



## **WAYZATA PARKS AND TRAILS BOARD Meeting Agenda**

Wayzata City Hall Community Room, 600 Rice Street  
Wednesday, March 18, 2026  
6:00 PM

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda**
- 3. Approval of Minutes**
  - a. February 18, 2026 Parks and Trails Board Meeting Minutes
- 4. Public Comments**
- 5. Old Business**
- 6. New Business**
  - a. City Council Workshop Review
  - b. Park Signage Discussion
  - c. Warming House Art Mural Subcommittee
- 7. Other Business**
  - a. Communications Recap
  - b. Staff Updates
  - c. Future Agenda Items
- 8. Adjourn**
  - a. Next Meeting - April 15

Members of the Parks & Trails Board and some staff may gather at 6Smith immediately after the meeting for a purely social event. All members of the public are welcome.



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 3.a
<b>TITLE:</b> February 18, 2026 Parks and Trails Board Meeting Minutes	
<b>PROPOSED MOTION:</b> Approve the February 18, 2026 Parks and Trails Board Meeting Minutes	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b>	

**ACTION REQUESTED:**

To Approve the February 18, 2026 Parks and Trails Board Meeting Minutes

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

N/A

**ATTACHMENTS:**

1. Draft February 5 Parks and Trails Board Meeting Minutes



**Parks and Trails Board Meeting Minutes**  
**Thursday, February 5, 2026**  
**Wayzata City Hall - Conference Room**

**Attendees:** Chair Christian Erard, Blake Cameron, JP Yorro, and Jonathan Pyne.

**Staff:** Parks and Environment Planner Nick Kieser

**Additional Attendees:** Julie Menk and Hannah Hallahan from Wayzata Community Ed.

1. **Call to Order:** Meeting was called to order at 6:02 PM by Chair Erard.
2. **Agenda:** Motion to approve agenda as is made by Erard, seconded by Yorro.  
Approved 4-0.
3. **Minutes:** Motion to approve agenda as is made by Erard, seconded by Yorro.  
Approved 4-0.
4. **Public Comments**

**a. Klapprich Park Spring Opening Celebration with Wayzata Community Ed**

The Board discussed a proposed opening event for Klapprich Park and partnering with Wayzata Community Ed for this event. The event concept includes inflatable activities on the grass area and a ninja-style obstacle course in the parking lot. Community Ed noted that the proposed date for the event is Thursday, May 21. The Board also discussed potential days of the week that may be most suitable for hosting the event along with weekend dates and noted that the May 21 date would work well. The Board also noted that there is not a desire to have a formal opening celebration with a ribbon and speaker for this type of event.

The Board also suggested that the Bjorn Cycling event remain a separate event on its own date, while still extending an invitation for participation in this event.

Staff will work with Community Ed to complete a Special Event Permit that would need to be approved and figure out any other logistics for this event.

## **5. Old Business**

### **a. Klapprich Park Update and Opening Celebration Review**

The Board raised a potential concern regarding lighting at the warming house. However, several Board Members noted that they did not observe any issues with the lighting during their visit. Staff clarified that the lighting system includes a dimmer feature, which may have contributed to the perception that the lights were not fully illuminated.

Staff will also review the entrance to the hillside slide to ensure that children are not able to access the slide while it remains temporarily closed. Additionally, a crack was identified in the tower slide. A replacement part for that section has already been ordered.

The Board also discussed the Klapprich Park Opening Celebration, which included music, treats, hot chocolate, and skating. While the weather was very cold, the Board noted that the event still had a strong turnout.

### **b. Sunday Music in the Park Artist Review**

Staff noted that a survey will be sent out to the Board Members with potential bands/artists that could play for the 2026 Sunday Music in the Park series. Once the survey results are completed, staff will reach out to the bands to determine their availability and cost to play at the concerts.

### **c. Parks and Trails Master Plan Discussion**

Staff reviewed the master plan progress document and the timeline for the upcoming park projects over the next 5-10 years. The Board confirmed these two documents to be presented at the February 24 City Council workshop. The only updates would be to add an item for a potential property acquisition in the future as well as future security cameras at Klapprich Park. Chair Erard and Board Member Schalkle will plan on being present at this workshop to present the Master Plan update.

## **6. New Business**

## **7. Other Business**

### **a. Communications Recap**

### **b. Staff Updates**

- i. **Maple Tree Tapping** – Staff noted that the Maple Tree Tapping program is underway and has already had 30 registrants.
- ii. **Park Dedication Fees** – Staff provided an update that a review of our current park dedication fees is underway and Code amendments are proposed in the near future. Staff will continue to provide updates on this item.

