WAYZATA CITY COUNCIL
Meeting Agenda
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, December 16, 2025
7:00 PM

TEAMS INFORMATION
Click here to join TEAMS Mtg
Meeting ID: 280 009 128 125 Passcode: My8yjP
Members of the public may watch and listen remotely by viewing the meeting on Channel 8, WCTV, and at the City's website at www.wayzata.org/WCTV.

Public comment during the Public Forum and/or Public Hearing portions of the meeting may be provided in person at the meeting, in advance, or by logging into the teams call and raising your hand during the public hearing. **When your name is called in the meeting, you will be seen and heard in our Council Chambers and the cable channel**. You will be asked to unmute and then you may begin your comment. All public comments must include your first name and street name or neighborhood, if representing a group.

The City encourages comments or questions about items on the agenda and, when possible, requests that you submit them in advance by emailing PublicComment@wayzata.org, calling City staff at 952-404-5323, or mailing Wayzata City Hall at 600 Rice St E, Wayzata, MN 55391 (Attn: Public Comment).

7:00 PM - CITY COUNCIL MEETING

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approve Agenda**
5. **Public Forum (3min/person)**
6. **New Agenda Items**
7. **Consent Agenda**
   a. Approval of City Council Workshop and Regular Meeting Minutes of December 2, 2025
   b. Approval of Check Register
   c. Approval of Municipal Licenses
   d. Receipt of Police Activity Report
   e. Receipt of Building Activity Report
   f. Approval of Contract with Lexipol Policy Management for Public Safety
   g. Approval of 2026 Legislative Priorities
   h. Approval of Purchase of Replacement Gate for the Public Works Site
   i. Approval of Special Event Permit for 2026 Chilly Open by the Wayzata West Metro Chamber
   j. Adoption of Resolution 55-2025 Accepting Donation from the Miles Family Fund
   k. Approval of Professional Services Agreement with Metro West for 2026 Building Official Services
8. **Public Hearing**
9. **New Business**
   a. Consider Adoption of Resolution 46-2025 Denying a Variance to the Required Retail Area and Frontage at 401 Lake Street East
10. **City Manager's Report and Discussion Items**
11. **Public Forum (as necessary)**
12. **Adjournment**

Meeting Rules of Conduct:
Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:
City Council - January 6 & 20, 2026
Planning Commission - December 15, 2025 & Janaury 5, 2026

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.a
TITLE: Approval of City Council Workshop and Regular Meeting Minutes of December 2, 2025	
PROPOSED MOTION: To Approve the City Council Workshop and Regular Meeting Minutes of December 2, 2025	
PREPARED BY: Kathy Leervig, City Clerk	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
Staff recommends approval of the Workshop and Regular Meeting Minutes of December 2, 2025.

FINANCIAL OR BUDGET CONSIDERATION:
Not Applicable.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Not Applicable.

BACKGROUND:
Not Applicable.

ATTACHMENTS:
1. December 2, 2025 Workshop Minutes (draft)
2. December 2, 2025 CC Minutes (draft)

WAYZATA CITY COUNCIL
WORKSHOP MEETING MINUTES
December 2, 2025 (Draft)

Mayor Mullin called the meeting to order at 5:00 p.m. Council Members present, in-person, in the community room at City Hall offices: Plechash, MacDonald, Sorensen, and Koch. Also present: Interim City Manager Aurora Yager, Public Works Director/City Engineer Mike Kelly, Community Development Director Alex Sharpe, and Chief of Police Jamie Baker.

5:00 p.m. Conduct Interviews for Board and Commissions Vacancies

The Council conducted interviews for the following candidates:

Interview Time	Candidate	Appointment
5:00-5:10	Bruce Goodman	Public Art Committee (1st Choice) Charter Commission (2nd Choice) HRA (3rd Choice)
5:10-5:20	Jonathan Pyne	Parks & Trails
5:20-5:30	Alexa Moilanen	Parks & Trails
5:30-5:40	Stacy Dahl (Non-Resident)	Eligible for Park & Trails (1st Choice), HPB (2nd Choice)

5:40 p.m. Discussion of Closure 600 Block Lake St for Pedestrian Activities

Ms. Yager reviewed history of events that resulted in the closure of Lake St. over the last few years. Additionally, she reviewed the findings from a 2024 report from Zan Associates that conducted community engagement along Lake Street to prepare a report with recommendations regarding future street closure events. Based on engagement from businesses and residents, they recommended that future events prioritize utilizing Panoway space instead of closing Lake Street. Given that Panoway was designed with amenities and open spaces for walkability, bikability and community gathering, closure of the street to achieve these goals isn't necessary and competes with the needs of businesses. Ms. Yager inquired if the Council desired additional street closures for more pedestrian activities.

The Council discussed and considered that while pedestrian malls are more common in Europe and the idea of temporary closures is nice, the consensus was that these types of events do not work in Wayzata and that they were not interested in more closures of Lake Street given their impact on businesses and the availability of space in Panoway.

Ms. Yager explained the City's Special Event Ordinance does not specifically address road closures but that it's dependent on the size of the event whether a traffic control plan is needed and, ultimately, all Level 3 events (500+ people) require City Council approval. If changes were desired to how street closures impact businesses the Council could consider a change to the Ordinance or could address it with conditions at the time the permit is reviewed.

The Council discussed the existing events noting that the issues of road closures on businesses really stem from James J. Hill Days and the Art Experience. While these are only a few days of road closures in the year, Council consensus was to have staff take the following steps:

- Meet with the Chamber before they submit their next permit to explore options for the configuration of the street when it is closed to have more spacing and business access
- Engage with the businesses more directly on this topic

- Research whether TIF could be utilized for different barrier types

<u>6:10 p.m. Discussion of Future Council Topics</u>

Mayor Mullin brought up a future topic to consider the future of retail to consider both zoning and other tools the City has to support retail downtown. Mayor Mullin also brought up a group of residents who are interested in making changes to the landscaping downtown and are coming up with a plan for private donations to support it which needs to be vetted.

Other future planned workshop topics that are subject to change include:

- December 16—TBD, likely to cancel
- January 6—Closed Session for Litigation Update
- January 20—City Manager Recruitment - Community Panel Discussion

Respectfully submitted,

Kathy Leervig, City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
DECEMBER 2, 2025

AGENDA ITEM 1. Call to Order.
Mayor Mullin called the meeting to order at 7:00 p.m. Mayor Mullin shared the multiple options for joining remotely and submitting comments or questions.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.
Council Members present: Mullin, Sorensen, MacDonald, Plechash, and Koch. Also present: Interim City Manager Yager, Community Development Director Sharpe, Finance Manager Zimmerman, and City Attorney Schelzel.

Mayor Mullin noted earlier this evening, the City Council participated in a workshop. The following items were on the agenda:

- Conduct Interviews for Board and Commission Vacancies
- Discussion of Road Closure - 600 Block Lake Street for Pedestrian Activities
- Discussion of Future Council Topics

AGENDA ITEM 4. Approve Agenda.
Mr. Plechash made a motion, seconded by Ms. MacDonald, to approve the agenda, as presented. The motion carried 5/0.

AGENDA ITEM 5. Public Forum.
There were no comments.

AGENDA ITEM 6. New Agenda Items.

AGENDA ITEM 7. Consent Agenda.
Mayor Mullin read the items on the consent agenda and asked if any Council member wished to pull an item for further discussion. Hearing no such request, he asked for a motion to approve the Consent Agenda as presented. Mr. Sorensen made a motion, seconded by Mr. Koch, to approve the consent agenda:

a. Approval of City Council Workshop and Regular meeting minutes of November 18, 2025
b. Approval of Check Register
c. Approval of Municipal Licenses
d. Approval of Engagement Letter Agreement with Baker Tilly for a Classification and Compensation Study
e. Approval of Professional Services Agreement with Larson Tree Service, Inc., dba, Grizzly Tree Care
f. Approval of the Dedication of a Plaque for a Tree to Honor Roger Fazendin

g. Approval of Joint Powers Agreement with Minnesota Bureau of Criminal Apprehension for Internet Crimes Against Children (ICAC) Task Force

The motion carried 5/0.

AGENDA ITEM 8. Public Hearings.

a. Consider Adoption of Resolution 53-2025 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2026 and Adoption of Resolution 54-2025 Approving the Final 2026 Budgets

Finance Director Zimmerman reviewed budget details for General Fund revenues and expenditures, Enterprise and Special Revenue Funds, and overall budget totals for 2026. He reviewed the preliminary property tax levy information and explained the proposed decrease from 7.5% to 4.9%.

Mayor Mullin asked if the City had any idea of the school and County final budget numbers.

Mr. Zimmerman stated that he did not have that information and noted that he wasn't sure if they had held their meeting to certify the numbers yet.

Mayor Mullin stated that the preliminary number for the school district was 4% and the County was just a shade under 8%. He explained that he felt the school district information was misleading because they were planning a referendum next year for a dollar amount close to half a billion dollars. He stated that he wanted residents to be aware of it and tuned in because it was happening off-cycle and would be voted on in the early part of the year. He stated that if the proposed levy was approved, the average implication for Wayzata residents would be $303 for every $650,000 of home value.

Mr. Koch stated that there was a statement made in the staff report that one of the ways that the City cut things to be able to get down to the 4.9% increase was by decreasing part-time wages and benefits in the Police Department by a reduction of one Community Service Officer. He noted that he wanted to clarify that the City was not cutting an existing Community Service Officer, and this note was referencing a proposed addition of an officer.

Mayor Mullin opened the public hearing, there being no comments, he closed the public hearing.

Mayor Mullin asked for a motion on the draft resolution. Mr. Plechash made a motion, seconded by Ms. MacDonald, to Adopt Resolution No. 53-2025 Certifying to the County Auditor the Final Property Tax Levy for Taxes Payable 2026.

Mr. Plechash stated that the Council was getting ready to approve a 4.9% increase, but wanted residents to understand what went into that. He explained that the City still invested well into Public Safety and City staff and did not take shortcuts. He noted that the initial budget increase was projected to be around 14.5% and they were able to work to get that increase down to 4.9% without sacrificing public safety.

Mayor Mullin explained that he was going to vote against this motion and wanted to explain why. He stated that he appreciated all the work that went into decreasing the overall budget increase to 4.9%, but there were some unique circumstances happening that were outside of City control at the State and County level that were pushing a significant burden on property taxes. He noted that it was the spending, but it was also about the redistribution of value and explained that Wayzata, on average, received an increase of 22.1% which was the highest in the County. He stated that on the eastern side of the County, in the downtown area, there was devaluation because of the collapse of the commercial core. He explained that he felt this was a double-edged sword for residents and commercial property owners. He stated that because of this, he believed the City needed to work harder on things that they can control and would prefer to see a number in the 3% range. He stated that he agreed with Mr. Plechash that there had been a lot of work done to get it to 4.9% but he wanted to see some of that work go a bit deeper.

The motion carried 4/1 (Mullin opposed).

Mayor Mullin asked for a motion on the draft resolution. Ms. MacDonald made a motion, seconded by Mr. Plechash, to Adopt Resolution 54-2025 Approving the Final 2026 Budgets. The motion carried 5/0.

AGENDA ITEM 9. New Business.

a. Consider Adoption of Resolution 45-2025 Approving Support of a Grant Application for Hennepin County Environmental Response Fund for 200 Lake Street E.

Community Development Director Sharpe stated that this item was asking for the Council to provide support for a grant application for some County funding for 200 Lake Street East due to some contamination on the site due to past uses. He stated that the grant funds would be put towards remediation on the site.

Mr. Plechash referenced a statement from the packet material application, which stated that the City had confirmed that they would sign a resolution of support for this application. He noted that it referenced an Attachment 3, but that had not been included in the packet, and asked how a claim could be made that the City would sign something when they were debating it tonight.

Mr. Sharpe stated that he believes that it was due to a private applicant filling out the application materials. He explained that staff had communicated that they would bring this forward to the Council, but did not state how the Council would vote on it. He noted that it is a bestpractice for the City to assist private developments with things like this if staff and the Council were willing.

Mr. Plechash stated that a claim was made that the City could sign it, and he didn't know if they actually would sign it. He asked about 'Attachment 3'.

Mr. Sharpe explained that Attachment 3 would be this resolution, if approved by the Council.

Mr. Plechash stated that this property changed hands in 1990 and asked why the environmental issue was a concern now, and asked if it should have been taken care of in 1990.

Mr. Sharpe stated that they did some remediation under the existing building and noted that the majority of the additional contamination is under the parking lots that were sealed with asphalt. He noted that when you put housing over contaminated sites, there increased requirements for remediation than what needs to be done for an office or business environment.

Mayor Mullin stated that the application is by a private entity and asked who would review, approve, and provide the grant funding.

Mr. Sharpe explained that this grant was specifically to Hennepin County and noted that he had referenced a possible future grant to the State, and noted that the City would be the applicant for the future grant.

Mayor Mullin stated that he just wanted to clarify that there would not be City funds used for the clean-up on this site.

Mayor Mullin asked for a motion on the draft resolution. Mr. Koch made a motion, seconded by Mr. Sorensen, to Adopt Resolution No.45-2025 Approving Support of a Grant Application for Hennepin County Environmental Response Fund for 200 Lake Street East**.** The motion carried 4/1 (Plechash opposed).

b. Consider Adoption of Resolution 47-2025 Appointing Planning Commissioners

Interim City Manager Yager noted that earlier in the evening, the Council had interviewed applicants for open Board and Commission seats and would review the recommendations from staff for appointments.

Ms. Yager recommended Adam Elg and Bonnie Schwalbe for 3-year terms expiring December 31, 2028. Mayor Mullin asked for a motion on the draft resolution. Ms. MacDonald made a motion, seconded by Mr. Plechash, to Adopt Resolution No. 47-2025 Appointing Planning Commissioners, as presented. The motion carried 5/0.

c. Consider Adoption of Resolution 48-2025 Appointing Heritage Preservation Board Members

Ms. Yager recommended Kim Gharrity, Sonya Travanty, and Stacy Dahl for 2-year terms expiring December 31, 2027 for appointments to the Heritage Preservation Board.

Mayor Mullin asked for a motion on the draft resolution. Mr. Plechash made a motion, seconded by Ms. MacDonald, to Adopt Resolution No. 48-2025 Appointing Heritage Preservation Board Members, as presented. The motion carried 5/0.

d. Consider Adoption of Resolution 49-2025 Appointing Members to the Public Art Committee

Ms. Yager recommended Molly MacDonald, Joannie Cunningham, and Bruce Goodman for 2-year terms expiring December 31, 2027 and Alex Plechash, Judd Nelson, and Roger Miller for 3-year terms expiring December 31, 2028 for the Public Art Committee and noted that this was technically a new committee. The bylaws noted a split term for the initial round of appointments.

Mr. Plechash asked if the two Councilmembers who were recommended to be appointees to this Committee needed to withdraw from the vote.

City Attorney Schelzel stated that he believed that the Councilmembers did not need to abstain from voting on these appointments.

Mayor Mullin asked for a motion on the draft resolution. Mr. Sorensen made a motion, seconded by Mr. Koch, to Adopt Resolution No. 49-2025 Appointing Members to the Public Art Committee, as presented. The motion carried 5/0.

e. Consider Adoption of Resolution 50-2025 Appointing Parks and Trails Board Members

Ms. Yager recommended Jonathan Pyne and Alexa Moilanen for appointments for 3-year terms to the Parks and Trails Board expiring December 31, 2028.

Mayor Mullin asked for a motion on the draft resolution. Mr. Plechash made a motion, seconded by Ms. MacDonald, to Adopt Resolution No. 50-2025 Appointing Parks and Trails Board Members, as presented. The motion carried 5/0.

f. Consider Adoption of Resolution 51-2025 Appointing Charter Commission Members

Ms. Yager explained that this resolution 'suggests' a Charter Commission appointment and explained that it would be determined by the 4th Judicial Court, but they typically appoint the City's recommendation. She recommended Elaine Ambrose and Bruce Goodman for 4-terms expiring December 31, 2029 for the Charter Commission appointment.

Mayor Mullin asked for a motion on the draft resolution. Mr. Koch made a motion, seconded by Mr. Sorensen, to Adopt Resolution No. 51-2025 Appointing Charter Commission Member recommendations, as presented. The motion carried 5/0.

g. Consider Adoption of Resolution 52-2025 Appointing Energy and Environmental Committee Members

Ms. Yager recommended David Ferri and Meaghan Yorro for appointments for 3-year terms expiring December 31, 2028 for the Energy and Environmental Committee.

Mayor Mullin asked for a motion on the draft resolution. Ms. MacDonald made a motion, seconded by Mr. Koch, to Adopt Resolution No. 52-2025 Appointing Energy and Environmental Committee Members, as presented. The motion carried 5/0.

Ms. Yager noted that there are still a few Commissions that have vacancies that will come back for future consideration if they find people interested in them.

Mr. Koch expressed his appreciation for the people who have stepped up to fill these positions because the City cannot run without these kinds of volunteers.

Ms. MacDonald stated that she was encouraged by how many reappointments there have been and felt that said a lot about City staff and the community.

<u>AGENDA ITEM 10. City Manager's Report and Discussion Items.</u>

a. Upcoming Events/Announcements

- Klapprich Park Updates: Public Works will begin flooding the rink this week, but the warming house won't be substantially completed until December 15, 2025, so people can plan on that being when the rink and facilities will be open.
- Parks and Trails Board will be hosting a ribbon-cutting event to celebrate the opening of Klapprich Park on January 10, 2026, from 1:00 to 3:00 p.m.

Mr. Sorensen asked for an update on the playground area because it was currently fenced off.

Ms. Yager stated that she believes that it will also be mostly open by December 15, 2025.

Mr. Sharpe noted that the entire park project is set to be completed by December 15, 2025.

b. Council Member Updates/Announcements

AGENDA ITEM 11. Public Forum Continued (if necessary).

There were no comments.

AGENDA ITEM 12. Adjournment.

There being no further business, Mayor Mullin asked for a motion to adjourn. Ms. MacDonald made a motion, seconded by Mr. Koch, to adjourn. Mayor Mullin adjourned the meeting at 7:41 p.m.

Respectfully submitted,

Kathy Leervig
City Clerk

Drafted by Kayla Rokosz
TimeSaver Off Site Secretarial, Inc.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.b
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks and Electronic Fund Transfers (EFT's) for November and December 2025	
PREPARED BY: Erin St. Cyr, Accountant	
REVIEWED BY: Aurora Yager, Interim City Manager, Peter Zimmerman, Finance Manager	

ACTION REQUESTED:
Staff recommends the approval of checks and EFT's.

FINANCIAL OR BUDGET CONSIDERATION:
Not Applicable.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Not Applicable.

BACKGROUND:
Not Applicable.

ATTACHMENTS:
1. EFT Checks
2. Paper Checks

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 00000 ALL DEPARTMENTS							
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL 11/16-11/29/	12052025		196,690.94	4471
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL TAXES 11/16-	12/05/2025		68,244.38	4472
101-00000-20100	ACCOUNTS PAYABLE	OLD NATIONAL BANK	PAYROLL HSA/AGENCY C	12-05-2025		11,615.07	4473
101-00000-21704	PERA	PERA	PERA - PAYROLL-PY 11	11212025		48,500.77	4451
101-00000-21704	PERA	PERA	PERA - PAYROLL - 11/	12052025		49,498.37	4478
101-00000-21705	NATIONWIDE RETIREMENT-ROTH	NATIONWIDE RETIREMENT	EMPLOYEE PR DEPOSITS	11212025ROTH		2,268.33	4449
101-00000-21705	NATIONWIDE RETIREMENT	NATIONWIDE RETIREMENT	EMPLOYEE PR DEPOSITS	11212025		3,658.66	4450
101-00000-21705	NATIONWIDE RETIREMENT-ROTH	NATIONWIDE RETIREMENT	EMPLOYEE PR DEPOSITS	12052025ROTH		2,558.33	4476
101-00000-21705	NATIONWIDE RETIREMENT	NATIONWIDE RETIREMENT	EMPLOYEE PR DEPOSITS	12052025		3,658.66	4477
101-00000-21706	HEALTH INSURANCE	HEALTHPARTNERS	HEALTH INS. - DECEMB	792231316529		89,103.16	4463
101-00000-21708	HEALTH INS.BENEFIT	UMB	L. CARLSON EMPLOYER	11212025		125.00	4460
101-00000-21711	LONG TERM DISABILITY INSURANCE	SUN LIFE ASSURANCE COMP	LTD INSURANCE	DEC 2025		860.95	4466
101-00000-21714	SUPPLEMENTAL LIFE INSURANCE	THE STANDARD	BASIC AND SUPPLEMENT	DEC 2025		1,061.60	4470
101-00000-21716	BASIC LIFE INSURANCE	THE STANDARD	BASIC AND SUPPLEMENT	DEC 2025		150.66	4470
101-00000-21716	FD PERSONNEL EXPENSE	THE STANDARD	BASIC AND SUPPLEMENT	DEC 2025		71.68	4470
101-00000-21719	MISSION SQUARE DEFFERED COMP	MISSION SQUARE RETIREME	EMPLOYEE DEFFERED CO	11212025		165.00	4448
101-00000-21719	MISSION SQUARE DEFFERED COMP	MISSION SQUARE RETIREME	EMPLOYEE DEFFERED CO	12052025		165.00	4475
101-00000-21720	SHORT TERM DISABILITY INS.	DEARBORN LIFE INSURANCE	SHORT TERM DIS. INS.	DEC 2025		709.89	4469
101-00000-21722	VISION INSURANCE	EYEMED VISION CARE	VISION INSURANCE	167090148		174.22	4474
101-00000-21723	CIGNA - MAJOR MEDICAL	CIGNA HEALTH & LIFE INS	ACCIDENT/CRITICAL IL	DEC. 2025		651.41	4462
			Total Department 00000 ALL DEPARTMENTS			479,932.08	
Department: 41500 Administration & Finance							
101-41500-00304	RECORDING FEE-ENCROACHMENT	SIMPLIFILE	COUNTY RECORDING-ABS	2025-00886		51.25	4456
101-41500-00497	CREDIT CARD FEES	AUTHNET	ON LINE PAYMENT FEES	12/02/2025		26.95	4468
			Total Department 41500 Administration & Finance			78.20	
Department: 41940 Building Operations & Maint.							
101-41940-00381	SERVICE	XCEL ENERGY	SERVICE	11242025		11.89	4453
101-41940-00381	SERVICE	XCEL ENERGY	SERVICE	12032025		2,622.26	4482
101-41940-00383	SERVICE	CENTERPOINT ENERGY	SERVICE	12012025		81.71	4480
101-41940-00383	SERVICE	CENTERPOINT ENERGY	SERVICE	11242025		571.29	4452
			Total Department 41940 Building Operations & Maint.			3,287.15	
Department: 42100 Police							
101-42100-00130	EMPLOYER PAID INS	HEALTHPARTNERS	HEALTH INS. - DECEMB	792231316529		3,125.62	4463
			Total Department 42100 Police			3,125.62	
Department: 42200 Fire							
101-42200-00381	SERVICE	XCEL ENERGY	SERVICE	11242025		18.16	4453
101-42200-00381	SERVICE	XCEL ENERGY	SERVICE	12012025		580.83	4481
101-42200-00383	SERVICE	CENTERPOINT ENERGY	SERVICE	12012025		95.18	4480
			Total Department 42200 Fire			694.17	
			Total Fund 101 GENERAL FUND			487,117.22	
Fund: 610 WATER FUND							
Department: 40000 General Department							
610-40000-00383	SERVICE	CENTERPOINT ENERGY	SERVICE	11242025		89.07	4452
			Total Department 40000 General Department			89.07	
			Total Fund 610 WATER FUND			89.07	
Fund: 620 SEWER FUND							

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 620 SEWER FUND							
Department: 40000 General Department							
620-40000-00381	SERVICE	XCEL ENERGY	SERVICE	12032025		1,536.74	4482
			Total Department 40000 General Department			1,536.74	
			Total Fund 620 SEWER FUND			1,536.74	
Fund: 630 MOTOR VEHICLE							
Department: 00000 ALL DEPARTMENTS							
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11262025		223,501.41	4461
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11212025		48,448.69	4457
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11242025		350,064.02	4458
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	11252025		330,126.87	4459
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	12042025		130,005.65	4488
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	12012025		293,706.26	4485
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	12032025		326,617.90	4487
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	12022025		381,542.10	4486
630-00000-20300	DEPOSITS PAYABLE	STATE OF MINNESOTA	STATE DMV EFT	12052025		23,241.10	4489
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	12052025		1,185.70	4490
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	12/05/2025		42.00	4491
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11212025		1,114.90	4454
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	11/21/2025		34.00	4455
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	12012025		34.00	4464
630-00000-20812	DNR REG	MN DNR	MV DNR EFT	12/01/2025		1,212.60	4465
			Total Department 00000 ALL DEPARTMENTS			2,110,877.20	
			Total Fund 630 MOTOR VEHICLE			2,110,877.20	
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00381	SERVICE	XCEL ENERGY	SERVICE	11242025		1,523.43	4453
640-47000-00383	SERVICE	CENTERPOINT ENERGY	SERVICE	11242025		271.78	4452
			Total Department 47000 Off-Sale			1,795.21	
Department: 48000 On-Sale							
640-48000-00381	SERVICE	XCEL ENERGY	SERVICE	11242025		3,554.67	4453
640-48000-00383	SERVICE	CENTERPOINT ENERGY	SERVICE	11242025		1,087.14	4452
640-48000-00497	CREDIT CARD FEES	AUTHNET	ON LINE PAYMENT FEES	12022025		31.90	4467
			Total Department 48000 On-Sale			4,673.71	
			Total Fund 640 LIQUOR			6,468.92	
Fund: 660 MARINA							
Department: 46000 MARINA							
660-46000-00381	ELECTRIC UTILITIES	XCEL ENERGY	SERVICE	12032025		386.32	4482
			Total Department 46000 MARINA			386.32	
			Total Fund 660 MARINA			386.32	
Fund: 670 STORMWATER							
Department: 40000 General Department							
670-40000-00499	RECORDING FEE	SIMPLIFILE	STORMWATER MTNCE AGM	2024-00788		51.25	4484
			Total Department 40000 General Department			51.25	
			Total Fund 670 STORMWATER			51.25	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number

