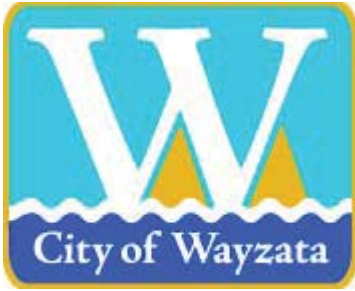


Wayzata City Council Workshop Meeting Agenda  
Wayzata City Hall Community Room, 600 Rice Street  
Tuesday, October 6, 2015  
4:45 PM

WORKSHOP TOPICS FOR DISCUSSION:

1. Forecast Public Art with Jack Becker (4:45 PM) – Page 2
2. Review Special Event Permit, Policy & Process (5:45 PM or immediately following) - Page 22
3. Next Steps Lake Effect: Review Committees & Board Structures (6:30 PM or immediately following) – Page 123



**City of Wayzata**  
**600 Rice Street**  
**Wayzata, MN 55391-1734**

---

**Mayor:**  
Ken Willcox  
**City Council:**  
Bridget Anderson  
Johanna McCarthy  
Andrew Mullin  
Steven Taycke  
**City Manager:**  
Heidi Nelson

## MEMORANDUM

DATE: October 1, 2015  
TO: Mayor Willcox and Councilmembers  
FROM: Jason Peters, Management/Planning Intern  
RE: Public Art Program

The purpose of this workshop is to discuss the process of creating a public art program to help guide the City when it is presented with public art projects/opportunities. As a part of the East Corridor Landscape Project (area of roundabout/East Lake Street), the City is currently presented with a potential public art project. The project would be located in the Circle A/Lake Street Roundabout. Staff has attached an artist's rendering that was included in LHB's preliminary landscape plans, to provide an idea of what this area would like if a public art piece were to be included in the Roundabout. Funding for the public art would be supported by the Wayzata Rotary Club and funds for the East Corridor Landscape Project from the Wayzata Bay Center Redevelopment.

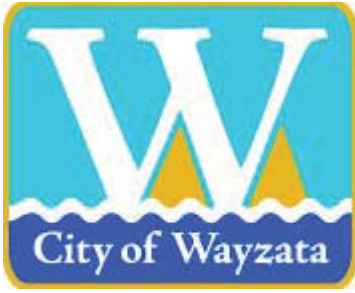
Forecast Public Art, is a non-profit organization located in St. Paul, Minnesota (<http://forecastpublicart.org/>), whose stated goal is to advance the field of public art. Staff has invited Jack Becker Forecast Public Art's Executive Director to help further our discussion of a potential process for a public art program. Mr. Becker's organization has assisted many local government units with their public arts projects. Some regional examples of Forecast Public Art's work include:

- Commissioning public art for Hennepin County Library System (including Wayzata <https://apps.hclib.org/publicart/>);
- Commissioning public art for the City of St. Louis Park (*Bee Way* by local sculptor Foster Willey Jr. located at Shops at the West End, See Attachments);
- Creating public art plans for cities such as Duluth, Grand Forks, and Rochester; and
- Currently assisting in creating outdoor sculpture projects for St. Louis County (Government Center in Duluth);

Attached please find an article authored by Mr. Becker describing public art and its importance to the community.

### **Attachments:**

Rendering of Circle A/Lake Street Roundabout



**City of Wayzata**  
**600 Rice Street**  
**Wayzata, MN 55391-1734**

---

**Mayor:**  
Ken Willcox  
**City Council:**  
Bridget Anderson  
Johanna McCarthy  
Andrew Mullin  
Steven Taycke  
**City Manager:**  
Heidi Nelson

Bee Way by local sculptor Foster Willey Jr. located at Shops at the West End  
Article Public Art: An Essential Component of Creating Communities by Jack Becker





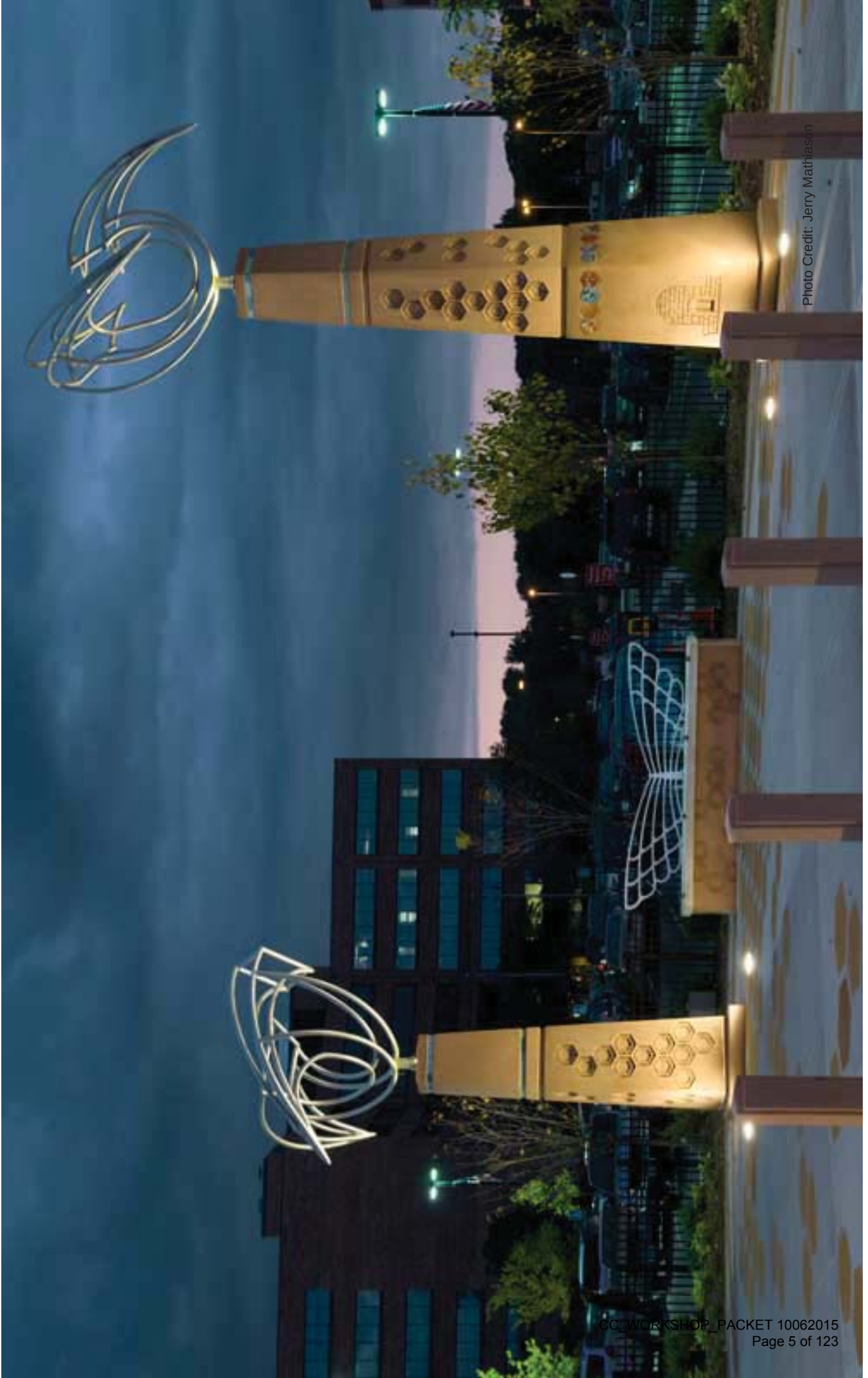


Photo Credit: Jerry Mathiason



AMERICANS  
*for the* ARTS

SERVING COMMUNITIES.  
ENRICHING LIVES.

## What Is a Public Art Program?

Public art programs are charged with administering the development and management of public art in their communities. The methods used to build and sustain a public art program include—but are not limited to—commissioning or purchasing artwork for permanent or temporary display, placing artists on project design teams, and creating artist-in-residence opportunities.

In addition to creating new work, public art programs often are charged with maintaining their public art collection; developing educational programming; creating public art resources, including printed materials and websites; seeking out partnerships and opportunities with public and private organizations; and acting as a source for public art information.

## Public Art: An Essential Component of Creating Communities

*By Jack Becker*

### Introduction

Public art is a multifaceted field of inquiry; it encompasses a wide variety of creative expressions in the public realm. From memorials and historical monuments to contemporary installations and performance events, the possibilities are endless. Each public art program's intention varies; definitions and generalizations are not commonly held. Some communities see public art as a way of enhancing or personalizing otherwise impersonal spaces. Others view it as a means to activate civic dialogue or provide a vehicle for the community to express its identity. Achieving success with a public art program is challenging, to say the least, and there are numerous cautionary tales.

This Monograph offers an overview of the field for people new to public art, from elected officials and community members to artists and arts administrators. On the occasion of the first-ever survey of the field conducted by the Public Art Network of Americans for the Arts, it is appropriate to ask some large questions. What constitutes the public art field today? Why is public art beneficial to a community? What are the critical issues in the field? Beyond these important discussions, this document includes highlights from the survey.

## Number and Type of Public Art Programs

Today, there are more than 350 public art programs that support thousands of artists' projects in airports, train stations, libraries, parks, streetscapes, government buildings, and neighborhoods—urban, suburban, and rural. The majority of public art programs (81 percent) are housed within a public agency—an office of cultural affairs, arts commission, or some other operating department. Most programs involve volunteer commissioners and committee members in addition to a significant amount of staff time. Many programs also contract with outside vendors, such as planning consultants, conservators, public relations specialists, Web designers, writers, researchers, and photographers. Some programs have begun to hire artists to serve on design teams and participate in city planning or use artist-in-residence strategies to engage communities in the process.



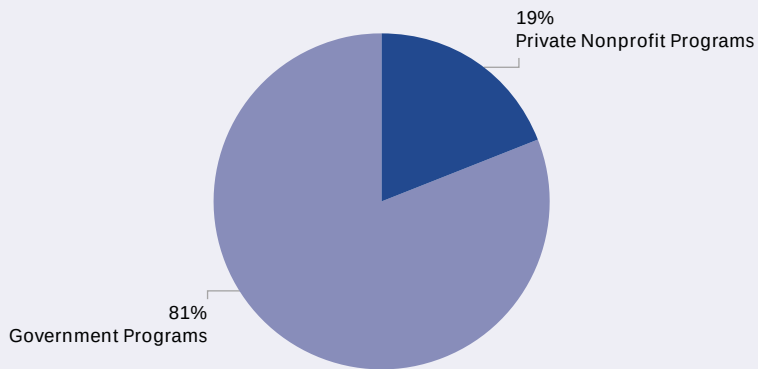
Adams Street Bridge, Longfellow Creek  
Habitat Improvement Project, Lorna Jordan,  
artist. Photo courtesy of City of Seattle  
Office of Arts & Cultural Affairs.

In October 2003, the Public Art Network released the first comprehensive, national survey of public art programs in the United States. The survey studied budgets, funding sources, program administration, and how programs work with artists. The resulting survey report, *Public Art Programs Fiscal Year 2001: A Detailed Statistical Report on the Nation's Public Art Programs*, is the source for the public art program information found in this Monograph. A copy can be ordered from the Americans for the Arts bookstore at [www.AmericansForTheArts.org](http://www.AmericansForTheArts.org).

A majority of programs either commission or purchase permanent works of art, such as sculptures, murals, mosaics, decorative features, or functional elements. These are typically viewed as enhancements, contributing to public improvement or civic construction projects. Leading programs, such as that of Seattle's Office of Arts & Cultural Affairs, have sought strategies to offer more diverse public programming and artist services, including exhibitions; educational workshops; slide registries; and sophisticated, interactive websites.

Private nonprofit organizations, such as the Tucson Pima (AZ) Arts Council and the Regional Arts and Culture Council in Portland, OR, also operate public art programs as part of a larger set of programs and services. A select few, such as Creative Time and the Public Art Fund in New York City, operate independently. The flexibility of these programs usually results in a greater diversity of activities, from emerging artist programs and temporary installations to community events and educational offerings.

## Legal Status of Public Art Programs



Public art can also be found in urban and rural sculpture parks, often managed by museums or arts organizations. Many colleges and universities have art-on-campus programs, such as Iowa State University and the University of Minnesota. And in many communities, public art is supported by private corporations, religious organizations, and individual donors.

There are also independent artists who work outside the systems described above, including many folk artists as well as internationally renowned artists like Christo and Jeanne-Claude. Minneapolis photographer Wing Young Huie produced his monumentally scaled, summer-long *Lake Street USA* as an independent artist in 2001, encompassing a five-mile corridor of storefront windows, bus stops, and boarded window coverings. In addition to grants, proceeds from the eventual auction of his 600+ photographs helped to defray his expenses.

Artist with one of more than 600 images from *Lake Street USA*, Wing Young Huie, artist. Photo courtesy of FORECAST Public Artworks.

## Survey Highlights: Conservation

According to the responding programs, commissioned permanent projects represent one half (49 percent) of the nation's completed public art projects. Purchases of existing artwork (14 percent) and commissioned temporary projects (9 percent) are the next largest categories of public art projects. Only 8 percent of the nation's public art projects are conservation projects. This finding may reflect the fact that many policies and ordinances address the creation of new artworks, but lack appropriate attention to the conservation and preservation of existing public art.





## Funding and Growth of Public Art Programs

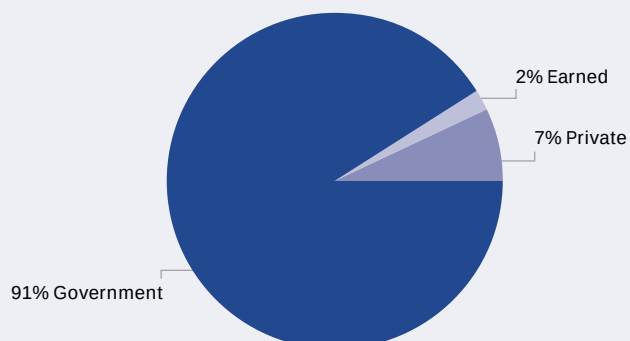
The amount of public art in the United States has grown over the past decade, fueled largely by the growth of commissioning programs run by city, county, and state governments. The average budget of the nation's public art programs grew 27.4 percent to \$779,968 during 2001. In fact, the average public art budget nearly doubled between 1998 and 2001, increasing an average of 23.5 percent annually. In comparison, the total operating budgets of the umbrella organizations that operate public art programs grew an average of only 8.6 percent annually during the same period. Estimated spending on public art in 2003 is \$150 million.

Most public art programs are funded by a “percent-for-art” strategy—first used in Philadelphia in 1959—in which a small portion of capital improvement funds are allocated for acquiring or commissioning artwork. Beyond the typical “percent-for-art” model, there are a variety of funding mechanisms employed to support public art. These include annual appropriation, departmental allocation, hotel/motel tax,

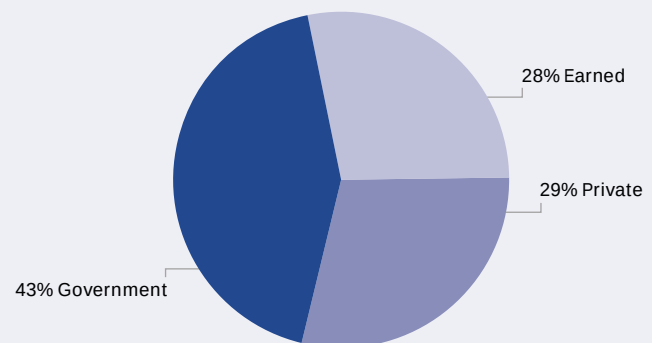
sales tax, tax increment financing, development fees, foundation grants or private gifts, corporate sponsorship, benefit auctions, and fundraising events. Monuments and memorials are usually funded through a combination of public and private sources.

Most federally funded public art is handled through the General Services Administration. The National Endowment for the Arts' Art in Public Places Program began in the mid-1970s and continued for over two decades. The nationwide CETA (Comprehensive Employment Training Act) program of the late 1970s put hundreds of artists to work in their communities, on a scale similar to the WPA programs of the 1930s. Today we see federal support for public art through such programs as the U.S. Department of Transportation's Transportation Equity Act of the 21st Century (TEA-21) and Art & Community Landscapes, a partnership of the National Park Service, the New England Foundation for the Arts, and the NEA. Public art initiatives can also be found within state departments of transportation, neighborhood revitalization programs, and community development corporations.

### Revenue Sources: Government Programs



### Revenue Sources: Private Programs



## Defining Public Art

A definition of public art is essential to establish ordinances, develop permits, and educate broad audiences. However, as the field grows and evolves at a rapid pace, developing a fixed definition is very difficult. The intention and the desired outcomes of each program vary. For most public agencies, public art may be defined as “work created by artists for places accessible to and used by the public,” but the variety of public art encompasses a much broader spectrum of activities and approaches.

It is important to distinguish between public art, which takes into account its site and other contextual issues, and art in public places. Simply placing a sculpture on a street corner is not the same as designing a sculpture specifically for that site by considering its audience, environmental conditions, the history of the site, etc. Regardless, art placed in public can still be quality art and offer the general public an art experience outside a museum or gallery setting.

As more artists have entered the public arena, their art has taken many forms. The field today encompasses place-making, environmental activism, cause-related art, sound installations, interdisciplinary performance events, community-based initiatives, and much more. Indeed, public art is a multifaceted field, open to artists of all stripes, without predetermined rules or a mutually agreed upon critical language. This open-endedness can be a liability for public agencies seeking to serve a diverse community. Artists may view it as an asset, however, liberating them from the constraints imposed by the commercial marketplace.

## Survey Highlights: Public Art Ordinances

A public art ordinance is the legislation establishing a public art program within a unit of government. Generally, a public art ordinance establishes the financial mechanism that funds the public art program, identifies the unit of government or private contractor that will manage the public art program, and establishes a basis for the development of public art policies and/or guidelines.

Three quarters of the programs that responded to the survey report that they operate with an active public art ordinance. A few ordinances serve only to establish the public art program (13.7 percent), while most also allocate funding (86.3 percent). Among those that allocate funding:

- 91 percent mandate the allocations (the rest are voluntary funds);
- 41 percent allocate funds for conservation;
- 29 percent allocate funds for program staff; and
- 21 percent allocate funds for educational programming.

Interestingly, public art programs that operate with a public art ordinance tend to have significantly larger and faster-growing budgets than those without an ordinance. This is not surprising since by definition, most ordinances create a consistent and reliable funding stream for public art.

The process of creating public art necessarily involves interaction among many interests; it is a cooperative, somewhat theaterlike production with many individuals playing a part in creating a common goal. As people of different perspectives and positions seek to make decisions cooperatively, the result can be dynamic, inviting, engaging, and sometimes contentious.

Likewise, the experience of viewing public art is dynamic. The relationship between the work and its site, its audience, and other contextual factors all contribute to its impact. Successful public art evokes meaning in the public realm while retaining a high artistic quality. Perhaps most exciting is the fact that the field is evolving to include different art forms, traditions, and perspectives.



## Why Is Public Art Important

Imagine, if you can, a world devoid of public art: no *Statue of Liberty*, no *Eiffel Tower*, no *Vietnam Veterans Memorial*, no *Tribute in Light*. No murals, memorials, or monuments. What would life be like without fireworks displays, puppet parades, sculpture parks, and visionary roadside folk art? These landmarks and special events enhance our experience of a place and our quality of life. They engender a sense of pride and community identity. They reach audiences outside museums, galleries, and theaters, and they add to the beauty of everyday life. They declare the worth of a place and a time in our shared culture.

How important is the design of our shared public realm? What is the value of a park or plaza, or of a free exchange in a welcoming environment? Public art projects offer us a way to participate in the planning, design, and creation of communal space. For this reason, many refer to public art as a democratic art form. And while democracy can be a messy process, public art is an integral part of the fabric of American culture.

Public art does many things, most of which can be divided into four areas. It can:

- engage civic dialogue and community;
- attract attention and economic benefit;
- connect artists with communities; and
- enhance public appreciation of art.

Tribute in Light Initiative: John Bennett, Gustavo Bonevardi, Richard Nash Gould, Julian Laverdiere, Paul Marantz, Paul Myoda. Produced by The Municipal Art Society and Creative Time, with support from the Battery Park City Authority. Photo: [www.charliesamuels.com](http://www.charliesamuels.com).



Project Row Houses, Rick Lowe, artist. We Are The People, Sam Durant, artist. Photo courtesy of Project Row Houses.

## Engage Civic Dialogue and Community

During the mid-1990s, in a run-down row of shotgun houses in Houston, artist Rick Lowe saw an opportunity to return life and vitality to an endangered part of that city's African-American history. *Project Row Houses*, a public art effort involving numerous public and private entities, demonstrated successful community building. In addition to artists in residence, the area around the restored homes featured events and festivals, renewing residents' faith in the power of civic dialogue.

In addition to grand monuments like the *Gateway Arch* or *Mount Rushmore*, which foster pride and contribute to our cultural heritage, strategically executed public art can raise awareness of issues such as racism, gang violence, and environmental degradation. The *AIDS Memorial Quilt*, featuring over 70,000 individual quilts, has been displayed on the National Mall in Washington, DC. Beyond the spectacle of a colorful, monumental folk art installation, the quilt raises awareness of the AIDS epidemic, generates significant media attention, and leverages increased support for research and education.

"[Public art] adds vitality, and it adds liveliness. It's important because it's an amenity you can add to a building. It's a way of showing tenants that you care about the public space and that you want to give back to the building."

— Developer Michael Staenberg

THF Realty, Overland, MO

"Public artworks can be more than objects in space—they can be ideas, places, and actions. They can reveal the dynamics of ecological and social processes, tap into imaginations, and create a sense of place. I think of my artworks as theaters that regenerate the environment while triggering internal emotions and narratives."

— Lorna Jordan, environmental artist

"The incorporation of art in our public space helps give expression to our community values. When we encourage art, we also encourage creativity and thoughtfulness."

— Mayor Kevin Foy, Chapel Hill, NC



## Attract Attention and Economic Benefit

Providence, RI, experienced a revitalization of its downtown due in part to *WaterFire Providence*, a public art event conceived in 1995 by artist Barnaby Evans. While the concept is simple—burning fires in the middle of a restored river channel through downtown, accompanied by original musical compositions from artists around the world—it draws thousands of people several times each year, stimulating the economy and creating pride.

Thanks to Kathleen Farrell and a handful of other artists, Joliet, IL, became a mural capital, attracting positive media attention, tour groups, and increased community support for the arts. Many of the murals relate to Joliet's colorful history and connect with the city's Heritage Walk.

Significant funds and attention have been generated by such projects as *Cows on Parade* in Chicago and *Art on the Street* in Cedar Rapids, IA, supporting a wide variety of causes. Public art can help visitors navigate a city and can generate cultural tourism. The economic benefits of public art also include the many businesses contributing to the field, such as design, fabrication, engineering, lighting, insurance, and installation. Indeed, public art services are a growth industry in communities such as Los Angeles, Minneapolis, Phoenix, and San Francisco.

## Connect Artists with Communities

Public art can assume many forms. It is malleable, able to meet the needs of different communities and contribute to many types of projects, from city planning or a river cleanup to a memorial for a lost hero. Artists bring creative perspectives to the strategies and management of such projects, and their efforts often improve the end result.

As an audience development tool, public art provides unparalleled access to the arts. Street-painting festivals, such as the Italian Street



The artist riding the figure Charlotte Robinson from Red Grooms' Tennessee Foxtrot Carousel, Copyright Red Grooms, artist. Photo by Gary Layda.

Painting Festival held annually in San Rafael, CA, encourage audiences to watch as artists create temporary masterpieces in chalk on the street. The May Day Parade in Minneapolis, hosted by Heart of the Beast Puppet and Mask Theatre, features community art-making workshops that invite hundreds of neighborhood residents to create their own contribution to a celebratory festival that draws an audience of 50,000 annually.

## Enhance Public Appreciation of Art

Public art can inspire awe, draw out deep emotions, make us smile, engage young people, and refresh our perspective. Sometimes, appreciation of public art is found in the details, the fine craftsmanship, and the sheer artistry. Red Grooms' *Tennessee Foxtrot Carousel* in Nashville, TN, features a rideable Davy Crockett, Kitty Wells, Chet Atkins, a big catfish, and many more colorful characters from the region's musical legacy. It's fun, it's educational, and it oozes creativity.

Artists can deliver messages—unfiltered by galleries, agents, or the media—to targeted audiences. In fact, every site comes with an audience. Creative expressions can be directed to businesspeople downtown; children at a playground; seniors at a community center;

or farmers at a grain elevator, such as Tacoumba Aiken's giant mural in Good Thunder, MN. Public art can teach us about the diverse cultures inhabiting our community, and invite us to consider the role of art and artists in our society.

Great public art reveals its meaning over time, rewarding repeated visits. Beyond all that, public art has the distinct ability to add beauty to our shared environment; to commemorate, memorialize, and celebrate; and to transport us, if only momentarily, out of our daily routine. Public art is for everyone and it is free. Many people don't visit museums or attend the theater; anybody can experience public art.

## Critical Issues

Given the complexities of developing and managing public art programs, working as a professional in the field, and connecting public art with a broad and diverse audience, critical issues abound. Discussing complex topics such as selection processes, funding, conservation, contracts, copyright, and insurance could fill a book; many of these issues will be dealt with in subsequent Public Art Network publications and on its website. What follows is intended to illuminate a select number of critical

### Survey Highlights: Working with Artists

- The 102 public art programs that provided information on the number of artists they have commissioned report that they have commissioned an average of 79.5 artists since the inception of their program.
- According to responding programs, the most common method used by artists to apply for a public art commission is an open call (86 percent). Of the open calls that are circulated, 72 percent of the programs issue requests for qualifications and 68 percent issue requests for proposals. Nearly one half (46 percent) report that artists apply for commissions by invitation or nomination. Fewer public art programs report that artists typically apply by joining a slide registry (30 percent). Fifteen percent of programs use all three methods to commission artists. The least common method used by artists to apply for commissions is proposing projects directly to the program (15 percent).
- The vast majority (83 percent) of public art programs report that they pay artists for their proposals when they are finalists for a project.
- According to both government and private nonprofit programs, artist selection panels tend to include the representation of architects, artists, arts professionals, business leaders, and community members, as well as representatives from the commissioning agency and the public art program. In general, artist selection panels consist of an average of 8.6 people.

issues facing contemporary public art production and administration, and offer possible solutions or methods for addressing them.

## Education and Incubation

How do artists gain experience in the field of public art? If you have never had a commission, how are you going to get one? The Public Art Network's field survey found that less than one half of the responding public art programs provide educational and/or training opportunities for artists. Programs that do offer training are likely to offer open meetings and lecturers. Far fewer programs offer mentoring or provide resources for public art educators. Only nine of the responding programs report that they have a mentorship program for artists.

American educational institutions are just beginning to recognize the importance of public art and design. These are challenging yet teachable subjects, but few schools have developed curricula. A handful, like the University of Southern California and the University of Washington, offer public art courses or degree programs for artists or administrators seeking to enter the field.

From preschool through college and beyond, we can learn something *from* public art, and we can also learn *about* public art: how to get started; find support; negotiate with site owners; deal with bureaucracies; and, most importantly, make a living at it. More educational tools are needed. Books, journals, and slide shows are helpful, but first-hand experience is essential. To gain this, visit an artist's studio, attend a community meeting, and listen to the stories that each project has to tell and the lessons learned.

For artists new to public art, only a few grant programs exist that fund artist-initiated projects. Often, artists need to have experience in public art in order to gain commissions. The lack of opportunities for artists to receive funding for their own public art initiatives makes it challenging for them to receive that breakthrough project from a commissioning organization.

FORECAST Public Artworks, a 25-year-old nonprofit in St. Paul, MN, established a statewide funding program in 1989 for independent artists of all disciplines, offering support for research and development and for small-scale "demonstration" projects. FORECAST's national journal, *Public Art Review*, has served as a valuable educational



I have a story to tell you... (2003)  
Pepón Osorio, artist. Photo by  
Gregory Benson, courtesy of the  
Fairmount Park Art Association.

tool since 1989, with many instructors, students, schools, and libraries as subscribers. Apprenticeships and internships are also effective ways to gain hands-on experience with artists and program administrators.

## Diversity

Public art reflects the changing demographics of our society, but it could do even more. Creating opportunities for diverse and immigrant populations to participate in public art will strengthen the overall fabric of our culture and inform audiences about the creative impulse found in all cultures.

Unlike the traditional world of art museums, diverse artists now figure prominently in the public art field, including such visionaries as Maya Lin, Suzanne Lacy, Mel Chin, Pepón Osorio, and Rick Lowe. These and countless other artists have championed public art as a humanizing force; strengthened our connections to the natural world and to each other; and created a means of communicating ideas and sharing experiences in a changing, culturally diverse world.

Philadelphia's Latino community, for example, recently celebrated the installation of internationally renowned artist Pepón Osorio's *I have a story to tell you...*, a set of large-scale photographic images in the newly renovated headquarters of Congreso de Latinos Unidos. The installation was commissioned by the Fairmount Park Art Association as part of their groundbreaking New-Land-Marks program. The windows of the main building and the adjacent, more intimate *casita* (little house) are fabricated with photographic images on glass. To create this community photograph album, Osorio collected photographs from community members, seeking images that reflect shared experience and depict local events that have impacted community life. Beyond its

empowering attributes for the Latino community, Osorio's project offers the community at large a glimpse at a growing population and with it a sense of their culture and their values.

## Critical Language

Shared vocabulary in the public art field urgently needs development. Not everybody is on the same page. Each of us brings a different perspective and a distinct set of criteria when deciding what makes good public art. Can the field develop critical language through shared sets of evaluation criteria?

Few public art programs currently conduct evaluations. Only 27 percent of the programs responding to the field survey stated that they had conducted an evaluation or assessment of an individual public art project; 22 percent had conducted an evaluation or assessment of their entire program. It is interesting to note that the survey found that programs that have completed an evaluation of their entire program have much larger and more aggressively growing budgets than those that have not.

Public art programs can develop their evaluation methods by gathering information from local and national grantmaking organizations about evaluation processes, working with an evaluation consultant, and learning about the evaluations conducted by other public art programs. Reporting back to the field about the evaluation mechanism and results via the Public Art Network, websites, conferences, listservs, and articles is an essential step toward advancing awareness of the need and benefits of evaluation.

Critical writing and analysis on public art is scarce, but it is a skill that needs to be fostered among the many talented writers in the United States. Beyond art critics, who tend to be more interested in aesthetics or art historical concerns, investigative journalists, social critics,



anthropologists, social workers, and the articulate layperson should all be encouraged to write and talk publicly about public art more often.

Public artists and program administrators, both of whom have the greatest involvement and familiarity with the field, need to gain more objective critical writing skills to effectively share their experiences with public art's larger audience. Public art programs and their parent agencies should consider partnering with foundations and the media to support fellowships for writers and commentators. Newspapers undoubtedly could do a better job covering what's important about public art; many regard it merely as a photo opportunity or a human interest story.

Every project has a story to tell, making film and video and the Internet effective tools for talking about public art. The complex process, the many talented artists, and the wide range of projects can be edited and organized for a broad audience. We can walk around a sculpture, observe it during different seasons, hear the comments of those passing by, and go behind the scenes.

Television programs such as PBS's *Art 21* and segments occasionally aired on *CBS Sunday Morning* are good examples of ways to explore contemporary art and artists, as they are accessible to a broad audience and they don't "talk down" to viewers. Noteworthy films include *Running Fence*, documenting Christo and Jeanne-Claude's struggle to install a 22-mile fabric sculpture in California. More recent documentaries include the Academy Award-winning *A Strong Clear Vision* about Maya Lin's experience creating the *Vietnam Veterans Memorial* and other projects, and the 2003 documentary *Rivers and Tides* about artist Andy Goldsworthy and his persistent struggle to create meticulous, fragile, and ephemeral—and stunningly beautiful—outdoor works of art.

These and other records are tremendous resources that begin to break down the language barriers between public art and its many audiences.

## Controversy

Public art can become a lightning rod, especially in complex capital projects, because it is often the only area where public participation is invited. Public art can also attract controversy because it uses public funds and occupies a prominent place in public spaces. The meaning of great public art is often not grasped immediately upon installation; consider the *Eiffel Tower*, the *Gateway Arch*, the *Statue of Liberty*, and the *Vietnam Veterans Memorial*—all controversial. It wasn't until years—or even decades—later that these projects became valued icons, able to withstand the test of time. It isn't hard to offend someone with nudity, political incorrectness, social commentary, the perceived unnecessary use of public funds, etc. And sometimes public art simply doesn't work. Let's face it, there's plenty of mediocre art out there, making it difficult to build a case for future support.

Controversy is a magnet for the media, and there are plenty of examples. Dennis Oppenheim's *Blue Shirt* project for Milwaukee's General Mitchell International Airport faced overwhelming opposition after the design was approved by the county's art committee in 2000. The monumentally scaled wall-mounted sculpture of a blue work shirt was the subject of a legal dispute, based on the fact that the artist did not complete installation on time. Oppenheim said the problems with the piece were not about timing or money, but about politics. The city government and local press mounted a campaign against the sculpture, characterizing it as a pejorative comment on Milwaukee's reputation as a blue-collar town.