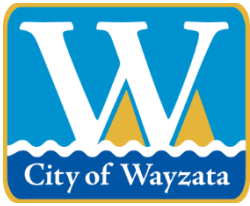
**c. Future Agenda Items**

**8. Next Meeting – March 18**

- a. Items for Next Meeting:
  - i. Klapprich Park Opening Event
  - ii. City Council Workshop Review
  - iii. Park Signage Discussion
  - iv. Sunday Music in the Park
  - v. Warming House Mural Update

**9. Adjournment**

- a. Chair Erard proposed to adjourn, seconded by Yorro. Approved 4-0



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 6.a
<b>TITLE:</b> City Council Workshop Review	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b>	
<b>REVIEWED BY:</b> Nick Kieser, Parks and Environment Planner	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

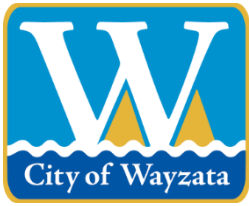
Chair Erard and Board Member Schalkle presented at the February 24 City Council workshop on the progress of the Parks and Trails Master Plan and the proposed timeline for park projects over the next five to ten years. Overall, the City Council expressed support for the proposed project outlook but raised concerns regarding the Parks Capital Improvement Program (CIP) budget.

The Council discussed potential options to provide the Parks CIP with a more consistent funding source. Council Members noted that this topic warrants further discussion to evaluate and potentially establish a more stable and reliable funding mechanism.

The Board can discuss the Council workshop in more detail at the meeting.

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 6.b
<b>TITLE:</b> Park Signage Discussion	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b>	
<b>REVIEWED BY:</b> Nick Kieser, Parks and Environment Planner	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

In 2027, the Parks CIP allocates \$53,000 for the addition of park signage.

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

An upcoming park project scheduled for 2027 involves developing a comprehensive park signage plan to install new signage at parks throughout the Wayzata park system. The Board may begin discussing potential approaches and considerations for implementing park signage across the system.

Items for the Board to consider include:

- Which parks should have signage installed or enhanced?
- What style or design of park signage should be explored?

Attached to the meeting packet are examples of park signage gathered by Board Member Cameron. These examples are intended to provide context and help guide the Board's discussion regarding potential styles and design preferences. Once the Board has identified preferred styles and the approximate number of signs needed, staff can begin gathering estimates and quotes for the proposed signage improvements.

**ATTACHMENTS:**

1. Park Signage Examples

# Park Signs



Long Lake



Maple Grove



Minneapolis



Wayzata  
Klapprich Park



Medina



Plymouth



Orono



Eau Claire, WI



Kansasville, WI



Stoughton, WI



Vashon, WA



Tillamook, OR



Baltimore, OH



Saratoga, CA



TN



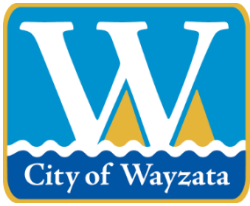
Wausau, WI



Brooklyn Park, MN



Hopkins, MN



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 6.c
<b>TITLE:</b> Warming House Art Mural Subcommittee	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b>	
<b>REVIEWED BY:</b> Nick Kieser, Parks and Environment Planner	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

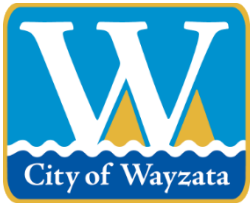
With the completion of the warming house improvement project, the Board identified an opportunity to install a mural on the interior blank wall of the warming house. The Board previously requested that discussions be initiated with the Public Art Committee and, potentially, the Heritage Preservation Board to help advance this project. The Board noted that this effort could be pursued as a joint initiative.

Staff discussed the project with the Public Art Committee, and the Committee designated two members—Bruce Goodman and Roger Miller—to participate in a subcommittee for this initiative. Staff will also discuss the project with the Heritage Preservation Board at their upcoming meeting.

The Board may discuss which members are interested in participating in the subcommittee to help advance this project. The goal of the Subcommittee is to determine the type of artwork that could be installed in the warming house and to establish a process for how the artwork will be solicited.

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 7.a
<b>TITLE:</b> Communications Recap	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Public Works Director/City Engineer	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

The Board can discuss anything that needs to be passed through City channels in the near future.

