



Parks and Trails Board Meeting Minutes
Wednesday, April 16, 2025
Wayzata City Hall - Community Room

Attendees: Chair Tory Schalkle, Sarah Showalter, Sarah Randolph, Bianca Jensen, Blake Cameron, JP Yorro, and Christian Erard.

Staff: Parks and Environment Planner, Nick Kieser.

- 1. Call to Order and Roll Call:** Meeting was called to order at 6:05 PM by Chair Schalkle.
- 2. Approval of Agenda:** Motion to approve the agenda by Chair Schalkle, seconded by Randolph. Motion approved unanimously.
- 3. Approval of Minutes:** Motion to approve minutes by Chair Schalkle, seconded by Randolph. Motion approved unanimously.
- 4. Public Comments:** No public comments were provided.
- 5. Old Business:**
 - a. Klapprich Park Update:** Staff noted that Council approved the plans for the Klapprich Park Improvement Project at their March 18 meeting. The project is now out to bid. Council raised questions regarding project costs but expressed strong support for the all of the project items. Bids are due on April 29.

Staff noted that several contractors have inquired with questions, and it is anticipated that bid selection will go before Council at either their May 6 or 20 meeting for their approval. Construction is expected to begin as soon as possible with the goal of reopening the field for ice use next winter.

Staff clarified that the warming house is part of a separate bid package. The site bid includes a general base bid with the alternates of the Minnetonka

Avenue sidewalk, hillside stairs and play equipment, and the Bell Courts Cabana updates.

- b. Master Plan Discussion – Heritage Park and Post Office Park:** Chair Schalkle initiated a discussion on whether the Board still agrees with the previously proposed changes and overall vision of the Parks and Trails Master Plan. Chair Schalkle also raised questions about what resources or funding may be needed from the Council to support updates to the Plan. For this meeting, the Board reviewed and discussed the proposed updates to Heritage Park and Post Office Park.

Heritage Park:

- Staff reported that Public Works has requested to update landscaping at Heritage Park. Staff will report on the planned project once more information is available.
- The Board reached a consensus that significant changes are unnecessary and that elements listed in the Master Plan should be deprioritized.
- Board noted the following maintenance needs:
 - The existing grill, provided by a community member, remains in place.
 - The iron fence is in poor condition and requires repairs or replacement. Staff noted that there is a budget item in 2026 to conduct iron fence maintenance.

Post Office Park:

- Staff and Board discussed that this park, designed and donated by the Dayton family, remains in generally good condition.
- Staff will monitor the tulip planting that was conducted in 2023 to determine if additional plantings are necessary this fall.
- Minor maintenance is needed, including:
 - Painting of metalwork.

6. New Business:

- a. Maple Tree Tapping:** Board discussed questions around operational logistics, particularly the community boiling process. The main issue is that there is a lack of time and resources to support a community boil since that takes a significant amount of time. Staff will explore whether Three Rivers Park District and Public Works can support the boiling and host a one-time educational session on tree tapping. The finished maple product would be distributed to program participants.

7. Other Business:

a. Communications Recap: Once Klapprich Park bids are approved, staff will work to communicate the closing of the park to the community.

b. Staff Updates

- i. The reservation system for the tennis courts at Bell Courts is available for use.
- ii. All bands are confirmed for Sunday Music in the Park; the item will be placed on an upcoming Council consent agenda for approval. This will also include an agreement with the new sound services company.
- iii. Chair Schalkle noted that he is still working on the commemorative tree for former Board Member Babcock.

c. Future Agenda Items

- i. Shaver Park and City Hall Park Master Plan review.
- ii. Review of Klapprich Park bids.
- iii. Board discussed the summer meeting schedule and decided to reschedule the June, July, and August meetings to the second Tuesday of every month.

8. Adjourn: Motion to adjourn by Chair Schalkle, seconded by Erard. Motion passed unanimously.