

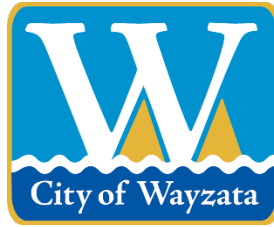


WAYZATA PARKS AND TRAILS BOARD Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street
Wednesday, November 19, 2025
6:00 PM

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
 - a. October 15, 2025 Parks and Trails Board Meeting Minutes
- 4. Public Comments**
- 5. Old Business**
 - a. Klapprich Park Update
 - b. Wayzata Community Ed Summer Classes Review
- 6. New Business**
 - a. Klapprich Park Winter Ribbon-Cutting Event
- 7. Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
 - d. Next Meeting - December 17
- 8. Adjourn**

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting for a purely social event. All members of the public are welcome.



Parks and Trails Board Meeting Minutes
Tuesday, September 17, 2025
Wayzata City Hall - Community Room

Attendees: Chair Tory Schalkle, Blake Cameron, Sarah Showalter, and Sarah Randolph.

Staff: Parks and Environment Planner Nick Kieser.

1. **Call to Order and Roll Call:** Meeting was called to order at 6:05 PM by Chair Schalkle.
2. **Approval of Agenda:** Motion to approve the agenda by Chair Schalkle with an addition of a Little Beach Discussion, seconded by Showalter. Motion approved unanimously.
3. **Approval of Minutes:** Motion to approve minutes by Chair Schalkle, seconded by Randolph. Motion approved unanimously.
4. **Public Comments:** No public comments were received.
5. **Old Business**
 - a. **City Hall Park Discussion:** The Board reviewed a concept plan to convert the east side of the library into a park area, connecting the Children’s Garden with the plaza on the south end. Discussion included concerns about bees and the potential maintenance issues created by fruit trees. A question was raised about whether a path is needed to the library’s emergency exit door.

Two preliminary cost estimates were reviewed—\$52,000 and \$35,000—intended for budgeting in the future Capital Improvement Plan (CIP). The

Board discussed exploring possible funding partnerships with Hennepin County and private organizations.

Motion by Schalkle to incorporate the updated project scope into the CIP based on the estimates received; seconded by Showalter. Motion approved unanimously.

- b. Klapprich Park Update:** Staff provided an update on the Klapprich Park improvement project. Playground equipment is expected to arrive October 8, with footings for the equipment installed this week. Three spaded trees were planted on the hillside, with one remaining. Several large balled and burlapped trees will also be planted on this hillside. The field and irrigation system are complete, and the retaining wall has been installed and painted.

The Board discussed the visual appearance of the artificial turf beneath the slide. Staff noted the warming house renovation required additional coordination for fire suppression, which was not initially included in the design phase.

During excavation, water was discovered around the existing footings, and engineering modifications were made to build a full foundation wall. The site improvements are still tracking for substantial completion in late fall while the warming house has a substantial completion date of early December. Parking lot paving and the warming house patio will occur after the playground installation due to crane access needs.

Chair Schalkle noted that the Wayzata Lions Club will donate \$10,000 to support the park project.

- c. Sunday Music in the Park Concerts Review:** The Board reviewed the concert series, noting that Westwind Swing Band was well received, while Jimmy and the Band of Souls and Potluck String Band received mixed feedback. The sound production company was commended for their professionalism.

Salsa del Sol expressed interest in performing next year after their cancellation due to weather. Lunds donated bottled water for attendees. The Board discussed adding a submission form on the City website for bands interested in performing.

- d. Summer Community Ed Review:** Community Education staff provided a summary of summer programming. With Klapprich Park closed, fewer classes were offered, though some took place in Shaver Park.

Community Ed proposed a new three-year agreement maintaining current costs while expanding programming to year-round offerings. The Board discussed improving coordination and communication of seasonal offerings. The proposal will go to City Council for approval next week.

- e. Little Beach Review:** The Board discussed maintenance concerns, noting heavy weed growth throughout the summer. A suggestion was made to organize a youth volunteer program to assist with beach cleanup opportunities.

The dock length was also discussed, and staff will review feasibility and potential costs for extension.

