



# WAYZATA PARKS AND TRAILS BOARD

## Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street  
Wednesday, September 17, 2025  
5:30 PM

1. **Little Beach Tour (456 Arlington Circle South) - 5:30 PM**
2. **Call to Order and Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
  - a. August 12, 2025 Parks and Trails Board Meeting Minutes
5. **Public Comments**
6. **Old Business**
  - a. City Hall Park Discussion
  - b. Klapprich Park Update
  - c. Sunday Music in the Park Concerts Review
  - d. Summer Community Ed Review
7. **New Business**
8. **Other Business**
  - a. Communications Recap
  - b. Staff Updates
  - c. Future Agenda Items
9. **Adjourn**
  - a. Next Meeting - October 15

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting for a purely social event. All members of the public are welcome.



**Parks and Trails Board Meeting Minutes**  
**Tuesday, August 12, 2025**  
**Wayzata City Hall - Community Room**

**Attendees:** Chair Tory Schalkle, Bianca Cornelius, Blake Cameron, and Sarah Randolph.

**Staff:** Parks and Environment Planner Nick Kieser.

**Councilmember:** Mayor Mullin.

1. **Call to Order and Roll Call:** Meeting was called to order at 6:06 PM by Chair Schalkle.
2. **Approval of Agenda:** Motion to approve the agenda by Chair Schalkle, seconded by Cornelius. Motion approved unanimously.
3. **Approval of Minutes:** Motion to approve minutes by Chair Schalkle, seconded by Cornelius. Motion approved unanimously.
4. **Public Comments:** Mayor Mullin provided an overview of the City Council's decision-making process related to hearing community opposition to the Klapprich Park project. He also explained the Capital Improvement Program (CIP) process, current park funding sources, and considerations for future funding.
5. **Old Business**
  - a. **Klapprich Park Update**
    - Staff is preparing a \$30,000 proposal for additional landscaping to enhance screening for nearby homes on Park Street. The screening will include spaded coniferous trees on the top of the hillside along with a number of deciduous trees along the hillside. The proposal will go before Council on August 19.

- Due to the increased interior square footage of the warming house renovation, a fire suppression system is required at a cost of \$130,000. This cost will be covered by the project's 10% contingency, which also includes the landscaping addition.
- Fireplace components were selected: oak logs, black reflective glass, and graphite glass beneath the logs.
- The Board reflected on how to improve community engagement in future projects, such as more targeted outreach or personal communication with directly impacted residents.

**b. Wayzata Beach/Shaver Park and Little Beach Master Plan Discussion**

- *Wayzata Beach* – Sprayer timer is currently set too long (three minutes). The Board recommended adjusting to 30–60 seconds to reduce water waste.
- *Little Beach* – Discussion included potential Public Works assistance for weed removal and consideration of extending the dock farther into the lake, as the water depth at the end is currently only three feet. Children are instead fishing from sailing docks.

**c. Sunday Music in the Park Concerts Review**

- Westwind was noted as one of the most popular performances.
- Jimmi and the Band of Souls received feedback as being somewhat too mellow.
- Salsa de Sol will perform this Sunday; they typically draw a large crowd.
- Potluck String Band will close out the season in two weeks.
- The Board noted that having water available at the concerts would be a benefit, especially during hot days.

**6. New Business**

**a. CIP Budget Discussion**

- The Board discussed the distinction between operating and capital expenses.
- Consideration was given to updating the Master Plan to ensure alignment with the CIP and the upcoming Comprehensive Plan update.

- Motion to recommend the following changes to the CIP by Chair Schalkle, seconded by Cameron.
  - Remove *City Hall Addition of game cart.*
  - Defer *Heritage addition of lounge seating, table and chairs (4) picnic game area* to 2027.
  - Delay Shaver Park Design Development to 2027, with improvements in 2028.
  - Advance Wayfinding Signage Study to 2026.
- Motion was approved unanimously.

## **7. Other Business**

### **a. Communications Recap**

Sandwich boards are being used to promote Music in the Park.

### **b. Staff Updates**

Discussion of officially adjusting the meeting schedule (May–September) to the second Tuesday of the month.

