WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
August 5, 2015

5:00 PM CLOSED SPECIAL MEETING

Mayor Willcox called the meeting to order at 4:30 pm in the Conference Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, and Tyacke. Council Member absent and excused: Mullin. Also present: City Manager Nelson, Director of Planning and Building Gadow, Director of Public Service Dudinsky, City Engineer/Assistant Director of Public Works Kelly, and City Attorney Kaminski.

Mayor Willcox read the following statement: A closed meeting of the Wayzata City Council will now be held to related to the appraisal, purchase and sale of certain real property owned by MN DOT along Hwy 12 S Frontage Road, identified as C.S. 2714 (12=10) 056 Parcel 407C, and to discuss confidential, attorney-client privileged information related thereto with the City's legal counsel. This meeting will be closed pursuant to Minnesota Statutes Sections 13D.05, subd. 3(b) and 3(c), which provide exceptions to the Open Meeting Law for attorney-client privileged matters and to discuss the appraisal, purchase and sale of real property.

Mr. Tyacke made a motion, seconded by Mrs. Anderson to recess to a closed special meeting of the Wayzata City Council. The motion carried 5/0.

Mrs. Anderson made a motion, seconded by Mrs. McCarthy to adjourn the closed meeting at 5:30 pm.

5:30 PM GENERAL FUND & ENTERPRISE FUNDS BUDGET WORKSHOP

Mayor Willcox called the workshop meeting to order at 5:30 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, and Tyacke. Council Member absent and excused: Mullin. Also present: City Manager Nelson, Director of Planning and Building Gadow, Director of Public Service Dudinsky, Senior Accountant Ovshak, Fire Chief Kevin Klapprich, City Engineer/Assistant Director of Public Works Kelly, Chief of Police Risvold, Management/Planning Intern Peters, and City Financial Consultant McDonald with AEM.

Ms. Nelson explained the budget process and schedule to the group.

Mr. McDonald presented the 2016 preliminary 1st draft budget with an overall levy increase of 2.68 percent. He reviewed legislative impacts which included: No levy limits; phase three of the minimum wage increase (which mainly affects the Municipal Liquor Operations); and the Affordable Care Act. He explained our tax capacity rate is estimated to decrease in 2016.

Mr. McDonald explained that some of the key changes within the revenue side of this budget are: Decreases in charges for Police Services to reflect the reduction in the Long Lake Police Services Contract; an increase in intergovernmental aid to reflect actual receipts of Police and Fire Aid; and minimal increases in licenses and permits due to continued building activity.

Mr. McDonald explained that some of the key changes within the expenditure side of this budget are: Implementation of the compensation and class wages; the addition of an additional Police Officer mid-year; and the addition of an additional Parks Department employee in April 2016. He explained that previously budgeted maintenance items that were within the Capital Improvement Funds (CIP) have been moved to the General Operating Accounts for Parks, and Buildings & Operations. This change results in the department expenditures being increased, but the overall general fund transfer to the capital funds being decreased to reflect these dollars. Mr. McDonald explained the previous budgeting of departmental transfers to various CIP funds was consolidated into one line item within the unallocated budget.

The Council reviewed the following sections of the general fund budget in detail: Mayor & Council; Administration & Finance; Assessing; Planning; Building Operations; Police; Crime Control & Investigation; Fire; Building Inspection; Emergency Management; Streets; Health Inspections; Engineering; and a portion of Parks.

The Council directed staff to discuss with the Communications Board whether the additional budgeted amount of $15,000 for Convention and Visitors Bureau website enhancements is most appropriately handled by the City or the Chamber.

The Council asked staff to report back at the next budget workshop meeting what the budget impact would be to add an additional Police Officer for the full year rather than a partial year, and also the impact of bringing in an additional part-time Community Service Officer (CSO) for the full year.

The Council asked staff to revise the budgeted Life Guard expenditures from $19,300 to $21,300 for additional lifeguard services.

The Council asked staff to determine and report back on program details and the estimated costs for a contracted Recreational Program Coordinator.

Ms. Nelson stated that the remaining General Fund Budgets and Enterprise Fund Budgets, excluding the Municipal Liquor Operations, will be reviewed at a Council workshop meeting on August 18, 2015.

The workshop meeting was adjourned at 7:00 pm.

Respectfully submitted,

Becky Malone 08-18-2015

Becky Malone
Deputy City Clerk