



WAYZATA PARKS AND TRAILS BOARD

Meeting Agenda

Wayzata City Hall Community Room, 600 Rice Street
Thursday, January 15, 2026
6:00 PM

1. **Call to Order and Roll Call**
 - a. Introductions
2. **Approval of Agenda**
3. **Approval of Minutes**
 - a. December 17, 2025 Parks and Trails Board Meeting Minutes
4. **Public Comments**
5. **Old Business**
 - a. Bjorn Cycling Proposal
 - b. Klapprich Park Update
 - c. Klapprich Park Opening Celebration Event
6. **New Business**
 - a. Sunday Music in the Park Artist Review
 - b. Parks and Trails Master Plan Discussion
7. **Other Business**
 - a. Communications Recap
 - b. Staff Updates
 - c. Future Agenda Items
 - d. Election of Officers
8. **Adjourn**
 - a. Next Meeting - TBD

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting for a purely social event. All members of the public are welcome.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 1.a
TITLE: Introductions	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

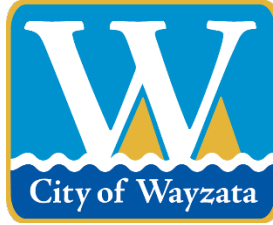
N/A

BACKGROUND:

For the first meeting of the year, the Board and staff can introduce themselves.

ATTACHMENTS:

None



Parks and Trails Board Meeting Minutes
Wednesday, December 17, 2025
Wayzata City Hall - Community Room

Attendees: Chair Tory Schalkle, Vice Chair Christian Erard, Blake Cameron, Sarah Randolph

Staff: Parks and Environment Planner Nick Kieser

1. **Call to Order:** Meeting was called to order at 6:06 PM by Chair Schalkle.
2. **Agenda:** Motion to approve agenda as is made by Tory Schalkle, seconded by Cameron. Approved 4-0
3. **Minutes:** Motion to approve agenda as is made by Tory Schalkle, seconded by Cameron. Approved 4-0
4. **Public Comments**
 - a. Erik Bloom from Bjorn Cycling joined to propose bike repair instruction classes and/or bike repair services in Wayzata, which could take a variety of different structures. After discussion, the Board proposed staff go back to Bjorn Cycling to discuss having a one-time bike spring tune-up event at Klapprich Park which would be \$0-\$5 for Wayzata residents (they have to show driver's license) and \$25 for non-residents, as well as an ongoing tent access at Shaver Park (by the Regional Trail entrance) on Saturdays and/or Sundays (with a yet-to-be-determined time and month duration) for repairs. Bjorn would pay the city for this access, and the city would not provide storage
5. **Old Business**
 - a. **Klapprich Park Update**

- i. Park opening: The warming house should be open this Friday, December 19. The construction team is putting in access controls (e.g., fob system) and removing the restricted access tap.
- ii. Architectural payment for not including fire suppression system at the warming house: The city is still in legal disputes with the architectural firm.
- iii. Baseball backstop: The board agreed that any baseball backstop needs to be collapsible and put away when not in use. Of options shown by staff, Board strongly preferred BSN. The Board felt the Bownet example was too small / amateur and AAA State of Play was too big.
- iv. Benches: The board strongly supported backed teak benches by playground (any place where the person sitting on the bench is looking at something, but their back is not to anything they'd watch) and backless teak benches near pavilion doors.
- v. Slide: The slide cannot be open to the public until the construction company adds footings to the slide entrance. This was delayed because Council voted to change the entrance to remove the roof based on neighbor concerns, which has now delayed the opening of the slide from Fall until Spring. There is currently plywood blocking the entrance, but Board asked staff to add simple, laminated signage informing the public to not use because it is unsafe (no footings installed) but will be open in Spring.
- vi. Klapprich Warming House celebration / open house / ribbon cutting: Board discussed what event should look like to help "open up" Klapprich warming house. The Board agreed on food/drinks (staff will request hot chocolate from Muni & food/snacks from Lunds), music (Erard will provide playlist and Showalter will provide speakers), and free youth rental skates. Chair Schalkle mentioned it would be good to get an additional hockey stick holder (like the one already there that Public Works staff made) to prevent the precarious line up of hockey sticks at the entrance; staff said he would relay to Public Works and/or ask Plymouth Ice Center (PIC) if they have extras we could ever have.

At least one Board Member should be there to greet people, monitor use, clean up, etc. The Board debated what tone the event should have – more formal ribbon cutting vs. informal open house. The Board agreed that few if any community members would care about any formalities (speeches, ribbon cutting, etc.) and thus an informal gathering likely made more sense, but the Board should ask Mayor what he would prefer. Either way, Chair Schalkle will invite Council and Wayzata.com, and Staff will inform Sun Sailor and post the event on social media.

- vii. Klapprich Park opening: Wayzata Community Education proposed holding an opening ceremony event at Klapprich in the spring for the new park. The Board liked the idea of both holding a more celebratory event and partnering with Wayzata Community Education (especially for the cost savings), but Parks & Trails was already planning a spring celebration, so the Board said staff should work together with Community Ed to have one cohesive event that would be more toned down than what Community Education proposed.
- viii. Additional Funding: The City still has not received the donation from Wayzata Lions that Chair Schalkle had worked with them to get. Schalkle will reach out to Lions. Chair Schalkle also brought up the name of a potential large donor who is a supporter of Klapprich Park (especially hockey/skating) and whose products are already being used in the Park. Chair Schalkle proposed bringing up this idea of a potential donation with the Mayor/Staff, namely for the warming house naming rights for \$100,000.
- ix. Klapprich plaque: The Board discussed whether we should have a plaque articulating the history of Klapprich Park, namely highlighting the work Mr. Klapprich did to create it. There was broad support for this, but acknowledgement that there is already work by some private citizens to fund and create a statute for Paul Klapprich in the park, which is being routed through the Public Arts Committee. It was acknowledged that if the statue is not going to happen, then the signage (which would require Council approval) would be a good alternative.

