WAYZATA CITY COUNCIL MEETING AGENDA

Wayzata City Hall Community Room, 600 Rice Street

Tuesday, August 18, 2015

WORKSHOP TOPICS FOR DISCUSSION:

1. **General & Enterprise Funds (excluding Liquor Operations) and CIP Budget Workshop (5:30 PM)**

7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	JM	AM	KW	BA	ST	VOTE	PAGE #
1	**Roll Call**								
2	**Approve Agenda**								
3	**Public Forum - 15 Minutes (3 min/person)**								
a.									
4	**New Agenda Items (3 min/councilmember) - 1. Councilmember suggest item to add; 2. Must be seconded by another Councilmember; 3. Determine staff resources, scheduling & timeframe; 4. Discuss & vote to add to future agenda**								
a.									
5	**Consent Agenda**								2
a.	Approval of City Council Workshop Meeting Minutes of August 5, 2015 and City Council Regular Meeting Minutes of August 5, 2015								
b.	Approval of Check Register								
c.	Municipal Licenses Which Received Administrative Approval (Informational Only)								
d.	Approval of Municipal Licenses								
e.	Police Activity Report								
f.	Building Activity Report								
g.	Approval of Interim Planning Services Contract								
h.	Approval of Resolution No. 30-2015 Authorizing Amendment to Residential Recycling Grant Agreement with Hennepin County								
6	**New Business**								
a.	Consider HPB Plaque Request for Burial Mounds at City Hall	Gadow							78
b.	Consider Approval of Resolution No. 29-2015 Approving Variance at 133 Ridgeview Drive E	Gadow							82
c.	Update on 235-259 Lake Street E Redevelopment Project Concept	Gadow							114
7	**City Manager's Report and Discussion Items**								
e.	Update on Long Lake Police Contract								
8	**Public Forum (as necessary)**								
9	**Adjournment**								

Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - September 1 & 15, 2015
Planning Commission - TUESDAY September 8 & Monday, September 21, 2015

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
August 5, 2015

5:00 PM CLOSED SPECIAL MEETING

Mayor Willcox called the meeting to order at 4:30 pm in the Conference Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, and Tyacke. Council Member absent and excused: Mullin. Also present: City Manager Nelson, Director of Planning and Building Gadow, Director of Public Service Dudinsky, City Engineer/Assistant Director of Public Works Kelly, and City Attorney Kaminski.

Mayor Willcox read the following statement: A closed meeting of the Wayzata City Council will now be held to related to the appraisal, purchase and sale of certain real property owned by MN DOT along Hwy 12 S Frontage Road, identified as C.S. 2714 (12=10) 056 Parcel 407C, and to discuss confidential, attorney-client privileged information related thereto with the City's legal counsel. This meeting will be closed pursuant to Minnesota Statutes Sections 13D.05, subd. 3(b) and 3(c), which provide exceptions to the Open Meeting Law for attorney-client privileged matters and to discuss the appraisal, purchase and sale of real property.

Mr. Tyacke made a motion, seconded by Mrs. Anderson to recess to a closed special meeting of the Wayzata City Council. The motion carried 5/0.

Mrs. Anderson made a motion, seconded by Mrs. McCarthy to adjourn the closed meeting at 5:30 pm.

5:30 PM GENERAL FUND & ENTERPRISE FUNDS BUDGET WORKSHOP

Mayor Willcox called the workshop meeting to order at 5:30 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, McCarthy, and Tyacke. Council Member absent and excused: Mullin. Also present: City Manager Nelson, Director of Planning and Building Gadow, Director of Public Service Dudinsky, Senior Accountant Ovshak, Fire Chief Kevin Klapprich, City Engineer/Assistant Director of Public Works Kelly, Chief of Police Risvold, Management/Planning Intern Peters, and City Financial Consultant McDonald with AEM.

Ms. Nelson explained the budget process and schedule to the group.

Mr. McDonald presented the 2016 preliminary 1st draft budget with an overall levy increase of 2.68 percent. He reviewed legislative impacts which included: No levy limits; phase three of the minimum wage increase (which mainly affects the Municipal Liquor Operations); and the Affordable Care Act. He explained our tax capacity rate is estimated to decrease in 2016.

Mr. McDonald explained that some of the key changes within the revenue side of this budget are: Decreases in charges for Police Services to reflect the reduction in the Long Lake Police Services Contract; an increase in intergovernmental aid to reflect actual receipts of Police and Fire Aid; and minimal increases in licenses and permits due to continued building activity.

Mr. McDonald explained that some of the key changes within the expenditure side of this budget are: Implementation of the compensation and class wages; the addition of an additional Police Officer mid-year; and the addition of an additional Parks Department employee in April 2016. He explained that previously budgeted maintenance items that were within the Capital Improvement Funds (CIP) have been moved to the General Operating Accounts for Parks, and Buildings & Operations. This change results in the department expenditures being increased, but the overall general fund transfer to the capital funds being decreased to reflect these dollars. Mr. McDonald explained the previous budgeting of departmental transfers to various CIP funds was consolidated into one line item within the unallocated budget.

The Council reviewed the following sections of the general fund budget in detail: Mayor & Council; Administration & Finance; Assessing; Planning; Building Operations; Police; Crime Control & Investigation; Fire; Building Inspection; Emergency Management; Streets; Health Inspections; Engineering; and a portion of Parks.

The Council directed staff to discuss with the Communications Board whether the additional budgeted amount of $15,000 for Convention and Visitors Bureau website enhancements is most appropriately handled by the City or the Chamber.

The Council asked staff to report back at the next budget workshop meeting what the budget impact would be to add an additional Police Officer for the full year rather than a partial year, and also the impact of bringing in an additional part-time Community Service Officer (CSO) for the full year.

The Council asked staff to revise the budgeted Life Guard expenditures from $19,300 to $21,300 for additional lifeguard services.

The Council asked staff to determine and report back on program details and the estimated costs for a contracted Recreational Program Coordinator.

Ms. Nelson stated that the remaining General Fund Budgets and Enterprise Fund Budgets, excluding the Municipal Liquor Operations, will be reviewed at a Council workshop meeting on August 18, 2015.

The workshop meeting was adjourned at 7:00 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
August 5, 2015

AGENDA ITEM 1. Call to Order and Roll Call.

Mayor Willcox called the meeting to order at 7 p.m. Council Members present: Anderson, McCarthy and Tyacke. Council Member absent and excused: Mullin. Also present: City Manager Nelson, Director of Planning and Building Gadow, City Engineer Kelly, and Public Works Director Dudinsky.

Mr. Willcox reported earlier this evening at 5:00 p.m., a closed meeting of the Wayzata City Council was held to related to the appraisal, purchase and sale of certain real property owned by MN DOT along Hwy 12 S Frontage Road, identified as C.S. 2714 (12=10) 056 Parcel 407C, and to discuss confidential, attorney-client privileged information related thereto with the City's legal counsel. This meeting was closed pursuant to Minnesota Statutes Sections 13D.05, subd. 3(b) and 3(c), which provide exceptions to the Open Meeting Law for attorney-client privileged matters and to discuss the appraisal, purchase and sale of real property.

AGENDA ITEM 2. Approve Agenda.

Mr. Tyacke made a motion, seconded by Mrs. Anderson, to approve the agenda, as presented. The motion carried 4/0.

AGENDA ITEM 3. Public Forum – 15 Minutes (3 minutes per person).

There were no comments.

AGENDA ITEM 4. New Agenda Items.

Mr. Tyacke requested further discussion related to the vegetative obstruction issues with the median on Wayzata Boulevard, including an investigation by the Public Works Department.

Mr. Kelly reported there is a plan in place to mitigate some of the issues with the Wayzata Boulevard median and the Superior Boulevard median.

AGENDA ITEM 5. Consent Agenda.

Mr. Tyacke made a motion, seconded by Mrs. Anderson, to approve the consent agenda:

a. Approval of City Council Workshop Meeting Minutes of July 21, 2015 and City Council Regular Meeting Minutes of July 21, 2015
b. Approval of Check Register
c. Municipal licenses which received administrative approval (informational only)
d. Approval of Second Reading or Ordinance No. 755 Repealing the Cable Television Regulatory Ordinance No. 602A
e. Approval of ISD #284 Community Room and Cable Studio Use Agreement

The motion carried 4/0.

AGENDA ITEM 6. New Business.

a. Review Downtown Parking Pre-Design

Ms. Nelson reported the downtown parking pilot programs will end on Labor Day. She encouraged people to fill out the survey on the website relating to parking.

Mr. Jim Lasher, SRF Consulting, reported on downtown parking ramp options that were outlined in the meeting packet. These include the Beltz Addition of 18,000 square feet, West Parking Ramp of 10,000 square feet, and an additional 5,000 square feet over a Woonerf.

The Council stated it does not support development on the west side of the parking ramp or development on Superior Avenue, but would have some flexibility on Mill Street. Mrs.

McCarthy and Mrs. Anderson stated they would support a Woonerf, and Mr. Tyacke and Mr. Willcox would not. Mr. Mullin, in a written statement, indicated he supports a Woonerf.

Mr. Lasher reported on the costs and number of parking stalls associated with a plan that allows for no additional development and outlined the details of a Woonerf versus street parking.

By request of the Council, Mr. Lasher reported the ramp would be 120 feet by 400 feet. The height of the ramp, one or two levels, with or without a roof, would be below the 40-foot height maximum for this parcel.

Mr. Willcox read Mr. Mullin's report, who recommended including diagonal spots on Broadway to increase parking by 45 spaces. Mr. Lasher stated a couple impacts of this would be the relocation of the street trees that are along the east side of Broadway and constructing a retaining wall in order to get enough width to accommodate parking on both sides of the street.

The Council stated that the number of potential stalls the parking ramp will provide does not include the pilot programs that are being tested and asked if Lake Effect design groups should help with the planning. Mr. Lasher stated the pilot programs do not create any new parking.

Mr. Lasher stated his recommendation would include designing the single-level parking structure for a future second level, redoing Broadway, and making Mill Street a parkable street that allows for flexibility for different events. This would give an additional 142 stalls.

Mr. Willcox read Mr. Mullin's recommendation that included a one-story structure on Mill Street with the ability to expand the ramp with two additional structured levels, reconfigure Broadway for additional diagonal parking, include public bathrooms and biker amenities, include interior garbage collection for Mill Street businesses, and develop a Woonerf on Mill Street.

Mr. Tyacke expressed concern about the cost of the project and stated he would like to have the entrances on the west side of the structure.

Mrs. Anderson stated the ramp should have a roof because of the view for the neighborhood that sits above it and suggested the length of the ramp be shortened. She stated the pilot programs are not included in the parking need analysis and there is a need for more parking on the west side of town. She expressed concern with the cost and stated there are other options that need to be looked at. She is not in favor of parking on Broadway.

Mr. Jack Morrison, 728 Widsten, stated with a one-level ramp, there is a surplus of spots that provide plenty of flexibility. He does not feel the Broadway Street development with diagonal spots and removal of trees needs to be done right away but could be done sometime in the future if it is needed. He is in favor of a roof on the ramp, but understands the additional cost that will incur.

Mrs. McCarthy asked if it is wise for the City to pay so much money for the addition of 58 spaces. She would support a two-level ramp with a roof, but because of the cost, she cannot support the project.

Mr. Willcox stated there are still a lot of uncertainties and suggested waiting on the project. He supported a two-level ramp with the possibility of adjustments on Broadway in the future.

Mr. Lasher stated construction is expected to start in October 2016. He stated they can go back and evaluate some of the uncertainties and determine if they can still start by that date. The date may get pushed back, but it is desired to not build during the peak summer months.

Mrs. McCarthy, Mrs. Anderson, and Mr. Tyacke stated they would be in favor of extending the schedule for the parking ramp project.

Mrs. Anderson suggested doing a traffic study after Bushaway opens to have a better understanding of traffic through downtown.

Before moving ahead with a ramp, Mr. Tyacke would like to see a finance plan for each option available, the Lake Effect's plan, and a cost-benefit analysis on the roof.

By request of the Council, Ms. Nelson stated the portion of TIF that will come to the City is the revenue that comes from the east block, and is available to spend on TIF eligible expenses, which are public improvements. This includes things like parking, sidewalks, storm sewer, and railroad crossings.

Ms. Nelson summarized staff will allow more time with the Lake Effect process and incorporate parking, and look at the construction schedule after that. Staff will also look at a two-level ramp with roof element options, including solar, and provide understanding of the cost. Staff will move forward with Beltz and their development and will look at making Mill Street a convertible street. Staff will also look at a finance plan for each option available concerning the parking ramp.

b. Consider Engineering Contract for Rehabilitation of Water Treatment Plant #2

Mr. Dudinsky reported Public Works received five proposals for the engineering and construction administrative services of Water Treatment Plant No. 2. The overall budget in the Water CIP for the rehabilitation of Water Treatment Plant No. 2 is $1,012,800. Staff recommends approval of Stantec's bid of $66,500.

By request of the Council, Mr. Dudinsky reported Stantec has done extensive past work for the City, which includes water facility update studies since 1987 and design of Water Treatment Plant Nos. 2 and 3.

Mrs. Anderson made a motion, seconded by Mr. Tyacke, to approve the Engineering Contract for Rehabilitation of Water Treatment Plant #2. The motion carried 4/0.

Mr. Dudinsky invited the Council to tour the water plant.

c. Consider Extended Work Hours for Minnesota Department of Transportation for Highway 12 Auxiliary Lane Project

Mr. Kelly reported the contractor expects not to use overnight hours unless weather would hinder daytime work hours and this would be less than a three-day period. Mr. Kelly stated Code already allows the City Manager to grant up to a three-day permit but he expects to get this project done on time and under the current Code conditions.

AGENDA ITEM 7. City Manager's Report and Discussion Items.

a. Update on Bushaway

Mrs. Anderson asked when the Bushaway Landscape Committee will meet. Mr. Kelly replied they will meet in September.

Mr. Kelly stated the County and Contractor have been granted permission to begin a retaining wall between the existing railroad track and the shoefly track.

b. Update on Staffing

Ms. Nelson reported that Mr. Gadow has taken a position as Village Administrator in New Glarus, Wisconsin. Staff hopes to have his position filled in October. There will be a party for Mr. Gadow on Thursday, August 27, from 4:30 p.m.-6:30 p.m. at the Muni.

Ms. Nelson reported Mr. Uram has taken a position with Prior Lake. Mr. Steve McDonald will be filling in as Finance Director.

c. Update on Lake Effect

Ms. Nelson reported that the Design Selection Committee narrowed the applications down to three firms. Staff hopes to have the Council authorize a contract in September.

d. Upcoming Dates

Ms. Nelson announced there will be a report on progress in the community and a preview of McCormick's Beachside on Wednesday, August 19, from 5:00 p.m.–7:00 p.m., with a short program at 6:00 p.m. There will be free ice cream with food and beverages available for purchase.

Ms. Nelson stated on Tuesday, August 11, at 11:00 a.m. and 1:00 p.m., there will be an all-employee meeting with a staff appreciation lunch at 12:00 p.m.

Mr. Willcox thanked all of the block captains for Night To Unite and announced that Bob Nash won the Jim Fish Award for crime prevention.

AGENDA ITEM 8. Public Forum Continued (if necessary).

There were no comments.

AGENDA ITEM 9. Adjournment.

Mr. Tyacke made a motion, seconded by Mrs. McCarthy to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 9:21 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Shannon Schmidt
TimeSaver Off Site Secretarial, Inc.

*Check Detail Register©

July 2015 to August 2015

		Check Amt	Invoice	Comment
10100 Anchor Bank				
Paid Chk# 099525 7/30/2015	**ABSOLUTE MECHANICAL**			
E 101-41940-404	Repairs/Maint - Machin/Equip	$827.55	5402	HVAC REPAIRS
E 101-41940-404	Repairs/Maint - Machin/Equip	$617.55	5404	HVAC REPAIRS
	Total ABSOLUTE MECHANICAL	$1,445.10		
Paid Chk# 099526 7/30/2015	**AIRTECH**			
E 437-40000-404	Repairs/Maint - Machin/Equip	$177.00	23023	LIBRARY COOLING
	Total AIRTECH	$177.00		
Paid Chk# 099527 7/30/2015	**ANCHOR SCIENTIFIC INC.**			
E 620-40000-225	Repair & Maint - System	$245.00	216244	LIFTSTATION #8 FLOATS
	Total ANCHOR SCIENTIFIC INC.	$245.00		
Paid Chk# 099528 7/30/2015	**ASPEN LANDSCAPE, INC.**			
E 670-40000-409	Maint services & Improv	$500.00	7/23/15	1030 CIRCLE DRIVE DRAINAGE PROBLEM
	Total ASPEN LANDSCAPE, INC.	$500.00		
Paid Chk# 099529 7/30/2015	**AT&T MOBILITY**			
E 101-41940-321	Telephone	$204.21		CELL PHONES-NELSON, JOHANESON, KELLY
	Total AT&T MOBILITY	$204.21		
Paid Chk# 099530 7/30/2015	**AT&T MOBILITY**			
E 101-41940-321	Telephone	$331.93		CELL PHONES - DUDINSKY, EIBENSTEINER, UTIL., PARKS, STREETS
	Total AT&T MOBILITY	$331.93		
Paid Chk# 099531 7/30/2015	**BEST & FLANAGAN**			
E 101-41500-304	Legal Fees	$637.50	452913	COUNCIL WORKSHOPS
G 101-20310	Escrow	$543.75	452915	VERIZON WIRELESS ESCROW PROJECT
E 101-41500-304	Legal Fees	$412.50	452916	ORDINANCES
E 101-41500-304	Legal Fees	$412.50	452917	LIQUOR LICENSES
E 101-41500-304	Legal Fees	$600.00	452918	235 & 239 LAKE STREET
E 101-41500-304	Legal Fees	$285.00	452919	BURLINGTON NORTHERN
E 101-41500-304	Legal Fees	$300.00	452921	UNITARIAN CHURCH
E 101-41500-304	Legal Fees	$5.50	452922	EASEMENT TITLE WORK
E 407-40000-304	Legal Fees	$135.00	452923	CELL TOWER
E 620-49100-304	Legal Fees	$37.50	452925	LIFTSTATION #5 UPGRADE
E 401-40000-304	Legal Fees	$2,982.30	452926	DOWNTOWN PARKING
G 101-20310	Escrow	$112.50	452927	313 CENTRAL AVE.
E 101-41500-304	Legal Fees	$750.00	452928	CONTRACT REVIEW
G 101-20310	Escrow	$225.00	452930	236 & 240 MINNETONKA ESCROW PROJECT
E 101-41500-304	Legal Fees	$2,077.50	452931	CITY COUNCIL
	Total BEST & FLANAGAN	$9,516.55		
Paid Chk# 099532 7/30/2015	**BIFFS, INC.**			
E 101-45200-415	Other Equipment Rentals	$62.50	W567954	PARKS SERVICE
E 101-45200-415	Other Equipment Rentals	$62.50	W567955	PARKS SERVICE
	Total BIFFS, INC.	$125.00		
Paid Chk# 099533 7/30/2015	**CINTAS CORPORATION**			
E 101-41940-210	Operating Supplies (GENERAL)	$59.07	8402334798	FIRST AID SUPPLIES
	Total CINTAS CORPORATION	$59.07		
Paid Chk# 099534 7/30/2015	**COMMERCIAL ASPHALT CO.**			
E 430-40000-309	Contractual Services	$152.96	207714	ASPHALT
	Total COMMERCIAL ASPHALT CO.	$152.96		
Paid Chk# 099535 7/30/2015	**CRABTREE CAMPANIES**			

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July 2015 to August 2015

		Check Amt	Invoice	Comment
E 101-41500-404	Repairs/Maint - Machin/Equip	$235.00	133841	COPIER REPAIRS
	Total CRABTREE CAMPANIES	$235.00		
Paid Chk# 099536 7/30/2015	**CUMMINS NPOWER, LLC**			
E 620-40000-404	Repairs/Maint - Machin/Equip	$803.13	100-35128	REPAIR OF BACKUP GENERATOR FOR SEWER LIFT STATION
E 610-40000-242	Well & F.P. Equipment	$431.48	100-35151	REPAIR OF BACKUP GENERATOR FOR WTP#2
E 610-40000-242	Well & F.P. Equipment	$964.64	100-35155	REPAIR OF BACKUP GENERATOR FOR WTP#2
	Total CUMMINS NPOWER, LLC	$2,199.25		
Paid Chk# 099537 7/30/2015	**CUSHMAN MOTOR COMPANY, INC.**			
E 101-45200-222	Repair & Maint - Equip	$94.32	166132	PARTS
E 101-45200-222	Repair & Maint - Equip	$295.15	166134	PARTS
	Total CUSHMAN MOTOR COMPANY, INC.	$389.47		
Paid Chk# 099538 7/30/2015	**EDEN PRAIRIE, CITY OF**			
E 101-42200-434	Training and schools	$175.00	REGISTRATIO	FD TRAINING
	Total EDEN PRAIRIE, CITY OF	$175.00		
Paid Chk# 099539 7/30/2015	**FIRE MARSHALS ASSOCIATION**			
E 101-42200-433	Dues, Licensing & Seminars	$40.00	MEMBERSHIP	MEMBERSHIP RENEWAL
	Total FIRE MARSHALS ASSOCIATION	$40.00		
Paid Chk# 099540 7/30/2015	**FLEXIBLE PIPE TOOL COMPANY**			
E 620-40000-225	Repair & Maint - System	$510.00	18933	SEWER VAC HOSE
	Total FLEXIBLE PIPE TOOL COMPANY	$510.00		
Paid Chk# 099541 7/30/2015	**FLOYD TOTAL SECURITY**			
E 101-41940-401	Repairs/Maint Buildings	$146.55	1077332	PW DOOR HANDLE
	Total FLOYD TOTAL SECURITY	$146.55		
Paid Chk# 099542 7/30/2015	**GRAINGER, INC.**			
E 640-48000-404	Repairs/Maint - Machin/Equip	$168.12	9794173022	PARTS
E 610-40000-240	Small Tools and Minor Equip	$73.47	9797189603	TOOLS & SUPPLIES
E 620-40000-240	Small Tools and Minor Equip	$73.47	9797189603	TOOLS & SUPPLIES
E 101-43100-240	Small Tools and Minor Equip	$168.70	9797189611	TOOLS & SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$56.81	9797189611	TOOLS & SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$56.81	9797189611	TOOLS & SUPPLIES
	Total GRAINGER, INC.	$597.38		
Paid Chk# 099543 7/30/2015	**GRAVIER, GARY**			
R 610-00000-37110	W/S/Storm Sales	$62.61	REFUND	REFUND - OVERPAYMENT ON FINAL UTILITY BILL
	Total GRAVIER, GARY	$62.61		
Paid Chk# 099544 7/30/2015	**GROTH SEWER & WATER**			
G 101-20310	Escrow	$1,019.00	ST.CUT REFU	STREET CUT DEPOSIT REFUND
R 101-00000-34190	Charges for Services/Gen Gov	($550.00)	ST.CUT REFU	STREET CUT DEPOSIT REFUND
	Total GROTH SEWER & WATER	$469.00		
Paid Chk# 099545 7/30/2015	**HAWKINS, INC**			
E 610-40000-216	Chemicals and Chem Products	$3,417.85	3755134	CHEMICALS
	Total HAWKINS, INC	$3,417.85		
Paid Chk# 099546 7/30/2015	**JC HEAVY TRUCK SERVICE, INC.**			
E 101-43100-404	Repairs/Maint - Machin/Equip	$177.89	1051	TANDEM TRUCK REPAIR
	Total JC HEAVY TRUCK SERVICE, INC.	$177.89		
Paid Chk# 099547 7/30/2015	**JS STEWART COMPANIES INC**			
R 101-00000-34190	Charges for Services/Gen Gov	($240.00)	ST CUT REFU	STREET CUT DEPOSIT REFUND

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July 2015 to August 2015

		Check Amt	Invoice	Comment
G 101-20300	Deposits Payable	$1,019.00	ST CUT REFU	STREET CUT DEPOSIT REFUND
R 101-00000-34190	Charges for Services/Gen Gov	($240.00)	ST CUT REFU	STREET CUT DEPOSIT REFUND
G 101-20300	Deposits Payable	$1,019.00	ST CUT REFU	STREET CUT DEPOSIT REFUND
	Total JS STEWART COMPANIES INC	$1,558.00		
Paid Chk# 099548	7/30/2015 **KENNETH N. POTTS, PA**			
E 101-42120-304	Legal Fees	$323.00	HAMILTON	LEGAL SERVICES
E 101-42120-304	Legal Fees	$295.00	PASCHAL	LEGAL SERVICES
	Total KENNETH N. POTTS, PA	$618.00		
Paid Chk# 099549	7/30/2015 **LAMBERT, JEFFREY W.**			
E 101-42120-304	Legal Fees	$2,429.00		LEGAL SERVICES
	Total LAMBERT, JEFFREY W.	$2,429.00		
Paid Chk# 099550	7/30/2015 **LAW ENFORCEMENT LABOR SERVICES**			
G 101-21707	Police union dues	$423.00	JULY 2015	UNION DUES JULY 2015
	al LAW ENFORCEMENT LABOR SERVICES	$423.00		
Paid Chk# 099551	7/30/2015 **LEAGUE OF MN CITIES INS.TRUST**			
E 101-49200-361	General Liability Ins	$1,000.00	C0036233	SEWER BACKUP CLAIM
	Total LEAGUE OF MN CITIES INS.TRUST	$1,000.00		
Paid Chk# 099552	7/30/2015 **LEAGUE OF MN CITIES INS.TRUST**			
E 101-49200-361	General Liability Ins	$885.00	50523	AMENDED INSURANCE COVERAGE FOR ADDED DOCKS
	Total LEAGUE OF MN CITIES INS.TRUST	$885.00		
Paid Chk# 099553	7/30/2015 **LONG LAKE TRU VALUE**			
E 101-41940-210	Operating Supplies (GENERAL)	$48.51		SUPPLIES
E 101-42200-210	Operating Supplies (GENERAL)	$180.24		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)	$15.18		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$1.29		SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$16.78		SUPPLIES
	Total LONG LAKE TRU VALUE	$262.00		
Paid Chk# 099554	7/30/2015 **MEDIACOM**			
E 101-41940-321	Telephone	$592.00		SERVICE
	Total MEDIACOM	$592.00		
Paid Chk# 099555	7/30/2015 **MILLER, FRED**			
E 235-40000-302	Consultants	$1,525.00	102	WCTV
	Total MILLER, FRED	$1,525.00		
Paid Chk# 099556	7/30/2015 **MN BATTERY LLC**			
E 620-40000-224	Repair & Maint - Motor Equip	$199.64	14440	PARTS
E 620-40000-224	Repair & Maint - Motor Equip	$199.50	14452	PARTS
	Total MN BATTERY LLC	$399.14		
Paid Chk# 099557	7/30/2015 **MN CHILD SUPPORT PAYMENT CENTE**			
G 101-21710	County WH	$197.40	0014468629	WITHHOLDING ORDERS
G 101-21710	County WH	$235.00	0015104841	WITHHOLDING ORDERS
	ɔtal MN CHILD SUPPORT PAYMENT CENTE	$432.40		
Paid Chk# 099558	7/30/2015 **MN NCPERS LIFE INSURANCE**			
G 101-21715	PERA Term Life	$48.00	8/2015	LIFE INS.
	Total MN NCPERS LIFE INSURANCE	$48.00		
Paid Chk# 099559	7/30/2015 **MOSS & BARNETT**			
E 101-41500-304	Legal Fees	$4,102.50	630125	MEDIACOM FRANCHISE RENEWAL

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		Total MOSS & BARNETT	$4,102.50		
Paid Chk# 099560	7/30/2015	**OFFICE DEPOT**			
E 101-41500-200	Office Supplies (GENERAL)		$4.39	771913829002	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		$40.17	781034261002	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		$37.66	781034356001	SUPPLIES
		Total OFFICE DEPOT	$82.22		
Paid Chk# 099561	7/30/2015	**POPP TELECOM**			
E 640-48000-321	Telephone		$100.00		SERVICE
E 620-40000-323	Radio Units		$32.69		SERVICE
E 101-41940-321	Telephone		$303.14		SERVICE
E 640-47000-321	Telephone		$100.00		SERVICE
E 610-40000-323	Radio Units		$89.55		SERVICE
		Total POPP TELECOM	$625.38		
Paid Chk# 099562	7/30/2015	**RANDY S SANITATION**			
E 101-41940-386	Other Utilities		$595.43		CH & PW
E 640-47000-384	Refuse/Garbage Disposal		$150.00		STORE
E 650-47500-384	Refuse/Garbage Disposal		$8,700.25		LABOR
E 650-47800-386	Other Utilities		$47.40		ORGANICS DISPOSAL
E 650-47800-384	Refuse/Garbage Disposal		$6,479.48		ORGANICS
E 650-47600-309	Contractual Services		$3,910.68		RECYCLING
E 640-48000-384	Refuse/Garbage Disposal		$340.05		BAR
E 650-47500-384	Refuse/Garbage Disposal		$74.75		STICKERS
E 650-47500-384	Refuse/Garbage Disposal		$1,422.53		KARTS
E 650-47500-384	Refuse/Garbage Disposal		$973.47		DRIVEUP
E 650-47500-386	Other Utilities		$4,515.35		DISPOSAL
		Total RANDY S SANITATION	$27,209.39		
Paid Chk# 099563	7/30/2015	**ROAD MACHINERY & SUPPLIES**			
E 620-40000-224	Repair & Maint - Motor Equip		$107.38	S40427	PARTS
E 101-43100-210	Operating Supplies (GENERAL)		$17.33	S40513	PARTS
		Total ROAD MACHINERY & SUPPLIES	$124.71		
Paid Chk# 099564	7/30/2015	**SHORT ELLIOTT HENDRICKSON INC.**			
G 101-20310	Escrow		$1,371.05	300956	AT&T & SPRINT ESCROW PROJECTS
E 407-40000-302	Consultants		$3,330.00	300957	CELL TOWER
		Total SHORT ELLIOTT HENDRICKSON INC.	$4,701.05		
Paid Chk# 099565	7/30/2015	**SIGNS NOW**			
E 101-43100-499	Miscellaneous		$65.00	28245	MAGNET SIGNS
		Total SIGNS NOW	$65.00		
Paid Chk# 099566	7/30/2015	**SPRINT**			
E 101-42200-323	Radio Units		$324.42	523093316-16	FD SERVICE
		Total SPRINT	$324.42		
Paid Chk# 099567	7/30/2015	**TERMINAL SUPPLY CO.**			
E 101-43100-210	Operating Supplies (GENERAL)		$63.17	36287	SUPPLIES
		Total TERMINAL SUPPLY CO.	$63.17		
Paid Chk# 099568	7/30/2015	**UPS STORE**			
E 101-41500-200	Office Supplies (GENERAL)		$98.00	1148	STRATEGIC PLANNING SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		$172.44	4835	STRATEGIC PLANNING SUPPLIES
		Total UPS STORE	$270.44		
Paid Chk# 099569	7/30/2015	**WAYZATA BAY CAR WASH**			
E 610-40000-499	Miscellaneous		$751.00	12349	VEHICLE MAINT.

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	Total WAYZATA BAY CAR WASH	$751.00		
Paid Chk# 099570 7/30/2015	**WAYZATA BAY SENIOR HOUSING,INC**			
G 316-20200	Note Payable	$519,303.51	TIF#5	TIF #5 PAYMENT
	Total WAYZATA BAY SENIOR HOUSING,INC	$519,303.51		
Paid Chk# 099571 7/30/2015	**WSB & ASSOCIATES**			
E 430-40000-302	Consultants	$1,539.00	01204-390-6	2015 STREETS
	Total WSB & ASSOCIATES	$1,539.00		
Paid Chk# 099572 7/31/2015	**ALPINE DIVERSIFIED SERVICES**			
E 640-48000-409	Maint services & Improv	$509.56	16551	EXHAUST CLEANING
	Total ALPINE DIVERSIFIED SERVICES	$509.56		
Paid Chk# 099573 7/31/2015	**AM CRAFT SPIRITS INC**			
E 640-47000-254	Soft Drinks/Mix For Resale	$138.00	7113	MISC.MIX
	Total AM CRAFT SPIRITS INC	$138.00		
Paid Chk# 099574 7/31/2015	**AMARA**			
E 640-47000-252	Wine For Resale	$336.00	8753	WINE
E 640-47000-259	Freight	$3.00	8753	FREIGHT
	Total AMARA	$339.00		
Paid Chk# 099575 7/31/2015	**ARCTIC GLACIER INC.**			
E 640-47000-254	Soft Drinks/Mix For Resale	$42.73	379520112	ICE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale	$173.81	381520605	ICE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale	$181.08	385519909	ICE RESALE
E 640-47000-254	Soft Drinks/Mix For Resale	$63.05	459520812	ICE RESALE
	Total ARCTIC GLACIER INC.	$460.67		
Paid Chk# 099576 7/31/2015	**ARTISAN BEER COMPANY**			
E 640-47000-253	Beer For Resale	$146.00	3044527	BEER
	Total ARTISAN BEER COMPANY	$146.00		
Paid Chk# 099577 7/31/2015	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-259	Freight	$38.75	49282700	FREIGHT
E 640-47000-251	Liquor For Resale	$4,076.90	49282700	LIQUOR
E 640-47000-252	Wine For Resale	$260.65	49282800	WINE
E 640-47000-251	Liquor For Resale	$933.30	49383600	LIQUOR
E 640-47000-259	Freight	$15.50	49383600	FREIGHT
E 640-47000-256	MISC.MDSE.RESALE	$499.17	6568300	CIGARS
E 640-47000-210	Operating Supplies (GENERAL)	$124.77	92434600	SUPPLIES
	Total BELLBOY BAR SUPPLY CORP.	$5,949.04		
Paid Chk# 099578 7/31/2015	**BERNICK`S WINE**			
E 640-47000-254	Soft Drinks/Mix For Resale	$157.63	232386	MISC.BEV.
E 640-47000-253	Beer For Resale	$156.80	232387	BEER
	Total BERNICK`S WINE	$314.43		
Paid Chk# 099579 7/31/2015	**BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	8/4/15	BAR MUSIC 8/4/15
	Total BETH, GERALD O	$175.00		
Paid Chk# 099580 7/31/2015	**BOURGET IMPORTS**			
E 640-47000-252	Wine For Resale	$1,260.00	127894	WINE
E 640-47000-259	Freight	$15.00	127894	FREIGHT
	Total BOURGET IMPORTS	$1,275.00		
Paid Chk# 099581 7/31/2015	**CARTER, JEANNE**			

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	E 640-47000-341	General Promotions	$70.29		PROMO SUPPLIES
	E 640-48000-341	General Promotions	$171.40		PROMO SUPPLIES
		Total CARTER, JEANNE	$241.69		
Paid Chk# 099582	7/31/2015	**CITY VIEW PLUMBING & HEATING**			
	E 640-48000-404	Repairs/Maint - Machin/Equip	$255.79	43229	PLUMBING REPAIRS
		Total CITY VIEW PLUMBING & HEATING	$255.79		
Paid Chk# 099583	7/31/2015	**COCA-COLA**			
	E 640-47000-254	Soft Drinks/Mix For Resale	$196.28	0168122612	MISC.BEV.
	E 640-48000-254	Soft Drinks/Mix For Resale	$1,300.96	0198054208	MISC.BEV.
		Total COCA-COLA	$1,497.24		
Paid Chk# 099584	7/31/2015	**DAHLHEIMER DISTRIBUTING CO.**			
	E 640-47000-253	Beer For Resale	$842.45	112366	BEER
	E 640-47000-253	Beer For Resale	$378.60	1162398	BEER
	E 640-48000-253	Beer For Resale	$270.00	1166052	BEER
	E 640-48000-253	Beer For Resale	$297.00	1166114	BEER
		Total DAHLHEIMER DISTRIBUTING CO.	$1,788.05		
Paid Chk# 099585	7/31/2015	**DAY DISTRIBUTING**			
	E 640-48000-253	Beer For Resale	$130.00	812118	BEER
	E 640-48000-253	Beer For Resale	$848.00	813135	BEER
		Total DAY DISTRIBUTING	$978.00		
Paid Chk# 099586	7/31/2015	**DENNYS 5TH AVENUE BAKERY**			
	E 640-48500-255	FOODIngredients For Resale	$87.03	566582	FOOD
	E 640-48500-255	FOODIngredients For Resale	$57.34	566718	FOOD
	E 640-48500-255	FOODIngredients For Resale	$142.68	567025	FOOD
	E 640-48500-255	FOODIngredients For Resale	$83.72	567191	FOOD
	E 640-48500-255	FOODIngredients For Resale	$71.88	567260	FOOD
	E 640-48500-255	FOODIngredients For Resale	$56.20	567406	FOOD
	E 640-48500-255	FOODIngredients For Resale	$65.26	567519	FOOD
	E 640-48500-255	FOODIngredients For Resale	$120.41	567633	FOOD
		Total DENNYS 5TH AVENUE BAKERY	$684.52		
Paid Chk# 099587	7/31/2015	**DIRECTV**			
	E 640-48000-415	Other Equipment Rentals	$355.87	26323230245	SERVICE
		Total DIRECTV	$355.87		
Paid Chk# 099588	7/31/2015	**DMX MUSIC - MINNEAPOLIS**			
	E 640-48000-415	Other Equipment Rentals	$96.62	51795933	BAR MUSIC
		Total DMX MUSIC - MINNEAPOLIS	$96.62		
Paid Chk# 099589	7/31/2015	**EDBERG, DUSTIN**			
	E 101-42100-331	Mileage & Expense Account	$63.00	MILEAGE	MILEAGE
		Total EDBERG, DUSTIN	$63.00		
Paid Chk# 099590	7/31/2015	**EMERGENCY AUTOMOTIVE**			
	E 238-40000-404	Repairs/Maint - Machin/Equip	$508.51	23908	SQUAD REPAIRS
	E 238-40000-404	Repairs/Maint - Machin/Equip	$782.15	AW071015-7	SQUAD REPAIRS
		Total EMERGENCY AUTOMOTIVE	$1,290.66		
Paid Chk# 099591	7/31/2015	**FERNANDEZ, NICHOLE**			
	E 101-42100-331	Mileage & Expense Account	$79.89	REIMB.	MILEAGE & MEAL
		Total FERNANDEZ, NICHOLE	$79.89		
Paid Chk# 099592	7/31/2015	**FITZCO, INC.**			
	E 101-42100-210	Operating Supplies (GENERAL)	$98.83	51518	SUPPLIES

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	Total FITZCO, INC.	$98.83		
Paid Chk# 099593 7/31/2015	**FORMS & SYSTEMS OF MINNESOTA**			
E 101-42100-350	Printing & Publishing	$58.57	143393	FORMS
	Total FORMS & SYSTEMS OF MINNESOTA	$58.57		
Paid Chk# 099594 7/31/2015	**G & K SERVICES**			
E 640-48000-210	Operating Supplies (GENERAL)	$66.11	1013197015	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms	$64.60	1013197015	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$53.95	1013197015	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms	$59.08	1013208326	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$35.71	1013208326	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms	$36.40	1013219659	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$163.12	1013219659	KITCHEN UNIFORMS & SUPPLIES
	Total G & K SERVICES	$478.97		
Paid Chk# 099595 7/31/2015	**GILBERT, MELODY**			
E 640-48000-341	General Promotions	$300.00	8/6/15	BAR MUSIC 8/6/15
	Total GILBERT, MELODY	$300.00		
Paid Chk# 099596 7/31/2015	**GRAFIX SHOPPE**			
E 238-40000-404	Repairs/Maint - Machin/Equip	$48.27	101748	SQUAD REPAIRS
E 238-40000-404	Repairs/Maint - Machin/Equip	$540.00	101793	SQUAD REPAIRS
	Total GRAFIX SHOPPE	$588.27		
Paid Chk# 099597 7/31/2015	**GRAPE BEGINNINGS, INC.**			
E 640-47000-252	Wine For Resale	$2,160.00	184186	WINE
E 640-47000-259	Freight	$33.75	184186	FREIGHT
	Total GRAPE BEGINNINGS, INC.	$2,193.75		
Paid Chk# 099598 7/31/2015	**GROVES, JAMES**			
E 101-42100-331	Mileage & Expense Account	$16.10	REIMB.	MILEAGE
	Total GROVES, JAMES	$16.10		
Paid Chk# 099599 7/31/2015	**HENN.CNTY.INFO.TECH.DEPT.**			
E 101-42100-323	Radio Units	$839.56	10000062499	RADIO CONNECTION
	Total HENN.CNTY.INFO.TECH.DEPT.	$839.56		
Paid Chk# 099600 7/31/2015	**HOHENSTEINS INC.**			
E 640-47000-253	Beer For Resale	$579.00	774522	BEER
	Total HOHENSTEINS INC.	$579.00		
Paid Chk# 099601 7/31/2015	**ISRAEL, DAN**			
E 640-48000-341	General Promotions	$200.00	8/8/15	BAR MUSIC 8/8/15
	Total ISRAEL, DAN	$200.00		
Paid Chk# 099602 7/31/2015	**JJ TAYLOR DISTRIBUTING OF MN**			
E 640-47000-253	Beer For Resale	$2,047.00	2387912	BEER
E 640-47000-253	Beer For Resale	$1,159.95	2387950	BEER
E 640-48000-253	Beer For Resale	$683.20	2394723	BEER
E 640-48000-253	Beer For Resale	$582.95	2394776	BEER
	Total JJ TAYLOR DISTRIBUTING OF MN	$4,473.10		
Paid Chk# 099603 7/31/2015	**JOHNSON BROS.-ST.PAUL**			
E 640-47000-259	Freight	($1,087.02)	5205718	LIQUOR
E 640-47000-252	Wine For Resale	$48.00	5215239	WINE
E 640-47000-259	Freight	$1.22	5215239	FREIGHT
E 640-47000-252	Wine For Resale	$2,015.60	5215240	WINE
E 640-47000-259	Freight	$37.21	5215240	FREIGHT