## Survey Highlights: Visual Artist Rights Act

The Visual Artist Rights Act of 1990 (VARA) is Section 106A of the copyright law. It applies to any work created after 1990. VARA establishes a definition of visual art, which includes sculpture. VARA provides protection beyond the economic rights of the copyright law, and is distinct from ownership of a copy of an artwork or of a copyright or any exclusive right under copyright to that artwork.

VARA is personal to the artist, its protection is for the life of the artist, and an artist's VARA rights cannot be transferred. VARA provides for the artist's right of attribution to claim authorship of his or her work; to prevent the use of his or her name on any work he or she did not create; and to have his or her name removed from any work that is distorted, mutilated, or modified that would reflect with prejudice on the artist's reputation.

VARA provides for the artist's right of integrity to prevent any intentional distortion, alteration, or destruction of a work of recognized stature, and any intentional or grossly negligent destruction of a work in violation of that right. The artist can waive his or her VARA rights, but a waiver has to be in writing and must specifically identify the artwork and the uses of that artwork. The waiver applies only to the artwork and uses so identified.

Eighty-eight percent of responding public art programs report that their artist contract complies with VARA. Similarly, 90 percent of public art programs say that the artists that they commission retain the copyright of their work. When the copyright is not maintained by the artists, most often it becomes the property of the public art program. A few programs report that they share a joint copyright with the artists.

Definition by William Gignilliat, Esq., PAN Council committee member.

The dispute kept the project on hold for months, until a revised installation was approved for completion.

Everyone's a critic. If you want to find fault with a public art project at any point in the process, you can. And, depending on the situation, there may be a need for "damage control." Obtaining written support from key community leaders and project stakeholders early on can help.

Strategic planning and obtaining early feedback helps avoid unwanted controversy. Play your own devil's advocate and determine the risks carefully, then move forward with assurance and conviction. If you consider the examples listed here—all considered great works of public art—controversy can be viewed as a good sign. Controversy and an abundance of attention indicate that people are interested, concerned, or even outraged. This begs the question: why? The root of this question is at the heart of what makes public art so compelling.

## Conclusion

Communities that desire meaningful public art need to work at it by reaching out and participating in the effort. After all, the public is the final beneficiary of public art. As the demographics and the economics in our communities change, public art must constantly prove its value to the public.

Based on the significant number of programs, the size of their budgets, and the millions of people affected every day, public art appears to be gaining recognition. As public art infiltrates almost every facet of our culture, in myriad forms, it can help all the arts to regain a position of value and priority in our society. We must continue to support public artists; help them to give shape to our shared identity; and bring their visions, their energy, their spirit, and their creative solutions to the world. Shaping places—with landmarks and landscapes, events and ideologies—sets the stage for a critical part of our existence: our connection with our environment; with our past, present, and future; and with other human beings.

## About the Author

Jack Becker is founder and artistic director of FORECAST Public Artworks, which produces an annual grant program for Minnesota artists, offers a wide variety of consulting services, and publishes the national journal *Public Art Review*.

## About Public Art Network

PAN is a program of Americans for the Arts designed to provide services to the diverse field of public art and to develop strategies and tools to improve communities through public art. PAN's key constituents are public art professionals, visual artists, design professionals, arts organizations, and communities planning public art projects and programs. For more information about PAN, e-mail [pan@artsusa.org](mailto:pan@artsusa.org) or visit the website at [www.AmericansForTheArts.org/PAN](http://www.AmericansForTheArts.org/PAN).

## Resources

For more information on the artists, projects, and organizations in this Monograph, please see the following websites.

## Artists and Projects

### Art on the Street

[www.downtowncr.org](http://www.downtowncr.org)

### Blue Shirt Project, Dennis Oppenheim, artist

[www.home.earthlink.net/~dennisoppenheim](http://www.home.earthlink.net/~dennisoppenheim)

[www.jsonline.com/news/metro/oct03/180260.asp](http://www.jsonline.com/news/metro/oct03/180260.asp)

### Mel Chin, artist

[www.pbs.org/art21/artists/chin](http://www.pbs.org/art21/artists/chin)

### Christo and Jeanne-Claude, artists

[www.christojeanneclaude.net](http://www.christojeanneclaude.net)

### Cows on Parade

[www.ci.chi.il.us/Tourism/CowsOnParade/](http://www.ci.chi.il.us/Tourism/CowsOnParade/)

Kathleen Farrell, artist

[www.canalcor.org/Mural.html](http://www.canalcor.org/Mural.html)

I have a story to tell you..., Pepón Osorio, artist

[www.fpaa.org/whatsnew\\_ded.html](http://www.fpaa.org/whatsnew_ded.html)

Italian Street Painting Festival

[www.youthinarts.org/ispf.htm](http://www.youthinarts.org/ispf.htm)

Lake Street USA, Wing Young Huie, artist

<http://lakestreetusa.walkerart.org>

May Day Parade

[www.heartofthebeasttheatre.org/mayday](http://www.heartofthebeasttheatre.org/mayday)

Suzanne Lacy, artist

[www.suzannelacy.com](http://www.suzannelacy.com)

Maya Lin

[www.pbs.org/art21/artists/lin](http://www.pbs.org/art21/artists/lin)

PBS' Art 21

[www.pbs.org/art21](http://www.pbs.org/art21)

Project Row Houses, Rick Lowe, artist

[www.projectrowhouses.org](http://www.projectrowhouses.org)

Rivers and Tides

[www.roxie.com/rivers.html](http://www.roxie.com/rivers.html)

Salmon Bone Bridge, Lorna Jordan, artist

[www.cityofseattle.net/util/urbancreeks/artNature.htm](http://www.cityofseattle.net/util/urbancreeks/artNature.htm)

A Strong Clear Vision

[www.pbs.org/pov/pov1996/mayalin/](http://www.pbs.org/pov/pov1996/mayalin/)

Tennessee Foxtrot Carousel, Red Grooms, artist

[www.artsnashville.org/pubart/grooms\\_tenne.html](http://www.artsnashville.org/pubart/grooms_tenne.html)

Tribute in Light

[www.creativetime.org/towers](http://www.creativetime.org/towers)

WaterFire Providence, Barnaby Evans, artist

[www.waterfire.com](http://www.waterfire.com)

## Programs and Organizations

Creative Time

[www.creativetime.org](http://www.creativetime.org)

Art & Community Landscapes

[www.nefa.org/grantprog/acl/index.html](http://www.nefa.org/grantprog/acl/index.html)

FORECAST Public Artworks

[www.forecastart.org](http://www.forecastart.org)

Iowa State University's Art-on-Campus Program

[www.museums.iastate.edu/AOCFrames.htm](http://www.museums.iastate.edu/AOCFrames.htm)

Public Art Fund

[www.publicartfund.org](http://www.publicartfund.org)

Regional Arts and Culture Council

[www.racc.org](http://www.racc.org)

Seattle Office of Arts & Cultural Affairs

[www.cityofseattle.net/arts](http://www.cityofseattle.net/arts)

Tucson Pima Arts Council

[www.tucsonpimaartscouncil.org](http://www.tucsonpimaartscouncil.org)

University of Minnesota's Public Art on Campus

[www.umn.edu](http://www.umn.edu)

University of Southern California's Public Art Studies Program

<http://finearts.usc.edu/pas>

University of Washington's Program on Public Art

[www.studypublicart.org](http://www.studypublicart.org)





Washington Office

1000 Vermont Avenue NW  
6th Floor  
Washington, DC 20005  
T 202.371.2830  
F 202.371.0424

New York Office

One East 53rd Street  
2nd Floor  
New York, NY 10022  
T 212.223.2787  
F 212.980.4857

info@artsusa.org  
www.AmericansForTheArts.org

Author

Jack Becker

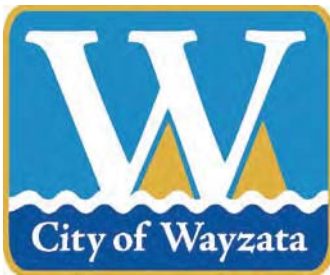
Editors

Susan Gillespie  
Anne L'Ecuyer  
Renee Piechocki  
Americans for the Arts

Copyright 2004, Americans for the Arts.  
Printed in the United States.

This Monograph is generously supported by  
**THE HEINZ ENDOWMENTS**

*Did you know that as a member of Americans for the Arts you can receive the Monograph series by mail? Other membership benefits include access to peer networks and professional development, legislative alerts, monthly updates, research reports, and advocacy tools. Join the thousands of individuals and organizations committed to communicating the importance of the arts in our lives. Learn more about Americans for the Arts at [www.AmericansForTheArts.org](http://www.AmericansForTheArts.org). For more information on membership, please contact Heather Rowe, director of professional membership, at 202.371.2830 or [membership@artsusa.org](mailto:membership@artsusa.org).*



**City of Wayzata Public Works**  
299 Wayzata Blvd. W  
Wayzata, MN 55391

**Director Of Public Service**  
David Dudinsky

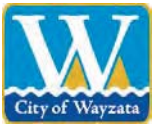
**City Engineer/Assist. Public Works Director**  
Mike Kelly

**Public Works Superintendent**  
Jim Eibensteiner

**Public Works Secretary/Utility Billing Clerk**  
Rebecca Jones

## **Review Special Event Permit Policy, Fees, & Process Agenda/Memo**

1. Discussion regarding draft of proposed 2016 Special Event (SE) Permit Instructions, Fees, & Permit Application Form
  - a. Draft of 2016 Special Event (SE) Permit Instructions, Fees, and Permit Application Form
  - b. Draft Special Event Permit Level & Description Spreadsheet showing the level of event for the majority of special events permits issued each year
  - c. Current 2015 Special Event Application Form for reference
2. Review of 2015 JJ Hill Days Event: Estimated time spend by Wayzata Public Works, Police, & Fire Departments
  - a. 41<sup>st</sup> Annual James J. Hill Days Special Event Permit & Associated SE Permits
  - b. Wayzata Public Works JJ Hill Days Event Commitment
    - i. Pre-event meetings, planning, updating the Master JJ Hill Days Event Map, processing the complete JJ Hill Days SE permit; Approximately 32 hours
    - ii. Final Public Works Costs (spreadsheet attached) billed to the Chamber for work & invoices directly related to the 2015 JJ Hills Day event
    - iii. Public Works Tasks highlighted in yellow in the attached JJ Hill Days Logistic Schedule that are scheduled during normal working hours are not billed back to the Chamber.
  - c. Wayzata PD JJ Hill Days Event Commitment
    - i. Pre-event meetings and planning = Approximately 20 hours
    - ii. Friday-One officer assigned to Lake and Barry 1700-2300 - 6 hours Contract Over Time (COT)
    - iii. Saturday-Two officers assigned / Lake and Broadway and Lake and Barry 0900-1600 (14 hours COT)
    - iv. One officer assigned at Beer garden/dance 1700-2200 (5 hours COT)
    - v. Sunday-Two officers assigned / Lake and Broadway and Lake and Barry 0930-1600 (13 hours COT)
    - vi. Sunday-Two Reserve Officers, Police Chief, Police Lieutenant, Police Sgt., all extra to work parade (no COT charged to the chamber)
  - d. Wayzata Fire JJ Hill Days Event Commitment
    - i. Pre-event meetings and planning = Approximately 6 hours
    - ii. Friday-Two firemen with the Ladder Truck on Lake Street for 3 hours each (this was the first year of doing this) for a total of 6 hours)
    - iii. Saturday-Normally we would have two to four firemen on Lake Street for about 6 hours helping the Police Department. (12 Total Hours with 2 people or 24 hours with 4 people). This year we didn't have any as we had two different fires going on and were busy from 5:30 pm till 11pm
3. Camp Cambria Classic Concert Event (August 10, 2015); Review of Approval Process



## **CITY OF WAYZATA 2016 SPECIAL EVENT PERMIT APPLICATION INSTRUCTIONS**

The City of Wayzata encourages events and would like to help make them run smoothly. In doing so, it is important to balance the probable impacts of the event on the community with the desires of the event participants. Some events may include street closures, amplified music, admission charges, sale of goods or services or have a large number of people. To improve the chances of having a successful event and maintain the quality of life for the surrounding community, these activities require permits to give City departments, Commissions or the City Council the opportunity to review the plans with an eye toward the goal of balance.

There are five steps to completing the application. These steps will assist you in completing the application and obtaining your permit. Please review each step carefully.

### **Step 1 – Determine Whether You Need a Special Event Permit**

A permit is required if your event is one of the following:

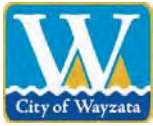
- Event has outdoor amplified sound
- The request to serve Alcohol requires an Alcohol License
- Requires street or sidewalk closures
- Organized gatherings of more than 20 people on City streets, sidewalks, parks, or City Right-Of-Ways
- Walks, runs, athletic events, bicycle races and rides
- Outdoor concert, entertainment, public or semi-public
- Circuses, carnivals, fairs and festivals
- Farmer's markets and swap meets
- Organized/sponsored vehicle and boat shows
- Fireworks display
- Business events which utilize a sidewalk, parking lot and/or tents over 400 Sq. Ft. in size
- Residential events which will likely obstruct, delay or interfere with the normal flow of pedestrian or vehicular traffic
- Any events that may significantly impact neighboring properties

### **Step 2 – Determine the Type of Event**

Once you have determined that your event requires a special event permit, look at the Special Event Permit Fee Schedule on the next page to determine the permit event level that indicates application deadline and permit fee.

*(City staff reserves the right to select the correct permit event level if applicant inadvertently chose the incorrect event level).*

Be sure to check the availability of dates by calling (952) 404-5360 before submitting your application.

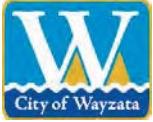


## CITY OF WAYZATA 2016 SPECIAL EVENT PERMIT FEE SCHEDULE

| Permit Level and Description<br><i>A Separate Application is Required for Each Event</i>                                                                                                                                                                                                                                                                                                          | Application<br>Deadline | Authorization Required |                 |              |                | Local<br>Fee Per<br>Event | Non Local<br>Fee Per<br>Event |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------|-----------------|--------------|----------------|---------------------------|-------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                   |                         | CITY<br>COUNCIL        | PUBLIC<br>WORKS | FIRE<br>DEPT | POLICE<br>DEPT |                           |                               |
| <b>Events on City Property - Level 1 (other than City Parks)</b> <ul style="list-style-type: none"> <li>• 20-50 participants &amp; spectators</li> <li>• Event is for a couple of hours</li> <li>• Minimum disruption</li> <li>• No road closures-May require No Parking Sign postings</li> <li>• Includes small events that use City Sidewalks</li> </ul>                                        | Ten business days       | No                     | Yes             | Yes          | Yes            | \$150                     | \$200                         |
| <b>Events on City Property - Level 2</b> <ul style="list-style-type: none"> <li>• 50-500 participants &amp; spectators</li> <li>• One day event or events that are multiple days that do not leave anything on City property overnight</li> <li>• Road/Sidewalk closures/traffic control may be required</li> <li>• Limited City services needed</li> <li>• Pre-event meeting required</li> </ul> | 30 days                 | No                     | Yes             | Yes          | Yes            | \$250                     | \$500                         |
| <b>Events on City Property - Level 3</b> <ul style="list-style-type: none"> <li>• Over 500 participants &amp; spectators</li> <li>• Multiple day event that keeps apparatuses on City property overnight</li> <li>• Road closures/traffic control may be required</li> <li>• Pre-event meeting required</li> </ul>                                                                                | 60 days                 | *Yes                   | Yes             | Yes          | Yes            | \$1,500                   | \$3,000                       |
| <b>Events on Private &amp; City Property</b> <ul style="list-style-type: none"> <li>• Under 500 participants &amp; spectators</li> </ul>                                                                                                                                                                                                                                                          | 15 days                 | No                     | Yes             | Yes          | Yes            | \$200                     | N/A                           |
| <b>Events on Private Property (meets any Step 1 requirements)</b>                                                                                                                                                                                                                                                                                                                                 | 10 Days                 | No                     | Yes             | Yes          | Yes            | \$100                     | N/A                           |
| <b>Events in City Parks</b>                                                                                                                                                                                                                                                                                                                                                                       | 10 days                 | No                     | Yes             | Yes          | Yes            | \$100                     | N/A                           |
| <b>Athletic Event that Use City Streets &amp; Public Parking Lots Under 200</b> <ul style="list-style-type: none"> <li>• Pre-event meeting is required</li> </ul>                                                                                                                                                                                                                                 | 30 days                 | *Yes                   | Yes             | Yes          | Yes            | \$250                     | \$500                         |
| <b>Athletic Event that Use City Streets &amp; Public Parking Lots Over 200</b> <ul style="list-style-type: none"> <li>• Pre-event meeting is required</li> </ul>                                                                                                                                                                                                                                  | 60 days                 | *Yes                   | Yes             | Yes          | Yes            | \$500                     | \$1,000                       |
| <b>Street and/or Sidewalk Closure</b><br>Events that require the closure of Streets or hold their event on City sidewalks<br>Pre-event meeting required                                                                                                                                                                                                                                           | 60 days                 | *Yes                   | Yes             | Yes          | Yes            | \$250                     | \$500                         |
| <b>Parades</b>                                                                                                                                                                                                                                                                                                                                                                                    | 60 days                 | *Yes                   | Yes             | Yes          | Yes            | \$500                     | \$1,000                       |

\*Special Events listed on page ten are excluded from annual authorization by the City Council.

**Any application that is submitted after the application deadline will be charged a \$100 late fee.**



## **CITY OF WAYZATA 2016 SPECIAL EVENT PERMIT APPLICATION INSTRUCTIONS**

### **Step 3 – Checklist for Completing Application**

After you have determined the type of event, follow the appropriate checklist for that type of event. City staff will verify your type of event.

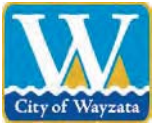
#### **Checklist - Events on City Property: Levels 1 & 2 and Events on Private Property**

1. Submit a complete Special Event Permit Application and the permit fee to the City.
  - ☐ The application fee.
  - ☐ Proof of insurance.
  - ☐ A detailed site plan and/or route map of the event.
  - ☐ A traffic plan.
  - ☐ A schedule of activities (if multiple activities are occurring during the event).
2. Application is reviewed by City staff and may include the event organizer(s).

#### **Checklist - Parades, Athletic Events, and Street and/or Sidewalk Closures**

1. Submit a complete Special Event Permit Application to the City along with:
  - ☐ The application fee.
  - ☐ Proof of insurance.
  - ☐ A detailed site plan and/or route map of the event.
  - ☐ A traffic plan.
  - ☐ A schedule of activities (if multiple activities are occurring during the event).
2. City staff will review the application for completeness.
3. City staff will arrange a pre-event meeting with the event organizer(s), Public Works, Police, and Fire to discuss the event request and any special conditions that should be placed on the event.
4. The City Council will consider comments from the pre-event meeting (if applicable) and take action on the request.
5. City staff will issue the permit upon approval by the City Council if required.
6. If your event requires street closures, you are required to provide notice to the impacted properties at least two weeks prior to the event.

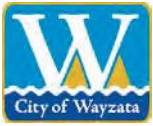




## **CITY OF WAYZATA 2016 SPECIAL EVENT PERMIT APPLICATION INSTRUCTIONS**

### **Checklist - Events on City Property: Level 3**

1. Submit a complete Special Event Permit Application to the City along with:
  - ☐ The application fee.
  - ☐ Proof of insurance.
  - ☐ Event organizer will be liable for any damage to City property.
  - ☐ A detailed site plan and/or route map of the event.
  - ☐ A traffic plan.
  - ☐ A schedule of activities (if multiple activities are occurring during the event).
2. City staff will review the application for completeness.
3. City staff will arrange a pre-event meeting with the event organizer(s), Public Works, Police, and Fire to discuss the event request and any special conditions that should be placed on the event.
4. The City Council will consider comments from the pre-event meeting (if applicable) and take action on the request.
5. City staff will issue the permit upon approval by the City Council.
6. If your event requires street closures, you are required to provide notice to the impacted properties at least two weeks prior to the event.



## CITY OF WAYZATA

# 2016 SPECIAL EVENT PERMIT APPLICATION INSTRUCTIONS

### Step 4 – Review Process, Policies and Fees

#### Special Event Approval Process

All Special Event Applications are processed thru Public Works. Applications reviewed by Police and Fire are indicated on page seven of the Fee Schedule.

The following are some of the applicable policies for holding an event in the City of Wayzata.

#### Application Submittal Deadline and Fee

Any application that is submitted after the application deadline will be charged a \$100 late fee.

#### Alcohol Regulations

A permit is required for having alcohol at events, see below for more information.

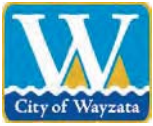
- **Police Officer Requirement** – A minimum of one police officer is required for all events involving alcohol on public property, more officers may be required at the discretion of the Wayzata Police Department. The event organizer will sign a contract for police services prior to issuance of the special event permit.
- **Temporary Liquor License** – A temporary liquor license is required at least 30 days prior to the event if the event is selling or giving away liquor in the course of the event. There are two types of Temporary Liquor Licenses:
  - **3.2 Beer Temporary Liquor License:** A club, charitable, religious or non-profit organization may be issued a temporary 3.2 beer license subject to the terms set by the City.
  - **On-Sale Spirits, Wine, and Beer Temporary Liquor License:** A club, charitable, religious or non-profit organization in existence for at least three years may be issued a temporary license for the on-sale of intoxicating liquor in connection with a social event. The license may not be for more than four consecutive days.
  - **Businesses holding a Liquor Catering License** must notify the Wayzata Police Department of an event they are serving liquor at least ten (10) business days before the event.

#### Entertainment and Related Components

It is the event organizer's responsibility to ensure all activities comply with the City of Wayzata ordinances. A police or code enforcement officer who determines that noise from your event is offensive to others may require you to lower or discontinue the noise. Also, the police may order musical entertainment to end if it incites a crowd or has the potential for unruly, rowdy, or risky behavior.

#### Insurance

Before the final permit can be issued, all of the proper insurance documentation must be received by the City of Wayzata.



## CITY OF WAYZATA

### 2016 SPECIAL EVENT PERMIT APPLICATION INSTRUCTIONS

#### Event Site Plan and/or Route Map

Based on your event site plan and components, the City may require a walkthrough of the site before and/or after the event. Please include the following if applicable:

- An outline of the entire event venue, including the names of all streets or areas that are part of the venue. Include the direction of travel if it is a moving event.
- Location and number of all stages, tables, tents, portable toilets, booths, beer gardens, food booths, trash containers and dumpsters and other temporary structures.
- Generator locations and source of electricity.
- Location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- The provision for a minimum of 15 foot emergency access lanes throughout the event.
- Location of first aid facilities and ambulances.
- Placement of vehicles and/or trailers.
- Other related components not listed above.

#### Traffic Plan

If there are any road closures, a detailed traffic plan is required. This plan shall include all routing plans for traffic and any barricades, signs or police or volunteer locations.

#### **Step 5 – Complete Application and Other Contact Information**

Complete the special event permit application and submit the completed application to City Hall. There may be other entities you need to contact depending on your event. Any fees associated with these entities are the responsibility of the applicant.

- Food License (952) 404-5301
  - Contact for any events serving food to the public.
- Wayzata Fire Department (952) 404-5337
  - Contact 10 days prior to the event for any event that include tents larger than 400 sf that have enclosed sides. A tent permit is required and the tent(s) inspected prior to the start of the event.
  - A recreational burn permit must be filled out and submitted for public events with recreational fires in burn pits, portable fire appliances, and portable fire places.
- Hennepin County Water Patrol (612) 596-9880
  - Contact for any events on Lake Minnetonka.
- Lake Minnetonka Conservation District (952) 745-0789 or [lmcd@lmcd.org](mailto:lmcd@lmcd.org)
  - Contact for any events on Lake Minnetonka.
- Wayzata Police Departments
  - Contact 30 days prior to the event for any event that serves alcohol.
- State Electrical Inspector, Dave Hucky (952) 442-2761
  - Contact for any events with outdoor electric.



**2016**  
(Updated 09/24/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

☐ Yes ☐ No

Amount: \_\_\_\_\_

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 8)
- Any application that is submitted after the application deadline will be charged a \$100 late fee.

**Event Name** \_\_\_\_\_ **Date of Event** \_\_\_\_\_

Area of City in Which Event Will Take Place \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

**Type of Event** ( ☐ Parade ) ( ☐ Private Party ) ( ☐ Festival ) ( ☐ Run/Walk ) ( ☐ Sporting Event )

( ☐ Other ) Explain: \_\_\_\_\_

Event will Include (check all that apply) ( ☐ Bicycles ) ( ☐ Animals ) ( ☐ Motor Vehicles\* ) ( ☐ Other Vehicles )  
( ☐ Floats ) ( ☐ Pedestrians/Runners ) ( ☐ Liquor Service ) ( ☐ Live Music ) ( ☐ Amplified Audio )

\* Number of Vehicles Expected: \_\_\_\_\_ (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: \_\_\_\_\_

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: \_\_\_\_\_

Event Location: (check one) ☐ Private Property ☐ Public Property ☐ Combination – Public/Private

**Street(s) to Be Closed:** (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

| Date(s) and/or Time(s) - Give Details Below |      |            |          |
|---------------------------------------------|------|------------|----------|
| Day                                         | Date | Start Time | End Time |
|                                             |      |            |          |
|                                             |      |            |          |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier & Policy Number \_\_\_\_\_

**Event Organizer (Person Responsible for Duties of Permit Holder)**

Full Name \_\_\_\_\_ Business Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Title \_\_\_\_\_



**2015**  
**Special Event Application**  
**City of Wayzata**

600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Application: **(Must be at least 30 days prior to event)**

**X Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee) |                    | Approved<br>By | Denied<br>By | Cost<br>Estimate |
|---------------------------------------------------|--------------------|----------------|--------------|------------------|
| Public Works                                      | (Signature / Date) |                |              |                  |
| Police Department                                 | (Signature / Date) |                |              |                  |
| Fire Department                                   | (Signature / Date) |                |              |                  |

Application: SE 2016- \_\_\_\_\_ Liability Insurance Certificate Received (Date): \_\_\_\_\_

Map of Route or Area Approved By: \_\_\_\_\_

Special Events Permit Approved by: \_\_\_\_\_  
City Manager or Authorized Designated Dept. Head

Date of Approval: \_\_\_\_\_

**COMMENTS**

---

---

---

---

**CONDITIONS OF APPROVAL**

---

---

---

---





**2015**  
**Special Event Application**  
**City of Wayzata**  
 600 Rice St E  
 Wayzata, Minnesota 55391  
 (952) 404-5300



**Special Event Permit Fee Schedule:**  
 (Payable to City of Wayzata)

| Permit Level and Description<br><i>A Separate Application is Required for Each Event</i>                                                                                                                                                                                                                                                                                                          | Application Deadline | Authorization Required |              |           |             | Local Fee Per Event | Non Local Fee Per Event |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------|--------------|-----------|-------------|---------------------|-------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                   |                      | CITY COUNCIL           | PUBLIC WORKS | FIRE DEPT | POLICE DEPT |                     |                         |
| <b>Events on City Property - Level 1 (other than City Parks)</b> <ul style="list-style-type: none"> <li>• 20-50 participants &amp; spectators</li> <li>• Event is for a couple of hours</li> <li>• Minimum disruption</li> <li>• No road closures-May require No Parking Sign postings</li> <li>• Includes small events that use City Sidewalks</li> </ul>                                        | Ten business days    | No                     | Yes          | Yes       | Yes         | \$150               | \$200                   |
| <b>Events on City Property - Level 2</b> <ul style="list-style-type: none"> <li>• 50-500 participants &amp; spectators</li> <li>• One day event or events that are multiple days that do not leave anything on City property overnight</li> <li>• Road/Sidewalk closures/traffic control may be required</li> <li>• Limited City services needed</li> <li>• Pre-event meeting required</li> </ul> | 30 days              | No                     | Yes          | Yes       | Yes         | \$250               | \$500                   |
| <b>Events on City Property - Level 3</b> <ul style="list-style-type: none"> <li>• Over 500 participants &amp; spectators</li> <li>• Multiple day event that keeps apparatuses on City property overnight</li> <li>• Road closures/traffic control may be required</li> <li>• Pre-event meeting required</li> </ul>                                                                                | 60 days              | *Yes                   | Yes          | Yes       | Yes         | \$1,500             | \$3,000                 |
| <b>Events on Private &amp; City Property</b> <ul style="list-style-type: none"> <li>• Under 500 participants &amp; spectators</li> </ul>                                                                                                                                                                                                                                                          | 15 days              | No                     | Yes          | Yes       | Yes         | \$200               | N/A                     |
| <b>Events on Private Property (meets any Step 1 requirements)</b>                                                                                                                                                                                                                                                                                                                                 | 10 Days              | No                     | Yes          | Yes       | Yes         | \$100               | N/A                     |
| <b>Events in City Parks</b>                                                                                                                                                                                                                                                                                                                                                                       | 10 days              | No                     | Yes          | Yes       | Yes         | \$100               | N/A                     |
| <b>Athletic Event that Use City Streets &amp; Public Parking Lots Under 200</b> <ul style="list-style-type: none"> <li>• Pre-event meeting is required</li> </ul>                                                                                                                                                                                                                                 | 30 days              | *Yes                   | Yes          | Yes       | Yes         | \$250               | \$500                   |
| <b>Athletic Event that Use City Streets &amp; Public Parking Lots Over 200</b> <ul style="list-style-type: none"> <li>• Pre-event meeting is required</li> </ul>                                                                                                                                                                                                                                  | 60 days              | *Yes                   | Yes          | Yes       | Yes         | \$500               | \$1,000                 |
| <b>Street and/or Sidewalk Closure</b><br>Events that require the closure of Streets or hold their event on City sidewalks<br>Pre-event meeting required                                                                                                                                                                                                                                           | 60 days              | *Yes                   | Yes          | Yes       | Yes         | \$250               | \$500                   |
| <b>Parades</b>                                                                                                                                                                                                                                                                                                                                                                                    | 60 days              | *Yes                   | Yes          | Yes       | Yes         | \$500               | \$1,000                 |

\*Special Events listed on page ten are excluded from annual authorization by the City Council.

