

**WAYZATA PLANNING COMMISSION
MEETING MINUTES
MAY 19, 2025**

AGENDA ITEM 1. Call to Order

Vice-Chair Plantan called the meeting to order at 6:30 p.m.

Vice-Chair Plantan read a prepared statement that outlined multiple options for joining remotely or submitting comments and questions.

AGENDA ITEM 2. Roll Call

Vice Chair Plantan asked Community Development Director Sharpe to take roll call.

Present at roll call were Commissioners: Plantan, Schwalbe, Elg, VanLoy, and Ankeny. Community Development Director Alex Sharpe, Planning Consultant Eric Zweber, and City Attorney David Schelzel were also present.

Absent at roll call were Commissioners: Cameron and Severson

AGENDA ITEM 3. Approval of Agenda

Vice-Chair Plantan asked for a motion to approve the agenda for the meeting.

Commissioner Elg stated that he would like to amend the agenda to pull item 4.b. from the Consent Agenda and vote on it as a separate agenda item, because he would not be voting on that item as he is the applicant.

Vice-Chair Plantan acknowledged the request and asked for a motion to approve the agenda with the proposed amendment.

Commissioner Elg made a motion, seconded by Commissioner Ankeny, to approve the agenda for May 19, 2025, with the proposed amendment.

The motion carried unanimously.

AGENDA ITEM 4. Consent Agenda

- a.) Approval of the Planning Commission Report and Recommendation for a Building Coverage and Impervious Surface Variance at 323 Waycliffe North
- b.) ~~Approval of the Planning Commission Report and Recommendation for a Fence Variance at 1407 Holdridge Lane~~ (removed for separate discussion)

1 Vice-Chair Plantan read the items on the amended consent agenda and asked if any Commissioner
2 wished to pull any additional items for further discussion.

3
4 Vice-Chair Plantan asked for a motion to approve the amended Consent Agenda as presented.

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6 Commissioner Elg made a motion, seconded by Commissioner Ankeny, to approve the amended
7 Consent Agenda as presented.

8
9 The motion carried unanimously.

10
11 **Approval of the Planning Commission Report and Recommendation for a Fence Variance**
12 **at 1407 Holdridge Lane (formerly Consent Agenda item 4.b.)**

13
14 Vice-Chair Plantan asked for a motion to adopt and approve the Planning Commission Report and
15 Recommendation for the fence variance request for 1407 Holdridge Lane, formerly item b. on the
16 Consent Agenda.

17
18 Commissioner Schwalbe asked why the Commission had removed that item and was now voting
19 on it.

20
21 Vice-Chair Plantan explained that it was pulled for separate discussion because Commissioner Elg
22 did not want to vote on his own application for a fence variance.

23
24 Commissioner Ankeny made a motion, seconded by Commissioner VanLoy, to approve the
25 Planning Commission Report and Recommendation for a Fence Variance at 1407 Holdridge Lane.

26
27 Upon a vote, the motion carried 4 ayes, 0 nays, 1 abstain (Commissioner Elg)

28
29 **AGENDA ITEM 5. Public Hearing Items**

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31 **a) Consider Development Application for 513 Ferndale Road West Setback**
32 **Variance - WITHDRAWN**

33
34 Vice-Chair Plantan explained that the Public Hearing item for 513 Ferndale Road West had been
35 withdrawn.

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37 **AGENDA ITEM 6. Other Items:**

38
39 **a) Review of Development Activities**

40
41 Community Development Director Sharpe stated that the older section of the building at 641 Lake
42 Street has been demolished and the reconstruction process will soon start. He noted that the public
43 has had some difficulty with the sidewalk closure, and staff have met with the applicant about
44 finding a way to open it up as early as possible, while also allowing for safety for workers and the
45 public. He explained that it was likely that the sidewalk would not be open until mid to late June.

46

1 Commissioner VanLoy stated that originally, they had the fence aligned with the sidewalk, and
2 they ended up moving it out to include the garden area. He asked if the City could consider
3 temporarily removing the shrubbery so people could use the parking spots that were walled off, as
4 well as that area as a walkway.

5
6 Mr. Sharpe stated that this was taken into consideration, but due to ADA required accessibility
7 within a public right-of-way, it was determined that the entire area needed to be closed off. He
8 stated that it was being used improperly, which ended up causing additional issues with people
9 stepping out into traffic and also with people getting to the end of the sidewalk and being trapped
10 in a space that had no ADA accessibility to turn around in.

11
12 Mr. Sharpe explained that plans for the update and redesign of Klapprich Park have been approved,
13 which will result in the park being closed for the summer beginning in about a week. He stated
14 that the goal is to have the ice rink and warming house open by next winter.

15
16 He invited the Commission to attend a Parks and Trails Board event for Arbor Day, on May 31,
17 2025, from 12:00 p.m. to 2:00 p.m. at Depot Park.

18
19 He noted that the step-downs were being installed along the Panoway, which would take a few
20 weeks, and stated that it would not be open until all safety signs and equipment were installed. He
21 explained that they do not have an exact date for when it would be opened yet, but would update
22 the public via the City's website and social media.

23
24 Commissioner Schwalbe asked if the boardwalk areas would still be open.

25
26 Mr. Sharpe confirmed that the Lakewalk would remain open and was not part of the closure to
27 install the step-downs.

28 29 **b) Planning Commission Meeting Schedule**

30
31 Mr. Sharpe explained that in an attempt to keep Walzer's Lamborghini application on schedule,
32 staff would like to know the Commission's availability for a meeting on June 9, 2025, rather than
33 June 2, 2025, and asked them to respond to the request that was sent out, as soon as possible.

34 35 **AGENDA ITEM 7. Adjournment.**

36
37 There being no further business on the agenda, Vice-Chair Plantan asked for a motion to adjourn.

38
39 Commissioner VanLoy made a motion, seconded by Commissioner Schwalbe, to adjourn the
40 Planning Commission meeting.

41
42 The motion carried unanimously.

43
44 The Planning Commission meeting was adjourned at 6:42 p.m.

45
46 Respectfully submitted,

- 1 Kayla Atkins Rokosz
- 2 *TimeSaver Off Site Secretarial, Inc.*
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