6. Staff Update

- a.** Tree tapping: The draft agreement with former Board Member Babcock will be on the January 6 City Council meeting. The city will send a sign-up form out to those potentially interested. When Babcock gives the “go ahead” (i.e. when sap starts flowing), the city will email those on the list informing them to sign up via city website, which will close when it reaches the limit.

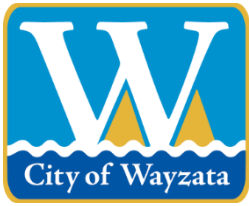
- b.** New members: Staff informed Board about the two new Board Members joining the Board in 2026. Chair Schalkle is going to reach out to offer overview about Board structure, purview, etc.

7. Next Meeting

- a.** Items for Next Meeting:
 - i. General Klapprich update – especially litigation, sponsorship, donations, etc.
 - ii. Overall park signage – how do we have a cohesive visual guide
 - iii. Master Plan – in preparation for Council workshop, have Board align on what initial Master Plan projects are left to do (when, where, what would be done, how much it costs), what should be added, and potentially a summer survey to residents to flag anything missing

8. Adjournment

- a.** Chair Schalkle proposed to adjourn around 7:30, seconded by Sarah Randolph. Approved 4-0



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 5.a
TITLE: Bjorn Cycling Proposal	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Bjorn Cycling contacted City staff to explore a potential partnership to provide biking-related services in Wayzata. At the December 17 Parks and Trails Board meeting, the Board discussed the initial proposal from Bjorn Cycling and identified the following considerations:

- Inclusion of a free spring bike tune-up event for Wayzata residents.
- Establishment of a recurring bike repair pop-up in Shaver Park near the Dakota Regional Trail entrance.
- Incorporation of a revenue-sharing component associated with the bike repair pop-ups.

City staff shared these comments with Bjorn Cycling, which subsequently submitted a revised proposal. The updated proposal is attached for the Board's review. The Board may discuss the revised proposal and provide any additional feedback. If the Board recommends approval, the proposal would be forwarded to the City Council for consideration at a future meeting.

ATTACHMENTS:

1. Bjorn Cycling Proposal

Wayazata Trailhead

Park & Trails

Prepared By:
Erik Bloom

**Bjorn
Cycling LLC**



Empowering the Community to Enjoy our Trails safely and confidently

Goals:

- Educate youth and adults from basic to advance repair skills.
- Provide a service to help riders get back on the trails quickly with a no appointment quick service approach.
- Ride more / Engage more



Benefits:

- Safer, ecologically friendly, and improve access.
- Establish a hub for connecting with others.
- Connect with neighboring developments to network our trails and communities.



Wayzata Trailhead Pilot Program

May 2nd through October 11th

- Setup and Take down each day
- Saturday: 10am-5pm
 - May 2nd - 23rd 2pm-5pm
- Sunday: 2pm-5pm

• Free Classes

- Saturday and Sunday
- 2x per day
- 15 min class to cover how to perform a pre-ride bike check
- No expense to City of Wayzata.

• Mini Tune ups

- 15% Discounted repairs for Wayzata residents.
 - Possible discount code found on their Wayzata.org login to ensure they are residents.
- Repairs done on site
- More advanced repairs can be done on site if time allows.



Dust off & Ride@ Klapprich park Wayzata



Sunday May 3rd 2026

11am-4pm

Estimated weekend of Wayzata spring clean up

Free for Wayzata Residents
No cost to the City of Wayzata



Example

COTTAGEWOOD STORE ANNUAL
FUNDRAISER

9am-12pm

Average 40 bikes with mini-tune ups / safety checks

Target Audience

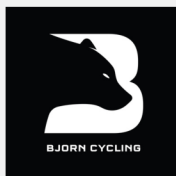
Busy professionals, health-conscious individuals, all age groups, local residents as well as surrounding trail connected communities.

Individuals:

- Youth riders
- Elderly population
- Busy professionals
- Ride groups from outside of Wayzata

Organizations:

- Wayzata companies
- Luce Line, Excelsior, Backchannel, and Birch's Breweries.
- Restaurants within riding distance.
- Three Rivers Park District



Fees and Impact

Bjorn Cycling Fees and Impact

Fees:

- 10% of sales to Wayzata Park and Trails paid bi-weekly
- Bjorn Cycling to provide free education events at the trailhead 2x each day

Impact:

- Small area for storage for equipment would be ideal, A lockable dock box near the canoe racks.
- 10x10 Tent, bike stands, and Tools will be removed each day unless stored.
- No permanent fixtures/structures
- Tent Placed behind trailhead signs so not to alter the view for residents across the street.

Future Programs at Klapprich

1

Bike Repair Classes

Designed to teach the community how to repair and Maintain their own bike. Bring a bike and receive a tuneup. Small groups for 1-3hrs

3

Wayzata MTB Team

Group rides from Klapprich starting end of July. Open for team meetings.

2

Wayzata Pedalers

Plymouth group has 155+ riders over the age of 55. Klapprich meet up!

4

Bike to Work Days

Ride to Klapprich for service after work.