### **c. Future Agenda Items**

The Board noted the following items to be placed on the next Board meeting agenda:

- Music in the Park Recap
- Klapprich Park Update
- Discussion of Wayzata Community Ed Winter Activities
- Little Beach Tour

- 8. Adjourn:** Motion to adjourn by Chair Schalkle, seconded by Randolph. Motion passed unanimously. Meeting adjourned at 7:57 PM.

Next Meeting: Tuesday, September 17, 2025, 5:30 PM with a site visit of Little Beach.



**City of Wayzata  
Parks and Trail Board  
Agenda Report**

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 6.a
<b>TITLE:</b> <u>City Hall Park Discussion</u>	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b>	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

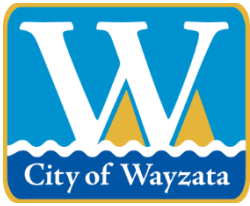
N/A

**BACKGROUND:**

Staff will present more details and potential costs for the proposed improvements to the City Hall Park/Children's Garden. The main improvements include a new path/sidewalk on the east side of the library, as well as enhancements to the City Hall Park garden area. This project is scheduled for completion in 2026.

**ATTACHMENTS:**

None



**City of Wayzata  
Parks and Trail Board  
Agenda Report**

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 6.b
<b>TITLE:</b> Klapprich Park Update	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b>	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

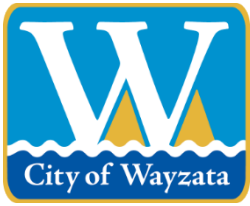
**BACKGROUND:**

Staff will provide a verbal update on the Klapprich Park construction project at the meeting.

Construction updates are regularly posted on the [project website](#).

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 6.c
<b>TITLE:</b> Sunday Music in the Park Concerts Review	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b>	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

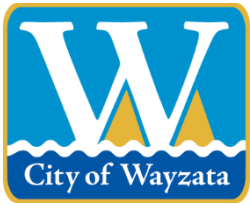
**BACKGROUND:**

The 2025 Sunday Music in the Park series is completed. One concert, Salsa Del Soul, was canceled this year due to weather.

The Parks and Trails Board can review these concerts and determine if any changes need to be made for next year.

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 6.d
<b>TITLE:</b> Summer Community Ed Review	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b>	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

Wayzata Community Education has concluded its summer programming. A summary of these classes is attached for the Board's review. A key takeaway is that, due to the seasonal closure of Klapprich Park, a number of classes were either canceled or relocated.

Community Education has already begun planning for the upcoming winter season. The proposed schedule for 2024 winter classes is attached for the Board to review and provide any input on the 2026 winter classes.

At present, Community Education primarily offers classes during the summer and winter seasons. However, Community Ed has expressed interest in expanding programming to all four seasons. This expansion would not result in additional costs; rather, it would involve creating new classes and broadening the schedule of existing ones. A proposal for this expanded programming is also attached for review. The Board can discuss this potential adjustment, which could be incorporated into a revised agreement with Community Education.

**ATTACHMENTS:**

1. Wayzata Community Ed 2025 Summer Summary
2. Parks and Trails Proposal 2026-2028
3. 2024 Wayzata Parks and Trails Winter Program Plan

## Wayzata Parks and Trails Summer 2025 Program Report

### Data

	2024	2025
Classes Offered:	93	79
Total Enrollments:	749	569
Unique Participants:	656	520
Classes Cancelled:	31	15

### Classes Offered

Some classes offered multiple times

- Adult First Sail \*FULL
- Amazing Athletes
- Amazing Tots \*FULL
- Archery Summer Camp
- Bicycle Repair and Maintenance
- EcoElsa Little Nature Explorer Series
- Energizing Morning Flow Yoga
- Family First Sail \*FULL
- Family Yoga
- Forest Bathing - Shinrin Yoku
- Hike with a Naturalist
- Intro to Stand Up Paddleboarding
- Nordic Walking
- Photography 101
- Photography 201
- Pickleball - Beginner Lesson
- Pickleball - Practice and Play
- Pickleball Camp \*FULL
- Self-Care Yoga for Parents
- Soccer Shots \*FULL
- Stars Tennis Camp
- Summer Fish Camp! \*FULL
- Sunset Pilates
- Tai Chi Overlooking the Lake - Beg.
- Tai Chi Overlooking the Lake - Exp.
- Teen Yoga
- Vinyasa Yoga Outdoors
- Walk and Talk Wayzata History