6. New Business

7. Other Business

- a. Communications Recap:** Staff will continue to update the Klapprich Park webpage with construction updates.
- b. Staff Updates:** Staff reported that Interim City Manager Kelly continues to serve as Interim City Manager. Deputy City Manager will return from leave in early October. Council will determine how the City Manager transition will occur at their upcoming meetings.

Councilmember Parkhill will be stepping down from Council, and replacement candidates will be interviewed prior to the next Council meeting.

c. Future Agenda Items

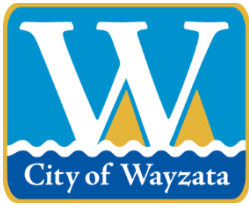
The Board noted the following items to be placed on the next Board meeting agenda:

- Community Education Update
- City Hall Park

- Klapprich Park Update

8. Adjourn: Motion to adjourn by Schalkle, seconded by Schultz. Motion approved unanimously. Meeting adjourned at 6:55 PM.

Next Meeting: Wednesday October 15, 2025 at 6:00 PM.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: November 19, 2025	AGENDA ITEM: 5.a
TITLE: Klapprich Park Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Staff will provide a verbal update on the Klapprich Park construction project at the meeting. Construction updates are regularly posted on the [project website](#).

At the November 5 City Council meeting, Council approved a change order to install additional landscaping to the top of the hillside north of the new playground (\$16,141). The updated landscaping plan is attached. In addition, Council also approved a change order to change the hillside entrance to be similar to the other two embankment slide entrances. A rendering of this new slide entrance is attached (\$4,986.60). The warming house is still on track to be finished with construction in mid-December. Staff has been working to communicate that Klapprich Park is still closed since it is an active construction site.

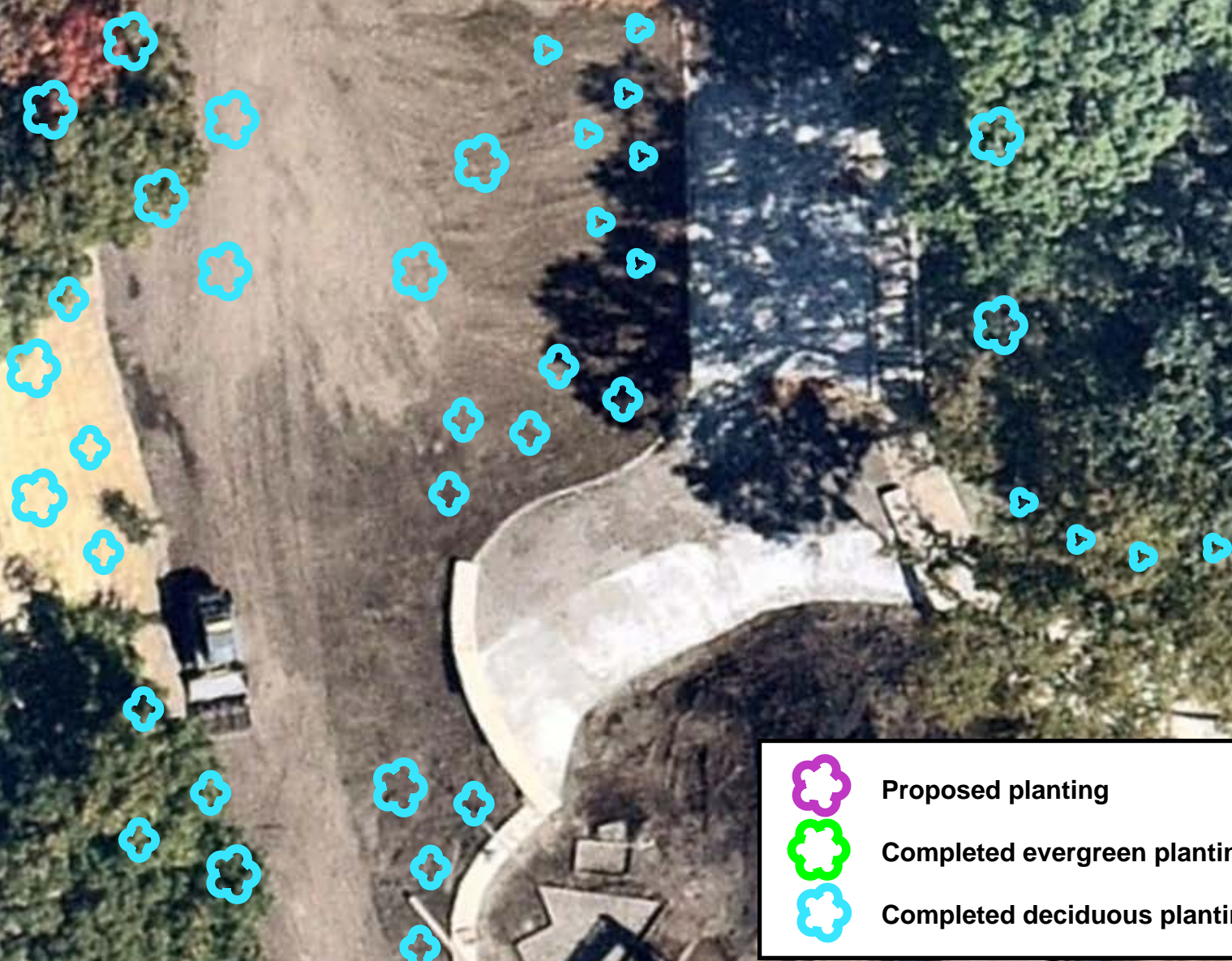
ATTACHMENTS:




