

Wayzata City Council Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, September 15, 2015
5:00 PM

WORKSHOP TOPICS FOR DISCUSSION:

1. Fee Schedule and Equipment CIP Review (5:00 PM)
2. Liquor Operations Budget and Draft Business Plan Review (5:45 PM or immediately following)

Resolution

1 of 16

CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

0%
0%
0%
0%

3%
structure change
0%
0%
0%

3%
structure change
0%
0%
0%

3%
structure change
0%
0%
0%

approx 0% +rounded

approx 0% +rounded

approx 0% +rounded

approx 0% +rounded

all others

approx 0% +rounded

approx 0% +rounded

approx 0% +rounded

approx 2% +rounded

DESCRIPTION

	2013	2014	2015	2016
Water residential non-City monthly rate minimum charge				
Water residential non-City monthly rate 0-3,400 gallons (per thousand gallons)				
Water residential non-City monthly rate over 3,400 gallons (per thousand gallons)				
Water commercial monthly rate minimum charge				
Water commercial monthly rate 0-16,000 gallons (per thousand gallons)				
Water commercial monthly rate up to 25,000 gallons (per thousand gallons)				
Water commercial monthly rate over 16,000 (per thousand gallons)	\$ 1.60	\$ 1.65	\$ 1.70	\$ 1.75
Water commercial monthly rate over 25,000 gallons (per thousand gallons)	\$ 1.75	\$ 1.80	\$ 1.85	\$ 1.91
Water insititutional monthly rate up to 100,000 gallons (per thousand gallons)	\$ 1.60	\$ 1.65	\$ 1.70	\$ 1.75
Water insititutional monthly rate over 100,000 gallons (per thousand gallons)	\$ 2.00	\$ 2.06	\$ 2.12	\$ 2.18
Water sprinkling monthly rate 1-3,400 gallons (per thousand gallons)				
Water sprinkling monthly rate over 3,400 gallons (per thousand gallons)				
Water sprinkling monthly rate up to 30,000 gallons (per thousand gallons)	\$ 2.00	\$ 2.06	\$ 2.12	\$ 2.18
Water sprinkling monthly rate over 30,000 gallons (per thousand gallons)	\$ 2.50	\$ 2.58	\$ 2.66	\$ 2.74
Water sprinkling monthly rate base charge				
Water sprinkling monthly rate 0-3,400 gallons (per thousand gallons)				
Water sprinkling monthly rate base charge (per thousand gallons)				
WATER METER PRICES-NEW ACCOUNTS	Based on vendor	Based on vendor	Based on vendor	Based on vendor
Model 25 & 35 (the fee shown includes the water meter fee and the sales tax fee)	\$ 514.92	\$ 514.92	\$ 529.94	\$ 536.38
Model 70 (the fee shown includes the water meter fee and the sales tax fee)	\$ 686.56	\$ 686.56	\$ 705.87	\$ 718.71
Model 120 (the fee shown includes the water meter fee and the sales tax fee)	\$ 1,111.37	\$ 1,111.37	\$ 1,144.62	\$ 1,158.57
Model 170 (the fee shown includes the water meter fee and the sales tax fee)	\$ 1,454.65	\$ 1,454.65	\$ 1,497.56	\$ 1,523.31
Model 200 (the fee shown includes the water meter fee and the sales tax fee)	\$ 1,952.41	\$ 1,952.41	\$ 2,010.33	\$ 2,038.23
Model 450 (the fee shown includes the water meter fee and the sales tax fee)	\$ 2,166.96	\$ 2,166.96	\$ 2,231.32	\$ 2,252.78
2" Compound (the fee shown includes the water meter fee and the sales tax fee)	\$ 3,930.56	\$ 3,930.56	\$ 4,125.80	\$ 3,556.17
3" Compound (the fee shown includes the water meter fee and the sales tax fee)	\$ 3,692.94	\$ 3,692.94	\$ 3,877.13	\$ 3,920.91
4" Compound (the fee shown includes the water meter fee and the sales tax fee)	\$ 5,972.54	\$ 5,972.54	\$ 6,269.79	\$ 6,291.68
WATER METER PRICES-SPRINKLING ACCOUNTS				
Model 25 & 35 (the fee shown includes the water meter fee and the sales tax fee)	\$ 283.21	\$ 283.21	\$ 291.47	\$ 295.01
Model 70 (the fee shown includes the water meter fee and the sales tax fee)	\$ 377.61	\$ 377.61	\$ 388.23	\$ 395.31
Model 120 (the fee shown includes the water meter fee and the sales tax fee)	\$ 611.25	\$ 611.25	\$ 629.54	\$ 637.21
Model 170 (the fee shown includes the water meter fee and the sales tax fee)	\$ 800.06	\$ 800.06	\$ 823.66	\$ 837.82
Model 200 (the fee shown includes the water meter fee and the sales tax fee)	\$ 1,073.82	\$ 1,073.82	\$ 1,105.68	\$ 1,121.02

CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
0%
Sewer usage increase:
0%
Storm water usage increase:
0%
Garbage/Recy/Organic increase:
0%

all others
approx 0% +rounded
2013
approx 0% +rounded
2014
approx 2% +rounded
2015
approx 2% +rounded
2016

DESCRIPTION

Model 450 (the fee shown includes the water meter fee and the sales tax fee)	\$	1,191.83	\$	1,191.83	\$	1,227.23	\$	1,239.03
2" Compound (the fee shown includes the water meter fee and the sales tax fee)	\$	2,161.81	\$	2,161.81	\$	2,269.19	\$	2,301.05
3" Compound (the fee shown includes the water meter fee and the sales tax fee)	\$	2,389.55	\$	2,389.55	\$	2,508.73	\$	2,537.05
4" Compound (the fee shown includes the water meter fee and the sales tax fee)	\$	3,864.58	\$	3,864.58	\$	4,056.93	\$	4,071.09
SEWER SYSTEM								
M.C.E.S. SAC (rate set by Metropolitan Council)	\$	2,435.00	\$	2,485.00	\$	2,485.00	\$	2,485.00
Sewer connection charge (on bldg. permit)/SAC	\$	590.00	\$	590.00	\$	602.00	\$	602.00
Sewer connection inspection/sewer disconnect inspection	\$	102.00	\$	102.00	\$	104.00	\$	104.00
Sewer Usage Charges (monthly utility bill)								
Sewer residential monthly rate base charge	\$	10.68	\$	10.52	\$	10.35	\$	10.19
Sewer residential monthly rate 0-3,400 gallons (per thousand gallons)	\$	2.39	\$	2.80	\$	3.22	\$	3.63
Sewer residential monthly rate over 3,400 gallons (per thousand gallons)	\$	5.17	\$	4.89	\$	4.60	\$	4.32
Sewer multi-unit residential monthly rate base charge	\$	10.68	\$	10.52	\$	10.35	\$	10.19
Sewer multi-unit residential monthly rate 1-3,400 gallons (per thousand gallons)	\$	2.39	\$	2.80	\$	3.22	\$	3.63
Sewer multi-unit residential monthly rate over 3,400 gallons (per thousand gallons)	\$	5.17	\$	4.89	\$	4.60	\$	4.32
Sewer multi-unit commercial monthly rate base charge	\$	2.01	\$	4.01	\$	6.02	\$	8.02
Sewer multi-unit commercial monthly rate 0-999999 gallons (per thousand gallons)	\$	4.94	\$	4.72	\$	4.49	\$	4.27
Sewer multi-unit commercial monthly rate over 3,400 gallons (per thousand gallons)	\$	4.94	\$	-	\$	-	\$	-
Sewer multi-unit residential monthly rate minimum charge								
Sewer multi-unit residential monthly rate 1-unlimited (per thousand gallons)	\$	-	\$	-	\$	-	\$	-
Sewer multi-unit commercial monthly rate minimum charge	\$	-	\$	-	\$	-	\$	-
Sewer multi-unit commercial monthly rate 0-3,700 gallons (per 1,000 gallons)	\$	-	\$	-	\$	-	\$	-
Sewer multi-unit commercial monthly rate over 3,700 gallons (per 1,000 gallons)	\$	-	\$	-	\$	-	\$	-
Sewer commercial non-City monthly rate minimum charge	\$	-	\$	-	\$	-	\$	-
Sewer commercial non-City monthly rate 0-3,700 gallons (per 1,000 gallons)	\$	-	\$	-	\$	-	\$	-
Sewer commercial non-City monthly rate over 3,700 gallons (per 1,000 gallons)	\$	-	\$	-	\$	-	\$	-
Sewer commercial monthly rate base charge	\$	2.01	\$	4.01	\$	6.02	\$	8.02
Sewer commercial monthly rate 0-999999 gallons (per 1,000 gallons)	\$	4.94	\$	4.72	\$	4.49	\$	4.27
Sewer commercial monthly rate over 3,300 gallons (per 1,000 gallons)	\$	4.94	\$	-	\$	-	\$	-
Sewer pipe in monthly rate base charge	\$	31.80	\$	31.80	\$	31.80	\$	31.80
STORM WATER								
Storm water connection inspection	\$	82.00	\$	82.00	\$	83.65	\$	83.65

Resolution

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CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

