

**WAYZATA CITY COUNCIL
MEETING MINUTES
June 6, 2017**

AGENDA ITEM 1. Call to Order.

Mayor Willcox called the meeting to order at 7:00 p.m.

AGENDA ITEM 2. Pledge of Allegiance.

AGENDA ITEM 3. Roll Call.

Council Members present: Koch, McCarthy, Plechash, and Tyacke. Also present: City Manager Dahl, Director of Planning and Building Thomson, City Engineer Kelly, and City Attorney Schelzel.

AGENDA ITEM 4. Approve Agenda.

Mr. Plechash made a motion, seconded by Mr. Tyacke, to approve the agenda. The motion carried 5/0.

AGENDA ITEM 5. Public Forum – 16 Minutes (3 minutes per person).

a. LMCD Update – Presented by Dan Baasen LMCD Representative and Vickie Schleuning Executive Director

Dan Baasen, LMCD Representative, reported the LMCD is about to celebrate 50 years. He described the LMCD responsibilities and reported on a recent incident on Lake Minnetonka where all the agencies worked together to help a distressed boater.

Mr. Baasen reported in 2016 they developed a new strategic plan, their attorney passed away and was replaced by Troy Gilchrist, and they hired new Executive Director Vickie Schleuning. The 2017 budget reflects an increase of five percent over last year. Wayzata's increase is six percent due to larger growth in assessed valuations. The allowable maximum levy indicated by the State Legislature is .00242 of assessed valuation. This puts their allowable maximum levy at \$538,100, but their levy this year is \$342,000.

Mr. Baasen reported the main challenges they face this year is the loss of grants, a lot of milfoil on the lake, recodification, and expansion of solicitation from the Save the Lake group. He acknowledged the work done by Vickie Schleuning in her role as the new LMCD Executive Director.

Vickie Schleuning, LMCD Executive Director, reported on Lake Minnetonka and the mission, vision, strategic priorities, and role of the LMCD. The 2017 Initiatives include recodification, increased communication, and collaborations with other organizations. She highlighted the roles of the Aquatic Invasive Species Committee (AIS) and Save the Lake Fund, and announced they have a harvesting position open for the summer.

Mr. Tyacke inquired if there are problems with jet skis on the lake. Ms. Schleuning responded the concerns are how close they get in proximity to boats and if a person can have two jet skis instead of one boat.

Mrs. McCarthy stated she learned of a boat inspection incentive happening in another State where a boater is entered into a raffle each time they went through an inspection station. The program worked in partnership with businesses to acquire prizes for the raffle. She also requested more explanation on Sophia's Law.

Ms. Schleuning stated Sophia's Law is enforced by the Minnesota Department of Natural Resources and will require specific boats to display signage and install carbon monoxide detectors. She will post more information on the LMCD Facebook page.

1 Mr. Plechash inquired if there has been anything that has surprised her as Executive
2 Direction and what the cities can do better than they have in the past.

3 Ms. Schleuning stated she has been surprised on how many different types of projects
4 they are involved in that are related to her background in Microbiology and Chemistry, the
5 uniqueness of some of the bays, and the passion of the people around the lake. In the future, they
6 plan to have strategic discussions with member cities.

7 Mayor Willcox inquired what the biggest challenge is on Lake Minnetonka. Ms.
8 Schleuning stated cuts in funding, AIS, and developing bay-based strategies are current
9 challenges on the lake.

10 Mr. Baasen stated they are looking at other sources of funding through private sources
11 and grants that have not been traditional sources of funding for them.

12
13 **b. Bushaway Landscaping Update**

14 Jack Amdal reported the Bushaway landscaping event took place on Earth Day, April 22, 2017.
15 The weather cooperated and they worked with Cargill, Great River Greening group, and members
16 from the community. He thanked Bridget Anderson, Landscape Committee Chair, for her work in
17 organizing this event.

18 Mr. Amdal acknowledged City Engineer Mike Kelly for his work on this project over the
19 past 10 years and presented him with a gold star. City Engineer Kelly thanked Mr. Amdal for his
20 kind words and stated there were many people and organizations that led on this project.

21
22 **c. Wayzata Blu Project - Jane Cole**

23 Jane Cole, 181 East Ridgeview Drive, reported she is working with a group of people on a
24 petition trying to stop the Wayzata Blu Project because it will change the commercial district on
25 the west end of Lake Street into residential. Representing Wayzata residents and businesses, she
26 requested a moratorium be placed on both sides of Lake Street from Barry Avenue to Ferndale
27 Avenue, on any new construction other than what has already been approved. During this time,
28 she requested staff actively seek and promote alternative options to benefit all parties involved
29 and attempt to preserve the charm of Wayzata's beautiful shoreline.

30 Mayor Willcox directed City Manager Dahl to brief the Council at a future workshop on
31 the pros and cons of this request. Mr. Dahl agreed.

32 Ms. Cole stated residents are confused by what is going on in that area. She requested the
33 City inform the residents of exactly what is being developed, the requirements for what is being
34 proposed, and if there is hope.

