WAYZATA CITY COUNCIL MEETING AGENDA

Wayzata City Hall Community Room, 600 Rice Street
Tuesday, May 2, 2017

WORKSHOP TOPICS FOR DISCUSSION:

1. CIP Discussion and Excess Fund Transfers (5:30 PM)

7:00 PM - CITY COUNCIL MEETING

ITEM	DESCRIPTION	PRESENTER	DK	ST	KW	JM	AP	VOTE	PAGE #
1	**Call to Order**								
2	**Pledge of Allegiance**								
3	**Roll Call**								
4	**Approve Agenda**								
5	**Public Forum - 15 Minutes (3 min/person)**								
a.	Heritage Preservation Board Presentation of the Centennial House Award	HPB							
b.	Mill Street Parking Ramp Update	Pearson							
c.	Presentation of Wayzata Chamber of Commerce Exceptional Service Award to Schuler Shoes	Becky Pierson							
6	**New Agenda Items (3 min/councilmember) - 1. Councilmember suggest item to add; 2. Must be seconded by another Councilmember; 3. Determine staff resources, scheduling & timeframe; 4. Discuss & vote to add to future agenda**								
a.									
7	**Consent Agenda**								3
a.	Approval of City Council Workshop Meeting Minutes of April 18, 2017, City Council Regular Meeting Minutes of April 18, 2017, and City Council Strategic Planning Retreat Meeting Minutes of April 20 & 21, 2017								
b.	Approval of Check Register								
c.	Approval of Municipal Licenses								
d.	Acceptance of Mediacom Quarterly Customer Service Report								
e.	Approval of Shared Services and Equipment Agreement with the City of Long Lake								
8	**Public Hearing**								60
a.	***PUBLIC HEARING AND CONSIDER APPROVAL of*** an On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Bohland Hotel Group LLC DBA "Hotel Landing" and "ninetwentyfive" Restaurant at 925 Lake Street E	Dahl							
9	**New Business**								73
a.	Consider Resolution No. 16-2017 Approving an Impervious Surface Coverage Variance at 128 Broadway Ave N	Thomson							
10	**City Manager's Report and Discussion Items**								
11	**Public Forum (as necessary)**								
12	**Adjournment**								

Meeting Rules of Conduct:
Turn in white card for public forum and blue card for agenda item
Give name and address
Indicate if representing a group
Limit remarks to 3 minutes

Upcoming Meetings:
City Council - May 16 & June 6, 2017
Planning Commission - May 15 & June 5, 2017

Members of the City Council and some staff members may gather at the Wayzata Bar and Grill immediately after the meeting for a purely social event. All members of the public are welcome.

City of Wayzata
City Council
Agenda Report

MEETING DATE: May 2, 2017	**AGENDA ITEM:** 7a
TITLE: Approval of City Council Workshop Meeting Minutes of April 18, 2017, City Council Regular Meeting Minutes of April 18, 2017, and City Council Strategic Planning Retreat Meeting Minutes of April 20 & 21, 2017	
PROPOSED MOTION: To approve the City Council Workshop Meeting Minutes of April 18, 2017, City Council Regular Meeting Minutes of April 18, 2017, and City Council Strategic Planning Retreat Meeting Minutes of April 20 & 21, 2017	
PREPARED BY: Becky Malone, Deputy City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends approval of the attached draft minutes.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
N/A

ATTACHMENTS:
1. Draft City Council Workshop Meeting Minutes of April 18, 2017
2. Draft City Council Meeting Minutes of April 18, 2017
3. Draft City Council Strategic Planning Retreat Meeting Minutes of April 20 & 21, 2017

WAYZATA CITY COUNCIL
DRAFT-WORKSHOP MEETING MINUTES
April 18, 2017

4:30 PM Transient Dock Discussion

Mayor Willcox called the meeting to order at 4:30 pm in the Community Room at Wayzata City Hall. Council Members present: Koch, McCarthy, Plechash, and Tyacke. Also present: City Manager Dahl, Assistant Director of Public Works/City Engineer Kelly, and Director of Planning and Building Thomson.

Mr. Kelly stated that in 2015, the City of Wayzata began a three-year lease for additional floating docks at both the Broadway Avenue and Depot Dock facilities. That lease expires at the end of 2017.

Mr. Kelly stated that the floating dock facilities are currently paid for from the Lakefront Capital Improvement Program (CIP). The CIP currently has $144,000 budgeted for these facilities and, by the end of 2017, will have expended $118,560. Additional funding through the CIP will need to be programmed.

Mr. Kelly reviewed four (4) options for their consideration:

1. Exercise the option to buyout the existing lease of both the Broadway Avenue and Depot Dock facilities for $100,900
2. Exercise the option to buyout the existing lease of the Broadway Ave. facility and remove the Depot Dock facilities for $49,600
3. Extend the lease of both facilities and reconsider a buyout at the end of 2019 for:
   a. Broadway Avenue lease extension - $15,690/year ($35,300 buyout after 2019)
   b. Depot Dock lease extension - $16,230/year ($36,500 buyout after 2910)
      TOTAL = $63,840 (lease only)
4. Buyout the existing Broadway Avenue lease and extend the lease of the Depot facility for:
   a. Broadway Avenue buyout option - $49,600
   b. Depot Dock lease extension - $16,230/year ($36,500 buyout after 2019)
      TOTAL - $82,060

Mr. Kelly stated that additionally, the City currently pays $3,460 per facility, annually, to have a contractor install and remove the floating docks. Moving forward with a lease extension or buyout, the annual installation and removal would increase to $4,650 per facility, annually.

The Council discussed the options and directed Mr. Kelly to move forward to buyout the existing lease of both the Broadway Avenue and Depot Dock facilities. They also asked that staff look into getting estimates for permanent docks in 2019 or 2020.

5:00 PM Comprehensive Plan Update

Mr. Thomson stated that City staff has developed a draft framework for the Comprehensive Plan update, which would include the following elements:

- Community Engagement – The first step in the update process would be to engage the community in a facilitated discussion of Wayzata's future vision. The community engagement would build on the visioning done as part of the Lake Effect framework that was completed in 2014. City staff has connected with a local consulting firm, Future iQ, that has lead community visioning in other communities, both locally and nationally.

- Comp Plan – Upon completion of the community vision and engagement, a steering committee would work on an ongoing basis with City staff and technical consultants on the components of the Comp Plan, which includes:

- Land Use
- Transportation
- Water Resources
- Parks & Trails
- Housing
- Resilience
- Economic Competitiveness
- Implementation

Consultant David Beurle from Future iQ talked was contacted by telephone and presented some recommendations for Wayzata about how his firm could lead the engagement process.

The Council discussed his presentation and asked questions regarding how data would be obtained, how it would be presented, and how it would flow into meeting the requirements of the Comprehensive Planning process.

Staff indicated that Future iQ's proposal would be considered at a future Council Meeting.

The workshop meetings were adjourned at 4:25 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

WAYZATA CITY COUNCIL
<u>DRAFT</u> - MEETING MINUTES
April 18, 2017

AGENDA ITEM 1. Public Meeting.

a. Open Local Board of Appeal and Equalization Meeting

Mayor Willcox opened the Local Board of Appeal and Equalization at 5:30 p.m. Members present: Koch, McCarthy, Plechash, Tyacke and Willcox.

b. Hear Appeals

The Council considered the request for ChoiLi Fei appealing the valuation of 140 Hunters Glen (PID #05-117-22-12-0015)

Assessor Erickson reported after meeting with Ms. Fei, she stated she was not going to be in attendance at this meeting and will accept what the Council decides with the valuation of her property.

Mr. Tyacke inquired how they came up with the reduced amount of $35,000 in value for deferred maintenance. Assessor Erickson stated after looking at the house, they applied an effective age to the property which determines the amount of depreciation to the property. There may also have been some functional depreciation applied as well. They try to assess what the property would sell for in its current condition.

Mr. Plechash pointed out the proposed increase is 9.6 percent. Assessor Erickson advised there is a property tax benefit if it increases 12 percent.

Mayor Willcox inquired how a property in that condition would go up 9.6 percent and the land value could go up 35 percent in one year. Assessor Erickson stated it is on Gleason Lake and is a good piece of property. There are not a lot of sales on the lake, and the appreciation did not show up until a more recent sale on the lake took place.

Mr. Plechash stated an increase of 35 percent in one year is outrageous and supports reducing the valuation.

Mr. Tyacke stated based on the 9.6 percent increase overall, he finds it to be a reasonable recommendation. The property has been looked at and the property is on a lake.

Mrs. McCarthy requested clarification on the recommendation. Assessor Erickson stated the 2017 value of $740,000 is to be paid in 2018 taxes. Mrs. McCarthy stated she believes the recommended value of $740,000 it still too high and the increase in the land is not justified.

Mr. Koch inquired about the amount of lake shore footage associated with this property. Assessor Erickson stated it has 140 feet of lake shore. The sale of another property on the lake was for over $860,000 and it had 100 feet of lake shore.

Mr. Tyacke made a motion to maintain the valuation of 140 Hunters Glen at $740,000. The motion failed for lack of a second.

Mr. Plechash inquired what the value of the home was that was recently sold on Gleason Lake and the average increase in taxes for 2017.

Mayor Willcox inquired of the County their reaction to this high of an increase on land. Chris Bennett, Hennepin County's Assessors Office, responded these types of increases do happen, but sometimes there are corrections that have to be made. Mr. Dahl advised the average tax increase is included in data the City receives at the end of each year and he believes it was between 5 and 7 percent.

Assessor Erickson advised the average increase in lakeshore property was 8.9 percent. In reference to the property that sold at 185 Gleason Lake Road in 2016, the land was valued at $264,000 and home was valued at $272,000 for a total of $736,000. In 2017, the land is valued at $360,000 and the home is valued at $474,000 for a total of $834,000. The size of the parcel was 41,000 square feet with 150 feet of lake shore.

Mr. Plechash commented based on tax assessment from 2016 to 2017 from the land alone, the 185 Gleason Lake Road property went up 26 percent. On the property in question at 140 Hunters Glen, the recommendation shows an increase of 35 percent.

Mr. Plechash made a motion, seconded by Mrs. McCarthy, to reduce the valuation of 140 Hunters Glen Road (PID #05-117-22-12-0015) to $705,000. The motion carried 4/1 (Tyacke).

The Council did not re-examine the Buchanan property at 173 Lakeview Lane South (PID #01-117-23-14-0015).

The Council considered the request for Matthew and Elizabeth Done appealing the valuation of 414 Pondridge Circle (PID #05-117-22-22-0114).

Matthew Done reported for the last two years he has had high property value increases. He was told the reason for his increase was due to a sale in his association of $258,000 in 2015 that then increased to $268,000. The valuation on his property went up from $229,000 to $266,000, which is similar to the previous year's increase. After researching sales in Pondridge, he found in February of 2015 a unit sold for $230,000, and in January of 2016 a unit sold for $235,000. These units also had updates done to them. Based on this information, he would expect to sell his unit for $215,000.

Assessor Erickson stated the older sales are useless. They are looking at properties that are affordable and the details do not matter as much. The recommended reduction in valuation of $235,000 is an accurate price.

Mr. Plechash commented the valuation is an increase of 2.5 percent compared to last year. He inquired if it was triggered by conversations with the homeowner. Assessor Erickson stated the homeowner originally approached him about the valuation.

Mr. Tyacke made a motion, seconded by Mr. Plechash, to accept the assessors recommended reduction in the valuation of 414 Pondridge Circle (PID #05-117-22-22-0114) at $235,000.

Mayor Willcox commented the recommended valuation seems reasonable.

The motion carried 5/0.

The Council considered the request for Tim Mueller appealing the valuation of 360 Waycliffe South (PID #05-117-22-22-0084).

Mr. Erickson stated that Mr. Mueller inquired about his valuation for informational purposes only and requests that his name be added to the list at no change to the valuation.

The Council considered the request for David Kirkland appealing the valuation of 176 Babcock Lane West (PID #01-117-23-11-0015).

David Kirkland reported Assessor Erickson looked at his house and reduced the assessed value, which he is satisfied with. He expressed concern with the traffic speeds on Wayzata Boulevard and how they affect the property values on his street. It is a serious safety issue and the only resolution the City has come up with is a speed sign. People are going much higher than the posted speed limit.

Mr. Dahl took note of Mr. Kirkland's comments and stated Wayzata Boulevard is a City road.

Mrs. McCarty made a motion, seconded by Mr. Koch, to accept the assessors recommended reduction in valuation of 176 Babcock Lane West (PID #01-117-23-11-0015) at $418,000. The motion carried 5/0.

The Council considered the request for Erwin Stobbe appealing the valuation of 661 Ridgeview Drive East (PID #06-117-22-12-0049) and 645 Ridgeview Drive East (PID #06-117-22-12-0050).

Erwin Stobbe reported commented Assessor Erickson looked at his duplex and agreed to lower the combined assessment for both units to $610,000. Both properties are rental units, and the people that live there cannot pay more in rent. He believes the value is too high for the condition of the property and supports the recommended reduction in assessment of $610,000.

Mr. Tyacke made a motion, seconded by Mr. Plechash, to accept the assessors recommended reduction in the valuation of 661 Ridgeview Drive East to $310,000 (PID #06-117-22-12-0049) and 645 Ridgeview Drive East to $300,000 (PID #06-117-22-12-0050) for a combined valuation at $610,000. The motion carried 5/0.

The Council considered the request from Mike Mergens, representing Berry and Company, appealing the valuation of 253 Lake Street East (PID #06-117-22-23-0013).

Mike Mergens, representing Berry and Company, reported this property was assessed last year at $2,206,000 and this year at $2,815,000, which is a 27 percent increase. He pointed out two other properties in proximity to his client's that increased just under 8 percent. The property has also been the subject of a recent tax appeal. The County believes the property could be developed with a three-story, four-level mixed use building. He believes that this type of project was rejected by the City in a Council Workshop session, with a discrepancy on height allowances. He believes his client is being assessed on a theoretical development that has been rejected by the City and not possible based on the City code. The value should not be place on a project that cannot be built.

Mr. Bennett stated regarding the increases, the comparable property at 253 Lake Street East did increase substantially. He received a rendering on the 259 Lake Street property and the actual usable land was less than they had originally thought, but was also undervalued.

Mayor Willcox inquired what the percentage increase was for properties along Lake Street. Mr. Bennett stated the average overall increase in Wayzata was 8 percent.

Mrs. McCarthy requested clarification on how the assessment was determined. Mr. Bennett responded it was based on a rendering submitted by the owner of the neighboring property on a proposed development. They only have 18,000 square feet of usable land after removing the wetland and easement.

Mayor Willcox inquired about the comparable property at 235 Lake Street East. Mr. Bennett stated they also made adjustments to that property based on the wetlands.

Mayor Willcox pointed out the property at 253 Lake Street went up much higher than its neighbors and the City in general. Mr. Bennett stated a significant number of properties went up 20 to 30 percent in value.

Mr. Plechash stated the most relevant comparable properties are on the ones on either side of 253 Lake Street and the frontage is about the same for all three properties. He pointed out the tax court ruling was arrived at by Mr. Bennett's testimony. If he were to purchase land to build a home, but the home never was built, the property would not be assessed to include a home that was not there.

Mr. Bennett stated they are only assessing the land and the buildings on all three properties add no value.

Mr. Plechash inquired if the value would change if a counseling center was built on the property instead of the proposed development. Mr. Bennett commented he has to look at the reasonable and best use, and the land would still have the same value.

Mr. Plechash commented the assessed value is divided by the amount of usable land. If he were to take the assessed value and divide it by the total amount of land on the property, the valuation is much different. It would then be $35.00 per square for 235 Lake Street East, $30.00 per square foot for 259 Lake Street East, and $51.00 for 253 Lake Street East. The increase in assessment is too high and he supports a lower number similar to the increase of the surrounding properties.

Mr. Bennett stated the purchase of the property will not be based on the gross square footage of it. The wetland may add some value to the property, but the value is in the useable land.

Mayor Willcox inquired if the highest and best use considers parking requirements or other limitations. Mr. Bennett responded he did look at the parking requirement, and in his opinion, the highest and best use would be similar to the Garrison Landing development.

Mayor Willcox stated the only way the proposed development would be approved is if they collaborated with the neighbor to the east and put up a parking ramp. Without that collaboration, there is a limit as to what both properties could build.

Mr. Tyacke stated he is hesitant to comment on the tax court litigation. He is disturbed that the comparables are so dramatically different and that it is a 16 percent increase over what the tax court is recommending. The highest and best use is a problem because it speculates what will be approved in the future. He would support leaving the valuation set by the tax court at $2,418,000.

Mr. Bennett pointed out the value determined by the tax court was set in 2014, and an additional 25 percent growth would need to be added to that. Mr. Tyacke said there has been some approvals for condominiums, but nothing has been built yet.

Mr. Plechash inquired about the value of the adjacent properties in 2016 and 2017. Since those properties are considered the best comparables, that is what the valuation at 253 Lake Street East should reflect.

Mr. Mergens commented the value of 259 Lake Street East in 2016 was $1,485,000 and in 2017 is $1,595,000, which reflects a 7.4 percent increase. The property at 235 Lake Street East in 2016 was $1,815,000 and in 2017 is $1,958,000, which reflects a 7.9 percent increase. The average increase between those two properties 7.55 percent. The value of 253 Lake Street East in 2016 was $2,206,000 and with a 7.55 increase for 2017, it would be $2,370,000.

Mr. Willcox pointed out that projects have been approved on all three of the properties, though none of them have been built.

Mr. Tyacke inquired how the taxes for 2015 and 2016 will be charged if the tax court ruling is final with a 2014 valuation of $2,418,000. Mr. Mergens stated there is a separate petition for each year and Hennepin County will have to determine the taxes for each of the years. The values in 2015 and 2016 are still based on the assessed value of $2,206,000.

Mr. Plechash recommended the assessment be reduced to $2,374,000, which is 7.65 percent over the 2016 value.

Mr. Plechash made a motion, seconded by Mr. Koch, to reduce the valuation of 253 Lake Street East (PID #06-117-22-23-0013) to $2,374,000.

Mayor Willcox stated this would reflect a reduction of $440,000.

Mr. Tyacke stated he is hesitant to go below the amount set by the tax court in 2014. He inquired if there will be adjustment in the taxes for 2015 and 2016. Mr. Bennett stated the numbers following the 2014 decision were numbers that were already set prior to the litigation. Mr. Mergens added the $2,418,000 amount determined in 2014 was based on the highest and best use scenario that the City has since determined is not a highest and best use of the property.

Mr. Plechash commented these are a series of blighted properties that are doing the City no good in their current state. He believes the motion he made will get something going on them. It is based on a reasonable assessment that if adjacent properties only go up 7 percent, the middle property should reflect something similar.

Mayor Willcox inquired how much more usable land was on 253 Lake Street East versus 235 Lake Street East. Mrs. McCarthy stated it was 31 percent. Mr. Plechash stated a 31 percent increase would bring the valuation at $2,600,000. He stated this property is worth more than the adjacent properties because it has more usable land.

Mr. Plechash made a motion, seconded by Mr. Koch, to amend the main motion, to reduce the valuation of 253 Lake Street East (PID #06-117-22-23-0013) to $2,418,000. The motion carried 4/1 (Willcox).

The Council considered the request for David Weigman, appealing the valuation of 739 Lake Street East (PID #06-117-22-42-0014).

David Weigman, representative for Gavin Kaysen and Bellecor Restaurant, commented the Bellecour building valuation increased $104,000 in 2017 and is showing at 62 percent increase for 2018. This proposed increase if $200.00 per square foot, which is twice the value of the property next door to them. It seems this increase is due to the new parking deck, but that proof of parking has been there for many years. It is public parking, not exclusive to any of the businesses, and unfair to allocate a cost benefit to those that are next to it. Their property has 7,677 square feet, and using the neighbor's current assessment of $100 per square foot, their valuation should be $768,000. They are $200,000 above that this year, and next year it is proposed to be $1,535,000. He is proposing their increase be at $1,040,000, which is a 19 percent increase over the past two years.

Mr. Bennett commented some changes were made to that area of Lake Street with the properties that have parking off site. All the properties in this report are the ones that do not have any parking on site and they are around $200 per square foot. The properties that do have parking on site are around $100 per square foot.

Mr. Dahl commented there has not been any recent entitlements given for parking. It is public parking that can be used by anyone. The Fee In Lieu of Parking (FILOP) policy is for new and redevelopment of projects.

Mr. Plechash inquired about the discrepancy between the land value at 743 Lake Street E, which is adjacent to this property.

The Council requested more information on the property at 739 Lake Street East before they make a decision.

Mayor Willcox advised the Board of Appeal and Equalization meeting will need to be continued at a special meeting in order to meet the 20-day deadline.

Mr. Tyacke made a motion, seconded by Mr. Koch, to recess the Board of Appeal and Equalization meeting until Monday, April 24, 2017 at 7:30 a.m. The motion carried 5/0.

c. Adjourn Local Board of Appeal and Equalization Meeting

Mayor Willcox recessed the Local Board of Appeal and Equalization Meeting at 7:05 p.m. until April 24, 2017.

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:05 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch, McCarthy, Plechash and Tyacke. Also present: City Manager Dahl, City Engineer Kelly, Director of Planning and Building Thomson, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mrs. McCarthy made a motion, seconded by Mr. Koch, to approve the agenda. The motion carried 5/0.

AGENDA ITEM 5. Public Forum – 16 Minutes (3 minutes per person).

a. Proclamation Recognizing the 50th Anniversary of Anchor Bank

Mayor Willcox read a Proclamation recognizing the 50th Anniversary of Anchor Bank. Carl Jones, Chairman of Anchor Bank, commented the bank has been successful because of a successful community, and he thanked the City for their partnership.

b. Parks and Trails Board Annual Report

Dan Baasen, Parks and Trails Board Chair, reported on the history, mission, and vision of the Parks and Trails Board. The Board has increased awareness among the people of Wayzata through parks and trails maps, website improvement, and outreach to the citizens. He reported on the improvements made from 2013 to 2015. In 2016, they focused on connectivity which included programming in the parks as well as park enhancements. On May 11, at Klapprich Park, Minnetonka Community Education will talk about the programs offered. In 2017, they will have Sunday concerts at Klapprich Park, an Access Pier at Arlington Circle, possible installation of platform tennis courts, and improved use of the City website and resources to keep Wayzata informed of opportunities in the parks and on the trails.

Mayor Willcox commented they have done a lot in the past four years and thanked them for their work.

c. Mark Heuer

Mark Heuer, 525 Broadway Avenue North, has had a boat slip for three years and had damage done to his boat due to people fishing. He requested there be restrictions on fishing near the boats to avoid further damage. City Manager Dahl stated they will look into the issue.

Mr. Heuer commented he appreciates the trees being trimmed near CōV restaurant.

AGENDA ITEM 6. New Agenda Items.

Mr. Tyacke requested staff look into where the parking lot at Steele Fitness enters on to Lake Street. He has received complaints that the cars parked on the street create a blind intersection. City Manager Dahl stated staff will look into it.

Mr. Tyacke commented there continues to be a problem with speeding traffic coming east on Wayzata Boulevard over the bridge. On the west side of the bridge it is posted as 50 miles per hour, but then drops down to 30 miles per hour on the east side of the bridge. He requested enforcement or a speed study. Mike Risvold, Chief of Police, stated Mn/DOT conducted a speed study in that area that determined where the signs needed to be placed and they have jurisdiction over speed limits. Staff could request another speed study be conducted, but there is a chance the speed limit could increase. Enforcement is difficult because there is only half a city block to enforce and the cars are slowing down for a stop sign. Beyond the enforcement that has been done, they would suggest conducting a speed study.

City Manager Dahl commented they have talked about rumble strips, but there is a noise concern. If that is done, they would need to talk with the neighborhood. City Manager Dahl advised he will look further into it and bring some suggestions back to the Council.

AGENDA ITEM 7. Consent Agenda.

City Manager Dahl referred to page 28 of the meeting packet, line 19, and stated it should read, "…to ~~continue~~ recess the Board of Appeal and Equalization Meeting …" Additionally, line 23 should read, "Mayor Willcox recessed the Local Board of Appeal and Equalization Meeting at 6:48 p.m. until April 18, 2017."

Mr. Plechash made a motion, seconded by Mrs. McCarthy, to approve the consent agenda as amended:

a. Approval of City Council Workshop Minutes of April 4, 2017, and City Council Regular Meeting Minutes of April 4, 2017

b. Approval of Check Register
c. Approval of Municipal Licenses
d. Police Activity Report
e. Building Activity Report
f. Approval of Resolution No. 15-2017 Approving the Final Plat of Frenchwood 3rd Addition at 250 and 270 Bushaway Road
g. Approval of Second Reading of Ordinance No. 771 Amending Chapter 802 (Building Code) of the Wayzata City Code

The motion carried 5/0.

<u>AGENDA ITEM 8. New Business.</u>

a. Consider Resolution No. 14-2017 of Support for the Hennepin County Sheriff's Office #NOverdose Drug Abuse Awareness and Prevention Campaign

Deputy Shane Myre, Hennepin County Sheriff's office, thanked the Wayzata Police Department for their strong partnership. He reported on the background of the Sheriff's office, the services they provide, and highlighted they areas they partner with the Wayzata Police Department on.