- ▶ Sports and Fitness classes accounted for 80.3% of all enrollments.
- ▶ There were 9 all-ages, 47 youth, and 23 adult classes offered.
- ▶ 13.5% of registrants were Wayzata City Residents.
- ▶ 66.25% of registrants were in the Wayzata School District.



### Utilized Locations

- Wayzata Beach and Marina
- Wayzata Bell Courts Park
- Wayzata Big Woods Preserve
- Wayzata City Hall Park
- Wayzata Depot
- Wayzata Sailing
- Wayzata West Middle School
- Wayzata Wood-Rill SNA
- The Narrows Bridge at Tonka Bay



## 2026 to 2028 Proposal for City of Wayzata Parks and Trails Board

Wayzata Community Ed is proposing to expand the partnership with the City of Wayzata Parks and Trails Board to offer an outdoor classes program in city parks year round. We are requesting the same annual fee of \$13,065 to support the implementation and management of this program.

The proposed fee will cover the costs of year-round activities, which will include a minimum of the following:

- Winter: Offer at least 10 classes and events from January to March. We anticipate a 75% run rate with an average of eight participants per class, for a total target enrollment of 80 participants.
- Spring: Offer at least 12 class sections during April and May. Our goal is a 75% run rate with an average of eight participants per class, for a total target enrollment of 96 participants.
- Summer: Offer at least 65 class sections from June to August. Our goal is to achieve a minimum 75% run rate with an average of eight participants per class, for a total target enrollment of 550 participants.
- Fall: Offer at least 15 class sections from September through December. Our goal is a 75% run rate with an average of eight participants per class, for a total target enrollment of 120 participants.

### Expenditure Estimates by Calendar Year

Below highlights the specific items the yearly fee would cover:

Expenditure	Cost	Details
Marketing and Promotion	\$6,015	Includes targeted emails, social media posts, yard signs, flyers, print catalog space, and district newsletters.
Community Ed Staff	\$7,050	Covers staff time for program planning, management, marketing, communication, evaluation, customer support, and onsite program support. Staff includes a Youth Programs Specialist, Marketing Manager, Community Ed Specialist, and Clerical Team.
<b>Subtotal</b>	<b>\$13,065</b>	

The price of individual classes will also include general overhead costs like the online registration system and credit card processing fees. These fees will also be set to cover instructor fees and any remaining costs not covered by the City of Wayzata’s payment. We greatly appreciate the ongoing partnership and welcome the opportunity to continue to grow class options within the City of Wayzata.



To: City of Wayzata Parks and Trails Board  
From: Wayzata Community Ed  
Date: October 18, 2023  
Re: Update on Winter Programs Planning

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Wayzata Community Ed is delighted to be extending our partnership with the City of Wayzata to include winter programming options. We have spent the past month since our last meeting putting together a winter program to take place within Wayzata's parks and trails system. We appreciate the feedback and suggestions shared at the September Parks and Trails Board meeting.

Below is a draft of classes and events that we are actively working to schedule for the winter of 2024. The classes will be offered from January 1 to April 30, 2024. Some classes may be held multiple times throughout that time period.

- Dog-sledding: Booked for March 8, 2024
- Snowga (Yoga in Snow)
- Snowshoeing
- Winter survival series
- Kids Winter Outdoor Art
- Kids Winter STEM Class
- Ice fishing in partnership with YMCA of the North
- Winter Carnival Event in partnership with Wayzata High School's Volunteer Club
- Winter Hike with a Minnesota Naturalist

The details for these and possibly other classes will be finalized over the next month. The Community Ed Winter/Spring catalog will go to print at the end of November and be delivered to all Wayzata Public School district residents in early to mid-December (this includes all City of Wayzata residents). We will monitor registrations and will send a reminder postcard in January or early February to Wayzata residents highlighting Parks & Trails classes.