3%
structure change
0%
0%
0%
approx 2% +rounded
2016

0%
structure change
0%
0%
0%
approx 0% +rounded
2014

0%
structure change
0%
0%
0%
approx 0% +rounded
2013

all others

DESCRIPTION

Drive up service weekly	\$	1.93	\$	1.93	\$	2.16	\$	2.16	\$	2.16
RECYCLING/ORGANICS MONTHLY FEE, RESIDENTIAL	\$	8.00	\$	8.00	\$	8.00	\$	8.00	\$	8.00
GARBAGE EVERY OTHER WEEK MONTHLY RATES										
1 can (35 gal)	\$	3.35	\$	3.35	\$	3.35	\$	3.35	\$	3.35
2 can (65 gal)	\$	5.50	\$	5.50	\$	5.50	\$	5.50	\$	5.50
3 can (95 gal)	\$	7.64	\$	7.64	\$	7.64	\$	7.64	\$	7.64
Drive up service every other week fee	\$	5.15	\$	5.15	\$	5.75	\$	5.75	\$	5.75
GARBAGE EVERY OTHER WEEK MONTHLY TAX (18.75%)										
1 can (35 gal)	\$	0.63	\$	0.63	\$	0.63	\$	0.63	\$	0.63
2 can (65 gal)	\$	1.03	\$	1.03	\$	1.03	\$	1.03	\$	1.03
3 can (95 gal)	\$	1.44	\$	1.44	\$	1.44	\$	1.44	\$	1.44
Drive up service every other week fee	\$	0.97	\$	0.97	\$	1.08	\$	1.08	\$	1.08
STREETS										
Permit Application for Construction Activity on Public Right-Of-Way										
Street Excavation Fee	\$	134.00	\$	134.00	\$	137.00	\$	137.00	\$	137.00
Street Excavation Inspection Fee	\$	82.00	\$	82.00	\$	84.00	\$	84.00	\$	84.00
Road Restoration Fees by City										
Asphalt/SF	\$	22.00	\$	22.00	\$	23.00	\$	23.00	\$	23.00
Concrete/SF	\$	22.00	\$	22.00	\$	23.00	\$	23.00	\$	23.00
Heavy-duty asphalt/SF	\$	27.00	\$	27.00	\$	28.00	\$	28.00	\$	28.00
Minimum deposit	\$	999.00	\$	999.00	\$	1,019.00	\$	1,019.00	\$	1,019.00
Street degradation fee per SF	\$	5.00	\$	5.00	\$	5.00	\$	5.00	\$	5.00
Street vacation (escrow at cost)	\$	391.00	\$	391.00	\$	399.00	\$	399.00	\$	399.00
Driveway right-of-way permit	\$	46.00	\$	46.00	\$	47.00	\$	47.00	\$	47.00
Right-of-way encroachment permit/agreement (fee to cover legal fees, recording fees & staff time)	\$	798.00	\$	798.00	\$	1,000.00	\$	1,000.00	\$	1,000.00
PUBLIC WORKS MISC.										
Application to Co-locate Telecommunications Equip. On City Property										
Permit Fee	\$	600.00	\$	600.00	\$	1,000.00	\$	1,000.00	\$	1,000.00
Escrow	\$	10,000.00	\$	10,000.00	\$	20,000.00	\$	20,000.00	\$	20,000.00
Dumpster Placement on City Right-Of-Way										
Application Fee	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
Damage Deposit	\$	1,000.00	\$	1,000.00	\$	1,020.00	\$	1,020.00	\$	1,020.00
Right-of-Way Telecommunications Agreement										
Annual Registration	\$	400.00	\$	400.00	\$	408.00	\$	408.00	\$	408.00
Application Fee (for original application)	\$	380.00	\$	380.00	\$	388.00	\$	388.00	\$	388.00
Wetland Delineation Review										
Permit Fee	\$	160.00	\$	160.00	\$	163.00	\$	163.00	\$	163.00
Escrow	\$	530.00	\$	530.00	\$	545.00	\$	545.00	\$	545.00

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2016

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2015

3%
structure change
0%
0%
0%
0%
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2014

0%
0%
0%
0%
0%
approx 0% +rounded
2013

all others

DESCRIPTION

Each Temporary no parking "Police Order" sign, including Lath	\$	8.00	\$	8.00	\$	8.00	\$	8.00	\$	8.00
Public Works Contractual Services, per hour	\$	60.00	\$	60.00	\$	61.00	\$	61.00	\$	61.00
Special Event Permit Fee - Local applicant	\$	211.00	\$	211.00	\$	211.00	\$	211.00	\$	211.00
1-50 persons										
51-100 persons										
101-200 persons										
201-500 persons										
501-1000 persons										
over 1000 persons										
Special Event Permit Fee - Non-Local applicant										
1-50 persons										
51-100 persons										
101-200 persons										
201-500 persons										
501-1000 persons										
over 1000 persons										
Warming House Rental:										
Public Agencies, civic groups, non-profit organizations, residents, etc										
Deposit: damage/cleaning deposit required for each event										
PUBLIC WORKS-CEMETERY										
Cemetery burial easement - Resident (full and cremain lots)	\$	1,061.00	\$	1,061.00	\$	1,082.00	\$	1,082.00	\$	1,082.00
Cemetery burial easement - Infant	\$	427.00	\$	427.00	\$	436.00	\$	436.00	\$	436.00
Cemetery grave open/close	\$	850.00	\$	850.00	\$	867.00	\$	867.00	\$	867.00
+ Additional for openings when frost	\$	216.00	\$	216.00	\$	221.00	\$	221.00	\$	221.00
+ Additional for weekends/holidays	\$	294.00	\$	294.00	\$	300.00	\$	300.00	\$	300.00
Cremain opening/close	\$	479.00	\$	479.00	\$	489.00	\$	489.00	\$	489.00
+ Additional for cremain openings when frost	\$	98.00	\$	98.00	\$	100.00	\$	100.00	\$	100.00
+ Additional for weekends/holidays	\$	294.00	\$	294.00	\$	300.00	\$	300.00	\$	300.00
ELECTRIC SERVICE FRANCHISE FEE RATES-MONTHLY (amend by resolution)										
Residential Class	\$	2.06	\$	2.06	\$	2.06	\$	2.06	\$	2.06
Small Commercial & Industrial, Non-Demand Class	\$	4.64	\$	4.64	\$	4.64	\$	4.64	\$	4.64
Small Commercial & Industrial, Demand Class	\$	4.64	\$	4.64	\$	4.64	\$	4.64	\$	4.64
Large Commercial & Industrial Class	\$	15.45	\$	15.45	\$	15.45	\$	15.45	\$	15.45
Public Street Lighting Class	\$	1.03	\$	1.03	\$	1.03	\$	1.03	\$	1.03
Municipal Pumping, Non-Demand Class	\$	1.03	\$	1.03	\$	1.03	\$	1.03	\$	1.03

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CITY OF WAYZATA - 2016

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3%
structure change
0%
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0%

approx 0% +rounded
approx 2% +rounded
approx 2% +rounded
approx 2% +rounded

DESCRIPTION

2013	2014	2015	2016
all others	approx 0% +rounded	approx 2% +rounded	approx 2% +rounded
Message Services			
Message Business License	\$ 6,288.00	\$ 6,414.00	\$ 6,414.00
Message Personal License	\$ 1,277.00	\$ 1,303.00	\$ 1,303.00
Message Background Check/Investigation Fee	\$ 1,277.00	\$ 1,303.00	\$ 1,303.00
Therapeutic Massage Business	\$ 82.00	\$ 84.00	\$ 84.00
Therapeutic Massage Personal	\$ 57.00	\$ 58.00	\$ 58.00
Therapeutic Massage Background Check/Investigation Fee	\$ 72.00	\$ 73.00	\$ 73.00
Re-inspection Fees (for all Environmental Health Services):			
2nd follow-up is 25% of the license fee			
3 or more follow-ups are 50% of the license fee for each follow-up			
Plan Reviews			
New Establishments			
Remodel			
ADMINISTRATION-LIQUOR/CLUB/WINE/3.2% MALT LIQUOR (BEER) LICENSES			
Annual on-sale club intoxicating liquor license (fee per statute):	100% of license fee	100% of license fee	100% of license fee
	50% of license fee	50% of license fee	50% of license fee
Under 200 members (fee set by statute)	see below	see below	see below
201-500 members (fee set by statute)	\$ 300.00	\$ 300.00	\$ 300.00
501-1,000 members (fee set by statute)	\$ 500.00	\$ 500.00	\$ 500.00
1,001-2,000 members (fee set by statute)	\$ 650.00	\$ 650.00	\$ 650.00
2,001-4,000 members (fee set by statute)	\$ 800.00	\$ 800.00	\$ 800.00
4,001-6,000 members (fee set by statute)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Over 6,000 members (fee set by statute)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Annual Sunday on-sale club intoxicating liquor license (fee set by statute)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Annual on-sale intoxicating liquor license (other than club license)	\$ 200.00	\$ 200.00	\$ 200.00
Annual Sunday on-sale intoxicating liquor license (fee set by statute)	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00
Annual on-sale wine license (set by statute-\$2,000 max)	\$ 200.00	\$ 200.00	\$ 200.00
Annual on-sale 3.2% malt liquor (beer) license	\$ 1,290.00	\$ 1,290.00	\$ 1,290.00
Annual off-sale 3.2% malt liquor (beer) license	\$ 515.00	\$ 515.00	\$ 515.00
Annual Micro-Brewery Taproom Liquor License (on-sale)	\$ 103.00	\$ 103.00	\$ 103.00
Annual Sunday Micro-Brewery Taproom Liquor License (on-sale)		\$ 1,000.00	\$ 1,000.00
Annual Micro-Brewery Off-Sale Malt Liquor License (off-sale Growler sales (set by Statute)		\$ 200.00	\$ 200.00
Annual Sunday Micro-Brewery Off-Sale Malt Liquor License (off-sale Growler sales)		\$ 240.00	\$ 240.00
Annual Brewpub		\$ 200.00	\$ 200.00
Annual Micro-Winery (samples only)		\$ 1,000.00	\$ 1,000.00
Annual Micro-Distillery Liquor License (samples only)		\$ 1,000.00	\$ 1,000.00
Background check/investigation fee for all Liquor license types (set by statute)		\$ 1,000.00	\$ 1,000.00
Temporary consumption and display permit, one-day permit (fee set by statute)	\$ 500.00	\$ 500.00	\$ 500.00
Temporary on-sale liquor license (all types) one-day license	\$ 25.00	\$ 25.00	\$ 25.00
Liquor license violations, all types:	\$ 25.00	\$ 25.00	\$ 25.00

CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase: 0%
Sewer usage increase: 0%
Storm water usage increase: 0%
Garbage/Recy/Organic increase: 0%