Deputy Myre reported the goal of the #NOverdose campaign is to reduce the number of opioid related deaths in Hennepin County. They are good at enforcement, but need help with prevention and intervention. He highlighted upcoming #NOverdose events and requested the Council pass the resolution before them tonight. Other ways the City can help is by advertising drug abuse awareness and prevention, and participating in the drug take back event that is scheduled.

Mrs. McCarthy inquired if they have worked with local businesses that supply the medications to educate them about drug abuse prevention. She also inquired about Narcan. Deputy Myre responded there are a couple of bills in the legislature that would require pharmacists to have information on opioid drugs to relay to the customer. Regarding Narcan, the Department of Health issued a standing protocol for pharmacists that would allow family members to have access to it without a prescription. Hennepin County Deputies carry is and get it through Hennepin County Medical Center, but does not know the pricing of it.

Mayor Willcox inquired if it is easy to determine if someone is experiencing an overdose. Deputy Myre responded when a call comes in, they are given information to determine if it is an overdose. If that information is not available, they are looking for clues in the area that would point to an overdose.

Mr. Tyacke inquired in what age group the opioid deaths are taking place. Deputy Myre responded it is happening in all age groups. The oldest was in their 80s and the youngest in their late teens.

Mr. Koch inquired if the opioid epidemic has replaced crystal meth. Deputy Myre responded they are both problems in the State.

Mr. Plechash inquired about the number of opioid deaths so far in 2017. Deputy Myre stated he thinks there have been 19 deaths, which is about the same as last year at this time.

Mr. Tyacke made a motion, seconded by Mr. Plechash to adopt Resolution No. 14-2017 Resolution of Support for the Hennepin County Sheriff's Office #NOverdose Drug Abuse Awareness and Prevention Public Awareness Campaign. The motion carried 5/0.

Police Chief Risvold announced National Prescription Drug Take Back Day will be hosted at the Wayzata Fire Department and Long Lake City Hall on April 29 from 10:00 a.m. to 2:00 p.m. He encouraged residents to bring in their unused drugs to this event for disposal. Ridgedale and Spring Park Water Patrol also have repositories where unused drugs can be disposed of.

Mayor Willcox thanked the law enforcement for their work on this issue.

b. Consider SRF Proposal for Additional Traffic Study Work for Wayzata/Superior Intersection

City Engineer Kelly reported staff was initially planning to present the project at this City Council meeting for direction, but several questions have come up that warrant additional discussion and evaluation before making a final recommendation. SRF's proposal includes the following tasks to assist in responding to these questions: 1) Conduct 10-minute pulse counts at up to 20 intersections in the downtown area; 2) Develop a traffic flow map, based on pulse counts and historical traffic counts; 3) Conduct a sensitivity analysis of the Lake Street/Superior Boulevard intersection; 4) Prepare a memo documenting assumptions and findings; 5) Prepare a photo-realistic rendering of Option 2 from Benton Avenue vantage point; and, 6) Prepare for and attend one City Council meeting. The cost of these additional tests would be $4,850 and the findings could be presented at the May 16 Council meeting.

Mr. Plechash inquired if the closing of Ferndale Road and Route 15 will affect the study. Mr. Kelly stated it will not have an impact on the study as it is just an ending point for the study.

Mrs. McCarthy inquired how the study is normalized for the increased traffic in the summer since the study takes place during a short period of time. She also inquired when the two previous proposal options were drafted and if the requested studies would require them to start over with designs. Mr. Kelly stated Option No. 1 was designed in 2008 and Option No. 2 was sketched in 2016. They have taken traffic counts at different times of the year and will normalize that data based in a similar time frame that these additional counts will be taken. It will be during a morning or afternoon rush so that they can maximize the amount of traffic going through the intersections. There is not a hybrid option or new option that would be considered. The intersections do not have the size to accommodate a roundabout without significant land acquisition and he does not foresee any other options other than the two already presented.

Mayor Willcox expressed concern with funneling traffic down Superior Street at the same time they are trying to make Lake Street more pedestrian friendly. Mr. Kelly stated as part of the study, there are two things to consider: traffic patterns and policy. They need to discuss if they want to direct traffic down Superior Street or Wayzata Boulevard. The SRF analysis will answer the questions regarding traffic patterns, and based on that, the policy decisions can be made. The intent of the traffic flow map will show which residential streets people use.

Mayor Willcox inquired if there was a way to pull westbound traffic on Wayzata Boulevard away from the Benton neighborhood. Mr. Kelly stated it may be possible, but with a great cost. Extreme grading on Wayzata Boulevard and property acquisition would be required to relocate anything farter to the south.

Mr. Tyacke inquired about having another access to Highway 12 at Ferndale and getting Mn/DOT to restudy the cut through traffic that is trying access Highway 12. Mr. Kelly stated some of the conversations have started, and they will try to resurrect previous plan to see if they are feasible.

Mr. Koch inquired if they are going to get a moving diagram that shows traffic counts and how it flows through the intersection with item No. 2 in SRF's additional proposed tests. Mr. Kelly stated the simulations could be presented again, but he is expecting an arrow diagram with percentages related to No. 2.

Mrs. McCarthy made a motion, seconded by Mr. Koch to accept the proposal for Professional Services for Wayzata Boulevard and Superior Boulevard Traffic Analysis.

Mr. Tyacke inquired if this is the same as the prior services contract with SRF where they use SRF standard terms and conditions as part of this contract. Mr. Kelly commented the City uses SRF's contract when working with them. City Attorney Schelzel stated he has not reviewed this particular contract, but it could be approved contingent on his review and approval.

Mr. Tyacke offered a friendly amendment to accept the proposal subject to City Attorney's review of the condition. Mrs. McCarthy and Mr. Koch accepted the friendly amendment.

The motion carried 5/0.

<u>AGENDA ITEM 9. City Manager's Report and Discussion Items.</u>

a. Upcoming Meetings

- Local Board of Appeal and Equalization meeting will continue on Monday, April 24 at 7:30 a.m.
- Bushaway Planting Event will take place on Saturday, April 22.
- Strategic Planning Session will take place on April 20-21.

b. Road Construction

City Manager Dahl commented the Shoreline Drive detour with the Metropolitan Council sewer project has started as well as the project in Long Lake and 112.

c. Book Sale

City Manager Dahl announced there will be a book sale Saturday and Sunday at City Hall.

Mrs. McCarthy inquired about a staff member giving their notice. Mr. Dahl stated Mr. Dudinsky gave a retirement notice, but it is still a year away.

Mayor Willcox stated he attended the Rail River Emergency Planning session in St. Paul that addressed a potential derailment emergency involving the Mississippi River.

AGENDA ITEM 10. Public Forum Continued (as necessary).

There were no comments.

AGENDA ITEM 11. Adjournment.

Mr. Tyacke made a motion, seconded by Mrs. McCarthy to adjourn. There being no further business, Mr. Willcox adjourned the meeting at 8:26 p.m.

Respectfully submitted,

Becky Malone
Deputy City Clerk

Drafted by Shannon Schmidt
TimeSaver Off Site Secretarial, Inc.

WAYZATA CITY COUNCIL
STRATEGIC PLANNING RETREAT MEETING MINUTES
April 20, 2017 and April 21, 2017

April 20, 2017 Council Strategic Planning Retreat

Mayor Willcox called the workshop meeting to order at 12 noon at the Lafayette Club at 2800 Northview Round, Minnetonka Beach, MN.

Council Present: Wayzata Mayor: Ken Willcox; Council: Dan Koch, Johanna McCarthy, Alex Plechash and Steven Tyacke.

Facilitator: Nick Ruehl with Ruehl + Associates

Staff Present: City Manager Dahl, Director of Planning & Building Thomson, Director of Public Service Dudinsky, City Engineer/Assistant Director of Public Service Kelly, Police Chief Risvold, Senior Accountant Ovshak, Fire Chief Kevin Klapprich, and City Attorney Schelzel.

The group met and discussed the mission, vision and values for the City.

The Strategic Planning Retreat was adjourned at 4:30 p.m.

April 21, 2017 Council Strategic Planning Retreat

Mayor Willcox called the workshop meeting to order at 8:30 am at the Lafayette Club at 2800 Northview Round, Minnetonka Beach, MN.

Council Present: Wayzata Mayor: Ken Willcox; Council: Dan Koch, Johanna McCarthy, Alex Plechash and Steven Tyacke.

Facilitator: Nick Ruehl with Ruehl + Associates

Staff Present: City Manager Dahl, Director of Planning & Building Thomson, Director of Public Service Dudinsky, City Engineer/Assistant Director of Public Service Kelly, Police Chief Risvold, Senior Accountant Ovshak, Fire Chief Kevin Klapprich, and City Attorney Schelzel.

Staff and Facilitator agreed to compile the discussion of future strategic objectives over the next several years and input above into a report for Council review and adoption at a future City Council meeting.

The Strategic Planning Retreat was adjourned at 4:30 pm.

Respectfully submitted,

Becky Malone
Deputy City Clerk

City of Wayzata
City Council
Agenda Report

MEETING DATE: May 2, 2017	**AGENDA ITEM:** 7b
TITLE: Approval of Check Register	
PROPOSED MOTION: To Approve the Payment of Checks for April 2017	
PREPARED BY: Kathy Ovshak, Senior Accountant	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends approval of the attached check register for April of 2017.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
N/A

ATTACHMENTS:
1. Check Detail Register— April 2017

CITY OF WAYZATA

*Check Detail Register©

April 2017

		Check Amt	Invoice	Comment
10100 Anchor Bank				
Paid Chk# 105698 4/19/2017	**ARTISAN BEER COMPANY**			
E 640-48000-253	Beer For Resale	$270.00	3160743	BEER
E 640-47000-253	Beer For Resale	$98.70	3168306	BEER
E 640-47000-253	Beer For Resale	$962.25	3169896	BEER
E 640-47000-253	Beer For Resale	($7.68)	379712	BEER
	Total ARTISAN BEER COMPANY	$1,323.27		
Paid Chk# 105699 4/19/2017	**BELLBOY BAR SUPPLY CORP.**			
E 640-47000-251	Liquor For Resale	$917.45	58177400	LIQUOR
E 640-47000-259	Freight	$12.30	58177400	FREIGHT
E 640-47000-251	Liquor For Resale	$605.50	58383900	LIQUOR
E 640-47000-259	Freight	$7.65	58383900	FREIGHT
E 640-47000-210	Operating Supplies (GENERAL)	$26.00	95559800	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale	$26.50	95559800	MISC.MIX
E 640-47000-259	Freight	$4.26	95559800	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	($4.42)	95573600	MISC.MIX
E 640-47000-210	Operating Supplies (GENERAL)	$93.70	95593200	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale	$99.00	95593200	MISC.MIX
E 640-47000-259	Freight	$4.91	95593200	FREIGHT
E 640-47000-251	Liquor For Resale	$947.83	95593200	LIQUOR
E 640-47000-259	Freight	$19.09	95593200	FREIGHT
E 640-47000-210	Operating Supplies (GENERAL)	$41.75	95628900	SUPPLIES
E 640-47000-254	Soft Drinks/Mix For Resale	$17.00	95628900	MISC.MIX
E 640-47000-259	Freight	$5.24	95628900	FREIGHT
	Total BELLBOY BAR SUPPLY CORP.	$2,823.76		
Paid Chk# 105700 4/19/2017	**BERNICK`S WINE**			
E 640-47000-254	Soft Drinks/Mix For Resale	$16.40	351071	MISC.MIX
E 640-47000-253	Beer For Resale	$174.60	351072	BEER
E 640-47000-254	Soft Drinks/Mix For Resale	$8.95	352234	MISC.MIX
E 640-47000-253	Beer For Resale	$592.00	352235	BEER
E 640-47000-254	Soft Drinks/Mix For Resale	$154.36	353474	MISC.MIX
E 640-47000-253	Beer For Resale	$868.89	353475	BEER
	Total BERNICK`S WINE	$1,815.20		
Paid Chk# 105701 4/19/2017	**BOURGET IMPORTS**			
E 640-47000-252	Wine For Resale	$176.00	140927	WINE
E 640-47000-259	Freight	$1.50	140927	FREIGHT
E 640-47000-252	Wine For Resale	$232.00	140968	WINE
E 640-47000-259	Freight	$3.00	140968	FREIGHT
	Total BOURGET IMPORTS	$412.50		
Paid Chk# 105702 4/19/2017	**BREAKTHRU BEVERAGE**			
E 640-47000-252	Wine For Resale	$1,253.88	1080611763	WINE
E 640-47000-259	Freight	$13.05	1080611763	FREIGHT
E 640-47000-251	Liquor For Resale	$1,139.31	1080613825	LIQUOR
E 640-47000-252	Wine For Resale	$72.00	1080613825	WINE
E 640-47000-259	Freight	$13.65	1080613825	FREIGHT
E 640-47000-252	Wine For Resale	$2,204.00	1080613826	WINE
E 640-47000-259	Freight	$34.80	1080613826	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$74.02	1080613827	MISC.MIX
E 640-47000-259	Freight	$2.90	1080613827	FREIGHT
E 640-47000-251	Liquor For Resale	$2,021.21	1080616956	LIQUOR
E 640-47000-259	Freight	$17.15	1080616956	FREIGHT
E 640-47000-252	Wine For Resale	$3,434.00	1080616957	WINE
E 640-47000-259	Freight	$30.45	1080616957	FREIGHT

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April 2017

		Check Amt	Invoice	Comment
E 640-47000-251	Liquor For Resale	$197.73	1080616958	LIQUOR
E 640-47000-259	Freight	$1.46	1080616958	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$35.12	1080616959	MISC.MIX
E 640-47000-259	Freight	$1.45	1080616959	FREIGHT
E 640-48000-252	Wine For Resale	$242.70	1080617040	WINE
E 640-48000-252	Wine For Resale	$242.70	1080619131	WINE
E 640-47000-252	Wine For Resale	$1,280.00	1080620694	WINE
E 640-47000-259	Freight	$18.85	1080620694	FREIGHT
E 640-47000-251	Liquor For Resale	$3,852.82	1080620695	LIQUOR
E 640-47000-259	Freight	$36.37	1080620695	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$261.01	1080620696	MISC.MIX
E 640-47000-259	Freight	$8.70	1080620696	FREIGHT
	Total BREAKTHRU BEVERAGE	$16,489.33		
Paid Chk# 105703	4/19/2017 **BREAKTHRY BEVERAGE BEER**			
E 640-47000-253	Beer For Resale	$2,103.15	1090690080	BEER
E 640-47000-253	Beer For Resale	$123.00	1090690181	BEER
E 640-47000-253	Beer For Resale	$70.85	1090690182	BEER
E 640-48000-253	Beer For Resale	$283.00	1090692969	BEER
E 640-47000-253	Beer For Resale	$2,382.95	1090692989	BEER
E 640-47000-253	Beer For Resale	$51.00	1090692990	BEER
E 640-48000-253	Beer For Resale	$416.00	1090695733	BEER
E 640-47000-253	Beer For Resale	$4,664.70	1090695763	BEER
E 640-47000-253	Beer For Resale	$123.00	1090695764	BEER
E 640-47000-253	Beer For Resale	$80.90	1090695765	BEER
	Total BREAKTHRY BEVERAGE BEER	$10,298.55		
Paid Chk# 105704	4/19/2017 **CAPITOL BEVERAGE SALES**			
E 640-47000-253	Beer For Resale	$950.82	1814192	BEER
E 640-48000-253	Beer For Resale	$814.00	1820416	BEER
E 640-47000-253	Beer For Resale	$3,633.80	1820419	BEER
E 640-48000-253	Beer For Resale	$480.00	1829251	BEER
E 640-47000-253	Beer For Resale	($155.60)	1829254	BEER
E 640-47000-253	Beer For Resale	$2,900.65	1837036	BEER
	Total CAPITOL BEVERAGE SALES	$8,623.67		
Paid Chk# 105705	4/19/2017 **CASH - ANCHOR BANK**			
G 640-10150	ATM	$5,000.00	ATM FILL	ATM FILL
	Total CASH - ANCHOR BANK	$5,000.00		
Paid Chk# 105706	4/19/2017 **COZZINI BROS., INC.**			
E 640-48500-415	Other Equipment Rentals	$55.78	C3696719	KNIFE EXCHANGE
	Total COZZINI BROS., INC.	$55.78		
Paid Chk# 105707	4/19/2017 **DAHLHEIMER DISTRIBUTING CO.**			
E 640-48000-253	Beer For Resale	$875.00	1271729	BEER
E 640-47000-253	Beer For Resale	$1,844.40	1271787	BEER
E 640-48000-253	Beer For Resale	$245.00	1271788	BEER
E 640-47000-253	Beer For Resale	$735.60	144062	BEER
E 640-47000-253	Beer For Resale	$915.40	144352	BEER
E 640-47000-253	Beer For Resale	$267.00	144491	BEER
	Total DAHLHEIMER DISTRIBUTING CO.	$4,882.40		
Paid Chk# 105708	4/19/2017 **DAILEY DATA & ASSOCIATES**			
E 640-49100-540	Equipment	$15,300.67	15873	LIQ.STORE POS SYSTEM
E 640-49100-540	Equipment	$2,013.66	500104	LIQ.STORE POS SYSTEM
	Total DAILEY DATA & ASSOCIATES	$17,314.33		

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			Check Amt	Invoice	Comment
Paid Chk# 105709	4/19/2017	**DENNYS 5TH AVENUE BAKERY**			
E 640-48500-255	FOODIngredients For Resale		$65.45	653589	FOOD
E 640-48500-255	FOODIngredients For Resale		$70.93	654038	FOOD
E 640-48500-255	FOODIngredients For Resale		$47.90	654410	FOOD
E 640-48500-255	FOODIngredients For Resale		$81.31	654562	FOOD
E 640-48500-255	FOODIngredients For Resale		$68.78	655191	FOOD
E 640-48500-255	FOODIngredients For Resale		$59.00	655549	FOOD
	Total DENNYS 5TH AVENUE BAKERY		$393.37		
Paid Chk# 105710	4/19/2017	**DIRECTV**			
E 640-48000-415	Other Equipment Rentals		$327.56	30991478245	SERVICE
	Total DIRECTV		$327.56		
Paid Chk# 105711	4/19/2017	**FOREMOST BUSINESS SYSTEMS INC.**			
E 640-49100-540	Equipment		$6,098.24	UPGRADE	REMAINING BALANCE ON NEW ALOHA SYSTEM FOR BAR
	otal FOREMOST BUSINESS SYSTEMS INC.		$6,098.24		
Paid Chk# 105712	4/19/2017	**G & K SERVICES**			
E 640-48500-217	Uniforms		$159.25	1013418392	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		$88.62	1013418392	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		$17.60	1013418392	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-217	Uniforms		$167.42	1013429516	KITCHEN UNIFORMS & SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		$84.10	1013429516	KITCHEN UNIFORMS & SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)		$17.60	1013429516	KITCHEN UNIFORMS & SUPPLIES
	Total G & K SERVICES		$534.59		
Paid Chk# 105713	4/19/2017	**GRAPE BEGINNINGS, INC.**			
E 640-47000-252	Wine For Resale		$457.98	19032	WINE
E 640-47000-259	Freight		$6.75	19032	FREIGHT
E 640-47000-251	Liquor For Resale		$117.00	19396	LIQUOR
E 640-47000-252	Wine For Resale		$232.00	19396	WINE
E 640-47000-259	Freight		$4.50	19396	FREIGHT
E 640-47000-251	Liquor For Resale		$147.00	19676	LIQUOR
E 640-47000-252	Wine For Resale		$180.00	19676	WINE
E 640-47000-259	Freight		$4.50	19676	FREIGHT
	Total GRAPE BEGINNINGS, INC.		$1,149.73		
Paid Chk# 105714	4/19/2017	**HEGGIES PIZZA**			
E 640-48500-255	FOODIngredients For Resale		$101.40	2282158	FOOD
	Total HEGGIES PIZZA		$101.40		
Paid Chk# 105715	4/19/2017	**HOHENSTEINS INC.**			
E 640-47000-253	Beer For Resale		$864.75	886802	BEER RESALE
	Total HOHENSTEINS INC.		$864.75		
Paid Chk# 105716	4/19/2017	**JJ TAYLOR DISTRIBUTING OF MN**			
E 640-47000-253	Beer For Resale		$2,892.10	2669802	BEER
E 640-47000-253	Beer For Resale		$2,032.65	2669835	BEER
E 640-47000-253	Beer For Resale		$1,792.20	2669859	BEER
E 640-48000-253	Beer For Resale		$798.00	2681850	BEER
E 640-48000-253	Beer For Resale		$133.40	2681907	BEER
	Total JJ TAYLOR DISTRIBUTING OF MN		$7,648.35		
Paid Chk# 105717	4/19/2017	**JOHNSON BROS.-ST.PAUL**			
E 640-47000-251	Liquor For Resale		$1,191.45	5687222	LIQUOR
E 640-47000-254	Soft Drinks/Mix For Resale		$83.00	5687222	MISC.MIX
E 640-47000-259	Freight		$12.20	5687222	FREIGHT

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		Check Amt	Invoice	Comment
E 640-47000-252	Wine For Resale	$2,117.85	5687223	WINE
E 640-47000-259	Freight	$28.06	5687223	FREIGHT
E 640-47000-251	Liquor For Resale	$499.84	5688511	LIQUOR
E 640-47000-259	Freight	$3.76	5688511	FREIGHT
E 640-47000-252	Wine For Resale	$3,800.00	5690016	WINE
E 640-47000-259	Freight	$41.48	5690016	FREIGHT
E 640-47000-252	Wine For Resale	$162.00	5691715	WINE
E 640-47000-259	Freight	$2.44	5691715	FREIGHT
E 640-47000-251	Liquor For Resale	$6,073.44	5694128	LIQUOR
E 640-47000-259	Freight	$42.86	5694128	FREIGHT
E 640-47000-252	Wine For Resale	$9,192.50	5694129	WINE
E 640-47000-259	Freight	$163.50	5694129	FREIGHT
E 640-47000-251	Liquor For Resale	$1,539.27	5698152	LIQUOR
E 640-47000-259	Freight	$30.71	5698152	FREIGHT
E 640-47000-252	Wine For Resale	$304.00	5698153	WINE
E 640-47000-254	Soft Drinks/Mix For Resale	$53.00	5698153	MISC.MIX
E 640-47000-259	Freight	$6.10	5698153	FREIGHT
E 640-47000-251	Liquor For Resale	$719.30	5699425	LIQUOR
E 640-47000-259	Freight	$5.29	5699425	FREIGHT
E 640-47000-251	Liquor For Resale	($222.21)	619774	LIQUOR
E 640-48000-252	Wine For Resale	($145.22)	621753	WINE
	Total JOHNSON BROS.-ST.PAUL	$25,704.62		

Paid Chk# 105718	4/19/2017	**KARLSBURGER FOODS, INC.**		
E 640-48500-255	FOODIngredients For Resale	$194.20	000434901	FOOD
	Total KARLSBURGER FOODS, INC.	$194.20		
Paid Chk# 105719	4/19/2017	**LAKE 360 INC.**		
E 101-49200-437	Payments to Organizations	$10,000.00	CITY	DONATION
E 640-47000-340	Advertising	$1,500.00	LIQ.STORE	DONATION
	Total LAKE 360 INC.	$11,500.00		
Paid Chk# 105720	4/19/2017	**LEXUS**		
G 630-20300	Deposits Payable	$1,244.75	CVR REFUND	CVR REFUND
	Total LEXUS	$1,244.75		
Paid Chk# 105721	4/19/2017	**LIBATION PROJECT**		
E 640-47000-252	Wine For Resale	$1,116.00	7984	WINE RESALE
E 640-47000-259	Freight	$4.50	7984	FREIGHT
	Total LIBATION PROJECT	$1,120.50		
Paid Chk# 105722	4/19/2017	**M.AMUNDSON LLP**		
E 640-47000-256	MISC.MDSE.RESALE	$1,083.30	235244	CIGARETTES
E 640-47000-256	MISC.MDSE.RESALE	$827.51	235556	CIGARETTES
	Total M.AMUNDSON LLP	$1,910.81		
Paid Chk# 105723	4/19/2017	**MARGRON SKOGLUND WINE IMPORTS**		
E 640-47000-252	Wine For Resale	$288.00	20021066	WINE
E 640-47000-259	Freight	$5.00	20021066	FREIGHT
	tal MARGRON SKOGLUND WINE IMPORTS	$293.00		
Paid Chk# 105724	4/19/2017	**MARTIN, SHANE**		
E 640-48000-341	General Promotions	$300.00	BAR MUSIC 4/	BAR MUSIC 4/20/17
	Total MARTIN, SHANE	$300.00		
Paid Chk# 105725	4/19/2017	**MODIST BREWING CO. LLC**		
E 640-47000-253	Beer For Resale	$182.13	1806	BEER
	Total MODIST BREWING CO. LLC	$182.13		