Conclusion and Call to Action

Mission to bring experiencing the outdoors through community and education.

Creating a Healthier Community Together

Summary:

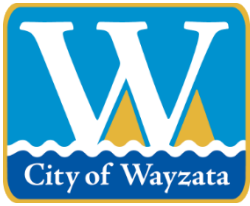
Not just a cycling company but a company with a mission to healthy living, learning and enjoying what our Parks and Trails have to offer.

Call to Action:

Let's be the leader in how we open our trails and parks to the community.

Erik Bloom | erikbloom@bjorncycling.com

Bjorn Cycling LLC | www.bjorncycling.com



**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: January 15, 2026	AGENDA ITEM: 5.b
TITLE: Klapprich Park Update	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Staff will provide a verbal update on the Klapprich Park construction project at the meeting. Construction updates are regularly posted on the [project website](#). Overall, the construction of the Klapprich Park improvements is substantially complete.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 5.c
TITLE: Klapprich Park Opening Celebration Event	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Klapprich Park Opening Celebration has been rescheduled to Saturday, January 17 from 1:00 pm - 3:00 pm due to poor weather conditions for the skating rink.

Staff has communicated this rescheduled date in social media and in the Weekly. The Board can discuss the logistics and any planning required for the event.

In addition, for the spring opening event, Wayzata Community Ed has expressed interest in holding a similar event. Community Ed noted that they would be able to attend the February Parks and Trails Board meeting to discuss this event in more detail.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 6.a
TITLE: Sunday Music in the Park Artist Review	
PROPOSED MOTION: Approve Bands or Artists for the 2026 Sunday Music in the Park Series.	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

Approve Bands or Artists for the 2026 Sunday Music in the Park Series.

FINANCIAL OR BUDGET CONSIDERATION:

The total budget for the concert series is \$9,000.

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board may begin discussing potential artists and bands for the 2026 Sunday Music in the Park Series. The proposed concert dates are as follows:

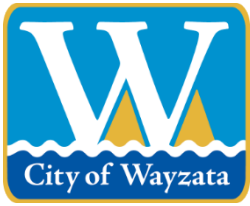
- August 2
- August 9 – Salsa Del Soul
- August 16
- August 23
- August 30

Salsa Del Soul has expressed interest in performing on August 9, as their 2025 concert was canceled due to weather. August 2026 includes five Sundays, rather than the typical four. If sufficient funds are available in the budget, the Board may consider scheduling concerts on all five Sundays.

Staff has already submitted an application to reserve the Great Lawn for these dates and has contacted the audio production company to begin planning for the 2026 concert series.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 6.b
TITLE: Parks and Trails Master Plan Discussion	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY:	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board may discuss the Parks and Trails Master Plan to identify next steps for implementation and potential updates. The objective of this discussion is to develop a recommendation that may be presented to the City Council at a future workshop meeting.

Staff has prepared a list of projects identified in the Master Plan, noting whether each project has been completed, remains incomplete, or has been discussed by the Board as not recommended for implementation. This list is attached for the Board's review. The primary focus of the discussion should be on strategies for updating the Master Plan and implementing the remaining projects.

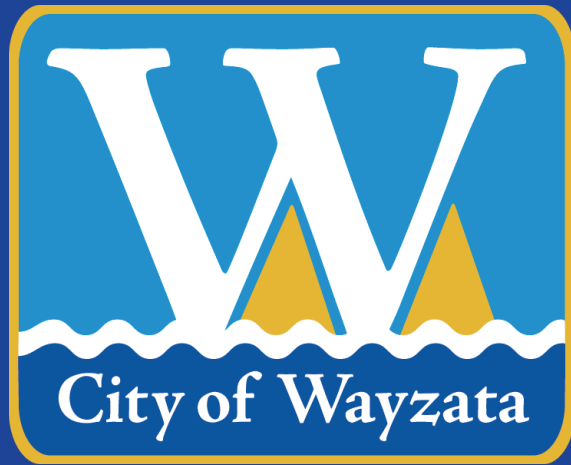
ATTACHMENTS:

1. Master Plan Progress List
2. 2026-2035 CIP - City Council_1.12.26

Project	  	Completed Incomplete Removed
Klapprich Park		
Renovated and Relocated ADA Accessible Playground	✓	
Addition of Nature Play	✓	
Addition of Four (4) Pickleball Courts	✓	
Renovated Tennis Courts and Bocce Courts	✓	
Renovated Existing Diamond and Field	✓	
Renovated Bell Courts Building	✗	
Addition/Renovation of New and Existing Trails	✓	
Renovated Driveway/Drop-Off and ADA Accessible Parking	✓	
Pedestrian Crossing Improvements	✓	
Expansion of Existing Warming House/Storage Building	✓	
Shaver Park		
Reconfigured Parking Lot	✗	
Drainage Improvements	✓	
Renovated Play Area	✓	
Renovated Volleyball Court	■	
Renovated and Expanded Park Building	✗	
Relocated Showers	✗	
Addition of Shade Structure and Firepit	✓✗	
Addition of Rental Facility, Racks, and Access Docks	✓✗	
Addition of Picnic/Entry Plaza	✗	
Addition of Hammock/Art Poles	✗	
Margaret Circle Park		
Field Drainage Improvements	✓	
Addition of Rain Garden	✗	
Misc. Signs, Trees, and Furniture	✓✗	
Nature Center		
Entry and Parking Improvements	■	