--- TOTALS BY FUND ---

101	GENERAL FUND	487,117.22
610	WATER FUND	89.07
620	SEWER FUND	1,536.74
630	MOTOR VEHICLE	2,110,877.20
640	LIQUOR	6,468.92
660	MARINA	386.32
670	STORMWATER	51.25
Total For All Funds:		2,606,526.72

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 00000 ALL DEPARTMENTS							
101-00000-15500	PREPAID ITEMS - DOCK LICENSES	LMCD	2026 MULTIPLE DOCK	MDL2026	12/04/2025	1,900.00	138737
101-00000-15500	PREPAID ITEMS	MDRA	2026 MDRA MEMBERSHIP	2026	12/04/2025	480.00	138742
101-00000-15500	PREPAID ITEMS	MN CHIEFS OF POLICE ASS	MEMBERSHIP DUES	22195	12/10/2025	513.00	138815
101-00000-20300	DEPOSITS PAYABLE	2 SWAN, LLC	ESCROW REFUND - 621	2025-00785	12/10/2025	2,000.00	138786
101-00000-20300	DEPOSITS PAYABLE	HIGHVIEW PLUMBING INC.	ROW DEPOSIT REFUND-1	2025-00708	12/10/2025	1,500.00	138807
			Total Department 00000 ALL DEPARTMENTS			6,393.00	
Department: 41100 Mayor and Council							
101-41100-00302	MTG.MINUTES	TIME SAVER OFF SITE SEC	MTG MINUTES - CITY C	31477	12/10/2025	172.00	138827
101-41100-00302	MTG.MINUTES	TIME SAVER OFF SITE SEC	MTG MINUTES - PLANNI	31478	12/10/2025	172.00	138827
101-41100-00433	DUES, LICENSING & SEMINARS	LEAGUE OF MN.CITIES	TRAINING - A PLECHAS	440535	12/04/2025	350.00	138736
101-41100-00433	DUES, LICENSING & SEMINARS	MULLIN, ANDREW	SUN SAILOR SUBSCRIPT	12012025	12/04/2025	73.38	138747
101-41100-00494	COMMUNITY EVENTS	GOPHER ACE TRU VALUE	SUPPLIES - LIGHT UP	27331/1	12/04/2025	6.59	138727
			Total Department 41100 Mayor and Council			773.97	
Department: 41500 Administration & Finance							
101-41500-00200	OFFICE SUPPLIES (GENERAL)	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1XYX-9XNM-GYVG	12/10/2025	145.74	138790
101-41500-00200	OFFICE SUPPLIES (GENERAL)	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1JM1-TR7V-KKRV	12/10/2025	14.96	138790
101-41500-00301	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	3,377.53	138787
101-41500-00304	LEGAL FEES	BEST & FLANAGAN	POLICE DEPARTMENT	661111PD	12/10/2025	427.50	138792
101-41500-00311	Data Processing	LOFFLER COMPANIES, INC.	VIRTUAL CYBERSECURI	5200216	12/04/2025	1,850.00	138738
101-41500-00311	DEC O365	LOFFLER COMPANIES, INC.	CITY MICROSOFT 365 C	52005400	12/10/2025	1,839.26	138810
101-41500-00311	DATA PROCESSING	LOFFLER COMPANIES, INC.	CITY I.T. CONTRACT	5200215	12/10/2025	4,165.99	138810
101-41500-00350	PRINTING & PUBLISHING	ALLEGRA PRINT & IMAGING	2026 BEACH PARKING S	144954	12/10/2025	549.24	138789
101-41500-00350	PRINTING & PUBLISHING	UPS STORE	PORTAL APT/CONDO DE	11252025	12/04/2025	1,745.15	138774
			Total Department 41500 Administration & Finance			14,115.37	
Department: 41910 Community Development							
101-41910-00210	FIRST AID SUPPLIES	CINTAS - OHIO	CITY HALL FIRST AID	8407927702	12/10/2025	29.15	138794
			Total Department 41910 Community Development			29.15	
Department: 41940 Building Operations & Maint.							
101-41940-00386	CH/PW	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	642.36	138823
101-41940-00401	REPAIRS/MAINT BUILDINGS	CONVERGINT TECHNOLOGIES	INSTALLED 2 RAPID RE	00416065	12/04/2025	782.93	138713
101-41940-00401	REPAIRS/MAINT BUILDINGS	PLUNKETT'S PEST CONTROL	PEST CONTROL - CITY	10276803	12/04/2025	91.00	138757
101-41940-00404	REPAIRS/MAINT - MACHIN/EQUIP	AIRTECH	SERVICE CALL - LEAKI	50810	12/10/2025	235.00	138788
101-41940-00404	REPAIRS/MAINT - MACHIN/EQUIP	AIRTECH	SERVICE CALL - ISSUE	50634	12/04/2025	545.00	138696
101-41940-00404	REPAIRS/MAINT - MACHIN/EQUIP	BATTERIES + BULBS	2 BATTERIES	P87481485	12/04/2025	55.90	138700
101-41940-00499	SUPPLIES	CULLIGAN-BOTTLED WATER	BLDG.SUPPLIES	3129404	12/04/2025	29.50	138715
			Total Department 41940 Building Operations & Maint.			2,381.69	
Department: 42100 Police							
101-42100-00210	Operating Supplies (GENERAL)	AMAZON CAPITAL SERVICES	FLASHING LED WANDS	19XL-DFN7-9G19	12/10/2025	48.44	138790
101-42100-00210	Operating Supplies (GENERAL)	AMAZON CAPITAL SERVICES	FLASHING LED WANDS	1RGG-M1FH-9MKT	12/04/2025	41.35	138697
101-42100-00210	OPERATING SUPPLIES (GENERAL)	BOUND TREE MEDICAL, LLC	EMERGENCY MEDICAL SU	85999300	12/04/2025	18.90	138705
101-42100-00210	OPERATING SUPPLIES (GENERAL)	BOUND TREE MEDICAL, LLC	EMERGENCY MEDICAL SU	85997480	12/04/2025	34.58	138705
101-42100-00217	PD UNIFORM	STREICHER'S	PD UNIFORM - O WALLA	I1797128	12/10/2025	209.97	138824
101-42100-00217	PD UNIFORM	STREICHER'S	PD UNIFORM - O WALLA	I1797136	12/10/2025	79.99	138824
101-42100-00217	PD UNIFORM	STREICHER'S	PD UNIFORM - J VOGEL	I1797163	12/10/2025	95.00	138824
101-42100-00217	PD UNIFORM	STREICHER'S	PD SERGEANT BADGES (	I1798162	12/10/2025	309.98	138824
101-42100-00309	CONTRACTUAL SERVICES	MASA CONSULTING	PD WELLNESS CHECK IN	2973	12/10/2025	5,600.00	138813
101-42100-00309	PD SERVICE	TRANSUNION RISK & ALTER	PD SERVICE	5591851-202511-1	12/10/2025	100.00	138829
101-42100-00311	Data Processing	LOFFLER COMPANIES, INC.	PD I.T. CONTRACT	5200114	12/10/2025	3,145.00	138810

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 42100 Police							
101-42100-00404	REPAIRS/MAINT - MACHIN/EQUIP	NAPA AUTO PARTS-LONG LA	PD WIPERS	938526	12/04/2025	49.79	138749
101-42100-00404	REPAIRS/MAINT - MACHIN/EQUIP	WAYZATA BP	2024 FORD F-150 #240	164760	12/04/2025	86.79	138778
101-42100-00404	REPAIRS/MAINT - MACHIN/EQUIP	WAYZATA BP	2021 FORD PD #2101 M	164816	12/04/2025	95.78	138778
101-42100-00404	REPAIRS/MAINT - MACHIN/EQUIP	WAYZATA BP	PD #2102 FORD VEHICL	164832	12/04/2025	91.78	138778
101-42100-00404	REPAIRS/MAINT - MACHIN/EQUIP	WAYZATA BP	PD FORD VEHICLE # 24	164891	12/04/2025	80.80	138778
101-42100-00434	TRAINING AND SCHOOLS	MAPLE GROVE, CITY OF	GUN RANGE RENTAL	2025-10	12/10/2025	460.00	138812
				Total Department 42100 Police		10,548.15	
Department: 42120 Crime Control and Investigate							
101-42120-00304	LEGAL SERVICES	JEFFREY W. LAMBERT, P.A	LEGAL SERVICES	NOV 2025 002	12/04/2025	1,235.00	138733
101-42120-00304	LEGAL SERVICES	JEFFREY W. LAMBERT, P.A	LEGAL SERVICES	NOV 2025 003	12/04/2025	617.50	138733
101-42120-00304	LEGAL SERVICES	JEFFREY W. LAMBERT, P.A	LEGAL SERVICES	NOV 2025	12/04/2025	1,330.00	138733
			Total Department 42120 Crime Control and Investigate			3,182.50	
Department: 42200 Fire							
101-42200-00200	OFFICE SUPPLIES (GENERAL)	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	1JM1-TR7V-KKRV	12/10/2025	34.45	138790
101-42200-00404	Repairs/Maint - Machin/Equip	TNC INDUSTRIES, INC	FD PARTS	36022	12/04/2025	228.00	138770
101-42200-00434	Training and schools	NORTH MEMORIAL	EMS REFRESHER - M LE	128007	12/04/2025	100.00	138751
101-42200-00499	Miscellaneous	BERRY COFFEE COMPANY	COFFEE EQUIPMENT REN	1090296	12/04/2025	120.44	138702
				Total Department 42200 Fire		482.89	
Department: 42400 Building Inspection							
101-42400-00499	MISCELLANEOUS	WAYZATA CHEVROLET	PARTS - 2020 EQUINOX	356938	12/10/2025	173.11	138832
101-42400-00499	MISCELLANEOUS	WAYZATA CHEVROLET	PROGRAM KEY FOB - BL	918800	12/10/2025	543.27	138832
				Total Department 42400 Building Inspection		716.38	
Department: 43100 Streets							
101-43100-00210	OPERATING SUPPLIES (GENERAL)	GOPHER ACE TRU VALUE	WINDSHIELD WIPER FLU	27522/1	12/10/2025	14.97	138804
101-43100-00210	OPERATING SUPPLIES (GENERAL)	GOPHER ACE TRU VALUE	DE-ICER	27490/1	12/04/2025	15.18	138727
101-43100-00210	OPERATING SUPPLIES (GENERAL)	TOLL GAS & WELDING SUPP	PW SUPPLIES	0040222614	12/04/2025	13.20	138771
101-43100-00216	WINTER SALT	COMPASS MINERALS AMERIC	WINTER SALT MIX	1562269	12/04/2025	10,504.36	138712
101-43100-00220	REPAIR/MAINT SUPPLY (GENERAL)	NAPA AUTO PARTS-LONG LA	BLOWER BELTS	638460	12/04/2025	47.94	138749
101-43100-00229	WINTER SAND	MILLER TRUCKING OF BUFF	WINTER SAND AND HAUL	58540	12/04/2025	347.28	138744
101-43100-00241	SAFETY EQUIP/TESTINGS	CINTAS - OHIO	PW FIRST AID SUPPLIE	5306170301	12/10/2025	11.33	138794
101-43100-00323	PW RADIO SERVICE	HENN.CNTY.INFO.TECH.DEP	PW RADIOS & LEASE	1000257343	12/10/2025	336.00	138805
101-43100-00415	LIGHT UP THE LAKE TRAFFIC CONTROL	WARNING LITES	TRAFFIC CONTROL - LI	15599	12/04/2025	1,582.00	138777
				Total Department 43100 Streets		12,872.26	
Department: 45200 Parks							
101-45200-00212	MOTOR FUELS	GOPHER ACE TRU VALUE	MOTOR OIL	27407/1	12/04/2025	67.98	138727
101-45200-00216	CHEMICALS AND CHEM PRODUCTS	SITEONE LANDSCAPE SUPPL	SNOW SCRAPERS & ICE	160231809-001	12/04/2025	593.78	138762
101-45200-00216	CHEMICALS AND CHEM PRODUCTS	SITEONE LANDSCAPE SUPPL	CREDIT - ICE MELT	160886584-001	12/04/2025	(79.23)	138762
101-45200-00222	REPAIR & MAINT - EQUIP	NAPA AUTO PARTS-LONG LA	PARTS	639159	12/10/2025	107.07	138817
101-45200-00227	PLANTINGS	CROW RIVER NURSERY	HOLIDAY TREES	1050	12/04/2025	1,067.00	138714
101-45200-00240	SMALL TOOLS AND MINOR EQUIP	SITEONE LANDSCAPE SUPPL	SNOW SCRAPERS & ICE	160231809-001	12/04/2025	130.00	138762
101-45200-00241	SAFETY EQUIP/TESTINGS	ROBERT SAVAGE	BOOT REIMBURSEMENT	2696428-1242025	12/04/2025	200.00	138760
101-45200-00323	PW RADIO SERVICE	HENN.CNTY.INFO.TECH.DEP	PW RADIOS & LEASE	1000257343	12/10/2025	323.14	138805
101-45200-00331	MILEAGE & EXPENSE ACCOUNT	MYHRAN, BENNETT	CONFERENCE HOTEL FEE	11202025	12/04/2025	306.52	138748
101-45200-00433	DUES, LICENSING & SEMINARS	NICK NYSTROM	TUITION REIMBURSEMEN	06302025	12/10/2025	1,297.65	138818
101-45200-00433	DUES, LICENSING & SEMINARS	STANIGER, CASEY	REIMBURSEMENT APWA P	11212025	12/04/2025	729.66	138767
				Total Department 45200 Parks		4,743.57	
Department: 45203 Boulevard Maint. And lighting							
101-45203-00220	LAKE STREET HOLIDAY LIGHTING	CHRISTMAS DECOR	HOLIDAY LIGHTING - D	2025-2026	12/04/2025	16,814.00	138709

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 45203 Boulevard Maint. And lighting							
			Total Department 45203 Boulevard Maint. And lighting			16,814.00	
Department: 49200 Miscellaneous Allocations							
101-49200-00212	FUEL	MANSFIELD OIL COMPANY	FUEL	27235693	12/04/2025	1,716.29	138740
101-49200-00212	FUEL	MANSFIELD OIL COMPANY	FUEL	27235729	12/04/2025	1,864.92	138740
101-49200-00212	FUEL	MANSFIELD OIL COMPANY	FUEL	8244016	12/10/2025	1,281.53	138811
			Total Department 49200 Miscellaneous Allocations			4,862.74	
			Total Fund 101 GENERAL FUND			77,915.67	
Fund: 305 DOWNTOWN TIF DISTRICT 6							
Department: 40000 General Department							
305-40000-00302	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	329.17	138787
			Total Department 40000 General Department			329.17	
			Total Fund 305 DOWNTOWN TIF DISTRICT 6			329.17	
Fund: 316 BAY CENTER TIF #5							
Department: 40000 General Department							
316-40000-00301	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	329.17	138787
			Total Department 40000 General Department			329.17	
			Total Fund 316 BAY CENTER TIF #5			329.17	
Fund: 404 PARK AND TRAIL CIP							
Department: 40000 General Department							
404-40000-00302	KLAPPRICH PARK	WSB LLC	KLAPPRICH PARK	R-022538-000-31	12/10/2025	2,562.00	138834
404-40000-00309	KLAPPRICH PARK WARMING HOUSE	EBERT COMPANIES	KLAPPRICH WARMING HO	PAY APP 4	12/10/2025	168,851.89	138801
404-40000-00309	KLAPPRICH PARK PLANTINGS	HOFFMAN & MCNAMARA	KLAPPRICH PARK REPLA	21512	12/04/2025	16,141.00	138731
404-40000-00309	KLAPPRICH PARK SITE IMPROVEMENTS	ODESA II	KLAPPRICH PARK	PARK-2025-02 APP 3	12/10/2025	122,322.64	138819
404-40000-00309-2013-4	EAB REMOVALS	PRO-TREE OUTDOOR SERVIC	TREE REMOVAL	1110007637	12/10/2025	3,334.43	138821
			Total Department 40000 General Department			313,211.96	
			Total Fund 404 PARK AND TRAIL CIP			313,211.96	
Fund: 409 EQUIP REVOLVING							
Department: 40000 General Department							
409-40000-00540	PW RADIO LEASE	HENN.CNTY.INFO.TECH.DEP	PW RADIOS & LEASE	1000257343	12/10/2025	786.89	138805
			Total Department 40000 General Department			786.89	
Department: 42100 Police							
409-42100-00550	Vehicles	AMAZON CAPITAL SERVICES	GPS RECEIVER	1DYM-P9QL-93DL	12/10/2025	85.98	138790
			Total Department 42100 Police			85.98	
			Total Fund 409 EQUIP REVOLVING			872.87	
Fund: 430 STREET CIP							
Department: 40000 General Department							
430-40000-00302	CONSULTANTS	WSB LLC	SIGN INVENTORY APPLI	R-032007-000-1	12/04/2025	707.00	138782
			Total Department 40000 General Department			707.00	
			Total Fund 430 STREET CIP			707.00	
Fund: 610 WATER FUND							
Department: 00000 ALL DEPARTMENTS							
610-00000-20100	WATER	BLACK DOG HOME PROPERTI	UB refund for accoun	12/04/2025	12/04/2025	21.77	138704

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 610 WATER FUND							
Department: 00000 ALL DEPARTMENTS							
610-00000-20100	WATER	BLACK DOG HOME PROPERTI	UB refund for accoun	12/04/2025	12/04/2025	8.53	138704
610-00000-20100	FIXED MTR CHRG	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	45.49	138730
610-00000-20100	WTR DED	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	6.66	138730
610-00000-20100	WATER	SMITH, SHERRY	UB refund for accoun	12/04/2025	12/04/2025	400.00	138764
			Total Department 00000 ALL DEPARTMENTS			482.45	
Department: 40000 General Department							
610-40000-00200	OFFICE SUPPLIES (GENERAL)	OFFICE DEPOT	PACKING TAPE	445147503001	12/04/2025	22.99	138752
610-40000-00210	OPERATING SUPPLIES (GENERAL)	GOPHER ACE TRU VALUE	STORAGE TOTE	27489/1	12/04/2025	9.99	138727
610-40000-00210	OPERATING SUPPLIES (GENERAL)	OFFICE DEPOT	OFFICE SUPPLIES	446865066001	12/04/2025	148.05	138752
610-40000-00211	METER SUPPLIES	FERGUSON WATERWORKS #25	METER SUPPLIES	0559096	12/04/2025	1,059.91	138725
610-40000-00211	METER SUPPLIES	FERGUSON WATERWORKS #25	SUPPLIES	0558830	12/04/2025	274.65	138725
610-40000-00242	WELL & F.P. EQUIPMENT	CITY VIEW PLUMBING & HE	WTP #2 FURNACE MOTOR	165224671	12/10/2025	1,041.00	138796
610-40000-00301	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	265.83	138787
610-40000-00309	WATER CONNECTION FEES	MN DEPARTMENT OF HEALTH	WATER CONNECTION FEE	1270054-4TH QTR 202	12/04/2025	3,569.00	138745
610-40000-00311	DEC O365	LOFFLER COMPANIES, INC.	CITY MICROSOFT 365 C	52005400	12/10/2025	195.00	138810
610-40000-00311	DATA PROCESSING	LOFFLER COMPANIES, INC.	CITY I.T. CONTRACT	5200215	12/10/2025	229.17	138810
610-40000-00313	MONTHLY LOCATES	GOPHER STATE ONE CALL	LOCATES	5110842	12/04/2025	52.65	138728
610-40000-00323	PW RADIO SERVICE	HENN.CNTY.INFO.TECH.DEP	PW RADIOS & LEASE	1000257343	12/10/2025	136.51	138805
610-40000-00405	MAINT/REPLAC - SYSTEM	GE VERNOVA ELECTRIFICAT	WATER PLANT SOFTWARE	17001100081430	12/10/2025	3,545.07	138803
			Total Department 40000 General Department			10,549.82	
Department: 49100 Capital							
610-49100-00302	2025 WATERMAIN LOOP PROJECT	WSB LLC	2025 ST & WATERMAIN	R-027589-000-9	12/04/2025	1,691.00	138782
			Total Department 49100 Capital			1,691.00	
			Total Fund 610 WATER FUND			12,723.27	
Fund: 620 SEWER FUND							
Department: 00000 ALL DEPARTMENTS							
620-00000-20100	SEWER	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	64.04	138730
			Total Department 00000 ALL DEPARTMENTS			64.04	
Department: 40000 General Department							
620-40000-00200	OFFICE SUPPLIES (GENERAL)	OFFICE DEPOT	BATTERIES	445149685001	12/04/2025	59.96	138752
620-40000-00210	Operating Supplies (GENERAL)	OFFICE DEPOT	OFFICE SUPPLIES	446865066001	12/04/2025	148.04	138752
620-40000-00211	METER SUPPLIES	FERGUSON WATERWORKS #25	METER SUPPLIES	0559096	12/04/2025	1,059.92	138725
620-40000-00211	METER SUPPLIES	FERGUSON WATERWORKS #25	SUPPLIES	0558830	12/04/2025	274.65	138725
620-40000-00301	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	265.83	138787
620-40000-00311	DEC O365	LOFFLER COMPANIES, INC.	CITY MICROSOFT 365 C	52005400	12/10/2025	195.00	138810
620-40000-00311	DATA PROCESSING	LOFFLER COMPANIES, INC.	CITY I.T. CONTRACT	5200215	12/10/2025	229.17	138810
620-40000-00313	MONTHLY LOCATES	GOPHER STATE ONE CALL	LOCATES	5110842	12/04/2025	52.65	138728
620-40000-00323	PW RADIO SERVICE	HENN.CNTY.INFO.TECH.DEP	PW RADIOS & LEASE	1000257343	12/10/2025	136.51	138805
620-40000-00386	SEWER SERVICE	METROPOLITAN COUNCIL	SEWER SERVICE	0001197879	12/04/2025	60,757.89	138743
			Total Department 40000 General Department			63,179.62	
			Total Fund 620 SEWER FUND			63,243.66	
Fund: 630 MOTOR VEHICLE							
Department: 40000 General Department							
630-40000-00311	DEC O365	LOFFLER COMPANIES, INC.	CITY MICROSOFT 365 C	52005400	12/10/2025	227.00	138810
630-40000-00311	DATA PROCESSING	LOFFLER COMPANIES, INC.	CITY I.T. CONTRACT	5200215	12/10/2025	654.17	138810
			Total Department 40000 General Department			881.17	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 630 MOTOR VEHICLE							
				Total Fund 630 MOTOR VEHICLE		881.17	
Fund: 640 LIQUOR							
Department: 00000 ALL DEPARTMENTS							
640-00000-10150	ATM	CASH - OLD NATIONAL	ATM $	12102025	12/10/2025	20,000.00	138793
640-00000-15500	PREPAID ITEMS	CONVERGINT TECHNOLOGIES	MUNI 2026 ANNUAL SEC	00403604	12/10/2025	876.75	138797
			Total Department 00000 ALL DEPARTMENTS			20,876.75	
Department: 47000 Off-Sale							
640-47000-00210	OPERATING SUPPLIES (GENERAL)	BELLBOY BAR SUPPLY CORP	BAGS	0110539900	12/04/2025	173.00	138701
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0209725000	12/04/2025	244.44	138701
640-47000-00251	LIQ RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & WINE	0209648300	12/04/2025	208.33	138701
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR	124455932	12/04/2025	359.99	138707
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR	124451632	12/04/2025	46.80	138707
640-47000-00251	LIQUOR	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124348089	12/04/2025	1,005.68	138707
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR	2934143	12/04/2025	1,217.00	138783
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR	2934142	12/04/2025	65.50	138783
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR & BEER	2928606	12/04/2025	1,561.25	138783
640-47000-00251	LIQUOR	JOHNSON BROS.-ST.PAUL	LIQUOR	2928609	12/04/2025	930.73	138783
640-47000-00251	LIQUOR	PHILLIPS WINES & SPIRIT	LIQUOR & BEER	5081335	12/04/2025	513.00	138784
640-47000-00251	LIQUOR FOR RESALE	SMALL LOT MN	WINE, LIQUOR, THC	108192	12/04/2025	208.02	138763
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR	2694636	12/04/2025	1,343.20	138765
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR	2697280	12/04/2025	190.50	138765
640-47000-00251	LIQUOR	SOUTHERN GLAZER`S	LIQUOR	2697281	12/04/2025	1,381.37	138765
640-47000-00251	LIQUOR FOR RESALE	VINOCOPIA	WINE/LIQOUR	385369	12/04/2025	231.00	138776
640-47000-00252	WINE FOR RESALE	BELLBOY BAR SUPPLY CORP	LIQUOR & WINE	0209648300	12/04/2025	120.00	138701
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	WINE	124455933	12/04/2025	3,075.12	138707
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	WINE	124452467	12/04/2025	364.00	138707
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124345161	12/04/2025	764.00	138707
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124348088	12/04/2025	152.00	138707
640-47000-00252	WINE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124348087	12/04/2025	5,017.84	138707
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	WINE	2934144	12/04/2025	184.00	138783
640-47000-00252	WINE	JOHNSON BROS.-ST.PAUL	WINE	2928607	12/04/2025	5,336.00	138783
640-47000-00252	WINE	MAVERICK WINE CO.	WINE	1692247	12/04/2025	674.94	138741
640-47000-00252	WINE RESALE	NEW FRANCE WINE COMPANY	WINE	257812	12/04/2025	1,302.00	138750
640-47000-00252	WINE RESALE	PAUSTIS WINE COMPANY	WINE	281122	12/04/2025	1,736.00	138754
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	WINE	5085572	12/04/2025	99.30	138784
640-47000-00252	WINE RESALE	PHILLIPS WINES & SPIRIT	WINE	5081336	12/04/2025	412.00	138784
640-47000-00252	WINE	SMALL LOT MN	WINE, LIQUOR, THC	108192	12/04/2025	168.00	138763
640-47000-00252	WINE	SOUTHERN GLAZER`S	WINE	2697282	12/04/2025	2,783.96	138765
640-47000-00252	WINE	SOUTHERN GLAZER`S	WINE	2694637	12/04/2025	3,418.67	138765
640-47000-00252	WINE	VINOCOPIA	WINE/LIQOUR	385369	12/04/2025	176.00	138776
640-47000-00252	WINE RESALE	WINE COMPANY	WINE	317972	12/04/2025	720.00	138779
640-47000-00252	WINE RESALE	WINE COMPANY	WINE/THC PRODUCTS	317525	12/04/2025	1,013.00	138779
640-47000-00252	WINE	WINE MERCHANT	WINE	7543333	12/04/2025	1,139.04	138785
640-47000-00252	WINE	WINE MERCHANT	WINE	7543.368	12/04/2025	3,300.00	138785
640-47000-00252	WINE	WINE MERCHANT	WINE	7542858	12/04/2025	1,527.55	138785
640-47000-00252	WINE RESALE	WINEBOW	WINE	00175475	12/04/2025	364.00	138781
640-47000-00252	WINE RESALE	WINEBOW	WINE	00175474	12/04/2025	3,840.00	138781
640-47000-00253	BEER RESALE	ARTISAN BEER COMPANY	BEER	3813650	12/04/2025	935.05	138698
640-47000-00253	BEER FOR RESALE	BREAKTHRU BEVERAGE MN	BEER	124451631	12/04/2025	2,508.00	138707
640-47000-00253	BEER FOR RESALE	BREAKTHRU BEVERAGE MN	BEER	124342531	12/04/2025	6,719.55	138707
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	3219258	12/04/2025	550.05	138708
640-47000-00253	BEER	CAPITOL BEVERAGE SALES	BEER	3216006	12/04/2025	3,882.60	138708