1. Approved Landscaping Plan
2. Slide Rendering

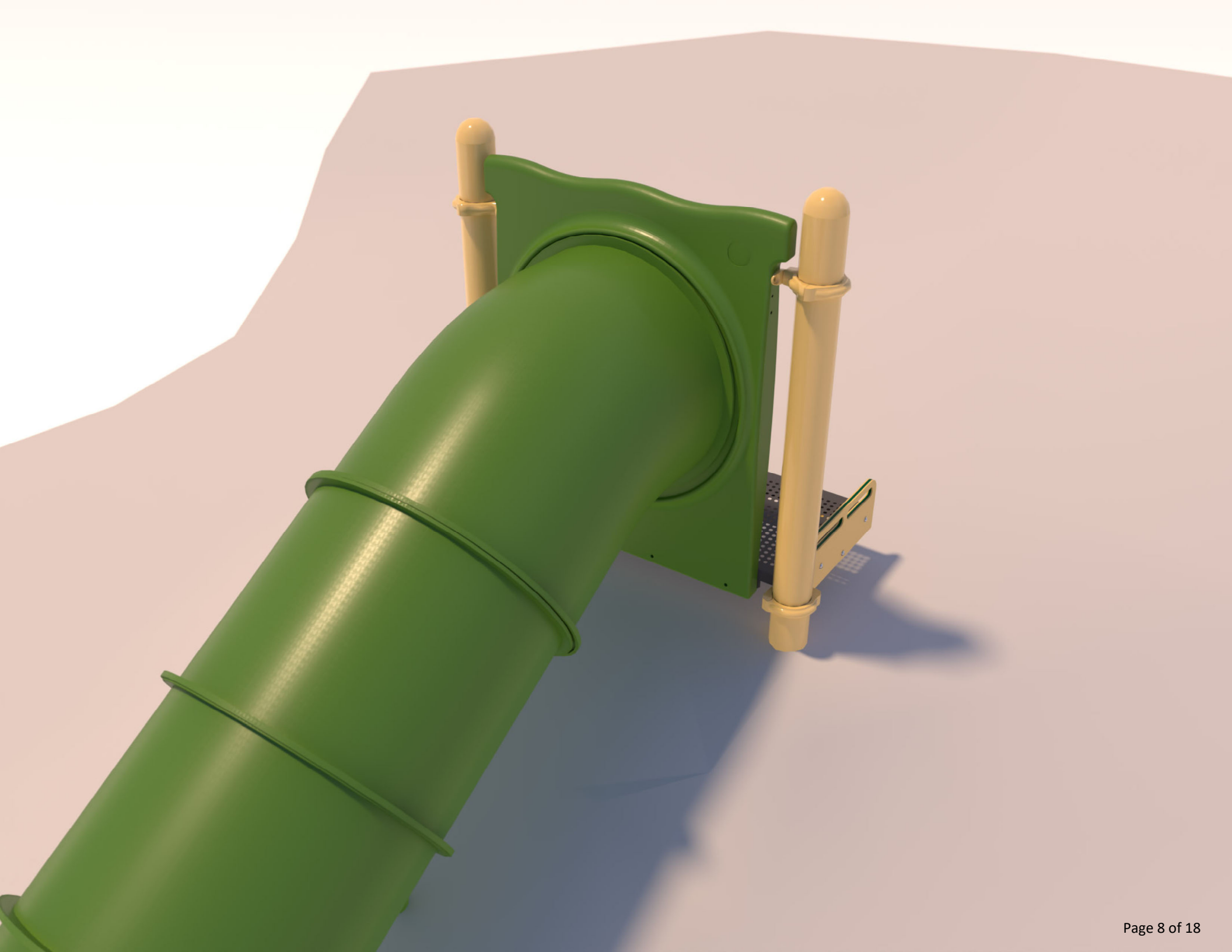
Balsam fir (4)