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 7.b
<b>TITLE:</b> Staff Updates	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Public Works Director/City Engineer	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

N/A

**BACKGROUND:**

Park Dedication Fees - Staff continues to work on updates to the park dedication fee code provisions. Staff will continue to provide updates to the Board as needed.

Klapprich Opening Event - Staff is currently working with Wayzata Community Ed on the Special Event Permit for the Klapprich Opening Event that is scheduled for Thursday, May 21, as discussed at the previous Board meeting.

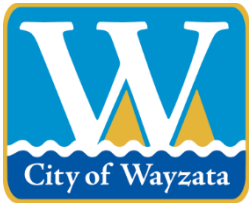
Tonka Boat Rental - A City Council workshop is scheduled for March 24 to discuss the proposal to extend the agreement with Tonka Boat Rental to operate a boat rental service at the Depot Docks.

Sunday Music in the Park- Staff has confirmed three out of the four concerts for the Sunday Music in the Park series. Staff is currently working on confirming a band for the last remaining spot. The dates and bands that are confirmed are listed below:

- August 2 - Wailing Loons
- August 9 - Salsa Del Soul
- August 16 - Potluck String Band
- August 23

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 7.c
<b>TITLE:</b> Future Agenda Items	
<b>PROPOSED MOTION:</b> N/A	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Public Works Director/City Engineer	

**ACTION REQUESTED:**

N/A

**FINANCIAL OR BUDGET CONSIDERATION:**

N/A

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

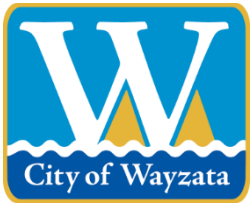
N/A

**BACKGROUND:**

The Board can discuss any agenda items that they would like to add to upcoming agendas for discussion.

**ATTACHMENTS:**

None



## City of Wayzata Parks and Trail Board Agenda Report

<b>MEETING DATE:</b> March 18, 2026	<b>AGENDA ITEM:</b> 8.a
<b>TITLE:</b> Next Meeting - April 15	
<b>PROPOSED MOTION:</b>	
<b>PREPARED BY:</b> Nick Kieser, Parks and Environment Planner	
<b>REVIEWED BY:</b> Mike Kelly, Public Works Director/City Engineer	

**ACTION REQUESTED:**

**FINANCIAL OR BUDGET CONSIDERATION:**

**2024-2026 STRATEGIC PLAN PRIORITIES RELEVANCE:**

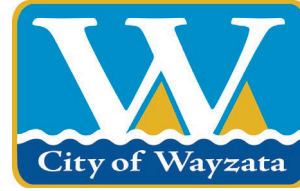
**BACKGROUND:**

The next Parks and Trails Board Meeting is scheduled for April 15. The 2026 City Calendar is attached.

**ATTACHMENTS:**

1. 2026 City Calendar
2. Wayzata Parks and Trails Board 2026 Minute Taking Schedule

# City of Wayzata 2026 Meeting Calendar



January 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
↑ E&E Mtg 2/24						

March 2026						
S	M	T	W	Th	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	Th	F	S
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25	26	27	28	29	30	

May 2026						
S	M	T	W	Th	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	Th	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2026						
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26	27	28	29	30	31	

August 2026						
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23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	Th	F	S
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19	20	21	22	23	24	25
26	27	28	29	30		

October 2026						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2026						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	↑ E&E Mtg 11/24				

December 2026						
S	M	T	W	Th	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- Energy & Environment 5:30 PM
- Planning Commission - 6:30 PM
- City Council - 7:00 PM  
Local Board of Appeal & Equalization - TBD April 2026
- Charter Commission - 9:00 AM
- Lake Minnetonka Conservation District (LMCD)
- Heritage Preservation Board (HPB) - 11:30 AM
- Housing & Redevelopment Authority (HRA) - 7:30 AM
- Parks & Trails Board - 6:00 PM
- Night to Unite
- Holiday Observed  
City Offices Closed
- Election  
Precinct Caucuses—2/3/26 (No Public Meetings)

**Meeting dates and times are subject to change. Dates can be confirmed by calling City Hall.**

Revised  
11/4/2025

## Wayzata Parks and Trails Board

### 2026 Schedule for Taking Meeting Minutes

Date	Committee Member
January 15	Staff
February 19	Showalter
March 19	Erard
April 16	Yorro
May 21	Cameron
June 18	Schalke
July 16	Moilanen
August 20	Pyne
September 17	Showalter
October 15	Erard
November 19	Yorro
December 17	Cameron