

WAYZATA CITY COUNCIL MEETING AGENDA
Wayzata City Hall Community Room, 600 Rice Street
Tuesday, February 21, 2017

7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	DK	ST	KW	JM	AP	VOTE	PAGE #
1	Call to Order								
2	Pledge of Allegiance								
3	Roll Call								
4	Approve Agenda								
5	Public Forum - 15 Minutes (3 min/person)								
a.									
6	New Agenda Items (3 min/councilmember) - 1. Councilmember suggest item to add; 2. Must be seconded by another Councilmember; 3. Determine staff resources, scheduling & timeframe; 4. Discuss & vote to add to future agenda								
a.									
7	Consent Agenda								3
a.	Approval of City Council Workshop Meeting Minutes of February 7, 2017 and City Council Regular Meeting Minutes of February 7, 2017								
b.	Approval of Check Register								
c.	Police Activity Report								
d.	Building Activity Report								
e.	Approval of Municipal Licenses								
f.	Consider Award of Bid for 2017 Sanitary Sewer Rehab Project								
g.	Approval of Amendments to Non-Union Pay Scale								
8	Public Hearing								
a.	PUBLIC HEARING AND CONSIDER APPROVAL of an On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Baja Haus, LLC DBA "Baja Haus" at 830 Lake Street E	Dahl							50
9	New Business								
a.	Consider Approval of Bid Award for Bushaway Road Landscaping Project	Kelly							52
b.	Consider Approval of Resolution No. 07-2017 Approving PUD Rezoning and PUD Concept Plans of Development for Wayzata Blu at 259, 269 and 275 Lake Street E and 339 Barry Ave S	Thomson							62
c.	Consider Agreement with Foster Willey for the Lake St E Roundabout Public Art Project	Thomson							114
10	City Manager's Report and Discussion Items								
11	Public Forum (as necessary)								
12	Adjournment								

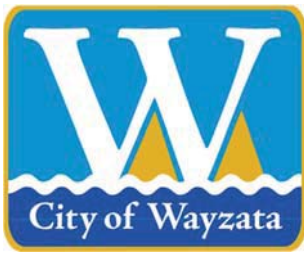
Meeting Rules of Conduct:

Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:

City Council - March 7 & 21, 2017
Planning Commission - March 6 & 20, 2017

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7a
TITLE: Approval of City Council Workshop Meeting Minutes of February 7, 2017 and City Council Regular Meeting Minutes of February 7, 2017	
PROPOSED MOTION: To approve the City Council Workshop Meeting Minutes of February 7, 2017 and City Council Regular Meeting Minutes of February 7, 2017	
PREPARED BY: Becky Malone, Deputy City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached draft minutes.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Draft City Council Workshop Meeting Minutes of February 7, 2017
2. Draft City Council Meeting Minutes of February 7, 2017

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WAYZATA CITY COUNCIL
DRAFT - WORKSHOP MEETING MINUTES
February 7, 2017

6:15 PM Introduction to Emergency Management

Mayor Willcox called the meeting to order at 6:15 pm in the Community Room at Wayzata City Hall. Council Members present: Koch, Plechash, and Tyacke. Absent and Excused: McCarthy. Also present: City Manager Dahl, Chief of Police Risvold, and Fire Chief Kevin Klapprich.

Chief Risvold provided the Council with a summary of the Lake Minnetonka Regional Emergency Operations Plan. He discussed the four phases of emergency management: Preparedness before an emergency occurs; response activities which help reduce casualties and damage during an emergency; recovery activities, both short and long term, after an emergency; and mitigation activities that prevent, reduce the probability of the occurrence, or eliminate the possibility of an emergency prior to it taking place. Chief Risvold stated that the City has an Emergency Operations Center which can be used to coordinate an overall agency or jurisdictional response and support in an emergency situation.

Chief Risvold also indicated that there would be upcoming training sessions for elected and appointed City officials within the next few months.

City Manager Dahl asked Chief Risvold to clarify what happens when the panic button is pushed in the Community Room. Chief Risvold explained the procedure.

The workshop meeting was adjourned at 6:50 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
DRAFT - MEETING MINUTES
February 7, 2017

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch, Tyacke, and Plechash. Also present: City Manager Dahl, City Attorney Schelzel, City Engineer Kelly, and Director of Planning and Building Thomson.

Council Member absent and excused: McCarthy.

AGENDA ITEM 4. Approve Agenda.

Mr. Plechash made a motion, seconded by Mr. Tyacke, to approve the agenda. The motion carried 4/0.

AGENDA ITEM 5. Public Forum.

a. Mill Street Parking Ramp Update

Nate Pearson, TEGRA Group, reported the retaining wall is taking shape and the wall will be poured in mid-February. Some parking decks will be poured in early April and precast cladding will begin in early May. It is 25 percent complete and on schedule.

Mr. Tyacke inquired about the final completion date. Mr. Pearson responded the upper deck will be open on July 1 with the entire facility open on August 15.

Mr. Koch inquired if they foresee any surprises that might come up. Mr. Pearson responded because they are out of the ground, and aside from the weather, things should move smoothly.

Mr. Tyacke inquired if any coordination was needed with the construction at Broadway Place. City Manager Dahl stated they have a weekly staff meeting with the project manager and Mr. Pearson to keep everyone updated on progress. There could be some coordination with utilities in the upcoming months.

Mr. Willcox inquired when all the fill will be removed. Mr. Pearson stated they will get rid of the dirt as they build down, and it should be removed over the next couple of weeks.

Mr. Pearson stated the cold temperatures and winter have made winter construction difficult. There have only been two days where construction could not occur. Mr. Kelly stated they will work up to five degrees below zero. They will pour concrete with heat and cover it for it to cure properly.

Mr. Plechash inquired if any parking near the site will be restricted during construction. Mr. Pearson stated no additional restricted parking is planned. City Engineer Kelly stated the construction at Broadway Place will have some restricted parking and they plan to mill and overlay Mill Street that will temporarily restrict parking.

City Manager Dahl stated they are continuing with the parking mitigation plan and expect the valet parking service to pick up as business picks up in the coming months.

Mr. Willcox explained Broadway Place is the new construction at the old Gold Mine site.

b. Planning Commission Update

Cathy Iverson, Planning Commission Chair, recapped the projects and ordinances covered in 2016. In 2017, they will have additional training for Commissioners, update the Comprehensive Plan, develop a checklist for applications they review, follow-up on the tree preservation

ordinance, review the design standards, and potentially add work sessions to address additional issues.

Mr. Tyacke referred to the development at the west end of town and inquired if retail should be included as part of the Comprehensive Plan or if it should be decided as each project is considered. Ms. Iverson stated that is a policy question that needs to be discussed by the Council.

Mr. Willcox inquired about additional tweaking to ordinances. Ms. Iverson responded there is additional clarification needed regarding steep slopes, setbacks, tree preservation, defining cubic yards as truckloads, and telecommunications.

Mr. Willcox expressed concern with Commission member's ability to only use ordinance guidelines for decisions, not their own emotions and opinions, and overall attendance at meetings. Ms. Iverson commented the proposed training will address those issues. Regarding attendance, members receive a notice if they miss three meetings because they are only allowed to miss four.

The Council thanked the Planning Commission for their detailed reports and work they do before the applications come before the Council.

c. Candlelight Floral Corner, Jane Cole

Jane Cole, 181 Ridgeview Drive East, commented Wayzata is losing the small-town feel, and becoming dollar driven, not community driven. The Candlelight Floral corner is enjoyed by many and inquired if the City could buy the properties around it and lease them back to the existing tenants in order to keep them there. She stated it is a shame to lose remnants of what made Wayzata great and replace it with housing and businesses that are unaffordable.

Mr. Willcox thanked her for her comments and stated the City follows the Comprehensive Plan and it trumps zoning.

AGENDA ITEM 6. New Agenda Items.

Mr. Willcox commented the Council met in Workshop prior to the meeting and discussed Emergency Management.

AGENDA ITEM 7. Consent Agenda.

Mr. Plechash made a motion, seconded by Mr. Koch, to approve the following Consent Agenda:

- a. Approval of City Council Workshop Minutes of January 17, 2017, and City Council Regular Meeting Minutes of January 17, 2017
- b. Approval of Check Register
- c. Approval of Second Reading of Ordinance #767 to Amend Chapter 205 and Chapter 504 (Off-sale of 3.2 Percent Malt Liquor) of Wayzata City Code
- d. Approval of Replacement of Salt Shed Cover
- e. Approval of Bid Award for Glenbrook Pond Maintenance Project
- f. Approval of Municipal Licenses
- g. Municipal Licenses Which Received Administrative Approval (Informational Only)

Mr. Willcox referred to the Municipal License for massage that mentioned "subject to further staff review", and inquired who does the review. City Manager Dahl stated the Administrative Department works with the Police Department to conduct the review.

The motion carried 4/0.

AGENDA ITEM 8. New Business.

a. Consider Strategic Planning Session Proposal from Ruehl and Associates

City Manager Dahl commented the proposed Strategic Planning Session is a time to discuss goals and objectives to be accomplished in the coming years. With new staff and Councilmembers, they are ready to have this meeting, which will happen sometime in April.

Mr. Plechash stated there was a similar meeting two years ago, and inquired how often they plan to hold these types of meetings. Mr. Dahl stated he prefers to have them annually.

1 Mr. Tyacke stated they have a five-year vision that was formulated in 2012, and at the
 2 session two years ago, they fine-tuned it and assessed the milestones that had been completed. It
 3 is timely to have this meeting to look ahead.

4 Mr. Willcox stated Mr. Ruehl is a visionary and a good thinker. The process is timely,
 5 and should be done when new staff or Councilmembers are added, or every five years.

6 Mr. Willcox inquired if the Administrative Consultant budget of \$10,000 was to cover
 7 this meeting and the Comprehensive Plan. Mr. Dahl stated it is for minor consultants that are
 8 needed. The Comprehensive Plan budget is significantly higher and in a different fund.

9 Mr. Tyacke made a motion, seconded by Mr. Koch, to accept the Strategic Planning
 10 Session Proposal from Ruehl and Associates. The motion carried 4/0.

11
 12 **b. Consider Appointment of Representatives to Honors Plaza Location Committee**

13 City Manager Dahl reported staff recommends the creation of an Honors Plaza Location
 14 Committee with representatives from all applicable City-related boards and commissions. The
 15 Council has expressed support and staff recommends setting up a committee to ensure all
 16 potential locations are looked at, decide when it should be built and how it should look, and
 17 address other questions as they come up. This committee would include the following: 1) Two
 18 City Council members (Chair) – TBD; 2) Planning Commissioner – Patrick Murray; 3) Parks and
 19 Trails Board member – Dan Baasen; 4) Lake Effect Conservancy member – TBD; 5) Table One
 20 member – General Bob Shadley; 6) Chamber of Commerce member – Becky Pierson; and, 7)
 21 Staff Liaison(s).

22 The Council supports the concept as proposed by the City Manager, and stated it makes
 23 sense to have the proposed members as part of the steering committee. Concern was expressed
 24 with having this area at the proposed parcel at the northwest corner of Superior Boulevard and
 25 Lake Street as it is a valuable asset for the City for future development. Questions that need to be
 26 answered include location, budget, what does it look like, considerations for future
 27 commemorations, does it play into Lake Effect, and what are the downsides.

28 Mr. Plechash and Mr. Koch expressed interest in serving on this committee, with Mr.
 29 Plechash serving as Chair.

30 Mr. Tyacke made a motion, seconded by Mr. Koch, to approve Councilmembers
 31 Plechash and Koch as Council representatives, with Plechash as Chair, Planning Commissioner
 32 Patrick Murray, Parks and Trails Board member Dan Baasen, Table One member General Bob
 33 Shadley, Chamber of Commerce member Becky Pierson, one Lake Effect Conservancy member,
 34 and staff liaisons to serve on the Honors Plaza Location Committee. The motion carried 4/0.

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 36 **AGENDA ITEM 9. City Manager's Report and Discussion Items.**

37 **a. Wayzata Police Department**

38 City Manager Dahl stated a surprise audit was done on the Wayzata Police Department and they
 39 passed.

40
 41 **b. New Format for Memos**

42 City Manager Dahl requested feedback from the Council on the new format being used for
 43 memos.

44
 45 **c. Upcoming Dates**

46 City Manager Dahl announced the Chilly Open will take place on Friday and Saturday, February
 47 10 and 11. The movie *Willy Wonka* will be shown on Friday night and golf is sold out for
 48 Saturday.

49
 50 **d. Council Updates**

51 Mr. Willcox provided the following updates:

- A resident who works with McKinsey as a consultant and has offered his services to the City pro bono.
- Foster Willey was the artist selected by the Art Committee to have a sculpture at the roundabout.
- A Coors beer commercial was recently filmed at Klapprich Park that will air during the Final Four. City Engineer Kelly commented they chose Wayzata because the main production assistant was from this area and they had the best hometown rink.

AGENDA ITEM 10. Public Forum (as necessary).

None.

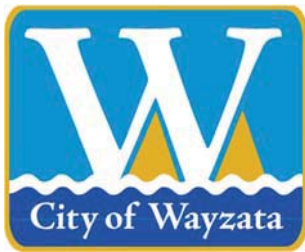
AGENDA ITEM 11. Adjournment.

Mr. Tyacke made a motion, seconded by Mr. Plechash to adjourn. There being no further business, Mayor Willcox adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Shannon Schmidt
TimeSaver Off Site Secretarial, Inc.



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7b
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks to Close Out 2016 and for January/February 2017	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Staff recommends approval of the attached five check registers to close out 2016 and for January and February of 2017.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Check Detail Register—Close 2016
2. Check Detail Registers (1)---Jan 2017
3. Check Detail Registers (3)---Feb 2017

***Check Detail Register©**

Closing 2016

Check Amt Invoice Comment

10100 Anchor Bank

Paid Chk# 104962 2/2/2017 AERO MATERIAL HANDLING

E 101-41940-404	Repairs/Maint - Machin/Equip	\$425.00	2160608A	ANNUAL INSPECTION
Total AERO MATERIAL HANDLING		\$425.00		

Paid Chk# 104963 2/2/2017 HOME DEPOT

E 101-45200-210	Operating Supplies (GENERAL)	\$47.51	010117	SUPPLIES
E 101-43100-240	Small Tools and Minor Equip	\$136.60	010117	SUPPLIES
E 610-40000-240	Small Tools and Minor Equip	\$183.85	010117	SUPPLIES
E 620-40000-240	Small Tools and Minor Equip	\$183.85	010117	SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)	\$137.39	010117	SUPPLIES
Total HOME DEPOT		\$689.20		

Paid Chk# 104964 2/2/2017 MAGNEY CONSTRUCTION

E 610-49100-309	Contractual Services	\$34,080.37	123116	FINAL PAY; 09/30/16-01/18/17
Total MAGNEY CONSTRUCTION		\$34,080.37		

10100 Anchor Bank	\$35,194.57
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Fund Summary**10100 Anchor Bank**

101 GENERAL FUND	\$746.50
610 WATER FUND	\$34,264.22
620 SEWER FUND	\$183.85
	\$35,194.57

***Check Detail Register©**

January 2017

		Check Amt	Invoice	Comment
10100 Anchor Bank				
Paid Chk#	104966	2/2/2017	ACKERLEY, PAUL	
E 610-40000-241	Safety equip/testings	\$77.94	013117	REIMBURSEMENT WORK BOOTS
E 620-40000-241	Safety equip/testings	\$77.95	013117	REIMBURSEMENT WORK BOOTS
Total ACKERLEY, PAUL		\$155.89		
Paid Chk#	104967	2/2/2017	AIRTECH	
E 437-40000-404	Repairs/Maint - Machin/Equip	\$1,442.75	00059451	LIBRARY MAINT
Total AIRTECH		\$1,442.75		
Paid Chk#	104968	2/2/2017	ALL TRAFFIC SOLUTIONS	
E 101-43100-226	Sign Repair Materials	\$70.00	SIN010552	REPAIR PARTS
Total ALL TRAFFIC SOLUTIONS		\$70.00		
Paid Chk#	104969	2/2/2017	ANCHOR SCIENTIFIC INC.	
E 620-40000-225	Repair & Maint - System	\$60.00	225874	REPAIRS
Total ANCHOR SCIENTIFIC INC.		\$60.00		
Paid Chk#	104970	2/2/2017	ARTISAN BEER COMPANY	
E 640-47000-253	Beer For Resale	\$184.70	3154898	BEER RESALE
Total ARTISAN BEER COMPANY		\$184.70		
Paid Chk#	104971	2/2/2017	AT&T MOBILITY	
E 101-41940-321	Telephone	\$248.70	287250190047	CELL SERVICE 12/18/16-01/17/17
Total AT&T MOBILITY		\$248.70		
Paid Chk#	104972	2/2/2017	AT&T MOBILITY	
E 101-41940-321	Telephone	\$118.98	287250000823	CELL SERVICE 12/18/16-01-17/17
Total AT&T MOBILITY		\$118.98		
Paid Chk#	104973	2/2/2017	BATTERIES PLUS	
E 610-40000-242	Well & F.P. Equipment	\$39.98	021-364207	WTP #3
Total BATTERIES PLUS		\$39.98		
Paid Chk#	104974	2/2/2017	BELLBOY BAR SUPPLY CORP.	
E 640-47000-251	Liquor For Resale	\$263.00	57310600	LIQ RESALE
E 640-47000-259	Freight	\$5.23	57310600	FREIGHT
E 640-47000-251	Liquor For Resale	(\$46.00)	95088400	LIQ CREDIT
E 640-47000-254	Soft Drinks/Mix For Resale	\$26.50	95277000	MISC MIX
Total BELLBOY BAR SUPPLY CORP.		\$248.73		
Paid Chk#	104975	2/2/2017	BERNICK'S WINE	
E 640-47000-253	Beer For Resale	\$225.00	339620	BEER RESALE
E 640-47000-254	Soft Drinks/Mix For Resale	\$18.00	340718	MISC MIX
E 640-47000-253	Beer For Resale	\$88.80	340719	BEER RESALE
Total BERNICK'S WINE		\$331.80		
Paid Chk#	104976	2/2/2017	BOYER TRUCK PARTS	
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$133.05	1120780	REPAIRS TANDEM
Total BOYER TRUCK PARTS		\$133.05		
Paid Chk#	104977	2/2/2017	BREAKTHRU BEVERAGE	
E 640-47000-251	Liquor For Resale	\$194.83	1080586413	LIQ RESALE
E 640-47000-259	Freight	\$1.69	1080586413	FREIGHT
E 640-47000-251	Liquor For Resale	\$3,424.71	1080586464	LIQ RESALE
E 640-47000-251	Liquor For Resale	\$40.95	1080586464	FREIGHT
E 640-47000-251	Liquor For Resale	\$299.60	1080586550	WINE RESALE
E 640-47000-252	Wine For Resale	\$1,200.00	1080588014	WINE RESALE
E 640-47000-259	Freight	\$4.35	1080588014	FREIGHT

***Check Detail Register©**

January 2017

			Check Amt	Invoice	Comment
E 640-47000-252	Wine For Resale		\$1,988.90	108586906	WINE RESALE
E 640-47000-259	Freight		\$9.54	108586906	FREIGHT
E 640-47000-253	Beer For Resale		\$435.00	1090665028	BEER RESALE
E 640-47000-253	Beer For Resale		\$2,149.40	1090665079	BEER RESALE
E 640-47000-253	Beer For Resale		\$211.20	1090665080	BEER RESALE
E 640-47000-253	Beer For Resale		\$27.70	1090665171	BEER RESALE
E 640-47000-252	Wine For Resale		(\$92.80)	2080124970	WINE CREDIT
E 640-47000-252	Wine For Resale		(\$421.80)	2080137720	WINE CREDIT
E 640-47000-251	Liquor For Resale		(\$113.95)	2080156748	LIQ CREDIT
E 640-47000-251	Liquor For Resale		(\$125.00)	2080157658	LIQ CREDIT
Total BREAKTHRU BEVERAGE			\$9,234.32		
Paid Chk# 104978	2/2/2017	CENTURYLINK			
E 430-40000-309	Contractual Services		\$10,000.00		CONSTRUCTION PROPOSAL; BROADWAY AVE
Total CENTURYLINK			\$10,000.00		
Paid Chk# 104979	2/2/2017	COCA-COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		\$151.96	3601202597	MISC MIX
E 640-47000-254	Soft Drinks/Mix For Resale		(\$5.00)	3601202598	CREDIT MISC MIX
Total COCA-COLA			\$146.96		
Paid Chk# 104980	2/2/2017	CORNERHOUSE			
E 101-42100-309	Contractual Services		\$1,104.25	SPD25	2017 FORENSIC SERVICES
Total CORNERHOUSE			\$1,104.25		
Paid Chk# 104981	2/2/2017	COURIER SOURCE, INC.			
E 101-41500-499	Miscellaneous		\$33.92	013117	DELIVER SERVICE
Total COURIER SOURCE, INC.			\$33.92		
Paid Chk# 104982	2/2/2017	COZZINI BROS., INC.			
E 640-48500-210	Operating Supplies (GENERAL)		\$52.03	C3475465	SUPPLIES
Total COZZINI BROS., INC.			\$52.03		
Paid Chk# 104983	2/2/2017	DAHLHEIMER DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$450.00	1231923	BEER RESALE
E 640-47000-253	Beer For Resale		\$522.00	139039	BEER RESALE
Total DAHLHEIMER DISTRIBUTING CO.			\$972.00		
Paid Chk# 104984	2/2/2017	DENNYS 5TH AVENUE BAKERY			
E 640-48500-255	FOODIngredients For Resale		\$88.25	644659	FOOD
Total DENNYS 5TH AVENUE BAKERY			\$88.25		
Paid Chk# 104985	2/2/2017	DIRECTV			
E 640-48000-415	Other Equipment Rentals		\$327.56	30507503335	SERVICE
Total DIRECTV			\$327.56		
Paid Chk# 104986	2/2/2017	ENKI BREWING COMPANY			
E 640-48000-253	Beer For Resale		\$55.00	6759	BEER RESALE
Total ENKI BREWING COMPANY			\$55.00		
Paid Chk# 104987	2/2/2017	EXCEL DOCUMENT MGMT.			
E 101-41500-200	Office Supplies (GENERAL)		\$69.35	013017	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$1,284.54	43109	SUPPLIES
Total EXCEL DOCUMENT MGMT.			\$1,353.89		
Paid Chk# 104988	2/2/2017	FASTENAL			
E 101-43100-210	Operating Supplies (GENERAL)		\$33.99	MNPLY90720	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$30.57	MNPLY90761	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$35.17	MNPLY90771	SUPPLIES

***Check Detail Register©**

January 2017

			Check Amt	Invoice	Comment
E 101-43100-210	Operating Supplies (GENERAL)		\$17.15	MNPLY90791	SUPPLIES
	Total FASTENAL		\$116.88		
Paid Chk# 104989	2/2/2017	FLEET FARM			
E 101-45200-241	Safety equip/testings		\$68.53	012517	SUPPLIES
	Total FLEET FARM		\$68.53		
Paid Chk# 104990	2/2/2017	FLOYD TOTAL SECURITY			
E 640-49100-401	Repairs/Maint Buildings		\$191.95	1167880	REPAIRS MUNI LIQ ST
	Total FLOYD TOTAL SECURITY		\$191.95		
Paid Chk# 104991	2/2/2017	GROUND SPECIALTIES, INC			
E 232-40000-210	Operating Supplies (GENERAL)		\$2,980.00	1465	GROUND THAWING
	Total GROUND SPECIALTIES, INC		\$2,980.00		
Paid Chk# 104992	2/2/2017	HD SUPPLY WATERWORKS, LTD			
E 610-40000-242	Well & F.P. Equipment		\$131.76	G704670	WTP #3
	Total HD SUPPLY WATERWORKS, LTD		\$131.76		
Paid Chk# 104993	2/2/2017	HOEFKER, TROY			
E 101-45200-241	Safety equip/testings		\$160.00		REIMBURSTMENT; WORK BOOTS
	Total HOEFKER, TROY		\$160.00		
Paid Chk# 104994	2/2/2017	HOHENSTEINS INC.			
E 640-47000-253	Beer For Resale		\$594.50	873353	BEER RESALE
	Total HOHENSTEINS INC.		\$594.50		
Paid Chk# 104995	2/2/2017	HOLIDAY STATIONSTORES			
E 101-42100-212	Motor Fuels		\$54.20	012817	FUEL; JAN 2017
E 640-47000-212	Motor Fuels		\$39.03	012817	FUEL; JAN 2017
E 101-42100-212	Motor Fuels		(\$1.19)	012817	FUEL CREDIT; JAN 2017
	Total HOLIDAY STATIONSTORES		\$92.04		
Paid Chk# 104996	2/2/2017	JJ TAYLOR DISTRIBUTING OF MN			
E 640-47000-253	Beer For Resale		\$1,999.89	2635313	BEER RESALE
E 640-47000-259	Freight		\$3.00	2635313	FREIGHT
E 640-47000-253	Beer For Resale		\$95.70	2648479	BEER RESALE
E 640-47000-259	Freight		\$3.00	2648479	FREIGHT
	Total JJ TAYLOR DISTRIBUTING OF MN		\$2,101.59		
Paid Chk# 104997	2/2/2017	JOHNSON BROS.-ST.PAUL			
E 640-47000-252	Wine For Resale		\$965.40	5640486	WINE RESALE
E 640-47000-259	Freight		\$12.20	5640486	FREIGHT
E 640-47000-251	Liquor For Resale		\$2,810.78	5641663	LIQ RESALE
E 640-47000-259	Freight		\$17.39	5641663	FREIGHT
E 640-47000-251	Liquor For Resale		(\$317.86)	610230	LIQ CREDIT
E 640-47000-252	Wine For Resale		(\$34.48)	611061	WINE CREDIT
	Total JOHNSON BROS.-ST.PAUL		\$3,453.43		
Paid Chk# 104998	2/2/2017	KEEPRS			
E 101-42100-217	Uniforms		\$371.77	327746-01	PD UNIFORMS
E 101-42100-217	Uniforms		\$68.00	327746-02	PD UNIFORMS
E 101-42100-217	Uniforms		\$57.00	327749-01	PD UNIFORMS
E 101-42100-217	Uniforms		\$10.29	333597	PD UNIFORMS
E 101-42100-217	Uniforms		\$35.98	333810	PD UNIFORMS
E 101-42100-217	Uniforms		\$54.99	333904	PD UNIFORMS
	Total KEEPRS		\$598.03		
Paid Chk# 104999	2/2/2017	LANO EQUIPMENT, INC.			

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January 2017

			Check Amt	Invoice	Comment
E 101-45200-222	Repair & Maint - Equip		\$69.92	03-413806	SUPPLIES
	Total LANO EQUIPMENT, INC.		\$69.92		
Paid Chk# 105000	2/2/2017	LEAGUE OF MN.CITIES			
E 101-41500-200	Office Supplies (GENERAL)		\$65.56		2017 DIRECTORY
	Total LEAGUE OF MN.CITIES		\$65.56		
Paid Chk# 105001	2/2/2017	LIBATION PROJECT			
E 640-47000-252	Wine For Resale		\$480.00	7057	WINE RESALE
E 640-47000-259	Freight		\$4.50	7057	FREIGHT
	Total LIBATION PROJECT		\$484.50		
Paid Chk# 105002	2/2/2017	LMCD			
E 233-40000-437	Payments to Organizations		\$9,894.25	010217	1ST QTR 2017 LEVY PYMT
	Total LMCD		\$9,894.25		
Paid Chk# 105003	2/2/2017	LONG LAKE TRU VALUE			
E 101-43100-210	Operating Supplies (GENERAL)		\$10.19		SUPPLIES
E 620-40000-225	Repair & Maint - System		\$28.45		SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)		\$11.99		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$1.99		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$42.39		SUPPLIES
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$6.16		SUPPLIES
E 610-40000-225	Repair & Maint - System		\$25.54		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$30.99		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$4.98		SUPPLIES
E 101-45200-210	Operating Supplies (GENERAL)		\$216.43		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$13.75		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$8.63		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$3.87		SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		\$21.09		SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)		(\$9.60)		SUPPLIES; RETURN
E 610-40000-210	Operating Supplies (GENERAL)		\$25.97		SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)		\$10.57		SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$9.98		SUPPLIES
	Total LONG LAKE TRU VALUE		\$463.37		
Paid Chk# 105004	2/2/2017	LUPINE BREWING COMPANY			
E 640-48000-253	Beer For Resale		\$160.00	LBC002181	BEER RESALE
	Total LUPINE BREWING COMPANY		\$160.00		
Paid Chk# 105005	2/2/2017	MANSFIELD OIL COMPANY			
E 101-49200-212	Motor Fuels		\$484.03	20168564	FUEL
E 101-49200-212	Motor Fuels		\$814.77	20168565	FUEL
E 101-49200-212	Motor Fuels		\$918.04	20168566	FUEL
	Total MANSFIELD OIL COMPANY		\$2,216.84		
Paid Chk# 105006	2/2/2017	MARCO			
E 101-41500-404	Repairs/Maint - Machin/Equip		\$101.25	INV3995013	COPIER
	Total MARCO		\$101.25		
Paid Chk# 105007	2/2/2017	MEDIACOM			
E 610-49100-309	Contractual Services		\$1,620.00	012117	SERVICE
	Total MEDIACOM		\$1,620.00		
Paid Chk# 105008	2/2/2017	MICRO CENTER			
E 409-40000-540	Equipment		\$269.98	012017	SCANNER/DOCK
	Total MICRO CENTER		\$269.98		

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January 2017

			Check Amt	Invoice	Comment
Paid Chk# 105009	2/2/2017	MIDWEST GREASE			
E 640-48500-404	Repairs/Maint - Machin/Equip		\$180.00	PI.179459	GREASE TRAP SERVICE
	Total	MIDWEST GREASE	\$180.00		
Paid Chk# 105010	2/2/2017	MILLER, FRED			
E 235-40000-302	Consultants		\$1,600.00	0000151	JAN 2017 TV PRODUCTION
	Total	MILLER, FRED	\$1,600.00		
Paid Chk# 105011	2/2/2017	MN DEPT.OF PUBLIC SAFETY			
E 610-40000-310	Plan Review		\$100.00	272350012201	WTP #3 CHLORINE STORAGE
	Total	MN DEPT.OF PUBLIC SAFETY	\$100.00		
Paid Chk# 105012	2/2/2017	MN DEPT.OF PUBLIC SAFETY			
E 610-40000-310	Plan Review		\$100.00	272350013201	WTP #2 CHLORINE STORAGE
	Total	MN DEPT.OF PUBLIC SAFETY	\$100.00		
Paid Chk# 105013	2/2/2017	MN NCPERS LIFE INSURANCE			
G 101-21715	PERA Term Life		\$48.00	8308217	PREMIUM
	Total	MN NCPERS LIFE INSURANCE	\$48.00		
Paid Chk# 105014	2/2/2017	MONTAGUE, ALLEN			
E 610-40000-241	Safety equip/testings		\$80.00		REIMBURSEMENT WORK BOOTS
E 620-40000-241	Safety equip/testings		\$80.00		REIMBURSEMENT WORK BOOTS
	Total	MONTAGUE, ALLEN	\$160.00		
Paid Chk# 105015	2/2/2017	MORRIE S MINNETONKA FORD			
E 101-42100-404	Repairs/Maint - Machin/Equip		\$57.96	547684	PD SQDS
	Total	MORRIE S MINNETONKA FORD	\$57.96		
Paid Chk# 105016	2/2/2017	NAPA AUTO PARTS-WATERTOWN			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$10.85	472697	SUPPLIES; ST DEPT
E 101-42100-404	Repairs/Maint - Machin/Equip		\$232.86	472983	REPAIRS SQD 148; PD
	Total	NAPA AUTO PARTS-WATERTOWN	\$243.71		
Paid Chk# 105017	2/2/2017	NEWMAN TRAFFIC SIGNS			
E 101-43100-226	Sign Repair Materials		\$91.02	TI-0306392	STREET SIGNS
	Total	NEWMAN TRAFFIC SIGNS	\$91.02		
Paid Chk# 105018	2/2/2017	NORTHWESTERN FRUIT COMPANY			
E 640-48000-255	FOODIngredients For Resale		\$668.30	855262	FOOD
E 640-48000-251	Liquor For Resale		\$19.10	855262	LIQ RESALE
	Total	NORTHWESTERN FRUIT COMPANY	\$687.40		
Paid Chk# 105019	2/2/2017	OFFICE DEPOT			
E 101-41500-200	Office Supplies (GENERAL)		\$49.57	895857192001	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)		\$31.99	895858053001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)		\$94.38	895858053001	SUPPLIES
	Total	OFFICE DEPOT	\$175.94		
Paid Chk# 105020	2/2/2017	PAUSTIS & SONS			
E 640-47000-252	Wine For Resale		\$270.20	8577899-IN	WINE RESALE
E 640-47000-259	Freight		\$5.25	8577899-IN	FREIGHT
	Total	PAUSTIS & SONS	\$275.45		
Paid Chk# 105021	2/2/2017	PHILLIPS WINES & SPIRITS			
E 640-47000-251	Liquor For Resale		\$594.82	2110215	LIQ RESALE
E 640-47000-259	Freight		\$5.89	2110215	FREIGHT
E 640-47000-252	Wine For Resale		\$835.25	2110216	WINE RESALE
E 640-47000-259	Freight		\$12.20	2110216	FREIGHT

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January 2017

		Check Amt	Invoice	Comment
E 640-47000-251	Liquor For Resale	\$478.16	2111902	LIQ RESALE
E 640-47000-259	Freight	\$8.04	2111902	FREIGHT
Total PHILLIPS WINES & SPIRITS		\$1,934.36		
Paid Chk# 105022	2/2/2017	POPP TELECOM		
E 101-42100-309	Contractual Services	\$33.39	992390229	SERVICE
Total POPP TELECOM		\$33.39		
Paid Chk# 105023	2/2/2017	RISVOLD, MICHAEL		
E 101-42100-499	Miscellaneous	\$6.99		REIMBURSEMENT; SUPPLIES
E 101-42100-331	Mileage & Expense Account	\$5.00		REIMBURSEMENT; PARKING
Total RISVOLD, MICHAEL		\$11.99		
Paid Chk# 105024	2/2/2017	SEARS		
E 101-45200-210	Operating Supplies (GENERAL)	\$7.50	010517	SUPPLIES
Total SEARS		\$7.50		
Paid Chk# 105025	2/2/2017	SHAMROCK GROUP		
E 640-47000-254	Soft Drinks/Mix For Resale	\$101.40	2084792	MISC MIX
E 640-47000-259	Freight	\$2.00	2084792	FREIGHT
Total SHAMROCK GROUP		\$103.40		
Paid Chk# 105026	2/2/2017	SMALL LOT MN		
E 640-47000-252	Wine For Resale	\$240.00	11946	WINE RESALE
Total SMALL LOT MN		\$240.00		
Paid Chk# 105027	2/2/2017	SOJOURNER		
E 101-42100-309	Contractual Services	\$2,000.00	013017	2017 SUPPORT
Total SOJOURNER		\$2,000.00		
Paid Chk# 105028	2/2/2017	SOUTHERN GLAZER'S OF MN		
E 640-47000-251	Liquor For Resale	\$1,686.40	1502321	LIQ RESALE
E 640-47000-259	Freight	\$11.95	1502321	FREIGHT
E 640-47000-252	Wine For Resale	\$576.00	1502322	WINE RESALE
E 640-47000-259	Freight	\$5.12	1502322	FREIGHT
E 640-47000-252	Wine For Resale	\$542.24	1502323	WINE RESALE
E 640-47000-259	Freight	\$11.52	1502323	FREIGHT
E 640-47000-252	Wine For Resale	\$72.00	1502324	WINE RESALE
E 640-47000-259	Freight	\$2.56	1502324	FREIGHT
Total SOUTHERN GLAZER'S OF MN		\$2,907.79		
Paid Chk# 105029	2/2/2017	SOUTHWEST ASSESSING		
E 101-41550-210	Operating Supplies (GENERAL)	\$4,042.16	013017	FEB 2017 ASSESSING FEE
Total SOUTHWEST ASSESSING		\$4,042.16		
Paid Chk# 105030	2/2/2017	STAR TRIBUNE		
E 640-48000-433	Dues, Licensing & Seminars	\$189.54		SERVICE 08/11/16-02/06/17
Total STAR TRIBUNE		\$189.54		
Paid Chk# 105031	2/2/2017	STRATEGIC EQUIPMENT AND		
E 640-48000-210	Operating Supplies (GENERAL)	\$218.48	2792471	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$549.58	2792471	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	\$97.60	2792475	SUPPLIES
Total STRATEGIC EQUIPMENT AND		\$865.66		
Paid Chk# 105032	2/2/2017	STREICHER S		
E 101-42100-217	Uniforms	\$24.99	11246121	PD UNIFORMS
E 101-42100-217	Uniforms	\$993.78	11246959	PD UNIFORMS
E 101-42100-217	Uniforms	\$38.97	11247144	PD UNIFORMS