**Any application that is submitted after the application deadline will be charged a \$100 late fee.**



**2015**  
***Special Event Application***  
***City of Wayzata***  
*600 Rice St E*  
*Wayzata, Minnesota 55391*  
*(952) 404-5300*



**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

---

---

---

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

---

---

---

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

---

---

---

Plans for clean-up of litter and waste materials:

---

---

---

---

---



**2015**  
***Special Event Application***  
***City of Wayzata***

600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**\*Special Events listed below are excluded from annual authorization by the City Council.**

- ☐ Wayzata Chilly Open
- ☐ Wells Fargo Lake Minnetonka Half Marathon
- ☐ Wayzata Art Experience
- ☐ 4<sup>th</sup> of July Flying Pancake Breakfast
- ☐ Wayzata's Annual Kiddie Parade
- ☐ Tour de Tonka Bike Ride
- ☐ Wayzata JJ Hill Days
- ☐ RBA JJ Hill Days Concerts
- ☐ Wayzata's Homecoming Parade
- ☐ Wayzata Tree Lighting Event
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

**Special Event Permit Fee Schedule:**  
(Payable to City of Wayzata)

| Permit Level and Description<br><i>A Separate Application is Required for Each Event</i>                                                                                                                                                                                                                                                                                                   | Application Deadline | Authorization Required |              |           | Local Fee Per Event | Non Local Fee Per Event |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------|--------------|-----------|---------------------|-------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                            |                      | CITY COUNCIL           | PUBLIC WORKS | FIRE DEPT |                     |                         |
| <b>Events on City Property - Level 1 (other than City Parks)</b><br><ul style="list-style-type: none"> <li>20-50 participants &amp; spectators</li> <li>Event is for a couple of hours</li> <li>Minimum disruption</li> <li>No road closures-May require No Parking Sign postings</li> <li>Includes small events that use City Sidewalks</li> </ul>                                        | Ten business days    | No                     | Yes          | Yes       | \$150               | \$200                   |
| <b>Events on City Property - Level 2</b><br><ul style="list-style-type: none"> <li>50-500 participants &amp; spectators</li> <li>One day event or events that are multiple days that do not leave anything on City property overnight</li> <li>Road/Sidewalk closures/traffic control may be required</li> <li>Limited City services needed</li> <li>Pre-event meeting required</li> </ul> | 30 days              | No                     | Yes          | Yes       | \$250               | \$500                   |
| <b>Events on City Property - Level 3</b><br><ul style="list-style-type: none"> <li>Over 500 participants &amp; spectators</li> <li>Multiple day event that keeps apparatuses on City property overnight</li> <li>Road/Sidewalk closures/traffic control may be required</li> <li>Pre-event meeting required</li> </ul>                                                                     | 30 days              | **Yes                  | Yes          | Yes       | \$1,500             | \$3,000                 |
| <b>Event on Private &amp; City Property</b><br><ul style="list-style-type: none"> <li>Under 500 participants &amp; spectators</li> </ul>                                                                                                                                                                                                                                                   | 15 days              | No                     | Yes          | Yes       | \$200               | N/A                     |
| <b>Event on Private Property (meets any Step 1 requirements)</b>                                                                                                                                                                                                                                                                                                                           | 10 days              | No                     | Yes          | Yes       | \$100               | N/A                     |
| <b>Event in City Parks</b>                                                                                                                                                                                                                                                                                                                                                                 | 10 days              | No                     | Yes          | Yes       | \$100               | N/A                     |
| <b>Athletic Event that Use City Streets &amp; Public Parking Lots Under 200</b><br><ul style="list-style-type: none"> <li>Pre-event meeting required</li> </ul>                                                                                                                                                                                                                            | 30 days              | **Yes                  | Yes          | Yes       | \$250               | \$500                   |
| <b>Athletic Event that Use City Streets &amp; Public Parking Lots Over 200</b><br><ul style="list-style-type: none"> <li>Pre-event meeting required</li> </ul>                                                                                                                                                                                                                             | 60 days              | **Yes                  | Yes          | Yes       | \$500               | \$1,000                 |
| <b>Street and/or Sidewalk Closures</b><br><ul style="list-style-type: none"> <li>Events that require the closure of Streets or hold their event on City Sidewalks</li> <li>Pre-event meeting required</li> </ul>                                                                                                                                                                           | 60 days              | **Yes                  | Yes          | Yes       | \$250               | \$500                   |
| <b>Parades</b>                                                                                                                                                                                                                                                                                                                                                                             | 60 days              | **Yes                  | Yes          | Yes       | \$500               | \$1,000                 |

| Event Name                             | Event Name/# of Participants/Fee       | Event Name/# of Participants/Fee      | Event Name/# of Participants/Fee         |
|----------------------------------------|----------------------------------------|---------------------------------------|------------------------------------------|
| COV Valet Parking/Unknown/No Charge    | Luxury Home Tours/20+/\$150            | Big Woods-Film Prod./25/\$236.50      |                                          |
| St. Patrick's Day-McCormicks/100/\$250 | Night for Hops/200/\$250               | IOCF Sleep Out/+-300/\$300            |                                          |
| Chilly Open/1,200+/\$500               | Wayzata Art Experience/1,000+/\$500    | JJ Hill Days/1,000+/\$500             | Wayzata Beach Bash-RBA/4,000-5,000/\$625 |
| Dan & Shay-65min/500/\$300             | Oak on the Water/500/\$300             |                                       |                                          |
| Parade of Homes/750                    | Wayzata Farmer's Market/50+/\$200      | Femdale Graduation/100/\$0            | Wine on Wayzata Bay/350/\$300            |
| Folds of Honor Benefit Concert/250/\$0 | Camp Cambria Classic Concert/500/\$300 | 50% Fever-Meridian Manor/100/\$200    | WCC Rummage Sale/1,000+/\$500            |
| Resident's LC Garage Sale/200+/\$250   | The Gathering/+-400/\$300              | Wayzata Boo Blast/+-3,000/\$300       |                                          |
| WCC Sunrise Service/200-400/\$300      | Wet N' N' Surf & Puddle/+-100/\$150    | Mason Photography/6/\$236.50          | UPONOR/50/\$236.50                       |
| Wedding @ Depot/155NC                  | Flying Pancake Breakfast/400/\$300     | Wayzata Life-Move in the Park/+-100NC | Wayzata Tree Lighting Event/+-400/NC     |
| Molar Mile/+-150/\$250                 | Tour de Cure/+-175/\$250               |                                       |                                          |
| Hair to There Run/Walk/600/\$500       | WF Half Marathon/3,000/\$1,375         | Tour De Tomka/3,000/\$625             | Open Water Half Marathon/100/\$200       |
| Commercial Shoot on Lake St Sidewalks  |                                        |                                       |                                          |
| W. Homecoming Parade/+-500/\$500       |                                        |                                       |                                          |



**2015**  
(Updated 02/05/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

\_\_\_ Yes \_\_\_ No

Amount: \_\_\_\_\_

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and **include Permit Fee**.

**Event Name** \_\_\_\_\_ **Date of Event** \_\_\_\_\_

Area of City in Which Event Will Take Place \_\_\_\_\_

Number of Participants expected \_\_\_\_\_

**Event Type** (\_\_\_ Parade) (\_\_\_ Private Party) (\_\_\_ Festival) (\_\_\_ Run/Walk) (\_\_\_ Sporting Event)

(\_\_\_ Other) Explain: \_\_\_\_\_

Event will Include (check all that apply) (\_\_\_ Bicycles) (\_\_\_ Animals) (\_\_\_ Motor Vehicles\*) (\_\_\_ Other Vehicles)  
(\_\_\_ Floats) (\_\_\_ Pedestrians/Runners) (\_\_\_ Liquor Service) (\_\_\_ Live Music) (\_\_\_ Amplified Audio)

\* Number of Vehicles Expected: \_\_\_\_\_ (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: \_\_\_\_\_

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: \_\_\_\_\_

Event Location: (check one) \_\_\_ Private Property \_\_\_ Public Property \_\_\_ Combination – Public/Private

**Street(s) to Be Closed:** (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

| Date(s) and/or Time(s) - Give Details Below |      |            |          |
|---------------------------------------------|------|------------|----------|
| Day                                         | Date | Start Time | End Time |
|                                             |      |            |          |
|                                             |      |            |          |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier \_\_\_\_\_ Policy Number \_\_\_\_\_

**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

Full Name \_\_\_\_\_ Business Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Title \_\_\_\_\_ Pager \_\_\_\_\_





**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Application: (**Must be** at least 30 days prior to event)

**X Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

---

**FOR CITY USE ONLY:**

| <i>Routing Approval<br/>(Department Head or Designee)</i> |                    | <i>Approved<br/>By</i> | <i>Denied<br/>By</i> | <i>Cost<br/>Estimate</i> |
|-----------------------------------------------------------|--------------------|------------------------|----------------------|--------------------------|
| Public Works                                              | (Signature / Date) |                        |                      |                          |
| Police Department                                         | (Signature / Date) |                        |                      |                          |
| Fire Department                                           | (Signature / Date) |                        |                      |                          |

Application: SE 2015- \_\_\_\_\_

Liability Insurance Certificate Received (Date): \_\_\_\_\_

Map of Route or Area Approved By: \_\_\_\_\_

Special Events Permit Approved by: \_\_\_\_\_  
City Manager or Authorized Designated Dept. Head

Date of Approval: \_\_\_\_\_

**COMMENTS**

---

---

---

---

**CONDITIONS OF APPROVAL**

---

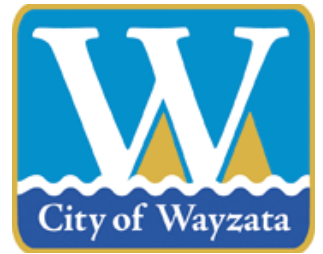
---

---

---



**2015**  
***Special Event Application***  
***City of Wayzata***  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Special Event Permit Fee Schedule:**

(Payable to City of Wayzata)

|               |         | Local     | Non-Local  |
|---------------|---------|-----------|------------|
| • 1 – 50      | Persons | \$ 150.00 | \$ 236.50  |
| • 51 – 100    | Persons | \$ 200.00 | \$ 275.00  |
| • 101 – 200   | Persons | \$ 250.00 | \$ 440.00  |
| • 201 – 500   | Persons | \$ 300.00 | \$ 660.00  |
| • 501 – 1,000 | Persons | \$ 500.00 | \$1,100.00 |
| • Over 1,000  | Persons | \$ 625.00 | \$1,375.00 |

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

---

---

---

---

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

---

---

---

---

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

---

---

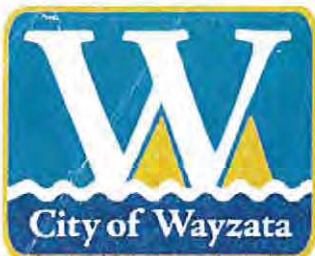
---

---

Plans for clean-up of litter and waste materials:

---

---



2015

(Updated 02/05/2015)

# Special Event Application

City of Wayzata

600 Rice St E

Wayzata, Minnesota 55391

(952) 404-5300

## FOR OFFICE USE ONLY

Deposit Required:

\_\_\_ Yes \_\_\_ No

Amount:

Date: 8.24.15

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and include Permit Fee.

Event Name 41<sup>st</sup> Annual James J. Hill Days Date of Event Sept. 11-13

Area of City in Which Event Will Take Place Lake Street (Broadway - Ferndale), Boatworks parking lot, Depot Park + parking lot, and Municipal lot West of Cov.

Number of Participants expected 30,000 for the weekend

Event Type (☒ Parade) (☐ Private Party) (☒ Festival) (☐ Run/Walk) (☒ Sporting Event)

(☐ Other) Explain: \_\_\_\_\_

Event will Include (check all that apply) (☒ Bicycles) (☒ Animals) (☒ Motor Vehicles\*) (☒ Other Vehicles) (☒ Floats) (☒ Pedestrians/Runners) (☒ Liquor Service) (☒ Live Music) (☒ Amplified Audio) 3 to 4 ATV's & vols.

\* Number of Vehicles Expected: \_\_\_\_\_ (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: City of Wayzata

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: \_\_\_\_\_

Event Location: (check one) ☐ Private Property ☐ Public Property ☒ Combination - Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

See Logistics Schedule

### Date(s) and/or Time(s) - Give Details Below

| Day           | Date | Start Time | End Time |
|---------------|------|------------|----------|
| Wed. Sept. 9  |      | 8-9 PM     |          |
| Sun. Sept. 13 |      |            | Midnight |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier Auto Owners Insurance Policy Number 08031774-15

### Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)

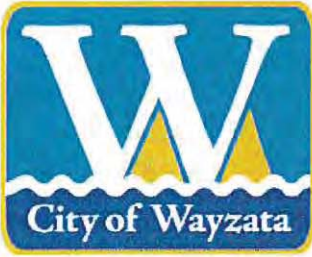
Full Name Brynn Brianna Baker Business Phone 952-473-9595

Address 402 E. Lake St. Cell Phone 507-313-1583 Email bbaker@wayzatachamber.com

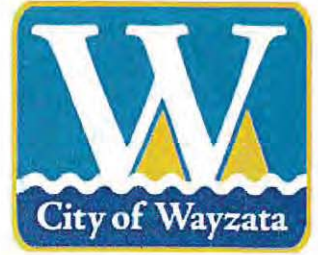
City Wayzata State MN Zip 55391 Home Phone n/a

Title Director of Community Events & Marketing Pager \_\_\_\_\_ CC\_WORKSHOP\_PACKET 10062015





2015  
Special Event Application  
City of Wayzata  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name Wayzata Chamber of Commerce Phone 152.473.9595  
Address 402 E. Lake St. Fax n/a  
City Wayzata State MN Zip 55391  
Date of Application: (Must be at least 30 days prior to event)

X Signature of Applicant: [Signature] Date: July 31, 2015

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee)                        | Approved<br>By | Denied<br>By | Cost<br>Estimate |
|--------------------------------------------------------------------------|----------------|--------------|------------------|
| Public Works<br><u>[Signature]</u> (Signature / Date) <u>9/8/15</u>      | <u>DD</u>      |              | <u>\$2,831</u>   |
| Police Department<br><u>[Signature]</u> (Signature / Date) <u>9/8/15</u> | <u>MR</u>      |              | <u>\$3,360</u>   |
| Fire Department<br><u>[Signature]</u> (Signature / Date) <u>9/8/15</u>   | <u>BF</u>      |              |                  |

Application: SE 2015-33 Liability Insurance Certificate Received (Date): attached

Map of Route or Area Approved By: [Signature]

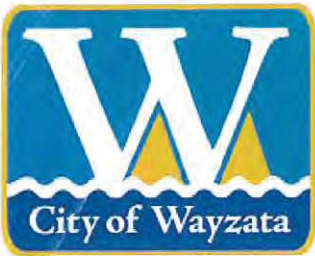
Special Events Permit Approved by: [Signature]  
City Manager or Authorized Designated Dept. Head

Date of Approval: 9-9-15

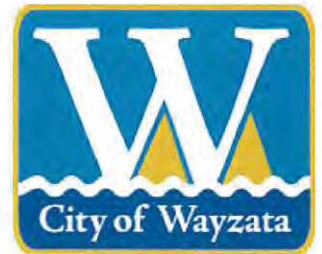
**COMMENTS**

**CONDITIONS OF APPROVAL**

Beer/Wine only - No intoxicating liquor / Wrist bands required.  
Signage required as shown on JT Hill Days Master Event Map.



**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Special Event Permit Fee Schedule:**  
(Payable to City of Wayzata)

|               |         | Local     | Non-Local  |
|---------------|---------|-----------|------------|
| • 1 – 50      | Persons | \$ 150.00 | \$ 236.50  |
| • 51 – 100    | Persons | \$ 200.00 | \$ 275.00  |
| • 101 – 200   | Persons | \$ 250.00 | \$ 440.00  |
| • 201 – 500   | Persons | \$ 300.00 | \$ 660.00  |
| • 501 – 1,000 | Persons | \$ 500.00 | \$1,100.00 |
| • Over 1,000  | Persons | \$ 625.00 | \$1,375.00 |

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

---

---

---

---

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

---

---

---

---

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

---

---

---

---

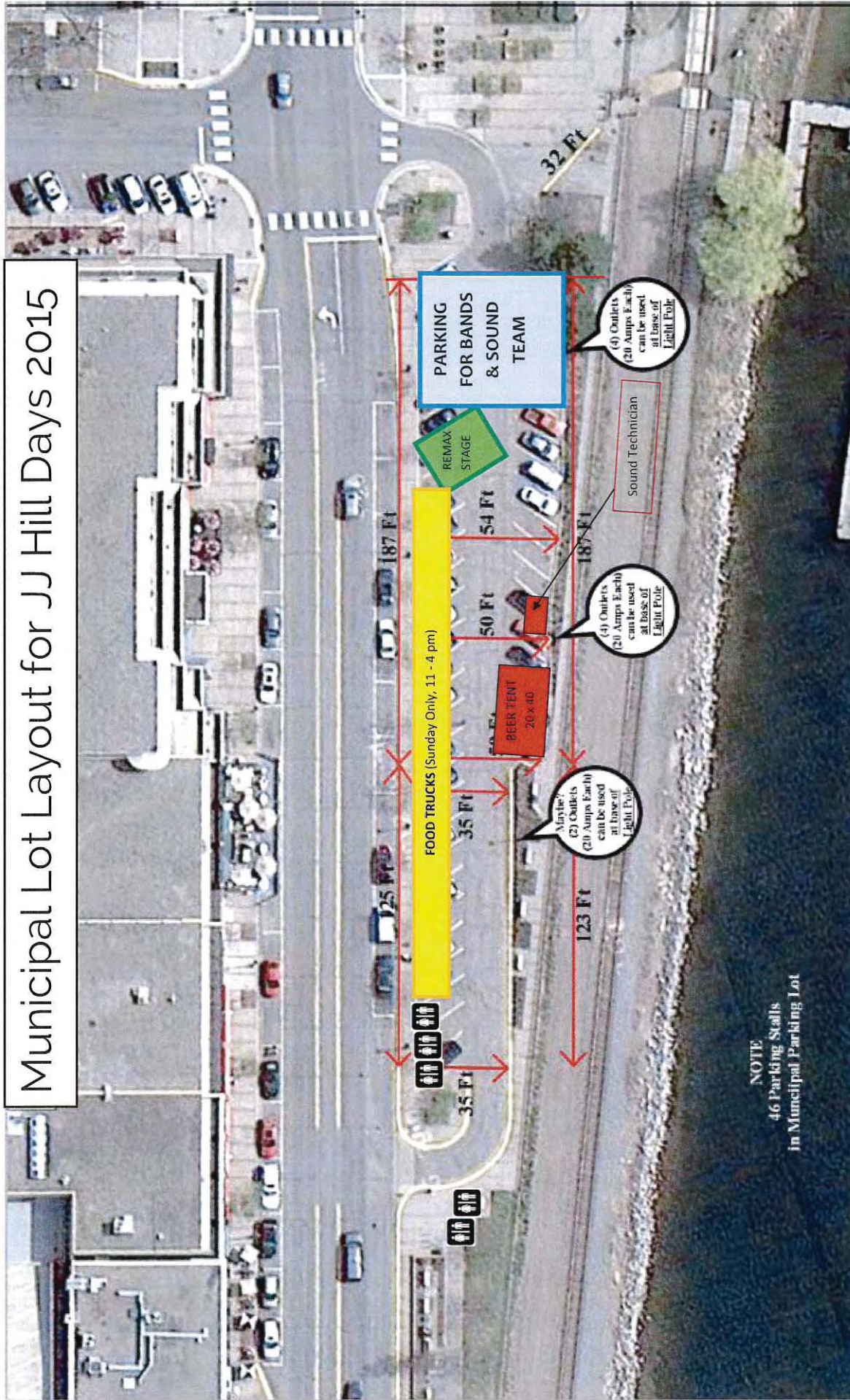
Plans for clean-up of litter and waste materials:

---

---



# Municipal Lot Layout for JJ Hill Days 2015



SERVING HOURS: Saturday, 11 a.m. – 10 p.m.

Sunday, 11 a.m. – 4 p.m.



# 2015 JAMES J. HILL DAYS PARADE MAP

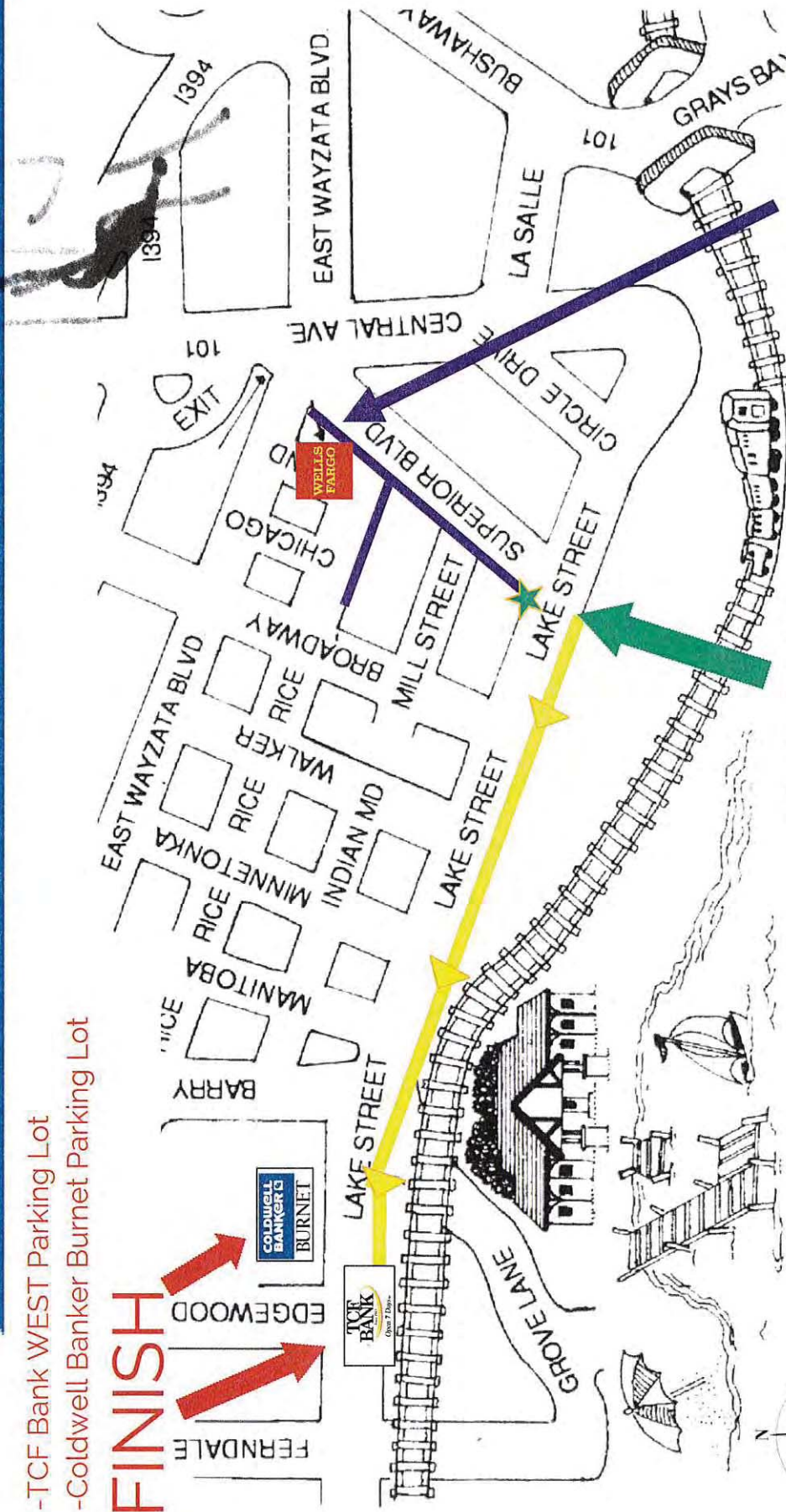
SUNDAY, SEPTEMBER 13<sup>th</sup> | 2 PM | Sponsored by: TCF Bank

## Parade Route

\*12:30 pm - ALL Parade units will check-in and stage at the Wells Fargo Lower Lot. The parade begins at 2 pm. Units will head WEST on Lake Street, through the carnival lane to the TCF/CBB Parking Lots (approx. 6 blocks).

-TCF Bank WEST Parking Lot  
-Coldwell Banker Burnet Parking Lot

**FINISH**



**\*START**

At Superior & Lake

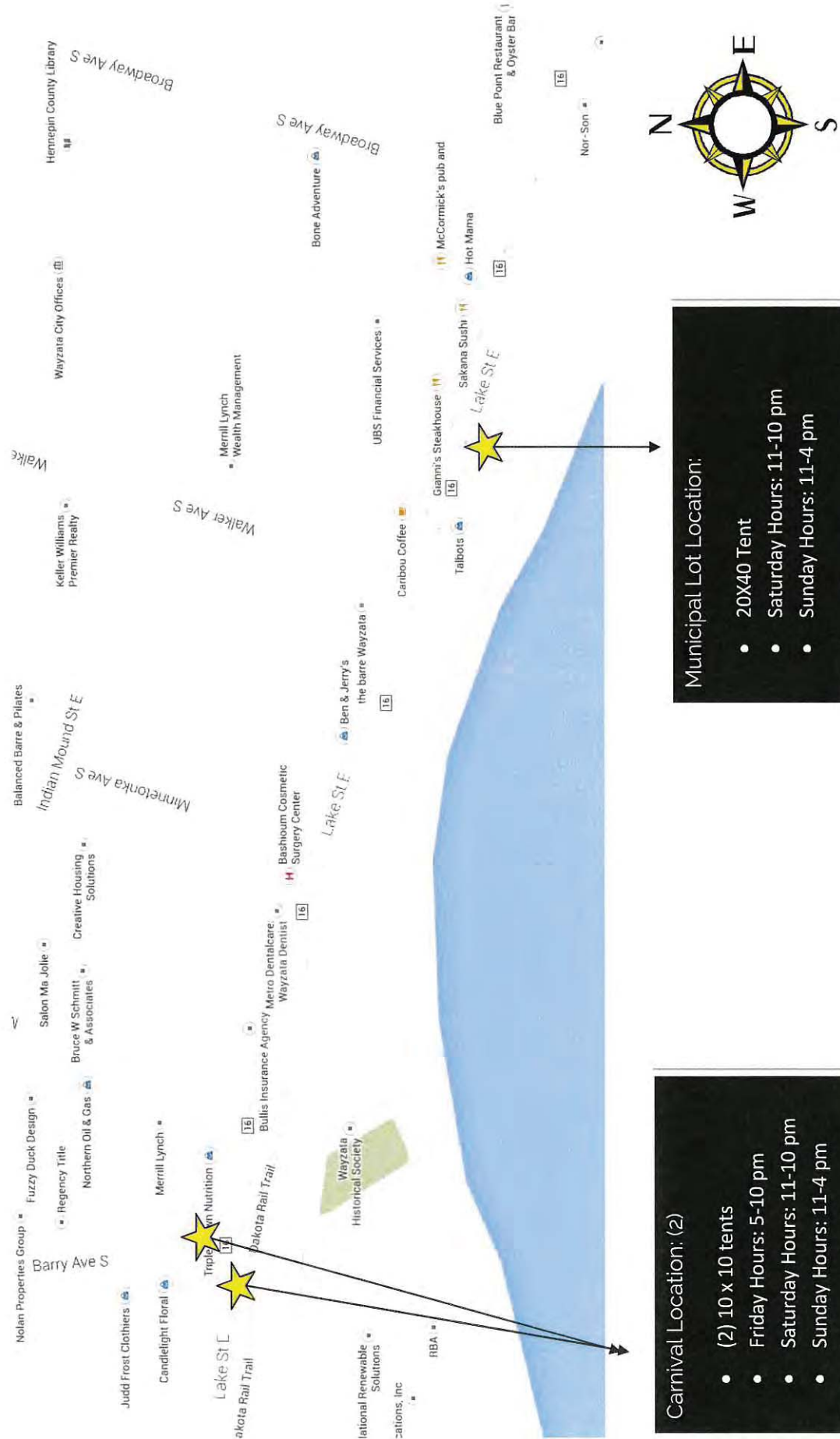
**STAGING AREA**

Wells Fargo Lower Lot & Superior Ave.  
& Rice Street

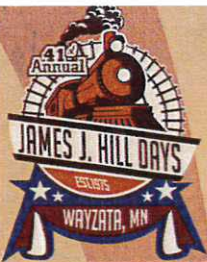
# 2015 James J. Hill Days Map Layout for Food/Beverage Tents

★ = Indicates Placement of Food/Beverage Tents

## Lake Street, Wayzata







# SCHEDULE OF ACTIVITIES 2015

## DON'T LET YOUR CABOOSE GET LEFT BEHIND!

### FRIDAY'S TRAIN

Lake Minnetonka Carnival | 5pm - 10pm  
Music, Food & Beer Garden | 5pm - 10pm  
Beach Bash Concert | 5pm - 10:30pm

BOARDING PASS

SEPTEMBER

11  
2015

Lake Street, Downtown Wayzata

### SATURDAY'S TRAIN

MN Warrior Bike Ride | 7:30am - 12:30pm  
Wayzata Library Used Book Sale | 9am - 4pm  
Lake Minnetonka Carnival | 10am - 10pm  
Coaster Cart Derby | 10am - 2pm  
Steamboat Minnehaha | Special 1-hour cruises  
Food Trucks & Beer Gardens | 11am - 10pm  
Bike Block | 11am - 5pm  
Street Market | 11am - 5pm  
Depot Dog Park & Dachshund Races | 11am - 4pm  
Rails & Ales Craft Beer Festival | 12pm - 5pm  
Waterski Show | 3:30pm - 5pm  
Live Music & Saturday Street Dance | 5pm - 9pm  
Beach Bash Concert | 5pm - 11pm  
Wayzata Bay Fireworks | Dusk (8:45pm)

BOARDING PASS

SEPTEMBER

12  
2015

Lake Street, Downtown Wayzata

### SUNDAY'S TRAIN

Youth Fishing Championship | 8am - 11am  
Lake Minnetonka Carnival | 10am - 4pm  
Steamboat Minnehaha | Special 1-hour cruises  
Charity Motorsport Show | 10am - 4pm  
Garden Railroad | 10am - 4pm  
Food Trucks & Beer Gardens | 11am - 4pm  
Street Market | 11am - 4pm  
Climbing Wall | 11am - 4pm  
Wayzata Library Used Book Sale | 12pm - 4pm  
Parade | 2pm

BOARDING PASS

SEPTEMBER

13  
2015

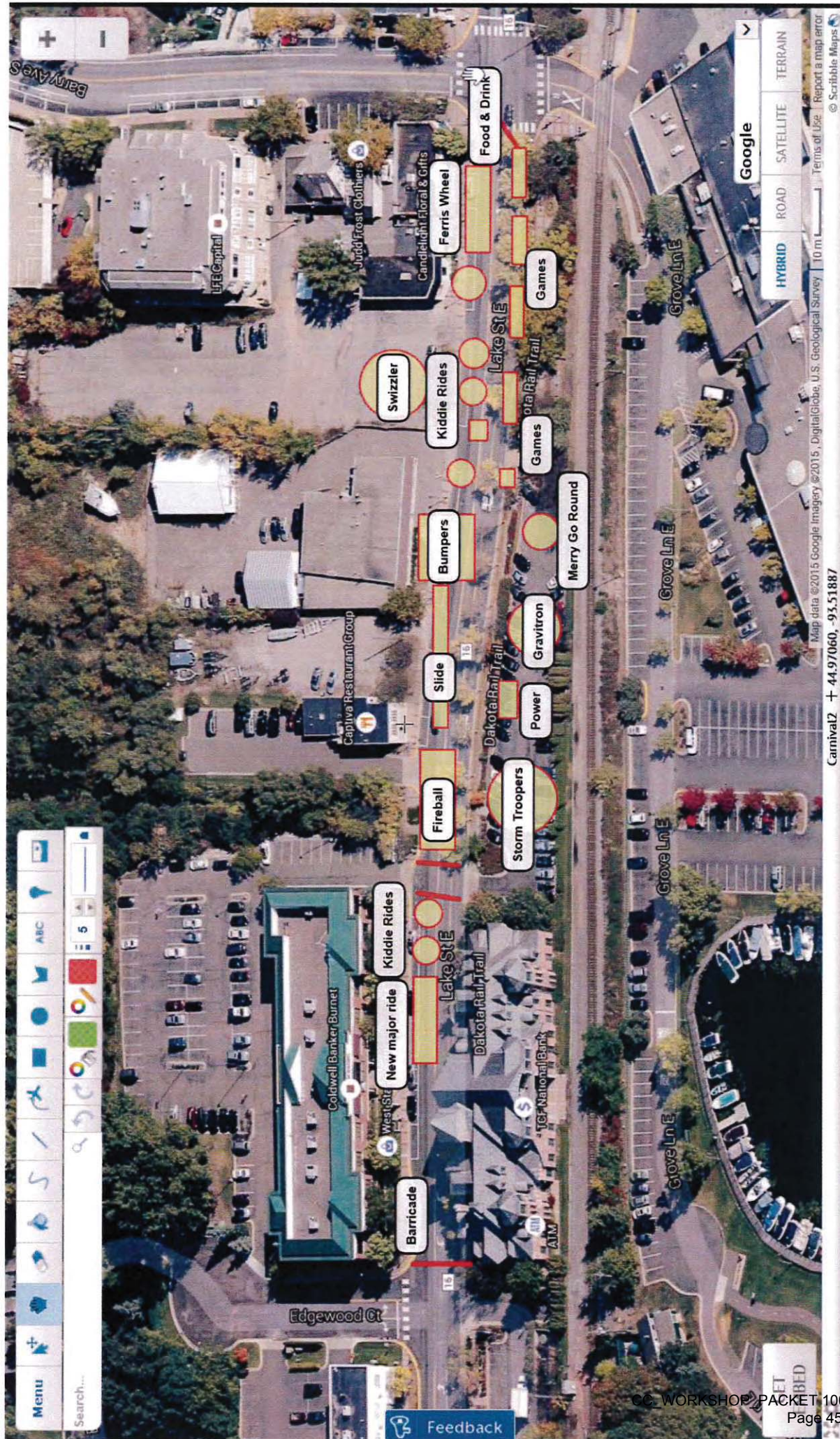
Lake Street, Downtown Wayzata



Visit [JamesJHillDays.com](http://JamesJHillDays.com) for additional information and activity locations







Carnival2 + 44.97060, -93.51887

You are not logged in but you can save and share maps anonymously.

REGISTER

LOGIN



|                                                                                                                                                                                                                                                                                                                                         |                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
|     | Location of (2 or 3) Single Tier Barricades @ Each Location                                      |
|                                                                                                                                                                       | Location of (3) Tier Barricades (2 or 3) @ Each Location                                         |
|                                                                                                                                                                                                                                                        | Location of Traffic Barrs (2) @ Each Location                                                    |
|                                                                                                                                                                                                                                                        | Location of Traffic Cones (3) @ Each Location                                                    |
|                                                                                                                                                                                                                                                        | Wednesday Traffic Control Taken Down 3:00 PM                                                     |
|                                                                                                                                                                                                                                                        | Friday Move in Minnetonka till Saturday Morning                                                  |
|                                                                                                                                                                                                                                                        | Sunday Traffic Control Start at 12:45 PM                                                         |
|                                                                                                                                                                                                                                                        | For Parade Only (Police Fire/ Public Works)                                                      |
|                                                                                                                                                                                                                                                        | Sunday Parade Volunteer at 12:30 PM                                                              |
|                                                                                                                                                                                                                                                        | Sunday Starting at 12:30 PM, City of Wap, Carillon in Superior, Band and<br>Local Parade to Over |
|                                                                                                                                                                                                                                                        | Big Truck, a few 65 ft of SL & Minnetonka Friday Evening                                         |
|                                                                                                                                                                                                                                                         |                                                                                                  |
|                                                                                                                                                                                                                                                          |                                                                                                  |





*Fireworks Permit  
(Saturday on Barge at dusk)*

**APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS**

**Applicant instructions:**

This application must be completed and returned at least 15 days prior to date of display.