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00253	BEER	DAHLHEIMER DISTRIBUTING	BEER & WATER	2629227	12/04/2025	4,767.50	138718
640-47000-00253	BEER FOR RESALE	DANGEROUS MAN BREWING C	BEER	7616	12/04/2025	340.00	138719
640-47000-00253	BEER RESALE	HOHENSTEINS INC.	BEER	880262	12/04/2025	438.60	138732
640-47000-00253	BEER RESALE	HOHENSTEINS INC.	BEER & THC	878843	12/04/2025	78.00	138732
640-47000-00253	BEER FOR RESALE	JOHNSON BROS.-ST.PAUL	LIQUOR & BEER	2928606	12/04/2025	1,350.00	138783
640-47000-00253	BEER	LUCE LINE BREWING CO.	BEER	4802	12/04/2025	382.00	138739
640-47000-00253	BEER	MODIST BREWING CO. LLC	BEER	63395	12/04/2025	267.65	138746
640-47000-00253	BEER FOR RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & BEER	5081335	12/04/2025	88.14	138784
640-47000-00253	BEER FOR RESALE	SPIRAL BREWERY	BEER	21176	12/04/2025	132.00	138766
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	ARTISAN BEER COMPANY	NA BEER	3813649	12/04/2025	36.90	138698
640-47000-00254	MISC.MIX	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0209725000	12/04/2025	314.00	138701
640-47000-00254	MISC.MIX	BELLBOY BAR SUPPLY CORP	MIX	0110564900	12/04/2025	48.80	138701
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	BREAKTHRU BEVERAGE MN	NA BEER	124451633	12/04/2025	189.20	138707
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	BREAKTHRU BEVERAGE MN	NA BEER	124346134	12/04/2025	323.00	138707
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	CAPITOL BEVERAGE SALES	NA BEER	3216005	12/04/2025	59.50	138708
640-47000-00254	MISC MIX	COCA-COLA	MIX	49854576013	12/04/2025	738.24	138711
640-47000-00254	WATER	DAHLHEIMER DISTRIBUTING	BEER & WATER	2629227	12/04/2025	53.00	138718
640-47000-00254	SOFT DRINKS/MIX FOR RESALE	HOHENSTEINS INC.	NA BEER	880263	12/04/2025	27.00	138732
640-47000-00254	ICE	SHAMROCK GROUP	ICE	122-01613	12/04/2025	49.96	138761
640-47000-00254	MISC.BEV	SUMMER LAKES BEVERAGE L	MIX	11201	12/04/2025	198.00	138769
640-47000-00257	THC PRODUCTS	ARTISAN BEER COMPANY	THC PRODUCTS	3813651	12/04/2025	643.15	138698
640-47000-00257	THC PRODUCTS	CAPITOL BEVERAGE SALES	THC PRODUCTS	3219257	12/04/2025	82.00	138708
640-47000-00257	THC PRODUCTS	DAHLHEIMER DISTRIBUTING	THC PRODUCTS	2629226	12/04/2025	2,063.50	138718
640-47000-00257	THC PRODUCTS	GLOBAL RESERVE DISTRIBU	THC PRODUCT	21461	12/04/2025	526.00	138726
640-47000-00257	THC PRODUCTS	HARRIET GROVE BOTANICAL	THC PRODUCTS	902	12/04/2025	320.00	138729
640-47000-00257	THC PRODUCTS	HOHENSTEINS INC.	BEER & THC	878843	12/04/2025	1,029.00	138732
640-47000-00257	THC PRODUCTS	JOHNSON BROS.-ST.PAUL	THC PRODUCTS	2928608	12/04/2025	1,667.45	138783
640-47000-00257	THC PRODUCTS	SMALL LOT MN	WINE, LIQUOR, THC	108192	12/04/2025	180.00	138763
640-47000-00257	THC PRODUCTS	WINE COMPANY	WINE/THC PRODUCTS	317525	12/04/2025	170.00	138779
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & MIX	0209725000	12/04/2025	11.51	138701
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	MIX	0110564900	12/04/2025	6.25	138701
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	LIQUOR & WINE	0209648300	12/04/2025	10.13	138701
640-47000-00259	FREIGHT	BELLBOY BAR SUPPLY CORP	BAGS	0110539900	12/04/2025	6.82	138701
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	WINE	124452467	12/04/2025	1.45	138707
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124345161	12/04/2025	2.90	138707
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124348088	12/04/2025	1.45	138707
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124348089	12/04/2025	5.30	138707
640-47000-00259	FREIGHT	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124348087	12/04/2025	52.80	138707
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	WINE	2934144	12/04/2025	1.48	138783
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	LIQUOR	2934143	12/04/2025	8.88	138783
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	LIQUOR	2934142	12/04/2025	1.48	138783
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	LIQUOR & BEER	2928606	12/04/2025	48.84	138783
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	WINE	2928607	12/04/2025	74.00	138783
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	LIQUOR	2928609	12/04/2025	6.17	138783
640-47000-00259	FREIGHT	JOHNSON BROS.-ST.PAUL	FREIGHT	2914292	12/10/2025	9.02	138809
640-47000-00259	FREIGHT	NEW FRANCE WINE COMPANY	WINE	257812	12/04/2025	12.50	138750
640-47000-00259	FREIGHT	PAUSTIS WINE COMPANY	WINE	281122	12/04/2025	15.00	138754
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	WINE	5085572	12/04/2025	1.48	138784
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	LIQUOR & BEER	5081335	12/04/2025	7.89	138784
640-47000-00259	FREIGHT	PHILLIPS WINES & SPIRIT	WINE	5081336	12/04/2025	7.40	138784
640-47000-00259	FREIGHT	SMALL LOT MN	WINE, LIQUOR, THC	108192	12/04/2025	5.00	138763
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR	2694636	12/04/2025	7.04	138765

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 47000 Off-Sale							
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR	2697280	12/04/2025	0.21	138765
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	LIQUOR	2697281	12/04/2025	9.39	138765
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	WINE	2697282	12/04/2025	15.90	138765
640-47000-00259	FREIGHT	SOUTHERN GLAZER`S	WINE	2694637	12/04/2025	31.47	138765
640-47000-00259	FREIGHT	VINOCOPIA	WINE/LIQOUR	385369	12/04/2025	7.50	138776
640-47000-00259	FREIGHT	WINE COMPANY	WINE	317972	12/04/2025	2.00	138779
640-47000-00259	FREIGHT	WINE COMPANY	WINE/THC PRODUCTS	317525	12/04/2025	19.25	138779
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7543.368	12/04/2025	41.44	138785
640-47000-00259	FREIGHT	WINE MERCHANT	WINE	7542858	12/04/2025	13.94	138785
640-47000-00259	FREIGHT	WINEBOW	WINE	00175475	12/04/2025	4.50	138781
640-47000-00301	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	132.90	138787
640-47000-00311	DEC 0365	LOFFLER COMPANIES, INC.	CITY MICROSOFT 365 C	52005400	12/10/2025	227.00	138810
640-47000-00311	DATA PROCESSING	LOFFLER COMPANIES, INC.	CITY I.T. CONTRACT	5200215	12/10/2025	654.17	138810
640-47000-00340	WINTER/HOLIDAY DECO	DON & CO. BOTANICALS	WINTER DECORATIONS	2111	12/04/2025	1,250.00	138722
640-47000-00384	STORE	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	150.00	138823
640-47000-00404	REPAIRS/MAINT - MACHIN/EQUIP	AIRTECH	SERVICE CALL TO MUNI	50641	12/04/2025	272.50	138696
640-47000-00404	REPAIRS/MAINT - MACHIN/EQUIP	ASSOCIATED MECHANICAL	MUNI HVAC REPAIR	68102	12/04/2025	289.50	138699
640-47000-00404	REPAIRS/MAINT - MACHIN/EQUIP	LOFFLER COMPANIES, INC.	MUNI/STORE COPIER C	5186802	12/04/2025	87.79	138738
				Total Department 47000 Off-Sale		82,039.32	
Department: 48000 On-Sale							
640-48000-00210	BAR SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	783372	12/04/2025	59.24	138755
640-48000-00210	BAR SUPPLIES	SUNBURST CHEMICALS, INC	SUPPLIES	0058095	12/10/2025	407.24	138825
640-48000-00210	SUPPLIES	TOLL GAS & WELDING SUPP	BAR SUPPLIES	0010643625	12/04/2025	130.51	138771
640-48000-00210	SUPPLIES	TOLL GAS & WELDING SUPP	BAR SUPPLIES	0010644613	12/04/2025	140.43	138771
640-48000-00210	SUPPLIES	TOLL GAS & WELDING SUPP	BAR SUPPLIES	0010645280	12/10/2025	190.92	138828
640-48000-00210	SUPPLIES	TOLL GAS & WELDING SUPP	BAR SUPPLIES	0040222018	12/10/2025	99.63	138828
640-48000-00210	BAR SUPPLIES	TRIMARK	SUPPLIES	3400711	12/04/2025	316.78	138772
640-48000-00210	BAR SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR SUPPLI	1064632	12/04/2025	303.46	138773
640-48000-00251	LIQUOR FOR RESALE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124455905	12/04/2025	239.60	138707
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	788987	12/04/2025	69.27	138755
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	783372	12/04/2025	113.54	138755
640-48000-00251	LIQUOR	PERFORMANCE FOOD GROUP,	FOOD	792169	12/10/2025	40.79	138820
640-48000-00251	LIQUOR FOR RESALE	PHILLIPS WINES & SPIRIT	GINGER BEER & LIQUOR	5086545	12/04/2025	1,267.56	138784
640-48000-00251	LIQUOR FOR RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & RED BULL	5083357	12/04/2025	252.00	138784
640-48000-00251	LIQUOR	US FOODS	FOOD	5473723	12/04/2025	74.68	138775
640-48000-00251	LIQUOR	US FOODS	FOOD	5566486	12/10/2025	32.37	138830
640-48000-00252	WINE FOR RESALE	BREAKTHRU BEVERAGE MN	LIQUOR & WINE	124455905	12/04/2025	324.00	138707
640-48000-00252	WINE FOR RESALE	WINE MERCHANT	WINE	7542275	12/10/2025	514.50	138833
640-48000-00253	BEER FOR RESALE	ARTISAN BEER COMPANY	BEER	3813578	12/04/2025	534.00	138698
640-48000-00253	BEER FOR RESALE	ARTISAN BEER COMPANY	BEER	3811793	12/10/2025	255.00	138791
640-48000-00253	BEER FOR RESALE	ARTISAN BEER COMPANY	BEER	3816275	12/10/2025	175.00	138791
640-48000-00253	BEER FOR RESALE	BREAKTHRU BEVERAGE	BEER	124456356	12/04/2025	96.60	138706
640-48000-00253	BEER FOR RESALE	BREAKTHRU BEVERAGE	BEER	124454137	12/04/2025	1,046.00	138706
640-48000-00253	BEER FOR RESALE	DAHLHEIMER DISTRIBUTING	BEER	2634111	12/04/2025	474.00	138718
640-48000-00253	BEER FOR RESALE	DAHLHEIMER DISTRIBUTING	BEER	2640907	12/10/2025	195.00	138799
640-48000-00253	BEER FOR RESALE	HOHENSTEINS INC.	BEER	880270	12/10/2025	99.00	138808
640-48000-00253	BEER FOR RESALE	MODIST BREWING CO. LLC	BEER	63627	12/10/2025	290.00	138816
640-48000-00254	GINGER BEER	PHILLIPS WINES & SPIRIT	GINGER BEER & LIQUOR	5086545	12/04/2025	31.50	138784
640-48000-00254	SOFT DRINKS/MIX FOR RESALE	PHILLIPS WINES & SPIRIT	LIQUOR & RED BULL	5083357	12/04/2025	277.26	138784
640-48000-00254	MISC.BEV.	US FOODS	FOOD	5473723	12/04/2025	119.29	138775
640-48000-00301	FINANCIAL CONSULTANT SERVICES	ABDO LLP	FINANCIAL CONSULTANT	515776	12/10/2025	132.90	138787

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 48000 On-Sale							
640-48000-00311	DEC 0365	LOFFLER COMPANIES, INC.	CITY MICROSOFT 365 C	52005400	12/10/2025	195.00	138810
640-48000-00311	DATA PROCESSING	LOFFLER COMPANIES, INC.	CITY I.T. CONTRACT	5200215	12/10/2025	523.33	138810
640-48000-00340	ADVERTISING	DON & CO. BOTANICALS	WINTER DECORATIONS	2111	12/04/2025	1,250.00	138722
640-48000-00384	BAR	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	1,385.16	138823
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	AIRTECH	SERVICE CALL TO MUNI	50641	12/04/2025	272.50	138696
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	ASSOCIATED MECHANICAL	MUNI HVAC REPAIR	68102	12/04/2025	289.50	138699
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	CUSTOM REFRIGERATION IN	PIZZA PREP TABLE NOT	76414	12/04/2025	462.50	138717
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	CUSTOM REFRIGERATION IN	EVEREST COOLER RUNNI	76731	12/04/2025	347.14	138717
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	CUSTOM REFRIGERATION IN	ICE MACHINE NOT PROD	77045	12/04/2025	625.13	138717
640-48000-00404	REPAIRS/MAINT - MACHIN/EQUIP	LOFFLER COMPANIES, INC.	MUNI/STORE COPIER C	5186802	12/04/2025	87.79	138738
640-48000-00409	REPAIRS/MAINT BUILDINGS	ENVIRO-MASTER SERVICES	DRAIN MAINTENANCE	MIN-225257	12/04/2025	52.69	138724
640-48000-00409	REPAIRS/MAINT BUILDINGS	ENVIRO-MASTER SERVICES	DRAIN MAINTENANCE	MIN-225804	12/04/2025	52.69	138724
640-48000-00409	REPAIRS/MAINT BUILDINGS	ENVIRO-MASTER SERVICES	DRAIN MAINTENANCE	226332	12/10/2025	52.69	138802
640-48000-00409	BLDG.MAINT.	MINNEHAHA BLDG.MAINT.IN	WINDOWS CLEANED	180304033	12/10/2025	81.39	138814
640-48000-00409	SERVICE	ORKIN	PEST CONTROL	287124332	12/04/2025	86.82	138753
640-48000-00409	SERVICE	ORKIN	PEST CONTROL	288760876	12/04/2025	86.82	138753
640-48000-00409	BEER LINE SERVICE	T.D. ANDERSON INC.	BEER LINES CLEANED	549776	12/10/2025	160.00	138826
640-48000-00415	SERVICE	DIRECTV	SERVICE	050852385X251123	12/04/2025	347.34	138721
				Total Department 48000 On-Sale		14,660.56	
Department: 48500 Kitchen							
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIES	1906021973	12/10/2025	33.50	138795
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIES	4251625413	12/10/2025	660.57	138795
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIES	4251031186	12/04/2025	660.57	138710
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIES	1905995948	12/04/2025	33.50	138710
640-48500-00210	KITCHEN SUPPLIES	CINTAS CORPORATION	KITCHEN SUPPLIES	1906004460	12/04/2025	33.50	138710
640-48500-00210	SUPPLIES	CULLIGAN-METRO	SUPPLIES	101X40922109	12/04/2025	232.74	138716
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	783372	12/04/2025	59.42	138755
640-48500-00210	KITCHEN SUPPLIES	PERFORMANCE FOOD GROUP,	FOOD	792169	12/10/2025	436.54	138820
640-48500-00210	KITCHEN SUPPLIES	SUNBURST CHEMICALS, INC	SUPPLIES	0058095	12/10/2025	1,047.87	138825
640-48500-00210	KITCHEN SUPPLIES	TRIO SUPPLY COMPANY	KITCHEN & BAR SUPPLI	1064632	12/04/2025	680.47	138773
640-48500-00210	KITCHEN SUPPLIES	US FOODS	FOOD	5473723	12/04/2025	180.43	138775
640-48500-00210	KITCHEN SUPPLIES	US FOODS	FOOD	CM5919095	12/04/2025	(56.86)	138775
640-48500-00210	KITCHEN SUPPLIES	US FOODS	FOOD	5566486	12/10/2025	43.83	138830
640-48500-00217	KITCHEN UNIFORMS	CINTAS CORPORATION	KITCHEN SUPPLIES	4251625413	12/10/2025	102.11	138795
640-48500-00217	KITCHEN UNIFORMS	CINTAS CORPORATION	KITCHEN SUPPLIES	4251031186	12/04/2025	102.11	138710
640-48500-00255	FOODINGREDIENTS FOR RESALE	BILL'S IMPORTED FOODS	FOOD	141011	12/04/2025	296.39	138703
640-48500-00255	FOODINGREDIENTS FOR RESALE	DENNY'S 5TH AVENUE BAKE	FOOD	59045	12/10/2025	134.89	138800
640-48500-00255	FOODINGREDIENTS FOR RESALE	DENNY'S 5TH AVENUE BAKE	FOOD	58735	12/04/2025	127.29	138720
640-48500-00255	FOODINGREDIENTS FOR RESALE	DENNY'S 5TH AVENUE BAKE	FOOD	58772	12/04/2025	104.85	138720
640-48500-00255	FOODINGREDIENTS FOR RESALE	EDDIE M'S LLC	FOOD	343709	12/04/2025	625.60	138723
640-48500-00255	FOOD	KARLSBURGER FOODS, INC.	FOOD	10029632	12/04/2025	350.85	138735
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	789541	12/04/2025	56.59	138755
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	788987	12/04/2025	2,684.72	138755
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	783372	12/04/2025	2,978.74	138755
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD - CREDIT	778563	12/04/2025	(44.94)	138755
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	787898	12/04/2025	752.73	138755
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	790397	12/10/2025	84.64	138820
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	793115	12/10/2025	204.65	138820
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	794011	12/10/2025	(191.16)	138820
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	795476	12/10/2025	(75.17)	138820
640-48500-00255	FOOD	PERFORMANCE FOOD GROUP,	FOOD	792169	12/10/2025	5,973.29	138820

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 640 LIQUOR							
Department: 48500 Kitchen							
640-48500-00255	FOOD	RANCHERS LEGACY MEAT CO	FOOD RESALE	11079	12/10/2025	1,494.90	138822
640-48500-00255	FOOD	RANCHERS LEGACY MEAT CO	FOOD RESALE	10968	12/04/2025	1,371.45	138758
640-48500-00255	FOOD	US FOODS	FOOD	5473723	12/04/2025	3,681.45	138775
640-48500-00255	FOOD	US FOODS	FOOD	5566486	12/10/2025	2,164.85	138830
640-48500-00255	FOOD	US FOODS	FOOD	5606303	12/10/2025	19.37	138830
640-48500-00415	KNIFE EXCHANGE	COZZINI BROS., INC.	KNIFE EXCHANGE	C19917999	12/10/2025	77.31	138798
				Total Department 48500 Kitchen		27,123.59	
				Total Fund 640 LIQUOR		144,700.22	
Fund: 650 SOLID WASTE							
Department: 00000 ALL DEPARTMENTS							
650-00000-20100	GARB TAX COUNTY	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	0.64	138730
650-00000-20100	GARB TAX STATE	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	0.41	138730
650-00000-20100	GARB-35 GAL	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	4.12	138730
650-00000-20100	RECYCLING	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	12.89	138730
650-00000-20818	COUNTY REFUSE TAX	HENNEPIN COUNTY PUBLIC	15.5% SOLID WASTE TA	NOVEMBER 2025	12/10/2025	2,999.94	138806
				Total Department 00000 ALL DEPARTMENTS		3,018.00	
Department: 47500 Garbage							
650-47500-00384	LABOR	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	12,267.20	138823
650-47500-00384	STICKERS	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	26.00	138823
650-47500-00386	DISPOSAL	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	4,288.13	138823
				Total Department 47500 Garbage		16,581.33	
Department: 47600 Recycling							
650-47600-00309	RECYCLING	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	7,435.12	138823
				Total Department 47600 Recycling		7,435.12	
Department: 47800 Organics							
650-47800-00350	PRINTING & PUBLISHING	ALLEGRA PRINT & IMAGING	2026 BEACH PARKING S	144954	12/10/2025	549.24	138789
650-47800-00384	ORGANICS	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	7,461.30	138823
650-47800-00386	ORGANICS DISPOSAL	REPUBLIC SERVICES	SOLID WASTE & RECYCL	NOVEMBER 2025	12/10/2025	82.12	138823
				Total Department 47800 Organics		8,092.66	
				Total Fund 650 SOLID WASTE		35,127.11	
Fund: 670 STORMWATER							
Department: 00000 ALL DEPARTMENTS							
670-00000-20100	STORM RES 1	HIMAN, DENNIS & JAN	UB refund for accoun	12/04/2025	12/04/2025	9.84	138730
				Total Department 00000 ALL DEPARTMENTS		9.84	
Department: 40000 General Department							
670-40000-00499	MISCELLANEOUS	WAYZATA BAY TOWNHOMES A	POND MAINTENANCE	S16600	12/10/2025	75.00	138831
				Total Department 40000 General Department		75.00	
				Total Fund 670 STORMWATER		84.84	
Fund: 802 ESCROW PROJECTS							
Department: 00000 ALL DEPARTMENTS							
802-00000-20385	445 BOVEY RD	STANTEC CONSULTING SERV	WETLAND REVIEW	2489681	12/04/2025	47.25	138768
802-00000-20957-400-2	807 PARK ST WETLAND ESCROW	REGENCY HOMES	WETLAND ESCROW-807 P	0205795	12/04/2025	364.25	138759
802-00000-20957-400-2	807 PARK ST WETLAND ESCROW	STANTEC CONSULTING SERV	WETLAND REVIEW	2489681	12/04/2025	435.75	138768
				Total Department 00000 ALL DEPARTMENTS		847.25	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
Fund: 802 ESCROW PROJECTS							
				Total Fund 802 ESCROW PROJECTS		847.25	

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Invoice Number	Check Date	Amount	Check Number
--- TOTALS BY FUND ---							
		101	GENERAL FUND			77,915.67	
		305	DOWNTOWN TIF DISTRICT 6			329.17	
		316	BAY CENTER TIF #5			329.17	
		404	PARK AND TRAIL CIP			313,211.96	
		409	EQUIP REVOLVING			872.87	
		430	STREET CIP			707.00	
		610	WATER FUND			12,723.27	
		620	SEWER FUND			63,243.66	
		630	MOTOR VEHICLE			881.17	
		640	LIQUOR			144,700.22	
		650	SOLID WASTE			35,127.11	
		670	STORMWATER			84.84	
		802	ESCROW PROJECTS			847.25	
		Total For All Funds:				650,973.36	

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.c
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To Approve the Municipal Licenses as Attached	
PREPARED BY: Lori Krismer, Administrative Assistant	
REVIEWED BY: Aurora Yager, Interim City Manager, Kathy Leervig, City Clerk	

ACTION REQUESTED:
Staff recommends approval of the Municipal Licenses.