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January 2017

			Check Amt	Invoice	Comment
Total STREICHER S			\$1,057.74		
Paid Chk# 105033	2/2/2017	SUNBURST CHEMICALS, INC.			
E 640-47000-409	Maint services & Improv		\$121.68	0380287-IN	MAINT
E 640-48500-210	Operating Supplies (GENERAL)		\$228.39	0380350-IN	SUPPLIES
Total	SUNBURST CHEMICALS, INC.		\$350.07		
Paid Chk# 105034	2/2/2017	THORPE DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$1,916.75	1206551	BEER RESALE
E 640-47000-253	Beer For Resale		\$40.90	1209895	BEER RESALE
Total	THORPE DISTRIBUTING CO.		\$1,957.65		
Paid Chk# 105035	2/2/2017	TRUE BRANDS			
E 640-47000-256	MISC.MDSE.RESALE		\$117.82	193441	MISC MIX
E 640-47000-259	Freight		\$5.89	193441	FREIGHT
Total	TRUE BRANDS		\$123.71		
Paid Chk# 105036	2/2/2017	ULTRA-CHEM IN.C			
E 640-48500-210	Operating Supplies (GENERAL)		\$552.99	1181737	SUPPLIES
E 640-48000-259	Freight		\$72.00	1181737	FREIGHT
Total	ULTRA-CHEM IN.C		\$624.99		
Paid Chk# 105037	2/2/2017	UNIFORMS UNLIMITED			
E 101-42100-217	Uniforms		\$62.19	39093-2	PD UNIFORMS
Total	UNIFORMS UNLIMITED		\$62.19		
Paid Chk# 105038	2/2/2017	UNPARALLELED PARKING			
E 401-40000-309	Contractual Services		\$815.83	1758	VALET PARKING; JAN 2017
Total	UNPARALLELED PARKING		\$815.83		
Paid Chk# 105039	2/2/2017	US FOODS			
E 640-48000-254	Soft Drinks/Mix For Resale		\$352.58	3040458	MISC MIX
E 640-48500-255	FOODIngredients For Resale		\$2,538.20	3040458	FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$132.07	3040458	SUPPLIES
E 640-48500-255	FOODIngredients For Resale		\$66.31	3053598	FOOD
E 640-48000-342	Promotions - Food/Drinks		\$47.04	3086115	PROMO FOODS
E 640-48500-255	FOODIngredients For Resale		\$3,898.86	3086115	FOOD
E 640-48000-210	Operating Supplies (GENERAL)		\$53.64	3086115	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$130.18	3086115	SUPPLIES
E 640-48000-251	Liquor For Resale		\$22.00	3086115	LIQ RESALE
E 640-48000-254	Soft Drinks/Mix For Resale		\$362.97	3086115	MISC MIX
Total	US FOODS		\$7,603.85		
Paid Chk# 105040	2/2/2017	USA BLUE BOOK			
E 610-40000-242	Well & F.P. Equipment		\$78.55	161658	WTP #2
Total	USA BLUE BOOK		\$78.55		
Paid Chk# 105041	2/2/2017	VAN PAPER COMPANY			
E 101-41500-200	Office Supplies (GENERAL)		\$266.68	413182-00	SUPPLIES
Total	VAN PAPER COMPANY		\$266.68		
Paid Chk# 105042	2/2/2017	VILLAGE CHEVROLET			
E 101-42100-404	Repairs/Maint - Machin/Equip		\$145.70	748096	REPAIRS
Total	VILLAGE CHEVROLET		\$145.70		
Paid Chk# 105043	2/2/2017	VINOCOPIA			
E 640-47000-252	Wine For Resale		\$226.67	0171909-IN	WINE RESALE
E 640-47000-259	Freight		\$6.00	0171909-IN	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		\$120.00	0171918-IN	MISC MIX

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January 2017

			Check Amt	Invoice	Comment
E 640-47000-259	Freight		\$12.00	0171918-IN	FREIGHT
	Total VINOCOPIA		\$364.67		
Paid Chk# 105044	2/2/2017	WAYZATA TIRE & AUTO			
E 101-45200-222	Repair & Maint - Equip		\$22.13	135822	REPAIRS
	Total WAYZATA TIRE & AUTO		\$22.13		
Paid Chk# 105045	2/2/2017	WBC HOLDINGS, INC.			
E 101-42100-404	Repairs/Maint - Machin/Equip		\$1,098.00	13578	2016 PD CAR WASH
	Total WBC HOLDINGS, INC.		\$1,098.00		
Paid Chk# 105046	2/2/2017	WILSON, DAVID			
E 101-42100-331	Mileage & Expense Account		\$37.65	013117	REIMBURSEMENT MILEAGE/MEAL
	Total WILSON, DAVID		\$37.65		
Paid Chk# 105047	2/2/2017	WINE COMPANY			
E 640-47000-252	Wine For Resale		\$290.67	26690	WINE RESALE
E 640-47000-259	Freight		\$6.30	26690	FREIGHT
	Total WINE COMPANY		\$296.97		
Paid Chk# 105048	2/2/2017	WINE MERCHANT			
E 640-47000-252	Wine For Resale		\$804.00	7118191	WINE RESALE
E 640-47000-259	Freight		\$6.10	7118191	FREIGHT
	Total WINE MERCHANT		\$810.10		
Paid Chk# 105049	2/2/2017	XCEL ENERGY			
E 610-40000-381	Electric Utilities		\$40.91		51-0011420784-1; SERVICES 12/15/16-01/18/17
	Total XCEL ENERGY		\$40.91		
Paid Chk# 105050	2/2/2017	ABSOLUTE MECHANICAL			
E 640-48000-404	Repairs/Maint - Machin/Equip		\$7,430.00	7546	EXHAUST FILTERS
	Total ABSOLUTE MECHANICAL		\$7,430.00		
	10100 Anchor Bank		\$91,479.80		

Fund Summary

<u>10100 Anchor Bank</u>	
101 GENERAL FUND	\$16,199.92
232 CEMETARY	\$2,980.00
233 LAKFRONT IMPROVE	\$9,894.25
235 CABLE TV	\$1,600.00
401 PERM IMPROVEMENT	\$815.83
409 EQUIP REVOLVING	\$269.98
430 STREET CIP	\$10,000.00
437 LIBRARY/COMM.ROOM CIP	\$1,442.75
610 WATER FUND	\$2,407.22
620 SEWER FUND	\$257.89
640 LIQUOR	\$45,611.96
	\$91,479.80

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February 2017

			Check Amt	Invoice	Comment
10100 Anchor Bank					
Paid Chk#	105052	2/9/2017	MN DNR WATERS		
E 610-40000-310	Plan Review		\$3,045.24	011317	WATER USE/SUMMER CHARGES 2016
	Total	MN DNR WATERS	\$3,045.24		
Paid Chk#	105053	2/9/2017	OFFICE DEPOT		
E 630-40000-200	Office Supplies (GENERAL)		\$141.98	887613874002	SUPPLIES
	Total	OFFICE DEPOT	\$141.98		
Paid Chk#	105054	2/9/2017	PERRY S TRUCK REPAIR		
E 101-42100-499	Miscellaneous		\$159.82	16597	TOW; 08/26/16
	Total	PERRY S TRUCK REPAIR	\$159.82		
Paid Chk#	105055	2/9/2017	QUALITY SERVICE, INC.		
E 640-48500-404	Repairs/Maint - Machin/Equip		\$171.64	32021	INCORRECT CHARGE INVOICE 31983
	Total	QUALITY SERVICE, INC.	\$171.64		
Paid Chk#	105056	2/9/2017	RDO EQUIPMENT CO.		
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$66.47	P16029	PARTS
	Total	RDO EQUIPMENT CO.	\$66.47		
Paid Chk#	105057	2/9/2017	SPC		
E 640-47000-401	Repairs/Maint Buildings		\$408.25	1133009	NOV 2016 SERVICES
E 640-48000-401	Repairs/Maint Buildings		\$408.25	1133009	NOV 2016 SERVICES
	Total	SPC	\$816.50		
Paid Chk#	105058	2/9/2017	STANTEC CONSULTING SERVICES		
E 610-40000-303	Engineering Fees		\$5,491.01	1150479	SERVICES 11/12/16-12/31/16
	Total	STANTEC CONSULTING SERVICES	\$5,491.01		
Paid Chk#	105059	2/9/2017	TOLL GAS & WELDING SUPPLY		
E 640-48000-210	Operating Supplies (GENERAL)		\$53.41		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$56.71		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$84.76		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$96.20		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$71.68		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$145.23		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$73.38		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		(\$111.36)		SUPPLIES; CREDIT
E 640-48000-210	Operating Supplies (GENERAL)		\$55.36		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$47.34		SUPPLIES
	Total	TOLL GAS & WELDING SUPPLY	\$572.71		
	10100 Anchor Bank		\$10,465.37		

Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	\$226.29
610 WATER FUND	\$8,536.25
630 MOTOR VEHICLE	\$141.98
640 LIQUOR	\$1,560.85
	\$10,465.37

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February 2017

			Check Amt	Invoice	Comment
10100 Anchor Bank					
Paid Chk#	105060	2/9/2017	AEM FINANCIAL SOLUTIONS		
E 101-41500-301	Auditing and Acct g Services		\$1,232.50	377295	AP SERVICES
E 101-41500-301	Auditing and Acct g Services		\$4,679.00	377334	JAN 2017 SERVICES
Total AEM FINANCIAL SOLUTIONS			\$5,911.50		
Paid Chk#	105061	2/9/2017	ARTISAN BEER COMPANY		
E 640-47000-253	Beer For Resale		\$453.70	3156329	BEER RESALE
E 640-48000-253	Beer For Resale		(\$90.00)	372061	BEER CREDIT
Total ARTISAN BEER COMPANY			\$363.70		
Paid Chk#	105062	2/9/2017	ASPEN MILLS		
E 101-42200-217	Uniforms		\$71.55	193241	UNIFORM; FD
E 101-42200-217	Uniforms		\$71.55	193242	UNIFORM; FD
Total ASPEN MILLS			\$143.10		
Paid Chk#	105063	2/9/2017	BELLBOY BAR SUPPLY CORP.		
E 640-47000-210	Operating Supplies (GENERAL)		\$149.60	95307700	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale		\$35.75	95307700	MISC MIX
E 640-47000-259	Freight		\$5.83	95307700	FREIGHT
Total BELLBOY BAR SUPPLY CORP.			\$191.18		
Paid Chk#	105064	2/9/2017	BERKLEY RISK ADMINISTRATORS CO		
E 101-49200-365	Workers Comp Ins		\$67,133.00	012417	WORKERS COMP INSURANCE
E 610-40000-365	Workers Comp Ins		\$7,000.00	012417	WORKERS COMP INSURANCE
E 620-40000-365	Workers Comp Ins		\$5,600.00	012417	WORKERS COMP INSURANCE
E 630-40000-365	Workers Comp Ins		\$500.00	012417	WORKERS COMP INSURANCE
E 640-47000-365	Workers Comp Ins		\$6,900.00	012417	WORKERS COMP INSURANCE
E 640-48000-365	Workers Comp Ins		\$34,000.00	012417	WORKERS COMP INSURANCE
otal BERKLEY RISK ADMINISTRATORS CO			\$121,133.00		
Paid Chk#	105065	2/9/2017	BERNICK'S WINE		
E 640-47000-254	Soft Drinks/Mix For Resale		\$106.40	341960	MISC MIX
E 640-47000-254	Soft Drinks/Mix For Resale		\$229.25	341961	MISC MIX
Total BERNICK'S WINE			\$335.65		
Paid Chk#	105066	2/9/2017	BOURGET IMPORTS		
E 640-47000-252	Wine For Resale		\$188.00	139403	WINE RESALE
E 640-47000-259	Freight		\$3.00	139403	FREIGHT
Total BOURGET IMPORTS			\$191.00		
Paid Chk#	105067	2/9/2017	BREAKTHRU BEVERAGE		
E 640-47000-252	Wine For Resale		\$3,006.00	1080589571	WINE RESALE
E 640-47000-259	Freight		\$31.90	1080589571	FREIGHT
E 640-47000-251	Liquor For Resale		\$4,175.05	1080589572	LIQ RESALE
E 640-47000-254	Soft Drinks/Mix For Resale		\$111.06	1080589572	MISC MIX
E 640-47000-259	Freight		\$31.29	1080589572	FREIGHT
E 640-47000-252	Wine For Resale		\$252.00	1080592635	WINE RESALE
E 640-47000-251	Liquor For Resale		\$216.00	1080592635	LIQ RESALE
E 640-47000-259	Freight		\$11.72	1080592635	FREIGHT
E 640-47000-253	Beer For Resale		\$405.00	1090667862	BEER RESALE
E 640-47000-253	Beer For Resale		\$3,017.55	1090667902	BEER RESALE
E 640-47000-253	Beer For Resale		\$25.50	1090667903	BEER RESALE
E 640-47000-253	Beer For Resale		\$780.00	1090670482	BEER RESALE
E 640-47000-252	Wine For Resale		\$360.00	18589745	WINE RESALE
E 640-47000-259	Freight		\$14.50	18589745	FREIGHT
Total BREAKTHRU BEVERAGE			\$12,437.57		
Paid Chk#	105068	2/9/2017	CARQUEST		

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February 2017

			Check Amt	Invoice	Comment
E 101-43100-210	Operating Supplies (GENERAL)		\$21.42	6976-363320	SUPPLIES
	Total CARQUEST		\$21.42		
Paid Chk# 105069	2/9/2017	CENTERPOINT ENERGY			
E 101-41940-383	Fuel, oil and natural gas		\$4,137.62	012517	SERVICE 12/21/16-01/23/17
E 610-40000-383	Fuel, oil and natural gas		\$122.22	012517	SERVICE 12/21/16-01/23/17
E 640-47000-383	Fuel, oil and natural gas		\$319.00	012517	SERVICE 12/21/16-01/23/17
E 640-48000-383	Fuel, oil and natural gas		\$1,276.01	012517	SERVICE 12/21/16-01/23/17
E 101-41940-383	Fuel, oil and natural gas		\$97.44	012517	SERVICE 12/21/16-01/23/17
E 101-42200-383	Fuel, oil and natural gas		\$848.68	012517	SERVICE 12/21/16-01/23/17
	Total CENTERPOINT ENERGY		\$6,800.97		
Paid Chk# 105070	2/9/2017	CHARLIE'S AUTO BODY			
E 101-45200-404	Repairs/Maint - Machin/Equip		\$2,098.28		REPAIRS 2008 CHEV; PARKS
	Total CHARLIE'S AUTO BODY		\$2,098.28		
Paid Chk# 105071	2/9/2017	CLAREY S SAFETY EQUIPMENT			
E 101-42200-217	Uniforms		\$1,089.00	169974	UNIFORM
	Total CLAREY S SAFETY EQUIPMENT		\$1,089.00		
Paid Chk# 105072	2/9/2017	COURIER SOURCE, INC.			
E 101-41500-499	Miscellaneous		\$33.92	144257	SERVICE
	Total COURIER SOURCE, INC.		\$33.92		
Paid Chk# 105073	2/9/2017	CULLIGAN-BOTTLED WATER			
E 101-41940-210	Operating Supplies (GENERAL)		\$102.32	2075037	SUPPLIES
	Total CULLIGAN-BOTTLED WATER		\$102.32		
Paid Chk# 105074	2/9/2017	CULLIGAN-METRO			
E 640-48500-210	Operating Supplies (GENERAL)		\$165.63	101X29816207	SUPPLIES
	Total CULLIGAN-METRO		\$165.63		
Paid Chk# 105075	2/9/2017	DAHLHEIMER DISTRIBUTING CO.			
E 640-48000-253	Beer For Resale		\$861.00	1231960	BEER RESALE
E 640-47000-253	Beer For Resale		\$486.50	139614	BEER RESALE
	Total DAHLHEIMER DISTRIBUTING CO.		\$1,347.50		
Paid Chk# 105076	2/9/2017	DENNYS 5TH AVENUE BAKERY			
E 640-48500-255	FOODIngredients For Resale		\$69.96	645302	FOOD
E 640-48500-255	FOODIngredients For Resale		\$96.47	645891	FOOD
E 640-48500-255	FOODIngredients For Resale		\$59.00	646147	FOOD
	Total DENNYS 5TH AVENUE BAKERY		\$225.43		
Paid Chk# 105077	2/9/2017	DOMACE VINO			
E 640-47000-252	Wine For Resale		\$688.00	12957	WINE RESALE
E 640-47000-259	Freight		\$4.00	12957	FREIGHT
E 640-47000-252	Wine For Resale		\$3,240.00	12968	WINE RESALE
E 640-47000-259	Freight		\$12.00	12968	FREIGHT
	Total DOMACE VINO		\$3,944.00		
Paid Chk# 105078	2/9/2017	FASTENAL			
E 101-43100-210	Operating Supplies (GENERAL)		\$24.67	MNPLY90934	SUPPLIES
	Total FASTENAL		\$24.67		
Paid Chk# 105079	2/9/2017	FINANCE AND COMMERCE			
E 620-40000-499	Miscellaneous		\$156.84	743123855	2017 SANITARY SEWER REHABILITATION
E 407-40000-302	Consultants		\$239.82	743127320	WAYZATA MIDDLE SCHOOL TELE TOWER
	Total FINANCE AND COMMERCE		\$396.66		

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February 2017

			Check Amt	Invoice	Comment
Paid Chk# 105080	2/9/2017	FIT TEST			
E 101-42200-241	Safety equip/testings		\$520.00	861	FIT TEST FF 2017
	Total FIT TEST		\$520.00		
Paid Chk# 105081	2/9/2017	FLOYD TOTAL SECURITY			
E 630-40000-404	Repairs/Maint - Machin/Equip		\$157.00	1165883	SERVICE
	Total FLOYD TOTAL SECURITY		\$157.00		
Paid Chk# 105082	2/9/2017	FORECAST PUBLIC ART			
E 404-40000-309	Contractual Services		\$3,000.00	1092	DEVELOPMENT ROUNDABOUT SCULPTURE
	Total FORECAST PUBLIC ART		\$3,000.00		
Paid Chk# 105083	2/9/2017	FORMS & SYSTEMS OF MINNESOTA			
E 101-42100-350	Printing & Publishing		\$116.75	152131	PD FORMS
	Total FORMS & SYSTEMS OF MINNESOTA		\$116.75		
Paid Chk# 105084	2/9/2017	G & K SERVICES			
E 640-48500-217	Uniforms		\$142.58	1013227942	KITCHEN UNIFORM AND SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$16.00	1013227942	KITCHEN UNIFORM AND SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$81.28	1013227942	KITCHEN UNIFORM AND SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$86.84	1013316632	KITCHEN UNIFORM AND SUPPLIES
E 640-48000-217	Uniforms		\$141.30	1013316632	KITCHEN UNIFORM AND SUPPLIES
	Total G & K SERVICES		\$468.00		
Paid Chk# 105085	2/9/2017	GARELICK STEEL CO.			
E 101-43100-226	Sign Repair Materials		\$294.00	369192	SUPPLIES
	Total GARELICK STEEL CO.		\$294.00		
Paid Chk# 105086	2/9/2017	GOPHER STATE ONE CALL			
E 610-40000-313	Permit Fees/Gopher State		\$34.42		MONTHLY LOCATES
E 620-40000-313	Permit Fees/Gopher State		\$34.43		MONTHLY LOCATES
	Total GOPHER STATE ONE CALL		\$68.85		
Paid Chk# 105087	2/9/2017	GRAINGER, INC.			
E 610-40000-240	Small Tools and Minor Equip		\$22.36	9346976260	SUPPLIES
	Total GRAINGER, INC.		\$22.36		
Paid Chk# 105088	2/9/2017	GRAPE BEGINNINGS, INC.			
E 640-47000-252	Wine For Resale		\$2,620.00		WINE RESALE
E 640-47000-259	Freight		\$27.00		FREIGHT
E 640-47000-252	Wine For Resale		(\$116.25)		WINE CREDIT
	Total GRAPE BEGINNINGS, INC.		\$2,530.75		
Paid Chk# 105089	2/9/2017	HAMEL BUILDING CENTER			
E 670-40000-409	Maint services & Improv		\$33.36	124129	SUPPLIES
	Total HAMEL BUILDING CENTER		\$33.36		
Paid Chk# 105090	2/9/2017	HAMLIN UNIVERSITY			
E 670-40000-499	Miscellaneous		\$350.00		2017 MEMBERSHIP
	Total HAMLIN UNIVERSITY		\$350.00		
Paid Chk# 105091	2/9/2017	HENN.CNTY.ACCTG.SERVICES			
E 101-42120-308	Prisoner Care		\$494.56	100087287	BOOKING; JAN 2017
	Total HENN.CNTY.ACCTG.SERVICES		\$494.56		
Paid Chk# 105092	2/9/2017	HENN.CNTY.INFO.TECH.DEPT.			
E 101-42200-323	Radio Units		\$1,062.00	10000087188	FD RADIO; JAN 2017
E 101-42100-323	Radio Units		\$922.77	1000087189	PD RADIO; JAN 2017
E 610-40000-323	Radio Units		\$276.37	1000087203	PW RADIO; JAN 2017

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February 2017

			Check Amt	Invoice	Comment
E 620-40000-323	Radio Units		\$276.37	1000087203	PW RADIO; JAN 2017
Total	HENN.CNTY.INFO.TECH.DEPT.		\$2,537.51		
Paid Chk# 105093	2/9/2017	HENNEPIN COUNTY TREASURER			
G 650-20818	Garbage Sales Tax		\$1,395.19		9% REFUSE TAX; JAN 2017
Total	HENNEPIN COUNTY TREASURER		\$1,395.19		
Paid Chk# 105094	2/9/2017	INGERSOLL RAND INDUSTRIAL TECH			
E 610-40000-242	Well & F.P. Equipment		\$308.00	23844541	MAINT PARTS
Total	INGERSOLL RAND INDUSTRIAL TECH		\$308.00		
Paid Chk# 105095	2/9/2017	JC HEAVY TRUCK SERVICE, INC.			
E 101-45200-409	Maint services & Improv		\$927.36	1925	BUCKET TRUCK; PARKS
Total	JC HEAVY TRUCK SERVICE, INC.		\$927.36		
Paid Chk# 105096	2/9/2017	JJ TAYLOR DISTRIBUTING OF MN			
E 640-47000-253	Beer For Resale		\$3,122.05	2635352	BEE RESALE
E 640-47000-259	Freight		\$3.00	2635352	FREIGHT
E 640-47000-253	Beer For Resale		\$508.00	2648562	BEER RESALE
E 640-47000-259	Freight		\$3.00	2648562	FREIGHT
E 640-47000-253	Beer For Resale		\$117.60	2648563	BEER RESALE
E 640-47000-259	Freight		\$3.00	2648563	FREIGHT
E 640-47000-253	Beer For Resale		\$888.00	2658641	BEER RESALE
Total	JJ TAYLOR DISTRIBUTING OF MN		\$4,644.65		
Paid Chk# 105097	2/9/2017	JOHNSON BROS.-ST.PAUL			
E 640-47000-252	Wine For Resale		\$6,565.00		WINE RESALE
E 640-47000-259	Freight		\$69.51		FREIGHT
E 640-47000-252	Wine For Resale		\$1,755.29		WINE RESALE
E 640-47000-259	Freight		\$13.83		FREIGHT
Total	JOHNSON BROS.-ST.PAUL		\$8,403.63		
Paid Chk# 105098	2/9/2017	KARLSBURGER FOODS, INC.			
E 640-48000-255	FOODIngredients For Resale		\$174.10	000430419	FOOD
Total	KARLSBURGER FOODS, INC.		\$174.10		
Paid Chk# 105099	2/9/2017	KIRVIDA FIRE, INC.			
E 101-42200-404	Repairs/Maint - Machin/Equip		\$102.98	6063	REPAIRS
E 101-42200-404	Repairs/Maint - Machin/Equip		\$148.34	6064	REPAIRS
Total	KIRVIDA FIRE, INC.		\$251.32		
Paid Chk# 105100	2/9/2017	LEAGUE OF MN.CITIES			
E 101-41100-433	Dues, Licensing & Seminars		\$325.00	020117	CONFERENCE; PLECHASH
E 101-41500-433	Dues, Licensing & Seminars		\$250.00	020117	CONFERENCE; DAHL
Total	LEAGUE OF MN.CITIES		\$575.00		
Paid Chk# 105101	2/9/2017	LEXISNEXIS RISK DATA			
E 101-42100-309	Contractual Services		\$33.00	1214550-2017	JAN 17 CONTRACT FEE
Total	LEXISNEXIS RISK DATA		\$33.00		
Paid Chk# 105102	2/9/2017	LIBATION PROJECT			
E 640-47000-252	Wine For Resale		\$560.00		WINE RESALE
E 640-47000-259	Freight		\$1.50		FREIGHT
Total	LIBATION PROJECT		\$561.50		
Paid Chk# 105103	2/9/2017	LOFFLER COMPANIES, INC.			
E 101-41500-311	Data Processing		\$2,870.00	2439592	NETWORK SUPPORT
Total	LOFFLER COMPANIES, INC.		\$2,870.00		

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February 2017

		Check Amt		Invoice	Comment
Paid Chk#	105104	2/9/2017	LONG LAKE VETERINARY CLINIC		
E 101-42120-309	Contractual Services	\$50.00	249202		IMPOUND FEE
Total	LONG LAKE VETERINARY CLINIC	\$50.00			
Paid Chk#	105105	2/9/2017	M.AMUNDSON LLP		
E 640-47000-256	MISC.MDSE.RESALE	\$830.01	231691		CIGS
Total	M.AMUNDSON LLP	\$830.01			
Paid Chk#	105106	2/9/2017	METERING & TECHNOLOGY SOLUTION		
G 610-14100	Inventory of Material/Supply	\$345.00	8169		WATER METER
G 620-14100	Inventory of Material/Supply	\$345.00	8169		WATER METER
tal	METERING & TECHNOLOGY SOLUTION	\$690.00			
Paid Chk#	105107	2/9/2017	METROPOLITAN COUNCIL		
E 620-40000-386	Other Utilities	\$42,807.38	0001063850		WASTEWATER; MARCH 2017
Total	METROPOLITAN COUNCIL	\$42,807.38			
Paid Chk#	105108	2/9/2017	MINNESOTA EQUIPMENT		
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$265.38	P53098		PARTS STREET SWEEPER; PW
Total	MINNESOTA EQUIPMENT	\$265.38			
Paid Chk#	105109	2/9/2017	MINNESOTA WANNER COMPANY		
E 101-45200-222	Repair & Maint - Equip	\$182.32	0117756-IN		REPAIRS WATER TRUCK
Total	MINNESOTA WANNER COMPANY	\$182.32			
Paid Chk#	105110	2/9/2017	MN CHIEFS OF POLICE ASSOC.		
E 101-42100-434	Training and schools	\$105.00	2213		SOCIAL MEDIA TRAINING RISVOLD/EDBERG
E 101-41500-433	Dues, Licensing & Seminars	\$105.00	2216		CITY ADMIN TRAINING
Total	MN CHIEFS OF POLICE ASSOC.	\$210.00			
Paid Chk#	105111	2/9/2017	MOOD MEDIA		
E 640-47000-409	Maint services & Improv	\$26.82	3804802		BAR MUSIC
E 640-48000-433	Dues, Licensing & Seminars	\$26.81	3804802		BAR MUSIC
Total	MOOD MEDIA	\$53.63			
Paid Chk#	105112	2/9/2017	MORRIE S MINNETONKA FORD		
E 101-45200-222	Repair & Maint - Equip	\$5,010.49			PARTS BUCKET TRUCK; PARKS
E 101-45200-222	Repair & Maint - Equip	\$198.04	547710		PARTS BUCKET TRUCK; PARKS
E 101-45200-222	Repair & Maint - Equip	(\$1,739.96)	CM547691		RETURN PARTS
Total	MORRIE S MINNETONKA FORD	\$3,468.57			
Paid Chk#	105113	2/9/2017	NEW FRANCE WINE COMPANY		
E 640-47000-252	Wine For Resale	\$1,962.11			WINE RESALE
E 640-47000-259	Freight	\$15.00			FREIGHT
Total	NEW FRANCE WINE COMPANY	\$1,977.11			
Paid Chk#	105114	2/9/2017	NOKOMIS SHOE SHOP		
E 101-45200-241	Safety equip/testings	\$160.00	216		SAFETY SHOES; KELLY/HEITZ/KUSSKE/SCRUPP/RADERMACHER/WILL IAMS/SCHMIEG
E 101-43100-241	Safety equip/testings	\$459.95	216		SAFETY SHOES; KELLY/HEITZ/KUSSKE/SCRUPP/RADERMACHER/WILL IAMS/SCHMIEG
E 610-40000-241	Safety equip/testings	\$214.95	216		SAFETY SHOES; KELLY/HEITZ/KUSSKE/SCRUPP/RADERMACHER/WILL IAMS/SCHMIEG
E 620-40000-241	Safety equip/testings	\$214.95	216		SAFETY SHOES; KELLY/HEITZ/KUSSKE/SCRUPP/RADERMACHER/WILL IAMS/SCHMIEG
E 101-45200-241	Safety equip/testings	\$129.95	78230		SAFETY SHOES; MYHRAN

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February 2017

			Check Amt	Invoice	Comment
E 101-45200-241	Safety equip/testings		\$159.95	78231	SAFETY BOOTS; KLAPPRICH
	Total NOKOMIS SHOE SHOP		\$1,339.75		
Paid Chk# 105115	2/9/2017	NORTHWESTERN FRUIT COMPANY			
E 640-48500-255	FOODIngredients For Resale		\$299.05		FOOD
E 640-48000-259	Freight		\$4.00		FREIGHT
E 640-48000-251	Liquor For Resale		\$20.90		LIQ RESALE
E 640-48500-255	FOODIngredients For Resale		\$326.95		FOOD
E 640-48500-255	FOODIngredients For Resale		\$612.85		FOOD
E 640-48500-255	FOODIngredients For Resale		\$472.30		FOOD
	Total NORTHWESTERN FRUIT COMPANY		\$1,736.05		
Paid Chk# 105116	2/9/2017	OFFICE DEPOT			
E 101-41500-200	Office Supplies (GENERAL)		\$7.00	897891687001	SUPPLIES; CH
E 640-48000-200	Office Supplies (GENERAL)		\$134.90	897891687001	SUPPLIES; B & G
E 640-48000-200	Office Supplies (GENERAL)		\$10.69	897894652001	SUPPLIES; B&G
E 101-41500-200	Office Supplies (GENERAL)		\$3.80	897894653001	SUPPLIES; CH
E 640-48000-200	Office Supplies (GENERAL)		\$32.79	897894653001	SUPPLIES; B&G
	Total OFFICE DEPOT		\$189.18		
Paid Chk# 105117	2/9/2017	PAKOR INC.			
E 630-40000-210	Operating Supplies (GENERAL)		\$437.44	8021685	MV SUPPLIES
E 630-40000-210	Operating Supplies (GENERAL)		\$97.32	8022032	MV SUPPLIES
	Total PAKOR INC.		\$534.76		
Paid Chk# 105118	2/9/2017	PAUSTIS & SONS			
E 640-47000-252	Wine For Resale		\$4,561.08		WINE RESALE
E 640-47000-259	Freight		\$46.25		FREIGHT
	Total PAUSTIS & SONS		\$4,607.33		
Paid Chk# 105119	2/9/2017	PEPSI -COLA			
E 640-47000-254	Soft Drinks/Mix For Resale		\$147.50	31228303	MISC MIX
	Total PEPSI -COLA		\$147.50		
Paid Chk# 105120	2/9/2017	PERMITWORKS, LLC			
E 101-42400-433	Dues, Licensing & Seminars		\$3,585.00	2017-0053	2017 LICENSE/SOFTWARE
	Total PERMITWORKS, LLC		\$3,585.00		
Paid Chk# 105121	2/9/2017	PHILLIPS WINES & SPIRITS			
E 640-47000-252	Wine For Resale		\$1,407.70		WINE RESALE
E 640-47000-259	Freight		\$16.06		FREIGHT
E 640-47000-251	Liquor For Resale		\$329.05	2113624	LIQ RESALE
E 640-47000-259	Freight		\$3.66	2113624	FREIGHT
	Total PHILLIPS WINES & SPIRITS		\$1,756.47		
Paid Chk# 105122	2/9/2017	PITNEY BOWES			
E 101-49200-322	Postage		\$8,000.00	020317	REFILL POSTAGE METER
	Total PITNEY BOWES		\$8,000.00		
Paid Chk# 105123	2/9/2017	PLUNKETT S PEST CONTROL			
E 640-48000-409	Maint services & Improv		\$82.48		SERVICE; JAN 2017
	Total PLUNKETT S PEST CONTROL		\$82.48		
Paid Chk# 105124	2/9/2017	QUALITY SERVICE, INC.			
E 640-48500-404	Repairs/Maint - Machin/Equip		\$155.00	32284	REPAIRS FRYER
	Total QUALITY SERVICE, INC.		\$155.00		
Paid Chk# 105125	2/9/2017	ROOTSTOCK WINE COMPANY			
E 640-47000-252	Wine For Resale		\$1,039.80	17-11242	WINE RESALE

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February 2017

			Check Amt	Invoice	Comment
E 640-47000-259	Freight		\$7.50	17-11242	FREIGHT
Total	ROOTSTOCK WINE COMPANY		\$1,047.30		
Paid Chk# 105126	2/9/2017	SHAMROCK GROUP			
E 640-47000-254	Soft Drinks/Mix For Resale		\$41.70	2086216	MISC MIX
Total	SHAMROCK GROUP		\$41.70		
Paid Chk# 105127	2/9/2017	SHORT ELLIOTT HENDRICKSON INC.			
E 407-40000-302	Consultants		\$11,252.25	327702	TELECOM TW
Total	SHORT ELLIOTT HENDRICKSON INC.		\$11,252.25		
Paid Chk# 105128	2/9/2017	SIGNS NOW			
E 101-42200-210	Operating Supplies (GENERAL)		\$196.06	SN-29892	SUPPLIES
Total	SIGNS NOW		\$196.06		
Paid Chk# 105129	2/9/2017	SOUTHERN GLAZER'S OF MN			
E 640-47000-252	Wine For Resale		\$674.72		WINE RESALE
E 640-47000-259	Freight		\$16.64		FREIGHT
E 640-47000-252	Wine For Resale		\$1,138.00		WINE RESALE
E 640-47000-259	Freight		\$5.12		FREIGHT
E 640-47000-251	Liquor For Resale		\$3,563.74		LIQ RESALE
E 640-47000-259	Freight		\$24.43		FREIGHT
E 640-47000-259	Freight		\$1.28		FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale		\$27.00		MISC MIX
E 640-47000-259	Freight		\$1.28		FREIGHT
Total	SOUTHERN GLAZER'S OF MN		\$5,452.21		
Paid Chk# 105130	2/9/2017	SOUTHWEST ASSESSING			
E 101-41550-210	Operating Supplies (GENERAL)		\$4,042.16		ASSESSING FEE; FEB 2017
Total	SOUTHWEST ASSESSING		\$4,042.16		
Paid Chk# 105131	2/9/2017	STARY, MARK			
E 640-48000-341	General Promotions		\$300.00	022317	BAR MUSIC 02/23/17
Total	STARY, MARK		\$300.00		
Paid Chk# 105132	2/9/2017	STRATEGIC EQUIPMENT AND			
E 640-48000-210	Operating Supplies (GENERAL)		(\$19.18)	157506	CREDIT
E 640-48000-210	Operating Supplies (GENERAL)		(\$4.53)	157515	CREDIT
E 640-48000-342	Promotions - Food/Drinks		\$54.80	2797007	PROM FOODS
E 640-48500-210	Operating Supplies (GENERAL)		\$114.50	2797007	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$422.55	2797008	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		\$593.17	2797008	SUPPLIES
Total	STRATEGIC EQUIPMENT AND		\$1,161.31		
Paid Chk# 105133	2/9/2017	SW NEWS MEDIA			
E 101-41500-350	Printing & Publishing		\$522.50	1925963	LEGAL NOTICE
Total	SW NEWS MEDIA		\$522.50		
Paid Chk# 105134	2/9/2017	T.D. ANDERSON INC.			
E 640-48000-409	Maint services & Improv		\$115.00	209733	BEER LINE SERVICE
Total	T.D. ANDERSON INC.		\$115.00		
Paid Chk# 105135	2/9/2017	TEGRA GROUP, INC.			
E 401-40000-309	Contractual Services		\$4,194.00	368.0217	MILL ST PARKING RAMP
Total	TEGRA GROUP, INC.		\$4,194.00		
Paid Chk# 105136	2/9/2017	THORPE DISTRIBUTING CO.			
E 640-47000-253	Beer For Resale		\$640.00		BEER RESALE
E 640-47000-253	Beer For Resale		\$4,538.25		BEER RESALE