3% structure change
0% structure change
0% structure change
0% structure change

all others 2013 2014 2015 2016
approx 0% +rounded approx 0% +rounded approx 2% +rounded approx 2% +rounded

DESCRIPTION

Fine: 1st Offense within 24 months	\$	500.00	\$	500.00	\$	750.00	\$	750.00
Fine: 2nd Offense within 24 months	\$	1,000.00	\$	1,000.00	\$	1,500.00	\$	1,500.00
Fine: 3rd Offense within 24 months-fine and one additional check within 90 days	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
Fine: 4th Offense within 24 mo.-fine & 7-day suspension & addtl check within 90 days(\$2,000 max per statute 340A.415)	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
Fine: 5th Offense within 24 mo.-fine and license revocation (\$2,000 max per statute 340A.415)	\$	2,000.00	\$	2,000.00	\$	2,000.00	\$	2,000.00
Shaded areas: Rates set by statute and we therefore cannot change fee.								
ADMINISTRATION-MISCELLANEOUS LICENSES								
Amusement and Recreation Establishments (pool hall, billiard hall, bowling alley, shooting gallery)	\$	100.00	\$	100.00	\$	102.00	\$	102.00
Car Wash	\$	72.00	\$	72.00	\$	73.00	\$	73.00
Christmas Tree Sales Lots	\$	62.00	\$	62.00	\$	63.00	\$	63.00
Games of Skill and Juke Boxes (each.)	\$	60.00	\$	60.00	\$	61.00	\$	61.00
Gas Fitter's License	\$	62.00	\$	62.00	\$	63.00	\$	63.00
Gasoline Filling Station or Wholesale Oil or Gasoline Storage Facility	\$	72.00	\$	72.00	\$	73.00	\$	73.00
plus per pumping station	\$	8.00	\$	8.00	\$	8.00	\$	8.00
Peddlers, Solicitors and Transient Merchant License application	\$	170.00	\$	170.00	\$	173.00	\$	173.00
Seasonal Outdoor Sidewalk Café License (as part of CUP)	\$	144.00	\$	144.00	\$	147.00	\$	147.00
Temporary Right of Way Encroachment		TBD			\$	147.00	\$	147.00
Shows, Exhibits and Races (public show, caravan, carnival, circus, motion picture, theatrical or other performance, or exhibition; bicycle, foot or other similar race)	\$100 (N/C if Special Event Permit fees paid)	\$100 (N/C if Special Event Permit fees paid)	\$100 (N/C if Special Event Permit fees paid)	\$100 (N/C if Special Event Permit fees paid)	\$102 (N/C if Special Event Permit fees paid)	\$102 (N/C if Special Event Permit fees paid)	\$102 (N/C if Special Event Permit fees paid)	\$102 (N/C if Special Event Permit fees paid)
Sound Cars and Equipment (sound car, loud speaker, or other sound equipment)	\$	60.00	\$	60.00	\$	61.00	\$	61.00
Tobacco products	\$	124.00	\$	124.00	\$	126.00	\$	126.00
Cigar only tobacco products	\$	67.00	\$	67.00	\$	68.00	\$	68.00
Tobacco products/cigar only tobacco products penalties:					\$	-	\$	-
Fine for 1st Offense within 2 yrs (Fee set by Ord)-fine and/or 1 day suspension	\$	100.00	\$	100.00	\$	102.00	\$	102.00
Fine for 2nd Offense within 2 yrs (fee set by Ord)-fine and/or 2 days suspension	\$	250.00	\$	250.00	\$	255.00	\$	255.00
Fine for 3rd Offense within 2 yrs (fee set by Ord)-fine and/or 3 days suspension	\$	500.00	\$	500.00	\$	510.00	\$	510.00
Fine for 4 or More Offenses (fee set by Ord)-fine and/or license revocation	\$	1,000.00	\$	1,000.00	\$	1,020.00	\$	1,020.00
Tree Removal and Treatment Contractor License	\$	67.00	\$	67.00	\$	68.00	\$	68.00
Tree Removal Permit & Inspection					\$	35.00	\$	35.00
Vehicles for Hire Ordinance					\$	-	\$	-
Vehicles for Hire Company License	\$	88.00	\$	88.00	\$	90.00	\$	90.00
Vehicles for Hire Per Vehicle Fee	\$	36.00	\$	36.00	\$	37.00	\$	37.00
Vehicles for Hire Background Check Fee Each Owner	\$	41.00	\$	41.00	\$	42.00	\$	42.00
Vehicles for Hire Background Check Fee Each Driver	\$	41.00	\$	41.00	\$	42.00	\$	42.00
COMMUNITY ROOM RENTAL								
Class A: Any event directly related to the operation or administration of City government		no charge		no charge		no charge		no charge
such as City Council, City Commissions, City Boards, City Departments, etc.								
Class B: Events conducted by the following <u>Wayzata</u> based groups:	\$30.00 + \$10 per hr	\$50.00 + \$10 per hr	\$50.00 + \$10 per hr	\$50.00 + \$10 per hr	\$50.00 + \$10 per hr	\$50.00 + \$10 per hr	\$50.00 + \$10 per hr	\$50.00 + \$10 per hr

Resolution

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CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

0%
0%
0%
0%

0%
0%
0%
0%

0%
0%
0%
0%

0%
0%
0%
0%

all others approx 0% +rounded approx 0% +rounded approx 2% +rounded approx 2% +rounded

DESCRIPTION

	2013	2014	2015	2016
Required re-inspection after license suspended or revoked	\$ 173.00	\$ 173.00	\$ 176.00	\$ 176.00
Reinstating an expired, revoked, or suspended license	\$ 572.00	\$ 572.00	\$ 583.00	\$ 583.00
Additional copy of rental license	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Additional copy of correction orders	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Building, plumbing and HVAC permit fees - see attached schedule				

ENGINEERING DEPARTMENT

Land Disturbance Permit Fees				
50 cubic yards or less	\$ 31.00	\$ 31.00	\$ 31.00	\$ 31.00
51 - 100 cubic yards	\$ 46.00	\$ 46.00	\$ 46.00	\$ 46.00
101 to 1,000 cubic yards				
fee for the first 100 cubic yards	\$ 46.00	\$ 46.00	\$ 46.00	\$ 46.00
+ this fee for each additional 100 cubic yards or fraction thereof	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
1,001 to 10,000 cubic yards				
fee for the first 1,000 cubic yards	\$ 227.00	\$ 227.00	\$ 227.00	\$ 227.00
+ this fee for each additional 1,000 cubic yards or fraction thereof	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00
10,001 to 100,000 cubic yards or more				
fee for the first 10,000 cubic yards or fraction thereof	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
+ this fee for each additional 10,000 cubic yards or fraction thereof	\$ 76.00	\$ 76.00	\$ 76.00	\$ 76.00
100,001 cubic yards or more				
fee for the first 100,000 cubic yards	\$ 1,061.00	\$ 1,061.00	\$ 1,061.00	\$ 1,061.00
+ this fee for each additional 10,000 cubic yards or fraction thereof	\$ 42.00	\$ 42.00	\$ 42.00	\$ 42.00
Plan Review Fee (when required)				
50 cubic yards or less (no fee)				
51 cubic yards or more	40 % of permit fee	40 % of permit fee	40 % of permit fee	40 % of permit fee
Topo copies per file			\$ 10.00	\$ 10.00

FIRE DEPARTMENT

Fire Personnel hourly services				
Aerial Ladder - per hour			\$ 61.00	\$ 61.00
Engine/Pumper - per hour			\$ 300.00	\$ 300.00
Heavy Rescue - per hour			\$ 300.00	\$ 300.00
Tanker - per hour			\$ 150.00	\$ 150.00
Utility Vehicle - per hour			\$ 175.00	\$ 175.00
Boat - per hour			\$ 100.00	\$ 100.00
Fireworks Inspection			\$ 150.00	\$ 150.00
			\$61 (N/C if Special Event Permit fees paid)	\$ 150.00

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CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

0%
0%
0%
0%

3%
structure change
0%
0%
0%

3%
structure change
0%
0%
0%

3%
structure change
0%
0%
0%

approx 0% +rounded

approx 2% +rounded

approx 0% +rounded

approx 2% +rounded

DESCRIPTION

	2013	2014	2015	2016
+ Amendments - Minor (no structure change) escrow (application fee also due)	\$ 5,000.00	\$ 5,000.00	\$ 5,100.00	\$ 5,100.00
Amendments - Major (structure change) application fee (escrow also due)	\$ 283.00	\$ 283.00	\$ 289.00	\$ 289.00
+ Amendments -Major (structure change) escrow (application fee also due)	\$7,000 and up	\$7,000 and up	\$7,140 and up	\$7,140 and up
Conditional Use Permit				
Commercial and multi family minor (only use and parking) appl. fee (escrow also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
+ Commercial & multi family minor (only use and parking) escrow (appl. fee also due)	\$ 4,000.00	\$ 4,000.00	\$ 4,080.00	\$ 4,080.00
Commercial and multi family major (structural) application fee (escrow also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
+ Commercial & multi family major (structural) escrow (appl. fee also due)	\$ 5,000.00	\$ 5,000.00	\$ 5,100.00	\$ 5,100.00
Residential single family application fee (escrow also due)	\$ 283.00	\$ 283.00	\$ 289.00	\$ 289.34
+ Residential single family escrow (application fee also due)	\$ 3,000.00	\$ 3,000.00	\$ 3,060.00	\$ 3,060.00
Variance				
Commercial and multi family minor (only use and parking) application fee (escrow also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
+Comm. & multi family minor (only use and parking) escrow fee (appl. fee also due)	\$ 4,000.00	\$ 4,000.00	\$ 4,080.00	\$ 4,080.00
Commercial and multi family major (structural) application fee (escrow also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
+ Comm. & multi family major (structural) escrow (appl. fee also due)	\$ 5,000.00	\$ 5,000.00	\$ 5,100.00	\$ 5,100.00
Residential single family application fee (escrow also due)	\$ 283.00	\$ 283.00	\$ 289.00	\$ 289.00
+ Residential single family escrow (application fee also due)	\$ 3,000.00	\$ 3,000.00	\$ 3,060.00	\$ 3,060.00
Street Vacation application fee (escrow also due)				
Street Vacation escrow (application fee also due)	\$ 3,000.00	\$ 3,000.00	\$ 3,060.00	\$ 3,060.00
Zoning Ordinance Amendment				
Text application fee (escrow also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
+ Text escrow (application fee also due)	\$ 3,000.00	\$ 3,000.00	\$ 3,060.00	\$ 3,060.00
Map application fee (escrow also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
+ Map escrow (application fee also due)	\$ 3,000.00	\$ 3,000.00	\$ 3,060.00	\$ 3,060.00
Comprehensive Plan Amendment application fee (escrow also due)				
+ Comprehensive Plan Amendment escrow (application fee also due)	\$ 335.00	\$ 335.00	\$ 342.00	\$ 342.00
Design Review				
Façade changes only application fee (escrow also due)	\$ 283.00	\$ 283.00	\$ 289.00	\$ 289.00
+ Façade changes only escrow (application fee also due)	\$ 2,000.00	\$ 2,000.00	\$ 2,040.00	\$ 2,040.00
New Structure or addition application fee (escrow also due)	\$ 283.00	\$ 283.00	\$ 289.00	\$ 289.00
+ New Structure or addition escrow (application fee also due)	\$ 3,500.00	\$ 3,500.00	\$ 3,570.00	\$ 3,570.00
Application for Extension of Development Approvals				
Project specific escrow amounts require a minimum deposit (shown) at the actual time of submittal. The total cost is determined by the size, location and complexity of the project and additional funds may be required.	\$ 10,300.00	\$ 10,300.00	\$ 10,506.00	\$ 10,506.00