**Name of applicant (Sponsoring Organization):** Greater Wayzata Area Chamber of Commerce

**Address of applicant:** 402 East Lake Street, Wayzata, MN 55391

**Name of authorized agent of applicant:** RES Specialty Pyrotechnics Inc.

**Address of agent:** 21595 286th Street, Belle Plaine, MN 56011

**Telephone number of agent:** 952-873-3113

**Date of display:** September 12, 2015

**Time of display:** Approx. 9:30 PM

**Location of display:** Floating Barge on Wayzata Bay, Lake Minnetonka

**Manner and place of storage of fireworks/pyrotechnic special effects prior to display:** N/A - Delivered Day of Show.

**Type & number of fireworks/pyrotechnic special effects to be discharged:** See Attachment

Minnesota State law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

**Name of supervising operator:** Jon Slavik

**Certificate #:** B-0742

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): *Carroll A. Conner* Date of application: August 5, 2015

**Required attachments: The following attachments must be included with this application:**

1. Proof of a bond or certificate of insurance in the amount of at least \$1,000,000.00
2. A diagram of the grounds, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: THE FIREWORKS SHOW CANNOT START AFTER 10:00 P.M. THE FLOATING BARGE MUST BE AT LEAST 800 FEET FROM ANY SHORE

Signature of fire chief/county sheriff: *[Signature]* Date: 8/13/15

Signature of issuing authority: \_\_\_\_\_ Date: \_\_\_\_\_

- 1) PLEASE SEND ME A COPY OF THE HENNEPIN COUNTY PERMIT.
- 2) PLEASE LET ME KNOW A PLACE AND TIME I CAN INSPECT THE FIREWORKS ON THE BARGE BEFORE IT LEAVES SHORE.

612 490-7718



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                |                                                               |                           |
|------------------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------------|
| <b>PRODUCER</b><br>MCGRUFF, SEIBELS & WILLIAMS, INC.<br>P.O. Box 10265<br>Birmingham, AL 35202 | <b>CONTACT NAME:</b>                                          |                           |
|                                                                                                | <b>PHONE</b><br>(A/C, No. Ext.) 800-476-2211                  | <b>FAX</b><br>(A/C, No.): |
| <b>INSURED</b><br>R E S Specialty Pyrotechnics<br>21595 286th Street<br>Belle Plaine, MN 56011 | <b>E-MAIL ADDRESS:</b>                                        |                           |
|                                                                                                | <b>INSURER(S) AFFORDING COVERAGE</b>                          |                           |
|                                                                                                | <b>INSURER A:</b> James River Insurance Company               |                           |
|                                                                                                | <b>INSURER B:</b> National Liability & Fire Insurance Company |                           |
|                                                                                                | <b>INSURER C:</b>                                             |                           |
|                                                                                                | <b>INSURER D:</b>                                             |                           |
| <b>INSURER E:</b>                                                                              |                                                               |                           |
| <b>INSURER F:</b>                                                                              |                                                               |                           |

**COVERAGES** **CERTIFICATE NUMBER:** H5BSHT8N **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                  | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                      |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: |                    | 000376886     | 04/01/2015              | 04/01/2016              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ EXCLUDED<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 5,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| B        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS<br><input checked="" type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS                                      |                    | 73APS055781   | 04/01/2015              | 04/01/2016              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                   |
| A        | <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$                                                                                                                                  |                    | 000376906     | 04/01/2015              | 04/01/2016              | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000                                                                                                                                                                                      |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below<br>Y/N <input type="checkbox"/> N/A                                                                                  |                    |               |                         |                         | PER STATUTE OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                                              |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Display Date: September 12, 2015

Location: Wayzata Bay on Lake Minnetonka

City of Wayzata, MN; Greater Wayzata Area Chamber of Commerce; Hennepin County Water Patrol; Hennepin County, MN; Minnetonka Portable Dredging

Above listed is/are included as Additional Insured respects to the General Liability policy as required by written contract.

Certificate Holder is Additional Insured under General Liability as required by written contract.

## CERTIFICATE HOLDER

Greater Wayzata Area Chamber of Commerce  
Brooke Beyer  
402 East Lake Street  
Wayzata, MN 55391

## CANCELLATION

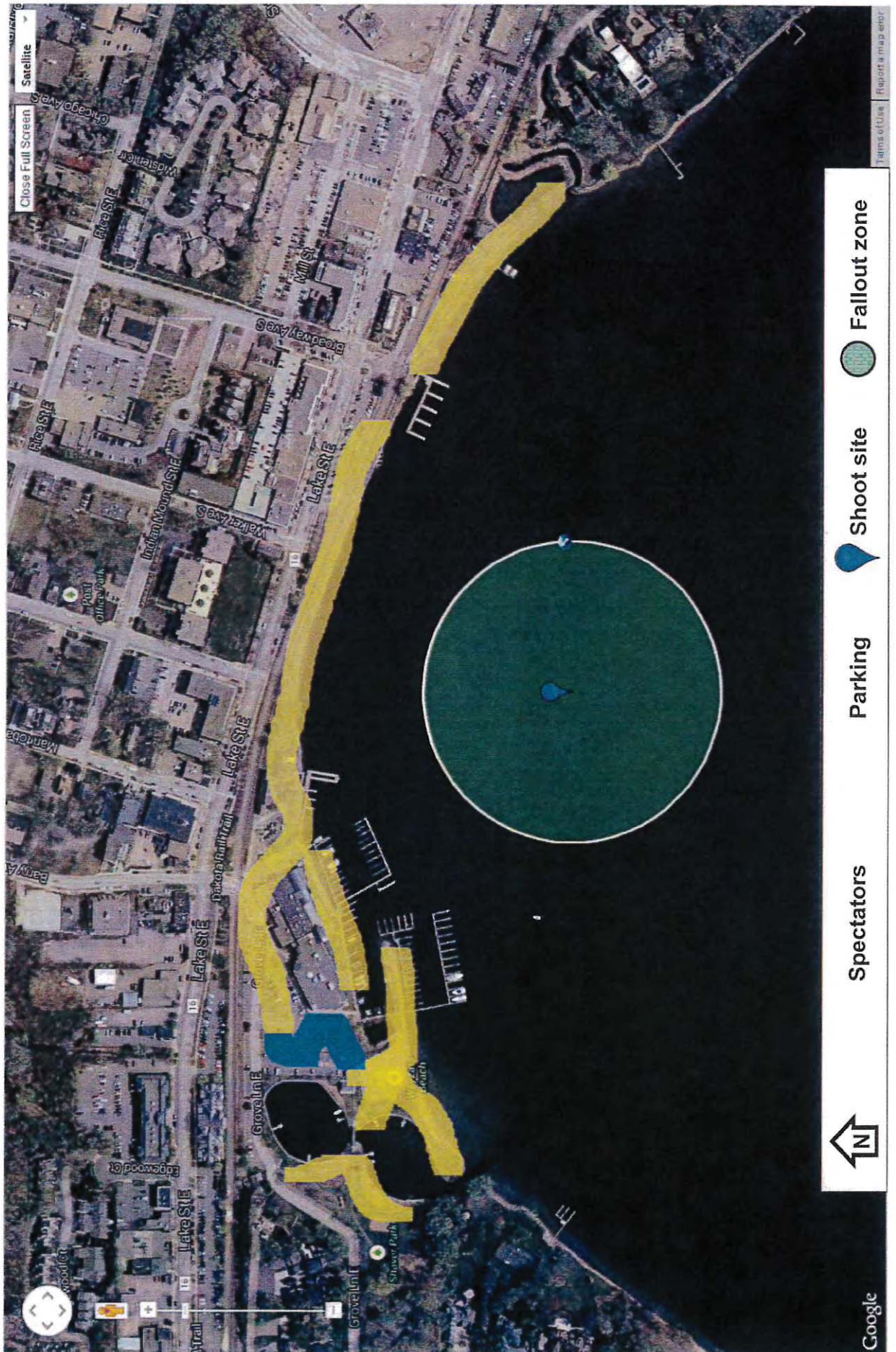
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



James J Hill Days – Wayzata, MN  
September 12, 2015

Max Shell Size: 6"  
Fallout Radius: 420 ft





# **Wayzata James J Hill Days Fireworks September 12, 2015**

## **Lead Operator**

Jon Slavik License # B-0742

## **Assistants**

|                     |             |
|---------------------|-------------|
| Jerrold Christy     | DOB 7/23/85 |
| Kenneth Kirschhamer | DOB 7/27/80 |

## **List of Materials**

- (220) 3" shells
- (144) 4" shells
- (80) 5 " shells
- (6) 6 " shells
- (4) multishot cakes

## 2015 JAMES J. HILL DAYS LOGISTICS SCHEDULE

### Public Works Tasks in Yellow

### Police Tasks in Light Blue

### Fire

#### Tuesday, September 1

---

- Carnival Equipment arrives – (THEY STARTED SHOWING UP ON THURSDAY AND MORE CAME IN ON SATURDAY) situated at Public Works site

#### Tuesday, September 8<sup>th</sup>

---

- Carnival Crew & Equipment arrives (30 employees) – situated at Public Works site
- 2 Biffs dropped off at PW site for Carnival employees

#### Wednesday, September 9<sup>th</sup>

---

- 7 pm PW to close Lake Street between Barry Ave. and Edgewood Court (evening)
  - Chamber to create Special sign to hang from barricade stating the following: ***"Street CLOSED – Open to traffic for the following businesses: TCF, Wayzata Bay Car Wash, Untiedt's, and Coldwell Banker Burnet. NO TRUCK TRAFFIC"***
  - Chamber volunteer place additional signage about businesses being open at the corner of Wayzata Blvd./Ferndale Ave.
- PW-Barricade on Lake St. at Barry blocking westbound traffic
- PW-Barricade on Lake St. at Ferndale blocking eastbound traffic
- 7 - 9 pm Carnival equipment moves into Lake Street

#### Thursday, September 10<sup>th</sup>

---

3:00 pm

- PW-Close Grove Lane and Depot Parking Lots
- PW to place cones on Westside of Walker Ave. on marked unloading zone for dumpster, as well as Shaver/McCarthy lot for carnival needs (in the very back, approval from Rick Born) Close RBA lot, and begin set-up of stage/gates
- 6Smith 100% Valet

5:00 pm

- Bleacher pick-up from Plymouth park to Depot Park
- Boy Scouts Pick-up 100-120 bales of straw from Otten Brothers

## Friday, September 11<sup>th</sup>

---

- 5 am.-. PW will sweep Lake Street early Friday morning
- 6 am - PW to set out traffic cones on each side of Lake St. from West side of Broadway to the east side of Barry, "No parking beginning 6 a.m. Saturday morning"
- 6:30 - Brooke Signage meeting at UPS
- 9am - 12pm Randy's delivering two dumpsters
- 8am - Becky Pick up iPad at CMS
- 9 am – Chamber staff pick-up golf carts at WCC (4) – escorted by a vehicle flashing hazards.
- 10-15 Bike barricades will be dropped at TCF West Lot to be used in the morning for staging and later for bike corral
- PW turn off City Irrigation system along Lake St. for event
- PW deliver 10 garbage containers to the Depot for Friday night Carnival
- **NEW** PW to post Transient Docks at Depot ("Docks Closed for JJ Hill Days Water Events on Saturday, Sept. 12<sup>th</sup> from 10 AM till Sunday, Sept. 13<sup>th</sup> at noon.

12:00 pm

- State & City inspect Carnival
- by Noon the Biffs delivered (60 total – 40 to RBA and 19 along Lake, 1 at Ben & Jerry's, and 1 at Wells Fargo lower lot)
- "No Alcohol beyond this point" signs up by carnival
- Mick Sletten to install 1 ATM machine – [insert contact info], one at Barry & Lake SE Corner in grassy area. Possibly one at Lake & Broadway pending outlet options – TBD on delivery between noon -3pm
- Set out event parking signs

1:00 pm

- Caroline & Steve arrive to set-up Depot Dog Park/Dachshund Race Track

2:00 pm

- PW – "No Parking" signs on Indian Mound in between Minnetonka and Manitoba on both sides. And on Indian Mound east of Minnetonka to Walker on both sides past first driveway on South but stop before second driveway on South Side
- Slamhammer Set-up (Becky hand check to Tim)
- PW – "No Parking" signs in Municipal Parking Lot west of COV Restaurant – "No parking beginning 2 am Saturday morning"

3:00 pm

- Chalking
- Pick up Signage from Fastsigns/UPS
- PW – City to close Lake Street between Minnetonka & Barry Ave.
- Chamber staff mark Depot area for Dog Vendor booths



Updated 9.08.15 | 5:06 pm - dd

3:30 pm

- Security/Medical Meeting @ Boatworks Stage

4:00 pm

- Bunjee Dave – Check-in with Chamber. Set-up in Carnival

5:00 pm

- Carnival begins (5 pm–10 pm)
- Public Beer/Wine Sales (Near Carnival)
- Friday Night “Concert at the Beach” Gates Open
  - 6-6:45 pm – Cannan Smith
  - 7:15-8:30 pm – Maddie & Tae
  - 9-10:30 pm – Dierks Bentley
- Encore Concessions serving food near carnival area
- Friday evening– Slam Hammer set-up

9 pm (or earlier)

- Fire Dept to place Aerial Fire Truck across Lake St on West Side of Intersection at Minnetonka

10 pm

- Public beer/wine service ends
- Carnival closes (lights/music/rides – down) - Carnival Food continues to stay open until 11 pm
- RBA shift 2-3 security guards to intersection of Minnetonka/Lake Street.

## Saturday, September 12<sup>th</sup>

---

1:00 am - Police close Municipal lot west of COV

6:00 am

- Warrior Ride Set-up at west end of TCF Parking West Lot
- PW to close Lake Street between Broadway and Barry Ave. (then move to MN Warrior Ride traffic control)
- PW to Finish Closure of Municipal Lot-pickup No Parking Signs in Traffic Cones
- Apres onsite to setup tents/equipment in municipal lot west of COV and throughout Lake Street.
- PW- to place the remainder of trash containers along Lake Street sidewalks (\*do not place in the actual street)
- PW-Barricade on Minnetonka between Lake St. & Indian Mound
- PW-Barricade on Manitoba between Lake St. & Indian Mound (LTO)
- PW Post No Parking Signs in Wells Fargo Lower Lot – No Parking after 2 am on Sunday, Sept 13<sup>th</sup> (for Parade Staging). FYI – this is a private parking lot, so City can't tow.
- Chamber Volunteers will hang Alcohol signage must be hung on appropriate barricades by 11 am
- Chamber Volunteers will put liners in the trash containers

7 am

- Excelsior to Wayzata Swim Competition (7 – 11 a.m.). Scott Trips is notified to have all participants park at Peavey Lane or the parking lot east of Charles Schwab (130 Lake St W)

7:30 am

- Warrior Bike Ride begins – riders will depart from west lot to Lake street, left on Ferndale, and right on 15 to follow alongside the paved route before pulling onto the path just east of the bridge overpass (in front of school).
- 2 PW and 2 Chamber Vols monitor start (7:20-7:45 am)
- Volunteer pick up donuts/coffee from Wuollets

8 am – 10:30 am

- Street Market Vendors Set-up
- Rails & Ales Set-up

9 am

- Wild Earth Wood fire Pizza set-up
- Move tents, tables, weights, benches to Municipal lot
- 9-10am Change Lane access to the Chamber office
- Depot Dog Vendors begin set-up
- Coaster Cart Derby Safety inspection begins. Chamber Volunteer(s) to be onsite until the end of the event. (approx. Noon)
- Twin Cities River Rats arrive to install water ski jump at Boatworks landing
- Bike Block Vendors Arrive

10 am

- Warrior Ride bikers returning back to TCF west lot – Chamber vols monitor crossing
- Food Trucks arrive
- Carnival begins (10 a.m. – 10 p.m.)
- Coaster Cart Races begin
- PW-Dock Boys on Duty at Depot Transient Docks from 10am-9pm (Transient Docks reserved for JJ Hill Days Events from 10:00am today until noon on Sunday or just after ending of Fishing Contest) Note that Charter Slip on east side of Depot Docks also reserved for River Rates Water Ski Show (from about 3 pm till show is over).

11 am

- Kare 11 onsite at Coaster Cart Derby (Indian/Mound-top of the hill)
- Street market/Rails & Ales/Bike Block on Lake Street begins
- Dog Days Street Market & Dachshund Check-in at Depot Park begins
- Splash for Cash-dog jumping off Depot Docks into Lake (11am – 2:30pm)
- Music/Beer Garden area (Municipal Parking Lot) open
- Beer Truck begins serving (near carnival)
- Gianni's serving Brisket sandwiches out of Wine Vault 4-10pm (Vodka snow cones 11am-10pm)
- Private Security onsite to monitor train tracks (2 guards) Chamber to cover 11am-3pm and BNSF will cover 3-11pm – City will also be adding signage to crossing areas – Barry to COV
- 11:30 Coaster Cart Derby ends - Boy Scouts return bales of straw to Otten Brothers
- Chamber will stack the cones in the Coaster Cart Derby area and return to PW
- Gianni's serving Brisket sandwiches at the Street Dance
- Rails & Ales begins for Warrior Ride Bikers (until noon)
- Bike Block begins

12:00 pm - Rails & Ales begins for ticket buyers (until 5 pm)

12:30 pm - Warrior Bike Ride ends

1 pm - Dachshund Races begin

2:30 pm

- Paul Engelman – pick up cones and deliver back to public works
- Security/Medical Meeting @ Boatworks Stage

3 pm - Waterski Show begins (3:30 – 5 pm)

5 pm

- Saturday Night "Concert at the Beach" Gates Open
  - 6 pm - TBD
  - 7 pm – Bodeans
  - 9-10:30 pm – Soul Asylum



Updated 9.08.15 | 5:06 pm - dd

- Rails & Ales ends for ticket holders
- Rails & Ales VIP hour for sponsor begins
- Street Dance begins in Municipal Lot West of COV (RE/Max Stage)
  - 5 p.m. – 6:45 p.m. – TBD (opening)
  - 7 p.m. – 8:45 p.m. – Street Dance, featuring The Jeff Dayton Band(Headliner)

6 pm

- Activities on Lake Street close
- Rails & Ales ends for sponsor. Chamber vols will pick-up fencing and move off-site

8:45-9 pm - Fireworks (10-15 minute show)

10 pm

- Carnival ends/Carnival food stays open until 11 pm
- Public beer/wine service ends - All locations

10:30 pm - Soul Asylum ends

## Sunday September 13<sup>th</sup>

---

5:00 - 8:00 am

- RBA Biffs picked up in Beach Bash area. (40 total)
- PW to place single tier barricades to close both entrances to Wells Fargo lower parking lot (for Parade Staging)
- PW- Post no parking signs on the 700 block for closure for parade (Take cones from Indian Mound used for Cart Race on Saturday)
- Lake Street remains closed between Broadway and Barry Aves.
- All other barricades remain in place
- PW to Shift barricades for Rotary Car Show
- Street Market vendors begin to arrive
- Youth Fishing Tournament Set-up
- 8:00 am – Youth Fishing Tournament (YFT) begins. Will launch from a location of their choice and begin fishing (no need for any dock space or activity in Wayzata)
- 8:30 am - Two carts moved to Wells Fargo Staging
- 8:30 am – Two pontoons for YFT at COV docks to pick up families

10:00 am

- Food Trucks arrive municipal lot
- Rotary's Motorsports Car Show begins (10 a.m. – 4 p.m.) on 300 and 400 block of Lake Street
- Carnival begins (10 a.m. – 4 p.m.)
- PW-Dock Boys on Duty at Depot Transient Docks from 10am-9pm

11:00 am

- Activities on Lake Street begin
- PW – Set-up Parade Staging Detour
- Private Security onsite to monitor train tracks (2 guards) Chamber to cover 11am-3pm – City will also be adding signage to crossing areas – Barry to COV
- Two pontoons for YFT return to COV docks to drop off families
- Public Beer/Wine Sales (Near Carnival & Municipal Lot West of Cov) 11am-4pm
- 20 fishing boats returning to docks for YFT awards ceremony

11:15 am – 11:45 am – Ushering YFT kids up on COV stage (interviews/awards)

12:00 pm - Fishing area cleared for YFT

- PW-Dock Boys on Duty to Open up Transient Docks to the Public around noon or just after Fishing Contest is done.

Updated 9.08.15 | 5:06 pm - dd  
12:30 pm

- Parade participants begin to arrive – check in is Wells Fargo Lower Lot
- PW.-. Southbound Superior Blvd closed from Lake St to Wayzata Blvd for Parade Staging (Superior Northbound lane stays open)
- Police at Wayzata Blvd and Superior Blvd
- PW.-. Rice St./Grand West to Superior Blvd. – closed.
- Additional staging in the WF lower lot and upper lot
- PW.-. Mill St closed at Superior – Fire Engine to stage in front of the Muni on Mill St
- **What?** Detour traffic away from Lake and Superior to the east via Central Ave
- Westies & Wayzata Marching Band to be staged at Village Shoppes
- Wells Fargo Wagon staged in the WF upper lot

1:30 pm

- Becky meet Charlie Bruer and Joe Komarek at the Wayzata Marquee for access to Judging stand for announcements
- Becky meeting Judges at the Wayzata Marquee at 1:45 p.m.

1:30 pm - Buses for High School band will drop-off behind Village Shoppes

1:55 pm

- Police Close Lake St at Superior Blvd
- **NEW** PW to Close off Completely the entrance to Lake St at Ferndale-(to make room for the parade as they pass thru the carnival to disband at TCF West Lot and CBB Lot)

2:00 pm - Parade begins (Route = Superior/Lake heading west and disband at TCF West Lot and CBB Lot)

- Police Close Lake St at Superior Blvd and Setup Detour Sign at west side of Lake St and Promenade St
- Police at Wayzata Blvd & Broadway
- Police at Wayzata Blvd and Superior Blvd
- Two traffic controllers at Rice St and Broadway Ave S **One PW Worker**
- One traffic controller at Broadway Ave S and Mill St **One PW Worker**

2:15 pm - Buses for High School band will pick-up on Lake Street (near TCF West Lot)

3:00 pm - RBA lot cleaned and clear

4:00 pm

- Teardown begins - End of street market, vendors pick-up
- Carnival ends and begins tear down

5:00 pm

- Apres arrives to strike tents and equipment



Updated 9.08.15 | 5:06 pm - dd

- Pick-up of ATM machines
- Deliver bleachers back to Plymouth park

7:30 p.m. –10:30 pm

- PW to pick up any garbage containers and deliver back to PW
- Between 5 pm and 10 pm = Carnival leaves
- PW to sweep streets, Municipal Lot West of COV, and RBA lot
- PW open Lake Street from Broadway to Ferndale at same time when all clean-up is completed. Likely to be between 10-11 pm
- PW to take down traffic detour when streets are clear
- PW – Open up Grove Lane closure at Ferndale

## **Monday, September 14<sup>th</sup>**

---

- AM – Remaining biffs will be picked-up
- Dumpster Pick-up

# PRELIMINARY COSTS FROM PUBLIC WORKS FOR WORK RELATED TO JJ HILL DAYS EVENT 2015

| DAY              | Department & Time of Day                      | Description                                                                             | OT Hours | OT RATE  | Totals            |
|------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------|----------|----------|-------------------|
| <b>WEDNESDAY</b> |                                               |                                                                                         |          |          |                   |
| 7:00 PM          | STREET DEPT: 2 Employees Wed. Evening         | Lk St Closure/Detour For Carnival Setup(Barry to Edgewood Ct.)                          | 6        | \$ 51.02 | \$306.12          |
| <b>SATURDAY</b>  |                                               |                                                                                         |          |          |                   |
| 6:00 AM          | STREET DEPT: 2 Employees Sat. Morning         | Lk St Closure/Detour-Setup Barricades-Assist Chamber as needed                          | 6        | \$ 51.02 | \$306.12          |
| 6:00 AM          | PARKS DEPT: 2 Employees Saturday Morning      | Place Trash Containers along Lake Street-Assist Chamber as needed                       | 3.5      | \$ 51.02 | \$178.57          |
|                  |                                               | 190-No Parking Signs (normally \$8.00 each installed) <b>(Materials Only)</b>           | 190      | \$ 1.00  | \$190.00          |
| <b>SUNDAY</b>    |                                               |                                                                                         |          |          |                   |
| 5:00 AM          | 2 Employees Sun Morning (only charge for one) | Posting No Parking Signs-Setup Traffic Control for Parade                               | 3        | \$ 51.02 | \$153.06          |
| 12:30 PM         | 2 Employees Sun.                              | Parade Staging Setup and working Parade @ 2:00 PM                                       | 6        | \$ 51.02 | \$306.12          |
| 7:30 PM          | 4 Employees Sun. Evening                      | Pickup Trash Containers & General Cleanup & Open Lake St & Grove La.                    | 12       | \$ 51.02 | \$612.24          |
|                  |                                               |                                                                                         | 36.5     |          | \$1,746.11        |
|                  |                                               | <b>Estimated Cost for Rented Traffic Signage &amp; 150+ Cones &amp; 35 Event Cones:</b> |          |          | <b>\$2,500.00</b> |
|                  |                                               | <b>GRAND TOTAL:</b>                                                                     |          |          | <b>\$4,246.11</b> |

| Summary of Costs for 2015                              |                            | Summary of Costs for 2015                 |                                 |
|--------------------------------------------------------|----------------------------|-------------------------------------------|---------------------------------|
| NAMES                                                  | PW EMPLOYEES WORKING EVENT | City Share of Overall Costs for 2014:     | Chamber's Event Costs for 2014: |
| Ryan A / Al M                                          | WED PM 6:30 PM - 9:30 PM   | 33.33%                                    | \$ 1,415.37                     |
| Jason S / Chris H                                      | SAT AM 6:00 AM - 9:00 AM   |                                           |                                 |
| Kyle M / Mike W                                        | SAT AM 6:00 AM - 9:00 AM   | 66.67%                                    | \$ 2,830.74                     |
| Kurt K / Jason S                                       | SUN AM 5:00 AM - 8:00 AM   |                                           |                                 |
| Ryan A / Al M                                          | SUN PM 12:15 PM - 3:15 PM  |                                           |                                 |
| Jason S / Chris H                                      | SUN PM 7:30 PM - 10:30 PM  |                                           |                                 |
| Kyle M / Mike W                                        | SUN PM 7:30 PM - 10:30 PM  |                                           |                                 |
|                                                        |                            | Chamber's Estimated Costs for 2015 Event: | \$ 2,830.74                     |
| <b>ROAD CLOSURES-DETOURS</b>                           |                            |                                           |                                 |
| Lake St between Barry Ave S & Edgewood Ct              |                            |                                           | WED. Closure @ 7 PM             |
| Grove La & Depot Parking Lot                           |                            |                                           | THRU. Closure @ 3 PM            |
| Lake St between Barry Ave & Minnetonka Ave             |                            |                                           | FRI. Closure @ 3PM              |
| Lake St between Minnetonka Ave & Broadway Ave          |                            |                                           | SAT. Closure @ 6 AM             |
| Municipal Parking Lot (west of COV) @ Broadway Ave     |                            |                                           | SAT. Closure @ 6 AM             |
| Setup Manitoba-Minnetonka Detour for Coaster Car Races |                            |                                           | SAT. Closure @ 6 AM             |
| Superior Blvd-Way Blvd to Lk St (South Bound La Only)  |                            |                                           | SUN. Closure @ 12:30 PM         |
| Lk St between Superior Blvd & Broadway (for Parade)    |                            |                                           | SUN. Closure @ 1:55 PM          |
| Lk St between Ferndale & Edgewood Ct (for Parade)      |                            |                                           | SUN. Closure @ 1:55 PM          |

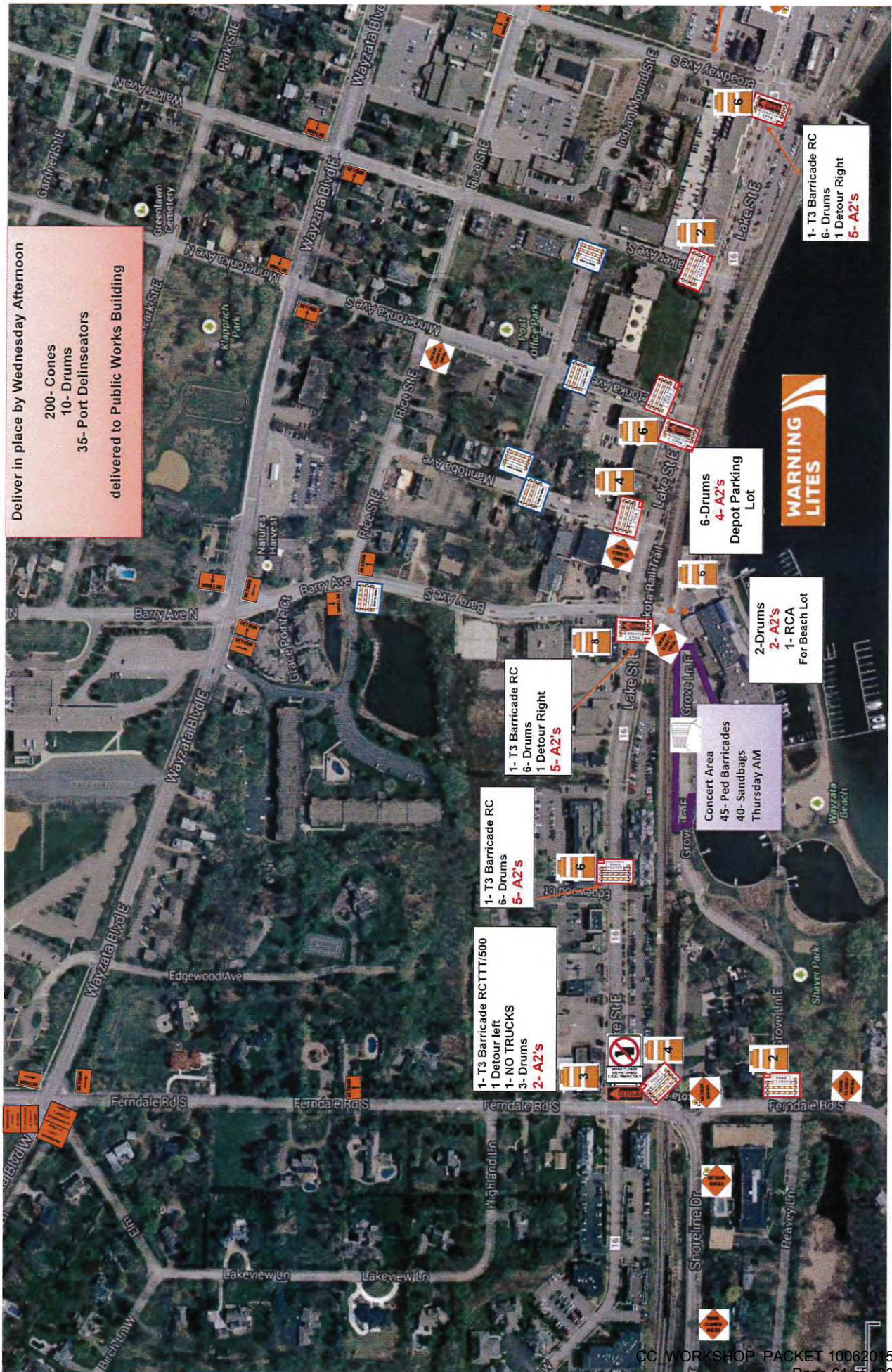
Actual Costs will be based on time recorded by City Employees on Time Sheets and Invoice for Traffic Signs Rental.  
Overtime Rates are based on Union Wage Scale for current year.  
City will Invoice Chamber after event for actual OT hours worked by PW Employees and upon receipt of Invoice for Traffic Control.