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E 640-47000-251	Liquor For Resale	$2,129.92	5215241	LIQUOR
E 640-47000-259	Freight	$18.81	5215241	FREIGHT
E 640-47000-252	Wine For Resale	$345.55	5215242	WINE
E 640-47000-259	Freight	$9.76	5215242	FREIGHT
E 640-47000-252	Wine For Resale	$3,908.00	5216664	WINE
E 640-47000-259	Freight	$53.68	5216664	FREIGHT
E 640-48000-252	Wine For Resale	$258.44	5218055	WINE
E 640-48000-252	Wine For Resale	$258.44	5220481	WINE
E 640-47000-251	Liquor For Resale	$696.85	5220712	LIQUOR
E 640-47000-259	Freight	$4.98	5220712	FREIGHT
	Total JOHNSON BROS.-ST.PAUL	$8,699.44		
Paid Chk# 099604	7/31/2015 **KARLSBURGER FOODS, INC.**			
E 640-48500-255	FOODIngredients For Resale	$218.20	000384788	FOOD
	Total KARLSBURGER FOODS, INC.	$218.20		
Paid Chk# 099605	7/31/2015 **KEEPRS**			
E 101-42100-217	Uniforms	$178.28	278739	UNIFORMS
	Total KEEPRS	$178.28		
Paid Chk# 099606	7/31/2015 **LEXISNEXIS RISK DATA**			
E 101-42100-309	Contractual Services	$66.00	121455020150	SERVICE
	Total LEXISNEXIS RISK DATA	$66.00		
Paid Chk# 099607	7/31/2015 **M.AMUNDSON LLP**			
E 640-47000-256	MISC.MDSE.RESALE	$766.80	199482	CIGARETTES
	Total M.AMUNDSON LLP	$766.80		
Paid Chk# 099608	7/31/2015 **MARGRON SKOGLUND WINE IMPORTS**			
E 640-47000-252	Wine For Resale	$809.66	20018731	WINE
E 640-47000-259	Freight	$7.50	20018731	FREIGHT
	tal MARGRON SKOGLUND WINE IMPORTS	$817.16		
Paid Chk# 099609	7/31/2015 **MMBA**			
E 640-47000-433	Dues, Licensing & Seminars	$1,775.00	2015/2016 DU	2015/2016 DUES
E 640-48000-433	Dues, Licensing & Seminars	$1,775.00	2015/2016 DU	2015/2016 DUES
	Total MMBA	$3,550.00		
Paid Chk# 099610	7/31/2015 **MN HWY SAFETY & RESEARCH CNTR.**			
E 101-42100-434	Training and schools	$792.00	629430-4562	TRAINING
	otal MN HWY SAFETY & RESEARCH CNTR.	$792.00		
Paid Chk# 099611	7/31/2015 **MUTCHLER, MARC**			
E 640-48000-341	General Promotions	$400.00	8/1/15	BAR MUSIC 8/1/15
	Total MUTCHLER, MARC	$400.00		
Paid Chk# 099612	7/31/2015 **NORTHWESTERN FRUIT COMPANY**			
E 640-48500-255	FOODIngredients For Resale	$235.80	818426	FOOD
E 640-48500-255	FOODIngredients For Resale	$679.20	818615	FOOD
E 640-48500-255	FOODIngredients For Resale	$349.90	818826	FOOD
E 640-48500-255	FOODIngredients For Resale	$392.00	818978	FOOD
	Total NORTHWESTERN FRUIT COMPANY	$1,656.90		
Paid Chk# 099613	7/31/2015 **OFFICE OF ENTERPRISE TECHNOLOG**			
E 101-42100-309	Contractual Services	$12.50	W15060755	SERVICE
	otal OFFICE OF ENTERPRISE TECHNOLOG	$12.50		
Paid Chk# 099614	7/31/2015 **PAUSTIS & SONS**			
E 640-48000-252	Wine For Resale	$188.75	8509113	WINE

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		Total PAUSTIS & SONS	$188.75		
Paid Chk# 099615	7/31/2015	**PEPSI -COLA**			
	E 640-47000-254	Soft Drinks/Mix For Resale	$237.00	46974032	MISC.BEV.
	E 640-47000-254	Soft Drinks/Mix For Resale	$240.50	46974072	MISC.BEV.
		Total PEPSI -COLA	$477.50		
Paid Chk# 099616	7/31/2015	**PHILLIPS WINES & SPIRITS**			
	E 640-47000-259	Freight	$2.44	2819360	FREIGHT
	E 640-47000-252	Wine For Resale	$400.00	2819360	WINE
	E 640-47000-252	Wine For Resale	$3,159.28	2822882	WINE
	E 640-47000-259	Freight	$41.08	2822882	FREIGHT
	E 640-47000-259	Freight	$11.58	2822883	FREIGHT
	E 640-47000-251	Liquor For Resale	$1,425.24	2822883	LIQUOR
	E 640-47000-252	Wine For Resale	$120.00	2822884	WINE
	E 640-47000-259	Freight	$2.44	2822884	FREIGHT
	E 640-47000-251	Liquor For Resale	$335.65	2826576	LIQUOR
	E 640-47000-259	Freight	$4.88	2826576	FREIGHT
		Total PHILLIPS WINES & SPIRITS	$5,502.59		
Paid Chk# 099617	7/31/2015	**QUALITY SERVICE, INC.**			
	E 640-48500-404	Repairs/Maint - Machin/Equip	$873.26	30978	OVEN REPAIRS
		Total QUALITY SERVICE, INC.	$873.26		
Paid Chk# 099618	7/31/2015	**RISVOLD, MICHAEL**			
	E 101-42100-331	Mileage & Expense Account	$9.00	REIMB.	MISC.SUPPLIES
	E 101-42100-499	Miscellaneous	$22.00	REIMB.	MISC.SUPPLIES
	E 101-42100-210	Operating Supplies (GENERAL)	$100.79	REIMB.	MISC.SUPPLIES
		Total RISVOLD, MICHAEL	$131.79		
Paid Chk# 099619	7/31/2015	**RITE**			
	E 640-47000-433	Dues, Licensing & Seminars	$1,067.68	10731	COMPUTER SUPPORT
		Total RITE	$1,067.68		
Paid Chk# 099620	7/31/2015	**SHAMROCK GROUP**			
	E 640-48000-210	Operating Supplies (GENERAL)	$83.00	1916766	ICE
		Total SHAMROCK GROUP	$83.00		
Paid Chk# 099621	7/31/2015	**SINCLAIR, DAVID**			
	E 640-48000-130	Employer Paid Ins	$100.00	JULY 2015	JULY 2015
		Total SINCLAIR, DAVID	$100.00		
Paid Chk# 099622	7/31/2015	**SOUTHERN WINE & SPIRITS OF MN**			
	E 640-47000-251	Liquor For Resale	$2,415.91	1308967	LIQUOR
	E 640-47000-259	Freight	$18.56	1308967	FREIGHT
		Total SOUTHERN WINE & SPIRITS OF MN	$2,434.47		
Paid Chk# 099623	7/31/2015	**SOUTHWEST NEWSPAPERS**			
	E 640-47000-340	Advertising	$1,621.00	1804469	STORE AD
		Total SOUTHWEST NEWSPAPERS	$1,621.00		
Paid Chk# 099624	7/31/2015	**SPRINT**			
	E 101-42100-323	Radio Units	$264.51	134573312-16	SERVICE
		Total SPRINT	$264.51		
Paid Chk# 099625	7/31/2015	**STRATEGIC EQUIPMENT AND**			
	E 640-48500-210	Operating Supplies (GENERAL)	$247.16	2461017	KITCHEN SUPPLIES
	E 640-48000-210	Operating Supplies (GENERAL)	$217.82	2461017	BAR SUPPLIES
	E 640-48500-210	Operating Supplies (GENERAL)	$128.82	2461019	KITCHEN SUPPLIES

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E 640-48000-210	Operating Supplies (GENERAL)	$72.10	2461019	BAR SUPPLIES
E 640-48000-341	General Promotions	$31.12	2461019	PROMO SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$128.20	2465504	BAR SUPPLIES
E 640-48000-341	General Promotions	$67.20	2465504	PROMO SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$242.17	2465504	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$36.86	2465505	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$387.58	2465505	KITCHEN SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$82.71	2465506	KITCHEN SUPPLIES
Total	**STRATEGIC EQUIPMENT AND**	$1,641.74		
Paid Chk# 099626	7/31/2015	**SUNBURST CHEMICALS, INC.**		
E 640-48000-210	Operating Supplies (GENERAL)	$388.60	0348807	CHEMICALS
Total	**SUNBURST CHEMICALS, INC.**	$388.60		
Paid Chk# 099627	7/31/2015	**SYSCO MINNESOTA**		
E 640-48500-255	FOODIngredients For Resale	($25.50)	3496825PU	FOOD
E 640-48500-255	FOODIngredients For Resale	($106.24)	507161229	FOOD
E 640-48500-255	FOODIngredients For Resale	$3,748.01	507221216	FOOD
E 640-48000-342	Promotions - Food/Drinks	$28.15	507221216	PROMO FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	$311.85	507221216	MISC.BEV.
E 640-48500-255	FOODIngredients For Resale	($26.00)	507231475	FOOD
E 640-48500-255	FOODIngredients For Resale	$5,165.46	507241420	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$174.37	507241420	KITCHEN SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$46.40	507241420	BAR SUPPLIES
E 640-48500-255	FOODIngredients For Resale	($87.70)	507251787	FOOD
E 640-48500-255	FOODIngredients For Resale	($48.10)	507251938	FOOD
E 640-48500-255	FOODIngredients For Resale	$2,741.42	507270930	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$117.14	507270930	KITCHEN SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$3,400.64	507291134	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$97.42	507291134	KITCHEN SUPPLIES
E 640-48000-251	Liquor For Resale	$181.47	507291134	LIQUOR
E 640-48500-210	Operating Supplies (GENERAL)	$145.90	507301574	KITCHEN SUPPLIES
Total	**SYSCO MINNESOTA**	$15,864.69		
Paid Chk# 099628	7/31/2015	**THORPE DISTRIBUTING CO.**		
E 640-47000-253	Beer For Resale	($36.00)	320133	BEER
E 640-47000-253	Beer For Resale	$193.50	899210	BEER
E 640-47000-253	Beer For Resale	($14.30)	900669	BEER
E 640-47000-253	Beer For Resale	$291.15	908025	BEER
E 640-47000-253	Beer For Resale	$193.50	908081	BEER
E 640-47000-253	Beer For Resale	$72.80	908082	BEER
E 640-47000-253	Beer For Resale	$140.00	908606	BEER
E 640-47000-253	Beer For Resale	$397.07	909529	BEER
E 640-48000-253	Beer For Resale	$71.65	909530	BEER
E 640-48000-253	Beer For Resale	$174.00	909531	BEER
E 640-47000-253	Beer For Resale	$52.85	909640	BEER
E 640-47000-253	Beer For Resale	$78.60	909641	BEER
E 640-47000-253	Beer For Resale	$895.20	909644	BEER
Total	**THORPE DISTRIBUTING CO.**	$2,510.02		
Paid Chk# 099629	7/31/2015	**TOLL GAS & WELDING SUPPLY**		
E 640-48000-210	Operating Supplies (GENERAL)	$301.46	10089867	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$84.66	10090208	SUPPLIES
Total	**TOLL GAS & WELDING SUPPLY**	$386.12		
Paid Chk# 099630	7/31/2015	**TRUE**		
E 640-47000-254	Soft Drinks/Mix For Resale	$482.15	I33365	MISC.MDSE RESALE

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	Total TRUE	$482.15		
Paid Chk# 099631 7/31/2015	**US FOODS**			
E 640-48500-255	FOODIngredients For Resale	$99.11	4633300	FOOD
	Total US FOODS	$99.11		
Paid Chk# 099632 7/31/2015	**VERIZON WIRELESS**			
E 101-42100-323	Radio Units	$200.05	9748866957	SERVICE
	Total VERIZON WIRELESS	$200.05		
Paid Chk# 099633 7/31/2015	**VILLAGE CHEVROLET**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$76.90	284847	REPAIRS
	Total VILLAGE CHEVROLET	$76.90		
Paid Chk# 099634 7/31/2015	**VINOCOPIA**			
E 640-47000-251	Liquor For Resale	$665.50	0128799	LIQUOR
E 640-47000-259	Freight	$12.50	0128799	FREIGHT
	Total VINOCOPIA	$678.00		
Paid Chk# 099635 7/31/2015	**WINE COMPANY**			
E 640-47000-259	Freight	$6.30	399590	FREIGHT
E 640-47000-252	Wine For Resale	$390.67	399590	WINE
	Total WINE COMPANY	$396.97		
Paid Chk# 099636 7/31/2015	**WINE MERCHANT**			
E 640-48000-252	Wine For Resale	$234.44	7039663	WINE
E 640-47000-259	Freight	$20.95	7040194	FREIGHT
E 640-47000-252	Wine For Resale	$4,692.00	7040194	WINE
	Total WINE MERCHANT	$4,947.39		
Paid Chk# 099637 7/31/2015	**WIRTZ BEVERAGE MN BEER**			
E 640-47000-253	Beer For Resale	$123.00	1090439726	BEER
E 640-48000-253	Beer For Resale	$294.00	1090443011	BEER
	Total WIRTZ BEVERAGE MN BEER	$417.00		
Paid Chk# 099638 7/31/2015	**WIRTZ BEVERAGE MN WINE & SPIRI**			
E 640-47000-251	Liquor For Resale	$3,171.05	1080350462	LIQUOR
E 640-47000-259	Freight	$27.06	1080350462	FREIGHT
E 640-47000-252	Wine For Resale	$120.00	1080353490	WINE
E 640-47000-259	Freight	$1.45	1080353490	FREIGHT
E 640-47000-259	Freight	$25.13	1080353491	FREIGHT
E 640-47000-251	Liquor For Resale	$3,395.54	1080353491	LIQUOR
	Total WIRTZ BEVERAGE MN WINE & SPIRI	$6,740.23		
Paid Chk# 099639 7/31/2015	**Z WINES USA LLC**			
E 640-47000-252	Wine For Resale	$80.00	15052	WINE
E 640-47000-259	Freight	$2.50	15052	FREIGHT
	Total Z WINES USA LLC	$82.50		
Paid Chk# 099640 8/6/2015	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251	Liquor For Resale	$539.98	49405900	LIQUOR
	Total BELLBOY BAR SUPPLY CORP.	$539.98		
Paid Chk# 099641 8/6/2015	**BERNICK`S WINE**			
E 640-47000-254	Soft Drinks/Mix For Resale	$234.80	235686	MISC.BEV.
	Total BERNICK`S WINE	$234.80		
Paid Chk# 099642 8/6/2015	**BERRY COFFEE COMPANY**			
E 640-48000-254	Soft Drinks/Mix For Resale	$146.95	M22322	MISC.BEV.

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	Total BERRY COFFEE COMPANY	$146.95		
Paid Chk# 099643 8/6/2015	**BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	8/11/15	BAR MUSIC 8/11/15
	Total BETH, GERALD O	$175.00		
Paid Chk# 099644 8/6/2015	**COZZINI BROS., INC.**			
E 640-48500-415	Other Equipment Rentals	$73.48	C1895536	KNIFE EXCHANGE
	Total COZZINI BROS., INC.	$73.48		
Paid Chk# 099645 8/6/2015	**DAHLHEIMER DISTRIBUTING CO.**			
E 640-47000-253	Beer For Resale	$903.75	1166113	BEER
	Total DAHLHEIMER DISTRIBUTING CO.	$903.75		
Paid Chk# 099646 8/6/2015	**DAY DISTRIBUTING**			
E 640-47000-253	Beer For Resale	$2,758.85	812119	BEER
E 640-47000-253	Beer For Resale	$1,826.50	813136	BEER
	Total DAY DISTRIBUTING	$4,585.35		
Paid Chk# 099647 8/6/2015	**DENNYS 5TH AVENUE BAKERY**			
E 640-48500-255	FOODIngredients For Resale	$65.53	567805	FOOD
	Total DENNYS 5TH AVENUE BAKERY	$65.53		
Paid Chk# 099648 8/6/2015	**HENNEPIN COUNTY TREASURER**			
G 650-20818	Garbage Sales Tax	$1,375.89	9% REFUSE T	9% REFUSE TAX - JULY 2015
	Total HENNEPIN COUNTY TREASURER	$1,375.89		
Paid Chk# 099649 8/6/2015	**JJ TAYLOR DISTRIBUTING OF MN**			
E 640-47000-253	Beer For Resale	$1,410.77	2387998	BEER
	Total JJ TAYLOR DISTRIBUTING OF MN	$1,410.77		
Paid Chk# 099650 8/6/2015	**M.AMUNDSON LLP**			
E 640-47000-256	MISC.MDSE.RESALE	$787.23	200298	CIGARETTES
	Total M.AMUNDSON LLP	$787.23		
Paid Chk# 099651 8/6/2015	**METROPOLITAN COUNCIL**			
G 101-20831	MWCC (SAC)	$2,485.00	JULY 2015 SA	JULY 2015 SAC FEES
R 101-00000-34190	Charges for Services/Gen Gov	($24.85)	JULY 2015 SA	JULY 2015 SAC FEES
	Total METROPOLITAN COUNCIL	$2,460.15		
Paid Chk# 099652 8/6/2015	**MNAPA**			
E 101-41500-306	Personnel Expense	$25.00	EMPL.AD	EMPLOYMENT AD
	Total MNAPA	$25.00		
Paid Chk# 099653 8/6/2015	**PAUSTIS & SONS**			
E 640-47000-259	Freight	$57.50	8508184	FREIGHT
E 640-47000-252	Wine For Resale	$3,029.00	8508184	WINE
E 640-47000-251	Liquor For Resale	$170.00	8508394	LIQUOR
E 640-47000-259	Freight	$2.25	8508394	FREIGHT
	Total PAUSTIS & SONS	$3,258.75		
Paid Chk# 099654 8/6/2015	**SOUTHERN WINE & SPIRITS OF MN**			
E 640-47000-259	Freight	$10.00	1294402	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$202.00	1294402	MISC.BEV.
E 640-47000-259	Freight	$1.25	1304194	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$24.00	1304194	MISC.BEV.
E 640-47000-251	Liquor For Resale	$2,265.97	1311351	LIQUOR
E 640-47000-259	Freight	$15.55	1311351	FREIGHT
E 640-47000-259	Freight	$3.75	1311352	FREIGHT

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		Check Amt	Invoice	Comment
E 640-47000-254	Soft Drinks/Mix For Resale	$72.00	1311352	MISC.BEV.
E 640-47000-259	Freight	$1.25	1311353	FREIGHT
E 640-47000-251	Liquor For Resale	$449.97	1311353	LIQUOR
	Total SOUTHERN WINE & SPIRITS OF MN	$3,045.74		
Paid Chk# 099655 8/6/2015	**SYSCO MINNESOTA**			
E 640-48500-255	FOODIngredients For Resale	$4,422.34	507311723	FOOD
E 640-48000-342	Promotions - Food/Drinks	$29.65	507311723	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$97.36	507311723	KITCHEN SUPPLIES
E 640-48000-251	Liquor For Resale	$73.85	507311723	LIQUOR
	Total SYSCO MINNESOTA	$4,623.20		
Paid Chk# 099656 8/6/2015	**T.D. ANDERSON INC.**			
E 640-48000-409	Maint services & Improv	$115.00	513477	BEER LINES CLEANED
	Total T.D. ANDERSON INC.	$115.00		
Paid Chk# 099657 8/6/2015	**THORPE DISTRIBUTING CO.**			
E 640-47000-253	Beer For Resale	$729.65	906441	BEER
E 640-47000-253	Beer For Resale	$2,189.60	906491	BEER
	Total THORPE DISTRIBUTING CO.	$2,919.25		
Paid Chk# 099658 8/6/2015	**ULTRA-CHEM IN.C**			
E 640-48000-409	Maint services & Improv	$300.56	1141948	CLEANING PRODUCTS
	Total ULTRA-CHEM IN.C	$300.56		
Paid Chk# 099659 8/6/2015	**VINOCOPIA**			
E 640-47000-259	Freight	$5.00	0129757	FREIGHT
E 640-47000-251	Liquor For Resale	$249.79	0129757	LIQUOR
	Total VINOCOPIA	$254.79		
Paid Chk# 099660 8/6/2015	**WILLIAMS, CRAIG**			
E 640-48500-130	Employer Paid Ins	$300.00	JULY 2015	JULY 2015
	Total WILLIAMS, CRAIG	$300.00		
Paid Chk# 099661 8/6/2015	**WINE COMPANY**			
E 640-47000-259	Freight	$49.50	399334	FREIGHT
E 640-47000-252	Wine For Resale	$4,274.67	399334	WINE
	Total WINE COMPANY	$4,324.17		
Paid Chk# 099662 8/6/2015	**WINE MERCHANT**			
E 640-47000-252	Wine For Resale	$232.22	7035958	WINE
E 640-48000-252	Wine For Resale	$129.22	7040605	WINE
	Total WINE MERCHANT	$361.44		
Paid Chk# 099663 8/6/2015	**WIRTZ BEVERAGE MN BEER**			
E 640-47000-253	Beer For Resale	$79.80	1090443275	BEER
E 640-47000-253	Beer For Resale	$2,549.20	1090443276	BEER
	Total WIRTZ BEVERAGE MN BEER	$2,629.00		
Paid Chk# 099664 8/6/2015	**WIRTZ BEVERAGE MN WINE & SPIRI**			
E 640-47000-259	Freight	$63.80	1080350461	FREIGHT
E 640-47000-252	Wine For Resale	$5,014.66	1080350461	WINE
	Total WIRTZ BEVERAGE MN WINE & SPIRI	$5,078.46		
Paid Chk# 099665 8/12/2015	**AIRTECH**			
E 437-40000-404	Repairs/Maint - Machin/Equip	$1,336.50	00056151	LIBRARY HVAC MAINT.
	Total AIRTECH	$1,336.50		
Paid Chk# 099666 8/12/2015	**ANCHOR BANK-CARDMEMBER SERV.**			

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E 407-40000-499	Miscellaneous	$36.54		TELECOM MTG.
E 101-45200-210	Operating Supplies (GENERAL)	$131.93		PARKS SUPPLIES
E 630-40000-210	Operating Supplies (GENERAL)	$49.00		MV SUPPLIES
E 101-41940-499	Miscellaneous	$51.80		APPLIANCE RECYCLING
E 640-48000-340	Advertising	$210.00		BAR ADVERTISEMENTS
E 640-48000-499	Miscellaneous	$89.00		BAR EMPL.AD
E 101-41500-306	Personnel Expense	$200.00		EMPL.AD
E 101-41500-331	Mileage & Expense Account	$40.74		MTG.MEALS
E 640-47000-340	Advertising	$240.00		STORE ADVERTISEMENTS
E 101-42500-433	Dues, Licensing & Seminars	$150.00		EMERG.MGMT.DUES
E 101-42400-433	Dues, Licensing & Seminars	$135.00		BLDG.INSP.DUES
	'otal ANCHOR BANK-CARDMEMBER SERV.	$1,334.01		
Paid Chk# 099667 8/12/2015	**ANDERSON, KIM**			
E 101-41910-492	HPB	$175.00	HPB EXP.	HPB - JJ HILL DAY BOOTH
	Total ANDERSON, KIM	$175.00		
Paid Chk# 099668 8/12/2015	**BACHMAN S**			
E 101-45200-227	Plantings	$985.23	883574/50	PLANTINGS
	Total BACHMAN S	$985.23		
Paid Chk# 099669 8/12/2015	**BAGY JO, INC.**			
E 101-45200-217	Uniforms	$73.52	15145B	DOCK MASTER SHIRTS
	Total BAGY JO, INC.	$73.52		
Paid Chk# 099670 8/12/2015	**BARCO MUNICIPAL PRODUCTS**			
E 620-40000-210	Operating Supplies (GENERAL)	$124.42	216617	UTILITY MARKING PAINT
E 610-40000-210	Operating Supplies (GENERAL)	$124.42	216617	UTILITY MARKING PAINT
	Total BARCO MUNICIPAL PRODUCTS	$248.84		
Paid Chk# 099671 8/12/2015	**BEST & FLANAGAN**			
E 101-41500-304	Legal Fees	$2,100.00	452914	PLANNING COMM.MTG.
G 101-20310	Escrow	$1,050.00	452920	250 BUSHAWAY RD ESCROW PROJECT
G 101-20310	Escrow	$712.50	452929	532 FERNDALE RD ESCROW PROJECT
	Total BEST & FLANAGAN	$3,862.50		
Paid Chk# 099672 8/12/2015	**BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	8/18/15	BAR MUSIC 8/18/15
	Total BETH, GERALD O	$175.00		
Paid Chk# 099673 8/12/2015	**BETH, GERALD O**			
E 640-48000-341	General Promotions	$175.00	8/25/15	BAR MUSIC 8/25/15
	Total BETH, GERALD O	$175.00		
Paid Chk# 099674 8/12/2015	**BUDGET PRINTING & AWARDS**			
E 404-40000-499	Miscellaneous	$19.24	8325	BENCH PLAQUE
	Total BUDGET PRINTING & AWARDS	$19.24		
Paid Chk# 099675 8/12/2015	**CENTERPOINT ENERGY**			
E 101-42200-383	Fuel, oil and natural gas	$51.34		SERVICE
E 101-41940-383	Fuel, oil and natural gas	$10.15		SERVICE
E 640-48000-383	Fuel, oil and natural gas	$588.91		SERVICE
E 640-47000-383	Fuel, oil and natural gas	$147.23		SERVICE
E 610-40000-383	Fuel, oil and natural gas	$606.36		SERVICE
E 101-41940-383	Fuel, oil and natural gas	$404.52		SERVICE
	Total CENTERPOINT ENERGY	$1,808.51		
Paid Chk# 099676 8/12/2015	**CENTERPOINT ENERGY-HSP**			
R 101-00000-32222	Heating Permits	$112.00	REFUND	PERMIT #2015-00545 CANCELLED

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	Total CENTERPOINT ENERGY-HSP	$112.00		
Paid Chk# 099677 8/12/2015	**CLASSIC CLEANING COMPANY**			
E 101-41940-409	Maint services & Improv	$1,345.00	22569	MONTHLY CLEANING
E 101-41940-409	Maint services & Improv	$432.00	22570	MONTHLY CLEANING
	Total CLASSIC CLEANING COMPANY	$1,777.00		
Paid Chk# 099678 8/12/2015	**COMMERCIAL ASPHALT CO.**			
E 430-40000-309	Contractual Services	$298.50	150731	ASPHALT
	Total COMMERCIAL ASPHALT CO.	$298.50		
Paid Chk# 099679 8/12/2015	**CRABTREE CAMPANIES**			
E 101-41500-200	Office Supplies (GENERAL)	$130.00	134035	COPIER SUPPLIES
	Total CRABTREE CAMPANIES	$130.00		
Paid Chk# 099680 8/12/2015	**DISTEL, DANIEL**			
E 101-41550-302	Consultants	$3,566.00	AUGUST 2015	MONTHLY ASSESSING
	Total DISTEL, DANIEL	$3,566.00		
Paid Chk# 099681 8/12/2015	**EARL F. ANDERSEN, INC.**			
E 101-43100-226	Sign Repair Materials	$480.25	0108005	PARTS
	Total EARL F. ANDERSEN, INC.	$480.25		
Paid Chk# 099682 8/12/2015	**EGAN AUTOMATION**			
E 430-40000-309	Contractual Services	$25,400.00	JC10122246	BENTON/WAYZ.BLVD SIGNAL REVISIONS
	Total EGAN AUTOMATION	$25,400.00		
Paid Chk# 099683 8/12/2015	**ELECTRIC PUMP, INC.**			
E 620-40000-405	Maint/Replac - System	$419.95	0055844	LIFTSTATION #2 REPAIRS
E 620-40000-404	Repairs/Maint - Machin/Equip	$1,569.50	0055916	LIFTSTATION #2 REPAIRS
E 620-40000-404	Repairs/Maint - Machin/Equip	$447.45	0055917	LIFTSTATION #2 REPAIRS
	Total ELECTRIC PUMP, INC.	$2,436.90		
Paid Chk# 099684 8/12/2015	**EMERYS TREE SERVICE, INC.**			
E 404-40000-309	Contractual Services	$525.65	20201	TREE REMOVAL
	Total EMERYS TREE SERVICE, INC.	$525.65		
Paid Chk# 099685 8/12/2015	**EXCEL DOCUMENT MGMT.**			
E 101-41500-200	Office Supplies (GENERAL)	$540.00	41052	ENVELOPES
	Total EXCEL DOCUMENT MGMT.	$540.00		
Paid Chk# 099686 8/12/2015	**FASTENAL**			
E 101-45200-210	Operating Supplies (GENERAL)	$32.42	MNPLY78539	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)	$32.42	MNPLY78539	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$32.42	MNPLY78539	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$32.41	MNPLY78539	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)	$63.84	MNPLY78781	SUPPLIES
	Total FASTENAL	$193.51		
Paid Chk# 099687 8/12/2015	**FERGUSON ENTERPRISES, INC.**			
E 620-40000-225	Repair & Maint - System	$124.63	3618447	PARTS
E 620-40000-225	Repair & Maint - System	($21.83)	CM315303	PARTS
	Total FERGUSON ENTERPRISES, INC.	$102.80		
Paid Chk# 099688 8/12/2015	**GOPHER STATE ONE CALL**			
E 610-40000-313	Permit Fees/Gopher State	$190.00	139657	UTILITY LOCATES
E 620-40000-313	Permit Fees/Gopher State	$190.00	139657	UTILITY LOCATES
	Total GOPHER STATE ONE CALL	$380.00		

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Paid Chk# 099689 8/12/2015	**GRAINGER, INC.**			
E 650-47500-230	Trash Receptacles	$3,292.68	9804260702	CITY WIDE TRASH CONTAINERS
	Total GRAINGER, INC.	$3,292.68		
Paid Chk# 099690 8/12/2015	**GROVE NURSERY**			
E 101-45200-229	Dirt, Sand and gravel	$1,125.00	25849300	GARDEN MULCH
	Total GROVE NURSERY	$1,125.00		
Paid Chk# 099691 8/12/2015	**HD SUPPLY WATERWORKS, LTD**			
E 620-40000-225	Repair & Maint - System	$29.54	D942575	PARTS
	Total HD SUPPLY WATERWORKS, LTD	$29.54		
Paid Chk# 099692 8/12/2015	**HEITZ, CHRISTOPHER**			
E 101-43100-433	Dues, Licensing & Seminars	$730.52	REIMB.	PW MGMT.COURSE CERTIFICATE
	Total HEITZ, CHRISTOPHER	$730.52		
Paid Chk# 099693 8/12/2015	**HENN.CNTY.INFO.TECH.DEPT.**			
E 101-45200-323	Radio Units	$150.00	10000063530	PW RADIO CONNECTION
E 610-40000-323	Radio Units	$80.69	10000063530	PW RADIO CONNECTION
E 101-43100-323	Radio Units	$150.00	10000063530	PW RADIO CONNECTION
E 620-40000-323	Radio Units	$80.70	10000063530	PW RADIO CONNECTION
	Total HENN.CNTY.INFO.TECH.DEPT.	$461.39		
Paid Chk# 099694 8/12/2015	**HENNEPIN COUNTY TAX SERVICES**			
E 101-41500-433	Dues, Licensing & Seminars	$213.00	0815-99	SPECIAL ASSESSMENT SERVICE FEE
	Total HENNEPIN COUNTY TAX SERVICES	$213.00		
Paid Chk# 099695 8/12/2015	**HERC-U-LIFT**			
E 101-43100-415	Other Equipment Rentals	$142.00	W231127	HOIST REPAIR
	Total HERC-U-LIFT	$142.00		
Paid Chk# 099696 8/12/2015	**HOME DEPOT**			
E 610-40000-210	Operating Supplies (GENERAL)	$64.34		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)	$50.24		SUPPLIES
E 101-45200-240	Small Tools and Minor Equip	$133.64		TOOLS
E 101-45200-210	Operating Supplies (GENERAL)	$118.03		SUPPLIES
	Total HOME DEPOT	$366.25		
Paid Chk# 099697 8/12/2015	**IMO CONSULTING GROUP**			
G 101-20310	Escrow	$1,021.30	248	PRES.HOMES EAST BLOCK REVIEW - ESCROW PROJECT
	Total IMO CONSULTING GROUP	$1,021.30		
Paid Chk# 099698 8/12/2015	**JOHN DEERE LANDSCAPES**			
E 101-45200-216	Chemicals and Chem Products	$78.00	72739311	CHEMICALS & SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)	$143.42	72739311	CHEMICALS & SUPPLIES
E 101-45203-220	Repair/Maint Supply (GENERAL)	$115.50	72739311	CHEMICALS & SUPPLIES
E 101-45200-216	Chemicals and Chem Products	$84.58	72847566	CHEMICALS & SUPPLIES
E 101-45203-220	Repair/Maint Supply (GENERAL)	$40.37	72847566	CHEMICALS & SUPPLIES
	Total JOHN DEERE LANDSCAPES	$461.87		
Paid Chk# 099699 8/12/2015	**JOHN S AUTO ELECTRIC & REPAIR**			
E 620-40000-404	Repairs/Maint - Machin/Equip	$34.50	920968	SEWER LIFT EMERG.GENERATOR REPAIR
	Total JOHN S AUTO ELECTRIC & REPAIR	$34.50		
Paid Chk# 099700 8/12/2015	**JONES, REBECCA**			
E 101-43100-499	Miscellaneous	$29.47	REIMB.	PW SUPPLIES
	Total JONES, REBECCA	$29.47		

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July 2015 to August 2015

			Check Amt	Invoice	Comment
Paid Chk# 099701	8/12/2015	**KAMIDA**			
E 408-40000-402	Sidewalk Replacement		$3,175.00	001502	CURB & SIDEWALK AT BEACH HOUSE
		Total KAMIDA	$3,175.00		
Paid Chk# 099702	8/12/2015	**KELLY, MICHAEL JR.**			
E 101-43300-331	Mileage & Expense Account		$88.55	REIMB.	MILEAGE
		Total KELLY, MICHAEL JR.	$88.55		
Paid Chk# 099703	8/12/2015	**KRAUTH, MAX**			
E 640-48000-341	General Promotions		$300.00	8/15/15	BAR MUSIC 8/15/15
		Total KRAUTH, MAX	$300.00		
Paid Chk# 099704	8/12/2015	**KREATZ, DAVID**			
E 640-48500-130	Employer Paid Ins		$275.32	JULY 2015	JULY 2015
		Total KREATZ, DAVID	$275.32		
Paid Chk# 099705	8/12/2015	**KUUSISTO, SAM**			
E 640-48000-341	General Promotions		$300.00	8/20/15	BAR MUSIC 8/20/15
		Total KUUSISTO, SAM	$300.00		
Paid Chk# 099706	8/12/2015	**LOFFLER COMPANIES, INC.**			
E 101-41500-311	Data Processing		$2,911.76	2036591	NETWORK SUPPORT
		Total LOFFLER COMPANIES, INC.	$2,911.76		
Paid Chk# 099707	8/12/2015	**MACQUEEN EQUIPMENT, INC.**			
E 620-40000-240	Small Tools and Minor Equip		$113.49	2153734	TOOLS
		Total MACQUEEN EQUIPMENT, INC.	$113.49		
Paid Chk# 099708	8/12/2015	**MANSFIELD OIL COMPANY**			
E 101-49200-212	Motor Fuels		$1,917.17	666322	FUEL
E 101-49200-212	Motor Fuels		$2,191.05	697687	FUEL
		Total MANSFIELD OIL COMPANY	$4,108.22		
Paid Chk# 099709	8/12/2015	**MARTIN, SHANE**			
E 640-48000-341	General Promotions		$300.00	8/13/15	BAR MUSIC 8/13/15
		Total MARTIN, SHANE	$300.00		
Paid Chk# 099710	8/12/2015	**MARY DELAITTRE**			
E 233-40000-302	Consultants		$6,675.00	8/4/15	LAKE EFFECT
		Total MARY DELAITTRE	$6,675.00		
Paid Chk# 099711	8/12/2015	**METERING & TECHNOLOGY SOLUTION**			
G 610-14100	Inventory of Material/Supply		$435.00	4194	WATER METERS
G 620-14100	Inventory of Material/Supply		$435.00	4194	WATER METERS
		tal METERING & TECHNOLOGY SOLUTION	$870.00		
Paid Chk# 099712	8/12/2015	**METROPOLITAN COUNCIL**			
E 620-40000-386	Other Utilities		$36,867.42	0001047563	SEWER SERVICE
		Total METROPOLITAN COUNCIL	$36,867.42		
Paid Chk# 099713	8/12/2015	**MINNESOTA EQUIPMENT**			
E 101-45200-221	Equipment Parts		$43.29	P34503	PARTS
E 101-45200-210	Operating Supplies (GENERAL)		$54.42	P34678	PARTS
		Total MINNESOTA EQUIPMENT	$97.71		
Paid Chk# 099714	8/12/2015	**MN CHILD SUPPORT PAYMENT CENTE**			
G 101-21710	County WH		$197.40	0014468629	WITHHOLDING ORDERS
G 101-21710	County WH		$264.00	0014613507	WITHHOLDING ORDERS
G 101-21710	County WH		$235.00	0015104841	WITHHOLDING ORDERS

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July 2015 to August 2015

		Check Amt	Invoice	Comment
	otal MN CHILD SUPPORT PAYMENT CENTE	$696.40		
Paid Chk# 099715 8/12/2015	**MUNICIPAL CLERKS & FINANCE**			
E 101-41500-433	Dues, Licensing & Seminars	$35.00	DUES	DUES
	Total MUNICIPAL CLERKS & FINANCE	$35.00		
Paid Chk# 099716 8/12/2015	**NORTHERN TOOL & EQUIPMENT**			
E 101-45200-210	Operating Supplies (GENERAL)	$63.98	4061014097	SUPPLIES
	Total NORTHERN TOOL & EQUIPMENT	$63.98		
Paid Chk# 099717 8/12/2015	**OFFICE DEPOT**			
E 640-48000-200	Office Supplies (GENERAL)	$129.17	782375095001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$119.92	782375095001	SUPPLIES
E 101-45200-200	Office Supplies (GENERAL)	$25.18	783434828001	SUPPLIES
E 101-43100-200	Office Supplies (GENERAL)	$25.17	783434828001	SUPPLIES
E 610-40000-200	Office Supplies (GENERAL)	$12.60	783434828001	SUPPLIES
E 620-40000-200	Office Supplies (GENERAL)	$12.60	783434828001	SUPPLIES
E 620-40000-200	Office Supplies (GENERAL)	$1.67	783434829001	SUPPLIES
E 610-40000-200	Office Supplies (GENERAL)	$1.67	783434829001	SUPPLIES
E 101-45200-200	Office Supplies (GENERAL)	$3.34	783434829001	SUPPLIES
E 101-43100-200	Office Supplies (GENERAL)	$3.34	783434829001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$12.76	783740706001	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)	$14.99	783740788001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$24.75	783740788001	SUPPLIES
	Total OFFICE DEPOT	$387.16		
Paid Chk# 099718 8/12/2015	**OFFICE OF THE SECRETARY**			
E 630-40000-433	Dues, Licensing & Seminars	$120.00		N.HEIDER NOTARY RENEWAL
	Total OFFICE OF THE SECRETARY	$120.00		
Paid Chk# 099719 8/12/2015	**PITNEY BOWES**			
E 101-49200-322	Postage	$180.72	409398	POSTAGE MACHINE RENTAL
	Total PITNEY BOWES	$180.72		
Paid Chk# 099720 8/12/2015	**PLANT & FLANGED EQUIPMENT CO.**			
E 610-40000-242	Well & F.P. Equipment	$124.36	0065432	PARTS
	Total PLANT & FLANGED EQUIPMENT CO.	$124.36		
Paid Chk# 099721 8/12/2015	**RDO EQUIPMENT CO.**			
E 101-43100-220	Repair/Maint Supply (GENERAL)	$35.27	P32118	SUPPLIES
	Total RDO EQUIPMENT CO.	$35.27		
Paid Chk# 099722 8/12/2015	**REYCRAFT, TOM**			
E 640-48000-341	General Promotions	$300.00	8/22/15	BAR MUSIC 8/22/15
	Total REYCRAFT, TOM	$300.00		
Paid Chk# 099723 8/12/2015	**ROAD MACHINERY & SUPPLIES**			
E 620-40000-224	Repair & Maint - Motor Equip	$38.41	S40956	SEWER LIFT EMERG.GENERATOR REPAIRS
E 620-40000-404	Repairs/Maint - Machin/Equip	$1,573.42	S40958	SEWER LIFT EMERG.GENERATOR REPAIRS
	Total ROAD MACHINERY & SUPPLIES	$1,611.83		
Paid Chk# 099724 8/12/2015	**SCOTT COUNTY**			
E 630-40000-433	Dues, Licensing & Seminars	$20.00		N.HEIDER NOTARY RENEWAL
	Total SCOTT COUNTY	$20.00		
Paid Chk# 099725 8/12/2015	**SOUTHWEST NEWSPAPERS**			
E 101-41500-350	Printing & Publishing	$38.00	1809396	LEGAL NOTICE 133 RIDGEVIEW
E 101-41500-350	Printing & Publishing	$33.25	1809397	LEGAL NOTICE 324 BUSHAWAY
E 640-48000-340	Advertising	$126.88	378113	BAR AD

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July 2015 to August 2015

		Check Amt	Invoice	Comment
	Total SOUTHWEST NEWSPAPERS	$198.13		
Paid Chk# 099726 8/12/2015	**STANTEC CONSULTING SERVICES**			
G 101-20310	Escrow	$114.00	940474	367 RIDGEVIEW WETLAND REVIEW - ESCROW
	Total STANTEC CONSULTING SERVICES	$114.00		
Paid Chk# 099727 8/12/2015	**STARY, MARK**			
E 640-48000-341	General Promotions	$300.00	8/27/15	BAR MUSIC 8/27/15
	Total STARY, MARK	$300.00		
Paid Chk# 099728 8/12/2015	**TIME SAVER**			
E 101-41100-302	Consultants	$255.00	M21514	MTG.MINUTES
	Total TIME SAVER	$255.00		
Paid Chk# 099729 8/12/2015	**TRI-CITY**			
E 610-40000-309	Contractual Services	$52.50	7/1-7/31/15	WATER ANALYSIS
	Total TRI-CITY	$52.50		
Paid Chk# 099730 8/12/2015	**TRI-K SERVICES**			
E 101-45200-229	Dirt, Sand and gravel	$98.00	6557	DIRT
	Total TRI-K SERVICES	$98.00		
Paid Chk# 099731 8/12/2015	**TWIN CITY GARAGE DOOR CO.**			
E 101-41940-401	Repairs/Maint Buildings	$303.00	443230	PW DOOR REPAIRS
	Total TWIN CITY GARAGE DOOR CO.	$303.00		
Paid Chk# 099732 8/12/2015	**UPS STORE**			
E 620-40000-499	Miscellaneous	$23.20	5011	POSTER
E 101-43100-499	Miscellaneous	$17.45	5131	SHIPPING CHARGES
E 233-40000-499	Miscellaneous	$1,694.00	5593	LAKE EFFECT POSTCARDS
	Total UPS STORE	$1,734.65		
Paid Chk# 099733 8/12/2015	**USA SAFETY SUPPLY CORP**			
E 101-43100-241	Safety equip/testings	$78.90	100490	SAFETY SUPPLIES
E 101-45200-241	Safety equip/testings	$78.90	100490	SAFETY SUPPLIES
E 610-40000-241	Safety equip/testings	$78.90	100490	SAFETY SUPPLIES
E 620-40000-241	Safety equip/testings	$78.91	100490	SAFETY SUPPLIES
	Total USA SAFETY SUPPLY CORP	$315.61		
Paid Chk# 099734 8/12/2015	**VICTORY CORPS**			
E 101-41940-210	Operating Supplies (GENERAL)	$357.44	808681	FLAG POLE PARTS
	Total VICTORY CORPS	$357.44		
Paid Chk# 099735 8/12/2015	**WSB & ASSOCIATES**			
E 430-40000-309	Contractual Services	$4,813.00	01204-391-3	2015 STREETS
	Total WSB & ASSOCIATES	$4,813.00		
Paid Chk# 099736 8/12/2015	**XCEL ENERGY**			
E 101-45203-381	Electric Utilities	$4,150.41		SERVICE
E 620-40000-381	Electric Utilities	$1,630.34		SERVICE
E 640-48000-381	Electric Utilities	$3,606.51		SERVICE
E 101-41940-381	Electric Utilities	$11.17		SERVICE
E 640-47000-381	Electric Utilities	$1,545.65		SERVICE
E 610-40000-381	Electric Utilities	$8,542.79		SERVICE
E 101-41940-381	Electric Utilities	$4,104.37		SERVICE
E 101-42200-381	Electric Utilities	$547.29		SERVICE
	Total XCEL ENERGY	$24,138.53		
	10100 Anchor Bank	$868,162.40		

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July 2015 to August 2015

	Check Amt	Invoice	Comment

Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	$67,065.81
233 LAKFRONT IMPROVE	$8,369.00
235 CABLE TV	$1,525.00
238 SELF INSURANCE	$1,878.93
316 BAY CENTER	$519,303.51
401 PERM IMPROVEMENT	$2,982.30
404 PARK AND TRAIL CIP	$544.89
407 CELL TOWER	$3,501.54
408 GENERAL CIP	$3,175.00
430 STREET CIP	$32,203.46
437 LIBRARY/COMM.ROOM CIP	$1,513.50
610 WATER FUND	$16,194.75
620 SEWER FUND	$46,087.63
630 MOTOR VEHICLE	$203.99
640 LIQUOR	$132,320.61
650 SOLID WASTE	$30,792.48
670 STORMWATER	$500.00
	$868,162.40

8/18/2015

THE FOLLOWING 2015 MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY

2015 Itinerant Food License - The Gathering - 9/18/15	
St Bartholomew Catholic Faith Community	630 Wayzata Boulevard East

2015 MUNICIPAL LICENSES
FOR CITY COUNCIL APPROVAL ON 08/18/2015

(Recommended for approval, pending staff review for completeness of application materials.)