POLICE DEPARTMENT-ADMINISTRATIVE OFFENSES

Offense Description (Code/Statute Section)

Administrative Citation

Penalty

Penalty

Penalty

Penalty

CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

0%
0%
0%
0%

0%
0%
0%
0%

0%
0%
0%
0%

0%
0%
0%
0%

all others
approx 0% +rounded
approx 0% +rounded
approx 2% +rounded
approx 2% +rounded
approx 2% +rounded
approx 2% +rounded

DESCRIPTION

		2013	2014	2015	2016
	Failure to respond (105.05)	Shall be equal to the underlying charge	Shall be equal to the underlying charge	Shall be equal to the underlying charge	Shall be equal to the underlying charge
Traffic/Vehicle - Violations/Administrative Offenses					
	Exhibition driving (301.10)	\$ 65.00	\$ 65.00	\$ 66.00	\$ 66.00
	Parking - General No Parking Zones / Limited Time Zones (302.02)	\$ 32.00	\$ 32.00	\$ 33.00	\$ 33.00
	Parking without permit (310.03A)	\$ 32.00	\$ 32.00	\$ 33.00	\$ 33.00
	Parking after hours (310.03C)	\$ 32.00	\$ 32.00	\$ 33.00	\$ 33.00
	Restricted parking-snow removal (303.01A)	\$ 40.00	\$ 40.00	\$ 41.00	\$ 41.00
	No possession of driver's license (171.08)	\$ 60.00	\$ 60.00	\$ 61.00	\$ 61.00
	Failure to change DL address (171.11)	\$ 60.00	\$ 60.00	\$ 61.00	\$ 61.00
	Recreational Vehicle permit (729)	\$ 75.00	\$ 75.00	\$ 77.00	\$ 77.00
Municipal Docks - Violations/Administrative Offenses					
	Boat parking by permit (lagoon) (301.01)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Charter boat permit violation (318.02)(includes 1 day permit fee & penalty)	\$ 660.00	\$ 660.00	\$ 673.00	\$ 673.00
	Charter boat liquor violation (318.06)	\$ 100.00	\$ 100.00	\$ 102.00	\$ 102.00
	Violation of posted notice (318.07C)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
Animal Administrative - Violations/Administrative Offenses					
	Animal license required (92.20)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Dog at large (impound) (92.01(1)(a))	\$ 55.00	\$ 55.00	\$ 56.00	\$ 56.00
	Dog at large 2nd violation or wknd (92.01(1)(a))	\$ 85.00	\$ 85.00	\$ 87.00	\$ 87.00
	Barking dog (92.01(1)(c))	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Kennel license required (92.36(A))	\$ 75.00	\$ 75.00	\$ 77.00	\$ 77.00
Public Nuisance - Violations/Administrative Offenses					
	Fireworks possession or sale (624.21)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Junk vehicle (709.02)	\$ 75.00	\$ 75.00	\$ 77.00	\$ 77.00
	Vehicle for sale prohibited (302.10)	\$ 75.00	\$ 75.00	\$ 77.00	\$ 77.00
	General nuisance (701)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Discharge of firearm (704.03)	\$ 100.00	\$ 100.00	\$ 102.00	\$ 102.00
	Skateboard violation (719.00)	\$ 25.00	\$ 25.00	\$ 26.00	\$ 26.00
	Shoplifting (712.02)	\$ 100.00	\$ 100.00	\$ 102.00	\$ 102.00
	Unnecessary noises (708.02)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Unnecessary noises - radio over 50' (708.03(B))	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Construction 1800-0700 w/o permit (708.03(E))	\$ 100.00	\$ 100.00	\$ 102.00	\$ 102.00
	Liquor/Beer consumption in public (714.02)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
	Liquor/Beer possession in public (714.03)	\$ 50.00	\$ 50.00	\$ 51.00	\$ 51.00
Food establishments - Violations/Administrative Offenses					
	Failure to comply (603.04.c)	\$ 150.00	\$ 150.00	\$ 153.00	\$ 153.00
Recreational Fire - Violations/Administrative Offenses					

CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

0% 3% 3% 3%
0% structure change
0% 0%
0% 0%
0% 0%
0% approx 0% +rounded
0% approx 2% +rounded
0% 2016

all others approx 0% +rounded 2013 approx 0% +rounded 2014 approx 2% +rounded 2015 approx 2% +rounded 2016

DESCRIPTION

	Open Burning (707)	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
	Park Violations/Administrative Offenses										
	Hours of operation (309.01)	\$	25.00	\$	25.00	\$	26.00	\$	26.00	\$	26.00
	Liquor possession/consumption (309.02)	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
	Sign Violations/Administrative Offenses										
	Violation of general provisions (811)	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
	Curfew Violations/Administrative Offenses										
	Curfew 14 and under (711.01)	\$	40.00	\$	40.00	\$	41.00	\$	41.00	\$	41.00
	Curfew 15-17 (711.02)	\$	40.00	\$	40.00	\$	41.00	\$	41.00	\$	41.00
	Loitering (715.01)	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
	Rental Dwelling Licenses - Violations/Administrative Offenses										
	Operating without a license (150.78)	\$	100.00	\$	100.00	\$	102.00	\$	102.00	\$	102.00
	Wayzata Property Maintenance Code (803.02(E)) -Violations/Administrative Offenses	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
	Zoning Violations										
		Initial Violation: \$300 for property being used for the furtherance of a commercial venture; \$100 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$300 for property being used for the furtherance of a commercial venture; \$100 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$300 for property being used for the furtherance of a commercial venture; \$100 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$300 for property being used for the furtherance of a commercial venture; \$100 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$306 for property being used for the furtherance of a commercial venture; \$102 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$306 for property being used for the furtherance of a commercial venture; \$102 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$306 for property being used for the furtherance of a commercial venture; \$102 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$306 for property being used for the furtherance of a commercial venture; \$102 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$306 for property being used for the furtherance of a commercial venture; \$102 for any other property, not being used in furtherance of a commercial venture.	Initial Violation: \$306 for property being used for the furtherance of a commercial venture; \$102 for any other property, not being used in furtherance of a commercial venture.
		Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.	Continuing Violations: Starting the eleventh (11th) day after the date on the administrative citation, each day that a violation continues shall constitute a new violation and shall be subject to an additional fine, on a per diem basis, in an amount equal to the fine for the Initial Violation.
	POLICE DEPARTMENT-MISC.										
	Animal Control -										
	Dangerous Dog Registration	\$	50.00	\$	50.00	\$	51.00	\$	51.00	\$	51.00
	Impound release fee, first time	\$	70.00	\$	70.00	\$	71.00	\$	71.00	\$	71.00
	Impound release fee, each additional time and weekends	\$	100.00	\$	100.00	\$	102.00	\$	102.00	\$	102.00
	Dog License Fee, each \$20 or with 2 year renewal period \$30	\$	40.00	\$	40.00	\$	31.00	\$	31.00	\$	31.00

CITY OF WAYZATA - 2016

FEE SCHEDULE

Adopted

Resolution #

Water usage increase:
Sewer usage increase:
Storm water usage increase:
Garbage/Recy/Organic increase:

0%
0%
0%
0%

3%
structure change
0%
0%
0%

3%
structure change
0%
0%
0%

3%
structure change
0%
0%
0%

approx 0% +rounded
approx 2% +rounded
approx 2% +rounded

DESCRIPTION

Kennel License Fee (3 or more dogs over 6 months of age)	\$	65.00	\$	65.00	\$	66.00	\$	66.00	\$	66.00
False Alarms										
First 3 per calendar year		No charge		No charge		No charge		No charge		No charge
Fourth per calendar year	\$	125.00	\$	125.00	\$	128.00	\$	128.00	\$	128.00
Next 5th through 10th / per incident	\$	265.00	\$	265.00	\$	270.00	\$	270.00	\$	270.00
Over 10 per calendar year / per incident	\$	520.00	\$	520.00	\$	530.00	\$	530.00	\$	530.00
Fingerprinting services per card	\$	15.00	\$	15.00	\$	15.00	\$	15.00	\$	15.00
Police Contractual Services, per hour	\$	80.00	\$	80.00	\$	82.00	\$	82.00	\$	82.00
Police reports per page (set by statute)	\$	0.25	\$	0.25	\$	0.25	\$	0.25	\$	0.25
OTHER FEES										
As-built, etc.										
Certified Copies (+ copying or related charges)		actual cost + 10%		actual cost + 10%		actual cost + 10%		actual cost + 10%		actual cost + 10%
Copies-black & white per 8 1/2" x 11" per page (100 or fewer)	\$	8.00	\$	8.00	\$	8.00	\$	8.00	\$	8.00
Copies-black & white per 11"x17" per page (100 or fewer)	\$	0.25	\$	0.25	\$	0.25	\$	0.25	\$	0.25
Copies-color per 8 1/2" x 11" per page	\$	0.60	\$	0.60	\$	0.75	\$	0.75	\$	0.75
Copies-color per 11"x17" per page	\$	1.20	\$	1.20	\$	1.25	\$	1.25	\$	1.25
Notarization Fee (set by statute)	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00
Special assessment searches	\$	26.00	\$	26.00	\$	20.00	\$	20.00	\$	20.00
Tape duplication-Audio and Video (DVD) program aired >1.5 yrs ago	\$	35.00	\$	35.00	\$	36.00	\$	36.00	\$	36.00
Tape duplication-Audio and Video (DVD) program aired 1.5 yrs ago or less	\$	20.00	\$	20.00	\$	20.00	\$	20.00	\$	20.00

For all sections, please note: If additional fees are required to cover costs incurred by the City, the City Manager has the right to require payment for additional expenses. Such expenses may include (but are not limited to) personnel costs, fees for consultants, legal assistance and other professionals, along with other overhead costs.