35
36 **AGENDA ITEM 6. New Agenda Items.**

37 None.

38
39 **AGENDA ITEM 7. Consent Agenda.**

40 Mrs. McCarthy stated she will not be able to vote on item Nos. 7(g) and 7(h), and requested they
41 be removed from the Consent Agenda and voted on separately.

42 Mr. Plechash requested item No. 7(f) be pulled for further discussion. He stated he
43 thought there was an internal solution and inquired how much it would cost to do inspections
44 internally as opposed to with Metro West Inspection Services. City Manager Dahl advised it will
45 cost about \$100,000 with the contract, and if it were done internally, it would cost more than that.
46 With the current high-profile projects in the City, they did not feel comfortable with the
47 candidates they had and this is a better approach. In a year, they will see if an internal candidate
48 could grow into the position, or they could re-advertise the position. Director of Planning and
49 Building Thomson pointed out one change with the contract is removal of the errors and
50 Omissions insurance requirements, because it is not necessary. He also requested the Council
51 appoint Todd Geske as the City's Building Official.

1 Mr. Koch inquired about the turnaround times listed in the contract to make sure it is in
2 line with what they were previously providing. Mr. Dahl stated the service will likely be a little
3 slower than what has been done in the past, but consistent with industry standards.

4 Mayor Willcox requested item No. 7(d) be pulled for further discussion. He inquired if
5 they would do anything different in that area than what has been previously decided if they do a
6 speed study and it says there is a speed problem. City Engineer Kelly responded the concerned
7 resident wanted to go directly to an evaluation by Mn/DOT, which is irreversible. This speed
8 study allows them to evaluate it on their own internally and determine if they want to pursue the
9 evaluation by Mn/DOT. They will still maintain the things they have previously decided to do.

10 Mr. Tyacke recalled the speed study results may also help them make a case with
11 Mn/DOT to move the speed limit boundary to the west side of the bridge.

12 Mr. Plechash inquired if they should wait on the speed study until construction in the area
13 is completed. Mr. Kelly stated this is a good time due to the increased amount of traffic in the
14 area. The study could move forward as soon as it is approved and the money allocated is well
15 worth spending.

16 Mayor Willcox explained item 7(h) has to do with steps coming off The Landing and
17 encroaching on the City's sidewalk. He inquired why a permit was not acquired before it was
18 completed and why it is considered a temporary encroachment. Mr. Dahl stated they thought the
19 temporary encroachment process was the most appropriate given that the stairs were already
20 approved in the site plan process and it gives the City the ability to be able to excavate under it if
21 needed, and not be held responsible. Mr. Thomson stated it was approved as part of the design of
22 the building, but a temporary encroachment permit was not approved at that time.

23 Mr. Tyacke made a motion, seconded by Mr. Koch, to approve the consent agenda,
24 including striking the Errors and Omissions insurance section from the contract in 7(f) and
25 appointing Todd Geske as Building Official, and excluding item Nos. 7(g) and 7(h):

- 26 a. Approval of City Council Workshop Minutes of May 16, 2017, and City Council Regular
- 27 Meeting Minutes of May 16, 2017
- 28 b. Approval of Check Register
- 29 c. Approval of Municipal Licenses
- 30 d. Approval of Speed Study for Wayzata Boulevard at Ferndale Road by SRF
- 31 e. Approval of Security System for Mill Street Parking Structure
- 32 f. Approval of Professional Services Agreement with Metro West Inspection Services, Inc.
- 33 for Building Inspection Service
- 34 ~~g. Approval of Resolution No. 18-2017 Approving and Authorizing Execution of the RLS~~
- 35 ~~for The Landing at 901 Lake Street East~~
- 36 ~~h. Approval of Resolution No. 20-2017 Approving Temporary Encroachment Permit for~~
- 37 ~~The Landing at 901 Lake Street East~~
- 38 The motion carried 5/0.

39
40 The Council considered the following items next:

- 41 g. Approval of Resolution No. 18-2017 Approving and Authorizing Execution of the RLS
- 42 for The Landing at 901 Lake Street East
- 43 h. Approval of Resolution No. 20-2017 Approving Temporary Encroachment Permit for
- 44 The Landing at 901 Lake Street East

45 Mr. Thomson advised item 7(h) also includes approval of the Encroachment Agreement
46 that was included in the revised meeting packet.

47 Mr. Plechash made a motion, seconded by Mr. Koch, to approve item Nos. 7(g) and 7(h),
48 including the Encroachment Agreement.

49 Mr. Tyacke noted the letter that was submitted by Terry Schneider as the Owner's
50 Representative for the developer clarifies that the sidewalk along the south portion of the building
51 is over a pond and structurally supported by The Landing, resulting in rebar ties to the building.

1 The motion carried 4/0/1. (McCarthy abstained)

2
3 **AGENDA ITEM 8. Public Hearing.**

4 **a. Resolution No. 19-2017 Vacating a Drainage and Utility Easement and**
5 **Acknowledging Grant for a New Drainage and Utility Easement at 901 Lake Street**
6 **East**

7 Mrs. McCarthy explained she has a family member who is employed by the applicant on this
8 item. She recused herself, and stepped down from the dais.