NEW Seasonal Permanent Food Stand License	
McCormick's Beachside	220 Grove Lane East
ONE (1) DAY Temporary On-Sale Liquor License (Wine & Beer) on September 18, 2015, for "The Gathering" at St. Bartholomew Catholic Church, 630 Wayzata Blvd. E.	
St. Bartholomew Catholic Church	Wayzata, MN

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization: St Bartholomew Catholic Church
Date organized: 9/18/15
Tax exempt number: 9017486

Address: 630 Wayzata Blvd E
City: Wayzata
State: Minnesota
Zip Code: 55391

Name of person making application: Maggie Sinning
Business phone: 952-473-6189
Home phone:

Date(s) of event: 9-18-2015

Type of organization: ☐ Club ☐ Charitable ☑ Religious ☐ Other non-profit

Organization officer's name: X Marcona Clark
City: Wayzata
State: Minnesota
Zip: 55391

Add New Officer

Location where permit will be used. If an outdoor area, describe.

see map - St Bartholomew Parking Lot

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

no

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Yes The Catholic Mutual Relief Society of America

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Wayzata
City or County approving the license

Date Approved

$ 25.00
Fee Amount

Permit Date

07-30-2015 # 31623
Date Fee Paid

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

City of Wayzata

APPLICATION FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

NAME OF ORGANIZATION: St Bartholomew Catholic Church

DATE(S) OF EVENT: 9/18/15 START TIME: 5 pm STOP TIME: 11pm

NAME OF EVENT: The Gathering

DESCRIPTION OF EVENT: Community Festival

NAME OF PERSON IN CHARGE AT EVENT: Maggie Sinning

TELEPHONE NUMBER OF PERSON IN CHARGE AT EVENT: ____________

WHAT DO YOU PLAN TO CONSUME: Beer + Wine
(BEER, WINE, OR INTOXICATING LIQUOR)

DO YOU PLAN TO PROVIDE THE LIQUOR? ____ NO, GUESTS WILL PROVIDE THEIR OWN LIQUOR
✓ YES

A CERTIFICATE OF LIQUOR LIABILITY INSURANCE COVERAGE MUST BE ATTACHED. COVERAGE FOR THE ACTUAL EVENT LOCATION AND EXACT DATES OF THE EVENT MUST BE SHOWN. IS IT ATTACHED? ☑ YES

LOCATION LICENSE/PERMIT WILL BE USED. IF AN OUTDOOR AREA, DESCRIBE:

See Map Attached

PLEASE ATTACH A MAP AND/OR DRAWINGS WHICH ILLUSTRATE YOUR LOCATION AT THE EVENT INCLUDING LOCATION OF TABLES, LOCATION OR BAR, ILLUSTRATION OF CONTROL MEASURES, ETC.
ARE MAP/DRAWINGS ATTACHED? ☑ YES

SIGNATURE OF APPLICANT: Marrona Clark DATE: 7/29/15

CITY FEE AMOUNT: $25.00 DATE FEE PAID: 7-30-15 RECEIPT # 31623

POLICE CHIEF SIGNATURE: [signature] DATE SIGNED: 8/10/15

APPROVED BY WAYZATA CITY COUNCIL ON: ____________

DEPUTY CITY CLERK SIGNATURE: ____________ DATE SIGNED: ____________

Certificate of Coverage

Date: 7/10/2015

Certificate Holder
Archdiocese of Saint Paul and Minneapolis
Chancery Office
226 Summit Avenue
St. Paul, MN 55102

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
THE CATHOLIC MUTUAL RELIEF
SOCIETY OF AMERICA
10843 OLD MILL RD
OMAHA, NE 68154

Covered Location
St. Bartholomew Catholic Church
630 East Wayzata Boulevard
Wayzata, MN 55391

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability ☑ Occurrence ☐ Claims Made	8589	7/1/2015	7/1/2016	Each Occurrence	500,000
					General Aggregate	
					Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability	8589	7/1/2015	7/1/2016	Each Occurrence	500,000
					Annual Aggregrate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregrate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified with regard to Covered Location's The Gathering event to be held on parish grounds, September 18, 2015.

Includes Liquor Liability.

Holder of Certificate

City of Wayzata
600 Rice Street East
Wayzata, MN 55391

0111008354

Cancellation

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative Michael A. [signature]

Marion Clark

From: Dave Waller <DWaller@catholicmutual.org>
Sent: Thursday, August 06, 2015 9:38 AM
To: Marion Clark
Subject: RE: paperwork for the gathering 2015

August 6, 2015

Marion:

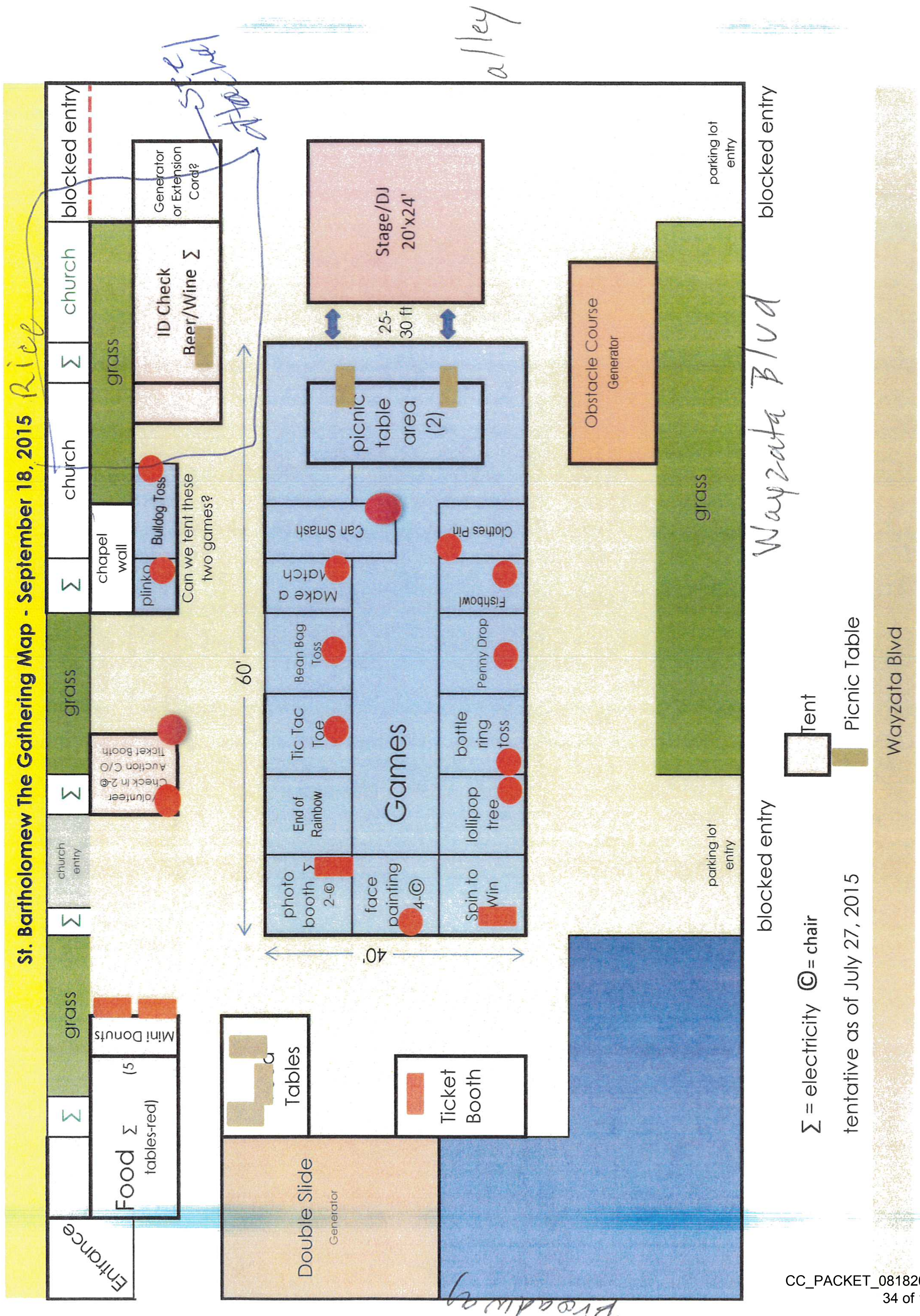
On the insurance certificate, we are often questioned about this, so let me explain. We only have $500,000 in general liability, but then we add $500,000 in excess liability coverage, for a total of $1 million, which is what they require. If the excess is not on the certificate, then we will re-issue, but in almost all situations like this, they only look at the general liability line on the certificate, which doesn't tell the entire story.

FYI,

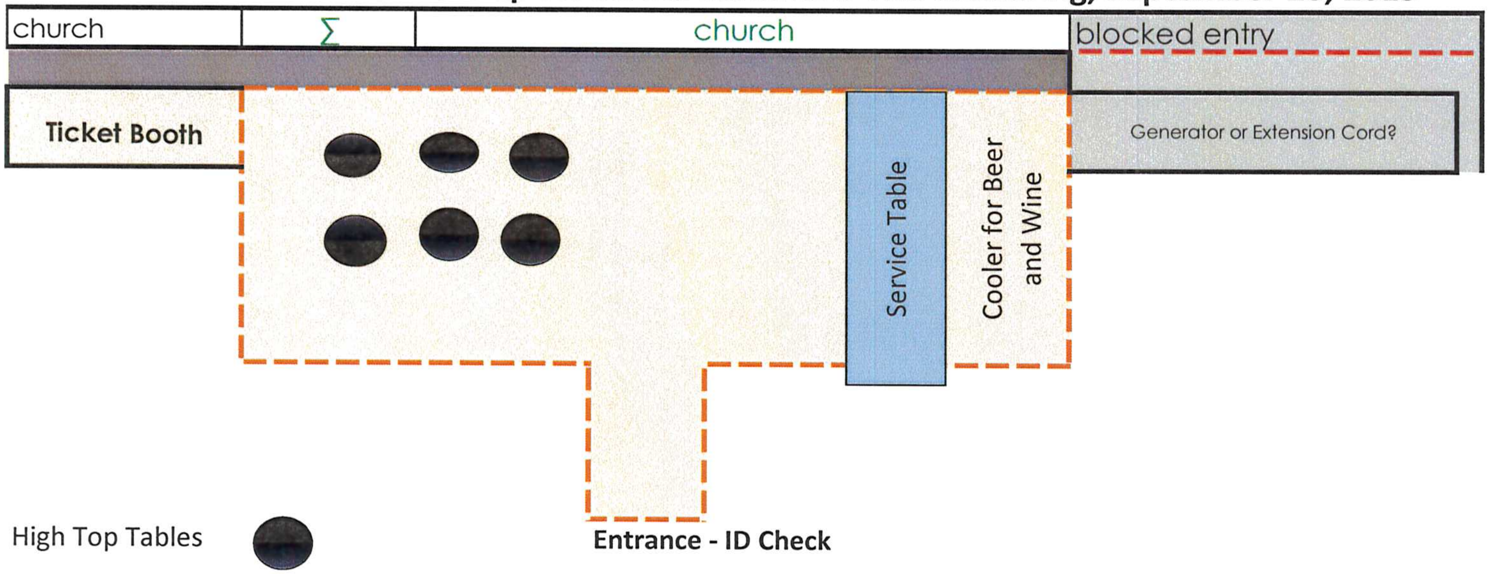
RECEIVED
AUG 10 2015
CITY OF WAYZATA

Dave Waller
Operations Manager

Catholic Mutual
267 East 8th Street
St Paul, MN 55101
work: (651) 290-1605
fax: (651) 290-1602
cell: (952) 451-5931


St. Bartholomew The Gathering Map - September 18, 2015
Entrance
Food Σ (5 tables-red)
Mini Donuts
grass
church entry
church
chapel wall
plinko
Bulldog Toss
Can we tent these two games?
Volunteer Check in 2-© Auction C/O Ticket Booth
ID Check Beer/Wine Σ
Generator or Extension Cord?
blocked entry
Rice
alley
Stage/DJ 20'x24'
25-30 ft
picnic table area (2)
Games
60'
40'
photo booth Σ 2-©
End of Rainbow
Tic Tac Toe
Bean Bag Toss
Make a Match
Can Smash
face painting 4-©
Spin to Win
lollipop tree
bottle ring toss
Penny Drop
Fishbowl
Clothes Pin
Obstacle Course Generator
parking lot entry
Wayzata Blvd
Tables
Ticket Booth
Double Slide Generator
Broadway
Σ = electricity © = chair
Tent
Picnic Table
tentative as of July 27, 2015

Beer and Wine Tent Blow up for St. Bartholomew The Gathering, September 18, 2015



Fence in red surround perimeter of Beer and Wine Tent

WAYZATA POLICE DEPARTMENT
ACTIVITY REPORT
JULY, 2015

Theft **Reported:** 07-31-2015 1347
Report of a theft of a lawn mower, turf seed, and patio furniture. Unknown loss at this time.
Addresses Involved
2400 block of Wayzata Blvd, Long Lake, MN 55356

Theft of Vehicle **Reported:** 07-31-2015 0835
Report of a stolen vehicle.
Addresses Involved
100 block of Glenbrook Rd N, Wayzata, MN 55391

Theft **Reported:** 07-30-2015 0832
Report of a theft. Approximately loss $5.
Addresses Involved
1300 block of Wayzata Blvd E, Wayzata, MN 55391

Burglary-Residential **Reported:** 07-29-2015 2111
Report of a residential burglary. Loss approximately $4000.
Addresses Involved
200 block of Central Ave N, Wayzata, MN 55391

Theft **Reported:** 07-28-2015 0853
Report of a theft of gas. Loss $117.
Addresses Involved
1300 block of Wayzata Blvd E, Wayzata, MN

Unwanted Person **Reported:** 07-27-2015 1645
Report of a solicitor without a permit. Solicitors were with a non-profit group.
Addresses Involved
600 block of Rosswood La N, Wayzata, MN

Suspicious **Reported:** 07-26-2015 2119
Report of a suspicious vehicle parked on the street. Vehicle left prior to officer arrival.
Addresses Involved
200 block of Central Ave, Wayzata, MN

DWI **Reported:** 07-26-2015 0019
36 year old female from Maple Grove arrested for driving while under the influence. Tested .12
Addresses Involved
Highway 12 & Central Ave, Wayzata, MN
Names Involved
(Arrested) Backer, Lindsay Maxwell (Age:36)

Theft of Vehicle **Reported:** 07-25-2015 1331
Report of a stolen vehicle. Vehicle was later returned.
Addresses Involved
1100 block of Lasalle St, Wayzata, MN 55391

Disturbance **Reported:** 07-25-2015 0236
Report of several people outside being loud. All was quiet on arrival.
Addresses Involved
100 block of Grand Ave, Wayzata, MN

Suspicious **Reported:** 07-24-2015 2154
Report of juveniles trespassing in a vacant house. House was checked, no juveniles located.
Addresses Involved
500 block of Ferndale Rd, Wayzata, MN

Unwanted Person **Reported:** 07-23-2015 1829
Report of solicitors without a permit. Solicitors were with a non-profit group.
Addresses Involved
200 block of Walker Ave N, Wayzata, MN

Theft **Reported:** 07-22-2015 1023
Report of a theft of a bicycle. Loss $400.
Addresses Involved
100 block of Gleason Lake Rd, Wayzata, MN 55391

Fire **Reported:** 07-21-2015 1535
Report of smoke coming from an outside outlet after it was sprayed with water.
Wayzata Police and Fire responded.
Addresses Involved
200 block of Ridgeview Dr E, Wayzata, MN 55391

Suspicious **Reported:** 07-21-2015 1457
Report of a suspicious occupied vehicle parked on the street. Driver stopped to use their phone.
Addresses Involved
1600 block of Hollybrook Rd, Wayzata, MN

Suspicious **Reported:** 07-18-2015 2028
Report of an attempted phone scam. No loss at this time.
Addresses Involved
400 block of Peavey Rd, Wayzata, MN 55391

Domestic **Reported:** 07-18-2015 1354
Report of two people yelling. No arguing or loud voices heard upon arrival.
Addresses Involved
200 block of Glenmoor Lane, Long Lake, MN 53356

Disturbance **Reported:** 07-17-2015 2304
Report of a people being loud after hours. Male was advised.
Addresses Involved
1100 block of Hollybrook Dr, Wayzata, MN

Animal **Reported:** 07-17-2015 0837
Barking dog complaint. Dog owner was advised.
Addresses Involved
400 block of Mill St, Long Lake, MN 55356

Open Door **Reported:** 07-16-2015 0258
Officer located an open door at a business. Nothing suspicious found. Door was secured.
Addresses Involved
1100 block of Wayzata Blvd E, Wayzata, MN 55391

Disturbance **Reported:** 07-16-2015 0116
Report of a loud radio. Officer turned off a radio located in backyard. No answer at the residence.
Addresses Involved
1100 block of Hollybrook Dr, Wayzata, MN

Fire **Reported:** 07-15-2015 1818
Report of an electrical fire with light smoke. Wayzata Fire responded.
Addresses Involved
1100 block of Wayzata Blvd E, Wayzata, MN 55391

Unwanted Person **Reported:** 07-15-2015 1620
Report of a solicitor without a permit. Area checked, unable to locate.
Addresses Involved
300 block of Waycliffe South, Wayzata, MN 55391 USA

Theft **Reported:** 07-14-2015 1100
Report of a theft of mail from mailbox. Unknown loss at this time.
Addresses Involved
500 block of Far Hill Rd, Wayzata, MN 55391

Theft **Reported:** 07-14-2015 0743
Report of a theft wooden outside chair. Chair was later recovered but was damaged.
Addresses Involved
200 block of Grove Lane E, Wayzata, MN

Domestic Assault **Reported:** 07-13-2015 2139
Report of a mother/daughter domestic. Charges pending.
Addresses Involved
200 block of Harrington Dr, Long Lake, MN 55356

Trespass **Reported:** 07-13-2015 2006
Report of two juveniles trespassing on a boat. Boat belonged to one juvenile's parents however he did not have permission to be on the boat at this time.
Addresses Involved
200 block of Grove La, Wayzata, MN 55391

Fraud **Reported:** 07-13-2015 1726
Report of an attempted phone scam. No loss at this time.
Addresses Involved
500 block of Broadway Ave N, Wayzata, MN

Unwanted Person **Reported:** 07-13-2015 1449
Report of a solicitor without a permit. Solicitor was advised of the city ordinance.
Addresses Involved
300 block of Peavey La, Wayzata, MN

Theft **Reported:** 07-13-2015 1342
Report of identity theft. Loss $2009.
Addresses Involved
200 block of Charles Street, Long Lake, MN 55356 USA

Theft **Reported:** 07-13-2015 0957
Report of identity theft. Loss $750.
Addresses Involved
1100 block of Wayzata Blvd E, Wayzata, MN 55391

Suspicious **Reported:** 07-12-2015 1657
Officer observed a female loading her vehicle with large rocks from active construction site. She was advised to put the rocks back and not to remove any property from the construction site.
Addresses Involved
Bushaway Rd & Eastman, Wayzata, MN

Controlled Substance **Reported:** 07-12-2015 1407
Juvenile male cited for possession of a small amount of marijuana and drug paraphernalia.
Addresses Involved
200 block of Grove La, Wayzata, MN

Disturbance **Reported:** 07-11-2015 2336
Report of juveniles causing a disturbance in a business. Juveniles left prior to officer arrival.
Addresses Involved
1400 block of Wayzata Blvd E, Wayzata, MN 55391

Theft **Reported:** 07-11-2015 1727
Report of a theft while property was being moved here from out of state. Loss $570.
Addresses Involved
100 block of Gleason Lake Rd, Wayzata, MN 55391

Disturbance **Reported:** 07-11-2015 0242
Report of a taxi passenger acting belligerent. Passenger paid taxi fare and was then transported home by an officer.
Addresses Involved
1300 block of Wayzata Blvd E, Wayzata, MN 55391

Theft **Reported:** 07-10-2015 1447
Report of a theft. Loss approximately $25.
Addresses Involved
1300 block of Wayzata Blvd E, Wayzata, MN 55391

Theft **Reported:** 07-10-2015 0909
Report of a theft by swindle. Loss $450.
Addresses Involved
1100 block of Wayzata Blvd E, Wayzata, MN 55391

Domestic **Reported:** 07-09-2015 2225
Report of a verbal dispute between two family members.
Addresses Involved
300 block of Russell La, Long Lake, MN 55356

Warrant **Reported:** 07-09-2015 1420
31 year old male from Wayzata arrested on an outstanding warrant.
Addresses Involved
600 block of Wayzata Blvd, Wayzata, MN 55391
Names Involved
(Arrested) Bellows, James Ronald (Age:31)

Unwanted Person **Reported:** 07-08-2015 1627
Report of a solicitor in the area. Area checked, unable to locate.
Addresses Involved
1600 block of Holdridge La, Wayzata, MN 55391

Theft **Reported:** 07-08-2015 1135
Report of a theft. Loss $13,250.
Addresses Involved
100 block of Promenade Ave, Wayzata, MN 55391 USA

Fire **Reported:** 07-06-2015 1205
Report of a sparking wire. Xcel Energy notified. Area was blocked off.
Addresses Involved
600 block of Gardner St E, Wayzata, MN 55391

Damage to Property **Reported:** 07-05-2015 1330
Report of eggs being thrown at a house. No loss at this time.
Addresses Involved
300 block of Margaret Cir, Wayzata, MN 55391

Theft **Reported:** 07-05-2015 1221
Report of a theft. Loss $520.
Addresses Involved
200 block of Harrington Dr, Long Lake, MN

Unwanted Person **Reported:** 07-04-2015 2134
Report of a solicitor without a permit. Male had a permit from neighboring cities but not for Long Lake. Advised.
Addresses Involved
200 block of Harrington Cir, Long Lake, MN

Assault **Reported:** 07-03-2015 2316
Report of an assault. Victim declined medical attention and did not want to pursue charges.
Addresses Involved
700 block of Lake St E, Wayzata, MN 55391

Disturbance **Reported:** 07-03-2015 0441
Loud music complaint. Officer heard loud music coming from residence. Resident was advised.
Addresses Involved
400 block of Virginia Ave, Long Lake, MN 55356

Customer Trouble **Reported:** 07-02-2015 1946

Report of several people causing a disturbance in the business.
Parties left prior to officer arrival but were later stopped and advised.

Addresses Involved

700 block of Mill St E, Wayzata, MN 55391

Warrant **Reported:** 07-02-2015 1748

19 year old male from Wayzata arrested on an outstanding warrant.

Addresses Involved

200 block of Grove La E, Wayzata, MN

Names Involved

(Arrested) Duopu, Mansfield G M Elkanah (Age:19)

Theft **Reported:** 07-02-2015 1516

Report of a theft. Loss $14.

Addresses Involved

700 block of Mill St E, Wayzata, MN 55391 USA

Theft from Vehicle **Reported:** 07-01-2015 1600

Report of a theft of an iPad from a vehicle. Loss $900.

Addresses Involved

800 block of Lake St E, Wayzata, MN 55391 USA

Permit/License **Reported:** 07-01-2015 0816

Non-profit group, NARAL Pro-Choice Minnesota, will be in Wayzata
going door-to-door for the month of July.

Addresses Involved

600 Rice St E, Wayzata, MN 55391 USA

Suspicious **Reported:** 07-01-2015 0655

Report of a suspicious vehicle near mailboxes in the area. Area checked, unable to locate.

Addresses Involved

1200 block of Lasalle St, Wayzata, MN 55391

TRAFFIC – JULY, 2015

CITATIONS	422
WRITTEN WARNINGS	38
VERBAL WARNINGS	102

Description	Jul 2015
MISSING PERSON	2
MISSING ANIMAL	2
MISSING/LOST PROPERTY	2
FOUND ANIMAL	2
FOUND PROPERTY	5
ABANDONED VEHICLE	2
PDMV	8
H & R PDMV	9
PDMV & DEER	1
FALL/CUT	5
Other Fire/Smoke	1
Single Family Home Fire	1
Business/Commercial/Industrial Fire	1
FIRE ALARM	11
HAZ ROAD CONDITION	15
RR Crossing Hazard	2
SUICIDE ATTEMPT	2
SUICIDE THREAT	1
SUDDEN DEATH	2
OTHER MEDICAL	47
72 Hour Hold/Emergency Admission	3
WELFARE CHECK - ADULT	10
WELFARE CHECK - JUV	4
MENTAL HEALTH ISSUE	1
INFO REC'D	15
VERBAL DOMESTIC	2
CIVIL MATTER	5
TRESPASSING WARNING GIVEN	2
DISTURBANCE/FIGHT/LOUD PARTY/HARASSMENT	23
SUSPICION	29
OPEN DOOR/WINDOW	1
SCAM/FRAUD ATTEMPT	3
FIREWORKS COMPL	6
MISC. JUVENILE PROBLEM	4
DRIVING/TRAFFIC COMPLAINT	31
PARKING COMPL	11
HOUSE/BUSINESS CHECKS	3
RECORD CHECKS	8
FIREARM PERMIT	2
HC SHERIFFS PERMIT TO CARRY	1
Solicitor Permit	1
PARKING PERMIT	6
OTHER ORD VIOL (JUNK CARS, ETC)	1
SOLICITATION	6

ANIMAL COMPLAINT/CHECK	19
ANIMAL IMPOUND	1
DOG LICENSE ISSUED	2
PATROL REQUEST	1
ADULT PROTECTION ASSIST	13
FINGERPRINTS	10
ASSIST CHILD PROTECTION	2
MOTORIST ASSIST/STALL	11
UTILITY PROBLEM	15
PUBLIC ASSIST	28
LOCKOUT	12
BUSINESS ALARM	28
HOME ALARM	27
911 HANG-UP	18
ASSIST OTHER DEPT	13
WARRANT/ATTEMPT/ARREST	2
SPECIAL EVENT	1
TRAFFIC CONTROL / DIRECT ENFORCEMENT	29
TRANSPORT	1
CASE FOLLOW UP	5
VOID	12
Cancel/No Contact	3
ASLT 5-MS-INFLICT BD HRM-HANDS-ASLT-AC	1
DOM ASLT-MS-INFLT BODILY HARM-HANDS-CH-FAM	1
BURG 2-UNOCC RES NO FRC-D-UNK WEAP-COM THEFT	1
DRUGS-DRUG PARAPH-POSSESS-UNK-UNK	1
CRM AGST FAM-UNK LVL-CRIM ABUSE VULN ADULT-UNK	1
ACCIDENT-MS-FAIL STOP-DRVR CAUSED-UNK INJ-MV	1
TRAF-ACC-M-4TH DEG DWI-UI ALCOHOL-MV	1
TRAF-ACC-MS-4TH DEG DWI-08 OR MORE -MV	1
JUVENILE-CONT SUBST OFFENDER-POSS SM AMT MARIJ	1
JUVENILE-RUNAWAY	1
PROP DAMAGE-MS-PRIVATE-OTHER INTENT	1
THEFT-OVER 5000DLRS FE-BLDG-OTHER PROPERTY	1
THEFT-501-1000 DLRS GM-UNKNOWN-FIREARMS	1
THEFT-501-1000 DLRS GM-BLDG-MONEY	1
THEFT-501-1000 DLRS GM-YARDS-OTH PROPERTY	1
THEFT-501-1000 DLRS GM-VEHICLE-OTHER	1
THEFT-500 OR LESS MS-BLDG-OTH PROP	4
THEFT-500 OR LESS MS-YARDS-OTH PROP	1
THEFT-500 OR LESS MS-MAIL-OTHER PROPERTY	1
THEFT-500 OR LESS MS-SELF SERVE GAS-GAS ONLY	1
FRAUD-UK-FINANCIAL EXPLOIT VULN ADULT-UNK	1
THEFT-FE-IDENTITY THEFT-501-2500	1
THEFT-GM-THEFT BY SWINDLE OR TRICK-501-2500	1

THEFT-GM-IDENTITY THEFT-501-2500	1
VEH THEFT-UNK LVL VAL-AUTO	1
THEFT-FE-AUTO-MORE THAN 2500	1

	2014	2015 April	2015 May	2015 June	2015 July	2015
BUILDING CONSTRUCTION						
NUMBER OF BLDG. PERMITS	197	7	32	24	30	169
PROJECT VALUE	$71,316,194.31	$6,924,147.00	$2,558,702.00	$1,407,629.00	$2,838,652.00	$26,068,309.00
BUILDING PERMIT FEE	**$398,821.84**	**$34,606.50**	**$25,037.50**	**$12,648.25**	**$23,077.50**	**$187,904.35**
PLAN CHECK FEE	**$239,736.80**	**$22,494.24**	**$10,368.24**	**$5,742.63**	**$9,252.75**	**$96,718.01**
EXTERIOR REPAIR						
NUMBER OF PERMITS	69	7	6	6	8	33
PROJECT VALUE	$868,852.35	$86,877.22	$137,377.33	$59,785.00	$137,313.00	$482,851.55
PERMIT FEE	**$15,457.53**	**$ 1,549.00**	**$ 1,835.75**	**$ 1,165.25**	**$ 2,294.75**	**$8,000.25**
MECHANICAL						
NUMBER OF PERMITS	213	19	9	19	50	166
PROJECT VALUE	$6,434,508.61	149,652.00	119,775.00	144,609.00	789,171.00	$2,187,485.51
PERMIT FEE	**$108,666.50**	**3,169.04**	**2,395.25**	**2,950.90**	**13,994.36**	**$41,061.21**
PLUMBING						
NUMBER OF PERMITS	193	23	17	26	27	166
PROJECT VALUE	$4,316,761.00	$468,799.00	$58,701.79	$127,994.50	$249,817.00	$1,420,776.29
PERMIT FEE	**$75,280.16**	**$8,514.73**	**$1,263.90**	**$2,766.62**	**$4,879.26**	**$28,058.90**
TOTAL # OF PERMITS	672	56	64	75	115	534
TOTAL INCOME	**$837,962.83**	**$70,333.51**	**$40,900.64**	**$25,273.65**	**$53,498.62**	**$361,742.72**

NUMBER OF INSPECTIONS

BUILDING	1061	88	136	96	99	717
EXTERIOR	86	8	11	6	11	38
HVAC	471	38	50	33	30	288
PLUMBING	401	28	72	41	43	349
OTHER	6	0				1
TOTAL # OF INSPECTIONS	2027	162	269	176	183	1393

RENTAL HOUSING INSPECTIONS

INSPECTIONS	119	16	4	4	2	90

City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

Mayor:
Ken Willcox

City Council:
Bridget Anderson
Johanna McCarthy
Andrew Mullin
Steven Tyacke

City Manager:
Heidi Nelson

Date: August 13, 2015

To: Mayor Willcox and Councilmembers

From: Heidi Nelson, City Manager

Subject: Consider Approval of Interim Planning Services

With Director of Planning and Building Gadow's coming departure, I have requested a proposal for interim planning services from WSB and Associates, to assist the City during the transition. A copy of the proposal is attached.

WSB would provide interim planning services for approximately 20 to 25 hours per week for up to 3 months, until the Director of Planning and Building position is filled. Mr. Eric Zweber from WSB will have office hours in City Hall for approximately 16 hours per week to respond to general inquiries from the public, reviewing development applications, preparing staff report, and assisting with any other planning related tasked. Mr. Zweber will also attend Planning Commission, HRA, and City Council meetings as needed.

Mr. Zweber will attend the August 17th Planning Commission meeting, and will commence office hours the week of August 24th to continue transition with Mr. Gadow.

The Director of Planning and Building position is open for recruitment until August 21st, after which review of the received applications will begin.

Phone: 952-404-5300 Fax: 952-404-5318 e-mail: city@wayzata.org home page: www.wayzata.org

WSB & Associates, Inc.
Infrastructure ■ Engineering ■ Planning ■ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

Heidi Nelson
City Manager
City of Wayzata
600 Rice Street East
Wayzata, MN 55391

Dear Heidi;

Thank you for the opportunity to submit a proposal to you and the City of Wayzata for interim planning services. WSB & Associates, Inc. has a strong Community Planning and Economic Development group to serve your ongoing land use planning and zoning administration needs, and we are excited at the prospect to work with the City of Wayzata during this time of transition.

Our Community Planning and Economic Development Team
WSB's Community Planning team includes 7 community planning staff and 2 economic developers with a wide range of experience, expertise, and passions. Our group works collaboratively within the group and with other services within the company to ensure the best value and over the top customer service for our clients. We provide day-to-day planning/economic development services for 14 communities within the state of Minnesota. Day-to-day planning services vary among clients, but include: review of land use applications, building permit review, zoning administration, preparing packets, staffing, and presenting at Planning Commissions and Economic Development Authorities, and code enforcement. We also prepare marketing materials in the form of Community Profiles, which highlight properties for sale and the community's assets. Our community planners also undertake special projects for cities including small area planning, community engagement efforts, downtown planning, housing studies, and comprehensive planning. Based on the needs you outlined in our meeting on Monday, August 3, 2015, we propose the below staff from our team to assist with your Community Development needs, however, our full team will be available to assist as needs arise in their respective areas of expertise.

Eric Zweber, AICP, Senior Planner ($114)
Eric will be your primary contact, attending office hours, and completing the majority of the planning tasks associated with the city's interim needs.

Eric is a community planner with 14 years of experience working on a variety of complex planning projects, including serving as project manager for the Rosemount Comprehensive Plan and the UMORE development project while as city planner in Rosemount. During his tenure, Eric has reviewed and prepared professional recommendations for thousands of lots of new residential development, complex commercial and industrial projects in the cities that he has worked in, and serving as the first point of contact with the public. He has a passion for public service and being responsive to residents and community needs.

Eric Maass, Planning Support ($72)
Role: Second Point of Contact for day-to-day needs.

Eric works with communities to help them develop land use strategies that will increase the overall sense of place and which benefit local economies. His ultimate goal is to aid communities in guiding and designing places that people will want to return to time and time again. His background in landscape architecture coupled with land use planning provide him a unique perspective of viewing a site from a multitude of scales. Eric is currently the day to day staff planner for two municipalities, provides economic development support to two communities, and is managing two projects on behalf of the City of Duluth which include a Small Area Plan and a Strategic Action Framework for the St. Louis River corridor.

Breanne Rothstein, AICP, Client Advocate ($114)
Breanne is available to the city for any questions, issues, additional service needs, or concerns the city may have.

Breanne is a community planner with over ten years' experience in municipal and consulting planning. Breanne has worked in a variety of urban, suburban, and rural settings and has a deep understanding and passion for the integration of key planning and economic development principles. She leads the Community Planning and Economic Development Group at WSB, and has spent her career contributing to improving the planning profession.

Work Scope
Based on our understanding of the city's needs, Eric Zweber will attend 16 hours of weekly office hours, which will include responding to general inquiries from the public, reviewing land use applications, preparing staff reports, Planning Commission packets, and assisting with any other planning related tasks. Eric will also attend all Planning Commission, present land use items, and make professional recommendations. He will attend any City Council meetings needed as well. Eric will also staff the HRA or other board meetings, as requested.

In total, it is estimated that 20 to 25 hours a week of time will be expected to fulfill your planning needs on an interim basis for approximately 3 months (exact end date to be determined). We will attend the August Planning Commission meeting on August 17th, and commence office hours the week of August 24th.

Sincerely,

Breanne Rothstein

Breanne Rothstein, AICP
Group Manager
Community Planning and Economic Development

Accepted By:

____
Heidi Nelson, City Manager
City of Wayzata

Date:

____

PUBLIC WORKS

To: Wayzata City Council

From: Rebecca Jones, Public Works Secretary

Date: 8/13/2015

Re: Approval of Resolution NO. 30-2015, Authorizing Amendment to Residential Recycling Grant Agreement with Hennepin County.

MEMORANDUM

In June, 2012, the City adopted Resolution NO. 28-2012 authorizing the City to enter in to a grant agreement with Hennepin County for SCORE (**S**elect **C**ommittee **o**f **R**ecycling and the **E**nvironment) funds to the City of Wayzata for collection of residential recycling.

Pursuant to Minnesota Statutes, Chapter 115A.552; counties shall ensure that residents have an opportunity to recycle. Hennepin County Ordinance 13 requires that each City implement and maintain a recycling program. Hennepin County Board adopted a resolution to amend the Hennepin County Residential Recycling Funding Policy to incorporate requirements to expend additional SCORE funds on **organics recycling** and extend the contract period of the Residential Recycling Funding Policy from December 31, 2015 to December 31, 2016.

In order to receive the SCORE funds for recycling and **organics**, the City of Wayzata must sign the agreement. I recommend approval of Wayzata resolution No. 30-2015.

RESOLUTION NO. 30-2015

RESOLUTION AUTHORIZING AMENDMENT TO RESIDENTIAL RECYCLING GRANT AGREEMENT WITH HENNEPIN COUNTY

WHEREAS, pursuant to Minnesota Statutes, Chapter 115A.552, Counties shall ensure that residents have an opportunity to recycle; and

WHEREAS, Hennepin County Ordinance 13 requires that each city implement and maintain a recycling program; and

WHEREAS, the Hennepin County Board adopted a resolution to amend the Hennepin County Residential Recycling Funding Policy to incorporate requirements to expend additional SCORE funds on organics recycling, and extend the contract period of the Residential Recycling Funding Policy from December 31, 2015 to December 31, 2016; and

WHEREAS, in order to receive grant funds, the City must sign the agreement; and

WHEREAS, the City wishes to receive these grant funds each year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of the City of Wayzata, Minnesota, that the City Council accepts the agreement (Attachment A) as proposed.

BE IT FURTHER RESOLVED, that the City Council authorizes the Mayor and City Manager to execute such Residential Recycling Grant Agreement with the County.

Adopted by the City Council of the City of Wayzata this 18th day of August, 2015.

Mayor Ken Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution:

I hereby certify that the foregoing is a true and correct copy of Resolution No. 30-2015 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on August 18, 2015.

____
Deputy City Clerk Becky Malone

SEAL

ATTACHMENT A

AMENDMENT NO. 1 TO AGREEMENT A120139

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487 ("COUNTY"), on behalf of the Hennepin County Environment and Energy Department, 701 Fourth Avenue South, Minneapolis, Minnesota 55415-1600 ("DEPARTMENT") and the CITY OF WAYZATA, 600 East Rice Street, Wayzata, Minnesota 55391 ("CITY").

WHEREAS, the COUNTY and the CITY entered into a four-year Residential Recycling Grant Agreement, Contract No. A120139 ("Agreement"), for a residential recycling grant commencing on January 1, 2012; and

WHEREAS, the County Board, by Resolution No. 15-0216 adopted on June 16, 2015, amended the Hennepin County Residential Recycling Funding Policy to incorporate requirements to expend additional SCORE funds on organics recycling, extended the period from December 31, 2015 to December 31, 2016, and authorized grant funding for municipal recycling programs consistent with said policy; and

WHEREAS, the parties desire to amend the Agreement to extend the term and incorporate other changes;

NOW, THEREFORE, the parties agree that Agreement A120139 is amended as follows:

1. Paragraph a. of Section 1, TERM AND COST OF THE AGREEMENT, shall be amended to read as follows:

    This Agreement shall commence upon execution and terminate on December 31, 2016.

2. Section 2, SERVICES TO BE PROVIDED, shall be amended to read as follows:

    The CITY shall operate its recycling program in accordance with the requirements described in the County's Residential Recycling Funding Policy ("Policy"), attached as Attachment A and incorporated by this reference, and fulfill the responsibilities of the Policy.

3. Section 3, METHOD OF PAYMENT, shall be amended to read as follows:

    The COUNTY will distribute SCORE funds as described in the Policy. The CITY shall follow the requirements for use of funds described in the Policy.

Except as amended, the terms, conditions and provisions of this Agreement shall remain in full force and effect.

COUNTY BOARD AUTHORIZATION

Reviewed by the County Attorney's Office

____
Assistant County Attorney

Date: ________________________

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By:_________________________________
Chair of Its County Board

ATTEST: ___________________________
Deputy/Clerk of County Board

Date:______________________________

By: ________________________________
David Hough, County Administrator

Date:______________________________

By: ________________________________
Assistant County Administrator, Public Works

Date:______________________________

Recommended for Approval

By:____________________________________
Director, Environment and Energy Department

Date:___________________________________

MUNICIPALITY
CITY warrants that the person who executed this Agreement is authorized to do so on behalf of CITY as required by applicable articles, bylaws, resolutions or ordinances.*

Printed Name:______________________________

Signed: ___________________________________

Title: _____________________________________

Date:______________________________________

*CONTRACTOR shall submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. This documentation shall be submitted at the time CONTRACTOR returns the Agreement to the COUNTY. Documentation is not required for a sole proprietorship.

Attachment A

Hennepin County Residential Recycling Funding Policy

January 1, 2012 – December 31, 2016

Public Works
Environment and Energy Department

I. Policy Description

The Hennepin County Board of Commissioners determined that curbside collection of recyclables from Hennepin County residents is an effective strategy to reduce reliance on landfills, prevent pollution, reduce the toxicity of waste, conserve natural resources and energy, improve public health, support the economy, and reduce greenhouse gases. Therefore, the county adopted the goals established by the Minnesota Pollution Control Agency (MPCA) in its Metropolitan Solid Waste Management Policy Plan and developed a Residential Recycling Funding Policy to help reach a 75% recycling rate by 2030.

