



WAYZATA PARKS AND TRAILS BOARD Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street
Wednesday, October 15, 2025
6:00 PM

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
 - a. September 17, 2025 Parks and Trails Board Meeting Minutes
- 4. Public Comments**
- 5. Old Business**
 - a. Klapprich Park Update
 - b. Winter Community Ed Review
- 6. New Business**
- 7. Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
- 8. Adjourn**
 - a. Next Meeting - November 19

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting for a purely social event. All members of the public are welcome.



Parks and Trails Board Meeting Minutes
Tuesday, September 17, 2025
Wayzata City Hall - Community Room

Attendees: Chair Tory Schalkle, Blake Cameron, Sarah Showalter, and Sarah Randolph.

Staff: Parks and Environment Planner Nick Kieser.

1. **Call to Order and Roll Call:** Meeting was called to order at 6:05 PM by Chair Schalkle.
2. **Approval of Agenda:** Motion to approve the agenda by Chair Schalkle with an addition of a Little Beach Discussion, seconded by Showalter. Motion approved unanimously.
3. **Approval of Minutes:** Motion to approve minutes by Chair Schalkle, seconded by Randolph. Motion approved unanimously.
4. **Public Comments:** No public comments were received.
5. **Old Business**
 - a. **City Hall Park Discussion:** The Board reviewed a concept plan to convert the east side of the library into a park area, connecting the Children's Garden with the plaza on the south end. Discussion included concerns about bees and the potential maintenance issues created by fruit trees. A question was raised about whether a path is needed to the library's emergency exit door.

Two preliminary cost estimates were reviewed—\$52,000 and \$35,000—intended for budgeting in the future Capital Improvement Plan (CIP). The

Board discussed exploring possible funding partnerships with Hennepin County and private organizations.

Motion by Schalkle to incorporate the updated project scope into the CIP based on the estimates received; seconded by Showalter. Motion approved unanimously.

- b. Klapprich Park Update:** Staff provided an update on the Klapprich Park improvement project. Playground equipment is expected to arrive October 8, with footings for the equipment installed this week. Three spaded trees were planted on the hillside, with one remaining. Several large balled and burlapped trees will also be planted on this hillside. The field and irrigation system are complete, and the retaining wall has been installed and painted.

The Board discussed the visual appearance of the artificial turf beneath the slide. Staff noted the warming house renovation required additional coordination for fire suppression, which was not initially included in the design phase.

During excavation, water was discovered around the existing footings, and engineering modifications were made to build a full foundation wall. The site improvements are still tracking for substantial completion in late fall while the warming house has a substantial completion date of early December. Parking lot paving and the warming house patio will occur after the playground installation due to crane access needs.

Chair Schalkle noted that the Wayzata Lions Club will donate \$10,000 to support the park project.

- c. Sunday Music in the Park Concerts Review:** The Board reviewed the concert series, noting that Westwind Swing Band was well received, while Jimmy and the Band of Souls and Potluck String Band received mixed feedback. The sound production company was commended for their professionalism.

Salsa del Sol expressed interest in performing next year after their cancellation due to weather. Lunds donated bottled water for attendees. The Board discussed adding a submission form on the City website for bands interested in performing.

- d. Summer Community Ed Review:** Community Education staff provided a summary of summer programming. With Klapprich Park closed, fewer classes were offered, though some took place in Shaver Park.

Community Ed proposed a new three-year agreement maintaining current costs while expanding programming to year-round offerings. The Board discussed improving coordination and communication of seasonal offerings. The proposal will go to City Council for approval next week.

- e. Little Beach Review:** The Board discussed maintenance concerns, noting heavy weed growth throughout the summer. A suggestion was made to organize a youth volunteer program to assist with beach cleanup opportunities.

The dock length was also discussed, and staff will review feasibility and potential costs for extension.

6. New Business

7. Other Business

- a. Communications Recap:** Staff will continue to update the Klapprich Park webpage with construction updates.
- b. Staff Updates:** Staff reported that Interim City Manager Kelly continues to serve as Interim City Manager. Deputy City Manager will return from leave in early October. Council will determine how the City Manager transition will occur at their upcoming meetings.

Councilmember Parkhill will be stepping down from Council, and replacement candidates will be interviewed prior to the next Council meeting.

c. Future Agenda Items

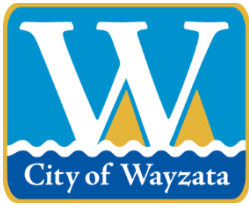
The Board noted the following items to be placed on the next Board meeting agenda:

- Community Education Update
- City Hall Park

- Klapprich Park Update

8. Adjourn: Motion to adjourn by Schalkle, seconded by Schultz. Motion approved unanimously. Meeting adjourned at 6:55 PM.