9 Mr. Tyacke inquired if a unanimous vote is required. City Attorney Schelzel explained
10 they will be following State Statute for this vacation, and simple majority is required for
11 approval.

12 Director of Planning and Building Thomson reported when The Landing project was
13 approved by the City Council in 2015, the stormwater pond configuration was different than what
14 was anticipated in the 2008 master plan for the Bay Center redevelopment project. Due to the
15 change in configuration, the existing easement does not reflect the approved configuration. To
16 accommodate this modification, the applicant is requesting the City vacate the existing easement
17 and dedicate a new easement that would encumber the stormwater pond as actually constructed.

18 Mr. Tyacke inquired if approval is needed from the Minnehaha Creek Watershed District
19 because it is part of the wetland. City Engineer Kelly responded any action that was needed was
20 done in 2008 and this is simply cleanup with the description and shape of the pond.

21 Mayor Willcox opened the public hearing at 8:13 p.m.

22 There being no comment, Mayor Willcox closed the public hearing at 8:14 p.m.

23 Mr. Schelzel advised a revised Resolution was distributed to the Council prior to the
24 meeting. The change reflects that the applicant was unable to complete the recording of the new
25 drainage and utility easement that is needed in order to vacate the existing easement. The revised
26 Resolution includes a condition of approval that the applicant must grant the new drainage and
27 utility easement.

28 Mr. Koch made a motion, seconded by Mr. Tyacke to approve Resolution No. 19-2017
29 vacating a drainage and utility easement and acknowledging grant of a new drainage and utility
30 easement at 901 Lake Street East, as amended. The motion carried 4/0.

31
32 Mrs. McCarthy returned to the dais.

33
34 **AGENDA ITEM 9. New Business.**

35 **a. Consider Speed Hump Installation Petition on Hollybrook Road**

36 City Engineer Kelly reported staff received a petition for the installation of a speed hump at the
37 east end of Hollybrook Road, at the entrance to a cul-de-sac. It is a unique because it is requested
38 by one person and it is the second time they have made the request. It was previously denied as it
39 did not meet the City's Speed Hump Policy guidelines pertaining to traffic volume. The
40 guidelines stated average traffic volumes should be less than 1,500 vehicles and more than 200
41 vehicles in a 24-hour period. During a ten-day evaluation at this site, the maximum traffic volume
42 was 24 vehicles and only one vehicle was observed above the posted speed limit of 30 miles per
43 hour. Staff recommends denial of the request for speed hump installation due to it not meeting the
44 City's Speed Hump Policy guidelines.

45 Mr. Tyacke inquired about the traffic counts. Mr. Kelly responded his family's counts
46 going to and from his home are included in the traffic counts. The applicant's concern is with
47 vehicles that are lost on Hollybrook Road and use the cul-de-sac to frantically turn around.

48 Mayor Willcox inquired if 30 miles per hour is an appropriate speed. Mr. Kelly stated it
49 is the posted speed. During the study, one vehicle was going above 30 miles per hour, 17 percent
50 were between 26 and 30 miles per hour, but the majority of the vehicles entering the cul-de-sac
51 were between 16 and 25 miles per hour.

1 Mr. Kelly stated in response to the previous request, the City installed two “no outlet”
 2 signs at the entrance to Hollybrook Road and just east of the Waycliffe Drive entrance. Mayor
 3 Willcox suggested installing a “dead end” sign.

4 Mr. Tyacke recalled the Gleason Lake Apartments appear to be at the end of the road, but
 5 cannot be reached that way.

6 Mr. Kelly pointed out during the traffic evaluation, the maximum daily traffic volume
 7 was 24 vehicles, but the daily average was around 15 vehicles.

8 Mr. Plechash made a motion, seconded by Mrs. McCarthy to deny the petition for the
 9 installation of a speed hump on Hollybrook Road. The motion carried 5/0.

10
 11 **b. Consider Options for Proposed Reconfiguration of Wayzata Boulevard/Superior**
 12 **Boulevard Intersection**

13 City Engineer Mike Kelly commented he understands this will be a difficult decision. He reported
 14 as a result of previous traffic studies and through the Comprehensive Plan, the need for
 15 improvements have been identified at the Wayzata Boulevard/Superior Boulevard intersection.
 16 Two-thirds of the traffic in the intersection travels to or from Wayzata Boulevard, and one-third
 17 of the traffic travels to or from Superior Boulevard.

18 Mr. Kelly provided the following information regarding Option 1, Superior Alignment:
 19 1) Realigns the eastbound Wayzata Boulevard approach to reduce the skew of the intersection
 20 with Superior Boulevard and creates a T-intersection; 2) Encourages motorists the enter the
 21 downtown area via Superior Boulevard; 3) Accommodates traffic on Benton Avenue; 4)
 22 Coordinates two signalized intersections; and, 5) Improvements will accommodate future traffic
 23 volumes.

24 Mr. Kelly provided the following information regarding Option 2, Wayzata Alignment:
 25 1) Realigns Wayzata Boulevard to be the primary through movement; 2) Benton Avenue
 26 becomes the north approach of the Wayzata Boulevard/Superior Boulevard intersection; 3)
 27 Coordinates two signalized intersections; and, 4) Improvements will accommodate future traffic
 28 volumes.

