

WAYZATA PLANNING COMMISSION
APPROVED MEETING MINUTES
APRIL 17, 2017

AGENDA ITEM 1. Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:02 p.m.

Present at roll call were Commissioners: Young, Gruber, Gonzalez, Iverson, Murray, Flannigan and Buchanan. Director of Planning and Building Jeff Thomson and City Attorney David Schelzel were also present.

AGENDA ITEM 2. Approval of Agenda

Commissioner Young made a motion, Seconded by Commissioner Gruber, to approve the April 17, 2017 meeting agenda as presented. The motion carried unanimously.

AGENDA ITEM 3. Approval of Minutes

a.) Approval of April 3, 2017 Planning Commission Minutes

Commissioner Gruber made a motion, Seconded by Commissioner Gonzalez, to approve the April 3, 2017 Planning Commission Minutes as presented. The motion carried unanimously.

AGENDA ITEM 4. Public Hearing Items:

a.) Impervious Surface Variance – 128 Broadway Avenue N

Director of Planning and Building Thomson stated the public hearing on this variance application had been continued from the April 3, 2017 Planning Commission meeting. He added that at that meeting, the Commission had directed staff to prepare a draft report and recommendation of approval of the application. Mr. Thomson noted the conditions of approval outlined in the draft report, including that the final design for the storm water management plan must be reviewed and approved by the City Engineer.

Chair Iverson opened the public hearing at 7:05 p.m.

There being no one wishing to address the Planning Commission on the application, Chair Iverson closed the public hearing at 7:06 p.m.

1 Commissioner Young made a motion, Seconded by Commissioner Murray, to adopt the Planning
2 Commission Report and Recommendation as presented, recommending approval of a variance
3 for impervious surface coverage at 128 Broadway Avenue N.

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5 Commissioner Gonzalez stated she was glad to see the applicant had decided to maintain the
6 character of the neighborhood and redesigned the home.

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8 The motion was called to a vote. The motion carried; 6-ayes and 1-nay (Iverson)
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11 **AGENDA ITEM 5. Old Business Items:**

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13 **a.) None.**
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16 **AGENDA ITEM 6. Other Items:**

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18 **a.) Review of Development Activities**
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20 Director of Planning and Building Thomson stated the May 1st Planning Commission meeting
21 agenda would include review of amendments to the tree ordinance. Mr. Thomson stated that the
22 City received a development application for redevelopment at 1330 Wayzata Blvd E, which is
23 tentatively scheduled for the May 15th Planning Commission meeting.

24
25 Mr. Thomson also stated that Tyson Jenkins, the City's Building Official, has announced that he
26 will be leaving Wayzata for a position at the City of Plymouth.
27

28 Mr. Thomson noted that the City Council is holding their Strategic Planning Retreat on April
29 20th and 21st.
30

31 Mr. Thomson reviewed the City Council meeting agenda for April 18th, which includes a
32 workshop on the Comp Plan, and discussion on the transient docks at Broadway and the Depot.
33 The regular meeting will be preceded by a continued meeting of the local Board of Appeal and
34 Equalization, and the regular meeting agenda includes the second reading of the building code
35 ordinance amendment, and approval of the final plat for Frenchwood 3rd Addition, the four-lot
36 subdivision at 250 and 270 Bushaway Road.
37

38 Chair Iverson asked if the Planning Commission should add items from their work plan to the
39 agenda.
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41 Mr. Thomson updated the Planning Commission on the 2017 work plan. He stated after the Tree
42 Ordinance has been reviewed and amended, the Commission would have a workshop to review
43 processes for development applications and adopting reports and recommendations, as well as
44 public engagement improvements as part of the development process.
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46 **b.) Next Meeting is Scheduled for May 1, 2017**

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3 **AGENDA ITEM 7. Adjournment.**
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5 Commissioner Flannigan made a motion, seconded by Commissioner Gonzalez, to adjourn the
6 meeting. The motion carried unanimously.
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8 The Planning Commission meeting was adjourned at 7:20 p.m.
9

10 Respectfully submitted,
11

12 Tina Borg

13 *TimeSaver Off Site Secretarial, Inc.*