED BY ME OR UNDER MY
DIRECT SUPERVISION AND THAT I AM A DULY
LICENSED LANDSCAPE ARCHITECT UNDER THE
LAWS OF THE STATE OF MINNESOTA.

Robert A. Slipka

DATE: 01-21-2025 LIC. NO: 44337

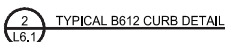
CONSTRUCTION DETAILS

KLAPPRICH PARK IMPROVEMENTS
CITY OF WAYZATA, MN

CLIENT PROJECT NO.
XXXXXX

WSB PROJECT NO.
022538-000

SHEET
161



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REVISIONS	NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, AND CONTRACT DOCUMENTS WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Robert A. Blosa
DATE: 01-21-2025 LIC. NO. 44137

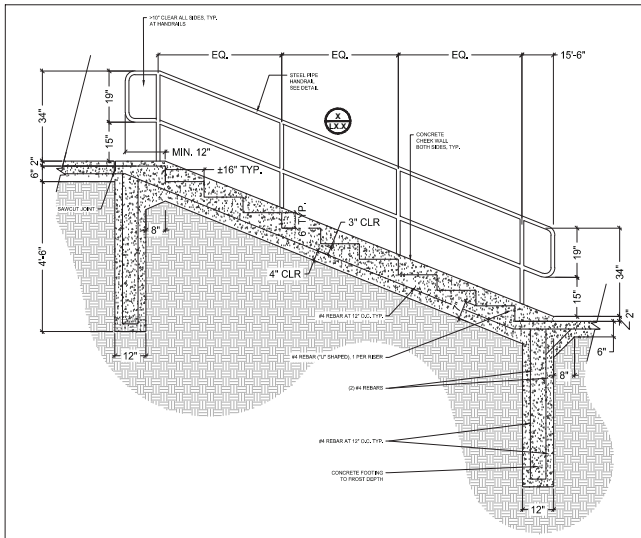
MISCELLANEOUS DETAILS

KLAPPRICH PARK IMPROVEMENTS CITY OF WAYZATA, MN

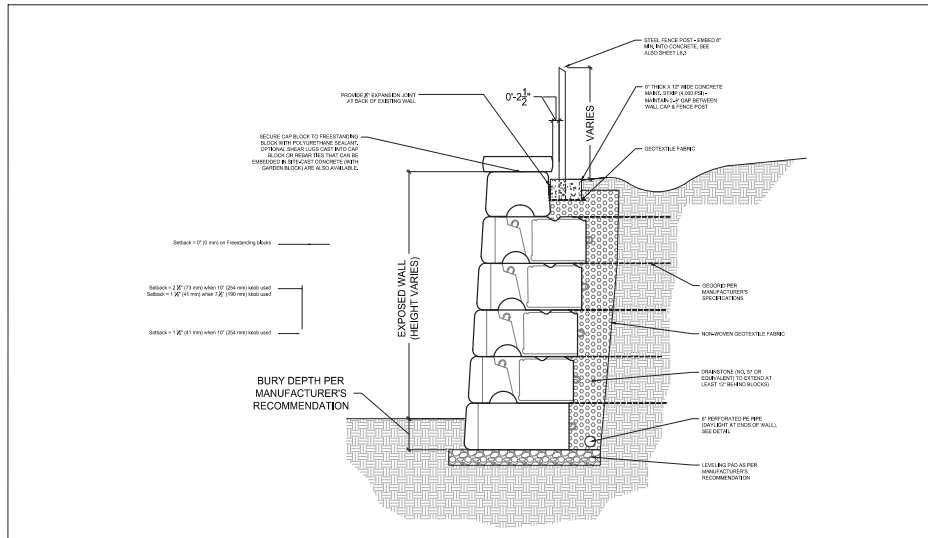
CLIENT PROJECT NO. XXXXXX

WSB PROJECT NO. 022538-000

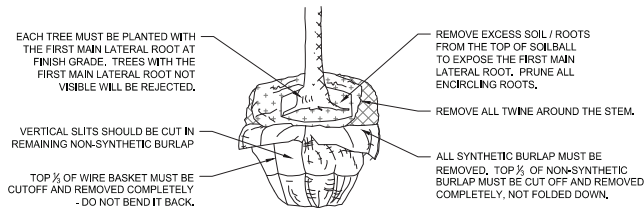
SHEET L6.2



1 STAIRS WITH CURB DETAIL
L6.2

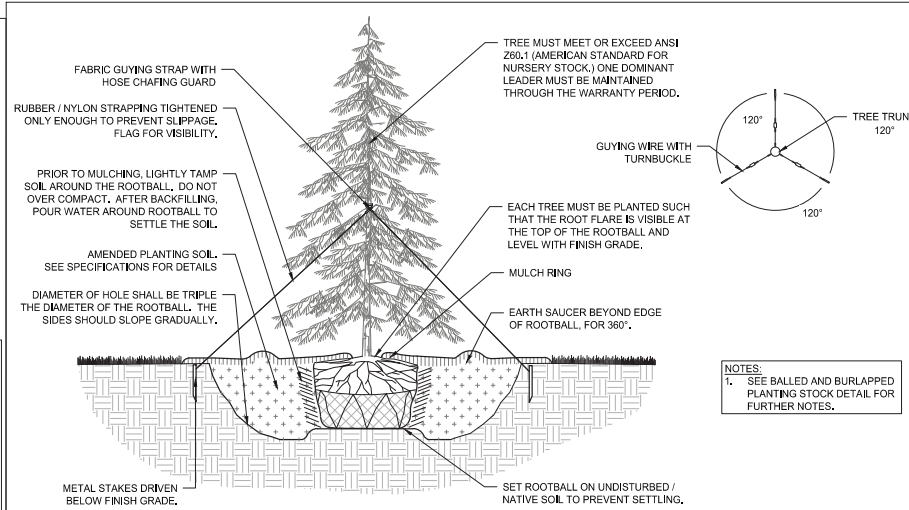


2 DRY STACKED RETAINING WALL
L6.2



- NOTES:
- ROOTS OF ALL BALLED AND BURLAPPED STOCK SHALL FILL THE SOIL BALL, BE FREE OF KINKS, CIRCLING AND GIRDLING, AND THE UPPERMOST ROOTS SHALL NOT BE MORE THAN FOUR INCHES BELOW THE TOP OF THE SOIL BALL. TRANSPORT ROOTS SHALL BE SYMMETRICAL AROUND THE TRUNK / STEM OF THE PLANTS. SOIL BALLS MUST BE CENTERED OR NO MORE THAN 10% OFF CENTER.