Next Meeting: Wednesday October 15, 2025 at 6:00 PM.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 15, 2025	AGENDA ITEM: 5.a
TITLE: Klapprich Park Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

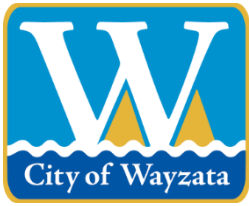
BACKGROUND:

Staff will provide a verbal update on the Klapprich Park construction project at the meeting. Construction updates are regularly posted on the [project website](#).

The Mayor has scheduled a neighborhood meeting on Tuesday, October 14, at 6:00 pm to review the installed landscaping along the hillside. Anyone is encouraged to attend, but direct invitations to this meeting were sent to the stakeholders on the 300 block of Park Street.

ATTACHMENTS:

None



**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: October 15, 2025	AGENDA ITEM: 5.b
TITLE: Winter Community Ed Review	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

City Council has approved a three-year agreement with Wayzata Community Ed to implement year-round community classes. Since that agreement has been approved, Community Ed has provided an updated timeline of their planning process for each season. The table below notes the months and dates for when their planning process starts and their catalog is finalized for each season.

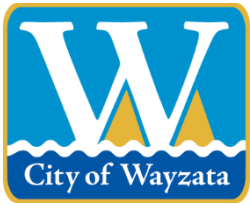
	Planning Starts	Feedback Deadline	Catalog Finalized
Winter/Spring	September	September 15	October 31
Summer	December	December 15	January 22
Fall	April	May 15	July 1

The upcoming catalog that is to be finalized is the winter/spring catalog on October 31. Since the feedback deadline is in the middle of the month, staff will plan to create an agenda item the month prior for the Board to provide their input. For example, for the 2026 summer classes, staff will create an agenda item for the November Board meeting to discuss those classes.

The 2025 winter catalog can be found [here](#). Any class that has the green "PARKS" logo is a class with in partnership with Wayzata Parks and Trails.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 15, 2025	AGENDA ITEM: 7.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Interim City Manager	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

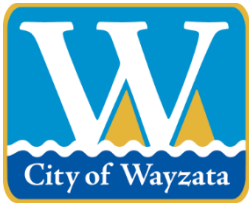
N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 15, 2025	AGENDA ITEM: 7.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Interim City Manager	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

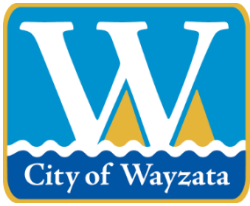
BACKGROUND:

City Hall Park/Children's Garden - The updated costs associated with this project will be incorporated into the Parks and Trails CIP. City Council will review the updated CIP at their November 5 workshop meeting. Staff also has a meeting with the Wayzata Garden Club on Friday, October 10, to discuss a potential donation as part of this project.

Board Appointment Applications - The Board and Commission applications are now available online [here](#). Applications are due by Friday, October 31.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 15, 2025	AGENDA ITEM: 7.c
TITLE: Future Agenda Items	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Interim City Manager	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: October 15, 2025	AGENDA ITEM: 8.a
TITLE: Next Meeting - November 19	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Interim City Manager	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for November 19. The 2025 and 2026 City Calendars are attached.

ATTACHMENTS:

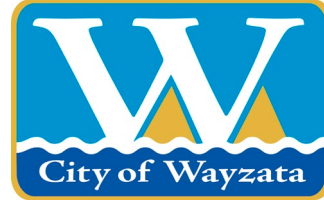
1. Wayzata Parks and Trails Board Minute Taking Schedule
2. Wayzata Meeting Calendar 2025
3. Draft 2026 Wayzata Calendar

Wayzata Parks and Trails Board

2025 Schedule for Taking Meeting Minutes

Date	Committee Member
January 15	Staff
February 19	Jensen
March 19	Yorro
April 16	Cameron
May 21	Schalkle
June 18	Showalter
July 16	Randolph
August 20	Erard
September 17	Jensen
October 15	Yorro
November 19	Cameron
December 17	Schalkle

City of Wayzata 2025 Meeting Calendar



January 2025						
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June 2025						
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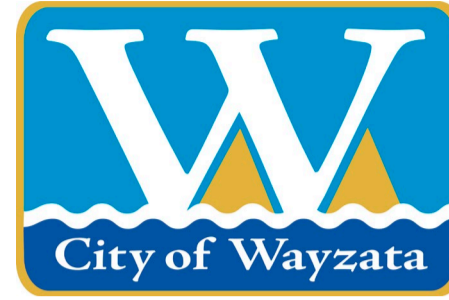
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- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
Local Board of Appeal & Equalization - April 17th
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed
City Offices Closed
- Election
Precinct Caucuses - no statewide caucus in 2025

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Revised
4/25/2025

City of Wayzata 2026 Meeting Calendar



January 2026						
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April 2026						
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May 2026						
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June 2026						
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July 2026						
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August 2026						
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September 2026						
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October 2026						
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November 2026						
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December 2026						
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- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Local Board of Appeal & Equalization - TBD April 2026
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed
City Offices Closed
- Election
Precinct Caucuses—2/3/26 (No Public Meetings)

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Revised