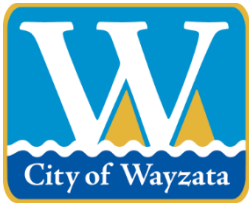
Cardinal dogwoods (6)

Balsam fir (5)



	Proposed planting
	Completed evergreen planting
	Completed deciduous planting





**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: November 19, 2025	AGENDA ITEM: 5.b
TITLE: Wayzata Community Ed Summer Classes Review	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

With the updated Community Ed schedule copied below, the Board can start their review of the 2026 summer classes. For this review, the Board can use the 2025 summer class catalog for reference. This catalog can be found [here](#). In addition, the 2025 Summer Community Ed Class Report is attached for review.

Staff will bring any feedback or questions back to Wayzata Community Ed for their review and response to meet the December 15 deadline.

	Planning Starts	Feedback Deadline	Catalog Finalized
Winter/Spring	September	September 15	October 31
Summer	December	December 15	January 22
Fall	April	May 15	July 1

ATTACHMENTS:

1. 2025 Summer Community Ed Class Review

Wayzata Parks and Trails Summer 2025 Program Report

Data

	2024	2025
Classes Offered:	93	79
Total Enrollments:	749	569
Unique Participants:	656	520
Classes Cancelled:	31	15

Classes Offered

Some classes offered multiple times

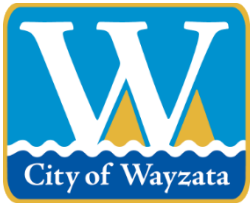
- Adult First Sail *FULL
- Amazing Athletes
- Amazing Tots *FULL
- Archery Summer Camp
- Bicycle Repair and Maintenance
- EcoElsa Little Nature Explorer Series
- Energizing Morning Flow Yoga
- Family First Sail *FULL
- Family Yoga
- Forest Bathing - Shinrin Yoku
- Hike with a Naturalist
- Intro to Stand Up Paddleboarding
- Nordic Walking
- Photography 101
- Photography 201
- Pickleball - Beginner Lesson
- Pickleball - Practice and Play
- Pickleball Camp *FULL
- Self-Care Yoga for Parents
- Soccer Shots *FULL
- Stars Tennis Camp
- Summer Fish Camp! *FULL
- Sunset Pilates
- Tai Chi Overlooking the Lake - Beg.
- Tai Chi Overlooking the Lake - Exp.
- Teen Yoga
- Vinyasa Yoga Outdoors
- Walk and Talk Wayzata History

- ▶ Sports and Fitness classes accounted for 80.3% of all enrollments.
- ▶ There were 9 all-ages, 47 youth, and 23 adult classes offered.
- ▶ 13.5% of registrants were Wayzata City Residents.
- ▶ 66.25% of registrants were in the Wayzata School District.