 - WHEN MOVING PLANTS, LIFT FROM BENEATH THE ROOT BALL. DO NOT LIFT BY THE TRUNK AND DO NOT BREAK OR LOOSEN THE ROOT BALL.
 - BACKFILL PLANTING PIT WITH ORIGINAL SOIL. HALF WAY TO THE TOP OF THE ROOT BALL, BREAK UP CLODS OF SOIL, DO NOT USE PEAT AS PART OF BACKFILL IN CLAY SOILS. REMOVE ALL ROCKS AND DEBRIS FROM BACKFILL AND THEN WATER PLANT AND BACKFILL AREA TO SETTLE PLANTS AND FILL VOIDS.
 - REMOVE ALL WIRE BASKETS FROM THE TOP 1/3 OF THE ROOT BALL AND CONTINUE BACKFILLING REMAINING PLANTING PIT WITH ORIGINAL SOIL.
 - WATER THOROUGHLY A SECOND TIME TO SETTLE PLANTS AND FILL VOIDS WITHIN TWO HOURS OF PLANTING. PLACE SPECIFIED MULCH WITHIN 48 HOURS OF THE SECOND WATERING. PROVIDE SUPPORT IF NECESSARY.
 - STAKING OF TREES SHALL BE THE CONTRACTOR'S OPTION, THE CONTRACT IS RESPONSIBLE TO INSURING THAT ALL PLANTINGS ARE INSTALLED PLUMB AND REMAIN PLUMB THROUGHOUT THE WARRANTY PERIOD OF 1 YEAR AFTER SUBSTANTIAL COMPLETION, WHICHEVER IS GREATER.
 - IF STAKING IS INSTALLED, ALL COMPONENTS SHALL BE REMOVED BY THE CONTRACTOR AT THE END OF THE WARRANTY PERIOD.