The county will distribute all Select Committee on Recycling and the Environment (SCORE) funds received from the state to cities for curbside collection of residential recyclables, including organics. If cities form a joints powers organization responsible for managing a comprehensive recycling and waste education system for the residents of those cities, the county will distribute a recycling grant to that organization. Cities are expected to fulfill the conditions of the policy.

Length of Residential Recycling Funding Policy

Hennepin County is committed to implement this policy and continue distributing all SCORE funds received from the state for the purpose of funding curbside residential recycling programs from January 1, 2012 through December 31, 2016. The county may revise this policy if it determines changes are needed to assure compliance with state law and MPCA goals established for metropolitan counties. In the event that SCORE funds are eliminated from the state budget or significantly reduced, the county will consult with cities to develop a subsequent recommendation for the county board that will continue this policy and fund curbside recycling programs.

Fund Distribution

The county will distribute to the cities one hundred percent (100%) of SCORE funds that the county receives from the state. SCORE funds are based on revenue collected by the State of Minnesota from the solid waste management (SWM) tax on garbage services. SCORE funds are subject to change based on actual SWM revenue and the funds allocated by the State Legislature. Funds distributed to cities for the current calendar year will be based on SCORE funds received by the county in the state's corresponding fiscal year.

In 2014 the State Legislature allocated additional funds to SCORE in 2015 and 2016. Beginning in fiscal year 2015 and continuing thereafter, of any money distributed that exceeds the amount the county received in fiscal year 2014, 50 percent must be expended on organics recycling.

II. Recycling

Allocation of Funds

The following formula will be utilized to determine each city's recycling SCORE grant each year.

$$\frac{\text{\# of households with curbside recycling in city}}{\text{Total \# of households with curbside recycling in county}} \times \text{Total SCORE funds available for recycling} = \text{Recycling grant amount available to the city}$$

Eligible households are defined as single family through eight-plex residential buildings or other residential buildings where each housing unit sets out refuse and recycling containers for curbside collection. The cities will determine the number of eligible households by counting the number of households with curbside recycling service on January 1 of each funding year. The number will be reported in the application for funding.

The total SCORE grant available for recycling will equal the 2014 base year amount plus 50 percent of additional SCORE funds. If the total SCORE funds are less than the 2014 base year, 100 percent of those funds will be available for recycling.

The grant can be used for recycling program expenses including capital and operating costs. Expenses associated with residential collection of organics are eligible recycling program expenses. However, yard waste expenses are ineligible. If organics and yard waste are commingled, the organics expenses must be tracked separately.

Responsibilities of Cites

A. Grant Agreement

Each city seeking funding under the terms of the Residential Recycling Funding Policy must enter into a Residential Recycling Grant Agreement with the county for a term concurrent with the expiration of this policy, December 31, 2016. The grant agreement must be accompanied by a resolution authorizing the city to enter into such an agreement.

B. Application for Funding

Each city must complete an annual application by February 15 to receive funding for that year. The application consists of the Re-TRAC web-based report and a planning document submitted to the county describing the programs or activities the applicant will implement to increase recycling and make progress toward recycling goals.

C. Minimum Program Performance Requirements

1. Collection of Recyclables. Cities that contract for curbside recycling services will require a breakout of the following expenses when renewing or soliciting bids for new recycling services:

    a) containers – if provided by the hauler
    b) collection service
    c) processing cost per ton
    d) revenue sharing

2. Materials to be Collected. At a minimum, the following materials must be collected curbside:

    a) Newspaper and inserts;
    b) Cardboard boxes;
    c) Glass food and beverage containers;
    d) Metal food and beverage cans;
    e) All plastic containers and lids, #1 – Polyethylene Terephthalate (PET, PETE), #2 High Density Polyethylene (HDPE), #3 – Vinyl Polyvinyl Chloride (PVC), #4 – Low Density Polyethylene (LDPE) and #5 – Polypropylene (PP) plastic bottles, except those that previously contained hazardous materials or motor oil;
    f) Magazines and catalogs;
    g) Cereal, cracker, pasta, cake mix, shoe, gift, and electronics boxes;
    h) Boxes from toothpaste, medications and other toiletries;
    i) Aseptic and gable-topped containers; and
    j) Mail, office and school papers.

    The county may add materials to this list and require cities to begin collection within one year of receiving notification from the county. Cities will notify the county if materials not found on this list will be collected.

3. Collection Methods. Cities must use one of the following systems to collect materials at the curb:

    a) single sort system - all materials combined in one container; or
    b) dual sort system - glass, metal and plastic together with paper separate

    If one of these two systems is not in place, the city must submit a plan with its application for converting to a single or dual sort system by December 31, 2016. If the municipality is unable to meet this deadline, an alternative implementation schedule must be negotiated with the county.

4. Education and Outreach.

    a) County Responsibilities

1) Coordinate meetings of the communications committee, which will be composed of county, cities, and other stakeholders.
2) Produce education material templates and print the template materials for cities. Materials will also be available online to download.
3) Provide a minimum of eight promotional resources that will include a newsletter article, a web story, social media posts, and printed promotional materials for municipalities on a variety of waste reduction, reuse, recycling, and proper disposal messages.
4) Develop an annual priority message campaign. The campaign will be one main message to promote throughout the year; for example “recycle magazines.” The message and the materials will be developed with the communications committee. The county will provide templates and be responsible for primary distribution of the campaign through direct mail, advertising, or public relations. The cities will be required to support the campaign through their communication channels.

b) City Requirements

1) Use county terminology when describing recycling guidelines (i.e. description of materials accepted and not accepted, preparation guidelines, etc.).
2) Use images provided by the county or the Solid Waste Management Coordinating Board, if using images of recyclables.
3) Use the county’s terminology, preparation guidelines and images on the city’s website.
4) Mail a recycling guide once a year to residents using a template developed by the communications committee and produced and printed by the county at the county’s expense. If a municipality does not want to use the template produced by the county, the municipality may develop its own guide at the municipality’s expense, with prior approval by the county. If the city relies on its hauler to provide the recycling guide, this guide would also require approval by the county.
5) Complete two additional education activities from a menu of options developed by the communications committee to support the priority message campaign.

Any print material that communicates residential recycling guidelines that were not provided by the county template will require county approval. This does not apply to waste reduction and reuse, articles on recycling that do not include guidelines, and social media posts. The county will respond within five business days to any communication piece submitted.

5. Use of Funds.

   a) The city must use all grant funds for waste reduction and recycling capital and operating expenses in the year granted. Cities will not be reimbursed any funds in excess of actual expenses.
   b) The city may not charge its residents through property tax, utility fees or any other method for that portion of the costs of its recycling program funded by county grant funds.
   c) The city must establish a separate accounting mechanism, such as a project number, activity number, or fund that will separate recycling revenues and expenditures from other municipal activities, including solid waste and yard waste activities.
   d) Recycling and waste reduction activities, revenues, and expenditures are subject to audit.
   e) Cites that do not contract for curbside recycling services will receive grant funds provided that at least ninety percent (90%) of the grant funds are credited back to residents and the city meets all minimum program requirements. The additional ten percent (10%) may be used for administrative and promotional expenses.

6. Reporting Requirements.

   a) Each city must submit an annual recycling report to the county electronically using the Re-TRAC web-based reporting system by February 15 of each year. If a city is unable to access Re-TRAC, the county must be contacted by February 1 to make arrangements for alternative filing of the report.
   b) Each city must calculate its participation rate in the curbside recycling program during the month of October. The participation rate will be reported in Re-TRAC. The methodology for measuring participation must be provided to the county upon request.
   c) Each city must submit an annual planning document to the county describing the programs or activities the applicant will implement to increase recycling and make progress toward county goals.

7. Recycling Performance. On an annual basis, each city must demonstrate a reasonable effort to maintain and increase the average amount of recyclables collected from its residential recycling program to at least 725 pounds per household or a minimum recovery rate of 80%, by December 31, 2015. The goal remains the same for December 31, 2016. An alternative performance option for cities with organized waste collection is to validate at least a 35% recycling rate. To ensure the accuracy of data for these metrics, cities will be required, upon request, to provide documentation on the methodology used to calculate performance. To the extent practicable, the results should rely on actual data rather than estimates.

   Failure by a city to demonstrate measureable progress toward goals will result in the city being required to submit a recycling improvement plan within 90 days of being notified by the county. The recycling improvement plan must be negotiated with the county and specify the efforts that will be undertaken to yield the results necessary to achieve the goals. The plan shall focus on the following areas: type of container, sort method, materials collected, frequency of collection, education and outreach, performance measurement, and incentives. Funding will be withheld until the city's recycling improvement plan is approved by the county.

In cooperation with the county, the city may be required to participate in waste and recycling sorts to identify recovery levels of various recyclables in their communities. Based on the results of the study, the county and city will collaborate to increase the recovery of select recyclable materials being discarded in significant quantities.

D. Partnership

The partnership between the county and cities has been highly effective in educating and motivating behavior of residents resulting in significant amounts of waste being reduced and recycled. In order to continue this partnership and increase these efforts, program activities of cities must be coordinated with county and regional efforts. Cites are responsible for cooperating with the county in an effort to reach the county's goals for recycling and organics recovery. Quarterly recycling coordinator meetings are an opportunity to share resources and facilitate the coordination of efforts.

Responsibilities of Hennepin County

A. Application Form

The county will provide an application form by December that each city will use to report on its recycling program and request grant funding for the next year.

B. Payments

The county will make grant payments to each city in two equal payments. One payment will be made after the county receives the application, which will consist of the Re-TRAC report and the planning document. A second payment will be made after the report has been approved, measurable progress toward the goals has been confirmed, and, if necessary, a recycling improvement plan has been approved by the county. If the city meets the county requirements, both payments will be made during the same calendar year.

III. Organics Recycling

Allocation of Funds

The following formula will be used to determine a city's organics grant each year.

$$\frac{\text{Number of households with curbside organics in city}}{\text{Total number of households with curbside organics in county}} \times \text{Total SCORE funds available for organics} = \text{Organics grant amount available to the city}$$

The total SCORE funds available for organics recycling will equal 50 percent of the additional SCORE revenue allocated by the State Legislature. If the total SCORE funding is less than the 2014 base year, no funds will be available for organics recycling.

Application for Funds

To apply for funds, a city must submit the number of eligible households that signed up for organics to the county by September 1 of each funding year.

Use of Funds

The grant funds may be used for organics program expenses, including the following:

- Contract cost of service (to the city or its residents)
- Discount to new customers
- Carts
- Compostable bags
- Kitchen containers
- Education and outreach

Program administration is an ineligible expense. Yard waste expenses are ineligible expenses. If organics and yard waste are collected together, the organics expenses must be tracked separately. If the city passes funds through to a hauler, 100% of those funds must be credited to households' bills.

In addition, the following requirements apply:

- All grant funds must be used during the term of the agreement. Funds not spent must be returned to the county.
- Funds must be expended on eligible activities per Minnesota State Statute 115A.557.
- A city may not charge its residents through property tax, utility fees or any other method for that portion of the costs of its organics program funded by county grant funds.
- Cities must able to account for organics expenditures separately upon request by the county. Expenditures are subject to audit.

Education and Outreach

The partnership between the county and cities has been highly effective in educating and motivating the behavior of residents, resulting in significant amounts of waste being reduced and recycled. In order to continue this partnership with organics recycling, the county encourages cities to coordinate program activities with county and regional efforts.

The county will work with cities to provide assistance with the following:

- Standard terminology and images
- Organics recycling guide (yes-no list)
- Promotional resources to increase participation

Reporting

A report on the city's organics program must be submitted electronically to the county by February 15 following each funding year. The report must include, but is not limited to, the following:

Basic Program Information:

- Hauler
- Collection method
- Where organics are delivered to and processed at
- Is service opt-in or opt-out
- Cost of service to residents and contract cost to the city
- How the service is billed
- Items included in service: curbside collection, cart, compostable bags, etc.

Results

- Tons
- Number of households signed up
- Average pounds per household per year
- Participation (set-out rate on pickup day)
- How funds were used

RESOLUTION NO. 28-2012

A RESOLUTION AUTHORIZING RESIDENTIAL RECYCLING GRANT AGREEMENT WITH HENNEPIN COUNTY

WHEREAS, pursuant to Minnesota Statutes, Chapter 115A.552, Counties shall ensure that residents have an opportunity to recycle; and

WHEREAS, Hennepin County Ordinance No. 13 requires that each city implement and maintain a recycling program; and

WHEREAS, the County Board approved the Hennepin County Residential Recycling Funding Policy for the period 2012 to 2015 and authorized grant funding for municipal recycling programs consistent with said policy; and

WHEREAS, in order to receive grant funds, the City must sign the agreement; and

WHEREAS, the City wishes to receive these grant funds each year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wayzata, Minnesota, that the City Council accepts the agreement as proposed.

BE IT FURTHER RESOLVED, that the City Council authorizes the Mayor, City Manager or his designee to execute such Residential Recycling Grant Agreement with the County.

Adopted by the Wayzata City Council this 19th day of June 2012.

Mayor Kenneth Willcox

ATTEST:

City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption: Bader
Seconded by: Amdal
Voted in favor of: Amdal, Bader, Mullin, Tanner, Willcox
Voted against: None
Abstained: None
Absent: None
Resolution: Adopted

I hereby certify that the foregoing is a true and correct copy of Resolution No. 28-2012 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on June 19, 2012.

Becky Malone
Deputy City Clerk Becky Malone

ORIGINAL COPY

Contract No. A120[illegible]39

RESIDENTIAL RECYCLING GRANT AGREEMENT

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487 (the "COUNTY"), on behalf of the Hennepin County Department of Environmental Services, 701 Fourth Avenue South, Minneapolis, Minnesota 55415-1600 ("DEPARTMENT") and the CITY OF WAYZATA, 600 East Rice Street, Wayzata, Minnesota 55391 ("CITY").

WITNESSETH:

WHEREAS, the County Board, by Resolution No. 11-0476S1, adopted on November 29, 2011, approved the Hennepin County Residential Recycling Funding Policy ("Funding Policy") for the period January 1, 2012, through December 31, 2015, and authorized grant funding for municipal recycling programs consistent with the Funding Policy; and

WHEREAS, the CITY operates a municipal curbside residential recycling program and other waste reduction and recycling activities (the "Recycling Program") as described in the grant application (the "Grant Application") referred to in Section 2 below; and

WHEREAS, the Recycling Program is consistent with Minnesota Statutes, Chapter 115A; the Minnesota Pollution Control Agency's Metropolitan Solid Waste Management Policy Plan; Hennepin County's Solid Waste Management Master Plan; and Hennepin County's Residential Recycling Funding Policy.

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the COUNTY, on behalf of the DEPARTMENT, and the CITY agree as follows:

1. TERM AND COST OF THE AGREEMENT

    a. This Agreement shall commence upon execution and terminate on December 31, 2015.

    b. The total grant payment for the year 2012 shall be equal to ten thousand three hundred forty-three dollars ($10,343). Grant payments for subsequent years shall be calculated as set forth in Section 3.

2. SERVICES TO BE PROVIDED

    a. The CITY shall operate the Recycling Program as more fully described in the Funding Policy and the Grant Application. The CITY agrees to submit an updated Grant Application by February 15 of each year of the term of this Agreement in order to be eligible for grant funds. The application consists of the Re-TRAC web-based report and a planning document submitted to the COUNTY describing the programs or activities the CITY will implement to increase recycling and make progress toward COUNTY goals. The terms of the Grant Application, as updated each year, are incorporated herein by reference.

    b. In addition to the services referred to above, the CITY agrees as follows:

1) Requests for Proposals and Contracts.

a.) If contracting for curbside recycling services, the CITY shall require a breakout of the following expenses when renewing or soliciting new proposals or bids for recycling services:

- Containers – if provided by the hauler;
- Collection service;
- Processing cost per ton;
- Revenue sharing.

b.) The COUNTY recommends the CITY request the following information in the Request for Proposal/Bid or contract:

- Destination of recyclable materials, including the facility name, location, and end market;
- Monthly prices for recyclable materials by material type;
- Residue rates at the Materials Recovery Facility (MRF);
- Composition of residue.

2) Materials to be Collected. At a minimum, the CITY shall collect the following materials curbside:

a.) Newspaper and inserts;
b.) Cardboard boxes;
c.) Glass food and beverage containers;
d.) Metal food and beverage cans;
e.) All plastic containers and lids, #1 – Polyethylene Terephthalate (PET, PETE), #2 High Density Polyethylene (HDPE), #3 – Vinyl Polyvinyl Chloride (PVC), #4 – Low Density Polyethylene (LDPE) and #5 – Polypropylene (PP) plastic bottles, except those that previously contained hazardous materials or motor oil;
f.) Magazines and catalogs;
g.) Cereal, cracker, pasta, cake mix, shoe, gift, and electronics boxes;
h.) Boxes from toothpaste, medications and other toiletries;
i.) Aseptic and gable-topped containers; and
j.) Mail, office and school papers.

3) Collection Methods. The CITY shall use one of the following systems to collect materials at the curb:

a.) Single sort system - all materials combined in one container; or
b.) Dual sort system - glass, metal and plastic together with paper separate.

If one of these two systems is not currently in place, the CITY must submit a plan with their 2012 Grant Application for converting to a single or dual sort system by December 31, 2012. If the CITY is unable to meet this deadline, an alternative implementation plan must be negotiated with and approved by the

COUNTY. The implementation plan will include the reasons why an extension is needed, the projected timeline, and details about each step of the process. The CITY will also provide the COUNTY with updates to the plan as implementation progresses.

4) Education and Outreach. The CITY shall:

a.) Use COUNTY terminology when describing recycling guidelines (i.e. description of materials accepted and not accepted, preparation guidelines, etc.)
b.) Use images provided by the COUNTY or the Solid Waste Management Coordinating Board (SWMCB) if using images of recyclables.
c.) Use the COUNTY's terminology, preparation guidelines and images on the CITY's website.
d.) Mail a recycling guide once a year to residents using a template developed jointly through a communications committee and produced and printed by the COUNTY at the COUNTY's expense. If the CITY does not want to use the template produced by the COUNTY, the CITY may develop its own guide at the municipality's expense, but it must be approved by the COUNTY. If the CITY relies on the hauler to provide the recycling guide, this guide would also require approval by the COUNTY.
e.) Complete two additional education activities from a menu of options developed by the communications committee to support the priority message campaign. Templates will be provided by the COUNTY.

Any print material that communicates residential recycling guidelines that were not provided by the COUNTY template will require COUNTY approval. This does not apply to waste reduction and reuse, articles on recycling that do not include guidelines, and social media posts. The COUNTY will respond within five business days to any communication piece submitted.

5) Use of Grant Funds.

a.) Grant funds can be used for all Recycling Program expenses including capital and operating costs. Expenses associated with residential collection of organics are considered eligible Recycling Program expenses. However, yard waste expenses are not eligible Recycling Program expenses. If organics and yard waste are commingled, the organics expenses must be tracked separately.
b.) All grant funds accepted from the COUNTY must be used for Recycling Program capital and operating expenses in the year granted.
c.) The CITY may not charge its residents through property tax, utility fees or any other method for that portion of the costs of its Recycling Program funded by COUNTY grant funds.
d.) The CITY shall establish a separate accounting mechanism, such as a project number, activity number, or fund that will separate recycling and waste reduction revenues and expenditures from other municipal activities, including solid waste and yard waste activities.

e.) Recycling and waste reduction activities, revenues, and expenditures are subject to audit by the COUNTY.

f.) The CITY shall not retain any grant funds in excess of actual Recycling Program expenses.

g.) If the CITY does not contract for curbside recycling services, the CITY will receive grant funds provided that at least ninety percent (90%) of the grant funds are credited back to residents and the CITY meets all minimum program requirements. The additional ten percent (10%) may be used for CITY administrative and promotional expenses.

6) Reporting Requirements.

a.) The CITY shall submit an annual recycling report to the COUNTY utilizing the Re-TRAC web-based reporting system by February 15 of each year. If the CITY is unable to access the Re-TRAC system, the COUNTY must be contacted by February 1 to make arrangements for alternative filing of the required report.

b.) The CITY will not report residue as a part of recycling tonnages. The CITY will make arrangements with its hauler to report residue separately.

c.) The CITY shall annually measure the participation rate in the curbside Recycling Program during the month of October. The rate will be calculated by dividing the number of households setting out recycling by the total number of households (accounts) with recycling service. The participation rate will be reported in Re-TRAC.

d.) The CITY shall submit an annual planning document to the COUNTY describing the programs or activities the CITY will implement to increase recycling and make progress toward COUNTY goals.

e.) To help monitor progress, the CITY shall provide an update on recycling tonnages and program activities to the COUNTY upon request. The CITY shall then provide the quarterly tonnage report received from its haulers or make arrangements with the haulers to send the information directly to the COUNTY.

7) Recycling Performance. On an annual basis, the CITY shall demonstrate that a reasonable effort has been made to maintain and increase the average amount of recyclables collected from their residential Recycling Program to at least 725 pounds per household or achieve a minimum recovery rate of 80% by December 31, 2015. Alternatively, if the CITY has a method in place to accurately measure total waste generation (garbage and recycling), then the CITY may choose a 35% recycling rate as the performance standard. To ensure the accuracy of data for these metrics the CITY will be required, upon request, to provide documentation on the methodology used to calculate performance. To the extent practicable, the results should rely on actual data rather than estimates.

Failure by the CITY to demonstrate measureable progress towards one of these goals will result in the requirement that a Recycling Improvement Plan be submitted by the CITY within 90 days of being notified by the COUNTY. The Recycling Improvement Plan must be negotiated with and approved by the COUNTY. The Recycling Improvement Plan will include actions the CITY will take to improve the performance of its Recycling Program to achieve the 2015 goals. The plan will focus on program changes and additional activities in the following areas: materials collected, sort method, type of container, frequency of collection, education and outreach, performance measurement, contract management, and incentives. Funding will be withheld until the CITY's Recycling Improvement Plan is approved by the COUNTY.

In cooperation with the COUNTY, the CITY may be required to participate in waste and recycling sorts to identify recovery levels of various recyclables in their community. Based on the results of the study, the COUNTY and the CITY will collaborate to increase the recovery of select recyclable materials being discarded in significant quantities.

8) Public Entity Recycling. Pursuant to Minnesota Statutes, Section §115A.151, the CITY shall ensure that facilities under its control, from which mixed municipal solid waste is collected, have containers for at least three recyclable materials, such as, but not limited to, paper, glass, plastic, and metal, and transfer all recyclable materials collected to a recycler.

3. METHOD OF PAYMENT

a. The COUNTY will annually distribute to Hennepin County municipalities grant funds only to the extent the COUNTY receives SCORE funds from the State of Minnesota. SCORE funds are based on revenue received by the State of Minnesota from a sales tax on garbage collection and disposal fees. SCORE funds are subject to change based on actual revenue received by the State and funds allocated by the legislature. The following formula will be utilized to determine the CITY's SCORE grant for each year:

$$\frac{\text{\# of Households Served Curbside by CITY}}{\text{Total \# of Households Served Curbside in COUNTY}} \text{ X } \text{Total SCORE Revenue Received by COUNTY from State of Minnesota} = \text{Grant Funds Distributed to CITY}$$

b. Under no circumstances will the COUNTY's distribution of grant funds exceed the CITY's proportion of SCORE fund revenues received by the COUNTY.

c. The initial grant fund payment will be forwarded after the County Board receives and approves this Agreement signed by an authorized official of the CITY. Provided the CITY is otherwise in compliance with the terms of this Agreement, future grant fund payments will be made after submittal by the CITY and approval by the COUNTY of the updated Grant Application as described in Section 2 and receipt by the COUNTY of SCORE funds from the State of Minnesota.

d. Annual grant payments will be made to the CITY in two equal payments. One payment will be made after the COUNTY receives the Grant Application, which consists of the Re-TRAC report and a planning document. A second payment will be made after the report has been approved, measurable progress toward the 2015 goal has been confirmed, and, if necessary, a Recycling Improvement Plan has been approved by the COUNTY. If the CITY meets the COUNTY requirements, both payments will be made during the same calendar year.

4. PROFESSIONAL CREDENTIALS

INTENTIONALLY OMITTED

5. INDEPENDENT CONTRACTOR

CITY shall select the means, method, and manner of performing the services. Nothing is intended or should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting CITY as the agent, representative, or employee of the COUNTY for any purpose. CITY is and shall remain an independent contractor for all services performed under this Agreement. CITY shall secure at its own expense all personnel required in performing services under this Agreement. Any personnel of CITY or other persons while engaged in the performance of any work or services required by CITY will have no contractual relationship with the COUNTY and will not be considered employees of the COUNTY. The COUNTY shall not be responsible for any claims that arise out of employment or alleged employment under the Minnesota Economic Security Law or the Workers' Compensation Act of the State of Minnesota on behalf of any personnel, including, without limitation, claims of discrimination against CITY, its officers, agents, contractors, or employees. CITY shall defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers, and employees from all such claims irrespective of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall neither require nor be entitled to any compensation, rights, or benefits of any kind from the COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Re-employment Compensation, disability, severance pay, and retirement benefits.

7. INDEMNIFICATION

CITY agrees to defend, indemnify, and hold harmless the COUNTY, its officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of CITY, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement, and against all loss by reason of the failure of CITY to perform any obligation under this Agreement.

8. INSURANCE

A. With respect to the services provided pursuant to this Agreement, CITY agrees at all times during the term of this Agreement, and beyond such term when so required, to have and keep in force the following insurance coverages, either under a self-insurance program or purchased insurance:

		Limits
1.	Commercial General Liability on an occurrence basis with contractual liability coverage:	
	General Aggregate	$2,000,000
	Products—Completed Operations Aggregate	2,000,000
	Personal and Advertising Injury	1,500,000
	Each Occurrence—Combined Bodily Injury and Property Damage	1,500,000
2.	Workers' Compensation and Employer's Liability:	
	Workers' Compensation	Statutory
	Employer's Liability. Bodily injury by:	
	Accident—Each Accident	500,000
	Disease—Policy Limit	500,000
	Disease—Each Employee	500,000
3.	Professional Liability—Per Claim	1,500,000
	Aggregate	2,000,000
	The professional liability insurance must be maintained continuously for a period of two years after the termination of this Agreement.	

B. An umbrella or excess policy over primary liability insurance coverages is an acceptable method to provide the required insurance limits.

The above establishes minimum insurance requirements. It is the sole responsibility of CITY to determine the need for and to procure additional insurance which may be needed in connection with this Agreement. Upon written request, CITY shall promptly submit copies of insurance policies to the COUNTY.

CITY shall not commence work until it has obtained required insurance and filed with the COUNTY, a properly executed Certificate of Insurance establishing compliance. The certificate(s) must name Hennepin County as the certificate holder and as an additional insured for the liability coverage(s) for all operations covered under the Agreement. If the certificate form contains a certificate holder notification provision, the certificate shall state that the insurer will endeavor to mail the COUNTY 30 day prior written notice in the event of cancellation of any described policies. If CITY receives notice of cancellation from an insurer, CITY shall fax or email a copy of the cancellation notice to the COUNTY within two business days.

CITY shall furnish to the COUNTY updated certificates during the term of this Agreement as insurance policies expire. If CITY fails to furnish proof of insurance coverages, the COUNTY may withhold payments and/or pursue any other right or remedy allowed under the contract, law, equity, and/or statute. The

COUNTY does not waive any rights or assume any obligations by not strictly enforcing the requirements set forth in this section.

C. Duty to Notify. CITY shall promptly notify the COUNTY of any claim, action, cause of action or litigation brought against CITY, its employees, officers, agents or subcontractors, which arises out of the services contained in this Agreement. CITY shall also notify the COUNTY whenever CITY has a reasonable basis for believing that CITY and/or its employees, officers, agents or subcontractors, and/or the COUNTY, might become the subject of a claim, action, cause of action, criminal arrest, criminal charge or litigation arising out of and/or related to the services contained in this Agreement. Failure to provide the notices required by this section is a material violation of the terms and conditions of this Agreement.

9. DATA PRACTICES

CITY, its officers, agents, owners, partners, employees, volunteers and subcontractors shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 (MGDPA), the Health Insurance Portability and Accountability Act (HIPAA) and implementing regulations, if applicable, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality. CITY agrees to defend, indemnify and hold harmless the COUNTY, its officials, officers, agents, employees, and volunteers from any claims resulting from CITY's officers', agents', owners', partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. CITY agrees to promptly notify the COUNTY if it becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA. The terms of this section shall survive the cancellation or termination of this Agreement.

10. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes Section 16C.05, Subd. 5, CITY agrees that the COUNTY, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CITY and involve transactions relating to this Agreement. CITY shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its termination or cancellation.

11. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

A. CITY binds itself, its partners, successors, assigns and legal representatives to the COUNTY for all covenants, agreements and obligations contained in the contract documents.

B. CITY shall not assign, transfer or pledge this Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of the COUNTY. A consent to assign shall be subject to such conditions and provisions as the COUNTY may deem necessary, accomplished by execution of a form prepared by the COUNTY and signed by CITY, the assignee and the COUNTY. Permission to assign, however, shall under no circumstances relieve CITY of its liabilities and obligations under the Agreement.

C. CITY shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of the COUNTY. Permission to subcontract, however, shall under no circumstances relieve CITY of its liabilities and obligations under the Agreement. Further, CITY shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between CITY and each subcontractor shall require that the subcontractor's services be performed in accordance with the terms and conditions specified. CITY shall make contracts between CITY and subcontractors available upon request.

12. <u>MERGER AND MODIFICATION</u>

A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

B. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties.

13. <u>DEFAULT AND CANCELLATION</u>

A. If CITY fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, it shall be in default. Unless CITY's default is excused by the COUNTY, the COUNTY may upon written notice immediately cancel this Agreement in its entirety. Additionally, failure to comply with the terms of this Agreement shall be just cause for the COUNTY to delay payment until CITY's compliance. In the event of a decision to withhold payment, the COUNTY shall furnish prior written notice to CITY.

B. Notwithstanding any provision of this Agreement to the contrary, CITY shall remain liable to the COUNTY for damages sustained by the COUNTY by virtue of any breach of this Agreement by CITY.

C. The above remedies shall be in addition to any other right or remedy available to the COUNTY under this Agreement, law, statute, rule, and/or equity.

D. The COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.

E. This Agreement may be canceled with or without cause by either party upon thirty (30) day written notice.

F. Upon early termination or cancellation of this Agreement, the CITY shall itemize any and all grant funds expenditures up to the date of termination or cancellation and return such grant funds not yet expended.

G. Upon written notice, COUNTY may immediately suspend or cancel this Agreement in the event any of the following occur: (i) COUNTY does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut-down, is otherwise made unavailable or COUNTY loses the outside funding for any other reason; or (iii) COUNTY determines, in its sole discretion, that funding is, or has become, insufficient. COUNTY is not obligated to pay for any services that are provided after notice and effective date of termination. In the event COUNTY cancels this Agreement pursuant to the terms in this paragraph 13(G), COUNTY shall pay any amount due and payable prior to the notice of suspension or cancellation pursuant to the terms herein except that COUNTY shall not be obligated to pay any amount as or for penalties, early termination fees, charges, time and materials for services not then performed, costs, expenses or profits on work done.

14. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term, cancellation or termination of this Agreement include but are not limited to: INDEPENDENT CONTRACTOR; INDEMNIFICATION; INSURANCE; DATA PRACTICES; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND CANCELLATION; PROMOTIONAL LITERATURE; and MINNESOTA LAW GOVERNS.

15. CONTRACT ADMINISTRATION

In order to coordinate the services of the CITY with the activities of the Department of Environmental Services so as to accomplish the purposes of this contract, Dave McNary, Solid Waste Division Manager, or his or her successor, shall manage this contract on behalf of the COUNTY and serve as liaison between the COUNTY and the CITY.

16. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

A. CITY shall comply with all applicable federal, state and local statutes, regulations, rules and ordinances currently in force or later enacted.

B. CITY shall comply with all applicable conditions of the specific referenced grant.

17. SUBCONTRACTOR PAYMENT

As required by Minnesota Statutes Section 471.425, Subd. 4a, CITY shall pay any subcontractor within ten (10) days of CITY's receipt of payment from the COUNTY for undisputed services provided by the subcontractor. CITY shall pay interest of 1½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100.00 or more is $10.00. For an unpaid balance of less than $100.00, CITY shall pay the actual penalty due to the subcontractor. A subcontractor who prevails in a civil action to collect interest penalties from a prime contractor must be awarded its costs and disbursements, including any attorney's fees, incurred in bringing the action.

18. PAPER RECYCLING

The COUNTY encourages CITY to develop and implement an office paper and newsprint recycling program.

19. NOTICES

Any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing, and shall be sent registered or certified mail. Notices to the COUNTY shall be sent to the County Administrator with a copy to the originating Department at the address given in the opening paragraph of the Agreement. Notice to CITY shall be sent to the address stated in the opening paragraph of the Agreement.

20. CONFLICT OF INTEREST

CITY affirms that to the best of CITY's knowledge, CITY's involvement in this Agreement does not result in a conflict of interest with any party or entity which may be affected by the terms of this Agreement. CITY agrees that, should any conflict or potential conflict of interest become known to CITY, CITY will immediately notify the COUNTY of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and will advise the COUNTY whether CITY will or will not resign from the other engagement or representation.

21. PROMOTIONAL LITERATURE

CITY agrees, to the extent applicable, to abide by the current Hennepin County Communications Policy (available upon request). This obligation includes, but is not limited to, CITY not using the term "Hennepin County" or any derivative in any promotional literature, advertisements of any type or form or client lists without the express prior written consent of a COUNTY Department Director or equivalent.

22. MINNESOTA LAWS GOVERN

The Laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, State of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the State of Minnesota. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

COUNTY BOARD AUTHORIZATION

Reviewed by the County Attorney's Office

Assistant County Attorney

Date: 7/18/12

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By: ______________________
Chair of Its County Board

ATTEST: ______________________
Deputy/Clerk of County Board

Date: 7.30.12

By: ______________________
Richard P. Johnson, County Administrator

Date: 7-25-12

By: ______________________
Assistant County Administrator, Public Works

Date: 7/20/2012

Recommended for Approval

By: ______________________
Director, Department of Environmental Services

Date: 7/12/12

MUNICIPALITY
CITY warrants that the person who executed this Agreement is authorized to do so on behalf of CITY as required by applicable articles, bylaws, resolutions or ordinances.*

Signature: ______________________

Name (Printed): Heidi Nelson

Title: City Manager

Date: 6/26/12

*CITY shall submit applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. This documentation shall be submitted at the time CITY returns the Agreement to the COUNTY. Documentation is not required for a sole proprietorship.

CITY OF WAYZATA

PLANNING DEPARTMENT

MEMORANDUM

To:	City Council
From:	Bryan Gadow, Director of Planning and Building
Date:	August 13, 2015
Re:	Heritage Preservation Board (HPB) Plaque Request for Burial Mounds at City Hall

As the Council is aware, one of the efforts of the HPB is to develop and place plaques at historical structures and sites around the community. One of the sites that the HPB has been researching for a plaque is the former burial mounds located at the City Hall campus site.

HPB has developed text for a plaque, to be located in between the Library and City Hall, in coordination with the State Archeologist's Office and the Minnesota Indian Affairs Office. The HPB is requesting Council approval of the proposed text, in order to begin fabrication and location of the new plaque. Funds for the plaque would come from the 2015 HPB line item.

Attached is a timeline summary of research work on the plaque and the draft plaque text.

TIMELINE OF RESEARCH FOR INDIAN MOUNDS PLAQUE

1. Irene Stemmer began research in early 2014 assisted by Sue Sorrentino and WHS archives

2. First draft of about 350 words including quotes from archaeologist A.J. Hill (1867).

3. March 2014, Sue sent draft #1 to Kent Bakken, researcher at U of M for his input.

4. April 2014, draft #2 sent to two authorities: Scott Anfinson, state archaeologist and Jim Jones, spokesman for MN Indian Affairs

5. After reviewing feedback from both Anfinson and Jones, draft #3 of 270 words sent to Mary Bader, area editor, for her input

6. August 2015, Heritage Preservation Board reviewed the text and discussed plaque placement.

7. After minor changes, draft #4 is proposed for a 18” x 24” bronze plaque to be ordered by HPB.

NATIVE AMERICAN BURIAL GROUNDS
On Wayzata's Public Square

THERE WERE THREE BURIAL MOUNDS ON THIS SITE AT THE TIME OF EURO-AMERICAN SETTLEMENT IN THE MID-NINETEENTH CENTURY. THE FIRST MOUND NEAREST THE CORNER OF WALKER AND INDIAN MOUND STREET WAS A LARGE CIRCULAR MOUND 50 FEET IN DIAMETER AND 3.5 FEET HIGH. IT HAD A FINE VIEW OF THE LAKE, AN IMPORTANT CONSIDERATION FOR NATIVE AMERICANS WHO REGARDED LAKE MINNETONKA AS A SPIRITUAL PLACE.

THE SECOND MOUND, JUST A SHORT DISTANCE TO THE EAST RUNNING PARALLEL TO INDIAN MOUND STREET, WAS 70 FEET LONG, 22 FEET WIDE AND 1.5 FEET HIGH. THE THIRD MOUND, SEVERAL FEET TO THE NORTH OF THE SECOND MOUND AND WELL INTO THE SQUARE, WAS ALSO ROUND AND ABOUT ONE HALF THE SIZE OF THE LARGER ROUND MOUND. TWO OF THE MOUNDS WERE EXCAVATED BY DR. DEMONTREVILLE OF THE MINNESOTA HISTORICAL SOCIETY IN 1867.

EURO-AMERICAN SETTLERS DESECRATED MANY OF THE MOUNDS AROUND LAKE MINNETONKA AND REMOVED THE CONTENTS INCLUDING HUMAN REMAINS. TODAY THIS PRACTICE IS NO LONGER PERMITTED AS MOUNDS ARE PROTECTED UNDER STATE LAW AND ARE CONSIDERED TO BE CEMETERIES.

ACCORDING TO ARCHAEOLOGISTS, MOUND BUILDING BEGAN IN MINNESOTA BY 500 B.C. AND LASTED UNTIL AT LEAST 1500 A.D. MANY OF THE MOUNDS AROUND LAKE MINNETONKA WERE BUILT BY THE ANCESTORS OF THE INDIGENOUS TRIBES.

A Wayzata Heritage Landmark
Plaque placed by the City of Wayzata
Heritage Preservation Board 2015

Planning Report
August 18, 2015
Wayzata City Council Meeting

File Case No:	PR 2015-10
Owner:	Graham and Nancy Gnos
Address of request:	133 Ridgeview Drive E
PID number:	31-118-22-33-0023
Prepared By:	Bryan Gadow, Director of Planning and Building
Project Summary:	The Application is for a Variance from the Ten (10) ft Sideyard Setback requirement in the R-2 District.

Section 1: Background.

Graham and Nancy Gnos (collectively, the "Owner" or "Applicant") have submitted a development application (the "Application") requesting approval to construct a four (4) ft wide by twenty five (25) ft long, one hundred square foot (100 SF) expansion to an existing attached garage (the "Project") at 133 Ridgeview Drive E (the "Property"). The Application requests approval to encroach into the ten (10) ft sideyard setback to a distance of 5.6 ft to allow for the location of a driveway to a side loading garage (the "Project"). The proposed site plan and building plans for the garage expansion are included as Attachment A to this Report.

The zoning request included in the Application is:

- A Variance from the Ten (10) ft Sideyard Setback in the R-2 District (Section 801.54.6.B.1.b) to a distance of 5.6 ft (the "Setback Variance")

1.1 Approval Requests.

The Project includes one (1) approval requests associated with the Application:

A. *Variance for Sideyard Setback*

The southeast corner of the existing garage attached to the residence on the Property is pre-existing at 9.6 ft. The Applicant proposes a four (4) ft wide, 100 SF garage addition on the east side of the garage to a distance of 5.6 ft from the side property line. The request required approval of a

Setback Variance from the ten (10) ft side yard setback requirement in the R-2 Medium Density Single Family District.

1.2 Applicant's Narrative.

The Applicant provided the following narrative describing their request:

Prior to buying our house at 133 Ridgeview Drive in 2003, the previous owner expanded the kitchen, which sits directly next to the garage's West interior wall. The previous owner expanded the kitchen out into the garage approximately 4'. While from the street the garage still looks like a two car garage, you are unable to park more than one car in the garage at any time. Our objective of bumping the garage out by 4' is to bring the garage back as well as the house to rhythm of the neighborhood, where every house has a two car garage. This would allow us to park both of our cars in the garage together. In addition to seeking a garage that fits with the rest of the neighborhood that allows two cars to be parked in it, our home at 133 Ridgeview Drive is also on the market for sale. We have bought a house/lot a block down the road on Margaret Circle and will begin building in the coming weeks. Having a two car garage at 133 Ridgeview will also put us in a better competitive position with all of the other homes currently on the market in Wayzata and at our price point. We have been told by many buyers that they would buy our home, but will not, given the current garage footprint. That said, we would still seek the variance regardless of moving or not.

1.2 Relevant Property Information.

Zoning:	R-2 Medium Density Single Family District
Comp Plan:	Low Density Single Family
Total lot size:	14,987 square feet (SF) or 0.34 acres

Map 1: Existing Property Aerial

1.3 Legal Description.

A copy of the legal description for the subject properties are on file and available for viewing at City Hall. The following properties are included in the project area of the Application:

133 Ridgeview Drive E	31-118-22-33-0023	Graham and Nancy Gnos

1.4 Public Noticing Requirements.

Zoning Ordinance Section 801.05 requires the Planning Commission to hold a public hearing on the Application. The Notice of Public Hearing was published in the Lakeshore Weekly on July 21, 2015. A copy of the Notice of Public Hearing was also mailed to all property owners located within 350 feet of the subject property on July 23, 2015.

1.5 Planning Commission Meeting Summary.

The Planning Commission reviewed the Application and held a Public Hearing on August 3, 2015. Two individuals provided written public comment on the Application, which is attached as Attachment C. The Planning Commission voted four (4) in favor, one (1) opposed, with one (1) abstention, and one (1) absence to direct Staff to prepare a draft *Planning Commission Report and Recommendation* for approval of the Application at the August 17, 2015 Planning Commission meeting. A copy of the draft Planning Commission meeting minutes of August 3, 2015 is included as Attachment D.

The Planning Commission reviewed and adopted the draft *Planning Commission Report and Recommendation* on a vote of ____ to _____. A copy of the draft *Planning Commission Report and Recommendation* is included as Attachment E. A draft Resolution of approval based upon the draft *Planning Commission Report and Recommendation* is included as Attachment F.

Section 2. Summary of Issues.