Renovation of Strategic Sections of Boardwalk	■
Addition of Natural Surface Walking Trails	■
Addition of Observation Tower	■
Habitat Improvements	✓
Misc. Interpretive Signage, Seating, Etc.	■
City Hall Park and Children's Garden	
Renovation of Lighting Along Stairs	✗
Addition of Gate and Path	✗ (2026 Project)
Addition of Game Cart	■
Misc. Signs, Furniture, Etc.	✗
Big Woods	
Addition of Entry/Park Signage	✗
Renovate Natural Surface Trail	✓
Misc. Signs, Benches, and Restoration Efforts	✗ ✓
Street/Crossing Improvements	✗
Heritage Park	
Addition of Picnic/Game Tables and Various Seating	✗
Connections to Business District	■
Post Office Park	
No Improvements Planned	✓
Depot Park	
Planned Improvements with Panoway Project	✗
Lake Street/Lake Street Plaza	
Improvements with Panoway Project	✓
Eco Park	
Planned Improvements with Panoway Project	✗
Lakewalk	
Improvements with Panoway Project	✓
Eastman Lane	
Boardwalk Across the Wetland Complex	■
Improvements to Arlington Circle (i.e. Additional Landscaping, Updates to Little Beach)	✗
Mini Overlook Areas Featuring Seating and Landscaping	■

An Area of Lakeshore Terraces	■
Interpretive Signage Throughout	■
Corridor Landscaping Throughout	■
Overall Park System	
Addition of Park Signage	✗

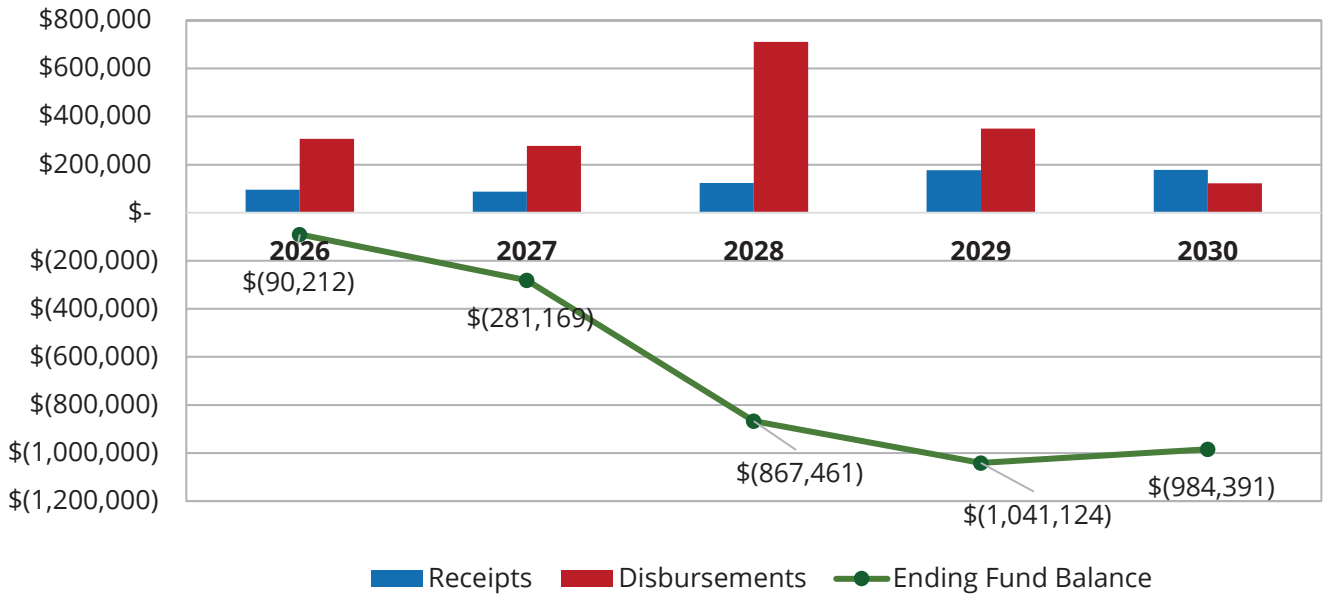


CAPITAL IMPROVEMENT PLAN

2026-2035



Parks and Trails Improvement Fund (Fund #404)



Significant Projects:

- 2028 – Beach+Shaver Park Improvements - \$576,000
- 2029 – Eastman Ln. Addition of Trail and Boardwalk - \$207,500

Other Potential Funding Sources:

Year	Source	Amount	Project
2026-2035	State Grants	Varies	Planting, Removal, & Management of City Trees (EAB Management)
2026-2035	Fee-in-lieu-of Planting	Varies	Planting, Removal, & Management of City Trees (EAB Management)
2027+	Food & Beverage Sales Tax	Est. \$270,000 per year	Misc. Park Projects

2026 Capital Project Summary

Liquor Operations Enterprise Fund

2 Compartment Alto Shaam-1	\$	6,300
2 Compartment Alto Shaam-2	\$	6,300
30" Traulsen Upright Freezer	\$	8,200
36" Vulcan Broiler	\$	5,000
48" Randell Dessert Coolers (2)	\$	6,800
Exterior Signage for Wine and Spirits and Bar and Grill	\$	10,300
Outdoor Awnings	\$	5,200
Overhead Garage Door Opener	\$	6,100
POS Cabinet	\$	19,100
Skyjack Lift	\$	21,200
Water Heater Replacement	\$	15,000
Water Softener Replacement	\$	9,400
HVAC Replacement (in Mezzanine)	\$	114,700
Exterior of Building Paint & Repair	\$	30,900
Liquor Operations Enterprise Fund Total	\$	264,500