Deliver in place by Wednesday Afternoon

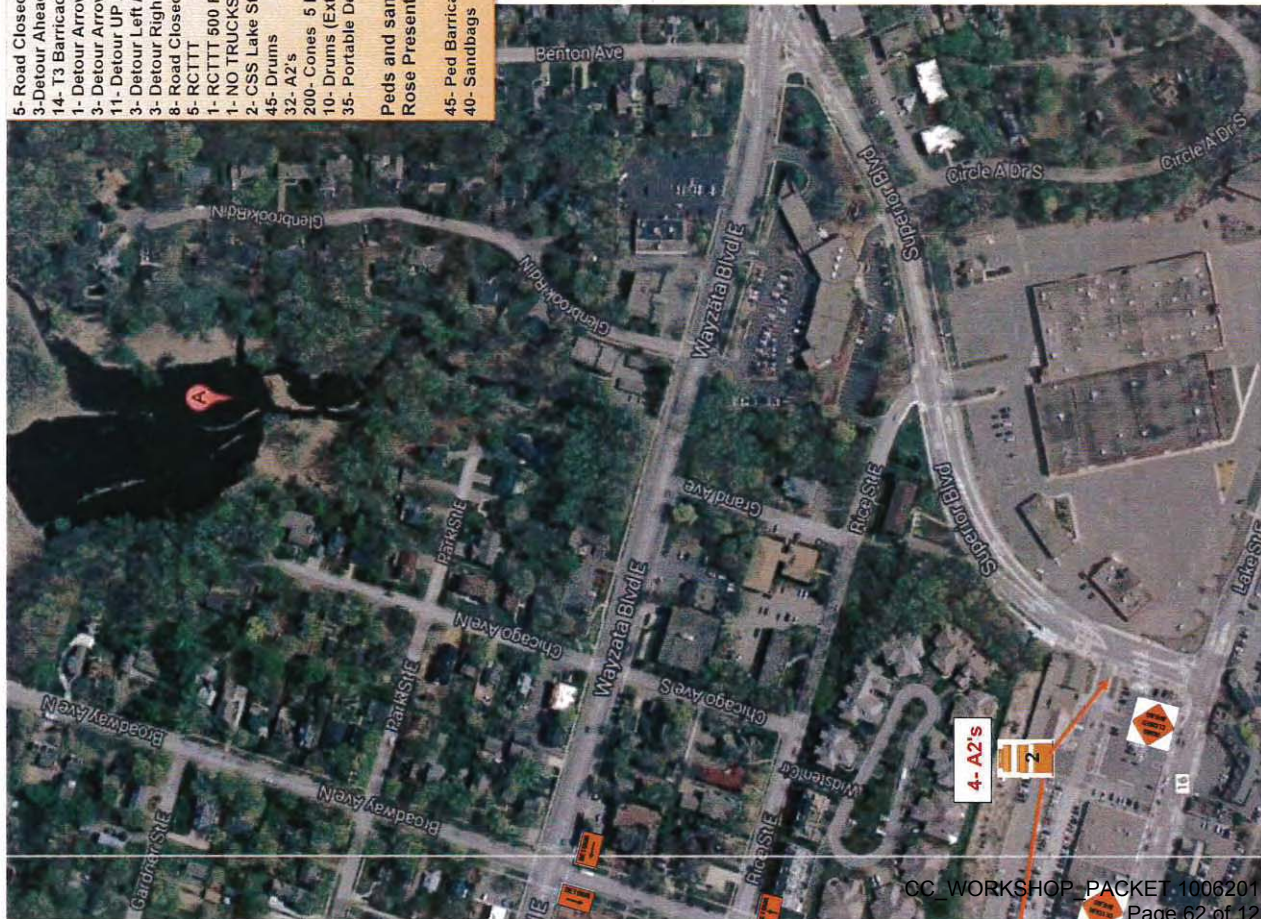
200- Cones  
10- Drums  
35- Port Delinseators

delivered to Public Works Building





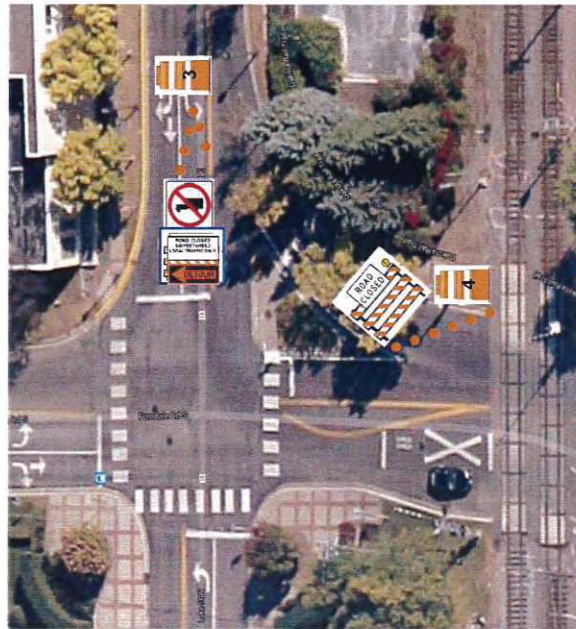
- 5- Road Closed Ahead
- 3-Detour Ahead
- 14- T3 Barricades
- 1- Detour Arrow Left
- 3- Detour Arrow Right
- 11- Detour UP / ST
- 3- Detour Left / ST
- 3- Detour Right / ST
- 8- Road Closed
- 5- RCTTT
- 1- RCTTT 500 FT
- 1- NO TRUCKS
- 2- CSS Lake St Closed at
- 45- Drums
- 32- A2's
- 200- Cones 5 lbs
- 10- Drums (Extra to City)
- 35- Portable Delin (To City)
- Peds and sandbags for
- Rose Presents
- 45- Ped Barricades
- 40- Sandbags



LAKE ST  
CLOSED AT  
EDGEWOOD CT

OPEN TO  
LOCAL  
BUSINESSES

ROAD CLOSED  
500 FEET AHEAD  
LOCAL TRAFFIC ONLY

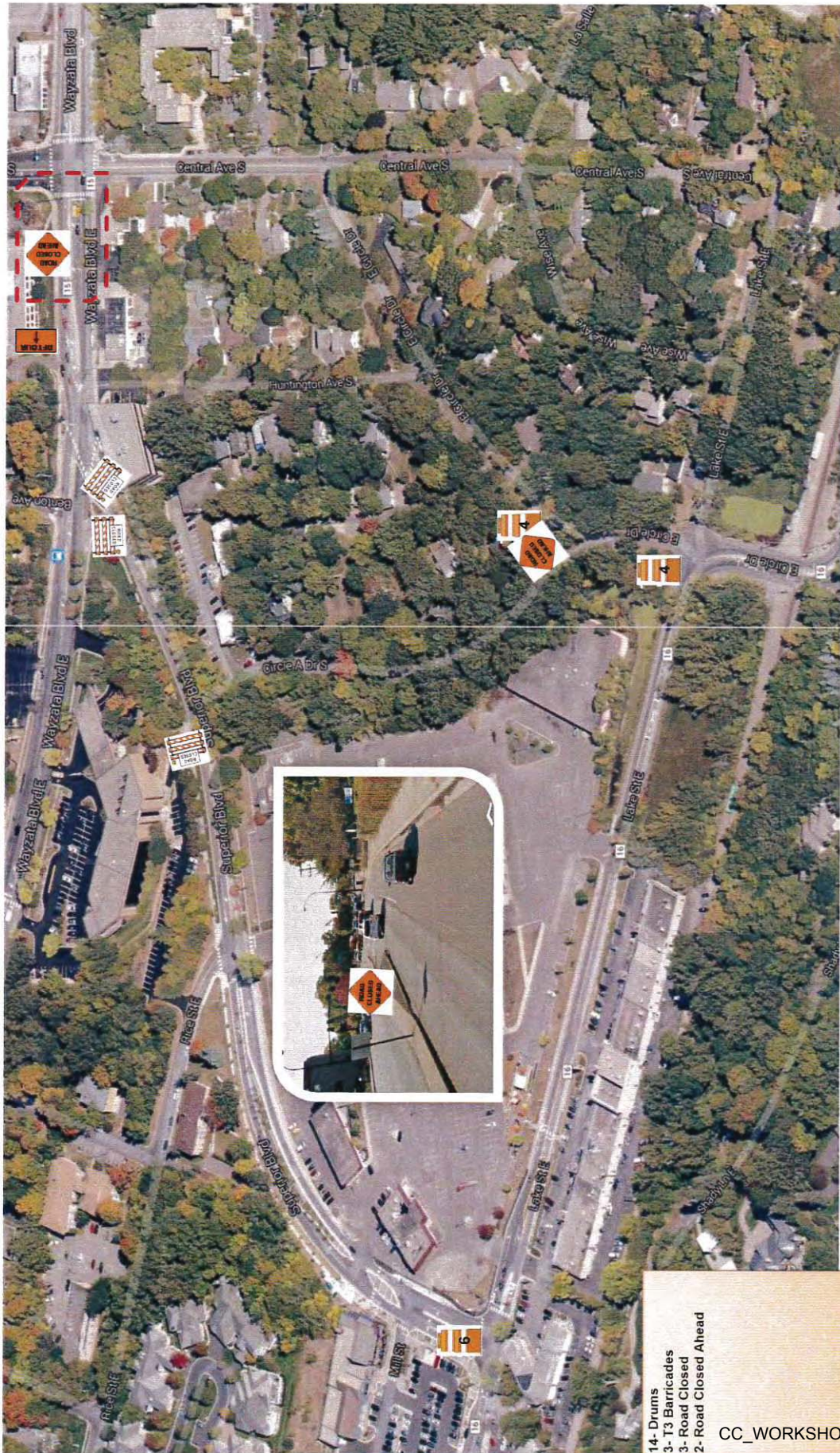


A2's on Drums / Signs / Barricades



WARNING  
LITES





- 14- Drums
- 3- T3 Barricades
- 3- Road Closed
- 2- Road Closed Ahead





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>Ahmann-Martin<br>7555 Market Place Drive<br>Eden Prairie MN 55344                            | <b>CONTACT NAME:</b> Alex Eide<br><b>PHONE (A/C, No, Ext):</b> 952-947-9700<br><b>E-MAIL ADDRESS:</b> aeide@ahmannmartin.com<br><b>FAX (A/C, No):</b> 952-947-9793                                                                                                                                                                                                                           |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|----------------------------------|-------|----------------|-------|-------------|--|-------------|--|-------------|--|-------------|--|
| <b>INSURED</b><br>Greater Wayzata Area Chamber<br>Attn: Becky Pierson<br>402 E. Lake Street<br>Wayzata MN 55391 | <table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A :Auto Owners Insurance</td><td>10190</td></tr><tr><td>INSURER B :SFM</td><td>11347</td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A :Auto Owners Insurance | 10190 | INSURER B :SFM | 11347 | INSURER C : |  | INSURER D : |  | INSURER E : |  | INSURER F : |  |
| INSURER(S) AFFORDING COVERAGE                                                                                   | NAIC #                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
| INSURER A :Auto Owners Insurance                                                                                | 10190                                                                                                                                                                                                                                                                                                                                                                                        |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
| INSURER B :SFM                                                                                                  | 11347                                                                                                                                                                                                                                                                                                                                                                                        |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
| INSURER C :                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
| INSURER D :                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
| INSURER E :                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |
| INSURER F :                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                              |                               |        |                                  |       |                |       |             |  |             |  |             |  |             |  |

## COVERAGES

CERTIFICATE NUMBER: 2067970303

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                            | ADDL INSD | SUBR WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                  |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|--------------------|-------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |           |          | 014606-08031774-15 | 3/1/2015                | 3/1/2016                | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000<br>MED EXP (Any one person) \$5,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| A        | <input type="checkbox"/> AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS                                                               |           |          | 014606-08031774-15 | 3/1/2015                | 3/1/2016                | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                          |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$                                                                                                                     |           |          |                    |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                                |
| B        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                       | Y/N       | N/A      | 32384.208          | 3/1/2015                | 3/1/2016                | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$100,000<br>E.L. DISEASE - EA EMPLOYEE \$100,000<br>E.L. DISEASE - POLICY LIMIT \$500,000                                        |
| A        | Electronic Data Processing<br>Special Form<br>Replacement Cost                                                                                                                                                                                                                                                                               |           |          | 014606-08031774-15 | 3/1/2015                | 3/1/2016                | Copier Limit \$7,110<br>Deductible \$500                                                                                                                                                                                                |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Wayzata is included as Additional Insured for General Liability per written contract or agreement with the Named Insured.  
RE: James J Hill Days

## CERTIFICATE HOLDER

City of Wayzata  
600 Rice Street East  
Wayzata MN 55391

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CITY OF WAYZATA  
Receipt # 31828.1403

24-Aug-15 10:20am

Misc Permits

\$500.00

Special Event Permit -  
JJ Hill Days 9/11 - 9/13

**Remarks:**

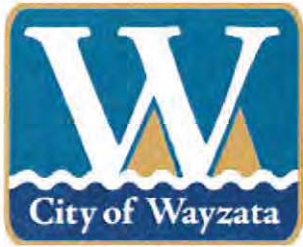
Special Event Permit - JJ Hill Days 9/11 - 9/13

**Subtotal**

\$500.00

Check

\$500.00 21028



**2015**  
(Updated 02/05/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

☐ Yes ☒ No

Amount: N/A

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and include Permit Fee.

Event Name Motor Sports Show Date of Event 9-13-15

Area of City in Which Event Will Take Place \_\_\_\_\_

Number of Participants expected 200 +

Event Type ( ☐ Parade ) ( ☐ Private Party ) ( ☐ Festival ) ( ☐ Run/Walk ) ( ☐ Sporting Event )

( ☒ Other ) Explain: Car Show

Event will Include (check all that apply) ( ☐ Bicycles ) ( ☐ Animals ) ( ☒ Motor Vehicles\* ) ( ☐ Other Vehicles )  
( ☐ Floats ) ( ☐ Pedestrians/Runners ) ( ☐ Liquor Service ) ( ☐ Live Music ) ( ☐ Amplified Audio )

\* Number of Vehicles Expected: 100 (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: \_\_\_\_\_

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: Chambers

Event Location: (check one) ☐ Private Property ☐ Public Property ☒ Combination – Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

See JJ Hill Days Master Event Map

| Date(s) and/or Time(s) - Give Details Below |      |              |             |
|---------------------------------------------|------|--------------|-------------|
| Day                                         | Date | Start Time   | End Time    |
|                                             |      | <u>10 AM</u> | <u>4 PM</u> |
|                                             |      |              |             |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier See Attached Policy Number \_\_\_\_\_

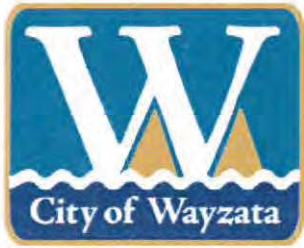
**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

Full Name \_\_\_\_\_ Business Phone \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

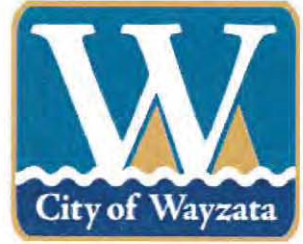
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Title \_\_\_\_\_ Pager \_\_\_\_\_



**2015**  
**Special Event Application**  
**City of Wayzata**

600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Application: (**Must be** at least 30 days prior to event)

**X Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee) |                                                                                                              | Approved<br>By                                                                      | Denied<br>By | Cost<br>Estimate                                                                    |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------------|
| Public Works                                      |  (Signature / Date) 9-9-15 |  |              |  |
| Police Department                                 | (Signature / Date)                                                                                           |                                                                                     |              |                                                                                     |
| Fire Department                                   | (Signature / Date)                                                                                           |                                                                                     |              |                                                                                     |

Application: SE 2015-33-D

Liability Insurance Certificate Received (Date): Attached

Map of Route or Area Approved By:



Special Events Permit Approved by:



City Manager or Authorized Designated Dept. Head

Date of Approval:

9-9-15

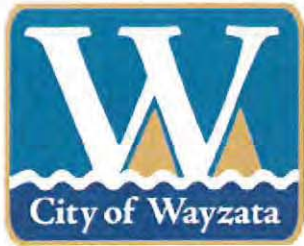
**COMMENTS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

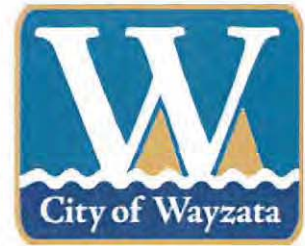
**CONDITIONS OF APPROVAL**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Special Event Permit Fee Schedule:**

(Payable to City of Wayzata)

|               |         | Local     | Non-Local  |
|---------------|---------|-----------|------------|
| • 1 – 50      | Persons | \$ 150.00 | \$ 236.50  |
| • 51 – 100    | Persons | \$ 200.00 | \$ 275.00  |
| • 101 – 200   | Persons | \$ 250.00 | \$ 440.00  |
| • 201 – 500   | Persons | \$ 300.00 | \$ 660.00  |
| • 501 – 1,000 | Persons | \$ 500.00 | \$1,100.00 |
| • Over 1,000  | Persons | \$ 625.00 | \$1,375.00 |

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

---

---

---

---

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

---

---

---

---

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

---

---

---

---

Plans for clean-up of litter and waste materials:

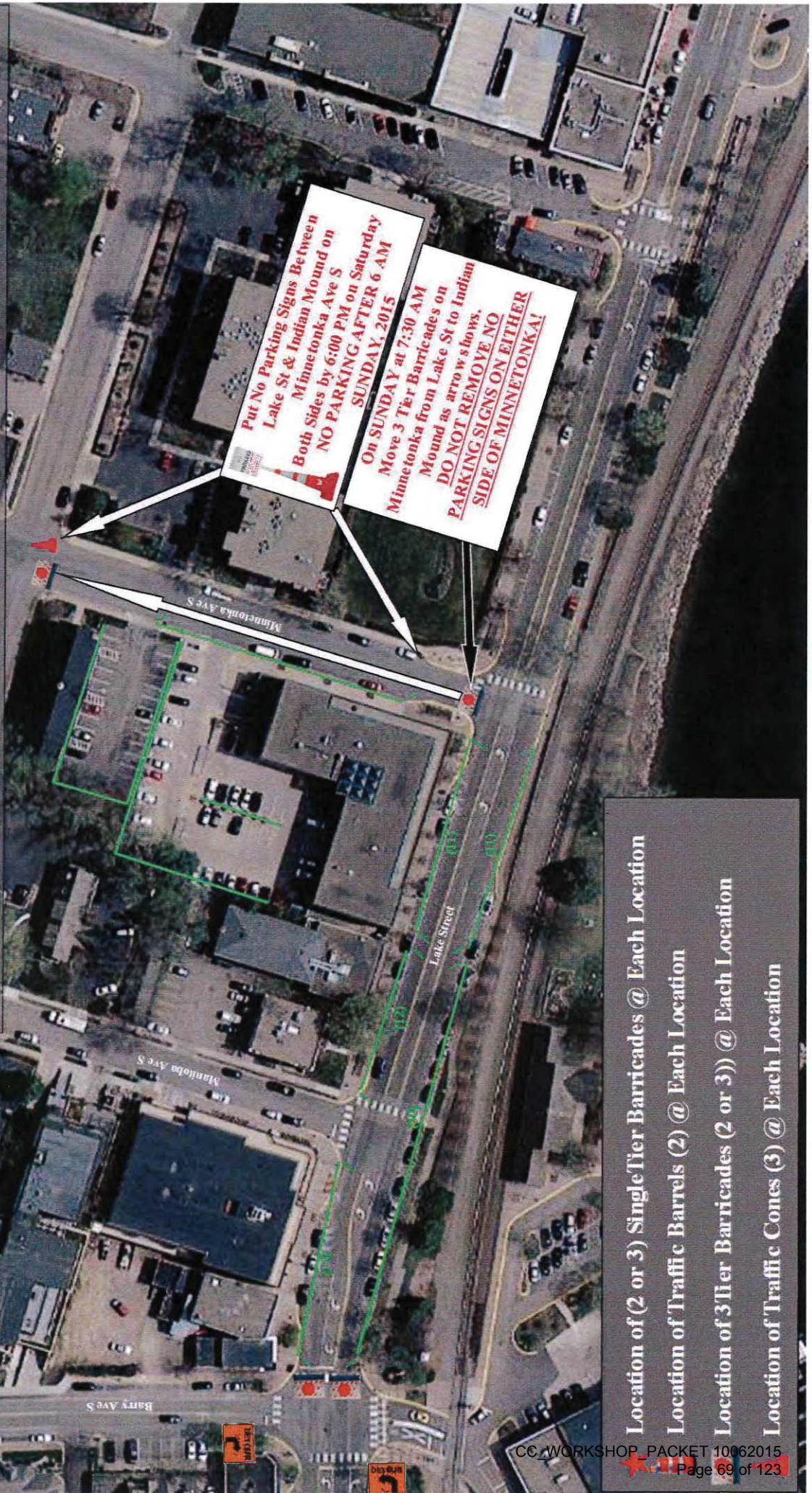
---

---



# 5th ANNUAL CHARITY MOTORSPORTS SHOW

## Sunday, September 13, 2015 10AM - 4PM



Location of (2 or 3) Single Tier Barricades @ Each Location

Location of Traffic Barrels (2) @ Each Location

Location of 3 Tier Barricades (2 or 3) @ Each Location

Location of Traffic Cones (3) @ Each Location





# CERTIFICATE OF LIABILITY INSURANCE

7/1/2016

DATE (MM/DD/YYYY)  
09/08/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                           |                                                                                 |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <b>PRODUCER</b><br>LOCKTON COMPANIES<br>500 West Monroe, Suite 3400<br>CHICAGO IL 60661<br>(312) 669-6900 | <b>CONTACT NAME:</b> Lockton Companies                                          |
|                                                                                                           | <b>PHONE (A/C No. Ext):</b> 1-800-921-3172 <b>FAX (A/C No.):</b> 1-312-681-6769 |
|                                                                                                           | <b>E-MAIL ADDRESS:</b> Rotary@lockton.com                                       |
|                                                                                                           | <b>INSURER(S) AFFORDING COVERAGE</b>                                            |
|                                                                                                           | <b>INSURER A:</b> Westchester Fire Insurance Company <b>NAIC #</b> 10030        |
|                                                                                                           | <b>INSURER B:</b>                                                               |
|                                                                                                           | <b>INSURER C:</b>                                                               |
|                                                                                                           | <b>INSURER D:</b>                                                               |
|                                                                                                           | <b>INSURER E:</b>                                                               |
|                                                                                                           | <b>INSURER F:</b>                                                               |

**COVERAGES** ROTINO1 **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                          | ADDL SUBR INSD WVD                                                     | POLICY NUMBER     | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                       |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------|-------------------------|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Liquor Liability<br>Included<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |                                                                        | PMI G23861355 007 | 7/1/2015                | 7/1/2016                | EACH OCCURRENCE \$ 2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000<br>MED EXP (Any one person) \$ XXXXXXXX<br>PERSONAL & ADV INJURY \$ 2,000,000<br>GENERAL AGGREGATE \$ 10,000,000<br>PRODUCTS - COMP/OP AGG \$ 4,000,000 |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS                                                                                                                         |                                                                        | PMI G23861355 007 | 7/1/2015                | 7/1/2016                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$ XXXXXXXX<br>BODILY INJURY (Per accident) \$ XXXXXXXX<br>PROPERTY DAMAGE (Per accident) \$ XXXXXXXX                                                         |
|          | <b>UMBRELLA LIAB</b><br><input type="checkbox"/> EXCESS LIAB<br>DED RETENTION \$                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE | NOT APPLICABLE    |                         |                         | EACH OCCURRENCE \$ XXXXXXXX<br>AGGREGATE \$ XXXXXXXX                                                                                                                                                                                         |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                                                                              | <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A   | NOT APPLICABLE    |                         |                         | PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$ XXXXXXXX<br>E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX<br>E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX                                                   |

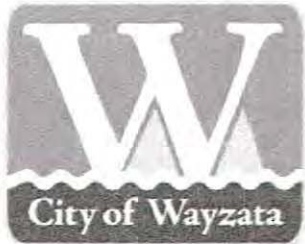
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is included as Additional Insured where required by written and signed contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br>City of Wayzata<br>600 Rice Street East<br>Wayzata, MN 55391<br><br>Re: Wayzata Rotary Club<br>Wayzata Rotary Club's Charity Motorsport Show<br>September 13, 2015 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br><b>AUTHORIZED REPRESENTATIVE</b><br> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

© 1988-2014 ACORD CORPORATION. All rights reserved.





**2015**  
(Updated 02/05/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

\_\_\_ Yes \_\_\_ No

Amount: \_\_\_\_\_

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3) - N/A
- Application must be submitted at least 30 days prior to the event and include Permit Fee.

**Event Name** TWIN CITIES RIVER RATS - WATER SKI SHOW **Date of Event** SEPT. 12<sup>th</sup> 2015

**Area of City in Which Event Will Take Place** \_\_\_\_\_  
IN WAYZATA BAY - CROWDS SITTING ON SHORE IN FRONT OF DEPOT.

**Number of Participants expected** ~ 30-40

**Event Type** (\_\_\_ Parade) (\_\_\_ Private Party) (\_\_\_ Festival) (\_\_\_ Run/Walk) (\_\_\_ Sporting Event)

(X Other) Explain: PART OF JAMES J. HILL

Event will Include (check all that apply) (\_\_\_ Bicycles) (\_\_\_ Animals) (\_\_\_ Motor Vehicles\*) (X Other Vehicles) - BOATS  
(\_\_\_ Floats) (\_\_\_ Pedestrians/Runners) (\_\_\_ Liquor Service) (\_\_\_ Live Music) (X Amplified Audio)

\* Number of Vehicles <sup>BOATS</sup> Expected: ~ 3-4 (Motor Vehicles are vehicles powered by a motor of any kind)

**Traffic Control Personnel Provided by Whom:** [Signature]

**Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom:** [Signature]

**Event Location:** (check one) \_\_\_ Private Property X Public Property \_\_\_ Combination - Public/Private

**Street(s) to Be Closed:** (A map showing the specific route or area to be closed must be attached) [Signature]

**Date(s) and/or Time(s) - Give Details Below**

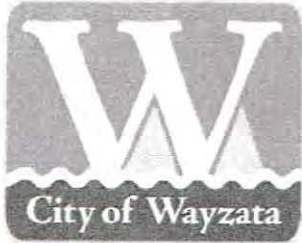
| Day                         | Date                   | Start Time | End Time |
|-----------------------------|------------------------|------------|----------|
| <u>Sept 12<sup>th</sup></u> |                        |            |          |
| SATURDAY                    | SEPT. 12 <sup>th</sup> | 3:30       | 5pm      |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

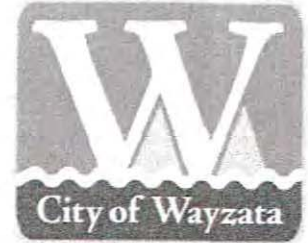
**Name of Insurance Carrier** ESIX 3, LLC **Policy Number** See Attached

**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

**Full Name** Joy Hipp **Business Phone** \_\_\_\_\_  
**Address** 227 Halsley Ave NE **Cell Phone** 763-291-7547 **Email** richandjoyh.ipp@comcast.net  
**City** Buffalo **State** MN **Zip** 55313 **Home Phone** \_\_\_\_\_  
**Title** Twin Cities River Rat - Secretary **Pager** \_\_\_\_\_



**2015**  
**Special Event Application**  
**City of Wayzata**  
 600 Rice St E  
 Wayzata, Minnesota 55391  
 (952) 404-5300



**Organization Information:**

Name TWIN CITIES RIVER RATS Phone \_\_\_\_\_  
 Address PO Box 582163 Fax \_\_\_\_\_  
 City Minneapolis State MN Zip 55458-2163  
 Date of Application: (Must be at least 30 days prior to event)

**X Signature of Applicant:** [Signature] **Date:** 8/20/15

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee) |                                                         | Approved<br>By     | Denied<br>By | Cost<br>Estimate |
|---------------------------------------------------|---------------------------------------------------------|--------------------|--------------|------------------|
| Public Works                                      | <u>[Signature]</u><br>(Signature / Date) <u>8-25-15</u> | <u>[Signature]</u> |              |                  |
| Police Department                                 | <br>(Signature / Date)                                  | <u>[Signature]</u> |              |                  |
| Fire Department                                   | <br>(Signature / Date)                                  | <u>[Signature]</u> |              |                  |

Application: SE 2015-33-A Liability Insurance Certificate Received (Date): See Attached

Map of Route or Area Approved By: [Signature]

Special Events Permit Approved by: [Signature]  
 City Manager or Authorized Designated Dept. Head

Date of Approval: 8-25-15

**COMMENTS**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

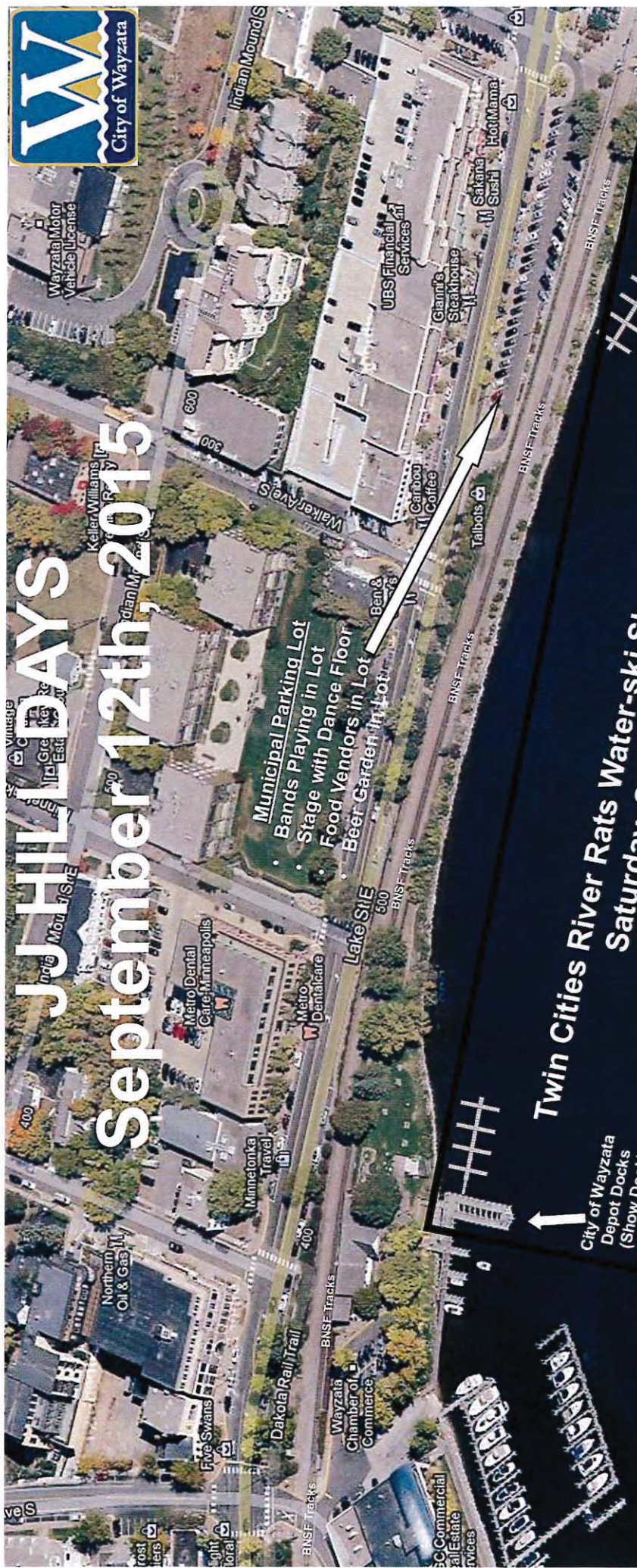
**CONDITIONS OF APPROVAL**

Copy of Hennepin County Water Patrol Event Permit  
 \_\_\_\_\_  
 \_\_\_\_\_





# JULY HILL DAYS September 12th, 2015



**Twin Cities River Rats Water-ski Show: 3:30pm-5:00 pm**  
**Saturday, September 12th, 2015**

City of Wayzata  
Depot Docks  
(Show Dock)

City of Wayzata  
Municipal Docks

**Water Events Will Take Place  
Between Depot Docks & Municipal Docks**



# CERTIFICATE OF INSURANCE

DATE: 8/24/2015

CERTIFICATE NUMBER: 20150824349733

**AGENCY:**

ESIX 3 LLC  
d/b/a Entertainment & Sports Insurance eXperts (ESIX)  
d/b/a Entertainment and Sports Insurance Agency (California)  
2727 Paces Ferry Road, Building Two, Suite 1500  
Atlanta, GA 30339  
678-324-3300 (Telephone)  
678-324-3303 (Facsimile)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**NAMED INSURED:**

USA Water Ski  
1251 Holy Cow Road  
Polk City FL 33868

Twin Cities River Rats  
3744 Denmark Ave  
Eagan MN 55123

**INSURERS AFFORDING COVERAGE:**

INSURER A: Philadelphia Indemnity Ins. Co.  
INSURER B: Philadelphia Indemnity Ins. Co.

**EVENT INFORMATION:**

James J Hill - 15P079P (9/12/2015 - 9/12/2015)

**POLICY/COVERAGE INFORMATION:**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INS TYPE OF INSURANCE:                                          | POLICY NUMBER(S): | EFFECTIVE:           | EXPIRES:             | LIMITS:                                           |
|-----------------------------------------------------------------|-------------------|----------------------|----------------------|---------------------------------------------------|
| <b>A GENERAL LIABILITY</b>                                      |                   |                      |                      |                                                   |
| <input checked="" type="checkbox"/> Occurrence                  | PHPK1272886       | 1/1/2015<br>12:01 AM | 1/1/2016<br>12:01 AM | GENERAL AGGREGATE (Applies Per Event) \$2,000,000 |
| <input checked="" type="checkbox"/> Participant Legal Liability |                   |                      |                      | EACH OCCURRENCE \$1,000,000                       |
|                                                                 |                   |                      |                      | DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000 |
|                                                                 |                   |                      |                      | MEDICAL EXPENSE (Any one person) EXCLUDED         |
|                                                                 |                   |                      |                      | PERSONAL & ADV INJURY \$1,000,000                 |
|                                                                 |                   |                      |                      | PRODUCTS-COMP/OP AGG \$2,000,000                  |
| <b>B UMBRELLA/EXCESS LIABILITY</b>                              |                   |                      |                      |                                                   |
| <input checked="" type="checkbox"/> Occurrence                  | PHUB484548        | 1/1/2015<br>12:01 AM | 1/1/2016<br>12:01 AM | AGGREGATE (Applies Per Event) \$1,000,000         |
| <input checked="" type="checkbox"/> SIR                         |                   |                      |                      | EACH OCCURRENCE \$1,000,000                       |
|                                                                 |                   |                      |                      | RETENTION/DEDUCTIBLE \$10,000                     |

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:**

The certificate holder is an Additional Insured with respect to liability arising out of the negligence of the Named Insured as per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002).