***Check Detail Register©**

February 2017

			Check Amt	Invoice	Comment
E 640-47000-253	Beer For Resale		\$106.50		BEER RESALE
E 640-47000-253	Beer For Resale		\$40.90		BEER RESALE
E 640-47000-253	Beer For Resale		\$1,097.00	1210462	BEER RESALE
E 640-47000-254	Soft Drinks/Mix For Resale		\$14.00	1213205	MISC MIX
Total THORPE DISTRIBUTING CO.			\$6,436.65		
Paid Chk# 105137	2/9/2017	TIME SAVER			
E 101-41100-302	Consultants		\$519.00		MEETINGS; JAN 2017
Total TIME SAVER			\$519.00		
Paid Chk# 105138	2/9/2017	TRI-CITY			
E 610-40000-309	Contractual Services		\$52.50		MONTHLY SERVICE
Total TRI-CITY			\$52.50		
Paid Chk# 105139	2/9/2017	TRUSTED EMPLOYEES			
E 640-47000-306	Personnel Expense		\$20.00	01201712035S	BACKGROUND CHECK
E 640-48000-306	Personnel Expense		\$20.00	01201712035S	BACKGROUND CHECK
Total TRUSTED EMPLOYEES			\$40.00		
Paid Chk# 105140	2/9/2017	UNIFORMS UNLIMITED			
E 101-42100-217	Uniforms		\$9.99	40222-2	UNIFORM
Total UNIFORMS UNLIMITED			\$9.99		
Paid Chk# 105141	2/9/2017	US FOODS			
E 640-48000-255	FOODIngredients For Resale		\$3,051.40		FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$124.99		SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		\$112.04		SUPPLIES
E 640-48000-254	Soft Drinks/Mix For Resale		\$149.86		MISC MIX
E 640-48000-251	Liquor For Resale		\$37.16		LIQ RESALE
E 640-48000-342	Promotions - Food/Drinks		\$64.47		PROMO FOOD
E 640-48000-259	Freight		\$5.00		FREIGHT
E 640-48500-210	Operating Supplies (GENERAL)		\$30.49		SUPPLIES
E 640-48000-255	FOODIngredients For Resale		\$1,951.17		FOOD
E 640-48500-210	Operating Supplies (GENERAL)		\$52.82		SUPPLIES
E 640-48000-254	Soft Drinks/Mix For Resale		\$64.49		MISC MIX
E 640-48000-342	Promotions - Food/Drinks		\$21.16		PROMO FOOD
E 640-48000-259	Freight		\$5.00		FREIGHT
E 640-48000-255	FOODIngredients For Resale		\$1,767.84	3123782	FOOD
E 640-48000-259	Freight		\$5.00	3123782	FREIGHT
E 640-48000-254	Soft Drinks/Mix For Resale		\$42.23	3123782	MISC MIX
E 640-48000-251	Liquor For Resale		\$21.74	3123782	LIQ RESALE
E 640-48000-342	Promotions - Food/Drinks		\$38.59	3123782	PROMO FOOD
E 640-48000-255	FOODIngredients For Resale		\$4,339.89	3170829	FOOD
E 640-48000-251	Liquor For Resale		\$200.93	3170829	LIQ RESALE
E 640-48000-210	Operating Supplies (GENERAL)		\$54.81	3170829	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks		\$42.99	3170829	FOOD PROMO
E 640-48000-259	Freight		\$5.00	3170829	FREIGHT
E 640-48500-210	Operating Supplies (GENERAL)		\$75.24	3170829	SUPPLIES
E 640-48000-255	FOODIngredients For Resale		\$44.73	3183773	FOOD
E 640-48000-255	FOODIngredients For Resale		\$50.12	3268804	FOOD
Total US FOODS			\$12,359.16		
Paid Chk# 105142	2/9/2017	VERIZON WIRELESS			
E 101-42200-323	Radio Units		\$12.69	9778996053	SERVICE
Total VERIZON WIRELESS			\$12.69		
Paid Chk# 105143	2/9/2017	VILLAGE CHEVROLET			
E 101-45200-222	Repair & Maint - Equip		\$38.84	299729	PARTS; PARKS

***Check Detail Register©**

February 2017

			Check Amt	Invoice	Comment
Total VILLAGE CHEVROLET			\$38.84		
Paid Chk# 105144	2/9/2017	VINOCOPIA			
E 640-47000-252	Wine For Resale		\$112.00		WINE RESALE
E 640-47000-259	Freight		\$2.50		FREIGHT
Total VINOCOPIA			\$114.50		
Paid Chk# 105145	2/9/2017	WAYZATA CHAMBER OF COMMERCE			
E 640-48000-433	Dues, Licensing & Seminars		\$315.00	7856	2017 MEMBERSHIP
Total WAYZATA CHAMBER OF COMMERCE			\$315.00		
Paid Chk# 105146	2/9/2017	WESTSIDE WHOLESALE TIRE			
E 610-40000-404	Repairs/Maint - Machin/Equip		\$250.94	783615	TIRES;
E 620-40000-404	Repairs/Maint - Machin/Equip		\$250.94	783615	TIRES;
Total WESTSIDE WHOLESALE TIRE			\$501.88		
Paid Chk# 105147	2/9/2017	WINE COMPANY			
E 640-47000-252	Wine For Resale		\$1,284.00		WINE RESALE
E 640-47000-259	Freight		\$13.20		FREIGHT
E 640-47000-252	Wine For Resale		\$2,000.00		WINE RESALE
E 640-47000-259	Freight		\$46.20		FREIGHT
E 640-47000-252	Wine For Resale		\$216.00		WINE RESALE
E 640-47000-259	Freight		\$2.10		FREIGHT
Total WINE COMPANY			\$3,561.50		
Paid Chk# 105148	2/9/2017	WINE MERCHANT			
E 640-47000-252	Wine For Resale		\$1,864.00	7118991	WINE RESALE
E 640-47000-259	Freight		\$18.29	7118991	FREIGHT
E 640-48000-252	Wine For Resale		\$632.00	7119143	WINE RESALE
E 640-48000-259	Freight		\$8.54	7119143	WINE RESALE
E 640-47000-252	Wine For Resale		\$1,123.00	7119173	WINE RESALE
E 640-47000-259	Freight		\$6.10	7119173	FREIGHT
Total WINE MERCHANT			\$3,651.93		
Paid Chk# 105149	2/9/2017	XCEL ENERGY			
E 101-45203-381	Electric Utilities		\$554.34		SERVICE 12/19/16-01/22/17
E 101-41940-381	Electric Utilities		\$5,326.18		SERVICE 12/19/16-01/22/17
E 101-42200-381	Electric Utilities		\$324.02		SERVICE 12/19/16-01/22/17
E 610-40000-381	Electric Utilities		\$5,409.79		SERVICE 12/19/16-01/22/17
E 640-47000-381	Electric Utilities		\$1,538.60		SERVICE 12/19/16-01/22/17
E 640-48000-381	Electric Utilities		\$3,590.08		SERVICE 12/19/16-01/22/17
E 620-40000-381	Electric Utilities		\$1,767.15		SERVICE 12/19/16-01/22/17
E 101-41940-381	Electric Utilities		\$25.03		SERVICE 12/19/16-01/22/17
Total XCEL ENERGY			\$18,535.19		
10100 Anchor Bank			\$334,834.63		

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February 2017

Check Amt Invoice Comment

Fund Summary**10100 Anchor Bank**

101 GENERAL FUND	\$117,960.44
401 PERM IMPROVEMENT	\$4,194.00
404 PARK AND TRAIL CIP	\$3,000.00
407 CELL TOWER	\$11,492.07
610 WATER FUND	\$14,036.55
620 SEWER FUND	\$51,453.06
630 MOTOR VEHICLE	\$1,191.76
640 LIQUOR	\$129,728.20
650 SOLID WASTE	\$1,395.19
670 STORMWATER	\$383.36
	\$334,834.63

***Check Detail Register©**

February 2017

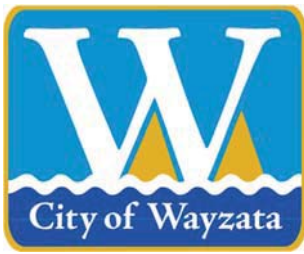
Check Amt	Invoice	Comment
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10100 Anchor Bank

Paid Chk# 105051	2/9/2017	WACONIA FORD		
E 409-42100-550	Vehicles		\$20,471.00 33203	2017 FORD FUSION; PD
	Total	WACONIA FORD	\$20,471.00	
	10100 Anchor Bank		\$20,471.00	

Fund Summary**10100 Anchor Bank**

409 EQUIP REVOLVING	\$20,471.00
	\$20,471.00



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7c
TITLE: Police Activity Report	
PROPOSED MOTION: N/A	
PREPARED BY: Nicci Fernandez, Administrative Records Specialist	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

The attached January 2017 Police Activity Report is for informational purposes only.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. January 2017 Police Activity Report

**WAYZATA POLICE DEPARTMENT
ACTIVITY REPORT – JANUARY, 2017**

DWI **Reported:** 01-31-2017 1744

63 year old male from Plymouth arrested for driving while under the influence of alcohol. Tested .20

Addresses Involved

Mill St & Wayzata Blvd W, Long Lake, MN

Names Involved

(Arrested) Forsberg, Terry Paul (Age:63)

Theft **Reported:** 01-31-2017 1230

Report of an identity theft. Loss \$370.17.

Addresses Involved

200 block of Dupont St, Long Lake, MN 55356

Counterfeit **Reported:** 01-31-2017 1037

Report of a counterfeit check. Party did not know the check was counterfeit when she cashed it. Loss \$1650.

Addresses Involved

900 block of Wayzata Blvd E, Wayzata, MN 55391

Fire **Reported:** 01-31-2017 1024

Report of smoke in the area. Smoke coming from a permitted burn in Orono.

Addresses Involved

600 block of Brown Road N, Orono, MN 55356 USA

Disturbance **Reported:** 01-29-2017 1437

Report of a former employee causing a disturbance. Party left prior to officer arrival.

Addresses Involved

800 block of Lake St E, Wayzata, MN 55391

Fire **Reported:** 01-29-2017 0120

Report of a house fire. House was full of smoke. Fire was extinguished. Resident was transported to the hospital.

Addresses Involved

600 block of Park St E, Wayzata, MN 55391

Disturbance **Reported:** 01-28-2017 2218

Loud music complaint. Resident advised and agreed to turn music down.

Addresses Involved

700 block Wayzata Blvd E, Wayzata, MN 55391

DWI **Reported:** 01-26-2017 0050

48 year old female from Mound arrested for driving while under the influence. Tested .12

Addresses Involved

County Road 15 & Ferndale Rd W , Wayzata, MN

Names Involved

(Arrested) Strand-Paul, Sarah Elaine (Age:48)

Warrant **Reported:** 01-25-2017 0014

44 year old male from Long Lake arrested on an outstanding warrant. Transported to jail.

Addresses Involved

700 block of Mill St, Wayzata, MN 55391

Names Involved

(Arrested) Berres, Gregory Jerome (Age:44)

Theft **Reported:** 01-24-2017 1324

Report of a theft of prescription drugs. Unknown loss.

Addresses Involved

300 block of Margaret Cir, Wayzata, MN 55391

Death **Reported:** 01-24-2017 0720

Report of an unresponsive female. Female passed away.

Addresses Involved

400 block of Highcroft Rd, Wayzata, MN 55391

Theft **Reported:** 01-23-2017 1931

Report of a theft of a purse. Unknown loss at this time. This case is under investigation.

Addresses Involved

800 block of Lake St E, Wayzata, MN 55391

Theft from Vehicle **Reported:** 01-23-2017 1225

Report of a theft of a license plate off of a vehicle.

Addresses Involved

100 block of Harrington Dr, Long Lake, MN 55356

Health & Welfare **Reported:** 01-21-2017 1534

Intoxicated male staggering down sidewalk and fell. Transported to detox facility.

Addresses Involved

500 block of Wayzata Blvd E, Wayzata, MN 55391

DWI **Reported:** 01-21-2017 0124

34 year old female from Wayzata arrested for driving while under the influence. Refused to test.

Addresses Involved

Wayzata Blvd E & Barry Ave N, Wayzata, MN 55391

Names Involved

(Arrested) Malone, Abby Mercedes (Age:34)

DWI **Reported:** 01-20-2017 0347

47 year old male from Long Lake arrested for driving while under the influence. Refused to test.

Addresses Involved

200 block of Lakeview Avenue, Long Lake, MN 55391

Names Involved

(Arrested) Villalpando, Felipe (Age:47)

Theft **Reported:** 01-17-2017 1400

Report of a theft of cigarettes. Loss \$8.16

Addresses Involved

1300 block of Wayzata Blvd E, Wayzata, MN 55391

Harassment **Reported:** 01-17-2017 1200

Report of one customer harassing another. Officers mediated the situation.

Addresses Involved

1100 block of Wayzata Blvd E, Wayzata, MN 55391

Theft **Reported:** 01-16-2017 0921

Theft of 13 copper slate racks. Loss \$1300.

Addresses Involved

300 block of Ferndale Rd W, Wayzata, MN 55391

Domestic Assault**Reported:** 01-15-2017 2222

40 year old male from Randall arrested for domestic assault and two outstanding warrants.

Addresses Involved

500 block of Willow Dr N, Long Lake, MN 55356

Names Involved(Arrested) Brady, Jason Michael (Age:40)

Theft**Reported:** 01-14-2017 1808

Report of a theft of a dress. Loss \$1400.

Addresses Involved1300 block of Wayzata Blvd E, Wayzata, MN 55391

Disturbance**Reported:** 01-11-2017 2222

Report of a disturbance. Female left prior to officer arrival.

Addresses Involved1600 block of Wayzata Blvd W, Long Lake, MN 55356

Tampering with MV**Reported:** 01-11-2017 0943

Report of an attempted vehicle break in. Loss of approximately \$400 due to damage done to vehicle door.

Addresses Involved300 block of Barry Avenue S, Wayzata, MN 55391 USA

Theft from Vehicle**Reported:** 01-10-2017 1542

Theft of catalytic converter from a vehicle sometime over the last month. Loss \$250.

Addresses Involved500 block of Brimhall Ave, Long Lake, MN 55356

Theft**Reported:** 01-10-2017 0946

Theft of mail. This case is under investigation.

Addresses Involved300 block of Ferndale Rd W, Wayzata, MN 55391

Suspicious**Reported:** 01-10-2017 0228

Officer observed a male slumped over in a vehicle. Male was ok. Male was sleeping.

Addresses Involved100 block of Peavey Lane, Wayzata, MN 55391 USA

Suspicious**Reported:** 01-09-2017 1957

Report of a suspicious male loitering in front of the business. Male was waiting for co-workers to arrive.

Addresses Involved1100 block of Wayzata Blvd E, Wayzata, MN 55391

Fire**Reported:** 01-09-2017 1648

Report of a brush fire. Wayzata Fire responded.

Addresses Involved600 block of Harmony Cir, Wayzata, MN 55391

Fleeing**Reported:** 01-09-2017 1251

32 year old male from Blaine arrested for fleeing a police officer in a motor vehicle.

Addresses Involved

100 block of Wayzata Blvd W, Wayzata, MN 55391

Names Involved(Arrested) Markley, David Michael (Age:32)

Missing Person**Reported:** 01-08-2017 0236

Report of a missing vulnerable adult. Party was located and transported home.

Addresses Involved600 block of Harmony Circle, Wayzata, MN 55391

Disturbance**Reported:** 01-07-2017 1925

Report of a dispute between two parties in the parking lot. Officer mediated the situation.

Addresses Involved1300 block of Wayzata Blvd E, Wayzata, MN 55356

Suspicious**Reported:** 01-07-2017 1856

Report of two suspicious males in the parking lot with brooms. Area checked, unable to locate.

Addresses Involved300 block of Superior Blvd, Wayzata, MN 55391

Theft**Reported:** 01-06-2017 1214

Report of a theft of the baby Jesus and cradle from the outdoor nativity set. Loss approximately \$300.

Addresses Involved100 block of Wayzata Blvd W, Wayzata, MN 55391

Burglary-Commercial**Reported:** 01-06-2017 0751

Report of a business burglary. Loss \$330.

Addresses Involved200 block of Lake St E, Wayzata, MN 55391

Warrant**Reported:** 01-05-2017 1440

65 year old male from Minneapolis arrested on an outstanding warrant. He paid cash bail and was released with a court date.

Addresses Involved

Co Rd 101 & Harmony Circle , Wayzata, MN

Names Involved(Arrested) Bruneau, Michael Lawrence (Age:65)

Theft**Reported:** 01-05-2017 0945

Report of employee theft involving altering time sheets. This case is under investigation.

Addresses Involved500 block of Tamarack Ave, Long Lake, MN 55356

Domestic Assault**Reported:** 01-03-2017 1612

Report of a domestic assault. Parties were separated. Charges were referred.

Addresses Involved1400 block of Wayzata Blvd E, Wayzata, MN 55391

Disturbance**Reported:** 01-03-2017 1518

Report of a disturbance in the parking lot. Area checked, unable to locate.

Addresses Involved1300 block of Wayzata Blvd E, Wayzata, MN 55391

Ordinance**Reported:** 01-03-2017 0602

Phone call regarding construction noise ordinance. Caller was advised. Officer also advised construction worker not to begin work until 7am.

Addresses Involved100 block of Wooddale Ave, Wayzata, MN 55391

Warrant

Reported: 01-03-2017 0333

53 year old female from Georgia arrested on two outstanding warrants. She paid cash bail and was released with a court date.

Addresses Involved

100 block of Central Avenue N , Wayzata, MN 55391 USA

Names Involved

(Arrested) Rowe, Patricia Erin (Age:53)

Domestic

Reported: 01-01-2017 1622

Report of a verbal dispute between family members. Parties agreed to separate.

Addresses Involved

2000 block of Orchard Lane, Long Lake, MN 55356

Trespass

Reported: 01-01-2017 1548

Female advised by officer she was trespassed from business.

Addresses Involved

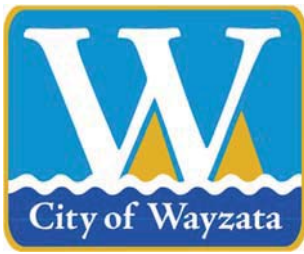
2400 block of Industrial Blvd W, Long Lake, MN 55356

TRAFFIC – JANUARY, 2017

CITATIONS	123
WRITTEN WARNINGS	17
VERBAL WARNINGS	109

Description	Jan 2017
MISSING PERSON	1
MISSING ANIMAL	5
MISSING/LOST PROPERTY	3
FOUND ANIMAL	4
FOUND PROPERTY	2
ABANDONED VEHICLE	1
SAFEKEEPING & DISPOSAL	1
PIMV	2
PDMV	15
H & R PDMV	1
PDMV & DEER	1
Other Fire/Smoke	1
Single Family Home Fire	1
Grass/Brush Fire	1
FIRE ALARM	1
GAS LEAK/SMELL	1
HAZ ROAD CONDITION	9
SUICIDE	1
SUDDEN DEATH	1
OTHER MEDICAL	52
Medical Alarm	1
DETOX PATIENT	1
WELFARE CHECK - ADULT	10
WELFARE CHECK - JUV	1
INFO REC'D	18
VERBAL DOMESTIC	1
CIVIL MATTER	2
Trespass Warn/Order	2
DISTURBANCE/FIGHT/LOUD PARTY/HARASSMENT	11
SUSPICION	26
OPEN DOOR/WINDOW	1
DRIVING/TRAFFIC COMPLAINT	23
PARKING COMPL	2
HOUSE/BUSINESS CHECKS	6
RECORD CHECKS	10
OTHER PERMITS	1
FIREARM PERMIT	2
HC SHERIFFS PERMIT TO CARRY	4
LIQUOR LICENSE CHECKS/PERMIT	2
PARKING PERMIT	1
NOISE VIOLATION - Verbal Warning	1
ANIMAL COMPLAINT/CHECK	5
ANIMAL IMPOUND	1
DOG LICENSE ISSUED	6
KENNEL APP/LICENSE	1
PATROL REQUEST	2
POLICE ESCORT/STAND-BY	1
ADULT PROTECTION ASSIST	4
FINGERPRINTS	1

ASSIST CHILD PROTECTION	3
MOTORIST ASSIST/STALL	18
UTILITY PROBLEM	3
PUBLIC ASSIST	19
LOCKOUT	7
BUSINESS ALARM	22
CO2 ALARM	2
HOME ALARM	8
911 HANG-UP	17
ASSIST OTHER DEPT	16
WARRANT/ATTEMPT/ARREST	5
TRAFFIC CONTROL / DIRECT ENFORCEMENT	7
Impound Release	1
CASE FOLLOW UP	3
12DOM ASLT-MS-INFLT BODILY HARM-OTH WEAP-AD-FAM	1
DOM ASLT-MS-INFLT BODILY HARM-HANDS-AD-FAM	1
BURG 3-UNOCC NRES NO FRC-U-UNK WEAP-COM THEFT	1
FORGERY-FE-UTT-POSS-PLACE-CHK-251-2500	1
DRUGS-SMALL AMOUNT MARIJUANA-POSESSION	1
DRUGS-SM AMT IN MOT VEH-POSS-MARIJ-UNK	2
DRUGS-DRUG PARAPH-POSSESS-UNK-UNK	2
ESC-FE-FLEE AN OFFICER	1
TRAFFIC-MS-OTHER-MV	1
TRAF-AC-GM-3RD DEG DWI-UI ALCOHOL-MV	1
TRAF-AC-GM-3RD DEG DWI-REFUSAL TO TEST-MV	2
TRAF-ACC-M-4TH DEG DWI-UI ALCOHOL-MV	1
LIQUOR - POSSESSING	2
LIQUOR-UNDERAGE CONSUMPTION 18-21	1
HEALTH-SAFETY-DRUGS-OTHER	1
DISTRB PEACE FE-VIOL DOM ABUSE NO CNTCT-SUBVIO	1
THEFT-UNK LVL VAL-FRM BUILDING-OTH PROP	1
THEFT-UNK LVL VAL-BUILDING-SCH1 2 CT SU	1
THEFT-OTHER-FE-MAILS-OTH PROP	1
THEFT-1001-5000 DLRS FE-BLDG-OTHER PROPERTY	1
THEFT-1001-5000 DLRS FE-YARDS-OTHER PROPERTY	1
THEFT-500 OR LESS MS-BLDG-OTH PROP	1
THEFT-500 OR LESS MS-YARDS-OTH PROP	1
THEFT-500 OR LESS MS-MTR VEHICLE-OTH PROP	2
THEFT-FE-THFT BY SWINDLE TRICK-2501-19999	1
FRAUD-GM-FIN-TRAN-CARD-NO-CONSENT-250-LESS	1
THEFT-GM-IDENTITY THEFT-251-500	1
VEH-250 OR LESS-MS-TAMPER WITH-AUTO	1
CRIM AGNST GOVN-GM-ESCAPE TAX-MTR VEH	1



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7d
TITLE: Building Activity Report	
PROPOSED MOTION: N/A	
PREPARED BY: Tyson Jenkins, Building Official	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

The attached January 2017 Building Activity Report is for informational purposes only.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. January 2017 Building Activity Report

2013	2014	2015	2016	2017 Jan
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BUILDING CONSTRUCTION

NUMBER OF BLDG. PERMITS	180	197	259	192	9
PROJECT VALUE	\$86,541,995.07	\$71,316,194.31	\$50,380,054.75	\$75,533,798.11	\$55,814.50
BUILDING PERMIT FEE	\$450,148.65	\$398,821.84	\$329,932.64	\$395,100.25	\$5,834.50
PLAN CHECK FEE	\$263,643.54	\$239,736.80	\$181,911.71	\$235,706.39	\$3,028.78

EXTERIOR REPAIR

NUMBER OF PERMITS	54	69	98	110	5
PROJECT VALUE	\$803,851.01	\$868,852.35	\$1,566,840.36	\$2,835,501.49	\$169,288.00
PERMIT FEE	\$12,737.00	\$15,457.53	\$24,942.50	\$42,251.50	\$ 2,048.75

MECHANICAL

NUMBER OF PERMITS	154	213	228	183	18
PROJECT VALUE	\$4,245,740.00	\$6,434,508.61	\$3,391,980.96	\$4,370,422.74	\$91,088.00
PERMIT FEE	\$70,487.99	\$108,666.50	\$62,881.44	\$74,964.87	\$1,846.76

PLUMBING

NUMBER OF PERMITS	166	193	240	159	27
PROJECT VALUE	\$1,041,197.50	\$4,316,761.00	\$1,895,967.76	\$2,880,924.19	\$214,625.00
PERMIT FEE	\$21,005.93	\$75,280.16	\$38,015.46	\$50,633.18	\$4,399.00

TOTAL # OF PERMITS	554	672	825	644	59
TOTAL INCOME	\$818,023.11	\$837,962.83	\$637,683.75	\$798,656.19	\$17,157.79

NUMBER OF INSPECTIONS

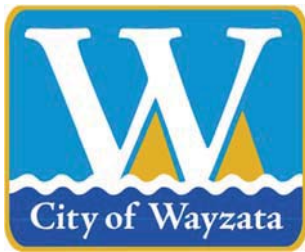
BUILDING	657	1081	1087	776	66
EXTERIOR	75	88	150	180	4
HVAC	330	491	466	380	67
PLUMBING	299	414	508	332	36
OTHER	33	4	5	3	4
TOTAL # OF INSPECTIONS	1394	2078	2216	1671	177

RENTAL HOUSING INSPECTIONS

INSPECTIONS	122	119	119	101	5
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EROSION CONTROL INSPECTIONS

INSPECTIONS	155	286	165		
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City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7e
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To approve the Municipal Licenses as attached	
PREPARED BY: Julie Kaufman, Administrative Assistant/Payroll Clerk and Lori Krismer, Office Assistant	
REVIEWED BY: Becky Malone, Deputy City Clerk	

ACTION REQUESTED:

Staff recommends approval of the Municipal Licenses.

FINANCIAL OR BUDGET CONSIDERATION:

N/A

BACKGROUND:

N/A

ATTACHMENTS:

1. Parel Kennel License Memo
2. Humphrey Kennel License Memo
3. List of Municipal Licenses for City Council Approval, and Municipal Licenses Which Received Administrative Approval (Informational Only)



WAYZATA POLICE DEPARTMENT

Proudly Serving Wayzata and Long Lake

600 Rice Street

Wayzata, MN 55391-1734

(952) 404-5340

Fax: (952) 404-5359

To: Jeff Dahl

From: CSO Haapoja

Date: February 03, 2017

Re: Kennel License

The Wayzata Police Department received a Kennel License Application from Jodi Parel. This application is for a new license.

Parel has 3 dogs, all of which are currently licensed in the City of Wayzata. Per city ordinance an inspection of the home and yard was completed. The interior of the home was found to be clean and sanitary and food and water was accessible to the dogs. The yard was clean and free of hazards. I have no areas of concern for approving the application.

There is one report on file for an animal complaint at this residence. On January 30, 2017 a neighbor reported that two of the dogs were in her yard. Parel was given a verbal warning. There are three leashes for the dogs in the back yard and they plan on possibly building a fence come summer.



WAYZATA POLICE DEPARTMENT

Proudly Serving Wayzata and Long Lake

600 Rice Street
Wayzata, MN 55391-1734
(952) 404-5340
Fax: (952) 404-5359

To: Jeff Dahl

From: CSO Haapoja

Date: February 13, 2017

Re: Dog Kennel License Application

The Wayzata Police Department received a Kennel License Application from Alison Humphrey. This application is for a new license.

Humphrey has 3 dogs, all of which are currently licensed in the City of Wayzata. Per city ordinance an inspection of the home and yard was completed. The interior of the home was found to be clean and sanitary and food and water was accessible to the dogs. The yard was clean and free of hazards. I have no areas of concern for approving the application.

There are no previous calls regarding any animals at the residence on file.

02/21/2017

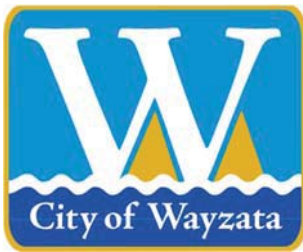
LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

(Recommended for approval, pending staff review for completeness of application materials.)

2017 NEW FOOD LICENSES	
Bellecour	Wayzata, MN
Baja Haus	Wayzata, MN
2017 FOOD LICENSE - NEW OWNER	
Meridan Manor - Minnesota Senior Living, LLC	Wayzata, MN
2017 LODGING LICENSE - NEW OWNER	
Meridan Manor - Minnesota Senior Living, LLC	Wayzata, MN
2017 KENNEL LICENSES	
Jodi Parel	Wayzata, MN
Alison Humphrey	Wayzata, MN

**THE FOLLOWING MUNICIPAL LICENSES
WERE APPROVED ADMINISTRATIVELY**

2017 GAS FITTER'S LICENSE	
Airtech Thermex LLC	St. Louis Park, MN
2017 TREE REMOVAL AND TREATMENT LICENSES	
Central Minnesota Tree Service, LLC	Fridley, MN
Maximum Tree Service & Landscaping	New London, MN
Rainbow Treecare Company	Minnetonka, MN



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7f
TITLE: Award Bid for 2017 Sanitary Sewer Rehabilitation Project	
PROPOSED MOTION: To Award Bid to Low Bidder, Lametti and Sons, Inc., in the amount of \$114,421.00.	
PREPARED BY: Mike Kelly, City Engineer/Asst. Director of Public Works	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

To consider award of the low bid to Lametti and Sons, Inc. for the 2017 Sanitary Sewer Rehabilitation project.

FINANCIAL OR BUDGET CONSIDERATION:

This project is proposed to be funded through the use of the Sanitary Sewer Capital Improvement Program (CIP). The CIP currently has \$123,600 programmed for this project.

BACKGROUND:

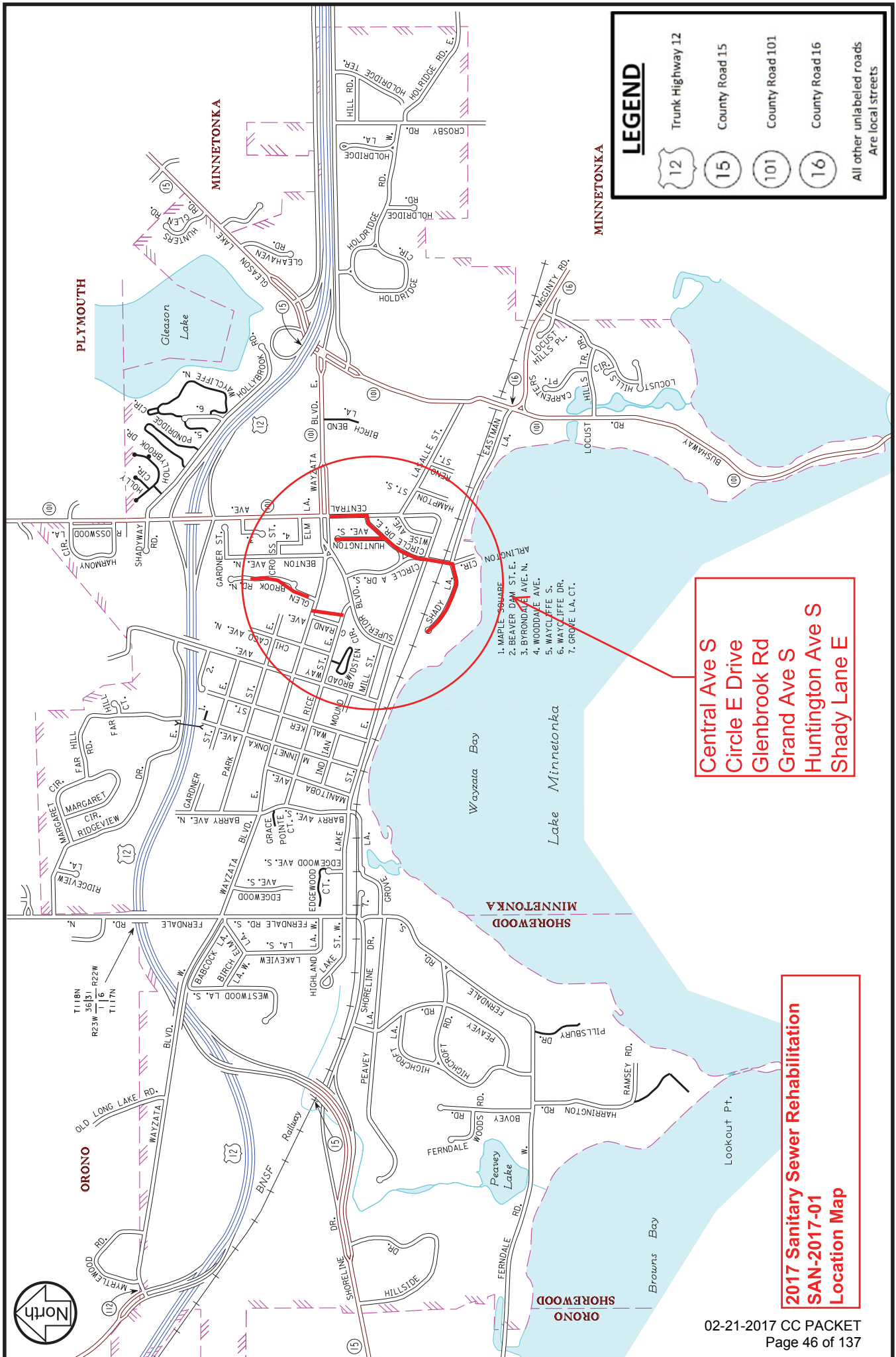
On Thursday, February 16, 2017, the Public Works Department received five (5) bids for the Bushaway Road Landscaping project. A summary of the base bids can be found below.

Lametti and Sons, Inc.	\$ 114,421.00
Hydro-Klean	\$ 117,918.50
Insituform Tech USA, Inc.	\$ 119,878.30
Visu-Sewer, Inc.	\$ 121,947.00
Michels Corporation	\$ 192,576.00
<i>Engineer's Estimate</i>	<i>\$ 148,713.50</i>

The Public Works Department routinely performs maintenance on Wayzata's sanitary sewer system. Occasionally, this maintenance includes the lining of the existing sewer main with a Cured-In-Place Pipe (CIPP) liner. Sewer lining is a quick and economical process, in lieu of replacing pipes by open excavation. This process prevents major traffic disruptions and health hazards from potential exposure to raw sewage. The 2017 Wayzata project proposes to line approximately 5,150 feet of sewer main in the following areas: Central Avenue South, Circle Drive East, Glenbrook Road, Grand Avenue, Huntington Ave South, and Shady Lane.

ATTACHMENTS:

1. Location Map
2. Bid Tabulation



LEGEND

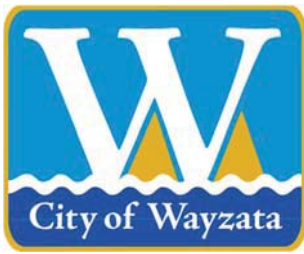
- Trunk Highway 12
- County Road 15
- County Road 101
- County Road 16
- All other unlabeled roads
Are local streets

Central Ave S
Circle E Drive
Glenbrook Rd
Grand Ave S
Huntington Ave S
Shady Lane E

2017 Sanitary Sewer Rehabilitation
SAN-2017-01
Location Map

2017 Sanitary Sewer Rehabilitation

Engineer's Estimate						Lametti & Sons, Inc.			Hydro-Klean			
ITEM #	ITEM	UNITS	PROPOSED		TOTAL	UNIT PRICE	PROPOSED TOTAL	UNIT PRICE	PROPOSED TOTAL	UNIT PRICE	PROPOSED TOTAL	
			QUANTITY									
1	Mobilization	LS	1		\$ 5,000.00		\$ 4,400.00		\$ 2,950.00		\$ 2,950.00	
2	Install 8" Cured In-Place Pipe System (CIPPS)	LF	4659		\$ 26.50	\$ 123,463.50		\$ 19.00	\$ 88,521.00		\$ 21.50	\$ 100,168.50
3	Install 10" Cured In-Place Pipe System (CIPPS)	LF	500		\$ 28.50	\$ 14,250.00		\$ 23.00	\$ 11,500.00		\$ 25.90	\$ 12,950.00
4	Sodding Type Lawn (Incl. 4" Topsoil & Fertilizer)	SY	1000		\$ 6.00	\$ 6,000.00		\$ 10.00	\$ 10,000.00		\$ 1.85	\$ 1,850.00
Total Base Bid						\$ 148,713.50		Total Base Bid	\$ 114,421.00		Total Base Bid	\$ 117,918.50
Insituform Technologies USA, LLC						Visu-Sewer, Inc.			Michels Pipe Services			
ITEM #	ITEM	UNITS	PROPOSED		TOTAL	UNIT PRICE	PROPOSED TOTAL	UNIT PRICE	PROPOSED TOTAL	UNIT PRICE	PROPOSED TOTAL	
			QUANTITY									
					\$ 2,359.80		\$ 1,290.00		\$ 14,965.00		\$ 14,965.00	
					\$ 21.50	\$ 100,168.50		\$ 23.00	\$ 107,157.00		\$ 29.00	\$ 135,111.00
					\$ 24.50	\$ 12,250.00		\$ 25.00	\$ 12,500.00		\$ 57.00	\$ 28,500.00
					\$ 5.10	\$ 5,100.00		\$ 1.00	\$ 1,000.00		\$ 14.00	\$ 14,000.00
Total Base Bid						\$ 119,878.30		Total Base Bid	\$ 121,947.00		Total Base Bid	\$ 192,576.00



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 7g
TITLE: Approval of Amendments to Non-Union Pay Scale	
PROPOSED MOTION: To Approve the Attached Amended Pay Scale	
PREPARED BY: Jeffrey Dahl, City Manager	
REVIEWED BY: N/A	

ACTION REQUESTED:

To approve the attached amended pay scale for non-union employees.