2.1 Zoning Analysis.

Adjacent property uses are:

Adjacent Property	Zoning	Uses
North	R-2	Single Family Residences
West	R-2	Single Family Residences
East	R-2	Single Family Residences
South	R-2	Single Family Residences

A comparison of the R-2 Standards and the proposed Project is as follows:

R-2 District	Code Standard	Proposed
Minimum Lot Area	15,000 square feet (SF)	14,987 SF
Minimum Lot Width	100 ft	100 ft
Minimum Lot Depth	100 ft	150 ft
Front Yard Setback (min.)	25 ft	48 ft
Side Yard Setback (West)	10 ft	17.2 ft
Side Yard Setback (East)	10 ft	9.6 ft (Existing) 5.6 ft (Proposed)
Rear Yard Setback (min.)	20 ft	48 ft
Lot Coverage	20%	17.6% (2,643 SF)
Impervious Surface	30%	25.7% (3,847 SF)

Section 3. Applicable Review Criteria:

3.1 Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the Zoning Ordinance. The Variance requested in the Application is a Setback Variance. The variance review criteria are as follows (with Staff's comments included in *italics*):

A. Variances shall only be permitted when they are:

(i) in harmony with the general purposes and intent of this Ordinance; and
(ii) consistent with the Comprehensive Plan.

The Property is guided for Low Density Single Family residential use. The Application proposes to construct an expansion to an existing attached garage on the Property, and encroach 4.6 ft into the required ten (10) ft side yard setback. The Planning Commission and City Council should make a finding of fact on whether or not the variance requests are in harmony with the general purpose and intent of the ordinance and consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

The Planning Commission and City Council should make a finding of fact on whether or not the Applicant has established that there are practical difficulties in complying with the Ordinance.

C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
(i) the property owner’s proposal for the property is reasonable but not permitted by this Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

The Property is currently guided for single family use, and the Applicant desires to continue that use and construct an expansion to an existing attached garage on the Property. The Planning Commission and City Council should make a finding of fact on whether or not the Project meets the practical difficulties and reasonableness standard.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

The Planning Commission and City Council should make a finding of fact on whether or not economic considerations are the sole reason for the practical difficulties.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

Not applicable in this case, as the Applicant is not proposing earth sheltered construction.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

The proposed addition to the existing garage of the existing single family detached house is a permitted use in the R-2 District.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The Planning Commission and City Council should determine if there are any applicable conditions that apply, if the Project is recommended for approval.

H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

The Applicant has provided a narrative, included in Section 1.2 of this Report, to describe their reasons for requesting the Variance.

Section 4. Action Steps.

After considering the items outlined in this Report, the City Council should pursue one of the following options as an action step:

1. Adopt the draft approval Resolution No. 29-2015 included as Attachment F of this Report.

2. If the Council wishes to significantly modify the Resolution for approval, the Council should direct staff to prepare a revised Resolution for review and adoption at the next Council meeting.

3. If the Council wishes to pursue a denial motion, the Council should direct staff to prepare a revised Resolution reflecting the denial motion for review and adoption at the next Council meeting.

Attachments:

1. Attachment A: Letter of Recusal
2. Attachment B: Submitted Plan Set
   - Existing Conditions Site Plan
   - Proposed Site Plan
   - Garage Remodel Plans

3. Attachment C: Received Public Comment
4. Attachment D: Draft Planning Commission Meeting Minutes of August 3, 2015
5. Attachment E: Draft Planning Commission Report and Recommendation
6. Attachment F: Draft Resolution 29-2015

Mr. Tom Vanderheyden, Chair

Wayzata Planning Commission

Re: August 3rd Planning Meeting

July 28, 2015

Chairman Vanderheyden

I wanted to make you aware that I have submitted a side setback variance request for our home at 133 Ridgeview Drive for consideration during the August 3rd, 2015 planning commission meeting. As a result of this request, I wanted to make you aware that I am planning on recusing myself during this portion of the August 3rd meeting and any subsequent discussion on my application request.

Please let me know if you have any questions.

Regards,

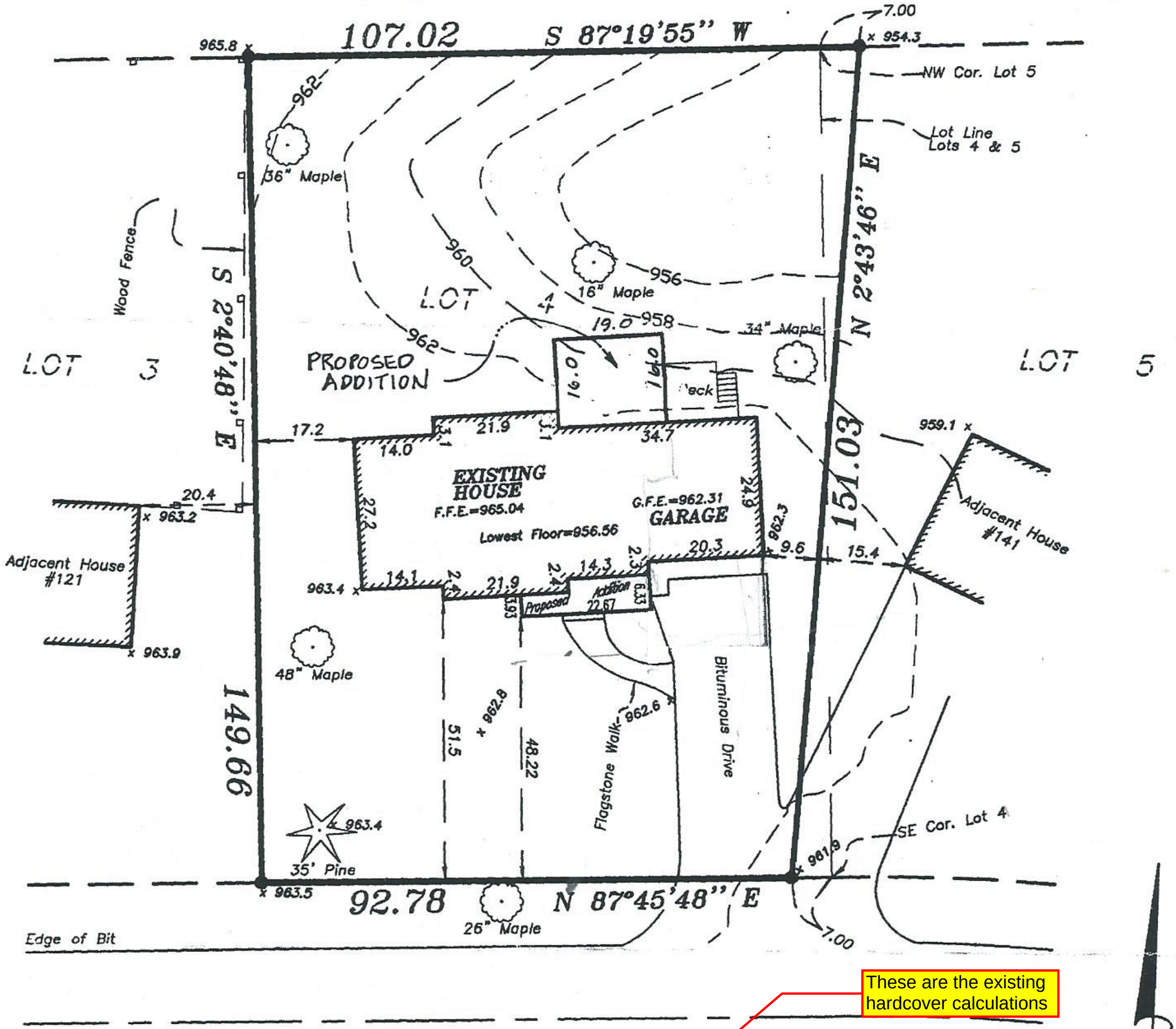
Graham L. Gnos

CERTIFICATE OF SURVEY

FOR: **GRAHAM AND NANCY GNOS**

LEGAL DESCRIPTION

That part of lots 4 and 5, Block 1, Second Addition To Ridgeview Heights, lying westerly of a line drawn from a point on the south line of said Lot 4, a distance of 7.00 feet west from the southeast corner thereof, to a point in the north line of said lot 5, a distance of 7.00 feet east from the northwest corner thereof.



RIDGEVIEW DRIVE EAST

Site Address
133 Ridgeview Drive E.
Wayzata, MN 55391

Existing Hardcover

House/Deck	***2,115.7 Sq. Ft.***
Stoop/Walks/Drive	***1,247.3 Sq. Ft.***
Total Hardcover	***3,363.0 Sq. Ft.***
Lot Area	***14,987.4 Sq. Ft.***
Percent of Hardcover = 22.4%	

~~***Proposed Hardcover***~~

These are the existing hardcover calculations

House/Deck	***2,543.11 Sq. Ft.***
Stoop/Walks/Drive	***1,204.3 Sq. Ft.***
Total Hardcover	***3,747.41 Sq. Ft.***
Lot Area	***14,987.4 Sq. Ft.***
Percent of Proposed Hardcover = 25.0%	

-Addition to match existing grades-

○ Denotes iron monument
● Denotes found monument
x 000.0 Denotes existing elev.

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DEMARS-GABRIEL LAND SURVEYORS, INC.
3030 Harbor Lane No.
Plymouth, MN 55447
Phone:(763) 559-0908

I hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land.

As surveyed by me this 20th *day of* November, 20 06.

David E. Crook Minn. Reg. No. 22414

File No.	13284
Book-Page	445-3
Scale	1"=30'

Denali
Custom Homes, Inc

CERTIFICATE OF SURVEY

FOR: GRAHAM AND NANCY GNOS

LEGAL DESCRIPTION

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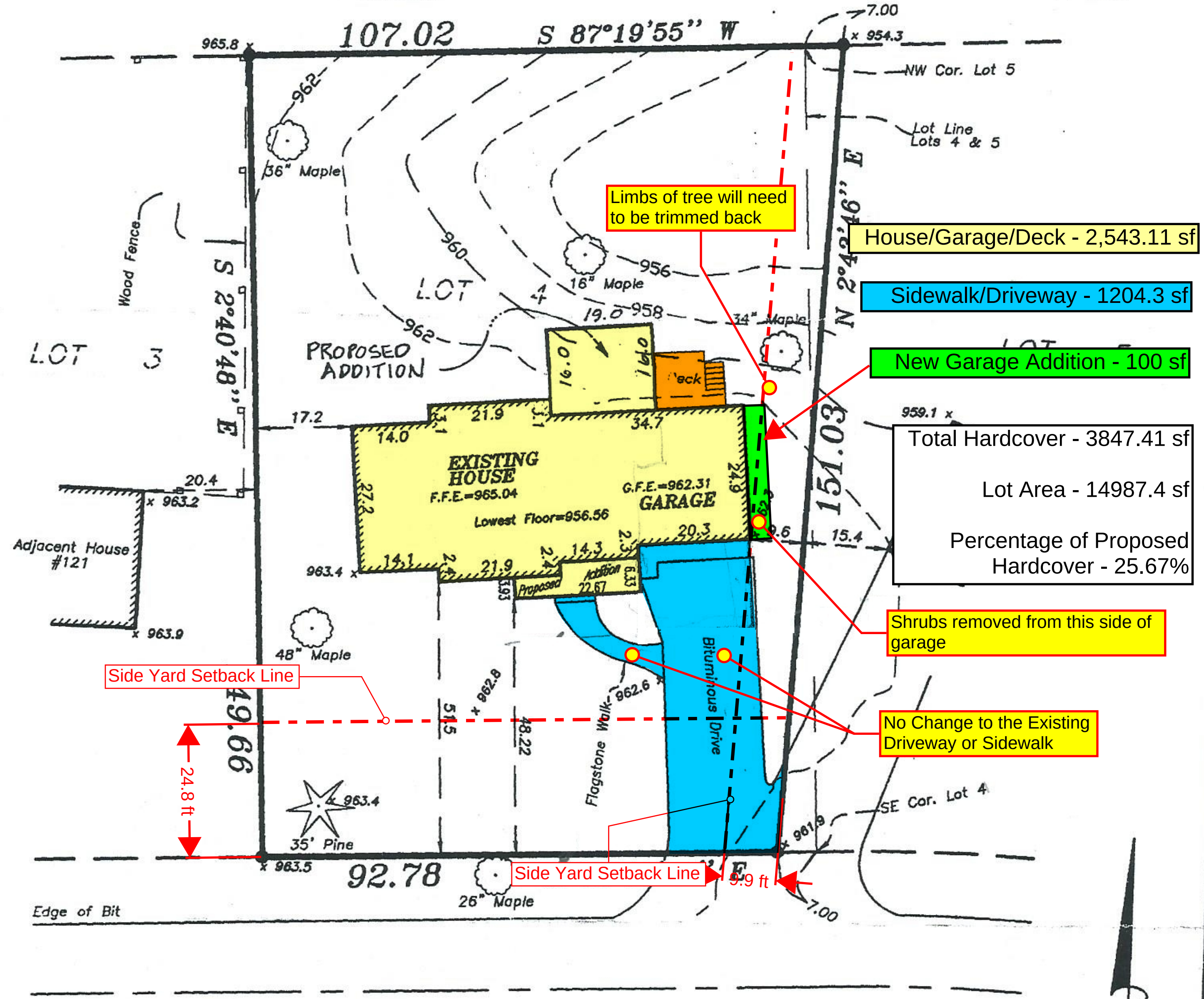

RIDGEVIEW DRIVE EAST

Site Address
133 Ridgeview Drive E.
Wayzata, MN 55391

Existing Hardcover

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Proposed Hardcover

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● Denotes found monument
x 000.0 Denotes existing elev.

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DEMARS–GABRIEL LAND SURVEYORS, INC.
3030 Harbor Lane No.
Plymouth, MN 55447
Phone:(763) 559–0908

I hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land.

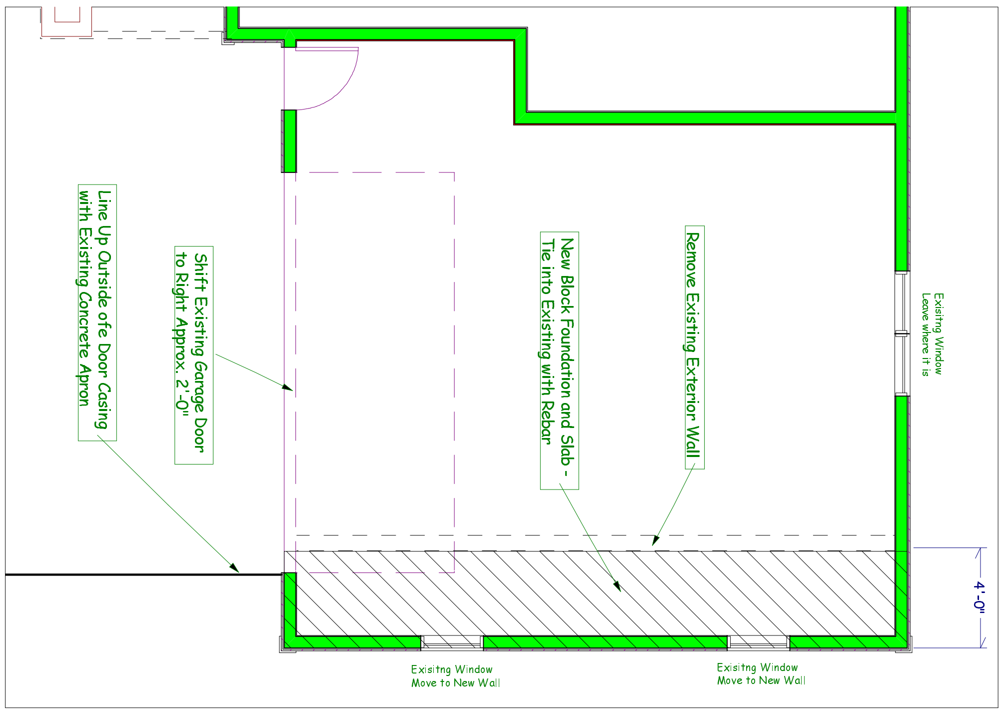
As surveyed by me this 20th day of November, 20 06.

David E. Crook   Minn. Reg. No. 22414

File No. 13284
Book–Page 445–3
Scale 1"=30'

Floor Plan

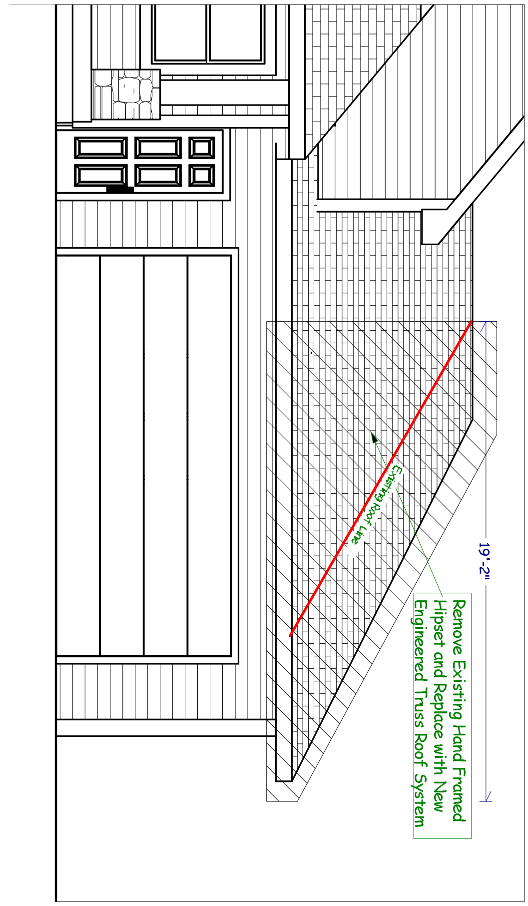
1/8" = 1'-0"



Graham and Nancy Gnos Ridgeview Drive E. Wayzata, MN		Orig. Draft: 05/20/2015
Denali Custom Homes, Inc	Revisions:	Page No. 1

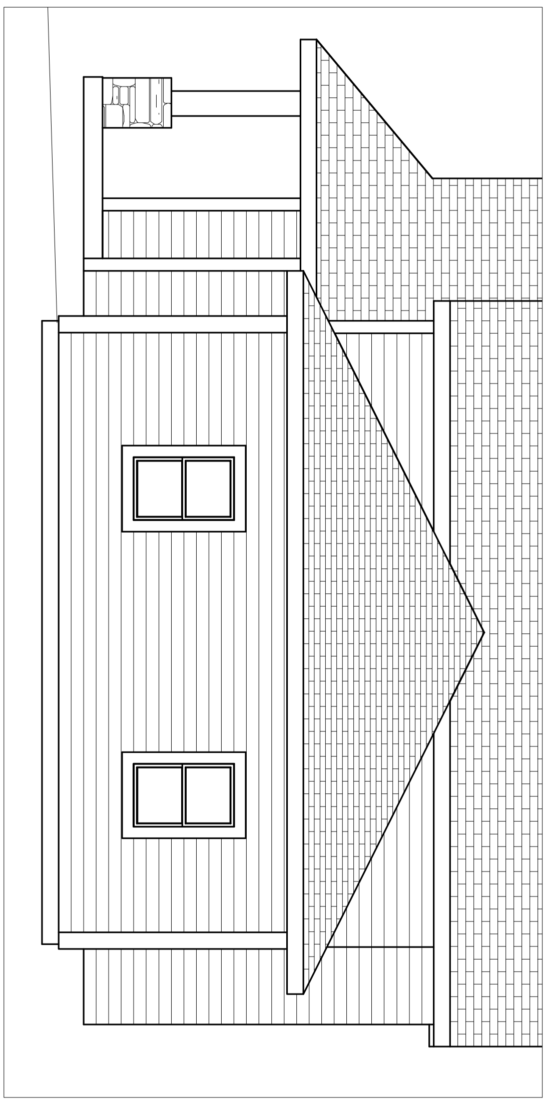
Front Elevation

1/8" = 1'-0"



Side Elevation

1/8" = 1'-0"



Graham and Nancy Gnos
Ridgeview Drive E. Wayzata, MN

Orig. Draft:
05/20/2015

Denali
Custom Homes, Inc

Revisions:

Page No.
2

Bryan Gadow

From: SSorenson@doughertymarkets.com
Sent: Monday, August 03, 2015 9:29 AM
To: Bryan Gadow
Subject: Proposed Gnos Garage Expansion

Steve Sorenson
162 Ridgeview Drive
Wayzata, MN 55391

August 3, 2015

Mr. Gadow,

I received notice of the Gnos' requested garage expansion at 133 Ridgeview Drive and while I had hoped to attend the planning commission meeting in person this evening, my schedule does not permit. Please note that I believe the Gnos' request to bump their garage out makes complete sense and I support their request. The look and feel of the house will remain constant with the neighborhood and allowing them to be able to park two cars in the garage is the right thing to do.

Please accept this email as support of their request to the city.

Regards,

Steve Sorenson

Steven D. Sorenson
Vice President- Institutional Equity Sales
Dougherty & Company LLC
90 S 7th St, Suite 4300
Minneapolis, Minnesota
612.317.2012 (Direct) | 612.207.4113 (cell)
ssorenson@doughertymarkets.com
AOL IM: ssorensonDCO

Jonathan Pyne and Carla Mackedanz

156 Ridgeview Lane East

Wayzata, MN 55391

August 3, 2015

Brian Gadow
Director of Planning and Building
City of Wayzata
600 Rice Street E
Wayzata, MN 55391

Dear Mr. Gadow,

We received notice of the Gnos' requested garage expansion at 133 Ridgeview Drive. My wife, Carla and I believe the Gnos' request to bump their garage out is a good idea, when our homes were built, mudrooms and larger garages were not seen as necessary. Things have changed. We remodeled our home to add a mudroom and a second garage stall. These made our home much more comfortable. We support their request, it will add to their home and to our neighborhood.

We had hoped to attend the planning commission meeting, but our schedules will not allow us to attend. We wanted to send this letter to ensure that the planning commission understands our support. The look and feel of the house will remain constant with the neighborhood. Please accept this email as support of their request to the city.

Sincerely,

Jonathan Pyne   Carla Mackedanz

WAYZATA PLANNING COMMISSION
MEETING MINUTES
AUGUST 3, 2015

AGENDA ITEM 1. Call to Order, Roll Call and Approval of Minutes.

Chair Vanderheyden called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Vanderheyden, Gonzalez, Ramy, Young, and Gruber. Absent and excused was: Commissioner Iverson and Gnos. Director of Planning and Building Gadow, Intern Peters, and City Attorney Schelzel were also present.

Chair Vanderheyden stated there were no minutes of the previous meeting to review, and they would be reviewed at the next meeting.

AGENDA ITEM 2. Regular Agenda Public Hearing Items:

a. **133 Ridgeview Drive E – Graham and Nancy Gnos**
   i. **Sideyard Setback Variance for Garage Addition**

Mr. Gadow stated Graham and Nancy Gnos have submitted a development application requesting approval of a variance to construct a 4-foot wide by 25-foot long (100 square foot) expansion to an existing attached garage at 133 Ridgeview Drive E that would encroach 5.6-feet into the 10-foot sideyard setback to allow for the location of a driveway to a side-loading garage. He reviewed the site plan and building plans.

Mr. Gadow noted that Commissioner Gnos had informed the Chair of his Application, and had recused himself from discussing or voting on this item as a commissioner.

Mr. Graham Gnos, 133 Ridgeview Drive E, Wayzata, provided background on the home and reasons for requesting a variance at this time. He explained the objective of bumping the garage out by 4-feet is to bring the garage and home back into rhythm of the neighborhood where every house has a two car garage. He explained there would be no trees removed from the property.

Commissioner Gruber asked Mr. Graham to explain the reactions of potential buyers of the property with the home only having a single car garage.

Mr. Gnos stated several potential buyers had told them they would have made an offer on the home if it had a two car garage. Having only a one car garage has prevented them from selling the home.

Commissioner Gonzalez asked if the black top would need to be expanded in front of the addition.

Mr. Gnos stated the existing apron and black top would remain the same. The existing door is a two car garage door and this would be shifted over to allow for two cars to be parked in the garage.

Commissioner Gonzalez asked if the applicant had talked with the neighbors regarding the expansion.

Mr. Gnos stated he had discussed the plans with neighbors and they have stated they are open to the expansion. He also let them know the Planning Commission would be holding a public hearing on the application today.

Commissioner Gonzalez asked if the height of the existing structure would change.

Mr. Gnos clarified the existing structure height would not change.

Chair Vanderheyden asked if there was a formal easement for how the neighbor's driveway sits on Mr. Gnos' property.

Mr. Gnos stated he was not aware of a formal easement.

Chair Vanderheyden opened the public hearing at 7:12 p.m.

There being no comments from the public, Chair Vanderheyden closed the public hearing at 7:13 p.m.

Commissioner Ramy asked if there had been other situations in the City where the building had created the hardship. He stated the situation was an economic one because the owner still had reasonable use of the land and building.

Commissioner Gonzalez clarified the Planning Commission's role was to determine if there were practical difficulties, not a hardship, and if the request is reasonable.

City Attorney Schelzel stated the Commissioner should focus on the standards in the Zoning Ordinance. He stated the Ordinance states that a variance can be granted if the applicant establishes that there are practical difficulties in complying with the Ordinance, and there are three criteria outlined in the Ordinance that must be met in order to establish practical difficulties. He clarified if the applicant was requesting the variance for economic considerations only, then the variance should be denied; but if the applicant establishes there are additional reasons for the variance request then the Commission may chose to grant the variance.

Commissioner Gonzalez recommended approval of the variance request for the following reasons: there are practical difficulties because it is an existing building and the applicant has no alternatives for expansion, the existing setback is currently non-conforming and the request will not affect the neighboring property, the trees on the property will remain, the height of the structure will not change, the difficulties are unique to the property because all of the homes in this neighborhood have double garages and this property does not have alternatives for this, the variance will not alter the essential character of the neighborhood and the request is reasonable.

Commissioner Ramy stated the house was designed with a two car garage, and the home could be a two car garage if the applicant were to put the kitchen back to the way the original design had been and moved the kitchen from the garage.

Commissioner Gonzalez clarified that her decision is not based on knowing the applicant. The application as presented meets the standards in the Ordinance for granting a variance. The practical difficulties are established.

Commissioner Young stated the previous owner made the change and the applicant bought the house knowing of the change. But based on the application, he would support the variance.

Chair Vanderheyden stated he would also support the request. The current landowner did not create the practical difficulties. He understands there could be cascading effects that may occur with this over time if the Commission sets a precedent by granting the variance. But the request does not alter the character of the locality. This is a neighborhood of two car garages, and the applicant has a single stall garage. Further, being able to park two cars inside is beneficial to the neighborhood in that it keeps more cars of the street and out of sight.

Commissioner Gruber stated she would not support the request because of the language "the plight of the landowner is due to circumstances unique to the property, and not created by the landowner". In this case, a landowner created the circumstances, and the applicant has lived in the home for 12-years and has known about the situation and lived with a single stall garage for that time. She stated economic considerations have become paramount for the applicant, as he has been unable to sell the home with a single stall garage. This is an opportunity to negotiate on the price of the property. She expressed concerns about setting a precedent for future applicants that may have unique circumstances created by previous landowners.

Commissioner Ramy stated this is a reasonable request and would improve the aesthetics of the neighborhood as pointed out by the Chair. He stated he would support the variance request.

Commissioner Young made a motion, Seconded by Commissioner Gonzalez, to direct Staff prepare a Planning Commission Report and Recommendation of approval for a sideyard setback variance at 133 Ridgeview Drive E for reasons discussed by the Planning Commission. The motion carried 4 ayes; 1 nay (Gruber).

<u>AGENDA ITEM 3.</u> Other Items:

a. Review of Development Activities

Mr. Gadow stated the August 17 meeting would start with a joint workshop with the City Council at 5:30 to discuss the proposed Telecommunications Ordinance. The regular agenda would include a variance application for a fence at 324 Bushaway Road. The City received an

WAYZATA PLANNING COMMISSION

August 17, 2015

REPORT AND RECOMMENDATION ON APPLICATION FOR SIDE YARD SETBACK VARIANCE AT 133 RIDGEVIEW DRIVE EAST

SUMMARY OF RECOMMENDATION

- Approval* of Side Yard Setback Variance

** subject to certain conditions noted in Section 4 of this Report*

REPORT AND RECOMMENDATION

Section 1. BACKGROUND

1.1 Project. Graham and Nancy Gnos (collectively, the "Owner" or "Applicant") have submitted a development application (the "Application") requesting approval to construct a four (4) ft wide by twenty five (25) ft long, one hundred square foot (100 SF) expansion to an existing attached garage (the "Project") at 133 Ridgeview Drive E (the "Property"). The Application requests approval of a variance to encroach 5.6 ft into the ten (10) ft sideyard setback to allow for the location of a driveway to a side loading garage.

1.2 Application Request. As part of the Application, the Applicant is requesting approval of the following item:

A. A variance from the required ten (10) ft Sideyard Setback in the R-2 District (Section 801.54.6.B.1.b) to allow encroachment of 5.6 ft into the setback (the "Setback Variance")

1.3 Property. The street address, property identification number and owner of the Property are:

133 Ridgeview Drive E	31-118-22-33-0023	Graham and Nancy Gnos

1.4 Land Use. Uses in the general vicinity are single family detached residential. The Property and adjacent properties are zoned R-2 (`5,000 SF minimum lot sizes).

1.5 Notice and Public Hearing. Notice of a public hearing on the Application was published in the *Lakeshore Weekly* on July 21, 2015. A copy of the notice was mailed to all property owners located with 350 feet of the Property on July 23, 2015. The required public hearing was held at the August 3, 2015 Planning Commission meeting.

Section 2. STANDARDS

2.1 Side Yard Setback. The front yard setback in the R-2 District is ten (10) feet. Section 801.54.6.B.1.b.

2.2 Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the standards of the Zoning Ordinance. The variance review criteria are as follows:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of the Zoning Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
(i) the property owner’s proposal for the property is reasonable but not permitted by the Zoning Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

Based on the Application materials, staff reports, public comment presented at the hearing, and Wayzata's Zoning Ordinance, the Planning Commission of the City of Wayzata makes the following findings of fact with respect to the Setback Variance:

3.1 Variance.

A. The Setback Variance requested in the Application does not change the current single family residential use. The Setback Variance requested is in harmony with the general purposes and intent of the Ordinance and is consistent with the Comprehensive Plan.

B. A previous property owner remodeled the kitchen, prior to the Applicant purchasing the Property, and extended the kitchen four (4) ft into the garage area, which created a practical difficulty utilizing the existing attached garage as a two stall attached garage. The Applicant's Setback Variance request is to address the practical difficulty created by the previous property owner.

C. The Setback Variance requested is reasonable, due to circumstances driven by the existing lot layout and the previous property owner's interior remodel project. If granted, the Setback Variance would not alter the essential character of the locality in that the height of the building would not change, no trees would be lost, the exisiting driveway would remain unaltered, and many residences in the neighborhood have two car garages.

D. The practical difficulties necessitating the Setback Variance are not solely economic in nature. The existing interior layout of residence on the Property is a significant factor in the practical difficulty with meeting the ordinance requirements.

E. The proposed uses for the Property, including the attached garage, are permitted accessory uses within the R-2 District.

F. The conditions for granting approval of the Setback Variance listed below in Section 4 of this Report should be considered by City Council.

G. The Applicant has provided the reasons that the Setback Variance is justified under the criteria of this section in order to make reasonable use of the land, structures and buildings on the Property.

Section 4. RECOMMENDATION

4.1 Planning Commission Recommendation. Based on the findings in section 3 of this Report, the Planning Commission recommends approval of Setback Variance request included the Application (Attachment A), subject to the following conditions:

A. The Applicant must secure all necessary building permits for construction, and all laws and regulations applicable to the Project.

B. All expenses of the City of Wayzata, including consultant, expert, legal, and planning incurred must be fully reimbursed by the Applicant.

Adopted by the Wayzata Planning Commission this 17th day of August 2015.

____
Chair, Planning Commission

Attachment A

Applicant Submittals

DRAFT RESOLUTION NO. 29-2015

RESOLUTION APPROVING SIDE YARD SETBACK VARIANCE AT 133 RIDGEVIEW DRIVE EAST

BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

Section 1. BACKGROUND

1.1 Project. Graham and Nancy Gnos (collectively, the "Owner" or "Applicant") have submitted a development application (the "Application") requesting approval to construct a four (4) ft wide by twenty five (25) ft long, one hundred square foot (100 SF) expansion to an existing attached garage (the "Project") at 133 Ridgeview Drive E (the "Property"). The Application requests approval of a variance to encroach 5.6 ft into the ten (10) ft sideyard setback to allow for the location of a driveway to a side loading garage.

1.2 Application Request. As part of the Application, the Applicant is requesting approval of the following item:

A. A variance from the required ten (10) ft Sideyard Setback in the R-2 District (Section 801.54.6.B.1.b) to allow encroachment of 5.6 ft into the setback (the "Setback Variance")

1.3 Property. The property identification number and owner of the affected property (the "Property") are:

133 Ridgeview Drive E	31-118-22-33-0023	Graham and Nancy Gnos

1.4 Land Use. Uses in the general vicinity are single family detached residential. The Property and adjacent properties are zoned R-2 (`5,000 SF minimum lot sizes).

1.5 Notice and Public Hearing. Notice of a public hearing on the Application was published in the *Lakeshore Weekly* on July 21, 2015. A copy of the notice was mailed to all property owners located with 350 feet of the Property on July 23, 2015. The required public hearing was held at the August 3, 2015 Planning Commission meeting.

1.6 Planning Commission Action. The Planning Commission reviewed the Application and held a Public Hearing on August 3, 2015. No individuals spoke at the Public Hearing, but two individuals provided written comment on the Application. The Planning Commission voted four (4) in favor and one (1) opposed, with one (1) abstention, and one (1) absent to direct staff to prepare a draft *Planning Commission Report and Recommendation* for approval of the Application.

The Planning Commission reviewed the draft *Planning Commission Report and Recommendation* on August 17, 2015, where a motion to adopt the Report was approved on a ____ in favor and _____ opposed vote.

Section 2. STANDARDS

2.1 Side Yard Setback. The front yard setback in the R-2 District is ten (10) feet. Section 801.54.6.B.1.b.

2.2 Zoning Ordinance Variance Standards. Section 801.05.1.C provides the criteria for reviewing variances from the standards of the Zoning Ordinance. The variance review criteria are as follows:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of the Zoning Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

C. "Practical difficulties," as used in connection with the granting of a variance, means that:
(i) the property owner's proposal for the property is reasonable but not permitted by the Zoning Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

The City Council of the City of Wayzata hereby confirms and memorializes that the Setback Variance depicted in the Application meet the applicable requirements of Wayzata's Zoning Ordinance, based upon the following findings of fact made on the record (as well as all Application materials, staff reports, public comment presented at the hearing, and the Recommendation of the Planning Commission):

3.1 Variance.

A. The Setback Variance requested in the Application does not change the current single family residential use. The Setback Variance requested is in harmony with the general purposes and intent of the Ordinance and is consistent with the Comprehensive Plan.

B. A previous property owner remodeled the kitchen, prior to the Applicant purchasing the Property, and extended the kitchen four (4) ft into the garage area, which created a practical difficulty utilizing the existing attached garage as a two stall attached garage. The Applicant's Setback Variance request is to address the practical difficulty created by the previous property owner.

C. The Setback Variance requested is reasonable, due to circumstances driven by the existing lot layout and the previous property owner's interior remodel project. If granted, the Setback Variance would not alter the essential character of the locality in that the height of the building would not change, no trees would be lost, the exisiting driveway would remain unaltered, and many residences in the neighborhood have two car garages.

D. The practical difficulties necessitating the Setback Variance are not solely economic in nature. The existing interior layout of residence on the Property is a significant factor in the practical difficulty with meeting the ordinance requirements.

E. The proposed uses for the Property, including the attached garage, are permitted accessory uses within the R-2 District.

F. The conditions for granting approval of the Setback Variance are listed below in Section 4 of this Resolution.

G. The Applicant has provided the reasons that the Setback Variance is justified under the criteria of this section in order to make reasonable use of the land, structures and buildings on the Property.

Section 4. CITY COUNCIL ACTION

4.1 Based on the Findings of this Resolution, the request for approval of the Setback Variance as set forth in the Application (Attachment A), is hereby **APPROVED** subject to all of the following conditions (failure to comply with any one of these conditions shall result in the revocation of this approval):

A. The Applicant must secure all necessary building permits for construction, and all laws and regulations applicable to the Project.

B. All expenses of the City of Wayzata, including consultant, expert, legal, and planning incurred must be fully reimbursed by the Applicant.

Adopted by the Wayzata City Council this _____ day of August, 2015.

____
Mayor Ken Willcox

ATTEST:

____
City Manager Heidi Nelson

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on ___________________________, 2015.

____
Becky Malone, Deputy City Clerk
SEAL

Attachment A

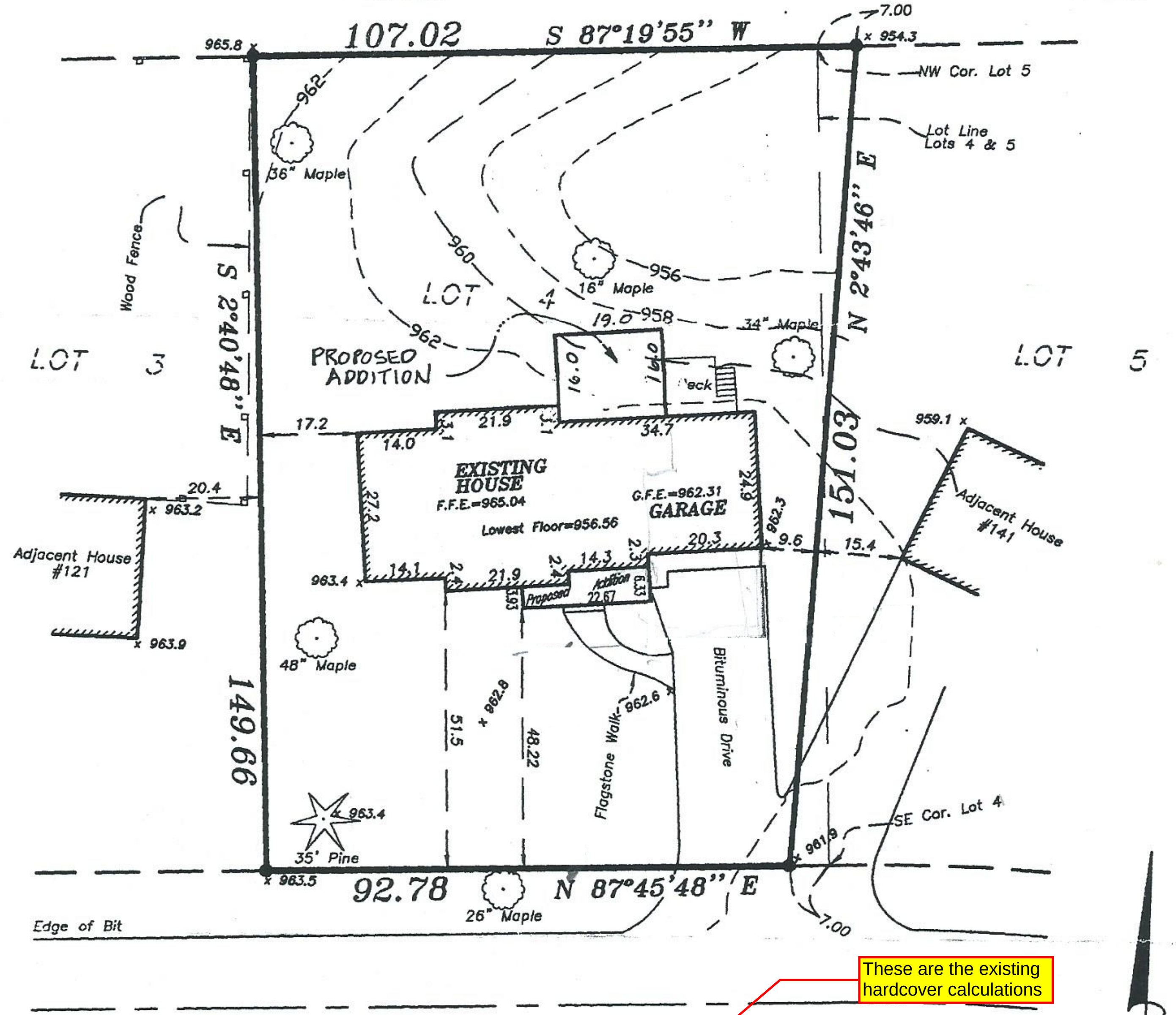
Applicant Submittals

CERTIFICATE OF SURVEY

FOR: **GRAHAM AND NANCY GNOS**

LEGAL DESCRIPTION

That part of lots 4 and 5, Block 1, Second Addition To Ridgeview Heights, lying westerly of a line drawn from a point on the south line of said Lot 4, a distance of 7.00 feet west from the southeast corner thereof, to a point in the north line of said lot 5, a distance of 7.00 feet east from the northwest corner thereof.



These are the existing hardcover calculations

RIDGEVIEW DRIVE EAST

Site Address
133 Ridgeview Drive E.
Wayzata, MN 55391

Existing Hardcover

House/Deck	2,115.7 Sq. Ft.
Stoop/Walks/Drive	1,247.3 Sq. Ft.
Total Hardcover	3,363.0 Sq. Ft.
Lot Area	14,987.4 Sq. Ft.
Percent of Hardcover = 22.4%	

~~Proposed Hardcover~~

House/Deck	2,543.11 Sq. Ft.
Stoop/Walks/Drive	1,204.3 Sq. Ft.
Total Hardcover	3,747.41 Sq. Ft.
Lot Area	14,987.4 Sq. Ft.
Percent of Proposed Hardcover = 25.0%	

-Addition to match existing grades-

o Denotes iron monument
● Denotes found monument
x 000.0 Denotes existing elev.

C:\EP\DRAW\13284.DWG

DEMARS-GABRIEL LAND SURVEYORS, INC.
3030 Harbor Lane No.
Plymouth, MN 55447
Phone:(763) 559-0908

I hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land.

As surveyed by me this 20th day of November, 2006.