City of Wayzata

PERMIT FEE SCHEDULE - 2016

Building / Demolition / Fire Suppression / Fire Alarm Permits

(Based on Valuation)

TOTAL VALUATION	FEES
\$1.00 to \$500.00	\$25.00
\$501 to \$2,000.00	\$25.00 for the first \$500.00 plus \$3.25 for each additional \$100.00 or fraction thereof, to and including \$2000.00
\$2,001.00 to \$25,000.00	\$73.75 for the first \$2,000. 00 plus \$14.75 for each additional \$1,000. 00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$413.00 for the first \$25,000.00 plus \$10.75 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$681.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,456.75 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,956.75 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof

Additional fees when applicable:

Plan review = 65 % of permit fee	
Plan review of residential interior remodel = 35% of permit fee	
Plan review of similar plans = 25% of permit fee	
State surcharge = .0005 of valuation (50 cent minimum fee)	
City SAC fee	\$602.00
MCES SAC fee	\$2485.00
City WAC fee	\$2014.00

Valuation:

Building permit fees are based on value of the improvement when the project is completed. Our fee tables are based on the total cost of all construction activity for the project including material and labor; and should reflect electrical, gas, mechanical and plumbing costs. Labor estimates must be included even if you are doing the work yourself. Valuations can be compared to approximate square footage costs and will be adjusted if the valuation provided appears to be in error.

Retaining Wall / Residential Swimming Pool / Solar Energy Permit fee

(Permit fee based on valuation)

\$5.00 per thousand of valuation

Minimum fee = \$50.00, Maximum fee = \$500.00

Additional fee:

State surcharge - .0005 of valuation, (50 cent minimum fee)

Plumbing / Gas Piping / HVAC Permit fee

(Permit fee based on valuation)

Up to \$50,000 = 2% of valuation

Minimum fee = \$30.00

Greater than \$50,000 = \$1000.00 + 1.5% of amount over \$50,000.

Additional fee:

State surcharge - .0005 of valuation, (50 cent minimum fee)

Food Equipment Plan Review fee

New and major remodel

Fee equal to food license fee

Minor remodel and equipment replacement

Fee equal to 1/2 license fee

Fee refund policy

Up to 80% of the permit fee may be refunded provided no work has begun. Up to 80% of the plan review fee may be refunded provided the permit is canceled or withdrawn before any plan review is done.

Investigation fee policy

Whenever any work for which a permit is required has commenced without first obtaining a permit, a special investigation shall be made before a permit may be issued. An investigation fee in the amount equal to the permit fee shall be charged in addition to the permit fee.

Other inspections and fees

Reinspections, inspections after normal business hours, additional plan review required by changes or revisions and fee for outside consultants for plan review and inspections shall be charged at the total hourly cost to the jurisdiction. This cost shall include wages, benefits, administrative and overhead costs.

POLICE DEPARTMENT: EQUIPMENT INVENTORY

Updated by DaveD 06/24/15 with Mike R

Updated by DaveD 06/24/2015

YEAR:

2015

EXISTING EQUIPMENT DESCRIPTION	COMMENTS	YEAR PURCH.	USEFUL LIFE	ORIG. COST*	REPLACE- MENT YEAR	CURRENT COST TO REPLACE	INFLATION FACTOR	TRADE-IN VALUE	SALES TAX & TITLING	FINAL COST	ITEM BUDGET
800MHz Radio Replacement	Update Current Cost to Replace!	2003	10		2015	\$6,047	\$0	\$0	\$0	\$6,047	\$600
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2015	\$1,061	\$0	\$0	\$0	\$1,061	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2015	\$2,122	\$0	\$0	\$0	\$2,122	\$400
132 INVESTIGATOR'S CAR	Grey Ford Taurus-Motor Vehicle Car	2006	5	\$15,000	2016	\$25,000	\$900	\$2,000	\$0	\$23,800	\$4,800
142 4WD Chev. Tahoe		2011	4	\$30,800	2016	\$30,800	\$900	\$4,000	\$0	\$26,900	\$6,700
COPIER		2003	6	\$4,500	2016	\$5,853	\$200	\$0	\$0	\$6,053	\$1,000
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2016	\$1,061	\$0	\$0	\$0	\$1,061	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2016	\$2,122	\$100	\$0	\$0	\$2,222	\$400
SQUAD CAR COMPUTERS X 4 Vehicles		2006	5	\$3,500	2016	\$18,008	\$500	\$0	\$0	\$18,508	\$3,700
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2017	\$1,061	\$100	\$0	\$0	\$1,161	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2017	\$2,122	\$100	\$0	\$0	\$2,222	\$400
Squad Car Setup		2006	9	\$6,000	2017	\$8,000	\$500	\$5,500	\$0	\$3,000	\$300
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2018	\$1,061	\$100	\$0	\$0	\$1,161	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2018	\$2,122	\$200	\$0	\$0	\$2,322	\$400
SQUAD 148	Ford SUV	2015	3	\$26,800	2018	\$26,800	\$2,500	\$7,400	\$0	\$21,900	\$7,300
SQUAD 149	Ford SUV	2015	3	\$26,800	2018	\$26,800	\$2,500	\$7,400	\$0	\$21,900	\$7,300
SQUAD 150	Ford SUV	2015	3	\$26,800	2018	\$26,800	\$2,500	\$7,400	\$0	\$21,900	\$7,300
Squad Car Setup		2006	9	\$6,000	2018	\$8,000	\$700	\$5,500	\$0	\$3,200	\$400
Squad Car Setup		2006	9	\$6,000	2018	\$8,000	\$700	\$5,500	\$0	\$3,200	\$400
Squad Car Setup		2006	9	\$6,000	2018	\$8,000	\$700	\$5,500	\$0	\$3,200	\$400
147 CHIEF'S CAR	Ford SUV	2014	5	\$26,700	2019	\$27,501	\$3,500	\$2,000	\$0	\$29,001	\$5,800
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2019	\$1,061	\$100	\$0	\$0	\$1,161	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2019	\$2,122	\$300	\$0	\$0	\$2,422	\$400
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2019	\$2,122	\$300	\$0	\$0	\$2,422	\$400
LASER & RADAR UNITS		2014	5	\$8,000	2020	\$5,628	\$900	\$0	\$0	\$6,528	\$1,300
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2020	\$1,061	\$200	\$0	\$0	\$1,261	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2020	\$2,122	\$300	\$0	\$0	\$2,422	\$400
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2020	\$2,122	\$300	\$0	\$0	\$2,422	\$400
FIREARMS \$650*12		2011	10	\$10,000	2021	\$8,779	\$1,700	\$1,800	\$0	\$8,679	\$900
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2021	\$1,061	\$200	\$0	\$0	\$1,261	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2021	\$2,122	\$400	\$0	\$0	\$2,522	\$400
Police Rifles (1 of 11 Per Year)	Replace 1 Rifle Per Year		11	\$0	2022	\$1,061	\$200	\$0	\$0	\$1,261	\$100
Replace Tasers (1 of 6 per Year)	Replace 1 Taser Per Year		6	\$0	2022	\$2,122	\$500	\$0	\$0	\$2,622	\$400
CHIEF'S Car 131 (giving chief's car to Don - trading in Don's)		2004			KEEP FOR 2010 For Don						
136 Dodge Durango-gave to Liquor Store delivery vehicle		2006			Keep for Spare						
144 2012 Dodge Charger-Keep as spare		2012			Keep for Spare						

\$236,921 \$53,000

2015 Transfer \$46,600

2016 Transfer 13.73%

ADMIN. & FINANCE DEPARTMENT: EQUIPMENT INVENTORY

Updated by DaveD 06/24/2015

YEAR:

