WAYZATA CITY COUNCIL
MEETING MINUTES
February 7, 2017

AGENDA ITEM 1. Call to Order.
Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.
Council Members present: Koch, Tyacke, and Plechash. Also present: City Manager Dahl, City Attorney Schelzel, City Engineer Kelly, and Director of Planning and Building Thomson.

Council Member absent and excused: McCarthy.

AGENDA ITEM 4. Approve Agenda.
Mr. Plechash made a motion, seconded by Mr. Tyacke, to approve the agenda. The motion carried 4/0.

AGENDA ITEM 5. Public Forum.

a. Mill Street Parking Ramp Update

Nate Pearson, TEGRA Group, reported the retaining wall is taking shape and the wall will be poured in mid-February. Some parking decks will be poured in early April and precast cladding will begin in early May. It is 25 percent complete and on schedule.

Mr. Tyacke inquired about the final completion date. Mr. Pearson responded the upper deck will be open on July 1 with the entire facility open on August 15.

Mr. Koch inquired if they foresee any surprises that might come up. Mr. Pearson responded because they are out of the ground, and aside from the weather, things should move smoothly.

Mr. Tyacke inquired if any coordination was needed with the construction at Broadway Place. City Manager Dahl stated they have a weekly staff meeting with the project manager and Mr. Pearson to keep everyone updated on progress. There could be some coordination with utilities in the upcoming months.

Mr. Willcox inquired when all the fill will be removed. Mr. Pearson stated they will get rid of the dirt as they build down, and it should be removed over the next couple of weeks.

Mr. Pearson stated the cold temperatures and winter have made winter construction difficult. There have only been two days where construction could not occur. Mr. Kelly stated they will work up to five degrees below zero. They will pour concrete with heat and cover it for it to cure properly.

Mr. Plechash inquired if any parking near the site will be restricted during construction. Mr. Pearson stated no additional restricted parking is planned. City Engineer Kelly stated the construction at Broadway Place will have some restricted parking and they plan to mill and overlay Mill Street that will temporarily restrict parking.

City Manager Dahl stated they are continuing with the parking mitigation plan and expect the valet parking service to pick up as business picks up in the coming months.

Mr. Willcox explained Broadway Place is the new construction at the old Gold Mine site.

b. Planning Commission Update

Cathy Iverson, Planning Commission Chair, recapped the projects and ordinances covered in 2016. In 2017, they will have additional training for Commissioners, update the Comprehensive Plan, develop a checklist for applications they review, follow-up on the tree preservation ordinance, review the design standards, and potentially add work sessions to address additional issues.

Mr. Tyacke referred to the development at the west end of town and inquired if retail should be included as part of the Comprehensive Plan or if it should be decided as each project is considered. Ms. Iverson stated that is a policy question that needs to be discussed by the Council.

Mr. Willcox inquired about additional tweaking to ordinances. Ms. Iverson responded there is additional clarification needed regarding steep slopes, setbacks, tree preservation, defining cubic yards as truckloads, and telecommunications.

Mr. Willcox expressed concern with Commission member's ability to only use ordinance guidelines for decisions, not their own emotions and opinions, and overall attendance at meetings. Ms. Iverson commented the proposed training will address those issues. Regarding attendance, members receive a notice if they miss three meetings because they are only allowed to miss four.

The Council thanked the Planning Commission for their detailed reports and work they do before the applications come before the Council.

c. Candlelight Floral Corner, Jane Cole

Jane Cole, 181 Ridgeview Drive East, commented Wayzata is losing the small-town feel, and becoming dollar driven, not community driven. The Candlelight Floral corner is enjoyed by many and inquired if the City could buy the properties around it and lease them back to the existing tenants in order to keep them there. She stated it is a shame to lose remnants of what made Wayzata great and replace it with housing and businesses that are unaffordable.

Mr. Willcox thanked her for her comments and stated the City follows the Comprehensive Plan and it trumps zoning.

AGENDA ITEM 6. New Agenda Items.

Mr. Willcox commented the Council met in Workshop prior to the meeting and discussed Emergency Management.

AGENDA ITEM 7. Consent Agenda.

Mr. Plechash made a motion, seconded by Mr. Koch, to approve the following Consent Agenda:

a. Approval of City Council Workshop Minutes of January 17, 2017, and City Council Regular Meeting Minutes of January 17, 2017
b. Approval of Check Register
c. Approval of Second Reading of Ordinance #767 to Amend Chapter 205 and Chapter 504 (Off-sale of 3.2 Percent Malt Liquor) of Wayzata City Code
d. Approval of Replacement of Salt Shed Cover
e. Approval of Bid Award for Glenbrook Pond Maintenance Project
f. Approval of Municipal Licenses
g. Municipal Licenses Which Received Administrative Approval (Informational Only)

Mr. Willcox referred to the Municipal License for massage that mentioned "subject to further staff review", and inquired who does the review. City Manager Dahl stated the Administrative Department works with the Police Department to conduct the review.