FINANCIAL OR BUDGET CONSIDERATION:
Not Applicable.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Not Applicable.

BACKGROUND:
Not Applicable.

ATTACHMENTS:
1. List of Municipal Licenses for City Council Approval

12/16/2025

LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

Recommended for approval, pending staff review for completeness of application materials

2026 Massage Provider Licenses	
Suzanne Wright	Bohland Hotel Group, LLC/ Laka Spa (Wayzata, MN)
Sarah Ganner	Evergreen Therapeutic Massage & Wellness (Wayzata, MN)
Jennifer Moore	Juut Salon & Spa (Wayzata, MN)
Yunfei Cai	Harmony Massage & Wellness, Inc (Wayzata, MN)
2026 Massage Business Licenses	
Evergreen Therapeutic Massage & Wellness	Wayzata, MN

LIST OF MUNICIPAL LICENSES THAT HAVE BEEN APPROVED ADMINISTRATIVELY

2025 Gas Fitters Licenses	
Select Mechanical Services, Inc	St. Louis Park, MN
2026 Gas Fitters Licenses	
Standard Heating & Air Conditioning	Minneapolis, MN
Bonfe's, Plumbing, Heating, & Air Services, Inc	South St. Paul, MN
Logan Companies	Ramsey, MN
2026 Tree Removal & Treatment License	
Scott's Arbor Care LLC	Wayzata, MN
Birch Tree Care LLC	Vadnais Heights, MN

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.d
TITLE: Receipt of Police Activity Report	
PROPOSED MOTION: N/A	
PREPARED BY: Brenna Groth, Police Records	
REVIEWED BY: Jamie Baker, Chief of Police, Aurora Yager, Interim City Manager	

ACTION REQUESTED:
The attached November 2025 Police Activity Report is for informational purposes only.

FINANCIAL OR BUDGET CONSIDERATION:
Not Applicable.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Not Applicable.

BACKGROUND:
Not Applicable.

ATTACHMENTS:
1. Monthly Activity Report - November 2025

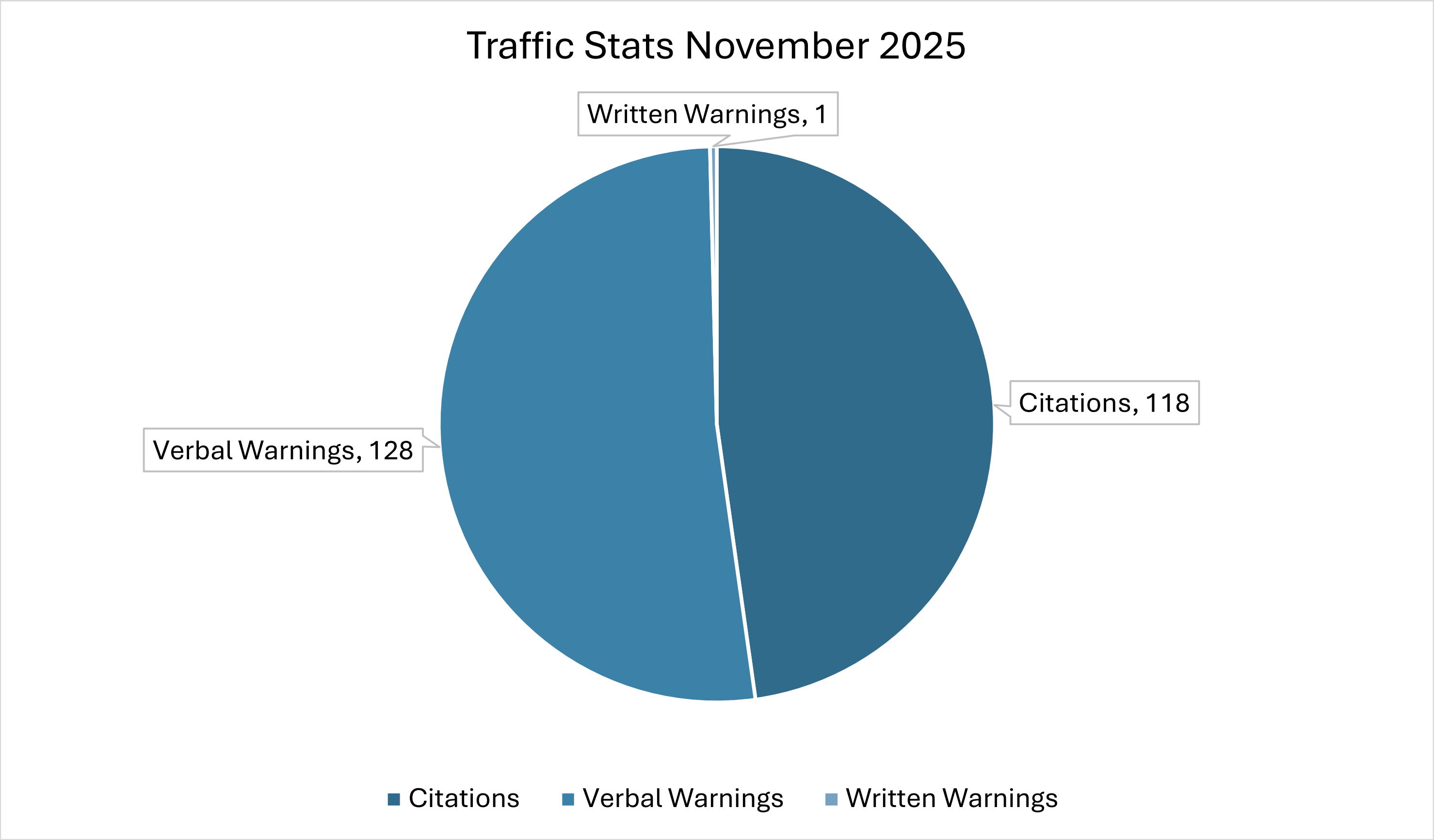
WAYZATA POLICE DEPARTMENT-NOVEMBER ACTIVITY REPORT

ICR	Title	Block Number	Street Name	City	Reported Date	Summary Contains
25008356	Damage to Property	400	Dexter Dr	Long Lake	11/3/2025	Report of vandalism to light fixture and ongoing harassment/stalking.
25008359	Juvenile Prob	1800	Symes St	Long Lake	11/3/2025	Report of juvenile refusing to get into car. Mediated situation and child left with parents.
25008364	Animal	200	Glenmoor Ln	Long Lake	11/3/2025	Animal complaint of dog outside barking for over an hour. Upon arrival, caller stated dog had just been let inside. Advised to call back if issue persists.
25008369	Traffic Complaint		Central Ave N & Shadyway Rd	Wayzata	11/4/2025	Traffic complaint of school bus stop arm violation with children present. The case was referred to the Wayzata City Attorney for formal complaint review of the gross misdemeanor offense.
25008386	Fire Alarm	200	Central Ave N	Wayzata	11/4/2025	Fire alarm found to be triggered by burnt food. Rest of call handled by WFD.
25008393	Traffic Complaint	1300	Wayzata Blvd E	Wayzata	11/4/2025	Traffic stop conducted for a traffic complaint. No signs of impairment. Verbal warning issued for failure to maintain single lane.
25008418	Juvenile Issue	200	Wayzata Blvd W	Wayzata	11/5/2025	Juveniles riding bikes on golf course with glow sticks. Advised of the issue and contact made with parents.
25008424	Warrant	1000	Superior Blvd	Wayzata	11/6/2025	23-year-old male from Brooklyn Park arrested for two Hennepin County warrants. The subject was able to pay the bail and was released with a new court date. Jairo Leonel Sifuentes Ramirez.
25008425	Warrant		Circle A Dr & Superior Blvd	Wayzata	11/6/2025	31-year-old male from Brooklyn Park arrested for a Scott County warrant. The subject was able to pay the bail and was released pending court date from Scott County. Jorge Alejandro Sifuentes Ramirez.
25008433	Theft by Swindle	900	Wayzata Blvd E	Wayzata	11/6/2025	Reported theft by swindle/false representation leading to loss of $1400. Incident under investigation.
25008440	Juvenile Issue	700	Lake Street E	Wayzata	11/6/2025	Report from business that two juveniles on bikes were marking up signs with grease pen. Area checked and juveniles were unable to be located.
25008459	Damage to Property	200	Lake Street E	Wayzata	11/7/2025	Property damage to abandoned building's glass doors and windows broken. Property owner contacted.

WAYZATA POLICE DEPARTMENT-NOVEMBER ACTIVITY REPORT

25008473	Ordinance	2100	Neilson Ave	Long Lake	11/7/2025	Report of an abandoned vehicle in violation of city ordinance. Owner resolved the issue.
25008486	DWI		Wayzata Blvd W & Mill St	Long Lake	11/7/2025	A 54-year-old female from Plymouth was arrested for 4th degree driving under the influence of alcohol and alcohol concentration over 0.08 AC within 2 hours after traffic stop investigation and a DMT recorded 0.12 BAC. The party was released to a responsible sober party with a citation. Mary Opheim Bruce.
25008563	Disturbance	300	Brown Rd	Long Lake	11/10/2025	A disturbance between two residents about the volume of the TV. Parties were separated by the time Officers arrived.
25008585	Domestic	500	Maple Sq	Wayzata	11/11/2025	Verbal domestic. Parties agreed to separate for the evening.
25008592	Assault	100	Barry Ave N	Wayzata	11/12/2025	Fight between students reported. Handled internally by school staff.
25008614	Animal	1400	Wayzata Blvd E	Wayzata	11/13/2025	Report of a cat possibly in suspension of vehicle. Kitten located alive in vehicle suspension and a party stated they would bring it to a shelter.
25008617	Parking	200	Glenbrook Rd	Wayzata	11/13/2025	Parking complaint, vehicle owner located and moved vehicle.
25008621	Ordinance	200	Lake Street E	Wayzata	11/13/2025	Ordinance violation at address. See narrative.
25008639	Open Door	100	Inglewood St	Long Lake	11/13/2025	Open door located at residence. Contacted homeowner who stated they left it open for their cat.
25008647	Traffic Complaint		Hwy 12 & Central Ave N	Wayzata	11/13/2025	Traffic complaint led to stop and verbal warning for failure to maintain lane and license plate obstruction.
25008657	Fire Alarm	500	Virginia Ave	Long Lake	11/13/2025	Responded to report of burning plastic odor. Arrived and located odor of burnt candles. Rest of call handled by LLFD.
25008723	DWI	300	Central Ave S	Wayzata	11/15/2025	A 45-year-old male from Plymouth was arrested for 4th degree DWI alcohol, BAC over 0.08 within two hours, and speeding (48/35). The suspect was booked and released with a citation after a DMT recorded 0.13 BAC and released to a responsible party. Scott Edward Rogers.
25008745	Damage to Property - Criminal	200	Central Ave N	Wayzata	11/16/2025	Reported intentional property damage to motor vehicle. Inactive pending investigative leads.
25008749	Littering/Dumping		Wayzata Blvd W & Brimhall Ave	Long Lake	11/16/2025	Verbal warning issued to party caught in act of littering paint cans. Party loaded cans up and advised to take them home.
25008771	Tampering with MV	600	600 Rosswood Ln	Wayzata	11/17/2025	Report of a City vehicle rummaged through while parked on street and smelled heavily of marijuana. No items reported missing or property damage.

25008774	Compliance Check Failed	1800	Wayzata Blvd W	Long Lake	11/17/2025	Failed business alcohol compliance check. Referred for review of formal complaint charges.
25008800	Suspicious	16000	Wayzata Blvd E	Wayzata	11/17/2025	Report of suspicious vehicle in business parking lot. Determined to be a repossession company driver looking for specific vehicle.
25008854	Suspicious	100	Central Ave S	Wayzata	11/20/2025	Report of suspicious vehicle in parking lot and party appeared to be looking at vehicles. Lots checked and no vehicle matching description or suspicious persons located.
25008978	Theft	300	Wolf Pointe Trl	Long Lake	11/26/2025	Theft of package containing approximately $20 worth of merchandise from victim's porch overnight.
25009011	Traffic Complaint	1300	Wayzata Blvd W	Long Lake	11/27/2025	Traffic complaint. No conduct issues observed on suspected vehicle.
25009014	Suspicious	2100	Neilson Ave	Long Lake	11/27/2025	Report of male walking through backyards in a zig zag. Police located footprints but were unable to track where they ended. Advised to call back if male observed again.
25009046	DWI		Hwy 12 & County Road 15	Wayzata	11/28/2025	22-year-old male from Minneapolis arrested for 4th degree DWI alcohol. Party was booked and released to sober party with citation after DMT of 0.13 BAC was recorded. Darwin Fabian Toapanta Velasques.
25009047	DWI		Hwy 12 & County Road 15	Wayzata	11/28/2025	23-year-old male from Minneapolis arrested for 4th degree DWI alcohol, 4th degree 0.08 withing 2hrs, No DL in MN, No Proof of Insurance - Driver, and Headlight - Must have two equipped. The party was released to sober party with a citation after booking at the Wayzata PD for the offenses and a DMT of 0.13 BAC was recorded. Joel Mauricio Cuyovega.
25009050	Theft of Vehicle	200	Central Ave N	Wayzata	11/29/2025	Vehicle reported stolen. Recovered in another lot nearby at same time and towed for processing. Incident under investigation.
25009058	Fire Alarm	200	Central Ave N	Wayzata	11/29/2025	Fire alarm set off by someone cooking and causing smoke. Rest of call handled by WFD.
25009065	Theft	1300	Wayzata Blvd E	Wayzata	11/29/2025	Report that a male subject had stolen two employees' wallets from a business about an hour prior. Investigation led to suspect identification. Referred to City Attorney for charging.
25009081	Domestic	200	Central Ave N	Wayzata	11/30/2025	18-year-old female from Wayzata arrested for misdemeanor domestic assault by fear. Formal complaint charges pending referral to Wayzata city attorney for review. Elsa Tamia Larson.


Traffic Stats November 2025
Written Warnings, 1
Citations, 118
Verbal Warnings, 128
Citations
Verbal Warnings
Written Warnings

NON-CRIMINAL ACTIVITY	November 2025
VANDALISM/PROPERTY DAMAGE	3
MISSING PERSON	1
MISSING/LOST PROPERTY	1
FOUND PROPERTY	9
ABANDONED VEHICLE	1
PIMV	1
PDMV	15
H & R PDMV	3
PDMV & DEER	4
FALL/CUT	10
OTHER FIRE/SMOKE	2
FIRE ALARM	9
GAS LEAK/SMELL	1
HAZ ROAD CONDITION	9
DEATH	1
OTHER MEDICAL	50
MEDICAL ALARM	2
72 HR HOLD / EMERGENCY ADMISSION	2
WELFARE CHECK - ADULT	10
WELFARE CHECK - JUV	1
MENTAL HEALTH ISSUE	5
INFO REC'D	19
VERBAL DOMESTIC	1
CIVIL MATTER	5
DISTURBANCE/FIGHT/LOUD PARTY/HARASSMENT	13
RECEIVE COURT ORDER/OFP	3
SUSPICION	18

OPEN DOOR/WINDOW	3
SCAM/FRAUD ATTEMPT	2
FIREWORKS COMPL / WARN	1
MISC. JUVENILE PROBLEM	3
DRIVING/TRAFFIC COMPLAINT	13
PARKING COMPL	6
HOUSE/BUSINESS CHECKS	69
RECORD CHECKS	18
OTHER PERMITS	2
FIREARM PERMIT	2
HC SHERIFFS PERMIT TO CARRY	3
ALCOHOL COMPLIANCE CHECK	18
OTHER ORD VIOL (JUNK CARS, ETC)	2
NOISE VIOLATION	1
ANIMAL COMPLAINT/CHECK	17
DISPATCH ANIMAL	1
PATROL REQUEST	1
ADULT PROTECTION ASSIST	8
FINGERPRINTS	4
MOTORIST ASSIST/STALL	25
UTILITY PROBLEM	4
PUBLIC ASSIST	33
LOCKOUT	3
BUSINESS ALARM	17
CO2 ALARM	1
HOME ALARM	9
911 HANG-UP	5
ASSIST OTHER DEPT	41
WARRANT/ATTEMPT/ARREST	4
TRAFFIC CONTROL / DIRECT ENFORCEMENT	4
GENERAL PATROL TIME	4
POR CHECKS/UPDATES	1

CRIMINAL ACTIVITY	November 2025
DOM ASLT-MS-FEAR BODILY HARM-NO WEAPON-AD-FAM	1
TRAF-ACC-M-4TH DEG DWI-UI ALCOHOL-MV	4
TRAF-ACC-M-4TH DEG DWI-10 OR MORE WIN 2 HRS-MV	1
TRAF-ACC-MS-4TH DEG DWI-08 OR MORE -MV	2
LIQUOR-GM-SELL TO OR PROCURE LIQUOR FOR MINOR	1
PROP DAM-FE-PRPDMG-PRIV-REDUCE VAL OVER 1000	1
PROP DAM-GM-PRPDMG-PRIV-REDVAL 501-1000	1
THEFT-501-1000 DLRS GM-BLDG-OTHER	1
THEFT-500 OR LESS MS-BLDG-OTH PROP	1
THEFT-FE-FALSE REPRESENTATN-1001 TO 5000 DLRS	1
THEFT-FE-THFT BY SWINDLE TRICK-2501-19999	1
THEFT-FE-BY SWINDLE-TRICK-501-2500	1
VEH-UNKNOWN-MS-TAMPER WITH-ENTER-AUTO	1
VEH-MORE 2500-FE-MOT VEH USE-NO CONSENT-AUTO	1
VEH-250 OR LESS-MS-TAMPER WITH-AUTO	1

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.e
TITLE: Receipt of Building Activity Report	
PROPOSED MOTION: Not Applicable.	
PREPARED BY: Megan McCrady, Permit Technician	
REVIEWED BY: Aurora Yager, Interim City Manager, Alex Sharpe, Community Development Director	

ACTION REQUESTED:
Not Applicable.

FINANCIAL OR BUDGET CONSIDERATION:
Not Applicable.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
The attached November 2025 Building Report is for informational purposes only.

BACKGROUND:
Not Applicable.

ATTACHMENTS:
1. Building Activity Report 2024-2025
2. Permit Report Powerpoint

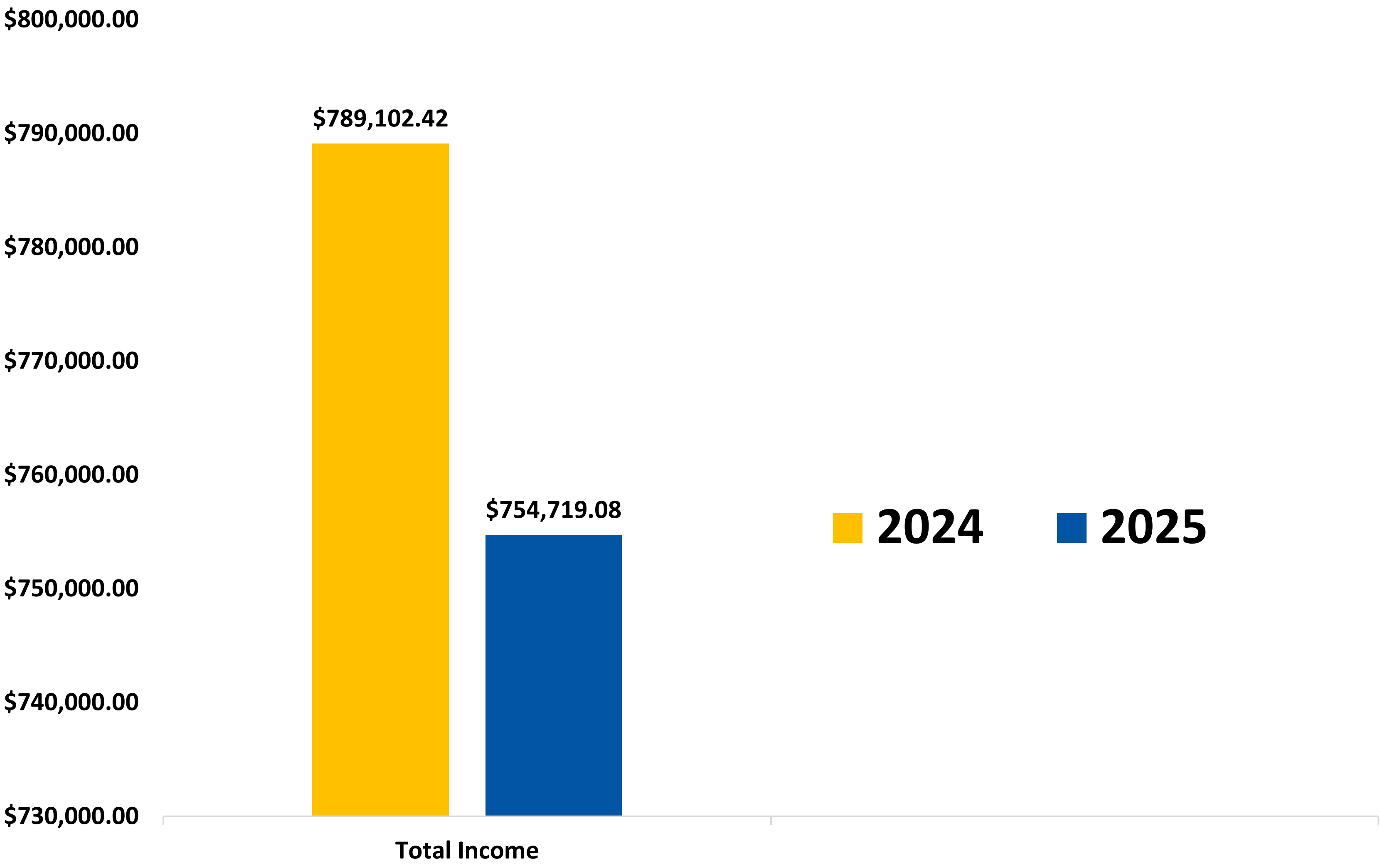
2025

	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	2025-YTD
BUILDING												
# OF BLDG. PERMITS	12	14	7	8	15	17	14	17	18	15	14	151
PROJECT VALUE	$4,861,420.00	$5,537,881.00	$1,670,150.00	$3,654,095.00	$10,269,047.00	$12,655,043.00	$946,338.00	$2,612,962.00	$7,432,825.00	$5,469,235.00	$4,180,258.00	$59,289,254.00
BLDG. PERMIT FEE	**$30,116.50**	**$32,847.25**	**$13,729.25**	**$22,840.00**	**$59,342.25**	**$68,999.25**	**$6,724.99**	**$21,100.15**	**$43,353.50**	**$30,928.08**	**$27,443.63**	**$357,424.85**
PLAN CHECK FEE	**$19,526.99**	**$18,139.62**	**$6,541.12**	**$12,824.69**	**$37,912.24**	**$43,364.17**	**$2,012.24**	**$9,050.49**	**$25,934.16**	**$16,646.56**	**$17,385.47**	**$209,337.75**
EXTERIOR												
# OF PERMITS	1	1	3	0	12	10	10	11	4	18	6	76
PROJECT VALUE	$69,000.00	$34,000.00	$247,993.00	$0.00	$403,720.00	$574,270.00	$257,706.00	$446,914.00	$758,036.00	$660,249.00	$259,668.00	$3,711,556.00
PERMIT FEE	**$893.25**	**$555.75**	**$2,441.50**	**$0.00**	**$5,572.75**	**$5,729.80**	**$4,062.50**	**$5,807.50**	**$5,948.50**	**$9,452.75**	**$3,540.75**	**$44,005.05**
MECHANICAL												
# OF PERMITS	12	15	8	16	11	14	15	21	12	10	22	156
PROJECT VALUE	$348,658.00	$167,168.00	$1,467,701.00	$188,796.00	$253,929.00	$261,814.00	$642,367.00	$962,999.00	$418,278.00	$591,947.00	$1,316,498.00	$6,620,155.00
PERMIT FEE	**$6,523.81**	**$3,360.86**	**$22,858.65**	**$3,815.92**	**$5,003.58**	**$4,800.88**	**$10,689.03**	**$16,167.02**	**$7,406.48**	**$9,581.19**	**$21,636.18**	**$111,843.60**
PLUMBING												
# OF PERMITS	11	6	11	15	11	9	9	13	13	12	14	124
PROJECT VALUE	$105,744.00	$191,093.00	$66,775.00	$131,848.00	$421,230.00	$64,937.00	$95,706.00	$168,380.00	$189,695.00	$273,476.00	$184,725.00	$1,893,609.00
PERMIT FEE	**$2,176.90**	**$3,622.61**	**$1,413.25**	**$2,758.21**	**$7,351.60**	**$1,391.74**	**$1,974.62**	**$3,181.80**	**$3,530.15**	**$4,720.12**	**$3,802.75**	**$35,923.75**
TOTAL # OF PERMITS	36	36	29	39	49	50	48	62	47	55	56	507
TOTAL INCOME	**$59,237.45**	**$58,526.09**	**$46,983.77**	**$38,422.90**	**$115,182.42**	**$124,285.84**	**$25,463.38**	**$55,306.96**	**$86,172.79**	**$71,328.70**	**$73,808.78**	**$754,719.08**
TOTAL INSPECTIONS												
BUILDING	33	38	48	39	34	36	68	34	49	36	42	457
EXTERIOR	5	13	10	5	1	12	5	11	8	4	9	83
HVAC	18	38	19	14	18	12	33	36	13	15	24	240
PLUMBING	16	22	19	24	12	24	40	27	16	12	16	228
OTHER												
TOTAL # OF INSPECTIONS	72	111	96	82	65	84	146	108	86	67	91	1008
RENTAL												
INSPECTIONS	13	45	77	71	16	2	18	4	15	36	0	297