FINANCIAL OR BUDGET CONSIDERATION:

The proposed amendment would have an approximate \$6,094.51 overall impact that would be spread accordingly over the General Fund, Liquor Operations, Water/Sewer and Motor Vehicle budgets.

BACKGROUND:

The City adopted a Non-Union Pay Scale Plan starting in 2015. The pay scale includes pay grades for all of the non-union employees as well as seven steps for every grade. Typically, a non-union employee receives an annual “step” increase upon satisfactory performance review and each step is the same.

The current pay scale includes a 4.1% increase between each step, with the exception of a 2% step increase between steps 4 and 5. This inconsistency has generated morale issues and general confusion regarding compensation. As a result, staff is recommending a more consistent approach that would not be a significant financial burden.

Springsted has looked at a several scenarios, and ultimately, staff supports amending the pay scale that averages out ALL step increases to approximately 3.5% (see attached).

Staff would implement the new plan once it is approved.

ATTACHMENTS:

1. Existing Pay Scale versus Proposed Pay Scale

Existing City of Wayzata Non-Union & Non-Management Staff---2017

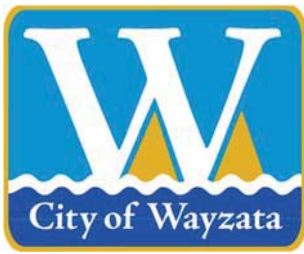
Title	Grade	Wage Range						
		1	2	3	4	5	6	7
Office Assistant	4	\$ 34,444.15	\$ 35,873.58	\$ 37,362.34	\$ 38,912.87	\$ 39,720.32	\$ 41,368.71	\$ 43,085.51
Certified Title Clerk	5	\$ 36,510.66	\$ 38,025.85	\$ 39,603.93	\$ 41,247.49	\$ 42,103.37	\$ 43,850.66	\$ 45,670.47
Certified Title Clerk	5	\$ 36,510.66	\$ 38,025.85	\$ 39,603.93	\$ 41,247.49	\$ 42,103.37	\$ 43,850.66	\$ 45,670.47
Public Works Secretary/Utility Billing Clerk	7	\$ 41,023.38	\$ 42,725.85	\$ 44,498.97	\$ 46,345.68	\$ 47,307.35	\$ 49,270.61	\$ 51,315.34
Lead Clerk-Motor Vehicle	8	\$ 43,484.78	\$ 45,289.40	\$ 47,168.91	\$ 49,126.42	\$ 50,145.80	\$ 52,226.84	\$ 54,394.26
Administrative Records Specialist-Police Department	8	\$ 43,484.78	\$ 45,289.40	\$ 47,168.91	\$ 49,126.42	\$ 50,145.80	\$ 52,226.84	\$ 54,394.26
Administrative Assistant/Payroll Clerk	8	\$ 43,484.78	\$ 45,289.40	\$ 47,168.91	\$ 49,126.42	\$ 50,145.80	\$ 52,226.84	\$ 54,394.26
Communication Specialist	10	\$ 48,859.60	\$ 49,646.02	\$ 52,998.99	\$ 55,198.45	\$ 56,343.81	\$ 58,682.09	\$ 61,117.39
Engineering Technician *	10	\$ 48,859.60	\$ 49,646.02	\$ 52,998.99	\$ 55,198.45	\$ 56,343.81	\$ 58,682.09	\$ 61,117.39
Liquor Store Assistant Manager	11	\$ 51,791.07	\$ 53,940.40	\$ 56,178.93	\$ 58,510.35	\$ 59,724.44	\$ 62,203.01	\$ 64,784.43
Building Inspector	12	\$ 54,898.54	\$ 57,176.83	\$ 59,549.66	\$ 62,020.97	\$ 63,307.91	\$ 65,935.19	\$ 68,671.49
Motor Vehicle Manager	13	\$ 58,192.67	\$ 60,607.67	\$ 63,122.88	\$ 65,742.48	\$ 67,106.64	\$ 69,891.57	\$ 72,792.07
Public Works Superintendent	14	\$ 61,684.00	\$ 64,243.88	\$ 66,910.00	\$ 69,686.77	\$ 71,132.77	\$ 74,084.78	\$ 77,159.29
Deputy City Clerk	14	\$ 61,684.00	\$ 64,243.88	\$ 66,910.00	\$ 69,686.77	\$ 71,132.77	\$ 74,084.78	\$ 77,159.29
Senior Accountant	15	\$ 65,385.04	\$ 68,098.52	\$ 70,924.60	\$ 73,867.97	\$ 75,400.73	\$ 78,529.86	\$ 81,788.85
Building Official	15	\$ 65,385.04	\$ 68,098.52	\$ 70,924.60	\$ 73,867.97	\$ 75,400.73	\$ 78,529.86	\$ 81,788.85
Police Sergeant	15	\$ 65,385.04	\$ 68,098.52	\$ 70,924.60	\$ 73,867.97	\$ 75,400.73	\$ 78,529.86	\$ 81,788.85
Police Lieutenant	17	\$ 73,466.63	\$ 76,515.49	\$ 79,690.89	\$ 82,998.05	\$ 84,720.26	\$ 88,236.15	\$ 91,897.95
City Engineer/Assistant Director of Public Works	18	\$ 77,874.62	\$ 81,106.42	\$ 84,472.33	\$ 87,977.94	\$ 89,803.47	\$ 93,530.33	\$ 97,411.83

Proposed

Title	Grade	Wage Range						
		1	2	3	4	5	6	7
Office Assistant	4	\$ 35,122.63	\$ 36,343.14	\$ 37,606.06	\$ 38,912.87	\$ 40,265.10	\$ 41,664.31	\$ 43,112.14
Certified Title Clerk	5	\$ 37,229.99	\$ 38,523.73	\$ 39,862.43	\$ 41,247.65	\$ 42,681.00	\$ 44,164.17	\$ 45,698.87
Public Works Secretary	7	\$ 41,831.61	\$ 43,285.26	\$ 44,789.42	\$ 46,345.86	\$ 47,956.37	\$ 49,622.86	\$ 51,347.25
Lead Clerk - Motor Vehicle	8	\$ 44,341.51	\$ 45,882.38	\$ 47,476.79	\$ 49,126.61	\$ 50,833.76	\$ 52,600.23	\$ 54,428.09
Administrative Assistant/Payroll Clerk	8	\$ 44,341.51	\$ 45,882.38	\$ 47,476.79	\$ 49,126.61	\$ 50,833.76	\$ 52,600.23	\$ 54,428.09
Administrative Records Specialist - Police Department	8	\$ 44,341.51	\$ 45,882.38	\$ 47,476.79	\$ 49,126.61	\$ 50,833.76	\$ 52,600.23	\$ 54,428.09
Communication Specialist	10	\$ 49,822.12	\$ 51,553.44	\$ 53,344.92	\$ 55,198.66	\$ 57,116.81	\$ 59,101.62	\$ 61,155.40
Engineering Technician	10	\$ 49,822.12	\$ 51,553.44	\$ 53,344.92	\$ 55,198.66	\$ 57,116.81	\$ 59,101.62	\$ 61,155.40
Liquor Store Assistant Manager	11	\$ 52,811.45	\$ 54,646.64	\$ 56,545.62	\$ 58,510.58	\$ 60,543.82	\$ 62,647.72	\$ 64,824.72
Building Inspector	12	\$ 55,980.13	\$ 57,925.44	\$ 59,938.35	\$ 62,021.21	\$ 64,176.45	\$ 66,406.58	\$ 68,714.21
Motor Vehicle Manager	13	\$ 59,338.94	\$ 61,400.97	\$ 63,534.65	\$ 65,742.48	\$ 68,027.03	\$ 70,390.97	\$ 72,837.06
Deputy City Clerk	14	\$ 62,899.28	\$ 65,085.03	\$ 67,346.73	\$ 69,687.03	\$ 72,108.66	\$ 74,614.43	\$ 77,207.28
Public Works Superintendent	14	\$ 62,899.28	\$ 65,085.03	\$ 67,346.73	\$ 69,687.03	\$ 72,108.66	\$ 74,614.43	\$ 77,207.28
Senior Accountant	15	\$ 66,673.24	\$ 68,990.13	\$ 71,387.54	\$ 73,868.25	\$ 76,435.18	\$ 79,091.30	\$ 81,839.72
Building Official	15	\$ 66,673.24	\$ 68,990.13	\$ 71,387.54	\$ 73,868.25	\$ 76,435.18	\$ 79,091.30	\$ 81,839.72
Police Sergeant	15	\$ 66,673.24	\$ 68,990.13	\$ 71,387.54	\$ 73,868.25	\$ 76,435.18	\$ 79,091.30	\$ 81,839.72
Police Lieutenant	17	\$ 74,914.05	\$ 77,517.31	\$ 80,211.04	\$ 82,998.37	\$ 85,882.56	\$ 88,866.98	\$ 91,955.11
City Engineer/Assistant Director of Public Works	18	\$ 79,408.89	\$ 82,168.35	\$ 85,023.70	\$ 87,978.27	\$ 91,035.52	\$ 94,199.00	\$ 97,472.42

Impacts of Proposed Pay Scale Adjustment

# of Staff	Current Salary	Proposed Salary	Difference	% Increase
18	\$ 1,146,828.43	\$ 1,152,922.95	\$6,094.51	0.53%



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 8a
TITLE: Public Hearing to Consider Approval of an On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Baja Haus, LLC DBA "Baja Haus" at 830 Lake Street E	
PROPOSED MOTION: To Approve an On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Baja Haus, LLC DBA "Baja Haus" at 830 Lake Street E	
PREPARED BY: Becky Malone, Deputy City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

To open/close the Public Hearing and then approval of both licenses.

FINANCIAL OR BUDGET CONSIDERATION:

The applicant applied for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license for the license period of February 24, 2017 through April 30, 2017. The applicant paid a pro-rated license fee of \$2,625. In addition, the applicant paid a background investigation fee of \$500.

BACKGROUND:

Baja Haus, LLC has applied for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license for Baja Haus, a restaurant located at 830 Lake Street E. The licensed premises will include a first floor indoor restaurant.

A background investigation as it pertains to liquor licensing was conducted on the owners and was found to be in satisfactory order.

The license must be reviewed by Alcohol and Gambling Enforcement following approval by the Wayzata City Council.

Owners Enkhbileg (Billy) Tserenbat and Jo8Ash Friedt will be present at the meeting to answer questions.

ATTACHMENTS:

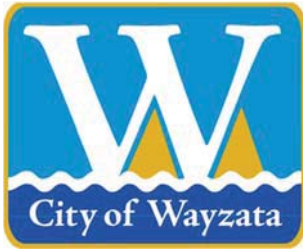
1. List of Municipal Licenses for City Council Approval

02/21/2017

LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

(Recommended for approval, pending staff review for completeness of application materials.)

NEW On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License 02/24/2017 - 04/30/2017	
Baja Haus, LLC DBA "Baja Haus"	830 Lake Street E., Wayzata



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 9a
TITLE: Award Bid for Bushaway Road Landscaping Project	
PROPOSED MOTION: To Award Bid to Low Bidder, Hoffman & McNamara, Inc., in the amount of \$358,928.50, plus approved alternates.	
PREPARED BY: Mike Kelly, City Engineer/Asst. Director of Public Works	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

To consider award of the low base bid to Hoffman & McNamara, Inc. for the Bushaway Road landscaping project, including Alternates 1, 2 and 3.

FINANCIAL OR BUDGET CONSIDERATION:

The overall project cost components are as follows:

- Design fees including limited construction services	\$ 54,672
- Construction costs (based on low base bid)	\$ 358,928
- Hardscape items to be removed via Change Order	\$ (20,820)
- Alternate 1 (Enhanced Locust Hills landscaping)	\$ 11,919
- Alternate 2 (Irrigation system at McGinty intersection)	\$ 1,200
- Alternate 3 (2-year maintenance)	<u>\$ 55,702</u>
	\$ 461,601

The known funding for this project is as follows:

- Agreement with Hennepin County	\$ 272,580
- 2015 excess revenues (Council approved in 2016)	\$ 20,000
- Locust Hills HOA for Alternate 1	\$ 11,919
- 2018 Parks CIP for year 2 of maintenance	<u>\$ 27,851</u>
	\$ 332,350

Funding Shortage:

\$ 129,251

Staff has researched alternatives in order to move forward with the project this year despite the shortage. The attached memo from our Financial Consultant indicates that the City is projecting to have at least \$600,000 in unallocated year-end transfer funds available in March. Of the remaining unallocated year-end funds, \$129,251 could be allocated for the Bushaway Road Landscaping Project.

BACKGROUND:

On Tuesday, January 31, 2017, the Public Works Department received three (3) bids for the Bushaway Road Landscaping project. A summary of the base bids can be found below.

Hoffman & McNamara, Inc	\$ 358,928.50
Urban Companies	\$ 393,886.00
Greenscape Companies	\$ 489,028.50
<i>Engineer's Estimate</i>	<i>\$ 277,620.80</i>

The project proposes to re-landscape the Bushaway Road corridor, from Wayzata Blvd. to Gray's Bay, including portions of Eastman Lane and McGinty Road. Portions of the project are planned to be installed by volunteers on April 22, 2017 (Earth Day). The project has a final completion date in July.

ATTACHMENTS:

1. Bid Tabulation
2. Preliminary Excess Year End Fund Transfers

NOTES	ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	TOTAL PROJECT QUANTITIES	ESTIMATED TOTAL AMOUNT
	2021.501	MOBILIZATION	LUMP SUM	\$ 34,880.00	1	\$ 34,880.00
	2101.511	CLEARING AND GRUBBING	LUMP SUM	\$ 2,275.00	1	\$ 2,275.00
	2105.501	COMMON EXCAVATION	CU YD	\$ 20.00	510	\$ 10,200.00
	2105.526	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$ 18.00	510	\$ 9,180.00
	2118.607	AGGREGATE SURFACING CLASS 2 (CV)	SY	\$ 39.00	174	\$ 6,786.00
	2411.603	LIMESTONE BLOCK	LIN FT	\$ 519.00	40	\$ 20,760.00
	2411.603	FIELDSTONE BOULDERS	EACH	\$ 244.00	12	\$ 2,928.00
	2504.603	IRRIGATION SYSTEM CABINET	LUMP SUM	\$ 5,050.00	1	\$ 5,050.00
	2521.501	4" CONCRETE WALK	SF	\$ 13.40	605	\$ 8,107.00
	2540.602	ENTRY MONUMENT TYPE A	EACH	\$ 14,550.00	1	\$ 14,550.00
	2540.602	WASTE RECEPTACLE	EACH	\$ 1,870.00	1	\$ 1,870.00
	2540.602	BIKE RACK	EACH	\$ 1,250.00	2	\$ 2,500.00
	2540.602	BIKE REPAIR PEDESTAL	EACH	\$ 1,900.00	1	\$ 1,900.00
	2540.602	DRINKING FOUNTAIN	EACH	\$ 7,100.00	1	\$ 7,100.00
(1)	2540.603	LANDSCAPE EDGER	LIN FT	\$ 12.00	286	\$ 3,432.00
	2540.618	CONCRETE PAVERS	SF	\$ 14.20	360	\$ 5,112.00
	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 3,500.00	1	\$ 3,500.00
	2571.501	CONIFEROUS TREE 6' HT. B&B	TREE	\$ 425.00	32	\$ 13,600.00
	2571.501	CONIFEROUS TREE 8' HT. B&B	TREE	\$ 500.00	48	\$ 24,000.00
	2571.501	CONIFEROUS TREE #7 CONT.	TREE	\$ 346.00	7	\$ 2,422.00
	2571.502	DECIDUOUS TREE 1" CAL. BARE ROOT	TREE	\$ 350.00	18	\$ 6,300.00
	2571.502	DECIDUOUS TREE 1.25" CAL. BARE ROOT	TREE	\$ 365.00	1	\$ 365.00
	2571.502	DECIDUOUS TREE 1" CAL. CONT.	TREE	\$ 385.00	2	\$ 770.00
	2571.502	DECIDUOUS TREE 1.75" CAL. CONT.	TREE	\$ 445.00	34	\$ 15,130.00
	2571.502	DECIDUOUS TREE 2.5" CAL. B&B	TREE	\$ 495.00	50	\$ 24,750.00
	2571.502	DECIDUOUS TREE 6' HT. B&B	TREE	\$ 354.00	37	\$ 13,098.00
	2571.502	ORNAMENTAL TREE 1" CAL. BR	TREE	\$ 340.00	5	\$ 1,700.00
	2571.502	ORNAMENTAL TREE NO. 5 CONT.	TREE	\$ 260.00	3	\$ 780.00
	2571.502	ORNAMENTAL TREE NO. 7 CONT.	TREE	\$ 330.00	2	\$ 660.00
	2571.502	ORNAMENTAL TREE NO. 10 CONT.	TREE	\$ 370.00	8	\$ 2,960.00
	2571.505	CONIFEROUS SHRUB 18" HT. CONT.	SHRB	\$ 70.00	50	\$ 3,500.00
	2571.505	DECIDUOUS SHRUB NO. 2 CONT.	SHRB	\$ 55.00	375	\$ 20,625.00
	2571.507	PERENNIAL NO 1 CONT	PLNT	\$ 16.00	962	\$ 15,392.00
	2571.507	PERENNIAL 4" CONT.	PLNT	\$ 13.00	104	\$ 1,352.00
	2572.505	PRUNE TREES	LUMP SUM	\$ 900.00	1	\$ 900.00
	2573.601	TEMPORARY EROSION CONTROL	LUMP SUM	\$ 1,500.00	1	\$ 1,500.00
	2575.555	TURF ESTABLISHMENT	LUMP SUM	\$ 1,000.00	1	\$ 1,000.00
(2)	2571.501	CONIFEROUS TREE #7 CONT. - FURNISH ONLY	TREE	\$ 140.00	22	\$ 3,080.00
(2)	2571.502	DECIDUOUS TREE 1" CAL. BARE ROOT - FURNISH ONLY	TREE	\$ 135.00	153	\$ 20,655.00
(2)	2571.502	DECIDUOUS TREE 1.25" CAL. BARE ROOT - FURNISH ONLY	TREE	\$ 150.00	11	\$ 1,650.00
(2)	2571.502	DECIDUOUS TREE 1" CAL. CONT. - FURNISH ONLY	TREE	\$ 175.00	7	\$ 1,225.00
						\$ -
(2)	2571.502	ORNAMENTAL TREE 1" CAL. BR	TREE	\$ 125.00	47	\$ 5,875.00
(2)	2571.502	ORNAMENTAL TREE #5 CONT. - FURNISH ONLY	TREE	\$ 80.00	62	\$ 4,960.00
(2)	2571.502	ORNAMENTAL TREE #7 CONT. - FURNISH ONLY	TREE	\$ 140.00	38	\$ 5,320.00
(2)	2571.502	ORNAMENTAL TREE #10 CONT. - FURNISH ONLY	TREE	\$ 165.00	12	\$ 1,980.00
(2)	2571.505	CONIFEROUS SHRUB 18" HT. CONT. - FURNISH ONLY	SHRB	\$ 32.00	56	\$ 1,792.00
(2)	2571.505	DECIDUOUS SHRUB NO. 2 CONT. - FURNISH ONLY	SHRB	\$ 26.00	502	\$ 13,052.00
						\$ -
(2)	2571.506	VINES 2 YR NO 1 CONT. - FURNISH ONLY	VINE	\$ 14.00	45	\$ 630.00
(2)	2571.507	PERENNIAL NO 1 CONT. - FURNISH ONLY	PLNT	\$ 8.00	930	\$ 7,440.00
(2)	2571.507	PERENNIAL 4" CONT. - FURNISH ONLY	PLNT	\$ 5.50	61	\$ 335.50
BASE BID ESTIMATED TOTAL COST						\$ 358,928.50

BID ALTERNATE A						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
	2571.501	CONIFEROUS TREE 10' HT. B&B	TREE	\$ 725.00	9	\$ 6,525.00
	2571.501	CONIFEROUS TREE 8' HT. B&B	TREE	\$ 625.00	7	\$ 4,375.00
	2571.502	DECIDUOUS TREE 1.5" CAL. CONT.	TREE	\$ 450.00	7	\$ 3,150.00
	2571.505	DECIDUOUS SHRUB NO. 2 CONT.	SHRB	\$ 85.00	17	\$ 1,445.00
BID ALTERNATE A ESTIMATED TOTAL COST						\$ 15,495.00

BID ALTERNATE B						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
	2504.601	IRRIGATION SYSTEM	LUMP SUM	\$ 1,200.00	1	\$ 1,200.00
BID ALTERNATE B ESTIMATED TOTAL COST						

BID ALTERNATE C						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
(3)	2571.603	LANDSCAPE MAINTENANCE	LUMP SUM	\$ 55,702.00	1	\$ 55,702.00
BID ALTERNATE C ESTIMATED TOTAL COST						

NOTES

- (1) INCLUDES ALL ITEMS FOR TRAFFIC CONTROL DETOURS, STAGES AND ANY OTHER ITEMS AS DEEMED NECESSARY FOR TRAFFIC CONTROL BY THE ENGINEER UNLESS OTHER PAY ITEMS ARE INCLUDED IN THE PLAN.
- (2) CONTRACTOR TO FURNISH PLANTS ONLY. PLANTS WILL BE INSTALLED BY OTHERS. SEE SPECIFICATIONS FORMORE INFORMATION.
- (3) INCLUDES INITIAL MULCH APPLICATION AND ALL REQUIRED MAINTENANCE DURING 2-YR PLANT ESTABLISHMENT PERIOD FOR PLANTINGS THAT ARE INSTALLED BY OTHERS.

NOTES	ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	TOTAL PROJECT QUANTITIES	ESTIMATED TOTAL AMOUNT
	2021.501	MOBILIZATION	LUMP SUM	\$ 20,000.00	1	\$ 20,000.00
	2101.511	CLEARING AND GRUBBING	LUMP SUM	\$ 6,000.00	1	\$ 6,000.00
	2105.501	COMMON EXCAVATION	CU YD	\$ 28.00	510	\$ 14,280.00
	2105.526	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$ 32.00	510	\$ 16,320.00
	2118.607	AGGREGATE SURFACING CLASS 2 (CV)	SY	\$ 10.00	174	\$ 1,740.00
	2411.603	LIMESTONE BLOCK	LIN FT	\$ 260.00	40	\$ 10,400.00
	2411.603	FIELDSTONE BOULDERS	EACH	\$ 125.00	12	\$ 1,500.00
	2504.603	IRRIGATION SYSTEM CABINET	LUMP SUM	\$ 6,000.00	1	\$ 6,000.00
	2521.501	4" CONCRETE WALK	SF	\$ 12.00	605	\$ 7,260.00
	2540.602	ENTRY MONUMENT TYPE A	EACH	\$ 19,000.00	1	\$ 19,000.00
	2540.602	WASTE RECEPTACLE	EACH	\$ 2,000.00	1	\$ 2,000.00
	2540.602	BIKE RACK	EACH	\$ 500.00	2	\$ 1,000.00
	2540.602	BIKE REPAIR PEDESTAL	EACH	\$ 2,000.00	1	\$ 2,000.00
	2540.602	DRINKING FOUNTAIN	EACH	\$ 18,000.00	1	\$ 18,000.00
(1)	2540.603	LANDSCAPE EDGER	LIN FT	\$ 10.00	286	\$ 2,860.00
	2540.618	CONCRETE PAVERS	SF	\$ 28.00	360	\$ 10,080.00
	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 15,000.00	1	\$ 15,000.00
	2571.501	CONIFEROUS TREE 6' HT. B&B	TREE	\$ 350.00	32	\$ 11,200.00
	2571.501	CONIFEROUS TREE 8' HT. B&B	TREE	\$ 450.00	48	\$ 21,600.00
	2571.501	CONIFEROUS TREE #7 CONT.	TREE	\$ 350.00	7	\$ 2,450.00
	2571.502	DECIDUOUS TREE 1" CAL. BARE ROOT	TREE	\$ 350.00	18	\$ 6,300.00
	2571.502	DECIDUOUS TREE 1.25" CAL. BARE ROOT	TREE	\$ 350.00	1	\$ 350.00
	2571.502	DECIDUOUS TREE 1" CAL. CONT.	TREE	\$ 350.00	2	\$ 700.00
	2571.502	DECIDUOUS TREE 1.75" CAL. CONT.	TREE	\$ 400.00	34	\$ 13,600.00
	2571.502	DECIDUOUS TREE 2.5" CAL. B&B	TREE	\$ 400.00	50	\$ 20,000.00
	2571.502	DECIDUOUS TREE 6' HT. B&B	TREE	\$ 400.00	37	\$ 14,800.00
	2571.502	ORNAMENTAL TREE 1" CAL. BR	TREE	\$ 400.00	5	\$ 2,000.00
	2571.502	ORNAMENTAL TREE NO. 5 CONT.	TREE	\$ 400.00	3	\$ 1,200.00
	2571.502	ORNAMENTAL TREE NO. 7 CONT.	TREE	\$ 400.00	2	\$ 800.00
	2571.502	ORNAMENTAL TREE NO. 10 CONT.	TREE	\$ 400.00	8	\$ 3,200.00
	2571.505	CONIFEROUS SHRUB 18" HT. CONT.	SHRB	\$ 110.00	50	\$ 5,500.00
	2571.505	DECIDUOUS SHRUB NO. 2 CONT.	SHRB	\$ 75.00	375	\$ 28,125.00
	2571.507	PERENNIAL NO 1 CONT	PLNT	\$ 18.00	962	\$ 17,316.00
	2571.507	PERENNIAL 4" CONT.	PLNT	\$ 10.00	104	\$ 1,040.00
	2572.505	PRUNE TREES	LUMP SUM	\$ 1,000.00	1	\$ 1,000.00
	2573.601	TEMPORARY EROSION CONTROL	LUMP SUM	\$ 5,000.00	1	\$ 5,000.00
(2)	2575.555	TURF ESTABLISHMENT	LUMP SUM	\$ 20,000.00	1	\$ 20,000.00
(2)	2571.501	CONIFEROUS TREE #7 CONT. - FURNISH ONLY	TREE	\$ 150.00	22	\$ 3,300.00
(2)	2571.502	DECIDUOUS TREE 1" CAL. BARE ROOT - FURNISH ON	TREE	\$ 80.00	153	\$ 12,240.00
(2)	2571.502	DECIDUOUS TREE 1.25" CAL. BARE ROOT - FURNISH	TREE	\$ 90.00	11	\$ 990.00
(2)	2571.502	DECIDUOUS TREE 1" CAL. CONT. - FURNISH ONLY	TREE	\$ 100.00	7	\$ 700.00
(2)						\$ -
(2)	2571.502	ORNAMENTAL TREE 1" CAL. BR	TREE		47	\$ -
(2)	2571.502	ORNAMENTAL TREE #5 CONT. - FURNISH ONLY	TREE	\$ 50.00	62	\$ 3,100.00
(2)	2571.502	ORNAMENTAL TREE #7 CONT. - FURNISH ONLY	TREE	\$ 190.00	38	\$ 7,220.00
(2)	2571.502	ORNAMENTAL TREE #10 CONT. - FURNISH ONLY	TREE	\$ 200.00	12	\$ 2,400.00
(2)	2571.505	CONIFEROUS SHRUB 18" HT. CONT. - FURNISH ONLY	SHRB	\$ 35.00	56	\$ 1,960.00
(2)	2571.505	DECIDUOUS SHRUB NO. 2 CONT. - FURNISH ONLY	SHRB	\$ 25.00	502	\$ 12,550.00
(2)						\$ -
(2)	2571.506	VINES 2 YR NO 1 CONT. - FURNISH ONLY	VINE	\$ 20.00	45	\$ 900.00
(2)	2571.507	PERENNIAL NO 1 CONT. - FURNISH ONLY	PLNT	\$ 20.00	930	\$ 18,600.00
	2571.507	PERENNIAL 4" CONT. - FURNISH ONLY	PLNT	\$ 5.00	61	\$ 305.00
BASE BID ESTIMATED TOTAL COST						\$ 393,886.00

BID ALTERNATE A						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
	2571.501	CONIFEROUS TREE 10' HT. B&B	TREE	\$ 425.00	9	\$ 3,825.00
	2571.501	CONIFEROUS TREE 8' HT. B&B	TREE	\$ 400.00	7	\$ 2,800.00
	2571.502	DECIDUOUS TREE 1.5" CAL. CONT.	TREE	\$ 450.00	7	\$ 3,150.00
	2571.505	DECIDUOUS SHRUB NO. 2 CONT.	SHRB	\$ 100.00	17	\$ 1,700.00
BID ALTERNATE A ESTIMATED TOTAL COST						\$ 11,475.00

BID ALTERNATE B						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
	2504.601	IRRIGATION SYSTEM	LUMP SUM	\$ 11,000.00	1	\$ 11,000.00
BID ALTERNATE B ESTIMATED TOTAL COST						

BID ALTERNATE C						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
(3)	2571.603	LANDSCAPE MAINTENANCE	LUMP SUM	\$ 35,000.00	1	\$ 35,000.00
BID ALTERNATE C ESTIMATED TOTAL COST						

NOTES

- (1) INCLUDES ALL ITEMS FOR TRAFFIC CONTROL DETOURS, STAGES AND ANY OTHER ITEMS AS DEEMED NECESSARY FOR TRAFFIC CONTROL BY THE ENGINEER UNLESS OTHER PAY ITEMS ARE INCLUDED IN THE PLAN.
- (2) CONTRACTOR TO FURNISH PLANTS ONLY. PLANTS WILL BE INSTALLED BY OTHERS. SEE SPECIFICATIONS FORMORE INFORMATION.
- (3) INCLUDES INITIAL MULCH APPLICATION AND ALL REQUIRED MAINTENANCE DURING 2-YR PLANT ESTABLISHMENT PERIOD FOR PLANTINGS THAT ARE INSTALLED BY OTHERS.

NOTES	ITEM NO.	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	TOTAL PROJECT QUANTITIES	ESTIMATED TOTAL AMOUNT
	2021.501	MOBILIZATION	LUMP SUM	\$ 4,000.00	1	\$ 4,000.00
	2101.511	CLEARING AND GRUBBING	LUMP SUM	\$ 13,800.00	1	\$ 13,800.00
	2105.501	COMMON EXCAVATION	CU YD	\$ 40.00	510	\$ 20,400.00
	2105.526	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$ 58.00	510	\$ 29,580.00
	2118.607	AGGREGATE SURFACING CLASS 2 (CV)	SY	\$ 102.00	174	\$ 17,748.00
	2411.603	LIMESTONE BLOCK	LIN FT	\$ 360.00	40	\$ 14,400.00
	2411.603	FIELDSTONE BOULDERS	EACH	\$ 350.00	12	\$ 4,200.00
	2504.603	IRRIGATION SYSTEM CABINET	LUMP SUM	\$ 18,900.00	1	\$ 18,900.00
	2521.501	4" CONCRETE WALK	SF	\$ 9.50	605	\$ 5,747.50
	2540.602	ENTRY MONUMENT TYPE A	EACH	\$ 21,870.00	1	\$ 21,870.00
	2540.602	WASTE RECEPTACLE	EACH	\$ 2,800.00	1	\$ 2,800.00
	2540.602	BIKE RACK	EACH	\$ 1,500.00	2	\$ 3,000.00
	2540.602	BIKE REPAIR PEDESTAL	EACH	\$ 1,500.00	1	\$ 1,500.00
	2540.602	DRINKING FOUNTAIN	EACH	\$ 5,200.00	1	\$ 5,200.00
(1)	2540.603	LANDSCAPE EDGER	LIN FT	\$ 9.00	286	\$ 2,574.00
	2540.618	CONCRETE PAVERS	SF	\$ 18.00	360	\$ 6,480.00
	2563.601	TRAFFIC CONTROL	LUMP SUM	\$ 4,200.00	1	\$ 4,200.00
	2571.501	CONIFEROUS TREE 6' HT. B&B	TREE	\$ 600.00	32	\$ 19,200.00
	2571.501	CONIFEROUS TREE 8' HT. B&B	TREE	\$ 725.00	48	\$ 34,800.00
	2571.501	CONIFEROUS TREE #7 CONT.	TREE	\$ 220.00	7	\$ 1,540.00
	2571.502	DECIDUOUS TREE 1" CAL. BARE ROOT	TREE	\$ 480.00	18	\$ 8,640.00
	2571.502	DECIDUOUS TREE 1.25" CAL. BARE ROOT	TREE	\$ 560.00	1	\$ 560.00
	2571.502	DECIDUOUS TREE 1" CAL. CONT.	TREE	\$ 430.00	2	\$ 860.00
	2571.502	DECIDUOUS TREE 1.75" CAL. CONT.	TREE	\$ 725.00	34	\$ 24,650.00
	2571.502	DECIDUOUS TREE 2.5" CAL. B&B	TREE	\$ 750.00	50	\$ 37,500.00
	2571.502	DECIDUOUS TREE 6' HT. B&B	TREE	\$ 600.00	37	\$ 22,200.00
	2571.502	ORNAMENTAL TREE 1" CAL. BR	TREE	\$ 575.00	5	\$ 2,875.00
	2571.502	ORNAMENTAL TREE NO. 5 CONT.	TREE	\$ 310.00	3	\$ 930.00
	2571.502	ORNAMENTAL TREE NO. 7 CONT.	TREE	\$ 360.00	2	\$ 720.00
	2571.502	ORNAMENTAL TREE NO. 10 CONT.	TREE	\$ 430.00	8	\$ 3,440.00
	2571.505	CONIFEROUS SHRUB 18" HT. CONT.	SHRB	\$ 45.00	50	\$ 2,250.00
	2571.505	DECIDUOUS SHRUB NO. 2 CONT.	SHRB	\$ 28.00	375	\$ 10,500.00
	2571.507	PERENNIAL NO 1 CONT	PLNT	\$ 25.00	962	\$ 24,050.00
	2571.507	PERENNIAL 4" CONT.	PLNT	\$ 5.00	104	\$ 520.00
	2572.505	PRUNE TREES	LUMP SUM	\$ 7,500.00	1	\$ 7,500.00
	2573.601	TEMPORARY EROSION CONTROL	LUMP SUM	\$ 1,500.00	1	\$ 1,500.00
(2)	2575.555	TURF ESTABLISHMENT	LUMP SUM	\$ 6,500.00	1	\$ 6,500.00
(2)	2571.501	CONIFEROUS TREE #7 CONT. - FURNISH ONLY	TREE	\$ 230.00	22	\$ 5,060.00
(2)	2571.502	DECIDUOUS TREE 1" CAL. BARE ROOT - FURNISH ON	TREE	\$ 250.00	153	\$ 38,250.00
(2)	2571.502	DECIDUOUS TREE 1.25" CAL. BARE ROOT - FURNISH	TREE	\$ 275.00	11	\$ 3,025.00
(2)	2571.502	DECIDUOUS TREE 1" CAL. CONT. - FURNISH ONLY	TREE	\$ 250.00	7	\$ 1,750.00
(2)						\$ -
(2)	2571.502	ORNAMENTAL TREE 1" CAL. BR	TREE	\$ 180.00	47	\$ 8,460.00
(2)	2571.502	ORNAMENTAL TREE #5 CONT. - FURNISH ONLY	TREE	\$ 200.00	62	\$ 12,400.00
(2)	2571.502	ORNAMENTAL TREE #7 CONT. - FURNISH ONLY	TREE	\$ 210.00	38	\$ 7,980.00
(2)	2571.502	ORNAMENTAL TREE #10 CONT. - FURNISH ONLY	TREE	\$ 245.00	12	\$ 2,940.00
(2)	2571.505	CONIFEROUS SHRUB 18" HT. CONT. - FURNISH ONLY	SHRB	\$ 20.00	56	\$ 1,120.00
(2)	2571.505	DECIDUOUS SHRUB NO. 2 CONT. - FURNISH ONLY	SHRB	\$ 25.00	502	\$ 12,550.00
(2)						\$ -
(2)	2571.506	VINES 2 YR NO 1 CONT. - FURNISH ONLY	VINE	\$ 15.00	45	\$ 675.00
(2)	2571.507	PERENNIAL NO 1 CONT. - FURNISH ONLY	PLNT	\$ 8.00	930	\$ 7,440.00
	2571.507	PERENNIAL 4" CONT. - FURNISH ONLY	PLNT	\$ 4.00	61	\$ 244.00
BASE BID ESTIMATED TOTAL COST						\$ 489,028.50

BID ALTERNATE A						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
	2571.501	CONIFEROUS TREE 10' HT. B&B	TREE	\$ 695.00	9	\$ 6,255.00
	2571.501	CONIFEROUS TREE 8' HT. B&B	TREE	\$ 595.00	7	\$ 4,165.00
	2571.502	DECIDUOUS TREE 1.5" CAL. CONT.	TREE	\$ 495.00	7	\$ 3,465.00
	2571.505	DECIDUOUS SHRUB NO. 2 CONT.	SHRB	\$ 45.00	17	\$ 765.00
BID ALTERNATE A ESTIMATED TOTAL COST						\$ 14,650.00

BID ALTERNATE B						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
	2504.601	IRRIGATION SYSTEM	LUMP SUM	\$ 93,800.00	1	\$ 93,800.00
BID ALTERNATE B ESTIMATED TOTAL COST						

BID ALTERNATE C						
	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	TOTAL QUANTITIES	TOTAL AMOUNT
(3)	2571.603	LANDSCAPE MAINTENANCE	LUMP SUM	\$ 113,800.00	1	\$ 113,800.00
BID ALTERNATE C ESTIMATED TOTAL COST						

NOTES

- (1) INCLUDES ALL ITEMS FOR TRAFFIC CONTROL DETOURS, STAGES AND ANY OTHER ITEMS AS DEEMED NECESSARY FOR TRAFFIC CONTROL BY THE ENGINEER UNLESS OTHER PAY ITEMS ARE INCLUDED IN THE PLAN.
- (2) CONTRACTOR TO FURNISH PLANTS ONLY. PLANTS WILL BE INSTALLED BY OTHERS. SEE SPECIFICATIONS FORMORE INFORMATION.
- (3) INCLUDES INITIAL MULCH APPLICATION AND ALL REQUIRED MAINTENANCE DURING 2-YR PLANT ESTABLISHMENT PERIOD FOR PLANTINGS THAT ARE INSTALLED BY OTHERS.