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				Check Amt	Invoice	Comment
Paid Chk# 105726	4/19/2017	**NETWORK BUSINESS SUPPLIES**				
	E 640-48500-210	Operating Supplies (GENERAL)		$644.20	00105931	SUPPLIES
		Total NETWORK BUSINESS SUPPLIES		$644.20		
Paid Chk# 105727	4/19/2017	**NEW FRANCE WINE COMPANY**				
	E 640-47000-252	Wine For Resale		$1,336.00	119290	WINE
	E 640-47000-259	Freight		$13.50	119290	FREIGHT
	E 640-47000-252	Wine For Resale		$1,235.68	119400	WINE
	E 640-47000-259	Freight		$19.50	119400	FREIGHT
	E 640-47000-252	Wine For Resale		$960.00	119539	WINE
	E 640-47000-259	Freight		$10.50	119539	FREIGHT
		Total NEW FRANCE WINE COMPANY		$3,575.18		
Paid Chk# 105728	4/19/2017	**NORTHWESTERN FRUIT COMPANY**				
	E 640-48500-255	FOODIngredients For Resale		($5.50)	858706	FOOD
	E 640-48500-255	FOODIngredients For Resale		($47.70)	858856	FOOD
	E 640-48500-255	FOODIngredients For Resale		($4.85)	859177	FOOD
	E 640-48500-255	FOODIngredients For Resale		$473.55	859204	FOOD
	E 640-48000-251	Liquor For Resale		$43.10	859204	LIQUOR
	E 640-48500-255	FOODIngredients For Resale		$447.50	859364	FOOD
	E 640-48500-255	FOODIngredients For Resale		($28.75)	859426	FOOD
	E 640-48500-255	FOODIngredients For Resale		$739.55	859487	FOOD
	E 640-48500-255	FOODIngredients For Resale		$472.50	859643	FOOD
	E 640-48500-255	FOODIngredients For Resale		$326.85	859808	FOOD
	E 640-48500-255	FOODIngredients For Resale		$359.40	859918	FOOD
		Total NORTHWESTERN FRUIT COMPANY		$2,775.65		
Paid Chk# 105729	4/19/2017	**PARLEY LAKE WINERY**				
	E 640-47000-252	Wine For Resale		$426.00	17078	WINE
		Total PARLEY LAKE WINERY		$426.00		
Paid Chk# 105730	4/19/2017	**PAUSTIS & SONS**				
	E 640-47000-252	Wine For Resale		$3,602.00	8585570	WINE
	E 640-47000-259	Freight		$35.00	8585570	FREIGHT
	E 640-47000-252	Wine For Resale		$841.00	8586420	WINE
	E 640-47000-259	Freight		$10.00	8586420	FREIGHT
		Total PAUSTIS & SONS		$4,488.00		
Paid Chk# 105731	4/19/2017	**PEPSI -COLA**				
	E 640-47000-254	Soft Drinks/Mix For Resale		$182.00	26426413	MISC.BEV.
	E 640-47000-254	Soft Drinks/Mix For Resale		$3.77	LF1702171464	MISC.BEV.
		Total PEPSI -COLA		$185.77		
Paid Chk# 105732	4/19/2017	**PHILLIPS WINES & SPIRITS**				
	E 640-47000-251	Liquor For Resale		$455.52	2141889	LIQUOR
	E 640-47000-259	Freight		$5.09	2141889	FREIGHT
	E 640-47000-252	Wine For Resale		$642.00	2141890	WINE
	E 640-47000-259	Freight		$4.98	2141890	FREIGHT
	E 640-47000-251	Liquor For Resale		$962.12	2145729	LIQUOR
	E 640-47000-259	Freight		$8.53	2145729	FREIGHT
	E 640-47000-251	Liquor For Resale		$2,703.00	2145730	LIQUOR
	E 640-47000-254	Soft Drinks/Mix For Resale		$23.25	2145730	MISC.MIX
	E 640-47000-259	Freight		$32.53	2145730	FREIGHT
	E 640-47000-251	Liquor For Resale		$145.00	2149251	LIQUOR
	E 640-47000-259	Freight		$1.22	2149251	FREIGHT
	E 640-47000-252	Wine For Resale		$614.00	2149252	WINE
	E 640-47000-259	Freight		$8.33	2149252	FRERIGHT
	E 640-48000-251	Liquor For Resale		($141.22)	259520	LIQUOR

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		Total PHILLIPS WINES & SPIRITS	$5,464.35		
Paid Chk# 105733	4/19/2017	**PLUNKETT S PEST CONTROL**			
E 640-48000-409	Maint services & Improv		$82.48	5647101	SERVICE
		Total PLUNKETT S PEST CONTROL	$82.48		
Paid Chk# 105734	4/19/2017	**PROFORMA**			
E 640-48000-254	Soft Drinks/Mix For Resale		$247.38	90P6603765	MISC.MDSE.
E 640-48000-254	Soft Drinks/Mix For Resale		$251.43	90P6603767	MISC.MDSE.
E 640-48000-254	Soft Drinks/Mix For Resale		$578.73	90P6603792	MISC.MDSE.
		Total PROFORMA	$1,077.54		
Paid Chk# 105735	4/19/2017	**QUALITY SERVICE, INC.**			
E 640-48500-404	Repairs/Maint - Machin/Equip		$888.70	32435	REFRIGERATOR REPAIRS
		Total QUALITY SERVICE, INC.	$888.70		
Paid Chk# 105736	4/19/2017	**RED BULL DISTRIBUTION COMPANY**			
E 640-47000-254	Soft Drinks/Mix For Resale		$493.00	24234253	MISC.BEV.
		Total RED BULL DISTRIBUTION COMPANY	$493.00		
Paid Chk# 105737	4/19/2017	**SHAMROCK GROUP**			
E 640-47000-254	Soft Drinks/Mix For Resale		$67.90	2103010	ICE
E 640-47000-254	Soft Drinks/Mix For Resale		$39.20	2105421	ICE
		Total SHAMROCK GROUP	$107.10		
Paid Chk# 105738	4/19/2017	**SOUTHERN GLAZER`S OF MN**			
E 640-47000-251	Liquor For Resale		($161.75)	0031273	LIQUOR
E 640-47000-259	Freight		$1.28	1525168	FREIGHT
E 640-47000-251	Liquor For Resale		$607.95	1525169	LIQUOR
E 640-47000-259	Freight		$6.40	1525169	FREIGHT
E 640-47000-252	Wine For Resale		$637.06	1525170	WINE
E 640-47000-251	Liquor For Resale		$1,140.00	1525933	LIQUOR
E 640-47000-259	Freight		$14.08	1525933	FREIGHT
E 640-47000-259	Freight		$1.28	1527861	FREIGHT
E 640-47000-252	Wine For Resale		$2,771.60	1527862	WINE
E 640-47000-259	Freight		$18.56	1527862	FREIGHT
E 640-47000-251	Liquor For Resale		$6,989.65	1527863	LIQUOR
E 640-47000-259	Freight		$57.18	1527863	FREIGHT
E 640-47000-252	Wine For Resale		$2,626.57	1527864	WINE
E 640-47000-259	Freight		$34.77	1527864	FREIGHT
E 640-47000-252	Wine For Resale		$616.00	1530615	WINE
E 640-47000-259	Freight		$7.68	1530615	FREIGHT
E 640-47000-252	Wine For Resale		$210.00	1530616	WINE
E 640-47000-259	Freight		$6.40	1530616	FREIGHT
		Total SOUTHERN GLAZER`S OF MN	$15,584.71		
Paid Chk# 105739	4/19/2017	**SPENCER JANITORIAL**			
E 640-48000-409	Maint services & Improv		$2,561.51	10508	MONTHLY CLEANING
		Total SPENCER JANITORIAL	$2,561.51		
Paid Chk# 105740	4/19/2017	**STARY, MARK**			
E 640-48000-341	General Promotions		$600.00	4/13 & 4/27	BAR MUSIC 4/13 & 4/27
		Total STARY, MARK	$600.00		
Paid Chk# 105741	4/19/2017	**STRATEGIC EQUIPMENT AND**			
E 640-48500-210	Operating Supplies (GENERAL)		($24.05)	072816CIT-4	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		($0.90)	103116CIT-6	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		($49.73)	157630	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)		$104.65	2800970	SUPPLIES

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E 640-48500-210	Operating Supplies (GENERAL)	$32.11	2818937	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$81.46	2835067	SUPPLIES
E 640-48500-210	Operating Supplies (GENERAL)	$541.67	2835069	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$299.36	2835069	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	$98.16	2835069	PROMO FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$110.51	2839157	SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$95.00	2839158	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	$65.44	2839158	PROMO FOODS
E 640-48500-210	Operating Supplies (GENERAL)	$200.72	2839158	SUPPLIES
Total	**STRATEGIC EQUIPMENT AND**	$1,554.40		
Paid Chk# 105742	4/19/2017 **SUNBURST CHEMICALS, INC.**			
E 640-48500-415	Other Equipment Rentals	$92.37	009372	DISH WASHER LEASE
Total	**SUNBURST CHEMICALS, INC.**	$92.37		
Paid Chk# 105743	4/19/2017 **T.D. ANDERSON INC.**			
E 640-48000-409	Maint services & Improv	$100.00	551757	BEER LINE SERVICE
Total	**T.D. ANDERSON INC.**	$100.00		
Paid Chk# 105744	4/19/2017 **TOLL GAS & WELDING SUPPLY**			
E 640-48000-210	Operating Supplies (GENERAL)	$62.82	10183833	SUPPLIES
Total	**TOLL GAS & WELDING SUPPLY**	$62.82		
Paid Chk# 105745	4/19/2017 **TRUE BRANDS**			
E 640-47000-254	Soft Drinks/Mix For Resale	$306.59	212501	MISC MDSE
E 640-47000-259	Freight	$15.33	212501	FREIGHT
Total	**TRUE BRANDS**	$321.92		
Paid Chk# 105746	4/19/2017 **ULTRA-CHEM IN.C**			
E 640-48000-409	Maint services & Improv	$302.29	1186613	CLEANING SUPPLIES
Total	**ULTRA-CHEM IN.C**	$302.29		
Paid Chk# 105747	4/19/2017 **US FOODS**			
E 640-48500-255	FOODIngredients For Resale	$2,249.68	4286303	FOOD
E 640-48000-210	Operating Supplies (GENERAL)	$53.64	4286303	SUPPLIES
E 640-48000-254	Soft Drinks/Mix For Resale	$275.91	4286303	MISC.BEV
E 640-48500-210	Operating Supplies (GENERAL)	$50.57	4286303	SUPPLEIS
E 640-48000-342	Promotions - Food/Drinks	$43.54	4286303	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	$2,571.97	4324020	FOOD
E 640-48500-255	FOODIngredients For Resale	$5,440.79	4371160	FOOD
E 640-48000-210	Operating Supplies (GENERAL)	$107.77	4371160	SUPPLIES
E 640-48000-254	Soft Drinks/Mix For Resale	$327.39	4371160	MISC.BEV.
E 640-48000-342	Promotions - Food/Drinks	$20.79	4371160	PROMO FOOD
E 640-48000-251	Liquor For Resale	$126.29	4371160	LIQUOR
E 640-48500-210	Operating Supplies (GENERAL)	$85.29	4371160	SUPPLIES
E 640-48500-255	FOODIngredients For Resale	$66.11	4385428	FOOD
E 640-48500-255	FOODIngredients For Resale	$2,830.19	4422135	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$102.83	4422135	SUPPLIES
E 640-48000-254	Soft Drinks/Mix For Resale	$260.35	4422135	MISC.BEV.
E 640-48000-210	Operating Supplies (GENERAL)	$53.64	4422135	SUPPLIES
E 640-48000-251	Liquor For Resale	$50.72	4422135	LIQUOR
E 640-48500-255	FOODIngredients For Resale	$124.44	4423622	FOOD
E 640-48500-255	FOODIngredients For Resale	$1,788.80	4462938	FOOD
E 640-48500-255	FOODIngredients For Resale	$70.58	4474946	FOOD
E 640-48500-255	FOODIngredients For Resale	$5,827.25	4507555	FOOD
E 640-48000-254	Soft Drinks/Mix For Resale	$237.02	4556736	MISC.BEV.
E 640-48500-255	FOODIngredients For Resale	$2,850.68	4556739	FOOD
E 640-48500-210	Operating Supplies (GENERAL)	$181.04	4556739	SUPPLIES

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E 640-48000-254	Soft Drinks/Mix For Resale	$160.12	4556739	MISC.BEV
E 640-48000-210	Operating Supplies (GENERAL)	$53.64	4556739	SUPPLIES
E 640-48000-342	Promotions - Food/Drinks	$38.54	4556739	PROMO FOOD
E 640-48500-255	FOODIngredients For Resale	$54.21	4558345	FOOD
	Total US FOODS	$26,103.79		
Paid Chk# 105748	4/19/2017 **VINOCOPIA**			
E 640-47000-251	Liquor For Resale	($58.29)	0176250-CM	LIQUOR
E 640-47000-252	Wine For Resale	$178.66	0176763	WINE
E 640-47000-259	Freight	$2.50	0176763	FREIGHT
E 640-47000-252	Wine For Resale	$192.00	0177321	WINE
E 640-47000-259	Freight	$4.00	0177321	FREIGHT
E 640-47000-254	Soft Drinks/Mix For Resale	$120.00	0177322	MISC.BEV.
E 640-47000-259	Freight	$12.00	0177322	FREIGHT
E 640-47000-251	Liquor For Resale	$431.16	0177323	LIQUOR
E 640-47000-259	Freight	$4.00	0177323	FREIGHT
	Total VINOCOPIA	$886.03		
Paid Chk# 105749	4/19/2017 **WAYZATA CHAMBER OF COMMERCE**			
E 640-47000-340	Advertising	$315.00	7857	LIQ.STORE MEMBERSHIP RENEWAL
	Total WAYZATA CHAMBER OF COMMERCE	$315.00		
Paid Chk# 105750	4/19/2017 **WINE COMPANY**			
E 640-47000-252	Wine For Resale	$630.00	32198	WINE
E 640-47000-259	Freight	$6.30	32198	FREIGHT
E 640-47000-252	Wine For Resale	$696.00	32830	WINE
E 640-47000-259	Freight	$16.50	32830	FREIGHT
E 640-47000-252	Wine For Resale	$1,740.65	32845	WINE
E 640-47000-259	Freight	$21.45	32845	FREIGHT
	Total WINE COMPANY	$3,110.90		
Paid Chk# 105751	4/19/2017 **WINE MERCHANT**			
E 640-47000-252	Wine For Resale	$734.00	7126227	WINE
E 640-47000-259	Freight	$4.88	7126227	FREIGHT
E 640-48000-252	Wine For Resale	$547.32	7127017	WINE
E 640-47000-252	Wine For Resale	$7,361.96	7127070	WINE
E 640-47000-259	Freight	$39.06	7127070	FREIGHT
E 640-48000-252	Wine For Resale	$400.88	7127953	WINE
E 640-47000-252	Wine For Resale	$1,364.52	7128002	WINE
E 640-47000-259	Freight	$8.54	7128002	FREIGHT
E 640-47000-252	Wine For Resale	$4,320.00	7128193	WINE
E 640-47000-259	Freight	$7.32	7128193	FREIGHT
	Total WINE MERCHANT	$14,788.48		
Paid Chk# 105752	4/19/2017 **WRS IMPORTS LLC**			
E 640-47000-251	Liquor For Resale	$329.00	1329	LIQUOR
	Total WRS IMPORTS LLC	$329.00		
Paid Chk# 105753	4/26/2017 **ABSOLUTE MECHANICAL**			
E 101-41940-404	Repairs/Maint - Machin/Equip	$1,695.00	7901	HVAC REPAIR
	Total ABSOLUTE MECHANICAL	$1,695.00		
Paid Chk# 105754	4/26/2017 **ADOLFSON & PETERSON MIDWEST**			
G 401-20100	Accounts Payable	$44,069.00	5	PARKING RAMP
E 401-40000-309	Contractual Services	$1,421,562.06	5	PARKING RAMP
	Total ADOLFSON & PETERSON MIDWEST	$1,465,631.06		
Paid Chk# 105755	4/26/2017 **ANCHOR BANK-CARDMEMBER SERV.**			

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E 101-41500-331	Mileage & Expense Account	$579.94		MTG.MEALS
E 101-41500-433	Dues, Licensing & Seminars	$78.27		SUBSCRIPTION RENEWAL
E 101-41500-433	Dues, Licensing & Seminars	$515.00		CONF.REGISTRATION
E 101-43300-433	Dues, Licensing & Seminars	$1,950.06		ENG.DUES
E 610-40000-210	Operating Supplies (GENERAL)	$27.80		SUPPLIES
E 101-43100-433	Dues, Licensing & Seminars	$177.62		STREETS CONF.EXP.
E 101-41910-433	Dues, Licensing & Seminars	$785.00		PLANNING CONF.REG.
E 101-41940-210	Operating Supplies (GENERAL)	$51.79		BLDG.SUPPLIES
E 640-47000-433	Dues, Licensing & Seminars	$32.06		STORE DUES
E 640-47000-210	Operating Supplies (GENERAL)	$257.45		STORE SUPPLIES
E 630-40000-433	Dues, Licensing & Seminars	$29.95		MV DUES
E 235-40000-433	Dues, Licensing & Seminars	$20.00		WCTV SEMINAR REG.
E 101-41500-306	Personnel Expense	$48.05		WELLNESS PROGRAM SUPPLIES
E 640-48000-210	Operating Supplies (GENERAL)	$106.60		BAR SUPPLIES
	'otal ANCHOR BANK-CARDMEMBER SERV.	$4,659.59		
Paid Chk# 105756	4/26/2017 **AT&T MOBILITY**			
E 101-41940-321	Telephone	$278.97	287250190047	CELL SERVICE
	Total AT&T MOBILITY	$278.97		
Paid Chk# 105757	4/26/2017 **AT&T MOBILITY**			
E 101-41940-321	Telephone	$119.10	287250008232	CELL SERVICE
	Total AT&T MOBILITY	$119.10		
Paid Chk# 105758	4/26/2017 **BANK OF AMERICA**			
E 101-42200-210	Operating Supplies (GENERAL)	$1,099.90		FD SUPPLIES
E 101-42200-323	Radio Units	$564.23		TRUCK RADIO
E 101-42200-217	Uniforms	$173.79		UNIFORMS
E 101-42200-499	Miscellaneous	$517.62		FD SUPPLIES
	Total BANK OF AMERICA	$2,355.54		
Paid Chk# 105759	4/26/2017 **BATTERIES PLUS**			
E 610-40000-210	Operating Supplies (GENERAL)	$19.99	021-369395	SUPPLIES
	Total BATTERIES PLUS	$19.99		
Paid Chk# 105760	4/26/2017 **BERRY COFFEE COMPANY**			
E 101-42200-499	Miscellaneous	$90.11	443023	FD SUPPLIES
	Total BERRY COFFEE COMPANY	$90.11		
Paid Chk# 105761	4/26/2017 **BEST & FLANAGAN**			
E 101-41500-304	Legal Fees	$288.75	463797	COUNCIL WORKSHOPS
E 101-41500-304	Legal Fees	$288.75	463798	PLANNING COMM. MTGS.
E 101-41500-304	Legal Fees	$866.25	463799	COUNCIL MTGS.
E 101-41500-304	Legal Fees	$866.25	463800	ORDINANCES
E 101-41500-304	Legal Fees	$701.25	463801	LIQUOR LICENSES
E 101-41500-304	Legal Fees	$1,072.50	463803	CONTRACT REVIEW
E 101-41500-304	Legal Fees	$660.00	463804	BRAD HOYT PROPERTY TAX APPEAL
E 101-41500-304	Legal Fees	$123.75	463805	CODE ENFORCEMENT
E 233-40000-304	Legal Fees	$82.50	463806	LAKE EFFECT
E 101-41500-304	Legal Fees	$247.50	463807	GENERAL
E 407-40000-304	Legal Fees	$288.75	463808	CELL TOWER LEASE
G 802-20333	350 GARDNER STREET	$453.75	463809	350 GARDNER PROJECT
E 101-41500-304	Legal Fees	$247.50	463810	ROW APPLICATION
G 802-20350	1350/1430 LASALLE	$990.00	463811	1350 1430 LASALLE PROJECT
	Total BEST & FLANAGAN	$7,177.50		
Paid Chk# 105762	4/26/2017 **BRAUN INTERTEC**			
E 233-40000-303	Engineering Fees	$1,237.50	B089537	LAKE EFFECT

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	Total BRAUN INTERTEC	$1,237.50		
Paid Chk# 105763 4/26/2017	**CAMDEN INDUSTRIAL SUPPLY**			
E 101-43100-240	Small Tools and Minor Equip	$159.53	8625	TOOLS
E 101-45200-240	Small Tools and Minor Equip	$159.53	8625	TOOLS
E 610-40000-240	Small Tools and Minor Equip	$79.78	8625	TOOLS
E 620-40000-240	Small Tools and Minor Equip	$79.77	8625	TOOLS
	Total CAMDEN INDUSTRIAL SUPPLY	$478.61		
Paid Chk# 105764 4/26/2017	**CITY VIEW PLUMBING & HEATING**			
E 101-41940-404	Repairs/Maint - Machin/Equip	$607.00	45935	PW REPAIR
	Total CITY VIEW PLUMBING & HEATING	$607.00		
Paid Chk# 105765 4/26/2017	**CLASSIC CLEANING COMPANY**			
E 101-41940-409	Maint services & Improv	$1,761.00	25004	MONTHLY CLEANING
E 101-41940-409	Maint services & Improv	$360.00	25005	MONTHLY CLEANING
	Total CLASSIC CLEANING COMPANY	$2,121.00		
Paid Chk# 105766 4/26/2017	**DELTA DENTAL OF MINNESOTA**			
G 101-21717	Dental Insurance	$1,677.50	6879521	DENTAL INS
	Total DELTA DENTAL OF MINNESOTA	$1,677.50		
Paid Chk# 105767 4/26/2017	**DIAMOND WHEEL INC**			
E 101-43100-240	Small Tools and Minor Equip	$49.25	16374	TOOLS
E 101-45200-240	Small Tools and Minor Equip	$49.25	16374	TOOLS
E 610-40000-240	Small Tools and Minor Equip	$49.25	16374	TOOLS
E 620-40000-240	Small Tools and Minor Equip	$49.25	16374	TOOLS
	Total DIAMOND WHEEL INC	$197.00		
Paid Chk# 105768 4/26/2017	**EHLERS**			
E 314-40000-302	Consultants	$176.25	73256	WIDSTEN TIF
E 316-40000-301	Auditing and Acct g Services	$337.50	73257	BAY CENTER TIF UPDATED PAY REPORT
E 314-40000-304	Legal Fees	$117.50	73258	WIDSTEN LEGISLATIVE CORRESPONDENCE
	Total EHLERS	$631.25		
Paid Chk# 105769 4/26/2017	**EMBEDDED SYSTEMS, INC.**			
E 101-42500-409	Maint services & Improv	$468.72	34236	EMERG.RADIO MAINT.
	Total EMBEDDED SYSTEMS, INC.	$468.72		
Paid Chk# 105770 4/26/2017	**EMERGENCY AUTOMOTIVE**			
E 235-40000-404	Repairs/Maint - Machin/Equip	$288.00	25566	SQUAD REPAIR
	Total EMERGENCY AUTOMOTIVE	$288.00		
Paid Chk# 105771 4/26/2017	**EMERGENCY MEDICAL PRODUCTS**			
E 101-42100-210	Operating Supplies (GENERAL)	$175.49	1899862	PD SUPPLIES
	Total EMERGENCY MEDICAL PRODUCTS	$175.49		
Paid Chk# 105772 4/26/2017	**FASTENAL**			
E 101-43100-210	Operating Supplies (GENERAL)	$58.79	92610	PARTS
E 101-45203-220	Repair/Maint Supply (GENERAL)	$21.01	MNPLY92610	PARTS
E 101-45203-220	Repair/Maint Supply (GENERAL)	$8.98	MNPLY92628	PARTS
	Total FASTENAL	$88.78		
Paid Chk# 105773 4/26/2017	**FINANCE AND COMMERCE**			
E 430-40000-499	Miscellaneous	$297.70	743238532	2017 STREET BID
	Total FINANCE AND COMMERCE	$297.70		
Paid Chk# 105774 4/26/2017	**FINLEY BROS. INC.**			
E 404-40000-309	Contractual Services	$290.00	17-07735AOC	TENNIS COURT REPAIRS