Marina Improvement Fund

Complete Replacement of Marina Docks & Decking	\$	304,000
Dredging Channel	\$	15,100
Marina Improvement Fund Total	\$	319,100

Parks & Trails Improvement Fund

Planting, Removal, & Maintenance of City Trees (EAB Management)	\$	80,000
Wrought iron fence maintenance - Children's Garden	\$	16,800
Wrought iron fence maintenance - Heritage Park	\$	26,600
Wrought iron fence maintenance - Post Office Park	\$	26,600
Irrigation Audit	\$	15,500
City Hall Addition of gate and path/garden update	\$	53,600
Lake Street Dogwood replacement (N Side 28,100, S Side 58,000)	\$	88,700
Parks & Trails Improvement Fund Total	\$	307,800

Sewer Improvement Fund

Upgrade #2 Lift station-Gleason Lake Rd.	\$	63,700
Yr. 3- Water Meters Replacement-50% Sewer	\$	117,500
Sewer Improvement Fund Total	\$	181,200

Stormwater Improvement Fund

Chicago Ave N Drainage	\$	99,800
Methodist Center To T.H. 12	\$	76,400
Survey of Ponds	\$	9,700
Wetland Bank Site (N. Broadway Site) Phase 2	\$	38,300
Stormwater Improvement Fund Total	\$	224,200

Streets Fund

Miscellaneous Streets & Sealcoats	\$	318,500
Pedestrian Crossing Signage	\$	21,200
Speed limit implementation	\$	61,800
Streets Fund Total	\$	401,500

Parks and Trails Improvement Fund #404
Fund #404

CAPITAL PROJECT SUMMARY

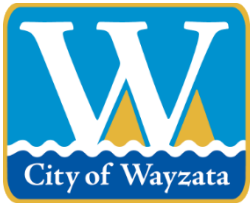
Estimated Cost (with Inflation)

Project Year	Project	Current Cost	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Other Funding Source	Other Funding Source Amount
2025	Miscellaneous Plantings	20,600	20,600	-	-	-	-	-	-	-	-	-	-	-	-
2025	Planting, Removal, & Maintenance of City Trees (EAB Management)	80,000	80,000	-	-	-	-	-	-	-	-	-	-	-	-
2025	Klappich Park Improvements	2,687,000	2,687,000	-	-	-	-	-	-	-	-	-	-	TIF	140,198
2026	Irrigation Audit	15,000	-	15,500	-	-	-	-	-	-	-	-	-	-	-
2026	Wrought iron fence maintenance - Children's Garden	16,300	-	16,800	-	-	-	-	-	-	-	-	-	-	-
2026	Wrought iron fence maintenance - Heritage Park	25,800	-	26,600	-	-	-	-	-	-	-	-	-	-	-
2026	Wrought iron fence maintenance - Post Office Park	25,800	-	26,600	-	-	-	-	-	-	-	-	-	-	-
2026	City Hall Addition of gate and path/garden update	52,000	-	53,600	-	-	-	-	-	-	-	-	-	-	-
2026	Planting, Removal, & Maintenance of City Trees (EAB Management)	77,700	-	80,000	-	-	-	-	-	-	-	-	-	-	-
2026	Lake Street Dogwood replacement (N Side 28,100, S Side 58,000)	86,100	-	88,700	-	-	-	-	-	-	-	-	-	-	-
2027	Heritage Addition of lounge seating, tables and chairs (4), picnic game area	27,400	-	-	29,100	-	-	-	-	-	-	-	-	-	-
2027	Park Signage/Park Name Signs	50,000	-	-	53,000	-	-	-	-	-	-	-	-	-	-
2027	Planting, Removal, & Maintenance of City Trees (EAB Management)	75,400	-	-	80,000	-	-	-	-	-	-	-	-	-	-
2027	Shaver Park Design Development and Construction Documents	109,300	-	-	116,000	-	-	-	-	-	-	-	-	-	-
2028	Broadway Stairway Renovation of lighting	50,000	-	-	-	54,600	-	-	-	-	-	-	-	-	-
2028	Planting, Removal, & Maintenance of City Trees (EAB Management)	73,200	-	-	-	80,000	-	-	-	-	-	-	-	-	-
2028	Beach+Shaver Park Improvements: Shade structure, hammock/art poles, picnic plaza, parking lot, volleyball courts, park building renovation, fire place	527,100	-	-	-	576,000	-	-	-	-	-	-	-	-	-
2029	Eastman Ln Addition of interpretive signage	9,300	-	-	-	-	10,500	-	-	-	-	-	-	-	-
2029	Klapp+Bell Restriping and resurfacing of (4) pickleball (includes expansion of courts)	46,400	-	-	-	-	52,200	-	-	-	-	-	-	-	-
2029	Planting, Removal, & Maintenance of City Trees (EAB Management)	71,100	-	-	-	-	80,000	-	-	-	-	-	-	-	-
2029	Eastman Ln Addition of trail and boardwalk	184,400	-	-	-	-	207,500	-	-	-	-	-	-	-	-
2030	Community Gardens Initial Install and Fencing	36,200	-	-	-	-	-	42,000	-	-	-	-	-	-	-
2030	Planting, Removal, & Maintenance of City Trees (EAB Management)	69,100	-	-	-	-	-	80,100	-	-	-	-	-	-	-
2031	Resurface Wayzata Middle School Tennis Courts (includes replacement of net posts)	45,700	-	-	-	-	-	-	54,600	-	-	-	-	-	-
2031	Planting, Removal, & Maintenance of City Trees (EAB Management)	67,100	-	-	-	-	-	-	80,100	-	-	-	-	-	-
2032	Locust Hills Park-Identify Future Needs	8,800	-	-	-	-	-	-	-	10,800	-	-	-	-	-
2032	Planting, Removal, & Maintenance of City Trees (EAB Management)	65,000	-	-	-	-	-	-	-	79,900	-	-	-	-	-
		\$ 5,347,600	\$ 2,787,600	\$ 307,800	\$ 278,100	\$ 710,600	\$ 350,200	\$ 122,100	\$ 134,700	\$ 90,700	\$ -	\$ -	\$ -	\$ -	\$ 317,298