29 Mr. Kelly reported an additional traffic study was done in May 2017 to determine where
 30 the cars go after they get through the intersection. One-third of vehicles traveling westbound are
 31 considered “through trips.” Motorists going to or from Superior Boulevard are destination trips
 32 and are not using Lake Street for a regional trip. Approximately 50 to 65 percent of vehicles at
 33 the intersection are destined to or near the downtown area. The study also showed that if the
 34 traffic at Wayzata and Superior Boulevard was split 50/50, the queues and average delay would
 35 increase slightly at the Lake Street/Superior Boulevard intersection, but would still operate at an
 36 acceptable level of service (LOS).

37 Emily Gross, SRF Senior Engineer, reported the existing LOS is level B and with the
 38 50/50 split, it becomes worse, but stays in the level B category.

39 Mr. Kelly directed staff to a rendering that shows where traffic goes as it progresses both
 40 west and east on Wayzata Boulevard.

41 Councilmember McCarthy inquired if counts were taken along Broadway Avenue or
 42 Minnetonka Avenue since Broadway is a primary artery. Mr. Kelly stated they did pulse counts at
 43 each of the intersections, but they did not do counts further north or south.

44 Ms. Gross confirmed they did a pulse count at Broadway Street and Wayzata Boulevard,
 45 and it showed the number of people making a left turn into the downtown area.

46 Mr. Kelly provided a rendering of Option 2 from the Benton Avenue perspective. He
 47 stated the current Comprehensive Plan contemplates an intersection redesign and the majority of
 48 the project is proposed to be funded completely by the Presbyterian Homes/The Promenade
 49 development through special assessment or cash payment.

1 Mr. Kelly stated Option 2 (Wayzata Boulevard) is best regarding pedestrian safety and
2 traffic flow, and Option 1 (Superior Boulevard) is best regarding the Comprehensive Plan and
3 neighborhood impact. Staff has not reached a consensus on a preferred option.

4 Mr. Koch inquired how much farther away the intersection is from Benton Avenue
5 between Option 1 and 2. Mr. Kelly responded in Option 1, the center of the intersection is about
6 36 feet away than where it would be in Option 2.

7 Mr. Koch inquired why it is assumed that more traffic would go down Superior
8 Boulevard when they do not want to under Option 1, and if signage would do a better job of
9 directing people to the downtown area. Mr. Kelly responded if they build Option 1, they are
10 assuming two-thirds of the traffic will go west on Wayzata Boulevard. Signage would help and
11 both options provide additional signage opportunities.

12 Mayor Willcox inquired if the traffic flow in all directions is improved with both options.
13 Ms. Gross responded both options will provide better traffic flow than is there today.

14 Mr. Koch stated the Benton Avenue residents are concerned about light and noise
15 pollution in Option 2 with traffic signals and cars sitting closer to their homes, and inquired what
16 additional measures could be taken to mitigate this. Mr. Kelly responded in both options, they
17 will look at how they can mitigate noise, light and sound. They have the technology of LED
18 fixtures that provides a more directed light and they can provide louvres on the traffic lights.
19 There is a failing retaining wall on Benton Avenue that will be restored and provide additional
20 opportunities for landscaping and screening.

21 Mrs. McCarthy inquired if there would be an ADA approved auditory mechanism as part
22 of the crosswalk. Mr. Kelly stated they currently have an Accessible Pedestrian Signal (APS) at
23 Lake Street and one will be installed at Wayzata Boulevard and Central Avenue. It is not
24 required to be installed, but they will have it constructed for when installation is needed.

25 Matt Pacyne, SRF Senior Associate, commented they are smart to make the intersection
26 APS ready, but funding will determine when it is actually installed. Mr. Kelly stated federal
27 projects require it to be APS compliant, but this project is locally funded.

28 Mr. Koch inquired about steep grade on the approach on Benton Avenue down to
29 Wayzata Boulevard. Mr. Kelly responded the intersection will not get any closer than it exists
30 today. There are some improvements that can be done on Benton Avenue that can be determined
31 in future phases of the project.

32 Mr. Tyacke inquired what is different regarding the preferable 90-degree angle and slope
33 of Superior Boulevard since the Comprehensive Plan was written. Mr. Kelly stated he did not
34 participate in writing the 2008 Comprehensive Plan and does not see the slope as an obstacle.
35 They intend to provide a reasonably flat intersection, but there will be slope on Superior
36 Boulevard similar to what exists today. They will look at making grade improvements on Benton
37 Avenue, grading adjustments on Wayzata Boulevard, and all the options available to them.

38 Mr. Tyacke stated he always has to wait to pull out onto Barry Avenue. There are a
39 substantial number of cars turning off Wayzata Boulevard onto Barry Avenue. Also, the study
40 inaccurately referred to a development at Barry Avenue at Lake Street as part of the Continental
41 Property Group, but it is really the Carlson Gatehouse Property.