3 BALLED AND BURLAPPED PLANTING DETAIL
L6.2



4 CONIFEROUS TREE PLANTING
L6.2

REVISIONS	DATE	DESCRIPTION

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Robert A. Bihara
DATE: 01-21-2025 LIC. NO. 44137

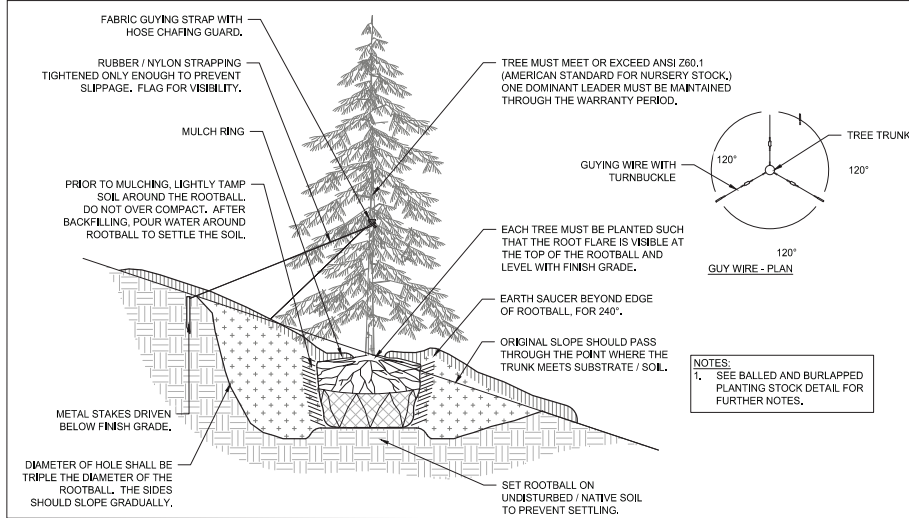
PLANTING DETAILS

KLAPPRICH PARK IMPROVEMENTS CITY OF WAYZATA, MN

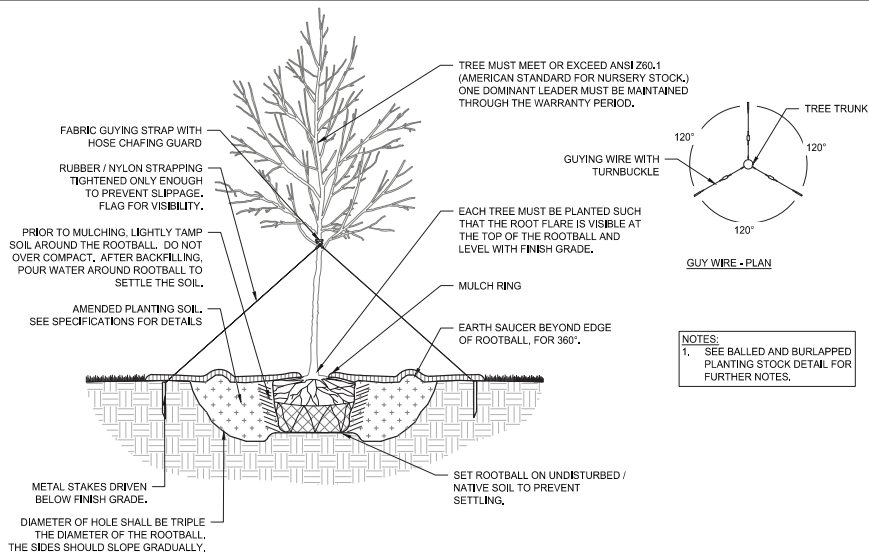
CLIENT PROJECT NO. XXXXXX

WSB PROJECT NO. 022538-000

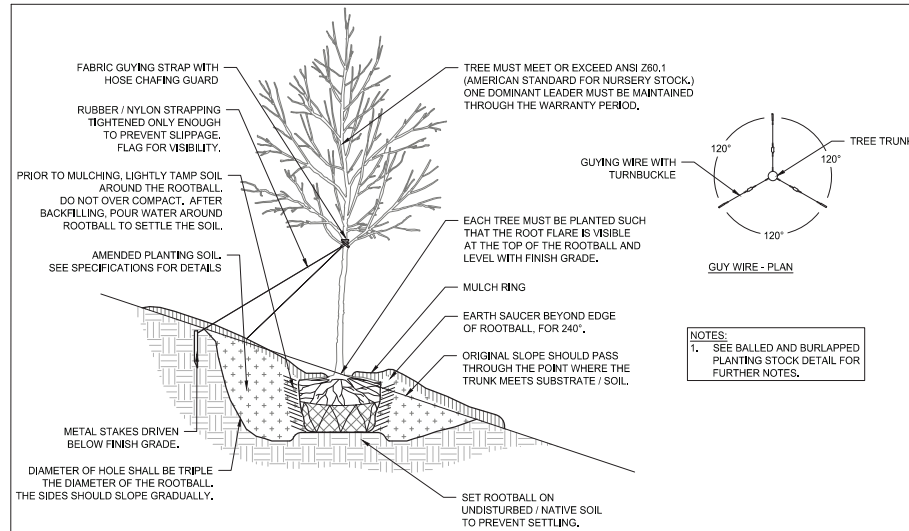
SHEET L6.3



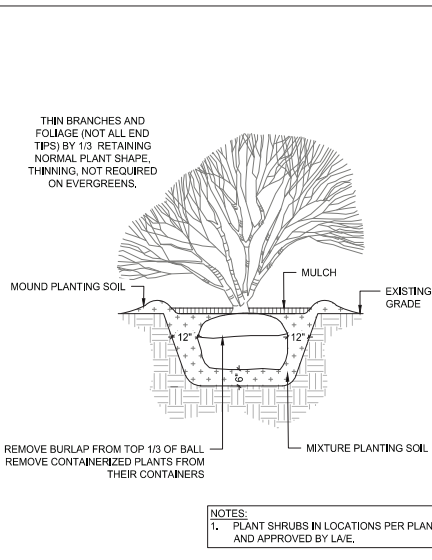
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L6.3 CONIFEROUS TREE PLANTING ON A SLOPE



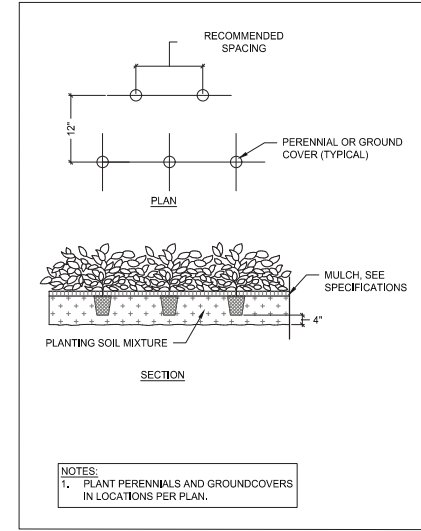
2
L6.3 DECIDUOUS TREE PLANTING



3
L6.3 DECIDUOUS TREE PLANTING ON A SLOPE



4
L6.3 SHRUB PLANTING



5
L6.3 GROUND COVER AND PERENNIAL PLANTING

<i>Project:</i>	Klapprich Park
<i>Location:</i>	City of Wayzata
<i>WSB No.:</i>	22538
<i>Date:</i>	1/21/2025

ESTIMATED QUANTITIES

Item No.	Description	Unit	Est. Base Quantity	Estimated Unit Price	Estimated Total Cost (Low)	Estimated Total Cost (High)
Klapprich Park - Open Lawn and Wayzata Blvd Landscaping						
1	MOBILIZATION	LUMP SUM	1	\$12,092.00	\$12,092.00	
2	REMOVES	LUMP SUM	1	\$39,400.00	\$39,400.00	
3	GENERAL EARTHWORK	LUMP SUM	1	\$33,125.00	\$33,125.00	
4	STORM SEWER IMPROVEMENTS	LUMP SUM	1	\$69,620.00	\$69,620.00	
5	IRRIGATION	LUMP SUM	1	\$75,000.00	\$75,000.00	
6	SEED	LUMP SUM	1	\$24,700.00	\$24,700.00	
				SUBTOTAL:	\$253,937.00	
				CONTINGENCY:	\$25,393.70	\$63,484.25
				TOTAL:	\$279,330.70	\$317,421.25