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	Total FINLEY BROS. INC.	$290.00		
Paid Chk# 105775 4/26/2017	FIRE EQUIPMENT SPECIALTIES INC			
E 101-42200-217	Uniforms	$144.95	9622	FD UNIFORMS
	Total FIRE EQUIPMENT SPECIALTIES INC	$144.95		
Paid Chk# 105776 4/26/2017	FORMS & SYSTEMS OF MINNESOTA			
E 101-42100-350	Printing & Publishing	$84.75	153429	PD FORMS
	Total FORMS & SYSTEMS OF MINNESOTA	$84.75		
Paid Chk# 105777 4/26/2017	GRAINGER, INC.			
E 620-40000-240	Small Tools and Minor Equip	$23.72	9412619919	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$41.15	9415299214	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$41.15	9415299214	SUPPLIES
	Total GRAINGER, INC.	$106.02		
Paid Chk# 105778 4/26/2017	GREYSTONE CONSTRUCTION			
E 409-40000-499	Miscellaneous	$17,600.00	26331	SALT SHED COVER
	Total GREYSTONE CONSTRUCTION	$17,600.00		
Paid Chk# 105779 4/26/2017	HAMEL BUILDING CENTER			
E 101-43100-210	Operating Supplies (GENERAL)	$49.98	124814	SUPPLIES
	Total HAMEL BUILDING CENTER	$49.98		
Paid Chk# 105780 4/26/2017	HAWKINS, INC			
E 610-40000-216	Chemicals and Chem Products	$2,963.10	4049616	CHEMICALS
E 610-40000-242	Well & F.P. Equipment	$160.38	4049681	PARTS
	Total HAWKINS, INC	$3,123.48		
Paid Chk# 105781 4/26/2017	HEITZ, CHRISTOPHER			
E 101-43100-331	Mileage & Expense Account	$148.73	MILEAGE	MILEAGE
	Total HEITZ, CHRISTOPHER	$148.73		
Paid Chk# 105782 4/26/2017	HENN.CNTY.ACCTG.SERVICES			
E 101-42120-308	Prisoner Care	$710.69	1000092320	PRISONER PROCESSING
G 101-20300	Deposits Payable	$75.00	1000092320	PRISONER PROCESSING
E 101-42120-308	Prisoner Care	$939.00	1000092786	PRISONER PROCESSING
	Total HENN.CNTY.ACCTG.SERVICES	$1,724.69		
Paid Chk# 105783 4/26/2017	HENN.CNTY.INFO.TECH.DEPT.			
E 101-42100-323	Radio Units	$922.77	1000091122	PD RADIO CONNECTION
E 101-42200-323	Radio Units	$1,062.00	1000092493	FD RADIO CONNECTION
E 101-42100-323	Radio Units	$922.77	1000092494	PD RADIO CONNECTION
E 101-43100-323	Radio Units	$352.00	1000092569	PW RADIO CONNECTION
E 101-45200-323	Radio Units	$200.74	1000092569	PW RADIO CONNECTION
	Total HENN.CNTY.INFO.TECH.DEPT.	$3,460.28		
Paid Chk# 105784 4/26/2017	HIRSHFIELD S			
E 101-45200-210	Operating Supplies (GENERAL)	$19.34	33135288	SUPPLIES
	Total HIRSHFIELD S	$19.34		
Paid Chk# 105785 4/26/2017	HOFFMAN & MCNAMARA			
E 404-40000-227	Plantings	$1,240.00	5398	TREES
	Total HOFFMAN & MCNAMARA	$1,240.00		
Paid Chk# 105786 4/26/2017	J.H. LARSON COMPANY			
E 101-45203-220	Repair/Maint Supply (GENERAL)	$338.90	S101438622.0	BLVD.LITES
E 101-41940-210	Operating Supplies (GENERAL)	$46.02	S101448688.0	CITY HALL LITES
	Total J.H. LARSON COMPANY	$384.92		

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Paid Chk# 105787	4/26/2017	**JONES, REBECCA**			
E 610-40000-322	Postage		$6.59	REIMB.	SUPPLIES & POSTAGE
E 620-40000-499	Miscellaneous		$22.48	REIMB.	SUPPLIES & POSTAGE
		Total JONES, REBECCA	$29.07		
Paid Chk# 105788	4/26/2017	**KLAPPRICH, KURT**			
E 101-45200-210	Operating Supplies (GENERAL)		$15.00	REIMB	SUPPLIES FOR SATURDAY PLANTING
		Total KLAPPRICH, KURT	$15.00		
Paid Chk# 105789	4/26/2017	**LAFAYETTE CLUB**			
E 101-41500-499	Miscellaneous		$1,020.26	111-1	COUNCIL/STAFF STRATEGIC PLANNING SESSION
E 101-41500-499	Miscellaneous		$657.17	195-1	COUNCIL/STAFF STRATEGIC PLANNING SESSION
		Total LAFAYETTE CLUB	$1,677.43		
Paid Chk# 105790	4/26/2017	**LAMBERT, JEFFREY W.**			
E 101-42120-304	Legal Fees		$4,807.25	APRIL2017	LEGAL SERVICES
		Total LAMBERT, JEFFREY W.	$4,807.25		
Paid Chk# 105791	4/26/2017	**LAW ENFORCEMENT LABOR SERVICES**			
G 101-21707	Police union dues		$490.00	APRIL2017	APRIL 2017 DUES
		al LAW ENFORCEMENT LABOR SERVICES	$490.00		
Paid Chk# 105792	4/26/2017	**LOFFLER COMPANIES, INC.**			
E 409-40000-540	Equipment		$888.00	2492347	SERVER
E 409-40000-540	Equipment		$1,265.00	CW70079	WATER NETWORK/COMPUTER
		Total LOFFLER COMPANIES, INC.	$2,153.00		
Paid Chk# 105793	4/26/2017	**LORETTO AUTO RECONDITION**			
E 238-40000-404	Repairs/Maint - Machin/Equip		$5,347.90	0310	SQUAD REPAIR
		Total LORETTO AUTO RECONDITION	$5,347.90		
Paid Chk# 105794	4/26/2017	**LUBE TECH**			
E 101-43100-212	Motor Fuels		$130.00	917639	OIL
E 101-45200-212	Motor Fuels		$130.00	917639	OIL
E 610-40000-212	Motor Fuels		$130.00	917639	OIL
E 620-40000-212	Motor Fuels		$130.00	917639	OIL
E 101-42100-212	Motor Fuels		$130.00	917639	OIL
E 101-43100-212	Motor Fuels		$195.75	927072	OIL
E 610-40000-212	Motor Fuels		$195.75	927072	OIL
E 620-40000-212	Motor Fuels		$195.75	927072	OIL
		Total LUBE TECH	$1,237.25		
Paid Chk# 105795	4/26/2017	**M.M.K.R. & COMPANY**			
E 610-40000-301	Auditing and Acct g Services		$4,500.00	41675	AUDIT
E 620-40000-301	Auditing and Acct g Services		$4,500.00	41675	AUDIT
E 630-40000-301	Auditing and Acct g Services		$1,000.00	41675	AUDIT
E 101-41500-301	Auditing and Acct g Services		$5,900.00	41675	AUDIT
		Total M.M.K.R. & COMPANY	$15,900.00		
Paid Chk# 105796	4/26/2017	**MADDEN, GALANTER, HANSEN, LLP**			
E 101-41500-302	Consultants		$160.73	4/3/17	LABOR RELATIONS SERVICES
		Total MADDEN, GALANTER, HANSEN, LLP	$160.73		
Paid Chk# 105797	4/26/2017	**MANSFIELD OIL COMPANY**			
E 101-49200-212	Motor Fuels		$1,613.89	20250260	FUEL
		Total MANSFIELD OIL COMPANY	$1,613.89		
Paid Chk# 105798	4/26/2017	**MARCO**			
E 101-43100-200	Office Supplies (GENERAL)		$35.73	3988930	PW COPIER SUPPLIES

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E 101-45200-200	Office Supplies (GENERAL)	$35.73	3988930	PW COPIER SUPPLIES
E 610-40000-200	Office Supplies (GENERAL)	$17.86	3988930	PW COPIER SUPPLIES
E 620-40000-200	Office Supplies (GENERAL)	$17.87	3988930	PW COPIER SUPPLIES
	Total MARCO	$107.19		
Paid Chk# 105799	4/26/2017 **MARINE DOCK & LIFT**			
E 233-40000-210	Operating Supplies (GENERAL)	$13.00	SPRING2017	PARTS
	Total MARINE DOCK & LIFT	$13.00		
Paid Chk# 105800	4/26/2017 **MCCARTHY, LYNN**			
E 101-41100-493	Volunteer program	$834.54	VOLUNTEER	VOLUNTEER PROGRAM EXPENSES
E 101-41100-493	Volunteer program	$829.61	VOLUNTEER	VOLUNTEER PROGRAM EXPENSES
	Total MCCARTHY, LYNN	$1,664.15		
Paid Chk# 105801	4/26/2017 **MCCARTHY, TIMOTHY**			
E 101-42100-331	Mileage & Expense Account	$25.83	MILEAGE	MILEAGE & MEAL
	Total MCCARTHY, TIMOTHY	$25.83		
Paid Chk# 105802	4/26/2017 **MEDIACOM**			
E 101-41940-321	Telephone	$309.95		SERVICE
	Total MEDIACOM	$309.95		
Paid Chk# 105803	4/26/2017 **METRO SALES INC.**			
E 101-42100-200	Office Supplies (GENERAL)	$61.50	INV769648	PD COPIER SUPPLIES
	Total METRO SALES INC.	$61.50		
Paid Chk# 105804	4/26/2017 **METROPOLITAN COUNCIL**			
E 620-40000-386	Other Utilities	$42,807.38	0001066322	SEWER SERVICE
E 610-40000-310	Plan Review	$450.00	0001066493	WTP#2 PERMIT FEE
E 610-40000-310	Plan Review	$450.00	0001066494	WTP#3 PERMIT FEE
	Total METROPOLITAN COUNCIL	$43,707.38		
Paid Chk# 105805	4/26/2017 **MILLER, FRED**			
E 235-40000-302	Consultants	$2,150.00	0170155	WCTV
	Total MILLER, FRED	$2,150.00		
Paid Chk# 105806	4/26/2017 **MINNESOTA EQUIPMENT**			
E 101-45200-222	Repair & Maint - Equip	$2.18	P53853	PARTS
	Total MINNESOTA EQUIPMENT	$2.18		
Paid Chk# 105807	4/26/2017 **MINNESOTA WANNER COMPANY**			
E 101-43100-210	Operating Supplies (GENERAL)	$93.47	0118791	SUPPLIES
	Total MINNESOTA WANNER COMPANY	$93.47		
Paid Chk# 105808	4/26/2017 **MN CHIEFS OF POLICE ASSOC.**			
E 101-42100-434	Training and schools	$160.00	2628	DUES
	Total MN CHIEFS OF POLICE ASSOC.	$160.00		
Paid Chk# 105809	4/26/2017 **MN POLLUTION CONTROL AGENCY**			
E 610-40000-310	Plan Review	$345.00	10000026210	WATER PERMITS
	Total MN POLLUTION CONTROL AGENCY	$345.00		
Paid Chk# 105810	4/26/2017 **MORRIE S MINNETONKA FORD**			
E 610-40000-224	Repair & Maint - Motor Equip	$21.98	549134	PARTS
E 620-40000-224	Repair & Maint - Motor Equip	$21.97	549134	PARTS
E 101-45200-222	Repair & Maint - Equip	$58.99	549173	PARTS
E 101-42100-404	Repairs/Maint - Machin/Equip	$12.39	549293	PARTS
E 101-45200-222	Repair & Maint - Equip	$268.41	549727	PARTS
	Total MORRIE S MINNETONKA FORD	$383.74		

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Paid Chk# 105811 4/26/2017	**NAPA AUTO PARTS-LONG LAKE**			
E 101-43100-210	Operating Supplies (GENERAL)	$5.77	357118	PARTS
E 620-40000-210	Operating Supplies (GENERAL)	$11.54	357163	PARTS
E 101-45200-222	Repair & Maint - Equip	$64.32	357676	PARTS
	Total NAPA AUTO PARTS-LONG LAKE	$81.63		
Paid Chk# 105812 4/26/2017	**NAPA AUTO PARTS-WATERTOWN**			
E 101-43100-210	Operating Supplies (GENERAL)	$3.15	475670	PARTS
E 610-40000-224	Repair & Maint - Motor Equip	$22.22	476833	PARTS
E 620-40000-224	Repair & Maint - Motor Equip	$22.22	476833	PARTS
E 101-43100-240	Small Tools and Minor Equip	$39.48	476874	PARTS
E 101-45200-240	Small Tools and Minor Equip	$39.48	476874	PARTS
E 610-40000-240	Small Tools and Minor Equip	$39.48	476874	PARTS
E 620-40000-240	Small Tools and Minor Equip	$39.48	476874	PARTS
E 101-43100-210	Operating Supplies (GENERAL)	$37.80	477609	PARTS
	Total NAPA AUTO PARTS-WATERTOWN	$243.31		
Paid Chk# 105813 4/26/2017	**NORTH MEMORIAL**			
E 101-42100-434	Training and schools	$180.00	8885035	PD TRAINING
	Total NORTH MEMORIAL	$180.00		
Paid Chk# 105814 4/26/2017	**NORTH MEMORIAL**			
E 101-42200-434	Training and schools	$810.00	8885034	FD TRAINING
	Total NORTH MEMORIAL	$810.00		
Paid Chk# 105815 4/26/2017	**NORTHERN SAFETY TECHNOLOGY**			
E 101-42100-404	Repairs/Maint - Machin/Equip	$220.50	43566	SQUAD REPAIR
	Total NORTHERN SAFETY TECHNOLOGY	$220.50		
Paid Chk# 105816 4/26/2017	**NORTHERN TOOL & EQUIPMENT**			
E 101-45200-210	Operating Supplies (GENERAL)	$35.21	4061064766	SUPPLIES
	Total NORTHERN TOOL & EQUIPMENT	$35.21		
Paid Chk# 105817 4/26/2017	**NORTHERN-MINNETONKA**			
E 101-45200-210	Operating Supplies (GENERAL)	$12.06	406018803	SUPPLIES
	Total NORTHERN-MINNETONKA	$12.06		
Paid Chk# 105818 4/26/2017	**OFFICE DEPOT**			
E 101-41500-200	Office Supplies (GENERAL)	$126.67	917101331001	SUPPLIES
E 101-42100-200	Office Supplies (GENERAL)	$51.57	918867567001	SUPPLIES
E 101-42100-200	Office Supplies (GENERAL)	$4.77	918867784001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$35.57	921043027001	SUPPLIES
E 630-40000-200	Office Supplies (GENERAL)	$11.18	921043027001	SUPPLIES
E 101-41500-200	Office Supplies (GENERAL)	$141.69	921043337001	SUPPLIES
	Total OFFICE DEPOT	$371.45		
Paid Chk# 105819 4/26/2017	**PAPA, JOEL**			
E 101-41100-493	Volunteer program	$49.18	VOL.EXP.	VOLUNTEER EXPENSES
	Total PAPA, JOEL	$49.18		
Paid Chk# 105820 4/26/2017	**PLYMOUTH AUTOMOTIVE INC.**			
E 240-40000-499	Miscellaneous	$265.71	3/7/17	DWI FORFEITURE
	Total PLYMOUTH AUTOMOTIVE INC.	$265.71		
Paid Chk# 105821 4/26/2017	**PLYMOUTH FRAMERY**			
E 101-41500-499	Miscellaneous	$110.00	218420	HISTORIC PRINTS FRAMED
	Total PLYMOUTH FRAMERY	$110.00		
Paid Chk# 105822 4/26/2017	**POPP TELECOM**			

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E 640-47000-321	Telephone	$100.00		SERVICE
E 640-48000-321	Telephone	$100.00		SERVICE
E 101-41940-321	Telephone	$295.85		SERVICE
E 610-40000-323	Radio Units	$91.09		SERVICE
E 620-40000-323	Radio Units	$33.21		SERVICE
E 101-42100-309	Contractual Services	$33.76		SERVICE
	Total POPP TELECOM	$653.91		
Paid Chk# 105823	4/26/2017 **POTTERS INDUSTRIES INC.**			
E 101-43100-226	Sign Repair Materials	$1,236.00	91089506	STREET MARKING SUPPLIES
	Total POTTERS INDUSTRIES INC.	$1,236.00		
Paid Chk# 105824	4/26/2017 **RAILROAD MANAGEMENT CO. III**			
E 610-40000-225	Repair & Maint - System	$194.55	345295	PIPE CROSSING PERMIT
	Total RAILROAD MANAGEMENT CO. III	$194.55		
Paid Chk# 105825	4/26/2017 **RANDY S SANITATION**			
E 650-47500-384	Refuse/Garbage Disposal	$8,853.00		LABOR
E 650-47500-384	Refuse/Garbage Disposal	$1,410.28		KARTS
E 650-47500-384	Refuse/Garbage Disposal	$963.09		DRIVE UP
E 650-47500-386	Other Utilities	$3,277.45		DISPOSAL
E 101-41940-386	Other Utilities	$377.96		CH & PW SERVICE
E 650-47600-309	Contractual Services	$3,947.40		RECYCLING
E 650-47800-384	Refuse/Garbage Disposal	$6,591.90		ORGANICS
E 650-47800-386	Other Utilities	$40.05		ORGANICS DISPOSAL
E 640-47000-384	Refuse/Garbage Disposal	$150.00		STORE
E 640-48000-384	Refuse/Garbage Disposal	$544.71		BAR
	Total RANDY S SANITATION	$26,155.84		
Paid Chk# 105826	4/26/2017 **RIGID HITCH INC.**			
E 610-40000-210	Operating Supplies (GENERAL)	$30.25	1927851243	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$30.24	1927851243	SUPPLIES
E 610-40000-210	Operating Supplies (GENERAL)	$99.97	1927852448	SUPPLIES
E 620-40000-210	Operating Supplies (GENERAL)	$99.97	1927852448	SUPPLIES
	Total RIGID HITCH INC.	$260.43		
Paid Chk# 105827	4/26/2017 **RUDY LUTHER**			
G 630-20300	Deposits Payable	$2,339.85	CVR REFUND	CVR REFUND
	Total RUDY LUTHER	$2,339.85		
Paid Chk# 105828	4/26/2017 **RUMPCA COMPANIES, INC**			
E 404-40000-499	Miscellaneous	$4,680.00	9488	COMPOST DISPOSAL
	Total RUMPCA COMPANIES, INC	$4,680.00		
Paid Chk# 105829	4/26/2017 **SECURITY PRODUCTS COMPANY**			
E 101-43100-210	Operating Supplies (GENERAL)	$35.00	1136548	SUPPLIES
	Total SECURITY PRODUCTS COMPANY	$35.00		
Paid Chk# 105830	4/26/2017 **SOUTHWEST ASSESSING**			
E 101-41550-302	Consultants	$4,033.33	MAY 2017	MAY 2017 ASSESSING SERVICES
E 101-41550-210	Operating Supplies (GENERAL)	$135.86	MAY 2017	MAY 2017 ASSESSING SERVICES
	Total SOUTHWEST ASSESSING	$4,169.19		
Paid Chk# 105831	4/26/2017 **SPIKE`S**			
E 232-40000-210	Operating Supplies (GENERAL)	$169.90	197	SUPPLIES
E 101-43100-229	Dirt, Sand and gravel	$77.10	212	SUPPLIES
	Total SPIKE`S	$247.00		
Paid Chk# 105832	4/26/2017 **STREICHER S**			

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E 101-42100-210	Operating Supplies (GENERAL)	$139.99	I1245733	PD SUPPLIES
E 101-42100-210	Operating Supplies (GENERAL)	$158.98	I1246041	PD SUPPLIES
	Total STREICHER S	$298.97		
Paid Chk# 105833 4/26/2017	**TEGRA GROUP, INC.**			
E 401-40000-309	Contractual Services	$3,611.50	368.0317	PARKING RAMP
	Total TEGRA GROUP, INC.	$3,611.50		
Paid Chk# 105834 4/26/2017	**TERMINAL SUPPLY CO.**			
E 610-40000-210	Operating Supplies (GENERAL)	$52.77	10268	SUPPLIES
E 101-43100-210	Operating Supplies (GENERAL)	$67.38	14987	SUPPLIES
	Total TERMINAL SUPPLY CO.	$120.15		
Paid Chk# 105835 4/26/2017	**THERMA-STOR**			
E 610-40000-242	Well & F.P. Equipment	$281.00	2881589	PARTS
	Total THERMA-STOR	$281.00		
Paid Chk# 105836 4/26/2017	**TIME SAVER**			
E 101-41100-302	Consultants	$380.00	M22849	MTG.MINUTES
	Total TIME SAVER	$380.00		
Paid Chk# 105837 4/26/2017	**TOLL GAS & WELDING SUPPLY**			
E 101-43100-210	Operating Supplies (GENERAL)	$11.49	10183399	SUPPLIES
	Total TOLL GAS & WELDING SUPPLY	$11.49		
Paid Chk# 105838 4/26/2017	**UNIFORMS UNLIMITED**			
E 101-43100-217	Uniforms	$245.00	43982-2	PW UNIFORMS
E 101-43100-217	Uniforms	$317.00	43983-2	PW UNIFORMS
E 101-43100-217	Uniforms	$345.00	44020-2	PW UNIFORMS
E 610-40000-217	Uniforms	$76.25	44021-2	PW UNIFORMS
E 620-40000-217	Uniforms	$76.25	44021-2	PW UNIFORMS
E 101-45200-217	Uniforms	$251.50	44022-2	PW UNIFORMS
E 610-40000-217	Uniforms	$178.25	44027-2	PW UNIFORMS
E 620-40000-217	Uniforms	$178.25	44027-2	PW UNIFORMS
E 101-45200-217	Uniforms	$321.40	44029-2	PW UNIFORMS
E 101-43100-217	Uniforms	$79.00	44214-2	PW UNIFORMS
E 101-45200-217	Uniforms	$346.55	44629-2	PW UNIFORMS
E 101-43100-217	Uniforms	$289.15	44633-2	PW UNIFORMS
E 610-40000-217	Uniforms	$133.73	44635-2	PW UNIFORMS
E 620-40000-217	Uniforms	$133.72	44635-2	PW UNIFORMS
E 610-40000-217	Uniforms	$173.82	44637-2	PW UNIFORMS
E 620-40000-217	Uniforms	$173.83	44637-2	PW UNIFORMS
E 101-43100-217	Uniforms	$26.40	44683-2	PW UNIFORMS
E 610-40000-217	Uniforms	$85.15	44684-2	PW UNIFORMS
E 610-40000-217	Uniforms	$93.75	44685-2	PW UNIFORMS
E 620-40000-217	Uniforms	$93.75	44685-2	PW UNIFORMS
E 610-40000-217	Uniforms	$31.25	44688-2	PW UNIFORMS
E 101-45200-217	Uniforms	$93.75	44689-2	PW UNIFORMS
E 620-40000-217	Uniforms	$127.50	44992-2	PW UNIFORMS
E 101-45200-217	Uniforms	$239.75	45129-2	PW UNIFORMS
	Total UNIFORMS UNLIMITED	$4,110.00		
Paid Chk# 105839 4/26/2017	**UNPARALLELED PARKING**			
E 401-40000-309	Contractual Services	$579.29	1909	VALET PARKING;
	Total UNPARALLELED PARKING	$579.29		
Paid Chk# 105840 4/26/2017	**USA BLUE BOOK**			
E 610-40000-225	Repair & Maint - System	$76.93	223529	PARTS

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		Total USA BLUE BOOK	$76.93		
Paid Chk# 105841	4/26/2017	**VAN PAPER COMPANY**			
E 101-45200-200	Office Supplies (GENERAL)		$72.70	420531-00	SUPPLIES
E 101-41940-210	Operating Supplies (GENERAL)		$206.40	420870-00	SUPPLIES
		Total VAN PAPER COMPANY	$279.10		
Paid Chk# 105842	4/26/2017	**VERIZON WIRELESS**			
E 101-42100-323	Radio Units		$200.05	9783788292	PD SERVICE
		Total VERIZON WIRELESS	$200.05		
Paid Chk# 105843	4/26/2017	**VILLAGE CHEVROLET**			
E 101-42100-404	Repairs/Maint - Machin/Equip		$28.96	301607	PARTS
		Total VILLAGE CHEVROLET	$28.96		
Paid Chk# 105844	4/26/2017	**WATER CONSERVATION SERVICE**			
E 610-49100-405	Maint/Replac - System		$2,150.00	7560	WATERMAIN LEAK
		Total WATER CONSERVATION SERVICE	$2,150.00		
Paid Chk# 105845	4/26/2017	**WESTSIDE WHOLESALE TIRE**			
E 101-42100-404	Repairs/Maint - Machin/Equip		$20.00	787208	TIRES BALANCED
		Total WESTSIDE WHOLESALE TIRE	$20.00		
Paid Chk# 105846	4/26/2017	**WSB & ASSOCIATES**			
E 430-40000-303	Engineering Fees		$919.50	01204-530-4	2017 STREETS
		Total WSB & ASSOCIATES	$919.50		
		10100 Anchor Bank	$1,872,073.20		

Fund Summary

10100 Anchor Bank	
101 GENERAL FUND	$65,671.55
232 CEMETARY	$169.90
233 LAKFRONT IMPROVE	$1,333.00
235 CABLE TV	$2,458.00
238 SELF INSURANCE	$5,347.90
240 DWI FORFIETURES	$265.71
314 WIDSTEN	$293.75
316 BAY CENTER	$337.50
401 PERM IMPROVEMENT	$1,469,821.85
404 PARK AND TRAIL CIP	$6,210.00
407 CELL TOWER	$288.75
409 EQUIP REVOLVING	$19,753.00
430 STREET CIP	$1,217.20
610 WATER FUND	$13,269.09
620 SEWER FUND	$48,909.30
630 MOTOR VEHICLE	$4,625.73
640 LIQUOR	$205,574.05
650 SOLID WASTE	$25,083.17
802 ESCROW PROJECTS	$1,443.75
	$1,872,073.20

City of Wayzata
City Council
Agenda Report

MEETING DATE: May 2, 2017	AGENDA ITEM: 7c
TITLE: Approval of Municipal Licenses	
PROPOSED MOTION: To approve the Municipal Licenses as attached	
PREPARED BY: Julie Kaufman, Administrative Assistant/Payroll Clerk and Lori Krismer, Office Assistant	
REVIEWED BY: Becky Malone, Deputy City Clerk	

ACTION REQUESTED:
Staff recommends approval of the Municipal Licenses.

