# WAYZATA CITY COUNCIL
# WORKSHOP MEETING MINUTES
**September 15, 2015**

## 5:00 PM FEE SCHEDULE AND EQUIPMENT CIP REVIEW

Mayor Willcox called the workshop meeting to order at 5:00 pm in the Community Room at Wayzata City Hall. Council Members present: Mullin, McCarthy, and Tyacke. Council Member Absent and Excused: Anderson. Also present: City Manager Nelson, Director of Public Service Dudinsky, Senior Accountant Ovshak, Fire Chief Kevin Klapprich, City Financial Consultant Steve McDonald with AEM, and Management/Planning Intern Peters.

Mr. Dudinsky explained the 3 percent water rate increase, and the sewer rate structure change. He stated these changes are based upon the recommendation of the water and sewer rate studies approved by the City Council two years ago. Mr. Dudinsky also reviewed the Special Event rate structure which will be reviewed at a City Council workshop meeting on October 6, 2015.

Ms. Nelson stated the 2015 fee schedule reflected a 2 percent increase, and the 2016 fee schedule reflects a zero percent increase in most line items.

Mr. Dudinsky provided an overview of the equipment replacement schedule.

Mr. Kevin Klapprich reviewed the Fire Department's equipment replacement schedule for 2015-2017. He stated he will watch for availability of a used ladder truck rather than purchase a new one.

## 5:45 PM LIQUOR OPERATIONS BUDGET AND DRAFT BUSINESS PLAN REVIEW

Mayor Willcox called the workshop meeting to order at 5:45 pm in the Community Room at Wayzata City Hall. Council Members present: Mullin, McCarthy, and Tyacke. Council Member Absent and Excused: Anderson. Also present: City Manager Nelson, Senior Accountant Ovshak, City Financial Consultant Steve McDonald with AEM, Liquor Store General Manager Castellano, Bar and Grill General Manager Pietrini, and Management/Planning Intern Peters.

Mr. McDonald reviewed the draft business plan for both liquor operations.

The Council discussed with both General Managers what their expectations are regarding improved staff hospitality with a focus on opportunities for improvements to both operations. The group discussed the conservative approach taken for setting both revenue budgets based on the anticipated business competition.

The Council directed staff to revise both liquor operation revenue budgets to reflect a zero percent increase rather than a decrease as presented. The Council encouraged both General Managers to review their advertising and promotions budget and ask for increases as necessary to promote the businesses.

The workshop meetings were adjourned at 6:55 pm.

Respectfully submitted,

Becky Malone 10/06/2015

Becky Malone
Deputy City Clerk