42 In response to Mr. Tyacke regarding the LOS at Benton Avenue, Ms. Gross explained the
43 LOS at Benton Avenue under Option 1 is A/D and the delay from the south bound approach goes
44 down 27 seconds from 50 seconds. This shows there are no improvements to the LOS. If there
45 were no improvement made, the LOS would be F.

46 Mr. Kelly stated the Continental Property Group did their study when it was still an
47 approved project before the latest revisions, and the pulse counts did not account for any
48 development in town.

49 Ms. Gross commented they took pulse counts at Barry Avenue/Wayzata Boulevard and
50 the volume is in the six percent or 29 percent bubble, and they did see cars turning in and out
51 during peak hours.

1 Mr. Tyacke stated the Option 2 diagrams on pages 118 and 128 in the meeting packet
2 appear to be different. Mr. Kelly stated they are the same, and the diagram on page 128 depicts a
3 better representation of the three-quarter access at Huntington Avenue. It provides a right-in
4 going eastbound, a right-out going eastbound, and a left-in going westbound to Huntington
5 Avenue. The intersection approved by Walgreens is right-in/right-out only. The diagram on page
6 118 is a sketch to depict a potential intersection option at Benton Avenue and Superior
7 Boulevard.

8 Mr. Tyacke stated Option 2 on page 118 has three lanes on westbound Wayzata
9 Boulevard and the diagram on page 128 only has two. Mr. Kelly stated page 118 is a preliminary
10 drawing and page 128 is the refined drawing.

11 Mr. Plechash referred to Option 1, and inquired if there is a safety hazard for people
12 coming south on Benton Avenue by people who continue west on Wayzata Boulevard and if a
13 right turn on red will be allowed onto Benton Avenue. Mr. Kelly commented they will coordinate
14 the signal timing with the Central Avenue to allow for the Benton Avenue residents to get across
15 Wayzata Boulevard. An unmanaged four-way signal would be the most challenging scenario for
16 Benton Avenue residents.

17 Mr. Plechash pointed out that Option 1 does not make things better for people coming out
18 of Benton Avenue and trying to go east on Wayzata Boulevard. Mr. Kelly agreed Option 1 does
19 not provide an improvement for Benton Avenue residents over existing conditions, and Option 2
20 would be preferred.

21 Mr. Plechash inquired if they knew which option the majority of the Benton Avenue
22 neighborhood preferred. Mr. Kelly stated he thinks the neighborhood is leaning more toward
23 Option 1 than Option 2. Mr. Dahl stated he has heard from the business community and they
24 strongly support Option 1.

25 Mr. Plechash commented he sees the Comprehensive Plan leaning more towards Option
26 2. Also, if the intention is to realign traffic to get people to go down Superior Boulevard, people
27 know where they want to go. The study showed that two-thirds of the people continued through
28 on Wayzata Boulevard and only one-third went on Superior Boulevard. If people inadvertently
29 continue on Superior Boulevard, they will continue through town, and get back on the route they
30 want. Mr. Kelly agreed it is a reasonable observation and he does not think they will see more
31 traffic on Superior Boulevard with it being rerouted.

32 Mrs. McCarthy inquired when the most recent traffic counts were conducted. Mr. Kelly
33 stated the last ones were done in 2015. Ms. Gross advised the numbers reflect counts in 2015, but
34 since there was construction going on, they did have to provide some judgement based on the
35 historical information they had. They looked at what movements would be influenced by the
36 construction and the historical counts in the area in order to adjust the counts so they would
37 match into a non-construction type scenario.

38 Mrs. McCarthy expressed concern with not having traffic counts that reflect what is
39 going on today. Mr. Kelly stated Superior Boulevard has been the primary gateway to the
40 business district and Lake Street. Option 2 still provides this and better manages the traffic
41 proceeding further on Wayzata Boulevard. There have been discussions on an interchange at
42 Ferndale Road to alleviate traffic going through the neighborhood, but that project will not
43 happen in the next five years.

44 Mrs. McCarthy commented a school bus that comes twice a day and stops at Benton
45 Avenue and stated they should be concerned about asking four lanes of traffic to stop for it. Mr.
46 Kelly pointed out it will stop at the pedestrian crossing at the corner of Benton and Wayzata
47 Boulevard.

48 Mr. Plechash inquired where the school bus would stop in Option 1. Mr. Kelly explained
49 it would stop it would come around the corner and stop at Benton Avenue or at the intersection
50 before making the turn on to Wayzata Boulevard.

1 Greg Boeder, 123 Benton Avenue, commented the two-thirds going down Wayzata
2 Boulevard and one-third going down Superior Boulevard is because of the light timing, not just
3 because people want to go along Wayzata Boulevard.

4 Pat Broyles, 212 Benton Avenue, spoke from the audience. Mayor Willcox summarized
5 that she had stated that she likes Option 1, not Option 2.

6 Mr. Kelly stated they have received emails from Andrew Cullin, who leans towards
7 Option 1, and Sandy McLain, who also prefers Option 1, and inquired if a third option could be
8 considered. They have looked at a potential hybrid option, but it does not work because of the
9 grades. The two best options are presented.