Klapprich Park - Parking Lot and Walks						
1	MOBILIZATION	LUMP SUM	1	\$16,434.00	\$16,434.00	
2	REMOVALS	LUMP SUM	1	\$11,200.00	\$11,200.00	
3	GENERAL EARTHWORK	LUMP SUM	1	\$18,000.00	\$18,000.00	
4	REWORK SPORTS LIGHTING	LUMP SUM	1	\$15,000.00	\$15,000.00	
5	CURB & GUTTER	LUMP SUM	1	\$1,200.00	\$1,200.00	
6	CONCRETE WALKS	LUMP SUM	1	\$68,000.00	\$68,000.00	
7	CONCRETE STEPS	LUMP SUM	1	\$7,500.00	\$7,500.00	
8	BITUMINOUS PARKING LOT PAVEMENT	LUMP SUM	1	\$29,125.00	\$29,125.00	
9	TURF PAVER	LUMP SUM	1	\$32,000.00	\$32,000.00	
10	SITE FURNISHINGS	LUMP SUM	1	\$47,960.00	\$47,960.00	
11	MONUMENT SIGN - LARGE	LUMP SUM	1	\$40,000.00	\$40,000.00	
12	LANDSCAPING	LUMP SUM	1	\$14,500.00	\$14,500.00	
13	SEED	LUMP SUM	1	\$32,200.00	\$32,200.00	
14	RAIN GARDEN / STORMWATER BASIN	LUMP SUM	1	\$12,000.00	\$12,000.00	
				SUBTOTAL:	\$345,119.00	
				CONTINGENCY:	\$34,511.90	\$86,279.75
				TOTAL:	\$379,630.90	\$431,398.75

Klapprich Park - Play Area and Trails						
1	MOBILIZATION	LUMP SUM	1	\$4,689.00	\$4,689.00	
2	GENERAL EARTHWORK	LUMP SUM	1	\$2,875.00	\$2,875.00	
3	RETAINING/SEAT WALL	LUMP SUM	1	\$72,000.00	\$72,000.00	
4	CONCRETE CURB	LUMP SUM	1	\$15,000.00	\$15,000.00	
5	PLAY AREA EQUIPMENT	LUMP SUM	1	\$342,041.00	\$342,041.00	
6	SEED	LUMP SUM	1	\$3,900.00	\$3,900.00	
				SUBTOTAL:	\$440,505.00	
				CONTINGENCY:	\$44,050.50	\$110,126.25
				TOTAL:	\$484,555.50	\$550,631.25

Klapprich Park - Warming House Interior Improvements						
1	INTERIOR IMPROVEMENTS	LUMP SUM	1	\$442,869.00	\$442,869.00	
2	FURNITURE, EQUIPMENT, AV EQUIPMENT	LUMP SUM	1	\$45,000.00	\$45,000.00	
				SUBTOTAL:	\$487,869.00	
				CONTINGENCY:	\$48,786.90	\$121,967.25
				TOTAL:	\$536,655.90	\$609,836.25

Klapprich Park - Warming House Exterior Improvements						
1	EXTERIOR IMPROVEMENTS	LUMP SUM	1	\$102,000.00	\$102,000.00	
2	FURNITURE, EQUIPMENT, AV EQUIPMENT	LUMP SUM	1	\$10,500.00	\$10,500.00	
				SUBTOTAL:	\$112,500.00	
				CONTINGENCY:	\$11,250.00	\$28,125.00
				TOTAL:	\$123,750.00	\$140,625.00

PROJECT TOTAL - BASE BID ONLY:	\$1,803,923.00	\$2,049,912.50
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ESTIMATED QUANTITIES						
Item No.	Description	Unit	Est. Base Quantity	Estimated Unit Price	Estimated Total Base Cost (Low)	Estimated Total Base Cost (High)