Parks and Trails Improvement Fund #404

PROJECTED CASH FLOWS

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
REVENUES											
Investment earnings	23,423	1,213	-	-	-	-	-	-	-	-	-
Charges for services	16,656	17,156	17,670	18,201	18,747	19,309	19,888	20,485	21,099	21,732	22,384
Park Dedication											
Rental Earnings	51,346	52,886	54,473	56,107	57,790	59,524	61,310	63,149	65,044	66,995	69,005
Donations	220,000	10,000									
Misc. Revenues											10k Lions donation
TOTAL REVENUES	311,425	81,256	72,144	74,308	76,537	78,833	81,198	83,634	86,143	88,727	91,389
EXPENDITURES											
Capital Outlay	2,787,600	307,800	278,100	710,600	350,200	122,100	134,700	90,700	-	-	-
TOTAL EXPENDITURES	2,787,600	307,800	278,100	710,600	350,200	122,100	134,700	90,700	-	-	-
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(2,476,175)	(226,544)	(205,956)	(636,292)	(273,663)	(43,267)	(53,502)	(7,066)	86,143	88,727	91,389
OTHER FINANCING (USES) AND SOURCES											
Prepaid Costs from Prior Year											
Proceeds from TIF	140,198	-	-	-	-	-	-	-	-	-	-
Other project funding revenue	-	-	-	-	-	-	-	-	-	-	-
Transfer - 2009 Street and Big Woods Bond Issuance excess											
Transfer In - Excess Reserves	100,000										
Transfer In - Marina Fund	15,000	15,000	15,000	50,000	100,000	100,000	150,000	175,000	175,000	175,000	175,000
Transfer In - Tree and Planting Fund											
TOTAL OTHER FINANCING SOURCES (USES)	255,198	15,000	15,000	50,000	100,000	100,000	150,000	175,000	175,000	175,000	175,000
NET CHANGE IN FUND BALANCES	(2,220,977)	(211,544)	(190,956)	(586,292)	(173,663)	56,733	96,498	167,934	261,143	263,727	266,389
FUND BALANCES, JANUARY 1	\$ 2,342,309	\$ 121,332	\$ (90,212)	\$ (281,169)	\$ (867,461)	\$ (1,041,124)	\$ (984,391)	\$ (887,893)	\$ (719,958)	\$ (458,815)	\$ (195,088)
FUND BALANCES, DECEMBER 31	\$ 121,332	\$ (90,212)	\$ (281,169)	\$ (867,461)	\$ (1,041,124)	\$ (984,391)	\$ (887,893)	\$ (719,958)	\$ (458,815)	\$ (195,088)	\$ 71,302



**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: January 15, 2026	AGENDA ITEM: 7.a
TITLE: Communications Recap	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

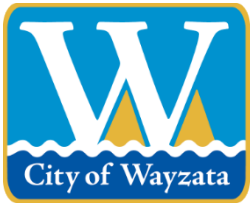
N/A

BACKGROUND:

The Board can discuss anything that needs to be passed through City channels in the near future.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 7.b
TITLE: Staff Updates	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

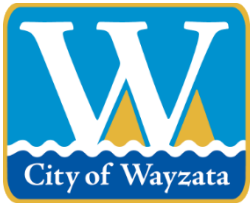
N/A

BACKGROUND:

Maple Tree Tapping - City Council approved the Maple Tree Tapping agreement. Staff is now working to promote the event and set up the registration for community members.

ATTACHMENTS:

None



**City of Wayzata
Parks and Trail Board
Agenda Report**

MEETING DATE: January 15, 2026	AGENDA ITEM: 7.c
TITLE: Future Agenda Items	
PROPOSED MOTION: N/A	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

N/A

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

ATTACHMENTS:

None



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 7.d
TITLE: Election of Officers	
PROPOSED MOTION: Consider the Approval of a Chair and Vice-Chair.	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

Nominate and vote on a Chair and Vice-Chair of the Parks and Trails Board.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

N/A

BACKGROUND:

Every calendar year, in accordance with Committee bylaws, an election of officers is held. Committee Members are asked to make nominations for the Chair and Vice Chair positions. Descriptions of each position are attached.

At the meeting, staff will ask for any other nominations. Any Committee Member may then make a motion to elect a Chair and Vice Chair.

ATTACHMENTS:

1. P&T Bylaws

**CITY OF WAYZATA
PARKS AND TRAILS BOARD
AMENDED AND RESTATED BYLAWS
(Adopted December 16, 2021)**

ARTICLE I – AUTHORITY AND MISSION

1.1 The Wayzata Parks and Trails Board (the “Board”) was created as an advisory commission by action of the Wayzata City Council on July 7, 2012, pursuant to Resolution No. 34-2012 and the Council authority under Section 18 of the City Charter to appoint such permanent or temporary commissions as it so desires with advisory powers to investigate any subject of interest to the municipality.