10 Mr. Dahl commented they have struggled internally on this decision. Mr. Kelly views it
11 from a traffic flow standpoint and he views it from an economic development standpoint. They
12 are both fair and difficult to quantify in terms of pros and cons. There is a good rationale for both
13 options and both will make the intersection safer.

14 Mrs. McCarthy stated she prefers Option 1 because it is a more elegant approach into the
15 City. She favors having the natural flow of traffic go down to Lake Street rather than into
16 neighborhoods to the west.

17 Mr. Plechash stated Option 1 is favored by the Benton Avenue residents, presumes to
18 direct traffic down Superior to the business district, is more complicated by design, and there are
19 safety concerns. Option 2 is a simpler design, fits the traffic flow pattern, is safer and better for
20 Benton traffic to enter and exit their neighborhood, is closer to the Benton neighborhood, and
21 there are concerns with sound and light pollution. He favors Option 2.

22 Mr. Koch commented he supports Option 2. He agrees that Option 1 is more elegant, but
23 finds it more confusing than Option 2. He has concerns with people turning safely off Benton
24 Avenue, and supports driving business down to Lake Street. Fifty percent of the people who park
25 in the parking ramp will have to access it through Broadway, and Option 2 provides better traffic
26 flow down Wayzata Boulevard. He takes the impact of light and noise to the neighborhood
27 seriously, but does not think there will be that big of a difference from what is already there. The
28 City can work to mitigate the noise and light pollution and direct people to downtown businesses
29 through signage.

30 Mr. Tyacke commented he has appreciated all the comments he has received from the
31 Benton Avenue neighbors. They must look at the impacts to the entire community when they
32 make a decision like this. The Comprehensive Plan, Lake Effect Framework and Strategic Plan
33 show in favor of the walkability of Wayzata and they need to consider the safest and easiest
34 accessibility for pedestrians at this intersection. He referred to page 115 of the meeting packet
35 and highlighted to goals for the reconfiguration of the intersection. The vehicular traffic that will
36 access the parking ramps both have entry points off Broadway Avenue and should become one of
37 the major arteries to lessen the traffic around Lake Street and Presbyterian Homes. They also
38 need to reduce the skew of the intersection and this can be done with 90 degree angles. The
39 access for Benton Avenue needs to be simple and safe and he supports Option 2. He would also
40 like to see efforts made to reduce light and noise pollution to the Benton neighborhood.

41 Mayor Willcox commented he favors Option 1 because they have been trying to calm
42 traffic on Wayzata Boulevard for a while, they have been trying to direct traffic down Superior
43 Avenue to Lake Street, and the businesses, residents, and lake favors it. This is the last piece of
44 construction resulting from the Presbyterian Homes project and is a good example of what has
45 been accomplished.

46 Mr. Plechash made a motion, seconded by Mr. Tyacke to direct staff to pursue
47 construction of Option 2. The motion carried 3/2. (McCarthy and Willcox)

48
49 The Council recessed at 9:40 p.m. and reconvened at 9:50 p.m.
50

c. Consider Approval of Professional Services Agreement with Future IQ, Inc. for Comprehensive Plan Community Visioning Services

Director of Planning and Building Jeff Thomson reported this proposal from Future IQ is to provide the community vision framework for the Comprehensive Plan update. In working with IQ, staff appreciates their broad approach to community engagement, the informed discussion, and the quality of the deliverables.

David Beurle, Founder of Future IQ, introduced Heather Branigin, Vice President of Business Development, and Juliana Panetta, Expert on Community Engagement. He stated they develop processes that build meaningful results for cities and are pleased to provide community visioning services to the City. He provided a background on their company, reported on projects they are working on, and the importance on delivering on targeted outcomes. Their methodology is future oriented, people focused, and data driven. He provided a handout to the Council and highlighted the Scenario-based strategic visioning and planning process, and the proposed Community Vision Project Process Plan for the City of Wayzata. There are four phases that will take place from June through December.

Mr. Tyacke inquired if their firm creates the Comprehensive Plan document. Mr. Beurle stated they have been asked to respond to a proposal for the visioning component with the understanding that it will integrate with the Comprehensive Plan process. Mr. Thomson stated this includes the visioning component of the Comprehensive Plan and the rest on the plan would be developed in conjunction with the vision statement.

Mr. Tyacke inquired how they take their data and narrow it down to something that is more focused that decisions can be made from. Mr. Beurle responded they try to connect the comments to the profile of the people making them. People of differing ages think about issues differently. They try to find a point of consensus and understand the spread of views which allows the City to make a better decision regarding the future.

Mr. Tyacke inquired if they bring in any data that is external to the City other than what is discussed in the focus groups. Mr. Beurle responded their intention is to bring a lot in terms of trends as well as a comparative analysis with other similar cities.

Mayor Willcox inquired how they know the future. Mr. Beurle stated it is becoming easier to anticipate the future. They will bring foresight into the process based on research and studies, and develop plausible future scenarios. It will give the City a framework for where it wants to go and how to get there.