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 8.a
<b>TITLE:</b> Communications Recap	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Interim City Manager	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

The Board can discuss anything that needs to be passed through City channels in the near future.

**ATTACHMENTS:**

None



**City of Wayzata  
Parks and Trail Board  
Agenda Report**

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 8.b
<b>TITLE:</b> Staff Updates	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Interim City Manager	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

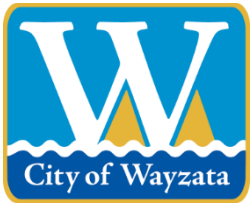
N/A

**BACKGROUND:**

City Hall Park/Children's Garden - The Parks Department is still in the process of getting an updated plan and cost estimates for the proposed plan that was discussed at the last Parks and Trails Board meeting. More information is planned to be discussed at the October Board meeting.

**ATTACHMENTS:**

None



**City of Wayzata  
Parks and Trail Board  
Agenda Report**

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 8.c
<b>TITLE:</b> Future Agenda Items	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Interim City Manager	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

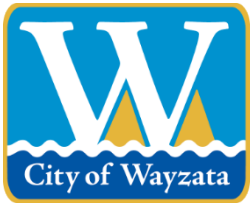
N/A

**BACKGROUND:**

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> September 17, 2025	<b>AGENDA ITEM:</b> 9.a
<b>TITLE:</b> Next Meeting - October 15	
<b>PROPOSED MOTION:</b>	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Interim City Manager	

**ACTION REQUESTED:**

**FINANCIAL OR BUDGET CONSIDERATION:**

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

**BACKGROUND:**

The next Parks and Trails Board Meeting is scheduled for October 15. The 2025 and 2026 City Calendars are attached.

**ATTACHMENTS:**

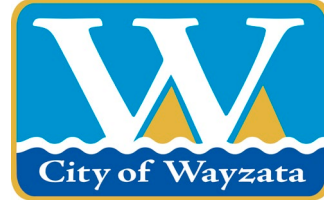
1. Wayzata Parks and Trails Board Minute Taking Schedule
2. Wayzata Meeting Calendar 2025
3. Draft 2026 Wayzata Calendar

## Wayzata Parks and Trails Board

### 2025 Schedule for Taking Meeting Minutes

Date	Committee Member
January 15	Staff
February 19	Jensen
March 19	Yorro
April 16	Cameron
May 21	Schalkle
June 18	Showalter
July 16	Randolph
August 20	Erard
September 17	Jensen
October 15	Yorro
November 19	Cameron
December 17	Schalkle

# City of Wayzata 2025 Meeting Calendar



January 2025						
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February 2025						
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April 2025						
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May 2025						
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June 2025						
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July 2025						
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August 2025						
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September 2025						
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October 2025						
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November 2025						
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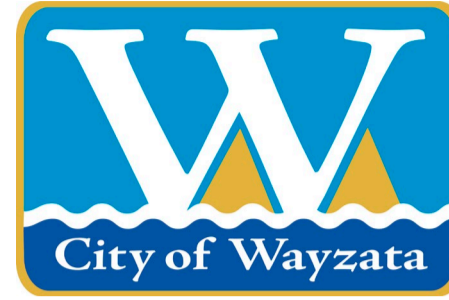
December 2025						
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- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM  
Local Board of Appeal & Equalization - April 17th
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed  
City Offices Closed
- Election  
Precinct Caucuses - no statewide caucus in 2025

**Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.**

Revised  
4/25/2025

# City of Wayzata 2026 Meeting Calendar



January 2026						
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February 2026						
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March 2026						
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April 2026						
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May 2026						
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June 2026						
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July 2026						
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August 2026						
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September 2026						
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October 2026						
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November 2026						
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December 2026						
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- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Local Board of Appeal & Equalization - TBD April 2026
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed  
City Offices Closed
- Election  
Precinct Caucuses—2/3/26 (No Public Meetings)

**Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.**

Revised