ADD ALTERNATE: Klapprich Park - Hillside Slide / Modular Steps / Connection Trail						
1	GENERAL EARTHWORK	LUMP SUM	1	\$15,000.00	\$15,000.00	
2	CONCRETE WALKS	LUMP SUM	1	\$35,000.00	\$35,000.00	
3	CONCRETE STEPS (MODULAR)	LUMP SUM	1	\$115,000.00	\$115,000.00	
4	EMBANKMENT EQUIPMENT	LUMP SUM	1	\$170,000.00	\$170,000.00	
5	SEED	LUMP SUM	1	\$10,000.00	\$10,000.00	
				SUBTOTAL:	\$345,000.00	
				CONTINGENCY:	\$34,500.00	\$86,250.00
				TOTAL:	\$379,500.00	\$431,250.00

ADD ALTERNATE: Klapprich Park - Minnetonka Avenue Walk						
1	MOBILIZATION	LUMP SUM	1	\$3,078.00	\$3,078.00	
2	REMOVE PAVEMENT	LUMP SUM	1	\$2,000.00	\$2,000.00	
3	GENERAL EARTHWORK	LUMP SUM	1	\$6,250.00	\$6,250.00	
4	CURB & GUTTER / STREET PATCH	LUMP SUM	1	\$9,600.00	\$9,600.00	
5	CONCRETE WALKS	LUMP SUM	1	\$24,800.00	\$24,800.00	
6	MONUMENT SIGN - SMALL	LUMP SUM	1	\$15,000.00	\$15,000.00	
7	SEED	LUMP SUM	1	\$3,900.00	\$3,900.00	
				SUBTOTAL:	\$64,628.00	
				CONTINGENCY:	\$6,462.80	\$16,157.00
				TOTAL:	\$71,090.80	\$80,785.00

ADD ALTERNATE: Cabana ADA Walk						
1	SITE GRADING	LUMP SUM	1	\$ 10,000.00	\$10,000.00	
2	1" TYPE K COPPER PIPE	LIN FT	50	\$ 50.00	\$2,500.00	
3	DRINKING FOUNTAIN	EACH	1	\$ 6,500.00	\$6,500.00	
4	4" CONCRETE WALK @ BELL COURT	SF	1000	\$ 16.00	\$16,000.00	
5	SEEDING – TYPE I TURF SEED MIX	LUMP SUM	1	\$ 5,000.00	\$5,000.00	
				SUBTOTAL:	\$40,000.00	
				CONTINGENCY:	\$4,000.00	\$10,000.00
				TOTAL:	\$44,000.00	\$50,000.00

PROJECT TOTAL - BASE BID + ALTERNATES:	\$2,298,513.80	\$2,611,947.50
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INDIRECT EXPENSES						
1	WSB FEE	LUMP SUM	1	\$176,339.00	\$176,339.00	
2	HCM FEE	LUMP SUM	1	\$48,000.00	\$48,000.00	
3	PERMITTING AND CONSTRUCTION SERVICES	LUMP SUM	1	\$45,000.00	\$45,000.00	
				SUBTOTAL:	\$269,339.00	
				NO CONTINGENCY:	\$0.00	\$0.00
				TOTAL:	\$269,339.00	\$269,339.00

PROJECT TOTAL - BASE BID + ALTERNATES + INDIRECT EXPENSES:	\$2,567,852.80	\$2,881,286.50
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City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 5.b
TITLE: Sunday Music in the Park Artists	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

The budget for Sunday Music in the Park is \$9,000.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Staff has reached out to the following bands:

- Salsa Del Soul
- Jimmi and the Band of Souls
- Potluck String Band
- The Covers
- High and Mighty

From these, staff has confirmed the following dates and costs:

- August 3
- August 10 - Jimmi and the Band of Souls (\$500 minimum)
- August 17 - Salsa Del Soul (\$1,200 minimum)
- August 24 - Potluck String Band (\$600 minimum)

High and Mighty and The Covers were significantly more expensive so they would not fit into the allocated budget.