Mayor Willcox commented the future development of retail will be very important to the City. Mr. Beurle stated they want to tap into the intelligence of the community and make assessment as to what will happen in the future. With retail, they can look at trends, but they will also need to look at the type of retail that will be important in this specific City.

Mayor Willcox inquired if IQ's services are overkill for a small town like Wayzata. Mr. Beurle stated it is not and it is something well invested cities should be doing. The future is complex and they are in an interesting location with seasonal residents, proximity to a major city in the middle of North America, close proximity to high value amenity recreation, and the future of Lake Effect.

Mayor Willcox requested an example in his work with Edina that was an "aha" moment for them. Mr. Beurle responded two things that surprised the Edina was the very high appetite for environmentally sustainable approaches and economic development.

Mayor Willcox inquired how he helped Edina reach the conclusion on what they should do. Mr. Beurle stated they do not tell the City what to do, but it is figured out through the process of discovery both on things that are wanted as well as thing that have not yet even been thought about.

Mrs. McCarthy inquired if the questions they ask are general or specific to Wayzata. Mr. Beurle responded the content of the process is built from the ground up based on the information that comes from the benchmark analysis, the assessment of critical local drivers made by the

1 think tank group, and the scenario narratives. It is original, unique material developed through the
2 process by the core group in the City.

3 Mrs. McCarthy requested clarification between the think tank concept versus surveying
4 the general population of the residents. Mr. Beurle stated they go wide and deep. The wide is a
5 survey across the City and the deeper part is the think tank where they can do serious thinking
6 about the future. Typically, there are between 50 and 100 people at the think tank meetings.

7 Mayor Willcox inquired when the process would begin if they approved this agreement.
8 Mr. Dahl stated they would begin this month.

9 Mr. Thomson pointed out the Scope of Services Agreement begins on page 133 in the
10 meeting packet and outlined everything that was just discussed.

11 Councilmembers McCarthy, Plechash, Koch, and Tyacke support moving forward with
12 this agreement.

13 Mayor Willcox commented this is an expensive piece of work and he wants to make sure
14 it results in actionable information they can make sound judgements on. They are going to learn a
15 lot about the world and trends, but he does not know if that will be helpful and may be more than
16 they need for the size of their City.

17 Mrs. McCarthy stated many of the elements that came out of the strategic plan discussion
18 would be prime candidates for what the vision could look like in 20 years. Decisions can be made
19 on what they know now, but is what they are acting on now what they want the community to be
20 in 20 or 30 years. This process may help sort through those questions.

21 Mayor Willcox commented he sees they are at a pause after a lot of development. The
22 real split in the community is between those who do and do not want change. This is a
23 sophisticated approach to what he sees as very simple question in their Comprehensive Plan.

24 Mr. Tyacke commented there is not much area left to develop in the City and he is still
25 concerned with the interaction of the Metropolitan Council. This takes up more than half of their
26 consulting budget and inquired if it is money that they need to spend on the process.

27 Mr. Thomson explained they are set up well for the additional components with the
28 Metropolitan Council. They have received the system statements from them that shows the things
29 that are changing in their regional plan that affect Wayzata and there are not major changes.
30 They have a land use plan and transportation plan that work well and will not see changes there
31 either. They benefit from the past work that has been done and the position they are in to be able
32 to focus more on the community engagement piece.

33 Mr. Dahl added it allows them to get better and more accurate data to make policy
34 decisions, and get better information to preferences so they know what decisions to make moving
35 forward.

36 Mr. Plechash commented he is excited move forward with the community engagement
37 piece because he believes Wayzata can be the lead and model of the type of community that
38 could lead the nation. The most important thing is a vision and IQ seems to know how to get them
39 to an exciting place.

40 Mr. Plechash made a motion, seconded by Mrs. McCarthy to approve the Proposal for
41 Community Visioning and the Professional Services Agreement with Future IQ, Inc.

42 Mayor Willcox advised he will vote in favor of this agreement, but is concerned with the
43 cost, and getting actionable information.

44 The motion carried 5/0.

45
46 **d. Consider First Reading of Ordinance No. 773 Amending Chapter 309 of the City**
47 **Code (Use of City Parks)**

48 City Engineer Kelly reported this ordinance amendment addressed the concern of fishing between
49 the boats at the Wayzata marina, hooks being found in boat covers and the possibility of lines
50 getting tangled in propellers. They have cleaned up some language under Section 309.03 and

1 allowed for future flexibility through administration of this particular chapter by the City
2 Manager.

3 Mrs. McCarthy inquired about the rationale of allowed fishing on the Wayzata Depot
4 docks easterly extension from 5:00 a.m. to 10:00 a.m. and 8:00 p.m. to 10:30 p.m. Mr. Kelly
5 explained the easterly extension is the charter boat and the Minnehaha facility and is enforced
6 during their operation. The allowable fishing times on the Broadway Dock is enforced and signed
7 as well.

8 Mrs. McCarthy read the allowable days and times for fishing on the platforms and in the
9 marina. Mr. Kelly stated fishing is allowed in the marina November 2 through April 30 because
10 the boats are out of the water for the winter. They are not yet putting a time provision until they
11 observe and determine what times may need to be prohibited. The allowance in paragraph D
12 gives the City Manager the administration of when to implement the hours without having to
13 make an additional code revision.