FINANCIAL OR BUDGET CONSIDERATION:
N/A

BACKGROUND:
N/A

ATTACHMENTS:
1. List of Municipal Licenses for City Council Approval, and Municipal Licenses Which Received Administrative Approval (Informational Only)
2. One (1) day Temporary On-Sale Liquor License Application from Wayzata Brew Works

05/02/2017

LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

Recommended for approval, pending staff review for completeness of application materials

2017 FOOD LICENSE (NEW)	
ninetwentyfive	925 Lake Street East, Wayzata
2017 LODGING LICENSE (NEW)	
Hotel Landing	925 Lake Street East, Wayzata
2017 THERAPEUTIC MASSAGE BUSINESS LICENSE (NEW)	
Läka Spa	925 Lake Street East, Wayzata
2017 THERAPEUTIC MASSAGE PERSONAL LICENSE	
Karen Montanez - Läka Spa	925 Lake Street East, Wayzata
2017 PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS LICENSE SELL ROOFING, SIDING, WINDOWS, GUTTERS	
Polar Builders Inc - Brian Chomiuk	Burnsville, MN
One (1) - Four (4) Day Temporary On-Sale Liquor License on June 1, 2017	
Wayzata BrewWorks - Smile Network Gala	294 Grove Lane Avenue E, #150

05/02/2017

THE FOLLOWING MUNICIPAL LICENSES WERE APPROVED ADMINISTRATIVELY

2017 TREE REMOVAL AND TREATMENT LICENSES	
Four Seasons Tree Service	Hopkins, MN

City of Wayzata

APPLICATION FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

NAME OF ORGANIZATION: Wayzata BrewWorks

DATE(S) OF EVENT: June 1, 2017 START TIME: 4pm STOP TIME: 10pm

NAME OF EVENT: Smile Network Gala

DESCRIPTION OF EVENT: Fundraiser for Smile Network

NAME OF LOCATION WHERE EVENT WILL BE HELD: Wayzata BrewWorks

ADDRESS WHERE EVENT WILL BE HELD: 294 Grove lane Ave East Suite 150

NAME OF PERSON IN CHARGE AT EVENT: Rich Anderson

TELEPHONE NUMBER OF PERSON IN CHARGE AT EVENT: 952-737-1023

WHAT DO YOU PLAN TO CONSUME: Beer
(BEER, WINE, OR INTOXICATING LIQUOR)

DO YOU PLAN TO PROVIDE THE LIQUOR? ____ NO, GUESTS WILL PROVIDE THEIR OWN LIQUOR
✓ YES

A CERTIFICATE OF LIQUOR LIABILITY INSURANCE COVERAGE MUST BE ATTACHED. COVERAGE FOR THE ACTUAL EVENT LOCATION AND EXACT DATES OF THE EVENT MUST BE SHOWN. IS IT ATTACHED? ☑ YES

LOCATION LICENSE/PERMIT WILL BE USED. IF AN OUTDOOR AREA, **DESCRIBE**:
See attached

PLEASE ATTACH A MAP AND/OR DRAWINGS WHICH ILLUSTRATE YOUR LOCATION AT THE EVENT INCLUDING LOCATION OF TABLES, LOCATION OR BAR, ILLUSTRATION OF CONTROL MEASURES, ETC.
ARE MAP/DRAWINGS ATTACHED? ☑ YES

I, the undersigned, agree to indemnify and hold the City of Wayzata harmless from all losses, liabilities, damages, legal liabilities, costs or expenses (including but not limited to reasonable attorneys' fees and other litigation costs and expenses) that may arise in association with the above event.

SIGNATURE OF LICENSEE: [signature] DATE: 4-24-2017

PRINT NAME: Robert Klick

CITY FEE AMOUNT: $25.00 DATE FEE PAID: 4/25/17 RECEIPT # 36906

POLICE CHIEF SIGNATURE: Michael Murphy DATE SIGNED: 04/25/17

APPROVED BY WAYZATA CITY COUNCIL ON: 5/2/17

DEPUTY CITY CLERK SIGNATURE: ______________ DATE SIGNED: ______________

Alcohol & Gambling Enforcement
MINNESOTA DEPARTMENT OF PUBLIC SAFETY

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization: Wayzata BrewWorks
Date organized: 4-15-2016
Tax exempt number: 46-5125799

Address: 294 Grovelane Ave E.
City: Wayzata
State: Minnesota Mn
Zip Code: 55391

Name of person making application: Rich Anderson
Business phone: 952-737-1023
Home phone: 612-554-1947

Date(s) of event: June 1, 2017

Type of organization: ☐ Club ☐ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Robert Klick	Wayzata	Minnesota	553911
		Minnesota	
		Minnesota	
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
Hallway in BoatWorks Building

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
See Attached

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Wayzata
City or County approving the license

Date Approved

$25.00
Fee Amount

Permit Date

4/24/17
Date Fee Paid

City or County E-mail Address

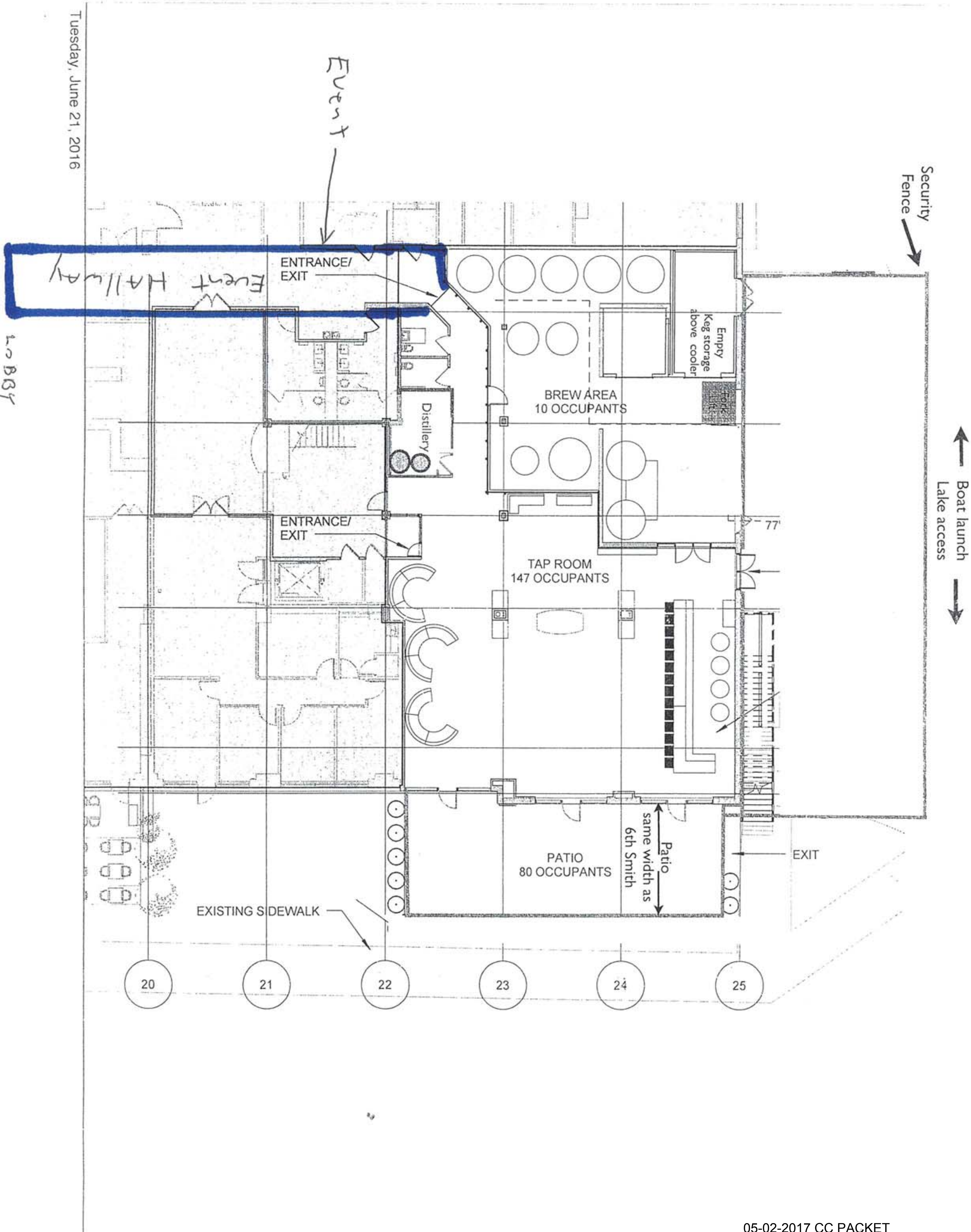
City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US


Tuesday, June 21, 2016
Event
Event Hallway
Lobby
ENTRANCE/
EXIT
Empty Keg storage above cooler
Fork Lift
BREW AREA
10 OCCUPANTS
Distillery
ENTRANCE/
EXIT
77'
TAP ROOM
147 OCCUPANTS
Security Fence
Boat launch Lake access
PATIO
80 OCCUPANTS
Patio same width as 6th Smith
EXIT
EXISTING SIDEWALK
20
21
22
23
24
25

City of Wayzata
City Council
Agenda Report

MEETING DATE: April 26, 2017	**AGENDA ITEM:** 7d
TITLE: Mediacom Quarterly Customer Service Report	
PROPOSED MOTION: To Accept the 1st Quarter Customer Service Report from Mediacom	
PREPARED BY: Kristin Classey, Communications Specialist	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Review and accept the newly revised Customer Service Report from Mediacom for 1st quarter 2017.

FINANCIAL OR BUDGET CONSIDERATION:
Cable franchise fees in 2016 generated $65,825.35 in revenues to the Cable TV Fund. This amount is down slightly from previous years. The revenue generated is used to pay for A/V equipment at City Hall and personnel costs of our Communications Specialist and Cable TV Consultants.

BACKGROUND:
The Franchise Agreement between the City and Mediacom allows for requests by the City for quarterly customer service reports. Staff has reviewed the latest report, believes that it is satisfactory, and meets the requirements for the franchise agreement customer service report. In addition, staff has reviewed complaints received from the form on the City's website and no complaints were received in the 1st quarter.

ATTACHMENTS:
1. 1st Quarter Customer Service Report from Mediacom

Mediacom

Theresa Sunde
Senior Manager, Government Relations

VIA EMAIL: communications@wayzata.org

April 25, 2017

Mr. Jeffrey Dahl
City Manager
City of Wayzata
600 Rice Street
Wayzata, MN 55391-1734

RE: Mediacom Quarterly Customer Service Report; Q1 2017

Dear Mr. Dahl:

As requested by your March 21, 2017 letter and in accordance with 7.4(c) of the Franchise Agreement, Mediacom Minnesota LLC ("Mediacom") hereby submits a quarterly customer service compliance report for Q1 2017. The report, which consists of narrative responses and supporting exhibits, demonstrates compliance with the terms and provisions of Section 5.3 of the Franchise Agreement. In addition, as agreed, responses that typically remain unchanged over time (for example, Mediacom's billing policy) state "no change from Q4 2016 report."

Sincerely,

Theresa Sunde

Theresa Sunde

Enclosures

cc: Brian T. Grogan, Esq., Moss & Barnett
Bruce Gluckman, Deputy General Counsel, Mediacom
Thomas J. Larsen, SVP, Government and Public Relations, Mediacom
Bill Jensen, GVP, Mediacom Lakes Region
Jenna Comizio Guarino, Director, Legal Affairs, Mediacom

MEDIACOM QUARTERLY CUSTOMER SERVICE REPORT
Q1 2017 WAYZATA, MN

Section 5.3 of the Franchise Agreement requires Mediacom to comply with the following consumer protection standards for Cable Service under Normal Operating Conditions[1]:

(a) **Cable System office hours and telephone availability**.

(i) Grantee will maintain a local, toll-free or collect call telephone access line which will be available to its Subscribers twenty-four (24) hours a day, seven (7) days a week.

RESPONSE*: No change from Q4 2016 Report.*

1. Trained Grantee representatives will be available to respond to customer telephone inquiries during Normal Business Hours.

   RESPONSE*: No change from Q4 2016 Report.*

2. After Normal Business Hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after Normal Business Hours must be responded to by a trained Grantee representative on the next business day.

   RESPONSE*: No change from Q4 2016 Report.*

(ii) Under Normal Operating Conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety percent (90%) of the time under Normal Operating Conditions, measured on a quarterly basis.

RESPONSE*: Under Normal Operating Conditions, no less than 90% of the time, Mediacom meets these standards. The chart attached in* ***Exhibit A*** *demonstrates compliance with this obligation. In Q1,* ***99.5%*** *of telephone calls were answered in* ***30 seconds or less****; if a call needed to be transferred, the* ***average wait time*** *was* ***21.2 seconds****.*

(iii) Grantee shall not be required to acquire equipment or perform surveys to measure compliance with the telephone answering standards above unless an historical record of complaints indicates a clear failure to comply.

RESPONSE*: Mediacom has no historical record of complaints indicating a clear failure to comply with the telephone answering standards listed in (ii) above.*

(iv) Under Normal Operating Conditions, the customer will receive a busy signal less than three percent (3%) of the time.

RESPONSE*: Under Normal Operating Conditions, when calling Mediacom customers receive a busy signal less than three percent (3%) of the time. The chart attached in* ***Exhibit B*** *shows that in Q1 customers in Wayzata received a busy signal* ***0.48%*** *of the time.*

(v) Customer service center and bill payment locations will be open at least during Normal Business Hours and will be conveniently located.

RESPONSE*: No change from Q4 2016 Report.*

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[1] Normal Operating Conditions is defined in the Franchise Agreement as "…those service conditions which are within the control of the Grantee. Those conditions which are not within the control of the Grantee include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of the Grantee include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or upgrade of the System."

(b) Installations, Outages and Service Calls.

Under Normal Operating Conditions, each of the following standards will be met no less than ninety-five percent (95%) of the time measured on a quarterly basis:

(i) Standard Installations will be performed within seven (7) business days after an order has been placed. "Standard" Installations are those that are located up to one hundred twenty-five (125) feet from the existing distribution system.

***RESPONSE**: Under Normal Operating Conditions, no less than 95% of the time measured on a quarterly basis, Mediacom performs standard installations within 7 business days after an order has been placed. In some cases, customers specifically request a date that is more than 7 business days after the date the order is placed. For the purposes of this report, we believe this requirement addresses only those appointments where Mediacom chooses the installation date. In Q1, Mediacom performed all standard installations within 7 business days after an order has been placed, 100% of the time. The chart attached in **Exhibit C** demonstrates compliance with this subsection; this information is derived from our order and billing system, CSG. As shown in the chart, of the 44 installation orders placed during Q1, all 44 were completed within 5 business days or less.*

(ii) Excluding conditions beyond the control of Grantee, Grantee will begin working on "Service Interruptions" promptly and in no event later than twenty-four (24) hours after the interruption becomes known. Grantee must begin actions to correct other Service problems the next business day after notification of the Service problem.

***RESPONSE**: In Q1, there were no service interruptions affecting Wayzata.*

(iii) The "appointment window" alternatives for Installations, Service calls, and other Installation activities will be either a specific time or, at maximum, a four (4) hour time block during Normal Business Hours. (Grantee may schedule Service calls and other Installation activities outside of Normal Business Hours for the express convenience of the customer.)

***RESPONSE**: No change from Q4 2016 Report. See **Exhibit E** for scheduled appointment windows.*

(iv) Grantee may not cancel an appointment with a customer after the close of business on the business day prior to the scheduled appointment.

***RESPONSE**: No change from Q4 2016 Report.*

(v) If Grantee's representative is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer will be contacted. The appointment will be rescheduled, as necessary, at a time which is convenient for the customer.

***RESPONSE**: No change from Q4 2016 Report.*

(c) Communications between Grantee and Subscribers.

Grantee shall comply with the provisions of 47 CFR §76.1601-1604 regarding communications with Subscribers in the City:

(i) **Refunds**. Refund checks will be issued promptly, but no later than either:

1. The customer's next billing cycle following resolution of the request or thirty (30) days, whichever is earlier, or

2. The return of the equipment supplied by Grantee if Cable Service is terminated.

***RESPONSE**: No change from Q4 2016 Report.*

(ii) **Credits**. Credits for Cable Service will be issued no later than the customer's next billing cycle following the determination that a credit is warranted.

RESPONSE*: No change from Q4 2016 Report.*

(d) Billing.

(i) Consistent with 47 C.F.R. 76.1619, bills will be clear, concise and understandable. Bills must be fully itemized, with itemizations including, but not limited to, Basic Cable Service and premium Cable Service charges and equipment charges. Bills will also clearly delineate all activity during the billing period, including optional charges, rebates and credits.

RESPONSE: *No change from Q4 2016 Report.*

(ii) In case of a billing dispute, Grantee must respond to a written complaint from a Subscriber within thirty (30) days.

RESPONSE: *In Q1 2017, Mediacom did not receive a written complaint regarding a billing dispute from a Wayzata subscriber.*

(e) Subscriber Information.

Grantee will provide written information on each of the following areas at the time of Installation of Service, at least annually to all Subscribers, and at any time upon request:

(i) Products and Services offered;
(ii) Prices and options for programming services and conditions of subscription to programming and other services;
(iii) Installation and Service maintenance policies;
(iv) Instructions on how to use the Cable Service;
(v) Channel positions of programming carried on the System; and
(vi) Billing and complaint procedures, including the address and telephone number of the City's cable office.

RESPONSE*: No change from Q4 2016 Report.*

Subscribers shall be advised of the procedures for resolution of complaints about the quality of the television signal delivered by Grantee, including the address of the responsible officer of the City. Subscribers will be notified of any changes in rates, programming services or Channel positions as soon as possible in writing. Notice must be given to Subscribers a minimum of thirty (30) days in advance of such changes if the change is within the control of Grantee. In addition, Grantee shall notify Subscribers thirty (30) days in advance of any significant changes in the information required by this Section 5.3(e).

RESPONSE*: No change from Q4 2016 Report.*

(f) Notice or Rate Programming Change. In addition to the requirement of this subparagraph (f) regarding advance notification to Subscribers of any changes in rates, programming services or Channel positions, Grantee shall give thirty (30) days written notice to both Subscribers and the City before implementing any rate or Service change consistent with applicable federal law. Such notice shall state the precise amount of any rate change and briefly explain in readily understandable fashion the cause of the rate change (e.g., inflation, change in external costs or the addition/deletion of Channels). When the change involves the addition or deletion of Channels, each Channel added or deleted must be separately identified. For purposes of the carriage of digital broadcast signals, Grantee need only identify for Subscribers, the television signal added and not whether that signal may be multiplexed during certain dayparts.

RESPONSE**:** *No change from Q4 2016 Report.*

(g) Subscriber Contracts. Grantee shall, upon written request, provide the City with any standard form residential Subscriber contract utilized by Grantee. If no such written contract exists, Grantee shall file with the City a document completely and concisely stating the length and terms of the Subscriber contract offered to customers. The length and terms of any standard form Subscriber contract(s) shall be available for public inspection during Normal Business Hours. A list of Grantee's current Subscriber rates and charges for Cable Service shall be maintained on file with City and shall be available for public inspection.

RESPONSE**:** *No change from Q4 2016 Report.*

(h) Refund Policy. If a Subscriber's Cable Service is interrupted or discontinued, without cause, for twenty-four (24) or more consecutive hours, Grantee shall, upon request by the Subscriber, credit such Subscriber pro rata for such interruption. For this purpose, every month will be assumed to have thirty (30) days.

RESPONSE: *No change from Q4 2016 Report.*

(i) Late Fees. Grantee shall comply with all applicable state and federal laws with respect to any assessment, charge, cost, fee or sum, however characterized, that Grantee imposes upon a Subscriber for late payment of a bill. The City reserves the right to enforce Grantee's compliance with all Applicable Laws to the maximum extent legally permissible.

RESPONSE: *No change from Q4 2016 Report.*

(j) Disputes. All Subscribers and members of the general public may direct complaints, regarding Grantee's Service or performance to the chief administrative officer of the City or the chief administrative officer's designee, which may be a board or Commission of the City.

RESPONSE: *No change from Q4 2016 Report.*

(k) Failure to Resolve Complaints. Grantee shall resolve a complaint within thirty (30) days. In addition, Grantee shall respond to written complaints from the City in a timely manner, and provide a copy of each response to the City within fifteen (15) days.

RESPONSE: *No change from Q4 2016 Report.*

(l) Notification of Complaint Procedure. Grantee shall have printed clearly and prominently on each Subscriber bill and in the customer service agreement provided for in Section 5.3(e), the twenty-four (24) hour Grantee phone number for Subscriber complaints. Additionally, Grantee shall provide information to customers concerning the procedures to follow when they are unsatisfied with measures taken by Grantee to remedy their complaint. This information will include the phone number of the City office or Person designated to handle complaints. Additionally, Grantee shall state that complaints should be made to Grantee prior to contacting the City.

RESPONSE**:** *No change from Q4 2016 Report.*

(m) Grantee Identification. Grantee shall provide all customer service technicians and all other Grantee employees entering private property with appropriate picture identification so that Grantee employees may be easily identified by the property owners and Subscribers.

RESPONSE: *No change from Q4 2016 Report.*

EXHIBIT A

5.3(a)(ii) Telephone Answer Time

Q1 2017 Wayzata, MN

Month	Total Calls Answered*	% Busy Signal	% Answered in 30 Seconds	Automated Resolved*	Calls Transferred to Agents Answered*	Avg Wait Time For Calls Trans to Agent (Sec)*	Q Calls Abandoned*	% Abandon*
January	12,829	0.7%	99.3%	3,857	8,972	20.7	220	2.3
February	10,960	0.3%	99.7%	3,350	7,610	22.8	138	1.7
March	12,405	0.4%	99.6%	3,683	8,722	20.1	151	1.6
Q1 Totals	**36,194**	**0.5%**	**99.5%**	**10,890**	**25,304**	**21.2**	**509**	**1.9%**

* These statistics also include Minnesota calling areas that are outside of the Wayzata franchise area.

Exhibit B

5.3(a)(iv) Busy Signal

Q1 2017 Wayzata, MN

Month	Sum of Completed Calls	Sum of Busy Signal
January	4041	30
February	4338	15
March	3834	14
Grand Total		
Percentage of time customer received busy signal:		0.48%

Exhibit C

5.3(b)(i) Standard Installations

Q1 2017 Wayzata, MN

Number of Days from Order Date	Number of Installations Completed	Percentage of Total Completed Installations
0	1	2%
1	8	18%
2	15	34%
3	10	23%
4	6	14%
5	4	9%
Grand Total	**44**	**100%**

Exhibit D

5.3 (b)(ii) Service Interruptions

Q1 2017 Wayzata, MN

NONE

Exhibit E

5.3(b)(iii) Appointment Windows

WZ/MA	QC/SC	Time Slot
76MOUND	21 - POSITIVE WORK	8:30-9:00
76MOUND	21 - POSITIVE WORK	8:00-12:00
76MOUND	21 - POSITIVE WORK	1:00-1:30
76MOUND	21 - POSITIVE WORK	1:00-5:00
76MOUND	21 - POSITIVE WORK	5:30-6:00
76MOUND	21 - POSITIVE WORK	5:00-7:00
76MOUND	23 - TROUBLE CALL	8:00-8:30
76MOUND	23 - TROUBLE CALL	8:00-12:00
76MOUND	23 - TROUBLE CALL	1:00-5:00
76MOUND	23 - TROUBLE CALL	6:00-6:30
76MOUND	23 - TROUBLE CALL	5:00-7:00

Exhibit F

5.3(d)(ii) Billing Dispute Complaints

Q1 2017 Wayzata, MN

NONE

City of Wayzata
City Council
Agenda Report

MEETING DATE: May 2, 2017	**AGENDA ITEM:** 7e
TITLE: Approval of Shared Services and Equipment Agreement with the City of Long Lake	
PROPOSED MOTION: To Adopt the Sharing Services and Equipment Agreement between the City of Wayzata and the City of Long Lake	
PREPARED BY: Dave Dudinsky, Director of Public Services	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Staff recommends adopting the attached draft agreement subject to minor administrative changes as per the City Attorney and City Manager.

FINANCIAL OR BUDGET CONSIDERATION:
By sharing services with the City of Long Lake, the City is able to save on storage costs of several large pieces of equipment such as the Calliope, asphalt paver, tractor, and sewer rodder for the entire year and, on a seasonal basis, mowing equipment and the John Deere Utility vehicle. Because we do not have adequate storage space the Public Works building for this equipment, the City would have to rent out space which would likely cost over $5,000 per year.

BACKGROUND:
For many years, the City has shared services with the City of Long Lake's Public Works department. More specifically, the Long Lake has been willing to store some of its large equipment at Long Lake's Public Works building in exchange for utilizing the operation of the City's Jet Vac for sewer cleaning purposes.

Recently, City staff from both cities met to discuss the arrangement and determined that it should be documented and recognized by each of the cities. As staff turns over and Council's change, documenting the agreement will ease and clarify any needed amendments to the arrangement in the future.

Shared services continues to be one of the Council's strategic initiatives in order to provide a more efficient and effective way of public services.

Long Lake City Council will be considering the agreement in the near future.

ATTACHMENTS:
1. Draft Sharing Services and Equipment Agreement between the City of Wayzata and the City of Long Lake

City of Wayzata

City of Long Lake
Making life better. Together.

SHARING SERVICES & EQUIPMENT AGREEMENT

___________, 2017

SHARING SERVICES & EQUIPMENT AGREEMENT

This Agreement is made effective the xxst day of ____, 2017 ("Effective Date"), by and between the cities of Wayzata and Long Lake, both municipal corporations within the State of Minnesota.

I. General Purpose

This Agreement is made pursuant to Minnesota Statutes, section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this Agreement is to create a system for requesting and sharing of services, equipment and other resources of each Party to this Agreement in both emergency and non-emergency conditions.

