WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
August 18, 2015

5:30 PM GENERAL & ENTERPRISE FUNDS (EXCLUDING LIQUOR OPERATIONS) AND CIP BUDGET WORKSHOP

Mayor Willcox called the workshop meeting to order at 5:30 pm in the Community Room at Wayzata City Hall. Council Members present: Anderson, Mullin, McCarthy, and Tyacke. Also present: City Manager Nelson, Director of Planning and Building Gadow, Director of Public Service Dudinsky, Senior Accountant Ovshak, Fire Chief Kevin Klapprich, Chief of Police Risvold, Management/Planning Intern Peters, and City Financial Consultant McDonald with AEM.

Mr. McDonald presented the 2016 preliminary budget, as prepared by City staff, with updated data received from the August 5, 2015 City Council Workshop Meeting. These changes include: the addition of a Police Officer for a full year, an additional part-time Community Service Officer (CSO) position; an increase in the Fire Chief stipend; an increase in lifeguard services; and the return of the Dock Master positions for 2016. The budget presented at today's workshop is out of balance as a result of implementing these changes.

Mr. McDonald provided the following suggestions on ways to balance the budget: $16,000 of the 2016 AEM Contract for Financial Services would be expensed to Water & Sewer and Liquor Operations; $15,000 eliminated from the Admin/Finance Budget resulting from the Communications Board withdrawing their request for Visitors Bureau website enhancement; $3,000 increase in Court Fine Revenue; and an increase in revenues in the Building/Heating/Plumbing/Plan check line items which were originally conservatively budgeted.

Ms. Nelson explained that after the preliminary levy is set, it can be reduced but cannot be increased for the final levy amount.

The Council discussed the percentage of the total levy increase. The Council directed staff to budget for a 2.95% total levy increase.

Ms. Nelson asked the Council to think about the following budgeted items which will be considered at the City Council Budget Workshop Meeting to be held on September 1: $6,500 in funding for an updated Parks & Trails Brochure and website enhancements; $10,000 in funding for the Trolley in 2016.

Mr. Willcox asked Ms. Anderson to obtain Trolley ridership information for presentation to the City Council at a future workshop.

Mr. Dudinsky reviewed a summary of the planned 2016 Capital Improvements.

The workshop meeting was adjourned at 6:50 pm.

Respectfully submitted,

Becky Malone 09-01-2015

Becky Malone
Deputy City Clerk