Coverage only applies with respect to tournaments, practices, exhibitions, clinics and related activities sanctioned and approved by USA Water Ski, Inc.

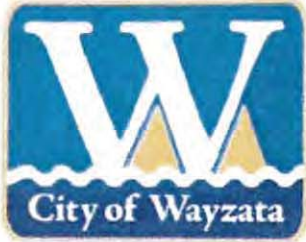
**CERTIFICATE HOLDER:**

City of Wayzata  
600 Rice St East  
Wayzata MN 55391

**NOTICE OF CANCELLATION:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**AUTHORIZED REPRESENTATIVE:**



**2015**  
(Updated 02/05/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

☐ Yes ☐ No

Amount: N/A

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and include Permit Fee.

**Event Name** Splash For Cash **Date of Event** 9/12/15

**Area of City in Which Event Will Take Place** Wayzata Bay, Adjacent to the Depot.

**Number of Participants expected** 125

**Event Type** (☐ Parade) (☐ Private Party) (☐ Festival) (☐ Run/Walk) (☒ Sporting Event)

(☐ Other) Explain: Dogs diving into water

Event will Include (check all that apply) (☐ Bicycles) (☒ Animals) (☐ Motor Vehicles\*) (☐ Other Vehicles)  
(☐ Floats) (☐ Pedestrians/Runners) (☐ Liquor Service) (☐ Live Music) (☐ Amplified Audio)

\* Number of Vehicles Expected: 2 boats (Motor Vehicles are vehicles powered by a motor of any kind)

**Traffic Control Personnel Provided by Whom:** \_\_\_\_\_

**Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom:** \_\_\_\_\_

Flags & Ropes provided by Event Producer.

**Event Location: (check one)** ☐ Private Property ☒ Public Property ☐ Combination – Public/Private

**Street(s) to Be Closed:** (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

| Date(s) and/or Time(s) - Give Details Below |                |             |                 |
|---------------------------------------------|----------------|-------------|-----------------|
| Day                                         | Date           | Start Time  | End Time        |
| <u>Saturday</u>                             | <u>9-12-15</u> | <u>11am</u> | <u>2pm 2:30</u> |
|                                             |                |             |                 |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

**Name of Insurance Carrier** See Attached **Policy Number** See Attached

**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

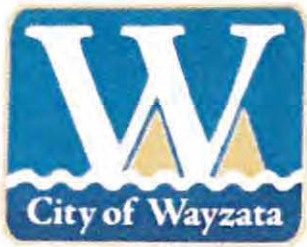
**Full Name** Caroline Melberg **Business Phone** 952-473-1007

**Address** 12910 Lyman **Cell Phone** 952-380-8036 **Email** Caroline@melberg.com

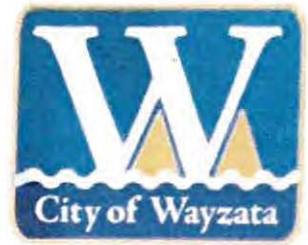
**City** Wayzata **State** MIN **Zip** 55391 **Home Phone** 952-473-1007

**Title** \_\_\_\_\_ **Pager** \_\_\_\_\_





**2015**  
**Special Event Application**  
**City of Wayzata**  
 600 Rice St E  
 Wayzata, Minnesota 55391  
 (952) 404-5300



**Organization Information:**

Name Wayzata Chamber of Commerce Phone \_\_\_\_\_

Address \_\_\_\_\_ Fax \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Application: **(Must be at least 30 days prior to event)**

**X Signature of Applicant:** Caroline Melroy **Date:** 8/26/15

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee) |                                                         | Approved<br>By     | Denied<br>By | Cost<br>Estimate |
|---------------------------------------------------|---------------------------------------------------------|--------------------|--------------|------------------|
| Public Works                                      | <u>[Signature]</u><br>(Signature / Date) <u>8/31/15</u> | <u>[Signature]</u> |              |                  |
| Police Department                                 | <u>[Signature]</u><br>(Signature / Date)                | <u>[Signature]</u> |              |                  |
| Fire Department                                   | <u>[Signature]</u><br>(Signature / Date)                | <u>[Signature]</u> |              |                  |

Application: SE 2015-33-C

Liability Insurance Certificate Received (Date): See Attached

Map of Route or Area Approved By: [Signature]

Special Events Permit Approved by: [Signature]  
 City Manager or Authorized Designated Dept. Head

Date of Approval: 8/31/2015

**COMMENTS**

---

---

---

---

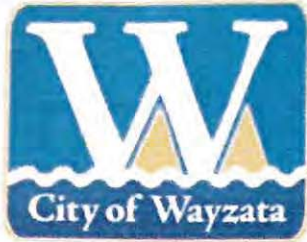
**CONDITIONS OF APPROVAL**

---

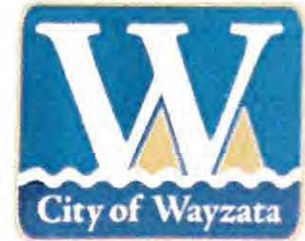
---

---

---



**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Special Event Permit Fee Schedule:**  
(Payable to City of Wayzata)

|               |         | Local     | Non-Local  |
|---------------|---------|-----------|------------|
| • 1 – 50      | Persons | \$ 150.00 | \$ 236.50  |
| • 51 – 100    | Persons | \$ 200.00 | \$ 275.00  |
| • 101 – 200   | Persons | \$ 250.00 | \$ 440.00  |
| • 201 – 500   | Persons | \$ 300.00 | \$ 660.00  |
| • 501 – 1,000 | Persons | \$ 500.00 | \$1,100.00 |
| • Over 1,000  | Persons | \$ 625.00 | \$1,375.00 |

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

---

---

---

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

---

---

---

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

---

---

---

Plans for clean-up of litter and waste materials:

---

---



# SPLASH FOR CASH

Dog Runway



Depot Docks-2015  
Looking North

Dog Runway





## Dave Dudinsky

---

**From:** Caroline Melberg [caroline@melberg.com]  
**Sent:** Wednesday, August 26, 2015 4:08 PM  
**To:** Dave Dudinsky  
**Cc:** Brooke Beyer  
**Subject:** JJHD Special Event Application and Water Patrol Permit Application  
**Attachments:** SpecialEventApplication-SplashForCash-DepotDogPark.pdf; WaterPatrolApplication-SplashForCash-DepotDogPark.pdf

Hi Dave,

Brooke Beyer at the Chamber asked me to reach out to you regarding an event that has evolved for James J. Hill Days within Depot Dog Park called *Splash for Cash*.

In summary, the event is a diving event where dogs are invited to jump into the lake off of the dock, retrieve a tennis ball or other toy, and then return to shore using an exit ramp which will be secured in the water leaning up on the shore.

Attached is the Special Event Application and Water Patrol Special Event Permit application. As this event would be happening as a part of James J. Hill Days, Brooke is checking on Insurance coverage as a part of that event.

Can you please review and advise whether this is something we can proceed with as a part of Depot Dog Park this year, or any questions/concerns that you have?

Thank you!  
Caroline

---

Contact by Phone: 952-473-1007  
Text Message to: 952-380-8036  
Visit our Website: [www.SmallBusinessMavericks.com](http://www.SmallBusinessMavericks.com)



### Caroline Melberg

Small Business Mavericks

1161 Wayzata Blvd. E., Suite 246  
Wayzata, MN 55391

T: 952-473-1007

E: [Caroline@Melberg.com](mailto:Caroline@Melberg.com)

[www.SmallBusinessMavericks.com](http://www.SmallBusinessMavericks.com)

Contact Me   





# HENNEPIN COUNTY SHERIFF'S OFFICE WATER PATROL UNIT

## SPECIAL EVENT PERMIT APPLICATION

The permit cannot be issued without the below items:  
Written permission is required from the city or cities in which this event is to be held.  
The insurance certificate must show Hennepin County as an additional insured.

The following information is necessary to insure the proper and accurate issuance of your permit. Please complete this form in its entirety and return the **original form** to our office at 4141 Shoreline Drive, Spring Park, MN 55384, at least **thirty (30) days** prior to your event. (A fax / scanned copy is not acceptable of the liability release and this application.)

**Please PRINT or TYPE**

NAME OF EVENT: Splash for Cash

DATE(S) OF EVENT: September 12, 2015

TIME(S) OF EVENT: 11am - 2pm

EVENT LOCATION: (A diagram should be included for larger events.) Wayzata Bay by Boat Launch  
Specific area - include start & finish locations

WAS THIS EVENT HELD LAST YEAR: YES ☐ NO ☒

SPONSORING ORGANIZATION: Wayzata Chamber

CONTACT PERSON: Caroline Melberg

DOB: 7-14-1965 DL#: 2896240376223

ADDRESS: 1290 Lyman Avenue Wayzata MN 55391  
Street Address City State ZIP

PHONE: 952-473-1007 952-380-8036 ← same  
Home Work Cell Fax

E-MAIL ADDRESS: Caroline@melberg.com

EVENT WEB ADDRESS: jamesjhillDays.com

PROPOSED EVENT ACTIVITIES: Dogs diving into the lake

and retrieving tennis balls, returning to shore.

EVENT PARKING LOCATION: WHD Parking

ESTIMATED ATTENDANCE: Participants 125 Spectators 150

PRIZES TO BE ISSUED: First, Second & third prizes

Cash prizes to the dogs who jump the farthest.

WILL ALCOHOLIC BEVERAGES BE SOLD?: YES ☐ NO ☒

WILL FOOD BE SOLD?: YES ☐ NO ☒

IF YES, WHAT TYPE: \_\_\_\_\_

WHAT (IF ANY) STRUCTURES DO YOU INTEND TO PLACE ON THE WATER / ICE:

A ramp for dogs to exit the water.

WHAT EXTRA OR UNUSUAL HAZARD TO PARTICIPANTS OR NON-PARTICIPANTS WILL BE INTRODUCED INTO THE EVENT AREA: \_\_\_\_\_

Dogs will be jumping into the water.

WHAT TYPE AND NUMBER OF WATERCRAFT WILL BE PROVIDED BY THE SPONSORING ORGANIZATION FOR SAFETY PURPOSES: \_\_\_\_\_

We will provide a boat

WOULD YOU LIKE A WATER PATROL DEPUTY TO BE AT YOUR EVENT?  
☒ YES ☐ NO *If yes, the Water Patrol deputy / patrol boat does NOT count as a safety boat if required*

IF YES, HOW MANY DEPUTIES DO YOU RECOMMEND & WHY?

one deputy on-hand for safety precautions for  
people and dogs.

**PLEASE NOTE: In order to be granted a permit for your event, the guidelines given with your application must be followed.**

8/26/15  
Date

Caroline Melberg  
Signature

\_\_\_\_\_  
Title

Application must be signed.

\* Put the number of boats if this is a fishing tournament – how many boats will be allowed to enter.



## Dave Dudinsky

---

**From:** Caroline Melberg [caroline@melberg.com]  
**Sent:** Monday, August 31, 2015 9:28 AM  
**To:** Dave Dudinsky  
**Cc:** Brooke Beyer; Steve Melberg  
**Subject:** Re: JJHD Special Event Application and Water Patrol Permit Application

Hi Dave,

Thanks for your time on the phone this morning and your help with Splash for Cash.

To confirm our discussion:

- The transient (floating/temporary) plastic docks will be secured and not in use on Saturday for this event and the Water Ski show, making these the perfect location for Splash for Cash.
- We'll work on getting a ramp for the dogs to exit the water to the shore as indicated in your photo. (You'll check to see if you have any dock sections that are not being used that we could re-purpose for this, and let me know).
- Brooke will work with our insurance carrier to obtain a certificate of insurance for this event.
- Once we have your signed approval on the event permit, Brooke and I will work with the Water Patrol to obtain their sign-off. As you mentioned, hopefully because of all the other events happening at this time with JJHD they will approve this along with the other events they have already approved.

Please let me know if we've covered everything, or if you need any additional information in order to approve the permit so we can get this to the Water Patrol ASAP.

Thanks again so much for your help with this!

Caroline

---

Contact by Phone: 952-473-1007  
Text Message to: 952-380-8036  
Visit our Website: [www.SmallBusinessMavericks.com](http://www.SmallBusinessMavericks.com)



## Caroline Melberg

Small Business Mavericks

1161 Wayzata Blvd. E., Suite 246  
Wayzata, MN 55391

T: 952-473-1007

E: [Caroline@Melberg.com](mailto:Caroline@Melberg.com)

[www.SmallBusinessMavericks.com](http://www.SmallBusinessMavericks.com)

Contact Me   

On Sat, Aug 29, 2015 at 11:02 AM, Dave Dudinsky <[daved@wayzata.org](mailto:daved@wayzata.org)> wrote:

Hi Caroline

I've attached an aerial showing what I think would work for a dog runway at the Depot Docks.

Let's talk next week.

Thx

Dave

**David Dudinsky**

City of Wayzata  
Dir. of Public Service  
(952) 404-5361 Work  
(952) 221-0499 Mobile  
[daved@wayzata.org](mailto:daved@wayzata.org)  
Wayzata Public Works  
299 Wayzata Blvd W  
Wayzata, MN 55391



---

**From:** Caroline Melberg [<mailto:caroline@melberg.com>]

**Sent:** Wednesday, August 26, 2015 4:08 PM

**To:** Dave Dudinsky

**Cc:** Brooke Beyer

**Subject:** JJHD Special Event Application and Water Patrol Permit Application

Hi Dave,



Brooke Beyer at the Chamber asked me to reach out to you regarding an event that has evolved for James J. Hill Days within Depot Dog Park called *Splash for Cash*.

In summary, the event is a diving event where dogs are invited to jump into the lake off of the dock, retrieve a tennis ball or other toy, and then return to shore using an exit ramp which will be secured in the water leaning up on the shore.

Attached is the Special Event Application and Water Patrol Special Event Permit application. As this event would be happening as a part of James J. Hill Days, Brooke is checking on Insurance coverage as a part of that event.

Can you please review and advise whether this is something we can proceed with as a part of Depot Dog Park this year, or any questions/concerns that you have?

Thank you!

Caroline

---

Contact by Phone: [952-473-1007](tel:952-473-1007)

Text Message to: [952-380-8036](tel:952-380-8036)

Visit our Website: [www.SmallBusinessMavericks.com](http://www.SmallBusinessMavericks.com)



## Caroline Melberg

Small Business Mavericks

1161 Wayzata Blvd. E., Suite 246  
Wayzata, MN 55391

T: 952-473-1007

E: [Caroline@Melberg.com](mailto:Caroline@Melberg.com)

[www.SmallBusinessMavericks.com](http://www.SmallBusinessMavericks.com)

Contact Me   



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                 |                                                                              |               |
|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------|
| <b>PRODUCER</b><br>Ahmann-Martin<br>7555 Market Place Drive<br>Eden Prairie MN 55344                            | <b>CONTACT NAME:</b> Alex Eide                                               |               |
|                                                                                                                 | <b>PHONE (A/C, No, Ext):</b> 952-947-9700 <b>FAX (A/C, No):</b> 952-947-9793 |               |
|                                                                                                                 | <b>E-MAIL ADDRESS:</b> aeide@ahmannmartin.com                                |               |
| <b>INSURED</b><br>Greater Wayzata Area Chamber<br>Attn: Becky Pierson<br>402 E. Lake Street<br>Wayzata MN 55391 | <b>INSURER(S) AFFORDING COVERAGE</b>                                         | <b>NAIC #</b> |
|                                                                                                                 | INSURER A :Auto Owners Insurance                                             | 10190         |
|                                                                                                                 | INSURER B :SFM                                                               | 11347         |
|                                                                                                                 | INSURER C :                                                                  |               |
|                                                                                                                 | INSURER D :                                                                  |               |
|                                                                                                                 | INSURER E :                                                                  |               |
|                                                                                                                 | INSURER F :                                                                  |               |

**COVERAGES** **CERTIFICATE NUMBER:** 2067970303 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                   | ADDL INSD | SUBR WVD | POLICY NUMBER      | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                  |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|--------------------|-------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          | 014606-08031774-15 | 3/1/2015                | 3/1/2016                | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000<br>MED EXP (Any one person) \$5,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| A        | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS                                                         |           |          | 014606-08031774-15 | 3/1/2015                | 3/1/2016                | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                          |
|          | UMBRELLA LIAB<br>EXCESS LIAB<br>DED RETENTION \$                                                                                                                                                                                                                                                                    |           |          |                    |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                                |
| B        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                              | Y/N       | N/A      | 32384.208          | 3/1/2015                | 3/1/2016                | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$100,000<br>E.L. DISEASE - EA EMPLOYEE \$100,000<br>E.L. DISEASE - POLICY LIMIT \$500,000                                        |
| A        | Electronic Data Processing<br>Special Form<br>Replacement Cost                                                                                                                                                                                                                                                      |           |          | 014606-08031774-15 | 3/1/2015                | 3/1/2016                | Copier Limit \$7,110<br>Deductible \$500                                                                                                                                                                                                |

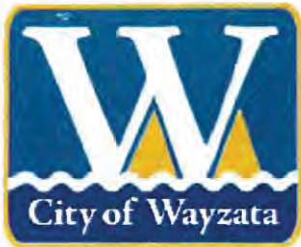
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Wayzata is included as Additional Insured for General Liability per written contract or agreement with the Named Insured.  
RE: James J Hill Days

|                                                                                              |                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CERTIFICATE HOLDER</b><br><br>City of Wayzata<br>600 Rice Street East<br>Wayzata MN 55391 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

© 1988-2014 ACORD CORPORATION. All rights reserved.





**2015**  
(Updated 02/05/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

Deposit Required:

\_\_\_ Yes \_\_\_ No

Amount: \_\_\_\_\_

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and **include Permit Fee.**

**Event Name** The Minnesota Warrior Ride **Date of Event** Saturday 9/12/15

**Area of City in Which Event Will Take Place** 105 E Lake St (start line) → Dakota Bike Trail

**Number of Participants expected** 100 approximately

**Event Type** (\_\_\_ Parade) (\_\_\_ Private Party) (\_\_\_ Festival) (\_\_\_ Run/Walk) (☒ Sporting Event) ↓  
(\_\_\_ Other) Explain: charity

**Event will Include (check all that apply)** (☒ Bicycles) (\_\_\_ Animals) (\_\_\_ Motor Vehicles\*) (\_\_\_ Other Vehicles)  
(\_\_\_ Floats) (\_\_\_ Pedestrians/Runners) (\_\_\_ Liquor Service) (\_\_\_ Live Music) (\_\_\_ Amplified Audio)

\* Number of Vehicles Expected: \_\_\_\_\_ (Motor Vehicles are vehicles powered by a motor of any kind)

**Traffic Control Personnel Provided by Whom:** MM Warrior Ride / City of Wayzata

**Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom:** City to move to TCF parking lot

**Event Location: (check one)** \_\_\_ Private Property \_\_\_ Public Property ☒ Combination – Public/Private

**Street(s) to Be Closed:** (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

small section of Cty 15 from 7:30-8:15

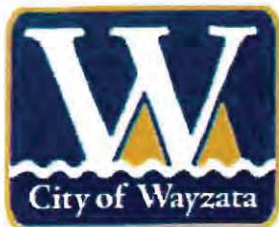
| Date(s) and/or Time(s) - Give Details Below |              |                     |          |
|---------------------------------------------|--------------|---------------------|----------|
| Day                                         | Date         | Start Time          | End Time |
| Saturday                                    | September 12 | 7:00 (registration) | 1:00 pm  |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

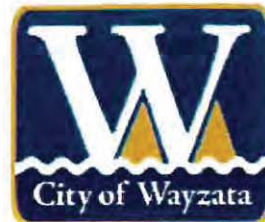
**Name of Insurance Carrier** B2A Insurance Solutions **Policy Number** CL 1717427

**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

**Full Name** Jason Burley or Maire Connolly **Business Phone** 612-747-1882  
**Address** 300 11th St N **Cell Phone** 763-350-6461 **Email** MINWARRIORRIDE@gmail.com  
**City** Minneapolis **State** MN **Zip** 55401 **Home Phone** \_\_\_\_\_  
**Title** President / Treasurer **Pager** \_\_\_\_\_



**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name The MN Warrior Ride Phone 612-747-1882  
Address 360 1st Street North Ste 131 Fax 952-367-1334  
City Minneapolis State MN Zip 55401  
Date of Application: (Must be at least 30 days prior to event)

**X Signature of Applicant:** McCarthy Treasurer **Date:** August 25, 2015

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee) |                    | Approved<br>By | Denied<br>By | Cost<br>Estimate |
|---------------------------------------------------|--------------------|----------------|--------------|------------------|
| Public Works                                      | (Signature / Date) | <u>DD</u>      |              |                  |
| Police Department                                 | (Signature / Date) | <u>✓</u>       |              |                  |
| Fire Department                                   | (Signature / Date) | <u>✓</u>       |              |                  |

Application: SE 2015- 33 B

Liability Insurance Certificate Received (Date): See Attached

Map of Route or Area Approved By:

Jim Dwyer

Special Events Permit Approved by:

Jim Dwyer  
City Manager or Authorized Designated Dept. Head

Date of Approval:

8/29/15

**COMMENTS**

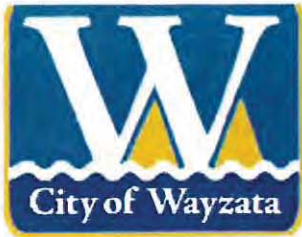
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONDITIONS OF APPROVAL**

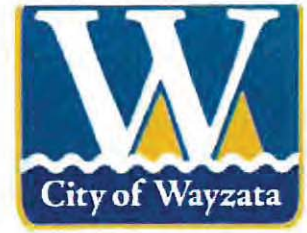
Certificate of Insurance.

City wants Shoveline Drive shut down for shortest time possible. Goal should be to have road closed only 15 minutes.





**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Special Event Permit Fee Schedule:**  
(Payable to City of Wayzata)

|               |         | Local     | Non-Local  |
|---------------|---------|-----------|------------|
| • 1 – 50      | Persons | \$ 150.00 | \$ 236.50  |
| • 51 – 100    | Persons | \$ 200.00 | \$ 275.00  |
| • 101 – 200   | Persons | \$ 250.00 | \$ 440.00  |
| • 201 – 500   | Persons | \$ 300.00 | \$ 660.00  |
| • 501 – 1,000 | Persons | \$ 500.00 | \$1,100.00 |
| • Over 1,000  | Persons | \$ 625.00 | \$1,375.00 |

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

Eastbound traffic on County Road 15 from Hwy 12 ramp to  
Furddale from 7:30am to 8:15am for start of race.

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

All barricades will be confined to the TCF parking lot

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

Participant parking will be located in the available  
space west of the Furddale/Cty 15 intersection /lake st

Plans for clean-up of litter and waste materials:

MM Warrior Ride will be responsible for all post-event  
clean up



## MN Warrior Bike Ride

When: Saturday, September 12<sup>th</sup> | 7:30 a.m. – 12:30 p.m.

Where: 105 E. Lake Street, Wayzata MN

Brand new this year! The Minnesota Warrior Ride is a charity cycling event to raise funds and awareness for veteran facing organizations, including The Wounded Warrior Project. Participants can enjoy a self-guided ride ranging between 20 to 100 miles along the Dakota Trail.

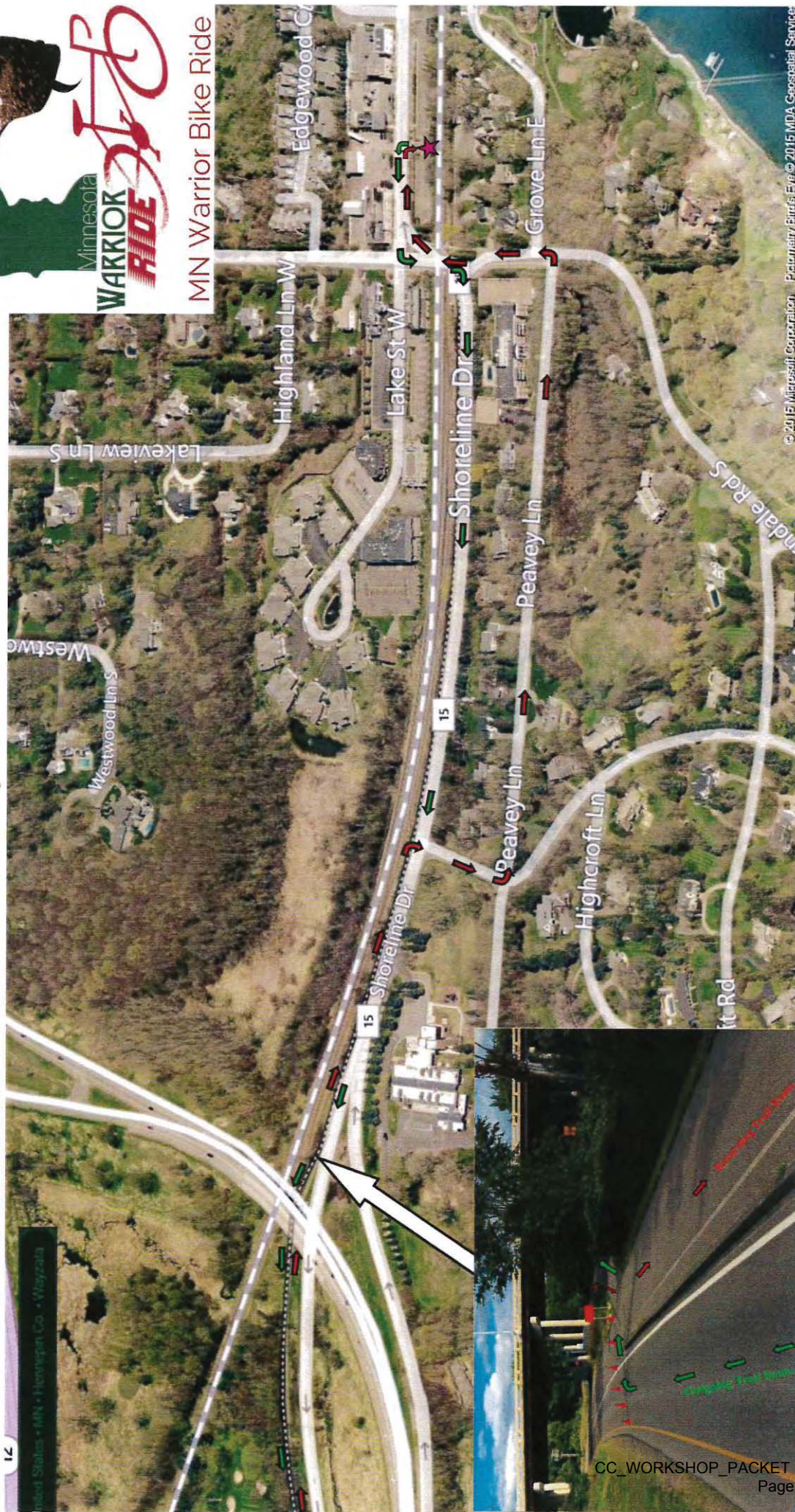
Interested in participating? You should! Meet friends and family and enjoy a ride that accommodates riders of all abilities. You'll be greeted at registration with coffee and treats. Soak up a wonderful autumn morning as you ride along the shores of beautiful Lake Minnetonka and take in the crisp air of the west metro lake country.

When you return, the fun doesn't stop. Park your bike in the secure bike coral provided by Erik's Bikes, and a short walk will bring you to James J. Hill Days "Rails & Ales Craft Beer Festival", where you can sample craft beer while relaxing next to the lake. Ticket not included in registration.



When: Saturday, September 12<sup>th</sup> | 7:30 a.m. – 12:30 p.m.

★ Where: 105 E. Lake Street, Wayzata MN



Outgoing Trail Route

Returning Trail Route

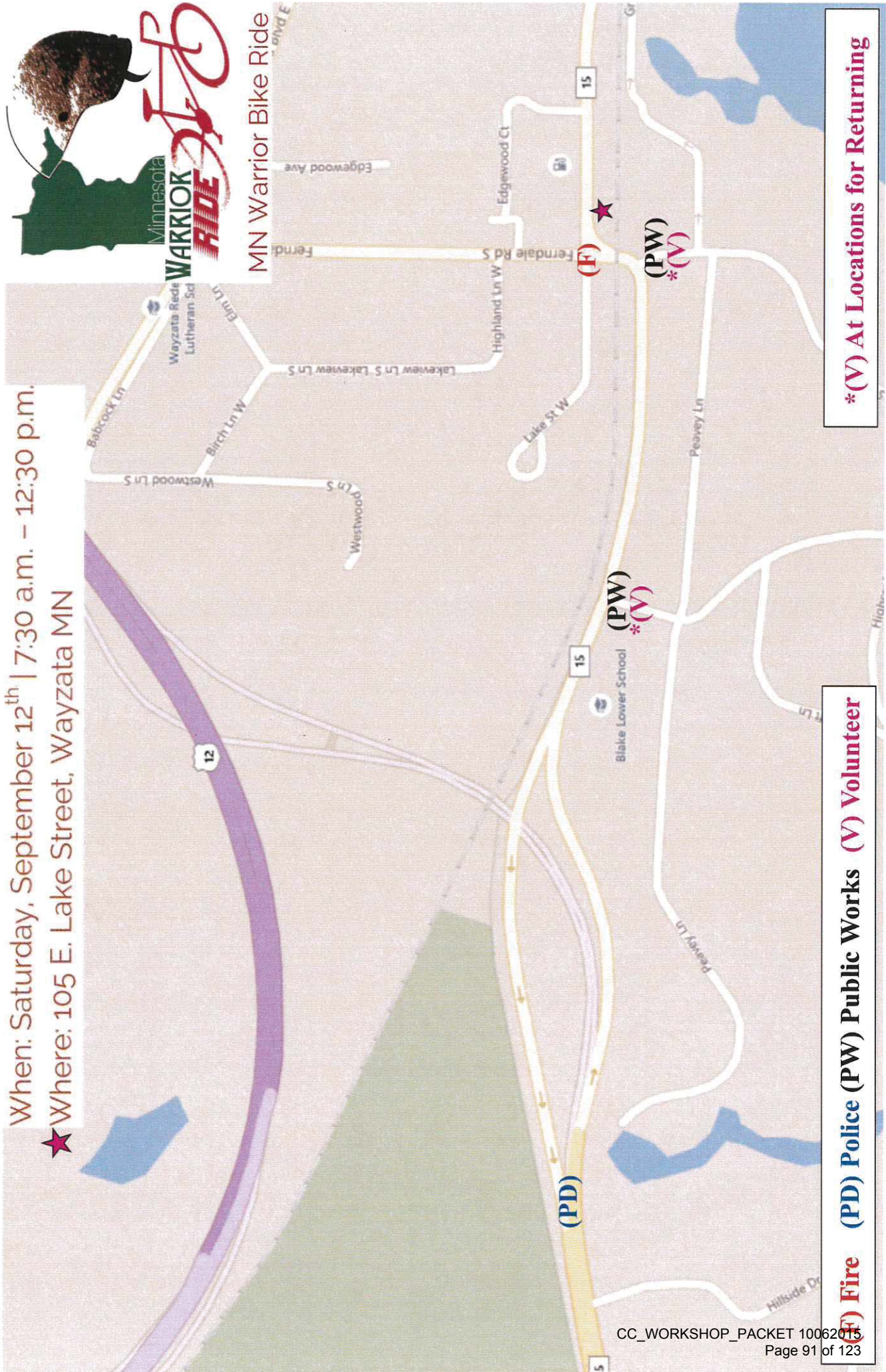


When: Saturday, September 12<sup>th</sup> | 7:30 a.m. – 12:30 p.m.