II. Definitions

For purposes of this Agreement, the terms defined in this section shall have the following meanings:

1) "Automobile" means a land motor vehicle, trailer, or semi-trailer designed for travel on public roads.

2) "Personnel" means any full or part-time employee of the Parties to this Agreement.

3) "Party" means a party to this Agreement.

4) "Mobile Equipment" means land vehicles/equipment not licensed for road use.

5) "Requesting Party" means a Party that requests equipment or Personnel from other Parties to the Agreement.

6) "Responding Party" means a Party that provides equipment or Personnel to a Requesting Party.

7) "Requesting Official" means the person designated by a Party who is responsible for making the request to other Party.

8) "Responding Official" means the person designated by a Party who is responsible to determine whether and to what extent that Party should provide equipment to a Requesting Party.

III. General Provisions and Procedure

1) Procedure

a) Request for Equipment. Whenever, in the opinion of a Requesting Official, there is a need for equipment from other Parties, the Requesting Official may call upon the Responding Official of any other party to furnish equipment.

b) Request for Personnel. Whenever, in the opinion of a Requesting Official, there is a need for additional Personnel from other parties, the Requesting Official may call upon the Responding Official of any other party to furnish the additional Personnel.

c) Response to Request. Upon the request for equipment or Personnel from a Requesting Party, the Responding Official may authorize and direct his or her party's Personnel to provide the requested equipment or Personnel to the Requesting Party. This decision will be made by the Responding Official after considering the needs of the Responding Party and the availability of the requested equipment or Personnel.

d) Operator of Equipment. Whenever the Responding Party determines that the Requesting Party does not have Personnel qualified or capable of properly operating the requested equipment, the Responding Party may specify that the equipment be lent only if an operator of the Responding Party's choosing is the sole party that will operate the equipment.

e) Forms. Upon a need for equipment, the Intergovernmental Equipment Sharing Request Form, attached as Exhibit A and hereby incorporated, shall be completed by the authorized representative of the Requesting Party. If deemed an emergency condition, the Intergovernmental Equipment Sharing Request Form may be completed by the authorized representative of the Requesting Party during or after the emergency condition is addressed.

f) Recall of Equipment or Personnel. The Responding Official may at any time recall such equipment or Personnel when in his or her best judgment, or by order of the City Manager or the governing body of the Responding Party, if it is considered to be in the best interest of the Responding Party to do so. No party to this Agreement shall be liable to any other Party for recalling equipment or Personnel.

2) General Provisions.

a) The decision to request equipment and Personnel, along with the procedure for making such requests, and the decision to respond or not to respond, shall be made in accordance with the internal rules and procedures of the individual Parties. There shall be no obligation to comply with any request, and failure to provide equipment or Personnel shall not result in any liability to any Party.

b) The provisions of this Agreement are in place for the entire time equipment is away from the Responding Party's control, regardless of weather.

c) The Requesting Party agrees to pay for any routine maintenance required to operate the equipment. Routine maintenance includes fuel, lubricants (grease, oil, or other fluids), repair of a flat tire, etc.

d) The cost of any non-routine maintenance and repairs is the responsibility of the Responding Party.

e) It is the Requesting Party's responsibility to return disabled equipment to the site where it was taken from, or to a site designated by the Responding Party.

f) Only employees of the Requesting Party may use borrowed equipment. Agents, contractors or other non-employee Personnel will not be allowed to use borrowed equipment.

g) It is the Requesting Party's responsibility to ensure borrowed equipment is stored in a safe and secure place at any time it is under the Requesting Party’s control and not being used.

h) It is the Requesting Party’s responsibility to ensure the equipment is cleaned and all fuel and fluids are full before returning the equipment to the Responding Party.

i) The Requesting Party shall be in command of all Personnel and equipment until all Personnel and equipment are returned to the Responding Party.

j) Borrowed equipment may only be used for public purposes; regardless of any Party's policy concerning private use of publicly owned equipment.

k) No use charges will be levied by a Responding Party to this Agreement for equipment rendered to a Requesting Party under the terms of this Agreement.

l) It shall be the responsibility of the administrator of each of the Parties to fully apprise the participating Personnel of the procedures, conditions, and limitations under this Agreement, as well as any amendments hereto.

2) Special Provisions.

a) The Parties agree to share and keep current On Call Duty Contact Information.

b) The City of Wayzata agrees to have available to the City of Long Lake its Jet Vac Sewer Cleaning Machine and an operator for up to 12 occasions annually including both emergency and non-emergency sewer cleaning events.

c) The City of Long Lake agrees that during the winter months, between the dates of November 15 and April 15 each year, it will allow for the winter storage of the following equipment of the City of Wayzata in its public works facility:
   a. Mowing Equipment (Up to three mowers)
   b. John Deere Utility Vehicle

d) The City of Long Lake agrees that it allows for year-round storage of the following equipment of the City of Wayzata in its public works facility:
   a. Calliope
   b. Asphalt Paver
   c. LCG Tractor
   d. Sewer Rodder

e) The City of Wayzata will maintain insurance on all equipment stored at Long Lake Public Works and waives the right to sue the City of Long Lake for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers or employees.

IV. Insurance

Each Party shall maintain general liability, automobile, property and mobile equipment coverage with the League of Minnesota Cities Insurance Trust or equivalent private liability coverage. Each policy shall have a limit at least equal to the maximum municipal liability limit in Minn. Stat. § 466.04, subd. 1. All policies must be kept in effect during the entire term of this Agreement.

V. Indemnification and Liability

1) All Parties to this Agreement recognize each other as a political subdivision of the State of Minnesota. The Requesting Party agrees to defend and indemnify the Responding Party against any and all claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for: injury to, death of, or damage to any third person(s) or the property of any third person(s) arising from the performance or use of equipment or Personnel by the Requesting Party pursuant to this Agreement. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Municipal Tort Liability Act, Minn. Chap. 466, applicable to anyone party. The limits of liability for some or all of the Parties may not be added together to determine the maximum amount of liability for any party.

2) The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction, subject to the limits of liability under Minn. Stat. Chap. 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

3) No party to this Agreement, nor any officer of any Party, shall be liable to any other Party or to any other person for failure of any party to furnish equipment to any other Party, or for recalling equipment, both as described in this Agreement.

4) For purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subd. 6) of the Requesting Party.

VI. Damage to Equipment

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers or employees.

VII. Workers' Compensation

Each Party shall be liable for injuries or death of its own Personnel arising under activities contemplated by this Agreement. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own Personnel while they are providing equipment pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employees or their dependants, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers and employees.

VIII. Data Practices

The Parties agree to administer all data that is collected, created, received, maintained, or disseminated in connection with performance under this Agreement, consistent with the Minnesota Government Data Practices Act, Minn. Stat. Chap. 13, as amended, and Minn. Rules promulgated pursuant to Chap. 13. Each party agrees to hold the other parties harmless from any claims resulting from a failure to comply with the Act.

IX. Notice

Any notice or demand, authorized or required under this Agreement, shall be in writing and either personally delivered or sent by U.S. mail to the other Parties as follows:

City of Wayzata 600 Rice St E Wayzata, MN 55340 Attn: Director of Public Service	City of Long Lake 450 Virginia Ave, PO Box 606 Long Lake, MN 55356 Attn: Public Works Director

X. Amendment or Changes

The Parties agree that no change, amendment, or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement by the execution of such writing in the same manner as for this Agreement.

XI. Entire Agreement

It is understood and agreed that the entire agreement of the Parties is contained in this Agreement and that it supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Parties relating to the subject matter hereof.

XII. Duration

This Agreement will be in effect for a period of one year from the Effective Date. Any Party may withdraw from this Agreement upon thirty (30) days written notice to the other Party or Parties to the Agreement, and no longer be bound by the terms hereof. This Agreement will automatically renew for subsequent one-year terms. Any Party wishing to withdraw from the Agreement before a new one-year term must provide written notice to all other Parties within 90 days of the expiration of the one-year term.

XIII. Applicable Law

The execution, interpretation, and performance of this Agreement will, in all respects, be controlled and governed by the laws of Minnesota.

XIV. New Members

A municipality or other government entity not a party to this Agreement may become a party by providing signed action from its governing body that the terms of this Agreement are acceptable and it agrees to be a party to this Agreement, bound by the terms hereof. Such signed authorization must be in a format pre-approved by the current Parties to the Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated.

CITY OF WAYZATA	CITY OF LONG LAKE
By: ____________________________	By: ____________________________
By: ____________________________	By: ____________________________

Exhibit A:
Intergovernmental Equipment Sharing Request Form

City of Wayzata
City Council
Agenda Report

MEETING DATE: May 2, 2017	AGENDA ITEM: 8a
TITLE: Public Hearing and Consider Approval of an On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Bohland Hotel Group LLC DBA "Hotel Landing" and "ninetwentyfive" Restaurant at 925 Lake Street E	
PROPOSED MOTION: To approve an On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License for Bohland Hotel Group LLC DBA "Hotel Landing" and "ninetwentyfive" Restaurant at 925 Lake Street E	
PREPARED BY: Becky Malone, Deputy City Clerk	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Hold a public hearing for both liquor licenses, and approval of both liquor licenses.

FINANCIAL OR BUDGET CONSIDERATION:
The applicant applied for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license for the license period of May 15, 2017 through April 30, 2018. The applicant paid a license fee of $10,500. In addition, the applicant paid a background investigation fee of $500.

BACKGROUND:
Bohland Hotel Group LLC has applied for an on-sale intoxicating liquor license and Sunday on-sale intoxicating liquor license for Hotel Landing, a hotel, and ninetwentyfive, a restaurant, both of which are located at 925 Lake Street E. The licensed premises will include areas on the lower level, street level, mezzanine level, second level, third level and fourth level of the Hotel Landing; and the ninetwentyfive restaurant on the street level and mezzanine level. The outdoor patios must have approved control measures in place prior to opening. Consumption of alcoholic beverages will not be permitted in the great lawn area without additional licensure and/or additional City approval.

A background investigation as it pertains to liquor licensing has been conducted on the owners and has been found to be in satisfactory order.

The license must be reviewed by Alcohol and Gambling Enforcement following approval by the Wayzata City Council.

Owner Steve Bohl, General Manager Katie Neufeld, Chef Ryan Lund, and Owner's Rep Terry Schneider will be present at the meeting to answer questions.

ATTACHMENTS:
1. Exhibit A – Legal description and drawings illustrating the exact premises to be licensed
2. List of Municipal Licenses for City Council Approval

Exhibit A

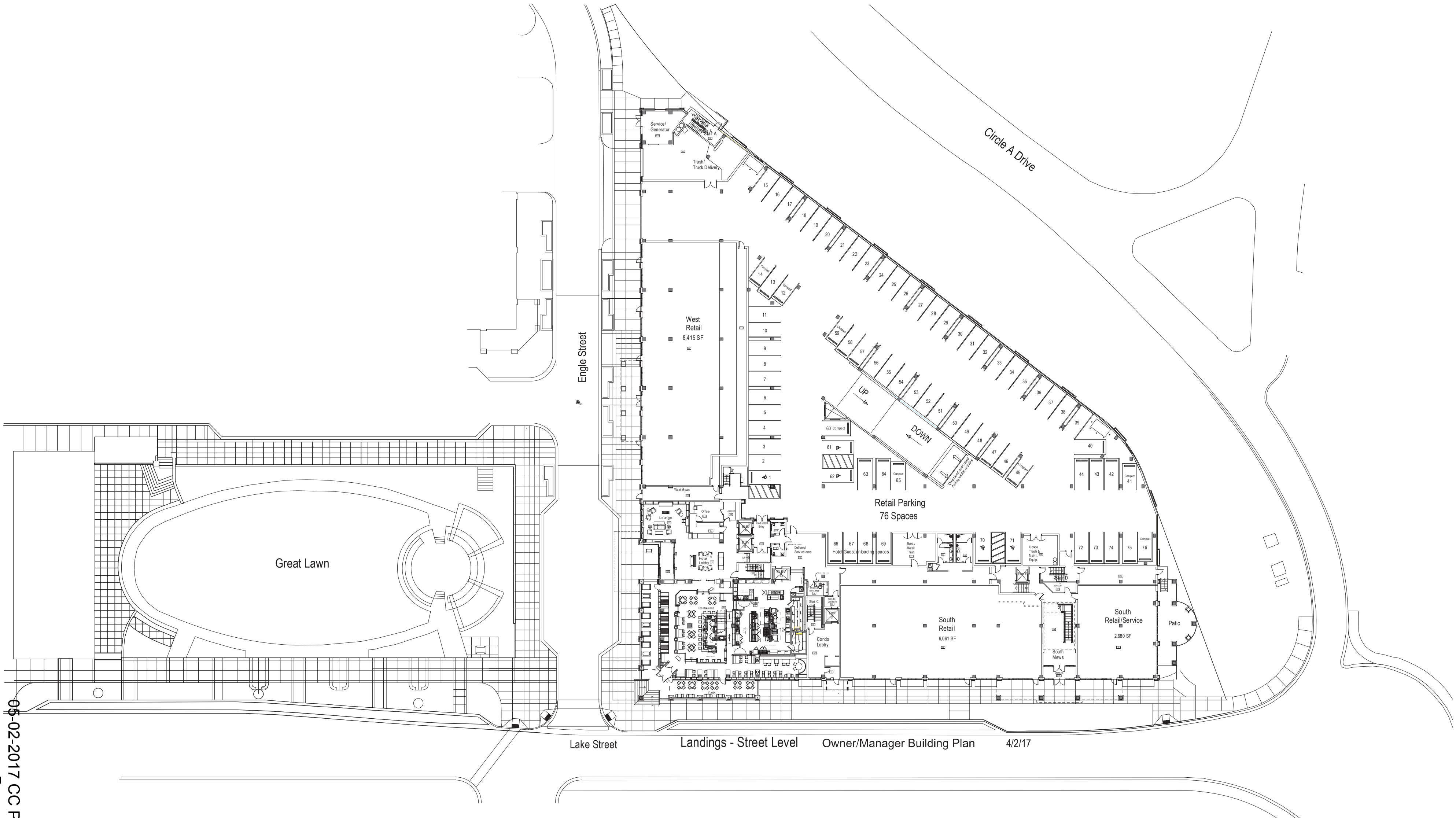
Dated 4/26/17

Hotel Landing, 925 restaurant liquor license

The following pages depict the pending legal description and the constraints within the hotel lot boundaries that define the “premises” covered by the liquor license granted by the City of Wayzata.

The formal legal description is a three-dimensional Registered Land Survey (RLS) plat that has been submitted to Hennepin County for approval and will be assigned a Survey Number once it is signed by the City of Wayzata, the surveyor, the appropriate Hennepin County officials and recorded. The formal legal description of the hotel property would then be “Tract B, Tract F, Tract O and Tract P of Registered Land Survey No. _______, Hennepin County, MN” as illustrated on pages 2, 3 & 4 of this Exhibit.

Pages 5, 6, 7, 8, 9, 10 and 11 illustrate the project site including the adjacent Great Lawn and each floor with a depiction of the liquor license premises and corresponding type of liquor use. They consist of a “Primary Area” where alcohol could actually be served to hotel guests of the; “Secondary Area” where guests of the hotel could have alcohol beverages delivered to them by hotel staff, such as via room service, wait service to the spa or limited lobby area during special events; and “Circulation” areas where hotel guests could, once served carry alcoholic beverages between Primary and Secondary areas.



Hotel Landing & Great Lawn

Exhibit A   page 2 of 11

REGISTERED LAND SURVEY NO. ____________

R.T. DOC. NO.__________

I hereby certify that in accordance with the provisions of Chapter 508, Minnesota Statutes of 1949, as amended, I have surveyed the following described property situated in the County of Hennepin, State of Minnesota to wit:

Lot 1, Block 1, WAYZATA BAY CENTER

I hereby certify that this Registered Land Survey is a correct representation of the property described hereon; that this Registered Land Survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. Dated this _____ day of ____________, 20___.

____
Mark S. Hanson, Land Surveyor, Minnesota License No. 15480

WAYZATA, MINNESOTA

This Registered Land Survey was approved and accepted by the City Council of Wayzata, Minnesota, at a regular meeting thereof held this ______ day of _______________, 20___.

CITY COUNCIL OF WAYZATA, MINNESOTA

BY: ______________________________Mayor

BY: ______________________________Clerk

RESIDENT AND REAL ESTATE SERVICES, Hennepin County, Minnesota

I hereby certify that taxes payable in 20___ and prior years have been paid for land described on this Registered Land Survey, dated this _____ day of _______________, 20___.

Mark V. Chapin, Hennepin County Auditor

BY: ____________________________Deputy

SURVEY DIVISION, Hennepin County, Minnesota

Pursuant to MN. STAT. Sec. 383B.565 (1969), this Registered Land Survey has been approved this _____ day of ________________, 20___.

Chris F. Mavis, Hennepin County Surveyor

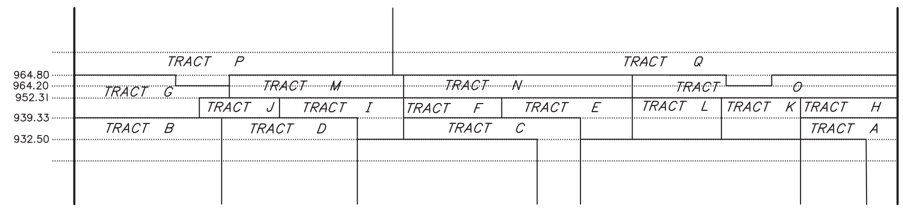
BY: ____________________________

REGISTRAR OF TITLES, Hennepin County, Minnesota

I hereby certify that the within REGISTERED LAND SURVEY NO. ______ was filed in this office this ____ day of ________________, 20___ at _______ o'clock __.M.

Martin McCormick, Registrar of Titles

BY: ____________________________Deputy



ELEVATION VIEW

THIS DETAIL DOES NOT PURPORT TO SHOW ALL HORIZONTAL RELATIONSHIPS
ELEVATIONS IN FEET AND HUNDREDTHS OF A FOOT

PRELIMINARY
SUBJECT TO REVISION

● DENOTES FOUND IRON PLS 15480

○ DENOTES SET IRON PLS 15480

FOR THE PURPOSES OF THIS PLAT THE SOUTH LINE OF LOT 1, BLOCK 1, WAYZATA BAY CENTER IS ASSUMED TO BEAR N70°32'29"W, AS SHOWN ON SHEET 2 OF 3 SHEETS.

BENCH MARK
(Elevations shown are based on NGVD 1929 datum and are in feet and hundredths of a foot, as shown on Sheet 2 of 3 Sheets)

1.) Top of top nut of fire hydrant; 262.54 feet, S49°47'17"E from the northeast corner of Lot 1, Block 1, WAYZATA BAY CENTER. Elevation = 938.40 feet

SUNDE LAND SURVEYING

SHEET 1 OF 3 SHEETS

Exhibit A page 3 of 11

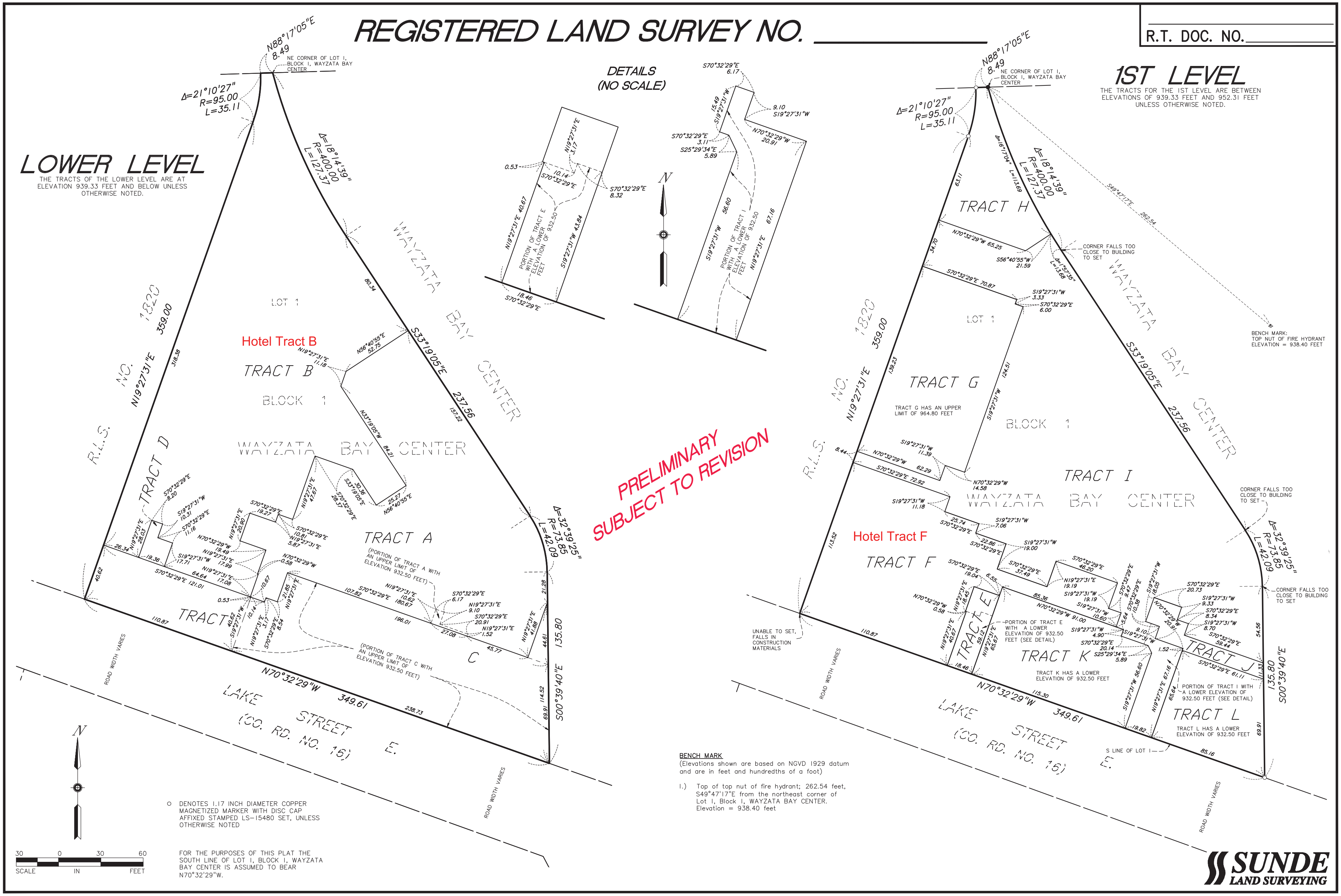


Exhibit A page 4 of 11

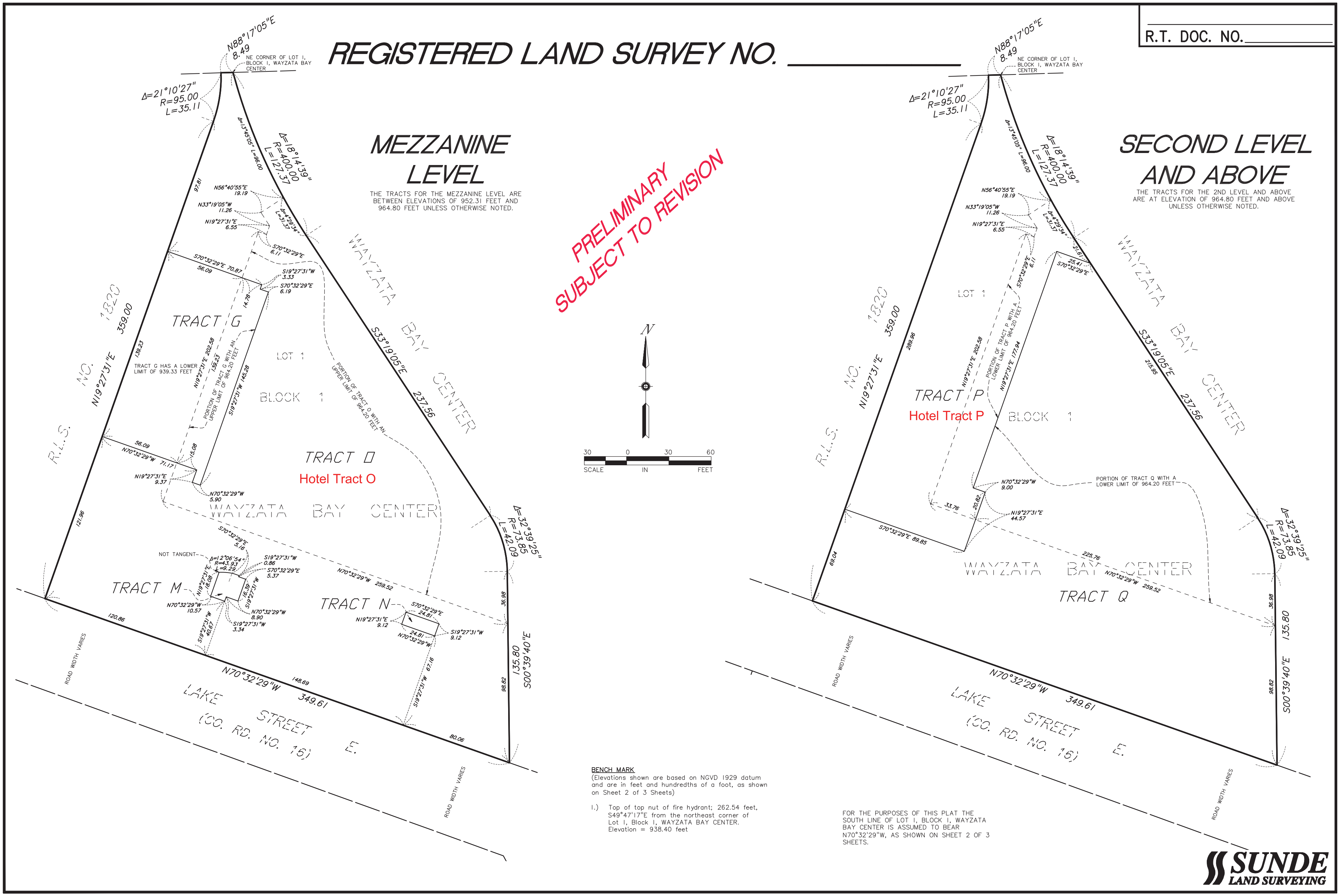


Exhibit A page 5 of 11

Liquor premises area designation for lower level:

Primary Area (such as restaurant & banquet room)
Total SF on lower level = 145 SF

Circulation (allows individuals that have purchased liquor in a primary area to walk to another primary or secondary area.)
Total SF on lower level = 317 SF

Landings - Lower Level   Owner/Manager Building Plan   4/2/17

Exhibit A   page 6 of 11

Liquor premises area designation for Street level:

Primary Area (such as restaurant & banquet room)
Total SF on street level = 3,768 SF

Secondary Area (such as room service)
Total SF on street level = 1,452 SF

Circulation (allows individuals that have purchased liquor in a primary area to walk to another primary or secondary area.)
Total SF on street level = 319 SF

Attachment B

Landings - Street Level Owner/Manager Building Plan 4/3/17

Exhibit A page 7 of 11

Liquor premises area designation for mezzanine level:

Primary Area (such as restaurant & banquet room)
Total SF on mezzanine level = 10,038 SF

Secondary Area (such as spa, room service)
Total SF on mezzanine level = 1,094 SF

Circulation (allows individuals that have purchased liquor in a primary area to walk to another primary or secondary area.)
Total SF on mezzanine level = 3,045 SF

Landings - Mezzanine Level Owner/Manager Building Plan 4/3/17

Attachment C

Exhibit A page 8 of 11

Liquor premises area designation on the second level:

Secondary Area (room service)
Total SF on second level = 13,114 SF

Circulation (allows individuals that have purchased liquor in a primary area to walk to another primary or secondary area.)
Total SF on second level =2,494 SF

Attachment D

Landings - Second Level Owner/Manager Building Plan 4/2/17

Exhibit A page 9 of 11

Liquor premises area designation on third level:

Secondary Area (room service)
Total SF on third level = 13,114 SF

Circulation (allows individuals that have purchased liquor in a primary area to walk to another primary or secondary area.)
Total SF on third level = 2,494 SF

Landings - Third Level   Owner/Manager Building Plan   4/2/17   Attachment E

Exhibit A page 10 of 11

Liquor premises area designation for fourth level:

Secondary Area (room service)
Total SF on fourth level = 13,091 SF

Circulation (allows individuals that have purchased liquor in a primary area to walk to another primary or secondary area.)
Total SF on fourth level = 2,451 SF

Landings - Fourth Level   Owner/Manager Building Plan   4/2/17

Exhibit A   page 11 of 11

05/02/2017

LIST OF MUNICIPAL LICENSES FOR CITY COUNCIL APPROVAL

(Recommended for approval, pending staff review for completeness of application materials.)