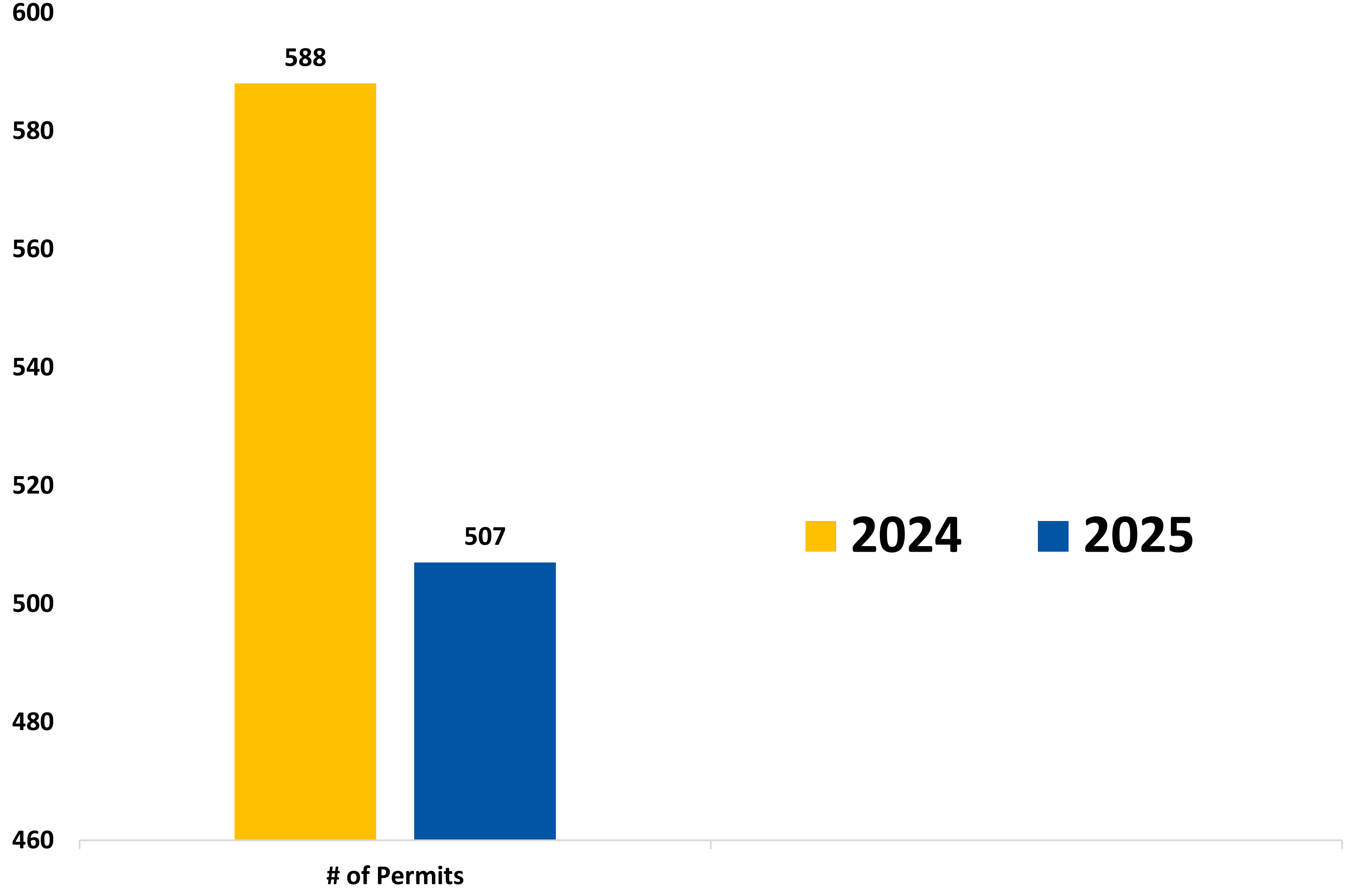
2024

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	2024-YTD
BUILDING												
# OF BLDG. PERMITS	10	19	16	11	13	21	13	16	27	17	10	173
PROJECT VALUE	$3,500,463.00	$6,249,335.00	$2,557,663.00	$634,788.00	$1,921,690.00	$11,097,814.00	$463,474.00	$533,404.00	$1,715,761.00	$5,908,383.00	$36,400,644.00	$70,983,419.00
BLDG. PERMIT FEE	**$21,892.17**	**$45,043.36**	**$21,134.81**	**$6,357.00**	**$15,135.75**	**$64,902.18**	**$6,359.64**	**$6,453.75**	**$17,695.40**	**$39,051.00**	**$172,562.80**	**$416,587.86**
PLAN CHECK FEE	**$13,831.64**	**$26,905.88**	**$12,067.41**	**$3,201.90**	**$9,224.65**	**$37,473.72**	**$3,163.64**	**$2,798.75**	**$8,592.57**	**$22,274.35**	**$111,251.55**	**$250,786.06**
EXTERIOR												
# OF PERMITS	1	4	5	8	5	10	10	18	11	15	7	94
PROJECT VALUE	$20,000.00	$140,250.00	$49,831.00	$309,726.00	$58,386.00	$121,410.00	$127,006.00	$289,757.00	$348,304.00	$704,328.00	$171,967.00	$2,340,965.00
PERMIT FEE	**$368.00**	**$2,188.50**	**$1,056.00**	**$4,153.00**	**$1,185.15**	**$2,466.18**	**$2,560.00**	**$5,478.25**	**$5,198.00**	**$8,124.50**	**$2,777.00**	**$35,554.58**
MECHANICAL												
# OF PERMITS	13	13	16	12	16	26	14	18	19	12	11	170
PROJECT VALUE	$94,904.00	$145,295.00	$193,921.00	$226,628.00	$333,387.00	$374,540.00	$266,543.00	$331,343.00	$140,925.00	$307,993.00	$112,104.00	$2,527,583.00
PERMIT FEE	**$1,898.08**	**$2,911.15**	**$3,852.25**	**$4,361.31**	**$6,203.49**	**$7,158.05**	**$5,126.59**	**$6,200.11**	**$2,855.04**	**$5,607.07**	**$2,242.08**	**$48,415.22**
PLUMBING												
# OF PERMITS	8	13	16	13	15	10	17	17	18	11	13	151
PROJECT VALUE	$166,499.00	$221,852.00	$122,886.00	$237,464.00	$184,400.00	$93,606.00	$235,211.00	$103,960.00	$242,115.00	$107,098.00	$93,526.00	$1,808,617.00
PERMIT FEE	**$3,328.23**	**$4,346.29**	**$2,603.97**	**$4,853.02**	**$3,838.25**	**$1,937.89**	**$5,518.47**	**$2,171.45**	**$4,902.15**	**$2,276.21**	**$1,982.77**	**$37,758.70**
TOTAL # OF PERMITS	32	49	53	44	49	67	54	69	75	55	41	588
TOTAL INCOME	**$41,318.12**	**$81,395.18**	**$40,714.44**	**$22,926.23**	**$35,587.29**	**$113,938.02**	**$22,728.34**	**$23,102.31**	**$39,243.16**	**$77,333.13**	**$290,816.20**	**$789,102.42**
TOTAL INSPECTIONS												
BUILDING	32	39	37	45	48	34	59	37	44	68	32	443
EXTERIOR	7	3	3	7	3	9	8	17	20	26	8	111
HVAC	29	24	27	17	36	31	29	18	34	39	21	318
PLUMBING	17	16	26	21	18	22	28	28	27	32	15	250
OTHER												
TOTAL # OF INSPECTIONS	85	82	93	90	105	96	124	100	125	165	76	1141
RENTAL												
INSPECTIONS	5	40	43	70	30	10	32	50	21	6	0	307

Total Income from Permits Year to Date



of Permits Year to Date



City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.f
TITLE: Approval of Contract with Lexipol Policy Management for Public Safety	
PROPOSED MOTION: To Approve the Contract with Lexipol for Policy Management in the Police Department	
PREPARED BY: Jamie Baker, Chief of Police	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
Staff recommends approval of the contract with Lexipol for Police Department policies.

FINANCIAL OR BUDGET CONSIDERATION:
The cost of Lexipol will be $17,784.50 for the entire police department, including both sworn and non-sworn personnel. Due to staffing shortages in 2025, there are savings from vacancies in the Police Department's budget that can be used to offset the purchase of the policies.

The Police Department will determine if renewal of this subscription is desired or if it will just be purchased for one year only. If renewal is desired, it would have to be requested as part of the 2027 budget process.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Achieve & Sustain Operational Excellence
Having up-to-date policy manuals ensuring clear, current guidelines that promote consistency, efficiency, and high-quality performance in our Police Department.

BACKGROUND:
Effective policy management and consistent, high quality training are essential to the safety, accountability, and operational efficiency of any public safety agency. As laws and standards evolve, agencies that manage policies internally without the right tools or capacity to keep them updated face increased risk. Outdated or inconsistent policies create liability, undermine preparedness, and reduce the confidence of both personnel and the community. Implementing Lexipol provides a comprehensive solution that strengthens compliance, reduces legal exposure, and ensures that personnel have access to accurate, up-to-date, and relevant guidance. Some specific reasons why Lexipol would be helpful include:

State Specific and Legally Vetted Policies
Lexipol offers fully developed, state-specific public safety policies that are researched and written by professional policy and legal experts. This ensures policies reflect the most current laws, case law, and public safety standards and the organization gains confidence in the accuracy and defensibility of its policies.

Continuous Updates
One of the most significant challenges in policy management is keeping up with evolving legislation, regulations, and industry standards. Lexipol's continuous updates, ensure policy manuals remain current at all times, allowing agencies to immediately implement updated policies without extensive research and legal review. This level of responsiveness protects personnel and the community by ensuring the organization never lags behind critical legal or procedural changes.

Streamlined Accountability
Lexipol’s platform simplifies policy distribution and ensures that personnel receive and acknowledge updates promptly. Agencies can track compliance, monitor engagement, and maintain detailed documentation. This level of documentation strengthens accountability and reduces liability by demonstrating that the organization has taken steps to communicate expectations clearly and consistently.

By offering pre-written policies, automated updates, centralized access to policy manuals, and robust compliance reporting, Lexipol creates significant efficiencies. Agencies save time that would otherwise be spent drafting content, researching laws, training staff, and managing documentation. These efficiencies translate into cost savings and allow personnel to focus on mission-critical operations rather than administrative tasks. By ensuring that policies remain accurate, accessible, and aligned with best practices, Lexipol helps create a safer, more resilient, and more professional public safety environment.

ATTACHMENTS:

1. Lexipol Proposed Contract

PROPOSAL

Wayzata Police Department

About Us

Created in 2003 by two attorneys (and former law enforcement officers), Lexipol exists to serve those who serve others. We know the weight public safety leaders carry—and we believe no one should bear it alone. That's why we build tools and deliver guidance that help law enforcement and corrections department leaders cut through complexity and protect what matters most: your people, your purpose, and your community. With a range of informational and technological tools that reinforce accountability, reduce liability, and build community trust, Lexipol helps your team achieve total readiness.

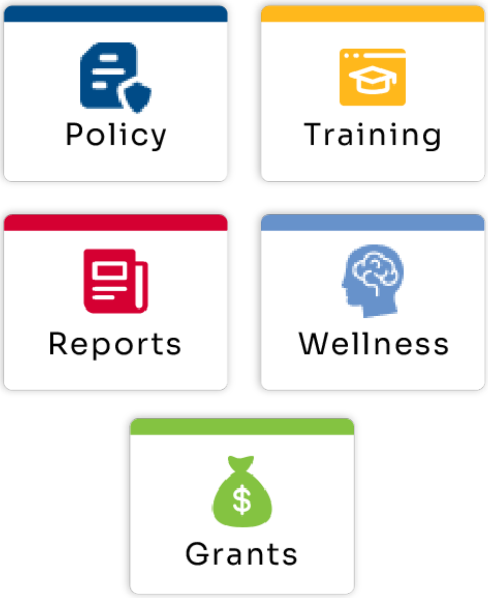
12K
PUBLIC SAFETY AGENCIES AND MUNICIPALITY CUSTOMERS

670K
FIRST RESPONDERS USING LEXIPOL SOLUTIONS

170
PARTNERSHIPS WITH PUBLIC SAFETY ASSOCIATIONS AND RISK POOLS

Solutions For Today. Ready For Tomorrow.

Lexipol is the only all-in-one platform for law enforcement and corrections leaders that supports every aspect of your operations, so you can stay ready for what's next.



- **Policy:** Improve policy compliance with state-specific policies researched and written by policy and legal professionals – and tools to efficiently distribute them and track personnel acknowledgements as laws and standards evolve.
- **Training:** Meet training mandates and enhance performance with high-quality, compliant training across all levels of your agency, online or in the field.
- **Wellness:** Empower your agency with a wellness program that combines 24/7, confidential, app-based support with data-driven analytics to identify trends, tailor wellness initiatives, and foster a culture of sustained resilience and engagement.
- **Reports**: Proactively address issues, trace patterns, and enhance decision-making and community trust with real-time, centralized access to key metrics.
- **Grants:** Identify, apply for, and secure grants that fund essential agency needs with a real-time, online database and team of experienced grant writers.

Description of Services

<u>If Professional Services solutions are included in your purchase, the following additional terms apply:</u>

Cancellation and Rescheduling of Meetings
Both the Customer and Vendor recognize that the nature of professional services engagements may necessitate changes to scheduled meetings due to unforeseen circumstances. In the event that either party needs to cancel or reschedule a planned meeting, the following terms shall apply:

1. **Notice of Change:** The party requesting the change must provide email notice to the other party as soon as reasonably possible. A minimum notice period of one (1) business day prior to the scheduled meeting time is required, except in cases of emergency.
2. **Rescheduling Efforts:** Upon receiving a notice of change, both parties agree to make a good faith effort to reschedule the meeting at a mutually convenient time. The party initiating the change shall propose at least two alternative dates and/or times within 5 business days of the original meeting date.
3. **Emergency Cancellations:** Recognizing that emergencies can arise, a shorter notice period may be acceptable at the discretion of the non-initiating party. In such cases, both parties agree to work collaboratively to reschedule the meeting as soon as possible.
4. **Repeated Cancellations:** If either party cancels or requests to reschedule meetings on more than three (3) occasions without adequate notice or justification, it may be considered a breach of the terms of this engagement, subject to review and discussion between the parties to address the impact on the project timelines and deliverables.
5. **Communication:** All notifications regarding meeting cancellations or rescheduling should be communicated through the designated points of contact for each party, using the agreed-upon methods of communication (e.g., email, project management software).

Time is of the essence:
The parties agree that time is of the essence in the performance of the obligations under this Statement of Work (SOW). Lexipol Professional Service shall adhere to the project schedule, milestones, and delivery dates specified herein, recognizing that timely completion is a critical component of the services being provided. Lexipol will recommend a project schedule that has been successful in allowing agencies to complete their policy work within the prescribed timelines. These can be adjusted to fit the needs of the agency/staff availability, but any request by the agency to extend time for performance beyond timeline end dates must be mutually agreed upon by both parties. If Lexipol Professional Services observes that the project is at risk of exceeding the planned duration, an escalation email and conversation will take place with the agency CEO to notify of the schedule concern and discuss a remediation plan to address.

Personnel Changes
Lexipol acknowledges the importance of consistency and continuity in the resources allocated to this project to ensure its successful completion. While we endeavor to maintain the same personnel on the project throughout its duration, we reserve the right to change assigned resources as necessary. Changes in personnel may occur due to unforeseen circumstances such as illness, resignation, or other reasons that may prevent the originally assigned resources from continuing the project. In the event of a change in personnel, Lexipol guarantees that any new resources assigned will possess equivalent qualifications, experience, and expertise necessary to meet or exceed the project's requirements. We are committed to ensuring a seamless transition, minimizing any potential impact on the project timeline and quality of deliverables. Lexipol will provide timely notice to the Customer of any changes in project personnel, along with details of the replacement resource’s qualifications and the plan for transition to maintain project continuity.
If personnel changes happen on the Agency side of the project, Lexipol requests that the agency notify the Professional Services Specialist assigned to the project. The Specialist will then work with the agency contacts to determine if there will be a schedule delay while new resources are identified. Once the new resources are onboard, the Specialist will provide a project status overview, training on the KMS Platform, and review of how to view and make any revisions to policies already covered by the project. The project effort will not reset and begin from the beginning, however, to redo any policy decisions that were previously made. The project will resume at the point left off and cover the remaining policies and system functionality.

All services listed in this SOW are services provided in conjunction with other Lexipol subscription services and cannot be ordered as a standalone offering.

Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Law Enforcement Operations Procedures

To ensure consistent, effective and safe operations, a law enforcement agency's procedures should align with its policies and be accessible in an easy-to-understand format. Lexipol's Law Enforcement Procedure Guide and Framework, based on national best practices, gives you the guidance and a template to build such a procedure manual.

- More than 40 procedure guides designed to help you ensure your procedures follow important policy requirements and national best practices
- Each procedure provides an editable template to conveniently author new content and merge existing agency content
- Procedures are aligned with Lexipol policy requirements to address the most important operations of a law enforcement agency
- Well-structured and policy-aligned procedures enhance preparation for accreditation assessments

Agency is Purchasing the following

Order Summary

001 Law Enforcement Policy Manual - Annual Subscription						
Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
24	Annual Law Enforcement Policy Manual & Daily Training Bulletins	$14,515.00	25%	$3,628.75		$10,886.25
24	Annual Law Enforcement Supplemental Manual(s)	$1,520.00	25%	$380.00		$1,140.00
24	Annual Law Enforcement Procedures	$771.00	25%	$192.75		$578.25
			Discount:	$4,201.50	Subtotal:	$12,604.50

002 Law Enforcement Focused Implementation - One-Time Fee						
Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
1	Law Enforcement Focused Implementation	$10,360.00	50%	$5,180.00		$5,180.00
			Discount:	$5,180.00	Subtotal:	$5,180.00

Discount:	$9,381.50
Subtotal:	$17,784.50
Tax:	
Total Due:	$17,784.50

Notes

City of Wayzata is a Sourcewell Member (#205307). 5% partner discount applied.

WITH SIGNED AGREEMENT BEFORE 12/31/2025:
20% Lexipol discount. (25% discount with Sourcewell)
45% discount on one-time implementation. (50% discount with Sourcewell)

Discount Notes

LEXIPOL

MASTER SERVICE AGREEMENT

Created Date: 09/18/2025

Initial Term Start Date: 01/01/2026

Initial Term End Date: 12/31/2026

Account Executive Information

Rebecca White
Senior Account Executive
rwhite@lexipol.com
(469) 314-2633

Lexipol LLC
2611 Internet Blvd., Ste. 120
Frisco, Texas 75034

Agency Information

Jamie Baker
Chief
jbaker@wayzata.org
952-404-5345

Wayzata Police Department
Sourcewell #: 205307
600 Rice St E
Wayzata, Minnesota 55391

This Master Service Agreement (the “Agreement”) is entered into by and between Lexipol, LLC, a Delaware limited liability company ("Lexipol"), and the department, entity, or organization referenced above ("Agency").

This Agreement consists of:

(a) this **Cover Sheet**
(b) **Exhibit A** - Selected Services and Associated Fees
(c) **Exhibit B** - Description of Services
(d) **Exhibit C** - Terms and Conditions of Service

This Agreement is entered into subject to the terms and conditions contained in **Sourcewell Contract Number 011822-LXP (the Sourcewell Contract)**. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions set forth in the Sourcewell Contract, the terms and conditions of the Sourcewell Contract shall control.

Each individual signing below represents and warrants that they have full and complete authority to bind the party on whose behalf they are signing to all terms and conditions contained in this Agreement.

Wayzata Police Department		**Lexipol, LLC**	
Signature:	________________________________	Signature:	______________________________
Print Name:	________________________________	Print Name:	______________________________
Title:	________________________________	Title:	______________________________
Date Signed:	________________________________	Date Signed:	______________________________

Exhibit A

SELECTED SERVICES AND ASSOCIATED FEES

Agency is purchasing the following:

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Exhibit B
Description of Services

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Personnel Changes
Lexipol acknowledges the importance of consistency and continuity in the resources allocated to this project to ensure its successful completion. While we endeavor to maintain the same personnel on the project throughout its duration, we reserve the right to change assigned resources as necessary. Changes in personnel may occur due to unforeseen circumstances such as illness, resignation, or other reasons that may prevent the originally assigned resources from continuing the project. In the event of a change in personnel, Lexipol guarantees that any new resources assigned will possess equivalent qualifications, experience, and expertise necessary to meet or exceed the project's requirements. We are committed to ensuring a seamless transition, minimizing any potential impact on the project timeline and quality of deliverables. Lexipol will provide timely notice to the Customer of any changes in project personnel, along with details of the replacement resource’s qualifications and the plan for transition to maintain project continuity.
If personnel changes happen on the Agency side of the project, Lexipol requests that the agency notify the Professional Services Specialist assigned to the project. The Specialist will then work with the agency contacts to determine if there will be a schedule delay while new resources are identified. Once the new resources are onboard, the Specialist will provide a project status overview, training on the KMS Platform, and review of how to view and make any revisions to policies already covered by the project. The project effort will not reset and begin from the beginning, however, to redo any policy decisions that were previously made. The project will resume at the point left off and cover the remaining policies and system functionality.

All services listed in this SOW are services provided in conjunction with other Lexipol subscription services and cannot be ordered as a standalone offering.

Policy Manual
Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)
Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications

- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Law Enforcement Operations Procedures

To ensure consistent, effective and safe operations, a law enforcement agency's procedures should align with its policies and be accessible in an easy-to-understand format. Lexipol's Law Enforcement Procedure Guide and Framework, based on national best practices, gives you the guidance and a template to build such a procedure manual.

- More than 40 procedure guides designed to help you ensure your procedures follow important policy requirements and national best practices
- Each procedure provides an editable template to conveniently author new content and merge existing agency content
- Procedures are aligned with Lexipol policy requirements to address the most important operations of a law enforcement agency
- Well-structured and policy-aligned procedures enhance preparation for accreditation assessments

Exhibit C
Terms and Conditions of Service

These Terms and Conditions of Service (the "Terms") govern the rights and obligations of Lexipol, LLC ("Lexipol") and Agency under this Agreement. Lexipol and Agency may each be referred to herein as a "Party" and collectively as the "Parties."

1. Definitions. Each of the following capitalized terms will have the meaning included in this Section. Other capitalized terms are defined within their respective sections, below.

1.1 "Agency" means the department, agency, office, organization, company, or other entity purchasing and/or subscribing to Lexipol Services, as may be further denoted on the cover sheet to which these Terms are attached.

1.2 "Agency Data" means all data, information, and content owned by Agency for purposes of identifying authorized users, confirming departmental information, or which are ancillary to receipt of Lexipol Services.

1.3 "Agreement" means the combination of the cover sheet; Exhibit A ("Selected Services and Associated Fees"); Exhibit B (Description of Services); this Exhibit C ("Terms and Conditions of Service"); and any other documents attached hereto and expressly incorporated herein by reference.