Utilized Locations

- Wayzata Beach and Marina
- Wayzata Bell Courts Park
- Wayzata Big Woods Preserve
- Wayzata City Hall Park
- Wayzata Depot
- Wayzata Sailing
- Wayzata West Middle School
- Wayzata Wood-Rill SNA
- The Narrows Bridge at Tonka Bay



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: November 19, 2025	AGENDA ITEM: 6.a
TITLE: Klapprich Park Winter Ribbon-Cutting Event	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Parks and Trails Board has expressed interest in planning a winter ribbon-cutting event for Klapprich Park. The Board can discuss this potential event in more detail at the meeting.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: November 19, 2025	AGENDA ITEM: 7.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: November 19, 2025	AGENDA ITEM: 7.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Maple Tree Tapping - Staff has contacted former Board Member Babcock, who noted that she is still willing to implement the Maple Tree Tapping program. Staff will bring forward an agreement for the program once the budget is approved by Council.

Hockey Stick Holder - The Parks Department has noted that they will put the construction of a new hockey stick holder for outside the warming house on their list. They also noted that the hockey stick holder that is located inside the warming house was made by a resident many years ago.

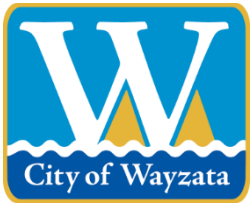
Board Appointments - The application deadline has passed for all Board and Committee openings. Staff is currently reviewing the applications and the interviews with City Council will be held in December.

Parks and Trails Master Plan - Due to the updated funds allocated for the 2050 Comprehensive Plan, there will not be enough to utilize that process to update the Parks and Trails Master Plan with that process. Therefore, staff and the Board can discuss less intensive options to update the P&T Master Plan.

Staffing - Staff will provide an update on staffing levels at the Community Development Department at the meeting.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: November 19, 2025	AGENDA ITEM: 7.c
TITLE: Future Agenda Items	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

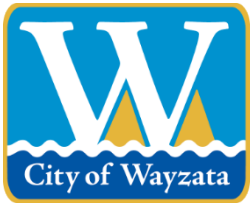
N/A

BACKGROUND:

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: November 19, 2025	AGENDA ITEM: 7.d
TITLE: Next Meeting - December 17	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for December 17. The 2025 and 2026 City Calendars are attached.

ATTACHMENTS:

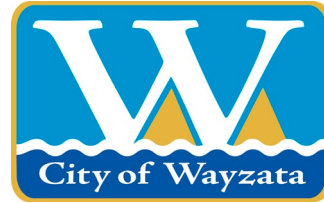
1. Wayzata Parks and Trails Board Minute Taking Schedule
2. Wayzata Meeting Calendar 2025
3. Draft 2026 Wayzata Calendar

Wayzata Parks and Trails Board

2025 Schedule for Taking Meeting Minutes

Date	Committee Member
January 15	Staff
February 19	Jensen
March 19	Yorro
April 16	Cameron
May 21	Schalkle
June 18	Showalter
July 16	Randolph
August 20	Erard
September 17	Jensen
October 15	Yorro
November 19	Cameron
December 17	Schalkle

City of Wayzata 2025 Meeting Calendar



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September 2025						
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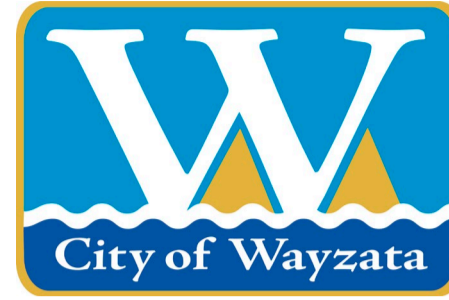
December 2025						
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- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
Local Board of Appeal & Equalization - April 17th
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed
City Offices Closed
- Election
Precinct Caucuses - no statewide caucus in 2025

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Revised
4/25/2025

City of Wayzata 2026 Meeting Calendar



January 2026						
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February 2026						
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April 2026						
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May 2026						
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June 2026						
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July 2026						
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August 2026						
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September 2026						
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October 2026						
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November 2026						
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December 2026						
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- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
- Local Board of Appeal & Equalization - TBD April 2026
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed
City Offices Closed
- Election
Precinct Caucuses—2/3/26 (No Public Meetings)

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Revised