NEW On-Sale Intoxicating Liquor License and Sunday On-Sale Intoxicating Liquor License 05/15/2017 - 04/30/2018	
Bohland Hotel Group, LLC DBA "Hotel Landing" and "ninetwentyfive" Restaurant	925 Lake Street E.

City of Wayzata
City Council
Agenda Report

MEETING DATE: May 2, 2017	**AGENDA ITEM:** 9a
TITLE: Consider Resolution No. 16-2017 approving an impervious surface coverage variance at 128 Broadway Ave N	
PROPOSED MOTION: Adopt Resolution No. 16-2017	
PREPARED BY: Jeff Thomson, Director of Planning and Building	
REVIEWED BY: Jeffrey Dahl, City Manager	

ACTION REQUESTED:
Adopt the resolution approving the development application.

FINANCIAL OR BUDGET CONSIDERATION:
The development application does not have any impact on the City budget.

BACKGROUND:
The property owners, Scott Cooper and Jeff Jaglo, are proposing to demolish the existing home on the property at 128 Broadway Ave N, and construct a new single-family home with detached garage. The development application requests a maximum impervious surface variance from 35% to 38%.

The Planning Commission reviewed the development application and held a public hearing at its meetings on April 3rd and April 17th. After discussing the application, the Planning Commission adopted a Report and Recommendation for approval of the development application.

ATTACHMENTS:
1. April 3, 2017 Staff Report
2. Applicant's narrative
3. Plans
4. April 3, 2017 Planning Commission meeting minutes
5. April 17, 2017 Planning Commission draft meeting minutes
6. Draft Resolution No. 07-2017
7. Planning Commission Report and Recommendation

Staff Report
April 3, 2017

Addresses of Request:	128 Broadway Ave N
Applicant	Scott Cooper and Jeff Jaglo
Prepared by:	Jeff Thomson, Director of Planning and Building
"60 Day" Deadline:	May 5, 2017

Development Application

Introduction

The property owners, Scott Cooper and Jeff Jaglo, are proposing to demolish the existing home on the property at 128 Broadway Ave N, and construct a new single-family home with detached garage.

Property Information

The property identification number and owner of the property are as follows:

Address	PID	Owner
128 Broadway Ave N	06-117-22-13-0065	JSJ-Wayzata, LLC

The current zoning and comprehensive plan land use designation for the property are as follows:

Current zoning:	R-3A/Single and Two Family Residential District
Comp plan designation:	Low Density Single Family
Total site area:	8,264 square feet (0.19 acres)

Project Location

The property is located on Broadway Ave N between Wayzata Blvd and Park St E.

Map 1: Project Location

Application Requests
As part of the submitted development application, the applicant is requesting approval of the following item:

A. Impervious Surface Variance: The R-3A zoning district establishes a maximum impervious surface coverage of 35%. The applicant is proposing to add construct a new single-family home, detached garage, and driveway which would include 38.0% of impervious surface coverage on the lot, which requires a variance.

Adjacent Land Uses.
The following table outlines the uses, zoning, and Comprehensive Plan land use designations for adjacent properties:

Direction	Adjacent Use	Zoning	Comp Plan Land Use Designation
North	Single-family home	R-3A/Single and Two Family Residential District	Low Density Single Family
East	Single-family homes	R-3A/Single and Two Family Residential District	Low Density Single Family
South	Single-family home	R-3A/Single and Two Family Residential District	Low Density Single Family
West	Broadway Ave N	N/A	N/A

Public Hearing Notice
The public hearing notice was published in the *Lakeshore Weekly News* on March 23, 2017. The public hearing notice was also mailed to all property owners located within 350 feet of the subject property on March 27, 2017.

Analysis of Application

Proposed Plan
The applicant is proposing to tear down the existing house on the property and construct a new house and detached garage. The detached garage would be accessed by a new driveway that would be constructed from Broadway Ave, along the north side of the house. The driveway would consist of a paved area in front of the side-loading garage, with a "tire track" driveway connecting the paved area to the street. The proposed house and detached garage meet all of the zoning distirict requirements for setbacks and lot coverage. However, the size of the driveway results results in an impervious surface coverage that exceeds that maximum 35% in the R-3A district.

The applicant previously submitted a building permit application to the City which included a new single-family home with an attached garage adjacent to the front of the house. The house met all of the R-3A zoning requirements, including the impervious surface maximum. The applicant has revised the plans to include a detached garage in order to be consistent with the other single-family homes on surrounding lots.

Impervious Surface Coverage
The lot is 8,264 square feet in size. The 35% maximum impervious surface coverage requirement allows for up to 2,892 square feet of hardsurface on the lot. The folowing table outlines the proposed hardcover for the project:

House area	1,206 sq. ft.	14.6%
Garage area	660 sq. ft.	8.0%
Porch area	250 sq. ft.	3.0%
Driveway area	1,027 sq. ft.	12.4%
Total	**3,143 sq. ft.**	**38%**

Stormwater Management
The applicant is proposing to construct a small rain garden on the south east corner of the lot to capture and treat the stormwater runoff associated with the additional impervious surface. The zoning oridnance does not require stormwater treatment for a new single-family home. The applicant is proposing the rain garden as part of the requested impervious surface.

Applicable Code Provisions for Review

Variance Standards: Section 801.05.1.C provides the criteria for reviewing variances from the Zoning Ordinance. The Variance requested in the Application is a Setback Variance. The variance review criteria are as follows:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of this Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with this Ordinance.

C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
(i) the property owner’s proposal for the property is reasonable but not permitted by this Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, section 216C.06, subdivision 14, when in harmony with this Ordinance.

F. The City Council shall not permit as a variance any use that is not allowed under this Ordinance for property in the zoning district where the affected person’s land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

G. The City Council may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

H. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Action Steps

After considering the items outlined in this report and the public hearing held at the meeting, the Planning Commission should direct staff to prepare a *Planning Commission Report and Recommendation*, with appropriate findings, reflecting a recommendation on the application for review and adoption at the next Planning Commission meeting.

Attachments

- Attachment A: Applicant’s Narrative
- Attachment B: Plans

J Brunello llc/KRJ Homes

March 1, 2017

City of Wayzata

Regarding variance application for 128 Broadway, Wayzata Mn 55391

We are seeking a variance for above referenced address in order to redevelop the property.

The current structure is beyond repair and is of such impractical design it would not make sense to remodel.

Our new, professionally- designed house would provide a structure with aesthetically appealing elevations and efficient use of interior space while having a low impact on the surrounding properties and community.

The small lot size with the current hardcover rules make it difficult to construct the house without exceeding the percentage of impervious hardcover. Our structure, including the front porch and detached rear load garage is 25.7% of the 35% allowed hardcover. The driveway with garage approach is 12.6% of the allowed hardcover percentage with a combined total of 38.03% total impervious hardcover.

We're asking for the variance to allow us to exceed the impervious hardcover rule by 3.03 percent which is 250.03 sq feet.

Our plan to offset the impact the 250 sq feet of impervious hardcover :

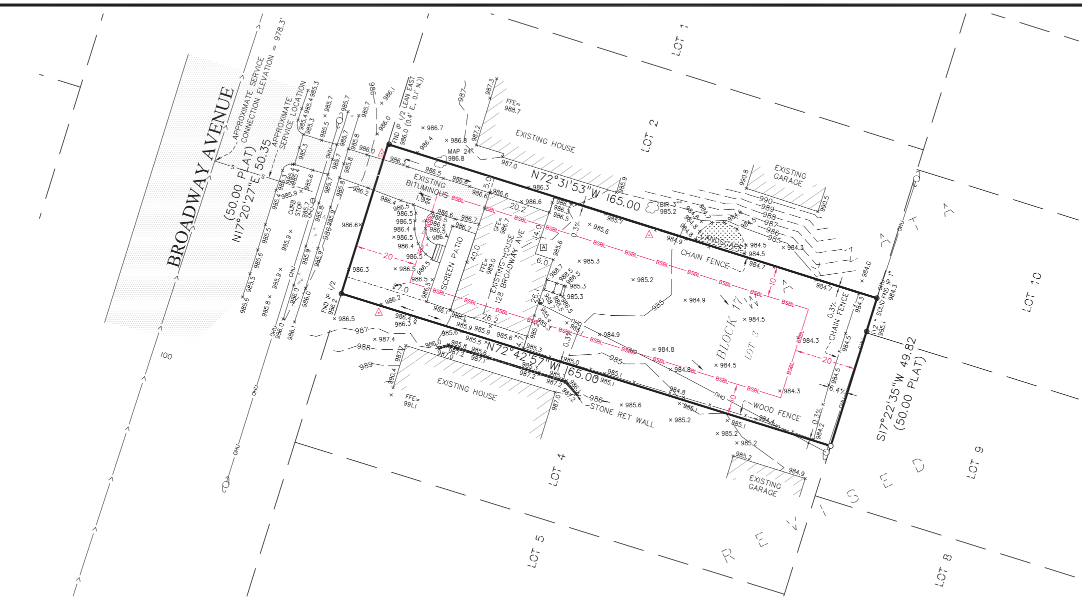
* place 690 sq feet of pervious pavers in front of garage
* establish a 700 cubic foot rain garden in rear yard
* install draintile system from all downspouts and sump line to rain garden

The homes that abut our property as well as most of the homes on the block and neighborhood have similar configurations in that the garages are detached and set to the back of property instead of the front. This is an important design factor from two perspectives ;

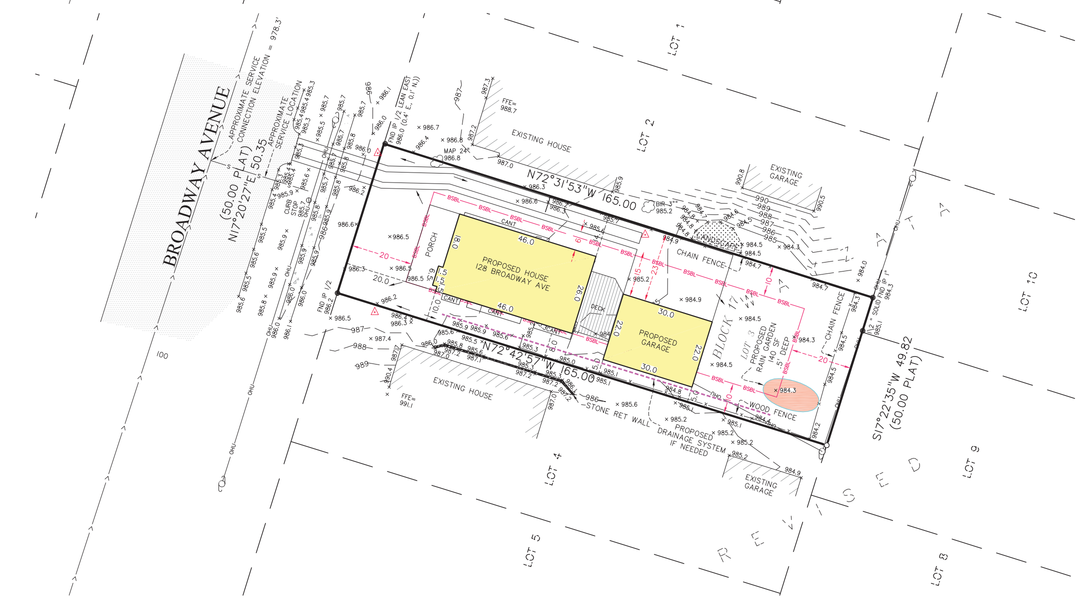
* front elevation is house and not garage
* consistent with era the neighborhood was developed

Our new house and site plan are based on a timeless approach that has become our standard. This project once completed will provide a quality built, appealing home that will withstand the test of time and elements and resemble existing homes that make up the charm and character of the community.

EXISTING CONDITIONS



PROPOSED CONDITIONS



DESCRIPTION OF PROPERTY SURVEYED

Lot 3, Block 17, WAYZATA REVISED, according to the recorded plat thereof, Hennepin County, Minnestota.

1. **Site Address**: 128 Broadway Avenue North, Wayzata, Minnesota 55391

2. **Flood Zone Information**: This property appears to lie in Zone X (Areas outside the 1-percent annual chance floodplain, areas of 1% annual chance sheet flow flooding where average depths are less than 1 foot, areas of 1% annual chance stream flooding where the contributing drainage area is less than 1 square mile, or areas protected from the 1% annual chance flood by levees. No Base Flood Elevations or depths are shown within this zone. Insurance purchase is not required in these zones.) per Flood Insurance Rate Map, Community Panel No. 27053C0307E, effective date of September 2nd, 2004.

3. **Parcel Area Information**: Gross Area: 8,264 s.f. ~ 0.190 acres

4. **Benchmark**: Elevations are based on Top Nut of Hydrant on southwest corner of Broadway Ave. and Gardner Street which has an elevation of: 984.62 feet (NAVD88).

5. **Zoning Information**: The current Zoning for the subject property is R-3A (Single and Two Family Residential District) per the City of Wayzata's zoning map dated April 28, 2015. The setback, height, and floor space area restrictions for said zoning designation were obtained from the City of Wayzata found on their web site on the date of August 27th, 2016 and are as follows:

   Principal Structure Setbacks - Front: 20 feet (Broadway Avenue)
   Side: 10 feet
   Rear: 20 feet
   Height: 32 feet
   Building Coverage: 30 percent of lot area
   Hardcover: 35 percent of lot area

   Accessory Structure Setbacks - Front: 20 feet
   Side: 5 feet
   Rear: 5 feet

   Please note that the general restrictions for the subject property may have been amended through a city process. We could be unaware of such amendments if they are not in a recorded document provided to us. We recommend that a zoning letter be obtained from the Zoning Administrator for the current restrictions for this site.

6. **Utilities**: We have shown the location of utilities on the surveyed property by observed evidence only. There may be underground utilities encumbering the subject property we are unaware. Please note that we have not placed a Gopher State One Call for this survey. There may or may not be underground utilities in the mapped area, therefore extreme caution must be exercise before any excavation takes place on or near this site. Before digging, you are required by law to notify Gopher State One Call at least 48 hours in advance at 651/454-0002.

   Verify sanitary service invert prior to any concrete work.

7. House has not been staked at the time of this certification.

Existing Hardcover

Lot Area	=	8,264 S.F.
House Area	=	962 S.F.
Driveway Area	=	396 S.F.
Screened Patio Area	=	207 S.F.
Sidewalk Area	=	62 S.F.
Total Area	=	1,627 S.F.
Building Coverage	=	14.2%
Impervious Coverage	=	19.7%

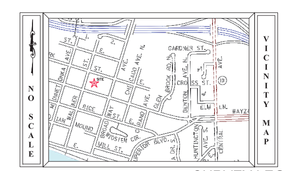
Proposed Hardcover

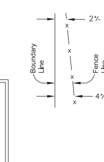
Lot Area	=	8,264 S.F.
House Area	=	1,206 S.F.
Garage Area	=	660 S.F.
Porch Area	=	250 S.F.
Driveway Area	=	1,027 S.F.
Total Area	=	3,143 S.F.
Building Coverage	=	22.58%
Impervious Coverage	=	38.03%

Proposed Elevations

Garage Floor Elevation	= 987.7
Top of Foundation Elevation	= 988.0
Basement Floor Elevation	= 980.0
Lowest Opening Elevation	= 983.2

PROPOSED ELEVATIONS AND GRADES DEPEND ON FIELD INFORMATION AND MAY CHANGE





Fence ties are shown on the side of the boundary line that the fence is located on.

Bearings are based on the Hennepin County Coordinate System (NAD 83 - 1986 adj.)

20 10 0 10 20 40
SCALE IN FEET

SURVEY LEGEND

CAST IRON MONUMENT	A/C UNIT	BITUMINOUS
CATCH BASIN	CABLE TV PEDESTAL	BUILDING SETBACK LINE
FLARED END SECTION	ELECTRIC TRANSFORMER	CABLE TV
GATE VALVE	ELECTRIC MANHOLE	CONCRETE CURB
GUY WIRE	ELECTRIC METER	CONCRETE
HYDRANT	GAS METER	CONTOUR EXISTING
SURVEY MONUMENT SET	GAS VALVE	CONTOUR PROPOSED
SURVEY MONUMENT FOUND	GUARD RAIL	DRAIN TILE
SURVEY CONTROL POINT	HAND HOLE	ELECTRIC UNDERGROUND
LIGHT POLE	SOIL BORING	FENCE
POWER POLE	TREE CONIFEROUS	FIBER OPTIC UNDERGROUND
SANITARY MANHOLE	TREE DECIDUOUS	GAS UNDERGROUND
SANITARY CLEANOUT	TELEPHONE MANHOLE	OVERHEAD UTILITY
SIGN	TELEPHONE PEDESTAL	RAILROAD TRACKS
GROUND ELEVATION	TRAFFIC SIGNAL	SANITARY SEWER
STORM DRAIN	UTILITY MANHOLE	STORM SEWER
STORM MANHOLE	UTILITY PEDESTAL	TELEPHONE UNDERGROUND
YARD LIGHT	WELL	UTILITY UNDERGROUND
		WATERMAIN

FIELD CREW	NO.	BY	DATE	REVISION
SR DM AT CL	1	EMW	11/23/2016	ADDED PROPOSED CONDITIONS
DRAWN	2	EMW	12/5/2016	REVISED HOUSE, UPDATED HARDCOVER
EMW	3	EMW	3/1/2017	NEW HOUSE
CHECKED				
DBP				
DATE				
08-11-16				

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 29th day of August, 2016.

"D" PLACEMENT SKETCH ONLY
FOR BUILDERS REVIEW 3-6-17

David B. Pemberton, PLS Minnesota License No. 40344
pemberton@sathre.com

ENGINEERS SURVEYORS DESIGNERS PLANNERS
SATHRE-BERGQUIST, INC.
150 SOUTH BROADWAY WAYZATA, MN. 55391 (952) 476-6000
WWW.SATHRE.COM