★ Where: 105 E. Lake Street, Wayzata MN



MN Warrior Bike Ride



(F) Fire (PD) Police (PW) Public Works (V) Volunteer

\*(V) At Locations for Returning





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/03/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                   |                                                             |                                    |               |
|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------|------------------------------------|---------------|
| <b>PRODUCER</b><br>Edward Trudeau Agency<br>2186 Third St<br>White Bear Lake, MN 55110            | <b>CONTACT NAME:</b> Edward Trudeau                         |                                    |               |
|                                                                                                   | <b>PHONE (A/C, No, Ext):</b> 651-429-7737                   | <b>FAX (A/C, No):</b> 651-429-7730 |               |
|                                                                                                   | <b>E-MAIL ADDRESS:</b> etrudeau@amfam.com                   |                                    |               |
| <b>INSURED</b><br><br>The Minnesota Warrior Ride<br>380 1st St N Apt 131<br>Minneapolis, MN 55401 | <b>INSURER(S) AFFORDING COVERAGE</b>                        |                                    | <b>NAIC #</b> |
|                                                                                                   | <b>INSURER A:</b> United States Liability Insurance Company |                                    |               |
|                                                                                                   | <b>INSURER B:</b>                                           |                                    |               |
|                                                                                                   | <b>INSURER C:</b>                                           |                                    |               |
|                                                                                                   | <b>INSURER D:</b>                                           |                                    |               |
|                                                                                                   | <b>INSURER E:</b>                                           |                                    |               |
|                                                                                                   | <b>INSURER F:</b>                                           |                                    |               |

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR                            | TYPE OF INSURANCE                                                                                                                                                                                                                                                                      | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                   |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y                  | CL 1717427    | 09/12/2015              | 09/14/2015              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 1,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 1,000,000<br>PRODUCTS - COMP/OP AGG \$ See L-535 |
| <input type="checkbox"/>            | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS                                                 |                    |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                          |
| <input type="checkbox"/>            | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED \$ RETENTION \$                                                                                                                                                  |                    |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                                                       |
| <input type="checkbox"/>            | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                          | Y/N<br>N/A         |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                         |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Minnesota Warrior Ride - Bicycle Event

\* Certificate Holder: City of Wayzata, is an additional insured per policy endorsement CG 20 11 04 13

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name of Person(s) Or Organization(s) (Additional Insured):**

Effective Date: 09/12/2015

City of Wayzata

600 Rice Street East

Wayzata, MN 55391

**Designation of Premises (Part Leased To You):**

105 Lake Street East

Wayzata, MN 55391

**Additional Premium: \$**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II - Who is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person (s) or organization(s) shown in the Schedule.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:**

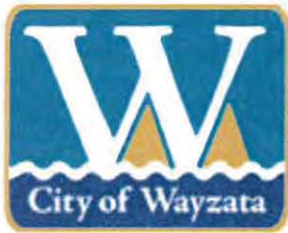
If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.





**2015**  
(Updated 02/06/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

☐ Yes ☐ No

Amount: \_\_\_\_\_

Date: \_\_\_\_\_

Circle one:

Cashier's Check

Cash

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and include Permit Fee.

**Event Name** AAL Youth Fishing National Championship **Date of Event** 9/13/2015

**Area of City in Which Event Will Take Place** Fishing will take place anywhere on Lake Minnetonka  
And the awards ceremony will be on the JJ Hill Stage by Cov

**Number of Participants expected** 25-30

**Event Type** (☐ Parade) (☐ Private Party) (☐ Festival) (☐ Run/Walk) (☐ Sporting Event)

(☒ Other) Explain: Youth Fishing Tournament (catch and release)

Event will include (check all that apply) (☐ Bicycles) (☐ Animals) (☐ Motor Vehicles\*) (☐ Other Vehicles)  
(☐ Floats) (☐ Pedestrians/Runners) (☐ Liquor Service) (☐ Live Music) (☐ Amplified Audio)

\* Number of Vehicles Expected: 15 (boats) (Motor Vehicles are vehicles powered by a motor of any kind)

**Traffic Control Personnel Provided by Whom:** NA

**Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom:** NA

**Event Location: (check one)** ☐ Private Property ☒ Public Property ☐ Combination - Public/Private

**Street(s) to Be Closed:** (A map showing the specific route or area to be closed must be attached) NA

| Date(s) and/or Time(s) - Give Details Below |           |            |          |
|---------------------------------------------|-----------|------------|----------|
| Day                                         | Date      | Start Time | End Time |
| Sunday                                      | 9/13/2015 | 8:00AM     | 11:45    |
|                                             |           |            |          |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier Attached - In process Policy Number \_\_\_\_\_

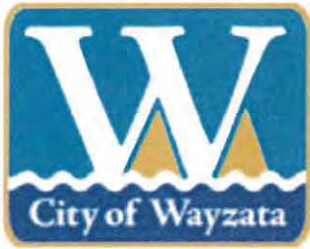
**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

Full Name Kolt Ringer Business Phone 612-819-8500

Address 4690 Old Kent RD Cell Phone \_\_\_\_\_ Email koltringer@gmail.com

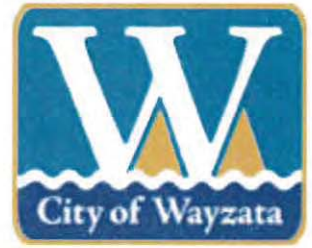
City Deephaven State MN Zip 55331 Home Phone 612-819-8500

Title President Pager \_\_\_\_\_



**2015**  
**Special Event Application**  
**City of Wayzata**

600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name American Angler Leagues Phone 612-819-8500  
Address 2720 Pheasant Rd Fax \_\_\_\_\_  
City Excelsior State MN Zip 55331  
Date of Application: (Must be at least 30 days prior to event)

**X Signature of Applicant:** Kolt Ringer **Date:** 9/9/2015

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee) |                                                     | Approved<br>By     | Denied<br>By | Cost<br>Estimate |
|---------------------------------------------------|-----------------------------------------------------|--------------------|--------------|------------------|
| Public Works                                      | <u>[Signature]</u> (Signature / Date) <u>9-9-15</u> | <u>[Signature]</u> |              |                  |
| Police Department                                 | (Signature / Date)                                  |                    |              |                  |
| Fire Department                                   | (Signature / Date)                                  |                    |              |                  |

Application: SE 2015- 33-E

Liability Insurance Certificate Received (Date): Attached

Map of Route or Area Approved By:

[Signature]

Special Events Permit Approved by:

[Signature]

City Manager or Authorized Designated Dept. Head

Date of Approval:

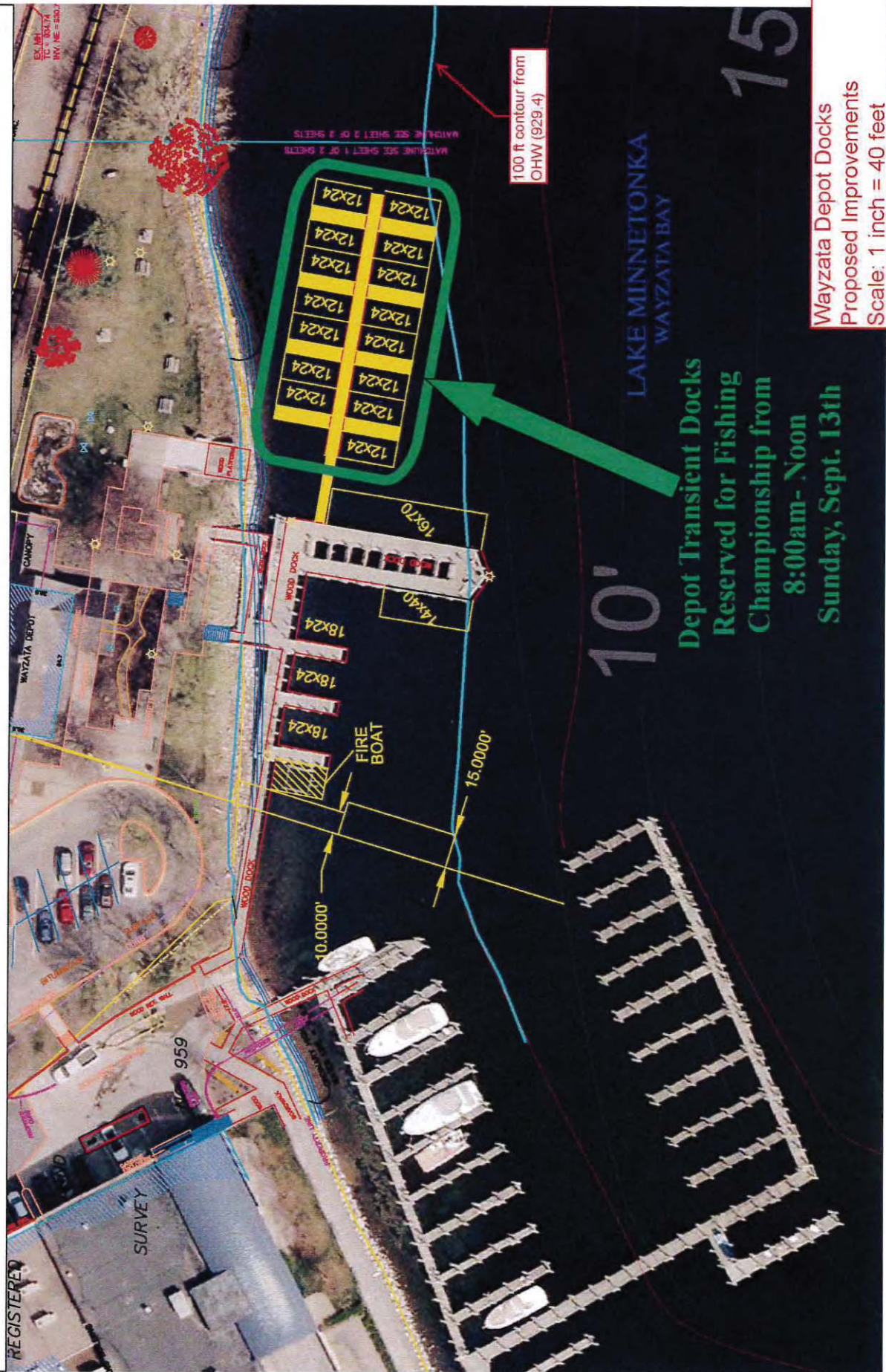
9-9-2015

**COMMENTS**

**CONDITIONS OF APPROVAL**



# **AAL Youth Fishing National Championship at the Wayzata Depot Transient Docks** **Sunday, September 13th 8am-11-45am**





# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 09/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>HATZUNG INSURANCE AGENCY<br>ST LOUIS PARK MN<br>C/O:RPS SCOBIE GROUP TWIN CITI<br>5001 AMERICAN BLVD. W<br>MINNEAPOLIS, MN 55437 | <b>CONTACT NAME:</b> Scott Bobbitt<br><b>PHONE (A/C, No, Ext):</b> 952-927-4600 <b>FAX (A/C, No):</b> 952-927-8648<br><b>E-MAIL ADDRESS:</b> scott@hatzunginsurance.com                                                                                                                                                                                                                                                                                                                     |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|-------------------------------------------|-------|------------|--|------------|--|------------|--|------------|--|------------|--|
| <b>INSURED</b><br>American Anglers League<br>C/O Kolt Ringer<br>2720 Pheasant Rd<br>EXCELSIOR MN 55331                                              | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Western Heritage Insurance Co.</td> <td>37150</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: Western Heritage Insurance Co. | 37150 | INSURER B: |  | INSURER C: |  | INSURER D: |  | INSURER E: |  | INSURER F: |  |
| INSURER(S) AFFORDING COVERAGE                                                                                                                       | NAIC #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER A: Western Heritage Insurance Co.                                                                                                           | 37150                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER B:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER C:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER D:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER E:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER F:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                               |        |                                           |       |            |  |            |  |            |  |            |  |            |  |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                        | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                             |
|----------|----------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|----------------------------------------------------|
| A        | GENERAL LIABILITY                                                                                        | X         |          | SCP1042108    | 09/13/2015              | 09/14/2015              | EACH OCCURRENCE \$1000000                          |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY                                         |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$100000 |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                           |           |          |               |                         |                         | MED EXP (Any one person) \$5000                    |
|          |                                                                                                          |           |          |               |                         |                         | PERSONAL & ADV INJURY \$1000000                    |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                                                       |           |          |               |                         |                         | GENERAL AGGREGATE \$2000000                        |
|          | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC |           |          |               |                         |                         | PRODUCTS - COM/OP AGG \$2000000                    |
|          | AUTOMOBILE LIABILITY                                                                                     |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$             |
|          | <input type="checkbox"/> ANY AUTO                                                                        |           |          |               |                         |                         | BODILY INJURY (Per person) \$                      |
|          | <input type="checkbox"/> ALL OWNED AUTOS                                                                 |           |          |               |                         |                         | BODILY INJURY (Per accident) \$                    |
|          | <input type="checkbox"/> HIRED AUTOS                                                                     |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                  |
|          | <input type="checkbox"/> SCHEDULED AUTOS                                                                 |           |          |               |                         |                         |                                                    |
|          | <input type="checkbox"/> NON-OWNED AUTOS                                                                 |           |          |               |                         |                         |                                                    |
|          | UMBRELLA LIAB                                                                                            |           |          |               |                         |                         | EACH OCCURRENCE \$                                 |
|          | EXCESS LIAB                                                                                              |           |          |               |                         |                         | AGGREGATE \$                                       |
|          | <input type="checkbox"/> OCCUR                                                                           |           |          |               |                         |                         |                                                    |
|          | <input type="checkbox"/> CLAIMS-MADE                                                                     |           |          |               |                         |                         |                                                    |
|          | DED <input type="checkbox"/> RETENTION \$                                                                |           |          |               |                         |                         |                                                    |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                                                            |           |          |               |                         |                         | WC STATUTORY LIMITS                                |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                              |           |          |               |                         |                         | OTH-ER                                             |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                                                   |           | N/A      |               |                         |                         | E.L. EACH ACCIDENT \$                              |
|          |                                                                                                          |           |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                      |
|          |                                                                                                          |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                     |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 The certificate holder is listed as an additional insured.

**CERTIFICATE HOLDER****CANCELLATION**

|                                                         |                                                                                                                                                                                                        |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Wayzata<br>600 Rice Street<br>Wayzata, MN 55391 | <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

© 1988-2010 ACORD CORPORATION. All rights reserved.





# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 09/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------|-------------------------------------------|-------|------------|--|------------|--|------------|--|------------|--|------------|--|
| <b>PRODUCER</b><br>HATZUNG INSURANCE AGENCY<br>ST LOUIS PARK MN<br>C/O:RPS SCOBIE GROUP TWIN CITI<br>5001 AMERICAN BLVD. W<br>MINNEAPOLIS, MN 55437 | <b>CONTACT NAME:</b> Scott Bobbitt<br><b>PHONE (A/C, No. Ext):</b> 952-927-4600 <b>FAX (A/C, No):</b> 952-927-8648<br><b>E-MAIL ADDRESS:</b> scott@hatzunginsurance.com<br><br><table style="width: 100%;"> <tr> <td style="text-align: center;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="text-align: center;"><b>NAIC #</b></td> </tr> <tr> <td>INSURER A: Western Heritage Insurance Co.</td> <td>37150</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | <b>INSURER(S) AFFORDING COVERAGE</b> | <b>NAIC #</b> | INSURER A: Western Heritage Insurance Co. | 37150 | INSURER B: |  | INSURER C: |  | INSURER D: |  | INSURER E: |  | INSURER F: |  |
| <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                                | <b>NAIC #</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER A: Western Heritage Insurance Co.                                                                                                           | 37150                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER B:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER C:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER D:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER E:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER F:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| <b>INSURED</b><br>American Anglers League<br>C/O Kolt Ringer<br>2720 Pheasant Rd<br>EXCELSIOR MN 55331                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                        | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                             |
|----------|----------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|----------------------------------------------------|
| A        | GENERAL LIABILITY                                                                                        | X         |          | SCP1042108    | 09/13/2015              | 09/14/2015              | EACH OCCURRENCE \$1000000                          |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY                                         |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$100000 |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                           |           |          |               |                         |                         | MED EXP (Any one person) \$5000                    |
|          |                                                                                                          |           |          |               |                         |                         | PERSONAL & ADV INJURY \$1000000                    |
|          |                                                                                                          |           |          |               |                         |                         | GENERAL AGGREGATE \$2000000                        |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                                                       |           |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$2000000                   |
|          | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC |           |          |               |                         |                         | \$                                                 |
|          | AUTOMOBILE LIABILITY                                                                                     |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$             |
|          | <input type="checkbox"/> ANY AUTO                                                                        |           |          |               |                         |                         | BODILY INJURY (Per person) \$                      |
|          | <input type="checkbox"/> ALL OWNED AUTOS                                                                 |           |          |               |                         |                         | BODILY INJURY (Per accident) \$                    |
|          | <input type="checkbox"/> HIRED AUTOS                                                                     |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                  |
|          |                                                                                                          |           |          |               |                         |                         | \$                                                 |
|          | UMBRELLA LIAB                                                                                            |           |          |               |                         |                         | EACH OCCURRENCE \$                                 |
|          | <input type="checkbox"/> EXCESS LIAB                                                                     |           |          |               |                         |                         | AGGREGATE \$                                       |
|          | <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$                                       |           |          |               |                         |                         | \$                                                 |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                                                            |           |          |               |                         |                         | WC STATUTORY LIMITS OTH-ER                         |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                              |           |          |               |                         |                         | E.L. EACH ACCIDENT \$                              |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                                                   |           | N/A      |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                      |
|          |                                                                                                          |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                     |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 The certificate holder is listed as an additional insured.

**CERTIFICATE HOLDER****CANCELLATION**
 Wayzata Chamber of Commerce  
 402 Lake Street E  
 Wayzata, MN 55391

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

 AUTHORIZED REPRESENTATIVE  


© 1988-2010 ACORD CORPORATION. All rights reserved.



# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 09/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------|-------------------------------------------|-------|------------|--|------------|--|------------|--|------------|--|------------|--|
| <b>PRODUCER</b><br>HATZUNG INSURANCE AGENCY<br>ST LOUIS PARK MN<br>C/O:RPS SCOBIE GROUP TWIN CITI<br>5001 AMERICAN BLVD. W<br>MINNEAPOLIS, MN 55437 | <b>CONTACT NAME:</b> Scott Bobbitt<br><b>PHONE (A/C, No, Ext):</b> 952-927-4600 <b>FAX (A/C, No):</b> 952-927-8648<br><b>E-MAIL ADDRESS:</b> scott@hatzunginsurance.com<br><br><table style="width: 100%;"> <tr> <td style="text-align: center;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="text-align: center;"><b>NAIC #</b></td> </tr> <tr> <td>INSURER A: Western Heritage Insurance Co.</td> <td>37150</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | <b>INSURER(S) AFFORDING COVERAGE</b> | <b>NAIC #</b> | INSURER A: Western Heritage Insurance Co. | 37150 | INSURER B: |  | INSURER C: |  | INSURER D: |  | INSURER E: |  | INSURER F: |  |
| <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                                | <b>NAIC #</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER A: Western Heritage Insurance Co.                                                                                                           | 37150                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER B:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER C:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER D:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER E:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| INSURER F:                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |
| <b>INSURED</b><br>American Anglers League<br>C/O Kolt Ringer<br>2720 Pheasant Rd<br>EXCELSIOR MN 55331                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                      |               |                                           |       |            |  |            |  |            |  |            |  |            |  |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                         | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                             |
|----------|-----------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|----------------------------------------------------|
| A        | <b>GENERAL LIABILITY</b>                                                                                  | X         |          | SCP1042108    | 09/13/2015              | 09/14/2015              | EACH OCCURRENCE \$1000000                          |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY                                          |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$100000 |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                            |           |          |               |                         |                         | MED EXP (Any one person) \$5000                    |
|          |                                                                                                           |           |          |               |                         |                         | PERSONAL & ADV INJURY \$1000000                    |
|          |                                                                                                           |           |          |               |                         |                         | GENERAL AGGREGATE \$2000000                        |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:                                                                        |           |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$2000000                   |
|          | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |           |          |               |                         |                         | \$                                                 |
|          | <b>AUTOMOBILE LIABILITY</b>                                                                               |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$             |
|          | <input type="checkbox"/> ANY AUTO                                                                         |           |          |               |                         |                         | BODILY INJURY (Per person) \$                      |
|          | <input type="checkbox"/> ALL OWNED AUTOS                                                                  |           |          |               |                         |                         | BODILY INJURY (Per accident) \$                    |
|          | <input type="checkbox"/> HIRED AUTOS                                                                      |           |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                  |
|          |                                                                                                           |           |          |               |                         |                         | \$                                                 |
|          | <b>UMBRELLA LIAB</b>                                                                                      |           |          |               |                         |                         | EACH OCCURRENCE \$                                 |
|          | <input type="checkbox"/> EXCESS LIAB                                                                      |           |          |               |                         |                         | AGGREGATE \$                                       |
|          | <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$                                        |           |          |               |                         |                         | \$                                                 |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>                                                      |           |          |               |                         |                         | WC STATUTORY LIMITS OTHER                          |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                               |           |          |               |                         |                         | E.L. EACH ACCIDENT \$                              |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below                                                    |           | N/A      |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                      |
|          |                                                                                                           |           |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                     |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 The certificate holder is listed as an additional insured.

**CERTIFICATE HOLDER****CANCELLATION**

|                                                                  |                                                                                                                                                                                                        |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hennepin County<br>4141 Shoreline Drive<br>Spring Park, MN 55384 | <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

© 1988-2010 ACORD CORPORATION. All rights reserved.



# FINAL COSTS FROM PUBLIC WORKS FOR WORK RELATED TO JJ HILL DAYS EVENT 2015

| DAY              | Department & Time of Day                             | Description                                                                   | OT Hours  | OT RATE  | Totals            |
|------------------|------------------------------------------------------|-------------------------------------------------------------------------------|-----------|----------|-------------------|
| <b>WEDNESDAY</b> |                                                      |                                                                               |           |          |                   |
| 7:00 PM          | STREET DEPT: 2 Employees Wed. Evening                | Lk St Closure/Detour For Carnival Setup(Barry to Edgewood Ct.)                | 6         | \$ 51.02 | \$306.12          |
| <b>SATURDAY</b>  |                                                      |                                                                               |           |          |                   |
| 6:00 AM          | STREET DEPT: 2 Employees Sat. Morning                | Lk St Closure/Detour-Setup Barricades-Assist Chamber as needed                | 6         | \$ 51.02 | \$306.12          |
| 6:00 AM          | PARKS DEPT: 2 Employees Saturday Morning             | Place Trash Containers along Lake Street-Assist Chamber as needed             | 3.5       | \$ 51.02 | \$178.57          |
|                  |                                                      | 190-No Parking Signs (normally \$8.00 each installed) <b>[Materials Only]</b> | 190       | \$ 1.00  | \$190.00          |
|                  |                                                      |                                                                               |           |          |                   |
| <b>SUNDAY</b>    |                                                      |                                                                               |           |          |                   |
| 5:00 AM          | 2 Employees Sun Morning (only charge for one         | Posting No Parking Signs-Setup Traffic Control for Parade                     | 3         | \$ 51.02 | \$153.06          |
| 12:30 PM         | 2 Employees Sun.                                     | Parade Staging Setup and working Parade @ 2:00 PM                             | 6         | \$ 51.02 | \$306.12          |
| 7:30 PM          | 4 Employees Sun. Evening                             | Pickup Trash Containers & General Cleanup & Open Lake St & Grove La.          | <b>16</b> | \$ 51.02 | \$816.32          |
|                  |                                                      |                                                                               | 40.5      |          | <b>\$1,950.19</b> |
|                  |                                                      |                                                                               |           |          |                   |
|                  | Rented Traffic Signs (including cones for cart race) | FINAL Cost: Rented Traffic Signage & 150 Cones & 35 Event Cones Invoice       |           |          | \$2,770.10        |
|                  |                                                      | <b>GRAND TOTAL:</b>                                                           |           |          | <b>\$4,720.29</b> |

| NAMES             |  | PW EMPLOYEES WORKING EVENT |                       | Summary of Costs for 2015                                                 |                                       |                                             | \$4,720.29  |
|-------------------|--|----------------------------|-----------------------|---------------------------------------------------------------------------|---------------------------------------|---------------------------------------------|-------------|
| Ryan A / AI M     |  | WED PM 6:30 PM - 9:30 PM   | St Dept/St Dept       |                                                                           | City Share of Overall Costs for 2015: | 33.33%                                      | \$ 1,573.43 |
| Jason S / Chris H |  | SAT AM 6:00 AM - 9:00 AM   | St Dept/St Dept       |                                                                           |                                       |                                             |             |
| Kyle M / Mike W   |  | SAT AM 6:00 AM - 9:00 AM   | Parks Dept/Parks Dept |                                                                           | Chamber's Event Costs for 2015:       | 66.67%                                      | \$ 3,146.86 |
|                   |  |                            |                       |                                                                           |                                       |                                             |             |
| Kurt K / Jason S  |  | SUN AM 5:00 AM - 8:00 AM   | Utility Dept          |                                                                           |                                       |                                             |             |
| Ryan A / AI M     |  | SUN PM 12:15 PM - 3:15 PM  | PW/PW                 |                                                                           |                                       |                                             |             |
|                   |  |                            |                       |                                                                           |                                       |                                             |             |
| Jason S / Chris H |  | SUN PM 7:30 PM - 10:30 PM  | Name/Name             |                                                                           | Chamber's Final Costs for 2015 Event: |                                             | \$ 3,146.86 |
| Kyle M / Mike W   |  | SUN PM 7:30 PM - 10:30 PM  | Name/Name             |                                                                           |                                       |                                             |             |
|                   |  |                            |                       | ROAD CLOSURES-DETOURS                                                     |                                       |                                             |             |
|                   |  |                            |                       | Lake St between Barry Ave S & Edgewood Ct<br>Grove La & Depot Parking Lot |                                       | WED. Closure @ 7 PM<br>THRU. Closure @ 3 PM |             |
|                   |  |                            |                       | Lake St between Barry Ave & Minnetonka Ave                                |                                       | FRI. Closure @ 3PM                          |             |
|                   |  |                            |                       | Lake St between Minnetonka Ave & Broadway Ave                             |                                       | SAT. Closure @ 6 AM                         |             |
|                   |  |                            |                       | Municipal Parking Lot (west of COV) @ Broadway Ave                        |                                       | SAT. Closure @ 6 AM                         |             |
|                   |  |                            |                       | Setup Manitoba-Minnetonka Detour for Coaster Car Races                    |                                       | SAT. Closure @ 6 AM                         |             |
|                   |  |                            |                       | Superior Blvd-Way Blvd to Lk St (South Bound La Only)                     |                                       | SUN. Closure @ 12:30 PM                     |             |
|                   |  |                            |                       | Lk St between Superior Blvd & Broadway (for Parade)                       |                                       | SUN. Closure @ 1:55 PM                      |             |
|                   |  |                            |                       | Lk St between Ferndale & Edgewood Ct (for Parade)                         |                                       | SUN. Closure @ 1:55 PM                      |             |

Actual Costs will be based on time recorded by City Employees on Time Sheets and Invoice for Traffic Signs Rental.  
Overtime Rates are based on Union Wage Scale for current year.  
City will Invoice Chamber after event for actual OT hours worked by PW Employees and upon receipt of Invoice for Traffic Control.

Warning Lites of Minnesota, Inc  
 4700 Lyndale Avenue North  
 Minneapolis, MN 55430  
 612-521-4200

|             |        |
|-------------|--------|
| Invoice No. | 150216 |
| Page        | 1      |

|                                                                                                        |                                                         |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <b>B<br/>I<br/>L<br/>L<br/>T<br/>O</b><br>CITY OF WAYZATA<br>299 WAYZATA BLVD WEST<br>WAYZATA MN 55391 | <b>S<br/>I<br/>T<br/>E</b><br>LAKE STREET<br>WAYZATA MN |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------|

| Invoice Date | Invoice No. | Customer No. | Payment Terms | Contract No. |
|--------------|-------------|--------------|---------------|--------------|
| 09/15/15     | 150216      | WAYZ01       | NET 30        | JJ HILL DAYS |

| Ticket #                                                                                                                                                                                  | Qty    | Unit Meas     | Description                                         | Unit Price        | Extended Price                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|---------------|-----------------------------------------------------|-------------------|-------------------------------|
|                                                                                                                                                                                           | 1 dy 3 |               | Road Closed Ahead 48x48<br>(9/9/2015 thru 9/9/2015) |                   |                               |
|                                                                                                                                                                                           | 1.00   | LS LUMP       | SUM TOTAL                                           | 1780.10           | 1,780.10                      |
|                                                                                                                                                                                           | 1.00   | LS DELIVERY & | PICK UP                                             | 990.00            | 990.00                        |
| <p><i>Traffic Control / Rental</i><br/> <i>101-43100-415</i><br/> <i>LEE</i></p> <p><i>Kathy,</i><br/> <i>Dave will invoice Chamber for</i><br/> <i>reimbursement to this account</i></p> |        |               |                                                     |                   |                               |
| <b>Gross</b><br>2,770.10                                                                                                                                                                  |        |               |                                                     | <b>Tax</b><br>.00 | <b>Net Amount</b><br>2,770.10 |



## 2015 JAMES J. HILL DAYS LOGISTICS SCHEDULE

### Public Works Tasks in Yellow

### Police Tasks in Light Blue

### Fire

#### Tuesday, September 1

---

- Carnival Equipment arrives – (THEY STARTED SHOWING UP ON THURSDAY AND MORE CAME IN ON SATURDAY) situated at Public Works site

#### Tuesday, September 8<sup>th</sup>

---

- Carnival Crew & Equipment arrives (30 employees) – situated at Public Works site
- 2 Biffs dropped off at PW site for Carnival employees

#### Wednesday, September 9<sup>th</sup>

---

- 7 pm PW to close Lake Street between Barry Ave. and Edgewood Court (evening)
  - Chamber to create Special sign to hang from barricade stating the following: ***“Street CLOSED – Open to traffic for the following businesses: TCF, Wayzata Bay Car Wash, Untiedt’s, and Coldwell Banker Burnet. NO TRUCK TRAFFIC”***
  - Chamber volunteer place additional signage about businesses being open at the corner of Wayzata Blvd./Ferndale Ave.
- PW-Barricade on Lake St. at Barry blocking westbound traffic
- PW-Barricade on Lake St. at Ferndale blocking eastbound traffic
- 7 - 9 pm Carnival equipment moves into Lake Street

#### Thursday, September 10<sup>th</sup>

---

3:00 pm

- PW-Close Grove Lane and Depot Parking Lots
- PW to place cones on Westside of Walker Ave. on marked unloading zone for dumpster, as well as Shaver/McCarthy lot for carnival needs (in the very back, approval from Rick Born) Close RBA lot, and begin set-up of stage/gates
- 6Smith 100% Valet

5:00 pm

- Bleacher pick-up from Plymouth park to Depot Park
- Boy Scouts Pick-up 100-120 bales of straw from Otten Brothers

## Friday, September 11<sup>th</sup>

---

- 5 am.-. PW will sweep Lake Street early Friday morning
- 6 am - PW to set out traffic cones on each side of Lake St. from West side of Broadway to the east side of Barry, "No parking beginning 6 a.m. Saturday morning"
- 6:30 - Brooke Signage meeting at UPS
- 9am - 12pm Randy's delivering two dumpsters
- 8am - Becky Pick up iPad at CMS
- 9 am – Chamber staff pick-up golf carts at WCC (4) – escorted by a vehicle flashing hazards.
- 10-15 Bike barricades will be dropped at TCF West Lot to be used in the morning for staging and later for bike corral
- PW turn off City Irrigation system along Lake St. for event
- PW deliver 10 garbage containers to the Depot for Friday night Carnival
- **NEW** PW to post Transient Docks at Depot ("Docks Closed for JJ Hill Days Water Events on Saturday, Sept. 12<sup>th</sup> from 10 AM till Sunday, Sept. 13<sup>th</sup> at noon.

12:00 pm

- State & City inspect Carnival
- by Noon the Biffs delivered (60 total – 40 to RBA and 19 along Lake, 1 at Ben & Jerry's, and 1 at Wells Fargo lower lot)
- "No Alcohol beyond this point" signs up by carnival
- Mick Sletten to install 1 ATM machine – [insert contact info], one at Barry & Lake SE Corner in grassy area. Possibly one at Lake & Broadway pending outlet options – TBD on delivery between noon -3pm
- Set out event parking signs

1:00 pm

- Caroline & Steve arrive to set-up Depot Dog Park/Dachshund Race Track

2:00 pm

- PW – "No Parking" signs on Indian Mound in between Minnetonka and Manitoba on both sides. And on Indian Mound east of Minnetonka to Walker on both sides past first driveway on South but stop before second driveway on South Side
- Slamhammer Set-up (Becky hand check to Tim)
- PW – "No Parking" signs in Municipal Parking Lot west of COV Restaurant – "No parking beginning 2 am Saturday morning"

3:00 pm

- Chalking
- Pick up Signage from Fastsigns/UPS
- PW – City to close Lake Street between Minnetonka & Barry Ave.
- Chamber staff mark Depot area for Dog Vendor booths



Updated 9.08.15 | 5:06 pm - dd

3:30 pm

- Security/Medical Meeting @ Boatworks Stage

4:00 pm

- Bunjee Dave – Check-in with Chamber. Set-up in Carnival

5:00 pm

- Carnival begins (5 pm–10 pm)
- Public Beer/Wine Sales (Near Carnival)
- Friday Night “Concert at the Beach” Gates Open
  - 6-6:45 pm – Cannan Smith
  - 7:15-8:30 pm – Maddie & Tae
  - 9-10:30 pm – Dierks Bentley
- Encore Concessions serving food near carnival area
- Friday evening– Slam Hammer set-up

9 pm (or earlier)

- **Fire Dept to place Aerial Fire Truck across Lake St on West Side of Intersection at Minnetonka**

10 pm

- Public beer/wine service ends
- Carnival closes (lights/music/rides – down) - Carnival Food continues to stay open until 11 pm
- RBA shift 2-3 security guards to intersection of Minnetonka/Lake Street.