February 15, 2017

MEMORANDUM

To: Jeff Dahl, City Manager
From: Steve McDonald, City Contracted Finance Director
Re: Excess fund balance transfer

Background

The City fund balance policy authorizes transferring amounts deemed excess reserves in the General and Licensing Funds to certain capital funds. This fund balance policy identified the intended funds and process to transfer the excess reserves. Additionally, cash has been evaluated within the Municipal Liquor fund and had been determined to have cash available. The 2016 proposed transfers are as follows:

	2016 Transfer Calculation	2015 Transfer Calculation	2014 Transfer Calculation
General fund			
Subsequent Year General fund budget	\$ 5,877,904	\$ 5,729,004	\$ 5,500,610
40%	2,351,162	2,291,602	2,227,747
Determine fund balance net of fund 238 (insurance reserve).	2,351,162	2,799,263	3,222,823
Transfer available	\$ -	\$ 507,661	\$ 995,076
Licensing			
Operating expense	\$ 335,242	\$ 315,002	\$ 272,212
Transfers out	55,000	50,000	-
	390,242	365,002	272,212
1 month operations in reserve	8%	8%	8%
working capital needed	32,520	29,200	22,684
Current working capital (current assets less current liabilities)	212,323	134,349	218,748
Transfer available	\$ 179,803	\$ 105,149	\$ 196,064
Liquor			
Operating disbursements (suppliers & employees)	\$ 5,193,804	\$ 4,873,245	\$ 4,916,643
1 month operations in reserve	8%	8%	8%
	432,817	406,104	409,720
Transfers out to general fund	32,850	30,000	
Current debt (including interfund loan)			
Next year's bonds (p&i)	230,980	229,130	227,130
Next year's interfund (p&i)	17,415	46,605	
Current identified capital improvements	-	116,400	53,815
Cash needed	714,062	828,239	690,665
Cash available in Liquor	1,162,061	1,107,072	965,665
Transfer available	\$ 447,999	\$ 278,833	\$ 275,000
Total preliminary excess transfer available	\$ 627,802	\$ 891,643	\$ 1,466,140

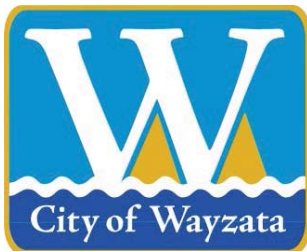
Note: Entire General Fund excess balance will be transferred to the Ramp Project at year-end, that is why transfer available is \$0.

The scenario modeled below assumes the excess reserves are allocated based on the projected average CIP expenditures over the next five years. This is consistent with the prior year practice.

Fund		2016 total excess transfer	2015 total excess transfer approved	2014 total excess transfer approved
Lakefront		\$ -	\$ -	\$ 327,000
Parks and Trails		-	20,000	240,000
Cell Tower		-	200,000	129,140
General CIP		-	-	385,000
Equipment		-	-	-
Streets		-	-	312,000
Ramp		-	511,500	
Total		627,802	\$ 731,500	\$ 1,393,140
		Portion paid down interfund loan	Portion paid down interfund loan	Portion paid down interfund loan
Lakefront		\$ -	\$ -	\$ 73,000
Internally financed CIP		-	158,500	
Licensing		-	-	73,000
		\$ -	\$ 158,500	\$ 146,000

Fund		Percent	Average projected CIP 2017-2021
Lakefront		1.3%	\$ 55,100
Parks and Trails		4.5%	\$ 183,173
Cell Tower		0.5%	\$ 20,568
General CIP		11.3%	\$ 463,260
Equipment		11.2%	\$ 461,544
Streets		13.3%	\$ 545,492
Ramp		58.0%	\$ 2,385,260
			\$ 4,114,397

The current allocation is based on the CIP plan previously approved but Council could consider other options to transfer the excess; for example, there may be other projects anticipated that do not meet the criteria to be reflected in the CIP. We recommend that Council discuss and then approve the amount of excess fund balance transfer and the specific funds.



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 9b
TITLE: Consider Resolution No. 07-2017 approving PUD Rezoning and PUD Concept Plans of Development for Wayzata Blu at 259, 269 and 275 Lake St E and 339 Barry Ave S	
PROPOSED MOTION: Adopt Resolution No. 07-2017	
PREPARED BY: Jeff Thomson, Director of Planning and Building	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Adopt Resolution No. 07-2017 which approves PUD Rezoning and PUD Concept Plan of Development for new three-story mixed-use development at 259, 269 and 275 Lake St E and 339 Barry Ave S

FINANCIAL OR BUDGET CONSIDERATION:

The development application does not have any impact on the City budget.

BACKGROUND:

The applicant, Gatehouse Properties, has submitted a development application to redevelop the properties located at 259, 269 and 275 Lake St E and 339 Barry Ave S. The project includes demolition of the existing commercial buildings and construction of a three story mixed use building consisting of ground level office and 17 residential condominiums. The development application includes rezoning from C-4A to PUD/Planned Unit Development, and PUD concept plan of development.

The Planning Commission reviewed the development application and held a public hearing at its meeting on January 18, 2017. Based on the Planning Commission discussion and feedback, the applicant provided an email that he is open to including flexibility in the PUD to allow retail uses on the ground floor of the building. The proposed plans continue to include office and residential uses on the ground floor, but the PUD would allow for retail uses in the near or long term. This would include ensuring the building is constructed to allow for retail uses on the first floor, and also ensuring that any private covenants, such as a homeowners association, would allow for retail in the ground floor.

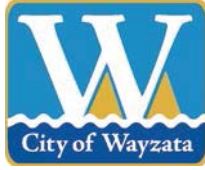
The Planning Commission adopted a report and recommendation of approval of the development application on February 6, 2017 with a vote of five (5) in favor and zero (0) opposed.

Since the Planning Commission meeting, the City has received one additional public comment regarding the project.

ATTACHMENTS:

1. January 18, 2017 Staff Report
2. Applicant's narrative
3. Concept plans

4. Public comments
5. January 18, 2017 Planning Commission meeting minutes
6. February 6, 2017 Planning Commission draft meeting minutes
7. Draft Resolution No. 07-2017
8. Planning Commission Report and Recommendation



**Staff Report
Wayzata Planning Commission
January 18, 2017**

Project Name: Wayzata Blu
Applicant Gatehouse Properties Ltd
Addresses of Request: 259, 269 and 275 Lake St E and 339 Barry Ave S
Prepared by: Jeff Thomson, Director of Planning and Building
“60 Day” Deadline: February 14, 2017

Development Application

Introduction

The applicant, Gatehouse Properties, has submitted a development application to develop the properties located at 259, 269 and 275 Lake St E and 339 Barry Ave S. The project includes demolition of the existing commercial buildings and construction of a three story mixed use building consisting of ground level office and 17 residential condominiums.

Property Information

The property identification number and owner of the properties are as follows:

Address	PID	Owner
259 Lake St E	06-117-22-23-0005	Flagship Financial Group, Inc.
269 Lake St E	06-117-22-32-0006	Theodore T Asao et al Trustees
275 Lake St E	06-117-22-32-0005	Theodore T Asao et al Trustees
339 Barry Ave S	06-117-22-32-0004	Theodore T Asao et al Trustees

The current zoning and comprehensive plan land use designations for the four properties are the same, and are as follows:

Current zoning:	C-4A/Limited Central Business District
Comp Plan designation:	Central Business District
Overlay districts:	S/Shoreland Overlay District W/Wetland Overlay District

Project Location

The properties are located on northwest corner of the Lake St E and Barry Ave S intersection:

Map 1: Project Location



Adjacent Land Uses.

The following table outlines the uses, zoning, and Comprehensive Plan land use designations for adjacent properties:

Direction	Adjacent Use	Zoning	Comp Plan Land Use Designation
North	Wayzata Villa Condominiums	R-5/Average Density Multiple Residential District	High Density Multiple Family
	Office Building	C-1/Office and Limited Commercial District	Central Business District
East	Barry Avenue	N/A	N/A
South	Lake Street	N/A	N/A
West	Commercial Building	C-4A/Limited Central Business District	Central Business District

Application Requests

As part of the submitted development application, the applicant is requesting approval of the following items:

- A. Rezoning from C-4A to PUD/Planned Unit Development: The properties are currently zoned C-4A and the applicant is requesting a rezoning to PUD.
- B. PUD Concept Plan of Development Review: A rezoning to PUD requires both concept and general plan of development review. The applicant is requesting concept plan review prior to submitting the full development application for general plan of development and design review.

Public Hearing Notice

The public hearing notice was published in the *Lakeshore Weekly News* on January 5, 2017. The public hearing notice was also mailed to all property owners located within 350 feet of the subject property on January 6, 2017.

Project Overview

The development site consists of four separate properties, and the properties currently contain four separate retail commercial buildings that are occupied by local businesses – Judd Frost Clothiers, Candlelight Floral & Gifts, and the Barbers Inn. The commercial building on the 259 Lake St E property is currently vacant. The applicant, Gatehouse Properties, has a purchase agreement with the two separate owners of the properties.

The development application includes demolition of the existing commercial buildings and construction of a new three-story building mixed use building. The first floor of the building would include office space and up to two residential condominiums. The upper levels of the building would include 15 residential condominiums. The proposed building includes 34 enclosed parking spaces within the first floor of the building, which would be dedicated to the 17 residential condominiums.

Private Parking Easement

There is an existing parking easement on the 259 Lake St E property which benefits the Boatworks property on the opposite side of Lake Street. The easement allows the Boatworks property to use the 259 Lake St property for 85 parking stalls for valet and employee parking. As part of the development application, the applicant is proposing to construct a defined parking lot on the back of the site which would include a total of 85 parking stalls. The proposed parking lot layout includes a single drive aisle with 58 standard head-in parking stalls. In addition there are 27 tandem parking stalls that could be utilized by valet parking services, for a total of 85 parking spaces to meet the parking easement. The parking lot would be accessed from Barry Avenue via a two-way drive aisle on the north side of the proposed building. The access drive also provides access to the existing underground parking for the office building to the north at 319 Barry Ave S. The driveway access from Lake Street would be removed.

Public Parking

There are nine on-street parking stalls currently located on Barry Avenue on the east side the site. As part of the development, the applicant is proposing that the nine

parking stalls be removed to allow for a continuous 12-foot sidewalk along the west side of Barry Avenue. In conjunction with the removal of the parking stalls, the applicant is requesting that the City terminate the existing easement over the 339 Barry Ave S property. There would be no changes to the on-street parking along Lake Street.

As a consideration of the PUD, the applicant is willing to enter into an agreement with the City for an easement that would allow for the construction of a parking structure on the back of the property to provide for additional public parking in the area. The applicant states that the public parking could be done on the subject property, or in conjunction with other development or changes on adjacent properties.

Planned Unit Development Process

The planned unit development zoning district is unique compared to a standard zoning district in that the development plans that are submitted with an application and approved by the City Council, are the regulating documents for the zoning of the property. Any future changes to the development must be consistent with the approved plans, or the property owner must apply to amend the PUD.

In Wayzata, there is a two phase review of a PUD request. The first phase of PUD review is the concept plans, which provides an overview of the development and a general schematic design of the project, but does not include detailed engineering and architectural design of the buildings and site improvements. The intent of the concept plan is to review the general project characteristics such as consistency with the Comprehensive Plan, consistency with the purpose and intent of the PUD district, and compliance with the general standards outlined in the PUD zoning district. The second phase of a PUD review is the general plan, which is a more detailed review of the site and building design.

On many recent development applications, the City has received applications for concurrent review of both the concept and general plans of development, which is allowed by the PUD ordinance. In this case, City staff, the Planning Commission, and the City Council review both the general framework of the PUD and the details of the project at the same time. The applicant is requesting review of only the concept plans for the current application. If the City Council approves the PUD rezoning and concept plans, the applicant would submit the general plan, design review, and any other required development applications for future review by City staff, the Planning Commission, and the City Council. If the City approves the PUD concept plans, it does not bind the City to subsequent approval of the general plans.

Analysis of Application

City staff has reviewed the pertinent information and City Code requirements for the PUD concept plan, and provides the following analysis and information:

Comprehensive Plan

The Comprehensive Plan land use designation for the subject property is Central Business District. The Comprehensive Plan includes the following discussion for the Central Business District:

The Central Business District (CBD) includes the main thoroughfare of Lake Street and is generally referred to as downtown. The CBD continues to evolve into a diverse environment of retail stores, offices, restaurants, and residential land uses. This diversity is seen as healthy in that it attracts a wide variety of people into the downtown area at all times of the day. This diversity along with its proximity to Lake Minnetonka, make the CBD a destination place in the region.

Zoning

The properties are currently zoned C-4A/Limited Central Business District, and are located within the Shoreland and wetland overlay districts. The following table outlines the zoning standards for the C-4A, PUD, and Shoreland overlay districts:

	C-4A Zoning	PUD Zoning	Shoreland Overlay District	Proposed PUD
Height (max.)	2 stories and 30 feet, whichever is less	3 stories and 35 feet, whichever is less	35 feet	35 feet
Floor Area Ratio (max.)	2.0	None	None	0.94
Impervious Surface (max.)	None	None	25% 75% with stormwater management 100% with shoreland impact plan/CUP	TBD
Property Line Setbacks (min.)	None (not adjacent to residential district)	Same as imposed by previous zoning district	None	TBD
Lot Requirements (min.)	12,000 sq ft total lot area	None	Same as underlying zoning district	64,964 sq ft

The proposed project deviates from two of the requirements of the C-4A zoning district. Specifically, the C-4A district has a maximum building height requirement of 30 feet or 2 stories, whichever is less. Secondly, the C-4A district requires that at least 50 percent of the building frontage on the Lake Street ground level must be used for retail or service commercial uses. The application includes rezoning to PUD for two reasons. The first reason is to allow for a taller building than is permitted in the C-4A zoning district. The second reason is that the proposed building would contain residential and office uses on the first floor, which would not meet the Lake Street retail and service commercial requirements of the C-4A zoning district.

The PUD zoning district is an ordinance that can be used to allow for greater flexibility in development by incorporating design modifications from the strict application of the standard zoning district requirements. The PUD zoning district allows modifications of the strict standards for projects that meet a specific purpose, as outlined in “Applicable Code Provisions” section of this report. In addition, the PUD zoning district establishes general standards for a PUD, which are also outlined below.

The City’s Comprehensive Plan includes objectives that pertain to the deviations from the C-4A requirements. The Comp Plan states that within the Central Business District, commercial buildings on Lake Street, west of Barry Avenue, should not be required to have a first floor retail use, although it is allowed and encouraged. In addition, the Comp Plan states that the City will consider third story uses with appropriate considerations for design and scale. Commercial and residential uses are allowed as a third story, but the third story must be set back significantly more from the front façade of the floor below.

Density

The PUD zoning district states that the residential area standards of the R-5 zoning district apply to multiple family residential PUD projects, as determined by the City Council. The proposed PUD would meet the residential area requirements of the R-5 zoning district. The R-5 zoning district would require a minimum of 2,000 square feet of lot area per dwelling unit. The proposed PUD would have a lot area per dwelling unit of 3,821 sq. ft. with the proposed 17 dwelling units.

Action Steps

After considering the items outlined in this report and the public hearing held at the meeting, the Planning Commission should direct staff to prepare a *Planning Commission Report and Recommendation*, with appropriate findings, reflecting a recommendation on the application for review and adoption at the next Planning Commission meeting.

Attachments

Applicant’s Narrative
PUD Concept Plans
Public Comment

Applicable Code Provisions for Review

Comprehensive Plan

The Comprehensive Plan land use designation for the subject property is Central Business District. The objective of the Central Business District land use category is to promote a diversity of retail, office, service, and residential land uses at a high level of development quality to enhance it as a regional destination. The Comprehensive Plan includes the follow “1st Tier” priorities for the Central Business District:

- Allow a mix of commercial, office, and residential uses that strengthen the CBD as the shopping, employment, and entertainment destination of Wayzata.
- Update development standards continually to assure the highest development quality possible for the Central Business District.
- Complement the CBD and its strong sense of place through land use choices, urban design principles, traffic, parking, and architectural style.
- Investigate strategies to increase retail vitality throughout the CBD.
- Define and evaluate on-street/off-street parking needs consistent with land use, and requirements within the CBD so as to emphasize circulation ease and access control.
- Continue to provide a safe, comfortable, and attractive pedestrian scale environment through the enhancement of the pedestrian circulation system by improving sidewalks, walkways and street furniture; mitigating conflicts with traffic and street intersections, and by providing proper demarcation and sign control.
- Enhance the image and identity of the CBD by emphasizing street trees and landscaping elements.
- Plan for an orderly transition between the CBD development and adjacent residential neighborhoods.
- Accommodate traffic without negatively compromising the integrity of the downtown and its adjacent neighborhoods.
- Consider complementing abutting edges, both residential and retail/commercial.
- Consider public financial support that is fiscally responsible and provides value to the City's infrastructure and community systems.
- Consider ways to assist with redevelopment when properties become a liability to the community.

- Commercial buildings on Lake Street, west of Barry Avenue, should not be required to have a first floor retail use, although it is allowed and encouraged. Transparency requirements under the Lake Street District of the Design Standards remain in effect.
- Identify ecological and water quality impacts on the lake and other water bodies caused by proposed land use developments, for example stormwater runoff, and work to mitigate these impacts.

In addition, the Comprehensive Plan includes the following “2nd Tier” priorities:

- Plan development of parking so that it is not a focal point but rather placed behind buildings with appropriate buffers and landscaping.
- Adjust City’s Zoning Ordinance to address concerns of sun-orientation on southern side of Lake Street by requiring upper story setbacks for all new construction to avoid shading the north side of Lake Street.
- Continue to evaluate ways to encourage a variety of housing options for upper-story housing.
- Consider 3rd story’ uses with appropriate considerations for design and scale. Commercial and residential uses are allowed as a third story, but the third story must be set back significantly more from the front facade of the floor below.

Amendments to Zoning Ordinance (Section 801.03.2.F): City Council has the discretion and authority under state law and City Code to amend the City’s Zoning Ordinance. Minn. Stat. Section 462.357; Wayzata City Code Section 801.03. A zoning ordinance amendment may be initiated by the governing body, the planning agency or by petition of affected property owners. Minn. Stat. Section 462.357, Subd. 4. In considering a proposed amendment to the Zoning Ordinance, the Planning Commission and City Council shall consider the possible adverse effects of the proposed amendment. Its judgment shall be based upon (but not limited to) the following factors:

- A. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
- B. The proposed use’s conformity with present and future land uses of the area.
- C. The proposed use’s conformity with all performance standards contained herein (i.e., parking, loading, noise, etc.).
- D. The proposed use’s effect on the area in which it is proposed.
- E. The proposed use’s impact upon property value in the area in which it is

proposed.

- F. Traffic generation by the proposed use in relation to capabilities of streets serving the property.
- G. The proposed use's impact upon existing public services and facilities including parks, schools, streets, and utilities, and the City's service capacity.

Purpose of PUDs: Section 801.33 of the Zoning Ordinance provides for the establishment of Planned Unit Developments to allow greater flexibility in the development of neighborhoods and/or non-residential areas by incorporating design modifications as part of a PUD conditional use permit or a mixture of uses when applied to a PUD District. The PUD process, by allowing deviation from the strict provisions of the Zoning Ordinance related to setbacks, lot area, width and depth, yards, etc., is intended to encourage:

- A. Innovations in development to the end that the growing demands for all styles of economic expansion may be met by greater variety in type, design, and placement of structures and by the conservation and more efficient use of land in such developments.
- B. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.
- C. More convenience in location and design of development and service facilities.
- D. The preservation and enhancement of desirable site characteristics such as natural topography and geologic features and the prevention of soil erosion.
- E. A creative use of land and related physical development which allows a phased and orderly development and use pattern.
- F. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.
- G. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan. (PUD is not intended as a means to vary applicable planning and zoning principles.)
- H. A more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City.

PUD General Standards. Section 801.33.2.A sets forth the general standards for review of a PUD application. These are:

- A. Health Safety and Welfare. In reviewing the PUD application, the Council shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the surrounding area.
- B. Intent and Purpose of PUDs. In reviewing the PUD application, the Council shall evaluate the project's conformance with the overall intent and purpose of Section 33 of the Zoning Ordinance.
- C. Ownership. Applicant/s must own all of the property to be included in the PUD.
- D. Comprehensive Plan. The PUD project must be consistent with the City's Comprehensive Plan.
- E. Sanitary Sewer Plan. The PUD project must be consistent with the City's Sanitary Sewer Plan.
- F. Common Space. The PUD project must provide common private or public open space and facilities at least sufficient enough to meet the minimum requirements established in the Comprehensive Plan, and contain provisions to assure the continued operation and maintenance of such.
- G. Density. The PUD project must meet the density standards agreed upon by the applicant and City, which must be consistent with the Comprehensive Plan.
- H. Utilities. All utilities associated with the PUD must be installed underground and meet the utility connection requirements of Section 801.33.2.A.10.
- I. Roadways. All roadways associated with the PUD must conform to the Design Standards and Wayzata Subdivision Regulations, unless otherwise approved by City Council.
- J. Landscaping. All landscaping associated with the PUD must be according to a detailed plan approved by the City Council. In assessing the plan, the City Council shall consider the natural features of the particular site, the architectural characteristics of the proposed structure and the overall scheme of the PUD plan.
- K. Setbacks. The front, rear and side yard restrictions on the periphery of the PUD shall be the same as imposed in the respective districts.

General Narrative for:
WAYZATA BLU CONDOMINIUMS

- Introduction:
Wayzata Blu is a 3 story building located on the corner of Lake Street and Barry Avenue. It uses two properties as shown on the submitted survey. The building contains office space and 17 condos with 34 enclosed parking spaces and accommodating the 85 car parking easement relating to the Boat Works building. We are requesting concept approval before submission of the General Plan and Design Review.

The current project team includes;

Developer
Gatehouse Properties Ltd.
2249 Portico Green
Wayzata, MN 55391

Design Architect
ESG Architects
500 Washington Avenue South
Minneapolis, MN 55415

Civil Engineering
Civil Engineering Site Design
118 East Broadway
Monticello, MN 55302

- Present Site Status:
Gatehouse Properties currently controls the properties pending project approval. The properties are currently zoned C4A. We are requesting a rezoning to a PUD.
- Site Conditions:
The property's current status is:
 - Essentially a flat site with a slight slope to the north towards a piece of wetland
 - A low grade wetland on the north portion of the site as shown on the survey
 - There are no significant trees or landscaping currently on the site
 - Soil conditions are standard and construction of the building would require some minor soil corrections but not a piling system.
 - Required utilities are located in the street right of way on Lake and Barry.

- Schematic Drawings:
 - Site Plan/Ground Level Plan
 - Building;
 - 2 condos are shown on ground level
 - Office use is shown at the west side of the building. The plan shows 4 separate offices with 2 being accessed from the west and 2 internal to the building.
 - Elevator is shown which allow access from the parking area to the condo units.
 - Has 34 enclosed parking spaces for the 17 condo units.
 - Site;
 - Setback from street—The building is set back from the edge of the curb to allow a 12 foot wide sidewalk on Lake Street and Barry Avenue.
 - Parking on Barry—The perpendicular parking on Barry has been eliminated as all parking for the project is on site. Removal of that parking will also make the street more safe for traffic.
 - Access to Zitzloff property and on grade parking
 - Outside access to office use—There is a sidewalk from the parking area to Lake Street which would also allow access to the offices.
 - This development is willing to enter into a agreement for a future easement granted to the City of Wayzata which would allow for a construction of a parking structure for the purpose of providing additional parking which would be open to the public. This could be done on this site or in combination with adjacent sites.
 - Boat Works parking easement—
 - As stated earlier we are parking 34 cars enclosed for the 17 condo units.
 - the Boat Works has a perpetual easement dated 26 March 1997 for 85 spaces to be accessed by valet parking. This is accommodated by showing 85 spaces (9' x18' with a drive aisle of 26' on grade behind the condo building. Access for this parking is off of Barry with an access drive of 24'. It is the intention of this proposal to meet all the requirements and conditions of the easement agreement. Since the parking it required to be accessed by valet parking we are showing spaces between #32 and #85 as a double row of tandem parking. The Boat Works will have the use of spaces #1 thru #58 without needing to use tandem parking. Spaces #1 thru #9 would be shared with the office users from 8AM to 6PM.

- **Second Floor Plan**
This floor contains 9 condo units with plan layouts as shown. The elevation facing Lake street is set back 6 feet for 32% of it's length. The elevation along Barry Avenue is set back 6 feet for 30% of it's length.
- **Third Floor Plan**
This floor contains 6 condo units with plan layouts as shown. The floor is set back 10 feet along Lake Street and Barry Street.
- **Step Back Diagram/Building Section**
This diagram clearly shows the setbacks of the second and third floors and the general concept of elevation variations on Lake and Barry. The building section shows the height of the structure being at the 35 foot level with the 6 foot and 10 foot setbacks at the second and third levels.
- **Image Sketch**
The image submitted shows a view from the intersection giving an image of the set backs and materials. We will develop elevations and details of the building for the design review in the General Plan/Design Review submittal of the project.

- **Site Tabulation:**

Total site area	64,964 sf
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Ground floor area	20,666 sf
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Second floor area	21,476 sf
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Third floor area	19,071 sf
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Total building area	61,213 sf
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FAR	.94
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Residential density	3,821 sf/unit
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Project schedule	June 2017 Construction Start Date June 2018 1st Move in Date
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- **Utilities/Easements:**
The easement adjacent to Barry Street appears to be for the parking stalls for the existing businesses and sidewalk in front of the stalls. Once the parking stalls are removed, the sidewalk can be relocated back within the street right-of-way, the easement would no longer be needed and will be requested be requested to be vacated.

The easement in the south west corner is noted on the survey that it is for previously vacated Lake Street. No utilities are indicated on the survey that would require this easement to remain. Lake Street alignment must have been shifted to the south at some point in time. This easement would no longer be needed and will be requested to be vacated.

Survey drawing does not show sanitary sewer extending east from the adjacent property to the west (building 253) to a manhole inside the property, then continues to extend to the east to Barry Avenue. Rerouting of the sanitary would be needed.

- Conclusion:
We are requesting approval of this Concept Plan submittal so we can proceed with the General Plan submittal and Design Review. The submittal will have no requests for variances from the zoning requirements or deviations of the design standards. We believe that this project meets the market demand for this property. It will successfully improve an area of Wayzata that is in need of re-development and provides a potential for shared public parking at the west end of Wayzata into the future.

Jeff Thomson

From: Dvlper@aol.com
Sent: Wednesday, February 01, 2017 4:15 PM
To: Jeff Thomson
Subject: Wayzata Blu Project

Jeff....I would like to explore the possibility of having the option to allow for the ground floor units at Wayzata Blu to be pre approved for either residential, office, or retail.

This option would provide for changes in market conditions in the future when perhaps the demand for retail will make a comeback in Wayzata.

I would provide for the option in the HOA documents and anticipate any requirements in the building code during construction.

Also, I embarrassed myself at the planning commission meeting the other night with my response to the question on what the price range was for the project. I responded by using the Sale price for the low end (\$595,000) and the Price per Sq Ft (\$900) for the high end. My wife was at the meeting and brought the blunder to my attention. Please let the Planning Commissioners know that I'm sorry I confused them..... after working daily on my pro forma in terms of cost and price per Sq Ft I simply lost my train of thought.

Best,

David



DAVID CARLSON

612.275.8255

2249 PORTICO GREEN

WAYZATA, MN 55391

DAVID@GATEHOUSEPROPERTIESLTD.COM

Projected Prices

Subject to change without notice

<u>Unit #</u>	<u>Base Price</u>	<u>Appr. Sq Ft</u>	<u>Est. HOA Fees</u>
102	1,449,000	2,096	600
103	1,899,000	2,696	782
201	1,798,000	2,349	681
202	1,789,000	2,381	690
203	1,889,000	2,522	731
204	2,100,000	2,550	740
205	1,450,000	2,476	718
206	998,000	2,044	593
207	589,000	1,187	344
208	899,000	1,781	516
209	1,299,000	2,234	648
301	2,499,000	3,191	925
302	2,499,000	3,163	917
303	2,795,000	2,967	860
304	2,399,000	3,250	943
305	1,199,000	2,199	638
306	1,599,000	2,576	747

2/2/2017

David Carlson
Gatehouse Properties Ltd
612-275-8255
David@GateHousePropertiesLtd.com







NORTH ELEVATION

1/16" = 1'-0"



WEST ELEVATION

1/16" = 1'-0"

EXTERIOR ELEVATIONS
02/09/2017

Wayzata Blu a condominium



SOUTH ELEVATION

1/16" = 1'-0"



EAST ELEVATION

1/16" = 1'-0"

Wayzata Blu a condominium

EXTERIOR ELEVATIONS
02/09/2017

SURVEY FOR:

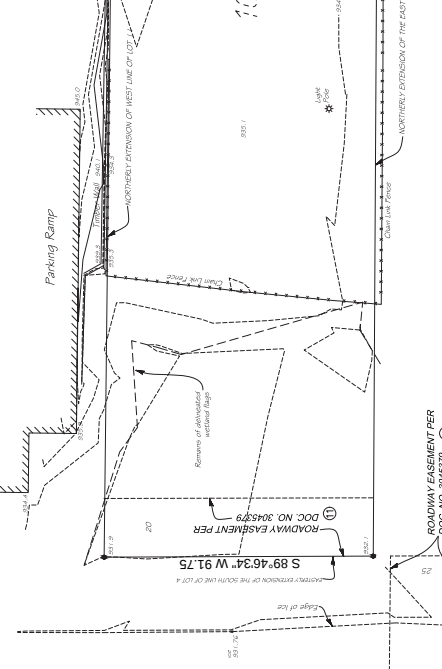
GATEHOUSE PROPERTIES

2249 Portico Green
Wayzata, MN 55391

Legal Description

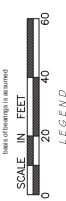
PARCEL 1:
Lot 11, Auditor's Subdivision No. 184, Hennepin County, Minnesota.
PARCEL 2:
Lot 12, Auditor's Subdivision No. 184, Hennepin County, Minnesota.
The East 27 feet, front and east, of Lot 15, Auditor's Subdivision No. 184, Hennepin County, Minnesota.
PARCEL A:
That part of Lot 10, Auditor's Subdivision No. 184, Hennepin County, Minnesota, described as follows, to wit:
Beginning at a point on the South line of said Lot 10 which is the Northwest corner of Lot 16 of said subdivision; thence East along said South line a distance of 80 feet to a point on the East line of said Lot 10; thence North along said East line a distance of 120 feet to the Northwest corner of Lot 11; thence West along the North line of said Lot 11, a distance of 90 feet; thence South to the point of beginning.
Lot 15, except the East 27 feet front and east thereof, Auditor's Subdivision No. 184, Hennepin County, Minnesota, also that part of Lake Street, vacated lying between the front line of said Lot 15 and the center line of said street and between the extensions across it of the side line of said part of Lot 15.
Lot 16 of Auditor's Subdivision No. 184, Hennepin County, Minnesota, also that part of Lake Street vacated lying between the front line of said lot and the center line of said street and between extensions across said strip of land on the side line of said Lot 16.
PARCEL B:
The West 1/2 of Lot 12, Auditor's Subdivision No. 184, Hennepin County, Minnesota, described as follows, to wit:
Beginning at the Northwest corner of Lot 11, Auditor's Subdivision No. 184, Hennepin County, Minnesota; thence West along the North line of Lot 11 and an extension thereof a distance of 120 feet to the Northwest corner of Lot 12; thence South along the West line of said Lot 12 a distance of 2.6 feet; thence West parallel with the South line of Lot 12 a distance of 7 feet; thence North parallel with the West line of Lot 12 a distance of 120 feet to the Northwest corner of Lot 11; thence East along the North line of Lot 11 a distance of 120 feet to the point of beginning.
Lot 12, Auditor's Subdivision No. 184, Hennepin County, Minnesota, also that part of Lake Street vacated lying between the front line of said lot and the center line of said street and between extensions across said strip of land on the side line of said Lot 12.

Lot 12, Auditor's Subdivision No. 184, Hennepin County, Minnesota, except the North 95 feet thereof.



MISCELLANEOUS NOTES

1. Survey was made on or about June 4, 2016.
2. Survey was made on or about June 4, 2016.
3. Survey was made on or about June 4, 2016.
4. Survey was made on or about June 4, 2016.
5. Survey was made on or about June 4, 2016.
6. Survey was made on or about June 4, 2016.
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Certification

The only easements shown are from plans of record or information provided by client.
I certify that this plan, specification, or report was prepared by me or under my direct supervision
and that I am a duly Licensed and Sworn-in under the laws of the State of Minnesota.

Dated this 30th day of December, 2016.