TWP.117 - RGE.22 - SEC.06
Project City: Wayzata
Hennepin County

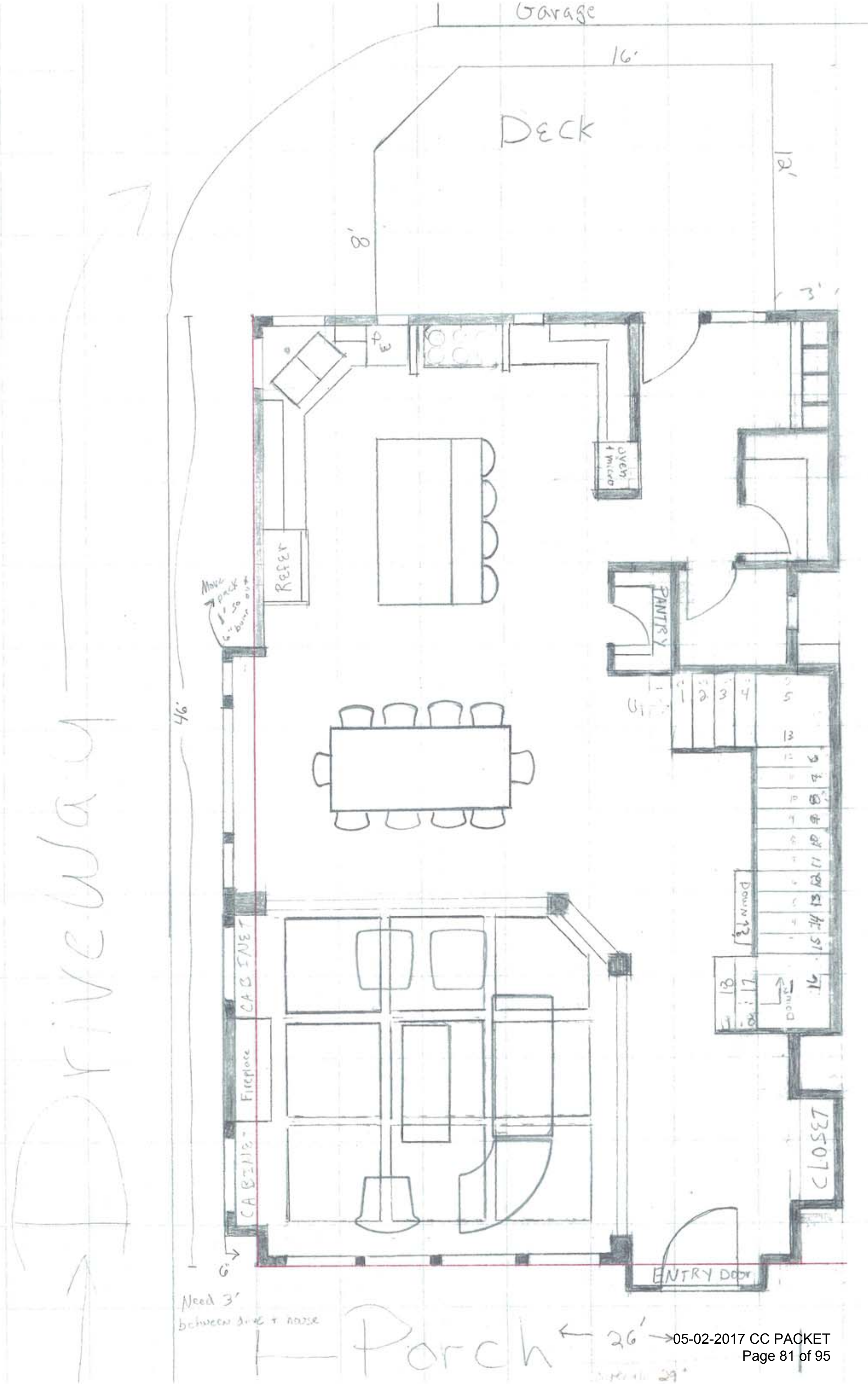
CERTIFICATE OF SURVEY

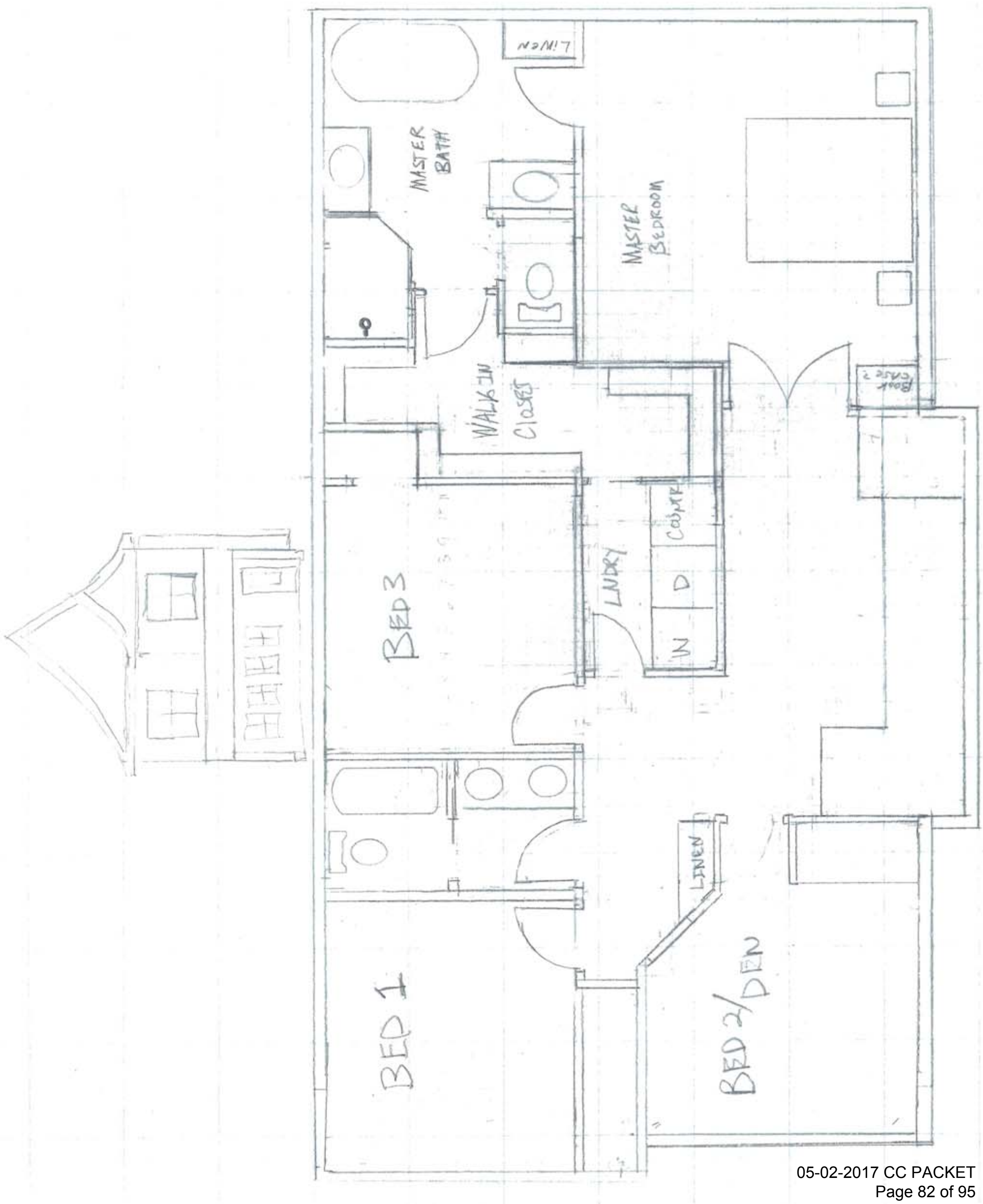
PREPARED FOR:
J BRUNELLO DESIGN

FILE NO. 40995-009

1 / 1


18
Cant
← 26' →
2'
CANT


Garage
16'
Deck
12'
8'
3'
oven + micro
Refer
Move pack + 1' so out
Pantry
46'
Driveway
Down 13
Cabinet
Fireplace
Cabinet
Closet
Entry Door
6'
Need 3' between drive + house
Porch
26'


LINEN
MASTER BATH
MASTER BEDROOM
BOOK CASE ?
WALK IN CLOSET
COUNTR
LNDRY
D
W
BED 3
LINEN
BED 1
BED 2/DEN

WAYZATA PLANNING COMMISSION
MEETING MINUTES
APRIL 3, 2017

<u>AGENDA ITEM 1.</u> Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:00 p.m.

Present at roll call were Commissioners: Young, Gruber, Gonzalez, Iverson, Murray, Flannigan and Buchanan. Absent: None. Director of Planning and Building Jeff Thomson and City Attorney David Schelzel were also present.

<u>AGENDA ITEM 2.</u> Approval of Agenda

Commissioner Young made a motion, Seconded by Commissioner Murray, to approve the April 3, 2017 meeting agenda as presented. The motion carried unanimously.

<u>AGENDA ITEM 3.</u> Approval of Minutes

a.) February 27, 2017

Commissioner Gruber made a motion, Seconded by Commissioner Gonzalez, to approve the February 27, 2017 meeting minutes as presented. The motion carried unanimously.

<u>AGENDA ITEM 4.</u> Public Hearing Items:

a.) Impervious Surface Variance – 128 Broadway Ave N

Director of Planning and Building Thomson stated the property owners, Scott Cooper and Jeff Jaglo, are proposing to demolish the existing home on the property at 128 Broadway Avenue N, and construct a new single-family home with detached garage. As part of the submitted development application, the applicants are requesting approval of an impervious surface variance. The R-3A zoning district establishes a maximum impervious surface coverage of 35%. The applicant is proposing to construct a new single-family home, detached garage, and driveway, which would include 38.0% of impervious surface coverage on the lot, which requires a variance. The proposed house and detached garage meet all of the zoning district requirements for setbacks and lot coverage. However, the size of the driveway results in an impervious surface coverage that exceeds the maximum 35% in the R-3A District. The applicant is proposing to construct a small rain garden on the south ease corner of the lot to capture and treat the stormwater runoff associated with the additional impervious surface. The zoning ordinance does not require stormwater treatment for a new single-family home, but the applicant is proposing the rain garden as part of the requested impervious surface. Mr. Thomson stated the public hearing notices did go out late and the 10-day notification requirement may not have been met. He recommended the Commission continue the public hearing to the next Planning Commission meeting to allow for additional notification time and public comment.

Commissioner Gonzalez asked how high the house would be.

Mr. Thomson stated the applicant previously submitted a building permit application to the City, which included a new single-family home with an attached garage on the front of the house. The house met all of the R-3A zoning requirements, including the building height and impervious surface maximum. The applicant has revised the plans to include a detached garage in order to be consistent with the other single-family homes on surrounding lots. Mr. Thomson stated that the applicant is not requesting a height variance. The applicant included schematic design plans with the development application. The applicant would be required to submit detailed construction plans with the building permit application to ensure the house meets the maximum height requirement.

Mr. Thomson stated the potential practical difficulties for the impervious surface variance are the lot is less than 9,000 square feet in size, and the lot is only 50-feet wide. Mr. Thomson stated that the lot size and lot width are less than the minimum zoning district requirements.

Commissioner Gonzalez asked what type of material would be used for the deck.

Mr. Thomson stated decks are not counted as hard surface as long as the surface below the deck is pervious. The deck would likely be made from typical decking material such as wood or composite materials.

Applicant's representative, Mr. Jeff Jaglo, 16890 80th Place N, Maple Grove, stated they originally had had professional plans produced and submitted to the City but the plan they developed did not meet the characteristic of the neighborhood. They had stopped the building permit review and decided to come up with a plan that would better fit the character, look, and charm of the neighborhood.

Commissioner Flannigan asked if the applicant preferred the garage to be positioned closer to the house, or if the applicant would prefer to move it further back on the property.

Mr. Jaglo stated they would prefer to have the garage attached but with the setback requirements from the side lot line, this would not work with a side loading garage. Therefore, they positioned it to be closer to the home. Mr. Jaglo stated that if the garage were further back there would be an increase in the impervious surface coverage.

Commissioner Gonzalez asked what the height of the home would be and what type of materials would be used.

Mr. Jaglo stated the height would be 31-feet. They would be using composite decking material. He explained that as a developer they target homes that would typically not be remodeled, and they redevelop sites to closely match what is being replaced in terms of style or era of construction.

Chair Iverson asked if it would be possible to shrink the footprint of the house to meet the 35% impervious surface coverage.

Mr. Jaglo stated that they could not reduce the house footprint because the home they are proposing does not have any inefficient use of space. The home is 26x46 and 4100 total square feet with 2600 square feet being the main floor. The other homes they have built along Broadway are 4400-4600 square feet. They have reviewed the design and in order to make the stairs work and traffic flow, they have compressed it as much as possible. This particular plan is smaller than the one they had previously submitted for approval.

Commissioner Gruber asked if the applicant had looked at the use of pervious pavers.

Mr. Jaglo stated they had but there is not a provision in the City Code that allows for the use of pervious pavers for impervious surface credit.

Mr. Thomson stated in standard zoning districts, the City does not give credit toward the hard surface coverage for the use of pervious pavers. In certain circumstances, they are allowed as storm water management in the Shoreland Overlay district. The applicant is proposing a rain garden to offset the increase in the impervious surface.

Commissioner Gruber suggested the City review the use of pervious pavers and allowing for impervious surface credit as part of the City's Code review.

Mr. Thomson stated the City adopts the Minnehaha Watershed District stormwater management rules, and the watershed district is in the process of updating their rules. One of the topics they are looking at is pervious pavers standards and regulations. If the watershed district updates their rules, the City would consider the proposed changes at part of adopting the updated stormwater management requirements.

Mr. Jaglo stated they are including some pervious pavers in their plan but these are not credited toward the impervious surface coverage amount.

Commissioner Gonzalez asked what Mr. Jaglo would suggest for maintenance of the pavers so that the compaction would not create an impervious paver situation.

Ms. Jaglo stated he would not be able to speak to that as it was not his area of expertise, but he would think that the seasonal movement of the pavers would be what keeps them from compacting. He stated he would prefer to do a concrete drive with the rain garden. He explained all of the runoff from the house and garage would be directed to the rain garden and this surface area was more than the additional 250 square feet of impervious surface they were proposing to add as part of the variance application.

Commissioner Gonzalez asked if there would be any trees removed from the site.

Mr. Jaglo stated there was one significant tree on the property, and it was shared with the neighboring property, and this would not be removed. They would do everything they could to ensure that this tree is not impacted.

Chair Iverson opened the public hearing at 7:38 p.m.

Ms. Sandy Harvey, 134 Broadway Avenue N, Wayzata stated they are thrilled to see that there is going to be some development on the property. She had seen the first plans that were submitted with the building permit application, and she had concerns about the mass and what this would do to the daylight her home receives. She would be happy to see the home as it is currently proposed and laid out because it does match the neighborhood better, and it cuts up the mass of the first proposal. She stated the 3% overage in impervious surface would be a good compromise to ensure a better design for the neighborhood.

Mr. Scott Frost, 122 Broadway Avenue N, Wayzata, stated he would agree with Ms. Harvey. This particular design would fit into the neighborhood and they are doing everything they can to mitigate the water and move it to the backside of the property. He stated he would like to see additional trees and landscaping on the backside of the property.

Chair Iverson closed the public hearing at 7:42 p.m.

Chair Iverson asked what the impervious surface would increase to if someone decided in the future to change the design of the driveway from a “tire track” driveway to a paved driveway.

Mr. Thomson stated in order to redo the driveway, the homeowner would not have to apply for a permit from the City, but they would still have to comply with the impervious surface requirements.

Mr. Jaglo stated if the full driveway were paved it would be approximately an additional 4-feet by 70-feet, or 280 square feet.

Commissioner Gonzalez asked whether the variance would be attached to the land and be a part of the property records.

City Attorney Schelzel stated the variance would run with the property and if the variance contains a condition that the driveway could not be altered, then that condition would come out in any title work on the property.

Mr. Thomson stated the City would not treat this particular property any different than other properties in the City that have an impervious surface variance.

Chair Iverson stated it would be difficult to enforce the impervious surface requirement if the applicant is not required to have a permit to do their driveway.

Commissioner Flannigan stated the sidewalk from the driveway to the front door was not included in the proposed hardcover calculation. He suggested this be included in the calculation when it is finalized.

Mr. Thomson stated there is no sidewalk in the proposed plans and the sidewalk along the street is located in the right-of-way, and is not included in the impervious surface calculations for the lot.

Commissioner Gonzalez stated the character of the neighborhood and the lot size would drive the practical difficulties for this variance request. She would recommend approval of the variance request. She would like to add a condition that when the final plans are brought forward there is a storm water management plan approved by the City Engineer.

Commissioner Buchanan stated the request was reasonable and he would recommend approval.

Commissioner Gruber stated she would also recommend approval of the variance request. The design fits with the character of the neighborhood, and the neighbors are in support of the application.

Chair Iverson stated this variance request of 3% may not be much, but this does add up throughout the community. She stated the plans could be altered to reduce the impervious surface to meet the 35% requirement.

Chair Iverson stated that the public hearing for the development application would be continued to the next Planning Commission meeting on April 17th.

Commissioner Gonzalez made a motion, Seconded by Commissioner Young, to direct staff to prepare a draft Planning Commission Report and Recommendation with appropriate findings recommending approval of the impervious surface variance at 128 Broadway Avenue N, subject to a condition that a storm water management plan be submitted for review and approval by the City Engineer. The motion carried 6 ayes and 1 nay (Iverson)

AGENDA ITEM 5. Old Business Items:

a.) None

AGENDA ITEM 6. Other Items:

a.) Review of Development Activities

Mr. Thomson stated there would be a joint meeting with the Planning Commission, City Council and Housing Redevelopment Authority on Tuesday, April 11. He stated at the next Council meeting, the City Council would be considering a first reading of an amendment to the City

WAYZATA PLANNING COMMISSION
DRAFT MEETING MINUTES
APRIL 17, 2017

AGENDA ITEM 1. Call to Order and Roll Call

Chair Iverson called the meeting to order at 7:02 p.m.

Present at roll call were Commissioners: Young, Gruber, Gonzalez, Iverson, Murray, Flannigan and Buchanan. Director of Planning and Building Jeff Thomson and City Attorney David Schelzel were also present.

AGENDA ITEM 2. Approval of Agenda

Commissioner Young made a motion, Seconded by Commissioner Gruber, to approve the April 17, 2017 meeting agenda as presented. The motion carried unanimously.

AGENDA ITEM 3. Approval of Minutes

a.) Approval of April 3, 2017 Planning Commission Minutes

Commissioner Gruber made a motion, Seconded by Commissioner Gonzalez, to approve the April 3, 2017 Planning Commission Minutes as presented. The motion carried unanimously.

AGENDA ITEM 4. Public Hearing Items:

a.) Impervious Surface Variance – 128 Broadway Avenue N

Director of Planning and Building Thomson stated the public hearing on this variance application had been continued from the April 3, 2017 Planning Commission meeting. He added that at that meeting, the Commission had directed staff to prepare a draft report and recommendation of approval of the application. Mr. Thomson noted the conditions of approval outlined in the draft report, including that the final design for the storm water management plan must be reviewed and approved by the City Engineer.

Chair Iverson opened the public hearing at 7:05 p.m.

There being no one wishing to address the Planning Commission on the application, Chair Iverson closed the public hearing at 7:06 p.m.

Commissioner Young made a motion, Seconded by Commissioner Murray, to adopt the Planning Commission Report and Recommendation as presented, recommending approval of a variance for impervious surface coverage at 128 Broadway Avenue N.

Commissioner Gonzalez stated she was glad to see the applicant had decided to maintain the character of the neighborhood and redesigned the home.

The motion was called to a vote. The motion carried; 6-ayes and 1-nay (Iverson)

AGENDA ITEM 5. **Old Business Items:**

a.) None.

AGENDA ITEM 6. **Other Items:**

a.) **Review of Development Activities**

Director of Planning and Building Thomson stated the May 1st Planning Commission meeting agenda would include review of amendments to the tree ordinance. Mr. Thomson stated that the City received a development application for redevelopment at 1330 Wayzata Blvd E, which is tentatively scheduled for the May 15th Planning Commission meeting.

Mr. Thomson also stated that Tyson Jenkins, the City's Building Official, has announced that he will be leaving Wayzata for a position at the City of Plymouth.

Mr. Thomson noted that the City Council is holding their Strategic Planning Retreat on April 20th and 21st.

Mr. Thomson reviewed the City Council meeting agenda for April 18th, which includes a workshop on the Comp Plan, and discussion on the transient docks at Broadway and the Depot. The regular meeting will be preceded by a continued meeting of the local Board of Appeal and Equalization, and the regular meeting agenda includes the second reading of the building code ordinance amendment, and approval of the final plat for Frenchwood 3rd Addition, the four-lot subdivision at 250 and 270 Bushaway Road.

Chair Iverson asked if the Planning Commission should add items from their work plan to the agenda.

Mr. Thomson updated the Planning Commission on the 2017 work plan. He stated after the Tree Ordinance has been reviewed and amended, the Commission would have a workshop to review processes for development applications and adopting reports and recommendations, as well as public engagement improvements as part of the development process.

b.) Next Meeting is Scheduled for May 1, 2017

DRAFT RESOLUTION NO. 16-2017

RESOLUTION APPROVING VARIANCE FOR IMPERVIOUS SURFACE COVERAGE AT 128 BROADWAY AVE N

WHEREAS, Scott Cooper and Jeff Jaglo on behalf of JSJ-Wayzata, LLC (the "Applicant") have submitted a development application (the "Application") for an impervious surface variance (the "Impervious Surface Variance") for a new single family home and detached garage (the "Project") on the property at 128 Broadway Ave N, (the "Property");

WHEREAS, the Wayzata Planning Commission, pursuant to the Zoning Ordinance, held a public hearing on the Application on April 3 and April 17, 2017 and adopted a Report and Recommendation to the City Council to approve the Application, a copy of which is attached to this Resolution as Attachment A ("Planning Commission Report and Recommendation of Approval"); and

WHEREAS, the City Council concurs with the findings and recommendation of the Planning Commission Report and Recommendation of Approval;

NOW THEREFORE, BE IT RESOLVED by the City Council of Wayzata, Minnesota as follows:

A. Based on the Application materials, additional materials submitted by the Applicant, staff reports, public comment and information presented at the public hearings, the standards of the Wayzata Zoning Ordinance, and the findings and recommendations of the Planning Commission Report and Recommendation of Approval of the Application, all of which are incorporated by reference in this Resolution, the City Council of the City of Wayzata hereby finds, confirms and memorializes that the Application meets the applicable requirements of Wayzata's Zoning Ordinance.

B. Based on the foregoing, the Impervious Surface Variance requested in the Application, and as defined in the record, is hereby **APPROVED**, subject to satisfaction and continuing compliance with all of the following:

1. The Applicant must incorporate a stormwater maintenance system into the Project that has been reviewed and approved by the City Engineer.

2. The Applicant must secure all necessary building and other permits for construction of, and comply with all laws and regulations applicable to, the Project.

3. All expenses of the City of Wayzata related to the review and processing of the Application, including consultant, expert, legal, and planning fees incurred, must be fully reimbursed by the Applicant.

Adopted by the Wayzata City Council this ______ day of ________________, 2017.

____
Mayor Ken Willcox

ATTEST:

____
City Manager Jeffrey Dahl

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Wayzata, Minnesota, at a duly authorized meeting held on ___________, 2017.

____
Becky Malone, Deputy City Clerk
SEAL

Attachment A
Planning Commission Report and Recommendation of Approval, dated April 17, 2017

WAYZATA PLANNING COMMISSION

April 17, 2017

REPORT AND RECOMMENDATION OF APPROVAL OF VARIANCE FOR IMPERVIOUS SURFACE COVERAGE AT 128 BROADWAY AVE N

SUMMARY OF RECOMMENDATION

Approval* of Variance for Impervious Surface Coverage of Single Family Residential Project

** subject to certain conditions noted in Section 4 of this Report*

REPORT AND RECOMMENDATION

Section 1. BACKGROUND

1.1 Project. Scott Cooper and Jeff Jaglo on behalf of JSJ-Wayzata, LLC (the "Applicant") have submitted a development application for an impervious surface variance (the "Application") for a new single family home on the property at 128 Broadway Ave N, (the "Property"). The Applicant is proposing to demolish the existing home on the Property and construct a new single family home with detached garage (the "Project").

1.2 Application Requests. As part of the Application, the Applicant is requesting approval of the following:

A. Impervious Surface Variance. The Project requires an imperious surface coverage variance of three percent (3%) above the maximum allowed for the R-3A/Single and Two Family Residential District, or a total of thirty-eight percent (38%) impervious surface coverage (the "Impervious Surface Variance").

1.3 Property. The street address, property identification number and owner of the Property are:

128 Broadway Ave N	06-117-22-13-0065	JSJ-Wayzata, LLC

1.4 Land Use. The Property is zoned R-3A/Single and Two Family Residential District and guided Low Density Single Family under the Wayzata Comprehensive Plan.

1.5 Notice and Public Hearing. Notice of a public hearing on the Application was published in the *Lakeshore Weekly News* on March 23, 2017. A copy of the notice was mailed to all property owners located with 350 feet of the Property on March 27, 2017. The public hearing on the Application was held at the April 3 and April 17, 2017 Planning Commission meetings.

Section 2. STANDARDS

2.1 Impervious Surface Coverage Limits. The maximum impervious surface coverage permitted in the R-3A/Single and Two Family Residential District is thirty-five percent (35%) of the lot.

2.2 Variance. The applicable criteria for granting a variance from the standards of the Zoning Ordinance under Sec. 801.05.1.C. are:

A. Variances shall only be permitted when they are:
(i) in harmony with the general purposes and intent of the Zoning Ordinance; and
(ii) consistent with the Comprehensive Plan.

B. Variances may be granted when the Applicant for the variance establishes that there are practical difficulties in complying with the Zoning Ordinance.

C. “Practical difficulties,” as used in connection with the granting of a variance, means that:
(i) the property owner’s proposal for the property is reasonable but not permitted by the Zoning Ordinance;
(ii) the plight of the landowner is due to circumstances unique to the property, and not created by the landowner; and
(iii) the variance, if granted, will not alter the essential character of the locality.

D. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

E. The City Council shall not permit as a variance any use that is not allowed under the Zoning Ordinance for property in the zoning district where the affected person’s land is located, except the City Council may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

F. An application for a variance shall set forth reasons that the variance is justified under the criteria of this section in order to make reasonable use of the land, structure or building.

Section 3. FINDINGS

Based on the Application materials, staff reports, public comment presented at the public hearing, and Wayzata's Zoning Ordinance, the Planning Commission of the City of Wayzata makes the following findings of fact:

3.1 Impervious Surface Variance.

A. The Impervious Surface Variance requested is (i) in harmony with the general purposes and intent of the Zoning Ordinance in that it would be used for a project that seeks to better conform with the existing aesthetics, styles, design and layout of the residences and garages of the surrounding residential neighborhood, and (ii) consistent with the Comprehensive Plan's guidance for the area and encouragement of preserving neighborhood character.

B. The Applicant, in the narrative of its Application and its public comments before the Planning Commission has established that there are practical difficulties in complying with the strict standards of the Zoning Ordinance as they relate to impervious surface coverage limits.

C. A finding of "Practical difficulties" is supported by the following:

(i) The Applicant's proposal for the Property is reasonable in that it reflects the character and layout of the surrounding neighborhood by locating the garage to the rear of the residence, which is driving the need for the Impervious Surface Variance. In addition, the Applicant is proposing storm water mitigation plans that will result in overall better storm water management for the Property than if no variance were requested and will be an improvement over the existing conditions on the Property.

(ii) The plight of the Applicant is due to the size and width of the lot, which are less than the minimum R-3A lot requirements, and are unique characteristics of the Property, and were not created by the Applicant.

(iii) The Impervious Surface Variance would not alter the essential character of the locality but will instead improve and allow greater conformity to such character than without the variance.

D. The practical difficulties necessitating the Impervious Surface Variance are not economic in nature but rather are driven by a desire to better conform to character and layout of the residences and garages in the surrounding neighborhood.

E. The proposed use for the Property is permitted within the R-3A/Single and Two Family Residential District.

F. The conditions for granting approval of the Impervious Surface Variance listed below in Section 4 of this Report should be considered by City Council.

G. The Applicant has provided the reasons that the Impervious Surface Variance is justified under applicable criteria in order to make reasonable use of the land, structures and buildings on the Property.

Section 4. RECOMMENDATION

4.1 Planning Commission Recommendation. Based on the findings in section 3 of this Report, the Planning Commission recommends approval of the Impervious Surface Variance requested in the Application, subject to the following conditions:

A. The Applicant must incorporate a stormwater management system into the Project. Prior to the City issuing the building permit for construction of the new house, the Applicant must submit a stormwater management plan for review and approval by the City Engineer.

4.2 Recording of Variance. In accordance with City Code, the Applicant must record the variance with the County Recorder within thirty (30) days of the City Council approval date and as soon as reasonably possible thereafter, furnish the City proof of recording. No building permits for the Property will be granted until such proof of recording is furnished to the City.

Adopted by the Wayzata Planning Commission this 17th day of April 2017.

Voting In Favor: Buchanan, Flannigan, Gonzalez, Gruber, Murray, Young
Voting Against: Iverson
Abstaining: None
Absent: None