2015

EXISTING EQUIPMENT DESCRIPTION	COMMENTS	YEAR PURCH.	USEFUL LIFE	ORIG. COST	REPLACE- MENT YEAR	CURRENT COST TO REPLACE	INFLATION FACTOR	TRADE-IN VALUE	SALES TAX	FINAL COST	ITEM BUDGET
COMPUTER REPLACEMENT Est. 60 (Replace 12 per Yr.)			5		2015	\$15,136	\$0	\$0	\$0	\$15,136	\$3,000
Laserfiche Public Portal	NEW		10		2015	\$18,720	\$0	\$0	\$0	\$18,720	\$1,900
PRINTERS, PLOTTER, & MISC. HARDWARE			5		2015	\$3,617	\$0	\$0	\$0	\$3,617	\$700
SOFTWARE-CERTIFICATE UPGRADES & RENEWALS			5		2015	\$17,000	\$0	\$0	\$0	\$17,000	\$3,400
Sonic Firewall-Security Service (good till July 2015)		2011	4	\$2,830	2015	\$8,461	\$0	\$0	\$0	\$8,461	\$2,100
Sonic Firewall-with 3 years of security service		2011	4	\$8,500	2015	\$8,461	\$0	\$0	\$0	\$8,461	\$2,100
Tightrope Upgrade	NEW		10		2015	\$59,740	\$0	\$0	\$0	\$59,740	\$6,000
Workflow (Software & Hardware); paperless process			5	\$0	2015	\$26,523	\$0	\$0	\$0	\$26,523	\$5,300
COMPUTER REPLACEMENT Est. 60 (Replace 12 per Yr.)			5		2016	\$15,136	\$500	\$0	\$0	\$15,636	\$3,100
PRINTERS, PLOTTER, & MISC. HARDWARE			5		2016	\$3,617	\$100	\$0	\$0	\$3,717	\$700
Server-1 Including Server Software		2011	5	\$25,617	2016	\$27,992	\$800	\$0	\$0	\$28,792	\$5,800
SOFTWARE-CERTIFICATE UPGRADES & RENEWALS			5		2016	\$17,000	\$500	\$0	\$0	\$17,500	\$3,500
COMPUTER REPLACEMENT Est. 60 (Replace 12 per Yr.)			5		2017	\$15,136	\$900	\$0	\$0	\$16,036	\$3,200
PRINTERS, PLOTTER, & MISC. HARDWARE			5		2017	\$3,617	\$200	\$0	\$0	\$3,817	\$800
SOFTWARE-CERTIFICATE UPGRADES & RENEWALS			5		2017	\$17,000	\$1,000	\$0	\$0	\$18,000	\$3,600
Switches @ CH, Lig., PD, & PW (6@3,500ea)			6		2017	\$23,636	\$1,400	\$0	\$0	\$25,036	\$4,200
COMPUTER REPLACEMENT Est. 60 (Replace 12 per Yr.)			5		2018	\$15,136	\$1,400	\$0	\$0	\$16,536	\$3,300
COPY MACHINE: City Hall		2013	5	\$17,000	2018	\$22,510	\$2,100	\$2,500	\$0	\$22,110	\$4,400
PRINTERS, PLOTTER, & MISC. HARDWARE			5		2018	\$3,617	\$300	\$0	\$0	\$3,917	\$800
SOFTWARE-CERTIFICATE UPGRADES & RENEWALS			5		2018	\$17,000	\$1,600	\$0	\$0	\$18,600	\$3,700
COMPUTER REPLACEMENT Est. 60 (Replace 12 per Yr.)			5		2019	\$15,136	\$1,900	\$0	\$0	\$17,036	\$3,400
COPY MACHINE: Public Works		2000	5		2019	\$22,510	\$2,800	\$2,500	\$0	\$22,810	\$4,600
PRINTERS, PLOTTER, & MISC. HARDWARE			5		2019	\$3,617	\$500	\$0	\$0	\$4,117	\$800
Server-2 Including Server Software			5		2019	\$14,069	\$1,800	\$0	\$0	\$15,869	\$3,200
SOFTWARE-CERTIFICATE UPGRADES & RENEWALS			5		2019	\$17,000	\$2,100	\$0	\$0	\$19,100	\$3,800
COMPUTER REPLACEMENT Est. 60 (Replace 12 per Yr.)			5		2020	\$14,632	\$2,300	\$0	\$0	\$16,932	\$3,400
PRINTERS, PLOTTER, & MISC. HARDWARE			5		2020	\$3,617	\$600	\$0	\$0	\$4,217	\$800
SOFTWARE-CERTIFICATE UPGRADES & RENEWALS			5		2020	\$17,000	\$2,700	\$0	\$0	\$19,700	\$3,900
Web Site Re-Do			10	\$25,000	2020	\$26,523	\$4,200	\$0	\$0	\$30,723	\$3,100
TELEPHONE SYSTEM & VM	ShoreTel IP Phone System (updated 3/5/13)	2014	10	\$34,799	2024	\$56,781	\$17,300	\$500	\$0	\$73,581	\$7,400

\$571,437 \$96,000

2015 Transfer \$105,250

2016 Transfer -8.79%

FIRE DEPARTMENT: EQUIPMENT INVENTORY

Updated by DaveD 06/22/15 with Kevin K

Updated by DaveD 06/23/2015

YEAR:

2015

No Tax
for Fire Dept

EXISTING EQUIPMENT DESCRIPTION	COMMENTS	YEAR PURCHASED	USEFUL LIFE	ORIGINAL COST	REPLACE- MENT YEAR	CURRENT COST TO REPLACE	INFLATION FACTOR	TRADE-IN VALUE	SALES TAX	FINAL COST	ITEM BUDGET
#15 1985 Int'l Tanker		1985	25		2015	\$235,000	\$0	\$12,500		\$222,500	\$8,900
800MHz Radio Replacement		2003	10		2015	\$6,047	\$0	\$0	\$0	\$6,047	\$600
#18 1996 Freightliner Pumper		1996	20		2016	\$443,210	\$13,300	\$30,000		\$426,510	\$21,300
#20 1996 Pumper with 100' Aerial ladder		2005	25		2017	\$1,063,704	\$64,800	\$100,000		\$1,028,504	\$41,100
40 Electronic Pagers (35 pages @ \$400 each)		2011	10		2021	\$15,757	\$3,100	\$0	\$0	\$18,857	\$1,900
#23 2013 Chev Tahoe for Officers		2012	10		2022	\$33,949	\$7,800	\$4,000		\$37,749	\$3,800
#19 2004 Rescue Truck		2004	20		2024	\$273,904	\$83,500	\$25,000		\$332,404	\$16,600
Air Pacs (25) and Bottles (50)		2009	15	\$150,000	2024	\$159,135	\$48,500	\$0		\$207,635	\$13,800
#25 2015 Ford F-250 Crew Cab	#25 2015 Ford F-250 Crew Cab	2015	15		2030	\$30,000	\$16,700	\$3,000		\$43,700	\$2,900
#24 2015 Ford 550 Mini-Pumper	#24 2015 Ford 550 Mini-Pumper	2015	20		2035	\$220,000	\$177,300	\$12,500		\$394,800	\$19,200
#22 2012 Freightliner Pumper Cab & Chassis		2012	25		2037	\$428,374	\$392,400	\$40,000		\$780,774	\$31,200
										\$3,489,481	\$161,300
										2015 Transfer \$153,000	
										2016 Transfer	5.42%

EQUIPMENT REVOLVING FUND				
INTEREST FACTOR		2.0%		
YEAR		DEPT. PURCH/ REQUESTS	TRANSFER IN FROM DEPT. BUDGETS	YEAR ENDING BALANCE
****ACTUAL****				
1984		(\$39,629)	\$54,550	\$71,755
1985		-3,750	41,750	120,178
1986		-57,236	37,519	104,788
1987		-60,465	61,400	113,040
1988		-28,503	69,000	161,128
1989		-56,608	72,100	189,610
1990		-100,357	93,300	203,474
1991		-59,964	99,800	251,074
	1992	-103,508	97,457	251,906
	1993	-15,796	110,200	358,798
	1994	-187,529	116,900	318,062
	1995	-129,764	119,751	322,811
	1996	-341,385	133,400	128,219
	1997	-67,665	118,700	195,863
	1998	-239,189	131,400	122,948
	1999	-123,879	139,800	160,871
	2000	-214,125	148,900	104,695
	2001	-264,285	204,600	45,190
	2002	-100,292	173,400	118,692
	2003	-56,386	175,200	239,148
	2004	-207,712	168,800	202,363
	2005	-63,367	180,600	331,371
	2006	-331,287	197,500	204,147
Actual	2007	-73,281	215,100	357,243
Actual	2008	-142,800	330,700	551,143
Actual	2009	-344,003	394,300	607,440
FD Ais Pac grant			1,298,895	736,126
Actual	2010	-224,189	408,636	920,573
PROJECTED				
	2014		YEAREND BALANCE	1,463,925
	2015	-628,670	550,205	1,385,460
	2016	-792,889	561,600	1,154,172
	2017	-1,472,287	578,448	260,333
	2018	-353,413	595,201	590,321
	2019	-247,162	613,675	867,034
	2020	-323,658	632,086	1,175,462
	2021	-290,763	651,048	1,535,747
	2022	-54,694	670,580	2,151,633
	2023	-57,832	690,697	2,784,499
	2024	-650,815	711,418	2,845,102
	2025	-157,652	732,761	3,420,211
	2026	-129,724	754,743	4,045,230
	2027	-228,928	777,386	4,593,687
	2028	0	800,707	5,394,394
	2029	0	824,729	6,219,123
	2030	-43,700	849,470	7,024,893
PROJECTIONS BEYOND 2018 ARE NOT ACCURATE.				

2015 Approved Transfers		2016 Proposed Transfers	
Finance	\$ 105,250	Finance	\$ 96,000
Police	\$ 46,600	Police	\$ 53,000
Streets	\$ 108,200	Streets	\$ 111,200
Engineering	\$ 2,700	Engineering	\$ 5,500
Parks	\$ 43,755	Parks	\$ 42,600
Fire	\$ 153,000	Fire	\$ 161,300
Cable	\$ 15,000	Cable	\$ 15,000
Water	\$ 32,400	Water	\$ 32,000
Sewer	\$ 43,300	Sewer	\$ 44,100
TOTALS:	\$ 550,205	TOTALS:	\$ 561,600

The equipment revolving fund was established to fund equipment replacement. Each department annually transfers into this fund an amount based on the current cost to replace each item and the expected years of useful life. This fund accumulates the money until the equipment needs to be replaced.