The motion carried 4/0.

AGENDA ITEM 8. New Business.

a. Consider Strategic Planning Session Proposal from Ruehl and Associates

City Manager Dahl commented the proposed Strategic Planning Session is a time to discuss goals and objectives to be accomplished in the coming years. With new staff and Councilmembers, they are ready to have this meeting, which will happen sometime in April.

Mr. Plechash stated there was a similar meeting two years ago, and inquired how often they plan to hold these types of meetings. Mr. Dahl stated he prefers to have them annually.

Mr. Tyacke stated they have a five-year vision that was formulated in 2012, and at the session two years ago, they fine-tuned it and assessed the milestones that had been completed. It is timely to have this meeting to look ahead.

Mr. Willcox stated Mr. Ruehl is a visionary and a good thinker. The process is timely, and should be done when new staff or Councilmembers are added, or every five years.

Mr. Willcox inquired if the Administrative Consultant budget of $10,000 was to cover this meeting and the Comprehensive Plan. Mr. Dahl stated it is for minor consultants that are needed. The Comprehensive Plan budget is significantly higher and in a different fund.

Mr. Tyacke made a motion, seconded by Mr. Koch, to accept the Strategic Planning Session Proposal from Ruehl and Associates. The motion carried 4/0.

b. Consider Appointment of Representatives to Honors Plaza Location Committee

City Manager Dahl reported staff recommends the creation of an Honors Plaza Location Committee with representatives from all applicable City-related boards and commissions. The Council has expressed support and staff recommends setting up a committee to ensure all potential locations are looked at, decide when it should be built and how it should look, and address other questions as they come up. This committee would include the following: 1) Two City Council members (Chair) – TBD; 2) Planning Commissioner – Patrick Murray; 3) Parks and Trails Board member – Dan Baasen; 4) Lake Effect Conservancy member – TBD; 5) Table One member – General Bob Shadley; 6) Chamber of Commerce member – Becky Pierson; and, 7) Staff Liaison(s).

The Council supports the concept as proposed by the City Manager, and stated it makes sense to have the proposed members as part of the steering committee. Concern was expressed with having this area at the proposed parcel at the northwest corner of Superior Boulevard and Lake Street as it is a valuable asset for the City for future development. Questions that need to be answered include location, budget, what does it look like, considerations for future commemorations, does it play into Lake Effect, and what are the downsides.

Mr. Plechash and Mr. Koch expressed interest in serving on this committee, with Mr. Plechash serving as Chair.

Mr. Tyacke made a motion, seconded by Mr. Koch, to approve Councilmembers Plechash and Koch as Council representatives, with Plechash as Chair, Planning Commissioner Patrick Murray, Parks and Trails Board member Dan Baasen, Table One member General Bob Shadley, Chamber of Commerce member Becky Pierson, one Lake Effect Conservancy member, and staff liaisons to serve on the Honors Plaza Location Committee. The motion carried 4/0.

AGENDA ITEM 9. City Manager's Report and Discussion Items.

a. Wayzata Police Department

City Manager Dahl stated a surprise audit was done on the Wayzata Police Department and they passed.

b. New Format for Memos

City Manager Dahl requested feedback from the Council on the new format being used for memos.

c. Upcoming Dates

City Manager Dahl announced the Chilly Open will take place on Friday and Saturday, February 10 and 11. The movie *Willy Wonka* will be shown on Friday night and golf is sold out for Saturday.

d. Council Updates

Mr. Willcox provided the following updates:

- A resident who works with McKinsey as a consultant and has offered his services to the City pro bono.
- Foster Willey was the artist selected by the Art Committee to have a sculpture at the roundabout.
- A Coors beer commercial was recently filmed at Klapprich Park that will air during the Final Four. City Engineer Kelly commented they chose Wayzata because the main production assistant was from this area and they had the best hometown rink.

<u>AGENDA ITEM 10. Public Forum (as necessary).</u>
None.

<u>AGENDA ITEM 11. Adjournment.</u>
Mr. Tyacke made a motion, seconded by Mr. Plechash to adjourn. There being no further business, Mayor Willcox adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Becky Malone 02-21-2017

Becky Malone
Deputy City Clerk

Drafted by Shannon Schmidt
TimeSaver Off Site Secretarial, Inc.