Staff has asked Twin Cities Sound if they are able to manage the sound system again this year. Last year, the price was \$3,900 for their services. This price would most likely increase for 2025 and if there is another concert that would increase the cost also.

ATTACHMENTS:

1. Sunday Music in the Park Artists

Sunday Music in the Park Artists

2024 Artists:

- **Ipsos Facto**
 - o Reggae, funk, jazz
 - o <https://www.facebook.com/ipsosfactoreggae/>
- **Salsa Del Soul**
 - o Son, son montuno, plena, cha-cha-cha, bachata, merengue, timba, salsa
 - o <https://www.salsadelsoul.com/>
- **Buffalo Galaxy**
 - o Heavy hitting psychedelia meets old timin' bluegrass
 - o <https://www.buffalogalaxy.com/about>
- **Wailing Loons**
 - o Original folk rock
 - o <https://www.wailingloons.com/>

2023 Artists:

- **Westwind Swing Band**
 - o Classic swing era and similarly styled music
 - o <https://www.westwindswing.com/>
- **Salsa Del Soul**
 - o Above
- **Ditchweed from Power Balladz**
 - o Rock and pop hits from the past four decades
- **Ipsos Facto**
 - o Above

2022 Artists:

- **Blue Groove Bluegrass Band**
 - o Contemporary and classic bluegrass tunes
 - o <https://www.bluegroovebluegrass.com/home>
- **Wailing Loons**
 - o Original folk rock
 - o <https://www.wailingloons.com/>
- **Westwind Swing Band and Ditchweed from Power Balladz (above)**

Artist Requests:

- **Matt Hannah**
 - o Soothing acoustic music
 - o <https://www.matthannahmusic.com/>
- **Dirty Shorts Brass Band**
 - o Jazz, blues, and dixie
 - o <https://dirtyshortsbrassband.squarespace.com/>

- **Sawyer's Dream**
 - o 70s vibe band, uniquely cross-blending Americana, Pop, Rock and Soul
 - o <https://sawyersdream.com/press-kit/>
- **SouthSide Big Band**
 - o Jazz
 - o <https://www.facebook.com/SouthSideBB/>
- **Axis Mundi World Music Ensemble**
 - o World beat jazz music
 - o <https://worldviewmusic.com/axismundi/index.html>
- **Eclipse**
 - o Many styles – specializing in music from 40's to 90's
 - o <https://www.lunartunes.net/eclipse.html>
- **Jessie Street Band**
 - o Jazz music from 50's to today
 - o <https://www.jessiastreetband.net/>
- **Golden Morrison**
 - o Funk, jazz, soul, afrobeat
 - o <https://goldenmorrison.com/>
- **The Brueskes**
 - o Jazz, classical infused pop music, musical theater, Spanish and French jazz tunes, celtic-like music
 - o <https://tarabrueske.com/home>
- **Flying Train Wreck**
 - o Classic rock
 - o <https://flyingtrainwreck.com/>
- **Root River Jam**
 - o Fusion of blues, country, rock, and americana
 - o <https://www.rootriverjam.com/epk-for-venues>
- **Ecuador Manta**
 - o Andes music
 - o <https://www.last.fm/music/Ecuador+Manta>
- **Buffalo Galaxy**
 - o Heavy hitting psychedelia meets old timin' bluegrass
 - o <https://www.buffalogalaxy.com/about>
- **Matt Hannah**
 - o Folk Americana
 - o <https://www.matthannahmusic.com/about>
- **The Dirty Shorts Brass Band**
 - o New Orleans-style brass band. Blend of jazz, blues, and Dixie
 - o <https://www.dirtyshortsbrassband.com/>
- **Power of 10**
 - o <https://powerof10.com/>
- **Hot Club Mania Quartet**
 - o Swing jazz

- [YouTube Video](#)
- **Prairie Potluck**
 - Bluegrass, country, classical, Americana, gospel and folk
 - <https://prairiepotluckband.com/home>
- **Katy Tessman**
 - <https://www.katytessman.com/>



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 5.c
TITLE: Family Skate Night Review	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