David E. Crook   Minn. Reg. No. 22414

File No. 13284

Book-Page 445-3

Scale 1"=30'

Denali
Custom Homes, Inc

CERTIFICATE OF SURVEY

FOR: **GRAHAM AND NANCY GNOS**

LEGAL DESCRIPTION

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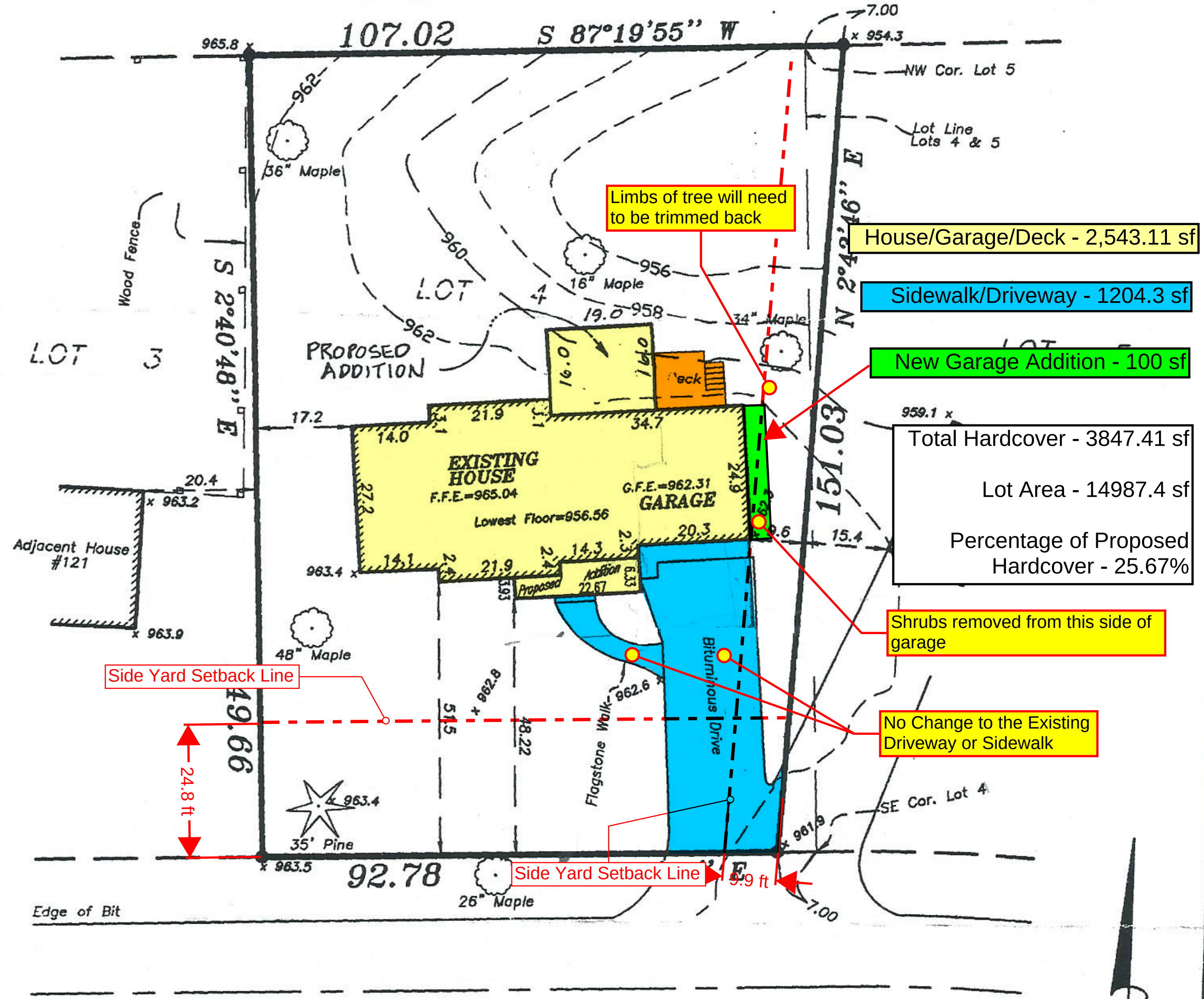

RIDGEVIEW DRIVE EAST

Site Address
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–Addition to match existing grades–

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DEMARS–GABRIEL LAND SURVEYORS, INC.
3030 Harbor Lane No.
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I hereby certify that this is a true and correct representation of a survey of the boundaries of the above described land and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land.

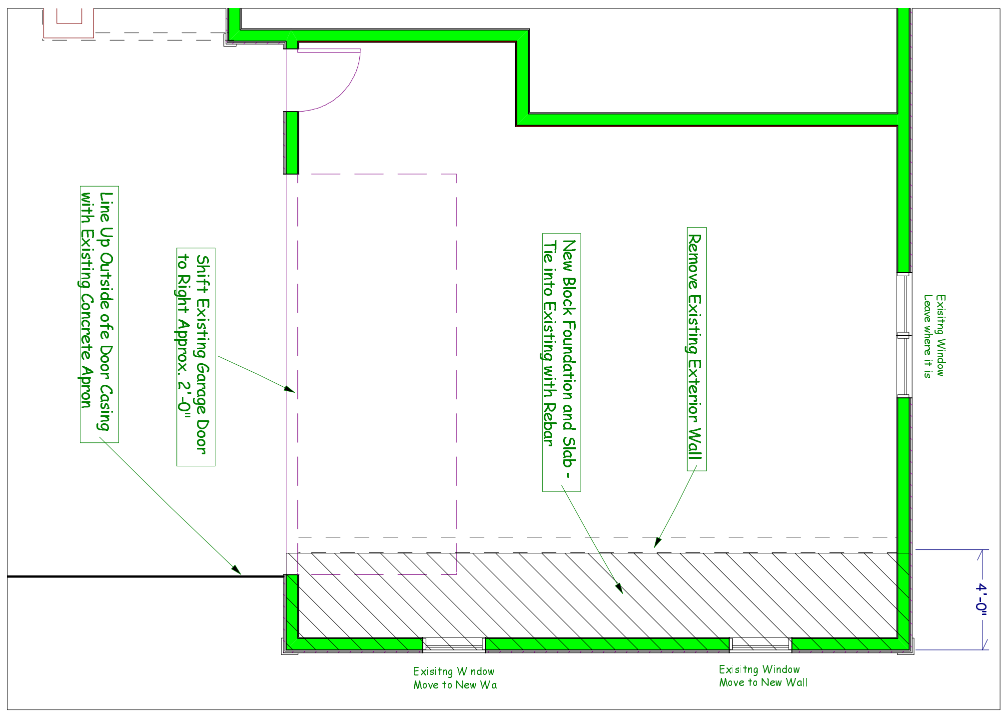
As surveyed by me this 20th day of November, 20 06.

David E. Crook Minn. Reg. No. 22414

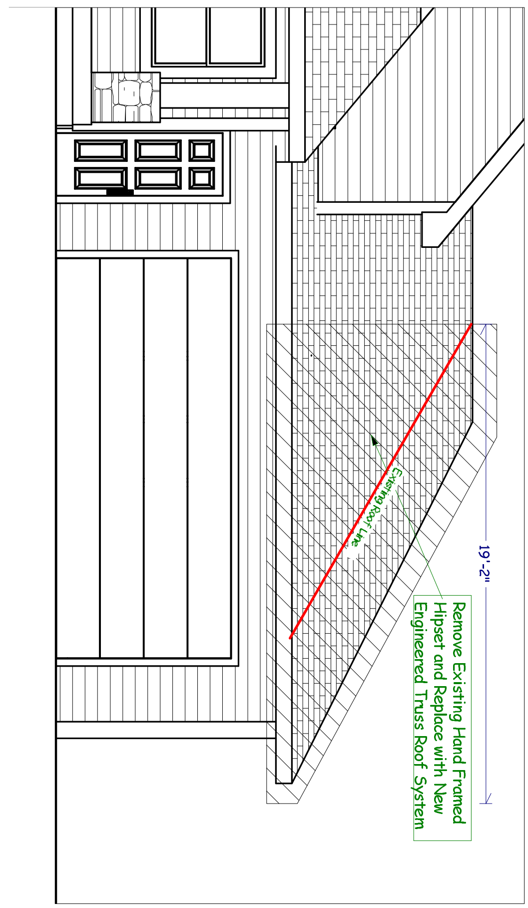
File No.	13284
Book–Page	445–3
Scale	1"=30'

Floor Plan

1/8" = 1'-0"

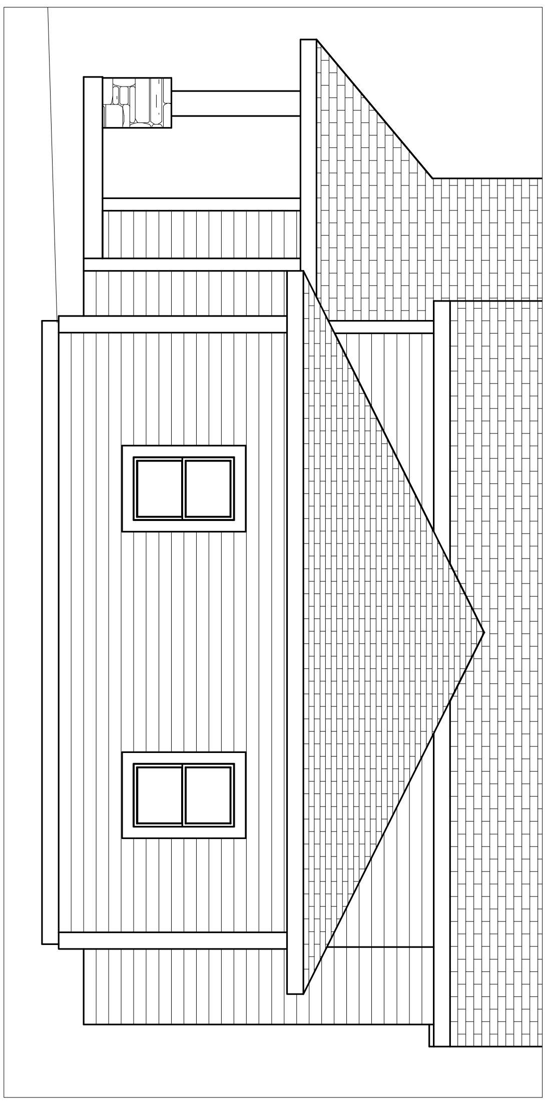


Graham and Nancy Gnos Ridgeview Drive E. Wayzata, MN		Orig. Draft: 05/20/2015
Denali Custom Homes, Inc	Revisions:	Page No. 1



Front Elevation

1/8" = 1'-0"



Side Elevation

1/8" = 1'-0"

Graham and Nancy Gnos Ridgeview Drive E. Wayzata, MN		Orig. Draft: 05/20/2015
Denali Custom Homes, Inc	Revisions:	Page No. 2

CITY OF WAYZATA

PLANNING DEPARTMENT

MEMORANDUM

To: City Council

From: Bryan Gadow, Director of Planning and Building

Date: August 13, 2015

Re: Update on West Lake St Redevelopment Project Concept

Background

On May 19th, the City Council held a workshop meeting with Mr. Brad Hoyt, property owner of 253 Lake St E, Mr. Pat Hughes, property owner of 239 Lake St E, and Ms. Kim Erickson of Cambridge State Bank for 259 Lake St to discuss potential redevelopment options for the properties.

The property owners were requesting City public financing assistance on the project in the form of Tax Increment Financing (TIF) for the purposes of building structured parking in the rear portion of the properties. The parking would be utilized for the business tenants during the work day, but have a public easement over it to allow public usage of the parking in the evening and on weekends. Given the proximity of these parcels to the both the Dakota Rail Trail and the City Beach and Marina, potential public parking in this area could provide a benefit as the City continues the implementation of its Lake Effect Design Framework, which includes additional parking on the west end of Lake St.

The City is also engaging the Three Rivers Park District to examine potential for capital partnership on a parking ramp component of the project, given the proximity of the site to the Dakota Rail trailhead.

Since the City Council workshop, Mr. Hoyt has worked with Mr. Neil Weber of Weber Architects and Planners to develop a site plan concept for the properties. As the developable parcels are currently owned by three different property owners who may have different timelines for development, the attached site concept is designed to be phased if necessary. Note that discussions between the three property owners are still on-going, and at present there is not a joint application for development.

In addition, staff provided the Housing and Redevelopment Authority (HRA) with an update on the concept at their July 30, 2015 meeting. The HRA was supportive of the redevelopment concept and asked Mr. Weber to review an alternative that also included the adjacent parcel at 201 Lake Street East (the Coldwell Banker Burnet Building).

Site Concepts

The Site Concept #1 is for three separate buildings joined by rear structured parking, with a current assumption of office use. As the concept is further refined by the property owners, additional uses such as light retail may be incorporated into the plan. The three buildings are proposed to be three stories in height, with upper level setbacks on the second and third levels. The proposed ramp is designed to limit impacts to the wetland that is the rear of the property, with mitigation as needed. Further review of the wetland concept of the project would occur as the concept processes. Mr. Weber has included some initial preliminary cost estimates for the project, which are attached.

In addition, based upon the feedback received from the HRA, Mr. Weber has prepared a second concept that would incorporate a one level parking ramp (rather than a three level ramp) that would cross the 201, 239, 253, and 259 Lake Street properties. Site Concept Plan #2 would require the participation of the owner of 201 Lake Street, Mr. Lowell Zitzloff.

TIF Analysis

At the conclusion of the workshop, the Council directed staff to engage the City's public finance consultant, Ehlers Inc., to conduct a preliminary analysis of potential TIF for redevelopment scenarios on the lots that would include a parking ramp.

Ehlers provided preliminary TIF analysis to the Council in June, and has updated the analysis based upon the attached Concept Plan. A copy of the City's Business Subsidy and Public Financing Policy and the 2013 Redevelopment Plan are attached for reference. The West Lake Street area is identified as a key redevelopment site in the Plan.

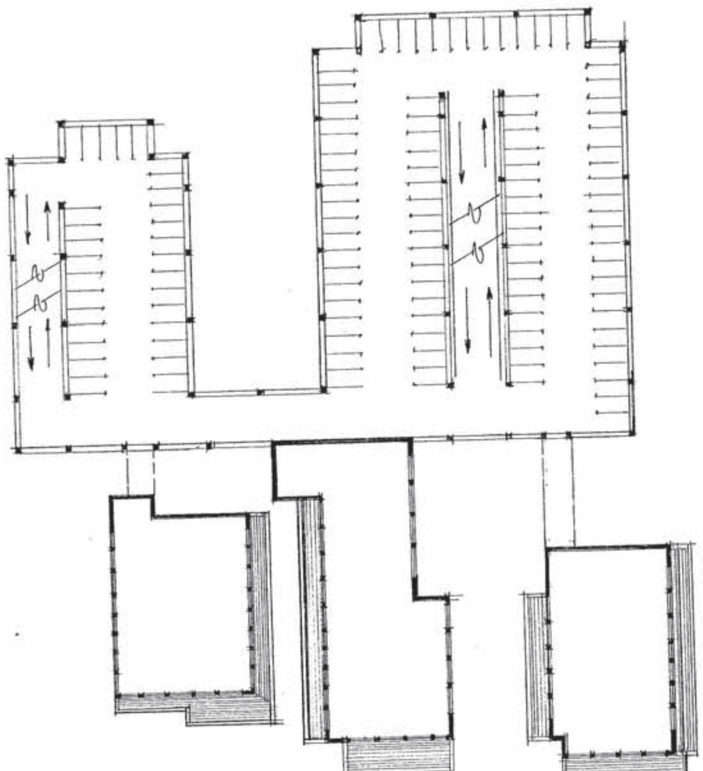
The purpose of this discussion is to update the City Council on discussions that the City has had on this potential project, and receive feedback. If the City moves forward with the Project, the property owners would formally apply for TIF assistance, the City would review, and if agreed to, would draft a Letter of Intent with the property owners outlining responsibilities, timelines, and parameters of public financing participation. The HRA would then be asked to initiate the creation of a TIF District for the project.

Attachments

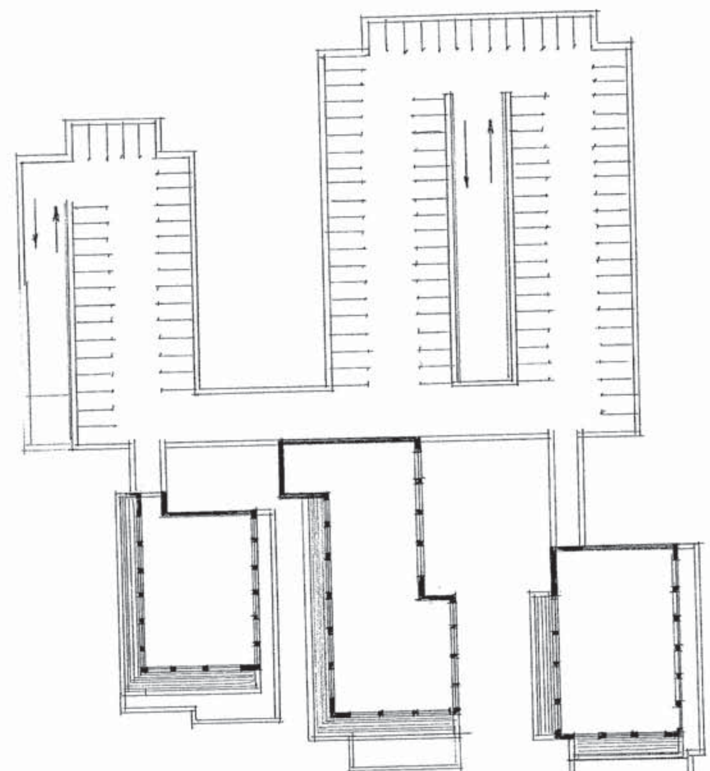
- Attachment A-1: West Lake Street Site Concept Plan #1
- Attachment A-2: Preliminary Cost Estimates for Site Concept Plan #1
- Attachment B: West Lake Street Site Concept Plan #2
- Attachment C: TIF Analysis from Ehlers and Associates (July 2015)
- Attachment D: TIF Analysis from Ehlers and Associates (June 2015)
- Attachment E: DRAFT HRA Meeting Minutes – July 30, 2015
- Attachment F: Business Subsidy and Public Financing Policy
- Attachment G: 2013 City of Wayzata Redevelopment Plan
- Attachment H: Section from Lake Effect Design Framework on West End of Lake Street
- Attachment I: City Council Meeting Minutes – June 16, 2015

Attachment A-1: West Lake Street Site Concept Plan #1

Attachment A-1: West Lake Street Site Concept Plan #1



SECOND



THIRD

253 EAST LAKE STREET
WAYZATA, MINNESOTA

CONTINENTAL PROPERTY GROUP, INC.

WEBER architects & planners

14 JULY 2015

WEBER
architects & planners
2280 Watertown Road, Long Lake, MN 55356-9419
952.476.4434 • Fax 952.476.5863 • nw@weberarchitects.com

21 July 2015

Summary of concept proposal by:

CONTINENTAL PROPERTY GROUP

253 EAST LAKE STREET

PROPERTIES:

This concept proposal involves 3 properties. The addresses of the 3 are, 235, 253 and 259 East Lake Street. They are owned by different entities. The concept presented here is based on the idea that on grade parking and a parking structure be constructed at the rear of the properties which would provide parking for all three buildings and the easement of 85 spaces required for the marina building across the street

BUILDINGS:

The plan shows three separate buildings. This will allow each of the property owner the ability to develop their own building independent of each other. Separation of the buildings will allow each of the buildings significant exterior exposure to light which will maximize the value to each owner. The concept plan shows the total areas of each building by floor. The total building areas is approximately 90,000 sf (89,964 sf to be specific).

PARKING:

The parking provided on the site (all 3 pieces) total 390 spaces. The parking structure has a total of 352 cars. On grade parking (38 spaces) is provided at each of the buildings as shown on the plan.

The demand for each of the buildings based on the recommended changes to be made in the parking ordinance when figured on 3.7 spaces per 1000 of the net sf of each of the buildings are:

- Hughes 72 spaces
- Hoyt 134 spaces
- Flagship 94 spaces
- Easement 85 spaces
- Total 385 spaces

Since we providing 390 spaces this meets the requirement without figuring cross use deductions.

The intent of this proposal is to use the TIF generated by the building construction to build the parking. The City would own the parking. The parking would be available for public parking evenings and weekends when the “tourist” and lake shore demand is at it’s highest and the office use is at the lowest.

CIRCULATION:
The concept is laid out to provide 2 access points from Lake Street and one from Barry. The 2 from Lake Street are both egress and ingress while the one from Barry would be used as access to the ramp and access to the Zitzloff building.

CONSTRUCTION COSTS:
Attached are some very preliminary cost estimates from Benson-Orth relate to the concept. They include pilings as recommended by soil borings taken on the site for both the buildings and the parking structure. While value is not necessarily related to cost this should give a sense of the costs of the buildings.

Costs do not include:

- Demolition costs
- Wetland mitigation costs
- Land value

CONCLUSION:
This plan shows a concept that provides a source of public parking which works for the proposed buildings as well as meeting a demand for parking caused by restaurant, retail and lakefront activities. This parking is paid for by the construction of the buildings. There are a lot of details and design decisions to be made as we move forward should the City approve such an approach. This is simply a concept design and not yet an architectural design.

EXISTING CONDITIONS

HUGHES PROPERTY
235 EAST LAKE STREET

HOYT PROPERTY
253 EAST LAKE STREET

KAMINSKY PROPERTY
259 EAST LAKE STREET

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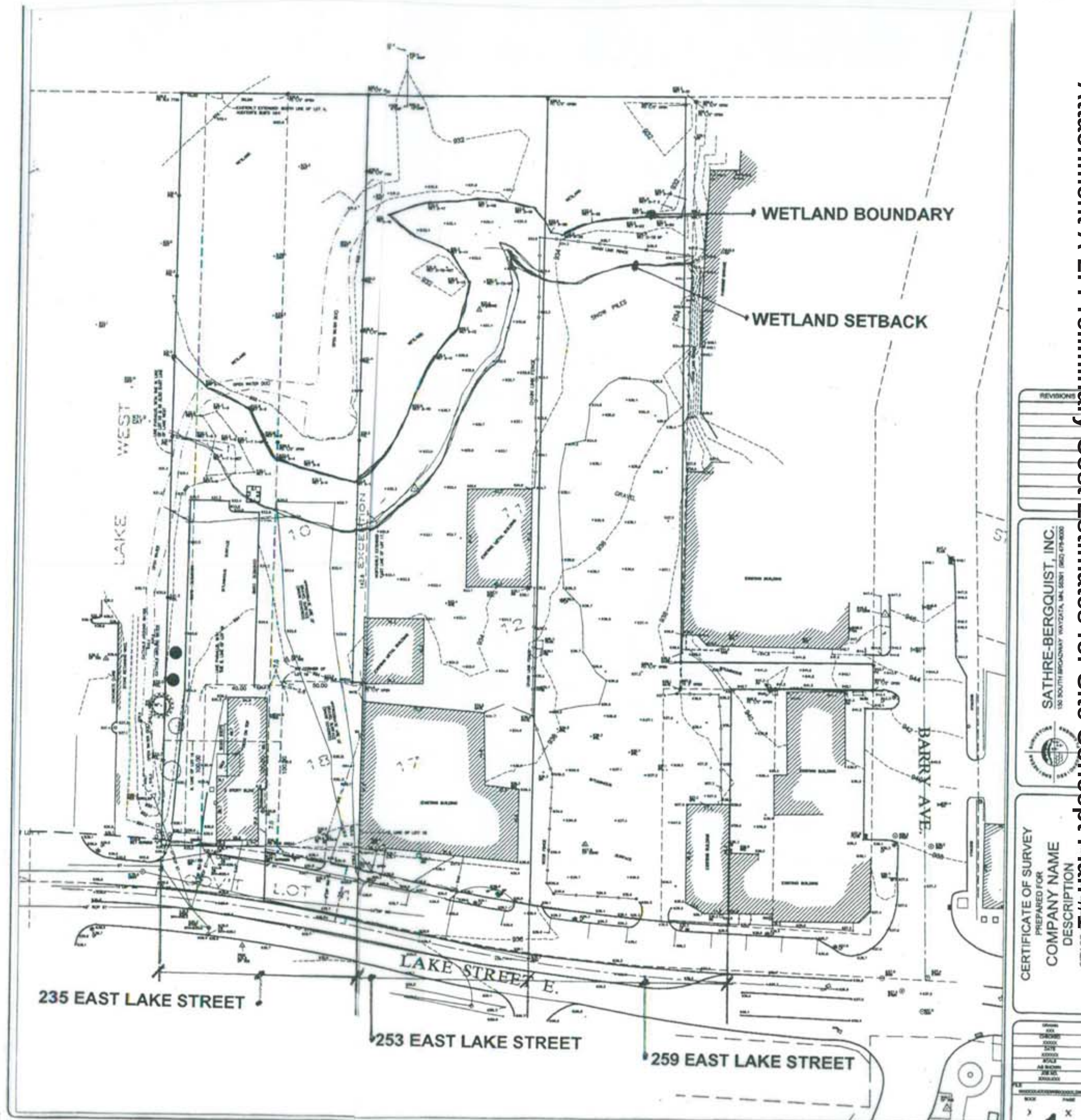
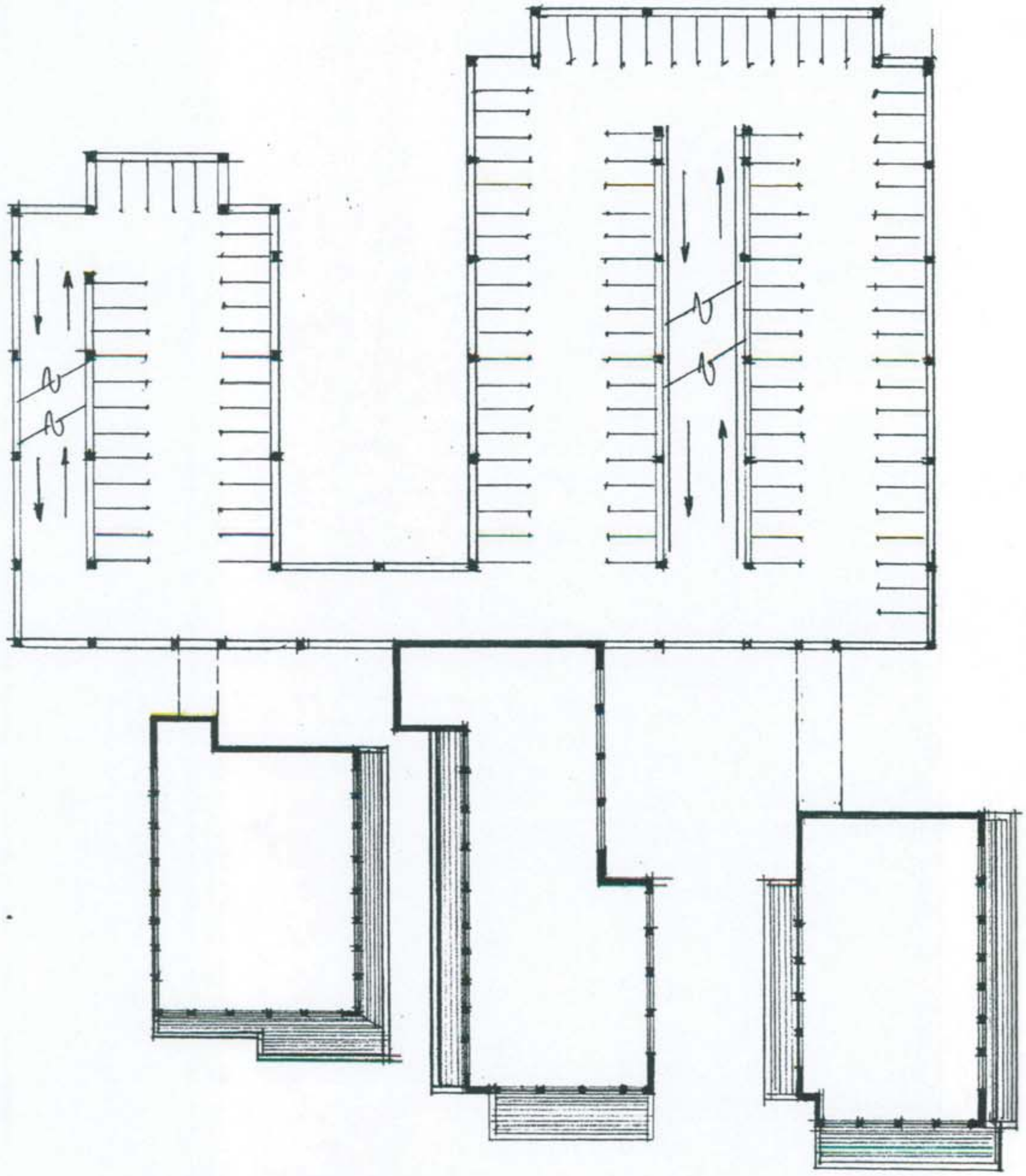


Attachment A-2: Preliminary Cost Estimates for Site Concept Plan #1



SECOND

BRAD HOYT
CONTINENTAL PROPERTY GROUP

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE

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architects & planners
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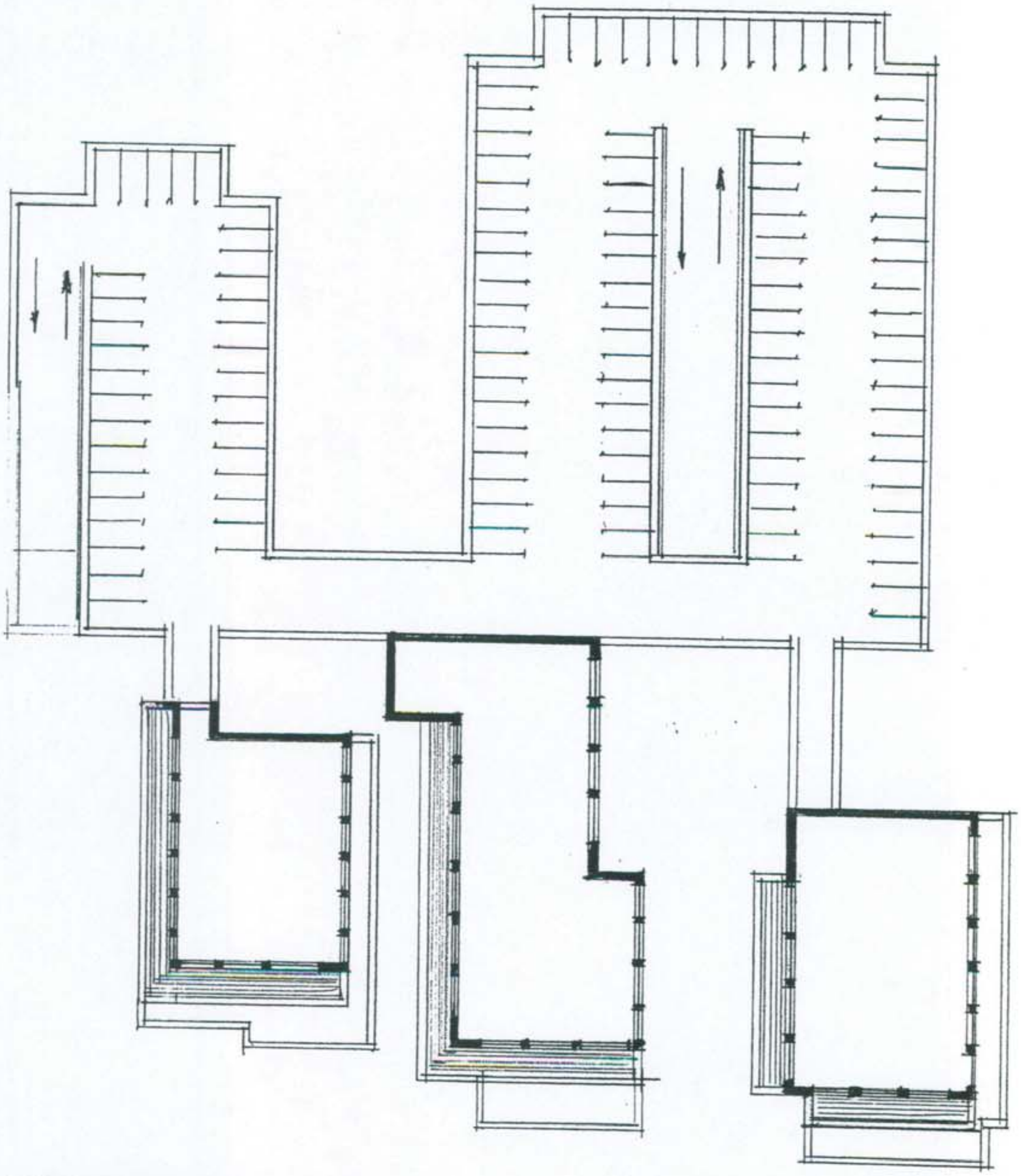

THIRD

BRAD HOYT
CONTINENTAL PROPERTY GROUP

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

NEIL WEBER, AIA — DATE — REGISTRATION #11325

WEBER
architects & planners
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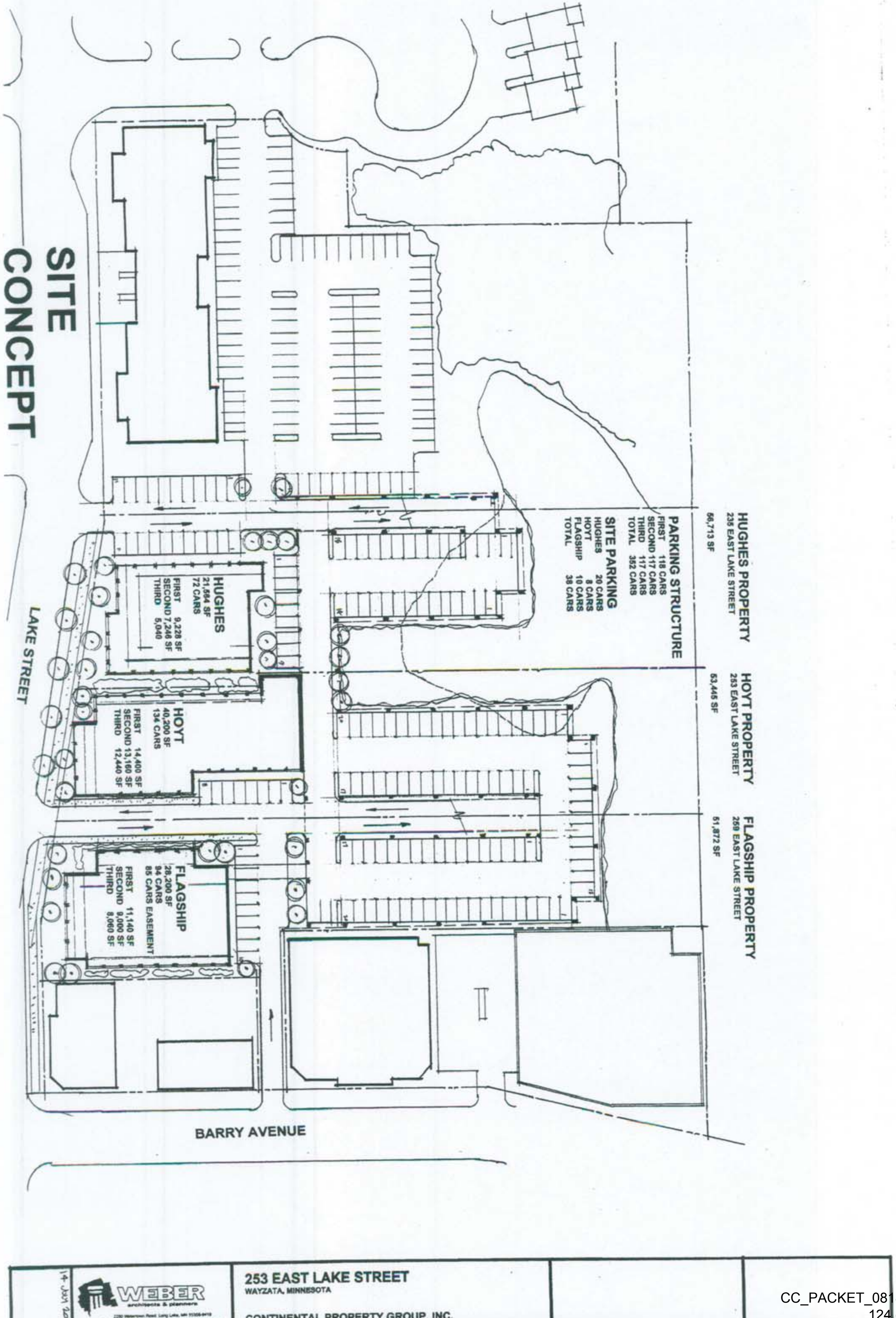
952.476.4434 • Fax 952.476.[illegible] • nw@weberarchitects.com

Attachment A-2: Preliminary Cost Estimates for Site Concept Plan #1



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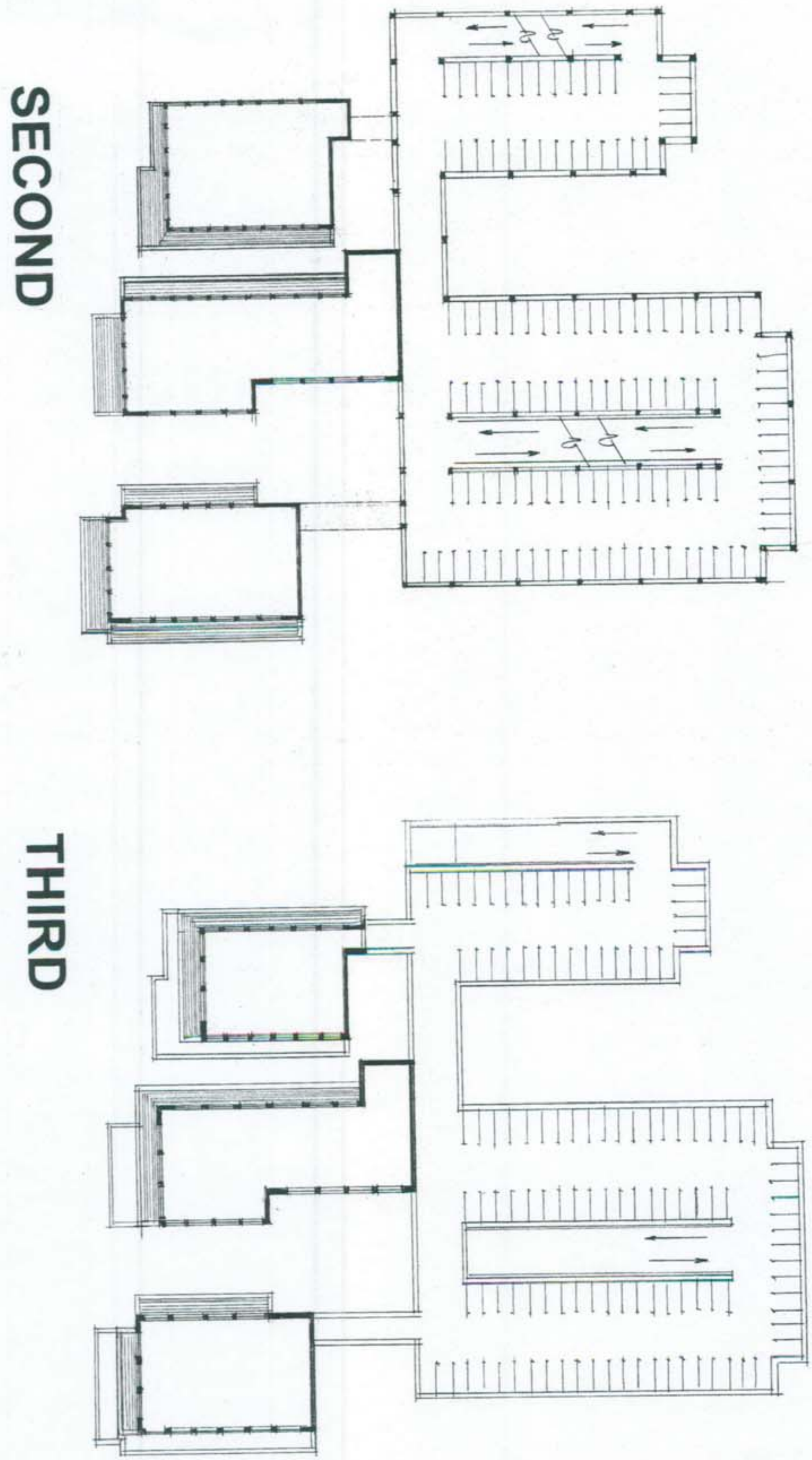

WEBER architects & planners

253 EAST LAKE STREET
WAYZATA, MINNESOTA

CONTINENTAL PROPERTY GROUP, INC.

BENSON-ORTH
GENERAL CONTRACTORS
45 YEARS OF EXCELLENCE

Neil Weber, AIA
Weber Architects & Planners
2280 Watertown Rd
Long Lake, MN

July 22, 2015

Mr. Weber,

Please see our estimate for the construction of three office buildings and a parking ramp on the site at 235 – 259 Lake St. East in Wayzata, MN.

- Shell office space with 38 on grade parking and pilings — $12,684,924
    - Estimated 90,000 SF of office
    - Estimate Tenant Space Improvements $65.00/SF — $5,850,000
- Parking ramp with pilings — $9,666,400
    - 352 parking spaces
- Total project cost — $28,201,324

Benson-Orth General Contractors has been in business the Minneapolis/St. Paul area since 1969. Specializing in commercial construction, we are experienced in building Industrial, Warehouse, Office, Medical Office, Retail, Hospitality, Multi-family and Senior Assisted Living facilities.

Thank you for the opportunity to estimate the Wayzata offices and ramp development, please contact me if you have any questions or would like more information.

Best Regards,

Ron Sorem

Ron Sorem
Director of Business Development
Benson-Orth General Contractors

10700 Hwy 55, Suite 310
Plymouth, MN 55441
763-545-8826

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11 August 2015
Summary of a second concept proposal by:

CONTINENTAL PROPERTY GROUP
253 EAST LAKE STREET

PROPOSAL:
This proposal is a result of the discussion we had at the 30 July HRA meeting. The HRA discussion lead to the idea of including the Burnet Building (Zitzloff) property into the architectural concept. This idea would tie the 4 properties between Edgewood Court and Barry Avenue with one concept of parking located behind the buildings. That is what is presented by this option.

BUILDINGS:
This proposal will allow independent development of the three properties to the east of the Burnet Building. The buildings would range in size from approximately 22,000 sf to 40,000 sf and would be a max of 3 stories. Such an approach would provide a pleasant but viable architectural street scape for west Lake Street. Set backs of upper floors will add to the positive architectural image.

PARKING:
The parking would be paid for and owned and maintained by the City of Wayzata. The three properties in front of the parking would use the parking during normal business hours with clear public access during evenings and weekends. There would be only one level of structured parking with ramps being on grade thus being the most cost effective solution possible.

Total parking required would be 495 spaces (Burnet 110, Hughes 72, Hoyt 134, Flagship 94 plus 85 for the boat works easement). Parking provided would be 484 spaces (262 spaces on grade and 222 on a one level structure). With analysis of peak loading and shared parking this is more than enough for the development of the properties and provides significant public parking.

CIRCULATION:
A major advantage of this proposal it that it provides a clear access to public parking by a very visible access point from Lake Street between the Burnet Building and the Hughes property. Access will also be available off of Edgewood Court and between the Hoyt and Flagship properties. Entrance to the parking could also come from Barry. The entrance to the underground parking of the Zitzloff Building on Barry is also required at this entrance.