1.4 "Custom Agreement Terms" refers to an optional section within Exhibit A which allows the Parties to modify this Agreement and/or incorporate additional exhibits or addenda by reference.

1.5 "Initial Term" means the initial period of time in which Agency has elected to receive Lexipol Services.

1.6 "Initial Term Start Date" is specified on the cover sheet and represents the first day of the Initial Term.

1.7 "Initial Term End Date" is specified on the cover sheet and represents the last day of the Initial Term.

1.8 "Lexipol Content" means all content in any format including but not limited to written content, images, videos, data, information, and software multimedia provided by Lexipol and/or its licensors via the Services.

1.9 "Services" means all products and services, including but not limited to all online services, software subscriptions, content licensing, professional services, and ancillary support services as may be offered by Lexipol and/or its affiliates.

2. Term; Renewal. This Agreement becomes enforceable upon signature by Agency's authorized representative, and effective as of the Initial Term Start Date. Following the Initial Term, this Agreement shall automatically renew in successive one-year periods (each, a "Renewal Term") unless terminated as set forth herein. The Initial Term and all Renewal Terms collectively comprise the "Term" of this Agreement.

3. Termination.

3.1 For Convenience; Non-Appropriation. During the Initial Term, this Agreement may only be terminated through mutual written approval from an authorized representative of each Party. Following the Initial Term, this Agreement may be terminated by either party for convenience (including due to lack of appropriation of funds for Agency) by providing sixty (60) days written notice to the other Party. NOTE: Fees paid for Online Services are not eligible for refund, proration, or offset in the event of termination for convenience by Agency. Fees pre-paid for Professional Services may be eligible for refund, proration or offset to the extent such Services have not been delivered.

3.2 For Cause. This Agreement may be terminated by either party, effective immediately, (a) in the event the other party fails to discharge any material obligation, including payment obligations, or remedy any material default hereunder for a period of more than thirty (30) calendar days after it has been provided written notice of such failure or default; or (b) in the event that the other party makes an assignment for the benefit of creditors or commences or has commenced against it any proceeding in bankruptcy, insolvency or reorganization pursuant to the bankruptcy laws of any applicable jurisdiction.

3.3 Effect of Expiration or Termination. Upon the expiration or termination of this Agreement for any reason, Agency's access to the Services herein shall cease unless Lexipol has, in its sole discretion, provided for their limited continuation. Termination or expiration of this Agreement shall not, however, relieve either party from any obligation or liability that has accrued under this Agreement prior to the date of such termination or expiration, including payment obligations.

4. **Fees; Invoicing**. Lexipol will invoice Agency at the commencement of the Initial Term and thirty (30) days prior to the commencement of each Renewal Term, if applicable. Agency agrees to remit payment within thirty (30) calendar days of receipt of Lexipol's invoice. Payments may be made electronically through Lexipol's online customer portal or by mailing a check to Lexipol, LLC at PO Box 676232 Dallas, TX 75267-6232 (Attn: Accounts Receivable). Agency is responsible for all third-party fees (e.g., wire fees, bank fees, credit card processing fees) incurred when paying electronically, and such fees are in addition to those listed on Exhibit A. Lexipol reserves the right to increase fees for Renewal Terms following notice to Agency. All fee amounts stated in Exhibit A are exclusive of taxes. Unless otherwise exempt, Agency is responsible for and will pay in full all taxes related to receipt of Lexipol's Services. If Agency is exempt, it must send its exemption certificate(s) to taxes@lexipol.com.

5. **Terms of Service**. The following provisions govern access to and use of specific Lexipol's Services:

5.1 **Online Services**. Lexipol's Online Services include all online services offered by Lexipol and its partners, affiliates, and licensors. Online Services include, without limitation, Lexipol's Policy Knowledge Management System ("KMS"), Learning Management System ("LMS"), Cordico wellness application(s), GrantFinder, Virtual Instructor-Led Training, and the LEFTA Systems suite of solutions (collectively, the "Online Services"). Note: LMS Services include, but are not limited to: PoliceOne Academy, FireRescue1 Academy, EMS1 Academy, Corrections1 Academy, and LocalGovU.

5.2 **Professional Services**. Lexipol's Professional Services include those Services that are not part of Lexipol's Online Services and which require the direct, hands-on professional expertise of Lexipol personnel and/or contractors, including implementation support for policy manuals and software, technical support for online learning, accreditation consulting, grant writing, and projects requiring regular input from Lexipol's subject matter experts (collectively, "Professional Services"). Professional Services may also be referred to as "One-Time" Services on Exhibit A and may also include the provision of supplemental documentation from Lexipol's Professional Services team, either with this Agreement or during the provision of Service. NOTE: Agency is responsible for submitting all information reasonably required by Lexipol's grant writing team in a timely manner and always at least five (5) days prior to each grant application submission date. Agency is responsible for submissions of final grant applications by grant deadlines. Failure to timely submit required materials to Lexipol's grant writing team will result in rollover of project fees to next grant application cycle, not a refund of fees. Requests for cancellation of grant writing services which have already begun will result in a 50% fee of the total value of the service.

5.3 **Account Security**. Access to Lexipol's Services is personal and unique to Agency. Agency shall not assign, transfer, or provide access to Lexipol Services to any third party without Lexipol's prior written consent. Agency is responsible for maintaining the security and confidentiality of Agency's usernames and passwords and the security of Agency's accounts. Agency will immediately notify Lexipol if Agency becomes aware that any person or entity other than authorized Agency personnel has used Agency's account or Agency's usernames and/or passwords.

5.4 **Agency Data.** Lexipol's use of Agency Data is limited to providing and improving the Services, retaining records in the regular course of business, and complying with applicable legal obligations. Lexipol will use commercially reasonable efforts to ensure the security of all Agency Data, including technical and organizational measures to protect Agency Data against unauthorized or unlawful processing and against accidental loss, destruction, damage, theft, alteration or disclosure, including through measures specified by the National Institute of Standards and Technology (NIST). Lexipol's Services use the Secure Socket Layer (SSL) protocol, which encrypts information as it travels between Lexipol and Agency. However, data transmission on the internet is not always 100% secure and Lexipol cannot and does not warrant that information Agency transmits is 100% secure.

5.5 **Intellectual Property**. Lexipol's Services, and all Lexipol Content underlying such Services, are proprietary and, where applicable, protected under U.S. copyright, trademark, patent, and/or other applicable laws. When subscribing to Lexipol's Online Services, Agency and its authorized personnel receive a personal, limited, non-sublicensable and non-assignable license to access and use the Services in conformity with these Terms. Nothing contained in this Agreement, and no course of dealing, shall be construed as conferring any right of ownership to Lexipol's Services or Lexipol Content. Lexipol Content may be incorporated into Agency's final policy manuals, including beyond the Term of this Agreement, but Agency may not otherwise share Lexipol Content with private, for-profit, or commercial third parties, or commercialize Lexipol Content in any way. Agency acknowledges and agrees that Lexipol shall have no responsibility to update the Lexipol Content used by Agency beyond the Term of this Agreement and that Lexipol hereby disclaims and shall have no liability whatsoever for Agency's reliance on or use of modified or derivative forms of Lexipol Content including, without limitation, any revision, abridgement, condensation, expansion, compilation, or any other form in which Lexipol Content, or any portion thereof, is recast, transformed, adapted, or modified from its original form. NOTE: AGENCY ACKNOWLEDGES AND AGREES THAT, PRIOR TO USE AND FINAL PUBLICATION, ALL AGENCY POLICIES AND DAILY TRAINING BULLETINS (DTBs) HAVE BEEN INDIVIDUALLY REVIEWED AND ADOPTED BY AGENCY. AGENCY ACKNOWLEDGES AND AGREES THAT IT, AND NOT LEXIPOL, IS CONSIDERED THE "POLICY MAKER" WITH REGARD TO EACH AND EVERY SUCH POLICY AND DTB.

6. **Confidentiality**. Each Party may disclose information to the other Party that would be reasonably considered confidential, including Agency Data (collectively, "Confidential Information"). Upon receiving such Confidential Information, each Party will: (a) limit disclosure of such Confidential Information to authorized representatives only; (b) advise its personnel and agents of the confidential nature of such Confidential Information and of the obligations set forth in this Agreement; and (c) not disclose any Confidential Information to any third party unless expressly authorized by the disclosing Party. Notwithstanding the foregoing, this section shall not operate to limit Agency's disclosure authority pursuant to a valid governmental, judicial, or administrative order, subpoena, regulatory request, Freedom of Information Act request, Public Records Act request, or equivalent, provided that Agency notifies Lexipol of such disclosure, to the extent practicable, such that Lexipol may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of Lexipol's Confidential Information and trade secrets.

7. **Warranty.** LEXIPOL WARRANTS THAT IT SHALL NOT KNOWINGLY INFRINGE THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS; THAT ITS SERVICES ARE PROVIDED IN A PROFESSIONAL AND WORKMANLIKE MANNER IN ACCORDANCE WITH PREVAILING INDUSTRY STANDARDS; AND THAT THEY SHALL BE FIT FOR THE SPECIFIC PURPOSES SET FORTH HEREIN. BEYOND THE FOREGOING, LEXIPOL'S SERVICES ARE PROVIDED "AS-IS" AND LEXIPOL DISCLAIMS ALL OTHER WARRANTIES, EXPRESS, IMPLIED, OR OTHERWISE.

8. **Indemnification; Limitation of Liability.** Lexipol will indemnify, defend, and hold harmless Agency from and against any and all loss, liability, damage, claim, cost, charge, demand, fine, penalty, or expense arising directly and solely out of Lexipol's acts or omissions in providing the Services. Each Party's cumulative liability resulting from any claims, demands, or actions arising out of or relating to this Agreement shall not exceed the aggregate amount of fees paid by Agency to Lexipol during the twelve-month period immediately prior to the assertion of such claim, demand, or action. In no event shall either Party be liable for indirect, incidental, consequential, special, exemplary damages, or lost profits.

9. **General Terms.**

9.1 **Entire Agreement**. This Agreement embodies the entire agreement between the Parties and supersedes all prior agreements with respect to the subject matter hereof. No representation, promise, or statement of intention has been made by either party that is not embodied herein. Terms and conditions set forth in any purchase order or other document that are inconsistent with or in addition to the terms and conditions set forth in this Agreement are rejected in their entirety and void, regardless of when received, without further action. No amendment, modification, or supplement to this Agreement shall be binding unless it is made in writing and signed by both parties.

9.2 **General Interpretation**. The terms of this Agreement have been chosen by the parties hereto to express their mutual intent. This Agreement shall be construed equally against each party without regard to any presumption or rule requiring construction against the party who drafted this Agreement or any portion thereof.

9.3 **Invalidity of Provisions**. Each provision contained in this Agreement is distinct and severable. A declaration of invalidity or unenforceability of any provision or portion thereof shall not affect the validity or enforceability of any oth er provision. Should any provision or portion thereof be held to be invalid or unenforceable, the parties agree that the reviewing authority should endeavor to give effect to the parties' intention as reflected in such provision to the maximum extent possible.

9.4 **Governing Law**. Each party shall maintain compliance with all applicable laws, rules, regulations, and orders relating to its obligations pursuant to this Agreement. This Agreement shall be construed in accordance with, and governed by, the laws of the state in which Agency is located, without giving effect to any choice of law doctrine that would cause the law of any other jurisdiction to apply.

9.5 **Assignment**. This Agreement may not be assigned by either party without the prior written consent of the other. Notwithstanding the foregoing, this Agreement may be assumed by a party's successor in interest through merger, acquisition, or consolidation without additional notice or consent.

9.6 **Waiver**. Either party's failure to exercise, or delay in exercising, any right or remedy under any provision of this
Agreement shall not constitute a waiver of such right or remedy.

9.7 **Notices**. Any notice required hereunder shall be in writing and shall be made by certified mail (postage prepaid) to known, authorized recipients at such address as each party may indicate from time to time. In addition, electronic mail (email) to established and authorized recipients is acceptable when acknowledged by the receiving party.

Q-168497

LEXIPOL

Lexipol Solutions Proposal

for Wayzata Police Department

Prepared for:
Lexipol LLC

Prepared by:

Rebecca White
rwhite@lexipol.com
(469) 314-2633

Lexipol LLC
2611 Internet Blvd., Ste. 120
Frisco, Texas 75034
www.lexipol.com

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.g
TITLE: Approval of 2026 Legislative Priorities	
PROPOSED MOTION: To Approve the 2026 Legislative Priorities	
PREPARED BY: Aurora Yager, Interim City Manager	
REVIEWED BY:	

ACTION REQUESTED:
Staff recommends approval of the 2026 Legislative Priorities.

FINANCIAL OR BUDGET CONSIDERATION:
The City utilizes the lobbying firm Lockridge Grindal Nauen PLLP to help advocate for these priorities for an annual cost of $40,000. Advocating for all of these priorities will ultimately increase revenue sources and decrease dependency on the general property tax levy in the long-term.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Diversify Revenue
Many of the legislative priorities are directly related to either diversifying revenue sources of the City or reducing anticipated project costs.

Sustain Community Character & Safety
Protecting local control of zoning, standardizing and increasing restrictions for e-bikes, and local control of nuisance fines and fees all support this strategic priority.

BACKGROUND:
A few years ago, the Council started an annual process to review legislative priorities with staff to ensure alignment and prioritization of the City's strategic goals and our relationship with the state government. Alignment of these priorities helps guide staff with the utilization of resources, such as lobbying services, as well as communication with its state elected officials and the broader community.

The Council discussed these priorities in two workshops to reach consensus. In general, the legislative priorities touch on three categories:

1. Provide alternative revenue sources or reduce project costs
2. Support local control
3. Increase restrictions and standardize rules for e-bikes

ATTACHMENTS:
1. Draft 2026 Legislative Priorities

2026 LEGISLATIVE PRIORITIES

EXECUTIVE SUMMARY

The City of Wayzata participates in the League of Minnesota Cities, Minnesota Association of Small Cities and Metro Cities and generally supports their legislative platforms. This legislative agenda is intended to advocate specifically for projects and policies that support the long-term success of Wayzata community's residents and businesses. The City continues to contract with Lockridge, Grindal, and Nauen to assist with advocacy.

WAYZATA-SPECIFIC PRIORITIES

1. **Bonding Request.** Bonding was pursued for Panoway in 2020, 2022- 2025. Multi-year efforts are typical for local governments. Below is a summary of the bonding requests over the years.

Legislative Session	Scope	Amount Requested	Amount Received
2020	Panoway	$10 million	$4 million
2022	Panoway Phase 3	$6 million	$0
2023	Panoway Phase 3	$8.28 million	$0
2024	Panoway Phase 3, Klapprich Park, Wayzata Beach, Shaver Park	$11.7 million	$0
2025	Panoway Phase 3, Klapprich Park, Wayzata Beach, Shaver Park, and Public Safety Facility Design	$15 million	$0

For this year's request, staff recommends updating the dollar amount to request $7 million of the about $9.6 million needed for the regional Panoway projects and remove Klapprich, Wayzata Beach and Shaver Park from the request and keep the $2 million for design costs for remodeled or new public safety facilities. The total request would be $9 million.

The City supports a bill for $9 million in State Bonds to be used to complete the Panoway on Wayzata Bay project and for design costs for new or remodeled public safety facilities.

2. **Sales Tax Exemption on Construction Materials.** The City supports a sales tax exemption for the purchase of construction materials for Panoway and its other capital projects proposed in the bonding request. The City sought a sales tax exemption on construction materials for public construction projects, but the tax bill was not passed in 2022. The City was successful in seeking a sales tax exemption on construction materials for all phases of Panoway, but the bill limited the dates of purchase to no later than January 1, 2025.

The City supports a bill extending the date to ensure Panoway Phase 3 expenditures are also exempt from sales tax.

3. **Local Food and Beverage Sales Tax.** The City lobbied for a Food and Beverage Sales Tax in the 2023 session but ultimately it was one of the few local requests that were not included in the Tax Bill. A two-year moratorium on local sales taxes expired at the end of the 2025 legislative session so new requests will be able to be heard in the 2026 session. The City will continue to support and advocate for a user-based local sales tax that is right-sized for Wayzata, such as a food and beverage tax. The City will continue to keep the business community informed and engaged on this topic.

   The City supports a bill allowing the City of Wayzata to consider establishing a local food and beverage sales tax to offset operational and capital costs of public safety and parks.

4. **Local Control on Fines and Fees for Nuisances.** In support of advocacy work being conducted by other similar communities in the state, the City is in support of the state providing more local authority for fines, fees, and prosecution as it relates to quality-of-life related nuisances brought forth by an abundance of visitors to the community. Having more local control on fines, fees, and prosecution will help to mitigate the issues of speeding, e-bikes, noise, etc.

   The City supports the state government giving more local control over the issuance of fines, fees, and prosecution related to nuisance ordinances.

5. **(NEW) Expansion of Eligible TIF Expenditures for Panoway Phase 3.** Typically, expenditures for parks are not TIF eligible. However, in 2021 the City was successful in getting special legislation approved that allowed increment from TIF 6 to be used for design and construction costs related to the Lakewalk and community docks. Given our previous success in this area and the projected pooling capacity in TIF 6, exploring expanded eligibility for the components of the Section Foreman House, Eco Park, and Depot Park projects is recommended to give the City another potential funding mechanism for these projects. The most recent projections for pooling capacity in TIF 6 by decertification are between $4-5 million while the estimated cost of Panoway Phase 3 is about $9.6 million.

   The City supports a bill allowing the City of Wayzata to consider expenditures for the Section Foreman House, Eco Park, and Depot Park as TIF eligible in TIF District 6.

6. **(NEW) Standardize Rules and Increase Restrictions for Use of E-bikes and Motorized Scooters Statewide.** While Wayzata has passed a local ordinance requiring riders under the age of 18 to wear helmets, regulations like these should not vary from city to city. The State should standardize safety rules for e-bikes and motorized scooters, including a minimum age requirement for operation. Specifically, riders of e-bikes and motorized scooters should be at least 16 years old, with helmets required for all riders under 18. These rules should also include additional restrictions on where and how these vehicles can be ridden to ensure they are operated safely and responsibly in all communities.

   The City supports the state government standardizing rules around minimum ages, helmets, and restricting where and how e-bikes and motor scooters can be operated.

7. **(NEW) Protect Local Control.** Recent proposals at the state level have sought to preempt or limit local authority over zoning and development approvals, often through one-size-fits-all mandates. Eroding local control undermines public participation, weakens accountability, and can produce unintended consequences that do not align with local infrastructure, environmental, or neighborhood conditions.

   The City supports local authority and opposes legislation that preempts or restricts local authority in zoning, land use, and development decisions.

8. **(NEW) Establish Increased, Reliable, Dedicated Funding for Small Cities Roads.** Under current law, Minnesota cities with populations under 5,000 like Wayzata are not eligible to receive funding from the Highway User Tax Distribution Fund. Although the Legislature created the Small Cities Assistance Account, the funding for this program is substantially lower than funding Wayzata could receive if we were above the 5,000 threshold.

   The City supports legislation that increases funding to the Small Cities Assistance Account or allows an exception to allow Wayzata to be eligible for Municipal State Aid Streets.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.h
TITLE: Approval of Purchase of Replacement Gate for the Public Works Site	
PROPOSED MOTION: To Approve the Purchase of Replacement Gate for the Public Works Site	
PREPARED BY: Mike Kelly, Public Works Director/City Engineer	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
City staff recommends that the City Council approve the purchase of a replacement gate for the Public Works site.

FINANCIAL OR BUDGET CONSIDERATION:
This project had not yet been planned in any Capital Improvement Fund (CIP). Staff is recommending that this project be funded using the Facilities Fund. While the projected cash balance in the Facilities Fund at year-end is around $620,000, decreases in future property tax allocations and potential loss of other funding sources could strain this fund in the future.

The project was not required to be pubically bid, as it falls below the $175K threshold for public bidding.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Achieve & Sustain Operational Excellence
The City strives to ensure efficient and high-performing mechanical equipment.

BACKGROUND:
The existing gate at the Wayzata Public Works site was originally installed when the building was constructed in 2004. It has recently failed and should be replaced, as it provides security for the site after normal business hours.

Staff solicited cost estimates for this replacement and received two replies, as summarized below.

American Fence Company	$ 29,704.00
Town & Country Fence	$ 48,065.00

Staff is recommending that the American Fence Company perform this work.

ATTACHMENTS:
1. American Fence Company Proposal
2. Town & Country Fence Proposal

Our Currant Gate is 39' Long
4' High - main frame / 4'8" w/Pickets

AMERICAN FENCE COMPANY

M ★ I ★ N ★ N ★ E ★ A ★ P ★ O ★ L ★ I ★ S

FENCING & GATE PROPOSAL

Date: 11/20/25
Attn: ESTIMATING DEPARTMENT
Project: Wayzata Public Works Gate Repair
Project Address: Wayzata, MN
Scope: Install (1) custom made ornamental aluminum gate. This gate will be fabricated to match function and design of current gate. This gate is made for a 34' opening. The gate is a double track design and made to work with the existing operator. Color will be black. All new posts will be provided and set in a 12" x 48" concrete footing. This quote includes removal of existing gate and latch post. Existing operator will be reused. 52' Total Length 4' Tall 3'6" Finished Height

Project Specific Notes:	
1.	**American Fence Company of Minneapolis is signatory to a Union.**
2.	**Union Wages are Included.**
3.	**Only the scope and qtys listed above are covered under this quote; anything outside of this will need to be quoted before accepted.**
4.	**No rocks excavation is included. If it's required, it will be charged at that time in a change order.**
5.	**No removals of stumps, brush, rocks, trees, or other obstructions that may interfere with our scope are included. Install locations must be clear of all debris before work commences. This includes any hole filling from this debris.**
6.	**If special order material applies, it cannot be paid on a per unit basis.**
7.	**No permits, bonds, dues, completed operations, professional liability insurance or primary noncontributory is included unless noted in the scope above.**
Start Date: Allow two – four weeks for submittals. Once approved, the material will be ordered within ten business days. Lead times can vary; request lead time of materials at time of submittal request.	
Crew Size: 2-4 depending on available work.	
Notes are specific to the scope and directly impact project pricing. If not agreeable, advise prior to acceptance.	

Project Pricing: $29,704.00
Unless otherwise stated, pricing does not include excise tax, subject to change after 30 days of date of proposal. This proposal is not binding unless signature is affixed to page two. Do not sign and return this sheet without signed second page. A purchase order initiates your project engineering process and holds your material pricing for 30 days. If American Fence Company does not receive approval to proceed with purchasing within this 30-day period, project pricing is subject to review.

Contact Information: Garrett Larson
C: 952-288-7604
g.larson@americafence.com

Standard Notes & Exclusions: Unless otherwise noted:
1. One mobilization is included for the installation of the fence.
2. Block-out(s) in concrete / masonry for fence by others. No core drilling included. Sleeves required but not provided by AFC.
3. No surveying and/or staking included. Fence line to be staked by others.
4. Private utilities to be located by others in accordance with the State's One Call System standards. In the event these utilities are damaged as a result of improper location, AFC will not be responsible for damages and associated costs.
5. Fence line to be staked clear of utilities. No excavation included for digging within 18" of utilities but at additional expense. Hand excavation due to interference with utilities at $35.00 per post hole.
6. No permits, bonds, dues, completed operations, or primary noncontributory included.
7. No project specific employee background, drug screen or DMV history included. Add $65.00 per employee if required.
8. No removals, grading, grubbing, and/or demolition are included.
9. No electrical wire, wiring, grounding, conduit, connections, and/or initial electrical/controls set-up. Only after electrician has confirmed connections and operations, AFC will review installation.
10. AFC will not be subject to liquidated damages or back charges as a result of delays.
11. Material fabricated per plans. No field verification, engineering, delegated design included.
12. Accounts not paid within thirty days will be charged eighteen percent (18%) per annum. No retention to be withheld.
13. No participation in billing processing programs, Textura. Participation fee to be added to contract if required.