1.2 These Bylaws set forth the mission of the Board, and provide the guidelines for the meetings, internal management, and organization of the Board.

1.3 The mission of the Board shall be to provide recommendations to the City Council for the preservation, protection, enhancement and promotion of a healthy parks and trails system in the City of Wayzata, for the benefit and enjoyment of all community members and visitors, in accordance with the City’s Parks and Trails Master Plan.

ARTICLE II – CARRYING OUT THE MISSION OF THE BOARD

2.1 In carrying out the mission of the Board, the Board shall pursue the following goals in accordance with the Parks and Trails Master Plan that has been approved by City Council:

- a. Develop a variety of active and passive parks and programs that are accessible to all Wayzata residents.
- b. Ensure each park is well connected, bikeable and pedestrian friendly.
- c. Support resident’s desire and ability to stay healthy, active, and engaged in the community.
- d. Create enticing parks with activities and programming for all seasons.
- e. Foster environmental and economic sustainability that protects Wayzata’s water and natural resources.
Create a multi-generational park system that builds community, attracts young families and supports aging in place.

2.2 The Board may conduct studies and hold public informational meetings on matters related to the mission and goals of the Board, and as directed by the City Council. The Board shall periodically make recommendations to the Council on the goals of the Board.

ARTICLE III – MEETINGS

3.1 Regular Meetings. Regular meetings of the Board will be held in the Wayzata City Council Chambers at City Hall located at 600 East Rice Street at 6:30 p.m. on the third (3rd) Wednesday of

each month, or at such other time and place designated by the Board. Meetings are intended to end no later than 9:30 p.m. All meetings will be open to the public unless otherwise provided by law.

3.2 Special Meetings. Special meetings may be called by the City Council or by the Chair of Board after consultation with City staff and other members of the Board.

3.3 Notice of Meetings. Written notice of all regular and special meetings, setting forth the time, place and agenda of such meeting, will be provided in advance to members of the Board and the general public in accordance with City practices and Minnesota law.

3.4 Agendas and Meeting Materials. An agenda for each meeting, along with supporting information and materials, will be prepared by City staff and will be delivered to all members of the Board a minimum of three (3) days in advance of each meeting.

3.5 Minutes. Minutes of each meeting that have been approved by the Board will be forwarded by the Secretary to the City Clerk for publication to the City's website within 30 days of approval by the Board.

3.6 Workshops. Workshop meetings may be scheduled when necessary or as directed by City Council or the staff liaison to provide information and updates to the Board. The workshops will be held at 5:00 P.M. preceding a regular monthly meeting of the Board, or at another time as may be designated by the Chair and duly noticed. Workshops will be open to the public unless otherwise provided by law, and shall be properly noticed one week prior to the scheduled meeting date.

ARTICLE IV – MEMBERS

4.1 Membership. Members of the Board shall be appointed by the City Council. The Board will consist of seven (7) members, six (6) of whom must be residing within the corporate limits of the City of Wayzata. One member of the Board may be an eligible voter and non-resident of Wayzata who has an interest in the parks and/or trails improvements in the City.

4.2 Terms. Members shall be appointed for a term of three (3) years. Any vacancy on the Board will be filled as soon as practical by an appointment of the City Council, and such appointment will be for the unexpired term of the vacating member.

4.3 Absenteeism. If any Board member fails to attend three (3) regular meetings during a calendar year, City staff will so advise the City Council with a recommendation for action, which may include the removal of the member from the Board by the City Council. Members must notify the Chair and staff liaison when an absence is anticipated.

4.4 Expenses. Members will serve without compensation except that direct expenses for City approved-training will be paid for by the City.

4.5 Training. The Chair, Mayor, and/or City staff will meet with each new Board member following appointment to explain Board procedures and to answer questions. City staff will provide new members with information and materials that pertain to Board duties, recent actions, and current issues being addressed by the Board.

4.6 Resignation. A member who wishes to resign must submit a written resignation to the Chair and staff liaison, who in turn will forward it to the City Council. Such resignation shall be effective upon acceptance by the City Council or such other date as specified in the resignation.

ARTICLE V – OFFICERS

5.1 Officers. The officers of the Board shall consist of a Chair, Vice Chair and Secretary. All officers must be members of the Board.

5.2 Duties of the Chair. The Chair will preside at all meetings, appoint members to committees, liaise with the Council, appoint non-voting representatives or liaisons to assist the Board, rule on procedural questions (subject to reversal by a two-thirds vote of those members in attendance), meet with all newly appointed members, exercise the same voting rights as other members and carry out such other duties as are assigned by the Board or by the City Council. If the chair is absent, the Vice Chair shall assume the duties of the Chair or such other designee of the Chair. If the Chair and Vice Chair are absent for a meeting and no other member is designated, the Board can assign duties of the Chair for that meeting to any Board member.

5.3 Duties of the Vice Chair. The Vice Chair will act in the absence or inability to act of the Chair and in such instances the Vice Chair will have the powers and functions of the Chair.

5.4 Duties of the Secretary. The Secretary will be responsible for the taking of and preparing minutes of each meeting of the Board. The Secretary for each meeting will be assigned by the Staff Liaison at the first meeting of each year.