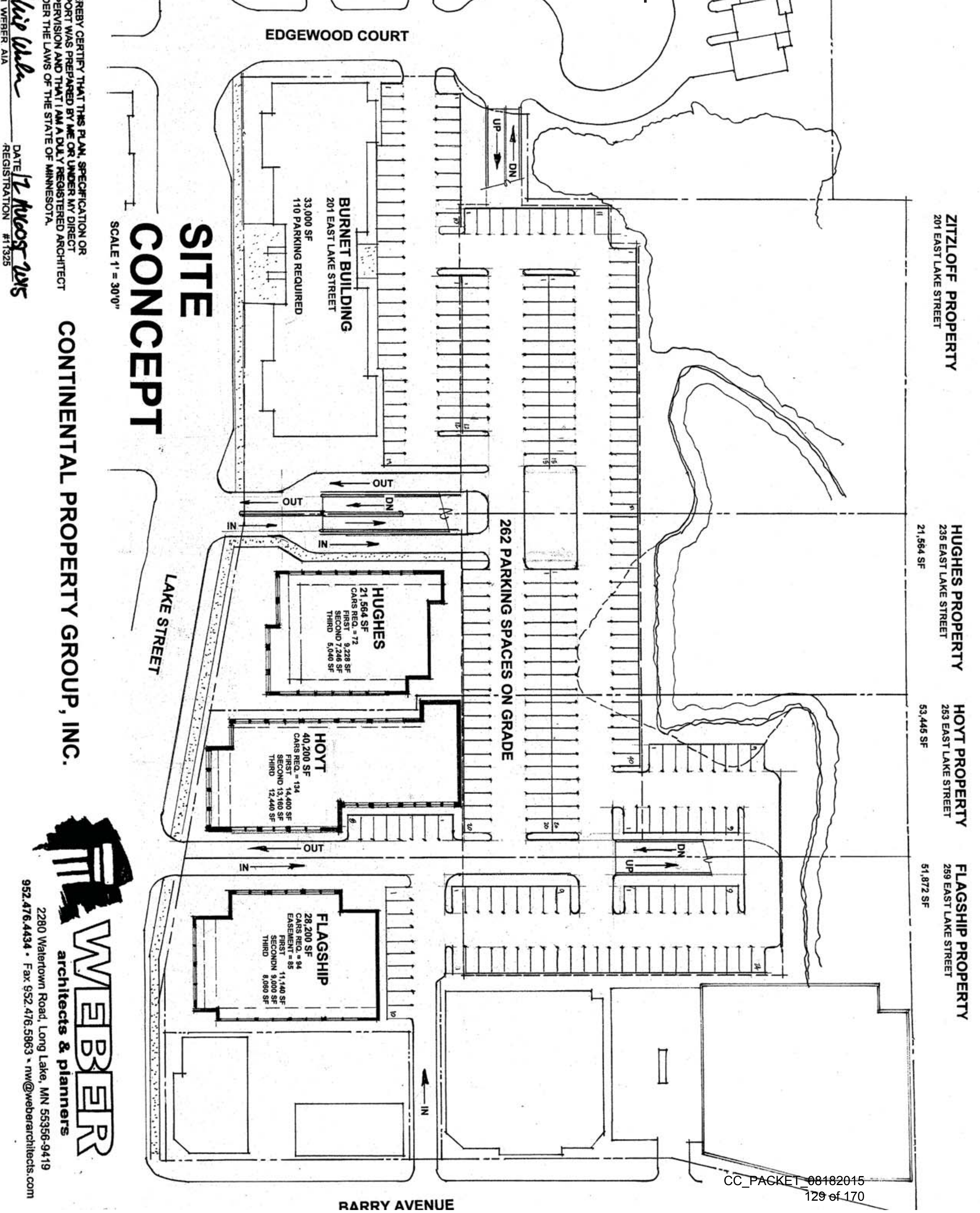
CONSTRUCTION COSTS:
We have expectations of having cost estimates of the parking at the workshop.

CONCLUSION:

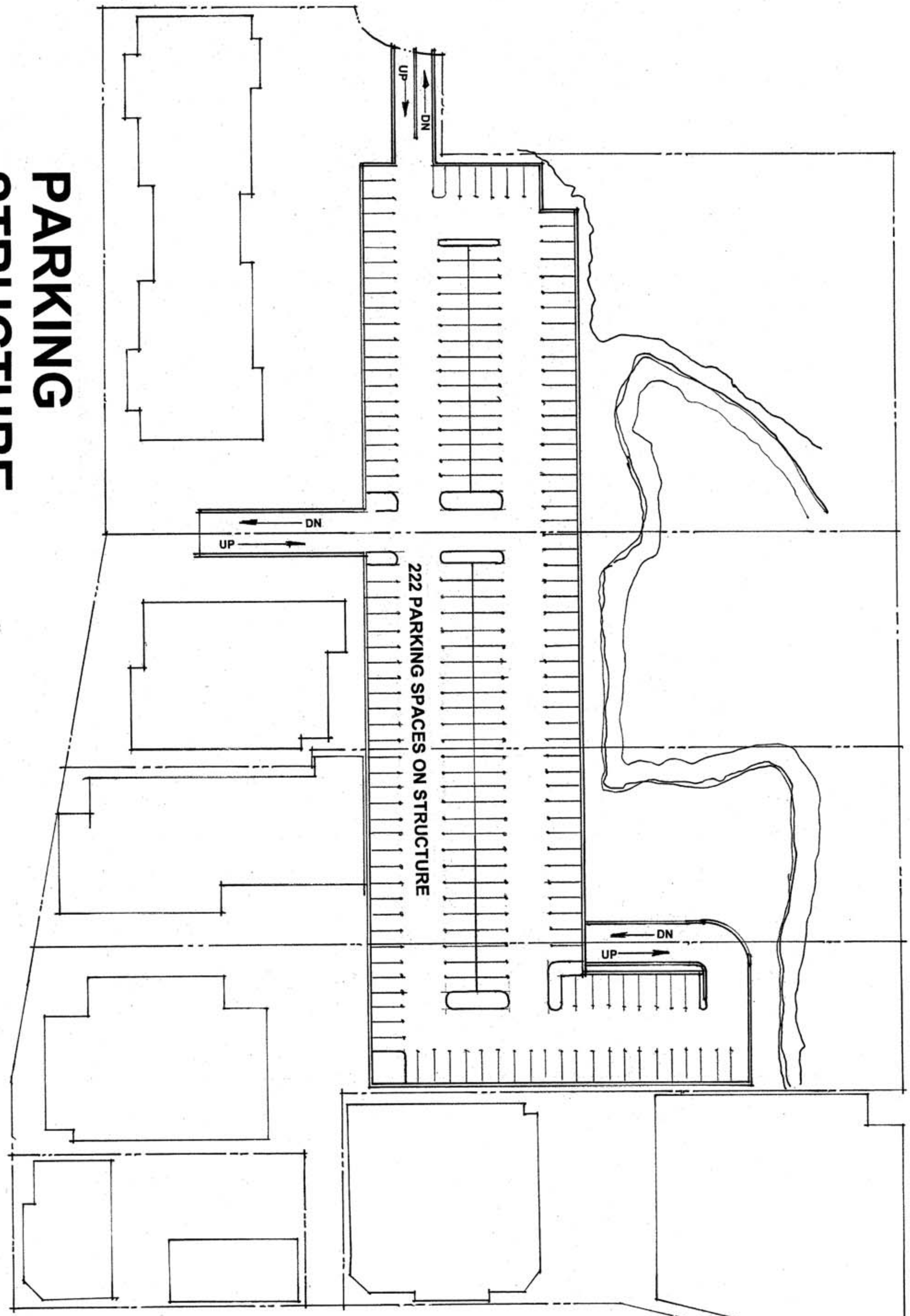
This plan has a lot of positive points that will help meet the long term parking issues for the City of Wayzata while at the same time allow careful development of three private properties. Points include:

1. Least expensive parking solution
2. Unifies parking for the entire block
3. Allows independent development of the 3 remaining properties in a way to avoid the "large building" proposals of the past. That means that the buildings developed would be a much more modest scale and would provide desirable architectural rhythm to the streetscape.
4. Public parking is clearly delineated for easy access without the feeling of intrusion on private property.

Attachment B: West Lake Street Site Concept Plan #2



Attachment B: West Lake Street Site Concept Plan #2



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

NEIL WEBER AIA

DATE 12 AUGUST 2015

REGISTRATION #11325

CONTINENTAL PROPERTY GROUP, INC.

WEBER
architects & planners
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Attachment C
TIF Analysis from July 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 235, 253 & 259 Lake Street

City of Wayzata

89,964 Sq. Ft. Office

ASSUMPTIONS AND RATES

DistrictType:	**Redevelopment**	
District Name/Number:		
County District #:		
First Year Construction or Inflation on Value	**2016**	
Existing District - Specify No. Years Remaining		
Inflation Rate - Every Year:	**0.00%**	
Interest Rate:	**5.00%**	
Present Value Date:	**1-Aug-17**	
First Period Ending	1-Feb-18	
Tax Year District was Certified:	**Pay 2016**	
Cashflow Assumes First Tax Increment For Development:	2018	
Years of Tax Increment	26	
Assumes Last Year of Tax Increment	2043	
Fiscal Disparities Election [Outside (A), Inside (B), or NA]	**Inside(B)**	
Incremental or Total Fiscal Disparities	**Incremental**	
Fiscal Disparities Contribution Ratio	37.0420%	Pay 2015
Fiscal Disparities Metro-Wide Tax Rate	161.6250%	Pay 2015
Maximum/Frozen Local Tax Rate:	109.878%	Pay 2015
Current Local Tax Rate: (Use lesser of Current or Max.)	109.878%	Pay 2015
State-wide Tax Rate (Comm./Ind. only used for total taxes)	50.8400%	Pay 2015
Market Value Tax Rate (Used for total taxes)	0.23943%	Pay 2015

Tax Rates

Exempt Class Rate (Exempt)	0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)	
First $150,000	1.50%
Over $150,000	2.00%
Commercial Industrial Class Rate (C/I)	2.00%
Rental Housing Class Rate (Rental)	1.25%
Affordable Rental Housing Class Rate (Aff. Rental)	
First $100,000	0.75%
Over $100,000	0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)	
First $500,000	1.00%
Over $500,000	1.25%
Homestead Residental Class Rate (Hmstd. Res.)	
First $500,000	1.00%
Over $500,000	1.25%
Agricultural Non-Homestead	1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/ Phase
	06-117-22-23-0005		259 Lake St. E.	2,205,000	1,000	2,206,000	100%	2,206,000	Pay 2016	C/I Pref.	43,370	C/I Pref.	43,370	
	06-117-22-23-0013		253 Lake St. E.	1,300,000	185,000	1,485,000	100%	1,485,000	Pay 2016	C/I Pref.	28,950	C/I Pref.	28,950	
	06-117-22-23-0014		239 Lake St. E	795,000	0	795,000	100%	795,000	Pay 2016	C/I	15,900	C/I Pref.	15,150	
	06-117-22-32-0003		235 Lake St. E.	197,000	122,000	319,000	100%	319,000	Pay 2016	C/I Pref.	5,630	C/I Pref.	5,630	
	06-117-22-23-0007		235 Lake St. E.	536,000	0	536,000	100%	536,000	Pay 2016	C/I	10,720	C/I Pref.	9,970	
	06-117-22-23-0010		235 Lake St. E.	165,000	0	165,000	100%	165,000	Pay 2016	C/I	3,300	C/I Pref.	2,550	
				5,198,000	308,000	5,506,000		**5,506,000**			**107,870**		**105,620**	

Note:

1. **Base values are for pay 2016 based upon review of County website on 7-23-15.**

Attachment C
TIF Analysis from July 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 235, 253 & 259 Lake Street

City of Wayzata
89,964 Sq. Ft. Office

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2016	Percentage Completed 2017	Percentage Completed 2018	Percentage Completed 2019	First Year Full Taxes Payable
1	Hoyt Office	275	275	40,200	11,055,000	C/I Pref.	220,350	5	100%	100%	100%	100%	2018
2	Flagship Office	275	275	28,200	7,755,000	C/I Pref.	154,350	5	50%	100%	100%	100%	2019
3	Hughes Office	275	275	21,564	5,930,100	C/I Pref.	117,852	5	0%	50%	100%	100%	2020
TOTAL					24,740,100		492,552						
Subtotal Residential				0	0		0						
Subtotal Commercial/Ind.				89,964	24,740,100		492,552						

Note:
1. Market values are based upon estimates from the county assessor

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Hoyt Office	220,350	81,622	138,728	152,432	131,922	112,026	26,469	422,848	10.52
Flagship Office	154,350	57,174	97,176	106,775	92,408	78,472	18,568	296,222	10.50
Hughes Office	117,852	43,655	74,197	81,526	70,557	59,916	14,198	226,198	10.49
TOTAL	492,552	182,451	310,101	340,733	294,887	250,413	59,235	945,268	

Note:
1. Taxes and tax increment will vary signficantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?

Total Property Taxes	945,268
less State-wide Taxes	(250,413)
less Fiscal Disp. Adj.	(294,887)
less Market Value Taxes	(59,235)
less Base Value Taxes	(73,065)
Annual Gross TIF	267,668

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TIF Analysis from July 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 235, 253 & 259 Lake Street
City of Wayzata
89,964 Sq. Ft. Office

TAX INCREMENT CASH FLOW

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
							-	-	-	-				02/01/18
100%	297,525	(105,620)	(71,085)	120,820	109.878%	132,754	66,377	(239)	(6,614)	59,524	56,656	0.5	2018	08/01/18
							66,377	(239)	(6,614)	59,524	111,930	1	2018	02/01/19
100%	433,626	(105,620)	(121,500)	206,506	109.878%	226,905	113,452	(408)	(11,304)	101,740	204,101	1.5	2019	08/01/19
							113,452	(408)	(11,304)	101,740	294,024	2	2019	02/01/20
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	397,514	2.5	2020	08/01/20
							133,834	(482)	(13,335)	120,017	498,480	3	2020	02/01/21
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	596,984	3.5	2021	08/01/21
							133,834	(482)	(13,335)	120,017	693,085	4	2021	02/01/22
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	786,842	4.5	2022	08/01/22
							133,834	(482)	(13,335)	120,017	878,312	5	2022	02/01/23
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	967,552	5.5	2023	08/01/23
							133,834	(482)	(13,335)	120,017	1,054,614	6	2023	02/01/24
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	1,139,554	6.5	2024	08/01/24
							133,834	(482)	(13,335)	120,017	1,222,421	7	2024	02/01/25
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	1,303,268	7.5	2025	08/01/25
							133,834	(482)	(13,335)	120,017	1,382,142	8	2025	02/01/26
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	1,459,093	8.5	2026	08/01/26
							133,834	(482)	(13,335)	120,017	1,534,167	9	2026	02/01/27
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	1,607,410	9.5	2027	08/01/27
							133,834	(482)	(13,335)	120,017	1,678,866	10	2027	02/01/28
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	1,748,580	10.5	2028	08/01/28
							133,834	(482)	(13,335)	120,017	1,816,593	11	2028	02/01/29
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	1,882,947	11.5	2029	08/01/29
							133,834	(482)	(13,335)	120,017	1,947,683	12	2029	02/01/30
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,010,840	12.5	2030	08/01/30
							133,834	(482)	(13,335)	120,017	2,072,457	13	2030	02/01/31
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,132,571	13.5	2031	08/01/31
							133,834	(482)	(13,335)	120,017	2,191,219	14	2031	02/01/32
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,248,436	14.5	2032	08/01/32
							133,834	(482)	(13,335)	120,017	2,304,257	15	2032	02/01/33
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,358,718	15.5	2033	08/01/33
							133,834	(482)	(13,335)	120,017	2,411,849	16	2033	02/01/34
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,463,685	16.5	2034	08/01/34
							133,834	(482)	(13,335)	120,017	2,514,257	17	2034	02/01/35
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,563,595	17.5	2035	08/01/35
							133,834	(482)	(13,335)	120,017	2,611,730	18	2035	02/01/36
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,658,691	18.5	2036	08/01/36
							133,834	(482)	(13,335)	120,017	2,704,506	19	2036	02/01/37
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,749,204	19.5	2037	08/01/37
							133,834	(482)	(13,335)	120,017	2,792,812	20	2037	02/01/38
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,835,356	20.5	2038	08/01/38
							133,834	(482)	(13,335)	120,017	2,876,863	21	2038	02/01/39
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,917,357	21.5	2039	08/01/39
							133,834	(482)	(13,335)	120,017	2,956,863	22	2039	02/01/40
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	2,995,406	22.5	2040	08/01/40
							133,834	(482)	(13,335)	120,017	3,033,009	23	2040	02/01/41
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	3,069,695	23.5	2041	08/01/41
							133,834	(482)	(13,335)	120,017	3,105,486	24	2041	02/01/42
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	3,140,404	24.5	2042	08/01/42
							133,834	(482)	(13,335)	120,017	3,174,470	25	2042	02/01/43
100%	492,552	(105,620)	(143,327)	243,605	109.878%	267,668	133,834	(482)	(13,335)	120,017	3,207,706	25.5	2043	08/01/43
							133,834	(482)	(13,335)	120,017	3,240,131	26	2043	02/01/44
	Total						**6,783,689**	**(24,421)**	**(675,927)**	**6,083,341**				
		Present Value From	**08/01/2017**	**Present Value Rate**	**5.00%**		**3,613,152**	**(13,007)**	**(360,015)**	**3,240,131**				

Attachment D
TIF Analysis from June 2015

City of Wayzata

239, 253 & 259 Lake Street - TIF Estimate Summary (Redevelopment District - 26 years of TIF)

June 3, 2015

	Units/Sq. Ft.			Value Per Unit/sq. ft.				
Project Scenario	**Apartments**	**Retail**	**Office**	**Apartments**	**Retail**	**Office**	**Total Value**	**Present Value TIF @ 5%**
Mixed-Use #1	90	7,000	0	$200,000	$250	N/A	$19,750,000	**$2,594,208**
Mixed-Use #2	90	7,000	0	$250,000	$250	N/A	$24,250,000	**$3,376,196**
Mixed-Use #3	90	7,000	0	$300,000	$250	N/A	$28,750,000	**$4,158,184**
Office	0	0	80,000	N/A	N/A	$275	$22,000,000	**$3,078,929**

Attachment D
TIF Analysis from June 2015

239, 253 & 259 Lake Street

City of Wayzata

90 Apartment Units and 7,000 Sq. Ft. Retail

ASSUMPTIONS AND RATES

DistrictType:	**Redevelopment**	
District Name/Number:		
County District #:		
First Year Construction or Inflation on Value	**2016**	
Existing District - Specify No. Years Remaining		
Inflation Rate - Every Year:	**0.00%**	
Interest Rate:	**5.00%**	
Present Value Date:	**1-Aug-17**	
First Period Ending	1-Feb-18	
Tax Year District was Certified:	**Pay 2016**	
Cashflow Assumes First Tax Increment For Development:	2018	
Years of Tax Increment	26	
Assumes Last Year of Tax Increment	2043	
Fiscal Disparities Election [Outside (A), Inside (B), or NA]	**Inside(B)**	
Incremental or Total Fiscal Disparities	**Incremental**	
Fiscal Disparities Contribution Ratio	37.0420%	Pay 2015
Fiscal Disparities Metro-Wide Tax Rate	161.6250%	Pay 2015
Maximum/Frozen Local Tax Rate:	109.878%	Pay 2015
Current Local Tax Rate: (Use lesser of Current or Max.)	109.878%	Pay 2015
State-wide Tax Rate (Comm./Ind. only used for total taxes)	50.8400%	Pay 2015
Market Value Tax Rate (Used for total taxes)	0.23943%	Pay 2015

Tax Rates

Exempt Class Rate (Exempt)			0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)			
	First	$150,000	1.50%
	Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)			2.00%
Rental Housing Class Rate (Rental)			1.25%
Affordable Rental Housing Class Rate (Aff. Rental)			
	First	$100,000	0.75%
	Over	$100,000	0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)			
	First	$500,000	1.00%
	Over	$500,000	1.25%
Homestead Residental Class Rate (Hmstd. Res.)			
	First	$500,000	1.00%
	Over	$500,000	1.25%
Agricultural Non-Homestead			1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/ Phase
	06-117-22-23-0005			2,205,000	1,000	2,206,000	100%	2,206,000	Pay 2016	C/I Pref.	43,370	C/I Pref.	43,370	
	06-117-22-23-0013			1,300,000	185,000	1,485,000	100%	1,485,000	Pay 2016	C/I Pref.	28,950	C/I Pref.	28,950	
	06-117-22-23-0014			795,000	0	795,000	100%	795,000	Pay 2016	C/I	15,900	C/I Pref.	15,150	
				4,300,000	186,000	4,486,000		**4,486,000**			**88,220**		**87,470**	

Note:

1. **Base values are for pay 2016 based upon review of County website on 5-29-15.**

Attachment D
TIF Analysis from June 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 253 & 259 Lake Street

City of Wayzata

90 Apartment Units and 7,000 Sq. Ft. Retail

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2016	Percentage Completed 2017	Percentage Completed 2018	Percentage Completed 2019	First Year Full Taxes Payable
	Retail	250	250	7,000	1,750,000	C/I Pref.	34,250	5	100%	100%	100%	100%	2018
	Apartments	200,000	200,000	90	18,000,000	Rental	225,000	2,500	100%	100%	100%	100%	2018
TOTAL					**19,750,000**		**259,250**						
Subtotal Residential				**90**	**18,000,000**		**225,000**						
Subtotal Commercial/Ind.				**7,000**	**1,750,000**		**34,250**						

Note:

1. Market values are based upon estimates from comparable projects

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Retail	**34,250**	**12,687**	**21,563**	**23,693**	**20,505**	**17,413**	**4,190**	**65,801**	**9.40**
Apartments	**225,000**	**0**	**225,000**	**247,226**	**0**	**0**	**43,097**	**290,323**	**3,225.81**
TOTAL	**259,250**	**12,687**	**246,563**	**270,919**	**20,505**	**17,413**	**47,287**	**356,124**	

Note:

1. Taxes and tax increment will vary signficantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?	
Total Property Taxes	**356,124**
less State-wide Taxes	**(17,413)**
less Fiscal Disp. Adj.	**(20,505)**
less Market Value Taxes	**(47,287)**
less Base Value Taxes	**(60,509)**
Annual Gross TIF	**210,410**

Attachment D
TIF Analysis from June 2015

239, 253 & 259 Lake Street
City of Wayzata
90 Apartment Units and 7,000 Sq. Ft. Retail

TAX INCREMENT CASH FLOW

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
							-	-	-	-				02/01/18
100%	259,250	(87,470)	-	171,780	109.878%	188,748	94,374	(340)	(9,403)	84,631	80,553	0.5	2018	08/01/18
							94,374	(340)	(9,403)	84,631	159,141	1	2018	02/01/19
100%	259,250	(87,470)	-	171,780	109.878%	188,748	94,374	(340)	(9,403)	84,631	235,813	1.5	2019	08/01/19
							94,374	(340)	(9,403)	84,631	310,614	2	2019	02/01/20
100%	259,250	(87,470)	-	171,780	109.878%	188,748	94,374	(340)	(9,403)	84,631	383,591	2.5	2020	08/01/20
							94,374	(340)	(9,403)	84,631	454,789	3	2020	02/01/21
100%	259,250	(87,470)	-	171,780	109.878%	188,748	94,374	(340)	(9,403)	84,631	524,249	3.5	2021	08/01/21
							94,374	(340)	(9,403)	84,631	592,016	4	2021	02/01/22
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	665,717	4.5	2022	08/01/22
							105,205	(379)	(10,483)	94,343	737,620	5	2022	02/01/23
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	807,769	5.5	2023	08/01/23
							105,205	(379)	(10,483)	94,343	876,208	6	2023	02/01/24
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	942,978	6.5	2024	08/01/24
							105,205	(379)	(10,483)	94,343	1,008,118	7	2024	02/01/25
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,071,670	7.5	2025	08/01/25
							105,205	(379)	(10,483)	94,343	1,133,673	8	2025	02/01/26
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,194,162	8.5	2026	08/01/26
							105,205	(379)	(10,483)	94,343	1,253,177	9	2026	02/01/27
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,310,752	9.5	2027	08/01/27
							105,205	(379)	(10,483)	94,343	1,366,923	10	2027	02/01/28
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,421,723	10.5	2028	08/01/28
							105,205	(379)	(10,483)	94,343	1,475,187	11	2028	02/01/29
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,527,348	11.5	2029	08/01/29
							105,205	(379)	(10,483)	94,343	1,578,236	12	2029	02/01/30
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,627,882	12.5	2030	08/01/30
							105,205	(379)	(10,483)	94,343	1,676,318	13	2030	02/01/31
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,723,573	13.5	2031	08/01/31
							105,205	(379)	(10,483)	94,343	1,769,675	14	2031	02/01/32
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,814,652	14.5	2032	08/01/32
							105,205	(379)	(10,483)	94,343	1,858,533	15	2032	02/01/33
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,901,343	15.5	2033	08/01/33
							105,205	(379)	(10,483)	94,343	1,943,109	16	2033	02/01/34
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	1,983,857	16.5	2034	08/01/34
							105,205	(379)	(10,483)	94,343	2,023,610	17	2034	02/01/35
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,062,394	17.5	2035	08/01/35
							105,205	(379)	(10,483)	94,343	2,100,232	18	2035	02/01/36
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,137,147	18.5	2036	08/01/36
							105,205	(379)	(10,483)	94,343	2,173,162	19	2036	02/01/37
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,208,298	19.5	2037	08/01/37
							105,205	(379)	(10,483)	94,343	2,242,578	20	2037	02/01/38
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,276,021	20.5	2038	08/01/38
							105,205	(379)	(10,483)	94,343	2,308,649	21	2038	02/01/39
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,340,481	21.5	2039	08/01/39
							105,205	(379)	(10,483)	94,343	2,371,536	22	2039	02/01/40
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,401,834	22.5	2040	08/01/40
							105,205	(379)	(10,483)	94,343	2,431,393	23	2040	02/01/41
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,460,231	23.5	2041	08/01/41
							105,205	(379)	(10,483)	94,343	2,488,366	24	2041	02/01/42
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,515,814	24.5	2042	08/01/42
							105,205	(379)	(10,483)	94,343	2,542,593	25	2042	02/01/43
100%	259,250	(87,470)	19,714	191,494	109.878%	210,410	105,205	(379)	(10,483)	94,343	2,568,719	25.5	2043	08/01/43
							105,205	(379)	(10,483)	94,343	2,594,208	26	2043	02/01/44
	Total						5,384,003	(19,382)	(536,462)	4,828,158				
		Present Value From	08/01/2017	Present Value Rate	5.00%		2,892,867	(10,414)	(288,245)	2,594,208				

Attachment D
TIF Analysis from June 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 253 & 259 Lake Street

City of Wayzata

90 Apartment Units and 7,000 Sq. Ft. Retail

ASSUMPTIONS AND RATES

DistrictType:	**Redevelopment**	
District Name/Number:		
County District #:		
First Year Construction or Inflation on Value	**2016**	
Existing District - Specify No. Years Remaining		
Inflation Rate - Every Year:	**0.00%**	
Interest Rate:	**5.00%**	
Present Value Date:	**1-Aug-17**	
First Period Ending	1-Feb-18	
Tax Year District was Certified:	**Pay 2016**	
Cashflow Assumes First Tax Increment For Development:	2018	
Years of Tax Increment	26	
Assumes Last Year of Tax Increment	2043	
Fiscal Disparities Election [Outside (A), Inside (B), or NA]	**Inside(B)**	
Incremental or Total Fiscal Disparities	**Incremental**	
Fiscal Disparities Contribution Ratio	37.0420%	Pay 2015
Fiscal Disparities Metro-Wide Tax Rate	161.6250%	Pay 2015
Maximum/Frozen Local Tax Rate:	109.878%	Pay 2015
Current Local Tax Rate: (Use lesser of Current or Max.)	109.878%	Pay 2015
State-wide Tax Rate (Comm./Ind. only used for total taxes)	50.8400%	Pay 2015
Market Value Tax Rate (Used for total taxes)	0.23943%	Pay 2015

Tax Rates

Exempt Class Rate (Exempt)			0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)			
	First	$150,000	1.50%
	Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)			2.00%
Rental Housing Class Rate (Rental)			1.25%
Affordable Rental Housing Class Rate (Aff. Rental)			
	First	$100,000	0.75%
	Over	$100,000	0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)			
	First	$500,000	1.00%
	Over	$500,000	1.25%
Homestead Residental Class Rate (Hmstd. Res.)			
	First	$500,000	1.00%
	Over	$500,000	1.25%
Agricultural Non-Homestead			1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/ Phase
	06-117-22-23-0005			2,205,000	1,000	2,206,000	100%	2,206,000	Pay 2016	C/I Pref.	43,370	C/I Pref.	43,370	
	06-117-22-23-0013			1,300,000	185,000	1,485,000	100%	1,485,000	Pay 2016	C/I Pref.	28,950	C/I Pref.	28,950	
	06-117-22-23-0014			795,000	0	795,000	100%	795,000	Pay 2016	C/I	15,900	C/I Pref.	15,150	
				4,300,000	186,000	4,486,000		**4,486,000**			**88,220**		**87,470**	

Note:

1. **Base values are for pay 2016 based upon review of County website on 5-29-15.**

Attachment D
TIF Analysis from June 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 253 & 259 Lake Street

City of Wayzata
90 Apartment Units and 7,000 Sq. Ft. Retail

PROJECT INFORMATION (Project Tax Capacity)														
Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2016	Percentage Completed 2017	Percentage Completed 2018	Percentage Completed 2019	First Year Full Taxes Payable
	Retail	250	250	7,000	1,750,000	C/I Pref.	34,250	5	100%	100%	100%	100%	2018
	Apartments	250,000	250,000	90	22,500,000	Rental	281,250	3,125	100%	100%	100%	100%	2018
TOTAL					24,250,000		315,500						
Subtotal Residential				90	22,500,000		281,250						
Subtotal Commercial/Ind.				7,000	1,750,000		34,250						

Note:
1. Market values are based upon estimates from comparable projects

TAX CALCULATIONS									
New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Retail	34,250	12,687	21,563	23,693	20,505	17,413	4,190	65,801	9.40
Apartments	281,250	0	281,250	309,032	0	0	53,872	362,904	4,032.26
TOTAL	315,500	12,687	302,813	332,725	20,505	17,413	58,062	428,705	

Note:
1. Taxes and tax increment will vary signficantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?	
Total Property Taxes	428,705
less State-wide Taxes	(17,413)
less Fiscal Disp. Adj.	(20,505)
less Market Value Taxes	(58,062)
less Base Value Taxes	(60,509)
Annual Gross TIF	272,216

Attachment D
TIF Analysis from June 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 253 & 259 Lake Street
City of Wayzata
90 Apartment Units and 7,000 Sq. Ft. Retail

TAX INCREMENT CASH FLOW

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
							-	-	-	-				02/01/18
100%	315,500	(87,470)	-	228,030	109.878%	250,555	125,277	(451)	(12,483)	112,344	106,930	0.5	2018	08/01/18
							125,277	(451)	(12,483)	112,344	211,253	1	2018	02/01/19
100%	315,500	(87,470)	-	228,030	109.878%	250,555	125,277	(451)	(12,483)	112,344	313,031	1.5	2019	08/01/19
							125,277	(451)	(12,483)	112,344	412,326	2	2019	02/01/20
100%	315,500	(87,470)	-	228,030	109.878%	250,555	125,277	(451)	(12,483)	112,344	509,200	2.5	2020	08/01/20
							125,277	(451)	(12,483)	112,344	603,711	3	2020	02/01/21
100%	315,500	(87,470)	-	228,030	109.878%	250,555	125,277	(451)	(12,483)	112,344	695,917	3.5	2021	08/01/21
							125,277	(451)	(12,483)	112,344	785,873	4	2021	02/01/22
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	881,223	4.5	2022	08/01/22
							136,108	(490)	(13,562)	122,056	974,248	5	2022	02/01/23
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,065,003	5.5	2023	08/01/23
							136,108	(490)	(13,562)	122,056	1,153,545	6	2023	02/01/24
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,239,928	6.5	2024	08/01/24
							136,108	(490)	(13,562)	122,056	1,324,204	7	2024	02/01/25
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,406,424	7.5	2025	08/01/25
							136,108	(490)	(13,562)	122,056	1,486,638	8	2025	02/01/26
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,564,897	8.5	2026	08/01/26
							136,108	(490)	(13,562)	122,056	1,641,246	9	2026	02/01/27
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,715,733	9.5	2027	08/01/27
							136,108	(490)	(13,562)	122,056	1,788,404	10	2027	02/01/28
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,859,302	10.5	2028	08/01/28
							136,108	(490)	(13,562)	122,056	1,928,471	11	2028	02/01/29
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	1,995,953	11.5	2029	08/01/29
							136,108	(490)	(13,562)	122,056	2,061,789	12	2029	02/01/30
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,126,019	12.5	2030	08/01/30
							136,108	(490)	(13,562)	122,056	2,188,683	13	2030	02/01/31
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,249,818	13.5	2031	08/01/31
							136,108	(490)	(13,562)	122,056	2,309,462	14	2031	02/01/32
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,367,651	14.5	2032	08/01/32
							136,108	(490)	(13,562)	122,056	2,424,421	15	2032	02/01/33
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,479,807	15.5	2033	08/01/33
							136,108	(490)	(13,562)	122,056	2,533,841	16	2033	02/01/34
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,586,558	16.5	2034	08/01/34
							136,108	(490)	(13,562)	122,056	2,637,989	17	2034	02/01/35
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,688,166	17.5	2035	08/01/35
							136,108	(490)	(13,562)	122,056	2,737,118	18	2035	02/01/36
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,784,877	18.5	2036	08/01/36
							136,108	(490)	(13,562)	122,056	2,831,471	19	2036	02/01/37
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,876,928	19.5	2037	08/01/37
							136,108	(490)	(13,562)	122,056	2,921,277	20	2037	02/01/38
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	2,964,544	20.5	2038	08/01/38
							136,108	(490)	(13,562)	122,056	3,006,756	21	2038	02/01/39
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	3,047,938	21.5	2039	08/01/39
							136,108	(490)	(13,562)	122,056	3,088,116	22	2039	02/01/40
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	3,127,314	22.5	2040	08/01/40
							136,108	(490)	(13,562)	122,056	3,165,555	23	2040	02/01/41
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	3,202,865	23.5	2041	08/01/41
							136,108	(490)	(13,562)	122,056	3,239,264	24	2041	02/01/42
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	3,274,775	24.5	2042	08/01/42
							136,108	(490)	(13,562)	122,056	3,309,420	25	2042	02/01/43
100%	315,500	(87,470)	19,714	247,744	109.878%	272,216	136,108	(490)	(13,562)	122,056	3,343,220	25.5	2043	08/01/43
							136,108	(490)	(13,562)	122,056	3,376,196	26	2043	02/01/44
	Total						6,990,969	(25,167)	(696,580)	6,269,221				
		Present Value From	08/01/2017	Present Value Rate	5.00%		3,764,882	(13,554)	(375,133)	3,376,196				

Attachment D
TIF Analysis from June 2015

239, 235, 253 & 259 Lake Street

City of Wayzata

80,000 Sq. Ft. Office

ASSUMPTIONS AND RATES

DistrictType:	**Redevelopment**	
District Name/Number:		
County District #:		
First Year Construction or Inflation on Value	**2016**	
Existing District - Specify No. Years Remaining		
Inflation Rate - Every Year:	**0.00%**	
Interest Rate:	**5.00%**	
Present Value Date:	**1-Aug-17**	
First Period Ending	1-Feb-18	
Tax Year District was Certified:	**Pay 2016**	
Cashflow Assumes First Tax Increment For Development:	2018	
Years of Tax Increment	26	
Assumes Last Year of Tax Increment	2043	
Fiscal Disparities Election [Outside (A), Inside (B), or NA]	**Inside(B)**	
Incremental or Total Fiscal Disparities	**Incremental**	
Fiscal Disparities Contribution Ratio	37.0420%	Pay 2015
Fiscal Disparities Metro-Wide Tax Rate	161.6250%	Pay 2015
Maximum/Frozen Local Tax Rate:	109.878%	Pay 2015
Current Local Tax Rate: (Use lesser of Current or Max.)	109.878%	Pay 2015
State-wide Tax Rate (Comm./Ind. only used for total taxes)	50.8400%	Pay 2015
Market Value Tax Rate (Used for total taxes)	0.23943%	Pay 2015

Tax Rates

Exempt Class Rate (Exempt)	0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)	
First $150,000	1.50%
Over $150,000	2.00%
Commercial Industrial Class Rate (C/I)	2.00%
Rental Housing Class Rate (Rental)	1.25%
Affordable Rental Housing Class Rate (Aff. Rental)	
First $100,000	0.75%
Over $100,000	0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)	
First $500,000	1.00%
Over $500,000	1.25%
Homestead Residental Class Rate (Hmstd. Res.)	
First $500,000	1.00%
Over $500,000	1.25%
Agricultural Non-Homestead	1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/ Phase
	06-117-22-23-0005		259 Lake St. E.	2,205,000	1,000	2,206,000	100%	2,206,000	Pay 2016	C/I Pref.	43,370	C/I Pref.	43,370	
	06-117-22-23-0013		253 Lake St. E.	1,300,000	185,000	1,485,000	100%	1,485,000	Pay 2016	C/I Pref.	28,950	C/I Pref.	28,950	
	06-117-22-23-0014		239 Lake St. E	795,000	0	795,000	100%	795,000	Pay 2016	C/I	15,900	C/I Pref.	15,150	
	06-117-22-32-0003		235 Lake St. E.	197,000	122,000	319,000	100%	319,000	Pay 2016	C/I Pref.	5,630	C/I Pref.	5,630	
	06-117-22-23-0007		235 Lake St. E.	536,000	0	536,000	100%	536,000	Pay 2016	C/I	10,720	C/I Pref.	9,970	
				5,033,000	308,000	5,341,000		**5,341,000**			**104,570**		**103,070**	

Note:

1. **Base values are for pay 2016 based upon review of County website on 6-18-15.**

Attachment D
TIF Analysis from June 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 235, 253 & 259 Lake Street

City of Wayzata
80,000 Sq. Ft. Office

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2016	Percentage Completed 2017	Percentage Completed 2018	Percentage Completed 2019	First Year Full Taxes Payable
	Office	275	275	80,000	22,000,000	C/I Pref.	439,250	5	100%	100%	100%	100%	2018
TOTAL					22,000,000		439,250						
Subtotal Residential				0	0		0						
Subtotal Commercial/Ind.				80,000	22,000,000		439,250						

Note:
1. Market values are based upon estimates from comparable projects

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Office	439,250	162,707	276,543	303,860	262,975	223,315	52,675	842,824	10.54
TOTAL	439,250	162,707	276,543	303,860	262,975	223,315	52,675	842,824	

Note:
1. Taxes and tax increment will vary signficantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?

Total Property Taxes	842,824
less State-wide Taxes	(223,315)
less Fiscal Disp. Adj.	(262,975)
less Market Value Taxes	(52,675)
less Base Value Taxes	(71,301)
Annual Gross TIF	232,559

Attachment D
TIF Analysis from June 2015

EHLERS
LEADERS IN PUBLIC FINANCE

239, 235, 253 & 259 Lake Street
City of Wayzata
80,000 Sq. Ft. Office

TAX INCREMENT CASH FLOW

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
							-	-	-	-				02/01/18
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	99,250	0.5	2018	08/01/18
							116,280	(419)	(11,586)	104,275	196,080	1	2018	02/01/19
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	290,548	1.5	2019	08/01/19
							116,280	(419)	(11,586)	104,275	382,712	2	2019	02/01/20
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	472,628	2.5	2020	08/01/20
							116,280	(419)	(11,586)	104,275	560,350	3	2020	02/01/21
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	645,934	3.5	2021	08/01/21
							116,280	(419)	(11,586)	104,275	729,430	4	2021	02/01/22
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	810,889	4.5	2022	08/01/22
							116,280	(419)	(11,586)	104,275	890,362	5	2022	02/01/23
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	967,896	5.5	2023	08/01/23
							116,280	(419)	(11,586)	104,275	1,043,539	6	2023	02/01/24
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,117,337	6.5	2024	08/01/24
							116,280	(419)	(11,586)	104,275	1,189,335	7	2024	02/01/25
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,259,577	7.5	2025	08/01/25
							116,280	(419)	(11,586)	104,275	1,328,106	8	2025	02/01/26
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,394,964	8.5	2026	08/01/26
							116,280	(419)	(11,586)	104,275	1,460,191	9	2026	02/01/27
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,523,827	9.5	2027	08/01/27
							116,280	(419)	(11,586)	104,275	1,585,911	10	2027	02/01/28
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,646,480	10.5	2028	08/01/28
							116,280	(419)	(11,586)	104,275	1,705,572	11	2028	02/01/29
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,763,223	11.5	2029	08/01/29
							116,280	(419)	(11,586)	104,275	1,819,468	12	2029	02/01/30
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,874,341	12.5	2030	08/01/30
							116,280	(419)	(11,586)	104,275	1,927,876	13	2030	02/01/31
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	1,980,105	13.5	2031	08/01/31
							116,280	(419)	(11,586)	104,275	2,031,060	14	2031	02/01/32
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,080,773	14.5	2032	08/01/32
							116,280	(419)	(11,586)	104,275	2,129,272	15	2032	02/01/33
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,176,589	15.5	2033	08/01/33
							116,280	(419)	(11,586)	104,275	2,222,752	16	2033	02/01/34
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,267,789	16.5	2034	08/01/34
							116,280	(419)	(11,586)	104,275	2,311,727	17	2034	02/01/35
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,354,594	17.5	2035	08/01/35
							116,280	(419)	(11,586)	104,275	2,396,415	18	2035	02/01/36
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,437,216	18.5	2036	08/01/36
							116,280	(419)	(11,586)	104,275	2,477,023	19	2036	02/01/37
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,515,858	19.5	2037	08/01/37
							116,280	(419)	(11,586)	104,275	2,553,746	20	2037	02/01/38
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,590,710	20.5	2038	08/01/38
							116,280	(419)	(11,586)	104,275	2,626,772	21	2038	02/01/39
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,661,955	21.5	2039	08/01/39
							116,280	(419)	(11,586)	104,275	2,696,279	22	2039	02/01/40
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,729,767	22.5	2040	08/01/40
							116,280	(419)	(11,586)	104,275	2,762,437	23	2040	02/01/41
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,794,311	23.5	2041	08/01/41
							116,280	(419)	(11,586)	104,275	2,825,408	24	2041	02/01/42
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,855,746	24.5	2042	08/01/42
							116,280	(419)	(11,586)	104,275	2,885,344	25	2042	02/01/43
100%	439,250	(103,070)	(124,528)	211,652	109.878%	232,559	116,280	(419)	(11,586)	104,275	2,914,220	25.5	2043	08/01/43
							116,280	(419)	(11,586)	104,275	2,942,392	26	2043	02/01/44
	Total						**6,046,539**	**(21,768)**	**(602,477)**	**5,422,295**				
	Present Value From		**08/01/2017**	**Present Value Rate**	**5.00%**		**3,281,136**	**(11,812)**	**(326,932)**	**2,942,392**				

a. Potential Redevelopment Proposal at 239-235-253 & 259 (TIF & public easement for shared parking)

Gadow reviewed the Staff memo and stated the property owners were requesting City public financing assistance on the project in the form of Tax Increment Financing (TIF) for the purpose of building structured parking in the rear portion of the properties. This parking would be utilized for the business tenants during the work day, but have a public easement over it to allow public usage of the parking in the evening and on weekends. Given the proximity of these parcels to the Dakota Rail Trail and the City Beach and Marina, potential public parking in this area could provide a benefit as the City continues the implementation of its Lake Effect Design Framework, which includes additional parking on the west end of Lake Street. The City is also engaging the Three Rivers Park District to examine potential for capital partnership on a parking ramp component of the project, given the proximity of the site to the Dakota Rail trailhead. He reviewed the site concept and noted that discussions between the three property owners are still on-going and at this time, there is not a joint application for development.