14 Mr. Tyacke inquired if the fishing times and a personal liability warning should be
15 posted. Mr. Kelly responded they are going to start with prohibiting fishing between the boats and
16 the allowance of only fishing from the three platforms, and it will be signed accordingly. He is
17 not sure how they could determine who caused damage to any particular boat. Mr. Dahl advised
18 no fishing signs will be posted as well as signage that states the area is under surveillance.

19 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the First Reading of
20 Ordinance No. 773 Amending Chapter 309 of the City Code (Use of City Parks). The motion
21 carried 5/0.
22

23 **e. Consider Approval of 2017-2018 Assessing Contract with Southwest Assessing**
24 City Manager Dahl reported last year, after soliciting bids, the City selected Southwest Assessing
25 to take over the assessment of residential properties and lead the subsequent appeal process and
26 they are proposing to renew this contract. The base annual rate is proposed to increase by 2.5
27 percent to \$49,610 and an increase in reimbursables by Hennepin County that is mandated for
28 Southwest Assessing to expend only for Wayzata. The concerns with the 2017 Board of Appeal
29 and Equalization Hearing pertaining to the clarity and timeliness of materials presented to the
30 Council were discussed with Mr. Rolf Erickson and he agreed the process will go a lot smoother
31 and be presented differently next year.

32 Mr. Tyacke commented it would be beneficial to incorporate into the contract the process
33 changes that will be done next year and if someone is challenging an assessment, it is important
34 to go and inspect the property.

35 Mr. Plechash inquired how many people work for Southwest Assessing and what
36 percentage of his work is represented by their contract with him.

37 Mr. Rolf Erickson, owner of Southwest Assessing, stated he has two full-time and two-
38 part time appraisers, plus his wife who works full-time on homesteads and one other contract
39 worker who does data entry work. His business assesses about 10,000 parcels and Wayzata has
40 about 1,600 parcels.

41 Mayor Willcox stated he was disappointed in the performance last year particularly with
42 the Board of Appeals. The Assessor did not seem prepared and did not have good reasons for the
43 way he assessed the properties. He does not favor increasing the contract by 2.5 percent and
44 would propose keeping it at the same dollar amount as last year. Mrs. McCarthy agreed.

45 Mrs. McCarthy made a motion, seconded by Mr. Tyacke, to approve the residential
46 assessing contract with Southwest Assessing for the 2017-2018 assessing year at \$48,400, and
47 allowing for the increase in reimbursable costs to the County, and including amendments to the
48 contract regarding process changes, subject to City Attorney approval. The motion carried 5/0.
49

50 **f. Consider First Reading of Ordinance No. 722 Amending Chapter 710 and Section**
51 **801.36 of the City Code Pertaining to Tree Regulations**

1 Mr. Willcox suggested they postpone discussion on this item regarding the tree ordinance to a
2 future meeting. The Council agreed.

3 Mr. Plechash made a motion, seconded by Mrs. McCarthy to table this item to the next
4 Regular City Council meeting on June 20, 2017. The motion carried.

5
6 **AGENDA ITEM 10. City Manager's Report and Discussion Items.**

7 **a. Mill Street Parking Ramp Tour**

8 City Manager Dahl reported they toured the parking ramp before the meeting. The top deck is
9 scheduled to be opened this weekend.

10
11 **b. Upcoming Dates**

- 12 • Wine on Wayzata Bay will take place on June 23.
- 13 • The Landing's Grand Opening event will take place on Friday, June 16 at 10:30 a.m. and
14 the Council is all invited to attend.
- 15 • Music in the Park will begin on June 11.
- 16 • Lifeguards will begin on June 10 and go through August 13.
- 17 • The Trolley starts on June 13 and goes through August. It is available on Tuesdays and
18 Thursdays, and Wednesday evenings for the concerts at the Depot.
- 19 • The Police Department/Fire Department Game will be held on June 15 at 6:00 p.m.
- 20 • Farmers Market will be moved to the Broadway Municipal Lot on June 15.

21
22 **c. Miscellaneous**

23 City Engineer Kelly announced Shoreline Drive will open just before July 4 as expected.

24
25 Mrs. McCarthy requested staff look into traffic concerns and the valet service at Bellecour. Mr.
26 Dahl stated they recently agreed to the addition of another stall for valet service with neighboring
27 property owners, but they will look into it. Once the top deck of the ramp is open, they will be
28 eliminating the public valet during the day.

29
30 **AGENDA ITEM 11. Public Forum Continued (as necessary).**

31 There were no comments.

32
33 **AGENDA ITEM 12. Adjournment.**

34 Mrs. McCarthy made a motion, seconded by Mr. Tyacke to adjourn. There being no further
35 business, Mr. Willcox adjourned the meeting at 11:07 p.m.

36
37 Respectfully submitted,

38
39 *Becky Malone 06-20-2017*

40
41 Becky Malone
42 Deputy City Clerk

43
44 Drafted by Shannon Schmidt
45 *TimeSaver Off Site Secretarial, Inc.*