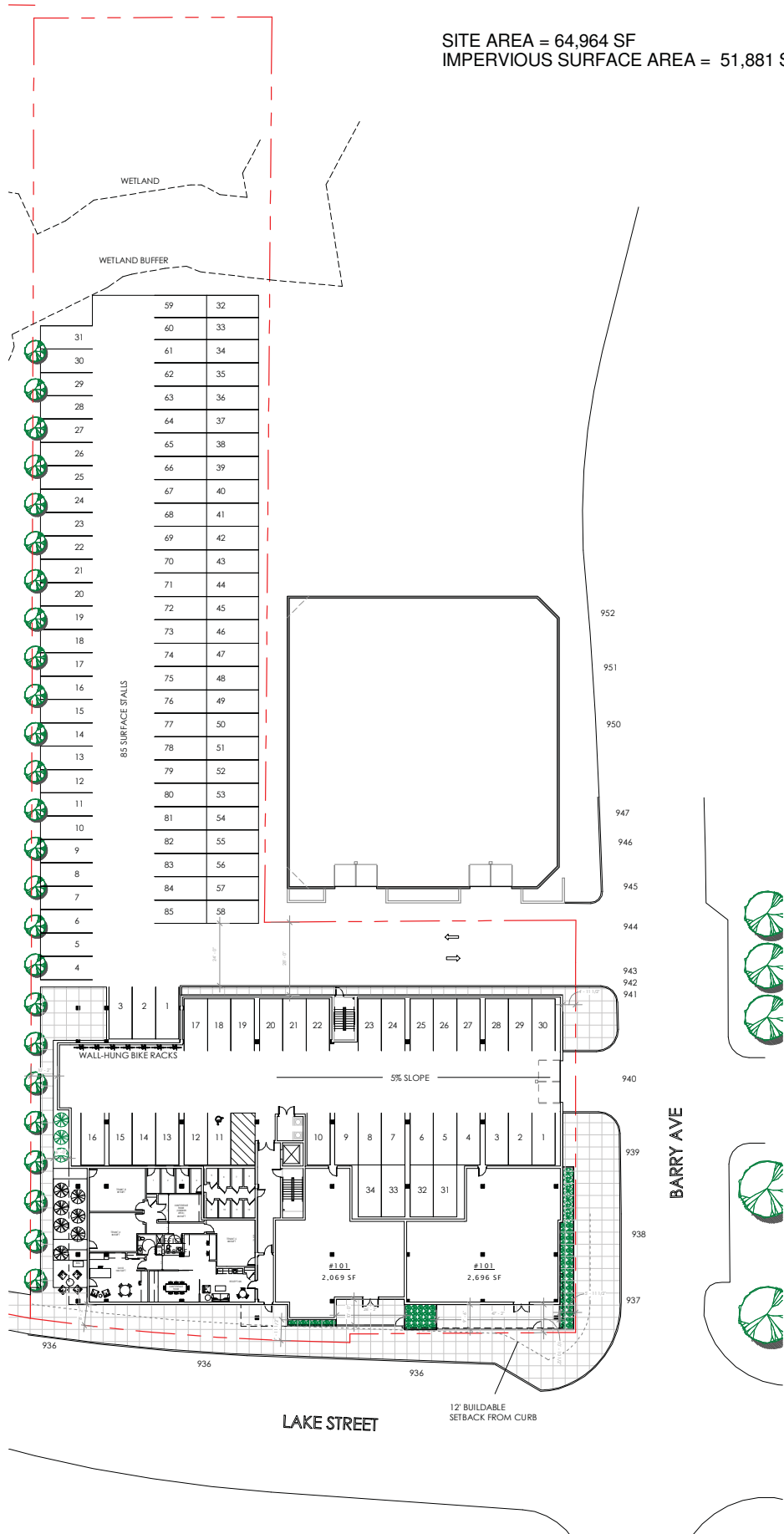
Prepared by:
The Survey Group, Inc., d.b.a.
L.S. Survey Group, Inc.
7501 73rd Avenue N.E.
Shoreview, MN 55125
phone 763-560-3030
fax 763-560-3522

Signed

Surveyor's Registration No. 24892

Page No.
Surveyor's Registration No. 24892
Page No. 108-14 Rev. 1998
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SITE AREA = 64,964 SF
 IMPERVIOUS SURFACE AREA = 51,881 SF





MARTINPATRICK3
203 THIRD AVENUE NORTH,
SUITE 100
MINNEAPOLIS, MN 55401
P. 612.370.0045
FURNISHINGS • APPLIANCES • INTERIORS

PROJECT NAME:

WAYZATA
PART 2

APPROVED BY:
DATE:

DISCLAIMER:

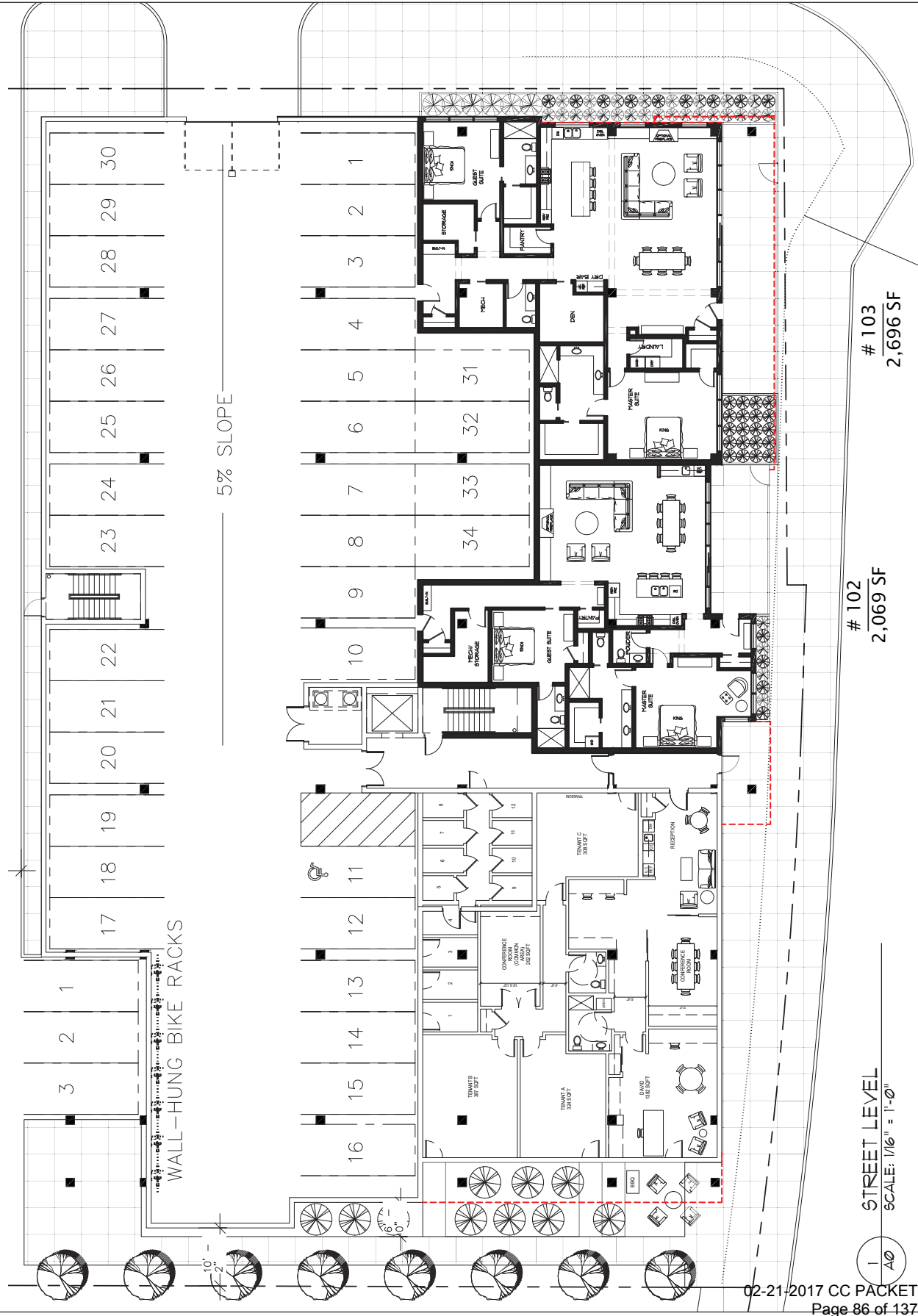
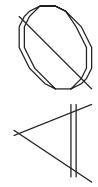
The drawings and information provided herein are to be used for design purposes only. Verify all dimensions with project architect and general contractor. Martin Patrick 3 and its affiliates are not responsible for any project other than the project stated above.

Martin Patrick 3

DRAWN BY: AY

DATE: 12/20/2016

STREET LEVEL
FLOOR PLAN

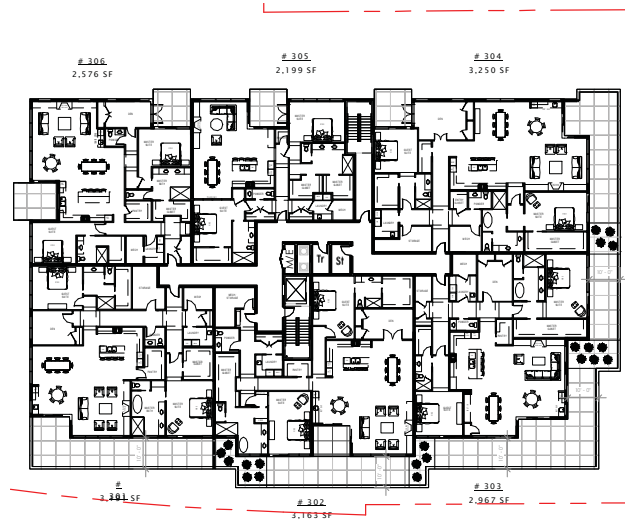


103
2,696 SF

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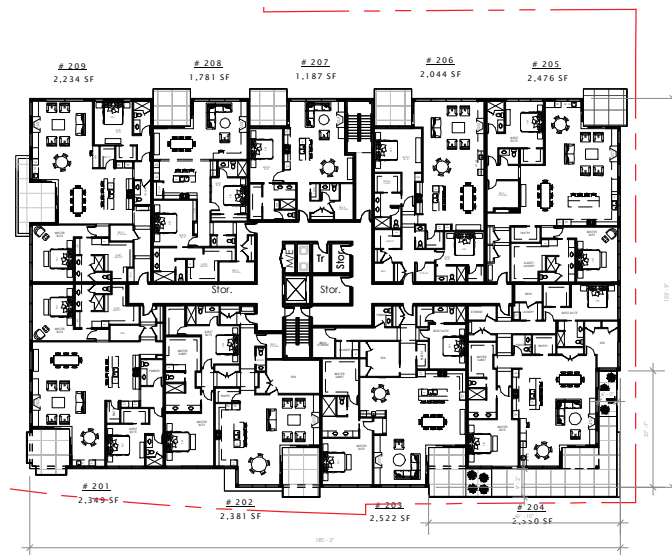
STREET LEVEL
SCALE: 1/16" = 1'-0"





LEVEL 3 PLAN

1" = 40'-0"



LEVEL 2 PLAN

1" = 40'-0"

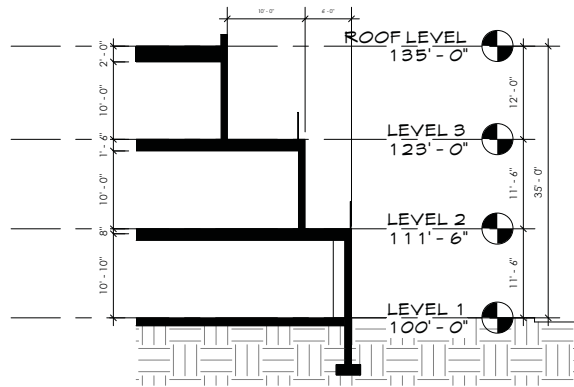
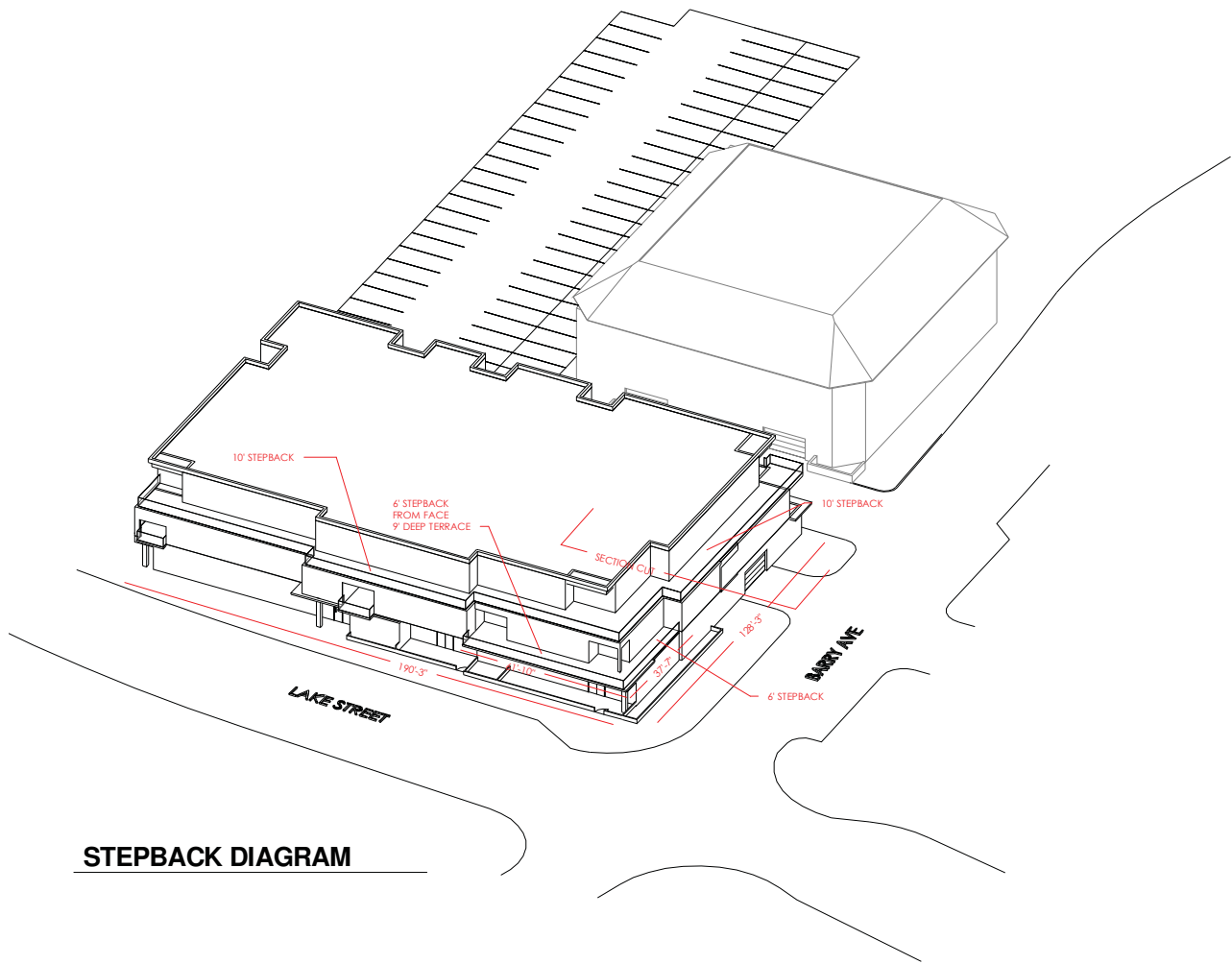


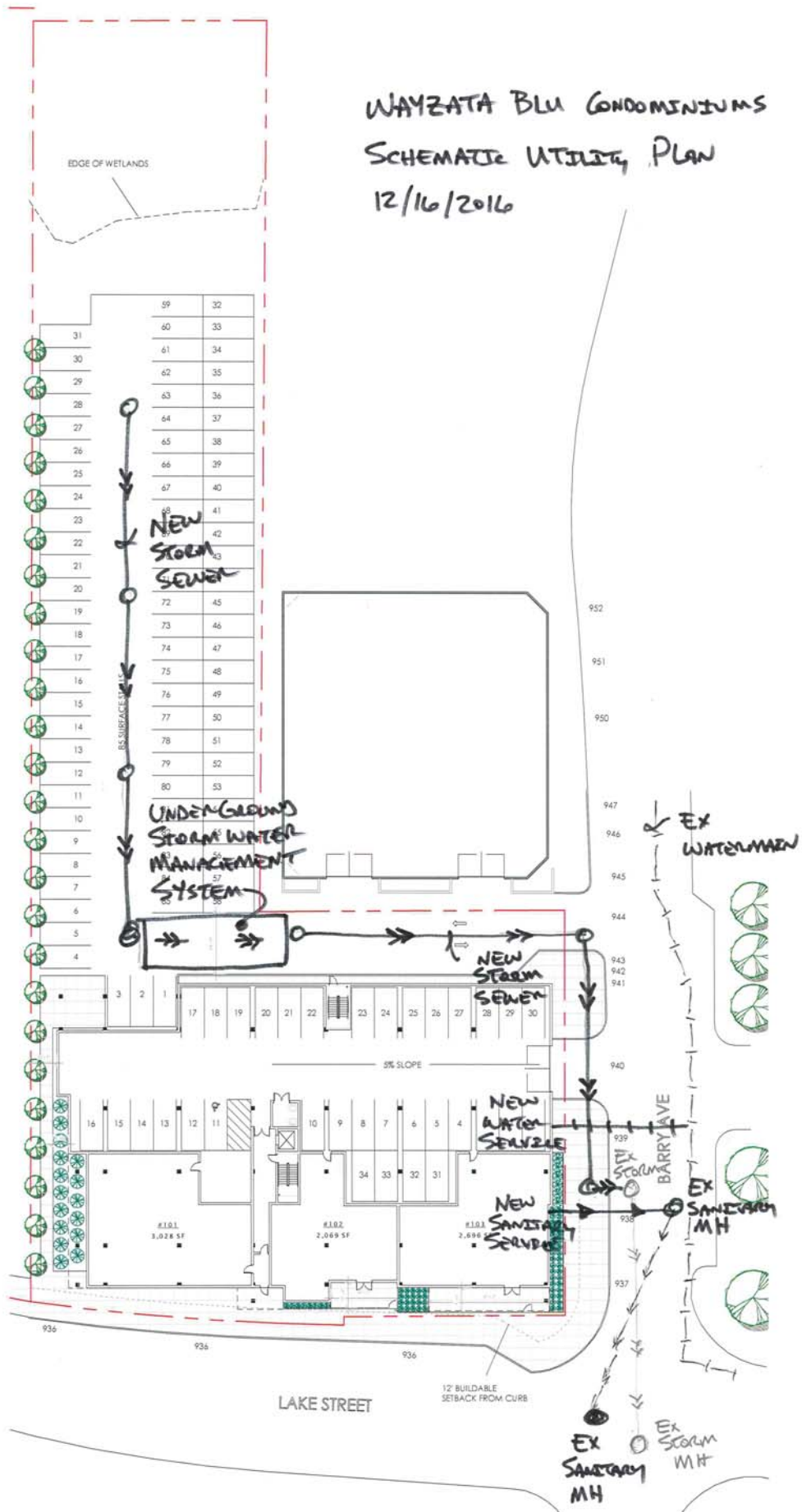
DIAGRAM SECTION

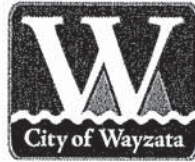
1/16" = 1'-0"



STEPBACK DIAGRAM

WAYZATA BLU CONDOMINIUMS SCHEMATIC UTILITY PLAN 12/16/2016





**City of Wayzata
Public Hearing Notice
Rezoning and PUD Concept Plan Review**

NOTICE IS HEREBY GIVEN that the Wayzata Planning Commission will hold a public hearing to consider a request from Gatehouse Properties to rezone the properties at 259, 269, and 275 Lake St E and 339 Barry Ave S. The application would include demolition of the existing commercial buildings on the properties and construction of a new three story mixed use building consisting of office/commercial uses and 17 residential condominiums. The application includes rezoning the properties from C-4A/Limited Central Business District to PUD/Planned Unit Development, and PUD concept plan review.

The Planning Commission public hearing is scheduled for Wednesday, January 18, 2017 at 7:00 p.m., or as soon as possible thereafter in the Wayzata Community Room, 600 Rice Street East, Wayzata, Minnesota.

All pertinent information is on file and available for public viewing at Wayzata City Hall during regular business hours. All interested persons are invited to attend the public hearing and be heard on the matter, or to submit written materials prior to the meeting.

Jeffrey R. Thomson
Director of Planning and Building
jthomson@wayzata.org
(952) 404-5312

Okay with me!
W. Arner
215 Barry Ave S
Unit #205
Wayzata 55391

February 14, 2017

To: Mayor Ken Willcox and Members of Wayzata City Council
From: Jane Cole, 181 Ridgerview Drive E, Wayzata

The following is a follow-up to the presentation I made before you at your meeting on Tuesday, February 7, 2017, regarding the "Wayzata Bleu" development proposal by David Carlson... Location: the corner of Lake Street W. and Barry Ave. S., Wayzata. These are thoughts that have come to me since that meeting, and am hopeful that they will be helpful to you in making your decision.

1. Reasons for Denial of Re-Zoning Request :

- Current Zoning of 4 properties ... C-4A : COMMERCIAL.
- Current Use of properties ... Commercial !
- City Comp. Plan shows intended use for this area to be
— COMMERCIAL !
- David Carlson Proposal: Requires Re-Zoning of properties to P.U.D. - Residential.
- David Carlson not owner of properties. Has Purchase Agreement contingent on City Council approval of request.

★

DENY Re-Zoning Request on grounds that it is not in keeping with the intended use of this property! Lake Street is intended for "Commercial District" to be used and enjoyed by ALL. Retaining the "District" for commercial is vital to the survival and welfare of Wayzata. And retaining these businesses and buildings is KEY.

2. Reasons for Denial of P.U.D. Request:

- NEED for the intended use of this Request as it relates to serving the general welfare of this community is not there. This Proposal is a Need of the developer, not of the City.
- Residential Use is inappropriate use for this area, ... just like the "Peterson Project" and the Presbyterian Homes Project. It interrupts ~~the~~ and creates blockage to the flow of intended commercial use. This property differs from "the Creamery" property at Lake Street W. and Ferndale N. That property is at the far end of this main commercial-use-zoned area, and is adjoining Residential. The Carlson proposed P.U.D. is in the mainstream of the Commercial zone.

3. Reasons for the City of Wayzata to Purchase and Own the 4 Properties at Lake & Barry:

- The BUILDINGS that occupy the site are part of the rapidly disappearing charm and History that the majority of Wayzata Residents want to preserve and Enjoy! These buildings are occupied to capacity with locally owned businesses that we need, ... and by tenants who want to stay! ... for a Long Time.
- The City, by owning this unreplaceable property, and leasing it back to the current tenants at Reasonable

February 14, 2017
— Carlson Proposal:
"Wayzata Bleu"

Rents, could set the tone for the other Wayzata Commercial Property Owners, ... that this^{is} the new direction: Affordable Cost-of-doing Business in Wayzata! This property would become the Cornerstone ("Corner-Stone") of saving & preserving what's left of our charming, Welcoming "small town"! A 1st Step!

• Commercial Retail could now be more feasibly expanded to the west of this property... in keeping with the charm of these buildings.

• A decision by the Council in this direction would also send a signal to Developers that the main street of Wayzata is lakefront to be enjoyed & used by ALL... not a place for tall buildings and exclusive residences.

4. If New England, the Alps, Door County, New Orleans, and Excelsior can keep their Charm and attractive History, why not Wayzata, too?!
And bring back "Ma & Pa" (businesses)!!

★ If you choose as a Council to do what is proposed here, you will be declared "TOWN HEROES... and HEROINE"! ☺

Thank You for your indulgence! — Jane Cole

(P.S. — Delay the Lake Effects if you have to financially Seasonal!)
02-21-2017 CC PACKET Page 93 of 137

**WAYZATA PLANNING COMMISSION
MEETING MINUTES
JANUARY 18, 2017**

AGENDA ITEM 1. Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Young, Gruber, Gonzalez, Iverson, Murray and Buchanan. Absent: Commissioner Flannigan. Director of Planning and Building Jeff Thomson and City Attorney David Schelzel were also present.

AGENDA ITEM 2. Approval of Agenda

Commissioner Young made a motion, Seconded by Commissioner Gruber, to approve the January 18, 2017 meeting agenda as presented. The motion carried unanimously.

AGENDA ITEM 3. Approval of Minutes

a.) Approval of December 19, 2016 Planning Commission Minutes

Commissioner Gonzalez stated on page 8, line 8 of the draft minutes, the word “use” should be changed to “used”, and on line 9 “to see these begin again and for” should be struck. She said that she had stated that if there was a workshop with the City Council that included a future development, then the Planning Commission should be notified so they could attend.

Commissioner Murray made a motion, Seconded by Commissioner Gonzalez, to approve the December 19, 2016 Planning Commission Minutes as amended by Commissioner Gonzalez. The motion carried unanimously.

AGENDA ITEM 4. Old Business Items:

a.) None.

AGENDA ITEM 5. Public Hearing Items:

**a.) Wayzata Blu – 259, 269, and 275 Lake St E and 339 Barry Ave S
i. Rezoning, PUD Concept Plans**

Director of Planning and Building Thomson stated the applicant, Gatehouse Properties, has submitted a development application to develop the properties located at 259, 269, 275 Lake

1 Street E and 339 Barry Ave S. The project includes demolition of the existing commercial
2 buildings and construction of a 3-story mixed use building consisting of ground level office and
3 17 residential condominiums. As part of the development application, the applicant is requesting
4 approval of rezoning from C-4A to PUD/Planned Unit Development and approval of a PUD
5 Concept Plan of Development. The applicant is requesting PUD concept plan review prior to
6 submitting an application for a PUD general plan of development and design review. The
7 proposed building would include 34 enclosed parking spaces within the first floor, which would
8 be dedicated to the 17 residential units. There is an existing parking easement on the 259 Lake
9 St E property which benefits the Boatworks property by allowing them to use 85 parking stalls
10 for valet and employee parking. The Applicant is proposing to construct a defined parking lot
11 which would include a total of 85 parking stalls. There are nine on-street parking stalls on Barry
12 Avenue. As part of the development agreement, the Applicant is proposing that the nine parking
13 stalls be removed to allow for a continuous 12-foot sidewalk along the west side of Barry
14 Avenue. In conjunction with the removal of the parking stalls, the applicant is requesting that
15 the City terminate the existing easement over the 339 Barry Ave S property. The application
16 includes rezoning to PUD which would allow for a taller building than is permitted in the C-4A
17 zoning district, and the proposed building would contain residential and office uses on the first
18 floor, which would not meet the Lake Street retail and service commercial requirements of the
19 current C-4A zoning district. The proposed PUD would meet the residential area requirements
20 of the R-5 zoning district. If the City approves the PUD concept plans, it does not bind the City
21 to subsequent approval of the general plans.

22
23 Commissioner Gonzalez stated there are wetlands located on two of the properties. She asked if
24 this has been reviewed or delineated because the proposed parking stalls are close to these
25 wetlands.

26
27 Mr. Thomson stated there are wetlands on the back of the property. The wetland area has not
28 been delineated at this time because the delineation has to be done during the growing season.
29 There is data available for the estimated wetland edges but the actual location will be confirmed
30 with the delineation. Based on the delineation, there are setbacks established by the Minnehaha
31 Creek Watershed District. Once the wetlands have been delineated, the City will review the
32 project to ensure it meets the City's setback requirements.

33
34 Commissioner Gonzalez asked where the parking for the office space would be located.

35
36 Mr. Thomson stated they would utilize the parking lot that was part of the easement with the
37 Boat Works property.

38
39 Commissioner Gonzalez stated there could be a shortage of parking if the Boatworks is using
40 these stalls during the day.

41
42 Commissioner Buchanan asked what the height of the building across the street on Barry Ave is
43 compared to the proposed building height.

44
45 Mr. Thomson stated staff would compile and provide this information for the Commission.
46

1 Mr. David Carlson, for the Applicant, Gatehouse Properties Ltd, residing at 2249 Portico Green,
2 Wayzata, stated ESG Architects did the proposed building design. He said has had potential
3 buyers for the condominiums, and office users have looked at the property. Mr. Carlson stated
4 that he has worked to meet the City's setbacks and height requirements.

5
6 Commissioner Gruber asked what the price point would be for the condominiums.

7
8 Mr. Carlson stated they would range from \$589,000 to upper \$800,000.

9
10 Commissioner Gruber asked why the applicant opted for offices rather than retail on the first
11 floor.

12
13 Mr. Carlson stated with the current market, it would have been a business failure to get retail to
14 work in this area of Lake Street. Mr. Carlson stated that he has discussed relocating Candlelight
15 Floral in the first floor of the new building.

16
17 Commissioner Gonzalez stated there is a lot of open office space in the City, and there is a new
18 office building going up on Broadway. She asked what type office space this would be, and
19 what type of tenants he would be marketing to.

20
21 Mr. Carlson stated his company would be occupying 1500 square-feet of the office space, and
22 this would leave 3 private offices with 1300 square-feet total space.

23
24 Commissioner Gonzalez asked if Candlelight Floral would have access from Lake Street, if they
25 were to be located on the first floor.

26
27 Mr. Carlson stated the space Candlelight Floral is considering is the back portion of the office
28 space. People would come through the main entrance and go down a hall to their business.

29
30 Commissioner Gonzalez clarified the City would lose a retail business with street frontage.

31
32 Mr. Carlson stated there would be signage on the street.

33
34 Commissioner Gonzalez stated there are five businesses that have operated in this area, and they
35 would be replaced by a small amount of office space. The Design Standards state that retail
36 space must have access from the street, and there be transparency or glass. She encouraged Mr.
37 Carlson to review the Design Standards. She stated Mr. Carlson's narrative states that the soil
38 conditions are standard, but construction of the building would require some minor soil
39 corrections. She asked what "some minor soil corrections" meant.

40
41 Mr. Carlson stated with the tests they have conducted, the far north of the parking lot has poor
42 soil conditions. The general contractor's excavator has stated pilings would not be needed there,
43 but some excavation, and possibly compaction would be required. There could be some residual
44 soils from the gas station that had been on the site previously, so this material would be removed
45 and new material brought in.

1 Commissioner Gonzalez stated the fill calculations would be helpful when the project comes
2 back to the Planning Commission.

3
4 Chair Iverson asked if remediation would be required because of the gas station.

5
6 Mr. Carlson stated they are reviewing the tests currently, and will provide this information at a
7 future Commission meeting.

8
9 Commissioner Buchanan asked what the response had been to the pre-marketing of the property.

10
11 Mr. Carlson stated the response has been good and several of the respondents would be
12 considered "snowbirds".

13
14 Chair Iverson asked why the applicant's condominiums were priced significantly lower than
15 other similar projects that have been presented to the Commission.

16
17 Mr. Carlson stated he has done a comparison with actual closed numbers, versus the listed
18 numbers for these projects. The average he is proposing is what is average for actual sales in the
19 City.

20
21 Commissioner Gonzalez stated the proposed exterior of the building is interesting, and she would
22 like to see good quality materials used in the building. She thanked him for this exterior interest,
23 and keeping within the height restrictions of the PUD ordinance.

24
25 Chair Iverson opened the public hearing on the application at 7:33 p.m.

26
27 Mr. Brad Hoyt, 253 E Lake St, Wayzata, stated he had talked to the City Council about the
28 property tax appeal case for his property. He stated Mr. Thomson had testified under oath in a
29 court of law that his property was entitled to 38-feet in height and 4-stories. The property
30 valuation has cost him over \$3 million. He stated Mr. Carlson was told not to propose a project
31 over 35-feet in height and 3-stories. He stated he had purchased his property to develop it and
32 has spent over \$1 million in applications to the City. He stated he has spent over \$4 million
33 between the applications and the property taxes based on fallacious values and fraudulent
34 testimony from the City, and his property is not developed. He stated one of the Commissioners
35 had stated on record during his last application 2-years ago, that the City does not need more
36 people to buy things what it needs is things for people to buy. He stated there is a 90% vacancy
37 rate in the Wayzata Bay Center. He said he does not appreciate that the Commission does not
38 take into consideration any specific knowledge from people's experience and knowledge in the
39 commercial realm to know what it takes to make retail thrive in the City. He said the Planning
40 Commission continues to push policies that do not make sense. He said the City approved too
41 many restaurants in the City without the required amount of parking and this is causing a
42 problem in the City. He stated he had come to the Commission with a residential project, and the
43 Commission had denied it based on height even though Mr. Thomson testified that he was
44 entitled to that height. He said he does not care if the Commission approves the project
45 presented. He said that when he had included stacked parking, he was told that this was not

1 allowed in the City and that retail was required in his project. He stated the Commission should
2 either require retail west of Barry Avenue or not, but it cannot be both ways.

3
4 Ms. Terri Huml, owner Gianni's Steakhouse at 635 Lake Street, Wayzata, stated the project has
5 merit but retail does need to be taken into account in a different manner. She said that outside of
6 the corporate retail locations, 80% of the retail shops in Wayzata are owned by women. She
7 related that based on purchase price, build out, and taxes, it is economically unfeasible to have
8 retail in new projects. She said the Planning Commission and the City's Comprehensive Plan
9 need to outline the long-term and short-term outlook for retail in the City. She stated that 93% of
10 the tenants at the Regatta are not Minnesota residents. She said the City needs to look at what
11 the long-term effects of brick and mortar retail are for the City. She said that requiring
12 developers to include retail in their projects is not feasible, and that retail should not be a
13 requirement. She said the Planning Commission and City need to also consider how many more
14 restaurants and liquor licenses they will allow.

15
16 There being no one further wishing to speak on the application, Chair Iverson closed the public
17 hearing at 7:46 p.m.

18
19 Commissioner Gruber asked if retail was a requirement for properties west of Barry.

20
21 City Attorney Schelzel stated it was his understanding that the dividing line for where
22 commercial is required and where it is suggested under the Comprehensive Plan is Barry Ave.
23 Those properties west of Barry are encouraged under the Comprehensive Plan to have a
24 commercial component, but they are not required.

25
26 Mr. Thomson stated that is correct, but further noted that there is a difference in the C-4A zoning
27 and the PUD zoning. The current C-4A zoning does require commercial and service retail on the
28 first floor for at least 50% of the building frontage. The PUD is the tool that allows the
29 flexibility in the application of the zoning requirements, with the consideration of the
30 Comprehensive Plan and the ordinances.

31
32 Commissioner Gonzalez expressed concerns about the number of snowbirds in the City, and that
33 this project is expecting to bring more. The local businesses suffer because there is no support
34 because residents are gone for half of the year. The retail requirement would be a policy
35 question for the City Council. She would like to see younger families that live in the community
36 year-round come to Wayzata. She stated she is also concerned about expanding office space
37 because there is a lot of empty office space in the City. If there were a retail business that would
38 be located in the proposed project, she would prefer to see this located along Lake Street.

39
40 Commissioner Young suggested the applicant consider alternative configurations if Candlelight
41 were to relocate on this property. He stated he did not like the idea of another condominium
42 project this close to the Central Business District. The concerns brought up about the retail
43 environment are real, and the City needs to be realistic about retail and the future. Considering
44 the alternatives for this parcel, this is a good design but there are issues with the retail
45 requirement.

1 Commissioner Gruber stated Ms. Huml made some dramatic comments. The Comprehensive
2 Plan will be rewritten, and this will acknowledge what is changing in the community. She stated
3 that with thoughtful planning, however, the City could still have some retail. She would like to
4 see more thought in terms of a lower price point for the residential component of the proposed
5 project. Wayzata needs to become a more diverse place. The Planning Commission and City
6 Council need to think about alternatives, and ask developers to think of other people and other
7 needs in the community.
8

9 Commissioner Murray stated retail is optional for this area, and the project does include retail for
10 one of the current retail tenants. There are open retail spaces in the City for the other two retailer
11 locations that would be displaced with this project. He asked who would lose if the project
12 moved forward. This is high priced real estate, and a desirable place to live.
13

14 Commissioner Buchanan stated he liked the project, and it would fit in with the other projects in
15 the community. Wayzata is an affluent community and it is unlikely this will change.
16 Architecturally, this would improve the location and community.
17

18 Chair Iverson stated she is not sure if the City is being short-sighted by not requiring some kind
19 of retail in the developments that are coming forward. She is concerned that if this end of town
20 continues to develop condos, and the other end continues to get busier and busier because that is
21 where everything is, the town will become unbalanced. She would like to challenge the
22 developer to be creative and find a solution that will work for him and the future of Wayzata.
23 She does not know what this would look like, but there should be more conversations. There are
24 certain services that will never go out of business, so she is not ready to say no to having retail
25 included in the development. The retailers she talked to on the corner would love to stay on that
26 corner, and this corner has over 100-years of retail history. The history of Wayzata is being lost.
27

28 Commissioner Gonzalez stated she would like to see additional information, including the
29 wetland delineation, wetland protection plan, and the fill calculations. She asked how many
30 condominiums could be built in this narrow area without creating a burden on City services such
31 as sewer and water. She would also like to see a storm water run-off plan.
32

33 Chair Iverson asked if the developer would be required to have a common space.
34

35 Mr. Thomson stated the developer would be required to have common space, and this would be
36 reviewed during the next phase of design.
37

38 Commissioner Gonzalez stated she would like to see people come to the community that will be
39 there year-round and support the community businesses. She suggested the developer market the
40 property to a younger crowd.
41

42 Chair Iverson stated the City has been working on the Lake Effect, and the City needs to have
43 reasons for people to come and support the community beyond going for a walk on the
44 boardwalk. We want people to be eating and shopping in the community.
45

1 Commissioner Gruber stated the developer should think about the diversity of people they want
2 to attract to the City. She believes that there could be retail on the main floor, and a broader
3 price point. She asked the developer to consider having affordable retail, and a broader price in
4 the condos. Things cannot always be about money.

5
6 Chair Iverson asked if fire trucks would need access to the back parking lot, and if this had been
7 reviewed.

8
9 Mr. Thomson stated a fire lane needs to be 20-feet wide and a drive aisle would be sufficient.

10
11 Commissioner Young made a motion, Seconded by Commissioner Gruber, to direct staff to
12 prepare a Planning Commission Report and Recommendation that recommends approval of the
13 PUD rezoning and PUD Concept Plan request, with additional direction to the developer to
14 engage in additional consideration of retail, including the location of retail on the main floor on
15 the site plan, as the application proceeds to the general plan phase. The motion carried; ayes-5,
16 nays-1 (Iverson).

17
18 The Planning Commission recessed at 8:17 p.m.

19
20 The Planning Commission reconvened at 8:24 p.m.

21
22 **AGENDA ITEM 6. Other Items:**

23
24 **a.) Review of Development Activities**

25
26 Director of Planning and Building Thomson stated the February 6 agenda was scheduled to
27 include review of the Gardner Street subdivision, and the CUP application for the City's
28 proposed telecommunications tower. He noted the last City Council workshop included a
29 presentation by a group of residents to do an Honors Plaza to honor "9/11", public service, and
30 military personnel. They presented a concept sketch for the corner of Lake Street and Superior
31 Blvd. The City Council had directed staff to look at this and other locations where this concept
32 would fit, and a detailed analysis of alternative sites. There may be a Steering Committee
33 formed to discuss site locations, and it would likely include a Planning Commission
34 representative.

35
36 Commissioner Murray stated he would be interested in being involved with this Committee.

37
38 Commissioner Gonzalez stated at the last City Council meeting, the Chamber of Commerce
39 presented the Outstanding Services Award to Wayzata Home Laundry, the Chilly Open
40 scheduled for February 10-11 was highlighted, and the Blue Water Theater project was approved
41 as recommended by the Commission. The Council also recognized Commissioners and Board
42 Members who had served on Commissioner and Boards in the City.

43
44 **b.) Next Meeting is February 6, 2017**

WAYZATA PLANNING COMMISSION
DRAFT MEETING MINUTES
February 6, 2017

AGENDA ITEM 1. Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Gruber, Gonzalez, Iverson, Flannigan and Buchanan.
Absent: Commissioners: Young and Murray. Director of Planning and Building Jeff Thomson
City Engineer Mike Kelley, Director of Public Services Dave Dudinsky, and City Attorney
David Schelzel were also present.

AGENDA ITEM 2. Approval of Agenda

Commissioner Gonzalez made a motion, Seconded by Commissioner Flannigan to approve the
February 6, 2017 meeting agenda as presented. The motion carried unanimously.