The costs went into the Parks and Trails miscellaneous fund.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Family Skate Day was held on Sunday, January 26 from 1:00 pm - 4:00 pm. The Board can discuss how the event went and any thoughts for changes next year.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 6.a
TITLE: Maple Tree Tapping	
PROPOSED MOTION: N/A	
PREPARED BY: Mike Kelly, City Engineer/Director of Public Works	
REVIEWED BY: Nick Kieser, Parks and Environment Planner	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

There is currently no budget allocated to maple tree tapping. Any funds used for a program would most likely need to come out of participant fees.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Each year, City staff and the Parks and Trails Board have facilitated a maple tree tapping program for the community. While the program has evolved annually, staff aims to develop a more consistent, easily replicable program that minimizes the need for significant staff time or financial resources. To initiate this discussion, staff has outlined several potential options for consideration:

1. Partnership with Three Rivers Park District:

Staff has contacted Three Rivers Park District regarding the potential for an educational maple tree tapping program. For 2025, Three Rivers has offered to conduct a two-hour seminar featuring multiple educational stations on maple tree tapping. For 2026, they expressed a willingness to explore a more comprehensive program.

2. Program Management by Former Board Member Babcock:

Staff could establish an agreement with former Board Member Babcock to serve as the program manager. Under this arrangement, she would oversee all aspects of the program, while the City would provide promotional support. As there is no allocated budget for an instructor, participant fees would need to cover any associated costs.

3. Continuation of the DIY Maple Tree Tapping Program:

The City could allow residents to continue the DIY version of the program. In this model, participants would purchase and retain their own tree tapping kits, as rental options would no longer be available. Former Board Member Babcock could manage this program as well, with participant fees covering the cost of kits and instructional services.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 6.b
TITLE: Discuss Parks and Trails Master Plan Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board has noted the desire to explore options to update the Parks and Trails Master Plan.

Staff has started discussions on the 2050 Comprehensive Plan update that will be started in 2026/2027. Since the update to the Comprehensive Plan will involve significant community engagement, the Parks and Trails Master Plan update could be incorporated into this process. Each Comp Plan includes information on the parks system and plans for the future. The 2040 Comp Plan refers to the Parks and Trails Master Plan when addressing the parks system so a similar approach would most likely be used in the 2050 Comp Plan. The 2040 Comp Plan and Parks and Trails Master Plan can be found at the links below.

[2040 Comprehensive Plan](#)
[Parks and Trails Master Plan](#)

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 7.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 7.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Great River Greening Grant - GRG received bids for the Nature Center restoration. The bids are currently being reviewed. Restoration work will start at the Nature Center this winter once a contractor is selected.

Reservation System - Staff has approved a reservation system. Training for the new software will be scheduled for various staff members. Once the training has been completed, staff will implement the new reservation system.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 7.c
TITLE: Future Agenda Items	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: February 19, 2025	AGENDA ITEM: 8.a
TITLE: Next Meeting - March 19	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, City Engineer/Director of Public Works	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for March 19. The 2025 City Calendar is attached.

ATTACHMENTS:

1. Wayzata Calendar 2025
2. Wayzata Parks and Trails Board Minute Taking Schedule

City of Wayzata 2025 Meeting Calendar



January 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Energy & Environment 5:30 PM

Planning Commission - 6:30 PM

City Council - 7:00 PM

Charter Commission - 9:00 AM

Lake Minnetonka
Conservation District (LMCD)

Heritage Preservation
Board (HPB) - 11:30 AM

Housing & Redevelopment
Authority (HRA) - 7:30 AM

Parks & Trails Board - 6:00 PM

Night to Unite

Holiday Observed
City Offices Closed

Precinct Caucuses - no statewide caucus in 2025

Meeting dates and times are subject to
change. Dates can be confirmed by calling
City Hall.

Revised
9/24/2024

Wayzata Parks and Trails Board

2025 Schedule for Taking Meeting Minutes

Date	Committee Member
January 15	Staff
February 19	Jensen
March 19	Yorro
April 16	Cameron
May 21	Schalkle
June 18	Showalter
July 16	Randolph
August 20	Erard
September 17	Jensen
October 15	Yorro
November 19	Cameron
December 17	Schalkle