Liquor Store Fund Rev/Exp Budget Report

Account Descr	2014 PL Amt	2015 Budget	2016 Budget
Act Type R Revenue			
R 640-00000-37301 Store Liquor Sales	\$685,729.88	\$734,400.00	\$617,728.00
R 640-00000-37302 Store Wine Sales	\$1,159,389.73	\$1,200,000.00	\$1,036,900.00
R 640-00000-37303 Store Beer Sales	\$537,179.50	\$550,000.00	\$485,357.00
R 640-00000-37304 Store Misc. Sales	\$69,322.18	\$75,000.00	\$66,185.00
Act Type R Revenue	\$2,451,621.29	\$2,559,400.00	\$2,206,170.00
Act Type E Expenditure			
E 640-47000-101 Full-Time Employees Regular	-\$110,545.75	-\$137,588.00	-\$129,680.00
E 640-47000-102 Overtime	\$0.00	-\$1,500.00	-\$1,000.00
E 640-47000-103 Part-Time Employees	-\$96,365.69	-\$103,584.00	-\$75,712.00
E 640-47000-121 PERA	-\$13,363.09	-\$17,865.00	-\$15,004.00
E 640-47000-122 FICA	-\$15,738.19	-\$18,223.00	-\$15,304.00
E 640-47000-130 Employer Paid Ins	-\$23,514.92	-\$34,313.00	-\$29,396.00
E 640-47000-200 Office Supplies (GENERAL)	-\$460.33	-\$2,000.00	-\$2,000.00
E 640-47000-210 Operating Supplies (GENERAL)	-\$7,688.70	-\$5,865.00	-\$5,000.00
E 640-47000-212 Motor Fuels	\$0.00	\$0.00	-\$400.00
E 640-47000-251 Liquor For Resale	-\$518,821.54	-\$525,000.00	-\$475,175.00
E 640-47000-252 Wine For Resale	-\$807,338.56	-\$840,000.00	-\$691,266.00
E 640-47000-253 Beer For Resale	-\$419,835.42	-\$407,000.00	-\$388,285.00
E 640-47000-254 Soft Drinks/Mix For Resale	-\$25,798.17	-\$36,000.00	-\$20,000.00
E 640-47000-256 MISC.MDSE.RESALE	-\$16,618.43	-\$25,000.00	-\$14,000.00
E 640-47000-259 Freight	-\$17,409.19	-\$18,500.00	-\$15,000.00
E 640-47000-301 Auditing and Acct g Services	-\$4,000.00	-\$4,000.00	-\$9,500.00
E 640-47000-306 Personnel Expense	-\$2,185.75	-\$2,000.00	-\$2,000.00
E 640-47000-321 Telephone	-\$820.00	-\$1,200.00	-\$1,200.00
E 640-47000-331 Mileage & Expense Account	-\$290.80	-\$2,000.00	-\$1,000.00
E 640-47000-340 Advertising	-\$42,280.54	-\$25,000.00	-\$15,000.00
E 640-47000-341 General Promotions	-\$33,231.97	-\$35,000.00	-\$26,500.00
E 640-47000-361 General Liability Ins	-\$4,800.00	-\$4,800.00	-\$6,800.00
E 640-47000-365 Workers Comp Ins	-\$6,900.00	-\$6,900.00	-\$6,900.00
E 640-47000-381 Electric Utilities	-\$16,965.37	-\$18,000.00	-\$18,000.00
E 640-47000-383 Fuel, oil and natural gas	-\$3,733.64	-\$5,500.00	-\$5,500.00
E 640-47000-384 Refuse/Garbage Disposal	-\$1,767.58	-\$1,700.00	-\$1,700.00
E 640-47000-401 Repairs/Maint Buildings	-\$659.75	-\$7,000.00	-\$2,500.00
E 640-47000-404 Repairs/Maint - Machin/Equip	-\$2,427.98	-\$7,000.00	-\$4,000.00
E 640-47000-409 Maint services & Improv	-\$4,476.99	-\$11,000.00	-\$5,000.00
E 640-47000-433 Dues, Licensing & Seminars	-\$3,947.35	-\$4,500.00	-\$4,000.00
E 640-47000-497 Credit Card Fees	-\$49,850.48	-\$56,600.00	-\$41,000.00
E 640-47000-499 Miscellaneous	-\$3,304.95	-\$2,000.00	-\$2,000.00
E 640-47000-601 Debt Srv Bond Principal	\$0.00	-\$50,000.00	-\$52,500.00
E 640-47000-611 Bond Interest	\$0.00	-\$63,565.00	-\$62,065.00
E 640-47000-621 Fiscal Agent s Fees	\$0.00	\$0.00	-\$400.00
E 640-47000-710 Interfund Loan Transfers	\$0.00	-\$35,320.00	-\$35,320.00
E 640-47000-728 Operating Transfers - General	-\$15,000.00	-\$15,000.00	-\$15,000.00
Act Type E Expenditure	-\$2,270,141.13	-\$2,530,523.00	-\$2,195,107.00
	\$181,480.16	\$28,877.00	\$11,063.00

CITY OF WAYZATA

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Liquor Bar Fund Rev/Exp Budget Report

Account Descr	2014 PL Amt	2015 Budget	2016 Budget
Act Type R Revenue			
R 640-00000-36210 Interest Earnings	\$11,692.00	\$0.00	\$0.00
R 640-00000-37399 Store Misc. Revenues	\$860.84	\$0.00	\$0.00
R 640-00000-38301 Bar Liquor Sales	\$373,150.57	\$375,000.00	\$327,500.00
R 640-00000-38302 Bar Wine Sales	\$181,313.97	\$190,000.00	\$170,000.00
R 640-00000-38303 Bar Beer Sales	\$739,916.92	\$725,000.00	\$650,000.00
R 640-00000-38304 Bar Beverages	\$124,438.09	\$128,000.00	\$119,000.00
R 640-00000-38305 Bar Food Sales	\$1,741,081.57	\$1,700,000.00	\$1,487,700.00
R 640-00000-38306 Bar Merchandise Sales	\$2,849.24	\$1,200.00	\$1,500.00
R 640-00000-38310 2FOR1 Food Coupons	-\$35,038.15	-\$35,000.00	-\$25,000.00
R 640-00000-38320 Rent Income	\$6,000.00	\$6,000.00	\$6,000.00
R 640-00000-38362 ATM Fees	\$4,822.09	\$6,000.00	\$6,000.00
R 640-00000-38370 Vendor Rebates - BAR	\$1,716.49	\$1,500.00	\$1,500.00
R 640-00000-39101 Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00
R 640-00000-39400 Misc.Revenues	\$2,511.56	\$0.00	\$0.00
Act Type R Revenue	\$3,155,315.19	\$3,097,700.00	\$2,744,200.00
Act Type E Expenditure			
E 640-48000-101 Full-Time Employees Regular	-\$179,424.43	-\$189,046.00	-\$192,046.00
E 640-48500-101 Full-Time Employees Regular	-\$45,109.68	-\$44,553.60	\$0.00
E 640-48500-102 Overtime	-\$17,183.49	-\$15,000.00	-\$7,500.00
E 640-48000-102 Overtime	-\$944.19	\$0.00	\$0.00
E 640-48000-103 Part-Time Employees	-\$330,287.85	-\$418,080.00	-\$397,837.00
E 640-48500-103 Part-Time Employees	-\$344,267.81	-\$375,830.00	-\$355,550.00
E 640-48500-121 PERA	-\$25,674.79	-\$31,529.00	-\$27,200.00
E 640-48000-121 PERA	-\$32,749.75	-\$41,911.00	-\$44,241.00
E 640-48500-122 FICA	-\$31,118.57	-\$28,777.00	-\$27,800.00
E 640-48000-122 FICA	-\$76,959.29	-\$80,000.00	-\$84,130.00
E 640-48500-130 Employer Paid Ins	-\$12,117.28	-\$13,685.00	-\$55,632.00
E 640-48000-130 Employer Paid Ins	-\$31,745.73	-\$43,954.00	-\$79,881.00
E 640-48000-139 OPEB	-\$2,825.00	\$0.00	\$0.00
E 640-48000-140 Unemployment Comp (GENERAL)	-\$591.44	\$0.00	\$0.00
E 640-48000-200 Office Supplies (GENERAL)	-\$3,399.95	-\$4,650.00	-\$4,500.00
E 640-48000-210 Operating Supplies (GENERAL)	-\$20,412.82	-\$20,000.00	-\$25,000.00
E 640-48500-210 Operating Supplies (GENERAL)	-\$58,871.43	-\$55,000.00	-\$50,000.00
E 640-48000-217 Uniforms	-\$1,019.04	-\$4,000.00	-\$4,000.00
E 640-48500-217 Uniforms	-\$2,803.69	-\$4,000.00	-\$4,000.00
E 640-48000-251 Liquor For Resale	-\$67,259.48	-\$75,000.00	-\$64,125.00
E 640-48000-252 Wine For Resale	-\$35,223.73	-\$38,000.00	-\$31,000.00
E 640-48000-253 Beer For Resale	-\$162,954.57	-\$163,125.00	-\$136,500.00
E 640-48000-254 Soft Drinks/Mix For Resale	-\$34,575.69	-\$32,000.00	-\$27,200.00
E 640-48500-255 FOODIngredients For Resale	-\$693,144.03	-\$680,000.00	-\$535,572.00
E 640-48000-255 FOODIngredients For Resale	-\$402.90	\$0.00	\$0.00
E 640-48000-256 MISC.MDSE.RESALE	-\$2,193.60	\$0.00	\$0.00
E 640-48000-259 Freight	\$0.00	\$0.00	\$0.00
E 640-48000-301 Auditing and Acct g Services	-\$4,000.00	-\$4,000.00	-\$9,500.00
E 640-48000-302 Consultants	-\$3,333.00	\$0.00	\$0.00
E 640-48000-306 Personnel Expense	-\$5,785.22	-\$4,000.00	-\$4,000.00
E 640-48000-321 Telephone	-\$820.00	-\$1,200.00	-\$1,200.00
E 640-48000-331 Mileage & Expense Account	-\$103.63	-\$1,000.00	\$0.00
E 640-48000-340 Advertising	-\$12,606.64	-\$25,000.00	-\$25,000.00
E 640-48000-341 General Promotions	-\$58,465.23	-\$55,000.00	-\$40,000.00
E 640-48000-342 Promotions - Food/Drinks	-\$6,333.79	-\$6,700.00	-\$10,000.00