REV 03-06-19

Terms and Conditions

By signing this proposal, the customer has completely reviewed and agreed with the prices, specifications, and conditions as stated herein. Furthermore, the customer is authorizing American Fence Corporation to complete the work. Unless stated, the fence does not include a warranty. The customer is financially responsible for cancellation fees and costs of special-order materials if the customer elects to cancel the contract. TERMS: 60% Down. Balance due on date of completion. No retention to be withheld. If withheld without approval, the contract amount will be 5% more than what is shown in the proposal. Service and handling charge of 1.5% per month-18% per annum applies to delinquent accounts not paid within 5 days of completion. Customer assumes full responsibility for location of property pins, staking of fence, and inaccurately placed pins and stakes. Customer understands that American Fence Company may stake the fence based on the proposal and/or in consideration of existing utilities that do not reflect the actual location of customer's property. Customer agrees to defend, hold harmless and indemnify American Fence Company against claims, liabilities and expenses for trespass and damage arising out of location of said fence. Customer assumes full responsibility for damage to marked and unmarked underground utility, telephone, T.V., cable or sprinkler systems. Customer requests, agrees, or allows American Fence to locate the fence within 18 inches of any buried utilities; customer agrees to defend, hold harmless and indemnify American Fence Company against all claims, liabilities, and expenses as a result of damage to these utilities and property. If the contract price is not paid when due, customer agrees to allow American Fence Company to trespass on to their property and remove fence at the company's discretion. Furthermore, customer agrees to indemnify and hold harmless American Fence Company for any damage done to the property as a result of removal of the fence. All modifications shall be in writing and shall be affixed to the original bid. This agreement and subsequent modifications shall be contingent upon strikes, accidents, shortages, or delays beyond the control of American Fence Company. Time stated for installation is purely estimated. The customer agrees and accepts that AFC will not extend discounts or credits for any delays or be held responsible for interest charges on any payments made by the customer. Changes to the fence due to varying ground conditions are not the responsibility of American Fence Company. Customer to carry fire, tornado, and other necessary insurance. This proposal cannot be withdrawn by the customer after acceptance of proposal. American Fence Company has the right to reject any bid. Legal and related fees accrued to collect on this account for whatever reason will be the responsibility of the customer. By signing this proposal, the customer has completely reviewed and agreed with the prices, specifications, and conditions as stated herein. Furthermore, customer is authorizing American Fence Company to complete the work. The customer is financially responsible for cancellation fees and costs of special-order materials in the event the customer elects to cancel the contract. TERMS: 60% Down. Balance due on substantial completion. Service and handling charges of 5% per month-60% per annum will apply to delinquent accounts past 10 days. The customer acknowledges that this is page two of two and has received page one.

By signing below, I acknowledge and agree with all stated herein inclusive of both pages one and two of this proposal.

Customer signature: ______________________________ Date: ________________________

Customer printed name: ___________________________ Date: ________________________

Customer invoicing email address: ____

REV 03-06-19

Town & Country FENCE

8511 Xylon Avenue North | Brooklyn Park, MN 55445
Phone: 763-425-5050 | Fax: 763-425-9006
Email: jonk@tcfence.com | Website: www.tcfence.com

City of Wayzata – Troy Hoefker PROPOSAL SUBMITTED TO	612.479.7044 PHONE	11-11-2025 DATE
299 Wayzata Blvd., West STREET	Public Works gate replacement JOB NAME	
Wayzata, MN 55391 CITY, STATE AND ZIP CODE	299 Wayzata Blvd., West, Wayzata, MN 55391 JOB LOCATION	

1 – Remove and replace the existing automated slide gate and fence panels and replace them with a dual pivot gate setup. The materials will be AutoGate brand, 17' x 5' high, black, ornamental spear top pivot gates. This will cover the 32' outside of curb to outside of curb. We will tie into the existing keypads for entry and exit. The existing digital remotes should be able to be reprogrammed. We will cut in (3) new, interupt loops for safety. Note, new line voltage will need to be run to the otherside of the drive. ***Total Installed Price - $70,460.00***

2 – Remove and repalce the existing automated slide gate and fence panels and repalce them with new black materials to match the style. (1) 32' x 5' ornamental spear top, single slide gate. This gate will be 48' long overall. Manufactured by TyMetal. New Ameristar, 3-rail, Montage Plus, Classic fence panels to match the existing layout. We will hook up the new gate to the existing gate operator, add the needed safety components for UL325 Code compliance.
Total Installed Price - $48,065.00

3 – Remove and replace the existing gate operator with a Liftmaster INSL24UL. This includes the updated safety devices to be UL325 Code compliant. We will utilize the existing keypad in and keypad out. ***Total Installed Price - $10,375.00***

Notes/Exceptions:

- Price does not include clearing of fence line, dirt work, grading, compaction/testing, staking, or survey. Responsibility of Owner.
- Price does not include any bond or unemployment insurance. For Performance and Payment Bond, add the greater of $8.20/$1,000.00 or a minimum charge of $200. For Unemployment Insurance, add the greater of $20.00/$1,000.00 or a minimum charge of $200.
- Priced for completion during 2025 Construction season.
- Electrical grounding is not included, by others.
- Additional charges will apply if a secondary sweep/locate is required
- Hydro-vac excavation or core drilling of holes is not included.
- **Price does not include work during frozen weather conditions.**
- Town & Country Fence is a member of PEC Veriforce, Avetta, ISNetworld, and Gold Shovel Standard.
- If additional safety connection fees are required, such costs are not included in this price and additional fees may apply.
- SD Excise tax is not included and will be the responsibility of the General. Certificate required if awarded to Town & Country Fence.
- This proposal supersedes any previous proposals (all of which are rescinded/revoked and no longer valid); any plan addenda or revisions issued after this proposal are not part of this proposal and Town & Country Fence is not bound to; this proposal automatically becomes part of any subsequent contract signed by Town & Country Fence, regardless of whether this proposal is signed by the recipient of this proposal.

Terms of Payment to be made as follows: **50% down, material draw at 60% of contract value (less received 50% down), monthly progress billings, and balance upon completion, unless otherwise specified above, payment due upon receipt and subject to approved credit**

Purchaser agrees to indemnify and hold harmless Town and Country Fence and its agents from and against any and all claims, liabilities and damages, including outside and in-**house attorneys' fees and costs, arising from or related any failure to erect fence, guardrail, or other** products on or within property lines; any failure to comply with by-laws, restrictive covenants, building codes or other restrictions; encroachment or interference with any easement; damage to any improvements, including underground sprinklers, utilities, including wires or pipes; frost heave; personal injury or death; removal of fence or products. Purchaser agrees that Town and Country **Fence's liability shall** not exceed the amount paid to it under this Proposal. Town and Country Fence shall not be liable for any direct, indirect, special, incidental, or consequential damages. Purchaser agrees to be responsible for excavated soil or Town and Country Fence shall dispose of soil for an additional charge. All work to be completed according to standard industry practices. Any alteration or deviation from this proposal requires Town and Country **Fence's prior written consent and shall automatically become part of and subject to this Proposal. Any additional costs** from any such change shall result in an extra charge, which Purchaser agrees to pay. Purchaser agrees to pay Town and Country **Fence's** outside and in-**house attorneys' fees and costs in the collection and enforcement of this Proposal. This** Proposal contingent upon strikes, accidents or delays beyond Town and Country **Fence's control and supersedes all** prior written or oral agreements. Purchaser agrees to carry all homeowner, liability and other necessary and required insurance. Town and Country **Fence's workers are fully covered by Workers** Compensation Insurance or other required insurance. All fence or product remains the property of Town and Country Fence until paid for by Purchaser and Purchaser authorizes Town and Country Fence to remove the same and charge Purchaser for the fence or product and their removal if payment is not made per the terms of this Proposal. Purchaser agrees to pay 1.5% per month on all past due accounts. Any fence project that is considered custom or has special order materials is not returnable and therefore not fully refundable. A minimum of 25% restocking fee will apply with certain items being subject to higher restock fees as established from time to time by Town and Country Fence. Unless objected by the Purchaser, Town and Country Fence shall place a lawn sign on the property for the duration of Town and Country **Fence's work.**

Acceptance of Proposal. The above prices, specifications, terms, and conditions are satisfactory and accepted by Purchaser. Town and Country Fence is authorized to do the work as specified and Purchaser agrees to make payment as outlined above.

Date of Acceptance________________________

By: Jonathan Krause

Jonathan Krause – Commercial Sales

This Proposal may be withdrawn by Town & Country Fence if not accepted within 5 days.

Purchaser

Purchaser Name:________________________

By:________________________

Print Name________________________

Its:________________________

Equal Opportunity Employer

PROPOSAL

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.i
TITLE: Approval of Special Event Permit for 2026 Chilly Open by the Wayzata West Metro Chamber	
PROPOSED MOTION: To Approve the Special Event Permit Request from the Wayzata West Metro Chamber for the 2026 Chilly Open Event	
PREPARED BY: Mike Kelly, Public Works Director/City Engineer	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
Staff recommends approval of the Special Event Permit for the 2026 Chilly Open.

FINANCIAL OR BUDGET CONSIDERATION:
The 2026 permit fee for this event is $823.00, per the 2026 fee schedule. Public Safety and Public Works-related costs borne by the City will also be reimbursed by the applicant.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Sustain Community Character & Safety
This event adds to the vitality of the community during the normally quiet winter months and also serves to help raise funds for Chamber operations. Parameters on the event must be closely evaluated to ensure success doesn't compromise public safety and the quality of life of residents.

BACKGROUND:
The event is proposed to be held on Saturday, February 7, 2026, on Lake Minnetonka, adjacent to the Wayzata Beach and Boatworks building, with a tent in the Boatworks parking lot. Access to the lake will be provided via the beach parking lot and beach. Additionally, the Chamber hosts a snow yoga session (Snowga) on the Panoway lawn, the morning of the event. This year, the Chamber will <u>not</u> be holding the pre-par-tee event on Friday evening.

Per the Special Event Ordinance, Chapter 514, "Permits for Level 3 Events shall require the approval of the City Council." Level 3 events are defined as an event that is anticipated to have 500 or more participants and/or spectators. Additionally, per the Special Event Matrix which was approved in October 2024, one (1) Level 3 event may be permitted in February. The Chamber has submitted the required application materials; application form, proof of insurance, site plan, and permit fee.

The Special Event Ordinance also stipulates that "For level 2 and 3 events that require tickets for entry and are held in whole or part on public property, a fee established by resolution shall be paid to the City per ticket sold within two weeks after the event, given the closure of public access to public property and the associated impacts on such public property." The fee was established as the greater of $1 or 1% per ticket. The Ordinance further states that "The City may reduce or waive this fee for events that are charitable or have a significant fundraising component for a non-profit community or civic organization." <u>Staff recommends waiving the ticket fee requirement for this event.</u>

Public Works and the Police Department have reviewed the permit application and recommend approval.

A copy of the completed permit application is attached for reference, as well as a copy of Resolution 45-2024 which adopted the Special Event Matrix.

ATTACHMENTS:
1. 2026 Wayzata Special Event Permit Application - Chilly Open
2. Resolution 45-2024 - Adopting Special Event Matrix

City of Wayzata

SPECIAL EVENT PERMIT APPLICATION

Only completed applications with payment will be accepted

EVENT INFORMATION	
Name of Event: Wayzata Chilly Open	
Estimated Attendance: 5,000	
Type of Event (festival, parade, athletic, valet parking, etc.): Golf Tournament on Wayzata Bay	
Event Set Up Date: Feb. 4 - 7	Time: AM
Actual Event Date(s): Saturday, February 7, 2026	Time: 8 am - 5 pm
Event Clean Up Date: Saturday and Sunday	Time: after 5 pm
Event Location: Wayzata Bay, Wayzata Beach and adjacent parking lot. Snowga will take place on Pano	

APPLICANT INFORMATION		
Sponsoring Organization Name: Wayzata West Metro Chamber		
Primary Contact Person: Becky Pierson / Brooke Beyer		
Address: 402 E. Lake St, Wayzata MN		
City: Wayzata	State: MN	Zip: 55391
E-Mail: brooke@wayzatawestmetrochamber.com		Phone: 952-473-9595
Name of On-Site Contact Person During Event: Becky Pierson / Brooke Beyer		
Cell Phone: 612-741-5517 (Becky) / 507-313-1583 (Brooke)		

- ☐ **If the event is held on private property, please include a written statement by the property owner that the applicant has permission to use their property.**
- ☐ **If the event has road closures that impact residents and/or business they need to be notified in writing of the closure two weeks in advance.**

EVENT DETAILS		
Is the event open to the public?	☒ No	☐ Yes
Will admission be charged?	☐ No	☒ Yes, amount per ticket $ $60 - $115
Will sound amplification be used?	☐ No	☒ Yes

If Yes, amplified sound requires an onsite contact person that is directly responsible for being able to turn down the music if requested. Note there is no amplified sound allowed from 10:00 pm to 7:00 am.

Contact Person: Brooke Beyer Cell Phone: 507-313-1583

FOOD & BEVERAGE		
Will alcohol be at the event?	☒ No	☐ Yes

*If Yes, a **temporary liquor license** and **a police officer are required**.*

Contact Person: Cell Phone:

Will food be prepared on-site?	☒ No	☐ Yes

If food is being prepared on-site, what hours will it be on-site and what type:

- ❑ (You'll also need to contact City Hall to determine food licensing needs)

SET-UP DETAILS			
Are there events in the air? (fireworks, parachutes, etc.)	☒ No	☐ Yes	**If Yes**, Describe: **(Fireworks Permit/Inspection is Required)**
Will there be inflatables? (bounce house, jumpers, etc.)	☒ No	☐ Yes	**If Yes**, indicate on the site map what item(s) will be where.
Will there be canopies or tents?	☐ No	☒ Yes	**If Yes**, list the number to be installed and dimensions: Date Installed: Feb. 5&6 Date Removed: Feb.8
Will a stage be set-up?	☐ No	☒ Yes	**If Yes**, list the dimensions: in 19th Hole tent - 16x24 ft
Will temporary fencing be used?	☐ No	☒ Yes	**If Yes**, indicate on the site map the materials used & location(s) placed.
Will barricade(s) be needed?	☐ No	☒ Yes	**If Yes**, a traffic control plan should be provided.

Will power be needed? Describe power needs and location(s): No - Chamber will rent generators
Describe trash removal and cleanup plan **during** and **after** event (event signage must be removed as well): Chamber hiring TVG to manage trash removal/clean-up

All Applications must be submitted with the following:

- ❑ Application (above)
- ❑ Proof of Insurance
- ❑ Schedule of Activities
- ❑ Site Plan and/or Route Map + Parking Plan (directions & details above)
- ❑ Permit Fee
- ❑ $1,000 Damage Deposit (Level 3 Events Only)
  - Refundable if there is no damage or expenses are incurred by the city
- ❑ Additional Applicable Fees (see rate sheet below) (i.e. pavilion rental, extra storage, etc.)

A complete application & materials will be considered for approval and will be considered FINAL, once approved.

An approved special event permit is not transferable, not refundable, and is not valid for any other date or purpose than specified above. A copy of an approved permit must be available for inspection at all times during the event.

Applicant and Event Organizer's Agreement:

On behalf of Applicant (and if applicable, the affiliated organization holding the event), I agree to abide by all applicable City Ordinances regulating special events and the use of public parks, and all activities associated with the event. I agree to indemnify and hold the City of Wayzata harmless from any personal injury or other claims resulting from our use of public property or the event. I agree to pay for all public safety and/or public works costs as specified in my application. I agree to pay for any damage done to public and other property arising from the event. I agree that I am 18-years of age or older.

Permit Applicant Name: Brooke Beyer

Permit Applicant Signature: Brooke Beyer Date: 11.9.25

Permit #: SE-2026 - 01

City Manager or Designee: ______________________________ Date: ______________

Police Chief or Designee: ______________________________ Date: ______________

Fire Chief or Designee: ______________________________ Date: ______________

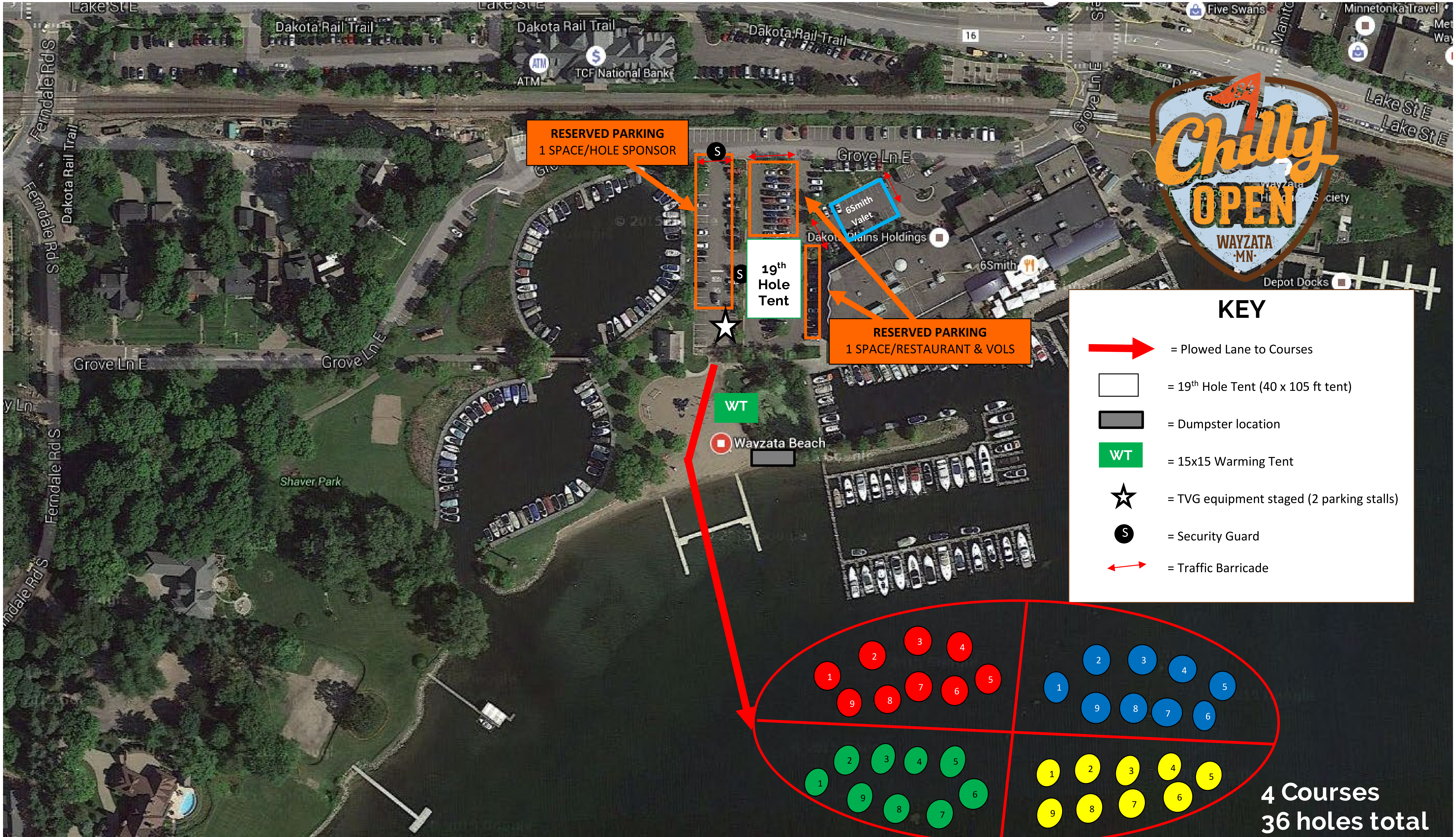
Comments or Conditions:

PW staff will provide the following:
- Cover "Permit Required" signs (Friday AM)

- Medical location to be in lobby of RBA building
- Lost and Found will be at Chamber Office
- A minimum of three Security Personal shall work event.
- Participants walking off the lake holding an alcohol beverage shall either dump out the beverage before proceeding on land or must stay within Secured Walkway leading to 19th Hole Tent.
- The Chamber will be operating Rangers between the Depot and the event. These vehicles will be marked as "Event Staff".
- Hennepin County Water Patrol approval of the event.
- Access to the event, from the beach, will be for pedestrians and event setup/removal, only.

Police officer scheduling shall be coordinated with Police Chief, directly, prior to the event.

WAYZATA CHILLY OPEN
2026 MAP



ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AmeriStar Agency, Inc., A Marsh & McLennan Agency
815 Wayzata Blvd E
Wayzata MN 55391

CONTACT NAME: Rachel Baker
PHONE (A/C, No, Ext): 954-641-1464 FAX (A/C, No): 763-542-8977
E-MAIL ADDRESS: rbaker@ameristaragency.com

INSURED GREAWAY-01
Greater Wayzata Area Chamber of Commerce
DBA Wayzata West Metro Chamber
402 Lake St E
Wayzata MN 55391

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : West Bend	15350
INSURER B : SFM	11347
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 1587300679 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			B304120	3/1/2025	3/1/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ EXCLUDED
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			B304120	3/1/2025	3/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY; SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY; X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			B304120	3/1/2025	3/1/2026	EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 1,000,000
	DED RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			32384.219	3/1/2025	3/1/2026	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Liquor Liability			B365349	3/1/2025	3/1/2026	Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Wayzata is listed as additional insured on the general liability -liquor liability is included.

Events:
Wayzata Art Experience
James J. Hill Days
Wayzata Chilly Open

CERTIFICATE HOLDER

City of Wayzata
600 Rice Street
Wayzata, MN 55391

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Rachel Baker

Receipt

City of Wayzata
600 Rice Street East
Wayzata, MN 55391
P: 952-404-5300
www.wayzata.org

Receipt #: 0215931
Date: 11/21/25
Cashier: LKRISMER

Received Of: GREATER WAYZATA AREA C
402 LAKE ST E
WAYZATA, MN 55391

The sum of: $823.00

Notes: CHILLY OPEN SPECIAL EVENT PERMIT #SE-2026-01

Special Event Permit			**$823.00**
	Special Event Permit	823.00	
		Total:	**$823.00**

TENDERED:	**CHECK**	**23946**	**$823.00**

CITY OF WAYZATA

RESOLUTION NO. 45-2024
RESOLUTION ADOPTING SPECIAL EVENT MATRIX

WHEREAS, the City has adopted Ordinance No. 843 amending Chapter 514 of the Wayzata City Code to regulate Special Events; and

WHEREAS, under Section 514.08 of such Ordinance, the City Council shall adopt a Special Event Matrix that will be made part of the special events policy referenced in Sec. 514.10 of such Ordinance, and will contain limits that apply to the number, frequency and times of special events and permits;

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, that the Special Event Matrix attached to this Resolution is hereby adopted and shall be made part of the City's special events policy.

Adopted by the Wayzata City Council this 22nd day of October, 2024.

Johanna Mouton (Oct 25, 2024 13:35 CDT)
Johanna Mouton, Mayor

Attest: Jeffrey Dahl
Jeffrey Dahl (Oct 24, 2024 11:03 CDT)
Jeffrey Dahl, City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:	Parkhill
Seconded by:	Sorensen
Voted in favor of:	MacDonald, Parkhill, Sorensen, Mouton
Voted against:	None
Abstained:	None
Absent:	Plechash
Resolution Adopted:	

I hereby certify that the foregoing is a true and correct copy of Resolution No. 45-2024 adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on October 22, 2024.

____
Kathy Leervig, City Clerk

Attachment
Special Event Matrix

2025 SPECIAL EVENT MATRIX

Adopted October 22, 2024

This Special Event Matrix is adopted pursuant to City Code Sec. 514.08 – Limits on the Number, Frequency and Times of Special Events. The limits specified below shall apply to the number, frequency, and times of special events and permits. Special events outside of these parameters may be approved by City Council upon a showing that the event (i) meets all of the criteria outlined in City Code Sec. 514.04, and (ii) would not negatively impact other previously approved events.

MONTH	LEVEL 1 EVENTS (20-99 persons)	LEVEL 2 EVENTS (100-499 persons)	LEVEL 3 EVENTS (500+ persons)
January	No Limits	No Limits	1
February	No Limits	No Limits	1
March	No Limits	No Limits	1
April	No Limits	No Limits	1
May	No Limits	No More Than 3 Events No More Than 7 Days Total	1
June	No Limits	No More Than 3 Events No More Than 7 Days Total	2
July	No Limits	No More Than 3 Events No More Than 7 Days Total	2
August	No Limits	No More Than 3 Events No More Than 7 Days Total	2
September	No Limits	No More Than 3 Events No More Than 7 Days Total	2
October	No Limits	No Limits	1
November	No Limits	No Limits	1
December	No Limits	No Limits	1

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.j
TITLE: Adoption of Resolution 55-2025 Accepting Donation from the Miles Family Fund	
PROPOSED MOTION: To Adopt Resolution 55-2025 Accepting Donation from the Miles Family Fund	
PREPARED BY: Peter Zimmerman, Finance Manager	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
Staff recommends adoption of Resolution 55-2025 as presented.

FINANCIAL OR BUDGET CONSIDERATION:
This Miles Family Fund has designated this $2,000 gift in honor of staff's care for the Little Woods.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Not applicable.

BACKGROUND:
The City has received another very generous donation from the Miles Family Fund for care of the Little Woods.

The City of Wayzata is extremely fortunate to have community members like this who are committed to the prosperity of the community.

ATTACHMENTS:
1. Resolution 55-2025

CITY OF WAYZATA

RESOLUTION NO. 55-2025

RESOLUTION ACCEPTING DONATION FROM THE MILES FAMILY FUND

WHEREAS, Minnesota Statute §465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution; and

WHEREAS, said donations must be accepted by a resolution adopted by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wayzata to accept the following donation:

Donor	Purpose	Amount
Miles Family Fund	For Care of the Little Woods	$2,000

BE IT FURTHER RESOLVED that the Wayzata City Council sincerely thanks the above-named for their generous donation and commitment to the community.

Adopted by the Wayzata City Council this 16th day of December, 2025.

____
Andrew Mullin, Mayor

Attest: ______________________________
Aurora Yager, Interim City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 16, 2025.