5.5 Staff Liaison. A member of City staff shall be designated by the City Manager as the Staff Liaison to the Board. The Staff Liaison shall be responsible for:

- A. Securing, supervising and directing any personnel required for work to be accomplished by the Board;
- B. Maintaining any appropriate files as deemed necessary by the Board, including files of minutes, publication or meetings, and meeting agendas;
- C. Managing and reporting on funds associated with Wayzata parks and trails;
- D. Coordinating documents among Board members in accordance with Minnesota Open Meeting laws and requirements;
- E. Implementing Parks and Trails initiatives (e.g., park and trail development and maintenance), and
- F. Any other responsibilities assigned by the Chair or Board.

5.6 Terms. The officers of the Board shall be elected by the members by open ballot at the first regular meeting of the Board in January or as soon as practical after that date. The terms of office for the Chair and Vice Chair will be for one (1) year. The Board's officers will serve until the expiration of their term, or their earlier resignation or removal.

5.7 Date of Office. Newly elected officers will take office at the first regular meeting after being elected.

5.8 Vacancies. Vacancies occurring in the offices of the Board will be filled as soon as practical.

ARTICLE VI – MEETING PROCEDURES

6.1 Quorum. A quorum shall be required to conduct a meeting of the Parks and Trails Board. A majority of four (4) or more of the members of the Board will constitute a quorum for the purpose of conducting a meeting and acting on agenda items.

6.2 Conflict of Interest. Whenever a member has a contractual and/or financial interest in matter before the Board, that member must declare the nature of such interest, abstain from all discussion related to the application or matter, and not vote on the application or matter, as provided in Article IX.

6.3 Agenda. The order of business at regular meetings shall generally be as follows:

- A. Call to Order
- B. Roll Call of Members
- C. Approval of the Agenda
- D. Approval of the Minutes of the Previous Meeting
- E. Public Comments
- F. Old/New Business
- G. Other Business
 - 1. Committee Reports
 - 2. Future Agenda Items
- H. Adjournment

ARTICLE VII – CODE OF ETHICS AND STANDARDS OF CONDUCT

7.1 Purpose. All members of the Board must adhere to the highest ethical standards, and the following standards of conduct in carrying out their duties.

7.2 Standards of Conduct.

- A. Members must not use the official position to secure special privileges or exemptions for themselves or others.
- B. Except as permitted by law, members must disclose a known potential conflict of interest for the public record and refrain from participating in the discussion and vote, when a matter comes before the Board that: 1) affects the member’s financial interests or those of a business with which the member is associated, unless the effect on the member or business is no greater than on other members of the same business classification, profession or occupation, or 2) affects the financial interests of an organization in which the member participates as a member of the governing body, unless the member serves in that capacity as the City’s representative.

C. Members may not act as an agent or attorney for another before the Wayzata City Council or a Wayzata Board or Commission in a matter where a conflict of interest exists or may exist.

D. Members may not knowingly accept or solicit, directly or indirectly, a gift or loan if state law prohibits this.

E. Members may accept expense reimbursement from the City for any City-approved training-related sessions or project reimbursement costs.

ARTICLE VIII – COMMITTEES

8.1 Standing Committees. There will be no standing committees of the Board.

8.2 Ad Hoc Committees. The Board may create ad hoc committees for a specific purpose and duration. The Board may request that the City Council appoint other members of the community to such committee, though at least one (1) member of the Board must be appointed to each committee.

ARTICLE IX – RECORDS

9.1 Minutes. The Secretary will prepare summary minutes of Board meetings. The City Clerk will be responsible for keeping a copy of the minutes with the records of the City.

9.2 Open Meetings. All meetings of the Parks and Trails Board shall be open/available to the public and a matter of public record, except such meetings that must or may be closed under State law.

ARTICLE X – AMENDMENTS

10.1 Amendments. These Bylaws may be amended at any time by City Council upon recommendation of the Board or the Council's own initiative. The Board will review these Bylaws and any Parks and Trails policies and plans periodically, and will recommend amendments or alterations to City Council.



City of Wayzata Parks and Trail Board Agenda Report

MEETING DATE: January 15, 2026	AGENDA ITEM: 8.a
TITLE: Next Meeting - TBD	
PROPOSED MOTION:	
PREPARED BY: Nick Kieser, Parks and Environment Planner	
REVIEWED BY: Mike Kelly, Public Works Director/City Engineer	

ACTION REQUESTED:

FINANCIAL OR BUDGET CONSIDERATION:

2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:

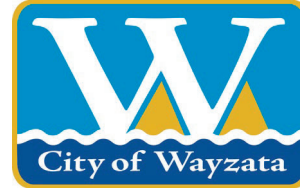
BACKGROUND:

The next Parks and Trails Board Meeting is scheduled for February 18, but staff will not be able to attend this meeting. The Board can discuss rescheduling this meeting. The 2026 City Calendar is attached.

ATTACHMENTS:

1. 2026 City Calendar
2. Wayzata Parks and Trails Board 2026 Minute Taking Schedule

City of Wayzata 2026 Meeting Calendar



January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
↑ E&E Mtg 2/24						

March 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5						
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
S	M	T	W	Th	F	S
					1	2
3						
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	↑ E&E Mtg 11/24				

December 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5						
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM
Local Board of Appeal & Equalization - TBD April 2026
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed
City Offices Closed
- Election
Precinct Caucuses—2/3/26 (No Public Meetings)

Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.

Revised
11/4/2025

Wayzata Parks and Trails Board

2026 Schedule for Taking Meeting Minutes

Date	Committee Member
January 15	Staff
February 19	Showalter
March 19	Erard
April 16	Yorro
May 21	Cameron
June 18	Schalke
July 16	Moilanen
August 20	Pyne
September 17	Showalter
October 15	Erard
November 19	Yorro
December 17	Cameron