Account Descr	2014 PL Amt	2015 Budget	2016 Budget
E 640-48000-361 General Liability Ins	-\$22,207.60	-\$22,200.00	-\$23,300.00
E 640-48000-365 Workers Comp Ins	-\$26,000.00	-\$26,000.00	-\$34,000.00
E 640-48000-381 Electric Utilities	-\$39,585.84	-\$40,000.00	-\$40,000.00
E 640-48000-383 Fuel, oil and natural gas	-\$14,934.48	-\$20,000.00	-\$20,000.00
E 640-48000-384 Refuse/Garbage Disposal	-\$3,650.00	-\$5,150.00	-\$5,150.00
E 640-48000-401 Repairs/Maint Buildings	-\$3,880.21	-\$8,000.00	-\$8,000.00
E 640-48000-404 Repairs/Maint - Machin/Equip	-\$20,753.91	-\$23,000.00	-\$23,000.00
E 640-48500-404 Repairs/Maint - Machin/Equip	-\$3,547.80	-\$5,500.00	-\$5,500.00
E 640-49100-404 Repairs/Maint - Machin/Equip	\$0.00	\$0.00	\$0.00
E 640-48000-409 Maint services & Improv	-\$44,562.66	-\$34,000.00	-\$34,000.00
E 640-48500-415 Other Equipment Rentals	-\$1,922.31	-\$2,575.00	-\$2,575.00
E 640-48000-415 Other Equipment Rentals	-\$5,588.30	-\$5,700.00	-\$5,700.00
E 640-49100-420 Depreciation	-\$145,486.00	\$0.00	\$0.00
E 640-48000-431 Cash Over/Short	\$236.50	\$0.00	\$0.00
E 640-48000-433 Dues, Licensing & Seminars	-\$5,235.37	-\$6,500.00	-\$6,500.00
E 640-48000-497 Credit Card Fees	-\$77,744.04	-\$80,000.00	-\$68,000.00
E 640-48000-499 Miscellaneous	-\$3,887.13	-\$1,600.00	-\$1,600.00
E 640-49100-499 Miscellaneous	-\$724.00	\$0.00	\$0.00
E 640-49100-540 Equipment	-\$18,661.15	\$0.00	\$0.00
E 640-48500-540 Equipment	-\$176.00	\$0.00	\$0.00
E 640-48000-540 Equipment	-\$683.97	\$0.00	\$0.00
E 640-49100-560 Furniture and Fixtures	-\$1,485.76	\$0.00	\$0.00
E 640-48000-601 Debt Srv Bond Principal	\$0.00	-\$50,000.00	-\$52,500.00
E 640-49100-611 Bond Interest	-\$141,950.33	\$0.00	\$0.00
E 640-48000-611 Bond Interest	\$0.00	-\$63,565.00	-\$62,065.00
E 640-48000-621 Fiscal Agent s Fees	\$0.00	\$0.00	-\$400.00
E 640-49100-621 Fiscal Agent s Fees	-\$450.00	\$0.00	\$0.00
E 640-48000-710 Interfund Loan Transfers	\$0.00	-\$35,320.00	-\$35,000.00
E 640-49100-722 Operating Transfers - Streets	-\$129,000.00	\$0.00	\$0.00
E 640-48000-728 Operating Transfers - General	-\$15,000.00	-\$15,000.00	-\$15,000.00
Act Type E Expenditure	-\$3,031,588.10	-\$2,899,150.60	-\$2,685,704.00
	\$123,727.09	\$198,549.40	\$58,496.00



Wayzata Municipal Liquor Operations
Strategic Game Plan
9/1/15 to 8/31/16

Strategic Objective	Measurement	Strategy/Initiative	Due Date	Assigned To
1. Develop offerings	- Gross profit metrics (i.e food cost as % of revenue) # of new menu items - Rating current menu items	1.1 Match offerings to demand – both 1.2 Build pricing strategy – both 1.3 Build promo and marketing plan - WWS	1/1/16 WBG 3/31/16 WWS 11/1/15 WBG 11/30/15 WWS 1/31/16 WWS	Jeff Kevin Jeff Kevin Kevin
2. Develop Service and Quality	- Documented service standards % of all hires completing annual service standard test	2.1 consistent service standards established and trained on - both 2.2 build food plan with suppliers – WBG 2.3 Build beverage product plan	1/31/16 WWS In process	Jeff (WBG)/Kevin (WWS) Jeff Kevin
3. Differentiate in the Community	# of events \$'s invested in City assets	3.1 Community event/sponsor plan - Both	1/31/15 WWS	Jeff (WBG)/Kevin (WWS)
4. Attract, Retain and Develop the Best Talent	% of new hires completing service and product knowledge orientation test - Employees evaluated on core values - Turnover rate	4.1 Recruit and build orientation program based on core values - both 4.2 Document evaluation process - both	2/28/16 WWS 2/28/16 WWS	Jeff (WBG)/Kevin (WWS) Jeff (WBG)/Kevin (WWS)



Wayzata Municipal Liquor Operations
Strategic Game Plan
9/1/15 to 8/31/16

Vision To be the premier hometown gathering place and go to liquor store that returns a good profit to the City to invest in community assets.	Mission Statement Our mission is to earn the trust of our residents, customers and guests. We value our employees and give them opportunities to grow and be challenged. We will invest by returning our profits in the community
Core Values ▪ Attentive and personal service ▪ Team oriented work ethic ▪ Clean quality environment ▪ Quality product that meets customer desires	Strategic Objectives • Develop offerings • Develop service and quality • Differentiate • Attract, Retain and Develop the Best Talent

Wayzata Municipal Liquor Operations
Financial projections and metrics - WBG
Actual 2012-2014 and budgeted 2015-2020



	Actual				Budget		Projected		Projected		Projected	
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020	2020	2020
Liquor - Bar and Grill												
Revenue	\$ 2,753,507	\$ 2,920,439	\$ 3,142,763	\$ 3,097,700	\$ 2,744,200	\$ 2,853,893	\$ 2,967,970	\$ 3,086,610	\$ 3,209,991			
Cost of goods sold	(883,547)	(881,753)	(995,755)	(988,125)	(794,397)	(818,229)	(842,775)	(868,059)	(894,101)			
Operating expenses	(1,399,439)	(1,439,499)	(1,583,076)	(1,747,141)	(1,726,342)	(1,778,132)	(1,831,479)	(1,886,423)	(1,943,017)			
Depreciation	(3,873)	(73,342)	(72,743)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)			
Debt interest	-	(213)	-	(63,565)	(62,465)	(64,339)	(66,269)	(68,257)	(70,305)			
Other financing sources	(155,565)	(15,000)	(15,000)	(50,320)	(50,000)	(51,500)	(53,046)	(54,637)	(56,276)			
Net revenue/(expense)	311,083	510,633	476,189	175,549	37,996	68,693	101,401	136,234	173,292			
Other cash use:												
Add back depreciation	3,873	73,342	72,743	73,000	73,000	73,000	73,000	73,000	73,000			
Capital purchases	-	(5,024)	(20,147)	-	-	-	(45,700)	(18,100)	-			
Bond principal	-	-	-	(50,000)	(52,500)	(54,075)	(55,697)	(57,368)	(59,089)			
Net cash effect	\$ 314,956	\$ 583,975	\$ 548,932	\$ 198,549	\$ 58,496	\$ 87,618	\$ 118,704	\$ 151,866	\$ 187,203			
Cost of goods sold	32%	30%	32%	32%	29%	29%	28%	28%	28%			
Gross profit	68%	70%	68%	68%	71%	71%	72%	72%	72%			
Operating expenses	51%	49%	50%	56%	63%	62%	62%	61%	61%			
Net income before transfers	17%	18%	16%	7%	3%	4%	5%	6%	7%			



Wayzata Municipal Liquor Operations
Financial projections and metrics - WWS
Actual 2012-2014 and budgeted 2015-2020

	Actual		Budget		Budget		Projected		Projected		Projected	
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020	2020	2020
Liquor - Off Sale												
Revenue	\$ 2,411,676	\$ 2,397,472	\$ 2,464,176	\$ 2,559,400	\$ 2,206,170	\$ 2,294,416	\$ 2,386,192	\$ 2,481,638	\$ 2,580,903			
Cost of goods sold	(1,783,340)	(1,754,637)	(1,805,821)	(1,851,500)	(1,603,726)	(1,651,838)	(1,701,394)	(1,752,436)	(1,805,010)			
Operating expenses	(432,388)	(446,862)	(452,077)	(515,138)	(426,096)	(438,878)	(452,047)	(465,609)	(479,579)			
Depreciation	(708)	(73,342)	(72,743)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)	(73,000)			
Debt interest	-	(213)	-	(63,565)	(62,465)	(64,339)	(66,269)	(68,257)	(70,305)			
Transfer out	(155,565)	(15,000)	(15,000)	(50,320)	(50,320)	(51,830)	(53,385)	(54,986)	(56,636)			
Net revenue/(expense)	39,675	107,420	118,535	5,877	(9,437)	14,531	40,097	67,350	96,373			
Other cash use:												
Add back depreciation	708	73,342	72,743	73,000	73,000	73,000	73,000	73,000	73,000			
Capital purchases												
Bond principal	-	-	-	(50,000)	(52,500)	(54,075)	(55,697)	(57,368)	(59,089)			
Net cash effect	\$ 40,383	\$ 180,761	\$ 191,278	\$ 28,877	\$ 11,063	\$ 33,456	\$ 57,400	\$ 82,982	\$ 110,284			
Cost of goods sold	74%	73%	73%	72%	73%	72%	71%	71%	70%			
Gross profit	26%	27%	27%	28%	27%	28%	29%	29%	30%			
Operating expenses	18%	19%	18%	20%	19%	19%	19%	19%	19%			
Net income before transfers	8%	5%	5%	2%	2%	3%	4%	5%	6%			