____
Kathy Leervig, City Clerk
SEAL

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 7.k
TITLE: Approval of Professional Services Agreement with Metro West for 2026 Building Official Services	
PROPOSED MOTION: To Approve 2026 Professional Services Agreement for Building Official Services with Metro West Inspection Services	
PREPARED BY: Alex Sharpe, Community Development Director	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
Staff recommends approval of the professional services agreement for Building Official services.

FINANCIAL OR BUDGET CONSIDERATION:
If the Building Official position were to remain unfilled for the duration of 2026, the City would see a net savings of approximately $26,800. If the Building Official position does get filled, the budget implications would be negligible.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Achieve and Sustain Operational Excellence
The City is able to provide essential services, and provide high quality customer service to residents during staff transition.

Sustain Community Character and Safety
The City must designate a Building Official and review of building permits is essential to community safety.

BACKGROUND:
To issue building permits, the City must name a certified Building Official. In October 2025, the City's Building Official resigned and the City's long-serving Building Inspections contractor, Metro West Inspections, began temporarily serving as the City's Building Official.

Metro West provides Building Official services to 36+ jurisdictions in the west metro, including Medina, Ostego, Waconia, and Long Lake. Metro West has provided supplemental inspections services for Wayzata (when permit loads are above staff capacity) since 2016. Due to the established relationship with Metro West, staff recommends they continue to serve as the interim Building Official until the position can be filled.

Budget Impacts
The agreement includes a $95.00 hourly rate for inspections and a revenue share of 50% of the plan review fee. The rates presented in the agreement are for one year only and based on the expectation that the City will fill the position in 2026. While there are costs associated with utilizing a consultant, those costs are offset by the City not paying an internal Building Official's wages and benefits during that time. The table below provides the net budget impact of the Building Official role remaining unfilled for the duration of 2026.

	Internal Building Official (in 2026 Budget)	Metro West
Revenues		
Plan Review	$180,000	$180,000
Expenditures		
Wages and Benefits	$162,180	$0
Hourly Inspections	$30,285	$75,713
50% Plan Review Split		$90,000
Total Expenditures	**$192,465**	**$165,713**
Net Rev/Exp	**($12,465)**	**$14,287**
Net Savings from Metro West	**$26,752**	

Please note, the projected savings are an estimate. They do not account for a significant increase or decrease in the number of building permits in 2026 or for significant projects of high value that affect the projected plan review revenue, which has occurred in prior years.

Building Official Recruitment
The City posted the position earlier in 2025 but did not find a qualified candidate. This is not unexpected, as these positions are notoriously difficult to fill. Many remain vacant more than a year.

City staff pride themselves on providing excellent customer service and availability for residents. While Metro West provides prompt service, they also serve over 36 communities and cannot provide the same level of service as the City has come to expect. Given the value the organization and residents get from the responsiveness of an internal Building Official, staff plan to repost the position once the compensation study is complete in 2026.

ATTACHMENTS:
1. 2026 Professional Services Agreement
2. 2026 Metro West Contract

CITY OF WAYZATA
PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the "Agreement") is made effective January 1, 2026 ("Effective Date") by and between the City of Wayzata, Minnesota (the "City") and Metro West Inspection Services, Inc._("Contractor") for the professional services and related deliverables described herein, and contains the terms and conditions applicable to all of Contractor's services and associated deliverables for the City.

In consideration of the mutual promises and covenants contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

I. SCOPE OF SERVICES AND DELIVERABLES

Contractor will provide the professional services and deliverables (collectively, the "Services") that are described in the Metro West Comprehensive Proposal attached hereto as **Attachment A** (the "Statement of Work"), according to the project team, project scope, services descriptions, deliverables, timeline, and other terms therein, and in accordance with best practices and industry standards.

II. PROJECT REPRESENTATIVES

A. City's main point of contact shall be the Community Development Director.
B. Contractor's main point of contact for the Services shall be Mike Rosenau, owner.

III. COMPENSATION AND BILLING

As consideration for the provision of the Services and all costs associated therewith, the City agrees to pay the Contractor on an hourly basis and 50% of the City's collected plan review fee according to the rates which shall constitute full compensation for all Services to be provided by the Contractor under this Agreement. The fee shall be paid as described on page 5 of the Statement of Work attached as Attachment A, after the completion of all of the Services in accordance with the terms hereof.

Contractor will invoice the City upon completion of the phases for the Services provided in accordance with Agreement and include with such invoices detailed descriptions of the Services provided by the Contractor to the City. City shall pay Contractor for all undisputed invoices within thirty (30) days of receipt of such invoices.

IV. CHANGE OF SCOPE OF SERVICES

City may request, and Contractor may suggest, changes or additions to the Services. In such event, City and Contractor will work together on the details of such changes (including any adjustments to Contractor's compensation and the specifications, timeline and deliverables described in **Attachment A**), and if agreed upon in writing by both City and Contractor, such changes shall be an amendment to this Agreement.

V. INSURANCE

Contractor, at its expense, shall procure and maintain in force for the duration of this Agreement the following minimum insurance coverages:

A. **General Liability.** Contractor agrees to maintain commercial general liability insurance in a minimum amount of $1,000,000 per occurrence; $2,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products completed operations, personal injury, advertising injury, and contractually assumed liability. City shall be endorsed as additional insured.

B. **Automobile Liability.** If Contractor operates a motor vehicle in performing the Services under this Agreement, Contractor shall maintain commercial automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of $1,000,000 combined single limit.

C. **Professional (Errors and Omissions) Liability Insurance.** Contractor will maintain professional liability insurance for all claims Contractor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Contractor's professional services required under this Agreement. Contractor is required to carry the following minimum limits: $1,000,000 per occurrence; $2,000,000 annual aggregate. The retroactive or prior acts date of such coverage shall not be after the Effective Date, and Contractor shall maintain such insurance for a period of at least three (3) years following completion of the Services. If such insurance is discontinued, extended reporting period coverage must be obtained by Contractor to fulfill this requirement.

D. **Workers' Compensation.** Contractor agrees to provide workers' compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. Contractor shall also carry employers' liability coverage with minimum limits as follows: (i) $500,000 – Bodily Injury by Disease per employee; (ii) $500,000 – Bodily Injury by Disease aggregate; and (iii) $500,000 – Bodily Injury by Accident.

Contractor shall, prior to commencing the Services, deliver to the City a Certificate of Insurance as evidence that the above coverages are in full force and effect. The insurance requirements may be met through any combination of primary and umbrella/excess insurance. Contractor's policies shall be the primary insurance to any other valid and collectible insurance available to City with respect to any claim arising out of Contractor's performance under this Agreement. Contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days advanced written notice to the City.

VI. INDEPENDENT CONTRACTOR RELATIONSHIP

City and Contractor agree that Contractor is an "independent contractor" and not an employee of City. Contractor shall be solely and entirely responsible for its acts and for the acts of its employees, agents, and subcontractors in connection with the Services. Contractor shall be responsible for the compensation and benefits of Contractor's employees and for payment of all federal, state and local taxes payable with respect to any amounts paid to Contractor under this Agreement. No payroll or employment taxes of any kind shall be withheld or paid by City with respect to payments to Contractor, including but not limited to, FICA, FUTA, federal and state personal income tax, state disability insurance tax and state unemployment tax. Contractor shall not be entitled to any benefits from City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

VII. TERMINATION

This Agreement shall continue in effect until terminated by either party upon such party giving the other no less than 30 days prior written notice of termination. Termination of this Agreement for any reason shall not affect any provision of this Agreement that by its nature is intended to survive termination.

VIII. OTHER TERMS

A. Entire Agreement; Amendments. This Agreement and the attachments referenced herein represent the entire agreement between Contractor and City. Any terms in attachments which conflict with the main body of this Agreement shall be limited, controlled and superseded by the terms in the main body of this Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, either written or oral. No amendment or modification of the terms of this Agreement, except as may be expressly authorized herein, may be made and will not be effective unless agreed upon in writing by City and Contractor.

B. Assignability. The rights and obligations of Contractor under this Agreement shall not be assignable or transferable without the prior written approval of the City.

C. Compliance of all Laws; Ability to Perform; Representations. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations, codes, ordinances and orders. Contractor has in effect and will maintain in effect all permits, licenses, and other authorizations necessary for the performance of the Services. Contractor is not aware of any fact or circumstance which would prevent Contractor from performing in accordance with this Agreement. Contractor represents and warrants that Contractor has the requisite training, skills, and experience necessary to provide the Services contemplated by this Agreement, and that the Services will be performed using personnel, equipment, and material qualified and suitable to perform the Services requested. Contractor shall be solely responsible for its negligent acts, errors and omissions while performing Services under this Agreement. Contractor will perform the Services with reasonable care and skill, in a diligent and professional manner and in accordance with accepted professional practices and industry standards.

D. Assurances and Indemnification. Contractor assures the City, and represents and warrants, that the information it has provided in its Statement of Work is accurate and not misleading in any material respect. Contractor shall defend and indemnify City, its employees, officials, and agents, against all claims, demands and actions, and all related costs and expenses (including reasonable attorneys' fees) for injury, death, disability or illness of any person, or damage to property, arising out of the Services or any breach of any representation or term of this Agreement by Contractor.

E. Payment of Others. Contractor shall pay all of Contractor's employees, agents, and subcontractors furnishing services, labor, equipment, or materials incidental to the performance of Contractor's obligations under this Agreement.

F. Rights in Deliverables. All deliverables associated with the Services, and all data, information, ideas, designs, plans and creative works associated therewith, shall be the exclusive property of City, including all intellectual property rights therein. City and Contractor agree that such are works made for hire for City, and to the extent they do not qualify as such, Contractor hereby assigns all rights therein to City.

G. Contractor's Obligations Upon Termination. Upon the expiration or termination of this Agreement, Contractor shall furnish City with all deliverables and work in progress associated with the Services as of the effective date of termination. City shall have the unfettered right and freedom to use all such deliverables and work in progress as it sees fit, and to hire third parties to complete all outstanding Services as of the effective date of termination.

H. Headings. The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.

I. Notices. All notices or communications relating to this Agreement shall be in writing and shall be deemed given upon hand delivery or deposit in the United States mail, return receipt requested, and addressed as follows:

To the City: Wayzata City Hall 600 East Rice Street Wayzata, MN 55391 Attention: City Manager	To Contractor: Metro West Inspection Services, Inc. 689 North Medina St. Ste. 250 Loretto, MN, 55357 Attention: Mike Rosenau

J. Governing Law; Jurisdiction; Data Practices Act. This Agreement shall be construed in accordance with governed by the laws of the State of Minnesota. The parties agree to submit to the jurisdiction of the courts of the State of Minnesota, and that any litigation regarding this Agreement will be brought in the state or federal courts that lie in Hennepin County, Minnesota. Contractor agrees to abide by the applicable provisions of the Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13. Contractor understands that all of the data created, collected, received, stored, used, maintained, or disseminated by Contractor in performing those functions that the City would perform is subject to the requirements of Chapter 13, and Contractor must comply with those requirements as if it were a government entity. This does not create a duty on the part of Contractor to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.

K. Waiver. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

L. Savings Clause. If any court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of this Agreement will remain in full force and effect.

M. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

CITY:

City of Wayzata, a Minnesota Municipal corporation

By: ____________________________
Andrew Mullen, Mayor

By: ____________________________
Aurora Yager, Interim City Manager

CONTRACTOR:

Metro West Inspection Services, Inc.

By: ____________________________
Mike Rosenau, Owner

ATTACHMENT A
STATEMENT OF WORK

See Attached Proposal

Building Official, Building Inspection, Code Review, and Code Enforcement

Mike Rosenau
689 North Medina St Ste 250
Loretto, MN 55357
mr@mwimn.com
952-913-8108

12-2-2025

Metro West Inspection Services, Inc.
689 Medina St
P.O. Box 248
Loretto, MN 55357
763-479-1720

Date

December 2, 2025

Proposal Request by:

City of Wayzata
600 Rice St E
Wayzata, MN 55391

Thank you for the opportunity to present to City of Wayzata the commercial building and residential building inspection services that Metro West Inspection Services, Inc. can provide. Our firm has provided comprehensive building inspection services for cities, counties, and townships since 1976. We take pride in our current and longstanding relationships with the jurisdictions whom we provide inspection services.

Qualifications

- We have adequate staffing which allows us to complete all plan review(s) and required inspections, during vacations, continuing education, illness and/or emergencies.
- Metro West has a staff of 20, (7) MN. Certified Building Officials, (6) MN. Limited Building Officials, (4) Inspectors and (3) office personnel.
- Mike Rosenau is the designated MN. Building Official #BO706204
- Three of our Building Officials are approved by the State of Minnesota to review and inspect State Building projects
- Our inspectors are qualified through education, trade work experience, field experience, ongoing training, and State Certifications.

Designated Building Official

Mike Rosenau will be the designated Building Official, Minnesota Building Official. Mike has worked as a Building Official for 11 years. Throughout his 11 years he has built a reputation of hard work and high integrity. Communication is priority with Mike and he has built longstanding relationships with City and City Officials, Contractors, Builders, Residents, and Coworkers.

Mike will plan and direct all inspection services in compliance with the MN State Building Code and applicable City ordinances. As Designated Building Official, Mike will be the consultant to local agencies and the main communication with the City Administrator. Also, Mike will work closely with City staff and advise the City Administrator, Community Development and Public Works. If required, the Building Official (Mike), will attend City Planning and City Council meetings.

Scope of Services (under the direction of the Building Official)

- The City will have a designated, experienced Building Inspector, for daily plan review, license verification, inspections, issuance of certificate of occupancy and staff coordination.
- The City will have an additional building inspector for backup/additional coverage.
- Your inspectors will communicate with contractors, builders, architects, and residents, in person, phone, email and mail.
- Our inspectors are experienced in application, plan review and permitting on electronic formats; Citizenserve, LOGIS, BSNA, MS4Front, iWorQ, and Open Gov.
- Each Inspector is familiar and comfortable with current electronic meeting formats.
- A State certified inspector will be available for review and inspections for all State projects.
- The inspectors will perform all building related code enforcement and management of all conflicts through communication with the Building Official and City Administration.
- Inspectors follow up on calls and requests is within two business days.
- We normally schedule inspections within 1-2 days, during peak months it may be extended to 3-4 days. Minimum notification of schedule time is 24 hours.
- Minimum time for processing permit applications is 3-7 business days for residential and 7-10 days for commercial projects. If the applicant has not submitted required paperwork for the project and/or questions that arise from plan review, extra time would be required to complete their permit.
- Valuation of work is established through a value/cost per square foot for all buildings. Commercial valuation is updated annually through data supplied by the State of Minnesota Department of Labor and Industry. The Building Official sets all valuations.
- We utilize in conjunction with the Minnesota State Building Code the 2020 Conservation Code for Existing Buildings undergoing changes and additions. We are familiar with the use of this specific code as all of our Counties/Cities that have older/existing buildings.
- Currently the use of escrows is predominant in all of our cities. Typically, the Certificate of Occupancy is provided to the City for release once escrow requirements have been met.
- Our Inspectors are familiar with identifying erosion control deficiencies on site. We will issue "Stop Work" orders if erosion control measures are not properly maintained.
- Temporary Certificate of Occupancy (TCO) are typically not issued for new home construction. A TCO is used primarily with commercial permits. All life safety requirements must be met. TCO's are issued subjectively with maximum time limits. City staff is involved with any outstanding zoning requirements are consulted with prior to issuance of a TCO

Office Services

- Metro West office hours are 8:00a.m. to 4:30 p.m. Monday-Friday.
- Metro West has two (2) fulltime and one (1) part-time office staff. Our primary office and office staff are fully capable for all communications, building inspection scheduling and recordkeeping.
- We provide monthly invoice billing by the 25th of each month. Billing covers all plan review and hourly services rendered *prior* to the 25th of that month.
- All inspectors are available for permitting questions and our office staff is available for scheduling inspection services.

Fee Schedule

Our proposed fee schedule for Building Inspection Services are as follows. Valuation based permits shall be 50% of the plan review fee. All other inspection services will be at a rate of $95 per hour. The respective fees shall be paid by the applicant directly to the City. The Contractor share shall be payable to the Contractor by the City, after the projects are completed or expired.

- Re-inspections Fee: $50.00 each.
- Hourly Inspection(s) fee: $95.00 per hour.
- SEC/Erosion Control(s): 100% of fee
- Additional work: Shall be paid as agreed upon by both parties.

Assumptions

- The Contractor agrees to remain, at all times, licensed by the State of Minnesota as a Certified Building Official.
- All insurances are in place: Workers Comp., Commercial Auto and General Liability, Errors and Omissions, Liability Umbrella. Insurance certificates provided.
- Our commitment to our Inspectors is ongoing training and continued education.
- There are no formal claims, complaints, or conflicts of interest against our organization or our employees. In the event of any, listed above, matters will be addressed with full transparency.

References

• City of Medina	Dusty Finke	763-473-8846
• City of Otsego	Adam Flaherty	763-441-4414
• City of Waconia	Lane Bratten	952-442-3106

At this time, thank you for your time and consideration of Metro West Inspection Services, Inc. for your Building Official designation.

X 12/2/25

Mike Rosenau

Metro West Inspection Services, Inc.

City of Wayzata
City Council Agenda Report

MEETING DATE: December 16, 2025	**AGENDA ITEM:** 9.a
TITLE: Consider Adoption of Resolution 46-2025 Denying a Variance to the Required Retail Area and Frontage at 401 Lake Street East	
PROPOSED MOTION: To Adopt Resolution 46-2025 Denying a Variance to the Required Retail Frontage and Area at 401 Lake Street East.	
PREPARED BY: Alex Sharpe, Community Development Director	
REVIEWED BY: Aurora Yager, Interim City Manager	

ACTION REQUESTED:
The Planning Commission and staff recommend adoption of Resolution 46-2025 Denying a Variance to the Required Retail Frontage and Area at 401 Lake Street East.

FINANCIAL OR BUDGET CONSIDERATION:
Typical fees, including permit fees would be collected if approved.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:
Sustain Community Character & Safety
The City strives to manage thoughtful development that balances property rights with the existing character of Wayzata's unique residential neighborhoods.

BACKGROUND:
The applicant, Studio BV, on behalf of the property owner, Fish Base, LLC, has submitted a variance application to reduce the required area of retail uses required on the ground floor from 22% to 11%. An existing variance adopted via Resolution 07-2020 approved a reduction of retail area from 50% to 22%. The new proposal seeks to further reduce the existing retail area where Brick + Linen is located to approximately 746 sq. ft., to allow the construction of a conference room for the financial consulting firm and building owner, Fish Base, LLC.

ATTACHMENTS:
1. Resolution 46-2025
2. PC Report

RESOLUTION NO. 46-2025

RESOLUTION DENYING GROUND FLOOR RETAIL VARIANCE AT 401 LAKE STREET EAST

WHEREAS, Applicant Studio BV, on behalf of the property owner, Fish Base LLC, (collectively, the "Applicant") has submitted an application (the "Application") for approval of a variance (the "Ground Floor Retail Variance") to reduce the required area of retail or service commercial uses on the ground floor of the building on the property at 401 Lake Street East, legally described on Attachment A (the "Property"); and

WHEREAS, the Wayzata Planning Commission, pursuant to the Zoning Ordinance, held a public hearing on the Application, and adopted a Report and Recommendation to the City Council to deny the request for approval of the Ground Floor Retail Variance on December 1, 2025, a copy of which is attached to this Resolution as Attachment B (the "PC Report and Recommendation").

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

A. Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearing, the standards of the Wayzata Zoning Ordinance, and the findings and recommendations of the PC Report and Recommendation, all of which are incorporated by reference in this Resolution, the City Council of the City of Wayzata hereby finds, confirms and memorializes that the request in the Application does not meet all of the applicable standards and requirements of the Wayzata Zoning Ordinance.

B. Based on the foregoing, the request for the Ground Floor Retail Variance in the Application is hereby **DENIED**.

Adopted by the Wayzata City Council this 16th day of December 2025.

____
Andrew Mullin, Mayor

ATTEST:

____
Aurora Yager, Interim City Manager

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on December 16, 2025.

____
Kathy Leervig, City Clerk
SEAL

<u>Attachment A</u>:
Legal Description of Property

<u>Attachment B</u>:
Planning Commission Report and Recommendation on the Application

Attachment A

Legal Description and Information on Property

Address	401 Lake Street E
PID	06-117-22-31-0103
Legal Description	Stephens' Rearrangement of Blocks 3 and 4 Townsite of Wayzata
Abstract or	Torrens
Certification NO.	1471810

Attachment B

PC Report and Recommendation

WAYZATA PLANNING COMMISSION

December 1, 2025

REPORT AND RECOMMENDATION OF DENIAL OF GROUND FLOOR RETAIL AREA VARIANCE AT 401 LAKE STREET EAST

SUMMARY OF RECOMMENDATION

DENIAL of Variance for Ground Floor Retail Area

REPORT AND RECOMMENDATION

Section 1. BACKGROUND

1.1 Application. Studio BV, on behalf of the property owner, Fish Base LLC, (collectively, the "Applicant") has submitted an application (the "Application") for approval of a variance to reduce the required area of retail or service commercial uses on the ground floor of the building on the property at 401 Lake Street East, legally described on Attachment A (the "Property"). This would allow for approximately half of the existing retail space to be converted for use as private office conference rooms.

1.2 Approval Requested. The Applicant is requesting approval of a variance from the C-4 Central Business District requirement that at least 50 percent of the building frontage on the ground floor along Lake Street be used for retail or service commercial use and should comprise at least 50 percent of the ground floor building footprint. Sec. 978.06. The requested variance would allow a reduced retail space of 11 percent of the ground floor and less than 50 percent of building frontage along Lake Street (the "Ground Floor Retail Variance"). A variance for the Property was granted in 2020 to allow for a reduction in the required area of retail or service commercial use from 50 percent to 22 percent.

1.3 Property. The address, property identification number, and owner of the Property are:

Address	PID	Owner
401 Lake St E	06-117-22-31-0103	Fish Base LLC

1.4 Land Use Designations. The Property is zoned and guided as follows:

Zoning:	C-4 Central Business District
Comp Plan:	Central Business District
Overlay districts:	Shoreland Overlay District Lake Street Design District

1.5 Notice and Public Hearing. Notice of the public hearing on the Application was published in the *Sun Sailor* on October 31, 2025 and mailed to all property owners located within 500 feet of the Property on November 7, 2025. The public hearing on the Application was held at the November 17, 2025 Planning Commission meeting.

Section 2. STANDARDS

2.1 Retail or Commercial Use Requirement. In the C-4 Central Business District, at least 50 percent of the building frontage on the ground floor along Lake Street must be used for retail or service commercial use and should comprise at least 50 percent of the ground floor building footprint. Sec. 978.06.B.

2.2 Variances. The applicable criteria for granting a variance from the standards of the Zoning Ordinance under Sec. 905.1.C. are:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of the Zoning Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant establishes that there are practical difficulties in complying with the Zoning Ordinance.

C. "Practical difficulties," as used in connection with the granting of a variance, means that:
(i) the property owner's proposal for the property is reasonable but not permitted by the Zoning Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. The City Council shall not permit as a variance any use that is not allowed under the Zoning Ordinance for property in the zoning district where the affected person's land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

F. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

Based on the Application materials, staff report, public comment presented at the public hearing, and Wayzata's Zoning Ordinance, the Planning Commission of the City of Wayzata makes the following findings of fact:

3.1 Variance.

A. A reduction in the required retail or service commercial use for the Property has already been granted, and a further reduction would not be consistent with the purpose and intent of the Zoning Ordinance or the guidance of the Comprehensive Plan related to the requirements and goals of maintaining and promoting retail and service commercial uses on Lake Street in the Central Business District that are "characteristic of a 'downtown' area" with a "diversity of retail, office, service and residential land uses at a high level of development quality to enhance it as a regional destination." Sec. 978.01; 2040 Comp Plan.

B. The Applicant has not established that there are "practical difficulties" in complying with the already reduced retail or commercial use requirements for the Property.

C. The Ground Floor Retail Variance is not due to circumstances related to the unique conditions of the Property, which are similar to those of many other properties along Lake Street in the Central Business District that comply with the standards for retail and service commercial.

D. The Ground Floor Retail Variance would alter the essential character of the locality by further reducing the areas fronting Lake Street in the Central Business District that are used and available for retail and service commercial.

E. The Applicant has not provided sufficient reasons that the Ground Floor Retail Variance is justified under applicable criteria of the ordinance in order to make reasonable use of the land, structures and building on the Property. Economic considerations alone do not constitute practical difficulties.

Section 4. RECOMMENDATION

4.1 Planning Commission Recommendation. Based on the findings in section 3 of this Report, the Planning Commission recommends **DENIAL** of the Ground Floor Retail Variance.

Adopted by the Wayzata Planning Commission the 1sr day of December 2025.

Attachment A
Legal Description and Information on Property

Address	401 Lake Street E
PID	06-117-22-31-0103
Legal Description	Stephens' Rearrangement of Blocks 3 and 4 Townsite of Wayzata
Abstract or	Torrens
Certification NO.	1471810