AGENDA ITEM 3. Approval of Minutes

a.) Approval of January 4, 2017 Planning Commission Minutes

Commissioner Gruber made a motion, Seconded by Commissioner Buchanan to approve the
January 4, 2017 Planning Commission Minutes as presented. The motion carried unanimously.

b.) Approval of January 18, 2017 Planning Commission Minutes

Commissioner Gonzalez made a motion, Seconded by Commissioner Gruber to approve the
January 18, 2017 Planning Commission Minutes as presented. The motion carried unanimously.

AGENDA ITEM 4. Old Business Items:

a.) Wayzata Blu – 259, 269 and 275 Lake Street E and 339 Barry Avenue
i. Rezoning, PUD Concept Plans

Director of Planning and Building Thomson stated the applicant, Gatehouse Properties, has
submitted a development application to develop properties located at 259, 269, and 275 Lake
Street E and 339 Barry Avenue S. The project includes demolition of the existing commercial
buildings and construction of a three-story mixed use building consisting of ground level office
and 17 residential condominiums. The development application includes rezoning from C-4A to
PUD/Planned Unit Development and PUD concept plan of development. The Planning
Commission reviewed the development application and held a public hearing at its meeting on

1 January 18, 2017. Since the last Planning Commission meeting, the applicant provided updated
2 information on the prices for the condominiums and is open to including flexibility in the PUD to
3 allow retail uses on the ground floor of the building. At the January 18th meeting, the Planning
4 Commission directed staff to prepare a Planning Commission Report and Recommendation for
5 approval of the development application.

6
7 Commissioner Gonzalez asked if the draft should include the additional information from the
8 applicant's email to the City.

9
10 Mr. Thomson stated he discussed this with the City Attorney and it had been determined this is a
11 design detail for the construction of the building, and a condition of approval could be included
12 when the Planning Commission and City Council review the general plan of development and
13 design review.

14
15 Commissioner Gruber asked if there would be common open space as required by the PUD
16 ordinance.

17
18 Mr. Thomson stated there has not been a specific proposal for this particular PUD standard and it
19 would need to be addressed as part of the general plan review.

20
21 Commissioner Gonzalez stated she would like to have additional information when the general
22 plans are submitted regarding the private agreement for parking between the 259 Lake St E
23 property and the Boatworks property across the street so that the Planning Commission can
24 understand how it would impact what the City would be able to approve.

25
26 Commissioner Gruber stated she is disappointed that there are no units that are moderately
27 priced.

28
29 Commissioner Gonzalez made a motion, Seconded by Commissioner Buchanan to approve the
30 Planning Commission Report and Recommendation recommending approval of the PUD
31 Rezoning and PUD Concept Plan of Development for New Three-Story Mixed-Use
32 Development at 259, 269, and 275 Lake Street E and 339 Barry Avenue S, as drafted by staff.

33
34 Chair Iverson stated she was glad the applicant would be willing to look at including retail.

35
36 The motion was called to a vote. The motion carried unanimously.

37
38
39 **AGENDA ITEM 5. Public Hearing Items:**

40
41 **a.) Gardner Place – 350 Gardner Street E**

42 **i. Preliminary Plat Subdivision, variance**

43
44 Mr. Thomson stated the applicant, Bohland Homes, has submitted a development application to
45 subdivide the property at 350 Gardner Street E into three single-family residential lots. The
46 existing house would be demolished and three new homes would be constructed with access

DRAFT RESOLUTION NO. 07-2017

**RESOLUTION APPROVING PUD REZONING AND PUD CONCEPT PLAN OF
DEVELOPMENT FOR NEW THREE-STORY MIXED-USE DEVELOPMENT
AT 259, 269 AND 275 LAKE ST E AND 339 BARRY AVE S**

WHEREAS, Gatehouse Properties, Ltd., (the “Applicant”) has submitted a development application (the “Application”) to develop the properties located at 259, 269 and 275 Lake St E and 339 Barry Ave S (collectively, the “Property”), involving the demolition of the existing commercial buildings on the Property, and construction of a new three story mixed use building, comprising up to 15 residential dwelling units on the upper two levels, and office, residential, and/or retail uses on the street level of the building (the “Project”); and

WHEREAS, the Wayzata Planning Commission, pursuant to the Zoning Ordinance, has held a public hearing on the Application, made findings of fact on each of the land use requests in the Application, and delivered a Report and Recommendation to the City Council, attached to this Resolution as Attachment A (the “PC Report”);

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

A. Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearing, the standards of the Wayzata Zoning Ordinance, and the PC Report, all of which are incorporated by reference in this Resolution, the City Council of the City of Wayzata hereby confirms and memorializes that the Application meets the applicable requirements of Wayzata’s Zoning Ordinance.

B. Based on the foregoing, the following requests in the Application are **HEREBY APPROVED**, subject to the conditions listed in Section C of this Resolution:

1. PUD Concept Plan of Development for a three-story mixed-use building development, comprising up to 15 residential dwelling units on the upper two levels, and office, residential, and/or retail uses on the street level of the building. The following plans, submitted by the Applicant and included with the Application, constitute the Concept Plans of Development:
 - a. Conceptual Rendering dated December 19, 2016
 - b. Exterior Elevations dated February 9, 2017
 - c. Street Level Plan dated January 16, 2017
 - d. Street Level Floor Plan dated December 20, 2016

- e. Upper Level Plans dated December 19, 2016
 - f. Setback Diagram and Section dated December 19, 2016
 - g. Schematic Utility Plan dated December 16, 2016
2. Rezoning from C-4A to PUD/Planned Unit District for new mixed use development as defined in the PUD Concept Plan of Development, effective only upon approval of the PUD General Plan of Development and the adoption of a Zoning Ordinance Amendment therefor.

C. The approvals listed in Section B of this Resolution are subject to and conditioned upon the following:

- 1. The Applicant must submit a development application for General Plan of Development within six (6) months of the date of this Resolution, or the approvals of the PUD Concept Plan and Rezoning in this Resolution shall expire.
- 2. All expenses of the City of Wayzata related to the review and processing of the Application, including consultant, expert, legal, and planning fees incurred, must be fully reimbursed by the Applicant.

Adopted by the Wayzata City Council this 21st day of February, 2017.

Mayor Ken Willcox

ATTEST:

City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

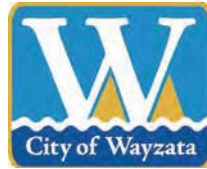
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on February 21, 2017.

Becky Malone, Deputy City Clerk
SEAL

Attachment A

Planning Commission Report and Recommendation, dated February 6, 2017



WAYZATA PLANNING COMMISSION

February 6, 2017

REPORT AND RECOMMENDATION OF APPROVAL OF PUD REZONING AND PUD CONCEPT PLAN OF DEVELOPMENT FOR NEW THREE STORY MIXED USE DEVELOPMENT AT 259, 269 AND 275 LAKE ST E AND 339 BARRY AVE S

SUMMARY OF RECOMMENDATION

1. **Approval** of Rezoning from C-4A to PUD/Planned Unit District for new mixed residential/office condominium development
 2. **Approval** of PUD Concept for new mixed residential/office condominium development
-

REPORT AND RECOMMENDATION

Section 1. BACKGROUND

- 1.1 **Project.** The applicant, Gatehouse Properties, Ltd., (the “Applicant”) has submitted a development application (the “Application”) to develop the properties located at 259, 269 and 275 Lake St E and 339 Barry Ave S (collectively, the “Property”). The development involves the demolition of the existing commercial buildings on the Property, and construction of a three story mixed use building, consisting of ground level office and 17 residential condominiums (the “Project”).
- 1.2 **Application Requests.** As part of the Application, the Applicant is requesting approval of the following land use requests:
 - A. **Rezoning from C-4A to PUD/Planned Unit Development:** The Property is currently zoned C-4A, and the Applicant is requesting a rezoning to PUD (the “Rezoning” or “Zoning Amendment”).
 - B. **PUD Concept Plan of Development:** A rezoning to PUD requires both concept and general plan of development review. The applicant is requesting concept plan as part of the Application (“PUD Concept Plan”).
- 1.3 **Property.** The address, property identification number and owners of the parcels

comprising the subject property (the "Property") are:

Address	PID	Owner
259 Lake St E	06-117-22-23-0005	Flagship Financial Group, Inc.
259 Lake St E	06-117-22-32-0006	Theodore T Asao et al Trustees
259 Lake St E	06-117-22-32-0005	Theodore T Asao et al Trustees
259 Lake St E	06-117-22-32-0004	Theodore T Asao et al Trustees

- 1.4 Land Use Designations. The Property falls within the following land use districts:

Current zoning:	C-4A/Limited Central Business District
Comp plan designation:	Central Business District

- 1.5 Notice and Public Hearing. Notice of a public hearing on the Application was published in the *Lakeshore Weekly News* on January 5, 2017. A copy of the notice was mailed to all property owners located with 350 feet of the Property on January 6, 2017. The required public hearing was held at the January 13, 2017 Planning Commission meeting.

Section 2. STANDARDS

2.1 Zoning Ordinance Amendments / Rezoning.

In considering a proposed amendment to the Zoning Ordinance, the Planning Commission shall consider the possible adverse effects of the proposed amendment. Its judgment shall be based upon the following factors:

- A. The proposed action in relation to the specific policies and provisions of the official City Comprehensive Plan.
- B. The proposed use's conformity with present and future land uses of the area.
- C. The proposed use's conformity with all performance standards contained in the Zoning Ordinance (i.e., parking, loading, noise, etc.).
- D. The proposed use's effect on the area in which it is proposed.
- E. The proposed use's impact upon property value in the area in which it is proposed.
- F. Traffic generation by the proposed use in relation to capabilities of streets serving the property.
- G. The proposed use's impact upon existing public services and facilities including parks, schools, streets, and utilities, and the City's service capacity.

2.2 Planned Unit Developments (PUDs).

- A. Intent and Purpose of PUDs. Section 801.33 of the Zoning Ordinance provides for the establishment of Planned Unit Developments to allow greater flexibility in the development of neighborhoods and/or non residential areas by incorporating design modifications as part of a PUD conditional use permit or a mixture of uses when applied to a PUD District. The PUD process, by allowing deviation from the strict provisions of the Zoning Ordinance related to setbacks, lot area, width and depth, yards, etc., is intended to encourage:
1. Innovations in development to the end that the growing demands for all styles of economic expansion may be met by greater variety in type, design, and placement of structures and by the conservation and more efficient use of land in such developments.
 2. Higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.
 3. More convenience in location and design of development and service facilities.
 4. The preservation and enhancement of desirable site characteristics such as natural topography and geologic features and the prevention of soil erosion.
 5. A creative use of land and related physical development which allows a phased and orderly development and use pattern.
 6. An efficient use of land resulting in smaller networks of utilities and streets thereby lower development costs and public investments.
 7. A development pattern in harmony with the objectives of the Wayzata Comprehensive Plan. (PUD is not intended as a means to vary applicable planning and zoning principles.)
 8. A more desirable and creative environment than might be possible through the strict application on zoning and subdivision regulations of the City.
- B. General Standards. Section 801.33.2.A of the Zoning Ordinance sets forth the general standards for review of a PUD application. These include:
1. Health Safety and Welfare; Council Discretion. In reviewing the PUD application, the Council shall consider comments on the application of those persons appearing before the Council, the report and recommendations of the Planning Commission, the recommendations on design and any staff report on the application. The Council also

shall evaluate the effects of the proposed project upon the health, safety and welfare of residents of the community and the surrounding area and shall evaluate the project's conformance with the overall intent and purpose of Section 33 of the PUD Ordinance. If the Council determines that the proposed project will not be detrimental to the health, safety and welfare of residents of the community and the surrounding area and that the project does conform with the overall intent and purpose of Section 33 of the PUD Ordinance, it may approve the PUD, although it shall not be required to do so.

2. Ownership. Applicant/s must own all of the property to be included in the PUD.
3. Comprehensive Plan Consistency. The PUD project must be consistent with the City's Comprehensive Plan.
4. Sanitary Sewer Plan Consistency. The PUD project must be consistent with the City's Sanitary Sewer Plan.
5. Common Open Space. The PUD project must provide common private or public open space and facilities at least sufficient enough to meet the minimum requirements established in the Comprehensive Plan, and contain provisions to assure the continued operation and maintenance of such.
6. Operating and Maintenance Requirements. Whenever common private or public open space or service facilities are provided within a PUD, the PUD plan must contain provisions to assure the continued operation and maintenance of such open space and service facilities to a predetermined reasonable standard. Common private or public open space and service facilities within a PUD must be placed under the ownership of one of the following, as approved by the City Council: (i) dedicated to the public, where a community-wide use is anticipated, (ii) Landlord control, where only tenant use is anticipated, or (iii) Property Owners Association, provided the conditions of 801.33.2.A.6.c are met.
7. Staging of Public and Common Open Space. When a PUD provides for common private or public open space, and is planned as a staged development over a period of time, the total area of common or public open space or land escrow security in any stage of development shall, at a minimum, bear the same relationship to the total open space to be provided in the entire PUD as the stages or units completed or under development bear to the entire PUD.

8. Density. The PUD project must meet the density standards agreed upon by the applicant and City, which must be consistent with the Comprehensive Plan.
 9. Utilities. All utilities associated with the PUD must be installed underground and meet the utility connection requirements of Section 801.33.2.A.10.
 10. Utility Connections. All utilities associated with proposed PUD must meet the utility connection requirements of Section 801.33.2.A.10.
 11. Roadways. All roadways associated with the PUD must conform to the Design Standards and Wayzata Subdivision Regulations, unless otherwise approved by City Council.
 12. Landscaping. All landscaping associated with the PUD must be according to a detailed plan approved by the City Council. In assessing the plan, the City Council shall consider the natural features of the particular site, the architectural characteristics of the proposed structure and the overall scheme of the PUD plan.
 13. Setbacks. The front, rear and side yard restrictions on the periphery of the Planned Unit Development site at a minimum shall be the same as imposed in the underlying districts, if a PUD conditional use permit, or the previous zoning district, if a PUD District. No building shall be located less than fifteen (15) feet from the back of the curb line along those roadways which are part of the internal street pattern. No building within the PUD project shall be nearer to another building than one-half (1/2) the sum of the building heights of the two (2) buildings. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the allowable setbacks shall be as negotiated and agreed upon between the applicant and the City.
 14. Height. The maximum building height to be considered within a PUD District shall be thirty five (35) feet and three (3) stories, whichever is lesser. There shall be no deviation from the height standards applied within the applicable zoning districts for PUD conditional use permits. In PUD Districts for parcels that were zoned commercial prior to PUD and which exceed 13 acres, the maximum allowable height and number of floors shall be as negotiated and agreed upon between the applicant and the City.
- C. Residential and Non-Residential PUD Standards. Sections 801.33.3 and 4 set forth lot area, minimum frontage, municipal water and sewer availability, roadway and parking standards for PUDs which have a residential and non-residential components. In addition to the standards set forth in these sections, City Council may impose such other standards for a PUD project as

are reasonable and as the Council deems are necessary to protect and promote the general health, safety and welfare of the community and the surrounding area.

D. PUD Procedure.

1. Concept Plan Approval Non-Binding. Concept Plan approval is the first step in a multi-stage process of City review and approval of a PUD. Concept Plan approval in no way binds the City to subsequent approval of a General Plan of Development or other approvals that may be required. Section 801.33.5.B.
2. Application Contents. An application for approval of a Concept Plan of development for a PUD project must contain the information and materials listed in Section 801.33.5.C.

Section 3. FINDINGS

Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearing, and the standards of the Wayzata Zoning Ordinance, the Planning Commission of the City of Wayzata makes the following findings of fact:

- 3.1 Zoning Ordinance Amendments / Rezoning. The proposed use associated with the Project (the "Proposed Use") would not have an adverse effect on surrounding properties or the community, and meets the standards for a zoning ordinance amendment:
- A. The Proposed Use is consistent with the Comprehensive Plan land use designation of the Property, and meets the policies of the Comp Plan for the Central Business District (CBD), which call for a mix of commercial, office, and residential uses in the area; high quality development; design and architecture that compliments the area; ease of vehicular and pedestrian traffic; improvements to sidewalks, walkways and street furniture; enhanced street trees and landscaping elements; orderly transition between commercial/office areas of the CBD and adjacent residential neighborhoods; upper story housing with third floor setbacks; and redevelopment of property in need of redevelopment.
 - B. The Proposed Use is consistent with current and future land uses in the area.
 - C. The Proposed Use would meet the performance standards outlined in the Zoning Ordinance.
 - D. The Proposed Use would not adversely impact surrounding properties.
 - E. The Proposed Use would not negatively impact property values in the area.

- F. The existing transportation facilities can meet the traffic demand of the Proposed Use.
 - G. The Proposed Use would not exceed service capacity of public services and facilities including parks, schools, streets, and utilities, and the City's service capacity.
- 3.2 PUD. The PUD Concept Plan meets the purpose and intent of the PUD Ordinance.
- A. The PUD reflects higher standards of site and building design through the use of trained and experienced land planners, architects, landscape architects, and engineers.
 - B. The PUD meets the land use designation for the Property, and is consistent with the goals and objectives of the comprehensive plan.
 - C. The PUD creates a more desirable and creative environment than would be possible under the existing C-4A/Limited Central Business District.
- 3.3 PUD General Standards. The Application meets all of the PUD general standards listed in Section 801.33.2.A and in Section 2.2.B of this Report and Recommendation. The Application includes review of the Concept Plan of development. If the City Council approves the Concept Plan, the PUD would require subsequent review of the General Plans, which would be reviewed for compliance with the PUD general standards.
- 3.4 PUD Procedure. The Application contains the information and materials listed in Section 801.33.5.C.

Section 4. RECOMMENDATION

- 4.1 Planning Commission Recommendation. Based on the findings in section 3 of this Report, the Planning Commission recommends **APPROVAL** of the following land use requests in the Application:
- 1. Rezoning from C-4A to PUD/Planned Unit District for new residential condominium development, effective only upon approval of the PUD General Plan of Development.
 - 2. PUD Concept of Development for a three story mixed use building which includes up to 15 residential dwelling units on the upper two levels, and office, residential, and/or retail uses on the street level of the building. The following plans, submitted by the Applicant and included with the Application, constitute the Concept Plans of Development:

- a. Conceptual Rendering dated December 19, 2016
- b. Street Level Plan dated December 19, 2016
- c. Street Level Floor Plan dated December 20, 2016
- d. Upper Level Plans dated December 19, 2016
- e. Setback Diagram and Section dated December 19, 2016
- f. Schematic Utility Plan dated December 16, 2016

4.2 Recommended Conditions of Approval. The Planning Commission recommends the above approvals be conditioned upon the following:

1. The Applicant must submit a development application for General Plan of Development within six months of the City Council approval of the Concept Plans, or the PUD Concept Plan and Rezoning expires.
2. All expenses of the City of Wayzata related to processing the Application, including consultant, expert, legal, and planning fees incurred, must be fully reimbursed by the Applicant.

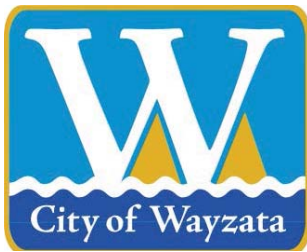
Adopted by the Wayzata Planning Commission this 6th day of February, 2017.

Voting In Favor: Buchanan, Flannigan, Gonzalez, Gruber, Iverson

Voting Against: None

Abstaining: None

Absent: Murray, Young



City of Wayzata City Council Agenda Report

MEETING DATE: February 21, 2017	AGENDA ITEM: 9c
TITLE: Consider Agreement with Foster Willey for the Lake St E Roundabout Public Art Project	
PROPOSED MOTION: Approve the agreement with Foster Willey for the roundabout public art project and authorize payment to Foster Willey under the terms of the agreement	
PREPARED BY: Jeff Thomson, Director of Planning and Building	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:

Approve the agreement with Foster Willey for the roundabout public art project and authorize payment to Foster Willey under the terms of the Contract

FINANCIAL OR BUDGET CONSIDERATION:

The City's budget for the roundabout public art project is \$65,000, which is funded by \$50,000 allocated from the landscaping contribution from the East Block of The Promenade of Wayzata project (The Landing), and \$15,000 in funding provided by the Wayzata Rotary Club. The amount of the agreement with Foster Willey is \$60,000, which is within the project budget.

BACKGROUND:

In early 2016, the City Council officially requested a public art project within the Lake Street E roundabout, and appointed a Public Art Selection Committee to complete a search for artists, review of proposals, and a recommendation to the City Council on a specific proposal for the public art project. The selection committee was comprised of Mayor Willcox, Lindsay Bashioum, Joanie Cunningham, Liz Blaufuss, Todd Mohagen, Roxanne Heaton, and Mike Kelly.

In November 2016, the selection committee issued a request for qualifications (RFQ) for a sculpture within the roundabout. The City received responses from 11 artists to the RFQ. The selection committee chose three finalists. Each of the finalists submitted a proposal for the sculpture which included a graphic depiction of the proposed artwork, schedule, installation method, and budget.

The selection committee reviewed the final proposals in January 2017, and selected the artist, Foster Willey, and his project, "Big Water", as the advisory recommendation to the City Council for the public art project. The selection committee determined that Foster's proposal best met the criteria that were established in the RFQ, which included:

- Welcoming, iconic, gentle;
- Inspires a calming presence reflective of the natural elements of Wayzata;
- Celebrates the lake, water and people of Wayzata;
- Acknowledges the brand and aesthetic of downtown Wayzata and is scaled appropriately for the site and the street design;
- Embraces the history of Wayzata and captures the sophisticated "small town meets big city" feel of the current community;
- Avoids direct representation;
- Durable and low-maintenance;

- Encourages visual engagement and enhances the space with care and attention to the different ways people will navigate the space— pedestrians and drivers;
- Does not encourage up close viewing or hands-on engagement of any kind;
- Movement/Kinetics and lighting are of interest with acknowledgment and awareness and sensitivity of residents flanking the roundabout;
- Incorporates community engagement through participation in process.

Attached for the Council's consideration is the proposal submitted by Mr. Willey and a draft agreement with Mr. Willey to for the public art project

The next steps for the project would be an additional meeting with the selection committee to review an updated model of the sculpture and refine and finalize the design. Upon final approval of the selection committee, the sculpture would be fabricated and installed, with an anticipated installation date of October 2017.

ATTACHMENTS:

1. Public Art Invitational RFQ
2. "Big Water" proposal from Foster Willey, sculptor
3. Draft Contract



Wayzata

East Gateway Roundabout Sculpture

Public Art Invitational RFP

ABOUT WAYZATA

The City of Wayzata, Minnesota, is located 11 miles west of downtown Minneapolis, just west of the Interstate 494/394 corridor. This tight-knit community of 4,564 is known for its vibrant downtown and its picturesque setting on Lake Minnetonka. The city offers a full range of housing options with entry-level rental housing in close proximity to some of the metro area's most prestigious addresses. A popular destination for visitors, Wayzata's downtown is home to a number of specialty shops, boutiques, professional services and restaurants. Numerous civic organizations, community events, and active citizens help Wayzata keep its small town character.

The name Wayzata came from the Sioux word meaning either The Northern God or the Northern Shore. The Mdewakanton Dakotah, a major division of the Sioux nation, treasured the "Big Water" (Lake Minnetonka today) as an endowed hunting and fishing ground and protected this spiritual land from the rival Chippewa tribe, who were known as Ojibway. While these natives were living off the land, the land was claimed in 1803 by France, who sold it to the United States as part of the Louisiana Purchase. The nearest Euro-American settlement then was Fort Snelling, and it wasn't until the Traverse Des Sioux Treaty was signed in 1851 that the lands west of the Mississippi were opened for land claims to be filed. Oscar E. Garrison, who knew where the most desirable land was, built a cabin in 1852 at what is now Lake Street and Broadway Avenue. In 1854 he drew a survey of the area and filed his claim for most of what is now Wayzata proper.

Wayzata serves as a gateway to the state's ninth largest lake with over 120 miles of shoreline and nearly 15,000 acres of water. Because of its ease of access and unique location, Wayzata has historically hosted the regions greatest attractions, including the 160' City of St Louis, the first inland vessel in the United States to boast electric lighting. The construction of the Wayzata Depot in 1906 was arguably one of the finest railroad facilities in the entire Great Northern Rail system. Whether arriving by rail from distant destinations thousands of miles away until 1971 or commuting a mere thirteen miles from the center of downtown Minneapolis on today's modern roadways, visitors and residents alike have sought Wayzata as one of the region's greatest destinations for over 140 years. Today, despite Wayzata's relatively small population, it is an economic powerhouse with a residential market tax base of \$1.1 billion and a total tax base of \$1.6 billion.

Wayzata is home to many beautiful city parks, beautiful gardens, and a lakeshore beach. The city is connected to two regional trail systems. The Luce Line State Trail is a 63-mile long former railroad grade that is developed for biking, hiking, horseback riding, snowmobiling, and skiing.

The limestone surfaced trail runs from Plymouth 30 miles west to Winnetonka with a parallel tread-way for horseback riding. The Dakota Rail Regional Trail is a 13.5-mile paved trail that offers a spectacular view of Lake Minnetonka and follows the route of the former Dakota Rail Corridor through St. Bonifacius, Minnetrista, Mound, Spring Park, Minnetonka Beach, Orono and Wayzata.

A more detailed Wayzata History can be found here: <http://www.wayzatahistoricalsociety.org/about-us/history/>

The Wayzata Five Year Vision for the Community can be seen here: <http://www.wayzata.org/284/Administrative-Projects>

ABOUT THE PUBLIC ARTWORK

The City of Wayzata seeks an artist to create an iconic, welcoming and interactive artwork for the eastern gateway into Downtown Wayzata. The roundabout is located on Lake Street, a major pedestrian and automobile route in Wayzata. The roundabout flanks the far east end of the road and is intended to manage traffic flowing into and out of downtown Wayzata and into the surrounding neighborhoods. This roundabout is situated at one of the main entry points to Lake Street and offers a visual vantage point extending for several blocks along a highly trafficked pedestrian area. Lake Street runs parallel to Lake Minnetonka offering scenic views and sophisticated shopping opportunities on either side.

The roundabout is flanked on four sides by the following public and private areas: a new mixed use development, residential neighborhood, undeveloped woods and wetlands, and train tracks. Landscaping on the site includes five new aspen trees and a series of selected perennial plants. A raised cement platform designed for a sculptural installation occupies the remaining space. The roundabout was constructed to be able to install both irrigation and lighting, whenever necessary.

The recent construction of the roundabout, landscaping improvements, and upgrades to Eastman Lane leading to the roundabout were priority projects identified in the City's Lake Effect Framework, one of the Strategic Initiatives of the Wayzata City Council. The Wayzata Lake Effect is a community-wide multi-year initiative to redevelop Wayzata's greatest asset for the 21st century – Lake Minnetonka. The next phase includes the Lake Effect Signature Park, which will build on the vitality of the community asset to become a glimmering gem in the heart of the city. The park will improve lakefront access for residents, benefiting the community as a whole. Equally important are the positive impacts that the park will have on lake ecology, helping to preserve this resource to be enjoyed by future generations.

SELECTION CRITERIA

Selection of finalists will be based on the following criteria:

Quality of letter
Quality of work samples
Ability of artist(s) to complete project based on bio and prior work experience

Selection of artworks proposed by finalists will be based on the following criteria:

- Welcoming, iconic, gentle;
- Inspires a calming presence reflective of the natural elements of Wayzata;
- Celebrates the lake, water and people of Wayzata;
- Acknowledges the brand and aesthetic of downtown Wayzata and is scaled appropriately for the site and the street design;
- Embraces the history of Wayzata and captures the sophisticated "small town meets big city" feel of the current community;
- Avoids direct representation;
- Durable and low-maintenance;
- Encourages visual engagement and enhances the space with care and attention to the different ways people will navigate the space— pedestrians and drivers;
- Does not encourage up close viewing or hands-on engagement of any kind;
- Movement/Kinetics and lighting are of interest with acknowledgment and awareness and sensitivity ? of residents flanking the roundabout;
- Incorporates community engagement through participation in process.

ELIGIBILITY

- Artists from the Twin Cities Metro area are invited to apply.
- Artist or artist/team must show experience with at least one project of similar size and scale.

SELECTION PROCESS OVERVIEW

This is an invitational RFQ and is not for distribution to other artists. It is designed to accelerate the selection of highly qualified candidates. Artists' materials will be pre-screened to ensure all applicants meet eligibility requirements. The Selection Committee will review eligible applications and select a group of up to three finalists/finalist teams to submit proposals with preliminary concepts. Finalists will each be paid a stipend of \$750 to prepare a preliminary design. Finalist proposals should include a graphic depiction of the proposed artwork, schedule (design development, fabrication and installation), installation method and budget. Additional requirements will be outlined in instructions to finalists. Finalists will have approximately 5 weeks to prepare preliminary concepts, and will also be required to attend an interview with the Selection Committee as part of the proposal evaluation process.

SCHEDULE

November 9	RFQ announced.
November 29	RFQ submission deadline.
Week of December 5	Committee review and selection of finalists; announcements sent to all applicants.
Week of January 16	Finalist interviews; finalists must present in person.
January - February 2017	Contract with selected artist/team.
March 2017	Design approval meetings and fabrication of final design begins.
October 2017	Project installation.

REQUIRED SUBMISSION MATERIALS

In digital format only.

Please provide the following in a **single** PDF document [work sample jpeg's can be sent as separate files]:

- Contact information for lead artist and all team members
- One-page letter describing interest in project and approach to design; please include statement addressing eligibility criteria and community engagement
- Three references (contact information only) for recently completed projects
- One-page document listing each work sample - please provide a brief description and budget for each
- One-page biographical information or resume; if you have multiple team members, please keep biographical information for each team member to one paragraph.
- Work samples: up to 10 digital images of your recent projects. Individuals and teams are limited to 10 images maximum. Save all images as standard JPEG and label each with applicant's full name and number in sequence with list of work samples.

NOTE: Do not submit a proposal for artworks at this time.

Please submit all RFQ materials via email to

Kirstin@ForecastPublicArt.org.

- All materials must be received by 4 p.m. CST November 29, 2016. No RFQs will be accepted after this time.
- If you need clarification or further information, contact Project Consultant Kirstin Wiegmann at Forecast Public Art: Kirstin@ForecastPublicArt.org



Forecast Public Art

Forecast Public Art is an internationally known nonprofit public arts service organization and publisher of *Public Art Review*. Headquartered in St. Paul, MN's Creative Enterprise Zone, Forecast connects the talents and energies of artists with the needs and opportunities of communities, providing guidance with planning and commissioning efforts.

www.ForecastPublicArt.org

Gateway roundabout location

Refined Concept
Landscape Opportunities for East Lake Street and Eastern Lane

This is a two-phase RFQ process, beginning with the submission of qualifications. A group of finalists will be selected and invited to submit preliminary concepts. Finalists will receive a stipend to prepare concept designs for the library. All finalists will be interviewed and a selection will be made for the final commissions. Artists or artist-led teams are sought to respond to the call. The City of Wayzata will commission an artist or artist-led team to create the new artwork. It is the goal of The City of Wayzata to have the art completed by Fall 2017.

Budget \$60,000

02-21-2017 CC PACKET
Page 118 of 137

Wayzata East Gateway



Wayzata East Gateway





WAYZATA EAST GATEWAY ROUNDABOUT SCULPTURE BIG WATER (working title)

Celebrating the grandeur and elegance of Lake Minnetonka; my proposal is inspired by the natural elements of the Wayzata landscape. The sculpture is a graceful, curvilinear form fabricated in stainless steel. Its horizontal orientation is derived from the surrounding terrain of lake, land, and sky. This orientation provides subtle contrast to the vertical backdrop of the forest and surrounding community. The silver stainless steel color complements the reflective beauty of the lake and also contrasts the deeper tones inherent in the landscape and adjacent development. The concentric form and satin color of the artwork will be visually distinct and provide a welcoming gateway element.

For decades Lake Minnetonka has provided a picturesque setting for Wayzata residence and visitors. Treasured and protected for its abundance, it is regarded as a spiritual land by the Mdewakanton Dakota Native Americans. It has been host to a variety of attractions over the years and currently its shoreline is being reimagined as part of the City's visionary Lake Effect Framework.

My proposal "Big Water" is carefully scaled to the site and stands approximately seven feet tall and nine feet wide. The sculpture will be engineered with all welded connections. The physical structures of the sculpture include a circular stainless steel base plate and a series of vertical support elements from which the horizontal body of the artwork will attach. The sculpture will be centrally located on the existing raised platform in the roundabout. It will be mechanically fastened to a circular concrete pad with stainless steel anchors. The pad is 4' in diameter and will stand 6" above grade and 12" below. Engineering will determine the additional below grade footing.

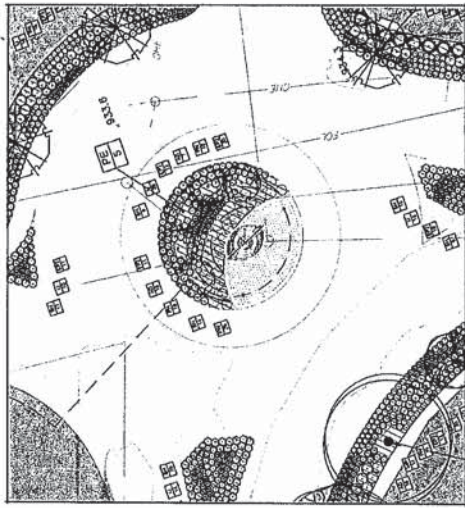
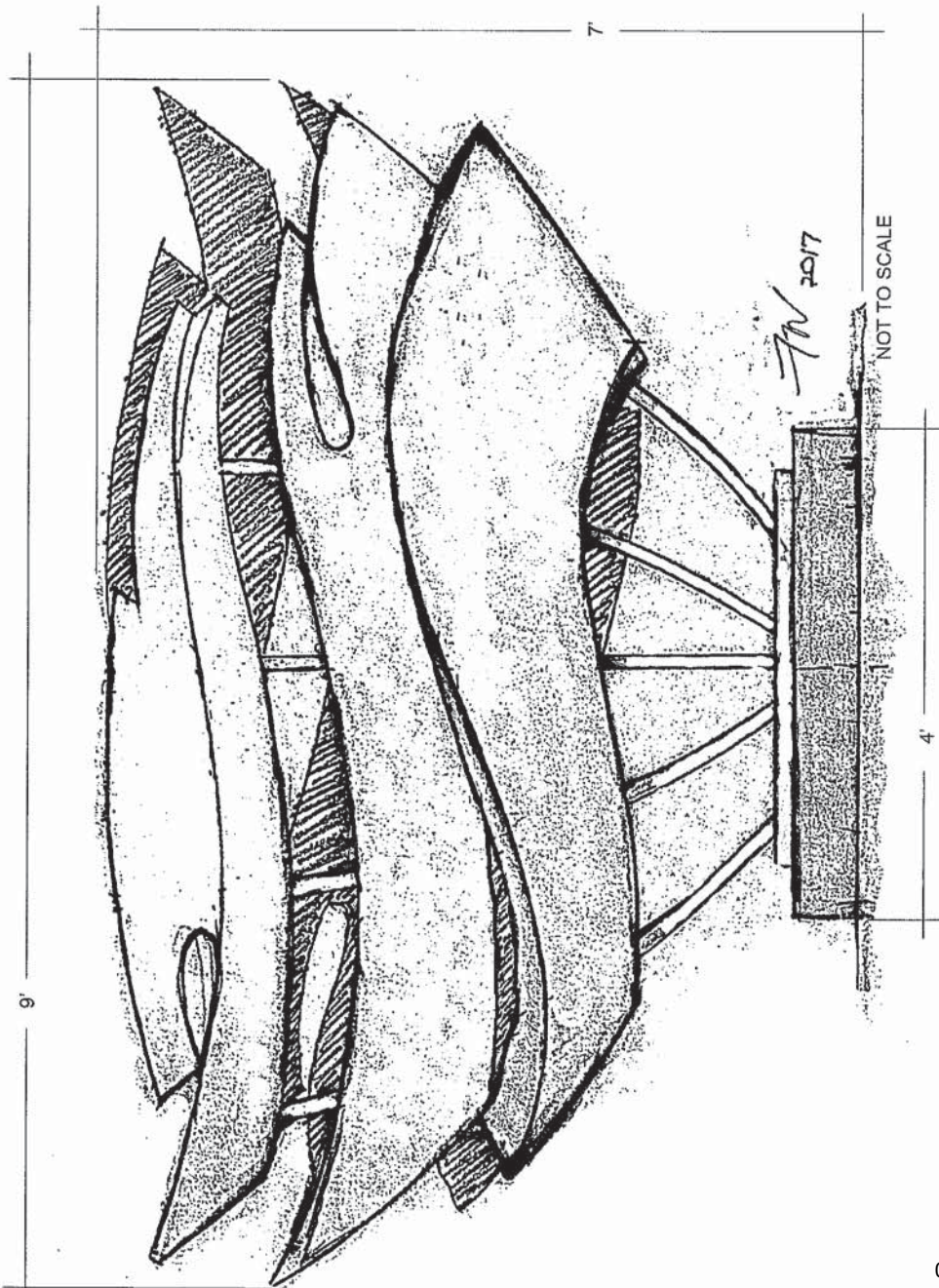
The sculpture will be dramatically lit at night with four in-ground LED up lights shining on the outside of the sculpture and two wall wash LED lights on the interior. The interior lights will project a color through the negative space intervals of the form and illuminate the inner walls. The lighting on the exterior will accent the surface planes and contours. A soft magenta glow from the sculpture's interior will provide a beautiful compliment to the surroundings.