## **Saturday, September 12<sup>th</sup>**

---

### 1:00 am - Police close Municipal lot west of COV

6:00 am

- Warrior Ride Set-up at west end of TCF Parking West Lot
- PW to close Lake Street between Broadway and Barry Ave. (then move to MN Warrior Ride traffic control)
- PW to Finish Closure of Municipal Lot-pickup No Parking Signs in Traffic Cones
- Apres onsite to setup tents/equipment in municipal lot west of COV and throughout Lake Street.
- PW- to place the remainder of trash containers along Lake Street sidewalks (\*do not place in the actual street)
- PW-Barricade on Minnetonka between Lake St. & Indian Mound
- PW-Barricade on Manitoba between Lake St. & Indian Mound (LTO)
- PW Post No Parking Signs in Wells Fargo Lower Lot – No Parking after 2 am on Sunday, Sept 13<sup>th</sup> (for Parade Staging). FYI – this is a private parking lot, so City can't tow.
- Chamber Volunteers will hang Alcohol signage must be hung on appropriate barricades by 11 am
- Chamber Volunteers will put liners in the trash containers

7 am

- Excelsior to Wayzata Swim Competition (7 – 11 a.m.). Scott Trips is notified to have all participants park at Peavey Lane or the parking lot east of Charles Schwab (130 Lake St W)

7:30 am

- Warrior Bike Ride begins – riders will depart from west lot to Lake street, left on Ferndale, and right on 15 to follow alongside the paved route before pulling onto the path just east of the bridge overpass (in front of school).
- 2 PW and 2 Chamber Vols monitor start (7:20-7:45 am)
- Volunteer pick up donuts/coffee from Wuollets

8 am – 10:30 am

- Street Market Vendors Set-up
- Rails & Ales Set-up

9 am

- Wild Earth Wood fire Pizza set-up
- Move tents, tables, weights, benches to Municipal lot
- 9-10am Change Lane access to the Chamber office
- Depot Dog Vendors begin set-up
- Coaster Cart Derby Safety inspection begins. Chamber Volunteer(s) to be onsite until the end of the event. (approx. Noon)
- Twin Cities River Rats arrive to install water ski jump at Boatworks landing
- Bike Block Vendors Arrive



10 am

- Warrior Ride bikers returning back to TCF west lot – Chamber vols monitor crossing
- Food Trucks arrive
- Carnival begins (10 a.m. – 10 p.m.)
- Coaster Cart Races begin
- PW-Dock Boys on Duty at Depot Transient Docks from 10am-9pm (Transient Docks reserved for JJ Hill Days Events from 10:00am today until noon on Sunday or just after ending of Fishing Contest) Note that Charter Slip on east side of Depot Docks also reserved for River Rates Water Ski Show (from about 3 pm till show is over).

11 am

- Kare 11 onsite at Coaster Cart Derby (Indian/Mound-top of the hill)
- Street market/Rails & Ales/Bike Block on Lake Street begins
- Dog Days Street Market & Dachshund Check-in at Depot Park begins
- Splash for Cash-dog jumping off Depot Docks into Lake (11am – 2:30pm)
- Music/Beer Garden area (Municipal Parking Lot) open
- Beer Truck begins serving (near carnival)
- Gianni's serving Brisket sandwiches out of Wine Vault 4-10pm (Vodka snow cones 11am-10pm)
- Private Security onsite to monitor train tracks (2 guards) Chamber to cover 11am-3pm and BNSF will cover 3-11pm – City will also be adding signage to crossing areas – Barry to COV
- 11:30 Coaster Cart Derby ends - Boy Scouts return bales of straw to Otten Brothers
- Chamber will stack the cones in the Coaster Cart Derby area and return to PW
- Gianni's serving Brisket sandwiches at the Street Dance
- Rails & Ales begins for Warrior Ride Bikers (until noon)
- Bike Block begins

12:00 pm - Rails & Ales begins for ticket buyers (until 5 pm)

12:30 pm - Warrior Bike Ride ends

1 pm - Dachshund Races begin

2:30 pm

- Paul Engelman – pick up cones and deliver back to public works
- Security/Medical Meeting @ Boatworks Stage

3 pm - Waterski Show begins (3:30 – 5 pm)

5 pm

- Saturday Night "Concert at the Beach" Gates Open
  - 6 pm - TBD
  - 7 pm – Bodeans
  - 9-10:30 pm – Soul Asylum

Updated 9.08.15 | 5:06 pm - dd

- Rails & Ales ends for ticket holders
- Rails & Ales VIP hour for sponsor begins
- Street Dance begins in Municipal Lot West of COV (RE/Max Stage)
  - o 5 p.m. – 6:45 p.m. – TBD (opening)
  - o 7 p.m. – 8:45 p.m. – Street Dance, featuring The Jeff Dayton Band(Headliner)

6 pm

- Activities on Lake Street close
- Rails & Ales ends for sponsor. Chamber vols will pick-up fencing and move off-site

8:45-9 pm - Fireworks (10-15 minute show)

10 pm

- Carnival ends/Carnival food stays open until 11 pm
- Public beer/wine service ends - All locations

10:30 pm - Soul Asylum ends



## **Sunday September 13<sup>th</sup>**

---

5:00 - 8:00 am

- RBA Biffs picked up in Beach Bash area. (40 total)
- PW to place single tier barricades to close both entrances to Wells Fargo lower parking lot (for Parade Staging)
- PW- Post no parking signs on the 700 block for closure for parade (Take cones from Indian Mound used for Cart Race on Saturday)
- Lake Street remains closed between Broadway and Barry Aves.
- All other barricades remain in place
- PW to Shift barricades for Rotary Car Show
- Street Market vendors begin to arrive
- Youth Fishing Tournament Set-up
- 8:00 am – Youth Fishing Tournament (YFT) begins. Will launch from a location of their choice and begin fishing (no need for any dock space or activity in Wayzata)
- 8:30 am - Two carts moved to Wells Fargo Staging
- 8:30 am – Two pontoons for YFT at COV docks to pick up families

10:00 am

- Food Trucks arrive municipal lot
- Rotary's Motorsports Car Show begins (10 a.m. – 4 p.m.) on 300 and 400 block of Lake Street
- Carnival begins (10 a.m. – 4 p.m.)
- PW-Dock Boys on Duty at Depot Transient Docks from 10am-9pm

11:00 am

- Activities on Lake Street begin
- PW – Set-up Parade Staging Detour
- Private Security onsite to monitor train tracks (2 guards) Chamber to cover 11am-3pm – City will also be adding signage to crossing areas – Barry to COV
- Two pontoons for YFT return to COV docks to drop off families
- Public Beer/Wine Sales (Near Carnival & Municipal Lot West of Cov) 11am-4pm
- 20 fishing boats returning to docks for YFT awards ceremony

11:15 am – 11:45 am – Ushering YFT kids up on COV stage (interviews/awards)

12:00 pm - Fishing area cleared for YFT

- PW-Dock Boys on Duty to Open up Transient Docks to the Public around noon or just after Fishing Contest is done.

12:30 pm

- Parade participants begin to arrive – check in is Wells Fargo Lower Lot
- PW.-. Southbound Superior Blvd closed from Lake St to Wayzata Blvd for Parade Staging (Superior Northbound lane stays open)
- Police at Wayzata Blvd and Superior Blvd
- PW.-. Rice St./Grand West to Superior Blvd. – closed.
- Additional staging in the WF lower lot and upper lot
- PW.-. Mill St closed at Superior – Fire Engine to stage in front of the Muni on Mill St
- **What?** Detour traffic away from Lake and Superior to the east via Central Ave
- Westies & Wayzata Marching Band to be staged at Village Shoppes
- Wells Fargo Wagon staged in the WF upper lot

1:30 pm

- Becky meet Charlie Bruer and Joe Komarek at the Wayzata Marquee for access to Judging stand for announcements
- Becky meeting Judges at the Wayzata Marquee at 1:45 p.m.

1:30 pm - Buses for High School band will drop-off behind Village Shoppes

1:55 pm

- Police Close Lake St at Superior Blvd
- **NEW** PW to Close off Completely the entrance to Lake St at Ferndale-(to make room for the parade as they pass thru the carnival to disband at TCF West Lot and CBB Lot)

2:00 pm - Parade begins (Route = Superior/Lake heading west and disband at TCF West Lot and CBB Lot)

- Police Close Lake St at Superior Blvd and Setup Detour Sign at west side of Lake St and Promenade St
- Police at Wayzata Blvd & Broadway
- Police at Wayzata Blvd and Superior Blvd
- Two traffic controllers at Rice St and Broadway Ave S **One PW Worker**
- One traffic controller at Broadway Ave S and Mill St **One PW Worker**

2:15 pm - Buses for High School band will pick-up on Lake Street (near TCF West Lot)

3:00 pm - RBA lot cleaned and clear

4:00 pm

- Teardown begins - End of street market, vendors pick-up
- Carnival ends and begins tear down

5:00 pm

- Apres arrives to strike tents and equipment



Updated 9.08.15 | 5:06 pm - dd

- Pick-up of ATM machines
- Deliver bleachers back to Plymouth park

7:30 p.m. –10:30 pm

- PW to pick up any garbage containers and deliver back to PW
- Between 5 pm and 10 pm = Carnival leaves
- PW to sweep streets, Municipal Lot West of COV, and RBA lot
- PW open Lake Street from Broadway to Ferndale at same time when all clean-up is completed. Likely to be between 10-11 pm
- PW to take down traffic detour when streets are clear
- PW – Open up Grove Lane closure at Ferndale

## **Monday, September 14<sup>th</sup>**

---

- AM – Remaining biffs will be picked-up
- Dumpster Pick-up



(insert homeowner name here),

Cambria is excited to host a fundraiser for the Arthritis Foundation in support of Camp Cambria. We are hosting the event on the property at 470/480 Ferndale Road South on Monday, August 10<sup>th</sup>. Cambria is a strong supporter of the Arthritis Foundation, and helped start Camp Cambria in 2014, a camp for kids with juvenile arthritis. Seeing these kids, who can so often feel alone and misunderstood, be able to spend a week at camp away from it all – with their peers who have these same challenges – is so obviously a worthy endeavor for Cambria.

We are hosting a fundraiser event to raise money for this cause. Guests will be shuttled to the property from an off-site location between 5:30 – 7pm. The music will be played from about 7pm – 10pm with a short fireworks display at the end of the night. Per the ordinance from the city of Wayzata, all amplified noise will be complete by 10:00pm. We will have Wayzata Police Officers on site along with ample security officers.

We invite you and your guest to attend our event and enjoy this evening of live music. We'll have food and beverages served. We ask that you RSVP to [Jenna.Kerker@CambriaUSA.com](mailto:Jenna.Kerker@CambriaUSA.com) or 612-836-8414. Jenna will get you full details and two tickets for entry. You may also contact Jenna if you have any questions or concerns about the night.

To learn more about what we are doing, visit [www.CampCambria.org](http://www.CampCambria.org). There's a video on the site that paints a great picture of the experience the kids have when they're at camp.

Best regards,

The Annexstad Family and Cambria



*Immediate Surrounding Neighbors:*

1. Gary Holmes, 450 Ferndale Road South
2. Raymond and Barbara Zehr, 442 Peavy Road
3. Steve and Amy Sabes, 460 Peavy Road
4. ??? Susan Seeland Trustee, 470 Peavy Road
5. Andrew and Paula Warford, 498 Ferndale Road South
6. (Regers but they are already invited)

*On Ferndale, our shuttles will drive by:*

7. Scott and Mary Young, 301 Ferndale Road South
8. Philip and Susan Ankeny, 353 Ferndale Road South
9. A Litin and C Hofstadter, 401 Ferndale Road South
10. William and Teresa Ankeny, 400 Highcroft Road
11. Steele and Dawn Smiley, 410 Highcroft Road
12. James and Kristen Beltz, 430 Peavy Road
13. ??? Indian Mound LLC, 392 Ferndale Road South

*Nearby neighbors, city suggested including them because of the traffic:*

14. William Van Brunt, 420 Highcroft Road
15. Dietrich and Corinne Lawrenz, 440 Highcroft Road
16. James and Anne Beltz, 447 Peavy Road
17. Rima and Erik Torgerson, 465 Peavy Road
18. ??? Indian Mound LLC, 410 Ferndale Road South



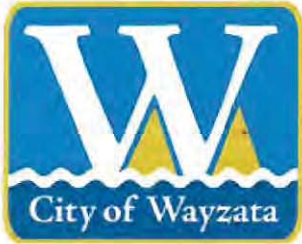
# Camp Cambra Classic Concert

**Ferndale Rd W & Ferndale Rd**  
S will be under reconstruction.

©2015 Her



File Copy - Done



**2015**  
(Updated 02/05/2015)  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300

**FOR OFFICE USE ONLY**

Deposit Required:

\_\_\_ Yes \_\_\_ No

Amount: \$300

Date: 7.14.15

Circle one:

Cashier's Check 603548

Cash

SM

- Complete this Permit Application in ink. Special Event Permit Fee \$ (See Fee Schedule on page 3)
- Application must be submitted at least 30 days prior to the event and include Permit Fee.

Event Name Camp Cambria Classic Concert Date of Event Monday, August 10<sup>th</sup>, 2015

Area of City in Which Event Will Take Place 470/480 Ferndale Rd South -  
On lawn of private property (DMD Investments) ~~and adjacent~~

Number of Participants expected 500 - Invite only, security provided  
max

Event Type (\_\_\_ Parade) (☒ Private Party) (\_\_\_ Festival) (\_\_\_ Run/Walk) (\_\_\_ Sporting Event)

(☒ Other) Explain: small fireworks as well, tents for food, staging for band performance

Event will Include (check all that apply) (\_\_\_ Bicycles) (\_\_\_ Animals) (\_\_\_ Motor Vehicles\*) (\_\_\_ Other Vehicles)  
(\_\_\_ Floats) (\_\_\_ Pedestrians/Runners) (\_\_\_ Liquor Service) (☒ Live Music) (☒ Amplified Audio)

\* Number of Vehicles Expected: \_\_\_\_\_ (Motor Vehicles are vehicles powered by a motor of any kind)

Traffic Control Personnel Provided by Whom: Amy Zaroff Events (shuttle onto Ferndale)

Delineation Equipment (Barricades, Signs, Traffic Cones, No Parking Signs, etc.) Provided by Whom: \_\_\_\_\_

Event Location: (check one) ☒ Private Property \_\_\_ Public Property \_\_\_ Combination - Public/Private

Street(s) to Be Closed: (A map showing the specific route or area to be closed must be attached) \_\_\_\_\_

N/A - will do parking/shuttles on Ferndale

| Date(s) and/or Time(s) - Give Details Below |                  |               |                                     |
|---------------------------------------------|------------------|---------------|-------------------------------------|
| Day                                         | Date             | Start Time    | End Time                            |
| <u>Monday, August 10</u>                    | <u>August 10</u> | <u>5:00pm</u> | <u>11:00pm (music done at 10pm)</u> |

**Insurance Carrier for Event:** A certificate of insurance naming the city as an additional insured must be submitted 10 days before the event. Amount of insurance required is \$1,000,000 (one million dollars).

Name of Insurance Carrier The Mackenzie Agency Policy Number See Attached  
(St. Peter, MN)  
Travelers Insurance Co Inc.

**Chairperson, Event Manager or Director (Person Responsible for Duties of Permit Holder)**

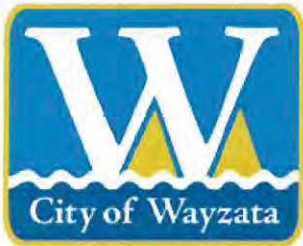
Full Name Angela Norton Business Phone 952-944-1676

Address 11000 West 78<sup>th</sup> Street Cell Phone 612-756-3793 Email angela.norton@campbriusa.com

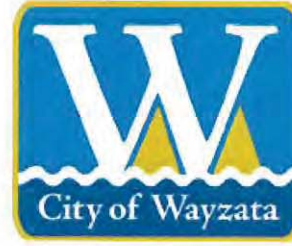
City Eden Prairie State MN Zip 55344 Home Phone 651-492-0665

Title Senior Director Pager N/A





**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Organization Information:**

Name Cambria Phone 952-944-1676  
Address 11000 West 78<sup>th</sup> Street, Suite 220 Fax 952-826-6290  
City Eden Prairie State MN Zip 55344  
Date of Application: (**Must be** at least 30 days prior to event) 7/8

**X Signature of Applicant:** Angela North **Date:** 7/7/15

**FOR CITY USE ONLY:**

| Routing Approval<br>(Department Head or Designee)                      | Approved<br>By     | Denied<br>By | Cost<br>Estimate |
|------------------------------------------------------------------------|--------------------|--------------|------------------|
| Public Works <u>[Signature]</u> (Signature / Date) <u>7/21/15</u>      | <u>[Signature]</u> |              |                  |
| Police Department <u>[Signature]</u> (Signature / Date) <u>7/14/15</u> | <u>[Signature]</u> |              | \$ 800           |
| Fire Department <u>[Signature]</u> (Signature / Date) <u>7/14/15</u>   | <u>[Signature]</u> |              |                  |

Application: SE 2015- 25

Liability Insurance Certificate Received (Date): 7-7-15

Map of Route or Area Approved By:

[Signature]

Special Events Permit Approved by:

[Signature]  
City Manager or Authorized Designated Dept. Head

Date of Approval:

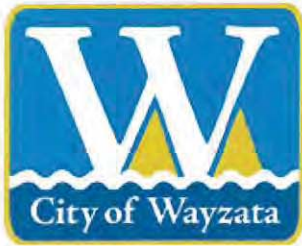
7/21/2015

**COMMENTS**

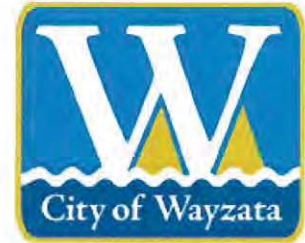
Police Chief will contact Henn. Co. Western Patrol & make  
aware of event. Six Security people will cover event.  
~~Two Wayzata Police Officers will cover event 6PM-11PM~~  
~~Will place a dozen No Parking Signs on Fremble along~~  
~~276 & 280 properties.~~ **CONDITIONS OF APPROVAL**

Music From 8PM-10:00.  
NO Parking allowed on Fremble Rd South & West.





**2015**  
**Special Event Application**  
**City of Wayzata**  
600 Rice St E  
Wayzata, Minnesota 55391  
(952) 404-5300



**Special Event Permit Fee Schedule:**  
(Payable to City of Wayzata)

|               |         | Local     | Non-Local  |
|---------------|---------|-----------|------------|
| • 1 – 50      | Persons | \$ 150.00 | \$ 236.50  |
| • 51 – 100    | Persons | \$ 200.00 | \$ 275.00  |
| • 101 – 200   | Persons | \$ 250.00 | \$ 440.00  |
| • 201 – 500   | Persons | \$ 300.00 | \$ 660.00  |
| • 501 – 1,000 | Persons | \$ 500.00 | \$1,100.00 |
| • Over 1,000  | Persons | \$ 625.00 | \$1,375.00 |

Applications Submitted indicating Special Event Date less than 30 days of application will be charged an additional fee of \$200.00.

The fees highlighted in yellow were reduced 50% by order of the City Council on 02/03/2015.

**PERMIT CONDITIONS—ADDITIONAL EVENT INFORMATION**

The maximum number of persons which the applicant shall permit to the event at any time is not to exceed the maximum number which can reasonably assemble at the location of the event.

Request for temporary closing of streets or partial closing of traffic lanes: (Be specific. Give location and time of closings). Show on map if possible.

We will provide valet parking off site and shuttle guests to Ferndale location.

Plans for fencing the location of the event, if necessary, and the location of gates contained in such fence. Show on map if possible.

N/A

Plans for parking vehicles, including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots. Show on map if possible.

We will provide valet parking off site and shuttle guests to Ferndale location.  
Will provide that info when finalized.

Plans for clean-up of litter and waste materials:

We will provide trash bins and the caterer will remove from site and dispose at their facility

**Camp Cambria Classic  
Concert Details**



**Date:** Monday, August 10<sup>th</sup>, 2015  
**Time:** 6pm – 11pm (music and all noise to shut off at 10pm)  
**Location:** 470/480 Ferndale Road South, Wayzata  
*Property owned by Marty Davis, DMD Investments*

**Entertainment:** Country Music Duo Big & Rich

**Agenda:**  
6pm – 7:30pm Arrivals  
8pm – 8:15pm Opening DJ Set  
8:15pm Welcome remarks by Marty Davis, Sponsors  
8:30pm – 9:45pm Performance by Big and Rich ✓  
9:45pm Short fireworks display (TBD) ✓

**Attendees:** Up to 500 Sponsors and donors to the Camp Cambria Foundation (likely 400-450)

**Site Layout:** (see attached)  
Will include temporary fencing around the site, stage with overhead structure for rain protection, tent set up over food and bars, chairs/benches for seating, portable restroom trailers, lights for all walkways, minimal tables/seating around the food.  
  
Guests will receive a blanket or stadium cushion to watch the concert from the hill.

**Parking Plan:** Our first wish would be to do valet parking on site.

If this isn't an option, then Metropolitan Valet will be managing the cars at a neighboring business parking lot (TBD – friend of the owner's just off of Ferndale) or Wayzata West Middle School. We will be renting shuttles to bring people to the concert site.

We may do some parking at 6 Smith (with permission from Rick Born) and bring people some VIP contacts over by boat as well.

**Concert Vendors:**

Staging/Production: Freestyle Productions – Dale, 612-803-9740  
Catering/Bars: Lord Fletcher's – Thomas, 952-471-8513  
Fencing: Town and Country Fencing  
Rentals: Apres – Jim Bach, 952-942-3399  
Parking: Metropolitan Valet – Mark Hetland, 612-760-7301  
Shuttles: Total Limo – Jason, 651-770-5668  
Security: TBD (suggestions from the city?)  
Restrooms: Jimmy's Johnnies, 651-277-7368

**Cambria Contacts:**

Angela Norton, Senior Director of Marketing Operations  
612-756-3793 (cell)  
Angela.Norton@CambriaUSA.com

Liza Hanson, Event Marketing Manager  
612-751-4755 (cell)  
Liza.Hanson@CambriaUSA.com

Marty Davis, CEO and property owner  
507-665-4581 (office)  
Marty.Davis@CambriaUSA.com





## **Camp Cambria Background:**

### *How did Cambria become involved with Camp and the Arthritis Foundation?*

Marty Davis was exposed to arthritis through his grandmother and later in life, his mother, who suffered with arthritis when he was a child. Marty and his wife Anne, attended a fundraiser for juvenile arthritis as guests of their friends Justin and Krista Morneau. The Morneau's niece, Maddie, has juvenile arthritis. It was at this event that the Davis's met many of the parents of children suffering from juvenile arthritis. This experience inspired them to learn more about the hardships children with juvenile arthritis endure. The parents talked about the camp that existed in Wisconsin for kid's with juvenile arthritis, and expressed disappointment that there was no such camp in Minnesota. The Davis's took note and Camp Cambria was born in Minnesota. The entire Cambria family embraced this new endeavor by the company, and Camp Cambria has become a treasure and prized opportunity for each of Cambria employees to be a part of within the organization.

### *What kinds of things do the kids do at Camp Cambria?*

- They meet other kids who have this condition and can feel comfortable being accepted for who they are. Many had never met another with juvenile arthritis before going to camp.
- For many this might be the first time sleeping away from mom and dad. Medical treatments for juvenile arthritis often involve weekly injections so they don't get to stay away from home too often. Parents can relax knowing that appropriate medical care is right there.
- Camp medical staff teach the kids how to give themselves their injections and take their medication.
- They do many normal camp activities, like swimming and archery, but at a pace that they can feel comfortable with and set themselves.
- They attend counseling sessions with their peers where they can learn coping skills necessary to manage their condition on a daily basis.

### *What will we do with these additional funds? Ideas include:*

- Expanding the camp to allow more kids to attend
- Upgrading the camp facilities
- Expanding to mini camps and family camps all year round

### *What is juvenile arthritis? Who gets it?*

- 300,000 children in the U.S. are living with juvenile arthritis. This means they struggle daily with stiffness, pain, and inflammation in their joints.
- Although the various types of juvenile arthritis share many common symptoms, like pain, joint swelling, redness, and warmth, each type of juvenile arthritis is distinct and has its own special concerns and symptoms. Some types of juvenile arthritis affect the musculoskeletal system, but joint symptoms may be minor or nonexistent. Juvenile arthritis can also involve the eyes, skin, muscles, and gastrointestinal tract.

### *Treatment*

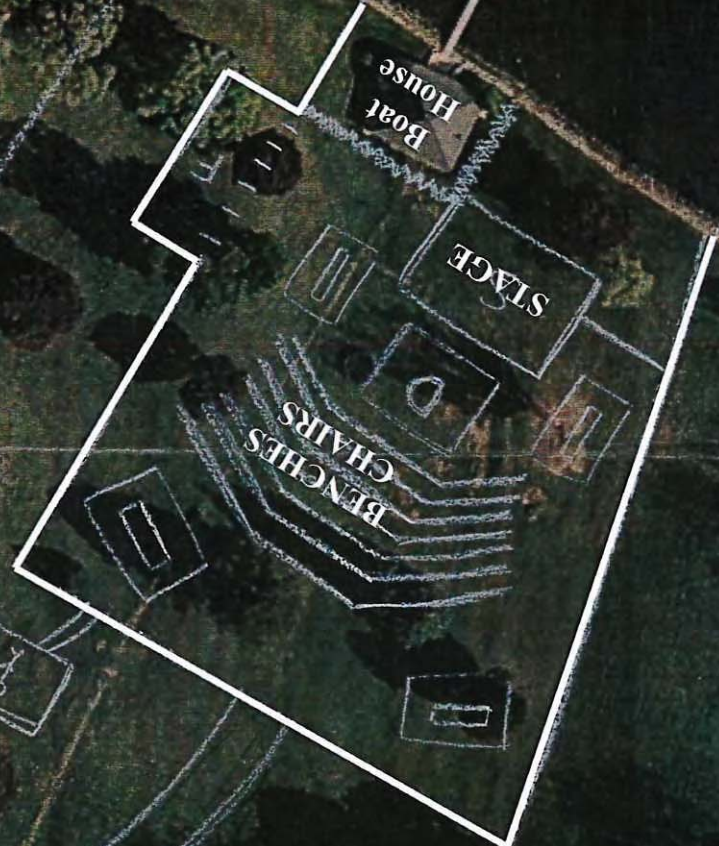
- Unfortunately, there is no cure for juvenile arthritis, although with early diagnosis and aggressive treatment, remission is possible. The goal of treatment is to relieve inflammation, control pain, and improve the child's quality of life. Most treatment plans involve a combination of medication, physical activity, eye care, and healthy eating.
- There is a shortage of pediatric rheumatologists. Many states like North Dakota and South Dakota don't have any, so families must travel great distances for treatment.



# Camp Cambra Classic Concert

## Monday, August 10th; 5pm-11pm

Ferndale Road South



Event Manager: Angela Norton  
Cell: 612-756-3793  
Office: 952-944-1676



# Camp Cambra Classic Concert

## Monday, August 10th; 5pm-11pm



**Ferndale Rd W & Ferndale Rd S will be under reconstruction**

**Ferndale Rd W @ Peavey Bridge Closed for Bridge Replacement**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/7/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                               |  |                                                                                                                                                                                                |  |
|-------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>The MacKenzie Agency<br>P.O. Box 120<br>St. Peter MN 56082 |  | <b>CONTACT</b><br>NAME: Trent Nyhammer<br>PHONE (A/C, No, Ext): 507-931-4482<br>FAX (A/C, No): 507-931-4544<br>E-MAIL: tnyhammer@mackenzieagency.net<br>ADDRESS: tnyhammer@mackenzieagency.net |  |
|                                                                               |  | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                                                                           |  |
|                                                                               |  | INSURER A: The Travelers Insurance Co Inc                                                                                                                                                      |  |
|                                                                               |  | INSURER B:                                                                                                                                                                                     |  |
|                                                                               |  | INSURER C:                                                                                                                                                                                     |  |
|                                                                               |  | INSURER D:                                                                                                                                                                                     |  |
|                                                                               |  | INSURER E:                                                                                                                                                                                     |  |
|                                                                               |  | INSURER F:                                                                                                                                                                                     |  |

**COVERAGES**

CERTIFICATE NUMBER: 1845793535

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                     | ADDL INSR | SUBR WVD | POLICY NUMBER         | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                   |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-----------------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |           |          | Y-630-7C969720-PHX-13 | 4/1/2015                | 4/1/2016                | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000<br>MED EXP (Any one person) \$5,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS                                                               |           |          | 810-7C969720-TIL-13   | 4/1/2015                | 4/1/2016                | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                           |
| A        | <b>UMBRELLA LIAB</b><br><b>EXCESS LIAB</b><br><input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000                                                                                                                                                                                          |           |          | CUP-7C969720-TIL-13   | 4/1/2015                | 4/1/2016                | EACH OCCURRENCE \$10,000,000<br>AGGREGATE \$10,000,000<br>\$                                                                                                                                                                             |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                                         |           |          | YSUB-9C480577-13      | 4/1/2015                | 4/1/2016                | WC STATU-TORY LIMITS <input checked="" type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$1,000,000<br>E.L. DISEASE - POLICY LIMIT \$1,000,000                                                   |
| A        | Rented Equipment                                                                                                                                                                                                                                                                                                                      |           |          | Y-630-7C969720-PHX-13 | 4/1/2015                | 4/1/2016                | Limit \$100,000<br>Deductible \$1,000                                                                                                                                                                                                    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured: City of Wayzata  
Loc: 470 & 480 Ferndale Road S., Wayzata, MN  
8-10-15

**CERTIFICATE HOLDER****CANCELLATION**

|                                                             |                                                                                                                                                                |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Wayzata<br>600 Rice Street East<br>Wayzata MN 55391 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                             | AUTHORIZED REPRESENTATIVE<br>                                                                                                                                  |

© 1988-2010 ACORD CORPORATION. All rights reserved.



**CITY OF WAYZATA**  
**Receipt # 31464.1374**

14-Jul-15 10:07am

Misc Permits

\$300.00

SPECIAL EVENT:  
CAMP CAMBRIA  
CLASSIC CONCERT:  
8/10/2015

**Remarks:**

SPECIAL EVENT: CAMP CAMBRIA CLASSIC  
CONCERT: 8/10/2015

---

**Subtotal**

\$300.00

Check

\$300.00 603548



## MEMORANDUM

TO: Mayor Willcox and Councilmembers

FROM: Mary deLaittre, Lake Effect Project Consultant

DATE: 1 October 2015

RE: Next Steps Lake Effect: Review Committees and Board Structures

Integral to the success of the Lake Effect: Signature Project are the stakeholder committees, specifically the Technical and Steering Committees. These two committees will respond to the increasingly developed Lake Effect: Signature Project design iterations with suggestions, critiques and partnership/resource identification. Committee members are also asked to provide information specific to their areas of expertise and be the primary conduit of information/act as ambassadors between the organization or community they represent and the project team.

The Technical Committee was created for the Lake Effect Framework and it is recommended that the committee membership remain the same, with the appointed staff members from jurisdictional bodies providing technical expertise in their fields relevant to the successful implementation of the Lake Effect: Signature Project.

The Steering Committee was also established for the Lake Effect Framework process but the role of that committee needs to be re-defined and the membership modified. The revised approximately 14-member Committee will convene for the scheduled presentations by the design team, provide insight and guidance related to the project and process, and identify possible public resources and partnerships. The member profile includes civic stakeholders with a vested interest and decision-making responsibilities within the scope of the project. It is proposed that members of the Lake Effect: Designer Selection Committee continue to represent their institutions on the Steering Committee and additional civic leaders added. It is also recommended that one representative from the Wayzata City Council continue on the committee, versus two. The proposed Designer Selection Committee members that will transition over to the Steering Committee are:

**Dan Baasen** Board Chair, Lake Minnetonka Conservation District and Senior VP Northland Securities  
**Janis Callison** Chair, Hennepin County Board of Commissioners  
**Sherry Davis White** President, Board of Managers, Minnehaha Creek Watershed District  
**Holly Evans** Board Member, Wayzata Park and Trails Board and Owner, Wai Nani  
**Tom Fisher** Director, Metropolitan Design Center College of Design, University of Minnesota  
**Lynn Gruber** Planning Commissioner, Wayzata Planning Commission and President, Summit Solutions  
**Sue Sorrentino** Board Member, Wayzata Heritage Preservation Board and Wayzata Historical Society  
**Jonathan Vlaming** Associate Superintendent, Planning, Design & Technology, Three Rivers Park District \*\*Replace with Superintendent Boe Carlson and move Jonathan to Technical Committee  
**Kenneth A. Willcox** Mayor, City of Wayzata

In conjunction with the re-establishment of the Steering and Technical Committees, it is now time to create a Founding Board for the Lake Effect Supportive Organization (internally called the Lake Effect Trust). The creation of the organization is recommended in the Lake Effect Strategic Implementation Plan and the Founding Board integrated into the Strategic Implementation timeline. The Board will attend scheduled designer presentations, evaluate the final Signature Project proposal and develop an implementation strategy focused on creating a supporting organization to steward the project, raise funds and community outreach. 7-9 members are a diverse and dedicated group of high profile civic, business and philanthropic leaders with strategic problem solving skills and access to resources. It is recommended that Council Member Mullin transition from the Lake Effect: Signature Project Designer Selection Committee to the Board and be the sole Council representative.

Staff will be seeking feedback during the workshop regarding the structure and roles detailed above.