Wothe asked if there had been a change in ownership at 259

Gadow explained there are two financial institutions involved in this property and there may be a change in ownership in the next few weeks. The City Council would have a workshop meeting with the property owners August 18.

Shaver asked if all three property owners would be redeveloping their properties and how a potential redevelopment would be staged with three separate property owners.

Gadow stated he does not have each individual timeline. The proposed site design concept is designed with the first phase would be 253 and 259, then stage part of the parking ramp and Phase 3 could be done at a later time. The current proposed site plan has all three building set up for office use but this could change based on the individual property owners. The parking needs at this time are based on office use and if there are any changes in use then the parking requirements would need to be reviewed.

Mr. Jason Aarsvold, Ehlers and Associates, reviewed the TIF runs. He clarified the Staff Report does reflect an updated TIF run based on the current proposed site plan.

Shaver asked what the additional increment would be with the proposed concept plans.

Aarsvold explained the assumptions they had used including what the potential build out would be for these parcels. He stated if they assumed a redevelopment district could be created and they used the maximum number of years at 26-years, then they could expect a present value of approximately $3,281,136.

Shaver asked if the estimated costs for a parking garage would be approximately $10 million.

Aarsvold stated the valuations they had used were a result of conversation with the assessor and what the structure would be taxed at versus construction costs.

Ambrose stated the sketch showing the Lake Effect shows parking extending behind the real estate building. He asked if there had been discussions with this property owner.

Gadow stated there have not been discussions with this property owner related to the proposed site plan.

Mr. Neil Weber, Weber Architects and Planners, stated the concept plan provides for all the parking spaces required by the proposed new Parking Ordinance plus 85 stalls for the Marina. He stated there should be further analysis because the parking from the Marina was intended to allow for a restaurant. He reviewed potential parking scenarios and ramp options. He clarified that this was a concept that would allow the property owners to develop independently, provide parking and not force partnerships. Mr. Hoyt and Mr. Hughes are proposing office uses.

Petit stated this concept was good because each parcel can develop independently and it also addresses the parking needs in this area. The scale of the project makes sense for the area. The public would need to know where the parking is located if it is behind the building. The number pf spaces required for the Lake Effect would also need to be looked at to determine if the legal commitment can be changed.

b. Oversettlement of Tax Increment from TIF District 2 (CARD)

Uram stated on July 2, the City received a $76,754.40 invoice from the Hennepin County Property Tax Division for the over settlement in TIF District 2 (CARD). This was due to a tax court settlement on the Boatworks building. Since tax increment was received from the County initially, it is appropriate that tax increment be used to pay the invoice. TIF District 2 was officially decertified at the end of 2012.

NEXT MEETING DATE: October 29, 2015

Shaver stated the next meeting would be October 29.

Nelson provided staff updates to the HRA. Mr. Gadow would be leaving the City of Wayzata at the end of August and Mr. Peters was brought in as an intern to assist the City on an interim basis. Mr. Uram is moving to a position in Prior Lake. The City would be transitioning back to Steve McDonald for the City's Financial planning.

Shaver thanked Mr. Gadow and Mr. Uram for their service to the City of Wayzata.

ADJOURNMENT

There being no further business; Wothe motioned to adjourn at 8:32 a.m., McGill seconded the motion and the motion passed 5/0 by voice vote.

City of Wayzata
Business Subsidy Criteria and Public Financing Policy
October 7, 2014

INTRODUCTION:

This Policy is adopted for purposes of the business subsidies act, which is Minnesota Statutes, Sections 116J.993 through 116J.995 (the “Statutes”). Terms used in this Policy are intended to have the same meanings as used in Statutes. Subdivision 3 of the Statutes specifies forms of financial assistance that are not considered a business subsidy. This list contains exceptions for several activities, including redevelopment, pollution clean-up, and housing, among others. By providing a business subsidy, the city commits to holding a public hearing, as applicable, and reporting annually to the Department of Employment and Economic Development on job and wage goal progress.

1. PURPOSE AND AUTHORITY

A. The purpose of this document is to establish criteria for the City of Wayzata for granting of business subsidies and City public financing for private development within the City. These criteria shall be used as a guide in processing and reviewing applications requesting business subsidies and/or City public financing.

B. The City's ability to grant business subsidies is governed by the limitations established in the Statutes. The City may choose to apply its Business Subsidy Criteria to other development activities not covered under this statute. City public financing may or may not be considered a business subsidy as defined by the Statutes.

C. Unless specifically excluded by the Statutes, business subsidies include grants by state or local government agencies, contributions of personal property, real property, infrastructure, the principal amount of a loan at rates below those commercially available to the recipient of the subsidy, any reduction or deferral of any tax or any fee, tax increment financing (TIF), abatement of property taxes, loans made from City funds, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business.

D. These criteria are to be used in conjunction with other relevant policies of the City. Compliance with the Business Subsidy Criteria and City Public Financing Guidelines shall not automatically mean compliance with such separate policies.

E. The City may deviate from these criteria by documenting in writing the reason(s) for the deviation. The documentation shall be submitted to the Department of Employment and Economic Development with the next annual report.

F. The City may amend this document at any time. Amendments to these criteria are subject to public hearing requirements contained in the Statutes.

2. BUSINESS SUBSIDY PUBLIC PURPOSE REQUIREMENT

A. All business subsidies must meet a public purpose with measurable benefit to the City as a whole. Public purpose may include, but not be limited to: diversification of the local economy, creating needed services or facilities not currently available, redeveloping and removing blight and encouraging redevelopment in the commercial areas of the City in order to encourage high levels of property maintenance and private reinvestment in those areas, retaining local jobs, increasing the job base, and providing diversity in that job base, enhancing existing jobs through increased wages, encouraging additional unsubsidized private development in the area, either directly, or through secondary "spin off" development, offsetting increased costs of redevelopment over and above those costs that a developer would incur in normal urban and suburban development, and meeting other uses of public policy, as adopted by the Council from time to time including the promotion of quality urban design, quality architectural design, energy conservation, decreasing the capital and operating costs of local government, etc.

B. Job retention may only be used as a public purpose in cases where job loss is specific and demonstrable. The City shall document the information used to determine the nature of the job loss.

C. The creation of tax base shall not be the sole public purpose of a subsidy.

D. Unless the creation of jobs is removed from a particular project pursuant to the requirements of the Statutes, the creation of jobs is a public purpose for granting a subsidy. Creation of at least one Full Time Equivalent (FTE) job is a minimum requirement for consideration of assistance.

E. The wage floor for wages to be paid for the jobs created shall be not less than 150% of the State of MN Minimum Wage. The City will seek to create jobs with higher wages as appropriate for the overall public purpose of the subsidy. Wage goals may also be set to enhance existing jobs through increased wages, which increase must result in wages higher than the minimum under this Section.

F. After a public hearing, if the creation or retention of jobs is determined not to be a goal, the wage and job goals may be set at zero.

3. SUBSIDY AGREEMENT

A. In granting a business subsidy, the City shall enter into a subsidy agreement with the recipient that provides the following information: wage and job goals (if applicable), commitments to provide necessary reporting data, and recourse for failure to meet goals required by the Statutes.

B. The subsidy agreement may be incorporated into a broader development agreement for a project.

C. The subsidy agreement will commit the recipient to providing the reporting information required by the Statutes.

4. CITY'S OBJECTIVE FOR THE USE OF PUBLIC FINANCING

A. As a matter of adopted policy, the City may consider using public financing which may include tax increment financing (TIF), tax abatement, bonds, and other forms of public financing as appropriate, to assist private development projects when such assistance complies with all applicable statutory requirements to:

1. Remove blight and/or encourage redevelopment in designated redevelopment/development area(s) per the goals and visions established by the HRA and City Council.

2. Diversify the local economy and tax base.

3. Encourage additional unsubsidized private development in the area, either directly or through secondary "spin-off" development.

4. Offset increased costs for redevelopment over and above the costs that a developer would incur in normal urban and suburban development (determined as part of the But-For analysis).

5. Facilitate the development process and promote development on sites that could not be developed without this assistance.

6. Retain local jobs and/or increase the number and diversity of quality jobs

7. Meet other uses of public policy, as adopted by the City Council from time to time, including but not limited to promotion of quality urban design, quality architectural design, energy conservation, sustainable building practices, and decreasing the capital and operating costs of local government.

5. PUBLIC FINANCING PRINCIPLES

A. The guidelines and principles set forth in this document pertain to all applications for City public financing regardless of whether they are considered a Business Subsidy as defined by the Statutes. The following general assumptions of development/redevelopment shall serve as a guide for City public financing:

1. All viable requests for City public financing assistance shall be reviewed by staff, and, if staff designates so, a third party financial advisor who will inform the City of its findings and recommendations.

2. The City shall establish mechanisms within the development agreement to ensure that adequate checks and balances are incorporated in the distribution of financial assistance where feasible and appropriate, including but not limited to:

    a. Third party review of the "but for" analysis

    b. Establishment of "look back provisions"

    c. Establishment of minimum assessment agreements

3. TIF and abatement will be provided on a pay-as-you-go-basis. Any request for upfront assistance will be evaluated on its own merits and may require security to cover any risks assumed by the City.

4. The City will set up TIF districts in accordance with the maximum number of statutory years allowable. However, this does not mean that the developer will be granted assistance for the full term of the district.

5. The City will elect the fiscal disparities contribution to come from inside applicable TIF district(s) to eliminate any impact to the existing tax payers of the community.

6. Public financing will not be used to support speculative commercial, office or housing projects. In general the developer should be able to provide market data, tenant letters of commitment or finance statements which support the market potential/demand for the proposed project.

7. Public financing will not be used in projects that would give a significant competitive financial advantage over similar projects in the area due to the use of public subsidies. Developers should provide information to support that assistance will not create such a competitive advantage. Priority consideration will be given to projects that fill an unmet market need.

8. Public financing will not be used in a project that involves a land and/or property acquisition price in excess of fair market value.

9. In most cases, public financing will not be generally utilized exclusively for the construction of new rental housing units. The City may consider public financing for the preservation and reinvestment in the existing housing stock. The goal of such financing would be to preserve and promote affordability and/or alleviate blight conditions.

10. The developer will pay all applicable application fees and pay for the City and HRA's fiscal and legal advisor time as stated in the City's Public Assistance Application.

11. The developer shall proactively attempt to minimize the amount of public assistance needed through the pursuit of grants, innovative solutions in structuring the deal, and other funding mechanisms.

6. PROJECTS WHICH MAY QUALIFY FOR PUBLIC FINANCING ASSISTANCE

A. All new applications for assistance considered by the City must meet each of the following minimum qualifications. However, it should **not** be presumed that a project meeting any of the qualifications will automatically be approved for assistance. Meeting the qualifications does not imply or create contractual rights on the part of any potential developer to have its project approved for assistance.

6.1 MINIMUM QUALIFICATIONS:

A. In addition to meeting the applicable requirements of State law, the project shall meet one or more of the Public financing objectives outlined in Section 4; and shall either:

1. Remove blight and/or encourage redevelopment in the City in order to encourage high quality development or redevelopment and private reinvestment in those areas; OR

2. Facilitate the development process to achieve development on sites which would not be developed without this assistance.

B. The developer must demonstrate to the satisfaction of the City that the project is not financially feasible “but for” the use of tax increment or other public financing.

C. The project must be consistent with the City’s Comprehensive Plan and Zoning Ordinances, Design Guidelines or any other applicable land use documents.

D. Prior to approval of a financing plan, the developer shall provide any requested market and financial feasibility studies, appraisals, soil boring, private lender commitment, and/or other information the City or its financial consultants may require in order to proceed with an independent evaluation of the proposal.

E. The developer must provide adequate financial guarantees to ensure the repayment of any public financing and completion of the project. These may include, but are not limited to, assessment agreements, letters of credit, personal deficiency guarantees, guaranteed maximum cost contract, etc.

F. Any developer requesting assistance must be able to demonstrate past successful general development capability as well as specific capability in the type and size of development proposed. Public financing will not be used when the developer’s credentials, in the sole judgment of the City, are inadequate due to past history relating to completion of projects, general reputation, and/or bankruptcy, or other problems or issues considered relevant to the City.

G. The developer, or its contractual assigns, shall retain ownership of any portion of the project long enough to complete it, to stabilize its occupancy, to establish project management and/or needed mechanisms to ensure successful operation.

6.2 DESIRED QUALIFICATIONS:

A. Projects providing higher than a 3 to 1 ratio of private investment to City public investment will receive priority consideration. Private investment includes developer cash, government and bank loans, conduit bonds, tax credit equity, and land if already owned by the developer.

B. Proposals that significantly increase the amount of property taxes paid after redevelopment will receive priority consideration.

C. Proposals that encourage the following will receive priority consideration:

1. Implementation of the City's values and vision for its lakefront, as detailed in the Lake Effect Design Framework
2. Adding needed road, access and multi-modal improvements
3. Contributes additional public parking
4. Alleviates the need for additional public parking
5. Provides significant improvement to surrounding land uses, the neighborhood, and/or the City
6. Attracts or retains a significant employer within the City
7. Provides significant rehabilitation of an existing apartment complex or significant rehabilitation and/or expansion of existing office or commercial facility

D. Preference will be given to projects that meet good public policy criteria as determined by the City Council, including:

1. High project quality (e.g. sound architectural design, quality construction and materials, sustainable building practices)
2. Projects that meet financial feasibility criteria established by the City
3. Projects that provide the highest and best desired use for the property

7. PUBLIC FINANCING PROJECT EVALUATION PROCESS

A. The following methods of analysis for all public financing proposals will be used:

1. Consideration of project meeting minimum qualifications
2. Consideration of project meeting desired qualifications
3. Project meets "but-for" analysis and/or statutory qualifications
4. Project is deemed consistent with City's Goals and Objectives

Please note that the evaluation methodology is intended to provide a balanced review. Each area will be evaluated individually and collectively and in no case should one area outweigh another in terms of importance to determining the level of assistance.

Adopted by the Wayzata HRA August 8, 2014

Adopted by the Wayzata City Council October 7, 2014

City of Wayzata

Redevelopment Plan

May 2013

EHLERS

Prepared by: EHLERS & ASSOCIATES, INC.
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Introduction

The City undertook a strategic planning session in 2012 and produced a document titled "A Blueprint for the Future," which is a five-year vision for the Community. Within that document, one of the goals was to identify economic development opportunities with a consistent strategy. To develop this strategy, the City Council and HRA conducted a strategic planning/goal setting work session on April 4, 2013. The purpose was to talk about economic development/redevelopment and to set the stage for the City's future role. Participants included the City Council, HRA, City Manager, Finance Manager, Communications Specialist and Financial Consultant/Facilitator from Ehlers.

Work Session Goals and Expectations

- Define what economic development means for the City of Wayzata
- Determine role the City and HRA in economic development and redevelopment
- Define level of risk the City and HRA are willing to assume
- Review existing programs and policies
- Identify top development, infrastructure and redevelopment priorities and reuse and timing of projects
- Provide direction to staff on where to spend their time and efforts
- Determine level of risk the City is willing to undertake
- Create a futuristic mindset
- Provide staff direction to prepare appropriate polices, new and/or refine existing financing programs that are available; and develop work plan as appropriate

Cornerstone of Effective Communities

A vision without a plan is just a dream….
A plan without a vision is a nightmare

Strategic Plan

A strategic plan outlines goals (and strategies required to achieve goals) necessary to progress toward achieving the shared community vision. To be effective, the Plan must include a manageable and measurable set of goals with clearly defined strategies. The strategies should include timetables and the resource requirements (time and money) required to achieve goals. The commitment of elected officials to monitor, adjust, and guide the Strategic Planning process is critical to achieving goals.

Operating System

The operating system refers to the structure that accomplishes governance (including advisory boards and commissions), provides day-to-day service delivery, and implements the Strategic Plan. It encompasses personnel and budget systems, departmental operating procedures, personnel policies, public policy development, financial plan, public participation and communication, customer service systems, and service evaluations. It is the methods and tools used to get things done (and done right) within the community.

Discipline of Effective Communities

1. **Strategic discipline** – maintaining clear vision, values and strategy to achieve vision

2. **Financial discipline** – developing and maintaining a long-term financial plan that serves as a framework for financial decisions (including annual budget decisions)

3. **Decision-making discipline** – adhering to a structured decision-making process that provides clear and differentiated roles for elected officials and staff

4. **Communications and marketing** – developing a communications plan that provides timely information to enhance public participation in critical community decisions and markets the value of city services and amenities

Defining Economic Development

Economic development may mean different things to people. Simply stated, economic development is a series of policies, programs and processes that individual agencies adopt to promote certain ends such as:

1. Increase tax base
2. Provide new or enhanced businesses or services
3. Job creation/retention
4. Investment in infrastructure
5. Encourage community reinvestment
6. Enhance quality of life

Participants were asked to define what economic development means to them to set a baseline for the discussions. Following are some of the comments:

- Being able to create positive development and redevelopment in a community
- Proactive involvement in development/redevelopment
- Help enhance and market Wayzata as a destination point and help facilitate desired developments that mesh with city priorities
- The ability to be involved early in a project so we can help guide/encourage the outcome in order to create a consistent result
- The development of steps for a long-term, strategic, positive, paced, proactive plan for the economic revitalization, historic preservation, environmental conservation and recreational creation for Wayzata with economic sustainability as the guiding principle
- Providing a platform and tools to allow for a city to respond to its dynamic needs of its community
- Proactive approach which involves some "skin in the game"
- Consciously shaping public policies to encourage desired outcomes and providing specific assistance when needed to reach desired outcomes

Overall, comments reflected a view that economic development is a proactive endeavor that entails policies, financing and marketing to meet changing community needs. Since Wayzata is a fully built community, its opportunities for future growth in tax base, services and housing options lie in redeveloping existing sites. End land uses have an impact on the City's overall tax base, thus taxes paid by residents and businesses. Having knowledge that end land use/development is an operational cost assists cities in determining what may **NEED** to be developed versus what they **WANT** to be developed.

Current housing, retail and office market conditions

Housing:

Currently the City has a total of 2,058 housing units (does not include the Promenade). Of these, 1,354 are owner-occupied and the remaining 704 are rental units (84% in multi-family). The tenure of the housing is split with 66% being owner occupied and 34% being rental. When The Promenade opens and those 413 units are taken into consideration (350 senior rental and 63 condos), this split changes to 57% owner and 43% rental

According to 2009 data (which is likely significantly unchanged), approximately 582 units or 28% of the housing stock is affordable to persons at or below 60% of the Area Median Income (AMI), which for 2012 is $73,900 (2013 data not yet available). To put it in perspective, the AMI for a family of 4 is approximately $50,000.

Of the 1,354 owner occupied housing, units, 87 or 15% is considered to be affordable and the remainder of affordable housing units is located within various apartment communities. There was an acknowledgement by the group that there was not too much that they could do to change lack of affordability in owner-occupied housing since land prices were market driven. Any future affordable housing units would likely be apartments.

Office:

Currently the City has approximately 285,500 sq/ft of office space as follows:

WAYZATA OFFICE BUILDINGS

Building Name	Class	NRA	SF Vacant	Vacancy Rate
109 Bushway Rd	C	7,114	1,996	28.06%
15600 Wayzata Blvd	A	19,962	3,902	19.55%
201 Building	A	33,220	0	0.00%
217 Minnetonka Ave	C	2,800	1,000	35.71%
301 Broadway Ave S.	C	3,426	3,426	100.00%
305 Minnetonka Ave	B	7,520	3,760	50.00%
315 Lake St E.	A	28,000	1,300	4.64%
328 Barry Ave S.	A	11,000	4,426	40.24%
407 Lake St E.	B	4,000	1,333	33.33%
Anchor Bank Building	B	33,000	0	0.00%
Boatworks Building	A	70,975	35,795	50.43%
Executive Suites Wayzata	A	13,333	5,716	42.87%
Steiner Office Building	A	10,278	0	0.00%
641-681 Lake Street	B	40,865	2,043	5.00%
		285,493	**64,697**	
			Vacancy Rate	22.66%

The 4th quarter vacancy rate within the I-394 corridor according to CBRE MarketView, is approximately 14.5%. Although the City's vacancy rate is higher than this, if you look at the properties highlighted in the chart above with more than a 40% vacancy factor, several of them are small unique office space that would typically accommodate a single user. If you took these into consideration, the City's vacancy rate would be less skewed. In addition, Boatworks is a building in transition of ownership and will likely see a significant decrease in the vacancy in 2013.

Retail:

Currently the City has approximately 364,000 sq/ft of retail space as follows:

Market Total	Total SF	Vacant SF	Vacant %	Total Count	Vacant Count
Anchored Shopping Centers	91,323	2,138	2.34%	17	1
Unanchored Shopping Centers	173,786	5,099	2.93%	79	4
Single-Tenant Shopping Centers	98,690	5,238	5.31%	20	1
TOTAL	**363,799**	**12,475**	**3.43%**	**117**	**7**

Source: Cushman Wakefield, June 2012

As noted, there is a very low vacancy within the retail market and that the City's retail base remains strong. This shows there is likely a very strong demand for additional retail space within the City.

With continued development of The Promenade, there is approximately 130,000 sq/ft of retail proposed to be constructed over the next couple of years. By 2013, it is anticipated that approximately 31,500 sq/ft of this retail will come on line and that by 2014 an additional 40,000 sq/ft will come on line. Currently 70 percent of the first phase is leased and they anticipate fully leasing that phase within the next 12 to 18 months. They are currently marketing the second phase and have a few letters of intent signed. They anticipate it will also take approximately 18 months to fully lease this phase. They will begin construction on the third phase this summer (approximately 59,000 sq/ft) and anticipate an 18-month lease up period after construction is completed.

Role of the City in Economic Development and Redevelopment

Participants were asked to respond the role the City should take in economic development and redevelopment – Do Nothing, Reactive or Proactive.

Overwhelmingly the participants determined that the City should be proactive and that any of the following roles would be appropriate for the City:

Role	Activity
Master Developer	Actively go out and seek developers to develop City's vision for area
Financing	Assist and/or actively pursue grants
	Provide public assistance and determine risk level willing to undertake, if any (pay-as-you-go and/or up front funding)
Land Acquisition	Assemble parcels as they become available
	Actively pursue key or difficult acquisitions
Facilitation	Act as a facilitator between developers and land owners
Planning	Set goals/vision for City redevelopment sites

Currently the City has "played" some of the roles listed above in recent redevelopment projects, in limited fashion. If the City were to take a more active role in land acquisition or becoming a master developer, it is understood that either one or both of the governing bodies of the City would have final approval of any land acquisitions and or financial assistance provided to developers. Staff would be charged with bringing forth the project and outlining the risks and benefits of undertaking the particular issue at hand.

The Future of Wayzata – Legacy

Cities across the metro and out state are challenged with making difficult decisions that can have long-term impacts on their respective communities. These vary from need and quality of public facilities, construction and financing of roads and utility systems to draw desired development, development of publicly owned facilities to change markets, providing public subsidies to obtain certain end users or to create a market that doesn't currently exist. The group reviewed several communities that took significant risks and made difficult public policy decisions to change their communities. These types of goals and decisions will vary from community to community due to their individual circumstances. Although the City may not be faced with the same circumstances, these sample projects illustrated the need for policy makers to balance short term, tangible results with long-term visions/gains.

Participants were asked to think about what Wayzata would look like in 25 years and to articulate their vision in one to two sentences. Following is a listing their vision for Wayzata:

- Maintain the City's small charm and character through positive development and redevelopment. This will make Wayzata a destination from not just those in the seven county metro area but from all over the country as being a progressive city.
- Robust public space on lake edge.
- Thriving downtown and healthy single family neighborhoods. Superior walking accommodations and attractions with ample, convenient parking to access lakefront activities and vibrant commercial sector.
- A small community that has discovered a new identity that the key to its future is in its past, where remembering what made it great is its historical elements, small town atmosphere and established small town main street(s), with neighborhoods and not developments and everything is within walking distance so there are not massive seas of parking lots. Where the lake is viewable, clean and can be accessed by putting your hand in the water for all and its urban forest has been respected, maintained and allowed to flourish. A community that embraces the balance of all ages of its community by restoring itself as a lake community while seeing that modern amenities for families and visitors is a must for its vitality YEAR ROUND. Where quality of its buildings and materials used along with design matters. Where visitors who come see that the town has taken the time to remember itself and is proud based on what it has maintained. The community needs to set the expectation. It should be the poster child for a 21st century HAMLET.
- More sail boat and motorized boat access to downtown. The Yacht Club could drive more visitors in the summer and create more of a nautical culture for the town.
- A strong small town lakefront community with a balance of residences and commercial areas.
- A well-balanced residential community supported by a vibrant retail/service base of healthy commerce.
- Vibrant "small town" with a broad socio-economic range of residents. Beautiful parks and quiet, wooded spaces. Easy access to the Lake (passive and active). Active downtown businesses.

Common elements that arose from the long-term visions for the City were:

- **Retain "small town" lake community character/feel**
  - Walkability
  - Quality buildings, scale, design and architecture
  - Parks, sidewalks, trail accommodations
- **Strong, vibrant downtown**
  - Active businesses
  - Allow boat access to attain more visitors
  - Convenient parking
  - Destination oriented year round
- **Accessibility to lake and lake quality**
  - Public space
  - Viewable and clean
  - Easy to get to
- **Well balanced residential**
  - Healthy single-family neighborhoods
  - Modern amenities for all ages
  - Broad range of residents (age, race, income)

How the City undertakes planning, decision making, and providing staff and financial resources will determine if the City can achieve the common elements listed above. The participants did a quick brainstorming on what the City could do to achieve them:

- **Small Town Charm**
  - Building scale and design
  - Balance existing buildings with new and provide a variety
- **Assure Downtown remains relevant**
  - Provide retail options lost over the years
  - Rework retail concepts into the 21st Century
  - Provide adequate parking
- **Branding/Marketing**
  - Easy access and signage from freeway to downtown
  - More boat activity
  - Implement Lakefront vision
  - Create economic development/housing programs and market them
  - Scenic byway
  - Come up with twist/angle on remarketing a small historic town
- **Lake quality**
  - Maintain urban forest
  - Work with conservation/watershed districts
  - Storm water management
- **Public/Open Space and Lake Access**
  - Docks/boat access and launch facility
  - Parking
  - Signage
  - Walking access/view/ public space

Key Decisions

We asked participants to state what legacy decision they could make today that a resident or City Council member would complement them on. Key decision or projects revolved around:

1. Redeveloping of various vacant and/or obsolete buildings
2. Assuring the Lake Front vision is implemented and provides for a desirable waterfront
3. Providing adequate public parking
4. Creating a new City identity and positive branding image
5. Establishing sustainability policies (financial, environmental, planning, etc.)
6. Engaging community involvement
7. Assuring variety of commercial shops that will bring people to town
8. Improving roads, access and public transportation

Economic Development/Redevelopment Priorities

Limits on time and resources constrain the amount and types of economic development and redevelopment activity in which the City can engage. To accomplish redevelopment objectives, the City must make a commitment to follow through with identified projects and identify and establish policies and programs to assure their end. Central to this commitment must be the development of a strong financial partnership between the City and the Housing and Redevelopment Authority.

Faced with these resource limitations, the City is forced to make choices with respect to redevelopment projects. Prioritizing redevelopment projects in the City began with the group submitting their top three (3) priorities for redevelopment. This generated many ideas as noted below:

1. Meyer Brothers Dairy
2. Legion Site
3. City lot at superior and lake
4. West End of Lake Street
5. Properties on north side of lake west of Barry Avenue
6. Boatworks – both sides of street stated
7. Sunsets lot
8. Village Shops
9. Water tower/cellular tower w/ ground equipment
10. The Nature Center & areas that back up to it
11. Lakefront
12. Mill Street and parking
13. Koch East Lake LLC
14. Wayzata Bay Carwash (by Meyers)

Many of these ideas were combined or condensed and then each member was given 5 dots to place by their top five (5) priorities. Based upon that process and significant discussion, following are the top seven (7) redevelopment priorities

Redevelopment Priorities

1. Meyers Dairy (9)
2. Lakefront Initiative (8)
3. Boatworks (6)
4. Mill Street and Parking(6)
5. Village Shops (5)
6. City Lot at Lake and Superior Street (4)
7. Development plan for west end of Lake Street**

***** Note: Item # 7 was discussed by the group after the prioratization as to the need for a comprehensive redevelopment plan/vision for this area. Although it initally received only 3 votes, staff has added it as a redevelopment priority for consideration.***

Economic Development/Redevelopment Strategic Plan

Through prioritization of these many projects, staff has attempted to balance the need for economic development and redevelopment with the need for other related policies and resources to assure their success. The interdependency of these economic development and redevelopment elements necessitates the need for a balanced allocation of resources.

Elected and appointed officials and the residents of the community must understand that the goals can change, but that the City has to consider, balance and change the same factors – priorities, resources, and policies – to understand the effect of making those change(s) and how to mitigate and negative or offsetting issues.

Based upon the information obtained from the group through written questionnaire and participation and the retreat, staff has identified four (4) areas of priority and corresponding goals to prepare the City for economic development and redevelopment to meet their future vision for the City as follows:

Redevelopment/Development

1. Prepare redevelopment plan for top redevelopment priorities and corresponding financing plan
2. Identify key aspects of Lakefront initiative and develop plan to finance and implement
3. Develop plan for construction and financing of a City-owned parking ramp on Mill Street
4. Define needed road, access, and multi-modal improvements

Policies

1. Prepare redevelopment policy and framework
2. Update Business Subsidy policy
3. Prepare conduit financing policy
4. Update Tax Increment Financing policy
5. Define sustainability and prepare policies as appropriate

Public Relations/Marketing

1. Consider City brand and develop branding/marketing campaign
2. Update the City's website
3. Prepare communications plan for various City projects/initiatives
4. Develop plan for way finding signage for downtown

A strategic plan is central to the commitment to undertake economic development and redevelopment. The strategic plan will help guide the decision-making process and allocation of time and resources as the City engages in ongoing development and redevelopment activity.

On the following page is a listing of the goals, actions, responsible party and timing to begin undertaking the necessary steps to implement these goals and assist the City in being successful in its economic development/redevelopment efforts.

Attachment G

Number	Goal	A/P/I A=Assess P= Plan I=Implement	Action	Responsible Party	Timing
Redevelopment					
1	Prepare redevelopment plan for top redevelopment priorities and corresponding financing plan	P/I	Prepare Strategic Plan	Heidi/Bryan/Ehlers	3rd Q 2013
2	Identify key aspects of Lakefront initiative and develop plan to finance and implement	A	Review of final plan from task force and bring back to Council for discussion on priorties and direction	Heidi/Brian/SPRC	4th Q 2013
3	Develop plan for construction and financing of a City-owned parking ramp on Mill Street	P/I	Develop financing and annual maintenance costs and identify bennefitting property owners and bring back to Council for further discussion and direction	Heidi/Bryan/Ehlers	3rd Q 2013
4	Define needed road, access, and multi-modal improvements	A	Review of all City plans and determine level of improvements required and bring back to Council for discussion and further direction	Bryan, Mike, Dave	1st Q 2014
Policies					
5	Prepare redevelopment policy and framework	A/I	Prepare policy for Council approval	Heidi/Ehlers	3rd Q 2013
6	Update Business Subsidy policy	A/I	Prepare policy for Council approval	Heidi/Ehlers	3rd Q 2013
7	Prepare conduit financing policy	A/I	Prepare policy for Council approval	Heidi/Ehlers	3rd Q 2013
8	Update Tax Increment Financing policy	A/I	Prepare policy for Council approval	Heidi/Ehlers	3rd Q 2013
9	Define sustainability and prepare policies as appropriate	A	Have further discussions with Council and HRA to better define sustainability	Heidi/Bryan	4th Q 2013
Policies					
10	Consider a new City brand and develop branding/marketing campaign	A/P	Preparelevel branding optionsavailable and cost analysis to undertake them with 3rd party assistance and bring back to Council for discussion	Heidi/Communications Specialist	1st Q 2014
11	Update the City's website	A/I	Determine what needs to be updated and prepare plan to implement updates	Communications Specialist	On-going
12	Prepare communications plan for various City projects/initiatives	P	Determine what types of projects need to be communciated and to whom and prepare plan for implementation as projects commence	Heidi/Communications Specialist	1st Q 2014
13	Develop plan for way finding signage for downtown	A/P	Determine signage needs and prepare cost analysis for Council review	Bryan, Mike, Dave	4th Q 2013

Goals No. 2, 3, 10 and 13 have been identified as part of the City's Blueprint for the Future. These goals have already been actively undertaken and specific action steps, responsible party and timing has been identified. Goals No. 11 and 12 are very important to any projects the City undertakes and will be on-going as projects commence over time within the community and appropriate levels of communication are identified.

Staff will prepare more detailed information on process and timing for Goals No. 1 and 4. Goals listed under policies (No. 5-8) will be reviewed and developed by staff as appropriate and brought back the HRA and City Council for discussion and formal approval within the next six (6) months. In addition, staff will work with Council on goal No. 9 to better define what sustainability means so appropriate policies can be developed.

Overall, these goals will set the framework for redevelopment within the community for the next several years and should be reviewed annually and changes made as appropriate. Many of the goals will be implemented within the next twelve (12) to eighteen (18) months. However, it should be noted, that implementation of the redevelopment of the seven (7) areas identified (Goal No. 1), and implementation of Goal No. 2 will take many years due to their complexity of issues and timing of available resources and financing for the projects.

WEST END

The west end of Lake Street is primed for redevelopment. In particular, the community would like to see retail activity continue along Lake Street past Minnetonka Avenue

MEYER BROTHERS DAIRY REDEVELOPMENT

The Meyer Brothers Dairy facility and adjacent properties would be developed by private sector agents to meet market demands. The city's role in these projects would be to facilitate development that fulfills the community's vision as expressed through this framework document. Community suggestions ranged from a brew-pub to artist lofts to a movie theater.

MUNICIPAL PARKING RAMP

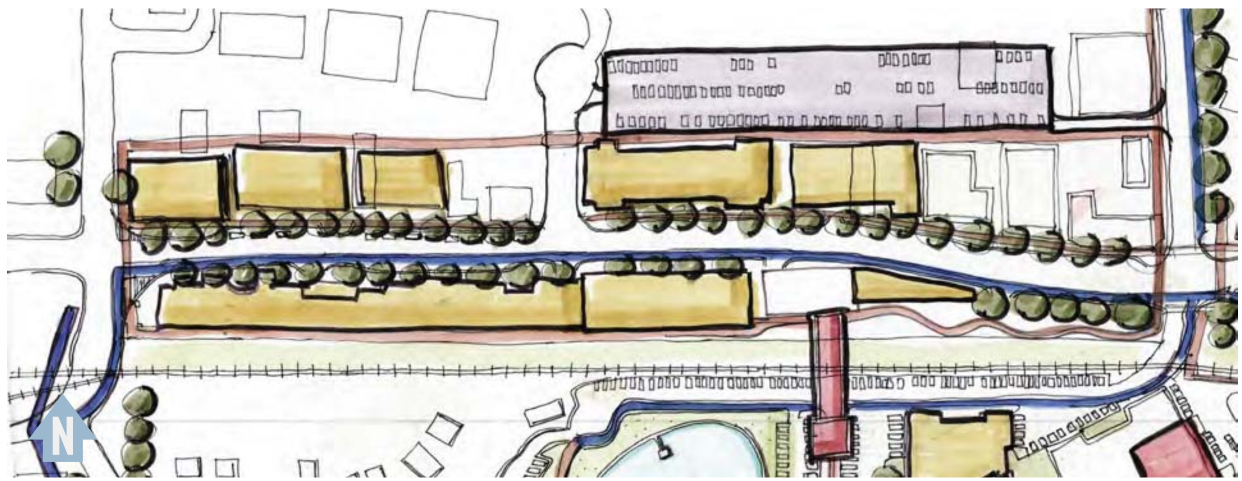
As development occurs in this area, the city could exercise the option to build another parking structure in this area to accommodate additional vehicular traffic.

TCF REDEVELOPMENT RELATED TO BOATWORKS

Surface parking lots adjacent to the TCF building are opportunities to develop a denser, more walkable retail and commercial district in the West End. Part of this development would include structured parking to ensure that there is no net loss of parking in the area.

INTEGRATED PEDESTRIAN BRIDGE TO SHAVER PARK AND RAND BEACH

This bridge would take pedestrians safely over the railroad tracks, strengthening walkability and improving lake access for recreational users and weekend visitors.



concerns with a chain link fence and wind screen around the tennis court that would appear to be a wall, he would reluctantly favor the requests to accommodate a tennis court due to the additional storm water treatment that would be provided and protect the Lake. Mr. Soran clarified the windscreen on the ends of the chain link fence would be rolled up when not in use.

Mr. Gadow stated if the Council supports the garage Setback Variances but not the other components of the application, the resolution can be revised to strike all language relating to the tennis court application. Mr. Schelzel concurred and noted because the applicant wants to move forward with the garage as soon as possible, the resolution could be revised and considered tonight.

Messrs. Gadow and Schelzel advised of the tennis court references that would be removed from Resolution No. 25-2015 including the Title, Background, Sections 1.2A., 1.2C., 1.2D, 2.1, 2.3, 2.4, Section 3 second and third lines to delete the words '…Shoreland CUP, Impervious Surface Variance, and Tennis Court Variances…', 3.1, 3.2A. deleting the last two sentences, 3.2B. revise last line to indicate, '…complying with the <u>front yard</u> setback.' 3.2C deleting the last sentence, 3.2E deleting words 'tennis court' in second line, 4.1 second and third lines to delete the words 'Shoreland CUP, Impervious Surface Variance, and Tennis Court Variances…' and 4.1B.

Mr. Tyacke made a motion, seconded by Mrs. Anderson, to Adopt Resolution No. 25-2015 as revised above to approve only the Front Yard Setback Variance for the new attached garage. The motion carried 5/0.

A poll of the Council indicated two members (Mullin and Willcox) in support and three members (Anderson, Tyacke, McCarthy) against the tennis court Variances.

Mrs. Anderson made a motion, seconded by Mr. Tyacke, to direct staff to draft a resolution of denial of the Shoreland CUP, Impervious Surface Variance, and Tennis Court Variances at 532 Ferndale Road West for consideration at the next Council meeting. Upon a roll call vote, the motion carried 4/1 (Willcox).

b. Review of TIF Analysis for 239-259 Lake Street Concept

Mr. Gadow reviewed that on May 19, 2015, the Council met with three Lake Street property owners in Workshop to discuss potential redevelopment. At the conclusion, staff was directed to engage Ehlers & Associates to conduct preliminary TIF analysis for potential redevelopment.

Jason Aarsvold, Ehlers & Associates, presented their TIF analysis for potential development including an 80,000 square foot office building, mixed use that included housing and retail components, and a redevelopment district. Mr. Aarsvold summarized the analysis for each of the three properties including tax rates, base values, tax capacity pre- and post-development, maximum potential tax increment to offset redevelopment project costs, present value number on each site, available increment, and development values.

In response to questions of the Council, Mr. Aarsvold stated they did not look at a scenario with majority office and retail at ground level but he expects it would be very close to the $3 million number. Mr. Gadow stated the purpose of this analysis is to assist with parking for the redevelopment of the site and engage the Three Rivers Park District for capital, given the proximity of its trails. He stated at the Workshop, there was discussion of three office buildings with a parking ramp behind but there are other possibilities including mixed use so Ehlers was asked to analyze other development scenarios.

Ms. Nelson stated the Council adopted a policy relating to public subsidy and one of the components was to support the demand for public parking. To the extent tax increment can be utilized to help support the project for the provision of parking, a daytime office use would create the greatest opportunity for a share of public parking. Staff found the site is ready for redevelopment, the analysis shows enough increment would be generated to offset parking, so staff thinks there is a viable project worth further exploration.

With regard to the parking agreement and easement with the Boatworks, Mr. Schelzel stated that easement burdens one of the three properties and will need to be honored unless the two property owners negotiate something different.

Brad Hoyt, 253 East Lake Street, stated Ehlers' analysis did not include office, apartments, and retail, which he thinks will generate closer to $4.8 million to $4.9 million in increment. Mr. Hoyt clarified they are not proposing a development with TIF assistance but for the City to issue General Obligation Bonds to build a ramp and own it. Mr. Hoyt felt the parking ramp would have to be a City initiative, offered to put in whatever resources staff needs to create a plan, and indicated support to expand the district to include other properties that would benefit. Mr. Hoyt asked for an indication from the Council that they support buying into that process so he can decide whether to hold the property.

Pat Hughes, 235 and 239 East Lake Street, stated he does not think Ehlers included all of the property in the analysis. He agreed with Mr. Hoyt that parking is needed on the west side, there is an opportunity to develop, but without parking it will be a significant challenge. Mr. Hughes stated he is ready and able to redevelop his two small lots and does not want to lose the opportunity. He asked for a collective indication from the Council whether they support moving quickly toward something that works for the three property owners and the City.

In response to Council's question, Mr. Aarsvold stated Ehlers' analysis did not calculate parking needs based on proposed uses or what the source of revenue would be used for (public parking ramp). The analysis included the addresses of 253, 239 and 259 Lake Street. 235 Lake Street was not considered and may or may not provide more increment if included. Mr. Aarsvold stated Ehlers has been before the Council previously about the City issuing General Obligation Bonds for a parking structure but that was for a parking ramp that was purely public. The question in this case would be use of publicly funded parking purely to support a developer's gap.

The Council acknowledged that if the TIF district expanded to Ferndale Road or included different parcels and uses, the TIF analysis would be different. It was noted the question was whether the Council supported using TIF and other partnership dollars to facilitate a partnering stance for redevelopment on the west end of Wayzata. It would not be just for the benefit of these three properties but, rather, provide parking for the public as well as an entire development area on the west side as defined in a Parking District. The Council noted the Three Rivers Park trailhead has also created a parking need.

A poll of the Council acknowledged this is a unique opportunity and supported moving forward to further explore the project, gather more information, follow the successful 'playbook' being used on Mill Street, consider public benefit of investing in a parking capacity for the entire district to avoid having to react to parking needs on a parcel-by-parcel basis, and to look for parking solutions for the entire west end of Wayzata.

c. Discussion of Mill Street Parking Ramp Site Planning

Ms. Nelson stated at the June 2, 2015, Workshop the Council discussed the Mill Street parking ramp and the intent of this agenda item is to provide an update and gain the Council's direction on policy.

Jim Lasher, SRF Consulting, provided an update on activity since the Council's June 2 discussion, noting two-hour parking enforcement and valet service have begun. He recommended updating the 2007 traffic projections and suggested a scope of work that should be included to understand the measurement and functionality of intersections today and determine whether additional traffic can be accommodated. If approved, the study will also address traffic patterns, points of access into the parking ramp, and project potential traffic based on future development within the corridor as a result of the ramp.

The Council asked what would be done differently with the updated traffic projections that show an increase in traffic, noting this is an additional budget item. Mr. Lasher explained how the projections will determine impacts of circulation from the ramp that may result in a

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