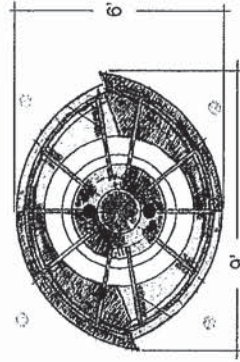
Tile workshop in St. Louis Park for the Bee Way

COMMUNITY ENGAGEMENT

In addition to the proposed sculpture I propose a hands-on tile workshop. In the workshop children and families will participate in the design process by creating tile that reflect themes related to Lake Minnetonka. The workshop will be a family event, open to all ages with a focus on engaging grade school kids. I will assemble a team, which will include myself, and a professional educator; we will conduct a one-day tile-glazing workshop. We will provide bisque fired tile and an assortment of under-glazes for people to work with, along with drawing materials to develop ideas. This workshop will be a fun learning experience and engage the community in the creative process. Using the themes based on the lake (nature, history, industry) participants will create their own symbolic tile. Our team will collect the tiles and professionally kiln fire them. Each participant will have a lasting memento to coincide with the making of the "Big Water" sculpture. This workshop could be scheduled to happen together with summer activities at the Wayzata Depot Museum. It may require some volunteer effort. With the support of the community I envision a dedication event for the completed sculpture and the return of the tile to their makers. Ice cream would be good too. 25 - 30 participants



SCULPTURE LOCATION AND ORIENTATION ON SITE



SCHEMATIC LIGHTING DESIGN
4 SPOT UPLIGHTS FOR SCULPTURE EXTERIOR
2 WASH UPLIGHTS FOR SCULPTURE INTERIOR
WITH COLOR

FOSTER WILLEY SCULPTOR LLC
755 N PIOR AVE, SUITE 114
ST. PAUL, MN 55104 / 612.782.8629
www.fosterwilley.com / foster@fosterwilley.com

ARTIST PROPOSAL
"BIG WATER"
SCHEMATIC DESIGN / STAINLESS STEEL SCULPTURE
PAGE 1

CITY OF WAYZATA
EAST GATEWAY ROUNDABOUT SCULPTURE
FORECAST PUBLIC ART
JANUARY 23, 2017



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ARTIST PROPOSAL
"BIG WATER"
 SCHEMATIC DESIGN / STAINLESS STEEL SCULPTURE
 PAGE 2

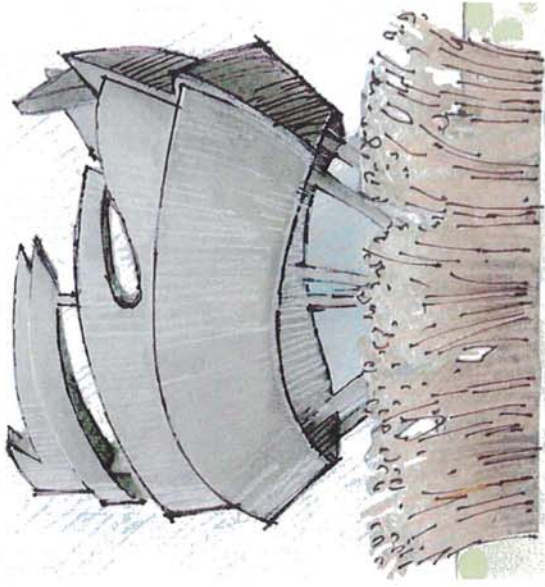
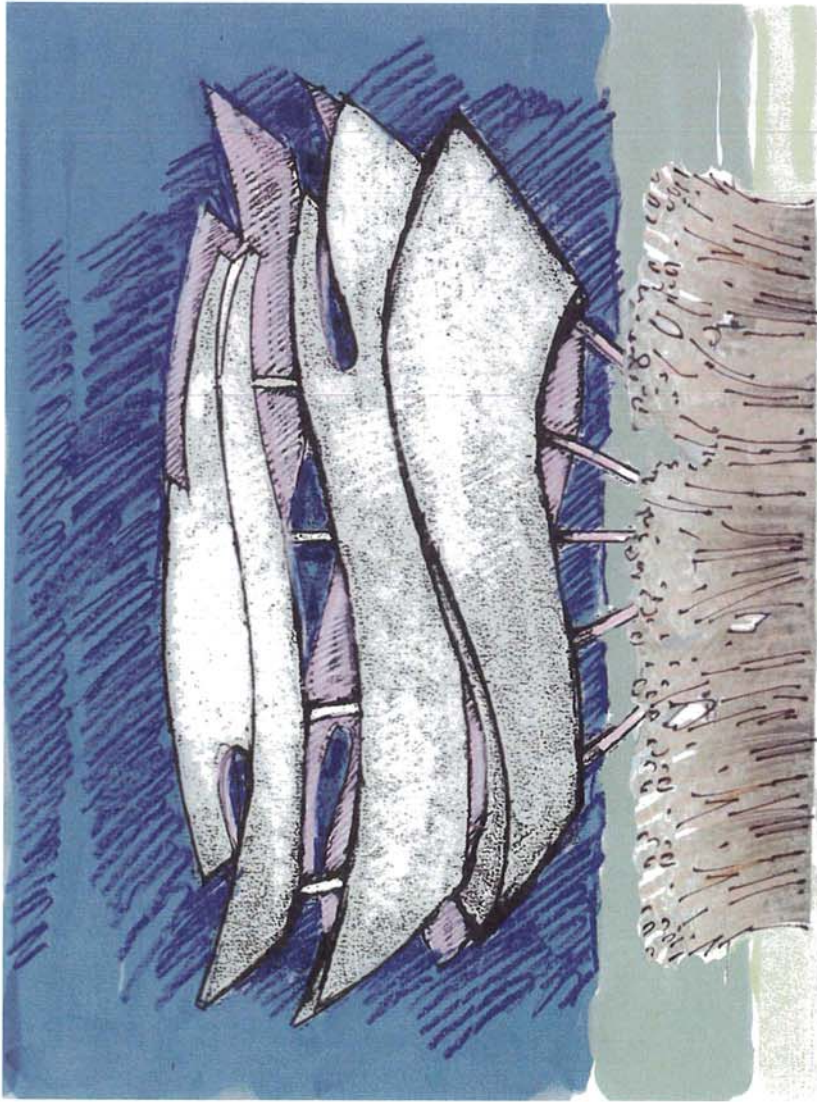
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ARTIST PROPOSAL
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SCHEMATIC DESIGN / STAINLESS STEEL SCULPTURE
PAGE 3

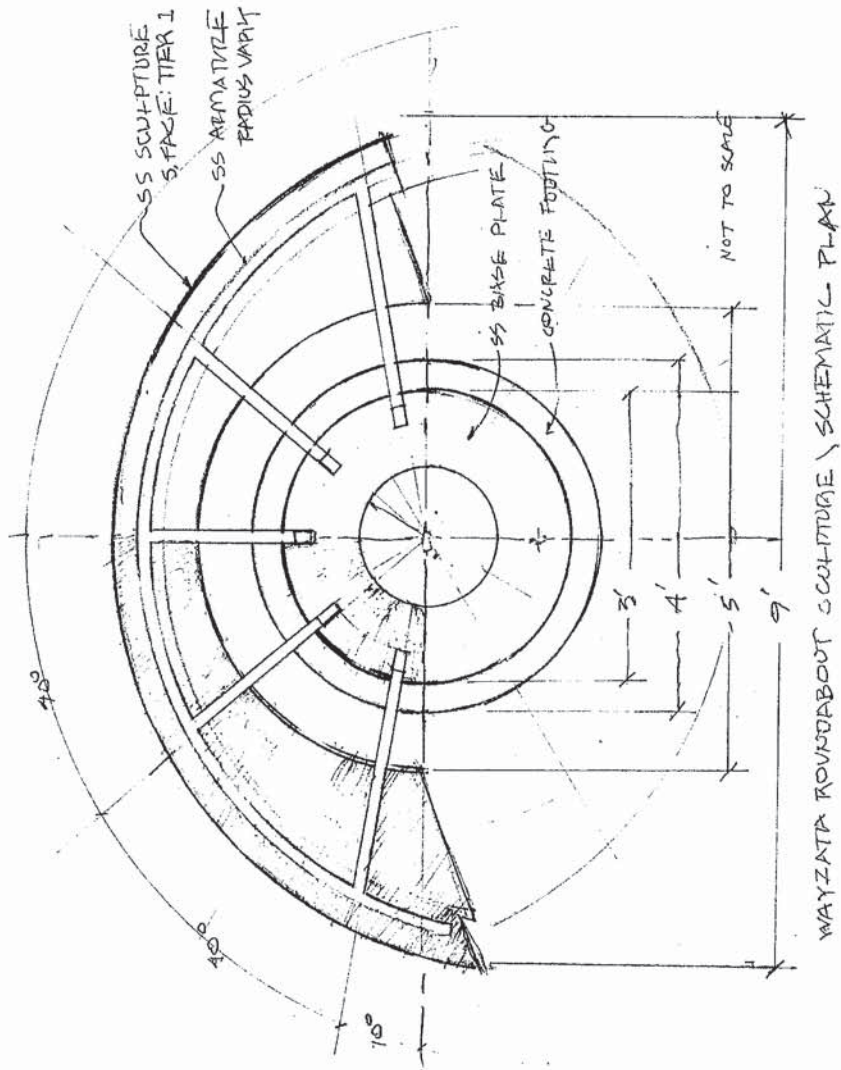
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EAST GATEWAY ROUNDABOUT SCULPTURE
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JANUARY 23, 2017



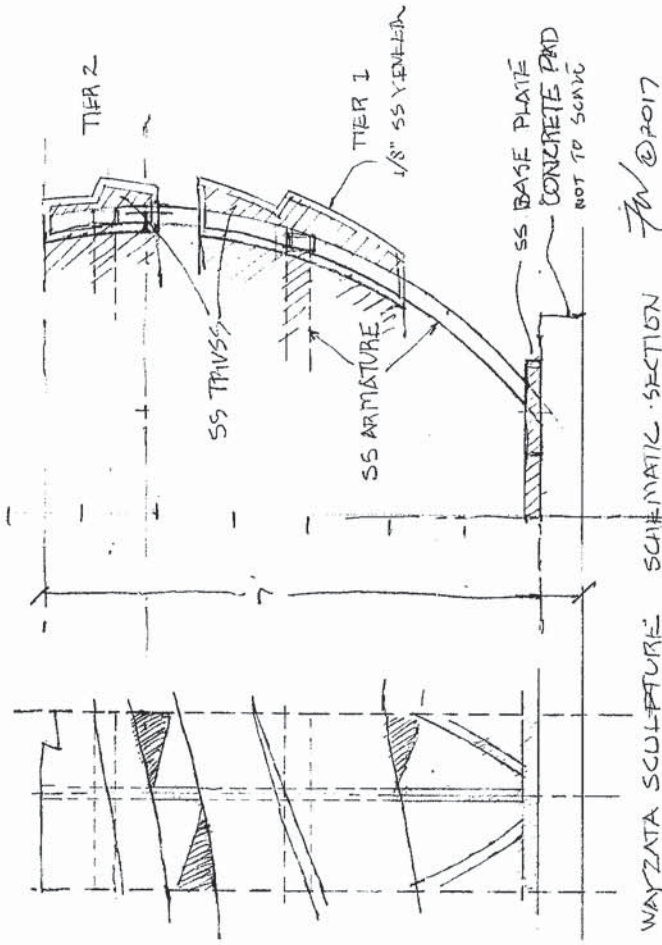
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ARTIST PROPOSAL
"BIG WATER"
SCHEMATIC DESIGN / STAINLESS STEEL SCULPTURE
NATIVE GRASS PLANTING PAGE 4

CITY OF WAYZATA
EAST GATEWAY ROUNDABOUT SCULPTURE
FORECAST PUBLIC ART
JANUARY 23, 2017



SECTION: SOUTH FACE:
CENTER VERTICAL
ARMATURE



WAYZATA SCULPTURE / SCHEMATIC SECTION

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ARTIST PROPOSAL
"BIG WATER"
SCHEMATIC DESIGN / STAINLESS STEEL SCULPTURE
PAGE 5

CITY OF WAYZATA
EAST GATEWAY ROUNDABOUT SCULPTURE
FORECAST PUBLIC ART
JANUARY 23, 2017

CITY OF WAYZATA
Roundabout Public Art Project

PROPOSAL AND PROJECT IMPLEMENTATION
AGREEMENT BY AND BETWEEN OWNER AND ARTIST

THIS AGREEMENT is made as of _____ by and between the City of Wayzata, hereinafter referred to as the OWNER or the CITY, Foster Willey, hereinafter referred to as the ARTIST. The OWNER'S REPRESENTATIVE shall be the Director of Planning and Building for the City of Wayzata or her/his designee.

WHEREAS, the CITY desires to commission and acquire the site-integrated and site-specific public work of art for the community of Wayzata, Minnesota, that has been proposed by ARTIST in his January 23, 2017 proposal to the CITY, attached hereto as Exhibit A (the "Proposal") pursuant to the "Artist Agreement for Public Art Project" between ARTIST and CITY, dated December 20, 2016, and,

WHEREAS, the CITY desires the ARTIST to create such public work of art, hereinafter referred to as the PUBLIC WORK OF ART or Art Work, according to the Proposal.

NOW, THEREFORE, in consideration of the mutual promises and undertakings contained herein, the parties agree as follows:

ARTICLE 1. SCOPE OF SERVICES

1.1 General

a. The ARTIST shall perform all services and furnish all supplies, materials and equipment as necessary for the design, execution, fabrication, transportation and installation of the Public Work of Art at the site.

b. The ARTIST shall determine the artistic expression, scope, design, color, size, material, texture of the Public Work of Art within the parameters of the Proposal, subject to review and acceptance by the OWNER'S REPRESENTATIVE as set forth in this Agreement.

1.2 Proposal

a. The Artist's Proposal dated January 23, 2017, attached hereto as Exhibit A is hereby approved and shall be commissioned for build and installation on the City's public roundabout site, as specified herein. The budget for the Proposal is attached hereto as Exhibit B, and in any event the cost to the City for full execution of the Proposal shall not exceed sixty thousand dollars (\$60,000), including costs for design, execution, fabrication, transportation and installation and the ARTIST'S fee.

b. The ARTIST may provide input to the OWNER'S REPRESENTATIVE with respect to all of the other physical elements of the site locations: including landscape, lighting, foundations, sidewalks, plant material, signs, roadways, etc., but the OWNER shall have the final authority for all such other physical elements beyond the Public Work of Art.

1.3 Design Review

a. Within 60 days of the full execution of this Agreement, the ARTIST shall, after consultation and collaboration with the OWNER'S REPRESENTATIVE, prepare and submit to the OWNER'S REPRESENTATIVE and the CITY's Public Art Selection Committee detailed working drawings of, and an updated, more

detailed 3D model accurately depicting, the Public Work of Art and the site, together with such other graphic materials as may reasonably be requested by the OWNER'S REPRESENTATIVE in order to permit the OWNER to carry out further review and to certify the compliance of the Public Work of Art with the criteria for the project, the City of Wayzata Public Art Policy, and applicable statutes and ordinances. Upon request by the ARTIST, the OWNER'S REPRESENTATIVE shall promptly furnish all information, materials, and assistance required by the ARTIST in connection with said submission.

b. The OWNER may require the ARTIST to make such revisions to the Proposal as are necessary for the Public Work of Art to comply with the criteria for the project, City of Wayzata Public Art Policy, and all applicable statutes, ordinances, regulations or requirements of any governmental regulatory agency having jurisdiction over the project.

c. The OWNER may also request revisions for other practical (non-aesthetic) reasons.

d. The ARTIST shall receive no revision or redesign fees.

e. Within 30 days after its receipt of the ARTIST'S submission pursuant to this Section 1.3, the OWNER'S REPRESENTATIVE shall notify the ARTIST of its approval or disapproval of such submission and of all revisions made in the Proposal as a result thereof. Revisions made pursuant to the Section 1.3 become part of the Proposal.

f. Upon approval of the Proposal under this Section, the OWNER shall become owner of all the studies, sketches, drawings, paintings, diagrams, working drawings, graphic material, and models or related products as presented in the Proposal to the Public Art Committee(s).

1.4 Execution of the Work

a. After written approval of the submissions and revisions made pursuant to Section 1.3, the ARTIST shall furnish the OWNER'S REPRESENTATIVE a tentative schedule for completion of fabrication and installation of the Public Work of Art, including a schedule for the submission of progress reports, if any. After written approval of the schedule by the OWNER'S REPRESENTATIVE, the ARTIST shall fabricate, transport and install the Public Work of Art in accordance with such schedule. Such schedule may be amended by written agreement between the OWNER'S REPRESENTATIVE and the ARTIST.

b. The OWNER shall have the right to review the Art Work at reasonable times during the fabrication thereof. The ARTIST shall submit to the OWNER progress reports in accordance with the schedule provided for in Section 1.4 (a)

c. The ARTIST shall complete the fabrication and installation of the Public Work of Art in substantial conformity with the Proposal. Any substantial or significant deviation from the Proposal that has not received the prior written approval of OWNER'S REPRESENTATIVE shall be deemed a material breach of this Agreement.

d. The ARTIST shall present to the OWNER'S REPRESENTATIVE in writing for further review and approval any significant changes in scope, design, color, size, material or texture of the Public Work of Art not permitted by or not in substantial conformity with the Proposal. A significant change is any change in scope, design, color, size, material, texture or location of the site of the Public Work of Art which affects installation, scheduling, site preparation or maintenance for the Public Work of Art or the concept of the Public Work of Art as represented in the Proposal.

1.5 Delivery and Installation

a. The ARTIST shall notify the OWNER'S REPRESENTATIVE in writing when the fabrication of the Public Work of Art is completed and the ARTIST is ready for its delivery and installation at the site.

b. The ARTIST agrees to notify the OWNER'S REPRESENTATIVE, no fewer than thirty (30) days prior to the ARTIST'S intended time of delivery to determine the particulars of delivery including time, location and agent designated by the OWNER.

c. The ARTIST shall deliver and install the completed Public Work of Art at the site in compliance with the schedule approved pursuant to Section 1.4.(a).

d. The ARTIST shall be responsible for all expenses, labor, and equipment to prepare the site for the timely installation of the Public Work of Art, including footings, spot lighting and mounting devices.

1.6 Post-Installation

a. Within 30 days after the installation of the Public Work of Art, the ARTIST shall furnish the OWNER'S REPRESENTATIVE with the following photographs/images of the Public Work of Art:

(i) a minimum of twenty-four (24) images which document the process and development of the Public Work of Art from beginning fabrication through completion. Images must be 600 dpi, and suitable for electronic and print publication.

(ii) a minimum of twelve (12) images of the completed and installed Public Work of Art, taken from at least three different viewpoints;

b. The ARTIST shall be notified of any dates and times for public art dedication or presentation ceremonies relating to the Public Art Program. The OWNER shall not be required to pay the ARTIST'S expenses to attend any such ceremonies.

c. Upon installation of the Public Work of Art, the ARTIST shall provide to the OWNER'S REPRESENTATIVE written, final instructions for appropriate maintenance and preservation of the Public Work of Art.

1.7 Final Acceptance

a. The ARTIST shall advise the OWNER'S REPRESENTATIVE in writing when all services required by Article 1 have been completed in substantial conformity with the Proposal.

b. The OWNER'S REPRESENTATIVE shall notify the ARTIST in writing of its final acceptance of the Public Work of Art.

c. Final acceptance of the Art Work shall be effective as the earlier of: (1) the date of the OWNER'S REPRESENTATIVE'S notification of final acceptance; or, (2) the 60th day after the ARTIST has sent the written notice to the OWNER'S REPRESENTATIVE under section 1.7. (a) unless the OWNER'S REPRESENTATIVE upon receipt of such notice and prior to the expiration of the 60-day period, gives the ARTIST written notice specifying and describing the services which have not been completed.

1.8 Risk of Loss

The risk of loss or damage to the Public Work of Art shall be borne by the ARTIST until final acceptance by the OWNER, and the ARTIST shall take such measures as are necessary to protect the Public Work of Art from loss or damage until final acceptance

1.9 Indemnity

a. The ARTIST agrees to indemnify and hold harmless the OWNER from any liabilities, willful or non-willful acts of negligence by the ARTIST or the ARTIST'S subcontractors or agents, for any loss, theft, mutilation, vandalism or other damage (including that caused by acts of God) that may befall the Public Work of Art during any activities related to the planning, creation, delivery or installation of the Public Work of Art, or that arise out of or constitute any failure or breach of warranty as described in Article 4.

b. Upon final acceptance of the Public Work of Art, and to the extent permitted by Minnesota law, the OWNER shall indemnify and hold harmless the ARTIST against any and all claims or liabilities arising thereafter in connection with the Public Work of Art, the site, the project or this agreement, caused by the OWNER'S negligence, except claims which may occur as a result of, or are based on facts that constitute, breach of the ARTIST'S warranties provided in Article 4.

1.10 Title. Title to the Public Work of Art shall pass to the OWNER upon final acceptance or full payment to ARTIST hereunder, whichever is sooner.

ARTICLE 2. COMPENSATION AND PAYMENT SCHEDULE

2.1 Fixed Fee.

The OWNER shall pay the ARTIST a fixed fee of sixty thousand dollars (\$60,000), which shall constitute full compensation for all fees, services, expenses, and materials to be performed and furnished by the ARTIST under this agreement, and the agreements made herein and exhibits attached hereto. The fee shall be paid in the following installments, expressed as percentages of such fixed fee, each installment to represent full and final, non-refundable payment for all services, expenses, and materials provided prior to the due date thereof. The ARTIST shall invoice the OWNER for each payment request.

a. Ten percent (10%) upon full execution of this agreement, recognizing the ARTIST has already invested time and expense in preliminary design coordination with the OWNER.

c. Sixty percent (60%) within sixty (30) days after the OWNER notifies the ARTIST of its approval of the submission of detailed working drawings required under Section 1.3

d. Twenty percent (20%) within thirty (30) days after the ARTIST notifies the OWNER that the Public Work of Art is fabricated and ready for installation at the site.

e. Ten percent (10%) within thirty (30) days after final acceptance. If the ARTIST selects to utilize the OWNER'S services and materials during installation, those fees shall be deducted from the final payment due the ARTIST.

2.2 ARTIST'S Expenses.

The ARTIST shall be responsible for the payment of all mailing or shipping charges on submissions to the OWNER'S REPRESENTATIVE, the cost of transporting the Public Work of Art to the site and the costs of all travel by the ARTIST and the ARTIST'S agents and employees necessary for the proper performance of the services required under this agreement, including as detailed on Exhibit B.

ARTICLE 3. TIME OF PERFORMANCE

3.1 Duration.

The services to be required of the ARTIST as set forth in Article 1 shall be completed in accordance with the schedule for completion of the Public Work of Art as proposed by the ARTIST and approved by the OWNER'S REPRESENTATIVE pursuant Section 1.4, provided that such time limits may be extended or otherwise modified by written agreement between the ARTIST and the OWNER'S REPRESENTATIVE.

3.2 Construction Delays.

If, when the ARTIST completes fabrication or procurement of the Public Work of Art in accordance with the approved schedule and notifies the OWNER that the Public Work of Art is ready for installation, the ARTIST is delayed from installing the Public Work of Art within the time specified in the schedule as a result of the construction of the site not being sufficiently complete reasonably to permit installation of the Public Work of Art, the OWNER shall provide storage, or reimburse the ARTIST for reasonable transportation and storage costs incurred for the period between the time provided in the schedule for commencement of installation and the date upon which the site is sufficiently complete reasonably to permit installation of the Public Work of Art.

3.3 Early Completion of ARTIST Services.

The ARTIST shall bear any transportation and storage costs resulting from the completion of the ARTIST'S services prior to the time provided in the schedule for installation.

3.4 Time Extensions.

The OWNER'S REPRESENTATIVE may grant a reasonable extension of time to the ARTIST in the event that there is a delay on the part of the OWNER in performing its obligations under this Agreement or in completing the underlying capital projects, or if conditions beyond the ARTIST'S control or Acts of God render timely performance of the ARTIST'S services impossible or unexpectedly burdensome. Likewise the ARTIST shall always grant a reasonable extension of time to the OWNER in the event that there is a delay on the part of the ARTIST in performing its obligations under this Agreement, or if conditions beyond the OWNER'S control or Acts of God render timely performance of the OWNER'S services impossible or unexpectedly burdensome. Failure to fulfill contractual obligations due to conditions beyond either party's reasonable control will not be considered a breach of contract; provided that such obligations shall be suspended only for the duration of such condition.

ARTICLE 4. WARRANTIES

4.1 Warranties of Title.

The ARTIST represents and warrants that: (a) the Public Work of Art is solely the result of the artistic effort of the ARTIST; (b) the Public Work of Art is unique and original and does not infringe upon any copyright; (c) that the Public Work of Art, or a duplicate thereof, has not been accepted for sale elsewhere; and (d) the Public Work of Art is free and clear of any liens from any source whatever.

4.2 Warranties of Quality and Condition.

The ARTIST represents and warrants, except as otherwise disclosed to the OWNER in writing in connection with the submission of the Proposal and pursuant to Article 1 that: (a) the execution and fabrication of the Public Work of Art will be performed in a high-quality workmanlike manner; (b) the Public Work of Art, as fabricated and installed, will be free of defects in material and workmanship, including any defects consisting of inherent vice or qualities which cause or accelerate deterioration of the Public Work of Art; and (c) reasonable maintenance and preservation instructions to be submitted by the ARTIST to the OWNER'S REPRESENTATIVE hereunder, shall adequately maintain and preserve the Public Work of Art.

The warranties described in Section 4.2 shall survive for a period of five years after the final acceptance of the Public Work of Art. The OWNER shall give notice to the ARTIST of any observed breach with reasonable promptness. The ARTIST shall, at the request of the OWNER, and at no cost to the OWNER, cure reasonably and promptly the breach of any such warranty which is curable by the ARTIST and which cure is consistent with professional conservation standards (including, for example, cure by means of repair or refabrication of the Public Work of Art).

ARTICLE 5. INSURANCE

The ARTIST and all employees of the ARTIST shall each effect and maintain insurance to protect the ARTIST from claims under workers compensation acts; claims for damages because of bodily injury including personal injury, sickness or disease, or death of any of their employees or of any person other than their employees; and from claims for damages because of injury to or destruction of tangible property; including loss of use resulting therefrom; and from claims arising out of their performance of professional services caused by errors, omissions, or negligent acts for which the ARTIST is legally liable, including the warranties made hereunder.

ARTICLE 6. REPRODUCTION RIGHTS.

6.1 General.

The ARTIST retains all rights under the Copyright Act of 1976, 17 U.S.C., 101 et. seq., and all other rights in and to the Public Work of Art except ownership and possession, except as such rights are limited by this Section 6.1. In view of the intention that the Public Work of Art in its final dimension shall be unique, the ARTIST shall not make any additional duplicate reproductions of the final Public Work of Art, nor shall the ARTIST grant permission to others to do so except with the written permission of the OWNER. The ARTIST grants to the OWNER and its assigns a royalty-free, irrevocable license to make two dimensional reproductions of the Public Work of Art for educational, municipal and/or non-profit purposes, including but not limited to reproductions used in advertising, calendars, posters, brochures, clothing, media, publicity, catalogues, city, educational and development projects, or other similar publications, provided that these rights are exercised in a professional manner, which license shall be assigned by the OWNER without the consent of the ARTIST.

6.2 Notice.

All reproductions by the OWNER shall contain a credit to the ARTIST and a copyright notice substantially in the following form: © 2017 Foster Willey.

6.3 Credit to Owner.

The ARTIST shall use best efforts to give a credit reading substantially, "An original public work of art commissioned by City of Wayzata for the Lake St East Roundabout Project" in any public showing under the ARTIST'S control of reproductions of the Public Work of Art.

6.4 Registration.

The ARTIST shall cause to be registered, with the United States Register of Copyrights, a copyright of the Public Work of Art in the ARTIST'S name.

ARTICLE 7. IDENTIFICATION AND ARTIST'S RIGHTS

7.1 Identification.

The ARTIST shall incorporate into the PUBLIC WORK OF ART text or plaque at the site identifying the ARTIST, the title of the Public Work of Art, the year of completion, and a reference to the City of Wayzata. The final wording must be mutually agreed upon by ARTIST and OWNER'S REPRESENTATIVE.

7.2 Maintenance.

The OWNER recognizes that maintenance of the Public Work of Art on a regular basis is essential to the integrity of the Public Work of Art. The OWNER shall reasonably assure that the Public Work of Art is properly maintained and protected, taking into account the instructions of the ARTIST provided in accordance with Section 1.6 (e) and taking into account City budgetary and personnel constraints.

7.3 Alteration of the Public Work of Art or of the Site.

a. Except as provided under subsection 7.3(b), below, The OWNER agrees that it will not intentionally damage, alter, modify or change the Public Work of Art without the prior written approval of the ARTIST.

b. The OWNER reserves the right to, and may at its discretion, alter the location of the Public Work of Art; relocate the Public Work of Art to another site; and/or remove the Public Work of Art from

public display as necessitated by city development and planning, or as the OWNER determines as appropriate. The following provisions shall apply to relocation or removal:

(i) While the OWNER shall attempt to remove Public Work of Art in such a way as to not affect the Public Work of Art, it is the parties' understanding that such removal may result in damage, alternation, modification, destruction, distortion or other change of the Public Work of Art. The ARTIST acknowledges that this provision shall qualify under 17 U.S. C. Section 113,(d) so as to waive rights under 17 U.S.C. Section 106A.

(ii) If, at the time of removal, it is determined that the Public Work of Art may be removed without damage, alteration, modification, destruction, distortion or other change, OWNER shall give notice as required by 17 U.S.C. Section 113 (d) (2) and (3). On completion of the Public Work of Art, the ARTIST agrees to file the records, including ARTIST'S identity and address, with the Register of Copyrights as provided under 17 U.S.C. Section 113 (d) (3). The ARTIST further agrees to update information with the Register of Copyrights so as to permit notification of intent to remove the Public Work of Art.

7.4 Permanent Record.

The OWNER'S REPRESENTATIVE shall maintain on permanent file a record of this Agreement and the location and disposition of the Public Work of Art.

ARTICLE 8. ARTIST AS INDEPENDENT CONTRACTOR.

The ARTIST shall perform all work under this Agreement as an independent contractor and not as an agent or an employee of the OWNER. The ARTIST shall not be supervised by any employee or official of the OWNER, nor shall the ARTIST exercise supervision over any employee or official of the OWNER.

ARTICLE 9. ASSIGNMENTS, TRANSFER, SUBCONTRACTING

9.1 No Assignment.

Neither this Agreement nor any interest herein shall be transferred or assigned by the ARTIST. Any such transfer shall be null and void and shall be cause to annul this Agreement at the option of the OWNER.

9.2 Subcontracting by ARTIST.

The ARTIST may subcontract portions of the services to be provided hereunder at the ARTIST'S expense provided that said subcontracting shall not negatively affect the design, appearance, or visual quality of the Proposal or Public Work of Art, and shall be carried out under the personal supervision of the ARTIST. The ARTIST must obtain approval from the OWNER'S REPRESENTATIVE prior to hiring any subcontractor. If the OWNER'S REPRESENTATIVE does not approve the hiring of any subcontractor, another subcontractor may be submitted for approval by the OWNER'S REPRESENTATIVE.

ARTICLE 10. TERMINATION

If either party to this agreement shall willfully or negligently fail to fulfill in a timely and proper manner, or otherwise violate, any of the covenants, agreements or stipulations material to this agreement, the other party shall thereupon have the right to terminate this agreement by giving written notice to the defaulting party of its intent to terminate specifying the grounds for termination. The defaulting party shall have thirty (30) days after receipt of the notice to cure the default. If it is not cured, then this agreement may be terminated by the non-defaulting party upon notice. In the event of default by the OWNER, the OWNER shall promptly compensate the ARTIST for all services performed by the ARTIST prior

to termination. In the event of default by the ARTIST, all finished and unfinished drawings, sketches, photographs, and other work products prepared and submitted or prepared for submission by the ARTIST under this agreement shall at the OWNER'S option become its property, provided that no right to fabricate or execute the Public Work of Art shall pass to the OWNER and the OWNER shall compensate the ARTIST pursuant to Article 2 for all services performed by the ARTIST prior to termination; or at the ARTIST'S election, the ARTIST shall refund all amounts paid by the OWNER in exchange for all finished and unfinished related Public Work of Arts. Notwithstanding the previous sentence, the ARTIST shall not be relieved of liability to the OWNER for damages sustained by the OWNER by virtue of any breach of this Agreement by the ARTIST, and the OWNER may reasonably withhold payments to the ARTIST until such time as the exact amount of such damages due the OWNER from the ARTIST is determined.

ARTICLE 11. COMPLIANCE

The ARTIST shall be required to comply with Federal, State, and City statutes, ordinances, policies and regulations applicable to the performance of the ARTIST'S services under this agreement.

ARTICLE 12. GENERAL PROVISIONS.

A. Entire Agreement. This Agreement, along with all documents attached hereto and referenced herein, supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

B. Assignment. The Artist may not assign this Agreement to any other person unless written consent is obtained from the City.

C. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

D. Nondiscrimination. In the hiring of employees and Artists to perform work under this Agreement, the Artist shall not discriminate against any person by reason of any characteristic or classification protected by state or federal law.

E. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in Hennepin County, Minnesota.

F. Ownership of Documents. Ownership of all designs and creative works, and the associated reports, plans, specifications, data, maps, and other documents produced by the Artist in the performance of Services under this Agreement shall be as specified herein.

G. Government Data/Privacy. The Artist agrees to abide by the applicable provisions of the Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13, HIPAA requirements, and all other applicable state or federal rules, regulations, or orders pertaining to privacy or confidentiality. The Artist understands that all of the data created, collected, received, stored, used, maintained, or disseminated by the Artist in performing those functions that the City would perform is subject to the requirements of Chapter 13, and the Artist must comply with those requirements as if it were a government entity. This does not create a duty on the part of the Artist to provide the public with access to public data if the public data is available from the City, except as required by the terms of this Agreement.

H. Waiver. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other Party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

I. Notices. All notices and other communications pursuant to this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

To the City:
Wayzata City Hall
600 East Rice Street
Wayzata, MN 55391
Attention: City Manager

To Artist:
Foster Willey
755 N Pryor Ave, Suite 114
St. Paul, MN 55104

J. Force Majeure. Except for payment of sums due, neither Party shall be liable to the other or deemed in default under this Agreement if and to the extent that Party's performance is prevented by reason of force majeure. "Force majeure" includes war, an act of terrorism, fire, earthquake, flood, and other circumstances beyond the control and without the fault or negligence of the Party affected and which by the exercise of reasonable diligence the Party affected was unable to prevent.

K. Savings Clause. If any court finds any portion of this Agreement to illegal, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.

L. Counterparts. This Agreement may be signed in multiple counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

OWNER / CITY:

City of Wayzata, a Minnesota Municipal corporation

By: _____
Kenneth Willcox, Mayor

By: _____
Jeffrey Dahl, City Manager

ARTIST:

By: _____
Foster Willey

CITY OF WAYZATA
GATEWAY ROUNDABOUT SCULPTURE
PUBLIC ART PROPOSAL: BIG WATER

JANUARY 23, 2017

SCULPTURE MATERIALS AND INSTALLATION PRELIMINARY COST ESTIMATE						
				UNIT	QUANTITY	TOTAL
FURNISH SCULPTURE: METAL FABRICATION / STAINLESS STEEL / 9' L X 7' H X 6' W					1	\$32,000
ASSEMBLE / WELD / CHASE / FINISH						
INSTALL SCULPTURE						\$4,000
FURNISH & INSTALL CONCRETE FROST PAD & FOOTING					1	\$4,000
PAD 4' DIA. X 1'-6" H / 6" ABOVE GRADE / FOOTING TBD						
LIGHTING DESIGN: COLLABORATE WITH CITY ON LIGHTING, SCHULER SHOOK DESIGN						
PRELIMINARY LIGHT FIXTURE SCHEDULE						
4 DENALI SERIES FLOOD LIGHTS / TYPE A / FOR EXTERIOR OF SCULPTURE						
2 eW BLAST POWERCORE / TYPE B / WITH COLORED FILTER FOR INTERIOR OF SCULPTURE						
PRELIMINARY PRICING \$4,460 (SEE SCHULER SHOOK PROPOSAL)						
LANDSCAPING: ORNAMENTAL GRASSES						\$1,000
TOTAL MATERIAL AND INSTALLATION COSTS						\$41,000
REVISED MODEL, PRELIMINARY DESIGN WITH DIMENSIONED DRAWING						\$700
LIGHTING DESIGN FEE, SCHULER SHOOK						\$800
ENGINEERING						\$2,000
CONSTRUCTION DOCUMENTS / 3D RENDERING						\$1,500
ARTIST FEE @ 24% OF COST						\$14,000
TOTAL ESTIMATED COST						\$60,000

FOSTER WILLEY SCULPTOR LLC
755 N. PRIOR AVE. SUITE 114
ST. PAUL, MN 55104

fosterwilley.com / foster@fosterwilley.com / 612.782.8629